

**CITY OF COLUMBIA FALLS
CITY COUNCIL REGULAR MEETING MINUTES
HELD MAY 18, 2020**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Robinson, Shepard)

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

Also present: City Manager Nicosia, City Clerk Staaland, City Attorney Breck and Police Chief Peters.

ROLL CALL

Mayor Don Barnhart
Councilor Darin Fisher
Councilor Doug Karper
Councilor Paula Robinson
Councilor Jenny Lovering
Councilor John Piper
Councilor Mike Shepard

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Mayor Barnhart requested a motion to approve the Agenda. Councilor Lovering motioned to approve the agenda, seconded by Councilor Robinson and the motion carried.

CONSENT AGENDA:

Motion made by Councilor Robinson noting all claims are in order, second by Councilor Shepard with Council voting as follows: Yes: Mayor Barnhart, Councilor Fisher, Councilor Karper, Councilor Robinson, Councilor Lovering, Councilor Piper and Councilor Shepard

Claims Approval - May 18, 2020 - \$95,671.89

Approval of May 15, 2020 Payroll - \$74,522.85

Approval of May 4, 2020 Regular Council Meeting Minutes

Approval of Service Agreement with OrthoRehab and authorize City Manager to execute.

Approval of Bond Counsel Engagement - Dorsey and authorize City Manager to sign.

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

Mayor Barnhart read the notice of hearing: The Columbia Falls City-County Planning Board held a public hearing for the following item at their regular meeting on Tuesday, May 12, 2020 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold a subsequent hearing on **June 1, 2020** starting at 7:00 p.m. in the same location. Both hearings will be conducted in accordance with the most current recommended and/or required public health and safety protocols in place at the time of the hearing. The City website, <https://cityofcolumbiafalls.org>, will contain updated information if there is any change to the planned hearings.

CITY OF COLUMBIA FALLS CITY COUNCIL REGULAR MEETING MINUTES HELD ON MAY 18, 2020

Request for a Conditional Use Permit to operate a dog kennel:

Brunz Enterprises LLC (Will & Andrea Brunz) is requesting a Conditional Use Permit to operate a dog kennel on property located at 443 Rogers Road in Columbia Falls. The 11.8 acre property is described as Assessor's Tract 2M (Tract 4 of COS 20092) in SW1/4SE1/4 of Section 16, Township 30 North, Range 20 West, P.M.M., Flathead County. The property is zoned SAG-5 in the Columbia Falls Zoning Jurisdiction. Commercial Kennels require a Conditional Use Permit in the SAG-5 Zoning District.

NEW BUSINESS:

Approve Adoption of Updated Safety Policy

City Manager Nicosia said the City has not updated the required Safety Policy for some time; the updated policy removes items that are inconsistent with city policy. Nicosia said a revised safety manual will be given to every employee. Nicosia said staff recommends approval.

Motion made by Councilor Shepard to adopt Updated Safety Policy, second by Councilor Piper, with Council voting as follows: Yes: Mayor Barnhart, Councilor Fisher, Councilor Karper, Councilor Robinson, Councilor Lovering, Councilor Piper and Councilor Shepard

ORDINANCES / RESOLUTIONS:

Second and Final Reading - Ordinance # 801 - An Ordinance of the City Council of the City of Columbia Falls, Montana, Amending the Columbia Falls Zoning Map to Allow the Development of a Planned Unit Development (PUD) Overlay at 540 Nucleus Avenue Further Described as Lots 1 – 15 of Block 37 of Columbia Falls Townsite in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana.

City Manager Nicosia said nothing has changed since the First Reading, staff recommends approval.

Motion was made by Councilor Shepard to adopt Ordinance # 801, Seconded by Councilor Robinson. Voting Yes: Mayor Barnhart, Councilor Fisher, Councilor Karper, Councilor Robinson, Councilor Lovering, Councilor Piper and Councilor Shepard.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

Councilor Lovering inquired on mosquito spraying in the mosquito flats area. City Manager said she will check with Flathead County Health. Lovering also said there are two non-bear proof garbage cans at River's Edge Park, she had talked to City Manager Nicosia and learned that the City will be installing new bear-proof metal garbage containers on poles as people were not opening the clasps on the bear-proof garbage containers, they were placing refuse next to the container. Lovering said the 3rd Ave E connector trail is in need of repair. Nicosia said we have spring maintenance planned and Councilor Fisher will be training a volunteer group. Councilor Fisher said our parks are such a great asset to the city, especially during this quarantine period. Mayor Barnhart said he is working by Riverbend Park and the park is being well used. Nicosia said the bench for Julie Plevel is complete and will be installed soon.

Mayor Barnhart said there are 3 online courses available through OSHA, which may benefit the city department leads/safety committee members.

Councilor Shepard said with reports of possible flooding, are we monitoring river level by Nucleus Ave lift station. Nicosia said absolutely.

CITY MANAGER REPORT

Nicosia reported that the City staff is extremely busy, planning and building activity is up from last year. She reported that the federal Build Grant was submitted on Friday, May 15th.

Nicosia said she is working on the EDA grant with Kim Morisaki. Nicosia said she and City Clerk Staaland toured the new Glacier Medical Building and there was a discussion on potential business opportunity for the other 15 acres. If they can connect this grant request with COVID-19 response, the grant funding could be 80/20 split instead of 50/50. EDA will make their decision in June if the application is submitted by month-end.

Nicosia noted that the consent agenda included a new contract with Ortho Rehab to complete the City's pre-employment physical testing. It will be very beneficial to use a local clinic.

Nicosia also noted that the City is currently advertising for a police officer, as we had an officer resign for other employment.

City staff is diligently working on the third well project and are scheduled to open bids on May 28th at 3:00 p.m.

Nicosia reviewed the opening of the Pinewood Aquatic Center the week following school summer break, which will be June 15th. Due to COVID-19 we may have to limit patrons to 50 along with other adjustments to adhere to the Governors phase two guidelines. Staff will review all aspects of the pool operation for the 2020 season.

The Heritage Days Committee has not made a decision on what they are going to do for this year's event. They are waiting to see what will happen in the next phases. We do know the car show hosted by CF CAT is cancelled for this year.

MISCELLANEOUS

April 2020 Financial Report

April 2020 Police Activity

Correspondence List

Councilor Lovering motioned to adjourn, second by Robinson and the meeting adjourned at 7:58 p.m.

Chairman

City Clerk