



COHOCTAH TOWNSHIP BOARD MEETING

January 11, 2024 at 7:00 PM

Township Hall | Fowlerville, Michigan

The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 72 hour advance notice by contacting Barb Fear, Township Clerk, by email: bfearclerk@gmail.com, phone: (517) 546-0655, or mail: 10518 N Antcliff Rd Fowlerville MI 48836.

AGENDA

CALL TO ORDER

AGENDA APPROVAL

CONSENT AGENDA

- [1.](#) Minutes 12-14-2023
- [2.](#) Treasurer's Report
- [3.](#) Expenditures

CALL TO THE PUBLIC

UNFINISHED BUSINESS

Road Commission
Howell Fire Authority
Hall
Cemetery
Parks and Recreation

NEW BUSINESS

4. Sale of Lease House
- [5.](#) Quarterly Budget Review
- [6.](#) Resolution to Adopt Absentee Counting Board

REPORTS

Zoning Board of Appeals
Planning Commission
Violations and Complaints

CALL TO THE PUBLIC

NEXT REGULAR MEETING DATE - FEBRUARY 8, 2024

ADJOURN



COHOCTAH TOWNSHIP BOARD MEETING

December 14, 2023 at 7:00 PM

Township Hall | Fowlerville, Michigan

The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 72 hour advance notice by contacting Barb Fear, Township Clerk, by email: bfearclerk@gmail.com, phone: (517) 546-0655, or mail: 10518 N Antcliff Rd Fowlerville MI 48836.

MINUTES

CALL TO ORDER

The meeting was called to order at 7:01pm with the Pledge of Allegiance.

PRESENT: Barb Fear, Phil Charette, Tami Bock, Mark Torigian

ABSENT: Mark Fosdick

AGENDA APPROVAL

Motion made by Charette, Seconded by Bock to approve the agenda as presented. Voting Yea: Fear, Charette, Bock, Torigian, motion carried.

CONSENT AGENDA

1. Minutes 11-9-2023
2. Treasurer's Report
3. Expenditures

Motion made by Charette, Seconded by Bock to approve the Consent Agenda as presented. Voting Yea: Fear, Charette, Bock, Torigian, motion carried.

CALL TO THE PUBLIC

Public comment received.

UNFINISHED BUSINESS

Road Commission

No report.

Howell Fire Authority

No report.

Hall

No report.

Cemetery

No report.

Parks and Recreation

Verbal report given.

NEW BUSINESS

4. Produce Stand

It was recommended that the proposal be reviewed by the Planning Commission.

5. Fowlerville Schools Summer Tax Collection Agreement

Motion made by Bock, Seconded by Charette to approve the Fowlerville Schools Summer Tax Collection Agreement at \$3 per parcel. Voting Yea: Fear, Charette, Bock, Torigian, motion carried.

6. LESA Summer Tax Collection Agreement

Motion made by Bock, Seconded by Charette to approve the LESA Summer Tax Collection Agreement at \$3 per parcel. Voting Yea: Fear, Charette, Bock, Torigian, motion carried.

7. Poverty Exemption Policy

Motion made by Fear, Seconded by Bock to adopt the 2024 Resolution for Poverty Exemption policy. Voting Yea: Fear, Charette, Bock, Torigian. motion carried.

8. 2024 Meeting Schedule

Motion made by Charette, Seconded by Fear to approve the 2024 Meeting Schedule. Voting Yea: Fear, Charette, Bock, Torigian, motion carried.

REPORTS

Zoning Board of Appeals

There will be a meeting January 10, 2024 at 7:00pm.

Planning Commission

No report.

Violations and Complaints

Verbal report given.

CALL TO THE PUBLIC

Public comment received.

NEXT REGULAR MEETING DATE - JANUARY 11, 2024

ADJOURN

There being no further business, the meeting was adjourned at 7:48pm.

TAMI BOCK			
COHOCTAH TOWNSHIP TREASURER			
10518 ANTCLIFF ROAD			
FOWLerville MI 48836			
517-546-0655			
			Dec 2023
RECEIPTS			
	Election Reimbursement		\$ 1,862.47
	Land use		\$ 425.00
	INTEREST		\$ 12.17
	TRASH PICK UP		\$ 1,000.00
	Copies		\$ 10.00
	BURIALS		\$ 288.00
	TAXES		\$ 9,597.14
	RECEIPTS TOTAL		\$ 13,194.78
	CASH ACCOUNT ENDING BALANCE		\$ 501,176.84
	THE STATE BANK		\$ 199,985.00
	FLAGSTAR CD		\$ 112,731.87
	PNC BANK		\$ 115,017.03
	HUNTINGTON CD		\$ 169,463.92
	GENERAL FUND BALANCE		\$ 1,098,374.66
	TRUST AND AGENCY BALANCE		\$ 7,050.00
	CAPITAL IMPROVEMENT FUND		\$ 222,609.08
	ROAD FUND ENDING BALANCE		\$ 22,688.19
	ARPA FUND		\$ 75,749.69

	EXPENDITURES - JANUARY 2024			
	VERIZON		\$ 23.43	
	SURF INTERNET		\$ 99.18	
	CARLISLE/WORTMAN		\$ 995.00	
	GRANGER		\$ 23,685.40	
	CONSUMERS		\$ 657.54	
	ECONOPRINT		\$ 1,729.62	
	LIVINGSTON CO TREASURER		\$ 20,460.57	
	LIVINGSTON CO PRESS		\$ 100.00	
	NEAL ARMSTRONG		\$ 765.00	
	CHASE BANK		\$ 820.90	
	S BRONSBURG		\$ 58.30	
	L DAVENPORT		\$ 182.73	
	K THURNER		\$ 24.72	
	T BOCK		\$ 666.44	
	B FEAR		\$ 60.00	
	D BURDEN		\$ 115.28	
	SUB TOTAL		\$ 50,444.11	
	T BOCK		\$ 1,843.36	
	D BURDEN		\$ 238.21	
	C GARBER		\$ 2,398.33	
	S BRONSBURG		\$ 528.60	
	L DAVENPORT		\$ 369.40	
	J BLACK		\$ 44.04	
	K THURNER			\$ 92.35
	M FOSDICK		\$ 1,548.33	
	B FEAR		\$ 1,608.89	
	T LITZ		\$ 410.96	
	MERS		\$ 1,001.52	
	W/H		\$ 2,864.27	
	BENEPAY		\$ 66.19	
	SUB TOTAL		\$ 12,922.10	
	TOTAL GENERAL FND		\$ 63,366.21	
	ROAD FUND		\$ -	
	TOTAL EXPENDITURES		\$ 63,366.21	

		COHOCTAH TOWNSHIP 23-24 EXPENDITURES					-1-
ACCOUNT	BUDGET	1ST	2ND	3RD	4TH	TOTAL	BALANCE
TOWNSHIP BOARD							
PAYROLL TAX EXPENSE	\$8,000.00	\$2,041.33	\$2,672.07	\$2,651.45		\$7,364.85	\$635.15
TRUSTEE WAGES	\$7,000.00		\$2,560.00			\$2,560.00	\$4,440.00
SECRETARY WAGES	\$15,000.00	\$3,760.00	\$4,610.00	\$3,485.00		\$11,855.00	\$3,145.00
DEFERRED COMPENSATION		\$2,073.47	\$2,698.97	\$2,214.47			
SUPPLIES	\$1,500.00	\$215.69	\$182.78	\$97.59		\$496.06	\$1,003.94
CONTRACTED SERVICES	\$35,000.00	\$6,603.36	\$8,397.66	\$19,018.04		\$34,019.06	\$980.94
CONFERENCES	\$700.00			\$100.00		\$100.00	\$600.00
PUBLISHING	\$2,500.00	\$930.00	\$70.00	\$470.00		\$1,470.00	\$1,030.00
COMMUNICATIONS	\$1,300.00	\$1,975.39				\$1,975.39	(\$675.39)
ASSOCIATION DUES	\$2,500.00	\$2,887.66	\$100.00	\$150.00		\$3,137.66	(\$637.66)
EQUIPMENT	\$1,500.00					\$0.00	\$1,500.00
	TOTAL	\$75,000.00	\$20,486.90	\$21,291.48	\$28,186.55	\$0.00	\$62,978.02
SUPERVISOR							
SALARY	\$22,000.00	\$5,499.99	\$5,499.99	\$5,499.99		\$16,499.97	\$5,500.03
DEPUTY	\$0.00					\$0.00	\$0.00
SUPPLIES	\$0.00					\$0.00	\$0.00
	TOTAL	\$22,000.00	\$5,499.99	\$5,499.99	\$5,499.99	\$0.00	\$16,499.97
ELECTIONS							
WAGES	\$12,000.00			\$1,285.00		\$1,285.00	\$10,715.00
SUPPLIES	\$5,000.00		\$1,429.96	\$2,932.53		\$4,362.49	\$637.51
PUBLISHING	\$500.00					\$0.00	\$500.00
MAINTENANCE/REPAIR	\$1,000.00			\$804.00		\$804.00	\$196.00
EQUIPMENT	\$8,000.00					\$0.00	\$8,000.00
	TOTAL	\$26,500.00	\$0.00	\$1,429.96	\$5,021.53	\$0.00	\$20,048.51
ATTORNEY							
	TOTAL	\$80,000.00	\$15,300.75	\$8,778.20	\$3,035.00	\$27,113.95	\$52,886.05
ASSESSOR							
CONTRACTED SERVICE	\$38,000.00	\$9,525.00	\$9,800.00	\$8,072.50		\$27,397.50	\$10,602.50
LAND DIVISIONS	\$1,000.00	\$125.00					
SUPPLIES	\$2,000.00	\$2,292.23		\$1,820.21		\$4,112.44	(\$2,112.44)
	TOTAL	\$41,000.00	\$11,942.23	\$9,800.00	\$9,892.71	\$0.00	\$31,509.94
CLERK							
SALARY	\$22,000.00	\$5,499.99	\$5,499.99	\$5,499.99		\$16,499.97	\$5,500.03
DEPUTY	\$4,000.00		\$140.00	\$710.00		\$850.00	\$3,150.00
MILEAGE	\$500.00			\$120.52		\$120.52	\$379.48
SUPPLIES	\$700.00	\$1,114.15	\$48.00	\$221.84		\$1,383.99	(\$683.99)
EQUIPMENT REPAIR	\$100.00					\$0.00	\$100.00
	TOTAL	\$27,300.00	\$6,614.14	\$5,687.99	\$6,552.35	\$0.00	\$18,854.48
			COHOCTAH TOWNSHIP 23-24 EXPENDITURES				-2-

ACCOUNT		BUDGET	1ST	2ND	3RD	4TH	TOTAL	BALANCE
TREASURER								
SALARY		\$22,000.00	\$5,499.99	\$5,499.99	5,499.99		\$16,499.97	\$5,500.03
DEPUTY		\$4,000.00	\$435.00	\$1,100.00	1,095.00		\$2,630.00	\$1,370.00
MILEAGE		\$1,600.00	\$374.01	434.92	410.69		\$1,219.62	\$380.38
SUPPLIES		\$200.00	\$0.00	\$92.54	602.85		\$695.39	(\$495.39)
CONTRACTED SERVICES		\$6,000.00	\$3,570.56	\$112.09	1,774.57		\$5,457.22	\$542.78
	TOTAL	\$33,800.00	\$9,879.56	\$7,239.54	9,383.10	\$0.00	\$26,502.20	\$7,297.80
BOARD OF REVIEW								
WAGES		\$2,200.00		\$270.00			\$270.00	\$1,930.00
PUBLISHING		\$400.00	\$240.00	\$50.00			\$290.00	\$110.00
	TOTAL	\$2,600.00	\$240.00	\$320.00	0.00	\$0.00	\$560.00	\$2,040.00
BUILDING & GROUNDS								
SUPPLIES		\$500.00	\$158.30		19.06		\$177.36	\$322.64
TELEPHONE		\$12,000.00	\$1,247.39	\$1,071.49	382.19		\$2,701.07	\$9,298.93
UTILITIES-HALL		\$2,400.00	\$692.17	\$1,754.98	221.88		\$2,669.03	(\$269.03)
MAINTENANCE/ REPAIRS		\$12,000.00	\$14,042.17	\$1,907.58	1,509.15		\$17,458.90	(\$5,458.90)
IMPROVEMENTS		\$0.00					\$0.00	\$0.00
SNOW REMOVAL/HALL		\$0.00					\$0.00	\$0.00
	TOTAL	\$26,900.00	\$16,140.03	\$4,734.05	2,132.28	\$0.00	\$23,006.36	\$3,893.64
CEMETERY								
CLERICAL		\$2,500.00	\$505.00	\$250.00	470.00		\$1,225.00	\$1,275.00
SUPPLIES		\$100.00	\$34.85	\$8.59			\$43.44	\$56.56
LAWN CARE		\$11,000.00	\$4,800.00	\$5,950.00	2,800.00		\$13,550.00	(\$2,550.00)
PLOT BUYBACK		\$0.00					\$0.00	\$0.00
BURIALS		\$6,000.00	\$600.00		2,215.20		\$2,815.20	\$3,184.80
FOUNDATIONS		\$5,000.00	\$352.00				\$352.00	\$4,648.00
CARETAKER		\$3,000.00		\$1,084.46			\$1,084.46	\$1,915.54
IMPROVEMENTS		\$15,000.00	\$1,425.00	\$5,200.00	803.82		\$7,428.82	\$7,571.18
	TOTAL	\$42,600.00	\$7,716.85	\$12,493.05	6,289.02	\$0.00	\$26,498.92	\$16,101.08
								-3-
ACCOUNT		BUDGET	1ST	2ND	3RD	4TH	TOTAL	BALANCE
PLANNING/ ZONING								
WAGES		\$6,500.00	\$40.00	\$2,877.00	1,551.00		\$4,468.00	\$2,032.00
Z.A. WAGES		\$7,000.00	\$1,525.00	\$1,500.00	550.00		\$3,575.00	\$3,425.00
MASTER PLAN		\$500.00						
SUPPLIES		\$1,000.00	\$46.75	\$20.66			\$67.41	\$932.59
PUBLISHING		\$3,000.00	\$207.50	\$450.00	40.00		\$697.50	\$2,302.50
	TOTAL	\$18,000.00	\$1,819.25	\$4,847.66	2,141.00	\$0.00	\$8,807.91	\$8,692.09
DRAINS AT LARGE								
	TOTAL	\$37,000.00			0.00		\$0.00	\$37,000.00
STREETLIGHTS								

	TOTAL	\$6,600.00	\$1,253.33	\$1,187.87	1,192.18		\$3,633.38	\$2,966.62
TRASH PICK-UP								
	TOTAL	\$240,000.00	\$86,406.83	\$63,468.56	81,875.56		\$231,750.95	\$8,249.05
RECREATION								
WAGES		\$5,000.00	\$755.00	\$1,860.00	510.00		\$3,125.00	\$1,875.00
FOWLerville REC		\$6,000.00		\$4,020.55			\$4,020.55	\$1,979.45
PARK MAINTENANCE		\$1,000.00	\$1,180.12	\$1,310.90	2,500.00		\$4,991.02	(\$3,991.02)
PARK MOWING		\$11,000.00	\$3,450.00	\$3,250.00			\$6,700.00	\$4,300.00
PARK IMPROVEMENTS		\$6,000.00	\$722.26	\$5,209.64	4,709.64		\$10,641.54	(\$4,641.54)
COMMUNITY PROMOTION		\$8,000.00	\$3,841.06	\$805.19	191.01		\$4,837.26	\$3,162.74
UTILITIES		\$1,500.00	\$406.89	\$154.17	155.00		\$716.06	\$783.94
	TOTAL	\$38,500.00	\$10,355.33	\$16,610.45	8,065.65	\$0.00	\$35,031.43	\$3,468.57
INSURANCE & BONDS								
	TOTAL	\$10,000.00			10,269.00		\$10,269.00	(\$269.00)
TRUST AND AGENCY								
DELINQUENT TAX		\$10,000.00						
TRAILER BONDS		\$6,000.00						
	TOTAL	\$16,000.00						
UNALLOCATED								
	TOTAL	\$1,091,990.00					\$0.00	\$1,091,990.00
CONTINGENCIES								
	TOTAL	\$71,000.00		\$1,455.92	1,041.69		\$2,497.61	\$68,502.39
ROAD FUND TRANSFER	TOTAL	\$0.00		\$40,000.00	26,000.00			
GRAND TOTAL		\$1,906,790.00	\$193,655.19	\$204,844.72	\$206,577.61	\$0.00	\$605,077.52	\$1,301,712.48

RESOLUTION TO ESTABLISH ABSENT VOTER COUNTING BOARDS
Cohoctah Township, Livingston County
Resolution No. 01-2024

MEMBERS PRESENT: _____

MEMBERS ABSENT: _____

At a meeting of the Township Board of Cohoctah Township, Livingston County, Michigan, held on _____, the following Resolution was offered by _____ and seconded by _____.

WHEREAS, Section 168.765a of the Michigan Election Law, Public Act 116 of 1954, as amended, states that a township may decide to use absent voter counting boards, and;

WHEREAS, if a township decides to use absent voter counting boards, the board of election commissioners of that township must establish an absent voter counting board for each election day precinct in that township; and

WHEREAS the board of election commissioners must appoint the election inspectors to those absent voter counting boards not less than 21 days or more than 40 days before the election at which they are to be used;

NOW, THEREFORE, BE IT RESOLVED that the Cohoctah Township Board does hereby authorize and require the establishment and appointment of absent voter counting boards by Cohoctah Township's Election Commission under the terms of, and with the responsibilities dictated by, Michigan Election Law. Said requirement shall remain in effect unless or until the Township Board adopts a Resolution determining otherwise.

AYES _____
NAYS _____
ABSENT _____

STATE OF MICHIGAN
COUNTY OF LIVINGSTON

I, Barb Fear, Clerk of Cohoctah Township, do hereby certify that the foregoing resolution was duly adopted by the Cohoctah Township Board and is on file in the records of this office.

Cohoctah Township Clerk