



**ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912**

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**CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, MARCH 17, 2025
COUNCIL CHAMBERS CITY HALL**

COUNCIL WORKSHOP – 6:00 P.M
Council Rules of Procedures

FINANCE COMMITTEE – 6:30 P.M
(Barnhart, Shepard and Robinson)

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

- [1.](#) Approval of Financial Claims - March 17, 2025 - \$284,884.07
- [2.](#) Approval of Payroll Claims - March 14, 2025 - \$112,098.61
- [3.](#) Regular Council Meeting Minutes - March 3, 2025
- [4.](#) Approval of EGPS Actuarial Engagement
- [5.](#) Letter of Support for the Northwest Montana Drug Task Force

VISITORS/PUBLIC COMMENT (Items not on agenda)

NEW BUSINESS:

- [6.](#) City Manager Agreement between the City of Columbia Falls and Eric Hanks

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

CITY ATTORNEY REPORT

MISCELLANEOUS

- [7.](#) Correspondence
- [8.](#) Fire Department - February Reports
- [9.](#) Police Department - February Reports

ADJOURN

Next Scheduled Meetings:

City Council – Regular Meeting, **April 7, 2025** – 7:00 PM

City Planning Commission Meeting – **April 10, 2025** - 6:00 PM

Study Commission Meeting - **April 16, 2025** - 5:00 PM

COUNCIL RULES OF PROCEDURE

(As adopted by Resolution # 1009
April 3, 1995)

PART I. General Provisions.

Section 1

These rules are supplementary to the provisions of Title 7, Chapter 1, part 41, MCA, Title 7, Chapter 3, part 3, and 7-5-4103 MCA as they relate to the general conduct of the City Council of the City of Columbia Falls and to specific procedures for conducting meetings and public hearings before the Council.

Section 2

To ensure public participation, all meetings of the Council shall be open to the public except as provided in 2-3-203, MCA.

Section 3

To assure effective participation by all members of the Council and to protect the right of participation by all individuals appearing before the Council, all Council meetings and hearings shall be conducted in general conformance with "Roberts Rules of Order Revised."

PART II. Council Officers and Duties.

Section 1

The officers of the City Council shall consist of the Presiding Officer, who shall be the Mayor elected at large by the citizens of Columbia Falls, and a Vice Chairman selected by the Council. The Presiding Officer shall coordinate the affairs of the Council and preside at all meetings of the Council.

Section 2

At the first regular Council meeting of each even-numbered year, the Vice Chairman shall be seated. The Mayor shall ask members of the Council for nominations for the position. When nominations are closed by motion the election shall be by voice vote or by show of hands. In the event the Vice Chairman resigns or becomes ineligible to serve, the Council shall elect a successor from its membership.

Section 3

The Vice Chairman, in the absence or disability of the Mayor, shall perform all duties and exercise all powers of the Mayor.

PART II (cont.)

Section 4

The Council shall be assigned a clerk. The Clerk, who may be the Deputy City Clerk or his or her designee, shall keep records and perform such other duties as may be required by statute or by ordinance of the Council.

Section 5

The Clerk shall record and maintain permanent minutes of the Council's proceedings, showing the vote of each member upon every question, or if failing to vote, indicating that fact; shall keep records of its examinations and other official actions; shall summarize briefly and accurately the substance of all matters proposed, discussed or decided; shall record the names and addresses of all persons appearing before the Council; shall, subject to the discretion of the Council and Presiding Officer, conduct the correspondence of the Council; shall file the minutes and records in the office of the City Clerk; and shall be the custodian of the files and records of the Council.

Section 6

The Council shall have a sergeant-at-arms, who shall be the Chief of Police, or his or her designee, who's primary duty is to preserve decorum and follow out any orders of the Presiding Officer regarding removal of persons from the Council Chambers.

PART III. Meetings.Section 1

1. Regular meetings of the City Council shall be held on the first and third Mondays of each month at 7 o'clock p.m. in the Council Chambers of City Hall, or at such other time and place designated by the Council. All official business of the City of Columbia Falls shall transpire at a regular meeting, including but not limited to: adoption of ordinances and resolutions; approval of contracts; adoption of policy and procedure; public hearings and comment; review and approval of claims and payroll; discussion of any and all matters requiring the attention of the City Council that have been placed on the meeting agenda by the City Manager; any other matter(s) not previously placed on the agenda by the Manager but determined by the Mayor or a majority of the City Council to require the attention of the Council.

2. Should the regular meeting day be a recognized holiday the Council shall meet the following Tuesday, or with proper notice, may set an alternate day for the meeting.

PART III (cont.)

Section 2

1. Workshop meetings of the Council shall be conducted on the fourth Monday of each month to discuss city business. The workshops shall begin at 6:00 o'clock P.M. and are open to the public. The Mayor, or his or her designee, shall chair the meeting.

2. General comment from the public on matters discussed by the Council during the workshop shall be discouraged unless the Mayor and Council so authorize such participation. The Council may make no motions nor take any official actions at these workshops. The Council may, by consensus, give direction to the Manager on certain administrative procedures that do not require official Council action.

3. The Council, by majority vote at a regular meeting, can schedule additional workshops as needed or cancel the regularly scheduled workshop.

4. The Manager shall set and post the agenda for the workshops. Minutes of workshops will be taken by the Manager or his or her designee.

Section 3

Special meetings of the Council may be called whenever public business so requires. A special meeting may be called by a quorum of the Council at a regular business meeting or a workshop. Any special meeting not called at a business meeting or workshop shall be called by a notice or summons in writing, signed by the Mayor, or in his or her absence the Vice Chairman, and served upon each member of the Council either in person or by notice left at their place of residence, stating the date and hour of the meeting. No business shall be transacted at a special meeting except that which is stated in the call or notice. Any call or notice of a special meeting must be made or served upon the Council at least 24 hours prior to the meeting.

Section 4

All Council meeting agendas shall be posted and distributed to the media no less than 24 hours prior to the scheduled commencement of the meeting.

PART IV. Agenda.Section 1

1. The City Manager shall set the agenda for the City Council's regular meetings and workshops. All reports, communications, ordinances, resolutions, contract documents, or other matters for possible submission to the Council at a regular meeting shall be

PART IV, Sect 1 (cont.)

submitted to the City Manager or the City Clerk no later than 5:00 o'clock P.M. the Wednesday preceding the regular Council meeting. The agenda shall be completed and ready for distribution to the Council and the public by 5:00 o'clock P.M. the Thursday preceding the regular Council meeting. The agenda packet, including the City Manager's Report, shall be completed and ready for distribution to the Council no later than 4:00 o'clock P.M. the Friday preceding the regular Council meeting. Workshop agendas shall be completed by the manager and ready for distribution by 4:00 o'clock P.M. the Friday preceding a Council workshop. The City Manager may approve late submittals deemed to be in the City's best interests.

2. Copies of the agenda shall be available to the public from the City Clerk's office and one copy shall be posted at the designated posting board in the City Hall for public viewing. Pursuant to 7-1-4135 MCA, the City Council designates as its official posting place the posting board in the lobby of City Hall, 130 6th Street West.

PART V. Order of Business.Section 1

The agenda for the regular business meetings of the Council shall take the following form:

- 1 Opening: roll call, pledge of allegiance, changes/additions to the agenda.
- 2 Approval of minutes
- 3 Bid Openings.
- 4 Public Comments. Any matter not scheduled on the agenda which the commentator believes requires the attention of the City Council shall be heard at this time.
5. Public hearings.
- 6 Ordinances/Resolutions.
- 7 Manager's Report. It shall include: any special presentations to the Council by staff members, other government officials or agents, or any member of the public requesting an audience before the Council on a specific issue; a report on all administrative activities, including correspondence and meetings, transacted on behalf of the City by the Manager and staff; a presentation of any staff reports; any motions on administrative or policy matters brought to the Council by the Manager; and any and all such other business that may require the Council's consideration.
- 8 Reports from Mayor and Council for the Mayor and Council. This shall include discussion and/or motion of any policy matter requiring the Council's attention and/or action, and any other business relating specifically to the policy-setting board. Also, any item that is NOT listed on the agenda for the current meeting may be discussed during this session at the discretion of

PART V, Sect. 1 (cont.)

the Council. However, the purpose of the discussion should be to decide whether or not to schedule the item for discussion and vote on a subsequent agenda. As a general rule no substantive matter should be decided upon without prior notice to the public as a scheduled agenda item.

- 9 Informational Correspondence. This shall include a list of any correspondence received at City Hall not necessarily requiring official action or response by the administration or Council. Such correspondence shall be kept on file for 30 days for review in the Clerk's office.
- 10 Payment of Claims
- 11 Miscellaneous for the Good of the Order.
- 12 Adjourn.

Section 2

The order of business may be adjusted by consent of the Council.

Section 3

All minutes of regular Council meetings are recorded in abstract. A Council member may request, through the Presiding Officer, the privilege of having a verbatim transcript of his or her statement on any subject under consideration by the Council entered in the minutes. All motions shall be recorded in the minutes verbatim.

PART VI. Decorum.Section 1

While the Council is in session, Council members must observe order and decorum, and the members shall neither, by conversation or otherwise, delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its Presiding Officer.

Section 2

Any person making personal, impertinent, or slanderous remarks or who becomes boisterous while addressing the Council shall be forthwith, by the Presiding Officer, barred from further audience before the Council, unless permission to continue be granted by majority vote of the Council.

Section 3

The Chief of Police or such member or members of the Police PART Department as the Chief may designate, shall be the sergeant-at-arms of the Council meetings. The sergeant-at-arms shall carry out all

PART VI, Sec. 3 (cont.)

orders and instructions given by the Presiding Officer for the purpose of maintaining order and decorum at the Council meetings. Upon instructions of the Presiding Officer, it shall be the duty of the sergeant-at-arms, or any of them present, to place any person who violates the order of decorum of the meeting under arrest, and cause that person to be prosecuted under the provisions of this code, the complaint to be signed by the Presiding Officer.

PART VII. Rules for Addressing the Council.Section 1

After recognition by the Presiding Officer, the public may speak on any item under discussion by the Council according to the following general rules.

1. The speaker should step to the microphone or podium, and for the record, give his/her name and street address and, if applicable, the person, firm, or organization represented.
2. Prepared statements are welcomed. All prepared statements shall be given to the Clerk and become a part of the permanent record.
3. Each speaker, unless further time is granted by the Council, shall limit the address to the Council to three minutes.
4. All remarks shall be addressed to the Council as a body and not to any member of the Council or staff.
5. No person, other than the Council and the person having the floor, shall be permitted to enter into any discussion either directly or through a member of the Council, without the permission of the Presiding Officer.
6. No question shall be asked of individuals except through the Presiding Officer.

PART VIII. Presentation to the Council. (Not a Public Hearing)Section 1

The general rules for presentation to the Council, other than for public hearings, shall be as follows:

PART VIII, Sect. 1 (cont.)

1. The City Manager presents the item to the Council along with a brief summary of the matter for discussion, with or without recommendation.
2. For reason of clarification, Council Members, after recognition by the Presiding Officer, may direct questions to the City Manager or staff member.
3. Comments from the presenter or applicant will be heard by the Council.
4. After recognition from the Presiding Officer the Council may direct questions to presenter or applicant.
5. Members of the audience will be invited to make comment beginning with those in favor of the proposal.
6. All testimony shall be directed to the Presiding Officer.
7. The Council may, upon a proper motion and second, vote on the matter or table the matter until a date certain.

PART IX. Public Hearings.Section 1

1. The Council may conduct public hearings or may appoint a hearing officer for that purpose as provided in Section 7-1-4131, MCA.
2. When heard by the Council the items will be presented to the Council in the same format as described in PART VIII, except that for all public hearings, the Council may wait until the next regular meeting before making a decision.
3. In addition, when public hearings are scheduled and it is anticipated that a large number of citizens may wish to present testimony, the presiding officer, with the consent of the Council, may, prior to the meeting, establish reasonable guidelines for the conduct of the meeting.

Section 2

Witnesses may be required to testify under oath and all testimony shall be directed to the Presiding Officer only.

Section 3

1. The Council shall not be bound by the strict rules of evidence, but may exclude irrelevant, immaterial, incompetent, or

PART IX, Sect. 3 (cont.)

unduly repetitious testimony or evidence.

2. The Presiding Officer shall, with advice from the City Attorney, rule on all questions relating to the admissibility of testimony or evidence. The ruling of the Presiding Officer may be overruled by a majority vote of the Council.

Section 4

The proponents or opponents, their agent or attorney, may submit petitions and letters during or prior to the closing of the hearing and the same shall be entered by reference into the minutes and considered as other testimony received at the hearing.

Section 5

1. Following the presentation of all comments, testimony and evidence, the Council: may continue the hearing to a date certain to allow additional information to be submitted to the Council as a body on any unresolved issues; close the public hearing and proceed to Council debate of the matter; or continue the Council debate and vote to a date certain (see Sec.1, above).

2. A public hearing which has been closed may not be reopened. If additional information is required before a decision can be made, the Council, upon motion duly made, seconded and passed, may call for an additional public hearing which hearing shall be duly noticed, specifying date, time, place, and subject matter of the hearing.

PART X. Rules of Council Debate.Section 1

The Presiding Officer shall preserve strict order at all meetings of the Council. The Presiding Officer shall restate every motion coming before the Council and announce the decision of the Council. The Presiding Officer shall decide all motions of order, subject, however, to an appeal to the Council, in which event a majority vote of the members present shall govern and conclusively determine such questions of order.

Section 2

Council debate shall proceed in accordance with the following rules:

1. Every member desiring to speak shall address the presiding officer, and upon recognition, shall confine himself to the question under debate, avoiding abusive and indecorous language.

PART X, Sect. 2 (cont.)

2. A member, once recognized, shall not be interrupted when speaking unless it be to call him to order, or as herein otherwise provided. If a member, while speaking is called to order, he shall cease speaking until the question of order be determined, and, if in order, he shall be permitted to proceed.
3. Order of rotation in matters of debate or discussion shall be at the discretion of the presiding officer.
4. The Mayor or Vice Chairman or such other member of the Council as may be presiding may debate from the chair, subject only to such limitations of debate as are imposed upon all members.
5. Any member of the Council who has an interest as defined by the Council Code of Ethics (PART XIII) or as established by the laws of the State of Montana or as advised by the City Attorney shall not participate in the debate nor vote in that matter nor seek to influence the vote of members of the Council. Any Council member attempting to so participate may be censored by a majority vote of the remaining members of the City Council. ("Censored" is defined as a formal resolution of the legislative body reprimanding a member for specified conduct. It is an official reprimand or condemnation.)
6. After a motion, duly made and seconded by the Council, no person shall address the Council without first securing the permission of the Presiding Officer.
7. The member moving the adoption of any Ordinance or Resolution or other matter shall have the privilege of closing the debate.

PART XI. Council motions.Section 1

Motions and action by the Council shall take the following form:

1. All proposed actions by the Council shall be moved and seconded, with the motion to be repeated by the Mayor or Presiding Officer prior to the vote.
2. In order for a motion to be adopted by the Council, the motion must receive an affirmative vote from the majority of the Council present at the meeting, unless otherwise provided by State law or ordinance.
3. Votes on motions other than Resolutions, Ordinances and contracts shall be taken viva voce. If any member of the

PART XI, Sect. 1 (cont.)

Council requests, or if the Presiding Officer determines it necessary, a roll-call vote may be required prior to the vote or a show of hands may be used to verify the vote.

4. Votes on Resolutions and Ordinances and on any motion to approve a contract shall be taken by roll call and each member's vote shall be recorded in the minutes and on the signature page of the Ordinance or Resolution.

5. The order of voting shall rotate among the membership of the Council each meeting, so that no one member of the Council regularly votes first or last on any issue.

6. When a question is stated upon any matter before the Council, every member of the Council present shall vote unless: 1) excused by a majority vote of the Council present; or, 2) prohibited by State law, in which cases the Council member shall not vote.

Section 2

1. A motion to reconsider any action taken by the Council, may be made only on the day such action was taken. It may be made either immediately during the same session, or at a recessed and reconvened session thereof. Such a motion shall be made by a member of the prevailing side, but may be seconded by any member, and may be made at any time and have precedence over all other motions or while a member has the floor; it shall be debatable.

2. Nothing herein shall be construed to prevent any member of the Council from making or remaking the same or any other proper motion at a subsequent meeting of the Council, but the matter must be an agenda item.

PART XII. Ordinances, Resolutions and Contracts.Section 1

All ordinances, resolutions and contracts shall be prepared or reviewed by the City Attorney. No ordinance, resolution or contract shall be prepared for presentation to the Council unless ordered by a majority vote of the Council or requested by the City Manager.

Section 2

Proposed ordinances shall be presented to the Council for review and comment with the public being notified of the proposed action and invited to make comment. Council approval of Ordinances and Resolutions shall be according to the following rules.

PART XII, Sect. 2 (cont.)

1. All Ordinances and Resolutions shall be prepared or reviewed by the City Attorney and City Manager before presentation to the Council. Copies Ordinances and Resolutions shall be available to the public prior to the meeting when Council action is scheduled.
2. Ordinances and resolutions may be introduced by the Presiding Officer or the City Manager. All Ordinances may be read by title only when presented, unless a Council member requests that the entire Ordinance be read.
3. An Ordinance must be read and adopted by a majority vote of the members present at each of two meetings of the City Council not less than 12 days apart. If an Ordinance does not receive a majority vote upon first reading, it shall be deemed defeated and shall not be presented for second reading.
4. After first reading and adoption of an Ordinance it shall be posted and shall be available to the public through the City Clerk's office.
5. No Ordinance, other than an emergency ordinance, shall be effective until 30 days after second and final adoption. An Ordinance may provide for a delayed effective date or may provide for the Ordinance to become effective upon the fulfillment of an indicated contingency.
6. In the event of an emergency, and according to state law, the City Council may waive the second reading. An Ordinance passed in response to an emergency shall recite the facts giving rise to the emergency and requires a two-thirds vote of the whole governing body for passage. An Emergency Ordinance shall be effective upon passage and approval and shall remain effective for not more than 90 days. Emergency Ordinances may only be considered when a measure is necessary immediately to preserve the peace, health, or safety of the City or its residents.

Section 3

A Resolution may be submitted and adopted at a single meeting of the City Council by a majority vote of the members present at said meeting. All Resolutions may be read by title only when presented, unless a Council member requests that the entire Resolution be read. A Resolution shall be immediately effective upon passage by the Council unless a delayed effective date is specified.

PART XIII. Code of Ethics.

Section 1

The following rules shall be referred to as the City of Columbia Falls Code of Ethics. The City Council and the employees of the City of Columbia Falls shall avoid potential conflicts of interest by adhering to the provisions of 7-5-4109 (MCA) and the following rules.

1. The Mayor, any member of Council, any city officer, or any relative or employee of an enumerated officer may not be directly interested in the profits of any contract entered into by the Council while the officer is or was in office. The City Council may waive the prohibition if in an official capacity the officer or employee does not influence the decision making process or supervise a function regarding the contract in question. The Council may grant a waiver only after publicly disclosing the nature of the conflict at an advertised public hearing held for that purpose.
2. In determining whether to grant a waiver, the Council shall consider the following factors, where applicable:
 - a) whether the waiver would provide to a program or project a significant benefit or an essential skill that would otherwise not be available;
 - b) whether an opportunity was provided for open competitive bidding or negotiation;
 - c) whether the person affected is a member of a clearly identified group of persons that is the intended beneficiary of the program or project involved in the contract;
 - d) whether the hardship imposed on the affected person or the City of Columbia Falls by prohibiting the conflict will outweigh the public interest served by avoiding the conflict.
3. In addition, and in conformance with 2-2-125 (MCA), no officer nor employee of the City of Columbia Falls shall engage in a substantial financial transaction for his private business purposes with a person whom he or she inspects or supervises in the course of his or her official duties. Nor shall any officer or employee perform any official act directly and substantially affecting to its economic benefit a business or other undertaking in which he or she either has a substantial financial interest or is engaged as counsel, consultant, representative, or agent. A Council member may perform an official act notwithstanding the previously defined provisions when his/her participation is necessary to obtain a quorum or otherwise enable the body to act, if he/she complies with the voluntary disclosure procedures under Section 2-2-131, MCA.

Section 2

Any member of the City Council who has an interest in a matter before the Council shall not vote thereon nor seek to influence the vote of other Council members.

Council Rules of Procedure

(As adopted by Resolution #1009, April 3, 1995)

PART I: General Provisions

Section 1

These rules supplement the provisions of Title 7, Chapter 1, Part 41, MCA, Title 7, Chapter 3, Part 3, and Section 7-5-4103 MCA, as they pertain to the general conduct of the Columbia Falls City Council. They also outline specific procedures for conducting meetings and public hearings before the Council.

Section 2

To ensure public participation, all City Council meetings shall be open to the public, except as provided in 2-3-203, MCA.

Section 3

To ensure effective participation by all Council members and to protect the rights of individuals appearing before the Council, all Council meetings and hearings shall be conducted in accordance with *Robert's Rules of Order*, Revised.

PART II: Council Officers and Duties

Section 1

The officers of the City Council consist of the Presiding Officer (the Mayor, elected at large by the citizens of Columbia Falls) and a Vice Chairman, selected by the Council. The Presiding Officer coordinates the affairs of the Council and presides over all Council meetings.

Section 2

At the first regular Council meeting of each even-numbered year, the Vice Chairman shall be seated. The Mayor will ask for nominations for the position. Once nominations are closed by motion, the election will be held by voice vote or a show of hands. If the Vice Chairman resigns or becomes ineligible to serve, the Council shall elect a new Vice Chairman from its members.

Section 3

In the absence or disability of the Mayor, the Vice Chairman shall assume all the duties and powers of the Mayor.

Section 4

The Council shall appoint a Clerk. The Clerk may be the Deputy City Clerk or their designee, and is responsible for keeping records and performing other duties as required by statute or Council ordinance.

Section 5

The Clerk will record and maintain permanent minutes of the Council's proceedings, showing the vote of each member on every question. If a member fails to vote, this fact will be noted. The

Clerk will also maintain records of the Council's official actions, summarize the substance of all matters discussed or decided, record the names and addresses of individuals appearing before the Council, conduct Council correspondence as directed by the Presiding Officer, and file minutes and records in the City Clerk's office. The Clerk is the custodian of all Council files and records.

Section 6

The Council will have a Sergeant-at-Arms, typically the Chief of Police or their designee. The Sergeant-at-Arms is responsible for maintaining order and following any instructions from the Presiding Officer regarding the removal of individuals from the Council Chambers.

PART III: Meetings

Section 1

Regular meetings of the City Council shall be held on the first and third Mondays of each month at 7:00 p.m. in the Council Chambers at City Hall, unless otherwise designated by the Council. All official business of the City, including the adoption of ordinances and resolutions, approval of contracts, policy and procedure adoption, public hearings and comments, and approval of claims and payroll, shall occur during these meetings. Any matters requiring the Council's attention, as placed on the agenda by the City Manager, will also be discussed. If the regular meeting day falls on a recognized holiday, the Council will meet the following Tuesday or select an alternate meeting day with proper notice.

Section 2

Workshops shall be held on the fourth Monday of each month to discuss city business. Workshops will begin at 6:00 p.m. and are open to the public. The Mayor, or their designee, will chair the meeting. Public participation will be discouraged unless authorized by the Mayor and Council. No official actions or motions will be made during workshops. The City Manager shall post the workshop agenda.

Section 3

Special meetings of the Council may be called whenever required. A special meeting may be called by a quorum of the Council during a regular meeting or workshop. If not called during a regular session, the Mayor, or in their absence, the Vice Chairman, shall send written notice to each Council member at least 24 hours before the meeting.

Section 4

Council meeting agendas shall be posted and distributed to the media at least 24 hours before the meeting begins.

PART IV: Agenda

Section 1

The City Manager is responsible for setting the agenda for regular Council meetings and workshops. All reports, communications, ordinances, resolutions, contract documents, or other matters to be submitted to the Council must be received by the City Manager or the City Clerk by 5:00 p.m. on the Wednesday before the meeting. The agenda must be completed and

distributed to the Council and the public by 5:00 p.m. on the Thursday before the regular Council meeting. The City Manager's Report and agenda packet must be ready for distribution by 4:00 p.m. on the Friday preceding the regular meeting. Workshop agendas must be completed and distributed by 4:00 p.m. on the Friday before the workshop.

The City Manager may approve late submissions if deemed in the City's best interest. Copies of the agenda will be available to the public from the City Clerk's office, and one copy will be posted on the designated posting board in City Hall for public viewing.

PART V: Order of Business

Section 1

The agenda for regular business meetings of the Council will follow this order:

1. Opening: Roll call, pledge of allegiance, and changes/additions to the agenda.
2. Approval of minutes.
3. Bid openings.
4. Public comments: Any matter not scheduled on the agenda but believed to require the attention of the City Council will be heard at this time.
5. Public hearings: Ordinances/Resolutions.
6. Manager's Report: Includes special presentations, administrative activities, staff reports, motions on administrative or policy matters, and any other business requiring Council's attention.
7. Reports from Mayor and Council: Discussion and/or motions on any policy matter needing Council's attention, or other business specifically related to the policy-setting role of the Council.
8. Informational Correspondence: A list of correspondence received at City Hall, not requiring official action or response, to be kept on file for 30 days for public review in the Clerk's office.
9. Payment of Claims.
10. Miscellaneous for the Good of the Order.
11. Adjourn.

Section 2

The order of business may be adjusted by the consent of the Council.

Section 3

The minutes of regular Council meetings are recorded in abstract form. A Council member may request, through the Presiding Officer, to have a verbatim transcript of their statement entered into the minutes. All motions must be recorded verbatim in the minutes.

PART VI: Decorum

Section 1

Council members must observe order and decorum during Council sessions. Members should neither delay nor interrupt the proceedings, disturb others while speaking, nor refuse to follow the orders of the Council or its Presiding Officer.

Section 2

Any person making personal, impertinent, or slanderous remarks, or who becomes disruptive while addressing the Council, will be barred from further speaking, unless the Council, by majority vote, permits them to continue.

Section 3

The Chief of Police, or a designee, shall serve as the Sergeant-at-Arms for Council meetings. The Sergeant-at-Arms will carry out orders to maintain order and decorum and may remove individuals who violate the decorum rules upon the instructions of the Presiding Officer.

PART VII: Rules for Addressing the Council

Section 1

After being recognized by the Presiding Officer, members of the public may address the Council on any item under discussion, following these general rules:

- Speakers should step to the microphone or podium and state their name and street address, and if applicable, the person, firm, or organization they represent.
- Prepared statements are welcome. These statements must be given to the Clerk and will become part of the permanent record.
- Each speaker will be limited to three minutes, unless the Council grants additional time.
- All remarks should be directed to the Council as a body, not to any individual Council member or staff.
- No one, other than the Council or the individual with the floor, may participate in the discussion without the Presiding Officer's permission.
- Questions may only be directed to individuals through the Presiding Officer

.PART VIII: Presentation to the Council (Not a Public Hearing)

Section 1

Presentations to the Council, other than public hearings, shall follow these rules:

- The City Manager will present the item, along with a brief summary and any recommendations.
- Council members may ask questions after recognition by the Presiding Officer.
- The presenter or applicant may provide additional comments after the Council's questions.
- Members of the audience may make comments, starting with those in favor of the proposal.

- All testimony should be directed to the Presiding Officer.
- After receiving all comments, the Council may vote on the matter or table it for a later date.

PART IX: Public Hearings

Section 1

The Council may conduct public hearings or appoint a hearing officer for this purpose, as outlined in Section 7-1-4131, MCA. When hearings are conducted by the Council, the process will follow the same format as described in PART VIII. However, for all public hearings, the Council may choose to defer decision-making until the next regular meeting.

If a large number of citizens are expected to present testimony, the Presiding Officer, with the Council's consent, may set reasonable guidelines for the conduct of the meeting prior to its start.

Section 2

Witnesses may be required to testify under oath. All testimony should be directed to the Presiding Officer.

Section 3

The Council is not bound by strict rules of evidence and may exclude irrelevant, immaterial, incompetent, or unduly repetitive testimony or evidence. The Presiding Officer, in consultation with the City Attorney, will rule on the admissibility of testimony or evidence. The Council may override the Presiding Officer's ruling by majority vote.

Section 4

Proponents or opponents of the matter, as well as their agents or attorneys, may submit petitions or letters during or before the closing of the hearing. These documents will be entered into the record and considered as testimony.

Section 5

After receiving all comments, testimony, and evidence, the Council may:

- Continue the hearing to a later date for further information.
- Close the hearing and proceed to Council debate.
- Continue the debate and vote at a later date.

Once a public hearing is closed, it may not be reopened. If additional information is required before a decision can be made, the Council may, upon motion, call for a new public hearing, which will be properly noticed with the date, time, place, and subject matter.

PART X: Rules of Council Debate

Section 1

The Presiding Officer shall maintain strict order during all meetings. The Presiding Officer will restate each motion and announce the Council's decision. The Presiding Officer will decide on

all matters of order, but the Council may appeal these decisions. A majority vote of members present will determine the outcome of the appeal.

Section 2

Council debate will proceed according to the following rules:

- Each member wishing to speak must address the Presiding Officer. Once recognized, the member must stick to the topic under discussion and avoid using abusive or indecorous language.
- Once a member has the floor, they shall not be interrupted unless called to order, or as specified in these rules. If a member is called to order, they must stop speaking until the issue of order is resolved. If the member is found to be in order, they may continue.
- The order of rotation for debate will be at the discretion of the Presiding Officer.
- The Mayor, Vice Chairman, or any other Council member presiding may debate from the chair, subject to the same rules as all members.
- A Council member who has a conflict of interest, as defined by the Council's Code of Ethics or state law, shall not participate in debate or vote on the matter in question. If they do, they may be censured by a majority vote of the remaining Council members. "Censured" refers to a formal resolution reprimanding the member for specified conduct.
- After a motion has been made and seconded, no one shall address the Council without first obtaining permission from the Presiding Officer.
- The member who makes a motion shall have the right to close the debate.

PART XI: Council Motions

Section 1

Motions and actions by the Council must follow these steps:

- All proposed actions must be moved and seconded. The Presiding Officer will repeat the motion before a vote is taken.
- A motion must pass by a majority of the Council members present, unless otherwise specified by state law or ordinance.
- Votes on motions, except for resolutions, ordinances, and contracts, will be taken by voice vote. A roll-call vote may be requested by any Council member or determined necessary by the Presiding Officer. A show of hands may also be used to verify votes.
- Votes on ordinances, resolutions, and contract motions must be taken by roll-call vote, with each member's vote recorded in the minutes and on the official document.
- The order of voting will rotate among Council members to prevent any one member from consistently voting first or last.
- When a question is stated, every member present must vote unless excused by a majority vote of the Council, or prohibited by state law.

Section 2

A motion to reconsider any action taken by the Council must be made on the same day the action was taken, either during the same session or a recessed session. The motion can be made by a member of the prevailing side, but may be seconded by any Council member. Such motions take precedence over other motions and are debatable.

Nothing in this section prevents any Council member from making or remaking a motion at a subsequent meeting, but the item must be listed on the agenda.

PART XII: Ordinances, Resolutions, and Contracts

Section 1

All ordinances, resolutions, and contracts must be prepared or reviewed by the City Attorney. No ordinance, resolution, or contract will be presented to the Council unless ordered by a majority vote of the Council or requested by the City Manager.

Section 2

Proposed ordinances must be presented to the Council for review and comment. The public will be notified of the proposed action and invited to comment. The Council will follow these procedures for ordinances and resolutions:

- All ordinances and resolutions must be prepared or reviewed by the City Attorney and City Manager before the presentation to the Council.
- Copies of ordinances and resolutions will be available to the public before the Council meeting when the item is scheduled for action.
- Ordinances and resolutions may be introduced by the Presiding Officer or City Manager. Ordinances may be read by title only unless a Council member requests the full reading.

An ordinance must be read and adopted by a majority vote of the Council members present at two separate meetings, with at least 12 days between readings. If an ordinance does not pass on the first reading, it is considered defeated and will not be presented again.

After the first reading and adoption, the ordinance will be posted and available to the public through the City Clerk's office. Ordinances are effective 30 days after the second reading and adoption, unless a delayed effective date is specified.

In the case of an emergency, the City Council may waive the second reading, and an emergency ordinance may be effective immediately upon passage. Emergency ordinances require a two-thirds majority vote and must address an urgent need to preserve the peace, health, or safety of the City.

Section 3

A resolution can be submitted and adopted in a single meeting by a majority vote of the members present. Resolutions will be effective immediately unless a delayed effective date is specified.

PART XIII: Code of Ethics

Section 1

The following rules constitute the City of Columbia Falls Code of Ethics. City officials and employees must avoid conflicts of interest by adhering to these provisions and those outlined in 7-5-4109 MCA. The Mayor, any Council member, city officer, or their relatives or employees may not be directly involved in any contract entered into by the Council while they are in office.

The Council may grant a waiver if the officer or employee does not influence the decision-making process regarding the contract.

Factors to consider for waivers include whether the waiver will benefit a program or project, whether competitive bidding occurred, and whether the affected individual is part of a group that will benefit from the contract.

Council members must also avoid financial transactions for private purposes with anyone they supervise or inspect in their official duties.

Section 2

Council members with an interest in a matter before the Council must abstain from voting or seeking to influence other members' votes.

Council Rules of Procedure

(As adopted by Resolution #1009, April 3, 1995)

PART I: General Provisions

Section 1

These rules supplement the provisions of Title 7, Chapter 1, Part 41, MCA, Title 7, Chapter 3, Part 3, and Section 7-5-4103 MCA, as they pertain to the general conduct of the Columbia Falls City Council. They also outline specific procedures for conducting meetings and public hearings before the Council.

Section 2

To ensure public participation, all City Council meetings shall be open to the public, except as provided in 2-3-203, MCA.

Section 3

To ensure effective participation by all Council members and to protect the rights of individuals appearing before the Council, all Council meetings and hearings shall be conducted in accordance with *Robert's Rules of Order*, Revised.

PART II: Council Officers and Duties

Section 1

The officers of the City Council consist of the Presiding Officer (the Mayor, elected at large by the citizens of Columbia Falls) and a **Vice Chairman, selected by the Council**. The Presiding Officer coordinates the affairs of the Council and presides over all Council meetings.

Section 2

At the first regular Council meeting of each even-numbered year, the Vice Chairman shall be seated. The Mayor will ask for nominations for the position. Once nominations are closed by motion, the election will be held by voice vote or a show of hands. If the Vice Chairman resigns or becomes ineligible to serve, the Council shall elect a new Vice Chairman from its members.

Section 3

In the absence or disability of the Mayor, **the Vice Chairman** shall assume all the duties and powers of the Mayor.

Section 4

The Council shall appoint a Clerk. The Clerk may be the Deputy City Clerk or their designee, and is responsible for keeping records and performing other duties as required by statute or Council ordinance.

Section 5

The Clerk will record and maintain permanent minutes of the Council's proceedings, showing the vote of each member on every question. If a member fails to vote, this fact will be noted. The

Clerk will also maintain records of the Council's official actions, summarize the substance of all matters discussed or decided, record the names and addresses of individuals appearing before the Council, conduct Council correspondence as directed by the Presiding Officer, and file minutes and records in the City Clerk's office. The Clerk is the custodian of all Council files and records.

Section 6

The Council will have a Sergeant-at-Arms, typically the Chief of Police or their designee. The Sergeant-at-Arms is responsible for maintaining order and following any instructions from the Presiding Officer regarding the removal of individuals from the Council Chambers.

PART III: Meetings

Section 1

Regular meetings of the City Council shall be held on the first and third Mondays of each month at 7:00 p.m. in the Council Chambers at City Hall, unless otherwise designated by the Council. All official business of the City, including the adoption of ordinances and resolutions, approval of contracts, policy and procedure adoption, public hearings and comments, and approval of claims and payroll, shall occur during these meetings. Any matters requiring the Council's attention, as placed on the agenda by the City Manager, will also be discussed. If the regular meeting day falls on a recognized holiday, the Council will meet the following Tuesday or select an alternate meeting day with proper notice.

Section 2

Workshops shall be held on the fourth Monday of each month to discuss city business. Workshops will begin at 6:00 p.m. and are open to the public. The Mayor, or their designee, will chair the meeting. Public participation will be discouraged unless authorized by the Mayor and Council. No official actions or motions will be made during workshops. The City Manager shall post the workshop agenda.

Section 3

Special meetings of the Council may be called whenever required. A special meeting may be called by a quorum of the Council during a regular meeting or workshop. If not called during a regular session, the Mayor, or in their absence, the Vice Chairman, shall send written notice to each Council member at least 24 hours before the meeting.

Section 4

Council meeting agendas shall be posted and distributed to the media at least 24 hours before the meeting begins.

PART IV: Agenda

Section 1

The City Manager is responsible for setting the agenda for regular Council meetings and workshops. All reports, communications, ordinances, resolutions, contract documents, or other matters to be submitted to the Council must be received by the City Manager or the City Clerk by 5:00 p.m. on the Wednesday before the meeting. The agenda must be completed and

distributed to the Council and the public by 5:00 p.m. on the Thursday before the regular Council meeting. The City Manager's Report and agenda packet must be ready for distribution by 4:00 p.m. on the Friday preceding the regular meeting. Workshop agendas must be completed and distributed by 4:00 p.m. on the Friday before the workshop.

The City Manager may approve late submissions if deemed in the City's best interest. Copies of the agenda will be available to the public from the City Clerk's office, and one copy will be posted on the designated posting board in City Hall for public viewing.

PART V: Order of Business

Section 1

The agenda for regular business meetings of the Council will follow this order:

1. Opening: Roll call, pledge of allegiance, and changes/additions to the agenda.
2. Approval of minutes.
3. Bid openings.
4. Public comments: Any matter not scheduled on the agenda but believed to require the attention of the City Council will be heard at this time.
5. Public hearings: Ordinances/Resolutions.
6. Manager's Report: Includes special presentations, administrative activities, staff reports, motions on administrative or policy matters, and any other business requiring Council's attention.
7. Reports from Mayor and Council: Discussion and/or motions on any policy matter needing Council's attention, or other business specifically related to the policy-setting role of the Council.
8. Informational Correspondence: A list of correspondence received at City Hall, not requiring official action or response, to be kept on file for 30 days for public review in the Clerk's office.
9. Payment of Claims.
10. Miscellaneous for the Good of the Order.
11. Adjourn.

Section 2

The order of business may be adjusted by the consent of the Council.

Section 3

The minutes of regular Council meetings are recorded in abstract form. A Council member may request, through the Presiding Officer, to have a verbatim transcript of their statement entered into the minutes. All motions must be recorded verbatim in the minutes.

PART VI: Decorum

Section 1

Council members must observe order and decorum during Council sessions. Members should neither delay nor interrupt the proceedings, disturb others while speaking, nor refuse to follow the orders of the Council or its Presiding Officer.

Section 2

Any person making personal, impertinent, or slanderous remarks, or who becomes disruptive while addressing the Council, will be barred from further speaking, unless the Council, by majority vote, permits them to continue.

Section 3

The Chief of Police, or a designee, shall serve as the Sergeant-at-Arms for Council meetings. The Sergeant-at-Arms will carry out orders to maintain order and decorum and may remove individuals who violate the decorum rules upon the instructions of the Presiding Officer.

PART VII: Rules for Addressing the Council

Section 1

After being recognized by the Presiding Officer, members of the public may address the Council on any item under discussion, following these general rules:

- Speakers should step to the microphone or podium and state their name and street address, and if applicable, the person, firm, or organization they represent.
- Prepared statements are welcome. These statements must be given to the Clerk and will become part of the permanent record.
- Each speaker will be limited to three minutes, unless the Council grants additional time.
- All remarks should be directed to the Council as a body, not to any individual Council member or staff.
- No one, other than the Council or the individual with the floor, may participate in the discussion without the Presiding Officer's permission.
- Questions may only be directed to individuals through the Presiding Officer

.PART VIII: Presentation to the Council (Not a Public Hearing)

Section 1

Presentations to the Council, other than public hearings, shall follow these rules:

- The City Manager will present the item, along with a brief summary and any recommendations.
- Council members may ask questions after recognition by the Presiding Officer.
- The presenter or applicant may provide additional comments after the Council's questions.
- Members of the audience may make comments, starting with those in favor of the proposal.

- All testimony should be directed to the Presiding Officer.
- After receiving all the comments, the Council may vote on the matter or table it for a later date.

PART IX: Public Hearings

Section 1

The Council may conduct public hearings or appoint a hearing officer for this purpose, as outlined in Section 7-1-4131, MCA. When hearings are conducted by the Council, the process will follow the same format as described in PART VIII. However, for all public hearings, the Council may choose to defer decision-making until the next regular meeting.

If a large number of citizens are expected to present testimony, the Presiding Officer, with the Council's consent, may set reasonable guidelines for the conduct of the meeting prior to its start.

Section 2

Witnesses may be required to testify under oath. All testimony should be directed to the Presiding Officer.

Section 3

The Council is not bound by strict rules of evidence and may exclude irrelevant, immaterial, incompetent, or unduly repetitive testimony or evidence. The Presiding Officer, in consultation with the City Attorney, will rule on the admissibility of testimony or evidence. The Council may override the Presiding Officer's ruling by majority vote.

Section 4

Proponents or opponents of the matter, as well as their agents or attorneys, may submit petitions or letters during or before the closing of the hearing. These documents will be entered into the record and considered as testimony.

Section 5

After receiving all comments, testimony, and evidence, the Council may:

- Continue the hearing to a later date for further information.
- Close the hearing and proceed to Council debate.
- Continue the debate and vote at a later date.

Once a public hearing is closed, it may not be reopened. If additional information is required before a decision can be made, the Council may, upon motion, call for a new public hearing, which will be properly noticed with the date, time, place, and subject matter.

PART X: Rules of Council Debate

Section 1

The Presiding Officer shall maintain strict order during all meetings. The Presiding Officer will restate each motion and announce the Council's decision. The Presiding Officer will decide on

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- After a motion has been made and seconded, no one shall address the Council without first obtaining permission from the Presiding Officer.
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Part XI: Council Motion

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PART XIII: Code of Ethics

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Factors to consider for waivers include whether the waiver will benefit a program or project, whether competitive bidding occurred, and whether the affected individual is part of a group that will benefit from the contract.

Council members must also avoid financial transactions for private purposes with anyone they supervise or inspect in their official duties.

Section 2

Council members with an interest in a matter before the Council must abstain from voting or seeking to influence other members' votes.

03/05/25
11:54:08

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 3/25

Page: 1 of 3
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
47092		14 CITY OF COLUMBIA FALLS	369.86						
	022425	02/24/25 FAC-01/17-02/18	105.69			1000 411200	342		101000
	022425	02/24/25 FD-01/17-02/18	33.52			1000 420400	342		101000
	022425	02/24/25 STRS-01/17-02/18	95.20			2500 430200	342		101000
	022425	02/24/25 WTR-01/17-02/18	45.55			5210 430500	342		101000
	022425	02/24/25 SWR-01/17-02/18	89.90			5310 430600	342		101000
		Total for Vendor:	369.86						
47095		3221 DALIMATA, JACOB	375.00						
		DEFENSIVE TACTICS INSTRUCTOR TRAINING 2/16-2/21/25							
	022425	02/24/25 PD-DALIMATA/TRAVEL MEALS	375.00			1000 420100	380		101000
		Total for Vendor:	375.00						
47094		3104 FIRST CALL COMPUTER SOLUTIONS,	2,410.00						
	103511	02/28/25 SWR-NEW WORKSTATION COMPUTER	2,410.00			5310 430600	212		101000
		Total for Vendor:	2,410.00						
47096		2338 WEEKS, KARL	99.00						
		TRAVEL TO HELENA FOR TH 20TH ANNUAL BUILDING CODES CONFERENCE							
	020225	02/05/25 FD-K.WEEKS/ TRAVEL MEALS	99.00			1000 420400	380		101000
		Total for Vendor:	99.00						
		# of Claims	4	Total:	3,253.86	# of Vendors	4		

03/05/25
11:54:08

CITY OF COLUMBIA FALLS
Fund Summary for Claims
For the Accounting Period: 3/25

Page: 2 of 3
Report ID: AP110

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	613.21
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	95.20
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	45.55
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	2,499.90
Total:	3,253.86

03/05/25
11:54:08

CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 3 / 25

Page: 3 of 3
Report ID: AP100A

Council Meeting Date: 03/17/25

Claims Submitted to Council:\$ \$3,253.86

Claims Denied/Withheld by Council Finance Committee:\$ _____ Claim #'s: _____

Prepared By: Jessica Rice, Finance Director

Jessica Rice

Approved by Mark Shrives, Interim City Manager

Mark Shrives

City Council to Approve by motion on consent agenda

None of the above claims were irregular or significant. These claims were run out of the normal claims sequence due to the following reasons:

1. City of Columbia Falls - bill should have gone in last claims run; therefore, paying bill before late payments are incurred - that would be reversed.
2. Dalimata, Jacob - paying travel expenses with the updated 2025 rates.
3. First Call Computer Solutions - paying down payment for new Sewer computer. Rushing payment so a new computer can be started before the old computer crashes.
4. Weeks, Karl - paying travel expenses with the updated 2025 rates.

If you have any questions, please let me know.

Thank you,
Jessica

(406) 892-4327

03/14/25
15:10:56

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 3/25

Page: 1 of 15
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
47142		1700 BRECK LAW OFFICE, PC	9,391.24						
APRIL 2025	FEES								
	MAR 25 03/05/25	LGL-FEES APRIL	2,113.84*			1000 411100	350		101000
	MAR 25 03/05/25	CRT-FEES APRIL	4,308.63			1000 410365	350		101000
	MAR 25 03/05/25	WTR-FEESAPRIL	694.60			5210 430500	350		101000
	MAR 25 03/05/25	SWR-FEES APRIL	694.60			5310 430600	350		101000
	MAR 25 03/05/25	PLZ-FEES APRIL	347.30*			1000 411000	350		101000
	MAR 25 03/05/25	PD-FEES APRIL	140.40			1000 420100	399		101000
	MAR 25 03/05/25	WTR-FEES APRIL	31.20			5210 430500	357		101000
	MAR 25 03/05/25	SWR-FEES APRIL	46.13			5310 430600	357		101000
	MAR 25 03/05/25	STR-FEESAPRIL	62.39			2500 430200	399		101000
	MAR 25 03/05/25	ADDITIONAL LABOR	187.15*			1000 411100	350		101000
	762 03/05/25	ADD SERV-DENHAM HRB CLAIM	765.00			1000 411100	351		101000
		Total for Vendor:	9,391.24						
47163		2708 BULLITT COMMUNICATIONS	6,558.51						
	75317 02/24/25	FD-NEW HME RESCUE	6,558.51*			4020 420400	942		102185
		Total for Vendor:	6,558.51						
47136	E	997 CENTURYLINK - ELECTRONIC PAY	588.05						
	021825 02/18/25	CRTS-02/18-03/17/25	32.88			1000 410360	345		101000
	021825 02/18/25	PD-02/18-03/17/25	133.69			1000 420100	345		101000
	021825 02/18/25	FD-02/18-03/17/25	74.08			1000 420400	345		101000
	021825 02/18/25	POOL-02/18-03/17/25	40.79			1000 460445	345		101000
	021825 02/18/25	STRTS-02/18-03/17/25	79.32			2500 430200	345		101000
	021825 02/18/25	WTR-02/18-03/17/25	46.97			5210 430500	345		101000
	021825 02/18/25	SWR-02/18-03/17/25	116.38			5310 430600	345		101000
	021825 02/18/25	COMP SER-02/18-03/17/25	63.94			1000 410580	345		101000
		Total for Vendor:	588.05						
47137		3028 CENTURYLINK - LUMEN - ELECTRONIC	377.93						
	724646863 02/16/25	COMP-01/16-02/15/25	377.90			1000 410580	345		101000
	724742402 02/20/25	COMP-LONG DISTANCE	0.03			1000 410580	345		101000
		Total for Vendor:	377.93						

03/14/25
15:10:56

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 3/25

Page: 2 of 15
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
47155		3290 CLEAR CAREER PROFESSIONALS LLC	3,000.00						
	1227	03/08/25 CITY MNGR RECRUITMENT PAYMENT	3,000.00			1000 410400	399		101000
		Total for Vendor:	3,000.00						
47166		776 COL.FALLS VOLUNTEER FIRE	5,358.82						
	031325	03/13/25 STATE ENTITLEMENT 3RD Q	2,304.75			7120 212520			101000
	031325	03/13/25 JAN-FEB TAX COLLECTIONS	2,991.34			7120 212520			101000
	031325	03/13/25 TAX P&I	14.69			7120 212520			101000
	031325	03/13/25 INT POSTED ON BAL HELD BY CITY	48.04			7120 212520			101000
		Total for Vendor:	5,358.82						
47122		1679 COMMERCIAL MACHINE SERVICES INC.	524.55						
	57174	02/27/25 SWR-SLUDGE PUMP REBUILD	524.55*			5310 430600	240		101000
		Total for Vendor:	524.55						
47145		927 CURRIER'S CERTIFIED WELDING,	4,650.00						
	10116	02/07/25 STRS-CUTTING EDGES FOR PLOWS	4,650.00			2500 430200	232		101000
		Total for Vendor:	4,650.00						
47127		2501 ENCOMPASS SUPPLY	162.86						
	105740	03/06/25 SWR-GLOVES/HAND TOWELS	162.86			5310 430600	220		101000
		Total for Vendor:	162.86						
47109		438 FERGUSON WATERWORKS	3,465.91						
	0914340	02/07/25 SWR-DAFT PUMP PIPING	722.99*			5310 430600	240		101000
	0913739	02/27/25 WTR-#2 AIR VALVE	157.12			5210 430500	240		101000
	0915382	02/26/25 WTR-3/4 METERS FOR STOCK (14)	2,585.80			5210 430500	230		101000
		Total for Vendor:	3,465.91						
47152	E	2961 FIRST BANKCARD-ELECTRONIC PYMT	7,195.36						
	051225	05/12/25 PD-SEMINAR J.DALMATA	375.00			1000 420100	380		101000
	1392	01/24/25 FD-HVY DTY WIPES	69.70			1000 420730	220		101000
	408083331	01/24/25 FAC-WALL CALENDAR	26.23			1000 411200	210		101000
	223869	01/27/25 PRK-DOG WASTE BAGS	519.88			1000 460400	220		101000
	8322641	01/28/25 STR-CREEPER	74.95			2500 430200	220		101000
	7641	01/28/25 PD-LF SVING AWARD	129.90			1000 420100	226		101000

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	0244242	11/15/24 PD-IACPNET SUB SERVICE	525.00			1000 420100	335		101000
	4293036	01/29/25 CRT-TONER	170.79			1000 410360	210		101000
	012925	01/29/25 PRK-N.RILEY HOTEL	234.04			1000 460400	380		101000
	9977662	01/30/25 SWR-RAS PUMP REP	1,220.81*			5310 430600	240		101000
	4681811	01/31/25 FIN-TONER RETURN	-183.99			1000 410500	210		101000
	1609031	01/28/25 STR-CREEPER	116.92			2500 430200	220		101000
	2478647	01/30/25 PD-SAFTEY VESTS	57.30			1000 420100	226		101000
	1557814	01/28/25 PD-KEY TGS/PENS/MRKRS/PAPER	55.72*			1000 420100	220		101000
	020225	02/02/25 FAC-CITY EMAIL	147.00			1000 410580	355		101000
	7739458	01/31/25 PD-WEBCAM/USB	56.98			1000 420100	210		101000
	8234608	01/31/25 PD-WHITE OUT/PAPER CLIPS/USB	46.96			1000 420100	210		101000
	1523429	02/03/25 CRT-OFFICE SUPLIES	98.21			1000 410360	210		101000
	021025	02/10/25 PD-TRVL/ HOTEL	595.29			1000 420100	380		101000
	020725	02/07/25 PD-TRVL/HOTEL	622.00			1000 420100	380		101000
	1296509	02/07/25 FD-REGISTRY	25.00			1000 420730	335		101000
	2120256	02/07/25 PD-SAFETY VESTS	65.04			1000 420100	226		101000
	43692	02/12/25 PRK-PASSPORT GRILL	136.28			1000 460400	232		101000
	46518853	02/13/25 STUDY COMMISSION SURVEY	300.00			2350 410130	390		101000
	021925	02/19/25 CRT-POST OFFICE	1.10			1000 410360	310		101000
	3918	02/19/25 PD-MALFUNTION ROUND	95.30			1000 420100	212		101000
	3124603	01/31/25 FD-PAGER REPAIR	204.91			1000 420400	360		101000
	0489051	01/24/25 GF-ETHERNET SPLITTERS	9.49			1000 410500	210		101000
	0489051	01/24/25 WTR-ETHERNET SPLITTERS	9.49			5210 430500	210		101000
	0489051	01/24/25 SWR-ETHERNET SPLITTERS	9.49			5310 430600	210		101000
	5117064	01/30/25 GF-TONER	147.31			1000 410500	210		101000
	5117064	01/30/25 WTR-TONER	147.32			5210 430500	210		101000
	5117064	01/30/25 SWR-TONER	147.32			5310 430600	210		101000
	9569053	01/28/25 GF-FOLDERS	20.69			1000 410500	210		101000
	9569053	01/28/25 WTR-FOLDERS	20.68			5210 430500	210		101000
	9569053	01/28/25 SWR-FOLDERS	20.68			5310 430600	210		101000
	4681811	01/24/25 GF-TONER	213.95			1000 410500	210		101000
	4681811	01/24/25 WTR-TONER	213.95			5210 430500	210		101000
	4681811	01/24/25 SWR-TONER	213.94			5310 430600	210		101000
	6688247	01/29/25 GF-PENS	7.25			1000 410500	210		101000
	6688247	01/29/25 WTR-PENS	7.25			5210 430500	210		101000
	6688247	01/29/25 SWR-PENS	7.25			5310 430600	210		101000
	9203413	01/23/25 GF-FLASH DRIVES	9.66			1000 410500	210		101000

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	9203413	01/23/25 WTR-FLASH DRIVES	9.66			5210 430500	210		101000
	9203413	01/23/25 SWR-FLASH DRIVES	9.67			5310 430600	210		101000
	9203413	01/23/25 FIN-TONER	183.99			1000 410500	210		101000
		Total for Vendor:	7,195.36						
47107		3104 FIRST CALL COMPUTER SOLUTIONS, MONTHLY BILLING FOR FEBRUARY	91.40						
	103625	02/28/25 MONTHLY MICROSOFT M365 SUBS	91.40			1000 410580	355		101000
		Total for Vendor:	91.40						
47130		1892 FLATHEAD COUNTY OWNER: BURRY, BRANDON	75.00						
	6472	03/05/25 OWNERSHIP LIST-BURRY, BRANDON	75.00			1000 411000	390		101000
		Total for Vendor:	75.00						
47135		22 FLATHEAD COUNTY CLERK & RECORDER	64.00						
	2934	02/14/25 FIN-ORDINANCE-GILCHRIST ANNEX	24.00*			1000 410500	399		101000
	2935	02/14/25 PZ-ORDINANCE-GILCHRIST PUD/ZNE	40.00			1000 411000	390		101000
		Total for Vendor:	64.00						
47134		288 FLATHEAD COUNTY SHERIFF'S OFFICE	4,250.00						
	030325	03/03/25 ANIMAL CTRL FEES FY 2024-2025	4,250.00			1000 440600	300		101000
		Total for Vendor:	4,250.00						
47115		663 FLATHEAD COUNTY SOLID WASTE FEB BILLING 2/4/25-2/27/25	2,861.80						
	16787	02/28/25 SWR-SLUDGE WASTE 2/4-02/27/25	2,861.80			5310 430600	395		101000
		Total for Vendor:	2,861.80						
47097		24 FLATHEAD COUNTY TREASURER	2,225.00						
	FEB 25	03/03/25 CRT-TECH SUR 02/25	575.00			1000 212201			101000
	FEB 25	03/03/25 CRT-LEA/CRIM CONV SURCHG 02/25	700.00			1000 212201			101000
	JAN 25	02/03/25 CRT-TECH SUR 1/25	420.00			1000 212201			101000
	JAN 25	02/03/25 CRT-LEA/CRIM CONV SURCHRG	530.00			1000 212201			101000
		Total for Vendor:	2,225.00						

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47159		21 FLATHEAD ELECTRIC COOP INC	16,208.82						
	022825	02/28/25 FAC-1/25-2/25/25	474.39			1000 411200	341		101000
	022825	02/28/25 PD-1/25-2/25/25	46.21			1000 420100	341		101000
	022825	02/28/25 FD-1/25-2/25/25	482.46			1000 420400	341		101000
	022825	02/28/25 PRKS-1/25-2/25/25	384.25			1000 460400	341		101000
	022825	02/28/25 POOL-1/25-2/25/25	61.75			1000 460445	341		101000
	022825	02/28/25 LIGHTING-1/25-2/25/25	2,577.84			2400 430200	341		101000
	022825	02/28/25 STRS-1/25-2/25/25	163.42			2500 430200	341		101000
	022825	02/28/25 WTR-1/25-2/25/25	4,438.18			5210 430500	341		101000
	022825	02/28/25 SWR-1/25-2/25/25	7,580.32			5310 430600	341		101000
		Total for Vendor:	16,208.82						
47132		2806 HANSON'S HARDWARE	128.01						
	614285	02/24/25 SWR-WIRE CONNECTOR	10.48*			5310 430600	240		101000
	614364	03/03/25 SWR-LAVA BAR/BOTTLE	10.45			5310 430600	220		101000
	614362	03/03/25 SWR-HEX KEY ST/SCREWS	10.18*			5310 430600	240		101000
	614371	03/03/25 SWR-PIPE PLUG/NIPPLE	11.97*			5310 430600	240		101000
	614404	03/05/25 FD-DISH BOARD/DRAINER	25.98			1000 420400	220		101000
	614401	03/05/25 WTR-SPRAYER	28.99			5210 430500	220		101000
	614409	03/06/25 WTR-BLEACH	13.98			5210 430500	220		101000
	614413	03/06/25 SWR-MOUSE TRAP	15.98			5310 430600	220		101000
		Total for Vendor:	128.01						
47113		1659 HIGH COUNTRY LINEN SUPPLY	273.30						
	0625335	02/24/25 FAC-CITY HALL, PD, CRT, FIN	236.56			1000 411200	224		101000
	0625336	02/24/25 FAC-FIRE HALL	36.74			1000 411200	224		101000
		Total for Vendor:	273.30						
47112		1485 HILL BROTHERS AUTO BODY & TOWING	7,329.46						
		AUTOBODY REPAIR FOR POLICE DEPARTMENT 2020 RAM #21							
	28554	03/05/25 PD-2020 RAM REPAIR	7,329.46			1000 510330	519		101000
		Total for Vendor:	7,329.46						

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47125		3292 JACOBS ENGINEERING	88,095.16							
		RAISE GRANT ENGINEER INVOICE #3								
		W3Y27200-3 02/12/25 STR-RAISE GRANT INV #3	57,261.85			2995 430230	930		101000	
		W3Y27200-3 02/12/25 WTR-RAISE GRANT INV #3	30,833.31			2995 430550	930		101000	
		Total for Vendor:	88,095.16							
47148		1504 KALISPELL COPY CENTER	570.00							
		265363 02/20/25 STRS-MARKING PAINT	570.00			2500 430200	220		101000	
		Total for Vendor:	570.00							
47117		3305 KENWORTH SALES COMPANY,	1,353.85							
		27466 02/11/25 STR-LIGHT BAR	427.18			2500 430200	232		101000	
		27467 02/21/25 STR-LIGHT BAR CONTROLLER	135.84			2500 430200	232		101000	
		28296 03/06/25 STR-WEATHER PAK/LIGHTING	790.83			2500 430200	232		101000	
		Total for Vendor:	1,353.85							
47114		3140 KUBWATER RESOURCES, INC	6,626.77							
		12965 02/24/25 SWR-DEWATERING POLY	6,626.77			5310 430600	221		101000	
		Total for Vendor:	6,626.77							
47100		1690 LASALLE SAND & GRAVEL CORP	76.04							
		197156 02/28/25 STR-3/4 CRUSH MINUS 1400	76.04			2500 430200	452		101000	
		Total for Vendor:	76.04							
47124		162 LOGAN HEALTH - WHITEFISH	189.00							
		42839819 12/31/24 PD-EVIDENCE	21.00*			1000 420100	390		101000	
		43459453 01/05/25 PD- EVIDENCE	21.00*			1000 420100	390		101000	
		44258571 01/11/25 PD-EVIDENCE	21.00*			1000 420100	390		101000	
		44004325 01/09/25 PD-EVIDENCE	21.00*			1000 420100	390		101000	
		44647975 01/13/25 PD-EVIDENCE	21.00*			1000 420100	390		101000	
		46952871 01/29/25 PD-EVIDENCE	21.00*			1000 420100	390		101000	
		49606351 02/21/25 PD-EVIDENCE	21.00*			1000 420100	390		101000	
		50207753 12/28/24 PD-EVIDENCE	21.00*			1000 420100	390		101000	
		50232027 02/24/25 PD-EVIDENCE	21.00*			1000 420100	390		101000	
		Total for Vendor:	189.00							

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47153		3283 MICHAEL RIGHETTI	1,822.49								
	FEB25UTL	02/25/25 UTILITIES/ FEB/MAR	322.49*			1000		410400	390		101000
	MAR2025	03/01/25 MAR HOUSING	1,500.00*			1000		410400	390		101000
		Total for Vendor:	1,822.49								
47099		2749 MJC & MCCA	225.00								
	021225	02/12/25 CRT-CLERKS SPRING CONFERENCE	225.00			1000		410360	380		101000
		Total for Vendor:	225.00								
47138		2951 MONTANA DEPT. OF ADMINISTRATION	170.00								
	020525	02/05/25 AFR LATE FILING FEE (10%) 2/25	170.00			1000		410500	353		101000
		Total for Vendor:	170.00								
47144		3167 MONTANA DEPT. OF ENVIRONMENTAL	1,500.00								
	2501399	03/05/25 SWR-ANNUAL FEE 2024	1,500.00			5310		430600	391		101000
		Total for Vendor:	1,500.00								
47111		43 MONTANA ENVIRONMENTAL LABORATORY	502.00								
	2500991	02/04/25 SWR-NITRATE/NITRATE	75.00			5310		430600	394		101000
	2501213	02/11/25 SWR-AMNIA/NITRATE/TKN	100.00			5310		430600	394		101000
	2501214	02/07/25 SWR-ALUMINUM DISSOLVED	17.00			5310		430600	394		101000
	2501471	02/18/25 SWR-NITRATE/ TKN	75.00			5310		430600	394		101000
	2501611	02/24/25 SWR-NITRATE/ TKN	75.00			5310		430600	394		101000
	2501300	02/07/25 WTR-COLIFORM	160.00			5210		430500	394		101000
		Total for Vendor:	502.00								
47123		103 MONTANA LAW ENFORCEMENT ACADEMY	300.00								
DT	INSTRUCTOR	JACOB DALIMATA 2/17-2/21-25									
	25033	03/04/25 PD-J.DALIMATA DT INSTR.	300.00			1000		420100	380		101000
		Total for Vendor:	300.00								
47110		3119 MONTANA TRUCK WORKS, LLC	708.39								
	527	03/03/25 FD-SIREN SPEAKER	708.39			1000		420400	361		101000
		Total for Vendor:	708.39								

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47154	E	3303 MONTANASKY NETWORKS, INC -	79.95								
		03/16/25-04/16/25									
		31625 03/12/25 WTR-INTERNET/WIFI	79.95			5210		430500	345		101000
		Total for Vendor:	79.95								
47160		722 MORRISON-MAIERLE, INC.	783.00								
		Columbia falls eye care on call services									
		258172 03/10/25 WTR-ON CALL SRVS-CF EYE	391.50			5210		430500	354		101000
		258172 03/10/25 SWR-ON CALL SRVS-CF EYE	391.50			5310		430600	354		101000
		Total for Vendor:	783.00								
47157		3241 MOTION INDUSTRIES, INC.	25.58								
		40610 02/27/25 SWR-P-SLUDGE PMP REBUILD	25.58*			5310		430600	240		101000
		Total for Vendor:	25.58								
47101		2707 MOUNTAIN ALARM	117.48								
		ALARM MONITORING 12/1/24-12/31/24									
		6032042 02/18/25 FAC-CITY HALL BATTERY/LINE RM	117.48			1000		411200	366		101000
		Total for Vendor:	117.48								
47129		1247 MURDOCH'S RANCH & HOME	59.97								
		254558 02/11/25 STR-INDUSTRIAL PACK	39.99			2500		430200	220		101000
		258051 02/07/25 STR-MAP GAS CYCLINDER	19.98			2500		430200	220		101000
		Total for Vendor:	59.97								
47102		52 NAPA AUTO PARTS	173.51								
		107565 02/08/25 FD-2.5 DEF	25.58			1000		420400	231		101000
		108001 02/24/25 SWR-OIL	48.47			5310		430600	231		101000
		108745 03/05/25 SWR-OIL	75.48			5310		430600	231		101000
		108730 03/05/25 SWR-SHOP SUPPLIES	23.98			5310		430600	220		101000
		Total for Vendor:	173.51								
47133		520 NORCO, INC.	171.92								
		4246043787 02/20/25 SWR-WIRE BRUSH/STRNGR WHEE	61.34			5310		430600	220		101000
		4252885121 03/06/25 EMS-OXYGEN/GLOVES	110.58			1000		420730	220		101000
		Total for Vendor:	171.92								

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47131		2002 NORTHWEST PARTS & EQUIPMENT &	456.81						
	728544-01	02/24/25 STR-JUMP STARTER	312.82			2500 430200	212		101000
	347805	02/25/25 SWR-VALVE/OTHER PARTS	98.35			5310 430600	220		101000
	347808	02/25/25 SWR-HOSE/4-STR	45.64			5310 430600	220		101000
		Total for Vendor:	456.81						
47151		1437 NORTHWESTERN ENERGY	3,293.80						
		NATURAL GAS SERVICE							
	022625	02/26/25 FAC-1/21/25-2/21/25	669.59			1000 411200	344		101000
	022625	02/26/25 PD-1/21/25-2/21/25	158.78			1000 420100	344		101000
	022625	02/26/25 FD-1/21/25-2/21/25	412.29			1000 420400	344		101000
	022625	02/26/25 STRS-1/21/25-2/21/25	484.51			2500 430200	344		101000
	022625	02/26/25 WTR-1/21/25-2/21/25	111.60			5210 430500	344		101000
	022625	02/26/25 SWR-1/21/25-2/21/25	1,457.03			5310 430600	344		101000
		Total for Vendor:	3,293.80						
47116		2816 O'REILLY AUTO PARTS	584.39						
	107791	02/14/25 STR-SCREW DRIVER	18.99			2500 430200	220		101000
	107001	02/05/25 STR-TRAN FLUID/FUNNEL	11.48			2500 430200	231		101000
	107416	02/10/25 STR-ANTI GEL/FUEL TRTMNT	48.97			2500 430200	231		101000
	108916	02/26/25 STR-BATTERIES 2020 DGE 5500	406.64			2500 430200	232		101000
	108931	02/26/25 STR-AIR FILTER	43.03			2500 430200	232		101000
	110059	03/08/25 PD-SCOOP/ADHESV RMVR	37.29			1000 420100	232		101000
	110301	03/10/25 WTR-CONSOLE	6.00			5210 430500	232		101000
	110301	03/10/25 SWR-CONSOLE	6.00			5310 430600	232		101000
	110301	03/10/25 STR-CONSOLE	5.99			2500 430200	232		101000
		Total for Vendor:	584.39						
47104		1495 PLATT ELECTRIC SUPPLY	382.36						
	27342	02/25/25 STR-TOOLS/ BIT SET	218.92			2500 430200	220		101000
	01280	03/07/25 STR-CABLE TIE/DE-OX	23.50			2500 430200	220		101000
	49368	02/28/25 PRK-WIRING REDO RVR EDGE	139.94			1000 460400	240		101000
		Total for Vendor:	382.36						

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47106		3192 POP A SQUAT PORTABLES	380.00						
		RIVERS EDGE, TALBOT BIKE PATH, MARANETTE PARK, COLUMBUS PARK							
		18515 02/26/25 PRKS-4 PORTA POTTIES	380.00			1000 460400	399		101000
		Total for Vendor:	380.00						
47147		3277 PROSPECT CONSTRUCTION INC	1,055.71						
		PAY APP #6							
		PAY APP 6 02/05/25 SWR-1% W/HOLDING	1,055.71			5310 430600	930		101000
		Total for Vendor:	1,055.71						
47118		243 SAFEGUARD Q B S	2,747.75						
		9007119971 02/20/25 WTR-BILL CARDS	1,002.47			5210 430500	310		101000
		9007119971 02/20/25 SWR-BILL CARDS	1,002.48			5310 430600	310		101000
		9007143609 02/22/25 FIN-CLAIMS CHECKS	247.60			1000 410500	210		101000
		9007143609 02/22/25 WTR-CLAIMS CHECKS	247.60			5210 430500	210		101000
		9007143609 02/22/25 SWR-CLAIMS CHECKS	247.60			5310 430600	210		101000
		Total for Vendor:	2,747.75						
47158		3306 SHRIVES, MARK	33.00						
		031225 03/12/25 TRAVEL REIMBURSEMENT M.SHRIVES	33.00			1000 410400	380		101000
		Total for Vendor:	33.00						
47139	E	2852 SPECTRUM ENTERPRISE - CHARTER -	159.99						
		AUTO PAY							
		030125 03/01/25 SWR-INTERNET 3/1-3/31/25	159.99			5310 430600	345		101000
		Total for Vendor:	159.99						
47120		3297 Staples, Inc	458.76						
		6024246292 02/13/25 FIN-PRINTER INK SHARP	76.46			1000 410500	210		101000
		6024246292 02/13/25 WTR-PRINTER INK SHARP	76.46			5210 430500	210		101000
		6024246292 02/13/25 SWR-PRINTER INK SHARP	76.46			5310 430600	210		101000
		6024246293 02/13/25 FIN-PRINTER INK SHARP	76.46			1000 410500	210		101000
		6024246293 02/13/25 WTR-PRINTER INK SHARP	76.46			5210 430500	210		101000
		6024246293 02/13/25 SWR-PRINTER INK SHARP	76.46			5310 430600	210		101000

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15:10:56

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 3/25

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
47150		3297 Staples, Inc	406.18								
	6025296259	02/26/25 FAC-PAPER TWL/TP/MOP	384.22			1000		411200	224		101000
	6025361955	03/29/25 FAC-CLEANING SOLUTION	21.96			1000		411200	224		101000
		Total for Vendor:	864.94								
47146		1653 SUPER 1 FOODS	25.94								
	2962919	03/05/25 FD-SWIFFER CLTHS	22.36			1000		420400	224		101000
	2964359	03/07/25 LS-WTR FOR CITY MGR INTRVW	3.58			1000		410100	220		101000
		Total for Vendor:	25.94								
47126		1644 THE CHEMNET CONSORTIUM	105.00								
	126706	03/03/25 STR-TESTING M.COX	105.00			2500		430200	399		101000
		Total for Vendor:	105.00								
47164		2699 THE MAIL ROOM, INC	296.12								
	INVOICE # D123758 DATE 03/10/25										
	D123758	03/10/25 PD-MAIL SRVS 2/24-3/7/25	15.35			1000		420100	310		101000
	D123758	03/10/25 FIN-MAIL SRVS 2/24-3/7/25	34.00			1000		410500	310		101000
	D123758	03/10/25 WTR-MAIL SRVS2/24-3/7/25	87.03			5210		430500	310		101000
	D123758	03/10/25 SWR-MAIL SRVS 2/24-3/7/25	87.03			5310		430600	310		101000
	D123758	03/10/25 CRT-MAIL SRVS 2/24-3/7/25	52.79			1000		410360	310		101000
	D123758	03/10/25 PNZ-MAIL SRVS2/24-3/7/25	19.92			1000		411000	310		101000
		Total for Vendor:	296.12								
47156		3190 TRUCKPRO, LLC DBA TNT TRUCK	16.69								
	29963	03/06/25 SWR-FUEL FILTER	16.69			5310		430600	232		101000
		Total for Vendor:	16.69								
47108		3063 UTILITIES UNDERGROUND LOCATION	15.75								
	MONTH OF SERVICE FEB 9 TOTAL										
	5025075	02/28/25 WTR-FEB 2025 UDIGS	5.25			5210		430500	318		101000
	5025075	02/28/25 SWR-FEB 2025 UDIGS	5.25			5310		430600	318		101000
	5025075	02/28/25 STRS-FEB 2025 UDIGS	5.25			2500		430200	318		101000
		Total for Vendor:	15.75								

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CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 3/25

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
47143	E	1218 VERIZON WIRELESS	1,526.63							
		6105934127 03/04/25 ADMIN-1/13/24-2/12/25	34.90			1000 410400	345		101000	
		6105934127 03/04/25 FIN-1/13/24-2/12/25	34.90			1000 410500	345		101000	
		6105934127 03/04/25 FD-1/13/24-2/12/25	140.48			1000 420400	345		101000	
		6105934127 03/04/25 FAC-1/13/24-2/12/25	12.45			1000 411200	345		101000	
		6105934127 03/04/25 STRS-1/13/24-2/12/25	112.03			2500 430200	345		101000	
		6105934127 03/04/25 PD-1/13/24-2/12/25	798.45			1000 420100	345		101000	
		6105934127 03/04/25 PRKS-1/13/24-2/12/25	49.78*			1000 460400	345		101000	
		6105934127 03/04/25 WTR-1/13/24-2/12/25	196.71			5210 430500	345		101000	
		6105934127 03/04/25 SWR-1/13/24-2/12/25	97.14			5310 430600	345		101000	
		6105934127 03/04/25 CRT-1/13/24-2/12/25	49.79			1000 410360	345		101000	
		Total for Vendor:	1,526.63							
47098		1134 VICTIM-WITNESS ADVOCATE PROGRAM	977.50							
	FEB 25	03/03/25 CRT-FEB 2025	383.00			2917 410360	356		101000	
	JAN 25	02/03/25 CRT-JAN 2025	594.50			2917 410360	356		101000	
		Total for Vendor:	977.50							
47141		84 WESTERN BUILDING CENTER	336.09							
		1259958 02/27/25 SWR-FASTNERS	6.48*			5310 430600	240		101000	
		1258688 02/26/25 SWR-FASTNERS	10.89*			5310 430600	240		101000	
		1262362 03/01/25 SWR-POLY FILM	120.08			5310 430600	220		101000	
		1257610 02/26/25 STR-TAPE	11.59			2500 430200	220		101000	
		1259108 02/26/25 FD-SOFTNER SALT	132.64			1000 420400	220		101000	
		1265291 03/04/25 FD-TAPE/ SANDPAPER	15.18			1000 420400	220		101000	
		1268530 03/06/25 FD-FLAP DISC/ SPRY PNT	34.76			1000 420400	220		101000	
		1267521 03/05/25 SWR-CONDUIT	4.47*			5310 430600	240		101000	
		Total for Vendor:	336.09							
47162	E	2733 WEX Fleet Universal	6,313.50							
		BILL CLOSING DATE 2-28-25								
		103219739 02/28/25 PD-FEB FUEL	2,528.09			1000 420100	231		101000	
		103219739 02/28/25 PD-FEB FUEL	89.23			1000 420100	380		101000	
		103219739 02/28/25 FD-FEB FUEL	698.80			1000 420400	231		101000	
		103219739 02/28/25 PRK-FEB FUEL	58.99			1000 460400	231		101000	
		103219739 02/28/25 WTR-FEB FUEL	188.56			5210 430500	231		101000	

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CITY OF COLUMBIA FALLS
Claim Approval List
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	103219739	02/28/25 SWR-FEB FUEL	475.50			5310 430600	231		101000
	103219739	02/28/25 STR-FEB FUEL	2,223.23			2500 430200	231		101000
	103219739	02/28/25 ADM-CITY MANAGER	18.64			1000 410400	380		101000
	103219739	02/28/25 PRK-TRAINING	32.46			1000 460400	380		101000
		Total for Vendor:	6,313.50						
		# of Claims 61	Total:	197,902.10	# of Vendors	54			
		Total Electronic Claims		15,863.48					
		Total Non-Electronic Claims		182038.62					

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CITY OF COLUMBIA FALLS
Fund Summary for Claims
For the Accounting Period: 3/25

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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	43,218.46
2350 Local Government Review	
101000 CASH/CASH EQUIVALENTS	300.00
2400 SPECIAL LIGHTING DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	2,577.84
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	11,238.81
2917 CRIME VICTIMS ASSISTANCE FUND	
101000 CASH/CASH EQUIVALENTS	977.50
2995 RAISE Grant	
101000 CASH/CASH EQUIVALENTS	88,095.16
4020 CAPITAL PROJECTS FUND - General	
102185 Restricted Cash - Fire	6,558.51
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	11,034.78
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	28,542.22
7120 FIRE RELIEF DISABILITY/PENSION FUND	
101000 CASH/CASH EQUIVALENTS	5,358.82
Total:	197,902.10

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CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 3 / 25

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Council Meeting Date: 03/17/25

Claims Submitted to Council:\$ \$197,902.10 + no more than \$83,728.11** = \$281,630.21

Claims Denied/Withheld by Council Finance Committee:\$_____ Claim #'s:_____

Prepared By: Jessica Rice, Finance Director

Jessica Rice

Approved by Mark Shrives, Interim City Manager

Mark Shrives

City Council to Approve by motion on consent agenda

****The City has received invoice #4 from Jacobs Engineering for \$83,728.11 under the RAISE grant. Upon review, the City has determined that Jacobs will adjust the invoice to distribute the "CO#1" line item for DGB, LLC. across the entire project, instead of applying it upfront. The revised invoice will not exceed the original amount and is expected to be submitted to the City before March 31, 2025, allowing the City to process the payment and report it as paid to the grant administration.**

None of the above claims were irregular or significant. These claims were run out of the normal claims sequence due to the following reasons:

1. City of COlumbia Falls - bill should have gone in last claims run; therefore, paying bill before late payments are incurred - that would be reversed.
2. Dalimata, Jacob - paying travel expenses with the updated 2025 rates.
3. First Call Computer Solutions - paying down payment for new Sewer computer. Rushing payment so a new computer can be started before the old computer crashes.
4. Weeks, Karl - paying travel expenses with the updated 2025 rates.

If you have any questions, please let me know.

Thank you,
Jessica

(406) 892-4327

03/13/25
09:17:11

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 03/14/25 to 03/14/25

Page: 1 of 2
Report ID: P130

Item No.2.

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	1.13		
COMP HOURS (Comp Time Used)	4.00		112.44
OTHE HOURS (Other Time Used)	8.00		161.52
OVER HOURS (Overtime)	28.75		1,467.37
OVTIA HOURS (Stone Garden)	18.00		763.98
OVID HOURS (STEP overtime)	6.00		250.74
PERS HOURS (Personal Time Used)	24.00		655.44
REG HOURS (Regular Time)	2,865.25		93,712.50
REG2 HOURS (Addition to Salary)	1.00		1,278.20
SFTO HOURS (Shift Sup/FTO - \$1.5/hour)	84.00		126.00
SHFN HOURS (Shift B)	444.00		888.00
SHFQ HOURS (OVT B)	0.50		1.50
SICK HOURS (Sick Time)	77.50		2,195.09
VACA HOURS (Vacation Time Used)	20.00		525.75

March 14, 2025
Payroll
\$ 112,098.61
Baud Jaskut

GROSS PAY	102,138.53	0.00
NET PAY	72,461.27	0.00
AFLAC-POSTTAX	86.97	0.00
AFLAC-PRETAX	150.29	0.00
CITY OF COLUMBI	20.00	0.00
FIT	8,363.29	0.00
FLEX ALLEGIANCE	712.50	22.50
FOP	495.00	0.00
HEALTHINS/PRE	2,889.30	25,740.40
MEDICARE	1,445.26	1,445.26
MT ST FIRE ASSO	111.37	0.00
MUTUAL OF OMAHA	286.70	0.00
NATIONWIDE/CITY	0.00	1,287.86
NATIONWIDE/EMP	200.00	0.00
P.E.R.S.	3,965.58	4,552.84
PERS/FURS	1,191.60	1,599.21
PERS/POLICE	2,907.61	4,655.40
SIT	3,104.00	0.00
SOCIAL SECURITY	3,398.29	3,398.29
TEAMSTERS DUES	349.50	0.00
UNEMPL. INSUR.	0.00	459.63
WORKERS' COMP	0.00	3,418.95
BECU	1,775.81	0.00
CHARLES SCHWAB	1,851.95	0.00
FIRST INTERSTAT	1,224.03	0.00
FREEDOM BANK	3,999.26	0.00
GLACIER BANK KA	6,179.05	0.00
GLACIER BANK MS	3,163.67	0.00
GLACIER BANK/CF	18,429.65	0.00
GLACIER BANK/WF	2,142.84	0.00
NAVY FEDERAL CR	2,199.11	0.00
PARKSIDE CR U	11,471.33	0.00
REGIONS BANK	1,917.81	0.00
STOCKMAN BANK	1,256.07	0.00

03/13/25

CITY OF COLUMBIA FALLS

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Payroll Summary For Payrolls from 03/14/25 to 03/14/25

Report ID: P130

USAA FEDERAL	5,017.78	0.00
WELLS FARGO	2,183.02	0.00
WELLS FARGO, TX	1,766.98	0.00
WFISH CR UNION	7,882.91	0.00
FIT/SIT BASE	90,121.65	0.00
MEDICARE BASE	99,674.30	0.00
PERS BASE	94,255.02	0.00
SOC SEC BASE	54,811.40	0.00
UN BASE	102,138.53	0.00
WC BASE	101,311.17	0.00

Total	46,580.34
Total Payroll Expense (Gross Pay + Employer Contributions):	148,718.87

Check Summary

Payroll Checks Prev. Out.	\$66,579.07
Payroll Checks Issued	\$1,619.23
Payroll Checks Redeemed	\$66,019.84
Payroll Checks Outstanding	\$2,178.46
Electronic Checks	\$110,479.38

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	6,796.58	-3,238.52	3,558.06	212260
Medicare	2,890.52		2,890.52	212260
P.E.R.S.	8,518.42		8,518.42	212270
Unempl. Insur.	459.63	2,909.68	3,369.31	212210
Workers' Comp	3,418.95	21,653.44	25,072.39	212220
FIT	8,363.29		8,363.29	212260
SIT	3,104.00		3,104.00	212260
AFLAC-PRETAX	150.29	150.29	300.58	212230
NATIONWIDE/EMP	200.00		200.00	212280
Teamsters dues	349.50	349.50	699.00	212310
PERS/Police	7,563.01		7,563.01	212240
NATIONWIDE/CITY	1,287.86		1,287.86	212280
AFLAC-POSTTAX	86.97	86.97	173.94	212230
PERS/FURS	2,790.81		2,790.81	212275
MT ST FIRE ASSO	111.37		111.37	212315
HEALTHINS/PRE	28,629.70	28,629.70	57,259.40	212400
CITY OF COLUMBI	20.00		20.00	212450
FLEX ALLEGIANCE	735.00		735.00	212285
FOP	495.00		495.00	212335
PERS RETIREE	0.00			212270
MUTUAL OF OMAHA	286.70	286.70	573.40	212400
Total Ded.	76,257.60	50,827.76	39,637.34	87,448.02

**** Carried Forward column only correct if report run for current period.

CITY OF COLUMBIA FALLS
CITY COUNCIL REGULAR MEETING MINUTES
HELD MARCH 03, 2025

Mayor Barnhart called the meeting to order at 7:00 p.m.

ROLL CALL: Councilor King, Councilor Piper, Councilor Price, Councilor Robinson, Councilor Shepard and Mayor Barnhart. Absent: Councilor Lovering

Also Present: Interim City Manager Shrives, City Clerk Staaland, City Attorney Breck and Police Chief Stephens.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Councilor Piper made motion to approve the agenda, seconded by Councilor King and the motion carried.

CONSENT AGENDA: Councilor Robinson motioned to approve the consent agenda noting a claim adjustment by the Finance Director making the total claims amount \$288,092.85, seconded by Councilor Shepard with Council voting as follows. Ayes: Price, Robinson, Shepard, King, Piper and Barnhart.

Approval of Claims - March 03, 2025 - \$288,521.81

Approval of Payroll Claims - Feb. 28, 2025 - \$189,418.60

Approval of Regular Council Meeting Minutes - February 18, 2025

UNFINISHED BUSINESS:

Police Department Award Certificates:

Police Chief Stephens presented award certificates to Officer Friesen and Officer Hall for life-saving actions. Stephens thanked Friesen and Hall for their quick response and is very proud of their actions. Mayor Barnhart thanked both Officers for their service to the community and said council holds them in the highest regard.

NEW BUSINESS:

Letter of Support Hideaway Community Sewer Improvement Project

Hideaway Community has formed the Hideaway Water and Sewer District and is actively working to fund taking their failing septic's and drain field offline and replacing it with one large public sewer system.

Danielle Maiden, the Cooperative Housing Director for NeighborWorks Montana said they work with the residents of the Hideaway Community that's located on Highway 40, between Columbia Falls and Whitefish, not in the city limits. During the purchase process, they engaged with WGM group to do a full property conditions report on the property, and their septic systems are all failing, so at that time we did identify that the system needed to be fully replaced. We are trying to have minimal debt for the residents to be able to remain as portable as possible in that community. And there are two new grant applications that are coming forward that they're eligible to apply for through the DNRC to help with funding.

Matt Hutcheson would like to know how it was presented to the public and what support from the City of Columbia Falls entails. Mayor Barnhart said they are looking for a letter of support for lower income housing. The property is out of the city limits and there is no cost to the city.

Councilor King made motion to approve the letter of support for the Hideaway Community Sewer Improvement Project, seconded by Councilor Shepard with council voting as follows. Ayes: Robinson, Shepard, King, Piper, Price, and Barnhart.

ORDINANCES / RESOLUTIONS:

Resolution #1937

Adopting the 2024 - 2029 Western Montana Region Hazard Mitigation Plan

City Manager Shrives said once the plan is adopted, then it opens up federal funding for disasters and mitigation for the future. FEMA has approved the plan which is a requirement and the City just needs to close the loop on adopting annex E, which is the hazard mitigation portion of the overall plan.

Councilor Piper motioned to adopt Resolution #1937, seconded by Councilor Robinson with council voting as follows. Ayes: Shepard, King, Piper, Price, Robinson and Barnhart.

Resolution #1938

A Resolution of the City Council of The City of Columbia Falls establishing per diem reimbursement rates.

City Manager Shrives said staff has looked at the current city per diems rates and discovered the meal per diems are significantly lower than average. The last time the city changed meal per diem rates was in 2019. The fuel rates change on a yearly basis said Shrives.

Councilor Piper made motion to approve Resolution #1938, seconded by Councilor King with council voting as follows. Ayes: King, Piper, Price, Robinson, Shepard and Barnhart.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor Price inquired on an estimate of how many completed surveys were returned to the city. Shrives said it is a Study Commission survey and he would know more by the next meeting on March 12th. Price said she would like to see the number of responses along with a household count in the city.

Councilor Price asked if the delinquent resort tax accounts have been satisfied. City Manager Shrives said we are still dealing with Department of Revenue and will update council as information is received.

Price inquired on money in the budget that the city could use to entice MDT with a possible traffic light on Hwy 2 and on Nucleus Ave. City Manager Shrives said he was unaware of extra money for traffic lights, but he will inquire with Contract Consultant Susan Nicosia.

Councilor Shepard asked Chief Stephens if there were any break-ins on the east side of town over the weekend. Stephens said he was not certain but would ask the officers.

Councilor Shepard gave Kudos to the Police officers for the certificates received this evening.

Mayor Barnhart said he and City Manager Shrives attended the Executive Forum in Helena last week. There are some hard working, dedicated, and underpaid mayors for small communities in the state. Mayor Barnhart said public comments should be allowed on any action council makes.

Mayor Barnhart would like to see Garbage cans put out on the day of pick up and not days before collection.

Mayor Barnhart reported there is a water pit that is tipped and full of water on Railroad Street behind the old stop and shop. He advised the public works department have a look at it.

The EPA meetings are coming up next week. Shrives said he has a meeting tomorrow with the EPA to discuss the record of decision. Mayor said there is an open forum here at the library tomorrow from 4:00 p.m. to 5:00 p.m.

CITY MANAGER REPORT

City Manager Shrives reported on Thursday Kevin O'Neil dropped out of candidacy for the City Manager position. The Hiring Committee met today at 6:00 p.m. to discuss the draft contract and interview questions. Shrives discussed the Special Meeting Agenda on Friday, March 7, 2025.

City Manager Shrives said Public Works Director Bates is trying to get a Parks Committee meeting set up for March 4, 2025 at 5:00 p.m. If you are on the committee please let Shawn know if you are able to make the meeting.

Marybeth with Habitat for Humanity said they have purchased a lot on the corner of 6th Ave. W. and 8th Street W. and will be building four units on it. The application period is open now through April 15, 2025

ADJOURN

Councilor Robinson made motion to adjourn at 7:36 p.m., seconded by Councilor King.

Mayor

City Clerk



COLUMBIA FALLS MONTANA

City Council Agenda Item Summary

Title: Consent Agenda – Approval of EGPS Actuarial Engagement

Date: March 12, 2025

Staff Contact: Fire Chief Karl Weeks
Contract Consultant Susan Nicosia, CPA, MPA

AGENDA ITEM SUMMARY AND BACKGROUND:

Pursuant to state statute, 19-18-503, MCA, the Columbia Falls Fire Relief Fund must be soundly funded. Pursuant to the code, the fund is soundly funded if based on an actuarial valuation. Since 2003, the City has maintained the fund on an actuarial basis. Jointly, the City and the Fire Relief Association request an actuarial evaluation to be completed every 3 years. The results of that evaluation are then used to determine the property tax levy, in addition to the state fire insurance premium and state entitlement distributions, necessary to fund the Fire Relief Pension Plan.

The City budgets for the fire relief funding in Fund 7120 and remits the collected revenues to the Fire Relief Pension Fund by claim on a regular basis. For the 24-25 FY, funding is provided by a property tax levy of \$36,408, insurance premium, \$22,000, and state entitlement of \$9,219. The property tax levy is from the overall 15-10-420 levy and is not a separate or permissive levy.

Currently, funding is based on a 5-year amortization of the pension liability at \$67,627/year. The required amortization amount is based on plan assets and level of benefits.

ANALYSIS:

The City and the Fire Relief Association each pay for ½ of the engagement amount, or \$2,500/each. The \$5,000 fee is reasonable and reflects a \$500 increase since the 2022 actuarial evaluation.

FINANCIAL CONSIDERATIONS:

City share of actuarial contract budgeted in 1000-410500-399

STAFF RECOMMENDATION: Staff recommends Council approve the engagement contract with EGPS and authorize City Manager to execute.

SUGGESTED MOTION:

Consent Agenda – voice vote required

ATTACHMENTS:

EGPS Actuarial Engagement Contract

CONTRACT FOR PLAN ADMINISTRATION CONSULTING SERVICES

Company: **City of Columbia Falls, Montana and Columbia Falls Fire Relief Association** (the “Company”)

Plans: **Columbia Falls Firefighters Relief Association Pension Plan** (the “Plan”)

Effective Date: **March 10, 2025** (the “Effective Date”)

This agreement (“Agreement”) between the Company and Economic Group Pension Services, LLC (“**EGPS**” or “we”) summarizes the work the Compliance Department of EGPS is to perform, outlines our fees and billing procedures, and notifies you of your responsibilities under our engagement. These services are separate from any other agreement that the Company may have with EGPS (for example, annual administration services related to qualified plans). Services will be performed as requested by the Company. We require that an authorized Company representative sign this Agreement, assuming liability for our fees.

I. ENGAGEMENT

We are being retained by the Company to perform the services outlined in this Agreement in relation to the Plan. This Agreement is effective as of the Effective Date shown above.

II. THE CONSULTING MATTER: WHAT WE WILL DO FOR YOU

The Compliance Department of **EGPS** will work with the Company to provide the consulting services outlined in *Appendix A*, at the rates shown. The Company authorizes **EGPS** to perform these services and all such additional tasks as **EGPS** reasonably determines are necessary to complete the obligations of this Agreement. The information required and the timeline for completion of work will be clearly communicated by **EGPS** prior to the performance of services.

III. WHAT YOU AGREE TO DO

It is impossible for us to provide services to you without your cooperation. Therefore, you are responsible for the following:

A. Timeliness and Accuracy of Data. Timely processing of information is essential to the proper administration of the Plan and avoids costly penalties and other adverse consequences. You will provide us with the requested information and will be responsible for ensuring that the provided information is accurate and complete, as defined in the request. **EGPS** will rely exclusively on information provided by you or, at your direction, your other advisors, and will have no responsibility to independently verify the accuracy of that information, including the value of trust investments and earnings. We assume no responsibility to acquire information other than to request it from you and will not be liable for any errors or omissions made as a result of incomplete or incorrect information that you furnish to us.

You will return any requested information to us in the manner and the medium in which we request within the timeframe specified in our request. This will enable us to perform our services for you in a timely, effective manner.

We cannot be responsible for any late filings, penalties, fines, or taxes that result from your failure to provide us with complete information on a timely basis, as specified above.

B. Primary Contact. Our primary method of communication with you will be via email with the person you designate as our Primary Contact at your office. Your signature on this Agreement constitutes your appointment of the individual(s) identified on the “Business Information Sheet” as Primary Contact and your consent to this form of communication.

Instructions given to us by the Primary Contact will be deemed to be genuine and may be relied upon by us. If, at any time, **EGPS** is in doubt concerning the course it should follow or the meaning of instructions given to it, it may contact the Primary Contact for clarification and may withhold any action or omission to act until receiving written advice or instructions from the Primary Contact. Information and requests that we provide to the Primary Contact are deemed to be received by you.

You must notify us if and when you want to change the Primary Contact and, if so, provide us with new contact information.

C. Electronic Delivery. All information, data, and other materials furnished to **EGPS** by you, the Plan, or the Plan’s other service providers must be in Good Order. “Good Order” means that the data and other materials furnished to us must be provided electronically in a manner **consistent** with the specific instructions that will be provided to you in writing by us. To the extent that you, the Plan, or the Plan’s other service providers are unable to furnish electronic data according to the requirements of this paragraph, we reserve the right to increase our fees to cover the resulting extra time required to perform its duties under this Agreement.

We provide a secure portal for you and us to deliver information securely to each other. You are responsible for uploading your information through the portal to us and for retrieving information that we advise you is there for your access and/or review.

Information we send through the portal is deemed to be received by you when we notify your Primary Contact of its availability.

We are not responsible for any late filings, penalties, fines and/or taxes that result from the failure to provide us with information that is in Good Order.

D. Duty to Monitor the Performance of Service Providers. As a fiduciary, you are responsible for monitoring the performance of anyone providing services to the Plan, including **EGPS**. You must review the reports or other items that we prepare for you and notify us immediately of any errors or inconsistencies that you identify on any report, form, or other communication from us. You must similarly monitor your other service providers.

E. Determination of Fees That May Be Paid by the Plan. Under ERISA, the fees for certain services **cannot** be paid for by the Plan, but must be paid for by the Plan sponsor. These fees include, but are not limited to, those related to the plan design or redesign to accomplish company goals and corrective measures. If you choose to pay our or other fees from the Plan, it is your responsibility as the fiduciary to ensure that ERISA permits the Plan to pay for such activities.

F. Determination of Reasonableness of Fees. If the Plan is to pay our fees, you are responsible as a fiduciary for ensuring that the fees paid with Plan assets for services are reasonable. Therefore, you are responsible for reviewing this Agreement and the other contracts into which you enter

on behalf of the Plan to ensure that you understand what is being paid to all your service providers (including **EGPS**) and can determine that the amount being paid is reasonable.

The law requires that service providers to plans give you an estimate of their fees a reasonable time before you enter into the services contract. This Agreement, the attached Service Fee Schedule Appendices, and any fee materials provided to you by your other service providers together constitute our compliance with this law.

Your signature on this Agreement constitutes your confirmation that you have reviewed our fees and have determined them to be reasonable.

IV. SERVICES WE DO NOT PERFORM

EGPS will perform only the services specifically described in Section II. This Agreement provides for specific consulting services, and is not a contract for us to provide complete plan administration or annual actuarial services. **EGPS** does not provide investment advisory services of any sort. We exercise no discretion as to the administration of the Plan or the management of Plan assets. Therefore, **EGPS** and its employees are NOT fiduciaries of the Plan and Trust, nor are any of them the Administrator of the Plan, as that term is defined in ERISA. **EGPS** does not communicate directly with plan participants.

V. BILLING PROCEDURES, AND COLLECTIONS

A. **Costs and Expenses.**

In addition to the fees quoted in this Agreement and in the Appendices, you are responsible for payment of any out-of-pocket expenses we may incur on your behalf, such as messenger service fees, overnight delivery fees, IRS user fees, and travel expenses.

B. **Statements, Late Charges, Stopping of Work.**

You will be billed a minimum fee that is due before we begin our services under this Agreement. Our services will commence only once we receive that initial amount. You will be billed the balance of the fees, if any, upon completion of the services covered under this Agreement.

We reserve the right to bill upon completion of specific parts of the services we will be providing and prior to the completion of all of the services covered under this Agreement. We reserve the right to request the payment of certain fees prior to the performance of services or to require the payment of an additional minimum fee prior to performing certain services.

Project fees will be billed when the project is complete or as the work progresses. This may include monthly or quarterly invoices. Payment terms are due upon receipt and will be considered past due five (5) days after the terms listed on the invoice.

If payments are past due, we may withdraw from the engagement, at our sole discretion. Our withdrawal under such circumstances does not affect your obligation to pay our outstanding balance.

EGPS is not responsible for any late tax filings or penalties, fines, taxes, or other charges that may be assessed as a result of the delay or stoppage of our services while our invoice remains unpaid.

C. Use of “ERISA Accounts” to Pay Our Fees.

It is possible that your financial institution has agreed to make certain funds available for the payment of fees to other service providers at your direction. This arrangement is commonly called an “ERISA Account.” You may direct that these funds be used to pay for our fees under this Agreement, which will reduce the amount the Company pays directly. If we receive payment from the ERISA Account at your direction, the manner in which we are being paid – but not the amount that we receive – is different than if you pay us directly. Payments from ERISA Accounts are considered to be payment from the Plan; therefore, anything not payable from the Plan per “Determination of Fees that May Be Paid by the Plan” above apply to the ERISA Account, as well.

D. Collection Costs, Arbitration, and Governing Law.

If we are required to commence collection procedures to collect fees and we prevail, you agree to pay our attorney fees and court costs. In the event of a dispute arising from this Agreement, you and we agree to submit to resolution by binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association. Such arbitration shall be binding and final. Any arbitration proceeding shall take place in New York County, New York. **EGPS** is not required to submit any claim for unpaid fees and expenses to arbitration if the amount involved is \$5,000 or less.

IN AGREEING TO ARBITRATION, EGPS, AND THE COMPANY ACKNOWLEDGE THAT, IN THE EVENT OF A DISPUTE ARISING FROM THIS AGREEMENT, OTHER THAN ANY DISPUTE THAT INVOLVES SOLELY UNPAID FEES AND EXPENSES OF \$5,000 OR LESS, THEY ARE EACH GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD EACH ACCEPTS THE USE OF ARBITRATION FOR RESOLUTION.

This Agreement is entered into, or to be performed, in New York County, New York, and shall be interpreted, construed, and enforced in accordance with New York law. In the event that any dispute arises under this Agreement, or relating to our obligations to each other, you consent to jurisdiction in New York County, New York, or, if applicable, the U.S. District Court that includes New York County, New York.

VI. SECURITY MANAGEMENT AND CONFIDENTIAL CLIENT INFORMATION

All data, records, and information concerning the Plan and the participants of the Plan provided by you or on your behalf to **EGPS** in connection with this Agreement, other than information that is either in the public domain, obtained from third parties, or which is otherwise developed by **EGPS** shall be considered “Confidential Client Information.” **EGPS** has reasonable safeguards to protect against the disclosure or misuse of Confidential Client Information that is in **EGPS**’s care or custody. **EGPS** will protect the Confidential Client Information with the same degree of care that it uses to protect and safeguard **EGPS**’s own like information, but not less than the degree of care that would be exercised by a prudent person given the sensitivity of the Confidential Client Information.

EGPS agrees to use reasonable efforts to protect all Confidential Client Information, except as otherwise set forth in this Agreement and as needed to perform **EGPS**’s obligations under this Agreement. By signing this Agreement, you authorize the personnel of **EGPS** to provide Confidential Client Information to the Plan’s other service providers. You agree to provide **EGPS** in writing with the names and contact information for the Plan’s other service providers. You also agree to notify **EGPS** of any changes in the Plan’s other service providers.

In addition, we may from time to time, and depending on the circumstances, sub-contract with third-party providers to assist in the services provided under this Agreement. Under such circumstances, we may share Confidential Client Information with these third-party service providers. **EGPS** will use reasonable efforts to ensure that each of the sub-contracting third parties have appropriate procedures in place to prevent the unauthorized release of Confidential Client Information to others.

EGPS will use reasonable efforts to notify you upon the discovery of any unauthorized disclosure of Confidential Client Information and will reasonably cooperate to help regain such Confidential Client Information and prevent its further unauthorized disclosure.

VII. INDEMNIFICATION

You agree as part of this Agreement to indemnify and hold harmless **EGPS** from and against any and all claims, losses, damages, liabilities, costs, and other expenses of any kind whatsoever (including all reasonable attorneys' fees and collection or court costs) arising from or in connection with the operation of the Plan or the rendering of plan-related services by the Company, the Plan Administrator, or any third party. Naturally, this indemnification does not include claims, losses, damages, liabilities, costs, and expenses attributable solely to any gross negligence or willful misconduct by **EGPS** in the performance of our responsibilities under this Agreement.

You also agree to pay our normal hourly rates and copying costs if **EGPS** is called to testify or give documentation in regard to any lawsuit or governmental investigation or process in relation to the Plan in which you and we are not adverse litigants, whether or not we are named as a party, and whether or not we are still engaged to perform services for you.

The provisions of this Section VII shall survive the termination of this Agreement.

VIII. LIABILITY LIMITATION

You agree as part of this Agreement that **EGPS** shall have no liability to you (or anyone claiming through you or in your name) in connection with any service provided by **EGPS** except to the extent that **EGPS** has engaged in willful misconduct or been grossly negligent.

Notwithstanding anything else in this Agreement or otherwise, **EGPS** shall not be liable or obligated with respect to the cost of procurement of substitute services, technology, or rights or for the interruption of use or loss or corruption of data or for any breach of cyber-security that occurs despite our best efforts at maintaining the security of our computer files, as discussed in Section VI above. Further, **EGPS** shall not be liable for any special, indirect, incidental, or consequential damages of any kind whatsoever in any way due to, resulting from, or arising in connection with any of the services or the performance of or failure to perform obligations under this Agreement. This disclaimer applies without limitation to claims arising from the provision of the services or any failure or delay in connection therewith; to claims for lost profits; regardless of the form of action; and regardless of whether such damages are foreseeable or whether **EGPS** has been advised of the possibility of such damages. The provisions of this section shall survive the termination of this Agreement.

We are not responsible for any claims, losses, damages, liabilities, costs, and other expenses of any kind due to factors that are out of our control, including technology issues, acts of God, pandemics, or any other force majeure, and including, but not limited to, a loss or corruption of data due to weather.

IX. STATUTE OF LIMITATIONS

No lawsuit or other action may be brought by either party hereto, or on any claim or controversy based upon or arising in any way out of this Agreement, after two years from the date on which the party engaged in the conduct (or omitted to engage in the conduct) that caused the purported damage to the other party, regardless of the nature of the claim or form of action, whether in contract, tort (including negligence) or otherwise; provided, however, the foregoing limitation shall not apply to the collection of any amounts due under this Agreement.

X. SEVERABILITY AND ENTIRE AGREEMENT

If any provision of this Agreement is held to be or is invalid or unenforceable, the validity and/or enforceability of the remaining portions of this Agreement shall not be impaired or affected in any way. This Agreement represents the entire agreement between you and us in relation to this matter, and replaces any prior agreement relating to this matter, whether written or oral, between us. This Agreement does not affect the applicability of any other agreement between us for other services (such as an Agreement in relation to the provision of annual administration or actuarial work for your plan(s)).

XI. NO ASSIGNMENT

Except as otherwise provided for in this Agreement, you may not assign this Agreement in whole or in part, without our prior written consent.

XII. NO WAIVER

If either you or **EGPS** fails to exercise any right, power, or privilege that we may have under this Agreement, neither of us is waiving the ability to exercise that right, power, or privilege in either that or any subsequent situation.

XIII. MODIFYING THIS AGREEMENT

We may modify this Agreement at any time with 60 days' advance notice to you. In addition, if you and we decide to enter into a subsequent agreement for additional consulting project(s), this Agreement will be considered modified by our providing you with an Appendix confirming the new project and the proposed fee. Your providing us with the information needed for this subsequent project or otherwise affirming your intent that we proceed shall constitute your acceptance of this Appendix and the proposed fee.

XIV. TERMINATING THIS ENGAGEMENT

This Agreement shall terminate automatically upon completion of the project outlined in *Appendix A*. This Agreement shall continue until that time unless either you or **EGPS** takes action under this Section XIV to terminate the Agreement prior to the project's completion. Either you or **EGPS** may terminate this Agreement immediately upon written notice.

On the date on which the termination of this Agreement is effective, all fees owed to us will be immediately payable in full, regardless of whether the Consulting Matter has been completed. Amounts paid to us prior to the termination of this Agreement are nonrefundable.

EGPS will, upon written instruction by you and receipt of payment for the costs of doing so, return to you, destroy, or transfer to a successor service provider designated by you, at your expense, all

reasonable and relevant information and records that **EGPS** maintains as a result of this Agreement. However, no records will be provided while there are fees outstanding.

* * * * *

We will commence work under this Agreement upon receipt of a signed copy of this Agreement.

ACCEPTANCE

The items and conditions of this Agreement are agreed to and accepted. The Company will be responsible for all of EGPS's fees under this Agreement.

CITY OF COLUMBIA FALLS, MONTANA

_____ Date	By: _____ Signature _____ Title
---------------	--

COLUMBIA FALLS FIRE RELIEF ASSOCIATION

_____ Date	By: _____ Signature _____ Title
---------------	--

The items and conditions of this Agreement are agreed to and accepted:

EGPS, LLC

03/10/2025 _____ Date	By:  _____ Erin M. Gray Director of Compliance
-----------------------------	---

APPENDIX A
CONSULTING SERVICES AND
FEE SCHEDULE

This Appendix reflects the consulting services to be provided by EGPS. These services are ministerial in nature; none of these services is provided in a fiduciary capacity. All of the terms of the Agreement are incorporated into this Appendix.

A. Description of the Consulting Project:

(1) Services to be performed: Actuarial valuation for 7/1/24

(2) Fees: \$5,000

If the Consulting Matter is modified by the parties after this Agreement is entered into, **EGPS** reserves the right to modify the fees accordingly. The hourly rate charged for such modified services may be different than the rate discussed above. You will be advised of the change to the expected fees, as well as any additional minimum fee to be requested, at the time that the Consulting Matter is modified.

March 17, 2025

To: Montana Board of Crime Control

Re: Letter of Support for the Northwest Montana Drug Task Force

Dear Montana Board of Crime Control,

I am writing on behalf of the City of Columbia Falls to express our strong support for the Northwest Montana Drug Task Force and to advocate for continued funding to sustain its critical operations.

Since its establishment in 1984, the Task Force has played a pivotal role in enforcing drug laws and educating the public throughout Northwest Montana. Its longstanding success has made a significant impact in deterring the use, distribution, and manufacturing of illegal drugs.

As drug-related activity continues to rise in our communities, so too do the associated crimes, including theft, burglary, and domestic violence, all of which have far-reaching consequences for our residents. The Task Force has been instrumental in combating these issues, working in close collaboration with state, local, and federal agencies to dismantle major drug trafficking organizations.

Beyond enforcement, the Northwest Montana Drug Task Force has earned widespread community trust through its commitment to education and outreach. By engaging with civic groups, schools, and other law enforcement agencies, it has strengthened public awareness and fostered a safer environment for our citizens. Additionally, the Task Force has provided invaluable training to local law enforcement, fire, and EMS personnel on the dangers of methamphetamine labs and emerging drug trends.

The City of Columbia Falls fully supports the Northwest Montana Drug Task Force and strongly urges the continuation of funding to ensure the success of this vital initiative.

Sincerely,

Donald W. Barnhart
Mayor
City of Columbia Falls

CITY MANAGER AGREEMENT

THIS AGREEMENT is entered into as of the 11th day of March 2025, by and between the CITY OF COLUMBIA FALLS, a municipal corporation ("CITY") and Eric M. Hanks ("CITY MANAGER"), with respect to the following:

1. **Employment:** The CITY hereby hires the CITY MANAGER, and the CITY MANAGER accepts employment with the CITY, upon the terms and conditions set forth herein.

2. **Duties:** The CITY MANAGER shall work full time for the CITY as its City Manager and shall perform those duties as specified by law and ordinance. The CITY MANAGER shall perform such other services as the City Council may determine from time to time. The CITY MANAGER shall perform such services with due diligence and in the best interests of the CITY. The CITY MANAGER shall not engage in any other employment, business or profession while employed by the CITY. The CITY MANAGER'S typical work week shall consist of five days, Monday through Friday. It is recognized that the CITY MANAGER must devote a great deal of time outside the normal office hours for CITY business, and to that end reasonable time off be permitted to the CITY MANAGER, such as is customary for exempt employees so long as the time off does not interfere with the normal conduct of the assigned duties. The CITY MANAGER agrees that he will perform such duties with the highest degree of skill and judgment in accordance with the accepted standards for the profession.

3. **Additional Duties:** The CITY MANAGER shall endeavor to maintain and improve his professional competence by all available means including subscription to and reading of appropriate periodicals, maintenance of membership in appropriate professional organizations, and attendance at professional meetings at the local, state, regional, and national level, with prior City Council approval. Expense of such subscriptions, memberships and attendance is to be borne by the CITY, subject to prior City Council approval. Any of such expenses contained in an approved budget shall be considered to have been approved by the City Council.

4. **Relations with the Public:** The CITY MANAGER acknowledges that the position of City Manager is a position of high visibility before the public. The CITY MANAGER shall conduct himself before the public, both during and outside of regular working hours, in a manner that reflects favorably upon the CITY MANAGER and the CITY.

5. **Term of Agreement:** This Agreement shall be effective immediately upon signing by both parties, but the term of employment described herein shall commence on the first day the CITY MANAGER begins full-time work, April 1, 2025. The term of this Agreement shall be indefinite as the CITY MANAGER serves at the will of the CITY and can be terminated at any time. This Agreement may be terminated in accordance with the provisions of Paragraphs 20, 21, and 22 hereof.

6. Compensation: So long as this Agreement is in effect, the CITY MANAGER shall receive the following compensation:

Salary: As compensation for the proper and satisfactory performance of all duties to be performed by the CITY MANAGER hereunder, the CITY shall pay the CITY MANAGER a base salary of **\$150,000** per year, beginning on April 1, 2025, less required deductions for state and federal withholding tax, social security, PERS, and other such employee taxes or employee benefit deductions. Such yearly salary shall be paid incrementally over twenty-six pay periods during the year. On July 1 of each year, the CITY MANAGER shall receive the same cost of living increase (no step), based on the consumer price index, that other CITY employees receive. Based on the annual performance evaluation in Paragraph 23, the City Council will consider additional increases to the base salary of the CITY MANAGER during the annual budget process.

7. Moving Expense Reimbursement: The CITY will reimburse the CITY MANAGER up to \$5,000.00 in moving expenses. CITY MANAGER will submit such expenses and supporting documentation for reimbursement within sixty (60) days of the date of execution of this Agreement.

8. Vehicle Use: The CITY MANAGER may use a CITY vehicle for carrying out CITY business if a vehicle is available.

9. City Residence: While the CITY MANAGER may live outside CITY limits within a reasonable response time, the CITY would strongly prefer the CITY MANAGER to reside within Columbia Falls to be fully immersed in the community and its culture.

10. Cell Phone: The CITY MANAGER shall receive a CITY issued cell phone for business use at the start of employment.

11. Telework: The CITY MANAGER may request to telework for up to five (5) days per calendar quarter. The request is subject to approval by the mayor based on the needs of the community. While teleworking, the CITY MANAGER must remain accessible and ensure that work quality and timeliness meet the same standards as on-site work.

12. Vacation: The CITY MANAGER shall be entitled to 15 working days of annual vacation with pay, exclusive of holidays, all of which shall accrue upon the execution of this Agreement, but may not be taken during the first six months of employment and may be taken at any time during the year; provided, however, that the CITY MANAGER shall coordinate his vacation plans with the Mayor and Department Directors to ensure that his absence will not disrupt CITY operations.

13. Holidays: The CITY MANAGER shall be entitled to the same paid holidays as are provided to other CITY employees.

14. Health, Dental and Vision Insurance: The CITY MANAGER and his dependents shall be entitled to the same health insurance benefits, including medical, dental and vision, and the same life insurance benefits, as are provided to other CITY employees.

15. Sick Leave: The CITY MANAGER shall be provided with the same number of days of paid sick leave per year as is provided to other CITY employees and according to State law, and the CITY MANAGER shall be able to use such sick leave days in the same manner as other CITY employees in accordance with the CITY Personnel Policy.

16. Pension: The CITY shall contribute to the Montana PERS system at the same rate that exists for CITY employees. Another retirement option is that the CITY MANAGER may elect to opt out of Montana PERS and instead enroll in a deferred compensation plan that is eligible under Section 457 of the Internal Revenue Code.

17. Reimbursement of Expenses: The CITY shall reimburse the CITY MANAGER for all actual and necessary expenses incurred by the CITY MANAGER within the scope of employment and while representing the CITY.

18. Fidelity Bond: The CITY shall bear the full cost of any fidelity and other bonds required of the CITY MANAGER under State law or the Municipal Code.

19. Liability Insurance: The CITY shall provide liability insurance for the CITY MANAGER, as included within the City's existing Memorandum of Understanding with the Montana Municipal Interlocal Authority.

20. General Conditions of Employment: In addition to the benefits cited herein, the CITY shall provide the CITY MANAGER with all benefits that apply to other employees.

21. Termination of Agreement by CITY: The parties acknowledge that the CITY MANAGER serves at the pleasure of the Mayor and City Council, and the CITY MANAGER'S employment may be terminated, with or without cause, in the sole discretion of the City Council and upon a majority vote of its members, subject to the terms of this Agreement. Termination for cause shall include: (1) willful breach of this Agreement, (2) habitual neglect of the duties required to be performed by this Agreement, (3) any acts of dishonesty, fraud, misrepresentation or other acts of moral turpitude, (4) conviction of any act which would constitute a crime and would bring disrespect to the CITY MANAGER or CITY, and (5) willful violations of CITY policies of a serious nature, such as the CITY'S Harassment or Alcohol-Free & Drug-Free Workplace policies.

22. Severance Compensation: If the CITY MANAGER is terminated or asked to resign without cause by the City Council, the CITY shall pay the CITY MANAGER severance compensation equal to six (6) months' salary and benefits. In his discretion, the CITY MANAGER may elect to receive such compensation in a lump sum or in bi-weekly or monthly installments. In addition to such severance compensation, the CITY MANAGER shall be entitled to receive accrued vacation and the applicable portion of sick leave accumulations to effective date of the termination. Any such compensation shall be payable within thirty (30) days after CITY MANAGER'S effective date of termination. Severance Benefits shall also include at the CITY's expense; continued health insurance for a period of six months, or if sooner, until the manager obtains full time employment and coverage through a group health insurance plan from the CITY MANAGERS new employer.

23. Termination of Agreement by the CITY MANAGER: The CITY MANAGER may terminate this Agreement by voluntarily resigning from employment, provided that the CITY MANAGER gives at least sixty (60) days' prior written notice to the CITY. If the CITY MANAGER voluntarily terminates this Agreement, he shall not be entitled to any severance compensation but shall remain entitled to receive accrued vacation and the applicable portion of sick leave accumulations to effective date of the termination.

24. Performance Review: On an annual basis, the City Council may evaluate the performance of the CITY MANAGER. Performance objectives shall be reduced to writing and shall be based upon the duties and responsibilities set forth in this Agreement, and other criteria mutually agreed upon by the CITY MANAGER and the City Council.

25. Confidential Information: CITY MANAGER agrees that for and during the entire term of this Agreement, any and all personnel matters, documents and information, all privileged documents or information, and all other confidential information, however denominated, shall be considered and kept as confidential and privileged and will not be divulged by CITY MANAGER except as may be required or allowed by state law. Further, upon termination of this Agreement for any cause, CITY MANAGER agrees that he will continue to treat as private, confidential and privileged all such information and will not disclose or release any such information to any person, firm, corporation, or other entity, either by statement, deposition, or as a witness, or otherwise, except upon direct written authority of the City Council or as may be ordered by a Court of competent jurisdiction.

26. Review of Agreement: This Agreement shall be reviewed by the Parties in one year and annually thereafter. No changes, amendments, or modifications of any kind to the terms and conditions hereof shall be valid unless reduced to writing and signed by both parties.

27. Non-Assignability: Neither this Agreement, nor any interest herein, shall be assigned or transferred by either party.

28. Entire Agreement: This Agreement contains the entire agreement of the parties hereto and supersedes any prior written or oral agreements between them concerning the subject matter contained herein. There are no representations, agreements, arrangements, or understandings, oral or written, between the parties hereto relating to the subject matter contained in this Agreement which are not fully expressed herein. The provisions of this Agreement may be waived, altered, amended, or repealed in whole or in part only upon the written consent of all parties to this Agreement.

29. Governing Law: The construction of this Agreement, and the rights and liabilities hereto, shall be governed by the laws of the State of Montana.

30. Forum: Any litigation to enforce or interpret the provisions of this Agreement or the parties' rights and liabilities arising out of this Agreement, or the performance hereunder shall be maintained only in Flathead County, Montana Eleventh Judicial District Court.

31. Attorneys' Fees: In the event legal action, including litigation, is undertaken to interpret or enforce any aspect of this Agreement, the prevailing party shall be entitled to its reasonable attorney fees and costs.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first stated above.

CITY MANAGER

CITY OF COLUMBIA FALLS

By:


ERIC M. HANKS

By:

DON BARNHART, MAYOR

**CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
COUNCIL MEETING
MARCH 17, 2025**

03/12/25 Letter from Pat Wood – Aluminum City zoning question

May 10, 2025

RECEIVED
MAR 12 2025
CITY OF COLUMBIA FALLS

Dear Mr.Barnhart,

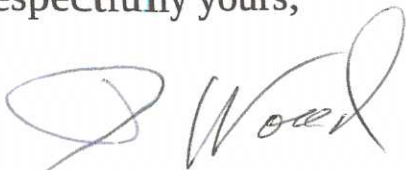
As a resident of Aluminum City I feel you should familiarize yourself with the zoning that exists on a portion of the CFAC property.

Enclosed is a copy of the zoning map. It clearly shows that there is a portion of that area that is zoned "light industrial."

This was confirmed verbally to me by Ms. Nicosia about two years ago, and confirmed by the County Zoning Department. According to them, there are three parcels in the light gray zoning, for a total of 77.5 acres.

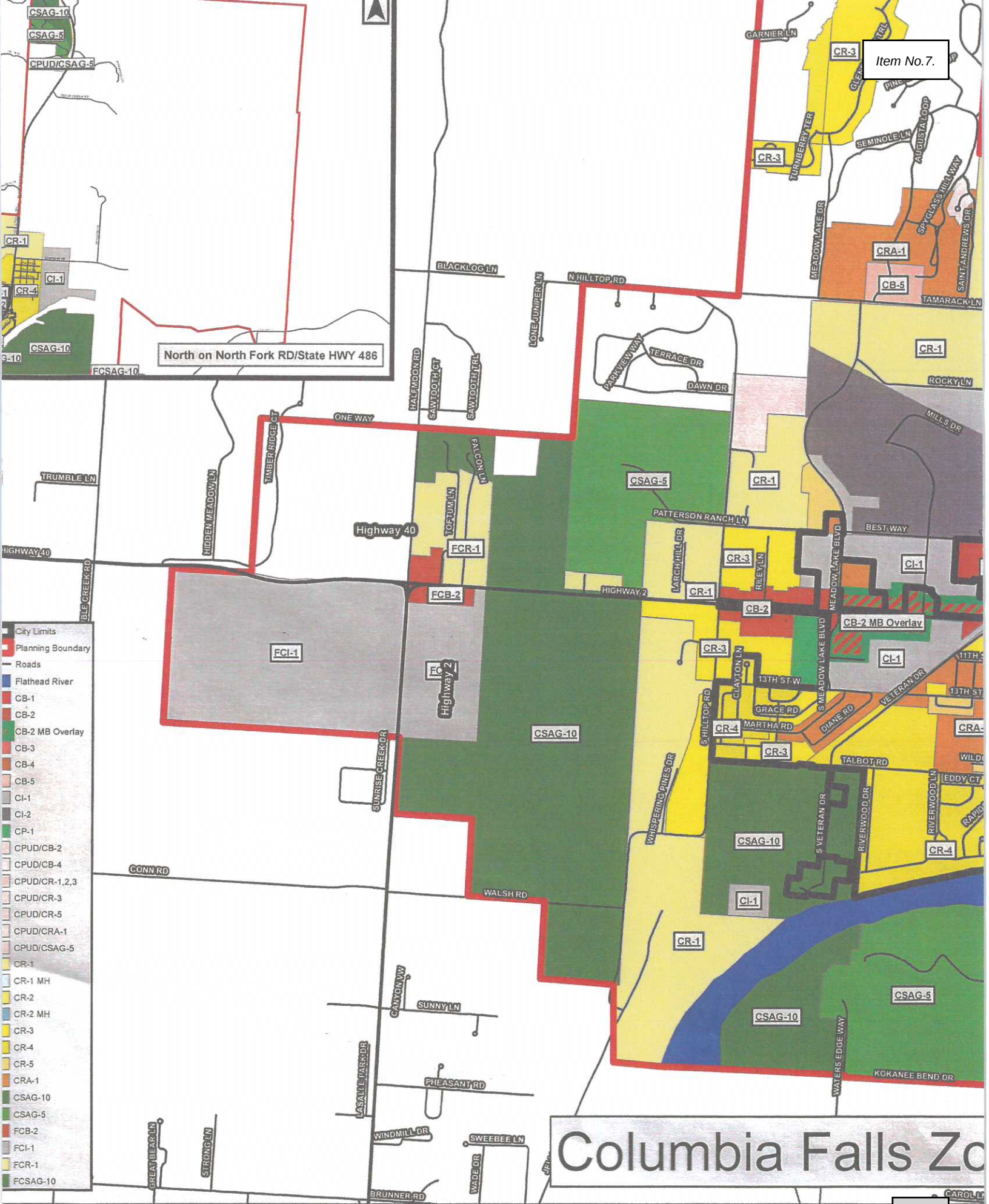
If this zoning has been changed or has "disappeared" from the map, could you tell me when and by whom it was done, because I was not notified of any request for a change, which is required by law.

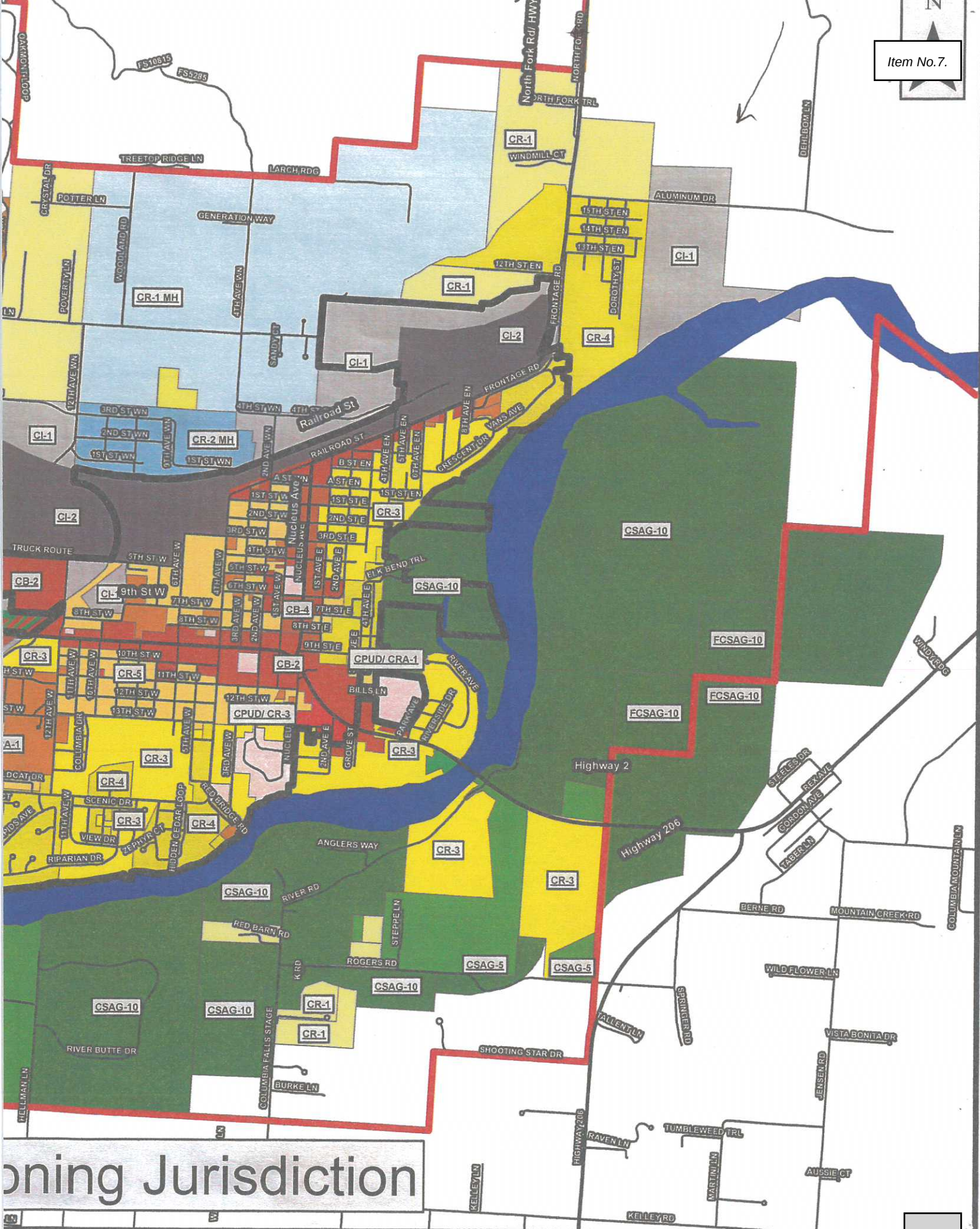
Respectfully yours,



Pat Wood
Aluminum City Resident

1580 15th St EN
406 892 1571





Columbia Falls Fire Department Incident Breakdown

Item No.8.

2025	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2025
Dispatches	33	29											62	Dispatches
ALS Medical Total	0	3											3	ALS Medical Total
BLS Medical Total	16	9											25	BLS Medical Total
Medical CPR	0	2											2	Medical CPR
Medical ALS	0	1											1	Medical ALS
Medical BLS	5	5											10	Medical BLS
Medical Lift Assist	3	4											7	Medical Lift Assist
MVA with injury	4	0											4	MVA with injury
Extrication	0	0											0	Extrication
Ambulance Driver	0	0											0	Ambulance Driver
MVA non injury	4	0											4	MVA non injury
Airport Emergency	0	0											0	Airport Emergency
Traffic Control	0	0											0	Traffic Control
HazMat	4	0											4	HazMat
Hazardous Conditions	4	0											4	Hazardous Conditions
CO	0	0											0	CO
Gas Leak/Odor inside	2	0											2	Gas Leak/Odor inside
Gas Leak/Odor outside	2	0											2	Gas Leak/Odor outside
Powerline	0	0											0	Powerline
Other	0	0											0	Other
Service	0	1											1	Service
Good Intent	1	1											2	Good Intent
Fire Alarm	1	1											2	Fire Alarm
False Alarm	1	2											3	False Alarm
Illegal burn	0	0											0	Illegal burn
Smoke Investigation, outside	0	0											0	Smoke Investigation, outside
Smoke Investigation, inside	0	0											0	Smoke Investigation, inside
Cancelled enroute	6	3											9	Cancelled enroute
Fire, residential	4	2											6	Fire, residential
Fire, chimney	0	2											2	Fire, chimney
Fire, commercial	0	3											3	Fire, commercial
Fire, vehicle	0	1											1	Fire, vehicle
Fire, vegetation, grass	0	0											0	Fire, vegetation, grass
Fire, vegetation, wildland	0	0											0	Fire, vegetation, wildland
Dispatch Totals	33	29											62	Dispatch Totals
Structure fires (In District)	1	4											5	Structure fires
Structure fires (Mutual aid)	3	1											4	
Acres burned	0	0											0	Acres burned

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Columbia Falls Fire Department February 2025 Inspections

Item No.8.

[illegible]

**Columbia Falls Police Department
Monthly Activity Report
February 2025**

Police	February					5 Year Average
	2025	2024	2023	2022	2021	
Arrests (Total)	37	22	13	10	32	23
Adult	32	20	8	9	23	18
Juvenile	5	2	5	1	9	4
Accidents Investigated	13	12	17	21	19	16
Stolen Property (Value)	137	8,069	104	8090	4323	4145
Stolen Property (Recovered)	0	7,500	2	6000	2000	3100
Criminal Mischief (Incidents)	1	4	4	2	2	3
Damage Amount	0	200	3650	3115	626	1518
Misdemeanor Citations Issued	161	154	44	62	101	104
Traffic Offenses	147	139	40	54	92	94
Cell Phone Viol.	0	8	2	4	17	6
DUI Offenses	10	7	2	3	2	5
Drug Offenses	5	0	4	0	1	2
Traffic Stops	300	231	105	108	152	179
Court Fines and Forfeitures	19,408	16,668	9,887	9,391	16,024	14276
Miles Patrolled	6,846	9,733	5,112	6,221	7,235	7029
911 Phone Calls	194	202	108	105	110	144
Incident Reports	860	815	641	702	734	750
Domestic Abuse/Assaults/Disorderly	18	30	25	22	33	26
Felony Investigations/Arrests	10	5	3	5	7	6
Business Checks	83	103	56	57	51	70
Welfare Checks	10	15	10	13	14	12
Citizen Assist	32	115	60	90	42	68
Agency Assist	35	52	32	28	26	35