CITY COUNCIL MEETING

City Hall—Council Chambers, 3989 Central Ave NE
Monday, November 23, 2026
6:00 PM

Mayor
Amáda Márquez Simula
Councilmembers
Connie Buesgens
Rachel James
Justice Spriggs
Laurel Deneen
City Manager
Aaron Chirpich

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC
Members of the public who wish to attend may do so in-person, or by using Microsoft Teams Meeting at ID 256 007 667 063 916**,** *Passcode* cG3x7Tr2 *. For questions, please contact Administration at 763-706-3610.*
Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.

WELCOME/CALL TO ORDER/ROLL CALL

MISSION STATEMENT
Columbia Heights is a vibrant, healthy and connected City. We are here to actively support the community, deliver equitable services, build and strengthen connections, improve upon our past, and uphold our successes. We strive to be better and ensure Columbia Heights is a great place for everyone, today and in the future.

Columbia Heights City Council and Staff Norms.
While we are accountable to each other for these norms, the Mayor and City Manager will help us adhere to them with respectful reminders and reinforcement as needed.

PLEDGE OF ALLEGIANCE
"I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

APPROVAL OF AGENDA
(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)

PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

A. Happy Holidays Proclamation

B. Universal Declaration of Human Rights Proclamation

CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council

Report of the City Manager

COMMUNITY FORUM

The Community Forum is an opportunity to address the City Council about items not scheduled for a public hearing.

> *All speakers must provide their name and connection to Columbia Heights. In-person speakers should complete a form for the City Clerk and introduce themselves at the podium. Virtual speakers should send their information to the moderator via chat and turn on their camera when called.*

Comments are limited to five minutes. Disrespectful language is not allowed. The Council may ask questions or refer items for follow-up but typically does not take action during the forum.

CONSENT AGENDA

These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business. (The City Council will make motion to approve the Consent Agenda following the statement of all items.)

1. **Accept the August 5, 2026 Planning Commission Meeting Minutes.**
   Presenting Item: Aaron Chirpich, City Manager
   MOTION: Move to accept the August 5 2026, Planning Commission meeting minutes.

2. **Accept the September 9, 2026, and October 14, 2026, Sustainability Commission Meeting Minutes.**
   Presenting Item: Aaron Chirpich, City Manager
   MOTION: Move to accept the September 9, 2026, and October 14, 2026, Sustainability Commission meeting minutes.

3. **Authorization to Purchase of Eight Sets of Structural Firefighting Personal Protective Equipment**
   *Presenting Item***:** *Aaron Chirpich, City Manager*
   MOTION: Move to authorize the Fire Chief to enter into an agreement with Jefferson Fire and Safety for the purchase of eight (8) sets of Honeywell structural firefighting personal protective equipment in the amount of $27,138.32.

4. **Approve Entering into a Contract with Synerion for Timekeeping, Attendance and Scheduling Software.**
   *Presenting Item***:** *Aaron Chirpich, City Manager*
   MOTION: Move to approve entering into a contract with Synerion for timekeeping, attendance, and scheduling software

5. **Renew Contract with Redpath and Company for Audit of the City's 2026 Financial Statements.**
   *Presenting Item***:** *Aaron Chirpich, City Manager*

MOTION: Renew Contract with Redpath and Company for Audit of the City's 2026 Financial Statements at cost of $56,750

6. Second Reading of Ordinance No. 1733, An Ordinance To Amend the Zoning Map of the City of Columbia Heights

Presenting Item: *Aaron Chirpich, City Manager*
MOTION: Move to waive the reading of Ordinance No. 1733, there being ample copies available to the public.
MOTION: Move to approve Ordinance No. 1733, an Ordinance to Amend the Zoning Map of the City of Columbia Heights, and to direct staff to send the summary ordinance for publication in the legal newspaper.

7. Resolution 2026-080, Memorializing the Denial of a Variance Request to Increase the Sign Area for 4000 Quincy St NE.

Presenting Item: *Aaron Chirpich, City Manager*
MOTION: Move to waive the reading of Resolution No. 2026-080, there being ample copies available to the public.
MOTION: Move approve Resolution No. 2026-080, a resolution memorializing the Denial of a Variance Request to Increase the Sign Area for 4000 Quincy St NE.

8. Cancel the December 28, 2026, City Council Meeting

*Presenting Item***:** Aaron Chirpich/City Manager
MOTION: Move to cancel the December 28, 2026 regular City Council meeting.

9. Approve Purchase of NEOGOV Software Expansion to Include Onboard and Perform Modules.

***Presenting Item*: Aaron Chirpich – City Manager**

MOTION: Move to approve the expansion of NEOGOV software modules utilized by the City to include Onboard and Perform and authorize staff to enter into an agreement for this expansion for a two-year term and total cost of $41,001.50.

10. Rental Occupancy Licenses for Approval

Presenting Item*: *Aaron Chirpich, City Manager

MOTION: Move to approve the items listed for rental housing license applications for November 23, 2026, in that they have met the requirements of the Property Maintenance Code.

11. License Agenda

Presenting Item: Aaron Chirpich, City Manager

MOTION: Move to approve the items, as listed on the business license agenda for November 23, 2026, as presented.

12. Review of Bills.
MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of $1,099,280.01.

ITEMS FOR CONSIDERATION

13. Cancelation of Public Hearings for Ordinances 1734, 1735, and 1736.
Presenting Item: Aaron Chirpich/City Manager
MOTION: Move to cancel the scheduled November 23, 2026, public hearings for Ordinances 1734, 1735, and 1736 and direct staff to prepare for the first reading of said Ordinances at the December 14, 2026, regular City Council meeting.

PUBLIC HEARINGS
This is the public's opportunity to speak regarding this matter. Speakers that are in-person are asked to complete a Speaker Form and submit it to the City Clerk. Speakers attending virtually should send a request to speak with this information to the moderator using the chat function and wait to be called on to speak. When speaking, virtual attendees should turn their camera on. Speakers should limit their comments to five (5) minutes. Any comments made after the public hearing is closed will not be considered by the City Council and will not be included as part of the formal record for this matter as the item will have been voted on and the item formally closed by the Council.

Ordinances and Resolutions

Bid Considerations

New Business and Reports

ADJOURNMENT

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