ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, MARCH 16, 2020
COUNCIL CHAMBERS CITY HALL

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Robinson, Shepard)

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

1. Approval of Claims - $152,930.70 March 16, 2020
2. Claims Approval - March 2, 2020 - $35,700.14
3. Claims - Special Run $800.00 BNSF
4. Payroll - March 13, 2020 - $9,525.92 Final
5. Payroll - Regular March 6, 2020 - $125,254.08
6. Payroll - Regular February 21, 2020 - $75,596.34
7. Minutes - February 18, 2020 Regular Council Meeting
8. Approval of Updated Job Description - Grounds Maintenance Laborer
9. Approval of 2020 Urban & Community Forestry Subaward Agreement, UCF-20-11, and authorize City Manager to sign
10. Approval of Community Pond Project Agreement, MT F,W & P, Fisheries Division and authorize City Manager to sign
11. Approval of NW Montana Drug Task Force Local Drug Task Force Memorandum of Understanding for 2020-2021

VISITORS/PUBLIC COMMENT (Items not on agenda)

Presentation - Flathead City-County Health Department - Coronavirus Update

APPOINTMENTS

12. Appointments - Police Commission

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

13. Notice of Public Hearing: Planned Unit Development, Ruis Holdings 540 Nucleus Ave LLC, Planning Board March 10th and City Council April 6th

NEW BUSINESS:

14. Approval of Park Use Hours - 2020 Movie night events

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

15. Building Permit YTD Report

CITY ATTORNEY REPORT

MISCELLANEOUS

16. Reports and Correspondence

    February 2020 Financial Report

    February 2020 Police Department Activity

    Correspondence

ADJOURN

Next Scheduled Meetings:
City Council – Regular Meeting April 6, 2020 – 7:00 PM
Planning Board – TBD
Council Workshop – Extraterritorial Jurisdiction and Extension of Services

03/12/20 CITY OF COLUMBIA FALLS
13:26:23 Claim Approval List Report ID: AP100V
For the Accounting Period: 3/20

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object Proj	Cash Account
40299		3061 406 INNOVATIVE SOLUTIONS LLP	1,869.85						
		030620 02/22/20 FAC-DEMO OLD INSTL NEW HEATER	1,869.85			1000	411200	360	101000
		Total for Vendor:	1,869.85						
40279		877 APPLIED INDUSTRIAL TECHNOLOGIES	9.03						
		7018347919 02/24/20 SWR-CASE GAUGE	9.03			5310	430600	240	101000
		Total for Vendor:	9.03						
40332		6 BLACK MOUNTAIN SOFTWARE, INC.	100.00						
		25444 03/06/20 WTR-CASS CERTIFICATION 3-6-20	50.00*			5210	430500	363	101000
		25444 03/06/20 SWR-CASS CERTIFICATION 3-6-30	50.00*			5310	430600	363	101000
		Total for Vendor:	100.00						
40290		1700 BRECK LAW OFFICE, PC	6,420.66						
		030520 03/02/20 LEGAL FEES FOR APRIL	1,330.67			1000	411100	350	101000
		030520 03/02/20 LEGAL FEES FOR APRIL	3,400.75			1000	410365	350	101000
		030520 03/02/20 LEGAL FEES FOR APRIL	532.26			5210	430500	350	101000
		030520 03/02/20 LEGAL FEES FOR APRIL	532.26			5310	430600	350	101000
		030520 03/02/20 LEGAL FEES FOR APRIL	266.14			1000	411000	350	101000
		030520 03/02/20 LEGAL FEES FOR APRIL	107.58			1000	420100	399	101000
		030520 03/02/20 LEGAL FEES FOR APRIL	23.90			5210	430500	357	101000
		030520 03/02/20 LEGAL FEES FOR APRIL	35.86			5310	430600	357	101000
		030520 03/02/20 LEGAL FEES FOR APRIL	47.81			2500	430200	399	101000
		030520 03/02/20 LEGAL FEES FOR APRIL	143.43			1000	411100	350	101000
40311		1700 BRECK LAW OFFICE, PC	224.20						
		7-11 03/03/20 LEGAL-BADGER DIRECTIONAL DR	95.00			1000	411100	351	101000
		7-14 03/03/20 LEGAL-BELL WATER RIGHTS	129.20			1000	411100	351	101000
		Total for Vendor:	6,644.86						
40298		2708 BULLITT COMMUNICATIONS	297.00						
		31436 02/25/20 STRS-RPLC POWER CONVERTER	297.00			2500	430200	361	101000
		Total for Vendor:	297.00						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object Proj	Cash Account
40343		1260 CARQUEST AUTO PARTS	61.49					
		1678-33601 03/03/20 STR-TOP COAT SILV AER	22.07			2500 430200	240	101000
		1678-33606 03/04/20 STR-BATTERY-GOLD-WELDER	135.89			2500 430200	220	101000
		1678-33606 03/04/20 STR-BATTERY RETURN-SILVER	-96.47			2500 430200	220	101000
		Total for Vendor:	61.49					
40318	E	2852 CHARTER COMMUNICATIONS	114.98					
		0137874030 03/01/20 PD-3/1/20-3/30/20	114.98			1000 420100	355	101000
		Total for Vendor:	114.98					
40322		2872 CINTAS FIRST AID & SAFETY	1,941.48					
		5016132300 03/05/20 PD-6 TRAUMA BAGS	1,794.00*			1000 420100	220	101000
		5016299812 03/10/20 WTR-EYE WASH/FLUSH/SALINE	147.48			5210 430500	220	101000
		Total for Vendor:	1,941.48					
40320		1145 CITY OF WHITEFISH BUILDING	3,227.25					
		022920 02/20/20 BLD PERMITS	1,400.10			2394 420500	398	101000
		022920 02/20/20 ELEC PERMITS	516.75			2394 420500	398	101000
		022920 02/20/20 MECH PERMITS	1,017.90			2394 420500	398	101000
		022920 02/20/20 PLUMB PERMITS	292.50			2394 420500	398	101000
		Total for Vendor:	3,227.25					
40338		776 COL.FALLS VOLUNTEER FIRE	12,495.64					
		03122020 03/12/20 FIRE RELIEF-FEB 2020 REAL TA	295.82			7120 212520		101000
		03122020 03/12/20 FIRE RELIEF-FEB 2020 PP TAX	4.32			7120 212520		101000
		03122020 03/12/20 FIRE RELIEF-FEB 2020 P&I	9.14			7120 212520		101000
		03122020 03/12/20 FIRE RELIEF-INTEREST	0.36			7120 212520		101000
		03122020 03/12/20 FIRE RELIEF-INSUANCE PREMIUM	12,186.00			7120 212520		101000
		Total for Vendor:	12,495.64					
40312		2343 COLJ CONFERENCE REGISTRATION	300.00					
		04272020 03/09/20 CRT-SPRING COLJ CONFERENCE	300.00			1000 410360	380	101000
		Total for Vendor:	300.00					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object Proj	Cash Account
40286		1679 COMMERCIAL MACHINE SERVICES INC.	30.00					
		44356 02/26/20 SWR-1/2 PIPE	30.00			5310 430600	240	101000
		Total for Vendor:	30.00					
40289		2713 COMPLETE RESTORATION LLC	2,879.00					
		8452 03/02/20 FAC-CLEANING/JANITORIAL FOR FE	2,879.00			1000 411200	399	101000
		Total for Vendor:	2,879.00					
40324		1815 COSNER COMTECH, INC.	44.00					
		31760 03/04/20 FD-NIMH BATTERY PACK	44.00			1000 420400	220	101000
		Total for Vendor:	44.00					
40333		3026 DAILY INTER LAKE	76.50					
		I00367040 02/23/20 FD: BURN BLDG RFP	76.50*			1000 420400	390	101000
		Total for Vendor:	76.50					
40297		3011 DENHAM, GARY	138.00					
IGO LEADERSHIP - MARCH 30-APRIL 3, 2020 - BOZEMAN, MT								
		030620 02/26/20 PD-MEALS	138.00			1000 420100	380	101000
		Total for Vendor:	138.00					
40337		1797 DEPARTMENT OF ADMINISTRATION	48.12					
		2020 02 29 03/12/20 PD-FEB 2020 SERVICES	48.12			1000 420100	355	101000
		Total for Vendor:	48.12					
40292	E	1879 EVERGREEN WASTE CONNECTIONS	437.80					
		030520 02/29/20 FACILITIES-GARBAGE FOR FEB	73.24			1000 411200	340	101000
		030520 02/29/20 STREETS	177.15			2500 430200	340	101000
		030520 02/29/20 WATER	73.24			5210 430500	340	101000
		030520 02/29/20 SEWER	65.35			5310 430600	340	101000
		030520 02/29/20 PARKS	48.82			1000 460400	340	101000
		Total for Vendor:	437.80					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
40301		2967 FERGUSON ENTERPRISES, INC	26.78								
		6900953 02/25/20 SWR-REP CVR	26.78			5310		430600	240		101000
40314		2967 FERGUSON ENTERPRISES, INC	253.79								
		6923477 02/27/20 SWR-LF 1 1/2 BRS 600 WOG THRD	253.79			5310		430600	240		101000
		Total for Vendor:	280.57								
40277		438 FERGUSON WATERWORKS	98.40								
		0736025-1 02/28/20 WTR-MARK PAINT	98.40			5210		430500	220		101000
		Total for Vendor:	98.40								
40329	E	2961 FIRST BANKCARD-ELECTRONIC PYMT	10,094.19								
		19889691 01/23/20 WTR-MOTOR VEHICLE DIV-WTR TR	42.75			5210		430500	390		101000
		35743536 01/27/20 FD-AM LEGION-FLAGS-3	62.85			1000		420400	220		101000
		35743536 01/27/20 FAC-AM LEGION-FLAGS-5	104.70			1000		411200	220		101000
		1348-01290 01/29/20 FIN-ECON OUTLOOK SEMINAR	120.00			1000		410500	380		101000
		2020010141 01/31/20 FD-ADVANCE REPORTING-COVIN	226.37*			1000		420400	390		101000
		1242656557 03/10/20 PD-IGO LEADERSHIP TRAINING	399.46			1000		420100	380		101000
		3766914267 02/03/20 PD-J CHAD PROF TRAINING	199.00			1000		420100	380		101000
		00000024 02/04/20 ADM-NITE OWL-RICKS FC LUNCH	80.00			1000		410100	380		101000
		F9NJTFCL37 02/05/20 PD-CRIME SCENE AWARE TRAIN	300.00			1000		420100	380		101000
		15THNNLBLD 02/06/20 FD-IBC CLASS-BUILD CODE CO	100.00			1000		420400	380		101000
		5336 02/07/20 PD-RS&A TRAINING:RICE,HERMAN	1,200.00			1000		420100	380		101000
		GAAFR-04 02/10/20 FIN-MT SOC CPA-GOVT CONF/ROU	340.00			1000		410500	380		101000
		CHIEFOFPOL 01/27/20 PD-DUES PETERS,MURPHY,DENH	300.00*			1000		420100	335		101000
		03102020 02/10/20 FD-FIRE ENGINEERING SUBSCRIP	39.00*			1000		420400	330		101000
		129784 02/10/20 SWR-FIREHOSE DIRECT-HOSE CLA	113.35			5310		430600	212		101000
		1014-4886 02/13/20 ADM-BLAIN GREEK GRILL-BABY	100.00			1000		410100	390		101000
		03102020 02/14/20 FIN-DRUG/ALCOHOL CLEARINGHOU	25.00			1000		410500	399		101000
		113-710838 02/11/20 CRT-AMAZON-DRY ERASE,CARD	27.39			1000		410360	210		101000
		16973 02/14/20 FD-ELEVATOR KEYS	53.87			1000		420400	220		101000
		401085 02/20/20 PD-PRO FORCE-TASERS	3,785.94			1000		420100	212		101000
		111-773283 02/18/20 PD-AMAZON-FLASH DRIVES	284.98			1000		420100	210		101000
		143356 02/21/20 FD-REI TUB CLIMB SPEC	135.00			1000		420400	220		101000
		GLC-20957 02/14/20 FD-GENESIS LAMP HALOGEN	54.53			1000		420400	232		101000
		WEB146627 02/21/20 FD-ZOLL WEB STORE-ELECTRODE	1,778.70*			1000		420730	212		101000

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
		2020020143 02/29/20 FD-ADVANCE REPORTING-SMITH	217.37			1000		420400	399		101000
		03102020 02/29/20 FIN-ADVANCE REPORTING-HERMAN	3.93			1000		410500	399		101000
		Total for Vendor:	10,094.19								
40317		2569 FLATHEAD COUNTY OES - FECC	32,390.65								
JAN - MARCH 2020 FECC SERVICES											
		1565 03/04/20 FECC-JAN-MARCH 2020 SVCS	32,390.65			1000		420160	399		101000
		Total for Vendor:	32,390.65								
40305		663 FLATHEAD COUNTY SOLID WASTE	2,569.70								
		948195 02/04/20 SWR-SLUDGE	181.02			5310		430600	395		101000
		948257 02/04/20 SWR-SLUDGE	191.89			5310		430600	395		101000
		948464 02/06/20 SWR-SLUDGE	172.95			5310		430600	395		101000
		948522 02/06/20 SWR-SLUDGE	117.68			5310		430600	395		101000
		948958 02/11/20 SWR-SLUDGE	188.78			5310		430600	395		101000
		949022 02/11/20 SWR-SLUDGE	185.68			5310		430600	395		101000
		949271 02/13/20 SWR-SLUDGE	185.37			5310		430600	395		101000
		949909 02/18/20 SWR-SLUDGE	196.55			5310		430600	395		101000
		949980 02/18/20 SWR-SLUDGE	200.58			5310		430600	395		101000
		950313 02/20/20 SWR-SLUDGE	182.57			5310		430600	395		101000
		95323 02/20/20 SWR-SLUDGE	154.01			5310		430600	395		101000
		950967 02/25/20 SWR-SLUDGE	210.52			5310		430600	395		101000
		951023 02/25/20 SWR-SLUDGE	204.62			5310		430600	395		101000
		951340 02/27/20 SWR-SLUDGE	197.48			5310		430600	395		101000
		Total for Vendor:	2,569.70								
40285		24 FLATHEAD COUNTY TREASURER	660.00								
		030520 03/02/20 TECHNOLOGY SURCHARGE	335.00			1000		212201			101000
		030520 03/02/20 LAW ENFORC ACAD/CRMNL SURCHRG	325.00			1000		212201			101000
		Total for Vendor:	660.00								
40326		21 FLATHEAD ELECTRIC COOP INC	13,789.22								
		FEB2020 02/29/20 FAC-FEB 2020	356.24			1000		411200	341		101000
		FEB2020 02/29/20 PD-FEB 2020	47.00			1000		420100	341		101000
		FEB2020 02/29/20 FD-FEB 2020	336.00			1000		420400	341		101000
		FEB2020 02/29/20 PKS-FEB 2020	231.35			1000		460400	341		101000
		FEB2020 02/29/20 POOL-FEB 2020	93.00			1000		460445	341		101000

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
		FEB2020 02/29/20 LIGHT-FEB 2020	2,720.00			2400		430200	341		101000
		FEB2020 02/29/20 STR-FEB 2020	183.00			2500		430200	341		101000
		FEB2020 02/29/20 WTR-FEB 2020	3,543.38			5210		430500	341		101000
		FEB2020 02/29/20 SWR-FEB 2020	6,279.25			5310		430600	341		101000
		Total for Vendor:	13,789.22								
40304		3012 GEORGE, HAYDEN	76.00								
RURAL WATER CONFERENCE - MARCH 27-27, 2020 - GREAT FALLS, MT											
		030620 03/05/20 SWR-MEALS	38.00			5310		430600	380		101000
		030620 03/05/20 WTR-MEALS	38.00			5210		430500	380		101000
		Total for Vendor:	76.00								
40296		1455 GRAINGER	128.92								
		9451942743 02/21/20 FD-LOCKOUT KIT	128.92			1000		420400	220		101000
		Total for Vendor:	128.92								
40307		2806 HANSON'S HARDWARE	89.34								
		594202 02/10/20 WTR-ORGANIZER/SCREWS	17.25			5210		430500	220		101000
		594240 02/18/20 WTR-DIVIDER	7.98			5210		430500	220		101000
		594289 02/28/20 WTR-PLASTIC TUBE	2.90			5210		430500	220		101000
		594334 03/05/20 WTR-DEBRIS PAN	20.99			5210		430500	220		101000
		594317 03/03/20 STR-NBM CABLE	4.98			2500		430200	240		101000
		594329 03/05/20 STR-PAINT,BOUPLER, BUSHING	35.24			2500		430200	240		101000
		Total for Vendor:	89.34								
40340		3073 HENKE MANUFACTURING CORPORATION	21,269.00								
		6906902 01/20/20 STR-PLOW	21,269.00			4020		430200	942		101000
		Total for Vendor:	21,269.00								
40287		1659 HIGH COUNTRY LINEN SUPPLY	240.05								
		0399690 03/02/20 FAC-MATS (CTY HL)	210.82			1000		411200	224		101000
		0399691 03/02/20 FAC-MATS (FD)	29.23			1000		411200	224		101000
		Total for Vendor:	240.05								

* ... Over spent expenditure

Claim/ Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct		Object Proj	Cash Account
40270	2849 J2 BUSINESS PRODUCTS	964.80						
	818117 02/26/20 FIN-GLUE STICKS,LTR FILE FLDRS	5.96			1000	410500	210	101000
	818117 02/26/20 WTR-GLUE STICKS,LTR FILE FLDRS	2.38			5210	430500	210	101000
	818117 02/26/20 SWR-GLUE STICKS,LTR FILE FLDRS	2.37			5310	430600	210	101000
	818117 02/26/20 BLDG-GLUE STICKS,LTR FILE FLDR	0.60			2394	420500	210	101000
	818117 02/26/20 PLNG-GLUE STICKS,LTR FILE FLDR	0.60			1000	411000	210	101000
	818119 02/26/20 PD-CRTDG,DVD SPINDLE,COPY PAPE	126.76			1000	420100	210	101000
	816558-0 02/11/20 FD-CHAIR WEEKS	695.00			1000	420400	212	101000
	C816642-1 02/13/20 PD-CR LSR CTRG	-67.20			1000	420100	210	101000
	CR 804678 10/01/19 SWR-CR CHAIR MAT	-82.67			5310	430600	220	101000
	818926-0 03/04/20 PD-CRTDG,LEGAL PADS,STENO BK	98.56*			1000	420100	220	101000
	819089-0 03/05/20 WTR-LABELS	22.03			5210	430500	210	101000
	819089-0 03/05/20 SRW-LABELS	22.03			5310	430600	210	101000
	819089-0 03/05/20 FIN-LABELS	22.02			1000	410500	210	101000
	818925-0 03/04/20 FIN-RECEIPT BOOK	33.80			1000	410500	210	101000
	818925-0 03/04/20 WTR-PAPER	41.28			5210	430500	210	101000
	818925-0 03/04/20 SWR-PAPER	41.28			5310	430600	210	101000
40335	2849 J2 BUSINESS PRODUCTS	45.00						
	128110 03/04/20 FIN-PRINTER REPAIR-BARB	45.00*			1000	410500	363	101000
	Total for Vendor:	1,009.80						
40269	2580 JD THINNING INC	9,207.63						
	8441 02/27/20 MAIN REPAIR-VAN AVE SWR LINE	9,300.64			5310	430600	360	101000
	8441 02/27/20 1% WITHOLDING	-93.01			5310	430600	360	101000
	Total for Vendor:	9,207.63						
40303	847 JENKINS, GRADY	76.00						
RURAL WATER CONFERENCE - MARCH 24-27, 2020 - GREAT FALLS, MT								
	030620 03/05/20 SWR-MEALS	76.00			5310	430600	380	101000
	Total for Vendor:	76.00						
40275	3004 JIFFY LUBE	89.98						
	27418730 03/02/20 PD-2016 INTRCPTR,OIL CHANGE	89.98			1000	420100	361	101000
	Total for Vendor:	89.98						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
40330		1504 KALISPELL COPY CENTER	154.67								
		196957 03/05/20 PLAN-PLOTTER PAPER/PAINT	106.70			1000		411000	210		101000
		196957 03/05/20 SWR-YELLOW VEST	31.98			5310		430600	220		101000
		196957 03/05/20 WTR-YELLOW VEST	15.99			5210		430500	220		101000
		Total for Vendor:	154.67								
40300		97 KNIFE RIVER	895.12								
		665847 02/27/20 STRS-U.P.M.	895.12			2500		430200	452		101000
		Total for Vendor:	895.12								
40308		1290 KROGER COMPANY	48.91								
		065834 02/03/20 ADM-STAFF MEETING	48.91			1000		410100	380		101000
		Total for Vendor:	48.91								
40302		1632 LAMPMAN, MARK	76.00								
RURAL WATER CONFERENCE - MARCH 24-27, 2020 - GREAT FALLS, MT											
		030620 03/05/20 WTR-MEALS	76.00			5210		430500	380		101000
		Total for Vendor:	76.00								
40274		1080 LES SCHWAB TIRE CENTER	366.97								
		00359265 02/29/20 PD-2013 INTRCPT-REAR ROTORS,	366.97			1000		420100	361		101000
		Total for Vendor:	366.97								
40313		1493 MAHUGH FIRE & SAFETY	38.00								
		89838 03/03/20 FD-REFLEXITE HELMT TRAPEZOID	38.00*			1000		420400	226		101000
		Total for Vendor:	38.00								
40342		146 MIKE'S CONOCO CORPORATE OFFICE	31.13								
		39902 03/02/20 STR-PROPANE FOR WOOD BURNER	31.13			2500		430200	231		101000
		Total for Vendor:	31.13								
40336		147 MILD FENCE COMPANY	998.00								
		41958 03/11/20 STR-SIGN POSTS FOR CF	998.00			2500		430200	242		101000
		Total for Vendor:	998.00								

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object Proj	Cash Account
40288		631 MONTANA DEPT. OF ENVIRONMENTAL	1,125.00					
		5L2001382 03/01/20 SWR-2019 ANNUAL INV	1,125.00			5310 430600	391	101000
		Total for Vendor:	1,125.00					
40344		707 MONTANA DEPT. OF REVENUE	93.01					
		8441 02/27/20 1% WITHHOLDING-JD THINNING	93.01			5310 430600	360	101000
		Total for Vendor:	93.01					
40306		43 MONTANA ENVIRONMENTAL LABORATORY	475.00					
		200079 02/06/20 SWR-HEM	75.00			5310 430600	394	101000
		2000893 02/04/20 SWR-NITRATE+NITRITE,TKN	60.00			5310 430600	394	101000
		2001120 02/11/20 SWR-AMMON,NITRATE+NITRITE,TKN	85.00			5310 430600	394	101000
		2001121 02/10/20 SWR-ALUMINUM	15.00			5310 430600	394	101000
		2001381 02/18/20 SWR-NITRATE+NITRITE,TKN	60.00			5310 430600	394	101000
		2001585 02/25/20 SWR-NITRATE+NITRITE,TKN	60.00			5310 430600	394	101000
		2001024 02/04/20 WTR-COLIFORM	120.00			5210 430500	394	101000
		Total for Vendor:	475.00					
40334		722 MORRISON-MAIERLE, INC.	13,823.23					
		200281 02/28/20 WTR-ENGINEERING WELL #3	13,823.23*			5210 430500	931	101000
		Total for Vendor:	13,823.23					
40272		52 NAPA AUTO PARTS	7.98					
		917385 02/27/20 FD-FUSE KIT,FUSES	7.98			1000 420400	232	101000
		Total for Vendor:	7.98					
40276		520 NORCO, INC.	284.91					
		28493404 02/04/20 STRS-BRUSHES,LENS,TUNGSTEN,A	73.09			2500 430200	240	101000
		28549926 02/12/20 SWR-WIRE WHEEL	67.94			5310 430600	240	101000
		28595479 02/18/20 STRS-TIPS,NOZZLES	39.12			2500 430200	220	101000
		28692160 02/29/20 STRS-CYLINDER RENTAL	10.15			2500 430200	220	101000
		28748489 03/06/20 STR-GAS LENS,WELDING GLOVE	94.61			2500 430200	220	101000
		Total for Vendor:	284.91					

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
40271		162 NORTH VALLEY HOSPITAL	33.28							
		030320 02/19/20 PD-#2340304 BLOOD COLLCTN	16.64			1000	420100	390		101000
		072073 02/28/20 PD-#2341922 BLOOD COLLCTN	16.64			1000	420100	390		101000
		Total for Vendor:	33.28							
40328		1437 NORTHWESTERN ENERGY	2,219.54							
		FEB2020 02/26/20 FAC-FEB 2020	624.73			1000	411200	344		101000
		FEB2020 02/26/20 PD-FEB 2020	146.17			1000	420100	344		101000
		FEB2020 02/26/20 FD-FEB 2020	333.26			1000	420400	344		101000
		FEB2020 02/26/20 STR-FEB 2020	311.24			2500	430200	344		101000
		FEB2020 02/26/20 WTR-FEB 2020	104.12			5210	430500	344		101000
		FEB2020 02/26/20 SWR-FEB 2020	700.02			5310	430600	344		101000
		Total for Vendor:	2,219.54							
40294		2678 O'NEIL PRINTERS, INC	672.00							
		35246 02/28/20 WATER-10 BXS BUS ENV	336.00			5210	430500	210		101000
		35246 02/28/20 GEN FND-10 BXS BUS ENV	336.00			1000	410500	210		101000
		Total for Vendor:	672.00							
40281		2816 O'REILLY AUTO PARTS	58.73							
		4774305488 02/28/20 WTR-CLOTH,SEAL&SHN	17.98			5210	430500	240		101000
		4774301835 01/13/20 PD-WIPER BLADES	30.76*			1000	420100	232		101000
		4774305751 03/02/20 PD-GLASS WAND	9.99*			1000	420100	232		101000
		Total for Vendor:	58.73							
40282		801 PACIFIC STEEL & RECYCLING	33.69							
		7135012 02/24/20 SWR-HR STRIP	8.42			5310	430600	240		101000
		7137908 02/26/20 SWR-HR STRIP	25.27			5310	430600	240		101000
		Total for Vendor:	33.69							
40283		2900 PETERS, CLINT	147.68							
Professional Funeral - Feb. 28-27, 2020 - Billings, MT										
		030520 03/02/20 PD-MEALS	42.00			1000	420100	380		101000
		54868677 02/28/20 PD-LODGING	105.68			1000	420100	380		101000
		Total for Vendor:	147.68							

03/12/20 CITY OF COLUMBIA FALLS
13:26:24 Claim Approval List Report ID: AP100V
For the Accounting Period: 3/20

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
40319	E	3008 REPUBLIC SERVICES	270.00								
		0872-00017 02/29/20 PKS-HORINE PARK-FEB2020	90.00			1000		460400	399		101000
		0872-00017 02/29/20 PKS-RIVERS EDGE PARK-FEB20	90.00			1000		460400	399		101000
		0872-00017 02/29/20 PKS-TALBOT BIK PATH-FEB202	90.00			1000		460400	399		101000
		Total for Vendor:	270.00								
40295		2769 RESPONSE EQUIPMENT SPECIALISTS,	1,073.51								
		1969 02/21/20 PD-SEAT COVERS	1,073.51*			1000		420100	232		101000
		Total for Vendor:	1,073.51								
40278		1042 SANDS SURVEYING, INC.	1,643.50								
		32718 02/26/20 PLANNING/MILEAGE 1/27-2/24/20	1,643.50			1000		411000	399		101000
		Total for Vendor:	1,643.50								
40273		862 SUCCESSFUL SIGNS AND AWARDS	106.00								
		71641 02/28/20 FIN-DEPOSIT STAMP,PAID STAMP	53.00			1000		410500	210		101000
		71641 02/28/20 WTR-DEPOSIT STAMP,PAID STAMP	21.20			5210		430500	210		101000
		71641 02/28/20 SWR-DEPOSIT STAMP,PAID STAMP	21.20			5310		430600	210		101000
		71641 02/28/20 BLDG-DEPOSIT STAMP,PAID STAMP	5.30			2394		420500	210		101000
		71641 02/28/20 PLNG-DEPOSIT STAMP,PAID STAMP	5.30			1000		411000	210		101000
		Total for Vendor:	106.00								
40339		1653 SUPER 1 FOODS	65.96								
		06-2053222 02/28/20 ADM-CAKE/ICE CREAM-FIRE CH	44.24			1000		410100	220		101000
		07-1919808 02/26/20 SWR-DISTILLED WATER	21.72			5310		430600	222		101000
		Total for Vendor:	65.96								
40331		3068 SUPERIOR LAND & LAWN CARE LLC	300.00								
		2085 03/08/20 FD-SNOW REMOVAL 2/5,7,9/20	300.00			1000		420400	399		101000
		Total for Vendor:	300.00								
40315		1644 THE CHEMNET CONSORTIUM	90.00								
		103218 03/03/20 SWR-DRUG/ALCOHOL TESTING	90.00			5310		430600	399		101000
		Total for Vendor:	90.00								

03/12/20 CITY OF COLUMBIA FALLS
13:26:24 Claim Approval List Report ID: AP100V
For the Accounting Period: 3/20

* ... Over spent expenditure

Claim/ Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object Proj	Cash Account
40310	2699 THE MAIL ROOM, INC	284.48						
	D99587 02/29/20 CRT-2/10/20-2/28/20	56.22			1000	410360	310	101000
	D99587 02/29/20 WTR-2/26/20	52.12			5210	430500	310	101000
	D99587 02/29/20 SWR-2/26/20	52.12			5310	430600	310	101000
	D99698 02/29/20 PD-01/27/20-2/27/20	11.59			1000	420100	310	101000
	D99698 02/29/20 FD-02/27/20	10.20			1000	420400	310	101000
	D99699 02/29/20 PLAN-2/7 & 2/14/20	39.50			1000	411000	310	101000
	D99588 02/29/20 FIN-02/10/20-02/28/20	37.83			1000	410500	310	101000
	D99588 02/29/20 WTR-02/10/20-02/28/20	12.45			5210	430500	310	101000
	D99588 02/29/20 SWR-02/10/20-02/28/20	12.45			5310	430600	310	101000
	Total for Vendor:	284.48						
40309	1623 THE UPS STORE #4515	32.95						
	888394 02/19/20 PD-2020-00001340	12.31			1000	420100	310	101000
	888331A 02/28/20 PD-2020-00001558	10.32			1000	420100	310	101000
	888333A 03/06/20 PD-2020-00001715	5.16			1000	420100	310	101000
	888333B 03/06/20 PD-2020-00001708	5.16			1000	420100	310	101000
	Total for Vendor:	32.95						
40291	3016 TRANSUNION RISK AND ALTERNATIVE	75.00						
	202002-1 03/01/20 PD-SVCS FOR FEB	75.00*			1000	420100	335	101000
	Total for Vendor:	75.00						
40316	3063 UTILITIES UNDERGROUND LOCATION	32.97						
	0025064 02/29/20 STR-FEBRUARY NOTICES -21	10.99			2500	430200	318	101000
	0025064 02/29/20 WTR-FEBRUARY NOTICES -21	10.99			5210	430500	318	101000
	0025064 02/29/20 SWR-FEBRUARY NOTICES -21	10.99			5310	430600	318	101000
	Total for Vendor:	32.97						
40284	1134 VICTIM-WITNESS ADVOCATE PROGRAM	324.00						
	030520 03/02/20 VICTIM WITNESS FEE FOR FEB	324.00			2917	410360	356	101000
	Total for Vendor:	324.00						

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object Proj	Cash Account
40323		2245 VIRTUAL CIRCUIT IT	1,129.00						
		20753 02/21/20 PD-MERGE ISSUES ON MOBIL LAPTO	252.00			1000	420100	355	101000
		20753 02/21/20 PD-DHCP STATE 911 CTR MAIL ISS	112.00			1000	420100	355	101000
		20763 03/05/20 FIN-MARCH 2020 BACKUP	765.00			1000	410580	355	101000
		Total for Vendor:	1,129.00						
40280		84 WESTERN BUILDING CENTER	298.19						
		4600569 02/24/20 SWR-ASSTRD FSTNRS	9.90			5310	430600	240	101000
		4600823 02/26/20 SWR-SPRAY PAINT,CHAIN	67.48			5310	430600	240	101000
		4600650 02/25/20 SWR-SPRAY PAINT,POLY FILM,WAL	71.73			5310	430600	220	101000
		4599399 02/12/20 WTR-RUST TRMNT,KNEE PADS	26.44			5210	430500	220	101000
		4600789 02/26/20 STRS-CUTOFF WHEEL	11.60			2500	430200	212	101000
		4601301 03/03/20 STR-WALLPLATE, OUTLET	14.88			2500	430200	240	101000
		4601256 03/02/20 STR-CLAMPS	50.97			2500	430200	220	101000
		4600944 02/27/20 SWR-JBOLT, CAUTION SIGN	45.19			5310	430600	240	101000
		4600905 02/27/20 SWR-GRINDER LOCKNUT	12.26			5310	430600	240	101000
		4601570 03/05/20 SWR-GRINDER LOCKNUT RETURN	-12.26			5310	430600	240	101000
		Total for Vendor:	298.19						
40327	E	2733 WEX Fleet Universal	2,837.84						
		64103208 02/29/20 PD-FEB 2020	1,387.55			1000	420100	231	101000
		64103208 02/29/20 FD-FEB 2020	99.17			1000	420400	231	101000
		64103208 02/29/20 PKS-FEB 2020	11.76			1000	460400	231	101000
		64103208 02/29/20 WTR-FEB 2020	470.57			5210	430500	231	101000
		64103208 02/29/20 SWR-FEB 2020	225.12*			5310	430600	231	101000
		64103208 02/29/20 STR-FEB 2020	631.91			2500	430200	231	101000
		64103208 02/29/20 FAC-FEB 2020	11.76			1000	411200	231	101000
		Total for Vendor:	2,837.84						

\# of Claims 72 Total: 152,930.70
Total Electronic Claims 13,754.81
Total Non-Electronic Claims 139175.89

03/12/20 CITY OF COLUMBIA FALLS
13:26:25 Fund Summary for Claims Report ID: AP110
For the Accounting Period: 3/20

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	$66,853.57
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	$3,233.15
2400 SPECIAL LIGHTING DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	$2,720.00
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	$3,979.48
2917 CRIME VICTIMS ASSISTANCE FUND	
101000 CASH/CASH EQUIVALENTS	$324.00
4020 CAPITAL PROJECTS FUND - General	
101000 CASH/CASH EQUIVALENTS	$21,269.00
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	$19,751.31
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	$22,304.55
7120 FIRE RELIEF DISABILITY/PENSION FUND	
101000 CASH/CASH EQUIVALENTS	$12,495.64
Total:	$152,930.70

03/12/20 CITY OF COLUMBIA FALLS
13:26:25 Claim Approval Signature Page Report ID: AP100A
For the Accounting Period: 3/20

Council Meeting Date: 03/16/2020

Claims Submitted to Council:$ 152,930.70

Claims Denied/Withheld by Council Finance Committee:$_______________ Claim #'s:_________________

Prepared By: Sandy Carlson, Finance Director

Sandy Carlson

Approved by Susan M. Nicosia, City Manager

Susan Nicosia

City Council to Approve by motion on consent agenda

The following claims are significant:

-City of Whitefish Building $3,227.25 Permits (Fund 2394)
-Columbia Falls Volunteer Fire $12,495.64 Real Estate Taxes & Insurance Prem (Fund 7210)
-Flathead County OES-FECC $32,390.65 3rd Qtr Pymt (Fund 1000)
-Henke Manufacturing $21,269.00 Street Plow (Fund 4020)
-JD Thinning $9,207.63 Sewer Line Repair (Fund 5310)
-Morrison-Maierle $13,823.23 Engineering on Well #3 (Fund 5210)

The remaining items are routine. Please let me know if you have questions.

Sandy

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
40223		3071 ACTIVE 911, INC.	338.00								
		134137 02/11/20 FD-DEVICE PURCHASE	338.00			1000		420400	390		101000
		Total for Vendor:	338.00								
40216		878 AMERICAN WELDING & GAS INC	1,640.30								
		06836055 01/02/20 STRS-TIG WELDER	1,640.30			2500		430200	212		101000
		Total for Vendor:	1,640.30								
40267		3028 CENTURYLINK - BUSINESS SERVICES	1,101.38								
		1486600990 02/19/20 ADM-01/19/20-02/18/20	59.04			1000		410400	345		101000
		1486600990 02/19/20 FIN-01/19/20-02/18/20	297.08*			1000		410500	345		101000
		1486600990 02/19/20 PD-01/19/20-02/18/20	295.20			1000		420100	345		101000
		1486600990 02/19/20 FIRE-01/19/20-02/18/20	95.82			1000		420400	345		101000
		1486600990 02/19/20 WTR-01/19/20-02/18/20	19.68			5210		430500	345		101000
		1486600990 02/19/20 SWR-01/19/20-02/18/20	19.68			5310		430600	345		101000
		1486600990 02/19/20 STR-01/19/20-02/18/20	19.68			2500		430200	345		101000
		1486600990 02/19/20 CRT-01/19/20-02/18/20	295.20*			1000		410360	345		101000
		Total for Vendor:	1,101.38								
40252	E	997 CENTURYLINK - ELECTRONIC PAY	830.23								
		022620 02/18/20 COURT-TELEPHONES	31.96*			1000		410360	345		101000
		022620 02/18/20 FINANCE	57.48*			1000		410500	345		101000
		022620 02/18/20 POLICE	125.83			1000		420100	345		101000
		022620 02/18/20 FIRE	35.47			1000		420400	345		101000
		022620 02/18/20 POOL	22.47			1000		460445	345		101000
		022620 02/18/20 STREETS	131.11			2500		430200	345		101000
		022620 02/18/20 WATER	228.26			5210		430500	345		101000
		022620 02/18/20 SEWER	197.65			5310		430600	345		101000
40265	E	997 CENTURYLINK - ELECTRONIC PAY	1,583.64								
PAYMENT FROM CLAIM 39138 ACCIDENTALLY PAID ON CHECK #48205 AND APPLIED TO ACCT 89094171. PAYMENT ALSO ELECTRONICALLY PAID. RECONCILING ITEM ON BANK ACCOUNT.											
THIS CLAIM IS GENERATING CHARGES TO ACCOUNT 89094171.											
		1468816603 05/19/19 ADM-04/20/19-05/19/19	45.48			1000		410400	345		101000
		1468816603 05/19/19 FIN-04/20/19-05/19/19	229.24*			1000		410500	345		101000
		1468816603 05/19/19 PD-04/20/19-05/19/19	227.40			1000		420100	345		101000

* ... Over spent expenditure

Claim/ Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	1468816603 05/19/19 FIRE-04/20/19-05/19/19	73.81			1000		420400	345		101000
	1468816603 05/19/19 WTR-04/20/19-05/19/19	15.16			5210		430500	345		101000
	1468816603 05/19/19 SWR-04/20/19-05/19/19	15.16			5310		430600	345		101000
	1468816603 05/19/19 STR-04/20/19-05/19/19	15.16			2500		430200	345		101000
	1468816603 05/19/19 CRT-04/20/19-05/19/19	227.40*			1000		410360	345		101000
	1470852722 06/19/19 ADM-05/20/19-06/19/19	39.36			1000		410400	345		101000
	1470852722 06/19/19 FIN-05/20/19-06/19/19	198.63*			1000		410500	345		101000
	1470852722 06/19/19 PD-05/20/19-06/19/19	196.80			1000		420100	345		101000
	1470852722 06/19/19 FIRE-05/20/19-06/19/19	63.88			1000		420400	345		101000
	1470852722 06/19/19 WTR-05/20/19-06/19/19	13.12			5210		430500	345		101000
	1470852722 06/19/19 SWR-05/20/19-06/19/19	13.12			5310		430600	345		101000
	1470852722 06/19/19 STR-05/20/19-06/19/19	13.12			2500		430200	345		101000
	1470852722 06/19/19 CRT-05/20/19-06/19/19	196.80*			1000		410360	345		101000
	Total for Vendor:	2,413.87								
40253	14 CITY OF COLUMBIA FALLS	386.64								
	022620 02/25/20 FACILITIES-WTR/SWR	106.73			1000		411200	342		101000
	022620 02/25/20 FIRE	30.63			1000		420400	342		101000
	022620 02/25/20 STREETS	95.38			2500		430200	342		101000
	022620 02/25/20 WATER	59.79*			5210		430500	342		101000
	022620 02/25/20 SEWER	94.11			5310		430600	342		101000
	Total for Vendor:	386.64								
40220	776 COL.FALLS VOLUNTEER FIRE	254.43								
	021820 02/13/20 JAN TAX RECEIPTS-REAL	227.67			7120		212520			101000
	021820 02/13/20 JAN TAX RECEIPTS-PP	11.64			7120		212520			101000
	021820 02/13/20 JAN TAX PENALTIES & INTEREST	8.16			7120		212520			101000
	021820 02/13/20 INTEREST	6.96			7120		212520			101000
	Total for Vendor:	254.43								
40228	3011 DENHAM, GARY	111.00								
FTO PROGRAM - MARCH 2-4, 2020 - HELENA, MT										
	021920 02/20/20 PD-MEALS	111.00			1000		420100	380		101000
	Total for Vendor:	111.00								

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
40217		1797 DEPARTMENT OF ADMINISTRATION	48.12								
		20200131 02/12/20 PD-EMAIL FOR JANUARY	48.12			1000		420100	355		101000
		Total for Vendor:	48.12								
40225		1551 ESRI	400.00								
		93784847 02/18/20 STRS-RNWL FEE 5/22/20-5/21/2	133.34			2500		430200	355		101000
		93784847 02/18/20 WTR-RNWL FEE 5/22/20-5/21/21	133.33			5210		430500	355		101000
		93784847 02/18/20 SWR-RNWL FEE 5/22/20-5/21/21	133.33			5310		430600	355		101000
		Total for Vendor:	400.00								
40237		438 FERGUSON WATERWORKS	192.21								
		0735939 02/07/20 SWR-RODDER PARTS	143.01			5310		430600	232		101000
		0736025 02/14/20 WTR-MRKR PAINT	49.20			5210		430500	220		101000
		Total for Vendor:	192.21								
40239		869 FLATHEAD COMMUNITY HEALTH	178.00								
		022520 02/05/20 FD-EMPL PHYSICAL,K.WEEKS	178.00			1000		420400	390		101000
		Total for Vendor:	178.00								
40250		1892 FLATHEAD COUNTY	75.00								
		5083 02/20/20 J.ANDERSON-OWNERSHIP LIST	75.00			1000		411000	390		101000
		Total for Vendor:	75.00								
40263		3019 FLATHEAD PUBLISHING GROUP	1,340.12								
Deputy City Clerk/Cashier/AP											
		I00362965 02/19/20 FIN-DEPUTY CLERK/CASHIER/AP	1,340.12*			1000		410500	331		101000
		Total for Vendor:	1,340.12								
40221		3070 FOREMOST PROMOTIONS	432.54								
		500521 02/04/20 PD-CUSTOM BADGES	432.54*			1000		420100	220		101000
		Total for Vendor:	432.54								
40245		2806 HANSON'S HARDWARE	49.96								
		594225 02/13/20 STRS-PLATE CASTER	41.98			2500		430200	240		101000
		594258 02/21/20 STRS-DISH SOAP,HEX KEY	7.98			2500		430200	220		101000
		Total for Vendor:	49.96								

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
40218		2849 J2 BUSINESS PRODUCTS	267.11								
		C812784 01/13/20 FD-RTN,INK CRTDGS	-189.98			1000		420400	210		101000
		816644 02/12/20 FIN-LEAFLET HOLDER	6.55			1000		410500	210		101000
		816616 02/12/20 CRT-COPY PAPER,FILE FOLDERS	48.81			1000		410360	210		101000
		816642 02/12/20 PD-BUBBLE MLR,INK CRTDGS,CD EN	182.98			1000		420100	210		101000
		816642-1 02/13/20 PD-LSR CRDTG	67.20			1000		420100	210		101000
		816644-1 02/13/20 FIN-DRY ERASER MRKRS	7.01			1000		410500	210		101000
		816644-1 02/13/20 WTR-DRY ERASER MRKRS	2.80			5210		430500	210		101000
		816644-1 02/13/20 SWR-DRY ERASER MRKRS	2.80			5310		430600	210		101000
		816644-1 02/13/20 BLDG-DRY ERASER MRKRS	0.70			2394		420500	210		101000
		816644-1 02/13/20 PLNG-DRY ERASER MRKRS	0.70			1000		411000	210		101000
		816993 02/17/20 PD-CLASP ENVELOPES	19.98			1000		420100	210		101000
		817417 02/19/20 FD-INK CRTDGS	27.98			1000		420400	210		101000
		817417 02/19/20 WTR-PAPER GLDNRD/BRIGHT WHITE	12.13			5210		430500	210		101000
		817417 02/19/20 SWR-PAPER GLDNRD/BRIGHT WHITE	12.13			5310		430600	210		101000
		817417 02/19/20 COUNCIL-MINUTE SHEETS	60.42			1000		410100	210		101000
		817460 02/20/20 PD-STAPLER	4.90			1000		420100	210		101000
		Total for Vendor:	267.11								
40240		3004 JIFFY LUBE	91.75								
		27418647 02/24/20 PD-2015 INTRCPTR,SVCD	91.75			1000		420100	361		101000
		Total for Vendor:	91.75								
40242		2959 KALISPELL FORD	53.95								
		134608 02/20/20 PD-2017 INTRCPTR,LUBE,OIL,FLTR	53.95			1000		420100	361		101000
		Total for Vendor:	53.95								
40233		2707 KENCO SECURITY AND TECHNOLOGY	82.50								
		2010723 03/01/20 FAC-MATS (FD)	44.00			1000		411200	366		101000
		2012111 03/01/20 FAC-MATS (CTY HL)	38.50			1000		411200	366		101000
		Total for Vendor:	82.50								
40259		2590 L.N. CURTIS & SONS	327.03								
		363847 02/20/20 FD-FILTER ADAPTERS	327.03			1000		420400	212		101000
		Total for Vendor:	327.03								

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
40241		1080 LES SCHWAB TIRE CENTER	558.45								
		00358570 02/21/20 PD-2017 INTRCPTR,BRAKES & RO	558.45			1000		420100	361		101000
		Total for Vendor:	558.45								
40249		2595 MACON SUPPLY, INC	75.00								
		914547 02/20/20 STRS-DOUBLE ROW CUP	75.00			2500		430200	240		101000
		Total for Vendor:	75.00								
40222		1493 MAHUGH FIRE & SAFETY	554.50								
		89776 02/07/20 FD-EXTINGUISHER SVCD & RECHRDG	336.50			1000		420400	360		101000
		89795 02/14/20 FD-SCBA FIT TESTS	50.00			1000		420400	390		101000
		89864 02/19/20 FD-NH MALE/FEMALE,BARRIER TAPE	168.00			1000		420400	220		101000
		Total for Vendor:	554.50								
40260		735 MASTER TECH REPAIR	138.00								
		2633941 02/07/20 FD-FLOOR FAN SVCD	138.00			1000		420400	240		101000
		Total for Vendor:	138.00								
40266		2537 MICROCOMM	6,500.00								
EXTENDED SERVICE WARRANTY											
		02272020 02/27/20 WTR-EX SERVICE WARRANTY	1,000.00			5210		430500	355		101000
		02272020 02/27/20 SWR-EX SERVICE WARRANTY	5,500.00			5310		430600	355		101000
		Total for Vendor:	6,500.00								
40268		631 MONTANA DEPT. OF ENVIRONMENTAL	70.00								
		022720 02/27/20 SWR-WWTR TESTING,H.GEORGE	70.00			5310		430600	380		101000
		Total for Vendor:	70.00								
40247		2603 MONTANA PETERBILT	22.36								
		10P18552 02/12/20 STRS-MUDFLAPS	22.36*			2500		430200	232		101000
		Total for Vendor:	22.36								
40262		194 MONTANA RURAL WATER SYSTEMS,	520.00								
RURAL WATER CONFERENCE - MARCH 25-27, 2020 - GREAT FALLS, MT											
		022720 02/27/20 SWR-REGISTRATION,G.JENKINS	185.00			5310		430600	380		101000
		022720 02/27/20 SWR-REGISTRATION,H.GEORGE	75.00			5310		430600	380		101000

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
		022720 02/27/20 WTR-REGISTRATION,H.GEORGE	75.00			5210		430500	380		101000
		022720 02/27/20 WTR-REGISTRATION,M.LAMPMAN	185.00			5210		430500	380		101000
		Total for Vendor:	520.00								
40251		1987 MUNICIPAL EMERGENCY SERVICES,	59.63								
		1426116 02/11/20 FD-6" LEATHER FRONT	59.63*			1000		420400	226		101000
		Total for Vendor:	59.63								
40246		1247 MURDOCH'S RANCH & HOME KALISPELL	21.47								
		4621/34 02/13/20 STRS-SHOP TOWELS	9.98			2500		430200	220		101000
		4659/24 02/20/20 SWR-TURRET RATCHETING	11.49			5310		430600	212		101000
		Total for Vendor:	21.47								
40227		1609 MURPHY, SEAN	111.00								
FTO PROGRAM - MARCH 2-4, 2020 - HELENA, MT											
		021920 02/20/20 PD-MEALS	111.00			1000		420100	380		101000
		Total for Vendor:	111.00								
40229		52 NAPA AUTO PARTS	60.57								
		916660 02/19/20 FD-SLIDE TERMINAL	2.69			1000		420400	240		101000
		916039 02/12/20 SWR-GREASE,GREASE FITTINGS	57.88			5310		430600	240		101000
		Total for Vendor:	60.57								
40235		2477 NEW CASTLE ELECTRIC, INC	470.00								
		5258 02/10/20 SWR-REPLACE CONTACTORS SCRN CO	470.00			5310		430600	360		101000
		Total for Vendor:	470.00								
40219		162 NORTH VALLEY HOSPITAL	16.64								
		051820 12/13/19 PD-#2329326, BLD CLLCTN	16.64			1000		420100	390		101000
		Total for Vendor:	16.64								
40248		2002 NORTHWEST PARTS & EQUIPMENT &	29.46								
		C276099 02/12/20 SWR-ZERKS	6.86			5310		430600	240		101000
		C276124 02/13/20 STRS-BOLTS,NUTS	22.60			2500		430200	220		101000
		Total for Vendor:	29.46								

* ... Over spent expenditure

Claim/ Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
40226	2816 O'REILLY AUTO PARTS	53.90								
	4774304515 02/16/20 PD-SYN 5-20 OIL	14.94			1000		420100	232		101000
	4774304130 02/11/20 STRS-SHOP TWLS,BATT,SPRAY	26.97			2500		430200	220		101000
	4774304381 02/14/20 WTR-SCRUB WIPES	11.99			5210		430500	220		101000
40261	2816 O'REILLY AUTO PARTS	4.99								
	4774205294 02/26/20 WTR-WIPER FLUID	4.99			5210		430500	220		101000
	Total for Vendor:	58.89								
40258	2776 PAVECO, INC	2,809.32								
	1122 02/21/20 STRS-GRAVEL	2,809.32*			2820		430200	452		101000
	Total for Vendor:	2,809.32								
40254	66 POSTMASTER	2,000.00								
	022620 02/25/20 WATER-BILL CARD POSTAGE	1,000.00			5210		430500	310		101000
	022620 02/25/20 SEWER-BILL CARD POSTAGE	1,000.00			5310		430600	310		101000
	Total for Vendor:	2,000.00								
40238	99999 REDTAIL EDUCATION AND RESEARCH	420.00								
	022520 02/21/18 FD-CPR/AED RNWL CLASSES	420.00			1000		420730	380		101000
	Total for Vendor:	420.00								
40257	999999 REID, COLIN	213.99								
	022620 02/26/20 WTR/SWR REFUND	213.99			5210		214010			101000
	Total for Vendor:	213.99								
40230	2769 RESPONSE EQUIPMENT SPECIALISTS,	1,308.91								
	1938 02/14/20 PD-2016 INTRCPTR,RPLC DRVR ST	1,308.91			1000		420100	361		101000
	Total for Vendor:	1,308.91								
40264	862 SUCCESSFUL SIGNS AND AWARDS	90.75								
	71627 02/24/20 ADM-NAME PLATE-FIRE	12.00			1000		410100	210		101000
	71627 02/24/20 PLN-NAME PLATE PLANNING	24.00			1000		411000	210		101000
	71627 02/24/20 ADM-RETIREMENT AWARD	54.75			1000		410100	220		101000
	Total for Vendor:	90.75								

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
40234		3072 TCONN PEST CONTROL LLC	80.00								
		673 02/18/20 FAC-TREATED PD CHIEFS OFFICE	80.00			1000		411200	390		101000
		Total for Vendor:	80.00								
40256		999999 TOMAN, JORDAN	229.71								
		022620 02/26/20 WTR/SWR REFUND	229.71			5210		214010			101000
		Total for Vendor:	229.71								
40224		271 TRIPPET'S PRINTING	269.00								
		21749 01/31/20 PD-VOLUNTARY STATEMENTS	269.00*			1000		420100	220		101000
		Total for Vendor:	269.00								
40236		246 URECO INC.	7,075.38								
		17836 02/17/20 STRS-DEICER	7,075.38			2820		430200	221		101000
		Total for Vendor:	7,075.38								
40232	E	1218 VERIZON WIRELESS	1,266.08								
		9848320531 02/12/20 ADMIN-CELL PHONES	23.16			1000		410400	345		101000
		9848320531 02/12/20 FINANCE	23.16*			1000		410500	345		101000
		9848320531 02/12/20 FIRE	103.78			1000		420400	345		101000
		9848320531 02/12/20 FACILITIES	35.10			1000		411200	345		101000
		9848320531 02/12/20 STREETS	70.20			2500		430200	345		101000
		9848320531 02/12/20 POLICE	788.87			1000		420100	345		101000
		9848320531 02/12/20 PARKS	35.10			1000		460400	345		101000
		9848320531 02/12/20 WATER	93.36			5210		430500	345		101000
		9848320531 02/12/20 SEWER	93.35			5310		430600	345		101000
		Total for Vendor:	1,266.08								
40255		999999 WASHINGTON, RAY	219.54								
		022620 02/26/20 WTR/SWR REFUND	219.54			5210		214010			101000
		Total for Vendor:	219.54								
40243		3066 WATER & ENVIRONMENTAL	300.00								
		1390 02/18/20 SVCS 1/1-1/25/20 FISHING POND	300.00			1000		410100	399		101000
		Total for Vendor:	300.00								

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
40231		2338 WEEKS, KARL	140.92								
		BUILDING CODES EDUCATION CONFERENCE - MARCH 15-18, 2020 - HELENA, MT									
		022020 02/06/20 FD-MEALS	81.00			1000		420400	380		101000
		01131lN161 02/21/20 FD-GEL CASE,GLASS	59.92			1000		420400	220		101000
		Total for Vendor:	140.92								
40244		84 WESTERN BUILDING CENTER	226.66								
		4599146 02/10/20 SWR-BATTERIES	9.99			5310		430600	220		101000
		4599164 02/10/20 SWR-HOLE SAW SET	52.99			5310		430600	212		101000
		4599204 02/10/20 SWR-CPLNG,NIPPLES	15.76			5310		430600	240		101000
		4599753 02/16/20 SWR-DRYWALL SCREWS	6.00			5310		430600	240		101000
		4599829 02/17/20 SWR-2X4X8 WOOD	8.97			5310		430600	240		101000
		4599984 02/18/20 SWR-CULLIGAN FLTR CRTDG	50.94			5310		430600	220		101000
		4600019 02/18/20 WTR-SOCKET ADPTR,NUSETTERS	17.47			5210		430500	212		101000
		4600661 02/25/20 FD-LAG SCRWS,PIPE STRAP,4X4 8	64.54			1000		420400	220		101000
		Total for Vendor:	226.66								

\# of Claims 53 Total: 35,700.14
Total Electronic Claims 3,679.95
Total Non-Electronic Claims 32020.19

02/27/20 CITY OF COLUMBIA FALLS
13:50:04 Fund Summary for Claims Report ID: AP110
For the Accounting Period: 2/20

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	$11,405.41
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	$0.70
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	$2,325.16
2820 GAS TAX FUND	
101000 CASH/CASH EQUIVALENTS	$9,884.70
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	$3,584.52
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	$8,245.22
7120 FIRE RELIEF DISABILITY/PENSION FUND	
101000 CASH/CASH EQUIVALENTS	$254.43
Total:	$35,700.14

02/27/20 CITY OF COLUMBIA FALLS
13:50:04 Claim Approval Signature Page Report ID: AP100A
For the Accounting Period: 2/20

Council Meeting Date: 03/02/2020

Claims Submitted to Council:$ 35,700.14

Claims Denied/Withheld by Council Finance Committee:$_______________ Claim #'s:_________________

Prepared By: Sandy Carlson, Finance Director

Sandy Carlson

Approved by Susan M. Nicosia, City Manager

Susan Nicosia

City Council to Approve by motion on consent agenda

The following claims are significant:

-Microcomm $6,500.00 - Telemetry Service Contract (Fund 5210 & 5310)

The remaining items are routine. Please let me know if you have questions.

Sandy

Council Meeting Date: 03/16/2020

Claims Submitted to Council:$ 800.00

Claims Denied/Withheld by Council Finance Committee:$______________ Claim #'s:________________

Prepared By: Sandy Carlson, Finance Director

Sandy Carlson

Approved by Susan M. Nicosia, City Manager

Susan Nicosia

City Council to Approve by motion on consent agenda

This is a special check run for BNSF.

Sandy

For the Accounting Period: 3/20

For Doc # = 40293
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object Proj	Cash Account
40293		2930 BNSF RAILWAY CO	800.00					
BNSF Waterline under tracks								
	03052020	03/05/20 WTR-EASEMENT APPLICATION FEE	800.00			5210 430500	390	101000

# of Claims 1 Total: 800.00

CITY OF COLUMBIA FALLS
Fund Summary for Claims
For the Accounting Period: 3/20

Fund/Account		Amount
5210 WATER ENTERPRISE FUND		
101000 CASH/CASH EQUIVALENTS		$800.00
	Total:	$800.00

03/12/20
09:12:52

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 03/13/20 to 03/13/20

Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
COMP HOURS (Comp Time Used)	6.17		122.35
REG HOURS (Regular Time)	39.50		783.29
VACA HOURS (Vacation Time Used)	0.50		9.92
GROSS PAY	915.56	0.00	
NET PAY	645.87	0.00	
AFLAC-POSTTAX	7.60	0.00	
AFLAC-PRETAX	13.26	0.00	
FIT	74.48	0.00	
MEDICARE	13.08	13.08	
P.E.R.S.	72.33	79.38	
SIT	33.00	0.00	
SOCIAL SECURITY	55.94	55.94	
UNEMPL. INSUR.	0.00	4.12	
VEBA	0.00	8,634.53	
WORKERS' COMP	0.00	11.45	
PARKSIDE CR U	645.87	0.00	
FIT/SIT BASE	829.97	0.00	
MEDICARE BASE	902.30	0.00	
PERS BASE	915.56	0.00	
SOC SEC BASE	902.30	0.00	
UN BASE	915.56	0.00	
WC BASE	915.56	0.00	
Total		8,798.50	

3-13-20
Final pay
$9,525.92
Barb Staaland

Total Payroll Expense (Gross Pay + Employer Contributions): 9,714.06

Check Summary

Payroll Checks Prev. Out.	$50,001.60
Payroll Checks Issued	$8,634.53
Payroll Checks Redeemed	$49,814.45
Payroll Checks Outstanding	$8,821.68
Electronic Checks	$891.39

Deductions Accrued		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	111.88		111.88		212260
Medicare	26.16		26.16		212260
P.E.R.S.	151.71	151.71		303.42	212270
Unempl. Insur.	4.12	1482.94		1487.06	212210
Workers' Comp	11.45	14783.97		14795.42	212220
FIT	74.48		74.48		212260
SIT	33.00		33.00		212260
AFLAC-PRETAX	13.26	92.10		105.36	212230
AFLAC-POSTTAX	7.60	79.68		87.28	212230
HEALTHINS/PRE	0.00				212400
VEBA	8634.53		8634.53		212286

Total Ded.	9068.19	16590.40	8880.05	16778.54

**** Carried Forward column only correct if report run for current period.

Total for Payroll Checks

	Employee	Employer	Amount
ADDL HOURS (Additional)	0.00		1,179.67
COMA HOURS (Comp Time Accumulated)	21.00		
COMP HOURS (Comp Time Used)	1.00		20.64
HOL HOURS (Holiday Pay)	245.23		6,291.82
HOLW HOURS (Holiday Worked @ 2.5x)	8.00		374.00
J003 HOURS (PD HOL WK)	54.00		2,130.88
OTHE HOURS (Other Time Used)	72.00		1,674.00
OVER HOURS (Overtime)	15.75		623.98
REG HOURS (Regular Time)	2,000.25		51,147.41
SHFN HOURS (Shift B)	300.25		300.25
SHFQ HOURS (OVT B)	8.75		13.13
SHFU HOURS (Hol wk B)	34.00		85.00
SICK HOURS (Sick Time)	51.25		1,085.72
VACA HOURS (Vacation Time Used)	124.11		4,078.26
GROSS PAY	69,004.76	0.00	
NET PAY	46,543.23	0.00	
AFLAC-POSTTAX	72.08	0.00	
AFLAC-PRETAX	78.84	0.00	
CHILD SUPPORT	88.61	0.00	
CHILD SUPPORT P	413.07	0.00	
CITY OF COLUMBI	25.00	0.00	
FIT	5,252.57	0.00	
FLEX ALLEGIANCE	967.00	35.00	
FOP	360.00	0.00	
HEALTHINS/PRE	2,506.34	16,494.37	
MEDICARE	964.19	964.19	
MT ST FIRE ASSO	48.69	0.00	
NATIONWIDE/CITY	0.00	1,044.43	
NATIONWIDE/EMP	380.79	0.00	
P.E.R.S.	3,046.63	3,343.60	
PERS/FURS	409.61	549.72	
PERS/POLICE	2,033.11	3,255.23	
SIT	2,968.00	0.00	
SOCIAL SECURITY	2,280.20	2,280.20	
TEAMSTERS DUES	259.00	0.00	
UNEMPL. INSUR.	0.00	310.51	
UNUM LIFE INS.	169.34	0.00	
VEBA	0.00	8,089.97	
WA CHILD SUPPOR	138.46	0.00	
WORKERS' COMP	0.00	3,070.66	
WELLS FARGO	1,378.41	0.00	
CHARLES SCHWAB	1,349.36	0.00	
FIRST INTERSTAT	3,517.91	0.00	
FREEDOM BANK	1,018.87	0.00	
GLACIER BANK KA	4,782.74	0.00	
GLACIER BANK/CF	12,283.82	0.00	
GLACIER BANK/WF	1,516.69	0.00	
PARKSIDE CR U	10,189.91	0.00	

3-6-2020
Payroll
$ 125,254.08
Barb Stanland

THREE RIVERS	995.19	0.00
USAA FEDERAL	997.14	0.00
USBANK.	1,681.13	0.00
VALLEY BANK KAL	250.00	0.00
VERIDIAN CREDIT	175.00	0.00
WELLS FARGO	3,704.20	0.00
WELLS FARGO GA	1,164.88	0.00
WFISH CR UNION	1,537.98	0.00
FIT/SIT BASE	59,582.44	0.00
MEDICARE BASE	66,497.01	0.00
PERS BASE	64,983.28	0.00
SOC SEC BASE	36,777.42	0.00
UN BASE	69,004.76	0.00
WC BASE	68,086.35	0.00
Total		39,437.88

Total Payroll Expense (Gross Pay + Employer Contributions): 108,442.64

Check Summary

Payroll Checks Prev. Out.	$0.00
Payroll Checks Issued	$50,001.60
Payroll Checks Redeemed	$0.00
Payroll Checks Outstanding	$50,001.60
Electronic Checks	$75,252.48

Deductions Accrued		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	4560.40		4560.40		212260
Medicare	1928.38		1928.38		212260
P.E.R.S.	6390.23		6390.23		212270
Unempl. Insur.	310.51	1478.82		1789.33	212210
Workers' Comp	3070.66	14772.52		17843.18	212220
FIT	5252.57		5252.57		212260
SIT	2968.00		2968.00		212260
AFLAC-PRETAX	78.84	78.84		157.68	212230
NATIONWIDE/EMP	380.79		380.79		212280
Teamsters dues	259.00	259.00		518.00	212310
PERS/Police	5288.34		5288.34		212240
NATIONWIDE/CITY	1044.43		1044.43		212280
AFLAC-POSTTAX	72.08	72.08		144.16	212230
PERS/FURS	959.33		959.33		212275
MT ST FIRE ASSO	48.69		48.69		212315
HEALTHINS/PRE	19000.71	19499.71	39433.90	-933.48	212400
VEBA	8089.97		8089.97		212286
CITY OF COLUMBI	25.00		25.00		212450
UNUM LIFE INS.	169.34	169.34	338.68		212400
FLEX ALLEGIANCE	1002.00		1002.00		212285
CHILD SUPPORT	88.61		88.61		212330
CHILD SUPPORT P	413.07		413.07		212330
WA CHILD SUPPOR	138.46		138.46		212330
FOP	360.00		360.00		212335

Total Ded.	61899.41	36330.31	78710.85	19518.87

**** Carried Forward column only correct if report run for current period.

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	1.50		
COMP HOURS (Comp Time Used)	31.00		672.40
OTHE HOURS (Other Time Used)	18.00		394.38
OVER HOURS (Overtime)	24.00		822.92
REG HOURS (Regular Time)	2,239.00		58,187.64
SHFM HOURS (Shift C)	127.25		101.80
SHFO HOURS (Shift D)	169.25		152.34
SHFP HOURS (Shift E)	8.50		7.23
SHFR HOURS (OVT C)	10.00		12.00
SHFS HOURS (OVT D)	0.75		1.01
SHFT HOURS (OVT E)	1.50		1.91
SICK HOURS (Sick Time)	219.25		4,654.98
VACA HOURS (Vacation Time Used)	49.00		1,383.55
VOLN HOURS (Not in use)	26.00		1,300.00
GROSS PAY	66,392.16	0.00	
NET PAY	44,617.89	0.00	
NET PAY (CHECKS)	330.80		
NET PAY (DIRECT DEPOSIT)	44,287.09		
AFLAC-POSTTAX	83.78	0.00	
AFLAC-PRETAX	128.76	0.00	
CHILD SUPPORT	88.61	0.00	
CHILD SUPPORT P	413.07	0.00	
CITY OF COLUMBI	25.00	0.00	
FIT	4,645.96	0.00	
FLEX ALLEGIANCE	967.00	35.00	
FOP	360.00	0.00	
HEALTHINS/PRE	2,548.34	16,951.37	
MEDICARE	924.98	924.98	
MT ST FIRE ASSO	54.74	0.00	
NATIONWIDE/CITY	0.00	1,044.43	
NATIONWIDE/EMP	380.79	0.00	
P.E.R.S.	3,083.42	3,383.99	
PERS/FURS	585.62	785.94	
PERS/POLICE	1,815.92	2,907.50	
SIT	2,733.00	0.00	
SOCIAL SECURITY	2,368.48	2,368.48	
TEAMSTERS DUES	259.00	0.00	
UNEMPL. INSUR.	0.00	291.56	
UNUM LIFE INS.	169.34	0.00	
WA CHILD SUPPOR	138.46	0.00	
WORKERS' COMP	0.00	2,994.75	
WELLS FARGO	1,300.13	0.00	
CHARLES SCHWAB	1,349.36	0.00	
FIRST INTERSTAT	3,527.70	0.00	
FREEDOM BANK	1,086.07	0.00	
GLACIER BANK KA	4,703.18	0.00	
GLACIER BANK/CF	11,668.67	0.00	
GLACIER BANK/WF	1,604.35	0.00	

Payroll
Feb 21, 2020
$ 75,596.34
Barb Staaland

PARKSIDE CR U	10,157.04	0.00
THREE RIVERS	995.19	0.00
USAA FEDERAL	997.14	0.00
USBANK.	1,150.80	0.00
VALLEY BANK KAL	250.00	0.00
VERIDIAN CREDIT	175.00	0.00
WELLS FARGO	2,619.60	0.00
WELLS FARGO GA	1,164.88	0.00
WFISH CR UNION	1,537.98	0.00
FIT/SIT BASE	56,882.31	0.00
MEDICARE BASE	63,792.49	0.00
PERS BASE	64,680.99	0.00
SOC SEC BASE	38,201.25	0.00
UN BASE	64,792.16	0.00
WC BASE	67,417.86	0.00
Total		31,688.00

Total Payroll Expense (Gross Pay + Employer Contributions): 98,080.16

*** PAYROLL REGISTER + VOLUNTEER PAYROLL REGISTER = PAYROLL SUMMARY ***

Check Summary

Payroll Checks Prev. Out.	$39,252.85
Payroll Checks Issued	$3,418.98
Payroll Checks Redeemed	$39,252.85
Payroll Checks Outstanding	$3,418.98
Electronic Checks	$71,817.36

Deductions Accrued		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	4736.96		4736.96		212260
Medicare	1849.96		1849.96		212260
P.E.R.S.	6467.41		6467.41		212270
Unempl. Insur.	291.56	1168.31		1459.87	212210
Workers' Comp	2994.75	11701.86		14696.61	212220
FIT	4645.96		4645.96		212260
SIT	2733.00		2733.00		212260
AFLAC-PRETAX	128.76	128.76	257.52		212230
NATIONWIDE/EMP	380.79		380.79		212280
Teamsters dues	259.00	259.00	518.00		212310
PERS/Police	4723.42		4723.42		212240
NATIONWIDE/CITY	1044.43		1044.43		212280
AFLAC-POSTTAX	83.78	83.78	167.56		212230
PERS/FURS	1371.56		1371.56		212275
MT ST FIRE ASSO	54.74		54.74		212315
HEALTHINS/PRE	19499.71	19499.71		38999.42	212400
CITY OF COLUMBI	25.00		25.00		212450
UNUM LIFE INS.	169.34	169.34		338.68	212400
FLEX ALLEGIANCE	1002.00		1002.00		212285
CHILD SUPPORT	88.61		88.61		212330
CHILD SUPPORT P	413.07		413.07		212330
WA CHILD SUPPOR	138.46		138.46		212330
FOP	360.00	360.00		720.00	212335

Total Ded.	53462.27	33370.76	30618.45	56214.58

**** Carried Forward column only correct if report run for current period.

CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD FEBRUARY 18, 2020

FINANCE COMMITTEE – 6:30 P.M

Claims Review - Barnhart, Piper, Robinson

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PRESENT
Mayor Don Barnhart
Councilor Darin Fisher
Councilor Doug Karper
Councilor Paula Robinson
Councilor Jenny Lovering
Councilor John Piper
Councilor Mike Shepard

Also present were City Manager Nicosia, Finance Director Carlson, City Attorney Breck, Police Chief Peters and Fire Chief Hagen.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Councilor Lovering, Seconded by Councilor Robinson.
Voting Yea: Mayor Barnhart, Councilor Fisher, Councilor Karper, Councilor Robinson, Councilor Lovering, Councilor Piper, Councilor Shepard

CONSENT AGENDA:

Motion made by Councilor Piper, Seconded by Councilor Robinson.
Voting Yea: Mayor Barnhart, Councilor Fisher, Councilor Karper, Councilor Robinson, Councilor Lovering, Councilor Piper, Councilor Shepard

1. Approval of Claims - $111,980.68
2. February 7, 2020 Payroll - $112,437.28
3. Council Minutes February 3, 2020
4. Approve Amended Easement Agreement - Williams and authorize City Manager to sign.

CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD FEBRUARY 18, 2020

5. Approve Department of Commerce Tourism Grant Contract # 20-51-088 and Authorize City Manager to sign.

VISITORS/PUBLIC COMMENT (Items not on agenda)

No Public Comment

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

Mayor Barnhart read the notice of Public Hearings: Planned Unit Development, Ruis Holdings 540 Nucleus Ave LLC, Planning Board March 10th and City Council April 6th

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Sandy Carlson, Finance Director presented an overview of the financials through January 2020.

City Manager Nicosia recommended approval of FOP Collective Bargaining Agreement. Motion made to approve the FOP Collective Bargaining Agreement July 1, 2019 – June 20, 2022 by Councilor Fisher, Seconded by Councilor Shepard. Voting Yea: Mayor Barnhart, Councilor Fisher, Councilor Karper, Councilor Robinson, Councilor Lovering, Councilor Piper, and Councilor Shepard.

Mayor Barnhart thanked the City Manager and Assistant City Attorney for their work on the negotiations.

ORDINANCES / RESOLUTIONS:

Resolution # 1815 Calling for Resort Tax Election

City Manager Nicosia reviewed the time line to determine the earliest effective date. She also indicated that the City Attorney suggested changing the wording on 4c to include Property Tax Reduction.

Mayor Barnhart asked if the effective date allowed the businesses to be prepared in time. Council discussed and Councilor Fisher made a motion to amend the effective date to October 1st. Seconded by Councilor Lovering. Motion carried with all voting in favor.

Motion made to adopt resolution #1815 as amended by Councilor Fisher, Seconded by Councilor Shepard. Voting Yea: Mayor Barnhart, Councilor Fisher, Councilor Karper, Councilor Robinson, Councilor Lovering, Councilor Piper, Councilor Shepard.

Councilor Shepard suggested meeting with small groups to provide the facts. Manager Nicosia stated she already spoke with the Lions club and is scheduled to speak at the Chamber and Rotary luncheons. Nicosia will prepare and distribute a one page fact sheet.

Mayor Barnhart said he would do a presentation to the fireman and spouses at their next meeting on March 4th.

CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD FEBRUARY 18, 2020

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor Shepard stated 6th Ave EN had two neighbors complaining about mud from the construction traffic.

Councilor Shepard asked if there were complaints about Grizzly Bears being disturbed on park service paths. Manager Nicosia stated she had not heard anything at the City. Councilor Fisher indicated that comment period ends the end of February on the Crystal Cedar Creek project.

Mayor Barnhart asked City Manager Nicosia if there was any update on business proposals within the City. Nicosia said the planned unit development for the bank block is coming to Planning in March and Council in April. Nicosia stated she is currently working on an EDA Grant for Glacier Medical. Their goal for occupation is September 1st.

Mayor Barnhart asked City Manager Nicosia when the next report from the EPA is due on CFAC. Nicosia thought sometime this spring.

CITY MANAGER REPORT

City Manager's Project and Program Update

- Nicosia stated that this is the first packet using the new Municode Meetings software.
- Updated web pages are still a work in progress.
- Morrison & Maierle are about 90% complete with the design phase of Well #3. The City will received $125,000 in RRGL Funding.
- On March 3rd there will be a debriefing on the Build Grant selection process. She stated she hoped to learn how the City ranked and what we could have done to improve our application.
- RFP for the Urban Transportation Plan is due Feb 20th. Nicosia asked for volunteers to review proposals. Councilor Shepard volunteered. We will receive a $75,000 Grant and the City share would be $50,000.
- We will start advertising for a new Pool Manager, Seasonal Park person, lifeguards and cashiers. The pool manager job description is being updated to conform to the new format.
- Planning Board now has a full board. Kurt Nelson was reappointed and newly appointees are Robert Smith and Claudette Byrd Rink (all County positions). The next meeting is March 10th.
- Nicosia stated we are working with NW Community Land Trust to rollover $120,000 into affordable housing.

CITY ATTORNEY REPORT

City Attorney Breck indicated that the objection to the Beneficial Water Permit for Rivers Edge fishing pond has been dismissed. A pre-conference hearing took place on Feb 11th and Mr. Bell did not appear. The Judge issued default against Mr. Bell and dismissed the objection.

CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD FEBRUARY 18, 2020

MISCELLANEOUS

Rick Hagen expressed his thanks for Council support over his term as Fire Chief. Rick will be retiring the end of February. Council thanked him for his service and wished him well in his retirement.

ADJOURN

Motion to adjourn was made by Councilor Lovering, seconded by Councilor Shepard. The meeting was adjourned at 7:55 pm.

Next Scheduled Meetings:
City Council – Regular Meeting, **March 2, 2020** – 7:00 PM
Planning Board – March 10, 2020
Council Workshop – **Extraterritorial Jurisdiction/Ext of Services** – TBD

POSITION DESCRIPTION

Class Title: Grounds Maintenance Laborer
Department: Public Works
Division: Parks

Date: March 6, 2020
Grade Number: 9
Non-Union

GENERAL PURPOSE
Performs a variety of unskilled and semi-skilled tasks in the maintenance and operation of parks, open spaces, grounds, turf and related facilities.

SUPERVISION RECEIVED
Works under the general supervision of the Public Works Director.

SUPERVISION EXERCISED
None

ESSENTIAL DUTIES AND RESPONSIBILITIES
- Mows and maintains park and open space areas; mows lawns; weeds; cleans and maintains courts and appurtenances; maintains sprinkler systems and assists in the repair and installation of sprinkler lines and heads.
- Inspects, washes, and performs routine maintenance of drinking fountains and restrooms.
- Sweeps, washes, paints, and repairs or replaces outdoor tables and slabs.
- Performs minor unskilled or semi-skilled maintenance of open space structures such as restrooms, shelters, maintenance sheds, etc. by performing custodial, maintenance, painting, plumbing, carpentry, and other unskilled and semi-skilled trades work.
- Performs routine maintenance on lawn and power equipment.
- Plants and maintains lawns, trees, shrubs, and flowers.
- Carries out the seeding, fertilizing, top dressing, soil conditioning, watering, and the pest and weed control of parks and open spaces.
- Maintains and adjusts specialized turf care equipment and tools, including electric motors, pumps, sprinklers, tractors, mowers, and irrigation systems. Operates tractors, mowers, jack hammers, welders, trucks, steam cleaners, buffers, washers, and other listed equipment as needed. Maintains current skills and knowledge in the proper and safe techniques of building and grounds maintenance functions.
- Collects and disposes of solid waste from buildings and grounds; picks up litter and pet waste from premises.
- Opens and closes or locks and unlocks facilities as needed.
- Assists in setting up and taking down equipment for various functions and programs, prepares facilities for program use and rentals.
- Installs and maintains equipment for sports facilities, such as soccer, volleyball, baseball, softball, tennis and basketball.

- Installs and maintains playground equipment, inspecting regularly.
- Assists in the construction of new open space facilities, including clearing, grading, drainage, and foundation work.
- Provides advice to supervisors on the care and maintenance of parks, grounds and related facilities.
- Determines, calculates and secures the appropriate materials and supplies for a specific project.
- Inspects services provided by contractors or vendors for compliance with performance standards.
- Improves work methods to accomplish assigned work.
- Assists in projecting needs for equipment, materials and supplies. Assists in the preparation of specifications, estimates, and bids for machinery, equipment, and contractor services.
- Assures that tools and equipment are properly maintained and kept in proper working condition.
- Responds to public inquiries; provides information within scope of knowledge and position.
- Keeps records of work completed.

PERIPHERAL DUTIES

- Performs custodial work as required and assigned, including: change light bulbs and fluorescent tubes; sweep floors; vacuum carpets; mop; shampoo and steam clean carpets; buff non-carpeted areas; dump garbage and reline cans with liners; clean and sanitize restrooms and replenish supplies; sweep; empty ash cans; clean spills; clean drinking fountains, mirrors, tables, walls, fixtures, blinds, light fixtures, etc.; dust furniture; wash windows, walls, metal and woodwork; clean rain gutters; sweep roofs.
- Performs backup duties for related positions, as assigned.
- Assists in the maintenance of swimming pool.

MINIMUM QUALIFICATIONS

Education and Experience:

A. Any combination of education and experience which demonstrates the knowledge and experience to perform the work.

Necessary Knowledge, Skills and Abilities:

A. Some knowledge of equipment, materials and supplies used in building and grounds maintenance; some knowledge of equipment and supplies used to do minor repairs; some knowledge of first aid and applicable safety precautions.

B. Some knowledge of plant identification, care and maintenance including weed maintenance.

C. Skill in operation of listed tools and equipment.

D. Ability to work independently and to complete daily activities according to work schedule; Ability to lift heavy objects, walk and stand for long periods of time, and to perform strenuous physical labor under adverse field conditions; Ability to communicate orally and in writing; Ability to use equipment and tools properly and safely; Ability to understand, follow, and transmit written and oral instructions; Ability to establish effective working relationships with employees, supervisors, and the public.

SPECIAL REQUIREMENTS

Valid state driver's license or ability to obtain one.

TOOLS AND EQUIPMENT USED

Pickup truck; lawn and landscaping equipment, including tractors, mowers, airifier, chainsaw, edgers, weed trimmers, electric motors, pumps, sprinklers, irrigation systems; miscellaneous hand and power tools for turf maintenance, carpentry, painting, plumbing, and electrical; swimming pool equipment including chlorination system, pumps, boiler, valves, filtration devices, gauges, etc.; janitorial equipment including floor buffers, steam cleaner, carpet cleaners, washers, vacuums, mops, brooms, and dusting equipment.

PHYSICAL DEMANDS

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear.
- The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move more than 100 pounds (with assistance). Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions. The employee frequently works in high, precarious places and is frequently exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration. The employee is occasionally exposed to risk of electrical shock.
- The noise level in the work environment is usually loud.

JOB PERFORMANCE STANDARDS

Evaluation of this position will be based primarily upon performance of the preceding requirements and duties. Examples of job performance criteria include, but are not limited to, the following:

- Competently maintains city parks, sports fields, city owned grounds, park restrooms and other assigned areas.
- Competently mows, waters, and trims grass; maintains plants, trees, shrubs and landscaped areas.
- Competently inspects and maintains playground equipment.
- Capably assists with repairs and installation of equipment and facilities.
- Is aware of hazards and removes them to maintain safe parks.
- Follows safety procedures in working with equipment and chemicals and near people.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: ______________________
Supervisor

Effective Date:

Approval: ________________________
Appointing Authority

COMMUNITY POND PROJECT AGREEMENT
FISHERIES DIVISION
MONTANA FISH, WILDLIFE & PARKS

This agreement ("Agreement") is made and entered into by and between the Montana Department of Fish, Wildlife and Parks ("Department"), and the City of Columbia Falls ("Project Applicant").

The parties to this Agreement, in consideration of the mutual covenants and stipulations set out below, agree as follows:

SECTION 1. PURPOSE: The purpose of this Agreement is to provide up to $3,000 towards an informational kiosk at River's Edge Park. Work will include design and construction of an educational kiosk and signage.

SECTION 2. SCOPE OF WORK: Work to be performed under this Agreement ("Scope of Work"), including all specific aspects of the project or activity, description of final product, and budget for the project or activity, is described as follows:

A. **PROJECT DESCRIPTION:** Work performed will be as described in the Community Pond Program application submitted by the City of Columbia Falls and dated 2/1/2020. The original application is located in the project file at FWP's Fisheries Division office in Helena.

B. **PROJECT IMPLEMENTATION:** The Department agrees to provide up to $3,000 from the Community Pond Program toward completion of this project for a period of up to three years from March 1, 2020. The funds will be used for design and construction of the kiosk and signage, which must include a current FWP logo and appropriate fishing regulations. The Project Applicant agrees to provide all other funding necessary to complete the project and to provide for the long-term maintenance of the project site which, for purposes of this Agreement, is deemed to be 20 years.

SECTION 3. CHANGE IN PUBLIC ACCESS TO PROJECT PROPERTY: The Project Applicant must notify the Department prior to any change in public access to the property where the community pond project is located. If public access is lost, the Department, in its sole discretion, may require the Project Applicant to reimburse the Department for all or part of the project costs.

SECTION 4. SUPPORTING DOCUMENTS/ATTACHMENTS: The project application is considered an official part of this agreement and is located in the project file at FWP's Fisheries Division Office in Helena.

SECTION 5. RESPONSIBILITIES: The Project Applicant has primary responsibility for performance of all activities carried out under the terms of this Agreement.

SECTION 6. LEGAL REQUIREMENTS: The Project Applicant shall perform the activities required in accordance with all federal, state, and local laws and statutes. All necessary permits must be obtained prior to initiation of the project.

SECTION 7. LANDOWNER CONSENT: The Project Applicant is required to obtain the written consent of the landowner for project work to be performed on any land not owned by the Project Applicant. The Project Applicant must also obtain written consent of the landowner for public access to the completed project for a minimum of 20 years. Evidence of such written consent shall be provided to the Department prior to initiation of project activities. Should the Project Applicant own the land where the project is located, the Project Applicant agrees to allow public access for a minimum of 20 years.

SECTION 8. PROJECT MONITORING AND ACCESS FOR INSPECTION AND MONITORING: The Department or its agents may monitor and inspect all phases and aspects of the project to determine compliance with the Scope of Work, and other technical and administrative requirements in the Agreement, including the adequacy of financial records. The Department may present specific areas of concern to the Project Applicant providing the opportunity for the Project Applicant to prepare corrective actions acceptable to the Department.

Access at all reasonable times to the project site and to all pertinent records shall be granted to the Department and its agents.

SECTION 9. REPORTING, RECORD KEEPING AND AUDITS: Project Applicant agrees to photograph the project area before and after project to document project success. A final report including project status, results, and financial status may also be required by the Department upon project completion.

The Project Applicant will maintain adequate project financial records including copies of all receipts, disbursements, and other transactions relating to the Project.

The Project Applicant agrees that the Department or the Office of the Legislative Auditor may, at any reasonable time, audit all records, reports, and other documents which the Project Applicant maintains under or in the course of this Agreement to ensure compliance with this Agreement.

SECTION 10. SOURCE OF FUNDS AND FUNDS DISBURSEMENT: The Department shall disburse funds for work performed on the project in accordance with the terms and conditions set forth in the Scope of Work and as further described in this Agreement or in the Department disbursal policies.

Grant funds will be disbursed by the following procedure:

a. The Department will verify Vendor Invoices and expenditure receipts and disburse funds in an amount equal to the documented expenditures.

b. After notification of project completion, the Department will inspect the project, and if such inspection is satisfactory, final payment will be made within 45 days of such notification.

SECTION 11. LIAISON: The Liaison representatives for the respective parties, to whom all communication concerning this Agreement shall be directed, are Michelle McGree, Fisheries

Management Bureau, Montana Fish, Wildlife & Parks, 1420 East Sixth Avenue, Helena, MT 59620, representing the Department, and Tyler Bradshaw, representing the Project Applicant.

A change of the liaison representative for either party will require notification of the change to the other party within 15 days of the effective date of the change.

SECTION 12. AGENCY ASSISTANCE: The Department agrees to provide the Project Applicant reasonable assistance to accomplish the services described in Section 2, Scope of Work.

SECTION 13. DISCRIMINATION: Any hiring of employees under this Agreement by the Project Applicant shall be on the basis of merit and qualification, and there shall be no discrimination in such hiring on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental handicap, national origin, or ancestry. As used herein, "qualifications" means qualifications that are generally related to competent performance of the particular occupational task.

SECTION 14. ASSIGNMENTS: The parties mutually agree that there will be no assignment, transfer, or subcontracting of this Agreement, nor any interest in this Agreement, unless mutually agreed by both parties in writing.

SECTION 15. MODIFICATIONS: No letter, telegram, or other communication passing between the parties to the Agreement concerning any matter during this contract period shall be deemed a part of this Agreement unless it is stated in such letter, telegram, or communication that it is to constitute part of this Agreement, and such letter, telegram, or communication is attached as an Appendix to this Agreement and is signed by the authorized representative of each of the parties to this Agreement.

SECTION 16. EMPLOYMENT STATUS: The parties mutually agree that the Project Applicant is an independent contractor, and is not an employee of the Department or the State of Montana and is not covered by workers' compensation applicable to the Department as an employer.

The term "Project Applicant" as used in this section includes the Project Applicant, its employees and its contractors.

SECTION 17. INDEMNITY AND LIABILITY: The Project Applicant shall indemnify and hold harmless the Department and the State of Montana and its agents from and against any and all claims, demands, or actions for damages to property or injury or death to persons or other damages to persons or entities arising out of or resulting from the performance of this Agreement, or the results of this Agreement.

SECTION 18. SEVERABILITY: It is understood and agreed by the parties hereto that if any term or provision of this Agreement is held to be illegal or in conflict with any Montana law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular term or provision held to be invalid.

SECTION 19. TERMINATION: (1) Except as otherwise provided in this section, either party may terminate this Agreement for failure of the other party to perform any of the terms or conditions contained in this Agreement after giving written notice by certified mail or personal delivery to the other party. The written notice must demand performance of the stated failure within a specified time period of not less than 30 days. If the demanded performance is not completed within the specified time period, the termination is effective at the end of that specified time period.

This Agreement shall automatically terminate at the date specified in Section 2, Scope of Work, unless a modification or extension of this Agreement is executed in accordance with the provisions of Section 14.

(2) Except as provided in the sections entitled "Reporting, Record Keeping and Audits" and "Failure to Comply," in the event of termination, the Project Applicant shall be paid for the work performed and expenses incurred pursuant to this Agreement through the date of termination, and all results of the project to the date of termination including, but not limited to, the original copies of all forms, notes, maps, specimens, photographs, and data prepared by the Project Applicant prior to termination shall become the property of the DEPARTMENT and shall be delivered to the Department.

(3) In the event this Agreement is terminated by the Department, the Department may require the Project Applicant to refund to the Department all funds previously awarded the Project Applicant and all results of the project to date. In addition, the DEPARTMENT may bring such legal action as may be necessary to enforce the terms of this Agreement.

SECTION 20. WAIVER: In extraordinary cases, such as illness or acts of God, the Department may waive compliance with specific terms of this Agreement in the interests of completing the project funded hereunder. Any such waiver shall be in writing and shall not be construed as waiving any other provision of this Agreement.

SECTION 21. MONTANA LAW AND VENUE: The parties agree that any action at law, suit in equity, or judicial proceeding for the enforcement of this Agreement or any provision thereof shall be instituted only in the courts of the State of Montana, and it is mutually agreed that this Agreement shall be governed by the laws of the State of Montana, both as to interpretation and performance. In the event of litigation concerning the terms of this Agreement, venue shall be in the First Judicial District Court in and for the County of Lewis and Clark, Montana.

SECTION 22. EFFECTIVE DATE, DURATION, AND RENEWAL: This Agreement is effective when signed by all the parties to the Agreement. The Effective Date is the last date of signing. The duration is defined as 20 years.

SECTION 23. AUTHORIZATION: This Agreement consists of five pages and zero attachments. The original is to be retained by the Department, and a copy will be provided to the Project Applicant. A copy of the original has the same force and effect for all purposes as the original.

By: ______________________________ Date: ______________
Eileen Ryce, Fisheries Division Administrator
Montana Fish, Wildlife & Parks

By: ______________________________ Date: ______________
Applicant

Approved for Legal Content:

______________________________ 3-6-2020
Montana Fish, Wildlife & Parks Legal Counsel

FWP.MT.GOV

THE **OUTSIDE** IS IN US ALL.

P.O. Box 200701
Helena, MT 59620-0701
(406) 444-2432
FAX: (406) 444-4952

RECEIVED
MAR 12 2020
CITY OF COLUMBIA FALLS

3/9/2020

Tyler Bradshaw
City of Columbia Falls
130 6th St. West
Columbia Falls, MT 59912

Dear Mr. Bradshaw:

Your application to the Community Pond Program proposing to install signage and a kiosk on River's Edge Park Pond was approved by the FWP for $3,000.

Your project agreement is enclosed. Please sign and return the original to me as soon as possible, before any construction begins. Once I've received your agreement, I will obtain the FWP Fish Division Administrator signature and send you a copy. We expect protection of the investment for a minimum of 20 years, upon project completion.

Once I receive signed copies of the agreement, as well as the Environmental Assessment documentation, I will be able to pay invoices associated with the project. The invoices need to show proof of work, matching contributions, and total costs. Please note that you are responsible for acquiring proper permits and funds must be expended by March 1, 2023.

Please provide updates throughout the construction process and send me before and after photographs of the completed project. Digital files are preferred, and my email address is listed below.

Thank you and I look forward to seeing a successfully completed project. Please let me know if you have questions.

Sincerely,

Michelle McGree
Fisheries Division
(406) 444-2432
mmcgree@mt.gov

COMMUNITY POND PROJECT AGREEMENT
FISHERIES DIVISION
MONTANA FISH, WILDLIFE & PARKS

This agreement ("Agreement") is made and entered into by and between the Montana Department of Fish, Wildlife and Parks ("Department"), and the City of Columbia Falls ("Project Applicant").

The parties to this Agreement, in consideration of the mutual covenants and stipulations set out below, agree as follows:

SECTION 1. PURPOSE: The purpose of this Agreement is to provide up to $3,000 towards an informational kiosk at River's Edge Park. Work will include design and construction of an educational kiosk and signage.

SECTION 2. SCOPE OF WORK: Work to be performed under this Agreement ("Scope of Work"), including all specific aspects of the project or activity, description of final product, and budget for the project or activity, is described as follows:

A. **PROJECT DESCRIPTION:** Work performed will be as described in the Community Pond Program application submitted by the City of Columbia Falls and dated 2/1/2020. The original application is located in the project file at FWP's Fisheries Division office in Helena.

B. **PROJECT IMPLEMENTATION:** The Department agrees to provide up to $3,000 from the Community Pond Program toward completion of this project for a period of up to three years from March 1, 2020. The funds will be used for design and construction of the kiosk and signage, which must include a current FWP logo and appropriate fishing regulations. The Project Applicant agrees to provide all other funding necessary to complete the project and to provide for the long-term maintenance of the project site which, for purposes of this Agreement, is deemed to be 20 years.

SECTION 3. CHANGE IN PUBLIC ACCESS TO PROJECT PROPERTY: The Project Applicant must notify the Department prior to any change in public access to the property where the community pond project is located. If public access is lost, the Department, in its sole discretion, may require the Project Applicant to reimburse the Department for all or part of the project costs.

SECTION 4. SUPPORTING DOCUMENTS/ATTACHMENTS: The project application is considered an official part of this agreement and is located in the project file at FWP's Fisheries Division Office in Helena.

SECTION 5. RESPONSIBILITIES: The Project Applicant has primary responsibility for performance of all activities carried out under the terms of this Agreement.

SECTION 6. LEGAL REQUIREMENTS: The Project Applicant shall perform the activities required in accordance with all federal, state, and local laws and statutes. All necessary permits must be obtained prior to initiation of the project.

SECTION 7. LANDOWNER CONSENT: The Project Applicant is required to obtain the written consent of the landowner for project work to be performed on any land not owned by the Project Applicant. The Project Applicant must also obtain written consent of the landowner for public access to the completed project for a minimum of 20 years. Evidence of such written consent shall be provided to the Department prior to initiation of project activities. Should the Project Applicant own the land where the project is located, the Project Applicant agrees to allow public access for a minimum of 20 years.

SECTION 8. PROJECT MONITORING AND ACCESS FOR INSPECTION AND MONITORING: The Department or its agents may monitor and inspect all phases and aspects of the project to determine compliance with the Scope of Work, and other technical and administrative requirements in the Agreement, including the adequacy of financial records. The Department may present specific areas of concern to the Project Applicant providing the opportunity for the Project Applicant to prepare corrective actions acceptable to the Department.

Access at all reasonable times to the project site and to all pertinent records shall be granted to the Department and its agents.

SECTION 9. REPORTING, RECORD KEEPING AND AUDITS: Project Applicant agrees to photograph the project area before and after project to document project success. A final report including project status, results, and financial status may also be required by the Department upon project completion.

The Project Applicant will maintain adequate project financial records including copies of all receipts, disbursements, and other transactions relating to the Project.

The Project Applicant agrees that the Department or the Office of the Legislative Auditor may, at any reasonable time, audit all records, reports, and other documents which the Project Applicant maintains under or in the course of this Agreement to ensure compliance with this Agreement.

SECTION 10. SOURCE OF FUNDS AND FUNDS DISBURSEMENT: The Department shall disburse funds for work performed on the project in accordance with the terms and conditions set forth in the Scope of Work and as further described in this Agreement or in the Department disbursal policies.

Grant funds will be disbursed by the following procedure:

a. The Department will verify Vendor Invoices and expenditure receipts and disburse funds in an amount equal to the documented expenditures.

b. After notification of project completion, the Department will inspect the project, and if such inspection is satisfactory, final payment will be made within 45 days of such notification.

SECTION 11. LIAISON: The Liaison representatives for the respective parties, to whom all communication concerning this Agreement shall be directed, are Michelle McGree, Fisheries

Management Bureau, Montana Fish, Wildlife & Parks, 1420 East Sixth Avenue, Helena, MT 59620, representing the Department, and Tyler Bradshaw, representing the Project Applicant.

A change of the liaison representative for either party will require notification of the change to the other party within 15 days of the effective date of the change.

SECTION 12. AGENCY ASSISTANCE: The Department agrees to provide the Project Applicant reasonable assistance to accomplish the services described in Section 2, Scope of Work.

SECTION 13. DISCRIMINATION: Any hiring of employees under this Agreement by the Project Applicant shall be on the basis of merit and qualification, and there shall be no discrimination in such hiring on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental handicap, national origin, or ancestry. As used herein, "qualifications" means qualifications that are generally related to competent performance of the particular occupational task.

SECTION 14. ASSIGNMENTS: The parties mutually agree that there will be no assignment, transfer, or subcontracting of this Agreement, nor any interest in this Agreement, unless mutually agreed by both parties in writing.

SECTION 15. MODIFICATIONS: No letter, telegram, or other communication passing between the parties to the Agreement concerning any matter during this contract period shall be deemed a part of this Agreement unless it is stated in such letter, telegram, or communication that it is to constitute part of this Agreement, and such letter, telegram, or communication is attached as an Appendix to this Agreement and is signed by the authorized representative of each of the parties to this Agreement.

SECTION 16. EMPLOYMENT STATUS: The parties mutually agree that the Project Applicant is an independent contractor, and is not an employee of the Department or the State of Montana and is not covered by workers' compensation applicable to the Department as an employer.

The term "Project Applicant" as used in this section includes the Project Applicant, its employees and its contractors.

SECTION 17. INDEMNITY AND LIABILITY: The Project Applicant shall indemnify and hold harmless the Department and the State of Montana and its agents from and against any and all claims, demands, or actions for damages to property or injury or death to persons or other damages to persons or entities arising out of or resulting from the performance of this Agreement, or the results of this Agreement.

SECTION 18. SEVERABILITY: It is understood and agreed by the parties hereto that if any term or provision of this Agreement is held to be illegal or in conflict with any Montana law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular term or provision held to be invalid.

SECTION 19. TERMINATION: (1) Except as otherwise provided in this section, either party may terminate this Agreement for failure of the other party to perform any of the terms or conditions contained in this Agreement after giving written notice by certified mail or personal delivery to the other party. The written notice must demand performance of the stated failure within a specified time period of not less than 30 days. If the demanded performance is not completed within the specified time period, the termination is effective at the end of that specified time period.

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(3) In the event this Agreement is terminated by the Department, the Department may require the Project Applicant to refund to the Department all funds previously awarded the Project Applicant and all results of the project to date. In addition, the DEPARTMENT may bring such legal action as may be necessary to enforce the terms of this Agreement.

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By: ______________________________ Date: ______________
Eileen Ryce, Fisheries Division Administrator
Montana Fish, Wildlife & Parks

By: ______________________________ Date: ______________
Applicant

Approved for Legal Content:

______________________________ 3-6-2020
Montana Fish, Wildlife & Parks Legal Counsel

FWP.MT.GOV

THE **OUTSIDE** IS IN US ALL.

P.O. Box 200701
Helena, MT 59620-0701
(406) 444-2432
FAX: (406) 444-4952

3/9/2020

Tyler Bradshaw
City of Columbia Falls
130 6th St. West
Columbia Falls, MT 59912

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Once I receive signed copies of the agreement, as well as the Environmental Assessment documentation, I will be able to pay invoices associated with the project. The invoices need to show proof of work, matching contributions, and total costs. Please note that you are responsible for acquiring proper permits and funds must be expended by March 1, 2023.

Please provide updates throughout the construction process and send me before and after photographs of the completed project. Digital files are preferred, and my email address is listed below.

Thank you and I look forward to seeing a successfully completed project. Please let me know if you have questions.

Sincerely,

Michelle McGree
Fisheries Division
(406) 444-2432
mmcgree@mt.gov

NORTHWEST MONTANA DRUG TASK FORCE LOCAL DRUG TASK FORCE MEMORANDUM OF UNDERSTANDING (MOU) FOR FY 2020-2021

Purpose

The purpose of this MOU is to establish general guidelines for a multi-agency task force to address drug-related crime. Through the spirit of cooperative efforts and a strong commitment to combat drug-related trafficking, manufacturing and violence, the NORTHWEST MONTANA DRUG TASK FORCE is formed. Agencies participating in this project recognize that combating drugs is of paramount importance to our communities. Through our united efforts, our resources will be better utilized and our investigative efforts will be more fruitful on behalf of the communities we serve. The participating agencies are committed to cooperative efforts and full information sharing through their participation in the NORTHWEST MONTANA DRUG TASK FORCE.

Mission Statement

The mission of the NORTHWEST MONTANA DRUG TASK FORCE is to provide a collaborative federal, state and local law enforcement effort to identify, target and address those involved in drug trafficking, manufacture and/or violence. The NORTHWEST MONTANA DRUG TASK FORCE will utilize sophisticated long-term investigative approaches, including undercover surveillance operations, the purchase of evidence and information, and electronic surveillance to disrupt and dismantle targeted drug organizations.

NORTHWEST MONTANA DRUG TASK FORCE LOCAL DRUG TASK FORCE MEMORANDUM OF UNDERSTANDING (MOU) FOR FY 2020-2021

This agreement is entered into this day of July 1, 2020 among the following local government jurisdictions: City of Kalispell, City of Whitefish, City of Columbia Falls, City of Polson, Lincoln County, Flathead County, Lake County, Mineral County, Sanders County, Glacier County and The United States Border Patrol.

Whereas, there is evidence of drug trafficking, manufacturing, and drug-related violence in the above-described jurisdictions, and that such illegal activity has a substantial and detrimental effect on the health and general welfare of the people residing in these jurisdictions, the parties hereto agree to the following:

1. The NORTHWEST MONTANA DRUG TASK FORCE (NWMDTF) will perform the activities and duties described below:

    A. Disrupt the illicit drug traffic in above jurisdictions by immobilizing targeted violators and trafficking organizations, by;
    B. Gathering and reporting intelligence data relating to trafficking in narcotics and dangerous drugs;
    C. Conduct undercover operations where appropriate and engage in other traditional methods of investigation, developing probable cause for issuance of warrants for search and seizure, and arrests, in order that the task force's activities will result in effective and successful prosecution before the courts of Montana.

2. To accomplish the objectives as the NWMDTF, the Flathead County Sheriff's Office agrees to provide one (1) supervisor, two (2) deputies and a secretary, the Kalispell Police Department agrees to provide one (1) police officer, the Lincoln County Sheriff's Office agrees to provide two (2) deputies, the Whitefish Police department agrees to provide one (1) police officer, and the United States Border Patrol agrees to provide one (1) agent. The County Attorney Offices of the participating counties agree to assist the NWMDTF by providing legal advice, drafting search warrants and investigative subpoenas, prosecuting drug offenders, and prosecuting drug forfeiture.

3. The officers assigned to the NWMDTF shall adhere to the NWMDTF policies and procedures as approved by the Board while performing activities as part of the NWMDTF. NWMDTF officers shall remain subject to the policies, procedures and regulations of their parent agencies when not performing activities for NWMDTF and when NWMDTF does not have a policy, procedure for a particular activity. Failure to adhere to policies and procedures shall be grounds for dismissal from the NWMDTF. The Executive Board will resolve any operational conflict between NWMDTF policies and procedures and those of a

parent agency. NWMDTF policies and procedures will be adopted and used by all NWMDTF members relative to drug operations and informant handling. For grant purposes only, the NWMDTF Executive Board will take administrative financial conflicts under consideration; however, any conflicts must be resolved to the satisfaction of Flathead County.

4. Law enforcement officers assigned to the NWMDTF by participating agencies (except state agents) shall be deputized in each participating jurisdiction in a manner allowed by law.

5. To accomplish its objectives, the NWMDTF will fall under the management of the Flathead County Investigations Commander. Additionally, Flathead County will assign a unit supervisor, three deputies and one clerical support personnel to the NWMDTF.

6. During the period of assignment to the NWMDTF, each participating agency will remain responsible for establishing the salary and benefits, including overtime, of their respective officer(s) assigned to the NWMDTF, and for making all payments due to them. Billing will be done by the respective agencies to the NWMDTF supervisor on a monthly basis. All billing associated with the monthly report must be received by the tenth (10th) of the month following the end of each month. Any billing submitted and found to be in error will be returned to said agency for correction and must be resubmitted.

7. Flathead County agrees to maintain all records of the NWMDTF, which consists of quarterly reports to the Board of Crime Control, and intelligence files for submission to the State.

8. Each law enforcement agency that signs this agreement, agrees to report any Northwest Montana Drug Task Force criminal activity that occurs within said agencies jurisdiction to MTIBRS on a monthly basis. The Flathead County Sheriff's Office/NWMDTF agrees to submit the necessary reports and information to each agency for reporting drug task force related criminal activity that occurs in their jurisdiction. If records pertaining to the crime data submissions are requested, each agency agrees to provide the information to the requesting agency.

9. The NWMDTF shall maintain, on a current basis, completed and accurate records and accounts of all obligations and expenditures of funds under this Agreement in accordance with specific accounting principles and instructions provided by the Department of Justice to facilitate inspection and auditing of such records and accounts.

10. The NWMDTF shall permit and have readily available for examination and auditing by the State, the Department of Justice and their duly authorized agents an representative, any and all records, documents, accounts, invoices, and receipts

of expenditures relating to this Agreement. Therefore, records must be maintained by the NWMDTF, which will continue to exist until all audits and examinations are completed and resolved, or for a period of three (3) years after termination of this Agreement.

11. In no event will any participating agency charge any indirect cost to the Flathead County Sheriffs Office for the administration or implementation of this Agreement.

12. An Executive Board shall be established. Its voting members shall be as follows: The Sheriff and County Attorney of Flathead County, the Chief of Kalispell Police Department, the Chief of Whitefish Police Department, the Chief of Polson Police Department, the Sheriff of Lake County and the Sheriff of Lincoln County. The members of the Executive Board may designate persons from their agencies to represent the members during Executive Board meetings.

    The Executive Board shall have the following authority: to select a Chair and Vice Chair; to regulate and manage the NWMDTF; to appoint the Task Force supervisor and to designate a supervisor in any absence of the Task Force supervisor; to establish subcommittees of the Board to conduct business; and to resolve disputes arising from NWMDTF operations.

    The Chairperson will be the Task Force supervisor's primary contact with the Board on day-to-day issues and will bring to the Board's attention any matters, which would require a consensus of the Board prior to a regularly scheduled annual meeting. The Chairperson shall also preside over the Board meetings and is responsible for the formulation of minutes for the meetings and notification of Board members of upcoming meetings. The Chairperson shall be a local law enforcement member associated with the local drug task force. The tenure of the Chairperson and Vice-Chairperson shall be reviewed at the end of each calendar year. The vice-chairperson shall conduct the same business in the absence of the chairperson.

    A. The Executive board shall meet at least quarterly or as convened by the Chair or Vice Chair to receive reports relative to the progress, functions, and special duties accomplished by the task force.
    B. A quorum of the Executive Board is needed to conduct business. Five Executive Board members, or their designees, shall constitute a quorum. In meetings where a quorum is established, matters coming before the Executive Board may be approved by a majority vote of the members in attendance at a meeting.

13. Assets seized during task force investigations shall be shared as follows:

Assets, for the purposes of this agreement, shall include all items of value seized relative to a case and all court ordered fines or contributions to the drug fund.

Each county within the NWMDTF jurisdiction has their own drug fund. Any drug forfeiture assets seized within that county or tribal grounds will remain in that jurisdiction. If a particular case involved participants from outside that jurisdiction, assets will be shared accordingly.

In Flathead County, the Sheriff's Office and the Kalispell Police Department have a shared drug forfeiture fund. This fund is administered by the Flathead County Sheriff and the Kalispell Chief of Police.

14. NORTHWEST MONTANA DRUG TASK FORCE Forfeiture Fund (Flathead County). The NWMDTF Drug Fund shall be maintained by Flathead County and maintained as part of the Flathead County Finance System. This fund, as defined by generally accepted accounting procedures, is "Special Revenue Funds." Participants in the NORTHWEST MONTANA DRUG TASK FORCE agree that assets forfeited and received by NORTHWEST MONTANA DRUG TASK FORCE will be utilized primarily for the continued funding of the NORTHWEST MONTANA DRUG TASK FORCE. This money may be utilized to acquire equipment and resources necessary for the activities and continued production of NWMDTF.

    The NWMDTF will comply with the U.S. Department of Justice's requirements for the equitable sharing of federally forfeited property for state and local law enforcement agencies.

15. All personnel assigned to the NWMDTF shall be responsibility of the Flathead County Investigations Commander. The Task Force supervisor will conduct preliminary investigations concerning allegations of misconduct against any member assigned to the task force. The preliminary investigation will be reduced to a written report and submitted to the member's parent agency via the Task Force Supervisor or Flathead County Investigations Commander.

16. Damage to private property and request for assistance: Agencies participating in this MOU are issuing a standing request for mutual assistance as it relates to NWMDTF and participating agencies for NWMDTF activities in their jurisdiction. No agreement made under this MOU relieves any law enforcement agency of this state of any duty imposed upon it by law. The NWMDTF follows § 44-11-101 and § 44-11-102, MCA guidelines. § 44-11-101. Mutual assistance authorized -- powers and duties of assisting officers. A peace officer or any law enforcement entity of any county or municipality or a state government law enforcement entity may request the assistance of a peace officer from another law enforcement entity within the state of Montana. A peace officer, while in the jurisdiction of the requesting officer or entity and while on such request for

assistance, has the same powers, duties, rights, privileges, and immunities as a peace officer of the requesting entity and is under the authority of the requesting officer or entity. § 44-11-102. Liability of assisted entity for obligation resulting from assistance. A law enforcement entity requesting assistance under § 44-11-101 shall indemnify the assisting peace officer, the officer's legal representative in case of death, or the furnishing law enforcement entity for any liability or obligation to indemnify created by § 2-9-305 that may result from the assistance furnished.

17. The participating agencies agree to supply their assigned officer(s) with equipment necessary in carrying out NWMDTF objectives, including a radio-equipped automobile (Flathead County currently supplies a radio equipped automobile for Whitefish P.D. and Kalispell P.D. officers assigned to the task force). Upon termination of the NWMDTF, equipment that was initially supplied to the NWMDTF by participating agencies shall be returned to said agency. Equipment shared jointly by all participating NWMDTF agencies shall be split equally upon termination of the NWMDTF. Conflicts regarding a split of equipment will require a sale of the equipment with the offering being made to the member agencies only. The proceeds of any sale will be divided equally between the remaining agencies. Once an agency receives a piece of equipment, it shall be the responsibility of said agency to maintain the equipment. In the event said equipment becomes lost and/or stolen or damaged, it shall be the agency's responsibility to replace said equipment.

18. Each officer assigned to the NWMDTF will carry only those firearms, while on official duty, that are approved by their respective agencies. Further, the officer shall be qualified with those firearms.

19. No new entity is created by reason of this Agreement.

20. Each local government jurisdiction participating in any way in this agreement must have a valid professional liability insurance policy in effect throughout the term of this agreement. Such professional liability insurance must have policy limits of not less than the limitations of liability for tort damage prescribed in § 2-9-108 (1), MCA. Each local government jurisdiction participating in any way in this agreement must defend and indemnify its own officers and agents from any claim for damages brought against an officer or agent for NWMDTF activities. This paragraph does not apply to P.16 on property damage.

21. This agreement is in effect for one year from July 1, 2020 to June 30, 2021.

March 13, 2020

To: Mayor & Council

From: City Manager Susan Nicosia

RE: Police Commission Appointment

The Mayor appoints members to the three member Police Commission with the consent of the City Council pursuant to City Code. Mr. Larry Wilson, a member of the commission is up for renewal and has expressed interested in being reappointed for another three year term ending May 2023.

Mr. Wilson has served on the Police Commission for over 30 years.

Council Action Requested: Approve 3 year reappointment of Mr. Larry Wilson, Police Commission

CITY OF COLUMBIA FALLS

NOTICE OF PUBLIC HEARING

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, March 10th, 2020 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on April 6, 2020 starting at 7:00 p.m. in the same location.

Request to establish a Planned Unit Development in the Columbia Falls Zoning Jurisdiction:

Ruis Holdings 540 Nucleus Ave LLC is requesting a Planned Unit Development overlay for the property located at 540 Nucleus Avenue which was the original Bank of Columbia Falls. The reason for the request is that the applicant would like the top of the roof structure to be 42'-8" in height where the maximum height without a PUD is 35-feet. The proposed development otherwise conforms to all of the zoning requirements. The property is described as Lots 1-15, Block 37, Columbia Falls Townsite in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons may testify at the hearing or submit written comments prior to the meeting. Written comment may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912. For more information call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

DATED this 13th day of February, 2020

Susan Nicosia

Susan Nicosia, City Manager/Planning & Zoning Administrator
COLUMBIA FALLS CITY-COUNTY PLANNING BOARD

Publish: Daily Interlake Sunday February 23rd 2020

March 13, 2020

To: Mayor & Council

From: City Manager Susan Nicosia

RE: Park Use – Change in Hours of Use – 11 pm

Mayor and Council:

The Columbia Falls Chamber has submitted a special use permit for three Outdoor Movie Nights at Marantette Park this summer. Saturday June 20th, July 18th and August 22nd have been scheduled for movie nights. The event will be held from 7 pm – 11pm. Last year's event was very well attended and went smoothly. The City received only positive comments after the event. City staff has reviewed the application for use and recommends approval of extending the hours for these community events.

City policy sets the hours for park use. As City Manager, I do not have the authority to amend those hours.

Council Action: Approve Marantette Park use to 11 pm for each community movie night event

Fiscal year history - July 1 - June 30th:

Fiscal Year	# permits	Residential Value	Commercial Value	total
06-07	92	$ 11,995,791	$ 635,299	$ 12,631,090
07-08	74	$ 7,895,864	$ 3,670,950	$ 11,566,814
08-09	48	$ 3,867,683	$ 1,245,032	$ 5,112,715
09-10	39	$ 2,951,689	$ 1,827,604	$ 4,779,293
10-11	34	$ 1,617,705	$ 1,772,400	$ 3,390,105
11-12	36	$ 930,919	$ 3,694,797	$ 4,625,716
12-13	41	$ 2,644,079	$ 237,380	$ 2,881,459
13-14	55	$ 5,592,207	$ 3,245,000	$ 8,837,207
14-15	61	$ 6,818,635	$ 3,420,800	$ 10,239,435
15-16	57	$ 5,959,810	$ 6,083,908	$ 12,043,718
16-17	57	$ 4,737,900	$ 1,669,725	$ 6,407,625
17-18	85	$ 8,857,881	$ 7,747,795	$ 16,605,676
18-19	55	$ 4,119,090	$ 7,200,949	$ 11,320,039
19-20 thru Feb	37	$ 2,465,174	$ 9,641,133	$ 12,106,307

130 6th STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

DATE: March 12, 2020
TO: Mayor and City Council
FROM: Sandy Carlson, Finance Director
Susan M. Nicosia, City Manager

RE: Financial Report – February 2020

Attached are the following condensed monthly reports for your review. Reports reflect activity from July 1, 2019 through February 29, 2020.

We have completed 66.67% of the fiscal year. The accounting system has been updated to include all budgetary information including line items as prepared by the City Manager and approved by Council. Reserves within the cash report have been updated to reflect the current budgeted amounts.

First report: Summary of **Revenues Budget and Actual** for the Month of February and Year to Date. In total, we have received 47% of total revenues budgeted compared to 60% for the prior year.

Second report: Summary of **Expenditures Budget and Actual** for the Month of February and Year to Date. There are no significant variances from anticipated expenditures/expenses. In total, we have committed 34% of the total expenditure budget compared to 45% for the prior year.

Third report: Detail revenue and expenditures/expense for the General Fund, Water Operating Fund, and Sewer Operating Fund. These reports show detail totals of revenues by source and expenditures/expenses by activity.

- The General Fund has incurred ($224,860) more in expenditures than revenues through February 2020, compared to ($221,832) last year for the same time period.
- The Water Fund reflects expenses exceeding revenues by ($20,403) to date compared to $171,471 revenues exceeding expenses in the prior year. Revenues are significantly behind compared to last year. Expenses are in line with revenues. Cash transfer of funds for Well#3 engineering has not yet occurred.
- The Sewer Fund reflects YTD revenues exceeding expenses by $37,946 compared to $143,458 in the prior year. Lift Station #2 project has a significant impact this year.

Fourth report: The Cash Balance report for February 2020 has been provided as a separate report for your review. Total reconciled cash/investments equal $8,477,412 compared to $7,808,251 from one year ago. The City as of February 29, 2020 had invested $6,179,086 in STIP (February average rate was 1.6666% – again decreasing from prior months), $215,174 in Glacier Bank, MBS various term investments of $2,083,152 with rates ranging from 1.4% to 2.0%. Recently we had two investments called. Rates for reinvestment opportunities are significantly less.

Should you have any questions on these reports or any financial matter, please do not hesitate to contact me via email: carlsons@cityofcolumbiafalls.com or by phone at 406-892-4327.

03/12/20 CITY OF COLUMBIA FALLS
14:49:36 Statement of Revenue Budget vs Actuals Report ID: B110F
For the Accounting Period: 2 / 20

Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
1000 GENERAL FUND	59,615.36	1,461,762.31	2,887,496.00	1,425,733.69	51 %
2310 TAX INCREMENT DISTRICT FUND	4,372.06	260,207.11	472,500.00	212,292.89	55 %
2311 TEDD-INDUSTRIAL PARK	7.46	1,507.06	1,734.00	226.94	87 %
2372 PERMISSIVE MEDICAL LEVY	888.43	96,132.18	173,028.00	76,895.82	56 %
2394 BUILDING CODE ENFORCEMENT FUND	5,447.40	108,110.21	142,000.00	33,889.79	76 %
2400 SPECIAL LIGHTING DISTRICT FUND	196.10	20,207.08	30,619.00	10,411.92	66 %
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	4,153.35	207,760.67	359,823.00	152,062.33	58 %
2700 CEDAR CREEK TRUST	1,587.81	15,889.93	141,243.00	125,353.07	11 %
2820 GAS TAX FUND	7,885.42	63,083.36	94,625.00	31,541.64	67 %
2821 Special Road/Street Allocation Program	0.00	77,448.50	77,448.00	-0.50	100 %
2917 CRIME VICTIMS ASSISTANCE FUND	480.00	3,276.00	6,000.00	2,724.00	55 %
3020 GO Street Improvements	459.25	49,339.78	87,696.00	38,356.22	56 %
3534 SID 34 FUND - 5th Avenue Water Main	4.94	3,312.38	5,715.00	2,402.62	58 %
3536 SID 36 FUND - Talbott & 4th Avenue Water Main	5.09	4,383.95	3,801.00	-582.95	115 %
3538 SID 38 FUND - Riverwood	27.12	16,778.17	29,731.00	12,952.83	56 %
4000 CAPITAL PROJECTS FUND - Building Improvements	152.89	58,530.84	116,000.00	57,469.16	50 %
4010 CAPITAL PROJECTS FUND - Parks Improvements	474.25	4,070.12	8,500.00	4,429.88	48 %
4020 CAPITAL PROJECTS FUND - General Equipment	319.20	99,886.73	173,083.00	73,196.27	58 %
4040 CAPITAL PROJECTS FUND - Street Construction	563.93	4,861.46	2,500.00	-2,361.46	194 %
5210 WATER ENTERPRISE FUND	46,396.12	537,580.42	2,314,171.00	1,776,590.58	23 %
5211 WATER CAPITAL EXPANSION	4,412.73	55,696.53	165,000.00	109,303.47	34 %
5310 SEWER ENTERPRISE FUND	85,044.19	875,317.52	1,190,688.00	315,370.48	74 %
5311 SEWER CAPITAL EXPANSION	3,350.24	44,279.48	170,000.00	125,720.52	26 %
7120 FIRE RELIEF DISABILITY/PENSION FUND	247.47	32,878.64	69,134.00	36,255.36	48 %
Grand Total:	226,090.81	4,102,300.43	8,722,535.00	4,620,234.57	47 %

03/12/20 CITY OF COLUMBIA FALLS
14:50:59 Statement of Expenditure - Budget vs. Actual Report Report ID: B100F
For the Accounting Period: 2 / 20

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL FUND	158,862.67	1,686,622.52	3,255,384.00	3,255,384.00	1,568,761.48	52 %
2310 TAX INCREMENT DISTRICT FUND	0.00	0.00	194,138.00	440,000.00	440,000.00	0 %
2372 PERMISSIVE MEDICAL LEVY	0.00	97,034.29	200,450.00	200,450.00	103,415.71	48 %
2394 BUILDING CODE ENFORCEMENT FUND	4,644.83	89,588.42	130,796.00	130,796.00	41,207.58	68 %
2400 SPECIAL LIGHTING DISTRICT FUND	2,784.99	19,635.05	49,883.00	49,883.00	30,247.95	39 %
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	29,730.18	228,683.28	468,913.00	468,913.00	240,229.72	49 %
2700 CEDAR CREEK TRUST	0.00	4,762.50	174,223.00	174,223.00	169,460.50	3 %
2820 GAS TAX FUND	15,632.49	42,772.89	164,703.00	164,703.00	121,930.11	26 %
2821 Special Road/Street Allocation Program	0.00	76,931.02	77,448.00	77,448.00	516.98	99 %
2917 CRIME VICTIMS ASSISTANCE FUND	480.00	3,276.00	6,000.00	6,000.00	2,724.00	55 %
2940 CDBG-HOME INVESTMENT PARTNERSHIP PROGRAM	0.00	0.00	120,508.00	120,508.00	120,508.00	0 %
3020 GO Street Improvements	0.00	61,762.35	87,987.00	87,987.00	26,224.65	70 %
3534 SID 34 FUND - 5th Avenue Water Main	0.00	0.00	5,715.00	5,715.00	5,715.00	0 %
3536 SID 36 FUND - Talbott & 4th Avenue Water	0.00	1,991.95	3,801.00	3,801.00	1,809.05	52 %
3538 SID 38 FUND - Riverwood	0.00	14,899.64	29,731.00	29,731.00	14,831.36	50 %
4000 CAPITAL PROJECTS FUND - Building	0.00	0.00	140,000.00	140,000.00	140,000.00	0 %
4010 CAPITAL PROJECTS FUND - Parks Improvements	0.00	1,057.18	165,000.00	165,000.00	163,942.82	1 %
4020 CAPITAL PROJECTS FUND - General Equipment	0.00	13,495.00	152,200.00	152,200.00	138,705.00	9 %
4040 CAPITAL PROJECTS FUND - Street Construction	0.00	6,800.76	307,589.00	307,589.00	300,788.24	2 %
5210 WATER ENTERPRISE FUND	76,973.17	557,983.57	2,396,475.00	2,396,475.00	1,838,491.43	23 %
5211 WATER CAPITAL EXPANSION	0.00	0.00	800,000.00	800,000.00	800,000.00	0 %
5310 SEWER ENTERPRISE FUND	52,977.53	837,371.66	1,946,313.00	1,946,313.00	1,108,941.34	43 %
5311 SEWER CAPITAL EXPANSION	0.00	114,300.00	114,300.00	114,300.00	0.00	100 %
7120 FIRE RELIEF DISABILITY/PENSION FUND	0.00	0.00	69,134.00	69,134.00	69,134.00	0 %

1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
311010 Real Property Taxes	693,314.83	948.66	6,737.52	5,788.86	699,103.69
311020 Personal Property Taxes	20,120.77	0.00	205.84	205.84	20,326.61
312000 Penalty & Interest on Delinquent	1,832.78	0.00	137.40	137.40	1,970.18
322010 Alcoholic Beverage Licenses and	6,375.00	0.00	0.00	0.00	6,375.00
322020 Professional Business Licenses	6,935.00	0.00	480.00	480.00	7,415.00
322030 General Business Licenses	8,422.50	0.00	332.50	332.50	8,755.00
323060 Non-Exclusive Cable TV Franchise	23,698.89	0.00	12,265.79	12,265.79	35,964.68
331112 Stonegarden Grant	0.00	0.00	0.00	0.00	0.00
331113 FEMA GRANT	0.00	0.00	14,991.30	14,991.30	14,991.30
331179 Alcohol Compliance Check Program	1,900.00	0.00	0.00	0.00	1,900.00
334000 State Grants/Hwy Safety	3,820.50	0.00	2,285.14	2,285.14	6,105.64
334122 DNRC Grant	0.00	0.00	750.00	750.00	750.00
334125 Fish, Wildlife & Parks Grant	5,354.46	0.00	0.00	0.00	5,354.46
335120 Gambling Licenses & Permits	18,825.00	0.00	150.00	150.00	18,975.00
335230 State Entitlement	370,166.94	0.00	0.00	0.00	370,166.94
336020 State On-Behalf Retirement	0.00	0.00	0.00	0.00	0.00
337340 Flathead County (EMS)	0.00	0.00	3,668.08	3,668.08	3,668.08
337350 Flathead County (SRO)	0.00	0.00	0.00	0.00	0.00
337360 School District #6 (SRO)	0.00	0.00	0.00	0.00	0.00
341000 General Miscellaneous (Copies,	1,469.01	0.00	221.76	221.76	1,690.77
341070 Planning and Zoning Fees	18,982.50	0.00	525.00	525.00	19,507.50
342020 Special Fire Protection Services	21,250.00	0.00	0.00	0.00	21,250.00
342021 Fire Protective Inspections	12,539.00	0.00	375.00	375.00	12,914.00
346030 Swimming Pool User Fees	5,493.65	0.00	0.00	0.00	5,493.65
346031 Parks Use Permits/Fees	1,450.00	0.00	25.00	25.00	1,475.00
346032 Pool Concession Fees	435.67	0.00	0.00	0.00	435.67
346033 Swim Lessons	2,280.00	0.00	0.00	0.00	2,280.00
346034 Individual Swim Pass	32.00	0.00	0.00	0.00	32.00
346035 Lap Swim Pass	38.00	0.00	0.00	0.00	38.00
346036 Family Swim Pass	525.00	0.00	0.00	0.00	525.00
346037 Pool Parties	700.00	0.00	0.00	0.00	700.00
346050 Swim Team Agreement	0.00	0.00	0.00	0.00	0.00
351030 City Courts Fines & Forfeitures	81,908.55	0.00	15,015.90	15,015.90	96,924.45
351031 Court Fines Surcharge	3,890.00	0.00	760.00	760.00	4,650.00
351034 Court Administration Costs	451.40	0.00	30.00	30.00	481.40
362000 Refunds, Rebates, Dividends	465.52	0.00	0.00	0.00	465.52
366000 Miscellaneous	363.10	0.00	139.75	139.75	502.85
367000 Sale of Junk/Old Supplies for	428.60	0.00	0.00	0.00	428.60
371010 Investment Earnings	10,893.96	0.00	1,468.04	1,468.04	12,362.00
383000 Interfund Operating Transfer	77,784.32	0.00	0.00	0.00	77,784.32
Total REVENUE	1,402,146.95	948.66	60,564.02	59,615.36	1,461,762.31
EXPENDITURES					
410100 LEGISLATIVE SERVICES	18,863.41	4,789.51	0.00	4,789.51	23,652.92
410131 Tree City Program (Tree Board)	8,139.77	746.01	0.00	746.01	8,885.78
410132 Arbor Day (Tree Board)	0.00	0.00	0.00	0.00	0.00
410360 CITY COURT	97,331.81	13,462.02	0.00	13,462.02	110,793.83
410365 CITY COURT PROSECUTION	24,184.39	3,400.75	0.00	3,400.75	27,585.14

1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
410400 ADMINISTRATIVE SERVICES	22,030.90	3,025.92	231.16	2,794.76	24,825.66
410500 DEPT. OF FINANCE	99,603.45	11,733.22	0.00	11,733.22	111,336.67
410580 Computer Systems & Programs	11,200.95	1,124.99	0.00	1,124.99	12,325.94
411000 PLANNING & ZONING	34,910.64	2,531.00	0.00	2,531.00	37,441.64
411100 LEGAL SERVICES	18,037.55	1,888.30	0.00	1,888.30	19,925.85
411200 FACILITIES ADMINISTRATION	47,631.87	5,881.82	0.00	5,881.82	53,513.69
411800 Employee Asst Program & Flex Plan	1,180.00	0.00	0.00	0.00	1,180.00
420100 LAW ENFORCEMENT SERVICES	611,868.52	81,260.34	0.00	81,260.34	693,128.86
420160 COMMUNICATIONS/DISPATCH	64,781.30	0.00	0.00	0.00	64,781.30
420400 FIRE PROTECTION & CONTROL	101,325.79	22,542.21	189.98	22,352.23	123,678.02
420730 Emergency Medical Services	6,582.45	420.00	0.00	420.00	7,002.45
430400 Transit Systems	5,500.00	0.00	0.00	0.00	5,500.00
431100 WEED CONTROL	99.99	0.00	0.00	0.00	99.99
431200 Flood Control-High Hazard Dam	1,858.67	251.09	0.00	251.09	2,109.76
440600 ANIMAL CONTROL SERVICES	0.00	4,250.00	0.00	4,250.00	4,250.00
460400 PARK & RECREATION SERVICES	77,414.04	1,658.11	0.00	1,658.11	79,072.15
460445 SWIMMING POOL	41,981.79	318.52	0.00	318.52	42,300.31
490500 Other Debt Service Payments	14,976.74	0.00	0.00	0.00	14,976.74
510100 SPECIAL ASSESSMENTS	8,546.86	0.00	0.00	0.00	8,546.86
510300 ORDINANCE CODIFICATION/CONSULTANTS	0.00	0.00	0.00	0.00	0.00
510330 Comprehensive Liability Insurance	77,745.96	0.00	0.00	0.00	77,745.96
510620 TERMINATION COSTS	0.00	0.00	0.00	0.00	0.00
521000 INTERFUND OPERATING TRANSFERS OUT	131,963.00	0.00	0.00	0.00	131,963.00
Total EXPENDITURES	1,527,759.85	159,283.81	421.14	158,862.67	1,686,622.52

Revenue less Expenditures Current Month (99,247.31)

Revenue less Expenditures Year to Date (224,860.21)

03/12/20 CITY OF COLUMBIA FALLS
14:52:24 Revenue/Expenditure Ledger Report ID: L120
For the Accounting Period: 2 / 20

5210 WATER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
334122 DNRC Grant	0.00	0.00	0.00	0.00	0.00
343020 Water Administration Fee	0.00	0.00	0.00	0.00	0.00
343021 Metered Water Sales	435,954.00	0.00	43,278.76	43,278.76	479,232.76
343022 Water Testing Charge - 75-6-108	4,240.00	0.00	0.00	0.00	4,240.00
343024 Sale of Materials, Supplies & Misc.	11,476.29	0.00	984.50	984.50	12,460.79
343025 Water Permit Fees	750.00	0.00	50.00	50.00	800.00
343026 Water Connection Fees/New	3,957.58	0.00	270.00	270.00	4,227.58
343027 Repairs/Materials & Supplies	17,493.24	0.00	0.00	0.00	17,493.24
343028 Late Charges/Disconnect &	6,059.03	9.00	670.02	661.02	6,720.05
362000 Refunds, Rebates, Dividends	1,348.30	0.00	0.00	0.00	1,348.30
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
366000 Miscellaneous	0.02	0.00	0.00	0.00	0.02
371010 Investment Earnings	9,905.84	0.00	1,151.84	1,151.84	11,057.68
381070 Proceeds from Loans	0.00	0.00	0.00	0.00	0.00
382010 Sale of General Fixed Assets	0.00	0.00	0.00	0.00	0.00
383000 Interfund Operating Transfer	0.00	0.00	0.00	0.00	0.00
Total REVENUE	491,184.30	9.00	46,405.12	46,396.12	537,580.42
EXPENDITURES					
430500 Water Operating	363,196.67	66,274.02	49.99	66,224.03	429,420.70
430560 Administration	45,846.30	6,223.05	0.00	6,223.05	52,069.35
430570 Water Customer Accounting &	43,671.25	4,526.09	0.00	4,526.09	48,197.34
490210 Revenue Bonds, Series 2005	15,968.75	0.00	0.00	0.00	15,968.75
510330 Comprehensive Liability Insurance	12,327.43	0.00	0.00	0.00	12,327.43
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	481,010.40	77,023.16	49.99	76,973.17	557,983.57

Revenue less Expenditures Current Month (30,577.05)

Revenue less Expenditures Year to Date (20,403.15)

5310 SEWER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
343030 Sewer Administrative Fees	50.00	0.00	0.00	0.00	50.00
343031 Sewer Service Charges	638,820.00	0.00	82,963.77	82,963.77	721,783.77
343032 Sewer Connection Fees/New	2,300.00	0.00	150.00	150.00	2,450.00
343033 Sewer Permit Fees	700.00	0.00	50.00	50.00	750.00
343035 Sale of Materials, Supplies & Misc.	667.38	0.00	70.34	70.34	737.72
343038 Disposal Fee Agreements	16,309.43	0.00	0.00	0.00	16,309.43
362000 Refunds, Rebates, Dividends	2,908.50	0.00	0.00	0.00	2,908.50
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
371010 Investment Earnings	14,218.02	0.00	1,810.08	1,810.08	16,028.10
383000 Interfund Operating Transfer	114,300.00	0.00	0.00	0.00	114,300.00
Total REVENUE	790,273.33	0.00	85,044.19	85,044.19	875,317.52
EXPENDITURES					
430600 Sewer Operating	557,776.43	42,230.45	0.00	42,230.45	600,006.88
430610 Sewer Administration	45,841.90	6,223.05	0.00	6,223.05	52,064.95
430670 Sewer Customer Accounting &	43,661.17	4,524.03	0.00	4,524.03	48,185.20
490200 Revenue Bonds, Series 2000	84,670.00	0.00	0.00	0.00	84,670.00
490215 Revenue Bonds, Series 2009	23,578.75	0.00	0.00	0.00	23,578.75
510330 Comprehensive Liability Insurance	28,865.88	0.00	0.00	0.00	28,865.88
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	784,394.13	52,977.53	0.00	52,977.53	837,371.66

Revenue less Expenditures Current Month 32,066.66

Revenue less Expenditures Year to Date 37,945.86

Grand Total Revenue less Expenditures Current Month (97,757.70)

Grand Total Revenue less Expenditures Year to Date (207,317.50)

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL FUND						
101000 CASH/CASH EQUIVALENTS	265,113.48	61,280.99	0.00	461.47	180,066.86	145,866.14
102000 CASH - RESERVE	659,300.00	0.00	0.00	0.00	0.00	659,300.00
102015 Cash-Restricted for	24,183.56	0.00	0.00	0.00	0.00	24,183.56
102200 CASH - RESTRICTED DONATIONS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
103000 CASH - CHANGE FUND/PETTY CASH	200.00	0.00	0.00	0.00	0.00	200.00
Total Fund	949,797.04	61,280.99		461.47	180,066.86	830,549.70
2310 TAX INCREMENT DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	449,973.01	4,372.06	0.00	226,638.00	0.00	227,707.07
102000 CASH - RESERVE	0.00	226,638.00	0.00	0.00	0.00	226,638.00
Total Fund	449,973.01	231,010.06		226,638.00		454,345.07
2311 TEDD-INDUSTRIAL PARK						
101000 CASH/CASH EQUIVALENTS	1,500.07	7.46	0.00	1,734.00	0.00	-226.47
102000 CASH - RESERVE	3,835.00	1,734.00	0.00	0.00	0.00	5,569.00
Total Fund	5,335.07	1,741.46		1,734.00		5,342.53
2372 PERMISSIVE MEDICAL LEVY						
101000 CASH/CASH EQUIVALENTS	25,631.61	917.36	0.00	28.93	0.00	26,520.04
102000 CASH - RESERVE	7,798.00	0.00	0.00	0.00	0.00	7,798.00
Total Fund	33,429.61	917.36		28.93		34,318.04
2394 BUILDING CODE ENFORCEMENT FUND						
101000 CASH/CASH EQUIVALENTS	6,750.35	5,447.40	0.00	0.00	4,878.82	7,318.93
102000 CASH - RESERVE	131,176.00	0.00	0.00	0.00	0.00	131,176.00
Total Fund	137,926.35	5,447.40			4,878.82	138,494.93
2400 SPECIAL LIGHTING DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	25,226.36	196.10	0.00	0.00	5,585.99	19,836.47
102000 CASH - RESERVE	20,772.00	0.00	0.00	0.00	0.00	20,772.00
Total Fund	45,998.36	196.10			5,585.99	40,608.47
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	115,234.08	4,153.35	65.00	0.00	28,988.39	90,464.04
102000 CASH - RESERVE	86,109.00	0.00	0.00	0.00	0.00	86,109.00
Total Fund	201,343.08	4,153.35	65.00		28,988.39	176,573.04
2700 CEDAR CREEK TRUST						
101000 CASH/CASH EQUIVALENTS	111,618.88	1,587.81	0.00	0.00	0.00	113,206.69
102030 Cash/Investments-Restricted	1,024,444.26	0.00	0.00	0.00	0.00	1,024,444.26
Total Fund	1,136,063.14	1,587.81				1,137,650.95
2820 GAS TAX FUND						
101000 CASH/CASH EQUIVALENTS	98,135.15	7,885.42	0.00	0.00	5,747.79	100,272.78
2821 Special Road/Street Allocation Program						
101000 CASH/CASH EQUIVALENTS	517.48	0.00	0.00	0.00	0.00	517.48
2917 CRIME VICTIMS ASSISTANCE FUND						
101000 CASH/CASH EQUIVALENTS	0.00	480.00	0.00	0.00	480.00	0.00
2940 CDBG-HOME INVESTMENT PARTNERSHIP PROGRAM GRANT FUND						
101000 CASH/CASH EQUIVALENTS	120,508.00	0.00	0.00	0.00	0.00	120,508.00
3020 GO Street Improvements						
101000 CASH/CASH EQUIVALENTS	8,115.78	490.21	0.00	30.96	20,706.63	-12,131.60
102000 CASH - RESERVE	43,000.00	0.00	0.00	0.00	0.00	43,000.00
Total Fund	51,115.78	490.21		30.96	20,706.63	30,868.40

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
3534 SID 34 FUND - 5th Avenue Water Main						
101000 CASH/CASH EQUIVALENTS	3,537.79	4.94	0.00	0.00	0.00	3,542.73
3536 SID 36 FUND - Talbott & 4th Avenue Water Main						
101000 CASH/CASH EQUIVALENTS	3,641.40	5.09	0.00	0.00	0.00	3,646.49
3538 SID 38 FUND - Riverwood						
101000 CASH/CASH EQUIVALENTS	2,404.43	27.12	0.00	0.00	0.00	2,431.55
102010 CASH - SID RESTRICTED BOND	17,000.00	0.00	0.00	0.00	0.00	17,000.00
Total Fund	19,404.43	27.12				19,431.55
4000 CAPITAL PROJECTS FUND - Building Improvements						
101000 CASH/CASH EQUIVALENTS	82,377.84	152.89	0.00	0.00	0.00	82,530.73
102000 CASH - RESERVE	27,010.00	0.00	0.00	0.00	0.00	27,010.00
Total Fund	109,387.84	152.89				109,540.73
4010 CAPITAL PROJECTS FUND - Parks Improvements						
101000 CASH/CASH EQUIVALENTS	159,039.04	474.25	0.00	0.00	0.00	159,513.29
102000 CASH - RESERVE	180,279.00	0.00	0.00	0.00	0.00	180,279.00
Total Fund	339,318.04	474.25				339,792.29
4020 CAPITAL PROJECTS FUND - General Equipment						
101000 CASH/CASH EQUIVALENTS	65,189.93	319.20	0.00	0.00	0.00	65,509.13
102000 CASH - RESERVE	163,194.00	0.00	0.00	0.00	0.00	163,194.00
Total Fund	228,383.93	319.20				228,703.13
4040 CAPITAL PROJECTS FUND - Street Construction						
101000 CASH/CASH EQUIVALENTS	302,586.69	563.93	0.00	0.00	0.00	303,150.62
102016 CASH-RESTRICTED RR STREET	100,900.00	0.00	0.00	0.00	0.00	100,900.00
Total Fund	403,486.69	563.93				404,050.62
5210 WATER ENTERPRISE FUND						
101000 CASH/CASH EQUIVALENTS	206,443.88	45,714.50	49.99	2,432.19	108,438.41	141,337.77
102222 CASH - Bond Reserve, 2005	35,308.00	0.00	0.00	0.00	0.00	35,308.00
102230 CASH - Surplus Capital	261,733.25	0.00	0.00	0.00	0.00	261,733.25
102240 CASH - Replacement &	386,754.00	0.00	0.00	0.00	0.00	386,754.00
103000 CASH - CHANGE FUND/PETTY CASH	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	890,389.13	45,714.50	49.99	2,432.19	108,438.41	825,283.02
5211 WATER CAPITAL EXPANSION						
102230 CASH - Surplus Capital	1,402,712.41	4,412.73	0.00	0.00	0.00	1,407,125.14
5310 SEWER ENTERPRISE FUND						
101000 CASH/CASH EQUIVALENTS	23,013.13	76,644.53	630.94	0.00	55,210.06	45,078.54
102220 CASH - Bond Reserve, 2000	183,940.00	0.00	0.00	0.00	0.00	183,940.00
102225 Cash-Bond Reserve - 2009 Series	72,111.25	0.00	0.00	0.00	0.00	72,111.25
102230 CASH - Surplus Capital	313,893.54	0.00	0.00	0.00	0.00	313,893.54
102235 CASH - Restricted WWTP	481,734.52	0.00	0.00	0.00	0.00	481,734.52
102240 CASH - Replacement &	200,000.00	0.00	0.00	0.00	0.00	200,000.00
103000 CASH - CHANGE FUND/PETTY CASH	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	1,274,842.44	76,644.53	630.94		55,210.06	1,296,907.85
5311 SEWER CAPITAL EXPANSION						
102230 CASH - Surplus Capital	720,676.95	3,350.24	0.00	0.00	0.00	724,027.19
7120 FIRE RELIEF DISABILITY/PENSION FUND						
101000 CASH/CASH EQUIVALENTS	5,391.98	265.83	0.00	18.00	5,385.02	254.79

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
7196 FLEXIBLE SPENDING ACCOUNT						
105100 Amount held by Flex Plan	8,916.02	0.00	0.00	1,312.85	0.00	7,603.17
7910 PAYROLL FUND						
101000 CASH/CASH EQUIVALENTS	24,643.15	432.00	196,526.87	188,061.84	0.00	33,540.18
7930 CLAIMS FUND						
101000 CASH/CASH EQUIVALENTS	6,742.22	0.00	218,215.17	221,043.37	0.00	3,914.02
Totals	8,671,616.49	447,557.41	415,487.97	641,761.61	415,487.97	8,477,412.29

*** Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure in manual or call for more details.

Columbia Falls Police Department
Monthly Activity Report
February 2020

Police	February					5 Year Average
	2020	2019	2018	2017	2016	
Arrests (Total)	39	33	22	21	18	27
Adult	30	29	18	20	16	23
Juvenile	9	4	4	1	2	4
Accidents Investigated	10	24	16	27	8	17
Stolen Property (Value)	122	78	3232	2452	4790	2135
Stolen Property (Recovered)	0	28	0	1030	2360	684
Criminal Mischief (Incidents)	1	2	1	0	2	1
Damage Amount	850	1000	0	0	300	430
Misdemeanor Citations Issued	90	83	72	121	215	116
Traffic Offenses	84	72	64	107	204	106
Cell Pnone Viol.	14	0	2	3	6	5
DUI Offenses	4	3	2	2	6	3
Drug Offenses	7	6	2	1	4	4
Traffic Stops	169	174	136	151	312	188
Court Fines and Forfeitures	14,778	11,077	12,904	12,559	20,725	14409
Miles Patrolled	7,487	6,393	4,832	5,689	6,650	6210
911 Phone Calls	96	98	71	75	49	78
Incident Reports	699	764	664	786	693	721
Domestic Abuse/Assaults	35	29	22	15	21	24
Felony Investigations/Arrests	4	4	6	1	9	5
Business Checks	63	71	60	87	40	64
Welfare Checks	6	13	4	4	8	7
Citizen Assist	43	55	60	93	60	62
Agency Assist	40	49	53	62	29	47

CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
For
March 16, 2020 Agenda

Regular Correspondence:

03/09/2020 Newsletter from Rail Passengers Association
03/09/2020 Letter of updates from American Red Cross
03/09/2020 Letter from DEQ on city application for DWSRF funding
03/06/2020 Letter from Jill Alexander – traffic flow at Nucleus Ave and Smiths
03/05/220 Email from Patrick Copeland-Malone – COVID-19
02/27/2020 Newsletter from Glacier National Park
02/24/2020 FEC Annual Members Meeting
02/18/2020 Montana Department of Commerce notification of declined bonding funds
02/15/2020 DEQ Annual review of monitoring parameter exceedances for MPDES permit
02/14/2020 DEQ Water quality standards for a public comment period of 60 days