



**ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912**

**PHONE (406) 892-4391
FAX (406) 892-4413**

**CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, MARCH 21, 2022
COUNCIL CHAMBERS CITY HALL**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Shepard, Karper)

NOTE: The Council Meeting is held in the Council Chambers as well as by virtual meeting to provide additional meeting access. Please contact City Clerk Barb Staaland no later than 6pm on the night of the meeting to register for ZOOM meeting access information by calling (406) 892-4391 or email: staalandb@cityofcolumbiafalls.com

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

1. Approval of Claims - March 21, 2022 - \$61,194.78
2. Approval of Payroll Claims - March 18, 2022 - \$118,997.37
3. Approval of March 7, 2022 Regular City Council Meeting Minutes
4. Approval of Task Order #7 - Morrison-Maierle to provide on-call engineering services and authorize City Manager to execute
5. Approval of Sidewalk Easement between Cottage Apartments, LLC and City of Columbia Falls and authorize City Manager to execute

VISITORS/PUBLIC COMMENT (Items not on agenda)

APPOINTMENTS:

6. Appointment - Probationary Volunteer Firefighter Andrea Schwagerl

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

7. Public Hearing: Second Public Hearing for Community Development Grant Application - Public Facilities:

The City of Columbia Falls will hold a public hearing on Monday, March 21st at 7:00 pm, in the City Council Chambers, City Hall, 130 6th Street West, Columbia Falls, Montana for the purpose of obtaining public comment on a proposed application for a public facilities project, Boys and Girls Club, located in the City of Columbia Falls under the Montana Community Development Block Grant Program administered by the Montana Department of Commerce. At the public hearing, the proposed project will be explained, including the purpose and proposed area of the project, activities, budget, and possible sources of funding. All interested persons will be given the opportunity to ask questions and to express their opinions regarding this proposed project.

Comments may be given orally at the hearing or submitted in writing on or before Thursday, March 18th to be included in the Council packet. Comments received after that date will be handed out at the meeting. Written comments carry the same weight as verbal comment during the hearing.

8. Notice of Public Hearings - Planning Board April 12th and City Council May 2nd:

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, April 12, 2022 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on Monday May 2, 2022 starting at 7:00 p.m. in the same location.

Request to Amend a Planned Unit Development in the Columbia Falls Zoning Jurisdiction:

Ruis Holdings 540 Nucleus Ave LLC is requesting an Amendment to their Planned Unit Development overlay for the property located at 540 Nucleus Avenue which was the former Bank of Columbia Falls site. The owner is amending the design of the south building to allow a height of 40-feet to the top of parapet and also allow a casino in the proposed restaurant on the main floor. Otherwise, the building meets all use and dimensional requirements. The property is described as Lots 11-15 and also all that portion of the east half of the vacated alleyway lying adjacent to the west boundary line of said Lots 11-15 inclusive of Block 37 and Lot 10A of the Amended Plat of Lots 1-3 & Lots 6-10 of Block 37 according to the map or plat thereof on file and of record in the office of the Clerk and Recorder of Flathead County, Montana.

Request for an Amendment to Conditional Use Permit to Construct 36 Apartment Units in the Columbia Falls Zoning Jurisdiction:

The applicant, Toby Gilchrist, is requesting an amendment to an approved Conditional Use Permit that allows the construction of 36 apartment units in two buildings, eighteen units in each building. The proposed amendment would allow the north building to allow owners of the units to offer short term rentals of the units. The south building would remain exclusively long-term rental (30-days or more). None of the other elements of the project change with the request of this amendment and this amendment only deals with the length of stay for the north building. The property is located approximately ¼ mile north of Highway 2 at 302 Meadow Lake Blvd. The

property is described as Assessors' Tracts 2BDEA and 2BDAA of Section 7, Township 30 North, Range 20 West, P.M.M., Flathead County.

Interested persons are allowed to attend the hearing(s) in person or via ZOOM. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: . For more information on the amended Planned Unit Development or Conditional Use Permit, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481. To obtain the ZOOM meeting registration, contact City Clerk Barb Staaland via email or by calling (406) 892-4391 no later than 6:00 p.m. the day of the meeting.

9. Notice of Public Hearing - Request for a Preliminary Plat for a 10-Unit RV Park:

The Columbia Falls City-County Planning Board held a public hearing for the following item at their regular meeting on Tuesday, March 15, 2022 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on Monday April 4, 2022 starting at 7:00 p.m. in the same location.

Request for a Preliminary Plat for a 10 Unit RV Park:

The applicant, Clark W Griz LLC is requesting Preliminary Plat approval to construct a 10-Unit RV Park for property at 201 Highway 2 East, Columbia Falls. The property is zoned CB-2 (General Business) which allow RV Parks as a permitted use. The proposed RV Park is adjacent to the Columbia Falls RV Park. The property is described as Lot 3 of the D & G Subdivision in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County.

Interested persons are allowed to attend the hearing(s) in person or via ZOOM. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: staalandb@cityofcolumbiafalls.com. For more information on the proposed Planned Unit Development, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481. To obtain the ZOOM meeting registration, contact City Clerk Barb Staaland via email or by calling (406) 892-4391 no later than 5:30 p.m. the day of the meeting.

ORDINANCES / RESOLUTIONS:

10. Second and Final Reading - Ordinance #815 - Planned Unit Development:

An Ordinance of the City Council of the City of Columbia Falls, Montana, Amending the Columbia Falls Zoning Map to Allow the Development of a Planned Unit Development (PUD) Overlay for the Property Located at 1123 9th Street West, Columbia Falls, Further Described as Lots 1, 2 & 3 Excluding the South 10 Feet in Block 5, Robindale Subdivision in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana.

11. Resolution # 1871 - HB 473 2022 FY Fund Request and Budget Amendment Approval:

A Resolution of the City Council of the City of Columbia Falls, Montana Requesting Distribution of Local Government Road Construction and Maintenance Match Program Funds and Amending the Appropriate 2022 FY Budgets

12. Resolution # 1872 - Authorizing Submission of a CDBG Community and Public Facilities Grant Application:

A Resolution of the City Council of the City of Columbia Falls, Montana Authorizing Submission of a CDBG Community and Public Facilities Grant Application

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

- 13.** City Manager's Project/Information Update

MISCELLANEOUS

- 14.** Finance - February 2022 Reports
15. Police - February Activity
16. Correspondence

ADJOURN

Next Scheduled Meetings:

City Council – Regular Meeting,- **Monday April 4, 2022** – 7:00 PM

Planning Board – **Tuesday April 12, 2022** - 6:30 PM

Noise Ordinance Committee – **Tuesday March 29, 2022** – 10:00 AM

Council Workshop - Downtown Parking & Projects - **Monday April 11, 2022** – 6:30 PM

03/18/22
10:09:55

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 3/22

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
42919		1606 ANYTIME LOCK & SAFE	2,570.60								
		SOFTWARE UPGRADE, MISC HARDWARE, 50 KEY FOBs, 50 PROXCARDS									
		75341 03/02/22 FAC-DOOR LOCK SOFTWARE UPGRADE	2,570.60			1000		411200	399		101000
		Total for Vendor:	2,570.60								
42930		2825 BATTERIES PLUS BULBS #647	135.00								
		P49636590 03/11/22 SWR-UPS BATTERY BACKUP	125.00			5310		430600	212		101000
		P49636590 03/11/22 SWR-AAA BATTERIES	10.00			5310		430600	220		101000
		Total for Vendor:	135.00								
42941		2708 BULLITT COMMUNICATIONS	293.00								
		49558 03/11/22 FD-UNIT 498 RADIO REPAIR	293.00			1000		420400	361		101000
		Total for Vendor:	293.00								
42876		1260 CARQUEST AUTO PARTS	15.76								
		16006 02/24/22 STRS-OIL FILTER	7.47			2500		430200	232		101000
		16521 03/09/22 WTR-PB BLASTER PENETRATING OIL	8.29			5210		430500	220		101000
		Total for Vendor:	15.76								
42924	E	2852 CHARTER COMMUNICATIONS	129.98								
		0137874 03/01/22 PD-INTERNET 03/01/22-0/31/22	129.98			1000		420100	355		101000
		Total for Vendor:	129.98								
42939		1145 CITY OF WHITEFISH BUILDING	2,301.00								
		FEBRUARY BUILDING PERMITS									
		CONTRACTOR PAID CF IN ERROR FOR A WHITEFISH PERMIT. WE ARE PAYING WF.									
		022822 02/28/22 MINIMUM PERMITS - FOR FEBRUARY	2,000.00			2394		420500	398		101000
		022822 02/28/22 WF PERMIT PAID ON CF WEBSITE	301.00			2394		323012			101000
		Total for Vendor:	2,301.00								
42923		2343 COLJ CONFERENCE REGISTRATION	300.00								
		SPRING 2022 COLJ CONFERENCE APR 26-28 2022									
		031022 03/10/22 CRT-SPRING COLJ CONFERENCE	300.00			1000		410360	380		101000
		Total for Vendor:	300.00								

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		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org	Acct	Object	Proj	Account
42931		3120 COLUMBIA FALLS PETERBILT	109.06							
	13899F	03/11/22 STRS-SPOKE, WASH BRUSH/ BRKT	34.11			2500	430200	240		101000
	13899F	03/11/22 STRS-HIGH BACK COVERALLS	74.95			2500	430200	220		101000
		Total for Vendor:	109.06							
42912		3026 DAILY INTER LAKE	148.50							
	28366	03/02/22 PUBLIC HEARING NOTICE HB473	68.33			1000	410500	331		101000
	28366	03/02/22 PUBLIC HEARING NOTICE HB473	80.17			1000	410500	331		101000
		Total for Vendor:	148.50							
42944		1797 DEPARTMENT OF ADMINISTRATION	66.77							
		CURRENT CLAIM IS FOR 11 PERSONEL AT \$6.07 EACH								
	SITSD50574	03/17/22 PD-ITSD/EMAIL 2/1-2/28/22	66.77			1000	420100	355		101000
		Total for Vendor:	66.77							
42929		1383 FASTENAL COMPANY	951.99							
		STOCK UP ON HARDWARE, NUTS, BOLTS, FASTNERS, HEX SCREWS, WASHERS, AND ZIP TIES AT THE STREET SHOP.								
	MTKAL24755	02/04/22 STRS-HARDWARE FOR PROJECTS	1,006.68			2500	430200	220		101000
	MTKAL24755	02/04/22 STRS-HARDWARE RETURN	-217.17			2500	430200	220		101000
	MTKAL24771	02/09/22 STRS-HARDWARE FOR PROJECTS	212.15			2500	430200	220		101000
	MTKAL24771	03/04/22 STRS-HARDWARE RETURN	-49.67			2500	430200	220		101000
		Total for Vendor:	951.99							
42911		438 FERGUSON WATERWORKS	8,810.77							
		RIVERS EDGE LIFT STATION								
	0812007	02/24/22 SWR-INSULATTION PAD EONE CHAM	140.77			5310	430600	240		101000
	0793544	03/08/22 WTR-HYDRANT REPLACEMENTS	8,670.00			5210	430500	240		101000
		Total for Vendor:	8,810.77							
42925	E	2961 FIRST BANKCARD-ELECTRONIC PYMT	1,272.41							
	012622	01/26/22 PD-ADOBE ACROBAT RENEWAL	119.88			1000	420100	355		101000
	19580	02/25/22 BLDG-PHONE ADAPTER PW CLERK	17.49			2394	420500	220		101000
	19580	02/25/22 WTR-PHONE ADAPTER PW CLERK	17.50			5210	430500	220		101000
	19580	02/25/22 SWR-PHONE ADAPTER PW CLERK	17.50			5310	430600	220		101000
	19580	02/25/22 FIN-PHONE ADAPTER PW CLERK	17.49			1000	410500	220		101000

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	6974614	01/25/22 PD-FLASH MEMORY STICKS	53.08			1000 420100	210	101000
	4461040	01/27/22 PD-BATTERY BACKUP SURGE PROTE	63.99			1000 420100	212	101000
	5969906	01/27/22 FD-NEW FRONTIER TRAINING	331.76			1000 420730	380	101000
	3275445	01/31/22 PD-CHARGER, DESK ORGANIZER	45.77			1000 420100	210	101000
	0573005	02/16/22 CRT-INK PENS, AIR DUSTER	43.97			1000 410360	210	101000
	507220	02/17/22 PD-LESS LETHAL SHOTGUN STOCK	67.96			1000 420100	212	101000
	2235458	02/17/22 PD-MONITORS FOR DETECTIVE COM	279.94			1000 410580	212	101000
	4076210	02/17/22 PD-BATTERY BACKUPS	127.98			1000 420100	212	101000
	20166863	02/16/22 PD-FINGERPRINT INK CLEANING	68.10			1000 420100	210	101000
		Total for Vendor:	1,272.41					
42908		1892 FLATHEAD COUNTY	427.64					
		FY 2021 MILA GRANT MATCHING FUNDS (\$2000.00) INVOICE #3						
	003	03/09/22 MLIA GRANT MATCHING FUNDS	427.64			1000 410100	399	101000
		Total for Vendor:	427.64					
42943		2569 FLATHEAD COUNTY OES - FECC	50.00					
	PHTLS	EMS Class March 18-19 2022 - Jade Thomas						
	20221502-0	02/15/22 PHTLS EMS Training - J. Th	50.00			1000 420730	380	101000
		Total for Vendor:	50.00					
42926		288 FLATHEAD COUNTY SHERIFF'S OFFICE	4,250.00					
	030422	03/04/22 ANIMAL CTRL FEES FY 2021-2022	4,250.00			1000 440600	300	101000
		Total for Vendor:	4,250.00					
42917		24 FLATHEAD COUNTY TREASURER	515.00					
	022822	02/28/22 CRT-TECH SUR 2/22	230.00			1000 212201		101000
	022822	02/28/22 CRT-LEA/CRIM CONV SURCHARGE	285.00			1000 212201		101000
		Total for Vendor:	515.00					
42922		21 FLATHEAD ELECTRIC COOP INC	15,312.32					
		1/25/22-2/25/22						
	022822	02/28/22 FAC-1/25/22-2/25/22	501.33			1000 411200	341	101000
	022822	02/28/22 PD-1/25/22-2/25/22	44.66			1000 420100	341	101000
	022822	02/28/22 FD-1/25/22-2/25/22	329.12			1000 420400	341	101000
	022822	02/28/22 PARKS-1/25/22-2/25/22	416.95			1000 460400	341	101000
	022822	02/28/22 POOL-1/25/22-2/25/22	65.86			1000 460445	341	101000

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		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org	Acct	Object	Proj	Account
	022822	02/28/22 LIGHTING-1/25/22-2/25/22	2,673.52			2400	430200	341		101000
	022822	02/28/22 STRS-1/25/22-2/25/22	285.38			2500	430200	341		101000
	022822	02/28/22 WTR-1/25/22-2/25/22	4,424.82			5210	430500	341		101000
	022822	02/28/22 SWR-1/25/22-2/25/22	6,570.68			5310	430600	341		101000
		Total for Vendor:	15,312.32							
42927		2806 HANSON'S HARDWARE	146.18							
	600337	02/04/22 FD-29" D GRIP SCOOP	53.99			1000	420400	212		101000
	600545	03/03/22 STRS-MISC SCREWS	1.29			2500	430200	240		101000
	600540	03/03/22 STRS-SAW BLADE, D BATTERIES	43.95			2500	430200	220		101000
	600516	02/28/22 SWR-3/8 FLAT WASHER SS	13.99			5310	430600	240		101000
	600593	03/10/22 WTR-BRS NIPPLE, BRS ELBOW	22.98			5210	430500	240		101000
	600610	03/11/22 SWR-BLOW GUN,SHUT OFF CONNECTO	9.98			5310	430600	240		101000
		Total for Vendor:	146.18							
42928		2849 J2 BUSINESS PRODUCTS	217.15							
	1146827-0	03/07/22 WTR-BINDERS PW DIRECTOR	5.27			5210	430500	210		101000
	1146827-0	03/07/22 SWR-BINDERS PW DIRECTOR	5.27			5310	430600	210		101000
	1146827-0	03/07/22 STRS-BINDERS PW DIRECTOR	5.27			2500	430200	210		101000
	1145667-0	03/04/22 FAC-SANITARY BIN LINERS	21.40			1000	411200	224		101000
	1145237-0	03/02/22 WTR-XL BINDER CLIPS	1.82			5210	430500	210		101000
	1145237-0	03/02/22 SWR-XL BINDER CLIPS	1.82			5310	430600	210		101000
	1145237-0	03/02/22 PLG-XL BINDER CLIPS	1.83			1000	411000	210		101000
	1145237-0	03/02/22 FIN-XL BINDER CLIPS	1.83			1000	410500	210		101000
	1145603-0	03/03/22 WTR-BLACK GEL PENS	4.21			5210	430500	210		101000
	1145603-0	03/03/22 SWR-BLACK GEL PENS	4.21			5310	430600	210		101000
	1145603-0	03/03/22 FIN-BLACK GEL PENS	4.21			1000	410500	210		101000
	1145603-0	03/03/22 PLG-BLACK GEL PENS	4.21			1000	411000	210		101000
	1150034-0	03/14/22 WTR-COPY PAPER	38.95			5210	430500	210		101000
	1150034-0	03/14/22 SWR-COPY PAPER	38.95			5310	430600	210		101000
	1150034-0	03/14/22 PLG-COPY PAPER	38.95			1000	411000	210		101000
	1150034-0	03/14/22 FIN-COPY PAPER	38.95			1000	410500	210		101000
		Total for Vendor:	217.15							

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
42906		1504 KALISPELL COPY CENTER	73.89					
	224714	03/04/22 STRS-BARRICADE LIGHT	43.90			2500 430200	243	101000
	225190	03/15/22 SWR-HARD HAT	29.99			5310 430600	226	101000
		Total for Vendor:	73.89					
42934		146 MIKE'S CONOCO CORPORATE OFFICE	22.72					
	266	03/10/22 WTR-PROPANE	8.52			5210 430500	220	101000
	249	03/07/22 STRS-PROPANE FOR UPM PATCHING	14.20			2500 430200	220	101000
		Total for Vendor:	22.72					
42921		43 MONTANA ENVIRONMENTAL LABORATORY	1,065.00					
		STATEMENT ENDING 2/28/22						
	2201090	02/07/22 WTR-COLIFORM	125.00			5210 430500	394	101000
	2201204	02/28/22 WTR-HERBICIDES, PESTICIDES	660.00			5210 430500	394	101000
	2200790	02/01/22 SWR-NITRATE+NITRITE, TKN	60.00			5310 430600	394	101000
	2200998	02/11/22 SWR-AMMONIA, TKN, NITRATE+NIT	85.00			5310 430600	394	101000
	2201214	02/17/22 SWR-NITRATE+NITRITE, TKN	60.00			5310 430600	394	101000
	2201483	02/21/22 SWR-NITRATE+NITRITE, TKN	60.00			5310 430600	394	101000
	2200999	02/04/22 SWR-DISOLVED ALUMINUM	15.00			5310 430600	394	101000
		Total for Vendor:	1,065.00					
42933		194 MONTANA RURAL WATER SYSTEMS, LEAK DETECTION AND WATER LOSS TRAINING	180.00					
	031422	03/14/22 WTR-MRWS TRAINING C BECKER	60.00			5210 430500	380	101000
	031422	03/14/22 WTR-MRWS TRAINING N RILEY	60.00			5210 430500	380	101000
	031422	03/14/22 SWR-MRWS TRAINING J PALIGA	60.00			5310 430600	380	101000
		Total for Vendor:	180.00					
42942		2004 MONTANA STATE UNIVERSITY	3,100.00					
		FIREFIGHTERS ACADEMY 1						
		2 STUDENTS AT \$1550.00 EACH						
	219-30	03/14/22 FD-FIREFIGHTERS ACADEMY 1	3,100.00*			1000 420400	380	101000
		Total for Vendor:	3,100.00					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
42936		722 MORRISON-MAIERLE, INC.	10,595.06					
	000220516	03/11/22 INV#4-12TH AVE W IMPROVEMEN	10,595.06			2959 470300	930	101000
		Total for Vendor:	10,595.06					
42864		52 NAPA AUTO PARTS	201.96					
	995581	02/14/22 SWR-GREASE INJECTOR NEEDLES	9.99			5310 430600	240	101000
	217689	03/03/22 SWR-TRUCK #16 FUEL ADDITIVE	30.48			5310 430600	231	101000
	996573	02/24/22 STRS-2017 FORD BATTERY+CORE RT	179.49			2500 430200	232	101000
	996601	02/24/22 STRS-2017 FORD CORE RTN CREDIT	-18.00			2500 430200	232	101000
		Total for Vendor:	201.96					
42905		2002 NORTHWEST PARTS & EQUIPMENT &	1,023.88					
	C721117-01	02/16/22 STRS-CUTTING EDGE	1,023.88			2500 430200	232	101000
		Total for Vendor:	1,023.88					
42914		1437 NORTHWESTERN ENERGY	3,457.34					
		NATURAL GAS SERVICE 1/24-2/23/22						
	022422	02/24/22 FAC-1/24-2/23/22	932.05			1000 411200	344	101000
	022422	02/24/22 PD-1/24-2/23/22	139.01*			1000 420100	344	101000
	022422	02/24/22 FD-1/24-2/23/22	549.60			1000 420400	344	101000
	022422	02/24/22 STRS-1/24-2/23/22	501.66			2500 430200	344	101000
	022422	02/24/22 WTR-1/24-2/23/22	155.34			5210 430500	344	101000
	022422	02/24/22 SWR-1/24-2/23/22	1,179.68			5310 430600	344	101000
		Total for Vendor:	3,457.34					
42909		2727 OVIVO USA, LLC	1,076.00					
	8482427	03/04/22 SWR-CLARIFIER WEIRS & HARDWAR	1,076.00			5310 430600	240	101000
		Total for Vendor:	1,076.00					
42910		1495 PLATT ELECTRIC SUPPLY	30.00					
	2N61323	02/22/22 WTR-METER WIRE SUPPLIES	30.00			5210 430500	220	101000
		Total for Vendor:	30.00					

03/18/22
10:09:55

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 3/22

Page: 7 of 10
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
42935		2381 RESCUE MARKETING, INC	150.00					
	2016481	03/14/22 SSL CERTIFICATE & INSTALL	150.00			1000 410580	355	101000
		Total for Vendor:	150.00					
42937		2620 ROBERT PECCIA AND ASSOCIATES	671.53					
	21106.5	03/15/22 WTR-RETRO RV REVIEW	335.76			5210 430500	354	101000
	21106.5	06/15/22 SWR-RETRO RV REVIEW	335.77			5310 430600	354	101000
		Total for Vendor:	671.53					
42907		2755 SHERWIN-WILLIAMS CO	286.42					
		CROSS WALK PAINT SUPPLIES						
	0403-6	03/02/22 STRS-CROSS WALK PAINT SUPPLIES	307.52			2500 430200	220	101000
	4621-6	03/04/22 STRS-RTN PAINT SUPPLIES	-21.10			2500 430200	220	101000
		Total for Vendor:	286.42					
42904		3107 SMITH'S CUSTOMER CHARGES	21.87					
	22184239	01/13/22 FAC-LYSOL SPRAY	21.87			1000 411200	224	101000
		Total for Vendor:	21.87					
42932		1653 SUPER 1 FOODS	21.37					
	04-1958648	03/09/22 WTR-ALCOHOL FOR TESTING	9.57			5210 430500	240	101000
	08-1493215	03/07/22 SWR-DISTILLED WATER	11.80			5310 430600	222	101000
		Total for Vendor:	21.37					
42938		2699 THE MAIL ROOM, INC	126.76					
	D108349	03/14/22 PD-MAIL SRVS 2/28-3/11/22	6.37			1000 420100	310	101000
	D108349	03/14/22 FIN-MAIL SRVS 2/28-3/11/22	10.87			1000 410500	310	101000
	D108349	03/14/22 WTR-MAIL SRVS 2/28-3/11/22	17.39			5210 430500	310	101000
	D108349	03/14/22 SWR-MAIL SRVS 2/28-3/11/22	17.39			5310 430600	310	101000
	D108349	03/14/22 CRT-MAIL SRVS 2/28-3/11/22	71.37			1000 410360	310	101000
	D108349	03/14/22 PLN-MAIL SRVS 2/28-3/11/22	3.37*			1000 411000	310	101000
		Total for Vendor:	126.76					

03/18/22
10:09:55

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 3/22

Page: 8 of 10
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
42913		999999 TIN ROOF PROPERTIES LLC	165.10					
		FOUND AFTER PIF'S WERE PAID FOR THAT SEWER PLANS CHANGED AND SUPPLIES AND PERMIT FEE WERE NOT NEEDED. REFUNDING \$115.10 IN SUPPLIES AND \$50.00 SEWER PERMIT FEE.						
		PROJECT ADDRESS 503 2ND AVE E						
		022322 02/23/22 REFUND TIN ROOF SWR PERMIT FEE	50.00			5310 343033		101000
		022322 02/23/22 REFUND TIN ROOF SWR SUPPLIES	115.10			5310 343035		101000
		Total for Vendor:	165.10					
42940		3023 TOTALCOM TECHNOLOGIES INC	557.55					
		113696 03/15/22 PD-CAMERA SYSTEM REPAIR	557.55			1000 411200	360	101000
		Total for Vendor:	557.55					
42915		3063 UTILITIES UNDERGROUND LOCATION	15.70					
		MONTH OF SERVICE FEBRUARY						
		10 UDIGS						
		2025070 02/28/22 WTR-FEBRUARY 2022 UDIGS	5.23			5210 430500	318	101000
		2025070 02/28/22 SWR-FEBRUARY 2022 UDIGS	5.23			5310 430600	318	101000
		2025070 02/28/22 STRS-FEBRUARY 2022 UDIGS	5.24			2500 430200	318	101000
		Total for Vendor:	15.70					
42916		1134 VICTIM-WITNESS ADVOCATE PROGRAM	329.50					
		030322 03/03/22 CRTS-FEBRUARY 2022	329.50			2917 410360	356	101000
		Total for Vendor:	329.50					
		# of Claims 41	Total:	61,194.78				
		Total Electronic Claims		1,402.39				
		Total Non-Electronic Claims		59792.39				

03/18/22
10:09:56

CITY OF COLUMBIA FALLS
Fund Summary for Claims
For the Accounting Period: 3/22

Page: 9 of 10
Report ID: AP110

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	\$17,036.76
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	\$2,318.49
2400 SPECIAL LIGHTING DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$2,673.52
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$3,441.20
2917 CRIME VICTIMS ASSISTANCE FUND	
101000 CASH/CASH EQUIVALENTS	\$329.50
2959 EDA	
101000 CASH/CASH EQUIVALENTS	\$10,595.06
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$14,660.65
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$10,139.60
Total:	\$61,194.78

03/18/22
10:09:56

CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 3 / 22

Page: 10 of 10
Report ID: AP100A

Council Meeting Date: 03/21/2022

Claims Submitted to Council: \$ 61,194.78

Claims Denied/Withheld by Council Finance Committee: \$ _____ Claim #'s: _____

Prepared By: Shawn Bates, Finance Director

Shawn Bates

Approved by Susan M. Nicosia, City Manager

Susan Nicosia

City Council to Approve by motion on consent agenda

The following claims are significant:

Ferguson Waterworks - \$8,810.77 Three fire hydrant replacements and Eone pump insulation (Fund 5210 & 5310)
Morrison-Maierle Inc. - \$10,595.06 Engineering for 12th Ave West improvements (Fund 2959)

The remaining claims are routine. Please let me know if you have any questions.
Shawn

03/17/22
17:19:28

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 03/18/22 to 03/18/22

Page: 1 of 3
Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
ADDL HOURS (Additional)	0.00		147.71
COMA HOURS (Comp Time Accumulated)	15.00		
COMP HOURS (Comp Time Used)	4.00		92.79
OVER HOURS (Overtime)	21.00		1,095.59
PERS HOURS (Personal Time Used)	4.00		193.47
REG HOURS (Regular Time)	2,088.00		60,075.20
SHFN HOURS (Shift B)	334.00		334.00
SICK HOURS (Sick Time)	188.74		5,131.63
VACA HOURS (Vacation Time Used)	66.04		1,623.56
VOLN HOURS (Not in use)	29.00		1,450.00
GROSS PAY	68,693.95	0.00	
NET PAY	45,560.46	0.00	
NET PAY (CHECKS)	330.80		
NET PAY (DIRECT DEPOSIT)	45,229.66		
AFLAC-POSTTAX	111.67	0.00	
AFLAC-PRETAX	81.08	0.00	
CHILD SUPPORT	88.61	0.00	
CHILD SUPPORT P	413.07	0.00	
CITY OF COLUMBI	20.00	0.00	
FIT	5,357.60	0.00	
FLEX ALLEGIANCE	898.41	25.00	
FLEX DEP CARE	208.33	2.50	
FOP	280.00	0.00	
HEALTHINS/PRE	2,643.53	15,451.20	
MEDICARE	973.85	973.85	
MT ST FIRE ASSO	29.68	0.00	
NATIONWIDE/CITY	0.00	2,298.98	
NATIONWIDE/EMP	387.50	0.00	
P.E.R.S.	3,258.35	3,658.43	
PERS/FURS	317.60	426.24	
PERS/POLICE	2,006.13	3,212.02	
SIT	2,947.00	0.00	
SOCIAL SECURITY	2,587.85	2,587.85	
TEAMSTERS DUES	266.00	0.00	
UNEMPL. INSUR.	0.00	369.03	
UNUM LIFE INS.	118.77	0.00	
WA CHILD SUPPOR	138.46	0.00	
WORKERS' COMP	0.00	2,059.34	
CHARLES SCHWAB	1,487.30	0.00	
FIRST INTERSTAT	1,998.59	0.00	
FREEDOM BANK	1,220.49	0.00	
GLACIER BANK KA	4,435.62	0.00	
GLACIER BANK/CF	15,738.76	0.00	
GLACIER BANK/WF	1,816.29	0.00	
PARKSIDE CR U	9,354.05	0.00	
THREE RIVERS	1,057.97	0.00	
USAA FEDERAL	1,138.34	0.00	
USBANK.	2,190.36	0.00	

Payroll
March 18, 2022
\$118,997.37
Barb Stadeland

03/17/22
17:19:28

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 03/18/22 to 03/18/22

Page: 2 of 3
Report ID: P130

VALLEY BANK KAL	100.00	0.00
VERIDIAN CREDIT	400.00	0.00
WELLS FARGO	1,198.38	0.00
WFISH CR UNION	3,093.51	0.00
FIT/SIT BASE	59,101.35	0.00
MEDICARE BASE	67,161.58	0.00
PERS BASE	66,503.53	0.00
SOC SEC BASE	41,739.71	0.00
UN BASE	67,093.95	0.00
WC BASE	69,778.75	0.00

Total 31,064.44
Total Payroll Expense (Gross Pay + Employer Contributions): 99,758.39
*** PAYROLL REGISTER + VOLUNTEER PAYROLL REGISTER = PAYROLL SUMMARY ***

Check Summary

Payroll Checks Prev. Out. \$44,085.70
Payroll Checks Issued \$44,046.70
Payroll Checks Redeemed \$0.00
Payroll Checks Outstanding \$88,132.40
Electronic Checks \$74,950.67

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security 5175.70		5175.70		212260
Medicare 1947.70		1947.70		212260
P.E.R.S. 6916.78		6916.78		212270
Unempl. Insur. 369.03	2440.17		2809.20	212210
Workers' Comp 2059.34	13544.36		15603.70	212220
FIT 5357.60		5357.60		212260
SIT 2947.00		2947.00		212260
AFLAC-PRETAX 81.08	81.08	162.16		212230
NATIONWIDE/EMP 387.50		387.50		212280
Teamsters dues 266.00	308.00	574.00		212310
PERS/Police 5218.15		5218.15		212240
NATIONWIDE/CITY 2298.98		2298.98		212280
AFLAC-POSTTAX 111.67	111.67	223.34		212230
PERS/FURS 743.84		743.84		212275
MT ST FIRE ASSO 29.68		29.68		212315
HEALTHINS/PRE 18094.73	18853.23	39142.55	-2194.59	212400
CITY OF COLUMBI 20.00		20.00		212450
UNUM LIFE INS. 118.77	118.77	237.55	-0.01	212400
FLEX ALLEGIANCE 923.41		923.41		212285
CHILD SUPPORT 88.61		88.61		212330
CHILD SUPPORT P 413.07		413.07		212330
WA CHILD SUPPOR 138.46		138.46		212330
FOP 280.00		280.00		212335
FLEX DEP CARE 210.83		210.83		212285
Total Ded. 54197.93	35457.28	73436.91	16218.30	

**** Carried Forward column only correct if report run for current period.

**CITY OF COLUMBIA FALLS
CITY COUNCIL REGULAR MEETING MINUTES
HELD MARCH 07, 2022**

REGULAR MEETING – 7:00 P.M.

Mayor Barnhart called the meeting to order at 7:00 p.m.

ROLL CALL: Councilor Piper, Councilor Karper, Councilor Robinson, Councilor Shepard, Councilor Lovering, Councilor Fisher and Mayor Barnhart.

Also present: City Manager Nicosia, City Clerk Staaland, City Attorney Breck, City Planner Mulcahy, and Police Chief Peters.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Councilor Shepard motioned to approve the agenda, seconded by Councilor Lovering and the motion carried.

CONSENT AGENDA: Councilor Fisher made motion to approve the Consent Agenda, seconded by Councilor Shepard with Council voting as follows. Ayes: Fisher, Karper, Lovering, Piper, Robinson, Shepard and Barnhart.

Approval of Claims - March 7, 2022 - \$54,255.23

Approval of Payroll Claims - February 28, 2022 - \$8,111.23

Approval of Payroll Claims - March 4, 2022 - \$83,622.00

Approval of February 22, 2022 Regular City Council Meeting Minutes

Approve Morrison-Maierle Engineering Water Model Task Order #6 up to \$4,500 and authorize City Manager to sign

Approval of 2022 DNRC Urban and Community Forestry Grant Agreement #UCF-22-111, \$3,250

Approval of General Engineering Services Agreement - KLJ Engineering

VISITORS/PUBLIC COMMENT (Items not on agenda)

Mr. Baumgartner who resides up the North Fork Rd., inquired about recycling in Columbia Falls. Mayor Barnhart said there are recycle bins at the County Landfill. City Manager Nicosia said Columbia Falls does not supply garbage service like Whitefish and Kalispell. Nicosia noted that the city relies on the recycling efforts and programs with Flathead County, Citizens for a Better Flathead as well as private vendors. Nicosia said as the Columbia Falls representative on the Solid Waste District Board, the Solid Waste District takes recycling very seriously. The public is welcome to attend the Solid Waste District Board meeting the fourth Tuesday of the month at 3:00 p.m. at the Solid Waste District.

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

Public Hearing - Request for a Planned Unit Development:

Mayor Barnhart read the hearing notice for the Request for a Planned Unit Development in the Columbia Falls Zoning Jurisdiction:

The applicant, DARCAR, is requesting a Planned Unit Development for property at 1123 9th Street West, Columbia Falls. The proposed PUD would allow the conversion of the basement to dormitory style apartments that could house up to four people. The main floor of the building will remain commercial use. The property

is zoned CB-2 (General Business). The site is the State Farm Insurance building located just west of Backslope Brewing. The property is described as Lots 1, 2, & 3 excluding the S10 feet in Block 5 of Robindale in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County.

City Planner Mulcahy delivered Staff Report CPUD-22-01 as Findings of Fact. The purpose of the PUD is to propose work force housing in the lower level of the existing building due to current lack of available housing. Mulcahy said this request went to the Planning Board and they forwarded a recommendation to approve on to Council. Mulcahy noted the five listed conditions with the approval of the PUD.

Mayor Barnhart opened and closed the public hearing at 7:07 pm – no one wished to comment. Nicosia reported that the City had not received any written comments prior to the meeting.

Councilor Piper motioned to approve CPUD-22-01 as Findings of Fact, seconded by Councilor Shepard with Council voting as follows. Ayes: Karper, Lovering, Piper, Robinson, Shepard and Barnhart. Abstaining: Fisher.

Mayor Barnhart read the Public Hearing - Special Gas Tax Funds/Street Priorities:

The Columbia Falls City Council will hold a public hearing for the purpose of allocating HB 473 Bridge and Road Safety and Accountability Program Funds on Monday, March 7, 2022 at 7:00 p.m. The hearing will be held in the Council Chambers, City Hall, 130 6th ST. West, Columbia Falls, MT and available virtually via ZOOM. The City Council is proposing to request distribution of the 2022 HB 473 funds in the amount of \$128,639.78 to overlay or reconstruct the streets listed as the highest priority need in the City's street condition report.

City Manager Nicosia reported that the purpose of this hearing is to establish where to spend the Special Gas Tax Funds in addition to the City's planned capital funds.

Public Works Director Hanley presented council with the proposed priority streets in need of repair or reconstruction. With construction costs steadily increasing, City staff anticipates the cost of rebuilding or overlaying roadways to increase from the last estimate. Nicosia said staff recommendation is to approve the 2022 HB 473 Special Gas Tax money allocation to the highest priority projects. Nicosia noted that City staff will request engineering proposals, select an engineer and get the projects bid out as soon as possible, Council will approve engineering and bidding.

Mayor Barnhart asked when doing an overlay project are we upgrading our water services and is it included in the cost. Nicosia said on a road reconstruct it would be included particularly given the new lead rules.

Mayor Barnhart open and closed the Public Hearing at 7:33 p.m. with no one wishing to give public comment.

Mayor Barnhart read the Notice of Public Hearings - Request for a Preliminary Plat for a 10 Unit RV Park:

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, March 15, 2022 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on Monday April 4, 2022 starting at 7:00 p.m. in the same location.

Request for a Preliminary Plat for a 10 Unit RV Park:

The applicant, Clark W Griz LLC is requesting Preliminary Plat approval to construct a 10 space RV Park for

property at 201 Highway 2 East, Columbia Falls. The property is zoned CB-2 (General Business) which allow RV Parks as a permitted use. The proposed RV Park is adjacent to the Columbia Falls RV Park. The property is described as Lot 3 of the D & G Subdivision in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County.

UNFINISHED BUSINESS:

Public Facility CDBG Application:

City Manager Nicosia said based on testimony in writing and in person on community needs it is evident that there is interest for the City to sponsor a CDBG community and public facilities grant application for the Boys and Girls Club. They desire to build a new facility and purchasing land from St. Richards Church on Veterans Dr. The project meets the CDBG criteria for a community and public facilities project. Nicosia noted that facilities for head start or senior centers are automatically qualified so the City will have to demonstrate that this project is essentially the same as head start, with the main difference is the Boys and Girls Club serves school-aged children and head start serves preschoolers.

The City received multiple verbal and written comments supporting the Boys and Girls Club development. Kelly Hamilton also addressed the council noting continued interest in a Dog Park in the community.

The staff recommendation is to move forward with a Public Facility Application.

Councilor Fisher motioned to approve the Public Facility CDBG Application, seconded by Councilor Karper and the motion carried unanimously.

Nicosia noted that the next step is to hold an application specific hearing at the next council meeting and approve a resolution authorizing the grant application.

NEW BUSINESS:

Authorize Letter of Support - NW Drug Task Force MBCC Grant

Councilor Karper made motion for the Mayor to sign the Letter of Support for the Northwest Drug Task Force Montana Board of Crime Control Grant, seconded by Councilor Lovering and the motion passed unanimously.

ORDINANCES / RESOLUTIONS:

First Reading - Ordinance 815 - An Ordinance of the City Council of the City of Columbia Falls, Montana, Amending the Columbia Falls Zoning Map to Allow the Development of a Planned Unit Development (PUD) Overlay for the Property Located at 1123 9th Street West, Columbia Falls, Further Described as Lots 1, 2 & 3 excluding the south 10 feet in Block 5, Robindale Subdivision, Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana.

Councilor Lovering motioned to approve the First Reading of Ordinance #815, seconded by Councilor Shepard and the motion carried with Councilor Fisher abstaining from the vote.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor Shepard said Kelly Hamilton brought up an interesting point on the Dog Park and asked where we are on it. Nicosia said the City is continuing to work with DEQ on closure requirements.

Councilor Shepard said Glencore was the tenth largest company in the Forbes Global 500 and February 2021 it went to 484; he noted that he further down the list, the lower probability that the company is able to get things cleaned up as they should.

Councilor Fisher said with spring weather It's nice to see the parks being utilized, the basketball court had about 15-20 kids playing ball on it the other day.

Councilor Fisher inquired on the status of the apartments that burnt down on 4th Ave. W. City Attorney Breck said there is nothing to report as he has not received anything from the court.

Mayor Barnhart said he also noticed city parks being well used. Mayor Barnhart also reported that he noticed a gentleman on the ice on the fishing pond at River's Edge Park and asked if city crew can put up some caution signs near the ice.

Mayor Barnhart reported that there is a Flathead County Health Board meeting the third Thursday of the month and it is open to the public.

Council scheduled the Noise Ordinance Committee meeting for Tuesday, March 15th at 10 am and the Downtown Parking/projects workshop for April 11th at 6:30 PM.

CITY MANAGER REPORT

Nicosia reported that the Railroad Quiet Zone meeting was well attended and very informative. The BNSF engineers noted that the spur line switch that comes in before 2nd Ave. is too close and will have to be moved if the City pursues the Quiet Zone. The state can contribute up to \$100,000 for the Quiet Zone at 2nd Ave WN and closing the 4th Ave. EN crossing. The engineers will put together an estimate on the cost to close 4th Ave. EN and put in the required improvements at 2nd. Mayor Barnhart thought it was a positive meeting and sees progress. Nicosia said the City has put in a request to annex the roadways and the county said they would still plow the road.

Nicosia reported that she is working with the local pickleball group to submit an AARP Community Challenge Grant application before the March 22nd deadline. The maximum grant is \$50,000 and the average grant is \$11,000. We have a donation for \$25,000 and the quote for completion is \$90,000. We will continue looking for alternate funding of the project.

Nicosia requested the Negotiations/Salary Committee to schedule a meeting. Nicosia has received requests from both unions, FOP and Teamsters, to open negotiations. Last year, the committee was Karper, Robinson, Shepard and Barnhart was alternate. Nicosia will send proposed dates/times to the committee members as soon as the data is ready.

MISCELLANEOUS

Fire Department YTD Activity thru February

ADJOURN: Councilor Lovering motioned to adjourn at 8:12 p.m. seconded by Councilor Karper.

Mayor

City Clerk

**TASK ORDER NO. 7 TO STANDARD MASTER AGREEMENT
BETWEEN MORRISON-MAIERLE, INC. AND CLIENT**

Project Number: 0541.027.07
Project Name: MFE and Plan Review

1. Background Information:

- a. Effective date of MORRISON-MAIERLE, INC. AND CLIENT MASTER AGREEMENT: August 1, 2018
- b. CLIENT: City of Columbia Falls
- c. CONSULTANT: Morrison-Maierle, Inc.
- d. Project: City of Columbia Falls On-Call Services

2. Task Order Information

2.1 CONSULTANT shall perform the following Services:

Per the attached Scope and Fee letter dated March 18, 2022

2.2 The Budget for the Task Order services shall be:

\$10,000

The method of payment for this task order shall be:

☒ HOURLY RATE - Hourly rates as specified in the Special Provisions or attachments hereto, plus an amount equal to CONSULTANT's actual reimbursable expenses related to the project times a factor of 1.1. The total compensation for services identified herein is estimated to be \$10,000.

☐ LUMP SUM - A lump sum fee of \$.

2.3 The schedule for the Task Order services is as follows:

Per attached Scope and Fee letter dated March 18, 2022

2.4 The responsibilities of CLIENT for this Task Order are as follows:

Per Master Agreement and the attached Scope and Fee letter dated March 18, 2022.

CLIENT and CONSULTANT hereby agree to modify the above-referenced Agreement as set forth in this Task Order. All provisions of the Agreement not modified by this or previous Task Orders remain in effect.

The Effective Date of this Task Order is March 21, 2022.

CLIENT:

City of Columbia Falls

Signed: _____

By: Susan M. Nicosia

Title: City Manager

Contact Information and Address for giving notices:

City of Columbia Falls

130 6th Street West

Columbia Falls, MT 59912

Email: nicosia@cityofcolumbiafalls.com

Phone: 406-892-4391

Address for Invoices (if different)

CONSULTANT:

Morrison-Maierle, Inc.

Signed: 

By: Ryan Jones

Title: Vice President

Contact Information and Address for giving notices:

Morrison-Maierle, Inc.

172 Timberwolf Parkway

Kalispell, MT 59901

Email: rjones@m-m.net

Phone: 406-752-2216

8/30/2021

March 18, 2022

EMAILED

Chris Hanley, Public Works Director
City of Columbia Falls
130 6th Street West
Columbia Falls, MT 59912

RE: On-Call MFE and Plan Review
Scope and Fee Proposal

Chris,

The following is a scope and fee proposal to provide on-call engineering services to certify Montana DEQ Municipal Facilities Exclusion (MFE) requests submitted to the City, to provide the City Public Works Department with engineering plan review, and to assist the City on other various engineering related task upon request.

Background and Project Understanding

The City of Columbia Falls (City) currently accepts MFE requests for projects within the boundaries of the City. The City has requested Morrison-Maierle (M-M) be on-call to certify MFE request forms, if deemed acceptable.

The City Public Works Department reviews plans for infrastructure improvements during subdivision application review or for any infrastructure improvements within City right-of-way. This proposal includes on-call engineering plan review and/or engineering assistance when requested.

Scope of Services

The following are the scope of services for this proposal. Services will be provided on an on-call basis when requested by the City. For each on-call service requested by the City, M-M will review staff availability and determine if the associated expertise is appropriate for the requested task. If appropriate staff are available and M-M is able to provide the requested services, services may include:

1. MFE Certification
 - a) Prior to each MFE certification the City shall provide a letter to Morrison-Maierle certifying the following:
 - i. The existing water and wastewater systems are in compliance with the provisions of Montana Code Annotated Title 75, chapters 5 and 6.
 - ii. The water and wastewater systems have adequate capacity to meet the needs of the project. Supporting data from the City's review shall be provided to Morrison-Maierle prior to MFE signature. Our understanding is the City planning department may assess the water and sewer system capacities as part of the platting process.

We create solutions that build better communities

- iii. The City has or will review plans to ensure adequate storm water drainage. Supporting data from the City's review shall be provided to Morrison-Maierle prior to MFE signature.
 - b) "Adequate solid waste disposal" in item number 3 of the MFE certification will be struck by the engineer prior to signing since solid waste is not the responsibility of the City.
 - c) The City may request that Morrison-Maierle review and confirm MFE certification items in lieu of a certification from the City.
2. Review infrastructure improvement plans for conformance with City of Columbia Falls Public Works Standards.
3. Other various engineering review tasks or assistance requested by the City.

City of Columbia Falls Responsibilities

Prior to Morrison-Maierle signing a MFE request, the City shall provide the signed certification letter as described in the Scope of Services section above. The City may elect to have Morrison-Maierle complete an engineering review of specific MFE items in lieu of the City providing a certification for specific MFE items.

If the City provides a certification to Morrison-Maierle as described above, the City shall indemnify and hold Morrison-Maierle harmless the responsibility of completing a comprehensive review of the City certified items. Morrison-Maierle will briefly review supporting data provided by the City to ensure a review was completed and appears reasonable but shall not be held liable for inaccuracies or errors if not allowed to complete the full review of each item.

Fee Estimate

The following fee estimate was agreed upon as an initial cap of on-call MFE and plan review services to be provided. Services will be billed hourly until this cap is reached. Once the cap is reached, a task order contract amendment will be required to raise the project ceiling to a new agreed upon level.

The current project cap for this proposal is **\$10,000**.

The current M-M hourly rate and expense schedules are attached to this proposal. It is anticipated that the majority of the work will be completed by a Design Engineer 1 at \$147/hr. However, depending on staff availability and complexity of the review other staff may be utilized. Rates will be adjusted annually on January 1 of each year.

Prior to each review, M-M will provide the City with a fee estimate to complete the review. M-M will keep the City informed of any change to this fee estimate as the review proceeds.

Schedule

For each individual request, the City and M-M shall mutually agree on a timeframe to complete the request.

Provided that this scope of services and fee are acceptable, we will work with you to execute an agreement for these services. Please feel free to contact me with any questions or concerns with this proposal. We look forward to working with you on this project.

Sincerely,
Morrison-Maierle, Inc.



C.R. Leisinger, PE
Project Manager

Enclosures: Standard Billing Rates Schedules (2 pages)
Montana DEQ MFE Form (2 pages)

When Recorded, Return To:

City of Columbia Falls
130 6th Street West, Room A
Columbia Falls, MT 59912

EASEMENT
(Sidewalk)

THIS “**EASEMENT**” is made effective and is entered into by and between **COTTAGE APARTMENTS, LLC**, a Montana limited liability company, whose address is 76 KINDSFATHER DR LIVINGSTON MT 59047, hereinafter referred to as “**Grantor**”, and **CITY OF COLUMBIA FALLS**, whose address is 130 6th Street West, Room A, Columbia Falls, MT 59912, hereinafter referred to as “**Grantee**”.

RECITALS:

Grantor, for and in consideration of the faithful observance and strict performance of the terms and conditions hereof, hereby grants to Grantee an exclusive easement and right of way, located along the southern boundary of Lot 12B and Tract 1 of Subdivision Plat of Sunshine Revisited No. 3 in the City of Columbia Falls, Flathead County, Montana according to the map or plat thereof on file or of record, and shown thereon as Public Sidewalk and Access Easement Detail (herein referred to as the “**Easement Area**”); copy of said plat is shown in Exhibit A, attached hereto and by this reference being made a part hereof.

AGREEMENT:

It is mutually understood and agreed that Grantor has granted this Easement and Grantee has accepted the same, subject to and upon the following reservations, terms, conditions, covenants and agreements:

1. **Purpose.** Grantee shall have the right privilege and authority to use the Easement Area to construct, maintain, inspect, repair, remove, replace, use, a public sidewalk, along with any upgrades or improvements it deems necessary to maintain the integrity of such sidewalk and prevent damage to any adjoining public sidewalk or right of way (herein collectively the "Sidewalk").
2. **Crossing of Lands.** Grantor reserves the right to cross and re-cross said Easement Area on grade or otherwise, by any means for any purpose, and further reserves the right to use the lands occupied by the Sidewalk in a manner that will not unreasonably interfere with the rights granted Grantee hereunder or that will, with reasonable certainty, cause any damage to the Sidewalk.
3. **Third Parties.** Grantee shall not have the right to grant the use of said Easement Area or provide rights under this Easement to any other person, partnership, cooperative, association or corporation for any purpose. Specifically, the use of said Easement Area by a party other than Grantee, the general public for use as a sidewalk, or the Grantee's duly authorized agents or subcontractors, shall require a separate grant of rights from Grantor.
4. **Ingress and Egress.** Grantee shall, at all times, have ingress to and egress from the Sidewalk over and across Grantor's adjacent land for the purposes of exercising all of the rights herein granted.
5. **Assumption of Liability.** In the exercise of the rights granted hereunder to Grantee, Grantee shall make every effort to avoid damage to Grantor's real or personal property within and adjacent to said Easement Area. Grantee shall be liable and hereby covenants to pay for all loss or damage to Grantor's real or personal property that is caused by or results from any act or omission to act, of Grantee, its employees and agents in the operation, maintenance, repair, reconstruction of the Sidewalk, whether negligent or otherwise. Likewise, Grantor shall be liable and hereby covenants to pay for all loss or damage to Grantee's Sidewalk that is caused by or results from any act or omission to act, of Grantor, its employees and agents in the use of the Easement Area as described in Section 2 of this Easement, whether negligent or otherwise.
6. **Release of Claims/Liability.** Except as otherwise provided herein, Grantee expressly releases Grantor from any and all claims for damage to the Sidewalk pursuant to the rights granted herein arising from any operation of Grantor on its said property; provided, that in

conduct of any such operation, Grantor shall use reasonable care to avoid causing such damage, it being expressly understood that this provision does not release Grantor from any claim for damages caused by its negligence or intentional misconduct. Grantor does not assume any liability for damages or injuries caused by or resulting from acts or omissions by other than Grantor, its employees, agents, and contractors.

7. **Grantee's Agents.** Subject to Section 3 hereof, any independent contractor or subcontractor engaged by Grantee to perform services relating to the rights held by Grantee herein shall, as between the parties hereto, be deemed to be the agent of Grantee.

8. **Successor and Assigns.** This Easement, and all of the rights and obligations herein, shall run with the land, inure to the benefit of, and be binding upon, the respective successors and assigns of the parties hereto.

9. **Attorneys' Fees.** In the event legal action, including litigation, is undertaken to interpret or enforce any aspect of this Easement, the prevailing party shall be entitled to reasonable attorneys' fees and court costs.

10. **Modification.** Any modifications of this Easement or additional obligation assumed by either party in connection with this Easement shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

[Signatures and acknowledgements appear on following pages]

IN WITNESS, WHEREOF, said Grantor has executed, and Grantee has accepted this Easement this ____ day of _____, 2022.

GRANTOR:

COTTAGE APARTMENTS, LLC,
a Montana limited liability company

By: _____

Name: _____

Title: _____

ACKNOWLEDGEMENT

STATE OF MONTANA)
) ss.
COUNTY OF FLATHEAD)

On this ____ day of _____, 2022 before me, the undersigned, a Notary Public in and for the State of Montana, duly commissioned and sworn, personally appeared _____, to me known to be the person who signed as _____ of Cottage Apartments, LLC, a Montana limited liability company, and acknowledged said instrument to be the free and voluntary act and deed of such party for the uses and purposes therein mentioned, and on oath stated that he / she was authorized to execute said instrument on behalf of the company.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed my official seal the day and year last above written.

Notary Public in and for the State of Montana
My Commission Expires: _____
Printed Name: _____

This Easement is accepted and approved as of this ____ day of _____, 2022.

GRANTEE:

CITY OF COLUMBIA FALLS

By: _____

Name: Susan Nicosia

Title: City Manager

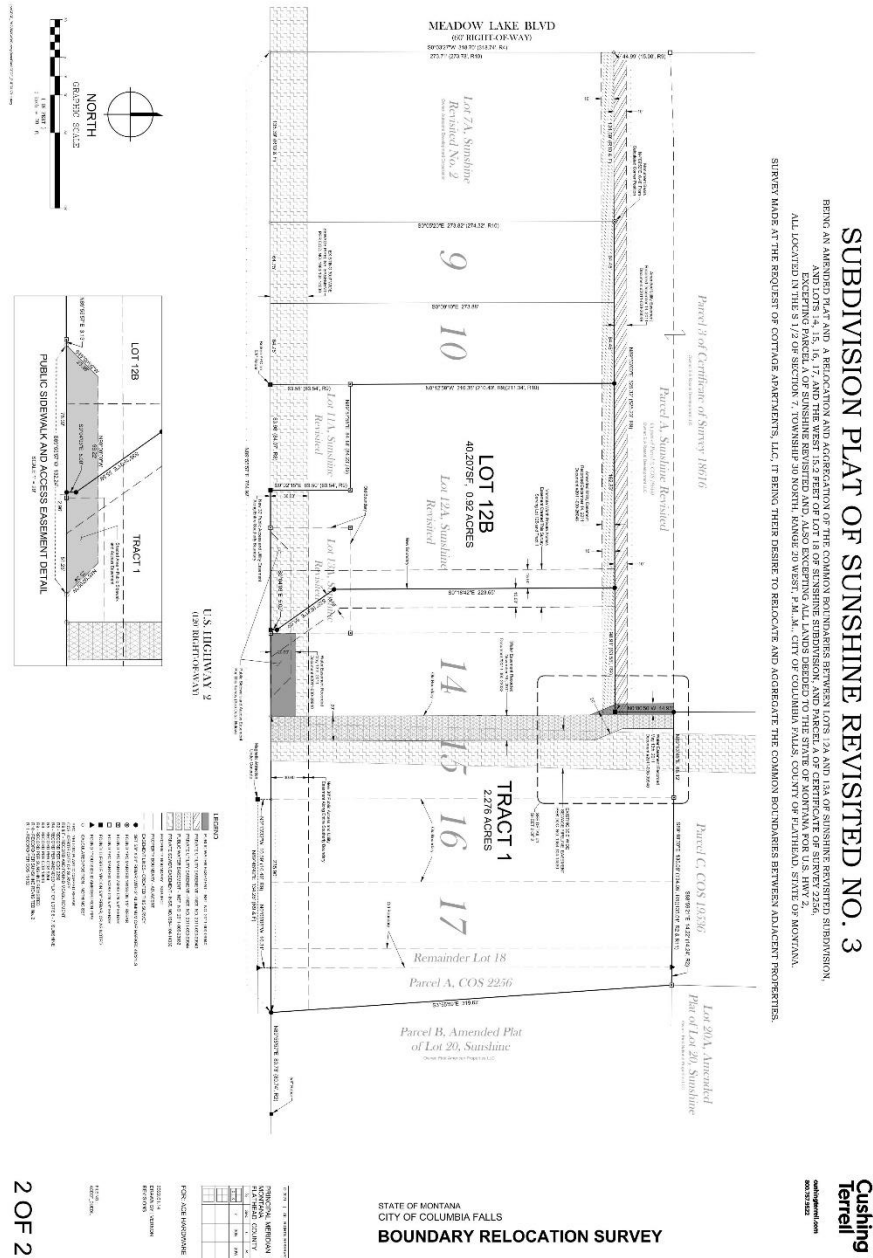
ACKNOWLEDGEMENT

STATE OF MONTANA)
) ss.
County of Flathead)

On this ____ day of _____, 2022, before me, the undersigned, a Notary Public for the State of Montana, personally appeared SUSAN NICOSIA known to me to be the persons whose name is subscribed to the foregoing instrument, and acknowledged to me that they executed the same.

Notary Public for the State of Montana

EXHIBIT A
LEGAL DESCRIPTION OF EASEMENT AREA



Columbia Falls Fire Department

Karl Weeks, Fire Chief/Marshal



130 6th Street W
Columbia Falls, Mt., 59912
(406) 892-3911 Office

Item No.6.

March 16, 2022

City Manager Susan Nicosia, Mayor Don Barnhart
Columbia Falls City Council
130 6th Street West, Room A
Columbia Falls, MT. 59912

Dear Manager Nicosia, Mayor Barnhart and Council Members,

The membership of the Columbia Falls Fire Department has voted to approve Andrea Schwagerl as a probationary member. Andrea has passed a background check and a physical examination. She has shown great interest since submitting her application and has attended several trainings as an observer. Andrea works for the park service and has limited experience in wildland firefighting. I believe Andrea will be a great addition to our team and would recommend her approval as a probationary member of the Columbia Falls Fire Department.

Sincerely,

Karl Weeks

Concur w/recommendation to appoint.

Susan M. Nicosia

CITY OF COLUMBIA FALLS
NOTICE FOR SECOND PUBLIC HEARING
COMMUNITY DEVELOPMENT BLOCK GRANT

The City of Columbia Falls will hold a public hearing on Monday, March 21st at 7:00 pm, in the City Council Chambers, City Hall, 130 6th Street West, Columbia Falls, Montana for the purpose of obtaining public comment on a proposed application for a public facilities project, Boys and Girls Club, located in the City of Columbia Falls under the Montana Community Development Block Grant Program administered by the Montana Department of Commerce. At the public hearing, the proposed project will be explained, including the purpose and proposed area of the project, activities, budget, and possible sources of funding. All interested persons will be given the opportunity to ask questions and to express their opinions regarding this proposed project.

Comments may be given orally at the hearing or submitted in writing on or before Thursday, March 18th to be included in the Council packet. Comments received after that date will be handed out at the meeting. Written comments carry the same weight as verbal comment during the hearing.

DATED THIS 7th March 2022

Barb Staaland, City Clerk

Publish: Daily Interlake Wednesday March 9th and Wednesday March 16th

CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC HEARINGS

Item No.8.

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, April 12, 2022 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on Monday May 2, 2022 starting at 7:00 p.m. in the same location.

Request to Amend a Planned Unit Development in the Columbia Falls Zoning Jurisdiction:

Ruis Holdings 540 Nucleus Ave LLC is requesting an Amendment to their Planned Unit Development overlay for the property located at 540 Nucleus Avenue which was the former Bank of Columbia Falls site. The owner is amending the design of the south building to allow a height of 40-feet to the top of parapet and also allow a casino in the proposed restaurant on the main floor. Otherwise, the building meets all use and dimensional requirements. The property is described as Lots 11-15 and also all that portion of the east half of the vacated alleyway lying adjacent to the west boundary line of said Lots 11-15 inclusive of Block 37 and Lot 10A of the Amended Plat of Lots 1-3 & Lots 6-10 of Block 37 according to the map or plat thereof on file and of record in the office of the Clerk and Recorder of Flathead County, Montana.

Request for an Amendment to Conditional Use Permit to Construct 36 Apartment Units in the Columbia Falls Zoning Jurisdiction:

The applicant, Toby Gilchrist, is requesting an amendment to an approved Conditional Use Permit that allows the construction of 36 apartment units in two buildings, eighteen units in each building. The proposed amendment would allow the north building to allow owners of the units to offer short term rentals of the units. The south building would remain exclusively long-term rental (30-days or more). None of the other elements of the project change with the request of this amendment and this amendment only deals with the length of stay for the north building. The property is located approximately ¼ mile north of Highway 2 at 302 Meadow Lake Blvd. The property is described as Assessors' Tracts 2BDEA and 2BDAEA of Section 7, Township 30 North, Range 20 West, P.M.M., Flathead County.

Interested persons are allowed to attend the hearing(s) in person or via ZOOM. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: staalandb@cityofcolumbiafalls.com. For more information on the amended Planned Unit Development or Conditional Use Permit, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481. To obtain the ZOOM meeting registration, contact City Clerk Barb Staaland via email or by calling (406) 892-4391 no later than 6:00 p.m. the day of the meeting.

DATED this 18th day of March, 2022

Susan Nicosia

Susan Nicosia, City Manager/Planning & Zoning Administrator
COLUMBIA FALLS CITY-COUNTY PLANNING BOARD

Publish: Daily Interlake Sunday March 27th, 2022

NOTICE OF PUBLIC HEARING

The Columbia Falls City-County Planning Board held a public hearing for the following item at their regular meeting on Tuesday, March 15, 2022 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on Monday April 4, 2022 starting at 7:00 p.m. in the same location.

Request for a Preliminary Plat for a 10 Unit RV Park:

The applicant, Clark W Griz LLC is requesting Preliminary Plat approval to construct a 10-Unit RV Park for property at 201 Highway 2 East, Columbia Falls. The property is zoned CB-2 (General Business) which allow RV Parks as a permitted use. The proposed RV Park is adjacent to the Columbia Falls RV Park. The property is described as Lot 3 of the D & G Subdivision in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County.

Interested persons are allowed to attend the hearing(s) in person or via ZOOM. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: staalandb@cityofcolumbiafalls.com. For more information on the proposed Planned Unit Development, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481. To obtain the ZOOM meeting registration, contact City Clerk Barb Staaland via email or by calling (406) 892-4391 no later than 5:30 p.m. the day of the meeting.

DATED this 15th day of March, 2022

Susan Nicosia

Susan Nicosia, City Manager/Planning & Zoning Administrator
COLUMBIA FALLS CITY-COUNTY PLANNING BOARD

Publish: Daily Interlake Sunday March 20th, 2022

SECOND AND FINAL READING

ORDINANCE NO.815

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, AMENDING THE COLUMBIA FALLS ZONING MAP TO ALLOW THE DEVELOPMENT OF A PLANNED UNIT DEVELOPMENT (PUD) OVERLAY FOR THE PROPERTY LOCATED AT 1123 9th STREET WEST, COLUMBIA FALLS, FURTHER DESCRIBED AS LOTS 1, 2 & 3 EXCLUDING THE SOUTH 10 FEET IN BLOCK 5, ROBINDALE SUBDIVISION IN SECTION 8, TOWNSHIP 30 NORTH, RANGE 20 WEST, P.M.M., FLATHEAD COUNTY, MONTANA.

WHEREAS, DARCAR Properties, LLC, owner of the real property, has requested an amendment to the Columbia Falls zoning map to allow the development of a Planned Unit Development (PUD) overlay on property zoned CB-2 General Business at 1123 9th Street West, Columbia Falls, further described as Lots 1, 2 & 3 excluding the South 10 feet in Block 5, Robindale Subdivision, Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana; and

WHEREAS, the Columbia Falls Planning Department, on February 15, 2022, in Staff Report CPUD-22-01, recommended approval of the requested Planned Unit Development (PUD), subject to certain conditions; and

WHEREAS, said request was considered by the Columbia Falls City-County Planning Board in a public hearing at its regularly scheduled meeting on February 15, 2022, at which the Board adopted Staff Report CPUD-22-01 and recommended approval of the requested Planned Unit Development (PUD) subject to certain conditions as shown in Exhibit A; and

WHEREAS, a hearing on the Planned Unit Development (PUD) was held by the City Council of the City of Columbia Falls, Montana, at its regular meeting on Monday, March 7, 2022 after said hearing was advertised according to law; and at said hearing on said date, the City Council considered the recommendation of the Planning Board, the report of the Columbia Falls Planning Office, together with any and all comments filed or voiced with respect to said change; and

WHEREAS, the City Council has determined that the PUD request, subject to certain conditions, is in the best interest of the City and that the unique character of the property justifies approval of a PUD of less than two acres.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section One. Findings of Fact: That the Columbia Falls Planning Office Report #CPUD-22-01, dated February 15, 2022 is hereby adopted by the Council as findings of fact with respect to said PUD request.

SECOND AND FINAL READING

Section Two. Change in Zoning Classification: That the requested Planning Unit Development (PUD) overlay on property presently zoned CB-2 General Business will allow the owner to provide mixed use including commercial and limited residential on property located at 1123 9th Street West, further described as Lots 1, 2 & 3 excluding the south 10 feet, Block 5 of Robindale Subdivision, Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana.

Section Three. All documents included in the site plan and the recommendation of the Columbia Falls Planning Office is hereby incorporated by reference and the Conditions are shown in Exhibit A.

Section Four. The Council finds that the proposal complies with the Columbia Falls City Growth Policy and will encourage appropriate use of the land and the requested mixed-use PUD is consistent with the neighboring uses that are both commercial and residential.

Section Five. Inconsistent Provisions: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section Six. Severability: The provisions of this Ordinance are severable. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision.

Section Seven. Effective Date: This Ordinance shall become effective thirty (30) days after its final passage and approval by the City Council of the City of Columbia Falls, Montana.

PASSED AND APPROVED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 21ST DAY OF MARCH, 2022, THE COUNCIL VOTING AS FOLLOWS:

AYES:

NOES:

ABSENT:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 21ST DAY OF MARCH, 2022.

Mayor

ATTEST:

City Clerk

SECOND AND FINAL READING

EXHIBIT A

1. The City Council approves a PUD in an area less than two acres.
2. The Backslope Brewery Annex PUD will allow the following deviations:
 - a. Mixed use with residential and commercial use.
3. The basement dormitory is limited to two bedrooms with two beds in each room for a total occupancy of four residents. The main floor use is subject to the CB-2 Zoning
4. The applicant shall secure a building permit from the City of Columbia Falls and the project shall meet all building and Fire Codes.
5. All conditions of the PUD shall be complied with prior to the issuance of the occupancy permit or otherwise addressed as provided for in this PUD.

RESOLUTION NO. 1871

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA REQUESTING DISTRIBUTION OF LOCAL GOVERNMENT ROAD CONSTRUCTION AND MAINTENANCE MATCH PROGRAM FUNDS AND AMENDING THE APPROPRIATE 2022 FY BUDGETS

WHEREAS, the Bridge and Road Safety and Accountability Restricted Account created by HB 473 requires the Montana Department of Transportation to allocate accrued funds to cities, towns, counties, and consolidated city-county governments for construction, reconstruction, maintenance, and repair of rural roads, city or town streets and alleys, and bridges; and,

Whereas, a city, town, county, or consolidated city-county government that requests funds under the Bridge and Road Safety and Accountability Account must match each \$20 requested with \$1 of local government matching funds; and,

Whereas, a city, town, county, or consolidated city-county government requesting distribution of allocated funds may make such a request to the Department of Transportation between March 1 and November 1 of the year the funds were allocated; and,

Whereas, a description of the projects to be funded are detailed as follows:

Columbia Falls Rebuild or Overlay Projects – The rebuild or overlay of priority streets as determined during the Public Hearing on Monday, March 7, 2002 up to the available funding of in the amount of \$128,639.78 provided by BARSAA Funds and required matching funds in addition to the capital funds appropriated by City Council for Street Construction in Fund 4040.

Whereas, the local match, in the required amount of \$6,431.99 for the allocated funds is available in Fund 2500 Street Maintenance Budget and the Fund 2500 Street Maintenance Budget will be amended to account for the Transfer Out to Fund 2821 Special Gas Tax.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA:

Section One. The City of Columbia Falls hereby requests distribution of its share of the allocated Bridge and Road Safety and Accountability funds, \$128,639.78 to be used for the rebuild or overlay projects described above.

Section Two. That the City Manager and Finance Director of the City of Columbia Falls are hereby empowered and authorized to execute such further documents as may be necessary to facilitate the distribution of said funds.

Section Three. That the Fund 2821 Budget for the FY ending June 30, 2022 is hereby amended to account for the program funds, \$128,639.78 and match, \$6,431.99 and the planned expenditures totaling \$135,071.77. Additionally, Fund 2500 Street Maintenance is hereby amended to account for the \$6,431.99 Transfer Out to Fund 2821.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA, THIS 21ST DAY OF MARCH, 2022, THE COUNCIL VOTING AS FOLLOWS:

AYES:
NOES:
ABSENT:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA, THIS 21st DAY OF MARCH 2022.

MAYOR

ATTEST:

City Clerk

Resolution No. 1872

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AUTHORIZING SUBMISSION OF A CDBG COMMUNITY AND PUBLIC FACILITIES GRANT APPLICATION

WHEREAS, the City of Columbia Falls is applying to the Montana Department of Commerce for financial assistance from the Community Development Block Grant Program (CDBG) to provide funding for a community and public facilities project meeting the stated objectives and guidelines of the program;

WHEREAS, the City of Columbia Falls has legal jurisdiction and authority to finance, operate and maintain the proposed water and sewer public infrastructure required for the development of the proposed Boys and Girls Club community facility;

WHEREAS, the City of Columbia Falls gave notice and held a public hearing on February 22, 2022 whereby Council heard testimony in support of community and public facilities, specifically the Boys and Girls Club community facility, affordable housing and park development;

WHEREAS, the City of Columbia Falls considered the public comment at their Regular Meeting held March 7, 2022 and directed the City Manager to give notice of hearing of Council's intent to support a community and public facility grant application for the Boys and Girls Club community facility;

WHEREAS, the City of Columbia Falls gave notice and held a public hearing on March 21, 2022 whereby Council heard testimony in support of a community and public facilities grant application and specific testimony on the need for the new Boys and Girls Club community facility in the City;

WHEREAS, at the conclusion of the hearing, the City Council directed City Manager Nicosia to prepare the community and public facility grant application as the top priority for the CDBG program;

That the City of Columbia Falls agrees to comply with all applicable parts of Title I of the Housing and Community Development Act of 1974, as amended, which have not been cited herein, as well as with other applicable federal laws and regulations, and all state laws and regulations and the requirements described in the CDBG Community and Public Facilities Application Guidelines and those that are described in the CDBG Grant Administration Manual;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section one: That Susan M. Nicosia, City Manager is authorized to submit this application to the Montana Department of Commerce, on behalf of the City of Columbia Falls, to act on behalf of the applicant and to provide such additional information as may be required.

Section two: The City of Columbia Falls commits to provide the amount of matching funds as proposed in the CDBG Community and Public Facilities application through a Subrecipient Agreement with the Boys and Girls Club, a 501(c)(3) non-profit organization.

Section three: The City complies with the auditing and financial reporting requirements provided for in the MT Single Audit Act, 2-7-501 – 2-7-522, MCA and currently maintains a financial accounting system that properly accounts for grant funds according to generally accepted accounting principles and has received outstanding, unqualified, audit reports for many years.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 21st DAY OF MARCH, 2022. THE COUNCIL VOTING AS FOLLOWS:

AYES:

NOES:

ABSENT:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 21ST
DAY OF MARCH, 2022.

Mayor

Attest: _____
City Clerk

March 21, 2022

To: Mayor & Council

From: City Manager Nicosia

RE: Updates

I mentioned at the last council meeting the unintended consequences of DOR's requirements of the local government for their implementation of the recreational marijuana rules. I pulled the fingerprint info to include in next week's report:

Fingerprints July 1 – March 17th – 168

By month:

July – 1

Aug – 3

Sept – 4

Oct – 3

Nov – 5

Dec – 10

Jan – 6

Feb – 86

March thru March 17th – 50

The 20-21 FY showed exactly 2 fingerprints – 1 in July and 1 in August (COVID year)

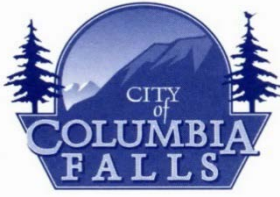
The year before, 19-20, there were a total of 64 finger prints July 1 – June 30th with 1/3 done in July for Park Service employees

Additionally, the MT DOR kicked out the requirement for both Fire Department and Building Department inspections without any clear requirements. For example, the Building code statutes to not have a provision for an after-the fact inspection of a building. Some buildings were not built under a commercial building permit so the requirement to have a commercial building inspection does not fall under the current building code requirements or statutes. Next week, the Building officials are holding their annual meeting/training and will be discussing how to proceed.

The 12th Ave West project engineering is proceeding. The proposed gravity sewer main will be removed from the project as it does not connect to the medical development (they are using the existing force main). Morrison-Maierle is working toward having preliminary design completed this spring, with city calling for bids in summer and construction commencing in the fall.

I will be competing updated job descriptions for the pool positions on the next agenda, including a new job description for the required deck monitor position. Currently, the monitor duties are assigned under the cashier position and the employee is scheduled to work as either a cashier or monitor. We have started advertising for our summer pool positions.

The City is still waiting to receive the formal contract from DNRC on the Wastewater projects. The City's water project application has not yet been reviewed by the committee. The Infrastructure committee meets again on March 30th, the agenda is not posted by the application should be on that agenda.



130 6th STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

Item No.14.

DATE: March 18, 2022
TO: Mayor and City Council
FROM: Shawn Bates, Finance Director
Susan M. Nicosia, City Manager

RE: Financial Report – February 2022

Attached are the following condensed monthly reports for your review. Reports reflect activity from July 1, 2021 through February 28, 2022.

We have completed 66% of the fiscal year. The accounting system has been updated to include all budgetary information including line items as prepared by the City Manager and approved by Council. Reserves within the cash report have been updated to reflect the current budgeted amounts.

- First report: Summary of **Revenues Budget and Actual** for the Month of February and Year to Date. In total, we have received 34% of total revenues budgeted compared to 67% for the prior year.
- Second report: Summary of **Expenditures Budget and Actual** for the Month of February and Year to Date. There are no significant variances from anticipated expenditures/expenses. In total, we have committed 22% of the total expenditure budget compared to 55% for the prior year.
- Third report: Detail revenue and expenditures/expense for the General Fund, Water Operating Fund, and Sewer Operating Fund. These reports show detail totals of revenues by source and expenditures/expenses by activity.
- The General Fund has incurred (\$168,069) more in expenditures than revenues through February 2022, compared to (\$98,339) last year for the same time period.
 - The Water Fund reflects revenues exceeding expenses by \$122,757 to date compared to (\$16,277) in the prior year.
 - The Sewer Fund reflects YTD revenues exceeding expenses \$174,656 compared to \$259,284 in the prior year.
- Fourth report: The Cash Balance report for February 2022 has been provided as a separate report for your review. Total reconciled cash/investments equal \$11,192,013 compared to \$8,817,673 from one year ago. The City as of February 28th 2022 had invested \$9,723,150 in STIP (February average rate was .1940500%, \$448,975 in Glacier Bank, MBS various term investments of \$1,145,000 with rates ranging from 1.16% to 2.0%.

Should you have any questions on these reports or any financial matter, please do not hesitate to contact me via email: batess@cityofcolumbiafalls.com or by phone at 406-892-4327.

03/18/22
09:41:03

CITY OF COLUMBIA FALLS
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 22

Page: 1 of 2
Report ID: B110F

Fund	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
1000 GENERAL FUND	127,640.27	1,609,833.43	3,054,676.00	1,444,842.57	53 %
2100 RESORT TAX	46,812.21	260,816.90	0.00	-260,816.90	** %
2310 TAX INCREMENT DISTRICT FUND	5,204.28	345,700.64	2,900.00	-342,800.64	*** %
2311 TEDD-INDUSTRIAL PARK	1.58	3,472.38	0.00	-3,472.38	** %
2312 TEDD - COLUMBIA RISING IND PARK	3.86	25,856.19	0.00	-25,856.19	** %
2372 PERMISSIVE MEDICAL LEVY	1,073.78	135,477.77	227,573.00	92,095.23	60 %
2394 BUILDING CODE ENFORCEMENT FUND	-6,247.90	61,026.65	211,450.00	150,423.35	29 %
2400 SPECIAL LIGHTING DISTRICT FUND	173.69	19,545.17	30,219.00	10,673.83	65 %
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	29,640.06	215,074.28	372,632.00	157,557.72	58 %
2700 CEDAR CREEK TRUST	363.92	1,726.24	69,946.00	68,219.76	2 %
2820 GAS TAX FUND	8,345.12	66,760.95	100,141.00	33,380.05	67 %
2917 CRIME VICTIMS ASSISTANCE FUND	381.00	3,139.00	6,000.00	2,861.00	52 %
2959 EDA	313,146.00	313,146.00	1,266,292.00	953,146.00	25 %
2991 ARPA of 2021	0.00	2,257.19	752,738.00	750,480.81	0 %
3020 GO Street Improvements	372.51	46,146.55	76,444.00	30,297.45	60 %
3534 SID 34 FUND - 5th Avenue Water Main	0.82	5,163.11	6,310.00	1,146.89	82 %
3536 SID 36 FUND - Talbott & 4th Avenue Water Main	0.52	2,140.20	3,344.00	1,203.80	64 %
3538 SID 38 FUND - Riverwood	2.71	15,730.41	28,317.00	12,586.59	56 %
4000 CAPITAL PROJECTS FUND - Building Improvements	23.32	281.36	600.00	318.64	47 %
4010 CAPITAL PROJECTS FUND - Parks Improvements	50,057.67	50,502.07	52,200.00	1,697.93	97 %
4020 CAPITAL PROJECTS FUND - General Equipment	78,084.31	78,400.28	78,535.00	134.72	100 %
4040 CAPITAL PROJECTS FUND - Street Construction	79.08	772.21	273,341.00	272,568.79	0 %
5210 WATER ENTERPRISE FUND	45,990.12	569,675.20	784,895.00	215,219.80	73 %
5211 WATER CAPITAL EXPANSION	2,217.19	87,315.92	99,000.00	11,684.08	88 %
5310 SEWER ENTERPRISE FUND	86,138.20	768,374.78	6,595,608.00	5,827,233.22	12 %
5311 SEWER CAPITAL EXPANSION	172.84	108,357.94	90,500.00	-17,857.94	120 %

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CITY OF COLUMBIA FALLS
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 22

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Fund	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
7120 FIRE RELIEF DISABILITY/PENSION FUND	225.14	32,512.69	69,134.00	36,621.31	47 %
Grand Total:	789,902.30	4,829,205.51	14,252,795.00	9,423,589.49	34 %

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CITY OF COLUMBIA FALLS
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 2 / 22

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Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL FUND	275,666.50	1,777,902.65	3,518,157.00	3,518,157.00	1,740,254.35	51 %
2310 TAX INCREMENT DISTRICT FUND	313,146.00	320,022.67	535,000.00	535,000.00	214,977.33	60 %
2372 PERMISSIVE MEDICAL LEVY	109,739.36	109,739.36	237,663.00	237,663.00	127,923.64	46 %
2394 BUILDING CODE ENFORCEMENT FUND	3,134.48	62,041.52	211,480.00	211,480.00	149,438.48	29 %
2400 SPECIAL LIGHTING DISTRICT FUND	2,716.05	20,764.11	51,420.00	51,420.00	30,655.89	40 %
2500 SPECIAL STREET MAINTENANCE DISTRICT	40,973.85	238,912.14	476,679.00	476,679.00	237,766.86	50 %
2700 CEDAR CREEK TRUST	0.00	0.00	180,000.00	180,000.00	180,000.00	0 %
2820 GAS TAX FUND	25,035.00	61,968.89	111,057.00	111,057.00	49,088.11	56 %
2821 Special Road/Street Allocation Program	0.00	145,717.00	145,717.00	145,717.00	0.00	100 %
2917 CRIME VICTIMS ASSISTANCE FUND	381.00	3,139.00	6,000.00	6,000.00	2,861.00	52 %
2940 CDBG-HOME INVESTMENT PARTNERSHIP	0.00	0.00	135,762.00	135,762.00	135,762.00	0 %
2959 EDA	16,634.19	37,936.03	0.00	1,266,292.00	1,228,355.97	3 %
2991 ARPA of 2021	0.00	0.00	1,503,219.00	1,503,219.00	1,503,219.00	0 %
3020 GO Street Improvements	18,031.13	37,908.94	81,941.00	81,941.00	44,032.06	46 %
3534 SID 34 FUND - 5th Avenue Water Main	0.00	0.00	6,310.00	6,310.00	6,310.00	0 %
3536 SID 36 FUND - Talbott & 4th Avenue	0.00	0.00	3,344.00	3,344.00	3,344.00	0 %
3538 SID 38 FUND - Riverwood	0.00	14,135.15	28,094.00	28,094.00	13,958.85	50 %
4000 CAPITAL PROJECTS FUND - Building	0.00	77,563.39	149,200.00	149,200.00	71,636.61	52 %
4010 CAPITAL PROJECTS FUND - Parks	0.00	173,369.28	289,000.00	289,000.00	115,630.72	60 %
4020 CAPITAL PROJECTS FUND - General	0.00	11,021.44	53,000.00	53,000.00	41,978.56	21 %
4040 CAPITAL PROJECTS FUND - Street	33,270.00	33,270.00	835,709.00	835,709.00	802,439.00	4 %
5210 WATER ENTERPRISE FUND	36,830.40	446,917.86	1,116,673.00	1,116,673.00	669,755.14	40 %
5310 SEWER ENTERPRISE FUND	146,742.92	593,718.01	7,051,976.00	7,051,976.00	6,458,257.99	8 %
5311 SEWER CAPITAL EXPANSION	0.00	0.00	1,139,595.00	1,139,595.00	1,139,595.00	0 %
7120 FIRE RELIEF DISABILITY/PENSION FUND	0.00	0.00	69,134.00	69,134.00	69,134.00	0 %

Grand Total:	1,022,300.88	4,166,047.44	17,936,130.00	19,202,422.00	15,036,374.56	22 %
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CITY OF COLUMBIA FALLS
Revenue/Expenditure Ledger
For the Accounting Period: 2 / 22

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1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
311010 Real Property Taxes	748,322.59	0.00	5,949.91	5,949.91	754,272.50
311020 Personal Property Taxes	50,911.57	0.00	356.35	356.35	51,267.92
312000 Penalty & Interest on Delinquent	1,870.74	0.00	113.60	113.60	1,984.34
322010 Alcoholic Beverage Licenses and	6,987.50	0.00	0.00	0.00	6,987.50
322020 Professional Business Licenses	7,640.00	0.00	480.00	480.00	8,120.00
322030 General Business Licenses	11,040.00	0.00	940.00	940.00	11,980.00
323060 Non-Exclusive Cable TV Franchise	22,114.03	0.00	11,529.20	11,529.20	33,643.23
331052 MDOT-Highway Planning &	2,116.51	0.00	0.00	0.00	2,116.51
331112 Stonegarden Grant CFDA # 97.067	545.58	0.00	0.00	0.00	545.58
331179 Alcohol Compliance Check Program	0.00	0.00	1,500.00	1,500.00	1,500.00
334000 State Grants/Hwy Safety	2,660.34	0.00	0.00	0.00	2,660.34
334122 DNRC Grant	0.00	0.00	0.00	0.00	0.00
335120 Gambling Licenses & Permits	15,222.92	0.00	0.00	0.00	15,222.92
335230 State Entitlement	388,723.00	0.00	0.00	0.00	388,723.00
336020 State On-Behalf Retirement	0.00	0.00	0.00	0.00	0.00
337340 Flathead County (EMS)	0.00	0.00	4,467.77	4,467.77	4,467.77
337350 Flathead County (SRO)	0.00	0.00	0.00	0.00	0.00
337360 School District #6 (SRO)	0.00	0.00	0.00	0.00	0.00
341000 General Miscellaneous (Copies,	1,195.98	0.00	2,196.50	2,196.50	3,392.48
341070 Planning and Zoning Fees	15,695.00	334.75	5,986.25	5,651.50	21,346.50
342020 Special Fire Protection Services	42,500.00	0.00	0.00	0.00	42,500.00
342021 Fire Protective Inspections	8,193.00	0.00	146.00	146.00	8,339.00
346030 Swimming Pool User Fees	7,279.03	0.00	0.00	0.00	7,279.03
346031 Parks Use Permits/Fees	950.00	0.00	25.00	25.00	975.00
346032 Pool Concession Fees	623.53	0.00	0.00	0.00	623.53
346033 Swim Lessons	3,432.00	0.00	0.00	0.00	3,432.00
346034 Individual Swim Pass	32.00	0.00	0.00	0.00	32.00
346035 Lap Swim Pass	0.00	0.00	0.00	0.00	0.00
346036 Family Swim Pass	1,090.00	0.00	0.00	0.00	1,090.00
346037 Pool Parties	625.00	0.00	0.00	0.00	625.00
346050 Swim Team Agreement	0.00	0.00	0.00	0.00	0.00
351030 City Courts Fines & Forfeitures	131,699.78	0.00	11,393.40	11,393.40	143,093.18
351031 Court Fines Surcharge	4,320.00	0.00	410.00	410.00	4,730.00
351034 Court Administration Costs	368.90	0.00	55.10	55.10	424.00
362000 Refunds, Rebates, Dividends	503.53	0.00	0.00	0.00	503.53
365000 Contributions and Donations	3,035.00	0.00	0.00	0.00	3,035.00
366000 Miscellaneous	200.00	0.00	0.00	0.00	200.00
371010 Investment Earnings	2,295.63	0.00	283.44	283.44	2,579.07
383000 Interfund Operating Transfer	0.00	0.00	82,142.50	82,142.50	82,142.50
Total REVENUE	1,482,193.16	334.75	127,975.02	127,640.27	1,609,833.43
EXPENDITURES					
410100 LEGISLATIVE SERVICES	42,449.01	2,846.26	0.00	2,846.26	45,295.27
410131 Tree City Program (Tree Board)	9,311.46	774.62	0.00	774.62	10,086.08
410132 Arbor Day (Tree Board)	0.00	0.00	0.00	0.00	0.00
410360 CITY COURT	105,027.31	14,063.79	0.00	14,063.79	119,091.10
410365 CITY COURT PROSECUTION	31,524.83	0.00	0.00	0.00	31,524.83
410400 ADMINISTRATIVE SERVICES	34,922.89	5,510.15	0.00	5,510.15	40,433.04

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CITY OF COLUMBIA FALLS
Revenue/Expenditure Ledger
For the Accounting Period: 2 / 22

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1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
410500 DEPT. OF FINANCE	111,291.84	11,171.11	0.00	11,171.11	122,462.95
410580 Computer Systems & Programs	23,974.45	779.55	0.00	779.55	24,754.00
411000 PLANNING & ZONING	33,331.73	8,113.71	0.00	8,113.71	41,445.44
411100 LEGAL SERVICES	21,498.64	0.00	0.00	0.00	21,498.64
411200 FACILITIES ADMINISTRATION	58,524.38	6,773.31	0.00	6,773.31	65,297.69
411800 Employee Asst Program & Flex Plan	1,180.00	0.00	0.00	0.00	1,180.00
420100 LAW ENFORCEMENT SERVICES	638,058.83	99,614.71	1,190.00	98,424.71	736,483.54
420400 FIRE PROTECTION & CONTROL	118,339.29	11,448.11	0.00	11,448.11	129,787.40
420730 Emergency Medical Services	50.00	950.00	0.00	950.00	1,000.00
430200 ROAD & STREET SERVICES	19,686.00	0.00	0.00	0.00	19,686.00
430400 Transit Systems	5,500.00	0.00	0.00	0.00	5,500.00
431200 Flood Control-High Hazard Dam	12,410.03	260.64	0.00	260.64	12,670.67
440600 ANIMAL CONTROL SERVICES	0.00	0.00	0.00	0.00	0.00
460400 PARK & RECREATION SERVICES	97,412.34	3,274.15	0.00	3,274.15	100,686.49
460445 SWIMMING POOL	41,812.22	255.97	0.00	255.97	42,068.19
490500 Other Debt Service Payments	6,190.29	8,020.42	0.00	8,020.42	14,210.71
510100 SPECIAL ASSESSMENTS	7,895.11	0.00	0.00	0.00	7,895.11
510300 ORDINANCE CODIFICATION/CONSULTANTS	0.00	0.00	0.00	0.00	0.00
510330 Comprehensive Liability Insurance	81,845.50	0.00	0.00	0.00	81,845.50
510620 TERMINATION COSTS	0.00	0.00	0.00	0.00	0.00
521000 INTERFUND OPERATING TRANSFERS OUT	0.00	103,000.00	0.00	103,000.00	103,000.00
Total EXPENDITURES	1,502,236.15	276,856.50	1,190.00	275,666.50	1,777,902.65

Revenue less Expenditures Current Month (148,026.23)

Revenue less Expenditures Year to Date (168,069.22)

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CITY OF COLUMBIA FALLS
Revenue/Expenditure Ledger
For the Accounting Period: 2 / 22

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5210 WATER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
331991 CARES/ARPA GRANT CFDA#21.019/21.027	0.00	0.00	0.00	0.00	0.00
343020 Water Administration Fee	0.00	0.00	0.00	0.00	0.00
343021 Metered Water Sales	476,196.61	0.00	43,426.70	43,426.70	519,623.31
343022 Water Testing Charge - 75-6-108	4,322.00	0.00	0.00	0.00	4,322.00
343024 Sale of Materials, Supplies & Misc.	15,071.69	219.34	1,463.39	1,244.05	16,315.74
343025 Water Permit Fees	550.00	0.00	50.00	50.00	600.00
343026 Water Connection Fees/New	3,650.00	25.00	160.00	135.00	3,785.00
343027 Repairs/Materials & Supplies	15,660.89	0.00	219.34	219.34	15,880.23
343028 Late Charges/Disconnect &	5,352.76	16.00	735.09	719.09	6,071.85
362000 Refunds, Rebates, Dividends	1,286.81	0.00	0.00	0.00	1,286.81
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
371010 Investment Earnings	1,594.32	0.00	195.94	195.94	1,790.26
Total REVENUE	523,685.08	260.34	46,250.46	45,990.12	569,675.20
EXPENDITURES					
430500 Water Operating	277,021.56	25,095.62	615.62	24,480.00	301,501.56
430560 Administration	51,255.50	7,714.72	0.00	7,714.72	58,970.22
430570 Water Customer Accounting &	32,632.90	4,635.68	0.00	4,635.68	37,268.58
490210 Revenue Bonds, Series 2005	15,338.75	0.00	0.00	0.00	15,338.75
490220 Water Revenue Bonds Series 2020	21,112.50	0.00	0.00	0.00	21,112.50
510330 Comprehensive Liability Insurance	12,726.25	0.00	0.00	0.00	12,726.25
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	410,087.46	37,446.02	615.62	36,830.40	446,917.86
Revenue less Expenditures Current Month					9,159.72
Revenue less Expenditures Year to Date					122,757.34

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CITY OF COLUMBIA FALLS
Revenue/Expenditure Ledger
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5310 SEWER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
331991 CARES/ARPA GRANT CFDA#21.019/21.027	0.00	0.00	0.00	0.00	0.00
334122 DNRC Grant	0.00	0.00	0.00	0.00	0.00
343030 Sewer Administrative Fees	0.00	0.00	0.00	0.00	0.00
343031 Sewer Service Charges	661,629.84	0.00	85,614.11	85,614.11	747,243.95
343032 Sewer Connection Fees/New	2,100.00	0.00	150.00	150.00	2,250.00
343033 Sewer Permit Fees	700.00	0.00	50.00	50.00	750.00
343035 Sale of Materials, Supplies & Misc.	492.38	0.00	70.34	70.34	562.72
343038 Disposal Fee Agreements	12,577.67	0.00	0.00	0.00	12,577.67
362000 Refunds, Rebates, Dividends	2,685.51	0.00	0.00	0.00	2,685.51
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
371010 Investment Earnings	2,051.18	0.00	253.75	253.75	2,304.93
383000 Interfund Operating Transfer	0.00	0.00	0.00	0.00	0.00
Total REVENUE	682,236.58	0.00	86,138.20	86,138.20	768,374.78
EXPENDITURES					
430600 Sewer Operating	308,721.79	135,241.92	848.04	134,393.88	443,115.67
430610 Sewer Administration	51,254.53	7,714.72	0.00	7,714.72	58,969.25
430670 Sewer Customer Accounting &	32,628.27	4,634.32	0.00	4,634.32	37,262.59
490215 Revenue Bonds, Series 2009	23,843.75	0.00	0.00	0.00	23,843.75
510330 Comprehensive Liability Insurance	30,526.75	0.00	0.00	0.00	30,526.75
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	446,975.09	147,590.96	848.04	146,742.92	593,718.01
Revenue less Expenditures Current Month (					60,604.72)
Revenue less Expenditures Year to Date					174,656.77
Grand Total Revenue less Expenditures Current Month (					199,471.23)
Grand Total Revenue less Expenditures Year to Date					129,344.89

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CITY OF COLUMBIA FALLS
Cash Report
For the Accounting Period: 2/22

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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL FUND						
101000 CASH/CASH EQUIVALENTS	417,042.88	129,605.02	0.00	106,049.72	183,271.52	257,326.66
102000 CASH - RESERVE	712,625.00	0.00	0.00	0.00	0.00	712,625.00
102015 Cash-Restricted for	24,183.56	0.00	0.00	0.00	0.00	24,183.56
102200 CASH - RESTRICTED DONATIONS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
103000 CASH - CHANGE FUND/PETTY CASH	200.00	0.00	0.00	0.00	0.00	200.00
Total Fund	1,155,051.44	129,605.02		106,049.72	183,271.52	995,335.22
2100 RESORT TAX						
101000 CASH/CASH EQUIVALENTS	214,004.69	46,812.21	0.00	0.00	0.00	260,816.90
2310 TAX INCREMENT DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	866,220.15	5,204.28	0.00	313,146.00	500.00	557,778.43
102000 CASH - RESERVE	586,063.00	0.00	0.00	0.00	0.00	586,063.00
Total Fund	1,452,283.15	5,204.28		313,146.00	500.00	1,143,841.43
2311 TEDD-INDUSTRIAL PARK						
101000 CASH/CASH EQUIVALENTS	4,912.35	1.58	0.00	0.00	0.00	4,913.93
102000 CASH - RESERVE	5,642.00	0.00	0.00	0.00	0.00	5,642.00
Total Fund	10,554.35	1.58				10,555.93
2312 TEDD - COLUMBIA RISING IND PARK						
101000 CASH/CASH EQUIVALENTS	25,852.33	3.86	0.00	0.00	0.00	25,856.19
2372 PERMISSIVE MEDICAL LEVY						
101000 CASH/CASH EQUIVALENTS	144,494.04	1,073.78	0.00	109,739.36	0.00	35,828.46
102000 CASH - RESERVE	10,000.00	0.00	0.00	0.00	0.00	10,000.00
Total Fund	154,494.04	1,073.78		109,739.36		45,828.46
2394 BUILDING CODE ENFORCEMENT FUND						
101000 CASH/CASH EQUIVALENTS	8,459.38	2,555.70	0.00	0.00	11,984.20	-969.12
102000 CASH - RESERVE	193,277.00	0.00	0.00	0.00	0.00	193,277.00
Total Fund	201,736.38	2,555.70			11,984.20	192,307.88
2400 SPECIAL LIGHTING DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	22,524.85	173.69	0.00	0.00	2,716.05	19,982.49
102000 CASH - RESERVE	9,674.00	0.00	0.00	0.00	0.00	9,674.00
Total Fund	32,198.85	173.69			2,716.05	29,656.49
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	95,577.71	29,640.06	0.00	0.00	39,385.38	85,832.39
102000 CASH - RESERVE	101,034.00	0.00	0.00	0.00	0.00	101,034.00
Total Fund	196,611.71	29,640.06			39,385.38	186,866.39
2700 CEDAR CREEK TRUST						
101000 CASH/CASH EQUIVALENTS	111,415.82	363.92	0.00	0.00	0.00	111,779.74
102030 Cash/Investments-Restricted	995,260.00	19,677.08	0.00	0.00	0.00	1,014,937.08
Total Fund	1,106,675.82	20,041.00				1,126,716.82
2820 GAS TAX FUND						
101000 CASH/CASH EQUIVALENTS	32,397.62	8,345.12	0.00	25,035.00	0.00	15,707.74
2821 Special Road/Street Allocation Program						
101000 CASH/CASH EQUIVALENTS	0.31	0.00	0.00	0.00	0.00	0.31
2917 CRIME VICTIMS ASSISTANCE FUND						
101000 CASH/CASH EQUIVALENTS	0.00	381.00	0.00	0.00	381.00	0.00
2940 CDBG-HOME INVESTMENT PARTNERSHIP PROGRAM GRANT FUND						

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CITY OF COLUMBIA FALLS
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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
101000 CASH/CASH EQUIVALENTS	135,762.00	0.00	0.00	0.00	0.00	135,762.00
2959 EDA						
101000 CASH/CASH EQUIVALENTS	-21,301.84	313,146.00	0.00	0.00	16,634.19	275,209.97
2991 ARPA of 2021						
101000 CASH/CASH EQUIVALENTS	752,737.92	0.00	0.00	0.00	0.00	752,737.92
3020 GO Street Improvements						
101000 CASH/CASH EQUIVALENTS	31,393.63	372.51	0.00	18,031.13	0.00	13,735.01
102000 CASH - RESERVE	43,000.00	0.00	0.00	0.00	0.00	43,000.00
Total Fund	74,393.63	372.51		18,031.13		56,735.01
3534 SID 34 FUND - 5th Avenue Water Main						
101000 CASH/CASH EQUIVALENTS	5,162.29	0.82	0.00	0.00	0.00	5,163.11
102000 CASH - RESERVE	300.93	0.00	0.00	0.00	0.00	300.93
Total Fund	5,463.22	0.82				5,464.04
3536 SID 36 FUND - Talbott & 4th Avenue Water Main						
101000 CASH/CASH EQUIVALENTS	2,410.74	0.52	0.00	0.00	0.00	2,411.26
102000 CASH - RESERVE	1,049.47	0.00	0.00	0.00	0.00	1,049.47
Total Fund	3,460.21	0.52				3,460.73
3538 SID 38 FUND - Riverwood						
101000 CASH/CASH EQUIVALENTS	1,160.13	2.71	0.00	0.00	0.00	1,162.84
102010 CASH - SID RESTRICTED BOND	17,000.00	0.00	0.00	0.00	0.00	17,000.00
Total Fund	18,160.13	2.71				18,162.84
4000 CAPITAL PROJECTS FUND - Building Improvements						
101000 CASH/CASH EQUIVALENTS	71,294.67	23.32	0.00	0.00	0.00	71,317.99
102000 CASH - RESERVE	84,925.00	0.00	0.00	0.00	0.00	84,925.00
Total Fund	156,219.67	23.32				156,242.99
4010 CAPITAL PROJECTS FUND - Parks Improvements						
101000 CASH/CASH EQUIVALENTS	62,874.70	50,057.67	0.00	0.00	0.00	112,932.37
102000 CASH - RESERVE	273,494.00	0.00	0.00	0.00	0.00	273,494.00
Total Fund	336,368.70	50,057.67				386,426.37
4020 CAPITAL PROJECTS FUND - General Equipment						
101000 CASH/CASH EQUIVALENTS	-36,240.11	78,084.31	0.00	0.00	0.00	41,844.20
102000 CASH - RESERVE	288,598.00	0.00	0.00	0.00	0.00	288,598.00
Total Fund	252,357.89	78,084.31				330,442.20
4040 CAPITAL PROJECTS FUND - Street Construction						
101000 CASH/CASH EQUIVALENTS	409,061.62	79.08	0.00	0.00	33,270.00	375,870.70
102016 CASH-RESTRICTED RR STREET	154,000.00	0.00	0.00	0.00	0.00	154,000.00
Total Fund	563,061.62	79.08			33,270.00	529,870.70
5210 WATER ENTERPRISE FUND						
101000 CASH/CASH EQUIVALENTS	404,342.78	47,887.68	0.00	0.00	45,107.05	407,123.41
102222 CASH - Bond Reserve, 2005	35,308.00	0.00	0.00	0.00	0.00	35,308.00
102223 CASH - Bond Reserve, 2020	21,863.00	0.00	0.00	0.00	0.00	21,863.00
102230 CASH - Surplus Capital	261,733.25	0.00	0.00	0.00	0.00	261,733.25
102240 CASH - Replacement &	586,754.00	0.00	0.00	0.00	0.00	586,754.00
103000 CASH - CHANGE FUND/PETTY CASH	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	1,310,151.03	47,887.68			45,107.05	1,312,931.66
5211 WATER CAPITAL EXPANSION						

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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
102230 CASH - Surplus Capital	332,756.25	2,217.19	0.00	0.00	0.00	334,973.44
5310 SEWER ENTERPRISE FUND						
101000 CASH/CASH EQUIVALENTS	506,503.60	82,828.13	4,572.48	0.00	145,401.21	448,503.00
102225 Cash-Bond Reserve - 2009 Series	72,111.25	0.00	0.00	0.00	0.00	72,111.25
102230 CASH - Surplus Capital	313,893.54	0.00	0.00	0.00	0.00	313,893.54
102235 CASH - Restricted WWTP	481,734.52	0.00	0.00	0.00	0.00	481,734.52
102240 CASH - Replacement &	383,940.00	0.00	0.00	0.00	0.00	383,940.00
103000 CASH - CHANGE FUND/PETTY CASH	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	1,758,332.91	82,828.13	4,572.48		145,401.21	1,700,332.31
5311 SEWER CAPITAL EXPANSION						
102230 CASH - Surplus Capital	1,158,014.88	172.84	0.00	0.00	0.00	1,158,187.72
7120 FIRE RELIEF DISABILITY/PENSION FUND						
101000 CASH/CASH EQUIVALENTS	4,449.64	225.14	0.00	0.00	4,674.78	0.00
7196 FLEXIBLE SPENDING ACCOUNT						
105100 Amount held by Flex Plan	8,450.34	0.00	0.00	3,121.43	0.00	5,328.91
7910 PAYROLL FUND						
101000 CASH/CASH EQUIVALENTS	-16,225.20	2,727.00	222,245.73	177,947.07	0.00	30,800.46
7930 CLAIMS FUND						
101000 CASH/CASH EQUIVALENTS	8,242.99	0.00	256,507.17	161,804.48	0.00	102,945.68
Totals	11,422,716.68	821,662.22	483,325.38	914,874.19	483,325.38	11,329,504.71

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

Columbia Falls Police Department
Monthly Activity Report
February 2022

Police	February					5 Year Average
	2022	2021	2020	2019	2018	
Arrests (Total)	10	32	39	33	22	27
Adult	9	23	30	29	18	22
Juvenile	1	9	9	4	4	5
Accidents Investigated	21	19	10	24	16	18
Stolen Property (Value)	8090	4323	122	78	3232	3169
Stolen Property (Recovered)	6000	2000	0	28	0	1606
Criminal Mischief (Incidents)	2	2	1	2	1	2
Damage Amount	3115	626	850	1000	0	1118
Misdemeanor Citations Issued	62	101	90	83	72	82
Traffic Offenses	54	92	84	72	64	73
Cell Phone Viol.	4	17	14	0	2	7
DUI Offenses	3	2	4	3	2	3
Drug Offenses	0	1	7	6	2	3
Traffic Stops	108	152	169	174	136	148
Court Fines and Forfeitures	9,391	16,024	14,778	11,077	12,904	12835
Miles Patrolled	6,221	7,235	7,487	6,393	4,832	6434
911 Phone Calls	105	110	96	98	71	96
Incident Reports	702	734	699	764	664	713
Domestic Abuse/Assaults	22	33	35	29	22	28
Felony Investigations/Arrests	5	7	4	4	6	5
Business Checks	57	51	63	71	60	60
Welfare Checks	13	14	6	13	4	10
Citizen Assist	90	42	43	55	60	58
Agency Assist	28	26	40	49	53	39

**CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
COUNCIL MEETING
March 21, 2022**

03/15/22 Invitation from FEC for the Annual Members Meeting

03/07/22 Signed letter from Mayor and Council to Montana Drug Task Force