



COHOCTAH TOWNSHIP BOARD MEETING

April 13, 2023 at 7:00 PM

Township Hall | Fowlerville, Michigan

The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 72 hour advance notice by contacting Barb Fear, Township Clerk, by email: bfearclerk@gmail.com, phone: (517) 546-0655, or mail: 10518 N Antcliff Rd Fowlerville MI 48836.

AGENDA

CALL TO ORDER

AGENDA APPROVAL

CONSENT AGENDA

- [1.](#) Minutes 03-09-2023
2. Treasurer's Report
- [3.](#) Expenditures

CALL TO THE PUBLIC

UNFINISHED BUSINESS

Howell Fire Authority

Road Commission

- [4.](#) Road Contracts 2023

Hall

Cemetery

Parks and Recreation

NEW BUSINESS

- [5.](#) Chloride Quote
- [6.](#) Civic Plus Website Hosting Contract
7. Bids for Township Hall Flooring
8. Bids for Township Hall Painting
9. Bids for Township Park Mowing
10. Bids for Township Hall Parking Lot Resurfacing
11. Bids for Lease of Farm Land

REPORTS - WRITTEN REPORTS SUBMITTED

Zoning Board of Appeals

Planning Commission

Violations and Complaints

CALL TO THE PUBLIC

NEXT REGULAR MEETING DATE - MAY 11, 2023

ADJOURN



COHOCTAH TOWNSHIP BOARD MEETING

March 09, 2023 at 7:00 PM

Township Hall | Fowlerville, Michigan

The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 72 hour advance notice by contacting Barb Fear, Township Clerk, by email: bfearclerk@gmail.com, phone: (517) 546-0655, or mail: 10518 N Antcliff Rd Fowlerville MI 48836.

MINUTES

CALL TO ORDER

The meeting was called to order at 7:02pm with the Pledge of Allegiance.

PRESENT: Barb Fear, Phil Charette, Mark Fosdick, Mark Torigian and Zoning Administrator Fred Buckner. ABSENT: Tami Bock.

AGENDA APPROVAL

Motion made by Torigian, Seconded by Charette to approve the agenda as presented. Voting Yea: Fear, Charette, Fosdick, Torigian, motion carried 4-0.

CONSENT AGENDA

1. Minutes 02-09-2023
2. Budget Workshop Minutes 02-23-2023
3. Treasurer's Report
4. Expenditures

Motion made by Charette, Seconded by Torigian to approve the Consent Agenda as presented. Voting Yea: Fear, Charette, Fosdick, Torigian, motion carried 4-0.

CALL TO THE PUBLIC

Public comment was received.

UNFINISHED BUSINESS

Road Commission

Leave on agenda.

Howell Fire Authority

Leave on agenda.

Hall

Leave on agenda.

Cemetery

Leave on agenda.

Parks and Recreation

Verbal report given by April Hodge.

NEW BUSINESS

5. Re-Adopt Cemetery Ordinance

Motion made by Charette, Seconded by Torigian to adopt the Cemetery Ordinance Resolution. Roll call voting Yea: Torigian, Fosdick, Charette, Fear. Nay: none. Motion carried 4-0.

6. Fowlerville Recreation Budget

Motion made by Torigian, Seconded by Charette to approve the 2023-2024 Fowlerville Community Recreation Budget. Voting Yea: Fear, Charette, Fosdick, Torigian, motion carried 4-0.

7. Quarterly Budget Review

Motion made by Torigian, Seconded by Charette to move \$4400.00 from Contingencies as follows: \$2600.00 to Attorney, \$200.00 to Building and Grounds Telephone, \$1600.00 to Drains at Large. Voting Yea: Fear, Charette, Fosdick, Torigian, motion carried 4-0.

8. Budget Approval- Fee Schedule

Motion made by Charette, Seconded by Torigian to adopt the 2023-2024 Fee Schedule. Voting Yea: Fear, Charette, Fosdick, Torigian, motion carried 4-0.

9. Budget Approval- Wages and Salaries

Motion made by Torigian, Seconded by Charette to adopt the 2023-2024 Salaries and Wages with the following changes: Elections Chairman \$25.00/hr., Election Inspector \$18.00/hr., Receiving Board \$50.00/hr. Voting Yea: Fear, Charette, Fosdick, Torigian, motion carried 4-0.

10. Budget Approval- 2023/2023 Revenues

Motion made by Charette, Seconded by Torigian to adopt the 2023-2024 Anticipated Revenues. Voting Yea: Fear, Charette, Fosdick, Torigian, motion carried 4-0.

11. Budget Approval- 2023/2024 General Fund Budget

Motion made by Torigian, Seconded by Charette to adopt the 2023-2024 General Fund Budget. Voting Yea: Fear, Charette, Fosdick, Torigian, motion carried 4-0.

12. Budget Approval- 2023/2024 Road Fund Budget

Motion made by Torigian, Seconded by Charette to adopt the 2023-2024 Road Fund Budget. Voting Yea: Fear, Charette, Fosdick, Torigian, motion carried 4-0.

13. Budget Approval- 2023/2024 Capital Improvement Fund Budget

Motion made by Torigian, Seconded by Charette to approve the 2023-2024 Capital Improvement Fund Budget. Voting Yea: Fear, Charette, Fosdick, Torigian, motion carried 4-0.

14. Resolution to Support Surf Robin Grant

Motion made by Torigian, Seconded by Fear to adopt the Resolution of Support for Surf Internet's Application for the State of Michigan ROBIN Grant. Roll call voting Yea: Fosdick, Charette, Torigian, Fear. Nays: None. Motion carried 4-0.

REPORTS - WRITTEN REPORTS SUBMITTED

Zoning Board of Appeals

Leave on agenda

Planning Commission

Verbal report given by Phil Charette.

Violations and Complaints

Verbal report given by Zoning Administrator Fred Buckner.

CALL TO THE PUBLIC

Public comment received.

NEXT REGULAR MEETING DATE - APRIL 13, 2023

ADJOURN

There being no further business, the meeting was adjourned at 8:04pm.

EXPENDITURES - APRIL 2023			
BERG ASSESSING		\$ 3,300.00	
VERIZON WIRELESS		\$ 360.51	
SURF INTERNET		\$ 85.00	
FOWLerville SCHOOLS		\$ 1,883.97	
GRANGER		\$ 22,771.67	
CONSUMERS		\$ 419.57	
FOSTER/SWIFT		\$ 5,797.90	
COFFIELD OIL		\$ 442.65	
LIV CTY TREASURER ASSOC		\$ 10.00	
LIV CTY PRESS		\$ 1,280.00	
CHASE CREDIT CARD		\$ 444.59	
THE GROUNDS CREW		\$ 1,300.00	
T BOCK		\$ 32.75	
B FEAR		\$ 55.00	
D BURDEN		\$ 129.69	
SUB TOTAL		\$ 38,313.30	
T BOCK		\$ 2,044.91	
D BURDEN		\$ 175.72	
A HODGE		\$ 8.80	
M FOSDICK		\$ 1,533.70	
K THURNER			\$ 124.67
B FEAR		\$ 1,478.63	
T LITZ		\$ 369.40	
F BUCKNER		\$ 380.95	
MERS		\$ 1,040.84	
W/H		\$ 1,961.51	
BENEPAY		\$ 65.56	
SUB TOTAL		\$ 9,060.02	
TOTAL GENERAL FND		\$ 47,373.32	
ROAD FUND		\$ -	
TOTAL EXPENDITURES		\$ 47,373.32	

PROJECT AGREEMENT

JOB NUMBER: 489.02.5118BV

This Agreement made and entered into this _____ day of _____, 2023 by and between the TOWNSHIP of COHOCTAH, Livingston County, Michigan, hereinafter referred to as "TOWNSHIP" and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF LIVINGSTON, hereinafter referred to as "ROAD COMMISSION."

WITNESSETH

The Township has selected the following road to be improved as described below:

LOVEJOY ROAD
(FROM BYRON ROAD TO DURAND ROAD)
APPROXIMATELY 2,670 FEET
GRAVEL RESURFACING, LIMITED DRAINAGE, AND TREE WORK
ALTOGETHER WITH THE NECESSARY RELATED WORK

The parties agree as follows:

1. The Township shall pay the Road Commission 100% of the cost of the project, as follows:
\$70,000.
 - A. The balance shall be paid promptly as invoiced.
 - B. The Road Commission shall furnish the Township with a final breakdown of its actual expenses upon completion of the project.
 - C. The Township will not withhold payments because of any set-off, counterclaim, or any other claim which it may have against the Road Commission arising out of this or any other matter. If there is a dispute over the balance due upon completion, the Township will pay the amount claimed by the Road Commission, and such payment shall not be a waiver by the Township of any claims it may have arising from this contract and the completion of the project.
2. All work shall be performed in a good workmanlike manner and in accordance with plans and specifications adopted by the Road Commission.
3. The work will be completed within the current contract year, unless the parties otherwise so agree.
4. In the event the project cannot be completed due to circumstances beyond the control of the Road Commission, and through no fault of the Road Commission, the contract price for later completion will be subject to renegotiation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the date and year first above written.

TOWNSHIP OF COHOCTAH

BY: _____
MARK FOSDICK, SUPERVISOR

BARB FEAR, CLERK

**BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF LIVINGSTON**

BY: _____
STEVEN J. WASYLK, MANAGING DIRECTOR

SARAH R. NEWTON, DIRECTOR OF FINANCE

PROJECT AGREEMENT

JOB NUMBER: 489-02.51/8BV

This Agreement made and entered into this _____ day of _____, 2023 by and between the TOWNSHIP of COHOCTAH, Livingston County, Michigan, hereinafter referred to as "TOWNSHIP" and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF LIVINGSTON, hereinafter referred to as "ROAD COMMISSION."

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 - B. The Road Commission shall furnish the Township with a final breakdown of its actual expenses upon completion of the project.
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2. All work shall be performed in a good workmanlike manner and in accordance with plans and specifications adopted by the Road Commission.
3. The work will be completed within the current contract year, unless the parties otherwise so agree.
4. In the event the project cannot be completed due to circumstances beyond the control of the Road Commission, and through no fault of the Road Commission, the contract price for later completion will be subject to renegotiation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the date and year first above written.

TOWNSHIP OF COHOCTAH

BY: _____
MARK FOSDICK, SUPERVISOR

BARB FEAR, CLERK

BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF LIVINGSTON

BY: _____
STEVEN J. WASYLK, MANAGING DIRECTOR

SARAH R. NEWTON, DIRECTOR OF FINANCE

Chloride Solutions

Ice & Dust Control

RATE QUOTE

Date: 3/15/23

Customer: *Cohoctah Township*

Product: Dust Control - Mineral Well Brine

Applied Rate: \$.229 per gallon / 9,500 gallons per load

Discount Offered: 1% net 10 days of receipt; net 30 days

Customer Signature: _____

Date: _____

Quoted By: *Brian Hitchcock, President*

If awarded this bid, please sign and return to our office.

~ Fax: 517-338-5005 ~ Telephone: 517-719-1557 ~

~ Email: brian@mbhtrucking.net~

Chloride Solutions, LLC

672 N. M-52

Webberville, MI. 48892

* Due to the unforeseen changes occurring in our industry, the price quoted may be amended as necessary. Chloride Solutions will notify you 15 days prior to any additional price surcharge that will take effect. *

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-39259-1

Date:

3/6/2023 12:26 PM

Expires On:

6/4/2023

Client:

COHOCTAH TOWNSHIP (LIVINGSTON COUNTY),
MICHIGAN

Bill To:

COHOCTAH TOWNSHIP (LIVINGSTON
COUNTY), MICHIGAN

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Steven Skok	x	steven.skok@civicplus.com		Net 30

QTY	Product Name	DESCRIPTION	PRODUCT TYPE
1.00	DNS and Domain Hosting Annual Fee (http://URL)	DNS and Domain Hosting Annual Fee (www.cohoctahtownship.org/)	Renewable
1.00	DNS and Domain Hosting Setup	DNS and Domain Hosting Setup (www.cohoctahtownship.org/)	One-time

Total Days of Quote:12

Total Investment - Year 1	USD 164.21
Annual Recurring Services (Subject to Uplift)	USD 189.00

1. This Statement of Work ("SOW") shall be subject to the terms and conditions of the Cohoctah Township MI - CivicEngage Statement of Work signed by and between the Parties ("the Agreement"). By signing this SOW, Client expressly agrees to the terms and conditions of the Agreement, as though set forth herein.
2. Client will be invoiced for the Total Investment - Year 1 (the sum of one-time costs and a prorated portion of the Annual Recurring Services) upon signing and submission of this SOW. The Annual Recurring Services subscription fee for the Products (as described above) included in this SOW are prorated and co-termed to align with the Client's current billing schedule and the Annual Recurring Services amount will subsequently be added to Client's Term and regularly scheduled annual invoices under the terms of the Agreement.
3. Each year this SOW is in effect, a technology investment and benefit fee, as agreed to in the Agreement, will be applied to the Annual Recurring Services subscription fee.

Signature Page to follow.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the Agreement terms and conditions

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Contact Information

*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization	URL	
Street Address		
Address 2		
City	State	Postal Code
CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays). Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.		
Emergency Contact & Mobile Phone		
Emergency Contact & Mobile Phone		
Emergency Contact & Mobile Phone		
Billing Contact		E-Mail
Phone	Ext.	Fax
Billing Address		
Address 2		
City	State	Postal Code
Tax ID #		Sales Tax Exempt #
Billing Terms		Account Rep
Info Required on Invoice (PO or Job #)		
Are you utilizing any external funding for your project (ex. FEMA, CARES):		
Y [] or N []		
Please list all external sources:		
Contract Contact		Email
Phone	Ext.	Fax
Project Contact		Email
Phone	Ext.	Fax