



Committee of the Whole Meeting Agenda

Wednesday, August 05, 2026 at 6:30 PM

Columbus City Hall – 105 N. Dickason Boulevard

Roll Call

Notice of Open Meeting

Approval of Agenda

Public Comment *(Public comments will be limited to three (3) minutes per speaker. Speakers must begin by stating their name and address for the record. To ensure that all individuals have an opportunity to be heard, the presiding officer may enforce the time limit and may call speakers to conclude their remarks when their time has expired.)*

New Business

1. Discuss additions and changes to Chapter 98 of City Ordinances to include e-bikes, e-scooters and similar vehicles.
2. Discussion regarding Ordinance 819-26 to restrict parking on N. Water Street.
3. Authorization to fill the vacant Recreation Director position.

Adjourn

*A quorum of city committees and/or commissions may be present at this meeting. No action will be taken or considered by those committees and/or commissions.



Agenda Item Report

Meeting Type: Committee of the Whole/Common Council

Meeting Date: August 5, 2026

Item Title: Discuss additions and changes to Chapter 98 of city ordinance to include e-bikes, e- scooters, and similar vehicles.

Submitted By: Dennis Weiner, Chief of Police

Detailed Description of Subject Matter:

There has been a noticeable increase, both locally and across the state, in the use of e-bikes, e-scooters, and other battery-powered personal mobility devices. Along with this growth, we have received complaints from the public regarding unsafe riding practices and have made similar observations through our own enforcement and patrol activities.

In response, municipalities throughout the state are reviewing and updating existing ordinances or adopting new regulations to address the safe operation of these devices. The primary objective is to promote safety through a balanced approach of education and enforcement, ensuring that riders understand their responsibilities while providing law enforcement with the tools necessary to address unsafe or unlawful behavior.

List all Supporting Documentation Attached:

Attached are several ordinances from around the state as examples of how they address the issues. Additionally attached, are the current city ordinance and state traffic law excerpts.

Action Requested of Council:

Discuss the identified issues, get council perspective and feedback of provisions to include in a revised or new ordinance.

ARTICLE VIII. - IN-LINE SKATES AND PLAY VEHICLES

CURRENT CITY ORDINANCE

Sec. 98-261. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

In-line skates means skates with wheels arranged singly in a tandem line rather than in pairs.

✂ *Play vehicle* means a coaster, skateboard, rollerskates, sled, toboggan, unicycle or toy vehicle upon which a person may ride.

(Code 1978, § 7.07(1))

Cross reference— Definitions generally, § 1-2.

Sec. 98-262. - On certain sidewalks.

No person shall use in-line skates or any play vehicle on the sidewalks adjoining James Street between Water Street and Dickason Boulevard or on the sidewalks adjoining Ludington Street between Harrison Street and Mill Street.

(Code 1978, § 7.07(2))

Sec. 98-263. - In-line skates in certain locations.

No person shall use in-line skates on the following streets:

- (1) James Street between Water Street and Dickason Boulevard.
- (2) Ludington Street between Harrison Street and Mill Street.
- (3) State trunk highways.
- (4) County Trunk Highway K.
- (5) Tower Drive.
- (6) Dix Street.
- (7) Dickason Boulevard southwest of Church Street.
- (8) Designated truck routes.

(Code 1978, § 7.07(3))

Sec. 98-264. - Tennis courts in Firemen's Park.

No person shall use in-line skates or play vehicles on the tennis courts in Firemen's Park.

(Code 1978, § 7.07(4))

Sec. 98-265. - Obedience to stop signs.

Any person riding upon in-line skates shall obey all stop signs.

(Code 1978, § 7.07(5))

Sec. 98-266. - Play vehicles on roadways.

No person riding upon any play vehicle shall go upon any roadway except while crossing a roadway at a crosswalk.

(Code 1978, § 7.07(6))

Secs. 98-267—98-300. - Reserved.

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(3) Any person violating s. 346.68 or 346.69 may be required to forfeit not more than \$200.

(4) Any person violating s. 346.70 (5) may be required to forfeit not less than \$25 nor more than

Item #1.

(5) Any person violating any provision of s. 346.67 (1):

(a) Shall be fined not less than \$300 nor more than \$1,000 or imprisoned not more than 6 months or both if the accident did not involve death or injury to a person.

(b) May be fined not more than \$10,000 or imprisoned for not more than 9 months or both if the accident involved injury to a person but the person did not suffer great bodily harm.

(c) Is guilty of a Class E felony if the accident involved injury to a person and the person suffered great bodily harm.

(d) Is guilty of a Class D felony if the accident involved death to a person.

(e) Is guilty of a felony if the accident involved death or injury to a person.

(6)

(a) A vehicle owner or other person found liable under s. 346.675 with respect to a violation of s. 346.67 (1) may be required to forfeit not more than \$1,000.

(b) A vehicle owner or other person found liable under s. 346.675 with respect to a violation of s. 346.68 or 346.69 may be required to forfeit not more than \$100.

(c) Imposition of liability under s. 346.675 shall not result in suspension or revocation of a person's operating privilege under s. 343.30 or 343.31, nor shall it result in demerit points being recorded on a person's driving record under s. 343.32 (2) (a).

History: 1971 c. 278; 1973 c. 218; 1981 c. 20, 70; 1997 a. 258, 283; 2001 a. 169; 2003 a. 74; 2005 a. 411; 2011 a. 256.

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CURRENT STATE LAW

SUBCHAPTER XII

BICYCLES, ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICES, PERSONAL DELIVERY DEVICES, AND PLAY VEHICLES

346.77 Responsibility of parent or guardian for violation of bicycle and play vehicle regulations. No parent or guardian of any child shall authorize or knowingly permit such child to violate any of the provisions of ss. 346.78 to 346.804 and 347.489.

History: 1983 a. 243 s. 66; 2001 a. 90.

346.78 Play vehicles not to be used on roadway. No person riding upon any play vehicle may attach the same or himself or herself to any vehicle upon a roadway or go upon any roadway except while crossing a roadway at a crosswalk.

History: 1983 a. 243.

346.79 Special rules applicable to bicycles. Whenever a bicycle is operated upon a highway, bicycle lane or bicycle way the following rules apply:

(1) A person propelling a bicycle shall not ride other than upon or astride a permanent and regular seat attached thereto.

(2)

(a) Except as provided in par. (b), no bicycle may be used to carry or transport more persons at one time than the number for which it is designed.

(b) In addition to the operator, a bicycle otherwise designed to carry only the operator may be used to carry or transport a child seated in an auxiliary child's seat or trailer designed for attachment to a bicycle if the seat or trailer is securely attached to the bicycle according to the directions of the manufacturer of the seat or trailer.

- (3) No person operating a bicycle shall carry any package, bundle or article which prevents the operator from keeping at least one hand upon the handle bars.
- (4) No person riding a bicycle shall attach himself or herself or his or her bicycle to any vehicle upon a roadway.
- (5) No person may ride a moped or motor bicycle with the power unit in operation upon a bicycle way.

Item #1.

History: 1973 c. 182; 1977 c. 288; 1983 a. 243; 1985 a. 298; 1991 a. 316.

Sub. (2) is violated when two persons ride on a single bicycle designed for one person to which an additional seat, but no footrests or handgrips, has been added. 61 Atty. Gen. 360.

346.80 Riding bicycle, electric scooter, or electric personal assistive mobility device on roadway.

- (1) In this section, "substandard width lane" means a lane that is too narrow for a bicycle, electric scooter, or electric personal assistive mobility device and a motor vehicle to travel safely side by side within the lane.
- (2)
- (a) Any person operating a bicycle, electric scooter, or electric personal assistive mobility device upon a roadway at less than the normal speed of traffic at the time and place and under the conditions then existing shall ride as close as practicable to the right-hand edge or curb of the unobstructed traveled roadway, including operators who are riding 2 or more abreast where permitted under sub. (3), except:
1. When overtaking and passing another vehicle proceeding in the same direction.
 2. When preparing for a left turn or U-turn at an intersection or a left turn into a private road or driveway.
 3. When reasonably necessary to avoid unsafe conditions, including fixed or moving objects, parked or moving vehicles, pedestrians, animals, surface hazards or substandard width lanes that make it unsafe to ride along the right-hand edge or curb.
- (b) Notwithstanding par. (a), any person operating a bicycle, electric scooter, or electric personal assistive mobility device upon a one-way highway having 2 or more lanes available for traffic may ride as near the left-hand edge or curb of the roadway as practicable.
- (c) Any person operating a bicycle, electric scooter, or electric personal assistive mobility device upon a roadway shall exercise due care when passing a standing or parked vehicle or a vehicle proceeding in the same direction and, when passing a standing or parked vehicle that is a school bus that is not displaying flashing red warning lights as provided in s. 346.48 (1) or a motor bus, shall allow a minimum of 3 feet between the bicycle, electric scooter, or electric personal assistive mobility device and the vehicle.
- (3)
- (a) Persons riding bicycles, electric scooters, or electric personal assistive mobility devices upon a roadway may ride 2 abreast if such operation does not impede the normal and reasonable movement of traffic. Bicycle, electric scooter, or electric personal assistive mobility device operators riding 2 abreast on a 2-lane or more roadway shall ride within a single lane.
- (b) Persons riding bicycles upon a roadway may not ride more than 2 abreast except upon any path, trail, lane or other way set aside for the exclusive use of bicycles, electric scooters, and electric personal assistive mobility devices.
- (4) No person may operate a bicycle, electric scooter, electric personal assistive mobility device, or moped upon a roadway where a sign is erected indicating that bicycle, electric scooter, electric personal assistive mobility device, or moped riding is prohibited.
- (5) Except as provided in ss. 346.23, 346.24, 346.37, and 346.38, every rider of a bicycle, electric scooter, or electric personal assistive mobility device shall, upon entering on a highway, yield, and every personal delivery device operator shall ensure that the personal delivery device, upon entering on a highway, yield the right-of-way to motor vehicles.

History: 1973 c. 182; 1977 c. 208, 288; 1979 c. 197; 1985 a. 69; 1995 a. 138; 2001 a. 90; 2009 a. 22, 97; 2017 a. 13; 2019 a. 11.

346.803 Riding bicycle, electric scooter, or electric personal assistive mobility device on bicycle way.

- (1) Every person operating a bicycle, electric scooter, or electric personal assistive mobility device on a

bicycle way shall:

- (a) Exercise due care and give an audible signal when passing a bicycle, electric scooter, Item #1. or electric personal assistive mobility device rider or a pedestrian proceeding in the same direction.
- (b) Obey each traffic signal or sign facing a roadway which runs parallel and adjacent to a bicycle way.
- (2) Every person operating a bicycle, electric scooter, or electric personal assistive mobility device upon a bicycle way open to 2-way traffic shall ride on the right side of the bicycle way.
- (3) Every operator of a bicycle, electric scooter, or electric personal assistive mobility device entering a bicycle way shall yield the right-of-way to all bicycles and pedestrians in the bicycle way.
- (4) Except as provided in ss. 349.236 (1) (bm) and 349.237, a person may operate an electric personal assistive mobility device, or an electric scooter at a speed not to exceed 15 miles per hour, upon any bicycle path.

History: 1973 c. 182; 2001 a. 90; 2019 a. 11.

346.804 Riding bicycle on sidewalk. When local authorities under s. 346.94 (1) permit bicycles on the sidewalk, every person operating a bicycle upon a sidewalk shall yield the right-of-way to any pedestrian and shall exercise due care and give an audible signal when passing a bicycle, electric scooter, or electric personal assistive mobility device rider or a pedestrian proceeding in the same direction.

History: 1973 c. 182; 2001 a. 90; 2019 a. 11.

346.805 Riding electric scooter or electric personal assistive mobility device on sidewalk. Except as provided in ss. 346.94 (18) (a) 2. and (18s), 349.236 (1) (b), and 349.237, a person may operate an electric scooter or an electric personal assistive mobility device upon any sidewalk. Every person operating an electric scooter or an electric personal assistive mobility device upon a sidewalk shall yield the right-of-way to any pedestrian or bicyclist and shall exercise due care and give an audible signal when passing a bicycle or other electric scooter or electric personal assistive mobility device or a pedestrian proceeding in the same direction.

History: 2019 a. 11.

346.806 Special rules applicable to electric bicycles.

- (1) Except as otherwise expressly provided, an electric bicycle and an operator of an electric bicycle shall be afforded all the same rights and privileges, and be subject to the same duties, provided in chs. 340 to 351 as a bicycle or an operator of a bicycle. An electric bicycle shall be considered a vehicle to the same extent as a bicycle.
- (2) A person operating an electric bicycle is not subject to the provisions under ch. 341, 342, 343, or 344 relating to financial responsibility, operator's licenses, registration, or certificates of title.
- (3)
 - (a) A person may ride, with the power unit in operation, an electric bicycle upon a bikeway, as defined under s. 84.60 (1) (a), under the jurisdiction of the department of natural resources, subject to any restrictions specified in a rule promulgated by the department of natural resources under s. 349.18 (4) (b), or under the jurisdiction of a municipality or county, subject to any restrictions specified in an ordinance enacted under s. 349.18 (4) (a).
 - (b) A person may ride, with the power unit in operation, an electric bicycle upon a bikeway, as defined under s. 84.60 (1) (a), under the jurisdiction of the department, subject to any restrictions specified in a rule promulgated by the department.
- (4) No person under the age of 16 years may operate a class 3 electric bicycle. A person under the age of 16 years may ride as a passenger on a class 3 electric bicycle that is designed to accommodate passengers.

History: 2019 a. 34.

346.807 Operating personal delivery device on sidewalk.

- (1) Except as provided in s. 346.94 (18m) (a) 2. and 349.236 (1) (b), a personal delivery device may be operated upon any sidewalk or crosswalk.
- (2) Every personal delivery device operator shall ensure that the operation of the personal delivery device upon a sidewalk or crosswalk satisfies all of the following:
 - (a) The personal delivery device operator shall control or monitor the navigation and operation 8 the device.

- (b) The device may not go upon any roadway except while crossing a roadway at a crosswalk.
- (c) The device shall be operated with due care.
- (d) The device shall comply with each traffic signal and sign.
- (e) The speed of the device may not exceed 10 miles per hour.
- (f) The device shall yield the right-of-way to a pedestrian.

History: 2001 a. 90; 2017 a. 13.

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346.82 Penalty for violating sections 346.77 to 346.807.

- (1) Any person violating ss. 346.77, 346.79 (1) to (3), or 346.80 to 346.807 may be required to forfeit not more than \$20.
- (2) Any person violating s. 346.78 or 346.79 (4) may be required to forfeit not less than \$10 nor more than \$20 for the first offense and not less than \$25 nor more than \$50 for the 2nd or subsequent conviction within a year.

History: 1971 c. 278; 1973 c. 182; 1983 a. 243; 2001 a. 90; 2003 a. 321; 2017 a. 13.

SUBCHAPTER XIII

MISCELLANEOUS RULES

346.87 Limitations on backing. The operator of a vehicle shall not back the same unless such movement can be made with reasonable safety.

346.88 Obstruction of operator's view or driving mechanism.

- (1) No person shall drive a vehicle when it is so loaded or when there are in the front seat such number of persons, or any persons so situated, as to obstruct the view of the operator to the front or to the sides or as to interfere with the operator having free use of both hands and feet to the operating mechanisms or controls of the vehicle.
- (2) No passenger in a vehicle shall ride in such a position as to interfere with the operator's view ahead or to the sides or to interfere with the operator's control of the operating mechanism of the vehicle.
- (3)
 - (a) No person shall drive any motor vehicle with any sign, poster or other nontransparent material upon the front windshield, front side wings, side windows in the driver's compartment or rear window of such vehicle other than a certificate or other sticker issued by order of a governmental agency. Such permitted sticker shall not cover more than 15 square inches of glass surface and shall be placed in the lower left-hand corner of the windshield; the left corner being on the driver's left when seated behind the wheel.
 - (b) No person shall drive any motor vehicle upon a highway with any object so placed or suspended in or upon the vehicle so as to obstruct the driver's clear view through the front windshield.
 - (c) No person shall drive any motor vehicle upon a highway so loaded or with any object so placed or suspended in or upon the vehicle so as to obstruct the driver's clear vision through the rear window unless such vehicle is equipped with an outside rear view mirror meeting the requirements of s. 347.40.
 - (d) Signal lamps used by authorized emergency vehicles shall not be considered a violation of this section.
- (4) The windshield, side wings and side and rear windows of a motor vehicle shall be kept reasonably clean at all times.

Sub. (3) (a) creates an absolute prohibition on "any sign, poster or other nontransparent material upon the front windshield." By contrast, sub. (4) states, "The windshield, side wings and side and rear windows of a motor vehicle shall be kept reasonably clean at all times." There is no reason why the legislature would choose to ban oil change stickers, often no more than one or two square inches in size and placed in a top corner of a windshield, but require that same area of a windshield be only "reasonably" clean. Instead, sub. (3) (a) is interpreted to prohibit the attachment of signs, posters, and other items of a similar nature to the front windshield of a motor vehicle. State v. Houghton, 2015 WI 79, 364 Wis. 2d 234, 868 N.W.2d 143, 13-1581.

Sub. (3) (b), which requires that an object obstruct a driver's clear view to be a violation, does not mean that every object in a driver's clear view is a violation. Rather, sub. (3) (b) requires a material obstruction, even if

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E-BIKE ORDINANCE CITY OF WAUSAU, WI

NEW ORDINANCE

These ordinances update and combines several older city ordinances into one modern set of rules covering **bicycles, electric bicycles (e-bikes), electric scooters, and similar mobility devices**. The goal is to support safe recreation and transportation while helping protect pedestrians, trail users, and motorists.

** In-depth information regarding these ordinances can be found on the City of Wausau website wausauwi.gov (ordinance section: 10.40 Bicycles, e-Bikes, and similar devices regulated - published 6/3/2026)

DEFINITIONS

E-MOTO/ELECTRIC DIRT BIKE



- Considered to be an **OFF Highway Motorcycle**.
- No pedals OR over 750 Watts OR OVER 28 MPH
- REQUIRES DRIVERS LICENSE, REGISTRATION, & INSURANCE for ROAD USE.**

ONLY PERMITTED ON PRIVATE PROPERTY or DNR APPROVED LANDS.

ELECTRIC BICYCLE (E-BIKE)



- Must have **PEDALS** and must be under 750 watts.
- No drivers license required.**
- Allowed on roadways and bike paths - only on certain sidewalks.
- Has specific classes with rules that must be followed
- Devices without fully operable pedals are generally NOT considered e-bikes.

(see below for e-bike class specifications)

MOTOR BICYCLE



- REQUIRES DRIVERS LICENSE** for ROAD USE.
- Registration & Title is NOT required for road use.

PROHIBITED from sidewalks, trails, parks, AND bike paths UNLESS used in a self-propelled manner! (motor turned off)

BICYCLES, E-SCOOTERS, & ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICES (PAMD)



- Allowed on roadways, bike-paths, *certain sidewalks, parks, multi-use paths & trails.
- Cannot exceed operation over **posted speed limit** on roadway.
- Cannot exceed **15 mph** on multi-use paths & trails.

'Electric Personal Assistive Mobility Device' refers to a self-balancing, two-nontandem-wheeled device that is designed to transport **ONE** person and has an electric propulsion system (limits max. speed to 15mph or less).

WHAT CLASS IS MY E-BIKE?

CLASS 1

Low speed PEDAL ASSIST: up to 20 mph

CLASS 2

Low speed THROTTLE w/ MOTOR ASSIST: ONLY up to 20 mph

CLASS 3

Uses SPEEDOMETER. Can reach up to 28 mph. Operator **MUST BE AT LEAST 16 YEARS OF AGE**



Assistive Mobility Scooters are protected under ADA Guidelines and may traverse anywhere pedestrian traffic is allowed

PERMITTED AREAS

Bicycles, e-bikes, electric scooters, and personal assistive mobility devices (PAMD) would generally be allowed on:

- City roadways - must follow rules of the road
- Multi-use trails and paths
- Certain designated sidewalks and bridge crossings

PROHIBITED AREAS

The ordinance prohibits certain motorized devices from operating in the following areas:

- Sidewalks
- Multi-use Trails
- Parks (*unless specifically allowed)
- Shared Recreational Paths
- E-Motos / Electric Dirt bikes are NOT allowed to operate off of private property.**

Users must follow traffic laws, ride responsibly, and yield appropriately to pedestrians. These restrictions are intended to reduce safety concerns involving high-speed devices in pedestrian areas.

	Roadways/Bike Lanes	Sidewalks	Multi-Use Paths/Trails & Parks
E-Moto / Electric Dirt Bike	Prohibited	Prohibited	Prohibited
	ONLY PERMITTED ON PRIVATE PROPERTY or DNR APPROVED LANDS		
Electric Bike (E-Bike)	Posted Speed Limit	Certain Sidewalks	15 mph max.
Motor Bicycle	Posted Speed Limit Need Drivers License!	Allowed IF motor is not running!	Allowed IF motor is not running!
Bicycle / E-Scooters / PAMD	Posted Speed Limit	Certain Sidewalks	15 mph max.

CITY OF WAUSAU
407 Grant Street, Wausau, WI 54403

Ordinance from the Infrastructure & Facilities Committee and the Bicycle and Pedestrian Advisory Committee Repealing and Recreating Wausau Municipal Code Chapter 10.40 Bicycles and Repealing Chapter 10.41 Electric Scooters, Chapter 10.42 Go-Carts, Mini-Bikes, and Motorized Scooters, and Chapter 10.43 Motorized Bicycles.

Committee Action: Infrastructure & Facilities Committee Approved 4-0; Bicycle and Pedestrian Advisory Committee Approved 4-0.

File Number: 26-0507

Date Introduced: May 26, 2026

Ordinance Number: 61-6014

The Common Council of the City of Wausau do ordain as follows:

Section 1. That Chapter 10.40, Bicycles, is hereby repealed and recreated to read as follows:

10.40 BICYCLES, E-BIKES, AND SIMILAR DEVICES REGULATED

10.40.010 Purpose and Intent.

The purpose of this Ordinance is to establish clear, consistent, and enforceable regulations for the use of bicycles, electric bicycles (e-bikes), electric scooters, and similar devices within the City in order to:

- (a) Promote the safety of all trail, sidewalk, and roadway users;
- (b) Provide clarity and consistency across jurisdictions;
- (c) Encourage responsible use of emerging micromobility technologies; and
- (d) Align local regulations with applicable Wisconsin State Statutes.

10.40.020 Definitions.

The following words, terms, and phrases, when used in this Chapter shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

- (a) Bicycle means a vehicle propelled solely by human power through pedals and having one or more wheels.
- (b) Electric Bicycle or E-Bicycle means a bicycle that is equipped with fully operative pedals for propulsion by human power and an electric motor of 750 watts or less and that meets the requirements of any of the following classifications:
 - (1) Class 1 E-bicycle means an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.

- (2) **Class 2 E-bicycle** means an electric bicycle that may be powered solely by the motor and is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.
- (3) **Class 3 E-bicycle** means an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour.
- (c) **Electric Motorized Device or E-Moto** means any electric-powered device designed for transportation without fully operable pedals, including electric dirt bikes, electric motorcycles, one-wheeled devices, or similar devices. E-Moto does not include any motor vehicle that would be classified as a motorcycle per Wis. Stat. § 340.01(32) or otherwise be required to be registered pursuant to Wis. Stat. Ch. 341.
- (d) **Electric Scooter** means a device weighing less than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not more than 20 miles per hour on paved level surface when powered solely by the electric motor. Electric Scooter does not include any electric personal assistive mobility device, motor bicycle, electric bicycle, or moped.
- (e) **Motorized Bicycle** has the same meaning as in Wis. Stat. § 340.01(30).
- (f) **Multi-use Path or Trail** means any paved or unpaved off-street path intended for shared use by pedestrians, bicyclists, and other non-motorized users.
- (g) **Personal Assisted Mobility Device ("PAMD")** means a self-balancing device with two wheels not in tandem, designed to transport only one person by an electric propulsion system with an average power of seven hundred fifty watts (one horsepower) having a maximum speed on a paved level surface, when powered solely by such a propulsion system while ridden by an operator weighing one hundred seventy pounds, of less than twenty miles per hour or a self-balancing device with one wheel designed to transport only one person by an electric propulsion system with an average power of two thousand watts (two and two-thirds horsepower) having a maximum speed on a paved level surface, when powered solely by such a propulsion system, of less than twenty miles per hour.

10.40.030. State Law Adopted.

- (a) Wisconsin Stats. §§ 346.02(12), 346.80, 346.803, and 346.806 are hereby adopted by reference, as amended from time to time.

10.40.040 Rules of the Road and Areas of Operations.

(a) Roadways.

- (1) Any person operating a Bicycle, E-Bicycle, Electric Scooter, or PAMD upon a roadway without designated bicycle lanes, shall ride as close as practicable to the right-hand edge or curb of the unobstructed traveled roadway, including operators who are riding two or more abreast where permitted under Subsection (4) below, except:
 - i. When overtaking and passing another vehicle proceeding in the same direction.
 - ii. When preparing for a left turn or U-turn at an intersection or a left turn into a private road or driveway.

iii. When reasonably necessary to avoid unsafe conditions, including fixed or moving objects, parked or moving vehicles, pedestrians, animals, surface hazards or substandard width lanes that make it unsafe to ride along the right-hand edge or curb.

iv. When upon a one-way roadway having two or more lanes available for traffic, a person may ride as near the left-hand edge or curb of the roadway as practicable.

(2) Any person operating a Bicycle, E-Bicycle, Electric Scooter, or PAMD upon a roadway shall exercise due care when passing a standing or parked vehicle or a vehicle proceeding in the same direction.

(3) Operating two abreast.

i. Persons riding Bicycle, E-Bicycle, Electric Scooter, or PAMD upon a roadway may ride two abreast if such operation does not impede the normal and reasonable movement of traffic. Bicycle, electric scooter, or electric personal assistive mobility device operators riding two abreast on a two-lane or more roadway shall ride within a single lane.

ii. Persons riding Bicycle, E-Bicycle, Electric Scooter, or PAMD upon a roadway may not ride more than two abreast except upon any path, trail, lane or other way set aside for the exclusive use of Bicycles, E-Bicycles, Electric Scooters, or PAMDs.

(4) No person may operate a Bicycle, E-Bicycle, Electric Scooter, or PAMD upon a roadway where a sign is erected indicating that Bicycle, E-Bicycle, Electric Scooter, or PAMD riding is prohibited. The Infrastructure and Facilities Committee is the delegated authority to recommend to the Common Council rules restricting bicycle operation within the City. After adoption by the Council and publication, the Infrastructure and Facilities Committee shall cause signs to be posted bearing the restrictions at appropriate places upon the streets.

(5) Persons operating a Bicycle, E-Bicycle, Electric Scooter, or PAMD upon a roadway with a designated bicycle lane shall operate within the bicycle lane.

(b) Sidewalks.

(1) Bicycle, E-Bicycle, Electric Scooter, and PAMD shall be permitted to operate on the sidewalks in the following locations:

i. Grand Avenue, from Schofield City limits to the southern boundary line of Forest Street.

ii. Forest Street, from the east boundary of Sixth Street to the west boundary of Fifth Street.

iii. East Randolph Street, at the beginning of the curb radii, of the East Randolph Street terminus, to approximately 350 feet east onto Burek Avenue.

iv. Bridge Street bridge

v. Thomas Street bridge

vi. Scott Street and Washington Street bridges.

(2) When sidewalks are present on both sides of a roadway identified above, Bicycles, E-Bicycles, Electric Scooters, and PAMDs must use the sidewalk on the side of the roadway so as to travel in the same direction as traffic.

(3) Bicycle, E-Bicycle, Electric Scooter, and PAMD operating on sidewalks shall adhere to the rules of the road in Subsection (c)(2), (4), and (5).

(c) Multi-use Paths and Trails.

(1) Bicycle, E-Bicycle, Electric Scooter, and PAMD shall be permitted on Multi-use Paths and Trails, unless otherwise posted.

(2) Every person operating a Bicycle, E-Bicycle, Electric Scooter, or PAMD upon a Multi-use Path or Trail shall:

i. Exercise due care and give an audible signal when passing a Bicycle, E-Bicycle, Electric Scooter, PAMD, or a pedestrian proceeding in the same direction.

ii. Obey each traffic signal or sign facing a roadway which runs parallel and adjacent to a bicycle way.

(3) Every person operating a Bicycle, E-Bicycle, Electric Scooter, or PAMD upon a Multi-use Path or Trail open to two-way traffic shall ride on the right side of the Multi-use Path or Trail.

(4) Every operator of a Bicycle, E-Bicycle, Electric Scooter, or PAMD entering a Multi-use Path or Trail shall yield the right-of-way to all Bicycles, E-Bicycles, Electric Scooters, PAMDs, and pedestrians in the Multi-use Path or Trail.

(5) Bicycles and E-Bicycles operated on Multi-use Path or Trail shall be operated at a reasonable and prudent speed to avoid colliding with any other person, object, or vehicle.

10.40.050 Operating Speed.

(a) No Bicycle, E-Bicycle, Electric Scooter, or PAMD shall be operated at a speed greater than the posted speed limit on any roadway.

(b) No Bicycle, E-Bicycle, Electric Scooter, or PAMD shall be operated at a speed greater 15 MPH on a Multi-Use Path or Trail

10.40.060 Disorderly and Reckless Operation of a Bicycle, E-Bicycle, or Similar Device.

(a) Reckless Operation. No person may operate a Bicycle, E-Bicycle, Electric Scooter, PAMD, E-Moto, or Motorized Bicycle in a manner that:

(1) Endangers the safety of any person or property by negligent operation.

(2) Causes bodily harm or great bodily harm to another by negligent operation.

(b) Disorderly Operation. No person shall operate Bicycle, E-Bicycle, Electric Scooter, PAMD, E-Moto, or Motorized Bicycle in a manner that:

(1) Demonstrates carelessness or indifference to the safety of the operator or others;

(2) Is boisterous, raucous, or otherwise disorderly under circumstances in which such conduct tends to cause or provoke a disturbance; or

(3) Involves the intentional, deliberate, or unnecessary performance stunts or wheelies, skids, or other maneuvers that unreasonably endangers any person or property.

(c) Penalties. Any person who shall violate this section shall be subject to a forfeiture of not less than \$50.00 and not more than \$200.00 plus the costs of prosecution.

10.40.070 Age Restrictions

- (a) Operators of Class 3 E-Bicycles must be at least 16 years of age.
- (b) There is no minimum age requirement for Class 1 or Class 2 E-Bicycles.

10.40.080 Equipment Requirements

- (a) E-Bicycles shall be equipped with:
 - (1) Fully operable pedals;
 - (2) A permanent manufacturer's label indicating the E-Bicycles class, top assisted speed, and motor wattage.
- (b) Class 3 E-Bicycles must be equipped with a speedometer.
- (c) Bicycles and E-Bicycles shall be equipped with lighting and reflector equipment that complies with Wis. Stat. § 347.489.

10.40.090 Registration and licensing.

- (a) No registration or licensing shall be required for Bicycles, E-Bicycles, E-Scooters, E-Motos, or Motorized Bicycles but owners are encouraged to register their devices with the Wausau Police Department.
- (b) A driver's license is not required to operate an E-Bicycle of any Class.

10.40.100 Prohibited Devices.

- (a) E-Motos, Motorized Bicycles, and other electric motorized devices without pedals are prohibited from operating on:
 - (1) Sidewalks;
 - (2) Multi-use paths;
 - (3) Trails; and
 - (4) Parks, unless otherwise permitted by ordinance and posted.

10.40.110 Penalties.

Except as otherwise provided in this Chapter, any person who shall violate this Chapter shall be subject to a forfeiture of not less than \$25.00 and not more than \$50.00 plus the costs of prosecution.

Section 2. That Chapter 10.41 Electric Scooters, is hereby repealed.

Section 3. That Chapter 10.42 Go-Carts, Mini-Bikes, and Motorized Scooters, is hereby repealed.

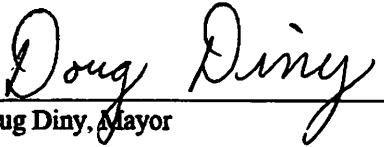
Section 4. That Chapter 10.43 Motorized Bicycles, is hereby repealed.

Section 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 6. This ordinance shall be in full force and effect on the day after its publication.

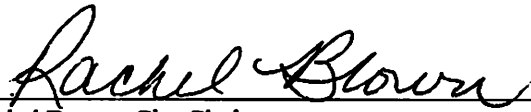
Adopted: 5/26/2026
Approved: 5/27/2026
Published: 6/3/2026
Attest: 5/27/2026

Approved:



Doug Diny, Mayor

Attested:



Rachel Brown, City Clerk

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OR DOCUMENTS**

WEST BEND, WI ORDINANCE

Item #1.

7.161 DEFINITIONS. The definitions set forth in § 340.01, Wis. Stats, are incorporated into the Municipal Code by reference. The following terms are specifically set forth for reference or defined as follows:

- (1) "Bicycle" means every vehicle propelled by feet or hands acting upon pedals or cranks and having wheels any 2 of which are not less than 14 inches in diameter.
- (2) "Downtown West Bend Business Improvement District" – see map
- (3) "Electric Bicycle" shall have the meaning as defined in § 340.01(15ph), Wis. Stats., and shall be classified as follows:
 - (a) Class 1 Electric Bicycle – A bicycle equipped with an electric motor of 750 watts or less that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.
 - (b) Class 2 Electric Bicycle – A bicycle equipped with an electric motor of 750 watts or less that may be used to propel the bicycle without pedaling but does not assist when the bicycle reaches the speed of 20 miles per hour.
 - (c) Class 3 Electric Bicycle – A bicycle equipped with an electric motor of 750 watts or less that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour.
- (4) "Electric Scooter" shall have the meaning as defined in § 340.01(15ps), Wis. Stats., means a device weighing less than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not more than 20 miles per hour on a paved level surface when powered solely by the electric motor. "Electric Scooter" does not include an electric personal assistive mobility device, motorcycle, motor bicycle, electric bicycle, or moped. Any non-motorized scooter shall be regulated as a "play vehicle."
- (5) "Historic Barton Business District" – see map
- (6) "In-line skates" has the meaning set forth in sec. 340.01(24m), Wis. Stats.
- (7) "Motor bicycle" means a bicycle to which a power unit that is not an integral part of the vehicle has been added to permit the vehicle to travel at a speed of not more than 30 miles per hour with a 150-pound rider on a dry, level, hard surface with no wind and having a seat for the operator. "Motor bicycle" does not include an electric bicycle.
- (8) "Play vehicle" has the meaning set forth in sec. 340.01(43m), Wis. Stats., and does not include bicycles, electric bicycles, or electric scooters regulated under this Chapter.
- (9) "Sidewalk" means that portion of a highway between the curb lines, or the lateral lines of a roadway, and the adjacent property lines, constructed for use of pedestrians. For purposes of this Sections 7.161 through 7.165, "sidewalk" shall

also include any area designated as a recreational trail located within the City, including, but not limited to the Riverwalk, Eisenbahn Trail, and any pedestrian pathways located in City parks.

7.162 GENERAL REGULATIONS FOR OPERATION. The following regulations shall apply to the operation of all bicycles, electric bicycles, electric scooters, in-line skates, and play vehicles:

- (1) Every person operating a bicycle, electric bicycle, electric scooter, in-line skates, or play vehicle in the City shall be subject to all applicable provisions of this chapter and to applicable State statutes relating to equipping and operating bicycles or electric scooters. The provisions of §§ 346.77 through 346.81, Wis. Stats., are specifically incorporated herein by reference.
- (2) Any person operating a bicycle, electric bicycle, electric scooter, in-line skates, or play vehicle in the City must ride in a reasonable and controlled manner at all times.
- (3) Any parent or guardian of a person 12 years of age or younger operating a bicycle, electric bicycle, electric scooter, in-line skates, or play vehicle shall be liable for any violations of this Section committed by the minor and shall be subject to forfeitures as set forth herein.
- (4) Operators of a bicycle, electric bicycle, electric scooter, in-line skates, or play vehicle and/or parents or guardians of such operators as set forth in (3), above, shall be fully liable for any damage caused to public or private property as a result of purposeful, negligent or illegal actions in conflict with this Section, and thus shall be responsible for complete and full restitution of all costs associated with such damage, in addition to any forfeiture for such violation.
- (5) No person shall abandon any bicycle, electric bicycle, electric scooter, in-line skates, or play vehicle on any street, sidewalk or on any public or private property within the city, and no person shall leave any bicycle, electric bicycle, or electric scooter unattended on any public or private property within the city for such time and under such circumstances as to cause the bicycle, electric bicycle, or electric scooter reasonably to appear to have been abandoned.
- (6) Operation of Bicycles, Electric Bicycles, Electric Scooters, In-line Skates, and Play Vehicles on Sidewalks.
 - (a) Any user may operate a bicycle, electric bicycle, electric scooter, in-line skates, or play vehicle on permitted sidewalks.
 - (b) Prohibited Sidewalk Areas. Operation on the following sidewalks shall be prohibited:
 1. Sidewalks in the Central Business District

2. Sidewalks where the Chief of Police, or the Chief's designee, determines that operation of bicycle, electric bicycle, electric scooter, in-line skates, or play vehicle jeopardizes the safety of pedestrian users thereon. Any such sidewalk shall be marked with signage indicating that bicycle, electric bicycle, electric scooter, in-line skates, and/or play vehicle operation is prohibited.
- (c) Bicycles, electric bicycles, electric scooters, in-line skates, and play vehicles on sidewalks shall be operated at a reasonable, low rate of speed.
- (d) No person operating a bicycle, electric bicycle, electric scooter, in-line skates, or play vehicle on a sidewalk shall attempt to pass another person or persons going in the same direction on the sidewalk without giving a warning and until it becomes evident that the person so warned is aware of the approach of the bicycle, electric bicycle, electric scooter, in-line skates, or play vehicle operator. Pedestrians shall at all times have the right-of-way upon the sidewalks and, if necessary, the person operating a bicycle, electric bicycle, electric scooter, in-line skates, or play vehicle shall dismount and vacate the sidewalk to prevent a collision.

7.163 REGULATION OF BICYCLES, ELECTRIC BICYCLES, AND ELECTRIC SCOOTERS.

- (1) GENERAL RULES FOR OPERATION OF BICYCLES, ELECTRIC BICYCLES, AND ELECTRIC SCOOTERS.
- (a) Every person operating a bicycle, electric bicycle, or electric scooter in the City shall be subject to all applicable provisions of this chapter and to applicable State statutes relating to equipping and operating bicycles or electric scooters.
- (b) Every person operating a bicycle, electric bicycle, or electric scooter upon a roadway shall be granted all the rights and shall be subject to all of the duties applicable to the driver of a vehicle by the laws of this State declaring rules of the road applicable to vehicles or by the traffic ordinances of the City applicable to the driver of a vehicle, except as otherwise specified in this Chapter and except as to those provisions of laws and ordinances which by their nature can have no application.
- (c) No bicycle, electric bicycle, or electric scooter shall be operated that is not in safe mechanical condition and equipped with any required safety device(s). It shall be the responsibility of persons 16 years of age or older, or a parent or guardian of a child under 16 years of age, to inspect such bicycle, electric bicycle, or electric scooter to determine if it is in safe mechanical condition and legally equipped.

- (d) No electric scooter may be operated on any roadway having a speed limit of more than 25 miles per hour.

(2) SPECIFIC PROVISIONS REGARDING OPERATION OF ELECTRIC BICYCLES.

- (a) Operation of electric bicycles within the City of West Bend shall comply with all applicable provisions of §§ 340-351, Wis. Stats., including, but not limited to, § 346.806, Wis. Stats.
- (b) Pursuant to § 346.806, Wis. Stats., no person under the age of 16 years may operate a Class 3 electric bicycle. A person under the age of 16 years may ride as a passenger on a class 3 electric bicycle that is designed to accommodate passengers.

(3) RULES FOR PARKING OF BICYCLES, ELECTRIC BICYCLES, AND ELECTRIC SCOOTERS.

- (a) Bicycles, electric bicycles, and electric scooters shall be parked in an upright position. Electric scooters shall be parked with all wheels making a point of contact with the ground.
- (b) Bicycles, electric bicycles, and electric scooters shall not be parked in a way that provides less than a five (5) foot wide path on the sidewalk for pedestrian access.
- (c) Bicycles, electric bicycles, and electric scooters shall not be parked in a way that obstructs access to any building or business.
- (d) Bicycles, electric bicycles, and electric scooters shall not be parked between the sidewalk and the curb where such area is less than three (3) feet wide.
- (e) Where possible without impeding the flow of pedestrian traffic, an electric scooter may be parked in a bicycle rack.

(4) REASONABLE ACCOMMODATIONS FOR BICYCLE, ELECTRIC BICYCLE, OR ELECTRIC SCOOTER USED AS "OTHER POWER-DRIVEN MOBILITY DEVICE." Reasonable accommodation shall be made in the enforcement of any of the provisions set forth herein for any person using a bicycle, electric bicycle, or electric scooter as an "Other Power-Driven Mobility Device" pursuant to the Americans with Disabilities Act.

(5) SEIZURE, IMPOUND, AND DISPOSITION OF BICYCLES, ELECTRIC BICYCLES, AND ELECTRIC SCOOTERS.

- (a) SEIZURE AND IMPOUNDING OF BICYCLES, ELECTRIC BICYCLES, AND ELECTRIC SCOOTERS. Any bicycle, electric bicycle, or electric scooter

described in this may be immediately removed in the absence of the owner or person authorized by the owner to operate or have possession of the bicycle, electric bicycle, or electric scooter. The bicycle, electric bicycle, or electric scooter may be removed by persons acting under the authority of the Chief of Police or the Director of Public Works and shall be impounded in facilities designated by the police department. The following bicycles, electric bicycles, and electric scooters shall be subject to seizure and impoundment pursuant to this section:

- i. Any bicycle, electric bicycle, or electric scooter used in violation of this Chapter or any other applicable law.
- ii. Any bicycle, electric bicycle, or electric scooter determined to be in the possession of a person who is not the legal owner thereof.
- iii. Any bicycle, electric bicycle, or electric scooter which has been abandoned.
- iv. Any bicycle, electric bicycle, or electric scooter parked in violation of Section 7.163(3).

(b) PERIOD OF IMPOUNDMENT.

- i. Impounded bicycles, electric bicycles, and electric scooters shall be held for a minimum of 30 days unless earlier redeemed by the identified owner or person acting on behalf of the identified owner upon payment of any redemption fee.
- ii. Bicycles, electric bicycles, and electric scooters owned or operated by minors may only be surrendered to the guardian of the offender.
- iii. The Chief of Police may dispose of impounded bicycles, electric bicycles, and electric scooters that are not redeemed within the specified impoundment period in any of the following ways:
 1. Public auction or sale.
 2. Donation to a suitable nonprofit organization for charitable, educational or other eleemosynary purposes.
 3. Maintaining the bicycle, electric bicycle, or electric scooter for police purposes.
 4. Scrapping a bicycle, electric bicycle, or electric scooter that cannot be disposed of through any other reasonable means.
- iv. Notice of any sale shall be posted on the City's website. The proceeds of the sale shall be remitted to the City Treasurer.

7.164 REGULATION OF SHORT-TERM COMMERCIAL ELECTRIC SCOOTER RENTAL BUSINESSES.

(1) DEFINITIONS.

“Licensee” means the holder of a commercial electric scooter rental license issued under this division.

“Rebalancing” means redistributing electric scooters throughout the city.

“Short-term commercial rental” means a rental with a period of less than 7 days.

“User” means an individual who uses an electric scooter for the purpose of transportation or recreation.

(2) LICENSING OF SHORT-TERM COMMERCIAL SCOOTER RENTAL BUSINESS.

- (a) **License Required.** No person or business shall offer short-term commercial rental of electric scooters to the public unless the person or business has obtained a license in accordance with this section.
- (b) **License Application Requirements.** Application for a commercial electric scooter rental license shall be made in writing to the City Clerk, upon application furnished by the Clerk.
 - i. In the case of a sole proprietorship, the owner shall sign the application.
 - ii. In the case of a partnership, in the name of the business and the names and addresses of all partners shall be provided on the application. One of the partners shall sign the application.
 - iii. In the case of an LLC or a corporation, the name of the business and the names and addresses of the principal officers shall be provided on the application. In the case of an LLC, one of the members shall sign the application. In the case of a corporation, the president and secretary shall sign the application.
- (c) Any Licensee shall identify contact information – including a phone number and email address – for an operations manager based within fifteen (15) miles of the City.
- (d) Any Licensee shall provide the City Clerk with an up-to-date copy of their user agreement and privacy policy and shall be responsible for updating said documents as they are modified.
- (e) **Agreement with City.** No Licensee shall operate a short-term commercial rental business without first entering into an agreement with the City, approved by the Common Council, consistent with the terms of this Ordinance.
- (f) **Insurance.**
 - i. Any Licensee shall provide a certificate of insurance with their application that meets the requirements of this Ordinance.

- ii. The applicant's insurance shall provide that the City will receive a thirty (30) day written notice of cancellation, non-renewal, or material change by any insurer providing coverage required by this Ordinance.
 - iii. Insurance policy limits shall meet the minimum requirements currently required by the City for public works contracts.
 - iv. The City shall be listed as an additional insured on the Licensee's Commercial General Liability Insurance policy.
 - v. Any subcontractor of the Licensee providing maintenance, rebalancing or other services for the Licensee's rental business shall be covered by the Licensee's insurance or shall demonstrate independent insurance which complies with this Ordinance.
- (g) Indemnification. The Licensee shall indemnify, defend, and hold the City and the City's officers, employees, and agents harmless from and against all actions, damages, or claims brought against the City arising out of the applicant's operations. The City Attorney shall have the authority to negotiate the terms of the indemnification provision with the applicant.
- (h) Application fee. The application fee for a commercial electric scooter rental license shall be \$10.00 per scooter, per year or any fractional part thereof, with a minimum application fee of \$250.
- (i) Term of License. Any license issued pursuant to this section shall be effective upon issuance and shall expire on the 31st day of December following its issuance.
- (3) SHORT-TERM RENTAL BUSINESS OPERATIONAL REQUIREMENTS. In conducting any short-term scooter rental business, each Licensee shall comply with the following:
- (a) Maximum Number of Scooters. No Licensee shall have more than 100 scooters available for rent within the City at any one time without prior approval of the Common Council.
 - (b) Hours of Operation. No Licensee shall make electric scooters available for rent between the hours of midnight and 4:00 am.
 - (c) User Fees. Any user fee for the rental of an electric scooter shall be clearly and understandably communicated to the user prior to the usage of the electric scooter. All Licensees shall charge a \$0.10 per ride surcharge which shall be remitted to the City for operational expenses and enforcement of these Ordinances.
 - (d) Parking. All Licensees shall:
 - i. Provide instructions to users regarding the proper parking of electric scooters.

- ii. Keep the sidewalk free from obstructions to pedestrians by requiring users to park electric scooters such that a walk space not less than five (5) feet wide shall at all times be kept open for pedestrians.
 - iii. Use geofencing to prohibit parking in areas which parking is prohibited by this Ordinance or as otherwise directed by the City Administrator.
 - iv. Upon notification by the Police Department or Department of Public Works to the operations manager that an electric scooter of Licensee is improperly parked, the Licensee shall relocate the electric scooter in accordance with the following requirements:
 - A. Within three (3) hours of notice between 6:00 am and 7:00 pm.
 - B. Before 8:00 am for notice received between 7:00 pm and 6:00 am.
 - C. Failure to relocate improperly parked electric scooters which are not relocated in accordance with this section may, in the sole discretion of the City, be relocated by City staff or impounded at the Police Department or Department of Public Works. The City shall bill \$50.00 for each electric scooter it relocates or impounds, which cost is reasonable calculated to recapture the City's costs in relocating or impounding an improperly parked electric scooter.
 - v. Licensees may appeal fees imposed under this section to the Board of Public Works by providing written notice to the City Clerk within ten (10) business days of receiving notice of any fee.
- (e) **Safety Education.** The Licensee shall provide materials to its users to promote safe riding and educate users on rider responsibilities and encourage safe and courteous riding and parking.
- (f) **Snow Events.** The Licensee shall ensure that their electric scooters do not impede snow removal and ice control operations by the City or any resident/property owner.
- (g) **Notice of Changes.** Licensee shall notify the City within three (3) business days of changing any of the following information previously placed on file with the City: the identity or contact information for the operations manager, user agreement, privacy policy, or insurance coverage or provider.
- (h) **Notice of Rules of Operation.** Any Licensee shall notify users via their website, mobile application, or, if applicable, through paper notice, that:
- i. Helmet use is encouraged while riding an electric scooter.
 - ii. Users are required to follow all rules of the road and rules established by this Ordinance.
 - iii. Scooters must be parked responsibly and in compliance with the requirements set forth herein.
 - iv. Licensee shall also provide a means for users to notify the Licensee if there is a safety or maintenance issue with the electric scooter. Licensee shall immediately take the electric scooter out of service upon receipt of notice that there is a safety or maintenance issue, and shall not return the

electric scooter to service until Licensee has resolved the safety or maintenance issue.

- (i) **Electric Scooter Standards.** Any electric scooter made available for short-term rental by any Licensee shall comply with the following requirements:
 - i. Each electric scooter shall meet the requirements described in §§ 340.01(15ps), 347.489(1), 347.489(2), and 347.489(3).
 - ii. Each electric scooter shall include easily visible contact information, including a local or toll-free phone number, and email address for members of the public to make relocation requests or to report other issues with an electric scooter.
 - iii. Each electric scooter shall be inspected by Licensee at least once per month. The inspection shall include, at a minimum, a check of the brake function and brake level wear. Any electric scooter deemed unsafe or inoperable shall be placed out of service immediately. Licensee shall maintain records of its inspections, which shall be open to the City for inspection upon reasonable request.
 - iv. Each scooter shall be equipped with wheel-lock technology to prevent unauthorized use.
 - v. Geofencing shall be used to prohibit usage or parking in areas so designated by the City, whether through this Ordinance or through direction of the City Administrator.
 - vi. Each scooter shall be assigned a unique identifying number, which is clearly labeled on the scooter.
- (j) **Data and Reporting.** Licensee shall provide data reasonably requested by the City to assist with monitoring program usage or to enforce any part of the Code, including data necessary for enforcement actions against users.

(4) SUSPENSION OR REVOCATION OF LICENSE.

- (a) A license may be suspended by the City Clerk for any of the following reasons:
 - i. Failure to comply with any of the provisions of this Ordinance;
 - ii. Violation of any state statutes or the Municipal Code; or
 - iii. Failure to pay fees for relocation or impounding of electric scooters in the amount of \$500 or more.
- (b) Any suspension may be appealed to the Common Council upon written notice to the City Clerk. The Common Council shall conduct a hearing within thirty (30) days of receipt of a written appeal.
- (c) A license may be revoked by the Common Council for the reasons set forth in this section.

- (5) **UNLICENSED ELECTRIC SCOOTER RENTALS.** In the event that a person or business commences short-term commercial rental of electric scooters to the public in the City without having first obtained a license in accordance with this section, the City may – without advanced notice – impound any unauthorized

electric scooters in the right-of-way. The City shall provide notice to the unauthorized person or business that it has taken possession of the electric scooters and invoice the unlicensed person or business at the rate set forth in Section (5)(d), above. The unlicensed person or business may appeal fees imposed under this subsection to the Common Council by providing written notice to the City Clerk within twenty (20) days of receiving notice of a fee. If the unlicensed person or business does not appeal the fees imposed or make payment within forty-five (45) days of receipt of the invoice, the City may dispose of any electric scooters belonging to the unlicensed person or business. Any proceeds from the disposition shall be used to offset the unlicensed person or business's unpaid fees. Any costs from the disposition shall be billed to the unlicensed person or business. No person may obtain a license without first having paid any fees due under this subsection.

7.165 PROHIBITED AREAS FOR PLAY VEHICLES AND IN-LINE SKATES. In addition to the sidewalks described in Section 7.162(6), above, no person shall ride in or upon a play vehicle or in-line skates in the following areas:

- (1) In addition to the prohibited areas under secs. 346.78 and 346.94(17), Wis. Stats., on the roadways of Barton Avenue north of Main Street, Veterans Avenue, Main Street, and Washington Street, except while crossing a roadway at a crosswalk.
- (2) In any parking lot owned by the City or on any property posted by means of a sign or signs prohibiting the riding of play vehicles or in-line skates, unless with the express permission of the owner or occupant in charge of such area.

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HOLMEN, WI ORDINANCE

Item #1.

ORDINANCE 6-2025

AN ORDINANCE MODIFYING CHAPTER 180, ARTICLE VII

THE VILLAGE BOARD OF THE VILLAGE OF HOLMEN DOES HEREBY
ORDAIN AS FOLLOWS:

SECTION I: Chapter 180, Vehicles and Traffic, Article VII, is hereby rewritten and replaced in-full, as follows:

ARTICLE VII

Electric Bicycles, Electric Scooters, Gas-Powered Bicycles and Gas-Powered Scooters

§ 180-16. Definition.

A. "Electric Bicycle" shall have the meaning as defined in Wis. Stat. § 340.01(15ph) and shall be classified as follows:

1. Class 1 Electric Bicycle – A bicycle equipped with an electric motor of 750 watts or less that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.
2. Class 2 Electric Bicycle – A bicycle equipped with an electric motor of 750 watts or less that may be used to propel the bicycle without pedaling but does not assist when the bicycle reaches the speed of 20 miles per hour.
3. Class 3 Electric Bicycle – A bicycle equipped with an electric motor of 750 watts or less that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour.

B. "Electric Scooter" means a vehicle that is designed to be stood or sat upon by the operator, powered by an electric motor, and capable of speeds not exceeding 20 miles per hour.

C. "Gas-Powered Bicycle or Scooter" refers to a bicycle or scooter that has been modified by adding a non-integral gas or other fuel powered unit, enabling it to reach speeds beyond those originally intended for the vehicle.

§ 180-17. Unlawful operation.

A. Operation of Electric Bicycles

1. Operation of electric bicycles within the Village of Holmen shall comply with all applicable provisions of Wis. Stat. §§ 340-351, including but not limited to Wis. Stat. § 346.806, for all Class 1 and Class 2 Electric bicycles in the Village of Holmen
2. Operation of electric bicycles within the Village of Holmen shall comply with all applicable provisions of Wis. Stat. §§ 340-351, including but not limited to Wis. Stat.

§ 346.806. No person under the age of 16 may operate a Class 3 electric bicycle, though a person under 16 may ride as a passenger if the bicycle is designed to accommodate passengers. Anyone operating a Class 3 electric bicycle or any electric bicycle equipped with a motor exceeding 750 watts or capable of speeds greater than 28 miles per hour is required to have a valid driver's license and is subject to all applicable motor vehicle laws.

3. All operators shall be compliant pursuant to Wisconsin State statute 346 rules of the road.
4. Must comply with and adhere all regulations outlined within Section C below.

B. Operation of Electric Scooters

1. No electric scooter may be operated at speeds exceeding 20 miles per hour within the Village limits and must comply with and adhere to all regulations outlined within Section C below.
2. All operators shall be compliant pursuant to Wisconsin State statute 346 rules of the road.

C. Special Regulations Pertaining to Electric Bicycles and Electric Scooters

1. All electric bicycle and electric scooter operators shall adhere to the rules of the road Chapter 346 as defined in the Wisconsin State Statutes, including but not limited to yielding, signaling, stopping, speeds and right-of-way rules applicable to bicycles.
2. Operation on sidewalks is prohibited for all electric bicycles and electric scooters.
3. Operation on Village trails and/or bikeable park locations is permitted subject to the following conditions:
 - i. Maximum speed on trails and parks locations shall be 10 miles per hour.
 - ii. When approaching a pedestrian from the opposite direction, the operator must yield the right-of-way.
 - iii. When overtaking a pedestrian in the same direction, the operator must provide an audible signal (e.g., bell, horn, or verbal warning) before passing and must pass in a safe manner.
 - iv. Must adhere to Section C5 below.
4. Any parent or guardian of a person 12 years of age or younger operating an electric bicycle or electric scooter shall be liable for any violations of this Article committed by the minor, and shall be subject to forfeitures and Section C6 below.
5. Use of electric bicycles and electric scooters on any Village green spaces (including parkland) or as a means of cutting through yards, or accessing or crossing any property not designated for vehicle movement, is strictly prohibited.
6. Operators of electric bicycles or electric scooters, and/or parents or guardians of such operators as per Section C4 above, shall be fully liable for any damage caused to public or private property as a result of purposeful or negligent or illegal actions in conflict with this Article, and thus shall be responsible for complete and full restitution of all costs associated with such damage, in addition to any forfeiture for such violation.

D. Operation of Gas-Powered Bicycles and Gas-Powered Scooters

1. Operation of gas-powered bicycles and gas-powered scooters are prohibited in the Village of Holmen in all locations.

§ 180-18. Violations and penalties

The penalty for violating the provisions herein shall be a forfeiture of not less than \$100 nor more than \$800, plus court costs, for each violation. Any violation of any provisions of this Article, even if repeated actions, constitutes as a separate a penalty subject to a separate or additional forfeiture.

SECTION II. This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this _____ day of _____, 2025.

By: _____
Patrick Barlow, Village President

By: _____
Angela Hornberg, Village Clerk/Treasurer

PASSED:
APPROVED:
PUBLISHED:

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ORDINANCES
OR DOCUMENTS**



ORDINANCE NO. 2026-14

AN ORDINANCE CREATING CHAPTER 10.21 OF THE MUNICIPAL CODE RELATING TO ELECTRIC BICYCLES AND ELECTRIC SCOOTERS

THE COMMON COUNCIL OF THE CITY OF RIVER FALLS DOES ORDAIN:

Section 1. That Chapter 10.21 titled "Regulating Electric Bicycles and Electric Scooters," of the City of River Falls Municipal Code is hereby created to read as follows:

"10.21 Regulating Electric Bicycles and Electric Scooters.

Sections

10.21.010 Definitions.

As used in this chapter, the following terms shall have the meaning indicated:

Bike Paths are defined as any impervious surface completely separated from the roadway that are eight feet wide or greater and constructed for pedestrian, bicycle, or other non-automotive means of transportation. Bike Paths may also be referred to as Multi-Use Paths or Shared Use Paths.

Electric Bicycle means a bicycle that is equipped with fully operative pedals for propulsion by human power and an electric motor of 750 watts or less and that meets the requirements of any of the following classifications:

- A. Class 1 Electric Bicycle means an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.
- B. Class 2 Electric Bicycle means an electric bicycle that may be powered solely by the motor and is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.
- C. Class 3 Electric Bicycle means an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour.

Electric scooter means a device weighing less than 100 pounds that has handlebars and an electric motor, powered by an electric motor and optionally human power, and has a maximum speed of not more than 20 miles per hour on a paved level surface when powered solely by the electric motor. "Electric scooter" does not include an electric personal assistive mobility device, motorcycle, motor bicycle, electric bicycle, or moped.

Sidewalks are defined as any impervious portion of a roadway between the curb line or lateral lines of a roadway and adjacent property lines constructed for pedestrian use and are less than eight feet in width.

10.21.020 Permitted users of electric bicycles and electric scooters.

Operators of a Class 3 electric bicycle on City roadways, sidewalks, or bike paths must be 16 years of age or older.

No person less than 12 years of age shall operate an electric scooter on City roadways, sidewalks, or bike paths except that persons 8 through 11 years of age may do so during daylight hours if accompanied by an adult capable of remaining close enough to ensure the safe operation of the scooter by such child, such as by walking or running alongside, using their own electric scooter or bicycle, or engaging in a similar activity. This provision is intended to permit the usage of electric scooters by families.

10.21.030 Rules of the Road.

Subject to the provisions of this Chapter 10.21, the provisions of Chs. 346 and 347, Wis. Stats., and applicable City ordinances, shall govern the operation of electric bicycles and electric scooters, where appropriate.

10.21.040 Use of electric bicycles and electric scooters; Where prohibited.

Only Class 1 Electric Bicycles may be used on sidewalks that allow bicycle use on the same terms and conditions (e.g., age restrictions), provided they are being operated without motor assistance and using only human power.

Class 2 Electric Bicycles and Class 3 Electric Bicycles are prohibited from use on all sidewalks in the City.

Electric scooters may be used on sidewalks or bike paths that allow bicycle use on the same terms and conditions (e.g., age restrictions). Electric scooters are prohibited from use on any roadway having a speed limit of more than 25 miles per hour.

A map showing certain sidewalks and bike paths as of the date of adoption of this Chapter 10.21 is attached hereto as Exhibit A.

10.21.050 Equipment Regulations.

Every person using electric scooters between one-half hour after sunset and one-half hour before sunrise shall have the scooter equipped with a lamp firmly attached to the front of such electric scooter exhibiting a white light to the front, and with a reflector or a lamp mounted on the rear of the vehicle visible at a distance of 500 feet. The reflector shall not be less than one and a half to two inches for rectangular models or three inches in diameter for round models.

10.21.060 Riding electric bicycles and electric scooters on roadway.

Every person operating an electric bicycle or electric scooter upon a roadway shall ride as near to the right side of the roadway as practicable, exercising due care when passing a

standing vehicle or one proceeding in the same direction. Persons riding electric bicycles or electric scooters upon a roadway shall ride single file.

10.21.070 Responsibility of parent or guardian for violation.

No parent or guardian of any child shall authorize or knowingly permit such child to violate any of the provisions of this chapter 10.21.

10.21.080 Penalty.

Any person violating the provisions of this chapter 10.21 shall be subject to the provisions of chapter 1.20 of this municipal code."

Section 2. Severability. The provisions of this ordinance shall be deemed severable and it is expressly declared that the City of River Falls would have passed the other provisions of this ordinance irrespective of whether or not one or more provisions may be declared invalid. If any provision of this ordinance or the application to any person or circumstances is held invalid, the remainder of the ordinance and the application of such provisions to other person's circumstances shall not be deemed affected.

Section 3. Effective date. This Ordinance shall take effect from and after its date of publication as provided by law.

FOR THE CITY OF RIVER FALLS

Allison Page, Mayor

ATTEST:

Amy White, City Clerk

Adopted: _____
Published: _____

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OR DOCUMENTS**

WEST SALEM, WI ORDINANCE

ORDINANCE NO. 546

Amend Chapter 6 Regulation of Bicycles of the Village of West Salem Code of Ordinances to Amend Ordinance Relating to Bicycles, Electric Bicycles, Electric Scooters, and Electric Skateboards

The West Salem Village Board of Trustees do hereby ordain
as follows:

Section 1: Section 6.11 is hereby deleted and recreated in
its entirety as follows:

**6.11 Regulation of Bicycles, Electric Bicycles, Electric Scooters,
and Electric Skateboards.** All the provisions set forth in the
Wisconsin State Motor Vehicle Laws regulating the operation
of bicycles and electric-powered or power-assisted bicycles,
scooters, and skateboards are hereby adopted by reference,
including chapters 346 and 347, Wis. Stats.

(A) Definitions. As used in this Section, the
following terms shall have the meaning indicated.

(1) Electric Bicycle or E-bike. An electric
bicycle, or e-bike, as defined in Sec. 340.01(15ph),
Wis. Stats., is equipped with fully operative pedals for
propulsion by human power and an electric motor of 750
watts or less and that meets the requirements of any of
the following classifications:

(a) Class 1 Electric Bicycle. A bicycle
equipped with an electric motor of 750 watts or
less that provides assistance only when the rider
is pedaling and that ceases to provide assistance
when the bicycle reaches the speed of twenty (20)
miles per hour;

(b) Class 2 Electric Bicycle. A bicycle
equipped with an electric motor of 750 watts or
less that may be used to propel the bicycle without
pedaling but does not assist when the bicycle
reaches the speed of twenty (20) miles per hour; is
defined by the presence of a throttle; and is
equipped with an actuator motor that acts as the

physical agent to drive the bicycle forward based on throttle input, independent of pedaling;

(c) **Class 3 Electric Bicycle.** A bicycle equipped with an electric motor of 750 watts or less that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of twenty-eight (28) miles per hour.

(2) **Electric Scooter or E-scooter.** An electric scooter, or e-scooter, is a two-wheeled, personal electric vehicle designed for short-distance transportation, typically in urban areas. An electric scooter or e-scooter is powered by an electric motor and battery, is designed to be stood or sat upon by the operator, and is capable of speeds not exceeding twenty (20) miles per hour.

(3) **Electric Skateboard or E-board.** An electric skateboard, also known as an e-board, is a personal mobility device that combines the features of a regular skateboard with an electric propulsion system. It uses a battery and motor to propel the rider forward, eliminating the need to push with their feet.

(4) **Gas-Powered Bicycle or Scooter.** A gas-powered bicycle or scooter refers to a bicycle or scooter that has been modified by adding a non-integral gas or other fuel powered unit, enabling it to reach speeds beyond those originally intended for the vehicle.

(5) **Manually-Powered Bicycle.** A manually-powered bicycle, herein referred to as bicycle, is a vehicle propelled by feet or hands acting upon pedals or cranks and having wheels any two of which are not less than fourteen (14) inches in diameter.

(B) **Operating Rules.** No person operating a bicycle, electric bicycle, electric scooter, or electric skateboard upon any street or highway within the Village of West Salem shall fail to observe all applicable traffic regulations of the Village and State or to comply with the following regulations:

(1) **Rules of the Road.** The provisions of Chapters 346 and 347, Wis. Stats., and applicable Village Ordinances shall govern the operation of bicycles, electric bicycles, electric scooters, and electric skateboards, where appropriate.

(2) **Registration Required.** Owners of electric bicycles, electric scooters, and electric skateboards shall register their devices as indicated below in 6.11(C) Registration.

(3) **Riding on Sidewalks.** No person shall ride or park a bicycle on any public sidewalk in the Business District. No person over the age of thirteen (13) years shall operate a bicycle on any Village sidewalk.

(4) **Stunt or Trick Riding.** No person operating a bicycle on any street, public sidewalk, or highway shall perform tricks or stunts, or participate in any racing.

(5) **Speed.** No person shall operate a bicycle at a speed greater than is reasonable and prudent under existing conditions or in excess of any posted speed limit.

(6) **Towing with Bicycle.** No person operating a bicycle shall tow, drag, or cause to be drawn behind the bicycle, any person on roller skates, coaster sled, or any other type of conveyance which is not mass-marketed to the public and designed to be towed by a bicycle.

(7) **Carrying Extra Passengers.** Bicycle operators shall not use a bicycle, except a tandem, to carry another person, provided, a bicycle operator may carry a child securely attached to his or her person in a back pack or sling and may carry another person on a bicycle if it is equipped with a child's seat securely attached to and properly designed for use on a bicycle.

(8) **Age Restrictions.**

(a) No person under the age of thirteen (13) years may operate an electric bicycle, electric scooter, or an electric skateboard on any street, sidewalk, public property, bicycle pathway, or public highway within the Village of West Salem without adult supervision within a distance of seventy-five (75') feet of the underage rider(s).

(b) Persons aged thirteen (13) to fifteen (15) years may operate a Class 1 electric bicycle, electric scooter, and electric skateboard but shall not operate a Class 2 or Class 3 electric bicycle.

(c) Persons age sixteen (16) years or more may operate any classed electric bicycle, electric scooter, or electric skateboard.

(9) **Helmet Requirement.** All manually-powered bicycle, electric bicycle, electric scooter, and electric skateboard operators under the age of eighteen (18) years must wear a helmet certified with the NTA 8776 standard or a standard CPSC-certified bike helmet with MIPS technology at all times.

(10) **Parking.** No person shall park any bicycle, electric bicycle, electric scooter, or electric skateboard against any windows or in the main traveled portion of any sidewalk, street, or highway nor in such

a manner as to constitute a hazard to pedestrians, traffic, or property.

(11) **Prohibited Areas.** Electric bicycles, electric scooters, and electric skateboards are prohibited from use in the following areas:

(a) All sidewalks and crosswalks.

(b) In all Village public parks, including sidewalks within said parks, and other Village-owned properties which are not streets.

(c) Cutting through privately-owned property, accessing, or crossing any property not designated for vehicle movement is strictly prohibited.

(d) On any street or public space temporarily closed to vehicular traffic by use of emergency vehicles, traffic barricades, barrels, and/or cones by order of the Chief of Police or as designated by a Village Board approved special event permit.

(e) Class 1 and Class 3 electric bicycles may be used on pathways and trails that allow bicycles but must observe a fifteen (15) mile per hour speed limit. Class 2 electric bicycles are prohibited on all pathways, parks, and trails.

(f) The use of a gas-powered bicycles or scooters is prohibited within the Village of West Salem in all locations.

(f) No person shall operate any electrically-powered play vehicle within Village-prohibited areas. Electric play vehicles include, but are not limited to, hoverboards, Segways, electric scooters, electric-powered toy vehicles, or any similar device designed primarily for recreation. Operation of electric play vehicles on sidewalks is prohibited unless expressly permitted for children under thirteen (13) years of age and only when operated in a safe and controlled manner.

(12) **Lighting.** Any manual bicycle, electric bicycle, electric scooter, or electric skateboard operating during hours of darkness must comply with lighting standards detailed under Wis. Stat. Sec. 347.489(1).

(13) **Operation Rules Specific to Electric Bicycles.**

(a) Operation of electric bicycles within the Village of West Salem shall comply with all applicable provisions of Wis. Stat. Sec. 340-351, including, but not limited to, Wis. Stat. Sec. 346.806.

(b) No person under the age of sixteen (16) may operate a Class 2 or Class 3 electric bicycle, though a person under sixteen (16) may ride as a

passenger if the bicycle is designed to accommodate passengers. Anyone operating a Class 3 electric bicycle or any electric bicycle equipped with a motor exceeding 750 watts or capable of speeds greater than twenty-eight (28) miles per hour is required to have a valid driver's license and is subject to all applicable motor vehicle laws.

(14) **Operation Rules Specific to Electric Scooters & Electric Skateboards.**

(a) No electric scooter may be operated at speeds exceeding twenty (20) miles per hour within the Village limits and must comply and adhere to all regulations outlined in this Ordinance.

(b) All electric scooter and electric skateboard operators under the age of eighteen (18) years must wear a helmet certified with the NTA 8776 standard or a standard CPSC-certified bike helmet with MIPS technology at all times.

(C) **Registration.** No person shall operate an unregistered electric bicycle (E-Bike), electric scooter (E-Scooter), or electric skateboard (E-Board) upon any street, sidewalk, public property, bicycle pathway, or public highway within the Village of West Salem. Manually powered bicycles may be registered if desired by the owner.

(1) **How Registered.** Registration shall be made by application through the West Salem Police Department, on forms provided by the Village of West Salem, giving the name, address, telephone number of the owner, and a complete description of the bicycle, electric bicycle, electric scooter, or electric skateboard, including the name of the manufacturer, style, model, class type, serial number, and color.

(2) **Registration Fee.** There shall be no fee to register manually powered bicycles. A Five (\$5.00) Dollar registration fee shall be charged prior to registration of all electric bicycles, electric scooters, and electric skateboards.

(3) **Registration Decal Display Requirements.**

(a) Upon application, a license plate bearing a number sequence shall be issued by the Police Department to the registered owner of any electric bicycle or electric scooter upon initial registration.

(b) Upon application, a registration sticker bearing a number sequence shall be issued by the Police Department to the registered owner of any manual bicycle or electric skateboard upon initial registration.

(C) It is the owner's responsibility to affix the issued license plate to the electric bicycle or electric scooter in the manner prescribed in (e) Placement.

(d) It is the owner's responsibility to affix the issued registration sticker to the manual bicycle or electric skateboard in the manner prescribed in (e) Placement.

(e) **Placement**.

(i) Electric Bicycles: License plates shall be affixed rear facing and centered horizontally under the seat of the rider and shall be unobstructed from the public's view.

(ii) Electric Scooters: License plates shall be affix forward facing and centered horizontally under the handlebar and shall be unobstructed from the public's view.

(iii) Electric Skateboards: Registration stickers shall be affixed so that it is downward facing underneath the skateboard.

(iv) Manual Bicycle: Shall affix the registration sticker along the Seat Tube underneath the rider on left side (when sitting atop the bicycle.)

(4) **Unsafe Bicycles not to be Registered**. No bicycle, electric bicycle, electric scooter, or electric skateboard shall be registered which is in an unsafe mechanical condition.

(5) **Suspended Registrations**. The Chief of Police shall have the authority to suspend the registration of, and remove the registration decals from, any bicycle, electric bicycle, electric scooter, or electric skateboard operated contrary to any State law or Village Ordinance for which the rider, parent, or owner has been cited for a violation or which is being operated in an unsafe mechanical condition. The registration shall not be reinstated nor such decals replaced while such bicycle remains in unsafe condition, and while the citation is pending and while a fine related to the citation remains unpaid. Such suspension and removal shall be in addition to other penalties provided for herein.

(6) **Impounding**. The Chief of Police shall have the authority to impound any bicycle, electric bicycle, electric scooter, or electric skateboard for a period not to exceed ten (10) business days, upon issuance of a fourth (4th) violation involving the same rider, parent, or owner.

(7) **Period of Registration.** All registrations shall be permanent unless a change of ownership occurs.

(8) **Owner to Register.** The licensing authority shall not register any bicycle which it knows or has reasonable grounds to believe is not owned by or lawfully in the possession of the applicant.

(9) **Change of Ownership.** If a change in ownership occurs, electric bicycles, electric scooters, and electric skateboards must be registered prior to use by a new owner. Within ten (10) days after any registered device is sold or transferred to a new owner, the person in whose name the bicycle is registered shall report such information to the Police Department. The Police Department shall thereupon cancel the registration of the bicycle and the new owner, if any, shall be responsible for obtaining a new registration.

(10) **Alteration/Removal Prohibited.** No person shall remove, alter, or create a counterfeit of any registration decals of a bicycle, electric bicycle, electric scooter, or electric skateboard.

(11) **Registration Exemptions.** Electric bicycles, electric scooters, or electric skateboards not kept within the Village of West Salem are not required to register with the Police Department as long as their use within Village limits does not exceed two (2) weeks.

(D) **Enforcement.**

(1) **Under the Age of Thirteen (13).** Any offender under the age of thirteen (13) years who shall disregard the rules and regulations governing the operation of bicycles, electric bicycles, electric scooters, and/or electric skateboards as set forth in this Section, upon investigation of citizen complaint, or observation by a police officer of this jurisdiction, may receive issuance of the following:

(a) **First offense:** May receive issuance of a written warning of violation which will be accompanied with written parent notification by mail.

(b) **Second Offense and Subsequent:** A parent or legal guardian of the offender may receive issuance of municipal citation and be subject to forfeiture.

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(2) **Offenders Age Thirteen (13) or Older.** Any person having reached the age of Thirteen (13) years may receive issuance of the following:

(a) **First offense:** May receive issuance of a written warning of violation. Parents or legal guardians of offenders seventeen (17) years age or younger will receive written parent notification of violation by mail.

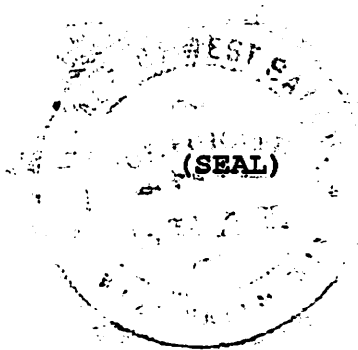
(b) **Second Offense and Subsequent:** May receive issuance of a municipal citation resulting in forfeiture and may be required to appear in municipal court.

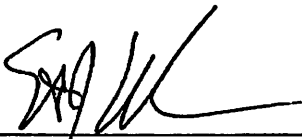
(E) **Unclaimed or Unidentified Bicycles.** All abandoned or unidentified bicycles shall be delivered to the West Salem Police Department for storage, and all such bicycles remaining in the possession of the West Salem Police Department at the end of thirty (30) days may be sold.

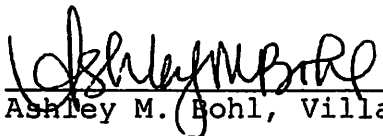
(F) **Penalty.** Any person violating any provision of this Ordinance shall, upon conviction thereof, forfeit not less than One Hundred (\$100.00) Dollars nor more than Five Hundred (\$500.00) Dollars.

Section 2: This Ordinance shall become effective and in full force and effect from and after its passage and publication as required by law.

DATED this 2nd day of June, 2026.




 Scott Schumacher, Village President


 Ashley M. Bohl, Village Clerk/Treasurer

ADOPTED: June 2, 2026
PUBLISHED: June 6, 2026



Agenda Item Report

Meeting Type: Committee of the Whole & Council

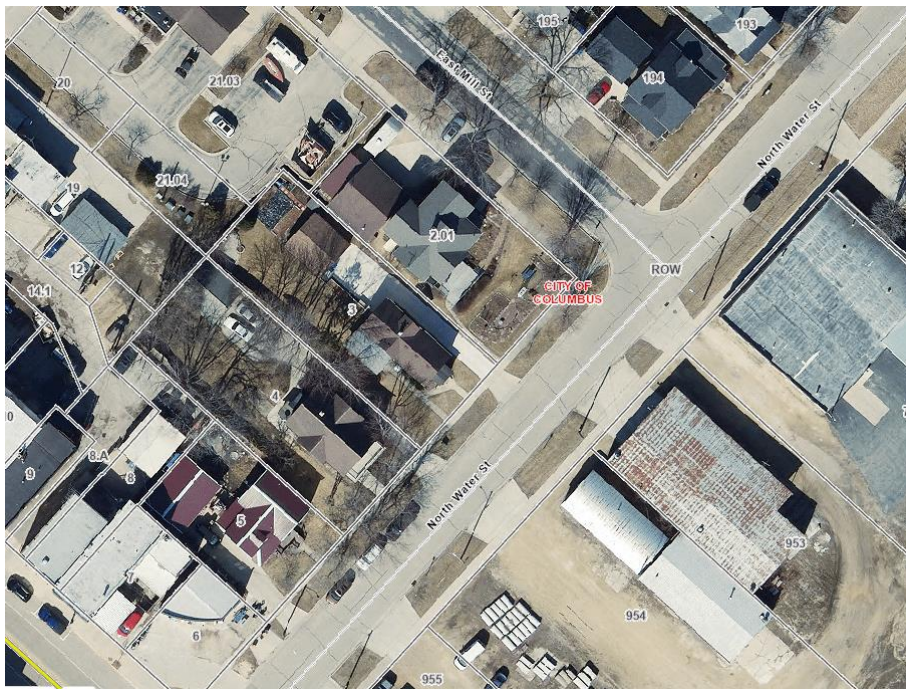
Meeting Date: August 5, 2026

Item Title: Ordinance 819-26

Submitted By: Matt Amundson, City Administrator

Detailed Description of Subject Matter:

Lakeshore Burial Vaults (138 N Water Street) has approached city staff with concerns regarding the ability to back equipment into their site due to on street parking across from their facility. The attached draft ordinance restricts parking on the west side of North Street for the first 100 feet south of E Mill Street from 7am-6pm.



List all Supporting Documentation Attached:

Draft Ordinance

Action Requested of Council:

Consider and take action on Ordinance 819-26

**CITY OF COLUMBUS
ORDINANCE NO. 819-26**

**AN ORDINANCE TO CREATE SECTION 98-77(6)
OF THE CITY OF COLUMBUS CODE OF ORDINANCES CONCERNING
PARKING IN THE BUSINESS DISTRICT**

The Common Council of the City of Columbus, Columbia County, Wisconsin, does ordain as follows:

1. Section 98-77(6) is created to now read as follows:
 - (5) There shall be no parking on the west side of North Water Street for the first 100 feet south from the intersection with East Mill Street. This restriction shall be in place daily between the hours of 7 a.m. and 6 p.m.
2. **Effective Date.** This Ordinance shall take effect immediately upon its passage and publication or posting, as required by law.

Adopted this ____ day of _____, 2026.

CITY OF COLUMBUS

By: _____
Joseph Hammer, Mayor

By: _____
Susan Caine, Clerk



Agenda Item Report

Meeting Type: Committee of the Whole & Council

Meeting Date: August 5, 2026

Item Title: Authorization to fill vacant Recreation Director position

Submitted By: Matt Amundson, City Administrator

Detailed Description of Subject Matter:

Staff have made a few minor revisions to the job description that was last edited in 2024. It is the intent to advertise the position with the Wisconsin Park and Recreation Association (WPRA) in addition to our normal postings for a two-week period.

List all Supporting Documentation Attached:

Recreation Director Job Description

Action Requested of Council:

Consider and take action on request to fill vacant Recreation Director position



POSITION DESCRIPTION

Class Title: Recreation Director
Department: Recreation
Location: 161 Building
FLSA Status: Exempt
Updated: May 2024 July 2026

GENERAL PURPOSE

Manages, plans and implements activities and programs which serve the social, educational, wellness and service needs of citizens in Columbus. The Director promotes and maintains working relationships with local agencies in order to render assistance to and promote for citizens. This position plans, assigns, supervises, reviews, and evaluates work for the Recreation Department employees and supervisors and the Community Center. The Director assists with operations of the Columbus Area Aquatic Center.

SUPERVISION RECEIVED

Works under supervision of the City Administrator.

SUPERVISION EXERCISED

~~Directly supervises Community Center Manager, Recreation and Aquatic Assistant, Recreation Department employees and assists with the supervision of the Aquatic Center employees.~~

Directly supervises Community Center and Recreation Employees and assists in Aquatic Center Employee Supervision.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Recreation:

Manages the Recreation Department offering multiple programs and services for citizens during weekdays, evenings, and weekends, and provides facilities available for community activities.

Develops a recommended budget for the Recreation Department and administers the budget after approval, including monitoring and approving expenditures.

Maintains accurate records and files and prepares monthly and special reports.

Plans, assigns, train, supervise, and review the works of staff and volunteers.

Creates and implements large City events.

The Recreation Director administers office and program purchases for the Recreation Department.

Administers Recreation Department newsletter, fliers, and brochures to market and promote the department. Provides updates for recreation on the website and social media websites.

Maintains all associated Recreation online software.

Coordinates, facilitates, and encourages participation in recreation programs and events.

The Recreation director works with Columbus schools, Prairie Ridge Hospital, Columbus Public Library, and other organizations and businesses in Columbus to promote recreation and community events.

The Recreation Director implements fundraising efforts to sponsor community events.

Compiles equipment inventory and replaces equipment as needed.

Advertise programming and special events for the department.

Works closely with the Columbus Area Youth Soccer Organization, Columbus Softball Association, and Columbus Baseball Organization and maintains yearly contracts with organizations and collects field use fees.

Works closely with Public Works in regards to park and facility maintenance and on all department rental facilities.

Attends monthly Recreation Advisory Committee meetings, department head meetings, and other meetings as requested and appropriate to the position.

The Recreation Director represents the department and the City of Columbus in contacts with a variety of public and private groups and individuals.

Attends educational offerings, such as conferences and workshops and maintains all certifications.

Maintains school gym calendars and park facility calendars.

Assists the updating and maintenance of the Park Open Space Plan.

Aquatic:

The Recreation Director will collect applications and assist the Recreation and Aquatic Assistant in the interview process and selection of employees, submit offer letters, payroll authorizations and payroll termination forms.

Advertise and implement programming and special events for the CAAC.

Responsible for day to day operations of the pool. Entering bills for payment, payroll and coordinate with any contractors needed for any maintenance repairs. Maintain records and certifications for the state, warranty on equipment, etc.

Schedule contractors to assist in opening and winterization of the pool.

Develops a recommended budget for the Recreation Department, working with the Recreation and Aquatic Assistant, and administers the budget after approval including monitoring and approving expenditures.

The Recreation Director coordinates city-wide pricing structures to include the Aquatic Center.

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES

Working knowledge of computers and Microsoft programs.

Maintain ability to travel throughout the City for meetings and trainings.

Excellent communication skills.

Maintain prompt, predictable, and regular physical attendance.

QUALIFICATIONS

High School diploma or equivalent.

Minimum of two (2) years of Recreation Management experience.

Preferred: Associates or Bachelor's degree in Recreation Management, Public Administration, or related course work.

Preferred: Experience working for a government organization.

A combination of education and Recreation Management experience will be considered.

SPECIAL REQUIREMENTS

Ability to obtain an Aquatic Facility Operator or Certified Pool Operator certificate.

TOOLS AND EQUIPMENT USED

Phone system; personal computer including word processing and spreadsheet software; copy machine; postage machine; fax machine; calculator.

PHYSICAL REQUIREMENTS

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Position requires prolonged sitting, standing, walking, reaching, twisting, turning, pushing, pulling, kneeling, bending, squatting, and stooping in the performance of daily activities. The position also requires grasping, repetitive hand movement, and fine coordination in keeping records and preparing reports using a computer keyboard. Additionally, the position requires near and far vision in reading written reports and work-related documents and acute hearing is required when providing phone and personal service. The nature of the work may require incumbent to work outdoors, lift equipment and materials weighing up to 40 pounds, and work occasional evenings, weekends, and holidays.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

Employee shall be willing to work flexible hours, based on department needs. The position requires that the employee attend seminars, workshops and other in-service training or programs, necessary to maintain the level of skills and abilities required for this position. While performing the duties of this job, the employee frequently works in outside weather conditions. The noise level in the work environment is usually moderate.

Work environment does include indoor and outdoor settings. During the summer months, outdoor exposure includes sun, wind, and high temperatures. The Recreation Director may become exposed to chemicals and water during chemical testing.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

The City of Columbus is an Equal Opportunity Employer (EOE)

ACKNOWLEDGEMENT

I acknowledge that I have read the job description for my employment position with the City of Columbus and I certify that I can perform these functions.

Employee Name – Please Print

Employee Signature

Date