



Community Development Authority Meeting Minutes

Monday, December 15, 2025 at 6:30 PM

Columbus City Hall – 105 N. Dickason Boulevard

Call to Order

The meeting was called to order at 6:34pm.

Determination of Quorum

A quorum present consisted of Lawson, Meyers, Elling, Decker, and Weinberger. Staff liaisons Kornmann and Bennett were also present.

Notice of Open Meeting

Kornmann confirmed the meeting was posted and noticed according to law.

Approval of Agenda

Lawson motioned to approve the agenda as presented. Decker seconded the motion. The motion was carried unanimously.

Consent Agenda

1. Approval of minutes

Weinberger motioned to approve the approve the minutes from October 20, 2025. Lawson seconded the motion.

There was discussion regarding the scope and renewal cost of the FlyerView marketing and mapping materials.

Weinberger amended the motion to include removing the potential renewal amount from the sentence regarding cost of the FlyerView mapping. Lawson seconded the amendment. The amended motion was carried unanimously. The minutes will omit " and could be renewed annually at \$2,495" from the sentence: "The cost of Flyer View's Silver package is \$4,995 and could be renewed annually at \$2,495." and read as "The cost of Flyer View's Silver package is \$4,995."

Regular Business

2. Consider and take action regarding amending CDA by-laws

Kornmann presented amendments to the CDA bylaws. The main updates included increasing the expenditure cap from \$10,000 to \$25,000, adding flexibility to combine the Secretary and Treasurer officer positions, removing the order of business as it has become obsolete, and aligning budget timeline with the City's current practice. There was discussion about verifying the term lengths of members.

Lawson motioned to recommend to Council for approval of the updated bylaws in addition to directing staff to verify members' term lengths and update as needed. Decker seconded the motion. There was no additional discussion. The motion was carried unanimously.

3. Façade Grant Requirements

Kornmann presented updates to the facade grant program. The updates were made to help clarify some terms along with proactively addressing possible issues. Highlights included clarifying the program as a reimbursement, addressing eligible zoning areas, addressing how often applicants can apply, and the creation of a project deadline and extension.

There was discussion about whether to include apartment buildings as being eligible for the program that tied into discussion of eligible zoning areas. The direction included leaving the zoning as-is and address it following the ongoing zoning rewrite. Other discussion included specifying Community Development staff within the program as it will be handling the applications. Applications would be made exclusively online on the City's website.

Lawson motioned to revise the facade grant program with the recommended changes. Weinberger seconded the motion. There was no additional discussion. The motion was carried unanimously.

4. Downtown Design Plan

Kornmann presented a rough draft of a downtown design plan and an overview of the project for the CDA to discuss. Kornmann asked the CDA to think about what a planning area should be, who should be involved, and should there be possible Council approval and noted that this project will primarily be done by staff, but some funding would be needed for outside services.

The CDA initially discussed the scope of the project along with its involvement and how the plan ties into the City's comprehensive plan. General consensus was that focus groups should be created and involve other City boards, commissions, and committees and that the downtown design plan should have a timeline that concludes in May of 2027 to align with the 2028 budget.

No action was taken.

Future Agenda Items

Items for future agendas include the downtown design plan, facade grant applications, options for the Countryside property, revolving loan fund, and possibly filming CDA meetings.

Adjourn

Decker motioned to adjourn the meeting. Lawson seconded the motion. The motion was carried unanimously.

** These minutes will be approved at a future meeting and may be amended. These minutes are respectfully submitted by David Bennett, Communications and Economic Development Coordinator **