



ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

**CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, JULY 18, 2022
COUNCIL CHAMBERS CITY HALL**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Shepard, Fisher)

NOTE: The Regular Council Meeting is held in the Council Chambers as well as by virtual meeting. Please contact City Clerk Barb Staland no later than 6 pm on the night of the meeting to obtain ZOOM meeting access by calling (406) 892-4391 or email staalandb@cityofcolumbiafalls.com

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

- [1.](#) Approval of June and July Claims - \$165,931.17
- [2.](#) Approval of July 8, 2022 Payroll Claims
- [3.](#) Approval of July 5, 2022 Regular City Council Meeting Minutes
- [4.](#) Approval of Engineering Agreement - 5th Ave EN Water Main (ARPA) Project and authorize City Manager to execute.
- [5.](#) Adoption of Updated Job Description - Firefighter/EMT
- [6.](#) Adoption of Updated Job Description - Public Works/GIS Technician
- [7.](#) Approve Voiding Checks Outstanding Longer Than One Year

VISITORS/PUBLIC COMMENT (Items not on agenda)

APPOINTMENTS:

- [8.](#) Approval of Appointment - Volunteer Firefighter Dale Pinneke/Administration of Oath of Office

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

9. REVISED NOTICE OF PUBLIC HEARINGS - PLANNING/ZONING ITEMS:

The Columbia Falls City-County Planning Board held a public hearing for the following item at their regular meeting on Tuesday, July 12, 2022 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on August 1, 2022 starting at 7:00 p.m. in the same location.

Request for a Zoning Map Amendment in the Columbia Falls Planning Jurisdiction:

Mick Ruis is requesting a zoning map amendment on behalf of HC 246 LLC in the Columbia Falls Zoning Jurisdiction. The property is located at 230 Highway 2 East in Columbia Falls and is described as Assessor's Tracts 2E, 2EC, 4EA, 4EAA and 4E Section 17, Township 30 North, Range 20 West, P.M.M., Flathead County (See Exhibit A for Metes and Bounds Description). The property is currently zoned CB-1 (Neighborhood Business) and the applicant is proposing CB-2 (General Business).

The Planning Board postponed the public hearing on the following three items until August 9, 2022 – 6:30 P.M., the date and time of the next regular Planning Board Meeting. The location of the hearing will be announced and posted on the City Website, Legal Notice in the Newspaper, Letters to the adjacent property owners, and at City Hall on the City's Planning/Council Bulletin Board.

Request for a Zoning Map Amendment in the Columbia Falls Planning Jurisdiction:

James Barnett on behalf of Flathead Mountain River LLC is requesting a zoning map amendment in the Columbia Falls Zoning Jurisdiction. The property is located at 264,316,378,494 River Road in Columbia Falls and is described as Lots 1, 2, & 3 of Loffler Subdivision and Assessor's Tracts 7 B and 7BB (Tracts 1 and 3 of COS 14045) in Section 16, Township 20 North, Range 20 West, P.M.M., Flathead County. The property is currently zoned CR-3 (One Family Residential) and the applicant is proposing CR-4 (Urban Residential).

Request for a Planned Unit Development in the Columbia Falls Zoning Jurisdiction:

James Barnett on behalf of Flathead Mountain River LLC is requesting a Planned Unit Development in the Columbia Falls Zoning Jurisdiction, the development is called River Highlands Apartments. The property is located at 264,316,378, & 494 River Road in Columbia Falls and is described as Lots 1, 2, & 3 of Loffler Subdivision and Assessor's Tracts 7 B and 7BB (Tracts 1 and 3 of COS 14045) in Section 16, Township 20 North, Range 20 West, P.M.M., Flathead County. The project consists of 65 attached single family row houses, 390 apartment units and 10 row house units dedicated to the Northwest Montana Community Land Trust. The total unit count is 455 units on 49.1 acres gross for a density of 9.2 units per acre. The applicant is proposing 21.5 acres (43%) of the site as park and open space. With the project, the applicants are proposing to move River Road further east on Highway 2 and if supported by the MDOT the applicants would install a traffic signal at Highway 2 and River Road. Two deviations are requested with the PUD, the applicant is requesting to zoning deviations, one would allow an increase in height of ten feet allowing a portion of the apartment buildings to approach 45 feet in height and the second deviation would reduce the parking requirement from 2 spaces per unit down to 1.5 spaces per unit.

Request for a subdivision in the Columbia Falls Zoning Jurisdiction:

James Barnett on behalf of Flathead Mountain River LLC is requesting a Subdivision in the Columbia Falls Zoning Jurisdiction. The property is located at 264,316,378, & 494 River Road in Columbia Falls and is described as Lots 1, 2, & 3 of Loffler Subdivision and Assessor's Tracts 7 B and 7BB (Tracts 1 and 3 of COS 14045) in Section 16, Township 20 North, Range 20 West, P.M.M., Flathead County. The subdivision will create 21 lots (17 residential and 4 open space lots) The subdivision will extend Municipal water and sewer services along with reconstructing River Road and incorporating a detached pedestrian path. The new roads within the project will be privately maintained but open to the public. The proposed subdivision is part of the zone change and PUD application for River Highlands Apartments

Interested persons are allowed to attend the hearing(s) in person or via ZOOM for the August 1st Council Meeting. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: . For more information on the proposed Planned Unit Development, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

10. Notice of 22-23 Fiscal Year Preliminary Budget Hearings - Beginning August 1, 2022:

NOTICE IS HEREBY GIVEN, that the City Council of the City of Columbia Falls, Montana, will hold public hearings beginning on August 1, 2022 at 7:00 p.m. in the Columbia Falls City Hall, 130 6th St West, Columbia Falls, Montana, for the following purposes:

Preliminary Budget

Presentation and consideration of the preliminary budget for fiscal year beginning July 1, 2022 and ending June 30, 2023. This hearing will be continued until final adoption of the budget after receiving the certified taxable valuation.

Special Assessments

Consideration of the adoption of the Street Lighting District and Street Maintenance District assessments for FY2022/2023. Council will hear any objections to the final adoption of the resolution levying special assessments for FY 2022/2023. Special Assessments are estimated as follows:

Street Lighting District	\$ 30,049
Street Maintenance District	\$316,000

Individual property payment schedules are available for inspection ten (10) days from this notice, in the office of the City Clerk, 130 6th Street West, Columbia Falls, Montana, during regular hours Monday through Friday, 7:00 AM to 6:00 PM.

Permissive Medical Levy

Consideration of adoption on the proposed tax levy to fund health insurance premium contributions for group benefits beyond the amount of contributions in effect on . The actual

mills for consideration will be made available upon receipt of the certified tax valuation for the year.

Taxpayers are encouraged to attend the hearings and give written or oral comments on any or all of the budget-related items. Written comments may be mailed to the City Clerk, Barb Staalnd, 130 6th St West, Columbia Falls, MT, 59912. Questions regarding the proposed items can be made by contacting City Manager Susan Nicosia at 892-4391.

DATED THIS 5th DAY OF JULY, 2022

s/Barb Staalnd, City Clerk

Publish: Sunday July 17th and Sunday July 24th

NEW BUSINESS:

- [11.](#) Authorize Call for Bids - 2022 Street Construction Projects
- 12. 2022-23 FY Budget Overview Presentation

ORDINANCES / RESOLUTIONS:

- [13.](#) Resolution # 1879 - A Resolution of the City Council of the City of Columbia Falls, Montana, Setting the Salary and Compensation of Certain City Officials and Employees Pursuant to Title 7, Chapter 4, Part 42, M.C.A for the 2022-2023 Fiscal Year

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

CITY ATTORNEY REPORT

MISCELLANEOUS

- [14.](#) Finance - May 2022 Report
- [15.](#) Police Activity - April, May and June 2022
- [16.](#) Fire Department - May and June Activity

ADJOURN

Next Scheduled Meetings:

City Council – Regular Meeting, August 1, 2022– 7:00 PM

Planning Board – August 9th - 6:30 P.M. - CFJH

Special City Council (Planning Hearings) - Monday, August 22, 2022 - 7:00 PM, CFJH*

* To be confirmed

07/15/22
11:26:48

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 7/22

Page: 1 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj		Account
43368		2719 2M COMPANY INC	9.50							
		209016976- 07/07/22 PRKS-COLUMBUS IRR REPAIR	9.50*			1000 460400	240			101000
		Total for Vendor:	9.50							
43366		1700 BRECK LAW OFFICE, PC	7,338.33							
		070522 07/05/22 LGL-FEES FOR AUG 22	1,718.45*			1000 411100	350			101000
		070522 07/05/22 CITY COURT-FEES FOR AUG 22	3,502.75*			1000 410365	350			101000
		070522 07/05/22 WTR-FEES FOR AUG 22	564.68*			5210 430500	350			101000
		070522 07/05/22 SWR-FEES FOR AUG 22	564.68*			5310 430600	350			101000
		070522 07/05/22 PLG/ZONING-FEES FOR AUG 22	282.34*			1000 411000	350			101000
		070522 07/05/22 PD-FEES FOR AUG 22	114.13*			1000 420100	399			101000
		070522 07/05/22 WTR-FEES FOR AUG 22	25.36*			5210 430500	357			101000
		070522 07/05/22 SWR-FEES FOR AUG 22	38.04*			5310 430600	357			101000
		070522 07/05/22 STRS-FEES FOR AUG 22	50.72*			2500 430200	399			101000
		070522 07/05/22 LGL-ADD'L FEES FOR AUG 22	152.18*			1000 411100	350			101000
		7-17 07/01/22 2022 MT ARBITRATION CONF	325.00*			1000 410400	380			101000
		*** Claim from another period (6/22) ****								
43367		1700 BRECK LAW OFFICE, PC	799.50							
		7-16 07/05/22 LGL- POST REVIEW	225.50			1000 411100	351			101000
		7-15 07/05/22 LGL-M.C. VS BOARD OF ADJ	574.00			1000 411100	351			101000
		Total for Vendor:	8,137.83							
43342		184 CENEX HARVEST STATES COOP	3,842.83							
		2000 GALLONS @ 2.1990 PER GALLON CONTRACT AMT \$4398.00 LESS CREDIT 555.17 AMOUNT DUE 3842.83								
		070522 07/05/22 FD-2000GAL PROPANE STA 42	3,842.83			1000 420400	344			101000
		Total for Vendor:	3,842.83							
43356	E	2852 CHARTER COMMUNICATIONS	227.94							
		70122 07/01/22 PD-INTERNET 07/01/22-7/31/22	129.98*			1000 420100	345			101000
		70622 07/06/22 SWR-INTERNET 7/6/22-8/5/22	97.96*			5310 430600	345			101000
		Total for Vendor:	227.94							

07/15/22
11:26:48

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For the Accounting Period: 7/22

Page: 2 of 14
Report ID: AP100V

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
43369		2872 CINTAS FIRST AID & SAFETY	622.90						
	5115229637	07/06/22 FAC-FIRST AID REFILL	102.71*			1000 411200	220		101000
	5115229637	07/06/22 SWR-FIRST AID REFILL	159.26*			5310 430600	220		101000
	5115229637	07/06/22 STRS-FIRST AID REFILL	113.50*			2500 430200	220		101000
	5115229637	07/06/22 SWR-MAINT SHOP FIRST AID	38.22*			5310 430600	220		101000
	5115229619	07/06/22 PD-FIRST AID REFILL	209.21*			1000 420100	220		101000
		Total for Vendor:	622.90						
		*** Claim from another period (6/22) ****							
43383		1145 CITY OF WHITEFISH BUILDING	8,381.75						
Permits issued for JUNE 2022									
	063022	06/30/22 BUILDING PERMITS 06/22	6,893.25			2394 420500	398		101000
	063022	06/30/22 ELECTRICAL PERMITS 06/22	607.75			2394 420500	398		101000
	063022	06/30/22 MECHANICAL PERMITS 06/22	497.25			2394 420500	398		101000
	063022	06/30/22 PLUMBING PERMITS 06/22	383.50			2394 420500	398		101000
		Total for Vendor:	8,381.75						
		*** Claim from another period (6/22) ****							
43391		3173 CIVICPLUS, LLC	3,400.00						
	00371058	06/16/22 MEETNG MOD RENEW 03/01-2/28/	3,400.00*			1000 410580	355		101000
		Total for Vendor:	3,400.00						
		*** Claim from another period (6/22) ****							
43360		3026 DAILY INTER LAKE	454.17						
	28706	06/26/22 RIVER HIGHLANDS & RUIS NOTICE	454.17			1000 411000	331		101000
		Total for Vendor:	454.17						
		*** Claim from another period (6/22) ****							
43361		2889 DAKOTA SUPPLY GROUP	28.88						
	S101924949	06/22/22 SWR-PIPE NIPPLE, TEFFON TA	28.88*			5310 430600	240		101000
		Total for Vendor:	28.88						
		*** Claim from another period (6/22) ****							
43333		1797 DEPARTMENT OF ADMINISTRATION	54.63						
	SITS50627	07/07/22 PD-ITSD/EMAIL 6/1-6/30/22	54.63			1000 420100	355		101000
		Total for Vendor:	54.63						
43384		999999 DR&G SERVICES LLC	2,000.00						
DR&G SERVICES LLC HYDRANT METER DEPOSIT REFUND PAID BY CREDIT CARD									
	042822	04/28/22 HYDRANT MTR RENTAL DEP REFUND	2,000.00			1000 102015			101000
		Total for Vendor:	2,000.00						

07/15/22
11:26:48

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Page: 3 of 14
Report ID: AP100V

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		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
*** Claim from another period (6/22) ****										
43352	E	1879 EVERGREEN WASTE CONNECTIONS	635.97							
	070122	07/01/22 FAC-6/1/22-6/30/22	78.64			1000 411200	340		101000	
	070122	07/01/22 STRS-6/1/22-6/30/22	280.17			2500 430200	340		101000	
	070122	07/01/22 WTR-6/1/22-6/30/22	118.94			5210 430500	340		101000	
	070122	07/01/22 SWR-6/1/22-6/30/22	65.50			5310 430600	340		101000	
	070122	07/01/22 PRKS-6/1/22-6/30/22	92.72			1000 460400	340		101000	
		Total for Vendor:	635.97							
*** Claim from another period (6/22) ****										
43330		2589 FASTSIGNS WHITEFISH	123.50							
POLICE DEPARTMENT PARKING SIGNS										
	489-26088	06/28/22 FAC-PD PARKING SIGNS	123.50*			1000 411200	220		101000	
		Total for Vendor:	123.50							
43378		438 FERGUSON WATERWORKS	51.25							
	0818055-1	07/07/22 WTR-1924 RAPIDS AVE PIT LID	51.25*			5210 430500	230		101000	
*** Claim from another period (6/22) ****										
43379		438 FERGUSON WATERWORKS	3,856.11							
	0821313-1	06/29/22 WTR-499 4TH AVE EN SVC LINE	63.42*			5210 430500	230		101000	
	0824631	06/27/22 WTR-HOLE SAW TAPEMATE	421.33			5210 430500	212		101000	
	0816522	06/28/22 WTR-1" METERS X8	2,036.32*			5210 430500	230		101000	
	0818911	06/28/22 WTR-3/4" METERS X8	1,335.04*			5210 430500	230		101000	
43394		438 FERGUSON WATERWORKS	2,437.43							
	0825365	06/28/22 WTR-SENSUS SUPPORT 22-23	1,218.71*			5210 430500	355		101000	
	0825365	06/28/22 SWR-SENSUS SUPPORT 22-23	1,218.72*			5310 430600	355		101000	
		Total for Vendor:	6,344.79							
*** Claim from another period (6/22) ****										
43349	E	2961 FIRST BANKCARD-ELECTRONIC PYMT	6,143.92							
	96806	05/24/22 FAC-PW OFFICE NEW FRIDGE	239.66			1000 411200	212		101000	
	314634	05/24/22 WTR-N RILEY HOTEL CPO TRAINING	105.68			5210 430500	380		101000	
	1923413	05/25/22 WTR-PLOTTER PAPER ROLLS	30.66*			5210 430500	210		101000	
	1923413	05/25/22 SWR-PLOTTER PAPER ROLLS	30.66*			5310 430600	210		101000	
	1923413	05/25/22 FIN-PLOTTER PAPER ROLLS	30.67*			1000 410500	210		101000	
	0715438	05/26/22 CRT-PRINTER TONER	42.24			1000 410360	210		101000	
	4513019	05/26/22 WTR-PLOTTER PAPER ROLLS	19.00*			5210 430500	210		101000	
	4513019	05/26/22 SWR-PLOTTER PAPER ROLLS	19.00*			5310 430600	210		101000	

07/15/22
11:26:48

CITY OF COLUMBIA FALLS
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For the Accounting Period: 7/22

Page: 4 of 14
Report ID: AP100V

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	4513019	05/26/22 FIN-PLOTTER PAPER ROLLS	19.00*			1000 410500	210		101000
	62578956	05/31/22 PD-PATROL OFFICER AD	340.72			1000 420100	390		101000
	251600	06/02/22 FD-AA BATTERIES	89.96			1000 420400	220		101000
	5918600	05/31/22 SWR-KEYBOARD & MOUSE COMBO	41.98			1000 410580	212		101000
	S014308205	06/06/22 POOL-UNIFORMS/SUITS	1,402.84			1000 460445	226		101000
	488627	06/07/22 PRKS-DOG WASTE BAGS	439.96			1000 460400	220		101000
	290647401	06/05/22 FIN-S BATES GFOA CONF HOTEL	913.87			1000 410500	380		101000
	6560248	06/09/22 CRT-SMART MICROPHONE SPEAKER	209.94			1000 410360	212		101000
	1915446	06/09/22 SWR-TRUCK WINDOW CHANNEL	27.76			5310 430600	232		101000
	312663	06/09/22 CRT-OVER PHONE INTERPRETER	250.00			1000 410360	399		101000
	7953026	06/10/22 PRKS- GAGA BALLS	37.60			1000 460400	225		101000
	158	06/16/22 PD-B RICE SERGEANTS ACADEMY	325.00*			1000 420100	380		101000
	4504216	06/15/22 PD-FLASH DRIVES	225.99			1000 420100	210		101000
	410349	06/17/22 SWR-SEAT COVERS FOR WWTP TRK	558.43			5310 430600	232		101000
	7145847	06/15/22 CRT-DRY ERASE CALENDAR/CORD	49.97			1000 410360	210		101000
	0857026	06/15/22 COMP-NOISE CANCELLING HEADPHO	44.99			1000 410580	212		101000
	1542-1393	06/21/22 PD-RECORDS MAMAGEMENT TRAIN	159.00*			1000 420100	380		101000
	062122	06/21/22 WTR-LEAD & COPPER RULE COURSE	10.00			5210 430500	380		101000
	96806	05/24/22 WTR-OFFICE NEW FRIDGE	239.67			5210 430500	212		101000
	96806	05/24/22 SWR-OFFICE NEW FRIDGE	239.67			5310 430600	212		101000
		Total for Vendor:	6,143.92						
		*** Claim from another period (6/22) ****							
43335		22 FLATHEAD COUNTY CLERK & RECORDER	32.00						
	1037742	06/02/22 P/Z-ORDINANCE/RUIS 540 NUCLEU	32.00			1000 411000	390		101000
		Total for Vendor:	32.00						
		*** Claim from another period (6/22) ****							
43351		663 FLATHEAD COUNTY SOLID WASTE	3,788.73						
SLUDGE HAULING	6/1/22-6/30/22								
	7032	06/30/22 SWR-SLUDGE HAUL 6/1/22-6/30/22	3,788.73			5310 430600	395		101000
		Total for Vendor:	3,788.73						
		*** Claim from another period (6/22) ****							
43345		24 FLATHEAD COUNTY TREASURER	660.00						
	063022	06/30/22 CRT-TECH SUR 6/22	285.00			1000 212201			101000
	063022	06/30/22 CRT-LEA/CRIM CONV SURCHRG 6/22	345.00			1000 212201			101000
	063022	06/30/22 CRT-PUBLIC DEF FEES 6/22	30.00			1000 212205			101000
		Total for Vendor:	660.00						

07/15/22
11:26:48

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 7/22

Page: 5 of 14
Report ID: AP100V

* ... Over spent expenditure

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*** Claim from another period (6/22) ****									
43340		21 FLATHEAD ELECTRIC COOP INC	13,762.47						
5/25-6/24/22									
	063022	06/30/22 FAC-5/25-6/24/22	375.08			1000 411200	341		101000
	063022	06/30/22 PD-5/25-6/24/22	36.06			1000 420100	341		101000
	063022	06/30/22 FD-5/25-6/24/22	291.06			1000 420400	341		101000
	063022	06/30/22 PARKS-5/25-6/24/22	386.39			1000 460400	341		101000
	063022	06/30/22 POOL-5/25-6/24/22	402.52			1000 460445	341		101000
	063022	06/30/22 LIGHTING-5/25-6/24/22	2,590.19			2400 430200	341		101000
	063022	06/30/22 STRS-5/25-6/24/22	133.58			2500 430200	341		101000
	063022	06/30/22 WTR-5/25-6/24/22	3,392.45			5210 430500	341		101000
	063022	06/30/22 SWR-5/25-6/24/22	6,155.14			5310 430600	341		101000
		Total for Vendor:	13,762.47						
*** Claim from another period (6/22) ****									
43387		3019 FLATHEAD PUBLISHING GROUP	1,160.85						
	I00536482	06/01/22 WTR-ANNUAL WTR REPORT 2021	1,160.85			5210 430500	331		101000
		Total for Vendor:	1,160.85						
43386		3179 FORZA FORENSICS, LLC	595.00						
BASIC CRIME SCENE INVESTIGATION TRAINING - LEWISTON MT AUG 2022									
	1506	05/02/22 PD-MCCONNELL TRAINING	595.00*			1000 420100	380		101000
		Total for Vendor:	595.00						
*** Claim from another period (6/22) ****									
43365		2263 GCR COLUMBIA FALLS TIRE CENTER	317.41						
	807-51054	06/29/22 PRKS-MOWER TRAILER TIRE	240.00			1000 460400	232		101000
	807-49879	06/21/22 FD-UNIT 433 TIRE REPAIR	77.41			1000 420400	232		101000
		Total for Vendor:	317.41						
*** Claim from another period (6/22) ****									
43380		2806 HANSON'S HARDWARE	273.99						
	601791	06/13/22 STRS-SM ENG FUEL	51.98			2500 430200	231		101000
	601859	06/17/22 SWR-MISC SCREWS	2.08*			5310 430600	240		101000
	601865	06/17/22 POOL-PVC PIPING	27.99			1000 460445	240		101000
	601973	06/25/22 PRKS- SML ENGINE FUEL	25.99			1000 460400	231		101000
	602040	06/29/22 PRKS-COUPPLING, CLAMP, PLUG	11.25*			1000 460400	240		101000
	602038	06/29/22 WTR-MISC SCREWS BY EACH	0.99			5210 430500	240		101000
	601893	06/20/22 SWR-ELBOW, BUSHING, ADAPT SXT	43.95*			5310 430600	240		101000
	601866	06/17/22 PRKS-SEED SHADE & BBQ BRUSH	104.98*			1000 460400	240		101000

07/15/22
11:26:48

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 7/22

Page: 6 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
	602058	06/30/22 PRKS-COUPPING, GALV NIPPLE	4.78*			1000		460400	240		101000
		Total for Vendor:	273.99								
		*** Claim from another period (6/22) ****									
43393		1119 HDR ENGINEERING, INC.	10,518.48								
Biosolids Plan - Inv # 8 - MAR 27-JUL 6 2022 (DNRC Planning Grant pays portion)											
FINAL BILL											
WWTP AND SWERE IMPROVEMENTS (ARPA) PROJECT INV#4 MAY 22 22- JUN 25 2022											
	1200446798	07/12/22 Biosolids Plan-TO #6, Inv.	2,626.93			5310		430600	354		101000
Inv #4											
	1200446801	07/12/22 WWTP & Swr Improvement Pro	7,891.55			5310		430600	930		101000
		Total for Vendor:	10,518.48								
		*** Claim from another period (6/22) ****									
43343		260 INSTY-PRINTS OF KALISPELL	70.00								
	251900	06/03/22 PD-G DENHAM BIZ CARDS	70.00			1000		420100	210		101000
		Total for Vendor:	70.00								
43359		3004 JIFFY LUBE	64.04								
	237797	07/12/22 FD-2014 FORD OIL CHANGE	64.04			1000		420400	361		101000
		Total for Vendor:	64.04								
43339		645 MMCT & FOA-TAMMY COMER,	50.00								
	070122	07/01/22 MBRSHIP DUES 22-23 B STAALAND	50.00*			1000		410500	335		101000
		Total for Vendor:	50.00								
		*** Claim from another period (6/22) ****									
43363		631 MONTANA DEPT. OF ENVIRONMENTAL	70.00								
	5J2200385	06/06/22 SWR-J PALIGA TESTING FEE	70.00			5310		430600	380		101000
		Total for Vendor:	70.00								
43382		707 MONTANA DEPT. OF REVENUE	68.60								
Columbia Falls High School 2 inch meter pit install.											
	2022-073	07/05/22 WTR-1% W/H PEDRO'S PROPERTIE	68.60*			5210		430500	360		101000
		Total for Vendor:	68.60								
		*** Claim from another period (6/22) ****									
43372		43 MONTANA ENVIRONMENTAL LABORATORY	2,340.00								
STATEMENT ENDING 6/30/22											
	2206512	06/27/22 WTR-COLIFORM	162.00			5210		430500	394		101000
	2206402	06/23/22 WTR-COLIFORM	135.00			5210		430500	394		101000

07/15/22
11:26:48

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 7/22

Page: 7 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
	2204683	06/02/22 WTR-HERBICIDES, PESTICIDES	945.00			5210 430500	394		101000	
	2204684	06/22/22 WTR-RADIONUCLIDES	450.00			5210 430500	394		101000	
	2205194	05/31/22 SWR-NITRATE+NITRITE, TKN	60.00			5310 430600	394		101000	
	2205442	06/13/22 SWR-NITRATE+NITRITE, TKN	60.00			5310 430600	394		101000	
	2205811	06/16/22 SWR-NITRATE+NITRITE, TKN	60.00			5310 430600	394		101000	
	2205613	06/15/22 SWR-DISOLVED ALUMINUM	15.00			5310 430600	394		101000	
	2204774	06/01/22 SWR-CADMIUM, COPPER, HARDNESS	274.00			5310 430600	394		101000	
	2205614	06/10/22 SWR-PHOSPHOURS TOTAL	27.00			5310 430600	394		101000	
	2206114	06/20/22 SWR-NITRATE & PHOSPHORUS	92.00			5310 430600	394		101000	
	2206363	06/28/22 SWR-NITRATE+NITRITE, TKN	60.00			5310 430600	394		101000	
		Total for Vendor:	2,340.00							
		*** Claim from another period (6/22) ****								
43364		722 MORRISON-MAIERLE, INC.	38,255.44							
		12TH AVE IMPROVEMENTS, ON CALL SERVICES, ROADWAY OVERLAY PROJECTS - HILLTOP AND WATER MODEL UPDATE								
	000221201	07/12/22 12TH AVE W IMPROVEMENTS	6,215.15			2959 470300	930		101000	
	000221202	07/12/22 WTR-ON CALL SERVICES	514.50			5210 430500	354		101000	
	000221200	07/12/22 STRS-ROADWAY OVERLAY PROJEC	31,525.79			4040 430200	950		101000	
		Total for Vendor:	38,255.44							
		*** Claim from another period (6/22) ****								
43353		520 NORCO, INC.	11.70							
	35295938	06/30/22 STRS-CYLNRD RENT JUNE 2022	11.70*			2500 430200	220		101000	
		Total for Vendor:	11.70							
		*** Claim from another period (6/22) ****								
43373		2002 NORTHWEST PARTS & EQUIPMENT &	980.00							
	C722150-01	06/30/22 STRS-4 GUTTER BROOM 5PCS	980.00			2500 430200	232		101000	
		Total for Vendor:	980.00							
		*** Claim from another period (6/22) ****								
43344		1437 NORTHWESTERN ENERGY	3,695.54							
		NATURAL GAS SERVICE 5/24-6/23/22								
	062822	06/28/22 FAC-5/24-6/23/22	260.80			1000 411200	344		101000	
	062822	06/28/22 PD-5/24-6/23/22	23.60			1000 420100	344		101000	
	062822	06/28/22 FD-5/24-6/23/22	72.33			1000 420400	344		101000	
	062822	06/28/22 POOL-5/24-6/23/22	2,957.50			1000 460445	344		101000	
	062822	06/28/22 STRS-5/24-6/23/22	58.92			2500 430200	344		101000	
	062822	06/28/22 WTR-5/24-6/23/22	43.47			5210 430500	344		101000	
	062822	06/28/22 SWR-5/24-6/23/22	278.92			5310 430600	344		101000	
		Total for Vendor:	3,695.54							

07/15/22
11:26:48

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 7/22

Page: 8 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
43375		2678 O'NEIL PRINTERS, INC	328.00						
		2 BOXES BUSINESS WINDOW ENVELOPES, MATCHING LOGO COLORS, DELIVERED.							
	1589 07/13/22	FIN-3000 WINDOW ENVELOPES	109.33*			1000 410500	210		101000
	1589 07/13/22	WTR-3000 WINDOW ENVELOPES	109.33*			5210 430500	210		101000
	1589 07/13/22	SWR-3000 WINDOW ENVELOPES	109.34*			5310 430600	210		101000
		Total for Vendor:	328.00						
43332		801 PACIFIC STEEL & RECYCLING	62.57						
	1426562 07/01/22	FAC-CITY HALL HEATER COVERS	62.57*			1000 411200	240		101000
		Total for Vendor:	62.57						
43381		3100 PEDROS PROPERTIES	6,791.40						
		Columbia Falls High School 2 inch meter pit install.							
	2022-073 07/05/22	WTR-CFHS Meter Pit Install	6,860.00*			5210 430500	360		101000
	2022-073 07/05/22	WTR-1% State W/H	-68.60*			5210 430500	360		101000
		Total for Vendor:	6,791.40						
		*** Claim from another period (6/22) ****							
43334		2932 PIONEER CHEMICAL SUPPLY LLC	602.78						
	11755 06/21/22	POOL-CHLORINATOR PROBES	602.78			1000 460445	240		101000
		Total for Vendor:	602.78						
43347		1888 PLETCH ELECTRIC INC	505.94						
	5433 07/08/22	POOL-WIRING AND FUSES PUMP	505.94*			1000 460445	360		101000
		Total for Vendor:	505.94						
43370		3178 PLUMB-RITE PLUMBING & HEATING	1,081.00						
		REPLACE URINAL AT POOL							
	35527268 07/05/22	POOL-URINAL REPLACEMENT	1,081.00*			1000 460445	366		101000
		Total for Vendor:	1,081.00						
43354		66 POSTMASTER	2,000.00						
	22070501 07/05/22	SWR-BILL CARD POSTAGE	1,000.00*			5310 430600	310		101000
	22070501 07/05/22	WTR-BILL CARD POSTAGE	1,000.00*			5210 430500	310		101000
		Total for Vendor:	2,000.00						

07/15/22
11:26:48

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 7/22

Page: 9 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$							Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
43338		2017 RAILROAD MANAGEMENT COMPANY III,	626.68								
	462682	06/27/22 SWR-LIC FEE 10/22-9/23 #305674	313.34*			5310		430600	390		101000
	462683	06/27/22 WTR-LIC FEE 10/22-9/23 #305675	313.34*			5210		430500	390		101000
		Total for Vendor:	626.68								
		*** Claim from another period (6/22) ****									
43350	E	3008 REPUBLIC SERVICES	1,100.97								
JUNE											
	248889	06/30/22 PRKS-PORTA POTTIES JUNE 2022	1,100.97			1000		460400	399		101000
		Total for Vendor:	1,100.97								
43331		2985 RMIN, INC.	50.00								
ANNUAL MEMBERSHIP		07/01/22-06/30/23									
	22452	07/01/22 PD-07/01/22 TO 06/30/23	50.00*			1000		420100	335		101000
		Total for Vendor:	50.00								
43392		2620 ROBERT PECCIA AND ASSOCIATES	11,700.00								
	21106-7	07/13/22 GLACIER GATEWAY PATH/SIDEWALK	11,700.00*			1000		410100	399		101000
		Total for Vendor:	11,700.00								
43376		3175 SIGN SOLUTIONS USA, LLC	1,601.96								
	402372	07/11/22 STRS-RADAR SIGN PARTS	1,601.96*			2500		430200	242		101000
		*** Claim from another period (6/22) ****									
43377		3175 SIGN SOLUTIONS USA, LLC	1,328.44								
	401777	05/31/22 STRS-RADAR SIGN PARTS	1,328.44*			2500		430200	242		101000
		Total for Vendor:	2,930.40								
43336		2890 SPOKANE HOUSE OF HOSE, INC	26.40								
	945897	07/05/22 SWR-GALV BAND-IT CLAMP	26.40*			5310		430600	240		101000
		Total for Vendor:	26.40								
		*** Claim from another period (6/22) ****									
43357		3068 SUPERIOR LAND & LAWN CARE LLC	200.00								
LAWN MOWING											
	20100569	07/07/22 FD-LAWN MOWING STA #42	200.00			1000		420400	399		101000

07/15/22
11:26:48

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 7/22

Page: 10 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
43358		3068 SUPERIOR LAND & LAWN CARE LLC	100.00						
		LAWN MOWING							
		20100569 07/07/22 FD-LAWN MOWING STA #42	100.00			1000 420400	399		101000
		Total for Vendor:	300.00						
43385		402 T-BEND CONSTRUCTION, INC	3,500.00						
		COMPLETE ASPHALT PATCHING 13TH ST W & 6TH AVE W							
		22S230 07/11/22 WTR-ASPHALT PATCHING 13TH ST W	3,500.00*			5210 430500	360		101000
		Total for Vendor:	3,500.00						
		*** Claim from another period (6/22) ****							
43389		2699 THE MAIL ROOM, INC	19.86						
		D110293 07/11/22 PD-MAIL SRVS 6/29-6/30/22	11.66*			1000 420100	310		101000
		D110293 07/11/22 FIN-MAIL SRVS 6/29-6/30/22	0.65*			1000 410500	310		101000
		D110293 07/11/22 WTR-MAIL SRVS 6/29-6/30/22	1.52*			5210 430500	310		101000
		D110293 07/11/22 SWR-MAIL SRVS 6/29-6/30/22	1.52*			5310 430600	310		101000
		D110293 07/11/22 CRT-MAIL SRVS 6/29-6/30/22	3.63*			1000 410360	310		101000
		D110293 07/11/22 PLN-MAIL SRVS 6/29-6/30/22	0.88*			1000 411000	310		101000
43390		2699 THE MAIL ROOM, INC	87.54						
		D110293 07/11/22 PD-MAIL SRVS 7/1-7/8/22	9.98*			1000 420100	310		101000
		D110293 07/11/22 FIN-MAIL SRVS 7/1-7/8/22	14.01*			1000 410500	310		101000
		D110293 07/11/22 WTR-MAIL SRVS 7/1-7/8/22	20.18*			5210 430500	310		101000
		D110293 07/11/22 SWR-MAIL SRVS 7/1-7/8/22	20.18*			5310 430600	310		101000
		D110293 07/11/22 CRT-MAIL SRVS 7/1-7/8/22	22.31*			1000 410360	310		101000
		D110293 07/11/22 PLN-MAIL SRVS 7/1-7/8/22	0.88*			1000 411000	310		101000
		Total for Vendor:	107.40						
43374		1623 THE UPS STORE #4515	34.65						
		TRACKING #1ZWA36710352950237							
		2022-6792 07/02/22 PD-EVIDENCE SHIPPING	34.65*			1000 420100	310		101000
		Total for Vendor:	34.65						
		*** Claim from another period (6/22) ****							
43337		3016 TRANSUNION RISK AND ALTERNATIVE	203.00						
		202206-1 06/30/22 PD-05/01/22-05/31/22	100.00*			1000 420100	335		101000
		202206-1 06/30/22 PD-06/01/22-06/30/22	103.00*			1000 420100	335		101000
		Total for Vendor:	203.00						

07/15/22
11:26:48

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 7/22

Page: 11 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
*** Claim from another period (6/22) ****										
43355		3063 UTILITIES UNDERGROUND LOCATION	105.19							
MONTH OF SERVICE JUNE										
67 UDIGS										
	2065068	06/30/22 WTR-JUNE 2022 UDIGS	35.06			5210 430500	318		101000	
	2065068	06/30/22 SWR-JUNE 2022 UDIGS	35.06			5310 430600	318		101000	
	2065068	06/30/22 STRS-JUNE 2022 UDIGS	35.07			2500 430200	318		101000	
Total for Vendor:			105.19							
*** Claim from another period (6/22) ****										
43346		1134 VICTIM-WITNESS ADVOCATE PROGRAM	437.65							
	070122	07/01/22 CRTS-JUNE 2022	437.65			2917 410360	356		101000	
Total for Vendor:			437.65							
*** Claim from another period (6/22) ****										
43388		84 WESTERN BUILDING CENTER	122.37							
	4693882	06/27/22 STRS-SANDING DISKS/REPELLNT	86.71*			2500 430200	220		101000	
	4694364	06/30/22 STRS-COUPPLING, NIPPLE	19.08			2500 430200	240		101000	
	4694354	06/30/22 STRS-GALV NIPPLE	5.79			2500 430200	240		101000	
	4694401	06/30/22 FAC-GARDEN HOSE	10.79*			1000 411200	220		101000	
Total for Vendor:			122.37							
*** Claim from another period (6/22) ****										
43362		2092 WESTERN STATES EQUIPMENT	9,174.68							
	2057071	06/22/22 SWR-WHITE DUMP REPAIR #16	9,174.68			5310 430600	361		101000	
Total for Vendor:			9,174.68							
*** Claim from another period (6/22) ****										
43348	E	2733 WEX Fleet Universal	6,879.73							
STATEMENT ENDING 6/30/22										
	82229844	06/30/22 PD-JUNE FUEL	2,064.25			1000 420100	231		101000	
	82229844	06/30/22 FIRE-JUNE FUEL	714.62			1000 420400	231		101000	
	82229844	06/30/22 PRKS-JUNE FUEL	612.04			1000 460400	231		101000	
	82229844	06/30/22 WTR-JUNE FUEL	515.78			5210 430500	231		101000	
	82229844	06/30/22 SWR-JUNE FUEL	1,543.63			5310 430600	231		101000	
	82229844	06/30/22 STRS-JUNE FUEL	1,309.49			2500 430200	231		101000	
	82229844	06/30/22 FAC-JUNE FUEL	30.54			1000 411200	231		101000	
	82229844	06/30/22 ADMIN-S NICOSIA TO HELENA MT	89.38*			1000 410400	380		101000	
Total for Vendor:			6,879.73							

07/15/22
11:26:48

CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 7/22

Page: 12 of 14
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
*** Claim from another period (6/22) ****									
43371		2915 WHITE ROCK AGGREGATE LLC	137.50						
	17813	06/27/22 STRS-3/8" CHIPS	137.50			2500	430200	452	101000
		Total for Vendor:	137.50						
		# of Claims	64	Total:	165,931.17	# of Vendors	53		
		Total Electronic Claims			14,988.53				
		Total Non-Electronic Claims			150942.64				

07/15/22
11:26:48

CITY OF COLUMBIA FALLS
Fund Summary for Claims
For the Accounting Period: 7/22

Page: 13 of 14
Report ID: AP110

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	\$48,360.27
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	\$8,381.75
2400 SPECIAL LIGHTING DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$2,590.19
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$6,204.61
2917 CRIME VICTIMS ASSISTANCE FUND	
101000 CASH/CASH EQUIVALENTS	\$437.65
2959 EDA	
101000 CASH/CASH EQUIVALENTS	\$6,215.15
4040 CAPITAL PROJECTS FUND - Street	
101000 CASH/CASH EQUIVALENTS	\$31,525.79
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$25,399.53
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$36,816.23
Total:	\$165,931.17

07/15/22
11:26:49

CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 7 / 22

Page: 14 of 14
Report ID: AP100A

Council Meeting Date: 07/18/2022

Claims Submitted to Council: \$ 165,931.17

Claims Denied/Withheld by Council Finance Committee: \$ _____ Claim #'s: _____

Prepared By: Shawn Bates, Finance Director

Shawn Bates

Approved by Susan M. Nicosia, City Manager

Susan Nicosia

City Council to Approve by motion on consent agenda

The following claims are significant:

Western States Equipment - \$9,174.68 Repair of dump truck #16 (Fund 5310)
HDR Engineering Inc. - \$10,518.48 Biosolids plan and WWTP/Sewer improvement project (Fund 5310)
Morrison-Maierle Inc. - \$38,255.44 12th Ave W improvements, roadway overlay project and on call services.
(Fund 2959, 5210 & 4040)

The remaining claims are routine. Please let me know if you have any questions.
Shawn

June claims - \$120,127.21
July claims - \$45,803.96

07/14/22
16:49:20

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 07/08/22 to 07/08/22

Page: 1 of 2
Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	4.88		
COMP HOURS (Comp Time Used)	61.70		1,640.96
OVER HOURS (Overtime)	91.25		3,128.22
REG HOURS (Regular Time)	2,677.50		67,332.97
REG1 HOURS (Additional to regular)	58.00		812.00
REG2 HOURS (Addition to Salary)	14.50		593.08
SHFN HOURS (Shift B)	252.00		252.00
SHFQ HOURS (OVT B)	31.00		46.50
SICK HOURS (Sick Time)	122.33		4,295.46
VACA HOURS (Vacation Time Used)	206.92		5,920.23
GROSS PAY	84,021.42	0.00	
NET PAY	57,806.62	0.00	
NET PAY (CHECKS)	7,006.39		
NET PAY (DIRECT DEPOSIT)	50,800.23		
AFLAC-POSTTAX	111.67	0.00	
AFLAC-PRETAX	165.52	0.00	
CHILD SUPPORT	88.61	0.00	
CHILD SUPPORT P	413.07	0.00	
CITY OF COLUMBI	20.00	0.00	
FIT	6,759.50	0.00	
FLEX ALLEGIANCE	1,017.16	27.50	
FLEX DEP CARE	208.33	2.50	
FOP	280.00	0.00	
HEALTHINS/PRE	1,904.82	17,494.00	
MEDICARE	1,206.62	1,206.62	
MT ST FIRE ASSO	29.68	0.00	
NATIONWIDE/CITY	0.00	2,491.00	
NATIONWIDE/EMP	337.50	0.00	
P.E.R.S.	3,686.26	4,138.86	
PERS/FURS	317.60	426.24	
PERS/POLICE	2,044.96	3,274.20	
SIT	3,702.00	0.00	
SOCIAL SECURITY	3,509.20	3,509.20	
TEAMSTERS DUES	308.00	0.00	
UNEMPL. INSUR.	0.00	462.15	
UNUM LIFE INS.	104.30	0.00	
WORKERS' COMP	0.00	2,488.02	
CHARLES SCHWAB	1,504.61	0.00	
FIRST INTERSTAT	2,257.44	0.00	
FREEDOM BANK	1,271.84	0.00	
GLACIER BANK KA	4,864.34	0.00	
GLACIER BANK/CF	17,153.55	0.00	
GLACIER BANK/WF	1,673.66	0.00	
PARKSIDE CR U	12,589.64	0.00	
THREE RIVERS	1,069.81	0.00	
USAA FEDERAL	1,186.91	0.00	
USBANK.	2,744.23	0.00	
VALLEY BANK KAL	100.00	0.00	

July 8, 2022
\$ 96,503.23
Barb Stadeland

07/14/22
16:49:20

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 07/08/22 to 07/08/22

Page: 2 of 2
Report ID: P130

VERIDIAN CREDIT	400.00	0.00
WELLS FARGO	807.92	0.00
WFISH CR UNION	3,176.28	0.00
FIT/SIT BASE	74,547.60	0.00
MEDICARE BASE	83,216.59	0.00
PERS BASE	72,351.39	0.00
SOC SEC BASE	56,599.70	0.00
UN BASE	84,021.42	0.00
WC BASE	82,949.69	0.00

Total 35,520.29
Total Payroll Expense (Gross Pay + Employer Contributions): 119,541.71

Check Summary

Payroll Checks Prev. Out. \$67,026.92
Payroll Checks Issued \$10,386.25
Payroll Checks Redeemed \$0.00
Payroll Checks Outstanding \$77,413.17
Electronic Checks \$86,116.98

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
-----	-----	-----	-----	-----
Social Security 7018.40		7018.40		212260
Medicare 2413.24		2413.24		212260
P.E.R.S. 7825.12		7825.12		212270
Unempl. Insur. 462.15	462.15		924.30	212210
Workers' Comp 2488.02	2488.02		4976.04	212220
FIT 6759.50		6759.50		212260
SIT 3702.00		3702.00		212260
AFLAC-PRETAX 165.52	165.52		331.04	212230
NATIONWIDE/EMP 337.50		337.50		212280
Teamsters dues 308.00	308.00		616.00	212310
PERS/Police 5319.16		5319.16		212240
NATIONWIDE/CITY 2491.00		2491.00		212280
AFLAC-POSTTAX 111.67	111.67		223.34	212230
PERS/FURS 743.84		743.84		212275
MT ST FIRE ASSO 29.68		29.68		212315
HEALTHINS/PRE 19398.82	19398.82		38797.64	212400
CITY OF COLUMBI 20.00		20.00		212450
UNUM LIFE INS. 104.30	104.30		208.60	212400
FLEX ALLEGIANCE 1044.66		1044.66		212285
CHILD SUPPORT 88.61		88.61		212330
CHILD SUPPORT P 413.07		413.07		212330
WA CHILD SUPPOR 0.00				212330
FOP 280.00		280.00		212335
FLEX DEP CARE 210.83		210.83		212285
Total Ded. 61735.09	23038.48	38696.61	46076.96	

**** Carried Forward column only correct if report run for current period.

CITY OF COLUMBIA FALLS

CITY COUNCIL REGULAR MEETING JULY 05, 2022

Mayor Barnhart called the meeting to order at 7:00 p.m.

CALL TO ORDER: Councilor Fisher, Councilor Karper, Councilor Lovering, Councilor Piper, Councilor Robinson, Councilor Shepard and Mayor Barnhart.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Councilor Robinson motioned to approve the agenda, seconded by Councilor Piper and the motion carried.

CONSENT AGENDA: Councilor Fisher made motion to approve the Consent Agenda, noting all claims appeared to be in order, seconded by Councilor Shepard and the motion carried.

Approval of June Claims - \$233,315.30

Approval of July 2022 Claims - \$15,583.38

Approval of June 24, 2022 Payroll Claims

Approval of June 30, 2022 Payroll Quarterlies

Approval of June 20, 2022 Regular City Council Meeting Minutes

Mayor Barnhart read the following - NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

The Columbia Falls City-County Planning Board will hold public hearings for the following items at their regular meeting on **Tuesday, July 12, 2022 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana.** The Columbia Falls City Council will hold a subsequent hearing on **August 1, 2022 starting at 7:00 p.m. in the same location.**

Request for a Zoning Map Amendment in the Columbia Falls Planning Jurisdiction:

Mick Ruis is requesting a zoning map amendment on behalf of HC 246 LLC in the Columbia Falls Zoning Jurisdiction. The property is located at 230 Highway 2 East in Columbia Falls and is described as Assessor's Tracts 2E, 2EC, 4EA, 4EAA and 4E Section 17, Township 30 North, Range 20 West, P.M.M., Flathead County (See Exhibit A for Metes and Bounds Description). The property is currently zoned CB-1 (Neighborhood Business) and the applicant is proposing CB-2 (General Business).

Request for a Zoning Map Amendment in the Columbia Falls Planning Jurisdiction:

James Barnett on behalf of Flathead Mountain River LLC is requesting a zoning map amendment in the Columbia Falls Zoning Jurisdiction. The property is located at 264, 316, 378, 494 River Road in Columbia Falls and is described as Lots 1, 2, & 3 of Loffler Subdivision and Assessor's Tracts 7 B and 7BB (Tracts 1 and 3 of COS 14045) in Section 16, Township 20 North, Range 20 West, P.M.M., Flathead County. The property is currently zoned CR-3 (One Family Residential) and the applicant is proposing CR-4 (Urban Residential).

Request for a Planned Unit Development in the Columbia Falls Zoning Jurisdiction:

James Barnett on behalf of Flathead Mountain River LLC is requesting a Planned Unit Development in the Columbia Falls Zoning Jurisdiction, the development is called River Highlands Apartments. The property is located at 264, 316, 378, & 494 River Road in Columbia Falls and is described as Lots 1, 2, & 3 of Loffler Subdivision and Assessor's Tracts 7 B and 7BB (Tracts 1 and 3 of COS 14045) in Section 16, Township 20 North, Range 20 West, P.M.M., Flathead County. The project consists of 65 attached single family row houses, 390

apartment units and 10 row house units dedicated to the Northwest Montana Community Land Trust. The total unit count is 455 units on 49.1 acres gross for a density of 9.2 units per acre. The applicant is proposing 21.5 acres (43%) of the site as park and open space. With the project, the applicants are proposing to move River Road further east on Highway 2 and if supported by the MDOT the applicants would install a traffic signal at Highway 2 and River Road. Two deviations are requested with the PUD, the applicant is requesting to zoning deviations, one would allow an increase in height of ten feet allowing a portion of the apartment buildings to approach 45 feet in height and the second deviation would reduce the parking requirement from 2 spaces per unit down to 1.5 spaces per unit.

Request for a subdivision in the Columbia Falls Zoning Jurisdiction:

James Barnett on behalf of Flathead Mountain River LLC is requesting a Subdivision in the Columbia Falls Zoning Jurisdiction. The property is located at 264, 316, 378, & 494 River Road in Columbia Falls and is described as Lots 1, 2, & 3 of Loffler Subdivision and Assessor's Tracts 7 B and 7BB (Tracts 1 and 3 of COS 14045) in Section 16, Township 20 North, Range 20 West, P.M.M., Flathead County. The subdivision will create 21 lots (17 residential and 4 open space lots) The subdivision will extend Municipal water and sewer services along with reconstructing River Road and incorporating a detached pedestrian path. The new roads within the project will be privately maintained but open to the public. The proposed subdivision is part of the zone change and PUD application for River Highlands Apartments

Interested persons are allowed to attend the hearing(s) in person or via ZOOM. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: staalandb@cityofcolumbiafalls.com. For more information on the proposed Planned Unit Development, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481. To obtain the ZOOM meeting registration, contact City Clerk Barb Staaland via email or by calling (406) 892-4391 no later than 5:30 p.m. the day of the meeting.

Mayor Barnhart read the Budget Hearing notice:

Notice of 22-23 Fiscal Year Preliminary Budget Hearings - Beginning August 1, 2022:

NOTICE IS HEREBY GIVEN, that the City Council of the City of Columbia Falls, Montana, will hold public hearings beginning on August 1, 2022 at 7:00 p.m. in the Columbia Falls City Hall, 130-6th Street West, Columbia Falls, Montana, for the following purposes:

Preliminary Budget

Presentation and consideration of the preliminary budget for fiscal year beginning July 1, 2022 and ending June 30, 2023. This hearing will be continued until final adoption of the budget after receiving the certified taxable valuation.

Special Assessments

Consideration of the adoption of the Street Lighting District and Street Maintenance District assessments for FY2022/2023. Council will hear any objections to the final adoption of the resolution levying special assessments for FY 2022/2023. Special Assessments are estimated as follows:

**CITY OF COLUMBIA FALLS CITY COUNCIL REGULAR MEETING
JULY 05, 2022**

Item No.3.

Street Lighting District \$ 30,049

Street Maintenance District \$316,000

Individual property payment schedules are available for inspection ten (10) days from this notice, in the office of the City Clerk, 130 6th Street West, Columbia Falls, Montana, during regular hours Monday through Friday, 7:00 AM to 6:00 PM.

Permissive Medical Levy

Consideration of adoption on the proposed tax levy to fund health insurance premium contributions for group benefits beyond the amount of contributions in effect on. The actual mills for consideration will be made available upon receipt of the certified tax valuation for the year.

Taxpayers are encouraged to attend the hearings and give written or oral comments on any or all of the budget-related items. Written comments may be mailed to the City Clerk, Barb Staaland, City Clerk, 130 6th St West, Room A, Columbia Falls, MT 59912. Questions regarding the proposed items can be made by contacting City Manager Susan Nicosia at 892-4391.

NEW BUSINESS:

Porta Potty Contracts

City Manager Nicosia said the City currently has contracts with two haulers; these operators have increased the volume of porta-potty waste brought to our facility three and four-fold in five years. The waste brought to the plant has very high TSS, BOD, Phosphorous and TKN. Accepting this waste in the quantity has a negative impact on the plant operations. The City gave notice to the haulers that we intended to amend the contract reducing the substantial increase in waste brought to our plant to a manageable amount.

City staff is recommending a three-year reduction 3/4, ½, and ¼. This reduction would bring the hauling back to the original amount brought to our plant.

Councilor Shepard asked where they are going to take the excess that we are not taking. Public Works Director Hanley said Whitefish is getting close to entertaining to allow them to dump there. Councilor Robinson asked why we need to take three years for reduction. Nicosia noted that Columbia Falls is the kinder, gentler City. Hanley said the county will hopefully be close to opening a facility for septage and biosolids.

Councilor Shepard motioned to approve the proposed contract terms, seconded by Councilor Fisher with Council voting as follows. Ayes: Fisher, Karper, Lovering, Piper, Robinson, Shepard and Barnhart.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor Shepard asked Sergeant Murphy if the Police Department received many fireworks calls after midnight. Murphy said they received six total calls for the evening. Shepard voiced his concern on overgrown grass within the city.

Councilor Lovering said the striping on the highway and Nucleus Ave was somewhat smeared. Lovering said she is glad they changed the Noise Ordinance hours to later in the evening.

Mayor Barnhart asked if we have a grant in for the damage that was done to the river bank at River's Edge Park. Nicosia said we are getting quotes on damage and will seek FEMA funding.

Mayor Barnhart gave an update on the proposed biosolids facility.

**CITY OF COLUMBIA FALLS CITY COUNCIL REGULAR MEETING
JULY 05, 2022**

Item No.3.

Barnhart asked when the Columbus Park bathroom will be operational. Hanley said we have a plumber scheduled to finish it. Mayor Barnhart noted that he would like to see more playground equipment in the park.

CITY MANAGER REPORT

Project Updates-City Manager Nicosia gave the Council on these projects:

The ARPA projects as approved by DNRC move slowly, but the City just received a letter from the Governor approving our 5th Ave. EN water main project. The Engineer will get started on design for bid.

The Engineers are still working on our Waste Water project; there are three components of that project, lift station #2, 13th St. W. sewer main upgrade and the \$5m in WWTP improvements.

The call for bids for the priority street projects will be ready for the next meeting.

The City received the construction estimate on the sidewalk and bike path next to Glacier Gateway School is \$189,000. City staff will look into grant funding.

The Nucleus Ave. Bulb out will be put in with TIF funds, along with angled and downtown parking on 1st Ave West.

Staff met with BNSF on the 12th Ave W EDA project and they want us to completely replace the railroad crossing and add gates on 12th. The medical complex needs to get hooked up to water as soon as possible Nicosia noted.

The backup generator project will be starting this summer with conduit and slab that the City will install but the generator will not be received until this winter.

Nicosia reported that this weekend is the Columbia Falls Invitational swim meet and they have permission to use the High School parking lot for campers which should relieve the neighborhood.

The City is going to improve the landscaping at the Fire Hall before Heritage Days and the memorial for Joe Smith. The estimate is \$2,160 to have it replanted with a drip system.

Mayor Barnhart inquired about the fence at the Railroad Street Park. Hanley said the Baseball Association was supposed to take care of that and he will follow up.

Nicosia updated council on the Resort Tax collections at June 30th: \$518,452.92 - \$136,435 (25%) will go to tax relief, \$300,157 (55%) to Public Safety, \$76,404 to other infrastructure (14%) and \$5,456 (1%) is for administrative costs (audit, software).

Councilor Lovering inquired about receipts reflecting on which items was the resort tax charged. Nicosia said each store is different as each point of sale is not the same.

CITY ATTORNEY REPORT

City Attorney Breck reported that the City prevailed on the Board of Adjustment law suit with the District Court affirming the Board of Adjustments' decision.

ADJOURN: Councilor Lovering motioned to adjourn seconded by Councilor Shepard and the meeting was adjourned at 8:07 p.m.

Mayor

City Clerk

July 05, 2022

July 8, 2022

EMAILED

Chris Hanley, Public Works Director
City of Columbia Falls
130 6th Street West
Columbia Falls, MT 59912

RE: 5th Ave EN Water Main Replacement Project – City of Columbia Falls
Scope and Fee Proposal

Chris,

The following is a scope and fee proposal to provide engineering services for the 5th Ave EN Water Main Replacement Project.

Background and Project Understanding

The proposed project includes replacing an existing 2" galvanized steel water main with approximately 460 linear feet of new 6" PVC water main on 5th Ave EN spanning from C St EN to Railroad Street E.

Scope of Services

The following are the scope of services for this proposal:

1. Survey
 - a. Complete an engineering survey of the project area within the City street right-of-way.
2. Design
 - a. Prepare a water main design to replace the existing water main and water services with the City street right-of-way.
 - b. Prepare design drawings, specifications, and bidding documents for the project. Review submittals will occur at the 90% and 100% design levels.
 - c. Prepare an engineer's construction cost estimate and project schedule update at the 90% and 100% design level.
 - d. Attend a 90% design review meeting with the City
 - e. Prepare a submittal packet and submit to DEQ for approval to construct the water main.
 - f. Apply for an MDT encroachment permit to install the portion of the new water main that lies within the MDT right-of-way on Railroad Street

3. Bidding

- a. Distribute bidding documents to contractors via online bidding services.
- b. Coordinate invitation to bid advertisement in the newspaper required for public bidding.
- c. Create a pre bid meeting agenda and attend the pre bid conference. Take notes at the pre bid conference and provide minutes to the Owner.
- d. Issue Addenda as appropriate to clarify, correct, or change the issued documents.
- e. Attend the bid opening, prepare bid tabulation sheets, and assist Owner in evaluating bids or proposals.
- f. Consult with Owner as to the qualifications of prospective contractors.
- g. Prepare a recommendation of award memo to Owner. Memo will recommend to Owner a course of action in awarding bids.
- h. Prepare a bid award notification and transmit to the selected contractor.
- i. Coordinate execution of the construction contract which shall include coordinating signatures and requesting insurance certifications and bonding from the contractor.

4. Construction Contract Administration

- a. Issue Notice to Proceed
- b. Make periodic site visits and engineering inspections
- c. Coordinate the construction contract and act as the City's representative
- d. Facilitate and lead a preconstruction meeting
- e. Review construction submittals
- f. Review payment applications
- g. Prepare change orders or work change directives
- h. Complete a project punch list at substantial completion
- i. Conduct a substantial completion and final completion walkthrough inspection
- j. Issue Notice of Substantial Completion

5. Resident Project Representative

- a. Provide a Resident Project Representative (RPR) to visit the site, observe the work, and assist with project communication on a part time basis during construction.
- b. Prepare daily construction reports to track construction progress. Reports will be forwarded to the City.
- c. Provide inspection during the water main installation to provide as-built engineer certification and record drawings to DEQ.
- d. Assumed an average of 20 hours per week for a 4-week duration.

Fee Estimate

The total estimated fee for the services described herein is **\$47,000**.

The following is a breakout of the major tasks:

Tasks	Fee
Survey	\$2,800
Design	\$16,000
Bidding	\$6,300
Construction Administration*	\$9,600
Resident Project Representative*	\$12,300
Total=	\$47,000

*We have assumed part time inspection for a 4-week construction duration for purposes of our construction services fee estimates. Services to cover additional construction inspection will be considered additional services.

Schedule

The proposed schedule allows 90 days to complete design and submit to DEQ following execution of agreement. Bidding is anticipated to occur in the late winter to early spring of 2023. Construction is anticipated to occur in the late spring to early summer of 2023.

Provided that this scope of services and fee are acceptable, we have attached a proposed agreement that is ready for signature. Please feel free to contact me with any questions or concerns with this proposal. We look forward to working with you on this project.

Sincerely,
Morrison-Maierle, Inc.



C.R. Leisinger, PE
Project Manager

Enclosures: Standard Agreement (8 pages)
Standard Billing Rates Schedules (2 pages)
Summary of Proposed Costs (2 pages)

STANDARD AGREEMENT BETWEEN CLIENT AND MORRISON-MAIERLE, INC.

Project Number 0541.032.00

Project Name 5th Ave EN Water Main Replacement Project

This is an Agreement made as of July 18, 2022 between MORRISON-MAIERLE, INC. (CONSULTANT) and the City of Columbia Falls, (CLIENT).

The Client intends to replace an existing water main on 5th Ave EN spanning between C St EN and Railroad Street E in Columbia Falls. (brief description of the project).

CONSULTANT'S RESPONSIBILITIES

The Scope of Services shall consist of the following which shall be referred to as the Project: Scope of services as described in the attached Scope and Fee Proposal dated 7/8/2022.

The Project Schedule is described as: Schedule as described in the attached Scope and Fee Proposal dated 7/8/2022.

CLIENT and CONSULTANT in consideration of their mutual covenants herein agree to the performance of professional services by CONSULTANT and the payment for those services by CLIENT as set forth below:

METHOD OF PAYMENT

If unforeseen conditions are discovered during the Project, the CLIENT agrees that the desired work may be completed at an additional cost. This cost will be communicated with the CLIENT at the earliest convenience with details on the additional expense.

Payment is due upon receipt of CONSULTANT's statement(s). CLIENT agrees to pay interest at the maximum legal rate allowed by law for payments not received within 30 days after receipt of the statement. We reserve the right to withhold final documents until payment is made.

☒ Method 1 - HOURLY RATE - Hourly rates as specified in the Special Provisions or attachments hereto, plus an amount equal to CONSULTANT's actual reimbursable expenses related to the project times a factor of 1.1. The total compensation for services identified herein is estimated to be \$47,000.

☐ Method 2 - LUMP SUM - A lump sum fee of \$.

☐ Method 3 - RETAINER - Deposit with MMI a retainer fee in the amount of Dollars. It is understood that all invoices or charges will be charged against said retainer. If effort consumes the retainer and additional services are required, then the Owner shall replenish the retainer in the agreed upon amount within 5 business days. Failure to replenish retainer will be sufficient cause to immediately stop work and withhold delivery of the work product.

☐ Method 4 - SPECIFY -

SPECIAL PROVISIONS AND ATTACHMENTS

The following Special Provisions and Attachments are integrated into and form a part of this Agreement.

- ☐ Scope of Services
- ☐ Schedule
- ☐ Budget Worksheet
- ☒ Hourly Rate Schedule
- ☒ Engineer's Fee Estimate
- ☒ Other Additional Information: Scope and Fee Proposal dated 7/8/2022

GENERAL PROVISIONS OF STANDARD AGREEMENT

The following General Provisions of Standard Agreement are integrated into and form a part of this Agreement.

SECTION 1 - BASIC SERVICES OF CONSULTANT

1.1 CONSULTANT shall perform the services as set forth in the Scope of Services as described on page one of this Agreement, or as further described in Attachments hereto.

1.2 Execution of this Agreement by the CLIENT constitutes written authorization for the CONSULTANT to proceed.

1.3 CONSULTANT shall serve as the CLIENT'S prime professional consultant representative for the Project and perform services as set forth in the Agreement.

1.4 CONSULTANT shall advise CLIENT as to the necessity of the CLIENT providing or obtaining data from others or services required for the Project which are not part of the CONSULTANT'S Scope of Services. The CONSULTANT shall not be responsible for any damages or consequences resulting from the CLIENT's failure to provide or obtain the data or services identified. If CONSULTANT recommends any services that the CLIENT declines to authorize, the CLIENT hereby agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless CONSULTANT, its officers, directors, employees and subconsultants from any damages, liabilities or costs arising out of or in any way connected with CONSULTANT not providing these services.

1.5 If the project requires the CONSULTANT'S services during the construction phase of the project, the scope of services shall be as set forth on page one or as described on attachments hereto. CONSULTANT will determine, in general, if the work is proceeding in a fashion such that, once complete, the work will substantially conform to the design intent of the Contract Documents. CONSULTANT will not perform exhaustive or detailed review of the Contractor's work. If the CONSULTANT is retained as the commissioning authority, then the Consultant will perform the review of the Contractor's work expressly written in the commissioning authority's scope of services. CONSULTANT shall not be responsible for Contractor's construction means, methods, sequence, safety program, techniques or procedures necessary for performing the work.

CONSULTANT shall not be responsible for the acts or omissions of any Contractor or Subcontractor or any other persons at the site or otherwise performing any of the Contractor's work. However, nothing contained herein shall be construed to release CONSULTANT from its responsibilities to properly perform duties undertaken by the Consultant as set forth in this Agreement.

1.6 In providing services under this Agreement, CONSULTANT will endeavor to perform in a manner consistent with that degree of care and skill ordinarily used by members of CONSULTANT'S profession practicing under similar conditions at the same time and in the same locality on the same or similar projects ("Standard of Care"). If the CONSULTANT'S scope of services includes design, CONSULTANT will perform the design services in compliance with existing codes and regulations in place and applicable at the time the design is prepared. CLIENT understands that the CONSULTANT cannot anticipate changes in applicable statutes, codes, or regulations, or the project site or environmental conditions. CONSULTANT makes no warranties, express or implied, under this Agreement or otherwise, in connection with CONSULTANT's services. The CONSULTANT will be notified in writing of any alleged errors or omissions. Upon receipt of this notice, CONSULTANT will review the alleged error or omission. If CONSULTANT agrees its services have not met this standard, CONSULTANT will assist in determining corrective action.

1.7 The CLIENT, without invalidating this Agreement, may request a change in the scope of services and CONSULTANT shall issue to CLIENT a proposal setting forth an adjustment to the scope of services, budget, and schedule for the additional services provided by CONSULTANT. Any modification to this Agreement must be in the form of a written Amendment and executed by both CONSULTANT and CLIENT. If the CLIENT elects to reduce CONSULTANT'S scope of services, the CLIENT shall release, hold harmless, defend and indemnify CONSULTANT from any and all claims, damages, losses or costs associated with or arising out of such reduction in services.

1.8. If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the CONSULTANT are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of

risks or other material terms of this Agreement, the CONSULTANT may call for renegotiation of appropriate portions of this Agreement. The CONSULTANT shall notify the CLIENT of the changed conditions necessitating renegotiation, and the CONSULTANT and the CLIENT shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement in accordance with Article 4.9.

1.9 If CONSULTANT'S scope of services includes review of submittals or other similar items, CONSULTANT shall review and accept or take other appropriate action on the Contractor submittals, such as shop drawings, product data, samples and other data, which the Contractor is required to submit, but only for the limited purpose of checking for conformance with the design concept and the information shown in the Construction Documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. The CONSULTANT'S review shall be conducted with reasonable promptness while allowing sufficient time in the CONSULTANT'S judgment to permit adequate review. Review of a specific item shall not indicate that the CONSULTANT has reviewed the entire assembly of which the item is a component. The CONSULTANT shall not be responsible for any deviations from the Construction Documents not brought to the attention of the CONSULTANT in writing by the Contractor. The CONSULTANT shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

1.10 The Americans with Disabilities Act, the Fair Housing Amendments Act, and related federal and state "accessibility" laws and regulations (collectively "Acts") are not detailed building codes. The requirements of the Acts are general in nature and open to differing interpretations. The CONSULTANT will provide services in a manner consistent with the intent of the Acts and shall comply with the Standard of Care in responding to the requirements of the Acts, but does not warrant or guarantee that the project will satisfy all possible interpretations or applications of the Acts.

SECTION 2 - CLIENT'S RESPONSIBILITIES

2.1 CLIENT shall provide all previous documents relating to the Project, all criteria and full information as to CLIENT'S requirements for the Project and shall designate a person with the authority to act on CLIENT'S behalf on all aspects of the Project. CLIENT shall give prompt written notice to CONSULTANT whenever CLIENT observes or otherwise becomes aware of any defect in the work or any error or omission in the services provided by CONSULTANT.

2.2 CLIENT shall also be responsible for the following and pay all costs incident thereto:

1. Provide such legal, accounting and other counseling services as may be required for the project.
2. Obtain and pay all costs incidental to obtaining permits from governmental authorities having jurisdiction over the Project.
3. Obtain and furnish approvals from governmental authorities having jurisdiction over the Project.
4. Pay all costs incident to obtaining bids or proposals from Contractor(s).
5. Pay all permit, review and filing fees required by governmental agencies.
6. In the event that the regulations pertinent to this contract are modified by any governing entity that result in changes to the scope of services, CONSULTANT reserves the right to renegotiate the fee of this agreement.

2.3 The CLIENT and CONSULTANT acknowledge that changes in design and/or construction of the Project may be required for a variety of reasons during the design, permitting and construction phases of the Project. As a result, unforeseen changes may cause the final costs of the Project to exceed the initial Project cost estimates for construction, commissioning, engineering, permitting, planning, and surveying. The CLIENT agrees to set aside sufficient funds as a contingency reserve to be used, as required, to cover any such increased Project Costs. The CLIENT also understands and acknowledges that although the CONSULTANT'S design documents shall be prepared within the Standard of Care, the Contractor may require additional information from the CONSULTANT to clarify, correct, supplement, and coordinate the design intent shown in the Construction Documents that result in increases in the Project Costs, Construction Costs, or Operational Costs, and that these costs may increase even if the CONSULTANT has complied with the Standard of Care.

2.4 CLIENT agrees to provide to CONSULTANT all available information necessary to perform CONSULTANT'S services under this Agreement. The CLIENT shall furnish, at CLIENT'S expense, all information, requirements, reports, data, surveys, and instructions required. CONSULTANT is entitled to rely on the accuracy and completeness of all such

information provided.

2.5 CLIENT shall furnish right-of-way entry onto the project site for CONSULTANT to perform necessary field measurements, studies or other activities as required to provide the CONSULTANT'S services.

SECTION 3 - PAYMENT TO CONSULTANT

The method for payment of services is specified on page one of this Agreement.

3.1 Method 1. The CONSULTANT will submit monthly statements requesting payment which shall be based on the amount of services provided and expenses incurred by CONSULTANT during the billing period. Payment is due CONSULTANT upon receipt of statement by CLIENT.

3.2 Method 2. The CONSULTANT will submit monthly statements requesting payment which shall be based on the percent complete. Payment is due CONSULTANT upon receipt of statement by CLIENT.

3.3 Method 3. Full payment of the Retainer is required prior to the start of work. If replenish of Retainer is required full payment of the agreed upon amount is required within 5 business days for continuation of the work.

3.4 Method 4. NA

3.5 Terms for All Methods:

Reimbursable expenses mean the actual expenses incurred by CONSULTANT or CONSULTANT'S associates or consultants in connection with the Project such as expenses for: transportation, subsistence (including items subject to deduction limitations), telephone calls, postage, and reproduction of documents, computer charges, equipment charges and similar project-related items.

If CLIENT fails to make any payment due CONSULTANT for services and expenses within thirty (30) days after receipt of CONSULTANT'S statement therefore, the amounts due CONSULTANT shall include an additional charge at the maximum legal rate allowed by law plus reasonable attorney fees, court costs and actual expenses incurred in connection with collection of any past due amount.

CONSULTANT may suspend performance of services upon ten (10) calendar days' notice to the CLIENT for failure of payments when due or any other breach of this Agreement. CONSULTANT shall not have any liability whatsoever to the CLIENT for any costs or damages as a result of such suspension. If CONSULTANT resumes services after payment by CLIENT, the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for CONSULTANT to resume performance. If an invoice remains unpaid for more than 90 days, CONSULTANT shall have the right, but not the obligation, to initiate collection procedures. If the CLIENT fails to make payment when due and CONSULTANT incurs any costs in order to collect sums from the CLIENT, the CLIENT agrees that all such collection costs incurred shall immediately become due and payable to CONSULTANT. This obligation of CLIENT to pay CONSULTANT'S collection costs shall survive the term of this Agreement or any termination by either party.

If the CLIENT fails to make payment to CONSULTANT in accordance with this Agreement, this failure shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by CONSULTANT

SECTION 4 – OTHER TERMS AND CONDITIONS

4.1 All documents including reports, drawings, specifications and other deliverables, whether in printed or electronic media format, prepared or furnished by CONSULTANT pursuant to this Agreement are instruments of service of CONSULTANT and CONSULTANT shall be deemed the owner and author of such instruments of service. CONSULTANT shall retain all common law, statutory law and other rights, including, without limitation, all copyrights, in the instruments of service whether or not the Project is completed and regardless of whether the information is provided in paper or electronic format. CLIENT may make and retain copies for information and reference in connection with the use and occupancy of the project by CLIENT and others; however, such documents are not intended or represented to be suitable for reuse by CLIENT or others on extensions of the Project or on any other project.

The CLIENT shall not reuse or make any modification to the documents, drawings, data, or electronic files without the prior written consent of CONSULTANT. In the event the CLIENT, or the CLIENT's Contractors, subcontractors, or anyone else for whom the CLIENT is legally responsible, makes any changes to the information provided by CONSULTANT without CONSULTANT'S prior written consent, the CLIENT shall assume full responsibility for the results of such changes and agrees to waive any claim against CONSULTANT and release CONSULTANT from any liability arising directly or indirectly from such changes. In addition, the CLIENT agrees, to the fullest extent permitted by law, to defend, indemnify and hold CONSULTANT harmless from any claim, cause of action, damage, liability or cost, including reasonable attorney's fees and costs of defense, arising from any changes made by anyone other than CONSULTANT or from any reuse of the drawings, data and electronic files without the prior written consent of CONSULTANT.

The CLIENT is aware that differences may exist between the electronic files delivered and any printed hard-copy documents. In the event of a conflict between any signed hard-copy documents by CONSULTANT and electronic files, the signed or sealed hard-copy documents shall govern. CONSULTANT makes no representation as to the compatibility of electronic files with any hardware, software, or system used by the CLIENT or any other party. The CLIENT assumes all risk and cost associated with the use of these files on the CLIENT'S system. Client assumes sole and exclusive responsibility for determining if any conflict exists. Nothing in the electronic files alters the requirements of the Contract Documents, including, and without limitation, the need to check, confirm and coordinate all dimensions and details, take field measurements, verify field conditions, and coordinate the recipient's work with that of other contractors or subcontractors for the various projects

Delivery of the electronic files shall not be deemed a sale by the CONSULTANT, and the CONSULTANT makes no warranties, either express or implied, of merchantability and fitness for any particular purpose.

4.2 Because CONSULTANT has no control over the cost of or availability of labor, materials, equipment or services furnished by others, or over the Contractor(s) methods of determining prices, or over competitive bidding or market conditions, CONSULTANT'S opinions of probable costs including Project costs, construction costs ("Construction Costs"), or fuel, energy, or power costs ("Energy Costs") are made on the basis of CONSULTANT'S experience and qualifications and represent CONSULTANT'S judgment as an experienced and qualified professional CONSULTANT familiar with the construction industry. CONSULTANT cannot and does not warrant or guarantee that proposals, bids or actual costs including Project Costs, Construction Costs or Energy Costs will not vary from opinions of probable cost prepared by CONSULTANT.

4.3 In recognition of the relative risks and benefits of the Project to both the CLIENT and the CONSULTANT, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, to limit the liability of the CONSULTANT to the CLIENT, and anyone claiming by or through the CLIENT, for any and all claims, losses, costs, damages of any nature whatsoever, and claims expenses from any cause or causes (including attorneys' fees and costs and expert witness fees and costs), including those resulting from negligence, breach of contract, breach of statutory duty or otherwise (collectively "Claims") so that their total aggregate liability for and in connection with the entire Project, regardless of how limited in scope the services under this Agreement may be, shall not exceed an amount equal to the CONSULTANT'S total compensation under this Agreement or the total amount of \$47,000, whichever is greater. The CLIENT further agrees that the officers, principals, directors and employees of the CONSULTANT and its agents will not be individually liable in respect of any Claims, holds such individuals harmless from all Claims and covenants not to bring any Claims against such individuals. Claims by, through or under the CLIENT shall specifically include any claims by purchasers of the Project (both first purchasers and subsequent purchasers), subsequent purchasers of the entire Project (during or after completion), lenders of the CLIENT and their assignees, any assignee of the CLIENT, and any invitee of the CLIENT. The parties agree that specific consideration has been given by the CONSULTANT for this limitation and that it is deemed adequate. The CLIENT acknowledges that it could obtain a higher liability limit from the CONSULTANT in return for increasing the CONSULTANT's fee, but has elected not to do so.

4.4 Changed or Unforeseen Conditions. The CLIENT recognizes that in the course of completing the services under this Agreement, the CONSULTANT may encounter changed or unforeseen conditions which are beyond the control of the CONSULTANT and thus creating potential for claims and additional costs to the CONSULTANT which are not covered in fees charged and/or earned for services provided. Should any such changed or unforeseen condition occur during the performance of this contract, the CLIENT hereby waives any claim against the CONSULTANT and agrees to defend, indemnify and hold the CONSULTANT harmless from any claim or liability for injury or loss allegedly arising from the

CONSULTANT'S encountering of changed or unforeseen conditions other than claims or liability arising from the sole negligence or willful misconduct of the CONSULTANT. The CLIENT agrees to compensate the CONSULTANT for any time spent and expenses incurred by the CONSULTANT in defense of any such claim involving changed or unforeseen conditions with such compensation based upon the CONSULTANT'S prevailing fee schedule and expense reimbursement policy.

4.5 In the event that a dispute should arise relating to the performance of the services to be provided under this Agreement, the CLIENT and CONSULTANT agree that they shall first attempt to resolve the dispute through direct discussion by principals or representatives with full authority to reach a compromise. If the dispute is not resolved through direct discussion, the parties will then submit the matter to mediation by a mutually agreed upon mediator. The mediation shall be held in the city where the project is located, unless the parties mutually agree to hold the mediation in another location. CLIENT and CONSULTANT further agree to include a similar mediation agreement with all Contractors, subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties. The Mediator's fee shall be shared equally by the parties. If the dispute is not resolved by mediation, the matter may then be considered by other methods of dispute resolution.

4.6 If CONSULTANT has reason to believe that the total cost of services to the CLIENT for work under this Agreement shall exceed the budgeted amount, CONSULTANT shall inform CLIENT in writing of such and submit a revised estimated project cost for approval. CLIENT shall not be obligated to reimburse CONSULTANT for costs incurred in excess of the estimated cost set forth in this Agreement and CONSULTANT shall not be obligated to continue performance under the Agreement or to incur costs in excess of the estimated cost set forth in this Agreement unless and until CLIENT has notified CONSULTANT in writing that the amount has been amended and shall have specified in such notice a revised estimated cost which shall thereupon constitute the estimated cost of services under this Agreement.

4.7 Any litigation or other dispute arising out of or relating to this Agreement shall be governed by the law of the state in which the project is located regardless of conflict of law principles or any other choice of law provision. Unless otherwise precluded by the law of the state in which the project is located, venue and jurisdiction for any dispute shall either be in the state in which the project is located or, at Morrison-Maierle, Inc.'s sole option and discretion, may be in the First Judicial District Court, Lewis and Clark County, Montana.

4.8 The CONSULTANT shall not be required to execute any document that would result in its certifying, guaranteeing or warranting the existence of conditions whose existence the CONSULTANT cannot ascertain.

4.9 Either party may terminate this Agreement for cause upon 10 calendar days' written notice for the following reasons:

1. Substantial failure by either party to perform in accordance with this Agreement;
2. Assignment of this Agreement without the written consent of the other party;
3. Suspension of the project or CONSULTANT'S services for more than 60 calendar days, consecutive or aggregate;
4. Material changes in the conditions under which this Agreement was executed, the Scope of Services, the nature of the project, or the failure of the parties to reach an agreement on compensation and/or schedule adjustments necessitated by such changes.

In the event of a termination not the fault of CONSULTANT, the CLIENT shall pay CONSULTANT, in addition to payment for services rendered and reimbursable expenses incurred, all expenses incurred by CONSULTANT in connection with the orderly termination of this Agreement, including, but not limited to, demobilization, reassignment of personnel, associated overhead costs, and all other expenses resulting from the termination.

4.10 CLIENT and CONSULTANT each binds itself and its partners, successors, executors, administrators, assigns, and legal representatives to the other party of this Agreement and to the partners, successors, executors, administrators, assigns and legal representatives of such other party, in respect to all covenants, agreements and obligations of this Agreement. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than CLIENT and CONSULTANT. There are no intended third-party beneficiaries of this Agreement.

4.11 In accordance with the terms of this contract, the CONSULTANT will provide labor and materials for the improvement of the CLIENT's property or property for which the CLIENT acts as agent. The terms of this contract also provide for specific

payment terms to the CONSULTANT for services rendered. Should the CLIENT not comply with these payment terms, the CLIENT's property or the agent-represented property may be subject to a lien against said property for all services and materials furnished for the project. The right to claim a lien is in compliance with the lien laws of the State under jurisdiction.

4.12 CONSULTANT and CLIENT agree that, without prior consent of the other party, neither will offer employment to or discuss employment with any of the other party's associates or employees until one year after this Agreement is terminated.

4.13 If CONSULTANT mistakenly leaves out of the Construction Documents any component or item required for the Project, CONSULTANT shall not be responsible for the cost or expense of constructing or adding the component or item to the extent such item or component would have been required and included in the original construction documents. In no event will the CONSULTANT be responsible for any cost or expense that provides betterment, upgrades or enhances the value of the Project.

4.14 CONSULTANT and CLIENT do not intend for this Agreement to benefit any third-party. No third-party may claim to be a third-party beneficiary of this Agreement.

4.15 During the term of this Agreement and following its expiration or termination for any reason, neither the CLIENT nor the CONSULTANT shall transfer, assign, convey or sublet any right, claims (including any causes of action or claims alleging breach, loss or damages arising out of this Agreement), duty or obligation under it, nor any other interest therein without the prior written consent of the other party. However, CONSULTANT may, where CONSULTANT deems necessary, hire subconsultants to provide services covered by this Agreement.

4.16 Neither the professional activities of CONSULTANT, nor the presence of CONSULTANT at the construction/project site, shall relieve the general Contractor and all subcontractors of any of their responsibilities and duties to perform the work in accordance with the contract documents and to comply with any health or safety precautions required by any regulatory agencies. CONSULTANT does not have authority to control any Contractor or its employees in connection with their work or any health or safety programs or procedures. The CLIENT agrees that the Contractor and subcontractors are solely responsible for job site safety. Accordingly, the CLIENT shall require the Contractor and all subcontractors to indemnify, and hold harmless the CONSULTANT from any and all claims, losses, suits, damages, and liabilities, including attorneys' fees and costs, arising in any way from such contractors' or subcontractors' services or work product, except to the extent caused by the sole negligence of the CONSULTANT.

4.17 CONSULTANT shall assist the CLIENT in applying for permits and approvals where required by law. In cases where the scope of services requires CONSULTANT to submit, on behalf of the CLIENT, a permit application and/or approval by a third party to this contract, CONSULTANT does not make any warranties, guarantees, or representations as to the success of CONSULTANT'S effort on behalf of the CLIENT. Payment for services rendered by CONSULTANT is not contingent upon the successful acquisition of these permits.

4.18 Notwithstanding any other provision in this Agreement, neither the CLIENT nor CONSULTANT, their respective officers, directors, shareholders, partners, employees, agents, members, subconsultants, or employees shall be liable to the other or shall make any claim for any incidental, indirect, or consequential damages arising out of or in any way connected to the project or this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation, or any other consequential damages that either party may have incurred from any cause of action.

4.19 This Agreement is the entire agreement between CONSULTANT and CLIENT. It supersedes all prior communications, understandings, and agreements, whether oral or written. Any Amendment or modification to this Agreement must be written and executed by both CONSULTANT and CLIENT.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

CLIENT:

City of Columbia Falls

Signed: _____

By: Susan M. Nicosia

Title: City Manager

Contact Information and Address for giving notices:

City of Columbia Falls

130 6th St W

Columbia Falls, MT 59912

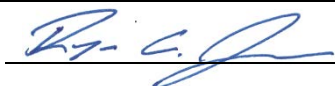
Email: nicosias@cityofcolumbiafalls.com

Phone: 406-892-4391

Address for Invoices (if different)

CONSULTANT:

Morrison-Maierle, Inc.

Signed: 

By: Ryan Jones

Title: Vice President

Contact Information and Address for giving notices:

Morrison-Maierle, Inc.

172 Timberwolf Parkway

Kalispell, MT 59901

Email: rjones@m-m.net

Phone: 406-752-2216

Project Number: 0541.032.00

Project Name: 5th Ave EN Water Main Replacement Project

Version 12/2/2021

POSITION DESCRIPTION

Class Title: Firefighter/EMT
Department: Fire

Grade Number: 11
Non-Union Fire

Date: February 7, 2022
Amended July 18, 2022

GENERAL PURPOSE

Protects life and property by performing firefighting, emergency aid, hazardous materials, and fire prevention duties. Maintains fire equipment, apparatus, and facilities.

SUPERVISION RECEIVED

Works under the general supervision of the Fire Chief.

SUPERVISION EXERCISED

May assist to coordinate, instruct, or supervise the work of volunteer firefighters or new recruits as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Performs firefighting activities including driving fire apparatus, operating pumps and related equipment, laying hose, and performing fire combat, containment and extinguishment tasks.

Performs emergency aid activities including administering first aid and providing other assistance as required.

Participates in fire drills, attends classes in firefighting, emergency medical, hazardous materials, and related subjects.

Participates in the inspection of buildings, hydrants, and other structures in fire prevention programs for compliance with fire codes. Resolves compliance problems with owners within scope of knowledge and authority.

Maintains fire equipment, apparatus and facilities. Performs minor repairs to departmental equipment.

Performs general maintenance work in the upkeep of fire facilities and equipment; cleans and washes walls and floors; cares for grounds around station; makes minor repairs; washes, hangs and dries hose; washes, cleans, polishes, maintains and tests apparatus and equipment.

Assists in developing plans for special assignments such as emergency preparedness, hazardous

communications, training programs, firefighting, hazardous materials, and emergency aid activities.

Presents programs to the community on safety, medical, and fire prevention topics.

Performs salvage operations such as throwing salvage covers, sweeping water, and removing debris.

PERIPHERAL DUTIES

Assists in department activities as assigned.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

(A) High school diploma or GED equivalent; and

(B) No specific work experience level required.

Necessary Knowledge, Skills and Abilities:

(A) Working knowledge of driver safety; working knowledge of first aid; and

(B) Ability to learn the operation of fire suppression and other emergency equipment; ability to learn to apply standard firefighting, emergency aid, hazardous materials, and fire prevention techniques; ability to perform strenuous or peak physical effort during emergency, training or station maintenance activities for prolonged periods of time under conditions of extreme heights, intense heat, cold or smoke; ability to act effectively in emergency and stressful situations; ability to follow verbal and written instructions; ability to communicate effectively orally and in writing; ability to establish effective working relationships with employees, other agencies, and the general public; ability to meet the special requirements listed below.

SPECIAL REQUIREMENTS:

Must be 18 years or older at the time of employment; must possess, or be able to obtain by time of hire, a valid State driver's license without record of suspension or revocation in any State; no felony convictions or disqualifying criminal histories within the past seven years; U.S. citizen; must be able to read and write the English language; must be of good moral character and of temperate and industrious habits ; possess a current EMT certificate at time of appointment or be able to obtain within one year; possess a FFI certification or ability to obtain within one year; and possess or be able to obtain the Basic Wildland Firefighter certification. Must obtain or be able to obtain Driver/Operator Apparatus Equipped with Fire Pump Certification.

SELECTION GUIDELINES:

Formal application process; oral interview; physical agility test; NFPA 1582 compliant medical examination; mental health examination, background check; final selection.

TOOLS AND EQUIPMENT USED

Emergency medical aid unit, fire apparatus, fire pumps, hoses, and other standard firefighting equipment, ladders, first aid equipment, radio, pager, personal computer, phone.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and taste or smell.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually moderate, except during certain firefighting or EMT activities when noise levels may be loud.

JOB PERFORMANCE STANDARDS

Evaluation of this position will be based primarily upon performance of the preceding requirements and duties. Examples of job performance criteria include, but are not limited to, the following:

Effectively provides for the protection of life and property.

Properly performs firefighting activities including driving fire apparatus, operating pumps and related equipment, laying hose, and performing fire combat, containment and extinguishment tasks in a safe and competent manner.

Properly performs emergency aid activities including administering first aid and providing other assistance as required.

Competently completes inspections of buildings, hydrants, and other structures in fire prevention programs and resolves compliance problems within scope of knowledge and authority.

Competently maintains fire equipment, apparatus and facilities.

Completes appropriate general maintenance and cleaning of the fire facilities and equipment.

Competently presents programs to the community on safety, medical, and fire prevention topics.

Follows all Department Standard Operating Guidelines and City Personnel Policies.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: _____
Supervisor

Approval: _____
Appointing Authority

Effective Date:

Revision History: Original February 2022
First Revision July 2022

CITY OF COLUMBIA FALLS
POSITION DESCRIPTION

Position Title: Public Works/GIS Technician

Department: Administration

Grade: 11 Non-union

Date: November 2021

GENERAL PURPOSE:

Performs technical, administrative, clerical, ESRI/GIS recording and mapping work in the Building, Planning and Public Works Departments.

SUPERVISION RECEIVED:

Works under the direction and supervision of the City Manager/Zoning Administrator and the Public Works Director as assigned.

SUPERVISION EXERCISED:

None.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Performs daily clerical and permitting duties of the Planning, Building and Public Works Departments.

Processes, records and tracks Building, Mechanical, Electrical, Plumbing, Planning and Public Works permits and fees.

Maintains and inputs new Public Works ESRI/GIS records, reports and mapping as well as the manipulation of current databases and the creating of new databases.

Performs work in other various mapping and work management programs for Public Works such as iWorQ and Asset Essentials.

Performs mapping operations with a Trimble GPS device in the field and exports that data into ESRI/GIS

Prepares letters, memoranda and other written correspondence relative to department matters; ensures the maintenance of accurate records and reports. Edits work for spelling and grammar, presents numerical data effectively.

Performs record keeping for all Boards and Commissions of the Building and Planning departments. Prepares minutes for various Board and Commission meetings, and provides other

support as directed.

Interprets City, County, State and Federal codes and regulations. Researches legal records, zoning maps and other data in relation to annexations, zoning, subdivisions and Public Works. Frequent contact with the public, fellow employees and supervisors. Ability to manage difficult or emotional customer situations.

Maintains confidentiality.

Responsible for ensuring that City records and documents are prepared, compiled, recorded and maintained. Establishes and maintains a system of indexing, filing of minutes, resolutions, ordinances, and other documents pertaining to public works, planning and building.

PERIPHERAL DUTIES:

Performs Deputy Clerk duties as assigned.

DESIRED MINIMUM QUALIFICATIONS:

Education and Experience:

- (A) A high school diploma.
- (B) Two (2) or more years' experience in clerical positions.
- (C) Two (2) or more years of related college classes minimum.
- (D) Experience with computers and computer programs required.

Necessary Knowledge, Skills and Abilities:

- (A) Working knowledge of computers and electronic data processing; working knowledge of modern office practices and procedures; some knowledge of public works field operations.
- (B) Required to have knowledge of ESRI/GIS mapping software including proper manipulation of databases.
- (C) Knowledge of Trimble GPS devices and software for mapping features in the field.
- (D) Skill in operating listed tools and equipment.
- (E) Ability to adapt and learn new software related to mapping and work management.
- (F) Ability to perform arithmetic computations accurately and quickly; ability to communicate effectively verbally and in writing; ability to establish successful working relationships; ability to work under pressure and/or frequent interruptions; ability to work with angry or difficult customers.

SPECIAL REQUIREMENTS:

None

TOOLS AND EQUIPMENT USED:

Personal computer, including mapping, permitting, word processing and spreadsheet software; 10-key calculator, phone, cell phone, tablet, fax and copy machines, plotter, Trimble GPS device, mapping and pin locate equipment.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet but may have frequent phone or walk-in interruptions.

SELECTION GUIDELINES:

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

JOB PERFORMANCE STANDARDS:

Evaluation of this position will be based primarily upon performance of the preceding

requirements and duties. Examples of job performance criteria include, but are not limited to, the following:

- ◆ Reports progress and deadlines on public works, planning and building applications in an accurate and timely manner.
- ◆ Processes legal notices in an accurate and timely manner.
- ◆ Accurately compiles, prepares and maintains applicable Board and Commission minutes and records.
- ◆ Competently prepares supporting agenda materials for Planning Board and Adjustment Board.
- ◆ Assists in the preparation of Council packets and documents in an accurate and timely manner.
- ◆ Competently handles application processes for planning, building and public works permits and applications.
- ◆ Competently inputs GIS data into ESRI program and prepares/prints maps.

Approval: _____
Supervisor

Approval: _____
Appointing Authority

Effective Date: _____

Revision History: Updated/Regraded July 2022

July 18, 2022

To: Mayor & Council

From: Finance Director Bates and City Manager Nicosia

RE: Consent approval to void checks outstanding for longer than one year – effective June 30, 2022 as listed below

Check #	Payee	Amount
49697	Master Tech Repair	\$133.00
50681	Gregg Anderson	\$ 50.00
50716	Sydney M. Ryerson	\$ 12.00
29653	Trevon S. Fauske	\$ 90.12

Pursuant to state statute, the City may cancel checks (warrants) outstanding for longer than one year.

7-6-4303. Cancellation of municipal warrants and checks. (1) The city or town council may cancel municipal warrants and checks that have remained outstanding and unpaid for a period of 1 year or longer.

(2) The city or town clerk shall:

(a) enter on the record of warrants or checks, opposite the entry of each instrument, the date when it was canceled;

(b) make a list of the canceled instruments, specifying the number, date, and amount and the person to whom it was payable; and

(c) enter the list in the minutes of the city or town council proceedings.

Columbia Falls Fire Department

Karl Weeks, Fire Chief/Marshal



130 6th Street W Item No.8.
Columbia Falls, Mt., 59912
(406) 892-3911 Office

July 11, 2022

City Manager Susan Nicosia, Mayor Don Barnhart
Columbia Falls City Council
130 6th Street West, Room A
Columbia Falls, MT. 59912

Dear Manager Nicosia, Mayor Barnhart and Council Members,

The membership of the Columbia Falls Fire Department has voted to approve Dale Pinneke as a probationary member. Dale has passed a background check and a physical examination. Since submitting his application he has attended several trainings as an observer and I believe he will be a great addition to our team. At this time I would recommend the approval of Dale Pinneke as a probationary member of the Columbia Falls Fire Department.

Sincerely,

Karl Weeks

CONCUR W/RECOMMENDATION
SN

CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC HEARINGS

Item No.9.

The Columbia Falls City-County Planning Board held a public hearing for the following item at their regular meeting on Tuesday, July 12, 2022 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on August 1, 2022 starting at 7:00 p.m. in the same location.

Request for a Zoning Map Amendment in the Columbia Falls Planning Jurisdiction:

Mick Ruis is requesting a zoning map amendment on behalf of HC 246 LLC in the Columbia Falls Zoning Jurisdiction. The property is located at 230 Highway 2 East in Columbia Falls and is described as Assessor's Tracts 2E, 2EC, 4EA, 4EAA and 4E Section 17, Township 30 North, Range 20 West, P.M.M., Flathead County (See Exhibit A for Metes and Bounds Description). The property is currently zoned CB-1 (Neighborhood Business) and the applicant is proposing CB-2 (General Business).

The Planning Board postponed the public hearing on the following three items until August 9, 2022 – 6:30 P.M., the date and time of the next regular Planning Board Meeting. The location of the hearing will be announced and posted on the City Website, Legal Notice in the Newspaper, Letters to the adjacent property owners, and at City Hall on the City's Planning/Council Bulletin Board.

Request for a Zoning Map Amendment in the Columbia Falls Planning Jurisdiction:

James Barnett on behalf of Flathead Mountain River LLC is requesting a zoning map amendment in the Columbia Falls Zoning Jurisdiction. The property is located at 264,316,378,494 River Road in Columbia Falls and is described as Lots 1, 2, & 3 of Loffler Subdivision and Assessor's Tracts 7 B and 7BB (Tracts 1 and 3 of COS 14045) in Section 16, Township 20 North, Range 20 West, P.M.M., Flathead County. The property is currently zoned CR-3 (One Family Residential) and the applicant is proposing CR-4 (Urban Residential).

Request for a Planned Unit Development in the Columbia Falls Zoning Jurisdiction:

James Barnett on behalf of Flathead Mountain River LLC is requesting a Planned Unit Development in the Columbia Falls Zoning Jurisdiction, the development is called River Highlands Apartments. The property is located at 264,316,378, & 494 River Road in Columbia Falls and is described as Lots 1, 2, & 3 of Loffler Subdivision and Assessor's Tracts 7 B and 7BB (Tracts 1 and 3 of COS 14045) in Section 16, Township 20 North, Range 20 West, P.M.M., Flathead County. The project consists of 65 attached single family row houses, 390 apartment units and 10 row house units dedicated to the Northwest Montana Community Land Trust. The total unit count is 455 units on 49.1 acres gross for a density of 9.2 units per acre. The applicant is proposing 21.5 acres (43%) of the site as park and open space. With the project, the applicants are proposing to move River Road further east on Highway 2 and if supported by the MDOT the applicants would install a traffic signal at Highway 2 and River Road. Two deviations are requested with the PUD, the applicant is requesting to zoning deviations, one would allow an increase in height of ten feet allowing a portion of the apartment buildings to approach 45 feet in height and the

second deviation would reduce the parking requirement from 2 spaces per unit down to 1.5 spaces per unit.

Item No.9.

Request for a subdivision in the Columbia Falls Zoning Jurisdiction:

James Barnett on behalf of Flathead Mountain River LLC is requesting a Subdivision in the Columbia Falls Zoning Jurisdiction. The property is located at 264,316,378, & 494 River Road in Columbia Falls and is described as Lots 1, 2, & 3 of Loffler Subdivision and Assessor's Tracts 7 B and 7BB (Tracts 1 and 3 of COS 14045) in Section 16, Township 20 North, Range 20 West, P.M.M., Flathead County. The subdivision will create 21 lots (17 residential and 4 open space lots) The subdivision will extend Municipal water and sewer services along with reconstructing River Road and incorporating a detached pedestrian path. The new roads within the project will be privately maintained but open to the public. The proposed subdivision is part of the zone change and PUD application for River Highlands Apartments

Interested persons are allowed to attend the hearing(s) in person or via ZOOM for the August 1st Council Meeting. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staalnd, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: staalndb@cityofcolumbiafalls.com. For more information on the proposed Planned Unit Development, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

NOTICE OF PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN, that the City Council of the City of Columbia Falls, Montana, will hold public hearings beginning on August 1, 2022 at 7:00 p.m. in the Columbia Falls City Hall, 130-6th Street West, Columbia Falls, Montana, for the following purposes:

Preliminary Budget

Presentation and consideration of the preliminary budget for fiscal year beginning July 1, 2022 and ending June 30, 2023. This hearing will be continued until final adoption of the budget after receiving the certified taxable valuation.

Special Assessments

Consideration of the adoption of the Street Lighting District and Street Maintenance District assessments for FY2022/2023. Council will hear any objections to the final adoption of the resolution levying special assessments for FY 2022/2023. Special Assessments are estimated as follows:

Street Lighting District	\$ 30,049
Street Maintenance District	\$316,000

Individual property payment schedules are available for inspection ten (10) days from this notice, in the office of the City Clerk, 130 6th Street West, Columbia Falls, Montana, during regular hours Monday through Friday, 7:00 AM to 6:00 PM.

Permissive Medical Levy

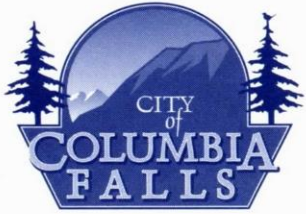
Consideration of adoption on the proposed tax levy to fund health insurance premium contributions for group benefits beyond the amount of contributions in effect on June 30, 1999. The actual mills for consideration will be made available upon receipt of the certified tax valuation for the year.

Taxpayers are encouraged to attend the hearings and give written or oral comments on any or all of the budget-related items. Written comments may be mailed to the City Clerk, 130 6th Street West, Room A, Columbia Falls, Montana, 59912. Questions regarding the proposed items can be made by contacting City Manager Susan Nicosia at 892-4391.

DATED THIS 5th DAY OF JULY, 2022

s/Barb Staaland, City Clerk

Publish: Sunday July 17th and Sunday July 24th



July 18, 2022

To: Mayor & Council

From: City Manager Nicosia

RE: Call for Bids – Street Construction Projects

City staff is requesting Council approval to Call for Bids on the priority Street Construction Projects as reviewed in March. M-M Engineers will have bid package ready early next week and we want to get the notice out to contractors as soon as possible, upon preparation and before the August 1st council meeting. The Engineer's conservative (high) estimate puts the total just slightly higher than current available funding (4040 Street Construction and 2821 Special Gas Tax). Getting the project out to bid will allow us to finalize the budgeting and defined project.

Council Action Requested: Approve the Call for Bids – Priority Street Construction Projects

RESOLUTION NO. 1879

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA, SETTING THE SALARY AND COMPENSATION OF CERTAIN CITY OFFICIALS AND EMPLOYEES PURSUANT TO TITLE 7, CHAPTER 4, PART 42, M.C.A., FOR THE 2022-2023 FISCAL YEAR

WHEREAS, the City of Columbia Falls, Montana wishes to establish the salaries and compensation for certain city officials and non-union employees for the 2022-2023 fiscal year effective July 1, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section One: The salaries and compensation of the named city officials and employees for the fiscal year beginning July 1, 2022 are hereby established as set out on Exhibit "A", attached hereto and which, by this reference, is made a part hereof.

Section Two: This Resolution shall be in full force and effect as regularly provided by law. All salaries and compensation provided for herein will be paid effective July 1, 2022.

Section Three: All prior salary and compensation resolutions or parts of resolutions pertaining to the salaries, compensation and benefits for said officials and employees in conflict herewith are hereby repealed.

PASSED AND ADOPTED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 18th DAY OF JULY, 2022, THE COUNCIL VOTING AS FOLLOWS:

AYES:

NOES:

ABSENT:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 18th DAY OF JULY, 2022.

Mayor

ATTEST:

City Clerk

Exhibit “A”

2022-2023 SALARY/BENEFITS

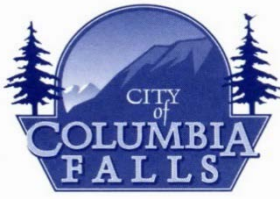
EXEMPT EMPLOYEES:	WAGE
City Manager	Per contract
Chief of Police	\$112,975/annum*
Public Works Director	\$80,031/annum
Fire Chief	\$81,033/annum
Finance Director	\$71,984/annum
City Clerk	\$34.34 per hour
City Judge (part-time/.8FTE)	\$63,410/annum
Police Lieutenant	\$100,979/annum*

- Adjusted for police schedule

All non-union hourly employees shall be paid on the Wage Schedule, attached as Exhibit “B”, excluding Seasonal pool workers whose wages are set by the City Manager depending on minimum wage, certifications, and experience to ensure competitive wages and adequate staffing. Non-Union Firefighters/EMT shall be paid on the Wage Schedule attached as Exhibit “C.”

Current year		NON-UNION														
22-23																
Grade	Entry	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	
9	18.49	18.86	19.24	19.62	20.02	20.42	20.83	21.24	21.67	22.10	22.54	22.99	23.45	23.92	24.40	
10	20.43	20.84	21.26	21.68	22.11	22.56	23.01	23.47	23.94	24.42	24.90	25.40	25.91	26.43	26.96	
11	22.37	22.81	23.27	23.74	24.21	24.69	25.19	25.69	26.21	26.73	27.26	27.81	28.37	28.93	29.51	
12	24.30	24.79	25.29	25.79	26.31	26.83	27.37	27.92	28.48	29.04	29.63	30.22	30.82	31.44	32.07	
13	26.24	26.77	27.30	27.85	28.40	28.97	29.55	30.14	30.74	31.36	31.99	32.63	33.28	33.94	34.62	
Grade	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25	Step 26	Step 27	Step 28	Step 29	Step 30
9	24.89	25.39	25.89	26.41	26.94	27.48	28.03	28.59	29.16	29.74	30.34	30.95	31.57	32.20	32.84	33.50
10	27.50	28.05	28.61	29.18	29.76	30.36	30.96	31.58	32.22	32.86	33.52	34.19	34.87	35.57	36.28	37.01
11	30.10	30.70	31.32	31.95	32.58	33.24	33.90	34.58	35.27	35.98	36.69	37.43	38.18	38.94	39.72	40.51
12	32.71	33.36	34.03	34.71	35.41	36.11	36.84	37.57	38.32	39.09	39.87	40.67	41.48	42.31	43.16	44.02
13	35.32	36.02	36.74	37.48	38.23	38.99	39.77	40.57	41.38	42.21	43.05	43.91	44.79	45.69	46.60	47.53

Current year	NON-UNION - FIREFIGHTERS/EMT																									
22-23																										
Grade	Entry	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14											
11	24.00	24.48	24.97	25.46	25.97	26.49	27.02	27.56	28.12	28.68	29.25	29.84	30.43	31.04	31.66											



130 6th STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

Item No.14.

DATE: July 15, 2022
TO: Mayor and City Council
FROM: Shawn Bates, Finance Director
Susan M. Nicosia, City Manager

RE: Financial Report – May 2022

Attached are the following condensed monthly reports for your review. Reports reflect activity from July 1, 2021 through May 30, 2022.

We have completed 92% of the fiscal year. The accounting system has been updated to include all budgetary information including line items as prepared by the City Manager and approved by Council. Reserves within the cash report have been updated to reflect the current budgeted amounts.

- First report: Summary of **Revenues Budget and Actual** for the Month of May and Year to Date. In total, we have received 43% of total revenues budgeted compared to 81% for the prior year.
- Second report: Summary of **Expenditures Budget and Actual** for the Month of May and Year to Date. There are no significant variances from anticipated expenditures/expenses. In total, we have committed 28% of the total expenditure budget compared to 66% for the prior year.
- Third report: Detail revenue and expenditures/expense for the General Fund, Water Operating Fund, and Sewer Operating Fund. These reports show detail totals of revenues by source and expenditures/expenses by activity.
- The General Fund has incurred (\$379,625) more in expenditures than revenues through May 2022, compared to (\$602,277) last year for the same time period.
 - The Water Fund reflects revenues exceeding expenses by \$116,654 to date compared to (\$58,979) in the prior year.
 - The Sewer Fund reflects YTD revenues exceeding expenses \$239,854 compared to \$228,884 in the prior year.
- Fourth report: The Cash Balance report for May 2022 has been provided as a separate report for your review. Total reconciled cash/investments equal \$11,401,463 compared to \$8,695,761 from one year ago. The City as of May 31st 2022 had invested \$9,736,509 in STIP (May average rate was .8299552%, \$546,935 in Glacier Bank, MBS various term investments of \$1,145,000 with rates ranging from 1.16% to 2.0%.

Should you have any questions on these reports or any financial matter, please do not hesitate to contact me via email: batess@cityofcolumbiafalls.com or by phone at 406-892-4327.

07/15/22
10:10:15

CITY OF COLUMBIA FALLS
Statement of Revenue Budget vs Actuals
For the Accounting Period: 5 / 22

Page: 1 of 2
Report ID: B110F

Fund	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
1000 GENERAL FUND	141,152.62	2,003,436.89	3,054,676.00	1,051,239.11	66 %
2100 RESORT TAX	46,108.43	489,791.68	0.00	-489,791.68	** %
2310 TAX INCREMENT DISTRICT FUND	12,788.14	365,828.91	2,900.00	-362,928.91	*** %
2311 TEDD-INDUSTRIAL PARK	7.49	4,486.23	0.00	-4,486.23	** %
2312 TEDD - COLUMBIA RISING IND PARK	16.76	25,898.40	0.00	-25,898.40	** %
2372 PERMISSIVE MEDICAL LEVY	3,814.61	141,588.68	227,573.00	85,984.32	62 %
2394 BUILDING CODE ENFORCEMENT FUND	10,339.44	80,945.26	211,450.00	130,504.74	38 %
2400 SPECIAL LIGHTING DISTRICT FUND	600.71	20,506.70	30,219.00	9,712.30	68 %
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	5,077.17	222,942.09	372,632.00	149,689.91	60 %
2700 CEDAR CREEK TRUST	730.40	3,565.43	69,946.00	66,380.57	5 %
2820 GAS TAX FUND	8,345.12	91,796.31	100,141.00	8,344.69	92 %
2821 Special Road/Street Allocation Program	0.00	128,639.78	135,072.00	6,432.22	95 %
2917 CRIME VICTIMS ASSISTANCE FUND	230.00	4,306.50	6,000.00	1,693.50	72 %
2940 CDBG-HOME INVESTMENT PARTNERSHIP PROGRAM GRANT	0.00	7,627.00	0.00	-7,627.00	** %
2959 EDA	0.00	313,146.00	1,266,292.00	953,146.00	25 %
2991 ARPA of 2021	0.00	2,257.19	752,738.00	750,480.81	0 %
3020 GO Street Improvements	1,318.38	48,098.98	76,444.00	28,345.02	63 %
3534 SID 34 FUND - 5th Avenue Water Main	119.56	5,288.05	6,310.00	1,021.95	84 %
3536 SID 36 FUND - Talbott & 4th Avenue Water Main	2.24	2,145.84	3,344.00	1,198.16	64 %
3538 SID 38 FUND - Riverwood	11.77	15,760.05	28,317.00	12,556.95	56 %
4000 CAPITAL PROJECTS FUND - Building Improvements	101.29	536.40	600.00	63.60	89 %
4010 CAPITAL PROJECTS FUND - Parks Improvements	247.65	51,128.40	52,200.00	1,071.60	98 %
4020 CAPITAL PROJECTS FUND - General Equipment	214.21	78,939.67	78,535.00	-404.67	101 %
4040 CAPITAL PROJECTS FUND - Street Construction	343.49	1,637.14	273,341.00	271,703.86	1 %
5210 WATER ENTERPRISE FUND	48,702.87	723,667.11	784,895.00	61,227.89	92 %
5211 WATER CAPITAL EXPANSION	680.22	104,078.71	99,000.00	-5,078.71	105 %

07/15/22
10:10:15

CITY OF COLUMBIA FALLS
Statement of Revenue Budget vs Actuals
For the Accounting Period: 5 / 22

Page: 2 of 2
Report ID: B110F

Fund	Received		Estimated Revenue	Revenue	%
	Current Month	Received YTD		To Be Received	Received
5310 SEWER ENTERPRISE FUND	89,455.71	1,038,386.11	6,595,608.00	5,557,221.89	16 %
5311 SEWER CAPITAL EXPANSION	6,248.76	135,339.32	90,500.00	-44,839.32	150 %
7120 FIRE RELIEF DISABILITY/PENSION FUND	797.44	50,692.72	69,134.00	18,441.28	73 %
Grand Total:	377,454.48	6,162,461.55	14,387,867.00	8,225,405.45	43 %

07/15/22
10:15:31

CITY OF COLUMBIA FALLS
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 22

Page: 1 of 2
Report ID: B100F

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL FUND	186,765.55	2,383,062.87	3,518,157.00	3,518,157.00	1,135,094.13	68 %
2310 TAX INCREMENT DISTRICT FUND	0.00	320,022.67	535,000.00	535,000.00	214,977.33	60 %
2372 PERMISSIVE MEDICAL LEVY	0.00	109,739.36	237,663.00	237,663.00	127,923.64	46 %
2394 BUILDING CODE ENFORCEMENT FUND	7,430.15	80,654.45	211,480.00	211,480.00	130,825.55	38 %
2400 SPECIAL LIGHTING DISTRICT FUND	2,638.26	28,665.90	51,420.00	51,420.00	22,754.10	56 %
2500 SPECIAL STREET MAINTENANCE DISTRICT	28,698.07	337,360.73	476,679.00	483,111.00	145,750.27	70 %
2700 CEDAR CREEK TRUST	0.00	0.00	180,000.00	180,000.00	180,000.00	0 %
2820 GAS TAX FUND	0.00	62,305.97	111,057.00	111,057.00	48,751.03	56 %
2821 Special Road/Street Allocation Program	0.00	145,717.00	145,717.00	280,789.00	135,072.00	52 %
2917 CRIME VICTIMS ASSISTANCE FUND	230.00	4,306.50	6,000.00	6,000.00	1,693.50	72 %
2940 CDBG-HOME INVESTMENT PARTNERSHIP	0.00	0.00	135,762.00	135,762.00	135,762.00	0 %
2959 EDA	0.00	78,884.56	0.00	1,266,292.00	1,187,407.44	6 %
2991 ARPA of 2021	0.00	0.00	1,503,219.00	1,503,219.00	1,503,219.00	0 %
3020 GO Street Improvements	0.00	37,908.94	81,941.00	81,941.00	44,032.06	46 %
3534 SID 34 FUND - 5th Avenue Water Main	0.00	0.00	6,310.00	6,310.00	6,310.00	0 %
3536 SID 36 FUND - Talbott & 4th Avenue	0.00	0.00	3,344.00	3,344.00	3,344.00	0 %
3538 SID 38 FUND - Riverwood	0.00	14,135.15	28,094.00	28,094.00	13,958.85	50 %
4000 CAPITAL PROJECTS FUND - Building	0.00	77,563.39	149,200.00	149,200.00	71,636.61	52 %
4010 CAPITAL PROJECTS FUND - Parks	16,369.76	194,017.93	289,000.00	289,000.00	94,982.07	67 %
4020 CAPITAL PROJECTS FUND - General	0.00	11,021.44	53,000.00	53,000.00	41,978.56	21 %
4040 CAPITAL PROJECTS FUND - Street	0.00	33,270.00	835,709.00	835,709.00	802,439.00	4 %
5210 WATER ENTERPRISE FUND	49,213.29	607,012.66	1,116,673.00	1,116,673.00	509,660.34	54 %
5310 SEWER ENTERPRISE FUND	68,576.11	798,531.79	7,051,976.00	7,051,976.00	6,253,444.21	11 %
5311 SEWER CAPITAL EXPANSION	0.00	0.00	1,139,595.00	1,139,595.00	1,139,595.00	0 %
7120 FIRE RELIEF DISABILITY/PENSION FUND	0.00	0.00	69,134.00	69,134.00	69,134.00	0 %

Grand Total: 359,921.19 5,324,181.31 17,936,130.00 19,343,926.00 14,019,744.69 28 %

07/15/22
10:20:27

CITY OF COLUMBIA FALLS
Revenue/Expenditure Ledger
For the Accounting Period: 5 / 22

Page: 1 of 4
Report ID: L120

1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
311010 Real Property Taxes	764,280.05	0.00	22,717.74	22,717.74	786,997.79
311020 Personal Property Taxes	51,394.96	0.00	0.00	0.00	51,394.96
312000 Penalty & Interest on Delinquent	2,109.61	0.00	57.75	57.75	2,167.36
322010 Alcoholic Beverage Licenses and	7,387.50	0.00	0.00	0.00	7,387.50
322020 Professional Business Licenses	8,997.50	0.00	372.50	372.50	9,370.00
322030 General Business Licenses	13,227.50	0.00	1,227.50	1,227.50	14,455.00
323060 Non-Exclusive Cable TV Franchise	33,643.23	0.00	11,105.68	11,105.68	44,748.91
331052 MDOT-Highway Planning &	2,116.51	0.00	0.00	0.00	2,116.51
331112 Stonegarden Grant CFDA # 97.067	545.58	0.00	0.00	0.00	545.58
331179 Alcohol Compliance Check Program	1,500.00	0.00	0.00	0.00	1,500.00
334000 State Grants/Hwy Safety	3,545.10	0.00	0.00	0.00	3,545.10
334122 DNRC Grant	750.00	0.00	0.00	0.00	750.00
335120 Gambling Licenses & Permits	15,297.92	0.00	0.00	0.00	15,297.92
335230 State Entitlement	583,084.50	0.00	0.00	0.00	583,084.50
336020 State On-Behalf Retirement	0.00	0.00	0.00	0.00	0.00
337340 Flathead County (EMS)	4,467.77	0.00	638.00	638.00	5,105.77
337350 Flathead County (SRO)	0.00	0.00	0.00	0.00	0.00
337360 School District #6 (SRO)	0.00	0.00	7,000.00	7,000.00	7,000.00
341000 General Miscellaneous (Copies,	6,502.43	0.00	608.25	608.25	7,110.68
341070 Planning and Zoning Fees	29,871.50	0.00	11,445.00	11,445.00	41,316.50
342020 Special Fire Protection Services	47,500.00	0.00	21,250.00	21,250.00	68,750.00
342021 Fire Protective Inspections	9,379.00	0.00	1,601.00	1,601.00	10,980.00
346030 Swimming Pool User Fees	7,279.03	0.00	0.00	0.00	7,279.03
346031 Parks Use Permits/Fees	1,900.00	0.00	525.00	525.00	2,425.00
346032 Pool Concession Fees	623.53	0.00	0.00	0.00	623.53
346033 Swim Lessons	3,432.00	0.00	0.00	0.00	3,432.00
346034 Individual Swim Pass	32.00	0.00	0.00	0.00	32.00
346035 Lap Swim Pass	0.00	0.00	0.00	0.00	0.00
346036 Family Swim Pass	1,090.00	0.00	0.00	0.00	1,090.00
346037 Pool Parties	625.00	0.00	0.00	0.00	625.00
346050 Swim Team Agreement	0.00	0.00	0.00	0.00	0.00
351030 City Courts Fines & Forfeitures	164,772.58	0.00	13,128.22	13,128.22	177,900.80
351031 Court Fines Surcharge	5,905.00	0.00	550.00	550.00	6,455.00
351034 Court Administration Costs	653.77	0.00	169.00	169.00	822.77
362000 Refunds, Rebates, Dividends	503.53	0.00	0.00	0.00	503.53
365000 Contributions and Donations	3,035.00	0.00	0.00	0.00	3,035.00
366000 Miscellaneous	200.00	215.30	47,760.40	47,545.10	47,745.10
371010 Investment Earnings	4,489.67	0.00	1,211.88	1,211.88	5,701.55
383000 Interfund Operating Transfer	82,142.50	0.00	0.00	0.00	82,142.50
Total REVENUE	1,862,284.27	215.30	141,367.92	141,152.62	2,003,436.89
EXPENDITURES					
410100 LEGISLATIVE SERVICES	67,745.80	12,101.80	0.00	12,101.80	79,847.60
410131 Tree City Program (Tree Board)	12,356.99	2,653.98	0.00	2,653.98	15,010.97
410132 Arbor Day (Tree Board)	0.00	1,590.00	0.00	1,590.00	1,590.00
410360 CITY COURT	153,951.00	14,688.53	0.00	14,688.53	168,639.53
410365 CITY COURT PROSECUTION	38,530.33	3,502.75	0.00	3,502.75	42,033.08
410400 ADMINISTRATIVE SERVICES	50,479.76	4,298.62	0.00	4,298.62	54,778.38

07/15/22
10:20:27

CITY OF COLUMBIA FALLS
Revenue/Expenditure Ledger
For the Accounting Period: 5 / 22

Page: 2 of 4
Report ID: L120

1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
410500 DEPT. OF FINANCE	149,336.54	10,717.94	0.00	10,717.94	160,054.48
410580 Computer Systems & Programs	32,715.86	3,024.50	0.00	3,024.50	35,740.36
411000 PLANNING & ZONING	54,759.75	7,479.43	0.00	7,479.43	62,239.18
411100 LEGAL SERVICES	25,526.90	1,870.63	0.00	1,870.63	27,397.53
411200 FACILITIES ADMINISTRATION	87,646.41	7,136.26	0.00	7,136.26	94,782.67
411800 Employee Asst Program & Flex Plan	1,180.00	0.00	0.00	0.00	1,180.00
420100 LAW ENFORCEMENT SERVICES	944,870.07	86,417.17	0.02	86,417.15	1,031,287.22
420400 FIRE PROTECTION & CONTROL	161,936.32	17,203.92	0.00	17,203.92	179,140.24
420730 Emergency Medical Services	1,381.76	569.90	0.00	569.90	1,951.66
430200 ROAD & STREET SERVICES	19,686.00	0.00	0.00	0.00	19,686.00
430400 Transit Systems	5,500.00	0.00	0.00	0.00	5,500.00
431200 Flood Control-High Hazard Dam	13,296.08	260.64	0.00	260.64	13,556.72
440600 ANIMAL CONTROL SERVICES	4,250.00	0.00	0.00	0.00	4,250.00
460400 PARK & RECREATION SERVICES	121,828.27	12,690.42	0.00	12,690.42	134,518.69
460445 SWIMMING POOL	42,368.16	559.08	0.00	559.08	42,927.24
490500 Other Debt Service Payments	14,210.71	0.00	0.00	0.00	14,210.71
510100 SPECIAL ASSESSMENTS	7,895.11	0.00	0.00	0.00	7,895.11
510300 ORDINANCE CODIFICATION/CONSULTANTS	0.00	0.00	0.00	0.00	0.00
510330 Comprehensive Liability Insurance	81,845.50	0.00	0.00	0.00	81,845.50
510620 TERMINATION COSTS	0.00	0.00	0.00	0.00	0.00
521000 INTERFUND OPERATING TRANSFERS OUT	103,000.00	0.00	0.00	0.00	103,000.00
Total EXPENDITURES	2,196,297.32	186,765.57	0.02	186,765.55	2,383,062.87

Revenue less Expenditures Current Month (45,612.93)

Revenue less Expenditures Year to Date (379,625.98)

07/15/22
10:20:27

CITY OF COLUMBIA FALLS
Revenue/Expenditure Ledger
For the Accounting Period: 5 / 22

Page: 3 of 4
Report ID: L120

5210 WATER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
331991 CARES/ARPA GRANT CFDA#21.019/21.027	0.00	0.00	0.00	0.00	0.00
343020 Water Administration Fee	0.00	0.00	0.00	0.00	0.00
343021 Metered Water Sales	607,592.71	0.00	44,944.00	44,944.00	652,536.71
343022 Water Testing Charge - 75-6-108	4,322.00	0.00	0.00	0.00	4,322.00
343024 Sale of Materials, Supplies & Misc.	29,778.12	0.00	1,907.66	1,907.66	31,685.78
343025 Water Permit Fees	750.00	0.00	50.00	50.00	800.00
343026 Water Connection Fees/New	4,900.00	0.00	345.00	345.00	5,245.00
343027 Repairs/Materials & Supplies	16,088.73	0.00	0.00	0.00	16,088.73
343028 Late Charges/Disconnect &	7,153.84	7.00	612.35	605.35	7,759.19
362000 Refunds, Rebates, Dividends	1,286.81	0.00	0.00	0.00	1,286.81
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
371010 Investment Earnings	3,092.03	0.00	850.86	850.86	3,942.89
Total REVENUE	674,964.24	7.00	48,709.87	48,702.87	723,667.11
EXPENDITURES					
430500 Water Operating	384,333.87	40,134.13	2,623.55	37,510.58	421,844.45
430560 Administration	75,795.21	7,067.20	0.00	7,067.20	82,862.41
430570 Water Customer Accounting &	48,492.79	4,635.51	0.00	4,635.51	53,128.30
490210 Revenue Bonds, Series 2005	15,338.75	0.00	0.00	0.00	15,338.75
490220 Water Revenue Bonds Series 2020	21,112.50	0.00	0.00	0.00	21,112.50
510330 Comprehensive Liability Insurance	12,726.25	0.00	0.00	0.00	12,726.25
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	557,799.37	51,836.84	2,623.55	49,213.29	607,012.66
Revenue less Expenditures Current Month (					510.42)
Revenue less Expenditures Year to Date					116,654.45

07/15/22
10:20:27

CITY OF COLUMBIA FALLS
Revenue/Expenditure Ledger
For the Accounting Period: 5 / 22

Page: 4 of 4
Report ID: L120

5310 SEWER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
331991 CARES/ARPA GRANT CFDA#21.019/21.027	0.00	0.00	0.00	0.00	0.00
334122 DNRC Grant	0.00	0.00	0.00	0.00	0.00
343030 Sewer Administrative Fees	0.00	0.00	0.00	0.00	0.00
343031 Sewer Service Charges	919,986.92	0.00	84,733.91	84,733.91	1,004,720.83
343032 Sewer Connection Fees/New	2,925.00	0.00	300.00	300.00	3,225.00
343033 Sewer Permit Fees	900.00	0.00	100.00	100.00	1,000.00
343035 Sale of Materials, Supplies & Misc.	703.40	0.00	70.34	70.34	773.74
343038 Disposal Fee Agreements	17,699.26	0.00	3,108.45	3,108.45	20,807.71
362000 Refunds, Rebates, Dividends	2,685.51	0.00	0.00	0.00	2,685.51
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
371010 Investment Earnings	4,030.31	0.00	1,143.01	1,143.01	5,173.32
383000 Interfund Operating Transfer	0.00	0.00	0.00	0.00	0.00
Total REVENUE	948,930.40	0.00	89,455.71	89,455.71	1,038,386.11
EXPENDITURES					
430600 Sewer Operating	551,310.36	57,022.59	147.73	56,874.86	608,185.22
430610 Sewer Administration	75,792.41	7,066.97	0.00	7,066.97	82,859.38
430670 Sewer Customer Accounting &	48,482.41	4,634.28	0.00	4,634.28	53,116.69
490215 Revenue Bonds, Series 2009	23,843.75	0.00	0.00	0.00	23,843.75
510330 Comprehensive Liability Insurance	30,526.75	0.00	0.00	0.00	30,526.75
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	729,955.68	68,723.84	147.73	68,576.11	798,531.79
Revenue less Expenditures Current Month					20,879.60
Revenue less Expenditures Year to Date					239,854.32
Grand Total Revenue less Expenditures Current Month (					25,243.75)
Grand Total Revenue less Expenditures Year to Date (					23,117.21)

07/15/22
10:23:52

CITY OF COLUMBIA FALLS
Cash Report
For the Accounting Period: 5/22

Page: 1 of 3
Report ID: L160

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL FUND						
101000 CASH/CASH EQUIVALENTS	97,666.20	142,053.94	0.20	0.00	170,252.10	69,468.24
102000 CASH - RESERVE	712,625.00	0.00	0.00	0.00	0.00	712,625.00
102015 Cash-Restricted for	24,183.56	0.00	0.00	0.00	0.00	24,183.56
102200 CASH - RESTRICTED DONATIONS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
103000 CASH - CHANGE FUND/PETTY CASH	200.00	0.00	0.00	0.00	0.00	200.00
Total Fund	835,674.76	142,053.94	0.20		170,252.10	807,476.80
2100 RESORT TAX						
101000 CASH/CASH EQUIVALENTS	443,683.25	46,108.43	0.00	0.00	0.00	489,791.68
2310 TAX INCREMENT DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	565,118.56	12,788.14	0.00	0.00	0.00	577,906.70
102000 CASH - RESERVE	586,063.00	0.00	0.00	0.00	0.00	586,063.00
Total Fund	1,151,181.56	12,788.14				1,163,969.70
2311 TEDD-INDUSTRIAL PARK						
101000 CASH/CASH EQUIVALENTS	5,920.29	7.49	0.00	0.00	0.00	5,927.78
102000 CASH - RESERVE	5,642.00	0.00	0.00	0.00	0.00	5,642.00
Total Fund	11,562.29	7.49				11,569.78
2312 TEDD - COLUMBIA RISING IND PARK						
101000 CASH/CASH EQUIVALENTS	25,881.64	16.76	0.00	0.00	0.00	25,898.40
2372 PERMISSIVE MEDICAL LEVY						
101000 CASH/CASH EQUIVALENTS	38,124.76	3,814.61	0.00	0.00	0.00	41,939.37
102000 CASH - RESERVE	10,000.00	0.00	0.00	0.00	0.00	10,000.00
Total Fund	48,124.76	3,814.61				51,939.37
2394 BUILDING CODE ENFORCEMENT FUND						
101000 CASH/CASH EQUIVALENTS	-2,572.95	10,339.44	0.00	0.00	7,430.15	336.34
102000 CASH - RESERVE	193,277.00	0.00	0.00	0.00	0.00	193,277.00
Total Fund	190,704.05	10,339.44			7,430.15	193,613.34
2400 SPECIAL LIGHTING DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	15,079.78	600.71	0.00	0.00	2,638.26	13,042.23
102000 CASH - RESERVE	9,674.00	0.00	0.00	0.00	0.00	9,674.00
Total Fund	24,753.78	600.71			2,638.26	22,716.23
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	14,303.25	5,077.17	0.00	0.00	28,003.78	-8,623.36
102000 CASH - RESERVE	101,034.00	0.00	0.00	0.00	0.00	101,034.00
Total Fund	115,337.25	5,077.17			28,003.78	92,410.64
2700 CEDAR CREEK TRUST						
101000 CASH/CASH EQUIVALENTS	112,888.53	730.40	0.00	0.00	0.00	113,618.93
102030 Cash/Investments-Restricted	1,014,937.08	0.00	0.00	0.00	0.00	1,014,937.08
Total Fund	1,127,825.61	730.40				1,128,556.01
2820 GAS TAX FUND						
101000 CASH/CASH EQUIVALENTS	32,231.03	8,345.12	0.00	0.00	170.13	40,406.02
2821 Special Road/Street Allocation Program						
101000 CASH/CASH EQUIVALENTS	128,640.09	0.00	0.00	0.00	0.00	128,640.09
2917 CRIME VICTIMS ASSISTANCE FUND						
101000 CASH/CASH EQUIVALENTS	0.00	230.00	0.00	0.00	230.00	0.00
2940 CDBG-HOME INVESTMENT PARTNERSHIP PROGRAM GRANT FUND						

07/15/22
10:23:52

CITY OF COLUMBIA FALLS
Cash Report
For the Accounting Period: 5/22

Page: 2 of 3
Report ID: L160

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
101000 CASH/CASH EQUIVALENTS	143,389.00	0.00	0.00	0.00	0.00	143,389.00
2959 EDA						
101000 CASH/CASH EQUIVALENTS	263,929.91	0.00	0.00	0.00	29,668.47	234,261.44
2991 ARPA of 2021						
101000 CASH/CASH EQUIVALENTS	752,737.92	0.00	0.00	0.00	0.00	752,737.92
3020 GO Street Improvements						
101000 CASH/CASH EQUIVALENTS	14,369.06	1,318.38	0.00	0.00	0.00	15,687.44
102000 CASH - RESERVE	43,000.00	0.00	0.00	0.00	0.00	43,000.00
Total Fund	57,369.06	1,318.38				58,687.44
3534 SID 34 FUND - 5th Avenue Water Main						
101000 CASH/CASH EQUIVALENTS	5,168.49	119.56	0.00	0.00	0.00	5,288.05
102000 CASH - RESERVE	300.93	0.00	0.00	0.00	0.00	300.93
Total Fund	5,469.42	119.56				5,588.98
3536 SID 36 FUND - Talbott & 4th Avenue Water Main						
101000 CASH/CASH EQUIVALENTS	2,414.66	2.24	0.00	0.00	0.00	2,416.90
102000 CASH - RESERVE	1,049.47	0.00	0.00	0.00	0.00	1,049.47
Total Fund	3,464.13	2.24				3,466.37
3538 SID 38 FUND - Riverwood						
101000 CASH/CASH EQUIVALENTS	1,180.71	11.77	0.00	0.00	0.00	1,192.48
102010 CASH - SID RESTRICTED BOND	17,000.00	0.00	0.00	0.00	0.00	17,000.00
Total Fund	18,180.71	11.77				18,192.48
4000 CAPITAL PROJECTS FUND - Building Improvements						
101000 CASH/CASH EQUIVALENTS	71,471.74	101.29	0.00	0.00	0.00	71,573.03
102000 CASH - RESERVE	84,925.00	0.00	0.00	0.00	0.00	84,925.00
Total Fund	156,396.74	101.29				156,498.03
4010 CAPITAL PROJECTS FUND - Parks Improvements						
101000 CASH/CASH EQUIVALENTS	109,032.16	247.65	0.00	0.00	134.85	109,144.96
102000 CASH - RESERVE	273,494.00	0.00	0.00	0.00	0.00	273,494.00
Total Fund	382,526.16	247.65			134.85	382,638.96
4020 CAPITAL PROJECTS FUND - General Equipment						
101000 CASH/CASH EQUIVALENTS	42,169.38	214.21	0.00	0.00	0.00	42,383.59
102000 CASH - RESERVE	288,598.00	0.00	0.00	0.00	0.00	288,598.00
Total Fund	330,767.38	214.21				330,981.59
4040 CAPITAL PROJECTS FUND - Street Construction						
101000 CASH/CASH EQUIVALENTS	376,392.14	343.49	0.00	0.00	0.00	376,735.63
102016 CASH-RESTRICTED RR STREET	154,000.00	0.00	0.00	0.00	0.00	154,000.00
Total Fund	530,392.14	343.49				530,735.63
5210 WATER ENTERPRISE FUND						
101000 CASH/CASH EQUIVALENTS	410,598.24	53,223.20	433.55	0.00	55,200.93	409,054.06
102222 CASH - Bond Reserve, 2005	35,308.00	0.00	0.00	0.00	0.00	35,308.00
102223 CASH - Bond Reserve, 2020	21,863.00	0.00	0.00	0.00	0.00	21,863.00
102230 CASH - Surplus Capital	261,733.25	0.00	0.00	0.00	0.00	261,733.25
102240 CASH - Replacement &	586,754.00	0.00	0.00	0.00	0.00	586,754.00
103000 CASH - CHANGE FUND/PETTY CASH	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	1,316,406.49	53,223.20	433.55		55,200.93	1,314,862.31
5211 WATER CAPITAL EXPANSION						

07/15/22
10:23:52

CITY OF COLUMBIA FALLS
Cash Report
For the Accounting Period: 5/22

Page: 3 of 3
Report ID: L160

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
102230 CASH - Surplus Capital	351,056.01	680.22	0.00	0.00	0.00	351,736.23
5310 SEWER ENTERPRISE FUND						
101000 CASH/CASH EQUIVALENTS	508,033.24	79,872.17	3,761.67	0.00	77,417.53	514,249.55
102225 Cash-Bond Reserve - 2009 Series	72,111.25	0.00	0.00	0.00	0.00	72,111.25
102230 CASH - Surplus Capital	313,893.54	0.00	0.00	0.00	0.00	313,893.54
102235 CASH - Restricted WWTP	481,734.52	0.00	0.00	0.00	0.00	481,734.52
102240 CASH - Replacement &	383,940.00	0.00	0.00	0.00	0.00	383,940.00
103000 CASH - CHANGE FUND/PETTY CASH	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	1,759,862.55	79,872.17	3,761.67		77,417.53	1,766,078.86
5311 SEWER CAPITAL EXPANSION						
102230 CASH - Surplus Capital	1,178,920.34	6,248.76	0.00	0.00	0.00	1,185,169.10
7120 FIRE RELIEF DISABILITY/PENSION FUND						
101000 CASH/CASH EQUIVALENTS	10.40	797.96	0.00	0.00	0.00	808.36
7196 FLEXIBLE SPENDING ACCOUNT						
105100 Amount held by Flex Plan	6,082.81	0.00	0.00	7.27	0.00	6,075.54
7910 PAYROLL FUND						
101000 CASH/CASH EQUIVALENTS	-12,156.87	1,436.00	211,273.02	164,774.00	0.00	35,778.15
7930 CLAIMS FUND						
101000 CASH/CASH EQUIVALENTS	17,912.52	0.00	155,677.76	166,064.42	0.00	7,525.86
Totals	11,398,316.89	374,729.11	371,146.20	330,845.69	371,146.20	11,442,200.31

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

**Columbia Falls Police Department
Monthly Activity Report
June 2022**

Police	June					5 Year Average
	2022	2021	2020	2019	2018	
Arrests (Total)	18	27	26	25	24	24
Adult	18	25	24	24	21	22
Juvenile	0	2	2	1	3	2
Accidents Investigated	12	22	14	9	9	13
Stolen Property (Value)	5097	26152	21611	10985	35241	19817
Stolen Property (Recovered)	117	26000	16000	4120	30121	15272
Criminal Mischief (Incidents)	5	1	8	6	3	5
Damage Amount	1081	50	1150	1827	3430	1508
Misdemeanor Citations Issued	98	346	152	119	81	159
Traffic Offenses	89	337	142	110	78	151
Cell Phone Viol.	0	7	28	8	1	9
DUI Offenses	1	12	4	1	2	4
Drug Offenses	3	0	6	4	1	3
Traffic Stops	151	474	232	283	175	263
Court Fines and Forfeitures	19,365	32,510	21,220	12,463	16,075	20,327
Miles patrolled	****	8644	6193	6207	5488	6,633
911 Phone Calls	95	151	145	161	73	125
Incident Reports	795	1213	969	845	718	908
Domestic Abuse/Assault	32	29	39	26	24	30
Felony Investigations	4	6	8	10	8	7
Business Check	44	75	64	52	56	58
Welfare Checks	15	19	13	4	11	12
Citizen Assist	62	61	60	56	69	62
Agency Assist	31	33	42	51	54	42

**Columbia Falls Police Department
Monthly Activity Report
May 2022**

Police	May					5 Year Average
	2022	2021	2020	2019	2018	
Arrests (Total)	24	24	20	34	23	25
Adult	22	19	18	29	18	21
Juvenile	2	5	2	5	5	4
Accidents Investigated	12	18	15	13	10	14
Stolen Property (Value)	20687	500	867	16794	544	7878
Stolen Property (Recovered)	184	0	0	1036	2	244
Criminal Mischief (Incidents)	11	12	1	4	6	7
Damage Amount	2631	3333	100	800	50	1383
Misdemeanor Citations Issued	117	181	73	103	83	111
Traffic Offenses	106	170	68	93	77	103
Cell Phone Viol.	2	11	0	17	1	6
DUI Offenses	4	9	5	1	2	4
Drug Offenses	3	0	2	3	2	2
Traffic Stops	171	252	123	252	134	186
Court Fines and Forfeitures	12285	15269	11637	15704	13209	13621
Miles Patrolled	****	10250	6872	6897	5227	7312
911 Phone Calls	99	178	128	144	65	123
Incident Reports	756	933	701	951	728	814
Domestic Abuse/Assault/Disordely	31	36	34	29	33	33
Felony Investigations	10	4	2	9	3	6
Business Check	38	73	56	62	59	58
Welfare Checks	7	9	14	15	10	11
Citizen Assist	76	46	51	92	74	68
Agency Assist	19	35	33	54	54	39

**Columbia Falls Police Department
Monthly Activity Report
April 2022**

Police	April				5 Year Average
	2022	2021	2020	2019	2018
Arrests (Total)	27	34	14	27	39
Adult	21	25	13	19	35
Juvenile	6	9	1	8	4
Accidents Investigated	13	15	6	12	10
Stolen Property (Value)	2399	17227	41615	2391	2194
Stolen Property (Recovered)	0	0	10495	111	0
Criminal Mischief (Incidents)	1	4	5	7	2
Damage Amount	953	1776	1050	1325	200
Misdemeanor Citations Issued	96	117	18	71	85
Traffic Offenses	80	109	15	63	76
Cell Phone Viol.	5	3	2	8	3
DUI Offenses	6	4	2	1	2
Drug Offenses	2	1	4	1	6
Traffic Stops	117	159	30	197	165
Court Fines and Forfeitures	14778	19022	8666	18426	17334
Miles Patrolled	5126	7961	5208	6938	5656
911 Phone Calls	114	115	76	138	66
Incident Reports	733	768	546	910	745
Domestic Abuse/Assault, Disorderly	28	29	27	39	28
Felony Investigations/Arrests	11	13	13	8	8
Business Checks	59	54	47	54	58
Welfare Checks	11	6	12	6	6
Citizen Assist	80	40	38	114	51
Agency Assist	43	38	31	56	58
					45

Item No.16.

	Jan	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Calls YTD 2021	
calls	20	18	23	28	27	22							138	
Weeks	13	12	10	20	22	14							91	65.94%
Peterson	8	6	8	15	9	5							51	36.96%
Ross	1	0	1	1	2	0							5	3.62%
Kemppainen	1	0	2	3	2	3							11	7.97%
Loughery	5	1	5	5	3	2							21	15.22%
Perkins, E.	6	6	3	4	7	2							28	20.29%
Smith, R.	6	2	2	3	5	1							19	13.77%
Best	0	0	4	0	0	0							4	2.90%
Arnold	2	5	4	5	3	3							22	15.94%
J Smith	5	3	0	0	0	0							8	5.80%
Vanhaverbeke	1	6	7	4	20	9							47	34.06%
Shanks	2	2	3	3	3	2							15	10.87%
Bates	5	1	2	4	1	1							14	10.14%
Stuhler	4	1	5	9	4	8							31	22.46%
Schrader	4	1	6	5	2	0							18	13.04%
Lawrence	0	0	0	0	0	0							0	0.00%
Willcut	2	3	4	5	5	8							27	19.57%
Grogan	20	17	20	16	17	20							110	79.71%
Davis	5	0	4	1	2	1							13	9.42%
Thorsteinson	3	4	14	11	5	0							37	26.81%
O'Brien	20	7	8	7	7	8							57	41.30%
Woodruff	4	6	8	10	9	7							44	31.88%
K. Smith	8	7	6	6	13	5							45	32.61%
Brite	0	0	1	2	1	3							7	5.07%
Thomas	2	4	8	7	10	5							36	26.09%
Hanley	1	3	0	4	3	2							13	9.42%
Dickerson	6	3	4	13	2	6							34	24.64%
Butts	5	0	6	7	5	12							35	25.36%
Hogan	15	9	18	19	16	12							89	64.49%
Schwagerl	0	0	0	1	1	0								
Dolph	0	0	0	24	9	5								
			#1 month		#2 month		2021 #1					Department Average:	35.67	25.85%

[illegible]

Columbia Falls Fire Department Incident Breakdown

Item No.16.

2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2022
Dispatches	20	18	23	28	27	22							138	Dispatches
ALS Medical Total	2	1	0	0	0	0							3	ALS Medical Total
BLS Medical Total	3	5	7	7	9	6							37	BLS Medical Total
Medical CPR	2	0	0	0	0	0							2	Medical CPR
Medical ALS	0	0	0	0	0	0							0	Medical ALS
Medical BLS	3	0	0	2	4	2							11	Medical BLS
Medical Lift Assist	0	0	0	1	2	0							3	Medical Lift Assist
MVA with injury	2	1	3	1	1	3							11	MVA with injury
Extrication	1	1	0	0	1	0							3	Extrication
Ambulance Driver	0	0	0	0	0	0							0	Ambulance Driver
MVA non injury	0	5	4	3	1	1							14	MVA non injury
Airport Emergency	0	0	0	0	0	0							0	Airport Emergency
Traffic Control	0	0	0	0	0	0							0	Traffic Control
HazMat	0	1	1	1	6	1							10	HazMat
Hazardous Conditions	3	1	2	1	5	1							13	Hazardous Conditions
CO	1	0	0	0	0	0							1	CO
Gas Leak/Odor inside	0	1	0	0	0	0							1	Gas Leak/Odor inside
Gas Leak/Odor outside	0	0	0	1	5	0							6	Gas Leak/Odor outside
Powerline	2	1	1	2	0	0							6	Powerline
Other	0	1	0	0	0	0							1	Other
Service	0	1	0	0	0	0							1	Service
Good Intent	0	1	1	3	2	2							9	Good Intent
Fire Alarm	0	0	0	1	0	0							1	Fire Alarm
False Alarm	4	3	3	0	1	0							11	False Alarm
Illegal burn	1	0	1	0	1	0							3	Illegal burn
Smoke Investigation, outside	0	0	0	0	0	0							0	Smoke Investigation, outside
Smoke Investigation, inside	0	1	0	1	0	0							2	Smoke Investigation, inside
Cancelled enroute	6	1	3	8	7	13							38	Cancelled enroute
Fire, residential	0	1	3	2	1	0							7	Fire, residential
Fire, chimney	0	0	0	0	0	0							0	Fire, chimney
Fire, commercial	1	0	1	0	0	0							2	Fire, commercial
Fire, vehicle	0	1	0	2	0	0							3	Fire, vehicle
Fire, vegetation, grass	0	0	1	1	0	0							2	Fire, vegetation, grass
Fire, vegetation, wildland	0	0	1	0	0	0							1	Fire, vegetation, wildland
Dispatch Totals	20	18	23	28	27	22							138	Dispatch Totals
Structure fires	1	1	3	2	1	0							8	Structure fires
Acres burned	0	0	3.96	0.09	0	0							4.05	Acres burned

Item No.16.

	Jan	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Calls YTD 2021	
calls	20	18	23	28	27								116	
Weeks	13	12	10	20	22								77	66.38%
Peterson	8	6	8	15	9								46	39.66%
Ross	1	0	1	1	2								5	4.31%
Kemppainen	1	0	2	3	2								8	6.90%
Loughery	5	1	5	5	3								19	16.38%
Perkins, E.	6	6	3	4	7								26	22.41%
Smith, R.	6	2	2	3	5								18	15.52%
Best	0	0	4	0	0								4	3.45%
Arnold	2	5	4	5	3								19	16.38%
J Smith	5	3	0	0	0								8	6.90%
Vanhaverbeke	1	6	7	4	20								38	32.76%
Shanks	2	2	3	3	3								13	11.21%
Bates	5	1	2	4	1								13	11.21%
Stuhler	4	1	5	9	4								23	19.83%
Schrader	4	1	6	5	2								18	15.52%
Lawrence	0	0	0	0	0								0	0.00%
Willcut	2	3	4	5	5								19	16.38%
Grogan	20	17	20	16	17								90	77.59%
Davis	5	0	4	1	2								12	10.34%
Thorsteinson	3	4	14	11	5								37	31.90%
O'Brien	20	7	8	7	7								49	42.24%
Woodruff	4	6	8	10	9								37	31.90%
K. Smith	8	7	6	6	13								40	34.48%
Brite	0	0	1	2	1								4	3.45%
Thomas	2	4	8	7	10								31	26.72%
Hanley	1	3	0	4	3								11	9.48%
Dickerson	6	3	4	13	2								28	24.14%
Butts	5	0	6	7	5								23	19.83%
Hogan	15	9	18	19	16								77	66.38%
Schwagerl	0	0	0	1	1									
Dolph	0	0	0	24	9									
			#1 month		#2 month		2021 #1					Department Average:	30.30	26.12%

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