



**ROOM A | 130 6TH STREET WEST
COLUMBIA FALLS, MT 59912**

**PHONE (406) 892-4391
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**CITY COUNCIL REGULAR MEETING
AGENDA
MONDAY, JULY 20, 2020
COUNCIL CHAMBERS CITY HALL**

FINANCE COMMITTEE – 6:30 P.M

(Barnhart, Karper, Lovering)

NOTE: Regular Meeting will be held in the Council Chambers as well as by virtual meeting to provide for social distancing. Contact City Clerk Barb Staaland to register for login information. Email: staalandb@cityofcolumbiafalls.com

REGULAR MEETING – 7:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA:

1. Approval of Claims - July 20, 2020 - \$130,521.72
2. Approval of Payroll Claims - July 10, 2020 - \$125,172.59
3. Approval of July 6, 2020 Regular Council Meeting Minutes
4. Approval of RTP Grant Agreement - Fish, Wildlife and Parks and authorize City Manager to execute.

VISITORS/PUBLIC COMMENT (Items not on agenda)

EMPLOYEE RECOGNITION:

10 Year Pin - Kara Darling, Lead Court Clerk

NOTICE OF PUBLIC HEARINGS/PUBLIC HEARINGS:

5. Public Hearing - Request to establish a Conditional Use Permit in the Columbia Falls Zoning Jurisdiction

Heather Peters is requesting a Conditional Use Permit to operate a drive-thru coffee stand at 2620 9th Street West (formerly Melby's). The property is zoned CB-2 Commercial however all drive-thru's require a conditional use permit in this zone. The coffee stand was formerly located at the Town Pump Site at Highway 2 and 40. The property is described as Assessor's Tract 9D in NW1/4 Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County.

Persons are allowed to attend the hearing(s), subject to the most recent public gathering restrictions enacted by County and State agencies at or prior to the time of the hearing. Persons are encouraged to submit written comments prior to the meeting. Written comments carry the same weight as public testimony given during the hearing. Written comments may be sent to Columbia Falls City Hall, Attention: Barb Staaland, City Clerk, 130 6th Street West, Room A, Columbia Falls, MT 59912 or via email: staalandb@cityofcolumbiafalls.com. For more information on the proposed conditional use, please call Eric Mulcahy, Columbia Falls City Planner at 755-6481.

A. Adopt Staff Report CCU-20-02 as Findings of Fact.

B. Approval of CUP - Final Action Under Resolutions.

6. Public Hearing - Resort Tax Code Adoption - Continued from July 6, 2020:

On July 6, 2020, during the 7:00 p.m. regular council meeting, the City Council of the City of Columbia Falls, shall conduct a public hearing for the purpose of adopting Chapter 3.20 Resort Tax in the Columbia Falls Municipal Code. The hearing will be continued until the July 20, 2020 Council Regular Council meeting.

The City Council will now complete the formal code adoption for the Columbia Falls Resort Tax as approved with the June 2, 2020 election.

The proposed Chapter 3.20 Resort Tax is available for review at the office of the City Clerk, City of Columbia Falls 130 6th Street West, Columbia Falls, MT. Persons may contact the City Clerk or City Manager at 406-892-4391 or for more information about the hearing.

Responses to the public hearing may be in writing addressed to the at or delivered in person to the City Council during the hearing

7. Public Hearing - 2021 FY Preliminary Budget

The City of Columbia Falls is beginning the 2020-21 Fiscal year budget process. Notice is hereby given that the City Council of the City of Columbia Falls, Montana, will hold public hearings beginning on July 20, 2020 at 7:00 p.m. in the Columbia Falls City Hall, 130-6th Street West, Columbia Falls, Montana, for the following purposes:

Preliminary Budget

Presentation and consideration of the preliminary budget for fiscal year beginning July 1, 2020 and ending June 30, 2021. This hearing will be continued until final adoption of the budget after receiving the certified taxable valuation.

Special Assessments

Consideration of the adoption of the Street Lighting District and Street Maintenance District assessments for FY2020/2021. Council will hear any objections to the final adoption of the resolution levying special assessments for FY 2020/2021. Special Assessments are estimated as follows:

Street Lighting District \$ 30,049

Street Maintenance District \$316,000

Individual property payment schedules are available for inspection ten (10) days from this notice, in the office of the City Clerk, 130 6th Street West, Columbia Falls, Montana, during regular hours Monday through Friday, 7:00 AM to 6:00 PM.

Permissive Medical Levy

Consideration of adoption on the proposed tax levy to fund health insurance premium contributions for group benefits beyond the amount of contributions in effect on June 30, 1999. The actual mills for consideration will be made available upon receipt of the certified tax valuation for the year.

Taxpayers are encouraged to attend the hearings and give written or oral comments on any or all of the budget-related items. Written comments may be mailed to the City Clerk, 130 6th Street West, Room A, Columbia Falls, Montana, 59912. Questions regarding the proposed items can be made by contacting City Manager Susan Nicosia at 892-4391.

Tonight's hearing, July 20, 2020, will consist of the Special Assessments and Permissive Medical Levy.

NEW BUSINESS:

Project Advisory Committee Appointments

ORDINANCES / RESOLUTIONS:

9. **Second and Final Reading - Ordinance # 802** - An Ordinance of the City Council of the City of Columbia Falls, Montana, Amending the Columbia Falls Zoning Map to Allow the Development of a Planned Unit Development (PUD) Overlay on Property Described as Lots 8,9 and 10 of Block 46 of Columbia Falls Townsite in Section 8, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana
10. **First Reading - Ordinance # 803** - An Ordinance of the City Council of the City of Columbia Falls, Montana, Adding Chapter 3.20 Resort Tax to the Columbia Falls Municipal Code.
11. **Resolution # 1827** - A Resolution of the City Council of the City of Columbia Falls, Montana, Approving an Application for a Conditional Use Permit for a Drive-Thru Coffee Stand to be Located at 2620 9th Street West, More Particularly Described as Parcel 1 COS No. 6901 and Parcel A COS No. 19185, Tract 9DF in NW1/4NW1/4 Of Section 18, Township 30 North, Range 20 West, P.M.M., Flathead County, Montana.

REPORTS / BUSINESS FROM MAYOR & COUNCIL

CITY MANAGER REPORT

CITY ATTORNEY REPORT

MISCELLANEOUS

12. June 2020 Preliminary Finance Report
13. June 2020 Police Activity Report
14. Correspondence

ADJOURN

Next Scheduled Meetings:

City Council – Regular Meeting, August 3, 2020 – 7:00 PM

Planning Board – August 11, 2020 - 6:30 p.m.