



**ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912**

**PHONE (406) 892-4391
FAX (406) 892-4413**

**CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, OCTOBER 06, 2025
COUNCIL CHAMBERS CITY HALL**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, King and Lovering)

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

1. Approval of Claims - October 6, 2025 - \$454,489.80
2. Approval of Payroll Claims - Sept. 26, 2026 - \$203,562.09
3. 3rd Quarter Reporting - \$30,545.62
4. Approval or Regular Council Meeting Minutes - September 15, 2025
5. Approval of Wastewater Treatment Plant Change Order 5

APPOINTMENT AND EMPLOYEE INCENTIVE

6. Appoint Jacob Inabnit as Probationary Volunteer Firefighter

The membership of the Columbia Falls Fire Department has voted to accept Jacob Inabnit as a probationary volunteer firefighter. Jacob has completed all pre-hire requirements and has shown great interest in becoming a firefighter. Staff recommends appointment.

7. Employee Incentive - Shawn Bates 10-years of service

Shawn Bates, joined the City on September 21, 2015, and celebrates 10 years of dedicated service. This city service pin and recognition reflects the City's appreciation for his years of loyal service and the positive impact he has made on our community.

VISITORS/PUBLIC COMMENT (Items not on agenda)

ORDINANCES / RESOLUTIONS:

- [8.](#) Resolution #1953 - Authorizing participation in the Montana Board of Investments of Short-Term Investment Pool and authorizing the execution and delivery of documents related thereto.
- [9.](#) Resolution #1954 - Redefining the area included within the Columbia Falls Street Maintenance District and method of assessment

Certain lots and tracts located within the boundaries of the city-wide street maintenance district that are larger in area than on half acre and potentially occupied by a single family residence which receive a benefit from a maintained street network that decreases within areas greater than one half acre.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

- [10.](#) City Manager Report

CITY ATTORNEY REPORT

MISCELLANEOUS

- [11.](#) September 2025 - Fire Department Report
- [12.](#) September 2025 - Police Department Report

ADJOURN

Next Scheduled Meetings:

City Council Regular Meeting, **Monday, October 20, 2025 – 7:00 PM**

Planning Board – TBD

Study Commission Regular Meeting, **Wednesday, October 22, 2025 at 5:00 PM**

10/02/25
12:55:02

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 10/25

Page: 1 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
*** Claim from another period (9/25) ****									
47975		3112 406 CLEANING OF COLUMBIA FALLS	3,400.00						
	601	09/23/25 FAC- SEP JANITORIAL SERVICE	3,400.00			1000 411200	399		101000
		Total for Vendor:	3,400.00						
*** Claim from another period (9/25) ****									
47953		999999 ANNIE MURPHY	125.55						
refund for water payments made with here ach after she moved out									
	091825	09/18/25 WTR- REFUND	46.83			5210 214010			101000
	091825	09/18/25 SWR- REFUND	78.72			5310 214010			101000
		Total for Vendor:	125.55						
*** Claim from another period (9/25) ****									
47947		3331 AUTOMOTIVE PROFESSIONALS	981.69						
	9949	09/02/25 PD-CAR #24 WATER PUMP	981.69			1000 420100	361		101000
		Total for Vendor:	981.69						
*** Claim from another period (9/25) ****									
47965		2825 BATTERIES PLUS BULBS #647	506.00						
	85565725	09/15/25 SWR-BATTERIES	301.00			5310 430600	240		101000
	85604591	09/17/25 SWR-BATTERIES	80.00			5310 430600	240		101000
	85593146	09/16/25 SWR-BATTERIES	125.00			5310 430600	240		101000
		Total for Vendor:	506.00						
*** Claim from another period (9/25) ****									
47956		6 BLACK MOUNTAIN SOFTWARE, INC.	29,838.60						
Annual Service Support 9/25-8/26									
	10246	09/01/25 FIN-ANNUAL SERVICE & SUPPORT	9,614.50			1000 410500	363		101000
	10246	09/01/25 WTR-ANNUAL SERVICE & SUPPORT	8,825.92			5210 430500	363		101000
	10246	09/01/25 SWR-ANNUAL SERVICE & SUPPORT	8,825.98			5310 430600	363		101000
	10246	09/01/25 ST LIGHTING	1,286.10			2400 430200	363		101000
	10246	09/01/25 ST MAINT	1,286.10			2500 430200	363		101000
		Total for Vendor:	29,838.60						
*** Claim from another period (9/25) ****									
47935		2708 BULLITT COMMUNICATIONS	11,581.77						
	79759	09/10/25 FD-#431 INSTALL (2) RADIOS	9,698.00			4020 420400	942		101000
	79875	09/16/25 FD-SPEAKER MICROPHONE (17)	1,883.77			4020 420400	942		101000
		Total for Vendor:	11,581.77						

10/02/25
12:55:02

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 10/25

Page: 2 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
*** Claim from another period (9/25) ****									
47930		2937 BURNS, ANGELA	138.58						
CJIN TAC CONFERENCE 9/18/25									
	091225	09/12/25 PD-CJIN TAC CONF MILE/MEALS	138.58			1000 420100	380		101000
Total for Vendor:			138.58						
*** Claim from another period (9/25) ****									
47931		1260 CARQUEST AUTO PARTS	55.56						
	72318	09/10/25 STR-TOP COAT YLW/SLVR PAINT	55.56			2500 430200	220		101000
Total for Vendor:			55.56						
*** Claim from another period (9/25) ****									
47972	E	997 CENTURYLINK - ELECTRONIC PAY	530.88						
	091825	09/18/25 CRT-9/18/25-10/17/25	32.77			1000 410360	345		101000
	091825	09/18/25 PD-9/18/25-10/17/25	33.68			1000 420100	345		101000
	091825	09/18/25 FD-9/18/25-10/17/25	78.84			1000 420400	345		101000
	091825	09/18/25 POOL-9/18/25-10/17/25	78.84			1000 460445	345		101000
	091825	09/18/25 STRTS-9/18/25-10/17/25	78.31			2500 430200	345		101000
	091825	09/18/25 WTR-9/18/25-10/17/25	47.97			5210 430500	345		101000
	091825	09/18/25 SWR-9/18/25-10/17/25	116.53			5310 430600	345		101000
	091825	09/18/25 COMP SER-9/18/25-10/17/25	63.94			1000 410580	345		101000
Total for Vendor:			530.88						
*** Claim from another period (9/25) ****									
47957	E	3028 CENTURYLINK - LUMEN - ELECTRONIC	406.24						
FIBER AND DATA ONLINE									
	752628097	09/16/25 COMP-08/16/25-09/16/25	406.24			1000 410580	345		101000
Total for Vendor:			406.24						
*** Claim from another period (9/25) ****									
47980		14 CITY OF COLUMBIA FALLS	3,941.62						
	092425	09/24/25 FAC-08/18/25-09/18/25	167.84			1000 411200	342		101000
	092425	09/24/25 FD-08/18/25-09/18/25	38.96			1000 420400	342		101000
	092425	09/24/25 STRS-08/18/25-09/18/25	115.45			2500 430200	342		101000
	092425	09/24/25 WTR-08/18/25-09/18/25	55.90			5210 430500	342		101000
	092425	09/24/25 SWR-08/18/25-09/18/25	127.48			5310 430600	342		101000
	092425	09/24/25 PRK-08/18/25-09/18/25	3,158.39			1000 460400	342		101000
	092425	09/24/25 POOL-08/18/25-09/18/25	277.60			1000 460445	342		101000
Total for Vendor:			3,941.62						

10/02/25
12:55:02

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 10/25

Page: 3 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
*** Claim from another period (9/25) ****										
47984		2962 CURTIS, KRISTI	782.38							
REIMBURSEMENT FOR JURISDICTION CONFERENCE 9/22/25-09/25/25										
		092925 09/29/25 CRT-25 CRT CONF MILE/MEAL/HOTL	782.38			1000 410360	380		101000	
		Total for Vendor:	782.38							
*** Claim from another period (9/25) ****										
47933	E	1879 EVERGREEN WASTE CONNECTIONS	1,263.05							
		5045327 09/01/25 FAC-08/1/25-08/31/25	99.23			1000 411200	340		101000	
		5045326 09/01/25 STRS-08/1/25-08/31/25	199.80			2500 430200	340		101000	
		5045328 09/01/25 WTR-08/1/25-08/31/25	99.23			5210 430500	340		101000	
		5045441 09/01/25 SWR-08/1/25-08/31/25	82.60			5310 430600	340		101000	
		5045443 09/01/25 PRKS-08/1/25-08/31/25	66.15			1000 460400	340		101000	
		5045484 09/01/25 POOL-08/1/25-08/31/25	129.30			1000 460445	340		101000	
		4771969 09/01/25 COUNCIL-1227 3RD AVE W	586.74			1000 410100	399		101000	
		Total for Vendor:	1,263.05							
*** Claim from another period (9/25) ****										
47949		438 FERGUSON WATERWORKS	8,625.88							
		0934821 09/16/25 WTR-3/4 DUAL CHECKS	217.68			5210 430500	230		101000	
		0935933 09/16/25 WTR-HYDRANT EXTENSIONS	560.88			5210 430500	230		101000	
		0931026 09/17/25 WTR-HYDRANT LUBRICANT	228.78			5210 430500	240		101000	
		0936940 09/18/25 WTR-WATER METERS	7,615.60			5210 430500	230		101000	
		0937823 09/25/25 WTR-METER GASKET	2.94			5210 430500	230		101000	
		Total for Vendor:	8,625.88							
*** Claim from another period (9/25) ****										
47951	E	2961 FIRST BANKCARD-ELECTRONIC PYMT	1,914.03							
		529131 07/24/25 PD-MICRO TRAUMA KIT	94.95			1000 420100	212		101000	
		3481400236 07/24/25 FIN-ADOBE ACROBAT PRO	239.88			1000 410500	355		101000	
		37079 07/29/25 FD-EMT COURSE	899.00			1000 420730	380		101000	
		073025 07/30/25 PD-VRBO CREDIT	-1,048.68			1000 420100	380		101000	
		073025 07/30/25 PD-VRBO INSUR CREDIT	-59.00			1000 420100	380		101000	
		5369041 07/31/25 PD-CLEAR FILE LETTER SZ	13.13			1000 420100	210		101000	
		6937013 07/31/25 PD-LYSOL WIPES	33.59			1000 420100	210		101000	
		84449530 08/01/25 WTR-BATTERY FOR PASSPORT	4.25			5210 430500	220		101000	
		84449530 08/01/25 SWR-BATTERY FOR PASSPORT	4.25			5310 430600	220		101000	
		84449530 08/01/25 P&Z-BATTERY FOR PASSPORT	4.25			1000 411000	210		101000	
		84449530 08/01/25 FAC-BATTERY FOR PASSPORT	4.25			1000 411200	220		101000	
		4781804 07/31/25 PD-COPY PAPER	40.96			1000 411200	220		101000	

10/02/25
12:55:02

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 10/25

Page: 4 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	9560623	07/31/25 FD-ANTENNA	62.40			1000 420400	232		101000
	2025070072	07/31/25 FD-BKGRND CK S.SWARTZENBER	177.87			1000 420400	390		101000
	080225	08/02/25 FIN-AMAZON WEB SERVICE	151.00			1000 410580	355		101000
	9121852	08/05/25 STR-LIFT TABLE CART	229.99			2500 430200	212		101000
	080625	08/06/25 PD-INSTANT ID	25.00			1000 420100	210		101000
	080625	08/06/25 PD-CAR#24 PRINTER POWER ADAPTR	27.47			1000 420100	220		101000
	170530	08/06/25 PD-BREATH TUBES FOR PBT'S	79.00			1000 420100	220		101000
	1277923105	08/10/25 SWR-PRY BAR SET	25.98			5310 430600	220		101000
	1045055	08/08/25 PD-THUMB DRIVE (60)	174.98			1000 420100	210		101000
	5421044	08/08/25 FD-TONER	128.89			1000 420400	210		101000
	5421044	08/08/25 FIN-PAGE PROTECTORS	6.28			1000 410500	210		101000
	5421044	08/08/25 P&Z-USB CABLE	10.95			1000 411000	210		101000
	7378664	08/08/25 FAC-DOOR PLATE	22.99			1000 411200	240		101000
	9465069	08/14/25 FD-SHOWER SHOES	55.92			1000 420400	226		101000
	8100224	08/19/25 STR-GASKET / SANDPAPER / SCAN	103.56			2500 430200	220		101000
	6230614	08/19/25 FIN-WEB CAMERA / HRD DRIVE	293.50			1000 410580	212		101000
	122285	08/22/25 FD-PAGER BATTERY	107.42			1000 420400	220		101000
		Total for Vendor:	1,914.03						
		*** Claim from another period (9/25) ****							
47989		3104 FIRST CALL COMPUTER SOLUTIONS,	1,800.00						
	107795	10/01/25 FIN-SUBSCRIPT BILLING OCTOBER	1,800.00			1000 410580	355		101000
		Total for Vendor:	1,800.00						
		*** Claim from another period (9/25) ****							
47958		22 FLATHEAD COUNTY CLERK & RECORDER	40.00						
	18241	08/25/25 P&Z-ORDINANCE #833	24.00			1000 411000	390		101000
	18242	08/25/25 P&Z-ORDINANCE #834	16.00			1000 411000	390		101000
		Total for Vendor:	40.00						
		*** Claim from another period (9/25) ****							
47934		2814 FLATHEAD PEST SOLUTIONS	181.00						
		SERVICE FOR SEPTEMBER							
	20326	09/05/25 FD-CITY MONTHLY EXT BARRIER	98.00			1000 420400	399		101000
	20372	09/12/25 FD-RURAL MONTHLY EXT BARRIER	83.00			1000 420400	399		101000
		Total for Vendor:	181.00						

10/02/25
12:55:02

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 10/25

Page: 5 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
*** Claim from another period (9/25) ****									
47981		3113 GLOBAL ARCHIVES INC	166.32						
	2024226	09/25/25 WTR-MONTHLY STORAGE AS BUILTS	83.16			5210 430500	363		101000
	2024226	09/25/25 SWR-MONTHLY STORAGE AS BUILTS	83.16			5310 430600	363		101000
		Total for Vendor:	166.32						
*** Claim from another period (9/25) ****									
47950		3095 GREAT NORTHERN LOCK AND SAFE	195.00						
	3926	08/18/25 FAC-CITYHALL FRNT DOOR RPR	195.00			1000 411200	366		101000
*** Claim from another period (6/25) ****									
47991		3095 GREAT NORTHERN LOCK AND SAFE	32.00						
	3202	03/21/25 FAC-KEY FOR DOOR SYSTEM	32.00			1000 411200	390		101000
		Total for Vendor:	227.00						
*** Claim from another period (9/25) ****									
47968		2806 HANSON'S HARDWARE	427.55						
	617343	09/19/25 WTR-REFUND STAND N SPRAY	-40.99			5210 430500	220		101000
	617226	09/10/25 SWR-MISC SCREWS	3.72			5310 430600	240		101000
	617262	09/12/25 SWR-TARP (2)	47.98			5310 430600	240		101000
	617296	09/15/25 STR-AEROSOL / SOAP	8.78			2500 430200	220		101000
	617332	09/17/25 WTR-BLEACH	10.58			5210 430500	220		101000
	617344	09/19/25 WTR-TRIMMER LINE	35.98			5210 430500	220		101000
	617294	09/15/25 SWR-PAINT	17.98			5310 430600	220		101000
	617292	09/15/25 FD-#431 WRENCH / SCREWS	74.71			1000 420400	232		101000
	617228	09/10/25 WTR-PAINT / TAPE	52.44			5210 430500	240		101000
	617234	09/10/25 PRK-PLUGS / CLAMP	28.38			1000 460400	240		101000
	617242	09/10/25 PRK-HOSE CLAMP	8.95			1000 460400	240		101000
	617259	09/12/25 PRK-GRASS SEED	19.98			1000 460400	225		101000
	617260	09/12/25 PRK-ENGINE FUEL	49.98			1000 460400	231		101000
	617310	09/16/25 SWR-U-BOLTS (8)	36.92			5310 430600	240		101000
	617361	09/19/25 SWR-DRILL BIT / ELBOW	5.78			5310 430600	240		101000
	617419	09/24/25 PRK-SKATE PARK SIGN	15.58			1000 460400	220		101000
	617417	09/24/25 STR-BATTERIES	19.99			2500 430200	220		101000
	617427	09/25/25 WTR-TWIST FLUO ORG REEL	11.99			5210 430500	220		101000
	617435	09/25/25 PRK-CLAMPS / COUPLING	18.82			1000 460400	240		101000
		Total for Vendor:	427.55						

10/02/25
12:55:02

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 10/25

Page: 6 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
*** Claim from another period (9/25) ****									
47936		3229 INTERPRETERS UNLIMITED	33.25						
		SERVICE FOR AUGUST							
		435432 09/10/25 CRT-INTERPRETERS 08/12/25	33.25			1000 410360	399		101000
		Total for Vendor:	33.25						
47995		3292 JACOBS ENGINEERING	101,720.48						
		COLUMBIA FALLS GATEWAY TO GLACIER SAFETY AND MOBILITY RAISE GRANT #11							
		W3Y2720011 09/29/25 STR-RAISE GRANT INV #11 65	66,118.31			2995 430230	930		101000
		W3Y2720011 09/29/25 WTR-RAISE GRANT INV #11 35	35,602.17			2995 430550	930		101000
		Total for Vendor:	101,720.48						
*** Claim from another period (9/25) ****									
47983		2991 JOHNSON CONTROLS FIRE PROTECTION	221.24						
		24950833 09/01/25 FD-ANNUAL SPRINKLER TEST	221.24			1000 420400	366		101000
		Total for Vendor:	221.24						
*** Claim from another period (9/25) ****									
47932		2590 L.N. CURTIS & SONS	689.13						
		986085 09/05/25 FD-HANGING LETTER PATCH	148.10			1000 420400	226		101000
		993550 09/26/25 FD-HYDROGEN SULFIDE / METHANE	541.03			1000 420400	220		101000
		Total for Vendor:	689.13						
*** Claim from another period (9/25) ****									
47966		1080 LES SCHWAB TIRE CENTER	170.98						
		9050064161 09/09/25 SWR-TRACTOR TUBE/TIRE INST	170.98			5310 430600	361		101000
		Total for Vendor:	170.98						
*** Claim from another period (9/25) ****									
47941		162 LOGAN HEALTH - WHITEFISH	84.00						
		78521275 09/03/25 PD-EVIDENCE	21.00			1000 420100	399		101000
		79263233 09/12/25 PD-EVIDENCE	21.00			1000 420100	399		101000
		79806619 09/15/25 PD-EVIDENCE	21.00			1000 420100	399		101000
		79975461 09/17/25 PD-EVIDENCE	21.00			1000 420100	399		101000
		Total for Vendor:	84.00						
*** Claim from another period (9/25) ****									
47938		916 MID-AMERICAN RESEARCH CHEMICAL	539.21						
		0858671 09/05/25 SWR-SHOP SUPPLIES	385.86			5310 430600	220		101000
		0858669 09/05/25 STR-THERMO GUARD GREASE	153.35			2500 430200	220		101000
		Total for Vendor:	539.21						

10/02/25
12:55:02

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 10/25

Page: 7 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
		*** Claim from another period (9/25) ****							
47996		3334 MONTANA CITY / MANAGERS	50.00						
	092325	09/23/25 ADMIN-FY26 ANNUAL	50.00			1000 410400	335		101000
		Total for Vendor:	50.00						
		*** Claim from another period (9/25) ****							
47985		707 MONTANA DEPT. OF REVENUE	1,250.67						
	WWTP PAY APP #13 1%								
	WWTP13	09/29/25 WWTP-PAY APP #13 1%	1,250.67			5310 430600	930		101000
		Total for Vendor:	1,250.67						
		*** Claim from another period (9/25) ****							
47946		3119 MONTANA TRUCK WORKS, LLC	29,532.29						
	928	08/28/25 FD-#433 INFRAME REBUILD	29,532.29			1000 420400	361		101000
		Total for Vendor:	29,532.29						
		*** Claim from another period (9/25) ****							
47954	E	3303 MONTANASKY NETWORKS, INC -	79.95						
	10/16/25-11/16/25								
	5832101625	10/16/25 WTR-INTERNET/WIFI	79.95			5210 430500	345		101000
		Total for Vendor:	79.95						
		*** Claim from another period (6/25) ****							
47978		722 MORRISON-MAIERLE, INC.	12,355.70						
	SIDEWALK AND PARKING IMPR. PROJECT - PHASE #2 SERVICES RENDERED THROUGH 6/27/25								
	258493	07/11/25 TID-PHASE #2 SIDEWALK PROJECT	12,355.70			2310 470300	931		101000
		Total for Vendor:	12,355.70						
		*** Claim from another period (9/25) ****							
47987		1247 MURDOCH'S RANCH & HOME	55.96						
	016699337	08/27/25 SWR-T POST SPRINKLER (4)	55.96			5310 430600	220		101000
		Total for Vendor:	55.96						
		*** Claim from another period (9/25) ****							
47948		52 NAPA AUTO PARTS	221.58						
	125948	09/05/25 SWR-GROTE LIGHT RED	6.18			5310 430600	232		101000
	124610	08/21/25 PRK-MOWER FILTER	15.89			1000 460400	220		101000
	126777	09/15/25 SWR-ARTIC CAT BATTERY	141.54			5310 430600	232		101000
	127578	09/23/25 FD-REMOVER / CLNR / POLISH	57.97			1000 420400	220		101000
		Total for Vendor:	221.58						

10/02/25
12:55:02

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 10/25

Page: 8 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
*** Claim from another period (9/25) ****									
47977		3332 NEXUS CPA GROUP, PLLC	30,836.44						
Progress billing of 75%									
	124	09/17/25 FIN-AUDIT FY24	23,127.32			1000 410500	353		101000
	124	09/17/25 WTR-AUDIT FY24	3,854.56			5210 430500	353		101000
	124	09/17/25 SWR-AUDIT FY24	3,854.56			5310 430600	353		101000
Total for Vendor:			30,836.44						
47992		1121 NICOSIA, SUSAN	4,030.00						
07/01/25 - 09/30/25									
		CITY-05 10/01/25 FIN-BUDGET TRAINING	1,343.34			1000 410500	399		101000
		CITY-05 10/01/25 WTR-BUDGET TRAINING	1,343.33			5210 430500	399		101000
		CITY-05 10/01/25 SWR-BUDGET TRAINING	1,343.33			5310 430600	399		101000
Total for Vendor:			4,030.00						
*** Claim from another period (9/25) ****									
47971		520 NORCO, INC.	149.52						
	44652229	09/22/25 STR-WELDING WIRE	136.62			2500 430200	220		101000
	44742754	09/30/25 STR-CYLINDER RENT 9/1-9/30/2	12.90			2500 430200	220		101000
Total for Vendor:			149.52						
*** Claim from another period (9/25) ****									
47939		3231 NORTHERN ROCKIES FIRE	593.95						
	1140	07/21/25 FD-RE-COUPLE HOSE 1.5" TEST	47.95			1000 420400	360		101000
	1257	09/19/25 FD-SAFE BOX LIGHT (2)	546.00			1000 420400	212		101000
Total for Vendor:			593.95						
*** Claim from another period (9/25) ****									
47988		2002 NORTHWEST PARTS & EQUIPMENT &	45.00						
	356439	09/23/25 SWR-SS CABLE	45.00			5310 430600	240		101000
Total for Vendor:			45.00						
*** Claim from another period (9/25) ****									
47962		2816 O'REILLY AUTO PARTS	446.63						
	135835	09/21/25 PD-OIL CARS 22,24,26	167.78			1000 420100	231		101000
	135809	09/20/25 PD-OIL	28.99			1000 420100	231		101000
	135131	09/16/25 STR-OIL	54.97			2500 430200	231		101000
	135131	09/16/25 STR-FILTER	12.01			2500 430200	232		101000
	136396	09/25/25 STR-WIPER FLUID	12.98			2500 430200	220		101000
	136146	09/23/25 STR-TOOL HOLDERS	113.94			2500 430200	220		101000
	136200	09/24/25 STR-PASSPORT OIL	13.99			2500 430200	231		101000

10/02/25
12:55:02

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 10/25

Page: 9 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	136200	09/24/25 WTR-PASSPORT OIL	13.99			5210 430500	231		101000
	136200	09/24/25 SWR-PASSPORT OIL	13.99			5310 430600	231		101000
	136200	09/24/25 PRK-PASSPORT OIL	13.99			1000 460400	231		101000
		Total for Vendor:	446.63						
		*** Claim from another period (9/25) ****							
47969		3085 ORTHOPEDIC REHAB INC	200.00						
	091025	09/10/25 FD-EMP SCREEN J.INABNIT	200.00			1000 420400	390		101000
		Total for Vendor:	200.00						
		*** Claim from another period (9/25) ****							
47982		3192 POP A SQUAT PORTABLES	760.00						
		RIVERS EDGE, TALBOT BIKE PATH, HORINE, PINWOOD, WELCOME PARK, RAILROAD , DEPOT, TENNIS COURTS							
	20825	09/25/25 PRKS-PORTA POTTIES (8)	760.00			1000 460400	399		101000
		Total for Vendor:	760.00						
		*** Claim from another period (9/25) ****							
47986		3277 PROSPECT CONSTRUCTION INC	123,816.73						
		PAY APP #13 Application Period 8/01/25-9/05/25							
		PAY APP 13 09/24/25 SWR-WWTP PAY APP13 8/1-9/5	123,816.73			5310 430600	930		101000
		Total for Vendor:	123,816.73						
47994		3330 SABLE CONCETE LIFTING LLC	4,505.33						
	6024	09/27/25 JULIE'S PARK SIDEWALK REPAIR	4,505.33			2700 470100	930		101000
		Total for Vendor:	4,505.33						
		*** Claim from another period (9/25) ****							
47979		1042 SANDS SURVEYING, INC.	4,016.25						
	40274	09/24/25 P/Z-ROUTINE SRVS 8/19-9/23/25	4,016.25			1000 411000	399		101000
		Total for Vendor:	4,016.25						
		*** Claim from another period (9/25) ****							
47967		2755 SHERWIN-WILLIAMS CO	56.13						
	8594-4	09/08/25 SWR-PAINT	56.13			5310 430600	240		101000
		Total for Vendor:	56.13						
		*** Claim from another period (9/25) ****							
47952	E	2852 SPECTRUM ENTERPRISE - CHARTER -	330.00						
		AUTO PAY							
	080625	08/06/25 SWR-INTERNET	165.00			5310 430600	345		101000
	090625	09/06/25 SWR-INTERNET	165.00			5310 430600	345		101000

10/02/25
12:55:02

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 10/25

Page: 10 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj		Account
*** Claim from another period (6/25) ****										
47993	E	2852 SPECTRUM ENTERPRISE - CHARTER -	165.00							
AUTO PAY										
		060625 06/06/25 SWR-INTERNET 6/6/25-7/5/25	165.00			1000 420100	345			101000
		Total for Vendor:	495.00							
*** Claim from another period (9/25) ****										
47963		3297 Staples, Inc	564.04							
		6042230954 09/11/25 FD-COPY PAPER	50.35			1000 420400	210			101000
		6042230956 09/11/25 FIN-YELLOW LEGAL PADS	8.89			1000 410500	210			101000
		6042230956 09/11/25 WTR-YELLOW LEGAL PADS	8.90			5210 430500	210			101000
		6042230956 09/11/25 SWR-YELLOW LEGAL PADS	8.90			5310 430600	210			101000
		6042230958 09/11/25 FIN-TONER	65.71			1000 410500	210			101000
		6042230958 09/11/25 WTR-TONER	65.71			5210 430500	210			101000
		6042230958 09/11/25 SWR-TONER	65.72			5310 430600	210			101000
		6041843330 09/05/25 FAC-TRASH LINER	51.72			1000 411200	224			101000
		6042732739 09/18/25 SWR-TONER	119.07			5310 430600	210			101000
		6043058474 09/23/25 FIN-TONER FRONT DESK	119.07			1000 410500	210			101000
		Total for Vendor:	564.04							
*** Claim from another period (9/25) ****										
47942		1797 STATE INFORMATION TECHNOLOGY	40.45							
		522921 08/01/25 PD-ITSD/EMAIL 8/1/25-8/31/25	40.45			1000 420100	355			101000
		Total for Vendor:	40.45							
*** Claim from another period (9/25) ****										
47990		3333 STILLWATER ELECTRIC, INC	56,793.08							
		5710 09/18/25 SWR-SLIPA HB 355 SWITCH BOARD	56,793.08			5310 430600	934			101000
		Total for Vendor:	56,793.08							
*** Claim from another period (9/25) ****										
47964		1653 SUPER 1 FOODS	31.28							
		3163437 09/11/25 SWR-WATER	31.28			5310 430600	222			101000
		Total for Vendor:	31.28							
*** Claim from another period (9/25) ****										
47976		1644 THE CHEMNET CONSORTIUM	140.00							
RANDOM DRUG TEST (RILEY & SANDSON)										
		129957 09/22/25 PRK-N.RILEY TESTING	70.00			1000 460400	399			101000
		129957 09/22/25 SWR-D.SANDSON TESTING	70.00			5310 430600	399			101000
		Total for Vendor:	140.00							

10/02/25
12:55:02

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 10/25

Page: 11 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
*** Claim from another period (9/25) ****									
47970		2699 THE MAIL ROOM, INC	253.44						
INVOICE # D126400 9/10/25-09/19/25									
	D126400	09/22/25 PD-MAIL SRVS 9/10/25-9/19/25	38.33			1000 420100	310		101000
	D126400	09/22/25 FIN-MAIL SRVS 9/10/25-9/19/25	18.95			1000 410500	310		101000
	D126400	09/22/25 WTR-MAIL SRV 9/10/25-9/19/25	29.52			5210 430500	310		101000
	D126400	09/22/25 SWR-MAIL SRV 9/10/25-9/19/25	29.52			5310 430600	310		101000
	D126400	09/22/25 CRT-MAIL SRVS 9/10/25-9/19/25	123.92			1000 410360	310		101000
	D126400	09/22/25 PNZ-MAIL SRVS 9/10/25-9/19/25	13.20			1000 411000	310		101000
		Total for Vendor:	253.44						
*** Claim from another period (9/25) ****									
47944		1623 THE UPS STORE #4515	66.95						
	033733	09/12/25 PD-EVIDENCE SHIPPING	13.39			1000 420100	310		101000
	015096	09/15/25 PD-EVIDENCE SHIPPING	13.39			1000 420100	310		101000
	015095	09/15/25 PD-EVIDENCE SHIPPING	13.39			1000 420100	310		101000
	033914	09/18/25 PD-EVIDENCE SHIPPING	13.39			1000 420100	310		101000
	034304	09/29/25 PD-EVIDENCE SHIPPING	13.39			1000 420100	310		101000
		Total for Vendor:	66.95						
*** Claim from another period (9/25) ****									
47955	E	1218 VERIZON WIRELESS - ELECTRONIC	1,576.92						
	6123412024	09/12/25 ADMIN-8/13/25-9/12/25	34.91			1000 410400	345		101000
	6123412024	09/12/25 FIN-8/13/25-9/12/25	34.91			1000 410500	345		101000
	6123412024	09/12/25 FD-8/13/25-9/12/25	140.49			1000 420400	345		101000
	6123412024	09/12/25 FAC-8/13/25-9/12/25	12.45			1000 411200	345		101000
	6123412024	09/12/25 STRS-8/13/25-9/12/25	112.07			2500 430200	345		101000
	6123412024	09/12/25 PD-8/13/25-9/12/25	848.51			1000 420100	345		101000
	6123412024	09/12/25 PRKS-8/13/25-9/12/25	49.81			1000 460400	345		101000
	6123412024	09/12/25 WTR-8/13/25-9/12/25	196.79			5210 430500	345		101000
	6123412024	09/12/25 SWR-8/13/25-9/12/25	97.17			5310 430600	345		101000
	6123412024	09/12/25 CRT-8/13/25-9/12/25	49.81			1000 410360	345		101000
		Total for Vendor:	1,576.92						
*** Claim from another period (9/25) ****									
47945		84 WESTERN BUILDING CENTER	508.40						
	1569217	09/09/25 PRK-MONUMENT PRK WATER SUPPLY	21.74			1000 460400	240		101000
	1569488	09/09/25 PRK-MONUMENT PRK WATER SUPPLY	28.17			1000 460400	240		101000
	1568673	09/09/25 PRK-MONUMENT PRK WATER SUPPLY	25.99			1000 460400	240		101000
	1570832	09/10/25 PRK-MONUMENT PRK WATER SUPPLY	95.87			1000 460400	240		101000

10/02/25
12:55:02

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 10/25

Page: 12 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	1577713	09/15/25 SWR-POLY FILM	93.45			5310 430600	240		101000
	1575381	09/12/25 FD-TP MSR / FASTNERS TRK #431	34.19			1000 420400	232		101000
	1573601	09/11/25 SWR-FASTNERS	4.80			5310 430600	240		101000
	1572716	09/11/25 SWR-SAW PARTS	51.98			5310 430600	220		101000
	1599222	09/26/25 FD-BIT SET	16.49			1000 420400	240		101000
	1568523	09/09/25 STR-DRILL / ADAPT / BITS	37.43			2500 430200	240		101000
	1590357	09/22/25 SWR-EQ PUMPS	33.98			5310 430600	240		101000
	1593531	09/24/25 PRK-SKATE PARKSIGN	41.56			1000 460400	220		101000
	1595940	09/25/25 SWR-CRIMPED WIRE WHEEL	7.99			5310 430600	220		101000
	1597123	09/25/25 PRK-HOSE CLAMP	14.76			1000 460400	240		101000
		Total for Vendor:	508.40						
		*** Claim from another period (9/25) ****							
47940	E	2733 WEX Fleet Universal - Electronic	6,122.12						
		BILL CLOSING DATE 8/31/25							
	107061820	08/31/25 PD-AUGUST FUEL	2,971.51			1000 420100	231		101000
	107061820	08/31/25 FD-AUGUST FUEL	724.49			1000 420400	231		101000
	107061820	08/31/25 PRK-AUGUST FUEL	514.61			1000 460400	231		101000
	107061820	08/31/25 WTR-AUGUST FUEL	325.64			5210 430500	231		101000
	107061820	08/31/25 SWR-AUGUST FUEL	511.19			5310 430600	231		101000
	107061820	08/31/25 STR-AUGUST FUEL	896.65			2500 430200	231		101000
	107061820	08/31/25 FAC-AUGUST FUEL	32.72			1000 411200	231		101000
	107061820	08/31/25 PD-AUGUST FUEL	50.00			1000 420100	380		101000
	107061820	08/31/25 FD- AUGUST FUEL	95.31			1000 420400	380		101000
		Total for Vendor:	6,122.12						
		*** Claim from another period (9/25) ****							
47959		3021 WGM GROUP	4,300.00						
	76225	08/14/25 WTR-WATER PER 7/01/25-07/31/25	4,300.00			5210 430500	354		101000
		Total for Vendor:	4,300.00						
		*** Claim from another period (9/25) ****							
47974		3275 WITTY'S GARAGE	204.00						
		UNITS 22, 24, 26							
	1151	09/23/25 PD-CAR#22,24,26 OIL/FILTER SER	204.00			1000 420100	361		101000
		Total for Vendor:	204.00						
		# of Claims 62	Total: 454,489.80			# of Vendors 52			
		Total Electronic Claims	12,388.19						
		Total Non-Electronic Claims	442101.61						

10/02/25
12:55:03

CITY OF COLUMBIA FALLS
Fund Summary for Claims
For the Accounting Period: 10/25

Page: 13 of 14
Report ID: AP110

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	91,956.30
2310 TAX INCREMENT DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	12,355.70
2400 SPECIAL LIGHTING DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	1,286.10
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	3,654.45
2700 CEDAR CREEK TRUST	
101000 CASH/CASH EQUIVALENTS	4,505.33
2995 RAISE Grant	
101000 CASH/CASH EQUIVALENTS	101,720.48
4020 CAPITAL PROJECTS FUND - General	
101000 CASH/CASH EQUIVALENTS	11,581.77
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	28,077.53
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	199,352.14
Total:	454,489.80

10/02/25
12:55:03

CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 10 / 25

Page: 14 of 14
Report ID: AP100A

Council Meeting Date: October 6, 2025

Claims Submitted to Council:\$ \$454,489.80

Claims Denied/Withheld by Council Finance Committee:\$ _____ Claim #'s: _____

Prepared By: Jessica Rice, Finance Director

Jessica Rice

Approved by Eric Hanks, City Manager

Eric Hanks

City Council to Approve by motion on consent agenda

The following claims are non-routine and/or significant in nature:

- 1.Black Mountain Software: \$29,838.60 - annual contract for Accounting program. (Funds 1000, 5210, 5310, 2400, 2500)
- 2.Bullitt Communications: \$11,581.77 - fire truck radio install. (Fund 4020)
- 3.Jacob's Engineering: \$101,720.48 - RAISE grant project. (Fund 2995)
- 4.Nexus CPA Group, PLLC: \$30,836.44 - FY24 Audit. (Funds 1000, 5210, 5310)
- 5.Prospect Construction: \$123,816.73 - WWTP project. (Fund 5310)
- 6.Sable Concrete Lifting LLC: \$4,505.33 - Julie's Park sidewalk repair. (Fund 2700)

The remaining claims are routine. If you have any questions, please do not hesitate to reach out.

Thank you,
Jessica Rice
(406) 892-4327

09/25/25
07:16:12

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 09/26/25 to 09/26/25

Page: 1 of 2
Report ID: P130

Item No.2.

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	15.75		
COMP HOURS (Comp Time Used)	40.00		1,196.56
J011 HOURS (OT COURT)	12.00		678.86
OTHE HOURS (Other Time Used)	8.00		166.40
OVER HOURS (Overtime)	14.75		654.86
PERS HOURS (Personal Time Used)	60.50		2,283.63
REG HOURS (Regular Time)	2,822.50		94,582.31
RETR HOURS (RETRO PAY)	1.00		514.04
SHFN HOURS (Shift B)	372.00		744.00
SICK HOURS (Sick Time)	105.19		3,476.53
VACA HOURS (Vacation Time Used)	200.37		6,898.91
VOLN HOURS (Not in use)	24.00		1,200.00
GROSS PAY	111,196.10	0.00	
NET PAY	78,516.89	0.00	
NET PAY (CHECKS)	337.80		
NET PAY (DIRECT DEPOSIT)	78,179.09		
AFLAC-POSTTAX	86.97	0.00	
AFLAC-PRETAX	249.32	0.00	
CITY OF COLUMBI	20.00	0.00	
FIT	8,383.55	0.00	
FLEX ALLEGIANCE	1,012.50	25.00	
FOP	495.00	0.00	
HEALTHINS/PRE	4,191.60	32,426.90	
MEDICARE	1,563.16	1,563.16	
MT ST FIRE ASSO	116.50	0.00	
MUTUAL OF OMAHA	286.90	0.00	
NATIONWIDE/CITY	0.00	2,063.00	
NATIONWIDE/EMP	200.00	0.00	
P.E.R.S.	4,379.52	5,028.16	
PERS RETIREE	0.00	18.14	
PERS/FURS	1,246.57	1,672.95	
PERS/POLICE	3,141.43	5,029.80	
SIT	3,128.00	0.00	
SOCIAL SECURITY	3,815.19	3,815.19	
TEAMSTERS DUES	363.00	0.00	
UNEMPL. INSUR.	0.00	602.73	
WORKERS' COMP	0.00	3,588.75	
CHARLES SCHWAB	1,925.44	0.00	
FIRST INTERSTAT	1,278.59	0.00	
FREEDOM BANK	3,897.34	0.00	
GLACIER BANK KA	6,472.21	0.00	
GLACIER BANK MS	3,259.19	0.00	
GLACIER BANK/CF	23,685.25	0.00	
GLACIER BANK/WF	2,191.92	0.00	
MORGAN STANLEY	4,406.79	0.00	
NAVY FEDERAL CR	1,580.97	0.00	
PARKSIDE CR U	12,263.97	0.00	
REGIONS BANK	2,046.91	0.00	

Sept. 26, 2025
Payroll
\$ 203,542.09
Randy Stadeland

09/25/25
07:16:12

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 09/26/25 to 09/26/25

Page: 2 of 2
Report ID: P130

STOCKMAN BANK	1,291.05	0.00
USAA FEDERAL	1,499.85	0.00
WELLS FARGO	2,152.64	0.00
WELLS FARGO, TX	2,013.94	0.00
WFISH CR UNION	8,213.03	0.00
FIT/SIT BASE	96,775.16	0.00
MEDICARE BASE	107,805.68	0.00
PERS BASE	102,642.12	0.00
SOC SEC BASE	61,535.26	0.00
UN BASE	109,596.10	0.00
WC BASE	111,951.53	0.00

Total 55,833.78
Total Payroll Expense (Gross Pay + Employer Contributions): 167,029.88
*** PAYROLL REGISTER + VOLUNTEER PAYROLL REGISTER = PAYROLL SUMMARY ***

Check Summary

Payroll Checks Prev. Out. \$89,227.65
Payroll Checks Issued \$81,065.68
Payroll Checks Redeemed \$87,877.94
Payroll Checks Outstanding \$82,415.39
Electronic Checks \$122,496.41

Deductions Accrued		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	7,630.38		7,630.38		212260
Medicare	3,126.32		3,126.32		212260
P.E.R.S.	9,407.68		9,407.68		212270
Unempl. Insur.	602.73	4,639.92		5,242.65	212210
Workers' Comp	3,588.75	25,905.86		29,494.61	212220
FIT	8,383.55		8,383.55		212260
SIT	3,128.00		3,128.00		212260
AFLAC-PRETAX	249.32	249.32	498.64		212230
NATIONWIDE/EMP	200.00		200.00		212280
Teamsters dues	363.00	363.00	726.00		212310
PERS/Police	8,171.23		8,171.23		212240
NATIONWIDE/CITY	2,063.00		2,063.00		212280
AFLAC-POSTTAX	86.97	86.97	173.94		212230
PERS/FURS	2,919.52		2,919.52		212275
MT ST FIRE ASSO	116.50		116.50		212315
HEALTHINS/PRE	36,618.50	36,618.50	76,356.00	-3,119.00	212400
CITY OF COLUMBI	20.00		20.00		212450
FLEX ALLEGIANCE	1,037.50		1,037.50		212285
FOP	495.00		495.00		212335
PERS RETIREE	18.14		18.14		212270
MUTUAL OF OMAHA	286.90	286.90	573.80		212400
Total Ded.	88,512.99	68,150.47	125,045.20	31,618.26	

**** Carried Forward column only correct if report run for current period.

10/03/25
16:20:24

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 10/06/25 to 10/06/25

Page: 1 of 1
Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
Total		0.00	
Total Payroll Expense (Gross Pay + Employer Contributions):		0.00	
Total Discounts: 0.32			
Total Payroll Expense (Less Discounts):	-0.32		

3rd Quarter
Reporting
\$30,545.42
Boris Staland

Check Summary

Payroll Checks Prev. Out.	\$79,794.59
Payroll Checks Issued	\$25,905.54
Payroll Checks Redeemed	\$77,728.12
Payroll Checks Outstanding	\$27,972.01
Electronic Checks	\$4,640.08

	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Deductions Accrued				
Total Ded.	0.00	0.00	0.00	

*** Carried Forward column only correct if report run for current period.

CITY OF COLUMBIA FALLS

CITY COUNCIL REGULAR MEETING MINUTES

HELD SEPTEMBER 15, 2025

Mayor Barnhart called the meeting to order at 7:00 p.m.

ROLL CALL: Councilor King, Councilor Lovering, Councilor Piper, Councilor Robinson, Councilor Shepard via zoom and Mayor Barnhart. Absent: Councilor Price.

Also present: City Manager Hanks, City Clerk Staaland and Police Chief Stephens.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Councilor Piper made motion to approve the agenda, seconded by Councilor Robinson and the motion carried.

CONSENT AGENDA: Councilor King motioned to approve the consent agenda, noting all claims appeared to be in order, seconded by Councilor Robinson with council voting as follows: Shepard, King, Lovering, Piper, Robinson and Barnhart.

Approval of Claims - September 15, 2025 - \$146,446.83

Approval of Payroll Claims - September 12, 2025 - \$127,138.84

Approval of Regular Council Minutes - September 2, 2025

Memorandum of Understanding (MOU) between Flathead County and the City of Columbia Falls re: Medical Direction for Law Enforcement Medical Response.

Typographical correction of Resolution # 1951

Surplus Recommendation - Parks 2006 Ford F-150

Request the Council approve the City Manager to apply for the FWP funded Montana Community-Bear Conflict Prevention Efforts Fund grant.

UNFINISHED BUSINESS:

Grant Application Approval Notification from Montana Department of Transportation

Police Chief Stephens reported that the city has been notified by the Montana Department of Transportation that our application for funding a DUI officer has been approved in the amount of \$165,263. As you may recall, the city submitted this grant application in March for a full-time DUI officer, along with additional overtime funding for enhanced DUI enforcement, training, and equipment. The grant is supported by MDT through federal funding from the National Highway Traffic Safety Administration (NHTSA). Once MDT receives the federal allocation, the city will be awarded the grant. Staff recommend approval of the grant and proceeding with acceptance upon confirmation of federal funding.

Councilor King made motion to approve the Grant Application Approval notification from Montana Department of Transportation, seconded by Councilor Lovering with Council voting as follows. Ayes: King, Lovering, Piper, Robinson, Shepard and Barnhart.

City Manager Hanks presented the Fiscal Year 2026 Budget Message to accompany the approved budget, which was included in the Council packet. The message outlines key milestones, opportunities, and challenges for the upcoming fiscal year. Hanks noted that he is available to answer any questions related to the budget

presentations over the past several months and the final compilation of the budget message to be submitted to the State.

The Hungry Horse News recently published a comprehensive article on the budget. A final packet containing all budget materials will be prepared, posted on the City's website, and then submitted to the State.

NEW BUSINESS:

Montana Land Use Planning Act – Update

City Manager Hanks provided an update on the Montana Land Use Planning Act (MLUPA) process, which replaces the City's Growth Policy with a Land Use Plan. The City's plan will be branded "Columbia Falls Ahead 2045," reflecting a 20-year outlook. Unless the Council objects, this branding will be used throughout the process.

Hanks reviewed the background: MLUPA was adopted in 2023 (Senate Bill 382) and amended in 2025, requiring ten Montana cities to adopt land use plans. The new terminology and requirements place greater emphasis on early and ongoing public participation, consistency between zoning, subdivision regulations, and growth planning, and periodic review every five years. Columbia Falls' current Growth Policy, updated in 2019, positions the City well for this transition.

He outlined progress made: the housing study has been completed and approved; water and wastewater preliminary engineering reports are underway; and an RFP for a land use planning consultant closes October 3, with interest already shown. The consultant will assist with data integration, public engagement, and development of the Land Use Plan and future land use map. Public participation will include surveys, workshops, and online materials posted on the City's website.

The wastewater review will focus on the collection system and lift stations, while the water review will assess demand forecasting, storage, and transmission, including aging infrastructure and the need for redundancy. Both studies will help identify critical projects to support future growth. All draft documents will be made available for public review on the City's website, which will also be upgraded in the coming months to better support this effort.

The housing study projects a 10-year need of 445–650 housing units, which extrapolates to roughly 890–1,300 units over 20 years. These targets will guide updates to zoning and subdivision regulations to ensure the community can accommodate projected growth and meet housing demand. He also referenced provisions of Senate Bill 382 requiring cities to adopt certain housing reforms.

In October, the city expects to select a land use planning consultant. In November or December, the City will host a public meeting focused on current conditions of utility infrastructure, followed by a second meeting in February to review recommendations for improvements. Public engagement activities including surveys, interviews, and workshops are expected to begin in December once the consultant is on board. A joint Council and Planning Commission workshop is planned for January 2026. From April through May, the focus will shift to finalizing the Land Use Plan and preparing for adoption.

Hanks stressed that while the Planning Commission will carry much of the responsibility for developing recommendations, joint work sessions with the Council are anticipated throughout the process. The statutory deadline for adoption is May 2026.

In response to a question from Mayor Barnhart about whether the City's existing zoning and subdivision regulations will require major changes, Hanks replied that while some state directed updates will be necessary, the City's relatively recent updates mean changes should be manageable.

Jeff Clark, 327 Rogers Road, asked how the process would play out regarding the future land use map and the wastewater PER. Specifically, he wanted to know whether the plan would address growth outside current city limits. He noted that the wastewater study referred to areas east of the river and west and asked how that would work since it extends into the county.

City Manager Hanks explained that the Land Use Plan requires the City to establish the expected jurisdictional area and future land use boundaries needed to meet projected housing requirements over the next 20 years. The current Land Use Map from 2019 is the baseline for these discussions, but it does not automatically mean expansion beyond current limits. Growth projections will guide the conversation, and while the county does not vote in this process, coordination will occur with the planning consultant and Planning Commission as appropriate. Ultimately, the City Council makes the land use decisions.

Mr. Clark asked further whether there would be more detailed opportunities for public participation beyond what was shown in the schedule, which listed only utility-related meetings and the first reading of the MLUPA on May 4. Mayor Barnhart responded that public participation will be ongoing, and the schedule will remain fluid. Information will be posted on the City's website, and both city and county residents will have equal opportunity to attend, listen, and provide input. He emphasized that the process is designed to be open and transparent.

Shirley Folkwein, 285 Shooting Star Drive, asked if the two council workshops scheduled for January 26 and April 13 would be open to the public. Mayor Barnhart confirmed that the workshops are open, though they are informational only, with no votes taken. The public is welcome to attend and listen to reports.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor King once again noted how easy this year's budget was easy to understood in its current layout and expressed her appreciation.

Mayor Barnhart shared that his visits to Rivers Edge Park have been very enjoyable and complimented how well it is being maintained. He added that parking is becoming limited on weekends and suggested exploring options to expand parking. He also relayed feedback from a first-time visitor from Kalispell who was impressed with the park, praising its overall quality compared to other parks he frequents. Mayor Barnhart would like staff to have a look at the sink on the east side of the restroom as it drains slowly. Mayor Barnhart also commended the Community Garden, noting that all the garden plots look well cared for.

CITY MANAGER REPORT

The Finance and Administration Department is moving forward with the recruitment process for the City Accountant position. The position will remain open until a suitable candidate is selected.

Although unable to attend this evening's meeting, the Fire Chief reported that the Fire Department hosted a well-received 9/11 remembrance event at the rural fire station earlier this week. The event was well attended and generated positive feedback.

City staff met with representatives from Montana Fish, Wildlife & Parks and the nonprofit organization People and Carnivores to discuss bear safety. With bear season approaching, staff reviewed the City Code related to the accumulation of uncollected refuse and garbage on private property that may attract wildlife. No changes to the ordinance are recommended at this time; however, staff emphasized the importance of ongoing public education and outreach regarding responsible waste management. The city continues to coordinate with Evergreen Disposal on adjusted collection routes.

Finally, staff is pursuing grant funding to expand the City's bear safety initiatives. Proposed projects include the addition of approximately 10 new bear-resistant trash receptacles, primarily for City parks and updated signage at River's Edge Park to enhance public awareness of bear safety practices.

MISCELLANEOUS REPORT

Chief Stephens said on September 11, a 16-year-old on an electric bike was involved in a collision while passing vehicles at approximately 30 plus mph; this is his second collision on the same e-bike, the first resulting in a negligent driving charge. In response to gaps in state law regarding electric bikes, scooters, and other motorized vehicles, staff is drafting an ordinance for review by the Public Safety Committee and Council. The ordinance will address definitions, sidewalk and park restrictions, speed limits on sidewalks and multi-use paths, and regulation of older or non-compliant vehicles.

The department is also addressing sidewalk blockages through an education-first approach using warning tags to promote compliance and pedestrian safety. Increased officer visibility has contributed to a 25% reduction in collisions in August compared to last year. A Public Safety Committee meeting is scheduled for Monday, October 22, at 6:00 p.m. to review the ordinance and enforcement strategies, particularly for repeat juvenile offenders. Montana law allows pedal-powered bicycles on sidewalks unless prohibited by ordinance, while motorized vehicles are not permitted. House Bill 555 addresses single-wheeled and e-scooter vehicles but does not cover e-bikes or comprehensive motorized sidewalk use.

MISCELLANEOUS

Correspondence

Police Department Activity Report - August

Fire Department Activity Report – August

ADJOURN

Councilor Lovering motioned to adjourn at 7:49 p.m., seconded by Councilor King.

Mayor

City Clerk



COLUMBIA FALLS MONTANA

Item No.5.

Agenda Item Summary

Title: Wastewater Treatment Plant Project – Change Order 5

Date: September 26, 2025

Staff Contact: City Manager Hanks

AGENDA ITEM SUMMARY: Change Order is to provide a credit of \$18,129.88 to the City for the Prospect Construction not performing the Arc Flash / Coordination Study.

BACKGROUND:

- The HDR Project Managers and Prospect Construction were unable to agree on the interpretation of contract requirements for an Arc Flash Study.
- Prospect Construction asserts:
 - o When the City reduced the scope from 5 of 6 project bid items due to limited available funding, the Arc Flash Study requirement was removed in the award scope.
 - o In the contractor's reduced scope proposal "all engineering costs were expressly excluded." Prospect considers the Arc Flash Study an engineering activity.
- HDR Engineering asserts:
 - o The Arc Flash Study is required for project completion and code compliance.
 - o The Arc Flash Study is included in the contract specifications and therefore Prospect Construction is responsible for its completion.
- The City Staff understands the logic in both stated positions.

FINANCIAL ANALYSIS:

- The months' long negotiation on the validity of the requirement was projected to incur additional and unacceptable costs to the City in extended overhead, other charges, and unnecessary extension of the treatment plant's bio-reactor operations.
- Prospect estimated costs exceeded \$60,000 for an Arc Flash Study.
- City Staff received a direct contract estimate of \$36,260 for an Arc Flash Study.
- City Staff proposed that Prospect Construction credit the full costs of the study and the City would contract directly for its completion.
- Prospect Construction counter-proposed that the City and Prospect split the actual costs of the study. Prospect would also remove outstanding requests for additional overhead costs for the 3-week delay in September 2024 and additional costs for the purchase of electrical input/output cards (\$6,000-\$8,000).
- Change Order 5 manages potentially excessive unknown costs while incurring less than \$10,000 gain in realized project costs. Project remains within the approved budget.

STAFF RECOMMENDATION: Approve Change Order 5 in the Consent Agenda.

CHANGE ORDER NO.: 5

Owner:	City of Columbia Falls	Owner's Project No.:	N/A
Engineer:	HDR Engineering, Inc.	Engineer's Project No.:	10330911
Contractor:	Prospect Construction, Inc.	Contractor's Project No.:	N/A
Project:	WWTP Improvements		
Contract Name:	WWTP Improvements		
Date Issued:	September 26, 2025	Effective Date of Change Order:	September __, 2025

The Contract is modified as follows upon execution of this Change Order:

Description:

The purpose of this change order is to provide a credit to the Owner for the Contractor not performing the Coordination and Arc Flash study. The Owner has negotiated with the Contractor and accepts their proposal for half the amount of the quote the City received from Crescent Electric to perform the study. The City will apply this credit to have the study completed by an outside entity.

Work includes, but is not limited to:

- Coordination and Arc Flash study per Section 26 05 74.

Attachments:

A quote from Crescent Electric in the amount of \$36,259.75.

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 5,125,000.00	Original Contract Times: Substantial Completion: August 15, 2025 Ready for final payment: September 30, 2025
Decrease from any previously approved Change Orders to Current Change Order: \$ -732,858.74	Increase or Decrease from any previously approved Change Orders to Current Change Order: Substantial Completion: 0 days Ready for final payment: 0 days
Contract Price prior to this Change Order: \$ 4,392,141.26	Contract Times prior to this Change Order: Substantial Completion: August 15, 2025 Ready for final payment: September 30, 2025
Decrease this Change Order: \$ 18,129.88	Increase this Change Order: Substantial Completion: 40 days Ready for final payment: 40 days
Contract Price incorporating this Change Order: \$ 4,374,011.38	Contract Times with all approved Change Orders: Substantial Completion: September 24, 2025 Ready for final payment: November 9, 2025

Recommended by Engineer (if required)
By: Rickey Schultz

Rickey L Schultzy Jr.

Accepted by Contractor

 Etienne Starck

Title: Project Manager

Project Manager

Date: 9/26/2025

10/1/2025

Authorized by Owner

Approved by Funding Agency (if applicable)

By: Eric Hanks

Title: City Manager, City of Columbia Falls

Date: September 26, 2025



Job Name : COLUMBIA FALLS WWTP ARC FLASH RISK
ASSESSMENT

Quote Number : 34513

Bid Date : Sep 04, Item No.5.

Expiration Date : Oct 04, 2025



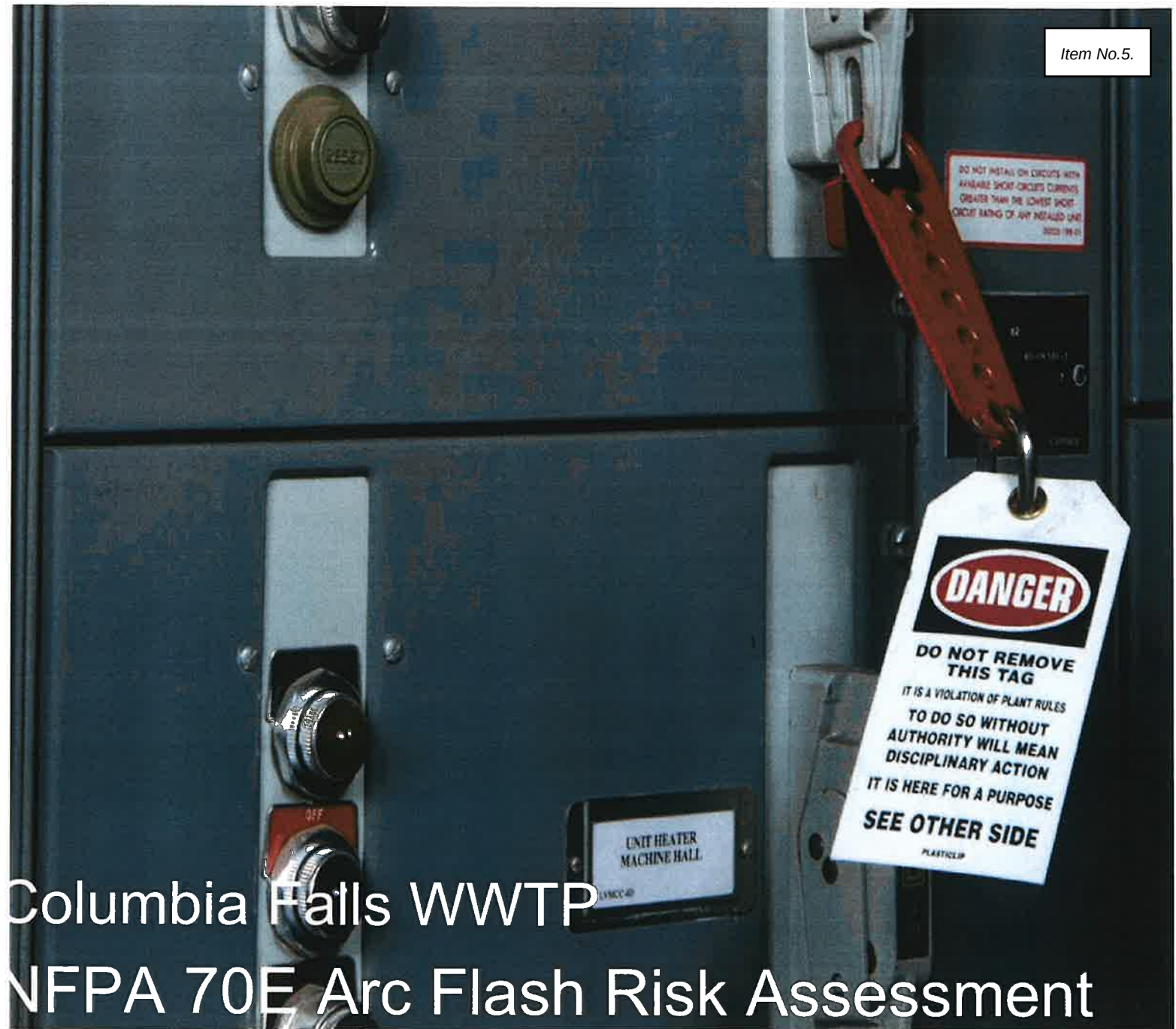
PREPARED BY

Ethan Long - CESCO - Big Sky
ethan.long@cesco.com
770 North Meridian RD
Kalispell, MT 59901, USA

New Section					
Qty	Type	Mfg	Model Number & Notes	Unit Price	Ext. Price
1	-	SCHNEIDER ELECTRIC	ENGINEERING ANALYSIS	\$36,259.75	\$36,259.75
1	-	SCHNEIDER ELECTRIC	OPTIONAL MANAGED SYSTEM STUDY PLAN 5-YEAR OPTION	\$20,362.32	\$20,362.32
New Section Subtotal					\$56,622.07

General Terms & Conditions

<https://www.crescentelectric.com/terms-and-conditions>



Columbia Falls WWTP NFPA 70E Arc Flash Risk Assessment

August 29, 2025

Proposal by Schneider Electric Engineering
Services, LLC



August 29, 2025

Columbia Falls WWTP
600 Veteran's Drive
Columbia Falls, MT 59912

RE: Power System Engineering Proposal **SEA Quote# Q-6270421; P-250829-5489797**

Dear Customer:

Schneider Electric Engineering Services, LLC (SEES) is pleased to provide you with this proposal for engineering services.

We are committed to providing our customers with a level of expertise that is focused on power system analysis, design, and safety in the workplace. We offer comprehensive services that will assist facilities' compliance with NFPA 70E.

We offer a full portfolio of engineered solutions designed to increase safety, lower life cycle cost, and maximize power system reliability to industrial, utility, and commercial customers throughout the United States. Our commitment is to provide our customers with innovative solutions, best-in-class customer service and exceptional quality. We have a power system engineering staff with a broad and diverse skillset, dedicated to performing engineering services for customers across all market segments. We have completed thousands of studies over the years including arc flash, harmonic, protective relaying, and other analyses.

If during your review of the information contained within this proposal, you have questions or need clarification, please contact me. I look forward to working together on this project.

Sincerely,

Kelly Kemper

Inside Service Sales Representative, Power
Square D by Schneider Electric
Centennial, CO
970390-5647
Kelly.kemper@se.com

September 22, 2025

Page 2

Use or disclosure of data contained on this sheet is subject
to the restriction on the title page of this proposal



Table of Contents

1

Scope of Work	4
Clarifications	5
Deliverables	6
Price & Payment	8
Optional Managed System Studies Plan	9
Schedule	9
Customer Responsibilities	9
Terms & Conditions	10
Invoicing	10



Scope of Work

We understand your desire is to improve the safety and reliability of your electrical system. This proposal is based on Schneider Electric providing the following services based on our discussions:

- On-Site Data Collection
- Single-line Diagrams
- Short Circuit Analysis
- Overcurrent Protective Device Coordination Analysis
- Report Delivery
- Arc Flash Analysis
- Arc Flash Incident Energy Labels & Label Affixation

Optional: Managed System Studies Plan (MSS Plan) (5-Year Subscription):

Simplify change management by enabling Schneider to maintain, track, and revise your power system one-line diagram to remain compliant with NFPA 70E 205.2. Electrical system changes will be documented in the customer's model. Upon receipt, SE will update information, provide one-lines. See the deliverables section for specifics.

Schneider Electric will perform the selected engineering studies on the electrical distribution system shown in the customer supplied drawings/documents. Only devices found in these drawings/documents are included in the scope of this proposal. Discrepancies between the device count derived from drawings or from photos and the actual number of devices in the facility is to be expected.

Drawing List:

Drawing #	Title or Description	Rev #	Date
E-6	City of Columbia Falls Sewage Treatment Plant Power One-Line Diagram	-NA-	7/27/1984
E-2	City of Columbia Falls Phosphorus Removal Facility Lower Level Electrical Plan Electrical One-Line Diagram	-NA-	April 1987
703	City of Columbia Falls Wastewater Treatment System Improvements & Expansion Digester Building Distribution One Line Diagram & MCC Elevation	-2-	5/2002
704	City of Columbia Falls Wastewater Treatment System Improvements & Expansion Control Building Distribution One Line Diagram & MCC Elevation	-1-	5/2002
705	City of Columbia Falls Wastewater Treatment System Improvements & Expansion Chlorine Building Distribution One Line Diagram & MCC Elevation	-2-	5/2002
706	City of Columbia Falls Wastewater Treatment System Improvements & Expansion Dewatering Facility Distribution One Line Diagram & MCC Elevation	-1-	5/2002



01-E-02	City of Columbia Falls WWTP Improvements Pretreatment Building Electrical One Line Diagram	-0-	10/2011
16-E-07	City of Columbia Falls WWTP Improvements Electrical Plant One Line Diagrams	-0-	1/2011
05-E-02	City of Columbia Falls WWTP Improvements Digester Building One Line Diagram and MCC Elevation	-0-	1/2011
09-E-02	City of Columbia Falls WWTP Improvements UV Disinfection One Line Diagram	-0-	1/2011

+++++

Clarifications

- It may not be possible to obtain the short circuit withstand rating and overcurrent protective device types & settings of some equipment that is old or obsolete or housed in energized equipment. Where appropriate, engineering validated assumptions will be used.
- The analysis will consider alternative modes of operation in addition to the normal operating configuration.
- This proposal is based on a general industrial working environment; any site-specific environmental hazards (asbestos, confined spaces, etc.) that require special PPE or training are not within the scope of this proposal.
- ***This proposal does not include SEES engineers setting the breakers to their recommended settings as shown in the proposed power system study. SEES engineers will perform this task upon receipt of a purchase order that covers the additional time required to set the breakers and only with customer supervision or assistance.***
- ***SEES personnel are prohibited from removing equipment covers while equipment is energized or working around exposed live parts. Any pertinent equipment information that cannot be obtained due to these restrictions can be obtained via customer provided documentation, or by placing the equipment in a de-energized state. The desired approach for each situation will be discussed with the customer on an as-needed basis to ensure the most accurate results possible.***
- ***This proposal includes on-site data collection. This effort will be managed by SEES personnel and will be performed by our EcoXpert Partners. This activity will be conducted in accordance with Schneider Electric's safety policy and NFPA 70E guidelines for safety in the electrical workplace.***
- ***This proposal includes SEES applying the arc flash incident energy labels. SEES will use our EcoXpert Partners to perform this effort.***
- ***The power system study will be completed using the nationally recognized modelling software Operation Technology Inc - ETAP and will be stamped by a Montana state licensed professional engineer.***
- ***The digital model will include only the information required to execute the power system analysis scope included within the scope of this proposal.***
- ***Optional: MSS Plan 5-year updates exclude major system updates and changes. Major system changes include changes that will affect arc flash values system wide, such as changes/additions to generating sources (whether on site or remote) and addition of a significant amount of equipment (such as 15+ pieces of equipment at one time).***



- **NFPA 70E 205.2 requires that the single line drawing must be maintained in a legible condition and kept current. Following completion of the study on-going review, update, and maintenance of the one-line by the owner or owner's representative is critical to ensuring the safe operation of the facility.**
- **NFPA 130.5 requires the owner, or the owners designated representative to update the analysis when system changes are made that could affect the analysis and/or review the analysis at a periodicity not to exceed five (5) years.**

DISCLAIMER: The Purchaser acknowledges that the products or part thereof are produced in, or otherwise sourced from, or will be installed in areas already affected by, or that may be affected in the future by, the prevailing COVID-19 epidemics/pandemic and that the situation may trigger stoppage, hindrance or delays in SE's (or its subcontractors) capacity to produce, deliver, install or service the products, irrespective of whether such stoppage, hindrance or delays are due to measures imposed by authorities or deliberately implemented by SE (or its subcontractors) as preventive or curative measures to avoid harmful contamination exposure of SE's (or its subcontractors') employees. The Purchaser therefore recognizes that such circumstances shall be considered as a cause for **excusable delay** not exposing SE to contractual sanctions including without limitation, delay penalties, liquidated or other damages or termination for default.

Deliverables

This proposal includes a concise description of the deliverables. For a detailed description of each study please request the document titled "Description of Services". Only the studies referenced specifically in this proposal are included. **Studies will be completed using nationally recognized electrical engineering modeling software Operation Technology Inc - ETAP.**

Data Collection

- On site data collection will include cable lengths, overcurrent protective device types & settings, transformer size and impedance, and motor data (>50hp). Projects may require other data not listed here.
- Gathering of all onsite data will be managed by Schneider Electric and will be performed by our personnel or EcoXpert Partners. All personnel will perform this task in accordance with NFPA 70E regulations and Schneider Electric safety policy.
- To enhance project safety, Schneider Electric has developed a proprietary process to evaluate breakers trip settings and cable sizes in cases where this information may only be determined by exposing workers to energized conductors or electrical outage.

One-line Drawing

- A one-line diagram of only the portion of the power distribution system considered in the study, based on the study model.

Short Circuit Study Results

- Input and output data.
- Short-Circuit Evaluation Tables, which compare the calculated short circuit values to the equipment ratings.
- Analysis and recommendations.

Overcurrent Protective Device Coordination Analysis Results



- Time current coordination curves based on the recommended settings.
- Device settings table that documents both the existing and recommended settings.
- The device settings will be based on a compromise and balance between system protection, reliability, and arc flash incident energy levels.

Arc Flash Analysis Results

- Arc flash incident energy and arc flash boundary values in a tabular format.
- The arc flash analysis will be performed per the NFPA 70E standard requirements. The arc flash incident energy and arc flash boundary values will be calculated per IEEE 1584 & 1584.1 methodology. This standard uses empirical data to provide incident energy values used to determine minimum PPE requirements.
- Mitigation of arc-flash levels through adjustment of protective device settings will be considered. If acceptable mitigation through this method cannot be achieved, other possible solutions will be discussed. This may involve retrofitting equipment; upgrading protective devices; and other design considerations which are not included in the scope of this analysis.

Arc Flash Incident Energy Labels

- Populated with the results of the Arc Flash Analysis.
- Displays Incident Energy Value, Arc Flash Boundary, Shock Hazard Boundaries, and other electrical information.
- Satisfies the requirements of UL 969, NFPA 70E, ANSI Z535.4 and the National Electric Code (Article 110.16).
- Arc flash labels will be per Schneider Electric standard design.

Arc Flash Incident Energy Label Affixation:

- All equipment listed above will be labeled with an arc flash hazard warning as well as an arc flash hazard information label.

Report Delivery (Online/Remote):

- Discussion of the results of the Short Circuit Analysis including equipment verification and evaluation.
- Discussion of the Coordination results and explanation of the settings for optimal coordination between devices and arc flash mitigation.
- Detailed explanation on how to read the time-current coordination graphs.
- Explanation of the Arc Flash Hazard Analysis Tables along with the results of the two scenarios including the as found and recommended tables.
- Discussion of apparent NEC violations found during the data collection effort.
- Explanation of the Arc Flash Information Labels, their positioning on the electrical equipment, and the difference between similar equipment HRC ratings.
- Explanation of the one-line diagram; how to read a single line electrical diagram; the nomenclature used in the study and on the one-line diagram; and the logic to the bus numbering system.

Optional: Managed System Studies Plan (5-Year Subscription):

- **Active single line diagram maintenance and updates in accordance with NFPA 70E 205.2.**



- **Five years of Unlimited updates on demand that include a new One Line and arc flash labels for new equipment. Update data will be provided by the customer.**
- **Managed System Studies Plan 5-year updates exclude major system updates and changes. Major system changes include changes that will affect arc flash values system wide, such as changes/additions to generating sources (whether on site or remote) and addition of a significant amount of equipment (such as 15+ pieces of equipment at one time).**
- **Updates will be delivered monthly, as required with arc flash incident energy labels shipped to the customer for customer application.**
- **Updates can be delivered in pdf format and/or ETAP software.**
- **Dedicated project management for study requests and inquiries.**
- **Priority access to a Power System Engineer for basic engineering questions.**

Price & Payment

Schneider Electric will perform the work identified in this proposal

Columbia Falls WWTP – Columbia Falls, MT:

Engineering Analysis

Engineering Analysis includes the following items:

- On-site Data Collection
- One-line Diagrams
- Short Circuit Analysis
- Device Coordination Analysis
- Arc Flash Analysis
- Arc Flash Labels
- Arc Flash Label Affixing
- Report Delivery



8 Hour NFPA 70E, Electrical Safety in the Workplace Training.....Pricing Available Upon Request

The pricing of this proposal is based on the following:

Our work estimate is based on normal work hours (approximately 7:00 a.m. to 5:00 p.m. local time). No overtime or premium hours are included.

Optional Managed System Studies Plan

Simplify continuous updates to your system studies after completion of this study by enrolling in our Managed System Studies plan.

How it works –

- | | |
|--|---|
| 1. Upon completion of your study, continue to provide data regarding changes to your system. Format may vary (hand markups, emails, spreadsheet, project documents, etc) | 2. Our engineers run short circuit, coordination, and arc flash analysis while keeping your digital model updated. Updated reports and arc flash labels sent to site upon completion. |
|--|---|

By continuously updating your system study, you can avoid the need to perform an onsite data review every 5-years. Instead, maintain a digital single line diagram and updated study in alignment with NFPA 70E / 70B guidelines.

Schedule

Work will be scheduled after the order is placed. If there are special scheduling issues to be addressed, please call, and discuss scheduling at the phone number on the first page of this document.

Customer Responsibilities

The customer must provide free and clear access to perform the above work. There will be additional charges for customer delays and for additional trips to the site because of work cancellation / reschedule.

During onsite work, our personnel will need access to the facility's electrical panels, and the assistance of an electrician or facilities technician familiar with the electrical circuits and loads. The electrical escort should be able to provide access to electrical equipment.

The customer is responsible for setting the breakers to their recommended settings as recommended in the proposed system study and is responsible for uploading relay settings files.

Change in services due to additional electrical equipment and devices not included in original scope will require a negotiated change order. Approval time on inclusion of out-of-scope devices is critical to avoid re-mobilization charges. We will notify the facility of any out-of-scope devices within one business day of discovery; the facility will have 48 hours to notify Schneider Electric in writing of their intentions to expand the scope to include the additional equipment without incurring re-mobilization charges.



Terms & Conditions

The work described in this proposal will be performed in accordance with Schneider Electric Engineering Services, LLC. Terms and Conditions of Supply and Performance, which is available upon request. Unless agreed to in writing, no other terms and conditions shall apply and any preprinted terms and conditions on customer's purchase order are specifically rejected.

This quotation is valid for acceptance for 30 days from date of issue. This quotation does not include any taxes or duties. Payments terms are net 30 days.

Invoicing

On-site data collection and power system studies will be invoiced once completed. Arc flash labels will be invoiced upon delivery. Optional managed system study will be invoiced upon completion of the report for the full five-year subscription period unless alternative arrangements are agreed upon prior to order acceptance.



COLUMBIA FALLS MONTANA

City Council Agenda Item Summary

Title: Confirmation of Probationary Volunteer Firefighter Jacob Inabnit

Date: 9/25/2025

Staff Contact: Karl Weeks

AGENDA ITEM SUMMARY: Recommendation for Jacob Inabnit to be appointed as a probationary volunteer firefighter.

BACKGROUND: N/A

ANALYSIS: The membership of the Columbia Falls Fire Department has voted to accept Jacob Inabnit as a probationary volunteer firefighter. Jacob has completed all pre-hire requirements and has shown great interest in becoming a firefighter. I believe Jacob will be a great addition to the team.

FINANCIAL CONSIDERATIONS: N/A

STAFF RECOMMENDATION: I recommend accepting Jacob Inabnit as a probationary volunteer firefighter for the Columbia Falls Fire Department

SUGGESTED MOTION: Motion made to accept Jacob Inabnit as a probationary volunteer firefighter.

ATTACHMENTS: N/A



MEMO

To: City Manager Hanks
From: City Clerk Staaland
Subject: Employee Incentive Program
Date: 09/25/25

Shawn Bates, who joined the City on September 21, 2015, celebrates 10 years of dedicated service. In recognition of his commitment, professionalism, and contributions to the City, please add him to the Council agenda for Monday, October 6, 2025, for the formal presentation of his City Logo Service Pin.

In addition, Mr. Bates will receive a \$100.00 service stipend (\$50. for every 5 years of service), which will be included in his October 10, 2025, payroll. This recognition reflects the City's appreciation for his years of loyal service and the positive impact he has made on our community.

Thank you.



COLUMBIA FALLS MONTANA

City Council Agenda Item Summary

Title: Montana Board of Investments - Short Term Investment Pool (STIP)

Date: October 2, 2025

Staff Contact: Jessica Rice

AGENDA ITEM SUMMARY:

As new personnel have joined the City of Columbia Falls, it is necessary to update account authorizations to reflect current staffing. Specifically, the Montana Board of Investments Short-Term Investment Pool (STIP) account requires updated authorization to grant the appropriate employee authority to act on behalf of the City.

BACKGROUND:

The Short-Term Investment Pool (STIP), established by the Montana Legislature in 1973, serves as an investment vehicle for managing cash reserves of state and local governments.

The City of Columbia Falls participates in the STIP program to maximize earnings on available cash reserves by leveraging competitive interest rates.

STAFF RECOMMENDATION:

Approve an update to Resolution 1953 to reflect the current City employees authorized to conduct business on behalf of the City.

SUGGESTED MOTION:

Approve the update to Resolution 1953, authorizing designated City of Columbia Falls employees to conduct transactions with the Montana Board of Investments Short-Term Investment Pool (STIP) on behalf of the City.

ATTACHMENTS:

Resolution 1953

RESOLUTION NO. 1953

RESOLUTION AUTHORIZING PARTICIPATION IN THE SHORT-TERM INVESTMENT POOL (STIP)
MONTANA BOARD OF INVESTMENTSPolitical Subdivision: City of Columbia FallsGoverning Body: City CouncilType, date, time and place of meeting: A Regular Council meeting held on September 15, 2025
at 07:00 p.m. in Columbia Falls, Montana.

Members Present:

I, the undersigned, being the duly qualified and acting recording officer of the political subdivision identified above ("Participant"), certify that the attached RESOLUTION AUTHORIZING PARTICIPATION IN THE BOARD OF INVESTMENTS OF THE STATE OF MONTANA SHORT TERM INVESTMENT POOL AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATED THERETO ("Resolution") and Exhibits A and B thereto are true and correct copies of the Resolution and Exhibits A and B on file in the original records of the Participant and in my legal custody; that the Resolution and Exhibits A and B were duly approved and adopted by the Governing Body of the Participant at the above described meeting, which meeting was attended throughout by the members indicated above, constituting a quorum of the Governing Body, pursuant to public notice of such meeting as required by law; and that the Resolution and Exhibits A and B have not as of the date hereof been amended or repealed.

WITNESS my hand officially as such recording officer this 15th day of September, 2025.By _____
Its City Clerk

RESOLUTION AUTHORIZING PARTICIPATION IN THE MONTANA BOARD OF INVESTMENTS OF SHORT-TERM INVESTMENT POOL AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATED THERETO

BE IT RESOLVED BY THE CITY COUNCIL (the “Governing Body”) of the CITY OF COLUMBIA FALLS (the “Participant”) AS FOLLOWS:

ARTICLE I

DEFINITIONS

The following terms will have the meanings indicated below for all purposes of this Resolution unless the context clearly requires otherwise:

”Account” means a specific Participant Bank account to be used in conducting STIP Program transactions.

”Agreement” means the agreements of the Participant contained within this Resolution.

”Authorized Representative” means the officer or official of the Participant designated and authorized by the Governing Body to act on behalf of Participant in the STIP Program.

”Authorized Delegate” means any officer, official, or employee of the Participant delegated authority by the Authorized Representative to initiate transactions using the STIP Program.

”Bank” means a financial institution designated and authorized to send and receive money on behalf of the Participant for purposes of participation in the STIP Program.

”Board” means the Board of Investments, a state agency organized and existing under the laws of the State.

”Exhibit A” means the STIP Participation Information Sheet attached to and incorporated into this Resolution as provided in Article IV, Section 3.01.

”Exhibit B” means the Electronic Funds Transfer Authorization Form attached to and incorporated into this Resolution as provided in Article IV, Section 3.01.

”Governing Body” means the governing body of political subdivision (Participant) authorized by Montana state law to participate in the STIP Program.

”Participant” means the political subdivision requesting participation in the Board’s STIP Program.

”Short-Term Investment Pool” means the Board’s investment program administered under the direction of the Board of Investments as authorized by the Unified Investment Program and as more fully defined and described by the Montana Code Annotated and in the Board’s Governing Policies. “Short-Term Investment Pool” is synonymous with “STIP” and “Program” as used in this Resolution and Exhibits A and B.

SHORT-TERM INVESTMENT POOL PARTICIPATION AGREEMENT

Section 1.01 Participation Agreement. The Governing Body requests participation in the STIP Program and agrees that Participant will comply with and be bound by all laws, policies, procedures, and participation requirements applicable to the Program, as may be amended from time to time.

Section 1.02 STIP Program. STIP is available to state and local governments to serve their short-term cash flow and deposit needs. The Program's objectives are to preserve capital and maintain high liquidity. The Program has the following attributes:

- 1) STIP transactions are fixed at \$1 per share;
- 2) STIP interest on pool assets accrues daily;
- 3) STIP earnings distribution methods are:
 - (a) Interest is distributed at the beginning of the month and can be distributed as cash to the designated Bank; or
 - (b) earnings can be reinvested into STIP;
- 4) Buying or selling shares in STIP requires one (1) business day's notice (transactions for which notice is received after 2:00 p.m. will be processed two (2) business days after receipt of the original notice);
- 5) Access to STIP is only through the Board's electronic web-based portal (no cash, checks or notifications by fax, phone or email will be accepted);
- 6) The Board's STIP web portal provides real-time information on each account including investment balances, buys, sells, pending transactions, and transaction notes, as determined by the authorized user; and
- 7) The Board reports the Short-Term Investment Pool on a Net Asset Value (NAV) basis on its financial statements. A NAV per share of STIP will be reflected on the Board's website for each month-end period.

Section 1.03 Review of Policies, Procedures, and Participation Requirements. Participant represents that it has reviewed to its satisfaction all Board policies, procedures, and participation requirements applicable to the STIP Program. See, Board Governance Policies 40.600, 40.601, and 40.602.

Section 1.04 Authorized Representative: The Governing Body designates Eric Hanks who holds the position of City Manager as the Participant's Authorized Representative to execute transactions between STIP and the Bank.

The Governing Body (check one) DOES ☒ DOES NOT ☐ allow the Authorized Representative to appoint and remove additional Authorized Delegate(s) on behalf of the Participant. If "DOES" is checked, any addition or removal of an Authorized Delegate requires notice via the submission of a completed Exhibit A (STIP Participation Information Sheet) to the Board by the Authorized Representative before transactions will be accepted and processed.

The Governing Body designates and authorizes the Participant's Bank, (the "Bank"), identified in Exhibit B, with the Account Number and American Bankers Association (ABA) Number, for settlement of STIP participant transactions. The account is a (check one): Checking account ☒ Savings account ☐.

The Governing Body (check one): DOES ☒ DOES NOT ☐ allow the Authorized Representative to change either the Bank or the Account. If 'DOES' is checked, the Board will notify both the office of the Authorized Representative AND the office of the Governing Body within three (3) business days that such a change has been made.

The Governing Body (check one): DOES ☐ DOES NOT ☒ allow the Authorized Representative to change the earnings distribution method. If DOES NOT is checked, the Governing Body chooses the following earnings distribution method (check one): Reinvest cash earnings into STIP ☒ Distribute cash earnings to the Bank ☐.

Section 1.05 Change of Authorized Representative. Any change to the Authorized Representative requires a new Resolution adopted by the Governing Body. However, the absence of an Authorized Representative does not nullify the current authority of the Authorized Delegate(s) to make STIP transactions.

Section 1.06 Annual Confirmation. The Board will annually confirm with the Governing Body and the Authorized Representative the:

1. Name of the Authorized Representative;
2. Name(s) of any Authorized Delegate(s); and
3. Name of the Bank and the associated Account Numbers (truncated).

Section 1.07 Effective Date. Participant's Agreement will take effect when the Resolution Certificate, this Resolution, and completed and executed Exhibits A and B are received by the Board. The Participant's Agreement will stay in effect until terminated in writing by the Governing Body.

ARTICLE II

MISCELLANEOUS

Section 2.01 No Guaranteed Return. The Governing Body understands and agrees that there is no minimum or maximum interest rate or any guaranteed rate of return on STIP shares or funds invested in STIP shares.

Section 2.02 Voluntary Participation. By adopting this Resolution, the Governing Body acknowledges that it is not compelled to participate in STIP, that its participation in STIP is voluntary, and agrees to the Board's administration and governance of the Program according to the Board's policies, procedures, and participation requirements.

Section 2.03 Responsibility for Participant Mistakes. The Governing Body and Participant agree to hold harmless the state of Montana, the Board, and the Board's members, officials, and employees for the acts, omissions, mistakes, and negligence of the Participant, Governing Body, and their members, officials, and employees, including but not limited to an Authorized Representative or Authorized Delegate who, for any reason, is not qualified or mistakenly listed with the Board as a permissible representative to authorize transactions using the STIP Program, incorrect instructions as to amounts or timing of sales or purchases, or missed deadlines.

Section 2.04 No Warranty. The Governing Body and Participant agree that the Board makes no warranty that funds will be immediately available in the event of any failure of a third party or that Governing Body will not suffer losses due to acts of God, natural disasters, terrorism or threats of terrorism, civil disorder, medical epidemics or other calamities, or other market dislocations or interruptions.

Section 2.05 Participation Conditions; STIP Administration. The Governing Body and Participant acknowledge and agree that the Board will allow participation in STIP by and conduct STIP business with only those parties it determines are qualified and authorized to participate in the Program who abide by the Board's policies, procedures, and participation requirements. The Governing Body and Participant understand that the Board administers the STIP Program subject to Montana law and prudent fiduciary practices as required by Montana law and Board policy and that the Board is legally charged to manage the Unified Investment Program, which includes STIP, in accordance with the prudent expert rule as set forth in Montana law.

Section 2.06 STIP Not Insured Against Loss. The Governing Body and Participant understand and acknowledge that the Board's STIP Program is NOT FDIC insured or otherwise insured or guaranteed by the federal government, the state of Montana, the Board, or any other entity against investment losses.

ARTICLE III

EXHIBITS A AND B

Section 3.01 Approval and Adoption of Exhibits A and B. Attached to this Resolution are Exhibit A, the STIP Participation Information Sheet, and Exhibit B, the Electronic Funds Transfer Authorization Form, which together provide the instructions required by the Board to enable Participant's participation in the STIP Program. The Governing Body and Participant represent that Exhibits A and B have been completed and executed by the Participant's Authorized Representative and that Exhibits A and B must be complete and accepted by the Board before participation is allowed in the STIP Program. Exhibits A and B are hereby incorporated into and made a part of this Resolution and are approved and adopted by the Governing Body as if set forth fully herein.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 15th DAY OF SEPTEMBER 2025, THE COUNCIL VOTING AS FOLLOWS:

AYES:

NOES:

ABSENT:

By _____

Donald Barnart

Its Mayor

Attest:

By _____

Barb Staaland

Its City Clerk

RESOLUTION NO. 1954

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, REDEFINING THE AREA INCLUDED WITHIN THE COLUMBIA FALLS STREET MAINTENANCE DISTRICT AND METHOD OF ASSESSMENT.

WHEREAS, the City of Columbia Falls has created by Resolution No. 794, a city-wide street maintenance district for the maintenance of all the streets, avenues, public ways and public places located therein; and

WHEREAS, certain lots and tracts located within the boundaries of the city-wide street maintenance district are larger in area than one half acre and potentially occupied by a single family residence which receive a benefit from a maintained street network that decreases with areas greater than one half acre;

Whereas, the City Council concluded that it is in the best interests of the public to remove the Municipal Park Land from the Street Maintenance Assessment district;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, AS FOLLOWS:

Section One: That lots and tracts, zoned and potentially occupied as single family residence, exceeding ½ acre will be assessed for square footage of ½ acre and 50% of the square footage exceeding ½ acre, as set forth in “Exhibit B”.

Section Two: That Municipal Park Land be removed from the Street Maintenance District as set forth in “Exhibit C.”

Section Three: The remaining provisions of Resolution No.794 creating the Columbia Falls Street Maintenance District shall continue in full force and effect.

Section Four: This Resolution shall be effective immediately upon its passage and approval by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, THIS 6th DAY OF OCTOBER 2025. THE COUNCIL VOTING AS FOLLOWS:

AYES:

NOES:

ABSENT:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA, THIS 6th DAY OF OCTOBER 2025.

Mayor

ATTEST:

City Clerk

EXHIBIT B

Subdivision	Total S.F.	Modified S. F.	Difference
11.1 Lenonville	270,794.50	211,627.25	59,167.25
13 Nucleus Addition	29,900.00	25,840.00	4,060.00
15 Robindal Addition	28,706.00	25,243.00	3,463.00
18 Van's Acres Tracts	21,876.00	21,828.00	48.00
22 River Terrace Est.	278,668.41	268,243.31	10,425.10
27 Peaceful River	108,507.96	65,143.98	43,363.98
28 River Park Est.	371,436.13	347,151.43	24,284.70
31 Riverwood Est.	1,758,669.66	1,173,364.83	585,304.83
34 Van's Riverside Lots	229,561.80	191,011.40	38,550.40
34.1 River Bend Way	74,139.12	58,849.56	15,289.56
39 Talbott Pines	23,929.00	22,854.50	1,074.50
41 Byrd's Addition	30,927.60	26,353.80	4,573.80
44 Riverbend Est.	161,144.00	134,919.30	26,224.70
45 Olie's Acres	22,208.00	21,994.00	214.00
46 Steele Est.	29,205.00	25,492.50	3,712.50
47 The Opalka Addition	27,007.20	24,393.60	2,613.60
5 Bennett's Addition	122,489.65	93,914.83	28,574.82
8 Crescent Addition	54,685.00	49,122.50	5,562.50
7 Clare Tracts 1st Add'n	91,486.00	78,413.00	13,073.00
100 Misc. Tracts	1,475,738.04	988,339.04	487,399.00
1 CF Original	29,950.00	25,865.00	4,085.00
TOTAL	5,241,029.07	3,879,964.83	1,361,064.24

EXHIBIT C

City Parks	Assessor #	Sq. Footage
Falls park (Glacier Base)	E000329	8,875.00
Geen Belt/Veg Buffer	E000903	84,680.64
Toddler Park	E001181	48,012.00
Ball Park	E033159	58,391.50
Clare Park	E033162	117,612.00
Hoerner Park	E033270	58,240.00
Scenic View Park	E033308	94,974.00
Hilltop Park (Horine)	E033406	226,475.00
Pinewood Park	E033610	59,720.00
Fenholt Park	E033700	43,750.00
Schoenberg Park	E033810	62,500.00
Columbus Park	E033925	62,500.00
Marantette Park	E033926	165,635.30
Pinewood Park	E034056	74,670.00
Military Service Park	E034061	31,159.98
Rivers' Edge Park	E001171	1,244,944.80
Welcome Park	E001317	30,017.16
Kreck Riverside Park	E001181	10,846.44
		2,483,003.82



City Manager's Report

City Calendar

22 Sep: Public Safety Committee

- Motorized bikes, scooters, skateboards, etc
- Sidewalk Safety
- STEP Grant – New Police Officer
- Domestic Violence Ordinance

26 Sep: Budget Submitted

6 Oct: City Council Regular Mtg

9 Oct: Planning Commission (Cancelled)

20 Oct: City Council Regular Mtg

22 Oct: Government Study Commission

- Review final report

3 Nov: City Council Regular Mtg

- Street Condition Prioritization Plan

17 Nov: City Council Regular Mtg



**Now Hiring
Police Officer**



Staff Highlights

City Manager

- MT League of Cities Conference (Oct 15-17)
- Gateway to Glacier Safety & Mobility Project
Temp Construction Easements
- Website: New Design and City
Communications Strategy

Finance & Admin

- Audit – Ongoing
- Accountant Interviews – Oct 7th

Public Works & Planning

- Parks shifted to winter conditions
- Water and Sewer PERs
- WWTP Expansion and Modernization Project

Police

- Hiring advertisement

City Manager Report

Item No.10.

- **Citizen and Council Interest Items**
 - **Growth Policy Development** – Montana Land Use Planning Act (SB382)
 - City's Planning and Zoning website now includes a MLUPA section and will be the hub for status updates and links to key references.
 - **Water PER** – Ongoing
 - **Sewer PER** – Ongoing
 - **Land Use Planning RFP – Due 5PM Friday, October 3, 2025**
 - Contract selection the week of October 6th
 - **Subdivision and Zoning Codes**
- **Capital Improvement Projects:** City Staff is available to discuss current project details
 - **Wastewater Treatment Plant**
 - Project substantial completion in late October
 - **Gateway to Glacier Safety & Mobility Project** (www.columbiafallsgatewaytoglacier.com)
 - Currently do not anticipate significant delays due to federal government shutdown.
 - City and Engineers are nearing 100% design
 - Temporary Construction Easements (ongoing)
 - Advertise for bids in Oct/Nov; **Open House in mid-Jan**; Construction in Mar 2026
 - **Downtown Sidewalk and Parking Improvement – Phase 2**
 - Advertise bid in Oct; Construction in 2026
 - **Railroad St Pathway Project** (MDT-led project)
 - Construction in Spring 2026
 - MDT sending letters to 16 property owners who've encroached on the state's Right of Way.
 - Impact Letters: property owners are required to remove obstructions at the owner's expense before March 1, 2026.
 - Non-Impact Letters: property owners are notified that they have encroached on the Right of Way but the items may stay unless the City determines a conflict.
 - **River's Edge Fishing Pier**
 - Oct 22 – FWP Program Manager, Design Engineer, and City project coordination meeting.

10/3/2025

Visit the City of Columbia Falls Website and Contact Us for Questions

<https://www.cityofcolumbiafalls.org/>
<https://www.cityofcolumbiafalls.org/contact-us>



Columbia Falls Fire Department
2025 Runs

Item No.11.

	Jan	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Total	2025
calls	33	29	24	33	26	23	49	34	36				287	
Weeks	20	19	10	13	13	9	25	10	15				134	46.69%
Peterson	15	11	6	9	7	9	26	13	16				112	39.02%
Smith, R.	19	13	9	11	6	10	25	9	15				117	40.77%
Thomas	18	8	9	12	5	9	25	14	18				118	41.11%
Ross	16	14	3	6	3	2	7	8	8				67	23.34%
Loughery	5	4	1	2	2	4	5	2	4				29	10.10%
Smith, K.	5	1	10	3	10	6	14	8	5				62	21.60%
Arnold	10	7	8	11	12	7	13	11	10				89	31.01%
Perkins	5	4	6	3	4	3	5	1	4				35	12.20%
Willcut	8	9	7	6	10	9	13	9	10				81	28.22%
Woodruff	8	8	7	14	9	5	12	5	7				75	26.13%
Stuhler	11	4	7	3	3	4	19	9	16				76	26.48%
Grogan	0	0	9	27	26	18	40	19	24				163	56.79%
Shanks	4	2	1	3	1	4	3	5	5				28	9.76%
Bates	1	0	1	4	2	1	8	2	9				28	9.76%
Schrader	3	6	1	2	2	1	9	1	1				26	9.06%
Dickerson	4	1	1	2	1	0	0	2	2				13	4.53%
Butts	7	6	3	1	3	8	5	4	2				39	13.59%
Hogan	10	9	9	15	14	12	32	17	23				141	49.13%
Messer	4	2	3	2	0	3	5	1	1				21	7.32%
Vessels	15	20	10	20	5	6	17	3	13				109	37.98%
Kienas	12	14	13	20	23	12	27	19	13				153	53.31%
Johnson	14	11	6	7	5	8	7	19	16				93	32.40%
Jost	6	19	8	19	9	6	21	15	8				111	38.68%
Thorsteinson	5	6	6	6	3	2	8	6	5				47	16.38%
Weber	2	6	1	3	1	0	8	1	1				23	8.01%
Mainolfi						7	17	3	12				39	13.59%
Ruben							3	4	8					
Swartzenberger								7	15					
Atchley	1	2	0	0	0	0	4							
			#1 month		#2 month		2025 #1					Average:	83	28.82%
	Jan	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Calls YTD 2025	
Total calls	33	29	24	33	26	23	49	37	36				290	
Rural	19	15	17	23	11	10	31	23	15				164	56.55%
City	14	14	7	10	15	13	18	11	21				123	42.41%
Mutual Aid Received	1	4	0	1	0	0	0	1	1				8	2.76%
Mutual Aid Given	3	1	1	1	3	1	3	1	0				14	4.83%
Medical & MVA	16	12	8	16	12	7	16	17	14				118	40.69%

Columbia Falls Fire Department Incident Breakdown

Item No.11.

2025	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2025
Dispatches	33	29	24	33	26	23	49	34	36				287	Dispatches
ALS Medical Total	0	3	0	1	0	0	0	0	1				5	ALS Medical Total
BLS Medical Total	16	9	8	15	12	7	16	17	13				113	BLS Medical Total
Medical CPR	0	2	0	1	0	0	0	0	0				3	Medical CPR
Medical ALS	0	1	0	1	0	0	0	0	1				3	Medical ALS
Medical BLS	5	5	2	4	4	2	5	8	5				40	Medical BLS
Medical Lift Assist	3	4	2	6	2	2	2	4	1				26	Medical Lift Assist
MVA with injury	4	0	2	1	2	2	5	2	1				19	MVA with injury
Extrication	0	0	0	0	0	0	1	1	0				2	Extrication
Ambulance Driver	0	0	0	1	0	0	2	0	2				5	Ambulance Driver
MVA non injury	4	0	0	4	4	1	3	3	7				26	MVA non injury
Airport Emergency	0	0	0	0	0	0	0	0	0				0	Airport Emergency
Traffic Control	0	0	0	0	0	0	0	0	0				0	Traffic Control
HazMat	4	0	0	2	1	2	0	0	2				11	HazMat
Hazardous Conditions	4	0	0	3	2	2	7	4	2				24	Hazardous Conditions
CO	0	0	0	0	0	0	0	0	0				0	CO
Gas Leak/Odor inside	2	0	0	0	1	0	1	1	0				5	Gas Leak/Odor inside
Gas Leak/Odor outside	2	0	0	0	0	1	1	2	2				8	Gas Leak/Odor outside
Powerline	0	0	0	3	1	0	4	1	0				9	Powerline
Other	0	0	0	0	0	1	1	0	0				2	Other
Service	0	1	0	1	0	1	3	1	1				8	Service
Good Intent	1	1	3	0	2	1	3	2	6				19	Good Intent
Fire Alarm	1	1	0	1	1	2	5	1	2				14	Fire Alarm
False Alarm	1	2	1	0	0	0	2	0	2				8	False Alarm
Illegal burn	0	0	2	1	1	1	2	1	1				9	Illegal burn
Smoke Investigation, outside	0	0	0	0	0	0	0	1	0				1	Smoke Investigation, outside
Smoke Investigation, inside	0	0	0	0	0	0	0	1	0				1	Smoke Investigation, inside
Cancelled enroute	6	3	9	3	4	9	7	5	5				51	Cancelled enroute
Fire, residential	4	2	1	0	1	0	1	0	0				9	Fire, residential
Fire, chimney	0	2	0	0	0	0	0	0	0				2	Fire, chimney
Fire, commercial	0	3	0	1	0	0	1	1	1				7	Fire, commercial
Fire, vehicle	0	1	0	0	1	0	0	0	1				3	Fire, vehicle
Fire, vegetation, grass	0	0	0	1	0	0	1	0	0				2	Fire, vegetation, grass
Fire, vegetation, wildland	0	0	0	0	1	0	0	0	0				1	Fire, vegetation, wildland
Dispatch Totals	33	29	24	33	26	23	49	34	36				287	Dispatch Totals
Structure fires (In District)	1	4	0	1	0	0	0	1	1				8	Structure fires
Structure fires (Mutual aid)	3	1	1	0	1	0	2	0	0				8	
Acres burned	0	0	0	0.5	0	0	0.03	0	0				0.53	Acres burned

Columbia Falls Fire Department September 2025 Inspections

Item No.11.

[illegible]

**Columbia Falls Police Department
Monthly Activity Report
September 2025**

Police	September					5 Year Average
	2025	2024	2023	2022	2021	
Arrests (Total)	35	29	40	24	25	31
Adult	32	25	35	18	17	25
Juvenile	3	4	5	6	8	5
Accidents Investigated	18	16	12	16	17	16
Stolen Property (Value)	1318	7276	60880	11372	1855	16540
Stolen Property (Recovered)	120	356	60080	5376	0	13186
Criminal Mischief (Incidents)	1	4	8	7	7	5
Damage Amount	400	599	1160	815	3936	1382
Misdemeanor Citations Issued	138	147	262	109	166	164
Traffic Offenses	114	126	250	96	149	147
Cell phone Viol.	3	5	6	3	4	4
DUI Offenses	10	17	15	2	6	10
Drug Offenses	4	5	5	3	3	4
Traffic Stops	234	279	395	188	218	263
Court Fines and Forfeitures	17960	18730	22189	15031	21328	19048
Miles Patrolled	9163	8022	7623	5720	6736	7453
911 Phone Calls	262	231	271	142	196	220
Incident Reports	836	1000	1203	989	982	1002
Domestic Abuse/Assault/Disorderly	20	39	38	36	46	36
Felony Investigations	8	11	10	13	6	10
Business Checks	78	76	100	59	74	77
Welfare Checks	15	16	21	18	10	16
Citizen Assist	41	46	69	77	53	57
Agency Assist	29	41	48	47	34	40