



**ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912**

**PHONE (406) 892-4391
FAX (406) 892-4413**

**CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, OCTOBER 19, 2020
COUNCIL CHAMBERS CITY HALL**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Karper, Lovering)

NOTE: Regular Council Meeting will be held in the Council Chambers as well as by virtual meeting to provide for social distancing. Contact City Clerk Barb Staaland to register for ZOOM meeting access information. Email: staalandb@cityofcolumbiafalls.com

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

1. Approval of Claims - October 19, 2020 - \$226,910.07
2. Approval of Claims - October 5, 2020 - \$84,989.80
3. Approval of Payroll Claims - \$82,706.32 - October 16, 2020
4. Approval of Payroll Claims - \$5,614.97 - Special Run
5. Approval of Payroll Claims - \$120,313.59 - October 2, 2020
6. Approval of Payroll Claims - \$21,113.42 - Quarterlies
7. Approval of September 21, 2020 Regular Council Meeting Minutes
8. Approval of MT DOT STEP Agreement - Oct 1, 2020 - Sept 30, 2021
9. Ordinance 804 - Legal Description Revision
10. Approval of Agreement between Fraternal Order of Eagles Aerie No. 4081 and City for Sewer Plant Investment Fees - 1640 9th Street West

VISITORS/PUBLIC COMMENT (Items not on agenda)

APPOINTMENTS:

Approve Appointments of Probationary Patrolman Vincent Smith and Wayne Stufflebeem and City Clerk will administer oath of office.

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

11. Notice of Public Hearing - November 2, 2020

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, October 13, 2020 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on November 2, 2020 starting at 7:00 p.m. in the same location. Both hearings will be conducted in accordance with the most current recommended and/or required public health and safety protocols in place at the time of the hearing. The City website, <https://cityofcolumbiafalls.org>, will contain updated information if there is any change to the planned hearings

Request to establish a Mixed Use Planned Unit Development in the Columbia Falls Zoning Jurisdiction:

The Nitopi Family Trust is requesting a Mixed Use Planned Unit Development overlay for the property located at 812 4th Ave West which is at the corner of 8th Street West and 4th Ave West. The PUD will create nine residential units and three commercial spaces in two buildings on the half acre parcel. The three story building will meet the setback and height standards of the CB-2 (General Business) zoning district as well as providing 22 off-street parking spaces. The property is described as Assessors' Tract 8AA (Parcel B of COS 12484) in the SW1/4 of Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County.

12. Notice of Public Hearings - November 10, 2020 Planning Board/December 7, 2020 City Council

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, November 10th, 2020 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on December 7, 2020 starting at 7:00 p.m. in the same location. Both hearings will be conducted in accordance with the most current recommended and/or required public health and safety protocols in place at the time of the hearing. The City website, <https://cityofcolumbiafalls.org>, will contain updated information if there is any change to the planned hearings.

Request to establish a Conditional Use Permit in the Columbia Falls Zoning Jurisdiction:

Applicant, Judy Morse is requesting a Conditional Use Permit to operate a drive-thru coffee and micro bakery stand at 2100 9th Street West (The front northwest corner of the Super 1 parking lots). The property is zoned CB-2 Commercial however all drive-thru's require a conditional use permit in this zone. The coffee/bakery will have circulation through the existing Super 1 parking lot and highway approaches. The property is described as Lot 3 of the O'Neil Subdivision Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

NEW BUSINESS:

- [13.](#) Long Range Planning - Extension of Services Plan

ORDINANCES / RESOLUTIONS:

- [14.](#) Resolution # 1834 - A Resolution of the City Council of the City of Columbia Falls, Montana Formally Designating Right of Way as Kreck Riverside Park

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

CITY ATTORNEY REPORT

MISCELLANEOUS

- [15.](#) Police Activity Report for the Month of September 2020
- [16.](#) Correspondence

ADJOURN

Next Scheduled Meetings:

City Council – Regular Meeting, November 2, 2020 – 7:00 PM

Planning Board – November 10, 2020

10/15/20
16:02:13

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 10/20

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
41068		1700 BRECK LAW OFFICE, PC	6,420.66							
	100720	10/07/20 LEGAL FEES NOVEMBER 2020	1,330.67			1000 411100	350	101000		
	100720	10/07/20 LEGAL FEES NOVEMBER 2020	3,400.75			1000 410365	350	101000		
	100720	10/07/20 LEGAL FEES NOVEMBER 2020	532.26			5210 430500	350	101000		
	100720	10/07/20 LEGAL FEES NOVEMBER 2020	532.26			5310 430600	350	101000		
	100720	10/07/20 LEGAL FEES NOVEMBER 2020	266.14			1000 411000	350	101000		
	100720	10/07/20 LEGAL FEES NOVEMBER 2020	107.58			1000 420100	399	101000		
	100720	10/07/20 LEGAL FEES NOVEMBER 2020	23.90			5210 430500	357	101000		
	100720	10/07/20 LEGAL FEES NOVEMBER 2020	35.86			5310 430600	357	101000		
	100720	10/07/20 LEGAL FEES NOVEMBER 2020	47.81			2500 430200	399	101000		
	100720	10/07/20 LEGAL FEES NOVEMBER 2020	143.43			1000 411100	350	101000		
		Total for Vendor:	6,420.66							
41089	E	2852 CHARTER COMMUNICATIONS	114.98							
	0137874100	10/01/20 PD-INTERNET 10/01 TO 10/31	114.98			1000 420100	355	101000		
		Total for Vendor:	114.98							
41090		1984 CMG ENGINEERING, INC.	200.00							
20-220		MATERIALS TESTING								
	8419	10/09/20 NUCLEAR FIELD DENSITY TESTING	200.00			4010 460400	930	101000		
		Total for Vendor:	200.00							
41100		776 COL.FALLS VOLUNTEER FIRE	2,048.03							
		STATE ENTITLEMENT \$2047.50								
		INT EARNINGS ON CASH \$.53								
	101520	10/15/20 STATE ENTITLEMENT	2,048.03			7120 212520		101000		
		Total for Vendor:	2,048.03							
41077		3026 DAILY INTER LAKE	379.16							
	I00407689	09/27/20 27278 NITOPi MIXED USE	160.83			1000 411000	331	101000		
	I00402637A	09/02/20 27237 RIVER'S EDGE RSTRM P	218.33			1000 410500	331	101000		
		Total for Vendor:	379.16							

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41101		1797 DEPARTMENT OF ADMINISTRATION	91.86						
	070920	07/09/20 PD-06/01/20-06/30/20 EMAILS	48.12			1000	420100	355	101000
	101420	10/14/20 PD-09/01/20-09/30/20 EMAILS	43.74			1000	420100	355	101000
		Total for Vendor:	91.86						
41062		3101 DIVERSIFIED INSPECTIONS	1,200.00						
	INDI28455	09/30/20 FD-441 HME SAFETY INSPECTIO	1,200.00			1000	420400	361	101000
		Total for Vendor:	1,200.00						
41066	E	1879 EVERGREEN WASTE CONNECTIONS	431.45						
	SEPT 2020	10/01/20 FAC-09/01 TO 09/30/20	74.33			1000	411200	340	101000
	SEPT 2020	10/01/20 STRS-09/01 TO 09/30/20	171.35			2500	430200	340	101000
	SEPT 2020	10/01/20 WTR-09/01 TO 09/30/20	74.33			5210	430500	340	101000
	SEPT 2020	10/01/20 SWR-09/01 TO 09/30/20	61.90			5310	430600	340	101000
	SEPT 2020	10/01/20 PRKS-09/01 TO 09/30/20	49.54			1000	460400	340	101000
		Total for Vendor:	431.45						
41071		1383 FASTENAL COMPANY	74.63						
	MTKAL22627	09/29/20 SWR-BIOREACTOR MXRS WIRE R	74.63			5310	430600	240	101000
		Total for Vendor:	74.63						
41082		438 FERGUSON WATERWORKS	763.57						
	0758097	09/14/20 WTR-2 EA LF 3/4 FIP X IPS INS	53.13			5210	430500	230	101000
	0758097	09/14/20 WTR-1 EA LF 3/4 IPS INST BALL	95.39			5210	430500	230	101000
	0758097	09/14/20 WTR-1 EA 6-1/2 ARCH PATT CURB	45.74			5210	430500	230	101000
	0758097	09/14/20 WTR-1 EA 42 STNRY ROD	14.25			5210	430500	230	101000
	0758097	09/14/20 WTR-1 EA 15 SIDE LCK COMP MTR	48.25			5210	430500	230	101000
	0758097	09/14/20 WTR-1 EA 15X72 THRM COIL SGL	485.07			5210	430500	230	101000
	0758097	09/14/20 WTR-1 EA 15X4 INSUL PAD W/NYL	21.74			5210	430500	230	101000
		Total for Vendor:	763.57						
41099	E	2961 FIRST BANKCARD-ELECTRONIC PYMT	1,317.44						
	092420	09/24/20 FD-ACTIVE 911 SUBSCRIPTION	6.83			1000	420400	390	101000
	092420	09/30/20 FD-STRAW FOR FIRE TRAINING	60.00			1000	420400	220	101000
	092420	10/01/20 FIN-GAAP UPDATE EVENT	135.00			1000	410500	380	101000
	092420	09/30/20 WTR-BACKGROUND CHECKS	406.74			5210	430500	390	101000

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	092420	10/01/20 FIN-TRAINING FIN CLASS	365.00			1000		410500	380		101000
	092420	10/06/20 CRTS-SHARPIES, COLOR PAPER	67.97			1000		410360	210		101000
	092420	10/06/20 CRTS-SHARPIES FINE POINT	7.52			1000		410360	210		101000
	092420	10/11/20 SWR-POWER RELAY	43.04			5310		430600	220		101000
	092420	10/12/20 COMP-GO DADDY DOMAIN ANNUAL FE	26.34			1000		410580	355		101000
	092420	09/22/20 ADMIN-ICMA REGISTRATION	199.00			1000		410400	380		101000
		Total for Vendor:	1,317.44								
41098		240 FLATHEAD CONCRETE PRODUCTS, INC.	159.00								
	19787	09/23/20 PRKS-6' PRK BCK,18"X18"X5"THIC	159.00			1000		460400	240		101000
		Total for Vendor:	159.00								
41075		1892 FLATHEAD COUNTY	150.00								
	5196	10/02/20 CERT LIST-TRESSELL LOT 7	75.00			1000		411000	390		101000
	5195	10/02/20 CERT LIST-TRESSEL LOT 4 & 5	75.00			1000		411000	390		101000
		Total for Vendor:	150.00								
41096		663 FLATHEAD COUNTY SOLID WASTE	2,939.82								
	988110	09/01/20 SWR-SLUDGE	196.24			5310		430600	395		101000
	988205	09/01/20 SWR-SLUDGE	200.89			5310		430600	395		101000
	988623	09/03/20 SWR-SLUDGE	199.34			5310		430600	395		101000
	989653	09/08/20 SWR-SLUDGE	212.38			5310		430600	395		101000
	989807	09/08/20 SWR-SLUDGE	181.02			5310		430600	395		101000
	990358	09/10/20 SWR-SLUDGE	181.95			5310		430600	395		101000
	990419	09/10/20 SWR-SLUDGE	173.26			5310		430600	395		101000
	991811	09/15/20 SWR-SLUDGE	183.51			5310		430600	395		101000
	991930	09/15/20 SWR-SLUDGE	175.12			5310		430600	395		101000
	992443	09/17/20 SWR-SLUDGE	177.61			5310		430600	395		101000
	993860	09/22/20 SWR-SLUDGE	184.13			5310		430600	395		101000
	993956	09/22/20 SWR-SLUDGE	185.06			5310		430600	395		101000
	994475	09/24/20 SWR-SLUDGE	159.29			5310		430600	395		101000
	994512	09/24/20 SWR-SLUDGE	88.18			5310		430600	395		101000
	996037	09/29/20 SWR-SLUDGE	188.47			5310		430600	395		101000
	996142	09/29/20 SWR-SLUDGE	173.88			5310		430600	395		101000
	996338	09/30/20 STRS-CONSTRUCTION WASTE	46.58			2500		430200	390		101000
	996453	09/30/20 STRS-MIXED WASTE	32.91			2500		430200	390		101000
		Total for Vendor:	2,939.82								

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41063		24 FLATHEAD COUNTY TREASURER	505.00					
	10/06/20	SEPT 2020-TECH SURCHARGE	115.00			1000 212201		101000
	10/06/20	SEPT 2020-LAW ENF ACADEMY	140.00			1000 212201		101000
	10/06/20	SEPT 2020-PUBLIC DEF FEES	250.00			1000 212205		101000
		Total for Vendor:	505.00					
41083		21 FLATHEAD ELECTRIC COOP INC	15,386.69					
	093020	09/30/20 FAC-08/25 TO 09/25/20 SERVICE	338.48			1000 411200	341	101000
	093020	09/30/20 PD-08/25 TO 09/25/20 SERVICE	41.61			1000 420100	341	101000
	093020	09/30/20 FD-08/25 TO 09/25/20 SERVICE	272.76			1000 420400	341	101000
	093020	09/30/20 PRKS-08/25 TO 09/25/20 SERVICE	229.92			1000 460400	341	101000
	093020	09/30/20 POOL-08/25 TO 09/25/20 SERVICE	92.69			1000 460445	341	101000
	093020	09/30/20 LGHTN-08/25 TO 09/25/20 SERVICE	2,559.73			2400 430200	341	101000
	093020	09/30/20 STRS-08/25 TO 09/25/20 SERVICE	121.99			2500 430200	341	101000
	093020	09/30/20 WTR-08/25 TO 09/25/20 SERVICE	5,476.91			5210 430500	341	101000
	093020	09/30/20 SWR-08/25 TO 09/25/20 SERVICE	6,252.60			5310 430600	341	101000
		Total for Vendor:	15,386.69					
41093		2806 HANSON'S HARDWARE	293.22					
	595895	09/01/20 PRKS-CAULK GUN, AP CAULKING	10.48			1000 460400	220	101000
	596028	09/16/20 PRKS-WELD SYRINGE, FIX A FLAT	22.98			1000 460400	220	101000
	596046	09/17/20 STRS-GLADE SPRAY, WASP KILLER	12.48			2500 430200	220	101000
	596071	09/21/20 STRS-MISC SCREWS, GLADE SPRAY, D	9.77			2500 430200	220	101000
	596075	09/21/20 STRS-FLEX SEAL LIQ RUBBER	13.99			2500 430200	240	101000
	596077	09/21/20 PRKS-FIX A FLAT	11.99			1000 460400	220	101000
	596089	09/22/20 STRS-OXIDE BIT, TWIST NOZZLE	19.48			2500 430200	240	101000
	596098	09/23/20 PRKS-ANTIFREEZE BLEND	23.94			1000 460400	231	101000
	596138	09/28/20 PRKS-MISC SCREWS	6.32			1000 460400	220	101000
	596143	09/29/20 STRS-SS CLAMP, COUPLING	15.90			2500 430200	220	101000
	596144	09/29/20 STRS-100' POLY WTR HOSE	14.99			2500 430200	220	101000
	596153	09/30/20 PRKS-ANTIFREEZE	16.99			1000 460400	231	101000
	596153	09/30/20 PRKS-WIRE CONNECTOR	2.49			1000 460400	231	101000
	596166	10/01/20 WTR-8 PK D BATTERY, 4PK D ALK B	29.98			5210 430500	220	101000
	596187	10/05/20 PRKS-ANTIFREEZE BLEND	65.88			1000 460400	231	101000
	596226	10/09/20 PRKS-TARP STRAP, ANTIFREEZE	15.56			1000 460400	220	101000
		Total for Vendor:	293.22					

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41072		1702 IWORQ SYSTEMS	900.00					
	193877	10/01/20 STRS-INTERNET PVMT MGMT	900.00			2500 430200	355	101000
		Total for Vendor:	900.00					
41076		2842 JC SEALCOATING AND ASPHALT	475.00					
	1335	10/03/20 FD-CRACK SEALING	475.00			1000 420400	366	101000
		Total for Vendor:	475.00					
41086		262 LHC, INC.	136,273.51					
	SEPTEMBER 2020							
	093020	09/30/20 PAY APP 3 CF WELL #3	137,650.01			5210 430500	930	101000
	093020	09/30/20 1% W/H	-1,376.50			5210 430500	930	101000
		Total for Vendor:	136,273.51					
41065		3102 MATSON TRUCKING AND EXCAVATING	2,215.50					
		WATER MAIN TO CURB STOP \$3165.00						
		CURB STOP TO HOUSE \$2110.00						
		CITY TO PAY \$2215.50						
		HOMEOWNER TO PAY \$3059.50						
	093020	09/30/20 170 5TH AVE EN CITY PORTION	2,215.50			5210 430500	230	101000
		Total for Vendor:	2,215.50					
41087		707 MONTANA DEPT. OF REVENUE	1,376.50					
	2301	TALBOT RD						
	101320	10/13/20 1% W/H LHC-WELL #3	1,376.50			5210 430500	930	101000
		Total for Vendor:	1,376.50					
41091		43 MONTANA ENVIRONMENTAL LABORATORY	460.00					
	2008997	09/08/20 SWR-NITRATE+NITRITE	60.00			5310 430600	394	101000
	2009294	09/10/20 SWR-NITRATE+NITRITE	60.00			5310 430600	394	101000
	2009557	09/15/20 SWR-AMMONIA, NITRATE+NITRITE	85.00			5310 430600	394	101000
	2009558	09/10/20 SWR-ALUMINUM, DISSOLVED	15.00			5310 430600	394	101000
	2009911	09/23/20 SWR-NITRATE+NITRITE	60.00			5310 430600	394	101000
	2010213	09/29/20 SWR-NITRATE+NITRITE	60.00			5310 430600	394	101000
	2009355	09/03/20 WTR-COLIFORM	120.00			5210 430500	394	101000
		Total for Vendor:	460.00					

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41085		722 MORRISON-MAIERLE, INC.	35,339.44								
	201261	10/02/20 WTR-CF WELL #3 PRO SER 10/02/2	35,339.44			5210		430500	931		101000
		Total for Vendor:	35,339.44								
41094		1247 MURDOCH'S RANCH & HOME KALISPELL	244.93								
	5353	08/31/20 PRKS-20LB HARDY LAWN SEED	74.99*			1000		460400	225		101000
	5355	09/01/20 PRKS-PREMIXED ENGINE FUEL	17.99			1000		460400	231		101000
	5355	09/01/20 PRKS-20LB LANDSCAPER MIX	99.98*			1000		460400	225		101000
	5384	09/09/20 WTR-IRRIGA SHOVEL WOOD HNDL	23.99			5210		430500	212		101000
	5426	09/24/20 PRKS-PREMIXED ENGINE FUEL	17.99			1000		460400	231		101000
	5484	10/05/20 PRKS-.30 CAL AMMO CAN	9.99			1000		460400	220		101000
		Total for Vendor:	244.93								
41079		520 NORCO, INC.	10.50								
	30329974	09/30/20 STRS-CYLINDER 09/01 TO 09/30	10.50			2500		430200	220		101000
		Total for Vendor:	10.50								
41095		2002 NORTHWEST PARTS & EQUIPMENT &	124.95								
	C284756	09/17/20 STRS-10 AMP GENIUS JUMP START	124.95			2500		430200	212		101000
		Total for Vendor:	124.95								
41084		1437 NORTHWESTERN ENERGY	223.30								
	092820	09/28/20 FAC-08/25 TO 09/23 NAT GAS SER	46.24			1000		411200	344		101000
	092820	09/28/20 PD-08/25 TO 09/23 NAT GAS SERV	16.35			1000		420100	344		101000
	092820	09/28/20 FD-08/25 TO 09/23 NAT GAS SERV	30.92			1000		420400	344		101000
	092820	09/28/20 STRS-08/25 TO 09/23 NAT GAS SE	24.90			2500		430200	344		101000
	092820	09/28/20 WTR-08/25 TO 09/23 NAT GAS SER	7.71			5210		430500	344		101000
	092820	09/28/20 SWR-08/25 TO 09/23 NAT GAS SER	97.18			5310		430600	344		101000
		Total for Vendor:	223.30								
41073		2788 OHS TOWING, LLC	250.00								
	1997	DODGE RAM 1500 VIN END#G786169									
	2006	LEXUS ES 330 VIN END# 5146489									
	20-0923-15	09/24/20 PD-CFPD REQUESTED TOW/LOCK	125.00			1000		420100	390		101000
	20-0923-15	09/24/20 PD-CFPD REQUESTED TOW/LOCK	125.00			1000		420100	390		101000
		Total for Vendor:	250.00								

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41070	E	3008 REPUBLIC SERVICES	810.00							
		3087290006 09/30/20 PRKS-09/01 TO 09/30 TENNIS	90.00			1000 460400	399	101000		
		3087290165 09/30/20 PRKS-09/01 TO 09/30 DEPOT	90.00			1000 460400	399	101000		
		3087290006 09/30/20 PRKS-09/01 TO 09/30 HORINE	90.00			1000 460400	399	101000		
		3087290911 09/30/20 PRKS-09/01 TO 09/30 WELCOM	90.00			1000 460400	399	101000		
		3087290006 09/30/20 PRKS-09/01 TO 09/30 TALBOT	90.00			1000 460400	399	101000		
		3087290799 09/30/20 PRKS-09/01 TO 09/30 RIVER'	90.00			1000 460400	399	101000		
		3087290006 09/30/20 PRKS-09/01 TO 09/30 RIVER	90.00			1000 460400	399	101000		
		3087290907 09/30/20 PRKS-09/01 TO 09/30 PINEWO	90.00			1000 460400	399	101000		
		3087213011 09/30/20 PRKS-09/01 TO 09/30 FENHOL	90.00			1000 460400	399	101000		
		Total for Vendor:	810.00							
41074		2769 RESPONSE EQUIPMENT SPECIALISTS,	11,960.98							
		2492 09/29/20 PD-2016 INTERCPTR AIR DOOR ACT	135.39			1000 420100	361	101000		
		2470 09/29/20 PD-2014 RAM NEW CAT-BACK SYSTE	1,077.41			1000 420100	361	101000		
		2538 09/29/20 PD-2020 DURANGO 12V PWR INVERT	398.19			1000 420100	361	101000		
		2610 09/29/20 PD-2020 1500 BG HRN UPFIT	10,349.99			4020 420100	940	101000		
		Total for Vendor:	11,960.98							
41097		1653 SUPER 1 FOODS	12.27							
Acct#1997		07-2185938 09/28/20 SWR-DIST WATER	12.27			5310 430600	220	101000		
		Total for Vendor:	12.27							
41081		2699 THE MAIL ROOM, INC	323.31							
		D102514 09/28/20 WTR-BAR CODED MAIL	88.79			5210 430500	310	101000		
		D102514 09/28/20 SWR-BAR CODED MAIL	88.79			5310 430600	310	101000		
		D102514 09/28/20 FIN-BAR CODED MAIL	41.84			1000 410500	310	101000		
		D102434 09/28/20 PLNG-BAR CODED MAIL	27.03			1000 411000	310	101000		
		D102433 09/28/20 PD-BAR CODED MAIL	21.67			1000 420100	310	101000		
		D102513 09/28/20 CRTS-BAR CODED MAIL	55.19			1000 410360	310	101000		
		Total for Vendor:	323.31							

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Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
41088		1623 THE UPS STORE #4515	10.32								
		Fed Ex Overnight Dorsey & Whitney Water System Revenue Bond									
		100920 10/09/20 Priority Overnight 1zwa3671033	10.32			1000		410500	310		101000
		Total for Vendor:	10.32								
41078		3063 UTILITIES UNDERGROUND LOCATION	122.46								
		0095066 09/30/20 WTR-SEPT 20 UDIGS	40.82			5210		430500	318		101000
		0095066 09/30/20 SWR-SEPT 20 UDIGS	40.82			5310		430600	318		101000
		0095066 09/30/20 STRS-SEPT 20 UDIGS	40.82			2500		430200	318		101000
		Total for Vendor:	122.46								
41064		1134 VICTIM-WITNESS ADVOCATE PROGRAM	113.50								
		100620 10/06/20 SEPT 2020 VIC WITNESS ADVOCATE	113.50			2917		410360	356		101000
		Total for Vendor:	113.50								
41069		2245 VIRTUAL CIRCUIT IT	836.00								
		21424 10/05/20 OCT 2020 BACKUPS, REMOTE,ANTIV	836.00			1000		410580	355		101000
		Total for Vendor:	836.00								
41080		84 WESTERN BUILDING CENTER	7.19								
		ACCT CODE CITCF									
		4626585 09/22/20 STRS-3/16 X 12" DRILL SET	7.19			2500		430200	212		101000
		Total for Vendor:	7.19								
41067	E	2733 WEX Fleet Universal	2,594.90								
		67802455 09/30/20 PD-09/01 TO 09/30/20 GAS CAR	1,143.26			1000		420100	231		101000
		67802455 09/30/20 FD-09/01 TO 09/30/20 GAS CAR	275.66			1000		420400	231		101000
		67802455 09/30/20 PRKS-09/01 TO 09/30/20 GAS C	240.31			1000		460400	231		101000
		67802455 09/30/20 WTR-09/01 TO 09/30/20 GAS CA	305.56			5210		430500	231		101000
		67802455 09/30/20 SWR-09/01 TO 09/30/20 GAS CA	102.12			5310		430600	231		101000
		67802455 09/30/20 STRS-09/01 TO 09/30/20 GAS C	527.99			2500		430200	231		101000
		Total for Vendor:	2,594.90								
		# of Claims	39	Total:							227,160.07
		Total Electronic Claims									5,268.77
		Total Non-Electronic Claims									221891.30

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Fund Summary for Claims
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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	\$16,103.91
2400 SPECIAL LIGHTING DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$2,559.73
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$2,143.60
2917 CRIME VICTIMS ASSISTANCE FUND	
101000 CASH/CASH EQUIVALENTS	\$113.50
4010 CAPITAL PROJECTS FUND - Parks	
101000 CASH/CASH EQUIVALENTS	\$200.00
4020 CAPITAL PROJECTS FUND - General	
101000 CASH/CASH EQUIVALENTS	\$10,349.99
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$183,099.51
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$10,541.80
7120 FIRE RELIEF DISABILITY/PENSION FUND	
101000 CASH/CASH EQUIVALENTS	\$2,048.03
Total:	\$227,160.07

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Council Meeting Date: 10/19/2020

Claims Submitted to Council: \$ \$227,160.07

Claims Denied/Withheld by Council Finance Committee: \$ _____ Claim #'s: _____

Prepared By: Sandy Carlson, Finance Director

Shawn Bates

Approved by Susan M. Nicosia, City Manager

Susan Nicosia

City Council to Approve by motion on consent agenda

The following claims are significant:

- LHC INC. - \$136,273.51 Well #3 Contract (Fund 5210)
- Morrison-Maierle - \$35339.44 Well #3 Engineering (Fund 5210)
- Response Equipment Specialists LLC - \$11960.98 PD Vehicle equipment (Fund1000, 4020)

The remaining items are routine. Please let me know if you have any questions.

Shawn

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Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
41060		3061 406 INNOVATIVE SOLUTIONS LLP	15,139.50								
391		BACKFLOW TESTS AND 42 BACKFLOW RETESTS									
	092920	09/29/20 WTR-ANNL BACKFLOW TEST CONTRAC	15,139.50			5210		430500	399		101000
		Total for Vendor:	15,139.50								
41046		2633 BIGGY'S LANDSCAPE SERVICE INC	945.00								
ARBOR		DAY CELEBRATION									
	23093	09/18/20 TWO WILLOW TREES RVRS EDGE PRK	945.00*			1000		410132	390		101000
		Total for Vendor:	945.00								
41032		1260 CARQUEST AUTO PARTS	58.75								
CUST #		BIL773465									
	1678-34364	08/03/20 PRKS-3 QRTS 10W30	20.67			1000		460400	231		101000
	1678-34364	08/03/20 PRKS-OIL FILTER	3.14			1000		460400	232		101000
	1678-34595	09/14/20 STRS-FBRGLS REPR KIT	24.04			2500		430200	240		101000
	1678-34606	09/15/20 STRS-ELECTRICAL TAPE	10.90			2500		430200	240		101000
		Total for Vendor:	58.75								
41053		3028 CENTURYLINK - BUSINESS SERVICES	800.83								
	151435447	09/20/20 ADMIN-08/20-09/19/20 VOIP	21.43			1000		410400	345		101000
	151435447	09/20/20 FIN-08/20-09/19/20 VOIP	67.83			1000		410500	345		101000
	151435447	09/20/20 COMP-PORT 08/20-09/19/20 VO	400.00			1000		410580	345		101000
	151435447	09/20/20 PD-08/20 TO 09/19/20 VOIP	107.15			1000		420100	345		101000
	151435447	09/20/20 FD-08/20-09/19/20 VOIP	34.78			1000		420400	345		101000
	151435447	09/20/20 BLDG-08/20-09/19/20 VOIP	10.72			2394		420500	345		101000
	151435447	09/20/20 WTR-08/20-09/19/20 VOIP	23.21			5210		430500	345		101000
	151435447	09/20/20 SWR-08/20-09/19/20 VOIP	23.21			5310		430600	345		101000
	151435447	09/20/20 STRS-08/20-09/19/20 VOIP	5.36			2500		430200	345		101000
	151435447	09/20/20 CRTS-08/20-09/19/20 VOIP	107.14			1000		410360	345		101000
		Total for Vendor:	800.83								
41040	E	997 CENTURYLINK - ELECTRONIC PAY	862.05								
	091820	09/18/20 CRTS-SEPT18 TO OCT 17, 20 PHON	32.33			1000		410360	345		101000
	091820	09/18/20 PD-SEPT 18 TO OCT 17, 20 PHONE	129.21			1000		420100	345		101000
	091820	09/18/20 FD-SEPT 18 TO OCT 17, 20 PHONE	115.07			1000		420400	345		101000
	091820	09/18/20 POOL-SEPT 18 TO OCT 17,20 PHON	10.76			1000		460445	345		101000

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Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
	091820	09/18/20 STRS-SEPT 18 TO OCT 17, 20 PHO	132.37			2500		430200	345		101000
	091820	09/18/20 WTR-SEPT 18 TO OCT 17,20 PHONE	196.21			5210		430500	345		101000
	091820	09/18/20 SWR-SEPT 18 TO OCT 17, 20 PHON	246.10			5310		430600	345		101000
		Total for Vendor:	862.05								
41045		14 CITY OF COLUMBIA FALLS	4,038.31								
	092420	09/24/20 FAC-08/18 TO 09/17/20 WTR USE	256.46			1000		411200	342		101000
	092420	09/24/20 FD-08/18 TO 09/17/20 WTR USE	35.47			1000		420400	342		101000
	092420	09/24/20 PRKS-08/18 TO 09/17/20 WTR USE	3,455.28			1000		460400	342		101000
	092420	09/24/20 POOL-08/18 TO 09/17/20 WTR USE	21.59			1000		460445	342		101000
	092420	09/24/20 STRS-08/18 TO 09/17/20 WTR USE	97.87			2500		430200	342		101000
	092420	09/24/20 WTR-09/18 TO 09/17/20 WTR USE	42.74			5210		430500	342		101000
	092420	09/24/20 SWR-09/18 TO 09/17/20 WTR USE	128.90			5310		430600	342		101000
		Total for Vendor:	4,038.31								
41061		1145 CITY OF WHITEFISH BUILDING	8,101.60								
		September 2020 Permits									
		Building Permits 09/20	6,860.75			2394		420500	398		101000
		Electrical Permits 09/20	763.75			2394		420500	398		101000
		Mechanical Permits 09/20	399.10			2394		420500	398		101000
		Plumbing Permits 09/20	78.00			2394		420500	398		101000
		Total for Vendor:	8,101.60								
41052		3026 DAILY INTER LAKE	89.83								
	I00407693	09/20/20 27279 RVRS EDG PARK RESTRM	89.83			1000		410500	331		101000
		Total for Vendor:	89.83								
41050		1383 FASTENAL COMPANY	95.87								
	MTKAL22576	09/17/20 WTR-100 PCS HEX SELFSEALNG	16.99			5210		430500	240		101000
	MTKAL22556	09/14/20 STRS-12 EACH 200Z GRAFFITI	78.88			2500		430200	221		101000
		Total for Vendor:	95.87								
41042		438 FERGUSON WATERWORKS	1,212.28								
	0758848	09/21/20 WTR-3 UNITS M520M TRANSCEIVER	512.25			5210		430500	230		101000
	0758848	09/21/20 WTR-10 UNITS U BRKT COMP LIDS	44.50			5210		430500	230		101000
	0754668	09/21/20 WTR-60 UNITS 3/4 BRASS MTR CO	594.60			5210		430500	230		101000
	0759273	09/23/20 WTR-6 UNITS 2" MTR FLANGED&GA	14.82			5210		430500	230		101000

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Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
	0759273	09/23/20 WTR-1 PC 18" SIDELK MTR BX LI	46.11			5210		430500	230		101000
		Total for Vendor:	1,212.28								
41058	E	2961 FIRST BANKCARD-ELECTRONIC PYMT	885.42								
	092320	09/23/20 PRKS-MT PRO ENGINEER STAMP	9.60			1000		460400	220		101000
	092320	09/23/20 FAC-MT PRO ENGINEER STAMP	9.60			1000		411200	220		101000
	092320	09/23/20 WTR-MT PRO ENGINEER STAMP	9.60			5210		430500	220		101000
	092320	09/23/20 SWR-MT PRO ENGINEER STAMP	9.60			5310		430600	220		101000
	092320	09/23/20 STRS-MT PRO ENGINEER STAMP	9.60			2500		430200	220		101000
	092320	09/23/20 FIRE PROT-BACKGROUND CHECKS	335.74			1000		420400	390		101000
	092320	09/23/20 SWR-20AMP 24V TO 12V DC CONVER	74.60			5310		430600	240		101000
	092320	09/23/20 SWR-GPI 12V FUEL TRANSFER PUMP	323.99			5310		430600	240		101000
	092320	09/23/20 PD-APC SURGE 600VA PROTECTOR	68.89			1000		420100	210		101000
	092320	09/23/20 STRS-2 PCS DK BLUE STEEL	34.20			2500		430200	240		101000
		Total for Vendor:	885.42								
41049		2569 FLATHEAD COUNTY OES - FECC	33,767.25								
FY2021		INTERLOCAL									
	1574	09/24/20 01 JUL TO 30 SEPT2020 FECC SER	33,767.25			1000		420160	399		101000
		Total for Vendor:	33,767.25								
41056		999999 GRIFFIN, TARA	250.00								
14		DIANE RD APT E									
	08168.05-1	09/29/20 WTR DEPOSIT REFUND	250.00			5210		214010			101000
		Total for Vendor:	250.00								
41030		2806 HANSON'S HARDWARE	64.97								
CUST #		71720									
	595959	09/08/20 SWR-50' CAT6 250MHZ CABLE	23.99			5310		430600	220		101000
	595902	09/02/20 SWR-2 DOOR SWEEPS,100' 4ML CLR	40.98			5310		430600	240		101000
		Total for Vendor:	64.97								
41037		2849 J2 BUSINESS PRODUCTS	262.45								
	844037-0	09/18/20 FD-288 INKJET CARTRIDGES	55.98			1000		420400	210		101000
	843273-0	09/14/20 FIN-1/2 LABEL TAPE	2.49			1000		410500	210		101000
	843273-0	09/14/20 WTR-1/2 LABEL TAPE	2.49			5210		430500	210		101000
	843273-0	09/14/20 SWR-1/2 LABEL TAPE	2.50			5310		430600	210		101000

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Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
	843273-0	09/14/20 PLNG-1/2 LABEL TAPE	2.49			1000		411000	210		101000
	843733-0	09/16/20 PD-INKJET CARTRIDGES 952XL	71.98			1000		420100	210		101000
	843774-0	09/17/20 PLNG-PENCIL AND BOTTLE STYLE	2.47			1000		411000	210		101000
	843765-0	09/17/20 SWR-201X BK TONER	48.75			5310		430600	210		101000
	844899-0	09/28/20 WTR-CANARY YLW PAPER	7.29			5210		430500	210		101000
	844899-0	09/28/20 SWR-CANARY YLW PAPER	7.29			5310		430600	210		101000
	844899-0	09/28/20 FIN-2 PC 2" BINDERS	9.98			1000		410500	210		101000
	843765-0	09/17/20 WTR-TONER	9.75			5210		430500	210		101000
	843765-0	09/17/20 SWR-TONER	9.75			5310		430600	210		101000
	843765-0	09/17/20 STR-TONER	9.75			2500		430200	210		101000
	843765-0	09/17/20 PLN-TONER	9.75			1000		411000	210		101000
	843765-0	09/17/20 BLDG-TONER	9.74			2394		420500	210		101000
		Total for Vendor:	262.45								
41057		999999 JAMES, JAMI	83.74								
1170		CLAYTON LANE									
	08206-07	09/29/20 WTR DEPOSIT REFUND	83.74			5210		214010			101000
		Total for Vendor:	83.74								
41027		2580 JD THINNING INC	3,743.89								
		EMERGENCY REPAIR-WATER LINE BREAK BY 1ST AVE									
	8949	09/22/20 WTR-LABOR,DUMP TRK, EXCAV,FEES	3,743.89			5210		430500	360		101000
		Total for Vendor:	3,743.89								
41051		2707 KENCO SECURITY AND TECHNOLOGY	169.00								
		SVC TKT 09.14.2020 JOHN: CORRECTED PHONE LINE ISSUE, SYSTEM IS OKAY AND IS COMMUNICATING.									
	224135	09/17/20 FAC-SERVICE CALL FOR ALARM	125.00			1000		411200	366		101000
	2201144	10/01/20 FAC-FIRE HALL 10/01-10/31/20	44.00			1000		411200	366		101000
		Total for Vendor:	169.00								
41039		3078 KLJ ENGINEERING LLC	3,481.10								
		PROFESSIONAL SERVICES FOR PERIOD ENDING 09/16/2020									
	10142802	09/17/20 CF 2020 BUILD GRANT PRO SERV	3,481.10*			4040		430200	354		102000
		Total for Vendor:	3,481.10								

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
41043		1080 LES SCHWAB TIRE CENTER	320.50					
		REPLACEMENT OF LEFT FRONT WHEEL BEARING						
		9050038703 09/23/20 PD-CAR#15 EXPLR FWD BRGS H	320.50			1000 420100	361	101000
		Total for Vendor:	320.50					
41031		735 MASTER TECH REPAIR	82.00					
		6942-21 07/14/20 PRKS-STRING IN BULK	20.00			1000 460400	220	101000
		4555-31 09/08/20 STRS-CHAIN	24.00			2500 430200	240	101000
		4441-22 09/08/20 STRS-12" CHAIN	18.00			2500 430200	240	101000
		2474250 07/15/20 PRKS-HUSKY TRIMMER REPAIR	20.00			1000 460400	360	101000
		Total for Vendor:	82.00					
41025		2272 MONTANA INTERACTIVE	25.00					
		Driver Improvement Record						
		2613274 08/31/20 CRTS-REG FEE, DRIVERS RECS	25.00			1000 410360	390	101000
		Total for Vendor:	25.00					
41044		2139 MONTANA WEST ECONOMIC	500.00					
		1986 06/25/20 TRAILBLAZER INVESTOR LEVEL	500.00			1000 410100	335	101000
		Total for Vendor:	500.00					
41029		1247 MURDOCH'S RANCH & HOME KALISPELL	174.76					
		CUST #200441						
		5390/34 09/11/20 SWR-GOOSE SIDE W/DROP LEG	139.99			5310 430600	240	101000
		5378/34 09/08/20 STRS-SPARK PLG CMR6H	5.99			2500 430200	232	101000
		5379/34 09/08/20 STRS-40:1/50 1MIX SM ENGINE F	28.78			2500 430200	231	101000
		Total for Vendor:	174.76					
41033		52 NAPA AUTO PARTS	465.44					
		9396979 09/16/20 FD-1QT 4 CYCLE, LAMP,FUSE HLD	98.50			1000 420400	232	101000
		9391386 09/11/20 SWR-BULK AIR TIP,ROTARY FILE	107.95			5310 430600	212	101000
		9382680 09/03/20 WTR-TORQ WRENCH	258.99			5210 430500	212	101000
		Total for Vendor:	465.44					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
41034		90 NATIONAL FIRE PROTECTION	302.45					
	7814604Y	09/15/20 FD-FIRE SAFETY ACTIVITY BOOK	302.45			1000 420400	220	101000
		Total for Vendor:	302.45					
41041		1252 OHS BODY SHOP	2,070.83					
CLAIM #	PR2020006292							
	25949	09/22/20 PD-2014 DODG 1500 QUAD CAB REP	2,070.83			1000 510330	519	101000
		Total for Vendor:	2,070.83					
41047		3085 ORTHOPEDIC REHAB INC	800.00					
ACCT#	32956							
	091720	09/17/20 PD-PRE-EMPLOYMENT SCREENINGS	400.00			1000 420100	390	101000
	091720	09/17/20 FD-PRE-EMPLOYMENT SCREENINGS	400.00			1000 420400	390	101000
		Total for Vendor:	800.00					
41028		801 PACIFIC STEEL & RECYCLING	658.33					
	7372687	09/14/20 STRS-METAL FOR REPAIRS	482.05			2500 430200	240	101000
	7372830	09/14/20 STRS-SIGN BASE MATERIAL	101.28			2500 430200	242	101000
	7372827	09/14/20 STRS-CUTTING BARSTOCK INTO 4"	75.00			2500 430200	242	101000
		Total for Vendor:	658.33					
41035		3100 PEDROS PROPERTIES	2,044.50					
CITY'S SHARE FOR		RICHARD RUSSELL WATERLINE REPLACEMENT						
	2019-233	09/18/20 WTR-30% SHARE WATERLINE REPL	472.00			5210 430500	360	101000
	2019-233	09/18/20 WTR-50% SHARE MAIN TO CURB B	962.50			5210 430500	360	101000
	2019-233	09/18/20 WTR-4 HRS LABOR, 2HRS EXCAVA	610.00			5210 430500	360	101000
		Total for Vendor:	2,044.50					
41054		999999 REDD, SHELENE	221.56					
1010	CONN RD							
	03147-04	09/29/20 WTR DEPOSIT REFUND	221.56			5210 214010		101000
		Total for Vendor:	221.56					

10/01/20
17:55:25

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 9/20

Page: 7 of 10
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
41048		1042 SANDS SURVEYING, INC.	1,537.25								
PROJECT # 226504A											
	33390	09/22/20 08/19 TO 09/21 ROUTINE PLAN&ZO	1,537.25			1000		411000	399		101000
		Total for Vendor:	1,537.25								
41038		999999 SCRIBNER, JULIE	25.00								
CANCELLATION FOR MARANTETTE ON 09/27/20 PARK USE FEE											
	091520	09/15/20 REFUND FOR PARK USE-CANCELLATI	25.00			1000		346031			101000
		Total for Vendor:	25.00								
41059		1644 THE CHEMNET CONSORTIUM	90.00								
	105528	09/29/20 WTR-RANDOM SELECTION COLL,LAB,	30.00			5210		430500	399		101000
	105528	09/29/20 SWR-RANDOM SELECTION COLL, LAB	30.00			5310		430600	399		101000
	105528	09/29/20 STRS-RANDOM SELECTION COLL, LA	30.00			2500		430200	399		101000
		Total for Vendor:	90.00								
41024		2699 THE MAIL ROOM, INC	123.20								
08/31/20 to 09/09/20											
	D102229	09/14/20 FIN-BAR CODED MAIL	18.57			1000		410500	310		101000
	D102229	09/14/20 SWR-BAR CODED MAIL	21.56			5310		430600	310		101000
	D102229	09/14/20 WTR-BAR CODED MAIL	21.56			5210		430500	310		101000
	D102228	09/14/20 CRTS-BAR CODED MAIL	61.51			1000		410360	310		101000
		Total for Vendor:	123.20								
41023	E	1218 VERIZON WIRELESS	1,165.20								
AUG 13 TO SEPT 12, 2020 SERVICE											
	9862767765	09/12/20 ADMIN-08/13 TO 09/12/20 CE	22.45			1000		410400	345		101000
	9862767765	09/12/20 FIN-08/13 TO 09/12/20 CELL	22.45			1000		410500	345		101000
	9862767765	09/12/20 FD-08/13 TO 09/12/20 CELL	60.50			1000		420400	345		101000
	9862767765	09/12/20 FAC-08/13 TO 09/12/20 CELL	12.45			1000		411200	345		101000
	9862767765	09/12/20 STRS-08/13 TO 09/12/20 CEL	62.23			2500		430200	345		101000
	9862767765	09/12/20 PD-08/13 TO 09/12/20 CELL	747.94			1000		420100	345		101000
	9862767765	09/12/20 PRKS-08/13 TO 09/12/20 CEL	18.03			1000		460400	345		101000
	9862767765	09/12/20 WTR-08/13 TO 09/12/20 CELL	134.47			5210		430500	345		101000
	9862767765	09/12/20 SWR-08/13 TO 09/12/20 CELL	84.68			5310		430600	345		101000
		Total for Vendor:	1,165.20								

10/01/20
17:55:25

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 9/20

Page: 8 of 10
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
41026		84 WESTERN BUILDING CENTER	75.57					
	ACCT CODE CITCF							
	4625047	09/10/20 SWR-2 UNITS 8X50 BLK POLY FIL	32.62			5310 430600	220	101000
	4625005	09/10/20 SWR-3/4 BALL VALVE, 3/4 CRIMP	19.98			5310 430600	212	101000
	4626125	09/18/20 WTR-#8 EZ ZINC ANCHORSW/SCREW	6.99			5210 430500	220	101000
	4626125	09/18/20 WTR-STAN 6N1 SCREWDRIVER	6.99			5210 430500	212	101000
	4627261	09/28/20 WTR-8 PK AA BATTERIES	8.99			5210 430500	220	101000
		Total for Vendor:	75.57					
41036		2740 WOODLAND FLORAL & GIFTS	50.00					
	014321	09/18/20 FLOWERS-MATT C.	50.00			1000 410100	220	101000
		Total for Vendor:	50.00					
41055		999999 WRIGHT, MATTHEW	206.37					
	14 DIANE RD APT C							
	08168.03-0	09/29/20 WTR DEPOSIT REFUND	206.37			5210 214010		101000
		Total for Vendor:	206.37					
		# of Claims	39	Total:				84,989.80
		Total Electronic Claims						2,912.67
		Total Non-Electronic Claims						82077.13

10/01/20
17:55:25

CITY OF COLUMBIA FALLS
Fund Summary for Claims
For the Accounting Period: 9/20

Page: 9 of 10
Report ID: AP110

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	\$47,101.79
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	\$8,122.06
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$1,230.30
4040 CAPITAL PROJECTS FUND - Street	
102000 CASH - RESERVE	\$3,481.10
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$23,678.11
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$1,376.44
Total:	\$84,989.80

10/01/20
17:55:25

CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 9 / 20

Page: 10 of 10
Report ID: AP100A

Council Meeting Date: 10/05/20

Claims Submitted to Council: \$ 84,989.80

Claims Denied/Withheld by Council Finance Committee: \$ _____ Claim #'s: _____

Prepared By: Sandy Carlson, Finance Director

Shawn Bates

Approved by Susan M. Nicosia, City Manager

Susan Nicosia

City Council to Approve by motion on consent agenda

The following claims are significant:

- City of Whitefish Building \$8,101.60 September permits (Fund 2394)
- Flathead County OES - \$33,767.25 1st Qtr 911 payment (Fund 1000)
- 406 Innovative Solutions \$15,139.50 Residential backflow testing (Fund 5210)

The remaining items are routine. Please let me know if you have questions.

Checks will be issued Tuesday October 6th. Formal approval will be listed on the consent agenda October 19.

Shawn

10/15/20
12:13:59

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 10/16/20 to 10/16/20

Page: 1 of 3
Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
ADDL HOURS (Additional)	0.00		38.98
COMP HOURS (Comp Time Used)	0.75		15.33
OVER HOURS (Overtime)	15.75		693.72
OVRTD HOURS (Stone Garden)	39.00		1,592.69
OVRTD HOURS (STEP overtime)	37.00		1,460.57
PERS HOURS (Personal Time Used)	0.50		15.57
REG HOURS (Regular Time)	2,340.75		63,443.99
SFTO HOURS (Shift Sup/FTO - \$1.5/hour)	81.00		121.50
SHFD HOURS (Stone Garden Shift B)	34.00		51.00
SHFI HOURS (Step B)	16.00		24.00
SHFN HOURS (Shift B)	252.00		252.00
SHFQ HOURS (OVT B)	5.00		7.50
SHTO HOURS (Training Officer)	1.00		1.50
SICK HOURS (Sick Time)	109.75		2,945.45
VACA HOURS (Vacation Time Used)	84.00		2,252.27
VOLN HOURS (Not in use)	27.00		1,350.00
GROSS PAY	72,916.07	0.00	
NET PAY	48,873.98	0.00	
NET PAY (CHECKS)	330.80		
NET PAY (DIRECT DEPOSIT)	48,543.18		
AFLAC-POSTTAX	64.48	0.00	
AFLAC-PRETAX	111.99	0.00	
CHILD SUPPORT	88.61	0.00	
CHILD SUPPORT P	413.07	0.00	
CITY OF COLUMBI	25.00	0.00	
FIT	5,744.24	0.00	
FLEX ALLEGIANCE	967.00	35.00	
FOP	320.00	0.00	
HEALTHINS/PRE	2,868.00	17,348.20	
MEDICARE	1,020.05	1,020.05	
MT ST FIRE ASSO	27.73	0.00	
NATIONWIDE/CITY	0.00	1,379.60	
NATIONWIDE/EMP	360.62	0.00	
P.E.R.S.	3,470.03	3,852.16	
PERS/FURS	296.72	398.21	
PERS/POLICE	1,915.43	3,066.80	
SIT	3,105.00	0.00	
SOCIAL SECURITY	2,662.31	2,662.31	
TEAMSTERS DUES	241.50	0.00	
UNEMPL. INSUR.	0.00	320.91	
UNUM LIFE INS.	201.85	0.00	
WA CHILD SUPPOR	138.46	0.00	
WORKERS' COMP	0.00	2,922.08	
WELLS FARGO	928.11	0.00	
CHARLES SCHWAB	1,406.40	0.00	
FIRST INTERSTAT	4,028.30	0.00	
FREEDOM BANK	1,069.70	0.00	
GLACIER BANK KA	4,591.54	0.00	

10/16/2020
Payroll
\$82,706.32
Barb Staaland

10/15/20
12:13:59

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 10/16/20 to 10/16/20

Page: 2 of 3
Report ID: P130

GLACIER BANK/CF	15,411.29	0.00
GLACIER BANK/WF	1,583.87	0.00
PARKSIDE CR U	8,835.08	0.00
THREE RIVERS	1,036.12	0.00
USAA FEDERAL	1,081.52	0.00
USBANK.	1,568.23	0.00
VALLEY BANK KAL	350.00	0.00
VERIDIAN CREDIT	325.00	0.00
WELLS FARGO	2,348.34	0.00
WELLS FARGO GA	1,218.12	0.00
WFISH CR UNION	2,761.56	0.00
FIT/SIT BASE	62,926.28	0.00
MEDICARE BASE	70,348.68	0.00
PERS BASE	67,979.84	0.00
SOC SEC BASE	42,940.67	0.00
UN BASE	71,316.07	0.00
WC BASE	72,987.69	0.00

Total 33,005.32
Total Payroll Expense (Gross Pay + Employer Contributions): 105,921.39
*** PAYROLL REGISTER + VOLUNTEER PAYROLL REGISTER = PAYROLL SUMMARY ***

Check Summary

Payroll Checks Prev. Out. \$46,150.67
Payroll Checks Issued \$3,627.83
Payroll Checks Redeemed \$45,584.21
Payroll Checks Outstanding \$4,194.29
Electronic Checks \$79,078.49

Deductions Accrued		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
-----		-----	-----	-----	-----
Social Security	5324.62		5324.62		212260
Medicare	2040.10		2040.10		212260
P.E.R.S.	7322.19		7322.19		212270
Unempl. Insur.	320.91	655.57		976.48	212210
Workers' Comp	2922.08	6046.02		8968.10	212220
FIT	5744.24		5744.24		212260
SIT	3105.00		3105.00		212260
AFLAC-PRETAX	111.99	111.99	223.98		212230
NATIONWIDE/EMP	360.62		360.62		212280
Teamsters dues	241.50	269.50	511.00		212310
PERS/Police	4982.23		4982.23		212240
NATIONWIDE/CITY	1379.60		1379.60		212280
AFLAC-POSTTAX	64.48	64.48	128.96		212230
PERS/FURS	694.93		694.93		212275
MT ST FIRE ASSO	27.73		27.73		212315
HEALTHINS/PRE	20216.20	20216.20		40432.40	212400
CITY OF COLUMBI	25.00		25.00		212450
UNUM LIFE INS.	201.85	201.85		403.70	212400
FLEX ALLEGIANCE	1002.00		1002.00		212285
CHILD SUPPORT	88.61		88.61		212330
CHILD SUPPORT P	413.07		413.07		212330

10/15/20
12:13:59

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 10/16/20 to 10/16/20

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Report ID: P130

WA CHILD SUPPOR	138.46		138.46	212330
FOP	320.00		320.00	212335
Total Ded.	57047.41	27565.61	33832.34	50780.68

**** Carried Forward column only correct if report run for current period.

10/06/20
13:53:08

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 10/07/20 to 10/07/20

Page: 1 of 1
Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
Total		0.00	
Total Payroll Expense (Gross Pay + Employer Contributions):		0.00	

Check Summary

Payroll Checks Prev. Out.	\$46,150.67
Payroll Checks Issued	\$0.00
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$46,150.67
Electronic Checks	\$0.00

	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Deductions Accrued				
Total Ded.	0.00	0.00	0.00	0.00

**** Carried Forward column only correct if report run for current period.

Payroll
10-7-2020
Termination
and Clothing
Allowance
\$ 5614.97
Bau
Staland

10/01/20
07:41:43

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 10/02/20 to 10/02/20

Page: 1 of 3
Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
COMA HOURS (Comp Time Accumulated)	0.38		
COMP HOURS (Comp Time Used)	24.00		586.32
HOL HOURS (Holiday Pay)	0.80		13.94
J007 HOURS (FINANCE)	48.00		1,104.00
OVER HOURS (Overtime)	38.75		1,559.08
OVRTA HOURS (Stone Garden)	12.00		502.38
OVRTD HOURS (STEP overtime)	10.50		466.20
PERS HOURS (Personal Time Used)	10.25		319.19
REG HOURS (Regular Time)	2,134.75		57,489.25
SHFN HOURS (Shift B)	262.25		262.25
SHFQ HOURS (OVT B)	23.00		34.50
SHSG HOURS (Stone Garden Shift B OT)	12.00		18.00
SICK HOURS (Sick Time)	64.00		1,572.65
VACA HOURS (Vacation Time Used)	242.00		5,825.69
GROSS PAY	69,753.45	0.00	
NET PAY	45,609.81	0.00	
AFLAC-POSTTAX	64.48	0.00	
AFLAC-PRETAX	111.99	0.00	
CHILD SUPPORT	88.61	0.00	
CHILD SUPPORT P	413.07	0.00	
CITY OF COLUMBI	941.67	0.00	
FIT	5,292.37	0.00	
FLEX ALLEGIANCE	967.00	35.00	
FOP	320.00	0.00	
HEALTHINS/PRE	2,812.84	17,023.20	
MEDICARE	972.04	972.04	
MT ST FIRE ASSO	27.73	0.00	
NATIONWIDE/CITY	0.00	1,174.60	
NATIONWIDE/EMP	385.62	0.00	
P.E.R.S.	3,392.55	3,766.17	
PERS/FURS	296.72	398.21	
PERS/POLICE	1,918.62	3,071.93	
SIT	2,989.00	0.00	
SOCIAL SECURITY	2,539.52	2,539.52	
TEAMSTERS DUES	269.50	0.00	
UNEMPL. INSUR.	0.00	313.88	
UNUM LIFE INS.	201.85	0.00	
WA CHILD SUPPOR	138.46	0.00	
WORKERS' COMP	0.00	2,909.20	
WELLS FARGO	928.11	0.00	
CHARLES SCHWAB	1,406.40	0.00	
FIRST INTERSTAT	4,028.30	0.00	
FREEDOM BANK	1,069.70	0.00	
GLACIER BANK KA	3,747.03	0.00	
GLACIER BANK/CF	13,736.53	0.00	
GLACIER BANK/WF	1,583.87	0.00	
PARKSIDE CR U	8,293.13	0.00	
THREE RIVERS	1,010.23	0.00	

10/2/2020
Payroll
\$ 120,313.59

Baus Staaland

10/01/20
07:41:43

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 10/02/20 to 10/02/20

Page: 2 of 3
Report ID: P130

USAA FEDERAL	1,081.52	0.00
USBANK.	1,987.17	0.00
VALLEY BANK KAL	350.00	0.00
VERIDIAN CREDIT	325.00	0.00
WELLS FARGO	2,146.37	0.00
WELLS FARGO GA	1,223.08	0.00
WFISH CR UNION	2,693.37	0.00
FIT/SIT BASE	59,868.11	0.00
MEDICARE BASE	67,036.22	0.00
PERS BASE	67,034.78	0.00
SOC SEC BASE	40,960.10	0.00
UN BASE	69,753.45	0.00
WC BASE	68,910.90	0.00

Total 32,203.75
Total Payroll Expense (Gross Pay + Employer Contributions): 101,957.20

Check Summary

Payroll Checks Prev. Out. \$917.58
Payroll Checks Issued \$45,233.09
Payroll Checks Redeemed \$0.00
Payroll Checks Outstanding \$46,150.67
Electronic Checks \$75,080.50

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	5079.04	5079.04		212260
Medicare	1944.08	1944.08		212260
P.E.R.S.	7158.72	7158.72		212270
Unempl. Insur.	313.88	313.88	627.76	212210
Workers' Comp	2909.20	2909.20	5818.40	212220
FIT	5292.37	5292.37		212260
SIT	2989.00	2989.00		212260
AFLAC-PRETAX	111.99		223.98	212230
NATIONWIDE/EMP	385.62	385.62		212280
Teamsters dues	269.50		539.00	212310
PERS/Police	4990.55	4990.55		212240
NATIONWIDE/CITY	1174.60	1174.60		212280
AFLAC-POSTTAX	64.48		128.96	212230
PERS/FURS	694.93	694.93		212275
MT ST FIRE ASSO	27.73	27.73		212315
HEALTHINS/PRE	19836.04	41659.65	-1217.34	212400
CITY OF COLUMBI	941.67	941.67		212450
UNUM LIFE INS.	201.85	403.68	-0.33	212400
FLEX ALLEGIANCE	1002.00	1002.00		212285
CHILD SUPPORT	88.61	88.61		212330
CHILD SUPPORT P	413.07	413.07		212330
WA CHILD SUPPOR	138.46	138.46		212330
FOP	320.00	320.00		212335
Total Ded.	56347.39	74703.78	6120.43	

**** Carried Forward column only correct if report run for current period.

10/05/20
16:07:15

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 09/24/20 to 09/24/20

Page: 1 of 1
Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
Total		0.00	
Total Payroll Expense (Gross Pay + Employer Contributions):		0.00	
Total Discounts: 0.55			
Total Payroll Expense (Less Discounts):	-0.55		

01/24/2020
Payroll Quarterly
Reports

Check Summary

Payroll Checks Prev. Out.	\$51,128.24
Payroll Checks Issued	\$19,109.88
Payroll Checks Redeemed	\$69,320.54
Payroll Checks Outstanding	\$917.58
Electronic Checks	\$2,003.54

\$21,113.42

Bart Stokland

	Carried Forward	Deduction	Difference	Liab Account
	From Previous Month	Checks Issued		
	-----	-----	-----	-----
Deductions Accrued				
Total Ded.	0.00	0.00	0.00	0.00

**** Carried Forward column only correct if report run for current period.

**CITY OF COLUMBIA FALLS
CITY COUNCIL REGULAR MEETING MINUTES
HELD SEPTEMBER 21, 2020**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Shepard, Fisher)

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER – 7:00 p.m.

ROLL CALL:

Mayor Barnhart, Councilor Fisher, Councilor Piper, Councilor Karper, Councilor Robinson, Councilor Shepard and Councilor Lovering.

Also Present: City Manager Nicosia, City Clerk Staaland, City Attorney Breck, Chief of Police Peters and Fire Chief Weeks.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA:

Councilor Lovering moved to approve the Agenda seconded by Councilor Shepard and the motion carried.

CONSENT AGENDA:

Councilor Fisher motioned to approve the Consent Agenda noting all claims to be in order, seconded by Councilor Shepard and the motion carried.

Approval of Claims - September 21, 2020 - \$702,408.61

Approval of Payroll Claims - \$82,135.41 - September 18, 2020

Approval of September 8, 2020 Regular Council Meeting Minutes

VISITORS/PUBLIC COMMENT (Items not on agenda)

Matt Bowser resides at 522 1st St. EN, said he heard that the city was going to resurface the tennis courts. Mr. Bowser said he is excited about the decision and would like to help with grant writing if needed.

APPOINTMENTS/EMPLOYEE RECOGNITION:

Fire Chief Weeks said Mr. Fenley and Mr. Brite have shown a great interest in the Fire Department. The Fire Department has voted to approve both as Probationary Volunteer Firefighters. Chief Weeks noted that they have passed their background checks and physicals. Chief Weeks and Manager Nicosia recommend Council appoint both candidates as probationary firefighters.

Councilman Piper motioned to approve the appointments of Probationary Volunteer Firefighters - Virgle Brite and Matthew Fenley, second by Councilor Shepard and the motion carried. City Clerk Staaland administered the oaths of office to Mr. Brite and Mr. Fenley.

Employee Recognition - Shawn Bates - 5 year service pin (Water - Transferring to Finance)

Mayor Barnhart recognized and thanked Shawn Bates for his 5 years of service with the City. Mayor presented Mr. Bates with his 5 years of service pin.

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

Mayor Barnhart read the NOTICE OF PUBLIC HEARING:

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, October 13, 2020 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on November 2, 2020 starting at 7:00 p.m. in the same location. Both hearings will be conducted in accordance with the most current recommended and/or required public health and safety protocols in place at the time of the hearing. The City website, will contain updated information if there is any change to the planned hearings

Request to establish a Mixed Use Planned Unit Development in the Columbia Falls Zoning Jurisdiction:

The Nitopi Family Trust is requesting a Mixed Use Planned Unit Development overlay for the property located at 812 4th Ave West which is at the corner of 8th Street West and 4th Ave West. The PUD will create nine residential units and three commercial spaces in two buildings on the half acre parcel. The three story building will meet the setback and height standards of the CB-2 (General Business) zoning district as well as providing 22 off-street parking spaces. The property is described as Assessors' Tract 8AA (Parcel B of COS 12484) in the SW1/4 of Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County.

NEW BUSINESS:

Award Bids - River's Edge Park Bathroom and Trail Projects

City Manager Nicosia said Knife River is the apparent low bidder on the River's Edge Park Restroom and Trails Improvements project. No irregularities were found with the bid and all appropriate documentations were submitted. Staff recommends the award of this project to Knife River in the amount of \$234,275.

Councilor Karper motioned to award the bid to Knife River in the amount of \$234,275 for the River's Edge Park projects, second by Councilor Piper and the motion carried.

ORDINANCES / RESOLUTIONS:

Second and Final Reading - Ordinance # 804 - An Ordinance of the City Council of the City of Columbia Falls, Montana, Amending the Columbia Falls Zoning Map to Allow the Development of an Amended Planned Unit Development (PUD) Overlay at 540 Nucleus Avenue Further Described as Lots 1 - 15 of Block 37 of Columbia Falls Townsite in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana

City Manager Nicosia said there have been no revisions to the Ordinance since the first reading at the last council meeting on September 08, 2020.

Councilor Piper motioned to approve the second and final reading of Ordinance #804, seconded by Councilor Shepard with council voting as follows. Ayes: Lovering, Piper, Robinson, Shepard, Fisher, Karper and Mayor Barnhart. Noes: None. Absent: None.

Resolution # 1833 - A Resolution of the City Council of the City of Columbia Falls, Montana, Adopting the Budget for the City for the Fiscal Year Commencing on July 1, 2020 and Ending June 30, 2021, Approving Appropriations for each Fund of the City of Columbia Falls

City Manager Nicosia said there was an increase in the Sewer Fund (5310) in the amount of \$33,900 which results in total appropriations for 20-21 in the amount of \$13,457,981.

Councilor Lovering motioned to approve Resolution #1833, seconded by Councilor Robinson with Council voting as follows. Ayes: Piper, Robinson, Shepard, Fisher, Karper and Lovering. Noes. Mayor Barnhart. Absent: None. Nicosia noted that Council will receive the Final Budget Books at the next Council meeting.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor Shepard said the new medical group has not cut their field and it could become a fire hazard. Councilor Piper said he would like to do something different to slow the rate of speed at the intersection of 4th Ave. and Talbot Road. Piper wants to know if we can we put up flashing lights or signs. Nicosia said we have the reflective pedestrian signs in place already but will have staff take another look at it as well as review it during the work on the Transportation Plan. Mayor Barnhart said it is great to see the path under construction going towards the heights. Mayor Barnhart said we still need to get Pit to Park in compliance on weeds.

CITY MANAGER REPORT

City Manager Nicosia said she has been getting calls on the resort tax. Staff will push out information on the City website with the start date of October 1, 2021.

The Census is still low for Columbia Falls and Montana is only at 59.5% confirmed.

The Election Department will have a drop box for residents to drop off their ballots here at City Hall from Oct. 9th – Nov. 3rd. City Hall will be closed on November 3rd but the Election Judges will be here to collect ballots.

Nicosia reported that the well project #3 is going good and asked CR Leisinger, project engineer from HDR if he had anything to add. CR said the well is drilled and casings installed and the water main is installed and testing is being done. The contractor has started excavating for the well building which will take a while to complete. Councilor Karper inquired about the black pipe laying across Talbot Road. CR said it was temporary service pipe for the pump test which has now been removed.

OTHER REPORTS:

Chief Peters reported that the City has two new officers starting soon, one Sept. 28th and the other on October 12th.

Council Shepard asked how many Volunteer Firefighters we have now? Fire Chief Weeks said we have 28, which is more than we have had in a long time. Weeks said the training facility was coming along at the Rural Fire Hall and is near completion, and they will be holding training soon.

MISCELLANEOUS

Finance Report - YTD thru August 2020

August Police Activity Report

ADJOURN

Councilor Lovering motioned to adjourn, second by Councilor Shepard and the meeting adjourned at 7:25 p.m.

Mayor

City Clerk

Standard Agreement State Highway Traffic Safety Section

This Agreement is made and entered into by and between the MONTANA DEPARTMENT OF TRANSPORTATION, 2701 Prospect Avenue, PO Box 201001, Helena, Montana, Congressional District 1, hereinafter called the "Department" and **Columbia Falls, City of, 130 6th Street West, Columbia Falls, Montana, 59912**, hereinafter called the "Sub-recipient".

Funds provided are described in the Assistance Listing number(s) **20.600, 20.616, 20.616 awarded** by the National Highway Traffic Safety Administration, Department of Transportation as authorized **by 23 U.S.C; 402, State and Community Highway Safety Programs, 405, National Priority Safety Programs, Occupant Protection Grants, 405, National Priority Safety Programs, Impaired Driving Countermeasures Grants. Actual award is contingent upon the availability of NHTSA funding.** MDT received this funding through Federal Award Identification Number(s) (FAIN) **69A37521300004020MT0, 69A3752130000405bMTL, 69A3752130000405dMTH**, awarded throughout the federal fiscal year. For Federal Fiscal Year 2021 (October 1, 2020 – September 30, 2021) the estimated total of this/these Federal Award(s) is **\$2,288,628, \$288,116, \$974,057 respectively.**

ARTICLE 1. PROJECT

Section 1.1 **Purpose of Contract.** This project provides assistance for the Sub-recipient's highway traffic safety program, as per 23 CFR; **402, State and Community Highway Safety Programs, 405, National Priority Safety Programs, Occupant Protection Grants, 405, National Priority Safety Programs, Impaired Driving Countermeasures Grants.**

Section 1.2 **Scope of the Project.** The Sub-recipient shall implement and utilize project funding as described in the FFY2021 Grant Application for Highway Traffic Safety Funding and provided in the objectives from Sub-recipient's application. The Sub-recipient shall use its best efforts to efficiently and economically complete the Project.

Section 1.3 **Project Description.** **Columbia Falls STEP** (see attachment B for full scope).

Section 1.4 **Period of Performance.** This project shall be started by the Sub-recipient within 10 days of **October 1, 2020 or upon execution of the contract**, and shall be completed no later than **September 30, 2021**, unless the Department grants express written approval.

Section 1.5 **Costs of Project.** The total funding for the project shall be **\$13,000.00** (see attachment C). If during the term of this agreement, federal funds are reduced or eliminated, the Department may immediately terminate or reduce the grant award upon written notice to the Project Director.

Section 1.6 **Indirect Costs.** Indirect cost (IDC) must be in accordance with 2 CFR Part 200.414 and Sub-part F– Appendices III-VIII and approved by Sub-recipient's federal cognizant agency. A copy of the IDC approval letter must be submitted to the Department and approved prior to any reimbursement. If the Montana Department of Transportation is your organization's primary source of federal funds, then a copy of Sub-recipient's indirect cost plan must be submitted to MDT for review and approval. The percentage rate for indirect costs must be maintained for the life of the project.

Section 1.7 **Definitions.** (a) "Major item of apparatus or equipment" means an item with a useful life of more than one year and costing \$5,000.00 or more per unit.

(b) "Traffic Safety purposes" means a project purpose which meets the State highway safety program, approved by the Secretary of Transportation, which is designed to reduce traffic crashes and the resulting deaths, injuries, and property damage from those crashes.

(c) "Useful life" means the expected, projected or actual period of time during which the equipment is to function as designed without significant repair costs.

Section 1.8 **Equipment.** All equipment, including tools, for which purchase reimbursement is sought, will be used exclusively for traffic safety purposes. The equipment purchases are subject to the following provisions:

- (a) Any major item of apparatus and equipment for which reimbursement is sought and which is not identified specifically in the Proposal and approved as part of this Agreement shall be submitted in writing for approval by the Department prior to the purchase.
- (b) A major item of apparatus or equipment must be obtained by proper competitive practices in accordance with State of Montana purchasing laws and regulations.
- (c) The Sub-recipient must certify that the equipment costs shown in the Proposal as direct costs are excluded from the items in the indirect cost calculation, if applicable.
- (d) The Sub-recipient agrees to properly title any vehicle or other equipment which requires a title by State statute, in Sub-recipient's name.
- (e) The Sub-recipient agrees to activate the warranty on any equipment for which a warranty is available.
- (f) The Sub-recipient agrees to maintain records of any equipment and make such records and equipment available for inspection by the Department or its authorized representatives.
- (g) The Sub-recipient agrees to maintain the equipment for its stated program purposes for the useful life of the equipment.
- (h) The Sub-recipient agrees to retain ownership and/or title to the equipment for the equipment's useful life, and shall not sell, convey or otherwise transfer title or ownership of the equipment to any other governmental or private party, except as stated in this Agreement.
- (i) The Sub-recipient agrees to notify the Department if the equipment is not suited for its stated program purpose or is not in actual use by Sub-recipient as stated in the Agreement at any time during the useful life of the equipment. Sub-recipient agrees it shall not discontinue use, abandon, store, or otherwise cease use of the equipment for any reason whatsoever, unless notification is provided to the Department.
- (j) The Sub-recipient agrees that any equipment not in actual use by Sub-recipient during the equipment's useful life may be recovered by the Department, and possession (or title where applicable) transferred or conveyed permanently to the Department for redistribution to other program recipients.
- (k) The Sub-recipient agrees that any equipment which reaches the conclusion of its useful life may be disposed of by Sub-recipient, with prompt notification to the Department.
- (l) The Sub-recipient agrees that it shall maintain records of the disposition of the equipment after its useful life, for a period of three years beyond the disposition date.

Section 1.9 **General Insurance.** During the Agreement term, the Sub-recipient shall maintain insurance or self-insurance (property damage and liability) adequate to protect the federal share portion of Project facilities and equipment. Sub-recipient will furnish proof of such insurance for the State's approval. Certificates of Insurance, indicating compliance with the required coverages, must be filed with the Purchasing Services Bureau within ten (10) working days of notice of award. This requirement, however, does not pertain to state and local government Sub-recipients. The proof of insurance/exemption must be valid for the entire agreement period.

(a) Compliance with Workers' Compensation Act

Sub-recipient shall comply with the provisions of the Montana Workers' Compensation Act while performing work under this Agreement in accordance with Mont. Code Ann. §§39-71-401, 39-71-405, and 39-71-417. Proof of compliance must be in the form of workers' compensation insurance, an independent Offeror's exemption, or documentation of corporate officer status. Neither the Sub-recipient nor its employees are State employees. This insurance/exemption must be valid for the entire contract term and any renewal. Agreements will not be issued to Sub-recipients that fail to submit insurance certification for proof of Workers' Compensation Insurance valid in the State of Montana or proof of exemption.

Section 1.10 **Reporting/Close-out/Reimbursement Requests**. Sub-recipient shall advise the State in writing project progress at such times and in such manner as the State may require, see Attachment D, Reporting Schedule. Reports are due 30 days following the end of the reporting period. The final report shall serve as close-out for contracts. Equipment contracts require annual reports throughout the useful life of the equipment. Reimbursement requests will not be considered unless accompanied by or referring to a submitted progress report.

Section 1.11 **Conflict of Interest**. The Sub-recipient must disclose in writing any potential conflict of interest to the Department in accordance with applicable Federal awarding agency policy, under 2 CFR §200.112.

Section 1.12 **Mandatory Disclosures**. The Sub-recipient must disclose, in a timely manner, in writing to the Department all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures may result in any of the remedies described in 2 CFR §200.338, including suspension or debarment, in accordance with 2 CFR §200.113.

Section 1.13 **Internal Controls**. The Sub-recipient must establish and maintain effective internal controls over the award that provide reasonable assurance to the Department that the Sub-recipient is managing the award in compliance with Federal statutes, regulations, and terms and conditions of the Federal award, in accordance with 2 CFR §200.303.

Section 1.14 **Single Audit**. The Sub-recipient may be subject to the audit requirements of 2 CFR 200 Subpart F if the audit threshold in 2 CFR 200.501 of \$750,000 is met. An audit must be conducted in compliance with 2 CFR 200 Subpart F if required. The audit must be completed and the data collection form and reporting package submitted to the Federal Audit Clearinghouse within the earlier of 30 calendar days after the receipt of the auditor's report(s) or nine months after the end of the audit period. For local governments and school districts, the Sub-recipient will provide the report to the State of Montana, Department of Administration, Local Government Services Bureau. All other Sub-recipients such as Tribal Communities and Non-Profit Organizations will provide the report to the State of Montana, Department of Transportation, Audit Services if audit findings are discovered.

ARTICLE 2. TERMS AND CONDITIONS

Section 2.1 **Default**. Nonperformance by the sub-recipient of any obligation imposed by this Contract, including noncompliance with the federal assurances, or reduction of local project cost funding, will constitute default.

Upon the Sub-recipient's default and material breach, the State may:

- terminate this contract under section 2.2; or
- treat this contract as materially breached and pursue any of its remedies under this contract, at law, or in equity.

Section 2.2 **Termination**. This agreement may be terminated at any time based upon mutual written consent of the parties. If it is considered to be in the best interests of the Department, the Department may terminate this Agreement upon giving ten (10) working days written notice to the Sub-recipient. If the agreement is so terminated prior to fulfillment of the terms stated herein, the Sub-recipient shall be reimbursed only for actual expenses, both direct and indirect, incurred to the date of termination.

Section 2.3 **Litigation**. In the event of litigation concerning this agreement, venue shall only be in the First Judicial District Court of the State of Montana, Lewis and Clark County.

Section 2.4 **Agreement Modification**. Any change in the agreement will only be by written agreement of the Parties.

Section 2.5 **Assignment and Subcontracting.** Sub-recipient will not assign, sublet or transfer any part of Agreement except by written subcontract, and with the prior written consent of the Department. The Sub-recipient must provide a copy of the draft subcontract to the assigned program manager for review and approval prior to finalization. Nothing contained within this document shall create any contractual relationships between any sub-Sub-recipient and the Department.

Section 2.6 **Indemnification.** Sub-recipient shall indemnify, defend, and hold harmless the State of Montana, Department of Transportation, its employees and agents from and against all claims, demands, or actions from damages to property or injury to persons or other damage to persons or entities arising or resulting from the performance of this Contract, including all costs and attorney fees.

Section 2.7 **Compliance with Laws.** Some of the clauses contained in this agreement are not governed solely by Federal law but are significantly affected by State law. The laws and regulations cited in this agreement are not all-inclusive of those which may apply to the successful completion of this agreement. The Sub-recipient understands that it is its responsibility to learn which federal, state and local laws and regulations will apply to its operation under this agreement, and that Sub-recipient is solely responsible for its lawful compliance with all laws and regulations, including those in the attached Non-Discrimination Notice (attachment A).

Section 2.8 **Access and Retention of Records.** The Sub-recipient agrees to provide the Department, USDOT, the Legislative Auditor or their authorized agent access to any records to determine compliance with this agreement. The Sub-recipient agrees to create and retain records supporting this agreement for a period of three (3) years after the completion date of the agreement or at the conclusion of any claim, litigation, or exception relating to this agreement taken by the Department or third party.

Section 2.9 **Severability and Integration.** If any part, or parts, of this Contract are determined to be void, the remaining parts will remain valid and operative. This document, together with its schedules, attachments, and exhibits, represent the complete and entire understanding of the parties on its subject matter. No provision, express or implied, arising from any prior oral or written request, bid, inquiry, negotiation, contract, or any other form of communication, shall be a provision of this contract unless it is reduced to writing, signed by the parties, and attached to this document.

Section 2.10 **Waivers.** A party's failure to enforce any provision of this Contract shall not be construed as a waiver excusing the other party's future performance.

Section 2.11 **Seat Belt Policy.** All Sub-recipients are encouraged to adopt a seatbelt use policy that applies to all employees during work hours, whether traveling in a work vehicle or a personal vehicle, in compliance with state law. If adopted, a copy of the policy will be provided to your assigned program manager.

ARTICLE 3. FEDERAL REQUIREMENTS

The Sub-recipient understands that this agreement includes requirements specifically prescribed by Federal law or regulation. The Sub-recipient acknowledges they have read, understood and agree to comply with all Highway Safety Grant (23 U.S.C, Chapter 4) requirements including applicable federal statutes and regulations that are in effect during the grant period.

Section 3.1 **NONDISCRIMINATION** The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;

- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. 4601** (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973, (23 U.S.C. 324 *et seq.*), and Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686)** (prohibit discrimination on the basis of sex);
- **Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;**
- **The Age Discrimination Act of 1975, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);**
- **The Civil Rights Restoration Act of 1987, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, sub-recipients and contractors, whether such programs or activities are Federally-funded or not);**
- **Titles II and III of the Americans with Disabilities Act (42 U.S.C. 12131-12189)** (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR at 74087 to 74100).

The State highway safety agency—

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted.
- Will administer the program in a manner that reasonably ensures that any of its subrecipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance;
- Agrees to comply (and require any of its subrecipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Insert in all contracts and funding agreements with other State or private entities the following clause:

“During the performance of this contract/funding agreement, the contractor/funding recipient agrees—

- a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
- b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR part 21 and herein;
- c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
- d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
- e. To insert this clause, including paragraphs a through e, in every subcontract and subagreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

Section 3.2 **Political Activity (Hatch Act)**. The Sub-recipient will comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

Section 3.3 **Certification Regarding Federal Lobbying**. Certification for Contracts, Grants, Loans, and Cooperative Agreements. The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Section 3.4 **Restriction on State Lobbying.** None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

Section 3.5 **Certification Regarding Debarment and Suspension.**

Instructions for Primary Tier Participant Certification (States)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a 144 certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is

responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency may terminate the transaction for cause or default.

*Certification Regarding Debarment, Suspension, and Other Responsibility Matters-
Primary Tier Covered Transactions*

- (1) The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:*
1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.
- 3.6 **Buy America Act** The state and each subrecipient will comply with the Buy American requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase only steel iron and manufactured products produced in the United State with Federal funds, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification to and approved by the Secretary of Transportation.

3.7 **Prohibition of Using Grant Funds to Check for Helmet Usage** The state and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

Agreement and Authorization to Proceed**Project Directors and Points of Contact**

The following individuals will be the respective project directors and points of contact for the Department and Sub-recipient.

Department:

Project Director:

- | | |
|------------|---|
| 1. Name | Janet Kenny |
| 2. Title | State Highway Traffic Safety Section Supervisor |
| 3. Address | P.O. Box 201001
Helena, MT 59620-1001 |
| 4. Phone | (406) 444-7417 |
| 5. Fax | (406) 444-9409 |
| 6. Email | jakenny@mt.gov |

Point of Contact:

- | | |
|------------|--|
| 1. Name | Chad Newman |
| 2. Title | Transportation Planner/Law Enforcement Liaison |
| 3. Address | P.O. Box 201001
Helena, MT 59620-1001 |
| 4. Phone | (406) 444-0856 |
| 5. Fax | (406) 444-9409 |
| 6. Email | chnewman@mt.gov |

Sub-recipient:

Project Director:

- | | |
|------------|---|
| 1. Name | Clint Peters |
| 2. Title | Chief of Police |
| 3. Address | 130 6th Street West, Columbia Falls Montana 59912 |
| 4. Phone | 4068923226 |
| 5. Email | cfchiefpeters@colfallsmt.com |

Point of Contact:

- | | |
|------------|--|
| 1. Name | Clint Peters |
| 2. Title | Chief of Police |
| 3. Address | 130 6th Street West, Columbia Falls, Montana 59912 |
| 4. Phone | 4068923226 |
| 5. Email | cfchiefpeters@colfallsmt.com |

Fiscal contact:

- | | |
|------------|--|
| 1. Name | Sandy Carlson |
| 2. Title | Finance Director |
| 3. Address | 130 6th Street West, Columbia Falls, Montana Columbia Falls59912 |
| 4. Phone | 4068924327 |
| 5. Email | carlsons@cityofcolumbiafalls.com |

Agreement and Authorization to Proceed**Authorizing Official of the Sub-recipient**

1. Name Susan Nicosia
2. Title City Manager
3. Address 130 6th Street West, Columbia Falls, Montana 59912
4. Phone 4068924384
5. Email nicosias@cityofcolumbiafalls.com

6. Signature

DocuSigned by:

Susan Meosia

9/28/2020

Date

Delegation of Managing authority

To Project Director:

1. Name Clint Peters
2. Title Chief of Police
3. Address 130 6th Street West, Columbia Falls, Montana 59912
4. Phone 4068923226
5. Email cfchiefpeters@colfallsmt.com

6. Signature

DocuSigned by:

Clint Peters

9/28/2020

Date

Montana Department of Transportation Approval

1. Name/Title Lynn Zanto/ Rail, Transit, Planning Division Administrator
2. Address Montana Department of Transportation
PO Box 201001, Helena MT 59620-1001
3. Phone (406) 444-3445
4. Email lzanto@mt.gov

5. Signature

DocuSigned by:

Lynn Zanto

9/29/2020

Date

Legal Advisor for contract content

1. Name/Title MDT Counsel, Legal Services
2. Address Montana Department of Transportation
PO Box 201001, Helena MT 59620-1001

3. Signature

DocuSigned by:

Carol Grell Morris

9/28/2020

Date

Advisor for civil rights content

1. Name/Title Office of Civil Rights
2. Address Montana Department of Transportation
PO Box 201001, Helena MT 59620-1001

3. Signature

DocuSigned by:

Patricia Schwinden

9/28/2020

Date

Attachment A

Rev. 01/2020

MDT NONDISCRIMINATION AND DISABILITY ACCOMMODATION NOTICE

Montana Department of Transportation ("MDT") is committed to conducting all of its business in an environment free from discrimination, harassment, and retaliation. In accordance with State and Federal law MDT prohibits any and all discrimination and protections are all inclusive (hereafter "protected classes") by its employees or anyone with whom MDT does business:

Federal protected classes

Race, color, national origin,
sex, sexual orientation, gender identity,
age, disability, & Limited English Proficiency

State protected classes

Race, color, national origin, parental/marital
status, pregnancy, childbirth, or medical
conditions related to pregnancy or childbirth,
religion/ creed, social origin or condition,
genetic information, sex, sexual orientation,
gender identification or expression, national
origin, ancestry, age, disability mental or
physical, political or religious affiliations or
ideas, military service or veteran status

For the duration of this contract/agreement, the PARTY agrees as follows:

(1) Compliance with Regulations: The PARTY (hereinafter includes consultant) will comply with all Acts and Regulations of the United States and the State of Montana relative to Non-Discrimination in Federally and State-assisted programs of the U.S. Department of Transportation and the State of Montana, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

(2) Non-discrimination:

- a. The PARTY, with regard to the work performed by it during the contract, will not discriminate, directly or indirectly, on the grounds of any of the protected classes in the selection and retention of subcontractors, including procurements of materials and leases of equipment, employment, and all other activities being performed under this contract/agreement.
- b. PARTY will provide notice to its employees and the members of the public that it serves that will include the following:
 - i. Statement that PARTY does not discriminate on the grounds of any protected classes.
 - ii. Statement that PARTY will provide employees and members of the public that it serves with reasonable accommodations for any known disability, upon request, pursuant to the Americans with Disabilities Act as Amended (ADA).
 - iii. Contact information for PARTY's representative tasked with handling non-discrimination complaints and providing reasonable accommodations under the ADA.

- iv. Information on how to request information in alternative accessible formats.
- c. In accordance with Mont. Code Ann. § 49-3-207, PARTY will include a provision, in all of its hiring/subcontracting notices, that all hiring/subcontracting will be on the basis of merit and qualifications and that PARTY does not discriminate on the grounds of any protected class.

(3) Participation by Disadvantaged Business Enterprises (DBEs):

- a. If the PARTY receives federal financial assistance as part of this contract/agreement, the PARTY will make all reasonable efforts to utilize DBE firms certified by MDT for its subcontracting services. The list of all currently certified DBE firms is located on the MDT website at mdt.mt.gov/business/contracting/civil/dbe.shtml
- b. By signing this agreement, the PARTY assures that:

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

- c. PARTY must include the above assurance in each contract/agreement the PARTY enters.

(4) Solicitation for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation, made by the PARTY for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the PARTY of the PARTY's obligation under this contract/agreement and all Acts and Regulations of the United States and the State of Montana related to Non-Discrimination.

(5) Information and Reports: The PARTY will provide all information and reports required by the Acts, Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information and its facilities as may be determined by MDT or relevant US DOT Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the PARTY will so certify to MDT or relevant US DOT Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

- (6) Sanctions for Noncompliance:** In the event of a PARTY's noncompliance with the Non-discrimination provisions of this contract/agreement, MDT will impose such sanctions as it or the relevant US DOT Administration may determine to be appropriate, including, but not limited to:
- a. Withholding payments to the PARTY under the contract/agreement until the PARTY complies; and/or
 - b. Cancelling, terminating, or suspending the contract/agreement, in whole or in part.

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(7) Pertinent Non-Discrimination Authorities:

During the performance of this contract/agreement, the PARTY, for itself, its assignees, and successor in interest, agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Federal

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21;
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airways Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (broadened the scope, coverage, and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients, and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38;
- The Federal Aviation Administration's Non-Discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;

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- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English Proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. § 1681 *et seq.*).
- Executive Order 13672 prohibits discrimination in the civilian federal workforce on the basis of gender identity and in hiring by federal contractors on the basis of both sexual orientation and gender identity.

State

- Mont. Code Ann. § 49-3-205 Governmental services;
- Mont. Code Ann. § 49-3-206 Distribution of governmental funds;
- Mont. Code Ann. § 49-3-207 Nondiscrimination provision in all public contracts.

(8) **Incorporation of Provisions:** The PARTY will include the provisions of paragraph one through seven in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and/or directives issued pursuant thereto. The PARTY will take action with respect to any subcontract or procurement as MDT or the relevant US DOT Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the PARTY becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the PARTY may request MDT to enter into any litigation to protect the interests of MDT. In addition, the PARTY may request the United States to enter into the litigation to protect the interests of the United States.

Attachment B

Scope of Work

I. Purpose

Given that most traffic collisions are preventable, there is a need for effective education and proactive enforcement to increase motorists' knowledge about traffic safety risk factors and deter poor driver choices/behavior. The purpose of this contract is to reduce crashes, injuries, and fatalities associated with impaired driving and lack of proper occupant restraint through High Visibility Enforcement (HVE). The Selective Traffic Enforcement Program (STEP) provides funding for officer base salaries and overtime to deter impaired driving and occupant restraint violations. STEP is used to provide HVE on local high-crash corridors and at high-risk events/timeframes such as rodeos, fairs, and other community events with a history of high fatality rates and injuries caused by impaired driving and non-seatbelt usage.

II. Objectives

Provide HVE through collaboration with other law enforcement agencies during the following:

- A. National mobilizations (Wither Holiday, Memorial Day and Labor Day)
- B. State high-risk timeframes and events (4th of July, St. Patrick's Day, Halloween)
- C. Local high-risk timeframes and special events (rodeos, concerts, county fairs)

III. Use of STEP Funds

- A. STEP funds shall be used for officer patrols focusing on impaired driving, speed and occupant protection.
- B. STEP funds may be used for officer administrative duties (report writing/investigative duties) and court proceedings stemming from DUI arrests made during STEP funded patrols.

IV. Responsibilities

Conduct High Visibility Traffic Enforcement (HVE)

- A. STEP grant funds may be used for funding base salaries and overtime shifts.
- B. Only full-time officers trained in standard field sobriety testing may participate in STEP patrols.
- C. Generate media publicity to in support of HVE (see "Earned Media" below for more information).
- D. Impaired driving and occupant protection violations must be the focus of the patrols funded through STEP.
- E. Conduct sustained enforcement patrols during high-risk timeframes and mobilizations.
 - a. A minimum of three STEP patrols must be conducted each period
 - b. A minimum of four additional patrols must be conducted during national mobilizations and state high risk timeframes
- F. We recognize that officers assigned to STEP patrols may be called away to assist other officers with non-traffic related duties. If these activities comprise more than one quarter of the shift, please do not include this time in the reimbursement request.
- G. Coordinate and participate in multi-jurisdictional law enforcement efforts to maximize the public's perception that HVE is underway

V. Implementation Plan & Deliverables

Action Item	Item No.8.
1. Use full time law enforcement officers for STEP patrols	
2. Collaborate with nearby law enforcement agencies to schedule HVE STEP shifts within the identified targeted enforcement corridors (if applicable). Scheduling should take the following into consideration: - Time of day (when DUI is most likely to occur) - Special events - Local high-risk corridors (based on local data)	
3. Contact local media outlets such as newspapers, radio stations, and television stations in advance of, during, and/or after scheduled STEP patrols	
4. Participate in the three national mobilizations: - Winter Holiday Season - Memorial Day Mobilization - Labor Day Mobilization	
5. Participate in two state/local high-risk timeframes of your choice such as the 4 th of July holiday weekend and a rodeo, county fair, etc.	
6. Collaborate with MHP's Safety Enforcement Traffic Team (SETT) as necessary.	
7. Collaborate with MHP on investigating over-service as it relates to DUI arrests and crashes	
8. Submit a tentative plan for STEP patrols by October 31, 2021	

Earned Media

The contractor will contact local media outlets such as newspapers, radio stations, and television stations in advance of, during, and/or after scheduled HVE patrols. This will be done to make the public aware of the traffic enforcement activities law enforcement is performing and law enforcement's commitment to traffic safety. Communication will include acknowledgement of the Montana Department of Transportations' support and funding for this program.

Public Information & Education Support

The contractor is expected to partner with the media, traffic safety stakeholders and DUI task forces to provide support and education related to traffic safety.

The State Highway Traffic Safety Section will provide a list of contact names and phone numbers for traffic safety stakeholders such as DUI task forces.

Attachment C

Costs of Project/Budget

Total budget for STEP Contract CTS #111207 is \$ **\$13,000.00**. The allowable use of funds is limited to reimbursement for patrols worked by law enforcement officials and Indirect Costs previously approved by MDT. STEP funds may be applied to administrative duties stemming from DUI arrests made during STEP patrols (such as filing reports and court proceedings). All STEP shifts must be in support of impaired driving enforcement and the enforcement of occupant protections laws.

Attachment D

Reporting and invoicing schedule

Progress reports shall be submitted with all requests for reimbursement. Reports and reimbursement requests 30 days following the end of the reporting period outlined below. The Third Period report shall serve as the final report and close-out for contracts. Unless otherwise directed by MDT, all progress reports and reimbursement requests shall be submitted through Webgrants and follow the schedule outlined below for reporting periods.

Report required	Due
Plan. Sustained enforcement and mobilization plans (must be submitted via email to chnewman@mt.gov)	October 30, 2020
Period 1 Report. October 01 – January 31. Includes Winter Holiday Mobilization – one invoice, two reports	February 28, 2021
Period 2 Report. February 01 – May 31. Includes Memorial Day Mobilization – one invoice, two reports	June 30, 2021
Period 3 Report. June 01 – September 30. Includes Labor Day Mobilization – one invoice, two reports	October 31, 2021

Reports are required for all periods and Mobilizations regardless if reimbursement requests are submitted or not.

Please return to:
 City of Columbia Falls
 130 6th St. W.
 Columbia Falls, MT 59912

ORDINANCE NO.804

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, AMENDING THE COLUMBIA FALLS ZONING MAP TO ALLOW THE DEVELOPMENT OF AN AMENDED PLANNED UNIT DEVELOPMENT (PUD) OVERLAY AT 540 NUCLEUS AVENUE FURTHER DESCRIBED AS LOT 2 OF THE AMENDED PLAT OF LOTS 2 AND 3, BLOCK 37, AND LOTS 1, AND 6 THRU 15 INCLUSIVE OF BLOCK 37 AND ALSO ALL THAT PORTION OF THE EAST HALF OF THE VACATED ALLEYWAY LYING ADJACENT TO THE WEST BOUNDARY LINE OF SAID LOTS 6 THRU 15 INCLUSIVE OF BLOCK 37, COLUMBIA FALLS, MONTANA, ACCORDING TO THE MAP OR PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE CLERK AND RECORDER OF FLATHEAD COUNTY, MONTANA.

WHEREAS, Ruis Holdings 540 Nucleus Ave LLC, owner of the real property, has requested an amendment to the Columbia Falls zoning map to allow the development of a Planned Unit Development (PUD) overlay on property zoned CB-4 located at 540 Nucleus Avenue, described as Lot 2 of the amended plat of Lots 2 and 3, Block 37, and Lots 1, and 6 thru 15 inclusive of Block 37 and also all that portion of the east half of the vacated alleyway lying adjacent to the west boundary line of said Lots 6 thru 15 inclusive of Block 37, Columbia Falls, Montana, according to the map or plat thereof on file and of record in the office of the Clerk and Recorder of Flathead County, Montana.

WHEREAS, the Columbia Falls Planning Department, on July 28, 2020, in Staff Report CPUD-20-03, recommended approval of the requested Amendment to the Planned Unit Development (PUD) approved in April 2020, subject to certain conditions; and

WHEREAS, said request was considered by the Columbia Falls City-County Planning Board in a public hearing at its regularly scheduled meeting on August 11, 2020, at which the Board adopted Staff Report CPUD-20-03 with revisions and recommended approval of the requested Amended Planned Unit Development (PUD) subject to certain conditions as shown in Exhibit A; and

WHEREAS, a hearing on the Planned Unit Development (PUD) was held by the City Council of the City of Columbia Falls, Montana, at its regular meeting on Tuesday, September 8, 2020, after said hearing was advertised according to law; and at said hearing on said date, the City Council considered the recommendation of the Planning Board, the report of the Columbia Falls Planning Office, together with any and all comments filed or voiced with respect to said change; and

WHEREAS, the City Council has determined that the Amended PUD request, subject to certain conditions, is in the best interest of the City and that the unique character of the property justified approval of a PUD of less than two acres.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section One. Findings of Fact: That the Columbia Falls Planning Office Report #CPUD-20-03, dated July 28, 2020, as amended by the Columbia Falls City-County Planning Board on August 11, 2020, is hereby adopted by the Council as findings of fact with respect to said PUD request.

Section Two. Change in Zoning Classification: That the requested Planning Unit Development (PUD) overlay on property presently zoned CB-4 Central Business will allow a building height of 44 feet 5 inches for the elevator tower and first floor residential on the west half of the ground floor at 540 Nucleus Avenue further described as Lot 2 of the amended plat of Lots 2 and 3, Block 37, and Lots 1, and 6 thru 15 inclusive of Block 37 and also all that portion of the east half of the vacated alleyway lying adjacent to the west boundary line of said Lots 6 thru 15 inclusive of Block 37, Columbia Falls, Montana, according to the map or plat thereof on file and of record in the office of the Clerk and Recorder of Flathead County, Montana.

Section Three. All documents included in the site plan and the recommendation of the Columbia Falls Planning Office is hereby incorporated by reference and the Conditions are shown in Exhibit A.

Section Four. The Council finds that the proposal complies with Chapter 18.428 of the Columbia Falls Area Zoning Regulations, and that the height deviation results in a more attractive building, allowing for architecture and visual benefit and the first floor residential will promote mixed use in the downtown area.

Section Five. Inconsistent Provisions: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section Six. Severability: The provisions of this Ordinance are severable. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision.

Section Seven. Effective Date: This Ordinance shall become effective thirty (30) days after its final passage and approval by the City Council of the City of Columbia Falls, Montana.

PASSED AND APPROVED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 21st DAY OF SEPTEMBER, 2020, THE COUNCIL VOTING AS FOLLOWS:

AYES: Karper, Lovering, Piper, Robinson, Shepard, Fisher and Barnhart

NOES: None

ABSENT: None

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 21st DAY OF SEPTEMBER, 2020.

Mayor

ATTEST:

City Clerk

EXHIBIT A

1. The City Council approves a PUD in an area less than two acres.
2. The Ruis Holding 540 Nucleus Ave LLC PUD will allow the following deviations:
 - Building Height – The maximum building height is 37+ feet for the main roof line and 44.5-feet for the elevator tower
 - First Floor Residential – the west half of the ground floor may allow ground floor residential and at a minimum there will be 7,500 sf of commercial/retail space on the Nucleus Avenue frontage.
 - Approval of the PUD will allow the applicant to choose one of the two proposed options for off-street parking.
3. The project shall be built in substantial compliance with the submitted “Nucleus Mix Use” application and all accompanying drawings, as prepared by Montana Creative.
4. Prior to the submittal of plans for the building permit, the applicant shall work with the Columbia Falls Fire Chief for approval of the FDC locations, Knox Box location, roof access, and turning radius within the parking lot should the applicant go with Option 2.
5. The mixed use structures shall be fire sprinkled in accordance with the IBC.
6. Should the old bank tunnels remain, the applicant shall provide a Professional Engineer’s certification that the parking lot driving isles will support a 70,000 pound ladder truck.
7. Landscaping and landscaping features will generally follow the PUD plan with the understanding that the PUD plan is not a detailed Landscaping Plan. The applicants shall provide the City Manager a detailed Landscape plan. The landscape plan shall be approved and the landscaping installed prior to the issuance of an occupancy permit. If, due to weather, the landscaping cannot be completed prior to occupancy,

the applicant may enter into a developer's agreement with the City of Columbia Falls and provide security (bond or letter of credit) in the amount of 125% of the landscape improvements. The security amount will be determined by actual bid or licensed engineer. The developer's agreement will not be for longer than six months.

8. Any sidewalk or public infrastructure damaged by the demolition or reconstruction of the building shall be replaced per the Columbia Falls Public Works Standards.
9. All connections to sewer and water along with any work in the City's right-of-way shall require review and written approval from the Columbia Falls Public Works Director.
10. The City Planning/Zoning staff will review the sign permit application for compliance with the standards of the Columbia Falls Zoning Regulations prior to issuing a sign.
11. The applicant shall install a bike rack and trash receptacle in the parking lot and one bike rack on the Nucleus Avenue side of the site.
12. Any RTU will be screened or sited on the roof so that they are not visible from the public way.
13. The applicant will construct a site obscuring fence with gates around the dumpster site as indicated on the applicant's site plan. The refuse screening shall be included with the building permit plans.
14. The light details will be reviewed at the building permit stage to insure that they comply with the 18-foot height standards and that all lighting has full cut off and/or opaque shields.
15. The 1st Avenue West entrance will incorporate at least two more architectural elements from Section 18.428.050 of the Columbia Falls Zoning Ordinance
16. All conditions of the PUD shall be complied with prior to the issuance of the occupancy permit or otherwise addressed as provided for in this PUD.
17. Safety fencing will be installed around the project during construction.

City of Columbia Falls
130 6th Street West Room A
Columbia Falls, MT 59912

AGREEMENT

THIS AGREEMENT, made and entered into this day of _____ by and between **Fraternal Order of Eagles Aerie No. 4081** a Montana Not for Profit Corporation, of **1640 9th Street West, Columbia Falls, MT 59912**, hereinafter OWNER and CITY OF COLUMBIA FALLS, a municipal corporation of 130 Sixth Street West, Columbia Falls, Montana 59912, hereinafter "City",

WHEREAS, by Municipal Code Chapter 13.10 the City has adopted Plant Investment Fees;

WHEREAS, the City and OWNER have entered into an agreement whereby OWNER is required to pay said Plant Investment Fees; and

WHEREAS, the parties desire a written agreement setting forth the payment plan of said Plant Investment Fee by OWNER to the City.

NOW, THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. OWNER shall pay to City its Plant Investment Fee according to the terms and conditions set forth on Exhibit "A" attached hereto and incorporated herein.
2. The first payment by OWNER has been with OWNER's Connection Application, which includes an administrative fee.
3. Interest shall be paid by OWNER pursuant to the formula set forth on Exhibit "A".
4. If OWNER fails to make payment, the service to the property shall be terminated ten (10) days after written notice, and the full amount of the outstanding principal and interest shall be paid in full prior to reestablishment of the service.
5. The parties agree that should any action be commenced to enforce, modify, or interpret any provision contained herein, the Court as a cost of suit shall award reasonable attorney's fees to the successful party.
6. The rights and responsibilities described in this instrument shall run with the land and shall be binding and inure to the benefit of the parties to this agreement, their respective heirs, successors, or assigns.

7. This agreement constitutes the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of this agreement shall not be binding on either party except to the extent incorporated in this agreement.
8. Any modifications of this agreement or additional obligation assumed by either party in connection with Plant Investment Fees shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.
9. The failure of either party to this agreement to insist on the performance of any of the terms and conditions of this agreement, or the waiver of any breach of any of the terms and conditions of this agreement, shall not be construed as thereafter waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

IN WITNESS WHEREOF, said parties have here unto set their hands and seal the day and year here in above written.

Legal description of property: Lot 1 L-P Subdivision, S18, T30 N, R20W, according to the map or plat thereof on file and record in the office of the Clerk and Recorder of Flathead County, Montana. Assessor # E000279

CITY OF COLUMBIA FALLS

Attest:

By: _____
Susan M. Nicosia
City Manager

By: _____
Barb Staaland, City Clerk

OWNER

By: _____
Kurt Hogard
FOE Aerie No. 4081 President

Attest:

By: _____
Tad Rosenberry
FOE Aerie No. 4081 Secretary

FOE Aerie No. 4081
PO Box 2368
Columbia Falls, MT 59912

[illegible]

NOTICE OF PUBLIC HEARING

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, October 13, 2020 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on November 2, 2020 starting at 7:00 p.m. in the same location. Both hearings will be conducted in accordance with the most current recommended and/or required public health and safety protocols in place at the time of the hearing. The City website, <https://cityofcolumbiafalls.org>, will contain updated information if there is any change to the planned hearings

Request to establish a Mixed Use Planned Unit Development in the Columbia Falls Zoning Jurisdiction:

The Nitopi Family Trust is requesting a Mixed Use Planned Unit Development overlay for the property located at 812 4th Ave West which is at the corner of 8th Street West and 4th Ave West. The PUD will create nine residential units and three commercial spaces in two buildings on the half acre parcel. The three story building will meet the setback and height standards of the CB-2 (General Business) zoning district as well as providing 22 off-street parking spaces. The property is described as Assessors' Tract 8AA (Parcel B of COS 12484) in the SW1/4 of Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons are allowed to attend the hearing(s), subject to the most recent public gathering restrictions enacted by County and State agencies at or prior to the time of the hearing. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: staalandb@cityofcolumbiafalls.com. For more information on the proposed Planned Unit Development, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

DATED this 14th day of September, 2020

Susan Nicosia

Susan Nicosia, City Manager/Planning & Zoning Administrator
COLUMBIA FALLS CITY-COUNTY PLANNING BOARD

Publish: Daily Interlake Sunday September 27th, 2020

NOTICE OF PUBLIC HEARING

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, November 10th, 2020 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on December 7, 2020 starting at 7:00 p.m. in the same location. Both hearings will be conducted in accordance with the most current recommended and/or required public health and safety protocols in place at the time of the hearing. The City website, <https://cityofcolumbiafalls.org>, will contain updated information if there is any change to the planned hearings.

Request to establish a Conditional Use Permit in the Columbia Falls Zoning Jurisdiction:

Applicant, Judy Morse is requesting a Conditional Use Permit to operate a drive-thru coffee and micro bakery stand at 2100 9th Street West (The front northwest corner of the Super 1 parking lots). The property is zoned CB-2 Commercial however all drive-thru's require a conditional use permit in this zone. The coffee/bakery will have circulation through the existing Super 1 parking lot and highway approaches. The property is described as Lot 3 of the O'Neil Subdivision Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons are allowed to attend the hearing(s), subject to the most recent public gathering restrictions enacted by County and State agencies at or prior to the time of the hearing. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staalnd, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: staalndb@cityofcolumbiafalls.com. For more information on the proposed conditional use, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

DATED this 16th day of October, 2020

Susan Nicosia

Susan Nicosia, City Manager/Planning & Zoning Administrator
COLUMBIA FALLS CITY-COUNTY PLANNING BOARD

Publish: Daily Interlake Sunday October 25th 2020

October 16, 2020

To: Mayor & Council

From: City Manager Nicosia

Re: New Business – Long Range Planning – Extension of Services Plan

In March, before COVID, we were going to schedule a workshop to review and update the City's Extension of Services Plan, last updated in 2001. The City Council's 20-21 FY goals include addressing extension of services/annexation and affordable housing. As we have now begun the comprehensive Transportation Plan, it is now time to update the Extension of Services Plan. This Plan is intended to be used as a guide for extending City services to those areas of the city not served and for properties to be annexed into the City. The underlying data will be updated in accordance with our most recent Growth Policy (2019) and the 2018 Water and Sewer PERs.

We will begin the process on Monday by reviewing current utility locations, planning activity in conjunction with council goals.

CITY OF COLUMBIA FALLS

EXTENSION OF SERVICES PLAN

ADOPTED
OCTOBER 1, 2001

COLUMBIA FALLS CITY COUNCIL

PREPARED BY
TRI-CITY PLANNING OFFICE

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I. INTRODUCTION

This extension of services plan is to be used as a guide for the provision of City services to those areas of the city not served at this time and for properties to be annexed into the city. The plan will serve three basic objectives:

1. To meet Montana statutory requirements for the annexation of properties.
2. To provide a logical framework in connection with existing policy documents which include the Columbia Falls Sidewalk/Pathway Plan (1997), the Columbia Falls Water and Wastewater Facilities Plan (March 1998), the Columbia Falls Water and Wastewater Rate Study (October 1998) and The Columbia Falls City-County Planning Jurisdiction Master Plan (1984) to be used to guide future development and growth within the community.
3. To establish an urban growth boundary and policies that clearly define the terms of the extension of municipal services into new service areas, identify methods of financing the party or parties responsible for installation and service costs.

STATUTORY REQUIREMENTS

In order to satisfy statutes 7-2-4731, M.C.A., "Plans and Report on Extension of Services Required," and 7-2-4732, M.C.A., "Contents of Plan for Extension of Services," the City of Columbia Falls is required to show how it will provide services to areas proposed for annexation. Specifically, the plan must provide a long-range plan for the extension of services and the acquisition of properties outside the corporate limits. The plan must anticipate the services needed for a minimum of five years into the future and shall include the availability of water, sewer, storm drainage, solid waste disposal, streets, police protection and fire protection.

If it becomes necessary to extend streets, water, sewer, or other, municipal services into an area to be annexed, the plan must set forth a proposed timetable for construction and show how the municipality plans to finance extension of these services. If the area to be annexed is currently served by adequate water, sewer and streets, and no capital improvements are necessary, the municipality must provide plans of how it intends to finance other services, mainly police protection, fire protection and solid waste disposal, as well as how it will continue utility service.

The location of the urban growth boundary is determined by considering the master plan land use designation for the area, available undeveloped and underdeveloped lands particularly in the context of existing municipal services and the logical extension of additional or new services into these areas. In addition, past community growth trends, as well as existing community growth stimulants and deterrents shall be taken into consideration when determining growth area boundaries.

The proposed growth boundary should conform to the adopted City-County Master Plan and, whenever practical, should use natural topographic features such as rivers, lakes, streams or creeks; ridgelines and steep slopes as boundaries. If a road or street is used as a boundary, land on both sides of the street shall be included in the growth area.

Figure A presents a graphic illustration of the Columbia Falls area including the existing City-County Planning Board Jurisdiction, the zoning district boundary extending one mile beyond the city limits and the city limits of Columbia Falls.

RELATIONSHIP TO THE COLUMBIA FALLS CITY-COUNTY PLANNING JURISDICTION MASTER PLAN

This Columbia Falls Extension of Services Plan by reference hereby incorporates the Columbia Falls City-County Master Plan. The Master Plan has been used as a source of technical information presented in this document. Where necessary, information in the Master Plan has been updated to reflect the most current conditions. The adoption and implementation of this plan will assist the City in achieving the goals and objectives of the Master Plan.

Following is a number of Master Plan Goals to which this Extension of Services Plan bears a direct relationship:

LAND USE:

The most efficient use of land providing adequate areas for all foreseeable uses.

TRANSPORTATION:

A balanced transportation system providing all residents with efficient mobility.

PUBLIC FACILITIES:

Efficient and economical services for current residents and planning for future residents.

- a. Encourage development in areas with already established water and sewer systems.
- b. Require adequate treatment of industrial waste and avoid storing or locating industrial waste in areas of high groundwater without taking necessary precautions to avoid groundwater contamination.
- c. Avoid development in areas of high groundwater until central sewer and water systems are available.
- d. Coordinate sewer, water and street planning and development with the land development process.

- e. Institute a capital improvements program so as to program in advance the upgrading and expansion of existing facilities.
- f. Provide an optimum variety of recreational opportunities.
- g. Identify and preserve historic sites and structures.
- h. Provide additional improved public access to Flathead River for recreational purposes.
- i. Develop tot lots and neighborhood parks in conjunction with the School District.
- j. Emphasize the recreational needs of the residents of the City and Planning area and leave the development of tourist oriented facilities to private, state and federal agencies.
- k. Set procedures for accepting parklands, cash gifts, and cash-in-lieu of land.
- l. Identify the needs of the mobility handicapped and incorporate these needs into planning and construction of all public improvements and facilities.

II. URBAN GROWTH BOUNDARIES

The urban growth area is the projected service area in which municipal services can or may be extended over a period of 10 to 15 years, depending upon needs and demand. Boundaries of the urban growth area are established based on prevailing and anticipated growth trends, with consideration given to growth stimulants as well as growth deterrents or impediments. Population and economic trends that affect community growth or decline are also critical factors that should be analyzed in order to accurately establish urban growth area boundaries.

ECONOMIC CONDITIONS AND TRENDS

The City of Columbia Falls is located in the northeast Flathead Valley in Flathead County. The year 2000 population was 3,645, up 24.8% from the 1990 population of 2,921. Flathead County is home for a population of 74,471 persons and some 34,500 households. According to the U.S. Census, Flathead County experienced a growth rate of 25.8% between 1990 and 2000, which was 1% faster than the City. This pattern of accelerated population growth is anticipated to continue at a steady pace over the next twenty years. In addition to just County residents, the retail, financial, professional and medical services of this area are utilized by more than 140,000 people residing in the five-county trade area.

The following documents can be consulted for information relative to the area's socioeconomic trends and conditions: The 1994 Update of the Flathead County Overall Economic Development Plan, The Flathead County Economic Development Assessment, The 2000 Federal Census, The Sunrift Center for Sustainable Communities, Flathead Gauges and the Flathead County website.

The industrial base of the Columbia Falls economy continues to be susceptible to the ups and downs of market prices, raw material availability and the availability of affordable power. The forest products industry has been hampered by a series of issues including low market prices, a sharp reduction in federal timber sales over the past years, substantial competition from subsidized Canadian-imported lumber and the increasing trend of larger firms growing in size and market share forcing smaller firms out. Recent sharp increases in the rate of power have dealt another blow to the already faltering forest products industry in the region. The Columbia Falls Aluminum Company is heavily reliant on cheap power as they consume approximately 20% of the power used in the state of Montana. The same recent power rate increases has left the long-term future of the plant uncertain. At the time of the writing of this plan, Columbia Falls Aluminum Company announced it would shutdown completely for 2001, and re-open a year from now at half capacity in an attempt to ride out a volatile power market.

Derivative industries remain a vital part of the Columbia Falls area economy and include wholesale and retail trade, services, finance and Federal, State and Local government.

The re-routing of U.S. Highway 2 through the City of Columbia Falls two decades ago has increased tourism's share of the local economy. This has helped to diversify the economic base traditionally dominated by industry by taking advantage of the city's location near Glacier National Park, national forests, wilderness and other lands with tourism and recreational potential.

PHYSICAL GROWTH TRENDS

The City of Columbia Falls did significantly expand its physical boundaries between 1984 and 2001 to the south and west. Notable expansions include the annexation of the U.S. Highway 2 corridor and some private properties west to Hilltop Road, residential subdivision activity south of Talbot Road and a large annexation for the new Junior High on the north side of Talbot adjacent to Veteran Drive. Small annexations, such as individual properties connecting to City utilities, are an on-going occurrence with minimal short-term effects on the expansion of City boundaries. Additionally the city has experienced infill within existing developments. Of note is the fact that almost no annexation activity occurred to the north or the east. (See Figure B).

There exist certain "influencing factors" which can either stimulate or impede the physical growth of a city. In conjunction with the ability to provide services, these influencing factors must also be given consideration in the establishment of future service and growth area boundaries.

IMPEDIMENTS TO GROWTH

The identified impediments to growth in and around Columbia Falls are Flathead River, lands of agricultural significance, soils unsuitable for development, floodplain, wetlands, large tracts of land under corporate ownership and steep slopes.

Transportation Barriers

Transportation barriers are probably the most significant barriers to urban growth by limiting vehicle accessibility. Existing barriers in Columbia Falls and its immediate vicinity include railroad tracks that restrict north-south access discouraging development to the north of the tracks. The other major barrier is the Flathead River, which borders the town on the east and south, placing limitations on the city's growth to the south and southeast.

Agriculturally Significant Lands

Certain lands to the south and west of Columbia Falls have been identified as agriculturally significant. It is recognized that such lands represent a finite resource, not only at the local level, but also at the state and national levels as well. The Columbia Falls City-County Planning Jurisdiction Master Plan includes "Identify and preserve prime farm land" as an objective.

Floodplains

Floodplains are those areas that are subject to periodic flooding and therefore, pose hazards to both life and property. In general, the areas subject to flooding lie along the Flathead River and along Trumble Creek; both areas for the most part are not intensively developed.

Seasonally High Ground Water

Seasonally high ground water and soils ranging from well-drained to water logged within a few inches of the surface during growing season are found to the east of Columbia Falls and the south and southeast of the Flathead River. These areas are subject to flooding but can be made productive with adequate drainage. Due to development limitations, and the fact that these areas provide valuable wildlife habitat, development should be discouraged in these areas.

Slopes

Slopes generally exceeding twenty five percent (25%) are considered a deterrent to urban development. Development on such slopes, including buildings, roads, driveways and other improvements, can have significant impacts on existing drainage patterns, riparian vegetation, wildlife, adjacent (particularly downhill) properties, and the existing natural scenic qualities of the community. Most of the steep slopes occur along the Flathead River. Additional steep slopes exist to the east of downtown and also to the east of the city beyond the Flathead River where the mountains rise sharply. In addition, an abrupt 25% slope west of Hilltop Drive could limit the city's growth to the west. Generally, topography does not appear to be a severe constraint to development in and around Columbia Falls.

Soils

The existence of certain types of soils renders some areas of the valley less desirable for urban development because of low permeability. These soils, composed of fine silts and clays, are predominant along the south side of the Flathead River, to the north in the Meadow lake area and along North Hilltop Road associated with the Garnier Creek drainage. Although some soils may be unfavorable for development, most disadvantages can be overcome through engineering solutions and construction techniques. It should be noted that while the disadvantages these soils present can be overcome, such circumstances will likely result in added expense to the public, in providing services such as streets, sewer and water service, and storm drainage, and to the property owner, in terms of construction and engineering costs.

Large tracts of land under corporate ownership are located north and northeast of Columbia Falls. The most significant of these holdings is the Plum Creek Timber Company, which operates a large processing facility adjacent to the northern City boundary. The large holdings of the Columbia Falls Aluminum Company are somewhat less of an immediate deterrent as they are located slightly further from the city.

GROWTH STIMULANTS

Growth stimulants can be defined as any pressure exerted upon a city that may cause or encourage the city to grow in a particular direction. Growth stimulants may be physical factors such as a scenic environment or a proximity to services, utilities and/or a good transportation network. The re-routing of US Highway 2 through Columbia Falls in 1984 has been the biggest growth stimulant to the City in recent times. Possible future plans to develop an alternate route to Glacier Park using Nucleus and the North Fork Road could have a similar effect on the growth of the community. An attractive quality of life or a strong economy can also stimulate the growth of a city. The physical beauty of the Flathead Valley and its perceived quality of life has spurred substantial growth in recent years. The greater Columbia Falls area is expected to continue to attract its share of the area's overall population growth, mainly due to its appealing life style and proximity to Glacier Park and other natural amenities.

PREVAILING GROWTH PATTERNS

The prevailing growth patterns in the Columbia Falls area, and the probable growth stimulants associated therewith, are as follows:

Talbot Road and South Hilltop

Sewer and water generally serve the area along Talbot Road. There is a considerable amount of agricultural land along South Hilltop Road. The location is proximate to the Flathead River, city amenities and schools, including a new junior high school.

Vacated industrial lands

Past mill closures including the L-P Mill (south of U.S. 2 on the west edge of town) and Superior/WTM Mill (north of Railroad Street) have vacated industrial lands adjacent to the city. Limited re-development is occurring in these areas and potential for more exists due to the proximity to the city and availability of services.

US Highway 2 from City Limits West to Highway 40 Intersection

Expansive commercial development continues to stretch in a linear strip from the edge of the city limits in a westerly fashion filling up the highway frontage primarily in search of affordable land with high traffic exposure.

Meadow Lake Golf Resort

The availability of city sewer, the resort atmosphere and the availability of developable land make this area attractive for future growth.

North Along Hilltop Road and East to Meadow Lake Blvd

Growth stimulants in this area include the proximity to city amenities and the availability of city services and utilities. There is also a considerable inventory of developable land in this area, which is designated for urban residential and multi-family densities in the Columbia Falls Master Plan.

North of City Along Tamarack Lane and 4th Avenue East

This area is experiencing steady suburban residential development as it offers a rural residential lifestyle in close proximity to the amenities Columbia Falls has to offer.

Infill

There is not an abundance of undeveloped land within the city limits. The Columbia Falls R.V. Park on the east edge of the City along Highway 2 is currently under re-development with a preliminary plat approval as a residential and commercial subdivision. Vacant lands south of Talbot have received preliminary plat approval as future phases of River Terrace. Additionally, vacant platted lands are also available in South Hilltop Homes. Other smaller pockets of developable land exist within the City.

PROJECTED GROWTH AREA

The Flathead River to the east and south pose a strong impediment to physical growth of the City in the next five years. Suburban density development occurring to the north and west of the city may pose some deterrent to growth, as development of urban densities in these areas would require considerable extension of infrastructure to pockets within and areas beyond and/or piecemeal redevelopment on the fringes of the City. The growth stimulants discussed above, particularly the availability of city utilities should be used to direct the future urban growth of the City of Columbia Falls.

The boundaries of the future growth area of Columbia Falls (the extent to which the City is willing and able to extend services) have been conceived on the basis of the City's historical growth, recent growth trends, growth stimulants and impediments, population projections, current zoning, the anticipation's of the Columbia Falls City-County Planning Jurisdiction Master Plan and the general physiography of the vicinity.

Figure C illustrates projected land use growth areas.

III. EXTENSION OF CITY SERVICES

A number of studies have been done to determine the effects of various types of development on a municipality's cost outlays. These studies have consistently shown that the net public costs resulting from low-density development are higher than those resulting from higher density developments of the same number of homes. In simple terms, it costs more to extend sewer and water service, to provide police and fire protection, to fund road repair, to send out school buses, and to provide refuse collection service when homes are spread out than when they are proximate to existing services and facilities.

In order to achieve compact, orderly and efficient urban growth, plans for the extension of municipal services into growth areas must be developed and implemented. In addition to identifying the services available and a plan to physically provide those services within a defined growth area, it is also essential to both identify the party responsible for service extension and a method of financing the extension.

The services that are considered for extension into the future growth areas of the City are streets, sanitary sewer, storm sewer, water, police protection, fire protection and solid waste collection.

STREETS

The transportation network within and around a community plays a significant role in its physical development and growth. This network of streets, roads and highways should be coordinated to form a system that not only provides efficient internal circulation, but one that also facilitates through traffic. Since streets serve two basic functions, moving traffic and providing access to abutting lands, each street should be classified and designed for the specific function or combination of functions that it is to serve. This functional classification system forms the basis for planning, designing, constructing, maintaining and operating the street system. Street classification can also be used as an equitable and practical method of allocating responsibility for street and road construction expenditures. For these reasons urban streets are generally designed and developed in a hierarchy comprised of the following types:

Major Arterials

A major road or highway with moderate to high speeds and high traffic volumes. Major arterials provide access to the regional transportation network, and move traffic across the county and between cities and communities. Access to abutting lands is limited. Traffic volumes would typically exceed 15,000 vehicles per day.

Minor Arterials

A major road with moderate speeds designed to collect or move traffic from one major part of the community to another or to move traffic to and from the major arterial system. Traffic volumes would generally range from 5,000 to 15,000 vehicles per day.

Collectors

A secondary or intermediate street with moderate speeds and low to moderate volumes. Such streets would collect local traffic from neighborhoods and carry it to adjacent neighborhoods or transfer the traffic to the arterial system. Such streets would typically serve a neighborhood or area with 150 or more dwellings and carry 1,000 to 5,000 vehicles per day.

Local

These are minor streets intended to serve individual sites, buildings or lots. Local streets either feed into collectors or provide destination access off of collectors.

Arterial and collector streets within the Columbia Falls city limits are listed according to functional classification in the 1984 Columbia Falls City-County Planning Jurisdiction Master Plan. The City of Columbia Falls street system currently includes more than 35 miles of streets and alleys.

Columbia Falls has adopted a Pavement Management System Plan, which is updated annually.

All new subdivision development, pursuant to annexation, which further impacts the existing or proposed street network will be subject to conditions of approval intended to mitigate said impacts. It will be the responsibility of the developer of a new subdivision to provide appropriate access and circulation by constructing streets built to city standards, including curbs, gutters, sidewalks, boulevards, street signs, street lights and street trees. Standards for such improvements are contained in the City of Columbia Falls' Subdivision Regulations and the City's Standards For Public Works Improvements. The POLICY section of this plan supports these requirements.

STREET MAINTENANCE

The City of Columbia Falls maintains, sweeps and plows most dedicated streets within the incorporated area, while the Montana Department of Transportation maintains and plows U.S. Highway 2 through the city. The County Road Department also maintains and plows several segments of roads that have continued under County jurisdiction as adjacent land has been annexed.

The City of Columbia Falls levies a citywide Special Street Maintenance District Assessment on properties within the City. This assessment provides for general maintenance including snow removal, sweeping, chip sealing, seal coating and overlay work where necessary for city streets and alleys. The Council sets the assessment annually. The assessment is based on the square footage of each parcel of land in the city. Currently, the assessment is \$.00597779 per square foot of property. Additionally, the City administers a street lighting district for portions of the City based on a front footage assessment, currently set at \$.08138/front foot.

The City has agreed to assume ownership and maintenance responsibility for all County roads within the City limits on a case-by-case situation. County roads will also be incorporated into the City system as annexation occurs on a case-by-case basis. Annexation of property on one side of a county road will not assume automatic annexation of the road. Where annexation creates city- incorporated properties on both sides of a County road, the city will work with the County to reasonably bring those portions of the road in. Maintenance and plowing procedures for Nucleus and Highway 2 will remain with the Montana Department of Transportation.

The City's equipment is generally considered adequate for the present snow plowing needs, although in the event of an unusually heavy snowfall the City will contract with local operators for assistance. The need for additional equipment and personnel should be determined and coordinated as the city grows.

A portion of the above-described Maintenance District #1 Assessment helps fund the City's snow plowing program.

SANITARY SEWER

A sewerage system is a network of sewers used to collect the liquid wastes of a city for subsequent treatment. The location and capacity of main sewer lines and treatment plants are a factor in determining both the density and location of development within a community. Generally, the design of main sewer lines and plant capacity is reflective of anticipated land uses and population projections of a predetermined "service" area.

In contrast to a pressurized distribution system, sewage is collected by a gravity flow system, wherein sewer lines are laid out in a manner as to flow continually downhill. Where grades are insufficient to provide gravity flow, pumping of the sewage becomes necessary. Adding pump stations to the system correspondingly

adds expense and maintenance needs and is generally discouraged. The City Sewer Department currently maintains more than 23 miles of sewer mains and 6 major sewage lift stations. In addition there are 6 individual, private single-family sewage-pumping systems.

The City of Columbia Falls operates an extended aeration wastewater treatment plant with tertiary treatment by chemical phosphorus removal. The plant is located on the southwest edge of the city on the bank of the Flathead River near the Veteran's Home. The treatment plant is designed to accommodate a flow of approximately .55 million gallons per day (mgd). A plant of this capacity is able to serve a population of approximately 5500. The plant is currently treating an average of .35 mgd of effluent and is operating at approximately 60% design capacity. At current growth rates, this should provide adequate capacity through the year 2015.

The design of new sewage collection systems must meet the current requirements of the Montana Department of Health and Environmental Sciences, the Montana Public Works Standard Specifications, the city's Standards for Public Works Improvements and the policies for extending services described in this plan.

Throughout the Columbia Falls sewer service area there are many urban density residential neighborhoods utilizing individual septic sewage disposal. There are currently approximately 60 properties served by septic systems inside the city limits include. It is expected that many of these areas will connect to the City sewer system in the near future as higher density development is desired and as septic tanks fail. The present natural attrition/conversion rate is approximately 5 properties per year.

Outside the city limits, Columbia Falls is ringed by areas of urban to suburban density residential development with septic sewage disposal. These include: Nucleus Addition, Lou Ellen Subdivision, Riverview subdivision in the southeast; Tracy's Aluminum City, and Bernard Tracy's Acres to the Northeast; Vetville for Vets Subdivision to the North; Hilltop Terrace Subdivision to the Northwest; and other pockets of suburban to urban density residential development. During the next five years, and beyond, the influences of continued property development, failing septic disposal systems, and the State's Water Quality and Non-degradation Rules will combine to bring many of these areas onto the city's sewer system.

Throughout the Columbia Falls sewer service area, detailed engineering studies are required to determine the best location for the sewer lines and lift stations based on individual development proposals, with consideration given to the long range needs of the area(s) surrounding the development site.

Improvements to the system are outlined in the City of Columbia Falls Water and Wastewater Plan and include:

- Construction of a new process tank to replace the existing aeration basin. Cost is estimated at \$ 1.3 million with a timeframe of 2003 – 2006 for completion. This work is needed to replace an aging component of the treatment system, to improve treatment technology and to reduce electrical energy consumption. It would be appropriate to review future capacity needs at that time to determine specific design parameters for the tank.

In summary, the treatment plant has some aging components, which need to be addressed through maintenance. General capacity appears to be adequate through 2015 but this needs to be re-evaluated with each system upgrade undertaken. There is a need to aggressively extend new mains to serve areas in and adjacent to the City, which are not now served to accommodate existing and future development.

STORM WATER MANAGEMENT

Storm water runoff is the water flowing over the surface of the ground as a result of a rainfall or snow melt. The primary goal in the management of storm water runoff is to minimize hazards to life and property. This is accomplished by using storm sewers, ditches and swales to collect and carry surface water to a natural watercourse or body of water in such a way as to prevent flooding and the resultant damage.

The only existing storm drains in Columbia Falls are on Nucleus Avenue and US Highway 2. They are separate from the sewer system. Other storm drainage in the City is by means of dry wells 6 - 8 feet deep and also, within the wellhead protection area, wet wells/dry wells because of wellhead protection program. The storm water drains into these wells and then leaches into the gravel. Because of the high infiltration capacity of the soils in Columbia Falls, little runoff reaches the Flathead River during minor storms.

As new City streets are constructed, and as existing streets are improved, storm drainage infrastructure will be installed or improved. Those persons developing property have the responsibility to convey storm water from their property to an appropriate point of disposal. The quantity and rate of runoff from a developed piece of property should not exceed that which would occur had the property remained undeveloped. In instances where developing property cannot be drained to an appropriate point of disposal, storm water must be detained and handled on site.

Clean Water Act regulations currently require storm water treatment for urban areas with populations in excess of 100,000. It is expected that expanded storm water regulations will apply to smaller communities in the near future.

WATER

The mission of the Columbia Falls Water Department is to provide safe, potable and palatable water for the needs of their domestic, institutional, industrial and commercial consumers and to provide adequate pressure and flow to meet fire-

fighting needs. As growth expands into areas served only with on-site waste disposal facilities (septic and cesspool systems), on-site water supplies become more susceptible to contamination. Additionally, the proliferation of aging septic systems and cesspools found in the fringe areas of the City poses a threat to the aquifers that provide the city's water. Therefore, as a measure to insure the public health, it is desirable to make the public water supply available to those areas contiguous to the City.

The City of Columbia Falls operates a municipal water system that serves the approximately 1,442 water customers including some outside the city limits. The City of Columbia Falls presently has two sources of water, the Clare Park Well and the Louisiana Pacific Well. With the development of both these deep wells, the surface water supply from the Cedar Creek Reservoir constructed in 1971 has been abandoned. The Clare Park well has a 1050 gpm pump and is operating at 38% of tested flow. The Louisiana Pacific well has a 750 gpm pumping capacity and is running at 63% of capacity. The city is capable of obtaining up to 2.52 million gallons per day (mgd) from these wells. The system is therefore theoretically operating at approximately 27% of its current capacity based on an average daily use of .685 mgd.

The City constructed a 2 million gallon concrete reservoir. According to WQB 1 design standards, a community's reservoir should be seized to accommodate at least the average daily demand. The average daily demand for Columbia Falls is .658 mgd. Thus the reservoir theoretically contains three times the daily capacity of the city

Present water use including industrial, commercial, residential and system loss is estimated at 300 gallons per capita per day. Well water is pumped directly to the distribution system. This makes chlorination more difficult as those users close to the well have treated water but a higher chlorine taste while those users at the end of the system may have no chlorine taste but may also not have adequately treated water. Based on current usage rates, the maximum population that could be served by the existing supply is approximately 8,200.

Under the requirements of the SDWA, the water supply is tested for a wide variety of contaminants on a regular basis. Extensive testing for coliform bacteria, giardia cysts, lead and copper, and a wide range of solvents and pesticides has shown that Columbia Falls' water is of the highest quality. Pending SDWA requirements include the suggestion that an additional well should be developed adjacent to the storage tank to allow this well to pump directly into the tank. This would allow the addition of a chlorination system into the system. Presently both wells discharge directly into the distribution lines and do not provide for an adequate treatment option. In addition to the development of the well, a wellhead protection program has been developed and implemented in the immediate area of the storage tank/well.

This water service plan is developed to guide the extension of water mains into areas of growth as and when development occurs. The plan is based on the objective of providing adequate water flow to meet domestic, institutional,

industrial and commercial demands, while meeting fire protection needs as well. The distribution system must be able to deliver water in sufficient quantity to users at all times. Ideally a water distribution system is of a grid layout with supply and storage facilities strategically located to equalize pressure during periods of heavy usage. Dead end lines should be avoided to eliminate stagnant water and to reduce the number of customers who would be out of water during periods of line repair.

The provision of water for fire fighting purposes is as important as, and consumptive as, that required for domestic and commercial uses, and must be considered when evaluating transmission, storage and distribution facilities. Although structure size and type, to a large degree, determine fire flow requirements, anticipated or potential uses should be considered when evaluating facility needs.

Short or near term improvements to the distribution system are outlined in the City of Columbia Falls Water and Wastewater Plan. The improvements include:

- Replacing the 2" and 6" lines along 4th Avenue West between 16th Street and US Highway 2. This would provide an east interconnect between the central 16" line and the southerly 12" line. This would increase both service area and fire flow for the area.
- Extending the Vanns Avenue water main extension involves connecting the Vanns Avenue water main with the 16-inch conveyance water main to increase fire flows to the NE portion of the City.

Long-term improvements to the distribution system include:

- Connecting the LP well to the central 16-inch water main with an adequately sized main and extend the distribution network along Talbot Road West of the City. Two options are outlined, upsizing the existing 6" main along 12th Avenue West from 13th to US Highway 2 which would improve fire flows on the west side of the city or Looping a new 12" line from the LP well to the existing 16" main along US Highway 2 which would provide for major expansion to the west where growth is most likely to go.
- Connect the Hilltop development to the City's network via Talbot Road.

SOLID WASTE MANAGEMENT

Solid waste management involves primarily collection and disposal of solid waste from individual buildings and sites in an efficient and hygienic manner.

The City of Columbia Falls does not currently operate a municipal garbage removal service. Private haulers operate in the City and are paid for the service by their customers. Residents also have access to dumpsters maintained by Flathead County.

As the City increases the boundaries and population, the need for municipal solid waste service may be re-evaluated.

FIRE PROTECTION

The Columbia Falls Fire Department is located adjacent to City Hall. The service area, which presently encompasses the City and the Columbia Falls Rural Fire District, includes about 8,000 people with 3,645 of that total residing in the City. The proposed urban growth area is included in the existing fire service area. Mutual aid agreements exist between the Columbia Falls Fire Department and adjacent fire departments whereby they can call each other for help when necessary.

The department has between 26 and 30 volunteers. Equipment includes three class A fire trucks, one 1,500 gallon per minute (gpm) and two 1250 and gpm pumper trucks. The department presently has two van type vehicles; one supplies firefighter transport to the emergency and provides breathing air and scene lighting. The second van responds to vehicles accidents with extrication equipment on board. In areas not served by hydrants, the department utilizes two water tankers capable of delivering 6,800 gallons of water for fire suppression efforts. Also, a 1-ton brush truck is used to fight brush and grass fires. The average response time in the City is 8 minutes and in the rural fire district approximately 10 to 14 minutes. The rural fire district is in the process of erecting an additional station ¼ mile south of the intersection of Highway 40 and US 2 which when completed should significantly reduce response times in the rural district. The ISO fire rating in the City is class 5 and in the rural district class 8 – 5. All emergency calls are received in the police dispatch center by 911. The fire department provides non-transport emergency medical response at a basic life support level.

Present funding for the Fire Department is through property taxes, contracts for service, various state monies and donations.

The Columbia Falls Volunteer Ambulance Association provides ambulance service at an Advanced Life Support level. This service is not associated with the City.

LAW ENFORCEMENT

The Columbia Falls Police Department, headquartered in City Hall, has a total staff of 13 including 7 officers and 6 people in dispatch. At any given time the Columbia Falls Police Department is influenced by a larger population than the 3,645 residents of the city. As a tourist destination, as well as a retail, financial and service center for surrounding areas the City of Columbia Falls is host to a much larger population, especially during the peak summer months. These factors obviously impact the efficiency and effectiveness of the police force. Other factors that impact the department are the number, frequency and location of crimes and traffic accidents.

The State of Montana encourages a standard of one sworn officer per 500 population. In the case of Columbia Falls with a population of 3,645 there should be 7 officers and a chief. The City maintains seven officers including the chief. In discussing the matter with Chief Perry, he felt that the staff was adequate for the current situation. As the City grows both physically and in terms of population, it will be necessary to staff and equip the police department accordingly.

In addition to staffing, the police department also operates a 6-bed, 3-room jail facility for short-term incarceration (72 hour maximum). The jail is adequate for current and near future needs. Any overflow is handled by the County jail facility.

PARKS AND RECREATION

Clare Park

Clare Park is located on 12th Avenue West, contains 2.7 acres and is recreationally undeveloped. The park is accessed by a city street, is level has good shade trees a sewer lift station and city well. The adjacent neighborhoods are experiencing residential growth. The School district has developed a 10-acre multi-use facility to the immediate east and the park is on the Talbot bike trail. Development should be limited to open-space, picnic and leisure activity.

Columbus Park

Columbus Park is located on 2nd Street and 2nd Avenue East and is 1.5 acres in size. There are 4 tennis courts; a basketball court, picnic tables and a playground with play equipment. The park is in an older developed part of the City. The tennis courts should be re-surfaced on an 8 – 10 year cycle.

Depot Park

Depot Park is located on Railroad Street and Nucleus Avenue and contains 2 ac. The park is owned by Burlington Northern but maintained by the City. The park contains a locomotive engine and interpretive sign.

Falls Park

Falls Park is located at 720 Nucleus Avenue and is approximately ¼ acre in size. The park contains a man made water fall. The park is owned and operated by the City.

Fenholt Park

Fenholt Park is located on 8th & 9th Streets and 1st & 2nd Avenues East. The park is developed as a baseball field and is used by the baseball association. Future development should focus on the existing use and include pavement of the parking lot and the installation of playground equipment to address the increased number of children in the neighborhood.

Hoerner Park

Hoerner Park is located on 13th Street and 8th Avenue West and contains 1.3 acres. The park is developed as a baseball field complete with fencing and dugouts. The park is in a residential neighborhood across from the high school. The field is used by the high school for physical education classes, the local baseball and softball associations and the Flathead County Weeds and Parks Department.

John Horine Park

John Horine Park is located on Talbot Road in the Hilltop Subdivision and contains 5.2 acres. The park contains playground equipment and is used by the soccer association for soccer play on its open fields. This area is experiencing residential growth. Future improvements needed include a modern tot lot and appropriate playground equipment installed for the increased number of children in the area.

Marantette Park

Marantette Park is located on Highway 2 and 13th Street East and contains 4.1 acres. The park contains restroom facilities, barbecue pit, picnic pavilion, picnic covers, band shell, tot lot and playground equipment. This park lies on the east entrance to Columbia Falls along US 2 and serves both the traveling public and local residents. Future improvements should augment the type of uses existing.

Pinewood Park

Pinewood Park is located on 11th Street and 3rd Avenue West and contains 3.3 acres. The park contains the newly re-constructed city swimming pool, a basketball court and playground equipment. The park is used by local residents but is starting to see increased use by the traveling public as it is located adjacent to US 2. Future development should include upgrades to existing play equipment.

Railroad Street Park

Railroad Street Park is located on Railroad Street and 4th Avenue East and contains 1.7 acres. It is developed as a softball field with dugouts and fencing. Future improvements should include paving the parking lot and maintenance to keep the park updated.

Scenic View Park

Scenic View Park is an undeveloped park situated in the Scenic View subdivision south of Talbot. It contains 2.2 acres and has rolling terrain. High voltage power lines cross the park. It is recommended that this park be developed as a linear park and include a path for pedestrian and bicycles and picnic tables to connect adjoining subdivisions.

Schoenberg Park

Schoenberg Park is located on 8th Street and 2nd Avenue East and contains 4.9 acres. The park contains a baseball field and a sledding hill. Future development of the park should include an evaluation of whether to abandon or move the ice skating facility as its present location is conducive early melt. If the rink is relocated, an impermeable liner needs to be installed and the rink located to a cooler area. The current skating rink could then be converted to parking for the sledding hill.

IV. RECOMMENDED POLICIES FOR EXTENDING SERVICES

General Policies

The following general policies shall be pursued for all properties proposed to be developed with or without annexation into the City of Columbia Falls ("City"):

1. It is the responsibility of the developer or property owner to construct all water lines, reservoirs, pump stations, culverts, drainage systems, sewer systems, roadways, sidewalks, curbs, gutters, street lighting, and rights-of-way in accordance to the Extension of Services Plans contained herein as well as the Subdivision Regulations of the City of Columbia Falls and the Standards for Design and Construction. The infrastructure improvements shall be of adequate size and design to accommodate the needs of the proposed development. In the event that a development creates impacts requiring off-site improvements, the City Council will determine whether the developer shall wholly or partially bear the costs of such improvements.
2. The developer or property owner shall be responsible for providing fire protection appurtenances and required water flow pressures, to the satisfaction of the City Fire Chief, based on the use of land and the type of construction employed.
3. Water systems and sewer systems shall be designed in such a manner as to avoid the provision of lift stations if feasible. All proposed lift stations shall receive the approval of the City council based on a recommendation by the City Manager.
4. Before a development beyond city limits is allowed to connect to a City-owned utility, a "Petition to Annex" shall be properly filed with the City Attorney.

POLICIES FOR EXTENSION OF SERVICES TO UNDEVELOPED AREAS

Each development should be considered an integral part of the comprehensive services plan of the City. Therefore the following general policies for extension of services to undeveloped areas should be observed:

1. Any subdivision or development of property within the identified growth area should be designed in accordance with the current edition of the City's "Standards for Public Works Improvements".
2. Any subdivision or development of land beyond the Columbia Falls city limits, but within the urban growth boundary, should be reviewed and commented upon by the City's Site Development Review Committee (staff committee consisting of City manager and key city department heads). The Committee shall recommend, when appropriate, to the City-County Planning Board and to the City Council or County Commissioners that new development within the identified growth area be in accordance with the service plans contained herein.
3. Where construction of a sewerage system is being considered, the future drainage basin of the system should be identified and lines sized accordingly. The cost and construction of all sewerage systems are the responsibility of the developer or property owner. Under certain circumstances, the City Council will determine whether the City will participate in financing the over sizing of infrastructure.
4. It is the responsibility of the developer or property owner to have designed and constructed water mains and lines of adequate size to provide the required flows for the intended land use and fire protection.
5. It is the responsibility of the developer or property owner to provide all required infrastructure improvements, including rights-of-way, roadways, and easements.
6. Properties proposed for development in areas which do not have immediate access to City water and sewer but where services are in close proximity may be required to install dry sewer lines and water lines in anticipation of the extension of City water and sewer into the area within five to ten years. Once adequate water and sewer facilities are within 200 feet of the site, connection shall be required.

POLICIES FOR SERVICES IN EXISTING DEVELOPED AREAS

As a general policy, properties within the service area that have existing utilities and facilities shall be required to upgrade those improvements to City standards and specifications as a prerequisite to receiving City services or additional City utility services. In such situations, the following policies shall apply:

Prior to making the municipal service(s) available to an existing developed area within the service area, the City may require a report describing the following:

1. The approximate year or period in which the existing area was developed.
2. The location, size and condition of existing water lines or systems.

3. The location and condition of the existing sewer system, including the size, material and grades of all pipe.
4. The size, location and legal purpose of all existing rights-of-way and easements.
5. The surface type, condition and width of all roadways.
6. The existing storm drainage into and out of the area.
7. The estimated local tax revenue generated by the neighborhood.

The report shall also include the estimated costs associated with correcting the deficiencies and bringing the utility or improvement to City standards. The City may require such a report to be prepared by a professional engineer, with the cost of the report borne by the developer or property owner.

When City sewer and/or water are adjacent to or within 200 feet the property, or when properties are located in an environmentally sensitive area such as along a river, stream, floodplain, wetland or within a wellhead protection area they shall be required to connect to City water or sewer or both as a condition of annexation. When City sewer and/or water are adjacent to a property or within 200 feet, properties which do not meet the State of Montana Department of Environmental Quality standards for on-site sewage treatment systems shall be required to connect to City water or sewer or both as a condition of annexation. City's annexation ordinance or resolution shall specifically state the method and time frame for bringing the existing conditions into compliance with City standards and shall identify the parties responsible for the improvements.

In certain instances it may be appropriate to require areas within the City limits to connect to City services which are available over a stated period of time of generally five to seven years. This would provide the opportunity to phase out individual and private systems utilizing on-site facilities or antiquated systems that operate at a marginal level.

If City services are to be extended without concurrent annexation, the property owner shall submit both a "Request to Annex to the City of Columbia Falls"* and a "Waiver of Protest to Creation of Special Improvements Districts" petition. * Both petitions shall be recorded with the County Clerk and Recorder's Office.

*(See forms at the end of this plan.)

POLICIES FOR MEETING THE COST OF SERVICES

For the purpose of setting aside adequate funds to replace components of the physical plant, the following shall be considered as the estimated life span of each of the components:

1.	Structures	30 Years
2.	Pipelines	40 Years
3.	Stationary Equipment (motors, pumps, conveyors, etc.)	10 Years
4.	Asphalt Surfaces:	
	Local Streets	20 Years
	Collector St.	15 Years
	Arterial St.	10 Years

The Assets, Capitalization and Depreciation Resolution will be updated as the City continues to develop its policy. The amount to be set aside each year for the replacement of municipal infrastructure components shall be the cost of construction, if new, or the total estimated replacement cost divided by the remaining number of years of the life of the components.

It shall be the responsibility of the developer or property owner to extend all roadways and utilities from the existing City facilities to the site of development in accordance with all City standards and specifications or provide appropriate easements. It shall further be the responsibility of the developer or property owner to construct all streets and utilities to the furthest boundary of the property to be developed in order to facilitate future development.

The ability of the City to increase existing utility line or R/W capacities to meet the demands of growth is dependent upon the availability of funding. If the City's ability to finance the necessary enlargement cannot keep pace with development, or if the improvements schedule does not mesh with that of the developer, it shall be the responsibility of the developer to finance and construct City-approved alterations to the existing infrastructure sufficient to accommodate the development. In the event of this occurrence, the developer may be reimbursed by the City through utility service connection fees for said development. Said reimbursement shall not exceed the cost, including interest, of the improvements to the existing City system, nor shall the reimbursement exceed the value of the connection fees collected from the specific development.

If the developer bears the entire cost of extending services and/or utilities, a "Latecomers Agreement" may be entered into between the developer and the City. This agreement, with a term not to exceed ten years, shall allow the developer to recover some costs associated with the extension of specific services or utilities. The agreement shall make a provision for charging future entities desiring to make a connection to or have the use of the extended service or utility. This service connection shall become a "Latecomer's Fee". The Latecomers Agreement shall set forth the specific parcels which could potentially benefit from the service extension, which shall be within a described "design area." A specific amount

shall be assessed to each parcel. The parcels and assessments shall be included in the Latecomers Agreement and are subject to approval by the City Council.

The entity desiring to connect to the services installed by the developer shall pay the developer a pro-rata share of the extension costs, including design and inspection fees. The pro-rata share may be based on lot area, front footage, or other means agreeable to both the City Council and the developer, which is equitable to both parties as well as future customers.

If the City requires the developer extending a sewer or water line or street to install a larger size than that required by City standards for a particular project, the City shall pay the difference in cost between the two lines.

The City reserves the right to further extend sewer or water mains or streets installed by the preceding developer or property owner without paying compensation. The City also reserves the right to charge future sewer or water utility or street users beyond those areas identified in the Developer's Extension Agreement, if applicable, for their pro-rated share of the City's cost for the over sizing of the line/street. This in no way shall diminish the preceding developer's right to collect service line connection fees within the limits of a Developer's Extension Agreement. In the case of water lines, the pro-rata cost shall be based on the domestic capacity plus fire flow capacity existing at the point of extension as opposed to the domestic plus fire flow capacities required by the development.

Financing the construction of new streets in a proposed development, or the upgrading of streets in an existing developed area, shall be accomplished in one, or a combination of, the following methods:

1. In an undeveloped area, the developer shall provide all necessary right-of-way, or additional right-of-way, if less than adequate right-of-way exists.
2. The developer shall bear the cost of constructing all improvements within the right-of-way in accord with this Plan, the City's Standards For Design And Construction, and the City of Columbia Falls Subdivision Regulations.
3. Through the formation of a Special Improvement District (S.I.D.).
4. Federal or State grant funds.
5. State fuel tax monies.

Connection and user fees for properties located outside the City limits for sewer and water services shall be charged in accordance with rates, charges and tariffs adopted by ordinance or resolution by the City Council.

As new City streets are constructed, and as existing streets are improved, storm drainage infrastructure shall be installed or improved to City standards. It is the responsibility of the developer to convey storm water from their property to an appropriate point of disposal. If there is no storm sewer conveyance system

available to the site, storm water generated as a result of the development shall be retained on-site. The quantity and rate of runoff from a developed parcel cannot exceed that which would occur had the property remained undeveloped.

For the purposes of fire, police, and all general government services, the tax burden for these services shall be shared by all City taxpayers.

RESOLUTION NO. 1834

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA
FORMALLY DESIGNATING RIGHT OF WAY AS KRECK RIVERSIDE PARK

WHEREAS, by Quitclaim Deed, dated May 8, 1997, Flathead County conveyed to the City of Columbia Falls certain real property more particularly described on the Quitclaim Deed, Document #199831708460 that included Talbot Road; and

Whereas, the City Council approved annexation of that real property, including Talbot Road, by Resolution # 1145 on November 2, 1998; and

Whereas, on November 19, 2007, City Council adopted Resolution #1513 authorizing naming the section of road located between Talbot Road/Fourth Avenue West intersection and the river as "Red Bridge Road;" and

Whereas, the City completed a significant project in the fall of 2016 in the amount of \$25,196, removing the dangerous drop off and dilapidated pavement and creating a park with landscaping, picnic area and signage; and

Whereas, on September 18, 2017, the City Council voted to officially name the park "Kreck Riverside Park;" and

Whereas, it is in the best interest of the City and the community that this park area be formally dedicated as parkland.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA:

Section One. The City of Columbia Falls hereby formally designates the improved park land and parking area known as Kreck Riverside Park as park land.

Section Two. The City Manager will execute the documents necessary to complete this dedication including a retracement survey that will be filed with the Flathead County Clerk and Recorder.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA, THIS 19th DAY OF OCTOBER, 2020, THE COUNCIL VOTING AS FOLLOWS:

AYES:
NOES:
ABSENT:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA, THIS 19th DAY OF
OCTOBER 2020.

Item No.14.

MAYOR

ATTEST:

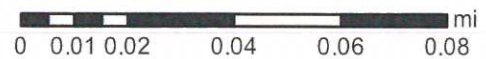
City Clerk



Flathead County GIS Department



800 South Main Street
Kalispell, Montana 59901



The areas depicted on these maps are for illustrative purposes only and do not necessarily meet mapping, surveying, or engineering standards. Deriving conclusions from this map is done at the user's assumed risk.

Columbia Falls Police Department
Monthly Activity Report
September 2020

Police	September					5 Year Average
	2020	2019	2018	2017	2016	
Arrests (Total)	13	44	46	44	18	33
Adult	13	26	33	41	18	26
Juvenile	0	18	13	3	0	7
Accidents Investigated	23	9	6	11	6	11
Stolen Property (Value)	3749	5485	9935	1211	8190	5714
Stolen Property (Recovered)	168	200	1131	0	3800	1060
Criminal Mischief (Incidents)	6	27	5	1	5	9
Damage Amount	2610	12065	1613	150	1900	3668
Misdemeanor Citations Issued	101	96	122	131	262	142
Traffic Offenses	95	80	98	115	251	128
Cell Phone Viol.	31	5	1	4	7	10
DUI Offenses	1	1	3	3	5	3
Drug Offenses	3	8	4	4	4	5
Traffic Stops	189	185	259	131	357	224
Court Fines and Forfeitures	12912	11547	15973	12457	13102	13198
Miles Patrolled	6489	6802	5825	****	6113	6307
911 Phone Calls	148	156	100	79	92	115
Incident Reports	872	920	935	1015	928	934
Domestic Abuse/Assault	34	37	32	29	17	30
Felony Investigations	6	16	8	3	8	8
Business Checks	50	45	56	62	48	52
Welfare Checks	17	14	12	4	12	12
Citizen Assist	39	45	72	160	110	85
Agency Assist	33	47	54	81	52	53

**CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
COUNCIL MEETING
September 19, 2020**

10/09/2020 Letter from DEQ – Administrative Rules of Montana 17.30.602
10/09/2020 Email from Mary Green – CFAC Update
10/05/2020 Letter from Peggy Newman – Night of Lights Parade
10/03/2020 Letter from MDOT Final Statewide Transportation Improvement Program
10/02/2020 Letter from Jon Tester’s Office – Congratulations on recognition of Tree City USA
10/01/2020 Letter from Montana Board of Investments – STIP Account
10/01/2020 MMIA newsletter