



ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391
FAX (406) 892-4413

**CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, DECEMBER 18, 2023
COUNCIL CHAMBERS CITY HALL**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Robinson, Shepard)

Virtual meeting information available by contacting City Clerk Barb Staland no later than 5:30 p.m. the day of the meeting by calling 406-892-4391 or by email staalandb@cityofcolumbiafalls.com.

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

- 1.** Approval of Claims - December 18, 2023 - \$149,120.50
- 2.** Approval of Payroll Claims, December 8, 2023 - \$109,976.79
- 3.** Approval of Regular City Council Meeting Minutes - December 4, 2023
- 4.** Approval of Change Order No 2 - LHC, Inc. Overlay and Reconstruction Project and Authorize City Manager to Execute

VISITORS/PUBLIC COMMENT (Items not on agenda)

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

5. Notice of Public Hearing - Rezone in the Columbia Falls Planning/Zoning Jurisdiction:

The Columbia Falls City-County Planning Board held a public hearing for the following item at their regular meeting on Tuesday, December 12, 2023, at 6:30 p.m. in the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on **Tuesday, January 2, 2024**, starting at 7:00 p.m. in the same location.

Request change the zoning from CR-3 (One-Family Residential) to CB-2 (General Business) in the Columbia Falls Zoning Jurisdiction:

The owner/applicant, Boys and Girls Club of Glacier Country, Inc., is requesting a zone change at 165 Veterans Drive in the Columbia Falls area from the current CR-3 (One-Family Residential) to a CB-2 (General Business) designation. The property has a Commercial designation in the Columbia Falls Growth Policy and will be the future home of the Boys and Girls Club in Columbia Falls. The property is described as Lot 2, of Saint Richards Subdivision in Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

NEW BUSINESS:

- 6.** Proclaiming May 3, 2024 Columbia Falls Arbor Day
- 7.** Board Member Appointments: Columbia Falls Board of Adjustment, Columbia Falls City-County Planning Board and Tree Board
- 8.** Re-Appointment City Attorney/Deputy City Attorney January 1, 2024 - December 31, 2025 and Authorize City Manager to Execute Contract for Services

ORDINANCES / RESOLUTIONS:

9. Second and Final Reading - Ordinance #827

An Ordinance of the City Council of the City of Columbia Falls, Montana Amending the Title 5 Business License Regulations to Reflect the New Business Registration Program

10. Resolution # 1912 - Establishing the City Business and Registration Fees for the 2024 Calendar Year

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

CITY ATTORNEY REPORT

MISCELLANEOUS

- 11.** Police Dept Activity Report - November 2023
- 12.** Fire Dept Activity November 2023
- 13.** Correspondence

ADJOURN

Next Scheduled Meetings:

City Council – Regular Meeting, **TUESDAY, January 2, 2024**– 7:00 PM

Planning Board – TBD (No meeting scheduled in January 2024)

Council Workshop – Short Term Vacation Rentals - TBD

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45232		3061 406 INNOVATIVE SOLUTIONS LLP	5,280.21						
	120623	12/04/23 REPLACE POOL BOILER HEAT EXHAN	1,250.00			1000 460445	360		101000
	120623	12/04/23 REPLACE POOL BOILER CIRCULATIO	3,110.02			1000 460445	360		101000
	120623	12/04/23 REPLACE FLUSHOMETERS WOMENS	920.19			1000 460400	360		101000
		Total for Vendor:	5,280.21						
45230		1774 ADVANCED REFRIGERATION	222.50						
	124458	11/29/23 FD-COFFEE MACHINE MAINTENANCE	222.50			1000 420400	360		101000
		Total for Vendor:	222.50						
45249		2115 ARMY NAVY KALISPELL	134.97						
	52826	11/27/23 SWR-ICE CLEATES	134.97			5310 430600	226		101000
		Total for Vendor:	134.97						
45248		2825 BATTERIES PLUS BULBS #647	22.00						
	P68108637	11/29/23 SWR-BATT AA & AAA	22.00			5310 430600	240		101000
		Total for Vendor:	22.00						
45258		2708 BULLITT COMMUNICATIONS	320.00						
	64870	12/07/23 FD-RADIO REPAIR CABLES	320.00			1000 420400	361		101000
		Total for Vendor:	320.00						
45271	E	2852 CHARTER COMMUNICATIONS	310.93						
	1729218011	12/12/23 PD-INTERNET 12/01/23-12/31	157.97			1000 420100	345		101000
	0171600120	12/12/23 SWR-INTERNET12/06/23-01/05	152.96			5310 430600	345		101000
		Total for Vendor:	310.93						
45268		1145 CITY OF WHITEFISH BUILDING	3,706.30						
		Permits issued for November 2023							
	121223	12/12/23 BUILDING PERMITS 11/23	2,704.65			2394 420500	398		101000
	121223	12/12/23 ELECTRICAL PERMITS 11/23	91.00			2394 420500	398		101000
	121223	12/12/23 MECHANICAL PERMITS 11/23	858.65			2394 420500	398		101000
	121223	12/12/23 PLUMBING PERMITS 11/23	52.00			2394 420500	398		101000
		Total for Vendor:	3,706.30						

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45220		1711 COMFORT SYSTEMS USA	1,999.50						
		ANNUAL MAINTENANCE PER AGGREMENT							
	92015202	11/28/23 FAC-CITY HALL ANNUAL MAINT	1,999.50			1000 411200	366		101000
		Total for Vendor:	1,999.50						
45231		1679 COMMERCIAL MACHINE SERVICES INC.	452.93						
		NPW STRAIN PART							
	54012	11/30/23 SWR-NPW STRAIN PART	452.93			5310 430600	240		101000
		Total for Vendor:	452.93						
45266		3026 DAILY INTER LAKE	577.20						
	16944	11/23/22 FIN-TITLE 5 CODE AMENDMENT	218.30			1000 410500	331		101000
	16978	11/23/23 PLG-PUBLIC HEARING ZONING	133.70			1000 411000	331		101000
	16945	11/22/23 FIN-SB 355 PROJECTS	225.20			1000 410500	331		101000
		Total for Vendor:	577.20						
45264		3155 ELIZABETH M HIRST	2,664.00						
	2023	12/11/23 FIN-FY 23 AFR PREP	2,664.00			1000 410500	399		101000
		Total for Vendor:	2,664.00						
45238		2501 ENCOMPASS SUPPLY	55.36						
	94992	11/29/23 SWR-WHITE HAND TOWELS	55.36			5310 430600	220		101000
		Total for Vendor:	55.36						
45252	E	1879 EVERGREEN WASTE CONNECTIONS	471.00						
	120123	12/01/23 FAC-11/01-11/30/23	85.46			1000 411200	340		101000
	1210123	12/01/23 STRS-11/01-11/30/23	171.95			2500 430200	340		101000
	120123	12/01/23 WTR-11/01-11/30/23	85.46			5210 430500	340		101000
	120123	12/01/23 SWR-11/01-11/30/23	71.15			5310 430600	340		101000
	120123	12/01/23 PRKS11/01-11/30/23	56.98			1000 460400	340		101000
		Total for Vendor:	471.00						
45228		3191 FACILITRON INC	187.50						
	TQXTCUB8R3	12/05/23 04/17 CNCL MEETING	187.50			1000 410100	390		101000
		Total for Vendor:	187.50						

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45250		438 FERGUSON WATERWORKS	95.96						
84.94									
		0875475 11/30/23 WTR-STNRY ROD LG KEY	50.38			5210 430500	240		101000
		0872907-1 11/28/23 WTR-GASKET MTR FLAG 2 QTY 8	34.56			5210 430500	230		101000
		0876083 12/07/23 WTR-HOSE BIBBS	11.02			5210 430500	240		101000
		Total for Vendor:	95.96						
45276	E	2961 FIRST BANKCARD-ELECTRONIC PYMT	4,801.54						
		00000033 10/24/23 ADMIN-WELLNESS CHALLENGE GIF	51.50			1000 410400	390		101000
		3701654 10/24/23 ADMIN-WELLNESS CHALLENGE GIFT	50.00			1000 410400	390		101000
		348658 10/24/23 ADMIN-WELLNESS CHALLENGE GIFTC	50.00			1000 410400	390		101000
		774964 10/25/23 GOVERNMENT FINANCE OFFICERS	180.00			1000 410500	380		101000
		3672-7358 10/26/23 SWR-UV BALLASTS	519.50			5310 430600	220		101000
		1485762813 11/02/23 AMAZON WEB SERVICES	124.00			1000 410580	355		101000
		844890 11/02/23 PD-ID CARDS FOR SMITH/DALIMATA	25.00			1000 420100	210		101000
		5776385-1 11/03/23 WTR-POSTAGE FOR PAST DUES	76.56			5210 430500	310		101000
		5776385-1 11/03/23 SWR-POSTAGE FOR PAST DUES	76.56			5310 430600	310		101000
		121423 12/14/23 STREETS-PADLOCKS	76.09			2500 430200	220		101000
		121423 12/14/23 PRKS-PADLOCKS	76.09			1000 460400	220		101000
		121423 12/14/23 SWR-PADLOCKS	76.08			5310 430600	220		101000
		121423 12/14/23 WTR-PADLOCKS	76.08			5210 430500	220		101000
		1205832 11/02/23 FIN-LOGITECH TRACKBALL MOUSE	39.98			1000 411200	210		101000
		6990657 11/03/23 PD-USB BULK FLASH DRIVES	205.51			1000 420100	210		101000
		76086-1 11/09/23 PD-PANELS/CONCEALABLE CARRIER	1,248.96			1000 420100	226		101000
		6227464 11/08/23 FD-POWER RACK	789.99			1000 420400	220		101000
		2023-27979 11/13/23 PD-CORD REEL	82.00			1000 420100	220		101000
		00097489 11/13/23 PD-BATTERYPACK/CARTRIDGE	476.90			1000 420100	212		101000
		0620073-IN 11/14/23 PD-TOWLETTES CLEANER	34.54			1000 420100	210		101000
		12325 11/15/23 SWR-PIZZA FOR SVC REPAIR	49.70			5310 430600	220		101000
		121423 11/16/23 WWTP ADOBE SUBSCRIPTION	19.99			5310 430600	355		101000
		9018629 11/14/23 PD-WOOL BLANKET	131.94			1000 420100	220		101000
		0449821 11/16/23 CRT-COLORED COPY PAPER	38.70			1000 410360	210		101000
		9795401 11/16/23 CRT-CLIPBOARDS QTY3	42.03			1000 410360	210		101000
		322418 11/20/23 WTR-PHONE CASE/SCREEN PROTECTO	109.98			5210 430500	220		101000
		7314615 11/16/23 CRT-COLORED COPY PAPER	73.86			1000 410360	210		101000
		Total for Vendor:	4,801.54						

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45221		3104 FIRST CALL COMPUTER SOLUTIONS,	1,849.80						
	92972	12/01/23 COMP-SEP IT SERVICES	1,800.00			1000 410580	355		101000
	93265	11/30/23 MONTHLY MICROSOFT NCE SUBSCRIP	49.80			1000 410580	355		101000
		Total for Vendor:	1,849.80						
45236		663 FLATHEAD COUNTY SOLID WASTE	2,305.17						
	12316	11/30/23 SWR-SLUDGE HAUL 11/01/-11/30	2,305.17			5310 430600	395		101000
		Total for Vendor:	2,305.17						
45239		24 FLATHEAD COUNTY TREASURER	830.00						
	120623	12/06/23 CRT-TECH SUR 11/23	405.00			1000 212201			101000
	120623	12/06/23 CRT-LEA/CRIM CONV SURCHRG11/23	425.00			1000 212201			101000
		Total for Vendor:	830.00						
45272		21 FLATHEAD ELECTRIC COOP INC	13,995.84						
	121223	12/12/23 FAC-10/25/23-11/25/23	456.79			1000 411200	341		101000
	121223	12/12/23 PD-10/25/23-11/25/23	44.00			1000 420100	341		101000
	121223	12/12/23 FD-10/25/23-11/25/23	346.70			1000 420400	341		101000
	121223	12/12/23 PRKS-10/25/23-11/25/23	430.72			1000 460400	341		101000
	121223	12/12/23 POOL-10/25/23-11/25/23	75.49			1000 460445	341		101000
	121223	12/12/23 LIGHTING-10/25/23-11/25/23	2,629.72			2400 430200	341		101000
	121223	12/12/23 STRS-10/25/23-11/25/23	171.79			2500 430200	341		101000
	121223	12/12/23 WTR-10/25/23-11/25/23	3,445.45			5210 430500	341		101000
	121223	12/12/23 SWR-10/25/23-11/25/23	6,395.18			5310 430600	341		101000
		Total for Vendor:	13,995.84						
45222		3019 FLATHEAD PUBLISHING GROUP	1,235.00						
	16996	11/30/23 WTR-UB CLERK AD	617.50			5210 430500	390		101000
	16996	11/30/23 SWR-UB CLERK AD	617.50*			5310 430600	390		101000
		Total for Vendor:	1,235.00						
45273	E	28 GLACIER BANK	13,427.64						
		DEBT PAYMENT TO SID #38 - Due by JAN 1ST, 2023							
	121223	12/01/23 SID 38 PRINCIPAL 3110171001428	8,500.41			3538 490300	610		101000
	121223	12/01/23 SID 38 INTEREST 3110171001428	4,927.23			3538 490300	620		101000
		Total for Vendor:	13,427.64						

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45270		2819 GLACIER MEDICAL ASSOCIATES	1,185.00						
	794377	11/24/23 STRS-CDL PHYSICAL N. RILEY	79.00			2500 430200	399		101000
	794377	11/24/23 WTR-CDL PHYSICAL N. RILEY	79.00			5210 430500	399		101000
	794377	11/24/23 PRKS-CDL PHYSICAL N. RILEY	79.00			1000 460400	399		101000
	799463	11/24/23 SWR-CDL PHYSICAL D.SANDSON	237.00			5310 430600	399		101000
	801144	11/24/23 STR-CDL PHYSICAL R. LAWRENCE	237.00			2500 430200	399		101000
	807573	11/24/23 SWR-CDL PHYSICAL J.PALIGA	237.00			5310 430600	399		101000
	777208	11/24/23 SWR-CDL PHYSICAL G.JENKINS	237.00			5310 430600	399		101000
		Total for Vendor:	1,185.00						
45246		3095 GREAT NORTHERN LOCK AND SAFE	171.00						
	12882	12/07/23 FAC-13 XCLA KEYS	171.00			1000 411200	399		101000
		Total for Vendor:	171.00						
45274		2806 HANSON'S HARDWARE	262.46						
	608423	12/01/23 FD-HW 25LGT C9 LGT SET	70.00			1000 420400	220		101000
	608400	12/04/23 SWR-HAMMER,ELECTRIC TAPE,PLUG	46.87			5310 430600	220		101000
	608351	11/27/23 SWR-HEATER,EXT CORD, MISC SCRE	47.64			5310 430600	220		101000
	608502	12/08/23 SWR-BLK TOUCH CAN,BOX COVER	17.57			5310 430600	220		101000
	608500	12/08/23 SWR-IRON,POLY ROPE, FILTER CAR	58.94			5310 430600	220		101000
	607825	10/11/23 PRKS- 50 GAL ANTIFREEZE	20.94			1000 460400	220		101000
	511574	11/30/23 PRKS- FINANCE CHRG	0.50			1000 460400	220		101000
		Total for Vendor:	262.46						
45237		1659 HIGH COUNTRY LINEN SUPPLY	273.30						
	0573590	12/04/24 FAC-CITY HALL, POLC, CRT, FIN	236.56			1000 411200	224		101000
	0573591	12/04/23 FAC-FIRE HALL	36.74			1000 411200	224		101000
		Total for Vendor:	273.30						
45224		3057 HUNGRY HORSE NEWS	55.00						
	120623	12/06/23 ANNUAL SUBSCRIPTION 52 WEEKS	55.00			1000 410500	330		101000
		Total for Vendor:	55.00						

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45255		260 INSTY-PRINTS OF KALISPELL	1,016.14						
	258153	12/05/23 PD-VOLUNTARY STATEMENTS	590.00			1000 420100	210		101000
	258152	12/05/23 PD-COURT OF RECORDS	341.14			1000 420100	210		101000
	258191	12/08/23 PD-12PT GLOSS COVER/CUTTING/MA	85.00			1000 420100	210		101000
		Total for Vendor:	1,016.14						
45257		1356 INTERNATIONAL ASSOC.OF CHIEFS OF	190.00						
	0323753	11/14/23 PD-DUES 01/01/24-12/31/24	190.00			1000 420100	335		101000
		Total for Vendor:	190.00						
45269		2849 J2 BUSINESS PRODUCTS	706.50						
	171949	12/11/23 SWR-CASHIER PRINTER REPAIR	62.17			5310 430600	399		101000
	171949	12/11/23 WTR-CASHIER PRINTER REPAIR	62.18			5210 430500	399		101000
	171949	12/11/23 FIN-CASHIER PRINTER REPAIR	62.18			1000 410500	399		101000
	1344338-0	12/11/23 FAC-BATH TISSUE/TRSH BGS/CL	441.09			1000 411200	220		101000
	1343335-0	12/07/23 FIN-POCKET FOLDERS LEGAL SI	68.99			1000 410500	210		101000
	1343961-0	12/08/23 FAC-KEY TAGS	9.89			1000 411200	220		101000
		Total for Vendor:	706.50						
45254		2580 JD THINNING INC	1,261.90						
	14490	12/08/23 CHRISTMAS LIGHTS ON NUCLEUS	1,261.90			1000 410100	399		101000
		Total for Vendor:	1,261.90						
45259		1080 LES SCHWAB TIRE CENTER	91.96						
	9050055420	12/08/23 PD-WINTER CHANGEOVER	91.96			1000 420100	361		101000
		Total for Vendor:	91.96						
45280		262 LHC, INC.	3,067.80						
		BETH AND MARTHA ROAD RECONSTRUCTION - PAY APP #4							
		PAY APP 4 11/21/23 STRS-BETH & MARTHA ROAD REC	3,098.79			4040 430200	950		101000
		PAY APP 4 11/21/23 1% STATE W/HOLDING	-30.99			4040 430200	950		101000
		Total for Vendor:	3,067.80						

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45225		162 LOGAN HEALTH - WHITEFISH	40.00						
	120623	11/05/23 PD-EVID BLOOD COLLECTION	20.00			1000 420100	390		101000
	120823	11/24/23 PD-EVID BLOOD COLLECTION	20.00			1000 420100	390		101000
		Total for Vendor:	40.00						
45277		707 MONTANA DEPT. OF REVENUE	30.99						
		BETH AND MATHA ROAD RECONSTRUCTION PROJECT PAY APP #4							
		Pay App 4 11/21/23 STRS-LHC INC. 1% W/HOLDING	30.99			4040 430200	950		101000
45278		707 MONTANA DEPT. OF REVENUE	479.80						
		NCC Neumann Pay App #6 - Hilltop Sewer Main Replacment & Lift Station 5 Rehab							
		Pay App 6 11/17/23 NCC Neumann Pay App 6 1% W/	479.80			5310 430600	930		101000
		Total for Vendor:	510.79						
45261		43 MONTANA ENVIRONMENTAL LABORATORY	449.00						
	2311637	11/09/23 WTR-COLIFORM 5EA	145.00			5210 430500	394		101000
	2311599	11/14/23 SWR-AMMONIA/HEM/TKN	91.00			5310 430600	394		101000
	2311862	11/22/23 SWR-NITRATE+NITRITE, TKN	66.00			5310 430600	394		101000
	2311600	11/10/23 SWR-DISOLVED ALUMINUM	15.00			5310 430600	394		101000
	2311305	11/07/23 SWR-NITRATE+NITRITE, TKN	66.00			5310 430600	394		101000
	2312118	11/28/23 SWR-NITRATE+NITRITE, TKN	66.00			5310 430600	394		101000
		Total for Vendor:	449.00						
45263		722 MORRISON-MAIERLE, INC.	12,448.45						
		12TH AVE IMPROVEMENTS, BUSINESS DISTRICT SIDE WALKS AND PARKING IMPROVEMENTS, AND ON CALL SERVICES.							
		000232426 12/08/23 12TH AVE W IMPROVEMENTS	4,382.56			2959 470300	930		101000
		000232425 12/08/23 BIZ DISTRICT PARKNG & SIDEW	4,507.06			2310 470300	931		101000
		000232424 12/08/23 OVERLAY & RECONSTRUCT PROJE	3,240.83			4040 430200	950		101000
		000232427 12/08/23 WTR-ON CALL SRVS/	159.00			5210 430500	354		101000
		000232427 12/08/23 SWR-ON CALL SRVS/	159.00			5310 430600	354		101000
		Total for Vendor:	12,448.45						

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45262		1247 MURDOCH'S RANCH & HOME	29.98						
	8234736	11/28/23 FD-3/4IN CLEVIS	29.98			1000 420400	220		101000
		Total for Vendor:	29.98						
45245		52 NAPA AUTO PARTS	149.65						
	065576	11/28/23 STR-CLAMP	11.45			2500 430200	232		101000
	099429	11/30/23 SWR-GROMMET	3.73			5310 430600	232		101000
	065776	11/30/23 SWR-JUMP STARTER	134.47			5310 430600	220		101000
		Total for Vendor:	149.65						
45279		3207 NCC NEUMANN CONSTRUCTION CO	47,499.95						
		Pay App # 5 Hilltop Sewer Main Replacement & Lift Station # 6 Rehab							
		Pay App #6 11/17/23 Sewer-ARPA project pay app	47,979.75			5310 430600	930		101000
		Pay App #6 11/17/23 Sewer - ARPA 1% W/H	-479.80			5310 430600	930		101000
		Total for Vendor:	47,499.95						
45233		520 NORCO, INC.	12.30						
	39324234	11/30/23 STRS-CYLNDR RENT NOV	12.30			2500 430200	220		101000
		Total for Vendor:	12.30						
45241		2002 NORTHWEST PARTS & EQUIPMENT &	212.88						
	C331509	12/02/23 STR-ENGINE OIL/FILTERS	200.02			2500 430200	232		101000
	C331453	11/30/23 STR-1/2 MP-1/2FP 45'	12.86			2500 430200	240		101000
		Total for Vendor:	212.88						
45226		1437 NORTHWESTERN ENERGY	2,013.67						
		NATURAL GAS SERVICE 10/24/23-11/21/23							
	120623	11/23/23 FAC-10/24/23-11/21/23	391.77			1000 411200	344		101000
	120623	11/23/23 PD-10/24/23-11/21/23	104.29			1000 420100	344		101000
	120623	11/23/23 FD-10/24/23-11/21/23	351.56			1000 420400	344		101000
	120623	11/23/23 STRS-10/24/23-11/21/23	253.06			2500 430200	344		101000
	120623	11/23/23 WTR-10/24/23-11/21/23	65.29			5210 430500	344		101000
	120623	11/23/23 SWR-10/24/23-11/21/23	847.70			5310 430600	344		101000
		Total for Vendor:	2,013.67						

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CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 12/23

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45234		2678 O'NEIL PRINTERS, INC 6 BOXES BUSINESS ENVELOPES TO COURT.	582.00						
	2007	11/30/23 CRT-3000 BUSINESS ENVELOPES	582.00			1000 410360	210		101000
		Total for Vendor:	582.00						
45244		2816 O'REILLY AUTO PARTS	131.65						
	4774-45712	11/29/23 1QT5QTMOTOR OIL AIR/OIL FI	48.33			1000 460400	232		101000
	4774-45645	11/21/23 STR- COPPER PLUG/MANIFOLD/	14.65			2500 430200	232		101000
	4774-45719	11/30/23 SWR-GROMMET	5.69			5310 430600	232		101000
	4774-45712	11/29/23 1QT5QTMOTOR OIL AIR/OIL FI	48.33			1000 460400	231		101000
	4774-45645	11/21/23 STR- COPPER PLUG/MANIFOLD/	14.65			2500 430200	231		101000
		Total for Vendor:	131.65						
45282		950 PETERSON, BRAD	104.00						
	782971	11/14/23 FD-EMT INITIAL APP FEE REIMBUR	104.00			1000 420730	380		101000
		Total for Vendor:	104.00						
45267		3132 PINNACLE PAVING	6,157.40						
	1590	11/29/23 STRS-PATCH WORK AROUND CITY	6,157.40			2820 430200	399		101000
		Total for Vendor:	6,157.40						
45219		1888 PLETCH ELECTRIC INC	3,108.30						
	5657	11/06/23 STR-LABOR AND INSTALL MAG PUM	3,108.30			2500 430200	399		101000
		Total for Vendor:	3,108.30						
45260		2769 RESPONSE EQUIPMENT SPECIALISTS,	1,102.73						
	6096	12/07/23 PD-OIL FILTER/CAP	216.40			1000 420100	361		101000
	6101	12/07/23 PD-OIL FILTER/CHANGE	169.05			1000 420100	361		101000
	6104	12/07/23 PD-OIL CHANGE/FILTER/HOUSING A	717.28			1000 420100	361		101000
		Total for Vendor:	1,102.73						
45243		3175 SIGN SOLUTIONS USA, LLC	1,496.91						
	408622	10/11/23 STRS-FLASHER RING/BLINKER RING	668.93*			2500 430200	242		101000
	409396	11/28/23 STRS-36" YELLOW POST/MOUNT	827.98*			2500 430200	242		101000
		Total for Vendor:	1,496.91						

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CITY OF COLUMBIA FALLS
Claim Approval List
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45281		862 SUCCESSFUL SIGNS AND AWARDS	40.00						
	10975	12/05/23 CNCL-K.PRICE BRASS/WOOD NAMEPL	40.00			1000 410100	220		101000
		Total for Vendor:	40.00						
45235		1644 THE CHEMNET CONSORTIUM	179.00						
	119988	12/01/23 WTR-MURPHY DRUG SCREEN	44.75			5210 430500	399		101000
	119988	12/01/23 STRS-K KING DRUG SCREEN	44.75			2500 430200	399		101000
	119988	12/01/23 SWR-K HELTON DRUG SCREEN	44.75			5310 430600	399		101000
	119988	12/01/23 PRKS-N RILEY DRUG SCREEN	14.91			1000 460400	399		101000
	119988	12/01/23 WTR-N RILEY DRUG SCREEN	14.92			5210 430500	399		101000
	119988	12/01/23 STR-N RILEY DRUG SCREEN	14.92			2500 430200	399		101000
		Total for Vendor:	179.00						
45253		2699 THE MAIL ROOM, INC	361.23						
		INVOICE #D117893							
	D117893	12/04/23 PD-MAIL SRVS 11/20-12/1	6.15			1000 420100	310		101000
	D117893	12/04/23 FIN-MAIL SRVS 11/20-12/1	24.54			1000 410500	310		101000
	D117893	12/04/23 WTR-MAIL SRVS 11/20-12/1	70.19			5210 430500	310		101000
	D117893	12/04/23 SWR-MAIL SRVS 11/20-12/1	70.19			5310 430600	310		101000
	D117893	12/04/23 CRT-MAIL SRVS 11/20-12/1	168.88			1000 410360	310		101000
	D117893	12/04/23 PLN-MAIL SRVS 11/20-12/1	21.28			1000 411000	310		101000
		Total for Vendor:	361.23						
45251		1623 THE UPS STORE #4515	36.54						
	017941	12/04/23 PD- EVIDENCE SHIPPING	6.29			1000 420100	310		101000
	017719	11/27/23 PD- EVIDENCE SHIPPING	6.29			1000 420100	310		101000
	010059	12/11/23 PD -EVIDNECE SHIPPING	11.98			1000 420100	310		101000
	010058	12/11/23 PD- EVIDENCE SHIPPING	11.98			1000 420100	310		101000
		Total for Vendor:	36.54						
45229		3016 TRANSUNION RISK AND ALTERNATIVE	100.00						
	202311-1	12/01/23 PD-11/01/2023-11/30/2023	100.00			1000 420100	335		101000
		Total for Vendor:	100.00						

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CITY OF COLUMBIA FALLS
Claim Approval List
For the Accounting Period: 12/23

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
45247		3063 UTILITIES UNDERGROUND LOCATION	47.10						
		MONTH OF SERVICE NOVEMBER							
		30 TOTAL							
	3115070	11/30/23 WTR-NOV 2023 UDIGS	15.70			5210 430500	318		101000
	3115070	11/30/23 SWR-NOV 2023 UDIGS	15.70			5310 430600	318		101000
	3115070	11/30/23 STRS-NOV 2023 UDIGS	15.70			2500 430200	318		101000
		Total for Vendor:	47.10						
45240		1134 VICTIM-WITNESS ADVOCATE PROGRAM	331.61						
	120623	11/30/23 CRTS-NOV 23	331.61			2917 410360	356		101000
		Total for Vendor:	331.61						
45256		84 WESTERN BUILDING CENTER	73.86						
	4I600389	12/07/23 FD-BALLAST	32.99			1000 420400	220		101000
	4I584475	11/27/23 SWR-PORTABLE HEATER	29.99			5310 430600	220		101000
	4I590227	11/30/23 STR-CAP/COUPLINGS BRASS	10.88			2500 430200	240		101000
		Total for Vendor:	73.86						
45242	E	2733 WEX Fleet Universal	5,511.49						
		STATEMENT ENDING 11/30/23							
	93674272	11/30/23 PD-NOV FUEL	2,860.15			1000 420100	231		101000
	93674272	11/30/23 FIRE-NOV FUEL	497.86			1000 420400	231		101000
	93674272	11/30/23 PRKS-NOV FUEL	193.87			1000 460400	231		101000
	93674272	11/30/23 WTR-NOV FUEL	77.57			5210 430500	231		101000
	93674272	11/30/23 SWR-NOV FUEL	509.80			5310 430600	231		101000
	93674272	11/30/23 STRS-NOV FUEL	1,039.84			2500 430200	231		101000
	93674272	11/30/23 FIN-NOV FUEL	332.40			1000 410500	390		101000
		Total for Vendor:	5,511.49						
45275		3021 WGM GROUP	3,163.60						
		INVOICE NUMBER 1 RIVERS EDGE PARK FISHING PIER							
	70793	12/12/23 INV#1 RIVERS EDGE PARK FISHING	3,163.60			1000 460400	354		101000
		Total for Vendor:	3,163.60						
		# of Claims	61	Total:	149,120.50	# of Vendors	55		
		Total Electronic Claims			24,522.60				
		Total Non-Electronic Claims			124597.90				

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CITY OF COLUMBIA FALLS
Fund Summary for Claims
For the Accounting Period: 12/23

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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH/CASH EQUIVALENTS	\$33,413.87
2310 TAX INCREMENT DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$4,507.06
2394 BUILDING CODE ENFORCEMENT FUND	
101000 CASH/CASH EQUIVALENTS	\$3,706.30
2400 SPECIAL LIGHTING DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$2,629.72
2500 SPECIAL STREET MAINTENANCE DISTRICT FUND	
101000 CASH/CASH EQUIVALENTS	\$6,986.12
2820 GAS TAX FUND	
101000 CASH/CASH EQUIVALENTS	\$6,157.40
2917 CRIME VICTIMS ASSISTANCE FUND	
101000 CASH/CASH EQUIVALENTS	\$331.61
2959 EDA	
101000 CASH/CASH EQUIVALENTS	\$4,382.56
3538 SID 38 FUND - Riverwood	
101000 CASH/CASH EQUIVALENTS	\$13,427.64
4040 CAPITAL PROJECTS FUND - Street	
101000 CASH/CASH EQUIVALENTS	\$6,339.62
5210 WATER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$5,240.59
5310 SEWER ENTERPRISE FUND	
101000 CASH/CASH EQUIVALENTS	\$61,998.01
Total:	\$149,120.50

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CITY OF COLUMBIA FALLS
Claim Approval Signature Page
For the Accounting Period: 12 / 23

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Report ID: AP100A

Council Meeting Date: 12/18/2023

Claims Submitted to Council: \$ 149,120.50

Claims Denied/Withheld by Council Finance Committee: \$ _____ Claim #'s: _____

Prepared By: Shawn Bates, Finance Director

Shawn Bates

Approved by Susan M. Nicosia, City Manager

Susan Nicosia

City Council to Approve by motion on consent agenda

The following claims are significant:

- Morrison-Maierle Inc. - \$12,448.45 12th Ave W, Biz Dist., Overlay Project and On-call. (Fund 2959, 2310, 4040, 5210 & 5310)
- NCC Neumann Construction - \$47,979.75 Hilltop Sewer and LS #5 Project Pay App #6. (Fund 5310)

The remaining claims are routine. Please let me know if you have any questions.
Shawn

12/06/23
15:41:20

CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 12/08/23 to 12/08/23

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Total for Payroll Checks

	Employee	Employer	Amount
ADDL HOURS (Additional)	0.00		143.90
COMA HOURS (Comp Time Accumulated)	0.75		
HOL HOURS (Holiday Pay)	510.00		15,638.17
HOLW HOURS (Holiday Worked @ 2.5x)	16.00		623.52
J001 HOURS (CLOTH ALLOW)	0.00		731.25
J008 HOURS (PD HOL WK OT)	96.00		4,262.22
OTHE HOURS (Other Time Used)	80.00		3,329.60
OVER HOURS (Overtime)	83.75		3,654.81
PERS HOURS (Personal Time Used)	8.00		430.29
REG HOURS (Regular Time)	1,984.25		61,952.92
SHFN HOURS (Shift B)	252.00		504.00
SHFQ HOURS (OVT B)	67.75		203.25
SHFU HOURS (Hol wk B)	48.00		240.00
SICK HOURS (Sick Time)	103.75		2,939.28
VACA HOURS (Vacation Time Used)	55.50		1,526.82
GROSS PAY	96,180.03	0.00	
NET PAY	63,772.24	0.00	
NET PAY (CHECKS)	346.72		
NET PAY (DIRECT DEPOSIT)	63,425.52		
AFLAC-POSTTAX	86.97	0.00	
AFLAC-PRETAX	165.04	0.00	
CHILD SUPPORT P	206.76	0.00	
CITY OF CF ELEC	2,908.35	0.00	
CITY OF COLUMBI	20.00	0.00	
FIT	8,395.96	0.00	
FLEX ALLEGIANCE	836.72	25.00	
FOP	360.00	0.00	
HEALTHINS/PRE	2,634.67	23,114.00	
MEDICARE	1,330.83	1,330.83	
MT ST FIRE ASSO	96.73	0.00	
NATIONWIDE/CITY	0.00	2,146.13	
NATIONWIDE/EMP	238.33	0.00	
P.E.R.S.	3,700.03	4,248.01	
PERS/FURS	1,034.97	1,388.98	
PERS/POLICE	2,646.20	4,236.90	
SIT	4,278.00	0.00	
SOCIAL SECURITY	2,998.18	2,998.18	
TEAMSTERS DUES	327.00	0.00	
UNEMPL. INSUR.	0.00	429.52	
UNUM LIFE INS.	143.05	0.00	
WORKERS' COMP	0.00	2,870.48	
CHARLES SCHWAB	1,647.80	0.00	
FIRST INTERSTAT	1,148.74	0.00	
FREEDOM BANK	3,238.33	0.00	
GLACIER BANK KA	9,122.07	0.00	
GLACIER BANK MS	1,563.55	0.00	
GLACIER BANK/CF	18,000.79	0.00	
GLACIER BANK/WF	2,092.93	0.00	

Dec. 8, 2023
Payroll
\$ 109,976.79
Baud Staaland

12/06/23
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CITY OF COLUMBIA FALLS
Payroll Summary For Payrolls from 12/08/23 to 12/08/23

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NAVY FEDERAL CR	2,469.60	0.00
PARKSIDE CR U	7,508.58	0.00
STRIDE BANK	1,123.06	0.00
USAA FEDERAL	1,812.68	0.00
WELLS FARGO	2,155.41	0.00
WELLS FARGO, TX	3,031.63	0.00
WFISH CR UNION	8,510.35	0.00
FIT/SIT BASE	82,015.72	0.00
MEDICARE BASE	91,781.38	0.00
PERS BASE	85,910.87	0.00
SOC SEC BASE	48,357.39	0.00
UN BASE	95,448.78	0.00
WC BASE	92,809.76	0.00

Total 42,788.03
Total Payroll Expense (Gross Pay + Employer Contributions): 138,968.06

Check Summary

Payroll Checks Prev. Out.	\$61,559.72
Payroll Checks Issued	\$3,054.67
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$64,614.39
Electronic Checks	\$106,922.12

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
-----	-----	-----	-----	-----
Social Security	5996.36	5996.36		212260
Medicare	2661.66	2661.66		212260
P.E.R.S.	7948.04	7948.04		212270
Unempl. Insur.	429.52	2086.73	2516.25	212210
Workers' Comp	2870.48	14092.69	16963.17	212220
FIT	8395.96	8395.96		212260
SIT	4278.00	4278.00		212260
AFLAC-PRETAX	165.04	165.04	330.08	212230
NATIONWIDE/EMP	238.33	238.33		212280
Teamsters dues	327.00	327.00	654.00	212310
PERS/Police	6883.10	779.46	7662.56	212240
TEAMSTERS INIT	0.00	25.00	25.00	212310
NATIONWIDE/CITY	2146.13	2146.13		212280
AFLAC-POSTTAX	86.97	86.97	173.94	212230
PERS/FURS	2423.95	2423.95		212275
MT ST FIRE ASSO	96.73	96.73		212315
HEALTHINS/PRE	25748.67	26920.85	52669.52	212400
CITY OF COLUMBI	20.00	20.00		212450
UNUM LIFE INS.	143.05	143.05	286.10	212400
FLEX ALLEGIANCE	861.72	861.72		212285
CHILD SUPPORT P	206.76	206.76		212330
FOP	360.00	360.00		212335
CITY OF CF ELEC	2908.35	2908.35		212450
Total Ded.	75195.82	44626.79	46204.55	73618.06

**** Carried Forward column only correct if report run for current period.

CITY OF COLUMBIA FALLS
CITY COUNCIL REGULAR MEETING MINUTES
HELD DECEMBER 04, 2023

Mayor Barnhart called the meeting to order at 7:00 p.m.

ROLL CALL: Councilor Fisher, Councilor King, Councilor Lovering, Councilor Piper, Councilor Robinson, Councilor Shepard, and Mayor Barnhart.

Also present: City Manager Nicosia, City Clerk Staaland, City Attorney Breck and Police Chief Peters.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Councilor Lovering motioned to approve the agenda, seconded by Councilor Shepard and the motion carried.

CONSENT AGENDA: Councilor Robinson made motion to approve the consent agenda noting all claims appeared to be in order, seconded by Councilor Shepard and the motion carried unanimously.

Approval of Claims - December 4, 2023 - \$336,497.71

Approval of Payroll Claims - November 22, 2023 - \$152,491.25

Approval of November 20, 2023, Regular City Council Meeting Minutes

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

Mayor Barnhart read the Notice of Public Hearing - HB 355 Projects and asked for a staff report from the City Manager:

On Monday December 4, 2023, during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls shall conduct a public hearing for the purpose of accepting public comment on the City's proposed House Bill (HB) 355 Projects.

Whereas the 2023 Montana Legislative Session adopted HB355 that established a statutory appropriation, known as the State Local Infrastructure Partnership Act, to the City of Columbia Falls in the amount of \$359,193 as well as requiring a 25% local cash match.

The MT Department of Commerce rolled out the HB 355 provisions on November 6, 2023, which include establishing a priority list of projects and conducting a public hearing to accept public comment on the proposed projects. The specific provisions of HB 355 will be reviewed during the public hearing.

City Manager Nicosia presented the priority list as discussed at the previous City Council meetings. Nicosia reviewed eligible projects pursuant to the bill including drinking water systems, wastewater treatment systems, fire suppression systems, streets, roads, airports, landfills, streetlights, public grounds, and buildings. Priority must be given to projects that maintain or repair publicly owned drinking water systems, publicly owned wastewater treatment systems and municipal fire suppression systems.

City Staff prepared the list according to the highest priority as requested by the Council. Total funding for projects complying with HB 355 is \$478,924 (State funding - \$359,193, local cash match \$119,731).

Wastewater Treatment/Sewer Distribution - \$380,000 (\$285,000 HB 355, Local cash match \$95,000 Sewer Fund Restricted WWTP) Cash, 5310-102230. This includes the mainline repair between 2nd St. West and 3rd St.

West (\$15,000), electrical distribution/switch gear project (\$50,000), steel grit bin replacement (\$190,000), replacing the 1983 scum pump and controls (basement of clarifier) (\$100,000), and replacing Meadow Lake Flow Meter (\$25,000).

Water - \$60,000 (\$45,000 HB 355, Local cash match - \$15,000) – water fund operating cash 5210-101000. Hydrant replacement w/auxiliary valves – 6 hydrants w/valves (includes labor, equipment, materials to replace hydrants).

Bike paths - \$50,000 (\$29,193 HB 355 balance (58%), local cash match \$20,807), Veterans' Drive bike path repaved – 9th St. W. to 11th St. W.

City Manager Nicosia said these are the priority projects that staff are bringing forward for funding. Staff requests the Council consider and accept the proposed projects to be submitted to the Montana Department of Commerce for the HB 355 funding application.

With no public comment Mayor Barnhart opened and closed the Public Hearing at 7:08 p.m.

Councilor King motioned to accept the priority project list submitted for the HB 355 application, seconded by Councilor Fisher with Council voting as follows. Ayes: Shepard, Fisher, King, Lovering, Piper, Robinson, and Barnhart.

Mayor Barnhart read the Notice of Public Hearing - Title 5 Business License Amendments and asked for the staff report:

On Monday December 4, 2023, during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls shall conduct a public hearing for the purpose of amending Municipal Code Title 5 Business License Regulations.

The 2023 Montana Legislative Session adopted law changes that now require the City of Columbia Falls to amend the City's Business Licensing Program into a Business Registration Program.

The reviewed Business Registration Program is not intended to require additional licensing when the state is the original issuer of a license but rather is intended to promote public health, safety, and welfare through the provisions of the Business Registration Program.

City Manager Nicosia reported that the 2023 Legislature changed the provisions for the city business licensing program so staff is recommending an update to Title 5 Business Licensing Program to provide a Business Registration Program as documented in Ordinance # 827. The Business Registration program promotes public health, safety, and welfare for the community. Nicosia reviewed the changes from the current Business License regulations to the proposed Business Registration program to comply with state statute.

Nicosia noted that city staff is requesting the Council to amend Chapter 5.01 to Business Registration replacing the current Business License program.

Mayor Barnhart asked what was the driving force behind the legislation. Nicosia replied that the Senator that carried the bill was out of Billings and during the testimony on the bill, the Whitefish fees (\$400) were cited, which are much more than the City of Columbia Falls \$40 fees.

Mayor Barnhart opened and closed the Public Hearing at 7:20 p.m. as no public comments were received.

Mayor Barnhart read the Notice of Public Hearing - Zone Change within Columbia Falls Jurisdiction - Planning Board December 12, 2023 & City Council January 2, 2024:

Request to change from CR-3 (One-Family Residential to CB-2 (General Business) in the Columbia Falls Jurisdiction:

The owner/applicant, Boys and Girls Club of Glacier Country, Inc., is requesting a zone change at 165 Veterans Drive in Columbia Falls area from the current CR-3 (One-Family Residential) to a CB-2 (General Business) designation. The property has a Commercial designation in the Columbia Falls Growth Policy and will be the future home of the Boys and Girls Club in Columbia Falls. The property is described as Lot 2, of Saint Richards Subdivision in Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County

NEW BUSINESS:

Award Bid - Sidewalk and Parking Improvements Project - Knife River - \$723,000.00

City Manager Nicosia referred to the Recommendation to Award report from Morrison & Maierle. The City staff were pleased that the bids came in lower than the engineer's estimate. The staff is recommending the Council award the bid to the low bidder Knife River at \$723,000. Mayor Barnhart said it is refreshing to have a bid come in less than anticipated.

Councilor Piper motioned to award the bid to low bidder Knife River, seconded by Councilor Shepard and the motion carried.

Columbia Falls Appointment - Flathead Emergency Communications Center Operations Board - Chief Clint Peters

City Manager Nicosia reported that the Flathead County Commissioners' have requested that the Council designated a Columbia Falls representative for the Flathead Emergency Communications Center Operations Board.

Councilor Shepard motioned to appoint Chief Peters to the FECC Operations Board, seconded by Councilor Lovering and the motion carried unanimously.

ORDINANCES / RESOLUTIONS:

First Reading - Ordinance # 827 Amend Title 5 Business License Regulations:

An Ordinance of the City Council of the City of Columbia Falls, Montana, Amending the Title 5 Business License Regulations to Reflect the New Business Registration Program

Councilor King motioned to adopt the First Reading of Ordinance # 827, seconded by Councilor Robinson and the motion carried.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor King said the Night of Lights parade was wonderful.
Mayor Barnhart recognized council person elect Kathy Price.

CITY MANAGER REPORT:

Resort Tax Update-Nicosia said the City has received 3% more in collections for this time period from last year and funds are coming in as anticipated.

Nicosia reported that the City is still waiting for the final signature on the Raise Grant.

The City staff has submitted 27 pages of comments back to HDR on the WWTP project design.

Nicosia said the appraisal of the property the Northwest Community Land Trust confirmed the purchase price was appropriate. Nicosia said she is finishing up the final environmental assessment to proceed with the HOME grant reimbursement.

Nicosia met with Commissioner Abell and Dave Prunty concerning the speed studies on Hwy 2 and the North Fork Rd. The county will support the City request for a speed study, noting it will take approximately one year to have it completed.

Nicosia reported that the legislative changes that have gone into effect since adopted, some with immediate effective dates, some with October 1st effective dates and some with January 1 effective dates, supersede the City code. The City must enforce all new statutory provisions regardless of language in the City code. Nicosia noted the City will enforce the statutes and update city code in the future, there is no need to amend city code immediately.

Nicosia said Council looked at tract 3D off Railroad St. for potential housing. In order for a dedicated city park to be sold, it must go to a vote of the citizens. Nicosia noted that the council approves every sale or abandonment of property by resolution. Habitat for Humanity and Northwest Community Land Trust got together and thought they may be able to work on a project together. Nicosia asked if the Council wanted to pursue this and appoint a council committee. Councilor Fisher asked if this property was ever a platted city park. Nicosia said it was not dedicated as parkland. It was owned by DOT, and they deeded it to the City. Councilor Robinson asked if the City has developed the property. Nicosia replied the City has installed a sprinkler system. Councilor Lovering asked what the zoning is on the property and can it be used for multi-family housing. Nicosia replied yes, it could be used for multi-family housing, it is zoned CB-2. Mayor Barnhart said his only concern is where the younger children are going to play ball. Councilor Shepard suggested having the City Manager look further into the project. Councilor Piper said the baseball association may restructure to use fields that are not being used; noting there is significant green space in the community.

MISCELLANEOUS

Correspondence

Finance - Thru November 2023

ADJOURN

Councilor Lovering motioned to adjourn at 7:49 p.m., seconded by Councilor King.

Mayor

City Clerk

Change Order

No. 2 Item No.4.

Date of Issuance: December 18, 2023 Effective Date: December 18, 2023

Project: Overlay and Reconstruction Project	Owner: City of Columbia Falls	Owner's Contract No.: None
Contract: Schedule 1 - Beth and Martha Road Reconstruction		Date of Contract: October 14, 2022
Contractor: LHC, Inc		Engineer's Project No.: 0541.031

The Contract Documents are modified as follows upon execution of this Change Order:

Description: **1) Final reconciled quantities per attached "Reconciled Quantities Spreadsheet" dated 12/8/2023; 2) Asphalt deduction per attached "Asphalt Deductions" and "Asphalt Deduction Areas" documents dated 10/2023**

Attachments: (List documents supporting change): **1) Reconciled Quantities Spreadsheet dated 12/8/2023; 2) Asphalt Deductions dated 10/2023; 3) Asphalt Deduction Areas dated 10/2023**

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: <u>\$759,430.90</u>	Original Contract Times: <input checked="" type="checkbox"/> Working days <input type="checkbox"/> Calendar days Substantial completion (days or date): <u>35</u> Ready for final payment (days or date): <u>21</u>
<input checked="" type="checkbox"/> [Increase] <input type="checkbox"/> [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : <u>\$2,662.00</u>	<input type="checkbox"/> [Increase] <input type="checkbox"/> [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : Substantial completion (days): <u>0</u> Ready for final payment (days): <u>0</u>
Contract Price prior to this Change Order: <u>\$762,092.90</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>35</u> Ready for final payment (days or date): <u>21</u>
<input type="checkbox"/> [Increase] <input checked="" type="checkbox"/> [Decrease] of this Change Order: <u>\$114,126.16</u>	<input type="checkbox"/> [Increase] <input type="checkbox"/> [Decrease] of this Change Order: Substantial completion (days or date): <u>0</u> Ready for final payment (days or date): <u>0</u>
Contract Price incorporating this Change Order: <u>\$647,966.74</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>35</u> Ready for final payment (days or date): <u>21</u>

RECOMMENDED: By: <u>Charles R. Feisinger</u> Engineer (Authorized Signature) Date: <u>12/11/2023</u>	ACCEPTED: By: _____ Owner (Authorized Signature) Date: _____	ACCEPTED: By: <u>[Signature]</u> Contractor (Authorized Signature) Date: <u>12/12/23</u>
Approved by Funding Agency (if applicable): _____	_____	Date: _____

Reconciled Quantities Spreadsheet

12/8/2023

Overlay and Reconstruction Project
City of Columbia Falls



ITEM NO.	DESCRIPTION	UNIT PRICE	UNIT	As-Bid Quantities		As-Constructed Quantities		Notes
				EST. QTY	TOTAL EST. PRICE	QTY	TOTAL PRICE	
100	Mobilization, Bonding, General Requirements (10% Maximum)	\$ 65,000.00	LS	1	\$ 65,000.00	1	\$ 65,000.00	
101	Traffic Control	\$ 25,000.00	LS	1	\$ 25,000.00	1	\$ 25,000.00	
102	Exploratory Excavation	\$ 437.00	HR	6	\$ 2,622.00	0	\$ -	Not used
103	Clearing, Grubbing, and Topsoil Removal	\$ 38,900.00	LS	1	\$ 38,900.00	1	\$ 38,900.00	
104	Topsoil and Seeding	\$ 19,950.00	LS	1	\$ 19,950.00	1	\$ 19,950.00	
105	Remove Existing Asphalt Pavement	\$ 3.95	SY	10,000	\$ 39,500.00	8,825	\$ 34,858.75	
106	Remove Existing Curb and Gutter	\$ 14.55	LF	770	\$ 11,203.50	790	\$ 11,494.50	
107	Remove Existing Concrete Valley Gutter	\$ 5.48	LF	165	\$ 904.20	165	\$ 904.20	
108	Remove Existing Concrete Flatwork	\$ 1.91	SF	400	\$ 764.00	456	\$ 870.96	
109	Remove Existing Dry Well	\$ 963.00	EA	5	\$ 4,815.00	5	\$ 4,815.00	
110	Existing Base Preparation and Proof Rolling	\$ 1.66	SY	10,000	\$ 16,600.00	10,000	\$ 16,600.00	
111	Unsuitable Roadway Base Export	\$ 28.75	CY	1,500	\$ 43,125.00	0	\$ -	Not used
112	Crushed Base	\$ 50.50	CY	1,500	\$ 75,750.00	369	\$ 18,634.50	
113	Geotextile Fabric	\$ 1.05	SY	4,200	\$ 4,410.00	98	\$ 102.90	
114	Concrete Curb and Gutter	\$ 46.88	LF	770	\$ 36,097.60	845	\$ 39,613.60	
115	Asphalt Pavement (3" thick)	\$ 23.22	SY	10,000	\$ 232,200.00	10,011	\$ 232,455.42	
116	4" Single White Epoxy Pavement Markings	\$ 1.29	LF	2,690	\$ 3,470.10	2,690	\$ 3,470.10	
117	4" Double Yellow Epoxy Pavement Markings	\$ 2.58	LF	1,400	\$ 3,612.00	1,400	\$ 3,612.00	
118	White Epoxy Crosswalk and Stop Bar Pavement Markings	\$ 25.75	SF	200	\$ 5,150.00	44	\$ 1,133.00	
119	48" Dry Well	\$ 5,320.00	EA	14	\$ 74,480.00	15	\$ 79,800.00	
120	Dry Well Drain Rock with Fabric	\$ 56.69	CY	300	\$ 17,007.00	322	\$ 18,254.18	
121	Sewer Manhole Rim Adjustment and Concrete Collar	\$ 1,514.00	EA	9	\$ 13,626.00	8	\$ 12,112.00	
122	Water Main Valve Box Adjustment and Concrete Collar	\$ 1,164.00	EA	8	\$ 9,312.00	9	\$ 10,476.00	
123	Concrete Valley Gutter	\$ 39.06	LF	165	\$ 6,444.90	165	\$ 6,444.90	
124	Concrete Turn Fillet Flatwork (6" thick)	\$ 18.96	SF	260	\$ 4,929.60	260	\$ 4,929.60	
125	Concrete Sidewalk (4" thick)	\$ 16.80	SF	135	\$ 2,268.00	191	\$ 3,208.80	
126	Replace Storm Inlet Casting	\$ 2,290.00	EA	1	\$ 2,290.00	1	\$ 2,290.00	
CO1	Change Order 1	\$ 2,662.00	LS	1	\$ 2,662.00	1	\$ 2,662.00	
FW01	Asphalt Thickness Deduct	\$ (9,625.67)	LS	1		1	\$ (9,625.67)	
Total					\$ 762,092.90		\$ 647,966.74	

As-Construction Total Price \$647,966.74
Current Contract Price minus \$762,092.90

Total Reconciled Quantity Change Adjustment	-\$114,126.16
--	----------------------

Overlay and Reconstruction Project
 City of Columbia Falls
Asphalt Deductions
Oct-23

Asphalt Cores Under 3-IN	Area of asphalt to be deducted (SY)	Original Unit Price	Deducted unit price	Original Total Price	Deducted Total Price	Amount to be Deducted
3	71	\$ 23.22	\$ 17.42	\$ 1,638.03	\$ 1,228.52	\$ 409.51
5	157	\$ 23.22	\$ 17.42	\$ 3,639.78	\$ 2,729.84	\$ 909.95
8	696	\$ 23.22	\$ 17.42	\$ 16,166.76	\$ 12,125.07	\$ 4,041.69
12	735	\$ 23.22	\$ 17.42	\$ 17,058.09	\$ 12,793.56	\$ 4,264.52
Total	1,658			\$ 38,502.66	\$ 28,877.00	\$ 9,625.67

CORE THICKNESS = 2.50 IN
CORE THICKNESS = 3.25 IN

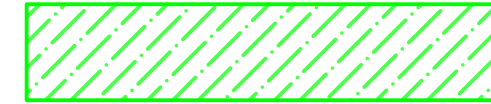
157 SY OF ASPHALT

ASPHALT THICKNESS = 4.00 IN
(FROM VALVE COLLAR)

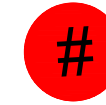
71 SY OF ASPHALT

CORE THICKNESS = 3.00 IN
CORE THICKNESS = 2.75 IN
CORE THICKNESS = 2.88 IN
CORE THICKNESS = 3.00 IN

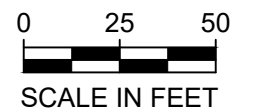
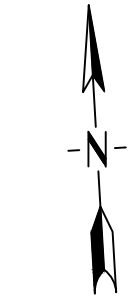
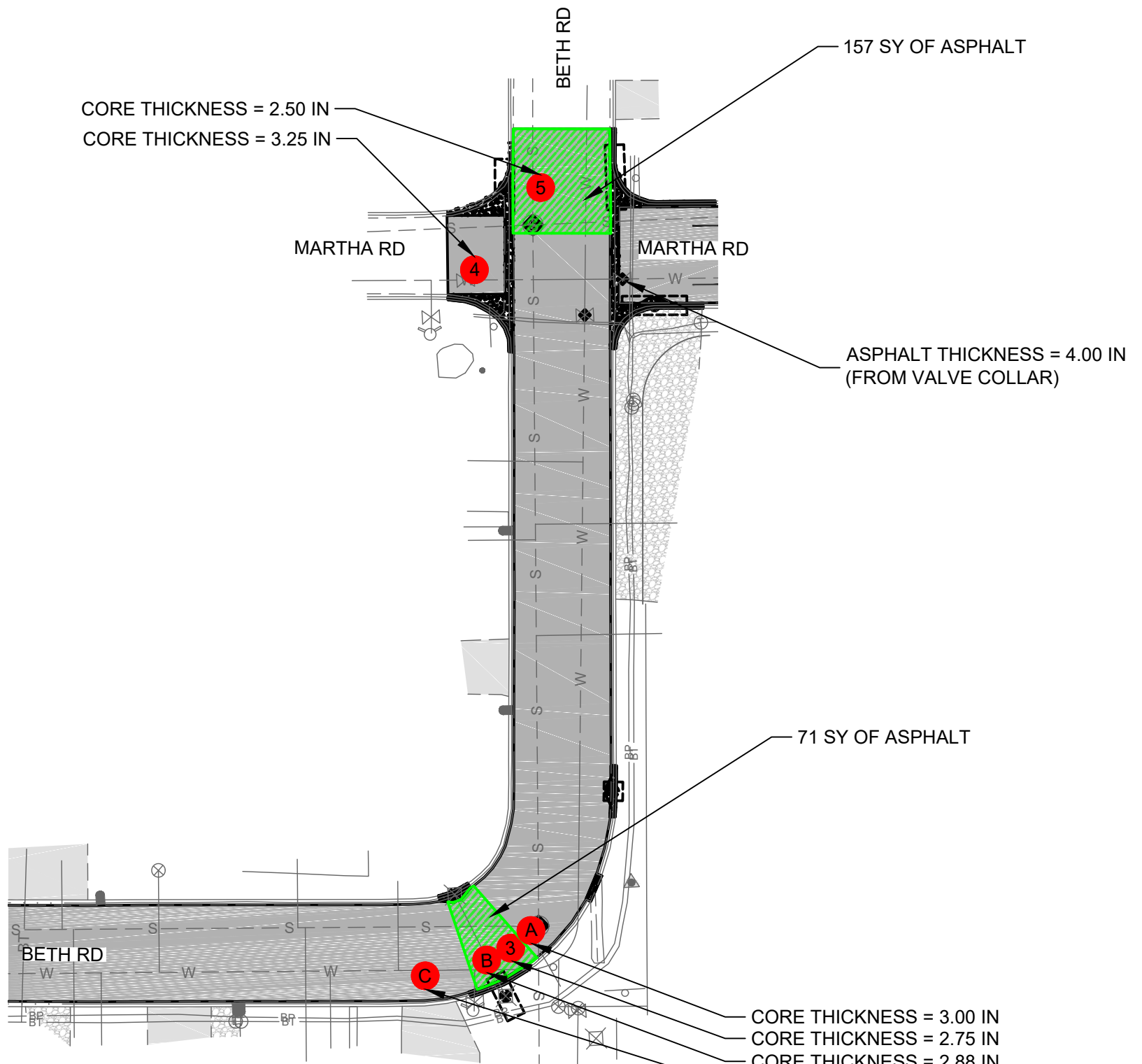
LEGEND




ASPHALT AREA TO BE DEDUCTED



ASPHALT CORE LOCATION

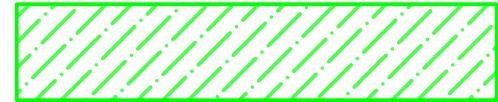


SCALE IN FEET

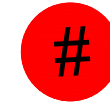
 engineers • surveyors • planners • scientists 172 Timberwolf Parkway Kalispell, MT 59901 406.752.2216 www.m-m.net COPYRIGHT © MORRISON-MAIERLE, 2023	DRAWN BY: DRS DSGN. BY: DRS APPR. BY: CRL DATE: 10/2023	OVERLAY AND RECONSTRUCTION PROJECT		PROJECT NO. 0541.031
		COLUMBIA FALLS		MONTANA
Plotted by don skramovsky on Oct/11/2023			ASPHALT DEDUCTION AREAS	

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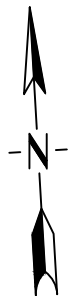
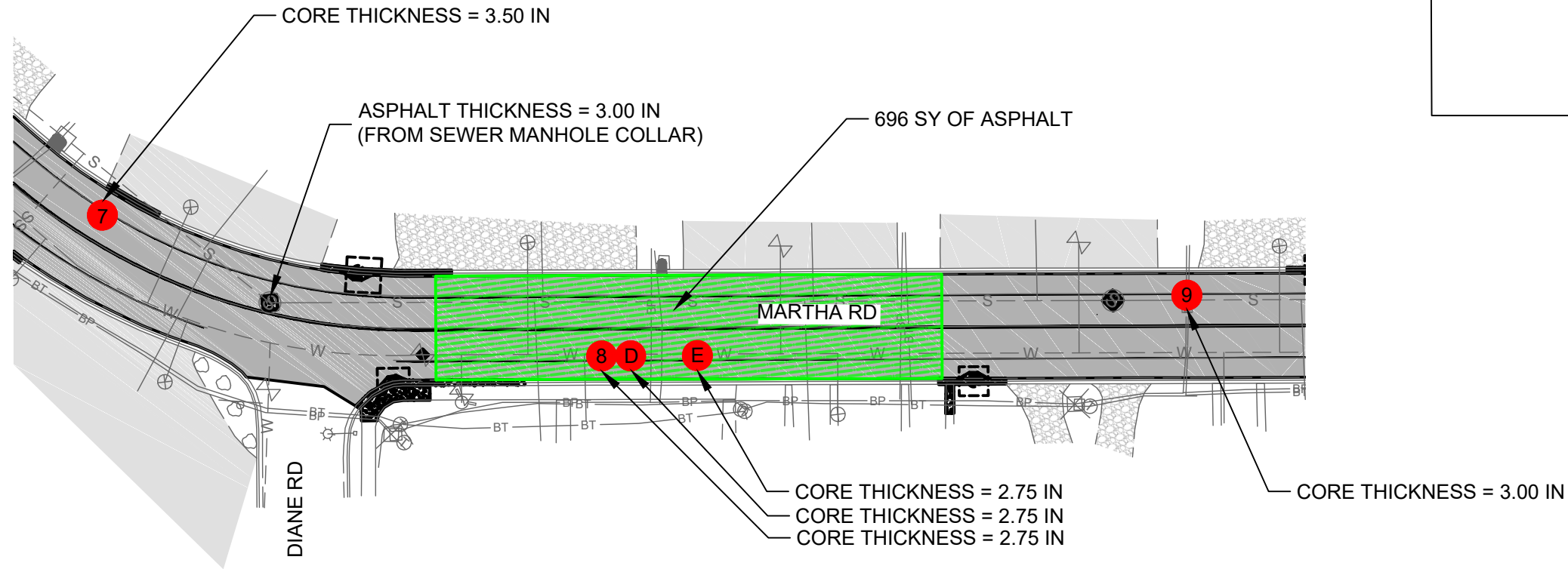
LEGEND



ASPHALT AREA TO BE DEDUCTED



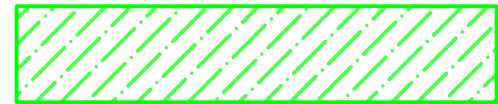
ASPHALT CORE LOCATION



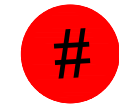
<p>Morrison Maierle engineers • surveyors • planners • scientists</p>	<p>172 Timberwolf Parkway Kalispell, MT 59901 406.752.2216 www.m-m.net COPYRIGHT © MORRISON-MAIERLE, 2023</p>	<p>DRAWN BY: DRS DSGN. BY: DRS APPR. BY: CRL DATE: 10/2023</p>	OVERLAY AND RECONSTRUCTION PROJECT		PROJECT NO. 0541.031
			COLUMBIA FALLS MONTANA		FIGURE E - 29 -
Plotted by don skramovsky on Oct/11/2023			ASPHALT DEDUCTION AREAS		

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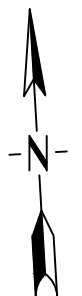
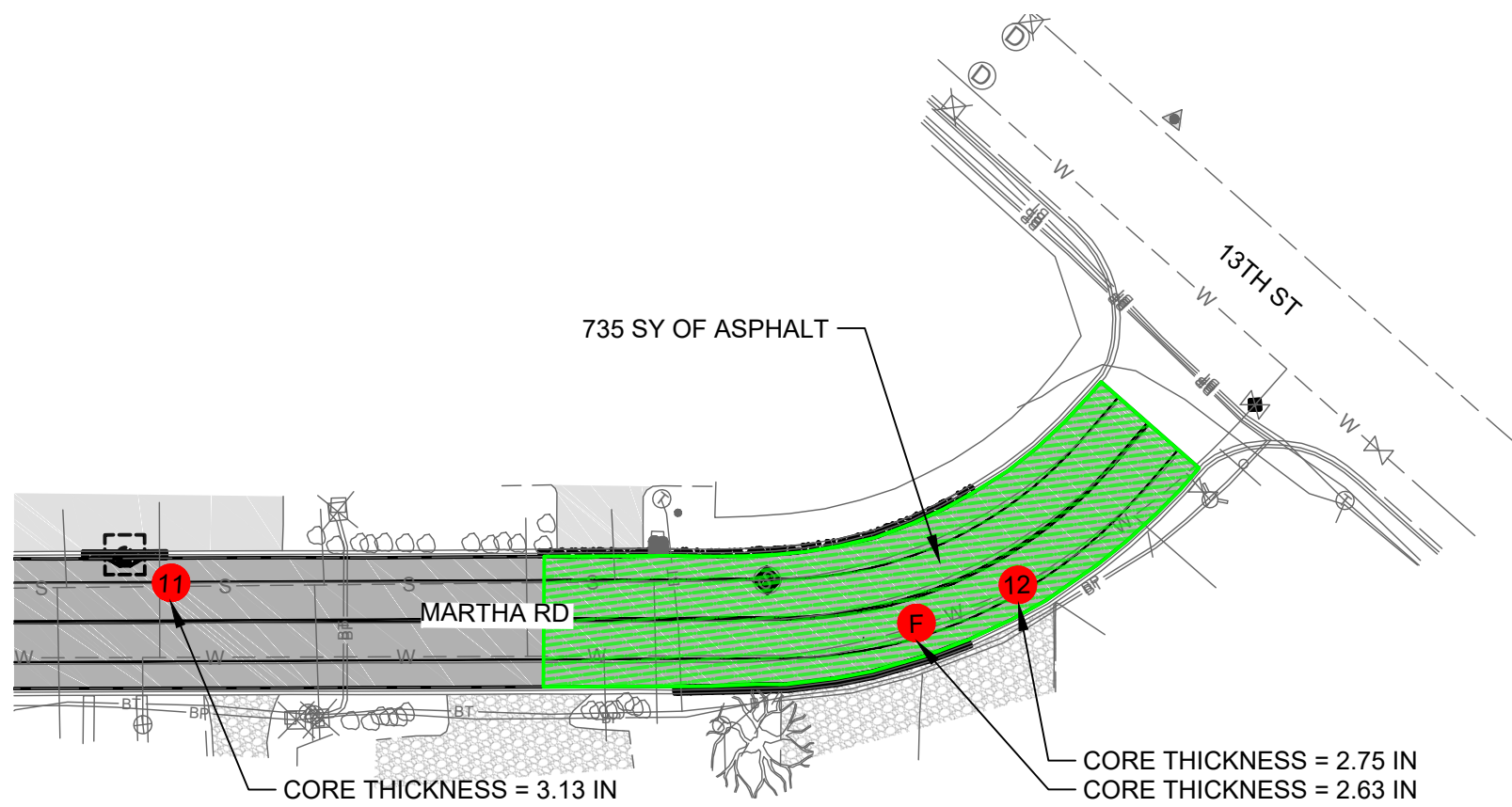
LEGEND




ASPHALT AREA TO BE DEDUCTED



ASPHALT CORE LOCATION



 <p>Morrison Maierle engineers • surveyors • planners • scientists</p>	<p>172 Timberwolf Parkway Kalispell, MT 59901 406.752.2216 www.m-m.net COPYRIGHT © MORRISON-MAIERLE, 2023</p>	<p>DRAWN BY: DRS DSGN. BY: DRS APPR. BY: CRL DATE: 10/2023</p>	OVERLAY AND RECONSTRUCTION PROJECT		PROJECT NO. 0541.031
			COLUMBIA FALLS MONTANA		FIGURE E - 30 -
Plotted by don skramovsky on Oct/11/2023			ASPHALT DEDUCTION AREAS		

CITY OF COLUMBIA FALLS
NOTICE OF PUBLIC HEARINGS

Item No.5.

The Columbia Falls City-County Planning Board will hold a public hearing for the following item at their regular meeting on Tuesday, December 12, 2023, at 6:30 p.m. in the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on Tuesday, January 2, 2024, starting at 7:00 p.m. in the same location.

Request change the zoning from CR-3 (One-Family Residential) to CB-2 (General Business) in the Columbia Falls Zoning Jurisdiction:

The owner/applicant, Boys and Girls Club of Glacier Country, Inc., is requesting a zone change at 165 Veterans Drive in the Columbia Falls area from the current CR-3 (One-Family Residential) to a CB-2 (General Business) designation. The property has a Commercial designation in the Columbia Falls Growth Policy and will be the future home of the Boys and Girls Club in Columbia Falls. The property is described as Lot 2, of Saint Richards Subdivision in Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons may testify at the hearings or submit written comments prior to the meetings. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Streets West, Columbia Falls, MT 59912. For more information call Eric Mulcahy, Columbia Falls City Planner at (406) 755-6481.

DATED this 16th day of November 2023

Susan Nicosia

Susan Nicosia, City Manager/Planning & Zoning Administrator
COLUMBIA FALLS CITY-COUNTY PLANNING BOARD

Publish: [Daily Interlake Sunday November 26, 2023](#)



*** OFFICIAL PROCLAMATION ***

WHEREAS in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

WHEREAS Arbor Day is now observed throughout the nation and the world, *and*

WHEREAS trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

WHEREAS trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Donald Barnhart, Mayor of the City of Columbia Falls, do hereby proclaim May 3, 2024 as **ARBOR DAY** In the City of Columbia Falls, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS 18th day of December 2023,
Mayor Donald Barnhart



City of Columbia Falls Board Appointments 12/18/23

The City Clerk received interest from the following incumbents to be reappointed to their respective Boards. The City Clerk did not receive any letters of interest from anyone else wishing to be considered for these positions.

Columbia Falls Area Board of Adjustment:

Barbara Riley	3 Year Term	12/31/26
Mark Johnson	3 Year Term	12/31/26

Columbia Falls City-County Planning Board – City Members:

Steve Duffy	2 Year Term	12/31/25
Sam Kavanagh	2 Year Term	12/31/25

Columbia Falls Tree Board:

Kelly King	3 Year Term	12/31/26
Matt Bishop	3 Year Term	12/31/26

There will be an opening on the Board of Adjustment as one incumbent did not wish to be reappointed at this time. The Columbia Falls Board of Adjustment and Columbia Falls City-County Planning Board remain in place until SB 382 is implemented.

Council Action: Approve the Board appointments as listed.

BRECK LAW OFFICE, PC

Item No.8.

STREET ADDRESS

813 FOURTH AVENUE WEST
COLUMBIA FALLS, MT 59912
TELEPHONE 406.892.4446

JUSTIN G. BRECK

justin@brecklawoffice.com

STEPHANIE M. BRECK

stephanie@brecklawoffice.com

MAILING ADDRESS

POST OFFICE BOX 2071
COLUMBIA FALLS, MT 59912
FACSIMILE 406.892.4449

MARCY M. HALL, LEGAL ASSISTANT

marcy@brecklawoffice.com

December 14, 2023

Mayor and Council
City of Columbia Falls
130 6th Street West
Columbia Falls, MT 59912

Re: City Attorney Contract – 2024 - 2026

Dear Mayor and Council:

We are writing to confirm our mutual desire to be re-appointed as the City Attorney for the City of Columbia Falls for the two-year term starting January 1, 2024 and ending December 31, 2026. We at Breck Law Office, PC have been honored to serve in this position since 2009 as an extension of Eric Kaplan's service in such role beginning in January of 1995 and ending in December of 2008. As you know, pursuant to the contract between our office and the City of Columbia Falls dated January 1, 2022, we serve all the City's legal needs, including but not limited to civil advice and counsel, criminal prosecution, civil litigation on a limited basis, employment law and HR, and labor relations and negotiations. We perform these tasks with the assistance of Justin Breck (attorney), Stephanie Breck (attorney), Mark Sullivan (attorney and retired Judge), and Marcy Hall (paralegal). All of us here at Breck Law Office enjoy our work on behalf of the City and the relationships we've been able to establish as a result.

As part of our renewal, after meeting with and discussing noticeable changes in our criminal case load with our contracted prosecutor, Mark Sullivan, we agree to the 5.00% COLA increase to our contract, which will result in additional monthly funds we will use to cover prosecution related costs and to retain the high quality of prosecutorial services to which we have grown accustomed here in Columbia Falls. We, along with the City Manager, believe this increase is justified, based on the attached data, which reflects a marked increase in the number of traffic and other misdemeanor related citations since the time of our previous contract renewal in December of 2021. According to our prosecutor, our legal assistant, and our Chief of Police, these increases are due, in large part to both the recent surge in our population and to an expansion of our police force, along with a renewed vigor for enforcing the law within our jurisdiction inherent among our newer officers. These are all good metrics, from a law enforcement perspective, but are naturally accompanied by an increased need for intensified prosecution and an enlarged case load.

In addition, as all of you are keenly aware, the demands on our office from the civil side have also seen discernable increases, from the following: more contentious land use decisions; intensified to disputes over short-term rentals; upticks in personnel and employment related challenges; and, more complex and heightened contract review.

As always, our aim is to provide the highest level of legal services to the City, but our attorneys and support staff require the financial backing necessary to maintain that quality. Thank you for your consideration and Merry Christmas!

Warmest Regards,

BRECK LAW OFFICE, PC



Justin G. Breck



Stephanie M. Breck

	<u>2023</u>	<u>2022</u>	<u>2021</u>
<u>Omni</u>	482	366	383
<u>Bench Trials</u>	96	115	140
<u>Jury Trials Scheduled</u>	101	67	216
<u>Jury Confirmation</u>	101	66	98
<u>Total Number of Citations Issued</u>	1878	1337	2170
<u>Total Number of Cases</u>	1474	995	1687
All DUI's Cited (more then 1 per case a lot of times)	93	65	102
PFMA's	16	8	12
Driving While Suspended	52	36	53

CITY OF COLUMBIA FALLS CITY ATTORNEY CONTRACT

THIS CONTRACT, effective the 1st day of January 2024 by and between the City of Columbia Falls, a Municipal Corporation (hereinafter referred to as the "City") and the firm of BRECK LAW OFFICE, P.C., of Columbia Falls, Flathead County, Montana (hereinafter referred to as "Contractor").

WITNESSETH

WHEREAS, the City requires legal counsel to advise, defend, and represent the City on matters including, but not limited to, litigation; zoning, planning, development, construction, real estate transactions and other land use matters; municipal assessments; special improvement districts; bond sales, annexation, disability claims, liability claims, election law, and personnel matters; matters relating to water and sewer systems; and law enforcement issues; and

WHEREAS the City requires legal counsel to prosecute criminal matters before the City Court of Columbia Falls, the District Court of Flathead County, and the Montana Supreme Court; and

WHEREAS the City Council is authorized by the laws of the State of Montana to enter into this Contract.

WHEREAS, the City wishes to have the contract coincide with the City’s fiscal year for best budgeting practices.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, it is hereby agreed as follows:

1. **Representation.** Contractor shall represent the City of Columbia Falls and the City Council in all state and federal courts and all administrative hearings and agencies. Contractor is not expected to represent the City in defending liability and Worker's Compensation matters expected to be covered by existing insurance wherein the insurance contract provides other defense counsel. Contractor shall be designated the City Attorney of Columbia Falls and shall generally be responsible for all civil, criminal, and employment matters. In addition to the aforementioned areas of responsibility, Contractor shall also be responsible for all labor duties requiring the advice, guidance, or negotiation consultation of an attorney.
2. **Consultation.** Contractor shall participate in meetings and conferences, conduct research, and provide general consultation with the City.
3. **Meetings.** Contractor shall attend all scheduled City Council meetings and, as requested and as necessary, all workshops of the City Council.
4. **Opinions.** Contractor shall render oral or written opinions to the City Manager and City Council upon the specific request of those parties.

5. **City Court.** Contractor will be responsible for representation of the City before the Columbia Falls City Court or any appeals therefrom.

6. **Conflicts.** Contractor shall not represent any individual in any adverse hearing or in any court appearance in which the City is an adverse party.

7. **Notice of Claim.** Contractor shall promptly notify the City Manager of any claim, demand, complaint, or cause of action against the City, filed, delivered, or served on Contractor, and the City Manager of the City of Columbia Falls shall promptly notify Contractor to the same effect relative to anything filed, delivered, or served on the City Manager or the City of Columbia Falls or any City Employee in his or her official capacity.

8. **Professional Fees and Expenses.** It is understood that Contractor shall be paid as follows:

a. For the remainder of the 2024 fiscal year, January 1, 2024 – June 30, 2024, the sum of Forty-Seven Thousand Fifty-Two Dollars and 30 Cents (\$47,052.30) to be paid in equal installments of Seven Thousand Eight Hundred Forty-Two Dollars and 30 Cents (\$7,842.05) per month for services rendered hereunder for all services provided including duties resulting from the responsibilities assumed in the area of union labor advice, guidance, negotiation, and consultation. Each monthly payment is payable within five days after the regular City Council meeting where Contractor has presented a request for payment of the amount.

The fee for the 2025 fiscal year will be based on the greater of a 5% increase or the 2024 Calendar Year CPI-U.

The fee for the 2026 fiscal year will be based on the greater of a 5% increase or the 2025 Calendar Year CPI-U.

b. Inasmuch as Contractor shall represent the City in all actions brought by or against the City or officials in their official capacities, all litigation, arbitration and preparation therefor, including trial and arbitration preparation, trials, arbitrations, or appeals therefrom, and all civil non-judicial and administrative proceedings (to include real estate notice and sale foreclosures) and appeals therefrom, shall warrant additional compensation at the rate of Two Hundred Five Dollars (\$205.00) per hour. Notwithstanding the foregoing, Contractor shall not be entitled to hourly compensation for criminal prosecutions in the City Court of Columbia Falls nor shall Contractor be entitled to an hourly rate greater than its customary private practice hourly rate. With prior approval of the City Council, Contractor may be paid at the rate of Two Hundred Fifty Dollars (\$250.00) per hour on those additional occasions, if any, which the City Council deems beyond the normal and reasonable scope of the duties of the City Attorney. Contractor shall provide to the City Manager accurate and complete records of all time spent when billing the City at an hourly rate. Those out-of-pocket expenses which Contractor incurs, and which are specifically and directly attributable to City litigation / arbitration, civil non-judicial and administrative proceedings, including court costs, document filing fees, deposition fees, arbitrator fees, mediator fees, travel costs, copies, postage, and long distance telephone calls, shall be reimbursed to Contractor. Said expenses shall be reimbursed by the City in a timely manner upon presentation of appropriate documentation.

c. This contract may be amended by agreement of the parties in connection with adoption of any City budget.

9. **Expenses.** Except for the litigation, arbitration, administrative and civil non-judicial proceeding expenses as set forth above, the City shall not be responsible for any part or portion of Contractor's day-to-day office expenses or overhead. The City shall provide one complete set of the Montana Code Annotated for use in the Attorney's office.

10. **Assignment.** With prior Council approval, Contractor may assign or subcontract any portion of this contract, including without limitation, all criminal and employment matters, to another law firm located in Flathead County, the principal(s) of which are admitted to practice in the State of Montana and are qualified, by reason of experience and/or education, to perform such duties in a professional manner and consistent with state law.

11. **Municipal Law.** The Contractor agrees to maintain a level of proficiency in the area of municipal law and other areas of the law directly affecting the City. Contractor shall attend the annual City Attorneys meeting unless the Contractor and the City Manager agree that it is unnecessary under the circumstances.

12. **Substitute.** Contractor shall be responsible for having available at no cost to the City a substitute Contractor, acceptable to the City Council, to perform its duties in its absence. Except for unforeseen and unavoidable matters such as medical emergencies, Contractor shall not be absent from the City for a period in excess of six (6) consecutive weeks without prior Council approval.

13. **Independent Contractor.** It is understood that Contractor is an independent contractor and not an employee of the City. Contractor shall submit evidence to the City of Worker's Compensation coverage or exemption therefrom.

14. **Insurance.** Contractor agrees to carry, for the duration of this agreement, professional and/or malpractice insurance in the amount of \$500,000/\$500,000. Notice shall be given to the City by Contractor not less than sixty (60) days prior to any termination or material modification of coverage.

15. **Indemnification.** Contractor shall protect, appear, defend, save harmless and indemnify the City from and against all claims, suits, actions and costs arising from negligent actions or omissions or those of its agents or employees in the performance of this Contract.

16. **Non-Discrimination in Employment and Client Services.** During the performance of this Contract, Contractor agrees that no person shall, on grounds of race, creed, color, national origin, gender, marital status, age, religion, or on the presence of any sensory, mental or physical handicap, be excluded from full employment rights with Contractor. Neither shall Contractor discriminate against any employee or applicant for employment for the above reasons; provided, however, that prohibition against discrimination in employment because of handicap shall not apply if the particular disability prevents the proper performance of the particular work involved.

17. **Non-Discrimination in Provided Services.** Contractor shall not, on the grounds of race, color, gender, religion, national origin, creed, marital status, age, or the presence of any sensory, mental or physical handicap:

a. Deny any individual services or benefits provided under this Contract;

b. Subject any individual to segregation or separate treatment in any manner related to his or her receipt of any services or other benefits provided under this Contract; or

c. Deny any individual an opportunity to participate in any program or services provided by this Contract.

18. **Termination.** Contractor may be removed or suspended during the term of this Contract if done so pursuant to Section 7-4-4603, M.C.A.

19. **Term of Contract.** The term of this Contract shall be two and one-half (2 1/2) years and shall expire on June 30, 2026. Notwithstanding the foregoing, the Mayor, subject to approval by the City Council, shall have the discretion to reappoint or not reappoint Contractor at the end of the two (2) year appointment term ending December 31, 2025.

20. **Survival.** If any term, provision, or paragraph of this contract, or the application thereof be invalid or unenforceable, the remainder of this contract shall not be affected thereby and each of the remaining terms, provisions, and paragraphs of the contract shall be valid and enforceable to the extent permitted by law.

IN WITNESS WHEREOF, the parties have hereunder set their hands and seals.

CITY OF COLUMBIA FALLS,
A Municipal Corporation

By: _____
SUSAN M. NICOSIA, City Manager

Dated: _____

ATTEST:

City Clerk

BRECK LAW OFFICE, P.C.

By: _____
JUSTIN G. BRECK

Dated: _____

**CITY OF COLUMBIA FALLS
ORDINANCE 827**

AMEND TITLE 5 BUSINESS LICENSE REGULATIONS

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AMENDING THE TITLE 5 BUSINESS LICENSE REGULATIONS TO REFLECT THE NEW BUSINESS REGISTRATION PROGRAM

WHEREAS, City Business Licensing Provisions, Title 5 last updated and adopted by Ordinance 790 on November 4, 2019; and

WHEREAS, pursuant to state law changes during the 2023 Montana Legislative Session, the City is revamping its Business Licensing Program into a Business Registration Program; and

WHEREAS, the City possesses an inherent power to enact reasonable legislation for the health, safety, welfare, or morals of the public; and

WHEREAS, the City's proposed Business Registration Program is not intended to require additional licensing when the state is the original issuer of the license but rather in intended to promote public health, safety and welfare through the provision of emergency contact information , fire inspections of businesses and other entities and confirmation of state Contractor Registration and Excavation Bond, as well as to allow the City to track and collect resort tax; and

WHEREAS, notice of a public hearing at which the proposed amendments would be considered by the City Council was published in conformity with 7-1-4147 MCA, and

WHEREAS, at a public hearing held by the City council on December 4, 2023, the City council received and considered oral and written reports by City staff, received public input, and considered the proposed amendments; and

WHEREAS, it will be in the best interest of the City of Columbia Falls and its inhabitants, to adopt the proposed amendments to the City's Business Licensing Provisions to reflect the proposed Business Registration Program.

NOW THEREFORE, be it ordained by the Council of the City of Columbia Falls, in the State of Montana, as follows:

SECTION 1: AMENDMENT “Chapter 5.01 BUSINESS LICENSES GENRALLY” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

Chapter 5.01 BUSINESS LICENSES GENRALLY

AFTER AMENDMENT

Chapter 5.01 BUSINESS ~~LICENSES GENRALLY~~ REGISTRATION

SECTION 2: AMENDMENT "5.01.010 Definitions" of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.010 Definitions

For the purposes of this chapter, the words, terms, or phrases shall have the following meanings:

- A. "General business license" includes all businesses and professions requiring a license other than those required to have a professional business license.
- B. "Professional business license" is a license for persons engaged in the building trades including but not limited to contractors, plumbers, electricians, excavators, landscapers, HVAC installers, and masons.

AFTER AMENDMENT

5.01.010 Definitions

For the purposes of this chapter, the words, terms, or phrases shall have the following meanings:

- A. "General ~~business license~~" includes all businesses, entities, and professions requiring a license registration other than those ~~required to have a professional business license. registered as a contractor.~~
- B. ~~"Professional business license" Contractor is a license for persons engaged in the building trades including but not limited to contractors, plumbers, electricians, exeavators, landscapers, HVAC installers, and masons.~~ A person or business that builds, repairs, or installs materials or devices on new or existing commercial and residential properties in the city.

SECTION 3: AMENDMENT “5.01.020 Required” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.020 Required

No person, partnership, company, corporation or any other entity shall conduct, operate, transact, or engage in business of any kind within the City before first submitting an application and obtaining a business license from the City unless a business or profession exempted by state law. Failure to obtain business license prior to operating a business in the City limits constitutes a violation of this chapter.

- A. Each owner of four or more rental residential or business units shall be required to have a license whether or not a rental management business manages the properties or units, either residential or business, for the property owners.
- B. A person engaged in two or more businesses at the same location will be issued one license.

AFTER AMENDMENT

5.01.020 Required

No ~~person, partnership, company, corporation or any other entity~~ contractor or general shall will conduct, operate, transact, or engage in business of any kind within the City before first ~~submitting an application and obtaining~~ registering with a business license from the City. ~~unless a business or profession exempted by state law.~~ Failure to ~~obtain~~ register ~~business license prior to operating a business~~ prior to operating in the City limits constitutes a violation of this chapter.

- A. ~~Each owner of four or more rental residential or business units shall be required to have a license whether or not a rental management business manages the properties or units, either residential or business, for the property owners.~~
- B. ~~A person engaged in two or more businesses at the same location will be issued one license.~~

SECTION 4: AMENDMENT “5.01.040 License Fees” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.040 License Fees

- A. Fee Schedule: The City Council shall adopt a business license fee schedule by resolution.
- B. Except as otherwise provided, all license fees shall be payable annually in advance on or before January 1. All licenses shall expire on December 31 of each year.
- C. Seasonal businesses may be licensed for the quarter(s) of the year they are doing business.
- D. A new business may apply for an annual license with the first year license prorated on the remaining quarters of the calendar year. Thereafter annual licenses shall be issued without proration.

AFTER AMENDMENT

5.01.040 ~~License~~Registration Fees

- A. Fee Schedule: The City Council shall adopt a business ~~license~~ registration fee schedule by resolution.
- B. Except as otherwise provided, all ~~license~~ registration fees shall be payable annually in advance on or before January 1. Any registration issued after July 1 of each year will be issue at one-half (1/2) the yearly fee. All ~~licenses~~ registrations shall expire on December 31 of each year.
- C. ~~Seasonal businesses may be licensed for the quarter(s) of the year they are doing business.~~
- D. ~~A new business may apply for an annual license with the first year license prorated on the remaining quarters of the calendar year. Thereafter annual licenses shall be issued without proration.~~

SECTION 5: AMENDMENT “5.01.030 Application” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.030 Application

Applications for licenses shall be obtained from and filed with the City. All applications, when filed, shall be accompanied with the necessary fees and signed by the applicant. The form of the application shall be determined by the City Manager.

AFTER AMENDMENT

5.01.030 Application

Applications for ~~licenses~~ registrations shall be obtained from and filed with the City. All applications, when filed, shall be accompanied with the necessary fees and signed by the applicant. The form of the application shall be determined by the City Manager.

SECTION 6: AMENDMENT “5.01.050 State Certificate Of Contractor Registration” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.050 State Certificate Of Contractor Registration

Persons who are engaged in a business which requires a professional business license are required to provide a copy of their current Certificate of Contractor Registration.

AFTER AMENDMENT

5.01.050 State Certificate Of Contractor Registration

Persons who are engaged in a business which requires a contractor registration ~~professional business license~~ are required to provide a copy of their current Montana Certificate of Contractor Registration and if applicable a copy of their bond certificate .

SECTION 7: AMENDMENT “5.01.060 Home Occupations” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.060 Home Occupations

A general business license may be issued to a business in a residential zoning district within the City, providing said business is in compliance with the zoning regulations contained in Chapter 18.426.

AFTER AMENDMENT

5.01.060 Home Occupations

~~A general business license may be issued to a business in a residential zoning district within the City, providing said business is in compliance with the zoning regulations contained in Chapter 18.426.~~

SECTION 8: AMENDMENT “5.01.070 Transferability” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.070 Transferability

No license issued is transferable to any other owner or business.

AFTER AMENDMENT

5.01.070 Transferability

No ~~license~~ registration issued is transferable to any other owner or business.

SECTION 9: AMENDMENT “5.01.080 Refund” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.080 Refund

No licensee is entitled to a refund if he or she ceases to do business for any unexpired term for which a license was obtained.

AFTER AMENDMENT

5.01.080 Refund

No ~~licensee~~ registration is entitled to a refund if he or she ceases to do business for any unexpired term for which a ~~license~~ registration was obtained.

SECTION 10: AMENDMENT “5.01.090 Exemption For Holders Of Alcoholic Beverage Licenses” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.090 Exemption For Holders Of Alcoholic Beverage Licenses

Holders of alcoholic beverage licenses within the City shall not be required to pay an additional fee for a business license as that license is included within the alcoholic beverage license itself.

AFTER AMENDMENT

5.01.090 Exemption For Holders Of Alcoholic Beverage Licenses

~~Holders of alcoholic beverage licenses within the City shall not be required to pay an additional fee for a business license as that license is included within the alcoholic beverage license itself.~~

Holders of alcoholic beverage licenses within the City shall not be required to pay an additional fee for a business registration.

SECTION 11: AMENDMENT “5.01.100 Change Of Location” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

5.01.100 Change Of Location

A licensee shall have the right to change the location of the licensed business while a valid license is in effect, without obtaining a new license. The licensee must notify the City in writing of the change of business location and address.

AFTER AMENDMENT

5.01.100 Change Of Location

~~A licensee shall have the right to change the location of the licensed business while a valid license is in effect, without obtaining a new license.~~ The licensee General registrations must notify the City in writing of the change of ~~business~~ location and address.

SECTION 12: ADOPTION “5.01.110 Registration Exemption” of the Columbia Falls Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

5.01.110 Registration Exemption (Non-existent)

AFTER ADOPTION

5.01.110 Registration Exemption(*Added*)

Licensed professionals by the State of Montana, including but not limited to physicians, chiropractors, nail technicians, attorneys, real estate agents, certified public accountants, and insurance professionals are exempt from business registration.

SECTION 13: AMENDMENT “Title 5 BUSINESS LICENSE REGULATIONS” of the Columbia Falls Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

Title 5 BUSINESS LICENSE REGULATIONS

AFTER AMENDMENT

Title 5 BUSINESS REGISTRATION AND LIQUOR LICENSE REGULATIONS

SECTION 14: REPEALER CLAUSE All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 15: SEVERABILITY CLAUSE Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 16: EFFECTIVE DATE This Ordinance shall be in full force and effect from _____ and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE CITY OF COLUMBIA FALLS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Barnhart	_____	_____	_____	_____
Fisher	_____	_____	_____	_____
Hamilton	_____	_____	_____	_____
Lovering	_____	_____	_____	_____
Piper	_____	_____	_____	_____
Robinson	_____	_____	_____	_____
Shepard	_____	_____	_____	_____

Presiding Officer

Attest

Donald Barnhart, Mayor, City of
Columbia Falls

Barb Staaland, Clerk, City of
Columbia Falls

RESOLUTION NO. 1912

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA ESTABLISHING THE CITY BUSINESS AND ENTITY REGISTRATION FEES FOR THE 2024 CALENDAR YEAR

WHEREAS the City of Columbia Falls issues business and entity registrations pursuant to Title 5 Chapter 01 of the Columbia Falls Municipal Code; and

WHEREAS, pursuant to Title 5.01.040(A), the annual registration fees are set by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA FALLS, MONTANA AS FOLLOWS:

Section One. The City Council hereby adopts the 2024 Calendar Year Business and Entity Registration fees as follows:

Annual - \$40 January – December (\$20 if paid after July 1, 2024)

Section Two. This Resolution shall become effective immediately upon its final passage and adoption by the City Council.

PASSED AND APPROVED BY THE CITY COUNCIL OF COLUMBIA FALLS, MONTANA THIS 18th DAY OF DECEMBER 2023, THE COUNCIL VOTING AS FOLLOWS:

AYES:

NOES:

ABSENT:

City Clerk

APPROVED BY THE MAYOR OF COLUMBIA FALLS, MONTANA THIS 18TH DAY OF DECEMBER 2023.

Mayor

ATTEST:

City Clerk

**Columbia Falls Police Department
Monthly Activity Report
November 2022**

Police	November					5 Year Average
	2023	2022	2021	2020	2019	
Arrests (Total)	37	23	19	18	40	27
Adult	33	21	18	17	26	23
Juvenile	4	2	1	1	14	4
Accidents Investigated	5	7	9	14	11	9
Stolen Property (Value)	25853	212	48464	4889	1180	16120
Stolen Property (Recovered)	25111	57	40000	0	0	13034
Criminal Mischief (Incidents)	4	2	9	3	5	5
Damage Amount	500	50	2711	100000	715	20795
Misdemeanor Citations Issued	184	76	69	95	117	108
Traffic Offenses	157	65	66	81	108	95
Cell Phone Violations	6	2	2	21	33	13
DUI Offenses	18	5	2	5	4	7
Drug Offenses	3	0	2	4	9	4
Traffic Stops	252	109	118	126	205	162
Court Fines and Forfeitures	19610	10422	15519	14396	10892	14168
Miles Patrol	8825	N/A	7470	6945	7075	7579
911 Phone Calls	210	92	115	141	117	135
Incident Reports	817	649	811	789	754	764
Disturbances/Assaults	31	26	20	40	26	29
Felony Investigations	8	9	9	6	7	8
Business Checks	106	54	61	59	40	64
Welfare Checks	5	8	14	11	8	9
Citizen Assist	62	44	45	48	47	49
Agency Assist	41	28	48	41	42	40

Columbia Falls Fire Department
2023 Runs

Item No. 12.

	Jan	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Calls YTD 2023	
calls	31	30	32	39	22	27	47	38	36	34	23		359	
Weeks	18	9	22	14	12	12	32	16	21	13	10		179	49.86%
Peterson	16	7	14	23	9	14	22	10	16	11	6		148	41.23%
Smith, R.	8	6	11	23	9	14	24	11	13	11	10		140	39.00%
Thomas	16	7	9	22	3	9	18	10	14	7	11		126	35.10%
Ross	7	0	2	1	0	1	1	6	7	5	1		31	8.64%
Kemppainen	0	1	4	1	2	4	0	1	2	1	0		16	4.46%
Loughery	3	6	3	3	1	6	13	9	4	3	0		51	14.21%
Shanks	3	2	4	3	1	4	2	8	4	1	1		33	9.19%
Perkins	7	2	4	3	3	2	3	1	2	2	3		32	8.91%
Smith, K.	10	2	6	6	1	3	18	10	4	12	4		76	21.17%
Arnold	5	3	1	2	2	7	2	5	4	7	7		45	12.53%
Vanhaverbeke	6	1	4	5	8	4	8	12	7	4	1		60	16.71%
Bates	1	2	2	4	2	1	6	4	2	1	2		27	7.52%
Stuhler	2	4	9	12	1	3	18	15	4	11	7		86	23.96%
Schrader	3	2	6	6	2	0	3	6	3	0	0		31	8.64%
Willcut	4	11	10	5	1	4	14	10	9	7	2		77	21.45%
Grogan	28	21	19	25	12	21	40	29	28	23	19		265	73.82%
O'Brien	22	18	12	13	2	0	0	0	0	8	8		83	23.12%
Woodruff	1	4	0	13	2	7	15	7	3	14	11		77	21.45%
Dickerson	0	1	4	4	0	3	7	1	4	4	2		30	8.36%
Butts	0	1	2	3	1	6	5	3	6	1	2		30	8.36%
Hogan	8	17	11	20	9	15	31	23	22	15	12		183	50.97%
Dolph	14	8	16	8	2	1	3	1	3	1	2		59	16.43%
Kehl, S	0	0	0	2	3	5	10	5	6	14	2		47	13.09%
Kehl, M	0	0	0	0	0	0	0	0	8	7	1		16	8.94%
Ryan	0	0	0	0	0	0	0	0	12	3	0		15	10.14%
Vessels	0	0	0	0	0	0	0	0	0	19	12		31	22.14%
Ledbeter	10	13	10	13	4	4	4	11	6	2				
Davis	2	0	0											
Hanley	0	1	3											
Best	0	0	1	0	0	0								
Pinneke	8	16	9	5	2	6	14	17						
			#1 month		#2 month		2023 #1						Department Average:	84.04 23.41%

	Jan	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Calls YTD 2023	
Total calls	31	30	32	39	22	27	47	38	36	34	23		359	
Rural	13	16	19	24	5	11	38	23	24	23	15		211	58.77%
City	18	14	13	15	17	16	9	15	12	11	7		147	40.95%
Mutual Aid Received	1	0	2	0	1	1	1	1	0	0	0		7	1.95%
Mutual Aid Given	0	2	0	4	3	2	3	2	2	1	0		19	5.29%
Medical & MVA	13	7	14	9	9	10	11	12	13	11	12		121	33.70%

Columbia Falls Fire Department Incident Breakdown

Item No. 12.

2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2023
Dispatches	31	30	32	39	22	27	47	38	36	34	23		359	Dispatches
ALS Medical Total	2	0	1	0	2	0	0	2	0	1	1		9	ALS Medical Total
BLS Medical Total	10	7	8	1	7	3	1	2	13	2	11		65	BLS Medical Total
Medical CPR	1	0	0	1	2	0	0	1	0	0	0		5	Medical CPR
Medical ALS	2	0	1	0	0	0	0	1	0	1	1		6	Medical ALS
Medical BLS	1	0	2	1	1	3	0	2	3	1	1		15	Medical BLS
Medical Lift Assist	4	3	6	3	4	1	1	4	4	1	6		37	Medical Lift Assist
MVA with injury	1	1	4	2	0	4	4	3	4	2	2		27	MVA with injury
Extrication	0	1	0	1	0	0	2	0	0	0	0		4	Extrication
Ambulance Driver	0	0	0	0	0	0	0	0	0	0	0		0	Ambulance Driver
MVA non injury	4	2	1	1	2	2	4	1	2	6	2		27	MVA non injury
Airport Emergency	0	0	0	1	0	0	0	0	0	0	0		1	Airport Emergency
Traffic Control	0	0	0	0	0	0	0	0	0	0	0		0	Traffic Control
HazMat	5	7	0	8	1	2	0	0	6	0	0		29	HazMat
Hazardous Conditions	5	7	0	8	2	2	0	0	6	1	0		31	Hazardous Conditions
CO	2	0	0	2	0	0	0	0	1	0	0		5	CO
Gas Leak/Odor inside	2	3	0	5	0	1	0	0	3	0	0		14	Gas Leak/Odor inside
Gas Leak/Odor outside	1	4	0	2	1	1	0	0	1	0	0		10	Gas Leak/Odor outside
Powerline	0	0	0	0	2	0	0	0	0	0	0		2	Powerline
Other	0	0	0	0	0	0	0	0	0	1	0		1	Other
Service	0	1	3	2	0	0	1	2	0	0	0		9	Service
Good Intent	0	0	2	1	1	2	5	5	1	7	4		28	Good Intent
Fire Alarm	1	2	1	1	0	2	0	2	1	2	1		13	Fire Alarm
False Alarm	1	1	1	1	0	0	0	2	2	0	0		8	False Alarm
Illegal burn	0	0	0	0	0	0	2	4	2	0	0		8	Illegal burn
Smoke Investigation, outside	0	1	1	0	2	0	0	0	0	1	1		6	Smoke Investigation, outside
Smoke Investigation, inside	1	0	0	1	0	0	0	0	1	0	0		3	Smoke Investigation, inside
Cancelled enroute	7	5	7	10	5	6	16	6	4	9	4		79	Cancelled enroute
Fire, residential	2	3	2	2	2	1	2	1	1	1	0		17	Fire, residential
Fire, chimney	0	1	0	0	0	0	0	0	0	0	0		1	Fire, chimney
Fire, commercial	0	1	0	0	0	2	0	0	2	1	0		6	Fire, commercial
Fire, vehicle	1	1	0	0	0	2	1	1	1	1	0		8	Fire, vehicle
Fire, vegetation, grass	0	0	0	2	0	0	7	2	0	0	0		11	Fire, vegetation, grass
Fire, vegetation, wildland	0	0	0	1	0	0	1	1	2	0	0		5	Fire, vegetation, wildland
Dispatch Totals	31	30	32	39	22	27	47	38	36		23		359	Dispatch Totals
Structure fires (In District)	2	3	2	0	1	2	1	0	1	1	0		13	Structure fires
Structure fires (Mutual aid)	0	1	1	2	1	1	1	1	2	1	0		11	
Acres burned	0	0	0	1.3	0	0	0.14	0.02	0	0	0		1.46	Acres burned

**CITY OF COLUMBIA FALLS
CORRESPONDENCE LIST
COUNCIL MEETING
DECEMBER 18, 2023**

12/04/23 Letter from Mayor Barnhart to Flathead County Board of Commissioners – Police Chief Clint Peters to the FECC Operations Board.

Homeless Persons' Memorial Day 12/21/23, 4pm-5pm.



130 6TH STREET WEST
ROOM A
COLUMBIA FALLS, MT 59912

PHONE (406) 892-4391

FAX (406) 892-4413

December 4, 2023

Flathead County Board of Commissioners
County Courthouse
800 South Main
Room 302
Kalispell, MT 59901-5420

Dear Board of Commissioners:

The City Council of the City of Columbia Falls unanimously voted to recommend the reappointment of Police Chief Clint Peters to the FECC Operations Board at their regular meeting on Monday, December 4, 2023. Chief Peters currently serves as the City's police department representative on the Operations Board. The Council recognizes that continuity in that position is a benefit to the City as well as the Operations Board. Further, Council recommends that Chief Peters be allowed to designate a delegate from the sworn officers in the Columbia Falls' Police Department to represent Columbia Falls if he must be absent from a meeting, subject to the Board by-laws.

This letter is in addition to the letter of interest for consideration of reappointment to the Board from Chief Clint Peters.

Chief Peters can be reached by phone (406) 892-3234 or by email: cfchiefpeters@colfallsmt.com. Chief Peters' mailing address is City Hall, 130 6th St. West, Columbia Falls, MT 59912.

Sincerely,

Mayor Donald Barnhart

Enc. Chief Peters Letter of Interest

emailed
Dori 12-16-23

HOMELESS PERSONS' MEMORIAL DAY

4PM - 5PM ON WINTER SOLSTICE
THURSDAY, DECEMBER 21, 2023
1820 Hwy 93 South, Kalispell, Montana

56%

Have at least one disabling condition

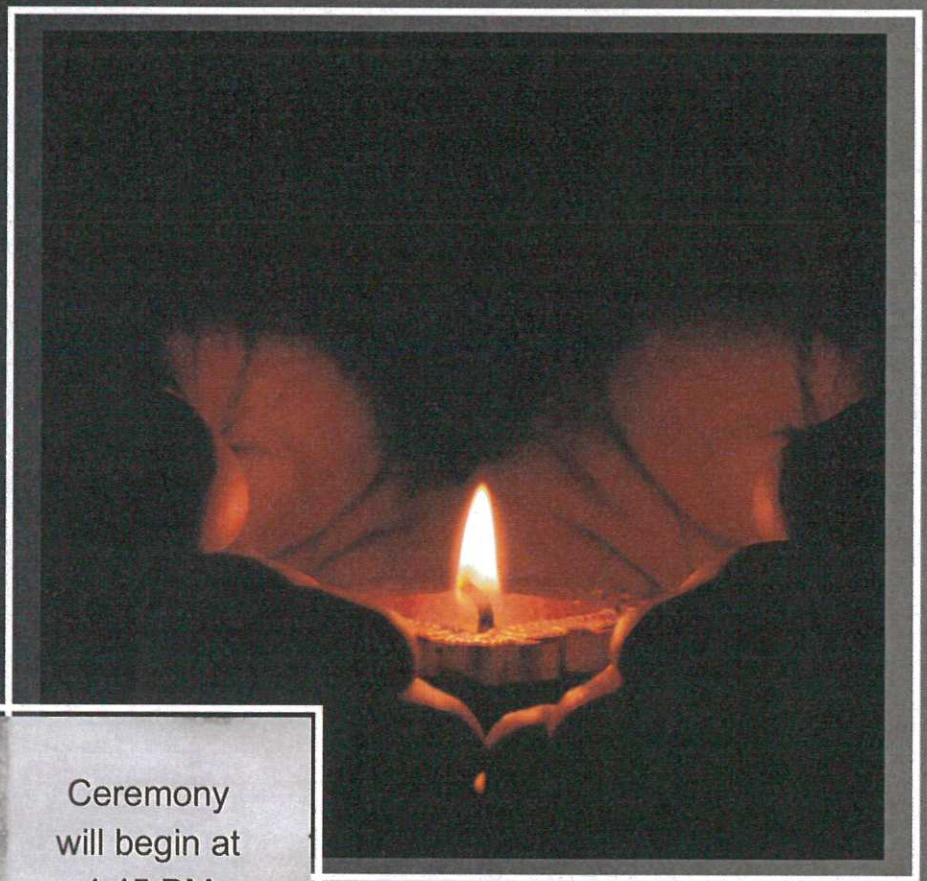
100+

People slept outside last winter

17%+

Are Veterans

*2023 Point-in-Time Data



Ceremony will begin at 4:45 PM

A TIME TO COME TOGETHER AS A COMMUNITY TO REMEMBER AND PAY RESPECTS TO OUR UNHOUSED NEIGHBORS THAT DIED IN 2023

JOIN US

The longest night of the year, winter solstice, marks the beginning of the most difficult time of year to live outside