



ROOM A | 130 6TH STREET WEST  
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391  
FAX (406) 892-4413

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**CITY COUNCIL REGULAR MEETING  
AGENDA  
MONDAY, NOVEMBER 20, 2023  
COUNCIL CHAMBERS CITY HALL**

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**FINANCE COMMITTEE – 6:30 P.M**

(Barnhart, King, Piper)

**Virtual Meeting Information: Contact City Clerk Barb Staland before 6:00 PM on the day of the meeting to obtain virtual meeting information by calling (406) 892-4391 or by email: [staalandb@cityofcolumbiafalls.com](mailto:staalandb@cityofcolumbiafalls.com)**

**REGULAR MEETING – 7:00 P.M.**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**CONSENT AGENDA:**

- 1.** Approval of Claims - November 20, 2023 - \$86,999.16
- 2.** Approval of Payroll Claims - November 9, 2023 - \$100,248.98
- 3.** Approval of Regular Meeting Minutes - November 6, 2023
- 4.** Approve Amended Agreement Railroad Street TA Project and authorize City Manager to execute.
- 5.** Approval of Scope of Services - WGM Group - River's Edge Park Fishing Pier and Authorize City Manager to Execute Contract

**APPOINTMENTS/OATH OF OFFICE:**

Wayne R. Stufflebeem - Promotion to Sergeant/Oath of Office

**VISITORS/PUBLIC COMMENT (Items not on agenda)**

**NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:**

**6. Notice of Public Hearing - December 4, 2023 - Amend Municipal Code Title 5 Business License Regulations**

On Monday December 4, 2023, during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls shall conduct a public hearing for the purpose of amending Municipal Code Title 5 Business License Regulations.

The 2023 Montana Legislative Session adopted law changes that now require the City of Columbia Falls to amend the City's Business Licensing Program into a Business Registration Program.

The reviewed Business Registration Program is not intended to require additional licensing when the state is the original issuer of a license but rather is intended to promote public health, safety, and welfare through the provisions of the Business Registration Program.

**7. Notice of Public Hearing - December 4, 2023 - SB 355 Proposed Projects**

On Monday December 4, 2023, during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls shall conduct a public hearing for the purpose of accepting public comment on the City's proposed Senate Bill (SB) 355 Projects.

Whereas the 2023 Montana Legislative Session adopted SB355 that established a statutory appropriation, known as the State Local Infrastructure Partnership Act, to the City of Columbia Falls in the amount of \$359,193 as well as requiring a 25% local cash match.

The MT Department of Commerce rolled out the SB 355 provisions on November 6, 2023, which include establishing a priority list of projects and conducting a public hearing to accept public comment on the proposed projects. The specific provisions of SB 355 will be reviewed during the public hearing.

**8. Notice of Public Hearing - Zone Change within Columbia Falls Jurisdiction - Planning Board December 12, 2023 & City Council January 2, 2024**

**Request change the zoning from CR-3 (One-Family Residential) to CB-2 (General Business) in the Columbia Falls Zoning Jurisdiction:**

The owner/applicant, Boys and Girls Club of Glacier Country, Inc., is requesting a zone change at 165 Veterans Drive in the Columbia Falls area from the current CR-3 (One-Family Residential) to a CB-2 (General Business) designation. The property has a Commercial designation in the Columbia Falls Growth Policy and will be the future home of the Boys and Girls Club in Columbia Falls. The property is described as Lot 2, of Saint Richards Subdivision in Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

**NEW BUSINESS:**

**9. Board Appointments:**

City Clerk Staaland has prepared a report on the City Board positions expiring December 31, 2023. City Council will take final action, appointments, at the December 18, 2023 Regular City Council Meeting. Council will review and approve the process for approving appointments on Monday, December 18, 2023.

**10. Review and Approve SB 355 Priority List**

**REPORTS / BUSINESS FROM MAYOR & COUNCIL**

**CITY MANAGER REPORT**

Grant/Project Updates

RTP Project - 6th Ave West Sidewalk/Bikepath Connection to 4th Ave West

Updated property tax information

**CITY ATTORNEY REPORT**

**MISCELLANEOUS**

**11. Police Department - October Activity**

**ADJOURN**

Next Scheduled Meetings:

City Council – Regular Meeting, **December 4, 2023** – 7:00 PM

Planning Board – December 12, 2023

City Council Workshops - SB382 - December TBD, Short Term Vacation Rentals - January TBD

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\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45146		3174 BNSF RAILWAY COMPANY	813.64						
	90259632	11/07/23 EDA PROJECT 12TH AVE	813.64			2959 470300	354		101000
		Total for Vendor:	813.64						
45118		1700 BRECK LAW OFFICE, PC	7,468.62						
		DEC 2023							
	111323	11/13/23 LGL-FEES FOR DEC 2023	1,830.17			1000 411100	350		101000
	111323	11/13/23 CITY COURT-FEES FOR DEC 2023	3,730.44			1000 410365	350		101000
	111323	11/13/23 WTR-FEES FOR DEC 2023	601.38			5210 430500	350		101000
	111323	11/13/23 SWR-FEES FOR DEC 2023	601.38			5310 430600	350		101000
	111323	11/13/23 PLG/ZONING-FEES FOR DEC 2023	300.69			1000 411000	350		101000
	1111323	11/13/23 PD-FEES FOR DEC 2023	121.55			1000 420100	399		101000
	111323	11/13/23 WTR-FEES FOR DEC 2023	27.01			5210 430500	357		101000
	111323	11/13/23 SWR-FEES FOR DEC 2023	39.94			5310 430600	357		101000
	111323	11/13/23 STRS-FEES FOR DEC 2023	54.02			2500 430200	399		101000
	111323	11/13/23 LGL-ADD'L FEES FOR DEC 2023	162.04			1000 411100	350		101000
		Total for Vendor:	7,468.62						
45121		1145 CITY OF WHITEFISH BUILDING	4,212.00						
		Permits issued for October 2023							
	111523	11/15/23 BUILDING PERMITS 10/23	156.00			2394 420500	398		101000
	111523	11/15/23 ELECTRICAL PERMITS 10/23	1,332.50			2394 420500	398		101000
	111523	11/15/23 MECHANICAL PERMITS 10/23	2,580.50			2394 420500	398		101000
	111523	11/15/23 PLUMBING PERMITS 10/23	143.00			2394 420500	398		101000
		Total for Vendor:	4,212.00						
45152		115 CITY SERVICE VALCON LLC	137.80						
		DYED DIESEL FOR WWTP BACKUP GENERATOR							
	0713040	10/27/23 WTR-WELL OIL LP/CLAIRE/HORINE	137.80			5210 430500	240		101000
		Total for Vendor:	137.80						
45117		2962 CURTIS, KRISTI	806.32						
	111323	11/13/23 CRT-CURTIS TRAVEL EXPENSES	806.32			1000 410360	380		101000
		Total for Vendor:	806.32						

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45147		3026 DAILY INTER LAKE	581.60						
	15468	10/18/23 NOTICE-SIDEWALK 10/18-11/08/23	581.60			2310 470300	930		101000
		Total for Vendor:	581.60						
45132		1797 DEPARTMENT OF ADMINISTRATION	44.80						
	SITSD52018	11/15/23 PD-ITSD/EMAIL 10/01-10/31/	44.80			1000 420100	355		101000
		Total for Vendor:	44.80						
45140	E	1879 EVERGREEN WASTE CONNECTIONS	471.00						
	110123	11/01/23 FAC-10/01-10/31/23	85.46			1000 411200	340		101000
	110123	11/01/23 STRS-10/01-10/31/23	171.95			2500 430200	340		101000
	110123	11/01/23 WTR-10/01-10/31/23	85.46			5210 430500	340		101000
	110123	11/01/23 SWR-10/01-10/31/23	71.15			5310 430600	340		101000
	110123	11/01/23 PRKS10/01-10/31/23	56.98			1000 460400	340		101000
		Total for Vendor:	471.00						
45139		3104 FIRST CALL COMPUTER SOLUTIONS,	49.80						
	92636	10/31/23 MONTHLY MICROSOFT NCE SUBSCRIP	49.80			1000 410580	355		101000
		Total for Vendor:	49.80						
45151		1892 FLATHEAD COUNTY	75.00						
	6176	11/08/23 OWNER LIST-BOYS & GIRLS CLUB	75.00			1000 411000	390		101000
		Total for Vendor:	75.00						
45149		22 FLATHEAD COUNTY CLERK & RECORDER	13.00						
	17021	09/26/23 FIN-BUDGET RESOLUTION	5.00			1000 410500	399		101000
	17848	10/06/23 P/Z-FINAL PLAT/URBAN WOOD	8.00			1000 411000	390		101000
		Total for Vendor:	13.00						
45135		663 FLATHEAD COUNTY SOLID WASTE	2,645.78						
	SLUDGE HAULING	10/01/23-10/31/23							
	12003	10/31/23 SWR-SLUDGE HAUL 10/1-10/31/23	2,635.53			5310 430600	395		101000
	12003	10/31/23 PRKS-MIXED WASTE DISPOSAL	10.25			1000 460400	390		101000
		Total for Vendor:	2,645.78						

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45116		24 FLATHEAD COUNTY TREASURER	1,576.13						
	110923	11/09/23 CRT-TECH SUR 10/23	680.00			1000 212201			101000
	110923	11/09/23 CRT-LEA/CRIM CONV SURCHRG10/23	803.00			1000 212201			101000
	110923	11/09/23 CRT-PUBLIC DEF FEES 10/23	93.13			1000 212205			101000
		Total for Vendor:	1,576.13						
45126		21 FLATHEAD ELECTRIC COOP INC	13,349.15						
	08/25/23-09/25/23								
	103123	10/31/23 FAC-09/25/23-10/25/23	368.06			1000 411200	341		101000
	103123	10/31/23 PD-09/25/23-10/25/23	38.65			1000 420100	341		101000
	103123	10/31/23 FD-09/25/23-10/25/23	317.77			1000 420400	341		101000
	103123	10/31/23 PRKS-09/25/23-10/25/23	413.74			1000 460400	341		101000
	103123	10/31/23 POOL-09/25/23-10/25/23	72.97			1000 460445	341		101000
	103123	10/31/23 LIGHTING-09/25/23-10/25/23	2,596.57			2400 430200	341		101000
	103123	10/31/23 STRS-09/25/23-10/25/23	137.37			2500 430200	341		101000
	103123	10/31/23 WTR-09/25/23-10/25/23	3,547.37			5210 430500	341		101000
	103123	10/31/23 SWR-09/25/23-10/25/23	5,856.65			5310 430600	341		101000
		Total for Vendor:	13,349.15						
45138		1378 GLACIER CLEAN CAR WASH	150.00						
	156-2023	11/25/23 PD-FLEET WASH CARD-33073	150.00			1000 420100	361		101000
		Total for Vendor:	150.00						
45111		3095 GREAT NORTHERN LOCK AND SAFE	1,946.00						
	12769	11/02/23 SWR-KEY/REKEY/LABOR	486.50			5310 430600	399		101000
	12769	11/02/23 WTR-KEY/REYKEY/LABOR	486.50			5210 430500	399		101000
	12769	11/02/23 STR-KEY/REYKEY/LABOR	486.50			2500 430200	399		101000
	12769	11/02/23 PRKS-KEY/REYKEY/LABOR	486.50			1000 460400	399		101000
		Total for Vendor:	1,946.00						
45148		2806 HANSON'S HARDWARE	127.18						
	607861	10/13/23 PRKS-MICRO TRAY SETS	59.96			1000 460400	220		101000
	607998	10/24/23 STRS-GALV NIPPLE/BALL VALVE	8.48			2500 430200	240		101000
	608055	10/28/23 SWR-HOSE BIB/COUPLING/ELBOW	45.97			5310 430600	240		101000
	608039	10/27/23 STRS-10" BUNGEE CORDS 4PK	2.29			2500 430200	220		101000
	608035	10/26/23 SWR-5GAL PAIL W/LID	10.48			5310 430600	220		101000
		Total for Vendor:	127.18						

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45128		1659 HIGH COUNTRY LINEN SUPPLY	298.11						
	0570291	11/06/23 FAC-CITY HALL, POLC, CRT, FIN	261.54			1000 411200	224		101000
	0570292	11/06/23 FAC-FIRE HALL	36.57			1000 411200	224		101000
		Total for Vendor:	298.11						
45153		260 INSTY-PRINTS OF KALISPELL	170.00						
	257766	10/30/23 PD-SMITH BIZ CARDS	85.00			1000 420100	210		101000
	257821	11/03/23 PD-RICE BIZ CARDS	85.00			1000 420100	210		101000
		Total for Vendor:	170.00						
45134		2580 JD THINNING INC	4,331.01						
		CITY SHARE OF SEWER REPAIR AT 170 5TH AVE EN							
	14354	11/10/23 SWR-170 5TH AVE EN SWR REPAIR	4,331.01			5310 430600	399		101000
		Total for Vendor:	4,331.01						
45113		1690 LASALLE SAND & GRAVEL CORP	82.90						
	175655	10/17/23 STRTS-3/4 CRUSH MINUS MC22	82.90			2500 430200	452		101000
		Total for Vendor:	82.90						
45154		1080 LES SCHWAB TIRE CENTER	2,111.68						
	548643	11/02/23 PD-CAR 24 WINTER TIRES	1,027.88			1000 420100	361		101000
	548601	11/02/23 PD-CAR 20 WINTER TIRES	1,083.80			1000 420100	361		101000
		Total for Vendor:	2,111.68						
45141		735 MASTER TECH REPAIR	47.50						
	8144-10	11/08/23 SWR-SPEED & AUGER CABLE	47.50			5310 430600	240		101000
		Total for Vendor:	47.50						
45142		2951 MONTANA DEPT. OF ADMINISTRATION	1,700.00						
		FISCAL YEAR ENDING JUNE 30, 2023							
	111623	11/16/23 AFR FILING FEE FY23	1,700.00			1000 410500	353		101000
		Total for Vendor:	1,700.00						

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45133		3152 MONTANA ELITE LLC	1,000.00						
	2363	11/01/23 SWR-FLOWMETER/TUBE REPAIR	200.00			5310 430600	360		101000
	2355	11/01/23 SWR-SCADA INTERFACE L.S. #5	800.00			5310 430600	930		101000
		Total for Vendor:	1,000.00						
45136		43 MONTANA ENVIRONMENTAL LABORATORY	515.00						
		STATEMENT ENDING 09/30/23							
	2310531	10/06/23 WTR-COLIFORM 5EA	145.00			5210 430500	394		101000
	2310430	10/12/23 SWR-AMMONIA/HEM/TKN	91.00			5310 430600	394		101000
	2310108	10/03/23 SWR-NITRATE+NITRITE, TKN	66.00			5310 430600	394		101000
	2310421	10/05/23 SWR-DISSOLVED ALUMINUM	15.00			5310 430600	394		101000
	2310708	10/17/23 SWR-NITRATE+NITRITE, TKN	66.00			5310 430600	394		101000
	2310927	10/24/23 SWR-NITRATE+NITRITE, TKN	66.00			5310 430600	394		101000
	2311148	10/30/23 SWR-NITRATE+NITRITE, TKN	66.00			5310 430600	394		101000
		Total for Vendor:	515.00						
45137		722 MORRISON-MAIERLE, INC.	21,294.56						
		12TH AVE IMPROVEMENTS, BUSINESS DISTRICT SIDE WALKS AND PARKING IMPROVEMENTS, AND ON CALL SERVICES.							
	000232220	11/07/23 12TH AVE W IMPROVEMENTS	3,289.00			2959 470300	930		101000
	000232218	11/07/23 BIZ DISTRICT PARKNG & SIDEW	7,003.50			2310 470300	931		101000
	000232221	11/07/23 WTR-ON CALL SRVS/RUIS HOTEL	79.50			5210 430500	354		101000
	000232221	11/07/23 SWR-ON CALL SRVS/RUIS HOTEL	79.50			5310 430600	354		101000
	000232216	11/07/23 OVERLAY & RECONSTRUCT PROJE	10,684.06			4040 430200	950		101000
	000232221	11/07/23 WTR-ON CALL SRVS/ODD FELLOW	79.50			5210 430500	354		101000
	000232221	11/07/23 SWR-ON CALL SRVS/ODD FELLOW	79.50			5310 430600	354		101000
		Total for Vendor:	21,294.56						
45123		2305 MOTOROLA SOLUTIONS, INC.	325.05						
	1411042750	10/31/23 PD-EVIDENCE LIBRARY 23/24	325.05			1000 420100	355		101000
		Total for Vendor:	325.05						
45114		520 NORCO, INC.	12.71						
	39082071	10/31/23 STRS-CYLNDR RENT OCT	12.71			2500 430200	220		101000
		Total for Vendor:	12.71						



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45125		132 NORMONT EQUIPMENT COMPANY	7,569.51						
	30785	11/08/23 SWR-PACKER FOR SWR LINE REPAIR	7,569.51*			5310 430600	940		101000
		Total for Vendor:	7,569.51						
45108		2002 NORTHWEST PARTS & EQUIPMENT &	41.86						
	C330401	11/01/23 STR-DURA PATCHER	41.86			2500 430200	232		101000
		Total for Vendor:	41.86						
45130		1437 NORTHWESTERN ENERGY	606.40						
		NATURAL GAS SERVICE 09/20/23-10/24/23							
	102623	10/26/23 FAC-09/20/23-10/24/23	117.62			1000 411200	344		101000
	102623	10/26/23 PD-09/20/23-10/24/23	36.66			1000 420100	344		101000
	102623	10/26/23 FD-09/2023-10/24/23	95.25			1000 420400	344		101000
	102623	10/26/23 STRS-09/20/23-10/24/23	67.44			2500 430200	344		101000
	102623	10/26/23 WTR-09/20/23-10/24/23	19.61			5210 430500	344		101000
	102623	10/26/23 SWR-09/20/23-10/24/23	269.82			5310 430600	344		101000
		Total for Vendor:	606.40						
45119		2678 O'NEIL PRINTERS, INC	558.00						
	1995	11/09/23 BLDG-CALEB/CHRIS BIZ CARDS	46.00			2394 420500	210		101000
	1995	11/09/23 WTR-CALEB/CHRIS BIZ CARDS	46.00			5210 430500	210		101000
	1995	11/09/23 SWR-CALEB/CHRIS BIZ CARDS	46.00			5310 430600	210		101000
	1995	11/09/23 FIN-CALEB/CHRIS BIZ CARDS	46.00			1000 410500	210		101000
	1995	11/09/23 FIN-LETTERHEAD STATIONARY	74.80			1000 410500	210		101000
	1995	11/09/23 WTR-LETTERHEAD STATIONARY	74.80			5210 430500	210		101000
	1995	11/09/23 SWR- LETTERHEAD STATIONARY	74.80			5310 430600	210		101000
	1995	11/09/23 BLDG- LETTERHEAD STATIONARY	74.80			2394 420500	210		101000
	1995	11/09/23 PLNG-LETTERHEAD STATIONARY	74.80			1000 411000	210		101000
		Total for Vendor:	558.00						
45145		3085 ORTHOPEDIC REHAB INC	200.00						
	101723	10/17/23 FD-VESSELS PRE EMPLOYMENT	200.00			1000 420400	390		101000
		Total for Vendor:	200.00						

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45124		950 PETERSON, BRAD	482.75						
	111523	11/15/23 FD-EMT COURSE LODGING	482.75			1000 420730	380		101000
		Total for Vendor:	482.75						
45122		2017 RAILROAD MANAGEMENT COMPANY III,	379.14						
	494676	11/03/23 SWR-LIC FEE 2/24-2/25 #300954	379.14			5310 430600	390		101000
		Total for Vendor:	379.14						
45110		3175 SIGN SOLUTIONS USA, LLC	1,298.47						
	407875	08/28/23 STRS-SIGNS	1,298.47			2500 430200	242		101000
		Total for Vendor:	1,298.47						
45127		2890 SPOKANE HOUSE OF HOSE, INC	93.22						
	1031561	11/06/23 SWR- 1 1/2"CAMLOKS/100' HOSE	93.22			5310 430600	220		101000
		Total for Vendor:	93.22						
45144		2699 THE MAIL ROOM, INC	532.27						
	D117529	10/23/23 PD-MAIL SRVS 10/11-10/20/23	7.46			1000 420100	310		101000
	D117529	10/23/23 FIN-MAIL SRVS 10/11-10/20/23	12.64			1000 410500	310		101000
	D117529	10/23/23 WTR-MAIL SRVS 10/11-10/20/23	8.72			5210 430500	310		101000
	D117529	10/23/23 SWR-MAIL SRVS 10/11-10/20/23	8.72			5310 430600	310		101000
	D117529	10/23/23 CRT-MAIL SRVS 10/11-10/20/23	364.32			1000 410360	310		101000
	D117529	10/23/23 PLN-MAIL SRVS 10/11-10/20/23	20.45			1000 411000	310		101000
	D117667	11/06/23 PD-MAIL SRVS 10/23-11/3/23	14.13			1000 420100	310		101000
	D117667	11/06/23 FIN-MAIL SRVS 10/23-11/3/23	9.01			1000 410500	310		101000
	D117667	11/06/23 WTR-MAIL SRVS 10/23-11/3/23	13.27			5210 430500	310		101000
	D117667	11/06/23 SWR-MAIL SRVS 10/23-11/3/23	13.27			5310 430600	310		101000
	D117667	11/06/23 CRT-MAIL SRVS 10/23-11/3/23	57.82			1000 410360	310		101000
	D117667	11/06/23 PLN-MAIL SRVS 10/23-11/3/23	2.46			1000 411000	310		101000
		Total for Vendor:	532.27						
45155		1623 THE UPS STORE #4515	509.28						
	17155	10/30/23 PD-EVIDENCE SHIPPING	6.29			1000 420100	310		101000
	17184	10/31/23 SWR-SLUDGE SAMPLE	502.99			5310 430600	310		101000
		Total for Vendor:	509.28						

11/17/23  
15:22:11

CITY OF COLUMBIA FALLS  
Claim Approval List  
For the Accounting Period: 11/23

Page: 8 of 11  
Report ID: AP100V

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45131		3016 TRANSUNION RISK AND ALTERNATIVE	100.00						
	202310-1	11/01/23 PD-10/01/23-10/31/23	100.00			1000 420100	335		101000
		Total for Vendor:	100.00						
45143		3063 UTILITIES UNDERGROUND LOCATION	73.79						
		MONTH OF SERVICE OCTOBER							
		47 TOTAL							
		3105070 10/31/23 WTR-OCT 2023 UDIGS	24.60			5210 430500	318		101000
		3105070 10/31/23 SWR-OCT 2023 UDIGS	24.60			5310 430600	318		101000
		3105070 10/31/23 STRS-OCT 2023 UDIGS	24.59			2500 430200	318		101000
		Total for Vendor:	73.79						
45115		1134 VICTIM-WITNESS ADVOCATE PROGRAM	515.00						
	110923	11/09/23 CRTS-OCT 23	515.00			2917 410360	356		101000
		Total for Vendor:	515.00						
45109		2720 WESTERN SYSTEMS, INC.	425.79						
	0000058750	10/27/23 STRS-CROSSING SIGNALS	425.79			2500 430200	240		101000
		Total for Vendor:	425.79						
45129	E	2733 WEX Fleet Universal	6,640.34						
		STATEMENT ENDING 09/30/23							
		92995964 10/31/23 PD-OCT FUEL	3,311.20			1000 420100	231		101000
		92995964 10/31/23 FIRE-OCT FUEL	875.30			1000 420400	231		101000
		92995964 10/31/23 PRKS-OCT FUEL	532.68			1000 460400	231		101000
		92995964 10/31/23 WTR-OCT FUEL	198.18			5210 430500	231		101000
		92995964 10/31/23 SWR-OCT FUEL	672.85			5310 430600	231		101000
		92995964 10/31/23 STRS-OCT FUEL	957.63			2500 430200	231		101000
		92995964 10/31/23 FIN-OCT FUEL	92.50			1000 410500	380		101000
		Total for Vendor:	6,640.34						
45112		2716 XYLEM DEWATERING SOLUTIONS, INC	617.00						
	3556c96444	10/24/23 SWR-FLUSH VALVE REPAIR KIT	617.00			5310 430600	240		101000
		Total for Vendor:	617.00						
		# of Claims	46	Total:	86,999.16	# of Vendors	44		
		Total Electronic Claims			7,111.34				
		Total Non-Electronic Claims			79887.82				



11/17/23  
15:22:11

CITY OF COLUMBIA FALLS  
Fund Summary for Claims  
For the Accounting Period: 11/23

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Report ID: AP110

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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	\$21,909.26
2310 TAX INCREMENT DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$7,585.10
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	\$4,332.80
2400 SPECIAL LIGHTING DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$2,596.57
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$3,772.00
2917 CRIME VICTIMS ASSISTANCE FUND	
101000 CASH/CASH EQUIVALENTS	\$515.00
2959 EDA	
101000 CASH/CASH EQUIVALENTS	\$4,102.64
4040 CAPITAL PROJECTS FUND - Street	
101000 CASH/CASH EQUIVALENTS	\$10,684.06
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$5,574.70
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$25,927.03
Total:	\$86,999.16

11/17/23  
15:22:11

CITY OF COLUMBIA FALLS  
Claim Approval Signature Page  
For the Accounting Period: 11 / 23

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Report ID: AP100A

Council Meeting Date: 11/20/2023

Claims Submitted to Council: \$ 86,999.16

Claims Denied/Withheld by Council Finance Committee: \$ \_\_\_\_\_ Claim #'s: \_\_\_\_\_

Prepared By: Shawn Bates, Finance Director

Shawn Bates

Approved by Susan M. Nicosia, City Manager

Susan Nicosia

City Council to Approve by motion on consent agenda

The following claims are significant:

- Morrison-Maierle Inc. - \$21,294.56 12th Ave W, Biz District, Overlay and On Call (Fund 2959, 2310, 5210, 5310 & 4040)
- Normont Equipment Company - \$7569.51 Sewer line repair equipment. (Fund 5310)

The remaining claims are routine. Please let me now if you have any questions.  
Shawn

11/08/23  
11:03:54

CITY OF COLUMBIA FALLS  
Payroll Summary For Payrolls from 11/09/23 to 11/09/23

Page: 1 of 2  
Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	3.38		
COMP HOURS (Comp Time Used)	5.00		149.48
OTHE HOURS (Other Time Used)	160.00		6,659.20
OVER HOURS (Overtime)	89.50		3,829.74
REG HOURS (Regular Time)	2,199.25		66,837.82
REG1 HOURS (Additional to regular)	71.75		1,806.19
SHFN HOURS (Shift B)	323.00		646.00
SHFQ HOURS (OVT B)	48.00		144.00
SICK HOURS (Sick Time)	66.00		1,818.19
VACA HOURS (Vacation Time Used)	157.00		5,517.99
GROSS PAY	87,408.61	0.00	
NET PAY	59,952.37	0.00	
NET PAY (CHECKS)	449.08		
NET PAY (DIRECT DEPOSIT)	59,503.29		
AFLAC-POSTTAX	86.97	0.00	
AFLAC-PRETAX	165.04	0.00	
CHILD SUPPORT P	206.76	0.00	
CITY OF COLUMBI	20.00	0.00	
FIT	7,337.17	0.00	
FLEX ALLEGIANCE	836.72	25.00	
FOP	360.00	0.00	
HEALTHINS/PRE	2,602.12	22,825.50	
MEDICARE	1,246.28	1,246.28	
MI ST FIRE ASSO	100.01	0.00	
NATIONWIDE/CITY	0.00	2,146.13	
NATIONWIDE/EMP	238.33	0.00	
P.E.R.S.	3,581.85	4,112.33	
PERS/FURS	1,070.01	1,436.04	
PERS/POLICE	2,475.15	3,963.01	
SIT	3,929.00	0.00	
SOCIAL SECURITY	2,791.78	2,791.78	
TEAMSTERS DUES	266.00	0.00	
UNEMPL. INSUR.	0.00	393.34	
UNUM LIFE INS.	143.05	0.00	
WORKERS' COMP	0.00	2,643.88	
CHARLES SCHWAB	1,647.80	0.00	
FIRST INTERSTAT	1,097.28	0.00	
FREEDOM BANK	3,442.51	0.00	
GLACIER BANK KA	8,362.11	0.00	
GLACIER BANK/CF	17,019.96	0.00	
GLACIER BANK/WF	1,843.98	0.00	
NAVY FEDERAL CR	1,847.00	0.00	
PARKSIDE CR U	7,484.04	0.00	
STRIDE BANK	1,136.67	0.00	
USAA FEDERAL	1,406.11	0.00	
USBANK.	2,316.43	0.00	
WELLS FARGO	1,947.08	0.00	
WELLS FARGO, TX	1,790.75	0.00	

Nov. 9, 2023  
Payroll  
\$100,248.98  
Beno Staland

11/08/23  
11:03:54

CITY OF COLUMBIA FALLS  
Payroll Summary For Payrolls from 11/09/23 to 11/09/23

Page: 2 of 2  
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WFISH CR UNION	8,161.57	0.00
FIT/SIT BASE	76,439.39	0.00
MEDICARE BASE	85,950.86	0.00
PERS BASE	82,841.96	0.00
SOC SEC BASE	45,028.42	0.00
UN BASE	87,408.61	0.00
WC BASE	86,132.01	0.00

Total 41,583.29  
Total Payroll Expense (Gross Pay + Employer Contributions): 128,991.90

Check Summary

Payroll Checks Prev. Out.	\$4,485.40
Payroll Checks Issued	\$3,160.31
Payroll Checks Redeemed	\$2,974.91
Payroll Checks Outstanding	\$4,670.80
Electronic Checks	\$97,088.67

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	5583.56	5583.56		212260
Medicare	2492.56	2492.56		212260
P.E.R.S.	7694.18	8077.16		212270
Unempl. Insur.	393.34	1259.20	1652.54	212210
Workers' Comp	2643.88	8444.83	11088.71	212220
FIT	7337.17	7337.17		212260
SIT	3929.00	3929.00		212260
AFLAC-PRETAX	165.04	165.04	330.08	212230
NATIONWIDE/EMP	238.33	238.33		212280
Teamsters dues	266.00	266.00	532.00	212310
PERS/Police	6438.16	6438.16		212240
TEAMSTERS INIT	0.00			212310
NATIONWIDE/CITY	2146.13	2146.13		212280
AFLAC-POSTTAX	86.97	86.97	173.94	212230
PERS/FURS	2506.05	2506.05		212275
MT ST FIRE ASSO	100.01	100.01		212315
HEALTHINS/PRE	25427.62	24682.12	50109.74	212400
CITY OF COLUMBI	20.00	20.00		212450
UNUM LIFE INS.	143.05	143.05	286.10	212400
FLEX ALLEGIANCE	861.72	861.72		212285
CHILD SUPPORT P	206.76	206.76		212330
FOP	360.00	360.00		212335
<b>Total Ded.</b>	<b>69039.53</b>	<b>35430.19</b>	<b>40296.61</b>	<b>64173.11</b>

\*\*\*\* Carried Forward column only correct if report run for current period.



**CITY OF COLUMBIA FALLS**  
**CITY COUNCIL REGULAR MEETING MINUTES**  
**HELD NOVEMBER 06, 2023**

Mayor Pro Tempore Lovering called the meeting to order at 7:00 p.m.

**ROLL CALL:** Councilor Fisher, Councilor King, Councilor Piper, Councilor Robinson, Councilor Shepard and Mayor Pro Tempore Lovering. Absent: Mayor Barnhart.

Also Present: City Manager Nicosia, City Clerk Staland, City Attorney Breck and Police Sergeant Rice.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA:** Councilor Robinson motioned to approve the agenda, seconded by Councilor Piper and the motion carried.

**CONSENT AGENDA:** Councilor Fisher made motion to approve the consent agenda, noting all claims appeared to be in order, seconded by Councilor King with council voting as follows. Ayes: Fisher, King, Piper, Robinson, Shepard and Lovering.

Approval of Claims - November 6, 2023 - \$799,788.02

Approval of Payroll Claims - October 27, 2023 - \$172,177.53

Approval of Special Payroll Claims - November 6, 2023 - \$2,331.91

Approval of Regular City Council Meeting Minutes - October 16, 2023

Approval of Amendment to Engineering Agreement, HDR Engineering, Wastewater System Improvements Project and Authorize City Manager to execute.

**NEW BUSINESS:**

ARPA Wastewater System Improvements - Grant Agreement AC 22-0013 and AM 22-0012 Amendments, Change in Schedule, Amended Budget and Approval of Change Orders #2 and #3

City Manager Nicosia said the City will formally request to extend the grant deadlines for the awards noted above from December 31, 2024 to September 30, 2025. As note previously, the City's engineering firm, HDR, is approximately 9 months behind schedule for final design and call for bids for Phase 2 of the City's Wastewater Systems Improvements Project. This request comes before council as there are agreement changes and contract changes.

The extension on the contract agreement with DNRC will allow us to extend the project to September 30, 2025, which will give the City back the 9 months back to ensure the contractors have adequate construction time. The City will update all the dates for phases; Phase 1 was completed within 30 days of the original date. Nicosia noted that DNRC will consider all of the amendments including dates, change orders, contract documents and funding and will formally approve the amendments that are currently before the City Council.

Additionally, during the Hilltop Sewer Main Replacement, asphalt replacement went from the original engineered 6' wide ditch/asphalt replacement to an actual 18' wide ditch/asphalt replacement; essentially replacing just over 50% of the driving surface from the curb to the middle of the roadway. The original anticipated paving replacement was budgeted at 250 tons of asphalt @ \$316 per ton or \$79,000. The final

actual quantity, as verified by HDR Engineering and NCC Neumann, the contractor, was 572.2 tons for a total cost of \$180,815.20. Change Order #3 is attached for DNRC and City approval in the amount of \$101,815.20. Nicosia is proposing amending the project budget for this change order and using local Street Construction Funds to pay for the additional paving. The project budget has been amended to reflect this additional local contribution. City Manager Nicosia said she is requesting the Council amend the budget for the \$101,815.20. Nicosia added the city can use the \$464,000 the City received from the Legislature for street construction to pay the additional cost. There is also a request to amend the contract for Change Order #2 to include 4 additional individual service lines as verified by the Wastewater Treatment Plant Operators for an additional \$11,420. Nicosia noted that anytime there is a change in a contract or grant agreement there needs to be Council approval.

The City continues to work closely with DNRC to ensure we meet all the program requirements. We will receive the 90% design plan by this Friday said Nicosia. Nicosia reviewed the Wastewater System Improvements Project:

The scope of work for Phase #1 was to rehabilitate lift station #5, install 1,700 lineal feet of 12" sewer main in the Hilltop Neighborhood, asphalt replacement-approximately 1,200 LF, 18'wide, curb and gutter replacement, landscaping – Horine Park construction area.

Phase #2 is the addition to the bioreactor No. 1, install supplemental carbon system, improve mixed liquor return pipeline in the bioreactor, add isolation valve to discharge in each anoxic zone, add flow measurement on header pipe to quantify flow. Install redundant turbo blower, improvements to solids storage if needed for biosolids storage, install redundant influent screen, and install vac. truck/dewater site.

Councilor King asked if the city will have legal recourse against HDR on the \$101,000. Nicosia said based on their Geo-tech analysis they believed the 6 foot trench would work. The engineers don't assume responsibility for additional paving. The contractor did the work and city officials saw the work being completed therefore, any recourse would be after. King said there is a glitch in the system when it costs the City an additional \$101,000. It should have been caught before the work was done, as this is a significant amount of money. Nicosia said the trench box in the 6-foot excavation was collapsing and it was clear 6 ft. was not wide enough. Nicosia agreed there should have been communication on the amount earlier than received. City Attorney Breck added it's not like the City is paying for something that didn't need to be done, the work was necessary. Councilor Shepard asked how often does city staff look at the work being done. Nicosia said the Public Works Director or operators will show up as needed. Nicosia reported that the engineering firm had more than 400 photos of the paving project and it was inspected all the way through.

Councilor Fisher motioned to approve Grant Agreement AC 22-0013 and AM 22-0012 Amendments, Change in Schedule, Amended Budget and Approval of Change Orders #2 and #3, seconded by Councilor Shepard with Council voting as follows. Ayes: Fisher, Piper, Robinson, Shepard and Lovering. Noes: King

### **Proclaiming Small Business Saturday - Saturday, November 25, 2023**

Mayor Pro Tempore Lovering read the following Proclamation, Proclaiming Small Business Saturday November 25, 2023, and urged the residents of our community, and committees across the country to support small businesses and merchants on Small Business Saturday and to Shop Small throughout the year.

**Approval to Proceed with NW Montana Community Land Trust Project**

City Manager Nicosia said the City has been working closely with Northwest Montana Community Land Trust to provide affordable housing in Columbia Falls. Pursuant to the City's amended CDBG HOME Grant with MT Department of Commerce, the City can use the program income and recaptured funds from previous CDBG HOME Grants for affordable housing with the NW MT Community Land Trust.

The NW MT Community Land Trust has purchased a standard city residential lot (50 x 125) at 209 3<sup>rd</sup> Ave. E. The property is zoned CR-3 single Family Residential.

Fund 2940 CDBG HOME Special Revenue Fund has budget authority of \$158,643 and a current balance of \$151,016.00. Transactions are limited to budget authority as well as cash balances.

Nicosia reported that Mayor Barnhart had requested that the City and NW MT Community Land Trust determine if a duplex could be provided on the lot to aid more than one family. The duplex units would have to be titled pursuant to the Declaration of Unit Ownership in state statute. The lot and site plan will have to be evaluated to determine if two units are possible. The alley has been abandoned so there is no public access at the rear of the lot. It may not be possible to put two families on the particular lot.

NW MT Community Land Trust is requesting council to approve proceeding with documents for NW MT Community Land Trust Project in Columbia Falls, subject to available resources and state and federal grant requirements. If the City could proceed with the environmental evaluation and help them using City CDBG funds to reimburse them for the purchase of the lot. Nicosia noted that NW MT Community Land Trust will serve two families if possible.

Councilor Robinson asked if the City is restricted to the price to be paid as market value or appraised value. Nicosia said yes, the City has to use an appraised value.

Councilor King motioned to authorize City Manager to proceed with Northwest Montana Community Land Trust project, seconded by Councilor Fisher and the motion passed unanimously.

**REPORTS / BUSINESS FROM MAYOR & COUNCIL**

Councilor Robinson inquired about the lake at the corner of 4<sup>th</sup> Ave. W. and Talbot Rd. Nicosia said we have added drainage and are still looking at drainage in that area, but with this last rain generating 3" of rainfall in a short amount of time the existing drains had a rough time keeping up.

Councilor Fisher said he will not be available for the November 20<sup>th</sup> council meeting.

Fisher inquired about plumbing at Columbus Park, as he noticed a porta pottie had been there awhile. Nicosia replied that the bathroom is not heated and is a seasonal bathroom.

Mayor Pro Tempore Lovering said there is another pool of water 6<sup>th</sup> Ave. W. and 13<sup>th</sup> St. W. by the high school and asked where the city is on the road projects. Nicosia said we are one signature away from approval on the federal RAISE Grant agreement that includes the work on 13<sup>th</sup> St. W. The City will be looking at engineering in 2024 with construction to start in 2025.

Lovering requested an update on the project on 7th St. E. Nicosia said the developer had to extend the water main, and it required tearing up the street. It was scheduled to be paved last week if the temperatures hold. Lovering said she will not be at the November 20<sup>th</sup> council meeting.

Lovering said she heard the police caught kids skating on the pickleball court at Columbus Park. Lovering showed concern that they are climbing the fence to enter the courts.

## **CITY MANAGER REPORT**

### **Project Updates**

City Staff will be scheduling a workshop in December on HB 382. Nicosia said we will also do a council workshop on vacation rentals in January 2024.

City Manager Nicosia said HB 355 was pushed out today which provides funding under the State Local Infrastructure Partnership Act, or SLIPA. The legislature appropriated \$20 million to be distributed to Montana cities. The allocation to Columbia Falls is \$359,193 and they have specific uses for the funds. It can't be for new infrastructure, it has to be for maintaining or repairing existing infrastructure. We could use these funds to help us pay for the wastewater improvement project or other projects with an emphasis on water and sewer. The City must have our priorities in place before the end of December and there must be a 25% local cash match of the total cost. Councilor Fisher asked if the money is the City's, and we don't have to complete a competitive application. Nicosia replied that is correct, the funds were designated by the City, allocated by population so the City will submit an application to use the awarded funding. Councilor Robinson asked if the City could use the funds for more than one project. Nicosia replied yes, that is a possibility.

Nicosia reported that Fish, Wildlife and Parks has approved the City's preliminary LWCF grant request and we will now work on the formal application for funding the Skatepark and bathroom at Fenholt Park said Nicosia.

## **MISCELLANEOUS**

Fire Department - October Activity  
Correspondence

## **ADJOURN**

Councilor King motioned to adjourn, seconded by Councilor Robinson and the meeting adjourned at 7:54 p.m.

---

Mayor Pro Tempore

---

City Clerk

**MONTANA TRANSPORTATION ALTERNATIVES PROGRAM**  
**PROJECT FUNDING AND MAINTENANCE AGREEMENT MODIFICATION #1**

The parties entered into the attached Project Funding, Construction, and Maintenance Agreement on January 20, 2022 to develop and construct an ADA compliant shared-use path and sidewalk along 4<sup>th</sup> Avenue West and Railroad Street in Columbia Falls. It has been determined that a Right-of-Way (RW) Phase needs to be added for the purposes of acquiring right-of-way from a current estimate of one (1) parcel as well as obtaining an estimated nine (9) temporary construction permits for nine (9) adjacent properties where a temporary encroachment will occur. The one (1) parcel where right-of-way acquisition is planned is currently owned by the Church Women United and is located on the southwest corner of Railroad Street and Nucleus Avenue. Accordingly, the parties agree to replace Article V. Funding sections 4, 12 through 15, and Table 1 of the Agreement with the following:

**ARTICLE V. FUNDING**

\*\*\*

4. The City will be billed in advance for its local funds, including indirect costs and materials test rate. Separate billings will be made for the Project’s preliminary engineering (PE) phase, the subsequent right-of-way (RW) phase, and construction/construction engineering (CN/CE) phase. The billing for the PE phase has already been sent to the City and has been received by MDT. The PE estimate has increased since the initial PE billing which the City is aware of. Additional PE billing will occur for the remaining amount at the time the original amount is overrun. PE costs will then be finalized at the close of the PE phase and additional billing may occur if additional costs are incurred. The billing for the ROW phase will be sent once the ROW has been authorized by MDT. This will occur after the Final Plan Review stage of project development, which is currently scheduled for July 2024. The billing for the Project’s construction (CN & CE phases) will be sent no fewer than sixty (60) days prior to the Project’s anticipated advertisement for letting. The billing amount for CN/CE will be updated with the most current cost estimates at time of billing.

\*\*\*

12. The State's Project Manager will inform the City’s point of contact beforehand, and as early as possible, of anything that appears will result in a cost increase, and will discuss the need for any possible additional costs, alternative designs, or a reduction in the Project’s scope and will consider the City’s comments and concerns for that additional cost or alteration in scope or design. None of this will prevent, delay, or excuse the City from paying for any additional costs deemed necessary by State.

13. For the CN phase, the State agrees to award the Project using TA funds provided the lowest responsive bid does not exceed the allowable overrun percentage listed in Table 2. The City agrees to

pay the requisite 13.42% local matching share and associated indirect costs up to the allowable overrun percentage.

14. The State will contact the City if the lowest responsive bid exceeds the allowable overrun percentage listed in Table 2 to determine a funding solution agreeable to both Parties. If the Parties agree to recommend awarding the contract, MDT will fund the overrun using TA funds and the City agrees to pay the additional 13.42% local matching funds and the associated indirect costs for the overruns. If the Parties don't agree to fund the overrun, the State will recommend the Commission not award the Project. The State will work with the City to identify scope changes to bring the Project into a fundable level and re-advertise for letting. If scope changes cannot be agreed to by both Parties, then the Project may either be re-advertised and both Parties agree to fully fund it in accordance with this agreement or the Project may be withdrawn and the City agrees to reimburse the State for all TA funds expended to date.

15. The Parties understand that it is possible that the estimated cost of the Project may be exceeded once the Project has begun. For the PE, ROW, and CE phases, the State agrees to cover cost overruns using TA funds provided the City agrees to pay the 13.42% local matching share and associated indirect costs for the overruns.

**TABLE 1**  
**TRANSPORTATION ALTERNATIVES PROJECT COST ESTIMATE**  
**UPN 10099000 RAILROAD ST PATH & WALKS - CF**  
**October 2023**

Project Phases	Total Cost of Phase	Federal/State Funds	State Matching Funds	City Matching Funds	City Additional Funds
Preliminary Engineering (PE)	\$476,526	\$412,576	\$0	\$63,950	\$0
Right-of-Way (RW)	\$20,000	\$17,316	\$0	\$2,684	\$0
Construction (CN)	\$705,994	\$611,250	\$0	\$94,744	\$0
Construction Engineering (CE)	\$84,719	\$73,350	\$0	\$11,369	\$0
<b>Subtotal</b>	<b>\$1,287,239</b>	<b>\$1,114,492</b>	<b>\$0</b>	<b>\$172,747</b>	<b>\$0</b>
<b>IDC</b>	<b>\$174,550</b>	<b>\$151,125</b>	<b>\$0</b>	<b>\$23,425</b>	<b>\$0</b>
<b>Grand Total</b>	<b>\$1,461,789</b>	<b>\$1,265,617</b>	<b>\$0</b>	<b>\$196,172</b>	<b>\$0</b>

The above costs are estimates. Additional project costs will be covered in the same manner as above. The IDC rate for FY 2024 (July 1, 2023 - June 30, 2024) is 13.56%.

All other terms, conditions, and provisions of the original agreement will remain in full force.

IN WITNESS WHEREOF, the Department's authorized representative has hereunto signed on behalf of the State of Montana, and the City's authorized representative on behalf of the City, has signed and affixed hereto the seal of the City.

**STATE OF MONTANA, DEPARTMENT OF TRANSPORTATION**

By \_\_\_\_\_  
Montana Department of Transportation

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved for Legal Content

\_\_\_\_\_  
Approved for Civil Rights

**CITY OF COLUMBIA FALLS**

\_\_\_\_\_  
Susan Nicosia  
City Manager

Attest:

\_\_\_\_\_  
Barb Staaland  
City Clerk

July 7, 2023

**Chris Hanley**

Public Works Director

City of Columbia Falls

130 6<sup>th</sup> St West

Columbia Falls, MT 59912

Sent via email to: [hanleyc@cityofcolumbiafalls.com](mailto:hanleyc@cityofcolumbiafalls.com)

Re: River's Edge Park Fishing Pier – Scope of Services

Dear Chris:

WGM Group, Inc. (WGM) is pleased to present this proposal for the professional services affiliated with the design of the River's Edge Park pond improvements to include a fishing pier, ADA accessible path, slabs, and stands, in accordance with the 2019 park master plan. This proposal defines the services for project management, subconsultant services, topographic survey work, and design plan preparation to facilitate regulatory review and construction.

**SCOPE OF SERVICES**

WGM will provide the following services:

**Phase 01: Project Management**

WGM's project manager (PM) will actively manage and coordinate the project team, develop a scope and work plan, and prepare monthly project invoices along with a report of project progress and budget tracking. Services include collaboration with the client to ensure their expectations are being met. The PM will evaluate project progress monthly, calculating earned value to ensure we're on track at each step in the process. The following items are included:

- Project schedule and workflow
- Team oversight, coordination, and resource allocation
- Client correspondence and meetings
- Agency coordination with Montana Department of Fish, Wildlife & Parks (MTFWP)
- Earned value estimating
- Scope, fee estimate, and contract
- Quality Assurance / Quality Control (QA/QC)

Deliverables: Scope and fee estimate, contract

**Phase 02: Topographic Site Mapping Updates**

This phase generally includes site topographic survey and preparation of a base map within the fishpond vicinity. WGM will need to update the previously prepared CAD surface from 2019 in order to show current conditions and be able to modify grading to accommodate the fishing slabs/stands and verify ADA compliant access to the proposed fishing pier. The following items are included:

- Evaluate any previous survey work and identify any data gaps needed for current conditions.
- Field data preparation



- Set up WGM survey control.
- Field work to locate boundary controlling monuments, site improvements and topographic survey for the area of interest:
  - Topographic shots to develop a 1-foot contour interval on the map
  - Above ground utility structures and area improvements (trees, paved and gravel paths, etc.)
- Field data processing and site map drafting
- Add points to existing survey file for updated file to support proposed design work.
- Site map QA/QC by a Professional Land Surveyor

Exclusions: This scope of work does not include underground utility locates or any establishment of missing/destroyed property monuments.

Deliverables: Existing conditions mapping to support design work.

### **Phase 03: Geotechnical Investigation**

Alpine Geotechnical has provided a cost and scope email enclosed with this proposal. Their work includes providing one drilled boring to 15 feet, laboratory testing, geotechnical analysis, and preparation of a brief, letter-style report that addresses their findings and foundation recommendations for the proposed fishing pier. WGM has included a 10% markup on this rate to provide coordination and review of documents that are provided as deliverables outlined by the subcontractor.

Deliverables: Geotechnical report and recommendations to support design work.

### **Phase 04: Design Development**

This phase includes preparation of a preliminary plan set and working with our landscape architects and designers to develop details for the proposed fishing stands and slabs. The proposed improvements will follow the conceptual plan shown in the 2019 Master Plan. The following is included:

- Grading for ADA compliant accessible route
- Fishing stand detail
- Fishing slab detail
- Develop preliminary plan sets, including a site plan, grading sheets, and design detail sheets
- Coordination with team, MTFWP, and client

Deliverables: Preliminary plan set for review and discussion, client meeting via Microsoft Teams

### **Phase 05: Final Design Services**

This phase includes preparing final design plans for construction. Work includes development of a construction cost estimate and coordination with a structural engineering subconsultant. The following items are included:

- Project team coordination meetings
- Final site layout & design
- Final grading design
- Structural design of fishing pier by subconsultant (see Task 5.1)
- Specifications/general notes
- Final design plan review sets for client/MTFWP submittals
- Final project cost estimate and working with a local contractor on estimating costs of structural items. Note that the structural subconsultant will not provide construction pricing for the pier.

**Task 5.1: Structural Engineering**

Eclipse Engineering will provide structural engineering design for the proposed fishing pier and their scope is enclosed. They will base their design off the soils investigation work and recommendations provided by the geotechnical subconsultant. WGM has included a 10% markup on this rate to provide coordination and review of documents that are provided as deliverables outlined by the subcontractor.

Deliverables: Final plan set for bidding and construction, engineer’s opinion of probable cost

Exclusions: Please note that this scope of work does not include construction administration, bidding services, or construction observation. Also excluded is any work associated with preparing a floodplain permit application. This can be added later as additional services if required.

**ADDITIONAL SERVICES**

Services not specifically described in the phases above are not included in this scope of work.

**FEE ESTIMATE**

Our fees will be billed on a time and materials basis with a budget estimate of **\$24,890**. Fees are valid through August 2023 and may need to be adjusted if the project extends beyond this date. Fees may need to be adjusted based on any changes to the information provided in this proposal.

<b>COST SUMMARY</b>	
01 – Project Management	\$ 2,910
02 – Topographic Site Mapping Updates	\$ 2,600
03 – Geotechnical Investigation	\$ 4,400
04 – Design Development	\$ 4,610
05 – Final Design Services	\$10,370
<b>TOTAL</b>	<b>\$24,890</b>

**SCHEDULE**

We are prepared to begin work immediately upon receipt of a signed contract.

We trust that our proposal meets your expectations. However, if our understanding of the project is inaccurate, please contact us for a revised proposal. We look forward to continuing to work with you on this project. If you have any questions or require additional information, please feel free to give me a call at (406) 241-7712 or email me at [sreynolds@wmggroup.com](mailto:sreynolds@wmggroup.com).

Sincerely,  
WGM Group, Inc.



**Stephanie A. Reynolds, P.E.**  
Senior Project Engineer

—

Enclosures: Alpine Geotechnical Scope & Fee  
Eclipse Engineering Scope & Fee

**Stephanie Reynolds**

---

**From:** Kagan Rutz <kr@alpinegt.com>  
**Sent:** Thursday, June 29, 2023 10:35 AM  
**To:** Stephanie Reynolds  
**Subject:** RE: River's Edge Park in Columbia Falls - Geotech Proposal Request

**[EXTERNAL EMAIL]** Only open attachments or click on links from senders you trust.

Stephanie,

We would charge \$4,000 lump sum to provide one drilled boring to 15 feet, laboratory testing, geotechnical analysis, and prepare a brief, letter-style report that addresses our findings and foundation recommendations for the fishing pier.

Sincerely,

Kagan Rutz, P.E.  
Principal



120 Round Stone Drive, Suite 101  
Kalispell, Montana 59901  
Office: 406.257.6479, Ext. 2

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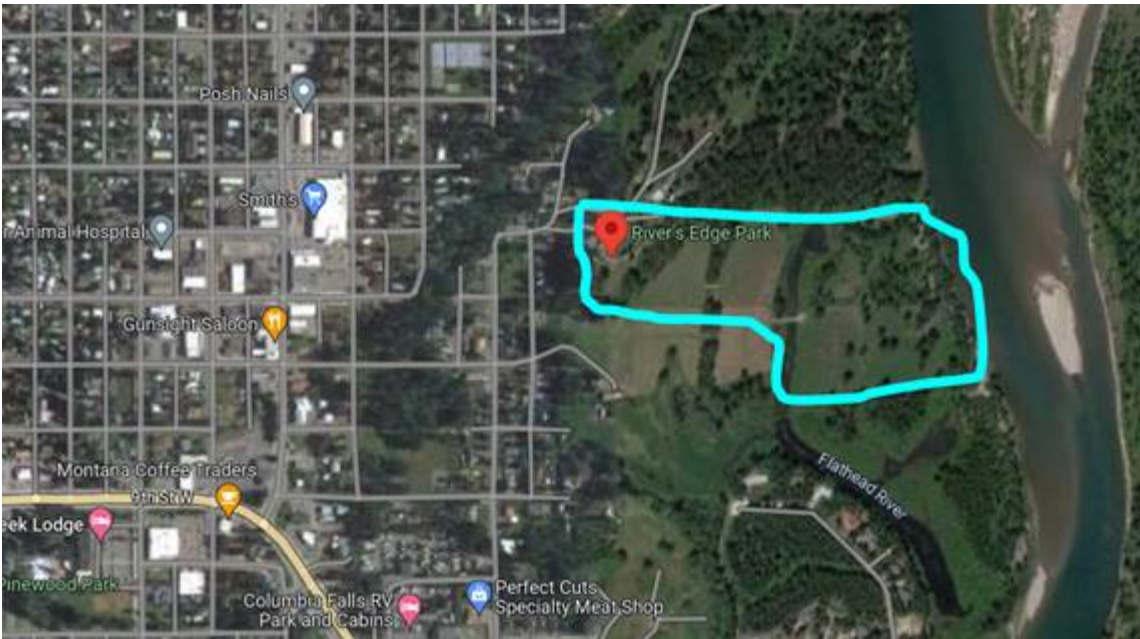
**From:** Stephanie Reynolds <sreynolds@wgmgroup.com>  
**Sent:** Tuesday, June 13, 2023 2:11 PM  
**To:** Kagan Rutz <kr@alpinegt.com>  
**Subject:** River's Edge Park in Columbia Falls - Geotech Proposal Request

Hi Kagan,

Regarding the River's Edge Park fishing pond in Columbia Falls that we discussed this morning, I've attached a layout from our masterplan showing the proposed fishing pier for the existing pond. Like I mentioned, I'm working with Travis Berro with Eclipse Engineering on a structural design for the pier and he wanted to know some soils information in order to design the foundation elements. If you could send me a proposal for a minor soils investigation in the vicinity of the proposed fishing pier, that would be great.

I've also attached a picture of a similar pier in Missoula for reference as to what this will look like in the end and a prelim set of plans for the local Pine Grove pond that HDR did back in 2015 for MT FWP.

Below is the park location in C Falls:



Let me know if you have any questions!

Thanks,

**Stephanie Reynolds, PE**  
Senior Project Engineer

M: [406-241-7712](tel:406-241-7712) O: [406-756-4848](tel:406-756-4848)  
431 1st Avenue W  
Kalispell, Montana 59901  
[www.wmggroup.com](http://www.wmggroup.com)



To: WGM Group  
Attn: Stephanie Reynolds  
431 1<sup>st</sup> Avenue West  
Kalispell, MT 59901

Date: June 16, 2023  
From: Travis Berro, P.E.  
Bradley Willoughby, E.I.T.

Re: Proposal for Structural Engineering Services: River's Edge Fish Pond Platform  
48.375351, -114.173764

We are pleased to provide this proposal for structural engineering services. Our *Scope of Services* includes only those items listed below and will be completed for the indicated fee. All additional services not listed below will be billed on an **hourly** basis according to our current fee schedule and will only be performed upon request and with your approval.

**Project Description:**

**We understand the proposed structure is a single level steel structure that is approximately 21 feet x 10 feet. The platform framing will be steel channels supported by WF beams. The guardrails will be standard weight steel pipes.**

***Scope of Services: Construction Documents***

- 1) Structural calculations on the vertical load bearing system and foundation to support the required snow and live loads of the local building department.
- 2) Structural calculations on the lateral force resisting system to support the required wind and seismic forces of the local building department.
- 3) AutoCAD drafting of the structural framing and foundation plans.
- 4) AutoCAD drafting of the structural detail sheets and general notes.
- 5) Project coordination with your office.
- 6) Digitally stamped or wet-stamped copies of the structural calculations and structural plan set for permit submittal.

Please note: Our fee is based on shallow concrete footings on soils capable of supporting 1500 psf without detriment to the structure. If the soils report requires a deep foundation system with piers, we reserve the right to adjust our fee accordingly based on the requirements of the soils report.

Exclusions: Special inspections, revisions to design after initial stamped submittal, soils report, and permanently installed equipment not listed above.

**Lump Sum Fee: \$6400**

**Scope of Services: Construction Administration**

These services will include, but are not limited to, the following:

- 1) Structural engineering support during the construction phase--including consultation with you and/or the general contractor.
- 2) The structural review of fabricator's shop drawings.
- 3) Site observations including time for travel and mileage (from Whitefish, MT). Construction observation reports based on each site observation.
- 4) Meetings with you or the contractor during the construction phase.
- 5) Clarification Items to you or the general contractor.
- 6) Review and response to structural items on the Building Department's plan checklist (if any) and modifications to structural items on construction documents that must be resubmitted to satisfy the building department—if applicable.
- 7) As always, if an error or omission by us is discovered on the drawings after they have been completed, we shall correct it with revised drawings, a memo or an addendum for no additional fee.
- 8) Changes made by the end user to overall design and use of the platform.

**These services are billed on an hourly basis according to our current rate schedule**

Client Statement of Agreement

I accept the above listed Fee and Scope of Services and understand that I have hired Eclipse Engineering for my project (“Agreement”). I hereby authorize Eclipse Engineering to commence work on my project. I understand and agree that I will be billed for all additional services on an **hourly** basis according to Eclipse Engineering’s current fee schedule. I have read and understand the entire *Agreement for Professional Services*, which is located at [www.eclipse-engineering.com/aps](http://www.eclipse-engineering.com/aps), and agree to all of the terms and conditions stated therein, and I acknowledge that it is incorporated by reference in this Agreement and that I am bound by the same.

---

Signature

Date

**CITY OF COLUMBIA FALLS  
NOTICE OF PUBLIC HEARING – DECEMBER 4, 2023  
CONSIDERATION OF MUNICIPAL CODE AMENDMENT**

On Monday December 4, 2023, during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls shall conduct a public hearing for the purpose of amending Municipal Code Title 5 Business License Regulations.

The 2023 Montana Legislative Session adopted law changes that now require the City of Columbia Falls to amend the City’s Business Licensing Program into a Business Registration Program.

The reviewed Business Registration Program is not intended to require additional licensing when the state is the original issuer of a license but rather is intended to promote public health, safety, and welfare through the provisions of the Business Registration Program.

Persons may contact the City Clerk or City Manager at 406-892-4391 or 130 6<sup>th</sup> Street West, Columbia Falls, MT for more information about the hearing.

Comments regarding this matter may be made in writing addressed to the City Clerk at 130 6<sup>th</sup> Street West, Columbia Falls, MT 59912, or email: [staalandb@cityofcolumbiafalls.com](mailto:staalandb@cityofcolumbiafalls.com) or delivered in person to the City Council during the hearing.

DATED THIS 20<sup>th</sup> day of November 2023

Barb Staaland  
City Clerk

Publish: Daily Interlake Wednesday November 22, 2023, and Wednesday November 29, 2023

**CITY OF COLUMBIA FALLS  
NOTICE OF PUBLIC HEARING – DECEMBER 4, 2023  
SB 355 PROJECTS**

On Monday December 4, 2023, during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls shall conduct a public hearing for the purpose of accepting public comment on the City’s proposed Senate Bill (SB) 355 Projects.

Whereas the 2023 Montana Legislative Session adopted SB355 that established a statutory appropriation, known as the State Local Infrastructure Partnership Act, to the City of Columbia Falls in the amount of \$359,193 as well as requiring a 25% local cash match.

The MT Department of Commerce rolled out the SB 355 provisions on November 6, 2023, which include establishing a priority list of projects and conducting a public hearing to accept public comment on the proposed projects. The specific provisions of SB 355 will be reviewed during the public hearing.

Persons may contact the City Clerk or City Manager at 406-892-4391 or 130 6<sup>th</sup> Street West, Columbia Falls, MT for more information about the hearing.

Comments regarding this matter may be made in writing addressed to the City Clerk at 130 6<sup>th</sup> Street West, Columbia Falls, MT 59912, or email: [staalandb@cityofcolumbiafalls.com](mailto:staalandb@cityofcolumbiafalls.com) or delivered in person to the City Council during the hearing.

DATED THIS 20<sup>th</sup> day of November 2023

Barb Staaland  
City Clerk

Publish: Daily Interlake Wednesday November 22, 2023, and Wednesday November 29, 2023



**CITY OF COLUMBIA FALLS**  
**NOTICE OF PUBLIC HEARINGS**

Item No.8.

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, December 12, 2023, at 6:30 p.m. in the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on Tuesday, January 2, 2024, starting at 7:00 p.m. in the same location.

**Request change the zoning from CR-3 (One-Family Residential) to CB-2 (General Business) in the Columbia Falls Zoning Jurisdiction:**

The owner/applicant, Boys and Girls Club of Glacier Country, Inc., is requesting a zone change at 165 Veterans Drive in the Columbia Falls area from the current CR-3 (One-Family Residential) to a CB-2 (General Business) designation. The property has a Commercial designation in the Columbia Falls Growth Policy and will be the future home of the Boys and Girls Club in Columbia Falls. The property is described as Lot 2, of Saint Richards Subdivision in Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons may testify at the hearings or submit written comments prior to the meetings. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6<sup>th</sup> Streets West, Columbia Falls, MT 59912. For more information call Eric Mulcahy, Columbia Falls City Planner at (406) 755-6481.

DATED this 16th day of November 2023

*Susan Nicosia*

Susan Nicosia, City Manager/Planning & Zoning Administrator  
COLUMBIA FALLS CITY-COUNTY PLANNING BOARD

Publish: [Daily Interlake Sunday November 26, 2023](#)



# MEMO

Date: 11/17/23

To: City Manager Nicosia, Mayor and Council

From: City Clerk Staland

The following Board terms are fast approaching expiration. I have reached out to those whose terms expire on 12/31/23, and have enclosed their correspondence.

**City Boards**

**Board of Adjustment**

Olaf Ervin	12/31/23	City or Planning Jurisdiction Member
Barbara Riley	12/31/23	City or Planning Jurisdiction Member
Mark Johnson	12/31/23	City Member

Letters were emailed/sent out to Board Members on 11/07/23 to inquire if they wished to serve another three year term. Mr. Johnson and Ms. Riley have indicated they would like to serve another three year term. I have yet to hear from Mr. Ervin.

**Planning/Zoning Board**

Sam Kavanagh	12/31/23	City Member
Steve Duffy	12/31/23	City Member
Robert Smith	12/31/23	County Member
Russ Vukonich	12/31/23	County Member

Letters were emailed/sent out to City Members on 11/07/23 to inquire if they wished to serve another two year term. Mr. Kavanagh and Mr. Duffy indicated they would like to serve another two year term. Flathead County administers the appointments of the County Members.

**Tree Board**

Kelly King	12/31/23
Matt Bishop	12/31/23

Letters were emailed/sent out to Board Members on 11/07/23 to inquire if they wished to serve another three year term. Ms. King and Mr. Bishop indicated they would like to serve another three year term.



City of Columbia Falls  
130 6<sup>th</sup> Street West  
Columbia Falls, MT 59912

Phone: 406-892-4391  
Fax: 406-892-4413

November 7, 2023

Olaf Ervin  
136 North Fork Trail  
Columbia Falls, MT 59912

Dear Mr. Ervin,  
Your position on the Columbia Falls Area Board of Adjustment expires on 12/31/23. I am writing to ask if you wish to continue your service on the Columbia Falls Area Board of Adjustment for another three year term, through 12/31/2026.

Please let me know if you wish to continue your service by Friday, November 20, 2023. I may be reached by email at [staalandb@cityofcolumbiafalls.com](mailto:staalandb@cityofcolumbiafalls.com), telephone 892-4388 or you may return this letter indicating your wishes.

Sincerely,

Barb Staalnd  
City Clerk

I, Olaf Ervin \_\_\_\_\_ wish \_\_\_\_\_ do not wish  
to continue my service for another three year term on the Columbia Falls Area Board of Adjustment.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

B Staaland

**From:** Barb Riley <barb@purewestmt.com>  
**Sent:** Tuesday, November 7, 2023 10:06 AM  
**To:** B Staaland; barbr@meadowlakerealestate.com; Barb Riley  
**Subject:** RE: Board of Adjustment

Good morning.

I would very much like to continue my role with the Board of Adjustments.

Please let me know if you require any additional info at this time.

Thank you.

Barb Riley  
406-253-7729

Sent from my T-Mobile 5G Device

----- Original message -----

**From:** B Staaland <staalandb@cityofcolumbiainfalls.com>  
**Date:** 11/7/23 9:42 AM (GMT-07:00)  
**To:** barbr@meadowlakerealestate.com  
**Subject:** Board of Adjustment

Good Morning Barb,

Your position on the Columbia Falls Area Board of Adjustment expires on 12/31/23. I am writing to ask if you wish to continue your service on the Columbia Falls Area Board of Adjustment for another three year term, through 12/31/2026.

Please let me know if you wish to continue your service by Friday, November 20, 2023. I may be reached by email or telephone 892-4388.

I, Barb Riley \_\_\_\_\_ wish \_\_\_\_\_ do not wish  
to continue my service for another three year term on the Columbia Falls Area Board of Adjustment.

Sincerely,

*Barb Staaland*  
*City Clerk*  
*City of Columbia Falls*  
*130 6<sup>th</sup> Street West*  
*Columbia Falls, MT 59912*  
*406-892-4388*

B Staaland

**From:** Mark Johnson <mark@dobusinessinmontana.com>  
**Sent:** Tuesday, November 7, 2023 10:46 AM  
**To:** B Staaland  
**Subject:** RE: Board of Adjustment

Barb,

I, Mark Johnson wish to continue my service for another three-year term on the Columbia Falls Area Board of Adjustment.

Sincerely,

Mark L. Johnson  
Loan Officer  
Montana West Economic Development  
44 Second Avenue West  
Kalispell, MT 59901

(406) 257-7711 Ext. 1



**From:** B Staaland <staalandb@cityofcolumbiafalls.com>  
**Sent:** Tuesday, November 7, 2023 9:45 AM  
**To:** Mark Johnson <mark@dobusinessinmontana.com>  
**Subject:** Board of Adjustment

Good Morning Mark,

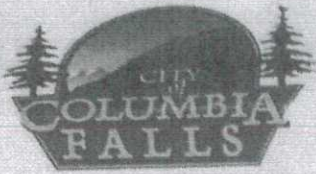
Your position on the Columbia Falls Area Board of Adjustment expires on 12/31/23. I am writing to ask if you wish to continue your service on the Columbia Falls Area Board of Adjustment for another three year term, through 12/31/2026.

Please let me know if you wish to continue your service by Friday, November 20, 2023. I may be reached by email or telephone 892-4388.

I, Mark Johnson \_\_\_\_\_ wish \_\_\_\_\_ do not wish to continue my service for another three year term on the Columbia Falls Area Board of Adjustment.

Sincerely,

*Barb Staaland*  
*City Clerk*  
*City of Columbia Falls*  
*130 6<sup>th</sup> Street West*  
*Columbia Falls, MT 59912*  
*406-892-4388*



City of Columbia Falls  
130 6<sup>th</sup> Street West  
Columbia Falls, MT 59912

Phone: 406-892-4391  
Fax: 406-892-1413

November 7, 2023

Sam Kavanagh  
PO Box 856  
Columbia Falls, MT 59912

Dear Mr. Kavanagh,

Your position on the Columbia Falls City-County Planning Board expires on 12/31/23. I am writing to ask if you wish to continue your service on the Columbia Falls City-County Planning Board for another two year term, through 12/31/2025.

Please let me know if you wish to continue your service by Friday, November 20, 2023. I may be reached by email at [staalandb@cityofcolumbiainfalls.com](mailto:staalandb@cityofcolumbiainfalls.com), telephone 892-4388 or you may return this letter indicating your wishes.

Sincerely,

Barb Staaland  
City Clerk

I, Sam Kavanagh  wish  do not wish  
to continue my service for another two year term on the Columbia Falls City-County Planning  
Board.

Signature

Date

11/15/23



City of Columbia Falls  
130 6<sup>th</sup> Street West  
Columbia Falls, MT 59912

Phone: 406-892-4391  
Fax: 406-892-4413

November 7, 2023

Steve Duffy  
1503 Eddy Court  
Columbia Falls, MT 59912

Dear Mr. Duffy,  
Your position on the Columbia Falls City-County Planning Board expires on 12/31/23. I am writing to ask if you wish to continue your service on the Columbia Falls City-County Planning Board for another two year term, through 12/31/2025.

Please let me know if you wish to continue your service by Friday, November 20, 2023. I may be reached by email at [staalandb@cityofcolumbiafalls.com](mailto:staalandb@cityofcolumbiafalls.com), telephone 892-4388 or you may return this letter indicating your wishes.

Sincerely,

Barb Staaland  
City Clerk

I, Steve Duffy Do wish \_\_\_\_\_ ~~do not wish~~ to continue my service for another two year term on the Columbia Falls City-County Planning Board.

Signature

Date 11/13/2023

B Staalnd

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**From:** kmdhamilton@yahoo.com  
**Sent:** Monday, November 13, 2023 5:37 PM  
**To:** B Staalnd  
**Subject:** Re: Tree Board

I, Kelly King wish  
to continue my service for another three year term on the Columbia Falls Tree Board.  
Thank you!  
Kelly

On Nov 7, 2023, at 9:53 AM, B Staalnd <[staalndb@cityofcolumbiafalls.com](mailto:staalndb@cityofcolumbiafalls.com)> wrote:

Kelly King \_\_\_\_\_ wish \_\_\_\_\_ do not wish  
to continue my service for another three year term on the Columbia Falls Tree Board.



B Staaland

**From:** mbishop@stoltzelumber.com  
**Sent:** Wednesday, November 8, 2023 7:19 AM  
**To:** B Staaland  
**Subject:** RE: Columbia Falls Tree Board

I, Matt Bishop wish to continue my service for another three year term on the Columbia Falls Tree Board.

Thanks!

**Matt Bishop**



**F.H. Stoltze**  
**Land & Lumber**

**Resource Forester**

600 Halfmoon rd • Columbia Falls, MT 59912

360-480-3120

406-892-7014

[mbishop@stoltzelumber.com](mailto:mbishop@stoltzelumber.com)

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**From:** B Staaland <[staalandb@cityofcolumbiafalls.com](mailto:staalandb@cityofcolumbiafalls.com)>

**Sent:** Tuesday, November 7, 2023 9:56 AM

**To:** [mbishop@stoltzelumber.com](mailto:mbishop@stoltzelumber.com)

**Subject:** Columbia Falls Tree Board

Good Morning Matt,

Your position on the Columbia Falls Tree Board expires on 12/31/23. I am writing to ask if you wish to continue your service on the Columbia Falls Tree Board for another three year term, through 12/31/2026.

Please let me know if you wish to continue your service by Friday, November 20, 2023. I may be reached by email or telephone 892-4388.

I, Matt Bishop \_\_\_\_\_ wish \_\_\_\_\_ do not wish  
to continue my service for another three year term on the Columbia Falls Tree Board.

Sincerely,

*Barb Staaland*  
*City Clerk*  
*City of Columbia Falls*  
*130 6<sup>th</sup> Street West*  
*Columbia Falls, MT 59912*  
*406-892-4388*

November 17, 2023

To: Mayor & Council

From: City Manager Nicosia

RE: New Business – SB 355 Priority List

As required by the provisions in SB 355 as presented by the program officials from the MT Department of Commerce on November 6, 2023, the City officials met and prepared the following list of priority projects meeting the requirements of SB 355:

Water:

Hydrant Replacement w/auxiliary valves – 6 hydrants w/valves - \$60,000 (includes labor, equipment, materials to replace hydrants #6, 20, 23, 84, 86 & 162).

Sewer:

Mainline repair – SM#135 between 2<sup>nd</sup> St West and 3<sup>rd</sup> St West - \$10-\$15,000

Electrical Distribution/Switch Gear Project - \$50,000

Steel Grit Bin Replacement - \$190,000

Replace 1983 Scum Pump and Controls (Basement of Clarifier) - \$100,000

Replace Meadow Lake Flow Meter - \$25,000

WWTP System Improvements Project – any available funding

Bike paths:

Veterans' Drive Bike path repair – 9<sup>th</sup> St to 11<sup>th</sup> St - \$50,000

Dam:

Cedar Creek Dam Diversion Ditch Cleaning/Maintenance - \$50,000

**Columbia Falls Police Department  
Monthly Activity Report  
October 2023**

<b>Police</b>	<b>October</b>					<b>5 Year Average</b>
	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>	
Arrests (Total)	24	23	28	44	41	32
Adult	17	21	21	30	27	23
Juvenile	7	2	7	14	14	9
Accidents Investigated	14	7	17	22	15	15
Stolen Property (Value)	7726	2171	32572	21388	2514	13274
Stolen Property (Recovered)	854	290	1050	20400	0	4519
Criminal Mischief (Incidents)	5	2	3	2	4	3
Damage Amount	0	350	1400	100	500	470
Misdemeanor Citations Issued	176	94	96	94	120	116
Traffic Offenses	163	84	89	88	104	106
Cell Phone Violations	5	2	2	4	4	3
DUI Offenses	11	1	2	5	8	5
Drug Offenses	2	4	6	1	4	3
Traffic Stops	295	162	182	178	197	203
Court Fines and Forfeitures	25874	13815	21639	16065	14363	18351
Miles Patrolled	6995	6102	8212	7597	9533	7688
911 Phone Calls	168	120	119	149	79	127
Incident Reports	914	838	886	828	881	869
Domestic Abuse/Assault	35	39	34	31	30	34
Felony Investigations	10	5	11	10	10	9
Buisness Checks	102	59	64	55	56	67
Welfare Checks	19	7	10	14	10	12
Citizen Assist	77	51	45	41	67	56
Agency Assist	44	48	26	25	46	38