



# COHOCTAH TOWNSHIP BOARD MEETING

March 11, 2021 at 8:00 PM

Township Hall | Fowlerville, Michigan

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*The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 72 hour advance notice by contacting Barb Fear, Township Clerk, by email: [bfearclerk@gmail.com](mailto:bfearclerk@gmail.com), phone: (517) 618-7404, or mail: 3530 Gannon Rd, Howell, MI 48855.*

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## AGENDA

### CALL TO ORDER

### AGENDA APPROVAL

### CONSENT AGENDA

- [1.](#) Minutes 02-11-2021
- [2.](#) Treasurer's Report February 2021
- [3.](#) Expenditures March 2021
- [4.](#) Budget Hearing Minutes 02-25-2021

### CALL TO THE PUBLIC

### UNFINISHED BUSINESS

#### Road Commission

#### Howell Fire Authority

#### Hall

#### Cemetery

- [5.](#) Mowing Bid

#### Parks and Recreation

6. Park Usage

### NEW BUSINESS

- [7.](#) Amendment to Remote Participation Policy
- [8.](#) Park Mowing Bids
- [9.](#) Quarterly Budget Review
- [10.](#) Approval of Officials Salaries and Wages/Fee Schedule
- [11.](#) Budget-Revenue/Expenditure Approval General Fund
- [12.](#) Budget Approval Road Fund
- [13.](#) Budget Approval Capital Improvement Fund
14. Board of Review Update
15. Survey Questions

### REPORTS - WRITTEN REPORTS SUBMITTED

**Zoning Board of Appeals**

**Planning Commission**

**Violations and Complaints**

01-2020 11030 Byron Rd, 03-2020 1985 Gannon Rd, 04-2020 1850 Gannon Rd, 01-2021 9975 Byron Rd

**CALL TO THE PUBLIC**

**NEXT REGULAR MEETING DATE - APRIL 8, 2021**

**ADJOURN**



# COHOCTAH TOWNSHIP BOARD MEETING- VIRTUAL

February 11, 2021 at 8:00 PM  
Township Hall | Fowlerville, Michigan

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*The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 72 hour advance notice by contacting Barb Fear, Township Clerk, by email: [bfearclerk@gmail.com](mailto:bfearclerk@gmail.com), phone: (517) 618-7404, or mail: 3530 Gannon Rd, Howell, MI 48855.*

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## MINUTES

### CALL TO ORDER

The virtual meeting was called to order at 8:02pm.

PRESENT: Barb Fear, Phil Charette, Mark Fosdick, Tami Bock, Mark Torigian, ZA Frederick Buckner, Park Ranger Larry Flanary, Recreation Representative Tom Clapp.

### AGENDA APPROVAL

Motion made by Charette, Seconded by Bock to approve the agenda as presented. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

### CONSENT AGENDA

Motion made by Torigian, Seconded by Fear to accept the Consent Agenda as presented. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

1. Minutes 1-14-2021
2. Treasurer's Report January 2021
3. Expenditures February 2021

### CALL TO THE PUBLIC

None

### UNFINISHED BUSINESS

4. Budget Hearing has been scheduled for February 25, 2021 at 4pm

### Road Commission

No report

### Howell Fire Authority

No report

**Hall**

Report given

**Cemetery**

No report

**Parks and Recreation**

Report given

**NEW BUSINESS**

- 5. LESA Summer Tax Collection Agreement

Motion made by Torigian, Seconded by Bock to approve the LESA Summer Tax Collection Agreement. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

- 6. Resolution to allow extension of Poverty Exemption

Motion made by Torigian, Seconded by Charette to adopt the Resolution to allow and extension of the Poverty Exemption. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

- 7. Resolution to allow residents to protest to Board of Review in writing

Motion made by Torigian, Seconded by Charette to adopt the Resolution to allow local residents to protest to the Board of Review in writing for 2021 in response to Covid. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

- 8. Fowlerville Recreation Budget

Motion made by Bock, Seconded by Torigian to approve the Fowlerville Recreation Budget as presented. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

**REPORTS - WRITTEN REPORTS SUBMITTED**

**Zoning Board of Appeals**

No report

**Planning Commission**

Report given

**Violations and Complaints**

Report given

**CALL TO THE PUBLIC**

**NEXT REGULAR MEETING DATE - March 11, 2021**

**ADJOURN**

There being no further business, the meeting was adjourned at 8:44pm.

<b>TAMI BOCK</b>			
<b>COHOCTAH TOWNSHIP TREASURER</b>			
<b>6153 BYRON ROAD</b>			
<b>HOWELL MI 48855</b>			
<b>517-546-2510</b>			
			2021 February
RECEIPTS			
	FRANCHISE FEES		\$ 28.46
	LAND USE		\$ 515.00
	INTEREST		\$ 13.14
	TRASH PICK UP		\$ 312.00
	OTHER REVENUE		\$ 12,837.41
	ALLOCATED TAX		\$ 16,700.03
	BURIALS		\$ 1,200.00
	<b>RECEIPTS TOTAL</b>		<b>\$ 31,606.04</b>
	CASH ACCOUNT ENDING BALANCE		\$ 688,871.80
	FLAGSTAR CD		\$ 110,227.00
	PNC BANK CD		\$ 112,840.86
	HUNTINGTON CD		\$ 108,133.24
	GENERAL FUND BALANCE		\$ 1,020,072.90
	TRUST AND AGENCY BALANCE		\$ 6,500.00
	CAPITAL IMPROVEMENT FUNDS		\$ 218,335.23
	ROAD FUND ENDING BALANCE		\$ 100,914.64

<b>EXPENDITURES - MARCH 2020</b>			
ASSESSOR		\$	3,050.00
AT&T		\$	829.93
HIDDEN LAKE WIRELESS		\$	45.00
SURF BROADBAND		\$	44.95
ALCHINS		\$	7,155.00
CONSUMERS		\$	687.83
COOPER & RIESTERE PLC		\$	1,529.55
THE GROUNDS CREW		\$	220.00
MASTER MEDIA		\$	394.49
CHASE BANK		\$	22.00
B SQUARED ACCOUNTING		\$	250.00
LIV CO PRESS		\$	5.00
CYBERMIND		\$	29.95
MUNICIPAL CORP		\$	650.00
K THURNER		\$	11.00
T BOCK		\$	63.84
B FEAR		\$	92.87
D BURDEN		\$	109.76
M FOSDICK		\$	49.39
M JOLLIFF		\$	104.00
<b>SUB TOTAL</b>		<b>\$</b>	<b>15,344.56</b>
T BOCK		\$	1,730.48
T CLAPP		\$	295.52
K THURNER		\$	64.73
J ARMSTRONG		\$	334.66
C BARTON			\$ 473.04
K PENDYGRAFT		\$	70.48
F BUCKNER		\$	325.07
D BURDEN		\$	191.62
A BERG		\$	88.10
R BEACH		\$	418.47
P CHARETTE		\$	1,461.07
M CICAN		\$	323.22
C DEFRANCISCO		\$	306.26
F HEIL		\$	323.22
M JOLLIFF		\$	399.98
M TORIGIAN		\$	692.62
B FEAR		\$	1,529.89
M FOSDICK		\$	1,411.69
T LITZ		\$	277.05
D GRAHAM		\$	501.30
C DAMON		\$	352.40
A TYLER		\$	323.22
L FLANARY		\$	125.98
NATIONWIDE		\$	1,138.04
W/H		\$	1,761.30
BENEPAY		\$	47.01
<b>SUB TOTAL</b>		<b>\$</b>	<b>14,493.38</b>
<b>TOTAL GENERAL FND</b>		<b>\$</b>	<b>29,837.94</b>
<b>ROAD FUND</b>		<b>\$</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>\$</b>	<b>29,837.94</b>

**February 25, 2021  
BUDGET HEARING**

**The Budget Hearing of the Cohoctah Township Board was called to order at 4:09 pm at the township hall, 10518 Antcliff Rd, Fowlerville, and via Zoom. No citizens present.**

**Agenda - Motion by Bock, support by Charette to approve agenda as presented.  
Motion carried.**

**Current budget amendments- Adjustments will be made at the March 11, 2021 regular board meeting.**

**Review fee schedule – No changes proposed.**

**Wages Township Officials – No changes proposed.**

**General Fund Revenues, General Fund Budget, Road Fund Budget and Capital Improvement Budget discussed. Board to adopt budgets during March 11, 2021 regular board meeting.**

**Other Business: None**

**Call to Public: None**

**There being no further business, meeting adjourned 5:11 pm.**

**Respectfully submitted,**

**Barb Fear  
Cohoctah Township Clerk**



# THE GROUNDS CREW

9834 MARSH RD  
FOWLerville MI 48836  
517-223-8800 P & F

# Estimate

Number: E119

Date: February 15, 2021

**Bill To:**

COHOCTAH TWP  
3530 GANNON RD  
HOWELL, MI 48855

**Ship To:**

<b>PO Number</b>	<b>Terms</b>
P 546-0655	F 548-5029

Date	Description	Quantity	Price	Amount
	CEMETERIES MOWING	1.00	400.00	400.00
<b>Total</b>				<b>\$400.00</b>

## COHOCTAH TOWNSHIP POLICY No. 10

### **REMOTE PARTICIPATION IN MEETINGS**

The Cohoctah Township Board desires to set up procedures allowing remote participation in meetings for members of a public body pursuant to the Open Meetings Act (“OMA”), MCL 15.261, et seq., as amended. Accordingly, the Cohoctah Township Board hereby adopts the following policy in compliance with the OMA:

#### A. Definitions.

1. “Military duty” means training and service performed by an inductee, enlistee, reservist, or any entrant into a temporary component of the armed forces of the United States, and time spent reporting for and returning from such training and service, or if rejection occurs, from the place of reporting, pursuant to a lawful order.
2. “Public body” includes but is not limited to the Township Board, Planning Commission, Zoning Board of Appeals and Board of Review.
3. “Medical condition” is an illness, injury, disability, or other health-related condition.
4. “Household” is a group of persons living together in a shared dwelling with common kitchen and bathroom facilities. In a dwelling with a shared kitchen or bathroom facility occupied by 20 or more unrelated persons, households shall be defined by individuals who share a bedroom.
5. “Face Mask” means a tightly woven cloth or other multi-layer absorbent material that closely covers an individual’s mouth and nose.

#### B. In person meetings of a public body are allowed beginning March 5, 2021 through April 19, 2021 so long as the following requirements are satisfied:

1. No more than 25 people may physically attend the meeting;
2. Persons not part of the same household must maintain 6 feet of distance from one another to the extent possible; and
3. All persons physically attending the public meeting must wear a face mask unless one of the following exceptions apply:
  - a. The person attending the meeting is less than 5 years old, and the person’s legal guardian verbally represents to a member of the Township in attendance at the meeting that this exception applies to the person.
  - b. The person cannot medically tolerate a face mask, and the person or the person’s legal guardian verbally represents to a member of the Township in attendance at the meeting that this exception applies to the person.
  - c. The person is asked to temporarily remove their face mask for identification purposes.
  - d. The person is communicating with someone who is deaf, deafblind, or hard of hearing whose ability to see the mouth is essential for communication, and the person or the person’s legal guardian verbally represents to a member of the Township in attendance at the meeting that this exception applies to the person.
  - e. The person is actively engaged in a public safety role, including but not limited to law enforcement, firefighters, or emergency personnel, and where wearing a face mask would seriously interfere in the performance of the person’s public safety responsibilities.

- f. The person is giving a speech for broadcast or to an audience, provided that the audience is at least 12 feet away from the speaker.
- C. A meeting of a public body held, in whole or in part, electronically by telephonic or video conference is permitted in the following circumstances:
  1. Before March 31, 2021, and retroactive to March 18, 2020, under any circumstances.
  2. On March 31, 2021, through December 31, 2021, only under those circumstances requiring accommodation of members absent due to military duty, medical condition, or statewide or local state of emergency or state of disaster. In addition, exceptions for statewide state of emergency or state of disaster may apply only if:
    - a. A statewide or local state of emergency or state of disaster has been declared pursuant to law or local ordinance by the governor or a local official, governing body, or a chief administrative officer that would risk the personal health or safety of the members of the public or public body if the meeting were held in person, and
    - b. The accommodation is to permit electronic attendance of members of the public body who reside in the affected area or to permit the electronic meeting of a public body who usually holds meetings in the affected area.
  3. After December 31, 2021, only circumstances requiring accommodation of members absent due to military duty.
- D. A meeting of a public body held electronically must be conducted in a manner permitting 2-way communication so that members of the public body can hear and be heard by other members of the public body, and so public participants can hear members of the public body and be heard by members of the public body and other participants during a public comment period. To satisfy this requirement, a public body may use technology to facilitate typed public comments submitted by the public and shared or read aloud to the other members of the public.
- E. In addition to regular public notices required by the OMA, advance notice of an electronic meeting must be posted on the Township's website at least 18 hours before the meeting begins. The public notice on the website must be either on the homepage or on a separate webpage dedicated to public notices for special meetings or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes its purpose for special meetings or electronic public meetings. Notice of a public meeting held electronically must clearly explain all of the following:
  1. Why the public body is meeting electronically;
  2. How members of the public may participate in the meeting electronically, including with specificity any necessary information to facilitate participation such as telephone number or internet address;
  3. How members of the public may contact members of the public body to provide input and ask questions on any business that will come before the public body at the meeting; and
  4. How persons with disabilities may participate in the meeting.
- F. The agenda for an electronic meeting must be made available to the public at least two hours before the electronic meeting begins on a portion of the Township's website that is fully accessible to the public. The agenda may be subsequently amended.

- G. The Township shall not, as a condition precedent to participating in an electronic meeting, require a person to register or provide his or her name or other information other than mechanisms established and required by the public body necessary to permit the person to participate in a public comment period of the meeting.
- H. For a meeting where there is a remote accommodation for any member absent due to military duty or a medical condition, only those members absent due to military duty or a medical condition may participate remotely. All other members must be physically present at the meeting to participate.
- I. Members of the public body and the public participating electronically in a meeting are considered present and in attendance at the meeting for all purposes including for quorum and voting purposes.
- J. Any voting of the public body when a member is attending remotely shall be by roll call.
- K. Each member of the public body attending a meeting remotely must announce at the beginning of the meeting they are participating remotely, this announcement must be documented in the meeting minutes, and, except for military absence, must identify the County, City, Township, or Village and State from which they are attending remotely.
- L. A member of a public body in remote attendance at a meeting shall be paid for meeting attendance.
- M. For a meeting of a public body held in person prior to April 1, 2021, the public body must:
  - 1. To the extent feasible under the circumstances, ensure adherence to social distancing and mitigation measures recommended by the Centers for Disease Control and Prevention for purposes of preventing the spread of COVID-19, including the measure that an individual remain at least six (6) feet from anyone outside of the individual's household.
  - 2. Adopt heightened standards of facility cleaning and disinfection to limit participant exposure to COVID-19, as well as protocols to clean and disinfect in the event of a positive COVID-19 case in the public body's meeting place.

Effective February 11, 2021, as amended on March 11, 2021.

I, Barb Fear, Cohoctah Township Clerk, hereby certify the amendment to the Cohoctah Township Policy No. 10 were approved at a regular meeting of the Cohoctah Township Board on March 11, 2021.

/s/ \_\_\_\_\_  
Barb Fear, Cohoctah Township Clerk

Spencer Markus  
7197 O'Neill Drive  
Howell, Michigan  
48855

# INVOICE

Cohoctah Park

**Invoice #** 000  
**Invoice Date** 04/01/2021  
**Due Date** 04/01/2021

Item	Description	Unit Price	Quantity	Amount
	Mowing Park per month	1000.00	1.00	1,000.00
	Mowing horse arenas	200.00	1.00	200.00
<b>NOTES:</b> This is not a bill. This is a quote for the per monthly (4-6 times a month) mowing for the entire park.				
		<b>Subtotal</b>		1,200.00
		<b>Total</b>		1,200.00
		<b>Amount Paid</b>		0.00
		<b>Balance Due</b>		\$1,200.00



# THE GROUNDS CREW

9834 MARSH RD  
FOWLERVILLE MI 48836  
517-223-8800 P & F

# Estimate

Number: E120

Date: February 15, 2021

**Bill To:**

COHOCTAH TWP  
3530 GANNON RD  
HOWELL, MI 48855

**Ship To:**

PO Number	Terms
P 546-0655	F 548-5029

Date	Description	Quantity	Price	Amount
	MOWING TOWNSHIP PARK OUTSIDE AREA	1.00	225.00	225.00
	TOWNSHIP PARK INSIDE AREA	1.00	50.00	50.00
			<b>Total</b>	<b>\$275.00</b>



		COHOCTAH TOWNSHIP 20-21 EXPENDITURES						-2-
ACCOUNT		BUDGET	1ST	2ND	3RD	4TH	TOTAL	BALANCE
<b>TREASURER</b>								
SALARY		\$20,000.00	\$4,958.34	\$5,000.01	\$5,000.01	\$5,000.01	\$19,958.37	\$41.63
DEPUTY		\$3,500.00	\$552.50	\$840.00	\$641.25	\$746.25	\$2,780.00	\$720.00
MILEAGE		\$1,500.00	\$299.01	396.75	\$279.45	\$495.31	\$1,470.52	\$29.48
SUPPLIES		\$1,000.00	\$550.00	\$212.27	\$615.99	\$685.83	\$2,064.09	(\$1,064.09)
CONTRACTED SERVICES		\$5,200.00	\$3,114.96	\$356.30	\$2,023.74		\$5,495.00	(\$295.00)
	<b>TOTAL</b>	<b>\$31,200.00</b>	<b>\$9,474.81</b>	<b>\$6,805.33</b>	<b>\$8,560.44</b>	<b>\$6,927.40</b>	<b>\$31,767.98</b>	<b>(\$567.98)</b>
<b>BOARD OF REVIEW</b>								
WAGES		\$1,700.00		\$240.00		\$1,440.00	\$1,680.00	\$20.00
PUBLISHING		\$400.00	\$210.00	\$60.00	\$89.00		\$359.00	\$41.00
	<b>TOTAL</b>	<b>\$2,100.00</b>	<b>\$210.00</b>	<b>\$300.00</b>	<b>\$89.00</b>	<b>\$1,440.00</b>	<b>\$2,039.00</b>	<b>\$61.00</b>
<b>BUILDING &amp; GROUNDS</b>								
SALARIES		\$0.00					\$0.00	\$0.00
SUPPLIES		\$600.00	\$84.78		\$262.07		\$346.85	\$253.15
TELEPHONE		\$7,000.00	\$1,865.34	\$1,837.70	\$1,866.59	\$2,315.91	\$7,885.54	(\$885.54)
UTILITIES-HALL		\$2,100.00	\$108.14	\$1,061.21	\$89.11	\$412.02	\$1,670.48	\$429.52
UTILITIES-HOUSE		\$0.00					\$0.00	\$0.00
MAINTENANCE/ REPAIRS	11/12/2020	\$7,000.00	\$293.90	\$790.00	\$2,937.57	\$144.00	\$4,165.47	\$2,834.53
IMPROVEMENTS		\$1,000.00		\$1,414.17			\$1,414.17	(\$414.17)
SNOW REMOVAL/HALL		\$300.00				\$605.00	\$605.00	(\$305.00)
	<b>TOTAL</b>	<b>\$18,000.00</b>	<b>\$2,352.16</b>	<b>\$5,103.08</b>	<b>\$5,155.34</b>	<b>\$3,476.93</b>	<b>\$16,087.51</b>	<b>\$1,912.49</b>
<b>CEMETERY</b>								
CLERICAL		\$2,000.00	\$498.50	\$433.00	\$392.00	\$196.00	\$1,519.50	\$480.50
SUPPLIES		\$100.00		\$23.18	\$11.00	\$115.00	\$149.18	(\$49.18)
LAWN CARE		\$12,000.00	\$4,800.00	\$6,000.00	\$2,800.00	\$0.00	\$13,600.00	(\$1,600.00)
BURIALS		\$4,500.00	\$1,500.00	\$1,350.00	\$1,850.00	\$1,200.00	\$5,900.00	(\$1,400.00)
FOUNDATIONS		\$2,500.00		\$2,576.00	\$400.00	\$574.00	\$3,550.00	(\$1,050.00)
CARETAKER/ REPAIRS		\$3,000.00	\$1,010.94	\$658.94	\$658.94	\$199.96	\$2,528.78	\$471.22
IMPROVEMENTS		\$10,000.00					\$0.00	\$10,000.00
	<b>TOTAL</b>	<b>\$34,100.00</b>	<b>\$7,809.44</b>	<b>\$11,041.12</b>	<b>\$6,111.94</b>	<b>\$2,284.96</b>	<b>\$27,247.46</b>	<b>\$6,852.54</b>
		COHOCTAH TOWNSHIP 20-21 EXPENDITURES						-3-
ACCOUNT		BUDGET	1ST	2ND	3RD	4TH	TOTAL	BALANCE
<b>PLANNING/ ZONING</b>								
WAGES		\$6,000.00		\$2,400.00	\$614.00	\$2,285.00	\$5,299.00	\$701.00
Z.A. WAGES		\$2,500.00	\$506.00	\$550.00	\$418.00	\$1,025.00	\$2,499.00	\$1.00
Z.A. MILEAGE		\$0.00					\$0.00	\$0.00
MASTER PLAN		\$0.00						

SUPPLIES		\$200.00	\$28.60		\$12.85	\$40.53	\$81.98	\$118.02
PUBLISHING		\$1,000.00					\$0.00	\$1,000.00
	<b>TOTAL</b>	<b>\$9,700.00</b>	<b>\$534.60</b>	<b>\$2,950.00</b>	<b>\$1,044.85</b>	<b>\$3,350.53</b>	<b>\$7,879.98</b>	<b>\$1,820.02</b>
<b>DRAINS AT LARGE</b>								
1/14/2021	<b>TOTAL</b>	<b>\$16,000.00</b>				<b>\$15,972.18</b>	<b>\$15,972.18</b>	<b>\$27.82</b>
<b>STREETLIGHTS</b>								
	<b>TOTAL</b>	<b>\$7,500.00</b>	<b>\$1,479.94</b>	<b>\$1,466.38</b>	<b>\$1,435.51</b>	<b>\$1,534.91</b>	<b>\$5,916.74</b>	<b>\$1,583.26</b>
<b>TRASH PICK-UP</b>								
	<b>TOTAL</b>	<b>\$95,000.00</b>	<b>\$22,425.00</b>	<b>\$26,917.00</b>	<b>\$26,110.00</b>	<b>\$23,171.25</b>	<b>\$98,623.25</b>	<b>(\$3,623.25)</b>
<b>RECREATION</b>								
WAGES		\$2,400.00	\$625.50	\$1,974.00	\$612.00	\$518.00	\$3,729.50	(\$1,329.50)
FOWLerville REC		\$5,500.00				\$1,652.78	\$1,652.78	\$3,847.22
PARK MAINTENANCE		\$5,000.00	\$150.00	\$2,013.95	\$1,659.00		\$3,822.95	\$1,177.05
PARK MOWING		\$8,000.00	\$1,400.00	\$4,250.00	\$2,700.00		\$8,350.00	(\$350.00)
PARK IMPROVEMENTS		\$3,000.00		\$898.74			\$898.74	\$2,101.26
PARADE FUNDS		\$7,500.00	\$4,172.59	\$443.05			\$4,615.64	\$2,884.36
UTILITIES		\$500.00	\$44.70	\$90.78	\$88.91	\$85.16	\$309.55	\$190.45
	<b>TOTAL</b>	<b>\$31,900.00</b>	<b>\$6,392.79</b>	<b>\$9,670.52</b>	<b>\$5,059.91</b>	<b>\$2,255.94</b>	<b>\$23,379.16</b>	<b>\$8,520.84</b>
<b>INSURANCE &amp; BONDS</b>								
	<b>TOTAL</b>	<b>\$9,000.00</b>		<b>\$7,547.00</b>	<b>\$1,299.00</b>	<b>\$286.00</b>	<b>\$9,132.00</b>	<b>(\$132.00)</b>
<b>TRUST AND AGENCY</b>								
DELINQUENT TAX		\$35,000.00						
TRAILER BONDS		\$6,000.00						
	<b>TOTAL</b>	<b>\$41,000.00</b>						
<b>UNALLOCATED</b>								
	<b>TOTAL</b>	<b>\$972,890.00</b>					<b>\$0.00</b>	<b>\$972,890.00</b>
<b>CONTINGENCIES</b>								
11/12/2020, 01/14/2021	<b>TOTAL</b>	<b>\$21,000.00</b>		<b>\$1,329.63</b>	<b>\$738.16</b>		<b>\$2,067.79</b>	<b>\$18,932.21</b>
<b>ROAD FUND TRANSFER</b>	<b>TOTAL</b>	<b>\$15,000.00</b>		\$15,000.00	\$22,000.00			
<b>GRAND TOTAL</b>		<b>\$1,469,790.00</b>	<b>\$96,677.39</b>	<b>\$134,942.95</b>	<b>\$110,507.50</b>	<b>\$91,934.03</b>	<b>\$434,061.87</b>	<b>\$1,035,728.13</b>
11/12/2020	<b>1500.00 to Election Wages</b>							
	<b>8000.00 to Attorney</b>							
	<b>6000.00 to Building and Grounds Maintenance</b>							
1/14/2021	<b>1500.00 to Election Supplies</b>							
	<b>4000.00 to Drains</b>							

## FEE SCHEDULE

LAND SPLIT FEE (4/19)	125.00 FIRST PARCEL 50.00 EACH ADDITIONAL PARCEL 250.00 FIRST PARCEL EXPRESS SERVICE 100.00 EACH ADDITIONAL PARCEL EXPRESS 25.00 INCOMPLETE APPLICATION FEE
DRIVEWAY REINSPECTION FEE (5/13)	150.00
LAND USE APPLICATIONS: (3/04)	
RESIDENTIAL DWELLING/ACCESSORY	40.00
COMMERCIAL/INDUSTRIAL	150.00 + 3000.00 (toward 3% inspec fee)
DEMOLITION WAIVER (2009)	40.00
PERMIT EXTENSION (2011)	30.00
SIGN PERMITS APPLICATION	50.00 TWP TAXPAYER 100.00 NON-TAXPAYER
HOME OCCUPATION	30.00
SPECIAL MEETING FEE (3/13)	800.00
SITE PLAN REVIEW (3/13)	300.00 + EXTRA COSTS
SPECIAL USE APPLICATIONS (3/13)	600.00 + EXTRA COSTS
TRAILER CASH GUARANTEE APPLICATION FEE	3000.00 150.00
ASSESSORY CASH GUARANTEE (on vacant land)	Determined by Township Board
ZONING BOARD OF APPEALS (3/13)	450.00 (\$50 refund for multiples)
ZONING AMENDMENT (3/13)	800.00 + EXTRA COSTS
PLANNED UNIT DEVELOPMENT (3/13)	1100.00 + EXTRA COSTS
MINING FEE (3/13)	1100.00 + EXTRA COSTS
CABLE COMMUNICATIONS FRANCHISE FEE	5% OF ANNUAL GROSS REVENUES
TOWNSHIP HALL RESERVATION MAINTENANCE FEES	
RESIDENTS NON-COMMERCIAL	0.00
RESIDENTS COMMERCIAL	25.00
NON-RESIDENTS	100.00
GRAVE SITES (4/15)	
FULL	400.00 RES      800.00 NON
INFANT	150.00 "      300.00 "
CREMAINS - 2 URNS EACH	125.00 "      250.00 "
BURIAL COSTS (7/20)	
FULL	600.00
INFANT	200.00
CREMAINS	250.00
HEADSTONE FOUNDATIONS (4/15)	.50 PER SQ IN (add 2" around) minimum 100.00 30.00 additional gov marker setting fee
MILEAGE (1/21)	.56 MILE
COPIES	.10 EACH

## TOWNSHIP OFFICIALS - SALARIES/WAGES

### TOWNSHIP BOARD

SUPERVISOR (04/20)	\$20,000.00 PER YEAR
CLERK (04/20)	\$20,000.00 PER YEAR
TREASURER (04/20)	\$20,000.00 PER YEAR
TRUSTEE (04/20)	\$150.00 PER MEETING
DEPUTY - SUPERVISOR, CLERK, TREASURER (04/20)	\$15.00 PER HOUR
SECRETARY (04/20)	\$15.00 PER HOUR

### BOARD OF REVIEW (04/17)

\$80.00 PER DIEM

### ASSESSOR (4/17)

\$100.00 PER DIEM

### PLANNING COMMISSION/ZONING BOARD

CHAIRMAN (04/17)	\$95.00 PER MEETING
SECRETARY - CORRESPONDING (04/17)	\$90.00 PER MEETING
SECRETARY - RECORDING (4/20)	\$15.00 PER HOUR
MEMBERS (04/17)	\$70.00 PER MEETING
ZONING ADMINISTRATOR/ORDINANCE OFFICER (04/17)	\$22.00 PER HOUR
ASSISTANT ZONING ADMINISTRATOR (04/7)	\$17.50 PER HOUR

### MILEAGE - ALL DEPTS (01/21)

\$.56 PER MILE

### ELECTIONS (04/20)

CHAIRMAN	\$16.00 PER HOUR
INSPECTORS/AV COUNTING BOARD	\$13.00 PER HOUR
RECEIVING BOARD	\$20.00 PER HOUR

### RECREATION BOARD MEMBER (04/17)

\$40.00 PER MEETING

### PARK MANAGER (4/20)

\$18.00 PER HOUR

### CEMETERY

SEXTON (04/19)	\$16.00 PER HOUR
ASSISTANT SEXTON (04/20)	\$15.00 PER HOUR
CARETAKER (04/17)	\$22.00 PER HOUR
CARETAKER ASST (04/17)	\$20.00 PER HOUR
BURIALS (04/15)	\$500.00 FULL
	\$200.00 INFANT
	\$150.00 CREMAINS

**REVENUES WORKSHEET 2021/2022**

ACCOUNT

ANTICIPATED

PROJECTED

18/19

19/20

20/21 Current

20/21

21/22

Taxes:					
Allocated	88585.35	103415.46	29692.26	100000.00	\$ 102,000.00
Delinquent	185.67	0	0.00	0.00	\$ -
State Revenue Share	282564.00	335505.00	189788.00	303000.00	\$ 300,000.00
Grants	0	1952	0.00	1000.00	\$ -
Interest	4837.92	578.82	197.71	2000.00	\$ 2,000.00
Trash	67204.00	70454.13	74994.14	90000.00	\$ 91,000.00
Services:	155.00	0.00	272.41		
Burial	7514.00	7161.00	5860.00	7000.00	\$ 6,000.00
Tax Collection	5564.50	5573.50	4641.00	5600.00	\$ 5,500.00
Elections	898.51	2745.14	2846.68	0.00	\$ 600.00
Franchise Fees	12524.41	9780.05	9402.26	13000.00	\$ 12,000.00
Metro Fees	0.00	0.00	0.00	0.00	\$ -
Licenses/Permits	1970.00	1900.00	5380.00	1800.00	\$ 2,000.00
Dog	13.50	16.50	0.00	10.00	\$ 10.00
Cemetery Lots	2650.00	7150.00	1600.00	2000.00	\$ 2,000.00
Other Revenues:		0.00			
Miscellaneous	488.84	321.18	1989.52	300.00	\$ 500.00
Hall Rental	0.00	0.00	50.00	0.00	\$ -
Farm Rental	1380.00	1380.00	0.00	1380.00	\$ 1,380.00
Refunds (insurance)	505.00	30.00	0.00	0.00	\$ -
Park Fees				1500.00	\$ -
Howell Area Fire	0.00	0.00	0.00	0.00	\$ -
Community Promotion	500.00	250.00	0.00	200.00	\$ -
Trust and Agency				35000.00	\$ 20,000.00
Trailer Bonds				6000.00	\$ 6,000.00
Local Comm Stabilization		10494.18	4985.08	0.00	\$ 3,000.00
Subtotals	477540.70	558706.96	331699.06	569790.00	\$ 553,990.00
Balance on hand at beginning of year	820000.00	820000.00	900000.00	900000.00	1000000.00
<b>Total Revenues</b>	<b>1,297,540.70</b>	<b>1,378,706.96</b>	<b>1,231,699.06</b>	<b>1,469,790.00</b>	<b>1,553,990.00</b>



BUDGET WORKSHEET 20/21

ACCOUNT	AS OF		BUDGET	PROPOSED BUDGET	
	yr 18-19	yr 19-20	1/21/2020	2020-2021	2021-2022
<b>TOWNSHIP BOARD</b>					
PAYROLL EXPENSE	\$ 4,815.87	\$ 4,898.45	\$ 4,186.94	\$ 4,500.00	\$ 4,600.00
TRUSTEE WAGES	\$ 5,850.00	\$ 5,250.00	\$ 3,000.00	\$ 6,000.00	\$ 6,000.00
SECRETARY WAGES	\$ 9,043.50	\$ 8,757.00	\$ 7,260.25	\$ 9,500.00	\$ 9,500.00
SUPPLIES	\$ 2,117.97	\$ 1,169.46	\$ 926.04	\$ 2,000.00	\$ 1,000.00
CONTRACTED SERVICES	\$ 12,640.36	\$ 11,481.85	\$ 24,458.55	\$ 17,000.00	\$ 20,000.00
CONFERENCES	\$ 1,911.30	\$ 1,529.81	\$ -	\$ 2,000.00	\$ 3,000.00
PUBLISHING	\$ 858.56	\$ 400.22	\$ 410.00	\$ 1,000.00	\$ 1,000.00
COMMUNICATIONS	\$ 1,299.58	\$ 1,859.67	\$ 770.00	\$ 2,000.00	\$ 1,500.00
ASSOCIATION DUES	\$ 2,306.19	\$ 2,377.38	\$ 150.00	\$ 2,500.00	\$ 2,400.00
EQUIPMENT	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 5,000.00
<b>TOTAL</b>	<b>\$ 40,843.33</b>	<b>\$ 37,723.84</b>	<b>\$ 41,161.78</b>	<b>\$ 47,500.00</b>	<b>\$ 54,000.00</b>
<b>SUPERVISOR</b>					
SALARY	\$ 18,500.03	\$ 19,416.67	\$ 16,625.03	\$ 20,000.00	\$ 20,000.00
DEPUTY	\$ -	\$ -	\$ -	\$ 1,000.00	
SUPPLIES	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 18,500.03</b>	<b>\$ 19,416.67</b>	<b>\$ 16,625.03</b>	<b>\$ 21,000.00</b>	<b>\$ 20,000.00</b>
<b>ELECTION</b>					
WAGES	\$ 4,909.75	\$ 1,868.00	\$ 6,292.50	\$ 6,500.00	\$ 2,000.00
SUPPLIES	\$ 2,968.82	\$ 2,468.04	\$ 5,853.45	\$ 5,000.00	\$ 1,500.00
PUBLISHING	\$ 270.84	\$ 50.00	\$ 302.78	\$ 500.00	\$ 150.00
MAINTENANCE/REPAIR	\$ 1,190.00	\$ -	\$ 499.00	\$ 1,000.00	\$ 500.00
EQUIPMENT	\$ -	\$ -	\$ 3,702.77	\$ 4,000.00	\$ 1,000.00
<b>TOTAL</b>	<b>\$ 9,339.41</b>	<b>\$ 4,386.04</b>	<b>\$ 16,650.50</b>	<b>\$ 17,000.00</b>	<b>\$ 5,150.00</b>
<b>ATTORNEY</b>	<b>\$ 4,515.00</b>	<b>\$ 5,600.00</b>	<b>\$ 8,417.50</b>	<b>\$ 15,000.00</b>	<b>\$ 22,000.00</b>
<b>ASSESSOR</b>					
CONTRACTED SERVICES	\$ 34,314.97	\$ 36,728.02	\$ 29,825.00	\$ 36,000.00	\$ 37,000.00
LAND DIVISION	\$ -	\$ -	\$ 550.00	\$ 600.00	\$ 600.00
SUPPLIES	\$ 2,567.42	\$ -	\$ 1,917.06	\$ 3,000.00	\$ 3,000.00
<b>TOTAL</b>	<b>\$ 36,882.39</b>	<b>\$ 36,728.02</b>	<b>\$ 32,292.06</b>	<b>\$ 39,600.00</b>	<b>\$ 40,600.00</b>
<b>CLERK</b>					
SALARY	\$ 19,500.00	\$ 19,500.00	\$ 16,625.03	\$ 20,000.00	\$ 20,000.00
DEPUTY	\$ 1,260.00	\$ 700.00	\$ 2,113.25	\$ 3,300.00	\$ 2,500.00
MILEAGE	\$ 202.74	\$ 251.17	\$ 551.44	\$ 700.00	\$ 700.00
SUPPLIES	\$ 1,584.94	\$ 719.75	\$ 944.90	\$ 1,200.00	\$ 500.00
EQUIPMENT REPAIR	\$ 125.00	\$ -	\$ -	\$ 100.00	\$ 100.00
<b>TOTAL</b>	<b>\$ 22,672.68</b>	<b>\$ 21,170.92</b>	<b>\$ 20,234.62</b>	<b>\$ 25,300.00</b>	<b>\$ 23,800.00</b>

page one total **\$ 165,400.00** **\$ 165,550.00**

ACCOUNT	yr 18-19	yr 19-20	THRU 01/21/2021	BUDGET 20/21	PROPOSED 20/21
<b>TREASURER</b>					
SALARY	\$ 19,500.00	\$ 19,500.00	\$ 16,625.03	\$ 20,000.00	\$ 20,000.00
DEPUTY	\$ 2,779.00	\$ 2,852.50	\$ 2,326.25	\$ 3,500.00	\$ 3,500.00
MILEAGE	\$ 1,359.23	\$ 1,453.28	\$ 1,135.64	\$ 1,500.00	\$ 1,500.00
SUPPLIES	\$ 1,142.65	\$ 1,678.93	\$ 1,378.26	\$ 1,000.00	\$ 1,500.00
CONTRACTED SERVICES	\$ 4,685.96	\$ 5,080.56	\$ 5,495.00	\$ 5,200.00	\$ 5,600.00
<b>TOTAL</b>	<b>\$ 29,466.84</b>	<b>\$ 30,565.27</b>	<b>\$ 26,960.18</b>	<b>\$ 31,200.00</b>	<b>\$ 32,100.00</b>

<b>BOARD OF REVIEW</b>					
WAGES	\$ 1,600.00	\$ 1,680.00	\$ 240.00	\$ 1,700.00	\$ 1,800.00
PUBLISHING	\$ 751.22	\$ 40.00	\$ 359.00	\$ 400.00	\$ 400.00
<b>TOTAL</b>	<b>\$ 2,351.22</b>	<b>\$ 1,720.00</b>	<b>\$ 599.00</b>	<b>\$ 2,100.00</b>	<b>\$ 2,200.00</b>

<b>BUILDINGS AND GROUNDS</b>					
SUPPLIES	\$ 16.43	\$ 609.93	\$ 346.85	\$ 600.00	\$ 600.00
TELEPHONE	\$ 8,547.48	\$ 9,213.71	\$ 6,091.16	\$ 7,000.00	\$ 7,000.00
UTILITIES / HALL	\$ 1,971.50	\$ 1,929.60	\$ 1,371.88	\$ 2,100.00	\$ 2,100.00
MAINTENANCE/REPAIRS	\$ 457.11	\$ 1,040.82	\$ 4,165.47	\$ 7,000.00	\$ 6,000.00
IMPROVEMENTS	\$ 214.57	\$ 10,968.30	\$ 1,414.17	\$ 1,000.00	\$ 500.00
SNOW REMOVAL/HALL	\$ 630.00	\$ 745.00	\$ -	\$ 300.00	\$ 300.00
<b>TOTAL</b>	<b>\$ 11,837.09</b>	<b>\$ 24,507.36</b>	<b>\$ 13,389.53</b>	<b>\$ 18,000.00</b>	<b>\$ 16,500.00</b>

<b>CEMETERY</b>					
SEXTON/CLERICAL	\$ 668.50	\$ 2,629.00	\$ 1,323.50	\$ 2,000.00	\$ 3,000.00
SUPPLIES	\$ 10.00	\$ 84.15	\$ 34.18	\$ 100.00	\$ 100.00
LAWN CARE	\$ 11,730.00	\$ 12,000.00	\$ 13,600.00	\$ 12,000.00	\$ 13,600.00
BURIALS	\$ 5,200.00	\$ 3,575.00	\$ 4,700.00	\$ 4,500.00	\$ 5,500.00
FOUNDATIONS	\$ 2,464.00	\$ 3,362.00	\$ 3,550.00	\$ 2,500.00	\$ 4,000.00
CARETAKER	\$ 848.00	\$ 1,712.00	\$ 2,328.82	\$ 3,000.00	\$ 3,000.00
IMPROVEMENTS/EQUIP	\$ -	\$ 12,975.00	\$ -	\$ 10,000.00	\$ 10,000.00
PLOT BUY BACKS	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRACTED MNT/REPAIR	\$ 569.66	\$ 4,388.80	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 21,490.16</b>	<b>\$ 40,725.95</b>	<b>\$ 25,536.50</b>	<b>\$ 34,100.00</b>	<b>\$ 39,200.00</b>

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<b>PLANNING/ZONING</b>					
WAGES	\$ 5,869.50	\$ 5,603.00	\$ 3,014.00	\$ 6,000.00	\$ 6,000.00
ZA WAGES	\$ 2,211.00	\$ 2,288.00	\$ 1,738.00	\$ 2,500.00	\$ 2,500.00
MILEAGE	\$ -	\$ -	\$ -	\$ -	\$ -
MASTER PLAN	\$ -	\$ -	\$ -	\$ -	\$ -
PUBLISHING	\$ 1,635.00	\$ 390.00	\$ -	\$ 1,000.00	\$ 1,000.00
SUPPLIES	\$ 364.17	\$ 77.80	\$ 41.45	\$ 200.00	\$ 100.00
<b>TOTAL</b>	<b>\$ 10,079.67</b>	<b>\$ 8,358.80</b>	<b>\$ 4,793.45</b>	<b>\$ 9,700.00</b>	<b>\$ 9,600.00</b>

page two total \$ 95,100.00 \$ 99,600.00

ACCOUNT	yr 18-19	yr 19-20	THRU 01/21/2021	BUDGET 20/21	PROPOSED 20/21
		\$ -	\$ -	\$ -	\$ -

	\$	-		\$	-	\$	-	\$	-	
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$	-	\$	-



**Compatibility Report for BUDGETworksheet17-18.xls**

**Run on 2/2/2017 11:52**

The following features in this workbook are not supported by earlier versions of Excel. These features may be lost or degraded when opening this workbook in an earlier version of Excel or if you save this workbook in an earlier file format.

**Minor loss of fidelity**

Some cells or styles in this workbook contain formatting that is not supported by the selected file format. These formats will be converted to the closest format available.

**# of occurrences**

**Version**

4

Excel 97-2003

<b>ROAD FUND BUDGET WORKSHEET 21-22</b>				
		<b>20/21 BUDGET</b>	<b>20/21 ACTUAL</b>	<b>21/22 PROPOSED</b>
<b>EXPENSES</b>				
ROAD CHLORIDE		\$120,000.00	\$112,300.49	\$130,000.00
CONTRACTS		\$170,000.00	\$60,123.61	\$195,000.00
UNALLOCATED		\$200.00	\$0.00	\$20,100.00
<b>TOTAL</b>		<b>\$290,200.00</b>	<b>\$172,424.10</b>	<b>\$345,100.00</b>
<b>REVENUES</b>				
BEGINNING BALANCE		\$85,000.00	\$127,358.43	\$155,000.00
FROM GENERAL FUND		\$15,000.00	\$37,000.00	
OTHER REVENUE		\$0.00	\$0.00	
INTEREST		\$200.00	\$63.43	\$100.00
ROAD TAX		\$190,000.00	\$33,625.84	\$190,000.00
<b>TOTAL</b>		<b>\$290,200.00</b>	<b>\$198,047.70</b>	<b>\$345,100.00</b>

# Livingston County Road Commission

3535 Grand Oaks Drive • Howell, Michigan 48843-8575  
Telephone: (517) 546-4250 • Facsimile: (517) 546-9628  
Internet Address: www.livingstonroads.org

March 3, 2021

Mr. Mark Fosdick, Supervisor  
Cohoctah Township  
3530 Gannon Rd.  
Howell, MI 48855

Re: Potential 2021 Gravel Road Project

Dear Mr. Fosdick:

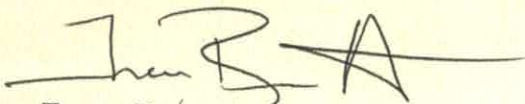
Per your request, we are providing you with a list of potential gravel road improvement projects for the 2021 construction season. The location and estimate of each project are shown in the following table.

ROAD	LOCATION	TYPE OF WORK	AMOUNT
Lovejoy Road	Owosso to Burns Twp. (2,740 feet)	Gravel Resurfacing, Tree Work, and Limited Drainage Work	\$63,000.00

Please review the above estimates and contact me if you wish to have a contract prepared for any of these projects. To be included on this year's construction schedule, all contracts must in place by May 1, 2021.

If you have any questions, please do not hesitate to contact Dub Toddy or me.

Sincerely,



Trevor Bennett  
Director of Operations

Cc: Dub Toddy, LCRC District 1 Foreman  
File

<b>CAPITAL IMPROVEMENT FUND BUDGET</b>				
			2021/2022	
		<b><u>BEGINNING BALANCE</u></b>		\$ 218,335.00
		REVENUES - INTEREST		\$ 1,500.00
		EXPENDITURES		
		<b><u>ENDING BALANCE</u></b>		\$ 219,835.00



