



**ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912**

**PHONE (406) 892-4391
FAX (406) 892-4413**

**CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, MARCH 15, 2021
COUNCIL CHAMBERS CITY HALL**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Fisher, Robinson)

NOTE: Regular Council Meeting will be held in the Council Chambers as well as by virtual meeting to provide for social distancing and public health and safety. Council requests attendees wear masks for the health and safety of the public and the City employees and officials. Contact City Clerk Barb Staland no later than 6 pm on the day of the meeting to register for ZOOM meeting access information; phone: (406) 892-4391 or email: staalandb@cityofcolumbiafalls.com

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

1. Approval of Claims - March 15, 2021 - \$94,032.25
2. Approval of Payroll Claims - March 5, 2021 - \$80,278.43
3. Approval of March 1, 2021 Regular City Council Meeting Minutes
4. Approval of Contract for Professional Services, PND Engineers, Inc, effective April 1, 2021 and authorize City Manager to execute

VISITORS/PUBLIC COMMENT (Items not on agenda)

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

5. Notice of Public Hearings - April 5, 2021:

The Columbia Falls City-County Planning Board held a public hearing for the following item at their regular meeting on Tuesday, March 9, 2021 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent

hearing on Monday April 5, 2021 starting at 7:00 p.m. in the same location. Both hearings will be conducted in accordance with the most current recommended and/or required public health and safety protocols in place at the time of the hearing. The City website will contain updated information if there is any change to the planned hearings.

Request change the zoning from CSAG-10 (Suburban Agricultural) to CSAG-5 (Suburban Agricultural) in the Columbia Falls Zoning Jurisdiction:

The applicant, Wayne Hull, is requesting a zone change for property at 7030 Highway 2 East, Columbia Falls from the current CSAG-10 (Suburban Agricultural) with a 10 acre minimum lot size to a CSAG-5 (Suburban Agricultural) with a five acre minimum lot size. Permitted and Conditionally permitted uses are almost identical in the two zoning designations. The vacant property is approximately 10 acres in size and is located approximately ¼ mile east of the bridge over the Flathead River. The property is described as Parcel 1 of COS 16981 of Section 16, Township 30 North, Range 20 West, P.M.M., Flathead County.

6. Notice of Public Hearings - April 5, 2021:

The Columbia Falls City Council will hold public hearings for the purpose of allocating HB 473 Bridge and Road Safety and Accountability Program Funds and amending the 2021 FY Budget to account for the CARES Act Funding on Monday, April 5, 2021 at 7:00 p.m. The hearings will be held in the Council Chambers, City Hall, 130 6th ST. West, Columbia Falls, MT.

The City Council is proposing to request distribution of the 2021 HB 473 funds, in the amount of \$111,893.96, to overlay/repair 6th Avenue West from 9th St West to 13th St West.

The City Council will also hold a hearing to amend the 2020-21 Fiscal Year Budget to account for the CARES Act funds received during the 2021 FY.

Citizens are encouraged to attend the hearing or to provide written comments to the City Clerk at 130 6th Street West, Columbia Falls, MT 59912.

UNFINISHED BUSINESS:

7. CFAC Feasibility Cleanup Plan Letter(s) of Support

NEW BUSINESS:

8. Earth Day Proclamation

9. Approval of Declaration of Surplus Equipment

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

10. City Manager's Report

CITY ATTORNEY REPORT

MISCELLANEOUS

- [11.](#) February 2021 - Finance Report
- [12.](#) February - Police Activity
- [13.](#) Mayor and Council Correspondence

ADJOURN

Next Scheduled Meetings:

City Council – Regular Meeting, **April 5th** – 7:00 PM

Planning Board – TBD - next possible meeting will be May 11, 2021

Council Workshop – **Monday, March 29th** – 6:30 PM

03/12/21
11:34:15

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 3/21

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
41583		1700 BRECK LAW OFFICE, PC	10,589.98					
		Legal Services 02/01/21 to 02/26/21						
		Matter #7-15						
		Hours: 20.93						
	030121	03/01/21 LEGAL FEES FOR APRIL 2021	1,370.59			1000 411100	350	101000
	030121	03/01/21 LEGAL FEES FOR APRIL 2021	3,502.76			1000 410365	350	101000
	030121	03/01/21 LEGAL FEES FOR APRIL 2021	548.23			5210 430500	350	101000
	030121	03/01/21 LEGAL FEES FOR APRIL 2021	548.23			5310 430600	350	101000
	030121	03/01/21 LEGAL FEES FOR APRIL 2021	274.12			1000 411000	350	101000
	030121	03/01/21 LEGAL FEES FOR APRIL 2021	110.81*			1000 420100	399	101000
	030121	03/01/21 LEGAL FEES FOR APRIL 2021	24.62			5210 430500	357	101000
	030121	03/01/21 LEGAL FEES FOR APRIL 2021	36.94			5310 430600	357	101000
	030121	03/01/21 LEGAL FEES FOR APRIL 2021	49.24			2500 430200	399	101000
	030121	03/01/21 LEGAL FEES FOR APRIL 2021	147.74			1000 411100	350	101000
	7-15 03032	03/03/21 M.C. v. BOARD OF ADJUSTMEN	3,976.70			1000 411100	351	101000
		Total for Vendor:	10,589.98					
41610		1260 CARQUEST AUTO PARTS	67.14					
	1678-35355	02/11/21 STRS-MAGNETIC HEATER	67.14			2500 430200	232	101000
		Total for Vendor:	67.14					
41593	E	2852 CHARTER COMMUNICATIONS	114.98					
	0137874030	03/01/21 PD-03/01/21 TO 03/31/21 IN	114.98			1000 420100	355	101000
		Total for Vendor:	114.98					
41603		1145 CITY OF WHITEFISH BUILDING	5,107.80					
	030921	03/09/21 BUILDING PERMITS FEB 2021	2,422.00			2394 420500	398	101000
	030921	03/09/21 ELECTRICAL PERMITS FEB 2021	383.50			2394 420500	398	101000
	030921	03/09/21 MECHANICAL PERMITS FEB 2021	1,944.80			2394 420500	398	101000
	030921	03/09/21 PLUMBING PERMITS FEB 2021	357.50			2394 420500	398	101000
		Total for Vendor:	5,107.80					
41599		3120 COLUMBIA FALLS PETERBILT	1,907.14					
	1115F	02/08/21 STRS- FORD F650 BRAKE REPAIR	381.43			2500 430200	361	101000
	1115F	02/19/21 SWR-FORD F650 BRAKE REPAIR	1,525.71			5310 430600	361	101000
		Total for Vendor:	1,907.14					

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41609		1711 COMFORT SYSTEMS USA	6,253.00					
	93001260	02/26/21 SWR-GAS FIRED UNIT HEATER IN	6,253.00			5310 430600	360	101000
		Total for Vendor:	6,253.00					
41601		2943 CORE & MAIN LP	275.00					
	N684547	02/26/21 WTR- 1EA 8" X 101 BRONZE SIGH	275.00			5210 430500	240	101000
		Total for Vendor:	275.00					
41608		1797 DEPARTMENT OF ADMINISTRATION	52.49					
	20212802	02/28/21 PD-02/01/21 TO 02/28/21 EMAI	52.49			1000 420100	355	101000
		Total for Vendor:	52.49					
41592		532 DON "K" CHEVROLET	87.95					
	6077393/1	03/03/21 PD-2020 DURANGO OIL CHANGE	87.95*			1000 420100	361	101000
		Total for Vendor:	87.95					
41587	E	1879 EVERGREEN WASTE CONNECTIONS	556.65					
	030121	03/01/21 FAC-02/01/21 TO 02/28/21	74.33			1000 411200	340	101000
	030121	03/01/21 STRS-02/01/21 TO 02/28/21	180.84			2500 430200	340	101000
	030121	03/01/21 WTR-02/01/21 TO 02/28/21	74.33			5210 430500	340	101000
	030121	03/01/21 SWR-02/01/21 TO 02/28/21	61.90			5310 430600	340	101000
	030121	03/01/21 PRKS-02/01/21 TO 02/28/21	49.54			1000 460400	340	101000
	030121	03/01/21 COUNCIL-02/01/21 to 02/28/21	115.71			1000 410100	399	101000
		Total for Vendor:	556.65					
41600		438 FERGUSON WATERWORKS	218.94					
	0772429	03/03/21 SWR-1 EA NLA 3 PVC EPDM BALL	165.24			5310 430600	240	101000
	0773357	03/09/21 SWR- 1 EA ADJ HYD WRENCH	21.50			5310 430600	212	101000
	0773559	03/09/21 STRS- BEVELING TOOL, 1 IPS PI	32.20			2500 430200	212	101000
		Total for Vendor:	218.94					
41566		3104 FIRST CALL COMPUTER SOLUTIONS,	1,700.00					
	71808	03/01/21 COMP-MAR 21 CONTRACTED IT SERV	1,700.00			1000 410580	355	101000
		Total for Vendor:	1,700.00					

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41591		1892 FLATHEAD COUNTY	150.00					
	5280	03/02/21 CERT LIST-HINCHEY S. & J.	75.00			1000 411000	390	101000
	5287	03/09/21 CERT LIST-HUDSON J. & JANOCH S	75.00			1000 411000	390	101000
		Total for Vendor:	150.00					
41596		288 FLATHEAD COUNTY SHERIFF'S OFFICE	4,250.00					
	030321	03/03/21 ANIMAL CTRL FEES FY 2020-2021	4,250.00			1000 440600	300	101000
		Total for Vendor:	4,250.00					
41575		663 FLATHEAD COUNTY SOLID WASTE	2,480.90					
	1019486	02/02/21 SWR-SLUDGE	201.83			5310 430600	395	101000
	1019571	02/02/21 SWR-SLUDGE	192.82			5310 430600	395	101000
	1019891	02/04/21 SWR-SLUDGE	200.27			5310 430600	395	101000
	1020448	02/09/21 SWR-SLUDGE	176.99			5310 430600	395	101000
	1020511	02/09/21 SWR-SLUDGE	127.62			5310 430600	395	101000
	1020752	02/11/21 SWR-SLUDGE	171.71			5310 430600	395	101000
	1020808	02/11/21 SWR-SLUDGE	129.79			5310 430600	395	101000
	1021264	02/16/21 SWR-SLUDGE	175.43			5310 430600	395	101000
	1021347	02/16/21 SWR-SLUDGE	128.55			5310 430600	395	101000
	1021651	02/18/21 SWR-SLUDGE	204.62			5310 430600	395	101000
	1022358	02/23/21 SWR-SLUDGE	195.30			5310 430600	395	101000
	1022424	02/23/21 SWR-SLUDGE	181.64			5310 430600	395	101000
	1022763	02/25/21 SWR-SLUDGE	192.82			5310 430600	395	101000
	1022848	02/25/21 SWR-SLUDGE	201.51			5310 430600	395	101000
		Total for Vendor:	2,480.90					
41576		24 FLATHEAD COUNTY TREASURER	481.00					
		Driver's License Resinstatements-No Report this month						
	FEB 2021	03/01/21 CRTS-Technology Surcharge	190.00			1000 212201		101000
	FEB 2021	03/01/21 CRTS-Law Enforcement Acad/Cr	291.00			1000 212201		101000
		Total for Vendor:	481.00					
41585		21 FLATHEAD ELECTRIC COOP INC	15,567.26					
	022821	02/28/21 FAC-01/25/21 TO 02/25/21	376.91			1000 411200	341	101000
	022821	02/28/21 PD-01/25/21 TO 02/25/21	45.45			1000 420100	341	101000
	022821	02/28/21 FD-01/25/21 TO 02/25/21	304.41			1000 420400	341	101000

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		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
	022821	02/28/21 PRKS-01/25/21 TO 02/25/21	417.68			1000		460400	341		101000
	022821	02/28/21 POOL-01/25/21 TO 02/25/21	87.81			1000		460445	341		101000
	022821	02/28/21 LGHTN-01/25/21 TO 02/25/21	2,678.78			2400		430200	341		101000
	022821	02/28/21 STRS-01/25/21 TO 02/25/21	282.52			2500		430200	341		101000
	022821	02/28/21 WTR-01/25/21 TO 02/25/21	4,266.11			5210		430500	341		101000
	022821	02/28/21 SWR-01/25/21 TO 02/25/21	7,107.59			5310		430600	341		101000
		Total for Vendor:	15,567.26								
41563		3019 FLATHEAD PUBLISHING GROUP	894.20								
	I00435909	02/17/21 WTR-PWD JOB AD	223.55			5210		430500	331		101000
	I00435909	02/17/21 SWR-PWD JOB AD	223.55			5310		430600	331		101000
	I00435909	02/17/21 FIN-PWD JOB AD	223.55			1000		410500	331		101000
	I00435909	02/17/21 STRS-PWD JOB AD	223.55			2500		430200	390		101000
		Total for Vendor:	894.20								
41564		3113 GLOBAL ARCHIVES INC	171.10								
	21034	02/25/21 WTR-MNTHLY STORAGE AS BUILTS	85.55*			5210		430500	363		101000
	21034	02/25/21 SWR-MNTHLY STORAGE AS BUILTS	85.55*			5310		430600	363		101000
		Total for Vendor:	171.10								
41565		2806 HANSON'S HARDWARE	34.58								
	597234	02/24/21 FACILITIES-FLAGPOLE PART WIRE	4.47			1000		411200	220		101000
	597071	02/02/21 WTR-TUBING, SS CLAMP	15.12			5210		430500	220		101000
	597140	02/11/21 SWR-BUNGEE CORD	14.99			5310		430600	240		101000
		Total for Vendor:	34.58								
41573		1119 HDR ENGINEERING, INC.	11,026.21								
		LIQUID POLYMER UNIT INTERGRATION PRO SERVICES 01/11/21 TO 01/30/21									
		CEDAR CREEK DAM PRO SERVICES 08/30/2020 TO 12/26/2020									
	1200329306	02/23/21 SWR-POLY BLEND UNIT PROGRA	7,835.29			5310		430600	934		101000
	1200317606	01/04/21 CEDAR CRK DAM INSPECTION/R	3,190.92			1000		431200	399		101000
		Total for Vendor:	11,026.21								
41614		999999 HERBERT, CHAEMOUS	325.00								
	031121	03/11/21 REFUND ADU ACUP FEE-NOT NEEDED	325.00			1000		341070			101000
		Total for Vendor:	325.00								

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41572		1659 HIGH COUNTRY LINEN SUPPLY	215.66					
	0445078	03/01/21 FAC-CITY HALL, PD, ENTRYWAY M	186.43			1000 411200	224	101000
	0445079	03/01/21 FAC-FIRE DEPT MATS	29.23			1000 411200	224	101000
		Total for Vendor:	215.66					
41590		2791 IDEXX DISTRIBUTION, INC.	176.68					
	3079800994	02/23/21 SWR-GAMMA IRRAD COLILERT 2	176.68			5310 430600	222	101000
		Total for Vendor:	176.68					
41570		2849 J2 BUSINESS PRODUCTS	277.04					
	860590-1	02/25/21 PD-BINDER CLIPS	0.65			1000 420100	210	101000
	860590-0	02/24/21 PD-TAPE DISPENSER	4.09			1000 420100	210	101000
	860802-0	02/25/21 FIN-LTR FILE FOLDERS	5.99			1000 410500	210	101000
	860802-0	02/25/21 WTR-LRT FILE FOLDERS	6.00			5210 430500	210	101000
	860802-0	02/25/21 SWR-LTR FILE FOLDERS	5.99			5310 430600	210	101000
	860802-0	02/25/21 PLNG-LTR FILE FOLDERS	5.99*			1000 411000	210	101000
	861200-0	03/02/21 PD-TABS, LSR CARTRIDGES	172.47			1000 420100	210	101000
	861457-0	03/04/21 FIN-FILE POCKETS, FILE DIVID	10.80			1000 410500	210	101000
	861457-0	03/04/21 WTR-FILE POCKETS, FILE DIVID	10.80			5210 430500	210	101000
	861457-0	03/04/21 SWR-FILE POCKETS, FILE DIVID	10.80			5310 430600	210	101000
	861457-0	03/04/21 PLNG-FILE POCKETS, FILE DIVI	10.80*			1000 411000	210	101000
	861200-1	03/03/21 PD-POST IT TABS	5.40			1000 420100	210	101000
	861457-1	03/05/21 FIN-BATTERY, AAA	6.82			1000 410500	210	101000
	861457-1	03/05/21 WTR-BATTERY, AAA	6.82			5210 430500	210	101000
	861457-1	03/05/21 SWR-BATTERY, AAA	6.81			5310 430600	210	101000
	861457-1	03/05/21 PLNG-BATTERY, AAA	6.81*			1000 411000	210	101000
		Total for Vendor:	277.04					
41602		3004 JIFFY LUBE	94.47					
	29155668	03/05/21 PD-2016 INTERCEPTR OIL CHANG	94.47*			1000 420100	361	101000
		Total for Vendor:	94.47					
41607		146 MIKE'S CONOCO CORPORATE OFFICE	35.93					
	8546	02/11/21 STRS-5 GAL PROPANE FOR WEED BU	15.45			2500 430200	231	101000
	43147	03/03/21 STRS- PROPANE	20.48			2500 430200	231	101000
		Total for Vendor:	35.93					

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41595		147 MILD FENCE COMPANY	1,125.00								
	44745	03/03/21 8' FENCE REPAIR WWTP	1,125.00			5310		430600	360		101000
		Total for Vendor:	1,125.00								
41615		631 MONTANA DEPT. OF ENVIRONMENTAL	1,125.00								
		MT00-OUTFALL CHARGE									
	5L2101353	03/02/21 SWR-2020 ANNUAL INVOICE	1,125.00			5310		430600	391		101000
		Total for Vendor:	1,125.00								
41589		2687 MONTANA DEPT. OF TRANSPORTATION	2,497.54								
		INDIRECT COST RECOVERY									
		PROJ ID: PL STWD(786)									
		UPN # 9872-786									
		Location: CF Urban Transportation Plan									
	10277	02/22/21 MDOT PLNG GRANT	2,497.54			1000		331052			101000
		Total for Vendor:	2,497.54								
41568		43 MONTANA ENVIRONMENTAL LABORATORY	992.00								
	2100861	02/02/21 SWR-NITRATE+NITRITE	60.00			5310		430600	394		101000
	2101160	02/10/21 SWR-AMMONIA, NITRATE+NITRITE	85.00			5310		430600	394		101000
	2101161	02/08/21 SWR-ALUMINUM, DISSOLVED	15.00			5310		430600	394		101000
	2101400	02/16/21 SWR-NITRATE+NITRITE	60.00			5310		430600	394		101000
	2101575	02/23/21 SWR-NITRATE+NITRITE	60.00			5310		430600	394		101000
	2100019	01/05/21 WTR-COLIFORM	120.00			5210		430500	394		101000
	2101058	02/02/21 WTR-COLIFORM	120.00			5210		430500	394		101000
	2100139	01/06/21 SWR-ALUMINUM, DISSOLVED	15.00			5310		430600	394		101000
	2100138	01/12/21 SWR-AMMONIA, NITRATE+NITRITE	108.00			5310		430600	394		101000
	2100154	01/12/21 SWR-NITRATE+NITRITE, TKN	60.00			5310		430600	394		101000
	2100646	01/26/21 SWR-NITRATE+NITRITE, TKN	60.00			5310		430600	394		101000
	2100451	01/28/21 SWR-BOD, HEM, TKN	229.00			5310		430600	394		101000
		Total for Vendor:	992.00								
41598		3119 MONTANA TRUCK WORKS, LLC	443.50								
		Reported fuel leak under driver area of engine. Found fuel lift pump leaking from conded seam. Removed and replaced with known good used fuel pump. Purged									
		fuel system and test ran engine. No leaks, fuel pressure normal. Repair verified.									
	210049	03/03/21 FD-2002 SPARTAN CUMMINS FUEL P	443.50			1000		420400	361		101000

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		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj Account
		Total for Vendor:	443.50							
41569		722 MORRISON-MAIERLE, INC.	7,368.61							
		PRO SERVICES RENDERED THROUGH 02/26/21								
		210281 02/26/21 WTR-CF WELL #3 PRO SRVS	7,368.61			5210		430500	931	101000
		Total for Vendor:	7,368.61							
41605		1247 MURDOCH'S RANCH & HOME KALISPELL	40.78							
		6027 02/11/21 STRS-ELECTRYX 50FT 14GA LIGHT	33.99			2500		430200	240	101000
		6029 02/11/21 STRS-ELECTRYX ORANGE 10FT 16GA	6.79			2500		430200	240	101000
		Total for Vendor:	40.78							
41581		52 NAPA AUTO PARTS	913.62							
		9557046 03/02/21 FD-BATTERY, CORE DEPOSIT, TERM	963.75*			1000		420400	232	101000
		9557206 03/02/21 FD-CORE DEPOSIT	-108.00*			1000		420400	232	101000
		9557199 03/01/21 FD-HEX NUT, CAP SCREW, TERMINA	-28.58*			1000		420400	232	101000
		9553736 02/26/21 WTR-EMERY CLOTH ROLL	26.49			5210		430500	220	101000
		9532091 02/04/21 SWR-DIESEL FUEL SUPPLEMENT	39.98			5310		430600	231	101000
		9561576 03/06/21 SWR-LAMP, SHOP TOWELS	19.98			5310		430600	220	101000
		Total for Vendor:	913.62							
41571		520 NORCO, INC.	9.80							
		31487923 02/28/21 STRS-CYLRENT 02/01 TO 02/28/	9.80			2500		430200	220	101000
		Total for Vendor:	9.80							
41612		2002 NORTHWEST PARTS & EQUIPMENT &	39.87							
		C290787 03/03/21 STRS-#10 JIC, HOSE, 43-M-R-JIC	39.87			2500		430200	232	101000
		Total for Vendor:	39.87							
41586		1437 NORTHWESTERN ENERGY	3,061.18							
		022521 02/25/21 FAC-01/20/21 TO 02/19/21	640.29			1000		411200	344	101000
		022521 02/25/21 PD-01/20/21 TO 02/19/21	166.19			1000		420100	344	101000
		022521 02/25/21 FD-01/20/21 TO 02/19/21	532.17			1000		420400	344	101000
		022521 02/25/21 STRS-01/20/21 TO 02/19/21	446.83			2500		430200	344	101000
		022521 02/25/21 WTR-01/20/21 TO 02/19/21	106.72			5210		430500	344	101000
		022521 02/25/21 SWR-01/20/21 TO 02/19/21	1,168.98			5310		430600	344	101000
		Total for Vendor:	3,061.18							

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11:34:15

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 3/21

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
41611		2816 O'REILLY AUTO PARTS	275.26								
	4774-34276	02/17/21 STRS-2 EA 2.5 GAL DIESEL E	45.98			2500		430200	231		101000
	4774-34277	02/17/21 STRS- MINI LAMPS, WIPER BL	187.32			2500		430200	232		101000
	4774-34279	02/17/21 STRS-COUPLING	3.51			2500		430200	232		101000
	4774-34331	02/24/21 PD-WIPERS,DETAILER,VENT ST	25.22			1000		420100	232		101000
	4774-34365	02/28/21 PD-1 QT MOTOR OIL	6.49			1000		420100	231		101000
	4774-34430	03/08/21 STRS-HI FLW CPLR, COUPLER	-8.25			2500		430200	240		101000
	4774-34402	03/05/21 STRS-HI FLW COUPLER	14.99			2500		430200	240		101000
		Total for Vendor:	275.26								
41606		1495 PLATT ELECTRIC SUPPLY	51.26								
		FAC-CITY HALL COURT ROOM									
	1104194	02/22/21 FAC-2 EA ELECTRONIC BALLAST	51.26			1000		411200	220		101000
		Total for Vendor:	51.26								
41588	E	3008 REPUBLIC SERVICES	101.84								
	0872-00021	02/28/21 PRKS-TALBT BKE PTH 02/01-0	90.00			1000		460400	399		101000
	0872-00021	02/28/21 PRKS-RVRS EDGE PRK 02/01-0	11.84			1000		460400	399		101000
		Total for Vendor:	101.84								
41580		1042 SANDS SURVEYING, INC.	4,392.50								
	33904	02/23/21 P/Z CALLS, MEETINGS, REPORTS,M	4,392.50			1000		411000	399		101000
		Total for Vendor:	4,392.50								
41613		1653 SUPER 1 FOODS	33.19								
	06-2535052	02/26/21 SWR-DISTILLED WATER	15.74			5310		430600	222		101000
	06-2504720	02/01/21 SWR-DISTILLED WATER	17.45			5310		430600	222		101000
		Total for Vendor:	33.19								
41579		3068 SUPERIOR LAND & LAWN CARE LLC	500.00								
	10100565	03/02/21 FD-FEB 2021 SNOW REMOVAL	500.00			1000		420400	399		101000
		Total for Vendor:	500.00								

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CITY OF COLUMBIA FALLS
Claim Approval List
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
41567		2699 THE MAIL ROOM, INC	99.24					
	D103998	02/22/21 FIN-BAR CODED MAIL	10.67			1000 410500	310	101000
	D103998	02/22/21 WTR-BAR CODED MAIL	11.94			5210 430500	310	101000
	D103998	02/22/21 SWR-BAR CODED MAIL	11.93			5310 430600	310	101000
	D103998	02/22/21 PLNG-BAR CODED MAIL	4.08			1000 411000	310	101000
	D103997	02/22/21 CRTS-BAR CODED MAIL	46.92			1000 410360	310	101000
	D104117	02/28/21 PD-BAR CODED MAIL	13.70			1000 420100	310	101000
		Total for Vendor:	99.24					
41594		1623 THE UPS STORE #4515	10.71					
	2021-00001	02/26/21 PD-AGENCY ASSIST	10.71			1000 420100	310	101000
		Total for Vendor:	10.71					
41577		3016 TRANSUNION RISK AND ALTERNATIVE	100.00					
	1090832-20	03/01/21 PD-02/01/21 TO 02/28/21	100.00			1000 420100	335	101000
		Total for Vendor:	100.00					
41582		3063 UTILITIES UNDERGROUND LOCATION	12.56					
	1025065	02/28/21 WTR-FEB 2021 UDIGS	6.28			5210 430500	318	101000
	1025065	02/28/21 SWR-FEB 2021 UDIGS	6.28			5310 430600	318	101000
		Total for Vendor:	12.56					
41574		1134 VICTIM-WITNESS ADVOCATE PROGRAM	406.00					
	FEBRUARY 2	03/01/21 CRTS-FEBRUARY 2021	406.00			2917 410360	356	101000
		Total for Vendor:	406.00					
41604		84 WESTERN BUILDING CENTER	581.31					
	4640363	01/27/21 WTR-13.5W FLOOD LIGHT	74.94			5210 430500	220	101000
	4640959	02/02/21 SWR-BATTERY 9V 2 PKS	9.99			5310 430600	220	101000
	4641551	02/09/21 STRS-IRN PLUGS, GALV BUSHING	12.56			2500 430200	240	101000
	4641715	02/10/21 STRS-1 BX OF 10 SANDING MASKS	56.00			2500 430200	220	101000
	4641819	02/11/21 STRS- FUNNEL SET, OUTLET, FILE	34.23			2500 430200	240	101000
	4641835	02/11/21 SWR- 2EA HEATERS	54.98			5310 430600	240	101000
	4642088	02/15/21 SWR-1 EA SNOW SHOVEL	9.99			5310 430600	212	101000
	4642282	02/17/21 SWR-INSULATION, COPPER PRTS, C	143.07			5310 430600	240	101000
	4642521	02/19/21 WTR-OXIDE BIT, IMPACT BIT SET	40.47			5210 430500	212	101000

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CITY OF COLUMBIA FALLS
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
	4642646	02/22/21 SWR-TUBE CUTTER, COUPLING	20.48			5310		430600	212		101000
	4642650	02/22/21 SWR-MINI TUBE CUTTER	10.99			5310		430600	212		101000
	4642933	02/24/21 SWR-PIPE INSULATION	7.99			5310		430600	220		101000
	4642944	02/24/21 PD-COUPLING	8.98			1000		420100	220		101000
	4643153	02/26/21 SWR-PIPE INSULATION RETURN	-7.99			5310		430600	220		101000
	4643315	03/01/21 SWR-FULL GLAND BALL VALVE	21.99			5310		430600	240		101000
	4643315	03/01/21 SWR-FULL GLAND BALL VALVE	21.99			5310		430600	240		101000
	4643369	03/02/21 WTR-1 3/8" CDX-LP WELL CEILIN	32.68			5210		430500	240		101000
	4643682	03/04/21 SWR-RATCHET DRIVER, BIT SET	27.97			5310		430600	212		101000
		Total for Vendor:	581.31								
41578		1325 WESTERN STATES EQUIPMENT	353.45								
	PARTS FOR SNOWBLOWER FOR SKIDSTEER										
	IN00156660	02/18/21 STRS-SEAL AND ORINGS-WT CA	11.71			2500		430200	232		101000
	IN00157191	02/24/21 STRS-TUBE ASSBLY FOR WT-CA	341.74			2500		430200	232		101000
		Total for Vendor:	353.45								
41584	E	2733 WEX Fleet Universal	3,977.93								
	03/04/21=Known issue and spoke with Wex Representative, Canyon. Case #06569917.										
	Delay in rebate posting on accounts and rebate will apply in next month's										
	billing.										
	70497255	02/28/21 PD-02/01-02/28/21 GAS CARD	1,421.65			1000		420100	231		101000
	70497255	02/28/21 PD-02/01 TO 02/28/21 GAS CAR	144.56			1000		420100	380		101000
	70497255	02/28/21 FD-02/01 TO 02/28/21 GAS CAR	201.86			1000		420400	231		101000
	70497255	02/28/21 PRKS-02/01 TO 02/28/21 GAS C	8.62			1000		460400	231		101000
	70497255	02/28/21 WTR-02/01 TO 02/28/21 GAS CA	227.11			5210		430500	231		101000
	70497255	02/28/21 SWR-02/01 TO 02/28/21 GAS CA	276.64			5310		430600	231		101000
	70497255	02/28/21 STRS-02/01 TO 02/28/21 GAS C	1,688.86			2500		430200	231		101000
	70497255	02/28/21 FAC-02/01 TO 02/28/21 GAS CA	8.63			1000		411200	231		101000
		Total for Vendor:	3,977.93								
41597		2915 WHITE ROCK AGGREGATE LLC	2,409.00								
	13195	02/26/21 STRS-84.33LBS 3/8" CHIPS FOR D	2,409.00*			2820		430200	452		101000
		Total for Vendor:	2,409.00								
		# of Claims	53	Total:		94,032.25					
		Total Electronic Claims				4,751.40					
		Total Non-Electronic Claims				89280.85					

03/12/21
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CITY OF COLUMBIA FALLS
Fund Summary for Claims
For the Accounting Period: 3/21

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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	\$34,139.42
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	\$5,107.80
2400 SPECIAL LIGHTING DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$2,678.78
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$4,178.78
2820 GAS TAX FUND	
101000 CASH/CASH EQUIVALENTS	\$2,409.00
2917 CRIME VICTIMS ASSISTANCE FUND	
101000 CASH/CASH EQUIVALENTS	\$406.00
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$13,671.37
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$31,441.10
Total:	\$94,032.25

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CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 3 / 21

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Council Meeting Date: March 15, 2021

Claims Submitted to Council: \$ 94,032.25

Claims Denied/Withheld by Council Finance Committee: \$ _____ Claim #'s: _____

Prepared By: Shawn Bates, Finance Director

Shawn Bates

Approved by Susan M. Nicosia, City Manager

SN

City Council to Approve by motion on consent agenda

The following claims are significant:

Comfort Systems USA - \$6,253 - new gas heater for WWTP (Fund 5310)

Morrison-Maierle - \$7,368.61 Well #3 Engineering Services (Fund 5210)

HDR Engineering - \$11,026.21 - \$7,835.29 WWTP Poly blend unit programming
(Fund 5310) and \$3,190.92 - Dam Inspection (Fund 1000)

Other claims are routine in nature. Please let me know if you have any questions.

Shawn

03/04/21
14:43:51

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 03/05/21 to 03/05/21

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Total for Payroll Checks

	Employee	Employer	Amount
ADDL HOURS (Additional)	0.00		20.00
COMA HOURS (Comp Time Accumulated)	3.39		
COMP HOURS (Comp Time Used)	2.00		39.28
HOL HOURS (Holiday Pay)	247.20		6,649.65
HOLW HOURS (Holiday Worked @ 2.5x)	8.00		408.80
J003 HOURS (PD HOL WK)	40.00		1,469.48
J008 HOURS (PD HOL WK OT)	12.00		674.64
OVER HOURS (Overtime)	59.50		2,343.75
OVRTD HOURS (STEP overtime)	10.00		562.20
REG HOURS (Regular Time)	2,096.00		54,909.54
SHFN HOURS (Shift B)	300.00		300.00
SHFQ HOURS (OVT B)	12.50		18.75
SHFU HOURS (Hol wk B)	24.00		60.00
SICK HOURS (Sick Time)	37.75		1,157.69
VACA HOURS (Vacation Time Used)	86.00		2,759.48
GROSS PAY	71,373.26	0.00	
NET PAY	47,552.21	0.00	
AFLAC-POSTTAX	64.48	0.00	
AFLAC-PRETAX	111.99	0.00	
CHILD SUPPORT	88.61	0.00	
CHILD SUPPORT P	413.07	0.00	
CITY OF COLUMBI	25.00	0.00	
FIT	5,755.09	0.00	
FLEX ALLEGIANCE	1,039.63	35.00	
FLEX DEP CARE	208.33	2.50	
FOP	360.00	0.00	
HEALTHINS/PRE	2,823.57	17,037.37	
MEDICARE	996.90	996.90	
MT ST FIRE ASSO	29.13	0.00	
NATIONWIDE/CITY	0.00	1,561.83	
NATIONWIDE/EMP	360.62	0.00	
P.E.R.S.	3,130.77	3,475.55	
PERS/FURS	311.70	418.32	
PERS/POLICE	2,164.15	3,465.04	
SIT	3,066.00	0.00	
SOCIAL SECURITY	2,346.31	2,346.31	
TEAMSTERS DUES	266.50	0.00	
UNEMPL. INSUR.	0.00	321.19	
UNUM LIFE INS.	120.74	0.00	
WA CHILD SUPPOR	138.46	0.00	
WORKERS' COMP	0.00	2,199.81	
WELLS FARGO	929.61	0.00	
CHARLES SCHWAB	1,407.91	0.00	
FIRST INTERSTAT	3,856.77	0.00	
FREEDOM BANK	1,115.53	0.00	
GLACIER BANK KA	5,249.84	0.00	
GLACIER BANK/CF	13,876.07	0.00	
GLACIER BANK/WF	1,700.77	0.00	

3-5-2021
Payroll
\$80,287.43
Baw Staaland

03/04/21
14:43:52

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 03/05/21 to 03/05/21

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PARKSIDE CR U	7,796.75	0.00
THREE RIVERS	998.49	0.00
USAA FEDERAL	1,310.83	0.00
USBANK.	1,583.99	0.00
VALLEY BANK KAL	100.00	0.00
VERIDIAN CREDIT	325.00	0.00
WELLS FARGO	2,175.30	0.00
WELLS FARGO GA	1,251.18	0.00
WFISH CR UNION	3,874.17	0.00
FIT/SIT BASE	61,430.83	0.00
MEDICARE BASE	68,751.57	0.00
PERS BASE	66,589.38	0.00
SOC SEC BASE	37,843.69	0.00
UN BASE	71,373.26	0.00
WC BASE	69,689.83	0.00

Total 31,859.82
Total Payroll Expense (Gross Pay + Employer Contributions): 103,233.08

Check Summary

Payroll Checks Prev. Out. \$4,731.00
Payroll Checks Issued \$2,616.72
Payroll Checks Redeemed \$4,378.06
Payroll Checks Outstanding \$2,969.66
Electronic Checks \$77,670.71

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	4692.62	4692.62		212260
Medicare	1993.80	1993.80		212260
P.E.R.S.	6606.32	6606.32		212270
Unempl. Insur.	321.19	1615.78	1936.97	212210
Workers' Comp	2199.81	12611.18	14810.99	212220
FIT	5755.09	5755.09		212260
SIT	3066.00	3066.00		212260
AFLAC-PRETAX	111.99	111.99	223.98	212230
NATIONWIDE/EMP	360.62	360.62		212280
Teamsters dues	266.50	266.50	533.00	212310
PERS/Police	5629.19	5629.19		212240
NATIONWIDE/CITY	1561.83	1561.83		212280
AFLAC-POSTTAX	64.48	64.48	128.96	212230
PERS/FURS	730.02	730.02		212275
MT ST FIRE ASSO	29.13	29.13		212315
HEALTHINS/PRE	19860.94	19860.94	39721.88	212400
CITY OF COLUMBI	25.00	25.00		212450
UNUM LIFE INS.	120.74	120.74	241.48	212400
FLEX ALLEGIANCE	1074.63	1074.63		212285
CHILD SUPPORT	88.61	88.61		212330
CHILD SUPPORT P	413.07	413.07		212330
WA CHILD SUPPOR	138.46	138.46		212330
FOP	360.00	360.00		212335
FLEX DEP CARE	210.83	210.83		212285

03/04/21
14:43:52

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 03/05/21 to 03/05/21

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Total Ded.	55680.87	34651.61	32735.22	57597.26
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**** Carried Forward column only correct if report run for current period.

**CITY OF COLUMBIA FALLS
CITY COUNCIL REGULAR MEETING MINUTES
HELD MARCH 01, 2021**

REGULAR MEETING – 7:00 P.M.

Mayor Barnhart called the meeting to order at 7:00 p.m.

ROLL CALL: Councilor Fisher, Councilor Karper, Councilor Lovering, Councilor Piper, Councilor Robinson, Councilor Shepard and Mayor Barnhart.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Councilor Lovering motioned to approve the Agenda, seconded by Councilor Karper and the motion carried.

CONSENT AGENDA:

Approval of Claims - March 1, 2021 - \$44,334.17

Approval of Payroll Claims - February 19, 2021 - \$121,654.99

Approval of February 16, 2021 Regular City Council Meeting Minutes

Councilor Fisher made motion to approve the Consent Agenda, noting all claims appeared to be in order, seconded by Councilor Robinson and the motion carried.

VISITORS/PUBLIC COMMENT:

Dave Petersen, 201 4th Ave E, wanted to bring up his observation of the new city website. Mr. Petersen feels the website doesn't have enough personality and could use some modifications. Mr. Petersen said he has concerns about the CFAC cleanup plan and believes it should be cleaned up now, nothing left in place. Petersen urged Mayor and Council to once again be the "spear" and write letters to the Governor, Senators, EPA, etc. expressing concern with the proposed clean up plan and request getting the site cleaned up properly. Petersen believes the EPA needs to respond to the community needs.

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

Mayor Barnhart read the notice of public hearing and requested the Staff Report presentation:

Request for a Conditional Use Permit to construct a House and Accessory Dwelling over 800 Square Feet:

Lori Bjork is requesting a Conditional Use Permit to construct a new house of 2,600 square feet and convert the existing house of 1,700 square feet into an accessory dwelling unit. The Columbia Falls Zoning Code requires a Conditional Use Permit (CUP) for Accessory Dwelling Units that exceed 800 square feet in residential zones. The 0.98 acre property is described as Assessor's Tract 3AC in SE4NW4SE4 of Section 4, Township 30 North, Range 20 West, P.M.M., Flathead County. The property is located 1550 14th Street EN but also has frontage on 13th Street EN.

City Planner Mulcahy delivered Staff Report CCU-21-02, noting the request went before the Planning Board on February 9, 2021. The Planning Board reviewed the application and moved for approval which passed unanimously with the four conditions as listed. There were no public comments received.

Mayor Barnhart recused himself due to doing work on the property. Councilor Lovering motioned to Adopt Staff Report CCU-21-02 as Findings of Fact, second by Councilor Shepard and the motion carried.

Lori Bjork, applicant, 1550 14th ST EN, said she would be happy to answer any questions from Mayor and Council.

With no public comments Mayor Barnhart opened and closed the Public Hearing at 7:15 p.m. There were no written comments.

Councilor Fisher motioned to approve the Conditional Use Permit with conditions, second by Councilor Piper with Council voting as follows. Ayes: Karper, Lovering, Piper, Robinson, Shepard and Fisher. Recused: Barnhart.

Mayor Barnhart read the notice of public hearing and requested the Staff Report presentation: Request for a Conditional Use Permit to construct an Accessory Dwelling in the existing house in the CB-2 Zoning District:

Kevin and Cindy Hooker (current owners) and Six Peaks, LLC (prospective owners) are requesting a Conditional Use Permit to convert half of the existing 1,288 square foot house into an accessory apartment. The house is located at 28 6th Street East in Columbia Falls and is zoned CB-2 (General Business). The zoning code allows Single Family Residential use as a permitted use in the CB-2 and it allows an Accessory Apartment within the same building with a Conditional Use Permit (CUP). The 6,250 square feet property is described as Lot 11, Block 45 of the Columbia Falls Townsite in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County.

City Planner Mulcahy delivered Staff Report CCU-21-03 as Findings of Fact. The applicants are requesting making the existing single family residence into an accessory apartment essentially converting it into a duplex. The applicants wish to use the units for short term rentals which are a permitted use in the CB-2 zone. Mulcahy said there was one letter in opposition received. Staff recommends approval.

Jesse Johnston, one of the applicants said they want to serve the community they love. They recognize the uptown potential and want to provide short term rentals by making two units out of one home. Johnston said they have plans to dress up the exterior building and yard. They will also look at more than just seasonal use due to the short season by renting the units out by the month during the off season. The applicants also indicated that they will be monitoring noise levels at the property.

With no Public comments Mayor Barnhart opened and closed the Public Hearing at 7:25 p.m.

Councilor Robinson motioned to adopt Staff Report CCU-21-03 as Findings of Fact, seconded by Councilor Shepard.

Mayor Barnhart reviewed the letter from the neighbor in opposition, noting she had some valid points. Mayor Barnhart asked if there had been any discussion of a condition requiring a fence. The applicant said they are open to accommodate the neighbor with a fence. Councilor Fisher said the back of the house is to the neighbor side, and it appears to him the noise would be towards the front. Mayor Barnhart said if the owners were to put in a fence it would be on the south side. The applicant said there is no yard in the back and it was

mostly gravel with an electrical box there. Council concluded that a fence on the rear of the house didn't accomplish anything and did not add a condition.

Ayes: Lovering, Piper, Robinson, Shepard, Karper, Fisher and Barnhart.

Councilor Lovering made motion to approve the Conditional Use Permit with conditions, seconded by Councilor Fisher with council voting as follows. Ayes: Lovering, Piper, Robinson, Shepard, Karper, Fisher and Barnhart.

Mayor Barnhart read the Notice of Public Hearings: The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, March 9, 2021 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on Monday April 5, 2021 starting at 7:00 p.m. in the same location. Both hearings will be conducted in accordance with the most current recommended and/or required public health and safety protocols in place at the time of the hearing. The City website, <https://cityofcolumbiafalls.org>, will contain updated information if there is any change to the planned hearings.

Request change the zoning from CSAG-10 (Suburban Agricultural) to CSAG-5 (Suburban Agricultural) in the Columbia Falls Zoning Jurisdiction:

The applicant, Wayne Hull, is requesting a zone change for property at 7030 Highway 2 East, Columbia Falls from the current CSAG-10 (Suburban Agricultural) with a 10 acre minimum lot size to a CSAG-5 (Suburban Agricultural) with a five acre minimum lot size. Permitted and Conditionally permitted uses are almost identical in the two zoning designations. The vacant property is approximately 10 acres in size and is located approximately ¼ mile east of the bridge over the Flathead River. The property is described as Parcel 1 of COS 16981 of Section 16, Township 30 North, Range 20 West, P.M.M., Flathead County.

Mayor Barnhart read the Notice of Public Hearings - April 5, 2021:

The Columbia Falls City Council will hold public hearings for the purpose of allocating HB 473 Bridge and Road Safety and Accountability Program Funds and amending the 2021 FY Budget to account for the CARES Act Funding on Monday, April 5, 2021 at 7:00 p.m. The hearings will be held in the Council Chambers, City Hall, 130 6th ST. West, Columbia Falls, MT.

The City Council is proposing to request distribution of the 2021 HB 473 funds, in the amount of \$111,893.96, to overlay/repair 6th Avenue West from 9th St West to 13th St West.

The City Council will also hold a hearing to amend the 2020-21 Fiscal Year Budget to account for the CARES Act funds received during the 2021 FY.

Citizens are encouraged to attend the hearing or to provide written comments to the City Clerk at 130 6th Street West, Columbia Falls, MT 59912.

Manager Nicosia reported to Council that the hearing on the special gas tax funds is an annual requirement. Nicosia also noted that as the City received CARES Act funds and incurred unanticipated expenditures that

were not previously budgeted, the City administration is requesting Council hold a public hearing and amend the 2021 FY budget to property account for the funds.

NEW BUSINESS:**Award Bid - 6th Avenue West Overlay Project**

City Manager said Pinnacle Paving from Bigfork was the apparent low bidder at \$191,432.82. Public Works Director Bradshaw reviewed all bids noting there were no irregularities and reviewed Pinnacle's experience, noting that they had the proper equipment to complete this job.

Councilor Piper made motion to award the 6th Ave. W. overlay project to Pinnacle Paving, second by Councilor Robinson.

Mayor Barnhart asked Manager Nicosia why the bid was so much less than what the City projected. Nicosia replied Public Works Director Bradshaw estimated the project at the same cost as for the River's Edge Park paving project completed in the fall. All three bids were very close and city staff is confident they are correct. Motion carried with voting as follows - Ayes: Piper, Robinson, Shepard, Fisher, Karper, Lovering and Barnhart.

Approve Engineer's Agreement - Columbia Falls Railroad Quiet Zone Study

City Manager Nicosia reviewed the proposal for the Quiet Zone Study for \$30,000 from KLJ Engineers. This study would get the City to the draft plan stage to be submitted for approval to the National Railroad Association. Nicosia and Bradshaw had a virtual meeting with KLJ Engineers and Anna Delheimer from BNSF to discuss the necessary process. This study will get the process started. Nicosia noted that Quiet Zone study was a Council priority. Nicosia recommends using Cares Act Funds for this study and will bring it forward to the hearing on April 5th.

Councilor Shepard motioned to approve the Engineer's Agreement for the Quiet Zone Study, second by Councilor Lovering.

Mayor Barnhart said it sounds like we have a good handle on starting the Quiet Zone process. Mayor Barnhart asked for clarification on where the money will come from to pay for the study. Nicosia replied that her recommendation is to pay for the study from the federal Cares Act Funds received this year.

Motion carried with voting as follows - Ayes: Robinson, Shepard, Fisher, Karper, Lovering, Piper and Barnhart.

Consideration for URD Expansion/Community Development Services of MT Contract

City Manager Nicosia said she met with representatives from the Glacier Medical Center, formally known as Cedar Palace LLC on Feb 17th and they are interested in developing the adjoining 23 acres. The property was not annexed at the time so it was not considered in the Urban Renewal District (URD). The developer asked if they could use the URD tool to develop the property. Nicosia said the City would have to expand the district to include the 23 acres. The proposal from Community Development Services to expand the district would not exceed \$20,000 plus \$5,500 for any on site visits. Nicosia recommends approval of the URD boundary expansion and authorization to enter into the contract with CDS. Nicosia asked Council if they wanted the developer to pay a percentage of the contract, thereby ensuring that they have a vested interest in moving forward with developing the property.

Councilor Fisher motioned to approve the URD Expansion/Community Development Services of MT Contract, second by Councilor Shepard.

Councilor Shepard said if they are willing to join us and put some money down then we should take it.

Mayor Barnhart asked what the advantage is of the City of spending \$20,000 plus. Nicosia said it makes this economic development tool available and helps keep development affordable. The owners will design a business park which will include water, sewer and streets. Mr. Lapp, representing Cedar Palace, LLC said he is involved in the plan moving forward but could not speculate on if the group wanted to pay a percentage of the URD expansion.

Councilor Fisher said he is comfortable with the City paying the full amount in as it benefits the community. Mayor and Council concurred with Fisher.

Motion carried with voting as follows - Ayes: Shepard, Fisher, Karper, Lovering, Piper, Robinson and Barnhart.

ORDINANCES / RESOLUTIONS:

Resolution # 1842 - A Resolution of the City Council of the City of Columbia Falls, Montana Approving an Application for a Conditional Use Permit by Lori Bjork to allow the Construction of an Accessory Dwelling Unit Greater Than 800 Square Feet. The Property is described as Tract 3AC, Section 4, Township 30N, Range 20W, also Referred to as Tract 4 Book 507 Page 15, Flathead County, Montana.

Councilor Shepard motioned to approve Resolution #1842, second by Councilor Robinson with Council voting as follows. Ayes: Fisher, Karper, Lovering, Piper, Robinson, Shepard and Barnhart. Nicosia noted that the legal description will be verified, and if necessary, corrected, before recording the resolution with the Flathead County Clerk and Recorder's office.

Resolution # 1843 - A Resolution of the City Council of the City of Columbia Falls, Montana Approving an Application for a Conditional Use Permit by Kevin and Cindy Hooker and Six Peaks, LLC to Allow the construction of an Accessory Dwelling Unit in the CB-2 General Business District. The property is located at 28 6th Street East and is Further Described as Lot 11, Block 45 of the Columbia Falls Townsite, in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana.

Councilor Fisher made motion to approve Resolution #1843, seconded by Councilor Shepard with Council voting as follows. Ayes: Karper, Lovering, Piper, Robinson, Shepard, Fisher and Barnhart.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor Shepard said he would like to address the remarks on Glencore from Dave Petersen. Shepard said there will be opportunity for public input after the draft plan is prepared by the EPA. Shepard said he concurs with Dave Petersen on proper clean up at CFAC. Mayor Barnhart said he agrees with Mr. Petersen as well. Mayor Barnhart asked if it's time for council to write a letter. After council discussion it was decided to wait to write a letter until Councilor Shepard contacts Senator Tester's office.

Councilor Lovering said the new website is so much better but would like to see it with more personality. Are we moving forward with the city video? Nicosia said Chris Petersen has agreed to complete the video after COVID restrictions and the community has returned to a normal routine.

Lovering asked about the pot hole by Super 1 Foods. Nicosia said the Street Crew filled it this afternoon.

Shepard asked about the North side of Hwy 2. Nicosia said they have a list they are working on.

Lovering said she is concerned about the cost of living in the area and what we can do as a council to mitigate.

Councilor Fisher said he was at River's Edge Park and the restrooms are open, clean and warm.

Mayor Barnhart inquired about the speed bump in the middle of Nucleus Ave. it needs to be addressed as it is getting worse every day. Mayor Barnhart would like to see the construction company that is doing the work

for Vaqueros to clean up the sidewalk area; they should not block the entire sidewalk for such a long period of time.

CITY MANAGER REPORT

On the 12th Ave West EDA project, Nicosia reported that City staff has submitted all of the environmental assessment information along with additional engineering information and are waiting for the formal award announcement which can take 90 days after initial notice per the EDA.

The City did not generate a large pool of applicants for the Public Works Director position; Nicosia reported that she will extend the application date to draw additional applicants.

Nicosia reminded Council that we have scheduled a fifth Monday workshop on March 29th to discuss zoning/planning issues. Nicosia also reported that the City is sending out letters to the non-compliant Nightly Rental owners. City staff has identified about 20 out of compliance properties that have not obtained the appropriate licensing, permits or inspections.

Nicosia noted that the Department of Commerce is hosting their housing conference virtually on May 18-19 and any interested council members should attend, affordable housing as a main topic. Nicosia noted that the City has partnered with the NW MT Community Land Trust to work on affordable housing.

Nicosia reminded the parks committee of their meeting on Monday, March 8th.

Police Chief Peters reported that the new patrol vehicle, a pickup, has arrived and will be ready to roll as soon as the computer is installed.

ADJOURN

Councilor Shepard motioned to adjourn, seconded by Councilor Lovering and the meeting adjourned at 8:27 p.m.

Mayor Barnhart

City Clerk Staaland

PND Engineers, Inc. (PND)
Standard Form of Agreement
For
Professional Engineering Services

This is an **Agreement** effective as of 4/1/21 ("Effective Date") by and between

CLIENT
("Client")

City of Columbia Falls
130 6th St W
Columbia Falls, MT 59912

Phone: 406-892-4391
Fax: 406-892-4432
E-mail: nicosias@cityofcolumbiafalls.com

ENGINEER
("Engineer")

PND Engineers, Inc.
9360 Glacier Hwy, Ste 100
Juneau, AK 99801

Phone: 907-586-2093
Fax: 907-586-2099
E-mail: dsomerville@pndengineers.com
tbradshaw@pndengineers.com

Engineer agrees to provide the services described below to **Client** for:

City of Columbia Falls Miscellaneous Public Works Support
("Project")

PND Project No. **212021**

The following is a brief description of **Engineer's** Services, which is more fully described in **Exhibit A**:

Engineer shall provide miscellaneous engineering and administrative services in support of the Client's Public Works Department.

Client and **Engineer** further agree as follows:
N/A

1.01 Basic Agreement

A. **Engineer** shall provide, or cause to be provided, the services set forth in this **Agreement**, and **Client** shall pay **Engineer** for such Services as set forth in Paragraph 2.01.

2.01 Payment

A. **Engineer** will prepare a monthly invoice in accordance with **Engineer's** standard invoicing practices and submit the invoice to **Client**.

B. Invoices are due and payable within 30 days of receipt. If **Client** fails to make any payment due **Engineer** for services and expenses within 30 days after receipt of **Engineer's** invoice, the amounts due **Engineer** will be increased at the rate of 1 ½ % per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day.

In addition, **Engineer** may, without liability, after giving seven days written notice to **Client**, suspend services under this **Agreement** until **Engineer** has been paid in full all amounts due for services, expenses, and other related charges. Payments will be credited first to interest and then to principal.

C. The **Engineer's** compensation is determined by and conditioned on the time to complete **Project** as described in **Exhibit A**. Should the time to complete the **Project** be extended beyond the described periods through no fault of the **Engineer**, the total compensation to the **Engineer** shall be appropriately adjusted.

3.01 Additional Services

A. If authorized by **Client** in writing, **Engineer** shall furnish services in addition to those set forth.

B. **Client** agrees to pay **Engineer** an amount equal to the **Engineer's** employees cumulative hours charged to the **Project** by each class of employee times standard hourly rates for each applicable billing class; plus reimbursable expenses and **Engineer's** consultants' charges, if any plus markup. Alternatively, the **Client** and **Engineer** may make additional compensation Agreements such as Lump Sum (LS) or Fixed Fee (FF) but only in writing.

4.01 Termination

A. Either party shall have the right to terminate this **Agreement** in whole or in part at any time and for reasonable cause, by delivery of 15 days' written notice, specifying the extent and effective date thereof. After receipt of such notice from **Client**, **Engineer** shall stop work hereunder to the extent and on the date specified in such notice, terminate all subcontracts and other

commitments to the extent they relate to the terminated, and deliver to the **Client** all completed deliverables in connection with the work terminated.

B. In the event of any termination by **Client** pursuant to this clause, and provided **Engineer** is not in default of a material obligation under the **Agreement**, **Engineer** shall be paid as follows.

B.1 Time and Material Contracts:

Client shall pay **Engineer** for all time and material costs incurred as of the date of Termination per **Engineer's** Standard Rate Schedule.

B.2 Fixed Fee or Lump Sum Contracts:

Client shall pay **Engineer** the percentage of the Fixed Fee or Lump sum equivalent to the percentage of work completed as of the date of Termination. Except as provided in this clause, any such termination shall not alter or affect the rights or obligations of the parties under this **Agreement**.

5.01 Controlling Law

A. This **Agreement** is to be governed by the law of the state in which the **Project** is located.

6.01 Successors, Assigns, and Beneficiaries

A. **Client** and **Engineer** each is hereby bound and the partners, successors, and executors of **Client** and **Engineer** (and to the extent permitted by paragraph 6.01.B the assigns of **Client** and **Engineer**) are hereby bound to the other party to this **Agreement** and to the partners, successors, and executors (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this **Agreement**.

B. Neither **Client** nor **Engineer** may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this **Agreement** without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this **Agreement**.

7.01 General Considerations

A. The standard of care for all professional engineering and related services performed or furnished by **Engineer** under this **Agreement** will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. **Engineer** makes no guarantees or warranties, express or implied, under this

Agreement or otherwise, in connection with **Engineer's** services. **Engineer** and its consultants may use or rely upon the design services of others, including, but not limited to, contractors, manufacturers, and suppliers.

B. **Engineer** shall not at any time supervise, direct, or have control over any contractor's work, nor shall **Engineer** have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work.

C. **Engineer** neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between **Client** and such contractor.

D. **Engineer** shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any contractor's agents or employees or any other persons (except **Engineer's** own employees) at the **Project** site or otherwise furnishing or performing any of construction work; or for any interpretations or clarifications of the construction contract given by **Client** or contractor without consultation and advice of **Engineer**.

E. All design documents prepared or furnished by **Engineer** are instruments of service, and **Engineer** retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the **Project** is completed. The **Client** shall not rely in any way on any document unless it is in printed final form signed and sealed by the **Engineer** or one of the **Engineer's** subconsultants.

F. To the fullest extent permitted by law, **Client** and **Engineer** (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the **Project**, and (2) agree that **Engineer's** total liability to **Client** under this **Agreement** shall be limited to \$50,000 or the total amount of compensation received by **Engineer**.

The **Client** shall immediately notify **Engineer** of any claim asserted in connection with the **Project** that relates to engineering services.

G. The parties acknowledge that **Engineer's** scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). If **Engineer** or any other party encounters a Hazardous Environmental Condition, **Engineer** may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the **Project** affected thereby until **Client**: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

H. Changes to the design may be necessary as the work proceeds. The design is expected to change during construction which can result in increased cost to the **Client** for several reasons including:

H.1 Project Betterment - Items that are added to the work to improve the overall project that were not considered during design.

H.2 Unforeseen Conditions - Items of work added due to unknown conditions often associated with geotechnical variations and as-built conditions that could not be determined.

H.3 Design Additions - Items of work to add elements that are required for a functioning facility.

H.4 Design Revisions- Items of work needed to revise the design, including typographical items, changes due to conflicts or inconsistencies and conflicts or inconsistencies which may become apparent during construction.

The **Client** acknowledges that project betterment, unforeseen conditions and design additions and revisions can occur and that all cost associated with those items are part of the normal course of business and shall not be charged to the **Engineer**.

Design additions and revisions are expected and should be anticipated. The **Engineer** and **Client** agree to work together to correct these items to minimize cost. Potential for design additions and revisions are related to the type and complexity of work.

I. All documents, including Drawings and Specifications, furnished by **Engineer** pursuant to this **Agreement** are instruments of **Engineer's** services in respect to the **Project**. They are not intended or represented to be suitable for reuse by **Client** or others on extensions of the **Project** or on any other project. Any reuse without specific written verification or

adaptation by **Engineer** will be at **Client's** sole risk without liability or legal exposure to **Engineer**, and **Client** shall indemnify, defend, and hold harmless **Engineer** from all claims, damages, losses and expenses, including attorneys' fees, arising out of or resulting there from. Any such verification or adoption will entitle **Engineer** to further compensation at rates to be agreed upon by **Client** and **Engineer**.

Engineer does not sell or convey any property interest in the design including drawings; **Engineer** only licenses the use for a particular **Project** and purpose for the duration of the **Project**. The **Client** shall not convey, sell or authorize any other party to use the design. The **Client** shall not reuse the design for any other purpose. The **Client** agrees to use reasonable measures to keep the information confidential and avoid any unauthorized reuse or dissemination. For any unauthorized use by the **Client** or breach of this **Agreement**, the **Client** agrees to pay the **Engineer** reasonable licensing fees and/or damages. **Client** agrees to indemnify, defend and hold **Engineer** harmless from any and all claims arising from or related to unauthorized use of the design.

J. Electronic files may be supplied for convenience. Use of this electronic information is at the risk of the end user, and **Engineer** can not take responsibility for any errors or misuse that may arise out of use of electronic information. AutoCAD files are only an electronic copy of the graphical representations of the plans and actual dimensions and locations as shown on the hard copy plans shall govern and as provided by **Engineer**.

8.01 Indemnification and Mutual Waiver

A. **Engineer**. To the fullest extent permitted by law, **Engineer** shall indemnify and hold harmless **Client**, and **Client's** officers, directors, partners, agents, consultants, and employees from and against any and all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the **Project**, but only to the extent that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property), and is caused by any negligent act or omission of **Engineer** or **Engineer's** officers, directors, partners, employees, or Consultants.

B. **Client**. To the fullest extent permitted by law, **Client** shall indemnify and hold harmless **Engineer**, **Engineer's** officers, directors, partners, agents, employees, and consultants from and against any and all claims, costs, losses, and damages (including but not

limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the **Project**, but only to the extent that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death or to injury to or destruction of tangible property, and is caused or alleged to be caused by any negligent act or omission of **Client** or **Client's** officers, directors, partners, agents, consultants, or employees, or others retained by or under contract to the **Client** with respect to this **Agreement** or to the **Project**.

C. **Percentage Share of Negligence**. To the fullest extent permitted by law, a party's total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, shall not exceed the percentage share that the party's negligence bears to the total negligence of **Client**, **Engineer**, and all other negligent entities and individuals.

D. **Mutual Waiver**. To the fullest extent permitted by law, **Client** and **Engineer** waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the **Project**.

9.01 OPEN CELL™ Licensing

A. In the course of the project, the **Engineer** may utilize the OPEN CELL™ technology relating to soil retaining systems on which the **Engineer** holds related patent rights. **Engineer** hereby grants to the **Client**, and its contractors, agents, employees, officers, and representatives, an irrevocable license for the construction and use of the design on the **Project** only, upon completion of final design by the **Engineer**. No fee or cost of any sort is or may be charged now or in the future for this license. This license grants the **Client**, and its contractors, agents, employees, officers and representatives, the right to utilize the design (including but not limited to the drawings and specifications) in the future for construction of this structure, and its subsequent use, maintenance, repair, restoration, renovation, and other similar uses.

B. **Engineer** has spent years testing, observing and refining the OPEN CELL™ System and holds this information proprietary. Disclosure by **Engineer** of OPEN CELL Technology or other information on the project shall be for use on this project only and shall not be divulged to others or used on any other project

without **Engineers** prior written authorization. **Client** shall make these terms binding on all project participants including owners, employees, contractors and anyone else associated with the project.

10.01 Insurance

A. The **Engineer** shall maintain, at his own expense the minimum insurance coverage as outlined below. Upon request by **Client**, a current Certificate of insurance will be provided.

B. Workers' Compensation Insurance: **Engineer** shall provide and maintain, for all employees engaged in work under this contract, Workers' Compensation and Employers Liability Insurance as required by AS 23.30.045, to include:

1. Statutory coverage;
2. Employer's Liability Protection in the amount of \$1,000,000.

C. Commercial Comprehensive General Liability Insurance with coverage limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury, personal injury and property damage.

D. Automobile Liability Insurance: Such insurance shall cover all owned, hired and non-owned vehicles

and provide coverage not less than \$1,000,000 combined single limit per accident for bodily injury and property damage. Item No. 4.

E. Professional Liability Insurance with limits of not less than \$1,000,000 each claim and \$1,000,000 aggregate.

11.01 Dispute Resolution

A. **Client** and **Engineer** agree to negotiate all disputes for a minimum period of thirty days from the date **Client** or **Engineer** provides notice of a dispute. If the dispute is not resolved by negotiation, the parties agree to mediate the disputes in good faith prior to filing of any lawsuit.

12.01 Total Agreement

A. This **Agreement** together with any expressly incorporated appendix constitutes the entire **Agreement** between **Client** and **Engineer** and supersedes all prior written or oral understandings. This **Agreement** may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have executed this **Agreement**, the **Effective Date** of which is indicated on page 1.

Client: City of Columbia Falls

Engineer: PND Engineers, Inc.

By: _____

By: Charles R. (Dick) Somerville, P.E.

Title: _____

Title: Vice President

Date Signed: _____

Date Signed: _____

Address for giving Notices:

Address for giving Notices:

Address for Payments:

PND Engineers, Inc.
9360 Glacier Hwy, Ste 100
Juneau, AK 99801
(907) 586-2093

PND Engineers, Inc.
1506 West 36th Ave.
Anchorage, AK 99503
(907) 561-1011

PND Engineers, Inc. (PND)
Standard Form of Agreement
For
Professional Engineering Services

Item No.4.

Addendum A

TO THE TERMS AND CONDITIONS

SUPPLEMENT AND AMENDMENT TO THE TERMS AND CONDITIONS OF THE **Project**. Pursuant to new rules published by the Office of Federal Contract Compliance Programs (OFCCP), effective March 24, 2014, this Addendum A supplements and amends of the terms and conditions of the **Project**, to include the following language:

This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

PND Engineers, Inc. is an Equal Opportunity Employer and complies with Executive Orders 11246 and 13496 and hereby provides notice of its compliance with FAR 52-222-26, 29 CFR Part 471, Appendix A to Subpart A, 41 C.F.R. 60-1.4, 41 C.F.R. 60-250.5, and 41 C.F.R. 60-741.5.

INCORPORATION OF THIS ADDENDUM INTO THE ORIGINAL CONTRACTUAL AGREEMENT. The signing of this Addendum A shall incorporate Addendum A into the original contractual arrangement between the parties. It is further intended that in the event of any inconsistency between the agreement and its other attachments, that the terms of Addendum A be construed as final and binding.

END OF ADDENDUM A

**PND Engineers, Inc. (PND)
Standard Form of Agreement
For
Professional Engineering Services**

Item No.4.

Exhibit A

(A) Scope of Services:

The **Project** consists of:

Under the general direction of Client, Engineer shall provide miscellaneous engineering and administrative services in support of the Client's Public Works Department at a rate of \$165 per hour up to a maximum 80 hours per month.

In coordination with Client, Engineer shall determine tasks and deliverables on an as needed basis throughout the course of the Work.

Engineer shall not exceed eighty (80) hours in any month without written consent of the Client. Notwithstanding other provisions of this agreement, the term of this agreement shall be ongoing until a mutually agreed upon time of agreement termination.

(B) **Subconsultants:** None

(C) **Deliverables:** TBD

(D) **Schedule:** Ongoing

(E) **Fee Basis:** Time and Expenses, \$165/h no expenses anticipated.

(F) **Payments:** Per Section 2.01

NOTICE OF PUBLIC HEARING

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, March 9, 2021 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on Monday April 5, 2021 starting at 7:00 p.m. in the same location. Both hearings will be conducted in accordance with the most current recommended and/or required public health and safety protocols in place at the time of the hearing. The City website, <https://cityofcolumbiafalls.org>, will contain updated information if there is any change to the planned hearings.

Request change the zoning from CSAG-10 (Suburban Agricultural) to CSAG-5 (Suburban Agricultural) in the Columbia Falls Zoning Jurisdiction:

The applicant, Wayne Hull, is requesting a zone change for property at 7030 Highway 2 East, Columbia Falls from the current CSAG-10 (Suburban Agricultural) with a 10 acre minimum lot size to a CSAG-5 (Suburban Agricultural) with a five acre minimum lot size. Permitted and Conditionally permitted uses are almost identical in the two zoning designations. The vacant property is approximately 10 acres in size and is located approximately ¼ mile east of the bridge over the Flathead River. The property is described as Parcel 1 of COS 16981 of Section 16, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons are allowed to attend the hearing(s), subject to the most recent public gathering restrictions enacted by County and State agencies at or prior to the time of the hearing. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: staalandb@cityofcolumbiafalls.com. For more information on the proposed Zone Change, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

DATED this 16th day of February, 2021

Susan Nicosia

Susan Nicosia, City Manager/Planning & Zoning Administrator
COLUMBIA FALLS CITY-COUNTY PLANNING BOARD

Publish: Daily Interlake Sunday February 21th, 2021

**CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC HEARINGS**

**HB 473 Bridge and Road Safety and Accountability Program Funds and
CARES Act Fund Budget Amendment**

The Columbia Falls City Council will hold public hearings for the purpose of allocating HB 473 Bridge and Road Safety and Accountability Program Funds and amending the 2021 FY Budget to account for the CARES Act Funding on Monday, April 5, 2021 at 7:00 p.m. The hearings will be held in the Council Chambers, City Hall, 130 6th ST. West, Columbia Falls, MT.

The City Council is proposing to request distribution of the 2021 HB 473 funds, in the amount of \$111,893.96, to overlay/repair 6th Avenue West from 9th St West to 13th St West.

The City Council will also hold a hearing to amend the 2020-21 Fiscal Year Budget to account for the CARES Act funds received during the 2021 FY.

Citizens are encouraged to attend the hearing or to provide written comments to the City Clerk at 130 6th Street West, Columbia Falls, MT 59912.

Dated this 1st of March, 2021

Barb Staland
City Clerk

Publish: Daily Interlake Sunday March 21st and March 28th

March 15, 2021

US EPA – Region 8 (NOTE: Letter will also be sent to MT Senators, Representative, Governor)
Attn. Ken Champagne

RE: Columbia Falls Aluminum Company Site Feasibility Study

Dear _____:

The Columbia Falls City Council would like to express concerns over the initial draft feasibility study for the cleanup of the former Columbia Falls Aluminum Company site which proposed leaving some hazardous materials on the property. The EPA and Glencore hosted a virtual meeting on February 11, 2021 whereby the draft plan was discussed. We understand that the EPA will prepare the draft plan for public comment later this spring but we wish to submit our comments at this time.

The City Council, on behalf of the community, continues to express their desire to see the site cleaned up, preventing the spread of groundwater contaminants. Providing clean, safe drinking water is important to the Council and to that end, the City has made significant investments in providing safe drinking water to the citizens of Columbia Falls. While testing of the City's wells have not revealed that the known contaminants from the CFAC site have made their way into the City's drinking water supply as of now, the City would not like to see cleanup and remedial action delayed until the City is faced with costly emergency measures to protect the City's water supply.

Please consider the City's paramount concern of providing safe, clean drinking water to our community while preparing the cleanup plan.

Sincerely,

Donald W. Barnhart, Mayor

John Piper, Councilman

Darin Fisher, Councilman

Paula Robinson, Councilman

Doug Karper, Councilman

Michael Shepard, Councilman

Jenny Lovering, Councilman



EARTH DAY PROCLAMATION

WHEREAS, the First Earth Day was celebrated on April 22, 1970, with the goal of inspiring an appreciation of our nation's natural and cultural resources through conservation and protection.

WHEREAS, a healthy environment and all of its natural resources is a pillar of great pride and value for the Treasure State of Montana; and

WHEREAS, the Preamble to our State's Constitution reads: "We the people of Montana grateful to God for the quiet beauty of our state, the grandeur of our mountains, the vastness of our rolling plains, and desiring to improve the quality of life, equality of opportunity and to secure the blessings of liberty for this and future generations do ordain and establish this constitution;" and

WHEREAS, the City of Columbia Falls celebrates Earth Day in the month of April by supporting the community Earth Day celebration, referred to as "Clean the Falls," scheduled for April 17, 2021; and

WHEREAS, the protection and improvement of environmental quality and public health is critical to sustain a thriving, healthy community and economy, and to improve the quality of life for all;

NOW, THEREFORE, I, Donald Barnhart, Mayor of Columbia Falls has the distinct honor of proclaiming April 22, 2021 as Earth Day throughout Columbia Falls and do hereby encourage all of our citizens, businesses and institutions to participate in programs and activities, including but not limited to Clean the Falls, that will protect our environment and contribute to a healthy, sustainable planet and future.

Donald Barnhart, Mayor

March 15, 2021

To: Mayor & Council

From: Susan M Nicosia, City Manager

RE: Disposition of Surplus Property

Pursuant to state statute, the City Council must declare their intent to sell or dispose of surplus assets in the most economical manner, including public auction or to any political subdivision of the State of Montana.

The Public Works Department has equipment, detailed in the attached memo that is no longer used by the City. I have reviewed the request and concur with the request to dispose of these items.

Upon declaration by the Council, notice will be made to the public and the following items will be disposed or sold in the most efficient, cost effective manner.

Council Action Requested: Approve intent to dispose of surplus equipment



PUBLIC WORKS DEPARTMENT

Item No.9.

**130 6TH STREET WEST
COLUMBIA FALLS MT. 59912**

**PHONE: (406) 892-4430
FAX: (406) 892-4413**

February 1, 2020

Susan Nicosia, CPA, MPA
City of Columbia Falls, City Manager
130 6th St W. 59912
Columbia Falls, MT

Re: Surplus Equipment

Dear Susan,

You requested a letter describing the public works equipment that I am recommending for surplus and the reasons therefore. I recommend we surplus the following:

- (1) 1962 CAT 922B Loader – This vehicle is coded to our sewer department and is stored at the WWTP. It has not been used in several years. Previously it was used to assist with sludge hauling and prior to that was a general-purpose loader for the street department. With the newer loaders in streets and the current sludge disposal methods we no longer have a use for this older machine.
- (1) 1984 Puckett Bros. Power Box Model T450 Paver – This vehicle is coded to the streets department and is stored at the street shop. It has not been used in several years. Public Works has moved away from large scale paving projects for a number of reasons. The manpower to accomplish even a small paving project requires aid from all departments, resulting in temporary neglect of other duties. It is not economical to continue to insure and maintain this equipment. The streets department performs small asphalt patching and other pavement maintenance works without the use of a paver. We will continue to contract large scale paving projects as needed.
- (1) 1972 CAT 140G Grader – This vehicle is coded to the street department and is stored at the street shop. This vehicle is old and difficult to maneuver through residential city streets. As indicated above we have moved away from the large-scale type of road construction projects for which the grader is suited. With the purchase last year of the large plow blade for the far more manageable loader, we no longer use the grader for snow removal. We have other equipment better suited for the smaller grading projects we infrequently complete. A newer model grader with improved maneuverability may be warranted in the future.

This equipment is dated and no longer suited for Public Works operations. I recommend that we surplus this equipment as soon as possible. Please let me know if you have any questions

Sincerely,

Tyler Bradshaw, P.E.
Public Works Director
City of Columbia Falls

Enclosures:

March 15, 2021

To: Mayor & Council

From: City Manager Susan Nicosia

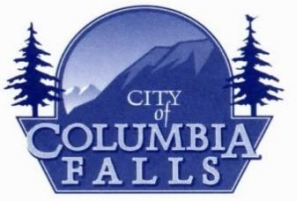
Re: Manager's Report

1. The Consent Agenda included a contract with PND Engineering. As we have extended the search to replace Tyler Bradshaw, we will contract for a portion of Tyler's time while he is still living in Columbia Falls. Tyler will not be an employee of the City after March 31st. This contract will give the City a contracted Public Works Director.

2. The Well and River's Edge Park projects are winding down and will soon, upon landscaping and punch list items, both will be complete. Just in time to start our new projects – 12th Ave West (still awaiting formal award), 6th Ave West overlay (to be completed in June) and Hoerner Park development (to be completed this summer). The Parks Committee met on Monday, March 8th and reviewed the proposed Hoerner Park development, in addition to the four new tennis courts, including small playground and irrigation. The Parks Committee concurred with the recommendation to allocate CARES Act funding to help fund the project (April 5th hearing). The Parks Committee also reviewed the planned 2021 FY parks projects. Councilman Lovering discovered a program, 100 Hometowns through Lowe's that, if approved, could provide funding for city park development. I will work directly with her on this program.

3. The President signed the American Rescue Plan Act on Thursday, March 11, 2021. The federal government has allocated funds to cities through CDBG or, as in the case of Columbia Falls, through a nonentitlement allocation based on the estimated 2019 census. Our projected allocation is \$1,422,687, of which we should receive 50% in 60 days and the remainder next year. The Treasury Department is still crafting the rules for these new funds but first and foremost is the investments in water, sewer or broadband infrastructure. We can discuss on Monday and as more information is sent out.

4. We are gearing up for summer – advertising for parks and pool employees.



130 6th STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

Item No.11.

DATE: March 8, 2021
TO: Mayor and City Council
FROM: Shawn Bates, Finance Director
Susan M. Nicosia, City Manager

RE: Financial Report – February 2021

Attached are the following condensed monthly reports for your review. Reports reflect activity from July 1, 2020 through February, 2021.

We have completed 67% of the fiscal year. The accounting system has been updated to include all budgetary information including line items as prepared by the City Manager and approved by Council. Reserves within the cash report have been updated to reflect the current budgeted amounts.

- First report: Summary of **Revenues Budget and Actual** for the Month of February and Year to Date. In total, we have received 72% of total revenues budgeted compared to 47% for the prior year.
- Second report: Summary of **Expenditures Budget and Actual** for the Month of February and Year to Date. There are no significant variances from anticipated expenditures/expenses. In total, we have committed 58% of the total expenditure budget compared to 34% for the prior year.
- Third report: Detail revenue and expenditures/expense for the General Fund, Water Operating Fund, and Sewer Operating Fund. These reports show detail totals of revenues by source and expenditures/expenses by activity.
- The General Fund has incurred (\$98,394) more in expenditures than revenues through February 2021, compared to (\$223,941) last year for the same time period.
 - The Water Fund reflects expenditures exceeding revenues by (\$16,277) to date compared to (\$20,258) in the prior year. Transfer of funds from capital expansion fund for well #3 has been done.
 - The Sewer Fund reflects YTD revenues exceeding expenses \$259,284 compared to \$37,945 in the prior year.
- Fourth report: The Cash Balance report for February 2021 has been provided as a separate report for your review. Total reconciled cash/investments equal \$8,817,673 compared to \$8,441,686 from one year ago. The City as of February 2021 had invested \$7,462,510 in STIP (February average rate was .1600307%, \$197,702 in Glacier Bank, MBS various term investments of \$1,146,000 with rates ranging from 1.16% to 2.0%.

Should you have any questions on these reports or any financial matter, please do not hesitate to contact me via email: bates@cityofcolumbiafalls.com or by phone at 406-892-4327.

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17:37:54

CITY OF COLUMBIA FALLS
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 2 / 21

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Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL FUND	168,148.54	2,190,486.30	3,552,726.00	3,552,726.00	1,362,239.70	62 %
2310 TAX INCREMENT DISTRICT FUND	0.00	0.00	440,000.00	440,000.00	440,000.00	0 %
2372 PERMISSIVE MEDICAL LEVY	0.00	115,318.80	243,106.00	243,106.00	127,787.20	47 %
2394 BUILDING CODE ENFORCEMENT FUND	6,413.92	88,554.29	166,362.00	166,362.00	77,807.71	53 %
2400 SPECIAL LIGHTING DISTRICT FUND	2,717.21	19,151.97	51,404.00	51,404.00	32,252.03	37 %
2500 SPECIAL STREET MAINTENANCE DISTRICT	25,780.46	239,944.20	495,816.00	495,816.00	255,871.80	48 %
2700 CEDAR CREEK TRUST	0.00	113,563.00	213,563.00	213,563.00	100,000.00	53 %
2820 GAS TAX FUND	0.00	95,254.02	136,381.00	136,381.00	41,126.98	70 %
2821 Special Road/Street Allocation Program	0.00	0.00	113,991.00	113,991.00	113,991.00	0 %
2917 CRIME VICTIMS ASSISTANCE FUND	320.50	2,000.00	6,000.00	6,000.00	4,000.00	33 %
2940 CDBG-HOME INVESTMENT PARTNERSHIP	0.00	0.00	128,135.00	128,135.00	128,135.00	0 %
3020 GO Street Improvements	0.00	60,343.76	86,567.00	86,567.00	26,223.24	70 %
3534 SID 34 FUND - 5th Avenue Water Main	0.00	0.00	5,715.00	5,715.00	5,715.00	0 %
3536 SID 36 FUND - Talbott & 4th Avenue	0.00	0.00	3,344.00	3,344.00	3,344.00	0 %
3538 SID 38 FUND - Riverwood	0.00	14,044.85	30,074.00	30,074.00	16,029.15	47 %
4000 CAPITAL PROJECTS FUND - Building	0.00	0.00	205,000.00	205,000.00	205,000.00	0 %
4010 CAPITAL PROJECTS FUND - Parks	2,268.93	313,784.94	614,528.00	614,528.00	300,743.06	51 %
4020 CAPITAL PROJECTS FUND - General	35,299.64	79,224.63	77,000.00	77,000.00	-2,224.63	103 %
4040 CAPITAL PROJECTS FUND - Street	0.00	3,481.10	485,812.00	485,812.00	482,330.90	1 %
5210 WATER ENTERPRISE FUND	451,444.45	2,447,797.36	3,245,783.00	3,245,783.00	797,985.64	75 %
5211 WATER CAPITAL EXPANSION	0.00	1,499,563.00	1,499,563.00	1,499,563.00	0.00	100 %
5310 SEWER ENTERPRISE FUND	52,745.27	474,769.83	1,587,977.00	1,587,977.00	1,113,207.17	30 %
7120 FIRE RELIEF DISABILITY/PENSION FUND	0.00	0.00	69,134.00	69,134.00	69,134.00	0 %
Grand Total:	745,138.92	7,757,282.05	13,457,981.00	13,457,981.00	5,700,698.95	58 %

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CITY OF COLUMBIA FALLS
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 21

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Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
1000 GENERAL FUND	149,791.20	2,092,091.45	3,120,303.00	1,028,211.55	67 %
2310 TAX INCREMENT DISTRICT FUND	2,231.78	267,047.37	4,000.00	-263,047.37	*** %
2311 TEDD-INDUSTRIAL PARK	1.00	746.28	0.00	-746.28	** %
2372 PERMISSIVE MEDICAL LEVY	1,272.14	130,421.70	230,407.00	99,985.30	57 %
2394 BUILDING CODE ENFORCEMENT FUND	5,657.76	105,907.35	183,563.00	77,655.65	58 %
2400 SPECIAL LIGHTING DISTRICT FUND	159.10	19,366.56	30,619.00	11,252.44	63 %
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	1,713.80	219,396.49	373,779.00	154,382.51	59 %
2700 CEDAR CREEK TRUST	169.69	4,318.99	65,130.00	60,811.01	7 %
2820 GAS TAX FUND	8,121.76	64,974.13	97,461.00	32,486.87	67 %
2821 Special Road/Street Allocation Program	0.00	113,473.80	113,474.00	0.20	100 %
2917 CRIME VICTIMS ASSISTANCE FUND	320.50	2,000.00	6,000.00	4,000.00	33 %
3020 GO Street Improvements	493.24	50,257.55	87,504.00	37,246.45	57 %
3534 SID 34 FUND - 5th Avenue Water Main	0.56	3,172.97	5,715.00	2,542.03	56 %
3536 SID 36 FUND - Talbott & 4th Avenue Water Main	0.54	1,915.12	3,344.00	1,428.88	57 %
3538 SID 38 FUND - Riverwood	3.16	16,128.37	29,024.00	12,895.63	56 %
4000 CAPITAL PROJECTS FUND - Building Improvements	36.58	65,468.17	65,600.00	131.83	100 %
4010 CAPITAL PROJECTS FUND - Parks Improvements	47.69	286,869.62	474,060.00	187,190.38	61 %
4020 CAPITAL PROJECTS FUND - General Equipment	31.82	60,990.74	80,365.00	19,374.26	76 %
4040 CAPITAL PROJECTS FUND - Street Construction	89.49	178,115.08	181,003.00	2,887.92	98 %
5210 WATER ENTERPRISE FUND	47,001.98	2,431,519.58	3,061,252.00	629,732.42	79 %
5211 WATER CAPITAL EXPANSION	36.86	88,313.50	181,500.00	93,186.50	49 %
5310 SEWER ENTERPRISE FUND	91,086.31	734,053.84	1,077,013.00	342,959.16	68 %
5311 SEWER CAPITAL EXPANSION	162.99	77,001.71	189,500.00	112,498.29	41 %
7120 FIRE RELIEF DISABILITY/PENSION FUND	272.53	32,140.56	69,134.00	36,993.44	46 %
Grand Total:	308,702.48	7,045,690.93	9,729,750.00	2,684,059.07	72 %

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CITY OF COLUMBIA FALLS
Revenue/Expenditure Ledger
For the Accounting Period: 2 / 21

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1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
311010 Real Property Taxes	741,826.80	0.00	7,281.99	7,281.99	749,108.79
311020 Personal Property Taxes	24,181.59	0.00	145.14	145.14	24,326.73
312000 Penalty & Interest on Delinquent	1,433.33	0.00	125.04	125.04	1,558.37
322010 Alcoholic Beverage Licenses and	6,762.50	0.00	0.00	0.00	6,762.50
322020 Professional Business Licenses	7,920.00	0.00	292.50	292.50	8,212.50
322030 General Business Licenses	9,062.50	0.00	120.00	120.00	9,182.50
323060 Non-Exclusive Cable TV Franchise	24,629.84	0.00	18,070.77	18,070.77	42,700.61
331052 MDOT-Highway Planning &	33,713.25	0.00	4,119.17	4,119.17	37,832.42
331112 Stonegarden Grant CFDA # 97.067	4,209.39	0.00	0.00	0.00	4,209.39
331991 CARES GRANT REIMBURSEMENT	441,106.00	0.00	54,702.63	54,702.63	495,808.63
334000 State Grants/Hwy Safety	5,946.43	0.00	0.00	0.00	5,946.43
334122 DNRC Grant	0.00	0.00	0.00	0.00	0.00
335120 Gambling Licenses & Permits	16,150.00	0.00	308.56	308.56	16,458.56
335230 State Entitlement	382,802.08	0.00	0.00	0.00	382,802.08
336020 State On-Behalf Retirement	0.00	0.00	0.00	0.00	0.00
337340 Flathead County (EMS)	3,414.24	0.00	0.00	0.00	3,414.24
337350 Flathead County (SRO)	0.00	0.00	0.00	0.00	0.00
337360 School District #6 (SRO)	0.00	0.00	0.00	0.00	0.00
341000 General Miscellaneous (Copies,	155.11	0.00	31.15	31.15	186.26
341070 Planning and Zoning Fees	15,075.00	0.00	600.00	600.00	15,675.00
342020 Special Fire Protection Services	21,250.00	0.00	47,500.00	47,500.00	68,750.00
342021 Fire Protective Inspections	12,867.00	0.00	589.00	589.00	13,456.00
346030 Swimming Pool User Fees	4,853.00	0.00	0.00	0.00	4,853.00
346031 Parks Use Permits/Fees	975.00	0.00	75.00	75.00	1,050.00
346032 Pool Concession Fees	182.20	0.00	0.00	0.00	182.20
346033 Swim Lessons	0.00	0.00	0.00	0.00	0.00
346034 Individual Swim Pass	286.00	0.00	0.00	0.00	286.00
346035 Lap Swim Pass	0.00	0.00	0.00	0.00	0.00
346036 Family Swim Pass	630.00	0.00	0.00	0.00	630.00
346037 Pool Parties	375.00	0.00	0.00	0.00	375.00
346050 Swim Team Agreement	0.00	0.00	0.00	0.00	0.00
351030 City Courts Fines & Forfeitures	87,323.51	0.00	15,059.50	15,059.50	102,383.01
351031 Court Fines Surcharge	2,497.00	0.00	437.95	437.95	2,934.95
351034 Court Administration Costs	421.40	0.00	107.80	107.80	529.20
366000 Miscellaneous	1,638.06	0.00	15.00	15.00	1,653.06
371010 Investment Earnings	2,875.93	0.00	210.00	210.00	3,085.93
383000 Interfund Operating Transfer	87,738.09	0.00	0.00	0.00	87,738.09
Total REVENUE	1,942,300.25	0.00	149,791.20	149,791.20	2,092,091.45
EXPENDITURES					
410100 LEGISLATIVE SERVICES	109,176.48	13,190.35	0.00	13,190.35	122,366.83
410131 Tree City Program (Tree Board)	8,656.70	1,386.04	0.00	1,386.04	10,042.74
410132 Arbor Day (Tree Board)	945.00	0.00	0.00	0.00	945.00
410360 CITY COURT	101,115.72	13,474.40	0.00	13,474.40	114,590.12
410365 CITY COURT PROSECUTION	27,410.02	3,502.76	0.00	3,502.76	30,912.78
410400 ADMINISTRATIVE SERVICES	27,981.57	5,648.21	0.00	5,648.21	33,629.78
410500 DEPT. OF FINANCE	118,058.90	11,066.84	47.21	11,019.63	129,078.53
410580 Computer Systems & Programs	48,722.23	533.64	0.00	533.64	49,255.87

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CITY OF COLUMBIA FALLS
Revenue/Expenditure Ledger
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1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
411000 PLANNING & ZONING	34,633.49	3,330.96	0.00	3,330.96	37,964.45
411100 LEGAL SERVICES	11,995.26	4,739.33	0.00	4,739.33	16,734.59
411200 FACILITIES ADMINISTRATION	42,521.46	7,604.24	0.00	7,604.24	50,125.70
411800 Employee Asst Program & Flex Plan	1,305.00	0.00	0.00	0.00	1,305.00
420100 LAW ENFORCEMENT SERVICES	622,213.27	88,650.42	2,550.32	86,100.10	708,313.37
420160 COMMUNICATIONS/DISPATCH	67,534.50	0.00	0.00	0.00	67,534.50
420400 FIRE PROTECTION & CONTROL	113,582.33	11,496.37	12.99	11,483.38	125,065.71
420730 Emergency Medical Services	125.96	405.00	0.00	405.00	530.96
430400 Transit Systems	0.00	0.00	0.00	0.00	0.00
431200 Flood Control-High Hazard Dam	6,210.19	272.36	0.00	272.36	6,482.55
440600 ANIMAL CONTROL SERVICES	0.00	0.00	0.00	0.00	0.00
460400 PARK & RECREATION SERVICES	69,407.47	5,196.77	0.00	5,196.77	74,604.24
460445 SWIMMING POOL	36,361.61	261.37	0.00	261.37	36,622.98
490500 Other Debt Service Payments	14,264.66	0.00	0.00	0.00	14,264.66
510100 SPECIAL ASSESSMENTS	8,545.72	0.00	0.00	0.00	8,545.72
510300 ORDINANCE CODIFICATION/CONSULTANTS	0.00	0.00	0.00	0.00	0.00
510330 Comprehensive Liability Insurance	83,570.22	0.00	0.00	0.00	83,570.22
510620 TERMINATION COSTS	0.00	0.00	0.00	0.00	0.00
521000 INTERFUND OPERATING TRANSFERS OUT	468,000.00	0.00	0.00	0.00	468,000.00
Total EXPENDITURES	2,022,337.76	170,759.06	2,610.52	168,148.54	2,190,486.30

Revenue less Expenditures Current Month (18,357.34)

Revenue less Expenditures Year to Date (98,394.85)

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CITY OF COLUMBIA FALLS
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5210 WATER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
331991 CARES GRANT REIMBURSEMENT	0.00	0.00	1,467.76	1,467.76	1,467.76
334122 DNRC Grant	110,655.00	0.00	0.00	0.00	110,655.00
343020 Water Administration Fee	0.00	0.00	0.00	0.00	0.00
343021 Metered Water Sales	454,376.14	0.00	44,580.41	44,580.41	498,956.55
343022 Water Testing Charge - 75-6-108	4,310.00	0.00	0.00	0.00	4,310.00
343024 Sale of Materials, Supplies & Misc.	21,802.10	0.00	0.00	0.00	21,802.10
343025 Water Permit Fees	749.99	0.00	0.00	0.00	749.99
343026 Water Connection Fees/New	4,709.99	0.00	145.00	145.00	4,854.99
343027 Repairs/Materials & Supplies	15,225.08	0.00	0.00	0.00	15,225.08
343028 Late Charges/Disconnect &	5,262.37	0.00	672.83	672.83	5,935.20
362000 Refunds, Rebates, Dividends	1,368.78	0.00	0.00	0.00	1,368.78
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
366000 Miscellaneous	6,665.00	0.00	0.00	0.00	6,665.00
371010 Investment Earnings	2,388.15	0.00	135.98	135.98	2,524.13
381070 Proceeds from Loans	257,442.00	0.00	0.00	0.00	257,442.00
383000 Interfund Operating Transfer	1,499,563.00	0.00	0.00	0.00	1,499,563.00
Total REVENUE	2,384,517.60	0.00	47,001.98	47,001.98	2,431,519.58
EXPENDITURES					
430500 Water Operating	1,866,815.33	442,845.07	3,963.13	438,881.94	2,305,697.27
430560 Administration	53,383.85	7,812.38	0.00	7,812.38	61,196.23
430570 Water Customer Accounting &	33,898.26	4,750.13	0.00	4,750.13	38,648.39
490210 Revenue Bonds, Series 2005	15,653.75	0.00	0.00	0.00	15,653.75
490220 Water Revenue Bonds Series 2020	13,180.47	0.00	0.00	0.00	13,180.47
510330 Comprehensive Liability Insurance	13,421.25	0.00	0.00	0.00	13,421.25
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	1,996,352.91	455,407.58	3,963.13	451,444.45	2,447,797.36

Revenue less Expenditures Current Month (404,442.47)

Revenue less Expenditures Year to Date (16,277.78)

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CITY OF COLUMBIA FALLS
Revenue/Expenditure Ledger
For the Accounting Period: 2 / 21

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5310 SEWER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
331991 CARES GRANT REIMBURSEMENT	0.00	0.00	1,627.88	1,627.88	1,627.88
343030 Sewer Administrative Fees	0.00	0.00	0.00	0.00	0.00
343031 Sewer Service Charges	623,124.90	0.00	87,496.52	87,496.52	710,621.42
343032 Sewer Connection Fees/New	1,875.00	0.00	0.00	0.00	1,875.00
343033 Sewer Permit Fees	650.00	0.00	0.00	0.00	650.00
343035 Sale of Materials, Supplies & Misc.	487.38	0.00	70.34	70.34	557.72
343038 Disposal Fee Agreements	9,376.16	0.00	1,653.08	1,653.08	11,029.24
362000 Refunds, Rebates, Dividends	4,102.57	0.00	0.00	0.00	4,102.57
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
371010 Investment Earnings	3,351.52	0.00	238.49	238.49	3,590.01
Total REVENUE	642,967.53	0.00	91,086.31	91,086.31	734,053.84
EXPENDITURES					
430600 Sewer Operating	280,115.10	40,184.05	0.00	40,184.05	320,299.15
430610 Sewer Administration	53,328.86	7,811.84	0.00	7,811.84	61,140.70
430670 Sewer Customer Accounting &	33,943.90	4,749.38	0.00	4,749.38	38,693.28
490215 Revenue Bonds, Series 2009	23,211.25	0.00	0.00	0.00	23,211.25
510330 Comprehensive Liability Insurance	31,425.45	0.00	0.00	0.00	31,425.45
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	422,024.56	52,745.27	0.00	52,745.27	474,769.83
Revenue less Expenditures Current Month					38,341.04
Revenue less Expenditures Year to Date					259,284.01
Grand Total Revenue less Expenditures Current Month (					384,458.77)
Grand Total Revenue less Expenditures Year to Date					144,611.38

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CITY OF COLUMBIA FALLS
Cash Report
For the Accounting Period: 2/21

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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL FUND						
101000 CASH/CASH EQUIVALENTS	370,233.87	152,938.73	12.99	0.00	170,979.44	352,206.15
102000 CASH - RESERVE	710,559.00	0.00	0.00	0.00	0.00	710,559.00
102015 Cash-Restricted for	24,183.56	0.00	0.00	0.00	0.00	24,183.56
102200 CASH - RESTRICTED DONATIONS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
103000 CASH - CHANGE FUND/PETTY CASH	200.00	0.00	0.00	0.00	0.00	200.00
Total Fund	1,106,176.43	152,938.73	12.99		170,979.44	1,088,148.71
2310 TAX INCREMENT DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	700,815.35	2,231.78	0.00	0.00	0.00	703,047.13
102000 CASH - RESERVE	231,847.00	0.00	0.00	0.00	0.00	231,847.00
Total Fund	932,662.35	2,231.78				934,894.13
2311 TEDD-INDUSTRIAL PARK						
101000 CASH/CASH EQUIVALENTS	745.12	1.00	0.00	0.00	0.00	746.12
102000 CASH - RESERVE	5,642.00	0.00	0.00	0.00	0.00	5,642.00
Total Fund	6,387.12	1.00				6,388.12
2372 PERMISSIVE MEDICAL LEVY						
101000 CASH/CASH EQUIVALENTS	26,529.29	1,272.14	0.00	0.00	0.00	27,801.43
102000 CASH - RESERVE	2,389.00	0.00	0.00	0.00	0.00	2,389.00
Total Fund	28,918.29	1,272.14				30,190.43
2394 BUILDING CODE ENFORCEMENT FUND						
101000 CASH/CASH EQUIVALENTS	924.96	5,657.76	0.00	0.00	6,413.92	168.80
102000 CASH - RESERVE	165,027.00	0.00	0.00	0.00	0.00	165,027.00
Total Fund	165,951.96	5,657.76			6,413.92	165,195.80
2400 SPECIAL LIGHTING DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	23,558.01	159.10	0.00	0.00	2,717.21	20,999.90
102000 CASH - RESERVE	10,943.00	0.00	0.00	0.00	0.00	10,943.00
Total Fund	34,501.01	159.10			2,717.21	31,942.90
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	126,345.15	1,713.80	0.00	0.00	25,731.52	102,327.43
102000 CASH - RESERVE	86,000.00	0.00	0.00	0.00	0.00	86,000.00
Total Fund	212,345.15	1,713.80			25,731.52	188,327.43
2700 CEDAR CREEK TRUST						
101000 CASH/CASH EQUIVALENTS	152,582.49	169.69	0.00	0.00	0.00	152,752.18
102030 Cash/Investments-Restricted	929,156.74	0.00	0.00	0.00	0.00	929,156.74
Total Fund	1,081,739.23	169.69				1,081,908.92
2820 GAS TAX FUND						
101000 CASH/CASH EQUIVALENTS	518.22	8,121.76	0.00	0.00	0.00	8,639.98
2821 Special Road/Street Allocation Program						
101000 CASH/CASH EQUIVALENTS	113,991.28	0.00	0.00	0.00	0.00	113,991.28
2917 CRIME VICTIMS ASSISTANCE FUND						
101000 CASH/CASH EQUIVALENTS	0.00	320.50	0.00	0.00	320.50	0.00
2940 CDBG-HOME INVESTMENT PARTNERSHIP PROGRAM GRANT FUND						
101000 CASH/CASH EQUIVALENTS	128,135.00	0.00	0.00	0.00	0.00	128,135.00
3020 GO Street Improvements						
101000 CASH/CASH EQUIVALENTS	8,737.47	493.24	0.00	0.00	20,254.41	-11,023.70
102000 CASH - RESERVE	43,000.00	0.00	0.00	0.00	0.00	43,000.00
Total Fund	51,737.47	493.24			20,254.41	31,976.30

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CITY OF COLUMBIA FALLS
Cash Report
For the Accounting Period: 2/21

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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
3534 SID 34 FUND - 5th Avenue Water Main						
101000 CASH/CASH EQUIVALENTS	3,172.33	0.56	0.00	0.00	0.00	3,172.89
102000 CASH - RESERVE	398.00	0.00	0.00	0.00	0.00	398.00
Total Fund	3,570.33	0.56				3,570.89
3536 SID 36 FUND - Talbott & 4th Avenue Water Main						
101000 CASH/CASH EQUIVALENTS	1,914.84	0.54	0.00	0.00	0.00	1,915.38
102000 CASH - RESERVE	1,521.00	0.00	0.00	0.00	0.00	1,521.00
Total Fund	3,435.84	0.54				3,436.38
3538 SID 38 FUND - Riverwood						
101000 CASH/CASH EQUIVALENTS	3,130.70	3.16	0.00	0.00	0.00	3,133.86
102010 CASH - SID RESTRICTED BOND	17,000.00	0.00	0.00	0.00	0.00	17,000.00
Total Fund	20,130.70	3.16				20,133.86
4000 CAPITAL PROJECTS FUND - Building Improvements						
101000 CASH/CASH EQUIVALENTS	204,831.60	36.58	0.00	0.00	0.00	204,868.18
102000 CASH - RESERVE	28,368.00	0.00	0.00	0.00	0.00	28,368.00
Total Fund	233,199.60	36.58				233,236.18
4010 CAPITAL PROJECTS FUND - Parks Improvements						
101000 CASH/CASH EQUIVALENTS	124,295.04	47.69	0.00	0.00	6,169.00	118,173.73
102000 CASH - RESERVE	185,883.00	0.00	0.00	0.00	0.00	185,883.00
Total Fund	310,178.04	47.69			6,169.00	304,056.73
4020 CAPITAL PROJECTS FUND - General Equipment						
101000 CASH/CASH EQUIVALENTS	32,487.74	31.82	0.00	0.00	48,918.99	-16,399.43
102000 CASH - RESERVE	219,272.00	0.00	0.00	0.00	0.00	219,272.00
Total Fund	251,759.74	31.82			48,918.99	202,872.57
4040 CAPITAL PROJECTS FUND - Street Construction						
101000 CASH/CASH EQUIVALENTS	482,834.37	89.49	0.00	0.00	0.00	482,923.86
102016 CASH-RESTRICTED RR STREET	87,639.35	0.00	0.00	0.00	0.00	87,639.35
Total Fund	570,473.72	89.49				570,563.21
5210 WATER ENTERPRISE FUND						
101000 CASH/CASH EQUIVALENTS	568,922.72	47,577.53	3,963.13	4.90	459,290.80	161,167.68
102222 CASH - Bond Reserve, 2005	35,308.00	0.00	0.00	0.00	0.00	35,308.00
102223 CASH - Bond Reserve, 2020	21,863.00	0.00	0.00	0.00	0.00	21,863.00
102230 CASH - Surplus Capital	261,733.25	0.00	0.00	0.00	0.00	261,733.25
102240 CASH - Replacement &	386,754.00	0.00	0.00	0.00	0.00	386,754.00
103000 CASH - CHANGE FUND/PETTY CASH	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	1,274,730.97	47,577.53	3,963.13	4.90	459,290.80	866,975.93
5211 WATER CAPITAL EXPANSION						
102230 CASH - Surplus Capital	234,943.65	36.86	0.00	0.00	0.00	234,980.51
5310 SEWER ENTERPRISE FUND						
101000 CASH/CASH EQUIVALENTS	234,726.21	81,587.51	5,164.03	0.00	52,805.68	268,672.07
102225 Cash-Bond Reserve - 2009 Series	72,111.25	0.00	0.00	0.00	0.00	72,111.25
102230 CASH - Surplus Capital	313,893.54	0.00	0.00	0.00	0.00	313,893.54
102235 CASH - Restricted WWT	481,734.52	0.00	0.00	0.00	0.00	481,734.52
102240 CASH - Replacement &	383,940.00	0.00	0.00	0.00	0.00	383,940.00
103000 CASH - CHANGE FUND/PETTY CASH	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	1,486,555.52	81,587.51	5,164.03		52,805.68	1,520,501.38

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CITY OF COLUMBIA FALLS
Cash Report
For the Accounting Period: 2/21

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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
5311 SEWER CAPITAL EXPANSION						
102230 CASH - Surplus Capital	1,039,018.01	162.99	0.00	0.00	0.00	1,039,181.00
7120 FIRE RELIEF DISABILITY/PENSION FUND						
101000 CASH/CASH EQUIVALENTS	3,243.19	272.57	0.00	0.00	3,246.11	269.65
7196 FLEXIBLE SPENDING ACCOUNT						
105100 Amount held by Flex Plan	7,231.73	174.72	0.00	0.00	0.00	7,406.45
7910 PAYROLL FUND						
101000 CASH/CASH EQUIVALENTS	-11,700.76	1,903.00	209,866.17	205,148.17	0.00	-5,079.76
7930 CLAIMS FUND						
101000 CASH/CASH EQUIVALENTS	4,652.89	0.00	577,841.26	578,699.98	0.00	3,794.17
Totals	9,294,486.68	305,004.52	796,847.58	783,853.05	796,847.58	8,815,638.15

*** Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure in manual or call for more details.

**Columbia Falls Police Department
Monthly Activity Report
February 2021**

Police	February				5 Year Average
	2021	2020	2019	2018	2017
Arrests (Total)	32	39	33	22	21
Adult	23	30	29	18	20
Juvenile	9	9	4	4	1
Accidents Investigated	19	10	24	16	27
Stolen Property (Value)	4323	122	78	3232	2452
Stolen Property (Recovered)	2000	0	28	0	1030
Criminal Mischief (Incidents)	2	1	2	1	0
Damage Amount	626	850	1000	0	0
Misdemeanor Citations Issued	101	90	83	72	121
Traffic Offenses	92	84	72	64	107
Cell Phone Viol.	17	14	0	2	3
DUI Offenses	2	4	3	2	2
Drug Offenses	1	7	6	2	1
Traffic Stops	152	169	174	136	151
Court Fines and Forfeitures	16,024	14,778	11,077	12,904	12,559
Miles Patrolled	7,235	7,487	6,393	4,832	5,689
911 Phone Calls	110	96	98	71	75
Incident Reports	734	699	764	684	786
Domestic Abuse/Assaults	33	35	29	22	15
Felony Investigations/Arrests	7	4	4	6	1
Business Checks	51	63	71	60	87
Welfare Checks	14	6	13	4	4
Citizen Assist	42	43	55	60	93
Agency Assist	26	40	49	53	62

**CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
COUNCIL MEETING
March 15, 2021**

03/01/21 Chamber of Commerce letter with 2021 Member Decal

03/01/21 Letter from 3rd Grader Heather Barthel, on how to help poor people

03/01/21 Letter from 3rd Grader Harper Moulton, on how to help the homeless