



**ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912**

**PHONE (406) 892-4391
FAX (406) 892-4413**

**CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, DECEMBER 07, 2020
COUNCIL CHAMBERS CITY HALL**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Shepard, Fisher)

NOTE: Regular Council Meeting will be held in the Council Chambers as well as by virtual meeting to provide for social distancing and public health and safety. Contact City Clerk Barb Staalnd to register for ZOOM meeting access information. Email: staalndb@cityofcolumbiafalls.com

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

1. Approval of Claims - December 7, 2020 - \$347,196.08
2. Approval of Payroll Claims - November 27, 2020 - \$129,289.12
3. Approval of Special Payroll Claim (Term Pay) - December 3, 2020 - \$8,595.45
4. Approval of November 16, 2020 Regular City Council Meeting Minutes
5. Approval of Change Order # 1 - Knife River - River's Edge Trail and Bathroom Project and Authorize City Manager to execute.
6. Approval of Change Order # 2 - Knife River - Well #3 Project and Authorize City Manager to execute.
7. Approval of Randy Jones Construction Developer's Improvement Agreement - 3 Diane Road
8. Authorization for Records Disposal - City Clerk and City Court

VISITORS/PUBLIC COMMENT (Items not on agenda)

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

9. Public Hearing - Conditional Use Permit:

The Columbia Falls City-County Planning Board held a public hearing for the following item at their regular meeting on Tuesday, November 10th, 2020 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on December 7, 2020 starting at 7:00 p.m. in the same location.

Request to establish a Conditional Use Permit in the Columbia Falls Zoning Jurisdiction:

Applicant, Judy Morse is requesting a Conditional Use Permit to operate a drive-thru coffee and micro bakery stand at 2100 9th Street West (The front northwest corner of the Super 1 parking lots). The property is zoned CB-2 Commercial however all drive-thru's require a conditional use permit in this zone. The coffee/bakery will have circulation through the existing Super 1 parking lot and highway approaches. The property is described as Lot 3 of the O'Neil Subdivision Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons are allowed to attend the hearing(s), subject to the most recent public gathering restrictions enacted by County and State agencies at or prior to the time of the hearing. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: staalandb@cityofcolumbiafalls.com. For more information on the proposed conditional use, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

- a. Adopt Staff Report CCU-20-03 as Findings of Fact
- b. Approve Conditional Use Permit (Final Action - Resolutions/Ordinances)

10. Public Hearing - Urban Renewal District/Tax Increment Finance District and Targeted Economic District Budgets 20-21 FY

NOTICE IS HEREBY GIVEN, that the City Council of the City of Columbia Falls, Montana, will hold a public hearing on December 7, 2020 at 7:00 p.m. in the Columbia Falls City Hall, 130-6th Street West, Columbia Falls, Montana, to adopt an amended 2021 FY budget for the Tax Increment District Fund and Targeted Economic District Fund.

The City received the estimated tax funding for the Tax Increment District Fund at the end of October, 2020. Based on the estimated real estate tax funding of \$441,054, the City Council will amend the appropriations for the 2021 FY. The funds will be spent as provided for in the Tax Increment District Statement of Need and priorities established through the public hearing process.

The City received the estimated tax funding for the Targeted Economic District Fund at the end of October, 2020. Based on the estimated real estate tax funding of \$1,375, the City Council will consider appropriating the available funds for the 2021 FY based on the Statement of Need and priorities established through the public hearing process.

Taxpayers are encouraged to attend the hearing and give written or oral comments on the budget-related item. Written comments may be mailed to the City Clerk, 130 6th Street West, Room A, Columbia Falls, Montana, 59912. Questions regarding the proposed items can be made by contacting City Manager Susan Nicosia at 892-4391.

NEW BUSINESS:

- [11.](#) Approve Flathead County Community Health Center Grant Request Letter of Support

ORDINANCES / RESOLUTIONS:

- [12.](#) **Resolution # 1837** - A Resolution of the City Council of the City of Columbia Falls, Montana, Approving the Petition of Mark and Sandra Craven for Annexation of 915 3rd Avenue East, More Formally Described as Assessor's Tract 2KA in Section 17, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana
- [13.](#) **Resolution # 1838** - A Resolution of the City Council of the City of Columbia Falls, Montana Approving an Application for a Conditional Use Permit by Judy A. Morse to Add a Small Drive Thru Coffee Stand and Micro Bakery at 2120 9th Street West. The Property is Described as Lot 3 of the O'Neil Subdivision, Columbia Falls, Montana According to the Map or Plat Thereof on File and of Record in the Office of the Clerk and Recorder of Flathead County, Montana

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

- [14.](#) City Manager's Report

MISCELLANEOUS

- [15.](#) Police Activity Report - October 2020
- [16.](#) Correspondence Sent/Received

ADJOURN

Next Scheduled Meetings:

City Council – Regular Meeting, **December 21, 2020** – 7:00 PM

Planning Board – TBD

Transportation Planning Committee - Thursday, December 10th - 1 pm

12/04/20
10:33:52

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 12/20

Page: 1 of 17
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
		*** Claim from another period (11/20) ****								
41250		999999 JEFFERY MATHIS	207.14							
	08165.06-0	11/25/20 WTR-Deposit Refund	207.14			5210 214010				101000
		Total for Vendor:	207.14							
		*** Claim from another period (11/20) ****								
41251		999999 AMANDA DAVIS	198.29							
	08165.01-1	11/25/20 WTR-Deposit Refund	198.29			5210 214010				101000
		Total for Vendor:	198.29							
		*** Claim from another period (11/20) ****								
41257		2953 AXON ENTERPRISE, INC.	68.00							
	SI-1698916	11/23/20 PD-Battery Pk Standard	68.00			1000 420100	220			101000
		Total for Vendor:	68.00							
		*** Claim from another period (11/20) ****								
41219		2901 BALCO UNIFORM CO, INC	1,506.94							
	59812	11/13/20 PD-ARMOR PKG SMITH, V.	753.47			1000 420100	226			101000
	59823	11/13/20 PD-ARMOR PKG STUFFLEBEAM, W.	753.47			1000 420100	226			101000
		Total for Vendor:	1,506.94							
		*** Claim from another period (11/20) ****								
41213		6 BLACK MOUNTAIN SOFTWARE, INC.	3,345.00							
	26231	11/12/20 FIN-CLOUD HOSTING 09/28/20	1,115.00*			1000 410500	363			101000
	26231	11/12/20 WTR-CLOUD HOSTING 09/28/20	1,115.00*			5210 430500	363			101000
	26231	11/12/20 SWR-CLOUD HOSTING 09/28/20	1,115.00*			5310 430600	363			101000
		Total for Vendor:	3,345.00							
		*** Claim from another period (11/20) ****								
41237		3009 BRADSHAW, TYLER	225.00							
	19258	11/16/20 REIMBURSEMENT	225.00			1000 410500	390			101000
		Total for Vendor:	225.00							
		*** Claim from another period (11/20) ****								
41215		1260 CARQUEST AUTO PARTS	709.86							
	1678-34764	10/13/20 PRKS-SEAFOAM TREATMENT	44.12			1000 460400	231			101000
	1678-34723	10/05/20 STRS-ENG OIL, SEAFOAM,OIL	145.66			2500 430200	232			101000
	1678-34790	10/19/20 STRS-BATTERY, CORE RETURN	20.09			2500 430200	232			101000
	1678-34822	10/23/20 STRS-2.5 LEVELING KIT 2017	499.99			2500 430200	232			101000

12/04/20
10:33:52

CITY OF COLUMBIA FALLS
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Page: 2 of 17
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		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
41276		1260 CARQUEST AUTO PARTS	22.58							
	349414	11/16/20 STRS-9W Fluo Bulb	12.86			2500 430200	232	101000		
	349442	11/16/20 STRS-Micro Fuses	9.72			2500 430200	232	101000		
		Total for Vendor:	732.44							
41289		3028 CENTURYLINK - BUSINESS SERVICES	1,144.12							
	171299972	11/20/20 ADMIN-10/20/20-11/19/20	39.78			1000 410400	345	101000		
	171299972	11/20/20 FIN-10/20/20-11/19/20	125.94			1000 410500	345	101000		
	171299972	11/20/20 COMP-PORT	400.00			1000 410580	345	101000		
	171299972	11/20/20 PD-10/20/20-11/19/20	198.90			1000 420100	345	101000		
	171299972	11/20/20 FD-10/20/20-11/19/20	64.56			1000 420400	345	101000		
	171299972	11/20/20 BLDG-10/20/20-11/19/20	19.89			2394 420500	345	101000		
	171299972	11/20/20 WTR-10/20/20-11/19/20	43.10			5210 430500	345	101000		
	171299972	11/20/20 SWR-10/20/20-11/19/20	43.10			5310 430600	345	101000		
	171299972	11/20/20 STRS-10/20/20-11/19/20	9.95			2500 430200	345	101000		
	171299972	11/20/20 CRTS-10/20/20-11/19/20	198.90			1000 410360	345	101000		
		Total for Vendor:	1,144.12							
		*** Claim from another period (11/20) ****								
41256		14 CITY OF COLUMBIA FALLS	454.12							
	112420	11/24/20 FAC-10/16/20-11/17/20	102.19			1000 411200	342	101000		
	112420	11/24/20 FD-10/16/20-11/17/20	31.23			1000 420400	342	101000		
	112420	11/24/20 PRKS-10/16/20-11/17/20	81.94			1000 460400	342	101000		
	112420	11/24/20 STRS-10/16/20-11/17/20	95.98			2500 430200	342	101000		
	112420	11/24/20 WTR-10/16/20-11/17/20	50.94			5210 430500	342	101000		
	112420	11/24/20 SWR-10/16/20-11/17/20	91.84			5310 430600	342	101000		
		Total for Vendor:	454.12							
41277		1145 CITY OF WHITEFISH BUILDING	5,502.25							
	Permits for November 2020									
	NOV 2020	12/02/20 Nov 2020 Building Permits	3,641.30			2394 420500	398	101000		
	NOV 2020	12/02/20 Nov 2020 Elec Permits	883.35			2394 420500	398	101000		
	NOV 2020	12/02/20 Nov 2020 Mech Permits	548.60			2394 420500	398	101000		
	NOV 2020	12/02/20 Nov 2020 Plumb Permits	429.00			2394 420500	398	101000		
		Total for Vendor:	5,502.25							

12/04/20
10:33:52

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Page: 3 of 17
Report ID: AP100V

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			*** Claim from another period (11/20) ****								
41266		2945 CRAPO LTD	3,387.78								
		Blue ice kicker salt									
		25513 11/20/20 STRS-Blue Ice Melt/28.71 ton	3,387.78			2820		430200	221		101000
		Total for Vendor:	3,387.78								
			*** Claim from another period (11/20) ****								
41230		3026 DAILY INTER LAKE	199.33								
		Variance hearings Craft/Miller and Ross									
		I00417108 11/01/20 PL/Zoning - BOA hearings 11	199.33			1000		411000	331		101000
		P									
			*** Claim from another period (11/20) ****								
41288		3026 DAILY INTER LAKE	203.00								
		11252020 11/29/20 FIN-TIF/Tedd Budget Notice	203.00			1000		410500	331		101000
		Total for Vendor:	402.33								
			*** Claim from another period (11/20) ****								
41268		191 DIVERSIFIED ELECTRIC CO.	1,278.00								
		The Falls and Pool motor repairs.									
		12623 08/13/20 PRKS-15hp Motor Repair	378.00			1000		460400	240		101000
		12689 10/06/20 POOL-15hp Motor Repair	900.00*			1000		460445	240		101000
		Total for Vendor:	1,278.00								
			*** Claim from another period (11/20) ****								
41249		532 DON "K" CHEVROLET	86.95								
		6070298/1 11/30/20 PD-Oil Change Car #20	86.95			1000		420100	361		101000
		Total for Vendor:	86.95								
			*** Claim from another period (11/20) ****								
41223		1627 DPHSS-FCSS	200.00								
		110620 11/06/20 POOL-#10437 LIC RENEW 2021	200.00			1000		460445	335		101000
		Total for Vendor:	200.00								
			*** Claim from another period (11/20) ****								
41232		438 FERGUSON WATERWORKS	3,557.08								
		0762251 11/12/20 WTR-10 EA LF 3/4 TUBE NUT FEM	120.80			5210		430500	230		101000
		SRV BRASS									
		0762251 11/12/20 WTR-10 EA 3/4 COP GSKT F/FLR	15.20			5210		430500	230		101000
		SRV BRASS									
		0762251 11/12/20 WTR-10 EA 1 COP GSKT F/FLR CO	22.40			5210		430500	230		101000
		SRV BRASS									
		0762251 11/12/20 WTR-SHIPING	15.72			5210		430500	230		101000
		SRV BRASS									

12/04/20
10:33:52

CITY OF COLUMBIA FALLS
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For the Accounting Period: 12/20

Page: 4 of 17
Report ID: AP100V

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		Invoice #/Inv Date/Description	Line \$									Account
		0763622 11/05/20 WTR-1 EA 18X72SGL MTR BX	757.23				5210		430500	230		101000
17	TALBOT PINES											
		0763622 11/05/20 WTR-1 EA 18X4 INSUL PAD	35.19				5210		430500	230		101000
17	TALBOT PINES											
		0763622 11/05/20 WTR-1 EA 18 SIDE LCK PLYMR MT	46.12				5210		430500	230		101000
17	TALBOT PINES											
		0763622 11/05/20 WTR-2 EA LF1 FIP X IPS COUPLI	54.70				5210		430500	230		101000
17	TALBOT PINES											
		0763874 11/06/20 WTR-5 EA M510M F1 NO PIT TC W	875.35				5210		430500	230		101000
2	PORT RADIO READ											
		0763578 11/05/20 WTR-3 EA LF 1FIP X IPS COUPL	82.05				5210		430500	230		101000
	COFFEE SHOP											
		0763578 11/05/20 WTR-1 EA LF 1 CC X MIP BALL C	69.36				5210		430500	230		101000
	COFFEE SHOP											
		0763578 11/05/20 WTR-1 EA LF 1 IPS BALL CURB	125.41				5210		430500	230		101000
	COFFEE SHOP											
		0763578 11/05/20 WTR-1 EA 4X6-12 SDL 4.20-4.80	94.26				5210		430500	230		101000
	COFFEE SHOP											
		0763578 11/05/20 WTR-1 EA 1-1/4 IPS COMP X ADP	12.08				5210		430500	230		101000
	COFFEE SHOP											
		0763578 11/05/20 WTR-1 EA 2X1-1/4 PVC S40 SPXF	1.67				5210		430500	230		101000
	COFFEE SHOP											
		0763578 11/05/20 WTR-1 EA 4X2PVC S40 SPXSLIP B	8.45				5210		430500	230		101000
	COFFEE SHOP											
		0763578 11/05/20 WTR-1 EA 10X1 CC DBLBLT SDL 1	111.44				5210		430500	230		101000
	COFFEE SHOP											
		0763578 11/05/20 WTR-1 EA 6-1/2 ARCH PATT CURB	45.74				5210		430500	230		101000
	COFFEE SHOP											
		0763578 11/05/20 WTR- 1 EA 18 SIDE LCK PLYMR M	46.12				5210		430500	230		101000
	COFFEE SHOP											
		0763578 11/05/20 WTR-1 EA 60 STNRY ROD	14.43				5210		430500	230		101000
	COFFEE SHOP											
		0763578 11/05/20 WTR-1 EA 18X72THRM COIL SGL M	757.23				5210		430500	230		101000
	COFFEE SHOP											
		0763578 11/05/20 WTR-1 EA MTR PIT FRAME F/18 L	210.94				5210		430500	230		101000
	COFFEE SHOP											
		0763578 11/05/20 WTR-1 EA 18X4 INSUL PAD W/NYL	35.19				5210		430500	230		101000
	COFFEE SHOP											
		Total for Vendor:	3,557.08									

12/04/20
10:33:52

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Claim Approval List
For the Accounting Period: 12/20

Page: 5 of 17
Report ID: AP100V

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41290	E	2961 FIRST BANKCARD-ELECTRONIC PYMT	2,607.27								
		3496254 10/21/20 PD-USB to VGA Adapter	37.40			1000		420100	220		101000
		2101021 10/27/20 SWR-Receipt Paper 50ea	20.66			5310		430600	210		101000
		2101021 10/27/20 FIN-Receipt Paper 50ea	20.67			1000		410500	210		101000
		2101021 10/27/20 WTR-Receipt Paper 50ea	20.66			5210		430500	220		101000
		2020100126 10/31/20 FD-Advanced Reporting	372.74			1000		420400	390		101000
		1689825 11/02/20 SWR-Screen Protector	3.23			5310		430600	220		101000
		1689825 11/02/20 STRS-Screen Protector	3.23			2500		430200	220		101000
		1689825 11/02/20 WTR-Screen Protector	3.24			5210		430500	220		101000
		7784254 11/08/20 WTR-HP Flatbed Scanner	94.33			5210		430500	212		101000
		7784254 11/08/20 SWR-HP Flatbed Scanner	94.32			5310		430600	212		101000
		7784254 11/08/20 FIN-HP Flatbed Scanner	94.32			1000		410500	212		101000
		7784254 11/08/20 WTR-HP Flatbed Scanner	141.48			5210		430500	212		101000
		7784254 11/08/20 SWR-HP Flatbed Scanner	141.48			5310		430600	212		101000
		1663457 11/02/20 SWR-Phone Case	6.99			5310		430600	220		101000
		1663457 11/02/20 WTR-Phone Case	7.00			5210		430500	220		101000
		1663457 11/02/20 STRS-Phone Case	6.99			2500		430200	220		101000
		3481845 11/04/20 PD-USB 4GB Flash DR 100pk	233.99			1000		420100	210		101000
		3481845 11/04/20 PD-USB 8GB Flash DR 100pk	234.98			1000		420100	210		101000
		110520 11/05/20 FIN-GAAP update lunch	45.00			1000		410500	380		101000
		26991 11/11/20 FD-SCBA Nameplates 30pcs	323.64			1000		420400	220		101000
		986053 11/14/20 FIN-Webcam/Blk Out/Shutter Fly	289.98			1000		410500	212		101000
		9823567991 11/18/20 PD-Fax Machine/Fax Paper	365.98			1000		420100	212		101000
		23271 11/23/20 FD-SCBA Nameplate 1pc	13.99			1000		420400	220		101000
		1729025 11/20/20 FIN-Surge Protect/USB Cable	10.32			1000		410500	210		101000
		1729025 11/20/20 WTR-Surge Protect/USB Cable	10.33			5210		430500	210		101000
		1729025 11/20/20 SWR-Surge Protect/USB Cable	10.32			5310		430600	210		101000
		Total for Vendor:	2,607.27								
		*** Claim from another period (11/20) ****									
41253		3104 FIRST CALL COMPUTER SOLUTIONS,	19.53								
		70176 11/25/20 FD-PC Monitor cable	19.53			1000		420400	220		101000
		Total for Vendor:	19.53								

12/04/20
10:33:52

CITY OF COLUMBIA FALLS
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For the Accounting Period: 12/20

Page: 6 of 17
Report ID: AP100V

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*** Claim from another period (11/20) ****								
41216		240 FLATHEAD CONCRETE PRODUCTS, INC.	2,032.96					
	19668	09/04/20 STRS-18"X18"X5" THICK PAD W/WI	36.00			2500 430200	220	101000
	19869	10/05/20 PRKS-18" THICK PAD, 6" PRK BLC	107.00			1000 460400	240	101000
	19986	10/21/20 STRS-4" REV FRME, GRATE, GRADE	1,281.00			2500 430200	240	101000
	20016	10/27/20 STRS-GRADE RINGS, SEALANT	320.00			2500 430200	240	101000
	20039	10/30/20 STRS-6 EA INFRARISER	288.96			2500 430200	220	101000
		Total for Vendor:	2,032.96					
*** Claim from another period (11/20) ****								
41235		1892 FLATHEAD COUNTY	75.00					
	5223	11/13/20 CERT LIST- ROMANO, M.	75.00			1000 411000	390	101000
*** Claim from another period (11/20) ****								
41264		1892 FLATHEAD COUNTY	75.00					
	5234	12/01/20 Cert Owner-Gunther	75.00			1000 411000	390	101000
		Total for Vendor:	150.00					
*** Claim from another period (11/20) ****								
41226		22 FLATHEAD COUNTY CLERK & RECORDER	10.00					
	988951	10/06/20 RESOLUTION-BUDGET	5.00			1000 410500	399	101000
	990293	10/23/20 RESOLUTION-BUDGET	5.00			1000 410500	399	101000
41280		22 FLATHEAD COUNTY CLERK & RECORDER	28.00					
	992360	11/17/20 PLNG-Ordinance	28.00			1000 411000	390	101000
		Total for Vendor:	38.00					
41285		24 FLATHEAD COUNTY TREASURER	520.00					
	120220	12/02/20 Tech Surcharge Nov 20	220.00			1000 212201		101000
	120220	12/02/20 Law Enforcement Academy	300.00			1000 212201		101000
		Total for Vendor:	520.00					
*** Claim from another period (11/20) ****								
41227		1378 GLACIER CLEAN CAR WASH	150.00					
	125-2020	11/12/20 PD-FLEET WASH CARD-33073	150.00			1000 420100	361	101000
		Total for Vendor:	150.00					
41273		1455 GRAINGER	164.56					
	9719983166	11/17/20 SWR-GP 1hp Motor/3 Phase	164.56			5310 430600	240	101000
		Total for Vendor:	164.56					

12/04/20
10:33:52

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Page: 7 of 17
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Claim/	Check	Vendor #/Name/	Document \$/	Disc \$					Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
41281		2806 HANSON'S HARDWARE	114.96						
	596507	11/12/20 STRS-GE 9W Fluo Bulb	5.99			2500 430200	240	101000	
	569540	11/16/20 SWR-3/4"x6' Pipe Insul/Heater/	69.14			5310 430600	240	101000	
	596576	11/20/20 SWR-Galv Cable/U-bol/Ferrule	5.63			5310 430600	240	101000	
	596599	11/24/20 STRS-#2 bit/Misc Screws	13.23			2500 430200	240	101000	
	596577	11/20/20 SWR-C-Clip/Ring 3ea	11.37			5310 430600	220	101000	
	596595	11/23/20 STRS-Misc Screws 32ea	9.60			2500 430200	240	101000	
		Total for Vendor:	114.96						
		*** Claim from another period (11/20) ****							
41240		1659 HIGH COUNTRY LINEN SUPPLY	426.48						
	0427764	10/12/20 FAC-PD,FOYER,CRTS,ENTRYWAY,FI	210.82			1000 411200	224	101000	
	0427765	10/12/20 FAC-FD MATS	29.23			1000 411200	224	101000	
	0431232	11/09/20 FAC-PD,FOYER,CRTS,ENTRYWAY,FI	186.43			1000 411200	224	101000	
		Total for Vendor:	426.48						
		*** Claim from another period (11/20) ****							
41220		1356 INTERNATIONAL ASSOC.OF CHIEFS OF	525.00						
	0126260	11/13/20 PD-01/01/21 TO 12/31/21 DUES	525.00			1000 420100	335	101000	
		Total for Vendor:	525.00						
		*** Claim from another period (11/20) ****							
41242		2849 J2 BUSINESS PRODUCTS	1,753.63						
	847536-0	10/21/20 FAC-TOWL HOLDERS & TOWELS	85.50			1000 411200	224	101000	
	847914-0	10/27/20 PD-MAILERS,ENVELOPES,CRTDG,C	233.38			1000 420100	210	101000	
	848124-0	10/28/20 FIN-SMALL BINDER CLIPS	1.50			1000 410500	210	101000	
	848124-0	10/28/20 WTR-SMALL BINDER CLIPS	1.50			5210 430500	210	101000	
	848124-0	10/28/20 SWR-SMALL BINDER CLIPS	1.50			5310 430600	210	101000	
	848124-0	10/28/20 PLNG-SMALL BINDER CLIPS	0.75			1000 411000	210	101000	
	848124-0	10/28/20 BLDG-SMALL BINDER CLIPS	0.75			2394 420500	210	101000	
	848482-0	10/30/20 FIN-LGL POLY FOLDERS,CRTDG	39.29			1000 410500	210	101000	
	848482-0	10/30/20 WTR-LGL POLY FOLDERS, CRTDG	39.29			5210 430500	210	101000	
	848482-0	10/30/20 SWR-LGL POLY FOLDERS, CRTDG	39.28			5310 430600	210	101000	
	848482-0	10/30/20 PLNG-LGL POLY FOLDERS, CRTDG	19.64			1000 411000	210	101000	
	848482-0	10/30/20 BLDG-LGL POLY FOLDERS, CRTDG	19.64			2394 420500	210	101000	
	848510-0	10/30/20 FAC-GRBG BAGS,CLEANER, TISSUE	417.49			1000 411200	224	101000	
	849836-0	11/13/20 FIN-COPY PAPER	33.95			1000 410500	210	101000	
	849836-0	11/13/20 WTR-COPY PAPER	33.95			5210 430500	210	101000	
	849836-0	11/13/20 SWR-COPY PAPER	33.95			5310 430600	210	101000	

12/04/20
10:33:52

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 12/20

Page: 8 of 17
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
	849836-0	11/13/20 PLNG-COPY PAPER	16.98			1000		411000	210		101000
	849836-0	11/13/20 BLDG-COPY PAPER	16.97			2394		420500	210		101000
	849235-0	11/09/20 FIN-FLDER, CALEN REFILL, WALL	27.47			1000		410500	210		101000
	849235-0	11/09/20 WTR-FLDER, CALEN REFILL, WALL	27.47			5210		430500	210		101000
	849235-0	11/09/20 SWR-FLDER, CALEN REFILL, WALL	27.47			5310		430600	210		101000
	849235-0	11/09/20 PLNG-FLDER, CALEN REFILL, WAL	13.74			1000		411000	210		101000
	849235-0	11/09/20 BLDG-FLDER, CALEN REFILL, WAL	13.73			2394		420500	210		101000
	849924-0	11/13/20 PD-COLOR PENCILS	8.88			1000		420100	210		101000
	849622-1	11/12/20 PD-TONER M180 BLK	51.49			1000		420100	210		101000
	849622-0	11/11/20 PD-TONER M180 BLK, CYN, YEL, MA	172.47			1000		420100	210		101000
	848749-0	11/03/20 PD-FILE FOLDERS 1 PLY	21.55			1000		420100	210		101000
	847834-0	10/26/20 FIN-LARGE BINDER CLIPS	5.93			1000		410500	210		101000
	847834-0	10/26/20 WTR-LARGE BINDER CLIPS	5.93			5210		430500	210		101000
	847834-0	10/26/20 SWR-LARGE BINDER CLIPS	5.93			5310		430600	210		101000
	847834-0	10/26/20 PLNG-LARGE BINDER CLIPS	2.97			1000		411000	210		101000
	847834-0	10/26/20 BLDG-LARGE BINDER CLIPS	2.97			2394		420500	210		101000
	C847834-0	10/29/20 FIN-RETURN LRG BINDER CLIPS	-5.93			1000		410500	210		101000
	C847834-0	10/29/20 WTR-RETURN LRG BINDER CLIPS	-5.93			5210		430500	210		101000
	C847834-0	10/29/20 SWR-RETURN LRG BINDER CLIPS	-5.93			5310		430600	210		101000
	C847834-0	10/29/20 PLNG-RETURN LRG BINDER CLIP	-2.97			1000		411000	210		101000
	C847834-0	10/29/20 BLDG-RETURN LRG BINDER CLIP	-2.97			2394		420500	210		101000
	849044-0	11/05/20 FIN-STAPLER, RUBERBANDS, TABS	15.58			1000		410500	210		101000
	849044-0	11/05/20 WTR-STAPLER, RUBERBANDS, TABS	15.58			5210		430500	210		101000
	849044-0	11/05/20 SWR-STAPLER, RUBERBANDS, TABS	15.58			5310		430600	210		101000
	849044-0	11/05/20 PLNG-STAPLER, RUBERBANDS, TABS	7.79			1000		411000	210		101000
	849044-0	11/05/20 BLDG-STAPLER, RUBERBANDS, TABS	7.78			2394		420500	210		101000
	849633-0	11/17/20 PD-METAL DUST PAN	8.06			1000		420100	210		101000
	850404-0	11/18/20 PD-Tape/Envelope Clasps	38.89			1000		420100	210		101000
	851340-0	11/30/20 FAC-Bucket/Mop/Flr cleaner	208.36			1000		411200	224		101000
	850745-0	11/20/20 FIN-Marker/Pen Rfl/Pencil	9.11			1000		410500	210		101000
	850745-0	11/20/20 WTR-Marker/Pen Rfl/Pencil	9.11			5210		430500	210		101000
	850745-0	11/20/20 SWR-Marker/Pen Rfl/Pencil	9.11			5310		430600	210		101000
	850745-0	11/20/20 PLNG-Marker/Pen Rfl/Pencil	4.55			1000		411000	210		101000
	850745-0	11/20/20 BLDG-Marker/Pen Rfl/Pencil	4.55			2394		420500	210		101000
		Total for Vendor:	1,753.63								

12/04/20
10:33:52

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 12/20

Page: 9 of 17
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
41279		3004 JIFFY LUBE	89.98								
		Oil and filter change									
		32248599 11/30/20 PD-Oil and filter change	89.98			1000		420100	361		101000
		Total for Vendor:	89.98								
		*** Claim from another period (11/20) ****									
41258		2707 KENCO SECURITY AND TECHNOLOGY	82.50								
		Alarm moniitoring									
		2260374 12/01/20 FD-Fire Station	44.00			1000		420400	366		101000
		2261671 12/01/20 FAC-City Hall	38.50			1000		411200	366		101000
		Total for Vendor:	82.50								
		*** Claim from another period (11/20) ****									
41236		3044 KENFIELD INDUSTRIES LLC	5,000.00								
		Rivers Edge Tourism Grant-Bathroom Installlation.									
		1209 11/09/20 Boring Rivers Edge Elec	5,000.00			4010		460400	930		101000
		Total for Vendor:	5,000.00								
		*** Claim from another period (11/20) ****									
41238		3078 KLJ ENGINEERING LLC	7,990.38								
		10145511 11/18/20 PRO SER ENDING 11/14/20 CF U	7,990.38			1000		410100	399		101000
		Total for Vendor:	7,990.38								
		*** Claim from another period (11/20) ****									
41241		97 KNIFE RIVER	74,373.75								
		CONTRACT #28203052									
		19646 11/17/20 PATCHING PROJECT 10/01-11/17/2	75,125.00			2820		430200	399		101000
		19646 11/17/20 1% WITHHOLDING	-751.25			2820		430200	399		101000
		*** Claim from another period (11/20) ****									
41262		97 KNIFE RIVER	201,008.36								
		River Edge Park Restrooms and Trails									
		19655 11/18/20 Rivers Edge BR & Trails	203,038.75			4010		460400	930		101000
		19655 11/18/20 1% Withholding	-2,030.39			4010		460400	930		101000
		Total for Vendor:	275,382.11								
		*** Claim from another period (11/20) ****									
41244		2564 KUSTERS ZIMA CORPORATION	405.00								
		81368 11/12/20 SWR-SCREENING BAGS 90 METERS L	405.00			5310		430600	220		101000
		Total for Vendor:	405.00								

12/04/20
10:33:52

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 12/20

Page: 10 of 17
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
41274		2590 L.N. CURTIS & SONS	7,991.80								
	602563	11/18/20 FD-G1 SCBA/Mask/Tanks	7,991.80			1000		420400	940		101000
		Total for Vendor:	7,991.80								
		*** Claim from another period (11/20) ****									
41218		2869 LEADSONLINE	1,188.00								
	258641	11/15/20 PD-01/15/21 TO 01/14/22 RENEWA	1,188.00			1000		420100	335		101000
		Total for Vendor:	1,188.00								
		*** Claim from another period (11/20) ****									
41229		1080 LES SCHWAB TIRE CENTER	857.92								
	9050039563	11/12/20 PD-STUDDER TIRES 2015 CAR	857.92			1000		420100	361		101000
		Total for Vendor:	857.92								
		*** Claim from another period (11/20) ****									
41261		707 MONTANA DEPT. OF REVENUE	751.20								
		Columbia Falls Patching 2020									
	19646	11/17/20 1% W/H Knife Rvr Patching	751.20			2820		430200	399		101000
		*** Claim from another period (11/20) ****									
41263		707 MONTANA DEPT. OF REVENUE	2,030.39								
		1% Contractor W/H									
	19655	11/18/20 1% W/H RVRs Edge-Knife RVR	2,030.39			4010		460400	930		101000
		Total for Vendor:	2,781.59								
		*** Claim from another period (11/20) ****									
41247		3090 MORISAKI STRATEGIC SOLUTIONS,	682.50								
	112011	11/30/20 EDA Grant Resub Fee 10.5 hrs	682.50			1000		410100	399		101000
		Total for Vendor:	682.50								
		*** Claim from another period (11/20) ****									
41222		1247 MURDOCH'S RANCH & HOME KALISPELL	175.94								
	5582	10/27/20 STRS-4' BALL, RECEIVER, MOUNT	97.97			2500		430200	232		101000
	5587	10/28/20 STRS-20 FT BOOSTER CABLE	39.99			2500		430200	232		101000
	5690	11/19/20 STRS-Rasp/Handle	37.98			2500		430200	240		101000
		Total for Vendor:	175.94								
41267		52 NAPA AUTO PARTS	175.28								
	947336	11/30/20 FD-Battery for 461	134.28			1000		420400	232		101000
	946638	11/20/20 STRS-Red Paint/Strip Disc	20.52			2500		430200	232		101000
	946206	11/20/20 STRS-Control Relay	20.48			2500		430200	232		101000
		Total for Vendor:	175.28								

12/04/20
10:33:52

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 12/20

Page: 11 of 17
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$					Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
*** Claim from another period (11/20) ****									
41228		2168 NORTH CENTRAL LABORATORIES	154.87						
	446506	11/03/20 SWR-LIQ DETERGENT,BUFF SOLUTIO	154.87			5310 430600	222	101000	
		Total for Vendor:	154.87						
*** Claim from another period (11/20) ****									
41283		2002 NORTHWEST PARTS & EQUIPMENT &	126.98						
	C71778101	11/24/20 STRS-3/8 Swvl 3/4 Shackle	126.98			2500 430200	240	101000	
		Total for Vendor:	126.98						
*** Claim from another period (11/20) ****									
41259		1437 NORTHWESTERN ENERGY	2,178.45						
	112420	11/24/20 FAC-10/22/20-11/19/20 Nat Gas	630.27			1000 411200	344	101000	
	112420	11/24/20 PD-10/22/20-11/19/20 NatGas	92.56			1000 420100	344	101000	
	112420	11/24/20 FD-10/22/20-11/19/20 Nat Gas	335.35			1000 420400	344	101000	
	112420	11/24/20 STRS-10/22/20-11/19/20 Nat Gas	298.26			2500 430200	344	101000	
	112420	11/24/20 WTR-10/22/20-11/19/20 Nat Gas	105.05			5210 430500	344	101000	
	112020	11/24/20 SWR-10/22/20-11/19/20 Nat Gas	716.96			5310 430600	344	101000	
		Total for Vendor:	2,178.45						
*** Claim from another period (11/20) ****									
41284		2816 O'REILLY AUTO PARTS	191.69						
	330275	09/22/20 STRS-16oz Seafoam 12ea	107.88			2500 430200	232	101000	
	331290	10/01/20 PD-16oz Mcguires Protect 2ea	14.98			1000 420100	232	101000	
	332779	10/16/20 PD-Headlight Bulbs	51.56			1000 420100	232	101000	
	333218	10/20/20 STRS-Gear Oil/4pk Batteries	21.28			2500 430200	232	101000	
	333732	10/24/20 PD-Wiper Blades 2ea	19.98			1000 420100	232	101000	
	333485	10/22/20 WTR-Cplr & Plug Kit	16.99			5210 430500	240	101000	
	335193	11/10/20 WTR-Battery	136.07			5210 430500	232	101000	
	335486	11/13/20 STRS-Hitch Ball	12.99			2500 430200	232	101000	
	336637	11/29/20 PD-Towels/Glass cleaner	43.95			1000 420100	232	101000	
	336667	11/30/20 STRS-Seal Blow Gun	5.99			2500 430200	232	101000	
	329714	09/17/20 PD-Pwr Inverter Return	-119.99			1000 420100	212	101000	
	329715	09/17/20 PD-Pwr Inverter Return	-119.99			1000 420100	212	101000	
		Total for Vendor:	191.69						
*** Claim from another period (11/20) ****									
41271		3085 ORTHOPEDIC REHAB INC	200.00						
	Brock McCue Physical								
	43053	11/17/20 FD-McCue/Physical	200.00			1000 420400	390	101000	
		Total for Vendor:	200.00						

12/04/20
10:33:52

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 12/20

Page: 12 of 17
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (11/20) ****								
41265		801 PACIFIC STEEL & RECYCLING	320.17					
		Steel for snow plows.						
	7445086	11/18/20 STRS-1/4"&5/8" Steel	134.15			2500 430200	240	101000
	7446794	11/19/20 STRS-3/8"&1/4" Angle Iron	186.02			2500 430200	240	101000
		Total for Vendor:	320.17					
*** Claim from another period (11/20) ****								
41252		3100 PEDROS PROPERTIES	345.00					
	2019-252	11/27/20 FD-Conduit Install/RFD Hall	345.00			1000 420400	366	101000
		Total for Vendor:	345.00					
*** Claim from another period (11/20) ****								
41246		63 PETTY CASH	59.15					
	7455117829	10/20/20 FAC-KIRKLAND DISINFECTING	49.95			1000 411200	224	101000
	0262301817	09/18/20 PD-POSTAGE NEW HIRE	9.20			1000 420100	310	101000
		Total for Vendor:	59.15					
*** Claim from another period (11/20) ****								
41233		1888 PLETCH ELECTRIC INC	75.00					
	5168	11/12/20 FAC/PD - repair lights	75.00			1000 411200	360	101000
		Total for Vendor:	75.00					
41272		2769 RESPONSE EQUIPMENT SPECIALISTS,	1,212.07					
431-		Akron 2" and 3" repair kits and labor						
	2626	11/09/20 FD-Akron 2"&3" Rpr Kits/Labor	1,212.07			1000 420400	361	101000
		Total for Vendor:	1,212.07					
*** Claim from another period (11/20) ****								
41248		1042 SANDS SURVEYING, INC.	3,393.75					
	33623	11/24/20 P/Z Oct-Nov Servs P#226504A	3,393.75			1000 411000	399	101000
		Total for Vendor:	3,393.75					
*** Claim from another period (11/20) ****								
41255		999999 SARAH DIX	215.22					
	08173.03-3	11/30/20 WTR-Deposit Refund	215.22			5210 214010		101000
		Total for Vendor:	215.22					
41275		2755 SHERWIN-WILLIAMS CO	75.70					
	8574-6	11/20/20 SWR-2 PWR Lock Ext Poles	75.70			5310 430600	240	101000
		Total for Vendor:	75.70					

12/04/20
10:33:52

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 12/20

Page: 13 of 17
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
		*** Claim from another period (11/20) ****									
41239		3107 SMITH'S CUSTOMER CHARGES	15.56								
		CUSTOMER #202649									
		0920427112 11/07/20 FAC-PURELL HND SNTZR	15.56			1000		411200	224		101000
		Total for Vendor:	15.56								
		*** Claim from another period (11/20) ****									
41214		2890 SPOKANE HOUSE OF HOSE, INC	17.75								
		845700 11/13/20 SWR-25 EA BAND-IT CP GALV	17.75			5310		430600	240		101000
		Total for Vendor:	17.75								
		*** Claim from another period (11/20) ****									
41221		1653 SUPER 1 FOODS	15.74								
		06-2391788 11/02/20 SWR-DIST WATER	15.74			5310		430600	222		101000
41287		1653 SUPER 1 FOODS	7.04								
		2423237 11/28/20 SWR-Distilled Wtr 8ea	7.04			5310		430600	222		101000
		Total for Vendor:	22.78								
41270		1644 THE CHEMNET CONSORTIUM	55.00								
		106224 11/24/20 STRS-Random Select	18.34			2500		430200	399		101000
		106224 11/24/20 WTR-Random Select	18.33			5210		430500	399		101000
		106224 11/24/20 SWR-Random Select	18.33			5310		430600	399		101000
		Total for Vendor:	55.00								
		*** Claim from another period (11/20) ****									
41245		2699 THE MAIL ROOM, INC	281.42								
		10/26 to 11/06/2020 Billing									
		D102968 11/09/20 FIN-BAR CODED MAIL	14.12			1000		410500	310		101000
		D102968 11/09/20 WTR-BAR CODED MAIL	68.00			5210		430500	310		101000
		D102968 11/09/20 SWR-BAR CODED MAIL	68.00			5310		430600	310		101000
		D102968 11/09/20 PLNG-BAR CODED MAIL	47.16			1000		411000	310		101000
		D102967 11/09/20 CRTS-BAR CODED MAIL	84.14			1000		410360	310		101000
		Total for Vendor:	281.42								
		*** Claim from another period (11/20) ****									
41231		1623 THE UPS STORE #4515	10.32								
		111320 11/13/20 PD-GRD COMMERCIAL END#6126319	10.32			1000		420100	310		101000
		Total for Vendor:	10.32								

12/04/20
10:33:52

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 12/20

Page: 14 of 17
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
41278		3016 TRANSUNION RISK AND ALTERNATIVE	100.00					
	November 2020							
		202011-1 12/01/20 PD-11/01/20-11/30/20	100.00			1000 420100	335	101000
		Total for Vendor:	100.00					
		*** Claim from another period (11/20) ****						
41224		523 USA BLUE BOOK	846.30					
		407383 11/02/20 SWR-AMMONIA, CAP,PHOSP TSTS	846.30			5310 430600	222	101000
		Total for Vendor:	846.30					
		*** Claim from another period (11/20) ****						
41243	E	1218 VERIZON WIRELESS	1,208.67					
		9866958398 11/12/20 ADMIN-10/13-11/12/20 CELL	22.48			1000 410400	345	101000
		9866958398 11/12/20 FIN-10/13-11/12/20 CELL PH	22.48			1000 410500	345	101000
		9866958398 11/12/20 FD-10/13-11/12/20 CELL PHO	60.47			1000 420400	345	101000
		9866958398 11/12/20 FAC-10/13-11/12/20 CELL PH	12.45			1000 411200	345	101000
		9866958398 11/12/20 STRS-10/13-11/12/20 CELL P	62.26			2500 430200	345	101000
		9866958398 11/12/20 PD-10/13-11/12/20 CELL PHO	748.19			1000 420100	345	101000
		9866958398 11/12/20 PRKS-10/13-11/12/20 CELL P	61.05			1000 460400	345	101000
		9866958398 11/12/20 WTR-10/13-11/12/20 CELL PH	134.55			5210 430500	345	101000
		9866958398 11/12/20 SWR-10/13-11/12/20 CELL PH	84.74			5310 430600	345	101000
		Total for Vendor:	1,208.67					
41286		1134 VICTIM-WITNESS ADVOCATE PROGRAM	138.50					
		120220 12/02/20 November 2020	138.50			2917 410360	356	101000
		Total for Vendor:	138.50					
41282		84 WESTERN BUILDING CENTER	197.07					
		4634571 12/01/20 WTR-Penetrant Spray	6.19			5210 430500	220	101000
		4632421 11/09/20 STRS-Grinding Stone/File	24.77			2500 430200	240	101000
		4631878 11/04/20 SWR-Blue Pex Pipe	21.98			5310 430600	220	101000
		4633871 11/23/20 SWR-1" Styro 4x8/Poly Film	50.67			5310 430600	240	101000
		4632915 11/13/20 STRS-Demming Bit/Drill Bit	33.78			2500 430200	212	101000
		4633902 11/23/20 STRS-3/8x2 1/2 Hex Bolt	8.90			2500 430200	240	101000
		4633889 11/23/20 STRS-Midwest Fasteners	9.00			2500 430200	220	101000
		4631136 10/29/20 STRS-Cutoff Wheel/Discs	41.78			2500 430200	240	101000
		Total for Vendor:	197.07					

12/04/20
10:33:52

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 12/20

Page: 15 of 17
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
41269		2915 WHITE ROCK AGGREGATE LLC	1,767.25					
	12855	11/12/20 STRS-3/8" Chips	1,767.25			2820 430200	452	101000
		Total for Vendor:	1,767.25					
		*** Claim from another period (11/20) ****						
41234		2904 WHITEFISH TREE SERVICE, INC.	300.00					
		DEPOT PARK AND 822 NUCLEUS AVE-BIG TREES IN FRONT OF GLACIER BANK						
	111320	11/13/20 COUNCIL-INSTALL XMAS LIGHTS	300.00			1000 410100	399	101000
		Total for Vendor:	300.00					
		*** Claim from another period (11/20) ****						
41217		3106 YOUNG BUCKS IRRIGATION LLC	86.58					
	1480	10/25/20 PRKS-3 EA IRRIGATION VALVES 1"	86.58			1000 460400	220	101000
		Total for Vendor:	86.58					
		# of Claims 75	Total:	347,196.08				
		Total Electronic Claims		3,815.94				
		Total Non-Electronic Claims		343380.14				

12/04/20
10:33:52

CITY OF COLUMBIA FALLS
Fund Summary for Claims
For the Accounting Period: 12/20

Page: 16 of 17
Report ID: AP110

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	\$38,421.22
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	\$5,585.56
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$4,068.57
2820 GAS TAX FUND	
101000 CASH/CASH EQUIVALENTS	\$80,279.98
2917 CRIME VICTIMS ASSISTANCE FUND	
101000 CASH/CASH EQUIVALENTS	\$138.50
4010 CAPITAL PROJECTS FUND - Parks	
101000 CASH/CASH EQUIVALENTS	\$208,038.75
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$6,275.89
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$4,387.61
Total:	\$347,196.08

12/04/20
10:33:52

CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 12 / 20

Page: 17 of 17
Report ID: AP100A

Council Meeting Date: 12/07/2020

Claims Submitted to Council: \$ 347,196.08

Claims Denied/Withheld by Council Finance Committee: \$ _____ Claim #'s: _____

Prepared By: Shawn Bates, Finance Director

Shawn Bates

Approved by Susan M. Nicosia, City Manager

Susan Nicosia

City Council to Approve by motion on consent agenda

The following claims are significant:

L.N. Curtis & Sons-\$7991.80 New SCBA for Fire Department (FUND 1000)
KLJ Engineering LLC-\$7990.30 Urban Transportation Plan (FUND 1000)
Knife River-\$75,125 Street patching project (FUND 2820)
Knife River-\$203,038.75 Rivers Edge bathrooms and trails (FUND 4020)

The remaining claims are routine. Please let me know if you questions.
Shawn

11/24/20
09:49:58

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 11/27/20 to 11/27/20

Page: 1 of 3
Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
ADDL HOURS (Additional)	0.00		18.50
COMA HOURS (Comp Time Accumulated)	48.38		
COMP HOURS (Comp Time Used)	0.50		10.42
HOL HOURS (Holiday Pay)	256.28		6,872.82
HOLW HOURS (Holiday Worked @ 2.5x)	5.00		255.50
J003 HOURS (PD HOL WK)	44.00		2,001.32
OVER HOURS (Overtime)	49.75		1,916.57
OVRTA HOURS (Stone Garden)	22.00		862.29
OVRTD HOURS (STEP overtime)	14.00		787.08
PERS HOURS (Personal Time Used)	2.00		62.28
REG HOURS (Regular Time)	2,153.00		58,058.36
SFTO HOURS (Shift Sup/FTO - \$1.5/hour)	156.50		234.75
SHFD HOURS (Stone Garden Shift B)	12.00		18.00
SHFN HOURS (Shift B)	347.00		347.00
SHFQ HOURS (OVT B)	30.25		45.38
SHFU HOURS (Hol wk B)	24.00		60.00
SICK HOURS (Sick Time)	45.00		1,135.86
VACA HOURS (Vacation Time Used)	128.00		3,662.91
VOLN HOURS (Not in use)	27.00		1,350.00
GROSS PAY	76,349.04	0.00	
NET PAY	51,438.96	0.00	
NET PAY (CHECKS)	330.80		
NET PAY (DIRECT DEPOSIT)	51,108.16		
AFLAC-POSTTAX	64.48	0.00	
AFLAC-PRETAX	111.99	0.00	
CHILD SUPPORT	88.61	0.00	
CHILD SUPPORT P	413.07	0.00	
CITY OF COLUMBI	25.00	0.00	
FIT	6,198.41	0.00	
FLEX ALLEGIANCE	967.00	35.00	
POP	360.00	0.00	
HEALTHINS/PRE	2,912.07	17,683.87	
MEDICARE	1,071.83	1,071.83	
MT ST FIRE ASSO	27.73	0.00	
NATIONWIDE/CITY	0.00	1,561.83	
NATIONWIDE/EMP	360.62	0.00	
P.E.R.S.	3,361.34	3,731.53	
PERS/FURS	296.72	398.21	
PERS/POLICE	2,156.07	3,452.12	
SIT	3,300.00	0.00	
SOCIAL SECURITY	2,588.33	2,588.33	
TEAMSTERS DUES	241.50	0.00	
TEAMSTERS INIT	25.00	0.00	
UNEMPL. INSUR.	0.00	336.35	
UNUM LIFE INS.	201.85	0.00	
WA CHILD SUPPOR	138.46	0.00	
WORKERS' COMP	0.00	3,078.45	
WELLS FARGO	928.11	0.00	

Payroll
Nov. 27, 2020
\$129,289.12
Bart Staaland

11/24/20
09:49:58

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 11/27/20 to 11/27/20

Page: 2 of 3
Report ID: P130

CHARLES SCHWAB	1,406.40	0.00
FIRST INTERSTAT	4,522.45	0.00
FREEDOM BANK	1,104.82	0.00
GLACIER BANK KA	6,013.28	0.00
GLACIER BANK/CF	15,269.82	0.00
GLACIER BANK/WF	1,583.87	0.00
PARKSIDE CR U	7,930.78	0.00
THREE RIVERS	1,030.55	0.00
USAA FEDERAL	1,186.04	0.00
USBANK.	2,119.34	0.00
VALLEY BANK KAL	400.00	0.00
VERIDIAN CREDIT	325.00	0.00
WELLS FARGO	2,099.94	0.00
WELLS FARGO GA	1,261.88	0.00
WFISH CR UNION	3,925.88	0.00
FIT/SIT BASE	66,183.23	0.00
MEDICARE BASE	73,919.81	0.00
PERS BASE	69,278.30	0.00
SOC SEC BASE	41,747.44	0.00
UN BASE	74,749.04	0.00
WC BASE	75,806.51	0.00

Total 33,937.52

Total Payroll Expense (Gross Pay + Employer Contributions): 110,286.56

*** PAYROLL REGISTER + VOLUNTEER PAYROLL REGISTER = PAYROLL SUMMARY ***

Check Summary

Payroll Checks Prev. Out.	\$44,417.68
Payroll Checks Issued	\$46,604.24
Payroll Checks Redeemed	\$43,996.16
Payroll Checks Outstanding	\$47,025.76
Electronic Checks	\$82,684.88

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	5176.66	5176.66		212260
Medicare	2143.66	2143.66		212260
P.E.R.S.	7092.87	7092.87		212270
Unempl. Insur.	336.35	1658.78	1995.13	212210
Workers' Comp	3078.45	15076.18	18154.63	212220
FIT	6198.41	6198.41		212260
SIT	3300.00	3300.00		212260
AFLAC-PRETAX	111.99	223.98		212230
NATIONWIDE/EMP	360.62	360.62		212280
Teamsters dues	241.50	483.00		212310
PERS/Police	5608.19	5608.19		212240
TEAMSTERS INIT	25.00	25.00	50.00	212310
NATIONWIDE/CITY	1561.83	1561.83		212280
AFLAC-POSTTAX	64.48	128.96		212230
PERS/FURS	694.93	694.93		212275
MT ST FIRE ASSO	27.73	27.73		212315
HEALTHINS/PRE	20595.94	20965.13	-857.43	212400

11/24/20
09:49:58

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 11/27/20 to 11/27/20

Page: 3 of 3
Report ID: P130

CITY OF COLUMBI	25.00		25.00		212450
UNUM LIFE INS.	201.85	201.85	403.68	0.02	212400
FLEX ALLEGIANCE	1002.00		1002.00		212285
CHILD SUPPORT	88.61		88.61		212330
CHILD SUPPORT P	413.07		413.07		212330
WA CHILD SUPPOR	138.46		138.46		212330
FOP	360.00		360.00		212335
Total Ded.	58847.60	38344.91	77850.16	19342.35	

**** Carried Forward column only correct if report run for current period.

12/02/20
12:20:37

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 12/03/20 to 12/03/20

Page: 1 of 1
Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
REG HOURS (Regular Time)	0.58		0.01
GROSS PAY	0.01	0.00	
NET PAY	217.58	0.00	
FIT	25.00	0.00	
HEALTHINS/PRE	-177.00	-646.50	
MEDICARE	2.57	2.57	
SIT	2.00	0.00	
SOCIAL SECURITY	10.97	10.97	
UNUM LIFE INS.	-81.11	0.00	
VEBA	0.00	8,323.79	
GLACIER BANK KA	100.00	0.00	
VALLEY BANK KAL	117.58	0.00	
FIT/SIT BASE	177.01	0.00	
MEDICARE BASE	177.01	0.00	
SOC SEC BASE	177.01	0.00	
UN BASE	0.01	0.00	
WC BASE	0.01	0.00	

Total 7,690.83
Total Payroll Expense (Gross Pay + Employer Contributions): 7,690.84

Check Summary

Payroll Checks Prev. Out.	\$46,499.08
Payroll Checks Issued	\$8,323.79
Payroll Checks Redeemed	\$2,571.64
Payroll Checks Outstanding	\$52,251.23
Electronic Checks	\$271.66

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security 21.94		21.94		212260
Medicare 5.14		5.14		212260
Unempl. Insur. 0.00	1658.78		1658.78	212210
Workers' Comp 0.00	15076.18		15076.18	212220
FIT 25.00		25.00		212260
SIT 2.00		2.00		212260
HEALTHINS/PRE -823.50	-823.50		-1647.00	212400
VEBA 8323.79		8323.79		212286
UNUM LIFE INS. -81.11	-81.11		-162.22	212400
FLEX ALLEGIANCE 0.00				212285
Total Ded. 7473.26	15830.35	8377.87	14925.74	

**** Carried Forward column only correct if report run for current period.

Final Pay
for Sandy Carlson
\$ 8595.45
Bur Staaland

**CITY OF COLUMBIA FALLS
CITY COUNCIL REGULAR MEETING MINUTES
HELD NOVEMBER 16, 2020**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Piper, Robinson)

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

Mayor Barnhart, Councilor Fisher, Councilor Piper, Councilor Robinson, Councilor Karper via zoom, Councilor Lovering via zoom. Absent: Councilor Shepard.

Also Present: City Manager Nicosia, City Clerk Staland, Sargent Murphy, Fire Chief Weeks and City Attorney Breck via zoom.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Councilor Piper, seconded by Councilor Robinson.

Voting Ayes: Mayor Barnhart, Councilor Fisher, Councilor Karper, Councilor Robinson, Councilor Lovering, Councilor Piper.

CONSENT AGENDA:

Motion made by Councilor Piper noting all claims appeared to be in order with the adjusted amount from the original agenda amount, seconded by Councilor Robinson.

Voting Ayes: Mayor Barnhart, Councilor Fisher, Councilor Karper, Councilor Robinson, Councilor Lovering and Councilor Piper.

Approval of Claims - November 16, 2020 - \$346,244.96

Approval of Payroll Claims - November 13, 2020 - \$88,321.44

Approval of November 2, 2020 Regular Council Meeting Minutes

Approval of Audit Engagement and Contract for FY Ending June 30, 2020 - Doyle & Associates, P.C. and Authorize City Manager to sign.

APPOINTMENTS:

Approve Appointment of Brock McCue as Probationary Fireman

Fire Chief Weeks said Brock McCue has shown great interest in becoming a Volunteer Firefighter. Mr. McCue has recently moved into the area and has attended recent trainings at the Fire Hall. Mr. McCue is certified as a Firefighter 1, and has his EMT license. Weeks and Nicosia recommend appointing Brock McCue as Probationary Volunteer Firefighter.

Motion made by Councilor Piper, seconded by Councilor Fisher and the motion passed.

Approve Board Appointments - Board of Adjustment, City-County Planning Board/Zoning Commission and Tree Board

Nicosia recommended the reappointment of the following incumbents:

Planning Board/Zoning Commission: 2 year terms ending 12/31/2022

Patti Singer, Member-at-large

Mike Shepard

Tree Board – 3 year term ending 12/21/2023

Doug Karper

Board of Adjustment – 3 year terms ending 12/21/2023

Olaf Ervin

Barbara Riley

City Manager Nicosia said the City has one opening on the Tree Board as the member has moved out of the area and we have not heard back from one Planning Board member.

Councilor Fisher motioned to approve the Board appointments, seconded by Councilor Robinson and the motion carried.

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

Mayor Barnhart read the following Notice of Public Hearings:

Notice of Hearings – Conditional Use Permit: The Columbia Falls City-County Planning Board held a public hearing for the following item at their regular meeting on Tuesday, November 10th, 2020 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on December 7, 2020 starting at 7:00 p.m. in the same location.

Request to establish a Conditional Use Permit in the Columbia Falls Zoning Jurisdiction:

Applicant, Judy Morse is requesting a Conditional Use Permit to operate a drive-thru coffee and micro bakery stand at 2100 9th Street West (The front northwest corner of the Super 1 parking lots). The property is zoned CB-2 Commercial however all drive-thru's require a conditional use permit in this zone. The coffee/bakery will have circulation through the existing Super 1 parking lot and highway approaches. The property is described as Lot 3 of the O'Neil Subdivision Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

Notice of Hearing – Tax Increment District: NOTICE IS HEREBY GIVEN, that the City Council of the City of Columbia Falls, Montana, will hold a public hearing on December 7, 2020 at 7:00 p.m. in the Columbia Falls City Hall, 130-6th Street West, Columbia Falls, Montana, to adopt an amended 2021 FY budget for the Tax Increment District Fund and Targeted Economic District Fund.

The City received the estimated tax funding for the Tax Increment District Fund at the end of October, 2020. Based on the estimated real estate tax funding of \$441,054, the City Council will amend the appropriations for the 2021 FY. The funds will be spent as provided for in the Tax Increment District Statement of Need and priorities established through the public hearing process.

The City received the estimated tax funding for the Targeted Economic District Fund at the end of October, 2020. Based on the estimated real estate tax funding of \$1,375, the City Council will consider appropriating

the available funds for the 2021 FY based on the Statement of Need and priorities established through the public hearing process.

Taxpayers are encouraged to attend the hearing and give written or oral comments on the budget-related item. Written comments may be mailed to the City Clerk, 130 6th Street West, Room A, Columbia Falls, Montana, 59912. Questions regarding the proposed items can be made by contacting City Manager Susan Nicosia at 892-4391.

ORDINANCES / RESOLUTIONS:

Second and Final Reading - Ordinance # 805 - An Ordinance of the City Council of the City of Columbia Falls, Montana, Amending the Columbia Falls Zoning Map to Allow the Development of a Planned Unit Development Overlay for the Property Located at 812 4th Avenue West, Further Described as That Portion of the Southwest Quarter of Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana, Described as Follows, To Wit: Parcel B of Certificate of Survey No. 12484.

City Manager Nicosia recommended final approval of Ordinance # 805 noting that the legal had been updated to reflect the language recorded in the latest Deed.

Motion made by Councilor Robinson, seconded by Councilor Piper with council voting as follows. Ayes: Mayor Barnhart, Councilor Fisher, Councilor Karper, Councilor Robinson, Councilor Lovering and Councilor Piper.

Resolution # 1836 - A Resolution of the City Council of the City of Columbia Falls, Montana Establishing Sign Permit Fees.

City Manager Nicosia said the City has not updated the Sign permit fees since 1995 which was in line with the 1995 UBC schedule. City staff would like to update the sign permit fees to the most current 1997 UBC fee schedule, which is the same as our building code fee schedule. The proposed fee schedule is based on value of the signs. Nicosia noted that this resolution will be effective January 1, 2021.

Motion made by Councilor Piper, seconded by Councilor Fisher with voting as follows. Ayes: Mayor Barnhart, Councilor Fisher, Councilor Karper, Councilor Robinson, Councilor Lovering and Councilor Piper.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor Fisher said he wanted to give kudos to the Columbia Falls ImagineIF Library as they have some great programs and services going on during the pandemic. Fisher reported that they have project kits for kids and families to take home. They also have hot spots, ipads and laptops that can be checked out for home use. They are doing a great job with limited hours.

Fisher said he visited River's Edge Park and the trails and bathrooms are almost complete and they look great; once the disturbed areas are landscaped it will look good.

Fisher also reported that the Montana Fish, Wildlife and Parks Commission endorsed a plan for the Bad Rock Wildlife Management Area along the Flathead River on the CFAC property. Fish Wildlife and Parks has a comment period open until November 29, 2020 and Fisher would encourage all of us as individuals and citizens to show our support and write a letter. Fisher would like to see the City put together a letter of support from the City Council. Nicosia said she would put the letter together and send it by November 29th.

Mayor Barnhart said the repaving near the water shop on Talbot Road is terrible and very rough. Mayor Barnhart asked about virtual red kettle donations this year. City Clerk Staalnd said she has left a message for the Salvation Army and has not heard back from them. She will inquire on virtual kettle bell donations.

Mayor Barnhart also asked if we can have our legislative committee meet with newly elected Senator Carl Glimm and Representative Braxton Mitchell. Nicosia said she will get a meeting set up. Mayor Barnhart noted the article he read in the Hungry Horse News on Columbia Falls being named "most courageous."

CR Leisinger, Project Engineer, Morrison and Maierle said the paving company did pave but he did not realize it felt like a washboard; he will look into it. Mr. Leisinger said they are finishing the well building and we are waiting for a pump. We should be close to the end of construction in a couple weeks. The well building should be complete in December.

CITY MANAGER REPORT

City Manager Nicosia said earlier today she attended a Health Board COVID Committee zoom meeting. They hope there will be COVID vaccination distribution for high risk personnel in the state sometime in January. It sounds like the State of Montana will be contracting with local pharmacies to administer the vaccine. The cities were asked if we want to join in purchasing a travel van for vaccinations with CARES Act funding; however, our City has not received a large sum of funds that would allow us to purchase an estimated \$160k mobile unit. Additionally, the County and cities have continued the discussion of Whitefish and Columbia Falls joining the Health Board interlocal agreement. The City would need to appoint a member to sit on the board; Nicosia said she recommends that that appointment be an elected official. Nicosia will put on the action agenda for the December 7th, 2020 council meeting.

With the passage of the 911 special district and funding ballot issue, the County sent a proposal to eliminate the Administrative Board effective January 1st, 2021. Nicosia said she will bring the MOU to the December 7 the Council meeting for approval. Mayor Barnhart asked when the first tax collection takes place. And Nicosia replied November of 2021.

Nicosia reported that the River's Edge Park bathrooms and trails are near completion. The contractor will have some final landscaping to do in the spring.

The EDA COVID grant was denied but the City could qualify for a 50/50 grant so we resubmitted a request to complete only the infrastructure for the medical complex on 12th. We should hear in early December if we are successful in this round.

MISCELLANEOUS

Finance - September 2020

Finance - October 2020

ADJOURN

Motion made by Councilor Fisher, seconded by Councilor Robinson and the meeting adjourned at 7:33 p.m.

Mayor

City Clerk

Change Order

No. 1

Date of Issuance: _____ Effective Date: _____

Project: REP Restroom and Trails Improvements	Owner: City of Columbia Falls	Owner's Contract No.: 2006
Contract: River's Edge Park Restroom and Trails Improvements		Date of Contract: 9/30/20
Contractor: Knife River		Engineer's Project No.: 2006

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Removal and disposal of (2) additional trees in accordance with Work Change Directive 1.

Additional contract days to complete topsoil and seeding in the spring.

Attachments (list documents supporting change): Work Change Directive 1, 10/2/20
Tree Removal Proposal email, 9/30/20

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 234,275.00

[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____:

\$ 0

Contract Price prior to this Change Order:

\$ 234,275.00**CHANGE IN CONTRACT TIMES:**Original Contract Times: ☐ Working days ☒ Calendar daysSubstantial completion (days or date): 90Ready for final payment (days or date): 30

[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____:

Substantial completion (days): 0Ready for final payment (days): 0

Contract Times prior to this Change Order:

Substantial completion (days or date): 90Ready for final payment (days or date): 30**(Increase)** [Decrease] of this Change Order:\$ 1,200.00**(Increase)** [Decrease] of this Change Order:Substantial completion (days or date): 0Ready for final payment (days or date): 150

Contract Price incorporating this Change Order:

\$ 235,475.00

Contract Times with all approved Change Orders:

Substantial completion (days or date): 90Ready for final payment (days or date): 180

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)Date: 11/20/20

Approved by Funding Agency (if applicable):

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)Date: 11/20/20

Date: _____

Work Change Directive

Item No.5.

No. _____

Date of Issuance: 10/2/20 Effective Date: 10/2/20

Project: REP Restroom & Trails	Owner: City of CFalls	Owner's Contract No.: 2006
Contract: Same	Date of Contract: 9/30/20	
Contractor: Knife River	Engineer's Project No.:	

Contractor is directed to proceed promptly with the following change(s):

Item No.	Description
A2111.1	Remove two additional trees at \$600 ea.

Attachments (list documents supporting change):

Purpose for Work Change Directive:

Authorization for Work described herein to proceed on the basis of Cost of the Work due to:

- ☐ Nonagreement on pricing of proposed change.
- ☒ Necessity to expedite Work described herein prior to agreeing to changes on Contract Price and Contract Time.

Estimated change in Contract Price and Contract Times:

Contract Price \$ 1200 (increase/decrease) Contract Time 0 (increase/decrease)
days

Recommended for Approval by Engineer:	Date
Authorized for Owner by: 	Date 10/2/2020
Received for Contractor by:	Date
Received by Funding Agency (if applicable):	Date:

From: [Olsen, Benjamin](#)
To: [Tyler Bradshaw](#)
Subject: Rivers Edge Park
Date: Wednesday, September 30, 2020 3:25:54 PM
Attachments: [image003.png](#)

Tyler,

We can remove the two additional trees for \$600 per each. Let me know how you would like to proceed.

Thanks

Ben Olsen
Knife River Corporation
PO Box 147
Kalispell, MT 59903
Cell: (406) 890-5157
Fax: (406) 756-5963
benjamin.olsen@kniferiver.com



Change Order

Item No.6.

No. 2

Date of Issuance: 12/7/2020

Effective Date: 12/7/2020

Project: **Water Supply Well No. 3**

Owner: **City of Columbia Falls**

Owner's Contract No.: **NA**

Contract: **Water Supply Well No. 3 Project**

Date of Contract: **7/23/2020**

Contractor: **LHC, Inc.**

Engineer's Project No.: **0541.029**

The Contract Documents are modified as follows upon execution of this Change Order:

Description: This change order includes additional asphalt surfacing and other changes to asphalt reclamation quantities and prices per Work Change Directive 2; an increase in contract days; and a reconciling of bid schedule quantities installed and measured for payment.

See attached "Change Order 2 Breakdown" for details.

Attachments: (List documents supporting change): 1)Change Order 2 Breakdown; 2)Final Additional Asphalt Quantities Spreadsheet; 3) Email from LHC dated 11/30/2020 requesting additional contract days; 4)Reconciled Quantities Spreadsheet; 5)Work Change Directive 2

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$1,917,713.15

☐ [Increase] ☒ [Decrease] from previously approved Change Orders No. 1 to No. 1:

\$8,247.83

Contract Price prior to this Change Order:

\$1,909,465.32

☒ [Increase] ☐ [Decrease] of this Change Order:

\$39,831.68

Contract Price incorporating this Change Order:

\$1,949,297.00

CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working days ☒ Calendar days

Substantial completion (days or date): 140

Ready for final payment (days or date): 21

☐ [Increase] ☐ [Decrease] from previously approved Change Orders No. 1 to No. 1:

Substantial completion (days): 0

Ready for final payment (days): 0

Contract Times prior to this Change Order:

Substantial completion (days or date): 140

Ready for final payment (days or date): 21

☒ [Increase] ☐ [Decrease] of this Change Order:

Substantial completion (days or date): 25

Ready for final payment (days or date): 0

Contract Times with all approved Change Orders:

Substantial completion (days or date): 165

Ready for final payment (days or date): 21

RECOMMENDED:

By: Charles R. Desjardis
Engineer (Authorized Signature)

Date: 12/4/2020

Approved by Funding Agency (if applicable): _____

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: Michael J. [Signature]
Contractor (Authorized Signature)

Date: 12-4-2020

Date: _____

Change Order – Page 1 of 2

EJCDC C-941

Prepared by the Engineers Joint Contract Documents Committee

Change Order 2 Breakdown

Water Supply Well No. 3 Project

**Change Order Items**

Item	Description	Contract Document Modification	Quantity	Units	Unit Price	Price	Documentation
2.1	Asphalt Surfacing	Modify contract per Work Change Directive 2 with final quantity adjustment per the "Final Additional Asphalt Quantities Spreadsheet".	1	LS	\$102,888.77	\$102,888.77	See attached Work Change Directive 2 and "Final Additional Asphalt Quantities Spreadsheet"
2.2	Contract Days	Add 25 calendar days for the time allowed to achieve substantial completion for a total of 165 calendar days to achieve substantial completion.	NA	NA	NA	NA	Email from LHC dated 11/30/2020 requesting additional contract days
2.3	Reconciled Quantities	Bid schedule quantities shall be adjusted per the "Reconciled Quantities Spreadsheet" based on units installed and measured for payment.	1	LS	-\$63,057.09	-\$63,057.09	See "Reconciled Quantities Spreadsheet"
Total						\$39,831.68	

Final Additional Asphalt Quantities Spreadsheet
Change Order 2 - Water Supply Well No. 3 Project



Additional Cost

Number	Description	QTY	Unit	Unit Price	Total Price	Note
1	2.25" Asphalt for Talbot Path	175	SY	\$30.25	\$5,293.75	Additional path asphalt
2	3" Asphalt in Horine Park	1817	SY	\$19.37	\$35,195.29	Extended parking lot in Horine Park
3	6" Crushed Base in Horine Park	1817	SY	\$10.65	\$19,351.05	Extended parking lot in Horine Park
4	3" Asphalt in Horine Park	1434	SY	\$19.37	\$27,776.58	Horine Park, C-1
5	6" Crushed Base in Horine Park	1434	SY	\$10.65	\$15,272.10	Horine Park, C-1

Total = \$102,888.77

The bid items are additional items not covered under the Bid Schedule. All other asphalt quantity adjustments were accounted for in the reconciled quantities bid schedule. All associated unit prices above were provided by the Contractor and agreed upon in Work Change Directive 2.

CR Leisinger

From: Mandie Friar <mandie@lhcm.com>
Sent: Monday, November 30, 2020 2:54 PM
To: CR Leisinger
Cc: Ben Miller; Don Brummel; Paul Kirby
Subject: Columbia Falls Water

This message originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

CR,

Per the email below, there is a hold up on the delivery of the siding & roofing and it won't be delivered until December 14th.

We would like to request an additional 25 total calendar days to finish the remaining work to reach substantial completion.

- 3 Calendar Days for Stillwater Electric to finish the work inside the building this week
- 9 Calendar Days for Camas Creek & Stillwater Electric to finish the building
- 8 Calendar Days for the pump installation
- 5 Calendar Days for the added gravel & paving work that has been completed

Stillwater Electric is working in Columbia Falls this week and will be finished on Wednesday with the work they can do until Flathead Electric runs their lines. We would like to request a Stop Work Order as of the end of the day on Wednesday. Once the siding and roofing is here we want to resume work long enough for Camas Creek to finish their work and Stillwater Electric to finish any work they need to get the building power finished. We will then request another Stop Work Order until the pump is here and we can get American Pump and Stillwater Electric scheduled for the pump installation, startup & testing.

Thank you,

Mandie Friar | Engineering Assistant
LHC, Inc. | 1179 Stillwater Rd. | PO Box 7338 Kalispell, MT 59904
Office 406.758.6420 | Direct 406.758.6422 | Fax 406.758.6430
mandie@lhcm.com | www.lhcm.com

Reconciled Quantities Spreadsheet

Water Supply Well No. 3 Project
City of Columbia Falls



Schedule 1 - Base Bid				As-Bid Quantities		As-Constructed Quantities		Notes
ITEM NO.	DESCRIPTION	UNIT PRICE	UNIT	EST. QTY	TOTAL EST. PRICE	QTY	TOTAL PRICE	
101	Mobilization, Bonding, General Requirements (10% Max)	\$ 156,230.00	LS	1	\$ 156,230.00	1	\$ 156,230.00	
102	Temporary Fencing	\$ 2,615.00	LS	1	\$ 2,615.00	1	\$ 2,615.00	
Well Construction								
103	Well Drilling Sediment Control	\$ 2,100.00	LS	1	\$ 2,100.00	1	\$ 2,100.00	
104	Temporary 20-inch with Permanent 16-inch Casings	\$ 279.81	FT	85	\$ 23,783.85	90	\$ 25,182.90	as-built quantity
105	16-inch Drilling with Casing	\$ 419.71	FT	215	\$ 90,237.65	200	\$ 83,942.00	as-built quantity
107	16" Stainless Steel Well Screen with Fittings	\$ 447.69	FT	60	\$ 26,861.40	60	\$ 26,861.40	
108	Grout Annulus and Remove 20-inch Casing	\$ 174.88	FT	85	\$ 14,864.80	90	\$ 15,739.20	as-built quantity
109	Well Development	\$ 580.60	HRS	16	\$ 9,289.60	18	\$ 10,450.80	as-built quantity
110	Plumbness and Alignment Test	\$ 3,500.00	LS	1	\$ 3,500.00	1	\$ 3,500.00	
Aquifer Testing								
111	Aquifer Testing, Equipment, Setup & Takedown	\$ 58,350.00	LS	1	\$ 58,350.00	1	\$ 58,350.00	
112	Operate Pump Testing Equipment for Aquifer Testing	\$ 489.66	HRS	80	\$ 39,172.80	80	\$ 39,172.80	
113	Filter Equipment for Sediment Control	\$ 3,575.00	LS	1	\$ 3,575.00	1	\$ 3,575.00	
114	12-inch Temporary Discharge Piping	\$ 43.93	FT	3500	\$ 153,755.00	3227	\$ 141,762.11	as-built quantity
115	Temporary Railroad Crossing Piping	\$ 4,700.00	LS	1	\$ 4,700.00	1	\$ 4,700.00	
116	Temporary Talbot Road Pipe Crossing	\$ 5,275.00	LS	1	\$ 5,275.00	1	\$ 5,275.00	
117	Temporary Well Testing Discharge Manifold with Underlayment	\$ 4,700.00	LS	1	\$ 4,700.00	1	\$ 4,700.00	
118	DNRC Site Cleanup and Reclamation	\$ 11,425.00	LS	1	\$ 11,425.00	1	\$ 11,425.00	
Well Pump								
119	Concrete Pump Pedestal	\$ 4,200.00	LS	1	\$ 4,200.00	1	\$ 4,200.00	
120	Supply Vertical Turbine Pump with 250-Hp Motor	\$ 99,560.00	LS	1	\$ 99,560.00	1	\$ 99,560.00	
121	Pump Appurtenances	\$ 800.00	LS	1	\$ 800.00	1	\$ 800.00	
122	Pumping Equipment Installation	\$ 41,150.00	LS	1	\$ 41,150.00	1	\$ 41,150.00	
123	Well Disinfection	\$ 3,500.00	LS	1	\$ 3,500.00	1	\$ 3,500.00	
124	Start-up support and Training	\$ 7,000.00	LS	1	\$ 7,000.00	1	\$ 7,000.00	
Well Site								
125	Well Site Clearing, Grubbing, Topsoil Removal	\$ 5,925.00	LS	1	\$ 5,925.00	1	\$ 5,925.00	
126	Well House Building	\$ 199,135.00	LS	1	\$ 199,135.00	1	\$ 199,135.00	
127	Well House Lighting and Electrical	\$ 29,650.00	LS	1	\$ 29,650.00	1	\$ 29,650.00	
128	Well Pump Controls	\$ 96,700.00	LS	1	\$ 96,700.00	1	\$ 96,700.00	
129	Electrical Utility Service	\$ 30,110.00	LS	1	\$ 30,110.00	1	\$ 30,110.00	
130	Well House HVAC	\$ 23,100.00	LS	1	\$ 23,100.00	1	\$ 23,100.00	
131	Well Site Earthwork and Grading	\$ 15,775.00	LS	1	\$ 15,775.00	1	\$ 15,775.00	
132	Well House Interior Piping, Valves, Fittings	\$ 115,525.00	LS	1	\$ 115,525.00	1	\$ 115,525.00	
133	3" Asphalt Pavement Section	\$ 41.14	SY	1650	\$ 67,881.00	215	\$ 8,845.10	deleted 1435 SY full section for WCD 2
134	6" Concrete Sidewalk and Apron	\$ 12.89	SF	1080	\$ 13,921.20	1080	\$ 13,921.20	
135	24" Storm Inlet	\$ 2,750.00	EA	1	\$ 2,750.00	1	\$ 2,750.00	
136	48" Drywell	\$ 3,250.00	EA	1	\$ 3,250.00	2	\$ 6,500.00	added add'l 1 EA for WCD 2
137	12" HDPE Pressure Relief Drain Pipe	\$ 41.52	LF	72	\$ 2,989.44	72	\$ 2,989.44	
138	Dry Well Drain Rock with Fabric	\$ 64.00	CY	60	\$ 3,840.00	117	\$ 7,488.00	added add'l 57 CY for WCD 2
139	Topsoil Reclamation, Seed, and Sod Placement	\$ 23,650.00	LS	1	\$ 23,650.00	1	\$ 23,650.00	
140	Relocate Existing Drinking Fountain	\$ 2,450.00	LS	1	\$ 2,450.00	1	\$ 2,450.00	
141	4" PVC Floor Drain Piping	\$ 43.75	LF	70	\$ 3,062.50	70	\$ 3,062.50	
Water Main								
142	Connect to Existing Water Main	\$ 1,750.00	EA	1	\$ 1,750.00	1	\$ 1,750.00	
143	Water Main Clearing, Grubbing, and Topsoil Removal	\$ 650.00	LS	1	\$ 650.00	1	\$ 650.00	
143	Sawcut and Remove Existing Asphalt Pavement	\$ 17.41	SY	622	\$ 10,829.02	778	\$ 13,544.98	as-built quantity
144	14" PVC Water Main	\$ 76.97	LF	97	\$ 7,466.09	97	\$ 7,466.09	
145	12" PVC Water Main	\$ 62.46	LF	600	\$ 37,476.00	600	\$ 37,476.00	
146	12" Restrained Joint PVC Water Main with Spacers	\$ 120.41	LF	188	\$ 22,637.08	188	\$ 22,637.08	
147	6" PVC Water Main	\$ 95.58	LF	12	\$ 1,146.96	12	\$ 1,146.96	
148	Jack and Bore 24" Steel Casing Pipe with End Seals	\$ 446.00	LF	168	\$ 74,928.00	168	\$ 74,928.00	
149	Steel Casing Cathodic Protection	\$ 2,100.00	LS	1	\$ 2,100.00	1	\$ 2,100.00	
150	Jack and Bore Railroad Settlement Monitoring	\$ 2,500.00	LS	1	\$ 2,500.00	1	\$ 2,500.00	

151	Railroad Flagging	\$ 15,110.00	LS	1	\$ 15,110.00	0	\$ -	not used - deleted per CO 1
152	14" MJ Butterfly Valve	\$ 6,200.00	EA	1	\$ 6,200.00	1	\$ 6,200.00	
153	12" MJ Gate Valve	\$ 4,010.00	EA	6	\$ 24,060.00	6	\$ 24,060.00	
154	6" MJ Gate Valve	\$ 2,054.00	EA	1	\$ 2,054.00	1	\$ 2,054.00	
155	14" x 14" MJ Tee	\$ 2,970.00	EA	1	\$ 2,970.00	1	\$ 2,970.00	
156	12" x 12" MJ Tee	\$ 1,956.00	EA	1	\$ 1,956.00	1	\$ 1,956.00	
157	12" x 6" MJ Tee	\$ 1,543.00	EA	1	\$ 1,543.00	1	\$ 1,543.00	
158	12" MJ Blend	\$ 1,935.00	EA	6	\$ 11,610.00	6	\$ 11,610.00	
159	12" MJ Cap	\$ 1,016.00	EA	2	\$ 2,032.00	1	\$ 1,016.00	as-built quantity
160	14" x 12" MJ Reducer	\$ 1,616.00	EA	2	\$ 3,232.00	2	\$ 3,232.00	
161	Connect Water Main to Well House Piping	\$ 1,440.00	EA	1	\$ 1,440.00	1	\$ 1,440.00	
162	Fire Hydrant Assembly	\$ 5,550.00	EA	1	\$ 5,550.00	1	\$ 5,550.00	
163	1" Water Service	\$ 4,210.00	EA	1	\$ 4,210.00	1	\$ 4,210.00	
164	2" Water Irrigation Service	\$ 9,725.00	EA	1	\$ 9,725.00	1	\$ 9,725.00	
165	Remove and Repair Chain Link Fence	\$ 1,225.00	LS	1	\$ 1,225.00	1	\$ 1,225.00	
166	3" Asphalt Pavement Restoration	\$ 62.57	SY	300	\$ 18,771.00	100	\$ 6,257.00	as-built quantity
167	2.25" Asphalt Pavement Restoration	\$ 51.87	SY	360	\$ 18,673.20	358	\$ 18,569.46	as-built quantity
168	Concrete Restoration	\$ 1,703.00	LS	1	\$ 1,703.00	1	\$ 1,703.00	
169	General Reclamation and Seeding	\$ 3,700.00	LS	1	\$ 3,700.00	1	\$ 3,700.00	
170	Water Main Existing Sanitary Sewer Crossing	\$ 335.00	EA	1	\$ 335.00	1	\$ 335.00	
171	Water Main Underground Utility Crossing	\$ 335.00	EA	6	\$ 2,010.00	6	\$ 2,010.00	
172	Traffic Control	\$ 2,385.00	LS	1	\$ 2,385.00	1	\$ 2,385.00	
173	Site Dust Control and Haul Road Cleaning	\$ 1,725.00	LS	1	\$ 1,725.00	1	\$ 1,725.00	
174	Exploratory Excavation	\$ 423.00	HR	8	\$ 3,384.00	0	\$ -	none used
Total Schedule 1 - Base Bid:					\$ 1,713,445.59		\$ 1,617,042.02	

Schedule 1 - Additive Alternate A				As-Bid Quantities		As-Constructed Quantities		Notes
ITEM NO.	DESCRIPTION	UNIT PRICE	UNIT	EST. QTY	TOTAL EST. PRICE	EST. QTY	TOTAL EST. PRICE	
201	Mobilization, Bonding, General Requirements (10% Max)	\$ 17,100.00	LS	1	\$ 17,100.00	1	\$ 17,100.00	
202	Connect to Existing Water Main	\$ 1,350.00	EA	2	\$ 2,700.00	2	\$ 2,700.00	
203	Reserved	-	-	-	-	-	-	
204	Abandon Existing 6" AC Pipe in Place	\$ 500.00	LS	1	\$ 500.00	1	\$ 500.00	
205	Water Main Clearing, Grubbing, and Topsoil Removal	\$ 960.00	LS	1	\$ 960.00	1	\$ 960.00	
206	Sawcut and Remove Existing Asphalt Pavement	\$ 18.90	SY	970	\$ 18,333.00	1275	\$ 24,097.50	as-built quantity
207	12" PVC Water Main	\$ 57.87	LF	797	\$ 46,122.39	797	\$ 46,122.39	
208	8" PVC Water Main	\$ 84.00	LF	32	\$ 2,688.00	32	\$ 2,688.00	
209	6" PVC Water Main	\$ 62.49	LF	35	\$ 2,187.15	35	\$ 2,187.15	
210	12" MJ Gate Valve	\$ 4,252.00	EA	1	\$ 4,252.00	1	\$ 4,252.00	
211	8" MJ Gate Valve	\$ 2,708.00	EA	2	\$ 5,416.00	1	\$ 2,708.00	as-built quantity
212	6" MJ Gate Valve	\$ 2,106.00	EA	2	\$ 4,212.00	3	\$ 6,318.00	as-built quantity
213	12" x 12" MJ Tee	\$ 1,956.00	EA	1	\$ 1,956.00	1	\$ 1,956.00	
214	12" x 6" MJ Tee	\$ 1,543.00	EA	2	\$ 3,086.00	2	\$ 3,086.00	
215	12" X 8" MJ Reducer	\$ 1,145.00	EA	2	\$ 2,290.00	2	\$ 2,290.00	
216	12" MJ Bend	\$ 1,417.00	EA	2	\$ 2,834.00	2	\$ 2,834.00	
217	Fire Hydrant Assembly	\$ 5,400.00	EA	2	\$ 10,800.00	2	\$ 10,800.00	
218	Replace 1" Water Service To Property Line	\$ 1,954.00	EA	5	\$ 9,770.00	5	\$ 9,770.00	
219	3" Asphalt Pavement Restoration	\$ 60.19	SY	642	\$ 38,641.98	888	\$ 53,448.72	as-built quantity
220	2.25" Asphalt Pavement Restoration	\$ 56.96	SY	324	\$ 18,455.04	343	\$ 19,537.28	as-built quantity
221	General Reclamation and Seeding	\$ 2,785.00	LS	1	\$ 2,785.00	1	\$ 2,785.00	
222	Water Main Underground Utility Crossing	\$ 335.00	EA	2	\$ 670.00	2	\$ 670.00	
223	Traffic Control	\$ 2,700.00	LS	1	\$ 2,700.00	1	\$ 2,700.00	
224	Site Dust Control and Haul Road Cleaning	\$ 1,725.00	LS	1	\$ 1,725.00	1	\$ 1,725.00	
225	Exploratory Excavation	\$ 423.00	HR	8	\$ 3,384.00	3	\$ 1,269.00	as-built quantity
226	Temporary Water	\$ 700.00	LS	1	\$ 700.00	0	\$ -	not used - no temp water
Total Schedule 1 - Additive Alternate A :					\$ 204,267.56		\$ 222,504.04	

As-Built Quantities Bid Schedule Total \$ 1,839,546.06

As-Bid Contract Price \$ 1,917,713.15

Change Order 1 -\$8,247.83

Current Contract Price \$1,909,465.32

Change Order 1 less delete RR flagging \$6,862.17 (pump resizing, added gate, added fittings)

As-Built Quantities Before Change Order 2 \$1,846,408.23

As-Built Quantities Before Change Order 2	\$1,846,408.23
Current Contract Price	\$1,909,465.32
minus	

Total Reconciled Quantity Change Order #2 Adjustment -\$63,057.09

Work Change Directive

Item No.6.

No. 2

Date of Issuance: 10/28/2020

Effective Date: 10/28/2020

Project: Water Supply Well No. 3 Project	Owner: City of Columbia Falls	Owner's Contract No.: NA
Contract: Water Supply Well No. 3 Project		Date of Contract: 6/23/2020
Contractor: LHC, Inc.		Engineer's Project No.: 0541.029

You are directed to proceed promptly with the following change(s):

Item No.	Description
1	Construct the additional asphalt surfacing area as shown on Drawing C-2b attached.
2	Construct project asphalt reclamation with the changes indicated on the marked up Drawing C-1, C-5, and C-8.
3	Payment for items number 1 and 2 will be paid with current unit bid prices or updated unit prices provided on the attached Work Change Directive 2 Unit Price Summary.

Attachments (list documents supporting change): 1)Drawing C-2b; 2)Marked up Drawings C-1, C-5, and C-8; 3)Work Change Directive 2 Unit Price Summary

Purpose for Work Change Directive:

- ☒ Authorization for Work described herein to proceed on the basis of Cost of the Work due to:
- ☐ Non-agreement on pricing of proposed change.
- ☒ Necessity to expedite Work described herein prior to agreeing to changes on Contract Price and Contract Time.

Estimated change in Contract Price and Contract Times:

Contract Price \$ 43,358.00 ☒ Increase ☐ decrease Contract Time 0 ☐ Increase ☐ decrease
days

If the change involves an increase, the estimated amounts are not to be exceeded without further authorization.

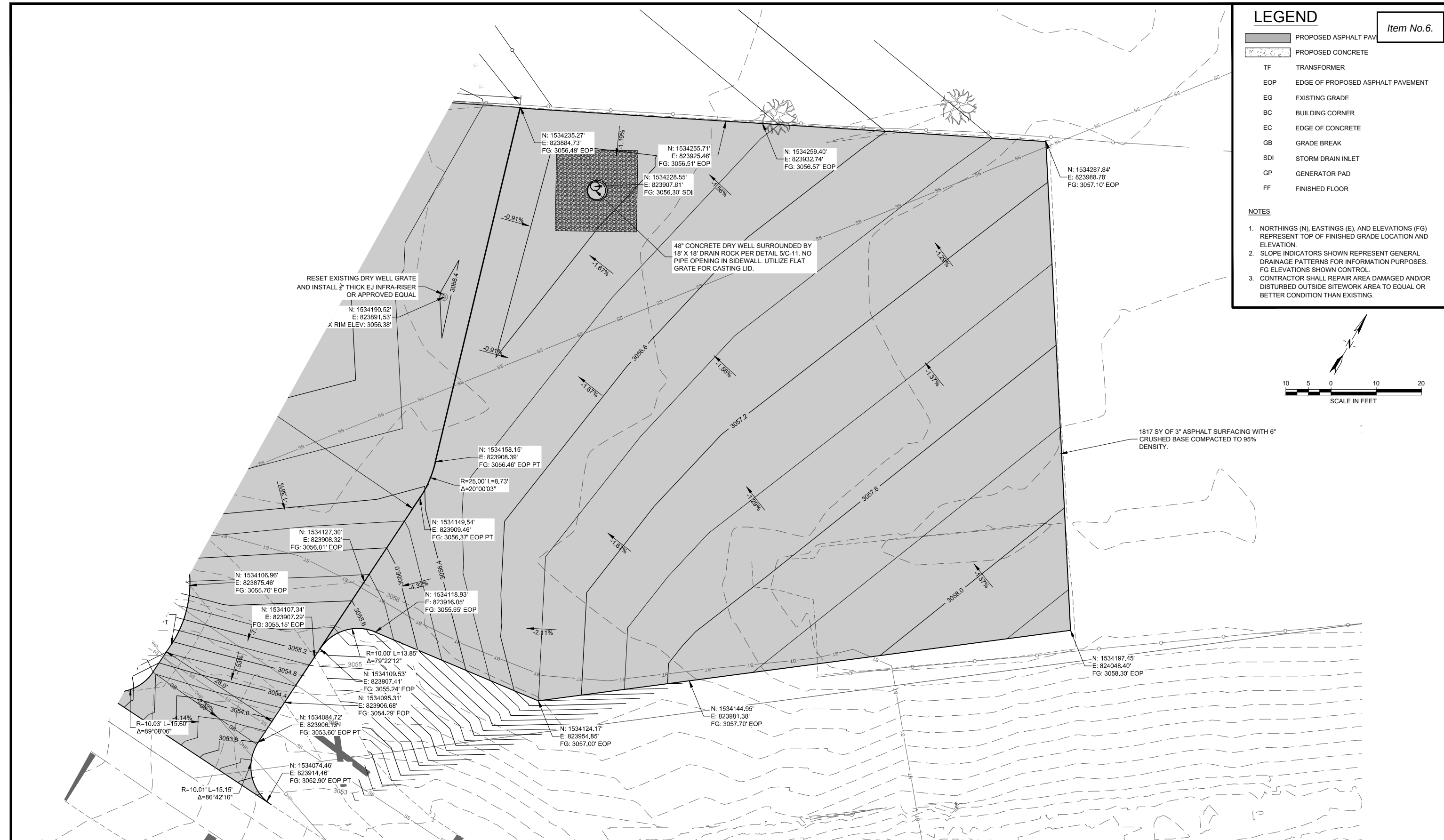
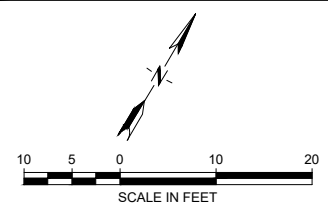
Recommended for Approval by Engineer: <i>Charles R. Jessinger</i>	Date <u>10/28/2020</u>
Authorized for Owner by: <i>John B. Brinkman</i>	Date <u>11/2/20</u>
Accepted for Contractor by: <i>Mike O'Sullivan</i>	Date <u>11-5-2020</u>
Approved by Funding Agency (if applicable):	Date:

LEGEND

- PROPOSED ASPHALT PAV
- PROPOSED CONCRETE
- TF
TRANSFORMER
- EOP
EDGE OF PROPOSED ASPHALT PAVEMENT
- EG
EXISTING GRADE
- BC
BUILDING CORNER
- EC
EDGE OF CONCRETE
- GB
GRADE BREAK
- SDI
STORM DRAIN INLET
- GP
GENERATOR PAD
- FF
FINISHED FLOOR

Item No.6.

- NOTES
- NORTHINGS (N), EASTINGS (E), AND ELEVATIONS (FG) REPRESENT TOP OF FINISHED GRADE LOCATION AND ELEVATION.
 - SLOPE INDICATORS SHOWN REPRESENT GENERAL DRAINAGE PATTERNS FOR INFORMATION PURPOSES. FG ELEVATIONS SHOWN CONTROL.
 - CONTRACTOR SHALL REPAIR AREA DAMAGED AND/OR DISTURBED OUTSIDE SITEWORK AREA TO EQUAL OR BETTER CONDITION THAN EXISTING.



EXPANDED PARKING LOT GRADING PLAN

CONSTRUCTION SET
10/26/2020

VERIFY SCALE!
THESE PRINTS MAY BE REDUCED.
LINE BELOW MEASURES ONE INCH
ON ORIGINAL DRAWING.

MODIFY SCALE ACCORDINGLY!

REVISIONS			
NO.	DESCRIPTION	BY	DATE

Morrison
Maierle

engineers • surveyors • planners • scientists

125 Schoolhouse Loop
Kalispell, MT 59901

406.752.2216

www.m-m.net

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DRAWN BY: CRL

DSGN. BY: CRL

APPR. BY: CRL

DATE: 10/2020

Q.C. REVIEW

BY: _____

DATE: _____

CITY OF COLUMBIA FALLS
WATER SUPPLY WELL NO. 3

COLUMBIA FALLS

MONTANA

SITE GRADING PLAN
EXPANDED PARKING LOT ASPHALT PAVING

PROJECT NUMBER
0541.029

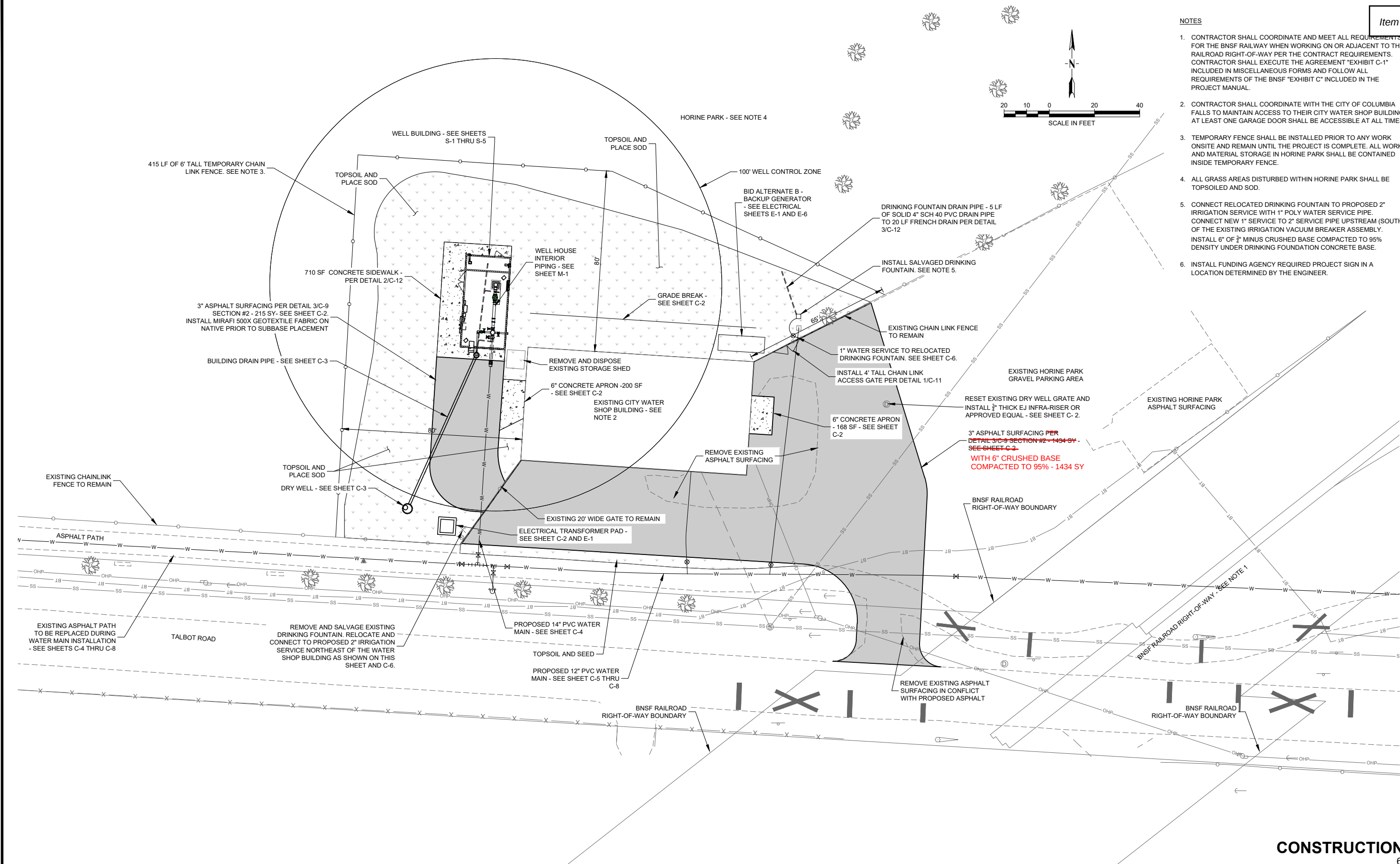
SHEET NUMBER
4B

DRAWN
C

- 39 -

NOTES

1. CONTRACTOR SHALL COORDINATE AND MEET ALL REQUIREMENTS FOR THE BNSF RAILWAY WHEN WORKING ON OR ADJACENT TO THE RAILROAD RIGHT-OF-WAY PER THE CONTRACT REQUIREMENTS. CONTRACTOR SHALL EXECUTE THE AGREEMENT "EXHIBIT C-1" INCLUDED IN MISCELLANEOUS FORMS AND FOLLOW ALL REQUIREMENTS OF THE BNSF "EXHIBIT C" INCLUDED IN THE PROJECT MANUAL.
2. CONTRACTOR SHALL COORDINATE WITH THE CITY OF COLUMBIA FALLS TO MAINTAIN ACCESS TO THEIR CITY WATER SHOP BUILDING. AT LEAST ONE GARAGE DOOR SHALL BE ACCESSIBLE AT ALL TIMES.
3. TEMPORARY FENCE SHALL BE INSTALLED PRIOR TO ANY WORK ONSITE AND REMAIN UNTIL THE PROJECT IS COMPLETE. ALL WORK AND MATERIAL STORAGE IN HORINE PARK SHALL BE CONTAINED INSIDE TEMPORARY FENCE.
4. ALL GRASS AREAS DISTURBED WITHIN HORINE PARK SHALL BE TOPSOILED AND SOD.
5. CONNECT RELOCATED DRINKING FOUNTAIN TO PROPOSED 2" IRRIGATION SERVICE WITH 1" POLY WATER SERVICE PIPE. CONNECT NEW 1" SERVICE TO 2" SERVICE PIPE UPSTREAM (SOUTH) OF THE EXISTING IRRIGATION VACUUM BREAKER ASSEMBLY. INSTALL 6" OF $\frac{3}{4}$ " MINUS CRUSHED BASE COMPACTED TO 95% DENSITY UNDER DRINKING FOUNDATION CONCRETE BASE.
6. INSTALL FUNDING AGENCY REQUIRED PROJECT SIGN IN A LOCATION DETERMINED BY THE ENGINEER.



CONSTRUCTION SET

6/11/2020

REVISIONS			
NO.	DESCRIPTION	BY	DATE

VERIFY SCALE!
THESE PRINTS MAY BE REDUCED.
LINE BELOW MEASURES ONE INCH
ON ORIGINAL DRAWING.

MODIFY SCALE ACCORDINGLY!

**Morrison
Maierle**
engineers • surveyors • planners • scientists

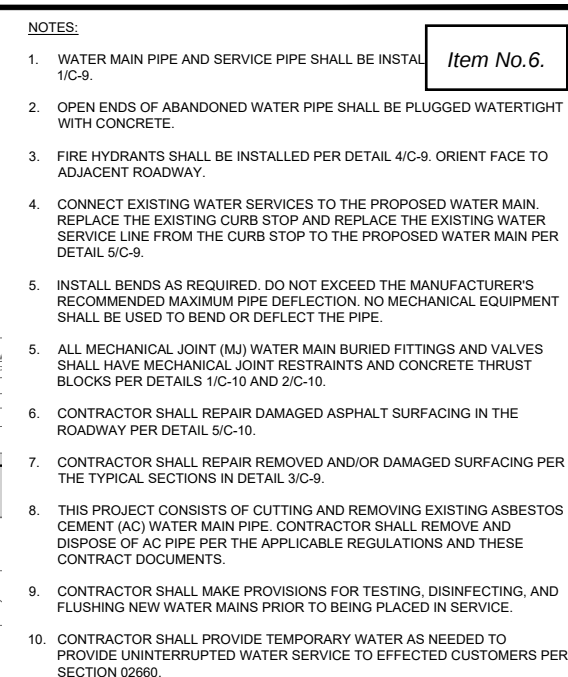
125 Schoolhouse Loop
Kalispell, MT 59901
406.752.2216
www.m-m.net

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DRAWN BY: CRL
DSGN. BY: CRL
APPR. BY: CRL
DATE: 11/2019
Q.C. REVIEW
BY: RJM
DATE: 2/2020

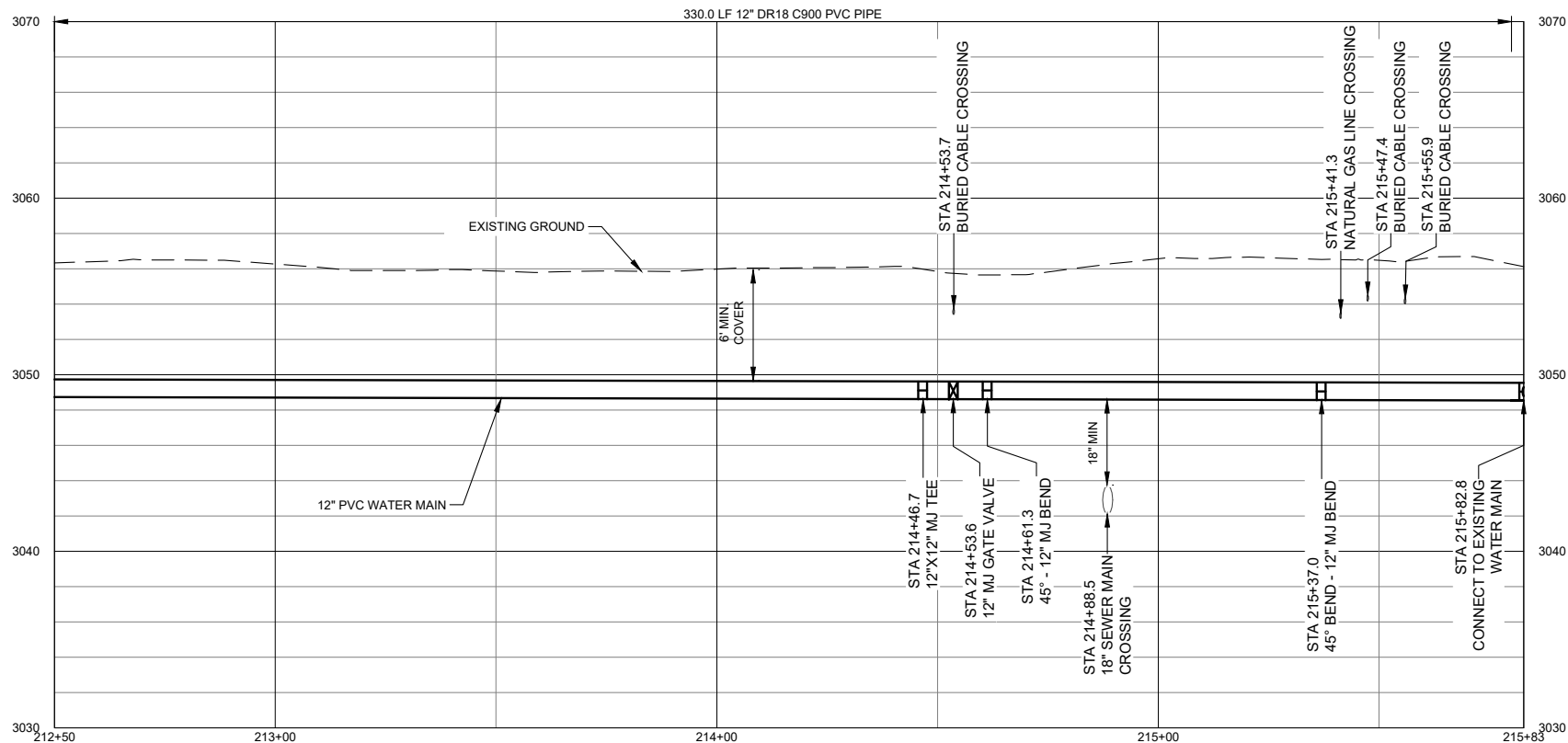
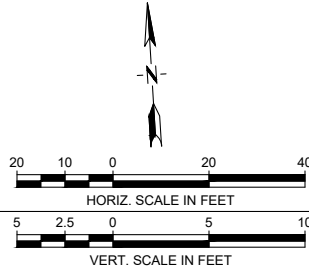
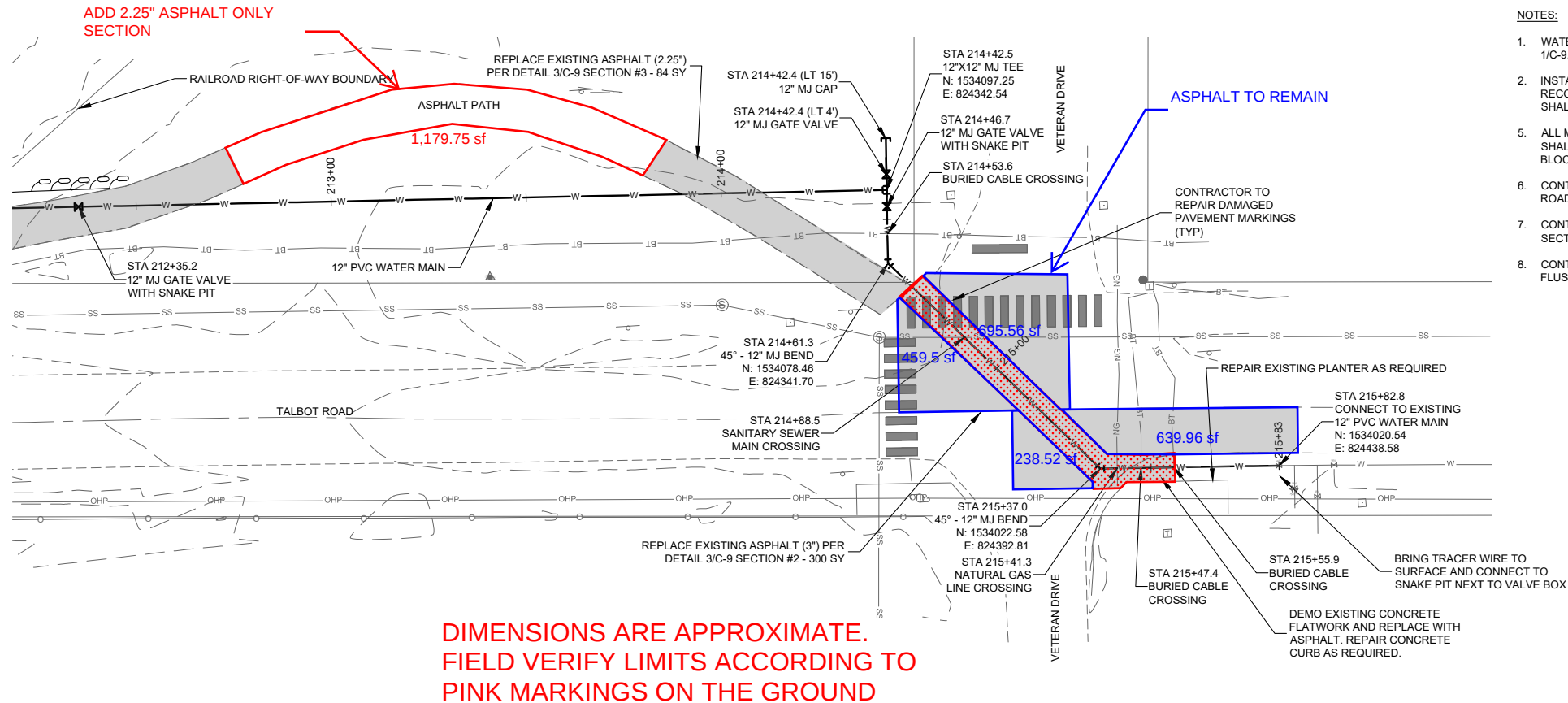
CITY OF COLUMBIA FALLS WATER SUPPLY WELL NO. 3		PROJECT NUMBER 0541.029
COLUMBIA FALLS		SHEET NUMBER 3
MONTANA		DRAWN d - 40 -
WELL NO. 3 SITE PLAN		



CITY OF COLUMBIA FALLS WATER SUPPLY WELL NO. 3		PROJECT NUMBER 0541.029
COLUMBIA FALLS	MONTANA	SHEET NUMBER 7
TALBOT ROAD WATER MAIN PLAN AND PROFILE STA 200+00 TO 204+50		DRAWING C - 41 -

NOTES:

1. WATER MAIN PIPE AND SERVICE PIPE SHALL BE INSTALLED 1/C-9.
2. INSTALL BENDS AS REQUIRED. DO NOT EXCEED THE MANUFACTURER'S RECOMMENDED MAXIMUM PIPE DEFLECTION. NO MECHANICAL EQUIPMENT SHALL BE USED TO BEND OR DEFLECT THE PIPE.
5. ALL MECHANICAL JOINT (MJ) WATER MAIN BURIED FITTINGS AND VALVES SHALL HAVE MECHANICAL JOINT RESTRAINTS AND CONCRETE THRUST BLOCKS PER DETAILS 1/C-10 AND 2/C-10.
6. CONTRACTOR SHALL REPAIR DAMAGED ASPHALT SURFACING IN THE ROADWAY PER DETAIL 5/C-10.
7. CONTRACTOR SHALL REPAIR DAMAGED SURFACING PER THE TYPICAL SECTIONS IN DETAIL 3/C-9.
8. CONTRACTOR SHALL MAKE PROVISIONS FOR TESTING, DISINFECTING, AND FLUSHING NEW WATER MAINS PRIOR TO BEING PLACED IN SERVICE.



CONSTRUCTION SET

6/11/2020

VERIFY SCALE!

THESE PRINTS MAY BE REDUCED.
LINE BELOW MEASURES ONE INCH
ON ORIGINAL DRAWING.

MODIFY SCALE ACCORDINGLY!

REVISIONS

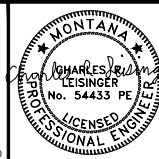
NO.	DESCRIPTION	BY	DATE

**Morrison
Maierle**

engineers • surveyors • planners • scientists

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DSGN. BY: CRL
APPR. BY: CRL
DATE: 11/2019
Q.C. REVIEW BY: RJM
DATE: 2/2020

CITY OF COLUMBIA FALLS
WATER SUPPLY WELL NO. 3

COLUMBIA FALLS

MONTANA

TALBOT ROAD WATER MAIN PLAN & PROFILE
STA 212+50 TO STA 215+80

PROJECT NUMBER

0541.029

SHEET NUMBER

10

DRAWN

- 42 -

Work Change Directive 2 Unit Price Summary**Additional Cost**

Number	Description	QTY	Unit	Unit Price	Total Price	Note
1	2.25" Asphalt for Talbot Path	184	SY	\$30.25	\$5,566.00	Additional path asphalt
2	3" Asphalt in Horine Park	1817	SY	\$19.37	\$35,195.29	Extended parking lot in Horine Park
3	6" Crushed Base in Horine Park	1817	SY	\$10.65	\$19,351.05	Extended parking lot in Horine Park
4	3" Asphalt in Horine Park	1434	SY	\$19.37	\$27,776.58	Horine Park, C-1
5	6" Crushed Base in Horine Park	1434	SY	\$10.65	\$15,272.10	Horine Park, C-1
136	48" Dry Well	1	EA	\$3,250.00	\$3,250.00	Extended parking lot in Horine Park
138	Dry Well Drain Rock with Fabric	57	CY	\$64.00	\$3,648.00	Extended parking lot in Horine Park
143	Sawcut and Remove Existing Asphalt Pavement	131	SY	\$17.41	\$2,280.71	Path in Veteran Park
143	Sawcut and Remove Existing Asphalt Pavement	189	SY	\$17.41	\$3,290.49	Skatepark asphalt in Horine Park
206	Sawcut and Remove Existing Asphalt Pavement	101	SY	\$18.90	\$1,908.90	Path and add'l at Beth Rd
219	3" Asphalt Pavement Restoration	48	SY	\$60.19	\$2,889.12	Add'l at Beth Road

Total = \$120,428.24

Reduced Cost

Number	Description	QTY	Unit	Unit Price	Total Price	Note
133	3" Asphalt Pavement Section	1434	SY	\$41.14	\$58,994.76	Horine Park, C-1
143	Sawcut and Remove Existing Asphalt Pavement	226	SY	\$17.41	\$3,934.66	Veteran and Talbot
166	3" Asphalt Pavement Restoration	226	SY	\$62.57	\$14,140.82	Veteran and Talbot

Total= \$77,070.24

Estimated Preliminary Net Cost Increase= \$43,358.00

The above quantities are estimated and shall be measured following construction for payment at the defined unit price presented in this Work Change Directive or provided in the Bid Schedule as applicable. The final contract price change will be captured in a Change Order.

City of Columbia Falls

Item No.7.

DEVELOPER'S IMPROVEMENT AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of November 2020, by and between the CITY OF COLUMBIA FALLS of Flathead County, Montana, Party of the First Part and hereinafter referred to as the CITY, and

Randy Jones Construction, Inc. (the "Developer")
(Name of Developer)

a _____
Corporation
(Individual, Company or Corporation)

located at PO Box 291, Kila, MT 59920
(Street Address/P. O. Box) (City, State, Zip)

and _____
Thomas and Margo Abshier (the "Owner")
(Name of Property Owner)

as _____
individuals
(Individual, Company or Corporation)

located at 180 Browns Meadow Road, Kila, MT 59920
(Street Address) (City, State, Zip)

Parties of the Second Part and hereinafter referred to as DEVELOPER and OWNER.

WITNESSETH:

THAT WHEREAS, the Developer and Owner are the developer and owner of a new development known as Randy Jones Construction, Inc. Conditional Use Permit CCU-19-03

located at _____
3 Diane Road
(Location of Development) and,

WHEREAS, the City has conditioned its approval of the 12-plex pursuant to the Conditional Use Permit approved according to Resolution #1809. As all improvements, as cited in "Exhibit A" have not been completed at this time, and the Developer and Owner wish to bond for the completion of those improvements set forth in "Exhibit A" in order to receive a Certificate of Occupancy for the 12-plex; and

WHEREAS, the Columbia Falls Subdivision Regulations require that a developer and/or owner shall provide a financial security of 125% of the estimated total cost of construction of said improvements as evidenced by an estimate prepared by a licensed public engineer or contractor bids/estimates included herewith as "Exhibit B"; and

WHEREAS, the estimated total cost of construction of said improvements is the sum of \$ \$43,505.61 (in numbers) (Forty-three thousand five hundred five three dollars and 61 cents) (in words)

NOW THEREFORE, in consideration of the approval of the Certificate of Occupancy of said Developer and Owner by the City, the Developer and Owner hereby agree as follows:

1. The Developer and Owner shall, as a joint and several obligation, deposit as collateral with the City a Letter of Credit, or other acceptable collateral as determined by the City Council of Columbia Falls, in the amount of \$ 54,382.02. Said Letter of Credit

or other collateral shall have an expiration date of at least sixty (60) days following the date set for completion of the improvements, certifying the following:

- a. That the creditor guarantees funds in the full amount of \$54,382.02, being the estimated cost of completing the required improvements in (specifically naming the Developer and Owner same as jointly and severally liable on such letter of credit).
 - b. That if the Developer and/or Owner fail to complete the specified improvements within the required period, the creditor will pay to the City immediately, and without further action, such funds as are necessary to finance the completion of those improvements up to the limit of credit stated in the letter;
2. That said required improvements shall be fully completed by June, 30, 2021.
 3. That upon completion of the required improvements, the Developer and/or Owner shall cause to be filed with the City a statement certifying that:
 - a. All required improvements are complete;
 - b. That the improvements are in compliance with the minimum standards specified by the City for their construction and that the Developer and/or Owner jointly and severally warrant said improvements against any and all defects for a period of one (1) year from the date of acceptance of the completion of those improvements by the City;
 - c. That neither the Developer nor the Owner know of any defects in those improvements;
 - d. That these improvements are free and clear of any encumbrances or liens;
 - e. That a schedule of actual construction costs has been filed with the City; and,
 - f. All applicable fees and surcharges have been paid.
 4. The Developer and/or Owner shall cause to be filed with the City copies of final landscape plans, grades and specifications of paving improvements, with the certification of the registered professional engineer or contractor responsible for their preparation that all required improvements have been installed in conformance with said specifications.

IT IS ALSO AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS, TO-WIT:

That the Developer and/or Owner shall provide for inspection of all required improvements by a registered professional engineer as required by the City or an alternate inspection as approved by the City Public Works Director before the Developer and/or Owner shall be released from the Developer Improvement Agreement.

That if the City determines that any improvements are not constructed in compliance with the specifications, it shall furnish the Developer and/or Owner with a list of specific deficiencies and may withhold collateral sufficient to insure such compliance. If the City determines that the Developer and/or Owner will not construct any or all of the improvements in accordance with the specifications, or within the required time limits, it

City of Columbia Falls

Item No.7.

may withdraw the collateral and employ such funds as may be necessary to construct the improvement or improvements in accordance with the specifications. The unused portions of the collateral shall be returned to the Developer and/or Owner or the crediting institution, as is appropriate.

IN WITNESS WHEREOF, the Parties have hereunto set their hands and seals the day and year herein before written.

Randy Jones Construction, Inc.

(Name of Developer/Developer/Firm)

By

Randy Jones
owner

(Title)

State of Montana

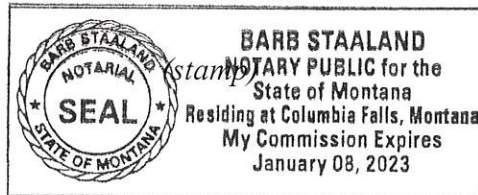
County of Flathead

Subscribed to and sworn before me on this 22nd day of December, 2020

By:

Randy Jones
(Name of Person)

Barb Staaland
Notary Public for the State of Montana



Thomas and Margo Abshier

(Name of Owner(s))

By

T. Abshier
(Thomas Abshier)
Owner

(Title)

Margo Misdley Abshier, N.D.
(Margo Abshier)

State of Montana

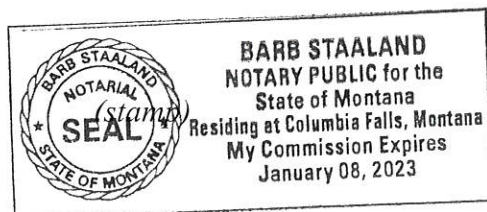
County of Flathead

Subscribed to and sworn before me on this 22nd day of December, 2020

By:

Thomas Abshier and Margo Abshier
(Name of Persons)

Barb Staaland
Notary Public for the State of Montana



City of Columbia Falls

Item No.7.

CITY OF COLUMBIA FALLS

By: 
City Manager

ATTEST:

By: 
City Clerk

(Seal)

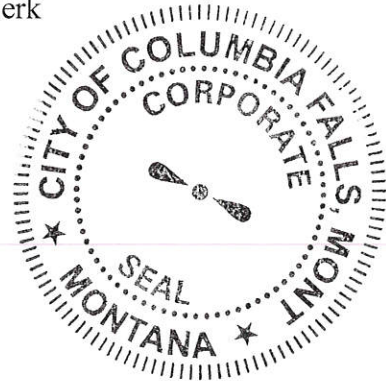


EXHIBIT A: Conditions of approval as fixed to Resolution #1809 approving the Conditional Use Permit by the City Council of Columbia Falls.

EXHIBIT B: This agreement specifically includes a list of the incomplete conditions, the contractor's estimate to complete and other required conditions of approval in order to obtain a Certificate of Occupancy prior to the completion of the development of the property for operation as a 12-plex apartment.

Exhibit A – Resolution # 1809

1. The applicant shall develop the project as proposed, except as modified by these Conditions.
2. Where absent in front of the buildings, the applicant shall construct and/or install and improved to City standards, such as sidewalks, street lights, and street trees to the extent of the lot boundaries.
3. Concrete walkway shall be extended from the two entrances along 13 Street West to the new sidewalk along said street. The walkway show on the site plan along the southern parking lot shall extend south to connect with the sidewalk along Diane Road.
4. Street trees shall be planted at a minimum distance of 30 feet on center along the entire perimeter of the project abutting Diane Road and 13th Street West unless already installed. The trees shall be a minimum of 1 ½" dbh and shall be located in the boulevard between the street and the detached sidewalk.
5. The applicant shall pave all parking areas and driveways.
6. The applicant shall provide an engineered drainage plan to address on site storm water disposal. In addition, the applicant shall designate a snow storage area on site to accommodate parking lot snow disposal. This plan will need to be accepted by the City Public Works Department prior to issuance of a building permit.
7. The applicant shall fully enclose with a fence or screen with growing materials the garbage collection site as shown on the site plan.
8. All sewer and water hookups shall be built according to plans and specifications approved by the City of Columbia Falls and meeting the City Standards for Public Works Improvements and the Montana Public Works Standard Specifications.
9. Street lights will be required to be located as per Columbia Falls Public Works specifications for street construction.
10. All conditions provided above and all improvements necessary for the operation of an apartment complex must be in place prior to the occupancy of the complex. Any elements such as landscaping not finished prior to the issuance of an occupancy permit, may be bonded for with signed improvements agreement approved by the City Manager for an amount not less than 125% of the cost of the remaining improvement.
11. Signage shall comply with Section 18.438.080 of the Columbia Falls Zoning Regulations.
12. A \$1,500 payment per lot will be made to the City of Columbia Falls prior to the issuance of a Certificate of Occupancy for improvements specifically to John Horine Park.
13. The Conditional Use Permit shall terminate 18 months from the date of issuance if commencement of the authorized activity has not begun.

Exhibit B – Incomplete Items/Estimate to Complete and Additional Conditions of Approval

The Developer and/or Owner have provided the City with the following Contractor Estimates:

1. Condition # 2 and # 4 – Street Trees – not complete. Estimate to complete with Sweeney Services, LLC Landscaping quote - \$3,300 less Cash Reserve paid with prior Conditional Use Permits on July 31, 2018 - \$2,463.89 – Balance = \$836.11 (125% = \$1,045.14)
2. Condition # 5 – Pave all parking areas. Estimate to complete paving per Glacier Paving quote = \$22,290.00 (125% = \$27,862.50). Further, due to the lack of paving, City requires Developer and/or Owner to install track pads at the exits for the full width of the driveway a minimum of 15' long; track pads shall be constructed of 6" thick clean open graded washed aggregate with a maximum of 10% passing a 3/8-inch sieve with filter fabric beneath. Further, the drain inlets will be protected with either filter fabric or straw waddles. Developer and/or Owner will sweep Diane and 13th to Meadowlake Blvd a minimum of once per week when there is excessive mud/debris tracked from the site onto the roadway as determined by the City's Public Works Director.
3. Condition # 6 – Designated snow storage areas. Due to lack of completed landscaping (noted in # 5 below) and paving noted in #2 above, Developer and/or Owner may have to remove snow from the unpaved parking and driveways. Snow removed from driveway and parking areas may not be placed or stored on the City street or right of way.
4. Condition # 7 – Enclosed garbage collection site. Garbage will sit on paved area and the quote from Mild Fence Company to enclose the area is \$1,160.00 – (125% = \$1,450)
5. Condition # 10 – All conditions and improvements necessary for the operation of an apartment complex must be in place prior to occupancy. The required landscaping was not completed due to weather and pursuant to quote from Sweeney Services, LLC, the unfinished landscaping total, less Street Trees, is \$19,219.50. (125% = \$24,024.38)

Exhibit B Total - \$43,505.61 – Bonded Amount 125% = *1.25 = \$54,382.02

Sweeney Services, LLC
P.O. Box 190535
Hungry Horse, MT 59919
406-871-5493
sweeneysservices406@gmail.com

COPY

PREPARED FOR:	Randy Jones Construction, Inc. P.O. Box 291 Kila, MT 59920 randyjonesconstruction@yahoo.com	PHONE:	261-3272
		JOB NAME:	12 Plex
		JOB LOCATION:	3 Diane Road, Columbia Falls
		DATE:	10/10/2020

Not to exceed bid

Item Description	Amount
Sod; 5,000 feet, installed price.	\$3,850.00
1 to 2-inch shale rock; 60 yards.	\$1,800.00
Truck time for rock.	\$1,000.00
11 Trees. - Street Trees	\$3,300.00
118 plants/shrubs.	\$5,310.00
60 yards fill with truck time.	\$1,050.00
Top soil; 48 yards with truck time.	\$1,200.00
Equipment time.	\$1,600.00
Fabric.	\$600.00
Labor.	\$7,800.00
Edging.	\$450.00

Total bid: \$27,960.00

Less: Street Trees
Less: Complete

< 3,300 >
< 5,540.50 >

Landscaping total

\$19,219.50

② 1256 =

\$24,024.38

Street Trees - \$3300

Less: Cash Reserve < 2463.89 >
Lot 170

Balance \$836.11

② 1256 = \$1,045.14

Cond. #2, #4 & #10

Sweeney Services LLC
PO Box 190535
Hungry Horse, MT 59919 US
(406)871-5493
sweeneyservices406@gmail.com

Invoice

Item No.7.



COPY

Randy Jones
Randy Jones Construction

1444	10/19/2020	\$5,540.50	11/01/2020	Due on receipt
------	------------	------------	------------	----------------

10/19/2020	Equipment Usage	materials truck time, equipment time and labor on 12 plex as of 10-19-20	1	4,885.50	4,885.50
	Equipment Usage		1	150.00	150.00
	Materials	"extra" for prepping for concrete 1 load 3/4 crush plus delivery	1	225.00	225.00
	Equipment Usage	"extra" skidsteer and excavator for prepping concrete	1	150.00	150.00
	Labor	"extra" labor prepping concrete	2	65.00	130.00

BALANCE DUE

\$5,540.50

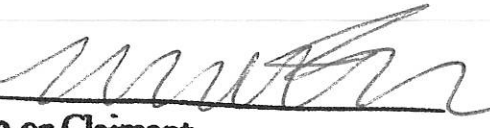
Landscaping \$4885.50
concrete prep \$655.00

paid
10-20-20
#17862

Lien Waiver

The undersigned, having received payment in full for all labor, materials supplies, or equipment supplied to **Randy Jones Construction, Inc., Contractor**, or to any subcontractor, in the construction or repair of the improvements upon the property located at **3 Diane Road, Lot #170 Columbia Falls, MT.**

And furnished in the execution and fulfillment of contract between said Contractor, and **Randy Jones Construction, Inc.** dated, **May 1st, 2020 through December 31st, 2020** do (does) hereby release and waive any and all claims, liens, and lien rights, of any kind, nature or description whatsoever, against said property and the Owner thereof, and against said Contractor.

X 
Lien or Claimant

Sweeney Services
Business Name

\$27,960.00
Total Contract

concrete 655.00 prep
\$4,885.50 land
Amount Paid scape

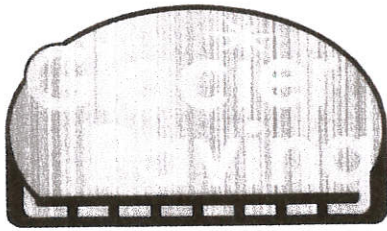
Landscaping
Labor or Materials material

10-20-20
Date

Each for himself/herself, and not one for the other, represents that the information set forth opposite his/her name is accurate, and in consideration of payment of the amount as set forth opposite his/her name, receipt of which is acknowledged, waives and releases his/her right to file or claim a lien upon the above described real-estate under the laws of the State of Montana as to services, materials or labor furnished prior to the date set opposite his/her name, and agrees to indemnify and hold the owner and bank harmless from any claim or loss they may incur by their reliance upon the undersigned's representations herein. We are not responsible for lost, stolen, or damaged materials or tool on this our any of the properties owned by us.

Please sign and return in self-addressed stamped envelope. Thanks!

still owe \$23,074.50



OFFER & ACCEPTANCE

Item No. 7.

Date

Offer #

7/23/2020

2253

PO Box 9222 Kalispell, MT 59904
406-257-8181
Fax 406-257-8185

Name / Address

Randy Jones Construction, Inc.
PO Box 291
Kila MT 59920

COPY

Job Location

3 Diane Rd.
Columbia Falls, MT 59912

		Ph or Ref #	Terms	Due Date
		406-261-3272	Expires in 20 days	8/12/2020
Item	Description	Qty	Rate	Total
Paving	Glacier Paving Inc will prepare subgrade to accept up to 2" of 3/4" crushed rock for approx. 11,000 sq.ft., fine grade & compact. Will supply 3" of compacted hot mix asphalt for approx. 11,000 sq.ft.	11,000	2.02636	22,290.00
Oil Prices	Asphalt is based off of petroleum prices. Due to fluctuations in the market that affect this, the final invoice may vary up to 15%.			
Note on Sq.Ft.	Any square footage / tonnage over bid amount will be costed at the square footage price.			
NOTE:	Glacier Paving Inc must receive signed contract & half payment, check or cash, prior to scheduling of job; the other half upon completion. Thank you!			
SIGNER AGREES THAT GLACIER PAVING INC IS ENTITLED TO FILE LIEN DOCUMENTS. (Please review form back)		Total		\$22,290.00

Signature

Michael R. Jones

Customer Signature

Date

- NO CREDIT BEYOND 15 DAYS- CASH or CHECKS ONLY please-

CUSTOMER AGREES THAT Glacier Paving & Plowing Inc MAY FILE CONSTRUCTION LIENS against Customer's property for delinquent payments (Please review form back). If payment is not made as agreed upon, a late payment charge of 1.5% per month (18% per annum) will be charged, in addition to the contract sum, commencing 30 day after the invoice date, and all attorney's fees and costs incurred are Customer's responsibility.

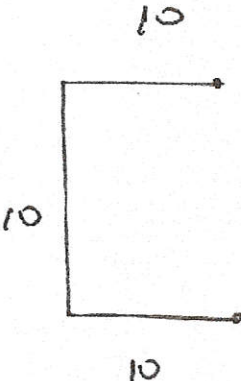
Cond. # 5

MILD FENCE COMPANY

Visit us on the Web: www.mildfence.com

3465 Hwy 93 North
Kalispell, MT 59901
406.755.7650
Fax: 406.755.7680
Email: info@mildfence.com

Customer Name Randy Jones Construction		PRICE \$ 1160⁻
Installation Address 3 Diane Road		DEPOSIT 1/2
City/State/Zip Columbia Falls, MT		BALANCE on completion
Billing Address		Contact Name/Job Name/PO
Phone #1 261-3272	Phone #2	Phone #3
Email randyjonesconstruction@yahoo.com		Estimate Date 11-18-20
Locate # and Date		Estimator Dale
Date Sold		Payment

Style C-link	Brace Build	Dirt ☐ Spread ☒ Pile on Site ☐ Haul Away	6" C-link w/slats 
Fabric 11 g1	Wire		
Height 6	Height	Grade ☐ Straight Top ☒ Follow Grade +/- 2"	
Line Post 1-7/8	Line Post	Property Pins Visible? ☐ Yes ☐ No	
Spacing 10'	Spacing	Removal of Existing? ☐ Yes ☐ No ☐ Customer	
Terminal Post 2 3/4	Brace Post	Haul Away of Existing? ☐ Yes ☐ Stack	
Gate Post	Gate Post	Type & Footage	
Top Rail	Rail	Remove Sets? ☐ All ☐ None ☐ Some #	
Bottom Wire	Walk Gates	Clearing? Debris/Vegetation ☐ Yes ☐ No	
Barbed Wire	Drive Gates		
Slats			
Gate Frame			
Post Set Concrete			
Equipment ☐ Dandy ☐ Beaver ☐ Skid Steer ☐ Other (note) ☐ Mini Skid			
Septic / Drainfield ☐ Yes ☐ No		Sprinklers ☐ Yes ☐ No	
Notes		CUSTOMER INITIALS	

PLEASE READ, SIGN AND RETURN
Thank you!

CUSTOMER IS RESPONSIBLE FOR PROCUREMENT AND PAYMENT OF ALL NECESSARY PERMITS AND FEES WHERE APPLICABLE PRIOR TO COMMENCEMENT OF WORK. CUSTOMER IS RESPONSIBLE FOR OBTAINING PERMISSION TO TIE IN TO EXISTING FENCING IF APPLICABLE. ALL FENCE TO BE INSTALLED ABOVE GRADE. CUSTOMER ASSUMES FULL RESPONSIBILITY OF LOCATION OF LINE OF FENCE. MILD FENCE IS NOT RESPONSIBLE FOR DAMAGE OR REPAIR OF ANY BURIED PRIVATE UTILITIES OR SEPTIC NOT LOCATED. MILD FENCE IS NOT RESPONSIBLE FOR DAMAGE OR REPAIR OF UNDERGROUND SPRINKLER LINES OR SPRINKLER HEADS. THIS BID IS VALID FOR 30 DAYS FROM THE DATE OF THE ESTIMATE. I HAVE READ AND UNDERSTAND THE ABOVE CONDITIONS AND MILD FENCE'S TERMS AND CONDITIONS. (CUSTOMER INITIALS ABOVE)

- 6/30/2021 deadline

Revised from Great Northern Printing • Kalispell, MT 59901 • 406.755.7620 • REV-4/2008/2019

Cond. # 7

C3

SHEET

DATE 5-22-19

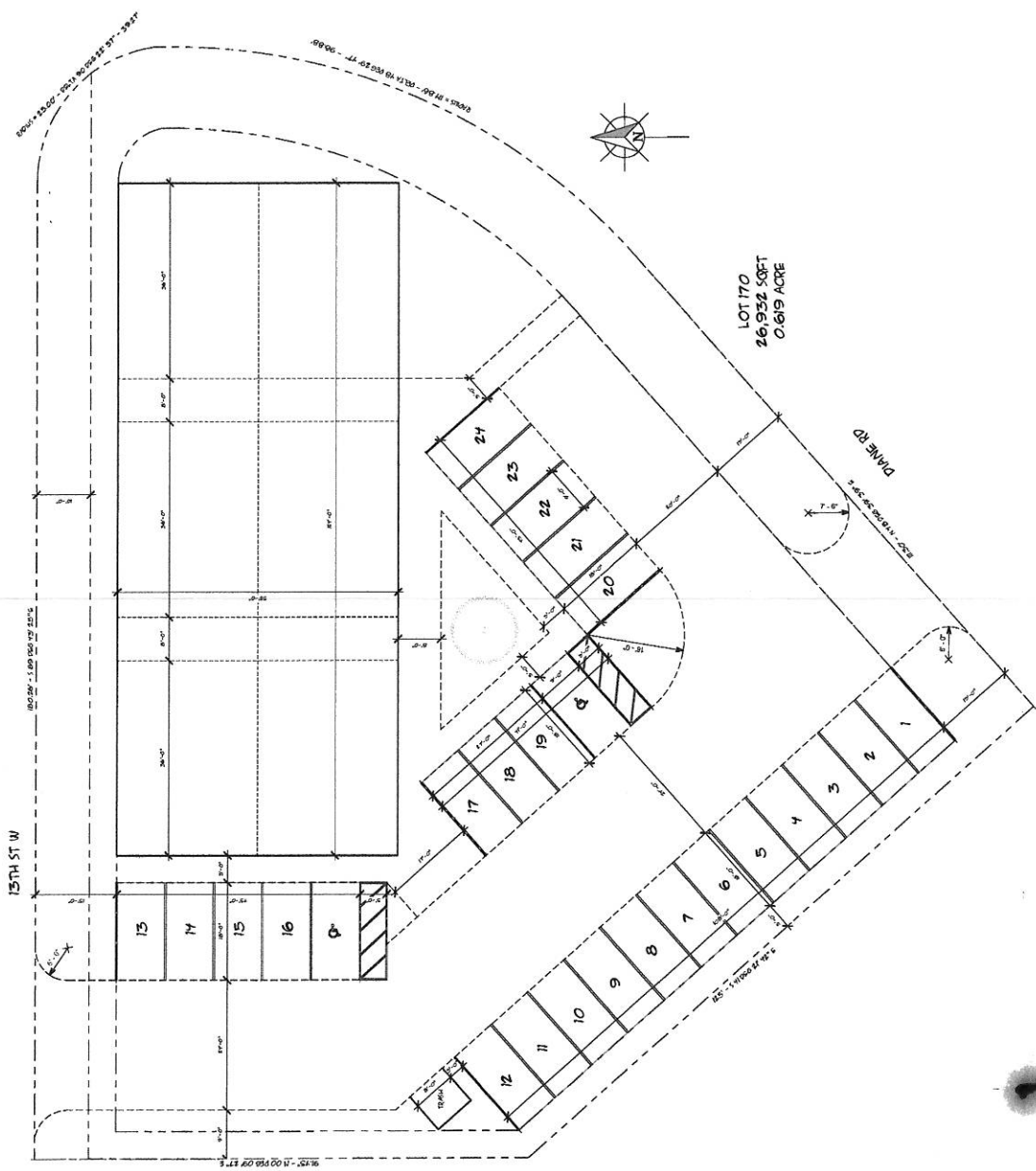
SCALE 1"=10'-0"

LOT 170 - DIANE RD
COLUMBIA FALLS MT

Moser Design & Construction Services LLC
26 Council Bluffs Drive
Columbia Falls, MT 59912
406-270-8783
www.moserdesign.com

NOT FOR CONSTRUCTION. THIS IS A PRELIMINARY DESIGN. ANY CHANGES TO THE DESIGN SHALL BE MADE BY THE CLIENT. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

W.C.T.	REVISIONS
DATE	BY
5/22/2019	13507 PM



1"=10'-0"

RECORDS DESTRUCTION DOCUMENT (RM88)

NO. 2020-12-07

PAGE 1 OF 2 PAGES

1. AGENCY NAME AND DIVISION/PROGRAM:

City of Columbia Falls
130 6th St W; Room A
Columbia Falls, MT 59912

2. AGENCY CONTACT:

NAME: Link Gunther

PHONE #: 406-892-4392 EMAIL:guntherl@cityofcolumbiafalls.com

3. NOTICE OF INTENTION: The schedule records listed in Item 5 are to be disposed of in the manner checked below (specify only one).

- ☐ Delete ☐ Incinerate ☒ Shred as Classified ☐ Toss without Restriction
- ☐ Other: Explain

4. SUBMITTED BY: I hereby certify that the records to be disposed of are correctly represented below, that any audit requirements or **Offer to the State Historical Society Archives** has been fully justified, and that further retention is not required for any litigation pending or imminent. Documentation attached from Historical Society.

SIGNATURE:

NAME AND TITLE: Link Gunther, Utility Billing Clerk

DATE: 12/07/2020

5. LIST OF RECORD SERIES**NOTE: Attach any inventories or Excel spreadsheets to this form to help validate records destroyed.**

a. Retention Schedule Number	b. Item number listed on Retention Schedule	c. Record Series Title	d. Retention in months/years	e. Inclusive Dates	f. Volume in Cubic Feet	g. Disposition Action and Date completed after Authorization
Schedule 8	MR125, 3	Customer Payment Coupons	1 year	12-13-13 - 07-23-14	1.125 ft ³	
Schedule 8	MR125, 3	Customer Payment Coupons	1 year	07-24-14 - 04-06-15	1.125 ft ³	
Schedule 8	MR125, 3	Customer Payment Coupons	1 year	04-07-15 - 02-05-16	1.125 ft ³	
Schedule 8	MR125, 3	Customer Payment Coupons	1 year	02-08-16 - 12-21-16	1.125 ft ³	
Schedule 8	MR125, 3	Customer Payment Coupons	1 year	02-08-16 - 12-21-16	1.125 ft ³	
Schedule 8	MR125, 3	Customer Payment Coupons	1 year	11-27-17 - 09-24-18	1.125 ft ³	
Continued...	Continued...	Continued on next page	Continued...	Continued	Continued	Continued...
Continued...	Continued...	Continued on next page	Continued...	Continued	Continued	Continued...

6. DISPOSAL AUTHORIZATION: Disposal for the above listed records is authorized. Any deletions or modifications are indicated.

Custodian/Records Manager

Name: Date:

Signature:

7. DISPOSAL CERTIFICATE: The above listed records have been disposed of in the manner and on the date shown in column g.

Name and Title:

Signature:

NO. 2020-12-07

PAGE 2 OF 2 PAGES

5. LIST OF RECORD SERIES-CONTINUED

NOTE: Attach any inventories or Excel spreadsheets to this form to help validate records destroyed.

[illegible]

Request for Records Disposal or Transfer Authorization

RM60

ENTITY: Columbia Falls City Court of Record		PHONE: 406-892-4340		E-MAIL: kdarling@mt.gov	
CONTACT: Kara Darling					
ADDRESS: 130 6th St W Columbia Falls, MT 59912		DISPOSAL NUMBER:			

E-MAIL COMPLETED FORM TO: SOSLocalGovtRecCom@mt.gov OR Mail to the Local Government Records Committee, c/o Department of Administration-Local Government Services, P.O. Box 200547, Helena, MT 59620-0547

***Confidential:** The local government entity must determine if records are confidential or sensitive and mark accordingly.

Schedule #	Item #	Page #	Description of Records (Include description from schedule along with the case # or other identifying information pertinent to your office)	Inclusive Dates		Confidential *	10 Year Rule	Disposal Approval (Committee only)		Agency Comments	Audit History or Committee Comments
				MONTH AND YEAR				Yes	No		
				From	To						
4	4		Example: Bank Statements	10/2001	10/2002		X	X			
8	32	MR13	Example: Commission Records-Minutes	01/1950	10/1990		X	X		Microfilmed	
12	41e		Example: Marriage Licenses	08/1907	09/1972		X		X		
						☐	☐	☐	☐		
10	1.2	5	Court Calendar	01/2012	12/2016	☐	☐	☐	☐	2 years	
						☐	☐	☐	☐		
10	1.3 B	6	Jury Questionnaires	01/2016	12/31/19	☐	☐	☐	☐	next jury year	
						☐	☐	☐	☐		
10	3.1 K	9	Closed Criminal cases excluding those that have to be retained 75 years (misdemeanors)	01/01/2008	12/31/2008	☐	☒	☐	☐	10 years	
						☐	☐	☐	☐		
10	3.1 K	9	Closed Criminal cases excluding those that have to be retained 75 years (misdemeanors)	01/01/2009	12/31/2009	☐	☒	☐	☐	10 years	
						☐	☐	☐	☐		
10	4.1 A	10	Civil - Closed Cases	01/01/2005	12/31/2009	☐	☒	☐	☐	10 years	
						☐	☐	☐	☐		
10	4.1 B	10	Orders of Protection- Denied, dismissed and/or expired	01/01/2005	12/31/2009	☐	☒	☐	☐	10 years	

Item No.8.

In accordance with 2-6-1202, 7-5-2132, 7-5-4124 and 20-1-212 and upon the order of the governing body, we the undersigned affirm the records listed on this disposal request are not subject to any litigation, legal or regulatory hold, and any financial records listed have been audited. See Notification on Central Registry (Ten Year Rule) below. Typed name below is acceptable as the signature.

Authorized Local Government Representative:		Date:	Phone:
Name:			
Title:			
Records Custodian:		Date: 11/17/2020	Phone: 406-892-4340
Name: Kara Darling			
Title: Columbia Falls City Court Lead Clerk			
LOCAL GOVERNMENT SUBCOMMITTEE SIGNATURES REQUIRED FOR DISPOSAL APPROVAL			
Department of Administration Committee Member:			
Name:		Date:	
Signature:			
Montana Historical Society Committee Member:			
Name:		Date:	
Signature:			
Local Government Committee Member:			
Name:		Date:	
Signature:			
NOTIFICATION ON CENTRAL REGISTRY			
Per MCA 2-6-1205, public records listed on this form that more than ten (10) years old and are approved for disposal may not be destroyed until they have been listed on a central registry and offered to various agencies and the public for 60 days.			
Request for Records Disposal or Transfer Authorization have been listed on the central registry.		Unclaimed records may be disposed 60 days after this date:	
Completed by			
Name:	Signature:		
TEN YEAR RULE:			
Public records more than ten (10) years old approved for destruction may not be destroyed for 60 days after the date listed on the central registry.			
Certificate of Transfer/Destruction/Disposition Comments			
I hereby attest that I have destroyed, transferred or retained records as designated by the Local Government Subcommittee. If transferred, I have noted in the "Comments" field above, the entity to which the records have been relocated.			
Name:		Date:	
Signature:		Title:	

Request for Records Disposal or Transfer Authorization

RM60

ENTITY: Columbia Falls City Court of Record		PHONE: 406-892-4340		E-MAIL: kdarling@mt.gov	
CONTACT: Kara Darling					
ADDRESS: 130 6th St W Columbia Falls, MT 59912		DISPOSAL NUMBER:			

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8	32	MIR13	Example: Commission Records-Minutes	01/1950	10/1990	X	X		Microfilmed	
12	41e		Example: Marriage Licenses	08/1907	09/1972	X		X		
10	2.1 B	7	Bank Statements	07/01/2007	06/30/2008	☒	☒	☐	Audit +7 years	
10	2.1 B	7	Check Stubs for trust account	07/01/2007	06/30/2008	☒	☒	☐	Audit +7 years	
10	2.1 F	7	Cash Receipts (bond receipts from CFPD)	07/01/2007	06/30/2008	☒	☒	☐	Audit +7 years	
10	2.1 F	7	Cash Receipts	07/01/2007	06/30/2008	☒	☒	☐	Audit +7 years	
10	2.1 K	7	Trust/Time pay disbursements reports	07/01/2007	06/30/2008	☒	☒	☐	Audit +7 years	
10	2.1 G	7	Daily Cash Balance Record	07/01/2007	06/30/2008	☒	☒	☐	Audit +7 years	
10	2.1 J	7	Reconciliation Report	07/01/2007	06/30/2008	☒	☒	☐	Audit +7 years	
10	2.1 L	7	Time Payment Ledger and Files	07/01/2007	06/30/2008	☒	☒	☐	Audit +7 years	
10	2.1 H	7	Collection Records (DOR Offsets)	07/01/2007	06/30/2008	☒	☒	☐	Audit +7 years	
10	2.1 I	7	Collections/Distribution Journal	07/01/2007	06/30/2008	☒	☒	☐	Audit +7 years	
10	2.1 C	7	Bank Deposit Slips, Bank Receipts	07/01/2007	06/30/2008	☒	☒	☐	Audit +7 years	
10	2.1 D	7	Checkbook (register)	07/01/2007	06/30/2008	☒	☒	☐	Audit +7 years	

Item No.8.

In accordance with 2-6-1202, 7-5-2132, 7-5-4124 and 20-1-212 and upon the order of the governing body, we the undersigned affirm the records listed on this disposal request are not subject to any litigation, legal or regulatory hold, and any financial records listed have been audited. See Notification on Central Registry (Ten Year Rule) below. Typed name below is acceptable as the signature.

Authorized Local Government Representative: Name: Kara Darling Title: Columbia Falls City Court Lead Clerk		Date: 11/17/2020 Phone: 406-892-4340	
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LOCAL GOVERNMENT SUBCOMMITTEE SIGNATURES REQUIRED FOR DISPOSAL APPROVAL			
Department of Administration Committee Member:			
Name: _____ Signature: _____			Date: _____
Montana Historical Society Committee Member:			
Name: _____ Signature: _____			Date: _____
Local Government Committee Member:			
Name: _____ Signature: _____			Date: _____
NOTIFICATION ON CENTRAL REGISTRY			
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Request for Records Disposal or Transfer Authorization have been listed on the central registry.			Unclaimed records may be disposed 60 days after this date:
Completed by Name: _____ Signature: _____			
TEN YEAR RULE: Public records more than ten (10) years old approved for destruction may not be destroyed for 60 days after the date listed on the central registry.			
Certificate of Transfer/Destruction/Disposition Comments			
I hereby attest that I have destroyed, transferred or retained records as designated by the Local Government Subcommittee. If transferred, I have noted in the "Comments" field above, the entity to which the records have been relocated.			
Name: _____ Signature: _____			Title: _____ Date: _____

NOTICE OF PUBLIC HEARING

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, November 10th, 2020 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on December 7, 2020 starting at 7:00 p.m. in the same location. Both hearings will be conducted in accordance with the most current recommended and/or required public health and safety protocols in place at the time of the hearing. The City website, <https://cityofcolumbiafalls.org>, will contain updated information if there is any change to the planned hearings.

Request to establish a Conditional Use Permit in the Columbia Falls Zoning Jurisdiction:

Applicant, Judy Morse is requesting a Conditional Use Permit to operate a drive-thru coffee and micro bakery stand at 2100 9th Street West (The front northwest corner of the Super 1 parking lots). The property is zoned CB-2 Commercial however all drive-thru's require a conditional use permit in this zone. The coffee/bakery will have circulation through the existing Super 1 parking lot and highway approaches. The property is described as Lot 3 of the O'Neil Subdivision Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons are allowed to attend the hearing(s), subject to the most recent public gathering restrictions enacted by County and State agencies at or prior to the time of the hearing. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staalnd, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: staalndb@cityofcolumbiafalls.com. For more information on the proposed conditional use, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

DATED this 16th day of October, 2020

Susan Nicosia

Susan Nicosia, City Manager/Planning & Zoning Administrator
COLUMBIA FALLS CITY-COUNTY PLANNING BOARD

Publish: Daily Interlake Sunday October 25th 2020

**CONDITIONAL USE PERMIT REQUEST
COLUMBIA FALLS AREA ZONING JURISDICTION**

**COLUMBIA FALLS PLANNING OFFICE STAFF REPORT #CCU-20-03
For Judy Morse's Flutter Bee Buzz Drive-Thru Coffee Stand and Micro Bakery in
the northwest corner of the Super 1 Foods Parking Lot**

November 2, 2020

A report to the Columbia Falls City-County Planning Board and Zoning Commission and the Columbia Falls City Council regarding a request to permit a conditional use for a drive-thru coffee stand and micro bakery within the Columbia Falls Zoning Jurisdiction. The Conditional Use request is scheduled for a public hearing before the Planning Board on November 10, 2020 at 6:30 PM and the City Council on December 7, 2020 at 7:00 p.m. Both hearings will be conducted in accordance with the most current recommended and/or required public health and safety protocols in place at the time of the hearing. The City website, <https://cityofcolumbiafalls.org>, will contain updated information if there is any change to the planned hearings.

BACKGROUND INFORMATION

A. PETITIONERS

Judy A. Morse
8313 Winona ST SW
Lakewood, WA 98498

B. PETITIONER'S TECHNICAL ASSISTANCE

Same

C. LOCATION/DESCRIPTION

Subdivision Name:	O'Neil Subdivision	Block: N/A		Lot : 3	
Tracts	N/A				
Section:	18	Township:	30N	Range:	20W
Address	2120 9th Street West, Columbia Falls				

D. REQUEST

A Conditional Use Permit to establish a drive-thru coffee and micro bakery business located in the Super 1 Foods Parking Lot near the northwest corner of Lot 3, O'Neil Subdivision. The drive-thru building will be approximately 360 square feet in size and connect to City of Columbia Falls sewer and water infrastructure.

Figure 1



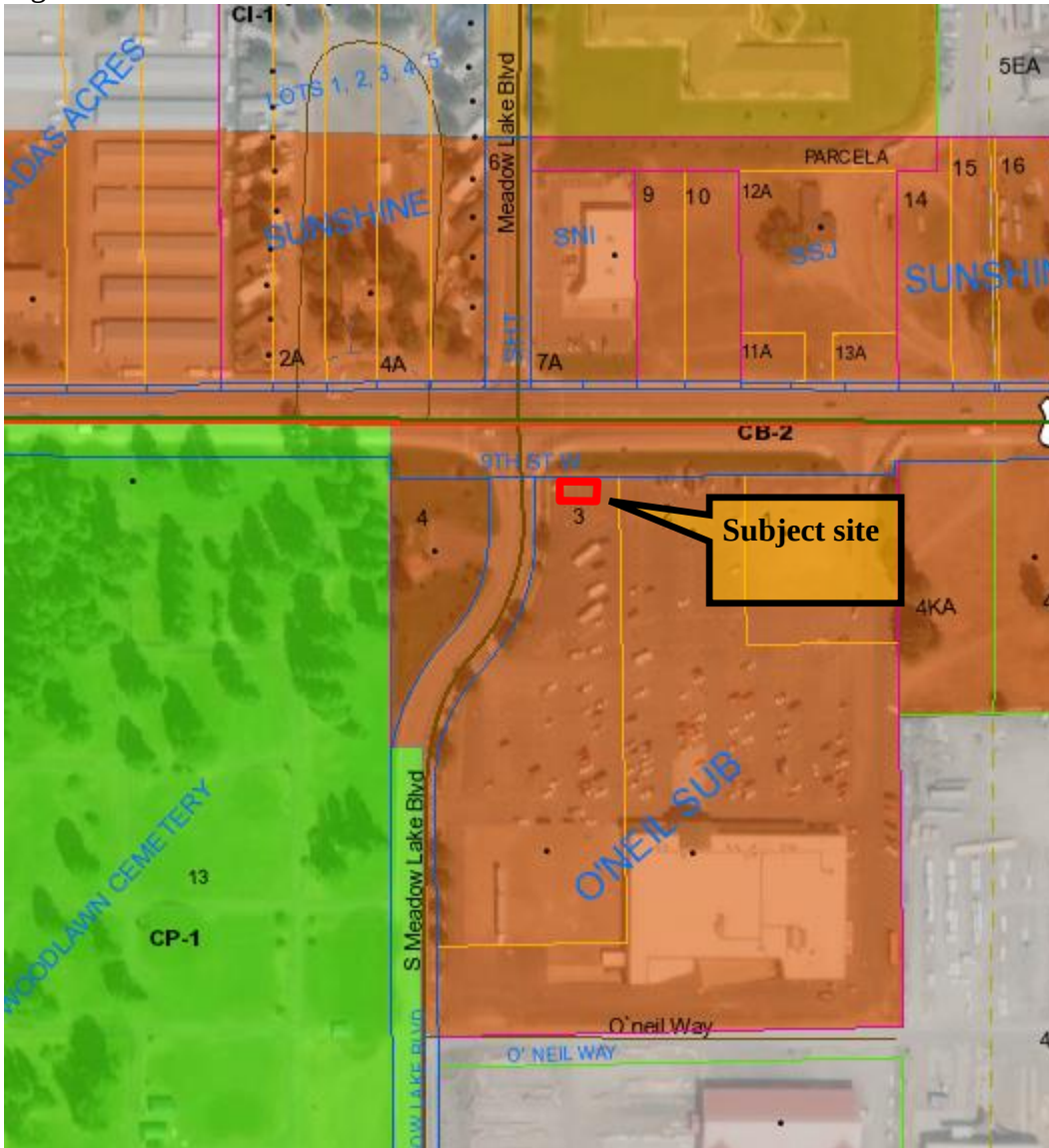
- E. **REASON FOR REQUEST**
Drive-thru businesses are only permitted in this zone as a conditional use. The applicant proposes to lease the location from property owner Mc Intire & Young Montana, LLC through Black Realty Management Inc dba NAI Black.
- F. **EXISTING LAND USE**
The site is part of the parking lot for Super 1 Foods (Figure 1). The project displaces ten or eleven parking spaces. Super 1 Foods has a surplus of parking spaces.

G. ADJACENT ZONING AND LAND USE:

North	CB-2	Auto Zone and undeveloped commercial properties
South	CB-2	Super 1 Foods
East	CB-2	KMRC Medical Clinic and undeveloped commercial properties
West	CB-2 and CP-1	Columbia Falls Welcome and the Woodlawn Cemetery

The current use and other uses in the area are in compliance with the existing zoning.

Figure 2

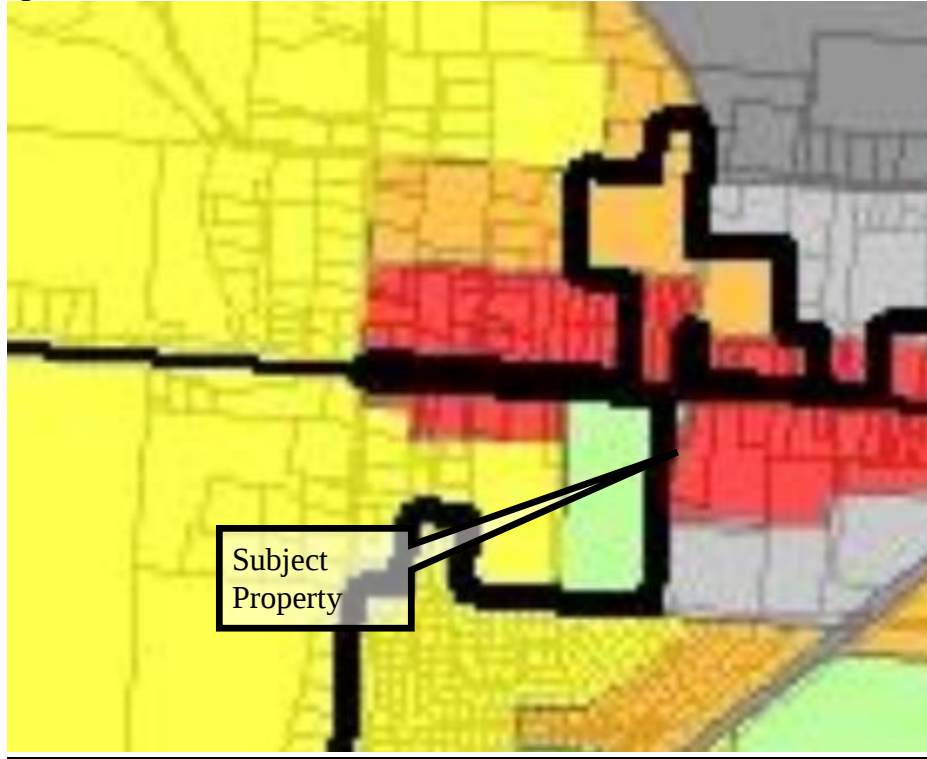


Zoning Map – Flathead County GIS Zoning Layer

H. **GROWTH POLICY DESIGNATION:**

The subject area is designated as commercial as indicated by the red shading on the Columbia Falls Growth Policy Map (Figure 3) indicated below:

Figure 3



Portion of the Columbia Falls Growth Policy Map

EVALUATION BASED ON REQUIRED CRITERIA

18.210.080 Criteria required for consideration of a Conditional Use Permit:

A Conditional Use Permit may be granted only if the proposal, as submitted, conforms to all of the following general Conditional Use Permit criteria, as well as to all other applicable criteria that may be requested.

- a. Site Suitability. (That the site is suitable for the use) This includes:
 - i. Adequate Usable Space: The business will be located on surplus parking developed by Super 1 Foods. The site is flat and suited for business use with access to utilities such as sewer and water. Existing driving isles will provide access and circulation for the new drive-thru. The use will eliminate approximately 10 to 11 parking spaces but the Super 1 Food store has abundant parking.
 - ii. Adequate Access: Access to the Super 1 parking lot and the proposed drive-thru are from the existing approaches on South Meadow Lake Boulevard which has full movement and leads to the traffic signal at Highway 2. The second approach is

directly to Highway 2 with a controlled access movement (No left turn out). The proposed use should have no impact on the existing approaches.



iii. Absence of Environmental Constraints: The site is flat and void of wetlands, rivers, or streams. There is no floodplain or other environmental factors that would constrain the development of this site.

b. Appropriateness of Design. The site plan for the proposed use will provide convenient and functional use of the lot. Consideration of design should include:

i. Parking Scheme: The proposed drive-thru coffee and micro bakery will be situated in the existing Super 1 Foods parking lot. The parking lot is paved, striped, and developed with drainage infrastructure. Parking is only needed for the employees of this business as there is no indoor seating. Super 1 Foods has adequate existing parking to service the existing supermarket as well as the proposed drive-thru.

ii. Traffic Circulation: See discussion in Adequate Access a.ii above. The applicant provided a very rough sketch of the proposed use and circulation. However, there are multiple circulation paths utilizing the existing approaches and the existing parking lot isles.

iii. Open Space: Open space is not required in the commercial districts.

iv. Fencing/Screening: None is required.

v. Landscaping: Super 1 Foods has complied with landscaping standards previously. The proposed drive-thru will not create new landscaping requirements.

vi. Signage: The applicant indicated that signage will include menu boards and business name on the front side of the building. The City has an established signage code and application process that functions independently of the CUP. All signage will need to meet the signage standard of the Columbia Falls Zoning Code, Chapter 18.438.

c. Availability of Public Services and Facilities. The following services and facilities are available and adequate to serve the needs of the use as designed and proposed:

Sewer	City Sewer
Water	City Water
Storm Water Drainage	Provided by Super 1
Fire Protection	Columbia Falls Fire
Police Protection	Columbia Falls Police
Streets	City of Columbia Falls and MT Dept. Transportation

The services required are provided as shown in the table above.

d. Immediate Neighborhood Impact. Typical negative impacts which extend beyond the proposed site include, but are not limited to:

i. Excessive Traffic Generation: The property is zoned CB-2 (General Business) and as such anticipates traffic generated by establishments such as the drive-thru espresso and micro bakery business. The traffic generated by the business would not be out of character with the neighboring retail, service, or hospitality businesses.

ii. Noise or Vibration: Staff anticipates no noise or vibration with the proposed use.

iii. Dust, Glare, Or Heat: The proposed drive-thru coffee and micro bakery use will not generate dust, glare or heat.

iv. Smoke, Fumes, Gas, or Odors: The proposed use will not generate smoke, fumes, gas, or odors that would be out of character with any food/beverage establishment located along Highway 2. The only difference between the drive-thru and a coffee shop without a drive-thru is that there will be cars idling in line while waiting at the window.

v. Inappropriate Hours of Operation: Owner advises that operating hours will be between 4:30 AM to 6:00 PM Monday-Friday with reduced hours on the weekend. These are completely acceptable hours for a commercial district. Staff is not proposing any limits on the hours of operation.

RECOMMENDATIONS:

Staff recommends that the Planning Board adopt Staff Report CCU-20-03 as findings of fact and that the Planning Board recommend approval of the Conditional Use Permit for permitting a drive thru coffee and micro bakery at 2120 9th Street West, Columbia Falls should be granted with the following conditions:

1. The applicant shall secure a sign permit from the City of Columbia Falls for new signage appropriate to the drive-thru coffee and micro bakery stand.
2. Secure approval from the Flathead City-County Health Department food service operations.
3. The applicant shall submit engineered plans for water and sewer connections to the Columbia Falls Public Works Department and obtain City permission to connect to City Sewer and Water.
4. If connecting to services in Highway 2, the applicant shall secure the appropriate approvals from the MDOT.
5. The applicant shall secure all applicable Building Permits from the City of Columbia Falls for the placing and or construction of the drive-thru building.

APPLICATION FOR CONDITIONAL USE PERMIT

FILING FEE ATTACHED \$ 700

PROPOSED USE: Drive through coffee shop and micro bakery.

(Describe in detail, indicate if continued to attached pages)

OWNER(S) OF RECORD:

Name: Judy and Dawson Morse

Mailing Address: 8313 Winona St SW

City/State/Zip: Lakewood /WA / 98498 Phone: 206-458-8886

PERSON(S) AUTHORIZED TO REPRESENT THE OWNER(S) AND TO WHOM ALL CORRESPONDENCE IS TO BE SENT:

Name: Judy Morse

Mailing Address: 8313 Winona St SW

City/State/Zip: Lakewood /WA / 98498 Phone: 206-458-8886

LEGAL DESCRIPTION OF PROPERTY (Refer to Property Records):

Street Address 2100 9th St W ^{Parking lot} Tract _____ Block _____ Lot 3

18.210.090 Burden of proof.

The burden of proof for satisfying the aforementioned criteria shall rest with the applicant and not the planning board. The granting of a conditional use permit rests in the discretion of the city council as to whether or not the proposal conforms to the criteria and requirements set forth in Chapter 18.210.080

Subdivision Name _____

Section _____ Township _____ Range _____

The Applicant is responsible for providing sufficiently complete information (see 18.210.090). Attached is the **Required Criteria for Conditional Use Application** the Planning Board and Council must use to create a "Finding of Fact" in making a decision. Please

review the Criteria carefully before providing the following information and documents.

1. Zoning District and Zoning Classification in which use is proposed: CB-2

2. Attach a plan of the affected lot which identifies the following items:

- a. Surrounding land uses.
- b. Dimensions and shape of lot.
- c. Topographic features of lot.
- d. Size(s) and location(s) of existing buildings.
- e. Size(s) and location(s) of proposed buildings.
- f. Existing use(s) of structures and open areas.
- g. Proposed use(s) of structures and open areas.
- h. Existing & proposed landscaping and fences.

3. On a separate sheet of paper, discuss the following topics relative to the proposed use:

- a. Traffic flow and control.
- b. Access to and circulation within the property.
- c. Off-street parking and loading.
- d. Refuse and service areas.
- e. Utilities.
- f. Screening and buffering.
- g. Signs, yards and other open spaces.
- h. Height, bulk and location of structures.
- i. Location of proposed open space uses.
- j. Hours and manner of operation.
- k. Noise, light, dust, odors, fumes and vibration.
- l. If the application is for a home occupation conditional use permit provide the following information:
 1. Number of employees that will work on the premises.
 2. Number of employees that are not family members residing at the premises.
 3. Estimated number and frequency of clients/patrons that will visit the on-site business.
 4. How much area will be used for the business. Compared to the area used for residential purposes.

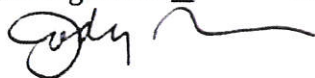
4. Attach supplemental information for proposed uses that have additional requirements.

I hereby certify under penalty of perjury and the laws of the State of Montana that the information submitted herein, on all other submitted forms, documents, plans or any other information submitted as a part of this application, to be true, complete, and accurate to the best of my knowledge. Should any information or representation submitted in connection with this application be incorrect or untrue, I understand that any approval based thereon may be rescinded, and other appropriate action taken. The signing of this application signifies approval for the planning staff to be present on the property for routine monitoring and inspection during the approval and development process.

Applicant Signature

Date

09/23/2020



Meeting required criteria for conditional use permit

- A. Site Suitability. That the site is suitable for the use.
 - a. Adequate usable space, **In Exhibit A you will see there is adequate usable space**
 - b. Adequate access, **In exhibit B you can see adequate access and**
 - c. Absence of environmental constraints, **No environmental constraints**
- B. Appropriateness of design. The site site plan for the proposed use will provide the most convenient and functional use of the lot. Consideration of design included
 - a. Parking scheme, **as this will be a drive thru we have kept with the current lot layout for parking and do not plan to disrupt it**
 - b. Traffic circulation, **as shown in exhibit B you can see clear and adequate traffic circulation**
 - c. Open Space, **by using this portion of the lot we have plenty of open space**
 - d. Fencing/screening, **we do not plan to add any fencing or screening and plan to keep the current landscaping in place**
 - e. Signage, **we plan to have our signage attached to our building and no other location at this time**
- C. Availability of Public Services and Facilities. The following services and facilities are to be available and adequate to serve the needs of the use as designed and proposed:
 - a. Sewer, **is planned to be put into place as soon as possible and will meet all requirements**
 - b. Water, **is planned to be put into place as soon as possible and will meet all requirements**
 - c. Storm water drainage, **is already in place and meets requirements**
 - d. Police protection, **meets requirement**
 - e. Streets, **currently in place meet requirement**
- D. Use will not be detrimental to abutting properties in particular and the neighborhood in general. Typical negative impacts which extend beyond the proposed site include, but are not limited to:
 - a. Excessive traffic generation, **we do not plan to generate anymore traffic than is currently happening**
 - b. Noise or vibration, **we will not be making any excess noise or vibrations**
 - c. Dust, glare, or heat, **we will not be producing any dust, glares or heat to effect our neighbors**
 - d. Smoke, fumes, gas, or odors, **we will not be producing anything hideous or unpleasant**
 - e. Inappropriate hours of operation, **we plan to be open Monday though Friday 4:30am-6:00 pm and Saturday 5:30-6:00 and Sunday 6:30-5:00**
 - f. Economic impacts if the building is a large building with a minimum floor area of 60,000 square feet, **our building is 360 sq feet so with economic impacts**

Dear Council Members,

In planning for our drive through coffee shop and micro bakery Flitter Bee Buzz Thru, we have taken careful consideration to take into account things like traffic flow, access and circulation within the property and how deliveries will take place. As you can see in exhibit B, the parking lot currently has adequate access to enter and exit the lot and by placing our shop up in the corner as seen in on the document it allows easy flow to and from the shop while also allowing cars to stack in line without affecting the current business or interfering with street traffic.

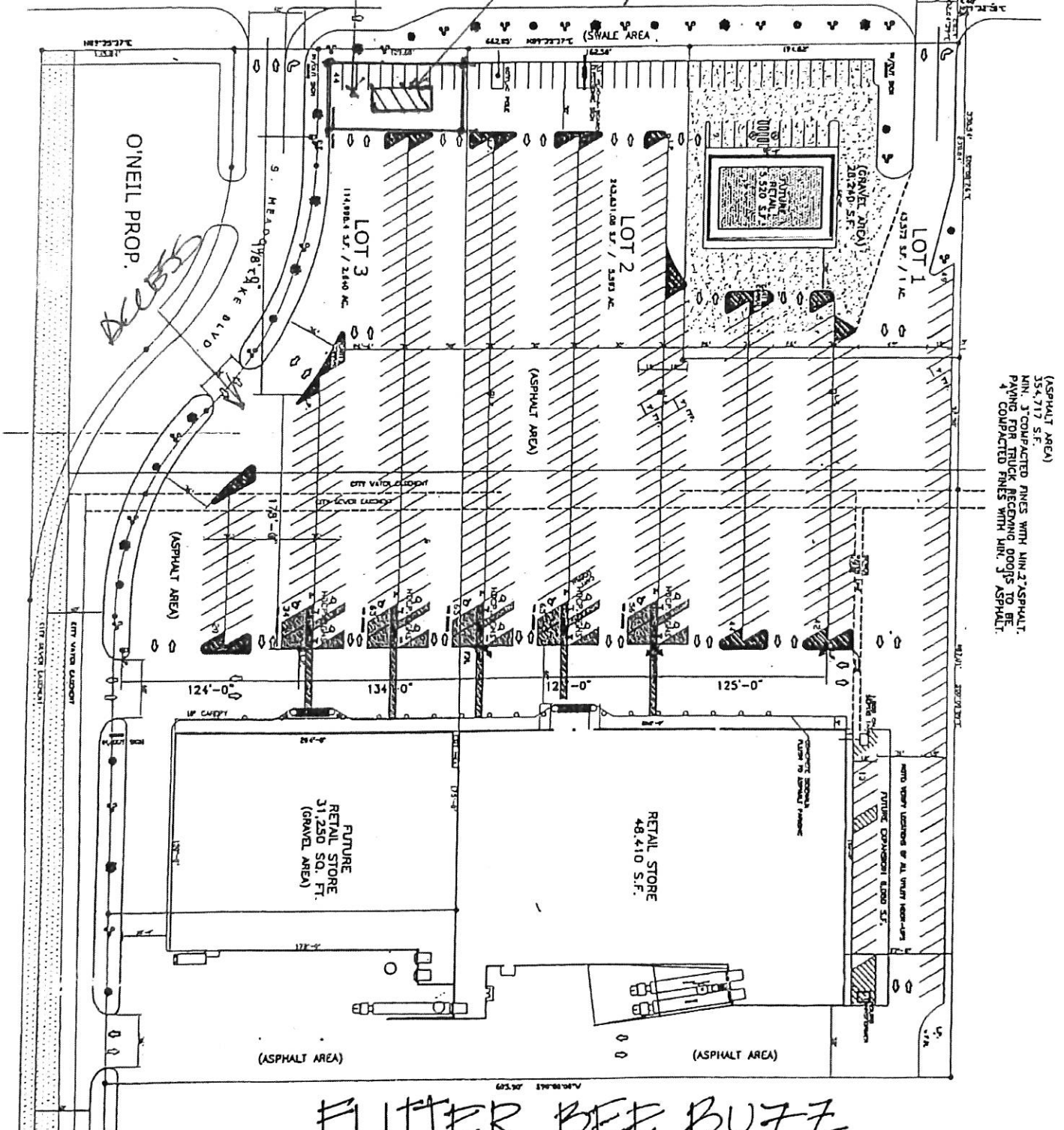
Our building measures 12x30 with a roof pitch of 7/12 and sidewalls measuring 7' 4.5", it will be placed on a 3 foot frost free foundation. Our signage would be neatly and clearly attached to our building showing menu boards on each side and our business name on the front side. Our operation hours would be Monday through Friday 4:30am-6:00pm Saturday 5:30am-6:00pm and Sunday 6:30am-5:00pm.

I will attach images and design of the building as exhibit c, d, and e. Thank you so much for your time.

Kindly,
Judy Morse

9th ST W

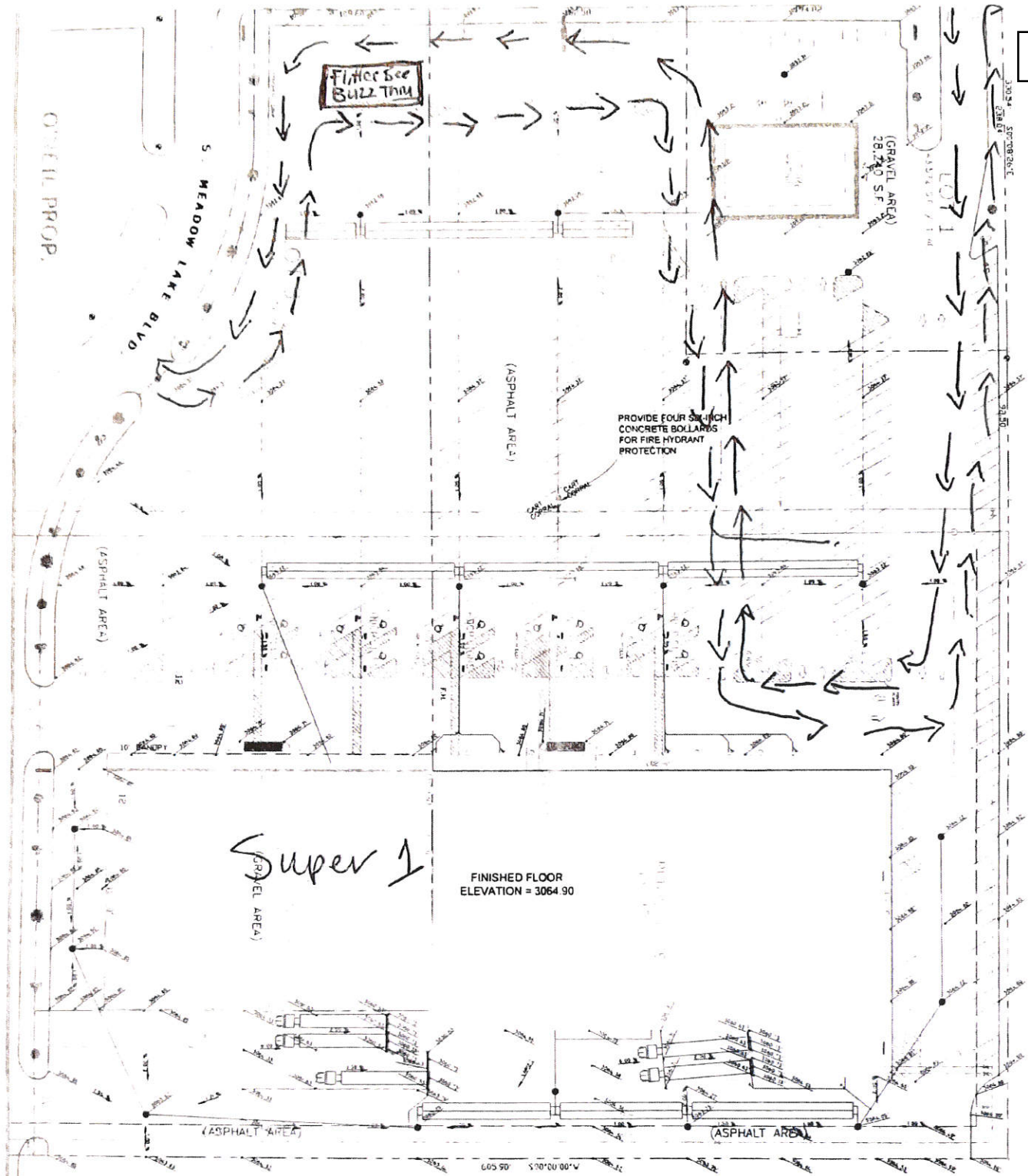
PARCEL 9011 ST W
BUILDING



FLITTER BEE BUZZ

THRY..

COLUMBIA FALLS, ID.



5
5

SITE UTILITIES
FOR
COLUMBIA FALLS, SUPER 1 FOODS STORE
MCINTIRE & YOUNG PARTNERSHIP
NORTH DAKOTA 10000 PLANNING COUNTY MAP

PROJECT NO. 11-11-11
DRAWN BY: D.E.
DESIGNED BY: D.E.
SCALE: 1/8\"/>
DATE: 15 SEPTEMBER 2011

SITE GRADING PLAN

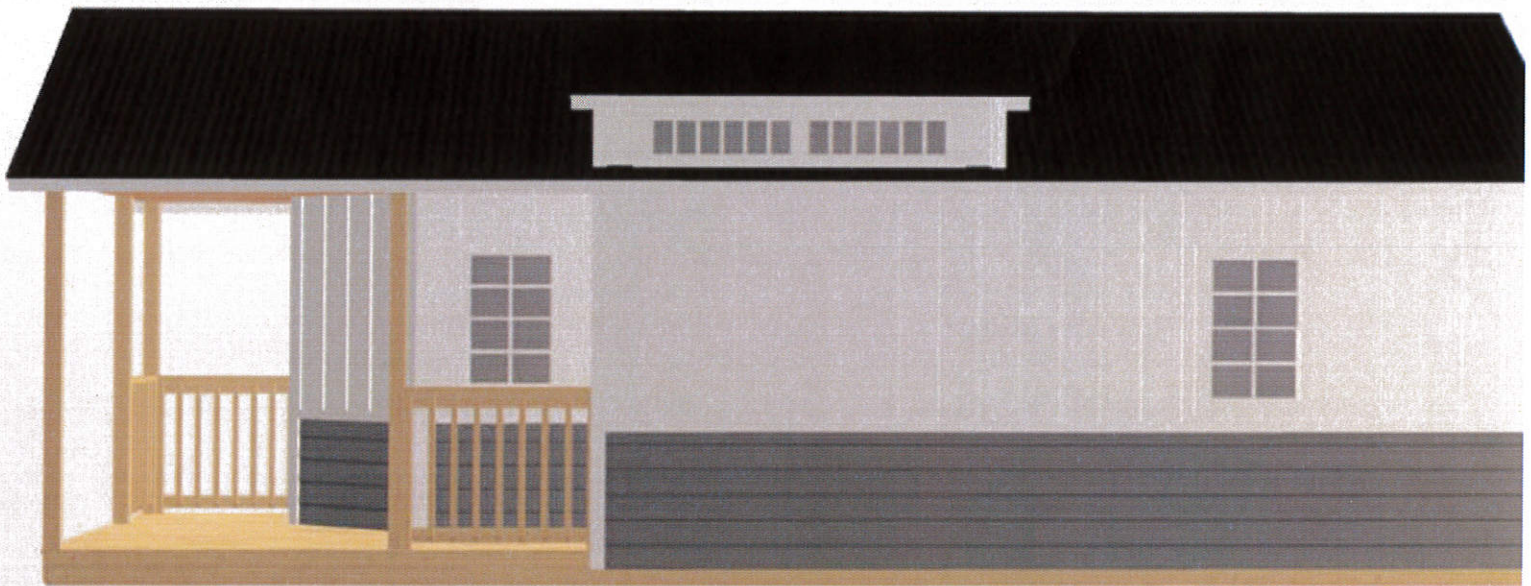


BILLMAYER ENGINEERING
2001 THIRD AVE. E. COLUMBIA FALLS, MN 56001 (202) 557-0700

→ = Traffic Flow
Exhibit "B"



Exhibit C



CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC HEARING
The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, November 10th, 2020 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on December 7, 2020 starting at 7:00 p.m. in the same location. Both hearings will be conducted in accordance with the most current recommended and/or required public health and safety protocols in place at the time of the hearing. The City website, <http://cityofcolumbiafalls.org>, will contain updated information if there is any change to the planned hearings.

Request to establish a Conditional Use Permit in the Columbia Falls Zoning Jurisdiction:

Applicant, Judy Morse is requesting a Conditional Use Permit to operate a drive-thru coffee and micro bakery stand at 2100 9th Street West (The front northwest corner of the Super 1 parking lots). The property is zoned CB-2 Commercial however all drive-thru's require a conditional use permit in this zone. The coffee/bakery will have circulation through the existing Super 1 parking lot and highway approaches. The property is described as Lot 3 of the O'Neil Subdivision Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons are allowed to attend the hearing(s), subject to the most recent public gathering restrictions enacted by County and State agencies at or prior to the time of the hearing. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: staalandb@cityofcolumbiafalls.com. For more information on the proposed conditional use, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

DATED this 16th day of October, 2020

Susan Nicosia
Susan Nicosia,
City Manager/Planning & Zoning
Administrator
COLUMBIA FALLS CITY-

COUNTY PLANNING BOARD

October 25, 2020
MNAXLP

STATE OF MONTANA

FLATHEAD COUNTY

AFFIDAVIT OF PUBLICATION

MARY BOOTH BEING DULY

SWORN, DEPOSES AND SAYS: THAT SHE IS THE LEGAL CLERK OF THE **DAILY INTER LAKE** A DAILY NEWSPAPER OF GENERAL CIRCULATION, PRINTED AND PUBLISHED IN THE CITY OF KALISPELL, IN THE COUNTY OF FLATHEAD, STATE OF MONTANA, AND THAT NO. 27335

LEGAL ADVERTISEMENT WAS PRINTED AND PUBLISHED IN THE REGULAR AND ENTIRE ISSUE OF SAID PAPER, AND IN EACH AND EVERY COPY THEREOF ON THE DATES OF OCTOBER 25, 2020

AND THE RATE CHARGED FOR THE ABOVE PRINTING DOES NOT EXCEED THE MINIMUM GOING RATE CHARGED TO ANY OTHER ADVERTISER FOR THE SAME PUBLICATION, SET IN THE SAME SIZE TYPE AND PUBLISHED FOR THE SAME NUMBER OF INSERTIONS.

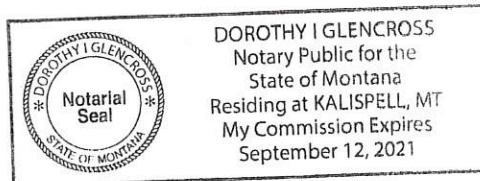
Mary Booth

Subscribed and sworn to
Before me this, October 25, 2020

Dorothy I. Glencross

Dorothy I. Glencross

Notary Public for the State of Montana
Residing in Kalispell
My commission expires 9/12/2021





130 6TH STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

Planning Department

PHONE (406) 892-4391

FAX (406) 892-4413

Item No.9.

October 16, 2020

Re: Public hearing notice for a CUP for Judy Morse and a Drive-Thru Coffee & micro bakery Stand

Dear Adjacent Property Owner:

Our records indicate that you are the owner of property within 150-feet of the proposed project.

As the Planning Staff for the Columbia Falls Planning Jurisdiction, I am writing to provide you with a notice of a public hearing for a Conditional Use Permit to operate a drive-thru coffee and micro bakery stand at 2100 9th Street West (The front northwest corner of the Super 1 parking lots). The property is zoned CB-2 Commercial however all drive-thru's require a conditional use permit in this zone. The coffee/bakery will have circulation through the existing Super 1 parking lot and highway approaches. The property is described as Lot 3 of the O'Neil Subdivision Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

If you have question or comments concerning this matter, please call, visit or write me at City Hall. For written comment to be included in the Planning Board packet, it needs to be submitted to the City Clerk, 130 6th Street West, Columbia Falls, MT 59912 no later than Thursday November 5, 2020 or by email: staalandb@cityofcolumbiafalls.com. Written or emailed comment may be provided up to 5:00 pm on the day of the hearing it will just be emailed and/or passed out at the hearing.

Sincerely,

Eric H. Mulcahy, City Planner



CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC HEARING

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, November 10th, 2020 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on December 7, 2020 starting at 7:00 p.m. in the same location. Both hearings will be conducted in accordance with the most current recommended and/or required public health and safety protocols in place at the time of the hearing. The City website, <https://cityofcolumbiafalls.org> will contain updated information if there is any change to the planned hearings

Request to establish a Conditional Use Permit in the Columbia Falls Zoning Jurisdiction:

Applicant, Judy Morse is requesting a Conditional Use Permit to operate a drive-thru coffee and micro bakery stand at 2100 9th Street West (The front northwest corner of the Super 1 parking lots). The property is zoned CB-2 Commercial however all drive-thru's require a conditional use permit in this zone. The coffee/bakery will have circulation through the existing Super 1 parking lot and highway approaches. The property is described as Lot 3 of the O'Neil Subdivision Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons are allowed to attend the hearing(s), subject to the most recent public gathering restrictions enacted by County and State agencies at or prior to the time of the hearing. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: staalandb@cityofcolumbiafalls.com. For more information on the proposed conditional use, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD NOVEMBER 10, 2020**

CALL TO ORDER AND ROLL CALL

Present: Russ Vukonich, Robert Smith, Claudette Byrd-Rinck, Sam Kavanagh, Mike Shepard. Patti Singer and Kurt Nelson via Zoom. Absent: Steve Duffy and Steve Hughes.

Also present: City Manager Nicosia, City Planner Mulcahy and Public Works Clerk Vissotzky. City Attorney Breck via Zoom.

APPROVAL OF MINUTES:

Approval of October 13, 2020 Regular Meeting Minutes

Motion to approve the minutes made by Kavanagh, Seconded by Byrd-Rinck. Voting Yea: Vukonich, Shepard, Byrd-Rinck, Nelson, Singer, Smith, Kavanagh.

Public Comment: None.

PUBLIC HEARINGS AND ACTION:

Chairman Vukonich read the notice of hearing and asked for the staff report presentation:

Request to establish a Conditional Use Permit in the Columbia Falls Zoning Jurisdiction -Applicant, Judy Morse is requesting a Conditional Use Permit to operate a drive-thru coffee and micro bakery stand at 2100 9th Street West (The front northwest corner of the Super 1 parking lots). The property is zoned CB-2 Commercial however all drive-thru's require a conditional use permit in this zone. The coffee/bakery will have circulation through the existing Super 1 parking lot and highway approaches. The property is described as Lot 3 of the O'Neil Subdivision Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

City Planner Mulcahy delivered Staff Report CCU-20-03, reviewing each of the Findings of Fact. Mulcahy noted that a text amendment could be approved in the future to remove drive-thru's as a conditional use because they are thoroughly reviewed during the building permit process and seem to not raise concerns. This project will be in the northwest corner of the Super 1 parking lot and existing approaches on South Meadow Lake Blvd and 9th St W will be used. Mulcahy noted that parking for Super 1 was overbuilt so parking issues should not arise with this project. The project is recommended for approval with five conditions.

Chairman Vukonich asked the Board if there were any questions for staff. Kavanagh asked if the current traffic flow will be affected or if it will have new directional painting. Mulcahy stated it will be reviewed during the building permit process.

Chairman Vukonich opened the public hearing for Public Comment: None. No written or verbal testimony received prior to the hearing.

**CITY OF COLUMBIA FALLS
MINUTES OF THE REGULAR MEETING
HELD NOVEMBER 10, 2020**

Motion made by Shepard, seconded by Kavanagh, to adopt Staff Report CCU-20-03 as Findings of Fact. Voting Yea: Vukonich, Shepard, Byrd-Rinck, Nelson, Singer, Smith, Kavanagh. Absent: Duffy and Hughes.

Motion made by Kavanagh, seconded by Shepard, to recommend Approval of Conditional Use with Conditions to City Council. Voting Yea: Vukonich, Shepard, Byrd-Rinck, Nelson, Singer, Smith, Kavanagh. Absent: Duffy and Hughes.

ADJOURNMENT – Duly adjourned at 6:49 p.m.

Next Regular Planning Board Meeting – TBD

Chairman, Vukonich

Alex Vissotzky | Public Works Clerk

CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that the City Council of the City of Columbia Falls, Montana, will hold a public hearing on December 7, 2020 at 7:00 p.m. in the Columbia Falls City Hall, 130-6th Street West, Columbia Falls, Montana, to adopt an amended 2021 FY budget for the Tax Increment District Fund and Targeted Economic District Fund.

The City received the estimated tax funding for the Tax Increment District Fund at the end of October, 2020. Based on the estimated real estate tax funding of \$441,054, the City Council will amend the appropriations for the 2021 FY. The funds will be spent as provided for in the Tax Increment District Statement of Need and priorities established through the public hearing process.

The City received the estimated tax funding for the Targeted Economic District Fund at the end of October, 2020. Based on the estimated real estate tax funding of \$1,375, the City Council will consider appropriating the available funds for the 2021 FY based on the Statement of Need and priorities established through the public hearing process.

Taxpayers are encouraged to attend the hearing and give written or oral comments on the budget-related item. Written comments may be mailed to the City Clerk, 130 6th Street West, Room A, Columbia Falls, Montana, 59912. Questions regarding the proposed items can be made by contacting City Manager Susan Nicosia at 892-4391.

DATED THIS 2ND DAY OF NOVEMBER 2020

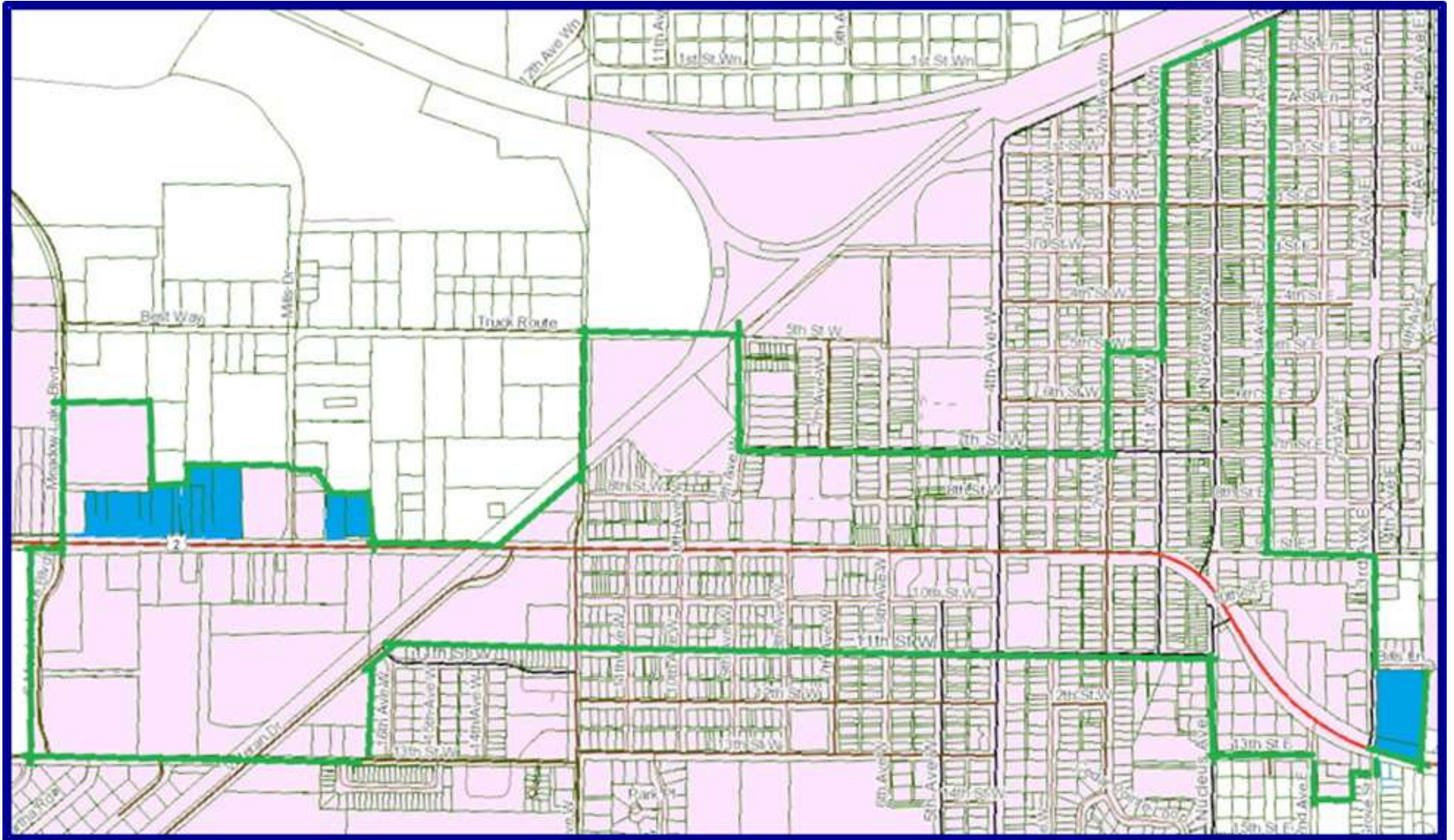
s/Barb Staaland, City Clerk

Publish: Sunday, November 22nd and November 29th

Columbia Falls Urban Development District & Targeted Economic District Annual Report and Public Hearing



Revenues:					
Real Property Tax	\$ 93,780.28	\$ 209,845.40	\$ 258,710.66	\$ 416,416.63	\$ 441,054.00
Personal Property Tax	\$ -	\$ 9,812.02	\$ 13,063.15	\$ 10,505.36	\$ -
Penalty & Interest	\$ 159.62	\$ 344.16	\$ 547.19	\$ 1,318.32	\$ 1,000.00
Total Tax Revenue	\$ 93,939.90	\$ 220,001.58	\$ 272,321.00	\$ 428,240.31	\$ 442,054.00
Investment Earnings	\$ 273.68	\$ 2,351.85	\$ 2,556.11	\$ 5,334.15	\$ 3,000.00
Total Revenues	\$ 94,213.58	\$ 222,353.43	\$ 274,877.11	\$ 433,574.46	\$ 445,054.00
Expenditures:	\$ -				
12th Ave West Reconstruction					\$ 350,000.00
Hwy 2/South Nucleus Beautification					\$ 15,000.00
Alleyway Project Engineering		\$ 25,530.35	\$ 4,594.90		
TIF Project Legal Advertising		\$ 346.00	\$ 310.00		
6th & Nucleus Ave Ped. Project Eng.			\$ 38,494.89		
6th & Nucleus Ave Ped. Project Con.			\$ 306,074.53		
Alley/Sidewalk Projects			\$ 43,092.40		\$ 75,000.00
Wayfinding Signs			\$ 9,952.72		
Total Expenditures/Available	\$ -	\$ 25,876.35	\$ 402,519.44	\$ -	\$ 1,041,676.79
Balance to be determined/hearing					\$ 601,676.79
Ending Balance, June 30	\$ 94,213.58	\$ 290,690.66	\$ 163,048.33	\$ 596,622.79	



Urban Renewal District Resolution – Conditions of blight:

Item No.10.

1. Physical deterioration of buildings and properties

- Physically, downtown Columbia Falls is suffering from deferred maintenance and deterioration of both buildings and empty spaces. The area includes a number of properties that are vacant and deteriorating.
- The designs of parking lots, alleyways, driveways create blighted conditions that diminish the value of property in the area and present hazards for pedestrians. There are also a number of vacant lots at locations where buildings were lost over time.

2. Defective street layout

- The study area includes a variety of land uses including commercial, residential, public and industrial. While these uses all contribute to the area's economy, the various uses are not always clearly separated, creating unsightly and unsafe conditions. For example, the intersection of the railroad corridor with Highway 2 has no provision for pedestrians or other non-motorized uses.

3. Inappropriate or mixed uses of land or buildings

- Throughout the urban renewal study area, sidewalks and curbs are missing, making it difficult for pedestrians to access residences and businesses. Along Nucleus Avenue and in surrounding neighborhoods, existing curbs and sidewalks have disintegrated.
- Commercial establishments along Highway 2 are generally designed to serve customers arriving by automobiles, so large parking lots and driveways make the area difficult to navigate and potentially unsafe for pedestrians.

- Alleys are of particular concern, especially in cases where alleys provide primary access to parking facilities in the downtown. The majority of alleys are unpaved, and ungraded.
 - In many areas there are encroachments on the alley rights-of-way that create physical hazards.
4. Unsanitary and unsafe conditions and the existence of conditions that endanger life or property by fire or other causes
- Many of the blighted conditions noted above can be characterized as unsafe. Vacant buildings and the general deterioration of the overall infrastructure increase the risk of system failures and structure fires.
 - Occupied buildings adjacent to vacant properties are in jeopardy and overall investment the commercial areas of Columbia Falls will continue to be stymied in the absence of a renewed revitalization effort.

Community Goals:

- To foster economic vitality in Columbia Falls through the redevelopment and revitalization of downtown and the US Highway 2 corridor.
- To enhance opportunities for private investment in order to generate jobs and new taxable value for the City of Columbia Falls.
- To address blight through investment in public infrastructure and programs that enhances the quality of life for the citizens of Columbia Falls.

- The goals of the Columbia Falls Urban Renewal District as stated in the Urban Renewal District Plan are:
 - ✓ Promote Renovation, Revitalization, Rehabilitation and Historic Preservation within the Urban Renewal Area
 - ✓ Improve Public Infrastructure in Support of Urban Renewal
 - ✓ Improve Multi-modal Transportation in Support of Urban Renewal
 - ✓ Foster Land Uses within the Urban Renewal Area that Facilitate Sustainable Economic Development
 - ✓ Foster Reinvestment and Economic Development within the Urban Renewal Area
 - ✓ Strengthen Opportunities Associated with Tourism and Recreation within the Urban Renewal Area
 - ✓ Market and Promote the Urban Renewal Area

CF Industrial Park TEDD - Fund 2311					
First Year with Incremental Value -	2017-2018				
					Anticipated
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Beginning Balance, July 1	\$ -	\$ -	\$ 2,202.93	\$ 3,785.07	\$ 5,369.43
Revenues:					
Real Property Tax	\$ -	\$ 2,186.89	\$ 1,459.03	\$ 1,511.71	\$ 1,374.84
Personal Property Tax	\$ -	\$ -	\$ 65.35		\$ -
Penalty & Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Total Tax Revenue	\$ -	\$ 2,186.89	\$ 1,524.38	\$ 1,511.71	\$ 1,374.84
Investment Earnings	\$ -	\$ 16.04	\$ 57.76	\$ 72.65	
Total Revenues	\$ -	\$ 2,202.93	\$ 1,582.14	\$ 1,584.36	\$ 1,374.84
Expenditures:	\$ -	\$ -	\$ -		
Reserved for future projects/budget					\$ 5,369.43
Balance to be determined/hearing					\$ 1,374.84
Total Expenditures/Available	\$ -	\$ -	\$ -	\$ -	\$ 6,744.27
Ending Balance, June 30	\$ -	\$ 2,202.93	\$ 3,785.07	\$ 5,369.43	



Deficient Infrastructure:

Transportation – Inadequate roads, inadequate at-grade railroad crossing at 4th Ave., no non-motorized access

Municipal Water and Sewer – partially served by water, no sewer

Other: Lack of industrial buffering, limited broadband service, and limited Emergency vehicle access

Columbia Rising Targeted Economic Development District
Certified in 2018 – No incremental value as of 2020 Certifications



From: Barb Staland <staalandb@cityofcolumbiafalls.com>
Sent: Monday, November 16, 2020 11:49 AM
To: 'Susan Nicosia'
Subject: FW: TIF recommendation

Public Comment

From: jkb1991@centurytel.net [mailto:jkb1991@centurytel.net]
Sent: Monday, November 16, 2020 11:20 AM
To: staalandb
Subject: TIF recommendation

Hello,

I recommend that the City used TIF funds to remove snow from Nucleus Avenue rather than pile the snow up in the middle of the street.
This is most unwelcoming for anyone that needs to cross the street safely to get to a business on Nucleus Ave.

It is unsafe when it builds up high enough that one can not see as well as needed to make a left hand turn when driving around town.

It is also unsafe when the pile has not even been cleared in an intersection and one has to plow through it. We have called on this over the past winters and have gotten excuses for not removing snow such as it is the state's responsibility, not the city's, there is no budget for the removal, and that it is a chosen option to leave snow there to melt away rather than remove snow.

I would hope that the TIF funds could be used even if it the state's responsibility. Pay them to remove all of the snow on Nucleus.

This is not as important but it is something we work around in the winter....it is necessary to wash our vehicles regularly due to the de-icer that is applied with abundance on our roads. When it is warm enough to wash our car and the roads are dry enough to make it worth the coins, there is always Nucleus Ave. to work around when going to town as it is still a mess from the snow piles melting.

Thank you for accepting suggestions!

Karen Black
Jim Betters

Susan Nicosia

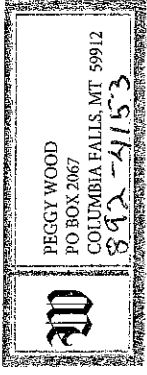
Public Comment
TIF Hearing

From: Karen Huston <karenpq95@gmail.com>
Sent: Tuesday, November 17, 2020 4:23 PM
To: Columbia Falls City Manager
Subject: How to spend your money

Hi Susan,

I think a short addition to the walking path along Hilltop Road on the city limits side would be in order. There's no connection to 13th Ave. and Talbott Road that is safe to walk on. Hilltop has no shoulder. So the closest parallel street to where I'm talking about is Darlene.

Karen Huston
Sent from my iPhone
808-341-6602=



To the City Council of Columbia Falls.
Nov. 21, 2020

I have been a resident of Col. Falls since 1972; I now live at 385 2nd Ave. E.N. and have resided here since 1990.

I'm living on a dangerous intersection between 2nd Ave. E.N. and "C" Street, just off Railroad street.

2nd Ave E.N. intersects with "C" street onto Railroad Street. At night the two streets are in the dark. There is a light on Railroad Street, but it does not give any light to cars which enter "C" street on 2nd Ave. E.N. on to Railroad St. This is dangerous for cars and people walking along these two streets.

We need a street light located behind the present light, which will shine down on to "C" street and 2nd Ave. E.N.

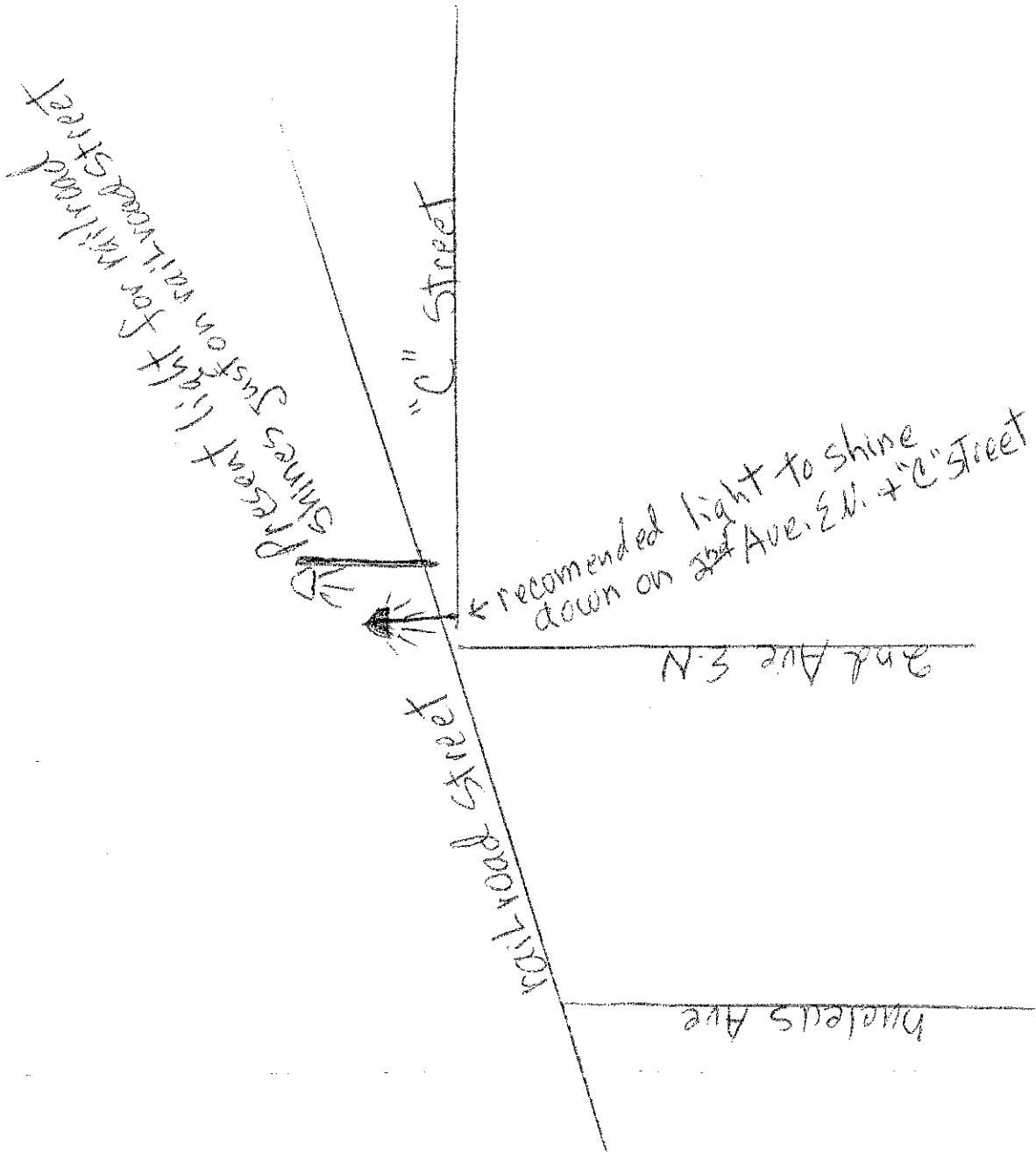
The only light we have now is from my yard lights

It is not right or safe that we all sit in the dark here on 2nd Ave. E.N. and also on "C" street.

From the tax increments financing monies to be spent next year, would you please give us a street light which will shine down on the intersection on 2nd Ave E.N. and "C" street?

Please consider my request at your meeting Dec. 7.

Col. Falls Resident
Peggy Wood 385 2nd Ave. E.N.



Requested Street light which would shine down on the intersection on 2nd Ave. E.W. and "'C' Street"

December 4, 2020

To: Mayor & Council

From: City Manager Nicosia

RE: Flathead Community Health Center – Letter of Support HRSA Grant

The Flathead Community Health Center has requested a letter of support for their HRSA grant application. This grant represents a significant part of the funding for the Community Health Center which enables them to provide care to the under-served and vulnerable citizens of Flathead County.

Located in the Northwestern Montana city of Kalispell, Flathead Community Health Center (FCHC), is a not-for-profit community health center serving the residents of the Flathead Valley. Since 2007 FCHC has operated under the umbrella of the Flathead City-County Health Department (FCCHD). The FCHC Board and the FCCHD Board, have jointly determined that area residents will be better served by separating the Health Center from the FCCHD, continuing its operation as an independent 501c(3) not-for-profit entity. While its governance will change, FCHC's services, locations and mission will not. It will continue delivering comprehensive, quality, primary health care services for the region's medically and economically vulnerable, including residents who are uninsured, under-insured, or low income.

FCHC provides primary medical, dental, behavioral health, and enabling services, delivered at nine locations, including its headquarters in Kalispell, a clinic in Hungry Horse, a community addiction services site in Kalispell, along with six school-based clinics. FCHC's service area consists of 13 ZCTAs, harboring 100,373 residents, 31% of whom live at or below 200% of Federal Poverty Guidelines (FPG), establishing a target population of 30,775 low-income residents. The core of the service area (> 75% of patients) consists of four ZCTAs representing the towns of Kalispell, Columbia Falls, Whitefish and Bigfork.

As a Community Health Center (CHC) grantee, in 2019, FCHC served 8,158 unique patients, with 69% of FCHV patients who reported income, reported living at or below 200% of FPG. This same year, FCHC served 180 persons experiencing homelessness; 50% of FCHC patients are recipients of public insurances and a further 29% are uninsured. This data substantiates the clinic's role as a safety net provider to vulnerable populations who cannot access vital health care services elsewhere in the community and surrounding area.

Identified healthcare needs include obesity, diabetes, heart disease, mental health care. Multiple barriers exist for the target population, including provider shortages, transportation, poverty, and geographic isolation.

Additionally, the City has used the Community Health Center in the past for employee immunizations, pre-employment physicals as well as return to work physicals.

Council Action Requested: Approve letter of support

Return to:
City of Columbia Falls
130 6th Street West
Columbia Falls

RESOLUTION NO. 1837

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, APPROVING THE PETITION OF MARK AND SANDRA CRAVEN FOR ANNEXATION OF 915 3RD AVENUE EAST, MORE FORMALLY DESCRIBED AS ASSESSOR'S TRACT 2KA, IN SECTION 17, TOWNSHIP 30 NORTH, RANGE 20 WEST, P.M.M., FLATHEAD COUNTY, MONTANA.

WHEREAS, a written Petition to Annex has been filed by Mark and Sandra Craven with the City requesting the annexation of 915 3rd Avenue East to the City of Columbia Falls, Montana formally described on the attached Exhibit "A," and

WHEREAS, Mark and Sandra Craven are the purported owners of all of the territory proposed to be annexed; and

WHEREAS, the annexation is requested as the owner wishes to connect to City Sewer services; and

WHEREAS, the property is already connected to City Water services; and

WHEREAS, said proposed annexation was considered by the City Council of the City of Columbia Falls, Montana during the Council's regularly scheduled meeting on December 7, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section One: That the annexation of the aforementioned real property is in the best interests of the City of Columbia Falls.

Section Two: That the Petition to Annex by Mark and Sandra Craven for annexation of the aforementioned real property is hereby approved.

Section Three: That the boundaries of the City of Columbia Falls, Montana are hereby extended to include the above-described territory.

Section Four: That this Resolution shall become effective immediately upon its passage and approval by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 7th DAY OF DECEMBER, 2020, THE COUNCIL VOTING AS FOLLOWS:

Res 1837

AYES:

NOES:

ABSENT:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 7TH
DAY OF DECEMBER, 2020.

Mayor

ATTEST:

City Clerk

EXHIBIT A – Legal Description

TR 2KA in NE4NE3NE4 OF S17, T30 N, R20 W, according to the map or plat thereof on file
and record in the office of the Clerk and Recorder of Flathead County, Montana.

RESOLUTION NO. 1838

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, APPROVING AN APPLICATION FOR A CONDITIONAL USE PERMIT BY JUDY A. MORSE TO ADD A SMALL DRIVE THRU COFFEE STAND AND MICRO BAKERY AT 2120 9TH STREET WEST . THE PROPERTY IS DESCRIBED AS LOT 3 OF THE O'NEIL SUBDIVISION, COLUMBIA FALLS, MONTANA, ACCORDING TO THE MAP OR PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE CLERK AND RECORDER OF FLATHEAD COUNTY, MONTANA.

WHEREAS, an Application has been filed with the City by Judy A. Morse to add a small drive thru coffee stand and micro bakery at 2120 9th Street West. The property is zoned CB-2 General Business which allows restaurants as a permitted use but requires a Conditional Use Permit for drive-ups or drive-thru's. The property is described as Lot 3 of the O'Neil Subdivision, Columbia Falls, Montana, according to the map or plat thereof on file and of record in the office of the Clerk and Recorder of Flathead County, Montana;

WHEREAS, the property is currently zoned CB-2 General Business which allows, with conditional use pursuant to 18.336.030 in the Columbia Falls Municipal Code, the proposed drive-thru;

WHEREAS, said requested conditional use permit was considered by the Columbia Falls City-County Planning Board at its regular meeting on November 10, 2020, and said Board recommended granting the proposed conditional use permit, with certain conditions; and

WHEREAS, said conditional use permit was considered by the City Council of the City of Columbia Falls, Montana, at a public hearing held during the Council's regularly scheduled meeting on Monday, December 7, 2020, pursuant to public notice as required by law, and all comments filed or voiced concerning said requested conditional use permit having been considered by the City Council, along with the recommendation of the Planning Board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section One. Findings of Fact. That the City Council specifically finds that the conditions set forth in Section 18.210.080 of the Columbia Falls Municipal Code are accurately evaluated as set forth in Conditional Use Report #CCU-20-03 of the Columbia Falls Planning Office, and the City Council hereby adopts said report as findings of fact in support of the requested conditional use permit.

Section Two. Permit Approved. That based upon the findings of Section One of this Resolution, the Application by Judy A. Morse to add a small drive thru coffee stand and micro bakery at 2120 9th Street West. The property is zoned CB-2 General Business which allows restaurants as a permitted use but requires a Conditional Use Permit for drive-ups or drive-thru's. The property is described as Lot 3 of the O'Neil Subdivision, Columbia Falls, Montana, according to the map or plat thereof on file and of record in the office of the Clerk and Recorder of Flathead County, Montana;

Section Three. Conditional Use Permit. That the conditional use permit is approved, specifically contingent upon the conditions set forth on Exhibit "A" attached hereto and incorporated herein by reference.

Section Four. Effective Date. That this Resolution shall become effective immediately upon its passage and approval by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 7th DAY OF DECEMBER 2020, THE COUNCIL VOTING AS FOLLOWS:

AYES:

NOES:

ABSENT:

CITY CLERK

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 7TH DAY OF
DECEMBER, 2020.

MAYOR

ATTEST:

CITY CLERK

EXHIBIT "A"

1. The applicant shall secure a sign permit from the City of Columbia Falls for new signage appropriate to the drive-thru coffee and micro bakery stand.
2. Secure approval from the Flathead City-County Health Department food service operations.
3. The applicant shall submit engineered plans for water and sewer connections to the Columbia Falls Public Works Department and obtain City permission to connect to City Sewer and Water.
4. If connecting to services in Highway 2, the applicant shall secure the appropriate approvals from the MDOT.
5. The applicant shall secure all applicable Building Permits from the City of Columbia Falls for the placing and or construction of the drive-thru building.

December 4, 2020

To: Mayor & Council

From: City Manager Susan Nicosia

Re: Manager's Report

1. FECC Update: The County switched gears and elected not to have the four entities sign a Memorandum of Agreement but rather the Commissioners will adopt a Resolution, attached, at their meeting on Tuesday, December 8, 2020. Originally, the County had wanted a mutual agreement but they now believe the voters have given them the clear directive to operate the center without all four parties signing and MOU. I expressed concern over the language that the Board of Commissioners would solely appoint the City's police department representative. I recommended alternate language:

Be composed of seven (7) members appointed by the Board of the Flathead County Commissioners as follows:

- i. One member from each City Police Department as recommended by the appropriate City Council;

I received the following response from the County Administrator:

"I have shared this with the Commissioners and legal. The County position is that we are now the accountable agency for CJIN/NCIC and that board positions should be appointed by the Board of Commissioners. As per our legal advice, "any person, organization, government or agency is certainly welcome to submit its' recommendation for any and all positions." This new structure puts the entire responsibility on the County, so we do not understand the need to have other governments with appointing authority. We thought the intent was to create a fully structured County operation and not involve appointments from other governments or agencies.

I sincerely believe the Commissioners will give serious consideration to any and all Operations Board member recommendations from the three cities and/or other individuals and entities.

Our plan is to approve the resolution we sent you all next Tuesday at 9:45 AM that covers this board and the entire transition process with almost all the wording in the MOU referenced in your email. We feel that accomplishes the voice of the voters and the intent of the creation of the special district."

I pointed out that the City and County commonly appoint members to our respective Boards – Solid Waste, Health Board, City-County Planning Board, etc. Moving forward, Council may forward a recommendation to the County.

2. Health Board Update: The County will wait on entertaining the City of Columbia Falls' joining the Health Board via interlocal agreement until the operations have stabilized. Additionally, it didn't sound like the City would be able to appoint a member until 2022.

3. CARES Act Funding – The City along with all other local governments in the state, received a memo on Monday afternoon that the funds are running out. Accordingly, DOA amended the reimbursement provisions for the last draw to be submitted in January for the period ending Dec. 31, 2020.

4. Both the Transportation Plan Committee and the Columbia Falls Urban Transportation Advisory Committee will meet on Thursday, December 10th. The City was not awarded a BUILD grant so the Urban Transportation Committee will meet and discuss the 4th Ave West priority project.

Columbia Falls Police Department
Monthly Activity Report
October 2020

Police	October					5 Year Average
	2020	2019	2018	2017	2016	
Arrests (Total)	44	41	49	33	21	38
Adult	30	27	33	28	20	28
Juvenile	14	14	16	5	1	10
Accidents Investigated	22	15	10	10	8	13
Stolen Property (Value)	21388	2514	8712	5574	3824	8402
Stolen Property (Recovered)	20400	0	75	180	74	4146
Criminal Mischief (Incidents)	2	4	9	1	3	4
Damage Amount	100	500	650	88	50	278
Misdemeanor Citations Issued	94	120	149	158	125	129
Traffic Offenses	88	104	134	132	106	113
Cell Phone Violations	4	4	1	1	1	2
DUI Offenses	5	8	3	4	4	5
Drug Offenses	1	4	5	3	2	3
Traffic Stops	178	197	345	171	143	207
Court Fines and Forfeitures	16065	14363	14000	17162	11107	14539
Miles Patrolled	7597	9533	6342	N/A	5703	7294
911 Phone Calls	149	79	77	78	77	92
Incident Reports	828	881	1048	808	965	906
Domestic Abuse/Assault	31	30	43	23	31	32
Felony Investigations	10	10	8	6	8	8
Buissness Checks	55	56	61	57	54	57
Welfare Checks	14	10	13	8	14	12
Citizen Assist	41	67	79	106	71	73
Agency Assist	25	46	41	65	52	46

**CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
COUNCIL MEETING
December 07, 2020**

11/18/2020	Letter from MDOT-Columbia Falls 2021 Urban Allocation
11/20/2020	Letter of support from Mayor and Council to Montana Fish, Wildlife & Parks re: Bad Rock Canyon Conservation Project.
11/18/2020	Email from Patrick Malone – Mask wearing and Flathead Board of Health
11/22/2020	Letter from Peggy Wood on a request for a street light with TIFF
06/29/2020	Letter from US Environmental Protection Agency – thanking WWTP for hosting a facility tour