



Special Utility Commission Meeting Agenda

Tuesday, June 03, 2025 at 6:00 PM

Columbus City Hall – 105 N. Dickason Boulevard

Call to Order

Roll Call

Notice of Open Meeting

Approval of Agenda

Public Comment

New Business

1. Consider and take action on the award of quote to Transfluid Services in the amount of \$20,100 for oil processing at Substation 3.
2. Information Only: Discussion on Unit Price Contracts

Adjourn

*A quorum of city committees and/or commissions may be present at this meeting. No action will be taken or considered by those committees and/or commissions.



Agenda Item Report

Meeting Type: Utility Commission Meeting

Meeting Date: June 3, 2025

Item Title: Consider and take action on the award of quote to Transfluid Services in the amount of \$20,100 for oil processing at Substation 3.

Submitted By: Matt Amundson, City Administrator

Detailed Description of Subject Matter:

In an effort to ensure that substation 3 can be energized prior to anticipated high demand during the summer, this is work that Utility Staff and Forster Electrical Engineering are recommending be completed as soon as possible.

List all Supporting Documentation Attached:

Transfluid Services Quote

Action Requested of Commision: Consider and take action on the award of quote to Transfluid Services in the amount of \$20,100 for oil processing at Substation 3.



"Excellence in electrical distribution design since 1981"

SENT BY EMAIL

May 30, 2025

Columbus Utilities
Dalton Hiley
950 Maple Avenue
Columbus, WI 53925
dhiley@columbusutilitieswi.com

Subject: Substation #3 Transformer repair
C09-25J

Dear Dalton:

I recommend you accept the attached proposal from Transfluid Services, Inc. for \$20,100 to dry out and re-seal the Substation #3 transformer.

During a recent low voltage bushing replacement, we observed water inside the transformer due to a leak in the manhole cover gasket. The water may fall harmlessly to the bottom once the transformer is turned on and the oil starts circulating, but it could also short out something and cause a failure resulting in a replacement costing close to \$1 million. This investment is cheap insurance to prevent such a failure. You need this transformer back in service this summer.

The proposal price reflects a 25% discount they are offering, as this is their second visit to do this work. Their first visit was paid by MJ Electric, who took responsibility for water entry due to a part they forgot to install on the high voltage bushings. We can't blame MJ Electric for needing this subsequent work.

During that visit another leak was discovered in the low voltage bushing which prevented Transfluid from sealing the tank. Transfluid could not have known the manhole gasket didn't re-seal on the manhole cover because the bushing leak masked that problem. Transfluid is being kind in discounting their services for having missed this on the first visit. They are coming prepared to install a new gasket on this visit.

The work is required due to the age and condition of your transformer. While this seems to be another in a litany of problems with getting this transformer back into service, there is every reason to believe this work will result in extending the life of this transformer. The final work will occur next fall/winter as the new replacement low voltage bushings you recently approved arrive and are installed.

C09-25J/Columbus

2

May 30, 2025

Please let me know if you have any questions or concerns. Transfluid has tentatively scheduled this work for June 25th, pending your approval.

Sincerely,

FORSTER ELECTRICAL ENGINEERING, INC.



Bruce W. Beth, P.E.

bbeth@forstereng.com

Copy: Matt Amundson mamundson@columbuswi.gov
Michelle Kaltenberg mkaltenberg@columbusutilitieswi.com
Jacob Feltz jfeltz@forstereng.com
Rick Wicklund rwicklund@forstereng.com
Frank Westphal fwestphal@forstereng.com

Attachments: Transfluid proposal FEE-WI-1B-250619 5-28-25



Quote Number: FEE-WI-1B-250619

May 28, 2025

Attn: Bruce W. Beth
Forster Electrical Engineering, Inc.
bbeth@forstereng.com
Mobile: 608-270-8516 / Office: 608-270-8516

Transfluid Services, Inc. is pleased to present you with the following quotation to perform the scope of work located in , Wisconsin.

Scope of Work
Repair & Maintenance

Issue to be resolved: Oil Processing and Re-gasketing Manhole Cover

Unit Information:

14 MVA
1800 USG
13090Y/7560

Scope of Work:

Mobilization
Draw pre-sample
Drain transformer
Complete internal inspection (begin oil processing outside of transformer)
Re-gasket manhole cover
Pressurize unit
Vacuum fill transformer
Complete transformer oil processing
Draw post sample
De-mobilization
Submit end-of-job report with oil results

Notes: We will be providing a 25% discount on our services for this project taking the price from 26,800 down to 20,100.
(26,800 - 25% = 20,100)

Total Price for All Services Quoted: USD \$20,

Item #1.

To accept this quotation, please issue a purchase order to Transfluid Services, Inc. in USD currency. Crews and equipment will not be mobilized without receipt of a formal Purchase Order.

Regards,
Kent MacDonald
Mobile:
kentmacdonald@starkoil.com

The following are the "Terms and Conditions" which are to be considered as part of the contract between Transfluid Services Inc. and the client. By issuing a Purchase Order or Contract to Transfluid Services, Inc., the customer accepts the scope of work as presented by Transfluid Services Inc. to customer, and agrees to the Terms and Conditions here within, and acknowledges that these Terms and Conditions supersede all others, including those contained within the customer's purchase orders, RFQ/tendering packages, or contract documents.

Pricing

Quotations are valid for 30 days, unless otherwise indicated in the main body of the quotation. All prices exclude any applicable taxes; taxes will be applied at time of invoicing, according to relevant tax regulations at time of project. Prices are based on the deliverables and project duration stated within the quote. Requests by purchaser for additional deliverables not stated within the quote may result in additional charges. Prices may vary due to site restrictions that vary from Transfluid's normal operating environment. Transfluid pricing does not include union labor, unless otherwise indicated in the main body of the quotation.

Delivery/Availability

The quoted price is based on a reasonable preparation and mobilization time of three (3) weeks. A request to mobilize within less than three (3) weeks of the project start date may result in additional charges. Delivery will not be guaranteed without submission of a purchase order, by the purchaser, and returned acknowledgement of receipt and acceptance of purchase order by Transfluid.

Downtime & Delays

Transfluid will allow, without additional charges, a maximum of 2 hours of on-site delay or downtime incurred at no fault of Transfluid. On-site downtime or delay incurred beyond 2 hours, at no fault of Transfluid, will result in a minimum additional charge of \$250/hr plus normal equipment charges up to \$8,500 per day, unless otherwise indicated in the main body of the quotation. Should such delays or downtimes result in other additional direct charges such as equipment rental, subcontractor rates, etc., these costs will be charged at cost + 15%.

Change Orders

For any work scope changes or adders exceeding project quotation and purchase order, a Change Order will be issued by STARK clearly stating the objectives and deliverables of the additional work requested. The purchaser will be asked to review and sign the Change Order, indicating their agreement to the change in the project scope of work and the additional charges that would apply. Change Orders will also be issued for any site delay fees during or upon completion of project.

Cancellation of Project and/or Change in Commencement Date

Cancellation or postponement of the project at any time after receipt of purchase order may be subject to a cancellation fee of 20% of the value of the contract, plus cost+10% on costs incurred up to and including the date of cancellation. All requests to cancel or postpone a project must be in writing. In the case of projects associated with a time and materials- based cost, cancellation fees will be based upon 20% of the estimated value of the contract, as determined by STARK. The cancellation fee is due payable at the time of the cancellation or postponement.

Scheduled commencement date, for the purposes of this clause, is defined as (A) the project commencement date as defined within the formal tender document associated with the project; or (B) the most recent project commencement provided by the client in writing, in which Transfluid Services crew and equipment are expected to be on site.

Terms of Payment

Terms are net 30 days from date of invoice. Late payments will be subject to service charges at the rate of two (2%) per month (24% per annum) on overdue accounts.

Force Majeure

Transfluid will not be liable for any non-performance of a contract if such delay or non-performance is due to any cause beyond the reasonable control of Transfluid and/or which Transfluid could not reasonably foresee and/or reasonably provide against and which prevents Transfluid from carrying out the terms of the contract. This includes but is not limited to the following: war, revolution, insurrection or hostilities (whether declared or not), riot, civil commotion or uprising, flood, earthquake, tempest, hurricane, lightning or other natural disaster; fire or explosion; strike, lockout or other industrial disturbance whether at Transfluid or one of its suppliers; sabotage, accident, embargo, car shortage, wrecks or delays in transportation, non-delivery of materials or order or action of government authority. Any delay resulting from such cause shall extend the date of delivery accordingly. Transfluid reserves the right to cancel the contract, if in its opinion such circumstances threaten or cause extended delay in the performance thereof.



Agenda Item Report

Meeting Type: Utility Commission

Meeting Date: June 3, 2025

Item Title: Information Only: Discussion on Unit Price Contracts

Submitted By: Matt Amundson, City Administrator

Detailed Description of Subject Matter:

See attached letter of recommendations from Forster for the unit price contracts. This is being provided as information only and discussion. We anticipate having the award of contract on the June 19th agenda.

List all Supporting Documentation Attached:

Letters of Recommendation from Forster Electrical Engineering

Action Requested of Council:

This is being presented as information only at this time.



550 N. Burr Oak Ave.
Oregon, WI 53575
(608) 835-9009

"Excellence in electrical distribution design since 1981"

SENT BY EMAIL

May 29, 2025

Columbus Utilities
Michelle Kaltenberg, Business Manager
950 Maple Ave.
Columbus, WI 53925

Subject: Columbus Utilities, Multiple-Year Overhead Electric Facility Installation Unit
Pricing Contract, C09-25B, Spec 4218.

Dear Michelle:

We have analyzed and reviewed the bids received for the Columbus Utilities, Multiple-Year Overhead Electric Facility Installation Unit Pricing Contract. Six contractors submitted bids on this project. The contractors were Hooper, Corp., MP Systems, INC., Michels Power, INC., Jolma Utilities, LLC., M.J. Electric, LLC., and Intercon Construction, INC.

To determine the lowest responsible bidder, we analyzed the bids based on units for potential projects that Columbus Utilities could construct. The bid documents clearly state that the owner makes no guarantee of any work to the contractor that is awarded this contract. When Columbus Utilities has a project that they intend to construct using this pricing, a Task Order between the utility and the awarded bidder will be created clearly detailing what units will be used, the quantity for each unit, and the total cost of the Task Order.

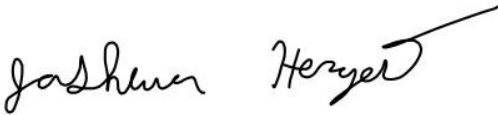
After our analysis, we have determined that Jolma Utilities, LLC., is the evaluated low bidder and recommend that you award contract C09-2B, Spec. 4218, to them. Forster Electrical Engineering has worked successfully with Jolma Utilities on past projects with other municipal electric utilities. Jolma Utilities. has an impressive record with their safety, experienced crews, and exceptional work

Please note that there will not be an 'official' contract amount as the contract price will not be established until Task Order(s) are created for the project(s) that will be constructed.

If you have any questions, please let me know. Once Columbus Utilities has approved this contractor, please let us know and we will begin to send the contract out for signatures.

Sincerely,

FORSTER ELECTRICAL ENGINEERING, INC.

A handwritten signature in black ink, reading "Joshua M. Hergert". The signature is written in a cursive style with a long, sweeping horizontal line extending from the end of the name.

Joshua M. Hergert

Copy: Bruce Beth, P.E., Jacob Feltz, Paige Younggren



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Oregon, WI 53575
(608) 835-9009

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SENT BY EMAIL

May 29, 2025

Columbus Utilities
Michelle Kaltenberg, Business Manager
950 Maple Ave.
Columbus, WI 53925

Subject: Columbus Utilities, Multiple-Year Underground Electric Facility Installation
Unit Pricing Contract, C09-25B, Spec 4219.

Dear Michelle:

We have analyzed and reviewed the bids received for the Columbus Utilities, Multiple-Year Underground Electric Facility Installation Unit Pricing Contract. Seven contractors submitted bids on this project. The contractors were J&R Underground LLC., MP Systems INC., Michels Underground Cable INC., Kochs Telecommunications Service INC., Corevac LLC., Intercon Construction INC., and Jolma Utilities LLC.

To determine the lowest responsible bidder, we analyzed the bids based on units for potential projects that Columbus Utilities could construct. The bid documents clearly state that the owner makes no guarantee of any work to the contractor that is awarded this contract. When Columbus Utilities has a project that they intend to construct using this pricing, a Task Order between the utility and the awarded bidder will be created clearly detailing what units will be used, the quantity for each unit, and the total cost of the Task Order.

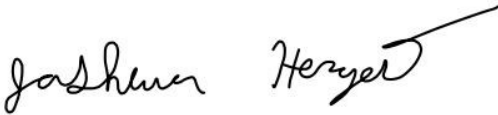
After our analysis, we have determined that MP Systems, INC., is the evaluated low bidder and recommend that you award contract C09-25B, Spec. 4219, to them. MP Systems has worked successfully with many other municipal electric utilities in southcentral Wisconsin. They are excellent contractors with experienced crews that do exceptional work.

Please note that there will not be an 'official' contract amount as the contract price will not be established until Task Order(s) are created for the project(s) that will be constructed.

If you have any questions, please let me know. Once Columbus Utilities has approved this contractor, please let us know and we will begin to send the contract out for signatures.

Sincerely,

FORSTER ELECTRICAL ENGINEERING, INC.

A handwritten signature in black ink, reading "Joshua M. Hergert". The signature is written in a cursive style with a long, sweeping horizontal line extending from the end of the name.

Joshua M. Hergert

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