



**ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912**

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**CITY COUNCIL REGULAR MEETING (MOVED DUE TO HOLIDAY)
AGENDA
TUESDAY, SEPTEMBER 07, 2021
COUNCIL CHAMBERS CITY HALL**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Robinson, Shepard)

NOTE: The Council Meeting is held in the Council Chambers as well as by virtual meeting to provide for public health and access. Please contact Barb Staalnd no later than 6 pm on the night of the meeting to register for ZOOM meeting access information by calling (406) 892-4391 or email: staalandb@cityofcolumbiafalls.com

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

1. Approval of Claims - September 7, 2021 - \$55,642.06
2. Approval of Regular Payroll Claims - August 20, 2021 - \$127,973.33
3. Approval of Special Payroll - Clothing Allowance/Stipends, August 27, 2021 - \$18,323.41
4. Approval of Payroll Claims - Regular September 3, 2021 - \$80,625.70
5. Approval of August 16, 2021 Regular City Council Meeting Minutes
6. Approval of MT Department of Transportation Special Traffic Enforcement (STEP) Grant Agreement, October 1, 2021 - September 30, 2022 - \$16,000 and Authorize City Manager to Execute
7. Approval of Pinnacle Paving 6th Ave West Project - Change Order # 1 - \$2,013.75 and authorize City Manager to execute
8. Approval of WGM Professional Services Agreement - Traffic Calming Procedure and Preferred Techniques - \$3,750 and Authorize City Manager to Execute

VISITORS/PUBLIC COMMENT (Items not on agenda)

APPOINTMENTS:

9. Appointment of Probationary Volunteer Firefighter - Benjamin Butts

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

10. Public Hearing - CDBG CARES Grant Proposals:

The City of Columbia Falls City Council will hold a public hearing on Tuesday, September 7, 2021 at 7:00 PM during their Regular Council Meeting for the purpose of obtaining public comments regarding a proposed application to the Montana Department of Commerce's Community Development Block Grant Program for a project meeting the newly announced CDBG CARES (CDBG-CV) grant program. On August 11, 2021, the Montana Department of Commerce announced the opening of the grant with applications due September 15th. All towns, cities and counties can apply for the CDBG-CV funding to support public facilities, public service or housing/homelessness projects that prevent, prepare for or respond to the COVID-19 pandemic. At the public hearing, the Council will review possible projects and set priorities for applications. All proposed projects will be explained, including the purpose and proposed area of the project, activities, application process, and estimated budget. Persons wishing to provide public comment regarding proposed application(s), and prioritization of applications, to the Montana Department of Commerce's Community Development Block Grant Program can do so either in person or virtually through ZOOM. All interested persons will be given the opportunity to ask questions and to express their opinions regarding the City applying for CDBG-CV funding.

Comments may be given orally at the hearing or submitted in writing before Friday September 3rd. Anyone who would like more information or who wants to submit questions or comments should contact City Manager Susan Nicosia at (406) 892-4391 or email: nicosias@cityofcolumbiafalls.com. To obtain the ZOOM conference link please contact City Clerk Barb Staaland at staalandb@cityofcolumbiafalls.com.

11. Public Hearing - 21-22 FY Budget Continued:

The City Council is continuing the Public Hearing of the 21-22 Fiscal Year Preliminary Budget until Final Adoption of the Budget. Tonight's hearing will include a presentation by City Manager Nicosia on the total revenues and appropriations for the 21-22 Fiscal Year. The Council encourages comments on the proposed budget.

12. Notice of Public Hearings - Planning Board September 14th and City Council September 20th:

The Columbia Falls City-County Planning Board will hold public hearings for the following items at their regular meeting on Tuesday, September 14, 2021 at 6:30 p.m. at the Council Chambers of City Hall, 130 6th Street West, Columbia Falls, Montana. The Columbia Falls City Council will hold subsequent hearings on September 20, 2021 starting at 7:00 p.m. in the same location.

Conditional Use Permit Request for a Temporary Office/Caretaker Unit: Cedar Creek Industrial Park, LLC, is requesting a Conditional Use Permit to place a pre-fabricated Office/Caretakers unit within the existing industrial park. The property is located in the industrial park at 555 4th Avenue EN in Columbia Falls. The property is zoned CI-2 (Heavy Industrial) in the Columbia Falls Zoning Jurisdiction and the zoning regulations require a conditional use permit for the caretaker's facilities. The property is described as Parcel 3A of COS 21302 (Assessor's Tract 1C), in Section 9, Township 30 North, Range 20 West, P.M.M., Flathead County.

Condition Use Permit Request for a Six-Plex Apartment Building: Adam Gardner is requesting a conditional use permit to construct a six-plex apartment building at 10 Diane Road in Columbia Falls. The property is zoned CRA-1 (Residential Apartment) and the zoning requires a CUP to review parking, street improvements, parkland dedication and the like. A CUP was approved on this site in 2019 but expired before the apartments were developed. The property is described as Lot 178 of Hilltop Homes, Section 18, T30N, R20W, P.M.M., Flathead County

Persons are allowed to attend the hearings in person and present comment. Persons are also allowed to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staalnd, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: . For more information on the proposed applications, please call or email Eric Mulcahy, Columbia Falls City Planner at 755-6481 or eric@sandssurveying.com.

NEW BUSINESS:

13. 9/11 Day Proclamation
14. Consideration of Interlocal Agreement - City-County Health Department

ORDINANCES / RESOLUTIONS:

- 15. Resolution # 1859** - A Resolution of the City Council of the City of Columbia Falls, Montana, Setting and Adopting the Mill Levies on all Real and Personal Property Within the City of Columbia Falls; Approving Special Levies for Special Purposes on Property Within the City of Columbia Falls for the 2021-22 Fiscal Year
- 16. Resolution # 1860** - A Resolution of the City Council of the City of Columbia Falls, Montana, Calling for a General Election to be Held on November 2, 2021 for the Open Columbia Falls Mayor and City Council Positions

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

CITY ATTORNEY REPORT

MISCELLANEOUS

17. Fire Department - YTD Run Activity thru August
18. Correspondence

ADJOURN

Next Scheduled Meetings:

City Council – Regular Meeting, Monday, September 20, 2021– 7:00 PM

Planning Board – Tuesday, September 14, 2021 - 6:30 PM

Transportation Plan Meetings - September 27th - Open House 10 am, Lunch & Learn with presentation to Council 12 to 1 pm, Open House 5 - 7 pm with formal presentation at 6 pm, October 18th - Public Hearing at Regular Council meeting; November 1st or 15th - Adoption of Transportation Plan by City Council