



COHOCTAH TOWNSHIP BOARD MEETING

July 09, 2020 at 8:00 PM

Township Hall | Fowlerville, Michigan

The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 72 hour advance notice by contacting Barb Fear, Township Clerk, by email: bfearclerk@gmail.com, phone: (517) 618-7404, or mail: 3530 Gannon Rd, Howell, MI 48855.

AGENDA

CALL TO ORDER

AGENDA APPROVAL

CONSENT AGENDA

- [1.](#) Minutes from 6-11-2020 Meeting
- [2.](#) Treasurer's Report June 2020
- [3.](#) Expenditures for July 2020

CALL TO THE PUBLIC

UNFINISHED BUSINESS

4. Drive In Movie Report

Road Commission

5. Durand Road

Howell Fire Authority

Hall

Cemetery

6. Grave Openings

Parks and Recreation

NEW BUSINESS

- [7.](#) 1st Quarter Budget Review
8. Hiring of New Township Attorney
9. Temporary Zoning Administrator

REPORTS - WRITTEN REPORTS SUBMITTED

Zoning Board of Appeals

Planning Commission

Violations and Complaints

CALL TO THE PUBLIC

NEXT REGULAR MEETING DATE - August 13, 2020

ADJOURN



COHOCTAH TOWNSHIP BOARD MEETING

June 11, 2020 at 8:00 PM

Township Hall | Fowlerville, Michigan

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MINUTES

CALL TO ORDER

PRESENT

Barb Fear

Phil Charette

Mark Fosdick

Tami Bock

Mark Torigian

ZA Flanary and 2 citizens.

The meeting was called to order at 8:00PM with the pledge of allegiance.

AGENDA APPROVAL

Motion made by Torigian, Seconded by Charette. To accept the agenda as presented. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian

CONSENT AGENDA

Motion made by Torigian, Seconded by Bock. To approve the Consent Agenda as presented. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian

1. Minutes Document from May meeting
2. Treasurers Report for May 2020
3. Expenditures for June 2020

CALL TO THE PUBLIC

UNFINISHED BUSINESS

4. Harris Show Cause adjourned until September
5. Drive In Update

Road Commission

Howell Fire Authority

Hall

Cemetery

Parks and Recreation

6. Opening of Park

Motion made by Bock, Seconded by Charette to create a subcommittee consisting of Ranger Flanary, Trustee Torigian and Clerk Fear to create a new use contract between the Township and 4H, to be presented at the July board meeting. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian

NEW BUSINESS

7. Township Attorney Retirement

Motion made by Charette, Seconded by Torigian to create a committee consisting of Supervisor Fosdick and Trustee Torigian to recruit and screen candidates for the Township Attorney position. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian

REPORTS - WRITTEN REPORTS SUBMITTED

Zoning Board of Appeals

Planning Commission

8. Minutes of June 4 2020 Meeting

Violations and Complaints

CALL TO THE PUBLIC

NEXT REGULAR MEETING DATE - JULY 9, 2020

ADJOURN

The meeting was adjourned at 9:11pm

| | | | |
|------------------------------------|-----------------------------|--|---------------------|
| TAMI BOCK | | | |
| COHOCTAH TOWNSHIP TREASURER | | | |
| 6153 BYRON ROAD | | | |
| HOWELL MI 48855 | | | |
| 517-546-2510 | | | |
| | | | |
| | | | 2020 June |
| | | | |
| | | | |
| RECEIPTS | | | |
| | | | |
| | INTEREST | | \$ 39.03 |
| | TRASH PICK UP | | \$ 42,346.00 |
| | LOCAL COMM STAB | | \$ 4,985.08 |
| | OTHER REVENUE | | \$ 776.78 |
| | | | |
| | LAND USE | | \$ 200.00 |
| | BURIAL | | \$ 500.00 |
| | | | |
| | RECEIPTS TOTAL | | \$ 48,846.89 |
| | | | |
| | | | |
| | CASH ACCOUNT ENDING BALANCE | | \$ 655,067.21 |
| | | | |
| | FLAGSTAR CD | | \$ 110,227.00 |
| | PNC BANK CD | | \$ 112,840.86 |
| | HUNTINGTON CD | | \$ 108,133.24 |
| | | | |
| | GENERAL FUND BALANCE | | \$ 986,268.31 |
| | | | |
| | TRUST AND AGENCY BALANCE | | \$ 6,500.00 |
| | CAPITAL IMPROVEMENT FUNDS | | \$ 218,335.23 |
| | | | |
| | | | |
| | ROAD FUND ENDING BALANCE | | \$ 138,359.01 |

| EXPENDITURES - JULY 2020 | | |
|---------------------------------|--|----------------------|
| ASSESSOR | | \$ 2,975.00 |
| AT&T | | \$ 283.79 |
| SURF AIR WIRELESS | | \$ 44.95 |
| HIDDEN LAKE WIRELESS | | \$ 45.00 |
| ALCHINS | | \$ 10,625.00 |
| MIKE KEHOE | | \$ 22.50 |
| CARLISLE WORTMAN | | \$ 115.00 |
| CONSUMERS ENERGY | | \$ 619.66 |
| CHASE CREDIT CARD | | \$ 3,848.62 |
| ECONOPRINT | | \$ 844.96 |
| ECONOPRINT | | \$ 335.30 |
| LIVINGSTON COUNTY CLERK | | \$ 199.00 |
| THE GROUNDS CREW | | \$ 2,000.00 |
| MARKUS FARM LLC | | \$ 1,400.00 |
| LIVINGSTON CTY PRESS | | \$ 40.00 |
| LASHBROOK SEPTIC | | \$ 175.00 |
| ELECTION SOURCE | | \$ 170.00 |
| COHOCTAH TOWNSHIP | | \$ 25.00 |
| COHOCTAH TOWNSHIP | | \$ 1,329.63 |
| JULIE SAMIDE | | \$ 156.00 |
| DEBORAH LIZOTTE | | \$ 156.00 |
| ENVIRONMENTAL RUBBER RECYCLING | | \$ 1,172.00 |
| TAMALE ROSE | | \$ 200.00 |
| NAUGHTY BOYS ICE CREAM | | \$ 200.00 |
| HOWELL GUN CLUB | | \$ 100.00 |
| T BOCK | | \$ 89.31 |
| L FLANARY | | \$ 955.47 |
| M FOSDICK | | \$ 44.90 |
| B FEAR | | \$ 134.04 |
| D BURDEN | | \$ 139.15 |
| SUB TOTAL | | \$ 28,445.28 |
| T BOCK | | \$ 1,950.51 |
| D BURDEN | | \$ 132.14 |
| L FLANARY | | \$ 977.01 |
| K THURNER | | \$ 100.03 |
| M FOSDICK | | \$ 1,410.62 |
| D GRAHAM | | \$ 663.39 |
| B FEAR | | \$ 1,596.76 |
| T LITZ | | \$ 585.06 |
| NATIONWIDE | | \$ 440.23 |
| W/H | | \$ 1,219.10 |
| BENEPAY | | \$ 59.49 |
| SUB TOTAL | | \$ 9,134.34 |
| TOTAL GENERAL FND | | \$ 37,579.62 |
| LIVINGSTON COUNTY ROAD COMM | | \$ 60,123.61 |
| CHLORIDE SOLUTIONS | | \$ 40,872.31 |
| ROAD FUND | | \$ 100,995.92 |
| TOTAL EXPENDITURES | | \$ 138,575.54 |

COHOCTAH TOWNSHIP 20-21 EXPENDITURES

| ACCOUNT | BUDGET | 1ST | 2ND | 3RD | 4TH | TOTAL | BALANCE |
|-----------------------|--------------------|--------------------|---------------|---------------|---------------|--------------------|--------------------|
| TOWNSHIP BOARD | | | | | | | |
| PAYROLL TAX EXPENSE | \$4,500.00 | \$951.31 | | | | \$951.31 | \$3,548.69 |
| TRUSTEE WAGES | \$6,000.00 | | | | | \$0.00 | \$6,000.00 |
| SECRETARY WAGES | \$9,500.00 | \$1,399.00 | | | | \$1,399.00 | \$8,101.00 |
| SECRETARY MILEAGE | \$0.00 | | | | | \$0.00 | \$0.00 |
| SUPPLIES | \$2,000.00 | \$782.26 | | | | \$782.26 | \$1,217.74 |
| CONTRACTED SERVICES | \$17,000.00 | \$13,509.99 | | | | \$13,509.99 | \$3,490.01 |
| CONFERENCES | \$2,000.00 | | | | | \$0.00 | \$2,000.00 |
| PUBLISHING | \$1,000.00 | \$160.00 | | | | \$160.00 | \$840.00 |
| COMMUNICATIONS | \$2,000.00 | \$770.00 | | | | \$770.00 | \$1,230.00 |
| ASSOCIATION DUES | \$2,500.00 | \$20.00 | | | | \$20.00 | \$2,480.00 |
| EQUIPMENT | \$1,000.00 | | | | | \$0.00 | \$1,000.00 |
| TOTAL | \$47,500.00 | \$17,592.56 | \$0.00 | \$0.00 | \$0.00 | \$17,592.56 | \$29,907.44 |
| SUPERVISOR | | | | | | | |
| SALARY | \$20,000.00 | \$4,958.34 | | | | \$4,958.34 | \$15,041.66 |
| DEPUTY | \$1,000.00 | | | | | \$0.00 | \$1,000.00 |
| SUPPLIES | \$0.00 | | | | | \$0.00 | \$0.00 |
| TOTAL | \$21,000.00 | \$4,958.34 | \$0.00 | \$0.00 | \$0.00 | \$4,958.34 | \$16,041.66 |
| ELECTIONS | | | | | | | |
| WAGES | \$5,000.00 | \$1,788.50 | | | | \$1,788.50 | \$3,211.50 |
| SUPPLIES | \$3,500.00 | \$728.08 | | | | \$728.08 | \$2,771.92 |
| PUBLISHING | \$500.00 | \$40.00 | | | | \$40.00 | \$460.00 |
| MAINTENANCE/REPAIR | \$1,000.00 | | | | | \$0.00 | \$1,000.00 |
| EQUIPMENT | \$4,000.00 | \$2,772.50 | | | | \$2,772.50 | \$1,227.50 |
| TOTAL | \$14,000.00 | \$5,329.08 | \$0.00 | \$0.00 | \$0.00 | \$5,329.08 | \$8,670.92 |
| ATTORNEY | | | | | | | |
| TOTAL | \$7,000.00 | \$1,425.00 | | | | \$1,425.00 | \$5,575.00 |
| ASSESSOR | | | | | | | |
| CONTRACTED SERVICE | \$36,000.00 | \$5,950.00 | | | | \$5,950.00 | \$30,050.00 |
| LAND DIVISIONS | \$600.00 | | | | | | |
| SUPPLIES | \$3,000.00 | \$4,892.06 | | | | \$4,892.06 | (\$1,892.06) |
| TOTAL | \$39,600.00 | \$10,842.06 | \$0.00 | \$0.00 | \$0.00 | \$10,842.06 | \$28,157.94 |
| CLERK | | | | | | | |
| SALARY | \$20,000.00 | \$4,958.34 | | | | \$4,958.34 | \$15,041.66 |
| DEPUTY | \$3,300.00 | \$152.00 | | | | \$152.00 | \$3,148.00 |
| MILEAGE | \$700.00 | \$63.83 | | | | \$63.83 | \$636.17 |
| SUPPLIES | \$1,200.00 | \$796.44 | | | | \$796.44 | \$403.56 |
| EQUIPMENT REPAIR | \$100.00 | | | | | \$0.00 | \$100.00 |
| TOTAL | \$25,300.00 | \$5,970.61 | \$0.00 | \$0.00 | \$0.00 | \$5,970.61 | \$19,329.39 |

| COHOCTAH TOWNSHIP 20-21 EXPENDITURES | | | | | | | | -2- |
|--------------------------------------|--------------------|-------------------|---------------|---------------|---------------|-------------------|--------------------|-----|
| ACCOUNT | BUDGET | 1ST | 2ND | 3RD | 4TH | TOTAL | BALANCE | |
| TREASURER | | | | | | | | |
| SALARY | \$20,000.00 | \$4,958.34 | | | | \$4,958.34 | \$15,041.66 | |
| DEPUTY | \$3,500.00 | \$552.50 | | | | \$552.50 | \$2,947.50 | |
| MILEAGE | \$1,500.00 | \$299.01 | | | | \$299.01 | \$1,200.99 | |
| SUPPLIES | \$1,000.00 | | | | | \$0.00 | \$1,000.00 | |
| CONTRACTED SERVICES | \$5,200.00 | \$3,114.96 | | | | \$3,114.96 | \$2,085.04 | |
| TOTAL | \$31,200.00 | \$8,924.81 | \$0.00 | \$0.00 | \$0.00 | \$8,924.81 | \$22,275.19 | |
| BOARD OF REVIEW | | | | | | | | |
| WAGES | \$1,700.00 | | | | | \$0.00 | \$1,700.00 | |
| PUBLISHING | \$400.00 | \$210.00 | | | | \$210.00 | \$190.00 | |
| TOTAL | \$2,100.00 | \$210.00 | \$0.00 | \$0.00 | \$0.00 | \$210.00 | \$1,890.00 | |
| BUILDING & GROUNDS | | | | | | | | |
| SALARIES | \$0.00 | | | | | \$0.00 | \$0.00 | |
| SUPPLIES | \$600.00 | \$84.78 | | | | \$84.78 | \$515.22 | |
| TELEPHONE | \$7,000.00 | \$1,865.34 | | | | \$1,865.34 | \$5,134.66 | |
| UTILITIES-HALL | \$2,100.00 | \$108.14 | | | | \$108.14 | \$1,991.86 | |
| UTILITIES-HOUSE | \$0.00 | | | | | \$0.00 | \$0.00 | |
| MAINTENANCE/ REPAIRS | \$1,000.00 | \$293.90 | | | | \$293.90 | \$706.10 | |
| IMPROVEMENTS | \$1,000.00 | | | | | \$0.00 | \$1,000.00 | |
| SNOW REMOVAL/HALL | \$300.00 | | | | | \$0.00 | \$300.00 | |
| TOTAL | \$12,000.00 | \$2,352.16 | \$0.00 | \$0.00 | \$0.00 | \$2,352.16 | \$9,647.84 | |
| CEMETERY | | | | | | | | |
| CLERICAL | \$2,000.00 | \$498.50 | | | | \$498.50 | \$1,501.50 | |
| SUPPLIES | \$100.00 | | | | | \$0.00 | \$100.00 | |
| LAWN CARE | \$12,000.00 | \$4,800.00 | | | | \$4,800.00 | \$7,200.00 | |
| BURIALS | \$4,500.00 | \$1,500.00 | | | | \$1,500.00 | \$3,000.00 | |
| FOUNDATIONS | \$2,500.00 | | | | | \$0.00 | \$2,500.00 | |
| CARETAKER/ REPAIRS | \$3,000.00 | \$970.96 | | | | \$970.96 | \$2,029.04 | |
| IMPROVEMENTS | \$10,000.00 | | | | | \$0.00 | \$10,000.00 | |
| TOTAL | \$34,100.00 | \$7,769.46 | \$0.00 | \$0.00 | \$0.00 | \$7,769.46 | \$26,330.54 | |

| COHOCTAH TOWNSHIP 20-21 EXPENDITURES | | | | | | | | -3- |
|--------------------------------------|------------|----------|-----|-----|-----|----------|------------|-----|
| ACCOUNT | BUDGET | 1ST | 2ND | 3RD | 4TH | TOTAL | BALANCE | |
| PLANNING/ ZONING | | | | | | | | |
| WAGES | \$6,000.00 | | | | | \$0.00 | \$6,000.00 | |
| Z.A. WAGES | \$2,500.00 | \$506.00 | | | | \$506.00 | \$1,994.00 | |
| Z.A. MILEAGE | \$0.00 | | | | | \$0.00 | \$0.00 | |
| MASTER PLAN | \$0.00 | | | | | | | |

| | | | | | | | | |
|------------------------------|--|-----------------------|--------------------|----------------|----------------|----------------|--------------------|---------------------|
| SUPPLIES | | \$200.00 | \$28.60 | | | | \$28.60 | \$171.40 |
| PUBLISHING | | \$1,000.00 | | | | | \$0.00 | \$1,000.00 |
| TOTAL | | \$9,700.00 | \$534.60 | \$0.00 | \$0.00 | \$0.00 | \$534.60 | \$9,165.40 |
| DRAINS AT LARGE | | | | | | | | |
| TOTAL | | \$12,000.00 | | | | | \$0.00 | \$12,000.00 |
| STREETLIGHTS | | | | | | | | |
| TOTAL | | \$7,500.00 | \$1,479.94 | | | | \$1,479.94 | \$6,020.06 |
| TRASH PICK-UP | | | | | | | | |
| TOTAL | | \$95,000.00 | \$22,425.00 | | | | \$22,425.00 | \$72,575.00 |
| RECREATION | | | | | | | | |
| WAGES | | \$2,400.00 | \$625.50 | | | | \$625.50 | \$1,774.50 |
| FOWLerville REC | | \$5,500.00 | | | | | \$0.00 | \$5,500.00 |
| PARK MAINTENANCE | | \$5,000.00 | \$150.00 | | | | \$150.00 | \$4,850.00 |
| PARK MOWING | | \$8,000.00 | \$1,400.00 | | | | \$1,400.00 | \$6,600.00 |
| PARK IMPROVEMENTS | | \$3,000.00 | | | | | \$0.00 | \$3,000.00 |
| PARADE FUNDS | | \$7,500.00 | \$3,758.82 | | | | \$3,758.82 | \$3,741.18 |
| UTILITIES | | \$500.00 | \$44.70 | | | | \$44.70 | \$455.30 |
| TOTAL | | \$31,900.00 | \$5,979.02 | \$0.00 | \$0.00 | \$0.00 | \$5,979.02 | \$25,920.98 |
| INSURANCE & BONDS | | | | | | | | |
| TOTAL | | \$9,000.00 | | | | | \$0.00 | \$9,000.00 |
| TRUST AND AGENCY | | | | | | | | |
| DELINQUENT TAX | | \$35,000.00 | | | | | | |
| TRAILER BONDS | | \$6,000.00 | | | | | | |
| TOTAL | | \$41,000.00 | | | | | | |
| UNALLOCATED | | | | | | | | |
| TOTAL | | \$972,890.00 | | | | | \$0.00 | \$972,890.00 |
| CONTINGENCIES | | | | | | | | |
| TOTAL | | \$42,000.00 | | | | | \$0.00 | \$42,000.00 |
| ROAD FUND TRANSFER | | | | | | | | |
| TOTAL | | \$15,000.00 | | | | | | |
| GRAND TOTAL | | \$1,469,790.00 | \$95,792.64 | #VALUE! | #VALUE! | #VALUE! | #VALUE! | #VALUE! |