ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, JUNE 15, 2020
COUNCIL CHAMBERS CITY HALL

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Fisher, Karper)

NOTE: Regular Meeting will be held in the Council Chambers as well as by virtual meeting to provide for social distancing. Contact City Clerk Barb Staaland to register for login information. Email: staalandb@cityofcolumbiafalls.com

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

1. Approval of Claims - June 15, 2020 - $272,385.05
2. Approval of Payroll Claims - June 12, 2020 - $115,192.27
3. Approval of Council Meeting Minutes - June 1, 2020
4. Approval of Employee Assistance Program Agreement Modification No. 2 - Sapphire Resource Connection and authorize City Manager to execute.
5. Approval of Memorandum of Understanding US Marshals Service Short-Term Joint Operations
6. Approval of DNRC RRGL Agreement - Well Project - $122,950 and authorize Mayor/Manager to execute.
7. Approval of 2020 FY Void Outdated Checks
8. Approval of Utility Billing Bad Debt Account Write-offs 2020 FY

VISITORS/PUBLIC COMMENT (Items not on agenda)

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

9. **Notice of Hearing - July 6th, 2020:**

The Columbia Falls City-County Planning Board held a public hearing for the following item at their regular meeting on Tuesday, June 9th, 2020 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on July 6, 2020 starting at 7:00 p.m. in the same location. Both hearings will be conducted in accordance with the most current recommended and/or required public health and safety protocols in place at the time of the hearing. The City website, https://cityofcolumbiafalls.org, will contain updated information if there is any change to the planned hearings

Request to establish a Planned Unit Development in the Columbia Falls Zoning Jurisdiction:

Erik Eckert is requesting a Planned Unit Development overlay for the property located on 7th Street East between 1st and 2nd Avenues East. The PUD takes three existing city lots all zoned CR-5 and reorients them creating four townhouse units. The overall effect is a reduction in units from six to four. No other deviations are requested through the PUD. The property is described as Lots 8, 9, & 10, Block 46, Columbia Falls Townsite in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons are allowed to attend the hearing(s), subject to the most recent public gathering restrictions enacted by County and State agencies at or prior to the time of the hearing. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: staalandb@cityofcolumbiafalls.com. For more information on the proposed conditional use, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

10. **Public Hearing - July 6, 2020 - Resort Tax Adoption:**

On July 6, 2020, during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls, shall conduct a public hearing for the purpose of adopting Chapter 3.20 Resort Tax in the Columbia Falls Municipal Code.

The City Council will now complete the formal code adoption for the Columbia Falls Resort Tax as approved with the June 2, 2020 election.

The proposed Chapter 3.20 Resort Tax is available for review at the office of the City Clerk, City of Columbia Falls 130 6th Street West, Columbia Falls, MT. Persons may contact the City Clerk or City Manager at 406-892-4391 or 130 6th Street West, Columbia Falls, MT for more information about the hearing.

11. **Notice of Budget Hearings - 2020-21 FY beginning July 15, 2020:**

NOTICE IS HEREBY GIVEN, that the City Council of the City of Columbia Falls, Montana, will hold public hearings beginning on July 20, 2020 at 7:00 p.m. in the Columbia Falls City Hall, 130-6th Street West, Columbia Falls, Montana, for the following purposes:

Preliminary Budget

Presentation and consideration of the preliminary budget for fiscal year beginning July 1, 2020 and ending June 30, 2021. This hearing will be continued until final adoption of the budget after receiving the certified taxable valuation.

Special Assessments

Consideration of the adoption of the Street Lighting District and Street Maintenance District assessments for FY2020/2021. Council will hear any objections to the final adoption of the resolution levying special assessments for FY 2020/2021. Special Assessments are estimated as follows:

Street Lighting District	$ 30,049
Street Maintenance District	$316,000

Individual property payment schedules are available for inspection ten (10) days from this notice, in the office of the City Clerk, 130 6th Street West, Columbia Falls, Montana, during regular hours Monday through Friday, 7:00 AM to 6:00 PM.

Permissive Medical Levy

Consideration of adoption on the proposed tax levy to fund health insurance premium contributions for group benefits beyond the amount of contributions in effect on June 30, 1999. The actual mills for consideration will be made available upon receipt of the certified tax valuation for the year.

Taxpayers are encouraged to attend the hearings and give written or oral comments on any or all of the budget-related items. Written comments may be mailed to the City Clerk, 130 6th Street West, Room A, Columbia Falls, Montana, 59912. Questions regarding the proposed items can be made by contacting City Manager Susan Nicosia at 892-4391.

NEW BUSINESS:

12. 2021 FY Council Goal Setting

ORDINANCES / RESOLUTIONS:

13. Resolution # 1820 - A Resolution of the City Council of the City of Columbia Falls, Montana, Approving an Application for a Conditional Use Permit for a Dog Kennel to be Located at 443 Rogers Road, More Particularly Described as Tract 4 COS 20092, Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County.

14. Resolution 1821 - A Resolution of the City Council of the City of Columbia Falls, Montana, Amending Fund 2394 Building Code Enforcement Fund Budget Revenues and Appropriations for the Fiscal Year Ending June 30 2020.

15. Resolution 1822 - A Resolution Expressing the Support of the Columbia Falls City Council for the Flathead County Board of Commissioners to Refer the Flathead Communications Center Mill Levy to a Vote Pursuant to the Terms of Title 7, Chapter 11, Part 10 MCA (2019).

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

CITY ATTORNEY REPORT

MISCELLANEOUS

16. Miscellaneous:

    REPORTS:

    Finance - May

    Police - May Activity

    Correspondence

ADJOURN

Next Scheduled Meetings:
City Council – Regular Meeting, July 6th – 7:00 PM
Planning Board – July 14th - 6:30 p.m.

Item No.1.

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
40619		3053 BKP LLC	3,747.50								
		2018 06/02/20 PD-.223 62GR AMMO -250 BXS	3,747.50*			1000		420100	220		101000
		Total for Vendor:	3,747.50								
40641		1700 BRECK LAW OFFICE, PC	305.90								
		060520 06/05/20 BADGER DIRECT DRILLING FEES	305.90			1000		411100	351		101000
		Total for Vendor:	305.90								
40623	E	2852 CHARTER COMMUNICATIONS	114.98								
		060120 06/01/20 PD-05/01 TO 05/31/20	114.98			1000		420100	355		101000
		Total for Vendor:	114.98								
40634		1145 CITY OF WHITEFISH BUILDING	19,845.15								
		053120 05/31/20 MAY 2020 BUILDING PERMITS	16,226.60*			2394		420500	398		101000
		053120 05/31/20 MAY 2020 ELECTRICAL PERMITS	663.00*			2394		420500	398		101000
		053120 05/31/20 MAY 2020 MECHANICAL PERMITS	1,857.05*			2394		420500	398		101000
		053120 05/31/20 MAY 2020 PLUMBING PERMITS	1,098.50*			2394		420500	398		101000
		Total for Vendor:	19,845.15								
40647		115 CITY SERVICE VALCON LLC	30.00								
		0426955 05/07/20 SWR-GENERATOR DYED DIESEL	30.00*			5310		430600	231		101000
		Total for Vendor:	30.00								
40626		999999 COBURN, TOM MT FLATHEAD RAPIDS	200.00								
		060120 06/01/20 PRKS-REFUND PARK USE FEE	200.00			1000		346031			101000
		Total for Vendor:	200.00								
40655		776 COL.FALLS VOLUNTEER FIRE	15,893.85								
		061120 06/11/20 MAY TAX RECEIPTS-REAL	15,864.14			7120		212520			101000
		061120 06/11/20 MAY TAX RECEIPTS-PP	20.17			7120		212520			101000
		061120 06/11/20 MAY TAX P& I	9.54			7120		212520			101000
		Total for Vendor:	15,893.85								

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
40637		2713 COMPLETE RESTORATION LLC	2,879.00								
		20-0602.1 06/02/20 FAC-05/01 TO 05/31/2020	2,879.00			1000		411200	399		101000
		Total for Vendor:	2,879.00								
40624		3026 DAILY INTER LAKE	151.67								
		I00384066 05/24/20 PLNG-27050 ECKERT PUD	151.67			1000		411000	331		101000
		Total for Vendor:	151.67								
40604	E	1879 EVERGREEN WASTE CONNECTIONS	424.85								
		060120 06/01/20 FAC-05/01 TO 05/31/20	73.24			1000		411200	340		101000
		060120 06/01/20 STRS-05/01 TO 05/31/20	168.55			2500		430200	340		101000
		060120 06/01/20 WTR-05/01 TO 05/31/20	73.24			5210		430500	340		101000
		060120 06/01/20 SWR-05/01 TO 05/31/20	61.00			5310		430600	340		101000
		060120 06/01/20 PRKS-05/01 TO 05/31/20	48.82			1000		460400	340		101000
		Total for Vendor:	424.85								
40651		1383 FASTENAL COMPANY	61.91								
		220569 05/28/20 SWR-ASSORTED CABLE TIES	61.91			5310		430600	212		101000
		Total for Vendor:	61.91								
40643		2589 FASTSIGNS WHITEFISH	310.81								
		489-18446 06/02/20 POOL-SIGNS	132.81			1000		460445	220		101000
		489-18431 06/09/20 PD-24 HOUR NOTICE STICKERS	178.00			1000		420100	399		101000
		Total for Vendor:	310.81								
40638		438 FERGUSON WATERWORKS	7,022.25								
		0747012 06/03/20 WTR-WATER METER PARTS	6,792.40			5210		430500	230		101000
		0747023 06/08/20 WTR-MTR GASKETS	229.85			5210		430500	230		101000
		Total for Vendor:	7,022.25								
40620	E	2961 FIRST BANKCARD-ELECTRONIC PYMT	363.01								
		052220 05/22/20 FAC-GLAC DISTILLING-2 GAL H	100.00			1000		411200	224		101000
		052220 05/22/20 CRT-AMAZON-TONER, PAPER, HDMI	71.83			1000		410360	210		101000
		052220 05/22/20 STR-ST OF MONTANA-MT PRO LICEN	33.34			2500		430200	380		101000
		052220 05/22/20 WTR-ST OF MONTANA-MT PRO LICEN	33.33			5210		430500	380		101000
		052220 05/22/20 SWR-ST OF MONTANA -MT PRO LICE	33.33			5310		430600	380		101000

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
		052220 05/22/20 CRT-AMAZON -HD WEBCAM	91.18			1000		410360	212		101000
		Total for Vendor:	363.01								
40632		22 FLATHEAD COUNTY CLERK & RECORDER	631.00								
		052620 05/26/20 WTR-LIEN FILINGS	59.00*			5210		430500	331		101000
		052620 05/26/20 FIN-RECORDING DOCUMENTS	243.00			1000		410500	399		101000
		052620 05/26/20 SWR-NOTICES	329.00			5310		430600	399		101000
		Total for Vendor:	631.00								
40654		2569 FLATHEAD COUNTY OES - FECC	34,037.02								
		1569 06/10/20 911 CTR-4TH QTR	32,390.65			1000		420160	399		101000
		1569 06/10/20 PD-2020 TICKET WRITER	1,350.63			1000		420100	355		101000
		1569 06/10/20 PD-2020 NETMOTION 5 LIC	246.45			1000		420100	355		101000
		1569 06/10/20 FD-2020 NETMOTION 1 LIC	49.29			1000		420400	355		101000
		Total for Vendor:	34,037.02								
40644		663 FLATHEAD COUNTY SOLID WASTE	2,510.72								
		963405 05/05/20 SWR-SLUDGE	185.99*			5310		430600	395		101000
		963430 05/05/20 SWR-SLUDGE	213.00*			5310		430600	395		101000
		963853 05/07/20 SWR-SLUDGE	185.99*			5310		430600	395		101000
		964551 05/12/20 SWR-SLUDGE	191.58*			5310		430600	395		101000
		964572 05/12/20 SWR-SLUDGE	189.72*			5310		430600	395		101000
		964943 05/14/20 SWR-SLUDGE	192.20*			5310		430600	395		101000
		965703 05/19/20 SWR-SLUDGE	180.71*			5310		430600	395		101000
		965716 05/19/20 SWR-SLUDGE	198.41*			5310		430600	395		101000
		966100 05/21/20 SWR-SLUDGE	202.45*			5310		430600	395		101000
		966575 05/26/20 SWR-SLUDGE	204.00*			5310		430600	395		101000
		966600 05/26/20 SWR-SLUDGE	195.93*			5310		430600	395		101000
		967006 05/28/20 SWR-SLUDGE	191.27*			5310		430600	395		101000
		967049 05/29/20 SWR-SLUDGE	179.47*			5310		430600	395		101000
		Total for Vendor:	2,510.72								
40598		24 FLATHEAD COUNTY TREASURER	445.80								
		060220 06/02/20 CRTS-TECH SURCHARGE MAY 2020	200.00			1000		212201			101000
		060220 06/02/20 CRTS-LAW ENF ACAD MAY 2020	245.80			1000		212201			101000
		Total for Vendor:	445.80								

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
40629		21 FLATHEAD ELECTRIC COOP INC	12,914.80							
		053120 05/31/20 FAC -04/25 TO 05/24/20 MAY 20	314.70			1000	411200	341		101000
		053120 05/31/20 PD-04/25 TO 05/24/20 MAY 20	37.22			1000	420100	341		101000
		053120 05/31/20 FD-04/25 TO 05/24/20 MAY 20	299.42*			1000	420400	341		101000
		053120 05/31/20 PRKS-04/25 TO 05/24/20 MAY 20	225.22			1000	460400	341		101000
		053120 05/31/20 POOL-04/25 TO 05/24/20 MAY 20	82.93			1000	460445	341		101000
		053120 05/31/20 LIGHTN-04/25 TO 05/24/20 MAY20	2,518.50			2400	430200	341		101000
		053120 05/31/20 STRS-04/25 TO 05/24/20 MAY 20	154.01			2500	430200	341		101000
		053120 05/31/20 WTR-04/25 TO 05/24/20 MAY 20	3,527.15			5210	430500	341		101000
		053120 05/31/20 SWR-04/25 TO 05/24/20 MAY 20	5,755.65			5310	430600	341		101000
		Total for Vendor:	12,914.80							
40602		3019 FLATHEAD PUBLISHING GROUP	973.50							
		I00381438 05/13/20 PD-PATROLMAN JOB AD	973.50			1000	420100	390		101000
		Total for Vendor:	973.50							
40606		2263 GCR COLUMBIA FALLS TIRE CENTER	65.00							
		80740217 05/11/20 PRKS-SNOW TIRE REM TRAILBLAZ	8.00*			1000	460400	361		101000
		80740217 05/11/20 WTR-SNOW TIRE REM TRAILBLAZE	8.00			5210	430500	361		101000
		80740217 05/11/20 SWR-SNOW TIRE REM TRAILBLAZE	8.00			5310	430600	361		101000
		80740217 05/11/20 STRS-SNOW TIRE REM TRAILBLAZ	8.00			2500	430200	361		101000
		80740217 05/11/20 FAC-SNOW TIRE REM TRAILBLAZE	8.00			1000	411200	390		101000
		80740483 05/29/20 SWR-FLAT REPAIR SIDE BY SIDE	25.00			5310	430600	232		101000
		Total for Vendor:	65.00							
40650	E	28 GLACIER BANK	14,688.60							
		060920 06/09/20 SID #38 BOND	8,500.41*			3538	490300	610		101000
		060920 06/09/20 SID #38 BOND	6,188.19			3538	490300	620		101000
		Total for Vendor:	14,688.60							
40608		1378 GLACIER CLEAN CAR WASH	142.44							
		124-2020 05/31/20 WTR-FLEET WASH CARD 131074	142.44			5210	430500	361		101000
		Total for Vendor:	142.44							

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
40571		2806 HANSON'S HARDWARE	267.33								
		594753 05/01/20 PRKS-2 CUFT BRN MULCH	20.94			1000		460400	225		101000
		594749 05/01/20 PRKS-LAND FABRIC,MULCH	17.97			1000		460400	225		101000
		594752 05/01/20 PRKS-WASP/HORNET SPRAY	23.95			1000		460400	221		101000
		594748 05/01/20 PRKS-WASP/HORNEST SPRAY	9.58			1000		460400	221		101000
		594762 05/02/20 SWR-GREASE GUN	16.99			5310		430600	220		101000
		594783 05/05/20 SWR-BULKHEAD FITTING	14.99			5310		430600	240		101000
		594776 05/04/20 SWR-BULKHEAD FITTING	14.99			5310		430600	240		101000
		594777 05/04/20 SWR-1" SCH40 THRD PVC PLUG	1.79			5310		430600	240		101000
		594934 05/22/20 SWR-2GAL TANK SPRAYER	21.99			5310		430600	240		101000
		594974 05/27/20 PRKS-2 CYCLE OIL	14.94			1000		460400	231		101000
		594989 05/28/20 STRS-STENCIL SET/TAGS	25.96			2500		430200	220		101000
		594917 05/21/20 PRKS-LOCK KEY BLANK	5.98			1000		460400	220		101000
		594991 05/28/20 PRKS-SHOE CVRS/GLOVES	20.14			1000		460400	226		101000
		594998 05/28/20 PRKS-SLIP NUT/WASHER	2.79			1000		460400	220		101000
		594999 05/28/20 PRKS-BSKT STAINER/ASSEMBLY	10.99			1000		460400	220		101000
		594895 05/19/20 PRKS-MISC SCREWS	3.61			1000		460400	220		101000
		594913 05/20/20 STR-MARKER/SHARPIE/FRESHNER	14.55			2500		430200	220		101000
		594816 05/08/20 PRKS-O RING	7.74			1000		460400	220		101000
		594858 05/14/20 STRS-SOAP/FRESHNER	6.07			2500		430200	220		101000
		595058 06/03/20 POOL-ZINC BOLT SNAP	11.37			1000		460445	240		101000
		Total for Vendor:	267.33								
40610		2849 J2 BUSINESS PRODUCTS	262.11								
		828406-1 05/22/20 FIN-RUBBER FINGER TIPS	1.04*			1000		410500	210		101000
		828406-1 05/22/20 WTR-RUBBER FINGER TIPS	1.04			5210		430500	210		101000
		828406-1 05/22/20 SWR-RUBBER FINGER TIPS	1.05			5310		430600	210		101000
		828406-1 05/22/20 PLNG-RUBBER FINGER TIPS	0.53			1000		411000	210		101000
		828406-1 05/22/20 BLDG-RUBBER FINGER TIPS	0.53*			1000		411200	210		101000
		830614-0 05/28/20 POOL-GLOVES	13.58			1000		460445	220		101000
		830266-1 05/28/10 FD-288 BLACK INJET CARTRIDGE	13.99			1000		420400	210		101000
		830266-0 05/26/20 FIN-LABELS,3 RG SHEET PROTEC	6.15*			1000		410500	210		101000
		830266-0 05/26/20 WTR-LABELS,3 RG SHEET PROTEC	6.15			5210		430500	210		101000
		830266-0 05/26/20 SWR-LABELS,3 RG SHEET PROTEC	6.14			5310		430600	210		101000
		830266-0 05/26/20 PLNG--LABELS,3 RG SHEET PROT	3.07			1000		411000	210		101000
		830266-0 05/26/20 BLDG-LABELS,3 RG SHEET PROTE	3.07*			1000		411200	210		101000

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
		830266-2 05/28/20 FD-288 COLOR INJET CARTRIDGE	42.99			1000		420400	210		101000
		8247400CM 04/23/20 FIN-CREDIT MEMO FOR 3 RING	-26.20*			1000		410500	210		101000
		831189-0 06/03/20 PD-NOTES,CORD,COPY PAPER	97.97*			1000		420100	210		101000
		831511-0 06/05/20 PD-EXT CORD	11.80*			1000		420100	210		101000
		831639-0 06/08/20 FIN-65# PAPER PINK/YELLOW	9.73*			1000		410500	210		101000
		831639-0 06/08/20 WTR-65# PAPER PINK/YELLOW	9.73			5210		430500	210		101000
		831639-0 06/08/20 SWR-65# PAPER PINK/YELLOW	9.72			5310		430600	210		101000
		831639-0 06/08/20 PLNG-65# PAPER PINK/YELLOW	4.86			1000		411000	210		101000
		831639-0 06/08/20 BLDG-65# PAPER PINK/YELLOW	4.86*			1000		411200	210		101000
		831639-1 06/08/20 POOL-CASE OF BLEACH	36.56			1000		460445	220		101000
		831550-0 06/08/20 POOL-SINGLE HOLE PUNCH	3.75			1000		460445	210		101000
		Total for Vendor:	262.11								
40625		2959 KALISPELL FORD	267.32								
		138652 05/29/20 PD-16 FORD HHR REPAIR	267.32*			1000		420100	361		101000
		Total for Vendor:	267.32								
40636		1084 KALISPELL POLICE DEPARTMENT	10.00								
		97516 06/04/20 ADMIN-PARKING	10.00			1000		410400	380		101000
		Total for Vendor:	10.00								
40613		2564 KUSTERS ZIMA CORPORATION	314.36								
		79152 05/20/20 SWR-SCREENING BAGS	314.36			5310		430600	220		101000
		Total for Vendor:	314.36								
40652		735 MASTER TECH REPAIR	30.00								
		9352-45 06/05/20 STRT-PUMP MOTORS THAT RUN SPR	30.00			2500		430200	240		101000
		Total for Vendor:	30.00								
40639		43 MONTANA ENVIRONMENTAL LABORATORY	461.00								
		2004134 05/05/20 SWR-COLIFORM	120.00			5310		430600	394		101000
		2003946 05/05/20 SWR-NITRATE/NITRITE	60.00			5310		430600	394		101000
		2004273 05/13/20 SWR-AMMONIA/NITRATE/NITRITE	108.00			5310		430600	394		101000
		2004274 05/12/20 SWR-ALUMINUM DISSOLVED	15.00			5310		430600	394		101000
		2004569 05/20/20 SWR-NITRATE/NITRITE	83.00			5310		430600	394		101000
		2004817 05/27/20 SWR-NITRATE/NITRITE	60.00			5310		430600	394		101000
		2005315 06/03/20 SWR-ALUMINUM DISSOLVED	15.00			5310		430600	394		101000
		Total for Vendor:	461.00								

* ... Over spent expenditure

Claim/ Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
40646	722 MORRISON-MAIERLE, INC.	10,480.17							
	200670 05/29/20 WTR-WELL NO 3 SERVICES TO 05/2	10,480.17*			5210	430500	931		101000
	Total for Vendor:	10,480.17							
40601	1247 MURDOCH'S RANCH & HOME KALISPELL	256.75							
	4883 04/30/20 WTR-SM ENGINE FUEL	11.98			5210	430500	231		101000
	4883 04/30/20 FAC-HAND SANITIZER	12.99			1000	411200	224		101000
	4902 05/05/20 STRS-BLOW GUN EXT AND TIPS	16.38			2500	430200	220		101000
	4904 05/06/20 STRS-HITCH, BALL AND PINCLIP	78.97			2500	430200	220		101000
	4933 05/13/20 STRS-4 CYCLE FUEL	17.99			2500	430200	231		101000
	4956 05/21/20 PRKS-GLVS,RAINSUIT,SAFETY GLAS	74.96			1000	460400	226		101000
	4957 05/21/20 WTR-RAINSUIT	34.99			5210	430500	226		101000
	5020 06/04/20 PRKS-15' HOSE	8.49			1000	460400	212		101000
	Total for Vendor:	256.75							
40618	52 NAPA AUTO PARTS	10.59							
	9261310 05/26/20 FD-AIR INTAKE CLEANER	5.69			1000	420400	240		101000
	9264166 05/28/20 SWR-FUSE KIT	19.49			5310	430600	240		101000
	9273021 06/04/20 FD-EXT LIFE GAL	11.98			1000	420400	240		101000
	061020CM 06/10/20 FD-CREDIT MEMO 9195302	-26.57*			1000	420730	220		101000
	Total for Vendor:	10.59							
40633	520 NORCO, INC.	128.41							
	29166279 04/30/20 STRS-APR 20 CYLINDER RENT	10.50			2500	430200	220		101000
	29387546 05/31/20 STRS-MAY 20 CYLINDER RENT	10.85			2500	430200	220		101000
	29127898 04/27/20 STRS-WELDING ROD FOR MANHOLE	37.26			2500	430200	240		101000
	29079552 04/20/20 STRS-METAL CUTTING WHEEL	69.80			2500	430200	240		101000
	Total for Vendor:	128.41							
40645	2168 NORTH CENTRAL LABORATORIES	129.67							
	439950 06/03/20 SWR-NUTRIENTS-BUFFER SOLUTION	129.67*			5310	430600	222		101000
	Total for Vendor:	129.67							

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
40630		2002 NORTHWEST PARTS & EQUIPMENT &	731.80								
		C71628401 05/29/20 STRS-HI CARB EDG FOR TRAC B	731.80*			2500		430200	232		101000
		Total for Vendor:	731.80								
40611		2764 Northwest Truck Repair Inc	1,065.78								
		W44768 05/19/20 STRS-1999 FORD F650 REPAIR	1,065.78			2500		430200	361		101000
		Total for Vendor:	1,065.78								
40605		1437 NORTHWESTERN ENERGY	857.99								
		05272020 05/27/20 FAC-04/22 TO 05/21/20	365.06			1000		411200	344		101000
		05272020 05/27/20 PD-04/22 TO 05/21/20	44.69			1000		420100	344		101000
		05272020 05/27/20 FD-04/22 TO 05/21/20	104.18			1000		420400	344		101000
		05272020 05/27/20 STRS-04/22 TO 05/21/20	61.10			2500		430200	344		101000
		05272020 05/27/20 WTR-04/22 TO 05/21/20	60.84			5210		430500	344		101000
		05272020 05/27/20 SWR-04/22 TO 05/21/20	222.12			5310		430600	344		101000
		Total for Vendor:	857.99								
40628		2678 O'NEIL PRINTERS, INC	294.10								
		35394 05/08/20 CRTS-BUS WINDOW ENVELOPES	294.10			1000		410360	210		101000
		Total for Vendor:	294.10								
40648		2816 O'REILLY AUTO PARTS	50.61								
		313649 05/19/20 PD-ADDITIVE FOR AC SYSTEM	24.99*			1000		420100	232		101000
		312799 05/12/20 STRS-AIR PLUG FOR WHEEL SERVIC	1.63			2500		430200	361		101000
		312925 05/13/20 STRS-POWR STEER STOP LEAK	23.99			2500		430200	361		101000
		Total for Vendor:	50.61								
40609		3085 ORTHOPEDIC REHAB INC	200.00								
		32956 05/18/20 PRKS-PRE EMPLOYMENT PHYSICAL	200.00			1000		460400	399		101000
		Total for Vendor:	200.00								
40603	E	3008 REPUBLIC SERVICES	881.34								
		MAY 2020 05/31/20 PRKS-COLUMBUS PRKS MAY 2020	73.97			1000		460400	399		101000
		MAY 2020 05/31/20 PRKS-DEPOT PARK MAY 2020	90.00			1000		460400	399		101000
		MAY 2020 05/31/20 PRKS-FENHOLT PARK MAY 2020	90.00			1000		460400	399		101000
		MAY 2020 05/31/20 PRKS-HORINE PARK MAY 2020	90.00			1000		460400	399		101000

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
		MAY 2020 05/31/20 PRKS-MARANTETTE MAY 2020	90.00			1000	460400	399		101000
		MAY 2020 05/31/20 PRKS-PINEWOOD PRK MAY 2020	90.00			1000	460400	399		101000
		MAY 2020 05/31/20 PRKS-RIVER'S EDGE MAY 2020	90.00			1000	460400	399		101000
		MAY 2020 05/31/20 PRKS-RIVER'S EDGE #2 MAY2020	90.00			1000	460400	399		101000
		MAY 2020 05/31/20 PRKS-TALBOT BIKE PATH MAY 20	90.00			1000	460400	399		101000
		MAY 2020 05/31/20 PRKS-WELCOME PARK MAY 2020	87.37			1000	460400	399		101000
		Total for Vendor:	881.34							
40642		2769 RESPONSE EQUIPMENT SPECIALISTS,	639.16							
		2158 06/03/20 PD-2015 FORD CAR #15 REPAIR	639.16*			1000	420100	361		101000
		Total for Vendor:	639.16							
40616		999999 ROSS, RON	29.97							
		052820 05/28/20 POOL-WIPES	29.97			1000	460445	220		101000
		Total for Vendor:	29.97							
40617		1042 SANDS SURVEYING, INC.	2,387.25							
		32974 05/26/20 PLNG/MILEAGE 04/26 TO 05/24/20	2,387.25			1000	411000	399		101000
		Total for Vendor:	2,387.25							
40614		3086 SWS EQUIPMENT	124.77							
		0123659-IN 05/28/20 STRS-CONTACTOR 200A 15V	124.77			2500	430200	240		101000
		Total for Vendor:	124.77							
40612		2699 THE MAIL ROOM, INC	651.95							
		D100587 05/25/20 PD-POSTAGE FLATS	2.80			1000	420100	310		101000
		D100480 05/25/20 FIN-BAR CODED MAIL	66.07*			1000	410500	310		101000
		D100479 05/25/20 CRTS-BAR CODED MAIL	84.56*			1000	410360	310		101000
		D100588 05/25/20 PLNG-BAR CODED MAIL	18.50*			1000	411000	310		101000
		D100657 06/08/20 FIN-BAR CODED MAIL	410.84*			1000	410500	310		101000
		D100657 06/08/20 PD-PARCELS	3.34			1000	420100	310		101000
		D100656 06/08/20 CRTS-BAR CODED MAIL	63.99*			1000	410360	310		101000
		D100656 06/08/20 PD-FLATS	1.85			1000	420100	310		101000
		Total for Vendor:	651.95							

* ... Over spent expenditure

Claim/ Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object Proj	Cash Account
40631	3087 THE RADAR SHOP INC	159.00						
	12873 06/01/20 PD-RADAR UNITS RECERTIFIED	159.00*			1000	420100	220	101000
	Total for Vendor:	159.00						
40653	999999 THE WAVE AQUATIC & FITNESS CTR	675.00						
	LIFEGUARD CERTIFICATION-REGISTRATION FOR 3 POOL EMPLOYEES: ROZZLIN TAYLOR; HANNAH SEMPF; ZANE MCCALLUM							
	06102020 06/15/20 POOL-LIFEGUARD CERTIFICATION	675.00*			1000	460445	380	101000
	Total for Vendor:	675.00						
40607	3016 TRANSUNION RISK AND ALTERNATIVE	100.00						
	060120 06/01/20 PD-1090832 05/01 TO 05/31/2020	100.00*			1000	420100	335	101000
	Total for Vendor:	100.00						
40622 E	1295 U.S. BANK - SPA LOCKBOX CM9695	124,046.25						
	9CTLKQ1 A 05/19/20 SWR-2009 B SERIES BONDS	9,000.00			5310	490215	610	101000
	9CTLKQ1 A 05/19/20 SWR-2009 B SERIES BONDS	660.00			5310	490215	620	101000
	99CTTW7 A 05/19/20 SWR-2009 C SERIES BONDS	10,000.00			5310	490215	610	101000
	99CTTW7 A 05/19/20 SWR-2009 C SERIES BONDS	3,735.00			5310	490215	620	101000
	6106NZ9 A 05/19/20 SWR-2000 SERIES BONDS	84,000.00			5310	490200	610	101000
	6106NZ9 A 05/19/20 SWR-2000 SERIES BONDS	840.00			5310	490200	620	101000
	9CTLPQ6 A 05/19/20 WTR-SRF/WRF LOAN PROGRAM	14,000.00			5210	490210	610	101000
	9CTLPQ6 A 05/19/20 WTR-SRF/WRF LOAN PROGRAM	1,811.25			5210	490210	620	101000
	Total for Vendor:	124,046.25						
40627	3063 UTILITIES UNDERGROUND LOCATION	131.88						
	0055065 05/31/20 WTR-UDIG FOR MAY 2020	43.96			5210	430500	318	101000
	0055065 05/31/20 SWR-UDIG FOR MAY 2020	43.96			5310	430600	318	101000
	0055065 05/31/20 STRS-UDIG FOR MAY 2020	43.96			2500	430200	318	101000
	Total for Vendor:	131.88						
40640	2666 UV DOCTOR LAMPS, LLC	4,560.09						
	13458 05/29/20 SWR-DOMED QUARTZ SLEEVE	4,560.09			5310	430600	240	101000
	Total for Vendor:	4,560.09						

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object Proj	Cash Account
40599		1134 VICTIM-WITNESS ADVOCATE PROGRAM	215.00					
		060220 06/02/20 CRTS-VIC/WIT ADVOCATE MAY 2020	215.00			2917 410360	356	101000
		Total for Vendor:	215.00					
40615		2245 VIRTUAL CIRCUIT IT	782.92					
		21031 06/05/20 JUNE 2020 SERVERS,BACKUPS,ANTI	782.92			1000 410580	355	101000
		Total for Vendor:	782.92					
40649		3088 VISCOMI, GERSH, SIMPSON & JOOS,	1,142.20					
		060420-1 06/05/20 MEDIATION SERVICES	1,142.20			1000 411100	351	101000
		Total for Vendor:	1,142.20					
40600		84 WESTERN BUILDING CENTER	112.31					
		4608621 05/08/20 WTR-BOLTS, WASHERS	4.22			5210 430500	240	101000
		4608344 05/07/20 PRKS-PIPE, COUPLING	23.19			1000 460400	240	101000
		4610672 05/26/20 POOL-WORK LIGHT, PIPE, CONNEC	26.52			1000 460445	220	101000
		4611946 06/03/20 POOL-PULL HANDLE,ELEC TAPE,RI	9.77			1000 460445	240	101000
		4611895 06/03/20 POOL-ROPE,ANCHOR,BIT,SNAP,CHA	32.46			1000 460445	240	101000
		4610895 05/27/20 SWR-FLY RIB,STORAGE,BOLT EYES	13.16			5310 430600	240	101000
		4611147 05/28/20 SWR-STORAGE BOX	2.99			5310 430600	240	101000
		Total for Vendor:	112.31					
40621	E	2733 WEX Fleet Universal	2,168.21					
		65783045 05/31/20 PD-MAY 2020 GAS CARD	798.65			1000 420100	231	101000
		65783045 05/31/20 FD-MAY 2020 GAS CARD	124.79			1000 420400	231	101000
		65783045 05/31/20 PRKS-MAY 2020 GAS CARD	156.72			1000 460400	231	101000
		65783045 05/31/20 WTR-MAY 2020 GAS CARD	235.88			5210 430500	231	101000
		65783045 05/31/20 SWR-MAY 2020 GAS CARD	249.37*			5310 430600	231	101000
		65783045 05/31/20 STRS-MAY 2020 GAS CARD	602.80			2500 430200	231	101000
		Total for Vendor:	2,168.21					

# of Claims 58 Total: 272,385.05
Total Electronic Claims 142,687.24
Total Non-Electronic Claims 129697.81

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	$55,166.79
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	$19,845.15
2400 SPECIAL LIGHTING DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	$2,518.50
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	$3,338.06
2917 CRIME VICTIMS ASSISTANCE FUND	
101000 CASH/CASH EQUIVALENTS	$215.00
3538 SID 38 FUND - Riverwood	
101000 CASH/CASH EQUIVALENTS	$14,688.60
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	$37,565.62
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	$123,153.48
7120 FIRE RELIEF DISABILITY/PENSION FUND	
101000 CASH/CASH EQUIVALENTS	$15,893.85
Total:	$272,385.05

Council Meeting Date: 06/15/20

Claims Submitted to Council:$ 272,385.05

Claims Denied/Withheld by Council Finance Committee:$_______________ Claim #'s:_________________

Prepared By: Sandy Carlson, Finance Director

Sandy Carlson

Approved by Susan M. Nicosia, City Manager

Susan Nicosia

City Council to Approve by motion on consent agenda

The following claims are significant:

-City of Whitefish - $19,845.15 Permits (Fund 2394)
-Flathead County FECC - $34,037.02 4th Quarter (Fund 1000)
-Glacier Bank - $14,688.60 Debt on SID#38 (Fund 3538)
-Morrison-Maierle - $10,480.17 Engineering Well #3 (Fund 5210)
-US Bank - $124,046.25 Debt (Fund 5210/5310)

The remaining items are routine. Please let me know if you have questions.

Sandy

Total for Payroll Checks

	Employee	Employer	Amount
ADDL HOURS (Additional)	0.00		3.04
COMP HOURS (Comp Time Used)	2.50		46.75
HOL HOURS (Holiday Pay)	245.20		6,095.56
HOLC HOURS (Holiday Worked @ 2.5x)	8.00		374.00
J003 HOURS (PD HOL WK)	42.00		1,495.09
OVER HOURS (Overtime)	43.50		1,724.69
OVTD HOURS (STEP overtime)	15.00		538.28
REG HOURS (Regular Time)	2,268.25		57,420.78
SHFN HOURS (Shift B)	266.00		266.00
SHFU HOURS (Hol wk B)	22.00		55.00
SICK HOURS (Sick Time)	20.00		484.88
VACA HOURS (Vacation Time Used)	29.00		613.35
GROSS PAY	69,117.42	0.00	
NET PAY	46,653.39	0.00	
NET PAY (CHECKS)	324.13		
NET PAY (DIRECT DEPOSIT)	46,329.26		
AFLAC-POSTTAX	64.48	0.00	
AFLAC-PRETAX	65.58	0.00	
CHILD SUPPORT	88.61	0.00	
CHILD SUPPORT P	413.07	0.00	
CITY OF COLUMBI	25.00	0.00	
FIT	5,257.98	0.00	
FLEX ALLEGIANCE	967.00	35.00	
FOP	320.00	0.00	
HEALTHINS/PRE	2,422.43	15,961.87	
MEDICARE	967.27	967.27	
MT ST FIRE ASSO	26.52	0.00	
NATIONWIDE/CITY	0.00	1,044.43	
NATIONWIDE/EMP	380.79	0.00	
P.E.R.S.	3,275.41	3,594.64	
PERS/FURS	283.71	380.76	
PERS/POLICE	1,879.54	3,009.36	
SIT	2,975.00	0.00	
SOCIAL SECURITY	2,484.84	2,484.84	
TEAMSTERS DUES	259.00	0.00	
UNEMPL. INSUR.	0.00	311.03	
UNUM LIFE INS.	169.34	0.00	
WA CHILD SUPPOR	138.46	0.00	
WORKERS' COMP	0.00	3,064.71	
WELLS FARGO	944.83	0.00	
CHARLES SCHWAB	1,349.36	0.00	
FIRST INTERSTAT	3,558.12	0.00	
FREEDOM BANK	1,042.71	0.00	
GLACIER BANK KA	4,897.57	0.00	
GLACIER BANK/CF	14,021.83	0.00	
GLACIER BANK/WF	1,636.71	0.00	
PARKSIDE CR U	7,587.02	0.00	
THREE RIVERS	995.19	0.00	

6-12-2020
Payroll
$115,192.27
Barb Staaland

USAA FEDERAL	1,036.83	0.00
USBANK.	2,014.26	0.00
VALLEY BANK KAL	350.00	0.00
VERIDIAN CREDIT	325.00	0.00
WELLS FARGO	2,645.08	0.00
WELLS FARGO GA	1,186.95	0.00
WFISH CR UNION	2,737.80	0.00
FIT/SIT BASE	59,842.96	0.00
MEDICARE BASE	66,706.84	0.00
PERS BASE	64,996.35	0.00
SOC SEC BASE	40,078.20	0.00
UN BASE	69,117.42	0.00
WC BASE	67,864.65	0.00
Total		30,853.91

Total Payroll Expense (Gross Pay + Employer Contributions): 99,971.33

Check Summary

Payroll Checks Prev. Out.	$1,033.40
Payroll Checks Issued	$39,980.39
Payroll Checks Redeemed	$997.46
Payroll Checks Outstanding	$40,016.33
Electronic Checks	$75,211.88

Deductions Accrued		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	4969.68		4969.68		212260
Medicare	1934.54		1934.54		212260
P.E.R.S.	6870.05		6870.05		212270
Unempl. Insur.	311.03	1779.91		2090.94	212210
Workers' Comp	3064.71	17760.16		20824.87	212220
FIT	5257.98		5257.98		212260
SIT	2975.00		2975.00		212260
AFLAC-PRETAX	65.58	65.58		131.16	212230
NATIONWIDE/EMP	380.79		380.79		212280
Teamsters dues	259.00	259.00		518.00	212310
PERS/Police	4888.90		4888.90		212240
NATIONWIDE/CITY	1044.43		1044.43		212280
AFLAC-POSTTAX	64.48	64.48		128.96	212230
PERS/FURS	664.47		664.47		212275
MT ST FIRE ASSO	26.52		26.52		212315
HEALTHINS/PRE	18384.30	18384.30	37200.70	-432.10	212400
CITY OF COLUMBI	25.00		25.00		212450
UNUM LIFE INS.	169.34	169.34	338.68		212400
FLEX ALLEGIANCE	1002.00		1002.00		212285
CHILD SUPPORT	88.61		88.61		212330
CHILD SUPPORT P	413.07		413.07		212330
WA CHILD SUPPOR	138.46		138.46		212330
FOP	320.00		320.00		212335
Total Ded.	53317.94	38482.77	68538.88	23261.83	

**** Carried Forward column only correct if report run for current period.

CITY OF COLUMBIA FALLS
CITY COUNCIL REGULAR MEETING MINUTES
HELD JUNE 01, 2020

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Fisher, Karper)

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER
ROLL CALL
PRESENT
Mayor Don Barnhart
Councilor Darin Fisher
Councilor Doug Karper
Councilor Paula Robinson
Councilor John Piper
Councilor Mike Shepard

ABSENT
Councilor Jenny Lovering

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA
Mayor Barnhart requested a motion to approve the agenda. Motion was made by Councilor Piper, second by Councilor Robinson and the motion carried.

CONSENT AGENDA:
Councilor Fisher motioned to approve the consent agenda noting all claims appeared to be in order, second by Councilor Karper with Council voting as follows. Ayes: Mayor Barnhart, Councilor Fisher, Councilor Karper, Councilor Robinson, Councilor Piper and Councilor Shepard. Absent: Councilor Lovering.

Approval of Claims - June 1, 2020 - $34,504.81
Approval of Payroll Claims - May 29, 2020 - $74,995.24
Approval of Council Meeting Minutes - May 18, 2020
Approval of 3-year Contract - Backflow Testing - 406 Innovative Solutions, LLP
Approval of Contract Amendment - Morrison-Maierle - Well Project Construction Engineering and authorize City Manager to execute.

VISITORS/PUBLIC COMMENT (Items not on agenda)
None.

APPOINTMENTS:

Volunteer Fireman - Kelly Smith
Fire Chief Weeks said Kelly Smith has shown great interest in the Fire Department over the last several months and has completed the physical and was sworn in by the Clerk after all pre-appointment requirements were met but Chief said he was delayed in getting council approval due to COVID-19. Fire Chief said he recommends Mr. Smith being appointed as Probationary Volunteer Fireman. City Manager Nicosia concurred.

Councilor Piper made motion to appoint Kelly Smith as Probationary Volunteer Fireman, second by Councilor Shepard and the motion carried.

Fire Chief Weeks thanked Mayor and Council for their support gave them each a challenge coin from the Fire Department.

City Manager Nicosia reported that Fire Chief Weeks submitted a grant application to Weyerhaeuser and last Friday we received notification we were awarded $24,198. for SCBA's.

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

Mayor Barnhart read the following Notice of Public Hearing: The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, June 9th, 2020 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on July 6, 2020 starting at 7:00 p.m. in the same location. Both hearings will be conducted in accordance with the most current recommended and/or required public health and safety protocols in place at the time of the hearing. The City website, https://cityofcolumbiafalls.org, will contain updated information if there is any change to the planned hearings.

Request to establish a Planned Unit Development in the Columbia Falls Zoning Jurisdiction:
Erik Eckert is requesting a Planned Unit Development overlay for the property located on 7th Street East between 1st and 2nd Avenues East. The PUD takes three existing city lots all zoned CR-5 and reorients them creating four townhouse units. The overall effect is a reduction in units from six to four. No other deviations are requested through the PUD. The property is described as Lots 8, 9, & 10, Block 46, Columbia Falls Townsite in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County.

Public Hearing - June 1, 2020: Request for a Conditional Use Permit to operate a dog kennel:
Brunz Enterprises LLC (Will & Andrea Brunz) is requesting a Conditional Use Permit to operate a dog kennel on property located at 443 Rogers Road in Columbia Falls. The 11.8 acre property is described as Assessor's Tract 2M (Tract 4 of COS 20092) in SW1/4SE1/4 of Section 16, Township 30 North, Range 20 West, P.M.M., Flathead County. The property is zoned SAG-5 in the Columbia Falls Zoning Jurisdiction. Commercial Kennels require a Conditional Use Permit in the SAG-5 Zoning District.

Mayor Barnhart read the hearing notice and requested the planner present the staff report. City Planner Mulcahy said this Conditional Use Permit application went before the Planning Board on May 12, 2020. The Board recommended approval subject to conditions as submitted along with two additional conditions added by the Board. Mulcahy delivered Staff Report CCU-20-01. Staff recommends approval of the Conditional Use Permit to operate a dog kennel.

Mayor Barnhart opened the Public Hearing at 7:22 p.m.

Will Brunz, 531 Windy Acres Dr., said he and his wife Andrea are the applicants. Mr. Brunz said from the prior Planning Board meeting they will not be able to have waste removal 7 days a week due to no waste removal company available 7 days a week. They can only get removal 6 days a week. Mr. Brunz said he is happy to answer any questions.

Mayor closed the Public Hearing at 7:24 p.m.

Councilor Robinson motioned to adopt Staff Report CCU-20-01 as findings of fact, second by Councilor Shepard with council voting as follows. Ayes: Robinson, Shepard, Fisher, Karper, Piper and Barnhart. Absent: Lovering.

Councilor Fisher made motioned to amend Condition 4. To add, on days waste removal is not available the applicant will store daily waste in a sealed container, second by Councilor Robinson and the motion carried.

Councilor Fisher moved to approve Conditional Use Permit as conditioned and amended, second by Councilor Shepard with council voting as follows. Ayes: Shepard, Fisher, Karper, Piper, Robinson and Barnhart. Absent: Lovering.

NEW BUSINESS:
Award Bids - LHC, Inc. - Water Supply Well No. 3 Project

City Manager Nicosia said the sole bidder for the Water Supply No. 3 project was LHC, Inc.; the total base bid is $1,713,445.59. C. R. Leisinger, PE, Project Manager, Morrison-Maierle reviewed the bid documents and found no irregularities. Staff recommends approval to award the bid to LHC, Inc. for the Base bid and Additive Alternate A in the amount of $204,267.56 for a total bid award of $1,917,713.15.

Councilor Piper motioned to award the base bid and Additive Alternate A for Water Supply Well No. 3 project to LHC, Inc. for a total of $1,917,713.15, second by Councilor Shepard with council voting as follows. Ayes: Fisher, Karper, Piper, Robinson, Shepard and Barnhart. Absent: Lovering.

ORDINANCES / RESOLUTIONS:
Resolution 1817 - A Resolution of the City Council of the City of Columbia Falls, Montana, Authorizing the Formal Naming of Riverbend Park to the Julie Plevel Park

Jessie Plevel, daughter of former councilmember Julie Plevel said her mom gave her all to the City of Columbia Falls and city parks that she loved so much. The Plevel family is honored the park will be named after their mother/wife. Jessie said the family further discussed the name and would like the park to be named "Julie Plevel Park."

Councilor Fisher motioned to approve Resolution 1817 naming the Riverbend Park to the Julie Plevel Park, second by Councilor Shepard with council voting as follows. Ayes: Karper, Piper, Robinson, Shepard, Fisher and Barnhart. Absent: Lovering.

Mayor Barnhart said he spent 10 years on Council with Julie and she was one of the most dedicated councilmembers with which he served. She loved kids and the parks and that was her focus. She will be missed. Councilman Shepard said he sat next to her for 10 years on Council and she tempered him. Councilman Karper said he too spent 10 years on Council and on the Tree Board with Julie and she always had a smile on her face. Councilman Fisher said served with her on Council and Parks Committee and appreciated working alongside her.

Resolution 1818 - A Resolution of the City Council of Columbia Falls, Montana Establishing Fees for the Use of the City's Pool for the 2020 Season

City Manager Nicosia and staff are working to comply with Phase 2 guidelines for the 2020 pool season. Nicosia said they will meet with the Health Department to make sure we are in compliance before opening. Nicosia noted that the guidelines require our staff to clean every two to three hours so we are proposing to open 12:00 pm – 12:50 pm for lap swim, 1:00 pm - 3:00 pm open swim, and 5:00 pm - 8:00 pm open swim. We will be limited to 50 people in the facility, counting staff, during Phase 2. City staff is recommending the 2020 seasons fees: $2 per person to enter the pool; punch cards to purchase for $20 or $40. Season passes will remain the same but purchasers will be reminded that they do not guarantee use and are non-refundable.

Councilor Karper motioned to approve Resolution 1818, second by Councilor Robinson with council voting as follows: Ayes: Karper, Piper, Robinson, Shepard, Fisher and Barnhart. Absent: Lovering.

Resolution 1819 - A Resolution of the City Council of the City of Columbia Falls, Montana Adopting a Revised Fee Schedule for Beer, Wine and Liquor Licensing

City Manager Nicosia said the City needs to set the liquor licensing fees as they were previously set in the ordinance and with the municipal code update, the fees are now set as needed by Resolution. The City will follow the license fee schedule as established in State Statute.

Councilor Fisher motioned to approve Resolution 1891, second by Councilor Shepard with council voting as follows. Ayes: Robinson, Shepard, Fisher, Karper, Piper and Barnhart. Absent: Lovering.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor Karper said he and his wife were down at River's Edge Park and the fishing pond is awesome. Councilor Shepard thanked the Police Dept. for the escort on the memorial walk down to the Marantette Park Veteran Wall. Mayor Barnhart said the attendance for the Memorial Day walk was an increase from prior years.

CITY MANAGER REPORT

City park staff is setting out the picnic tables and we have started doing reservations at city parks with social distancing and cleaning. We will not do reservations back to back as we need to have time to clean.
The river by River's Edge Park is high at this time. Nicosia has made contact with the mosquito control folks from the county and they will keep an eye on the mosquito flats area. The recent storm took two trees out at River's Edge Park, we didn't get the hail that others did nor did we have downed power lines.
The City was denied the BNSF lease for expanding at Depot Park. Nicosia wrote to them stating the city would have paved the driveway and parking area. Nicosia requested the reason(s) for the denial but has not heard back.

The City was pleasantly surprised with the bid of $34 for backflow testing for the next three years; it has not been below $40 in the past.
The letters for the service line insurance were mailed out last week. Mayor Barnhart said talking with a city employee it sounds like a good deal.

MISCELLANEOUS
Council Correspondence

ADJOURN
Councilor Shepard motioned to adjourn second by Councilor Karper and the meeting adjourned at 8:01 p.m.

____
Mayor

____
City Clerk

Sapphire
RESOURCE CONNECTION

Employee Assistance Program Service Agreement
Modification No. 2
City of Columbia Falls

Original Contract Date: July 1, 2016
Modification No. 2 Date: April 13, 2020

CONTRACT DESCRIPTION: Provide employee assistance program {EAP) counseling services.

The above-referenced contract is hereby modified as follows:

DESCRIPTION OF CHANGE: To extend the term of the original contract for three (3) years period, beginning July 1, 2020, through June 30, 2023.

REPRESENTATIVE: John A. Parsons, M.S., EAP President/Administrator.

OTHER: Modification to Section 5, Term and Termination. Contract extension for the period of July 1, 2020, through June 30, 2023.

The above adjustments constitute the entire and complete modification to the herein referenced contract for EAP counseling services. Except as modified by the above, all terms and conditions of this contract shall remain in full force and effect.

City of Columbia Falls	Sapphire Resource Connection, Inc.
(Client)	(SRC)
By: ____________________	By: [illegible], M.S., C.R.C.
Title: ____________________	Title: President
Date: ____________________	Date: April 13, 2020

United States Marshals Service
Short-Term Joint Operation – Memorandum of Understanding

Rev. 11/2019

PARTIES AND AUTHORITY: This Memorandum of Understanding (MOU) is entered into by the participating agency and the United States Marshals Service (USMS) pursuant to 28 U.S.C. § 566(e)(1) and 34 U.S.C. § 20941. Under those statutes, the USMS is authorized to assist state and local jurisdictions in executing arrest warrants for certain violent state felons and in locating and apprehending sex offenders who are non-compliant with the requirement that they register as a sex offender. This MOU is for use in temporary, short-term, joint operations with state/local agencies not a part of standing USMS Investigative Operations Division (IOD) regional and/or district task forces and in geographic areas not routinely served by standing USMS regional and/or district task forces.

MISSION: The primary mission of the operation is to conduct joint law enforcement activities to investigate and/or arrest, as part of temporary, short-term joint law enforcement operations, persons who have active state arrest warrants adopted by the USMS and/or federal warrants for their arrest and/or who are in potential violation of the Adam Walsh Act. The intent of this joint effort is to improve public safety, reduce violent crime, disrupt criminal gangs, and/or reduce the number of fugitive non-compliant sex offenders.

Federal fugitive cases referred through this joint operation for investigation by any participating agency will be entered into the National Crime Information Center (NCIC) by the USMS or originating agency, as appropriate. State or local fugitive cases will be entered into NCIC (and other applicable state or local lookout systems) as appropriate by the concerned state or local agency. Entry of warrants into NCIC is critical to enhance officer safety and to facilitate proactive enforcement, and intelligence gathering.

PERSONNEL: Administrative matters, which are internal to the participating agencies, remain the responsibility of the respective agencies. Furthermore, each agency retains responsibility for the supervision/ conduct of its personnel in this joint endeavor.

Non-USMS law enforcement officers assigned for purposes of this joint operation will be deputized as Special Deputy U.S. Marshals as needed for Investigative or Geographic Jurisdiction. Joint operation personnel may be required to travel outside of the jurisdiction to which they are normally assigned in furtherance of the joint operation. State or local task force officers (TFOs) traveling on official business at the direction of the USMS shall be reimbursed directly by the USMS for their travel expenses in accordance with applicable federal laws, rules, and regulations.

REIMBURSEMENT: If the Marshals Service receives Asset Forfeiture funding for either 1) overtime incurred by state and local investigators who provide support to USMS joint law enforcement operations; or 2) travel, training, purchase or lease of police vehicles, fuel, supplies or equipment for state and local investigators in direct support of state and local investigators, the USMS shall, pending availability of funds, reimburse your organization for expenses incurred, depending on which category of funding is provided.

Reimbursement of overtime work shall be consistent with the Fair Labor Standards Act. Annual overtime for each state or local law enforcement officer is capped at the equivalent of 25% of a GS-1811-12, Step 1, of the general pay scale for the rest of the United States. Reimbursement for all types of qualified expenses, to include overtime for other personnel, including administrative personnel, where approved as part of the joint operation, shall be contingent upon availability of funds and the submission of a proper request for reimbursement which shall be submitted at the conclusion of the joint operation, and which provides the names of the investigators or administrative personnel who incurred overtime for the joint operation; the number of overtime hours incurred, the hourly regular and overtime rates in effect for each investigator or administrative personnel, and the total cost. If the joint operation lasts longer than 90 days, requests should be submitted quarterly.

The request for reimbursement must be submitted to the District Chief Deputy or IOD Chief Inspector, who will review the request for reimbursement, stamp and sign indicating that services were received and that the request for reimbursement is approved for payment. Supporting documentation must accompany requests for reimbursement for equipment, supplies, training, fuel, and vehicle leases.

Reimbursable Funds for all USMS approved expenditures are capped at no more than $ 847.04 .

RECORDS AND REPORTS: Original reports of investigation, evidence, and other investigative materials generated, seized, or collected by the temporary, short-term joint law enforcement operations shall be retained by the agency in the joint operation responsible for the case. However, evidence may be turned over to other law enforcement agencies as appropriate. Copies of investigative reports and other materials may be provided to other agencies in accordance with applicable laws, rules, and regulations. Joint operation statistics will be maintained by the USMS. Statistics will be made available to any participating agency upon request.

All investigative reporting will be prepared in compliance with existing USMS policy and procedures utilizing the USMS case management systems. Every effort should be made to document investigative activities on USMS forms, such as USM-11s and USM-210s. Temporary, short-term joint law enforcement operations records and documents, including reports prepared in cases assigned to temporary, short-term joint law enforcement operations personnel, will be maintained in USMS electronic records.

This section does not preclude the necessity of individual TFOs completing forms required by their employing agency. If information developed during a USMS investigation is included in such a form, the TFO's department will maintain the information as an agent of the temporary, short-term joint law enforcement operations. No information gathered during the course of the temporary, short-term joint law enforcement operations activities, to include informal communications between TFOs and USMS personnel, may be disseminated to any third party, non-joint operation member by any joint operation member without the express permission of the District Chief Deputy or IOD Chief Inspector, or his/her designee.

Documents containing information that identifies or tends to identify a USMS confidential source shall not be placed in the files of participating agencies unless appropriate USMS policy has been satisfied.

CONFIDENTIAL SOURCES / CONFIDENTIAL INFORMANTS: Pending the availability of funds, the USMS may provide funding for payment of Confidential Sources (CS) or Confidential Informants (CI). The use of CS/CIs, registration of CS/CIs and all payments to CS/CIs shall comply with USMS policy. USMS payment to an individual providing information or "tips" related to a USMS offered reward on an active fugitive case shall be accomplished by registering the individual or "tipster" through the established USMS CS payment process.

USE OF FORCE: All members of the participating agency will comply with their agencies' guidelines concerning the use of firearms, deadly force, and less-than-lethal devices, to include completing all necessary training and certification requirements. All members of the joint operation will read and adhere to the DOJ Policy Statement on the Use of Less-Than-Lethal Devices, dated May 16, 2011, and their parent agencies will review the Policy Statement to assure that they approve. Copies of all applicable firearms, deadly force, and less-than-lethal policies shall be provided to the District Chief Deputy or IOD Chief Inspector and each concerned TFO. In the event of a shooting involving task force personnel, the incident will be investigated by the appropriate agency(s).

Additionally, in the event of a shooting, the required reporting for the FBI National Use of Force Data Collection (NUOFDC) should be accomplished by the involved joint operation personnel's employing agency when the TFO is inside their primary/physical jurisdiction and by the USMS when the TFO is outside their employing agency's primary/physical jurisdiction. If the employing agency wishes to submit such NUOFDC entries regardless of the physical location of the event that is allowed under this MOU with prior written notice to the USMS.

NEWS MEDIA: Media inquiries will be referred to the District Chief Deputy or IOD Chief Inspector. A press release may be issued and press conference held, upon agreement and through coordination with participant agencies' representatives. All press releases will exclusively make reference to the joint operation and the participant agency.

RELEASE OF LIABILITY: Each agency shall be responsible for the acts or omissions of its employees. Participating agencies or their employees shall not be considered as the agents of any other participating agency. Nothing herein waives, limits, or modifies any party's sovereign rights or immunities under applicable law.

PERIOD OF PERFORMANCE/EFFECTIVE DATE/TERMINATION:
Once signed, this MOU will become effective upon the commencement of the operation and terminate upon the operation's conclusion.

Operation Name: Flathead County 2020

UNITED STATES MARSHAL, RFTF COMMANDER, or IOD REGIONAL CHIEF INSPECTOR:

Print Name: USM Ostermiller

Signature: RODNEY OSTERMILLER Digitally signed by RODNEY OSTERMILLER Date: 2020.06.04 13:32:43 -06'00' **Date:** 06/04/20

PARTICIPANT AGENCY:

Name: Columbia Falls PD **Phone:** 406-892-3226

Location (City and State): Columbia Falls, MT

PARTICIPANT AGENCY REPRESENTATIVE(S):

Print Name and Title: Chief Peters

Signature: [signature] **Date:** 6/10/20

Susan M. Nicosia, City Manager
Susan M. N[signature] 6/10/20

PRINT FORM

Item No.5.

U.S. Department of Justice
United States Marshals Service

Investigative Opera[tion] Obligation Document

INSTRUCTIONS: See page 2 for detailed instructions.

SECTION 1: OBLIGATION

The obligation number will be entered once all parties have signed the form USM614.

UFMS OBLIGATION #:

SECTION 2: PARTICIPATING AGENCIES

Notification to state and local agencies of funding provided in support of U.S. Marshals Service operations, pursuant to the Memorandum of Understanding (MOU) between:

Columbia Falls PD

and

District of Montana (46)

SECTION 3: PROJECT / OPERATION NAME

Flathead County 2020

SECTION 4: PERIOD OF PERFORMANCE

June 8, 2020 to June 12, 2020

SECTION 5: APPROPRIATION DATA

FISCAL YEAR	ORGANIZATION	FUND	PROJECT	SOC	PURPOSE	DOLLAR AMOUNT
				21000	Travel / Per Diem	
				31011	Investigative Expenses	
2020	D46 H51	0324AD	FWB3000F	25200	State & Local Overtime	$847.04
				26001	Supplies & Materials	

ADD APPROPRIATION DATA

TOTAL OBLIGATION AMOUNT: $847.04

SECTION 6: CONTACT INFORMATION

DISTRICT/HQ CONTACT:

Name: Chris Strommen
Phone: 406-329-3625
E-mail: chris.strommen@usdoj.gov

STATE/LOCAL CONTACT:

Name: Chief Peters
Phone: 406-892-3226
E-mail: cfchiefpeters@colfallsmt.com

SECTION 7: AUTHORIZATION

This obligation document serves as notification of funding provided to support state and local agencies participating in U.S. Marshals Service Operations subject to the availability of funds. The U.S. Marshals Service reserves the right to remove unused residual funds upon completion of payments under this obligation.

USMS Administrative Representative - Certification of Funds:

Signature: CAROL RASH Digitally signed by CAROL RASH Date: 2020.05.25 16:16:11 -06'00' Date: 05/25/2020

Carol Rash, Administrative Officer

USMS Operational Representative - Obligation Approval:

Signature: Digitally signed by NATHAN JOHN Date: 2020.05.22 16:44:40 -06'00' Date: 5/22/2020

Nate John, SDUSM

Departmental Representative - Acknowledgement:

Signature: ______________________ Date: ________

[Type Name and Title]

SECTION 8: STATE/LOCAL FINANCIAL CONTACT INFORMATION:

A. The state/local agency will be applied by the state/local agency financial contact information.
B. The state/local agency will provide a valid DUNS number from the SAM.gov database.

Name: Barb Staaland
Phone: 406-892-4388

E-mail: staalandb@cityofcolumbiafalls.com
State/Local Agency DUNS #: 102366739

FORM USM-614 INSTRUCTIONS

The Investigative Operations Obligation Document is designed to provide district, regional fugitive task forces, and SOIB one standard obligating form to record new obligations with in UFMS. To adjust funding in an existing obligation, please refer to Form USM-614A, Investigative Operations Modification Document. Funding in support of the operation is pursuant to the existing Memorandum of Understanding (MOU) between the USMS and the state or local law enforcement agency participant. Reimbursements are subject to the availability of funds and contingent upon the submission of proper documentation. Please note that overtime reimbursements require the submission of agency invoices and supporting documentation on a quarterly basis.

In the event that the USMS will use a payment method OTHER than reimbursement directly to the state or local agency, additional guidance will be provided by USMS Headquarters. The district, RFTF, and SOIB office is responsible for communicating payment procedures to their partnering agencies. All payments are made via Electronic Funds Transfer (EFT) through the U.S. Department of Treasury.

SECTION 1: Obligation Number

A. Enter UFMS Obligation number.

SECTION 2: Participating Agencies

A. BOX 1: Enter name of state or local participating agency.
B. BOX 2: Use drop down menu to select appropriate USMS Office.

SECTION 3: Project/Operation Name

A. USMS Office will insert the name of the project or operation being funded.

SECTION 4: Period of Performance

A. Insert valid period of performance for the obligation. Obligations created using the one-page Investigative Operations Obligation Form may not cross fiscal years.
B. Period of performance must begin no earlier than the date of funds availability and end no later than September 30 of the current fiscal year.

SECTION 5: Appropriation Data

A. Enter information across appropriate field for all items being obligated. All fields for a line item must be completed in order to proceed to the next step.
B. Project Codes: Will be assigned by USMS Office.

SECTION 6: Contact Information

A. Enter District/HQ contact information (Box 1) and State/Local contact information (Box 2).

SECTION 7: Authorization

A. Certification of Funds: Signature will be applied by the USMS representative upon confirmation that funds have been moved into the budget.
B. Obligation Approval: Signature will be applied by USMS representative upon receipt of obligation document. To ensure sufficient internal controls and proper segregation of duties, the USMS representative approving obligation forms cannot also approve invoices or reimbursements related to the same obligation. (See U.S. Office of Management and Budget (OMB) Circular A-123 and USMS Office of Finance guidance for further information regarding internal controls.)
C. Acknowledgement: Signature will be applied by state or local agency representative. The obligation is not valid until all parties have signed. When completed, the form will be returned to the District/RFTF office. Once form is signed by all parties in section 7, the USMS office that is responsible for initiating the commitment, will create the obligation in UFMS and attach this form.

SECTION 8: State/local Financial Contact Information

A. The state/local agency will be applied by the state/local agency financial contact information.
B. The state/local agency will provide a valid DUNS number from the SAM.gov database.

FOR DNRC USE ONLY

Maximum Amount under this Agreement: $122,950

Source of Funds

Fund Name		Fund No.
Natural Resource Projects Account		02577
Subclass	**Org. No.**	**Amount**
54010	3420140	$122,950

Appropriation Authority – 66th Legislature/2019 House Bill 6

Approved

No. RRG-20-1767
Division DB
F.S.O. AS
Legal ay

MONTANA RENEWABLE RESOURCE PROJECT GRANT AGREEMENT

THIS GRANT, administered by the Montana Department of Natural Resources and Conservation (DNRC) and funded by the Montana Legislature in House Bill 6, is consistent with the policies, procedures and objectives of the Montana Renewable Resource Grant and Loan Program (MCA Title 85, Chapter 1, Part 6) for the enhancement of Montana's renewable natural resources. This grant is accepted by **the City of Columbia Falls**, hereinafter referred to as the Project Sponsor and represented by **Donald Barnhart, Mayor, 130 6th St West, Room A, Columbia Falls, MT 59912, 406-892-4391, staalandb@cityofcolumbiafalls.com** according to the following terms and conditions:

SECTION 1. PURPOSE. The purpose of this Grant Agreement (Agreement) is to establish mutually agreeable terms and conditions, specifications, and requirements to grant funds to the Project Sponsor for **water system improvements.**

SECTION 2. TERM. The effective date of this Agreement is the date of last signing. The Project Sponsor shall have until **December 31, 2020** to complete the project and work described in SECTION 4. PROJECT SCOPE. DNRC may grant an extension for completion upon request and showing of good cause by the Project Sponsor. A request for extension must be submitted to DNRC within 45 days prior to the termination date of this Agreement.

SECTION 3. DNRC's ROLE. DNRC is administering funds awarded by the Legislature to ensure that the funds are used according to the intent of the Legislature and the purposes, objectives, and procedures of the Renewable Resource Grant and Loan Program. DNRC will monitor project expenditures to assure payment eligibility. DNRC assumes no responsibility for the Project Sponsor's obligation to faithfully preform the tasks and activities necessary to implement and complete a project. The DNRC Liaison for this grant is **Jorri Dyer at 406-444-6839, Jorri.dyer2@mt.gov, DNRC/CARDD, PO BOX 201601, Helena, MT 59620-1601.** All requests for information and assistance, claims for grant funds, and reports shall be submitted to the DNRC's liaison/designee.

SECTION 4. PROJECT SCOPE. The scope of work for this project is described in Attachment A and incorporated herein by this reference. Supporting documents and attachments from the Renewable Resource Grant Application dated **May 14, 2018** is also incorporated herein by this reference.

Plans and specifications for this project shall be prepared by a registered professional engineer licensed to practice in his or her areas of competence in the State of Montana. Plans and specifications shall be submitted to the Montana Department of Environmental Quality (DEQ) for review and approval prior to construction. Construction shall be in strict accordance with DEQ approved plans and specifications.

SECTION 5. PROJECT BUDGET. A project budget showing anticipated expenditures is provided in Attachment B and incorporated herein by this reference. A transfer of funds between budget categories in an amount exceeding 20 percent of the total grant amount must have prior written approval of DNRC.

SECTION 6. AVAILABILITY OF GRANT FUNDS. The Project Sponsor acknowledges and understands that grant funds become available through certain State of Montana revenue earnings. Grant funds will be released to the extent they are available. Costs incurred prior to the effective date of this Agreement are not eligible for reimbursement.

SECTION 7. GRANT DISBURSEMENTS. The Project Sponsor must submit claims for grant funds to DNRC. Receipts, vendor invoices, inspection certificates and other documentation of costs incurred shall be submitted with the claims. DNRC will verify the claims and check them against the reports required in SECTION 8. REPORTS and the budget provided in SECTION 5. PROJECT BUDGET. DNRC will disburse grant funds to the Project Sponsor upon approval. Reimbursement of Project Sponsor expenditures will only be made for expenses included in the budget provided in SECTION 5. PROJECT BUDGET and that are clearly and accurately supported by the Project Sponsor's quarterly reports. DNRC may withhold 10 percent of the total authorized grant amount until all the tasks outlined in SECTION 4. PROJECT SCOPE and the final report required by SECTION 8 REPORTS are completed and approved by DNRC. Total payment for all purposes under this Agreement shall not exceed **$122,950.**

Reimbursement requests for work performed during the term of this Agreement must be submitted to the DNRC liaison within 90 calendar days after expiration of this Agreement to receive payment.

SECTION 8. REPORTS. The Project Sponsor is responsible for submitting quarterly updates, a final report, and a signed Certificate of Compliance at project completion. Pictures of the project before, during and after construction will be provided to the DNRC liaison upon request. Because images may be used for publicity as well as project documentation, the project sponsor must acquire any release(s) necessary for the government's right to use as provided in SECTION 15. COPYRIGHT – GOVERNMENT RIGHT TO USE.

8.1 Quarterly progress reports for the periods ending each March, June, September and December shall be submitted to the DNRC liaison during the term of this Agreement. Reports will include: a description of activities conducted during the quarter, costs incurred, funds remaining, percent complete of the total project, and anticipated changes in project scope, schedule or budget. The Project Sponsor shall report on total project costs including those funded by the Project Sponsor and other matching funds. Significant problems encountered shall be noted and necessary scope and/or time line modifications requested.

Quarterly reports must be submitted to the DNRC liaison within 15 calendar days following the close of the quarterly period. No claims for disbursements will be honored if the quarterly report has not been approved or if there is a delinquent report.

8.2 The Project Sponsor will submit a final report upon project completion. Final disbursement of grant funds is contingent upon DNRC receipt and approval of a report that meets requirements described in Attachment C and signed statements of compliance and completion (if applicable).

SECTION 9. RECORDS AND AUDITS. The Project Sponsor will maintain appropriate and adequate records showing complete entries of all receipts, disbursements and other transactions relating to the project for a period of eight years after project completion. DNRC, the Legislative Audit Division, or the Legislative Fiscal Division may, at any reasonable time, audit all records, reports, and other documents that the Project Sponsor maintains under or in the course of this Agreement to ensure compliance with its terms and conditions.

SECTION 10. PROJECT MONITORING AND ACCESS FOR INSPECTION AND MONITORING. DNRC or its agents may monitor and inspect all phases and aspects of the Project Sponsor's performance to determine compliance with this Agreement, including the adequacy of records and accounts. Because this grant is from public funds, the Project Sponsor shall accommodate requests for public access to the site and records with due consideration for safety, private property rights, and convenience of everyone involved.

SECTION 11. EMPLOYMENT STATUS AND WORKERS' COMPENSATION. The project is for the benefit of the Project Sponsor. DNRC is not an owner or general contractor for the project and DNRC does not control the work activities or work-site of the Project Sponsor or any contractors that might be engaged for completion of the project.

The Project Sponsor is independent from and is not an employee, officer or agent of the State of Montana or DNRC. The Project Sponsor, its employees and contractors are not covered by the Workers' Compensation laws applicable to DNRC as an employer. The Project Sponsor is responsible for making sure that its employees are covered by Workers' Compensation Insurance and that its contractors are in compliance with the coverage provisions of the Workers' Compensation Act.

SECTION 12. EQUAL EMPLOYMENT. Any hiring of employees under this Agreement shall be on the basis of merit and qualifications, and there shall be no discrimination on the basis of race, color, religion, creed, sex, national origin, age, disability, marital status, or political belief. "Qualifications" mean qualifications as are generally related to competent performance of the particular occupational task.

SECTION 13. INDEMNITY AND LIABILITY. Project Sponsor shall protect, defend, indemnify, and save harmless the State of Montana, its elected and appointed officials, agents, and employees, while acting within the scope of their duties as such, from and against all claims, liabilities, demands, causes of action, judgments, penalties, fines, and losses, including all costs of defense and reasonable attorney fees, arising in favor of or asserted by Project Sponsor's employees and agents, its subcontractors, it subcontractor's employees and agents, or third parties on account of property damage, personal injury, bodily injury, death, violation of or non-compliance with any laws, regulations, or rules, or financial or other loss of any kind that in any way, directly or indirectly, arise or allegedly arise out of, in connection with, or on account of this Grant Agreement, any act or omission of Project Sponsor, or any act or omission of Project Sponsor's officers, agents, employees, or subcontractors.

SECTION 14. COMPLIANCE WITH APPLICABLE LAWS. All work must be in accordance with all federal, state and local law, statutes, rules and ordinances.

14.1. It shall be the Project Sponsor's responsibility to obtain all permits, licenses or authorizations that may be required from government authorities prior to initiation of the project or required to be obtained by the time of completion of the project and to be eligible for reimbursement funds under this Agreement. Permits or authorizations may include but are not limited to: Beneficial Water Use Permits (85-2-302(1), MCA); Change in Appropriation Right Authorization (85-2-402(1)(a), MCA); or other requirement under the Montana Water Use Act that may apply; 310 permitting requirements; or other permits or authorizations that may be required by state, local, or federal agencies prior to beginning work on the project or prior to completion of the project.

14.2. Procurement of labor, services, supplies, materials, and equipment shall be conducted according to applicable federal, state, and local statutes. The award of a grant or by grantee entering into this Agreement shall not be taken to imply that any required permits or authorizations issued by DNRC or other state, federal or local agency will be approved.

14.3. Activities resulting from this grant that occur in Sage Grouse habitat (Executive Order 21-2015) shall be submitted for review by the Sage Grouse Habitat Conservation Program at DNRC prior to initiation of those activities.

SECTION 15. COPYRIGHT - GOVERNMENT RIGHT TO USE. Any graphic, photographic, or other material developed under this Agreement may be copyrighted with the proviso that the State of Montana will have a royalty-free, nonexclusive, and irrevocable right to produce, publish or otherwise use, and authorize others to use the work for state government purposes.

SECTION 16. FAILURE TO COMPLY. If the Project Sponsor fails to comply with the terms and conditions of this Agreement, or reasonable directives or orders from DNRC, DNRC may terminate the Agreement and refuse disbursement of any additional funds from this grant. Such termination will become a consideration in any future application for grants from the Renewable Resource Grant and Loan Program.

SECTION 17. ASSIGNMENT AND AMENDMENT. This Agreement is not assignable. Amendment may be accomplished only by express written agreement of the parties. Amendments will be attached as an integral component of the Agreement.

SECTION 18. MONTANA LAW AND VENUE. Any action brought by any party to this Agreement that is based on enforcement or performance under this Agreement or interpretation of any term or condition of this Agreement, shall be governed by the laws of the State of Montana. Venue shall be in the First Judicial District, Lewis and Clark County, Montana. Each party shall bear their own costs and attorney's fees.

SECTION 19. ENTIRE AGREEMENT. These documents are the entire agreement of the parties. They supersede all prior agreements, representations, and understandings. Any amendment or modification must be in a written agreement signed by all the parties.

The Project Sponsor and Grantee hereby accepts this grant **(RRG-20-1767)** according to the above terms and conditions.

I hereby certify that the information and all statements in the grant application are true, complete and accurate to the best of my knowledge and that the project or activity complies with all applicable state, local, and federal laws and regulations.

I further certify that this project will comply with applicable statutory and regulatory standards. I further certify that I am authorized to enter into and sign a binding agreement with the Department of Natural Resources and Conservation.

A facsimile, photocopy or electronic copy of the signature below shall have the same force and effect as an original signature and an electronic signature. 30-18-102, MCA.

By:____Date_________
(signature)

Print name and title____

For: **City of Columbia Falls** Tax ID Number________________

By:____Date_________

For: The Montana Department of Natural Resources and Conservation

Attachment A – Scope of Work

Background: Drinking water for Columbia Falls is supplied by two wells, both of which are completed in the Flathead Valley Deep Alluvial Aquifer. The existing water supply capacity does not meet current state standards, even if system leakage is significantly reduced. An additional well is needed to increase water supply capacity to meet system demands. If leakage cannot be reduced, the city will need more than one new well. Water loss from the distribution system in Columbia Falls is significant. Approximately 45 percent of the source water is being lost and previous leak detection efforts have been unsuccessful in identifying the areas contributing to the extensive water loss.

The goal of the project is to develop additional water supply capacity through construction of a new well. The project will identify the location of leaks in the distribution system through a water loss control program.

Scope of Work:

Water System Improvements,
Specific tasks include:

- Initiate a water loss control program utilizing flow measurement devices to locate areas where leakage is occurring;
- Develop a new water supply well;
- Construct a new pump house building with associated piping, meter, and mechanical equipment;
- Install a new transmission main to connect the new well to the existing distribution system; and
- Complete water rights permitting.

All work must be completed in strict accordance with plans and specifications prepared by a professional engineer qualified and competent in the design and construction of the associated work.

Schedule:

The project will begin design the 2nd quarter of 2020 and bid the project by June 2020. Construction will begin the 3rd quarter of 2020 and be complete by the 4th quarter of 2020. The project will be complete and closed by December 2020.

Attachment B – Budget

	DNRC Grant	Match Funding	Total
Administration	$	$ 10,000	$ 10,000
Professional/Technical	$	$	$
Construction			
Preliminary Engineering	$	$ 162,300	$ 162,300
Construction Engineering	$	$ 90,000	$ 90,000
Construction	$122,950	$1,831,324	$ 1,954,274
Contingency	$	$	$
Total	**$ 122,950**	**$2,093,624**	**$ 2,216,574**

Summary of Matching Funds	
SRF Loan	$ 675,000
Project Sponsor	$1,418,624
Total	**$2,093,624**

DNRC GRANT MANAGER

Attachment C - Final Report Information Requirements

The Project Sponsor will submit one hard copy and one electronic copy (in pdf format) of the final report to DNRC upon project completion. Final disbursement of grant funds is contingent upon DNRC receipt and approval of a final report that meets requirements described in this Attachment.

At a minimum, the final report must describe the purpose and location of the grant, project tasks, changes to the scope, schedule or budget, how the project met stated goals and objectives, how the project benefited and/or developed renewable resources, and current project status.

The project sponsor is not required to use the suggested format in this attachment but must include the information listed below. A good final report will use photos, maps, charts and narrative to present information. The final report for this project may be posted on the DNRC website.

1. Title Page:

A. Grantee's name, address and telephone numbers
B. DNRC contract number
C. Name, address, and telephone numbers of other contacts if the primary contact is not available.
D. Funding: total project cost and amount of grant
E. State where copies of the report may be obtained. (An email address or website is acceptable).

2. Introduction: Describe the project history, location and purpose. Provide a map

3. Discussion and Results:

A. Describe how project goals and tasks identified in the contract agreement were completed:

- Describe how each task listed in the contracted scope of work was accomplished. Provide details (for example, if trees were planted as an erosion control measure, state how many, the tree species, the age or size of trees, and location of the plantings).
- List the goals and/or objectives of the project as stated in the scope of work and briefly describe how they were met by the activities described in the tasks above.
- Provide an explanation for contracted tasks that were not completed.
- Describe any out-of-scope work.

B. Summarize any problems encountered and solutions adopted. What would you do differently?

4. Renewable Resource and Public Benefits:

List the anticipated overall benefits of the project as stated in the grant application. Were these benefits realized? If not, explain why.

5. Grant Administration & Project Costs

A. Budget: Include a summary of how project funds were spent by budget category and source of funding. Explain cost overruns or savings. Discuss unbudgeted expenses that arose over the course of the project.

B. Identify the matching funds that were to be spent according the Grant Agreement. Document that these funds were spent. If not all matching funds were spent, explain why.

6. Project Completion and Certification (provide only the applicable information below for your project)

A. Project Sponsor's Certificate of Compliance.
B. As Built Drawings, if requested by the Department.
C. Engineer's Statement of Final Completion (if applicable).

FINAL REPORT

STATEMENT OF COMPLETION

Project Sponsor: ____

Name of Project: ____

I,______________________, (enter name of Project Engineer) a Registered Professional Engineer in the State of Montana, license number_____________, do hereby state that the above-named project was completed according to the approved plans and specifications. I further state that the record ("as-built") drawings for this project are a true and accurate representation of the completed construction.

______________________________ ______________________

(Name) P.E. Number

______________________________ ______________________

(Signature) Date

____

(Name of firm)

____

(Address of firm)

FINAL REPORT

CERTIFICATE OF COMPLIANCE

____
Project Sponsor:

____
Name of Project:

I, the undersigned, being duly qualified, respectfully, of the_______________________(Name of Sponsor), in the County of_________________________, State of Montana, do hereby certify that the above-named project is in full compliance with all of the covenants and conditions set forth in Grant Agreement Number __________ between the_______________________ (Name of Sponsor) and the State of Montana, Department of Natural Resources and Conservation.

________________________ ________________
Authorized Signature Date

RENEWABLE RESOURCE PROJECT GRANT AGREEMENT
CONSERVATION AND RESOURCE DEVELOPMENT DIVISION
MONTANA DEPARTMENT OF NATURAL RESOURCES AND CONSERVATION

Project Sponsor: City of Columbia Falls

Project Name: Water System Improvements

Grant Agreement Number: RRG-20-1767

Declarations

Item No.7.

130 6th STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

June 15, 2020

TO: Mayor & Council

FROM: Finance Director Carlson and City Manager Nicosia

RE: Consent approval to void checks outstanding from prior year – effective June 30, 2020 as listed below:

06/08/20
09:03:24

CITY OF COLUMBIA FALLS
Outstanding Check Report
For the Accounting Period: 6/20

Page: 1 o
Report ID: AP3

Claim Checks

Check #	Type	Vendor #	Name	Amount	Date Issued	Date Redeemed	Period Redeemed
47610	S	999999	FORD, JAMIE	112.39	12/18/18	/ /	
47633	S	999999	OSO FOODS	103.88	12/18/18	/ /	
47853	S	999999	JONES, BRIAN	158.44	02/20/19	/ /	
48014	S	999999	BORST, ROBERT	230.03	04/16/19	/ /	
48087	S	999999	EDWARDS, TARA	12.00	05/07/19	/ /	
48662	S	999999	CELIA, DANIEL	158.36	10/08/19	/ /	
48680	S	999999	HARDING, NATHANIEL	218.93	10/08/19	/ /	

130 6th STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

June 15, 2020

TO: Mayor & Council

FROM: Finance Director Carlson and City Manager Nicosia

RE: Request for write off of Utility Bills over 120 days

The following list contains accounts that have balances over 120 days and appear to be uncollectible. The City attorney has written collection letters for each of these accounts and they still remain unpaid. They are as follows:

Customer	Water	Sewer	Total	Status
Shelton, Tony	$47.00	$80.20	$127.20	Sold no notice, no lien
Walls, Trent	$34.72	$63.35	$ 98.07	Sold no notice, no lien
Lansing, Anthony	$12.73	$ 9.85	$ 22.58	Sold no notice, no lien
Total			$ 247.85	

If any of these amounts are collected, they will be recorded in water/sewer revenue.

BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM — CITY OF COLU

LAST 10 CUSTOMER TRANSACTIONS — For 6-2020 — 07:59:1

Item No.8.

Transaction Description - ID Number AP-Year	Date & Time	Fund - Service	Amount	Usage	Running Balance
Customer Name SHELTON, TONY		**Account** 09037-02	**Route - Meter** 08-0780.01		
Service Address 1815 10TH AVE W					
Customer Address 4785 N CASEY PLZ					
City KINGMAN		**State** AZ	**Zip** 86409-1999		
RECEIPT (ACH) 419689					
3-2019	03/15/2019 08:26:20 AM	5210 - WATER	-26.19		
3-2019	03/15/2019 08:26:20 AM	5310 - SEWER	-68.35		
		Total for Transaction:	-94.54		0.00
CHARGE					
3-2019	03/25/2019 08:49:22 AM	5210 - WATER	22.67	9500	
3-2019	03/25/2019 08:49:01 AM	5310 - SEWER	56.35	9500	
		Total for Transaction:	79.02		79.02
RECEIPT (ACH) 421712					
4-2019	04/15/2019 01:23:15 PM	5210 - WATER	-22.67		
4-2019	04/15/2019 01:23:15 PM	5310 - SEWER	-56.35		
		Total for Transaction:	-79.02		0.00
CHARGE					
4-2019	04/24/2019 10:24:24 AM	5210 - WATER	24.28	10600	
4-2019	04/24/2019 10:24:01 AM	5310 - SEWER	61.85	10600	
		Total for Transaction:	86.13		86.13
CHARGE					
5-2019	05/24/2019 12:02:40 PM	5210 - WATER	12.72	1900	
5-2019	05/24/2019 12:02:30 PM	5310 - SEWER	18.35	1900	
		Total for Transaction:	31.07		117.20
CHARGE [Penalty]					
11-2019	11/18/2019 09:59:18 AM	5210 - LATE CHRGS	2.00		
		Total for Transaction:	2.00		119.20
CHARGE [Penalty]					
12-2019	12/18/2019 07:52:41 AM	5210 - LATE CHRGS	2.00		
		Total for Transaction:	2.00		121.20
CHARGE [Penalty]					
1-2020	01/16/2020 09:03:54 AM	5210 - LATE CHRGS	2.00		
		Total for Transaction:	2.00		123.20
CHARGE [Penalty]					
2-2020	02/19/2020 07:49:02 AM	5210 - LATE CHRGS	2.00		
		Total for Transaction:	2.00		125.20
CHARGE [Penalty]					
3-2020	03/17/2020 08:31:43 AM	5210 - TURN ON/OFF FEE	2.00		
		Total for Transaction:	2.00		127.20

Subtotal for Account 09037-02 : **Portion Past Due:** **127.20** **Total Balance:** **127.20**

Water 47.00
Sewer 80.20
127.20

BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM — CITY OF COLU

LAST 10 CUSTOMER TRANSACTIONS — For 6-2020 — 08:03:1

Item No.8.

Transaction Description - ID Number AP-Year	Date & Time	Fund - Service	Amount	Usage	Running Balance
Customer Name	WALLS, TRENT	**Account** 04882-03	**Route - Meter** 11-0307.02		
Service Address	1160 15TH AVE W				
Customer Address	2343 ATLANTIC DR				
City	BURLEY	**State** ID	**Zip** 83318-2182		
CHARGE [Penalty]					
6-2019	06/17/2019 10:08:09 AM	5210 - LATE CHRGS	2.00		
		Total for Transaction:	2.00		59.14
CHARGE					
6-2019	06/24/2019 11:06:12 AM	5210 - WATER	53.29	29600	
6-2019	06/24/2019 11:05:52 AM	5310 - SEWER	40.85	6400	
		Total for Transaction:	94.14		153.28
ADJUSTMENT 58722 BILLING CORRECTION					
8-2019	08/06/2019 03:35:47 PM	5210 - WATER	24.72		
8-2019	08/06/2019 03:35:47 PM	5310 - SEWER	63.35		
		Total for Transaction:	88.07		241.35
RECEIPT [Partial Payment] 428665					
8-2019	08/07/2019 09:12:08 AM	5210 - WATER	-72.58		
8-2019	08/07/2019 09:12:08 AM	5310 - SEWER	-78.70		
8-2019	08/07/2019 09:12:08 AM	5210 - LATE CHRGS	-2.00		
		Total for Transaction:	-153.28		88.07
CHARGE [Penalty]					
11-2019	11/18/2019 09:59:18 AM	5210 - LATE CHRGS	2.00		
		Total for Transaction:	2.00		90.07
CHARGE [Penalty]					
12-2019	12/18/2019 07:52:41 AM	5210 - LATE CHRGS	2.00		
		Total for Transaction:	2.00		92.07
CHARGE [Penalty]					
1-2020	01/16/2020 09:03:54 AM	5210 - LATE CHRGS	2.00		
		Total for Transaction:	2.00		94.07
CHARGE [Penalty]					
2-2020	02/19/2020 07:49:02 AM	5210 - LATE CHRGS	2.00		
		Total for Transaction:	2.00		96.07
CHARGE [Penalty]					
3-2020	03/17/2020 08:31:43 AM	5210 - TURN ON/OFF FEE	2.00		
		Total for Transaction:	2.00		98.07

Subtotal for Account 04882-03 : **Portion Past Due:** 98.07 **Total Balance:** 98.07

Water 34.72
Sewer 63.35
98.07

BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM — CITY OF COL

DATE RANGE From 06/01/2019 to 06/08/2020 — 08:11:0

Item No.8.

Transaction Description - ID Number AP-Year	Date & Time	Fund - Service	Amount	Usage	Running Balance

Customer Name LANSING, ANTHONY **Account** 08031-06 **Route - Meter** 07-106002.01
Service Address 8 DARLENE RD
Customer Address 8 DARLENE RD
City COLUMBIA FALLS **State** MT **Zip** 59912-4411

AP-Year	Date & Time	Fund - Service	Amount	Usage	Running Balance
CHARGE					
7-2019	07/25/2019 10:29:31 AM	5210 - WATER	10.73	200	
7-2019	07/25/2019 10:29:26 AM	5310 - SEWER	9.85	200	
7-2019	07/25/2019 10:29:24 AM	5210 - MISC CHG/REPAIR	49.00		
		Total for Transaction:	69.58		69.58
ADJUSTMENT 58711 BILLING CORRECTION					
7-2019	07/31/2019 09:40:08 AM	5210 - MISC CHG/REPAIR	-49.00		
		Total for Transaction:	-49.00		20.58
CHARGE [Penalty]					
8-2019	08/19/2019 06:08:29 PM	5210 - DELINQUENT FEE	2.00		
		Total for Transaction:	2.00		22.58
CHARGE					
8-2019	08/23/2019 12:21:12 PM	5210 - WATER	23.84	10300	
8-2019	08/23/2019 12:20:54 PM	5310 - SEWER	28.85	4000	
		Total for Transaction:	52.69		75.27
CHARGE					
9-2019	09/23/2019 12:02:48 PM	5210 - WATER	32.22	16000	
9-2019	09/23/2019 12:02:29 PM	5310 - SEWER	28.85	4000	
		Total for Transaction:	61.07		136.34
CHARGE [Penalty]					
11-2019	11/18/2019 09:59:18 AM	5210 - LATE CHRGS	2.00		
		Total for Transaction:	2.00		138.34
CHARGE [Penalty]					
12-2019	12/18/2019 07:52:41 AM	5210 - LATE CHRGS	2.00		
		Total for Transaction:	2.00		140.34
CHARGE [Penalty]					
1-2020	01/16/2020 09:03:54 AM	5210 - LATE CHRGS	2.00		
		Total for Transaction:	2.00		142.34
CHARGE [Penalty]					
2-2020	02/19/2020 07:49:02 AM	5210 - LATE CHRGS	2.00		
		Total for Transaction:	2.00		144.34
CHARGE [Penalty]					
3-2020	03/17/2020 08:31:43 AM	5210 - TURN ON/OFF FEE	2.00		
		Total for Transaction:	2.00		146.34
ADJUSTMENT 60425 CREDIT/DEBIT ADJUST					
3-2020	03/31/2020 03:02:08 PM	5210 - WATER	-23.84		
3-2020	03/31/2020 03:02:08 PM	5310 - SEWER	-28.85		
		Total for Transaction:	-52.69		93.65
ADJUSTMENT 60426 CREDIT/DEBIT ADJUST					
3-2020	03/31/2020 03:02:37 PM	5210 - WATER	-32.22		
3-2020	03/31/2020 03:02:37 PM	5310 - SEWER	-28.85		
		Total for Transaction:	-61.07		32.58
ADJUSTMENT 60429 BILLING CORRECTION					
3-2020	03/31/2020 04:00:47 PM	5210 - LATE CHRGS	-8.00		
3-2020	03/31/2020 04:00:47 PM	5210 - TURN ON/OFF FEE	-2.00		
		Total for Transaction:	-10.00		22.58

Water 12.73
Sewer 9.85
22.58

CITY OF COLUMBIA FALLS

NOTICE OF PUBLIC HEARING

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, June 9th, 2020 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on July 6, 2020 starting at 7:00 p.m. in the same location. Both hearings will be conducted in accordance with the most current recommended and/or required public health and safety protocols in place at the time of the hearing. The City website, https://cityofcolumbiafalls.org, will contain updated information if there is any change to the planned hearings

Request to establish a Planned Unit Development in the Columbia Falls Zoning Jurisdiction:

Erik Eckert is requesting a Planned Unit Development overlay for the property located on 7th Street East between 1st and 2nd Avenues East. The PUD takes three existing city lots all zoned CR-5 and reorients them creating four townhouse units. The overall effect is a reduction in units from six to four. No other deviations are requested through the PUD. The property is described as Lots 8, 9, & 10, Block 46, Columbia Falls Townsite in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons are allowed to attend the hearing(s), subject to the most recent public gathering restrictions enacted by County and State agencies at or prior to the time of the hearing. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: staalandb@cityofcolumbiafalls.com. For more information on the proposed conditional use, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

DATED this 19th day of May, 2020

Susan Nicosia
Susan Nicosia, City Manager/Planning & Zoning Administrator
COLUMBIA FALLS CITY-COUNTY PLANNING BOARD

Publish: Daily Interlake Sunday May 24rd 2020

130 6th STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

NOTICE OF PUBLIC HEARING
RESORT TAX CODIFICATION

On July 6, 2020, during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls, shall conduct a public hearing for the purpose of adopting Chapter 3.20 Resort Tax in the Columbia Falls Municipal Code.

The City Council will now complete the formal code adoption for the Columbia Falls Resort Tax as approved with the June 2, 2020 election.

The proposed Chapter 3.20 Resort Tax is available for review at the office of the City Clerk, City of Columbia Falls 130 6th Street West, Columbia Falls, MT. Persons may contact the City Clerk or City Manager at 406-892-4391 or 130 6th Street West, Columbia Falls, MT for more information about the hearing.

Responses to the public hearing may be in writing addressed to the City Clerk at 130 6th Street West, Columbia Falls, MT 59912 or delivered in person to the City Council during the hearing.

DATED THIS 15th day of June, 2020

Barb Staaland
City Clerk

Publish: Daily Interlake Sunday July 5th and Sunday July 12th

PROPOSED ORDINANCE LANGUAGE

CHAPTER 3.20

RESORT TAX

3.20.110: DEFINITIONS:

LUXURIES, MEDICAL SUPPLIES AND MEDICINE: Defined as set forth in Montana code 7-6-1501, and further in section 3.20.310 of this chapter.

RESORT TAX AND TAX: The resort tax passed by the electorate of the city and as enacted by this chapter.

3.20.210: RESORT TAX IMPOSED:

A. Tax Imposed: Pursuant to the election held on June 2, 2020, there is imposed a resort tax on the retail value of all goods and services sold, except for goods and services sold for resale, within the city by the following establishments:

1. Hotels, motels and other lodging or camping facilities;

2. Restaurants, fast food stores and other food service establishments;

3. Taverns, bars, nightclubs, lounges and other public establishments that serve beer, wine, liquor or other alcoholic beverages by the drink;

4. Destination ski resorts and other destination recreational facilities;

5. Establishments that sell luxuries shall collect a tax on such luxuries.

B. Rate Of Tax:

1. The exact rate of the resort tax is three percent (3%).

2. The duration of the resort tax is twenty (20) years from its effective date, said effective date being October 1, 2020, and will expire September 30, 2040.

C. Duty To Collect: It is the duty of each operator of any of the establishments mentioned in this chapter to collect, upon sale, the tax herein imposed.

3.20.310: LUXURIES TAX:

Each business subject to the tax shall collect the same on the retail value of all goods and services sold, except goods and services sold for resale, within the city by the establishments set forth in subsection 3.20.210 A of this chapter. All luxuries shall be taxed, and "luxuries" shall mean any gift item, luxury item or other item normally sold to the public or to transient visitors or tourists; but the term does not include food purchased unprepared or unserved, medicine, medical supplies and services, appliances, hardware supplies and tools or any necessities of life. The term luxuries shall be defined to include, but shall not be limited to:

Hotels, Motels and Other Lodging or Camping Facilities:

All goods and services sold
Conference, convention or event room or space rentals
Lodging based on rental periods of less than thirty (30) days
Lodging for which the state bed tax is payable:
Bed and breakfasts
Campgrounds and RV parks
Condominium rentals
Hotels and motels

Luxuries:

Attractions:
Bowling alleys – limited to liquor/food
Concerts

Golf courses:

Cart rentals
Green fees
Memberships
Merchandise sales
Movie and live theaters
Rodeos

Rentals:

Automobiles, trucks, trailers, RVs, jeeps, etc.
Conference, convention or event room or space rentals
Golf, ski and sports equipment
Motorcycles, bicycles, ATVs, etc.
Snowmobiles, boats, jet skis, etc.

Retail sales of goods (excluding sales for resale) of:

New and Used Books of local interest
Cameras and supplies
Candles
Clothing limited to logo wear, recreational clothing, gear and accessories that have been screen printed, embroidered, or otherwise imprinted with designs depicting or containing words such as Montana, Columbia Falls, Flathead County/Valley, Glacier Park or any combination thereof
Finished craft items, including those sold at arts and crafts fairs, other than those that are household furnishings
Jewelry and art including decorative dishes and dishwares not used for meals
Mail order and catalog sales
Motorcycles, snowmobiles, jet skis, etc.
Pictures and picture frames, posters, prints, handcrafted cards
Secondhand stores and antiques
Souvenir, imprinted and gift items with logos

Sporting goods including sold as used or on consignment, except when sold at a garage sale:

Bicycles except stationary fitness or exercise bicycles

Supermarket nonfood items:

Tobacco and tobacco products and nicotine delivery systems (aka vaping)

Services:

Guides and outfitters:
Hunting, fishing, rafting, horseback rides, etc.
Recreational services and labor

Restaurants, Fast Food And Other Food Service Establishments:

All goods and services sold, including delivery charges, but not tips
Foodstuffs intended for immediate human consumption
Fraternal organizations which provide food and beverages or rent their facilities to the public and nonmembers
Soda pop, gum and candy, including individual, bulk, and packaged candy quantities
Vending machines

Taverns, Bars, Nightclubs, Lounges And Other Public Establishments Serving Beer, Wine, Liquor Or Other Alcoholic Beverages By The Drink:

All alcoholic beverages, including beer and wine, sold by the drink or at retail
All goods and services sold
Private liquor stores

3.20.410: EXEMPTIONS TO TAX:

Notwithstanding section 3.20.310 of this chapter, sale or rental of the following goods and services shall be exempt from the tax:

Appliances:

Computers and computer supplies including webcams
Electronic communication and entertainment devices
Kitchen counter devices (mixers, toasters, etc.)
Stoves, refrigerators, freezers, washers, dryers, dishwashers, trash compactors
Telephone equipment
Vacuum cleaners

Food Purchased Unprepared Or Unserved:

Food items eligible for purchase with food stamps (except soda pop or candy)
Food items not purchased for immediate consumption; including a loaf of bread, noncarbonated

drinks, fitness drinks for later consumption
Vitamins

Hardware Supplies and Tools:

Implements and supplies used in the construction, improvement, maintenance or repair of buildings and their furnishings
Lawn and garden equipment and supplies

Hotels, Motels And Other Lodging Or Camping Facilities:

Lodging based on rental periods in excess of thirty (30) days

Medicine, Medical Supplies And Services:

Doctors, dentists, chiropractors, opticians
Medical supplies, items sold to be used for curative, prosthetic or medical maintenance purposes including exercise or fitness bicycles, fitness balls
Medicine, substances sold for curative or remedial properties, including nonprescription drugs
Psychologists, counselors, social workers
Therapeutic massage

Necessities Of Life:

Funeral directors
Supermarket nonfood items:
Baby and child care products:
Disposable diapers, powder, lotion, etc.
Cleaning supplies
Deodorant
Laundry detergent and bleach
Paper products
Personal hygiene:

Combs, brushes, sunblock, lip balm
Dietary supplements
Feminine hygiene: Kotex, tampax, douche
Soap and shampoo, lotions
Toilet paper
Toothpaste and mouthwash
Vitamins

Utilities:

Public and private including propane, heating oil, garbage, power, telephone, internet and cell phones

Other Items and Services:

Auto mechanical parts
Automotive accessories

Building contractors and tradesmen:
Plumbers, electricians, carpenters, roofers, drywallers, painters, masons, pest control, paving, excavating, HVAC, well drillers
Charcoal

Computer services
Contractor and homeowner equipment including vacuums and floor cleaners
Craft items and supplies including posterboard
Dishes and dishwares used for meals or cooking
Furniture and home furnishings including lawn and patio furniture and used furniture
Gambling revenues
Gasoline
Housewares and sundries
Lawn, garden, landscaping supplies and compost
Light bulbs
Motor oil
New and used car and truck sales
Newspapers
Nonprofit and charitable events:
Fraternal organizations which provide food and services only to members
Nonprofit fundraisers
School sports events

Other business and professional services:
Appliance repair
Auto repair and related services
Bank charges and interest
Car wash, towing
Hair salons and barbers
Health clubs
House cleaning and janitorial services
Insurance agents:
Health, life, auto, bonds
Interior decorators
Landscaping, snow removal and lawn care
Laundry, drycleaning and laundromats
Movers and ministorage units
Photo developing
Preschools and childcare
Printers and publishers

Professional services:

Lawyers, architects, accountants, appraisers, engineers, tax services, surveyors
Real estate commissions
School bus services
Security brokers and financial managers
Shipping agents (UPS)
Taxidermist
Taxis & Ride Sharing Services
Travel agent fees
Upholstery shops
Veterinarians

Safe deposit boxes
School supplies
Stationery and office supplies
Street legal motorcycles
Tires
Wholesale merchandise purchased for resale at retail

3.20.510: PAYMENT OF TAX:

A. Remittance:

1. The taxes collected by businesses in any month are to be remitted to the city on or before the twentieth day of the following month, or if such day falls on a Saturday, Sunday or holiday, then on the next business day.

2. For good cause shown in a written request of a taxpayer who would pay less than five dollars ($5.00) a month, the city manager may extend the time for making returns and paying tax due.

B. Collection Duties And Responsibilities:

1. The officers responsible for receiving and accounting for the resort tax receipts are the city clerk and finance director.

2. The city manager and his agents shall be responsible for enforcing the collection of the resort tax and shall be responsible for overseeing the methods and procedures to be used in enforcing the collection of the resort tax. The city manager shall be entitled to use all lawful methods and procedures in enforcing the collection of resort taxes, including, but not limited to, random audits, correspondence demanding prompt payment, civil suits, initiating criminal prosecution and revocation of city business licenses.

C. Administrative Fee: Each collecting merchant shall be entitled to withhold five percent (5%) of the resort tax collected to defray its cost for the administration of the tax collection. The administration fee may be withheld by the business at the time of remitting the tax to the city. Failure to withhold the fee shall constitute the waiver and forfeiture of the same.

3.20.610: RECORDS AND TAX FORMS:

A. Forms; Confidentiality: The city shall provide each business in the city responsible for tax collection with the proper forms for reporting and remittance to the city. Remittance to the city of the resort tax shall be tabulated and accounted for on forms prescribed and furnished to the business by the city. The records and forms held by the city shall be confidential, and shall not be open to inspection by the public unless so ordered by the city council or a court of competent jurisdiction.

B. Preservation Of Records: Every business required to collect and remit the resort tax shall keep and preserve for a period of not less than three (3) years all records necessary to determine the verity of the taxes remitted and shall make the same available for audit or inspection at all reasonable times.

3.20.710: AUDITS:

Periodic random audits shall be conducted under the direction of the city manager or his designated representative and all business operators shall cooperate in all respects in the conduct of the audits. Failure to cooperate shall constitute a violation of the provisions of this chapter. There is nothing in this chapter that prevents routine analysis of the reported information to be verified by the Finance Director or City Clerk.

3.20.810: USE OF TAX MONIES:

The tax monies derived from the resort tax may be appropriated by the city council only for those activities, in those proportions, set forth below:

A. Property tax reduction for taxpayers residing in the city in an amount equal to twenty five percent (25%) of the three percent (3%) resort tax revenues derived during the preceding fiscal year;

B. Provision for the operational and capital funding of the City's Public Safety programs, in an amount equal to fifty five percent (55%) of the resort tax revenues derived during the preceding fiscal year;

C. Infrastructure capital improvements, such as parks, streets, water and sewer, in an amount equal to fourteen percent (14%) of the resort tax revenues derived during the preceding fiscal year;

D. Provision for an amount equal to one percent (1%) of the resort tax revenues derived during the preceding fiscal year to be used for direct city administrative costs such as software and audit.

E. Cost of administering the resort tax in an amount equal to five percent (5%) of the three percent (3%) resort tax per year (as provided in subsection 3.210.510 C of this chapter).

3.20.910: PROPERTY TAX RELIEF FUND:

In the event the city receives more resort tax revenues than had been included in the annual municipal budget, it shall establish a municipal property tax relief fund, and all resort tax revenues received in excess of the budget amount must be placed in the fund. The entire fund must be used to replace municipal property taxes in the ensuing fiscal year.

3.20.1010: QUESTIONS AND INTERPRETATION:

The city manager and his agents shall be responsible for answering questions regarding those goods and services that are subject to the resort tax, and for interpreting the terms of this chapter. In order to provide consistency, the city manager and his agents shall maintain a written file of all answers provided and interpretations rendered. The city manager, in his discretion, may seek advice and/or guidance from the city attorney or the city council.

3.20.1110: APPEALS:

Any business may appeal to the city council any assessment of penalty or interest; provided that notice of appeal in writing is filed with the city clerk within thirty (30) days of the serving or mailing of the determination of the amount of penalty and interest due. The city council shall, at the next regular city council meeting, fix the time and place for hearing the appeal and the city clerk shall cause notice in writing to be personally served by a peace officer upon the operator. The findings and decision of the city council shall be final and conclusive and shall be served upon the appellant in the manner prescribed for service of notice of hearing or by certified mail directed to the business operator's last known address. Any amount found to be due shall be immediately payable upon service of the findings and decision.

NOTICE OF PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN, that the City Council of the City of Columbia Falls, Montana, will hold public hearings beginning on July 20, 2020 at 7:00 p.m. in the Columbia Falls City Hall, 130-6th Street West, Columbia Falls, Montana, for the following purposes:

<u>Preliminary Budget</u>

Presentation and consideration of the preliminary budget for fiscal year beginning July 1, 2020 and ending June 30, 2021. This hearing will be continued until final adoption of the budget after receiving the certified taxable valuation.

<u>Special Assessments</u>

Consideration of the adoption of the Street Lighting District and Street Maintenance District assessments for FY2020/2021. Council will hear any objections to the final adoption of the resolution levying special assessments for FY 2020/2021. Special Assessments are estimated as follows:

Street Lighting District	$ 30,049
Street Maintenance District	$316,000

Individual property payment schedules are available for inspection ten (10) days from this notice, in the office of the City Clerk, 130 6th Street West, Columbia Falls, Montana, during regular hours Monday through Friday, 7:00 AM to 6:00 PM.

<u>Permissive Medical Levy</u>

Consideration of adoption on the proposed tax levy to fund health insurance premium contributions for group benefits beyond the amount of contributions in effect on June 30, 1999. The actual mills for consideration will be made available upon receipt of the certified tax valuation for the year.

Taxpayers are encouraged to attend the hearings and give written or oral comments on any or all of the budget-related items. Written comments may be mailed to the City Clerk, 130 6th Street West, Room A, Columbia Falls, Montana, 59912. Questions regarding the proposed items can be made by contacting City Manager Susan Nicosia at 892-4391.

DATED THIS 15th DAY OF JUNE, 2020

s/Barb Staaland, City Clerk

Publish: Sunday July 5th and Sunday July 12th

2021 FY COUNCIL GOAL SETTING

The City Council establishes annual goals as part of the budgetary process. The budget is one of the most significant policies adopted by the Council each year. The final budget is a statement of the priorities for the community and communicates the level of services provided within the available resources.

Historically, the Council has established financial policies that maintain the fiscal health of the City. These policies include:

20% General Fund Balance Reserve
Conservative Debt/borrowing limits – using internal funds to reduce debt cost
Utilize maximum tax levy to provide operating and savings for capital projects

Established Priorities – 2020 FY:

Continue fire department staffing and funding needs
Continue park upgrades - Pinewood pavilion/Columbus Park
Identify and repair water leaks and identify funding for repairs
Website/video update
Dilapidated building - removal or refurbishing
Fishing pond completion
Depot Park development (Chamber bldg./trail head)
Nucleus Ave lights - pedestrian lighting (TIF)
Maintain what we’ve got

RESOLUTION NO. 1820

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, APPROVING AN APPLICATION FOR A CONDITIONAL USE PERMIT FOR A DOG KENNEL TO BE LOCATED AT 443 ROGERS ROAD, MORE PARTICULARLY DESCRIBED AS TRACT 4 COS 20092, SECTION 8, TOWNSHIP 30 NORTH, RANGE 20 WEST, P.M.M., FLATHEAD COUNTY.

WHEREAS, an Application been filed with the City by Brunz Enterprises, LLC to allow for a dog kennel to be located at 443 Rogers Road, more particularly described as Tract 4 COS 20092, Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County;

WHEREAS, the property is currently zoned CSAG-5 Suburban Agriculture which allows, with conditional use pursuant to 18.320.030 in the Columbia Falls Municipal Code, the proposed dog kennel;

WHEREAS, said requested conditional use permit was considered by the Columbia Falls City-County Planning Board at its regular meeting on May 12, 2020, and said Board recommended granting the proposed conditional use permit, with certain conditions; and

WHEREAS, said conditional use permit was considered by the City Council of the City of Columbia Falls, Montana, at a public hearing held during the Council's regularly scheduled meeting on Monday, June 1, 2020, pursuant to public notice as required by law, and all comments filed or voiced concerning said requested conditional use permit having been considered by the City Council, along with the recommendation of the Planning Board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section One. Findings of Fact. That the City Council specifically finds that the conditions set forth in Section 18.320.030 of the Columbia Falls Municipal Code are accurately evaluated as set forth in Conditional Use Report #CCU-20-01 of the Columbia Falls Planning Office, and the City Council hereby adopts said report as findings of fact in support of the requested conditional use permit.

Section Two. Permit Approved. That based upon the findings of Section One of this Resolution, the Application by Brunz Enterprises, LLC to allow for a dog kennel to be located at 443 Rogers Road, more particularly known as Tract 4 COS 20092, in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County, is hereby approved.

Section Three. Conditional Use Permit. That the conditional use permit is approved, specifically contingent upon the conditions set forth on Exhibit "A" attached hereto and incorporated herein by reference.

Section Four. Effective Date. That this Resolution shall become effective immediately upon its passage and approval by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 15th DAY OF JUNE, 2020, THE COUNCIL VOTING AS FOLLOWS:

AYES:

NOES:

ABSENT:

____
CITY CLERK

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS ____ DAY OF JUNE, 2020.

____
MAYOR

ATTEST:

____
CITY CLERK

EXHIBIT "A"

1. Signage for the business shall comply with Section 18.438.080 of the Columbia Falls Zoning Regulations. The applicant shall secure a sign permit from the City of Columbia Falls prior to erecting any signage.

2. The applicant shall secure a septic permit from the Flathead City-County Health Department and install the septic system for the facilities restrooms, cleaning facilities, and floor drains. The Applicant shall provide a copy of the permit to the Columbia Falls Planning Office prior to opening the business.

3. Prior to construction of the Kennel, the applicant shall provide the Columbia Falls Planning Office a set of plans for the soundproofing of the structure. The plan for soundproofing shall be approved by the City prior to completing the building and opening the dog kennel business.

4. Prior to operating the facility, the applicant shall provide a contract with a licensed waste hauler showing daily pick up or the applicant will provide the Columbia Falls Planning Department with written approval from the Flathead City-County Health Department prior to installing and using the incinerator equipment. On days waste removal is not available, the applicant shall store daily waste in a sealed container.

5. The applicant shall construct and mark the required parking prior to opening the facility.

6. The four outside kennels must be 100-feet from any property boundary.

7. Fencing for the play yards, training yards, and dog yards, shall consist of chain-link or equivalent.

8. Outdoor lighting shall be restricted to the requirements as found in Section 18.441.10 of the Columbia Falls Zoning Regulations.

9. The applicant shall secure the necessary BPA Land Use Agreement before construction of the kennels.

10. To mitigate the impact of kennel operations, there will be a minimum 6 ft. privacy fence installed on the western boundary.

11. The City will approve the location of the outdoor incinerator to mitigate the impacts on neighboring properties.

RESOLUTION NO. 1821

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, AMENDING FUND 2394 BUILDING CODE ENFORCEMENT FUND BUDGET REVENUES AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING JUNE 30 2020.

WHEREAS, the City has sold more building, mechanical, plumbing and electrical permits than originally anticipated during the preparation of the 2019-20 fiscal year budget;

WHEREAS, the City contracts with the City of Whitefish to provide building inspection services based on 65% of the permit fees collected;

WHEREAS, due to the increase in revenue from permits sold, there is a corresponding increase in expenditures for contracted services and operational costs;

WHEREAS, Section 7-6-4006, MCA provides for the adjustment of appropriations by the governing body for previously unbudgeted revenue that will fund the appropriations; and

WHEREAS, Fund 2394 would reflect an increase of permit revenue in the amount of $44,000 and contracted building inspection services in the amount of $28,600.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section One: Fund 2394 Building Code Enforcement and Fund 2917 Crime Victims Assistance Fund of the City of Columbia Falls are hereby amended as follows:

Revenues	Increase	Amended Total
2394-323010 Building Permits	$24,300	$99,300
2394-323012 Plumbing/Mech. Permits	$ 8,000	$28,000
2394-323014 Bldg Plan Review Fees	$ 8,400	$40,400
2394-323020 Electrical Permits	$ 3,300	$15,300
Expenditures (Appropriations)		
2394-420500-398 Bldg Insp. srvc.	$ 28,600	$ 118,950

Section Two: The City Council hereby authorizes the City Finance Director to make the itemized Fund 2394 Building Code Enforcement Fund appropriation and revenues amendments for the 2019-20 fiscal year.

Section Three: This Resolution shall become effective immediately upon its passage and approval by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 15th DAY OF JUNE, 2020, THE COUNCIL VOTING AS FOLLOWS:

AYES:
NOES:
ABSENT:

____
City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 15th DAY OF JUNE, 2020.

____
Mayor

ATTEST:

____
City Clerk

RESOLUTION NO. 1822

A RESOLUTION EXPRESSING THE SUPPORT OF THE COLUMBIA FALLS CITY COUNCIL FOR THE FLATHEAD COUNTY BOARD OF COMMISSIONERS TO REFER THE FLATHEAD COMMUNICATIONS CENTER MILL LEVY TO A VOTE PURSUANT TO THE TERMS OF TITLE 7, CHAPTER 11, PART 10 MCA (2019).

WHEREAS, on April 20, 2009, the local government entities comprised of Flathead County, the City of Columbia Falls, the City of Kalispell and the City of Whitefish entered into an Interlocal Agreement to provide oversight and funding for a county-wide emergency communications center; and

WHEREAS, the Flathead Emergency Communication Administrative Board, consisting of representatives of each of the local government entities joined in the agreement, have considered the various funding alternatives for the communications center. They have determined that it would be in the best interests of the landowners, residents and visitors throughout Flathead County that they be allowed to vote on a more permanent funding solution through the establishment of a county-wide special district; and

WHEREAS, on February 24, 2020, the Flathead Emergency Communication Administrative Board submitted a recommendation of approval of a draft resolution referring the matter of a Flathead Emergency Communication Center Special District to a vote pursuant to the terms of Title 7, Chapter 11, Part 10 MCA (2019); and

WHEREAS, the Columbia Falls City Council has considered the resolution proposed to the Flathead County Board of Commissioners by the Flathead Emergency Communication Administrative Board, attached hereto as Exhibit “A” and finds the proposal to be in the best interests of the landowners, residents and visitors of the City of Columbia Falls.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, AS FOLLOWS:

<u>SECTION 1.</u> The City Council of the City of Columbia Falls hereby approves the form of the proposed resolution attached hereto as Exhibit “A” and respectfully requests that the Flathead County Board of Commissioners approve and adopt such resolution and refer the matter of a Flathead Emergency Communication Center Special District to a vote pursuant to the terms of Title 7, Chapter 11, Part 10 MCA (2019).

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS THIS 15TH DAY OF JUNE, 2020. THE COUNCIL VOTING AS FOLLOWS:

AYES:
NOES:
ABSENT:

____
City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS _____ DAY OF JUNE, 2020.

____
Mayor

ATTEST:

____
City Clerk

RESOLUTION NO. _____
RESOLUTION REFERRING FLATHEAD EMERGENCY COMMUNICATIONS CENTER SPECIAL DISTRICT TO VOTE

WHEREAS, the local government entities consisting of Flathead County, the City of Columbia Falls, the City of Kalispell, and the City of Whitefish entered into an Interlocal Agreement on April 20, 2009, to provide oversight and funding for a county-wide emergency communications center;

WHEREAS, the resulting Flathead Emergency Communications Center (FECC) provides emergency dispatch and supporting communication services, equipment, and infrastructure for Flathead County and its municipalities;

WHEREAS, Flathead County and its municipalities now wish to provide a more permanent funding solution to perpetuate these activities of FECC through a new county-wide special district pursuant to Title 7, Chapter 11, Part 10, M.C.A. (2019);

WHEREAS, the Flathead County Board of Commissioners may order a referendum on the creation of a proposed special district pursuant to §§ 7-11-1003 and 7-11-1011, M.C.A. (2019);

WHEREAS, the Flathead County Board of Commissioners wishes to order such a referendum on the creation of a proposed special district (FECC Special District) to provide emergency dispatch and supporting communication services, equipment, and infrastructure for Flathead County and its municipalities;

WHEREAS, the boundaries of the FECC Special District will be the boundaries of Flathead County, as shown on attached Exhibit A, and legally described as shown on attached Exhibit B;

WHEREAS, the Flathead County Board of Commissioners will administer the FECC Special District; and

WHEREAS, each lot or parcel of land, including the improvements on the lot or parcel, will be assessed for that part of the cost of the FECC Special District that its taxable valuation bears to the total taxable valuation of the property of the District; and

WHEREAS, the total of the initial proposed assessment is $3,503,652. The impact of this assessment in the current year on a home valued at $100,000 would be approximately $17.68 in additional property taxes; on a home valued at $200,000 the additional property taxes would be approximately $35.36.

IT IS HEREBY ORDERED that election for the creation of a special district for the funding of FECC shall be placed on the ballot for the November 3, 2020, general election and shall be in substantially the following form:

To organize a special district to provide funding for emergency dispatch and supporting communication services, equipment, and infrastructure for Flathead County and its municipalities. The maximum of the total initial proposed assessment is $3,503,652. The impact of this assessment in the current year on a home valued at $100,000 would be approximately $17.68 in additional property taxes; on a home valued at $200,000 the additional property taxes would be approximately $35.36. The proposed boundaries of the district are the boundaries of Flathead County. The Flathead County Board of Commissioners will be the administrator of this special district.

Shall the proposition to organize the FECC Special District be adopted?

[ ] Yes, it shall be adopted.
[ ] No, it shall not be adopted.

DATED this ____ day of ________, 2020.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By:___________________________
Pamela J. Holmquist, Chair

By:___________________________
Randy L. Brodehl, Member

By:___________________________
Philip B. Mitchell, Member

130 6th STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

DATE: June 9, 2020
TO: Mayor and City Council
FROM: Sandy Carlson, Finance Director
Susan M. Nicosia, City Manager

RE: Financial Report – June 2020

Attached are the following condensed monthly reports for your review. Reports reflect activity from July 1, 2019 through May 31, 2020.

We have completed 91.67% of the fiscal year. The accounting system has been updated to include all budgetary information including line items as prepared by the City Manager and approved by Council. Reserves within the cash report have been updated to reflect the current budgeted amounts.

First report: Summary of **Revenues Budget and Actual** for the Month of May and Year to Date. In total, we have received 60% of total revenues budgeted compared to 74% for the prior year.

Second report: Summary of **Expenditures Budget and Actual** for the Month of May and Year to Date. There are no significant variances from anticipated expenditures/expenses. In total, we have committed 45% of the total expenditure budget compared to 57% for the prior year.

Third report: Detail revenue and expenditures/expense for the General Fund, Water Operating Fund, and Sewer Operating Fund. These reports show detail totals of revenues by source and expenditures/expenses by activity.

- The General Fund has incurred ($503,346) more in expenditures than revenues through May 2020, compared to ($450,588) last year for the same time period.
- The Water Fund reflects expenses exceeding revenues by ($26,240) to date compared to $192,628 revenues exceeding expenses in the prior year. Revenues and expenses appear significantly behind. Construction of Well #3 has not yet started and cash transfer of funds has not yet occurred. Charges for services are in line with last year's revenues.
- The Sewer Fund reflects YTD revenues exceeding expenses by $99,107 compared to $105,339 in the prior year. Lift Station #2 project has a significant impact this year.

Fourth report: The Cash Balance report for May 2020 has been provided as a separate report for your review. Total reconciled cash/investments equal $8,416,933 compared to $7,634,885 from one year ago. The City as of May 31, 2020 had invested $6,745,941 in STIP (May average rate was .70927% - last year May rate was 2.449%), $524,992 in Glacier Bank, MBS various term investments of $1,146,000 with rates ranging from 1.16% to 2.0%. The investment rates continue to be on a steady decline.

Should you have any questions on these reports or any financial matter, please do not hesitate to contact me via email: carlsons@cityofcolumbiafalls.com or by phone at 406-892-4327.

For the Accounting Period: 5 / 20

Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
1000 GENERAL FUND	44,767.61	1,794,697.64	2,887,496.00	1,092,798.36	62 %
2310 TAX INCREMENT DISTRICT FUND	5,305.46	276,593.74	472,500.00	195,906.26	59 %
2311 TEDD-INDUSTRIAL PARK	2.65	1,526.65	1,734.00	207.35	88 %
2372 PERMISSIVE MEDICAL LEVY	2,512.68	101,950.39	173,028.00	71,077.61	59 %
2394 BUILDING CODE ENFORCEMENT FUND	30,296.30	166,340.38	142,000.00	-24,340.38	117 %
2400 SPECIAL LIGHTING DISTRICT FUND	510.64	21,310.80	30,619.00	9,308.20	70 %
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	4,339.04	219,851.47	359,823.00	139,971.53	61 %
2700 CEDAR CREEK TRUST	564.74	20,063.06	141,243.00	121,179.94	14 %
2820 GAS TAX FUND	7,885.42	86,739.62	94,625.00	7,885.38	92 %
2821 Special Road/Street Allocation Program	0.00	77,448.50	77,448.00	-0.50	100 %
2917 CRIME VICTIMS ASSISTANCE FUND	107.00	3,965.00	6,000.00	2,035.00	66 %
2940 CDBG-HOME INVESTMENT PARTNERSHIP PROGRAM GRANT	0.00	7,627.00	0.00	-7,627.00	** %
3020 GO Street Improvements	1,287.59	52,088.76	87,696.00	35,607.24	59 %
3534 SID 34 FUND - 5th Avenue Water Main	1.76	3,325.38	5,715.00	2,389.62	58 %
3536 SID 36 FUND - Talbott & 4th Avenue Water Main	219.15	4,614.66	3,801.00	-813.66	121 %
3538 SID 38 FUND - Riverwood	9.92	17,400.78	29,731.00	12,330.22	59 %
4000 CAPITAL PROJECTS FUND - Building Improvements	54.38	58,932.67	116,000.00	57,067.33	51 %
4010 CAPITAL PROJECTS FUND - Parks Improvements	161.43	5,309.30	8,500.00	3,190.70	62 %
4020 CAPITAL PROJECTS FUND - General Equipment	71.88	100,526.03	173,083.00	72,556.97	58 %
4040 CAPITAL PROJECTS FUND - Street Construction	198.55	6,341.57	2,500.00	-3,841.57	254 %
5210 WATER ENTERPRISE FUND	53,707.01	704,659.62	2,314,171.00	1,609,511.38	30 %
5211 WATER CAPITAL EXPANSION	106,066.27	181,009.53	165,000.00	-16,009.53	110 %
5310 SEWER ENTERPRISE FUND	78,858.27	1,127,955.09	1,190,688.00	62,732.91	95 %
5311 SEWER CAPITAL EXPANSION	106,190.46	166,892.67	170,000.00	3,107.33	98 %
7120 FIRE RELIEF DISABILITY/PENSION FUND	741.08	48,547.26	69,134.00	20,586.74	70 %
Grand Total:	443,859.29	5,255,717.57	8,722,535.00	3,466,817.43	60 %

Item No.16.

For the Accounting Period: 5 / 20

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL FUND	213,471.00	2,298,043.67	3,255,384.00	3,255,384.00	957,340.33	71 %
2310 TAX INCREMENT DISTRICT FUND	0.00	0.00	194,138.00	440,000.00	440,000.00	0 %
2372 PERMISSIVE MEDICAL LEVY	0.00	97,034.29	200,450.00	200,450.00	103,415.71	48 %
2394 BUILDING CODE ENFORCEMENT FUND	14,470.39	119,137.99	130,796.00	130,796.00	11,658.01	91 %
2400 SPECIAL LIGHTING DISTRICT FUND	1,381.95	32,827.00	49,883.00	49,883.00	17,056.00	66 %
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	33,251.89	315,564.43	468,913.00	468,913.00	153,348.57	67 %
2700 CEDAR CREEK TRUST	0.00	4,762.50	174,223.00	174,223.00	169,460.50	3 %
2820 GAS TAX FUND	0.00	45,863.78	164,703.00	164,703.00	118,839.22	28 %
2821 Special Road/Street Allocation Program	0.00	76,931.02	77,448.00	77,448.00	516.98	99 %
2917 CRIME VICTIMS ASSISTANCE FUND	107.00	3,965.00	6,000.00	6,000.00	2,035.00	66 %
2940 CDBG-HOME INVESTMENT PARTNERSHIP PROGRAM	0.00	0.00	120,508.00	120,508.00	120,508.00	0 %
3020 GO Street Improvements	0.00	61,762.35	87,987.00	87,987.00	26,224.65	70 %
3534 SID 34 FUND - 5th Avenue Water Main	0.00	0.00	5,715.00	5,715.00	5,715.00	0 %
3536 SID 36 FUND - Talbott & 4th Avenue Water	0.00	1,991.95	3,801.00	3,801.00	1,809.05	52 %
3538 SID 38 FUND - Riverwood	0.00	14,899.64	29,731.00	29,731.00	14,831.36	50 %
4000 CAPITAL PROJECTS FUND - Building	0.00	0.00	140,000.00	140,000.00	140,000.00	0 %
4010 CAPITAL PROJECTS FUND - Parks Improvements	10,890.00	15,703.38	165,000.00	165,000.00	149,296.62	10 %
4020 CAPITAL PROJECTS FUND - General Equipment	0.00	97,509.68	152,200.00	152,200.00	54,690.32	64 %
4040 CAPITAL PROJECTS FUND - Street Construction	5,689.07	16,580.31	307,589.00	307,589.00	291,008.69	5 %
5210 WATER ENTERPRISE FUND	64,122.48	730,899.40	2,396,475.00	2,396,475.00	1,665,575.60	30 %
5211 WATER CAPITAL EXPANSION	0.00	0.00	800,000.00	800,000.00	800,000.00	0 %
5310 SEWER ENTERPRISE FUND	56,779.52	1,028,847.76	1,946,313.00	1,946,313.00	917,465.24	53 %
5311 SEWER CAPITAL EXPANSION	0.00	114,300.00	114,300.00	114,300.00	0.00	100 %
7120 FIRE RELIEF DISABILITY/PENSION FUND	0.00	0.00	69,134.00	69,134.00	69,134.00	0 %
Grand Total:	400,163.30	5,076,624.15	11,060,691.00	11,306,553.00	6,229,928.85	45 %

1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
311010 Real Property Taxes	718,683.52	0.00	18,517.04	18,517.04	737,200.56
311020 Personal Property Taxes	20,454.04	0.00	171.49	171.49	20,625.53
312000 Penalty & Interest on Delinquent	2,339.00	0.00	60.89	60.89	2,399.89
322010 Alcoholic Beverage Licenses and	6,375.00	0.00	0.00	0.00	6,375.00
322020 Professional Business Licenses	8,425.00	0.00	520.00	520.00	8,945.00
322030 General Business Licenses	9,512.50	0.00	400.00	400.00	9,912.50
323060 Non-Exclusive Cable TV Franchise	35,964.68	415.04	12,413.33	11,998.29	47,962.97
331112 Stonegarden Grant CFDA # 97.067	14,991.30	0.00	0.00	0.00	14,991.30
331179 Alcohol Compliance Check Program	1,900.00	0.00	0.00	0.00	1,900.00
334000 State Grants/Hwy Safety	6,105.64	0.00	0.00	0.00	6,105.64
334122 DNRC Grant	750.00	0.00	0.00	0.00	750.00
334125 Fish, Wildlife & Parks Grant	5,354.46	0.00	0.00	0.00	5,354.46
335120 Gambling Licenses & Permits	18,975.00	0.00	0.00	0.00	18,975.00
335230 State Entitlement	555,250.41	0.00	0.00	0.00	555,250.41
336020 State On-Behalf Retirement	0.00	0.00	0.00	0.00	0.00
337340 Flathead County (EMS)	3,668.08	0.00	0.00	0.00	3,668.08
337350 Flathead County (SRO)	0.00	0.00	0.00	0.00	0.00
337360 School District #6 (SRO)	0.00	0.00	0.00	0.00	0.00
341000 General Miscellaneous (Copies,	1,723.05	0.01	1.25	1.24	1,724.29
341070 Planning and Zoning Fees	21,757.50	0.00	100.00	100.00	21,857.50
342020 Special Fire Protection Services	69,150.00	0.00	0.00	0.00	69,150.00
342021 Fire Protective Inspections	16,268.00	0.00	4,343.00	4,343.00	20,611.00
346030 Swimming Pool User Fees	5,493.65	0.00	0.00	0.00	5,493.65
346031 Parks Use Permits/Fees	1,525.00	50.00	0.00	(50.00)	1,475.00
346032 Pool Concession Fees	435.67	0.00	0.00	0.00	435.67
346033 Swim Lessons	2,280.00	0.00	0.00	0.00	2,280.00
346034 Individual Swim Pass	32.00	0.00	0.00	0.00	32.00
346035 Lap Swim Pass	38.00	0.00	0.00	0.00	38.00
346036 Family Swim Pass	525.00	0.00	0.00	0.00	525.00
346037 Pool Parties	700.00	0.00	0.00	0.00	700.00
346050 Swim Team Agreement	0.00	0.00	0.00	0.00	0.00
351030 City Courts Fines & Forfeitures	120,370.05	0.00	8,071.07	8,071.07	128,441.12
351031 Court Fines Surcharge	5,475.00	0.00	200.00	200.00	5,675.00
351034 Court Administration Costs	584.40	0.00	33.00	33.00	617.40
362000 Refunds, Rebates, Dividends	465.52	0.00	0.00	0.00	465.52
366000 Miscellaneous	502.85	0.00	5.00	5.00	507.85
367000 Sale of Junk/Old Supplies for	428.60	0.00	0.00	0.00	428.60
371010 Investment Earnings	15,642.79	0.00	396.59	396.59	16,039.38
383000 Interfund Operating Transfer	77,784.32	0.00	0.00	0.00	77,784.32
Total REVENUE	1,749,930.03	465.05	45,232.66	44,767.61	1,794,697.64
EXPENDITURES					
410100 LEGISLATIVE SERVICES	27,745.33	7,466.85	0.00	7,466.85	35,212.18
410131 Tree City Program (Tree Board)	10,363.57	1,145.23	0.00	1,145.23	11,508.80
410132 Arbor Day (Tree Board)	0.00	0.00	0.00	0.00	0.00
410360 CITY COURT	137,133.93	18,487.47	0.00	18,487.47	155,621.40
410365 CITY COURT PROSECUTION	34,386.64	3,400.75	0.00	3,400.75	37,787.39
410400 ADMINISTRATIVE SERVICES	30,659.63	4,234.06	0.00	4,234.06	34,893.69

1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
410500 DEPT. OF FINANCE	137,573.37	15,425.45	118.20	15,307.25	152,880.62
410580 Computer Systems & Programs	15,585.89	7,074.00	2,200.00	4,874.00	20,459.89
411000 PLANNING & ZONING	45,600.63	5,913.63	0.00	5,913.63	51,514.26
411100 LEGAL SERVICES	24,768.36	1,711.60	0.00	1,711.60	26,479.96
411200 FACILITIES ADMINISTRATION	68,094.54	5,373.47	0.00	5,373.47	73,468.01
411800 Employee Asst Program & Flex Plan	1,180.00	0.00	0.00	0.00	1,180.00
420100 LAW ENFORCEMENT SERVICES	904,273.05	110,256.56	2,749.32	107,507.24	1,011,780.29
420160 COMMUNICATIONS/DISPATCH	97,171.95	0.00	0.00	0.00	97,171.95
420400 FIRE PROTECTION & CONTROL	157,146.17	17,854.15	18.00	17,836.15	174,982.32
420730 Emergency Medical Services	9,105.18	0.00	0.00	0.00	9,105.18
430400 Transit Systems	5,500.00	0.00	0.00	0.00	5,500.00
431100 WEED CONTROL	99.99	0.00	0.00	0.00	99.99
431200 Flood Control-High Hazard Dam	2,611.94	351.95	0.00	351.95	2,963.89
440600 ANIMAL CONTROL SERVICES	4,250.00	0.00	0.00	0.00	4,250.00
460400 PARK & RECREATION SERVICES	88,795.88	14,570.81	0.00	14,570.81	103,366.69
460445 SWIMMING POOL	49,294.06	3,090.54	0.00	3,090.54	52,384.60
490500 Other Debt Service Payments	14,976.74	0.00	0.00	0.00	14,976.74
510100 SPECIAL ASSESSMENTS	8,546.86	0.00	0.00	0.00	8,546.86
510300 ORDINANCE CODIFICATION/CONSULTANTS	0.00	2,200.00	0.00	2,200.00	2,200.00
510330 Comprehensive Liability Insurance	77,745.96	0.00	0.00	0.00	77,745.96
510620 TERMINATION COSTS	0.00	0.00	0.00	0.00	0.00
521000 INTERFUND OPERATING TRANSFERS OUT	131,963.00	0.00	0.00	0.00	131,963.00
Total EXPENDITURES	2,084,572.67	218,556.52	5,085.52	213,471.00	2,298,043.67

Revenue less Expenditures Current Month (168,703.39)

Revenue less Expenditures Year to Date (503,346.03)

For the Accounting Period: 5 / 20

5210 WATER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
334122 DNRC Grant	0.00	0.00	0.00	0.00	0.00
343020 Water Administration Fee	0.00	0.00	0.00	0.00	0.00
343021 Metered Water Sales	564,624.94	2.00	45,655.57	45,653.57	610,278.51
343022 Water Testing Charge - 75-6-108	4,240.00	0.00	0.00	0.00	4,240.00
343024 Sale of Materials, Supplies & Misc.	16,039.59	0.00	6,530.38	6,530.38	22,569.97
343025 Water Permit Fees	1,100.00	0.00	249.99	249.99	1,349.99
343026 Water Connection Fees/New	5,295.56	0.00	869.98	869.98	6,165.54
343027 Repairs/Materials & Supplies	17,493.24	0.00	0.00	0.00	17,493.24
343028 Late Charges/Disconnect &	7,530.61	4.00	0.00	(4.00)	7,526.61
362000 Refunds, Rebates, Dividends	1,348.30	0.00	0.00	0.00	1,348.30
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
366000 Miscellaneous	0.02	0.00	0.00	0.00	0.02
371010 Investment Earnings	13,716.53	0.00	407.09	407.09	14,123.62
381070 Proceeds from Loans	0.00	0.00	0.00	0.00	0.00
382010 Sale of General Fixed Assets	19,563.82	0.00	0.00	0.00	19,563.82
383000 Interfund Operating Transfer	0.00	0.00	0.00	0.00	0.00
Total REVENUE	650,952.61	6.00	53,713.01	53,707.01	704,659.62
EXPENDITURES					
430500 Water Operating	513,676.99	49,193.23	521.93	48,671.30	562,348.29
430560 Administration	64,593.81	8,913.46	0.00	8,913.46	73,507.27
430570 Water Customer Accounting &	60,209.94	6,537.72	0.00	6,537.72	66,747.66
490210 Revenue Bonds, Series 2005	15,968.75	0.00	0.00	0.00	15,968.75
510330 Comprehensive Liability Insurance	12,327.43	0.00	0.00	0.00	12,327.43
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	666,776.92	64,644.41	521.93	64,122.48	730,899.40

Revenue less Expenditures Current Month (10,415.47)

Revenue less Expenditures Year to Date (26,239.78)

5310 SEWER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
343030 Sewer Administrative Fees	50.00	0.00	0.00	0.00	50.00
343031 Sewer Service Charges	881,492.17	1,066.53	78,181.53	77,115.00	958,607.17
343032 Sewer Connection Fees/New	3,349.96	0.00	749.97	749.97	4,099.93
343033 Sewer Permit Fees	1,050.00	0.00	250.00	250.00	1,300.00
343035 Sale of Materials, Supplies & Misc.	970.49	0.00	70.38	70.38	1,040.87
343038 Disposal Fee Agreements	24,734.43	0.00	0.00	0.00	24,734.43
362000 Refunds, Rebates, Dividends	2,908.50	0.00	0.00	0.00	2,908.50
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
371010 Investment Earnings	20,241.27	0.00	672.92	672.92	20,914.19
383000 Interfund Operating Transfer	114,300.00	0.00	0.00	0.00	114,300.00
Total REVENUE	1,049,096.82	1,066.53	79,924.80	78,858.27	1,127,955.09
EXPENDITURES					
430600 Sewer Operating	710,174.78	41,350.56	18.39	41,332.17	751,506.95
430610 Sewer Administration	64,589.41	8,910.67	0.00	8,910.67	73,500.08
430670 Sewer Customer Accounting &	60,189.42	6,536.68	0.00	6,536.68	66,726.10
490200 Revenue Bonds, Series 2000	84,670.00	0.00	0.00	0.00	84,670.00
490215 Revenue Bonds, Series 2009	23,578.75	0.00	0.00	0.00	23,578.75
510330 Comprehensive Liability Insurance	28,865.88	0.00	0.00	0.00	28,865.88
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	972,068.24	56,797.91	18.39	56,779.52	1,028,847.76

Revenue less Expenditures Current Month 22,078.75

Revenue less Expenditures Year to Date 99,107.33

Grand Total Revenue less Expenditures Current Month (157,040.11)

Grand Total Revenue less Expenditures Year to Date (430,478.48)

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL FUND						
101000 CASH/CASH EQUIVALENTS	40,416.25	48,037.98	335.20	431.76	209,843.48	-121,485.81
102000 CASH - RESERVE	659,300.00	0.00	0.00	0.00	0.00	659,300.00
102015 Cash-Restricted for	24,183.56	0.00	0.00	0.00	0.00	24,183.56
102200 CASH - RESTRICTED DONATIONS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
103000 CASH - CHANGE FUND/PETTY CASH	200.00	0.00	0.00	0.00	0.00	200.00
Total Fund	725,099.81	48,037.98	335.20	431.76	209,843.48	563,197.75
2310 TAX INCREMENT DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	238,788.24	5,305.49	0.00	0.01	0.00	244,093.72
102000 CASH - RESERVE	226,638.00	0.00	0.00	0.00	0.00	226,638.00
Total Fund	465,426.24	5,305.49		0.01		470,731.72
2311 TEDD-INDUSTRIAL PARK						
101000 CASH/CASH EQUIVALENTS	-209.53	2.65	0.00	0.00	0.00	-206.88
102000 CASH - RESERVE	5,569.00	0.00	0.00	0.00	0.00	5,569.00
Total Fund	5,359.47	2.65				5,362.12
2372 PERMISSIVE MEDICAL LEVY						
101000 CASH/CASH EQUIVALENTS	29,825.57	2,514.03	0.00	0.00	0.00	32,339.60
102000 CASH - RESERVE	7,798.00	0.00	0.00	0.00	0.00	7,798.00
Total Fund	37,623.57	2,514.03				40,137.60
2394 BUILDING CODE ENFORCEMENT FUND						
101000 CASH/CASH EQUIVALENTS	20,210.90	31,289.30	0.00	993.00	14,508.37	35,998.83
102000 CASH - RESERVE	131,176.00	0.00	0.00	0.00	0.00	131,176.00
Total Fund	151,386.90	31,289.30		993.00	14,508.37	167,174.83
2400 SPECIAL LIGHTING DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	15,121.99	1,690.64	0.00	0.00	9,064.39	7,748.24
102000 CASH - RESERVE	20,772.00	0.00	0.00	0.00	0.00	20,772.00
Total Fund	35,893.99	1,690.64			9,064.39	28,520.24
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	43,943.19	4,339.04	0.00	0.00	33,399.18	14,883.05
102000 CASH - RESERVE	86,109.00	0.00	0.00	0.00	0.00	86,109.00
Total Fund	130,052.19	4,339.04			33,399.18	100,992.05
2700 CEDAR CREEK TRUST						
101000 CASH/CASH EQUIVALENTS	116,815.08	564.74	0.00	0.00	0.00	117,379.82
102030 Cash/Investments-Restricted	1,024,444.26	0.00	0.00	0.00	0.00	1,024,444.26
Total Fund	1,141,259.34	564.74				1,141,824.08
2820 GAS TAX FUND						
101000 CASH/CASH EQUIVALENTS	103,068.03	7,885.42	0.00	0.00	0.00	110,953.45
2821 Special Road/Street Allocation Program						
101000 CASH/CASH EQUIVALENTS	517.48	0.00	0.00	0.00	0.00	517.48
2917 CRIME VICTIMS ASSISTANCE FUND						
101000 CASH/CASH EQUIVALENTS	0.00	107.00	0.00	0.00	107.00	0.00
2940 CDBG-HOME INVESTMENT PARTNERSHIP PROGRAM GRANT FUND						
101000 CASH/CASH EQUIVALENTS	128,135.00	0.00	0.00	0.00	0.00	128,135.00
3020 GO Street Improvements						
101000 CASH/CASH EQUIVALENTS	-10,670.21	1,290.63	0.00	0.00	0.00	-9,379.58
102000 CASH - RESERVE	43,000.00	0.00	0.00	0.00	0.00	43,000.00
Total Fund	32,329.79	1,290.63				33,620.42

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
3534 SID 34 FUND - 5th Avenue Water Main						
101000 CASH/CASH EQUIVALENTS	3,553.97	1.76	0.00	0.00	0.00	3,555.73
3536 SID 36 FUND - Talbott & 4th Avenue Water Main						
101000 CASH/CASH EQUIVALENTS	3,658.05	219.15	0.00	0.00	0.00	3,877.20
3538 SID 38 FUND - Riverwood						
101000 CASH/CASH EQUIVALENTS	3,044.24	9.92	0.00	0.00	0.00	3,054.16
102010 CASH - SID RESTRICTED BOND	17,000.00	0.00	0.00	0.00	0.00	17,000.00
Total Fund	20,044.24	9.92				20,054.16
4000 CAPITAL PROJECTS FUND - Building Improvements						
101000 CASH/CASH EQUIVALENTS	82,878.18	54.38	0.00	0.00	0.00	82,932.56
102000 CASH - RESERVE	27,010.00	0.00	0.00	0.00	0.00	27,010.00
Total Fund	109,888.18	54.38				109,942.56
4010 CAPITAL PROJECTS FUND - Parks Improvements						
101000 CASH/CASH EQUIVALENTS	160,591.04	161.43	0.00	0.00	14,646.20	146,106.27
102000 CASH - RESERVE	180,279.00	0.00	0.00	0.00	0.00	180,279.00
Total Fund	340,870.04	161.43			14,646.20	326,385.27
4020 CAPITAL PROJECTS FUND - General Equipment						
101000 CASH/CASH EQUIVALENTS	-6,433.27	71.88	0.00	0.00	11,504.86	-17,866.25
102000 CASH - RESERVE	163,194.00	0.00	0.00	0.00	0.00	163,194.00
Total Fund	156,760.73	71.88			11,504.86	145,327.75
4040 CAPITAL PROJECTS FUND - Street Construction						
101000 CASH/CASH EQUIVALENTS	304,432.18	198.55	0.00	0.00	0.00	304,630.73
102016 CASH-RESTRICTED RR STREET	100,900.00	0.00	0.00	0.00	4,090.48	96,809.52
Total Fund	405,332.18	198.55			4,090.48	401,440.25
5210 WATER ENTERPRISE FUND						
101000 CASH/CASH EQUIVALENTS	146,203.94	57,448.45	0.00	67.00	64,312.10	139,273.29
102222 CASH - Bond Reserve, 2005	35,308.00	0.00	0.00	0.00	0.00	35,308.00
102230 CASH - Surplus Capital	261,733.25	0.00	0.00	0.00	0.00	261,733.25
102240 CASH - Replacement &	386,754.00	0.00	0.00	0.00	0.00	386,754.00
103000 CASH - CHANGE FUND/PETTY CASH	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	830,149.19	57,448.45		67.00	64,312.10	823,218.54
5211 WATER CAPITAL EXPANSION						
102230 CASH - Surplus Capital	1,426,849.99	106,066.27	0.00	0.00	0.00	1,532,916.26
5310 SEWER ENTERPRISE FUND						
101000 CASH/CASH EQUIVALENTS	88,537.22	80,016.82	2,654.37	0.00	62,498.40	108,710.01
102220 CASH - Bond Reserve, 2000	183,940.00	0.00	0.00	0.00	0.00	183,940.00
102225 Cash-Bond Reserve - 2009 Series	72,111.25	0.00	0.00	0.00	0.00	72,111.25
102230 CASH - Surplus Capital	313,893.54	0.00	0.00	0.00	0.00	313,893.54
102235 CASH - Restricted WWTP	481,734.52	0.00	0.00	0.00	0.00	481,734.52
102240 CASH - Replacement &	200,000.00	0.00	0.00	0.00	0.00	200,000.00
103000 CASH - CHANGE FUND/PETTY CASH	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	1,340,366.53	80,016.82	2,654.37		62,498.40	1,360,539.32
5311 SEWER CAPITAL EXPANSION						
102230 CASH - Surplus Capital	740,917.86	106,190.46	0.00	0.00	0.00	847,108.32
7120 FIRE RELIEF DISABILITY/PENSION FUND						
101000 CASH/CASH EQUIVALENTS	0.00	741.08	0.00	0.00	741.08	0.00

For the Accounting Period: 5/20

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
7196 FLEXIBLE SPENDING ACCOUNT						
105100 Amount held by Flex Plan	6,552.40	0.00	0.00	1,075.26	0.00	5,477.14
7910 PAYROLL FUND						
101000 CASH/CASH EQUIVALENTS	26,887.39	864.00	275,959.38	267,527.15	0.00	36,183.62
7930 CLAIMS FUND						
101000 CASH/CASH EQUIVALENTS	16,419.24	0.00	145,766.59	152,445.26	0.00	9,740.57
Totals	8,384,401.80	455,071.07	424,715.54	422,539.44	424,715.54	8,416,933.43

*** Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure in manual or call for more details.

Columbia Falls Police Department
Monthly Activity Report
May 2020

Police	May 2020	May 2019	May 2018	May 2017	May 2016	5 Year Average
Arrests (Total)	20	34	23	30	13	24
Adult	18	29	18	24	11	20
Juvenile	2	5	5	6	2	4
Accidents Investigated	15	13	10	11	8	11
Stolen Property (Value)	867	16794	544	5190	769	4833
Stolen Property (Recovered)	0	1036	2	4000	20	1012
Criminal Mischief (Incidents)	1	4	6	3	1	3
Damage Amount	100	800	50	1950	20	584
Misdemeanor Citations Issued	73	103	83	143	126	106
Traffic Offenses	68	93	77	125	119	96
Cell Phone Viol.	0	17	1	4	0	4
DUI Offenses	5	1	2	2	2	2
Drug Offenses	2	3	2	6	3	3
Traffic Stops	123	252	134	199	165	175
Court Fines and Forfeitures	11637	15704	13209	20873	16005	15486
Miles Patrolled	6872	6897	5227	6478	6323	6359
911 Phone Calls	128	144	65	104	70	102
Incident Reports	701	951	728	883	554	763
Domestic Abuse/Assault/Disordely	34	29	33	33	13	28
Felony Investigations	2	9	3	8	6	6
Business Check	56	62	59	58	9	49
Welfare Checks	14	15	10	8	6	11
Citizen Assist	51	92	74	87	66	74
Agency Assist	33	54	54	81	42	53

CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
COUNCIL MEETING
June 15, 2020

06/11/20 - Letter from DEQ – Drinking Water SRF Loan Recipients.

06/04/2020 – Letter from DEQ RE: Authorization to Award – Columbia Falls Water Supply Well No. 3 Project.

06/05/2020 – Letter from DEQ on proposed new rule.