



**ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912**

**PHONE (406) 892-4391
FAX (406) 892-4413**

**CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, JANUARY 06, 2025
COUNCIL CHAMBERS CITY HALL**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, King and Lovering)

Contact City Clerk Barb Staalnd for virtual meeting registration information no later than 6:00 p.m. the day of the meeting by calling (406) 892-4388 or email: staalndb@cityofcolumbiafalls.com for the Regular City Council Meeting - 7:00 p.m.

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

1. Approval of Claims - January 6, 2025 - \$472,710.91
2. Approval of Payroll Claims - Dec. 16, 2024 - \$185,641.66
3. Approval of Payroll Claims - Dec. 31, 2024, 4th Quarter Reports- \$24,232.36
4. Approval of Payroll Claims - Jan. 03, 2025 - \$122,044.07
5. Approval of Regular Council Meeting Minutes - Dec. 16, 2024
6. Tree Board Appointments - Paula Robinson and Eric Lovering
3 year term - expiring 12/31/2027

VISITORS/PUBLIC COMMENT (Items not on agenda)

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

CITY ATTORNEY REPORT

MISCELLANEOUS

7. Correspondence

ADJOURN

Next Scheduled Meetings:

City Council – Regular Meeting, **Tuesday, Jan. 21, 2025** – 7:00 PM

Planning Board – TBD

Tree Board Meeting, **Tuesday, Jan. 14, 2025**

Columbia Falls Study Commission Meeting - **Wednesday, Jan. 8, 2025 - 5:00 p.m.**

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Claim Approval List
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
46854		3238 360 OFFICE SOLUTIONS	18.72						
	1446170-0	08/26/24 FIN-PENS	2.28			1000 410500	210		101000
	1444616-1	08/20/24 FIN-CORRECTION TAPE	17.27			1000 410500	210		101000
	SEP0624	09/06/24 FIN-CREDIT	-0.83			1000 410500	210		101000
		Total for Vendor:	18.72						
		*** Claim from another period (12/24) ****							
46826		3112 406 CLEANING OF COLUMBIA FALLS	3,400.00						
		NOT PAID DECEMBER BILL PAID 12/3/24 DONNA PROVIDED DEC BILL IN NOV							
	469	11/24/24 FAC-NOV JANITORIAL	3,400.00			1000 411200	399		101000
		Total for Vendor:	3,400.00						
		*** Claim from another period (12/24) ****							
46767		2901 BALCO UNIFORM CO, INC	14.76						
	82028	12/16/24 PD-NAME TAPE C MCCONNELL	14.76			1000 420100	226		101000
		Total for Vendor:	14.76						
		*** Claim from another period (12/24) ****							
46842		1700 BRECK LAW OFFICE, PC	8,626.24						
		FEB 2024 FEES							
	FEB 25	12/30/24 LGL-FEES FEB	2,113.84			1000 411100	350		101000
	FEB 25	12/30/24 CITY COURT FEB	4,308.63			1000 410365	350		101000
	FEB 25	12/30/24 WTR-FEES FEB	694.60			5210 430500	350		101000
	FEB 25	12/30/24 SWR-FEES FEB	694.60			5310 430600	350		101000
	FEB 25	12/30/24 PLG/ZONING FEB	347.30			1000 411000	350		101000
	FEB 25	12/30/24 PD-FEES FEB	140.40			1000 420100	399		101000
	FEB 25	12/30/24 WTR-FEES FEB	31.20			5210 430500	357		101000
	FEB 25	12/30/24 SWR-FEES FEB	46.13			5310 430600	357		101000
	FEB 25	12/30/24 STR-FEES FEB	62.39			2500 430200	399		101000
	FEB 25	12/30/24 ADDITIONAL LABOR	187.15			1000 411100	350		101000
		Total for Vendor:	8,626.24						
		*** Claim from another period (12/24) ****							
46832		3028 CENTURYLINK - BUSINESS SERVICES	377.47						
	716647050	12/16/24 COMP-11/16/24 - 12/15/24	377.43			1000 410580	345		101000
	716742417	12/20/24 COMP-LONG DISTANCE	0.04			1000 410580	345		101000
		Total for Vendor:	377.47						

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		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
46849	E	2852 CHARTER COMMUNICATIONS	314.95							
		AUTO PAY								
		120124 12/01/24 PD-INTERNET 12/01-12/31/24	159.98			1000 420100	345		101000	
		120624 12/01/24 SWR-INTERNET 12/01-12/31/24	154.97			5310 430600	345		101000	
		Total for Vendor:	314.95							
		*** Claim from another period (12/24) ****								
46828		14 CITY OF COLUMBIA FALLS	387.16							
		123024 12/30/24 FAC-11/17-12/17	107.07			1000 411200	342		101000	
		123024 12/30/24 FD--11/17-12/17	35.26			1000 420400	342		101000	
		123024 12/30/24 STRS-11/17-12/17	104.76			2500 430200	342		101000	
		123024 12/30/24 WTR-11/17-12/17	47.78			5210 430500	342		101000	
		123024 12/30/24 SWR-11/17-12/17	92.29			5310 430600	342		101000	
		Total for Vendor:	387.16							
46852		1646 CONSOLIDATED ELECTRICAL	135.00							
		1097518 12/25/24 WWTP-FLUOR LAMP	135.00			5310 430600	240		101000	
		Total for Vendor:	135.00							
		*** Claim from another period (12/24) ****								
46813		927 CURRIER'S CERTIFIED WELDING,	420.00							
		TRUCK # 201 PARTS								
		9794 12/06/24 STRS- HEADLIGHT HARNESS	95.00			2500 430200	232		101000	
		9771 12/03/24 STRS- PASNGR HEADLIGHT W/TURN	325.00			2500 430200	232		101000	
		Total for Vendor:	420.00							
46851		3230 DEX IMAGING LLC	1,819.40							
		SERVICE CONTRACT FOR PRINTER IN FINANCE DEPT. 10/24-10/25								
		12167512 10/22/24 FIN-SHARP/MX-M363	606.46			1000 410500	363		101000	
		12167512 10/22/24 WTR-SHARP/MX-M363	606.47			5210 430500	363		101000	
		12167512 10/22/24 SWR-SHARP/MX-M363	606.47			5310 430600	363		101000	
		Total for Vendor:	1,819.40							
		*** Claim from another period (12/24) ****								
46848	E	1879 EVERGREEN WASTE CONNECTIONS	505.25							
		4812583v41 12/01/24 FAC-11/1-11/30/24	91.65			1000 411200	340		101000	
		4812583v41 12/01/24 STRS-11/1-11/30/24	184.55			2500 430200	340		101000	
		4812583v41 12/01/24 WTR-11/1-11/30/24	91.65			5210 430500	340		101000	
		4812583v41 12/01/24 SWR-11/1-11/30/24	76.30			5310 430600	340		101000	

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	4812583v41	12/01/24 PRKS-11/1-11/30/24	61.10			1000 460400	340			101000
		Total for Vendor:	505.25							
46853		438 FERGUSON WATERWORKS	237.73							
	0910986	12/23/24 WTR-HYDRANT REPAIR	225.41			5210 430500	240			101000
	0910431	12/23/24 WTR-METER GASKETS	12.32			5210 430500	220			101000
		Total for Vendor:	237.73							
		*** Claim from another period (12/24) ****								
46820	E	2961 FIRST BANKCARD-ELECTRONIC PYMT	4,678.48							
For invoice #0325842, 2751450 and 7524254 these were split between 5 dept as they were planning and zoning expenses. Total was \$325.57. 1000-41100,										
2394-420500 and 2500-43020 was \$65.11. 5210-430500 and 5310-430600 was \$65.12.										
	83916	09/11/24 FD-HOTEL J.THOMAS 10/31-11/3/2	399.60			1000 420730	380			101000
	101888876	10/31/24 FD-ONLINE CLASS MANAGEMENT	39.00			1000 420400	380			101000
	5556211	10/31/24 CT-COPY PAPER	311.16			1000 410360	210			101000
	6031436	10/31/24 CT-RUBBER BNDS/TAPE/DRY ERASE	53.83			1000 410360	210			101000
	00100913	11/12/04 SWR-HEADWORKS EX FAN	337.70			5310 430600	240			101000
	46984	11/05/24 SWR-FLUORESCENTS	737.70			5310 430600	220			101000
	0325842	11/07/24 PZ- PLOTTER PAPER	65.11			1000 411000	210			101000
	9625850	11/06/24 PD-OFFICE SUPPLIES	38.60			1000 420100	210			101000
	19060587	11/02/24 PW-WEB SERVICES	143.00			1000 410580	355			101000
	30277	11/12/24 SWR-SENSOR CONT CABINET	424.39			5310 430600	240			101000
	2751450	10/24/24 BLD-PZ SPLIT PAPER/INK	65.11			2394 420500	210			101000
	7524254	10/24/24 STRS-PZ SPLIT PAPER/INK	65.11			2500 430200	210			101000
	5193857	11/13/24 CT-PRINTER INK	236.58			1000 410360	212			101000
	1939443	11/13/24 SWR- FLASH LIGHT/ SPOTLIGHT	232.55			5310 430600	220			101000
	9123466	11/14/24 PD-VOICE REC/ 5PK CAGES/BAGS	121.03			1000 420100	220			101000
	3974616	11/13/24 CT-INK CARTRIGE	125.89			1000 410360	210			101000
	8922623	11/14/24 PD- LRG CORK BOARD ALT	77.58			1000 420100	210			101000
	11182024	11/18/24 FD-EMT EDUCATION	300.00			1000 420730	380			101000
	9520259	11/19/24 PD-OFFICE SUPPLIES	249.75			1000 420100	210			101000
	5832111624	11/11/24 WTR-SKY CONNECT	81.95			5210 430500	345			101000
	995504	11/07/24 PD-INSTANT ID CARD SERVICE	59.53			1000 420100	220			101000
	33782	11/14/24 PD-FORENSICS	291.07			1000 420100	220			101000
	568700	10/24/24 PD-WINDSHIELD REPAIR 25 DURANG	92.00			1000 420100	232			101000
	2751450	10/24/24 WTR-PZ SPLIT PAPER/INK	65.12			5210 430500	210			101000
	7524254	10/24/24 SWR-PZ SPLIT PAPER/INK	65.12			5310 430600	210			101000
		Total for Vendor:	4,678.48							

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		*** Claim from another period (12/24) ****								
46831		3104 FIRST CALL COMPUTER SOLUTIONS,	1,891.40							
		AUGUST 2024								
		101892 01/01/25 IT AGREEMENT FULL SUPPORT	1,800.00			1000 410580	355		101000	
		102227 12/31/24 MONTHLY MICROSOFT M365	91.40			1000 410580	355		101000	
		Total for Vendor:	1,891.40							
		*** Claim from another period (12/24) ****								
46829		3019 FLATHEAD PUBLISHING GROUP	2,560.00							
		28034 09/18/24 PD-PATROL OFFICER AD	1,676.00*			1000 420100	390		101000	
		28392 09/27/24 FIN-DEPUTY CLERK/CASHIER	389.00			1000 410500	331		101000	
		28402 09/27/24 FIN-DIRECTOR OF FINANCE	495.00			1000 410500	331		101000	
		Total for Vendor:	2,560.00							
		*** Claim from another period (12/24) ****								
46811		1378 GLACIER CLEAN CAR WASH	150.00							
		176-2024 12/13/24 PD-FLEET WASH CARD-33073	150.00			1000 420100	361		101000	
		Total for Vendor:	150.00							
		*** Claim from another period (12/24) ****								
46814		2246 GLACIER PRECAST CONCRETE,	23,000.00							
		LWCF GRANT - FENHOLT PARK.								
		14670 12/18/24 PRKS-FENHOLT BATH LWCF	23,000.00			4010 460400	930		101000	
		Total for Vendor:	23,000.00							
		*** Claim from another period (12/24) ****								
46835		3113 GLOBAL ARCHIVES INC	166.32							
		2024096 12/25/24 WTR-MONTHLY STORAGE AS BUILTS	83.16			5210 430500	363		101000	
		2024096 12/25/24 SWR-MONTHLY STORAGE AS BUILTS	83.16			5310 430600	363		101000	
		Total for Vendor:	166.32							
		*** Claim from another period (12/24) ****								
46844		167 HACH COMPANY	1,235.00							
		14297868 12/17/24 SWR-REPAIR PRT TURBIDIMETER	1,235.00			5310 430600	360		101000	
		Total for Vendor:	1,235.00							
		*** Claim from another period (12/24) ****								
46796		2806 HANSON'S HARDWARE	153.89							
		613517 12/10/24 SWR- WASH/END CAP KIT/NOZZEL	16.98			5310 430600	240		101000	
		613528 12/11/24 STRS-8X3/4 LATH SDS	9.49			2500 430200	240		101000	
		613451 12/06/24 STRS-MISC SCREWS/ BUNGEE CRD	3.37			2500 430200	220		101000	
		613457 12/06/24 STRS-CAUTION TAPE	51.96			2500 430200	220		101000	
		613461 12/06/24 STRS-MISC SCREWS	4.08			2500 430200	240		101000	

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	613661	12/22/24 SWR-SREWS/HOOK/HOSE END	17.56			5310 430600	240		101000
	613653	12/21/24 SWR-DUCT TP/AIR CHUCK CLIP	40.96			5310 430600	240		101000
	613609	12/18/24 SWR-2 PART KWIK WELD	9.49			5310 430600	240		101000
		Total for Vendor:	153.89						
		*** Claim from another period (12/24) ****							
46819		3062 HIGHGRADE CONSTRUCTION	58,636.01						
		PROGRESS PAYMENT FOR 6 OF 6. Fire Hydrant AT RUDER COURT- HB 355							
		SWR FLO METER INSTALL- HB355							
	1143	12/19/24 WTR-HB355 HYDRANT 6 of 6	13,182.81			5210 430500	934		101000
	1144	12/19/24 SWR-FLOW METER MEADOW LK	45,453.20			5310 430600	934		101000
		Total for Vendor:	58,636.01						
46862		260 INSTY-PRINTS OF KALISPELL	85.00						
	262099	12/06/24 PD-BUSINESS CARDS A.GREEN	85.00			1000 420100	210		101000
		Total for Vendor:	85.00						
		*** Claim from another period (12/24) ****							
46782		3229 INTERPRETERS UNLIMITED	31.50						
	408048	11/18/24 CRT-INTERPRETERS 11-18-24	31.50			1000 410360	399		101000
		Total for Vendor:	31.50						
		*** Claim from another period (12/24) ****							
46785		2580 JD THINNING INC	2,135.83						
	16417	12/13/24 CHRISMAS LGHTS ON NUCL LABORER	2,135.83			1000 410100	399		101000
		Total for Vendor:	2,135.83						
		*** Claim from another period (12/24) ****							
46806		3293 JTCREATIONS LLC	2,104.00						
		THIS INVOICE IS FOR PARTS ONLY. LABOR BILL WILL BE SENT AFTER INSTALLATION.							
	636	12/20/24 PD-WHELEN FRT/REAR VISOR LGTS	2,104.00			1000 420100	361		101000
		Total for Vendor:	2,104.00						
		*** Claim from another period (12/24) ****							
46841		3153 LEXIPOL, LLC	1,342.00						
		CONTRACT TERM 12/1/24-11/30/25							
	11243004	11/01/24 PD-POLICE ONE ACADAMY	1,342.00			1000 420100	335		101000
		Total for Vendor:	1,342.00						

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46855		471 LOGAN HEALTH MEDICAL CENTER	1,797.46						
	640188	12/12/24 PD-INVESTIGATION EXAM	1,797.46*			1000 420100	390		101000
		Total for Vendor:	1,797.46						
		*** Claim from another period (12/24) ****							
46781		3283 MICHAEL RIGHETTI	1,500.00						
	DEC 2024	12/09/24 DEC HOUSING SHRIVES	1,500.00			1000 410400	390		101000
		Total for Vendor:	1,500.00						
46858		707 MONTANA DEPT. OF REVENUE	3,408.13						
	WWTP IMPROVEMENTS - BIOREACTOR EXPANSION PAY APP #5								
	WWTP5	12/20/24 1% W/HOLDING-PROSPECT CONST	3,408.13			5310 430600	930		101000
		Total for Vendor:	3,408.13						
		*** Claim from another period (12/24) ****							
46790		194 MONTANA RURAL WATER SYSTEMS,	750.00						
	RURAL WATER CONFERENCE - MARCH 12TH- MARCH 14ND GREAT FALLS MT.								
	7859-25	12/20/24 SWR-REG, J. PALIGA	250.00*			5310 430600	380		101000
	4645-25	12/20/24 SWR-REG, G. JENKINS	250.00*			5310 430600	380		101000
	8324-25	12/20/24 SWR-REG, S. BATES	125.00*			5310 430600	380		101000
	8324-25	12/20/24 WTR-REG, S. BATES	125.00			5210 430500	380		101000
		Total for Vendor:	750.00						
		*** Claim from another period (12/24) ****							
46837		3241 MOTION INDUSTRIES, INC.	683.27						
	40079	12/26/24 SWR-RAS PUMP REBUILD	683.27			5310 430600	240		101000
		Total for Vendor:	683.27						
		*** Claim from another period (12/24) ****							
46777		2707 MOUNTAIN ALARM	120.75						
	ALARM MONITORING	12/1/24-12/31/24							
	5490425	12/01/24 FAC-CITY HALL DECEMBER 2024	57.35			1000 411200	366		101000
	5489556	12/01/24 FAC-FD DECEMBER 2024	63.40			1000 411200	366		101000
		Total for Vendor:	120.75						
		*** Claim from another period (12/24) ****							
46846		2471 MSU LOCAL GOVERNMENT CENTER	1,100.00						
	ATTENDING: CONNIE KONOPATZKE, JOHN PIPER, ROGER W. HOPKINS, SUSAN M. NICOSIA								
	2537	12/26/24 REGISTRATION VOTER REVIEW	1,100.00			2350 410130	380		101000
		Total for Vendor:	1,100.00						

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*** Claim from another period (12/24) ****											
46833		52 NAPA AUTO PARTS	104.39								
Core deposit and retuned on invoice											
	103597	12/26/24 SWR-HITCH WIRING	21.37			5310		430600	232		101000
	103616	12/26/24 SWR-COMBINATION WENCH	9.49			5310		430600	240		101000
	103531	12/24/24 SWR-WIRE HARNESS ADAPT	63.55			5310		430600	240		101000
	102280	12/06/24 STR-STREET SIGN CLAMPS	9.98			2500		430200	242		101000
		Total for Vendor:	104.39								
46860		3295 NORTHWEST EQUIPMENT Mfg, INC.	727.00								
PUMP FOR 10 HP RECIPRICATING AIR COMPRESSOR											
	20288	12/05/24 SWR-REC AIR COMP	727.00			5310		430600	240		101000
		Total for Vendor:	727.00								
*** Claim from another period (12/24) ****											
46800		1437 NORTHWESTERN ENERGY	1,441.31								
NATURAL GAS SERVICE											
	103024	11/25/24 FAC-10/30-11/28	323.37			1000		411200	344		101000
	103024	11/25/24 PD-10/30-11/28	48.08			1000		420100	344		101000
	103024	11/25/24 FD-10/30-11/28	259.00			1000		420400	344		101000
	103024	11/25/24 STRS-10/30-11/28	166.31			2500		430200	344		101000
	103024	11/25/24 WTR-10/30-11/28	53.90			5210		430500	344		101000
	103024	11/25/24 SWR-10/30-1128	590.65			5310		430600	344		101000
		Total for Vendor:	1,441.31								
*** Claim from another period (12/24) ****											
46823		2816 O'REILLY AUTO PARTS	311.54								
	100256	11/23/24 PD-BOOSTERCBL/SNOW BRUSH	82.98			1000		420100	232		101000
	102315	12/15/24 PD-3 WIPER FLUID	20.97			1000		420100	232		101000
	102128	12/13/24 STR-GAS/OIL	53.90			2500		430200	231		101000
	102128	12/13/24 STR-VEHICLE PARTS	23.75			2500		430200	232		101000
	102928	12/21/24 PD-ANTIFREEZE/20 OZ	32.98			1000		420100	232		101000
	103165	12/24/24 SWR-CONN KIT	26.99			5310		430600	240		101000
	102411	12/16/24 STR-WRENCH/FILTER	31.98			2500		430200	232		101000
	103301	12/26/24 PD-CHARGER WIPER BLADE	37.99			1000		420100	232		101000
		Total for Vendor:	311.54								

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CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 1/25

Page: 8 of 13
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
*** Claim from another period (12/24) ****									
46801		3085 ORTHOPEDIC REHAB INC	400.00						
	855450	12/16/24 PD-PRE SCR-N-A.GREEN	200.00*			1000 420100	390		101000
	864025	12/16/24 FD-PRE SCR-N-D.THORSTEIN	200.00			1000 420400	390		101000
		Total for Vendor:	400.00						
*** Claim from another period (12/24) ****									
46816		801 PACIFIC STEEL & RECYCLING	1,084.88						
	8898034	12/12/24 PD-METAL/BOOKING CHAIR	419.46			1000 420100	220		101000
	8898053	12/12/24 STR- METAL 20'	30.60			2500 430200	220		101000
	8903510	12/19/24 STR-WEAR PD MTL BIG PLOW	634.82			2500 430200	232		101000
		Total for Vendor:	1,084.88						
*** Claim from another period (12/24) ****									
46847		1495 PLATT ELECTRIC SUPPLY	616.67						
	5S97336	12/25/24 FAC- REPLACEMENT LIGHTS	103.04			1000 411200	240		101000
	5N34157	11/25/24 STR-STREET LIGHTS	513.63			2400 430200	240		101000
		Total for Vendor:	616.67						
*** Claim from another period (12/24) ****									
46784		3192 POP A SQUAT PORTABLES	380.00						
		RIVERS EDGE, TALBOT BIKE PATH, MARANETTE PARK, COLUMBUS PARK							
	17964	12/18/24 PRKS-4 PORTA POTTIES	380.00			1000 460400	399		101000
		Total for Vendor:	380.00						
*** Claim from another period (12/24) ****									
46839		66 POSTMASTER	2,000.00						
		BILL CARD POSTAGE CREDIT ADD TO BALANCE 339.44							
	UB22123001	12/31/24 SWR-BILL CARD POSTAGE	1,000.00			5310 430600	310		101000
	UB22123001	12/31/24 WTR-BILL CARD POSTAGE	1,000.00			5210 430500	310		101000
		Total for Vendor:	2,000.00						
46856		3277 PROSPECT CONSTRUCTION INC	337,404.37						
		WWTP BIOREACTOR EXPANSION PROJECT - PAY APP 5							
	PAY APP 5	12/20/24 SWR-WWTP BIOREACTOR PAY APP	340,812.50			5310 430600	930		101000
	PAY APP 5	12/20/24 SWR-1% W/HOLDING	-3,408.13			5310 430600	930		101000
		Total for Vendor:	337,404.37						

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CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 1/25

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Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
		*** Claim from another period (12/24) ****									
46818		1042 SANDS SURVEYING, INC.	487.50								
		ROBINDALE TRACT 13-8-30-20 SRTIP OF LAND									
		39284 11/20/24 LEGAL-OWNER RESEARCH	487.50			1000		410500	399		101000
		Total for Vendor:	487.50								
		*** Claim from another period (12/24) ****									
46845		3294 SMITH, KELLY	1,295.13								
		TRAINING REIMBURSEMENT									
		DEC2424 12/24/24 FD-EMT TRAIN SMITH.K	1,191.13			1000		420730	380		101000
		1230544 12/23/24 FD-EMT TRAIN REG	104.00			1000		420730	380		101000
		Total for Vendor:	1,295.13								
		*** Claim from another period (12/24) ****									
46817		3222 SUMMIT FIRE & SECURITY LLC	423.00								
		Invoice for servicing pool fire extinguishers from May 2024. Invoice not previously sent to the city for processing.									
		2889034 12/16/24 PD-CHEM EX 2.5LB RE CHR	90.00			1000		420100	360		101000
		2889034 12/16/24 PD-CHEM EX 5LB RE CHR	80.00			1000		420100	360		101000
		2478969 08/19/24 WTR-CHEM EX TEST/SERV	136.00			5210		430500	360		101000
		2478964 08/19/24 PRK-FIRE EX INSPECTION	117.00			1000		460400	360		101000
		Total for Vendor:	423.00								
		*** Claim from another period (12/24) ****									
46791		1653 SUPER 1 FOODS	63.59								
		3733418 12/11/24 SWR-FC WATER	23.82			5310		430600	222		101000
		2882246 12/12/24 FIN- COUNCIL RECRUITER SESSIO	39.77			1000		410100	220		101000
		Total for Vendor:	63.59								
		*** Claim from another period (12/24) ****									
46812		1644 THE CHEMNET CONSORTIUM	280.00								
		SERVICE DATES 11/22/24 - KING AND SANDSON AND 12/12/24 KING INCIDENT.									
		125162 12/16/24 STR-RANDOM/INC. KING	175.00			2500		430200	399		101000
		125162 12/16/24 SWR-RANDOM D/A SANDSON	105.00			5310		430600	399		101000
		Total for Vendor:	280.00								
		*** Claim from another period (12/24) ****									
46803		2699 THE MAIL ROOM, INC	240.97								
		INVOICE # D122661 DATE 12/23/24									
		D122661 12/23/24 PD-MAIL SRVS 12/09-12/20	8.10			1000		420100	310		101000
		D122661 12/23/24 FIN-MAIL SRVS 12/09-12/20	124.55			1000		410500	310		101000
		D122661 12/23/24 WTR-MAIL SRVS 12/09-12/20	2.92			5210		430500	310		101000

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CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 1/25

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj		Account
	D122661	12/23/24 SWR-MAIL SRVS 12/09-12/20	2.92			5310 430600	310			101000
	D122661	12/23/24 CRT-MAIL SRVS 12/09-12/20	99.56			1000 410360	310			101000
	D122661	12/23/24 PNZ-MAIL SRVS 12/09-12/20	2.92			1000 411000	310			101000
		Total for Vendor:	240.97							
		*** Claim from another period (12/24) ****								
46792		1623 THE UPS STORE #4515	116.43							
	026952	12/19/24 PD-EVIDENCE SHIPPING	12.67			1000 420100	310			101000
	026144	12/02/24 SWR-SHIPPING	16.27			5310 430600	310			101000
	026183	12/04/24 PD-EVIDENCE SHIPPING	12.67			1000 420100	310			101000
	027189	12/26/24 FD-PAGER RPR/TRN OUT PTS	32.20			1000 420400	310			101000
	027168	12/26/24 PD-EVIDENCE SHIPPING	13.39			1000 420100	310			101000
	027166	12/26/24 SWR-SHIPPING	22.11			5310 430600	310			101000
	027249	12/31/24 PD-SHIPPING	7.12			1000 420100	310			101000
		Total for Vendor:	116.43							
		*** Claim from another period (12/24) ****								
46808		3016 TRANSUNION RISK AND ALTERNATIVE	360.00							
	202409-1	10/01/24 PD-CONTRACT 9/1-9/30	130.00			1000 420100	335			101000
	202410-1	11/01/24 PD-CONTRACT 10/1-10/31	130.00			1000 420100	355			101000
	202411-1	12/12/04 PD-CONTRACT 11/1-11/30	100.00			1000 420100	355			101000
		Total for Vendor:	360.00							
46861		3063 UTILITIES UNDERGROUND LOCATION	51.60							
		MONTH OF SERVICE NOV 30TOTAL								
	4115075	11/30/24 WTR-NOV 2024 UDIGS	17.20			5210 430500	318			101000
	4115075	11/30/24 SWR-NOV 2024 UDIGS	17.20			5310 430600	318			101000
	4115075	11/30/24 STRS-NOV 2024 UDIGS	17.20			2500 430200	318			101000
		Total for Vendor:	51.60							
		*** Claim from another period (12/24) ****								
46789		84 WESTERN BUILDING CENTER	231.81							
	4I1173774	12/11/24 FD-3 ICE MELT #8LB	52.47			1000 420400	220			101000
	4I1165373	12/05/24 PKS-FENCE MARANTETTE PRK	6.60			1000 460400	240			101000
	4I1181804	12/17/24 WTR-SCREWS/STRAPS	12.63			5210 430500	220			101000
	4I1190087	12/26/24 SWR-CLR POLY FILM	160.11			5310 430600	220			101000
		Total for Vendor:	231.81							

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16:02:03

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 1/25

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
46850		3201 WILD HEART PSYCHOLOGY	800.00						
	111824	11/18/24 PD-EVALUATION A.GREEN	800.00*			1000 420100	390		101000
		Total for Vendor:	800.00						
		*** Claim from another period (12/24) ****							
46787		3275 WITTY'S GARAGE	105.00						
	1041	12/15/24 PD-OIL/FILTER CHNG CAR 24	52.50			1000 420100	361		101000
	1042	12/15/24 PD-OIL/FILTER CHNG CAR 25	52.50			1000 420100	361		101000
		Total for Vendor:	105.00						
		# of Claims	55	Total:	472,710.91	# of Vendors	52		
		Total Electronic Claims			5,498.68				
		Total Non-Electronic Claims			467212.23				

01/03/25
16:02:03

CITY OF COLUMBIA FALLS
Fund Summary for Claims
For the Accounting Period: 1/25

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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	34,145.98
2350 Local Government Review	
101000 CASH/CASH EQUIVALENTS	1,100.00
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	65.11
2400 SPECIAL LIGHTING DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	513.63
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	2,049.25
4010 CAPITAL PROJECTS FUND - Parks	
101000 CASH/CASH EQUIVALENTS	23,000.00
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	16,470.12
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	395,366.82
Total:	472,710.91

01/03/25
16:02:03

CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 1 / 25

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Report ID: AP100A

Council Meeting Date: 01/06/25

Claims Submitted to Council:\$ \$472,710.91

Claims Denied/Withheld by Council Finance Committee:\$_____ Claim #'s:_____

Prepared By: Jessica Rice, Finance Director

Jessica Rice

Approved by Mark Shrives, Interim City Manager

Mark Shrives

City Council to Approve by motion on consent agenda

The following four (4) claims are significant:

1. Breck Law Office - \$8,626.24. Legal services. (Funds 1000, 2500, 5210 and 5310)
2. Glacier Precast Concrete - \$23,000.00. Fenholt lavatory. (Fund 4010)
3. Highgrade Construction - \$58,636.01. Ruder Court hydrants (6 of 6 complete - HB355) & Meadowlake flow meter install. (Funds 5210 & 5310)
4. Prospect Construction Inc. - \$337,404.37. WWT Bioractor Expansion Project - Pay App5 (ARPA). (Fund 5310)

The remaining claims are routine in nature. Please let me know if you have any questions.

Jessica Rice
(406) 892-4327

12/19/24
14:02:02

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 12/20/24 to 12/20/24

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Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
COMP HOURS (Comp Time Used)	8.00		255.44
OVER HOURS (Overtime)	61.75		3,037.92
OVID HOURS (STEP overtime)	12.00		491.58
REG HOURS (Regular Time)	2,777.00		91,756.11
SFTO HOURS (Shift Sup/FTO - \$1.5/hour)	168.00		252.00
SHFN HOURS (Shift B)	408.00		816.00
SHFQ HOURS (OVT B)	14.50		43.50
SICK HOURS (Sick Time)	167.25		4,745.53
VACA HOURS (Vacation Time Used)	147.50		5,304.56
VOLN HOURS (Not in use)	24.00		1,200.00
GROSS PAY	106,702.64	0.00	
NET PAY	76,131.11	0.00	
NET PAY (CHECKS)	337.80		
NET PAY (DIRECT DEPOSIT)	75,793.31		
AFLAC-POSTTAX	86.97	0.00	
AFLAC-PRETAX	150.29	0.00	
CITY OF COLUMBI	20.00	0.00	
FIT	8,661.15	0.00	
FLEX ALLEGIANCE	615.92	20.00	
FOP	495.00	0.00	
HEALTHINS/PRE	3,071.00	27,285.90	
MEDICARE	1,510.20	1,510.20	
MT ST FIRE ASSO	108.72	0.00	
MUTUAL OF OMAHA	286.90	0.00	
NATIONWIDE/CITY	0.00	1,287.86	
NATIONWIDE/EMP	200.00	0.00	
P.E.R.S.	3,984.80	4,574.92	
PERS RETIREE	0.00	92.97	
PERS/FURS	1,163.28	1,561.20	
PERS/POLICE	3,061.31	4,901.52	
SIT	3,175.00	0.00	
SOCIAL SECURITY	3,631.49	3,631.49	
TEAMSTERS DUES	349.50	0.00	
UNEMPL. INSUR.	0.00	472.95	
WORKERS' COMP	0.00	3,569.30	
BECU	1,691.95	0.00	
CHARLES SCHWAB	1,814.34	0.00	
FIRST INTERSTAT	1,219.95	0.00	
FREEDOM BANK	3,763.11	0.00	
GLACIER BANK KA	7,085.23	0.00	
GLACIER BANK MS	3,140.96	0.00	
GLACIER BANK/CF	19,204.68	0.00	
GLACIER BANK/WF	2,087.97	0.00	
NAVY FEDERAL CR	1,966.52	0.00	
PARKSIDE CR U	10,742.02	0.00	
REGIONS BANK	2,121.26	0.00	
STOCKMAN BANK	1,254.07	0.00	
USAA FEDERAL	4,995.24	0.00	

Payroll
Dec. 16, 2024
\$ 185,641.64
Paul Staaland

12/19/24
14:02:02

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 12/20/24 to 12/20/24

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USBANK.	2,423.37	0.00
WELLS FARGO	2,496.80	0.00
WELLS FARGO, TX	1,849.05	0.00
WFISH CR UNION	7,936.79	0.00
FIT/SIT BASE	94,456.04	0.00
MEDICARE BASE	104,153.29	0.00
PERS BASE	96,351.80	0.00
SOC SEC BASE	58,572.56	0.00
UN BASE	105,102.64	0.00
WC BASE	106,726.13	0.00

Total 48,908.31
Total Payroll Expense (Gross Pay + Employer Contributions): 155,610.95
*** PAYROLL REGISTER + VOLUNTEER PAYROLL REGISTER = PAYROLL SUMMARY ***

Check Summary

Payroll Checks Prev. Out.	\$3,597.98
Payroll Checks Issued	\$67,257.90
Payroll Checks Redeemed	\$3,163.51
Payroll Checks Outstanding	\$67,692.37
Electronic Checks	\$118,383.76

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	7,262.98	7,262.98		212260
Medicare	3,020.40	3,020.40		212260
P.E.R.S.	8,559.72	8,559.72		212270
Unempl. Insur.	472.95	2,850.94	3,323.89	212210
Workers' Comp	3,569.30	21,382.02	24,951.32	212220
FIT	8,661.15	8,661.15		212260
SIT	3,175.00	3,175.00		212260
AFLAC-PRETAX	150.29	150.29		212230
NATIONWIDE/EMP	200.00	200.00		212280
Teamsters dues	349.50	390.50	41.00	212310
PERS/Police	7,962.83	7,962.83		212240
TEAMSTERS INIT	0.00			212310
NATIONWIDE/CITY	1,287.86	1,287.86		212280
AFLAC-POSTTAX	86.97	86.97		212230
PERS/FURS	2,724.48	2,724.48		212275
MI ST FIRE ASSO	108.72	108.72		212315
HEALTHINS/PRE	30,356.90	31,274.80	-1,924.50	212400
CITY OF COLUMBI	20.00	20.00		212450
UNUM LIFE INS.	0.00	143.05	143.05	212400
FLEX ALLEGIANCE	635.92	635.92		212285
CFP ASSOCIATION	0.00			212325
FOP	495.00	495.00		212335
CITY OF CF ELEC	0.00			212450
PERS RETIREE	92.97	92.97		212270
MUTUAL OF OMAHA	286.90	286.90		212400
Total Ded.	79,479.84	56,565.47	109,510.55	26,534.76

**** Carried Forward column only correct if report run for current period.

12/31/24
08:37:19

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 12/31/24 to 12/31/24

Page: 1 of 1
Report ID: P130

Item No.3.

Total for Payroll Checks

	Employee	Employer	Amount
Total			0.00
Total Payroll Expense (Gross Pay + Employer Contributions):			0.00
Total Discounts:	0.59		
Total Payroll Expense (Less Discounts):	-0.59		

Check Summary

Payroll Checks Prev. Out.	\$70,855.88
Payroll Checks Issued	\$21,381.43
Payroll Checks Redeemed	\$69,838.17
Payroll Checks Outstanding	\$22,399.14
Electronic Checks	\$2,850.93

	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Deductions Accrued				
Total Ded.	0.00	0.00	0.00	0.00

**** Carried Forward column only correct if report run for current period.

12/31/24

4th qtr. Reports

\$ 24,232.36

Baw Shaland

12/31/24
08:39:06

CITY OF COLUMBIA FALLS
Check Register For Payrolls from 12/31/24 to 12/31/24

Page: 1 of 1
Report ID: W100A

Item No.3.

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed	Receipt Acct
-69732	Unempl. Insur. UNEMPLOYMENT INSURANCE D	2850.93	12/31/24	12/24	
30467	Workers' Comp MMIA - WC PROGRAM	21381.43	12/31/24	_____	
* denotes missing check number(s)					
# of Checks: 2		Total:	24232.36	Electronic Checks:	2,850.93
				Non-electronic Checks:	21,381.43

01/02/25
15:09:00

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 01/03/25 to 01/03/25

Page: 1 of 3
Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	24.00		
COMP HOURS (Comp Time Used)	7.00		156.17
HOL HOURS (Holiday Pay)	310.32		10,121.94
HOLW HOURS (Holiday Worked @ 2.5x)	8.00		330.60
J003 HOURS (PD HOL WK)	48.00		2,119.32
J008 HOURS (PD HOL WK OT)	12.00		521.64
OTHE HOURS (Other Time Used)	72.00		3,201.32
OVER HOURS (Overtime)	53.75		2,598.62
OVID HOURS (STEP overtime)	13.50		553.03
REG HOURS (Regular Time)	2,375.75		76,408.31
SFTO HOURS (Shift Sup/FTO - \$1.5/hour)	157.00		235.50
SHFN HOURS (Shift B)	393.50		787.00
SHFQ HOURS (OVT B)	6.00		18.00
SHFU HOURS (Hol wk B)	24.00		120.00
SICK HOURS (Sick Time)	55.75		1,517.95
VACA HOURS (Vacation Time Used)	279.25		9,645.88
GROSS PAY	108,335.28	0.00	
NET PAY	77,178.93	0.00	
AFLAC-POSTTAX	86.97	0.00	
AFLAC-PRETAX	150.29	0.00	
CITY OF COLUMBI	20.00	0.00	
FIT	8,988.37	0.00	
FLEX ALLEGIANCE	712.50	22.50	
FOP	495.00	0.00	
HEALTHINS/PRE	3,071.00	27,285.90	
MEDICARE	1,532.51	1,532.51	
MT ST FIRE ASSO	106.40	0.00	
MUTUAL OF OMAHA	286.90	0.00	
NATIONWIDE/CITY	0.00	1,287.86	
NATIONWIDE/EMP	200.00	0.00	
P.E.R.S.	3,982.49	4,572.26	
PERS RETIREE	0.00	65.30	
PERS/FURS	1,138.52	1,527.98	
PERS/POLICE	3,162.69	5,063.83	
SIT	3,292.00	0.00	
SOCIAL SECURITY	3,581.21	3,581.21	
TEAMSTERS DUES	349.50	0.00	
UNEMPL. INSUR.	0.00	487.50	
WORKERS' COMP	0.00	3,565.31	
BECU	1,902.78	0.00	
CHARLES SCHWAB	1,851.95	0.00	
FIRST INTERSTAT	1,182.57	0.00	
FREEDOM BANK	3,678.32	0.00	
GLACIER BANK KA	6,754.96	0.00	
GLACIER BANK MS	3,152.23	0.00	
GLACIER BANK/CF	19,742.45	0.00	
GLACIER BANK/WF	2,228.94	0.00	
NAVY FEDERAL CR	2,000.89	0.00	

Jan 3, 2025
Payroll
\$ 122,044.07
Bob Staaland

01/02/25
15:09:00

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 01/03/25 to 01/03/25

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PARKSIDE CR U	10,465.20	0.00
REGIONS BANK	1,878.74	0.00
STOCKMAN BANK	1,416.64	0.00
USAA FEDERAL	5,017.77	0.00
USBANK.	2,433.08	0.00
WELLS FARGO	3,254.00	0.00
WELLS FARGO, TX	2,201.59	0.00
WFISH CR UNION	8,016.82	0.00
FIT/SIT BASE	95,917.79	0.00
MEDICARE BASE	105,689.35	0.00
PERS BASE	96,912.54	0.00
SOC SEC BASE	57,761.77	0.00
UN BASE	108,335.28	0.00
WC BASE	106,404.41	0.00

Total	48,992.16
Total Payroll Expense (Gross Pay + Employer Contributions):	157,327.44

Check Summary

Payroll Checks Prev. Out.	\$22,399.14
Payroll Checks Issued	\$1,614.26
Payroll Checks Redeemed	\$585.88
Payroll Checks Outstanding	\$23,427.52
Electronic Checks	\$120,429.81

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	7,162.42	7,162.42		212260
Medicare	3,065.02	3,065.02		212260
P.E.R.S.	8,554.75	8,554.75		212270
Unempl. Insur.	487.50		975.00	212210
Workers' Comp	3,565.31		7,130.62	212220
FIT	8,988.37	8,988.37		212260
SIT	3,292.00	3,292.00		212260
AFLAC-PRETAX	150.29		300.58	212230
NATIONWIDE/EMP	200.00	200.00		212280
Teamsters dues	349.50		699.00	212310
PERS/Police	8,226.52	8,226.52		212240
NATIONWIDE/CITY	1,287.86	1,287.86		212280
AFLAC-POSTTAX	86.97		173.94	212230
PERS/FURS	2,666.50	2,666.50		212275
MT ST FIRE ASSO	106.40	106.40		212315
HEALTHINS/PRE	30,356.90		60,713.80	212400
CITY OF COLUMBI	20.00	20.00		212450
FLEX ALLEGIANCE	735.00	735.00		212285
FOP	495.00	495.00		212335
PERS RETIREE	65.30	65.30		212270
MUTUAL OF OMAHA	286.90		573.80	212400
Total Ded.	80,148.51	44,865.14	70,566.74	

**** Carried Forward column only correct if report run for current period.

CITY OF COLUMBIA FALLS

CITY COUNCIL REGULAR MEETING MINUTES

HELD DECEMBER 16, 2024

Mayor Barnhart called the meeting to order at 7:00 p.m.

ROLL CALL: Councilor King (via Zoom), Councilor Lovering, Councilor Piper, Councilor Price, Councilor Robinson, Councilor Shepard and Mayor Barnhart.

Also present: Interim City Manager Shrives, City Clerk Staalnd, City Attorney Breck, Fire Chief Weeks and Police Chief Stephens.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Councilor Lovering motioned to approve the agenda seconded by Councilor Piper and the motion carried.

CONSENT AGENDA: Councilor Robinson made motion to approve the consent agenda noting all claims appeared to be in order, seconded by Councilor Shepard and the motion carried unanimously.

Approval of Claims - December 3, 2024 - \$3400.

Approval of Claims - December 16, 2024 - \$196,722.51

Approval of Payroll Claims - Dec. 06, 2024 - \$128,460.04

Approval of Regular Council Meeting Minutes - December 02, 2024

VISITORS/PUBLIC COMMENT (Items not on agenda)

Leanette Galaz, 1447 11th St. W. said she was in attendance to thank council for their letter of support of the Workforce Housing Assistance Program. Ms. Galaz would like to encourage Mayor and Council to attend the County Commissioner meeting tomorrow at 8:45 a.m. to show support in person or send letters of support to the County Commissioners.

APPOINTMENTS:

Dillon Thorsteinson - Probationary Firefighter

Fire Chief Weeks said the membership of the Columbia Falls Fire Department has voted to approve Dillon Thorsteinson as a probationary member. Mr. Thorsteinson first joined CFFD in 2016, served until 2022 when he moved out of State to take a job with the Department of Defense as a Firefighter. He has now been hired as a career Firefighter/EMT with Evergreen Fire Rescue, lives in the Columbia Falls rural fire district, and wishes to join the department as a volunteer. He has extensive experience and certifications including FFI, FFII, and EMT.

Staff recommends approval of Dillon Thorsteinson as Probationary Volunteer Firefighter.

Councilor Piper motioned to approve Dillon Thorsteinson as Probationary Volunteer Firefighter, seconded by Councilor Shepard and the motion carried unanimously.

Chief Weeks said Mr. Thorsteinson was unable to make this evenings meeting and will get sworn in by City Clerk Staalnd when time allows.

UNFINISHED BUSINESS:**Snow Removal Information**

City Manager Shrives said staff has reviewed the current snow removal ordinance and recommends keeping the snow ordinance in place and issue the ten day notices immediately. In the spring would be a suitable time to review the ordinance again to make changes to put the city in a better position said Shrives.

Mayor Barnhart asked if the MDOT is responsible for the sidewalks on Hwy 2. City Manager Shrives replied that is correct. Mayor Barnhart said if MDOT does not clear the sidewalk can the city issue the ten day letter to the adjacent property owner. City Attorney Breck said the ultimate liability for things that happen on the sidewalks would fall to the state. Breck does not believe it affects the city's ability to enforce the ordinance of owners of property on Hwy 2 that have property abutting the sidewalk. Mayor Barnhart asked if the City plows the sidewalk and something is damaged, is the City responsible. Breck said the ultimate liability would fall to the state, despite the fact they are contracted with the City to take care of the sidewalk. Mayor Barnhart said we could ask the state to slow down going through town and throwing snow on the sidewalk. Mayor Barnhart asked when the City plows the sidewalk, would the City bill the property owner. Shrives said that is correct. Shrives said the City can issue a ten day notice letter to cover the rest of the season. Councilor Lovering asked if property owners have to clear the sidewalks abutting their property. Shrives replied that is correct. Councilor Piper said some of the slush plowed onto the sidewalks is heavy, and some without the proper equipment could struggle getting it removed. After council discussion it was decided to leave the ordinance in place and revisit it in the spring for any modifications.

NEW BUSINESS:**Arbor Day Proclamation**

Mayor Barnhart read the Arbor Day Proclamation and declared May 2, 2025 as Arbor Day.

ORDINANCES / RESOLUTIONS:**Ordinance #830 - Second Reading**

An Ordinance of the city council of the City of Columbia Falls, Montana, amending the Columbia Falls zoning map from CR-5 two-family residential to CRA-1 residential apartment at 535 4th Avenue West further described as lots 4 and 5 of block 40 Columbia Falls Townsite in Section 8, Township 30 North, Range 20 West, M.P.M., Flathead County, Montana.

Councilor Lovering motioned to approve the final reading of Ordinance #830, seconded by Councilor Piper with council voting as follows. Ayes: Piper, Price, Robinson, Shepard, King, Lovering and Barnhart.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor Price asked if the city has recently received calls regarding fireworks. Chief Stephens said they are filtered at dispatch and handled by CFPD when in the city limits.

Councilor Shepard was asked if the city has heard anything from the MDOT on parking on Nucleus Ave. Shrives said not at this time.

Councilor Lovering said the street barrier at the Night of Lights Parade was very effective and better than what it has been in the past.

Mayor Barnhart asked if the city is responsible to have a POW flag under the American flags. Councilor Shepard said it is recommended but not required.

The Lions Club has been contacted about working towards getting the flag program in place. They currently do not have a place to store the flags and would welcome another non-profit organization to take it over.

CITY MANAGER REPORT

City Manager Shrives thanked council and staff for meeting with Michael the City Manager recruiter; he walked away with plenty of information to get the City Manager recruitment brochure started. There will be a City Manager podcast that will take place on Wednesday morning.

Staff has a meeting with Charles Huff with Home Pro, LLC regarding the council chamber sound system.

Staff will be taking a look at the planning and zoning fees to bring to council for a potential update. We will also be looking at building, plumbing, electrical permits for an update on the permit structure said Strives.

MISCELLANEOUS

Police Chief Stephens said the Shop with a Cop program was well attended by children and parents. It was once again a great effort by organizer Angela Burns and the Police Department.

November Fire Department Reports
November Police Department Report
Correspondence

ADJOURN

Councilor Lovering motioned to adjourn at 7:40 p.m., seconded by Councilor Shepard.

Mayor

City Clerk

**CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
COUNCIL MEETING
JANUARY 06, 2025**

12/16/24 Email from Patrick Malone – Traffic concerns around Meadow Lake Resort

12/28/24 Email from Patrick Malone – Development along Meadow Lake Boulevard

12/18/24 Postcard from US Department of the Interior – Glacier National Park

B Staaland

From: Pat Malone <pcmwccc@hotmail.com>
Sent: Saturday, December 28, 2024 10:16 AM
To: Caleb Sobczak; B Staaland
Cc: eric@sandssurveying.com
Subject: Development Along Meadow Lake Boulevard

December 2024

Dear Columbia Falls Plan Commission and Council Members.

At your recent December 12th meeting our family was surprised to learn of several factors that got referenced during the Toby and Mindy Gilchrest subdivision application discussion.

First, that the Ruis subdivision named Garnier Heights was approved without requiring annexation. I don't know if this was a Council or Commission decision, but it was not the right one. Annexation should proceed any subdivision approval and should always be conditioned upon extending city services. Also, in my 45 year community-economic development career, we would never attempt to accept a single parcel for annexation but push/force larger tracts to make meaningful municipal boundaries and efficient service delivery patterns. Now that the "doughnut" is gone, the City should push/force as much annexation as possible, especially all land serviced by any city utility or service.

Also, we note that this project was approved back in June or July of 2021. While it is common to grant a developer 1 to 2 years to file final plats, start infrastructure and begin to pull necessary permits, it is unheard of in my world to go now nearly 4 years without turning any ground, making no improvements – pure land speculation. And certainly with no market reasons for any delays. It is time to reverse this approval!

Second, that the Gilcrest interior road would be private. While I support the basic concept of allowing for non-through street private roads and have lived in such subdivisions (like Meadow Lake Resort) I'm also very much aware of the huge cost burden they place on homeowners. While initial reduced design standards save money in the short-term, in the long-term a few homeowners have to carry a large cost burden to maintain and eventually replace these roads. It seems financially impossible that a maximum of 20 homeowners could possibly accomplish this task.

For nearly 20 years I've served on and off various Meadow Lake Estates homeowner associations where we have the responsibility to maintain roads. We spend hundreds of thousands of dollars doing that annually and we're a large complex with a strong board and a large budget. According to the Community Associations Institute, our national industry group, around 45% of HOAs nationwide face serious problems and many are failing – and their not all small or undercapitalized. The National Association of Realtors reports that 57% of homeowners who live within an HOA say they don't like it. NAR states that 10% of homeowners are interesting in selling simply to get away from HOAs. Management stretches friendships and can pit neighbor against neighbor. Delinquency and default are very costly legal issues. So scale is an important criterion.

By simply requiring an HOA is no protection or guarantee that any City standard or condition will be met.

Third, while some studies and data varies, the vast majority of homeowners do NOT use their garage to park cars. Garages are storage units (upwards of 70% of homeowners report). So it's easy to assume, especially in

our area with lots of play equipment, that onsite/off street parking must be accomplished in the drive way setbacks and drive way lengths are critical. A two car garage with adequate setback might mean that 3 family cars can be parked off street. In a three-bedroom home with adults there can easily be 4 to 5 cars. We see it all the time along Wildcat Drive.

When applicants seek PUD status to modify design standards I'd be cautious about setback reductions that might push too many cars into the street. And then there's always guests and occasional gatherings with the need for more parking. Since transit will never come in our lifetime, the SOV will remain our development challenge.

Finally, SB 382, the so called new Montana Land Use Planning Act. While it is a terrible piece of legislation and policy for dozens of reasons – it is now law.

How it relates to the Gilchrest subdivision, or any other, is that a much higher standard for community planning is imposed upon the City. There was a discussion about at what point do you require a traffic analysis. Well, theoretically, under SB 382 the City is mandated to conduct and incorporate that level of analysis (for all environmental components) at the community planning and zoning stage.

When, as a matter of growth planning, you designate land at say multi-family residential and then zone it at say 8 units per acre you must perform basically best case and worst case project impact scenarios through a comprehensive environmental impact statement. Typically on a neighborhood or subarea planning basis. This is very time consuming and costly.

In 1979 when our staff was charged with developing a countywide growth management plan for Thurston County WA we had 3.0 fte's working on the plan and its various implementation components (development standards, subdivision regs, zoning), alongside some outside consultants and college interns, for four years. A huge and very costly undertaking. But when we shortly thereafter were hit with the Hawks Prairie and Meridian (combined 1,870 acres), Edgewater and Meadows (2,256 acres) subdivisions we had most of the data and analysis we needed to make informed decisions.

Happy holidays and best of luck with your work,

Patrick and Connie Malone, 1373 Wildcat Drive

From: Pat Malone <pcmwccc@hotmail.com>
Sent: Saturday, December 14, 2024 5:41 PM
To: Pete; Pete Glee
Cc: Pat Malone; Barb Riley
Subject: Traffic Concerns Around Meadow Lake Resort

RECEIVED

DEC 16 2024

CITY OF COLUMBIA FALLS

MLR Board Members.

Last Thursday Connie and I attended a Columbia Falls Planning Commission meeting to learn more about yet another proposed subdivision along Meadow Lake Boulevard (MLB). This one would be 20 units basically just north from Best Way on the west side. At buildout this project could generate upwards of 400 average daily transportation trips (ADT-assuming young families as owners) on a road with no shoulders, no sidewalks, no bike lanes and with cars typically traveling well in excess of posted speeds.

During the hearing we learned of a prior subdivision approval in close proximity by Columbia Falls developer Mick Ruis. This project includes 120 units with possible joint access from MLB and North Hilltop. It was approved, without annexation, in 2021. This project could generate an additional 2,400 ADT. Read more here: <https://dailyinterlake.com/news/2021/jul/16/c-falls-council-oks-big-subdivision/>. And of course, there's Tamarack Heights with another 103 lots and 2,060 ADT.

There was also talk about yet another development along MLB and of course ongoing rumors about the mobile home park at the corner of Hwy 2 being converted into more traditional housing and who knows about the "construction parking lot" immediately across from Timber Creek nursing home. Combined these projects could add 5,000 average daily trips along MLB or force more traffic east on Best Way or north to Tamarack and then west. Either way Meadow Lake Resort owners and guests will be hugely impacted. (The intersection of MLB and Hwy 2 is already the busiest in Columbia Falls and has the second highest accident rate in the City (at least between 2014 and 2018) with no planned improvements.

I'm sure most of us remember the tragic accident that killed Mike Hanson's youngest daughter in 2021 along Tamarack just east of St. Andrews Drive. Mike and his family have been long-time MLR owners and very active community members. What a huge loss. More personally, for nearly a year our youngest son biked Tamarack from the North Fork to Whitefish and was run off three times, once resulting in hospitalization (finally choosing Hwy 2 over Tamarack - not desirable). Connie and I will no longer bike it as its entirely too dangerous.

I would advocate for our Board to engage the City of Columbia Falls, Flathead County and the Montana Department of Transportation on all development matters that impact our owner/guest safety and security along these transportation corridors and promote responsible improvements. There is no channelization or effective signalization at either MLB or Hilltop and Hwy 2. Improvements must be made.

Sincerely,
 Patrick Malone

Glacier National Park

National Park Service
U.S. Department of the Interior

Montana



Glacier National Park Wants YOUR Input!

The National Park Service is undertaking a long-term effort to produce a durable and sustainable plan for visitor access and travel at Glacier. The strategies developed in this planning process will help park staff manage visitation in a consistent and predictable manner to protect natural and cultural resources and provide opportunities for meaningful visitor experiences for current and future generations.

You are invited to join the conversation! Visit the project website at <https://parkplanning.nps.gov/glaciervisitoruseplan> and the StoryMap at <https://storymaps.arcgis.com/stories/0f3e3fed838847d1ac97340124854b54> or scan the QR codes. Park staff have scheduled a series of virtual and in-person meetings for this project. The NPS planning team will share information about the ideas described in this newsletter and respond to questions. Check the project website for a complete list of public meetings and instructions on how to connect to virtual meetings.

