ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
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CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, JUNE 02, 2025
COUNCIL CHAMBERS CITY HALL

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Robinson, Shepard)

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

1. Approval of Claims - June 2, 2025 - $163,098.14
2. Approval of Payroll Claims - May 21, 2025 - $3,812.94
3. Approval of Payroll Claims - May 23, 2025 - $188,801.68
4. Approval of Regular Council Minutes - May 19, 2025
5. Approval of the 2025 Swim Team MOU

VISITORS/PUBLIC COMMENT (Items not on agenda)

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

6. Notice of Public Hearing - A Zone Change Request from the Existing CI-1 (Light Industrial) to CB-2 (General Commercial)

UNFINISHED BUSINESS:

NEW BUSINESS:

7. Flathead County Election Administrator-Upcoming Municipal Election

ORDINANCES / RESOLUTIONS:

8. Resolution #1941 - Amending the Growth Policy Map at 394 Railroad Street

9. Resolution #1942 - Preliminary Plat of Railroad Park Homes

10. Ordinance #833 - First Reading - Amending the Columbia Falls Zoning Map from CB-2 to CR-5

11. Resolution #1943 - Budget Amendment for the Fiscal Year 24-25 Budget for adjustments to the Resort Tax Fund and Capital Projects Fund

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

12. City Manager Report

CITY ATTORNEY REPORT

MISCELLANEOUS

13. Correspondence

ADJOURN

Next Scheduled Meetings:
City Council - Regular Meeting, **Monday, June 16, 2025 - 7:00 PM**
Planning Commission - **Thursday, June 12, 2025 - 6:00 PM**
Local Gov't Study Commission - **Wednesday, June 11, 2025 - 5:00 PM**

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
47446	E	997 CENTURYLINK - ELECTRONIC PAY	599.94							
		051825 05/18/25 CRT-05/18/25-06/17/25	34.60			1000	410360	345		101000
		051825 05/18/25 PD-05/18/25-06/17/25	133.83			1000	420100	345		101000
		051825 05/18/25 FD-05/18/25-06/17/25	80.10			1000	420400	345		101000
		051825 05/18/25 POOL-05/18/25-06/17/25	43.78			1000	460445	345		101000
		051825 05/18/25 STRTS-05/18/25-06/17/25	79.15			2500	430200	345		101000
		051825 05/18/25 WTR-05/18/25-06/17/25	47.97			5210	430500	345		101000
		051825 05/18/25 SWR-05/18/25-06/17/25	116.57			5310	430600	345		101000
		051825 05/18/25 COMP SER-05/18/25-06/17/25	63.94			1000	410580	345		101000
		Total for Vendor:	599.94							
47450	E	3028 CENTURYLINK - LUMEN - ELECTRONIC	378.47							
FIBER AND DATA ONLINE										
		736651516 05/16/25 COMP-04/16/25-05/16/25	378.47			1000	410580	345		101000
		Total for Vendor:	378.47							
47438		14 CITY OF COLUMBIA FALLS	1,711.12							
		052325 05/23/25 FAC-04/19/25-05/18/25	183.45			1000	411200	342		101000
		052325 05/23/25 FD-04/19/25-05/18/25	33.52			1000	420400	342		101000
		052325 05/23/25 STRS-04/19/25-05/18/25	95.82			2500	430200	342		101000
		052325 05/23/25 WTR-04/19/25-05/18/25	58.50			5210	430500	342		101000
		052325 05/23/25 SWR-04/19/25-05/18/25	108.14			5310	430600	342		101000
		052325 05/23/25 PRK-04/19/25-05/18/25	813.26			1000	460400	342		101000
		052325 05/23/25 POOL-04/19/25-05/18/25	418.43			1000	460445	342		101000
		Total for Vendor:	1,711.12							
47460		2943 CORE & MAIN LP	87.14							
GRIT CLASSIFIER										
		993108 05/16/25 WTR-PVC/SOCKET RING-GRIT CLASS	87.14			5310	430600	934		101000
		Total for Vendor:	87.14							
47415		2889 DAKOTA SUPPLY GROUP	21.76							
GRIT CLASSIFIER										
		104689333. 05/08/25 SWR-LASCO PVC 3"-GRIT CLAS	21.76			5310	430600	934		101000
		Total for Vendor:	21.76							

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
47453		3221 DALIMATA, JACOB	792.13							
Field Training officer Course May 12th-16th										
		051925 05/19/25 PD-DALIMATA/TRAVEL MEALS	782.41			1000	420100	380		101000
		052725 05/27/25 PD-FOOD DETAINED WOMAN	9.72			1000	420100	210		101000
		Total for Vendor:	792.13							
47416		3253 DANA SAFETY SUPPLY INC	3,886.48							
FLATHEAD ELECTRIC ROUND-UP FOR SAFETY GRANT PURCHASE										
		965161 05/28/25 PD-JERSEY TACTCAL/MOUNT	3,886.48*			1000	420100	220		101000
		Total for Vendor:	3,886.48							
47468		999999 DEMONGIN, SCOTT & JACQUELINE	599.60							
REFUND SPRINKLING FROM '22-'24										
		053025 05/30/25 WTR-REFUND FOR IRRIGATION	599.60			5210	214010			101000
		Total for Vendor:	599.60							
47414		227 DORSEY & WHITNEY LLP	15,000.00							
		4078929 05/19/25 SWR-BOND COUNSEL	15,000.00			5310	430600	350		101000
		Total for Vendor:	15,000.00							
47417		1551 ESRI	460.00							
ARCGIS DESKTOP BASIC SINGLE USE PRIMARY MAINTENANCE ANNUAL RENEWAL FEE										
		900020437 05/14/25 STRS-05/22/25-05/21/26	153.33			2500	430200	355		101000
		900020437 05/14/25 WTR-05/22/24 TO 05/21/25	153.33			5210	430500	355		101000
		900020437 05/14/25 SWR-05/22/24 TO 05/21/25	153.34			5310	430600	355		101000
		Total for Vendor:	460.00							
47413		438 FERGUSON WATERWORKS	10,732.89							
		0923467 05/14/25 STR-PIPE WRCH	133.91			2500	430200	240		101000
		0923575 05/16/25 WTR-6" VALVES	2,687.74*			5210	430500	240		101000
		3636675 04/25/25 FAC-FLUSHOMETERS	398.00			1000	411200	240		101000
		0917150 05/22/25 WTR-HYDRANTS 5' (2)	7,513.24*			5210	430500	240		101000
		Total for Vendor:	10,732.89							

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47466	E	2961 FIRST BANKCARD-ELECTRONIC PYMT	4,363.37							
		1470340 04/23/25 WTR-C.DZIUK LICENSE	69.03			5210	430500	380		101000
		200016554 04/24/25 WTR-TRAININ C.DZUIK	215.00			5210	430500	380		101000
		1861845 04/24/25 WTR-SCREEN PROTECTOR/CASE	15.53			5210	430500	220		101000
		051325 05/13/25 WTR-TRAINING C.DZUIK	350.00			5210	430500	380		101000
		1549045 05/01/25 WTR-LICENSE C.MURPHY	69.03			5210	430500	380		101000
		050225 05/02/25 COMP-E-MAIL	151.00			1000	410580	355		101000
		53084 05/02/25 FD-BUMBER FOR #401 2014 F150	149.81			1000	420400	232		101000
		1977823 05/06/25 FD-MOP HEADS	23.98			1000	420400	224		101000
		052925 05/29/25 PD-R.THOMPSON HOTEL TRAINING	360.40			1000	420100	380		101000
		83236357 05/08/25 COMP-MONITOR (5)	849.95			1000	410580	212		101000
		763140 05/09/25 PRK-DOG BAGS	598.36			1000	460400	220		101000
		13479036 05/08/25 COMP-MONITOR (2) WEBCAM (3)	734.95			1000	410580	212		101000
		1244241165 05/14/25 ADMIN-LOCAL GOV PROF SERVI	325.00			1000	410400	335		101000
		12254277 05/15/25 FD-HITCH RECEIVER	166.17			1000	420400	232		101000
		5760669 05/15/25 PRK-MOWER BLADE	84.96			1000	460400	240		101000
		3663408 05/15/25 WTR-ETHERNET CABLE	3.83			5210	430500	220		101000
		3663408 05/15/25 SWR-ETHERNET CABLE	3.83			5310	430600	220		101000
		30750527 05/15/25 COMP-MONITOR CONVERTER (5)	115.19			1000	410580	212		101000
		4823425 05/16/25 PD-BATTERIES/BINDERS/GLUE/HD	71.37			1000	420100	210		101000
		052125 05/21/25 FD-EGGS	5.98			1000	420400	380		101000
		Total for Vendor:	4,363.37							
47419		3104 FIRST CALL COMPUTER SOLUTIONS,	127.73							
WORK STATION RUNNING SLOW										
		105118 05/13/25 COMPUTER IT-SUPPORT	127.73			1000	410580	212		101000
		Total for Vendor:	127.73							
47440		1892 FLATHEAD COUNTY	150.00							
		6518 05/16/25 OWNERSHIP LIST-2155 CFALLSLLC	75.00			1000	411000	390		101000
		6519 05/16/25 OWNERSHIP LIST-JL JAMMERS 661	75.00			1000	411000	390		101000
		Total for Vendor:	150.00							

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object	Proj	Cash Account
47464		22 FLATHEAD COUNTY CLERK & RECORDER	26.00						
15 16th street East									
		1104615 05/05/25 SWR-WAIVER OF PROTEST	26.00*			5310 430600	390		101000
		Total for Vendor:	26.00						
47456		2814 FLATHEAD PEST SOLUTIONS	83.00						
		19285 05/28/25 FD-CITY MONTHLY EXT BARRIER	83.00*			1000 420400	399		101000
		Total for Vendor:	83.00						
47452		3113 GLOBAL ARCHIVES INC	166.32						
		2024169 05/25/25 WTR-MONTHLY STORAGE AS BUILTS	83.16*			5210 430500	363		101000
		2024169 05/25/25 SWR-MONTHLY STORAGE AS BUILTS	83.16*			5310 430600	363		101000
		Total for Vendor:	166.32						
47426		3314 GOVERNMENT FORMS & SUPPLIES	154.21						
		0354517 05/13/25 FIN-BINDER	154.21*			1000 410500	210		101000
		Total for Vendor:	154.21						
47454		3315 GREEN, AUSTIN	49.98						
TRAVELING TO/FROM ACADEMY IN TRAVEL TRUCK									
		042925 04/29/25 PD-WIPER BLADE REIMBURSMENT	49.98			1000 420100	232		101000
		Total for Vendor:	49.98						
47457		3284 GROGAN, LARRY	35.98						
		052725 05/27/25 FD-REMB. FOR BATTERIES	35.98			1000 420400	220		101000
		Total for Vendor:	35.98						
47437		2806 HANSON'S HARDWARE	196.71						
		615476 05/16/25 POOL-ENGINE FUEL	49.98			1000 460445	220		101000
		615467 05/16/25 WTR-BROOM	43.99			5210 430500	220		101000
		615431 05/14/25 WTR-55 GAL LINERS	14.39			5310 430600	220		101000
		615425 05/14/25 POOL-DEGREASER	74.94			1000 460445	220		101000
		615497 05/19/25 POOL-O-RING (9)	13.41			1000 460445	220		101000
		Total for Vendor:	196.71						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
47441		1119 HDR ENGINEERING, INC.	23,228.35								
		KAUFMAN, MULLANEY, SCHULTZ, ZINK									
		1200723642 05/22/25 SWR-SCADA ON CALL	5,901.15			5310	430600		354		101000
		1200723554 05/22/25 SWR-ARPA INV#30 THRU 5/3/2	17,327.20			5310	430600		930		101000
		Total for Vendor:	23,228.35								
47418		1659 HIGH COUNTRY LINEN SUPPLY	299.48								
		0634458 05/19/25 FAC-CITY HALL, PD, CRT, FIN	262.74			1000	411200		224		101000
		0634459 05/19/25 FAC-FIRE HALL	36.74			1000	411200		224		101000
		Total for Vendor:	299.48								
47436		3299 HOME PRO LLC	95.00								
		05182025 05/18/25 LS-CHAMBERS MICROPHONE UPGRA	95.00			1000	410100		212		101000
		Total for Vendor:	95.00								
47443		3116 IBS, INC	71.52								
		873342-1 05/15/25 STR-EYE GLASS CLEANER	14.95			2500	430200		220		101000
		873342-1 05/15/25 STR-PLUG IND SWIVEL	44.24			2500	430200		220		101000
		873342-1 05/15/25 STR-FREIGHT	12.33			2500	430200		220		101000
		Total for Vendor:	71.52								
47432		3243 IIA LIFTING SERVICES, INC.	1,397.25								
		97418 05/22/25 FD-SAFETY INSP ON UNIT L441	1,397.25			1000	420400		361		101000
		Total for Vendor:	1,397.25								
47459		3229 INTERPRETERS UNLIMITED	49.00								
		425297 05/23/25 CRT-INTERPRETERS 04/21/25	49.00			1000	410360		399		101000
		Total for Vendor:	49.00								
47465		1290 KROGER COMPANY	380.00								
		24B95747 05/28/25 ADMIN-FLU SHOTS (3)	285.00*			1000	410400		390		101000
		24B95748 05/28/25 ADMIN-FLU NASAL (1)	95.00*			1000	410400		390		101000
		Total for Vendor:	380.00								

For the Accounting Period: 5/25

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
47420		1080 LES SCHWAB TIRE CENTER	95.96							
		9050062221 05/03/25 PD-WINTER CHANGE OVER CAR	95.96*			1000	420100	361		101000
		Total for Vendor:	95.96							
47429		162 LOGAN HEALTH - WHITEFISH	21.00							
.										
		59552947 04/26/25 PD-EVIDENCE	21.00*			1000	420100	390		101000
		Total for Vendor:	21.00							
47421		2595 MACON SUPPLY, INC	2,650.00							
ENGINE FAILURE										
		262845 05/07/25 STRTS-PLATE COMPACT	2,650.00			2500	430200	212		101000
		Total for Vendor:	2,650.00							
47455		916 MID-AMERICAN RESEARCH CHEMICAL	59.00							
		0848942 05/15/25 POOL- 50# CONCRETE PATCH	59.00			1000	460445	240		101000
		Total for Vendor:	59.00							
47412		3152 MONTANA ELITE LLC	5,570.00							
		2535 05/18/25 SWR-REPLACE EATON DR BLOWER BG	150.00			5310	430600	360		101000
		2524-1 05/19/25 SWR-GRIT CLASSIFIER FNL ELECTR	5,420.00			5310	430600	934		101000
		Total for Vendor:	5,570.00							
47447	E	3303 MONTANASKY NETWORKS, INC -	79.95							
06/16/25-07/16/25										
		5832061625 05/27/25 WTR-INTERNET/WIFI	79.95			5210	430500	345		101000
		Total for Vendor:	79.95							
47422		2305 MOTOROLA SOLUTIONS, INC.	325.05							
ANNUAL LIC. IN CAR VIDEO										
SERVICE FROM 06/11/25-06/10/26										
		1411179694 05/12/25 PD-VIDEOMANAGER LICENSE (2	325.05*			1000	420100	355		101000
		Total for Vendor:	325.05							

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
47463		2707 MOUNTAIN ALARM	131.62							
		ALARM MONITORING 06/01/25-06/30/25								
		6443119 06/01/25 FAC-CITY HALL	62.52			1000	411200	366		101000
		6442876 06/01/25 FAC-FIRE DEPT	69.10			1000	411200	366		101000
		Total for Vendor:	131.62							
47431		2950 NORTH AMERICAN RESCUE	2,249.86							
		506495 05/16/25 PD-MEDICAL KITS (7)	2,249.86*			1000	420100	220		101000
		Total for Vendor:	2,249.86							
47444		56 NORTHWEST PIPE FITTINGS INC	6,895.71							
		445554 04/03/25 SWR-NPW STRAINER	2,965.93*			5310	430600	240		101000
		4323639 04/16/25 SWR-GRIT FITTINGS	3,105.44			5310	430600	934		101000
		4323639-1 04/16/25 SWR-GRIT FITTINGS	489.33			5310	430600	934		101000
		4342207 05/08/25 SWR-GRIT FITTINGS	255.87			5310	430600	934		101000
		4343715 05/09/25 SWR-PIPE/PVC COUPLING	58.76			5310	430600	934		101000
		4347634 05/14/25 SWR- 3" PVC ELBOW	20.38			5310	430600	934		101000
		Total for Vendor:	6,895.71							
47423		2816 O'REILLY AUTO PARTS	53.86							
		116636 05/06/25 STR-CLAMP PLIARS	21.98			2500	430200	220		101000
		117512 05/13/25 STR-NITRILE GLOVES	27.26			2500	430200	220		101000
		116080 05/02/25 STR-COPPER PLUG	4.62			2500	430200	232		101000
		Total for Vendor:	53.86							
47411		2932 PIONEER CHEMICAL SUPPLY LLC	3,259.26							
		14591 05/13/25 PRK-15 GAL DRUM ACID MAGIC	3,259.26			1000	460445	221		101000
		Total for Vendor:	3,259.26							
47448		3192 POP A SQUAT PORTABLES	760.00							
		RIVERS EDGE, TALBOT BIKE PATH, COLUMBUS PARK, HORINE, PINEWOOD, FENHOLT, WELCOME PARK, RAILROAD , DEPOT, TENNIS COURTS								
		19270 05/27/25 PRKS-PORTA POTTIES (8)	760.00			1000	460400	399		101000
		Total for Vendor:	760.00							

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47462	3313 RICE, JESSICA	550.00							
	052825 05/28/25 FIN-CONFERENCE REGISTRATION	550.00			1000	410500	380		101000
	Total for Vendor:	550.00							
47439	3225 RUSTIC MOOSE LLC	20.50							
	958 05/15/25 PRK-HAT EMBROIDERY	20.50			1000	460400	226		101000
	Total for Vendor:	20.50							
47424	1042 SANDS SURVEYING, INC.	2,913.75							
	39842 05/20/25 P/Z-ROUTINE SRVS 4/21-5/19/25	2,913.75			1000	411000	399		101000
	Total for Vendor:	2,913.75							
47434	2755 SHERWIN-WILLIAMS CO	43.95							
	5368-3 05/07/25 FD-PAINT	43.95*			1000	420400	240		101000
	Total for Vendor:	43.95							
47428	3297 Staples, Inc	1,161.58							
	6031527782 05/07/25 FAC-HAND SANITIZER	155.36			1000	411200	224		101000
	6031302544 05/03/25 FAC-HAND SOAP	93.42			1000	411200	224		101000
	6031752499 05/10/25 FD-TONER	374.89*			1000	420400	210		101000
	6031959011 05/14/25 PD-TONER	116.80			1000	420100	210		101000
	6031959012 05/14/25 PD-TONER	128.14			1000	420100	210		101000
	6031959013 05/14/25 PD-TONER	256.28			1000	420100	210		101000
	6032138307 05/16/25 PD-ENVELOPES	18.53			1000	420100	210		101000
	6031527781 05/07/25 WTR-EXTERNAL HARD DRIVE CA	9.08*			5210	430500	210		101000
	6031527781 05/07/25 WTR-EXTERNAL HARD DRIVE CA	9.08*			5310	430600	210		101000
	Total for Vendor:	1,161.58							
47427	1797 STATE INFORMATION TECHNOLOGY	38.40							
	522331 04/01/25 PD-ITSD/EMAIL 4/01/25-04/30/25	38.40*			1000	420100	355		101000
	Total for Vendor:	38.40							
47461	3280 SUSAN M NICOSIA, CPA, LLC	4,777.50							
	CITY-03 05/28/25 FIN-TRAINING	1,592.50*			1000	410500	399		101000
	CITY-03 05/28/25 WTR-TRAINING	1,592.50*			5210	430500	399		101000
	CITY-03 05/28/25 SWR-TRAINING	1,592.50*			5310	430600	399		101000
	Total for Vendor:	4,777.50							

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47449		2699 THE MAIL ROOM, INC	602.60							
INVOICE # D124897										
		D124735 05/26/25 PD-MAIL SRVS 5/12/25-05/23/25	31.89*			1000	420100	310		101000
		D124735 05/26/25 FIN-MAIL SRVS 5/12/25-05/23/2	13.03			1000	410500	310		101000
		D124735 05/26/25 WTR-MAIL SRVS 5/12/25-05/23/2	241.43*			5210	430500	310		101000
		D124735 05/26/25 SWR-MAIL SRVS 5/12/25-05/23/2	241.43*			5310	430600	310		101000
		D124735 05/26/25 CRT-MAIL SRVS 5/12/25-05/23/2	60.93			1000	410360	310		101000
		D124735 05/26/25 PNZ-MAIL SRVS 5/12/25-05/23/2	13.89			1000	411000	310		101000
		Total for Vendor:	602.60							
47445		1623 THE UPS STORE #4515	26.78							
		030526 05/15/25 PD-EVIDENCE SHIPPING	13.39*			1000	420100	310		101000
		030697 05/22/25 PD-EVIDENCE SHIPPING	13.39*			1000	420100	310		101000
		Total for Vendor:	26.78							
47425		1295 US BANK	61,517.50							
2020 WATER, 2009 C SEWER, 2009 B SEWER, 2005 WATER LAST PAYMENT										
		2905145 05/19/25 SWR-2020 WATER PRINCIPAL	15,000.00			5210	490220	610		101000
		2905145 05/19/25 SWR-2020 WATER INTEREST	6,900.00			5210	490220	620		101000
		2904985 05/19/25 SWR-2009 C SEWER PRINCIPAL	12,000.00			5310	490215	610		101000
		2904985 05/19/25 SWR-2009 C SEWER INTEREST	2,115.00			5310	490215	620		101000
		2904984 05/19/25 WTR-2009 B SEWER PRINCIPAL	9,000.00			5310	490215	610		101000
		2904984 05/19/25 WTR-2009 B SEWER INTEREST	322.50			5310	490215	620		101000
		2905144 05/19/25 WTR-2005 WATER PRINCIPAL	16,000.00			5210	490210	610		101000
		2905144 05/19/25 WTR-2005 WATER INTEREST	180.00			5210	490210	620		101000
		Total for Vendor:	61,517.50							
47430		3200 USABLUEBOOK	169.59							
		689092 04/22/25 SWR-THERMOMETER (2)	169.59			5310	430600	222		101000
		Total for Vendor:	169.59							
47410	E	1218 VERIZON WIRELESS - ELECTRONIC	1,576.68							
		6113405073 05/25/25 ADMIN- 04/13-05/12/25	34.90*			1000	410400	345		101000
		6113405073 05/25/25 FIN-04/13-05/12/25	34.90			1000	410500	345		101000
		6113405073 05/25/25 FD-04/13-05/12/25	140.47			1000	420400	345		101000
		6113405073 05/25/25 FAC-04/13-05/12/25	12.45			1000	411200	345		101000

* ... Over spent expenditure

Claim/ Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object	Proj	Cash Account
	6113405073 05/25/25 STRS-04/13-05/12/25	112.03			2500 430200	345		101000
	6113405073 05/25/25 PD-04/13-05/12/25	848.51			1000 420100	345		101000
	6113405073 05/25/25 PRKS-04/13-05/12/25	49.79*			1000 460400	345		101000
	6113405073 05/25/25 WTR-04/13-05/12/25	196.72			5210 430500	345		101000
	6113405073 05/25/25 SWR-04/13-05/12/25	97.14			5310 430600	345		101000
	6113405073 05/25/25 CRT-04/13-05/12/25	49.77			1000 410360	345		101000
	Total for Vendor:	1,576.68						
47433	84 WESTERN BUILDING CENTER	63.48						
	1381698 05/20/25 FAC-TOILET LEVER	7.49			1000 411200	240		101000
	1383007 05/21/25 CRT-POLES/ SCREWS/ CRNR BRACE	46.63			1000 410360	212		101000
	1364577 05/09/25 PD-SCREWS	9.36			1000 420100	212		101000
	Total for Vendor:	63.48						
47467	3275 WITTY'S GARAGE	971.48						
	1093 05/11/25 PD-BRAKES #22	971.48*			1000 420100	361		101000
	Total for Vendor:	971.48						
47442	3301 WTP EQUIPMENT CORP	1,369.65						
Additional motor replacment supplied for start up								
	1200 05/20/25 SWR-HB 355 GRIT CLASSIFIER	1,369.65			5310 430600	934		101000
	Total for Vendor:	1,369.65						

\# of Claims 56 Total: 163,098.14 # of Vendors 51

Total Electronic Claims 6,998.41

Total Non-Electronic Claims 156099.73

For the Accounting Period: 5/25

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	29,413.61
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	3,349.62
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	52,109.63
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	78,225.28
Total:	163,098.14

Council Meeting Date: June 2, 2025

Claims Submitted to Council:$ $163,098.14

Claims Denied/Withheld by Council Finance Committee:$______________ Claim #'s:________________

Prepared By: Jessica Rice, Finance Director

Jessica Rice
____

Approved by Eric Hanks, City Manager

Eric Hanks
____

City Council to Approve by motion on consent agenda

The following Claims are non-routine and/or significant in nature:

1. Dana Safety Supply: $3886.48 - Police Round Up for Safety Grant (Fund 1000)
2. Demongin, Scott & Jacqueline: $599.60 - Reimburse for irrigation, see Claim for details. (Fund 5210)
3. Dorsey & Whitney LLP: $15,000.00 - Performed Bond Council during ARPA loan origination. (Fund 5310)
4. HDR Engineering, Inc.: $23,228.35 - Work performed on SCADA and WWTP project. (Fund 5310)
5. UB Bank: $61,517.50 - Bond (4) payments; including last payment of 2005 Water Revenue Bond.

The remaining Claims are routine in nature. If you have any questions, please reach out.

Thank you,
Jessica Rice
(406) 892-4327

Total for Payroll Checks

5/21/25
Final payroll
$ 3812.94
Barb Staaland

	Employee	Employer	Amount
J001 HOURS (CLOTH ALLOW)	0.00		-300.00
PAYC HOURS (Term Comp Time)	0.75		20.09
REG HOURS (Regular Time)	55.25		1,479.60
SHFN HOURS (Shift B)	49.25		98.50
TRMS HOURS (Termination Sick Pay)	11.25		301.28
TRMV HOURS (Termination Vacation Pay)	85.52		2,290.23
GROSS PAY	3,889.70	0.00	
NET PAY	3,062.22	0.00	
FIT	503.92	0.00	
MEDICARE	56.40	56.40	
PERS/POLICE	133.16	213.21	
SIT	134.00	0.00	
UNEMPL. INSUR.	0.00	18.85	
WORKERS' COMP	0.00	135.15	
BECU	3,062.22	0.00	
FIT/SIT BASE	3,756.54	0.00	
MEDICARE BASE	3,889.70	0.00	
PERS BASE	1,479.60	0.00	
UN BASE	4,189.70	0.00	
WC BASE	4,189.70	0.00	
Total		423.61	

Total Payroll Expense (Gross Pay + Employer Contributions): 4,313.31

Check Summary

Payroll Checks Prev. Out.	$3,121.42
Payroll Checks Issued	$0.00
Payroll Checks Redeemed	$0.00
Payroll Checks Outstanding	$3,121.42
Electronic Checks	$3,812.94

Deductions Accrued		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	0.00				212260
Medicare	112.80		112.80		212260
Unempl. Insur.	18.85	1,438.48		1,457.33	212210
Workers' Comp	135.15	10,531.36		10,666.51	212220
FIT	503.92		503.92		212260
SIT	134.00		134.00		212260
PERS/Police	346.37	346.37		692.74	212240
HEALTHINS/PRE	0.00	29,774.10		29,774.10	212400
FOP	0.00				212335
Total Ded.	1,251.09	42,090.31	750.72	42,590.68	

**** Carried Forward column only correct if report run for current period.

Total for Payroll Checks

5/23/25
Payroll
$ 188,801.48
Boris Standard

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	46.50		
COMP HOURS (Comp Time Used)	2.00		57.34
OVER HOURS (Overtime)	139.75		6,282.36
PERS HOURS (Personal Time Used)	20.00		764.40
REG HOURS (Regular Time)	3,015.50		96,552.62
SHFN HOURS (Shift B)	247.50		495.00
SHFQ HOURS (OVT B)	40.50		121.50
SICK HOURS (Sick Time)	40.00		1,185.20
VACA HOURS (Vacation Time Used)	106.75		3,082.95
VOLN HOURS (Not in use)	24.00		1,200.00
GROSS PAY	108,541.37	0.00	
NET PAY	78,443.41	0.00	
NET PAY (CHECKS)	766.48		
NET PAY (DIRECT DEPOSIT)	77,676.93		
AFLAC-POSTTAX	86.97	0.00	
AFLAC-PRETAX	150.29	0.00	
CITY OF COLUMBI	20.00	0.00	
FIT	8,480.56	0.00	
FLEX ALLEGIANCE	712.50	22.50	
FOP	450.00	0.00	
HEALTHINS/PRE	2,833.90	26,480.40	
MEDICARE	1,538.93	1,538.93	
MT ST FIRE ASSO	113.00	0.00	
MUTUAL OF OMAHA	286.90	0.00	
NATIONWIDE/CITY	0.00	1,287.86	
NATIONWIDE/EMP	200.00	0.00	
P.E.R.S.	4,175.60	4,793.99	
PERS RETIREE	0.00	18.14	
PERS/FURS	1,209.10	1,622.70	
PERS/POLICE	2,599.73	4,162.48	
SIT	3,144.00	0.00	
SOCIAL SECURITY	3,746.98	3,746.98	
TEAMSTERS DUES	349.50	0.00	
UNEMPL. INSUR.	0.00	481.18	
WORKERS' COMP	0.00	3,594.34	
CHARLES SCHWAB	1,851.95	0.00	
FIREFIGHTERS FC	214.34	0.00	
FIRST INTERSTAT	1,224.03	0.00	
FREEDOM BANK	4,210.21	0.00	
GLACIER BANK KA	6,651.82	0.00	
GLACIER BANK MS	3,103.86	0.00	
GLACIER BANK/CF	20,414.23	0.00	
GLACIER BANK/WF	2,142.84	0.00	
MORGAN STANLEY	4,467.50	0.00	
NAVY FEDERAL CR	2,473.76	0.00	
PARKSIDE CR U	12,189.81	0.00	
REGIONS BANK	1,979.58	0.00	
STOCKMAN BANK	1,256.07	0.00	

USAA FEDERAL	1,543.96	0.00
WELLS FARGO	2,549.00	0.00
WELLS FARGO, TX	2,269.97	0.00
WFISH CR UNION	9,134.00	0.00
FIT/SIT BASE	96,660.25	0.00
MEDICARE BASE	106,132.54	0.00
PERS BASE	93,961.51	0.00
SOC SEC BASE	60,435.29	0.00
UN BASE	106,941.37	0.00
WC BASE	107,647.28	0.00
Total		47,749.50

Total Payroll Expense (Gross Pay + Employer Contributions): 156,290.87

*** PAYROLL REGISTER + VOLUNTEER PAYROLL REGISTER = PAYROLL SUMMARY ***

Check Summary

Payroll Checks Prev. Out.	$3,121.42
Payroll Checks Issued	$68,815.26
Payroll Checks Redeemed	$0.00
Payroll Checks Outstanding	$71,936.68
Electronic Checks	$119,986.42

Deductions Accrued		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	7,493.96		7,493.96		212260
Medicare	3,077.86		3,077.86		212260
P.E.R.S.	8,969.59		8,969.59		212270
Unempl. Insur.	481.18	1,919.66		2,400.84	212210
Workers' Comp	3,594.34	14,125.70		17,720.04	212220
FIT	8,480.56		8,480.56		212260
SIT	3,144.00		3,144.00		212260
AFLAC-PRETAX	150.29	150.29	300.58		212230
NATIONWIDE/EMP	200.00		200.00		212280
Teamsters dues	349.50	349.50	699.00		212310
PERS/Police	6,762.21	346.37	7,108.58		212240
NATIONWIDE/CITY	1,287.86		1,287.86		212280
AFLAC-POSTTAX	86.97	86.97	173.94		212230
PERS/FURS	2,831.80		2,831.80		212275
MT ST FIRE ASSO	113.00		113.00		212315
HEALTHINS/PRE	29,314.30	29,774.10	64,680.60	-5,592.20	212400
CITY OF COLUMBI	20.00		20.00		212450
FLEX ALLEGIANCE	735.00		735.00		212285
FOP	450.00		450.00		212335
PERS RETIREE	18.14		18.14		212270
MUTUAL OF OMAHA	286.90	286.90	573.80		212400
Total Ded.	77,847.46	47,039.49	110,358.27	14,528.68	

**** Carried Forward column only correct if report run for current period.

CITY OF COLUMBIA FALLS
CITY COUNCIL REGULAR MEETING MINUTES
HELD MAY 19, 2025

CITY COUNCIL BUDGET WORKSHOP 6:00 P.M.

City Manager Hanks presented the proposed Fiscal Year 2025–2026 budget plan and outlined strategic goals and priorities for the City Council. The workshop adjourned at 6:55 PM.

REGULAR MEETING – 7:00 P.M.

Mayor Barnhart called the meeting to order at 7:00 p.m.

ROLL CALL: Councilor King, Councilor Lovering, Councilor Robinson, Councilor Shepard and Mayor Barnhart. Absent: Councilor Piper and Councilor Price.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Councilor Lovering motioned to approve the agenda, seconded by Councilor Robinson and the motion carried.

CONSENT AGENDA: Councilor King made motion to approve the consent agenda noting all claims appeared to be in order, seconded by Councilor Robinson and the motion carried.
Approval of Claims - May 19, 2025 - $614,883.95
Approval of Payroll Claims - May 09, 2025 - $116,310.87
Approval of Regular City Council Meeting Minutes - May 5, 2025

VISITORS/PUBLIC COMMENT (Items not on agenda)
Chris Peterson requested the installation of "No Overnight Camping" signage at Marantette Park.

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:
Habitat for Humanity of Flathead Valley - Requesting Growth Policy Amendment, zone change and creating a subdivision of 6 residential lots.
City Planner Eric Mulcahy presented Staff Report #GP-25-01 outlining the proposed amendment to the City Growth Policy, which seeks to reclassify property currently designated as park land (zoned CB2) to a residential designation (CR5). The application also includes a preliminary plat for six single-family residential lots. Mulcahy reviewed the four required criteria for amending the Growth Policy, citing the region's housing affordability crisis and alignment with city planning goals as justification.

Mulcahy further presented:

- **Staff Report #CZC-25-01:** Supporting the zone change from General Business (CB2) to Two-Family Residential (CR5), consistent with surrounding land uses.

- **Staff Report #CPP-25-01:** Affirming that the proposed subdivision meets all city requirements, with no variances requested. The site is fully serviced by municipal infrastructure, has no environmental hazards, and includes 15 recommended conditions for final plat approval.

Mayor Barnhart inquired whether curb and drainage requirements were included in Condition #3. Mulcahy clarified that while no curb is required due to existing conditions, a comprehensive stormwater management plan is mandated.

Darren Fisher, Chairman of the Columbia Falls Planning Commission, noted the Commission's unanimous support for the proposal following thorough review and public input. He addressed concerns regarding HOA formation, emphasizing only future residents of the proposed development would be subject to HOA requirements, not neighboring property owners.

Engineer Mike Brode stated that City Planner Mr. Mulcahy provided a thorough and accurate description of the project applications. Mr. Brode elaborated that the developer seeks approval for three concurrent applications: These three applications are being submitted and reviewed simultaneously. Mr. Brode emphasized that while each application is distinct, they are interdependent and must all be approved for the project to proceed as proposed.

Mayor Barnhart opened the Public Hearing at 7:21 p.m.

Mary Beth Moraund said the proposal is to build six single-family, owner-occupied, energy-efficient homes priced at $350,000–$400,000. Buyers will receive 2% fixed mortgages via the Montana Board of Housing. Homes are deed-restricted and part of the Northwest Montana Community Land Trust with capped equity resale provisions.

Pete Umaraco & Tyke Nagel: Raised issues about increased neighborhood density, poor road conditions, rising property taxes, snow removal challenges, and the introduction of HOAs.

Donna McCann: Advocated for preserving the current baseball field as a community space.

Hunter D'Antueno: Supports the development as a positive change for the community.

Leah Liebig: Habitat homeowner expressed support, citing affordability, local investment, and long-term community growth.

Mayor Barnhart closed the Public Hearing at 7:52 p.m.

Council Response: Emphasized limited scope of zoning change, confirmed snow management logistics, and discussed potential relocation of the ballfield to Horine Park.

Councilor Robinson made motion to adopt Staff Report #GP-25-01 as Findings of Fact, seconded by Councilor Lovering with council voting as follows. Ayes: King, Lovering, Robinson, Shepard and Barnhart.

Councilor Shepard moved to approve Amendment of the Columbia Falls Growth Policy and direct the City Manager to prepare the appropriate resolution for the next regular council meeting agenda, seconded by Councilor King with council voting as follows. Ayes: Lovering, Robinson, Shepard, King and Barnhart.

Councilor Lovering motioned to adopt Staff Report #CZC-25-01 Findings of Fact, seconded by Councilor Robinson with council voting as follows. Ayes: Robinson, Shepard, King, Lovering and Barnhart.

Councilor Lovering made motion to approve zone change and direct City Manager to prepare the appropriate ordinance for the next regular council meeting, seconded by Councilor King with voting as follows. Ayes: Shepard, King, Lovering, Robinson and Barnhart.

Councilor Lovering motioned to approve Staff Report #CPP-25-01 as Findings of Fact, seconded by Councilor Robinson with council voting as follows. Ayes: King, Lovering, Robinson, Shepard and Barnhart.

Councilor Lovering motioned to approve the Preliminary Plat Application and direct City Manager to prepare the appropriate resolution for the next regular council meeting, seconded by Councilor King with council voting as follows. Ayes: Lovering, Robinson, Shepard, King and Barnhart.

NEW BUSINESS:

Rivers Edge Park Disc Golf Course

Proposal by Flathead Valley Disc Golf Association (FVDG) Presentation from Julian Nizzoli:

- 9-hole, family-friendly disc golf course designed for multi-use compatibility and minimal environmental impact.
- Equipment and installation costs estimated at ~$7,000; fundraising already underway.
- Will utilize concrete tee pads, removable baskets, and community volunteer labor.
- David Trussell, Sam Richardson, Darin Fisher and Joseph Urban supported the project as a healthy, inclusive, and low-maintenance recreational option.
- Shirley Folkwein, inquired about the master plan for the park and if they were available on the city website.

Councilor King motioned to approve the Disc Golf Course at Rivers Edge Park, seconded by Councilor Lovering and the motion passed unanimously.

City Manager Hanks reviewed the FY 2025-26 Health Insurance City Contributions

- 12.2% medical premium increase; total 21% increase over two years.
- City will continue contributing 90% of employee insurance costs.
- Total city contribution to rise to $714,265.

City staff recommends approval of the contribution rates as listed.

Councilor King motioned to approve the city contributions as recommended by staff for the FY 25-26, seconded by Councilor Robinson and the motion carried unanimously.

ORDINANCES / RESOLUTIONS:

Resolution #1940 - Adopting the 2025 Columbia Falls Housing Study
City Manager Hanks said the Housing Study was reviewed and approve at the last council meeting.

Councilor Lovering motioned to approve Resolution # 1940, seconded by Councilor Robinson with Council voting as follows. Ayes: King, Lovering, Robinson, Shepard and Barnhart.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Mayor Barnhart requested distance markers for River's Edge Park trails and highlighted poor road conditions near the Railroad St. housing project.

CITY MANAGER REPORT

- The report noted several operational achievements, including the reopening of the city pool on schedule, staffing improvements (e.g., lifeguard hiring), and progress on major public projects like the Glacier to Gateway initiative.
- Updates were given concerning police recruitment, discussions on police policy in line with federal/state guidelines using Lexapol contracts, and future implications of changes in property tax policies following new state bills.
- The City Manager also touched on routine maintenance and improvement matters such as the placement of fish in River's Edge Park's pond and upcoming public works plans.
- Noted State property tax reform which could include 18% average savings for homeowners, but significant increases (68%) for second homes/Airbnbs effective FY 2027.

MISCELLANEOUS

April Financial Reports
Correspondence

ADJOURN

Councilor Lovering motioned to adjourn at 8:52 p.m., seconded by Councilor King.

____
Mayor

____
City Clerk

MEMORANDUM OF AGREEMENT

This agreement is made and entered into by and between the Columbia Falls Swim Team (hereinafter, the Swim Team) and the City of Columbia Falls (hereinafter, the City).

For the sum of $10.00 and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follow:

(1) The purpose of this agreement is to allow the Swim Team the use of the Pinewood Family Aquatic Center.
(2) Term. This agreement will be in effect for the period of June 2, 2025, through August 16, 2025, unless terminated by either party under the terms of Section 6 hereof.
(3) Obligations of Parties.

THE CITY:

(a) The City shall provide the use of six lanes and locker room facilities in the Pinewood Family Aquatic Center Monday through Friday, from 6:00 am to 9:45 am, or as otherwise established by the Pool Manager.
(b) The City Manager may allow access to the facility outside the term dates if the facility is ready for seasonal use provided the Swim Team pays the costs reasonably attributable to such early or late season use.
(c) The City shall provide keys to the swimming pool, which shall not be duplicated and shall be returned at the termination of this agreement.
(d) The City may allow the use of the Pinewood Family Aquatic Center for swim meets scheduled with the City Manager at City Hall. Swim team must request the facility and park as soon as possible as the City cannot guarantee facility availability. Swim team must also meet with the Pool Manager not less than 20 days prior to the event. Access for the purpose of meet-set-up will be determined by the Pool Manager. Such use will be governed by the policies and procedures of the City as administered by the City Manager.
(e) The City Manager may allow overnight use of Pinewood Park during swim meets scheduled per paragraph (d). Such use will be governed by the policies and procedures of the City.
(f) The City shall require each family/individual to purchase a Season Pass before use of the facility in accordance with City procedures for pool passes.
(g) At its sole discretion, the City shall determine that the operating conditions of the pool are adequate to allow use of the facility.

THE SWIM TEAM:

(a) The Swim Team shall provide all lifeguard and supervision of Swim Team members during any use of the facility. At no time will Swim Team member be left unsupervised in the pool or on deck. Lifeguards shall be in number and certified as required by the State of Montana DPHHS ARM 37.115.1601 – 1604. Documentation of Lifeguard certification needs to be on file with the City prior to the start of the Swim Team practices. The Swim Team shall pay all costs of providing the service.
(b) The Swim Team shall provide a list of all the team members prior to using the facility.
(c) The Swim Team shall control access to the pool area only to listed team members during practice sessions. Member access is limited to public areas (pool and locker rooms)
(d) The Swim Team shall check out keys from the City Finance Director and shall not make copies of the keys. Should the keys not be returned at the end of the season, the Swim Team shall be responsible for the cost of rekeying the facility.
(e) The Swim Team shall use the pool only under the direct supervision of the Swim Team coach (es).
(f) The Swim Team shall be responsible for securing, setting up, and dismantling structures used during the practices and swim meets.
(g) The Swim Team shall be responsible for the clean-up of litter and general housekeeping for the pool, dressing area and restroom areas associated with the daily practices and swim meets.
(h) The Swim Team requiresa Flathead County Health Department Concession Permit to operate concessions during a swim meet.
(i) The Swim Team may store equipment in a neat and orderly manner at the discretion of the Pool Manager.
(j) The Swim Team shall comply with all facility rules and regulations. Swim Team coaches shall meet with the Pool Manager before the first use of the facility to review the rules and regulations.

MEMORANDUM OF AGREEMENT

(k) The Swim Team shall notify the City immediately concerning any problems, incidents, accidents, or injuries occurring in relation to said activities, and will cooperate fully with the City concerning the handling of any concerns/problems that arise.

(l) The Swim Team shall provide the City with an Event Plan 20 days prior to each swim meet. This Plan shall include, but not be limited to: parking, seating, communications, list of supervisors, crowd management, first aid, and emergency plan.

(m) During the period of contract, the Swim Team shall maintain in effect a policy of liability insurance with limits of $1,500,000 per occurrence and $750,000 per individual. Such liability insurance must name the City as an additional insured. The Swim Team shall provide the City with a copy of the liability insurance policies prior to use of the swimming pool

(n) If the swim meet is being sponsored by another organization, , the sponsoring organization shall maintain in effect a policy of liability insurance with limits of $1,500,000 per occurrence and $750,000 per individual. Such liability insurance must name the City as an additional insured. The Sponsoring Organization shall provide the City with a copy of the liability insurance policies prior to use of the swimming pool.

(4) The concession building is part of the overall pool complex and is subject to the regular hours and use of the facility. The Swim Team is responsible for providing insurance on the contents of the building. The City will insure and maintain the building. The concession stand will be operated in accordance with the Flathead County Health Department regulations and any subscribed by the City's insurer, MMIA.

(5) The Swim Team is responsible for the supervision and control of the volunteer concession workers. The Swim Team must provide Workers' Compensation coverage on their volunteer or paid workers. Should the City provide pool staff in the concession stand, the City and Swim Team will negotiate the terms and requirements of staffing and add as an addendum to this agreement if applicable.

(6) The Swim Team agrees to indemnify and hold harmless the City and its agents and employees from any and all claims, damages, losses and expenses, including: attorney's fees, arising out of the performance of this agreement or the use of the swimming pool.

(7) Should either party to this contract commence litigation or arbitration proceedings relating to this contract or to enforce or interpret any provision of this contract, the prevailing party shall be entitled to recover all reasonable litigation or arbitration expenses, including attorney fees, witness and expert fees and court costs.

(8) Termination. Either party may terminate this Agreement at any time and for any reason, by giving the other party written notice at least 15 day's prior to the date of termination. Unsafe or improper use of the facility by the swim team may result in immediate termination of this agreement by the City Manager.

CITY	Columbia Falls Swim Team
______________________________	______________________________
(Signature) City Manager	(signature)
City of Columbia Falls	President
130 6th Street West	(Name)
Columbia Falls, Mt. 59912	PO Box 156
ATTEST:	Columbia Falls, MT 59912
	(Address)
______________________________	DATE:
City Clerk	

CITY OF COLUMBIA FALLS

NOTICE OF PUBLIC HEARINGS

The Columbia Falls Planning Commission will hold a public hearing for the following item at their regular meeting on Thursday, June 12, 2025 at 6:00 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on Monday, July 7, 2025 starting at 7:00 p.m. in the same location.

A zone change request from the existing CI-1 (Light Industrial) to CB-2 (General Commercial):

The 2155 Columbia Falls LLC is requesting a zone change (Map Amendment) for the north half of the property from the present CI-1 (Light Industrial) zoning designation to CB-2 (General Business) zoning designation. The southern half of the property is already zoned CB-2. The property is the site of the Lazy Day Trailer Park and is addressed as 2155 9th Street West Columbia Falls. The property is described as Lots 1A, 2A, 3A, 4A, and 5A of the Amended Plat of Lots 1, 2, 3, 4, and 5 of Sunshine; Section 7, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons may testify at the hearings or submit written comments prior to the meetings. Written comment may be sent to Columbia Falls City Hall, Attention: City Clerk, 130 6th Street West, Columbia Falls, MT 59912. For more information call Eric Mulcahy, Columbia Falls City Planner at 406-755-6481.

DATED this 9th day of May, 2025

Eric Hanks
Eric Hanks, City Manager/Planning & Zoning Administrator
COLUMBIA FALLS PLANNING COMMISSION

Publish: Daily Interlake Sunday, May 25, 2025

130 6TH STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391

FAX (406) 892-4413

June 2, 2025

Flathead County Election Administrator
Attn. Paula Buff
290 North Main Street, Suite B
Kalispell, MT 59901

Sent via email: flatheadcounty.gov/election

Dear Elections Manager:

Pursuant to your letter of April 15, 2025, the City Council of the City of Columbia Falls hereby approves the Flathead County Election Office request to conduct the municipal elections, if necessary, by mail ballot. The City Council recognizes that the mail ballot election process will be the most cost effective and will generate a greater voter turnout to conduct the election(s) given that approximately 68% of the City's registered voters have already opted for mail ballots.

Please move forward with the submission of the mail ballot plan to the Secretary of State's office.

Sincerely,

Don Barnhart, Mayor

DEBBIE PIERSON
FLATHEAD COUNTY ELECTION ADMINISTRATOR
CLERK & RECORDER/AUDITOR/SURVEYOR
290 North Main Street, Suite B, Kalispell, Montana 59901
Phone: (406) 758-5535
Fax: (406) 758-5877
flatheadcounty.gov/election

April 14, 2025

City of Columbia Falls
ATTN: Barb Staaland, City Clerk
Via email: staalandb@cityofcolumbiafalls.com
130 6th St West, Room A
Columbia Falls, Montana 59912

Re: Upcoming Municipal Election

Dear Ms. Staaland,

Attached is a Declaration for Nomination and Oath of Candidacy form. I am also including the link to the Commissioner of Political Practices (COPP) website found here: http://politicalpractices.mt.gov/. Candidates must file the required campaign paperwork with the COPP in order to appear on the ballot for the upcoming September 9th, 2025, Primary Municipal Election. Any candidate wishing to file will need to submit these documents between April 17th, 2025, and June 16th, 2025. The Campaign Electronic Reporting System (CERS) must be filed online. The Declaration and filing fees (if applicable) need to be turned into the Flathead County Elections Office.

Filing fees are:	Mayor	$48.00
	Council Member	$15.00
	~~Municipal Court Judge~~	~~$705.75~~ Not CFalls

My records indicate that there are (3) Council positions; and (1) Mayoral position; ~~and (1) Municipal Court Judge~~ position up for election. If a member has recently been appointed to fill an unexpired position, please let me know as soon as possible so I can update my records for the upcoming election.

I respectfully request the City of Columbia Falls Council allow the Election Office to conduct the election by mail ballot. Historically, mail ballot elections have a greater voter turnout and are less expensive to conduct. Currently, approximately **68** percent of the City of Columbia Falls voting population receives an absentee ballot through the mail. If the Council approves, I need to be notified no later than June 26th, 2025, for the Secretary of State to approve the mail ballot plan.

Thanks,

Paula Buff
Flathead County Elections Manager

NOTE: NEW ELECTION TIMELINE PER NEW LEGISLATION

MUNICIPAL PRIMARY ELECTION

THE THREE INCORPORATED CITIES IN FLATHEAD COUNTY ARE COLUMBIA FALLS, KALISPELL, AND WHITEFISH. IN EVERY ODD YEAR, POSITIONS WITHIN THE INCORPORATED CITY GOVERNMENTS BECOME ELIGIBLE FOR ELECTION.

VISIT OUR CANDIDATE FILING PAGE FOR MORE INFORMATION ON HOW TO APPLY FOR CANDIDACY IN THESE CITIES!

CANDIDATE FILING OPENS: MAY 27, 2025

CANDIDATE FILING CLOSES: JUNE 11, 2025

LATE REGISTRATION BEGINS: AUGUST 12, 2025

BALLOTS WILL BE MAILED: **TBA**

LATE REGISTRATION CLOSES: 12PM ON SEPTEMEBER 8, 2025

ELECTION DAY: SEPTEMBER 9, 2025

PROVISIONAL BALLOT COUNT: SEPTEMBER 15, 2025

CANVASS: **TBA**

MUNICIPAL GENERAL ELECTION

THE THREE INCORPORATED CITIES IN FLATHEAD COUNTY ARE COLUMBIA FALLS, KALISPELL, AND WHITEFISH. IN EVERY ODD YEAR, POSITIONS WITHIN THE INCORPORATED CITY GOVERNMENTS BECOME ELIGIBLE FOR ELECTION.

LATE REGISTRATION BEGINS: OCTOBER 7, 2025

BALLOTS WILL BE MAILED: **TBA**

LATE REGISTRATION CLOSES: 12PM ON NOVEMBER 3, 2025

ELECTION DAY: NOVEMBER 4, 2025

RESOLUTION NO. 1941

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA GIVING NOTICE OF INTENT TO AMEND THE COLUMBIA FALLS GROWTH POLICY MAP AT 394 RAILROAD STREET, COLUMBIA FALLS

WHEREAS, the property is located at 394 Railroad Street in Columbia Falls. The property is described as Tract 3D of COS 2090 (Accessors Tracts 3D); Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County; and

WHEREAS, the subject property is currently a city park. The property was previously owned by the Montana Department of Transportation and was given to the City as surplus land. With limited use of the park, the Columbia Falls City Council decided the property would be better used for deed restricted attainable housing if a new home could be found for the ballfield currently on the park land; and

WHEREAS, the Growth Policy Amendment consists of 1.3 acres of property currently designated park/open space but zoned as CB-2 (General Commercial). Habitat for Humanity is proposing a residential R-5 zoning designation and a six lot preliminary plat for the subdivision; and

WHEREAS, the City Council believes that the Growth Policy Amendment application complies with the provisions of the Columbia Falls Growth Policy for amendment to the Plan; and

WHEREAS, amendment to the Columbia Falls Growth Policy was considered by the Columbia Falls Planning Commission at its regularly scheduled meeting on May 8, 2025, and the Board recommended approval of the amendment to the Columbia Falls Growth Policy on May 19, 2025; and

WHEREAS, the City Council voted to approve the amendment to Columbia Falls Growth Policy at their regular meeting on Monday, May 19, 2025 after review of the amendment and consideration of any and all comments filed; and

WHEREAS, the City Council has determined that the amendments are in the best interest of the City they hereby give notice of intent to amend the Columbia Falls Growth Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

1. The Growth Policy Map Amendment to Urban Residential as set forth on Exhibit “A” attached hereto are hereby adopted.

2. That this Resolution shall become effective immediately upon its passage and approval by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 2ND DAY OF JUNE 2025, THE COUNCIL VOTING AS FOLLOWS:

AYES:

NOES:

ABSENT:

____
City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 2ND DAY OF JUNE, 2025.

____
Mayor

ATTEST:

____
City Clerk

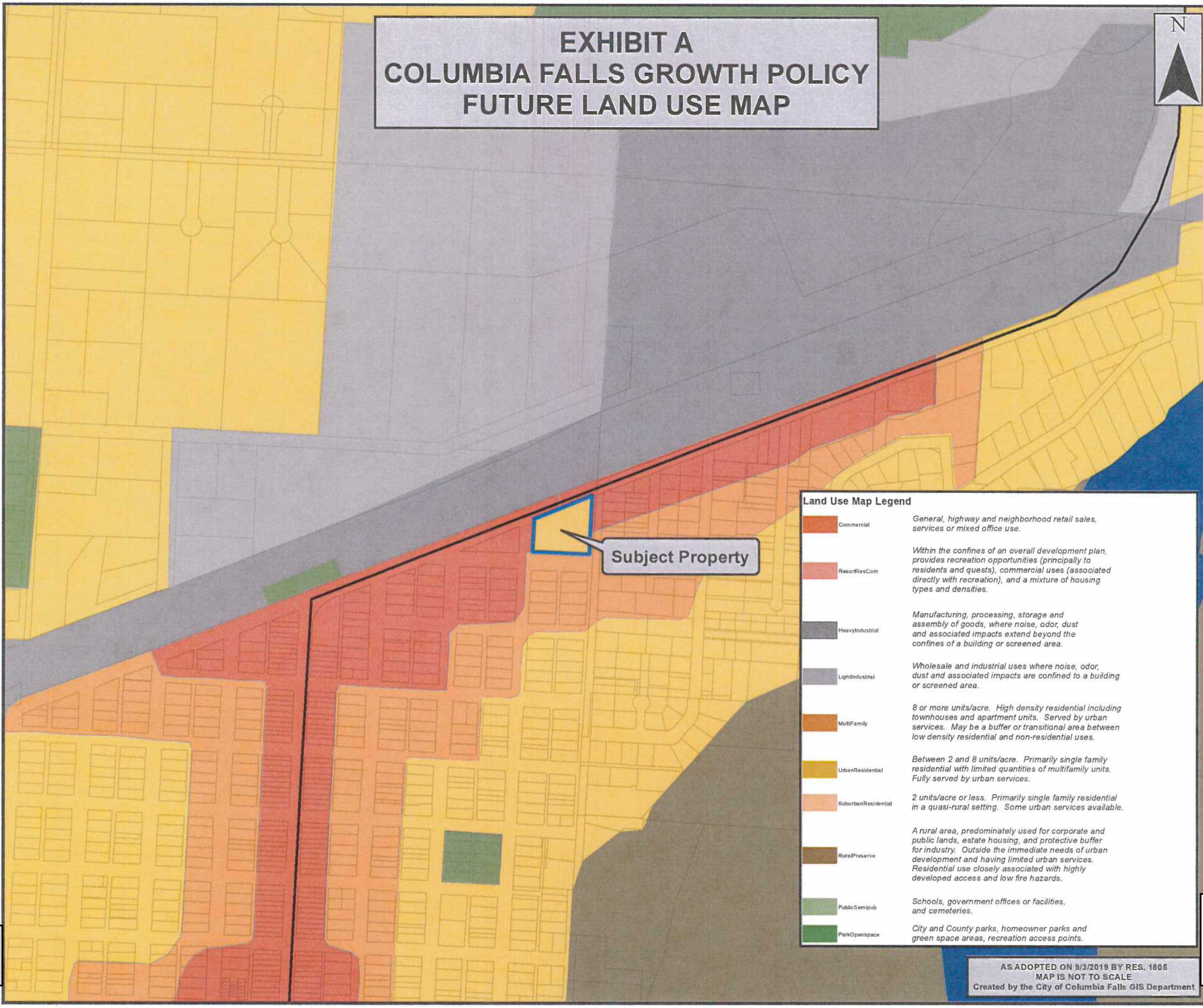


EXHIBIT A
COLUMBIA FALLS GROWTH POLICY
FUTURE LAND USE MAP
N
Subject Property
Land Use Map Legend
Commercial
General, highway and neighborhood retail sales, services or mixed office use.
ResortResCom
Within the confines of an overall development plan, provides recreation opportunities (principally to residents and quests), commercial uses (associated directly with recreation), and a mixture of housing types and densities.
HeavyIndustrial
Manufacturing, processing, storage and assembly of goods, where noise, odor, dust and associated impacts extend beyond the confines of a building or screened area.
LightIndustrial
Wholesale and industrial uses where noise, odor, dust and associated impacts are confined to a building or screened area.
MultiFamily
8 or more units/acre. High density residential including townhouses and apartment units. Served by urban services. May be a buffer or transitional area between low density residential and non-residential uses.
UrbanResidential
Between 2 and 8 units/acre. Primarily single family residential with limited quantities of multifamily units. Fully served by urban services.
SuburbanResidential
2 units/acre or less. Primarily single family residential in a quasi-rural setting. Some urban services available.
RuralPreserve
A rural area, predominately used for corporate and public lands, estate housing, and protective buffer for industry. Outside the immediate needs of urban development and having limited urban services. Residential use closely associated with highly developed access and low fire hazards.
PublicSemipub
Schools, government offices or facilities, and cemeteries.
ParkOpenspace
City and County parks, homeowner parks and green space areas, recreation access points.
AS ADOPTED ON 9/3/2019 BY RES. 1805
MAP IS NOT TO SCALE
Created by the City of Columbia Falls GIS Department

RESOLUTION NO. 1942

A RESOLUTION OF THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA CONDITIONALLY APPROVING THE PRELIMINARY PLAT OF RAILROAD PARK HOMES IN COLUMBIA FALLS, FURTHER DESCRIBED AS TRACT 3D OF COS 2090 (ACCESSORS TRACTS 3D); SECTION 8, TOWNSHIP 30 NORTH, RANGE 20 WEST, P.M.M., FLATHEAD COUNTY, MONTANA.

WHEREAS, Habitat for Humanity of Flathead Valley/applicant of the subject property, has applied for preliminary plat approval of Railroad Park Homes in Columbia Falls, Montana;

WHEREAS, the proposed preliminary plat is subject to the provisions of Title 17 of the Columbia Falls Municipal Code and Title 76 of the Montana Code Annotated;

WHEREAS, the Columbia Falls Planning Department, in Preliminary Plat Report #CPP-25-01, recommended approval of said preliminary plat with certain conditions; and

WHEREAS, the request was considered by the Columbia Falls Planning Commission in a public hearing at its regularly scheduled meeting on May 8, 2025, at which the Board adopted Staff Report #CPP-25-01 as findings of fact and recommended approval of the preliminary plat subject to certain conditions as shown on Attachment "A;" and

WHEREAS, the preliminary approval of said preliminary plat was considered by the City Council of the City of Columbia Falls at the regular council meeting on Monday, May 19, 2025 and after said hearing was advertised according to law and at which time the Council considered the recommendation of the Planning Commission, the report of the Columbia Falls Planning Office, together with any and all comments filed or voiced, and determined that the development of the subdivision meets the requirements of Title 76, Chapter 3 of the Montana Code Annotated and should be approved with certain conditions.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section One. Findings of Fact. That Subdivision Report #CPP-25-01 of the Columbia Falls Planning Department is adopted by the Council as findings of fact with respect to said Subdivision Plat approval and subject to the conditions set forth on Attachment "A" as amended by the City Council.

Section Two. Zoning. That the zoning classification of said premises shall be CR-5 which is in agreement with the growth policy.

Section Three. Final Plat. That upon proper review and filing of the final plat of said subdivision in the office of the Flathead County Clerk and Recorder; said premises shall be a subdivision of the City of Columbia Falls.

Section Four. Effective Date. This Resolution shall be effective immediately upon its passage and approval by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 2ND DAY OF JUNE 2025, THE COUNCIL VOTING AS FOLLOWS:

AYES:

NOES:

ABSENT:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 2ND DAY OF JUNE 2025.

Mayor

ATTEST:

City Clerk

ATTACHMENT "A"
Conditions of Approval

1. The project shall be built in substantial compliance with the Preliminary Plat dated March 2025 and prepared by WGM Group.

2. The applicants shall install a 5-foot sidewalk along the C Street EN and 4th Ave EN frontages in compliance with the Columbia Falls Public Works Standards.

3. The applicants shall secure new "Approach Permits" from the Columbia Falls Public Works Department for the access onto C Street EN & 4th Ave EN. Sight distance will be verified through this process.

4. The developer/applicant shall create a Homeowners association that will be responsible for maintenance and long term replacement of the open space/park. Taxes for the common area shall be split among the six lots.

5. The Columbia Falls postmaster shall approve a common mailbox facility at an approved location. The facility shall meet the requirements of 17.18.250. The facility shall be installed prior to final plat or included in an SIA.

6. The sewer, water and stormwater facilities shall be reviewed and approved by the Columbia Falls Public Works Director and Montana Department of Environmental Quality. The water, sewer, and stormwater shall be constructed, where applicable, in accordance with the approved plan and the construction shall be certified by a registered engineer that they meet the approved specifications. The new water main shall be accepted by the City of Columbia Falls prior to final plat.

7. A note shall be placed on the face of the Final Plat stating: "All dwellings shall have house numbers visible from the right-of-way/City Street."

8. The applicants shall provide copies of the final plat drawing and as-built construction drawings for all public infrastructure and utilities existing or constructed in the right-of-way or easements. Copies of drawings shall be in both paper and digital. Digital copies shall be in a format prescribed by the City.

9. All utilities shall be installed underground and stubbed to each lot.

10. That the parkland requirement shall be met by the open space shown on the preliminary plat map.

11. Assessment for taxation and special assessments for lands within the common areas shall be proportionally shared among all lots in the subdivision. The proportion may be equal or based upon the area of the lot in proportion to the total area of all lots. Such assessment shall be reported to Flathead County, billed and collected with other tax and assessment due each lot.

12. Plat notes shall be added to the face of the plat delineating that the parks and common area are dedicated in perpetuity and that said space(s) will be owned and maintained by the Homeowners Association. Changes to the use and/or management of the common space or parks shall be approved by the Homeowners Association and the City.

13. All improvements to the public right-of-way shall be complete or guaranteed through an SIA prior to final plat approval. The Developer shall warranty all infrastructure improvements for a minimum of one (1) year after approval of the final plat.

14. The applicant shall provide a letter from the applicable Solid Waste Contractor stating that Solid Waste Service is available to the Subdivision. The CC&R's will encourage use of a Solid Waste contractor for residences in the subdivision.

15. The preliminary plat shall expire three (3) years after the approved effective date stipulated by the City Council. Extensions may be granted by the City Council if the applicant requests extension 30-days prior to the expiration of the plat or any remaining phase.

FIRST READING

ORDINANCE NO. #833

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, AMENDING THE COLUMBIA FALLS ZONING MAP FROM CB-2 COMMERCIAL TO CR-5 TWO-FAMILY RESIDENTIAL AT 394 RAILROAD STREET IN COLUMBIA FALLS FURTHER DESCRIBED AS TRACT 3D OF COS 2090 (ACCESSORS TRACTS 3D); SECTION 8, TOWNSHIP 30 NORTH, RANGE 20 WEST, P.M.M., FLATHEAD COUNTY.

WHEREAS, Habitat for Humanity of Flathead Valley, the applicant, has requested an amendment to the Columbia Falls zoning map to change the zoning from the current CB-2 Commercial to CR-5 Two-Family Residential at 394 Railroad Street in Columbia Falls, further described as Tract 3D of COS 2090 (Accessors Tracts 3D); Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana.

WHEREAS, the Columbia Falls Planning Department, on April 15, 2025 in Staff Report CZC-25-01, recommended approval of the requested zoning amendment; and

WHEREAS, said request was considered by the Columbia Falls City Planning Commission in a public hearing at its regularly scheduled meeting on May 8, 2025, at which the Commission adopted Staff Report CZC-25-01 as Findings of Fact and recommended approval of the requested zoning map amendment; and

WHEREAS, a hearing on the Zoning Map Amendment was held by the City Council of the City of Columbia Falls, Montana, at a regular meeting on Monday, May 19, 2025, after said hearing was advertised according to law; and at said hearing on said date, the City Council considered the recommendation of the Planning Commission, the report of the Columbia Falls Planning Department, together with any and all comments filed or voiced with respect to said change; and

WHEREAS, the City Council has determined that the zoning map amendment request is in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section One. Findings of Fact: That the Columbia Falls Planning Department Report #CZC-25-01, dated April 15, 2025 is hereby adopted by the Council as findings of fact with respect to said zoning map amendment request.

Section Two. Change in Zoning Classification: That the requested zoning map amendment on property presently zoned CB-2 Commercial be changed to CR-5 Two Family Residential at 394 Railroad Street in Columbia Falls, further described as Tract 3D of COS 2090 (Accessors Tracts 3D); Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana.

Section Three. The Council finds that the proposal complies with the Columbia Falls City Growth Policy.

Section Four. Inconsistent Provisions: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section Five. Severability: The provisions of this Ordinance are severable. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision.

Section Six. Effective Date: This Ordinance shall become effective thirty (30) days after its final passage and approval by the City Council of the City of Columbia Falls, Montana.

PASSED AND APPROVED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 2ND DAY OF JUNE, 2025, THE COUNCIL VOTING AS FOLLOWS:

____

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 2ND DAY OF JUNE, 2025.

____

Mayor

ATTEST:

____

City Clerk

COLUMBIA FALLS
MONTANA

City Council
Agenda Item Summary

Title: FY24-25 Budget Amendment

Date: June 2, 2025

Staff Contact: City Manager Hanks

AGENDA ITEM SUMMARY: Requesting City Council approve a Budget Amendment for the Fiscal Year 24-25 Budget for adjustments to the Resort Tax Fund and Capital Projects Fund.

BACKGROUND:

- **Resort Tax**: To account for Resort Tax Receipts, Dec 2022 - May 2024, that should have been properly collected in the prior fiscal year. In February, Council approved an adjustment of $87,940. The current adjustment accounts for the additional late collections as well as amending the line-items according to business type.
- **Capital Project Fund:**
  - To account for proceeds from the Sale of General Fixed Assets not previously budgeted ($67,500 - Sale of Fire Truck).
  - To account for unanticipated equipment costs (additional $17,671 in costs) on the new patrol vehicle which will be covered by available cash reserves in Fund 4020.
  - The Fire Department purchased replacement equipment ($6,559 - radios) utilizing the proceeds from the sale of the fire truck and now must approve the appropriation for the equipment purchase.

FINANCIAL CONSIDERATIONS:

		Amendment	Original/Current	Final
Fund 2100 Resort Tax Fund				
Revenues:				
2100-315110	Resort Tax - Lodging	$ 3,192.00	$ 185,000.00	$ 188,192.00
2100-315120	Resort Tax -Bars & Restaurants	$ (13,387.00)	$ 738,430.00	$ 725,043.00
2100-315130	Resort Tax - Retail	$ 13,890.00	$ 609,510.00	$ 623,400.00
	Total	$ 3,695.00	$ 1,532,940.00	$ 1,536,635.00

		Amendment	Original/Current	Final
Fund 4020 - Capital Projects Fund - General Equipment				
Revenues:				
4020-382010	Sale of General Fixed Assets	$ 68,000.00	$ -	$ 68,000.00
Expenditures:				
4020-420100-940	Law Enforcement-Mach & Equip	$ 17,671.00	$ 70,000.00	$ 87,671.00
4020-420400-942	Fire - Replacement Equip	$ 6,559.00	$ -	$ 6,559.00

STAFF RECOMMENDATION: Approve the FY24-25 Budget Amendment.

SUGGESTED MOTION: I move that the City Council approve the FY24-25 Budget Amendment for adjustments to the Resort Tax Fund and the Capital Projects Fund.

RESOLUTION NO. 1943

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, AMENDING SPECIFIED FUND BUDGETS FOR THE FISCAL YEAR ENDING JUNE 30, 2025

WHEREAS, the City wishes to recognize unforeseen revenues and appropriations for the fiscal year ending June 30, 2025; and

WHEREAS, Section 7-6-4006, MCA provides for the adjustment of appropriations by the governing body; and

WHEREAS, the City Council gave notice of their intent to amend the 2024-25 Fiscal Year budget and held a public hearing for the purpose of taking comment on the proposed amendments at their regular meeting on February 3, 2025; and

WHEREAS, upon holding the public hearing, the Council approved amending the budgets as needed throughout the fiscal year to ensure accuracy and completeness and to prevent the City from exceeding their budget authority.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section One: The City of Columbia Falls 24-25 Fiscal Year budgets are hereby amended pursuant to Exhibit A attached hereto.

Section Two: The City Council hereby authorizes the City Finance Director to make the necessary fund appropriation amendments to ensure that the budget authority is not overspent for all expenditures through June 30, 2025 and the amendments to revenues as indicated to properly account for the financial activity within the funds.

Section Three: This Resolution shall become effective immediately upon its passage and approval by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 2nd DAY OF JUNE 2025, THE COUNCIL VOTING AS FOLLOWS:

AYES:
NOES:
ABSENT:

____
City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 2nd DAY OF JUNE 2025.

____
Mayor

ATTEST:

____
City Clerk

Resolution #1943 - Exhibit A
24-25 FY Budget Amendments

		Amendment	Original/Current	Final
Fund 2100 Resort Tax Fund				
Revenues:				
2100-315110	Resort Tax - Lodging	$ 3,192.00	$ 185,000.00	$ 188,192.00
2100-315120	Resort Tax -Bars & Restaurants	$ (13,387.00)	$ 738,430.00	$ 725,043.00
2100-315130	Resort Tax - Retail	$ 13,890.00	$ 609,510.00	$ 623,400.00
	Total	$ 3,695.00	$ 1,532,940.00	$ 1,536,635.00

To account for Resort Tax Receipts, Dec 2022 - May 2024, that should have been properly collected in the prior fiscal year. In February, Council approved an adjustment of $87,940. This adjustment accounts for the additional late collections as well as amending the line-items according to business type.

Fund 4020 - Capital Projects Fund - General Equipment				
Revenues:				
4020-382010	Sale of General Fixed Assets	$ 68,000.00	$ -	$ 68,000.00
Expenditures:				
4020-420100-940	Law Enforcement-Mach & Equip	$ 17,671.00	$ 70,000.00	$ 87,671.00
4020-420400-942	Fire - Replacement Equip	$ 6,559.00	$ -	$ 6,559.00

To account for proceeds from the Sale of General Fixed Assets not previously budgeted ($67,500 - Sale of Fire Truck) Additionally, to account for unanticipated equipment costs on the new patrol vehicle which will be covered by available cash reserves in Fund 4020. The Fire Department purchased replacement equipment utilzing the proceeds from the sale of the equipment and now must approve the appropriation for the equipment purchase.

COLUMBIA FALLS

City Manager's Report

City Calendar

19 May: City Council Regular Mtg
- *Council Workshop - Budget Goals & Priorities*
- ***Public Hearing*** - Railroad Field Homes Project with Habitat for Humanity

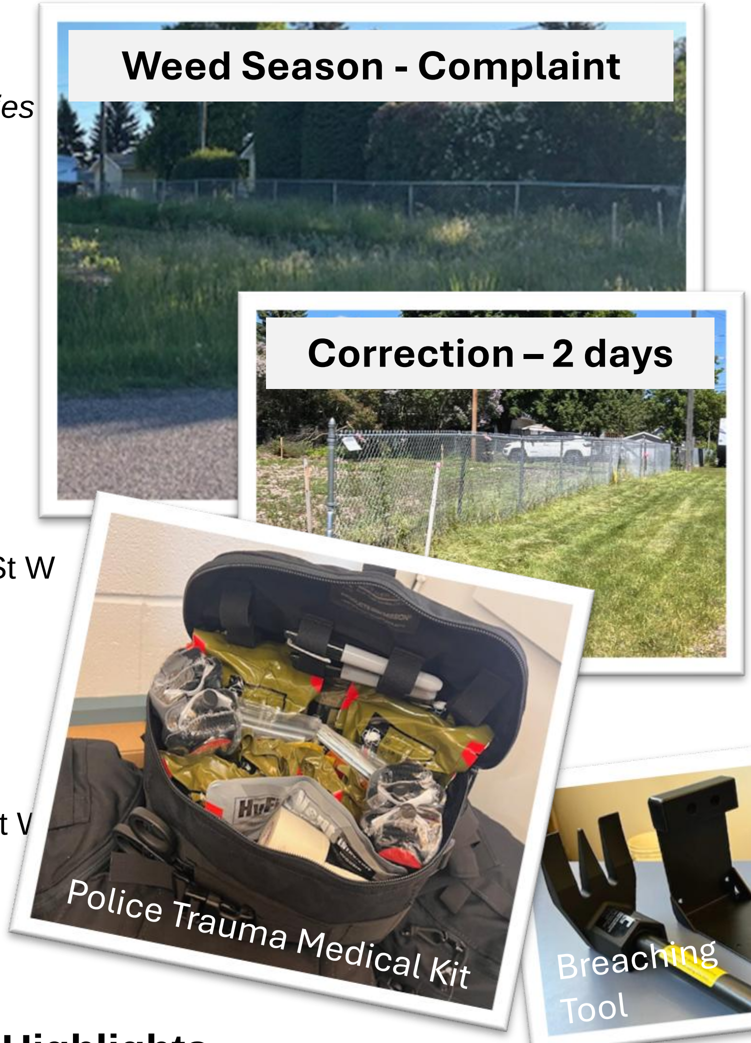
2 June: City Council Regular Mtg
- *Council Personnel Committee (6 PM)*
- Approve Council Procedures
- FY25 Budget Amendment

5 June: Council Committee Mtg
- *Council Public Works Committee (5 PM)*
- *Council Public Safety Committee (6 PM)*

12 June: Planning Commission
- ***Public Hearing*** - Zone Change 130 6th St W Lazy Day Trailer Park

16 June: City Council Regular Mtg
- *Council Parks and Rec Committee (6 PM)*
- *Notification of Public Hearing for Budget*

7 July: City Council Regular Mtg
- ***Public Hearing*** - Zone Change 130 6th St V
- ***Public Hearing*** - Preliminary Budget



Staff Highlights

City Manager
•FY26 Departmental Budget Review
•Gateway to Glacier Safety & Mobility Project

Public Works & Planning
•Swimming Pool – Ready for Summer
•WWTP Project
•Water & Sewer PERs (SB382)
•Sidewalk and Parking Improvements - Phase 2
•Gateway to Glacier Safety & Mobility Project

Human Resources
•Hiring: 2x Police Officers (ongoing)

Finance & Admin
•FY26 Budget Prep

City Manager Report

Item No.12.

- **Community Interest Items**

  - City Weed Procedures (City Code Title 8, Chapter 12, Nuisance Weeds)
    - Definition: *"Nuisance weeds" means all vegetative growth of every kind and nature, other than trees or shrub that are native, common or ordinary, over eight inches in height, that is managed in such a manner that the material is friable or readily combustible and creates a fire hazard; or any height, that is managed in such manner that it produces viable, invasive seed from plants that are generally considered undesirable.*
    - Enforcement Policy:
      - Police send letter to property owner to correct violation within 10 days
      - If not corrected, City will coordinate treatment and removal of public nuisance
      - City bills the property owner
      - If bill remains unpaid, City has costs assessed to tax bill
    - Note: Noxious Weed programs are governed by Flathead County Weed Dept IAW MCAs

  - Gateway to Glacier Safety & Mobility Project (*www.columbiafallsgatewaytoglacier.com*)
    Increasing public interest concerning impacts to the right of way in vicinity of residences
    - Ongoing discussions concerning the next public outreach meeting
    - Project PR firm organizing 1v1 with large stakeholders
    - **City staff is available to meet with individual residents**

  - Swimming Pool – Opens June 14 – August 16; no changes to last year's rates and policies
    - Public Swim Fees - $2.00/person, open swim or lap swim; non-refundable PUNCH CARDs are available: $20 or $40 non-refundable
    - Season Pass Rates

	In City	Out of City
Family	$60	$75
Individual	$32	$40
Lap Swim	$32	$40

- **Budget: FY2025 Execution and FY2026 Development**
  - FY25 – Ongoing review of FY25 4th Quarter execution plan
  - FY26 – Ongoing review of departmental budgets at Council Committees
  - City Contracts Comprehensive Review simultaneous to Budget Development

- **League of Cities and Montana Municipal Interlocal Authority**
  - MLC, MMIA, MSU Local Governance Center Municipal Summit – June 17 – Libby
  - MT League of Cities Annual Conference – Oct 15-17 – Billings

5/30/2025

COLUMBIA FALLS
MONTANA

Item No.12.

Budget Plan of Action & Milestones

Foster a fiscally responsible and forward-thinking community by embracing an incremental budgeting approach that ensures the continuity and enhancement of essential municipal services. The City is committed to strategically investing in capital improvements that strengthen our infrastructure, prioritizing public safety and public health, and maintaining the high level of service our residents expect and deserve.

17 Apr	Department Budget Worksheets
5 May	Council Regular Session – Budget Action Plan
28-15 May	Staff Budget Development
14 May	Staff Insurance Committee
19 May/6PM	Council Budget Workshop (FY25-26 Budget Goals, Priorities)
19 May	Council Regular Session
2 Jun/6PM	Council Personnel Committee
2 Jun	Council Regular Session
5 Jun/5PM	Council Public Works Committee
5 Jun/6PM	Council Public Safety Committee
16 Jun/6PM	Council Parks and Rec Committee
16 Jun	Council Regular Session
16 Jun	Notification of Public Hearing
7 Jul	Council Public Hearing for Preliminary Budget
21 Jul/6PM	Council Workshop (Revenue Funds and Final Budget Thoughts)
21 Jul	Council Public Hearing for Preliminary Budget (Possible Adoption)
4 Aug	Certified Tax Values Received
4 Aug	Council Public Hearing for Budget
18 Aug	Council – Final Budget and Levies (Possible Adoption)
NLT 30 Sep	Budget Submission

May

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

June

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

July

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

August

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

September

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
COUNCIL MEETING
JUNE 2, 2025

05/19/25 Letter from MDOT re: 2025-2029 Draft Statewide Transportation Improvement Program

05/20/25 Montana League of Cities and Towns invitation to attend the annual conference on October 15-17, 2025 in Billings, MT

MONTANA
Department of Transportation

Christopher Dorrington, Director

2701 Prospect ▪ PO Box 201001
Helena MT 59620-1001

May 13, 2025

HONORABLE DONALD BARNHART
MAYOR OF COLUMBIA FALLS
130 6TH ST W
COLUMBIA FALLS MT 59912

Subject: **2025–2029 Draft Statewide Transportation Improvement Program**

The Project Analysis Bureau of the Montana Department of Transportation (MDT) will soon publish the draft 2025–2029 Statewide Transportation Improvement Program (STIP), a list of transportation improvements planned for Montana during the next five years. Federal law requires MDT to present the draft STIP to the public and consider all comments.

In an effort to reduce costs, we are offering you the opportunity to review and comment on the draft STIP on-line. To view this document electronically, go to http://www.mdt.mt.gov/pubinvolve/stip.shtml.

If you would like a hard copy, simply write your name and address on the enclosed postage-paid card and mail it to us as soon as possible. We will be happy to send you the printed version. If you want us to remove your name from the notification list, check the "remove" box and fill in your address.

Please review the draft STIP and send us your comments, especially for projects in your area. If you send in your comments electronically, address them to paujohnson@mt.gov. The comment period runs through **June 15, 2025** - so be sure to submit any comments prior to that date, so we can consider them for the final document.

Once the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) approve the final STIP, we will notify you that copies are available. If you have any questions or comments, feel free to call me at (800) 714-7296 or (406) 444-7259.

Thank you for your assistance,

Paul Johnson

Paul Johnson, Manager
Project Analysis
Rail, Transit and Planning Division

Enclosure

MONTANA LEAGUE OF CITIES AND TOWNS

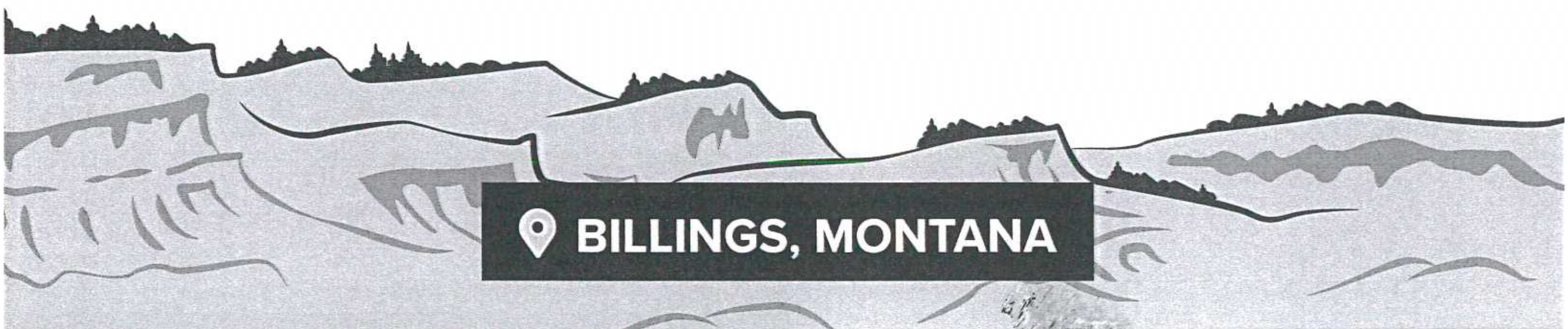
LOCAL MOMENTUM

— 2025 —

ANNUAL CONFERENCE

SAVE THE DATE

OCTOBER 15 - 17



STRONG COMMUNITIES DON'T STAND STILL - JOIN THE LEAGUE IN BILLINGS THIS OCTOBER TO FUEL LOCAL MOMENTUM!

Engage with over 400 municipal leaders, officials, and employees at the Montana League of Cities and Towns 94th Annual Conference, set in the heart of Billings, Montana, October 15th through the 17th.

From dynamic learning sessions to high-impact networking, this year's conference, LOCAL MOMENTUM, is all about propelling your community forward. Explore fresh strategies, connect with industry experts, and collaborate on innovative solutions.

Set against the backdrop of Billings' iconic Rimrocks and thriving downtown, this year's event will energize, inspire, and equip you with the tools to drive ingenuity in your municipality.

Mark your calendar for October 15 – 17.
Three days of growth, connection, and momentum await!
See you in Billings!

To reserve your accommodations, visit **mtleague.org/events/conference.**

Montana League of Cities and Towns
700 W. Custer Ave
Helena, MT 59601

3 822
Columbia Falls Council Members
130 6th St W
Columbia Falls, MT 59912-3615