



ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

**CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, DECEMBER 04, 2023
COUNCIL CHAMBERS CITY HALL**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Robinson, Shepard)

Virtual Meeting Information: Contact City Clerk Barb Staalnd before 6:00 PM on the day of the meeting to obtain virtual meeting registration by calling (406) 892-4391 or by email: staalndb@cityofcolumbiafalls.com

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

- 1.** Approval of Claims - December 4, 2023 - \$336,497.71
- 2.** Approval of Payroll Claims - November 22, 2023 - \$152,491.25
- 3.** Approval of November 20, 2023 Regular City Council Meeting Minutes

VISITORS/PUBLIC COMMENT (Items not on agenda)

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

4. Public Hearing - HB 355 Projects:

On Monday December 4, 2023, during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls shall conduct a public hearing for the purpose of accepting public comment on the City's proposed House Bill (HB) 355 Projects.

Whereas the 2023 Montana Legislative Session adopted HB355 that established a statutory appropriation, known as the State Local Infrastructure Partnership Act, to the City of Columbia Falls in the amount of \$359,193 as well as requiring a 25% local cash match.

The MT Department of Commerce rolled out the HB 355 provisions on November 6, 2023, which include establishing a priority list of projects and conducting a public hearing to accept public comment on the proposed projects. The specific provisions of HB 355 will be reviewed during the public hearing.

Persons may contact the City Clerk or City Manager at 406-892-4391 or 130 6th Street West, Columbia Falls, MT for more information about the hearing.

Comments regarding this matter may be made in writing addressed to the at 130 6th Street West, Columbia Falls, MT 59912, or email: or delivered in person to the City Council during the hearing.

A. Consider and Accept Priority Project List for HB 355 Application(s)

5. Public Hearing - Title 5 Business License Amendments

On Monday December 4, 2023, during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls shall conduct a public hearing for the purpose of amending Municipal Code Title 5 Business License Regulations.

The 2023 Montana Legislative Session adopted law changes that now require the City of Columbia Falls to amend the City's Business Licensing Program into a Business Registration Program.

The reviewed Business Registration Program is not intended to require additional licensing when the state is the original issuer of a license but rather is intended to promote public health, safety, and welfare through the provisions of the Business Registration Program.

Persons may contact the City Clerk or City Manager at 406-892-4391 or 130 6th Street West, Columbia Falls, MT for more information about the hearing.

Comments regarding this matter may be made in writing addressed to the City Clerk at 130 6th Street West, Columbia Falls, MT 59912, or email: staalandb@cityofcolumbiafalls.com or delivered in person to the City Council during the hearing.

6. Notice of Public Hearing - Zone Change within Columbia Falls Jurisdiction - Planning Board December 12, 2023 & City Council January 2, 2024:

Request to change from CR-3 (One-Family Residential to CB-2 (General Business) in the Columbia Falls Jurisdiction:

The owner/applicant, Boys and Girls Club of Glacier Country, Inc., is requesting a zone change at 165 Veterans Drive in Columbia Falls area from the current CR-3 (One-Family Residential) to a CB-

2 (General Business) designation. The property has a Commercial designation in the Columbia Falls Growth Policy and will be the future home of the Boys and Girls Club in Columbia Falls. The property is described as Lot 2, of Saint Richards Subdivision in Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County

NEW BUSINESS:

- [7.](#) Award Bid - Sidewalk and Parking Improvements Project - Knife River - \$723,000.00
- [8.](#) **Columbia Falls Appointment - Flathead Emergency Communications Center Operations Board - Chief Clint Peters**

ORDINANCES / RESOLUTIONS:

- [9.](#) **First Reading - Ordinance # 827 Amend Title 5 Business License Regulations:**

An Ordinance of the City Council of the City of Columbia Falls, Montana, Amending the Title 5 Business License Regulations to Reflect the New Business Registration Program

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT:

Project Updates

Resort Tax Update

MT DOT Requests

New Statutory Regulations/Supercede City Code

Council pursuit - Affordable Housing, Tract 3D

CITY ATTORNEY REPORT

MISCELLANEOUS

- [10.](#) Correspondence
- [11.](#) Finance - Thru November 2023

ADJOURN

Next Scheduled Meetings:

City Council – Regular Meeting, Monday, December 18, 2023 – 7:00 PM

Planning Board – Tuesday, December 12, 2023 -6:30 PM

Council Workshop – SB 382 Implementation - Monday, December 11, 2023 – 6:30 PM

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CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 11/23

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Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45169		3112 406 CLEANING OF COLUMBIA FALLS	3,400.00						
	314	11/24/23 FAC-NOV JANITORIAL SERVICE	3,400.00			1000 411200	399		101000
		Total for Vendor:	3,400.00						
45186		1774 ADVANCED REFRIGERATION	436.75						
	124354	11/13/23 FD-ICE MACHINE MAINTENANCE	436.75			1000 420400	360		101000
		Total for Vendor:	436.75						
45217		999999 ALICIA ROBISON	27.37						
	113023	11/30/23 WATER DEPOSIT REFUND ROBISON	27.37			5210 214010			101000
		Total for Vendor:	27.37						
45203		3220 ARCHER EXCAVATING, LLC	3,837.65						
	2386	11/15/23 SEWER LINE REPAIR	3,837.65			5210 430500	360		101000
		Total for Vendor:	3,837.65						
45198		1811 BATTERIES PLUS	78.00						
	112823	11/06/23 STR-FLASHING STOP SIGN REPAIR	78.00			2500 430200	242		101000
		Total for Vendor:	78.00						
45202		1700 BRECK LAW OFFICE, PC	7,468.62						
JAN 2023									
	112923	11/29/23 LGL-FEES FOR JAN 2023	1,830.17			1000 411100	350		101000
	112923	11/29/23 CITY COURT-FEES FOR JAN 2023	3,730.44			1000 410365	350		101000
	112923	11/29/23 WTR-FEES FOR JAN 2023	601.38			5210 430500	350		101000
	112923	11/29/23 SWR-FEES FOR JAN 2023	601.38			5310 430600	350		101000
	112923	11/29/23 PLG/ZONING-FEES FOR JAN 2023	300.69			1000 411000	350		101000
	112923	11/29/23 PD-FEES FOR JAN 2023	121.55			1000 420100	399		101000
	112923	11/29/23 WTR-FEES FOR JAN 2023	27.01			5210 430500	357		101000
	112923	11/29/23 SWR-FEES FOR JAN 2023	39.94			5310 430600	357		101000
	112923	11/29/23 STRS-FEES FOR JAN 2023	54.02			2500 430200	399		101000
	112923	11/29/23 LGL-ADD'L FEES FOR JAN 2023	162.04			1000 411100	350		101000
		Total for Vendor:	7,468.62						

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45181		2708 BULLITT COMMUNICATIONS	60.00						
	64487	11/21/23 FD-HELICAL ATENNA	60.00			1000 420400	220		101000
		Total for Vendor:	60.00						
45156		1260 CARQUEST AUTO PARTS	162.60						
	42627	10/27/23 STR-ENGINE OIL FILTER/OIL/AIR	75.20			2500 430200	231		101000
	42622	10/27/23 STR-ENGINE OIL/FUEL FILTERS	87.40			2500 430200	231		101000
		Total for Vendor:	162.60						
45167		184 CENEX HARVEST STATES COOP	75.00						
	314397	09/03/23 FD-RURAL FIRE LP TANK LEASE	75.00			1000 420400	344		101000
		Total for Vendor:	75.00						
45201		3028 CENTURYLINK - BUSINESS SERVICES	347.57						
	664833893	11/20/23 COMP- 10/16/23-11/16/23	347.57			1000 410580	345		101000
		Total for Vendor:	347.57						
45163	E	2852 CHARTER COMMUNICATIONS	295.93						
	1729218011	11/01/23 PD-INTERNET 11/01/23-11/30	157.97			1000 420100	345		101000
	0171600110	11/01/23 SWR-INTERNET11/06/23-12/05	137.96			5310 430600	345		101000
		Total for Vendor:	295.93						
45174		14 CITY OF COLUMBIA FALLS	402.63						
	11223	11/22/23 FAC-10/18-11/18/23	108.75			1000 411200	342		101000
	112223	11/22/23 FD-10/18-11/18/23	32.55			1000 420400	342		101000
	112223	11/22/23 PRKS-10/18-11/18/23	36.60			1000 460400	342		101000
	112223	11/22/23 STRS-10/18-11/18/23	93.93			2500 430200	342		101000
	112223	11/22/23 WTR-10/18-11/18/23	46.05			5210 430500	342		101000
	112223	11/22/23 SWR-10/18-11/18/23	84.75			5310 430600	342		101000
		Total for Vendor:	402.63						
45214		999999 CODY MACDONALD	62.38						
	113023	11/30/23 WATER DEPOSIT REFUND	62.38			5210 214010			101000
		Total for Vendor:	62.38						

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45193		2945 CRAPO LTD	3,988.48						
	128.00	PER TON							
	31288	11/16/23 STRS-31.16 TON BLUE ICE MELT	3,988.48			2500 430200	221		101000
		Total for Vendor:	3,988.48						
45179		3026 DAILY INTER LAKE	133.70						
	112723	11/27/23 NOTICE OF PUBLICATION	133.70			1000 411000	331		101000
		Total for Vendor:	133.70						
45185		2889 DAKOTA SUPPLY GROUP	38.45						
	S103249332	11/13/23 SWR-PVC/ORINGS	38.45			5310 430600	240		101000
		Total for Vendor:	38.45						
45183		777 DIAMOND PLUMBING & HEATING, INC.	288.80						
	SRV1123-19	11/14/23 FAC-CITY HALL URINAL REPAI	288.80			1000 411200	360		101000
		Total for Vendor:	288.80						
45158		1627 DPHHS-FCSS	200.00						
	112023	11/20/23 POOL-#10437 LIC RENEW 2024	200.00			1000 460445	335		101000
		Total for Vendor:	200.00						
45140	E	1879 EVERGREEN WASTE CONNECTIONS	471.00						
	110123	11/01/23 FAC-10/01-10/31/23	85.46			1000 411200	340		101000
	110123	11/01/23 STRS-10/01-10/31/23	171.95			2500 430200	340		101000
	110123	11/01/23 WTR-10/01-10/31/23	85.46			5210 430500	340		101000
	110123	11/01/23 SWR-10/01-10/31/23	71.15			5310 430600	340		101000
	110123	11/01/23 PRKS10/01-10/31/23	56.98			1000 460400	340		101000
		Total for Vendor:	471.00						
45195		438 FERGUSON WATERWORKS	273.60						
	2050034	11/14/23 SWR-HOSE BIB	16.86			5310 430600	240		101000
	0874183	11/14/23 SWR-SVC REPAIR	65.00			5310 430600	240		101000
	0874490	11/16/23 WTR-PIPE WRAP/BLK ENCASE	178.54			5210 430500	220		101000
	1468381-1	11/16/23 WTR-CART WRCH	13.20			5210 430500	240		101000
		Total for Vendor:	273.60						

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45168	E	2961 FIRST BANKCARD-ELECTRONIC PYMT	2,827.75						
		4981815 09/22/23 PD-USB FLAH DRIVES	413.86			1000 420100	210		101000
		30350052 09/26/23 FD-2016 1500 TRUCK	54.65			1000 460400	390		101000
		6725 09/28/23 IDENTIFIRE	51.97			1000 420400	220		101000
		8399443 11/22/23 PD-PORTABLE EXTERNAL HARD DRI	68.97			1000 420100	210		101000
		112223 10/02/23 AMAZON WEB SERVICES	124.00			1000 410580	355		101000
		S1074445 10/03/23 SWR-G60 SEAT REPLACEMENT	239.21			5310 430600	240		101000
		2009039 10/06/23 PD- BLACK ZIP TIES ASSORTED	22.15			1000 420100	220		101000
		40091 10/11/23 FIN- MLCT CONF FOOD	95.00			1000 410500	380		101000
		19454 10/12/23 FD-12VLEAD SLACORE2	47.15			1000 420400	220		101000
		80966547 10/12/23 FIN-MLCT LODGING BATES	304.24			1000 410500	380		101000
		83616443 10/12/23 CNCL-MLCT LODGING MAYOR	282.64			1000 410100	380		101000
		112222 11/22/22 WWTP ADOBE SUBSCRIPTION	19.99			5310 430600	355		101000
		773979 10/15/23 ANNUAL GAAP UDATE	90.00			1000 410400	380		101000
		773979 10/15/23 ANNUAL GAAP UDATE	90.00			1000 410500	380		101000
		8483459 10/12/23 PD-USB FLASH DRIVES	54.99			1000 420100	210		101000
		1069856 10/17/23 PD-TONER CARTRIDGE	39.98			1000 420100	210		101000
		576611 10/18/23 PRKS-DOG WASTE BAGS	503.96			1000 460400	220		101000
		102323 10/23/23 PD-4TB EXTERNAL USB-C	299.99			1000 420100	210		101000
		278K8RBT 10/18/23 SWR-CDL DRUG TESTING	12.50			5310 430600	399		101000
		278K8RBT 10/18/23 STR-CDL DRUG TESTING	12.50			2500 430200	399		101000
		Total for Vendor:	2,827.75						
45192		3104 FIRST CALL COMPUTER SOLUTIONS,	280.00						
		92542 10/31/23 COMP-IT SERVICES	280.00			1000 410580	355		101000
		Total for Vendor:	280.00						
45178		1892 FLATHEAD COUNTY	75.00						
		6182 11/20/23 OWNER LIST-WITTEN/WILDCAT ESTA	75.00			1000 411000	390		101000
		Total for Vendor:	75.00						
45171		3113 GLOBAL ARCHIVES INC	166.32						
		2023888 11/25/23 WTR-MONTHLY STORAGE AS BUILTS	83.16			5210 430500	363		101000
		2023888 11/25/23 SWR-MONTHLY STORAGE AS BUILTS	83.16			5310 430600	363		101000
		Total for Vendor:	166.32						

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45199		2806 HANSON'S HARDWARE	135.65						
	608237	11/14/23 PRKS-DUMPSTER LOCK	7.49			1000 460400	220		101000
	608237	11/14/23 WTR-DUMPSTER LOCK	7.50			5210 430500	220		101000
	608183	11/08/23 STR-MISC SCREWS	8.76			2500 430200	240		101000
	608169	11/07/23 STR-TOIL SEAT	21.99			2500 430200	220		101000
	608167	11/07/23 PRKS-PADLOCK	37.99			1000 460400	225		101000
	608257	11/16/23 SWR-60LB CONCRETE MIX	51.92			5310 430600	240		101000
		Total for Vendor:	135.65						
45207		1119 HDR ENGINEERING, INC.	100,775.57						
		WWTP AND SEWER IMPROVEMENTS PROJECT INVOICE #19							
	1200566122	10/23/23 SWR ARPA INV #19 THRU SEP	100,775.57			5310 430600	930		101000
45208		1119 HDR ENGINEERING, INC.	109,387.93						
		WWTP AND SEWER IMPROVEMENTS PROJECT INVOICE #20							
	1200572765	11/17/23 SWR ARPA INV #20 THRU NOV	109,387.93			5310 430600	930		101000
		Total for Vendor:	210,163.50						
45200		3116 IBS, INC	256.11						
	831420-1	11/14/23 STR-CUT/GRIND WHEEL	256.11			2500 430200	220		101000
		Total for Vendor:	256.11						
45175		1356 INTERNATIONAL ASSOC.OF CHIEFS OF	525.00						
	0328807	11/14/23 PD-01/01/24 TO 12/31/24 DUES	525.00			1000 420100	335		101000
		Total for Vendor:	525.00						
45157		2849 J2 BUSINESS PRODUCTS	921.95						
	163183	03/31/23 COMPUTERS-BARBS PRINTER	599.00			1000 410580	212		101000
	1328602	10/12/23 STR-TISSUE/WIPES	322.95			2500 430200	220		101000
45218		2849 J2 BUSINESS PRODUCTS	1,595.88						
	170974	11/09/23 P/Z-CALEBS PRINTER TONER	24.90			1000 411000	210		101000
	170974	11/09/23 STRS-CALEBS PRINTER TONER	24.89			2500 430200	210		101000
	170974	11/09/23 BLDG-CALEBS PRINTER TONER	24.89			2394 420500	210		101000
	170974	11/09/23 WTR-CALEBS PRINTER TONER	24.89			5210 430500	210		101000
	170974	11/09/23 SWR-CALEBS PRINTER TONER	24.89			5310 430600	210		101000

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	133794-1	11/01/23 FD-TONER FOR PRINTER BK	113.99*			1000 420400	210		101000
	1333794-0	11/01/23 FD-TONER FOR PRINTER CYAN	126.99*			1000 420400	210		101000
	1334924-0	11/06/23 SWR- GRADYS PRINTER TONER B	126.66			5310 430600	210		101000
	1334932-0	11/03/23 FIN-RECEIPT PAPER	43.82			1000 410500	210		101000
	1334932-0	11/03/23 SWR-RECEIPT PAPER	43.82			5310 430600	210		101000
	1334932-0	11/03/23 WTR-RECEIPT PAPER	43.82			5210 430500	210		101000
	170612	11/01/23 WTR-UB PRINTER REPAIR	32.95			5210 430500	360		101000
	170612	11/01/23 SWR-UB PRINTER REPAIR	32.95			5310 430600	360		101000
	1336309-0	11/08/23 PD-COPY PAPER	45.46			1000 420100	210		101000
	1336640-0	11/09/23 FIN-EXPO MARKERS 16CT	8.88			1000 410500	210		101000
	1336640-0	11/09/23 WTR-EXPO MARKERS 16CT	8.88			5210 430500	210		101000
	1336640-0	11/09/23 SWR-EXPO MARKERS 16CT	8.89			5310 430600	210		101000
	1336367-0	11/09/23 WTR-11X17 BINDERS	87.74			5210 430500	210		101000
	1337017-0	11/10/23 FIN-XFINETIP PENS PRECISE V	45.98			1000 410500	210		101000
	1339085-0	11/22/23 CRT-TONER	283.96			1000 410360	210		101000
	171535	11/27/23 FIN- TONER FOR BARBS PRINTER	223.00			1000 410500	210		101000
	1335568-0	11/06/23 WTR-YELLOW PAPER	42.84			5210 430500	210		101000
	1335568-0	11/06/23 SWR-YELLOW PAPER	42.84			5310 430600	210		101000
	1334942-0	11/03/23 FIN-WALL CALENDAR	12.19			1000 410500	210		101000
	1334799-0	11/02/23 FIN-BARBS PLANNER/G2 PENS/W	95.76			1000 410500	210		101000
		Total for Vendor:	2,517.83						
45170		2580 JD THINNING INC	511.50						
		CITY SHARE OF SEWER REPAIR AT 170 5TH AVE N							
	14443	11/21/23 SWR-170 5TH AVE EN SWR ASPHALT	511.50			5310 430600	399		101000
		Total for Vendor:	511.50						
45215		999999 KATE ZACHOLL & COLTER MAHLUM	218.93						
	113023	11/30/23 WATER DEPOSIT REFUND MAHLUM	218.93			5210 214010			101000
		Total for Vendor:	218.93						
45194		1290 KROGER COMPANY	7.99						
	030650	11/07/23 FAC-DRAIN0 FOR JANITOR SINK	7.99			1000 411200	224		101000
		Total for Vendor:	7.99						

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45177		162 LOGAN HEALTH - WHITEFISH	20.00						
	111023	11/10/23 PD-EVID BLOOD COLLECTION	20.00			1000 420100	390		101000
		Total for Vendor:	20.00						
45196		735 MASTER TECH REPAIR	90.00						
	112823	11/15/23 SWR-PULLY/DRIVE/CHUTE CABLE	90.00			5310 430600	240		101000
		Total for Vendor:	90.00						
45180		3215 MCLAUCHLIN ENTERPRISE, LLC	475.36						
	1110	11/20/23 SWR-DYED DIESEL/EXHAUST FLUID	314.36			5310 430600	231		101000
	1110	11/20/23 WTR-DYED DIESEL/EXHAUST FLUID	161.00			5210 430500	231		101000
		Total for Vendor:	475.36						
45190		916 MID-AMERICAN RESEARCH CHEMICAL	216.00						
	0804969	11/09/23 STRS-ORANGE CRUSH 1G	216.00			2500 430200	220		101000
		Total for Vendor:	216.00						
45212		2687 MONTANA DEPT. OF TRANSPORTATION LOCATION RAILROAD ST PATH & WALKS-CF	11,765.65						
		TA GRANT							
	22233	11/29/23 MDOT-RAILROAD ST PATH & WALKS	11,765.65			4040 430200	399		101000
		Total for Vendor:	11,765.65						
45210		3114 MONTANA HISTORICAL SOCIETY SKATEPARK & RESTROOM	35.00						
	2023112904	11/29/23 LWCF GRANT- SHPO HR	35.00			1000 410100	399		101000
		Total for Vendor:	35.00						
45189		44 MONTANA LEAGUE OF CITIES AND	200.00						
	ML01122	11/15/23 MANGAN & BENNION SUPRT EXPENS	200.00			1000 410100	399		101000
		Total for Vendor:	200.00						
45173		2305 MOTOROLA SOLUTIONS, INC.	195.00						
	1411045709	11/15/23 PD-EVIDENCE LIBRARY ANNUAL	195.00			1000 420100	355		101000

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45206		2305 MOTOROLA SOLUTIONS, INC.	6,343.00						
	8281756128	11/11/23 NEW PD VEHICLE ON ORDER	6,343.00			4020 420100	940		101000
		Total for Vendor:	6,538.00						
45172		2707 MOUNTAIN ALARM	100.75						
		ALARM MONITORING SERVICES DEC							
	4089049	12/01/23 FAC-CITY HALL DEC 2023	47.35			1000 411200	366		101000
	4088086	12/01/23 FAC-FD DEC 2023	53.40			1000 411200	366		101000
		Total for Vendor:	100.75						
45159		52 NAPA AUTO PARTS	642.51						
	063953	11/08/23 WTR-DIESEL ANTIGEL	16.49			5210 430500	240		101000
	063461	11/03/23 STR-EXTENSN	16.14			2500 430200	232		101000
	063346	11/02/23 STR-HYD FIL	39.87			2500 430200	232		101000
	063959	11/08/23 SWR-PARKING BRAKE CABLE	33.64			5310 430600	232		101000
	063937	11/08/23 SWR-T4 10W30	17.49			5310 430600	231		101000
	063868	11/08/23 SWR-OIL FILTERS	90.47			5310 430600	231		101000
	063869	11/08/23 SWR-NAPA HIMIL 5W20 Q	3.99			5310 430600	231		101000
	063907	11/08/23 SWR-END CAP OIL FILTER	5.72			5310 430600	231		101000
	063303	11/02/23 STR-AIR/OIL/FUEL FILTERS	62.32			2500 430200	232		101000
	062915	10/30/23 STR-NAPAGOLD AIR FILTER	12.00			2500 430200	232		101000
	063036	10/31/23 SWR-DIESEL ANTIGEL	65.96			5310 430600	232		101000
	061647	10/17/23 SWR-TURN SIGNAL SWITCH/WIN CLI	68.90			5310 430600	232		101000
	064558	11/15/23 STR-FUEL FILTER	23.15			2500 430200	232		101000
	065242	11/22/23 STR-BATTERY/CORE DEPOSIT	180.49			2500 430200	232		101000
	064937	11/20/23 STR-RETURN FUEL LINE CLAMP	5.88			2500 430200	232		101000
		Total for Vendor:	642.51						
45161		2816 O'REILLY AUTO PARTS	361.29						
	4774-45415	10/29/23 SWR-WIPER BLADES	40.78			5310 430600	232		101000
	4774-45418	10/29/23 PD-OIL FOR VEHICLES	29.16			1000 420100	231		101000
	4774-45311	10/20/23 STR-BATTERY/CORE CHRGR EXCH	56.93			2500 430200	232		101000
	4774-45264	10/16/23 STR-PIN & CLIP	19.98			2500 430200	232		101000
	4774-45394	10/27/23 STR-ROCKER SWTCH	11.99			2500 430200	232		101000
	4774-45383	10/26/23 PD-SNOWBROOMS	47.98			1000 420100	220		101000
	4774-45437	10/31/23 STR-11PC SKT SET	31.99			2500 430200	212		101000

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CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 11/23

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	4774-45461	11/02/23 STR-ANTIFREEZE	45.98			2500 430200	220		101000
	4774-45611	11/17/23 STR-VPOWER PLUG	9.54			2500 430200	232		101000
	4774-45611	11/17/23 STR-WRENCH/1607MOTORTRT	33.97			2500 430200	220		101000
	4774-45588	11/15/23 STR-DIESEL EXTRM	32.99		284.79	2500 430200	231		101000
		Total for Vendor:	361.29						
45182		1495 PLATT ELECTRIC SUPPLY	129.74						
	4P40525	11/16/23 FAC-LIT OLWP LED 40PK	129.74			1000 411200	220		101000
		Total for Vendor:	129.74						
45188		3192 POP A SQUAT PORTABLES	380.00						
	14792	11/25/23 PRKS-4 PORTA POTTIES	380.00			1000 460400	399		101000
		Total for Vendor:	380.00						
45213		66 POSTMASTER	2,000.00						
	20231130	11/30/23 SWR-BILL CARD POSTAGE	1,000.00			5310 430600	310		101000
	20231130	11/30/23 WTR-BILL CARD POSTAGE	1,000.00			5210 430500	310		101000
		Total for Vendor:	2,000.00						
45204		243 SAFEGUARD Q B S	211.99						
	9003053603	11/29/23 FIN-W2,1099 TAX FORMS AND	211.99			1000 410500	210		101000
		Total for Vendor:	211.99						
45176		1042 SANDS SURVEYING, INC.	1,312.50						
	37915	11/21/23 P/Z-ROUTINE SRVS 10/23-11/20	1,312.50			1000 411000	399		101000
		Total for Vendor:	1,312.50						
45164		2755 SHERWIN-WILLIAMS CO	12.79						
	1942-9	11/13/23 STR-PUMP PROTECTOR 32OZ	12.79			2500 430200	240		101000
45187		2755 SHERWIN-WILLIAMS CO	13.59						
	2292-8	11/20/23 STR-9X1/2 MARATHON 3PK	13.59			2500 430200	220		101000
		Total for Vendor:	26.38						

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45216		1653 SUPER 1 FOODS	26.08						
	2500844	11/20/23 SWR-WATER	26.08			5310 430600	222		101000
		Total for Vendor:	26.08						
45205		2699 THE MAIL ROOM, INC	226.43						
		INVOICE #D117796							
	D117796	11/20/23 PD-MAIL SRVS 11/7/23-11/17/23	23.07			1000 420100	310		101000
	D117796	11/20/23 FIN-MAIL SRVS 11/7/23-11/17/2	35.09			1000 410500	310		101000
	D117796	11/20/23 WTR-MAIL SRVS 11/7/23-11/17/2	1.75			5210 430500	310		101000
	D117796	11/20/23 SWR-MAIL SRVS 11/7/23-11/17/2	1.75			5310 430600	310		101000
	D117796	11/20/23 CRT-MAIL SRVS 11/7/23-11/17/2	119.91			1000 410360	310		101000
	D117796	11/20/23 PLN-MAIL SRVS 11/7/23-11/17/2	44.86			1000 411000	310		101000
		Total for Vendor:	226.43						
45197		1623 THE UPS STORE #4515	72.46						
	17663	11/21/23 PD-EVIDENCE SHIPPING	11.98			1000 420100	310		101000
	17719	11/27/23 PD-EVIDENCE SHIPPING	6.29			1000 420100	310		101000
	017246	11/06/23 SWR-PUMP PART RETURN	12.72			5310 430600	310		101000
	017424	11/10/23 PD-EVIDENCE SHIPPING	17.51			1000 420100	310		101000
	017360	11/07/23 PD-EVIDENCE SHIPPING	11.98			1000 420100	310		101000
	009799	11/06/23 PD-EVIDNECE SHIPPING	11.98			1000 420100	310		101000
		Total for Vendor:	72.46						
45209		1295 U.S. BANK - SPA LOCKBOX CM9695	60,160.00						
	2009 B	SEWER							
	2009 C	SEWER							
	2005	WATER							
	2020	WATER							
	2450783	11/28/23 SWR-2009 B SEWER PRINCIPAL	9,000.00			5310 490215	610		101000
	2450783	11/28/23 SWR-2009 B SEWER INTEREST	423.75			5310 490215	620		101000
	2450784	11/28/23 SWR-2009 C SEWER PRINCIPAL	11,000.00			5310 490215	610		101000
	2450784	11/28/23 SWR-2009 C SEWER INTEREST	2,625.00			5310 490215	620		101000
	2450956	11/28/23 WTR-2005 WATER PRINCIPAL	15,000.00			5210 490210	610		101000
	2450956	11/28/23 WTR-2005 WATER INTEREST	686.25			5210 490210	620		101000
	2450957	11/28/23 WTR-2020 WATER PRINCIPAL	14,000.00			5210 490220	610		101000
	2450957	11/28/23 WTR-2020 WATER INTEREST	7,425.00			5210 490220	620		101000
		Total for Vendor:	60,160.00						

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CITY OF COLUMBIA FALLS
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45184		246 URECO INC.	7,100.16						
	18545	11/15/23 STRS-DEICER 34.41 TONS	7,100.16			2500 430200	221		101000
		Total for Vendor:	7,100.16						
45160		3200 USABLUEBOOK	850.93						
	INV0018367	11/01/23 SWR-TNT+AMMONIA TEST	723.12			5310 430600	222		101000
	INV0018402	11/01/23 SWR-VOLATILE ACIDS TNT	127.81			5310 430600	222		101000
		Total for Vendor:	850.93						
45211	E	1218 VERIZON WIRELESS	1,514.45						
	9949201656	11/12/23 ADMIN-11/13-12/12/23	19.93			1000 410400	345		101000
	9949201656	11/12/23 FIN-11/13-12/12/23	19.94			1000 410500	345		101000
	9949201656	11/12/23 FIRE-11/13-12/12/23	120.42			1000 420400	345		101000
	9949201656	11/12/23 FAC-11/13-12/12/23	12.44			1000 411200	345		101000
	9949201656	11/12/23 STRS-11/13-12/12/23	111.92			2500 430200	345		101000
	9949201656	11/12/23 PD-11/13-12/12/23	798.16			1000 420100	345		101000
	9949201656	11/12/23 WTR-11/13-12/12/23	200.06			5210 430500	345		101000
	9949201656	11/12/23 SWR-11/13-12/12/23	131.85			5310 430600	345		101000
	9949201656	11/12/23 CRT-11/13-12/12/23	49.74			1000 410360	345		101000
	9949201656	11/12/23 WTR- NEW WATER PHONE	49.99			5210 430500	212		101000
		Total for Vendor:	1,514.45						
45165		84 WESTERN BUILDING CENTER	827.42						
	4I558725	11/07/23 WTR-PVC 4" SLIP CAP	14.99			5210 430500	240		101000
	4I557790	11/07/23 SWR-MIDWEST ASSORTED FASTNER	14.36			5310 430600	240		101000
	4I560593	11/08/23 STR-3/8X3 TITEN HD THREADED	7.84			2500 430200	240		101000
	4I561733	11/09/23 STR-876 WIRE BRSH LONG HDL	11.37			2500 430200	220		101000
	4I545362	10/30/23 STR-DIB 14" HD PIPE WRENCH	21.49			2500 430200	212		101000
	4I545922	10/30/23 CONCRETE SEALER	481.98			1000 411200	240		101000
	4I545285	10/30/23 WTR-WELL MAINT FUNNEL	6.99			5210 430500	240		101000
	4I540995	10/26/23 WTR-KEY HOLDER MAGNETIC	2.19			5210 430500	220		101000
	4I54448	10/30/23 SWR- GARDEN HOSE 5/8"Y SHUTOF	4.98			5310 430600	240		101000
	4I543846	10/28/23 SWR-MIDWEST ASSORTED FASTNER	1.36			5310 430600	240		101000
	4I556221	11/06/23 FD- WTR SOFTNR SALT	89.90			1000 420400	220		101000
	4I569991	11/14/23 FD-OX PRO 10" MOLDING BAR	49.98			1000 420400	212		101000
	4I576992	11/20/23 STR-GREEN SPRAY PAINT	8.99			2500 430200	240		101000

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CITY OF COLUMBIA FALLS
Claim Approval List
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	4I567316	11/13/23 PRKS- EXTENSION CORD	44.59			1000 460400	220		101000
	4I580147	11/21/23 WTR-SPADE BIT	11.49			5210 430500	220		101000
	4I578917	11/21/23 SWR-SPRAY WATER REPAIR	8.17			5310 430600	240		101000
	4I575554	11/17/23 FD-WHITE PAINT MARKER	9.39			1000 420400	220		101000
	4I571709	11/15/23 SWR-COLUMBIA SEWER REPAIR	19.18			5310 430600	240		101000
	4I573526	11/16/23 SWR-GORILLA CONST ADH	10.99			5310 430600	220		101000
	4I566855	11/13/23 SWR-8' WHITE DIVIDER	7.19			5310 430600	240		101000
		Total for Vendor:	827.42						
45166		2716 XYLEM DEWATERING SOLUTIONS, INC	1,480.50						
	3556C98023	11/03/23 SWR-FLUSH VALVE	1,480.50			5310 430600	240		101000
		Total for Vendor:	1,480.50						
		# of Claims	62	Total:	336,497.71	# of Vendors	54		
		Total Electronic Claims	5,109.13						
		Total Non-Electronic Claims	331388.58						

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	\$21,307.23
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	\$24.89
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$13,283.55
4020 CAPITAL PROJECTS FUND - General	
101000 CASH/CASH EQUIVALENTS	\$6,343.00
4040 CAPITAL PROJECTS FUND - Street	
101000 CASH/CASH EQUIVALENTS	\$11,765.65
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$44,005.95
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$239,767.44
Total:	\$336,497.71

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CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 11 / 23

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Report ID: AP100A

Council Meeting Date: 12/04/2023

Claims Submitted to Council: \$ 336,497.71

Claims Denied/Withheld by Council Finance Committee: \$ _____ Claim #'s: _____

Prepared By: Shawn Bates, Finance Director

Shawn Bates

Approved by Susan M. Nicosia, City Manager

Susan Nicosia

City Council to Approve by motion on consent agenda

The following claims are significant:

- HDR Engineering Inc. - \$210,163.50 WWTP & Sewer improvements invoice 19 and 20. (Fund 5310)
- US Bank - \$60,160 Sewer 2009 B&C and Water 2005 & 2020 loan payments. (Fund 5210 & 5310)

The remaining claims are routine. Please let me now if you have any questions.
Shawn

11/30/23
19:15:45

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 11/22/23 to 11/22/23

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Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	11.25		
COMP HOURS (Comp Time Used)	3.00		79.47
HOL HOURS (Holiday Pay)	243.87		7,219.63
HOLW HOURS (Holiday Worked @ 2.5x)	8.00		495.84
J003 HOURS (PD HOL WK)	36.00		1,390.50
J005 HOURS (RETRO REG PAY)	1.00		310.12
OTHE HOURS (Other Time Used)	92.00		3,644.72
OVER HOURS (Overtime)	43.00		1,822.53
REG HOURS (Regular Time)	2,129.50		66,931.56
REG1 HOURS (Additional to regular)	48.00		1,644.00
SHFN HOURS (Shift B)	297.00		594.00
SHFQ HOURS (OVT B)	17.25		51.75
SHFU HOURS (Hol wk B)	24.00		120.00
SICK HOURS (Sick Time)	36.24		873.86
VACA HOURS (Vacation Time Used)	54.00		1,537.61
VOLN HOURS (Not in use)	24.00		1,200.00
GROSS PAY	86,715.59	0.00	
NET PAY	59,596.01	0.00	
NET PAY (CHECKS)	983.46		
NET PAY (DIRECT DEPOSIT)	58,612.55		
AFLAC-POSTTAX	86.97	0.00	
AFLAC-PRETAX	165.04	0.00	
CHILD SUPPORT P	206.76	0.00	
CITY OF COLUMBI	20.00	0.00	
FIT	7,133.29	0.00	
FLEX ALLEGIANCE	836.72	25.00	
FOP	360.00	0.00	
HEALTHINS/PRE	2,442.36	21,388.50	
MEDICARE	1,238.55	1,238.55	
MT ST FIRE ASSO	97.87	0.00	
NATIONWIDE/CITY	0.00	2,146.13	
NATIONWIDE/EMP	238.33	0.00	
P.E.R.S.	3,698.09	4,245.77	
PERS/FURS	1,047.10	1,405.27	
PERS/POLICE	2,318.23	3,711.77	
SIT	3,861.00	0.00	
SOCIAL SECURITY	2,935.22	2,935.22	
TEAMSTERS DUES	266.00	0.00	
TEAMSTERS INIT	25.00	0.00	
UNEMPL. INSUR.	0.00	383.03	
UNUM LIFE INS.	143.05	0.00	
WORKERS' COMP	0.00	2,675.77	
CHARLES SCHWAB	1,647.80	0.00	
FIRST INTERSTAT	1,198.26	0.00	
FREEDOM BANK	3,241.83	0.00	
GLACIER BANK KA	7,746.56	0.00	
GLACIER BANK/CF	17,320.03	0.00	
GLACIER BANK/WF	2,317.77	0.00	

Nov. 22, 2023
Payroll
\$152,491.25
Paul Sealand

11/30/23
19:15:45

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 11/22/23 to 11/22/23

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NAVY FEDERAL CR	2,406.74	0.00
PARKSIDE CR U	7,807.95	0.00
STRIDE BANK	615.76	0.00
USAA FEDERAL	1,406.10	0.00
WELLS FARGO	2,306.94	0.00
WELLS FARGO, TX	2,547.81	0.00
WFISH CR UNION	8,049.00	0.00
FIT/SIT BASE	75,969.72	0.00
MEDICARE BASE	85,417.60	0.00
PERS BASE	82,355.42	0.00
SOC SEC BASE	47,342.10	0.00
UN BASE	85,115.59	0.00
WC BASE	86,844.56	0.00

Total 40,155.01
Total Payroll Expense (Gross Pay + Employer Contributions): 126,870.60
*** PAYROLL REGISTER + VOLUNTEER PAYROLL REGISTER = PAYROLL SUMMARY ***

Check Summary

Payroll Checks Prev. Out.	\$7,645.71
Payroll Checks Issued	\$56,888.92
Payroll Checks Redeemed	\$2,974.91
Payroll Checks Outstanding	\$61,559.72
Electronic Checks	\$95,602.33

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	5870.44	5870.44		212260
Medicare	2477.10	2477.10		212260
P.E.R.S.	7943.86	7943.86		212270
Unempl. Insur.	383.03	1642.23	2025.26	212210
Workers' Comp	2675.77	11120.60	13796.37	212220
FIT	7133.29	7133.29		212260
SIT	3861.00	3861.00		212260
AFLAC-PRETAX	165.04	165.04	330.08	212230
NATIONWIDE/EMP	238.33	238.33		212280
Teamsters dues	266.00	266.00	532.00	212310
PERS/Police	6030.00	6030.00		212240
TEAMSTERS INIT	25.00	25.00	50.00	212310
NATIONWIDE/CITY	2146.13	2146.13		212280
AFLAC-POSITAX	86.97	86.97	173.94	212230
PERS/FURS	2452.37	2452.37		212275
MT ST FIRE ASSO	97.87	97.87		212315
HEALTHINS/PRE	23830.86	24682.12	51874.25	-3361.27
CITY OF COLUMBI	20.00	20.00		212450
UNUM LIFE INS.	143.05	143.05	286.10	212400
FLEX ALLEGIANCE	861.72	861.72		212285
CHILD SUPPORT P	206.76	206.76		212330
FOP	360.00	360.00		212335
Total Ded.	67274.59	38131.01	92895.24	12510.36

**** Carried Forward column only correct if report run for current period.

**CITY OF COLUMBIA FALLS
CITY COUNCIL REGULAR MEETING MINUTES
HELD NOVEMBER 20, 2023**

Mayor Barnhart called the meeting to order at 7:00 p.m.

ROLL CALL: Councilor King, Councilor Piper, Councilor Robinson, Councilor Shepard via Zoom and Mayor Barnhart.

Absent: Councilor Fisher and Councilor Lovering.

Also present: City Manager Nicosia, City Clerk Staalnd, City Attorney Breck and Police Chief Peters.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Councilor Robinson motioned to approve the agenda, seconded by Councilor Piper and the motion carried.

CONSENT AGENDA: Councilor Piper made motion to approve the consent agenda noting all claims appeared to be in order, seconded by Councilor King with council voting as follows. Ayes: Robinson, Shepard, King, Piper, and Barnhart.

Approval of Claims - November 20, 2023 - \$86,999.16

Approval of Payroll Claims - November 9, 2023 - \$100,248.98

Approval of Regular Meeting Minutes - November 6, 2023

Approve Amended Agreement Railroad Street TA Project and authorize City Manager to execute.

Approval of Scope of Services - WGM Group - River's Edge Park Fishing Pier and Authorize City Manager to Execute Contract

APPOINTMENTS/OATH OF OFFICE:

Wayne R. Stufflebeem - Promotion to Sergeant/Oath of Office

Police Chief Peters said he is excited to promote within the police department. Mr. Stufflebeem has demonstrated his leadership skills within our department and has the qualifications based on his time in the military where he was staff sergeant for approximately four years. Chief Peters said we are taking a step forward in getting the department to a full roster.

Councilor Piper made a motion to recognize the promotion of Wayne Stufflebeem to the Sergeant position, seconded by Councilor Robinson and the motion carried unanimously.

City Clerk Staalnd administered the Oath of Office to Sergeant Stufflebeem.

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

Mayor Barnhart read the three Notices of Public Hearings:

Notice of Public Hearing - December 4, 2023 - Amend Municipal Code Title 5 Business License Regulations

On Monday December 4, 2023, during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls shall conduct a public hearing for the purpose of amending Municipal Code Title 5 Business License Regulations.

The 2023 Montana Legislative Session adopted law changes that now require the City of Columbia Falls to amend the City's Business Licensing Program into a Business Registration Program.

The reviewed Business Registration Program is not intended to require additional licensing when the state is the original issuer of a license but rather is intended to promote public health, safety, and welfare through the provisions of the Business Registration Program.

Notice of Public Hearing - December 4, 2023 - SB 355 Proposed Projects

On Monday December 4, 2023, during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls shall conduct a public hearing for the purpose of accepting public comment on the City's proposed Senate Bill (SB) 355 Projects.

Whereas the 2023 Montana Legislative Session adopted SB355 that established a statutory appropriation, known as the State Local Infrastructure Partnership Act, to the City of Columbia Falls in the amount of \$359,193 as well as requiring a 25% local cash match.

The MT Department of Commerce rolled out the SB 355 provisions on November 6, 2023, which includes establishing a priority list of projects and conducting a public hearing to accept public comment on the proposed projects. The specific provisions of SB 355 will be reviewed during the public hearing.

Notice of Public Hearing - Zone Change within Columbia Falls Jurisdiction - Planning Board December 12, 2023 & City Council January 2, 2024

Request change the zoning from CR-3 (One-Family Residential) to CB-2 (General Business) in the Columbia Falls Zoning Jurisdiction:

The owner/applicant, Boys and Girls Club of Glacier Country, Inc., is requesting a zone change at 165 Veterans Drive in the Columbia Falls area from the current CR-3 (One-Family Residential) to a CB-2 (General Business) designation. The property has a Commercial designation in the Columbia Falls Growth Policy and will be the future home of the Boys and Girls Club in Columbia Falls. The property is described as Lot 2, of Saint Richards Subdivision in Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

NEW BUSINESS:

Board Appointments:

City Clerk Staaland has prepared a report on the City Board positions expiring December 31, 2023. The City Council will take final action on the appointments at the December 18, 2023, Regular City Council Meeting.

City Manager Nicosia said the following are up for renewal on the Board of Adjustment: Olaf Ervin, Barbara Riley, and Mark Johnson. The City has heard from Ms. Riley and Mr. Johnson that they would like to serve another 3-year term. City County Planning and Zoning Board City members Sam Kavanagh and Steve Duffy have indicated they would like to be reappointed for another two-year term. Tree Board members Kelly King and Matt Bishop wish to be reappointed for another 3-year term. The question has come up if Council wanted to entertain letters of interest from others said Nicosia. It would be up to the Council if you receive a letter of interest to interview them for the Board positions. After discussion Mayor Barnhart and Council have elected to keep Board appointments as is. Nicosia said the Board appointments would be on the Monday, December

18th, 2023, Council meeting agenda.

Review and Approve SB 355 Priority List:

City Manager Nicosia said as required by the provisions in HB 355 as presented by the program officials from the MT Department of Commerce on November 6, 2023, the City officials met and prepared the following list of priority projects meeting the requirements of HB 355:

City Manager Nicosia shared the following potential City projects:

Water: Hydrant replacement w/auxiliary valves – 6 hydrants w/valves - \$60,000 (includes labor equipment and materials to replace hydrants.)

Sewer: Mainline repair – SM#135 between 2nd St. W. and 3rd St. W. - \$10,000 - \$15,000. Electrical distribution/switch gear project - \$50,000, steel grit bin replacement - \$190,000, replace 1983 scum pump and controls (basement of clarifier) - \$100,000, replace Meadow Lake flow meter - \$25,000, WWTP system improvements projects – any available funding.

Bike paths: Veterans' Drive bike path repairs – 9th St. W. to 11th St. W. - \$50,000.

Dam: Cedar Creek Dam diversion ditch cleaning/maintenance - \$50,000.

Nicosia said the Council has set aside funding in Resort Tax revenue that can offset a portion of costs.

Councilor Robinson asked if city staff can prioritize the list before presenting it to Council at the next Council meeting. Nicosia replied yes, staff will comply with her request.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Mayor Barnhart said at the January 2, meeting, the Council will revisit the City Committee lists for Council members.

CITY MANAGER REPORT

Grant/Project Updates

Nicosia said we are waiting for the final signature on the Raise Grant.

The deadline extension and modification Council made to the budget for the ARPA Grant was sent to the commission that oversees it at DNRC.

The City Administration opened bids on Nov 16th for the sidewalk and parking improvement project that encompasses the Tax Increment Financing in the downtown area. The city had three bid submittals with the lowest bid being \$732,000, which is just below the engineers' estimate. At the December 4th Council meeting the Council will review and award the bids the bids.

Nicosia said the state kicked out the Recreational Trail Project Grant funding opportunity. The council had RPA engineer the sidewalk immediately adjacent from 6th Ave. W. to 7th Ave. W. and bike path across SD 6 and Ruis property just north of the church property to 4th Ave West, providing an east/west crossing. The estimated cost to put in the sidewalk and bike path is \$189,000. Nicosia would like to submit a grant application to RTP. The maximum grant is \$100,000 with a matching requirement. The application should be submitted by January 15, 2024. The City does have Resort Tax restricted to other infrastructure funds which is currently \$193,983. Mayor Barnhart asked if this is the project, we talked about through SD 6 and Mr. Ruis' property. Nicosia said that is correct. Nicosia asked if the council thinks this is a good project to use matching funds. Mayor Barnhart asked if the grant is awarded to the city what would be the timeframe of receiving the

grant, and would it carry over to the next FY. Nicosia believes they will give notice by March if the city was successful.

Councilor King motioned to approve the request to submit the RTP Grant application, seconded by Councilor Piper and the motion carried unanimously.

City Manager Nicosia reviewed property tax statement adjustments after Flathead County adjusted the state-wide mills. Nicosia noted that she is working on the top ten taxpayer report.

After discussion, the Council elected to do the SB 382 workshop on December 11th, 2023, at 6:30 p.m.

MISCELLANEOUS REPORT

Police Chief Peters said his department is continually active as indicated in the monthly report. The Chief said it is shocking to see the amount of DUI's issued this month. Mayor Barnhart asked why the uptick in Police citations. Chief Peters replied we are close to the holiday season, and we have a young, motivated initiative-taking Police Department. Mayor Barnhart said he noticed the amount of traffic stops. The Chief praised the department for being out there keeping the community safe. Mayor Barnhart mentioned the incident on 4th Ave. W., the Chief said for not having detectives on duty he was impressed with the response, investigation and evidence collection that was very well done.

Nicosia added the City Attorney and Police Chief will do a special presentation for the council on police and prosecution activity in the near future.

Mayor Barnhart said Kalispell posts their activity reports on their website. Chief Peters said his department can break it down and post it on the Police Department Facebook page.

Shirley Folkwein said Kalispell submits a written report for other departments every month.

Ms. Folkwein asked if the workshop on SB 382 was going to be a meeting with interaction from the public. Nicosia said it is a workshop and there would be a place for public comment. City Attorney Breck said City Planner Mulcahy will present to the Council with interaction between City staff and Council with an opportunity to make comments to Council. Breck said he is not sure of back and forth between the public and staff. Folkwein said Councilor Fisher requested a summary of SB 382 and asked if that has been provided. City Manager Nicosia said the Department of Commerce technical assistance team is working on a road map on SB 382. The workshop on December 11th is intended to provide SB 382 information. Mayor Barnhart said it will be an informational meeting with no formal council action.

MISCELLANEOUS

Police Department - October Activity

ADJOURN

Councilor Robinson made motion to adjourn, seconded by Councilor King and the meeting was adjourned at 7:47 p.m.

Mayor

City Clerk

**CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC HEARING – DECEMBER 4, 2023
HB 355 PROJECTS**

On Monday December 4, 2023, during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls shall conduct a public hearing for the purpose of accepting public comment on the City’s proposed House Bill (HB) 355 Projects.

Whereas the 2023 Montana Legislative Session adopted HB355 that established a statutory appropriation, known as the State Local Infrastructure Partnership Act, to the City of Columbia Falls in the amount of \$359,193 as well as requiring a 25% local cash match.

The MT Department of Commerce rolled out the HB 355 provisions on November 6, 2023, which include establishing a priority list of projects and conducting a public hearing to accept public comment on the proposed projects. The specific provisions of HB 355 will be reviewed during the public hearing.

Persons may contact the City Clerk or City Manager at 406-892-4391 or 130 6th Street West, Columbia Falls, MT for more information about the hearing.

Comments regarding this matter may be made in writing addressed to the City Clerk at 130 6th Street West, Columbia Falls, MT 59912, or email: staalandb@cityofcolumbiafalls.com or delivered in person to the City Council during the hearing.

DATED THIS 20th day of November 2023

Barb Staaland
City Clerk

Publish: Daily Interlake Wednesday November 22, 2023, and Wednesday November 29, 2023

December 4, 2023

To: Mayor & Council

From: City Manager Nicosia

RE: Public Hearing – HB 355 Priority List/Solicit and Accept Potential Projects

As required by the provisions in HB 355 as presented by the program officials from the MT Department of Commerce on November 6, 2023, the City officials met and presented the list of priority projects to the City Council on Monday, November 20, 2023, and called for the required public hearing for tonight, Monday December 4, 2023. Pursuant to the requirements, the City Council must solicit and accept applications for eligible projects by December 31, 2023.

As noted at the November 20, 2023, Council meeting, the department heads were consulted for maintenance/repair projects meeting the criteria of HB 355 and of most need for the city and that list was presented at that time. The City Council reviewed the proposed project priority list and called for the public hearing.

The City of Columbia Fall's HB 355 statutory appropriation is \$359,193 with a required 25% cash match from the City. The SLIPA (State Local Infrastructure Partnership Act) is a state funded program to help cities fund the maintenance/repair of local government facilities. Eligible projects include:

- Drinking water systems
- Wastewater treatment systems
- Fire Suppression systems (if independent of a drinking water system)
- Streets
- Roads
- Bridges
- Landfills
- Streetlights
- Airports
- Public grounds and buildings

Priority must be given to projects that maintain or repair publicly owned drinking water systems, publicly owned wastewater treatment systems and municipal fire suppression systems.

The city staff have prepared the list, according to highest priority as requested by Council for tonight's hearing. Total funding for projects complying with HB 355 is \$478,924 (State funding - \$359,193, local cash match \$119,731).

Wastewater Treatment/Sewer Distribution - \$380,000 (\$285,000 HB 355, Local cash match - \$95,000 Sewer Fund Restricted WWTP Cash, 5310-102230

Mainline repair – SM#135 between 2nd St West and 3rd St West - \$15,000

Electrical Distribution/Switch Gear Project - \$50,000

Steel Grit Bin Replacement - \$190,000

Replace 1983 Scum Pump and Controls (Basement of Clarifier) - \$100,000

Replace Meadow Lake Flow Meter - \$25,000

Water: \$60,000 (\$45,000 HB 355, Local cash match - \$15,000 – Water Fund Operating Cash, 5210-101000

Hydrant Replacement w/auxiliary valves – 6 hydrants w/valves - \$60,000 (includes labor, equipment, materials to replace hydrants #6, 20, 23, 84, 86 & 162).

Bike paths: - \$50,000 (\$29,193 HB 355 balance (58%), Local cash match - \$20,807 (General Fund Cash/budget amendment or Resort Tax Other Infrastructure Cash/budget allocation).

Veterans' Drive Bike path repair – 9th St to 11th St - \$50,000

Action Requested: Conduct Public Hearing on the proposed HB 355 Priority Projects, consider and accept proposed projects to be submitted to MDOC for HB 355 funding.

**CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC HEARING – DECEMBER 4, 2023
CONSIDERATION OF MUNICIPAL CODE AMENDMENT**

On Monday December 4, 2023, during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls shall conduct a public hearing for the purpose of amending Municipal Code Title 5 Business License Regulations.

The 2023 Montana Legislative Session adopted law changes that now require the City of Columbia Falls to amend the City’s Business Licensing Program into a Business Registration Program.

The reviewed Business Registration Program is not intended to require additional licensing when the state is the original issuer of a license but rather is intended to promote public health, safety, and welfare through the provisions of the Business Registration Program.

Persons may contact the City Clerk or City Manager at 406-892-4391 or 130 6th Street West, Columbia Falls, MT for more information about the hearing.

Comments regarding this matter may be made in writing addressed to the City Clerk at 130 6th Street West, Columbia Falls, MT 59912, or email: staalandb@cityofcolumbiafalls.com or delivered in person to the City Council during the hearing.

DATED THIS 20th day of November 2023

Barb Staaland
City Clerk

Publish: Daily Interlake Wednesday November 22, 2023, and Wednesday November 29, 2023

CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC HEARINGS

Item No.6.

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, December 12, 2023, at 6:30 p.m. in the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on Tuesday, January 2, 2024, starting at 7:00 p.m. in the same location.

Request change the zoning from CR-3 (One-Family Residential) to CB-2 (General Business) in the Columbia Falls Zoning Jurisdiction:

The owner/applicant, Boys and Girls Club of Glacier Country, Inc., is requesting a zone change at 165 Veterans Drive in the Columbia Falls area from the current CR-3 (One-Family Residential) to a CB-2 (General Business) designation. The property has a Commercial designation in the Columbia Falls Growth Policy and will be the future home of the Boys and Girls Club in Columbia Falls. The property is described as Lot 2, of Saint Richards Subdivision in Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons may testify at the hearings or submit written comments prior to the meetings. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Streets West, Columbia Falls, MT 59912. For more information call Eric Mulcahy, Columbia Falls City Planner at (406) 755-6481.

DATED this 16th day of November 2023

Susan Nicosia

Susan Nicosia, City Manager/Planning & Zoning Administrator
COLUMBIA FALLS CITY-COUNTY PLANNING BOARD

Publish: [Daily Interlake Sunday November 26, 2023](#)

memo

TO: Susan Nicosia
City Manager, City of Columbia Falls

FROM: C.R. Leisinger, PE
Project Manager, Morrison-Maierle

DATE: November 20, 2023

JOB NO.: 0541.033.00

RE: Sidewalk and Parking Improvements Project – Bid Results

CC: Chris Hanley
Public Works Director, City of Columbia Falls

Urgent
 For Review
 Please Comment
 Please Reply
 For Your Use

Overview

The Sidewalk and Parking Improvements Project consists of the following improvements to 1st Street W, 2nd Street W, 2nd Street E, 3rd Street E, 1st Ave W, and 5th Street W. The project is broken into a Base Bid Schedule and an Alternate A Schedule. Alternate A includes the 5th Street W improvements and the Base Bid covers the remaining improvements. The project consists of the following improvements:

- Add and replace concrete sidewalk.
- Add and replace concrete curb and gutter.
- Widen streets to provide room for parallel parking.
- Install dry well stormwater inlets to capture and infiltrate stormwater.
- Street Sign Replacement as needed to construct the improvements.

Bids were received on November 16, 2023 and read aloud at 3:00 pm at City Hall. This memorandum summarizes the bids received and the findings from our review of the bids.

Summary of Bids Received

The Certified Bid Tabulation is attached to this memorandum. Bid totals are summarized as follows:

COMPANY	BASE BID	ALTERNATE A	TOTAL
Engineer's Estimate	\$686,216.50	\$112,723.00	\$798,939.50
Knife River <i>Kalispell, MT</i>	\$635,925.50	\$87,074.50	\$723,000.00
Pinnacle Paving <i>Kalispell, MT</i>	\$617,908.22	\$107,592.50	\$725,500.72
JD Thinning <i>Whitefish, MT</i>	\$808,504.86	\$114,815.92	\$923,320.78

Knife River was the low bidder for the Base Bid + Alternate A with a total bid of **\$723,000.00.**

Pinnacle Paving was the low bidder for the Base Bid only with a total Base Bid of **\$617,908.22.**

Review of Low Bidder

Knife River is a national contractor with a local office located in Kalispell, MT. The company is currently registered with the Montana Department of Labor as a registered contractor. The proposed project superintendent's resume and a list of company past project experience was received with the bid. Knife River has completed projects of similar size and scope as the Sidewalk and Parking Improvements Project. They appear to be a competent and responsible bidder capable of completing the work.

There were no irregularities found in Knife River's bid submittal packet.

Pinnacle paving is a local contractor with an office located in Kalispell, MT. The company does not appear to be registered with the Montana Department of Labor as a registered contractor. Pinnacle Paving did not provide the proposed project superintendent's resume or a list of company past project experience. Since these documents were not provided, it is unknown if Pinnacle Paving has the experience to complete the project. If the City is interested in awarding the Base Bid to Pinnacle Paving, we recommend further investigation be taken.

Several irregularities were found in Pinnacle Paving's bid submittal packet. Irregularities include, a Montana contractor's number was not provided, a resume of the proposed project superintendent was not provided, prior similar project experience was not provided, and there were several math errors in the submitted bid schedule. The math errors have been resolved in the Bid Tabs per the Instructions to Bidders.

Bid Price Review and Recommended Budget

The total low bid price of **\$723,000.00** is lower than the engineer's cost estimate of **\$798,939.50**. Knife River's unit prices seem reasonable for the work being performed.

We recommend a project budget contingency of at least 10% of the award amount to cover potential unforeseen issues during construction. Therefore, a total available construction budget of **\$795,300** is recommended for the project.

Award Options

The bidding documents specify that the low bidder will be determined on the basis of the lowest bid of the selected bid schedules. Alternate A cannot be awarded without the Base Bid. The following are options available to the City in terms of awarding the project:

1. Accept the low bid for the Base Bid + Alternate A from Knife River for **\$723,000.00**.
2. Wave irregularities and award the Base Bid only to Pinnacle Paving for **\$617,908.22**. If this option is considered, we recommend that further investigation be completed to determine past project experience and determine if Pinnacle Paving is capable of completing the work.
3. Reject all bids and re-bid the project at a later date.

Award Recommendation

If considered appropriate by the City, we recommend award to Knife River for **\$723,000.00**.

Sidewalk and Parking Improvements Project
 City of Columbia Falls
 Certified Bid Tabulations
 Bid Opening Date: 11/16/2023



Base Bid				Engineer's Estimate Morrison-Maierle, Inc.		JD Thinning Whitefish, MT		Knife River Kalispell, MT		Pinnacle Paving Kalispell, MT	
ITEM NO.	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
100	Mobilization, Bonding, General Requirements (15% maximum)	1	LS	\$ 89,506.50	\$ 89,506.50	\$ 113,375.00	\$ 113,375.00	\$ 90,000.00	\$ 90,000.00	\$ 69,000.00	\$ 69,000.00
101	Traffic Control	1	LS	\$ 40,000.00	\$ 40,000.00	\$ 2,500.00	\$ 2,500.00	\$ 38,874.28	\$ 38,874.28	\$ 9,035.00	\$ 9,035.00
102	Clearing and Grubbing	1	LS	\$ 14,000.00	\$ 14,000.00	\$ 32,400.00	\$ 32,400.00	\$ 6,394.22	\$ 6,394.22	\$ 6,150.00	\$ 6,150.00
103	Tree Removal	7	EA	\$ 2,500.00	\$ 17,500.00	\$ 442.00	\$ 3,094.00	\$ 1,445.00	\$ 10,115.00	\$ 349.76	\$ 2,448.32
104	Topsoil Removal	3,040	SY	\$ 3.50	\$ 10,640.00	\$ 5.00	\$ 15,200.00	\$ 2.80	\$ 8,512.00	\$ 7.15	\$ 21,736.00
105	Topsoil Placement (4" thick)	1,340	SY	\$ 6.00	\$ 8,040.00	\$ 24.18	\$ 32,401.20	\$ 10.60	\$ 14,204.00	\$ 25.18	\$ 33,741.20
106	Seeding	1,340	SY	\$ 3.00	\$ 4,020.00	\$ 1.80	\$ 2,412.00	\$ 9.00	\$ 12,060.00	\$ 5.40	\$ 7,236.00
107	Remove Existing Asphalt Pavement	1,390	SY	\$ 15.00	\$ 20,850.00	\$ 20.71	\$ 28,786.90	\$ 9.25	\$ 12,857.50	\$ 13.41	\$ 18,639.90
108	Remove Existing Curb and Gutter	140	LF	\$ 10.00	\$ 1,400.00	\$ 25.50	\$ 3,570.00	\$ 7.30	\$ 1,022.00	\$ 4.29	\$ 600.60
109	Remove Existing Concrete Flatwork	3,060	SF	\$ 2.00	\$ 6,120.00	\$ 5.40	\$ 16,524.00	\$ 1.00	\$ 3,060.00	\$ 2.52	\$ 7,711.20
110	Site Grading	1	LS	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 18,165.00	\$ 18,165.00
111	Excavation to Subgrade	3,540	SY	\$ 10.00	\$ 35,400.00	\$ 12.00	\$ 42,480.00	\$ 11.35	\$ 40,179.00	\$ 13.12	\$ 46,444.80
112	Subexcavation	250	CY	\$ 75.00	\$ 18,750.00	\$ 9.00	\$ 2,250.00	\$ 72.00	\$ 18,000.00	\$ 38.00	\$ 9,500.00
113	Asphalt Pavement (3" thick)	1,590	SY	\$ 45.00	\$ 71,550.00	\$ 39.99	\$ 63,584.10	\$ 32.00	\$ 50,880.00	\$ 27.39	\$ 43,550.10
114	Crushed Base Coarse	680	CY	\$ 60.00	\$ 40,800.00	\$ 73.83	\$ 50,204.40	\$ 62.30	\$ 42,364.00	\$ 31.20	\$ 21,216.00
115	Geotextile Separation Fabric	2,210	SY	\$ 3.00	\$ 6,630.00	\$ 1.00	\$ 2,210.00	\$ 2.31	\$ 5,105.10	\$ 1.39	\$ 3,071.90
116	Curb Inlet Replacement for Existing Dry Well	1	EA	\$ 2,500.00	\$ 2,500.00	\$ 4,236.32	\$ 4,236.32	\$ 1,500.00	\$ 1,500.00	\$ 475.00	\$ 475.00
117	Remove Existing Dry Well	2	EA	\$ 1,500.00	\$ 3,000.00	\$ 5,650.00	\$ 11,300.00	\$ 1,700.00	\$ 3,400.00	\$ 6,150.00	\$ 12,300.00
118	48" Dry Well	13	EA	\$ 5,500.00	\$ 71,500.00	\$ 8,272.54	\$ 107,543.02	\$ 5,500.00	\$ 71,500.00	\$ 5,684.40	\$ 73,897.20
119	Street Sign and Post	8	EA	\$ 800.00	\$ 6,400.00	\$ 529.24	\$ 4,233.92	\$ 450.00	\$ 3,600.00	\$ 120.00	\$ 960.00
120	Concrete Curb and Gutter	2,230	LF	\$ 30.00	\$ 66,900.00	\$ 24.00	\$ 53,520.00	\$ 25.40	\$ 56,642.00	\$ 24.00	\$ 53,520.00
121	Concrete Sidewalk (4" thick)	10,120	SF	\$ 6.00	\$ 60,720.00	\$ 10.50	\$ 106,260.00	\$ 5.94	\$ 60,112.80	\$ 10.50	\$ 106,260.00
122	Concrete Sidewalk/Approach (6" thick)	1,820	SF	\$ 10.00	\$ 18,200.00	\$ 11.50	\$ 20,930.00	\$ 9.06	\$ 16,489.20	\$ 11.50	\$ 20,930.00
123	Truncated Dome Panels	310	SF	\$ 45.00	\$ 13,950.00	\$ 35.00	\$ 10,850.00	\$ 39.00	\$ 12,090.00	\$ 35.00	\$ 10,850.00
124	Concrete Sidewalk Thickened Edge	32	EA	\$ 20.00	\$ 640.00	\$ 20.00	\$ 640.00	\$ 32.95	\$ 1,054.40	\$ 20.00	\$ 640.00
125	Dry Utility Relocate Coordination	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,100.00	\$ 3,100.00	\$ 1,250.00	\$ 1,250.00
126	Landscaping	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 25,000.00	\$ 25,000.00	\$ 8,650.00	\$ 8,650.00	\$ 12,500.00	\$ 12,500.00
127	Exploratory Excavation	16	HR	\$ 450.00	\$ 7,200.00	\$ 500.00	\$ 8,000.00	\$ 260.00	\$ 4,160.00	\$ 380.00	\$ 6,080.00
Total Base Bid:					\$686,216.50		\$808,504.86		\$635,925.50		\$617,908.22

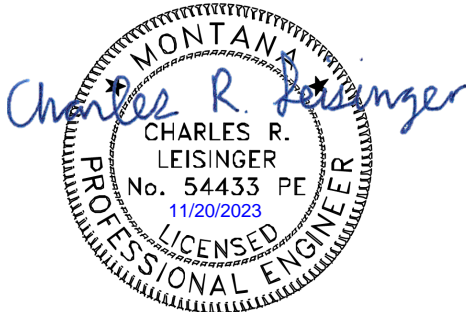
Alternate A				Engineer's Estimate Morrison-Maierle, Inc.		JD Thinning Whitefish, MT		Knife River Kalispell, MT		Pinnacle Paving Kalispell, MT	
ITEM NO.	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
200	Mobilization, Bonding, General Requirements (15% of total)	1	LS	\$ 14,703.00	\$ 14,703.00	\$ 12,815.00	\$ 12,815.00	\$ 5,000.00	\$ 5,000.00	\$ 12,257.10	\$ 12,257.10
201	Traffic Control	1	LS	\$ 8,000.00	\$ 8,000.00	\$ 250.00	\$ 250.00	\$ 2,700.00	\$ 2,700.00	\$ 2,600.00	\$ 2,600.00
202	Clearing and Grubbing	1	LS	\$ 1,500.00	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 750.00	\$ 2,000.00	\$ 2,000.00
203	RESERVED	0	-								
204	Topsoil Removal	20	SY	\$ 3.50	\$ 70.00	\$ 5.00	\$ 100.00	\$ 2.80	\$ 56.00	\$ 7.15	\$ 143.00
205	Topsoil Placement (4" thick)	20	SY	\$ 6.00	\$ 120.00	\$ 24.18	\$ 483.60	\$ 10.60	\$ 212.00	\$ 8.10	\$ 162.00
206	Seeding	20	SY	\$ 3.00	\$ 60.00	\$ 1.80	\$ 36.00	\$ 10.00	\$ 200.00	\$ 5.40	\$ 108.00
207	Remove Existing Asphalt Pavement	400	SY	\$ 15.00	\$ 6,000.00	\$ 16.80	\$ 6,720.00	\$ 9.25	\$ 3,700.00	\$ 13.41	\$ 5,364.00
208	Remove Existing Curb and Gutter	310	LF	\$ 10.00	\$ 3,100.00	\$ 0.00	\$ 0.00	\$ 7.30	\$ 2,263.00	\$ 4.29	\$ 1,329.90
209	Remove Existing Concrete Flatwork	2,300	SF	\$ 2.00	\$ 4,600.00	\$ 5.40	\$ 12,420.00	\$ 1.00	\$ 2,300.00	\$ 2.52	\$ 5,796.00
210	Site Grading	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 5,285.00	\$ 5,285.00	\$ 18,165.00	\$ 18,165.00
211	Excavation to Subgrade	640	SY	\$ 10.00	\$ 6,400.00	\$ 12.00	\$ 7,680.00	\$ 11.35	\$ 7,264.00	\$ 13.12	\$ 8,396.80
212	Subexcavation	50	CY	\$ 75.00	\$ 3,750.00	\$ 9.00	\$ 450.00	\$ 72.00	\$ 3,600.00	\$ 38.00	\$ 1,900.00
213	Asphalt Pavement (3" thick)	320	SY	\$ 45.00	\$ 14,400.00	\$ 39.99	\$ 12,796.80	\$ 32.00	\$ 10,240.00	\$ 27.39	\$ 8,764.80
214	Crushed Base Coarse	130	CY	\$ 60.00	\$ 7,800.00	\$ 58.23	\$ 7,569.90	\$ 62.30	\$ 8,099.00	\$ 31.20	\$ 4,056.00
215	Geotextile Separation Fabric	410	SY	\$ 3.00	\$ 1,230.00	\$ 1.00	\$ 410.00	\$ 2.31	\$ 947.10	\$ 1.39	\$ 569.90
216	RESERVED	0	-								
217	RESERVED	0	-								
218	48" Dry Well	2	EA	\$ 5,500.00	\$ 11,000.00	\$ 8,267.54	\$ 16,535.08	\$ 5,500.00	\$ 11,000.00	\$ 2,500.00	\$ 5,000.00
219	Street Sign and Post	1	EA	\$ 800.00	\$ 800.00	\$ 529.54	\$ 529.54	\$ 450.00	\$ 450.00	\$ 200.00	\$ 200.00
220	Concrete Curb and Gutter	310	LF	\$ 30.00	\$ 9,300.00	\$ 28.00	\$ 8,680.00	\$ 25.40	\$ 7,874.00	\$ 24.00	\$ 7,440.00
221	Concrete Sidewalk (4" thick)	1,640	SF	\$ 6.00	\$ 9,840.00	\$ 10.50	\$ 17,220.00	\$ 5.94	\$ 9,741.60	\$ 10.50	\$ 17,220.00
222	Concrete Sidewalk/Approach (6" thick)	380	SF	\$ 10.00	\$ 3,800.00	\$ 11.50	\$ 4,370.00	\$ 9.06	\$ 3,442.80	\$ 11.50	\$ 4,370.00
223	Truncated Domes Panels	50	SF	\$ 45.00	\$ 2,250.00	\$ 35.00	\$ 1,750.00	\$ 39.00	\$ 1,950.00	\$ 35.00	\$ 1,750.00
Total Alternate A Bid:					\$112,723.00		\$114,815.92		\$87,074.50		\$107,592.50

SUMMARY OF SCHEDULES

	Engineer's Estimate Morrison-Maierle, Inc.	JD Thinning Whitefish, MT	Knife River Kalispell, MT	Pinnacle Paving Kalispell, MT
Total Base Bid	\$686,216.50	\$808,504.86	\$635,925.50	\$617,908.22
Total Alternate A Bid	\$112,723.00	\$114,815.92	\$87,074.50	\$107,592.50
Total:	\$798,939.50	\$923,320.78	\$723,000.00	\$725,500.72

The tabulation of Bids herein is believed to be a true representation of the Bids received on November 16, 2023. Any discrepancies in the indicated sum of any column of figures, as presented in the bids, and the correct sum thereof, have been resolved per INSTRUCTIONS TO BIDDERS and are so reflected in this tabulation.

Indicates discrepancy was resolved per INSTRUCTIONS TO BIDDERS



December 4, 2023

Flathead County Board of Commissioners
County Courthouse
800 South Main
Room 302
Kalispell, MT 59901-5420

Dear Board of Commissioners:

The City Council of the City of Columbia Falls unanimously voted to recommend the reappointment of Police Chief Clint Peters to the FECC Operations Board at their regular meeting on Monday, December 4, 2023. Chief Peters currently serves as the City's police department representative on the Operations Board. The Council recognizes that continuity in that position is a benefit to the City as well as the Operations Board. Further, Council recommends that Chief Peters be allowed to designate a delegate from the sworn officers in the Columbia Falls' Police Department to represent Columbia Falls if he must be absent from a meeting, subject to the Board by-laws.

This letter is in addition to the letter of interest for consideration of reappointment to the Board from Chief Clint Peters.

Chief Peters can be reached by phone (406) 892-3234 or by email: cfchiefpeters@colfallsmt.com. Chief Peters' mailing address is City Hall, 130 6th St. West, Columbia Falls, MT 59912.

Sincerely,

Mayor Donald Barnhart

Enc. Chief Peters Letter of Interest

Flathead County
Board of Commissioners
(406) 758-5503



Brad W. Abell
Randy L. Brodehl
Pamela J. Holmquist

October 12, 2023

Clint Peters
130 6th Street West
Room A
Columbia Falls, MT 59912

Dear Clint Peters,

According to our records, your term on the Flathead Emergency Communications Center Operations Board will expire on **December 31, 2023**.

If you are interested in continuing to serve on this board, please submit a letter of interest for consideration of re-appointment to the Board of County Commissioners by **November 17, 2023**. Please be sure to include your contact information, including your phone number, mailing address, and email address to:

Flathead County Board of Commissioners
800 South Main Street, Room 302
Kalispell, Montana, 59901

or email your letter to:
dmagar@flathead.mt.gov

If you have any questions, please contact me by phone (406) 758-5537 or email dmagar@flathead.mt.gov.

Thank you for serving our community!

Sincerely,

A handwritten signature in blue ink, appearing to read "Dori Magar", with a long horizontal flourish extending to the right.

Dori Magar
Clerk of the Board



COLUMBIA FALLS POLICE DEPARTMENT

130 6th Street West
Columbia Falls, MT
59912
(406) 892-3234

Clint Peters
Chief of Police

To: Flathead County Board of Commissioners

From: Chief Clint Peters

Ref: Operations Board Interest

Dear Flathead County Board of Commissioners,

I am writing this letter to request re-appointment to the Flathead County Emergency Communications Center Operations Board. I would be honored to continue to represent the City of Columbia Falls in this position. I have enjoyed the interaction with the current board, and feel we have made a positive impact over the last two years for both the Communication Center and the Flathead Valley community.

Sincerely,

A handwritten signature in black ink, appearing to read "Clint Peters", written in a cursive style.

Chief Clint Peters

Columbia Falls Police Department

**CITY OF COLUMBIA FALLS
ORDINANCE 827**

AMEND TITLE 5 BUSINESS LICENSE REGULATIONS

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AMENDING THE TITLE 5 BUSINESS LICENSE REGULATIONS TO REFLECT THE NEW BUSINESS REGISTRATION PROGRAM

WHEREAS, City Business Licensing Provisions, Title 5 last updated and adopted by Ordinance 790 on November 4, 2019; and

WHEREAS, pursuant to state law changes during the 2023 Montana Legislative Session, the City is revamping its Business Licensing Program into a Business Registration Program; and

WHEREAS, the City possesses an inherent power to enact reasonable legislation for the health, safety, welfare, or morals of the public; and

WHEREAS, the City's proposed Business Registration Program is not intended to require additional licensing when the state is the original issuer of the license but rather in intended to promote public health, safety and welfare through the provision of emergency contact information , fire inspections of businesses and other entities and confirmation of state Contractor Registration and Excavation Bond, as well as to allow the City to track and collect resort tax; and

WHEREAS, notice of a public hearing at which the proposed amendments would be considered by the City Council was published in conformity with 7-1-4147 MCA, and

WHEREAS, at a public hearing held by the City council on December 4, 2023, the City council received and considered oral and written reports by City staff, received public input, and considered the proposed amendments; and

WHEREAS, it will be in the best interest of the City of Columbia Falls and its inhabitants, to adopt the proposed amendments to the City's Business Licensing Provisions to reflect the proposed Business Registration Program.

NOW THEREFORE, be it ordained by the Council of the City of Columbia Falls, in the State of Montana, as follows:

SECTION 1: AMENDMENT “Chapter 5.01 BUSINESS LICENSES GENERALLY” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

Chapter 5.01 BUSINESS LICENSES GENRALLY

AFTER AMENDMENT

Chapter 5.01 BUSINESS ~~LICENSES GENRALLY~~ REGISTRATION

SECTION 2: AMENDMENT “5.01.010 Definitions” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.010 Definitions

For the purposes of this chapter, the words, terms, or phrases shall have the following meanings:

- A. "General business license" includes all businesses and professions requiring a license other than those required to have a professional business license.
- B. "Professional business license" is a license for persons engaged in the building trades including but not limited to contractors, plumbers, electricians, excavators, landscapers, HVAC installers, and masons.

AFTER AMENDMENT

5.01.010 Definitions

For the purposes of this chapter, the words, terms, or phrases shall have the following meanings:

- A. "General business ~~license~~" includes all businesses entities and professions requiring a license registration other than those ~~required to have a professional business license.~~ registered as a contractor.
- B. ~~"Professional business license"~~ Contractor is a license for persons engaged in the building trades including but not limited to contractors, plumbers, electricians, exeavators, landscapers, HVAC installers, and masons. A person or business that builds, repairs, or installs materials or devices on new or existing commercial and residential properties in the city.

SECTION 3: AMENDMENT “5.01.020 Required” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.020 Required

No person, partnership, company, corporation or any other entity shall conduct, operate, transact, or engage in business of any kind within the City before first submitting an application and obtaining a business license from the City unless a business or profession exempted by state law. Failure to obtain business license prior to operating a business in the City limits constitutes a violation of this chapter.

- A. Each owner of four or more rental residential or business units shall be required to have a license whether or not a rental management business manages the properties or units, either residential or business, for the property owners.
- B. A person engaged in two or more businesses at the same location will be issued one license.

AFTER AMENDMENT

5.01.020 Required

No ~~person, partnership, company, corporation or any other entity~~ contractor or general business shall will conduct, operate, transact, or engage in business of any kind within the City before first ~~submitting an application and obtaining~~ registering with a business license from the City. ~~unless a business or profession exempted by state law.~~ Failure to ~~obtain~~ register business license prior to operating a business prior to operating a business in the City limits constitutes a violation of this chapter.

- A. ~~Each owner of four or more rental residential or business units shall be required to have a license whether or not a rental management business manages the properties or units, either residential or business, for the property owners.~~
- B. ~~A person engaged in two or more businesses at the same location will be issued one license.~~

SECTION 4: AMENDMENT “5.01.040 License Fees” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.040 License Fees

- A. Fee Schedule: The City Council shall adopt a business license fee schedule by resolution.
- B. Except as otherwise provided, all license fees shall be payable annually in advance on or before January 1. All licenses shall expire on December 31 of each year.
- C. Seasonal businesses may be licensed for the quarter(s) of the year they are doing business.
- D. A new business may apply for an annual license with the first year license prorated on the remaining quarters of the calendar year. Thereafter annual licenses shall be issued without proration.

AFTER AMENDMENT

5.01.040 ~~License~~Registration Fees

- A. Fee Schedule: The City Council shall adopt a business ~~license~~ registration fee schedule by resolution.
- B. Except as otherwise provided, all ~~license~~ registration fees shall be payable annually in advance on or before January 1. Any registration issued after July 1 of each year will be issue at one-half (1/2) the yearly fee. All ~~licenses~~ registrations shall expire on December 31 of each year.
- C. ~~Seasonal businesses may be licensed for the quarter(s) of the year they are doing business.~~
- D. ~~A new business may apply for an annual license with the first year license prorated on the remaining quarters of the calendar year. Thereafter annual licenses shall be issued without proration.~~

SECTION 5: AMENDMENT “5.01.030 Application” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.030 Application

Applications for licenses shall be obtained from and filed with the City. All applications, when filed, shall be accompanied with the necessary fees and signed by the applicant. The form of the application shall be determined by the City Manager.

AFTER AMENDMENT

5.01.030 Application

Applications for ~~licenses~~ registrations shall be obtained from and filed with the City. All applications, when filed, shall be accompanied with the necessary fees and signed by the applicant. The form of the application shall be determined by the City Manager.

SECTION 6: AMENDMENT “5.01.050 State Certificate Of Contractor Registration” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.050 State Certificate Of Contractor Registration

Persons who are engaged in a business which requires a professional business license are required to provide a copy of their current Certificate of Contractor Registration.

AFTER AMENDMENT

5.01.050 State Certificate Of Contractor Registration

Persons who are engaged in a business which requires a contractor registration ~~professional business license~~ are required to provide a copy of their current Montana Certificate of Contractor Registration and if applicable a copy of their bond certificate .

SECTION 7: AMENDMENT “5.01.060 Home Occupations” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.060 Home Occupations

A general business license may be issued to a business in a residential zoning district within the City, providing said business is in compliance with the zoning regulations contained in Chapter 18.426.

AFTER AMENDMENT

5.01.060 Home Occupations

~~A general business license may be issued to a business in a residential zoning district within the City, providing said business is in compliance with the zoning regulations contained in Chapter 18.426.~~

SECTION 8: AMENDMENT “5.01.070 Transferability” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.070 Transferability

No license issued is transferable to any other owner or business.

AFTER AMENDMENT

5.01.070 Transferability

No ~~license~~ registration issued is transferable to any other owner or business.

SECTION 9: AMENDMENT “5.01.080 Refund” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.080 Refund

No licensee is entitled to a refund if he or she ceases to do business for any unexpired term for which a license was obtained.

AFTER AMENDMENT

5.01.080 Refund

No ~~licensee~~ registration is entitled to a refund if he or she ceases to do business for any unexpired term for which a ~~license~~ registration was obtained.

SECTION 10: AMENDMENT “5.01.090 Exemption For Holders Of Alcoholic Beverage Licenses” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.090 Exemption For Holders Of Alcoholic Beverage Licenses

Holders of alcoholic beverage licenses within the City shall not be required to pay an additional fee for a business license as that license is included within the alcoholic beverage license itself.

AFTER AMENDMENT

5.01.090 Exemption For Holders Of Alcoholic Beverage Licenses

~~Holders of alcoholic beverage licenses within the City shall not be required to pay an additional fee for a business license as that license is included within the alcoholic beverage license itself.~~

SECTION 11: AMENDMENT “5.01.100 Change Of Location” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.100 Change Of Location

A licensee shall have the right to change the location of the licensed business while a valid license is in effect, without obtaining a new license. The licensee must notify the City in writing of the change of business location and address.

AFTER AMENDMENT

5.01.100 Change Of Location

~~A licensee shall have the right to change the location of the licensed business while a valid license is in effect, without obtaining a new license.~~ The licensee Registered general businesses must notify the City in writing of the change of business location and address.

SECTION 12: ADOPTION “5.01.110 Registration Exemption” of the Columbia Falls Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

5.01.110 Registration Exemption (Non-existent)

AFTER ADOPTION

5.01.110 Registration Exemption(*Added*)

Licensed professionals by the State of Montana, including but not limited to physicians, chiropractors, nail technicians, attorneys, real estate agents, certified public accountants, and insurance professionals are exempt from business registration.

SECTION 13: **AMENDMENT** “Title 5 BUSINESS LICENSE REGULATIONS” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

Title 5 BUSINESS LICENSE REGULATIONS

AFTER AMENDMENT

Title 5 BUSINESS REGISTRATION AND LIQUOR LICENSE REGULATIONS

SECTION 14: **REPEALER CLAUSE** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 15: **SEVERABILITY CLAUSE** Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 16: **EFFECTIVE DATE** This Ordinance shall be in full force and effect from _____ and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE CITY OF COLUMBIA FALLS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Barnhart	_____	_____	_____	_____
Fisher	_____	_____	_____	_____
Hamilton	_____	_____	_____	_____
Lovering	_____	_____	_____	_____
Piper	_____	_____	_____	_____
Robinson	_____	_____	_____	_____
Shepard	_____	_____	_____	_____

Presiding Officer

Attest

Donald Barnhart, Mayor, City of
Columbia Falls

Barb Staaland, Clerk, City of
Columbia Falls

**CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
COUNCIL MEETING
DECEMBER 4, 2023**

11/20/23 Mountain Climber – Annual Public Meeting

11/26/23 Citizens for a Better Flathead update

11/30/23 MMIA - Newsletter



RECEIVED

NOV 20 2023

CITY OF COLUMBIA FALLS

November 14, 2023

Columbia Falls Manager Susan Nicosia

Columbia Falls, MT 59912

Susan,

It is time for our Annual Public Meeting, and we are sending you a personal invitation to attend this meeting in December. There have been many changes with public transportation in the Flathead Valley over the past few years. Please join us to discuss the changes and the challenges the valley faces regarding transportation needs as well as planning for the future, specifically the possible reintroduction of an intercity connecting route connecting Kalispell, Whitefish, and Columbia Falls.

The meeting will be held on Thursday December 14th 2:00-3:30 in the second-floor meeting room of the Flathead County South Campus Building located at 40 11th St West, Kalispell.

For more information on this meeting call (406) 758-5728. We value your thoughts and hope to see you at the meeting. We look forward to hearing your input and answering any questions you might have.

Sincerely,

A handwritten signature in blue ink that reads "Elizabeth Wood".

Elizabeth Wood

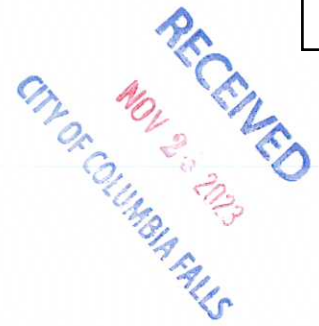
Transportation Director

Flathead County Public Transportation Mountain Climber

(406) 758-2130

ewood@flathead.mt.gov

CP
Cov



November 2023

If you have gotten this letter, it's because you make good things happen and we are so grateful for your support.

In fact, the future is looking brighter, because of you! In this year-end update, we want to share the positive difference your support is making in shaping how the Flathead grows. We have refreshed and brightened our image with a new logo. A much-needed website update is also in the works. We think this new logo captures the can-do, upbeat energy we feel about our work, and moving into our 32nd year.

Two of the most positive trends making a big difference are the huge turnouts at public hearings and increases in written comments. For the first time in a number of years, it is more common than not for hearings on land use decisions to draw packed hearing rooms of 100-200 residents. Decision-makers are taking note and over the past year have turned down or significantly amended proposed major developments in Columbia Falls, West Glacier, Bigfork, Whitefish, and along Hwy 93. We filed suit earlier this year against a county decision to approve a new type of zoning district in West Glacier that we feared would undermine the integrity of not only the West Glacier Neighborhood Plan but of all 19 neighborhood plans in the county. We were supported in defending these neighborhood plans by over 200 written comments to the County Commissioners on very short notice. We won protection for all neighborhood plans when the County agreed to settle this suit with us and withdrew its use of this new zoning.

Neighborhood groups are an increasingly vital voice in shaping growth and defending against poor decisions. Most of the county neighborhood plans have county-appointed formal boards that provide a way for residents to comment on planning decisions in their neighborhoods. There are also informal neighborhood groups that have come together to be an independent grassroots voice for their neighborhood. We recently helped to organize and host a gathering of fifteen such neighborhood groups from around the county, many of whom we helped establish and who shared stories of the critical difference our support means to their efforts. Water for Flathead Future is one such grassroots group, which this year won a seven-year legal battle resulting in the denial of the permit for the Montana Artesian Water Bottling Plant!

In late August, we made it our priority, along with Upper Flathead Neighborhood Alliance, to rally residents of Flathead County as a whole to say NO to the proposed federal agency solution of simply leaving decades of toxic waste in place at the former Columbia Falls Aluminum Company plant, which is now a federal superfund site on the banks of the Flathead River. These important comments are being reviewed and responded to by the Federal Environmental Protection Agency before a final decision is made. In order to secure a more complete cleanup of this site and to return it to

productive use we have concluded that it will take a much larger and broader outcry from residents of the Flathead. **WATCH** for this important rallying cry in the near future on how you can participate.

This last year we have been monitoring and testifying about water quality issues associated with the proposed major expansions and changes to the operations at the Lakeside County Sewer and Water District (LCSWD) and regarding the new proposed Flathead County's Septage Treatment and Composting Facility. Both of these facilities and their expansions are located on a shallow, ecologically sensitive aquifer one mile north of Flathead Lake and near the Flathead River, numerous sloughs, wetlands, and ponds. A new proposed 700-unit subdivision, known as Cooper Farms, now raises even more concerns about the potential of injecting large volumes of wastewater into groundwater on the LCSWD side of an adjoining property line, while pumping out drinking water on the other side of the property line for the 700 proposed homes. We decided quick legal action was needed to create a pause for a serious study of the cumulative impacts of permits two separate state agencies were each poised to approve. On Nov. 9th we joined with area residents, the recently formed North Shore Water Alliance, Water for Flathead's Future, and 25 land owners in this area to legally challenge the granting of this water right. This challenge will require much work and of course persistence and determination.

Over the next year, with your support, we will be at the forefront of continuing to help city and county residents respond to new and growing development proposals. We will work to help ensure that developments are well planned, or not approved. As the three cities (Columbia Falls, Kalispell, and Whitefish) sit down to rewrite their growth policies as mandated by the last legislature, we will work with residents to help craft policies to better address affordability which must include a variety of housing types. We will be a strong advocate for the infrastructure needed to address transportation issues before growth occurs, and future defining policies on energy use that are essential to limit climate impacts.

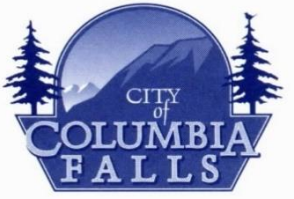
WE CANNOT DO THIS WITHOUT YOUR SUPPORT!

A generous group of donors have stepped up with a pledge for a leadership fund. The leadership fund will be used to recruit an Executive Director and Director of Planning and Policy with competitive salaries. If you would like to contribute to this fund, please call us for more information.

Also, you may consider increasing your annual donation by giving monthly. Regular monthly donations make a HUGE impact on our budget. Go to Flatheadcitizens.org and click [YES! I'd like to make my donation a recurring gift.](#) Thank you for your ongoing support.

Whether this is your first time donating or you have donated in the past – Thank you.

However, you choose to give, please know your generous gift and your voice are helping positively shape how the Flathead grows. **Thank you!**



130 6th STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

Item No. 11.

DATE: November 30, 2023
TO: Mayor and City Council
FROM: Shawn Bates, Finance Director
Susan M. Nicosia, City Manager

RE: Financial Report – November 2023

Attached are the following condensed monthly reports for your review. Reports reflect activity from July 1, 2023 through November 30th, 2023.

We have completed 42% of the fiscal year. The accounting system has been updated to include all budgetary information including line items as prepared by the City Manager and approved by Council. Reserves within the cash report have been updated to reflect the current budgeted amounts.

First report: Summary of **Revenues Budget and Actual** for the Month of November and Year to Date. In total, we have received 28% of total revenues budgeted compared to 20% for the prior year.

Second report: Summary of **Expenditures Budget and Actual** for the Month of November and Year to Date. There are no significant variances from anticipated expenditures/expenses. In total, we have committed 26% of the total expenditure budget compared to 13% for the prior year.

Third report: Detail revenue and expenditures/expense for the General Fund, Water Operating Fund, and Sewer Operating Fund. These reports show detail totals of revenues by source and expenditures/expenses by activity.

- The General Fund has incurred \$431,656 more in expenditures than revenues through November 2023, compared to (\$481,008) last year for the same time period.
- The Water Fund reflects revenues exceeding expenses by \$108,782 to date compared to \$61,999 in the prior year.
- The Sewer Fund reflects YTD revenues exceeding expenses (\$574,042) compared to 72,275 in the prior year.

Fourth report: The Cash Balance report for November 2023 has been provided as a separate report for your review.

Should you have any questions on these reports or any financial matter, please do not hesitate to contact me via email: batess@cityofcolumbiafalls.com or by phone at 406-892-4327.

11/30/23
20:58:57

CITY OF COLUMBIA FALLS
Statement of Revenue Budget vs Actuals
For the Accounting Period: 11 / 23

Page: 1 of 2
Report ID: B110F

Fund	Received		Estimated Revenue	Revenue	%
	Current Month	Received YTD		To Be Received	Received
1000 GENERAL FUND	37,199.17	1,766,512.22	4,045,613.00	2,279,100.78	44 %
2100 RESORT TAX	98,076.17	891,276.12	1,500,000.00	608,723.88	59 %
2310 TAX INCREMENT DISTRICT FUND	0.00	64,355.55	11,098.00	-53,257.55	580 %
2311 TEDD-INDUSTRIAL PARK	0.00	507.26	962.00	454.74	53 %
2312 TEDD - COLUMBIA RISING IND PARK	0.00	58,456.43	3,218.00	-55,238.43	*** %
2372 PERMISSIVE MEDICAL LEVY	0.00	12,194.77	315,857.00	303,662.23	4 %
2394 BUILDING CODE ENFORCEMENT FUND	6,147.00	49,262.56	106,500.00	57,237.44	46 %
2400 SPECIAL LIGHTING DISTRICT FUND	0.00	1,147.96	30,549.00	29,401.04	4 %
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	0.00	155,089.93	540,279.00	385,189.07	29 %
2700 CEDAR CREEK TRUST	0.00	15,033.73	59,943.00	44,909.27	25 %
2820 GAS TAX FUND	22,740.56	306,568.69	376,248.00	69,679.31	81 %
2917 CRIME VICTIMS ASSISTANCE FUND	515.00	1,527.12	6,000.00	4,472.88	25 %
2940 CDBG-HOME INVESTMENT PARTNERSHIP PROGRAM GRANT	0.00	0.00	7,627.00	7,627.00	0 %
2959 EDA	0.00	-577,557.00	55,589.00	633,146.00	*** %
3534 SID 34 FUND - 5th Avenue Water Main	0.00	8.07	5,483.00	5,474.93	0 %
3536 SID 36 FUND - Talbott & 4th Avenue Water Main	0.00	18.73	3,344.00	3,325.27	1 %
3538 SID 38 FUND - Riverwood	0.00	211.20	27,053.00	26,841.80	1 %
4000 CAPITAL PROJECTS FUND - Building Improvements	0.00	1,703.72	73,500.00	71,796.28	2 %
4010 CAPITAL PROJECTS FUND - Parks Improvements	0.00	3,060.60	8,500.00	5,439.40	36 %
4020 CAPITAL PROJECTS FUND - General Equipment	0.00	4,538.49	146,500.00	141,961.51	3 %
4040 CAPITAL PROJECTS FUND - Street Construction	0.00	477,569.40	484,114.00	6,544.60	99 %
5210 WATER ENTERPRISE FUND	1,160.53	393,055.65	821,388.00	428,332.35	48 %
5211 WATER CAPITAL EXPANSION	2,448.82	9,076.93	85,000.00	75,923.07	11 %
5310 SEWER ENTERPRISE FUND	725.00	447,016.58	6,009,721.00	5,562,704.42	7 %
5311 SEWER CAPITAL EXPANSION	2,339.72	22,004.80	110,000.00	87,995.20	20 %
7120 FIRE RELIEF DISABILITY/PENSION FUND	0.00	4,304.26	67,627.00	63,322.74	6 %

Grand Total: 171,351.97 4,106,943.77 14,901,713.00 10,794,769.23 28 %

11/30/23
21:02:56

CITY OF COLUMBIA FALLS
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 11 / 23

Page: 1 of 2
Report ID: B100F

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL FUND	202,750.63	1,334,855.94	4,278,843.00	4,278,843.00	2,943,987.06	31 %
2100 RESORT TAX	0.00	1,229,548.79	1,229,549.00	1,229,549.00	0.21	100 %
2310 TAX INCREMENT DISTRICT FUND	7,585.10	28,544.10	1,249,000.00	1,249,000.00	1,220,455.90	2 %
2372 PERMISSIVE MEDICAL LEVY	0.00	0.00	350,539.00	350,539.00	350,539.00	0 %
2394 BUILDING CODE ENFORCEMENT FUND	8,121.18	47,893.38	131,463.00	131,463.00	83,569.62	36 %
2400 SPECIAL LIGHTING DISTRICT FUND	2,596.57	14,012.39	51,562.00	51,562.00	37,549.61	27 %
2500 SPECIAL STREET MAINTENANCE DISTRICT	47,053.22	186,953.87	554,080.00	554,080.00	367,126.13	34 %
2700 CEDAR CREEK TRUST	0.00	0.00	182,260.00	182,260.00	182,260.00	0 %
2820 GAS TAX FUND	0.00	143,491.00	406,261.00	406,261.00	262,770.00	35 %
2821 Special Road/Street Allocation Program	0.00	135,072.09	135,072.00	135,072.00	-0.09	100 %
2917 CRIME VICTIMS ASSISTANCE FUND	515.00	1,527.12	6,000.00	6,000.00	4,472.88	25 %
2940 CDBG-HOME INVESTMENT PARTNERSHIP	0.00	0.00	158,643.00	158,643.00	158,643.00	0 %
2959 EDA	4,102.64	5,594.23	198,677.00	198,677.00	193,082.77	3 %
2991 ARPA of 2021	0.00	0.00	907,671.00	907,671.00	907,671.00	0 %
3534 SID 34 FUND - 5th Avenue Water Main	0.00	0.00	5,483.00	5,483.00	5,483.00	0 %
3536 SID 36 FUND - Talbott & 4th Avenue	0.00	0.00	3,344.00	3,344.00	3,344.00	0 %
3538 SID 38 FUND - Riverwood	0.00	0.00	28,381.00	28,381.00	28,381.00	0 %
4000 CAPITAL PROJECTS FUND - Building	0.00	0.00	136,000.00	136,000.00	136,000.00	0 %
4010 CAPITAL PROJECTS FUND - Parks	0.00	10,834.00	55,000.00	55,000.00	44,166.00	20 %
4020 CAPITAL PROJECTS FUND - General	6,343.00	64,196.40	171,400.00	171,400.00	107,203.60	37 %
4040 CAPITAL PROJECTS FUND - Street	465,523.03	649,654.78	1,372,178.00	1,372,178.00	722,523.22	47 %
5210 WATER ENTERPRISE FUND	62,784.41	284,272.89	1,048,346.00	1,048,346.00	764,073.11	27 %
5310 SEWER ENTERPRISE FUND	546,149.42	1,021,059.33	6,390,415.00	6,390,415.00	5,369,355.67	16 %
5311 SEWER CAPITAL EXPANSION	0.00	0.00	1,037,883.00	1,037,883.00	1,037,883.00	0 %
7120 FIRE RELIEF DISABILITY/PENSION FUND	0.00	0.00	67,627.00	67,627.00	67,627.00	0 %

Grand Total: 1,353,524.20 5,157,510.31 20,155,677.00 20,155,677.00 14,998,166.69 26 %

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1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
311010 Real Property Taxes	26,604.19	0.00	0.00	0.00	26,604.19
311020 Personal Property Taxes	34,740.27	0.00	0.00	0.00	34,740.27
312000 Penalty & Interest on Delinquent	1,310.22	0.00	0.00	0.00	1,310.22
314150 Local Option - Marijuana Excise Tax	0.00	0.00	0.00	0.00	0.00
322010 Alcoholic Beverage Licenses and	7,725.00	0.00	312.50	312.50	8,037.50
322020 Professional Business Licenses	450.00	0.00	25.00	25.00	475.00
322030 General Business Licenses	740.00	0.00	32.50	32.50	772.50
323060 Non-Exclusive Cable TV Franchise	10,589.98	0.00	10,016.44	10,016.44	20,606.42
331081 DNRC Forestry Grant/ VFA CFDA	0.00	0.00	0.00	0.00	0.00
331112 Stonegarden Grant CFDA # 97.067	0.00	0.00	0.00	0.00	0.00
334000 State Grants/Hwy Safety	0.00	0.00	801.99	801.99	801.99
334122 DNRC Grant	0.00	0.00	0.00	0.00	0.00
335120 Gambling Licenses & Permits	15,275.00	0.00	0.00	0.00	15,275.00
335230 State Entitlement	208,347.24	0.00	0.00	0.00	208,347.24
336020 State On-Behalf Retirement	0.00	0.00	0.00	0.00	0.00
337340 Flathead County (EMS)	0.00	0.00	0.00	0.00	0.00
337350 Flathead County (SRO)	0.00	0.00	0.00	0.00	0.00
337360 School District #6 (SRO)	0.00	0.00	0.00	0.00	0.00
341000 General Miscellaneous (Copies,	349.00	0.00	375.01	375.01	724.01
341070 Planning and Zoning Fees	7,795.00	0.00	1,325.00	1,325.00	9,120.00
342020 Special Fire Protection Services	47,925.00	0.00	0.00	0.00	47,925.00
342021 Fire Protective Inspections	5,012.00	0.00	278.00	278.00	5,290.00
343005 Public Works Billing - Weed Charges	0.00	0.00	0.00	0.00	0.00
346030 Swimming Pool User Fees	8,069.99	0.00	0.00	0.00	8,069.99
346031 Parks Use Permits/Fees	1,563.00	0.00	0.00	0.00	1,563.00
346033 Swim Lessons	6,397.11	0.00	0.00	0.00	6,397.11
346034 Individual Swim Pass	32.00	0.00	0.00	0.00	32.00
346035 Lap Swim Pass	118.00	0.00	0.00	0.00	118.00
346036 Family Swim Pass	1,010.00	0.00	0.00	0.00	1,010.00
346037 Pool Parties	1,550.00	0.00	0.00	0.00	1,550.00
346050 Swim Team Agreement	0.00	0.00	0.00	0.00	0.00
351030 City Courts Fines & Forfeitures	72,324.73	0.00	22,581.73	22,581.73	94,906.46
351031 Court Fines Surcharge	2,439.23	0.00	1,160.00	1,160.00	3,599.23
351034 Court Administration Costs	70.81	0.00	41.00	41.00	111.81
366000 Miscellaneous	(1,360.40)	0.00	250.00	250.00	(1,110.40)
371010 Investment Earnings	40,686.89	0.00	0.00	0.00	40,686.89
383000 Interfund Operating Transfer	1,229,548.79	0.00	0.00	0.00	1,229,548.79
Total REVENUE	1,729,313.05	0.00	37,199.17	37,199.17	1,766,512.22
EXPENDITURES					
410100 LEGISLATIVE SERVICES	11,667.94	2,322.76	0.00	2,322.76	13,990.70
410131 Tree City Program (Tree Board)	13,270.18	927.05	0.00	927.05	14,197.23
410132 Arbor Day (Tree Board)	0.00	0.00	0.00	0.00	0.00
410360 CITY COURT	65,315.26	17,229.92	0.00	17,229.92	82,545.18
410365 CITY COURT PROSECUTION	18,652.20	7,460.88	0.00	7,460.88	26,113.08
410400 ADMINISTRATIVE SERVICES	21,045.86	4,852.48	0.00	4,852.48	25,898.34
410500 DEPT. OF FINANCE	60,608.82	13,820.87	0.00	13,820.87	74,429.69
410580 Computer Systems & Programs	11,850.13	1,400.37	0.00	1,400.37	13,250.50

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1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
411000 PLANNING & ZONING	22,458.12	5,160.93	0.00	5,160.93	27,619.05
411100 LEGAL SERVICES	11,621.55	3,984.42	0.00	3,984.42	15,605.97
411200 FACILITIES ADMINISTRATION	27,696.88	6,393.53	0.00	6,393.53	34,090.41
411800 Employee Asst Program & Flex Plan	1,180.00	0.00	0.00	0.00	1,180.00
420100 LAW ENFORCEMENT SERVICES	407,673.47	99,917.71	8,905.14	91,012.57	498,686.04
420400 FIRE PROTECTION & CONTROL	160,930.32	34,395.31	0.00	34,395.31	195,325.63
420730 Emergency Medical Services	124.54	482.75	0.00	482.75	607.29
430200 ROAD & STREET SERVICES	0.00	0.00	0.00	0.00	0.00
430400 Transit Systems	0.00	0.00	0.00	0.00	0.00
431200 Flood Control-High Hazard Dam	1,296.46	292.31	0.00	292.31	1,588.77
440600 ANIMAL CONTROL SERVICES	0.00	0.00	0.00	0.00	0.00
460400 PARK & RECREATION SERVICES	79,726.74	12,741.51	0.00	12,741.51	92,468.25
460445 SWIMMING POOL	88,292.75	272.97	0.00	272.97	88,565.72
490500 Other Debt Service Payments	0.00	0.00	0.00	0.00	0.00
510100 SPECIAL ASSESSMENTS	8,147.94	0.00	0.00	0.00	8,147.94
510300 ORDINANCE CODIFICATION/CONSULTANTS	0.00	0.00	0.00	0.00	0.00
510330 Comprehensive Liability Insurance	100,206.15	0.00	0.00	0.00	100,206.15
510620 TERMINATION COSTS	20,340.00	0.00	0.00	0.00	20,340.00
521000 INTERFUND OPERATING TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	1,132,105.31	211,655.77	8,905.14	202,750.63	1,334,855.94

Revenue less Expenditures Current Month (165,551.46)

Revenue less Expenditures Year to Date 431,656.28

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5210 WATER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
343020 Water Administration Fee	125.00	0.00	0.00	0.00	125.00
343021 Metered Water Sales	356,619.95	0.00	0.00	0.00	356,619.95
343022 Water Testing Charge - 75-6-108	0.00	0.00	0.00	0.00	0.00
343024 Sale of Materials, Supplies & Misc.	1,636.52	0.00	760.53	760.53	2,397.05
343025 Water Permit Fees	50.00	0.00	50.00	50.00	100.00
343026 Water Connection Fees/New	430.00	0.00	150.00	150.00	580.00
343027 Repairs/Materials & Supplies	18,076.86	0.00	0.00	0.00	18,076.86
343028 Late Charges/Disconnect &	1,332.71	0.00	0.00	0.00	1,332.71
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
366000 Miscellaneous	200.00	0.00	0.00	0.00	200.00
371010 Investment Earnings	13,424.08	0.00	0.00	0.00	13,424.08
382010 Sale of General Fixed Assets	0.00	0.00	200.00	200.00	200.00
Total REVENUE	391,895.12	0.00	1,160.53	1,160.53	393,055.65
EXPENDITURES					
430500 Water Operating	149,541.14	14,048.67	670.50	13,378.17	162,919.31
430560 Administration	35,634.98	8,412.62	0.00	8,412.62	44,047.60
430570 Water Customer Accounting &	21,848.65	3,882.37	0.00	3,882.37	25,731.02
490210 Revenue Bonds, Series 2005	0.00	15,686.25	0.00	15,686.25	15,686.25
490220 Water Revenue Bonds Series 2020	0.00	21,425.00	0.00	21,425.00	21,425.00
510330 Comprehensive Liability Insurance	14,463.71	0.00	0.00	0.00	14,463.71
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	221,488.48	63,454.91	670.50	62,784.41	284,272.89
				Revenue less Expenditures Current Month (61,623.88)
				Revenue less Expenditures Year to Date	108,782.76

5310 SEWER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
331991 CARES/ARPA GRANT CFDA#21.019/21.027	0.00	0.00	0.00	0.00	0.00
343030 Sewer Administrative Fees	125.00	0.00	0.00	0.00	125.00
343031 Sewer Service Charges	418,469.62	0.00	0.00	0.00	418,469.62
343032 Sewer Connection Fees/New	300.00	0.00	150.00	150.00	450.00
343033 Sewer Permit Fees	100.00	0.00	50.00	50.00	150.00
343035 Sale of Materials, Supplies & Misc.	351.70	0.00	525.00	525.00	876.70
343038 Disposal Fee Agreements	2,024.77	0.00	0.00	0.00	2,024.77
362000 Refunds, Rebates, Dividends	450.00	0.00	0.00	0.00	450.00
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
371010 Investment Earnings	24,470.49	0.00	0.00	0.00	24,470.49
383000 Interfund Operating Transfer	0.00	0.00	0.00	0.00	0.00
Total REVENUE	446,291.58	0.00	725.00	725.00	447,016.58
EXPENDITURES					
430600 Sewer Operating	378,087.46	514,312.63	3,421.56	510,891.07	888,978.53
430610 Sewer Administration	35,635.48	8,411.74	0.00	8,411.74	44,047.22
430670 Sewer Customer Accounting &	21,481.33	3,797.86	0.00	3,797.86	25,279.19
490215 Revenue Bonds, Series 2009	0.00	23,048.75	0.00	23,048.75	23,048.75
510330 Comprehensive Liability Insurance	39,705.64	0.00	0.00	0.00	39,705.64
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	474,909.91	549,570.98	3,421.56	546,149.42	1,021,059.33
				Revenue less Expenditures Current Month (545,424.42)
				Revenue less Expenditures Year to Date (574,042.75)
				Grand Total Revenue less Expenditures Current Month (772,599.76)
				Grand Total Revenue less Expenditures Year to Date (33,603.71)