



Historic Landmarks and Preservation Commission Meeting Minutes

Wednesday, October 22, 2025 at 4:00 PM

Columbus City Hall – 105 N. Dickason Boulevard

Call Meeting to Order

The meeting was called to order by Chair Ruth Hermanson at 4:00 p.m. in the City Hall committee room.

Commissioners Altschwager, Hermanson, Gilbertson, Nagle, Elling, Ulrich, and Mayor Hammer. Mike Kornmann and Dave Bennett were also present.

Notice of Open Meeting

Chair Hermanson noted that the meeting agenda had been posted and distributed per State Statutes.

Approval of agenda

Motion by Gilbertson, second by Altschwager, to approve the October 22 agenda as presented. Motion carried 6-0.

Approve minutes from previous meeting(s)

Regular meeting minutes from September 24, 2025

Minutes of September 24, 2025: Motion by Nagle, second by Hammer to approve. Motion carried 6-0.

Public Comments (3 minute limit per person)

Mike Kornmann announced that the stairs at the Pavilion in Fireman's Park will be reconstructed in November and the DPW will be installing the 20th Century Modern Historic District posts and medallions still this fall.

New Business

1. Consider and take action regarding financial reports and invoices

Motion by Elling, second by Altschwager to approve payment of \$1,442.52 to Jan Ulrich for postage and printing of 2026 calendars, from account #255362. Roll call vote carried unanimously.

Commissioner Elling questioned the original purpose of the CHLPC account, currently holding over \$33,200. If the commissioners are proposing additional projects or activities for 2026, could some of the funding for this work come from this account? Could this money be transferred to the Rest Haven account? What would be the process for accomplishing this transfer? Chair Hermanson suggested that Treasurer Altschwager identify the date of the creation of this account and any potential information on purpose. This can be reviewed at the November meeting.

2. Consider and take action regarding Rest Haven maintenance and upgrades, specifically electrical work, main doors, and window screens

Mike Kornmann requested the detailed presentation and documentation from Zuehrn to be used in a submittal for SHPO updated approvals. Chair Hermanson will send information to Mr. Kornmann for SHPO submittal.

Motion by Gilbertson, second by Hammer to recommend H&E Security for Rest Haven door electrical installation at a cost of up to \$1,500. Roll call vote carried unanimously.

3. Consider and take action regarding historic recognition of local buildings and sites

Commissioner Nagle reported that he and Commissioner Gilbertson had identified 21 properties within the Downtown Historic District that would receive plaques identifying the construction date of the building. Based on the September direction of the Commission, they have ordered the plaques at a cost of \$3,274, including shipping.

He requested a discussion at the November meeting regarding replacement of the nameplate signs that had been posted on residential properties.

4. Consider and take action to plan the celebration activities for the 250th anniversary of the United States

Mayor Hammer will discuss with members of the 4th of July Committee and report at a future meeting.

5. Consider and take action regarding CHLPC fundraising activities

Commissioner Ulrich reported that the calendar sales had achieved revenue of \$8,174 after expenses.

6. Discussion and possibly take action of Pavilion maintenance and upgrades, specifically to coordinate HVAC aesthetics, and possible asbestos removal

Chair Hermanson reported that the City Council had included money in the 2026 Capital Improvement Plan to prepare specifications for the installation of air conditioning and upgraded heating systems at the Pavilion in Fireman's Park.

7. Discussion and take possible action to plan for the 2026 Summer Concert Series

Chair Hermanson requested that the Commissioners consider who might co-sponsor the series in 2026. The series raised over \$8,000 in 2025. Secretary Elling will report on the audience response forms at the November meeting.

8. Discussion of possible sites for local historic designation

Chair Hermanson requested that the Commissioners think about potential properties and education programs for future action.

9. Set next meeting date for Wednesday, November 19, 2025

NEXT MEETING: Wednesday, November 19, 2025, at 4:00 p.m., at City Hall.

Adjourn

Motion by Altschwager, second by Gilbertson to adjourn at 5:45 p.m. Carried Unanimously.

Respectfully submitted, Henry J. Elling, CHLPC Secretary