



Library Board Meeting Minutes

Tuesday, August 20, 2024 at 5:00 PM

Columbus Public Library - 223 W. James Street

Call to Order

Pete Kaland called the meeting to order at 5:04 p.m.

Roll Call

Pete Kaland, Amanda Wakeman, Nora Vieau, Jim Schieble, Trina Reid, Shirley Berkley, Merry Anderson, Deb Haeffner

Absent: Dana Pike, Sue Salter

Notice of Open Meeting

Approval of Agenda

Shirley moved and Jim seconded a motion to approve the Agenda. Motion carried.

Approval of Minutes

1. July Board Meeting Minutes

Jim moved and Deb seconded a motion to approve the Minutes. Motion carried.

Approval of Minutes

2. Finance Report- Foundation Report

SCLS Foundation account up \$9,251.18 for the month. CDAR 1 renews 8/29/24 at 5.20%. Merry moved and Shirley seconded a motion to approve the Financial Report. Motion carried.

3. Bills

Bills of \$6,443.01 submitted. Jim moved and Shirley seconded a motion to approve the bills. Motion carried.

4. Monthly Budget Comparison

Reports

5. Library Director's Report

Summer Reading Program wrapped up 8/9. Winners of the 39 raffle prizes were drawn 8/16 with almost 5,000 raffle tickets claimed. A total of 572 people signed up this year compared to 320 last year.

7/13-Royal Guernsey presented a great program on their butter-making.

7/16-A total 198 attended Ms. Kim's Amazing Animals on the Library Lawn.

7/17-Library collaborated with Columbia County ADRC for The Remember Project which included a meal sponsored by the Fall River-Columbus Rotary. A movie was shown remotely to 6 locations.

7/20-Library hosted Mark Moran, Antique Appraiser.

7/31-Celebrated Harry Potter's birthday on the library lawn.

8/1-Families participated in Read to a Senior at Home Again Assisted Living.

8/6-Catherine, Helen, Kristi, and Amanda attended National Night Out with hundreds stopping at the CPL booth.

Upcoming:

8/26-Back to School Bingo

8/28-Honoring Sue Mathwich and celebrating her 25th anniversary with CPL with cupcakes all day

8/29-Authors Jenny Kalvaitis and Kristen Whitson, *We Will Always Be Here*

8/13-No Good, Very Bad Art Night

10/2-SCLS Foundation Cornerstone event; Sue Mathwich will receive award

Buildings: Currently working on bathroom project.

Pride Originals building new cupboard for program room funded by Friends of the Library. They also provided a quote on upgrading upstairs circulation desk for which a grant application to Columbus Area Endowment has been submitted.

Meetings:

July 18-SCLS All-Directors meeting in Fitchburg

July 19-Columbia County Board and Directors meeting in Wisconsin Dells; Amanda and Sue attending

All staff with SCLS email addresses are participating in cybersecurity training online each month.

8/9-Amanda met with Mark Jochem for annual SCLS visit.

6. Library Director Goals

Continue to work with Personnel Committee on updating City Handbook. Working with two other Columbia County Directors on county budget for September presentation

Literacy Council

8/29-Attended Columbus Elementary School Open House and possibly will participate in annual wine walk.

Literacy Council

none

Correspondence

Received thank you's from Columbia County ADRC and Columbus Police Department for participating in their respective events

Unfinished Business

New Business

7. 2025 Budget

Jim moved at Deb seconded a motion to approve the preliminary City of Columbus budget for CPL. Motion carried.

8. Annex Leases

Tenants will be notified after this August meeting that monthly rents will be increased as follows: Room A&D \$175 to \$220; Room B \$70 to \$90; Room C \$85 to \$110; Room E \$70 to \$90. This will result in a total monthly income of \$510 (\$5,760 annually) compared to \$380 monthly (\$4,560 annually) at previous rates. The rent will be discounted \$20 if one tenant agrees to be responsible for collecting rents. Tenants also will be asked to provide proof of insurance

9. Columbus Public Library Capital Improvement Projects

Board discussed the proposed projects and budget at length. Deb can begin gathering data relative to services requirements, square footage needs and other issues for a future library addition.

Adjourn

Jim moved and Shirley seconded a motion to adjourn. Motion carried. Meeting adjourned at 6:30 p.m..

Next scheduled board meeting—September 17, at 5:00 p.m.