



**ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912**

**PHONE (406) 892-4391
FAX (406) 892-4413**

**CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, SEPTEMBER 18, 2023
COUNCIL CHAMBERS CITY HALL**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Robinson, Shepard)

Contact City Clerk Barb Staland by 6:00 PM the day of the meeting to obtain virtual meeting information by emailing staalandb@cityofcolumbiafalls.com or calling (406) 892-4391

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

PLEDGE OF ALLEGIANCE

CONSENT AGENDA:

1. Approval of Claims - September 18, 2023 - \$400,465.36
2. Approval of Special Payroll Claims - September 5, 2023 - \$27,100.71
3. Approval of Payroll Claims, September 15, 2023 - \$160,332.58
4. Approval of Regular City Council Meeting Minutes - September 5, 2023
5. Approval of Space Usage Agreement, Flathead County and City - 911 Communications Facility and Authorize City Manager's Signature

PUBLIC PRESENTATION/DISCUSSION - MT DEPT OF TRANSPORTATION

6. MT DEPT OF TRANSPORTATION OFFICIALS WILL BE ON HAND TO DISCUSS ITEMS OF INTEREST WITH THE COLUMBIA FALLS CITY COUNCIL

VISITORS/PUBLIC COMMENT (Items not on agenda)

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

7. Notice of Public Hearing - Rocky Top Cabins, A Two-Lot Subdivision - October 16, 2023:

The Columbia Falls City-County Planning Board held a public hearing for the following item at their regular meeting on Tuesday, September 12, 2023, at 6:30 p.m. in the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on October 16, 2023, starting at 7:00 p.m. in the same location.

Rocky Top Cabins Subdivision – A Two Lot Subdivision: A request by Herbert Enterprises LLC to create a two-lot subdivision. The property is 8.11 acres in size and the property is zoned CR-1 which allows a minimum lot size of one acre. The property is located at 269 Rocky Lane, Columbia Falls, and is described as Assessor's Tract 1 (Parcel A of COS 21669) located in Section 7, Township 30 North, Range 20 West, P.M.M., Flathead County.

NEW BUSINESS:

8. Approval of LWCF Pre-Application - Fenholt Park Skatepark and Bathroom

9. Capital Outlay Review and Approval - Fire Department

Fire Chief Weeks and City Manager Nicosia will present the Capital Outlay Needs for the Fire Department, 5-year, 20-year and future.

This is the first in the series of Capital Outlay Review for the City Council.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

CITY ATTORNEY REPORT

MISCELLANEOUS

10. August 2023 Police Activity Report

11. Correspondence

ADJOURN

Next Scheduled Meetings:

City Council – Regular Meeting, **Monday, October 2, 2023**– 7:00 PM

Planning Board – TBD - No meeting in October

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14:11:15

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Claim Approval List
For the Accounting Period: 9/23

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
44912		1700 BRECK LAW OFFICE, PC	389.50						
	091223	08/31/23 LGL- CIVIL CLAIM ADDL FEES	389.50			1000 411100	351		101000
44960		1700 BRECK LAW OFFICE, PC	7,468.62						
	OCTOBER 2023								
	090723	09/07/23 LGL-FEES FOR OCT 2023	1,830.17			1000 411100	350		101000
	090723	09/07/23 CITY COURT-FEES FOR OCT 2023	3,730.44			1000 410365	350		101000
	090723	09/07/23 WTR-FEES FOR OCT 2023	601.38			5210 430500	350		101000
	090723	09/07/23 SWR-FEES FOR OCT 2023	601.38			5310 430600	350		101000
	090723	09/07/23 PLG/ZONING-FEES FOR OCT 2023	300.69			1000 411000	350		101000
	090723	09/07/23 PD-FEES FOR OCT 2023	121.55			1000 420100	399		101000
	090723	09/07/23 WTR-FEES FOR OCT 2023	27.01			5210 430500	357		101000
	090723	09/07/23 SWR-FEES FOR OCT 2023	39.94			5310 430600	357		101000
	090723	09/07/23 STRS-FEES FOR OCT 2023	54.02			2500 430200	399		101000
	090723	09/07/23 LGL-ADD'L FEES FOR OCT 2023	162.04			1000 411100	350		101000
		Total for Vendor:	7,858.12						
44925		1260 CARQUEST AUTO PARTS	56.95						
	39894	08/30/23 PRKS- CONV OIL 10W30	50.02			1000 460400	231		101000
	39924	08/30/23 PRKS- LUBE	6.93			1000 460400	231		101000
		Total for Vendor:	56.95						
44954	E	2852 CHARTER COMMUNICATIONS	295.93						
	090123	09/01/23 PD-INTERNET 09/01/23-09/30/23/	157.97			1000 420100	345		101000
	090623	09/01/23 SWR-INTERNET 09/01/23-09/30/23	137.96			5310 430600	345		101000
		Total for Vendor:	295.93						
44957		1145 CITY OF WHITEFISH BUILDING	19,607.90						
		Permits issued for august 2023							
	091423	09/14/23 BUILDING PERMITS 8/23	17,265.95			2394 420500	398		101000
	091423	09/14/23 ELECTRICAL PERMITS 8/23	279.50			2394 420500	398		101000
	091423	09/14/23 MECHANICAL PERMITS 8/23	1,899.95			2394 420500	398		101000
	091423	09/14/23 PLUMBING PERMITS 8/23	162.50			2394 420500	398		101000
		Total for Vendor:	19,607.90						

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		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
44959		1797 DEPARTMENT OF ADMINISTRATION	44.80							
		SITSD51984 09/14/23 PD-ITSD/EMAIL 8/1-8/31/23	44.80			1000 420100	355		101000	
		Total for Vendor:	44.80							
44943		999999 EK PLUMBING	130.00							
		091123 08/31/23 PLUMBING PERMIT REFUND/OVERPAY	130.00			2394 323012			101000	
		Total for Vendor:	130.00							
44950		438 FERGUSON WATERWORKS	12,680.32							
		0866369 09/05/23 WTR- PVC BLUE PIPE	457.80			5210 430500	240		101000	
		0866017 08/30/23 WTR- M520M PIT	947.50			5210 430500	230		101000	
		0864154 08/28/23 SWR- M2000 CIRCUIT BOARD	1,186.09			5310 430600	240		101000	
		0865305 08/28/23 WTR- 1'0 HYD EXT	919.24			5210 430500	240		101000	
		0862949 09/01/23 WTR- 2 OMNI+ C2	3,659.40			5210 430500	230		101000	
		0865612 09/01/23 WTR- LF 2 BRZ	1,302.36			5210 430500	230		101000	
		0866162 09/01/23 STRTS- DRAINAGE FOR 11TH ST	1,178.80			2500 430200	240		101000	
		0866224 08/31/23 WTR- BETH RD MAIN REPAIR	1,337.70			5210 430500	240		101000	
		0861795 09/07/23 WTR- 5-1/4 REP KIT W/BRASS	237.10			5210 430500	240		101000	
		0865620 09/07/23 WTR - REPLACEMENT BACKFLOWS/RE	1,413.29			5210 430500	240		101000	
		0859529 07/14/23 WTR- HYDRANT PARTS	41.04			5210 430500	240		101000	
		Total for Vendor:	12,680.32							
44958	E	2961 FIRST BANKCARD-ELECTRONIC PYMT	4,714.74							
		3805807 07/17/23 PD-100PK 4GB FLASH DRIVE	197.59			1000 420100	210		101000	
		6168243 07/25/23 POOL-PSQII QTY 3	237.00			1000 460445	220		101000	
		059381 07/27/23 POOL-UMBRELLAS X2	119.97			1000 460445	212		101000	
		060789 08/01/23 POOL-CLEANING SUPPLIES	141.93			1000 460445	220		101000	
		2017031 07/24/23 POOL-DIAL HOSE SPRAYER	38.02			1000 460445	220		101000	
		083068 07/29/23 PRKS-NEW PRKS TRCK FUEL	84.71			1000 460400	231		101000	
		3049030 07/25/23 POOL-TP/COLORXWIPES/GLOVES	365.87			1000 460445	220		101000	
		75117-1 07/31/23 PD-HALL'S VEST	790.95			1000 420100	226		101000	
		3954606 07/26/23 STRS-PLOTTER INK CART	50.66			2500 430200	220		101000	
		3954606 07/26/23 SWR-PLOTTER INK CART	50.67			5310 430600	210		101000	
		3954606 07/26/23 WTR-PLOTTER INK CART	50.67			5210 430500	210		101000	
		7214618 07/27/23 CRT-OFFICE MAT/WALL CAL	108.11			1000 410360	210		101000	
		091423 08/02/23 PD-HEALTH TEST	176.00			1000 420100	399		101000	

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	358717	08/03/23 FD-UNIFORM PANTS	279.85			1000 420400	226		101000
	8721002	08/01/23 EMS-FINGERTRIP PULSE OXIMETER	29.54			1000 420730	220		101000
	062641	08/08/23 STRTS-MAILBOX POST	59.99			2500 430200	240		101000
	9706632	08/10/23 FD-MOUNT FOR TABLETS/CASES	167.96			1000 420400	210		101000
	5117816	08/15/23 COURT-BLACK CHAIN PEN	10.49			1000 410360	210		101000
	101104	08/17/23 PD-POLICE TRUCK #23	94.07			1000 420100	231		101000
	6152251	08/15/23 COURT-FILE FOLDERS/JUMP DRIVE	78.96			1000 410360	210		101000
	001131	08/16/23 PD-FUEL	95.76			1000 420100	231		101000
	149113	08/18/23 PD-TRAINING LODGING STUFFLEBE	706.60			1000 420100	380		101000
	003969	08/19/23 PD-CF9 FUEL	77.70			1000 420100	231		101000
	043241	08/20/23 PD-CF10 FUEL	51.55			1000 420100	231		101000
	180746	08/20/23 PD-CF08 FUEL	39.40			1000 420100	231		101000
	2645806	08/18/23 PD-FLASH DRIVES4GB/BATTERIES	225.87			1000 420100	210		101000
	P2900169	08/22/23 PRKS-BLADE	103.56			1000 460400	240		101000
	091423	08/16/23 SWR-WWTP ADOBE SUBSCRIPTION	19.99			5310 430600	355		101000
	006537	08/22/23 PD-CF07 FUEL	43.64			1000 420100	231		101000
	007167	08/22/23 PD-CF5 FUEL	21.80			1000 420100	231		101000
	002377	08/17/23 PD-FUEL	95.65			1000 420100	231		101000
	7059403	07/26/23 WTR-PLOTTER PAPER	13.95			5210 430500	220		101000
	7059403	07/26/23 SWR-PLOTTER PAPER	13.95			5310 430600	220		101000
	7059403	07/26/23 STRS-PLOTTER PAPER	13.97			2500 430200	220		101000
	091423	08/04/23 AMAZON WEB SERVICES	123.33			1000 410580	355		101000
	S0156792	07/31/23 POOL-UNIFORM CREDIT	-64.99			1000 460445	226		101000
		Total for Vendor:	4,714.74						
44934		3104 FIRST CALL COMPUTER SOLUTIONS,	49.80						
	90538	08/31/23 MONTHLY MICROSOFT NCE SUBSCRIP	49.80			1000 410580	355		101000
		Total for Vendor:	49.80						
44927		1892 FLATHEAD COUNTY	150.00						
	6131	08/30/23 OWNER LIST- OWNER MALDONADO	75.00			1000 411000	390		101000
	6132	08/30/23 OWNER LIST- JL JAMMERS 661 LLC	75.00			1000 411000	390		101000
		Total for Vendor:	150.00						

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44922		663 FLATHEAD COUNTY SOLID WASTE	3,002.54						
		SLUDGE HAULING 08/01/23-08/31/23							
	11295	08/31/23 SWR-SLUDGE HAUL 8/1-8/31/23	2,996.95			5310 430600	395		101000
	11295	08/31/23 PRKS- MIXED WASTE	5.59			1000 460400	399		101000
		Total for Vendor:	3,002.54						
44914		24 FLATHEAD COUNTY TREASURER	1,196.00						
	090723	09/05/23 CRT-TECH SUR 8/23	529.00			1000 212201			101000
	090723	09/05/23 CRT-LEA/CRIM CONV SURCHRG 8/23	667.00			1000 212201			101000
		Total for Vendor:	1,196.00						
44935		21 FLATHEAD ELECTRIC COOP INC	17,996.02						
		07/25/23-08/25/23							
		08/31/23 FAC-07/25/23-08/25/23	428.48			1000 411200	341		101000
		08/31/23 PD-07/25/23-08/25/23	37.08			1000 420100	341		101000
		08/31/23 FD-07/25/23-08/25/23	369.86			1000 420400	341		101000
		08/31/23 PRKS-07/25/23-08/25/23	588.22			1000 460400	341		101000
		08/31/23 POOL-07/25/23-08/25/23	402.67			1000 460445	341		101000
		08/31/23 LIGHTING-07/25/23-08/25/23	2,536.31			2400 430200	341		101000
		08/31/23 STRS- 07/25/23-08/25/23	120.76			2500 430200	341		101000
		08/31/23 WTR- 07/25/23-08/25/23	7,272.75			5210 430500	341		101000
		08/31/23 SWR-07/25/23-08/25/23	6,239.89			5310 430600	341		101000
		Total for Vendor:	17,996.02						
44937		2814 FLATHEAD PEST SOLUTIONS	58.00						
	P15352	09/07/23 PRKS- BI-MONTHLY EXTERIOR BARR	29.00			1000 460400	399		101000
	P14799	07/11/23 PRKS- MONTHLY EXTERIOR BARRIER	29.00			1000 460400	399		101000
		Total for Vendor:	58.00						
44916		3019 FLATHEAD PUBLISHING GROUP	998.00						
	090723	08/31/23 WTR-PW OPERATOR JOB AD	998.00			5210 430500	390		101000
		Total for Vendor:	998.00						

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44942		2806 HANSON'S HARDWARE	352.77						
	607181	08/25/23 PRKS- SM ENGINE FUEL	53.98			1000 460400	231		101000
	607257	08/30/23 PRKS- TOOL BOX	22.99			1000 460400	220		101000
	607236	08/29/23 PRKS- SAFETY GLASSES	13.48			1000 460400	220		101000
	607298	09/01/23 PRKS- VALVE BOX COVER	63.99			1000 460400	220		101000
	607344	09/05/23 WTR- CONCRETE MIX	64.90			5210 430500	240		101000
	607362	09/07/23 PRKS- BLUE NITR GLOVES	33.98			1000 460400	224		101000
	607349	09/11/23 PRKS- TIE DOWNS	15.99			1000 460400	220		101000
	607370	09/08/23 PRKS- PICK UP TOOL	22.99			1000 460400	220		101000
	606894	08/02/23 PRKS- STRAIGHT COUPLING	9.99			1000 460400	240		101000
	607147	08/22/23 PRKS- LOCK WIRE STRIPPER	16.49			1000 460400	220		101000
	607139	08/22/23 PRKS- 2TON JACK STAND	33.99			1000 460400	220		101000
		Total for Vendor:	352.77						
44936		1659 HIGH COUNTRY LINEN SUPPLY	298.11						
	0563417	09/11/23 FAC-CITY HALL, POLC, CRT, FIN	261.54			1000 411200	224		101000
	0563418	09/11/23 FAC-FIRE HALL	36.57			1000 411200	224		101000
		Total for Vendor:	298.11						
44940		2791 IDEXX DISTRIBUTION, INC.	773.80						
	3135849563	08/29/23 SWR-GAMMA IRRAD COLILERT 2	773.80			5310 430600	222		101000
		Total for Vendor:	773.80						
44952		2849 J2 BUSINESS PRODUCTS	1,252.10						
	1316420-0	08/28/23 FIN-HP TONER	132.92			1000 410500	210		101000
	1317470-1	09/06/23 PD-TONER	68.06			1000 420100	210		101000
	1317470-0	09/01/23 PD-TONER PACK	198.23			1000 420100	210		101000
	1317765-0	08/31/23 FAC-TISS/TOWEL/CLNR/URINAL	526.45			1000 411200	220		101000
	1301860-0	07/06/23 PRKS-SPARCLING ACID CLNR	59.28			1000 460400	224		101000
	1299817-1	07/07/23 PD-TONER PACK	267.16			1000 420100	210		101000
44953		2849 J2 BUSINESS PRODUCTS	117.36						
	1289382	05/18/23 PRKS- TISSUE/BATH TISSUE 2PLY	117.36			1000 460400	220		101000
		Total for Vendor:	1,369.46						

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44946		2991 JOHNSON CONTROLS FIRE PROTECTION	221.24								
	23731858	09/01/23 FD-ANNUAL SPRINKLER TEST/INS	221.24			1000		420400	366		101000
		Total for Vendor:	221.24								
44947		3140 KUBWATER RESOURCES, INC	6,626.77								
	11998	09/08/23 SWR-DEWATERING POLY	6,626.77			5310		430600	221		101000
		Total for Vendor:	6,626.77								
44917		1690 LASALLE SAND & GRAVEL CORP	65.20								
	172557	08/23/23 STRTS- 3/4 CRUSH MINUS MC22	65.20			2500		430200	452		101000
		Total for Vendor:	65.20								
44924		3153 LEXIPOL, LLC	1,972.45								
		CONTRACT TERM 10/1/23-9/30/24									
	INVAPRA118	09/01/23 FD-FIRE/EMS LEARNING PLATF	1,972.45			1000		420400	380		101000
		Total for Vendor:	1,972.45								
44956		262 LHC, INC.	268,499.38								
		PAY APP 1 08/31/23 STRS-BETH & MARTHA ROAD REC	135,072.09*			2821		430200	930		101000
		PAY APP 1 08/31/23 STRS-BETH & MARTHA ROAD REC	136,139.40			4040		430200	950		101000
		PAY APP 1 08/31/23 1% STATE W/HOLDING	-2,712.11			4040		430200	950		101000
		Total for Vendor:	268,499.38								
44923		631 MONTANA DEPT. OF ENVIRONMENTAL	140.00								
	090823	09/08/23 WTR- OPERATOR CERT - KIMMET A	140.00			5210		430500	380		101000
		Total for Vendor:	140.00								
44913		272 MONTANA DEPT. OF JUSTICE	1,966.80								
		08/25/23 CRIM. JUSTICE INF NETWORK SERV	1,966.80			1000		420100	363		101000
		Total for Vendor:	1,966.80								
44955		707 MONTANA DEPT. OF REVENUE	2,712.11								
		BETH AND MATHA ROAD RECONSTRUCTION PROJECT PAY APP #1									
		PAY APP 1 08/31/23 STRS-LHC INC. 1% W/HOLDING	2,712.11			4040		430200	950		101000
		Total for Vendor:	2,712.11								

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44944		43 MONTANA ENVIRONMENTAL LABORATORY	515.00							
		STATEMENT ENDING 08/31/23								
	2307710	08/03/23 WTR-COLIFORM 5EA	145.00			5210	430500	394		101000
	2307631	08/08/23 SWR-AMMONIA/HEM/TKN	91.00			5310	430600	394		101000
	2308321	08/22/23 SWR-NITRATE+NITRITE, TKN	66.00			5310	430600	394		101000
	2307632	08/04/23 SWR-DISOLVED ALUMINUM	15.00			5310	430600	394		101000
	2308630	08/30/23 SWR-NITRATE+NITRITE, TKN	66.00			5310	430600	394		101000
	2308030	08/30/23 SWR-NITRATE+NITRITE, TKN	66.00			5310	430600	394		101000
	2307361	08/01/23 SWR-NITRATE=NITRATE,TKN	66.00			5310	430600	394		101000
		Total for Vendor:	515.00							
44951		722 MORRISON-MAIERLE, INC.	30,898.18							
		12TH AVE IMPROVEMENTS, BUSINESS DISTRICT SIDE WALKS AND PARKING IMPROVEMENTS.								
		SEVERAL ON CALL SERVICES								
	000231755	09/11/23 12TH AVE W IMPROVEMENTS	758.63			2959	470300	930		101000
	000231753	09/11/23 BIZ DISTRICT PARKNG & SIDEW	3,913.00			2310	470300	931		101000
	000231756	09/11/23 WTR-ON CALL SRVS-RUIS HOTEL	318.00			5210	430500	354		101000
	000231756	09/11/23 SWR-ON CALL SRVS-RUIS HOTEL	318.00			5310	430600	354		101000
	000231756	09/11/23 WTR-ON CALL SRVS-CEDAR PALA	397.50			5210	430500	354		101000
	000231756	09/11/23 SWR-ON CALL SRVS-CEDAR PALA	397.50			5310	430600	354		101000
	000231751	09/11/23 OVERLAY & RECONSTRUCT PROJE	24,795.55			4040	430200	950		101000
		Total for Vendor:	30,898.18							
44921		1247 MURDOCH'S RANCH & HOME	1,811.96							
	090823	08/30/23 PRKS- JACKETS/BIBS	211.98			1000	460400	226		101000
	091123	08/30/23 STRTS- HONDA TRASH PUMP	799.99			2500	430200	212		101000
	091123	08/30/23 WTR- HONDA TRASH PUMP	799.99			5210	430500	212		101000
		Total for Vendor:	1,811.96							
44929		520 NORCO, INC.	12.71							
	38591235	08/31/23 STRS-CYLNRD RENT AUGUST	12.71			2500	430200	220		101000
		Total for Vendor:	12.71							

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CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 9/23

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
44939		2168 NORTH CENTRAL LABORATORIES	560.14						
	492199	08/31/23 SWR - BOD STANDARD/FIBER FILTE	560.14			5310 430600	222		101000
		Total for Vendor:	560.14						
44926		2002 NORTHWEST PARTS & EQUIPMENT &	981.84						
	C327884	08/30/23 STRTS - CAMLOK/CLAMPS/TIGERFL	245.98			2500 430200	220		101000
	C327884	08/30/23 WTR- CAMLOK/CLAMPS/TIGERFLEX	245.98			5210 430500	220		101000
	C328116	09/06/23 WTR- HOSES FOR COMPACTOR	163.30			5210 430500	240		101000
	C328116	09/06/23 SWR- HOSES FOR COMPACTOR	163.30			5310 430600	240		101000
	C328116	09/06/23 STRTS- HOSES FOR COMPACTOR	163.28			2500 430200	240		101000
		Total for Vendor:	981.84						
44932		1437 NORTHWESTERN ENERGY	1,487.71						
		NATURAL GAS SERVICE 07/25/23-08/23/23							
	090823	08/28/23 FAC-7/25/23-8/23/23	49.17			1000 411200	344		101000
	090823	08/28/23 PD-7/25/23-8/23/23	16.35			1000 420100	344		101000
	090823	08/28/23 FD-7/25/23-8/23/23	30.22			1000 420400	344		101000
	090823	08/28/23 POOL-7/25/23-8/23/23	1,255.53			1000 460445	344		101000
	090823	08/28/23 STRS-7/25/23-8/23/23	24.45			2500 430200	344		101000
	090823	08/28/23 WTR-7/25/23-8/23/23	8.19			5210 430500	344		101000
	090823	08/28/23 SWR-7/25/23-8/23-23	103.80			5310 430600	344		101000
		Total for Vendor:	1,487.71						
44938		2816 O'REILLY AUTO PARTS	81.35						
	446411	08/30/23 STRTS- TIRE VALVE	2.40			2500 430200	232		101000
	446368	08/30/23 STRTS- 5QT MOTOR OIL	31.99			2500 430200	231		101000
	447483	09/07/23 WTR- WRENCH/SOCKETS	46.96			5210 430500	220		101000
		Total for Vendor:	81.35						
44933		2727 OVIVO USA, LLC	87.36						
	8485981	08/28/23 SWR-NEOPRENE WIPERS	87.36			5310 430600	240		101000
		Total for Vendor:	87.36						

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CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 9/23

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
44948		1495 PLATT ELECTRIC SUPPLY	305.76						
	4I68887	08/30/23 SWR-FUSE QTY 10 15AMP	305.76			5310 430600	240		101000
		Total for Vendor:	305.76						
44920		3193 POMP'S TIRE SERVICE INC	56.29						
	2090004105	09/01/23 PRKS- ARTS FLAT TIRE	56.29			1000 460400	361		101000
		Total for Vendor:	56.29						
44918		2769 RESPONSE EQUIPMENT SPECIALISTS,	2,113.38						
	5879	08/31/23 PD-2020 DURANGO AC RPR OIL CHA	1,719.19			1000 420100	361		101000
	5893	09/08/23 PD- OIL CHANGE 2020 RAM	394.19			1000 420100	361		101000
		Total for Vendor:	2,113.38						
44911		2699 THE MAIL ROOM, INC	134.59						
	INVOICE #D116758								
	D116758	08/28/23 PD-MAIL SRVS 8/14/23-8/25/23	7.21			1000 420100	310		101000
	D116758	08/28/23 FIN-MAIL SRVS 8/14/23-8/25/23	19.38			1000 410500	310		101000
	D116758	08/28/23 WTR-MAIL SRVS 8/14/23-8/25/23	13.02			5210 430500	310		101000
	D116758	08/28/23 SWR-MAIL SRVS 8/14/23-8/25/23	13.02			5310 430600	310		101000
	D116758	08/28/23 CRT-MAIL SRVS 8/14/23-8/25/23	74.54			1000 410360	310		101000
	D116758	08/28/23 PLN-MAIL SRVS 8/14/23-8/25/23	7.42			1000 411000	310		101000
		Total for Vendor:	134.59						
44928		1623 THE UPS STORE #4515	19.46						
	23-7125/71	09/05/23 PD-EVIDENCE SHIPPING	6.99			1000 420100	310		101000
	165945	08/29/23 SWR- SHIPPING	12.47			5310 430600	310		101000
		Total for Vendor:	19.46						
44919		3016 TRANSUNION RISK AND ALTERNATIVE	130.00						
	202308-1	09/01/23 PD-8/1-8/31/23	130.00			1000 420100	335		101000
		Total for Vendor:	130.00						
44945		3200 USABBLUEBOOK	446.72						
	00119320	08/29/23 SWR-TNT+AMMONIA TEST	446.72			5310 430600	222		101000
		Total for Vendor:	446.72						

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CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 9/23

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
44941		3063 UTILITIES UNDERGROUND LOCATION	94.20						
		MONTH OF SERVICE AUGUST							
		60 TOTAL							
		3085070 08/31/23 WTR-AUGUST 2023 UDIGS	31.40			5210 430500	318		101000
		3085070 08/31/23 SWR-AUGUST 2023 UDIGS	31.40			5310 430600	318		101000
		3085070 08/31/23 STRS-AUGUST 2023 UDIGS	31.40			2500 430200	318		101000
		Total for Vendor:	94.20						
44915		1134 VICTIM-WITNESS ADVOCATE PROGRAM	168.68						
		090723 09/05/23 CRTS-AUGUST 23	168.68			2917 410360	356		101000
		Total for Vendor:	168.68						
44931		84 WESTERN BUILDING CENTER	517.85						
		4I432888 08/29/23 PRKS- SPRINKLER	19.99			1000 460400	240		101000
		4I440615 09/01/23 FD- WTR SOFTNER/FASTNERS	37.25			1000 420400	220		101000
		4I446035 09/06/23 WTR- UDIG SUPPLIES SPRY PAIN	12.27			5210 430500	220		101000
		4I446035 09/06/23 SWR- UDIG SUPPLIES SPRY PAIN	12.27			5310 430600	220		101000
		4I444803 09/05/23 WTR- CONCRETE FOR BETH	27.58			5210 430500	240		101000
		4I449543 09/07/23 STRTS- WRENCH/TORQUE IMPACT	370.00			2500 430200	212		101000
		4I443375 09/05/23 STRTS- SCRUB BRUSH/ SDS PLUS	38.49			2500 430200	240		101000
		Total for Vendor:	517.85						
44949	E	2733 WEX Fleet Universal	6,204.97						
		STATEMENT ENDING 08/31/23							
		91594182 08/31/23 PD- AUGUST FUEL	2,435.03			1000 420100	231		101000
		91594182 08/31/23 FIRE-AUGUST FUEL	1,229.66			1000 420400	231		101000
		91594182 08/31/23 PRKS-AUGUST FUEL	495.28			1000 460400	231		101000
		91594182 08/31/23 WTR-AUGUST FUEL	396.43			5210 430500	231		101000
		91594182 08/31/23 SWR-AUGUST FUEL	1,111.45			5310 430600	231		101000
		91594182 08/31/23 STRS-AUGUST FUEL	524.62			2500 430200	231		101000
		91594182 08/31/20 FAC- AUGUST FUEL	12.50			1000 411200	231		101000
		Total for Vendor:	6,204.97						
		# of Claims 49	Total: 400,465.36			# of Vendors 44			
		Total Electronic Claims	11,215.64						
		Total Non-Electronic Claims	389249.72						

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CITY OF COLUMBIA FALLS
Fund Summary for Claims
For the Accounting Period: 9/23

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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	\$28,844.80
2310 TAX INCREMENT DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$3,913.00
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	\$19,737.90
2400 SPECIAL LIGHTING DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$2,536.31
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$3,788.71
2821 Special Road/Street Allocation Program	
101000 CASH/CASH EQUIVALENTS	\$135,072.09
2917 CRIME VICTIMS ASSISTANCE FUND	
101000 CASH/CASH EQUIVALENTS	\$168.68
2959 EDA	
101000 CASH/CASH EQUIVALENTS	\$758.63
4040 CAPITAL PROJECTS FUND - Street	
101000 CASH/CASH EQUIVALENTS	\$160,934.95
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$22,089.71
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$22,620.58
Total:	\$400,465.36

09/15/23
14:11:15

CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 9 / 23

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Report ID: AP100A

Council Meeting Date: 09/18/2023

Claims Submitted to Council: \$ 400,465.36

Claims Denied/Withheld by Council Finance Committee: \$ _____ Claim #'s: _____

Prepared By: Shawn Bates, Finance Director

Shawn Bates

Approved by Susan M. Nicosia, City Manager

Susan Nicosia

City Council to Approve by motion on consent agenda

The following claims are significant:

LHC Inc. - \$271,211.49 Martha and Beth Rd reconstruction project, pay app #1. (Fund 2821 & 4040)
Morrison-Maierle Inc - \$30,898.18 12th Ave W improvements, on-call services, biz district and overlay project. (Fund 2959, 2310, 5210, 5310 & 4040)

The remaining claims are routine. Please let me know if you have any questions.
Shawn

09/01/23
17:19:19

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 09/05/23 to 09/05/23

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Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
COMP HOURS (Comp Time Used)	6.75		266.15
REG HOURS (Regular Time)	32.00		1,261.76
TRMV HOURS (Termination Vacation Pay)	130.11		5,130.24
GROSS PAY	6,658.15	0.00	
NET PAY	4,402.93	0.00	
FIT	862.88	0.00	
MEDICARE	96.54	96.54	
P.E.R.S.	525.99	603.89	
SIT	357.00	0.00	
SOCIAL SECURITY	412.81	412.81	
UNEMPL. INSUR.	0.00	29.96	
VEBA	0.00	20,459.20	
WORKERS' COMP	0.00	345.03	
PARKSIDE CR U	4,402.93	0.00	
FIT/SIT BASE	6,132.16	0.00	
MEDICARE BASE	6,658.15	0.00	
PERS BASE	6,658.15	0.00	
SOC SEC BASE	6,658.15	0.00	
UN BASE	6,658.15	0.00	
WC BASE	6,658.15	0.00	

Retirement pay
9-5-23
\$ 27,100.71
Paul Stalard

Total 21,947.43
Total Payroll Expense (Gross Pay + Employer Contributions): 28,605.58

Check Summary

Payroll Checks Prev. Out.	\$5,172.98
Payroll Checks Issued	\$20,459.20
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$25,632.18
Electronic Checks	\$6,641.51

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security 825.62		825.62		212260
Medicare 193.08		193.08		212260
P.E.R.S. 1129.88	1129.88		2259.76	212270
Unempl. Insur. 29.96	2318.08		2348.04	212210
Workers' Comp 345.03	15316.62		15661.65	212220
FIT 862.88		862.88		212260
SIT 357.00		357.00		212260
Teamsters dues 0.00	343.00		343.00	212310
AFLAC-POSTTAX 0.00	111.67		111.67	212230
HEALTHINS/PRE 0.00	25767.97		25767.97	212400
VEBA 20459.20		20459.20		212286
FLEX ALLEGIANCE 0.00				212285

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11:22:06

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 09/15/23 to 09/15/23

Page: 1 of 3
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Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	19.50		
HOL HOURS (Holiday Pay)	291.20		8,756.58
HOLC HOURS (Holiday Worked @ 2.5x)	8.00		276.12
J003 HOURS (PD HOL WK)	12.00		472.68
J008 HOURS (PD HOL WK OT)	36.00		1,734.48
OTHE HOURS (Other Time Used)	111.25		3,889.97
OVER HOURS (Overtime)	38.00		1,510.99
OVTD HOURS (STEP overtime)	7.50		326.14
REG HOURS (Regular Time)	2,323.25		69,969.97
SFTO HOURS (Shift Sup/FTO - \$1.5/hour)	36.00		54.00
SHFN HOURS (Shift B)	390.00		780.00
SHFQ HOURS (OVT B)	6.25		18.75
SHFU HOURS (Hol wk B)	24.00		120.00
SICK HOURS (Sick Time)	13.25		285.66
VACA HOURS (Vacation Time Used)	113.50		3,065.94
VOLN HOURS (Not in use)	25.00		1,250.00
GROSS PAY	91,261.28	0.00	
NET PAY	63,038.14	0.00	
NET PAY (CHECKS)	330.80		
NET PAY (DIRECT DEPOSIT)	62,707.34		
AFLAC-POSTTAX	86.97	0.00	
AFLAC-PRETAX	180.51	0.00	
CHILD SUPPORT P	206.76	0.00	
CITY OF COLUMBI	20.00	0.00	
FIT	7,295.08	0.00	
FLEX ALLEGIANCE	924.22	30.00	
FOP	315.00	0.00	
HEALTHINS/PRE	2,549.39	22,371.08	
MEDICARE	1,304.49	1,304.49	
MT ST FIRE ASSO	99.13	0.00	
NATIONWIDE/CITY	0.00	2,356.65	
NATIONWIDE/EMP	238.33	0.00	
P.E.R.S.	3,953.72	4,539.26	
PERS/FURS	1,060.58	1,423.37	
PERS/POLICE	2,366.34	3,788.79	
SIT	4,062.00	0.00	
SOCIAL SECURITY	3,125.07	3,125.07	
TEAMSTERS DUES	292.50	0.00	
UNEMPL. INSUR.	0.00	403.46	
UNUM LIFE INS.	143.05	0.00	
WORKERS' COMP	0.00	2,701.03	
CHARLES SCHWAB	1,647.80	0.00	
FIRST INTERSTAT	1,058.37	0.00	
FREEDOM BANK	4,460.95	0.00	
GLACIER BANK KA	6,406.77	0.00	
GLACIER BANK/CF	17,444.39	0.00	
GLACIER BANK/WF	1,699.20	0.00	
NAVY FEDERAL CR	1,945.80	0.00	

Sept 15, 2023
Payroll
\$160,332.58
Beno Stealand

09/15/23
11:22:06

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 09/15/23 to 09/15/23

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PARKSIDE CR U	7,695.50	0.00
STRIDE BANK	1,099.49	0.00
THREE RIVERS	1,224.39	0.00
USAA FEDERAL	1,338.27	0.00
USBANK.	2,951.66	0.00
WELLS FARGO	2,215.61	0.00
WELLS FARGO, TX	1,871.85	0.00
WFISH CR UNION	9,647.29	0.00
FIT/SIT BASE	79,988.19	0.00
MEDICARE BASE	89,963.81	0.00
PERS BASE	86,251.92	0.00
SOC SEC BASE	50,404.22	0.00
UN BASE	89,661.28	0.00
WC BASE	91,163.17	0.00

Total 42,043.20
Total Payroll Expense (Gross Pay + Employer Contributions): 133,304.48
*** PAYROLL REGISTER + VOLUNTEER PAYROLL REGISTER = PAYROLL SUMMARY ***

Check Summary

Payroll Checks Prev. Out.	\$25,632.18
Payroll Checks Issued	\$57,877.88
Payroll Checks Redeemed	\$21,716.12
Payroll Checks Outstanding	\$61,793.94
Electronic Checks	\$102,454.70

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security 6250.14		6250.14		212260
Medicare 2608.98		2608.98		212260
P.E.R.S. 8492.98	1129.88	9622.86		212270
Unempl. Insur. 403.46	2721.54		3125.00	212210
Workers' Comp 2701.03	18017.65		20718.68	212220
FIT 7295.08		7295.08		212260
SIT 4062.00		4062.00		212260
AFLAC-PRETAX 180.51	180.51	361.02		212230
NATIONWIDE/EMP 238.33		238.33		212280
Teamsters dues 292.50	343.00	635.50		212310
PERS/Police 6155.13		6155.13		212240
TEAMSTERS INIT 0.00				212310
NATIONWIDE/CITY 2356.65		2356.65		212280
AFLAC-POSTTAX 86.97	111.67	198.64		212230
PERS/FURS 2483.95		2483.95		212275
MT ST FIRE ASSO 99.13		99.13		212315
HEALTHINS/PRE 24920.47	25767.97	53144.95	-2456.51	212400
CITY OF COLUMBI 20.00		20.00		212450
UNUM LIFE INS. 143.05	143.05	286.10		212400
FLEX ALLEGIANCE 954.22		954.22		212285
CHILD SUPPORT P 206.76		206.76		212330
FOP 315.00		315.00		212335
Total Ded. 70266.34	48415.27	97294.44	21387.17	

**** Carried Forward column only correct if report run for current period.

**CITY OF COLUMBIA FALLS
CITY COUNCIL REGULAR MEETING MINUTES
HELD SEPTEMBER 5, 2023**

CALL TO ORDER: Mayor Barnhart called the meeting to order at 7:00 p.m.

ROLL CALL: Councilor Fisher, Councilor King-via Zoom, Councilor Piper, Councilor Robinson, Councilor Shepard, and Mayor Barnhart. Absent: Councilor Lovering.

Also present: City Manager Nicosia, City Clerk Staaland, City Attorney Breck, Fire Chief Weeks and Sergeant Rice.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Councilor Shepard motioned to approve the agenda, seconded by Councilor Robinson and the motion carried.

CONSENT AGENDA: Councilor Robinson made motion to approve the consent agenda, noting all claims appeared to be in order, seconded by Councilor Shepard with council voting as follows. Ayes: Piper, Robinson, Shepard, Fisher, King, and Barnhart.

Approval of Claims - September 5, 2023 - \$118,858.35

Approval of Special Claims Run - August 22, 2023 - \$42,282.13

Approval of Special Payroll - Clothing Allowance/Stipend - \$21,593.24

Approval of Payroll Claims - September 1, 2023 - \$114,232.37

Approval of Regular City Council Meeting Minutes - August 21, 2023

Approval of Change Order # 1 - Overlay & Reconstruction Project - LHC, Inc., \$2,662, and Authorize City Manager to Execute

APPOINTMENTS:

Approve the Appointment of Megan Kehl and Brandon Ryan as Probationary Volunteer Firefighters and Administer Oath of Office

Fire Chief Weeks said Ms. Kehl currently works for Flathead County OES and has obtained her FFI certification. She has passed a background check and a physical examination. She has also attended several trainings as an observer. Chief Weeks said he and City Manager Nicosia believe she will be a great addition to the team and recommend appointment.

Councilor Piper motioned to appoint Megan Kehl as Probationary Volunteer Firefighter, seconded by Shepard and the motion carried.

Fire Chief Weeks Mr. Ryan is a Columbia Falls graduate and is employed as an HVAC technician with ACE Heating and Cooling. Mr. Ryan has passed the background check and physical examination. Since submitting his application, he has attended several trainings as an observer. Chief Weeks and City Manager Nicosia believe he will be a great addition to the department and recommend appointment.

Councilor Piper motioned to appoint Brandon Ryan as Probationary Volunteer Firefighter, seconded by Councilor Shepard and the motion carried.

City Clerk Staaland Administered the Oath of Office to Megan Kehl and Brandon Ryan and they were congratulated by Council and City administrators.

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

Public Hearing Continued: 2023-24 Fiscal Year Preliminary Budget

City Manager Nicosia will present the Final 2023-24 Fiscal Year Budget and Recommend Final Budget Adoption

City Manager Nicosia said since the August 21st Council meeting staff increased the budget appropriations by \$101,312 for the following: General Fund - \$62,858, Permissive Medical Levy - \$11,575, Capital Equipment and Machinery - \$25,400 and SID 3538 Riverwood - \$1479. The adjustments were based on grant funding, resources available and line-item corrections. None of the adjustments resulted in an increase in the tax levy Nicosia noted.

Nicosia reported that the Department of Revenue was able to provide the taxable value makeup. Nicosia presented the 2023 Tax value breakdown and compared it to 2022 and past years. Nicosia noted that the overall taxable valuation increased 46.67%; just 2% of the change in value came from newly taxable property and 98% of the change came from revaluation. In 2022, it was not a revaluation year and the City's taxable value increased only 1.94%, 74% of the change was from newly taxable property and 26% from change in value.

Councilor Robinson asked how the city would know what percentage of our tax base has been protested. Nicosia said currently there are no official protests but there are multiple appeals, it is not a tax protest until November; however, MT DOR was not anticipating any significant change to the certified valuation.

Nicosia noted that the mill levy resolution and budget propose levying 90.36 mills, which is 90.65% mills less than last year. Nicosia explained the decrease in city taxes and increased property values and how it will reflect on individual property tax bills. The total overall budget is 2% less than last year's budget and reflects on-going capital projects and grant funded projects.

Nicosia also clarified the Resort Tax funding, reminding Council that the 2024 FY appropriation comes from the 2023 FY revenues and while the City is budgeting \$1.5 million in revenues, those funds are not appropriated for spending until the 2025 FY budget.

With no public comment Mayor Barnhart closed the Preliminary Budget Hearing at 7:28 p.m.

Mayor Barnhart read the Notice of Public Hearing - Planning/Zoning:

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, September 12, 2023, at 6:30 p.m. in the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on October 16, 2023, starting at 7:00 p.m. in the same location.

Rocky Top Cabins Subdivision – A Two Lot Subdivision: A request by Herbert Enterprises LLC to create a two-lot subdivision. The property is 8.11 acres in size and the property is zoned CR-1 which allows a minimum lot size of one acre. The property is located at 269 Rocky Lane, Columbia Falls, and is described as Assessor's Tract 1 (Parcel A of COS 21669) located in Section 7, Township 30 North, Range 20 West, P.M.M., Flathead County.

ORDINANCES / RESOLUTIONS:

Resolution # 1907:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, SETTING AND ADOPTING THE MILL LEVIES ON ALL REAL AND PERSONAL PROPERTY WITHIN THE CITY OF COLUMBIA FALLS; APPROVING SPECIAL LEVIES FOR SPECIAL PURPOSES ON PROPERTY WITHIN THE CITY OF COLUMBIA FALLS FOR THE 2023-24 FISCAL YEAR

Councilor Shepard made motion to adopt Resolution # 1907, seconded by Councilor Robinson with council voting as follows. Ayes: Robinson, Shepard, Fisher, King, Piper, and Barnhart.

Resolution # 1908:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, ADOPTING THE BUDGET FOR THE CITY FOR THE FISCAL YEAR COMMENCING ON JULY 1, 2023 AND ENDING JUNE 30, 2024, APPROVING APPROPRIATIONS FOR EACH FUND OF THE CITY OF COLUMBIA FALLS

Councilor Robinson motioned to approve Resolution # 1908, seconded by Councilor Piper with council voting as follows. Ayes: Shepard, Fisher, King, Piper, Robinson, and Barnhart.

Resolution # 1909:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA CALLING FOR A GENERAL ELECTION TO BE HELD ON NOVEMBER 7, 2023, FOR THE OPEN CITY COUNCIL POSITIONS

City Manager Nicosia said this resolution is required by state statute and designates that the November election will be held by mail ballot, with over 60% of the City's registered voters signed up for absentee ballots, the majority of the ballots would already be mailed. The County Election Department confirmed that there will be two election judges at City Hall on November 7, 2023, as well as having a locked ballot box that will be checked daily by the election department. Staff recommends approval.

Councilor Fisher motioned to approve Resolution # 1909, seconded by Councilor Piper with council voting as follows. Ayes: Fisher, King, Piper, Robinson, Shepard, and Barnhart.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor Piper thought the representative from DOT was going to be here tonight. Nicosia replied they will be here on September 18th and would like questions from Council in advance so they may be prepared. Staff and Council questions for MT DOT: green arrows on streetlights at intersections, a stop light at truck route, speed limit reduction on Highway 2 near 3rd Ave., and on the North Fork Road. Mayor Barnhart would like to see more yellow paint near the crosswalks to see pedestrians on Nucleus Ave.

Councilor Piper said the roadway on 5th Street W is tight with the pull in parking. Nicosia said City staff was going to review that block with Council this evening.

Council Shepard said with the recent rain the water was higher on 7th Ave EN than it has been in the past, we may need to address another dry well.

Councilor Fisher asked Fire Chief Weeks if he could give a brief report on day-to-day activities for the paid firefighters. He would like to see call times since the paid positions were in place. Chief Weeks said we are about 35% ahead of last year on call volume and it has been very busy.

Mayor Barnhart asked Sgt. Rice if it would be best to purchase a regular pickup and turn it into a police vehicle given the rising cost of police vehicles. Sgt. Rice said he is uncertain what the costs would be, we currently have two classic Dodge Ram pickups. Nicosia noted that the City currently purchases basic pursuit vehicles that are equipped with pursuit engines, better handling, wiring package specific to added police gear and different console configuration and then have them completed locally with police lights, camera, radio, electrical, cage, etc.

Mayor Barnhart said he noted some fire hydrants that were not the correct height. Chief Weeks said the risers for them are on order and have been for two months.

CITY MANAGER REPORT

City Manager Nicosia discussed the 5th Street diagonal parking providing photos of the block with cars parked and driving; noting that it was developed to meet council goals to increase downtown parking. 5th Street is a 70 foot right of way, which has plenty of space for sidewalks, diagonal, parallel parking, and room for two vehicles to pass. Sgt. Rice reported that Chief Peters reviewed the parking dimensions and found that traffic can safely pass through the street with the diagonal parking on the south and parallel parking on the north.

City Manager Nicosia said we are working on sidewalks on 1st Ave. W. and have not issued a contract just yet; we may have to re-bid the project. Fire Chief Weeks said there was a fire on 5th St. W. on Friday evening and there was room for vehicles to pass even with the fire truck on the road.

Councilor Shepard asked about the work being completed at the railroad crossing at 4th Ave EN. Nicosia said it is a BNSF crossing outside the City limits and they have not notified the City of their work.

MISCELLANEOUS

Fire Department - August Activity
June 2023 Financial Reports
Correspondence

ADJOURN: At 7:56 p.m. Councilor Shepard motioned to adjourn, seconded by Councilor Piper.

Mayor

City Clerk

Space Usage Agreement

This AGREEMENT is made and entered into this 14th day of September, 2023, by and between the CITY OF COLUMBIA FALLS, MONTANA, 130 6th Street West, Room A, Columbia Falls, Montana 59912 ("City"), and FLATHEAD COUNTY, 800 South Main Street, Room 302, Kalispell, Montana 59901, ("County").

WHEREAS, the City is the owner of property and a maintenance shop located at 700 9th Ave. West in Columbia Falls, Montana ("Premises").

WHEREAS, the County is requesting access to the Premises in order to erect and maintain a new 80 foot self-supporting communications tower and construct a 10 foot by 12 foot concrete block communications shelter on which the County will install, operate, maintain and repair emergency communications equipment including but not limited to antennas, cables, microwave dish, etc. for the purpose of improving emergency radio communications in Flathead County (the "Project"). Work will be performed as needed with prior notification to the City. A site plan, showing the approximate location of the tower and communications building on said Premises is attached to this Agreement as Appendix I.

WHEREAS, the City agrees that the purposes of the work, if performed in accordance with this Agreement, is in the best interests of the City and its residents and guests.

WHEREAS, the City requires all contractors doing work on City property to provide indemnification to the City on the work performed as well as insurance to cover the risk of accidents and damages caused by the actions of the County to the City and all other third parties.

NOW THEREFORE, in consideration of the mutual promises described below, the City and the County hereby agree to the following:

1. Definitions. As used in this Agreement, the following terms shall be defined as follows:

(a) "911 Communications Facility" means, the emergency communications tower and the concrete communications equipment building constructed by the County, any connecting lines, and all equipment contained within the building and on the tower and any other space used by the County for the provision of the services that are subject of this Agreement.

(b) "Premises" means, collectively, the property located at 700 9th Ave. West in Columbia Falls, MT owned by the City.

(c) "County's Equipment" means all antennas, tower, cables, conductors, fixtures, hardware, appliances, active and passive electronic devices and any equipment or facilities of any kind located on, in or around the 911 Communications Facility necessary for or used by the County for the purpose of providing the services that are the subject of this Agreement.

2. Right to Occupy Premises. On the terms and conditions expressly set forth herein, the City hereby grants to the County the right to install, maintain, repair, and operate the County's 911 Communications Facility on and/or in the Premises, and to take commercially reasonable and practical actions necessary for such installation, maintenance, and operation of the County's Equipment on the Premises.

3. Equipment Installation, Maintenance and Operation. The County's installation, operation and maintenance of the County's Equipment shall, in no way, damage or interfere with the City's use of the Premises, the maintenance shop building, or with the City's provision of its current or future services or operations from or within the Premises.

(a) All facilities attached to and/or installed in or on the Premises by the County or its agents or subcontractors shall adhere to industry standard engineering and construction practices.

(b) Access by the County to the Premises is strictly limited to the County's personnel and the County's specifically designated agents only. The County shall provide to the City a list containing the identities of all individuals for whom the County has granted access to the Premises and shall amend such list as the identities of any individuals granted access change. The City shall not unreasonably deny access to qualified individuals identified on the County's provided list. In the event, an emergency repair or maintenance is required, the County may grant access to an individual(s) not previously identified on the list in order to complete the required repair or maintenance work as needed, at the County's discretion. The County shall, within 48 hours of granting such emergency access, provide the City with a list of persons not previously identified on the provided list, but granted emergency access.

(c) All Persons entering the premises on behalf of the County shall keep all doors, gates and other means of access to the Premises securely closed and securely locked. If the County, its employees, agents, subcontractors, representatives, or any person purportedly entering the Premises on the County's behalf (whether authorized or unauthorized) damages or harms in any way the Premises, the County agrees to be solely responsible for the full extent of such damages, in addition to all other remedies.

4. Regulatory Compliance Authorization. All installation and operations in connection with this Agreement by the County shall comply with all applicable Rules and Regulations of the FCC, FAA or other regulatory body, including, but not limited to, applicable electrical, communications, and other codes of the state, county or municipality in which the Premises are located and all other applicable local, state and federal laws, rules and regulations. The County hereby certifies that it

possesses all required federal, state and local authorizations to provide the wireless telecommunications services from the 911 Telecommunications Facility and to operate the County's Equipment.

5. FCC License. The County will provide a copy of the current FCC License for the 911 Telecommunications Facility to the City for all frequencies licensed for the site. A copy of the license will also be left on site with the County's communication equipment. The communications equipment will be clearly marked with the County's identification.

6. Taxes and Assessments. The City shall be responsible for the declaration and payment of any applicable taxes or assessments against the Premises or any other property used by the County in connection with this Agreement and owned by the City attributable in any way to the placement of the County's Equipment in and/or on the Premises, including, but not limited to, any sales or use taxes.

7. Term. This Agreement shall have an effective date of September 15, 2023 and shall run for a period of twenty (20) years, unless both the City and the County mutually agree, in writing, to terminate sooner in accordance with this Agreement. Following this initial term, this Agreement shall continue on a year-to-year basis and may be terminated by the City or the County upon a 6-month written notice. At the termination of this Agreement, all improvements made on said Premises by the County shall become the property of the City.

8. Rent. The City agrees to allow the County use of said Premises free of charge.

9. Maintenance of Premises/Utilities. The City shall provide all necessary maintenance and repairs to the Premises (but not to the 911 Communications Facility – i.e. – the communication equipment building, tower, or the County's Equipment, including, but not limited to the equipment housed in the communications building) provided, however, that when such maintenance and repair is made necessary in whole or in part by or because of the fault or negligence of the County, the City may either perform such maintenance and invoice the County for the cost or notify the County of the necessary maintenance and require the County to provide the associated maintenance and repair to the Premises.

10. Premises Damage. The City shall be liable to the County for all damages it causes to the 911 Communications Facility, excluding normal wear and tear. In the event that the Premises are destroyed or damaged by fire, lightning, windstorm, explosion, riot, collapse, airplane or other vehicle damage, or other similar event or other act of God, the City shall not be liable to the County for damages caused by the act of God, or other acts beyond the control of the City.

11. Indemnification. To the fullest extent permitted by law, the County shall fully indemnify, defend, and save City, its agents, representatives, employees, and officers harmless from and against any and all claims, actions, costs, fees, losses, liabilities or damages of whatever kind or nature arising from or related to the County's performance on the Project, its work at the Premises, or the work of any County subcontractor or supplier on the Project.

12. Insurance. County shall maintain those insurances required by the City as set forth below and County shall provide City with proof of such insurance coverage prior to performing any work on City Property, the Premises, or the Project. The insurance policy must, unless not available from the insured, name the City as an additional insured and be written on a "primary-noncontributory basis." Each coverage shall be obtained from an insurance company that is duly licensed and authorized to transact insurance business and write insurance within the state of Montana, with a minimum of "A.M. Best Rating" of A-, VI, as will protect the County, the City and its officers, employees, agents, and representatives from claims for bodily injury and/or property damage which may arise from deficiencies in County's work on, operations of, and completed operations of the Project. All insurance coverage shall remain in effect throughout the life of this Agreement and for a minimum of one (1) year following the date of expiration of County's warranties.

Required Insurance Coverage:

1.	Commercial General Liability (bodily injury and property damage)	\$750,000 per occurrence \$1,500,000 aggregate
2.	Workers' Compensation	Not less than statutory limits
3.	Contractual Liability Insurance (covering indemnity obligations)	\$750,000 per occurrence \$1,500,000 aggregate

13. Laws and Regulations: The County shall comply fully with all applicable state and federal laws, regulations, and municipal ordinances including, but not limited to, all workers' compensation laws, the Occupational Safety and Health Act (OSHA), the safety rules, codes, and provisions of the Montana Safety Act in Title 50, Chapter 71, MCA, and all applicable City, County, and State building and electrical codes.

14. Survival. The County's indemnification obligations as well as those representations made by the County regarding its regulatory compliance related to the Project shall survive the termination or expiration of this Agreement for the maximum period allowed under applicable law. To the extent that any provision of this Agreement is declared unlawful by a court of competent jurisdiction, the rest of the agreement shall remain in full force and effect.

15. Applicable Law: The parties agree that this Agreement is governed in all respects by the laws of the State of Montana and the parties expressly agree that the appropriate venue will be in Flathead County, Montana, and no other venue.

16. Independent Contractor: The parties agree and acknowledge that in the performance of this Agreement and the completion of the Project, the County shall render services as an independent contractor and not as the agent, representative, subcontractor, or employee of the City. The parties further agree that all individuals and companies retained by the County at all times will be considered the agents, employees, or independent contractors of the County and at no time will they be the employees, agents, or representatives of the City.

17. Complete Agreement. This Agreement represents the complete agreement between the parties.

18. Notices. Any written notice or other communication required to be given hereunder shall be considered to have been delivered three days after deposit in the U.S. mail, certified, postage prepaid, to the addresses set forth below:

If to the City, to: City of Columbia Falls
130 6th Street West, Room A
Columbia Falls, Montana 59912

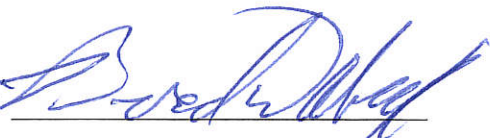
If to The County, to: Flathead County
800 South Main Street, Room 302
Kalispell, MT 59901

19. Counterparts. This Agreement may be executed in several counterparts which, when delivered shall constitute a single original instrument.

IN WITNESS WHEREOF, the County and the City have caused this Agreement to be executed, effective on the date written above, and intend to be legally bound thereby.

COUNTY:
Flathead County
County Commission Chairman

CITY:
City of Columbia Falls
City Manager

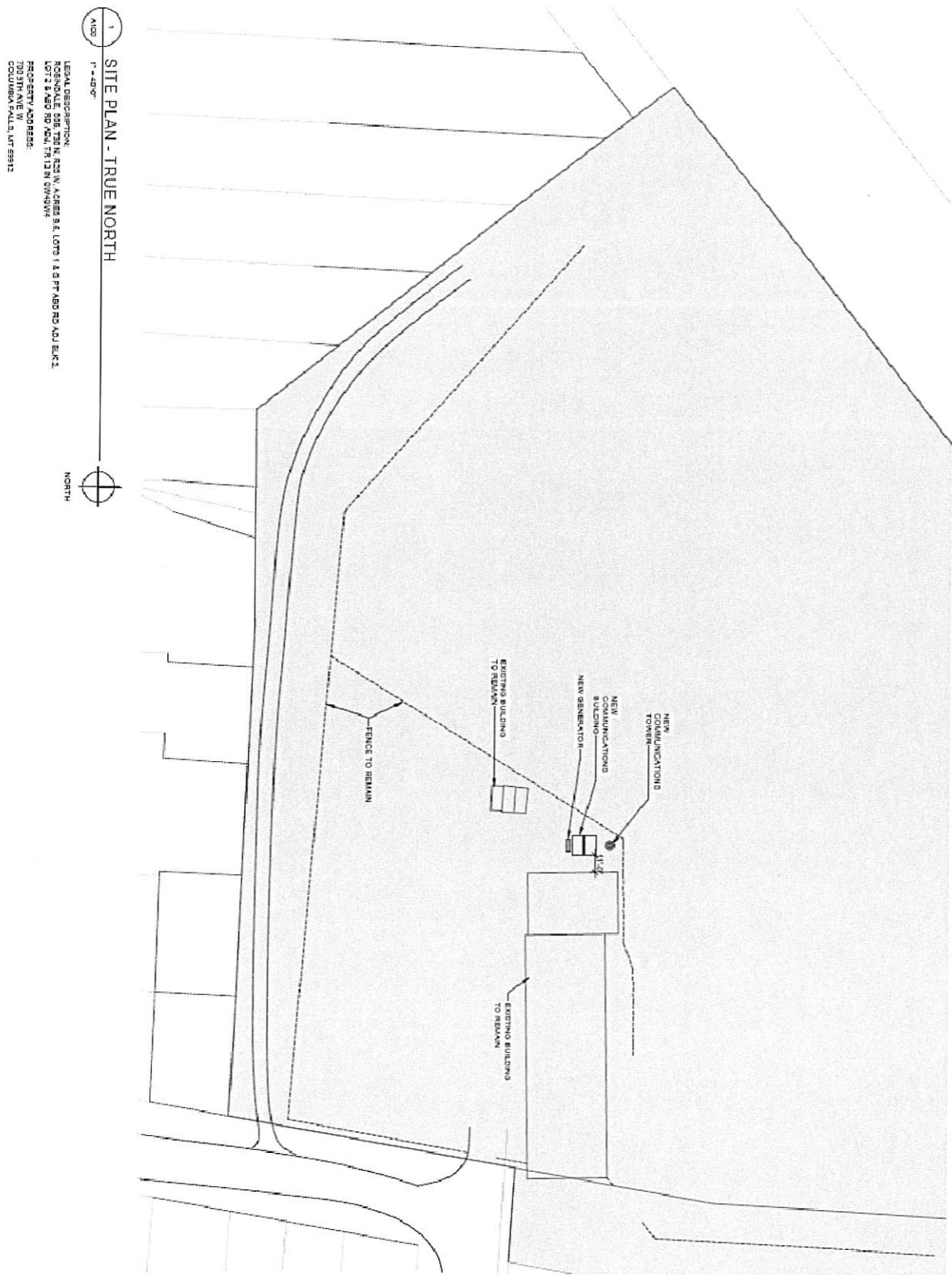
By 

By _____

Date: 9-14-2023

Date: _____

APPENDIX I



CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC HEARINGS

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, September 12, 2023, at 6:30 p.m. in the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on October 16, 2023, starting at 7:00 p.m. in the same location.

Rocky Top Cabins Subdivision – A Two Lot Subdivision: A request by Herbert Enterprises LLC to create a two-lot subdivision. The property is 8.11 acres in size and the property is zoned CR-1 which allows a minimum lot size of one acre. The property is located at 269 Rocky Lane, Columbia Falls, and is described as Assessor's Tract 1 (Parcel A of COS 21669) located in Section 7, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons may testify at the hearings or submit written comments prior to the meetings. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912. For more information call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

DATED this 22nd day of August 2023.

s/Susan Nicosia, CPA, MPA, City Manager/Zoning Administrator

Publish: Daily Interlake: August 27, 2023

Applicant Organization Name:

The City of Columbia Falls in partnership with the Badrock Skatepark Association

Proposed Project Name:

Columbia Falls Skatepark

Brief Description of Work Proposed:

In partnership with the City of Columbia Falls and the nonprofit Badrock Skatepark Association and Dreamland Skateparks we plan to build a 10,000SF+ concrete skatepark for the City of Columbia Falls and for the enjoyment of community members and visitors. The skatepark will be built in a city lot that already has a playground, baseball field and sledding hill. With the addition of the Skatepark, there will also be a bathroom built at the park for all park users to benefit from.

Proposed Project Type:

New Development

Land Ownership:

City/town

Brief Description of Project Site:

Fenholt Park has been owned by the City of Columbia Falls for xxxx years. Currently the park has a baseball field, sledding hill and playground. During summer months, a porta-potty is maintained at the site. The entire park is XXXX acres and is located in a residential area a few blocks from the downtown main road. The park is used year-round and is enjoyed by families, young kids, adults and little league participants. The skatepark would be built in the SW corner of the park and not interfere with current park offerings.

Anticipated LWCF Request Amount:

\$415,000

Anticipated LWCF Match Amount:

\$300,000

List your funding sources, amounts and if the funding is committed or anticipated:

Badrock Skatepark Association has a committed donation of \$300,000 from a family foundation. The City of Columbia Falls will contribute \$15,000 for half of the bathroom cost. We anticipate a \$50,000 donation from Montana Pool Services.

We anticipate the total cost of the skatepark plus bathroom to be \$690,000-\$715,000

When do you hope to break ground on the project:

July 2024

Whom should we contact about Pre-Application meeting?

Susan Nicosia, City Manager/Planning & Zoning Administrator
(406)892-4384 nicosias@cityofcolumbiafalls.com

Rebecca Powell, Badrock Skatepark Association Board Member
(406) 471-9445 rebeccapowell406@gmail.com

Additional Comments:

The Badrock Skatepark Association (BSA) brought the idea of building a skatepark in Columbia Falls to the parks committee in April 2022. At the time the parks committee supported the idea, but had work with others to propose a location. In the meantime the BSA brought in community members for support and excitement. In July 2023 the BSA and over 30 community members presented our idea at the Columbia Falls City Council meeting. 100% of council members strongly approved and supported the build and the designation of Fenholt park for the skatepark. We have so much support from the community, city and funders. Skateparks are a great way to provide affordable recreation to all ages of community members. We are thrilled to be bringing this opportunity to the community of Columbia Falls.

Columbia Falls Police Department
Monthly Activity Report
August 2023

	August					5 Year Average
	2023	2022	2021	2020	2019	
Police						
Arrests (Total)	38	40	24	32	42	35
Adult	34	37	19	27	39	31
Juvenile	4	3	5	5	3	4
Accidents Investigated	17	18	8	25	18	17
Stolen Property (Value)	1412	17354	51500	4458	4405	15826
Stolen Property (Recovered)	29012	349	20009	0	1000	10074
Criminal Mischief (Incidents)	7	14	7	6	1	7
Damage Amount	500	13687	3690	1662	30	3914
Misdemeanor Citations Issued	261	201	253	188	133	207
Traffic Offenses	227	177	244	171	125	189
Cell phone Viol.	18	8	9	6	9	10
DUI Offenses	10	9	3	6	6	7
Drug Offenses	2	3	1	6	2	3
Traffic Stops	401	252	394	221	242	302
Court Fines and Forfeitures	30147	22188	40301	18976	20950	26512
Miles Patrolled	Unknown	5533	8320	5487	6783	
911 Phone Calls	345	179	178	149	172	205
Incident Reports	1048	1002	1213	919	917	1020
Domestic Abuse/Assault	41	44	29	40	30	37
Felony Investigations	8	19	11	12	9	1412
Business Checks	104	58	74	65	40	68
Welfare Checks	20	25	14	18	19	19
Citizen Assist	46	69	68	40	71	59
Agency Assist	30	28	49	42	48	39

**CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
COUNCIL MEETING
SEPTEMBER 15, 2023**

09/05/23 Letter from Claire Darling-Construction staging

RECEIVED
SEP 05 2023
CITY OF COLUMBIA FALLS

Claire and Robert Darling
1910 View Drive
PO Box 2598
Columbia Falls, MT 59912

August 31, 2023

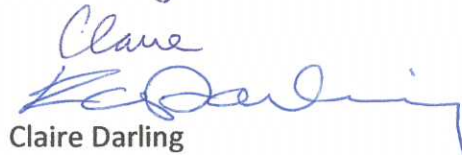
Dear Mayor and Council Members,

We appreciate the work you do to improve our community. Currently there is a project to replace the lift station at the intersection of View Drive and Scenic Drive, which will hopefully remove the depression and resulting puddle also.

But, the concern we are writing about is the vacant field that abuts Julie's park and is designated as "park" for our subdivision. Neumann Construction staged there prior to starting the above referenced project. Prior to their staging of equipment the field was mostly grass. There is a path through it that many people use to access Julie's park and the play equipment. We have noxious weeds to the south and north of us, but currently not in this field. Now that it is churned up into dirt will the city be doing rehab to prevent the noxious weeds from spreading to it? There is also minor damage to some of the sidewalk sections that may need repair. Is that also planned?

We look forward to hearing back from the city as to what plans have been made for mitigation.

Sincerely,



Claire Darling
Robert Darling