



Historic Landmarks and Preservation Commission Meeting Minutes

Wednesday, September 24, 2025 at 4:00 PM

Columbus City Hall – 105 N. Dickason Boulevard

Call Meeting to Order

The meeting was called to order by Chair Ruth Hermanson at 4:03 p.m. in the City Hall committee room.

Commissioners Altschwager, Hermanson, Gilbertson, Nagle, Ulrich, and Mayor Hammer. Mike Kornmann was also present. Commissioner Elling arrived at 4:10pm

Notice of Open Meeting

Chair Hermanson noted that the meeting agenda had been posted and distributed per State Statutes.

Approval of agenda

Motion by Altschwager, second by Nagle, to approve the September 24 agenda as presented. Motion carried 6-0.

Approve minutes from previous meeting(s)

Consider and take action to approve the meeting minutes from August 27, 2025.

Minutes of August 27, 2025: Motion by Nagle, second by Altschwager to approve. Motion carried 6-0

Public Comments (3 minute limit per person)

Ben Swathmore, 448 West Mill Street, appeared to speak on the 103 North Ludington property. He noted that the structure was 170 years old and may be eligible for funding for repairs and maintenance work as a designated property within a National Register and State Register District. He wondered if the City could re-direct the likely \$230,000 potential demolition costs to preservation.

New Business

1. Consideration and possible action regarding financial reports and invoices.

Motion by Hammer, second by Altschwager to approve payment of \$79.90 to Jan Ulrich for postage, from account #255362. Roll call vote carried unanimously.

2. Consider and take action(s) on Rest Haven restoration, upgrades, and maintenance projects

The planning group contacted 11 potential contractors and received responses from two. Following a lengthy discussion, Mayor Hammer moved to proceed with Zuern's proposal for the door-only purchase and up to \$3,000 for installation. Second by Nagle. Motion carried unanimously. This recommendation will be forwarded to Administrator Amundson for review and determination on staff approval or Council action. We will still need SHPO approval, an electrician and an installation contractor.

3. Consider and take action to purchase placards for historical properties.

Commissioner Gilbertson reviewed proposals from three firms to provide historical oval placards for placement on downtown commercial buildings. After lengthy discussion, she moved and Commissioner Nagle seconded a motion to purchase up to 27 oval placards for commercial

buildings downtown, from Franklin Bronze company's September 9th proposal. Each placard would cost \$149, for a total of \$4,023 (plus shipping), to be funded by the City CHLPC allotment. Motion carried 6-0-1 (Ulrich abstained).

4. Discussion of the 2025 Columbus Area Endowment grant application update.

Commissioner Ulrich reported that she mailed the request on August 29th but the application did not arrive in time for consideration.

5. Discuss and possibly take action regarding plans to celebrate the 250th anniversary of the United States.

This is the first time discussed by the commissioners and may be on future agendas

Adjourn

Motion by Nagle, second by Altschwager to adjourn at 5:15 p.m. Carried Unanimously. NEXT MEETING: Wednesday, October 22, 2025 at 4:00 p.m., at City Hall.

Respectfully submitted, Henry J. Elling, CHLPC Secretary