



**ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912**

**PHONE (406) 892-4391
FAX (406) 892-4413**

**CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, AUGUST 05, 2024
COUNCIL CHAMBERS CITY HALL**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Lovering, Piper)

For virtual regular meeting information, contact City Clerk Barb Staalnd by 6:00 PM the day of the meeting to obtain ZOOM invite by calling (406) 892-4391 or emailing staalandb@cityofcolumbiafalls.com

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

- [1.](#) Approval of August 5th Claims- \$156,108.05
- [2.](#) Payroll Claims for July 19, 2024
- [3.](#) Payroll Claims for August 2, 2024
- [4.](#) Approval of July 15 Regular City Council Meeting Minutes
5. July 23, 2024 Special Council Meeting Minutes

APPOINTMENTS:

- [6.](#) Approval of appointment of Probationary Volunteer Firefighter Jeremiah Jost
7. Oath of Office - Probationary Police Officer Hilary Naleway
8. Appointment of Sergeant Brandon Rice as Acting Chief of Police

VISITORS/PUBLIC COMMENT (Items not on agenda)

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

9.

Notice of Public Hearings - Planning Commission/Council - CUP Coffee Drive Thru

The Columbia Falls Planning Commission will hold a public hearing for the following item at their regular meeting on Thursday, August 8, 2024 at 6:00 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on **Monday, August 19, 2024** starting at 7:00 p.m. in the same location.

Request to establish a Conditional Use Permit in the Columbia Falls Zoning Jurisdiction:

Jaqueline Smith and Carl Morsette are requesting a Conditional Use Permit (CUP) to operate a drive-thru coffee stand at 262 1st Ave WN (Location of Glacier Grappling). The property is zoned CB-2 Commercial however all drive-thru's require a conditional use permit in this zone. The coffee stand was moved to the site but not opened while the applicants go through the CUP process. The property is described as Lots 2, 3, & 4; Block 129; Columbia Falls Addition; Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County.

10. Continuation of Preliminary Budget Hearings 2025 Fiscal Year

Review of 2025 fiscal year debt service expenditures.

NEW BUSINESS:

- 11.** Request for approval of Interim City Manager Employment Agreement
- 12.** Authorize Mayor Barnhart signing letter to EPA re: Record of Decision on behalf of City Council
- 13.** Authorize Mayor to Sign Matching Funds Commitment Letter - MCR Grant (Housing Study)
- 14.** After review of project scope City administration determined that it was prudent to have engineering oversight of project to ensure construction was completed as designed and to specs.
- 15.** Review and request for approval of City Attorney Contract Amendment

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

CITY ATTORNEY REPORT

MISCELLANEOUS

ADJOURN

Next Scheduled Meetings:

City Council – Regular Meeting, **August 19, 2024**– 7:00 PM

Planning Commission - Thursday, August 8, 2024 - 6:00 PM

08/02/24
12:01:32

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 8/24

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Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
*** Claim from another period (7/24) ****										
46206		3238 360 OFFICE SOLUTIONS	1,202.42							
FINANCE 3 BOXES HANGING FOLDERS RESORT TAX										
	14296870	07/12/24 PRK- TRASHLINERS TP	129.57*			1000 460400	220		101000	
	14264061	07/12/24 FIN-HANGNG FOLDER(3)	95.97*			1000 410500	210		101000	
	14271350	07/10/24 FIN-HANGNG FOLDER FRAME	21.45*			1000 410500	210		101000	
	14305620	07/15/24 FAC-TP/TRASH BAGS	176.20*			1000 411200	220		101000	
	14282800	07/11/24 FIN- SCISSORS	8.65*			1000 410500	210		101000	
	14282800	07/11/24 WTR-SCISSORS	8.63*			5210 430500	210		101000	
	14282800	07/11/24 SWR-SCISSORS	8.63*			5310 430600	210		101000	
	14264063	07/12/24 FIN-HANGING FOLDERS	15.15*			1000 410500	210		101000	
	14264063	07/12/24 WTR-HANGING FOLDERS	15.14*			5210 430500	210		101000	
	14264063	07/12/24 SWR-HANGING FOLDERS	15.14*			5310 430600	210		101000	
	14310680	07/17/24 COURT-TONER(2)	196.18*			1000 410360	210		101000	
	14340920	07/24/24 PRK-TRASHLINERS	270.00*			1000 460400	220		101000	
	14264062	07/12/24 FIN-HANGING FOLDERS	60.58*			1000 410500	210		101000	
	14264062	07/12/24 WTR-HANGING FOLDERS	60.57*			5210 430500	210		101000	
	14264062	07/12/24 SWR-HANGING FOLDERS	60.57*			5310 430600	210		101000	
	14360520	07/31/24 PD-TONER	59.99*			1000 420100	210		101000	
Total for Vendor:			1,202.42							
*** Claim from another period (7/24) ****										
46250		3112 406 CLEANING OF COLUMBIA FALLS	3,400.00							
	417	07/25/24 FAC- JULY JANITORIAL SERVICE	3,400.00*			1000 411200	399		101000	
Total for Vendor:			3,400.00							
*** Claim from another period (7/24) ****										
46257		1606 ANYTIME LOCK & SAFE	119.95							
NEW LOCK ON WOMENS ROOM IN FIRE DEPARTMENT										
	SY6189	07/29/24 FAC-NEW LOCK LADIES RM F.D.	119.95*			1000 411200	240		101000	
Total for Vendor:			119.95							
*** Claim from another period (7/24) ****										
46232		3267 ARMSCOR CARTRIDGE INCORPORATED	900.00							
	18305	07/15/24 PD-EVIDENCE SHIPPING	900.00*			1000 420100	220		101000	
Total for Vendor:			900.00							

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*** Claim from another period (7/24) ****										
46252		2863 BATES, SHAWN	24.32							
		REGISTER RECEIPT PAPER FOR POOL 2024								
		12302212 07/22/24 POOL- RECEIPT PAPER	24.32*			1000 460445	210		101000	
		Total for Vendor:	24.32							
46269		1700 BRECK LAW OFFICE, PC	8,626.24							
		SEPTEMBER FEES								
		080124 08/01/24 LGL-FEES SEPT	2,113.84*			1000 411100	350		101000	
		080124 08/01/24 CITY COURT SEPT	4,308.63*			1000 410365	350		101000	
		080124 08/01/24 WTR-FEES SEPT	694.60*			5210 430500	350		101000	
		080124 08/01/24 SWR-FEES SEPT	694.60*			5310 430600	350		101000	
		080124 08/01/24 PLG/ZONING SEPT	347.30*			1000 411000	350		101000	
		080124 08/01/24 PD-FEES SEPT	140.40*			1000 420100	399		101000	
		080124 08/01/24 WTR-FEES SEPT	31.20*			5210 430500	357		101000	
		080124 08/01/24 SWR-FEES SEPT	46.13*			5310 430600	357		101000	
		080124 08/01/24 STRS-FEES SEPT	62.39*			2500 430200	399		101000	
		080124 08/01/24 ADDITIONAL LABOR	187.15*			1000 411100	350		101000	
		Total for Vendor:	8,626.24							
*** Claim from another period (7/24) ****										
46243		3028 CENTURYLINK - BUSINESS SERVICES	374.79							
		696639648 07/16/24 COMP-6/16/24 - 7/15/24	374.79*			1000 410580	345		101000	
		Total for Vendor:	374.79							
*** Claim from another period (7/24) ****										
46241		14 CITY OF COLUMBIA FALLS	3,548.57							
		072324 07/23/24 FAC-6/19-7/17/24	144.16*			1000 411200	342		101000	
		072324 07/23/24 FD- 6/19-7/17/24	48.38*			1000 420400	342		101000	
		072324 07/23/24 PRKS-6/19-7/17/24	2,404.35*			1000 460400	342		101000	
		072324 07/23/24 STRS-6/19-7/17/24	97.74*			2500 430200	342		101000	
		072324 07/23/24 WTR-6/19-7/17/24	51.95*			5210 430500	342		101000	
		072324 07/23/24 SWR-6/19-7/17/24	111.38*			5310 430600	342		101000	
		072324 07/23/24 POOL-6/19-7/17/24	690.61*			1000 460445	342		101000	
		Total for Vendor:	3,548.57							

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*** Claim from another period (7/24) ****											
46207		3026 DAILY INTER LAKE	412.59								
RFP-HOUSING STUDY											
	0000024554	07/07/24 RFP-HOUSING STUDY	280.70*			1000		411000	331		101000
	0000025612	07/23/24 LS NPH- COFFEE STAND CUP	131.89*			1000		411000	331		101000
		Total for Vendor:	412.59								
*** Claim from another period (7/24) ****											
46266	E	1879 EVERGREEN WASTE CONNECTIONS	603.00								
	4713727V41	08/01/24 FAC- 7/1-7/31/24	91.65*			1000		411200	340		101000
	4713728V41	08/01/24 STRS- 7/1-7/31/24	184.55*			2500		430200	340		101000
	4713729V41	08/01/24 WTR- 7/1-7/31/24	91.65*			5210		430500	340		101000
	4712846V12	08/01/24 SWR- 7/1-7/31/24	76.30*			5310		430600	340		101000
	4713848V41	08/01/24 PRKS- 7/1-7/31/24	61.10*			1000		460400	340		101000
	4713891V41	08/01/24 POOL- 7/1-7/31/24	97.75*			1000		460445	340		101000
		Total for Vendor:	603.00								
*** Claim from another period (7/24) ****											
46209		438 FERGUSON WATERWORKS	14,559.82								
	0894918	07/08/24 WTR-METERS	5,645.80*			5210		430500	230		101000
	0892311	07/08/24 WTR-VALVE RPLCMNT 4TH ST W	8,880.00*			5210		430500	240		101000
	0896627	07/25/24 WTR- METER PARTS	34.02*			5210		430500	230		101000
		Total for Vendor:	14,559.82								
*** Claim from another period (7/24) ****											
46256		3104 FIRST CALL COMPUTER SOLUTIONS,	1,800.00								
AUGUST 2024											
	98386	08/01/24 MONTHLY SECURITY/BACKUP	1,800.00*			1000		410580	355		101000
		Total for Vendor:	1,800.00								
*** Claim from another period (7/24) ****											
46208		1892 FLATHEAD COUNTY	225.00								
RUSH ORDER											
JAQUELINE JOAN SMITH											
CARL GAGE MORSETTE											
	6342	07/16/24 OWNERSHIP LIST-SMITH/MORSETTE	150.00*			1000		411000	390		101000
	6348	07/24/24 OWNERSHIP LIST- KUZMA	75.00*			1000		411000	390		101000
		Total for Vendor:	225.00								

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		*** Claim from another period (7/24) ****									
46236		2814 FLATHEAD PEST SOLUTIONS	167.00								
	P17344	07/22/24 FD-PEST CONTROL	69.00*			1000		420400	399		101000
	P17361	07/22/24 FD-PEST CONTROL	98.00*			1000		420400	399		101000
		Total for Vendor:	167.00								
		*** Claim from another period (6/24) ****									
46240		999999 FRIESEN, MICAH	202.00								
		SRO TRAINING TO BILLINGS 6/23/24-6/29/24									
	062924	06/29/24 PD-FRIESEN SRO TRAINING	202.00*		20069	1000		420100	380		101000
		Total for Vendor:	202.00								
		*** Claim from another period (7/24) ****									
46255		1378 GLACIER CLEAN CAR WASH	150.00								
	171-2024	07/29/24 PD-FLEET WASH CARD-33073	150.00*			1000		420100	361		101000
		Total for Vendor:	150.00								
		*** Claim from another period (6/24) ****									
46242		2819 GLACIER MEDICAL ASSOCIATES	217.00								
	052224	06/20/24 SWR-CDL PHYSICAL D.SCHULP	217.00*			5310		430600	399		101000
		Total for Vendor:	217.00								
		*** Claim from another period (7/24) ****									
46251		3113 GLOBAL ARCHIVES INC	166.32								
	2024016	07/25/24 WTR-MONTHLY STORAGE AS BUILTS	83.16*			5210		430500	363		101000
	2024016	07/25/24 SWR-MONTHLY STORAGE AS BUILTS	83.16*			5310		430600	363		101000
		Total for Vendor:	166.32								
		*** Claim from another period (7/24) ****									
46224		2806 HANSON'S HARDWARE	1,058.35								
	611395	07/08/24 STR-PAINT SPRAYER	363.99*			2500		430200	212		101000
	611395	07/08/24 STR CONCRETE	31.96*			2500		430200	220		101000
	611469	07/11/24 PRK-CONCRETE MIX (56)	447.44*			2500		460400	240		101000
	611400	07/08/24 SWR-BALL VALVE	27.98*			5310		430600	240		101000
	611599	07/18/24 WTR-METER SUPPLIES	8.58*			5210		430500	230		101000
	611520	07/15/24 PRKS-ZINC SNP LINK	13.16*			2500		460400	240		101000
	611518	07/15/24 SWR-8PK CW T8 BULBS	69.99*			5310		430600	240		101000
	611679	07/24/24 WTR-MISC SCREWS	2.26*			5210		430500	240		101000
	611751	07/29/24 WTR-MEAS TELE WHEEL	92.99*			5210		430500	220		101000
		Total for Vendor:	1,058.35								

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		*** Claim from another period (7/24) ****									
46210		1659 HIGH COUNTRY LINEN SUPPLY	273.30								
	0599884	07/15/24 FAC-CITY HALL, POLC, CRT, FIN	236.56*			1000		411200	224		101000
	0599885	07/15/24 FAC-FIRE HALL	36.74*			1000		411200	224		101000
		Total for Vendor:	273.30								
		*** Claim from another period (7/24) ****									
46238		1690 LASALLE SAND & GRAVEL CORP	444.37								
	186325	07/11/24 WTR-3/4 CRUSH MINUS 1400	88.74*			5210		430500	230		101000
	186330	07/11/24 WTR- 3/4 CRUSH MINUS 1400	86.91*			5210		430500	230		101000
	186401	07/12/24 WTR- 3/4 CRUSH MINUS 1400	85.41*			5210		430500	230		101000
	186404	07/12/24 WTR- 3/4 CRUSH MINUS1400	93.38*			5210		430500	230		101000
	186319	07/11/24 STRS- 3/4 CRUSH MINUS 1400	89.93*			2500		430200	452		101000
		Total for Vendor:	444.37								
		*** Claim from another period (7/24) ****									
46211		1080 LES SCHWAB TIRE CENTER	355.96								
		FRONT BRAKE ROTORS REPLACED 2014 FORD F 150									
		PLATE 722172B									
		9050058325 07/17/24 FD-NEW ROTORS 14 F150	355.96*			1000		420400	361		101000
		Total for Vendor:	355.96								
		*** Claim from another period (6/24) ****									
46230		3149 LIBERTY PROCESS EQUIPMENT, INC	1,173.22								
	0102935-IN	05/29/24 SWR-ROTOR/STATOR/ORING	1,173.22*			5310		430600	240		101000
		Total for Vendor:	1,173.22								
		*** Claim from another period (6/24) ****									
46212		162 LOGAN HEALTH - WHITEFISH	21.00								
	062624	06/15/24 PD-EVIDENCE	21.00			1000		420100	390		101000
		Total for Vendor:	21.00								
46263		999999 MCCONNELL, CRAIG	145.00								
		ADVANCED CRIME SCENE INVESTIGATION MISSOULA MT									
	080124	08/01/24 PD-TRAVEL MEALS	145.00*			1000		420100	380		101000
		Total for Vendor:	145.00								
		*** Claim from another period (7/24) ****									
46246		645 MMCT & FOA-TAMMY COMER,	50.00								
	070124	07/01/24 MBRSHIP DUES 24-25 B STAALAND	50.00*			1000		410500	335		101000
		Total for Vendor:	50.00								

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*** Claim from another period (6/24) ****										
46267		282 MONTANA DEPT. OF LABOR &	482.82							
	7/1/23-06/30/24									
		063024 06/30/24 BLDG CODE EDUC FUND	482.82			2394 420500	399		101000	
		Total for Vendor:	482.82							
46270		3133 MONTANA MUNICIPAL INTERLOCAL	79,811.00							
		LIABILITY PROGRAM								
		070124 07/01/24 24-25 FY PREMIUM	60,521.00*			1000 510330	510		101000	
		070124 07/01/24 24-25 FY PREMIUM	1,069.00*			2394 510330	510		101000	
		070124 07/01/24 WTR-24-25 FY PREMIUM	6,712.00*			5210 510330	510		101000	
		070124 07/01/24 SWR-24-25 FY PREMIUM	11,509.00*			5310 510330	510		101000	
		Total for Vendor:	79,811.00							
*** Claim from another period (7/24) ****										
46227		2004 MONTANA STATE UNIVERSITY	285.00							
		219-42 07/18/24 FD-CERTIFICATION SMITH	95.00*			1000 420400	380		101000	
		219-43 07/25/24 FD-CERTIFICATION THOMAS	95.00*			1000 420400	380		101000	
		219-43 07/25/24 FD CERTIFICATION PETERSON	95.00*			1000 420400	380		101000	
		Total for Vendor:	285.00							
*** Claim from another period (7/24) ****										
46213		3119 MONTANA TRUCK WORKS, LLC	2,784.39							
		19 07/16/24 FD-94 SPARTAN TRUCK	1,375.27*			1000 420400	361		101000	
		20 07/16/24 FD-01 HME INC FIRE TRUCK	1,044.60*			1000 420400	361		101000	
		69 07/26/24 FD-UNIT 457 AIR HRN PEDAL SWTH	364.52*			1000 420400	361		101000	
		Total for Vendor:	2,784.39							
*** Claim from another period (6/24) ****										
46214		722 MORRISON-MAIERLE, INC.	10,487.10							
		000248236 07/16/24 BIZ DISTRICT PARKING & SIDE	9,799.10			2310 470300	931		101000	
		000248240 07/16/24 WTR-ON CALL SERVICE/PSFCU	344.00			5210 430500	354		101000	
		000248240 07/16/24 SWR-ON CALL SERVICE/PSFCU	344.00			5310 430600	354		101000	
		Total for Vendor:	10,487.10							
*** Claim from another period (7/24) ****										
46231		2707 MOUNTAIN ALARM	120.75							
		ALARM MONITORING SERVICES JULY 2024								
		4973157 08/01/24 FAC-CITY HALL JULY 24	57.35*			1000 411200	366		101000	
		4972256 08/01/24 FAC-FD JULY 24	63.40*			1000 411200	366		101000	
		Total for Vendor:	120.75							

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		*** Claim from another period (7/24) ****									
46259		1247 MURDOCH'S RANCH & HOME	239.99								
	INV-869157	07/25/24 PRK-MS 180 16 IN BAR	239.99*			1000		460400	212		101000
		Total for Vendor:	239.99								
		*** Claim from another period (7/24) ****									
46222		52 NAPA AUTO PARTS	155.32								
	087824	07/12/24 WTR-TOOLS TORQUE WRENCH	143.03*			5210		430500	212		101000
	089441	07/26/24 FD-DIP BRUSH HEAD	12.29*			1000		420400	220		101000
		Total for Vendor:	155.32								
		*** Claim from another period (7/24) ****									
46215		908 NEWMAN SIGNS, INC.	1,452.10								
	055123	07/12/24 STRS-POST PUNCH HIP STP	1,452.10*			2500		430200	242		101000
		Total for Vendor:	1,452.10								
		*** Claim from another period (7/24) ****									
46258		520 NORCO, INC.	175.82								
	4150272328	07/29/24 FD-BLK PWDR FREE GL SM	81.40*			1000		420730	220		101000
	4150272328	07/29/24 FD BLK PWDR FREE GL LG	81.40*			1000		420730	220		101000
	41285781	08/01/24 STRS-CYLINDER RENTAL JULY	13.02*			2500		430200	220		101000
		Total for Vendor:	175.82								
		*** Claim from another period (7/24) ****									
46216		2002 NORTHWEST PARTS & EQUIPMENT &	185.19								
	C339760	07/11/24 STR-CHAIN SWIV/SHACKLE	41.56*			2500		430200	240		101000
	C339738	07/11/24 WTR-HARNESS PRYS HYDRANT BUIL	141.18*			5210		430500	240		101000
	C340351	07/26/24 SWR-ORING/TEFLON TAPE	2.45*			5310		430600	240		101000
		Total for Vendor:	185.19								
		*** Claim from another period (6/24) ****									
46265		3246 NW MONTANA COMMUNITY LAND TRUST,	3,448.22								
	061824	06/18/24 CDBG-HOME/HTF REIMBURSE	3,448.22			2940		470450	850		101000
		Total for Vendor:	3,448.22								
		*** Claim from another period (7/24) ****									
46248		2678 O'NEIL PRINTERS, INC	824.50								
	2211	07/24/24 FIN-4000 WINDOW ENVELOPES	274.83*			1000		410500	210		101000
	2211	07/24/24 WTR-4000 WINDOW ENVELOPES	274.84*			5210		430500	210		101000
	2211	07/24/24 SWR-4000 WINDOW ENVELOPES	274.83*			5310		430600	210		101000
		Total for Vendor:	824.50								

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CITY OF COLUMBIA FALLS
Claim Approval List
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
		*** Claim from another period (7/24) ****							
46217		2816 O'REILLY AUTO PARTS	22.98						
	480512	07/02/24 STR-160Z MTR TRT	22.98*			2500 430200	232		101000
		Total for Vendor:	22.98						
		*** Claim from another period (7/24) ****							
46218		2932 PIONEER CHEMICAL SUPPLY LLC	3,101.02						
	13903	07/08/24 POOL-15GAL ACID MAGIC AQUATICS	3,101.02*			1000 460445	221		101000
		Total for Vendor:	3,101.02						
		*** Claim from another period (7/24) ****							
46254		3193 POMP'S TIRE SERVICE INC	26.50						
	2090009012	07/29/24 SWR-SIDExSIDE FLAT REPAIR	26.50*			5310 430600	361		101000
		Total for Vendor:	26.50						
		*** Claim from another period (6/24) ****							
46234		3192 POP A SQUAT PORTABLES	760.00						
	15924	05/22/24 PRKS-8 PORTA POTTIES	760.00*			1000 460400	399		101000
		*** Claim from another period (7/24) ****							
46235		3192 POP A SQUAT PORTABLES	760.00						
	16464	07/22/24 PRKS-8 PORTA POTTIES	760.00*			1000 460400	399		101000
		Total for Vendor:	1,520.00						
		*** Claim from another period (7/24) ****							
46237		336 QUALITY CONTROL SERVICES, INC.	400.00						
	77057	07/17/24 SWR-BALANCE,SPECTROPHOTO	400.00*			5310 430600	390		101000
		Total for Vendor:	400.00						
		*** Claim from another period (7/24) ****							
46253		2985 RMIN, INC.	50.00						
		ANNUAL MEMBERSHIP 07/01/24-06/30/25							
	26101	07/29/24 PD-07/01/24 TO 06/30/25	50.00*			1000 420100	335		101000
		Total for Vendor:	50.00						
		*** Claim from another period (7/24) ****							
46245		1042 SANDS SURVEYING, INC.	1,102.50						
	38806	07/23/24 P/Z-ROUTINE SRVS 7/1-7/20	1,102.50*			1000 411000	399		101000
		*** Claim from another period (6/24) ****							
46262		1042 SANDS SURVEYING, INC.	262.50						
	38806	07/23/24 P/Z-ROUTINE SRVS 6/21-6/30	262.50*			1000 411000	399		101000
		Total for Vendor:	1,365.00						

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CITY OF COLUMBIA FALLS
Claim Approval List
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
*** Claim from another period (7/24) ****									
46228		3108 SEAWESTERN FIRE FIGHTING	415.00						
	INV34109	07/17/24 FD-ADPTR KIT MSA G1	415.00*			1000 420400	220		101000
		Total for Vendor:	415.00						
*** Claim from another period (6/24) ****									
46225		2755 SHERWIN-WILLIAMS CO	358.65						
		PAINT FOR HANDICAP STALLS							
	7265-2	06/20/24 STRS-PAINT BLUE (5)	358.65*			2500 430200	220		101000
*** Claim from another period (7/24) ****									
46239		2755 SHERWIN-WILLIAMS CO	425.60						
	8042-4	07/22/24 STRS-TREX TAPE/RED DUCT TAPE	20.03*			2500 430200	220		101000
	9385-3	07/29/24 STRS-RCYCLD/ACETONE	369.50*			2500 430200	220		101000
	92780	07/25/24 STRS-PROSHIELDS/PT SHIELDS	36.07*			2500 430200	220		101000
		Total for Vendor:	784.25						
*** Claim from another period (7/24) ****									
46226		1653 SUPER 1 FOODS	186.14						
	2115256	07/15/24 POOL-DRINKS/GLOVES	52.82*			1000 460445	220		101000
	3585059	07/15/24 POOL-DRINKS	35.88*			1000 460445	220		101000
	3598842	07/17/24 WTR-DRINKS	15.54*			5210 430500	220		101000
	2735093	07/16/24 WTR-DRINKS	15.54*			5210 430500	220		101000
	2737582	07/18/24 POOL-CANDY-PINECONES	52.12*			1000 460445	220		101000
	2125650	07/23/24 SWR-WATER	14.24*			5310 430600	220		101000
		Total for Vendor:	186.14						
46268		3268 TACONE CONSULTING	2,100.00						
	2203	07/21/24 PD-ACTIVE SHTR TRAIN (6)	2,100.00*		20609	1000 420100	380		101000
		Total for Vendor:	2,100.00						
*** Claim from another period (7/24) ****									
46249		1644 THE CHEMNET CONSORTIUM	165.00						
	123276	07/24/24 SWR-DRUG SCREEN PALIGA	65.00*			5310 430600	399		101000
	123276	07/24/24 SWR-ALCOHOL SCREEN PALIGA	35.00*			5310 430600	399		101000
	123746	07/24/24 STRS-DRUG SCREEN COX	65.00*			2500 430200	399		101000
		Total for Vendor:	165.00						

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
*** Claim from another period (7/24) ****									
46205		2699 THE MAIL ROOM, INC	190.64						
	D120680	07/15/24 PD-MAIL SRVS 7/1-7/12	4.98*			1000 420100	310		101000
	D120680	07/15/24 FIN-MAIL SRVS 7/1-7/12	83.51*			1000 410500	310		101000
	D120680	07/15/24 WTR-MAIL SRVS 7/1-7/12	15.10*			5210 430500	310		101000
	D120680	07/15/24 SWR-MAIL SRVS 7/1-7/12	15.10*			5310 430600	310		101000
	D120680	07/15/24 CRT-MAIL SRVS 7/1-7/12	63.49*			1000 410360	310		101000
	D120680	07/15/24 PNZ-MAIL SRVS 7/1-7/12	2.61*			1000 411000	310		101000
	D120680	07/15/24 FD-MAIL SRVS 7/1-7/12	5.85*			1000 420400	310		101000
*** Claim from another period (7/24) ****									
46260		2699 THE MAIL ROOM, INC	342.63						
	D120905	07/29/24 PD-MAIL SRVS 7/16-7/26/24	29.66*			1000 420100	310		101000
	D120905	07/29/24 FIN-MAIL SRVS 7/16-7/26/24	117.59*			1000 410500	310		101000
	D120905	07/29/24 WTR-MAIL SRVS 7/16-7/26/24	30.88*			5210 430500	310		101000
	D120905	07/29/24 SWR-MAIL SRVS 7/16-7/26/24	30.88*			5310 430600	310		101000
	D120905	07/29/24 CRT-MAIL SRVS 7/16-7/26/24	95.59*			1000 410360	310		101000
	D120905	07/29/24 PNZ-MAIL SRVS 7/16-7/26/24	36.26*			1000 411000	310		101000
	D120905	07/29/24 FD-MAIL SRVS 7/16-7/26/24	1.77*			1000 420400	310		101000
		Total for Vendor:	533.27						
*** Claim from another period (7/24) ****									
46233		1623 THE UPS STORE #4515	38.01						
	072024	07/20/24 PD-EVIDENCE SHIPPING	12.67*			1000 420100	310		101000
	23014	07/23/24 PD-EVIDENCE SHIPPING	12.67*			1000 420100	310		101000
	12206	07/24/24 PD-EVIDENCE SHIPPING	12.67*			1000 420100	310		101000
		Total for Vendor:	38.01						
*** Claim from another period (7/24) ****									
46219		2706 TRAINNOW.NET	1,260.00						
	3194	07/01/23 FIN-eTIME ANNUAL SUBS 24/25	1,008.00*			1000 410500	363		101000
	3194	07/01/23 WTR-eTIME ANNUAL SUBS 24/25	70.00*			5210 430500	363		101000
	3194	07/01/23 SWR-eTIME ANNUAL SUBS 24/25	112.00*			5310 430600	363		101000
	3194	07/01/23 STRS-eTIME ANNUAL SUBS 24/25	70.00*			2500 430200	363		101000
		Total for Vendor:	1,260.00						
*** Claim from another period (7/24) ****									
46229		3096 UTILITIES UNDERGROUND LOCATION	59.50						
INVOICE IS FOR ANNUAL FEES FOR THE UNDERGROUND FACILITY PROTECTION PROGRAM. ONCE A YEAR AROUND JUNE/JULY UULC BILLS FOR ANNUAL FEE TO ALL FACILITY OWNERS IN THE									
STATE AT \$.10 PER OUTGOING LOCATE PER 69-4-522, MCA.									
	700085	07/18/24 STRS-ANNL FEE FOR CALL LOCATES	19.83*			2500 430200	318		101000

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CITY OF COLUMBIA FALLS
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
	700085	07/18/24 WTR-ANNL FEE FOR CALL LOCATES	19.84*			5210 430500	318		101000	
	700085	07/18/24 SWR-ANNL FEE FOR CALL LOCATES	19.83*			5310 430600	318		101000	
		Total for Vendor:	59.50							
46264		3063 UTILITIES UNDERGROUND LOCATION	129.00							
		MONTH OF SERVICE JULY								
		75 TOTAL								
	4075076	07/31/24 WTR-JULY 2024 UDIGS	43.00*			5210 430500	318		101000	
	4075076	07/31/24 SWR-JULY 2024 UDIGS	43.00*			5310 430600	318		101000	
	4075076	07/31/24 STRS-JULY 2024 UDIGS	43.00*			2500 430200	318		101000	
		Total for Vendor:	129.00							
		*** Claim from another period (7/24) ****								
46247	E	1218 VERIZON WIRELESS	1,448.76							
	9968952590	07/12/24 ADMIN-6/13/24-7/12/24	19.94*			1000 410400	345		101000	
	9968952590	07/12/24 FIN-06/13/24-7/12/24	19.94*			1000 410500	345		101000	
	9968952590	07/12/24 FIRE-6/13/24-7/13/24	120.42*			1000 420400	345		101000	
	996852590	07/12/24 FAC-06/13/24-7/12/24	12.44*			1000 411200	345		101000	
	996852590	07/12/24 STRS-6/13/24-7/12/24	111.92*			2500 430200	345		101000	
	996852590	07/12/24 PD-6/13/24-7/12/24	800.93*			1000 420100	345		101000	
	996852590	07/12/24 PRKS-6/13/24-7/12/24	49.73*			1000 460400	345		101000	
	996852590	07/12/24 WTR-6/13/24-7/12/24	181.59*			5210 430500	345		101000	
	996852590	07/12/24 SWR-6/13/24-7/12/24	82.11*			5310 430600	345		101000	
	996852590	07/12/24 CRT-06/13/24-7/12/24	49.74*			1000 410360	345		101000	
		Total for Vendor:	1,448.76							
		*** Claim from another period (7/24) ****								
46220		84 WESTERN BUILDING CENTER	498.95							
	41899791	07/02/24 PRKS-PRIMER	20.87*			1000 460400	220		101000	
	41909703	07/09/24 STR-CURB/XWALK PAINT	86.59*			2500 430200	220		101000	
	41917817	07/12/24 FD-CABLE TIES/WTR SOFTNR	152.93*			1000 420400	220		101000	
	41922364	07/16/24 FD-TARP BLUE POLY	149.95*			1000 420400	220		101000	
	41922741	07/16/24 WTR- MTL/SAW BLADE	70.98*			5210 430500	230		101000	
	41933018	07/22/24 STRS-ADJ WRENCH	32.99*			2500 430200	220		101000	
	072524	07/25/24 CREDIT/OVERPAYMENT	-15.36*			2500 430200	220		101000	
		Total for Vendor:	498.95							

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
*** Claim from another period (6/24) ****									
46221		3021 WGM GROUP	1,332.25						
JUNE 2024									
	72770	07/12/24 RIVERS EDGE PARK FISHING PIER	1,332.25			1000 460400	354		101000
		Total for Vendor:	1,332.25						
		# of Claims	63	Total:	156,108.05	# of Vendors	57		
		Total Electronic Claims			2,051.76				
		Total Non-Electronic Claims			154056.29				

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CITY OF COLUMBIA FALLS
Fund Summary for Claims
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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	97,599.32
2310 TAX INCREMENT DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	9,799.10
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	1,551.82
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	4,019.04
2940 CDBG-HOME INVESTMENT PARTNERSHIP PROGRAM	
101000 CASH/CASH EQUIVALENTS	3,448.22
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	24,132.51
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	15,558.04
Total:	156,108.05

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CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 8 / 24

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Council Meeting Date: 08/05/2024

Claims Submitted to Council: \$156,108.05

Claims Denied/Withheld by Council Finance Committee: \$_____ Claim #'s: _____

Prepared By: Shawn Bates, Finance Director

Shawn Bates

Approved by Clint Peters, Acting City Manager

Clint Peters

City Council to Approve by motion on consent agenda

The following claims are significant:

Morrison-Maierle Inc. - \$10,487.10 Biz District parking and sidewalks and on call services. (Fund 2310, 5210 & 5310)
Ferguson Waterworks - \$14,559.82 Meters, meter parts and water valve parts. (Fund 5210)
MMIA - \$79,811.00 Liability insurance program premium. (Fund 1000, 2394, 5210 & 5310)

The remaining claims are routine. Please let me know if you have any questions.
Shawn

June claims - \$18,744.76
July/August claims - \$137,363.29

07/18/24
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CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 07/19/24 to 07/19/24

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Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	3.00		
COMP HOURS (Comp Time Used)	10.00		315.30
HOL HOURS (Holiday Pay)	384.71		10,619.76
HOLW HOURS (Holiday Worked @ 2.5x)	94.50		2,525.91
J003 HOURS (PD HOL WK)	22.00		1,063.77
J008 HOURS (PD HOL WK OT)	36.00		1,954.62
OTHE HOURS (Other Time Used)	80.00		3,461.60
OVER HOURS (Overtime)	122.50		4,884.66
REG HOURS (Regular Time)	2,630.50		73,954.17
REG1 HOURS (Additional to regular)	239.50		6,318.63
REG2 HOURS (Addition to Salary)	1.00		1,049.83
SHFN HOURS (Shift B)	323.00		646.00
SHFQ HOURS (OVT B)	3.75		11.25
SHFU HOURS (Hol wk B)	24.00		120.00
SICK HOURS (Sick Time)	76.75		2,116.41
VACA HOURS (Vacation Time Used)	259.75		8,126.84
VOLN HOURS (Not in use)	23.00		1,150.00
GROSS PAY	117,168.75	0.00	
NET PAY	83,576.36	0.00	
NET PAY (CHECKS)	7,019.19		
NET PAY (DIRECT DEPOSIT)	76,557.17		
AFLAC-POSTTAX	118.17	0.00	
AFLAC-PRETAX	243.64	0.00	
CFP ASSOCIATION	200.00	0.00	
CHILD SUPPORT P	206.76	0.00	
CITY OF CF ELEC	1,948.00	0.00	
CITY OF COLUMBI	20.00	0.00	
FIT	8,982.27	0.00	
FLEX ALLEGIANCE	616.00	17.50	
FOP	450.00	0.00	
HEALTHINS/PRE	3,144.30	28,023.40	
MEDICARE	1,621.67	1,621.67	
MT ST FIRE ASSO	110.07	0.00	
MUTUAL OF OMAHA	287.10	0.00	
NATIONWIDE/CITY	0.00	622.23	
NATIONWIDE/EMP	200.00	0.00	
P.E.R.S.	3,833.00	4,400.61	
PERS RETIREE	0.00	114.74	
PERS/FURS	1,177.82	1,580.71	
PERS/POLICE	3,045.84	4,876.71	
SIT	3,152.00	0.00	
SOCIAL SECURITY	3,938.75	3,938.75	
TEAMSTERS DUES	297.00	0.00	
UNEMPL. INSUR.	0.00	520.97	
WORKERS' COMP	0.00	3,780.63	
CHARLES SCHWAB	1,814.27	0.00	
FIREFIGHTERS FC	73.24	0.00	
FIRST INTERSTAT	1,177.49	0.00	

Payroll
July 19, 2024
\$131,625.08
Brenda Staaland

07/18/24
15:31:33

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 07/19/24 to 07/19/24

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FREEDOM BANK	3,777.18	0.00
GLACIER BANK KA	9,710.96	0.00
GLACIER BANK MS	3,137.67	0.00
GLACIER BANK/CF	21,480.51	0.00
GLACIER BANK/WF	2,449.52	0.00
NAVY FEDERAL CR	2,709.22	0.00
PARKSIDE CR U	11,396.40	0.00
REGIONS BANK	2,140.60	0.00
STOCKMAN BANK	1,283.07	0.00
USAA FEDERAL	1,437.83	0.00
USBANK.	895.61	0.00
WELLS FARGO	2,224.10	0.00
WELLS FARGO, TX	2,199.75	0.00
WFISH CR UNION	8,649.75	0.00
FIT/SIT BASE	102,960.15	0.00
MEDICARE BASE	111,839.04	0.00
PERS BASE	94,633.96	0.00
SOC SEC BASE	63,528.08	0.00
UN BASE	115,768.75	0.00
WC BASE	115,684.93	0.00

Total 49,497.92
Total Payroll Expense (Gross Pay + Employer Contributions): 166,666.67
*** PAYROLL REGISTER + VOLUNTEER PAYROLL REGISTER = PAYROLL SUMMARY ***

Check Summary

Payroll Checks Prev. Out. \$119,809.74
Payroll Checks Issued \$9,751.87
Payroll Checks Redeemed \$116,040.44
Payroll Checks Outstanding \$13,521.17
Electronic Checks \$121,873.21

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	7,877.50	7,877.50		212260
Medicare	3,243.34	3,243.34		212260
P.E.R.S.	8,233.61	8,233.61		212270
Unempl. Insur.	520.97	992.81	1,513.78	212210
Workers' Comp	3,780.63	7,218.66	10,999.29	212220
FIT	8,982.27	8,982.27		212260
SIT	3,152.00	3,152.00		212260
AFLAC-PRETAX	243.64	243.64	487.28	212230
NATIONWIDE/EMP	200.00	200.00		212280
Teamsters dues	297.00	353.00	650.00	212310
PERS/Police	7,922.55	7,922.55		212240
TEAMSTERS INIT	0.00			212310
NATIONWIDE/CITY	622.23	622.23		212280
AFLAC-POSTTAX	118.17	118.17	236.34	212230
PERS/FURS	2,758.53	2,758.53		212275
MT ST FIRE ASSO	110.07	110.07		212315
HEALTHINS/PRE	31,167.70	31,167.70	62,335.40	212400
CITY OF COLUMBI	20.00	20.00		212450

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CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 07/19/24 to 07/19/24

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UNUM LIFE INS.	0.00	143.05		143.05	212400
FLEX ALLEGIANCE	633.50		633.50		212285
CHILD SUPPORT P	206.76		206.76		212330
CFP ASSOCIATION	200.00		200.00		212325
FOP	450.00		450.00		212335
CITY OF CF ELEC	1,948.00		1,948.00		212450
PERS RETIREE	114.74		114.74		212270
MUTUAL OF OMAHA	287.10	287.10		574.20	212400
Total Ded.	83,090.31	40,524.13	48,048.72	75,565.72	

**** Carried Forward column only correct if report run for current period.

08/01/24
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CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 08/02/24 to 08/02/24

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Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	27.75		
COMP HOURS (Comp Time Used)	16.00		433.92
J001 HOURS (CLOTH ALLOW)	0.00		100.00
OTHE HOURS (Other Time Used)	80.00		3,461.60
OVER HOURS (Overtime)	241.25		9,621.59
REG HOURS (Regular Time)	3,324.25		89,983.40
SFTO HOURS (Shift Sup/FTO - \$1.5/hour)	92.00		138.00
SHFN HOURS (Shift B)	322.50		645.00
SHFQ HOURS (OVI B)	78.00		234.00
SHTO HOURS (Training Officer)	10.00		15.00
SICK HOURS (Sick Time)	64.78		2,376.16
TRMV HOURS (Termination Vacation Pay)	339.78		19,377.65
VACA HOURS (Vacation Time Used)	151.72		4,617.41
GROSS PAY	131,003.73	0.00	
NET PAY	92,862.58	0.00	
NET PAY (CHECKS)	4,628.58		
NET PAY (DIRECT DEPOSIT)	88,234.00		
AFLAC-POSTTAX	118.17	0.00	
AFLAC-PRETAX	243.64	0.00	
CFP ASSOCIATION	157.65	0.00	
CHILD SUPPORT P	206.76	0.00	
CITY OF CF ELEC	1,948.00	0.00	
CITY OF COLUMBI	20.00	0.00	
FIT	12,677.16	0.00	
FLEX ALLEGIANCE	616.00	17.50	
FOP	495.00	0.00	
HEALTHINS/PRE	3,345.10	29,658.40	
MEDICARE	1,819.36	1,819.36	
MT ST FIRE ASSO	109.53	0.00	
MUTUAL OF OMAHA	287.10	0.00	
NATIONWIDE/CITY	0.00	622.23	
NATIONWIDE/EMP	200.00	0.00	
P.E.R.S.	3,766.07	4,323.81	
PERS RETIREE	0.00	97.96	
PERS/FURS	1,172.00	1,572.89	
PERS/POLICE	2,873.88	4,601.43	
SIT	3,955.00	0.00	
SOCIAL SECURITY	3,805.73	3,805.73	
TEAMSTERS DUES	325.00	0.00	
UNEMPL. INSUR.	0.00	589.09	
VEBA	0.00	1,964.68	
WORKERS' COMP	0.00	4,171.18	
BECU	712.41	0.00	
CHARLES SCHWAB	1,814.27	0.00	
FIREFIGHTERS FC	121.29	0.00	
FIRST INTERSTAT	1,219.95	0.00	
FREEDOM BANK	3,929.88	0.00	
GLACIER BANK KA	9,701.94	0.00	

8/2/24

Reg Payroll +
Final pay
\$211,487.91
Brenda Staaland

08/01/24
15:31:10

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 08/02/24 to 08/02/24

Page: 2 of 3
Report ID: P130

GLACIER BANK MS	3,198.64	0.00
GLACIER BANK/CF	32,807.16	0.00
GLACIER BANK/WF	2,091.47	0.00
NAVY FEDERAL CR	2,601.67	0.00
PARKSIDE CR U	11,671.53	0.00
REGIONS BANK	2,130.65	0.00
STOCKMAN BANK	666.17	0.00
USAA FEDERAL	1,437.83	0.00
USBANK.	895.61	0.00
WELLS FARGO	2,323.26	0.00
WELLS FARGO, TX	2,175.92	0.00
WFISH CR UNION	8,734.35	0.00
FIT/SIT BASE	116,839.04	0.00
MEDICARE BASE	125,473.22	0.00
PERS BASE	91,636.91	0.00
SOC SEC BASE	61,383.04	0.00
UN BASE	130,903.73	0.00
WC BASE	127,696.52	0.00

Total 53,244.26
Total Payroll Expense (Gross Pay + Employer Contributions): 184,247.99

Check Summary

Payroll Checks Prev. Out. \$9,470.40
Payroll Checks Issued \$73,887.03
Payroll Checks Redeemed \$0.00
Payroll Checks Outstanding \$83,357.43
Electronic Checks \$137,600.88

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	7,611.46	7,611.46		212260
Medicare	3,638.72	3,638.72		212260
P.E.R.S.	8,089.88	8,089.88		212270
Unempl. Insur.	589.09	1,581.90	2,170.99	212210
Workers' Comp	4,171.18	11,389.84	15,561.02	212220
FIT	12,677.16	12,677.16		212260
SIT	3,955.00	3,955.00		212260
AFLAC-PRETAX	243.64	243.64	487.28	212230
NATIONWIDE/EMP	200.00	200.00		212280
Teamsters dues	325.00	325.00	650.00	212310
PERS/Police	7,475.31	7,475.31		212240
TEAMSTERS INIT	0.00			212310
NATIONWIDE/CITY	622.23	622.23		212280
AFLAC-POSTTAX	118.17	118.17	236.34	212230
PERS/FURS	2,744.89	2,744.89		212275
MT ST FIRE ASSO	109.53	109.53		212315
HEALTHINS/PRE	33,003.50	65,403.80	-1,232.60	212400
VEBA	1,964.68	1,964.68		212286
CITY OF COLUMBI	20.00	20.00		212450
UNUM LIFE INS.	0.00	143.05	143.05	212400
FLEX ALLEGIANCE	633.50	633.50		212285

08/01/24
15:31:10

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 08/02/24 to 08/02/24

Page: 3 of 3
Report ID: P130

CHILD SUPPORT P	206.76		206.76		212330
CFP ASSOCIATION	157.65		157.65		212325
FOP	495.00		495.00		212335
CITY OF CF ELEC	1,948.00		1,948.00		212450
PERS RETIREE	97.96		97.96		212270
MUTUAL OF OMAHA	287.10	287.10	573.80	0.40	212400
Total Ded.	91,385.41	45,256.40	118,625.33	18,016.48	

**** Carried Forward column only correct if report run for current period.

CITY OF COLUMBIA FALLS

CITY COUNCIL REGULAR MEETING MINUTES

HELD JULY 15, 2024

Mayor Barnhart called the meeting to order at 7:00 p.m.

ROLL CALL: Councilor King, Councilor Lovering, Councilor Piper, Councilor Price, Councilor Robinson, Councilor Shepard, and Mayor Barnhart.

Also Present: City Clerk Staaland, Acting City Manager Peters, City Attorney and Deputy City Attorney Breck via telephone and Sergeant Rice.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Councilor Lovering made motion to approve the agenda, seconded by Councilor King upon moving item #9 - Approval of Professional Services Contract (budget and grant administration) for Susan Nicosia, to new business, with council voting as follows. Ayes: King, Lovering, Piper, Price, Robinson, Shepard, and Barnhart.

CONSENT AGENDA: Councilor Shepard motioned to approve the consent agenda noting all claims appeared to be in order, seconded by Councilor King with council voting as follows. Ayes: Lovering, Piper, Price, Robinson, Shepard, King, and Barnhart.

July, 15 Claims: \$356,706.75 June, 30 Claims: \$105,783.44

Payroll Claims for 07/05/24 and 2nd quarter.

Approval of July 1, 2024, Council Minutes

Approval of LWCF Grant Agreement - Fenholt Park Skatepark and Bathroom Project - and Authorize City Manager to Execute

Approval of HB 355 Hydrant Replacement Contract - Authorize City Manager to sign and execute.

Approval of HB 355 Meadow Lake Flowmeter Contract - Authorize City Manager to Sign and execute.

Approval of HB 355 Scum Pump Replacement Contract - Authorize City Manager to sign and execute.

Approval of HB 355 Wastewater Switchboard Replacement Contract - Authorize City Manager to sign and execute.

PRESENTATION:

Mountain Climber/Public Transportation - Elizabeth Wood

Ms. Wood updated the Council on the Commuter project for the Mountain Climber Public Transportation, as well as a presentation on what they provide in Columbia Falls.

Ms. Wood reviewed a Proposed Expansion of Service, a commuter service between Kalispell, Whitefish and Columbia Falls, which will potentially open up the zone between Columbia Falls and Whitefish. It could also expand the hours of the On Demand service and increase the number to three drivers in the North zone.

Ms. Wood said they do not have enough funds using their entire 1 Mill Levy to cover the local match needed to implement this expansion of service. They would like to ask Columbia Falls to consider \$15,000, she realizes this amount is significantly higher than the \$5,600 that Columbia Falls currently pays. Councilor Robinson asked if the \$15,000 is above what Columbia Falls already pays. Ms. Wood said it includes the City's current

contribution. Councilor Robinson asked why the Commissioners didn't want you to exercise the 1 mill. Ms. Wood replied she believes the Commissioners goal is to keep their budget conservative and not add to property taxes. Councilor Shepard asked Ms. Wood if they are still getting our seasoned citizens utilizing the bus. Ms. Wood replied absolutely.

There is a set formula on what the state provides and what our local match is said Ms. Wood. Robinson asked if veterans get a discount. Wood said they believe the one dollar per ride is very reasonable. Council Piper asked if the city pays the requested amount will MDT lower there amount. Wood said no, the city's contribution will help us with the local match. After further council discussion, the council said they would consider the proposed rate increase to the City.

UNFINISHED BUSINESS:

No formal presentation. City staff will continue to gather information for the final upcoming budget.

NEW BUSINESS:

Approval of Professional Services Contract (budget and grant administration) for Susan Nicosia - Authorize City Manager to sign and execute.

City Manager Peters said this is a reasonable contract with former City Manager Susan Nicosia for professional services in preparing the FY 24-25 Budget and Grant Administration. The city has several grants currently in place and it would benefit the city to have her in place to finalize them. Mayor Barnhart asked if the contract ends at the end of the year. City Manager Peters said it is open without a closing date, as it would depend on the term of the grants. Councilor Price asked if this means the new city manager would not be responsible for grants. Peters replied not exactly, the new City Manager will be working on new and upcoming grants.

Councilor Piper motioned to approve the Professional Services Contract (budget and grant administration) for Susan M. Nicosia, CPA, LLC, seconded by Councilor Lovering with Council voting as follows. Ayes: King, Lovering, Piper, Price, Robinson, Shepard, and Barnhart.

Authorize Call for Bids - Skatepark Construction (LWCF Grant)

City Manager Peters said this call for bids is for the Skatepark and bathroom at Fenholt Park.

Councilor Robinson made a motion to authorize the call for bids for the Skatepark and bathroom at Fenholt Park, seconded by Councilor Shepard and the motion carried unanimously.

Authorize Call for Bids for 2024 Wastewater Treatment Plant Grit Classifier Replacement Project (HB 355 Funds)

City Manager Peters said this call for bids is the big project at the WWTP. This will be a much-needed upgrade at the Wastewater Treatment Plant.

Councilor King motioned to authorize the call for bids for the 2024 Wastewater Treatment Plant Grit Classifier Replacement Project (HB 355 funds), seconded by Councilor Shepard and the motion carried.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor Lovering asked if the city has heard anything about the soil sample testing that was done on 6th St. E. City Manager Peters said he has not heard back yet and will investigate it. Lovering asked about the street paving project on 6th St. E. Peters said Knife River's plant was down last week, but they will get to it sometime this week. 5th St. W. is also planned for Thursday or Friday paving.

Councilor Lovering commented that the new sidewalks look great and are of huge value to the city.

Councilor Shepard asked if the weed letters have gone out. City Manager Peters said they have been mailed out and residents are calling back with a scheduled plan. For those we have not heard from the Police Department will make contact this week.

Councilor Price asked if the city received an update from FWP on stocking the fish in the pond at Rivers Edge Park. City Manager Peters said he left a message and has not heard back from them just yet and will circle back to get an approximate date for re-stocking the pond.

Price asked about the graffiti on the park benches on the Talbot walking path. City Manager Peters said he will contact staff to get it cleaned up right away.

Councilor Robinson inquired about the old location for the Boys and Girls Club on 4th Ave. W., the weeds and garbage need to be addressed. Peters said they were sent a weed letter and will be required to clean up the rubbish on the property.

Councilor Piper inquired about the left-hand turn signals on 9th St. from MDT. City Manager Peters said MDT has been notified but it comes down to the overall budget, priority and what the build out is for them. Columbia Falls is on their radar, but it is a lengthy process. Peters said he will be meeting with Parkside on a potential signal light at their new location.

Piper said he noticed more folks parking in the yellow sections on Nucleus Ave., which is becoming a problem. Peters said he would have the Police Department watching for parking compliance.

Piper asked who is responsible for mowing the boulevards near the new sidewalks. The city should have thought about putting river rock there. Peters said it is the responsibility of the residents. Piper asked if city crews will paint the yellow back on the curbs near the new sidewalks. Peters replied yes city crews will get them painted before school starts.

Piper thanked the city staff for getting the volleyball net out at Columbus Park.

Councilor Lovering asked if the project includes planting grass in the boulevards near the new sidewalks. Peters said he believes so but will investigate it.

Mayor Barnhart said he drove up 1st Ave. W. and the new trees look great.

Mayor Barnhart said there has been a lot of action on the CFAC cleanup and asked council if the city would like to change our stance at this time. In the past the majority of the council didn't agree to send an additional letter at that time. Since then, they have had several meetings and are putting out a lot of new information. Mayor Barnhart said he intends to be at their meeting this week and asked if there would be council support in him speaking on behalf of the city. Barnhart said we would like to see the Record of Decision issued so final engineering and actual clean up can commence. Councilor Shepard asked how close they are in getting the Record of Decision. We are never going to suffice the group that is involved said Shepard. Shepard said he would like to see the ROD and go from there. Mayor Barnhart said from the beginning we wanted it cleaned

up and it has been sitting for several years. Councilor Lovering feels we have said our peace, the property is located in the county, and it is already moving forward. Councilor Price said so your stance is to accept what the EPA has to offer or make them do more. Barnhart said we know what we have, and we take that criteria to take the steps towards the best method to stop this from going nowhere. After council discussion 6 out of 7 Councilors agreed to have Mayor Barnhart speak on behalf of the City at the upcoming meeting. Mayor said on July 17th they are doing another CFAC meeting at the HUB in Columbia Falls.

Mayor Barnhart said the City manager review committee consisting of himself, Councilor Robinson, Councilor King, and Deputy City Attorney Breck have reviewed the applicants and are at the point that they have two candidates we wish to interview. Ben Billingsley and Clint Peters will be selected to be interviewed on July 23, 2024. Councilor Lovering said she will not be able to attend the interviews.

Mayor Barnhart said the Skatepark is going to bid, and it is moving forward.

CITY MANAGER REPORT

HB 355 is moving forward, which is very exciting seeing these projects moving forward, said Peters.

Peters said he met with HDR on the Wastewater Treatment Plant referencing the ARPA Grant upgrade starting mid-August with a finish date by August 2025.

Staff had a startup meeting on the Housing Study Grant for \$30,000 with a city match of \$15,000; Peters said it's great the city has this grant in place.

The city is working on workflow and going through scope on details of the Raise Grant. It is close and we are beginning to see what the bike path will look like.

The paving project has seen a slight delay as the contractor's asphalt plant was down for a short time which pushed back the city paving projects. Peters said 5th St. W. is in terrible shape and city staff will cut sections of the damaged road out and dura patch to assist in the longevity of the road. This will increase the cost by approximately \$7,500. but should be covered under TIF funds said Peters.

The volleyball net is up, the second water fountain has been installed at Columbus Park and the falls are flowing. The Public Works department has been great at getting requested projects completed.

There was a small sink hole near Horine Park, it was discovered there was a storm drain there and city crews were able to dig it up, clean it out and it is functioning as it should.

Last week we had to close the pool down last for lack of staff. The pool will be closed this Saturday and Sunday as Columbia Falls hosts the divisional swim meet and will also be closed on July 27-28 due to staff shortage.

City staff has posted closure dates on the city website.

MISCELLANEOUS REPORT

Sergeant Rice said the Police Department is fortunate to have appropriate staffing which allows them to do additional training. The Police Department monthly activity report is showing more citations as staff are working proactively.

MISCELLANEOUS

Police Activity Report June 2024

Fire Department Activity Reports June 2024

Correspondence

ADJOURN: Councilor Lovering motioned to adjourn at 8:41 p.m., seconded by Councilor Shepard.

Mayor

City Clerk

Columbia Falls Fire Department
Karl Weeks, Fire Chief/Marshal



130 6th Street West Item No.6.
Columbia Falls, Mt., 59912
(406) 892-3911 Office

July 19, 2024

City Manager Clint Peters, Mayor Don Barnhart
Columbia Falls City Council
130 6th Street West, Room A
Columbia Falls, MT. 59912

Dear Manager Peters, Mayor Barnhart and Council Members,

The membership of the Columbia Falls Fire Department has voted to approve Jeremiah Jost as a probationary member. Jeremiah was a member of his local volunteer fire department in Canada and has since moved to Columbia Falls. He has completed a physical and background check and passed both. Jeremiah has attended several trainings as an observer and it is my belief that he will be a great addition to the team. I recommend the approval of Jeremiah Jost as a probationary member of the Columbia Falls Fire Department.

Sincerely,

Karl Weeks

A handwritten signature in black ink, appearing to read "Karl Weeks", written over a horizontal line.

CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC HEARINGS

Item No.9.

The Columbia Falls Planning Commission will hold a public hearing for the following item at their regular meeting on Thursday, August 8, 2024 at 6:00 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on Monday, August 19, 2024 starting at 7:00 p.m. in the same location.

Request to establish a Conditional Use Permit in the Columbia Falls Zoning Jurisdiction:

Jaqueline Smith and Carl Morsette are requesting a Conditional Use Permit (CUP) to operate a drive-thru coffee stand at 262 1st Ave WN (Location of Glacier Grappling). The property is zoned CB-2 Commercial however all drive-thru's require a conditional use permit in this zone. The coffee stand was moved to the site but not opened while the applicants go through the CUP process. The property is described as Lots 2, 3, & 4; Block 129; Columbia Falls Addition; Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons may testify at the hearings or submit written comments prior to the meetings. Written comment may be sent to Columbia Falls City Hall, Attention: City Manager, 130 6th Street West, Room A, Columbia Falls, MT 59912. For more information call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

DATED this 16th day of July, 2024

Clint Peters

Clint Peters, Interim City Manager/Planning & Zoning Administrator
COLUMBIA FALLS CITY-COUNTY PLANNING BOARD

Publish: Daily Interlake Tuesday, July 23, 2024



130 6th STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

Item No.11.

August 5, 2024

To: Columbia Falls City Council and Mayor

From: Interim City Manager Clint Peters

Re: Interim City Manager Contract

Council and Mayor,

With my impending retirement from law enforcement, and continued service as Interim City Manager, I wanted to request an agreement with the City that outlines the salary and retirement contributions. As a retired law enforcement officer, I can no longer pay into the Montana Police Officers Retirement as I will be collecting retirement benefits. I am not vested in the Public Employee Retirement system, and payments made to this fund on my behalf would not be recouped. I am requesting to remain at my current salaried rate of pay and insurance benefits through my separation date of September 2nd, 2024, and the 9.07% contribution normally paid bi-weekly by the City to a state retirement fund instead be paid into a deferred compensation account set up through Nationwide. The salary and city contribution to a deferred compensation account would not be an increase in pay or benefits, is consistent with my current compensation, and doesn't have an increased budget impact for the City. Thank you for your consideration.

Sincerely,

Clint Peters
Interim City Manager
City of Columbia Falls

August 5, 2024

EPA

Matt Dorrington, EPA Remedial Project Manager

Sent Via Email: Dorrington.Matthew@epa.gov

RE: Columbia Falls Aluminum Company Site Record of Decision

Dear Matt:

The Columbia Falls City Councilors and Mayor have participated in the EPA process of declaring the Columbia Falls Aluminum Plant site as a “superfund site” beginning in the spring of 2015. In the ensuing 9 years, the Mayor, Councilors and former City Manager have participated in the extensive public process through the testing and evaluation phases as well as the comment period for the Record of Decision (ROD). While we understand community concerns over the “leave in place” recommendation for a portion of the contaminated materials, we would like to see the Record of Decision issued so final engineering and actual clean up can commence. The City Council recognizes that without the issuance of the ROD, there is no clean up activity at all; all clean-up work at the site is halted.

The City Council, on behalf of the community, continues to express their desire to see the site cleaned up. We appreciate the additional steps that the EPA, with the utilization of SKEO Solutions, has completed to hold public meetings to inform the public on the process and findings to date as well as the ROD process.

The City’s stated concern has always been that of providing safe, clean drinking water to our community while cleaning up the site as well as the impacts in the residential areas just outside the City, such as Aluminum City. We do not believe that a do nothing approach is in the best interest of the community.

Sincerely,

Donald W. Barnhart, Mayor

August 5, 2024

Montana Department of Commerce
Community Development Division
Community Planning Program
Attn. Nikki Veneziano, Planning Program Specialist
301 S. Park Avenue – P.O. Box 200523
Helena, MT 59620-0523
Sent Via Email: Nikki.Veneziano@mt.gov

RE: MT Community Reinvestment Plan Act – Matching Funds Commitment Confirmation

Dear Ms. Veneziano:

I am writing this letter in support of the City of Columbia Falls's Program Application for funding planning activities to support housing supply through a housing study. The HB 819 funding, in the amount of \$30,000, will provide much needed funding for the City to complete a housing analysis to quantify and support the City's housing needs, particularly attainable and affordable workforce housing. Additionally, this much-needed housing study will also provide the City with the housing analysis required for SB 382 growth policy and planning updates.

The City recently completed the Request for Proposal process and received one proposal for \$57,100, obviously higher than our original estimate of \$45,000. The City will provide the necessary \$27,100 match from the City's General Fund. The consulting fees, \$57,100 and the MCR grant funding, \$30,000, have been included in the City's 2025 fiscal year budget which will be adopted formally in September 2024.

This letter represents the City's firm commitment for providing the matching funds for the Housing Study in the amount of \$27,100. We are looking forward to completing the much-needed housing study and we are grateful for the HB 819 funding.

Sincerely,

Donald Barnhart, Mayor

August 1, 2024

Client: **Clint Peters**
City Manager
City of Columbia Falls
130 6th St West
Columbia Falls, MT 59912
Sent via email to: petersc@cityofcolumbiafalls.com

RE: Contract for Professional Services at Standard Fee Rates
Project Description: Construction Observation – Columbia Falls Skate Park

Dear Clint:

WGM Group, Inc. (WGM) agrees to provide services for the above-referenced project as described in the attached estimate. All work will be performed in accordance with generally accepted standards of professional care.

Invoices will be prepared monthly from actual time worked by personnel assigned to the project plus direct expenses using our standard rates, which are subject to change annually. Client agrees to pay invoices in full within 30 days of the invoice date, or contact us if our services are not satisfactory. Interest at the rate of 0.833% per month (10% per annum) will be added to unpaid invoices after 30 days and WGM may, without liability, terminate service. Payments will be credited first to interest and then to principal.

WGM and Client agree that the project scope of services may change due to unforeseen circumstances or at the Client's direction. WGM will keep Client apprised of anticipated project cost changes and prepare updated estimates for Client approval as requested. WGM reserves the right to terminate this contract after a seven-day notice if Client insists upon a course of action with which WGM has a fundamental disagreement or if performance of services is rendered unreasonably difficult due to actions of the Client. Client may terminate or suspend services after a five-day notice and WGM will be paid for all work satisfactorily performed through the date of termination or suspension.

WGM looks forward to working with you on this project. If the terms of this agreement are acceptable, please sign this letter in the space provided below and return a copy to us.

Sincerely,
WGM Group, Inc.

Mike Brodie, PE
Senior Project Engineer

Client: City of Columbia Falls

(sign)

(date)

(printed name)

(title)

August 1, 2024

Clint Peters

City Manager
City of Columbia Falls
130 6th St West
Columbia Falls, MT 59912

Sent via email to: petersc@cityofcolumbiafalls.com

Re: Columbia Falls Skate Park Construction Observation

Dear Clint:

WGM Group, Inc. (WGM) is pleased to present this proposal for the professional services affiliated with the construction observation of the Fenholt Skatepark Construction, in accordance with the 2024 Fenholt Skatepark Plans. This proposal defines the services for project management, construction submittal review, construction observation, and pay estimate review.

SCOPE OF SERVICES

WGM will provide the following services:

Phase 01: Project Management - \$2,520

WGM's project manager (PM) will actively manage and coordinate the project team, develop a scope and work plan, and prepare monthly project invoices along with a report of project progress and budget tracking. Services include collaboration with the client to ensure their expectations are being met. The PM will evaluate project progress monthly, calculating earned value to ensure we're on track at each step in the process. The following items are included:

- Team oversight, internal, and resource allocation
- Client correspondence and meetings
- Pay application review
- Construction Submittal review

Deliverables: Scope and fee estimate, contract, reviewed pay applications, reviewed construction submittals.

Phase 02: Construction Observation – \$22,950

Consultant will provide one representative to provide part-time construction oversight during the construction timeframe. Observation is to occur between the hours of 8 am to 5 pm during the Monday through Friday business week. The goal will be to provide the city with information based on field observations that the project is being constructed is being completed as bid. Based on the construction type and timeframe involved, third-time observation is recommended for approximately 10 weeks of construction or a total of 50 working days. The following budget is based on an estimated time of 150 hours overall for on-site observation and documentation work. The estimated time frame entails third-time observation (three hours per day, on average, including travel, and project reporting).

Deliverables: Construction observation reports

ADDITIONAL SERVICES

Services not specifically described in the phases above are not included in this scope of work. This includes but is not limited to: Construction materials testing, Full time inspection, project closeout, final plat or subdivision services, project certification

FEE ESTIMATE

Our fees will be billed on a time and materials basis with a budget estimate of **\$25,470**. Fees are valid through August 2025 and may need to be adjusted if the project extends beyond this date. Fees may need to be adjusted based on any changes to the information provided in this proposal.

COST SUMMARY	
01 – Project Management	\$ 2,520
02 – Construction Observation	\$ 22,950
TOTAL	\$25,470

SCHEDULE

We are prepared to begin work immediately upon receipt of a signed contract.

We trust that our proposal meets your expectations. However, if our understanding of the project is inaccurate, please contact us for a revised proposal. We look forward to continuing to work with you on this project. If you have any questions or require additional information, please feel free to give me a call at (360) 689-7535 or email me at mbrodie@wgmgroup.com.

Sincerely,
WGM Group, Inc.



Mike Brodie, P.E.
Senior Project Engineer

Standard Rates - 2025

Staff Type		Rate	
210	Senior Principal Engineer	Hr	\$ 265.00
215	Senior Consultant	Hr	\$ 223.00
220	Principal Engineer	Hr	\$ 235.00
230	Senior Project Engineer	Hr	\$ 210.00
240	Project Engineer 2	Hr	\$ 183.00
245	Project Engineer 1	Hr	\$ 171.00
250	Senior Traffic Engineer	Hr	\$ 215.00
263	Senior Transportation Consultant	Hr	\$ 266.00
265	Senior Transportation Engineer 2	Hr	\$ 229.00
279	Staff Engineer/EI 4	Hr	\$ 161.00
280	Staff Engineer/EI 3	Hr	\$ 153.00
281	Staff Engineer/EI 2	Hr	\$ 127.00
282	Staff Engineer/EI 1	Hr	\$ 119.00
283	Engineer Technician 3	Hr	\$ 153.00
284	Engineer Technician 2	Hr	\$ 127.00
285	Engineer Technician 1	Hr	\$ 119.00
290	Seasonal Intern	Hr	\$ 84.00
508	Senior Construction Project Manager	Hr	\$ 210.00
507	QA/QC Representative	Hr	\$ 196.00
512	Construction Project Manager	Hr	\$ 188.00
514	Construction Representative	Hr	\$ 165.00
315	Sanitarian	Hr	\$ 171.00
310	Principal Planner	Hr	\$ 265.00
312	Senior Land Planner	Hr	\$ 187.00
314	Land Planner 2	Hr	\$ 167.00
316	Planning Technician	Hr	\$ 119.00
320	Senior Landscape Architect/Planner	Hr	\$ 200.00
330	Senior Landscape Architect	Hr	\$ 229.00
340	Landscape Architect 2	Hr	\$ 174.00
350	Landscape Architect 1	Hr	\$ 142.00
355	Landscape Designer	Hr	\$ 116.00
354	Landscape Intern	Hr	\$ 84.00
353	Graphic Designer	Hr	\$ 145.00
450	Senior Hydrologist	Hr	\$ 240.00
445	Hydrologist 2	Hr	\$ 154.00
451	Hydrologist 1	Hr	\$ 139.00
454	Senior Scientist	Hr	\$ 210.00
448	Scientist 2	Hr	\$ 154.00
447	Senior Environmental Engineer	Hr	\$ 210.00
452	Environmental Engineer	Hr	\$ 183.00
446	Environmental Field Technician	Hr	\$ 119.00
453	Senior Geologist	Hr	\$ 214.00
456	Geologist	Hr	\$ 165.00
460	Water Resource Specialist 3	Hr	\$ 196.00
465	Water Resource Specialist 2	Hr	\$ 188.00
466	Water Resource Specialist 1	Hr	\$ 165.00
469	Water Right Technician 3	Hr	\$ 161.00
470	Water Right Technician 2	Hr	\$ 154.00
471	Water Right Technician 1	Hr	\$ 127.00
475	GIS Specialist	Hr	\$ 132.00
520	Senior Land Surveyor	Hr	\$ 217.00
525	Land Surveyor 3	Hr	\$ 196.00
527	Land Surveyor 2	Hr	\$ 187.00
530	Land Surveyor 1	Hr	\$ 182.00
540	Staff Surveyor/ L.S.I	Hr	\$ 165.00
560	Survey Crew Chief	Hr	\$ 161.00
550	Survey Technician	Hr	\$ 147.00
580	Two-Person Crew	Hr	\$ 230.00
590	Three-Person Crew	Hr	\$ 260.00





Staff Type			Rate
610	Senior CADD Drafter	Hr	\$ 150.00
605	CADD Designer	Hr	\$ 130.00
600	CADD Technician	Hr	\$ 113.00
700	Project Coordinator 2	Hr	\$ 139.00
705	Project Coordinator 1	Hr	\$ 132.00
710	Project Assistant 2	Hr	\$ 132.00
715	Project Assistant 1	Hr	\$ 120.00
730	Admin. Assistant	Hr	\$ 103.00
790	Accountant	Hr	\$ 175.00
791	IT Specialist	Hr	\$ 175.00
792	Operations Manager	Hr	\$ 175.00

Project Expenses

Consultants, Contractors	Cost +10%
Direct Expenses (Submittal fees, etc.)	Cost
Postage/Shipping	Cost

Copies & Prints

Sheet (no color)	Each	\$ 0.30
Sheet (color, letter or legal)	Each	\$ 1.20
Sheet (color, 11x17)	Each	\$ 1.75
Paper Roll Stock (black/white)	Sq. Ft.	\$ 0.45
Paper Roll Stock (color)	Sq.Ft.	\$ 0.75
Mylar Roll Stock	Sq.Ft.	\$ 4.00

Software

-	Software Tech Fee	Hr	\$ 5.00
950C	Adobe Creative Cloud		
950G	ArcGIS		
950A	AutoCAD		
950L	Lumion 3D Rendering		
950M	MicroStation		
950S	SIDRA		
950U	SketchUp		
950V	Groundwater Vistas		
-	Software Tech Fee	Hr	\$ 5.50
950T	AutoTURN		
950F	Land F/X		
950H	GeoHECRAS		
950I	InfoSWMM	Hr	\$ 8.00
955	VG4D Smart LiDAR	Hr	\$ 35.00
950P	Pix4D	Pjct	\$ 275.00

Travel & Per Diem

Mileage - All Vehicles	Mile	Federal Rate
Meals Full Day	Day	Federal Rate
Meals First & Last Day of Travel	Day	Federal Rate
Lodging		Cost

Survey

GNSS Rover	Day	\$ 155.00
GNSS Base & Rover	Day	\$ 280.00
Robotic Total Station	Day	\$ 240.00
Depth Sounder Only	Day	\$ 165.00
Depth Sounder with Boat	Day	\$ 385.00
HyDrone	Day	\$ 750.00

Other

USB Drive	Each	\$ 10.00
Garmin Handheld GPS	Day	\$ 15.00
Construction Camera	Day	\$ 100.00
Aerial Drone	Day	\$ 525.00
Trimble GPS R1	Day	\$ 80.00
Trimble GPS R1	Week	\$ 225.00
Traffic Counting Device	Day	\$ 35.00
Wildlife Camera	Month	\$ 110.00
Tubing	Ln Ft	\$ 0.70
Drum Filters	Each	\$ 20.00
Decontamination Kit	Kit	\$ 45.00
Water Level Meter	Day	\$ 40.00
Multi-Parameter Water Meter	Day	\$ 55.00
Micro-manometer	Day	\$ 55.00
Interface Probe	Day	\$ 75.00
Open Channel Flow Meter	Day	\$ 80.00
Combo Meter	Day	\$ 85.00
Ultrasonic Flow Meter	Day	\$ 300.00
Double Ring Infiltrometer	Day	\$ 150.00
Shallow Groundwater Sampling Pump	Day	\$ 65.00
Deep Groundwater Sampling Pump	Day	\$ 105.00
Disposable Bailers	Unit	\$ 20.00
Water Level Data	Day	\$ 125.00
Logger/Cables/Accessories	Week	\$ 500.00
	Month	\$ 1,500.00



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Marcy M. Hall, Legal Assistant
marcy@brecklawoffice.com

August 2, 2024

Columbia Falls City Council Members
130 6th Street West
Columbia Falls, MT 59912

RE: CITY ATTORNEY CONTRACT

Dear Council Members,

Attached please find for your approval a modification to the current City Attorney contract ("Contract" herein). Since the signing of the Contract in December 2023, there has been some confusion related to the language in Section 8(b) regarding additional compensation. The current language gives two rates (\$205.00 and \$250.00) for differing types of work, but neither reflects what we believe we agreed to, which was to be compensated at the same rate as defense counsel for MMIA, at a rate of \$225.00 per hour. By eliminating the two amounts and agreeing on the single MMIA rate for additional duties, we eliminate confusion and simplify billing going forward.

Please let us know if you need anything further from us or have questions. Thank you.

Sincerely,

Stephanie M. Breck
Deputy City Attorney

**CITY OF COLUMBIA FALLS
MODIFICATION TO CITY ATTORNEY CONTRACT**

This contract modification is effective this ____ day of August, 2024, as between the City of Columbia Falls, a municipal corporation (herein referred to as the "City") and the firm of Breck Law Office, PC, of Columbia Falls, Flathead County, Montana (herein referred to as Contractor).

WHEREAS it is the desire of the City and Contractor to modify the terms of the current City Attorney Contract, executed December 19, 2023 (the "Contract"). The parties desire to simplify issues related to paragraph 8(b) of the Contract and eliminate any confusion regarding the applicable hourly rate for additional duties of the City Attorney.

WHEREAS paragraph 8(b) of the December 19, 2023 Contract is modified as follows:

b. Inasmuch as Contractor shall represent the City in all actions brought by or against the City or officials in their official capacities, all litigation, arbitration and preparation therefor, including trial and arbitration preparation, trials, arbitrations, or appeals therefrom, and all civil non-judicial and administrative proceedings (to include real estate notice and sale foreclosures) and appeals therefrom, shall warrant additional compensation at the rate of Two Hundred Twenty Five Dollars (\$225.00) per hour or the same hourly rate paid by the Montana Municipal Interlocal Authority for defense counsel, whichever is higher. Notwithstanding the foregoing, Contractor shall not be entitled to hourly compensation for criminal prosecutions in the City Court of Columbia Falls nor shall Contractor be entitled to an hourly rate greater than its customary private practice hourly rate. With prior approval of the City Council, Contractor may be paid at the rate of Two Hundred Twenty Five Dollars (\$225.00) per hour on those additional occasions, if any, which the City Council deems beyond the normal and reasonable scope of the duties of the City Attorney. Contractor shall provide to the City Manager accurate and complete records of all time spent when billing the City at an hourly rate. Those out-of-pocket expenses which Contractor incurs, and which are specifically and directly attributable to City litigation / arbitration, civil non-judicial and administrative proceedings, including court costs, document filing fees, deposition fees, arbitrator fees, mediator fees, travel costs, copies, postage, and long distance telephone calls shall be reimbursed to Contractor. Said expenses shall be reimbursed by the City in a timely manner upon presentation of appropriate documentation.

The City and Contractor agree that this change will take effect for all billing submitted after August 1, 2024 and that no other terms of the current Contract are modified in any way.

CITY OF COLUMBIA FALLS
A Municipal Corporation

Clint Peters, Acting City Manager

ATTEST:

City Clerk

BRECK LAW OFFICE, PC

Justin G. Breck, City Attorney