ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
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CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, DECEMBER 21, 2020
COUNCIL CHAMBERS CITY HALL

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Shepard, Fisher)

NOTE: Regular Council Meeting will be held in the Council Chambers as well as by virtual meeting to provide for social distancing and public health and safety. Contact City Clerk Barb Staaland to register for ZOOM meeting access information. Email: staalandb@cityofcolumbiafalls.com

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

1. Approval of Claims - December 21, 2020 - $551,740.05
2. Approval of Payroll Claims - December 11, 2020 - $83,985.66
3. Approval of December 7, 2020 Regular City Council Meeting Minutes
4. Approval of Swan Mountain Developer's Improvement Agreement
5. Approval of Task Order No. 5 - Liquid Polymer Unit Integration, HDR Engineering, Inc., $18,977 and authorize City Manager to execute.
6. Conditional Use Permit Extension - Superior Land & Lawn Care, LLC and authorize City Manager to sign.

VISITORS/PUBLIC COMMENT (Items not on agenda)

Employee Recognition:

Kelly King, Street Operator - 5 year pin

NEW BUSINESS:

7. Arbor Day Proclamation - May 7, 2021

ORDINANCES / RESOLUTIONS:

8. Resolution # 1839 - A Resolution of the City Council of the City of Columbia Falls Authorizing Participation in the Board of Investments of the State of Montana Short Term Investment Pool (STIP) and Authorizing the Execution and Delivery of Documents Related Thereto

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

CITY ATTORNEY REPORT

MISCELLANEOUS

9. Correspondence
10. Finance Reports - November 2020
11. Police Activity Report - November 2020

ADJOURN

Next Scheduled Meetings:
City Council – Regular Meeting, **January 6, 2021**– 7:00 PM
Planning Board – February 11, 2021

For the Accounting Period: 12/20

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
41325		376 ASSOCIATED BUSINESS SYSTEMS	126.50							
		18692 12/01/20 CRTS-LASER CHECKS 500 COUNT	126.50			1000	410360	210		101000
		Total for Vendor:	126.50							
41326		999999 ATTN: BRIGITTE BAAKE FLATHEAD	30.00							
		121420 12/14/20 09/2020 TO 08/2021 MEMBERSHIP	30.00			1000	410500	335		101000
		Total for Vendor:	30.00							
41307		1700 BRECK LAW OFFICE, PC	6,613.28							
		120320 12/03/20 LEGAL FEES JAN 2021	1,370.59			1000	411100	350		101000
		120320 12/03/20 LEGAL FEES JAN 2021	3,502.76			1000	410365	350		101000
		120320 12/03/20 LEGAL FEES JAN 2021	548.23			5210	430500	350		101000
		120320 12/03/20 LEGAL FEES JAN 2021	548.23			5310	430600	350		101000
		120320 12/03/20 LEGAL FEES JAN 2021	274.12			1000	411000	350		101000
		120320 12/03/20 LEGAL FEES JAN 2021	110.81			1000	420100	399		101000
		120320 12/03/20 LEGAL FEES JAN 2021	24.62			5210	430500	357		101000
		120320 12/03/20 LEGAL FEES JAN 2021	36.94			5310	430600	357		101000
		120320 12/03/20 LEGAL FEES JAN 2021	49.24			2500	430200	399		101000
		120320 12/03/20 LEGAL FEES JAN 2021	147.74			1000	411100	350		101000
		Total for Vendor:	6,613.28							
41336		1260 CARQUEST AUTO PARTS	7.35							
		1678-35060 12/11/20 STRS-RED ENGINE PAINT	7.35			2500	430200	232		101000
		Total for Vendor:	7.35							
41312	E	997 CENTURYLINK - ELECTRONIC PAY	849.89							
		111820 11/18/20 CRTS-NOV 18-DEC 17, 20 PHONES	31.92			1000	410360	345		101000
		111820 11/18/20 PD-NOV 18-DEC 17, 20 PHONES	130.01			1000	420100	345		101000
		111820 11/18/20 FD-NOV 18-DEC 17, 20 PHONES	62.23			1000	420400	345		101000
		111820 11/18/20 POOL-NOV 18-DEC 17, 20 PHONES	23.40			1000	460445	345		101000
		111820 11/18/20 STRS-NOV 18-DEC 17, 20 PHONES	135.54			2500	430200	345		101000
		111820 11/18/20 WTR-NOV 18-DEC 17, 20 PHONES	198.95			5210	430500	345		101000
		111820 11/18/20 SWR-NOV 18-DEC 17, 20 PHONES	267.84			5310	430600	345		101000
		Total for Vendor:	849.89							

Item No.1.

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
41297	E	2852 CHARTER COMMUNICATIONS	114.98								
		0137874120 12/01/20 PD-12/01-12/30/20 INTERNET	114.98			1000		420100	355		101000
		Total for Vendor:	114.98								
41303		2872 CINTAS FIRST AID & SAFETY	230.00								
		230.00 12/04/20 SWR-10 BOXES XL NTRL GLOVES	230.00			5310		430600	220		101000
		Total for Vendor:	230.00								
41327		776 COL.FALLS VOLUNTEER FIRE	23,720.33								
		121520 12/15/20 NOVEMBER TAX RECEIPTS-REAL	21,660.21		121520	7120		212520			101000
		121520 12/15/20 NOVEMBER TAX RECEIPTS-PP	12.56		121520	7120		212520			101000
		121520 12/15/20 NOVEMBER TAX-P&I	0.06		121520	7120		212520			101000
		121520 12/15/20 STATE ENTITLEMENT	2,047.50			7120		212520			101000
		Total for Vendor:	23,720.33								
41294		2713 COMPLETE RESTORATION LLC	2,763.84								
		20201203.1 12/03/20 FAC-11/01 TO 11/30/20 JANI	2,763.84			1000		411200	399		101000
		Total for Vendor:	2,763.84								
41292		1797 DEPARTMENT OF ADMINISTRATION	48.12								
		30112020 12/09/20 PD-11/1 TO 11/30/20 EMAIL SY	48.12			1000		420100	355		101000
		Total for Vendor:	48.12								
41342	E	1879 EVERGREEN WASTE CONNECTIONS	431.45								
		120120 12/01/20 FAC-11/01 TO 11/30/20	74.33			1000		411200	340		101000
		120120 12/01/20 STRS-11/01 TO 11/30/20	171.35			2500		430200	340		101000
		120120 12/01/20 WTR-11/01 TO 11/30/20	74.33			5210		430500	340		101000
		120120 12/01/20 SWR-11/01 TO 11/30/20	61.90			5310		430600	340		101000
		120120 12/01/20 PRKS-11/01 TO 11/30/20	49.54			1000		460400	340		101000
		Total for Vendor:	431.45								
41293		2589 FASTSIGNS WHITEFISH	80.00								
		489-19131 12/07/20 FD-STATION 42 BURN BUILDING	80.00			1000		420400	366		101000
		Total for Vendor:	80.00								

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41302	438 FERGUSON WATERWORKS	2,066.62					
	0765310 11/20/20 WTR-7 EA M510 F1 NO PIT W-ID	1,168.93		MTRACT	5210 430500	230	101000
	0766594 12/08/20 WTR-1 EA 18X72 THRMCOIL SGL M 93 CEDAR POINTE LOOP	757.23		93 CPL	5210 430500	230	101000
	0766594 12/08/20 WTR-1 EA 18 SIDE LCK PLYMR MT 93 CEDAR POINTE LOOP	46.12		93 CPL	5210 430500	230	101000
	0766594 12/08/20 WTR-1 EA 18X4 UNSUL PAD W/NYL 93 CEDAR POINTE LOOP	35.19		93 CPL	5210 430500	230	101000
	0766594 12/08/20 WTR-2 EA LF 1 FIP X IPS COUP 93 CEDAR POINTE LOOP	54.70		93 CPL	5210 430500	230	101000
	0766594 12/08/20 WTR- 1 EA U BRKT F/COMP LID 93 CEDAR POINTE LOOP	4.45		93 CPL	5210 430500	230	101000
	Total for Vendor:	2,066.62					
41335	2569 FLATHEAD COUNTY OES - FECC	33,767.25					
	1577 12/15/20 FY2021 INTERLOCAL FECC SERVICE	33,767.25			1000 420160	399	101000
	Total for Vendor:	33,767.25					
41319	663 FLATHEAD COUNTY SOLID WASTE	2,844.81					
	1003793 11/02/20 SWR-SLUDGE	168.91			5310 430600	395	101000
	1003895 11/02/20 SWR-SLUDGE	179.78			5310 430600	395	101000
	1004545 11/05/20 SWR-SLUDGE	212.69			5310 430600	395	101000
	1004631 11/05/20 SWR-SLUDGE	163.94			5310 430600	395	101000
	1005361 11/10/20 SWR-SLUDGE	190.34			5310 430600	395	101000
	1005405 11/10/20 SWR-SLUDGE	175.74			5310 430600	395	101000
	1005636 11/12/20 SWR-SLUDGE	208.04			5310 430600	395	101000
	1005675 11/12/20 SWR-SLUDGE	181.95			5310 430600	395	101000
	1006335 11/17/20 SWR-SLUDGE	183.51			5310 430600	395	101000
	1006400 11/17/20 SWR-SLUDGE	201.83			5310 430600	395	101000
	1006746 11/19/20 SWR-SLUDGE	187.54			5310 430600	395	101000
	1007828 11/24/20 SWR-SLUDGE	193.13			5310 430600	395	101000
	1007887 11/24/20 SWR-SLUDGE	190.34			5310 430600	395	101000
	1008028 11/25/20 SWR-SLUDGE	192.51			5310 430600	395	101000
	1008728 11/30/20 SWR-SLUDGE	214.56			5310 430600	395	101000
	Total for Vendor:	2,844.81					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object Proj		Cash Account
41298		21 FLATHEAD ELECTRIC COOP INC	13,681.51						
		113020 11/30/20 FAC-10/25-11/25/20 ELECTRIC	360.44			1000	411200	341	101000
		113020 11/30/20 PD-10/25-11/25/20 ELECTRIC	43.13			1000	420100	341	101000
		113020 11/30/20 FD-10/25-11/25/20 ELECTRIC	314.06			1000	420400	341	101000
		113020 11/30/20 PRKS-10/25-11/25/20 ELECTRIC	226.01			1000	460400	341	101000
		113020 11/30/20 POOL-10/25-11/25/20 ELECTRIC	92.69			1000	460445	341	101000
		113020 11/30/20 LGHTN 10/25-11/25/20 ELECTRIC	2,649.37			2400	430200	341	101000
		113020 11/30/20 STRS-10/25-11/25/20 ELECTRIC	165.84			2500	430200	341	101000
		113020 11/30/20 WTR-10/25-11/25/20 ELECTRIC	3,373.92			5210	430500	341	101000
		113020 11/30/20 SWR-10/25-11/25/20 ELECTRIC	6,456.05			5310	430600	341	101000
		Total for Vendor:	13,681.51						
41323		2919 FRONTIER PRECISION, INC	238.00						
		222323 10/27/20 SWR-3/8 IN VYL TUBING, PUMP TU	238.00			5310	430600	240	101000
		Total for Vendor:	238.00						
41313		2263 GCR COLUMBIA FALLS TIRE CENTER	60.00						
		807-42679 11/24/20 STRS-TIRE CHGEOVR TRAILBLZR	15.00			2500	430200	361	101000
		807-42679 11/24/20 WTR-TIRE CHGEOVR TRAILBLZR	15.00			5210	430500	361	101000
		807-42679 11/24/20 SWR-TIRE CHGEOVR TRAILBLZR	15.00			5310	430600	361	101000
		807-42679 11/24/20 PLNG-TIRE CHGEOVR TRAILBLZR	15.00			1000	411000	390	101000
		Total for Vendor:	60.00						
41343	E	28 GLACIER BANK	14,044.85						
LOAN#3110171001428									
		120820 12/17/20 SID 38 BOND-PRINCIPAL PAYMENT	6,047.21			3538	490300	610	101000
		120820 12/17/20 SID 38 BOND-INTEREST PAYMENT	6,129.69			3538	490300	620	101000
		120820 12/17/20 SID 38 BOND-EXTRA PRINCIPAL	1,867.95			3538	490300	610	101000
		Total for Vendor:	14,044.85						
41304		2246 GLACIER PRECAST CONCRETE,	63,220.00						
		2090 11/24/20 BATHROOM-RIVER'S EDG PRK PROJE	63,220.00			4010	460400	930	101000
		Total for Vendor:	63,220.00						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
41295		1659 HIGH COUNTRY LINEN SUPPLY	240.05							
		0434716 12/07/20 FAC-PD,FIN,CRTS, FOYER MATS	210.82			1000	411200	224		101000
		0431233 11/09/20 FAC-FD MATS	29.23			1000	411200	224		101000
		Total for Vendor:	240.05							
41324		3110 HP INC	16,304.83							
CONTRACT ID MNNVP-133-MT										
		9010967067 11/11/20 HP SD PRO 44-IN SCANNER	8,996.40*		CARESI	1000	410580	942		101000
		9011021244 11/25/20 HP DESNJET Z6DR 44-IN PS P	4,720.15*		CARESI	1000	410580	942		101000
		9011021244 11/25/20 HP 5 Y NBD+DMR DESNJT Z6-4	2,085.00*		CARESI	1000	410580	942		101000
		9011021244 11/25/20 HP NTWK INSTALLATION	503.28*		CARESI	1000	410580	942		101000
		Total for Vendor:	16,304.83							
41321		3057 HUNGRY HORSE NEWS	49.92							
		154907 122 12/23/20 ANNUAL SUBSCRIPTION 52 WEE	49.92			1000	410500	330		101000
		Total for Vendor:	49.92							
41331		1448 INTERNATIONAL CODE COUNCIL	145.00							
MEMBER #0135200										
		3295692 12/10/20 GOVERNMENTAL MEMBER DUES	145.00*			2394	420500	335		101000
		Total for Vendor:	145.00							
41317		2849 J2 BUSINESS PRODUCTS	45.95							
		851501-0 12/02/20 PD-RED/BLUE INK REFILL BOTTL	11.00			1000	420100	210		101000
		851606-0 12/02/20 PD-LTR COPY PAPER 1 BOX	34.95			1000	420100	210		101000
41334		2849 J2 BUSINESS PRODUCTS	12.99							
		852861-0 12/14/20 FD-INJET CRTDG 288 BLK	12.99			1000	420400	210		101000
		Total for Vendor:	58.94							
41337		633 KAMAN INDUSTRIAL TECHNOLOGIES	72.12							
SLUDGE PUMP										
		L370001 12/08/20 SWR-1 EA PULLEY WHEEL 4/3V4.5	72.12			5310	430600	240		101000
		Total for Vendor:	72.12							

Item No.1.

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object Proj	Cash Account
41309		2707 KENCO SECURITY AND TECHNOLOGY	77.00					
		2202475 10/01/20 FAC-CITY HALL OCT 2020	38.50			1000 411200	366	101000
		2232713 11/01/20 FAC-CITY HALL NOV 2020	38.50			1000 411200	366	101000
		Total for Vendor:	77.00					
41341		3078 KLJ ENGINEERING LLC	7,133.41					
COLUMBIA FALLS URBAN AREA TRANSPORTATION PLAN								
		10146920 12/16/20 PRO SRVS ENDING 12/12/20	7,133.41			1000 410100	399	101000
		Total for Vendor:	7,133.41					
41318		1080 LES SCHWAB TIRE CENTER	54.99					
		9050039427 11/05/20 PD-RR FLAT FORD EXP. SERVI	54.99			1000 420100	361	101000
		Total for Vendor:	54.99					
41332		262 LHC, INC.	276,629.08					
		121020 12/10/20 PAYMENT #5 WELL #3	279,423.31			5210 430500	930	101000
		121020 12/10/20 1% WITHHOLDING	-2,794.23			5210 430500	930	101000
		Total for Vendor:	276,629.08					
41320		631 MONTANA DEPT. OF ENVIRONMENTAL	140.00					
		5J2100088 12/08/20 SWR-WWTR TESTING GEORGE.H	70.00			5310 430600	380	101000
		5J2000248 12/10/20 SWR-WWTP 09/29/20 TEST	70.00			5310 430600	380	101000
		Total for Vendor:	140.00					
41333		707 MONTANA DEPT. OF REVENUE	2,794.23					
		121520 12/15/20 1% W/H LHC WELL #3 PMT #5	2,794.23			5210 430500	930	101000
		Total for Vendor:	2,794.23					
41300		43 MONTANA ENVIRONMENTAL LABORATORY	400.00					
		M2011963 11/06/20 WTR-LAB-COLIFORM	120.00			5210 430500	394	101000
		2011628 11/04/20 SWR-LAB-NITRATE+NITRITE	60.00			5310 430600	394	101000
		2011878 11/11/20 SWR-LAB ALUM,AMMONIA,NIT+NITR	100.00			5310 430600	394	101000
		2012132 11/17/20 SWR-LAB NITRATE+NITRITE	60.00			5310 430600	394	101000
		2012365 11/24/20 SWR-LAB NITRATE+NITRITE	60.00			5310 430600	394	101000
		Total for Vendor:	400.00					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object Proj	Cash Account
41310		722 MORRISON-MAIERLE, INC.	14,427.57					
		201462 11/27/20 WTR-CF WELL #3 PRO SER. 11/27	14,427.57			5210 430500	931	101000
		Total for Vendor:	14,427.57					
41338		52 NAPA AUTO PARTS	35.84					
		9478015 12/03/20 SWR-WASHER,WIRE BRUSHES	35.84			5310 430600	240	101000
		Total for Vendor:	35.84					
41305		520 NORCO, INC.	10.50					
		30793287 11/30/20 STRS-CYL RENT 11/01-11/30/20	10.50			2500 430200	220	101000
		Total for Vendor:	10.50					
41340		2002 NORTHWEST PARTS & EQUIPMENT &	551.03					
		C287973 12/10/20 STRS-LINK ASSY,COUPLG,HOOKS,C	534.89			2500 430200	232	101000
		C287629 12/02/20 STRS-PLOW BOLT, OVALOK NUTS	16.14			2500 430200	240	101000
		Total for Vendor:	551.03					
41301		2678 O'NEIL PRINTERS, INC	492.10					
		1115 12/03/20 CRTS-BUSINESS ENVELOPES	492.10			1000 410360	210	101000
		Total for Vendor:	492.10					
41339		2816 O'REILLY AUTO PARTS	21.28					
		4774-33741 12/10/20 SWR-GREASE FOR SLUDGE PUMP	5.29			5310 430600	240	101000
		4774-33688 12/03/20 STRS-TUB O TOWELS FOR SHOP	15.99			2500 430200	220	101000
		Total for Vendor:	21.28					
		*** Claim from another period (11/20) ****						
41254		1495 PLATT ELECTRIC SUPPLY	385.13					
		1A60617 11/19/20 SWR-Fuse 30A 600V 6 EA	121.26			5310 430600	220	101000
		1A59340 11/19/20 FAC-Bulbs F54T5 40PK	108.00			1000 411200	220	101000
		1A59340 11/19/20 STRS-Hex Key Set 9-PC	9.35			2500 430200	220	101000
		1A59340 11/19/20 STRS-2 Head Led Dusk/Dawn	146.52			2500 430200	220	101000
		Total for Vendor:	385.13					

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41296	E	3008 REPUBLIC SERVICES	313.15								
		0872-00020 11/30/20 PRKS-PINEWOOD PRK 11/01-11	26.63			1000		460400	399		101000
		0872-00020 11/30/20 PRKS-WELCOME PARK 11/01-11	26.63			1000		460400	399		101000
		0872-00020 11/30/20 PRKS-TALBOT PATH 11/01-11/	90.00			1000		460400	399		101000
		0872-00020 11/30/20 PRKS-RIVER'S EDGE 11/01-11	90.00			1000		460400	399		101000
		0872-00020 11/30/20 PRKS-TENNIS CRTS 11/01-11/	26.63			1000		460400	399		101000
		0872-00020 11/30/20 PRKS-DEPOT PRK 11/01-11/09	26.63			1000		460400	399		101000
		0872-00020 11/30/20 PRKS-HORINE PRK 11/01-11/0	26.63			1000		460400	399		101000
		Total for Vendor:	313.15								
41330		1042 SANDS SURVEYING, INC.	5,058.75								
BLK 17,18,31 & 32 ON 3RD AVE E. & 4TH ST E											
		33718 12/10/20 RETRACEMENT CITY ROW	5,058.75*			1000		410500	399		101000
		Total for Vendor:	5,058.75								
41314		3108 SEAWESTERN FIRE FIGHTING	2,092.95								
PETERSON											
		INV8466 11/30/20 FD-LION V-FRCE COAT/PANTS SET	2,092.95*			1000		420400	226		101000
		Total for Vendor:	2,092.95								
41329		3107 SMITH'S CUSTOMER CHARGES	44.94								
		1120430876 12/02/20 COUNCIL-MEETING DEPT HEADS	44.94			1000		410100	220		101000
		Total for Vendor:	44.94								
41322		3109 SPC ASPHALT, INC	3,127.50								
Swan Mountain restored pavement for water line install. City paid for additional work on 6th Ave EN.											
		121120 12/11/20 6th Ave EN Asphalt Patching	3,127.50			2820		430200	399		101000
		Total for Vendor:	3,127.50								
41299		2699 THE MAIL ROOM, INC	921.66								
		D103296 12/07/20 FIN-BAR CODED MAIL	21.05			1000		410500	310		101000
		D103296 12/07/20 WTR-BAR CODED MAIL	98.17			5210		430500	310		101000
		D103296 12/07/20 SWR-BAR CODED MAIL	98.16			5310		430600	310		101000
		D103296 12/07/20 PLNG-BAR CODED MAIL	76.56			1000		411000	310		101000
		D103295 12/07/20 FIN-BAR CODED MAIL	0.17			1000		410500	310		101000

* ... Over spent expenditure

Claim/ Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	D103295 12/07/20 WTR-BAR CODED MAIL	0.17			5210		430500	310		101000
	D103295 12/07/20 SWR-BAR CODED MAIL	0.17			5310		430600	310		101000
	D103295 12/07/20 CRTS-BAR CODED MAIL	174.68			1000		410360	310		101000
	D103295 12/07/20 PD-BAR CODED MAIL	2.50			1000		420100	310		101000
	D103090 11/23/20 FIN-BAR CODED MAIL	115.51			1000		410500	310		101000
	D103090 11/23/20 WTR-BAR CODED MAIL	117.48			5210		430500	310		101000
	D103090 11/23/20 SWR-BAR CODED MAIL	117.49			5310		430600	310		101000
	D103090 11/23/20 PLNG-BAR CODED MAIL	0.50			1000		411000	310		101000
	D103089 11/23/20 CRTS-BAR CODED MAIL	86.60			1000		410360	310		101000
	D103191 12/01/20 PD-BAR CODED MAIL	12.45			1000		420100	310		101000
	Total for Vendor:	921.66								
41328 E	1295 U.S. BANK - SPA LOCKBOX CM9695	52,045.47								
US BANK SPA LOCKBOX WATER AND SEWER PAYMENTS PO#121520-A										
	121520 12/15/20 SWR 2009C-PRINCIPAL PAYMENT	10,000.00		121520	5310		490215	610		101000
	121520 12/15/20 SWR 2009C-INTEREST PAYMENT	3,585.00		121520	5310		490215	620		101000
	121520 12/15/20 SWR 2009B-PRINCIPAL PAYMENT	9,000.00		121520	5310		490215	610		101000
	121520 12/15/20 SWR 2009B-INTEREST PAYMENT	626.25		121520	5310		490215	620		101000
	121520 12/15/20 2005 WATER-PRINCIPAL INTEREST	14,000.00		121520	5210		490210	610		101000
	121520 12/15/20 2005 WATER-INTEREST PAYMENT	1,653.75		121520	5210		490210	620		101000
	121520 12/15/20 2020 WATER-PRINCIPAL PAYMENT	13,000.00		121520	5210		490220	610		101000
	121520 12/15/20 2020 WATER-INTEREST PAYMENT	180.47		121520	5210		490220	620		101000
	Total for Vendor:	52,045.47								
41311	3063 UTILITIES UNDERGROUND LOCATION	61.23								
	0115066 11/30/20 WTR-NOV 20 UDIGS	30.62			5210		430500	318		101000
	0115066 11/30/20 SWR-NOV 20 UDIGS	30.61			5310		430600	318		101000
	Total for Vendor:	61.23								
41315	919 VALLEY GLASS INC.	371.00								
	K0197360 12/03/20 PRKS-RED BRDG BARRICADE CLR	371.00			1000		460400	240		101000
	Total for Vendor:	371.00								
41316	84 WESTERN BUILDING CENTER	186.92								
	4634972 12/03/20 FAC-50 W MED SODIUM BULB	21.99			1000		411200	240		101000
	4635734 12/10/20 PRKS-4 EA 2X4 10' #2	49.68			1000		460400	240		101000
	4635513 12/09/20 PRKS-25' TAPE MEAS,METAL SCRE	34.08			1000		460400	240		101000

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
		4635874 12/11/20 SWR-6 PT ASSORTED SOCKETS	48.24			5310		430600	212		101000
		4635893 12/11/20 SWR-RETURN 1/4 DRDR 1/2" SOCK	-2.99			5310		430600	212		101000
		4635892 12/11/20 SWR-3/8DR 1/2 SOCKET	3.49			5310		430600	212		101000
		4634586 12/01/20 SWR-SHIM 8" CEDAR/BNDL	7.47			5310		430600	240		101000
		4636378 12/16/20 WTR-1.5" SCRAPER, BRAKE CLEAN	24.96			5210		430500	240		101000
		Total for Vendor:	186.92								
41308	E	2733 WEX Fleet Universal	2,554.68								
		68917443 11/30/20 PD-11/01-11/30/20 GAS CARD	1,192.15			1000		420100	231		101000
		68917443 11/30/20 FD-11/01-11/30/20 GAS CARD	221.39			1000		420400	231		101000
		68917443 11/30/20 WTR-11/01-11/30/20 GAS CARD	288.31			5210		430500	231		101000
		68917443 11/30/20 SWR-11/01-11/30/20 GAS CARD	226.79			5310		430600	231		101000
		68917443 11/30/20 STRS-11/01-11/30/20 GAS CARD	588.59			2500		430200	231		101000
		68917443 11/30/20 ADMIN-11/01-11/30/20 GAS TRA	37.45			1000		410400	380		101000
		Total for Vendor:	2,554.68								

\# of Claims 52 Total: 551,740.05
Total Electronic Claims 70,354.47
Total Non-Electronic Claims 481385.58

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	$78,206.26
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	$145.00
2400 SPECIAL LIGHTING DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	$2,649.37
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	$1,866.30
2820 GAS TAX FUND	
101000 CASH/CASH EQUIVALENTS	$3,127.50
3538 SID 38 FUND - Riverwood	
101000 CASH/CASH EQUIVALENTS	$14,044.85
4010 CAPITAL PROJECTS FUND - Parks	
101000 CASH/CASH EQUIVALENTS	$63,220.00
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	$329,666.48
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	$35,093.96
7120 FIRE RELIEF DISABILITY/PENSION FUND	
101000 CASH/CASH EQUIVALENTS	$23,720.33
Total:	$551,740.05

Council Meeting Date: 12/21/20

Claims Submitted to Council:$ $551,740.05

Claims Denied/Withheld by Council Finance Committee:$_______________ Claim #'s:_________________

Prepared By: Shawn Bates, Finance Director

Shawn Bates

Approved by Susan M. Nicosia, City Manager

Susan Nicosia

City Council to Approve by motion on consent agenda

The following claims are significant:

Glacier Bank-$14,044.85 SID 38 Bond Payment (Fund 3538)
Morrison-Maierle Inc.-$14,427.57 Well 3 Engineering Services (Fund 5210)
HP Inc.-$16,304.83 Public Works Scanner/Plotter replacement (Fund 1000)
US Bank Spa Lockbox-$52,045.47 Water & Sewer Loan Payments (5310 & 5210)
Glacier Precast Concrete-$63,220 Rivers Edge Bathrooms (Fund 4010)
LHC Inc.-$276,629.08 Well 3 Payment #5 (Fund 5210)

The remaining claims are routine. Please let me know if you have any questions.
Shawn

Payroll
Dec. 11, 2020
$ 83,985.66
Barb Staaland

Total for Payroll Checks

	Employee	Employer	Amount
ADDL HOURS (Additional)	0.00		90.08
COMA HOURS (Comp Time Accumulated)	57.01		
COMP HOURS (Comp Time Used)	5.00		96.30
HOL HOURS (Holiday Pay)	500.10		13,212.28
HOLW HOURS (Holiday Worked @ 2.5x)	16.00		1,011.00
J003 HOURS (PD HOL WK)	68.00		3,006.19
OVER HOURS (Overtime)	25.00		944.57
OVTD HOURS (STEP overtime)	12.00		502.38
PERS HOURS (Personal Time Used)	4.50		193.23
REG HOURS (Regular Time)	1,917.25		50,927.75
SFTO HOURS (Shift Sup/FTO - $1.5/hour)	64.00		96.00
SHFI HOURS (Step B)	12.00		18.00
SHFN HOURS (Shift B)	254.00		750.56
SHFQ HOURS (OVT B)	46.00		69.00
SHFU HOURS (Hol wk B)	48.00		120.00
SICK HOURS (Sick Time)	103.00		2,381.57
VACA HOURS (Vacation Time Used)	48.00		983.20
GROSS PAY	74,402.11	0.00	
NET PAY	49,941.13	0.00	
AFLAC-POSTTAX	64.48	0.00	
AFLAC-PRETAX	111.99	0.00	
CHILD SUPPORT	88.61	0.00	
CHILD SUPPORT P	413.07	0.00	
CITY OF COLUMBI	25.00	0.00	
FIT	6,170.60	0.00	
FLEX ALLEGIANCE	998.83	32.50	
FOP	360.00	0.00	
HEALTHINS/PRE	2,823.57	17,037.37	
MEDICARE	1,044.42	1,044.42	
MT ST FIRE ASSO	27.73	0.00	
NATIONWIDE/CITY	0.00	1,561.83	
NATIONWIDE/EMP	360.62	0.00	
P.E.R.S.	3,136.37	3,481.79	
PERS/FURS	296.72	398.21	
PERS/POLICE	2,377.91	3,807.30	
SIT	3,282.00	0.00	
SOCIAL SECURITY	2,353.28	2,353.28	
TEAMSTERS DUES	266.58	0.00	
UNEMPL. INSUR.	0.00	334.81	
UNUM LIFE INS.	120.74	0.00	
WA CHILD SUPPOR	138.46	0.00	
WORKERS' COMP	0.00	3,123.94	
WELLS FARGO	1,014.38	0.00	
CHARLES SCHWAB	1,406.40	0.00	
FIRST INTERSTAT	4,475.22	0.00	
FREEDOM BANK	1,069.70	0.00	
GLACIER BANK KA	5,304.00	0.00	
GLACIER BANK/CF	14,732.04	0.00	

GLACIER BANK/WF	1,829.08	0.00
PARKSIDE CR U	8,742.74	0.00
THREE RIVERS	1,034.15	0.00
USAA FEDERAL	1,358.58	0.00
USBANK.	1,760.26	0.00
VALLEY BANK KAL	100.00	0.00
VERIDIAN CREDIT	325.00	0.00
WELLS FARGO	1,734.90	0.00
WELLS FARGO GA	1,218.12	0.00
WFISH CR UNION	3,836.56	0.00
FIT/SIT BASE	64,296.10	0.00
MEDICARE BASE	72,029.55	0.00
PERS BASE	68,895.41	0.00
SOC SEC BASE	37,956.35	0.00
UN BASE	74,402.11	0.00
WC BASE	72,917.65	0.00
Total		33,175.45

Total Payroll Expense (Gross Pay + Employer Contributions): 107,577.56

Check Summary

Payroll Checks Prev. Out.	$54,822.87
Payroll Checks Issued	$2,906.90
Payroll Checks Redeemed	$54,401.35
Payroll Checks Outstanding	$3,328.42
Electronic Checks	$81,078.76

Deductions Accrued		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	4706.56		4706.56		212260
Medicare	2088.84		2088.84		212260
P.E.R.S.	6618.16		6618.16		212270
Unempl. Insur.	334.81	1993.59		2328.40	212210
Workers' Comp	3123.94	18200.12		21324.06	212220
FIT	6170.60		6170.60		212260
SIT	3282.00		3282.00		212260
AFLAC-PRETAX	111.99	111.99		223.98	212230
NATIONWIDE/EMP	360.62		360.62		212280
Teamsters dues	266.58		266.58		212310
PERS/Police	6185.21		6185.21		212240
TEAMSTERS INIT	0.00	25.00	25.00		212310
NATIONWIDE/CITY	1561.83		1561.83		212280
AFLAC-POSTTAX	64.48	64.48		128.96	212230
PERS/FURS	694.93		694.93		212275
MT ST FIRE ASSO	27.73		27.73		212315
HEALTHINS/PRE	19860.94	19037.44		38898.38	212400
CITY OF COLUMBI	25.00		25.00		212450
UNUM LIFE INS.	120.74	39.63		160.37	212400
FLEX ALLEGIANCE	1031.33		1031.33		212285
CHILD SUPPORT	88.61		88.61		212330
CHILD SUPPORT P	413.07		413.07		212330
WA CHILD SUPPOR	138.46		138.46		212330

FOP	360.00		360.00		212335
Total Ded.	57636.43	39472.25	34044.53	63064.15	

**** Carried Forward column only correct if report run for current period.

CITY OF COLUMBIA FALLS
CITY COUNCIL REGULAR MEETING MINUTES
HELD DECEMBER 07, 2020

FINANCE COMMITTEE – 6:30 P.M
(Barnhart, Shepard, Fisher)

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER: Mayor Barnhart called the meeting to order at 7:00 p.m.

ROLL CALL - Present: Barnhart, Fisher, Lovering, Piper, Robinson, Shepard. Absent: Karper. Also present: City Manager Nicosia, City Clerk Staaland, and Police Chief Peters

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA
Motion made by Councilor Shepard, seconded by Councilor Robinson and the motion carried.

CONSENT AGENDA:
Motion made by Councilor Fisher, seconded by Councilor Shepard with Council voting as follows. Ayes: Mayor Barnhart, Councilor Fisher, Councilor Robinson, Councilor Lovering, Councilor Piper and Councilor Shepard.

Approval of Claims - December 7, 2020 - $347,196.08
Approval of Payroll Claims - November 27, 2020 - $129,289.12
Approval of Special Payroll Claim (Term Pay) - December 3, 2020 - $8,595.45
Approval of November 16, 2020 Regular City Council Meeting Minutes
Approval of Change Order # 1 - Knife River - River's Edge Trail and Bathroom Project and Authorize City Manager to execute.
Approval of Change Order # 2 - Knife River - Well #3 Project and Authorize City Manager to execute.
Approval of Randy Jones Construction Developer's Improvement Agreement - 3 Diane Road
Authorization for Records Disposal - City Clerk and City Court

VISITORS/PUBLIC COMMENT (Items not on agenda)

Mayor Barnhart read the following - NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:
Public Hearing - Conditional Use Permit:

The Columbia Falls City-County Planning Board held a public hearing for the following item at their regular meeting on Tuesday, November 10th, 2020 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on December 7, 2020 starting at 7:00 p.m. in the same location.

Request to establish a Conditional Use Permit in the Columbia Falls Zoning Jurisdiction:
Applicant, Judy Morse is requesting a Conditional Use Permit to operate a drive-thru coffee and micro bakery stand at 2100 9th Street West (The front northwest corner of the Super 1 parking lots). The property is zoned CB-2 Commercial however all drive-thru's require a conditional use permit in this zone. The coffee/bakery will

have circulation through the existing Super 1 parking lot and highway approaches. The property is described as Lot 3 of the O'Neil Subdivision Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County. Persons are allowed to attend the hearing(s), subject to the most recent public gathering restrictions enacted by County and State agencies at or prior to the time of the hearing. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: staalandb@cityofcolumbiafalls.com. For more information on the proposed conditional use, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

City Manager Nicosia delivered Staff Report CCU-20-03, reviewing each of the findings of fact. Nicosia said all drive-thru's require a Conditional Use Permit pursuant to the zoning code, primarily so the ingress/egress traffic patterns can be reviewed. The drive-thru coffee and micro bakery business is located in the Super 1 Foods parking lot near the northwest corner of Lot 3, O'Neil Subdivision. The drive-thru building will be approximately 360 square feet in size and will connect to City of Columbia Falls sewer and water infrastructure. The City has not received any public comments. Staff recommends approval of CCU-20-03 with the 5 conditions.

Mayor Barnhart asked if they are required to fence in the garbage area. Nicosia said they have a small business and will have a garbage bin similar to a residence container, but not fenced in. Nicosia said if they have a larger container, it will be required to be screened.

With no public comments Mayor Barnhart opened and closed the Public Hearing at 7:04 p.m.

Motion made by Councilor Piper to approve Staff Report CCU-20-03 as Findings of Fact and seconded by Councilor Robinson with council voting as follows. Ayes: Mayor Barnhart, Councilor Fisher, Councilor Robinson, Councilor Lovering, Councilor Piper and Councilor Shepard.

Councilor Shepard motioned to approve the Conditional Use Permit for the drive-thru coffee stand and micro bakery located at Super One, seconded by Councilor Lovering with council voting as follows. Ayes: Mayor Barnhart, Councilor Robinson, Councilor Shepard, Councilor Fisher, Councilor Lovering and Councilor Piper.

Public Hearing - Urban Renewal District/Tax Increment Finance District and Targeted Economic District Budgets 20-21 FY

Mayor Barnhart read the notice of hearing: **NOTICE IS HEREBY GIVEN,** that the City Council of the City of Columbia Falls, Montana, will hold a public hearing on December 7, 2020 at 7:00 p.m. in the Columbia Falls City Hall, 130-6th Street West, Columbia Falls, Montana, to adopt an amended 2021 FY budget for the Tax Increment District Fund and Targeted Economic District Fund.

The City received the estimated tax funding for the Tax Increment District Fund at the end of October, 2020. Based on the estimated real estate tax funding of $441,054, the City Council will amend the appropriations for the 2021 FY. The funds will be spent as provided for in the Tax Increment District Statement of Need and priorities established through the public hearing process.

The City received the estimated tax funding for the Targeted Economic District Fund at the end of October, 2020. Based on the estimated real estate tax funding of $1,375, the City Council will consider appropriating the available funds for the 2021 FY based on the Statement of Need and priorities established through the public hearing process.

Taxpayers are encouraged to attend the hearing and give written or oral comments on the budget-related item. Written comments may be mailed to the City Clerk, 130 6th Street West, Room A, Columbia Falls, Montana, 59912. Questions regarding the proposed items can be made by contacting City Manager Susan Nicosia at 892-4391.

City Manager Nicosia reviewed the Urban Renewal District Plan adopted 2015 which led to the creation of the Tax Increment Financing (TIF) District and the map of the district. Nicosia noted the goals of the plan including removing blight, improving deficient or missing infrastructure and promoting economic development. Nicosia also reviewed the historical financial data, noting completed projects including the 6th Ave. and Nucleus Ave. pedestrian projects, alley and sidewalk improvements and wayfinding signage. In the current budget, the council has appropriated funds for the reconstruction of 12th Ave. W. and beautification of open space on South Nucleus Ave. Nicosia noted that the Columbia Falls Industrial Park has not raised enough funds to complete a budget and at this time she recommends reserving the funds. Nicosia also noted that the Columbia Rising TEDD has decreased in value since certification so there is no incremental funding available.

Mayor Barnhart opened the Public Hearing at 7:20 p.m.

Roger Newman, 927 Vans Ave., said his comments are apparently outside of the TIF district but he wanted to voice his request. Mr. Newman would like to see the city extend the sidewalk from Nucleus Ave. to 8th Ave. NE. Mr. Newman said there is a trail in the grass but he would like to ask the city to think about it, as people use the path often.

City Manager Nicosia said the City had applied for a Build Grant which included building that sidewalk but were not awarded the funding. Nicosia noted that the sidewalk has been a priority of the City Council for over 10 years but the City lacks the funding to install it.

Dave Petersen, 201 4th Ave E., said he would like to see the city promotional video updated. The video on the website is now is 8 years old. He spoke with Adam Pitman who created the current video and the City would have to start from scratch. Petersen said Pitman told him that the video on YouTube has had over 59,500 hits, so we know people are looking. If the City could come up with approximately $8,000 in the budget to renew it, he believes it would be beneficial to the community. Mr. Petersen also said we are going to need parking downtown.

Mayor Barnhart closed the public hearing 7:30 p.m.

Mayor Barnhart asked for Council comments. Councilman Fisher said he would like to hold some monies back for bigger projects that may come up in the future so the City could take advantage of an opportunity. Councilman Lovering said she concurs with Mr. Petersen in getting the city video updated. Lovering said she would also like to see Columbia Falls broadband expanded.
Councilman Shepard said he would like to see better lighting up Nucleus Ave. Shepard said he agrees with an updated city video as well.

Councilman Robinson concurs with Fisher on reserving a portion of the TIF monies for larger projects.
Councilman Piper said he too would like to see a new city video. Piper would also like to see us assist with getting the 12th Ave. W. rebuilt noting that Glacier Medical has invested a lot of money in the community and it would be nice to get road fixed for their business.
Mayor Barnhart said he would like to see a street light installed at 3rd Ave. E. and C Street even though it is not in the TIF district. Mayor Barnhart would also like to see a street light at Highway 2 and 3rd Ave. E.
Mayor Barnhart said a lot of the sidewalks in town are crumbling and would like to see the city rehabilitate them. He noted that we keep talking about the difficulty of getting the Hwy 2 sidewalks plowed, Mayor Barnhart would like to see the City contract with a company to get the sidewalks plowed during the winter months or purchase a piece of equipment to keep those sidewalks plowed.
Mayor Barnhart noted that the City looked at a new city video with the firm recommended by the NLCT but didn't like how they did it.
Nicosia said regarding the lights on Nucleus and Hwy 2, they belong to MDOT but the City pays the bill. One suggestion was to look at the lighting to have the bulbs replaced with energy efficient bulbs with a rebate from FEC.
Nicosia said the City has also discussed resurfacing 6th Ave W. from the highway to 13th ST W (High School), the first block is in the TIF district and the City could leverage the special gas tax funds with TIF. Nicosia said the sidewalk at 3rd Street E. across from the old Crouches building needs to be rebuilt and TIF could be used.
Mayor Barnhart likes the idea of using a rebate for paving and septic removal to encourage improved infrastructure. Mayor Barnhart said the City has to look at getting some of these projects done without grant funds.
Councilor Shepard asked Nicosia to bring back dollar amounts to Council.

NEW BUSINESS:

Approve Flathead County Community Health Center Grant Request Letter of Support

Nicosia reviewed the request and recommended City support. Councilor Fisher motioned to approve the Flathead County Community Health Center Grant Request Letter of Support, second by Councilor Shepard and the motion passed.

ORDINANCES / RESOLUTIONS:

Resolution # 1837 - A Resolution of the City Council of the City of Columbia Falls, Montana, Approving the Petition of Mark and Sandra Craven for Annexation of 915 3rd Avenue East, More Formally Described as Assessor's Tract 2KA in Section 17, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana
City Manager said the owner have requested to be annexed into the city. This resolution is a formality to be this will get them on city services.

City Manager Nicosia said 915 3rd Ave. E. was connected to City sewer in July and was already on City water. At that time the Cravens had signed a waiver of protest to annexation or creation of a SID. Nicosia had them complete a Petition to Annexation and this resolution is a final step in the annexation process.

Councilor Shepard motioned to approve Resolution # 1837, second by Councilor Lovering with council voting as follows. Ayes: Councilor Shepard, Councilor Fisher, Councilor Lovering, Councilor Piper, Councilor Robinson and Mayor Barnhart. Absent: Karper.

Resolution # 1838 - A Resolution of the City Council of the City of Columbia Falls, Montana Approving an Application for a Conditional Use Permit by Judy A. Morse to Add a Small Drive Thru Coffee Stand and Micro Bakery at 2120 9th Street West. The Property is described as Lot 3 of the O'Neil Subdivision, Columbia Falls, Montana According to the Map or Plat Thereof on File and of Record in the Office of the Clerk and Recorder of Flathead County, Montana

Councilor Shepard motioned to approve Resolution # 1838, second by Councilor Piper with council voting as follows. Ayes: Councilor Shepard, Councilor Fisher, Councilor Lovering, Councilor Piper, Councilor Robinson and Mayor Barnhart. Absent: Karper.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor Lovering would like to have an update on the quiet zone at the railroad crossing.
Councilor Shepard said he is happy the 911 levy passed.
Mayor Barnhart noted that the City needs to add signage on 1st Ave. E. between 6th and 7th Street alerting travelers that the street is closed.

CITY MANAGER REPORT

The County elected not to have the four entities sign a Memorandum of Agreement but rather the Commissioners will adopt a Resolution, at their meeting on Tuesday, December 8th, 2020. Originally, the County had wanted a mutual agreement but they now believe the voter have given them the clear directive to operate the center without all four parties signing a MOU. Nicosia said she expressed concern over the language the Board of Commissioners would solely appoint the City's police department representative, She recommended alternate language. One member from each City Police Department as recommended by the appropriate City Council. The County Administrator responded with: they believe the Commissioners will give serious consideration to any and all Operations Board member recommendations from the three cities and/or other individuals and entities. Their plan is to approve the resolution on Tuesday, December 8th at 9:45 a.m.

The County will wait on entertaining the City of Columbia Falls' joining the Health Board via interlocal agreement until the operations have stabilized. Additionally, Nicosia noted that if the City joined now, it didn't sound like the City would be able to appoint a member until 2022.

We received an email that the CARES Act Funds are running out. Nicosia said we are hoping that the programs and purchases that the city has put into place will be funded. The City has received $272,000 so far this year.

City Manager Nicosia thanked the Police Department, specifically the officers that provided full coverage for the City while half of the department was out due to COVID.

Nicosia informed Council that the City changed the contract for janitorial services and we are now using 406 Cleaning Company for our facilities.

Nicosia reminded Council that there is a special quiet zone meeting with KLJ here at City Hall and we will go onsite for discussion on Wednesday so we may start the formal engineering process.

The Transportation Plan committee will present on Thursday at 1:00, for those that want to join in. The Urban Transportation committee meeting will follow right after.

Nicosia noted that the snow plowing in Glenn's Addition is difficult now that the lots are filling in, creating a narrow roadway with vehicles parked on both sides as well as difficulty in getting emergency vehicles through the street. Nicosia noted that the Public Works Director, Police Chief and Fire Chief are reviewing for public safety access and the Public Works department is reviewing snow plowing.

MISCELLANEOUS

Police Activity Report - October 2020
Correspondence Sent/Received

ADJOURN

Councilor Lovering motioned to adjourn, second by Councilor Piper and the meeting adjourned at 8:18 p.m.

____
Mayor

____
City Clerk

City of Columbia Falls

DEVELOPER'S IMPROVEMENT AGREEMENT

THIS AGREEMENT, made and entered into this 14th day of December 2020, by and between the CITY OF COLUMBIA FALLS of Flathead County, Montana, Party of the First Part and hereinafter referred to as the CITY, and

Swan Legacy Real Estate LLC (the "Developer"),
(Name of Owner/Developer)

a Corporation
(Individual, Company or Corporation)

located at PO Box 130278 Coram, MT 59913
(Street Address/P. O. Box) (City, State, Zip)

Party of the Second Part and hereinafter referred to as DEVELOPER/OWNER.

WITNESSETH:

THAT WHEREAS, the Developer/Owner is the developer/owner of a new commercial development located at 680 Railroad Street and,
(Location of Development)

WHEREAS, the City approved a zone change from CRA-1 Residential Apartment to CB-3 Limited Business in October 2017 and Developer/Owner was issued a building permit for a commercial office pursuant to Chapter 18.337 CB-3 Limited Business and Chapter 18.441 Small Building standards. As all improvements required in Chapter 18.411 have not been completed at this time, and the Developer/Owner wishes to bond for the completion of those improvements set forth in "Exhibit A" in order to receive a Certificate of Occupancy for the commercial operation; and

WHEREAS, the Columbia Falls Subdivision Regulations require that a developer/owner shall provide a financial security of 125% of the estimated total cost of construction of said improvements as evidenced by an estimate prepared by a licensed public engineer or contractor bids/estimates included herewith as "Exhibit A"; and

WHEREAS, the estimated total cost of construction of said improvements is the sum of $ 6,466.00 (Six thousand four hundred sixty six dollars and 00 cents)
(in numbers) (in words)

NOW THEREFORE, in consideration of the approval of the Certificate of Occupancy of said Developer/Owner by the City, the Developer/Owner hereby agrees as follows:

1. The Developer/Owner shall deposit as collateral with the City a Letter of Credit, or other acceptable collateral as determined by the City Council of Columbia Falls, in the amount of $8,082.50 (Eight thousand eighty two dollars and 50 cents). Said Letter of Credit or other collateral shall have an expiration date of at least sixty (60) days following the date set for completion of the improvements, certifying the following:

a. That the creditor guarantees funds in the full amount of $8,082.50, being the estimated cost of completing the required improvements in (specifically naming the Developer/Owner liable on such letter of credit).

b. That if the Developer/Owner fail to complete the specified improvements within the required period, the creditor will pay to the City immediately, and without further action, such funds as are necessary to finance the completion of those improvements up to the limit of credit stated in the letter;

2. That said required improvements shall be fully completed by June, 30, 2021.

3. That upon completion of the required improvements, the Developer/Owner shall cause to be filed with the City a statement certifying that:

   a. All required improvements are complete;

   b. That the improvements are in compliance with the minimum standards specified by the City for their construction and that the Developer/Owner warrant said improvements against any and all defects for a period of one (1) year from the date of acceptance of the completion of those improvements by the City;

   c. That the Developer/Owner knows of any defects in those improvements;

   d. That these improvements are free and clear of any encumbrances or liens;

   e. That a schedule of actual construction costs has been filed with the City; and,

   f. All applicable fees and surcharges have been paid.

4. The Developer/Owner shall cause to be filed with the City copies of final landscape plans, grades and specifications of paving improvements, with the certification of the registered professional engineer or contractor responsible for their preparation that all required improvements have been installed in conformance with said specifications.

IT IS ALSO AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS, TO-WIT:

That the Developer/Owner shall provide for inspection of all required improvements by a registered professional engineer as required by the City or an alternate inspection as approved by the City Public Works Director before the Developer/Owner shall be released from the Developer Improvement Agreement.

That if the City determines that any improvements are not constructed in compliance with the specifications, it shall furnish the Developer/Owner with a list of specific deficiencies and may withhold collateral sufficient to insure such compliance. If the City determines that the Developer/Owner will not construct any or all of the improvements in accordance with the specifications, or within the required time limits, it may withdraw the collateral and employ such funds as may be necessary to construct the improvement or improvements in accordance with the specifications. The unused portions of the collateral shall be returned to the Developer/Owner or the crediting institution, as is appropriate.

City of Columbia Falls

IN WITNESS WHEREOF, the Parties have hereunto set their hands and seals the day and year herein before written.

Swan Legacy Real Estate LLC

(Name of Developer/Developer/Firm)

By Aubrie M. Lorona

Managing Member

(Title)

State of Montana
County of Flathead

Subscribed to and sworn before me on this 16th day of Dec, 2020

By: Aubrie M. Lorona
(Name of Person)

Notary Public for the State of Montana (stamp)

MICHELLE HERMAN
NOTARY PUBLIC for the State of Montana
Residing at Columbia Falls, Montana
My Commission Expires July 2, 2024
MICHELLE HERMAN NOTARIAL SEAL STATE OF MONTANA

CITY OF COLUMBIA FALLS

By: Susan M N
City Manager

ATTEST:

By: Barb Staaland
City Clerk

(Seal)

CITY OF COLUMBIA FALLS, MONT CORPORATE SEAL MONTANA

EXHIBIT A: This agreement specifically includes a list of the incomplete conditions, the contractor's estimate to complete and other required conditions of approval in order to obtain a Certificate of Occupancy prior to the completion of the development of the property for operation as a commercial office.

City of Columbia Falls

Exhibit A – Incomplete Items/Estimate to Complete and Additional Conditions of Approval

The Developer/Owner has provided the City with the following Contractor Estimates:

1. Landscaping – Quote from Spring Bud Landscaping - $1,900.00. Developer/Owner will provide landscape plan to City Manager.

2. Paving – Quote form SPC Asphalt, Inc. - $4,066.00. Developer/Owner will complete the paving of the parking area in front of the garage as well as complete the new paved parking area with striping.

3. Install parking bumpers – Quote - $500.00.

Exhibit A Total - $6,466.00 – Bonded Amount 125% = *1.25 = $8,082.50

Item No.4.

Spring Bud Landscaping
KALISPELL, MONTANA

Spring Bud Landscaping

2248 Pintail Ct
Kalispell, MT 59901

406-871-0149

springbudlandscaping@gmail.com

INVOICE

Invoice No	**1001**	
Invoice Date	**12-9-20**	
Due Date	**1-8-21**	
Terms	**Net 30**	

Bill To

Swan Mountain Outfitters
680 Railroad Street
Columbia Falls, MT 59912

Description	Qty	Price	Total
Estimated labor cost	6	$200.00	$1,200.00
Estimated materials cost	5	$35.00	$175.00
Bulk materials	2	$150.00	$300.00
Additional fees	5	$5.00	$25.00
Irrigation	2	$100.00	$200.00
			$0.00
		Amount Due	**$1,900.00**

Terms: Total due within 30 days of invoice date. Make checks payable to Spring Bud Landscaping. Credit and debit cards not accepted. For recurring jobs, invoiced amount is due by the 25th of each month, 10% will be added for every week past due date.

SPC Asphalt, INC.
39605 Mt. Hwy 83
Bigfork, Montana
(406)754-1133 Cell; (406)407-4346/ (406) 249-3469
spcasphaltinc@gmail.com

TO: SMO
ATTN: Asphalt Paving
PHONE: (406) 257-3368 Email: aubrie@swanmountainoutfitters.com
DATE: 12/07/2020
LOCATION: Railroad Street Columbia Falls

Parking Lot Paving:

1) Cut down existing aggregate.
2) Import ¾ crushed aggregate.
3) Grade, water, and compact aggregate base course.
4) Pave area to a 3" compacted depth.
5) Roll and compact asphalt.
6) Stripe parking lot.

TOTAL PRICE: $4,066.00

EXCLUSIONS:

Price is for weekday work only.

We hereby propose to furnish material and labor in accordance with above specifications, for the sum of: $4,066.00

Terms 50 % down 50% due upon completion.

Authorized Signature: ______________________________

NOTE: This proposal may be withdrawn by SPC Asphalt, Inc. if not accepted within 30 days. All material is guaranteed to be as specified. All work to be completed in a workmanship manner according to standard practices. Any alterations from above specifications involving costs will be executed only upon written orders, and will become an extra charge over and above the estimate. SPC Asphalt, Inc. will carry all necessary insurances.

Acceptance of Contract

The above prices, specifications, and payment terms are satisfactory and are hereby accepted. You are authorized to do work as specified and will be paid per above. Please return signed contract.

Date of Acceptance: 12/11/2020 Signature: Aubrie M Loroña

From: Aubrie Lorona <aubrie@swanmountainoutfitters.com>
Sent: Friday, December 11, 2020 12:16 AM
To: 'Susan Nicosia'
Subject: Fwd: Estimate for 680 Railroad Street Landscaping - concrete barriers

Hi Susan,

This is the "estimate" for the concrete barriers.

Thanks!
Aubrie

Aubrie Loroña | CEO
Swan Mountain Companies
Glacier National Park| Bob Marshall Wilderness| Swan & Flathead Valleys
T: 406.871.4606 | W: www.swanmountainglacier.com

-------- Forwarded Message --------
Subject: Re: Estimate for 680 Railroad Street Landscaping
Date: Tue, 8 Dec 2020 03:07:49 -0700
From: Janice Mordja <jlm_biz@yahoo.com>
To: Aubrie Lorona <aubrie@swanmountainoutfitters.com>

Install 4 concrete parking barriers ($500.00)

Sent from my iPhone

On Dec 7, 2020, at 11:49 AM, Aubrie Lorona <aubrie@swanmountainoutfitters.com> wrote:

Hi Justin,

Thanks for meeting with me on Friday regarding the concrete barriers at 680 Railroad Street. Just wanted to follow up to see if it's possible for you to send an estimate today or tomorrow? I need to get it to the city manager this week so we can get our occupancy permit before we start tours on Saturday.

Thanks!
Aubrie

-- Aubrie Loroña | CEO
Swan Mountain Companies
Glacier National Park| Bob Marshall Wilderness| Swan & Flathead Valleys
T: 406.871.4606 | W: www.swanmountainglacier.com

EXHIBIT B

TASK ORDER NO. 05 – LIQUID POLYMER UNIT INTEGRATION

This Task Order pertains to an Agreement by and between the City of Columbia Falls, MT, ("OWNER"), and HDR Engineering, Inc. ("ENGINEER"), dated October 2, 2017, ("the Agreement"). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NUMBER: 05

PROJECT NAME: Liquid Polymer Unit Integration

PART 1.0 PROJECT DESCRIPTION:

The purpose of this project is to provide system integration for an Owner furnished liquid polymer unit. This task order includes instrumentation & controls and onsite commissioning services required to support the integration of the polymer unit into existing Wastewater Treatment Plant operations and control systems.

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT:

The scope of services to be provided on this Task Order No. 05 is attached as Exhibit C.

PART 3.0 OWNER'S RESPONSIBILITIES:

- Provide new polymer unit shop drawing and O&M manual,
- Perform equipment installation as necessary,
- Coordinate with electrical contractor for installation of equipment,
- Coordinate with equipment manufacturer, and
- As further stated in Exhibit C

PART 4.0 PERIODS OF SERVICE:

The project schedule is approximately two months. The anticipated Notice to Proceed is December 14th. The project is intended to be completed before the end of February 2021, depending on the availability of and contracting with an electrical contractor.

PART 5.0 ENGINEER'S FEE:

The fee for this Task is time and materials not to exceed **$18,977.00** as further described in Exhibit D.

This Task Order is executed this 30th day of November, 2020.

CITY OF COLUMBIA FALLS, MONTANA		HDR ENGINEERING, INC.	
"OWNER"		"ENGINEER"	
BY:		BY:	Jared R Harris
NAME:	Susan Nicosia	NAME:	Jared Harris
TITLE:	City Manager	TITLE:	Vice President
ADDRESS:	130 6th Street West Columbia Falls, MT 59912	ADDRESS:	970 South 29th Street West Billings, MT 59102-7431

EXHIBIT C

<u>POLYMER UNIT INTEGRATION SCOPE OF SERVICES</u>

EXHIBIT C

TASK ORDER 05 – Liquid Polymer Unit Integration

Scope of Services

Purpose

The purpose of this project is to provide system integration for an Owner furnished liquid polymer unit. This task order includes instrumentation & controls and onsite commissioning services required to support the integration of the polymer unit into existing Wastewater Treatment Plant operations and control systems. The following Tasks are included in this Contract:

Task 100 - Project Administration and Management

Sub-task 101 - Project Administration and Management

Task 200 - Liquid Polymer Unit Integration

Sub-task 201 - System Integration
Sub-task 202 - System Commissioning

Task 100 - Project Administration and Management

Objective

Administer and manage the project and coordinate project technical resources to a level of service and responsiveness consistent with the project schedule and budget.

Approach

HDR will manage its professional services contract to provide completion of the project. Specific sub-tasks conducted by HDR will include the following:

Sub-task 101 - Project Administration and Management

- Conduct up to two (2) project conference calls and one (1) project coordination meeting with City staff, HDR's project manager, and select members of the project team, as appropriate, to discuss work elements and data requests.
- Prepare monthly project status reports that compare work accomplished with scheduled activities, compare expenditures with task budgets, and describe changes to the scope that have occurred.
- Submit progress report combined with invoice for the duration of the project.
- With final invoice, verify and document that the contract terms and conditions have been met and all service and deliverable obligations completed.

Assumptions

The fee for this task is based upon the following assumptions:

- City will participate in project conference calls and meetings.
- Project meeting will occur at the Columbia Falls WWTP or other location preferred by City and will last up to two (2) hours.
- Two (2) coordination conference calls will last up to one (1) hour each.
- City will review and approve modifications to approach, schedule, and deliverables resulting from discussions during project coordination calls and meeting.
- Invoice and progress report format will follow HDR standard format.
- City will review progress report and approve invoices.
- Direct expenses for travel, sustenance, printing, photocopying, technology, and telephone conferences will be billed to City.
- HDR will proportionately adjust loaded labor rates to actual salary and wage increases for individuals.
- Contract completion notice will be included with final progress report and invoice.

Deliverables

Deliverable work products consist of the following:

- Notes from project calls and meetings transmitted to City via e-mail in .pdf format.
- Monthly progress report and invoice transmitted to City in hard copy format.

Task 200 - Liquid Polymer Unit Integration

Objective

Provide software programming services and assess overall performance of equipment and systems installed as part of this project.

Approach

HDR will provide systems programming for the Owner furnished liquid polymer unit and appurtenances. HDR will also test the process systems to verify their intended operation. Specific sub-tasks conducted by HDR will include the following:

Sub-task 201 - System Integration

- PLC Programming
    - Evaluate existing PLC Code
    - Modify code to accept new skid
    - Prepare chemical usage calculation to total chemical usage from skid

- Develop and test new Operator Interface Terminal (OIT) screens for liquid polymer system
- Work with electrical contractor to convert existing I/O
- Redline markup of existing drawings for electrical contractor to wire/rewire.

Sub-task 202 - System Commissioning

- Provide on-site startup services necessary for polymer unit commissioning

Assumptions

The fee is based upon the following assumptions:

- City will provide relevant documents requested by Engineer.
- City will provide necessary software for project implementation.
- City will provide HDR with access to project site(s) as necessary.
- Available data will be provided in a timely manner.
- The liquid polymer unit will be VeloBlend Model VM-3P-600-E-0-A-1.
- This scope and fee is based on one (1) automation engineer being onsite for up to three (3) days.
- Direct expenses for travel, sustenance, printing, photocopying, technology, and telephone conferences will be billed to City.

Deliverables

Deliverable work products consist of the following:

- Software programming loaded into PLC
- Process screens loaded into SCADA system

EXHIBIT D

TASK ORDER 05 – Polymer System Integration

Engineer's Fee

hide/unhide	Warnings on/off		1 - Project Manager General - Rickey Schultz	2 - Engineer Electrical Sr - Joseph Mullaney	3 - Accountant - Paden Kaufman	HDR					Other Direct Costs		Total Budget
split screen on/off													
Task	**Task Description**	**Status**	**PJM15**	**EEL30**	**ACT03**	**TOTAL HOURS**	**LABOR COSTS**	**% of Hrs to Escalate**	**% Esc.**	**LABOR INCL. ESCALATION**	**SUBCONTRACTOR**	**EXPENSES**	**TOTAL COST**
Task 100	**Project Administration and Management**												
101	Project Administration and Management	.	4		4	8	$ 898	50%	$ 13.47	$ 911	$ -	$ 75	$ 986
	Subtotal (including optional)		**4**	**0**	**4**	**8**	**$ 898**		**$ 13**	**$ 911**	**$ -**	**$ 75**	**$ 986**
Task 200	**Liquid Polymer Unit Integration**												
201	System Integration	.		64		64	$ 12,274	75%	$ 276.16	$ 12,550	$ -	$ 350	$ 12,900
202	System Commissioning	.		24		24	$ 4,603	100%	$ 138.08	$ 4,741	$ -	$ 350	$ 5,091
	Subtotal (including optional)		**0**	**88**	**0**	**88**	**$ 16,876**		**$ 414**	**$ 17,291**	**$ -**	**$ 700**	**$ 17,991**
			4	**88**	**4**	**96**	**$ 17,774**		**$ 428**	**$ 18,202**	**$ -**	**$ 775**	**$ 18,977**

WRITTEN AGREEMENT
Conditional Use Permit Extension

Whereby the business operator/tenant has requested an additional one year extension of a Conditional Use Permit for Temporary Buildings (18.336) and Temporary Uses (18.444) subject to the provisions of Section 18.210.060 which provides termination of the permit after 12 months unless the applicant can demonstrate and maintain a continuous effort in good faith in commenting the activity; and

Whereby the Planning Administrator met with the applicants and recommends approval of a one (1) year extension of the Conditional Use Permit issued to James and Ashley Johnson/Superior Land & Lawn Care, LLC. that expired on October 1, 2020.

Therefore, the City Council of the City of Columbia Falls hereby agrees to extend the Conditional Use Permit for an additional one (1) year period from the expiration date, October 1, 2021.

Thereafter, the temporary buildings and use permit will expire and all activity will comply with all CB-2 General Business provisions, including but not limited to signage, setbacks, lot coverage, paving, parking; Public Works Standards including water and sewer; and Building Code requirements.

For the City:

____

City Manager

For the Business Operator/Tenant:

____

Superior Land & Lawn Care, LLC.

celebrate Arbor Day™

Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Donald Barnhart, Mayor of the City of Columbia Falls, do hereby proclaim May 7, 2021 as

Arbor Day

In the City of Columbia Falls, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 21 day of December, 2020

Mayor ______________________________

RESOLUTION AUTHORIZING PARTICIPATION IN THE SHORT TERM INVESTMENT POOL (STIP)
MONTANA BOARD OF INVESTMENTS

CERTIFICATE AS TO
RESOLUTION NO. 1839 AND ADOPTING VOTE

Political Subdivision: City of Columbia Falls
Governing Body: City Council

Type, date, time and place of meeting: A Regular Council meeting held on December 21, 2020 at 07:00 o'clock ___.m. in Columbia Falls, Montana.

Members present:

Members absent:

I, the undersigned, being the duly qualified and acting recording officer of the political subdivision identified above (“Participant”), certify that the attached RESOLUTION AUTHORIZING PARTICIPATION IN THE BOARD OF INVESTMENTS OF THE STATE OF MONTANA SHORT TERM INVESTMENT POOL AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATED THERETO (“Resolution”) and Exhibits A and B thereto are true and correct copies of the Resolution and Exhibits A and B on file in the original records of the Participant and in my legal custody; that the Resolution and Exhibits A and B were duly approved and adopted by the Governing Body of the Participant at the above described meeting, which meeting was attended throughout by the members indicated above, constituting a quorum of the Governing Body, pursuant to public notice of such meeting as required by law; and that the Resolution and Exhibits A and B have not as of the date hereof been amended or repealed.

WITNESS my hand officially as such recording officer this 21 day of December, 20___.

By ____________________
Its City Clerk

RESOLUTION NO. 1839

RESOLUTION AUTHORIZING PARTICIPATION IN THE BOARD OF INVESTMENTS OF THE STATE OF MONTANA SHORT TERM INVESTMENT POOL (STIP) AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATED THERETO

BE IT RESOLVED BY THE City Council (the Governing Body) of the City of Columbia Falls (the Participant) AS FOLLOWS:

ARTICLE I

DEFINITIONS

Section 1.01 The following terms will have the meanings indicated below for all purposes of this Resolution unless the context clearly requires otherwise:

Section 1.02 Account shall mean a specific Participant Bank account assigned by the Bank to be used in conducting transactions through the STIP Program.

Section 1.03 Agreement shall mean the agreements of the Participant as contained within this Resolution.

Section 1.04 Authorized Representative shall mean the officer or official of the Participant designated and duly authorized by the Governing Body as set forth below to enable the Participant's participation in the STIP Program.

Section 1.05 Authorized Delegate shall mean any lawful officer, official or employee of the Participant who has been delegated authority by the Authorized Representative as provided in this Resolution to initiate transactions using the Board's STIP Program.

Section 1.06 Bank shall mean a financial institution designated and authorized as provided in this Resolution to send and receive money on behalf of the Participant for purposes of participation in the STIP Program.

Section 1.07 Board shall mean the Board of Investments of the State of Montana, a public body corporate organized and existing under the laws of the State and its successors and assigns.

Section 1.08 Exhibit A (STIP Participation Information Sheet) shall mean the document attached to and incorporated into this Resolution as provided in Article IV, Section 4.01. that provides information necessary for the Participant to participate in STIP.

Section 1.09 Exhibit B (Electronic Funds Transfer Authorization Form) shall mean the document attached to and incorporated into this Resolution as provided in Article IV, Section 4.01 that provides instructions for the Board and its agents to administer and manage the Participant's participation, transactions and shares in the STIP Program.

Section 1.10 Governing Body shall mean the governing body of the above-named political subdivision (Participant) authorized by Montana state law to participate in the STIP Program as further specified in this Resolution.

Section 1.11 Participant shall mean the political subdivision requesting participation in the Board's Short Term Investment Pool.

Section 1.12 Short Term Investment Pool, STIP, or Program shall mean the Board's Short Term Investment Pool Program as authorized by law and as more fully defined and described in the Board's policies and procedures, as may be amended from time to time.

ARTICLE II

SHORT TERM INVESTMENT POOL PARTICIPATION AGREEMENT

Section 2.01 Participation Agreement. By approving and adopting this Resolution and Exhibits A and B, the Governing Body requests and agrees to participation of Participant in the STIP Program, and agrees that Participant will comply with and be bound by all laws, policies, procedures and participation requirements applicable to the STIP Program, as may be amended from time to time.

Section 2.02 STIP Program Description. The STIP Program is an investment program administered under the direction of the Montana Board of Investments as authorized by the Unified Investment Program. As more fully set forth in Board policies and procedures, STIP is available to state and local governments to serve their short term cash flow and deposit needs and its objectives are to preserve capital and to maintain high liquidity. The Program has the following attributes, as more fully set forth in applicable Board policies, procedures and participation requirements, which are subject to change upon the sole determination of the Board:

1) STIP transactions are fixed at $1 per share;
2) STIP interest on pool assets accrues daily;
3) STIP earnings distribution method: Interest is distributed at the beginning of the month and can be distributed as cash to the designated Bank or the earnings can be reinvested into STIP;
4) Buying or selling shares in STIP requires one (1) business days' notice; transactions for which notice is received after 2:00 p.m. will be processed two (2) business days after receipt of the original notice;
5) Access to STIP is only through an electronic, web-based portal; no cash, checks or notifications by fax, phone or email will be accepted;
6) STIP's web portal provides real-time information on each account including: investment balances, buys, sells, pending transactions, and transaction notes, as determined by the authorized user; and
7) The Board accounts and reports on its financial statement STIP investment on a Net Asset Value (NAV) basis. A NAV per share of a STIP unit will be shown on the Board's website for each month-end period http://investmentmt.com/MonthlyNetAssetValue.

Section 2.03 Review of Policies, Procedures and Participation Requirements. Participant acknowledges and represents that it has reviewed to its satisfaction all Board policies, procedures and participation requirements applicable to the STIP Program. http://investmentmt.com/STIP

Section 2.04 Authorized Representative: The Governing Body designates ____________ Susan M. Nicosia ____________, who holds the position of City Manager ____________ as the Participant's Authorized Representative to make transactions between STIP and the Bank.

The Governing Body: (check one) DOES ☐ DOES NOT ☐ allow the Authorized Representative to appoint and delete additional Authorized Delegate(s) on behalf of the Participant. If "DOES" is checked, any addition or deletion of an Authorized Delegate requires notice via the submission of a completed Exhibit A (STIP Participation Information Sheet) to the Board by the Authorized Representative before transactions will be accepted and processed as directed by the Authorized Delegate.

The Governing Body designates and authorizes Participant's Bank, (the Bank), identified in Exhibit B attached, designating the Account Number and ABA Number to send or transfer funds to the State Treasurer for purchase of STIP shares and to deposit distributions of and withdraw proceeds resulting from sales of STIP shares in the Bank's Account identified in Exhibit B attached which is a (check one) checking account ☑ savings account ☐.

The Governing Body: (check one) DOES [✔] DOES NOT [ ] allow the Authorized Representative to change either the Bank or the Account; if 'DOES' is checked, the Board will notify both the office of the Authorized Representative AND the office of the Governing Body within three (3) business days that such a change has been made.

The Governing Body: (check one) DOES ✔ DOES NOT ☐ allow the Authorized Representative to change the earnings distribution method; if DOES NOT is checked, the Governing Body chooses the following earnings distribution method (check one) reinvest cash earnings into STIP ✔ distribute cash earnings to the Bank ☐.

Section 2.05 Change of Authorized Representative. Any change to the Authorized Representative requires a new Resolution adopted by the Governing Body; however the absence of an Authorized Representative does not nullify the authority of the Authorized Delegate(s) then in effect and so authorized to make STIP transactions.

Section 2.06 Annual Confirmation. The Board will provide on an annual basis to both the Governing Body and the Authorized Representative the following information as appears on the Board's records:

1. The name of the Authorized Representative;
2. The name(s) of any Authorized Delegate(s); and
3. The name of the Bank and the associated Account Number (truncated).

Section 2.07 Effective Date. Participant's Agreement as set forth in this Resolution will take effect when the Certificate as to Resolution and Adopting Vote, this Resolution and Exhibits A and B, each completed, dated and duly executed, are delivered to and received by the Board and will stay in effect until terminated in writing by the Governing Body.

ARTICLE III

MISCELLANEOUS

Section 3.01 No Guaranteed Return. The Governing Body understands and agrees that there is no minimum or maximum amount of interest rate or any guaranteed rate of return on STIP shares or funds invested in STIP shares.

Section 3.02 Voluntary Participation. By adopting this Resolution, the Governing Body acknowledges that it is not compelled to participate in STIP, and that its participation in STIP is voluntary, and accepts and agrees to the Program, its administration and governance, and its policies, procedures and participation requirements as set forth by law and the Board.

Section 3.03 Responsibility for Participant Mistakes. The Governing Body and Participant agree to hold the State of Montana, the Board, and their members, officials and employees harmless for the acts, omissions and mistakes of the Participant, Governing Body and their members, officials and employees, including but not limited to: Authorized Representative or Authorized Delegate who, for any reason, is not qualified or properly listed with the Board as a permissible representative to authorize transactions using the STIP Program; wrong instructions as to amounts or timing of sales or purchases; or missed deadlines.

Section 3.04 No Warranty. The Governing Body and Participant acknowledge and agree that the Board makes no warranty that funds will be immediately available in the event of any failure of a third party or that Governing Body will not suffer losses due to acts of God, or other calamities, or other market dislocations or interruptions.

Section 3.05 Participation Conditions; STIP Administration. The Governing Body and Participant acknowledge and agree that the Board will allow participation in STIP by and conduct STIP business with only those parties it determines are qualified and authorized to participate in the Program and which abide by the Board's policies, procedures and participation requirements; that the Board administers the STIP Program subject to Montana law and prudent fiduciary practices as required by Montana law and Board policy; and that the Board is legally bound to manage the Unified Investment Program, which includes STIP, in accordance with the prudent expert rule as set forth in Montana law.

Section 3.06 STIP Not Insured Against Loss. The Governing Body and Participant understand and acknowledge that the Board's STIP Program is NOT FDIC insured or otherwise insured or guaranteed by the federal government, the State of Montana, the Board or any other entity against investment losses. The Governing Body and Participant further understand and acknowledge that the Board's STIP policy requires maintenance of a reserve fund to offset possible losses and that STIP interest earnings may be used to fund this reserve before the net earnings are distributed to the STIP Participants, but that such reserves may not be adequate to cover investment losses.

ARTICLE IV

EXHIBITS A AND B

Section 4.01 Approval and Adoption of Exhibits A and B. Attached to this Resolution as Exhibits A and B, are the STIP Participation Information Sheet, and the Electronic Funds Transfer Authorization Form, which together provide the instructions and the details required by the Board to enable Participant's participation in the STIP Program. The Governing Body and Participant represent and agree that the attached Exhibits A and B have been completed and executed by the Participant's Authorized Representative and that Exhibits A and B must be complete and acceptable to the Board before participation will be allowed in the STIP Program. Exhibits A and B are hereby incorporated into and made a part of this Resolution, and are approved and adopted by the Governing Body as if set forth fully herein.

APPROVED AND ADOPTED by the City Council this 21st day of December, 2020.

By ______________________________
Its Mayor

Attest:

By ______________________________
Its City Clerk

Exhibit A

Item No.8.

STIP PARTICIPATION INFORMATION SHEET	
STIP Program Manager Montana Board of Investments boi_stip@mt.gov PO Box 200126 Helena, MT 59620-0126 Phone 406.444.0003	*For Official Use Only* STIP DATA INVEST TA ACCT ID
Requests must be submitted by Authorized Representative of the Participant.	

The STIP Participant listed below hereby agrees to participate in the STIP Program as established under Section 17-6-204, MCA., and the terms and conditions of STIP operations as determined and set by the Montana Board of Investments and warrants as follows:

Section 1. STIP Participant Information Summary

STIP Participant Name ➔	City of Columbia Falls			Tax Identification Number (TIN) ➔	81-6001247		
Mailing Address ➔	130 6th Street West	City ➔	Columbia Falls	State ➔	MT	Zip ➔	59912
STIP Account # ➔ *(For official use only)*							
Authorized Representative Name, First ➔	Susan	Name, Last ➔	Nicosia	Title ➔	City Manager		
Telephone Number ➔	406-892-4391	Fax Number ➔	406-892-4413	E-mail ➔	nicosias@cityofcolum		

Section 2. Investment and Earnings Information

The STIP Participant has the option to either reinvest their earnings or distribute earnings.
Check one box only.

Reinvest Earnings ☑	Distribute Earnings ☐

Section 3. Authorized Delegates

The Authorized Delegate(s) whose name(s) appears below is (are) authorized to purchase and sell shares in STIP for the Participant.

Name, First ➔	Barb	Name, Last ➔	Staaland	E-Mail ➔	staalandb@cityofcolumbi
Name, First ➔	Shawn	Name, Last ➔	Bates	E-Mail ➔	batesb@cityofcolumbiafa
Name, First ➔		Name, Last ➔		E-Mail ➔	

I hereby certify as the Authorized Representative of the STIP Participant that all of the information contained herein is true, accurate and complete as of the date hereof.

Signature ➔		Date ➔	12/21/2020
Printed Name ➔	Susan M. Nicosia	Title ➔	City Manager

Revised 8/19/2019

Exhibit B

ELECTRONIC FUNDS TRANSFER AUTHORIZATION FORM

STIP Program Manager
Montana Board of Investments
boi_stip@mt.gov
PO Box 200126 Helena, MT 59620-0126
Phone 406.444.0003

Local Government Name:	City of Columbia Falls
STIP Account #: *(For official use only)*	

I, the undersigned, a duly Authorized Representative of the local governing board, hereby authorize the Montana Board of Investments to initiate electronic debit and/or credit to the following account. The Authorized Representative acknowledges the origination of ACH transactions to the listed account complies with the provisions of U.S. law.

Any sale, purchase, or distribution of funds will be made by Electronic Funds Transfer or wire debiting or crediting the appropriate treasury or shareholder bank account. Please specify the local government depository.

Check one transaction type only.

Checking Account ■			Savings Account ☐		
Name of Bank➔	Glacier Bank	Routing/ABA No➔			
Address➔	822 Nucleus Avenue				
City➔	Columbia Falls	State➔	MT	Zip➔	59912
Account Number➔					

I hereby certify as the Authorized Representative of the STIP Participant that all of the information contained herein is true, accurate and complete as of the date hereof.

Signature ➔		Date➔	12/21/2020
Printed Name➔	Susan M. Nicosia	Title➔	City Manager

Please notify the Montana Board of Investments if you have applied a filter or a block to your account.

CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
COUNCIL MEETING
December 21, 2020

11/28/2020 Federal Communication Renewal Reminder Notice

130 6th STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

DATE: December 15, 2020
TO: Mayor and City Council
FROM: Shawn Bates, Finance Director
Susan M. Nicosia, City Manager

RE: Financial Report – November 2020

Attached are the following condensed monthly reports for your review. Reports reflect activity from July 1, 2020 through November 30, 2020.

We have completed 42% of the fiscal year. The accounting system has been updated to include all budgetary information including line items as prepared by the City Manager and approved by Council. Reserves within the cash report have been updated to reflect the current budgeted amounts.

First report: Summary of **Revenues Budget and Actual** for the Month of November and Year to Date. In total, we have received 38% of total revenues budgeted compared to 19% for the prior year.

Second report: Summary of **Expenditures Budget and Actual** for the Month of November and Year to Date. There are no significant variances from anticipated expenditures/expenses. In total, we have committed 38% of the total expenditure budget compared to 18% for the prior year.

Third report: Detail revenue and expenditures/expense for the General Fund, Water Operating Fund, and Sewer Operating Fund. These reports show detail totals of revenues by source and expenditures/expenses by activity.

- The General Fund has incurred ($414,252) more in expenditures than revenues through November 2020, compared to ($597,771) last year for the same time period.
- The Water Fund reflects revenues exceeding expenses by $473,061 to date compared to $128,384 in the prior year. Transfer of funds from capital expansion fund for well #3 has been done.
- The Sewer Fund reflects YTD revenues exceeding expenses $181,468 compared to $156,383 in the prior year.

Fourth report: The Cash Balance report for November 2020 has been provided as a separate report for your review. Total reconciled cash/investments equal $8,501,168 compared to $7,901,178 from one year ago. The City as of November, 2020 had invested $6,958,961 in STIP (November average rate was .2607796%, $391,997 in Glacier Bank, MBS various term investments of $1,146,000 with rates ranging from 1.16% to 2.0%.

Should you have any questions on these reports or any financial matter, please do not hesitate to contact me via email: batess@cityofcolumbiafalls.com or by phone at 406-892-4327.

For the Accounting Period: 11 / 20

Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
1000 GENERAL FUND	268,184.35	696,669.03	3,120,303.00	2,423,633.97	22 %
2310 TAX INCREMENT DISTRICT FUND	4,121.12	37,062.70	4,000.00	-33,062.70	927 %
2311 TEDD-INDUSTRIAL PARK	1.33	55.65	0.00	-55.65	** %
2372 PERMISSIVE MEDICAL LEVY	4,515.08	11,516.53	230,407.00	218,890.47	5 %
2394 BUILDING CODE ENFORCEMENT FUND	8,503.61	81,561.73	183,563.00	102,001.27	44 %
2400 SPECIAL LIGHTING DISTRICT FUND	752.76	1,528.33	30,619.00	29,090.67	5 %
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	5,805.87	19,181.33	373,779.00	354,597.67	5 %
2700 CEDAR CREEK TRUST	273.25	2,448.00	65,130.00	62,682.00	4 %
2820 GAS TAX FUND	8,121.76	40,608.85	97,461.00	56,852.15	42 %
2821 Special Road/Street Allocation Program	0.00	108,069.80	113,474.00	5,404.20	95 %
2917 CRIME VICTIMS ASSISTANCE FUND	289.00	1,271.50	6,000.00	4,728.50	21 %
3020 GO Street Improvements	1,727.21	5,053.48	87,504.00	82,450.52	6 %
3534 SID 34 FUND - 5th Avenue Water Main	0.12	121.23	5,715.00	5,593.77	2 %
3536 SID 36 FUND - Talbott & 4th Avenue Water Main	0.36	3.18	3,344.00	3,340.82	0 %
3538 SID 38 FUND - Riverwood	4.21	37.76	29,024.00	28,986.24	0 %
4000 CAPITAL PROJECTS FUND - Building Improvements	39.17	350.91	65,600.00	65,249.09	1 %
4010 CAPITAL PROJECTS FUND - Parks Improvements	1,570.36	2,153.52	474,060.00	471,906.48	0 %
4020 CAPITAL PROJECTS FUND - General Equipment	5,158.19	5,979.71	80,365.00	74,385.29	7 %
4040 CAPITAL PROJECTS FUND - Street Construction	91.62	825.21	181,003.00	180,177.79	0 %
5210 WATER ENTERPRISE FUND	164,476.77	2,067,131.03	3,061,252.00	994,120.97	68 %
5211 WATER CAPITAL EXPANSION	7,490.82	86,181.41	181,500.00	95,318.59	47 %
5310 SEWER ENTERPRISE FUND	96,830.39	481,341.72	1,077,013.00	595,671.28	45 %
5311 SEWER CAPITAL EXPANSION	6,893.77	75,971.98	189,500.00	113,528.02	40 %
7120 FIRE RELIEF DISABILITY/PENSION FUND	959.30	4,904.96	69,134.00	64,229.04	7 %
Grand Total:	585,810.42	3,730,029.55	9,729,750.00	5,999,720.45	38 %

For the Accounting Period: 11 / 20

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL FUND	202,146.11	1,110,921.54	3,552,726.00	3,552,726.00	2,441,804.46	31 %
2310 TAX INCREMENT DISTRICT FUND	0.00	0.00	440,000.00	440,000.00	440,000.00	0 %
2372 PERMISSIVE MEDICAL LEVY	0.00	0.00	243,106.00	243,106.00	243,106.00	0 %
2394 BUILDING CODE ENFORCEMENT FUND	11,027.14	63,723.77	166,362.00	166,362.00	102,638.23	38 %
2400 SPECIAL LIGHTING DISTRICT FUND	2,594.64	11,070.53	51,404.00	51,404.00	40,333.47	22 %
2500 SPECIAL STREET MAINTENANCE DISTRICT	31,394.52	155,084.82	495,816.00	495,816.00	340,731.18	31 %
2700 CEDAR CREEK TRUST	0.00	0.00	213,563.00	213,563.00	213,563.00	0 %
2820 GAS TAX FUND	82,835.22	82,835.22	136,381.00	136,381.00	53,545.78	61 %
2821 Special Road/Street Allocation Program	0.00	0.00	113,991.00	113,991.00	113,991.00	0 %
2917 CRIME VICTIMS ASSISTANCE FUND	289.00	1,271.50	6,000.00	6,000.00	4,728.50	21 %
2940 CDBG-HOME INVESTMENT PARTNERSHIP	0.00	0.00	128,135.00	128,135.00	128,135.00	0 %
3020 GO Street Improvements	0.00	19,866.31	86,567.00	86,567.00	66,700.69	23 %
3534 SID 34 FUND - 5th Avenue Water Main	0.00	0.00	5,715.00	5,715.00	5,715.00	0 %
3536 SID 36 FUND - Talbott & 4th Avenue	0.00	0.00	3,344.00	3,344.00	3,344.00	0 %
3538 SID 38 FUND - Riverwood	0.00	0.00	30,074.00	30,074.00	30,074.00	0 %
4000 CAPITAL PROJECTS FUND - Building	0.00	0.00	205,000.00	205,000.00	205,000.00	0 %
4010 CAPITAL PROJECTS FUND - Parks	208,038.75	238,706.01	614,528.00	614,528.00	375,821.99	39 %
4020 CAPITAL PROJECTS FUND - General	0.00	15,036.92	77,000.00	77,000.00	61,963.08	20 %
4040 CAPITAL PROJECTS FUND - Street	0.00	3,481.10	485,812.00	485,812.00	482,330.90	1 %
5210 WATER ENTERPRISE FUND	276,845.15	1,594,069.74	3,245,783.00	3,245,783.00	1,651,713.26	49 %
5211 WATER CAPITAL EXPANSION	0.00	1,499,563.00	1,499,563.00	1,499,563.00	0.00	100 %
5310 SEWER ENTERPRISE FUND	67,138.22	299,873.29	1,587,977.00	1,587,977.00	1,288,103.71	19 %
7120 FIRE RELIEF DISABILITY/PENSION FUND	0.00	0.00	69,134.00	69,134.00	69,134.00	0 %
Grand Total:	882,308.75	5,095,503.75	13,457,981.00	13,457,981.00	8,362,477.25	38 %

1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
311010 Real Property Taxes	23,356.83	0.00	26,663.55	26,663.55	50,020.38
311020 Personal Property Taxes	23,803.69	0.00	0.00	0.00	23,803.69
312000 Penalty & Interest on Delinquent	1,132.75	0.00	0.00	0.00	1,132.75
322010 Alcoholic Beverage Licenses and	6,762.50	0.00	0.00	0.00	6,762.50
322020 Professional Business Licenses	917.50	0.00	1,405.00	1,405.00	2,322.50
322030 General Business Licenses	482.50	0.00	1,407.50	1,407.50	1,890.00
323060 Non-Exclusive Cable TV Franchise	11,792.82	0.00	12,837.02	12,837.02	24,629.84
331052 MDOT-Highway Planning &	0.00	0.00	0.00	0.00	0.00
331112 Stonegarden Grant CFDA # 97.067	0.00	0.00	0.00	0.00	0.00
331991 CARES GRANT REIMBURSEMENT	63,549.00	0.00	208,597.00	208,597.00	272,146.00
334000 State Grants/Hwy Safety	5,946.43	0.00	0.00	0.00	5,946.43
334122 DNRC Grant	0.00	0.00	0.00	0.00	0.00
335120 Gambling Licenses & Permits	50.00	0.00	0.00	0.00	50.00
335230 State Entitlement	191,401.04	0.00	0.00	0.00	191,401.04
336020 State On-Behalf Retirement	0.00	0.00	0.00	0.00	0.00
337340 Flathead County (EMS)	0.00	0.00	0.00	0.00	0.00
337350 Flathead County (SRO)	0.00	0.00	0.00	0.00	0.00
337360 School District #6 (SRO)	0.00	0.00	0.00	0.00	0.00
341000 General Miscellaneous (Copies,	121.55	0.00	6.75	6.75	128.30
341070 Planning and Zoning Fees	8,125.00	0.00	825.00	825.00	8,950.00
342020 Special Fire Protection Services	21,250.00	0.00	0.00	0.00	21,250.00
342021 Fire Protective Inspections	10,545.00	0.00	975.00	975.00	11,520.00
346030 Swimming Pool User Fees	4,853.00	0.00	0.00	0.00	4,853.00
346031 Parks Use Permits/Fees	775.00	0.00	0.00	0.00	775.00
346032 Pool Concession Fees	182.20	0.00	0.00	0.00	182.20
346033 Swim Lessons	0.00	0.00	0.00	0.00	0.00
346034 Individual Swim Pass	286.00	0.00	0.00	0.00	286.00
346035 Lap Swim Pass	0.00	0.00	0.00	0.00	0.00
346036 Family Swim Pass	630.00	0.00	0.00	0.00	630.00
346037 Pool Parties	375.00	0.00	0.00	0.00	375.00
346050 Swim Team Agreement	0.00	0.00	0.00	0.00	0.00
351030 City Courts Fines & Forfeitures	46,796.46	0.00	14,605.00	14,605.00	61,401.46
351031 Court Fines Surcharge	1,296.00	0.00	495.00	495.00	1,791.00
351034 Court Administration Costs	282.90	0.00	116.00	116.00	398.90
366000 Miscellaneous	1,625.56	0.00	0.00	0.00	1,625.56
371010 Investment Earnings	2,145.95	0.00	251.53	251.53	2,397.48
382010 Sale of General Fixed Assets	0.00	5,000.00	5,000.00	0.00	0.00
383000 Interfund Operating Transfer	0.00	0.00	0.00	0.00	0.00
Total REVENUE	428,484.68	5,000.00	273,184.35	268,184.35	696,669.03
EXPENDITURES					
410100 LEGISLATIVE SERVICES	36,427.13	28,686.11	0.00	28,686.11	65,113.24
410131 Tree City Program (Tree Board)	5,011.52	793.39	0.00	793.39	5,804.91
410132 Arbor Day (Tree Board)	945.00	0.00	0.00	0.00	945.00
410360 CITY COURT	58,239.67	13,436.87	0.00	13,436.87	71,676.54
410365 CITY COURT PROSECUTION	17,003.75	3,400.75	0.00	3,400.75	20,404.50
410400 ADMINISTRATIVE SERVICES	16,957.87	3,589.18	0.00	3,589.18	20,547.05
410500 DEPT. OF FINANCE	65,858.58	17,198.44	5.93	17,192.51	83,051.09

1000 GENERAL FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
410580 Computer Systems & Programs	18,385.11	3,849.99	0.00	3,849.99	22,235.10
411000 PLANNING & ZONING	19,161.44	6,680.50	2.97	6,677.53	25,838.97
411100 LEGAL SERVICES	7,484.50	1,474.10	0.00	1,474.10	8,958.60
411200 FACILITIES ADMINISTRATION	18,715.44	7,060.69	0.00	7,060.69	25,776.13
411800 Employee Asst Program & Flex Plan	1,180.00	0.00	0.00	0.00	1,180.00
420100 LAW ENFORCEMENT SERVICES	353,119.93	95,384.09	2,550.32	92,833.77	445,953.70
420160 COMMUNICATIONS/DISPATCH	33,767.25	0.00	0.00	0.00	33,767.25
420400 FIRE PROTECTION & CONTROL	58,577.53	18,791.37	0.00	18,791.37	77,368.90
420730 Emergency Medical Services	0.00	0.00	0.00	0.00	0.00
430400 Transit Systems	0.00	0.00	0.00	0.00	0.00
431200 Flood Control-High Hazard Dam	5,374.62	278.52	0.00	278.52	5,653.14
440600 ANIMAL CONTROL SERVICES	0.00	0.00	0.00	0.00	0.00
460400 PARK & RECREATION SERVICES	60,069.10	3,644.50	2.96	3,641.54	63,710.64
460445 SWIMMING POOL	34,264.25	439.79	0.00	439.79	34,704.04
490500 Other Debt Service Payments	6,116.80	0.00	0.00	0.00	6,116.80
510100 SPECIAL ASSESSMENTS	8,545.72	0.00	0.00	0.00	8,545.72
510300 ORDINANCE CODIFICATION/CONSULTANTS	0.00	0.00	0.00	0.00	0.00
510330 Comprehensive Liability Insurance	83,570.22	0.00	0.00	0.00	83,570.22
510620 TERMINATION COSTS	0.00	0.00	0.00	0.00	0.00
521000 INTERFUND OPERATING TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	908,775.43	204,708.29	2,562.18	202,146.11	1,110,921.54

Revenue less Expenditures Current Month 66,038.24

Revenue less Expenditures Year to Date (414,252.51)

For the Accounting Period: 11 / 20

5210 WATER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
334122 DNRC Grant	0.00	0.00	110,655.00	110,655.00	110,655.00
343020 Water Administration Fee	0.00	0.00	0.00	0.00	0.00
343021 Metered Water Sales	324,321.02	12.18	45,191.14	45,178.96	369,499.98
343022 Water Testing Charge - 75-6-108	0.00	0.00	0.00	0.00	0.00
343024 Sale of Materials, Supplies & Misc.	15,242.66	0.00	6,368.89	6,368.89	21,611.55
343025 Water Permit Fees	499.99	0.00	150.00	150.00	649.99
343026 Water Connection Fees/New	2,949.99	10.00	920.00	910.00	3,859.99
343027 Repairs/Materials & Supplies	15,225.08	0.00	0.00	0.00	15,225.08
343028 Late Charges/Disconnect &	2,921.20	0.00	899.13	899.13	3,820.33
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
366000 Miscellaneous	6,500.00	0.00	0.00	0.00	6,500.00
371010 Investment Earnings	1,680.32	0.00	314.79	314.79	1,995.11
381070 Proceeds from Loans	33,751.00	0.00	0.00	0.00	33,751.00
383000 Interfund Operating Transfer	1,499,563.00	0.00	0.00	0.00	1,499,563.00
Total REVENUE	1,902,654.26	22.18	164,498.95	164,476.77	2,067,131.03
EXPENDITURES					
430500 Water Operating	1,252,103.10	266,266.60	2,166.15	264,100.45	1,516,203.55
430560 Administration	32,081.37	7,987.68	0.00	7,987.68	40,069.05
430570 Water Customer Accounting &	19,618.87	4,757.02	0.00	4,757.02	24,375.89
490210 Revenue Bonds, Series 2005	0.00	0.00	0.00	0.00	0.00
490220 Water Revenue Bonds Series 2020	0.00	0.00	0.00	0.00	0.00
510330 Comprehensive Liability Insurance	13,421.25	0.00	0.00	0.00	13,421.25
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	1,317,224.59	279,011.30	2,166.15	276,845.15	1,594,069.74

Revenue less Expenditures Current Month (112,368.38)

Revenue less Expenditures Year to Date 473,061.29

For the Accounting Period: 11 / 20

5310 SEWER ENTERPRISE FUND

	Beginning	Debit	Credit	Net Change	Ending Balance
REVENUE					
343030 Sewer Administrative Fees	0.00	0.00	0.00	0.00	0.00
343031 Sewer Service Charges	376,155.78	49.35	88,903.98	88,854.63	465,010.41
343032 Sewer Connection Fees/New	1,350.00	0.00	450.00	450.00	1,800.00
343033 Sewer Permit Fees	450.00	0.00	150.00	150.00	600.00
343035 Sale of Materials, Supplies & Misc.	276.36	0.00	70.34	70.34	346.70
343038 Disposal Fee Agreements	2,404.91	0.00	6,971.25	6,971.25	9,376.16
362000 Refunds, Rebates, Dividends	1,365.00	0.00	0.00	0.00	1,365.00
363020 Special Assmts - Bond P&I	0.00	0.00	0.00	0.00	0.00
371010 Investment Earnings	2,509.28	0.00	334.17	334.17	2,843.45
Total REVENUE	384,511.33	49.35	96,879.74	96,830.39	481,341.72
EXPENDITURES					
430600 Sewer Operating	149,612.89	54,399.15	5.93	54,393.22	204,006.11
430610 Sewer Administration	32,029.49	7,987.83	0.00	7,987.83	40,017.32
430670 Sewer Customer Accounting &	19,667.24	4,757.17	0.00	4,757.17	24,424.41
490215 Revenue Bonds, Series 2009	0.00	0.00	0.00	0.00	0.00
510330 Comprehensive Liability Insurance	31,425.45	0.00	0.00	0.00	31,425.45
510400 Depreciation	0.00	0.00	0.00	0.00	0.00
Total EXPENDITURES	232,735.07	67,144.15	5.93	67,138.22	299,873.29

Revenue less Expenditures Current Month 29,692.17

Revenue less Expenditures Year to Date 181,468.43

Grand Total Revenue less Expenditures Current Month (16,637.97)

Grand Total Revenue less Expenditures Year to Date 240,277.21

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL FUND						
101000 CASH/CASH EQUIVALENTS	-10,714.63	276,289.67	56.97	5,120.16	228,674.37	31,837.48
102000 CASH - RESERVE	710,559.00	0.00	0.00	0.00	0.00	710,559.00
102015 Cash-Restricted for	24,183.56	0.00	0.00	0.00	0.00	24,183.56
102200 CASH - RESTRICTED DONATIONS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
103000 CASH - CHANGE FUND/PETTY CASH	200.00	0.00	0.00	0.00	0.00	200.00
Total Fund	725,227.93	276,289.67	56.97	5,120.16	228,674.37	767,780.04
2310 TAX INCREMENT DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	468,941.34	4,121.12	0.00	0.00	0.00	473,062.46
102000 CASH - RESERVE	231,847.00	0.00	0.00	0.00	0.00	231,847.00
Total Fund	700,788.34	4,121.12				704,909.46
2311 TEDD-INDUSTRIAL PARK						
101000 CASH/CASH EQUIVALENTS	54.16	1.33	0.00	0.00	0.00	55.49
102000 CASH - RESERVE	5,642.00	0.00	0.00	0.00	0.00	5,642.00
Total Fund	5,696.16	1.33				5,697.49
2372 PERMISSIVE MEDICAL LEVY						
101000 CASH/CASH EQUIVALENTS	19,699.98	4,515.08	0.00	0.00	0.00	24,215.06
102000 CASH - RESERVE	2,389.00	0.00	0.00	0.00	0.00	2,389.00
Total Fund	22,088.98	4,515.08				26,604.06
2394 BUILDING CODE ENFORCEMENT FUND						
101000 CASH/CASH EQUIVALENTS	3,245.58	8,503.61	0.00	0.00	11,049.16	700.03
102000 CASH - RESERVE	165,027.00	0.00	0.00	0.00	0.00	165,027.00
Total Fund	168,272.58	8,503.61			11,049.16	165,727.03
2400 SPECIAL LIGHTING DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	13,084.99	752.76	0.00	0.00	2,594.64	11,243.11
102000 CASH - RESERVE	10,943.00	0.00	0.00	0.00	0.00	10,943.00
Total Fund	24,027.99	752.76			2,594.64	22,186.11
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND						
101000 CASH/CASH EQUIVALENTS	21,659.88	5,805.87	0.00	0.00	37,632.27	-10,166.52
102000 CASH - RESERVE	86,000.00	0.00	0.00	0.00	0.00	86,000.00
Total Fund	107,659.88	5,805.87			37,632.27	75,833.48
2700 CEDAR CREEK TRUST						
101000 CASH/CASH EQUIVALENTS	150,607.94	273.25	0.00	0.00	0.00	150,881.19
102030 Cash/Investments-Restricted	1,021,982.00	0.00	0.00	0.00	0.00	1,021,982.00
Total Fund	1,172,589.94	273.25				1,172,863.19
2820 GAS TAX FUND						
101000 CASH/CASH EQUIVALENTS	71,406.96	8,121.76	0.00	0.00	4,322.49	75,206.23
2821 Special Road/Street Allocation Program						
101000 CASH/CASH EQUIVALENTS	108,587.28	0.00	0.00	0.00	0.00	108,587.28
2917 CRIME VICTIMS ASSISTANCE FUND						
101000 CASH/CASH EQUIVALENTS	0.00	289.00	0.00	0.00	289.00	0.00
2940 CDBG-HOME INVESTMENT PARTNERSHIP PROGRAM GRANT FUND						
101000 CASH/CASH EQUIVALENTS	128,135.00	0.00	0.00	0.00	0.00	128,135.00
3020 GO Street Improvements						
101000 CASH/CASH EQUIVALENTS	-17,477.53	1,727.21	0.00	0.00	0.00	-15,750.32
102000 CASH - RESERVE	43,000.00	0.00	0.00	0.00	0.00	43,000.00
Total Fund	25,522.47	1,727.21				27,249.68

For the Accounting Period: 11/20

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
3534 SID 34 FUND - 5th Avenue Water Main						
101000 CASH/CASH EQUIVALENTS	121.03	0.12	0.00	0.00	0.00	121.15
102000 CASH - RESERVE	398.00	0.00	0.00	0.00	0.00	398.00
Total Fund	519.03	0.12				519.15
3536 SID 36 FUND - Talbott & 4th Avenue Water Main						
101000 CASH/CASH EQUIVALENTS	3.08	0.36	0.00	0.00	0.00	3.44
102000 CASH - RESERVE	1,521.00	0.00	0.00	0.00	0.00	1,521.00
Total Fund	1,524.08	0.36				1,524.44
3538 SID 38 FUND - Riverwood						
101000 CASH/CASH EQUIVALENTS	1,083.89	4.21	0.00	0.00	0.00	1,088.10
102010 CASH - SID RESTRICTED BOND	17,000.00	0.00	0.00	0.00	0.00	17,000.00
Total Fund	18,083.89	4.21				18,088.10
4000 CAPITAL PROJECTS FUND - Building Improvements						
101000 CASH/CASH EQUIVALENTS	139,711.75	39.17	0.00	0.00	0.00	139,750.92
102000 CASH - RESERVE	28,368.00	0.00	0.00	0.00	0.00	28,368.00
Total Fund	168,079.75	39.17				168,118.92
4010 CAPITAL PROJECTS FUND - Parks Improvements						
101000 CASH/CASH EQUIVALENTS	127,792.02	1,570.36	0.00	0.00	13,227.00	116,135.38
102000 CASH - RESERVE	185,883.00	0.00	0.00	0.00	0.00	185,883.00
Total Fund	313,675.02	1,570.36			13,227.00	302,018.38
4020 CAPITAL PROJECTS FUND - General Equipment						
101000 CASH/CASH EQUIVALENTS	-12,893.65	5,158.19	0.00	0.00	4,686.93	-12,422.39
102000 CASH - RESERVE	219,272.00	0.00	0.00	0.00	0.00	219,272.00
Total Fund	206,378.35	5,158.19			4,686.93	206,849.61
4040 CAPITAL PROJECTS FUND - Street Construction						
101000 CASH/CASH EQUIVALENTS	305,542.37	91.62	0.00	0.00	0.00	305,633.99
102016 CASH-RESTRICTED RR STREET	87,639.35	0.00	0.00	0.00	0.00	87,639.35
Total Fund	393,181.72	91.62				393,273.34
5210 WATER ENTERPRISE FUND						
101000 CASH/CASH EQUIVALENTS	806,442.85	171,311.05	2,353.67	52.11	334,693.93	645,361.53
102222 CASH - Bond Reserve, 2005	35,308.00	0.00	0.00	0.00	0.00	35,308.00
102223 CASH - Bond Reserve, 2020	21,863.00	0.00	0.00	0.00	0.00	21,863.00
102230 CASH - Surplus Capital	261,733.25	0.00	0.00	0.00	0.00	261,733.25
102240 CASH - Replacement &	386,754.00	0.00	0.00	0.00	0.00	386,754.00
103000 CASH - CHANGE FUND/PETTY CASH	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	1,512,251.10	171,311.05	2,353.67	52.11	334,693.93	1,351,169.78
5211 WATER CAPITAL EXPANSION						
102230 CASH - Surplus Capital	146,417.08	85,953.22	0.00	0.00	0.00	232,370.30
5310 SEWER ENTERPRISE FUND						
101000 CASH/CASH EQUIVALENTS	157,333.95	88,079.70	2,219.07	0.00	65,132.06	182,500.66
102225 Cash-Bond Reserve - 2009 Series	72,111.25	0.00	0.00	0.00	0.00	72,111.25
102230 CASH - Surplus Capital	313,893.54	0.00	0.00	0.00	0.00	313,893.54
102235 CASH - Restricted WWTP	481,734.52	0.00	0.00	0.00	0.00	481,734.52
102240 CASH - Replacement &	383,940.00	0.00	0.00	0.00	0.00	383,940.00
103000 CASH - CHANGE FUND/PETTY CASH	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	1,409,163.26	88,079.70	2,219.07		65,132.06	1,434,329.97

For the Accounting Period: 11/20

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
5311 SEWER CAPITAL EXPANSION						
102230 CASH - Surplus Capital	952,255.74	85,895.53	0.00	0.00	0.00	1,038,151.27
7120 FIRE RELIEF DISABILITY/PENSION FUND						
101000 CASH/CASH EQUIVALENTS	124.88	959.30	0.00	0.00	1,084.18	0.00
7196 FLEXIBLE SPENDING ACCOUNT						
105100 Amount held by Flex Plan	8,237.50	1,323.31	0.00	0.00	0.00	9,560.81
7910 PAYROLL FUND						
101000 CASH/CASH EQUIVALENTS	36,429.10	467.00	218,000.98	212,913.84	0.00	41,983.24
7930 CLAIMS FUND						
101000 CASH/CASH EQUIVALENTS	772.45	0.00	480,755.34	459,095.21	0.00	22,432.58
Totals	8,427,096.46	751,253.80	703,386.03	677,181.32	703,386.03	8,501,168.94

*** Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure in manual or call for more details.

Columbia Falls Police Department
Monthly Activity Report
November 2020

Police	November					5 Year Average
	2020	2019	2018	2017	2016	
Arrests (Total)	18	40	35	22	14	26
Adult	17	26	28	22	9	20
Juvenile	1	14	7	0	5	5
Accidents Investigated	14	11	9	11	12	11
Stolen Property (Value)	4889	1180	2030	4890	2729	3144
Stolen Property (Recovered)	0	0	0	372	1039	282
Criminal Mischief (Incidents)	3	5	5	1	5	4
Damage Amount	100000	715	50	100	1140	20401
Misdemeanor Citations Issued	95	117	86	104	46	90
Traffic Offenses	81	108	79	88	38	79
Cell Phone Violations	21	33	0	2	0	11
DUI Offenses	5	4	2	2	1	3
Drug Offenses	4	9	2	1	2	4
Traffic Stops	126	205	226	176	87	164
Court Fines and Forfeitures	14396	10892	12586	14743	9987	12521
Miles Patrol	6945	7075	6110	5955	5122	6241
911 Phone Calls	141	117	72	60	81	94
Incident Reports	789	754	850	737	646	755
Disturbances/Assaults	40	26	23	16	24	26
Felony Investigations	6	7	7	3	5	6
Buisness Checks	59	40	46	60	48	51
Welfare Checks	11	8	16	7	9	10
Citizen Assist	48	47	110	73	78	71
Agency Assist	41	42	47	56	44	46