



**ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912**

**PHONE (406) 892-4391
FAX (406) 892-4413**

**CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, NOVEMBER 17, 2025
COUNCIL CHAMBERS CITY HALL**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Piper and Price)

NOTE: The Regular Council Meeting is held in the Council Chambers as well as by virtual meeting. Please contact City Clerk Barb Staland no later than 6 pm on the night of the meeting to obtain ZOOM access by calling (406) 892-4388 or email staalandb@cityofcolumbiafalls.com

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

- 1.** Approval of Claims - Nov. 20, 2025 - \$199,750.91
- 2.** Approval of Payroll Claims - Nov. 7, 2025 - \$126,133.96
- 3.** Approval of Regular Council Minutes - Nov. 3, 2025

VISITORS/PUBLIC COMMENT (Items not on agenda)

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

- 4.** Notice of Public Hearing - Amending the FY 25-26 Budget
The City is proposing amending 5310 Sewer Enterprise Fund appropriations for the purchase of a replacement dump truck. After the adoption of the budget, the City's Sewer Fund dump truck became unusable and must be replaced. The City is proposing to amend the budget by an amount not to exceed \$125,000 for vehicle replacement. The purchase will be funded from available cash resources in the Sewer Fund.

NEW BUSINESS:

- 5.** Utility Billing Adjustments Due to City Error and Update City

City staff request Council authorization to issue a full refund to a residential and commercial utility customer who was overcharged due to City error.

ORDINANCES / RESOLUTIONS:

- 6.** **Resolution 1956** - Banking Authority and Credit Card Authorization – Glacier Bank
With recent staffing changes, the City of Columbia Falls must update its account authorizations at Glacier Bank, the City’s primary financial institution, to ensure current employees have proper authority to conduct financial transactions on behalf of the City.
- 7.** **Resolution #1955** - Special Revenue Fund 2955
Highway Traffic Safety and adopting the related budget appropriations for Fiscal Year 2025–26 pursuant to the approved grant agreement.
- 8.** **FIRST READING - Ordinance #835** - Exposing Minor Children to Domestic Violence
Columbia Falls Police Department, desires to amend Chapter 9 Part 20 of the Columbia Falls Municipal Code by adding a Section 030 making it a criminal offense to expose a child or children to domestic violence.
- 9.** **FIRST READING - Ordinance #836** - Definitions pertaining to the use and operation of bicycles and electrically assisted bicycles and other electrically and motor assisted vehicles and other wheeled devices on public sidewalks, public roadways and public paths and within public parks.
- 10.** **FIRST READING - Ordinance #837** - Requiring obedience with traffic control devices by bicycles and electrically assisted bicycles and other electrically and motor assisted vehicles on public sidewalks, roadways and paths.
- 11.** **FIRST READING - Ordinance #838** - Providing penalties that may be imposed by law enforcement for violations of the ordinances contained within chapter 1- part 72.
- 12.** **FIRST READING - Ordinance #839** - Regulating the use of bicycles and electrically assisted bicycles and other electrically and motor assisted vehicles on public sidewalks and paths.
- 13.** **FIRST READING - Ordinance #840** - Regulating the use of bicycles and electrically assisted bicycles and other electrically and motor assisted vehicles on public roadways, public sidewalks, and public paths.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

- 14.** City Manager's Report

CITY ATTORNEY REPORT

MISCELLANEOUS

- 15.** Correspondence
- 16.** Police Department - October Report
- 17.** Fire Department - October Report

ADJOURN

Next Scheduled Meetings:

City Council – Regular Meeting, **Monday, December 1, 2025 – 7:00 PM**

Planning Commission – TBD

Study Commission Meeting - **Wednesday, November 19, 2025 - 6:30 PM**

11/14/25
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CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 11/25

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Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
48170		999999 ACE HARDWARE	4,063.28						
		The irrigation was charged at 1000 per unit and should have been charged at 100 per unit							
	111225	11/12/25 WTR-REFUND	4,063.28			5210 214010			101000
		Total for Vendor:	4,063.28						
48117		3 AMERICAN WATER WORKS ASSOCIATION	385.00						
	261959	10/25/24 WTR-MEMB RENEW1/1-12/31/26	192.50			5210 430500	335		101000
	261959	10/25/24 SWR-MEMB RENEW1/1-12/31/26	192.50			5310 430600	335		101000
		Total for Vendor:	385.00						
48161		2953 AXON ENTERPRISE, INC.	40,077.48						
	393667	11/01/25 PD-BODY CAMS, TASER BUNDLE	19,000.00			1000 420100	399		101000
	393667	11/01/25 PD-BODY CAMS, TASER BUNDLE PRE	21,077.48			1000 140000			101000
		Total for Vendor:	40,077.48						
48166		338 BIG JOHN'S	48.98						
	31441	09/25/25 PRK-MOWING HEAD	48.98			1000 460400	220		101000
		Total for Vendor:	48.98						
48133		1260 CARQUEST AUTO PARTS	10.17						
	74737	10/01/25 SWR- HTR HOSE CONN 3/4 X5/8	10.17			5310 430600	232		101000
		Total for Vendor:	10.17						
48152	E	3028 CENTURYLINK - LUMEN - ELECTRONIC FIBER AND DATA ONLINE	410.51						
	756643872	10/16/25 COMP-09/16/25-10/16/25	410.51			1000 410580	345		101000
		Total for Vendor:	410.51						
48142		1145 CITY OF WHITEFISH BUILDING	1,046.50						
		Permits issued for October 2025							
	100125	10/01/25 ELECTRIC PERMITS 10/25	799.50			2394 420500	398		101000
	100125	10/01/25 MECHANICAL PERMITS 10/25	221.00			2394 420500	398		101000
	100125	10/01/25 PLUMBING PERMITS 10/25	26.00			2394 420500	398		101000
		Total for Vendor:	1,046.50						

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48116		214 CRESCENT ELECTRIC SUPPLY COMPANY	160.58						
	513659171.	10/27/25 SWR-FUSES (8)	160.58			5310 430600	240		101000
		Total for Vendor:	160.58						
48164		3026 DAILY INTER LAKE	298.40						
		SIDEWALK AND PARKING PHASE 2 NO. 31617							
	31617	10/19/25 P&Z-LAND USE PLANNING	298.40			1000 411000	331		101000
		Total for Vendor:	298.40						
48134	E	1879 EVERGREEN WASTE CONNECTIONS	547.00						
	5102592	11/01/25 FAC-10/01/25-10/31/25	99.23			1000 411200	340		101000
	5102591	11/01/25 STRS-10/01/25-10/31/25	199.80			2500 430200	340		101000
	5102593	11/01/25 WTR-10/01/25-10/31/25	99.23			5210 430500	340		101000
	5102705	11/01/25 SWR-10/01/25-10/31/25	82.60			5310 430600	340		101000
	5102703	11/01/25 PRKS- 10/01/25-10/31/25	66.14			1000 460400	340		101000
		Total for Vendor:	547.00						
48159		438 FERGUSON WATERWORKS	2,032.85						
	0941822	11/03/25 WTR-WATER METER RADIOS	2,032.85			5210 430500	230		101000
		Total for Vendor:	2,032.85						
48143	E	2961 FIRST BANKCARD-ELECTRONIC PYMT	10,878.92						
	124842	09/23/25 FD-CPST RECCERTIFICATION	55.00			1000 420400	380		101000
	1603454	09/24/25 PD-TONER	70.89			1000 420100	210		101000
	092625	09/26/25 SWR-GLOVE / FLAP DISK	72.92			5310 430600	220		101000
	8225857	09/25/25 STR-SPACE HEATER	14.99			2500 430200	212		101000
	8225857	09/25/25 WTR-SPAACE HEATER	15.00			5210 430500	212		101000
	8225857	09/25/25 SWR-SPACE HEATER	15.00			5310 430600	212		101000
	357656	09/29/25 PD-BATTERY	26.99			1000 420100	232		101000
	1053857	09/29/25 SWR-TOOLBOX	339.94			5310 430600	212		101000
	093025	09/30/25 PRK-PESTICIDE LIC N.RILEY	68.25			1000 460400	335		101000
	100125	10/01/25 SWR-JACKETS	475.83*			5310 430600	226		101000
	100125	10/01/25 STR-JACKETS	317.22			2500 430200	226		101000
	100125	10/01/25 WTR-JACKETS	436.17*			5210 430500	226		101000
	100125	10/01/25 PRK-JACKETS	79.31			1000 460400	226		101000
	2025090061	09/30/25 FD-SEARCH REPORT	82.87			1000 420400	355		101000

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	100225	10/02/25 WEB SERVICES	150.99			1000 410580	355		101000
	100225	10/02/25 FC-DAMN CONF N.RILEY	75.00*			1000 431200	380		101000
	2186630	10/06/25 PD-TONER	70.18*			1000 420400	210		101000
	100725	10/07/25 CS-GODADDY RENEWAL	44.38			1000 410580	355		101000
	2389869	10/07/25 LS-(2) TABLETS	260.00			1000 410100	212		101000
	2457849	10/07/25 CS-MONITOR ARM	43.99			1000 410580	212		101000
	2854601	10/07/25 LS-(2) TABLETS	282.26			1000 410100	212		101000
	6097045	10/07/25 SWR-IPAD CASE	26.99			5310 430600	220		101000
	6097045	10/07/25 CS-32" MONITOR	154.69			1000 410580	212		101000
	6097045	10/07/25 FD-(3) IPAD CASES	47.97			1000 420400	220		101000
	6097045	10/07/25 CS-(2) USB	13.02			1000 410580	212		101000
	6097045	10/07/25 CS-(2) POWER ADAPTER	139.98			1000 410580	212		101000
	6097045	10/07/25 WTR-PRINTER	49.99			5210 430500	212		101000
	6097045	10/07/25 STR-PRINTER	49.99			2500 430200	212		101000
	6097045	10/07/25 WTR-IPAD CASE	28.49			5210 430500	220		101000
	6097045	10/07/25 CS-2 PACK ADAPTER	9.98*			1000 410580	220		101000
	6097045	10/07/25 LS-(3) TABLETS	446.82			1000 410100	212		101000
	6097045	10/07/25 STR-IPAD CASE	28.49			2500 430200	212		101000
	6097045	10/07/25 CS-(3) TONER	71.67*			1000 410580	220		101000
	6097045	10/07/25 LS-(8) TABLET STANDS	88.32			1000 410100	212		101000
	6097045	10/07/25 ADMIN-MAGNETIC SIGN HOLDERS	50.98*			1000 410400	220		101000
	6097045	10/07/25 CS-(3) TONER	104.97*			1000 410580	220		101000
	6097045	10/07/28 WTR-DOCKING STATION	29.99			5210 430500	220		101000
	6097045	10/07/25 STR-DOCKING STATION	29.99			2500 430200	220		101000
	6097045	10/07/25 CS-DOCKING STATION	29.99*			1000 410580	220		101000
	6097045	10/07/25 LS-PRIME SAVINGS	-73.16			1000 410100	212		101000
	8721015	10/07/25 PD-LOCKERS	630.20			1000 420100	210		101000
	2853040	10/10/25 LS-CHARGING STATION	46.98			1000 410100	212		101000
	70052	10/15/25 STR-JACKET RETURN	-39.65			2500 430200	226		101000
	70052	10/15/25 WTR-JACKET RETURN	-39.65*			5210 430500	226		101000
	70052	10/15/25 PRK-JACKET RETURN	-39.66			1000 460400	226		101000
	101325	10/13/25 FC-DAM CON HOTEL N.RILEY	296.76*			1000 431200	380		101000
	101425	10/14/25 PD-(2) LAPTOPS	5,570.24			1000 420100	212		101000
	101425	10/14/25 PD-POWER ADAPTER	127.36			1000 420100	212		101000
		Total for Vendor:	10,878.92						

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48127		663 FLATHEAD COUNTY SOLID WASTE	2,376.50						
		OCTOBER BILLING 10/2/25-10/31/25							
	19411	10/31/25 SWR-SLUDGE WASTE 10/2-10/31/25	2,366.14			5310 430600	395		101000
	19411	10/31/25 PRK-MIXED WASTE 10/15/25	10.36			1000 460400	390		101000
		Total for Vendor:	2,376.50						
48118		24 FLATHEAD COUNTY TREASURER	10,074.55						
	10-01-25	10/01/25 SPECIAL TAX ASSESSMENT 2025	9,202.55			1000 510100	540		101000
	10-01-25	10/01/25 CRT-TECH/LAW SURCH 10-25	872.00			1000 212201			101000
		Total for Vendor:	10,074.55						
48139		21 FLATHEAD ELECTRIC COOP INC	14,576.45						
	103125	10/31/25 FAC-9/25/25-10/25/25	399.79			1000 411200	341		101000
	103125	10/31/25 PD-9/25/25-10/25/25	40.44			1000 420100	341		101000
	103125	10/31/25 FD-9/25/25-10/25/25	386.20			1000 420400	341		101000
	103125	10/31/25 PRKS-9/25/25-10/25/25	470.74			1000 460400	341		101000
	103125	10/31/25 POOL-9/25/25-10/25/25	60.10			1000 460445	341		101000
	103125	10/31/25 LIGHTING-9/25/25-10/25/25	2,527.76			2400 430200	341		101000
	103125	10/31/25 STRS-9/25/25-10/25/25	118.85			2500 430200	341		101000
	103125	10/31/25 WTR-9/25/25-10/25/25	4,733.58			5210 430500	341		101000
	103125	10/31/25 SWR-9/25/25-10/25/25	5,838.99			5310 430600	341		101000
		Total for Vendor:	14,576.45						
48138		3019 FLATHEAD PUBLISHING GROUP	695.00						
	41681	10/01/25 PD-OFFICER 1	695.00			1000 420100	390		101000
		Total for Vendor:	695.00						
48027		2806 HANSON'S HARDWARE	827.71						
	617266	09/12/25 STR-MISC SCREWS	9.40			2500 430200	220		101000
	617331	09/17/25 WTR-CREDIT PREV TAKEN 617343	40.99			5210 430500	220		101000
	617331	09/17/25 PRK-WEED KILLER / SPRAYER	18.99			1000 460400	221		101000
	617335	09/18/25 STR-BOW RAKE	26.99			2500 430200	220		101000
	617471	09/29/25 STR-BAKING SODA/VINEGAR	19.47			2500 430200	220		101000
	617518	10/02/25 POOL-HOSES	26.98			1000 460445	220		101000
	617505	10/01/25 POOL-ANTIFREEZE	47.88			1000 460445	240		101000
	617523	10/03/25 PRK-ANTIFREEZE	59.85			1000 460400	240		101000

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	617523	10/03/25 POOL-ANTIFREEZE	59.85			1000 460445	240		101000
	617527	10/03/25 PRK-CLEVIS / MISC SCREWS	37.56			1000 460400	240		101000
	617573	10/07/25 SWR-ADAPTER / CLAMPS	51.21			5310 430600	240		101000
	617594	10/08/25 FAC-BATTERY	16.99			1000 411200	220		101000
	617784	10/26/25 SWR-MISC SREWS / TAPE	9.70			5310 430600	240		101000
	617858	10/31/25 PD-SEC HASP / LOCK	19.98			1000 420100	210		101000
	617793	10/27/25 SWR-CONNECTOR	5.49			5310 430600	240		101000
	617677	10/15/25 STR-BROOM / BLEACH / CLEANER	78.46			2500 430200	220		101000
	617908	11/06/25 WTR-SHELF BRACKET	58.41			5210 430500	220		101000
	617548	10/06/25 STR-ANTIFREEZE	71.82			2500 430200	240		101000
	617590	10/08/25 STR-BATTERY	19.99			2500 430200	232		101000
	617663	10/14/25 WTR-LEATHER XL GLOVES	14.99*			5210 430500	226		101000
	617729	10/20/25 SWR-OIL	4.29			5310 430600	231		101000
	617740	10/21/25 SWR-MISC SCREWS	6.50			5310 430600	220		101000
	617769	10/24/25 STR-NITRILE GLOVES	46.97			2500 430200	220		101000
	617819	10/28/25 FAC-ADHESIVE / BATTERY	74.95			1000 411200	220		101000
		Total for Vendor:	827.71						
48141		1659 HIGH COUNTRY LINEN SUPPLY	299.48						
	0653274	11/03/25 FAC-CITY HALL, PD, CRT, FIN	262.74			1000 411200	224		101000
	0653275	11/03/25 FAC-FIRE HALL	36.74			1000 411200	224		101000
		Total for Vendor:	299.48						
48172		3232 HTURBO INC.	7,526.00						
		Replacement and travel costs							
	1110A	11/10/25 SWR-VFD CAPACITOR REPLACEMENT	7,526.00			5310 430600	360		101000
		Total for Vendor:	7,526.00						
48145		260 INSTY-PRINTS OF KALISPELL	112.00						
	265280	10/09/25 PD-LABELS ON CRACK AND PEEL	112.00			1000 420100	210		101000
		Total for Vendor:	112.00						
48120		3292 JACOBS ENGINEERING GROUP INC	38,095.86						
		COLUMBIA FALLS GATEWAY TO GLACIER SAFETY AND MOBILITY RAISE GRANT #11							
	W3Y2720012	10/27/25 STR-RAISE GRANT INV #12 65	24,762.30			2995 430230	930		101000
	W3Y2720012	10/27/25 WTR-RAISE GRANT INV #12 35	13,333.56			2995 430550	930		101000
		Total for Vendor:	38,095.86						

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48129		2580 JD THINNING INC	3,039.10						
530	4TH ST EAST								
	17765	11/03/25 WTR- WATER LINE/METER PIT	3,039.10			5210 430500	360		101000
		Total for Vendor:	3,039.10						
48153		1290 KROGER COMPANY	86.45						
	103025	10/30/25 LS-HALLOWEEN CANDY	86.45			1000 410100	220		101000
		Total for Vendor:	86.45						
48135		3140 KUBWATER RESOURCES, INC	6,726.17						
	13350	10/22/25 SWR-DEWATERING POLY	6,726.17			5310 430600	221		101000
		Total for Vendor:	6,726.17						
48155		1690 LASALLE SAND & GRAVEL CORP	87.13						
	210845	10/23/25 SWR-3/4 CRUSH MINUS	87.13			5310 430600	240		101000
		Total for Vendor:	87.13						
48160		1080 LES SCHWAB TIRE CENTER	107.96						
	9050065137	11/07/25 PD-#22 DODGE DURANGO WINT	107.96			1000 420100	361		101000
		Total for Vendor:	107.96						
48113		3153 LEXIPOL, LLC	1,395.68						
	CONTRACT TERM	12/1/25-11/30/26							
	11260001	11/01/25 PD-POLICE ONE ACADAMY	1,395.68			1000 420100	335		101000
		Total for Vendor:	1,395.68						
48121		162 LOGAN HEALTH - WHITEFISH	42.00						
	84885593	10/19/25 PD-EVIDENCE	21.00			1000 420100	399		101000
	86642211	10/31/25 PD-EVIDENCE	21.00			1000 420100	399		101000
		Total for Vendor:	42.00						
48126		2537 MICROCOMM	7,625.00						
	20873	10/27/25 WTR-CONTRACT 3/6/25 -3/6/26	1,296.00			5210 430500	355		101000
	20873	10/27/25 SWR-CONTRACT 3/6/25 -3/6/26	6,329.00			5310 430600	355		101000
		Total for Vendor:	7,625.00						

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48128		3265 MISSION 1ST EXCAVATION	2,763.86						
		WATER LINE REPLACEMENT 1227 2ND AVE WEST							
	1162-2	10/16/25 WTR-LINE REPL 50%/CITY SHARE	1,910.00			5210 430500	360		101000
	1162-2	10/16/25 WTR-LINE REPL 30%/CITY SHARE	853.86			5210 430500	360		101000
		Total for Vendor:	2,763.86						
48147		631 MONTANA DEPT. OF ENVIRONMENTAL	70.00						
	2600135	11/04/25 SWR- D.SCHLUP EXAM FEE	70.00			5310 430600	380		101000
		Total for Vendor:	70.00						
48162		43 MONTANA ENVIRONMENTAL LABORATORY	884.00						
	2510812	10/08/25 SWR-NITRATE, NITRATE (TKN)	75.00			5310 430600	394		101000
	2511160	10/10/25 SWR-ALUMINUM DISSOLVED	17.00			5310 430600	394		101000
	2511161	10/16/25 SWR-AMONIA, NITRATE NITRATE,	100.00			5310 430600	394		101000
	2511422	10/29/25 SWR-NITRATE,NITRATE (TKN)	75.00			5310 430600	394		101000
	2511476	10/31/25 SWR-TESTING	307.00			5310 430600	394		101000
	2511641	10/29/25 SWR-NITRATE, NITRATE, (TKN)	75.00			5310 430600	394		101000
	2511840	11/03/25 SWR-NITRATE, NITRATE, (TKN)	75.00			5310 430600	394		101000
	2511088	10/07/25 WTR-COLIFORM	160.00			5210 430500	394		101000
		Total for Vendor:	884.00						
48169		722 MORRISON-MAIERLE, INC.	11,564.70						
		HABITAT FOR HUMANITY, T&C BUSINESS PARK,RAILROAD PARK HABITAT HOMES							
	258899	11/10/25 WTR-ON CALL SERVICES	739.50			5210 430500	354		101000
	258899	11/10/25 SWR-ON CALL SERVICES	739.50			5310 430600	354		101000
	258896	11/10/25 SIDEWALK PROJECT PHASE 2	10,085.70			2310 470300	931		101000
		Total for Vendor:	11,564.70						
48140		52 NAPA AUTO PARTS	199.99						
	131025	10/31/25 FD-BATTERY FOR #401	189.99			1000 420400	232		101000
	93025	09/30/25 SWR-MINIMUM CHARGE FEE	1.00			5310 430600	232		101000
	131374	11/05/25 SWR-ANTIFREEZE / COOLANT	9.00			5310 430600	232		101000
		Total for Vendor:	199.99						

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CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 11/25

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
48158		3231 NORTHERN ROCKIES FIRE	1,720.00						
	1256 09/18/25	FD-HYDROSTATIC TEST	1,120.00			1000 420400	394		101000
	1325 11/05/25	FD-5 GAL COLD FR TRK #431	600.00			1000 420400	220		101000
		Total for Vendor:	1,720.00						
48123		2002 NORTHWEST PARTS & EQUIPMENT & ITEMS FOR THE TACK WAGON	37.61						
	357728 10/27/25	SWR-HOSE PARTS	31.40			5310 430600	240		101000
	357353 10/16/25	STR-43-M-R-NPTF-STR	6.21			2500 430200	220		101000
		Total for Vendor:	37.61						
48167		56 NORTHWEST PIPE FITTINGS INC	74.58						
	4470859 10/31/25	SWR-RUBBER GASKETS	74.58			5310 430600	240		101000
		Total for Vendor:	74.58						
48131		1437 NORTHWESTERN ENERGY	723.30						
		NATURAL GAS SERVICE							
	102725 10/27/25	FAC-09/24/25-10/21/25	150.38			1000 411200	344		101000
	102725 10/27/25	PD-09/24/25-10/21/25	36.48			1000 420100	344		101000
	102725 10/27/25	FD-09/24/25-10/21/25	89.81			1000 420400	344		101000
	102725 10/27/25	STRS-09/24/25-10/21/25	73.10			2500 430200	344		101000
	102725 10/27/25	WTR-09/24/25-10/21/25	25.06			5210 430500	344		101000
	102725 10/27/25	SWR-09/24/25-10/21/25	348.47			5310 430600	344		101000
		Total for Vendor:	723.30						
48163		2816 O'REILLY AUTO PARTS	127.33						
	140507 10/27/25	STR-BRAKE CLEANER	41.88			2500 430200	220		101000
	141283 11/03/25	SWR-PLIERS	42.99			5310 430600	220		101000
	141373 11/04/25	PRK-THREADLK	14.99			1000 460400	220		101000
	141373 11/04/25	PRK-MOTOR OIL	27.47			1000 460400	231		101000
		Total for Vendor:	127.33						
48125		2017 RAILROAD MANAGEMENT COMPANY III,	458.76						
	537292 10/27/25	SWR-10 INCH SWR PIPE CROSSING	458.76			5310 430600	390		101000
		Total for Vendor:	458.76						

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CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 11/25

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Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
48157	E	2852 SPECTRUM ENTERPRISE - CHARTER - AUTO PAY	324.99						
	110625	11/06/25 SWR-INTERNET 11/06/25-12/05/25	165.00			5310 430600	345		101000
	110125	11/01/25 PD-INTERNET 11/01/25-11/30/25	159.99			1000 420100	345		101000
		Total for Vendor:	324.99						
48130		3297 Staples, Inc	126.33						
	6045843484	10/24/25 FIN- CLIPS / FOLDER	19.81			1000 410500	210		101000
	6045843484	10/24/25 WTR-CLIPS / FOLDERS	19.81			5210 430500	210		101000
	6045843484	10/24/25 SWR-CLIPS / FOLDERS	19.82			5310 430600	210		101000
	6045843485	10/24/25 FIN- GILATEEN	22.29			1000 410500	210		101000
	6045843485	10/24/25 WTR-GILATEEN	22.30			5210 430500	210		101000
	6045843485	10/24/25 SWR-GILATEEN	22.30			5310 430600	210		101000
		Total for Vendor:	126.33						
48144		3222 SUMMIT FIRE & SECURITY LLC	180.00						
	364336	11/06/25 PD-CHEMICAL EXT RECHARGE	180.00			1000 420100	212		101000
		Total for Vendor:	180.00						
48171		999999 SUSAN WEBSTER	943.13						
		REFUND FOR HER APT BEING HOOKED UP TO THE METER FOR UNIT B							
	111225	11/12/25 WTR-REFUND	943.13			5210 214010			101000
		Total for Vendor:	943.13						
48165		2699 THE MAIL ROOM, INC	567.74						
		INVOICE # D126863 10/20/25-10/31/25							
	D126863	10/06/25 PD-MAIL SRVS 10/20-10/31/25	18.47			1000 420100	310		101000
	D126863	10/06/25 FIN-MAIL SRVS 10/20-10/31/25	16.21			1000 410500	310		101000
	D126863	10/06/25 WTR-MAIL SRV 10/20-10/31/25	50.28			5210 430500	310		101000
	D126863	10/06/25 SWR-MAIL SRV 10/20-10/31/25	50.29			5310 430600	310		101000
	D126863	10/06/25 CRT-MAIL SRVS 10/20-10/31/25	422.87			1000 410360	310		101000
	D126863	10/06/25 PNZ-MAIL SRVS 10/20-10/31/25	9.62			1000 411000	310		101000
		Total for Vendor:	567.74						

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CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 11/25

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
48149		1623 THE UPS STORE #4515	66.95						
	035210	10/29/25 PD-EVIDENCE SHIPPING	13.39			1000 420100	310		101000
	035244	10/30/25 PD-EVIDENCE SHIPPING	13.39			1000 420100	310		101000
	035290	11/01/25 PD-EVIDENCE SHIPPING	13.39			1000 420100	310		101000
	035404	11/06/25 PD-EVIDENCE SHIPPING	26.78			1000 420100	310		101000
		Total for Vendor:	66.95						
48124		3016 TRANSUNION RISK AND ALTERNATIVE	100.00						
	202510	11/01/25 PD-CONTRACT 10/1/25-10/30/25	100.00			1000 420100	399		101000
		Total for Vendor:	100.00						
48132		3190 TRUCKPRO, LLC DBA TNT TRUCK	13.49						
	38964	10/29/25 SWR - OIL FILTER CAP	13.49			5310 430600	232		101000
		Total for Vendor:	13.49						
48148		3200 USABBLUEBOOK	1,205.27						
	870931	10/29/25 SWR-TESTING SUPPLIES	1,205.27			5310 430600	222		101000
		Total for Vendor:	1,205.27						
48150		3063 UTILITIES UNDERGROUND LOCATION	64.75						
		FEE FOR TICKETS FOR OCT 2025 (37)							
	5105074	10/31/25 WTR-OCT 2025 UDIGS	21.58			5210 430500	318		101000
	5105074	10/31/25 SWR-OCT 2025 UDIGS	21.58			5310 430600	318		101000
	5105074	10/31/25 STR-OCT 2025 UDIGS	21.59			2500 430200	318		101000
		Total for Vendor:	64.75						
48119		1134 VICTIM-WITNESS ADVOCATE PROGRAM	372.00						
	OCT 25	10/01/25 CRT-OCT 2025	372.00			2917 410360	356		101000
		Total for Vendor:	372.00						
48154		84 WESTERN BUILDING CENTER	487.53						
	1667311	11/06/25 WTR-MISC SCREWS	1.76			5210 430500	220		101000
	1666870	11/06/25 WTR-SHEET METAL SCREWS	9.59			5210 430500	220		101000
	1666627	11/06/25 WTR-DRYWALL SCREWS / PLYWOOD	94.39			5210 430500	220		101000
	1650243	10/27/25 SWR-POLY FILM	373.80			5310 430600	240		101000
	1662058	11/04/25 SWR-SILICONE LUBRICANT SPRAY	7.99			5310 430600	220		101000
		Total for Vendor:	487.53						

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CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 11/25

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Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
48137	E	2733 WEX Fleet Universal - Electronic	4,889.33						
BILL CLOSING DATE 10/31/25									
		108316720 10/31/25 PD-OCT FUEL	2,451.86			1000 420100	231		101000
		108316720 10/31/25 FD-OCT FUEL	590.44			1000 420400	231		101000
		108316720 10/31/25 PRK-OCT FUEL	185.37			1000 460400	231		101000
		108316720 10/31/25 WTR-OCT FUEL	276.59			5210 430500	231		101000
		108316720 10/31/25 SWR-OCT FUEL	648.58			5310 430600	231		101000
		108316720 10/31/25 STR-OCT FUEL	578.64			2500 430200	231		101000
		108316720 10/31/25 FAC-OCT FUEL	17.56			1000 411200	231		101000
		108316720 10/31/25 PD-OCT FUEL	140.29			1000 420100	380		101000
		Total for Vendor:	4,889.33						
48168		3021 WGM GROUP	9,075.00						
		76875 11/10/25 WTR-WATER PER 10/01-10/31/25	9,075.00			5210 430500	354		101000
		Total for Vendor:	9,075.00						
		# of Claims 54	Total: 190,693.35		# of Vendors	49			
		Total Electronic Claims	17,050.75						
		Total Non-Electronic Claims	173642.60						

11/14/25
08:57:23

CITY OF COLUMBIA FALLS
Fund Summary for Claims
For the Accounting Period: 11/25

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Report ID: AP110

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	71,202.59
2310 TAX INCREMENT DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	10,085.70
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	1,046.50
2400 SPECIAL LIGHTING DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	2,527.76
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	1,714.20
2917 CRIME VICTIMS ASSISTANCE FUND	
101000 CASH/CASH EQUIVALENTS	372.00
2995 RAISE Grant	
101000 CASH/CASH EQUIVALENTS	38,095.86
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	30,293.77
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	35,354.97
Total:	190,693.35

11/14/25
08:57:23

CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 11 / 25

Page: 13 of 13
Report ID: AP100A

Council Meeting Date: November 17, 2025

Claims Submitted to Council: \$ \$190,693.35

Claims Denied/Withheld by Council Finance Committee: \$ _____ Claim #'s: _____

Prepared By: Jessica Rice, Finance Director

Jessica Rice

Approved by Eric Hanks, City Manager

Eric Hanks

City Council to Approve by motion on consent agenda

The claims noted below are non-routine or material in nature:

1. Ace Hardware: \$4,063.28 - City identified error in meter settings within billing system on the customer's irrigation account. (Fund 5210)
2. Axon Enterprise, Inc: \$40,077.48 - Annual agreement for Police Department body cameras and tasers. (Fund 1000)
3. Flathead County Treasurer: \$10,074.55 - Annual taxes and monthly court costs. (Fund 1000)
4. Jacobs Engineering Group Inc: \$68,095.86 - RAISE grant preliminary engineering. (Fund 2995)
5. Kubwater Resources: \$6,726.17 - Chemicals for Sewer treatment plant. (Fund 5310)
6. Microcomm: \$7,625.00 - Annual service agreement for computer systems at Sewer and Water. (Funds 5210 and 5310)
7. Morrison-Maierle, Inc: \$11,564.70 - Engineering services for Habitat for Humanity and Phase 2 of the Sidewalk Project. (Funds 5210, 5310 and 2310)
8. Webster, Susan: \$943.13 - Refund on water account. (Fund 5210 and 5310)
9. WGM Group: \$9,075.00 - Engineering service on Water PER. (Fund 5210)

The remaining claims are routine in nature. If you have any questions, please do not hesitate to reach out.

Thank you,
Jessica
(406) 892-4327

11/04/25
08:00:27

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 11/25

Page: 1 of 3
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
48115		1700 BRECK LAW OFFICE, PC	9,057.56						
NOV 2025	FEEs								
	NOV 25	11/03/25 LGL-FEES NOV	2,219.53			1000 411100	350		101000
	NOV 25	11/03/25 CRT-FEES NOV	4,524.08			1000 410365	350		101000
	NOV 25	11/03/25 WTR-FEES NOV	729.33			5210 430500	350		101000
	NOV 25	11/03/25 SWR-FEES NOV	729.33			5310 430600	350		101000
	NOV 25	11/03/25 PLZ-FEES NOV	364.66			1000 411000	350		101000
	NOV 25	11/03/25 PD-FEES NOV	147.42			1000 420100	399		101000
	NOV 25	11/03/25 WTR-FEES NOV	32.76			5210 430500	357		101000
	NOV 25	11/03/25 SWR-FEES NOV	48.43			5310 430600	357		101000
	NOV 25	11/03/25 STR-FEES NOV	65.51			2500 430200	399		101000
	NOV 25	11/03/25 ADDITIONAL LABOR	196.51			1000 411100	350		101000
		Total for Vendor:	9,057.56						
		# of Claims	1	Total:	9,057.56	# of Vendors	1		

11/04/25
08:00:27

CITY OF COLUMBIA FALLS
Fund Summary for Claims
For the Accounting Period: 11/25

Page: 2 of 3
Report ID: AP110

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	7,452.20
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	65.51
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	762.09
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	777.76
Total:	9,057.56

11/04/25
08:00:28

CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 11 / 25

Page: 3 of 3
Report ID: AP100A

Council Meeting Date: November 17, 2025

Claims Submitted to Council: \$ \$9,057.56

Claims Denied/Withheld by Council Finance Committee: \$ _____ Claim #'s: _____

Prepared By: Jessica Rice, Finance Director

Jessica Rice

Approved by Eric Hanks, City Manager

Eric Hanks

City Council to Approve by motion on consent agenda

A special claims run was completed on 11/4/25 due to a claim coming in after the cut off from the 11/3/25 Council meeting.

11/06/25
11:36:22

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 11/07/25 to 11/07/25

Page: 1 of 2
Report ID: P130

Item No.2.

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	36.01		
COMP HOURS (Comp Time Used)	4.00		121.80
J001 HOURS (CLOTH ALLOW)	0.00		-1,854.20
J011 HOURS (OT COURT)	6.00		258.22
OTTR HOURS (PD Reg. Training)	18.00		557.25
OVER HOURS (Overtime)	30.75		1,409.34
PERS HOURS (Personal Time Used)	1.50		60.20
REG HOURS (Regular Time)	2,749.00		93,494.92
SHFN HOURS (Shift B)	408.00		816.00
SHFQ HOURS (OVI B)	26.00		78.00
SICK HOURS (Sick Time)	59.25		1,736.61
TRMS HOURS (Termination Sick Pay)	40.08		1,220.44
TRMV HOURS (Termination Vacation Pay)	152.74		4,650.93
VACA HOURS (Vacation Time Used)	302.75		9,610.70
GROSS PAY	112,160.21	0.00	
NET PAY	79,706.76	0.00	
AFLAC-POSTTAX	86.97	0.00	
AFLAC-PRETAX	249.32	0.00	
CITY OF COLUMBI	20.00	0.00	
FIT	8,621.18	0.00	
FLEX ALLEGIANCE	1,012.50	25.00	
FOP	495.00	0.00	
HEALTHINS/PRE	4,021.00	31,061.90	
MEDICARE	1,581.46	1,581.46	
MI ST FIRE ASSO	114.12	0.00	
MUTUAL OF OMAHA	286.90	0.00	
NATIONWIDE/CITY	0.00	2,189.06	
NATIONWIDE/EMP	200.00	0.00	
P.E.R.S.	4,321.55	4,961.58	
PERS/FURS	1,221.14	1,638.84	
PERS/POLICE	3,020.56	4,836.25	
SIT	3,274.00	0.00	
SOCIAL SECURITY	3,656.75	3,656.75	
TEAMSTERS DUES	271.00	0.00	
UNEMPL. INSUR.	0.00	627.05	
WORKERS! COMP	0.00	3,584.80	
CHARLES SCHWAB	1,925.44	0.00	
FIRST INTERSTAT	1,278.59	0.00	
FREEDOM BANK	3,807.12	0.00	
GLACIER BANK KA	6,409.72	0.00	
GLACIER BANK MS	3,194.96	0.00	
GLACIER BANK/CF	22,787.76	0.00	
GLACIER BANK/WF	2,250.42	0.00	
MORGAN STANLEY	4,406.79	0.00	
NAVY FEDERAL CR	1,892.50	0.00	
PARKSIDE CR U	11,574.19	0.00	
REGIONS BANK	5,014.63	0.00	
STOCKMAN BANK	1,191.05	0.00	

11/7/25

Regular Payroll
Thompson Final pay

\$124,133.94

Bob Staalant

11/06/25
11:36:22

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 11/07/25 to 11/07/25

Page: 2 of 2
Report ID: P130

USAA FEDERAL	1,499.85	0.00
WELLS FARGO	2,663.72	0.00
WELLS FARGO, TX	2,079.10	0.00
WFISH CR UNION	7,730.92	0.00
FIT/SIT BASE	98,114.14	0.00
MEDICARE BASE	109,066.45	0.00
PERS BASE	99,917.59	0.00
SOC SEC BASE	58,979.80	0.00
UN BASE	114,014.41	0.00
WC BASE	113,458.55	0.00

Total	54,162.69
Total Payroll Expense (Gross Pay + Employer Contributions):	166,322.90

Check Summary

Payroll Checks Prev. Out.	\$1,579.14
Payroll Checks Issued	\$2,523.18
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$4,102.32
Electronic Checks	\$122,841.76

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	7,313.50	7,313.50		212260
Medicare	3,162.92	3,021.66	282.52	212260
P.E.R.S.	9,283.13	9,283.13		212270
Unempl. Insur.	627.05	1,837.67	2,464.72	212210
Workers' Comp	3,584.80	10,659.98	14,244.78	212220
FIT	8,621.18	427.76	855.52	212260
SIT	3,274.00	3,074.00	400.00	212260
AFLAC-PRETAX	249.32	249.32	498.64	212230
NATIONWIDE/EMP	200.00	200.00		212280
Teamsters dues	271.00	271.00	542.00	212310
PERS/Police	7,856.81	7,856.81		212240
NATIONWIDE/CITY	2,189.06	2,189.06		212280
AFLAC-POSTTAX	86.97	86.97	173.94	212230
PERS/FURS	2,859.98	2,859.98		212275
MT ST FIRE ASSO	114.12	114.12		212315
HEALTHINS/PRE	35,082.90	35,082.90	70,165.80	212400
CITY OF COLUMBI	20.00	20.00		212450
FLEX ALLEGIANCE	1,037.50	1,037.50		212285
FOP	495.00	495.00		212335
PERS RETIREE	0.00			212270
MUTUAL OF OMAHA	286.90	286.90	573.80	212400
Total Ded.	86,616.14	49,243.76	45,658.18	90,201.72

**** Carried Forward column only correct if report run for current period.

**CITY OF COLUMBIA FALLS
CITY COUNCIL REGULAR MEETING MINUTES
HELD NOVEMBER 03, 2025**

Mayor Barnhart called the meeting to order at 7:00 p.m. with roll call as follows: Councilor Piper, Councilor Price, Councilor Robinson and Mayor Barnhart. Absent: Councilor King, Councilor Lovering and Councilor Shepard.

Also present: City Manager Hanks, City Clerk Staaland, City Attorney Breck and Public Works Director Bates.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Councilor Robinson made motion to approve the agenda, seconded by Councilor Piper and the motion carried.

CONSENT AGENDA: Councilor Piper motioned to approve the consent agenda noting all claims appeared to be in order, seconded by Councilor Price and the motion carried.

Approval of Claims - November 3, 2025 - \$72,669.31

Approval of October 24, 2025, Payroll Claims - \$205,139.31

Approval of Regular Council Meeting Minutes - October 20, 2025

Acknowledgment of Receipt – Audit Conclusion Governance Letter from Nexus CPA

NEW BUSINESS:

Communications Consultant Contract – Maven Ops, LLC

The consultant will establish a professional social media and communications foundation for the City of Columbia Falls. The purpose of this effort is to enhance transparent, consistent, and engaging public communications that strengthen the connection between the city, its residents, businesses, and visitors.

The City is proposing a 90-day contract with communications consultant Ms. Lauren Manley. Ms. Manley is an experienced professional who has presented a strong model for establishing and expanding the City's presence on Facebook, Instagram, and LinkedIn, as well as enhancing existing Facebook pages for the Police and Fire Departments. Funding for the contract will come from the Administration budget. The City has available contract funds in Administration, and approximately half of the cost will be covered through the STEP Grant recently awarded for the DUI Police Officer position. This grant includes funding for educational outreach, which will be used for a DUI awareness campaign and other traffic-safety messaging over the 90-day period.

Councilor Price asked whether the contract includes development of a communications plan and social media standards for employees, or whether a designated employee will be responsible for managing social media moving forward. City Manager Hanks responded that a social media policy will be implemented to outline acceptable correspondence from the City, establish communication standards, and define the rhythm and consistency of public messaging.

Councilor Piper motioned to authorize the City Manager to execute the contract with Maven Ops, LLC, seconded by Councilor Robinson with council voting as follows: Piper, Price, Robinson and Barnhart.

City Staff will provide an overview of the City's Snow Clearance procedures and Street Priorities Map.

Public Works Director Bates reviewed the snow plowing priority map. Priority 1 includes emergency service routes and main corridors, followed by Priority 2 school routes and then Priority 3 residential streets. The city also clears select multi-use paths and limited sidewalks adjacent to Highway 2; the State is responsible for clearing Highway 2 sidewalks.

Mayor Barnhart asked who initiates plowing operations. Bates stated the Police Department notifies Public Works when snowfall reaches four inches.

Mayor Barnhart requested clarification on sidewalk clearing along Highway 2. Bates explained the city will assist only after higher-priority routes are addressed, typically the day after a major snow event. The State may also assist, but under City Code adjacent property owners remain responsible. Staff will be sending snow-removal reminder letters to businesses along Highway 2 and Nucleus Avenue. Mayor Barnhart expressed interest in a more defined policy, and Councilor Piper agreed. Bates noted equipment is available, but staffing is limited. Councilor Price asked whether the City would charge property owners for clearing services. Council directed staff to review potential ordinance amendments. City Manager Hanks stated he and Bates will return with additional information at the next council meeting.

Matt Hutcheson 227 7th St. E. asked where downtown businesses should place sidewalk snow, noting previous direction was to shovel into the street. Hanks clarified snow should be placed to the side to avoid driveways being re-covered by plows. Bates added that sidewalk snow must be placed on the City right-of-way or the property itself, and if no boulevard exists, it may be placed near the curb. Snow should not be pushed into the street.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor Price asked about responsibility for replacing the porta potties that were recently burned. Director Bates stated the unit rented by the City will be replaced at no charge, while the second unit, contracted by the soccer program, may be their responsibility.

Price also inquired about a resident parking multiple vehicles on a city street, including two trucks and a covered motorcycle. Chief Stephens said he would look into the matter.

Mayor Barnhart addressed school safety and the importance of consistent SRO coverage. Chief Stephens explained that the previous SRO moved into the DUI enforcement position, creating a vacancy now temporarily filled by a detective. The department is hiring two new officers to backfill positions, after which the SRO role will be restored. The SRO schedule provides four days per week of school coverage, with one rotating fill-in day, and includes collateral patrol duties. Mayor Barnhart asked that maintaining SRO coverage remain a priority.

Mayor Barnhart also noted an increase in vacation rentals and asked whether Council wished to consider limits. City Attorney Breck stated the City may regulate vacation rentals through zoning changes, though existing rentals could likely be grandfathered and changes could face challenges from property owners. Zoning-based limits are common and legally permissible when enacted through proper public process. Breck noted that the upcoming zoning and subdivision code update would be an appropriate time for Council to review options. Staff will return with information for further discussion.

CITY MANAGER REPORT

City staff supported various Halloween events, including activities with the library and the Trunk-or-Treat, with strong participation.

The Fire Department will hold a Fire Engine Push-In Ceremony on November 6th at 6:00 p.m. to welcome the new engine, coinciding with the department's monthly training.

A joint Council and Planning Commission meeting is scheduled for November 13th at 6:00 p.m. to kick off the Land Use Planning Consultant project. The Land Use Planning Consultant will provide an overview of their approach to addressing the land use element of the City's Montana Land Use Planning Act work.

A public hearing on the final report of the Study Commission is scheduled for November 19th at 6:30 p.m. Notices will be published in the newspaper on the two preceding Sundays. Members of the public may provide comments during the meeting or submit written comments to the City Clerk.

On November 20th at 5:00 p.m., an open house will be held to review the current conditions of the City's water and sewer systems as part of Montana Land Use Planning Act work. Staff and engineers will present information and gather public input to guide future infrastructure planning. The Public Works Committee will meet prior to the next Council meeting to discuss water and wastewater projects in greater detail.

In Public Works, the Floater position was recently vacated and filled with a current water operator. Recruitment for a new water operator is underway. Geotechnical boring on the hillside is scheduled for the week of November 17th, with neighbors notified and access maintained. The Wastewater Treatment Plant expansion project is past substantial completion, with only minor cleanup items remaining.

The recent state audit reported no issues reflecting the City's continued fiscal responsibility.

Infrastructure projects continue, including the Gateway to Glacier Safety Mobility Project, for which funding has not yet been obligated; the bid process is anticipated in December with a public open house in January. Delays may make it more challenging to secure construction bids for fiscal year 2026. River's Edge projects are scheduled for discussion with the Parks and Recreation Committee on December 8th, with staff coordinating with local organizations and potential grant opportunities, including a possible FWP match grant for fishing pier construction. The Rotary Club has been presented with a funding request and follow-up is pending.

The original fire engine (430) remains in excellent condition and has been sold to Blankenship, continuing to support firefighting operations. No additional items were reported, and staff will continue to follow up on pending projects and public engagement opportunities.

MISCELLANEOUS

Correspondence

ADJOURN

Councilor Robinson motioned to adjourn the meeting at 7:53 p.m. seconded by councilor Price.

Mayor

City Clerk

**NOTICE OF PUBLIC HEARING
CITY OF COLUMBIA FALLS
AMENDING THE 25-26 FISCAL YEAR BUDGET**

On December 1, 2025, during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls, shall conduct a public hearing for the purpose of taking public comment on the proposed 25-26 Fiscal Year Budget Amendment.

The City Council is conducting a public hearing on proposed budget amendments pursuant to Title 7, Chapter 6, Part 40, MCA.

The City is proposing amending 5310 Sewer Enterprise Fund appropriations for the purchase of a replacement dump truck. After the adoption of the budget, the City's Sewer Fund dump truck became unusable and must be replaced. The City is proposing to amend the budget by an amount not to exceed \$125,000 for vehicle replacement. The purchase will be funded from available cash resources in the Sewer Fund.

Interested persons may contact City Manager Eric Hanks for details on the proposed budget amendments at (406) 892-4391 or email: citymanager@cityofcolumbiafalls.com.

Public comment may be in writing addressed to the City Clerk at 130 6th Street West, Columbia Falls, MT 59912, email: staalandb@cityofcolumbiafalls.com or delivered in person to the City Council during the hearing.

DATED THIS 17th day of November 2025

Barb Staaland
City Clerk

Publish: Daily Interlake Sunday November 23, 2025, and Sunday November 30, 2025



COLUMBIA FALLS MONTANA

Item No.5.

City Council Agenda Item Summary

Title: Authorize Utility Billing Refund Due to City Error and Direction to Update City Code

Date: November 14, 2025

Staff Contact: Eric Hanks, City Manager

AGENDA ITEM SUMMARY:

City staff request Council authorization to issue a full refund to a commercial and a residential utility customer who was overcharged as a result of a long-standing City billing and/or meter installation error. Historically, the City limited refunds to six months due to interpretations within *City Code 13.04.003 - Billing, Adjustment for Meter Error*. Staff and the Deputy City Attorney agree the City Code is vague and poorly written to address policies for refunds due to government errors. Staff recommends that the City Code be revised to clearly establish administrative authority, define error types, and set reasonable lookback periods for billing adjustments.

BACKGROUND:

City Code 13.04.300 – Billing, Adjustment for Meter Error.

- 1. In case of a dispute as to the accuracy of a meter, the consumer, upon depositing the estimated cost of making a test, may demand that the meter be removed and tested as to accuracy, in the customer's presence. A meter is accurate if reporting within plus or minus two percent of test flow.*
- 2. In case the meter is found to be registering correctly, the cost of disconnecting, testing and reconnecting the meter shall be borne by the consumer.*
- 3. In case the meter is found to be registering incorrectly, the amount deposited by the consumer will be credited to their account and a reasonable adjustment made for the overcharge, based upon the corrected meter reading for a period not to exceed six months. If it can be shown that the error was due to some cause, the date of which can be fixed, the overcharge shall be computed back to, but not beyond such a date, or six months, whichever is the least.*

The instances of overcharge do not involve meter inaccuracy; instead, it derives from a City clerical and/or meter installation error.

Residential Customer:

A review determined that, for more than ten years, two apartment units had misaligned meter assignments in the billing software. As a result, the customer paid charges generated by their neighbor's meter. The customer raised concerns repeatedly and specifically questioned unusually high usage. Only recently did staff verify the misalignment.

Commercial Customer:

A City employee visited a local business and questioned the small square footage of their green space they irrigate, knowing what their monthly utility bill. Upon further investigation it was discovered the software did not have the correct meter billing usage set after the meter was changed out.

Because the overcharges stemmed from a government mistake - and not customer conduct or mechanical meter error - City Code 13.04.300 does not apply. Ethical municipal practice support issuing a full refund for the total period affected.

The Deputy City Attorney has reviewed this staff recommendation and agrees the City Code language needs clarifying language for billing adjustments.

ANALYSIS:

- City Responsibility: The overcharges were solely caused by a City error in meter assignment.
- Code Applicability: Current code language addresses *meter accuracy* and therefore does not limit the City's ability or obligation to correct a *billing* or *administrative* error.
- Customer Protection: Issuing a full refund aligns with best practices in municipal utility administration and supports public trust.
- Policy Clarification Needed: Establishing clear definitions and adjustment parameters will prevent future ambiguity and ensure consistent treatment of customers.

WAY AHEAD:

- Authorize a full refund to the affected customer for the entire period impacted by the City's billing/meter assignment error. The staff will work with the City Attorney to draft recommended language to update City Code to clarify the City's policies for billing adjustments.
- Direct staff and the City Attorney to prepare amendments to City Code to:
 - Distinguish between *City error*, *customer error*, and *mechanical meter error*.
 - Establish reasonable lookback periods for refunds and under-billing recoveries consistent with state law (including the six-month MCA limit on recovering undercharges).
 - Clearly articulate administrative authority for staff to issue billing adjustments or refunds when government error is identified.

FINANCIAL CONSIDERATIONS:

Full refund in the amount of \$943.13.

STAFF RECOMMENDATION:

Staff recommends the City Council authorize a full refund to the customer for all charges associated with the City-caused billing error.

SUGGESTED MOTION:

I move that the City Council authorize a full refund to the customer for all overcharges resulting from the City's billing error.

REFERENCE:

- Claim #48170
- Claim #48171



City Council Agenda Item Summary

Title: Banking Authority and Credit Card Authorization – Glacier Bank

Date: November 14, 2025

Staff Contact: Jessica Rice

AGENDA ITEM SUMMARY:

With recent staffing changes, the City of Columbia Falls must update its account authorizations at Glacier Bank, the City's primary financial institution, to ensure current employees have proper authority to conduct financial transactions on behalf of the City.

BACKGROUND:

The City has not previously adopted a formal resolution granting authorization for accounts held at Glacier Bank. The proposed resolution is intentionally structured to identify authorized individuals by position rather than by name, providing flexibility as personnel change while ensuring appropriate authorization is maintained.

The City currently holds 6 deposit accounts with Glacier Bank. The accounts are designated as follows:

- City Court Operating Account (1)
- Repurchase Accounts - interest earning (2):
 - Operating Account
 - Holding Account
- Wire Account (1): Used for grant revenue, State Revenue, and daily credit card deposits.
- Checking Account (1): Used for claims and payroll disbursements.
- Flex Insurance Account (1): Used for health insurance flexible payments.

In addition, the City intends to transition to department-level credit cards through Glacier Bank's in-house program. While the City currently has a Glacier Bank-issued credit card serviced by FNBO (First National Bank of Omaha), the new arrangement will streamline oversight and support operational needs. The resolution includes provisions for establishing this type of account with a collective credit limit of up to \$50,000.

STAFF RECOMMENDATION:

Approve Resolution 1956, authorizing designated City personnel to conduct financial transactions with Glacier Bank on behalf of the City.

ATTACHMENTS:

- Resolution 1956

RESOLUTION NO. 1956

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA,
AUTHORIZING LOCAL BANKING AUTHORITY

WHEREAS, the City of Columbia Falls (“City”) conducts financial transactions and maintains bank accounts for the deposit and disbursement of City funds; and

WHEREAS, it is necessary and in the best interest of the City to establish and maintain deposit accounts and related banking services with Glacier Bank; and

WHEREAS, the City Council desires to authorize certain City officials to manage such accounts, including making changes to account information, signatory authority, and related banking matters; and

WHEREAS, the City Council further finds it appropriate to obtain a City credit card account with Glacier Bank, with a total credit limit not to exceed Fifty Thousand Dollars (\$50,000), to be used solely for official City business in accordance with City policies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA:

Section One - Authorization to Maintain Current and Open New Accounts: The City of Columbia Falls is hereby authorized to maintain current deposit accounts, as well as authorized to open new deposit and credit card accounts with Glacier Bank. The following City officials are hereby designated as authorized individuals to manage the City’s accounts, including but not limited to adding or removing signers, updating contact information, and managing account services. This authorization does not extend to closing City accounts or establishing new types of accounts without prior Council approval. The authorized City officials are: City Manager, City Clerk, Finance Director, and City Accountant. All banking activities and account management shall be conducted in accordance with applicable City financial policies and internal control procedures.

Section Two - Credit Card Authorization: The City Manager, City Clerk, Finance Director, and City Accountant are authorized to establish and administer a City of Columbia Falls Credit Card Account with Glacier Bank, with an aggregate credit limit not to exceed \$50,000, subject to applicable City purchasing and credit card policies.

Section Three - Execution of Documents: The City Manager and/or Finance Director are authorized and directed to execute any and all documents necessary to effectuate the intent of this Resolution, including account agreements, signature cards, and related banking forms.

Section Four - Effective Date: This Resolution shall be in full force and effect immediately upon its passage and approval.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 17th DAY OF NOVEMBER 2025, THE COUNCIL VOTING AS FOLLOWS:

AYES:

NOES:

ABSENT:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 17TH DAY OF NOVEMBER 2025.

Mayor

ATTEST:

City Clerk



COLUMBIA FALLS MONTANA

City Council Agenda Item Summary

Title: Special Revenue Fund 2955 – Highway Traffic Safety

Date: November 14, 2025

Staff Contact: Jessica Rice

AGENDA ITEM SUMMARY:

Creation of Resolution 1955, Special Revenue Fund 2955 – Highway Traffic Safety and adopting the related budget appropriations for Fiscal Year 2025–26 pursuant to the approved grant agreement.

BACKGROUND:

On September 15, 2025, the City Council accepted a Highway Traffic Safety grant award in the amount of \$165,263 for the period of October 1, 2025 through September 30, 2026. The grant is intended to support highway safety enforcement efforts and will fully fund the Police Department's DUI Officer position during the grant period.

Due to this grant being awarded after adoption of the FY 25–26 budget, a new special revenue fund must be created to properly account for the associated revenues and expenditures. Section 7-6-4006, MCA authorizes governing bodies to adjust appropriations for grant awards accepted after the annual budget is adopted. Consistent with this requirement, the City Administration recommends establishing Special Revenue Fund 2955 and adopting the budget for the nine-month activity occurring within the current fiscal year (October 1, 2025 – June 30, 2026).

Fund 2955 will be established in the City's accounting system with appropriate revenue and expenditure classifications and internal controls to ensure compliance with the grant agreement.

STAFF RECOMMENDATION:

Approve Resolution 1955 creating Special Revenue Fund 2955 – Highway Traffic Safety and adopting the corresponding budget appropriations for FY 2025–26.

ATTACHMENTS:

- Resolution 1955
- Exhibit A – Fund 2955 Budget

RESOLUTION NO. 1955

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, CREATING SPECIAL REVENUE FUND 2955 – HIGHWAY TRAFFIC SAFETY, AND ADOPTING THE APPROPRIATIONS FOR THE FISCAL YEAR ENDING JUNE 30, 2026 PURSUANT TO THE APPROVED GRANT AGREEMENT

WHEREAS, the City of Columbia Falls was awarded and accepted a grant award in the amount of \$165,263 for the period of October 1, 2025 – September 30, 2026 for Highway Traffic Safety at the regular council meeting held on September 15, 2025.

WHEREAS, Section 7-6-4006, MCA provides for the adjustment of appropriations by the governing body for grant awards accepted after the budget has been adopted; and

WHEREAS, the City Administration proposes adopting the revenue and appropriations budget for the approved grant activity for the nine-month period, October 1, 2025 – June 30, 2026.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section One: The City of Columbia Falls 25-26 Fiscal Year Budget for Special Revenue Fund 2955 is adopted as presented on Exhibit A.

Section Two: The City Council hereby authorizes the City Finance Director to establish Fund 2955 Highway Traffic Safety to make the necessary fund appropriation and revenue entries in the accounting system and establish the necessary accounting and internal controls to account for the grant activity as required in the grant agreement.

Section Three: This Resolution shall become effective immediately upon its passage and approval by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 17th DAY OF NOVEMBER 2025, THE COUNCIL VOTING AS FOLLOWS:

AYES:

NOES:

ABSENT:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 17TH DAY OF NOVEMBER 2025.

Mayor

ATTEST:

City Clerk

Exhibit A

CTS Number:	113784
	City of Columbia Falls
Contract Name:	STEP
Assistance Listing	
Numbers:	20.600, 20.608
UEI #	CWH8E9BX81F9
Award Amount:	\$165,263.00

Revenue:	
2955-331150	\$123,947.00

Expenditures:	
2955-420100	
110	\$73,605.00
120	\$13,170.00
121	\$11,250.00
124	\$0.00
125	\$0.00
140	\$9,758.00
190	\$4,914.00
212	\$0.00
380	\$5,625.00
390	\$5,625.00
	\$123,947.00



COLUMBIA FALLS MONTANA

City Council Agenda Item Summary

Title: Exposing Minor Children to Domestic Violence

Date: November 14, 2025

Staff Contact: Chief of Police Chad Stephens

AGENDA ITEM SUMMARY:

BACKGROUND: Various studies show that exposing minor children to domestic violence dramatically increases the chances they will be either perpetrators of domestic violence or victims of domestic violence.

ANALYSIS: By incentivizing adults to not commit these acts of domestic violence we can reduce the chance of it continuing into perpetuity. The police department and the City Attorney have worked together to draft this ordinance to discourage this behavior.

See below excerpt from the proposed ordinance:

Section One. Addition of City Code 9.20-030: Columbia Falls City Code Section 9.20.030 is hereby added to Chapter 9 Part 20:

9.20.030 – Exposing a Minor Child(ren) to Domestic Violence

- A. A person commits the crime of exposing minor child(ren) to domestic violence when he or she:
 - 1. Commits a crime against a family or household member, or a partner, as defined in MCA 45-5-206 & 231 as currently enacted or hereafter amended or recodified; and

2. The crime is committed in the immediate presence of, or is witnessed or heard by, the person's or the victim's minor child, minor stepchild, or any minor child present.
 3. For purposes of this section, "minor" shall mean under eighteen years of age on the date of the violation.
- B. A violation of this section is a misdemeanor. Any person convicted of this crime shall be punished by imprisonment of not less than two days and up to 15 days in jail and a \$500.00 dollar fine.

FINANCIAL CONSIDERATIONS: None

STAFF RECOMMENDATION: Recommend approval of Ordinance 9.20.030.

SUGGESTED MOTION: Recommend a motion to approve ordinance 9.20.030 – Exposing a Minor Child(ren)to Domestic Violence, as presented.

ATTACHMENTS: See attached ordinance proposal.

Please Return to:
City of Columbia Falls
130 6th St. W.
Columbia Falls, MT 59912

FIRST READING

ORDINANCE NO. 835

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, ADDING A SECTION TO CHAPTER 9 PART 20 OF THE MUNICIPAL CODE OF COLUMBIA FALLS PROVIDING PENALTIES THAT MAY BE IMPOSED BY LAW ENFORCEMENT FOR VIOLATIONS OF THE ORDINANCES CONTAINED WITHIN CHAPTER 9 PART 20.

WHEREAS, the City Council, pursuant to the recommendation of the Columbia Falls Police Department, desires to amend Chapter 9 Part 20 of the Columbia Falls Municipal Code by adding a Section 030 making it a criminal offense to expose a child or children to domestic violence;

WHEREAS, the City Council has determined that said amendment to the Columbia Falls Municipal Code is in the best interest of the City;

WHEREAS, the aforementioned amendment to the Columbia Falls City Code is within the powers granted to local authorities to promote public peace, morals and welfare of its residents, as provided in Article XI, Section 4 of the Montana State Constitution;

WHEREAS, the City Council has determined that the aforementioned amendment furthers the City's objective of protecting and promoting the safety, health, morals, and welfare of its residents; and,

WHEREAS, said amendment was considered by the City Council of the City of Columbia Falls, Montana, at its regular meeting on Monday, November 17, 2025, and at said meeting on said date, the City Council considered any and all comments filed or voiced with respect to said changes;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, THE COLUMBIA FALLS MUNICIPAL CODE IS AMENDED AS FOLLOWS:

Section One. Addition of City Code 9.20-030: Columbia Falls City Code Section 9.20.030 is hereby added to Chapter 9 Part 20:

9.20.030 – Exposing a Minor Child(ren) to Domestic Violence

A. A person commits the crime of exposing minor child(ren) to domestic violence when he or she:

1. Commits a crime against a family or household member, or a partner, as defined in MCA 45-5-206 & 231 as currently enacted or hereafter amended or recodified; and
2. The crime is committed in the immediate presence of, or is witnessed or heard by, the person's or the victim's minor child, minor stepchild, or any minor child present.
3. For purposes of this section, "minor" shall mean under eighteen years of age on the date of the violation.

B. A violation of this section is a misdemeanor. Any person convicted of this crime shall be punished by imprisonment of not less than two days and up to 15 days in jail and a \$500.00 dollar fine.

Section Two. The Council finds that the proposal complies with the City's objective of protecting the public health, safety, and welfare.

Section Three. Inconsistent Provisions: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section Four. Severability: The provisions of this Ordinance are severable. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision.

Section Five. Effective Date: This Ordinance shall become effective thirty (30) days after its final passage and approval by the City Council of the City of Columbia Falls, Montana.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 17TH DAY OF NOVEMBER 2025, THE COUNCIL VOTING AS FOLLOWS:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 17th DAY OF NOVEMBER 2025.

Mayor

ATTEST:

City Clerk



COLUMBIA FALLS MONTANA

City Council Agenda Item Summary

Title: Bicycle/ Personal Electric Vehicle Ordinance Change Recommendations.

Date: November 13, 2025

Staff Contact: Chief of Police Chad Stephens

AGENDA ITEM SUMMARY: Proposed ordinances for use of bicycles, electric bicycles, electric scooters, and electric motorcycles on sidewalks, multi-use pathways, and parks.

BACKGROUND: During the Spring/ Summer of 2025 we realized the need to improve laws as the related to the use of bicycles, electric bicycles, electric scooters, and electric motorcycles.

ANALYSIS: See below excerpts of the recommended changes to Columbia Falls Ordinances.

Section One. Amendment to City Code 10.72.030: Columbia Falls City Code Section 10.72.030 is amended to read as follows:

10.72.030 - Application of Montana State Traffic Laws to Riders

- A. Every person riding a bicycle, as defined by MCA §61-8-102(2)(b), or any electrically or motor assisted bicycle, scooter, motorcycle, or moped upon a public roadway shall be granted all of the rights and shall be subject to all of the duties applicable to the driver of a motor vehicle by the laws of the State of Montana declaring rules of the road applicable to the operation of a motor vehicle, except as to special regulations in this chapter and except as to those provisions of laws and ordinances which by their nature can have no application.
- B. Every person under the age of 18 shall wear protective headgear on their head that meets the standards established by the Montana Department of Justice while riding or operating a bicycle, as defined by MCA §61-8-102(2)(b), or any electrically

assisted scooter, electrically assisted cycle, motorcycle, or moped on a public roadway, sidewalk, or public path.

Section One. Amendment to City Code 10.72.040: Columbia Falls City Code Section 10.72.040 is amended by adding the following subsection C:

10.72.040 – Obedience to Traffic Control Devices

- C. Any person riding or operating a bicycle - as defined in Montana Code Annotated §51-8-102, skateboard – whether electrically assisted or not, scooter – whether electrically assisted or not, or other wheeled device on any public sidewalk, public path, or within a public park shall obey all posted speed limits applicable to such operation.

Section One. Amendment to City Code 10.72.050: Columbia Falls City Code Section 10.72.030 is amended by amending the title and adding the following subsections D and E:

10.72.050 – Use of Roadway, Public Sidewalk, Public Path and Public Parks

- D. A bicycle, as defined in Montana Code Annotated §61-8-102, a moped, motorized scooter, skateboard, or any other wheeled device, whether electrically or motor assisted or not, may be operated or ridden on and along a public sidewalk, public path, or within a public park only under human propulsion and may not be operated on or along such sidewalks, paths, or within such parks if the bicycle, scooter, skateboard or other wheeled device is under a power from an independent power source.
- E. “Electric Personal Assistive Mobility Devices” as defined in Montana Code Annotated §61-1-101(23) are specifically exempted from the requirements of this Section.

Section One. Addition of City Code 10.72.070: Columbia Falls City Code Section 10.72.070 is hereby added to Chapter 10 Part 72:

10.72.070 – Definitions

The following definitions apply to Chapter 10 Part 72:

- A. “Bicycle” means a vehicle as defined in Montana Code Annotated §61-8-102(2)(b).

- B. "Motorized Scooter" means a vehicle as defined in Montana Code Annotated §61-1-101(48) and §61-8-102(2)(o)(i).
- C. "Electrically Assisted Bicycle" means a vehicle as defined in Montana Code Annotated §61-8-102(2)(g).
- D. "Moped" means a vehicle as defined in Montana Code Annotated §61-8-102(2)(n).
- E. "Sidewalk" has the meaning provided in Montana Code Annotated §61-8-102(2)(y).
- F. "Wheeled Device" means a vehicle propelled by either human power or by an independent power source on which any person may ride that has one or more wheels.

Section One. Addition of City Code 10.72.080: Columbia Falls City Code Section 10.72.080 is hereby added to Chapter 10 Part 72:

10.72.080 – Violations

In addition to the General Penalty applicable to violations of City Ordinances, the following penalties may be imposed upon any person found to be in violation of the Sections contained within this Chapter 10 Part 72 of the Columbia Falls Municipal Code:

- A. A first violation by any person shall warrant a fine of \$50.00, a mandatory and applicable course of education, and, if the person is younger than 18 years of age, parental notification.
- B. A second violation by any person shall warrant a fine of \$100.00, a mandatory and applicable course of education, and, if the person is younger than 18 years of age, parental notification.
- C. A third violation by any person shall warrant a fine of \$75.00, impoundment of vehicle upon which the violation occurred for a period not less than 60 days or more than 90 days, and community service.

FINANCIAL CONSIDERATIONS: None

STAFF RECOMMENDATION: Recommend ordinance change as proposed.

SUGGESTED MOTION: Motion to approve modifications to City Code 10.72.030, 10.72.040, 10.72.050, 10.72.070, and 10.72.080 as proposed.

ATTACHMENTS: See attached ordinances.

Please Return to:
 City of Columbia Falls
 130 6th St. W.
 Columbia Falls, MT 59912

FIRST READING

ORDINANCE NO. 836

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, ADDING A SECTION TO CHAPTER 10 PART 72 OF THE MUNICIPAL CODE OF COLUMBIA FALLS PROVIDING DEFINITIONS PERTAINING TO THE USE AND OPERATION OF BICYCLES AND ELECTRICALLY ASSISTED BICYCLES AND OTHER ELECTRICALLY AND MOTOR ASSISTED VEHICLES AND OTHER WHEELED DEVICES ON PUBLIC SIDEWALKS, PUBLIC ROADWAYS, PUBLIC PATHS, AND WITHIN PUBLIC PARKS.

WHEREAS, the City Council, pursuant to the recommendation of the City's Public Safety Committee, desires to amend Chapter 10 Part 72 of the Columbia Falls Municipal Code by adding a Section 070 providing definitions pertaining to the use operation of bicycles, electrically assisted bicycles and other electrically assisted and motor assisted vehicles and wheeled devices on public sidewalks, public paths, and within public parks;

WHEREAS, the City Council has determined that said amendment to the Columbia Falls Municipal Code is in the best interests of the City;

WHEREAS, the aforementioned amendment to the Columbia Falls City Code is within the powers granted to local authorities to regulate traffic, as set forth in Montana Code Annotated §61-12-101;

WHEREAS, the City Council has determined that the aforementioned amendment furthers the City's objective of protecting the safety, health, and welfare of its residents; and,

WHEREAS, said amendment was considered by the City Council of the City of Columbia Falls, Montana, at its regular meeting on Monday, November 17, 2025, and at said meeting on said date, the City Council considered any and all comments filed or voiced with respect to said changes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, THE COLUMBIA FALLS MUNICIPAL CODE IS AMENDED AS FOLLOWS:

Section One. Addition of City Code 10.72.070: Columbia Falls City Code Section 10.72.070 is hereby added to Chapter 10 Part 72:

10.72.070 – Definitions

The following definitions apply to Chapter 10 Part 72:

- A. “Bicycle” means a vehicle as defined in Montana Code Annotated §61-8-102(2)(b).
- B. “Motorized Scooter” means a vehicle as defined in Montana Code Annotated §61-1-101(48) and §61-8-102(2)(o)(i).
- C. “Electrically Assisted Bicycle” means a vehicle as defined in Montana Code Annotated §61-8-102(2)(g).
- D. “Moped” means a vehicle as defined in Montana Code Annotated §61-8-102(2)(n).
- E. “Sidewalk” has the meaning provided in Montana Code Annotated §61-8-102(2)(y).
- F. “Wheeled Device” means a vehicle propelled by either human power or by an independent power source on which any person may ride that has one or more wheels.

Section Two. The Council finds that the proposal complies with the City’s objective of protecting the public health, safety, and welfare.

Section Three. Inconsistent Provisions: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section Four. Severability: The provisions of this Ordinance are severable. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision.

Section Five. Effective Date: This Ordinance shall become effective thirty (30) days after its final passage and approval by the City Council of the City of Columbia Falls, Montana.

PASSED AND APPROVED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 17TH DAY OF NOVEMBER 2025, THE COUNCIL VOTING AS FOLLOWS:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 17th DAY OF NOVEMBER 2025.

Mayor

ATTEST:

City Clerk

Please Return to:
 City of Columbia Falls
 130 6th St. W.
 Columbia Falls, MT 59912

FIRST READING

ORDINANCE NO. 837

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, AMENDING A SECTION OF CHAPTER 10 PART 72 OF THE MUNICIPAL CODE OF COLUMBIA FALLS REQUIRING OBEDIENCE WITH TRAFFIC CONTROL DEVICES BY BICYCLES AND ELECTRICALLY ASSISTED BICYCLES AND OTHER ELECTRICALLY AND MOTOR ASSISTED VEHICLES ON PUBLIC SIDEWALKS, ROADWAYS, AND PATHS.

WHEREAS, the City Council, pursuant to the recommendation of the City's Public Safety Committee, desires to amend Chapter 10 Part 72 Section 040 of the Columbia Falls Municipal Code requiring obedience with traffic control devices by bicycles, electrically assisted bicycles and other electrically assisted and motor assisted vehicles and other wheeled devices on public sidewalks, roadways, and paths;

WHEREAS, the City Council has determined that said amendment to the Columbia Falls Municipal Code is in the best interests of the City;

WHEREAS, the aforementioned amendment to the Columbia Falls City Code is within the powers granted to local authorities to regulate traffic, as set forth in Montana Code Annotated §61-12-101;

WHEREAS, the City Council has determined that the aforementioned amendment furthers the City's objective of protecting the safety, health, and welfare of its residents; and,

WHEREAS, said amendment was considered by the City Council of the City of Columbia Falls, Montana, at its regular meeting on Monday, November 17, 2025, and at said meeting on said date, the City Council considered any and all comments filed or voiced with respect to said changes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, THE COLUMBIA FALLS MUNICIPAL CODE IS AMENDED AS FOLLOWS:

Section One. Amendment to City Code 10.72.040: Columbia Falls City Code Section 10.72.040 is amended by adding the following subsection C:

10.72.040 – Obedience to Traffic Control Devices

C. Any person riding or operating a bicycle - as defined in Montana Code Annotated §51-8-102, skateboard – whether electrically assisted or not, scooter – whether electrically assisted or not, or other wheeled device on any public sidewalk, public path, or within a public park shall obey all posted speed limits applicable to such operation.

Section Two. The Council finds that the proposal complies with the City's objective of protecting the public health, safety, and welfare.

Section Three. Inconsistent Provisions: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section Four. Severability: The provisions of this Ordinance are severable. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision.

Section Five. Effective Date: This Ordinance shall become effective thirty (30) days after its final passage and approval by the City Council of the City of Columbia Falls, Montana.

PASSED AND APPROVED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 17TH DAY OF NOVEMBER 2025, THE COUNCIL VOTING AS FOLLOWS:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 17th DAY OF NOVEMBER 2025.

Mayor

ATTEST:

City Clerk

Please Return to:
 City of Columbia Falls
 130 6th St. W.
 Columbia Falls, MT 59912

FIRST READING

ORDINANCE NO. 838

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, ADDING A SECTION TO CHAPTER 10 PART 72 OF THE MUNICIPAL CODE OF COLUMBIA FALLS PROVIDING PENALTIES THAT MAY BE IMPOSED BY LAW ENFORCEMENT FOR VIOLATIONS OF THE ORDINANCES CONTAINED WITHIN CHAPTER 10 PART 72.

WHEREAS, the City Council, pursuant to the recommendation of the City's Public Safety Committee, desires to amend Chapter 10 Part 72 of the Columbia Falls Municipal Code by adding a Section 080 providing penalties that may be imposed by law enforcement for violations of the ordinances contained with Chapter 10 part 72;

WHEREAS, the City Council has determined that said amendment to the Columbia Falls Municipal Code is in the best interests of the City;

WHEREAS, the aforementioned amendment to the Columbia Falls City Code is within the powers granted to local authorities to regulate traffic, as set forth in Montana Code Annotated §61-12-101;

WHEREAS, the City Council has determined that the aforementioned amendment furthers the City's objective of protecting the safety, health, and welfare of its residents; and,

WHEREAS, said amendment was considered by the City Council of the City of Columbia Falls, Montana, at its regular meeting on Monday, November 17, 2025, and at said meeting on said date, the City Council considered any and all comments filed or voiced with respect to said changes;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, THE COLUMBIA FALLS MUNICIPAL CODE IS AMENDED AS FOLLOWS:

Section One. Addition of City Code 10.72.080: Columbia Falls City Code Section 10.72.080 is hereby added to Chapter 10 Part 72:

10.72.080 – Violations

In addition to the General Penalty applicable to violations of City Ordinances, the following penalties may be imposed upon any person found to be in violation of the Sections contained within this Chapter 10 Part 72 of the Columbia Falls Municipal Code:

- A. A first violation by any person shall warrant a fine of \$50.00, a mandatory and applicable course of education, and, if the person is younger than 18 years of age, parental notification.
- B. A second violation by any person shall warrant a fine of \$100.00, a mandatory and applicable course of education, and, if the person is younger than 18 years of age, parental notification.
- C. A third violation by any person shall warrant a fine of \$75.00, impoundment of vehicle upon which the violation occurred for a period not less than 60 days or more than 90 days, and community service.

Section Two. The Council finds that the proposal complies with the City's objective of protecting the public health, safety, and welfare.

Section Three. Inconsistent Provisions: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section Four. Severability: The provisions of this Ordinance are severable. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision.

Section Five. Effective Date: This Ordinance shall become effective thirty (30) days after its final passage and approval by the City Council of the City of Columbia Falls, Montana.

PASSED AND APPROVED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 17TH DAY OF NOVEMBER 2025, THE COUNCIL VOTING AS FOLLOWS:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 17TH DAY OF NOVEMBER 2025.

Mayor

ATTEST:

City Clerk

Please Return to:
 City of Columbia Falls
 130 6th St. W.
 Columbia Falls, MT 59912

FIRST READING

ORDINANCE NO. 839

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, AMENDING A SECTION OF CHAPTER 10 PART 72 OF THE MUNICIPAL CODE OF COLUMBIA FALLS REGULATING THE USE OF BICYCLES AND ELECTRICALLY ASSISTED BICYCLES AND OTHER ELECTRICALLY AND MOTOR ASSISTED VEHICLES ON PUBLIC SIDEWALKS AND PATHS.

WHEREAS, the City Council, pursuant to the recommendation of the City's Public Safety Committee, desires to amend Chapter 10 Part 72 Section 050 of the Columbia Falls Municipal Code regulating the operation of bicycles, electrically assisted bicycles and other electrically assisted and motor assisted vehicles and wheeled devices on public sidewalks, public paths, and within public parks;

WHEREAS, the City Council has determined that said amendment to the Columbia Falls Municipal Code is in the best interests of the City;

WHEREAS, the aforementioned amendment to the Columbia Falls City Code is within the powers granted to local authorities to regulate traffic, as set forth in Montana Code Annotated §61-12-101;

WHEREAS, the City Council has determined that the aforementioned amendment furthers the City's objective of protecting the safety, health, and welfare of its residents; and,

WHEREAS, said amendment was considered by the City Council of the City of Columbia Falls, Montana, at its regular meeting on Monday, November 17, 2025, and at said meeting on said date, the City Council considered any and all comments filed or voiced with respect to said changes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, THE COLUMBIA FALLS MUNICIPAL CODE IS AMENDED AS FOLLOWS:

Section One. Amendment to City Code 10.72.050: Columbia Falls City Code Section 10.72.030 is amended by amending the title and adding the following subsections D and E:

10.72.050 – Use of Roadway, Public Sidewalk, Public Path and Public Parks

D. A bicycle, as defined in Montana Code Annotated §61-8-102, a moped, motorized scooter, skateboard, or any other wheeled device, whether electrically or motor assisted or not, may be operated or ridden on and along a public sidewalk, public path, or within a public park only under human propulsion and may not be operated on or along such sidewalks, paths, or within such parks if the bicycle, scooter, skateboard or other wheeled device is under a power from an independent power source.

E. “Electric Personal Assistive Mobility Devices” as defined in Montana Code Annotated §61-1-101(23) are specifically exempted from the requirements of this Section.

Section Two. The Council finds that the proposal complies with the City’s objective of protecting the public health, safety, and welfare.

Section Three. Inconsistent Provisions: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section Four. Severability: The provisions of this Ordinance are severable. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision.

Section Five. Effective Date: This Ordinance shall become effective thirty (30) days after its final passage and approval by the City Council of the City of Columbia Falls, Montana.

PASSED AND APPROVED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 17TH DAY OF NOVEMBER 2025, THE COUNCIL VOTING AS FOLLOWS:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 17th DAY OF NOVEMBER 2025.

Mayor

ATTEST:

City Clerk

Please Return to:
 City of Columbia Falls
 130 6th St. W.
 Columbia Falls, MT 59912

FIRST READING

ORDINANCE NO. 840

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, AMENDING A SECTION OF CHAPTER 10 PART 72 OF THE MUNICIPAL CODE OF COLUMBIA FALLS REGULATING THE USE OF BICYCLES AND ELECTRICALLY ASSISTED BICYCLES AND OTHER ELECTRICALLY AND MOTOR ASSISTED VEHICLES ON PUBLIC ROADWAYS, PUBLIC SIDEWALKS, AND PUBLIC PATHS.

WHEREAS, the City Council, pursuant to the recommendation of the City's Public Safety Committee, desires to amend Chapter 10 Part 72 Section 030 of the Columbia Falls Municipal Code applying Montana State traffic laws to bicycles and electrically powered vehicles;

WHEREAS, the City Council has determined that said amendment to the Columbia Falls Municipal Code is in the best interests of the City;

WHEREAS, the aforementioned amendment to the Columbia Falls City Code is within the powers granted to local authorities to regulate traffic, as set forth in Montana Code Annotated §61-12-101;

WHEREAS, the City Council has determined that the aforementioned amendment furthers the City's objective of protecting the safety, health, and welfare of its residents; and,

WHEREAS, said amendment was considered by the City Council of the City of Columbia Falls, Montana, at its regular meeting on Monday, November 17, 2025, and at said meeting on said date, the City Council considered any and all comments filed or voiced with respect to said changes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, THE COLUMBIA FALLS MUNICIPAL CODE IS AMENDED AS FOLLOWS:

Section One. Amendment to City Code 10.72.030: Columbia Falls City Code Section 10.72.030 is amended to read as follows:

10.72.030 - Application of Montana State Traffic Laws to Riders

- A. Every person riding a bicycle, as defined by MCA §61-8-102(2)(b), or any electrically or motor assisted bicycle, scooter, motorcycle, or moped upon a public roadway shall be granted all of the rights and shall be subject to all of the duties applicable to the driver of a motor vehicle by the laws of the State of Montana declaring rules of the road applicable to the operation of a motor vehicle, except as to special regulations in this chapter and except as to those provisions of laws and ordinances which by their nature can have no application.
- B. Every person under the age of 18 shall wear protective headgear on their head that meets the standards established by the Montana Department of Justice while riding or operating a bicycle, as defined by MCA §61-8-102(2)(b), or any electrically assisted scooter, electrically assisted cycle, motorcycle, or moped on a public roadway, sidewalk, or public path.

Section Two. The Council finds that the proposal complies with the City's objective of protecting the public health, safety, and welfare.

Section Three. Inconsistent Provisions: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section Four. Severability: The provisions of this Ordinance are severable. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision.

Section Five. Effective Date: This Ordinance shall become effective thirty (30) days after its final passage and approval by the City Council of the City of Columbia Falls, Montana.

PASSED AND APPROVED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 17TH DAY OF NOVEMBER 2025, THE COUNCIL VOTING AS FOLLOWS:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 17th DAY OF NOVEMBER 2025.

Mayor

ATTEST:

City Clerk



City Manager's Report

City Calendar

13 Nov: Columbia Falls Ahead 2045 Joint Session

- Joint Session of City Council and Planning Commission
- Land Use Planning Consultant Project Kickoff

17 Nov/6PM: Public Works Committee Mtg

17 Nov: City Council Regular Mtg

- E-Bike & Domestic Violence Ordinance

19 Nov: Study Commission

- ***Public Hearing*** Final Report

20 Nov/5 PM: Columbia Falls Ahead 2045

- Utility Infrastructure Public Meeting

1 Dec: City Council Regular Mtg

11 Dec: Planning Commission

15 Dec: City Council Regular Mtg



*Now Hiring
Water Operator*



**Columbia Falls is Updating its
Land Use Plan!**

**Please take this short survey to
help us shape a community
vision for the City.**



Scan the QR Code
for more info!



Staff Highlights

City Manager

- Land Use Plan & Utility Infrastructure PERs
- Developers – Pre-applications
- Gateway to Glacier Safety & Mobility Project
- River's Edge Park Projects

Public Works & Planning

- Now Hiring – Water Operator
- Geotechnical Boring (week of Nov 17)
- Downtown Sidewalk and Parking Project
- Street Improvement Prioritization Plan
- Water and Sewer PERs

Finance & Admin

- Annual Financial Report - Ongoing

Police

- Hiring 2x new officers
- Technology Upgrade – Ongoing

City Manager Report

Item No.14.

- **Citizen and Council Interest Items**
 - **Land Use Plan / Growth Policy Development** – Montana Land Use Planning Act (SB382)
 - City's Planning and Zoning website includes a MLUPA section
 - **Water PER** – Ongoing; finalizing Analysis of Current Infrastructure
 - **Sewer PER** – Ongoing; finalizing Analysis of Current Infrastructure
 - **Land Use Planning** – Joint City Council and Planning Commission Working Group (Nov 13th)
 - **Subdivision and Zoning Codes**
- **Capital Improvement Projects:** City Staff is available to discuss current project details
 - **Wastewater Treatment Plant**
 - Project substantial completion – Exceeding expectations for nutrient removal
 - **Gateway to Glacier Safety & Mobility Project** (www.columbiafallsgatewaytoglacier.com)
 - City and Engineers are nearing 100% design
 - Temporary Construction Easements (ongoing)
 - Advertise for bids in Dec; **Open House in late-Jan**; Construction in Mar 2026
 - **Downtown Sidewalk and Parking Improvement – Phase 2**
 - Advertise bid in Oct; Construction in 2026
 - **Railroad St Pathway Project** (MDT-led project)
 - Construction in Spring 2026
 - MDT sent letters to 16 property owners who've encroached on the state's Right of Way.
 - **River's Edge Projects**
 - **Fishing Pond:**
 - FWP Program Manager, Design Engineer, and City project coordination meeting
 - FWP pursuing matching grant funding for the fishing pond pier and slabs
 - **Signage:**
 - Flathead Rivers' Alliance – received grant funding from American Rivers
 - People and Carnivores – awaiting grant decision
 - Metal Entrance Sign – ongoing coordination
 - Timber Sign Frames – ongoing coordination
 - **Disc Golf Course:**
 - Tee Boxes Installation - ongoing

11/13/2025

Visit the City of Columbia Falls Website and Contact Us for Questions

<https://www.cityofcolumbiafalls.org/>

<https://www.cityofcolumbiafalls.org/contact-us>

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**CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
COUNCIL MEETING
NOVEMBER 17, 2025**

11/13/2025 RE: Reminder of UCMR Public Notice, PWSID MT0000181
Safe Drinking Water Act

November 7, 2025

RECEIVED
NOV 13 2025
CITY OF COLUMBIA FALLS

BARB STAALAND
CITY OF COLUMBIA FALLS
130 6TH STREET WEST
COLUMBIA FALLS MT 59912

RE: - Reminder of UCMR Public Notice, CITY OF COLUMBIA FALLS, PWSID MT0000181

Dear Barb Staaland:

This letter is to inform you of your public water system's responsibility to notify the public of monitoring results for unregulated contaminants in accordance with the Safe Drinking Water Act. CITY OF COLUMBIA FALLS participated in the Unregulated Contaminant Monitoring Rule 5 sampling, which collects occurrence data on contaminants that do not currently have drinking water standards. The purpose of unregulated contaminant monitoring is to assist the Environmental Protection Agency in determining future regulations. The public is entitled to the sample results taken at a public water supply and the public notice informs them that the data is available.

UCMR sampling requires Tier 3 notification in accordance with ARM 17.38.239. Instructions for the public notice are provided along with an example of a public notice document that contains the required language. This notification must be issued no later than twelve months after receiving the monitoring results. In addition, the notice must identify a person and telephone number that consumers can contact for more information about the monitoring results.

Community water systems are required to include detected UCMR results in a data table in their Consumer Confidence Report (CCR). Community systems may choose to include the attached notification within their annual Consumer Confidence Report if the CCR is distributed within twelve months of receiving the UCMR results.

For CCR questions please contact Katya Koepsel at 406-444-2429 or katya.koepsel@mt.gov. For all other questions you can reach me at 406-444-3425 or emergingcont@mt.gov.

Sincerely,

Neal B. Murray | PFAS Rule Manager
Public Water Supply Bureau

cc: PWS File

Correspondence
cc
City mgr.
P.W.S.

**Columbia Falls Police Department
Monthly Activity Report
October 2025**

Police	October					5 Year Average	Year to Date
	2025	2024	2023	2022	2021		
Arrests (Total)	30	51	24	23	28	31	366
Adult	27	35	17	21	21	24	322
Juvenile	3	16	7	2	7	7	44
Accidents Investigated	23	18	14	7	17	16	174
Stolen Property (Value)	6402	51101	7726	2171	32572	19994	99,943
Stolen Property (Recovered)	2372	368	854	290	1050	987	17,045
Criminal Mischief (Incidents)	2	4	5	2	3	3	17
Damage Amount	1001	1206	0	350	1400	791	11,245
Misdemeanor Citations Issued	105	153	176	94	96	125	1,634
Traffic Offenses	90	126	163	84	89	110	1,451
Cell Phone Violations	2	3	5	2	2	3	43
DUI Offenses	7	3	11	1	2	5	102
Drug Offenses	2	8	2	4	6	4	31
Traffic Stops	250	258	295	162	182	229	2,995
Court Fines and Forfeitures	20718	23275	25874	13815	21639	21064	204,928
Miles Patrolled	7051	7071	6995	6102	8212	7086	78,777
911 Phone Calls	267	272	168	120	119	189	2,661
Incident Reports	868	975	914	838	886	896	9,454
Domestic Abuse/Assault/Disorderly	27	22	35	39	34	31	240
Felony Investigations	9	6	10	5	11	8	74
Buisness Checks	101	90	102	59	64	83	878
Welfare Checks	10	13	19	7	10	12	131
Citizen Assist	43	49	77	51	45	53	485
Agency Assist	29	40	44	48	26	37	324

Columbia Falls Fire Department
2025 Runs

Item No.17.

	Jan	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Total	2025
calls	33	29	24	33	26	23	49	34	36	34			321	
Weeks	20	19	10	13	13	9	25	10	15	17			151	47.04%
Peterson	15	11	6	9	7	9	26	13	16	16			128	39.88%
Smith, R.	19	13	9	11	6	10	25	9	15	17			134	41.74%
Thomas	18	8	9	12	5	9	25	14	18	11			129	40.19%
Ross	16	14	3	6	3	2	7	8	8	0			67	20.87%
Loughery	5	4	1	2	2	4	5	2	4	1			30	9.35%
Smith, K.	5	1	10	3	10	6	14	8	5	14			76	23.68%
Arnold	10	7	8	11	12	7	13	11	10	4			93	28.97%
Perkins	5	4	6	3	4	3	5	1	4	3			38	11.84%
Willcut	8	9	7	6	10	9	13	9	10	9			90	28.04%
Woodruff	8	8	7	14	9	5	12	5	7	3			78	24.30%
Stuhler	11	4	7	3	3	4	19	9	16	10			86	26.79%
Grogan	0	0	9	27	26	18	40	19	24	25			188	58.57%
Shanks	4	2	1	3	1	4	3	5	5	3			31	9.66%
Bates	1	0	1	4	2	1	8	2	9	2			30	9.35%
Schrader	3	6	1	2	2	1	9	1	1	0			26	8.10%
Dickerson	4	1	1	2	1	0	0	2	2	1			14	4.36%
Butts	7	6	3	1	3	8	5	4	2	2			41	12.77%
Hogan	10	9	9	15	14	12	32	17	23	22			163	50.78%
Messer	4	2	3	2	0	3	5	1	1	4			25	7.79%
Vessels	15	20	10	20	5	6	17	3	13	4			113	35.20%
Kienas	12	14	13	20	23	12	27	19	13	11			164	51.09%
Johnson	14	11	6	7	5	8	7	19	16	11			104	32.40%
Jost	6	19	8	19	9	6	21	15	8	4			115	35.83%
Thorsteinson	5	6	6	6	3	2	8	6	5	4			51	15.89%
Weber	2	6	1	3	1	0	8	1	1	1			24	7.48%
Mainolfi						7	17	3	12	5			44	13.71%
Ruben							3	4	8	6				
Swartzenberger								7	15	0				
Atchley	1	2	0	0	0	0	4							
			#1 month		#2 month		2025 #1					Average:	91	28.42%
	Jan	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Calls YTD 2025	
Total calls	33	29	24	33	26	23	49	37	36	34			324	
Rural	19	15	17	23	11	10	31	23	15	19			183	56.48%
City	14	14	7	10	15	13	18	11	21	15			138	42.59%
Mutual Aid Received	1	4	0	1	0	0	0	1	1	0			8	2.47%
Mutual Aid Given	3	1	1	1	3	1	3	1	0	0			14	4.32%
Medical & MVA	16	12	8	16	12	7	16	17	14	13			131	40.43%

Columbia Falls Fire Department Incident Breakdown

Item No.17.

2025	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2025
Dispatches	33	29	24	33	26	23	49	34	36	34			321	Dispatches
ALS Medical Total	0	3	0	1	0	0	0	0	1	1			6	ALS Medical Total
BLS Medical Total	16	9	8	15	12	7	16	17	13	12			125	BLS Medical Total
Medical CPR	0	2	0	1	0	0	0	0	0	0			3	Medical CPR
Medical ALS	0	1	0	1	0	0	0	0	1	1			4	Medical ALS
Medical BLS	5	5	2	4	4	2	5	8	5	5			45	Medical BLS
Medical Lift Assist	3	4	2	6	2	2	2	4	1	1			27	Medical Lift Assist
MVA with injury	4	0	2	1	2	2	5	2	1	1			20	MVA with injury
Extrication	0	0	0	0	0	0	1	1	0	0			2	Extrication
Ambulance Driver	0	0	0	1	0	0	2	0	2	0			5	Ambulance Driver
MVA non injury	4	0	0	4	4	1	3	3	7	5			31	MVA non injury
Airport Emergency	0	0	0	0	0	0	0	0	0	0			0	Airport Emergency
Traffic Control	0	0	0	0	0	0	0	0	0	0			0	Traffic Control
HazMat	4	0	0	2	1	2	0	0	2	0			11	HazMat
Hazardous Conditions	4	0	0	3	2	2	7	4	2	3			27	Hazardous Conditions
CO	0	0	0	0	0	0	0	0	0	1			1	CO
Gas Leak/Odor inside	2	0	0	0	1	0	1	1	0	0			5	Gas Leak/Odor inside
Gas Leak/Odor outside	2	0	0	0	0	1	1	2	2	0			8	Gas Leak/Odor outside
Powerline	0	0	0	3	1	0	4	1	0	2			11	Powerline
Other	0	0	0	0	0	1	1	0	0	0			2	Other
Service	0	1	0	1	0	1	3	1	1	0			8	Service
Good Intent	1	1	3	0	2	1	3	2	6	2			21	Good Intent
Fire Alarm	1	1	0	1	1	2	5	1	2	2			16	Fire Alarm
False Alarm	1	2	1	0	0	0	2	0	2	4			12	False Alarm
Illegal burn	0	0	2	1	1	1	2	1	1	0			9	Illegal burn
Smoke Investigation, outside	0	0	0	0	0	0	0	1	0	0			1	Smoke Investigation, outside
Smoke Investigation, inside	0	0	0	0	0	0	0	1	0	0			1	Smoke Investigation, inside
Cancelled enroute	6	3	9	3	4	9	7	5	5	5			56	Cancelled enroute
Fire, residential	4	2	1	0	1	0	1	0	0	0			9	Fire, residential
Fire, chimney	0	2	0	0	0	0	0	0	0	0			2	Fire, chimney
Fire, commercial	0	3	0	1	0	0	1	1	1	1			8	Fire, commercial
Fire, vehicle	0	1	0	0	1	0	0	0	1	3			6	Fire, vehicle
Fire, vegetation, grass	0	0	0	1	0	0	1	0	0	0			2	Fire, vegetation, grass
Fire, vegetation, wildland	0	0	0	0	1	0	0	0	0	0			1	Fire, vegetation, wildland
Dispatch Totals	33	29	24	33	26	23	49	34	36	34			321	Dispatch Totals
Structure fires (In District)	1	4	0	1	0	0	0	1	1	0			8	Structure fires
Structure fires (Mutual aid)	3	1	1	0	1	0	2	0	0	0			8	
Acres burned	0	0	0	0.5	0	0	0.03	0	0	0			0.53	Acres burned

Columbia Falls Fire Department October 2025 Inspections

Item No.17.

[illegible]