



Historic Landmarks and Preservation Commission Meeting Agenda

Wednesday, August 28, 2024 at 4:00 PM

161 North Dickason Boulevard

Call Meeting to Order

Roll Call

Notice of Open Meeting

Consent Agenda

Approval of Agenda

Approval of Minutes

1. Approve the minutes of the July 24, 2024 meeting.
2. Treasurer's Report: Consider and take action on Invoices/Bills.

Unfinished Business

3. Consider and take action related to summer concert series net fund-raising results and recommendation on future concerts.
4. Consider and take action on the creation of a locally designated downtown historical district.
5. Consider and take action regarding current fundraising status for Rest Haven, options for phasing/scope of project and determine other fundraising options.
6. Report on Grants Renewed Grant for making outdoor gathering spaces through Wisconsin Economic Development Corporation (WEDC).
7. Consider and take action on Medallion Markings for Historic Districts.

New Business

8. Consider and take action on 2024 Wine Walk.
9. Consider and take action on HLPC Facade Improvement Fund transfer.

Adjourn

Columbus Historic Landmarks and Preservation Commission
Meeting Minutes
Wednesday, July 24, 2024
161 North Dickason Boulevard

The meeting was called to order by Chair Ruth Hermanson at 3:07 p.m.

Attendance: Commissioners Ulrich, Altschwager, Hermanson, Kaland, Nichols and Gilbertson. Recreation Director Meyers, Economic Development Director Mike Kornmann and Mayor Hammer were also present. Commissioner Elling arrived at 3:20 p.m.

Notice of open meeting: Chair Hermanson noted that the meeting agenda had been posted and distributed per State Statutes.

Approve agenda: Motion by Ulrich, second by Nichols to accept the agenda as presented. Motion carried unanimously.

Approve minutes from the Regular Meeting June 26, 2024: Motion by Nichols, second by Kaland, to approve the meeting minutes of June 26, 2024 with correction to Park Avenue address. Motion carried unanimously.

Council Liaison Report: Mayor Hammer reported that (among other items) the City Council recently discussed the potential removal of the culvert in Firemans Park during 2025 and approved seasonal installation of veteran recognition banners for downtown.

Staff Report: Recreation Directory Meyers reported that the city has entered budget season and that will occupy much of her time and also later on the Commission meeting tonight.

Treasurer's report: Commissioner Altschwager presented the report as of July 24, 2024

- Susan Stare Auditorium Fund (CD)		\$ 19,148.88
- Water Tower Fund	253474	\$ 10,585.22
- Mary Poser/ Former Columbus Auditorium Corporation	2502700 (CD)	\$ 32,307.87
- RestHaven Improvement	255362	\$ 85,682.20
- Façade Improvement Fund	255707	\$ 131.86
- Columbus Pavilion ADA Accessibility Fund	250968	\$ 4,000.89
- CHLPC Account	187450	\$ 33,748.26

Motion by Kaland, second by Nichols to accept the Treasurer's report dated July 24, 2024. Motion carried unanimously.

Motion by Nichols, second by Gilbertson to approve payment of \$67.48 to Minuteman Press for poster supplies. Payment to come from Account 255362. Motion carried unanimously.

Motion by Nichols, second by Gilbertson to approve payment of \$83.00 to Columbus American Legion for meals at the July concert. Payment to come from Account 255362. Motion carried unanimously.

Motion by Kaland, second by Nichols to include the Façade Improvement Fund as a discussion item in August. Motion carried unanimously.

Summer Concert Series 2024: The next concert is August 14 with Red Bud Players as opening act and Mark Kroft Trio as the main event.

Local Landmarks Designation and Local Designated Districts: No action. The group would like specific discussion on the August agenda regarding the following subjects:

- CLG Submittal 12/5/2024
- Survey update – who will do, cost estimates
- Education Subcommittee
- Research process and rationale from other communities
- Update design guidelines
- Creating a local district

Report on July 16 presentation to the Committee of the Whole

Commissioner Elling reported that the City Council Committee of the Whole was very receptive and thankful for the planning and design work that had been done to this point. They realized the need for improvements and renovation of the Rest Haven and will work together with the CHLPC to coordinate this future process. The Council is just beginning their 2025 budget process and also starting a new Capital Improvement Plan process. The Council and City Administrator encouraged the CHLPC to bring this project to the CIP materials and see where the ranking stood for future efforts.

Rest Haven SubCommittee Report: Commissioner Ulrich sent out the 2025 calendar sponsorship letters. The CHLPC will see where the City Council CIP process ends up placing the Rest Haven project.

Report on grant from Jan Ulrich: Commissioner Ulrich has applied for another \$5,000 grant from the Columbus Area Endowment.

Medallion Markings for Historic Districts: The Commission directed Recreation Director Meyers to ask the public works director for approval to install medallions in 10 locations in the Mid-Century Modern District.

Pavilion Steps north and south entry: Recreation Director Meyers reported that the timeline is possible for fall of 2024, but likely 2025.

2025 Budget recommendation for City Council review: Motion by Nichols, second by Kaland to recommend the following budget to City Council. Chair Hermanson to prepare the cover memo. Motion carried unanimously.

Line 310	\$350.00	for city website support and maintenance
Line 311	\$1,000.00	for possible public hearings and notices for local historic district(s)
Line 312	\$500.00	for organizational supplies during the year
Line 313	\$500.00	for notices, educational materials and public presentations
Line 315	\$1,500.00	for water tower long-term maintenance fund
Line 317	\$1,500.00	for attendance at state and regional historic preservation conferences
Line 318	<u>\$4,000.00</u>	for work on DownTown Historic District education/designation
Total	\$9,350.00	

Report on new agenda procedures: Economic Development Director Kornmann outlined the new agenda preparation and posting procedures. Agenda material should be sent to Mr. Kornmann's email 10 days prior to the meeting, including minutes, draft agenda, treasurer's report and any distribution materials.

2025 Capital Improvement Program recommendations: Economic Development Director Kornmann asked for direction on any historic preservation capital projects for the City Council to consider. He identified a 3-5 year window and minimum \$10,000 cost for possible consideration. Within this period the CHLPC thinks we will be spending time on the Resthaven building.

Other future items would be

- Air conditioning the Pavilion at Fireman's Park
- New accessible entryway plans for the Pavilion at Fireman's Park

Next meeting date WEDNESDAY, August 28, 2024, at 4:00 p.m.

Motion by Altschwager, second by Nichols to adjourn at 5:00 p.m. Carried Unanimously.

Respectfully submitted, Henry J. Elling, CHLPC Secretary

CHLPC TREASURER'S REPORT
August 18, 2024

SUSAN STARE	CD	BALANCE	08.18.24	\$19,148.88
AUDITORIUM FUND				
WATER TOWER FUND 253474		BALANCE	08.18.24	\$10,585.22
Mary Poser/Former Columbus Auditorium Corporation				
2502700	CD			
		BALANCE	08.18.24	\$32,307.87
REST HAVEN IMPROVEMENT				
(new savings acct) 255362				
		BALANCE	07.24.24	\$85,682.20
		DEPOSIT		
Summer concert donation			8.15.24	\$368.00
2025 calendar sponsorship			08.14.24	\$1,890.00
FAÇADE IMPROVEMENT FUND		BALANCE	08.18.24	\$131.86
(new savings acct) 255707				
CHLPC ACCOUNT 187450		BALANCE	08.18.24	\$33,756.26
Tour books			08.14.24	\$8.00
				\$2,400.00
4th of July Committee 2014 donation for rest haven project				\$5,000.00
Rest haven bathroom donation from Bob & Janet Groh 2015				\$5,000.00
Rest haven donation from Dave & Sue Zittel 2018				\$500.00
Rest haven bathroom donation from Dave & Sue Zittel 2018				\$500.00
Rest haven bathroom donation from Bob & Janet Groh 2018				\$5,000.00
Rest haven bathroom donation from Mary Derr 2019				\$1,000.00
Rest haven donation from Dave & Sue Zittel 2019		09.09.19		\$500.00
Rest haven donation from Lyco 2019		09.09.19		\$500.00
Rest haven donation from Bob & Janet Groh 2019				\$10,000.00
Rest haven donation from Elizabeth Hinds 2020		07.15.20		\$20.00
Rest haven donation from Fred & Della Dartt 2020		08.13.20		\$100.00
Rest haven donation from Dave & Sue Zittel 2020		09.08.20		\$1,000.00
Rest haven donation from Bob & Janet Groh 2020		12.18.20		\$10,000.00

Rest haven donation from Bob & Janet Groh 2021	12.15.21	\$10,000.00
Rest haven donation from Rolf Poser	12.15.21	\$500.00
Rest haven donation from Lys Buck	12.31.21	\$100.00
Rest haven donation from Community Foundation of Collier County Ed & Judy Bergauer	02.16.22	\$5,000.00
Donation from Bob & Janet Groh	12.13.22	\$10,000.00
Rest haven donation from Rolf Poser	01.13.23	\$500.00
Rest haven donation from David & Sue Zittel	08.29.23	\$500.00
Rest haven donation from Rolf Poser	12.19.23	\$500.00
Donation from Bob & Janet Groh	01.04.24	\$5,000.00
2018 Historic Calendar		\$7,784.44
2019 Historic Calendar		\$8,317.45
2020 Historic Calendar		\$6,920.00
2021 Historic Calendar		\$7,080.21
2022 Historic Calendar		\$12,595.00
2023 Historic Calendar		\$8,486.00
2024 Historic Calendar		\$7,537.00
2025 Historic Calendar		\$1,890.00
 TOUR BOOK LOAN	 08.14.2408.18.24	 \$226.39