



ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912

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**CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, AUGUST 16, 2021
COUNCIL CHAMBERS CITY HALL**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Piper, Lovering)

NOTE: The Council Meeting is held in the Council Chambers as well as by virtual meeting to provide for public health and access. Please contact Clerk Barb Staalnd no later than 6 pm on the night of the meeting to register for ZOOM meeting access information by calling (406) 892-4391 or email: staalandb@cityofcolumbiafalls.com

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

1. Approval of Claims - August 16, 2021 - \$253,217.54
2. Approval of Payroll Claims - August 6, 2021 - \$89,325.70
3. Approval of August 2, 2021 Regular City Council Meeting Minutes
4. Adoption of Updated Job Description - Public Works Operator
5. Adoption of Lieutenant Job Description

VISITORS/PUBLIC COMMENT (Items not on agenda)

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

6. **Notice of Public Hearing:** The City of Columbia Falls City Council will hold a public hearing on Tuesday, September 7, 2021 at 7:00 PM during their Regular Council Meeting for the purpose of obtaining public comments regarding a proposed application to the Montana Department of Commerce's Community Development Block Grant Program for a project meeting the newly announced CDBG CARES (CDBG-CV) grant program. On August 11, 2021, the Montana Department of Commerce announced the opening of the grant with applications due September

15th. All towns, cities and counties can apply for the CDBG-CV funding to support public facilities, public service or housing/homelessness projects that prevent, prepare for or respond to the COVID-19 pandemic. At the public hearing, the Council will review possible projects and set priorities for applications. All proposed projects will be explained, including the purpose and proposed area of the project, activities, application process, and estimated budget. Persons wishing to provide public comment regarding proposed application(s), and prioritization of applications, to the Montana Department of Commerce's Community Development Block Grant Program can do so either in person or virtually through ZOOM. All interested persons will be given the opportunity to ask questions and to express their opinions regarding the City applying for CDBG-CV funding.

Comments may be given orally at the hearing or submitted in writing before Friday September 3rd. Anyone who would like more information or who wants to submit questions or comments should contact City Manager Susan Nicosia at (406) 892-4391 or email: . To obtain the ZOOM conference link please contact City Clerk Barb Staalnd at staalndb@cityofcolumbiafalls.com.

7. Notice of Public Hearings:

The Columbia Falls City-County Planning Board will hold public hearings for the following items at their regular meeting on Tuesday, September 14, 2021 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold subsequent hearings on September 20, 2021 starting at 7:00 p.m. in the same location.

Conditional Use Permit Request for a Temporary Office/Caretaker Unit: Cedar Creek Industrial Park, LLC, is requesting a Conditional Use Permit to place a pre-fabricated Office/Caretakers unit within the existing industrial park. The property is located in the industrial park at 555 4th Avenue EN in Columbia Falls. The property is zoned CI-2 (Heavy Industrial) in the Columbia Falls Zoning Jurisdiction and the zoning regulations require a conditional use permit for the caretaker's facilities. The property is described as Parcel 3A of COS 21302 (Assessor's Tract 1C), in Section 9, Township 30 North, Range 20 West, P.M.M., Flathead County.

Condition Use Permit Request for a Six-Plex Apartment Building: Adam Gardner is requesting a conditional use permit to construct a six-plex apartment building at 10 Diane Road in Columbia Falls. The property is zoned CRA-1 (Residential Apartment) and the zoning requires a CUP to review parking, street improvements, parkland dedication and the like. A CUP was approved on this site in 2019 but expired before the apartments were developed. The property is described as Lot 178 of Hilltop Homes, Section 18, T30N, R20W, P.M.M., Flathead County

Persons are allowed to attend the hearings in person and present comment. Persons are also allowed to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staalnd, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: . For more information on the proposed applications, please call or email Eric Mulcahy, Columbia Falls City Planner at 755-6481 or eric@sandssurveying.com.

- 8. Public Hearing - 21-22 FY Budget Continued:** The City Council is continuing the Public Hearing of the 21-22 Fiscal Year Preliminary Budget until Final Adoption of the Budget. Council is anticipating setting the mill levy at the September 7, 2021 Council Meeting and Adopting the Final Budget on September 20, 2021. Tonight's hearing will include a power point presentation on the mill levy and anticipated tax impacts by City Manager Nicosia and a continued review of the proposed fund budgets. The Council encourages comments on the proposed budget and mill levy.

ORDINANCES / RESOLUTIONS:

- 9. Resolution # 1856** - A Resolution of the City Council of the City of Columbia Falls, Montana, Levying Assessments upon Property within Special Improvement Districts to Defray the Cost of Said Special Improvement Districts for the Fiscal Year 2021-22
- 10. RESOLUTION NO. 1857** - A Resolution of the City Council of the City of Columbia Falls, Montana, Redefining the Area Included Within the Columbia Falls Street Maintenance District and Method of Assessment..
- 11. RESOLUTION # 1858** - A Resolution of the City Council of the City of Columbia Falls, Montana, Redefining the Area Included Within the Columbia Falls Lighting District.
- 12. Second and Final Reading - Ordinance # 810** - An Ordinance of the City Council of the City of Columbia Falls, Montana, Amending the Columbia Falls Zoning Map from CR-5 Two- Family Residential to CRA-1 Multi-Family Residential for the Property Described as Assessors' Tracts 2BDEA and 2BDAA of Section 7, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

CITY ATTORNEY REPORT

MISCELLANEOUS

- 13. July - Police Activity
- 14. Fire Department - Calendar YTD thru July Activity
- 15. Correspondence

ADJOURN

Next Scheduled Meetings:

City Council – Regular Meeting, **TUESDAY, September 7, 2021** – 7:00 PM

Planning Board – September 14, 2021 - 6:30 PM

Comprehensive Transportation Plan Schedule - Virtual and In-person August 30th - PAC Meeting; Sept 27th - Council Work Session and Public Open House (10 am - open house, 12 to 1 pm - Lunch & Learn with presentation to Council; 5 to 7 pm - Open House with presentation at 6 pm; October 18th - Council Hearing, November 1st or 15th - Council Adoption