



**ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912**

**PHONE (406) 892-4391
FAX (406) 892-4413**

**CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, SEPTEMBER 16, 2024
COUNCIL CHAMBERS CITY HALL**

FINANCE COMMITTEE – 6:30 P.M

Barnhart, Piper and Shepard

Contact City Clerk Barb Staalnd for virtual meeting registration information no later than 5:30 PM the day of the meeting by calling 406-892-4388 or email: staalndb@cityofcolumbiafalls.com for the Regular City Council Meeting

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

- 1.** Approval of Claims - September 16, 2024 - \$560,082.57
- 2.** Approval of Payroll Claims September 13, 2024 - \$109,882.33
- 3.** Approval of the Regular Council Meeting Minutes - August 19, 2024
- 4.** Approval of the Regular Council Meeting Minutes - September 3, 2024

VISITORS/PUBLIC COMMENT (Items not on agenda)

NEW BUSINESS:

- 5.** The City of Columbia Falls will receive sealed bids for the WWTP Grit Classifier Procurement until October 2, 2024, 2:00 p.m.

ORDINANCES / RESOLUTIONS:

- 6.** Resolution # 1933 - A Resolution of the City Council of the City of Columbia Falls, Montana, Adopting the Budget for the City for the Fiscal Year Commencing on July 1, 2024 and Ending June 30, 2025, Approving Appropriations for Each Fund of the City of Columbia Falls

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

CITY ATTORNEY REPORT

MISCELLANEOUS

ADJOURN

Next Scheduled Meetings:

City Council – Regular Meeting, **October 7, 2024** – 7:00 PM

Planning Board – TBD

09/13/24
14:54:49

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 9/24

Page: 1 of 12
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
46384		877 APPLIED INDUSTRIAL TECHNOLOGIES	131.55						
	34-0117420	08/21/24 SWR- LOCKTITE	37.10*			5310 430600	220		101000
	34-0117420	08/21/24 SWR- JET TOOLS/TAPER MNT	94.45*			5310 430600	212		101000
		Total for Vendor:	131.55						
		*** Claim from another period (8/24) ****							
46392		6 BLACK MOUNTAIN SOFTWARE, INC.	27,126.00						
	09/01/23-08/31/24								
	01168	09/01/24 FIN-ANNUAL SERVICE & SUPPORT	8,740.00*			1000 410500	363		101000
	01168	09/01/24 WTR-ANNUAL SERVICE & SUPPORT	8,023.00*			5210 430500	363		101000
	01168	09/01/24 SWR-ANNUAL SERVICE & SUPPORT	8,025.00*			5310 430600	363		101000
	01168	09/01/24 ST LIGHTING	1,169.00*			2400 430200	363		101000
	01168	09/01/24 ST MAINT	1,169.00*			2500 430200	363		101000
		Total for Vendor:	27,126.00						
46385		1700 BRECK LAW OFFICE, PC	10,516.24						
	OCTOBER FEES								
	090124	09/01/24 LGL-FEES OCT	2,113.84*			1000 411100	350		101000
	090124	09/01/24 CITY COURT OCT	4,308.63*			1000 410365	350		101000
	090124	09/01/24 WTR-FEES OCT	694.60*			5210 430500	350		101000
	090124	09/01/24 SWR-FEES OCT	694.60*			5310 430600	350		101000
	090124	09/01/24 PLG/ZONING OCT	347.30*			1000 411000	350		101000
	090124	09/01/24 PD-FEES OCT	140.40*			1000 420100	399		101000
	090124	09/01/24 WTR-FEES OCT	31.20*			5210 430500	357		101000
	090124	09/01/24 SWR-FEES OCT	46.13*			5310 430600	357		101000
	090124	09/01/24 STRS-FEES OCT	62.39*			2500 430200	399		101000
	090124	09/01/24 ADDITIONAL LABOR	187.15*			1000 411100	350		101000
	317	09/05/24 COUNCIL HIRING COMMITTEE	1,260.00*			1000 411100	350		101000
	316	09/05/24 ADD'L SERVICES	630.00*			1000 411100	350		101000
		Total for Vendor:	10,516.24						
		*** Claim from another period (8/24) ****							
46406	E	2852 CHARTER COMMUNICATIONS	314.95						
	AUTO PAY								
	080124	08/01/24 PD-INTERNET 8/1-8/31	159.98*			1000 420100	345		101000
	080124	08/01/24 SWR-INTERNET 8/1-8/31	154.97*			5310 430600	345		101000
		Total for Vendor:	314.95						

09/13/24
14:54:49

CITY OF COLUMBIA FALLS
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Page: 2 of 12
Report ID: AP100V

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		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
*** Claim from another period (8/24) ****										
46432		1145 CITY OF WHITEFISH BUILDING	15,929.55							
Permits issued for August 2024										
	083124	08/31/24 BUILDING PERMITS 8/24	11,590.15*			2394 420500	398		101000	
	083124	08/31/24 ELECTRICAL PERMITS 8/24	2,074.80*			2394 420500	398		101000	
	083124	08/31/24 MECHANICAL PERMITS 8/24	2,030.60*			2394 420500	398		101000	
	083124	08/31/24 PLUMBING PERMITS 8/24	234.00*			2394 420500	398		101000	
Total for Vendor:			15,929.55							
*** Claim from another period (8/24) ****										
46423		3173 CIVICPLUS, LLC	1,700.00							
5/1/24-4/30/25										
	317079	09/10/24 MUNICODE SELF-PUBLISH SOFTWARE	1,700.00*			1000 510300	300		101000	
Total for Vendor:			1,700.00							
*** Claim from another period (8/24) ****										
46424		1459 COLUMBIA CONSTRUCTION, INC.	10,104.00							
	7696	09/10/24 PD PARTION WALL	10,104.00*			4000 411200	930		101000	
Total for Vendor:			10,104.00							
*** Claim from another period (8/24) ****										
46427		1711 COMFORT SYSTEMS USA	2,059.49							
	92017835	07/26/24 FD-ANNUAL HEATING MAINT CONT	700.22*			1000 411200	366		101000	
	92017835	07/26/24 SWR- WWTP 600 VETERANS	453.08*			5310 430600	366		101000	
	92017835	07/26/24 SWR-ANNUAL MAINT LIFT STAT 3	61.79*			5310 430600	366		101000	
	92017835	07/26/24 SWR-ANNUAL MAINT LIFT STAT 4	61.79*			5310 430600	366		101000	
	92017835	07/26/24 STRS-ANNUAL MAINT STRT SHOP	82.37*			2500 430200	366		101000	
	92017835	07/26/24 FAC-CITY HALL ANNUAL MAINTEN	638.45*			1000 411200	366		101000	
	92017835	07/26/24 FAC-PD SHED ANNUAL MAINTENAN	61.79*			1000 411200	366		101000	
Total for Vendor:			2,059.49							
46428		927 CURRIER'S CERTIFIED WELDING,	15,710.00							
	9381	09/10/24 STRS-CM FLAT BEDS(2)	11,000.00*			2500 430200	940		101000	
	9381	09/10/24 STRS-INSTALL FLAT BEDS	4,590.00*			2500 430200	940		101000	
	9381	09/10/24 STR-REDUCERS (2)	20.00*			2500 430200	940		101000	
	9381	09/10/24 STR-DIODES(4)	100.00*			2500 430200	940		101000	
Total for Vendor:			15,710.00							

09/13/24
14:54:49

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Page: 3 of 12
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		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
*** Claim from another period (8/24) ****										
46396		3026 DAILY INTER LAKE	304.70							
		CALL FOR BIDS GRIT CLASSIFIER SEPTEMBER								
		0000027580 09/05/24 SWR- BID GRIT CLASSIFIER	304.70*			5310 430600	930		101000	
		Total for Vendor:	304.70							
46433		1797 DEPARTMENT OF ADMINISTRATION	38.40							
		ITSD621B5 08/31/24 PD-ITSD/EMAIL 8/1-8/31	38.40*			1000 420100	355		101000	
		Total for Vendor:	38.40							
46435		3278 DREAMLAND SKATEPARKS LLC	94,050.00							
		Fenholt Skatepark - Pay app #1								
		Pay App 1 09/11/24 PRKS-FENHOLT SKATEPARK	95,000.00*			4010 460400	930		101000	
		Pay App 1 09/11/24 PRKS- STATE 1% W/HOLDING	-950.00*			4010 460400	930		101000	
		Total for Vendor:	94,050.00							
46386	E	1879 EVERGREEN WASTE CONNECTIONS	718.59							
		4735169V41 09/01/24 FAC- 8/1-8/31	91.65*			1000 411200	340		101000	
		4735170V41 09/01/24 STRS- 8/1-8/31	184.55*			2500 430200	340		101000	
		4735171V41 09/01/24 WTR- 8/1-8/31	91.65*			5210 430500	340		101000	
		4735290V41 09/01/24 SWR- 8/1-8/31	76.30*			5310 430600	340		101000	
		4735292V41 09/01/24 PRKS- 8/1-8/31	61.10*			1000 460400	340		101000	
		4735335V41 09/01/24 POOL- 8/1-8/31	97.75*			1000 460445	340		101000	
		4736468V41 09/01/24 COUNCIL- 8/1-8/31	115.59*			1000 410100	399		101000	
		Total for Vendor:	718.59							
*** Claim from another period (8/24) ****										
46403		2589 FASTSIGNS WHITEFISH	79.60							
		489-29340 09/06/24 PRKS-KRECK RIVERSIDE PARK	79.60*			1000 460400	220		101000	
		Total for Vendor:	79.60							
*** Claim from another period (8/24) ****										
46418	E	2961 FIRST BANKCARD-ELECTRONIC PYMT	6,004.44							
		CITY MANAGER INTERVIEW BILLINGSLY ROOM 219 CEDAR CREEK								
		45034 07/24/24 CEDAR CREEK-CITY MANAGER	539.46*			1000 410100	390		101000	
		072424 07/24/24 FIN-BATTERY REPLACEMENT	54.87*			1000 410580	220		101000	
		072524 07/25/24 PD-EXTERNAL HARDDRIVE	109.98*			1000 420100	210		101000	
		073124 07/31/24 WTR-LAPTOP TRUCK MNT	94.99*			5210 430500	232		101000	
		2024070091 07/31/24 FD-ADVANCED RPT-JOST	129.57*			1000 420400	390		101000	

09/13/24
14:54:49

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 9/24

Page: 4 of 12
Report ID: AP100V

* ... Over spent expenditure

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		2024070091 07/31/24 ADMIN-CITY MNGR - PETERS	167.27*			1000 410100	399		101000
		2024070091 07/31/24 ADMIN-CITY MNGR- BILLINGSL	111.00*			1000 410100	399		101000
		080524 08/05/24 FIN-AMAZON WEB SRVS	141.08*			1000 410580	355		101000
		080624 08/06/24 PD-ANIMAL CONTRL POLE	112.90*			1000 420100	220		101000
		42746 08/07/24 COUNCIL AUDIO SYSTEM MARTEL	799.99*			1000 410100	212		101000
		497189687 08/07/24 STR- MSU MATT COX TRAINING	250.00*			2500 430200	380		101000
		497189695 08/07/24 WTR- MSU . MURPHY TRAINING	250.00*			5210 430500	380		101000
		080524 08/05/24 CRT-DESKTOP FILE	43.22*			1000 410360	210		101000
		080624 08/06/24 PD-PHONE CORDS/BATT BACKUP	91.98*			1000 420100	220		101000
		080624 08/06/24 PD-MUZZLE/PET CHIP READER	39.58*			1000 420100	220		101000
		080824 08/08/24 FAC-TRIMMER HEAD AND LINE	37.86*			1000 411200	220		101000
		316 08/04/24 PD HOTEL MCCONNELL TRN	1,057.60*			1000 420100	380		101000
		206 08/16/24 PD HOTE STUFFLEBEEM TRN	668.15*			1000 420100	380		101000
		080824 08/08/24 SWR-EARPIECE/CLIPBRD/CONVEX	201.40*			5310 430600	220		101000
		081524 08/15/24 PD-ID SERVICES INSTACARD	25.00*			1000 420100	399		101000
		081624 08/16/24 PD-HOTEL TRN	460.72*			1000 420100	380		101000
		081624 08/16/24 PD-HOTEL BKING FEE	15.99*			1000 420100	380		101000
		724393 08/15/24 PRKS-DOG WASTE BAGS	519.88*			1000 460400	220		101000
		082024 08/20/24 WTR-MT SKY NETWORKS	81.95*			5210 430500	345		101000
		Total for Vendor:	6,004.44						
46387		3104 FIRST CALL COMPUTER SOLUTIONS,	1,860.14						
		AUGUST 2024							
		99423 08/31/24 MONTHLY MICROSOFT NCE SUBSCRIP	60.14*			1000 410580	355		101000
		99125 08/31/24 IT AGREEMENT FULL SUPPORT	1,800.00*			1000 410580	355		101000
		Total for Vendor:	1,860.14						
		*** Claim from another period (8/24) ****							
46402		240 FLATHEAD CONCRETE PRODUCTS, INC.	53.00						
		24 x 34 x 3 tall grade ring							
		26340 09/09/24 SWR-GRADE RING	53.00*			5310 430600	240		101000
		Total for Vendor:	53.00						
		*** Claim from another period (8/24) ****							
46397		22 FLATHEAD COUNTY CLERK & RECORDER	16.00						
		1086501 09/03/24 RESOLUTION	16.00*			1000 411000	390		101000
		Total for Vendor:	16.00						

09/13/24
14:54:49

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 9/24

Page: 5 of 12
Report ID: AP100V

* ... Over spent expenditure

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46390		663 FLATHEAD COUNTY SOLID WASTE	2,793.27						
	14928 08/31/24	SWR-SLUDGE HAUL 08/01-08/31	2,763.15*			5310 430600	395		101000
	14928 08/31/24	PD-MIXED WASTE	30.12*			1000 420100	399		101000
		Total for Vendor:	2,793.27						
46388		24 FLATHEAD COUNTY TREASURER	1,116.00						
	083124 08/31/24	CRT-TECH SUR 08/24	506.00			1000 212201			101000
	083124 08/31/24	CRT-LEA/CRIM CONV SURCHRG 8/24	610.00			1000 212201			101000
		Total for Vendor:	1,116.00						
46389		21 FLATHEAD ELECTRIC COOP INC	18,714.43						
AUGUST 2024									
	083124 08/31/24	FAC-7/25-8/25/24	416.39*			1000 411200	341		101000
	083124 08/31/24	PD-7/25-8/25/24	38.60*			1000 420100	341		101000
	083124 08/31/24	FD-7/25-8/25/24	415.89*			1000 420400	341		101000
	083124 08/31/24	PRKS-7/25-8/25/24	685.09*			1000 460400	341		101000
	083124 08/31/24	POOL-7/25-8/25/25	482.54*			1000 460445	341		101000
	083124 08/31/24	LIGHTING-7/25-8/25/24	2,517.08*			2400 430200	341		101000
	083124 08/31/24	STRS-7/25-8/25/24	112.29*			2500 430200	341		101000
	083124 08/31/24	WTR-7/25-8/25/24	7,044.86*			5210 430500	341		101000
	083124 08/31/24	SWR-7/25-8/25/24	7,001.69*			5310 430600	341		101000
		Total for Vendor:	18,714.43						
		*** Claim from another period (8/24) ****							
46419		2814 FLATHEAD PEST SOLUTIONS	167.00						
	P17702 08/26/24	FD-PEST CONTROL	69.00*			1000 420400	399		101000
	P17853 08/26/24	FD-PEST CONTROL	98.00*			1000 420400	399		101000
		Total for Vendor:	167.00						
		*** Claim from another period (8/24) ****							
46415		2806 HANSON'S HARDWARE	124.45						
	612220 08/27/24	PRKS- SM ENGINE FUEL	30.99*			1000 460400	231		101000
	612227 08/28/24	SWR-SWING DOR LATCH(2)	57.98*			5310 430600	220		101000
	612230 08/28/24	STR-SCREWDRIVER/WRENCH	35.48*			2500 430200	220		101000
		Total for Vendor:	124.45						

09/13/24
14:54:49

CITY OF COLUMBIA FALLS
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For the Accounting Period: 9/24

Page: 6 of 12
Report ID: AP100V

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		*** Claim from another period (8/24) ****								
46393		1659 HIGH COUNTRY LINEN SUPPLY	273.30							
	0606656	09/09/24 FAC-CITY HALL, POLC, CRT, FIN	236.56*			1000		411200	224	101000
	0606657	09/09/24 FAC-FIRE HALL	36.74*			1000		411200	224	101000
		Total for Vendor:	273.30							
		*** Claim from another period (8/24) ****								
46398		999999 KEHL, SEAN	9.26							
	090524	09/05/24 WTR BILL CORRECTION REFUND	9.26			5210		214010		101000
		Total for Vendor:	9.26							
		*** Claim from another period (8/24) ****								
46420		3153 LEXIPOL, LLC	2,031.67							
		CONTRACT TERM 10/1/24-9/30/25								
	11240753	09/01/24 FD-FIRE/EMS LEARNING PLATFOR	2,031.67*			1000		420400	380	101000
		Total for Vendor:	2,031.67							
		*** Claim from another period (8/24) ****								
46391		3274 MCFADDEN CONSULTING LLC	3,784.00							
	1203	08/06/24 FD- ARMOR AP W UPGRADE	3,784.00*			1000		420400	226	101000
		Total for Vendor:	3,784.00							
46434		707 MONTANA DEPT. OF REVENUE	950.00							
		Fenholt Skatepark pay app #1								
		Pay App 1 09/11/24 1% w/holding-Dreamland Skat	950.00*			4010		460400	930	101000
46436		707 MONTANA DEPT. OF REVENUE	3,291.00							
		WWTP IMPROVEMENTS - BIOREACTOR EXPANSION PAY APP #1								
		PAY APP 1 08/25/24 1% W/HOLDING - PROSPECT CON	3,291.00*			5310		430600	930	101000
		Total for Vendor:	4,241.00							
		*** Claim from another period (8/24) ****								
46399		3152 MONTANA ELITE LLC	150.00							
	2438	07/30/24 SWR-TROUBLESHOOT/DIGESTER	150.00*			5310		430600	360	101000
		Total for Vendor:	150.00							
		*** Claim from another period (8/24) ****								
46422		3119 MONTANA TRUCK WORKS, LLC	1,103.93							
	44	09/05/24 FD-441 AIR HORN PEDAL REPLACE	1,103.93*			1000		420400	361	101000
		Total for Vendor:	1,103.93							

09/13/24
14:54:49

CITY OF COLUMBIA FALLS
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For the Accounting Period: 9/24

Page: 7 of 12
Report ID: AP100V

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*** Claim from another period (8/24) ****									
46409		52 NAPA AUTO PARTS	220.22						
	091666	08/15/24 STR-PARTS FOR SPRAYER	53.68*			2500 430200	240		101000
	092939	08/27/24 FD-DEF 433	41.96*			1000 420400	231		101000
	083124	08/31/24 STR-SERVICE FEE 089931	1.46*			2500 430200	240		101000
	093488	09/03/24 WTR-TORQUE WRENCH	109.99*			5210 430500	212		101000
	093693	09/05/24 SWR-STRAP WRENCH	13.13*			5310 430600	220		101000
		Total for Vendor:	220.22						
*** Claim from another period (8/24) ****									
46405		520 NORCO, INC.	742.92						
	41506747	08/31/27 STRS-14" DRY CUTTER	449.99*			2500 430200	212		101000
	41506747	08/31/24 STRS-CHOP SAW STAND	165.00*			2500 430200	212		101000
	41506747	08/31/24 STRS-14" BLADE	114.91*			2500 430200	220		101000
	41534053	08/31/24 STRS-CYLINDER RENTAL JULY	13.02*			2500 430200	220		101000
		Total for Vendor:	742.92						
*** Claim from another period (8/24) ****									
46421		3231 NORTHERN ROCKIES FIRE	112.80						
	632	09/05/24 FD-NOZZLE REPAIR HNDL/BALE HAN	112.80*			1000 420400	240		101000
		Total for Vendor:	112.80						
46429		56 NORTHWEST PIPE FITTINGS INC	187.51						
	4196102	09/11/24 SWR-BRASS NIPPLE	31.52*			5310 430600	240		101000
	4196102	09/11/24 SWR-PVC SLIP/THREAD BALL VALV	155.99*			5310 430600	240		101000
		Total for Vendor:	187.51						
*** Claim from another period (8/24) ****									
46404		1437 NORTHWESTERN ENERGY	1,386.72						
NATURAL GAS SERVICE									
	082724	08/27/24 FAC-7/22 - 8/21/24	70.09*			1000 411200	344		101000
	082724	08/27/24 PD-7/22-8/21/24	23.25*			1000 420100	344		101000
	082724	08/27/24 FD-7/22-8/21/24	37.49*			1000 420400	344		101000
	082724	08/27/24 STRS-7/22-8/21/24	33.74*			2500 430200	344		101000
	082724	08/27/24 WTR-7/22-8/21/24	11.68*			5210 430500	344		101000
	082724	08/27/24 SWR-7/22-8/21/24	123.09*			5310 430600	344		101000
	082724	08/27/24 POOL-7/22-8/21/24	1,087.38*			1000 460445	344		101000
		Total for Vendor:	1,386.72						

09/13/24
14:54:49

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 9/24

Page: 8 of 12
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
		*** Claim from another period (8/24) ****									
46408		2816 O'REILLY AUTO PARTS	32.99								
	4774-48839	08/22/24 PD-PWR INV DALIMATA	32.99*			1000		420100	232		101000
		Total for Vendor:	32.99								
		*** Claim from another period (8/24) ****									
46407		999999 PAULSON, DANA	6.30								
		CUSTOMER MOVED IN AUG 2024									
	090924	09/09/24 WTR BILL REFUND	6.30			5210		214010			101000
		Total for Vendor:	6.30								
46437		3277 PROSPECT CONSTRUCTION INC	325,883.25								
		WWTP IMPROVEMENTS - BIOREACTOR EXPANSION PAY APP 1									
		PAY APP 1 08/25/24 SWR-WWTP IMPROVEMENTS	329,175.00*			5310		430600	930		101000
		PAT APP 1 08/25/24 1% STATE W/HOLDING	-3,291.75*			5310		430600	930		101000
		Total for Vendor:	325,883.25								
		*** Claim from another period (8/24) ****									
46401		3136 RICE, BRANDON	421.50								
	090224	09/02/24 PD-PAINT	113.62*			1000		411200	240		101000
	090524	09/05/24 PD-REIMBURSE KS OIL	307.88*			1000		420100	231		101000
		Total for Vendor:	421.50								
		*** Claim from another period (8/24) ****									
46412		2755 SHERWIN-WILLIAMS CO	369.06								
	9589-6	08/29/24 STRS-SHOP TWLS/CLEANER	316.07*			2500		430200	240		101000
	9012-6	08/29/24 SWR-PAINT TAN	52.99*			5310		430600	240		101000
		Total for Vendor:	369.06								
		*** Claim from another period (8/24) ****									
46411		3175 SIGN SOLUTIONS USA, LLC	789.94								
	413498	08/29/24 STR-SCHOOL STREET SIGNS	789.94*			2500		430200	242		101000
		Total for Vendor:	789.94								
46416		3222 SUMMIT FIRE & SECURITY LLC	570.50								
	02230177	06/10/24 SWR-INSPECTION FIRE EXTINGUI	570.50*			5310		430600	399		101000
		Total for Vendor:	570.50								

09/13/24
14:54:49

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 9/24

Page: 9 of 12
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
*** Claim from another period (8/24) ****										
46410		1653 SUPER 1 FOODS	24.94							
	2787958	09/04/24 WTR-DRINKS/WATER	24.94*			5210 430500	220		101000	
		Total for Vendor:	24.94							
*** Claim from another period (8/24) ****										
46426		2699 THE MAIL ROOM, INC	205.85							
	D1215302	09/09/24 PD-MAIL SRVS 8/26-9/6	9.15*			1000 420100	310		101000	
	D1215302	09/09/24 FIN-MAIL SRVS 8/26-9/6	36.21*			1000 410500	310		101000	
	D1215302	09/09/24 WTR-MAIL SRVS 8/26-9/6	49.33*			5210 430500	310		101000	
	D1215302	09/09/24 SWR-MAIL SRVS 8/26-9/6	49.33*			5310 430600	310		101000	
	D1215302	09/09/24 CRT-MAIL SRVS 8/26-9/6	58.83*			1000 410360	310		101000	
	D1215302	09/09/24 PNZ-MAIL SRVS 8/26-9/6	3.00*			1000 411000	310		101000	
	D121112	08/12/24 FD-MAIL SRVS 8/26-9/6	0.00*			1000 420400	310		101000	
		Total for Vendor:	205.85							
*** Claim from another period (8/24) ****										
46413		1623 THE UPS STORE #4515	31.96							
	23821	08/24/24 PD-EVIDENCE SHIPPING	6.62*			1000 420100	310		101000	
	12364	08/07/24 PD-EVIDENCE SHIPPING	12.67*			1000 420100	310		101000	
	24161	09/06/24 PD-EVIDENCE SHIPPING	12.67*			1000 420100	310		101000	
		Total for Vendor:	31.96							
*** Claim from another period (8/24) ****										
46431		3196 THOMAS, JADE	92.00							
	091124	09/11/24 FD-EMS CONF. TRAVEL CLAIM	92.00*			1000 420400	380		101000	
		Total for Vendor:	92.00							
*** Claim from another period (8/24) ****										
46381		3063 UTILITIES UNDERGROUND LOCATION	111.80							
MONTH OF SERVICE August										
65 TOTAL										
	4085075	08/31/24 WTR-AUG 2024 UDIGS	37.27*			5210 430500	318		101000	
	4085075	08/31/24 SWR-AUG 2024 UDIGS	37.27*			5310 430600	318		101000	
	4085075	08/31/24 STRS-AUG 2024 UDIGS	37.26*			2500 430200	318		101000	
		Total for Vendor:	111.80							
*** Claim from another period (8/24) ****										
46383		1134 VICTIM-WITNESS ADVOCATE PROGRAM	359.00							
	083124	09/05/24 CRTS- AUG 2024	359.00*			2917 410360	356		101000	
		Total for Vendor:	359.00							

09/13/24
14:54:49

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 9/24

Page: 10 of 12
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj		Account
*** Claim from another period (8/24) ****										
46414		84 WESTERN BUILDING CENTER	304.68							
	41998969	08/27/24 WTR- FASTENERS	3.70*			5210 430500	220			101000
	411000152	08/28/24 SWR-HINGE/2x4	31.20*			5310 430600	240			101000
	411000190	08/28/24 SWR-CDX 4 PLY	39.98*			5310 430600	240			101000
	411000540	08/28/24 SWR-DECK BRUSH/BROOM HANDLE	25.48*			5310 430600	240			101000
	411001844	08/29/24 SWR-SCREWS/BRUSH/SEALNT	22.82*			5310 430600	240			101000
	411004898	08/30/24 SWR-TAPE MEASURE	14.98*			5310 430600	220			101000
	411008515	09/03/24 SWR-1x4/BOX LAG 17	25.44*			5310 430600	240			101000
	4111012190	09/05/24 WTR-HYDRANT PRTS MARTHA	62.98*			5210 430500	220			101000
	411012437	09/05/24 SWR-2x4/SEALANT	28.46*			5310 430600	240			101000
	411015268	09/05/24 SWR-SEALANT RETURNED	-7.49*			5310 430600	240			101000
	411012575	09/06/24 WTR-SHOVEL/2x6	57.13*			5210 430500	220			101000
		Total for Vendor:	304.68							
*** Claim from another period (8/24) ****										
46382	E	2733 WEX Fleet Universal	6,846.17							
STATEMENT ENDING 08/31/24										
	99373272	08/31/24 PD-FUEL AUG	2,813.35*			1000 420100	231			101000
	99373272	08/31/24 FIRE-FUEL AUG	785.10*			1000 420400	231			101000
	99373272	08/31/24 PRKS-FUEL AUG	691.80*			1000 460400	231			101000
	99373272	08/31/24 WTR-FUEL AUG	406.46*			5210 430500	231			101000
	93373272	08/31/24 SWR-FUEL AUG	1,114.98*			5310 430600	231			101000
	99373272	08/31/24 STRS-FUEL AUG	957.20*			2500 430200	231			101000
	99373272	08/31/24 PD-MCCONNELL TO MSO	77.28*			1000 420100	380			101000
		Total for Vendor:	6,846.17							
*** Claim from another period (8/24) ****										
46425		3275 WITTY'S GARAGE	157.50							
	1013	09/10/24 PD-OILCHNG UNIT 21	52.50*			1000 420100	361			101000
	1014	09/10/24 PD-OILCHNG UNIT 20	52.50*			1000 420100	361			101000
	1015	09/10/24 PD-OILCHNG UNIT 22	52.50*			1000 420100	361			101000
		Total for Vendor:	157.50							
# of Claims				52	Total:	560,082.57	# of Vendors	47		
Total Electronic Claims						13,884.15				
Total Non-Electronic Claims						546198.42				

09/13/24
14:54:50

CITY OF COLUMBIA FALLS
Fund Summary for Claims
For the Accounting Period: 9/24

Page: 11 of 12
Report ID: AP110

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	45,633.25
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	15,929.55
2400 SPECIAL LIGHTING DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	3,686.08
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	20,538.35
2917 CRIME VICTIMS ASSISTANCE FUND	
101000 CASH/CASH EQUIVALENTS	359.00
4000 CAPITAL PROJECTS FUND - Building	
101000 CASH/CASH EQUIVALENTS	10,104.00
4010 CAPITAL PROJECTS FUND - Parks	
101000 CASH/CASH EQUIVALENTS	95,000.00
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	17,091.29
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	351,741.05
Total:	560,082.57

09/13/24
14:54:50

CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 9 / 24

Page: 12 of 12
Report ID: AP100A

Council Meeting Date: 09/16/2024

Claims Submitted to Council: \$ 560,082.57

Claims Denied/Withheld by Council Finance Committee: \$ _____ Claim #'s: _____

Prepared By: Shawn Bates, Finance Director

Shawn Bates

Approved by Mark Shrives, Interim City Manager

Mark Shrives

City Council to Approve by motion on consent agenda

The following claims are significant:

Columbia Construction, Inc. - \$10,104 Police Department partition wall. (Fund 4000)
Currier's Certified Welding - \$15,710 Flatbeds for 2 street trucks. (Fund 2500)
Black Mountain Software, Inc - \$27,126 Annual software renewal. (Fund 1000, 5210, 5310, 2400 & 2500)
Dreamland Skateparks LLC - \$95,000 Fenholt Skatepark pay app #1. (Fund 4010)
Prospect Construction, Inc. - \$325,883.25 WWTP improvements/bioreactor pay app #1. (Fund 5310)

The remaining claims are routine in nature. Please let me know if you have any questions.
Shawn

**CITY OF COLUMBIA FALLS
CITY COUNCIL REGULAR MEETING MINUTES
HELD AUGUST 19, 2024**

Mayor Barnhart called the meeting to order at 7:00 p.m.

ROLL CALL: Councilor King, Councilor Lovering, Councilor Piper, Councilor Price, Councilor Robinson, Councilor Shepard and Mayor Barnhart.

Also present: Acting City Manager Peters, City Clerk Staaland, City Attorney Breck-via zoom and Acting Police Chief Rice.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Councilor Lovering made motion to approve the agenda after striking item #6, seconded by Councilor Piper and the motion carried.

CONSENT AGENDA: Councilor Piper motioned to approve the consent agenda noting all claims appeared to be in order, seconded by Councilor Lovering and the motion carried.

Approval of August 19th Claims: \$100,553.43

Approval of Payroll Claims for August 16, 2024 - \$125,076.57

Approval of August 5, 2024 Regular Council Meeting Minutes

VISITORS/PUBLIC COMMENT (Items not on agenda)

Mayre Flowers with Citizens for a Better Flathead would like to see council members have email addresses, phone numbers and additional information listed on the city website. Ms. Flowers looks forward to meeting with council one on one when time allows. Ms. Flowers stated there is a CFAC public meeting tomorrow and hopes council will be in attendance. Ms. Flowers gave City Clerk Staaland a copy of correspondence for council.

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

Public Hearing - Conditional Use Permit - Drive-Thru Coffee Stand

The Columbia Falls City Planning Commission held a public hearing for the following item at their regular meeting on Thursday, August 8, 2024, at 6:00 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on August 19, 2024, starting at 7:00 p.m. in the same location.

Conditional Use Permit – Drive-Thru Coffee Stand: Jaqueline Smith and Carl Morsette are requesting a Conditional Use Permit (CUP) to operate a drive-thru coffee stand at 262 1st Ave WN (Location of Glacier Grappling). The property is zoned CB-2 Commercial however all drive-thru's require a conditional use permit in this zone. The coffee stand was moved to the site but not opened while the applicants go through the CUP process. The property is described as Lots 2, 3, & 4; Block 129; Columbia Falls Addition; Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County.

City Manager Peters delivered Staff Report CCU-24-01 as Findings of Fact. The Conditional Use Permit went before the Planning Commission on August 8, 2024, and the project was approved to move forward to Council said Peters.

Mayor Barnhart opened the public hearing at 7:09 p.m.

Jackie Smith, 262 1st Ave. WN said she is an owner of the property for the coffee stand. She said they are trying to promote a family friendly business on the truck route.

With no further comments Mayor Barnhart closed the Public Hearing at 7:11 p.m.

Councilor Piper motioned to adopt Staff Report CCU-24-01 as Findings of Fact, seconded by Councilor Shepard with Council voting as follows. Ayes: Robinson, Shepard, King, Lovering, Piper, Price and Barnhart.

24-25 Fiscal Year Preliminary Budget Hearings Continued:

The City Council will continue the Public Hearing on the 24-25 Fiscal Year budget until final adoption by resolution. During the public hearing on Monday, August 19th, the City Council will review the Taxable Value and Mill Levy for the 24-25 FY. The Mill Levy will be set by Resolution at the next regular City Council meeting, Tuesday, September 3, 2024.

Susan Nicosia reviewed the Taxable Value and Mill Levy Calculations. Pursuant to state statute, the City Council will formally set the mill levy at the next meeting, Tuesday, September 3rd, by Resolution said Nicosia. The City received the certified taxable valuation from DOR on August 5, 2024. The taxable valuation increased by 1.81% as it is not a revaluation year; compared to the taxable valuation increase of 34.12% last year. Nicosia said she will also review the impact of the Resort Tax collections at that time. This year's tax relief is \$371,785 as discussed.

Ms. Nicosia reminded Council when values go up, mills go down. When you increase taxes, you have to let the property owners know, said Nicosia. Last year the City decreased property taxes but this year the City will have to increase them.

The recommendation is to levy the maximum, leaving the carryover from the Resort Tax and reducing the Study Commission funds.

Mayor Barnhart asked Nicosia if she included the resort tax with the given numbers. Ms. Nicosia said when she sees the tax bill she will have an accurate number for Council. Nicosia said she was looking at last year's collection which was not quite what the City anticipated. Mayor Barnhart asked when looking toward filling open positions if there was room in the budget to increase professional wages. Nicosia said there is \$50,000 in the General Fund that Council could move around as needed.

Mayor Barnhart said at this time the Public Hearing will remain open.

NEW BUSINESS:

Request for approval and execution of Comprehensive Affordable Housing Study and Analysis Contract (SB 382) MDOC Grant Funds and City Funds: Department of Commerce: \$30,000 Grant and City Matching Funds \$27,100

City Manager Peters said SB 382 requires the City to have a Comprehensive Affordable Housing Study. The City received one proposal last week from WSW Consulting, Inc. There is a \$30,000 grant in place with matching funds of \$27,000 required by the City. Staff recommends approval of the Consultant Services Agreement with WSW Consulting, Inc.

Councilor King motioned to approve the Comprehensive Affordable Housing Study and Analysis Contract after making a name correction in the agreement, seconded by Councilor Lovering with Council voting as follows. Ayes: Shepard, King, Lovering, Piper, Price, Robinson and Barnhart.

Request for Approval and Execution of Consultant Services Agreement – RAISE Grant - Request for Council Approval Subject to FHWA Approval.

City Manager Peters said this is the first step in funding for the RAISE Grant; the City has allocated \$500,000 in matching funds. The City is excited to have the Skate Park moving along. Staff recommends approval of the Consultant Services Agreement with Jacobs Engineering Group, Inc.

Councilor Lovering made motion to approve the Consultant Service Agreement with Jacobs Engineering Group, Inc., seconded by Councilor Shepard with Council voting as follows. Ayes: King, Lovering, Piper, Price, Robinson, Shepard and Barnhart.

Recommendation to Award Skate Park Bid to Dreamland and Authorize City Manager to execute the contract, notice of award, and notice to proceed. Total bid cost of \$589,000 for 10,000 sq. ft.

City Manager Peters said the city is excited to see the Skate Park moving forward. Dreamland was the only bidder at \$589,000. Staff recommends execution of the bid to Dreamland.

Danyel Scott said she is excited for this project. The Skatepark Association has raised over 50% of the needed funds and is looking forward to breaking ground next week.

Councilor Lovering motioned to approve the City Manager to execute the contract with Dreamland, seconded by Councilor Shepard with Council voting as follows. Ayes: Lovering, Piper, Price, Robinson, Shepard, King and Barnhart.

ORDINANCES / RESOLUTIONS:

Resolution #1927 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, ADOPTING AN UPDATED POLICE POLICY MANUAL FOR COMPLIANCE WITH FEDERAL, STATE AND LOCAL REQUIREMENTS

City Manager Peters said it has been a long process in getting the updated Police Policy Manual in place. MMIA has reviewed the updated manual and agrees it will bring current police policies up to date. Peters said the updated manual will be utilized in the department for training purposes and comply with Federal, State and Local requirements.

Councilor King motioned to adopt Resolution #1927, seconded by Councilor Robinson with Council voting as follows. Ayes: Piper, Price, Robinson, Shepard, King, Lovering and Barnhart.

Resolution #1928 - Canceling the November 4, 2024, General Election of Local Government Study Commission Members and Appointing Members by Acclamation

City Manager Peters said Roger Hopkins was the only one that applied to serve on the Local Government Study Commission. The City did not have enough candidates for the General Election of the Local Government

Study Commission; therefore, it can be canceled. City Council will accept letters of interest and appoint two members to the Commission.

Councilor Robinson made motion to approve Resolution #1928, seconded by Councilor Piper with Council voting as follows. Ayes: Price, Robinson, Shepard, King, Lovering, Piper and Barnhart.

Resolution #1929 - A Resolution of the City Council Approving an Application for Conditional Use Permit #CCU-24-01 for a coffee drive-thru at 262 1st Ave WN.

Councilor Shepard motioned to approve Resolution #1929, seconded by Councilor King with Council voting as follows. Ayes: Robinson, Shepard, King, Lovering, Piper, Price and Barnhart.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor Piper asked when staff is going to remove the felt from the covers on the drywell grates. City Manager Peters replied today staff organized a final walk through and the felt will be pulled out this week. Mayor Barnhart asked what the deadline for cutting weeds was for non-compliant residents. Peters said Sept. 3rd is the date property owners must come into compliance. If they do not comply city staff will cut weeds, and the property owner will be responsible for payment. Ms. Nicosia said the county has responsibility for spraying weeds within the city.

CITY MANAGER REPORT

City Manager Peters suggested changing City Hall hours of operation to 8:00 a.m. to 5:30 p.m. M-F. After an evaluation of public traffic and phone calls before 8:00 a.m. and after 5:30 p.m. we are not seeing a lot of use. City Manager Peters said for customer convenience there is a drop box in the back of the building, along with optional online payments. Council concurred with the change in City Hall hours of operation.

As Knife River is wrapping up the sidewalk project there are some small details that will be addressed this week. There are two yield signs that city staff will replace with stop signs. We met with the city engineer to discuss additional drywells on the east side of town.

The pool is closed for the season. Staff is getting the pool buttoned up for the winter. The boiler maintenance will be addressed closer to spring. It was a successful but challenging season with the number of closures due to public health issues.

MISCELLANEOUS

Acting Police Chief Rice said the Police Department has been patrolling heavily on Railroad Street. Rice said he looked on the east end of town to potentially put a patrol car. Rice said he has a call into Montana Law Enforcement Academy to see if they may have a vehicle available.

ADJOURN: At 8:03 p.m. Councilor Lovering motioned to adjourn, seconded by Councilor Shepard.

Mayor

City Clerk

CITY OF COLUMBIA FALLS

CITY COUNCIL REGULAR MEETING MINUTES

HELD SEPTEMBER 03, 2024

Mayor Barnhart called the meeting to order at 7:00 p.m.

ROLL CALL: Councilor Lovering, Councilor Piper, Councilor Price, Councilor Robinson, Councilor Shepard and Mayor Barnhart. Absent: Councilor King.

Also Present: City Clerk Staaland, Finance Director Bates City Attorney Breck and Acting Police Chief Rice.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Councilor Robinson motioned to approve the agenda, seconded by Councilor Shepard and the motion carried.

CONSENT AGENDA: Councilor Piper made motion to approve the consent agenda noting all claims appeared to be in order, seconded by Councilor Shepard and the motion carried.

Approval of September 3rd Claims: 211,766.14

Approval of Payroll Claims August 20, 2024 - \$29,446.01

Approval of Payroll Claims August 30, 2024 - \$191,001.91

Street Department Job Descriptions - Updated for CBA Grade Changes

VISITORS/PUBLIC COMMENT (Items not on agenda)

Chris Peterson with the Hungry Horse News said they can no longer maintain the small section of lawn on the east side of their building. Chris said the HHN purchased some trees for that area and all but one died. Public Works Director Bates said he will make sure the parks department is aware they will be maintaining the area from now on.

Mr. Peterson said he resides near Marantette Park and there have been overnight campers this summer. Peterson requests that the city put up no overnight camping signs around the park. Peterson said this is the first time he has had to contact the police department on camping at Marantette Park. Acting Police Chief Rice said PD tried to make contact with the owner of the camper but were unsuccessful.

NEW BUSINESS:

Announcement of Hiring of Chief of Police Chad Stephens

Former Acting City Manager Clint Peters said the hiring process for the new Police Chief was very successful. Chad Stephens is from Yakima Washington and comes with 30 years of Law Enforcement experience. Mr. Stephens has been on Patrol, Detective, Swat Commander and now Lieutenant Patrol and has continued to be successful in Yakima. Peters said the interview committee had good interaction with Mr. Stephens and he was the top candidate in the interview process. Mr. Stephens spent time in the police department doing a ride along with the officer on duty and had good interaction there as well. His family is fully committed to moving to Columbia Falls and is excited to be making the move to the Flathead. Peters said he and the hiring committee are excited to be filling the position with an extremely qualified candidate and hopes the community will support Mr. Stephens in his new role as the Chief of Police. Mr. Stephens' official start date will be September 30, 2024 said Peters.

Mayor Barnhart said he was on the interview panel and concurs with Mr. Peters that Mr. Stephens had an outstanding interview.

Approval of Interim City Manager Contract

Susan Nicosia said council asked for her assistance in recruiting an interim City Manager until the city can fill the position permanently. Nicosia said Councilors Robinson and Piper met with Mr. Mark Shrives on Tuesday, August 27, 2024 to review Mr. Shrives' resume and discuss the City's interim City Manager position.

Mr. Shrives has over 20 years of City Manager experience in Montana and Oregon. The council members were satisfied after meeting with Mr. Shrives that he could capably serve the City in the interim position for approximately 6 months, giving the council time to search for a permanent City Manager while ensuring the city was operating smoothly. Councilors Robinson and Piper advised staff to prepare an agreement for the agenda for full council approval. Mr. Shrives indicated he could begin Monday, September 9, 2024.

Councilor Piper motioned to approve the Interim City Manager contract with Mr. Mark Shrives, seconded by Councilor Robinson and the motion carried unanimously.

City Clerk Staalnd stated she conversed with Mr. Shrives regarding the use of a city cell phone being added to the contract for the duration of his employment. Staalnd said housing may not be available for the first week of employment and the city could allow a travel allowance for travel expense for the first week upon council approval.

Councilor Shepard motioned to amend the Interim City Manager Contract allowing for the use of a city cell phone and a mileage per diem for the first week of work, when housing is not available, seconded by Councilor Piper and the motion carried unanimously.

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

Public Hearing Continued - 24-25 FY Budget

Susan Nicosia will present the 24-25 FY Budget to council. By law the council must adopt the taxes and assessment by resolution.

The Preliminary Tax Levy Schedule and Non-levied Funds - Preliminary Summary Schedule were presented by Susan Nicosia, both schedules will be in the final adopted budget book at the September 16, 2024 council meeting for further discussion.

Mayor Barnhart opened the Public Hearing at 7:57 p.m.

Roger Hopkins, 949 Vans Avenue, inquired about the permissive levy for the Study Commission being \$55,000 and not \$50,000 as discussed. Ms. Nicosia said the city reduced the amount due to canceling the election for a lack of candidates. Mr. Hopkins asked how long the council will accept letters of interest from the public. City Clerk Staalnd estimated around the middle or end of October.

With no further comments Mayor Barnhart closed the Public Hearing at 7:59 p.m.

Mayor Barnhart said at the September 16, 2024 council meeting council will adopt the FY 24-25 Budget.

ORDINANCES / RESOLUTIONS:

RESOLUTION #1930 - A RESOLUTION OF THE *CITY OF COLUMBIA FALLS, MONTANA*, LEVYING ASSESSMENTS UPON PROPERTY WITHIN SPECIAL IMPROVEMENTS DISTRICTS TO DEFRAY THE *COST* OF SAID SPECIAL IMPROVEMENT DISTRICTS FOR THE FISCAL YEAR 2024-25

Councilor Shepard made motion to approve Resolution #1930, seconded by Councilor Lovering with council voting as follows. Ayes: Lovering, Piper, Price, Robinson, Shepard and Barnhart.

RESOLUTION #1931 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, REDEFINING THE AREA INCLUDED WITHIN THE COLUMBIA FALLS STREET MAINTENANCE DISTRICT AND METHOD OF ASSESSMENT.

Councilor Piper made motion to approve Resolution #1931, seconded by Councilor Robinson, with council voting as follows. Ayes: Piper, Price, Robinson, Shepard, Lovering and Barnhart.

RESOLUTION #1932 - A RESOLUTION OF THE *CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA*, SETTING AND ADOPTING THE *MILL* LEVIES ON *ALL REAL AND PERSONAL* PROPERTY WITHIN THE *CITY OF COLUMBIA FALLS*; APPROVING SPECIAL LEVIES FOR SPECIAL PURPOSES ON PROPERTY WITHIN THE *CITY OF COLUMBIA FALLS* FOR THE 2024-25 FISCAL YEAR

Councilor Lovering motioned to approve Resolution #1932, seconded by Councilor Shepard with council voting as follows. Ayes: Price, Robinson, Shepard, Lovering, Piper and Barnhart.

REPORTS / BUSINESS FROM MAYOR & COUNCIL 44.53

Councilor Piper said he noticed some sheds that are encroaching into the alleys. He would appreciate it if the Police Department could look into them as the alleys are emergency routes.

Councilor Shepard said some vehicles are traveling at a high rate of speed during the night on the east side of town and asked if the police department could patrol the area more frequently.

Councilor Lovering asked if a gate was going to be installed on the other side of the pickleball court. Ms. Nicosia stated it will be installed soon.

Councilor Lovering asked if the city has an update on the railroad housing project. Nicosia said she believes the Habitat for Humanity consultant is working on applications with City Planner Mulcahy.

Lovering said there is an electrical box in Columbus Park that is dangerous and looks terrible with wires hanging out of it. It has been that way for a long time and nothing is being done about it said Lovering. Nicosia said Cable Company owns the box and thought it was taped up.

Mayor Barnhart said the noxious weeds are starting to bloom and folks are not paying attention to them. They are flammable and dangerous at this point.

Mayor Barnhart said he would like staff to get ahold of someone about the condition of the exterior of the post office; it is horrendous and looks bad for our city. If the city could send pictures along with a letter would be best said Barnhart. Nicosia said the council should send a letter with pictures to the congressional delegation.

Mayor Barnhart commented on the letter to the editor from Mayre Flowers, Mayor said the City of Columbia Falls is smaller than the county and surrounding cities and we adopted policy years ago to protect council from litigation. All correspondence comes through the city clerk who then passes the information on to council and it works perfectly. Mayor Barnhart said he was offended that she indicated council doesn't want to hear from the community which is not true. Councilor Lovering said she believes if someone wants to serve on city council that their private information need not be public. Lovering believes the way council is contacted through the city clerk works great and does not see the need for change. Councilor Shepard said council needs to be careful on when we meet and private discussions we have concerning city business. Councilor Piper said he does not comment on social media but has had conversations at his home. If citizens have something they want to discuss with council they should attend a city council meeting or contact the City Clerk.

MISCELLANEOUS

Correspondence

ADJOURN: At 8:16 p.m. Councilor Lovering made motion to adjourn, seconded by Councilor Shepard.

Mayor

City Clerk

**CITY OF COLUMBIA FALLS
INVITATION TO BID
WWTP GRIT CLASSIFIER PROCUREMENT**

The City of Columbia Falls, Montana will receive sealed bids for the **WWTP Grit Classifier Procurement**. The bid consists of furnishing a new Grit Classifier with Cyclone for the headworks building at the City's Wastewater Treatment Plant. Bid documents and drawings may be obtained at City Hall, 130 6th Street West, Columbia Falls, MT 59912 or on the City's website, www.cityofcolumbiafalls.org. Any bidder wishing further information should contact the City of Columbia Falls Treatment Plant Manager, Grady Jenkins, phone (406) 892-4357. Bids will be received by the City Clerk, 130 6th Street West, Columbia Falls MT. 59912 until 2:00 P.M. on October 2, 2024, at which time all bids will be publicly opened and read aloud in the City Council Chambers, 130 6th Street West, Columbia Falls, MT 59912. Proposals shall be addressed to the City Clerk, 130 6th Street West, Columbia Falls, MT 59912 and entitled **BID FOR 2024 WWTP GRIT CLASSIFIER PROCUREMENT**.

Each bid must be accompanied by bid security in the amount of 10% of the bid. The security must consist of cash, a cashier's check, a certified check, a bank money order, a certificate of deposit, a money market certificate, or a bank draft. The security must be: (i) drawn and issued by a federally chartered or state-chartered bank or savings and loan association that is insured by or for which insurance is administered by the federal deposit insurance corporation;(ii) drawn and issued by a credit union insured by the national credit union share insurance fund; or (iii) a bid bond or bonds executed by a surety company authorized to do business in the state of Montana. The bid security must be signed by an individual authorized to submit the security by the corporation or other business entity on whose behalf the security is submitted.

The City will accept the lowest responsible bid, but the City Council reserves the right to reject any and all bids or to waive any technicality or informality and accept any bid which may be deemed in the best interest of the City.

s/Barb Staaland

Barb Staaland
City Clerk

Publication Dates: September 8, 2024
September 22, 2024

RESOLUTION NO. 1933

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, ADOPTING THE BUDGET FOR THE CITY FOR THE FISCAL YEAR COMMENCING ON JULY 1, 2024 AND ENDING JUNE 30, 2025, APPROVING APPROPRIATIONS FOR EACH FUND OF THE CITY OF COLUMBIA FALLS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, AS FOLLOWS:

Section One: That the final budget of the City of Columbia Falls, Montana, for the fiscal year commencing July 1, 2024, and ending June 30, 2025, for meeting the regular expenses of the City of Columbia Falls, and the amounts appropriated from various funds of the City of Columbia Falls for said budget expenditure items, is hereby adopted.

Section Two: A copy of the final budget adopted, enumerating all revenue estimates, appropriations, expenditures, and levies is attached in summary form, Final Tax Levy Schedule marked Exhibit "A" and Non-Levied Funds Final Summary Schedule marked Exhibit "B."

Section Three: A copy of the complete final budget document is on file in the office of the City Clerk, posted on the City Website as well as the Montana Department of Administration Local Government Services Bureau website.

Section Four: The City Manager is authorized to transfer appropriations between line items within the same fund except those items designated in the Final Budget as "Personal Services" or "Capital Outlay."

Section Five: This Resolution shall be effective immediately upon its passage and approval by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, THIS 16th DAY OF SEPTEMBER 2024. THE COUNCIL VOTING AS FOLLOWS:

AYES:

NOES:

ABSENT:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA, THIS 16th DAY OF SEPTEMBER 2024.

Mayor

ATTEST:

City Clerk

EXHIBIT A

FY 2024 - 2025
FINAL TAX LEVY SCHEDULE

Assessed Valuation: \$ 1,004,302,010
Tax Valuation: \$ 12,246,983
1 Mill Yields (10): \$ 12,246.983

(4)-(2)		[1]	[2]	[3]=[1]+[2]	[4]	[5]	[6]=[4]+[5]	[7]=[3]-[6]	[8]=[6]+[7]	[9]=[7]-[10]
Carry-over	Fund No.	Appropriation	Resources Reserve	Total Requirements	Resources Available (Cash Plus receivables less current liabilities)	Non-Tax Revenues	Total Non-Tax Resources	Property Tax Revenues	Total Resources	Mill Levy
518,777	1000	General Resort Tax offset Net General	5,097,864 1,050,021 5,097,864	6,147,885 6,147,885	1,568,798 1,568,798	3,426,280 3,426,280	4,995,078 4,995,078	1,524,592 (371,785) 1,152,807	6,519,670 -371,785 6,147,885	124.490 -30.360 94.130
0	7120	Fire Relief Pension	67,627	67,627	0	31,219	31,219	36,408	67,627	2.970
SUBTOTAL -----					See Mill Levy Limitations Schedule					97.100
					1,189,215					

VOTED & SPECIAL LEVIES																				
Permissive 2372	Permissive Medical Levy	357,172	4,337	361,509	16,767	4,337	21,104	361,509	27.800											
Permissive 2260	Emergency Disaster		23,671		23,171	500	23,671	23,671	0.000											
Permissive 2350	Local Govt Review	20,000	30,000	50,000	0	0	0	50,000	4.080											
SUBTOTAL -----						\$	390,405	Special Mill Levies	31.880											
TOTAL -----						\$	5,542,663	\$	1,108,029	\$	6,627,021	\$	1,608,736	\$	3,462,336	\$	5,071,072	\$	6,650,692	128.980
Last Year - 23-24 FY						\$	4,697,009	\$	889,825	\$	5,586,834	\$	1,133,679	\$	3,366,159	\$	4,499,838	\$	5,586,833	90.36
											TOTAL TAX				TOTAL MILLS					

EXHIBIT B
NON-LEVIED FUNDS - FIINAL SUMMARY SCHEDULE

Fiscal Year: 2024-25

		[1]	[2]	[3]=[1]+[2]	[4]	[5]	[6]=[4]+[5]
Fund No. Fund Name		Appropriation	Resources Reserve	Total Requirements	Resources Available (Less Current Liabilities)	Non-Tax Revenues	Total Resources
Carry-over (#4-#2)							
-353,343	2100 Resort Tax	1,091,657	1,960,109	3,051,766	1,606,766	1,445,000	3,051,766
1,845,069	2310 Tax Increment District	1,946,488	608,147	2,554,635	2,453,216	101,419	2,554,635
-2,162	2311 TEDD - Industrial Park	-	42,530	42,530	40,368	2,162	42,530
-17,391	2312 TEDD - Columbia Rising	-	324,147	324,147	306,756	17,391	324,147
13,366	2394 Building Code Enforcement Program	144,066	119,144	263,210	132,510	130,700	263,210
20,920	2400 Special Lighting Districts	51,669	5,479	57,148	26,399	30,749	57,148
35,426	2500 Street Maintenance District	600,989	40,700	641,689	76,126	565,563	641,689
184,320	2700 Cedar Creek Trust	288,302	1,018,364	1,306,666	1,202,684	103,982	1,306,666
125,504	2820 Gas Tax	357,078	0	357,078	125,504	231,574	357,078
0	2917 Crime Victims Program	6,000	0	6,000	-	6,000	6,000
26,637	2940 CDBG-Home Program Grant	34,264	0	34,264	26,637	7,627	34,264
110,432	2959 EDA	210,432	0	210,432	110,432	100,000	210,432
693,092	2991 ARPA of 2021	693,092	4,515	697,607	697,607		697,607
-27,284	2995 RAISE	1,259,014	27,284	1,286,298	-	1,286,298	1,286,298
0	3534 SID 34	5,483	677	6,160	677	5,483	6,160
0	3536 SID 36	3,344	1,506	4,850	1,506	3,344	4,850
-223	3538 SID 38	25,972	2,193	28,165	1,970	26,195	28,165
33,000	4000 C.I.P. Building Improvements	38,000	53,785	91,785	86,785	5,000	91,785
47,000	4010 C.I.P. Park Improvements/Equipment	811,000	263,809	1,074,809	310,809	764,000	1,074,809
-12,000	4020 C.I.P. General Machinery & Equipment	106,000	378,175	484,175	366,175	118,000	484,175
683,173	4040 C.I.P. Street Construction	1,113,173	0	1,113,173	683,173	430,000	1,113,173
236,354	5210 Water Operating Fund (1)	1,137,994	1,081,628	2,219,622	1,317,982	901,640	2,219,622
320,000	5211 Water Capital Expansion Fund	400,000	88,080	488,080	408,080	80,000	488,080
544,654	5310 Sewer Operating Fund (2)	6,797,586	1,872,442	8,670,028	2,417,096	6,252,932	8,670,028
1,090,445	5311 Sewer Capital Expansion Fund	1,200,445	106,908	1,307,353	1,197,353	110,000	1,307,353
TOTAL		\$ 18,322,048	\$ 7,999,622	\$ 26,321,670	\$ 13,596,611	\$ 12,725,059	\$ 26,321,670

5210	Water Fund*			5310	Sewer Fund**		
	Water Fund Operating	\$ 412,324			Sewer Fund Operating	\$ 1,165,417	
	Water Capital Projects (New)	\$ 261,733			Sewer Capital Projects (New)	\$ 313,893	
					Sewer -Restricted Project (EDU increase)	\$ 481,735	
	Water Bond Debt Req'd Reserve	\$ 57,171			Sewer Bond Debt Reserve	\$ 72,111	
	Water Depreciation Reserve	\$ 586,754			Sewer Depreciation Reserve	\$ 383,940	
5211	Water Expansion Projects (New)	\$ 408,080		5311	Sewer Expansion Projects (New)	\$ 1,197,353	5311
		\$ 1,726,062				\$ 3,614,449	