



ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

**CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, MAY 04, 2020
COUNCIL CHAMBERS CITY HALL**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Robinson, Shepard)

NOTE: REGULAR MEETING WILL BE HELD IN COUNCIL CHAMBERS AS WELL AS VIRTUAL MEETING TO ALLOW FOR SOCIAL DISTANCING. CONTACT CITY CLERK BARB STAALAND TO REGISTER FOR LOGIN INFORMATION EMAIL staalandb@cityofcolumbiafalls.com

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

1. Claims Approval - May 4, 2020 - \$50,094.70
2. Approval of April 17, 2020 Payroll - \$73,975.76
3. Approval of May 1, 2020 Payroll - \$113,085.24
4. Approval of April 6, 2020 Regular Council Meeting Minutes
5. Approval of Transportation Plan Contract - KLJ - \$114,839.95 and authorize City Manager to execute.
6. Approval of Firehouse Subs Grant - SCBAs - \$24,198

VISITORS/PUBLIC COMMENT (Items not on agenda)

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

7. Notice of Public Hearing - Planning Board and City Council - Brunz Conditional Use Permit

NEW BUSINESS:

8. Declaration of Surplus Equipment - 2012 Broom Bear Sweeper

9. Approval of 2021 FY Health Insurance Contribution

ORDINANCES / RESOLUTIONS:

10. Resolution 1816 -A Resolution of the City Council of the City of Columbia Falls, Montana, Approving the Application of CFALLS LLC For Tax Benefits for the Remodeling, Reconstruction or Expansion of an Existing Building or Structure Located at 624/632 Nucleus Avenue, Columbia Falls, Montana.
11. First Reading - Ordinance # 801 An Ordinance of the City Council of the City of Columbia Falls, Montana, Amending the Columbia Falls Zoning Map to Allow the Development of a Planned Unit Development (PUD) Overlay at 540 Nucleus Avenue Further Described as Lots 1 – 15 of Block 37 of Columbia Falls Townsite In Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

12. City Manager's Report

CITY ATTORNEY REPORT

MISCELLANEOUS

13. Correspondence List
14. March 2020 Financial Reports
15. Police Activity March 2020

ADJOURN

Next Scheduled Meetings:

City Council – Regular Meeting, **MAY 18, 2020** – 7:00 PM

Planning Board – **MAY 12, 2020 - 6:30 PM**

Council Workshop - **NONE SCHEDULED AT THIS TIME**

05/01/20
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CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 4/20

Item No. 1.

Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
40471		2677 ALFA LAVAL, INC.	4,795.14								
	280021328	04/15/20 SWR-BELT UKP94/BELT L KP94	4,795.14			5310		430600	240		101000
		Total for Vendor:	4,795.14								
40497		999999 BARTRUFF, KELSEY & LANG	183.53								
14	DIANE ROAD, APT A										
	08168.01-1	04/28/20 WTR-REFUND OF DEPOSIT	183.53			5210		214010			101000
		Total for Vendor:	183.53								
40482		3028 CENTURYLINK - BUSINESS SERVICES	1,091.95								
	041920	VOI 04/19/20 ADMIN-VOIP 03/20/20 TO 04/	58.53			1000		410400	345		101000
	041920	VOI 04/19/20 FIN-VOIP 03/20/20 TO 04/19	294.60*			1000		410500	345		101000
	041920	VOI 04/19/20 PD-VOIP 03/20/20 TO 04/19/	292.65			1000		420100	345		101000
	041920	VOI 04/19/20 FD-VOIP 03/20/20 TO 04/19/	94.99			1000		420400	345		101000
	041920	VOI 04/19/20 WTR-VOIP 03/20/20 TO 04/19	19.51			5210		430500	345		101000
	041920	VOI 04/19/20 SWR-VOIP 03/20/20 TO 04/19	19.51			5310		430600	345		101000
	041920	VOI 04/19/20 STR-VOIP 03/20/20 TO 04/19	19.51			2500		430200	345		101000
	041920	VOI 04/19/20 CRT-VOIP 03/20/20 TO 04/19	292.65*			1000		410360	345		101000
		Total for Vendor:	1,091.95								
40480	E	997 CENTURYLINK - ELECTRONIC PAY	819.80								
	041820	04/18/20 CRT-04/18/20 TO 5/17/20	31.32*			1000		410360	345		101000
	041820	04/18/20 FIN-04/18/20 TO 05/17/20	57.43*			1000		410500	345		101000
	041820	04/18/20 PD-04/18/20 TO 05/17/20	125.20			1000		420100	345		101000
	041820	04/18/20 FD-04/18/20 TO 05/17/20	35.44			1000		420400	345		101000
	041820	04/18/20 POOL-04/18/20 TO 05/17/20	22.45			1000		460445	345		101000
	041820	04/18/20 STR-04/18/20 TO 05/17/20	132.45			2500		430200	345		101000
	041820	04/18/20 WTR-04/18/20 TO 05/17/20	194.83			5210		430500	345		101000
	041820	04/18/20 SWR-04/18/20 TO 05/17/20	220.68			5310		430600	345		101000
		Total for Vendor:	819.80								
40489		999999 CF BASEBALL ASSOCIATION NANCY	200.00								
	042420	04/24/20 PRKS-REFUND DUE TO COVID19	200.00			1000		346031			101000
		Total for Vendor:	200.00								

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40487		14 CITY OF COLUMBIA FALLS	351.79							
	041720	04/24/20 FAC-03/18-04/17/20 WATER/SEWER	102.19			1000 411200	342	101000		
	041720	04/24/20 FD-03/18-04/17/20 WATER/SEWER	30.63			1000 420400	342	101000		
	041720	04/24/20 STRS-03/18-04/17/20 WATER/SEW	100.27			2500 430200	342	101000		
	041720	04/24/20 WTR-03/18-04/17/20 WATER/SEWER	17.03*			5210 430500	342	101000		
	041720	04/24/20 SWR-03/18-04/17/20 WATER/SEWER	101.67			5310 430600	342	101000		
		Total for Vendor:	351.79							
40478		2943 CORE & MAIN LP	2,649.01							
	M194154	04/14/20 WTR-1-1/2 IRR. METER PIT	2,245.70			5210 430500	230	101000		
	M211784	04/17/20 PKS-RR BALLPRK IRRIGATION	403.31			4010 460400	930	101000		
		Total for Vendor:	2,649.01							
40488		2501 ENCOMPASS SUPPLY	94.20							
	59504	04/23/20 WTR-NATURE GRIP HAND CLEANER	94.20*			5210 430500	224	101000		
		Total for Vendor:	94.20							
40483		2589 FASTSIGNS WHITEFISH	1,292.20							
	489-18227	03/19/20 PD-JB_NEW GRAPHICS POLICE C	1,292.20			4020 420100	940	101000		
		Total for Vendor:	1,292.20							
40479		438 FERGUSON WATERWORKS	976.78							
	0742761	04/20/20 PKS-RAILROAD STR IRRIGATION	976.78			4010 460400	930	101000		
		Total for Vendor:	976.78							
40477		3019 FLATHEAD PUBLISHING GROUP	497.55							
	I00376617	04/10/20 FIN-GROUNDS MAIN JOB AD(PAR	497.55*			1000 410500	331	101000		
		Total for Vendor:	497.55							
40496		2806 HANSON'S HARDWARE	84.48							
	594721	04/28/20 FD-FOIL TAPE, WASHER,1/2' SNAP	15.36			1000 420400	240	101000		
	594636	04/15/20 PRKS-MISC SCREW FASTENERS	6.15			1000 460400	240	101000		
	594687	04/23/20 PRKS-GRASS SEED, SOIL, TOX DUS	62.97			1000 460400	225	101000		
		Total for Vendor:	84.48							

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40458		1119 HDR ENGINEERING, INC.	171.92							
	1200261814	04/15/20 SWR-LIFT STATION #2 THRU 4	171.92			5310 430600	931		101000	
		Total for Vendor:	171.92							
40494		1659 HIGH COUNTRY LINEN SUPPLY	240.05							
	0406012	04/27/20 FAC-CITYHALL,PD,CRT MATS	210.82			1000 411200	224		101000	
	0406013	04/27/20 FAC--FIRE DEPT MATS	29.23			1000 411200	224		101000	
		Total for Vendor:	240.05							
40459		2849 J2 BUSINESS PRODUCTS	1,138.53							
	826051-0	04/15/20 PARKS-GARBAGE LINERS	206.12			1000 460400	224		101000	
	826602-0	04/21/20 WTR-HP201X BLACK CART ALEX	37.99			5210 430500	210		101000	
	826602-0	04/21/20 SWR-HP201X BLACK CART ALEX	37.99			5310 430600	210		101000	
	826602-0	04/21/20 BLD-HP201X BLACK CART ALEX	37.98			2394 420500	210		101000	
	826602-0	04/21/20 PLAN-HP201X BLACK CART ALEX	37.98			1000 411000	210		101000	
	826602-0	04/21/20 FIN-HP201X BLACK CART ALEX	37.98*			1000 410500	210		101000	
	826757-0	04/22/20 FIN-MINUTE BOOK,CF280A CARTR	393.49*			1000 410500	210		101000	
	826761-0	04/22/20 PD-FILE AND CASE	74.83*			1000 420100	210		101000	
	825444-1	04/23/20 SWR-14X8.5 2" BLK BINDER PIF	88.85			5310 430600	210		101000	
	825444-1	04/23/20 WTR-14X8 5.2" BLK BINDER PIF	88.85			5210 430500	210		101000	
	826757-1	04/27/20 FIN-14X8.5, 2.75"CC, GRN	96.47*			1000 410500	210		101000	
		Total for Vendor:	1,138.53							
40469		2959 KALISPELL FORD	258.07							
	136919	04/09/20 PD-17FORDEXPL REP PURGE VALVE	258.07*			1000 420100	361		101000	
		Total for Vendor:	258.07							
40460		1390 KALISPELL OVERHEAD DOOR SERVICE	105.25							
	65459	04/15/20 SWR-#3 HINGE 14 GA DOOR REPAIR	105.25			5310 430600	366		101000	
		Total for Vendor:	105.25							
40490		2707 KENCO SECURITY AND TECHNOLOGY	44.00							
	2064416	05/01/20 FAC-MONITORING CITY HALL 05/2	22.00			1000 411200	366		101000	
	2064416	05/01/20 FAC-MONITORING FIRE HALL 05/2	22.00			1000 411200	366		101000	
		Total for Vendor:	44.00							

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40491		3078 KLJ ENGINEERING LLC	4,090.48					
	10136346	04/24/20 STR-CF 2020 BUILD GRANT DEV	4,090.48*			4040 430200	354	102016
		Total for Vendor:	4,090.48					
40467		1080 LES SCHWAB TIRE CENTER	676.45					
	9050036467	04/21/20 PD-BRAKE REPAIR CAR 15 201	634.97*			1000 420100	361	101000
	9050036461	04/21/20 SWR-FLAT TIRE REPAIR	41.48			5310 430600	361	101000
		Total for Vendor:	676.45					
40498		999999 MONTANA LAND PROJECT	21.35					
	5 MARTHA RD, #2, COLUMBIA FALLS MT OVERPAYMENT							
	08149.02-0	04/28/20 WTR-REFUND OVERPAYMENT	21.35			5210 214010		101000
		Total for Vendor:	21.35					
40499		999999 MORRISON, REGINA	39.72					
	21 B CEDAR POINTE LOOP, COLUMBIA FALLS MT							
	042820	04/28/20 WTR-REFUND OF OVERPAYMENT	39.72			5210 214010		101000
		Total for Vendor:	39.72					
40502		1247 MURDOCH'S RANCH & HOME KALISPELL	149.98					
	4857	04/24/20 PRKS-20 LB GRASS SEED	74.99			1000 460400	225	101000
	4860	04/24/20 PRKS-20 LB GRASS SEED	74.99			1000 460400	225	101000
		Total for Vendor:	149.98					
40461		52 NAPA AUTO PARTS	38.01					
	443-919536	03/20/20 FD-DELUXE SAFETY G00	9.99			1000 420400	220	101000
	444-392297	04/28/20 FD-WIRE AND TAPE	28.02			1000 420400	240	101000
		Total for Vendor:	38.01					
40462		908 NEWMAN SIGNS, INC.	1,145.40					
	TRFINV0203	04/14/20 STR-CONES 18 IN W/COLLAR	806.53			2500 430200	220	101000
	TRFINV0204	04/21/20 STR-TGRABBER TUBES	338.87			2500 430200	220	101000
		Total for Vendor:	1,145.40					

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40468		1121 NICOSIA, SUSAN	29.95					
	042020	04/20/20 FIN-DRIV EASY 3 LICENSES	29.95			1000 410580	355	101000
		Total for Vendor:	29.95					
40463		132 NORMONT EQUIPMENT COMPANY	160.42					
	22245	04/13/20 PKS-60 IN MOWER/BLADE MOUNT	160.42*			1000 460400	361	101000
		Total for Vendor:	160.42					
40495		1437 NORTHWESTERN ENERGY	1,578.54					
	04272020	04/27/20 FAC-03/23-04/22/2020	488.52			1000 411200	344	101000
	04272020	04/27/20 PD-03/23-04/22/2020	101.92			1000 420100	344	101000
	04272020	04/27/20 FD-03/23-04/22/2020	244.38			1000 420400	344	101000
	04272020	04/27/20 STR-03/23-04/22/2020	190.31			2500 430200	344	101000
	04272020	04/27/20 WTR-03/23-04/22/2020	81.42			5210 430500	344	101000
	04272020	04/27/20 SWR-03/23-04/22/2020	471.99			5310 430600	344	101000
		Total for Vendor:	1,578.54					
40493		2816 O'REILLY AUTO PARTS	21.23					
	4774-31086	04/27/20 PD-WIPER FLUID /160Z DETAI	21.23*			1000 420100	232	101000
	4774-30644	03/10/20 SWR-HYD FILTER	24.10			5310 430600	232	101000
	4774-30646	03/10/20 SWR-HYD FILTER RETURN	-24.10			5310 430600	232	101000
		Total for Vendor:	21.23					
40475		2932 PIONEER CHEMICAL SUPPLY LLC	7,015.35					
	9276	04/09/20 POOL-ACCU TABS/15 GAL DRUM ACI	6,295.55*			1000 460445	221	101000
	9276	04/09/20 SWR-ACCU TABS/15 GAL DRUM ACI	719.80			5310 430600	221	101000
		Total for Vendor:	7,015.35					
40486		1495 PLATT ELECTRIC SUPPLY	39.66					
	0H70526	04/23/20 PRKS-RR BALLPRK OUTLT/COVER/R	39.66			4010 460400	930	101000
		Total for Vendor:	39.66					
40476		1888 PLETCH ELECTRIC INC	6,639.22					
	5067	04/20/20 FD-REPLACE PHOTO EYE-RURAL FIR	136.78			1000 420400	366	101000
	5066	04/20/20 STR-LIGHTING RETRO/STREET LIGH	6,502.44*			2400 430200	360	101000
		Total for Vendor:	6,639.22					

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40484		66 POSTMASTER	240.00								
	042020	04/20/20 WTR-2020 1ST CLASS PRESORT	120.00			5210		430500	310		101000
	042020	04/20/20 SWR-2020 1ST CLASS PRESORT	120.00			5310		430600	310		101000
		Total for Vendor:	240.00								
40470		2769 RESPONSE EQUIPMENT SPECIALISTS,	10,212.66								
	1939	04/16/20 PD-2020 DODGE DURANG UPFITTING	10,212.66			4020		420100	940		101000
		Total for Vendor:	10,212.66								
40464		199 SCHELLINGER CONSTRUCTION	90.75								
	111050	04/13/20 STR-3/4' COARSE CHIPS	90.75			2500		430200	471		101000
		Total for Vendor:	90.75								
40455		999999 SERVICE PARTNERS LLC	40.00								
	042120	04/21/20 FIN-DUP PAYMENT FOR 2020 B. LI	40.00			1000		322020			101000
		Total for Vendor:	40.00								
40472		2941 SIGMA-ALDRICH INC.	369.13								
	550437129	04/15/20 SWR-COMPLX NUTRIENTS	44.64			5310		430600	222		101000
	550437129	04/15/20 SWR-DEMAND WP	50.48			5310		430600	222		101000
	550437129	04/15/20 SWR-PH-WP	45.44			5310		430600	222		101000
	550437129	04/15/20 SWR-RESIDUE WP	58.56			5310		430600	222		101000
	550437129	04/15/20 SWR-FREIGHT LAB SUPPLIES	16.96			5310		430600	222		101000
	550438568	04/15/20 SWR-E COLI IN WTR/FREIGHT	153.05			5310		430600	222		101000
		Total for Vendor:	369.13								
40473		2890 SPOKANE HOUSE OF HOSE, INC	680.74								
	806636	04/21/20 SWR-5/8" CP GALV/50' 5/8 ASSY/	638.89			5310		430600	240		101000
	807072	04/21/20 SWR-11/2F -CAMLOK HOSE FITTING	41.85			5310		430600	240		101000
		Total for Vendor:	680.74								
40501		2699 THE MAIL ROOM, INC	108.80								
	D100292	04/27/20 PD-PARCELS	3.49			1000		420100	310		101000
	D100183	04/27/20 COURTS-BAR CODED MAIL	30.37			1000		410360	310		101000
	D100183	04/27/20 WTR-CERTIFIED MAIL	3.70			5210		430500	310		101000
	D100183	04/27/20 SWR-CERTIFIED MAIL	3.70			5310		430600	310		101000

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	D100184	04/27/20 FIN-BAR CODED MAIL	64.04			1000		410500	310	101000
	D100184	04/27/20 PLN-BAR CODED MAIL	3.50			1000		411000	310	101000
		Total for Vendor:	108.80							
40474		1623 THE UPS STORE #4515	40.98							
	8307378385	04/18/20 PD-INTOX TO MISSOULA	30.66			1000		420100	310	101000
	8307378339	04/22/20 PD-BLOOD KIT CF07RICE	10.32			1000		420100	310	101000
		Total for Vendor:	40.98							
40465	E	1218 VERIZON WIRELESS	1,263.28							
	9852496683	04/12/20 ADMIN-MAR13-APR12,2020 CEL	23.13			1000		410400	345	101000
	9852496683	04/12/20 FIN-MAR13-APR12,2020 CELL	23.13*			1000		410500	345	101000
	9852496683	04/12/20 FD-MAR13-APR12,2020 CELL P	103.60			1000		420400	345	101000
	9852496683	04/12/20 FAC-MAR13-APR12,2020 CELL	13.12			1000		411200	345	101000
	9852496683	04/12/20 STR-MAR13-APR12,2020 CELL	65.59			2500		430200	345	101000
	9852496683	04/12/20 PD-MAR13-APR12, 2020 CELL	787.21			1000		420100	345	101000
	9852496683	04/12/20 PRKS-MAR13-APR12, 2020 CEL	17.61			1000		460400	345	101000
	9852496683	04/12/20 WTR-MAR13-APR12,2020 CELL	141.18			5210		430500	345	101000
	9852496683	04/12/20 SWR-MAR13-APR12,2020 CELL	88.71			5310		430600	345	101000
		Total for Vendor:	1,263.28							
40466		84 WESTERN BUILDING CENTER	408.35							
	4605486	04/14/20 WTR-4" METAL HOLE SAW/3/8" HE	47.98*			5210		430500	212	101000
	4605348	04/13/20 PRKS-THE FALLS-VENT/GASKET/TA	32.76			1000		460400	240	101000
	4606088	04/20/20 WTR- 9V BATTERY/10 PK UTIL KN	10.48			5210		430500	220	101000
	4606453	04/22/20 POOL-PAINT/BRUSH/TRAY/DROPCL	31.35			1000		460445	240	101000
	4606644	04/24/20 FAC-RED TAPE DISTANCING MARK	8.37			1000		411200	220	101000
	4605581	04/15/20 PRKS-FALLS ROTARY CYLN 10' GA	9.99			1000		460400	240	101000
	4606982	04/27/20 FD-SEAL, COVER, LIQ TITE, FASTN	39.68			1000		420400	240	101000
	4606431	04/22/20 SWR-5/8 ZINC HOSE END	15.58			5310		430600	240	101000
	4605653	04/16/20 SWR-COUPLING ADAPTER BUSHING	5.06			5310		430600	240	101000
	4605653	04/16/20 SWR-FLY RIBBON TRAPS	4.99			5310		430600	220	101000
	4606067	04/20/20 SWR-VAC TRUCK FOAM EXTRACTOR	9.99			5310		430600	240	101000
	4606150	04/20/20 SWR-90 ELBOW COUPLING ADAPTER	7.94			5310		430600	240	101000
	4606058	04/20/20 SWR-VAC TRUCK FOAM EXT PARTS	21.58			5310		430600	240	101000
	4605293	04/13/20 PRKS-SEALER, NAIL, WOOD GLUE, H	28.47			1000		460400	240	101000
	4605868	04/17/20 PRKS-10' TREATED WOOD, CONCRE	71.82			1000		460400	240	101000

05/01/20
09:07:58

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 4/20

Item No. 1.

Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	4605886	04/17/20 PRKS-CONCRETE MIX	35.96			1000 460400	240	101000
	4606230	04/21/20 PRKS-FASTENERS, 8' TREATED WO	26.35			1000 460400	240	101000
		Total for Vendor:	408.35					
		# of Claims 42	Total:	50,094.70				
		Total Electronic Claims		2,083.08				
		Total Non-Electronic Claims		48011.62				

05/01/20
09:07:59

CITY OF COLUMBIA FALLS
Fund Summary for Claims
For the Accounting Period: 4/20

Item No. 1.

Report ID: AP110

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	\$13,345.74
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	\$37.98
2400 SPECIAL LIGHTING DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$6,502.44
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$1,744.28
4010 CAPITAL PROJECTS FUND - Parks	
101000 CASH/CASH EQUIVALENTS	\$1,419.75
4020 CAPITAL PROJECTS FUND - General	
101000 CASH/CASH EQUIVALENTS	\$11,504.86
4040 CAPITAL PROJECTS FUND - Street	
102016 CASH-RESTRICTED RR STREET SIDEWALK	\$4,090.48
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$3,347.47
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$8,101.70
Total:	\$50,094.70

05/01/20
09:07:59

CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 4 / 20

Item No. 1.

Report ID: AP100A

Council Meeting Date: 05/04/2020

Claims Submitted to Council: \$ 50,094.70

Claims Denied/Withheld by Council Finance Committee: \$ _____ Claim #'s: _____

Prepared By: Sandy Carlson, Finance Director

Sandy Carlson

Approved by Susan M. Nicosia, City Manager

Susan Nicosia

City Council to Approve by motion on consent agenda

The following claims are significant:

-Response EQPT Spec \$10,212.66 - New PD vehicle markings (Fund 4020)

The remaining items are routine. If you have questions, please let me know.

Sandy

04/15/20
17:41:49

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 04/17/20 to 04/17/20

Item No. 2.
Page
Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
COMA HOURS (Comp Time Accumulated)	0.38		
COMP HOURS (Comp Time Used)	11.00		255.10
OVER HOURS (Overtime)	14.50		567.89
REG HOURS (Regular Time)	2,271.00		59,840.57
SHFN HOURS (Shift B)	291.75		291.75
SHFQ HOURS (OVT B)	13.50		20.25
SICK HOURS (Sick Time)	146.25		3,616.57
VACA HOURS (Vacation Time Used)	24.25		512.50
VOLN HOURS (Not in use)	25.00		1,250.00
GROSS PAY	65,104.63	0.00	
NET PAY	43,712.24	0.00	
NET PAY (CHECKS)	330.80		
NET PAY (DIRECT DEPOSIT)	43,381.44		
AFLAC-POSTTAX	64.48	0.00	
AFLAC-PRETAX	65.58	0.00	
CHILD SUPPORT	88.61	0.00	
CHILD SUPPORT P	413.07	0.00	
CITY OF COLUMBI	25.00	0.00	
FIT	4,607.98	0.00	
FLEX ALLEGIANCE	967.00	35.00	
FOP	360.00	0.00	
HEALTHINS/PRE	2,574.60	16,941.37	
MEDICARE	906.87	906.87	
MT ST FIRE ASSO	26.52	0.00	
NATIONWIDE/CITY	0.00	1,044.43	
NATIONWIDE/EMP	380.79	0.00	
P.E.R.S.	3,058.08	3,356.14	
PERS/PURS	283.71	380.76	
PERS/POLICE	1,970.53	3,155.04	
SIT	2,685.00	0.00	
SOCIAL SECURITY	2,347.77	2,347.77	
TEAMSTERS DUES	259.00	0.00	
UNEMPL. INSUR.	0.00	285.78	
UNUM LIFE INS.	169.34	0.00	
WA CHILD SUPPOR	138.46	0.00	
WORKERS' COMP	0.00	2,893.50	
WELLS FARGO	878.41	0.00	
CHARLES SCHWAB	1,349.36	0.00	
FIRST INTERSTAT	3,601.69	0.00	
FREEDOM BANK	1,042.71	0.00	
GLACIER BANK KA	4,748.68	0.00	
GLACIER BANK/CF	11,854.70	0.00	
GLACIER BANK/WF	1,547.15	0.00	
PARKSIDE CR U	8,092.69	0.00	
THREE RIVERS	995.19	0.00	
USAA FEDERAL	1,036.83	0.00	
USBANK.	1,357.44	0.00	
VALLEY BANK KAL	250.00	0.00	

4-17-2020
Payroll
\$ 73,975.76
Bart Stalant

04/15/20
17:41:49

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 04/17/20 to 04/17/20

Page
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VERIDIAN CREDIT	325.00	0.00
WELLS FARGO	2,420.56	0.00
WELLS FARGO GA	1,208.13	0.00
WFISH CR UNION	2,672.90	0.00
FIT/SIT BASE	55,804.34	0.00
MEDICARE BASE	62,541.88	0.00
PERS BASE	63,256.32	0.00
SOC SEC BASE	37,867.25	0.00
UN BASE	63,504.63	0.00
WC BASE	66,165.32	0.00

Total 31,346.66
Total Payroll Expense (Gross Pay + Employer Contributions): 96,451.29
*** PAYROLL REGISTER + VOLUNTEER PAYROLL REGISTER = PAYROLL SUMMARY ***

Check Summary

Payroll Checks Prev. Out. \$59,951.29
Payroll Checks Issued \$3,225.80
Payroll Checks Redeemed \$59,951.29
Payroll Checks Outstanding \$3,225.80
Electronic Checks \$70,749.96

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
-----	-----	-----	-----	-----
Social Security 4695.54		4695.54		212260
Medicare 1813.74		1813.74		212260
P.E.R.S. 6414.22		6414.22		212270
Unempl. Insur. 285.78	577.93		863.71	212210
Workers' Comp 2893.50	5793.99		8687.49	212220
FIT 4607.98		4607.98		212260
SIT 2685.00		2685.00		212260
AFLAC-PRETAX 65.58	65.58	131.16		212230
NATIONWIDE/EMP 380.79		380.79		212280
Teamsters dues 259.00	259.00	518.00		212310
PERS/Police 5125.57		5125.57		212240
NATIONWIDE/CITY 1044.43		1044.43		212280
AFLAC-POSTTAX 64.48	64.48	128.96		212230
PERS/FURS 664.47		664.47		212275
MT ST FIRE ASSO 26.52		26.52		212315
HEALTHINS/PRE 19515.97	19515.97		39031.94	212400
CITY OF COLUMBI 25.00		25.00		212450
UNUM LIFE INS. 169.34	169.34		338.68	212400
FLEX ALLEGIANCE 1002.00		1002.00		212285
CHILD SUPPORT 88.61		88.61		212330
CHILD SUPPORT P 413.07		413.07		212330
WA CHILD SUPPOR 138.46		138.46		212330
FOP 360.00		360.00		212335
Total Ded. 52739.05	26446.29	30263.52	48921.82	

**** Carried Forward column only correct if report run for current period.

04/30/20
14:31:02

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 05/01/20 to 05/01/20

Page
Report ID: P130

Item No. 3.

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	9.00		
COMP HOURS (Comp Time Used)	4.00		108.78
OVER HOURS (Overtime)	24.50		974.70
REG HOURS (Regular Time)	2,331.50		60,095.28
SHFN HOURS (Shift B)	296.50		296.50
SHFQ HOURS (OVT B)	10.00		15.00
SICK HOURS (Sick Time)	95.00		1,865.96
VACA HOURS (Vacation Time Used)	46.25		961.91
GROSS PAY	64,318.13	0.00	
NET PAY	42,844.25	0.00	
AFLAC-POSTTAX	64.48	0.00	
AFLAC-PRETAX	65.58	0.00	
CHILD SUPPORT	88.61	0.00	
CHILD SUPPORT P	413.07	0.00	
CITY OF COLUMBI	25.00	0.00	
FIT	4,669.72	0.00	
FLEX ALLEGIANCE	967.00	35.00	
FOP	360.00	0.00	
HEALTHINS/PRE	2,616.60	17,398.37	
MEDICARE	894.86	894.86	
MT ST FIRE ASSO	26.52	0.00	
NATIONWIDE/CITY	0.00	1,044.43	
NATIONWIDE/EMP	380.79	0.00	
P.E.R.S.	3,135.84	3,441.48	
PERS/FURS	283.71	380.76	
PERS/POLICE	1,874.11	3,000.66	
SIT	2,697.00	0.00	
SOCIAL SECURITY	2,344.19	2,344.19	
TEAMSTERS DUES	259.00	0.00	
UNEMPL. INSUR.	0.00	289.43	
UNUM LIFE INS.	169.34	0.00	
WA CHILD SUPPOR	138.46	0.00	
WORKERS' COMP	0.00	2,850.31	
WELLS FARGO	878.41	0.00	
CHARLES SCHWAB	1,349.36	0.00	
FIRST INTERSTAT	3,573.46	0.00	
FREEDOM BANK	1,042.71	0.00	
GLACIER BANK KA	4,469.07	0.00	
GLACIER BANK/CF	12,846.83	0.00	
GLACIER BANK/WF	1,547.15	0.00	
PARKSIDE CR U	7,683.54	0.00	
THREE RIVERS	995.19	0.00	
USAA FEDERAL	1,036.83	0.00	
USBANK.	1,466.73	0.00	
VALLEY BANK KAL	250.00	0.00	
VERIDIAN CREDIT	325.00	0.00	
WELLS FARGO	1,442.95	0.00	
WELLS FARGO GA	1,186.95	0.00	

May 1 2020
Payroll
\$13,085.24
Bau Shaland

04/30/20
14:31:03

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 05/01/20 to 05/01/20

Item No. 3.
Page
Report ID: P130

WFISH CR UNION	2,750.07	0.00
FIT/SIT BASE	54,994.50	0.00
MEDICARE BASE	61,713.38	0.00
PERS BASE	63,169.12	0.00
SOC SEC BASE	37,809.47	0.00
UN BASE	64,318.13	0.00
WC BASE	63,993.25	0.00

Total	31,679.49
Total Payroll Expense (Gross Pay + Employer Contributions):	95,997.62

Check Summary

Payroll Checks Prev. Out.	\$330.80
Payroll Checks Issued	\$42,917.61
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$43,248.41
Electronic Checks	\$69,807.63

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	4688.38	4688.38		212260
Medicare	1789.72	1789.72		212260
P.E.R.S.	6577.32	6577.32		212270
Unempl. Insur.	289.43	867.36	1156.79	212210
Workers' Comp	2850.31	8644.30	11494.61	212220
FIT	4669.72	4669.72		212260
SIT	2697.00	2697.00		212260
AFLAC-PRETAX	65.58	65.58	131.16	212230
NATIONWIDE/EMP	380.79	380.79		212280
Teamsters dues	259.00	259.00	518.00	212310
PERS/Police	4874.77	4874.77		212240
NATIONWIDE/CITY	1044.43	1044.43		212280
AFLAC-POSTTAX	64.48	64.48	128.96	212230
PERS/FURS	664.47	664.47		212275
MT ST FIRE ASSO	26.52	26.52		212315
HEALTHINS/PRE	20014.97	19515.97	-931.11	212400
CITY OF COLUMBI	25.00	25.00		212450
UNUM LIFE INS.	169.34	169.34		212400
FLEX ALLEGIANCE	1002.00	1002.00		212285
CHILD SUPPORT	88.61	88.61		212330
CHILD SUPPORT P	413.07	413.07		212330
WA CHILD SUPPOR	138.46	138.46		212330
FOP	360.00	360.00	720.00	212335
Total Ded.	53153.37	29946.03	69880.99	13218.41

**** Carried Forward column only correct if report run for current period.

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD APRIL 06, 2020**

Item No. 4.

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Shepard, Piper)

REGULAR MEETING – 7:00 P.M.

ZOOM MEETING ID 852 255 538

CALL TO ORDER

ROLL CALL

In attendance: Shepard, Piper, Robinson and Barnhart. Present via zoom meeting: Fisher, Lovering and Karper.

Also in attendance: City Manager Nicosia and City Clerk Staalnd. Present via zoom meeting: City Attorney Breck, Police Chief Peters and City Planner Mulcahy.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Councilor Robinson, Seconded by Councilor Shepard.

Ayes: Mayor Barnhart, Councilor Fisher, Councilor Karper, Councilor Robinson, Councilor Lovering, Councilor Piper and Councilor Shepard.

CONSENT AGENDA:

Motion made by Councilor Shepard noting all claims appear to be in order, Seconded by Councilor Piper.

Ayes: Mayor Barnhart, Councilor Fisher, Councilor Karper, Councilor Robinson, Councilor Lovering, Councilor Piper and Councilor Shepard.

Approval of Claims - April 6, 2020 - \$62,920.25

Approval of Payroll Claims - \$77,030.27 - March 20, 2020

Approval of Payroll Claims - \$40,810.49 - March 27, 2020

Approval of Payroll Claims - \$110,877.50 - April 3, 2020

Approval of Payroll Claims - \$21,463.98 - March 31, 2020

Approval of Regular Council Meeting Minutes - March 16, 2020

Approval of KLJ BUILD Grant Update Contract

Approval of Agreement for the Columbia Falls Area Transportation Plan & Authorize City Manager to Execute

Approve Agreement with NW Community Land Trust for Home Grant Program Income Funds and authorize City Manager to sign.

CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD APRIL 06, 2020

Item No. 4.

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

Mayor Barnhart read the following Notice of Public Hearing. **Request to establish a Planned Unit Development in the Columbia Falls Zoning Jurisdiction:**

Ruis Holdings 540 Nucleus Ave LLC is requesting a Planned Unit Development overlay for the property located at 540 Nucleus Avenue which was the original Bank of Columbia Falls. The reason for the request is that the applicant would like the top of the roof structure to be 42'-8" in height where the maximum height without a PUD is 35-feet. The proposed development otherwise conforms to all of the zoning requirements. The property is described as Lots 1-15, Block 37, Columbia Falls Townsite in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County.

City Planner Mulcahy presented Staff Report CPUD-20-01 findings of fact as modified by the Planning Board on March 10, 2020. The applicant is requesting a PUD overlay to develop a mixed use building including a gymnasium/health club along with residential uses on the second floor and residential on the third floor. All of these uses are permitted and anticipated in the Columbia Falls CB-4 zoning designation. However, the maximum height in the CB-4 zoning district is 35 feet and the applicant wishes to have roof elements that approach 42'-8" in height.

Mayor Barnhart opened the Public Hearing at 7:21 p.m.

Aaron Wallace with Montana Creative Architecture and Design said he is working with the developer on the project. Mr. Wallace said the request for the height variance will allow them to provide access to the roofs for mechanical systems, provide interesting architectural detail and roof designs and economical structure systems with a reasonable floor system. Due to an abundance of Zoom bombing, Mr. Wallace said he was happy to answer any question from the Council but would not provide more comment. Council didn't have any questions for Mr. Wallace.

With no public comment Mayor Barnhart closed the Public Hearing at 7:26 p.m. Mayor Barnhart noted the written comments received prior to the meeting are entered as part of the formal record.

Councilor Piper motioned to approve Staff Report CPUD-20-01 as findings of fact, second by Councilor Shepard with Council voting as follows. Ayes: Piper, Robinson, Shepard, Fisher, Karper, Lovering and Barnhart.

Councilor Shepard motioned to approve the PUD with the specified conditions, second by Councilor Piper with voting as follows. Ayes: Robinson, Shepard, Fisher, Karper, Lovering, Piper and Barnhart.

UNFINISHED BUSINESS:

Resort Tax Voter Information - Effective Date

City Manager Nicosia said given the current events, Council may wish to amend the effective date to collect the resort tax to allow the tourism businesses to recover this year. If the ballot issue passes on June, 2020, Council must then adopt, after two readings, the Ordinance establishing the Resort Tax Code.

While the ballot language cannot be changed or the resort tax question removed from the ballot at this point in time (March 9th was the statutory deadline), Nicosia noted that Council can vote to amend the

CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD APRIL 06, 2020

Item No. 4.

effective date for collecting the tax. This information can then be sent to the electorate in the information letter provided before the mail-in ballots are sent to the voters.

The amended notice to residents would delay the collection of the resort tax to October 2021 to provide a full year for economic recovery and a return to normal activity in the valley.

Motion made by Councilor Robinson, Second by Councilor Shepard to formally go on record that the collection date for the resort tax will be delayed until October 2021 if the ballot issue passes on June 2nd.

Ayes: Mayor Barnhart, Councilor Fisher, Councilor Karper, Councilor Robinson, Councilor Lovering, Councilor Piper, and Councilor Shepard.

NEW BUSINESS:

Authorization to Call for Bids - Well Project

City Manager said Public Works Director Bradshaw and our engineers, Morrison and Maierle, are completing the design and required permits and the project is currently under agency review. Draft bid documents will be provided in the next week for a final internal review and Staff is recommending approval to Call for Bids on the project when the final documents are complete. We would like to start advertising in April, before the next council meeting.

Councilor Shepard motioned to approve the Call for Bids on the Well Project, second by Councilor Piper. Motion passed unanimously.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor Piper said the Veterans' Home is not letting visitors in at this time due to COVID-19. The residents are still getting outdoors to get fresh air. Piper said the public has been very understanding of the situation.

Councilor Robinson thanked the Police Department and city staff for showing up and helping citizens.

Mayor Barnhart said he stopped in the Fire Department and was pleased with the work Fire Chief Weeks was doing. Mayor Barnhart said Weeks is compiling a list of all of the Fire Chiefs from 1908. Mayor Barnhart would like to get Council approval to look into getting a plaque listing all the prior chiefs to put on display at the Fire Hall.

Councilor Shepard motioned to approve looking into a plaque with prior Fire Chiefs, second by Councilor Piper and the motion carried.

CITY MANAGER REPORT

Transportation Plan – On the consent agenda, Council authorized executing the grant contract with MDOT after it receives their legal and civil rights signatures. This contract provides the grant funding (\$75,000) for the Columbia Falls Urban Transportation Plan. The City requested proposals and only received one, KLJ. Their original proposal far exceeded the available funding from the MDT grant and City funds (\$50,000). The

CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD APRIL 06, 2020

Item No. 4.

Columbia Falls Urban Transportation Advisory Committee (TAC) will hold a virtual meeting to review the scope and proposal. The Committee will then recommend approval to the City Council. Nicosia said she is asking Council to give consent approval to execute the contract once approved by the TAC.

Councilor Shepard motioned to give consent approval to execute the contract with KLJ, second by Councilor Robinson and the motion carried.

All Tree Board meetings are cancelled in accordance with the Governor's order to not hold any "non-essential" meetings. DNRC has acknowledged that Arbor Day is cancelled and has advised the City to plant the trees as required by the agreement. Public Works Director Bradshaw will proceed with having the required trees planted as previously approved by the Tree Board.

City Attorney Breck and Nicosia reviewed the statutes and guidance concerning the City's declaration of an emergency and do not feel it is needed at this time. The county's emergency declaration provided coverage for the city. Whether or not the City is required to add the 2 mill emergency mills to next year's tax levy is still unknown. The City qualifies for FEMA reimbursement for direct expenses-primarily PPE, disinfectant and PD overtime. City Hall is closed to walk in traffic and we are providing all essential services.

Nicosia said we are working on the 2020 BUILD Grant submittal. We held the debriefing conference with the federal DOT and were very encouraged by their comments. The deadline is in May. We will be sending out requests for letters of support.

Nicosia suggested cancelling the April 20th Council meeting and look to have a regular meeting on May 4 subject to guidelines in place at that time.

OTHER REPORTS:

Police Chief Peters said his department is busy with patrol and business checks. Chief Peters said they have received about 50 masks for their departmental needs. Chief said they have a plan in place to have a joint response with other area departments to expand if need be.

ADJOURN

Councilor Robinson motioned to adjourn, second by Councilor Shepard and the meeting adjourned at 7:51 p.m.

Mayor

City Clerk

Task 1 – Project Management

Project Manager Wade Kline will provide oversight of the development of the Columbia Falls Area Urban Transportation Plan update. This will include monthly invoicing and project status reports. Invoicing and status reports will be developed to match formats provided by the City. Coordination will occur between KLJ's project manager and the City of Columbia Falls Public Works Director on an as needed basis.

Project Advisory Committee

KLJ proposes formation of a Project Advisory Committee (PAC). PAC membership will be developed by the City in coordination with MDT. The PAC will serve as the primary technical guiding element of the Columbia Falls Urban Area Transportation Plan update and will be responsible for oversight of key milestones of the planning process. PAC Meetings will occur on eight (8) occasions. PAC Meetings provide for discussion and deliberation on deliverables in progress as well as staff and consultant check-ins regarding ongoing project logistics. KLJ will also use PAC Meetings to keep the City of Columbia Falls apprised of project schedule and budget. PAC meetings will include both in-person and video web conferencing. ***The schedule for the meetings is highlighted herein.***

Task 2 – Existing Conditions

Task 2 includes collection of new data, review and summary of existing data, and the eventual preparation of a background report. Task 2 provides the building blocks of developing the Columbia Falls Area Urban Transportation Plan.

Traffic Data Collection

- KLJ will assemble available volume and turning movement count (TMC) data through available data provided by MDT for the Study Area. This would include recent and historic count data throughout the study area.
- KLJ will collect AM and PM peak hour TMC counts at two (2) locations within the study area, one specifically at US Highway 2 and Truck Route; and one to be determined. KLJ will coordinate with MDT on utilization of available TMC data along the six (6) existing signalized intersections along US Highway 2 through the Study Area.

Background Report

KLJ will develop a Background Report for the Columbia Falls Urban Area Transportation Plan. The Background Report includes a concise and visually appealing summary of existing surface transportation conditions in the study area. The report covers all modal areas and summarizes the relevant data sets needed to support the Columbia Falls Urban Area Transportation Plan. KLJ will develop a summary of the following existing transportation related conditions for the study area:

- Establish overall Project Study Area Boundary;
- Existing Population, Demographic Trends & Community Profile;
- Existing Traffic Volumes;
- Summary of Five-year Crash Data;
- Summary of Bicycle and Pedestrian Systems in the Study Area;
- Existing Functional Class of Study Area Roadways;

- Multimodal Transportation Features (air, rail, freight, public transit).

Task 3 – 2040 Projected Conditions

KLJ will work with the PAC to establish 2040 Growth Projections to support the update of the Columbia Falls Area Urban Transportation Plan. This will include a review of historic and projected trends for population, housing and employment within the study area. This effort will be based on a review of a range of available data sets and variables, including recently completed growth and policy plans developed within the study area.

Using the projected 2040 growth rates KLJ will work with the PAC to develop and apply growth factors to base condition data collected as part of Task 2. This analysis will generate 2040 projected conditions based on transportation data collected in Task 2. Growth assumptions will be developed and applied to corridor level volume counts developed for the study area. A growth rate will also be applied to specific key intersections to established projected Level of Service (LOS) for critical intersections in the study area, based on data collection assumptions discussed in Task 2.

Task 4 – Systems Analysis

A key element of the update of the Columbia Falls Area Urban Transportation Plan will be development of a Systems Analysis. Task 4 will be supported by the existing and projected 2040 conditions for the study area as developed in Task 2 and 3.

Intersection Level Analysis

Based on projected conditions, KLJ will evaluate intersection level of service (LOS). The PAC will prioritize a list of intersections to undergo detailed LOS analysis based on data made available in Task 2. Based on existing and projected intersection LOS, KLJ will propose a series of intersection level recommendations for consideration in a future project list for the Columbia Falls Urban Area Transportation Plan.

Safety and Crash Analysis

KLJ will provide an area-wide evaluation of crash data. Specifically, for areas experiencing a high frequency of crashes or serious or fatal injury crashes, KLJ will identify potential improvements for consideration in a future project list for the Columbia Falls Area Urban Transportation Plan. The analysis will account for emphasis areas and Federal programming strategies set forth in both the Strategic Highway Safety Plan (SHSP) and Highway Safety Improvement Program (HSIP).

Transportation System Management and Operations

KLJ will evaluate potential transportation system management and operations (TSM&O) improvements, such as such signal coordination, traffic calming, and other operational changes and improvements to corridors in the study area. These strategies will be evaluated on an area-wide basis and specific recommendations are likely to emerge as part of specific corridor level recommendations.

Pavement Management

KLJ will integrate recent pavement management analysis prepared for the City of Columbia Falls by Iworq in 2019 into the Columbia Falls Urban Area Transportation Plan. KLJ will review the current list of priority pavement projects and improvement plans development by the City of Columbia Falls. The focus with the transportation plan will be to look at a more strategic list of pavement management needs for

inclusion in the Implementation Plan (Task 7). The Columbia Falls Urban Area Transportation Plan will coordinate pavement management needs with other transportation needs facing the City of Columbia Falls.

Task 5 – Multimodal Analysis

KLJ will prepare a multimodal “Framework” component to the Columbia Falls Area Urban Transportation Plan. Our framework will include two key components, Active Transportation and Public Transportation.

Active Transportation

KLJ will develop a set of active transportation system gaps and potential planning level connections to serve to both local and regional active transportation mobility. This will include identification of existing and projected bicycle and pedestrian facilities within the study area. Inclusive in this element will be a focus on creating walkable and activated streets within downtown Columbia Falls. This effort will look to create linkages between changing land use and transportation patterns to support economic investment in downtown Columbia Falls.

Public Transit

KLJ will integrate key findings and recommendations, as well as any ongoing or recently developed service strategies and concepts developed by Eagle Transit into the Columbia Falls Urban Area Transportation Plan.

Task 6 – Policy Plan

A key component of the Columbia Falls Area Urban Transportation Plan will be development of a policy plan. The policy plan provides the needed footings to ensure implementation of the Columbia Falls Area Urban Transportation Plan. The policy plan ensures existing policies and practices support the long-range transportation strategy and vision agreed to through the planning process. Key components of the policy plan include:

- **Future Functional Class** – A final approved future functional class map that reflects the technical and public process; this will be coordinated with functional class updates currently ongoing by MDT.
- **Corridor Preservation** – An outgrowth of the future functional class map, but also a strategy looking at standards and polices needed in the areas of right-of-way and access management to preserve existing and future corridors to meet projected system demands.
- **Policy Recommendations** – Policy recommendations are a strategic set of policy points, many of which are likely inputs from other recently completed corridor level or city-wide plans and strategies. The policy plan more specifically supports decision-making tools and strategies to preserve and enhance the transportation systems in Columbia Falls.
- **Goals and Objectives** – KLJ will develop a Goals and Objectives to support the Columbia Falls Transportation Plan.

Task 7 – Project Identification and Financial Plan

Funding Summary

A summary of existing and projected revenues will be developed to support the Columbia Falls Urban Area Transportation Plan. This will include local, state and Federal revenue sources which could be used to support the Columbia Falls Urban Area Transportation Plan.

Project Identification

A key component of the Columbia Falls Transportation Plan will be identification of projects and an overall financial plan. Task 7 includes the identification of specific project needs identified through completion of Task 3, 4, and 5. A list of transportation projects will be identified for potential inclusion in the plan. Each project will include a brief description and a planning level cost estimate.

Implementation Plan

The implementation plan establishes a prioritized list of project needs for the study area. This is the final list of projects that are reasonably expected to be needed over the life of the plan. The implementation plan is developed in tandem with the draft 2040 Columbia Falls Area Urban Transportation Plan. KLJ will develop three phases of the final Constrained Plan:

Short-Range: Year 1 to 5;

Mid-Range: Year 6 to 10;

Long-Range: Year 11 to 20.

Development of the implementation plan is supported through an evaluation and ranking of projects based on both technical inputs and public input.

Task 8 – Public Involvement

Development of the Columbia Falls Transportation Plan will be supported by two phases of public engagement. Each round has a separate and unique theme. Each round is structured to be interactive in nature, ensuring residents and key stakeholders feel engaged and leave with a sense of having made a difference to the future of the Columbia Falls transportation system.

Phase #1 – Listening Sessions

KLJ will develop a series of listening sessions early in the planning process that will kick-off the project. The listening sessions are open house style/workshop events allowing residents and key stakeholders to share ideas and thoughts on transportation and mobility needs. The listening sessions are supported through initial background data on transportation conditions in Columbia Falls. Listening sessions give residents and key stakeholders and opportunity to identify project needs and priorities. Workshops will be scheduled at various times to offer a wide range of opportunities to participate. The listening sessions are formatted to give residents an opportunity to inject preferences for community-wide transportation and mobility goals and emphasis areas.

Phase #2 – Draft Plan – Unveil Vision Columbia Falls 2040 Transportation Plan

The community is once again invited to another round of project open houses to see the unveiling of the draft Columbia Falls Area Urban Transportation Plan. This will be a key milestone in the planning process and will occur following initial development of the Draft plan. These meetings showcase the core draft components of the updated plan, including a final list of strategies, policies, and projects.

Public Involvement Support Process and Materials

Project Website and Social PinPoint

KLJ will develop a website through Social PinPoint. The website will serve as a portal for project materials and information and can be used to support gathering public input throughout the planning process. We will use the Social Pinpoint tool develop interactive project surveys and mapping to collect public input during Phase 1 of the public input phase.

Online and Social Media

KLJ will utilize existing social media platforms to inform a wide array of users as to the status of the plan. We will develop one short project video as a means of conveying information in a quick and accessible manner to a wide array of stakeholders and members of the public. The video can be hosted on the project webpage and linked to social media platforms, serving yet another facet for communication. These videos is valuable in acting as a frequently asked question (FAQ) to support the transportation planning process, and work well with the social media releases.

Columbia Falls Transportation Plan Factbooks/Sheets and Newsletters

KLJ will work with the Project Advisory Committee (PAC) to establish a set of documents that will follow the plan update process. The documents will serve as factbooks/sheets that can be updated and inserted as needed throughout the planning process. These also can be expanded and modified (based on the audience) to help educate the public on the Columbia Falls Area Urban Transportation Plan update. Newsletters will be developed to provide a graphical summary and discussion of completed and pending steps of the plan. We release an electronic and hard copy newsletter prior to each of phase of public input.

Task 9 – Deliverables

Draft Final Plan

KLJ will prepare a draft plan which summarizes a series of earlier plan development outcomes and shall result in an integrated package of recommendations and alternatives for improving the transportation system within the Columbia Falls urban area. Recommendations shall be developed and prioritized based on identified technical need, immediacy of existing and projected conditions and relative benefit of proposed actions.

Final Plan

Following the required public review and consideration of public comments, KLJ will prepare a final plan document pursuant to the requirements of the RFP.

Task	Fee
Task 1 - Project Management	\$14,417
Task 2 - Existing Conditions	\$11,528
Task 3 - Projected Conditions	\$8,176
Task 4 - Systems Analysis	\$12,509
Task 5 - Multimodal Analysis	\$11,353
Task 6 - Policy Plan	\$9,735
Task 7 - Project Identification & Implementation Plan	\$12,726
Task 8 - Public Involvement	\$30,134
Task 9 - Deliverables	\$4,263
Total	\$114,840

Direct Labor			
Staff	Hours	Rate	Total
Wade Kline	162	\$60.00	\$9,720.00
Steve Grabil	4	\$65.00	\$260.00
Bethany Brandt Sargent	74	\$40.00	\$2,960.00
Kevin Mackey	12	\$45.00	\$540.00
Oz Khan	92	\$31.00	\$2,852.00
Mark Rohweder	43	\$35.25	\$1,515.75
David Wiosna	124	\$30.00	\$3,720.00
Daniel Elder	190	\$30.00	\$5,700.00
Bryan Vanderloos	12	\$56.00	\$672.00
Project Assistant	28	\$24.00	\$672.00
Subtotal (Direct Labor)			\$28,611.75
Overhead (194.84%)			\$55,747.13
Fixed Fee (12%)			\$10,123.07
Subconsultants (WGM Group)			\$16,308.00
Travel Costs			\$4,050.00
Total Cost			\$114,839.95

APPLICANT AND DEPARTMENT INFORMATION

First Name Karl	Last Name Weeks	Email Address cfire@cityofcolumbiafalls.com	Department Item No. 6.
Organization/Department Columbia Falls Fire Department	Alternate Name Susan Nicosia	Alternate Email nicosias@cityofcolumbiafalls.com	81-6001247
Address Line 1 130 6TH ST W		City COLUMBIA FLS	
Address Line 2 STE A		State MT	Zip 59912
Shipping Address Line 1 130 6TH ST W		Shipping City COLUMBIA FLS	
Shipping Address Line 2 STE A		Shipping State MT	Shipping Zip 59912
Organization Phone Number 406-892-3911		Alternate Contact Number 406-892-4327	
Local Approval Pre-qualifications As required by our community, this request has been presented and approved by our local government as part of our process when applying for external funding.			

APPLICATION REQUEST INFORMATION

The type of grant you are requesting: Equipment	What is the EXACT cost of the equipment? 24198.00
Variances in the amounts requested will be the responsibility of the grant recipient to pay directly? Yes	
What Equipment are you requesting for your department? 3 ea G1 4500 SCBA MSA 6 ea 4500 PSI Bottle 3 ea MSA Medium Facepiece	Briefly explain how the equipment will benefit your community and your department. Upgrading our SCBAs will increase firefighter safety while protecting lives and property by meeting the NFPA1981 (2018) standards and improving compatibility with our mutual aid departments.
Vendor Company Name LN Curtis	Sales Representative Name Adam Sitton
What is the amount of funding you are requesting? Field not required for this category of request	Sales Representative Email asitton@lncurtis.com
Please provide a detailed description of how the funding will assist your organization: Field not required for this category of request	
How many scholarships would the requested funding provide? Field not required for this category of request	Please describe the selection and distribution process for the requested scholarship funding. Field not required for this category of request

COMMUNITY IMPACT

Have you successfully reached out to the city for funds to purchase the equipment? Yes, but with the current budget restrictions we are limited to 1 or 2 SCBAs per year, which would take us approximately 9 years to complete the upgrade.	Was there a particular instance where a life would have been positively impacted if you would have had the equipment available? No, we have SCBAs but they are in need of upgrading and no longer meet NFPA1981 standards.
What positive effects will the equipment specifically have? Please use statistics when possible. The new SCBAs will not only provide for better firefighter safety they will also add to our capabilities with the larger capacity bottles.	

FIREHOUSE SUBS RELATIONSHIP

Address of Firehouse Subs location nearest you. 110 Hutton Ranch Rd. Suite 102 Kalispell, MT 59901	How far is this location from your department? 15 Miles
How did you hear about our organization? Les Kleinman, the local franchise owner, stopped into the fire station and encouraged us to apply.	Has your department received funding from Firehouse Subs Public Safety Foundation in the past? No
By applying, you grant Firehouse Subs Public Safety Foundation (the "Foundation") permission to use your organization's name and identifying trademarks in connection with this application and in connection with the Foundation's solicitations for support.	
Initial Acceptance kw	PIO Email: cfire@cityofcolumbiafalls.com
PIO (Public Information Officer) Name: Karl Weeks	PIO Phone Number: 406-892-3911



February 18, 2020

The Columbia Falls Volunteer Fire Department is a combined City/Rural department originally formed in 1909. It serves an area roughly 44 square miles in size with a population estimated to be 15,000. The Department responded on 317 incidents in 2019 which included 14 structure fires and 4 vehicle fires. Currently we have 24 volunteers and 1 full time paid Chief.

At this time we are seeking out ways to fund replacement of our current Self Contained Breathing Apparatus. Our current SCBAs were purchased through 2 separate FEMA grants, over 15 years ago, and have now missed 3 NFPA cycles. As well as not meeting NFPA 1981/1982 standards these are 3000 psi SCBAs. Most of our mutual aid Departments have already upgraded to 4500 psi SCBAs, to address compatibility issues we feel it is essential that we upgrade to 4500 psi SCBAs as well. We have applied for 3 AFG grants over the last 3 grant periods but have been unsuccessful. Our rejection letters indicate that our grant request was approved but wasn't awarded due to lack of funding. Because of the importance of this project we have begun replacing our current SCBAs as our budget allows. To date we have replaced 5 of the 23 that are in service at this time. With the current budget and with no grant assistance, we expect it would take a minimum of 9 years to replace the remaining 18 units. Because the budget does not allow a more timely replacement of our SCBAs we will continue to seek grant assistance, including AFG grants.

Replacing our current SCBAs with ones that are NFPA compliant will greatly improve firefighter safety while we protect lives and property. At this time we respectfully request a Firehouse Subs Public Safety Foundation Grant approval for 3 complete SCBA units with spare bottles. At a cost of \$8,066.00 per unit the total request is for \$24,198.00. Approval of this grant request would allow us to upgrade all of the SCBAs on 1 of our primary structure engines.

Thank you for your consideration,

Karl Weeks, Fire Chief

CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC HEARINGS

Item No. 7.

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, May 12, 2020 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on June 1, 2020 starting at 7:00 p.m. in the same location. Both hearings will be conducted in accordance with the most current recommended and/or required public health and safety protocols in place at the time of the hearing. The City website, <https://cityofcolumbiafalls.org>, will contain updated information if there is any change to the planned hearings.

Request for a Conditional Use Permit to operate a dog kennel:

Brunz Enterprises LLC (Will & Andrea Brunz) is requesting a Conditional Use Permit to operate a dog kennel on property located at 443 Rogers Road in Columbia Falls. The 11.8 acre property is described as Assessor's Tract 2M (Tract 4 of COS 20092) in SW1/4SE1/4 of Section 16, Township 30 North, Range 20 West, P.M.M., Flathead County. The property is zoned SAG-5 in the Columbia Falls Zoning Jurisdiction. Commercial Kennels require a Conditional Use Permit in the SAG-5 Zoning District.

Persons are allowed to attend the hearing(s), subject to the most recent public gathering restrictions enacted by County and State agencies at or prior to the time of the hearing. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: staalandb@cityofcolumbiafalls.com. For more information on the proposed conditional use, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

DATED this 21st day of April, 2020

Susan Nicosia

Susan Nicosia, City Manager/Planning & Zoning Administrator
COLUMBIA FALLS CITY-COUNTY PLANNING BOARD

Publish: Daily Interlake Sunday April 26, 2020

May 4, 2020

To: Mayor & Council

From: Susan M Nicosia, City Manager

RE: Disposition of Surplus Property

Pursuant to state statute, the City Council must declare their intent to sell or dispose of surplus assets in the most economical manner, including public auction or to any political subdivision of the State of Montana.

The City of Columbia Falls purchased a new sweeper last year with federal grant funds received thru MT DOT. The 2012 sweeper will no longer be used by the City due to the cost of ongoing maintenance, insurance and needed repairs. Staff is recommending declaring the sweeper as surplus.

Upon declaration by the Council, notice will be made to the public and the following item will be sold in the most efficient, cost method:

2012 Broom Bear Sweeper (VIN 1FVACXBS3CHBK9883)

**City of Columbia Falls
Public Notice
Disposition of Surplus Property**

The Columbia Falls City Council has declared the following equipment surplus, obsolete, and no longer suitable for City purposes at a regular meeting held May 4, 2020:

2012 Broom Bear Sweeper

The City Council also declared their intent to sell or dispose of the surplus asset in the most economical manner, including public auction or to any political subdivision of the State of Montana.

Any taxpayer wishing to comment on this action may do so by contacting Susan Nicosia, City Manager, City Hall, 130 6th Street West, Room A, Columbia Falls, MT 59912 or by calling 406-892-4391 within 15 days of the publication of this notice, Thursday May 21, 2020.

Barb Staaland, City Clerk

Publication Date: Wednesday, May 6, 2020

May 4, 2020

To: Mayor & Council

From: City Manager Nicosia

RE: 2021 FY Health Insurance – City Portion

The City received notice of an 8% health insurance premium increase from MMIA for the 2021 FY. The City allows employees to choose between 4 different plans, as indicated on the attached forms (Bridger, Madison, Mission or High Deductible). The Vision and Dental premiums remained the same as the prior year. The City did not increase the city portion of the premium last year as we switched from CoPay RX Option to the Percentage RX Option based on a comprehensive cost analysis by Finance Director Sandy Carlson. The 2020 FY premiums had also increased 8%. Before COVID requirements, the actuary had originally projected a smaller increase for the MMIA plans. We are fortunate that the increases are still single digit.

After analyzing this year’s increases, I am recommending that the City pick up 80% of the increase and the employee the remaining 20%.

Current:	Recommended:
Family – \$1,665/month	Family - \$1,782/month
Employee/Spouse - \$1,208/month	Employee/Spouse - \$1,293/month
Employee/Child(ren) - \$1,134/month	Employee/Child(ren) – \$1,208/month
Single - \$608/month	Single - \$650/month

Council Action Requested: Approve the 2021 FY City Contribution Rates

Attachments: MMIA Rate Sheet



Employee Benefits - Standard Plan Summaries - Percentage Rx Option

Effective 7/1/20 - This Document is a summary of coverage only. The MMIA Employee Benefits Program Plan Documents are available at www.mmiaeb.net and must be referenced for details of all coverages.

	Bridger	Madison	Mission	High Deductible (HSA Qualified)
Deductible (Individual/Family) (January 1 - December 31)	\$500 / \$1,000	\$500 / \$1,000	\$1,000 / \$2,000	\$2,800 / \$5,600
Benefit Percentage (what the plan pays if the Deductible is waived or after the Deductible is met)				
• All Montana Providers and Non-Montana Cigna Providers	80%	70%	60%	80%
• Non-Montana, Non-Cigna Providers	60%	50%	40%	60%
Annual Out-of-Pocket Maximum (the most you will pay for covered services in a plan year) Individual/Family	\$1,500 / \$3,000	\$2,000 / \$4,000	\$3,000 / \$6,000	\$5,250 / \$10,500
Medical Services				
Preventive care as recommended by the US Preventive Services Task Force, CDC, and Health Resources & Services Administration at www.healthcare.gov	100% Plan paid			
Accidental Injury Benefit – 100% up to \$300 - Bridger, Madison & Mission, then standard benefits apply	100% Plan paid			
Diabetic Education	100% Plan paid			
Hospice Care	100% Plan paid			
Professional Provider Services				
Alternative Medicine Benefit – up to \$500	Deductible waived (Plan pays Benefit %)			
Chiropractic Benefit – up to \$400, plus \$100 x-ray benefit	Deductible waived (Plan pays Benefit %)			
Home Health Care	Deductible waived (Plan pays Benefit %)			
Newborn Initial Care	Deductible waived (Plan pays Benefit %)			
Nutritional Counseling - up to 10 visits per year	Deductible waived (Plan pays Benefit %)			
Facility Provider Services				
Emergency Room Care	Deductible applies			
Obesity Surgery - one per lifetime, up to \$30,000	Deductible applies			
Prescription Drug Benefit - Percentage Rx Option				
Generic	Deductible waived			Deductible
Brand Formulary or Non-Formulary	Deductible applies			applies

Total Cost per Month	Bridger	Madison	Mission	HDHP
Employee Only	\$ 718	\$ 696	\$ 642	\$ 542
Employee & Spouse	\$ 1,436	\$ 1,392	\$ 1,284	\$ 1,084
Employee & Child(ren)	\$ 1,257	\$ 1,218	\$ 1,124	\$ 949
Employee, Spouse & Child(ren)	\$ 1,975	\$ 1,914	\$ 1,766	\$ 1,491
Medicare Retiree Only	\$ 467	\$ 452	\$ 417	\$ 352
Medicare Retiree & Medicare Spouse	\$ 934	\$ 904	\$ 834	\$ 704
One with Medicare & One without Medicare	\$ 1,185	\$ 1,148	\$ 1,059	\$ 894

RESOLUTION NO. 1816

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, APPROVING THE APPLICATION OF CFALLS LLC FOR TAX BENEFITS FOR THE REMODELING, RECONSTRUCTION OR EXPANSION OF AN EXISTING BUILDING OR STRUCTURE LOCATED AT 624/632 NUCLEUS AVENUE, COLUMBIA FALLS, MONTANA.

WHEREAS, the City of Columbia Falls has, by Resolutions 808 and 1050, provided for the granting of tax benefits for the remodeling, reconstruction or expansion of existing buildings or structures in accordance with Section 15-24-1501, M.C.A.;

WHEREAS, the application for such tax benefits was filed with the Montana Department of Revenue by CFALLS LLC (hereinafter "Applicant") in 2019;

WHEREAS, the Montana Department of Revenue approved the Application on or about April 22, 2020; and

WHEREAS, the City Council of the City of Columbia Falls has determined that said application, and the tax benefits to be conferred pursuant thereto, should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section One. That the application of Applicant for tax benefits pursuant to Section 15-24-1501, M.C.A. and Resolutions 808 and 1050 of the City of Columbia Falls be and hereby is approved.

Section Two. That the schedule of tax benefits set forth in Section 15-24-1501, M.C.A. and Resolutions 808 and 1050 of the City of Columbia Falls shall be applied to the increase in taxable value caused by the remodeling, reconstruction or expansion set forth in said application.

Section Three. That this Resolution shall become effective immediately upon its adoption by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 4th DAY OF MAY, 2020, THE COUNCIL VOTING AS FOLLOWS:

AYES:
NOES:
ABSENT:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 4th DAY OF MAY, 2020

Mayor

ATTEST:

City Clerk



**Application for Tax Exemption and Reduction for the Remodeling,
Reconstruction or Expansion of Existing Commercial Buildings or Structures**

This application must be submitted to the appropriate local governing body or bodies by the property owner of record or his agent. The decision of the local governing body or bodies must be mailed to the Department of Revenue before April 1 of the tax year for which the benefits are sought.

I, Pat Carlross 253-8657 whose mailing address is
829 Highland Dr Whitefish MT 59937
Name of Applicant - Please Print
Please Print

do hereby make application for tax exemption and reduction for the remodeling, reconstruction or expansion of existing commercial building(s) or structure(s), in accordance with 15-24-1502, MCA, on the following described lands. (Please attach an additional page if the legal description does not fit within this space). Legal Description: _____

- ◆ I submit the following information in support of this application:
- ◆ Date that the remodeling, reconstruction or expansion will start 2-1-18
- ◆ Date that the remodeling, reconstruction, or expansion will be completed 6-10-18
- ◆ Date that the earliest building permit was received. 10-30-17
- ◆ (The construction period for a specific project may not exceed 12 months.)
- ◆ Estimated cost of the remodeling, reconstruction or expansion \$ 200,000
- ◆ Please supply a brief description and diagram of the remodeling, reconstruction or expansion. If additional space is required, please attach additional pages.
- ◆ The commercial building or structures has not been used in a business for 12 months.
- ◆ Property taxes on the building or structures are delinquent yes X no.

Under penalty for perjury, I hereby certify the facts herein stated are true. I further acknowledge by my signature that I have reviewed the information on the reverse side of this form and understand its meaning.

Signature of Property Owner or Agent _____ Date _____ Year _____

Signature of Property Owner or Agent _____ Date _____ Year _____

Form Completed by DOR - original form NOT FOUND
For County Government Purposes Only

Application received by county governing body on _____ year _____. This application for exemption and reduction for remodeling, reconstruction or expansion of existing commercial buildings or structures is hereby:

_____ Approved _____ Disapproved

By _____, Chairman-County Commission on _____, year _____

For City Government Purposes Only

Application received by city governing body on _____ year _____. This application for exemption and reduction for remodeling, reconstruction or expansion of existing commercial buildings or structures is hereby:

_____ Approved _____ Disapproved

By _____, Authorized Agent of City Government on _____, year _____

For Department of Revenue Purposes Only

- ◆ Application received by Department of Revenue governing body on 1 year 2019
- ◆ The remodeling, reconstruction or expansion of the existing commercial building or structure increases the taxable value of that structure or building by at least 5% X yes _____ no.
- ◆ This application for tax exemption and reduction for the remodeling, reconstruction, or expansion of existing commercial buildings or structures is hereby X Approved _____ Disapproved
- ◆ If approved, the appropriate tax benefits will be granted for the 2019 tax year.

By Pat Carlross, County Appraiser on 4-22, year 2020

07-4186-08-4-65-25-0000
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35
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FIRST READING

ORDINANCE NO.801

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, AMENDING THE COLUMBIA FALLS ZONING MAP TO ALLOW THE DEVELOPMENT OF A PLANNED UNIT DEVELOPMENT (PUD) OVERLAY AT 540 NUCLEUS AVENUE FURTHER DESCRIBED AS LOTS 1 – 15 OF BLOCK 37 OF COLUMBIA FALLS TOWNSITE IN SECTION 8, TOWNSHIP 30 NORTH, RANGE 20 WEST, P.M.M., FLATHEAD COUNTY, MONTANA

WHEREAS, Ruis Holdings 540 Nucleus Ave LLC, owner of the real property, has requested an amendment to the Columbia Falls zoning map to allow the development of a Planned Unit Development (PUD) overlay on property zoned CB-4 located at 540 Nucleus Avenue, described as Lots 1-15 of Block 37 of Columbia Falls Townsite in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana; and

WHEREAS, the Columbia Falls Planning Department, on February 24, 2020, in Staff Report CPUD-20-01, recommended approval of the requested Planned Unit Development (PUD) subject to certain conditions; and

WHEREAS, said request was considered by the Columbia Falls City-County Planning Board in a public hearing at its regularly scheduled meeting on March 10, 2020, at which the Board adopted Staff Report CPUD-20-01 with revisions and recommended approval of the requested Planned Unit Development (PUD) subject to certain conditions as shown in Exhibit A; and

WHEREAS, a hearing on the Planned Unit Development (PUD) was held by the City Council of the City of Columbia Falls, Montana, at its regular meeting on Monday, April 6, 2020, after said hearing was advertised according to law; and at said hearing on said date, the City Council considered the recommendation of the Planning Board, the report of the Columbia Falls Planning Office, together with any and all comments filed or voiced with respect to said change; and

WHEREAS, the City Council has determined that the PUD request, subject to certain conditions, is in the best interest of the City and that the unique character of the property justified approval of a PUD of less than two acres.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section One. Findings of Fact: That the Columbia Falls Planning Office Report #CPUD-20-01, dated February 24, 2020, as amended by the Columbia Falls City-County Planning Board on March 10, 2020, is hereby adopted by the Council as findings of fact with respect to said PUD request.

Section Two. Change in Zoning Classification: That the requested Planning Unit Development (PUD) overlay on property presently zoned CB-4 Central Business will allow a

FIRST READING

building height of 42 feet 8 inches at the top of the gable at 540 Nucleus Avenue further described as Lots 1 – 15 of Block 37 of Columbia Falls Townsite in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana.

Section Three. All documents included in the site plan and the recommendation of the Columbia Falls Planning Office is hereby incorporated by reference and the Conditions are shown in Exhibit A.

Section Four. The Council finds that the proposal complies with Chapter 18.428 of the Columbia Falls Area Zoning Regulations, and that the height deviation results in a more attractive building, allowing for architecture and visual benefit.

Section Five. Inconsistent Provisions: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section Six. Severability: The provisions of this Ordinance are severable. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision.

Section Seven. Effective Date: This Ordinance shall become effective thirty (30) days after its final passage and approval by the City Council of the City of Columbia Falls, Montana.

PASSED AND APPROVED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 4th DAY OF MAY, 2020, THE COUNCIL VOTING AS FOLLOWS:

AYES:

NOES:

ABSENT:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 4TH DAY OF MAY, 2020.

Mayor

ATTEST:

City Clerk

FIRST READING

EXHIBIT A

1. The City Council approves a PUD in an area less than two acres.
2. The Ruis Holding 540 Nucleus Ave LLC PUD will allow the following deviations:
 - Building Height – The maximum building height is 42'-8"-feet at the top of the gable.
3. The project shall be built in substantial compliance with the submitted "Nucleus Mix Use" application and all accompanying drawings, as prepared by Montana Creative and TD&H.
4. Prior to the submittal of plans for the building permit, the applicant shall work with the Columbia Falls Fire Chief for approval of the FDC locations, Knox Box location, attic access, and turning radius within the parking lot.
5. The mixed use structures shall be fire sprinkled in accordance with the IBC.
6. Should the old bank tunnels remain, the applicant shall provide a Professional Engineer's certification that the parking lot driving isles will support a 70,000 pound ladder truck.
7. Landscaping and landscaping features will generally follow the PUD plan with the understanding that the PUD plan is not a detailed Landscaping Plan. The applicants shall provide the City Manager a detailed Landscape plan. The landscape plan shall be approximately 2,500 sq. ft. as indicated on the PUD plan and approved and the landscaping installed prior to the issuance of an occupancy permit. If, due to weather, the landscaping cannot be completed prior to occupancy, the applicant may enter into a developer's agreement with the City of Columbia Falls and provide security (bond or letter of credit) in the amount of 125% of the landscape improvements. The security amount will be determined by actual bid or licensed engineer. The developer's agreement will not be for longer than six months.
8. Any sidewalk or public infrastructure damaged by the demolition or reconstruction of the building shall be replaced per the Columbia Falls Public Works Standards.
9. The City Planning/Zoning staff will review the sign permit application for compliance with the standards of the Columbia Falls Zoning Regulations prior to issuing a sign.
10. The applicant shall install a bike rack and trash receptacle in the parking lot and one bike rack on the Nucleus Avenue side of the site.
11. Any RTU will be screened or sited on the roof so that they are not visible from the public way.
12. The applicant will construct a site obscuring fence with gates around the dumpster site as indicated on the applicant's site plan. The refuse screening shall be included with the building permit plans.
13. The light details will be reviewed at the building permit stage to insure that they comply with the 18-foot height standards and that all lighting has full cut off and/or opaque shields.

FIRST READING

14. All conditions of the PUD shall be complied with prior to the issuance of the occupancy permit or otherwise addressed as provided for in this PUD.
15. Applicant shall install appropriate fencing during construction, including demolition.

May 4, 2020

To: Mayor & Council

From: City Manager Nicosia

RE: Manager's Report/Project Update

All of our city staff are working hard to provide the essential services to our customers while being safe and taking the necessary precautions. Our Police personnel are maintaining their patrol presence and business checks and the Fire Department had had excellent response to incidents. We are not performing meter replacements or voluntary inspections at this time as we are entering homes/businesses only for emergencies. Building inspections are being performed as usual. We have been extremely busy with building and planning permits which impacts all of our public works, finance and administrative personnel. Streets and Sewer crews are completing all of their routine duties and our parks crew has returned for the season. The Court is operating under modified hearing procedures, always following the health guidance. We are not seeing a spike in unpaid water/sewer bills as of the end of April. In fact, we had a significantly higher number of accounts, 211, that paid in advance in March and April.

Our citizens have responded extremely well to recreating safely. We provided notice on the website that we discouraged using the playgrounds as they are not sanitized. We are reviewing the necessary protocols to clean and disinfect them as we move into Phase 2.

1. Grants – We are continuing to work on the 2020 BUILD Grant submittal. The due date is May 18th and the requests for letters of support have been sent. Tyler and I are meeting with MDOT representatives on Monday morning to discuss their support. I am continuing to work with Kirk Keysor of EDA on the 12th Ave West water/sewer/street project and will have Kim Morisaki on board this week. Great news – the City was awarded \$100,000 in RTP funding for River's Edge Park. Coupled with the DOC grant for the bathroom, we are reaping the benefits of having the River's Edge Park Master Plan completed.

2. Projects – Well project out for bid with deadline of May 25th. PWD Bradshaw currently working on scheduling chip seal projects for this summer. We currently receive approximately \$96,000 in Gas Tax Funds. MDOT is estimating that future collections will be cut in half. Street projects are being planned accordingly. With the Transportation Coordinating Committee and Council consent of the agreement, KLJ will get started on the City's first comprehensive Transportation Plan.

3. Working on City Hall and city function phasing in accordance with Governor and FC Health dept. guidelines. City Hall will be open subject to the Phase 1 recommendations beginning Monday, May 4th. City Council meeting will be held on password protected virtual meeting as well as at City Hall. We have removed chairs and have taken other steps to provide for distancing of attendees. We may be able to open our City Pool under Phase 2 – DPHHS indicated that they will issue specific guidelines.

**CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
COUNCIL MEETING
May 4, 2020**

03-19-2020 USDA The final decision notice for the Crystal cedar Project is available

03-24-2020 Letter from Murdoch's notifying us of continued operation of the local retail stores

04-03-2020 Letter from DEQ announcing the opening of Montana's water quality standards for public review and comment.

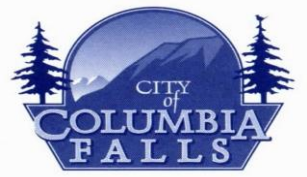
04-06-2020 Congratulation letter from The Arbor Day Foundation

04-13-2020 Spring 2020 Columbia Falls Aluminum Company Project Update

04-20-2020 Letter from DEQ Public hearing cancelled

04-30-2020 Letter from Montana Department of Transportation – 2020-2024 Draft Statewide Transportation Improvement Program

04-30-2020 Newsletter from MDOT



130 6th STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

DATE: April 15, 2020
TO: Mayor and City Council
FROM: Sandy Carlson, Finance Director
Susan M. Nicosia, City Manager

RE: Financial Report – March 2020

Attached are the following condensed monthly reports for your review. Reports reflect activity from July 1, 2019 through March 31, 2020.

We have completed 75% of the fiscal year. The accounting system has been updated to include all budgetary information including line items as prepared by the City Manager and approved by Council. Reserves within the cash report have been updated to reflect the current budgeted amounts.

- First report: Summary of **Revenues Budget and Actual** for the Month of March and Year to Date. In total, we have received 53% of total revenues budgeted compared to 66% for the prior year.
- Second report: Summary of **Expenditures Budget and Actual** for the Month of March and Year to Date. There are no significant variances from anticipated expenditures/expenses. In total, we have committed 38% of the total expenditure budget compared to 48% for the prior year.
- Third report: Detail revenue and expenditures/expense for the General Fund, Water Operating Fund, and Sewer Operating Fund. These reports show detail totals of revenues by source and expenditures/expenses by activity.
- The General Fund has incurred (\$215,375) more in expenditures than revenues through March 2020, compared to (\$160,422) last year for the same time period.
 - The Water Fund reflects expenses exceeding revenues by (\$5,812) to date compared to \$184,640 revenues exceeding expenses in the prior year. Revenues are significantly behind compared to last year. Expenses are in line with revenues. Cash transfer of funds for Well#3 engineering has not yet occurred.
 - The Sewer Fund reflects YTD revenues exceeding expenses by \$43,599 compared to \$174,132 in the prior year. Lift Station #2 project has a significant impact this year.
- Fourth report: The Cash Balance report for March 2020 has been provided as a separate report for your review. Total reconciled cash/investments equal \$8,559,758 compared to \$7,858,287 from one year ago. The City as of March 31, 2020 had invested \$6,936,356 in STIP (March average rate was 1.334% -last year March rate was 2.47%), \$277,402 in Glacier Bank, MBS various term investments of \$1,346,000 with rates ranging from 1.4% to 2.0%. This month we had \$737,152 investments called. Rates for reinvestment opportunities are around 1% for a five year investment. STIP is doing better than the market for now.

Should you have any questions on these reports or any financial matter, please do not hesitate to contact me via email: carlsons@cityofcolumbiafalls.com or by phone at 406-892-4327.

04/15/20
15:29:34

CITY OF COLUMBIA FALLS
Statement of Revenue Budget vs Actuals
For the Accounting Period: 3 / 20

Item No. 14.

Report ID: B110F

Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
1000 GENERAL FUND	259,678.84	1,721,441.15	2,887,496.00	1,166,054.85	60 %
2310 TAX INCREMENT DISTRICT FUND	6,259.39	266,466.50	472,500.00	206,033.50	56 %
2311 TEDD-INDUSTRIAL PARK	12.13	1,519.19	1,734.00	214.81	88 %
2372 PERMISSIVE MEDICAL LEVY	1,109.42	97,241.60	173,028.00	75,786.40	56 %
2394 BUILDING CODE ENFORCEMENT FUND	10,412.97	118,523.18	142,000.00	23,476.82	83 %
2400 SPECIAL LIGHTING DISTRICT FUND	291.43	20,498.51	30,619.00	10,120.49	67 %
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	4,686.80	212,447.47	359,823.00	147,375.53	59 %
2700 CEDAR CREEK TRUST	2,583.90	18,473.83	141,243.00	122,769.17	13 %
2820 GAS TAX FUND	7,885.42	70,968.78	94,625.00	23,656.22	75 %
2821 Special Road/Street Allocation Program	0.00	77,448.50	77,448.00	-0.50	100 %
2917 CRIME VICTIMS ASSISTANCE FUND	324.00	3,600.00	6,000.00	2,400.00	60 %
3020 GO Street Improvements	597.14	49,936.92	87,696.00	37,759.08	57 %
3534 SID 34 FUND - 5th Avenue Water Main	8.05	3,320.43	5,715.00	2,394.57	58 %
3536 SID 36 FUND - Talbott & 4th Avenue Water Main	8.28	4,392.23	3,801.00	-591.23	116 %
3538 SID 38 FUND - Riverwood	44.13	16,822.30	29,731.00	12,908.70	57 %
4000 CAPITAL PROJECTS FUND - Building Improvements	248.80	58,779.64	116,000.00	57,220.36	51 %
4010 CAPITAL PROJECTS FUND - Parks Improvements	771.76	4,841.88	8,500.00	3,658.12	57 %
4020 CAPITAL PROJECTS FUND - General Equipment	426.70	100,313.43	173,083.00	72,769.57	58 %
4040 CAPITAL PROJECTS FUND - Street Construction	917.70	5,779.16	2,500.00	-3,279.16	231 %
5210 WATER ENTERPRISE FUND	68,095.33	605,675.75	2,314,171.00	1,708,495.25	26 %
5211 WATER CAPITAL EXPANSION	13,546.35	69,242.88	165,000.00	95,757.12	42 %
5310 SEWER ENTERPRISE FUND	84,380.65	959,698.17	1,190,688.00	230,989.83	81 %
5311 SEWER CAPITAL EXPANSION	11,078.18	55,357.66	170,000.00	114,642.34	33 %
7120 FIRE RELIEF DISABILITY/PENSION FUND	14,438.03	47,316.67	69,134.00	21,817.33	68 %
Grand Total:	487,805.40	4,590,105.83	8,722,535.00	4,132,429.17	53 %

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CITY OF COLUMBIA FALLS
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 20

Item No. 14.

Report ID: B100F

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL FUND	251,112.33	1,936,815.85	3,255,384.00	3,255,384.00	1,318,568.15	59 %
2310 TAX INCREMENT DISTRICT FUND	0.00	0.00	194,138.00	440,000.00	440,000.00	0 %
2372 PERMISSIVE MEDICAL LEVY	0.00	97,034.29	200,450.00	200,450.00	103,415.71	48 %
2394 BUILDING CODE ENFORCEMENT FUND	12,330.96	101,919.38	130,796.00	130,796.00	28,876.62	78 %
2400 SPECIAL LIGHTING DISTRICT FUND	2,720.00	22,355.05	49,883.00	49,883.00	27,527.95	45 %
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	29,847.36	258,530.64	468,913.00	468,913.00	210,382.36	55 %
2700 CEDAR CREEK TRUST	0.00	4,762.50	174,223.00	174,223.00	169,460.50	3 %
2820 GAS TAX FUND	3,090.89	45,863.78	164,703.00	164,703.00	118,839.22	28 %
2821 Special Road/Street Allocation Program	0.00	76,931.02	77,448.00	77,448.00	516.98	99 %
2917 CRIME VICTIMS ASSISTANCE FUND	324.00	3,600.00	6,000.00	6,000.00	2,400.00	60 %
2940 CDBG-HOME INVESTMENT PARTNERSHIP PROGRAM	0.00	0.00	120,508.00	120,508.00	120,508.00	0 %
3020 GO Street Improvements	0.00	61,762.35	87,987.00	87,987.00	26,224.65	70 %
3534 SID 34 FUND - 5th Avenue Water Main	0.00	0.00	5,715.00	5,715.00	5,715.00	0 %
3536 SID 36 FUND - Talbott & 4th Avenue Water	0.00	1,991.95	3,801.00	3,801.00	1,809.05	52 %
3538 SID 38 FUND - Riverwood	0.00	14,899.64	29,731.00	29,731.00	14,831.36	50 %
4000 CAPITAL PROJECTS FUND - Building	0.00	0.00	140,000.00	140,000.00	140,000.00	0 %
4010 CAPITAL PROJECTS FUND - Parks Improvements	0.00	1,057.18	165,000.00	165,000.00	163,942.82	1 %
4020 CAPITAL PROJECTS FUND - General Equipment	40,832.82	54,327.82	152,200.00	152,200.00	97,872.18	36 %
4040 CAPITAL PROJECTS FUND - Street Construction	0.00	6,800.76	307,589.00	307,589.00	300,788.24	2 %
5210 WATER ENTERPRISE FUND	53,504.59	611,488.16	2,396,475.00	2,396,475.00	1,784,986.84	26 %
5211 WATER CAPITAL EXPANSION	0.00	0.00	800,000.00	800,000.00	800,000.00	0 %
5310 SEWER ENTERPRISE FUND	78,727.68	916,099.34	1,946,313.00	1,946,313.00	1,030,213.66	47 %
5311 SEWER CAPITAL EXPANSION	0.00	114,300.00	114,300.00	114,300.00	0.00	100 %
7120 FIRE RELIEF DISABILITY/PENSION FUND	0.00	0.00	69,134.00	69,134.00	69,134.00	0 %
Grand Total:	472,490.63	4,330,539.71	11,060,691.00	11,306,553.00	6,976,013.29	38 %

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CITY OF COLUMBIA FALLS
Revenue/Expenditure Ledger
For the Accounting Period: 3 / 20

Item No. 14.

Report ID: L120

1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
311010 Real Property Taxes	699,103.69	0.00	7,526.18	7,526.18	706,629.87
311020 Personal Property Taxes	20,326.61	0.00	76.34	76.34	20,402.95
312000 Penalty & Interest on Delinquent	1,970.18	0.00	153.42	153.42	2,123.60
322010 Alcoholic Beverage Licenses and	6,375.00	0.00	0.00	0.00	6,375.00
322020 Professional Business Licenses	7,415.00	0.00	370.00	370.00	7,785.00
322030 General Business Licenses	8,755.00	0.00	172.50	172.50	8,927.50
323060 Non-Exclusive Cable TV Franchise	35,964.68	0.00	0.00	0.00	35,964.68
331112 Stonegarden Grant	0.00	0.00	0.00	0.00	0.00
331113 FEMA GRANT	14,991.30	0.00	0.00	0.00	14,991.30
331179 Alcohol Compliance Check Program	1,900.00	0.00	0.00	0.00	1,900.00
334000 State Grants/Hwy Safety	6,105.64	0.00	0.00	0.00	6,105.64
334122 DNRC Grant	750.00	0.00	0.00	0.00	750.00
334125 Fish, Wildlife & Parks Grant	5,354.46	0.00	0.00	0.00	5,354.46
335120 Gambling Licenses & Permits	18,975.00	0.00	0.00	0.00	18,975.00
335230 State Entitlement	370,166.94	0.00	185,083.47	185,083.47	555,250.41
336020 State On-Behalf Retirement	0.00	0.00	0.00	0.00	0.00
337340 Flathead County (EMS)	3,668.08	0.00	0.00	0.00	3,668.08
337350 Flathead County (SRO)	0.00	0.00	0.00	0.00	0.00
337360 School District #6 (SRO)	0.00	0.00	0.00	0.00	0.00
341000 General Miscellaneous (Copies,	1,690.77	0.00	29.28	29.28	1,720.05
341070 Planning and Zoning Fees	19,507.50	0.00	900.00	900.00	20,407.50
342020 Special Fire Protection Services	21,250.00	0.00	47,900.00	47,900.00	69,150.00
342021 Fire Protective Inspections	12,914.00	0.00	1,026.00	1,026.00	13,940.00
346030 Swimming Pool User Fees	5,493.65	0.00	0.00	0.00	5,493.65
346031 Parks Use Permits/Fees	1,475.00	0.00	225.00	225.00	1,700.00
346032 Pool Concession Fees	435.67	0.00	0.00	0.00	435.67
346033 Swim Lessons	2,280.00	0.00	0.00	0.00	2,280.00
346034 Individual Swim Pass	32.00	0.00	0.00	0.00	32.00
346035 Lap Swim Pass	38.00	0.00	0.00	0.00	38.00
346036 Family Swim Pass	525.00	0.00	0.00	0.00	525.00
346037 Pool Parties	700.00	0.00	0.00	0.00	700.00
346050 Swim Team Agreement	0.00	0.00	0.00	0.00	0.00
351030 City Courts Fines & Forfeitures	96,924.45	0.00	13,188.80	13,188.80	110,113.25
351031 Court Fines Surcharge	4,650.00	0.00	540.00	540.00	5,190.00
351034 Court Administration Costs	481.40	0.00	66.00	66.00	547.40
362000 Refunds, Rebates, Dividends	465.52	0.00	0.00	0.00	465.52
366000 Miscellaneous	502.85	0.00	0.00	0.00	502.85
367000 Sale of Junk/Old Supplies for	428.60	0.00	0.00	0.00	428.60
371010 Investment Earnings	12,362.00	0.00	2,421.85	2,421.85	14,783.85
383000 Interfund Operating Transfer	77,784.32	0.00	0.00	0.00	77,784.32
Total REVENUE	1,461,762.31	0.00	259,678.84	259,678.84	1,721,441.15
EXPENDITURES					
410100 LEGISLATIVE SERVICES	23,652.92	2,088.28	0.01	2,088.27	25,741.19
410131 Tree City Program (Tree Board)	8,885.78	731.07	0.00	731.07	9,616.85
410132 Arbor Day (Tree Board)	0.00	0.00	0.00	0.00	0.00
410360 CITY COURT	110,793.83	13,331.45	0.01	13,331.44	124,125.27
410365 CITY COURT PROSECUTION	27,585.14	3,400.75	0.00	3,400.75	30,985.89

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CITY OF COLUMBIA FALLS
Revenue/Expenditure Ledger
For the Accounting Period: 3 / 20

Item No. 14.

Report ID: L120

1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
410400 ADMINISTRATIVE SERVICES	24,825.66	2,895.38	0.00	2,895.38	27,721.04
410500 DEPT. OF FINANCE	111,336.67	14,066.09	1,999.57	12,066.52	123,403.19
410580 Computer Systems & Programs	12,325.94	2,465.00	0.00	2,465.00	14,790.94
411000 PLANNING & ZONING	37,441.64	5,907.75	0.00	5,907.75	43,349.39
411100 LEGAL SERVICES	19,925.85	1,698.30	0.00	1,698.30	21,624.15
411200 FACILITIES ADMINISTRATION	53,513.69	8,608.81	0.00	8,608.81	62,122.50
411800 Employee Asst Program & Flex Plan	1,180.00	0.00	0.00	0.00	1,180.00
420100 LAW ENFORCEMENT SERVICES	692,209.86	147,992.53	14,532.12	133,460.41	825,670.27
420160 COMMUNICATIONS/DISPATCH	64,781.30	32,390.65	0.00	32,390.65	97,171.95
420400 FIRE PROTECTION & CONTROL	123,678.02	22,671.33	0.05	22,671.28	146,349.30
420730 Emergency Medical Services	7,002.45	2,077.28	0.00	2,077.28	9,079.73
430400 Transit Systems	5,500.00	0.00	0.00	0.00	5,500.00
431100 WEED CONTROL	99.99	0.00	0.00	0.00	99.99
431200 Flood Control-High Hazard Dam	2,109.76	251.09	0.00	251.09	2,360.85
440600 ANIMAL CONTROL SERVICES	4,250.00	0.00	0.00	0.00	4,250.00
460400 PARK & RECREATION SERVICES	79,072.15	6,710.31	0.00	6,710.31	85,782.46
460445 SWIMMING POOL	42,300.31	358.02	0.00	358.02	42,658.33
490500 Other Debt Service Payments	14,976.74	0.00	0.00	0.00	14,976.74
510100 SPECIAL ASSESSMENTS	8,546.86	0.00	0.00	0.00	8,546.86
510300 ORDINANCE CODIFICATION/CONSULTANTS	0.00	0.00	0.00	0.00	0.00
510330 Comprehensive Liability Insurance	77,745.96	0.00	0.00	0.00	77,745.96
510620 TERMINATION COSTS	0.00	0.00	0.00	0.00	0.00
521000 INTERFUND OPERATING TRANSFERS OUT	131,963.00	0.00	0.00	0.00	131,963.00
Total EXPENDITURES	1,685,703.52	267,644.09	16,531.76	251,112.33	1,936,815.85

Revenue less Expenditures Current Month 8,566.51

Revenue less Expenditures Year to Date (215,374.70)

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CITY OF COLUMBIA FALLS
Revenue/Expenditure Ledger
For the Accounting Period: 3 / 20

Item No. 14.

Report ID: L120

5210 WATER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
334122 DNRC Grant	0.00	0.00	0.00	0.00	0.00
343020 Water Administration Fee	0.00	0.00	0.00	0.00	0.00
343021 Metered Water Sales	479,232.76	2.00	42,586.74	42,584.74	521,817.50
343022 Water Testing Charge - 75-6-108	4,240.00	0.00	0.00	0.00	4,240.00
343024 Sale of Materials, Supplies & Misc.	12,460.79	200.00	2,470.44	2,270.44	14,731.23
343025 Water Permit Fees	800.00	0.00	200.00	200.00	1,000.00
343026 Water Connection Fees/New	4,227.58	2.00	1,357.56	1,355.56	5,583.14
343027 Repairs/Materials & Supplies	17,493.24	0.00	0.00	0.00	17,493.24
343028 Late Charges/Disconnect &	6,720.05	8.00	215.00	207.00	6,927.05
362000 Refunds, Rebates, Dividends	1,348.30	0.00	0.00	0.00	1,348.30
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
366000 Miscellaneous	0.02	0.00	0.00	0.00	0.02
371010 Investment Earnings	11,057.68	0.00	1,913.77	1,913.77	12,971.45
381070 Proceeds from Loans	0.00	0.00	0.00	0.00	0.00
382010 Sale of General Fixed Assets	0.00	0.00	19,563.82	19,563.82	19,563.82
383000 Interfund Operating Transfer	0.00	0.00	0.00	0.00	0.00
Total REVENUE	537,580.42	212.00	68,307.33	68,095.33	605,675.75
EXPENDITURES					
430500 Water Operating	429,420.70	41,209.06	1,960.06	39,249.00	468,669.70
430560 Administration	52,069.35	6,223.00	0.01	6,222.99	58,292.34
430570 Water Customer Accounting &	48,197.34	8,032.60	0.00	8,032.60	56,229.94
490210 Revenue Bonds, Series 2005	15,968.75	0.00	0.00	0.00	15,968.75
510330 Comprehensive Liability Insurance	12,327.43	0.00	0.00	0.00	12,327.43
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	557,983.57	55,464.66	1,960.07	53,504.59	611,488.16
Revenue less Expenditures Current Month					14,590.74
Revenue less Expenditures Year to Date (					5,812.41)

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CITY OF COLUMBIA FALLS
Revenue/Expenditure Ledger
For the Accounting Period: 3 / 20

Item No. 14.

Report ID: L120

5310 SEWER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
343030 Sewer Administrative Fees	50.00	0.00	0.00	0.00	50.00
343031 Sewer Service Charges	721,783.77	55.00	80,463.32	80,408.32	802,192.09
343032 Sewer Connection Fees/New	2,450.00	0.00	599.98	599.98	3,049.98
343033 Sewer Permit Fees	750.00	0.00	200.00	200.00	950.00
343035 Sale of Materials, Supplies & Misc.	737.72	0.00	162.41	162.41	900.13
343038 Disposal Fee Agreements	16,309.43	0.00	0.00	0.00	16,309.43
362000 Refunds, Rebates, Dividends	2,908.50	0.00	0.00	0.00	2,908.50
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
371010 Investment Earnings	16,028.10	0.00	3,009.94	3,009.94	19,038.04
383000 Interfund Operating Transfer	114,300.00	0.00	0.00	0.00	114,300.00
Total REVENUE	875,317.52	55.00	84,435.65	84,380.65	959,698.17
EXPENDITURES					
430600 Sewer Operating	600,006.88	64,858.07	378.42	64,479.65	664,486.53
430610 Sewer Administration	52,064.95	6,223.00	0.01	6,222.99	58,287.94
430670 Sewer Customer Accounting &	48,185.20	8,025.04	0.00	8,025.04	56,210.24
490200 Revenue Bonds, Series 2000	84,670.00	0.00	0.00	0.00	84,670.00
490215 Revenue Bonds, Series 2009	23,578.75	0.00	0.00	0.00	23,578.75
510330 Comprehensive Liability Insurance	28,865.88	0.00	0.00	0.00	28,865.88
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	837,371.66	79,106.11	378.43	78,727.68	916,099.34
Revenue less Expenditures Current Month					5,652.97
Revenue less Expenditures Year to Date					43,598.83
Grand Total Revenue less Expenditures Current Month					28,810.22
Grand Total Revenue less Expenditures Year to Date					(177,588.28)

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CITY OF COLUMBIA FALLS
Cash Report
For the Accounting Period: 3/20

Item No. 14.

Report ID: L160

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL FUND						
101000 CASH/CASH EQUIVALENTS	146,785.14	267,248.49	257.18	0.00	248,228.91	166,061.90
102000 CASH - RESERVE	659,300.00	0.00	0.00	0.00	0.00	659,300.00
102015 Cash-Restricted for	24,183.56	0.00	0.00	0.00	0.00	24,183.56
102200 CASH - RESTRICTED DONATIONS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
103000 CASH - CHANGE FUND/PETTY CASH	200.00	0.00	0.00	0.00	0.00	200.00
Total Fund	831,468.70	267,248.49	257.18		248,228.91	850,745.46
2310 TAX INCREMENT DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	227,707.07	6,259.39	0.00	0.00	0.00	233,966.46
102000 CASH - RESERVE	226,638.00	0.00	0.00	0.00	0.00	226,638.00
Total Fund	454,345.07	6,259.39				460,604.46
2311 TEDD-INDUSTRIAL PARK						
101000 CASH/CASH EQUIVALENTS	-226.47	12.13	0.00	0.00	0.00	-214.34
102000 CASH - RESERVE	5,569.00	0.00	0.00	0.00	0.00	5,569.00
Total Fund	5,342.53	12.13				5,354.66
2372 PERMISSIVE MEDICAL LEVY						
101000 CASH/CASH EQUIVALENTS	26,520.04	1,109.42	0.00	0.00	0.00	27,629.46
102000 CASH - RESERVE	7,798.00	0.00	0.00	0.00	0.00	7,798.00
Total Fund	34,318.04	1,109.42				35,427.46
2394 BUILDING CODE ENFORCEMENT FUND						
101000 CASH/CASH EQUIVALENTS	7,318.93	10,812.97	0.00	400.00	5,904.46	11,827.44
102000 CASH - RESERVE	131,176.00	0.00	0.00	0.00	0.00	131,176.00
Total Fund	138,494.93	10,812.97		400.00	5,904.46	143,003.44
2400 SPECIAL LIGHTING DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	19,836.47	291.43	0.00	0.00	2,720.00	17,407.90
102000 CASH - RESERVE	20,772.00	0.00	0.00	0.00	0.00	20,772.00
Total Fund	40,608.47	291.43			2,720.00	38,179.90
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	90,464.04	4,686.80	96.47	0.00	27,031.88	68,215.43
102000 CASH - RESERVE	86,109.00	0.00	0.00	0.00	0.00	86,109.00
Total Fund	176,573.04	4,686.80	96.47		27,031.88	154,324.43
2700 CEDAR CREEK TRUST						
101000 CASH/CASH EQUIVALENTS	113,206.69	2,583.90	0.00	0.00	0.00	115,790.59
102030 Cash/Investments-Restricted	1,024,444.26	0.00	0.00	0.00	0.00	1,024,444.26
Total Fund	1,137,650.95	2,583.90				1,140,234.85
2820 GAS TAX FUND						
101000 CASH/CASH EQUIVALENTS	100,272.78	7,885.42	0.00	0.00	9,884.70	98,273.50
2821 Special Road/Street Allocation Program						
101000 CASH/CASH EQUIVALENTS	517.48	0.00	0.00	0.00	0.00	517.48
2917 CRIME VICTIMS ASSISTANCE FUND						
101000 CASH/CASH EQUIVALENTS	0.00	324.00	0.00	0.00	324.00	0.00
2940 CDBG-HOME INVESTMENT PARTNERSHIP PROGRAM GRANT FUND						
101000 CASH/CASH EQUIVALENTS	120,508.00	0.00	0.00	0.00	0.00	120,508.00
3020 GO Street Improvements						
101000 CASH/CASH EQUIVALENTS	-12,131.60	597.14	0.00	0.00	0.00	-11,534.46
102000 CASH - RESERVE	43,000.00	0.00	0.00	0.00	0.00	43,000.00
Total Fund	30,868.40	597.14				31,465.54

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CITY OF COLUMBIA FALLS
Cash Report
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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
3534 SID 34 FUND - 5th Avenue Water Main						
101000 CASH/CASH EQUIVALENTS	3,542.73	8.05	0.00	0.00	0.00	3,550.78
3536 SID 36 FUND - Talbott & 4th Avenue Water Main						
101000 CASH/CASH EQUIVALENTS	3,646.49	8.28	0.00	0.00	0.00	3,654.77
3538 SID 38 FUND - Riverwood						
101000 CASH/CASH EQUIVALENTS	2,431.55	44.13	0.00	0.00	0.00	2,475.68
102010 CASH - SID RESTRICTED BOND	17,000.00	0.00	0.00	0.00	0.00	17,000.00
Total Fund	19,431.55	44.13				19,475.68
4000 CAPITAL PROJECTS FUND - Building Improvements						
101000 CASH/CASH EQUIVALENTS	82,530.73	248.80	0.00	0.00	0.00	82,779.53
102000 CASH - RESERVE	27,010.00	0.00	0.00	0.00	0.00	27,010.00
Total Fund	109,540.73	248.80				109,789.53
4010 CAPITAL PROJECTS FUND - Parks Improvements						
101000 CASH/CASH EQUIVALENTS	159,513.29	771.76	0.00	0.00	0.00	160,285.05
102000 CASH - RESERVE	180,279.00	0.00	0.00	0.00	0.00	180,279.00
Total Fund	339,792.29	771.76				340,564.05
4020 CAPITAL PROJECTS FUND - General Equipment						
101000 CASH/CASH EQUIVALENTS	65,509.13	426.70	0.00	19,563.82	21,269.00	25,103.01
102000 CASH - RESERVE	163,194.00	0.00	0.00	0.00	0.00	163,194.00
Total Fund	228,703.13	426.70		19,563.82	21,269.00	188,297.01
4040 CAPITAL PROJECTS FUND - Street Construction						
101000 CASH/CASH EQUIVALENTS	303,150.62	917.70	0.00	0.00	0.00	304,068.32
102016 CASH-RESTRICTED RR STREET	100,900.00	0.00	0.00	0.00	0.00	100,900.00
Total Fund	404,050.62	917.70				404,968.32
5210 WATER ENTERPRISE FUND						
101000 CASH/CASH EQUIVALENTS	141,337.77	75,768.66	0.00	220.61	56,313.17	160,572.65
102222 CASH - Bond Reserve, 2005	35,308.00	0.00	0.00	0.00	0.00	35,308.00
102230 CASH - Surplus Capital	261,733.25	0.00	0.00	0.00	0.00	261,733.25
102240 CASH - Replacement &	386,754.00	0.00	0.00	0.00	0.00	386,754.00
103000 CASH - CHANGE FUND/PETTY CASH	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	825,283.02	75,768.66		220.61	56,313.17	844,517.90
5211 WATER CAPITAL EXPANSION						
101000 CASH/CASH EQUIVALENTS	0.00	53.55	0.00	53.55	0.00	0.00
102230 CASH - Surplus Capital	1,407,125.14	13,546.35	0.00	0.00	0.00	1,420,671.49
Total Fund	1,407,125.14	13,599.90		53.55		1,420,671.49
5310 SEWER ENTERPRISE FUND						
101000 CASH/CASH EQUIVALENTS	45,078.54	94,139.16	2,479.31	14.33	65,273.31	76,409.37
102220 CASH - Bond Reserve, 2000	183,940.00	0.00	0.00	0.00	0.00	183,940.00
102225 Cash-Bond Reserve - 2009 Series	72,111.25	0.00	0.00	0.00	0.00	72,111.25
102230 CASH - Surplus Capital	313,893.54	0.00	0.00	0.00	0.00	313,893.54
102235 CASH - Restricted WWTP	481,734.52	0.00	0.00	0.00	0.00	481,734.52
102240 CASH - Replacement &	200,000.00	0.00	0.00	0.00	0.00	200,000.00
103000 CASH - CHANGE FUND/PETTY CASH	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	1,296,907.85	94,139.16	2,479.31	14.33	65,273.31	1,328,238.68
5311 SEWER CAPITAL EXPANSION						
101000 CASH/CASH EQUIVALENTS	0.00	52.41	0.00	52.41	0.00	0.00

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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
102230 CASH - Surplus Capital	724,027.19	11,546.12	0.00	0.00	0.00	735,573.31
Total Fund	724,027.19	11,598.53		52.41		735,573.31
7120 FIRE RELIEF DISABILITY/PENSION FUND						
101000 CASH/CASH EQUIVALENTS	254.79	14,442.44	0.00	0.00	12,750.07	1,947.16
7196 FLEXIBLE SPENDING ACCOUNT						
105100 Amount held by Flex Plan	7,603.17	0.00	0.00	2,043.37	0.00	5,559.80
7910 PAYROLL FUND						
101000 CASH/CASH EQUIVALENTS	33,540.18	864.00	259,385.90	254,229.06	0.56	39,560.46
7930 CLAIMS FUND						
101000 CASH/CASH EQUIVALENTS	2,995.02	0.00	187,481.20	155,726.54	0.00	34,749.68
Totals	8,477,412.29	514,649.20	449,700.06	432,303.69	449,700.06	8,559,757.80

*** Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure in manual or call for more details.

**Columbia Falls Police Department
Monthly Activity Report
March 2020**

Police	March					5 Year Average
	2020	2019	2018	2017	2016	
Arrests (Total)	19	37	33	45	26	32
Adult	13	23	26	39	25	25
Juvenile	6	14	7	6	1	7
Accidents Investigated	7	10	19	10	7	11
Stolen Property (Value)	1030	1950	124	3759	2465	1866
Stolen Property (Recovered)	0	40	0	35	2200	455
Criminal Mischief (Incidents)	1	1	4	3	3	2
Damage Amount	200	25	100	307	300	186
Misdemeanor Citations Issued	57	92	107	197	217	134
Traffic Offenses	51	74	89	180	194	118
Cell Phone Viol.	5	4	0	5	3	3
DUI Offenses	3	0	4	10	4	4
Drug Offenses	1	5	5	4	4	4
Traffic Stops	84	189	187	214	250	185
Court Fines and Forfeitures	11292	11023	18972	16394	17596	15055
Miles Patrolled	6305	6941	5628	7396	7553	6765
911 Phone Calls	60	98	80	81	70	78
Incident Reports	686	765	736	867	717	754
Domestic Abuse/Assault/Disordely	23	25	23	26	28	25
Felony Investigations	3	8	3	6	6	5
Business Checks	51	47	70	49	44	52
Welfare Checks	14	6	7	8	8	9
Citizen Assist	55	86	53	79	75	70
Agency Assist	38	41	45	81	32	47