



COHOCTAH TOWNSHIP BOARD MEETING

September 10, 2020 at 8:00 PM

Township Hall | Fowlerville, Michigan

The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 72 hour advance notice by contacting Barb Fear, Township Clerk, by email: bfearclerk@gmail.com, phone: (517) 618-7404, or mail: 3530 Gannon Rd, Howell, MI 48855.

AGENDA

CALL TO ORDER

AGENDA APPROVAL

CONSENT AGENDA

- [1.](#) Minutes 8-13-2020
- [2.](#) Treasurer's Report August 2020
- [3.](#) Expenditures

CALL TO THE PUBLIC

UNFINISHED BUSINESS

4. Harris Show Cause Hearing rescheduled for October

Road Commission

Howell Fire Authority

Hall

Cemetery

Parks and Recreation

NEW BUSINESS

- [5.](#) Annual Audit- Pfeffer, Hanniford, Palka CPA
6. Large Item Day October 2, 2020
7. Surf Broadband

REPORTS

Zoning Board of Appeals

Planning Commission

Violations and Complaints- 01-2020 11030 Byron Rd, 03-2020 1985 Gannon , 04-2020 1850 Gannon, 06-2020 4007 Bruff

CALL TO THE PUBLIC

NEXT REGULAR MEETING DATE - OCTOBER 8, 2020

ADJOURN



COHOCTAH TOWNSHIP BOARD MEETING

August 13, 2020 at 8:00 PM

Township Hall | Fowlerville, Michigan

The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 72 hour advance notice by contacting Barb Fear, Township Clerk, by email: bfearclerk@gmail.com, phone: (517) 618-7404, or mail: 3530 Gannon Rd, Howell, MI 48855.

MINUTES

CALL TO ORDER

The meeting was called to order at 8:01pm with the Pledge of Allegiance.

PRESENT

Barb Fear

Phil Charette

Mark Fosdick

Tami Bock

Mark Torigian

ZA Flanary, ZAA Buckner and 4 citizens.

AGENDA APPROVAL

Motion made by Charette, Seconded by Torigian to accept the Agenda as presented. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian

CONSENT AGENDA

Motion made by Torigian, Seconded by Bock to approve the Consent Agenda as presented. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian

1. Minutes of 7-9-2020 Meeting
2. Minutes of 7-13-2020 Special Meeting
3. Minutes of 7-15-2020 Special Meeting
4. Treasurer Report July 2020
5. Expenditures August 2020

CALL TO THE PUBLIC

None

UNFINISHED BUSINESS

Road Commission

Report given

Howell Fire Authority

Report given

Hall

Report given

Cemetery

Report given

Parks and Recreation

Report given

NEW BUSINESS

- 6. Planning Commission Appointment- Chrissy DeFrancisco, Tony Tyler

Motion made by Fosdick, Seconded by Charette to appoint Chrissy DeFrancisco to the Planning Commission for a 3yr term expiring 8/2023. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian

Motion made by Fosdick, Seconded by Charette to appoint Tony Tyler to the Planning Commission for a 3 yr term expiring 8/2023.Voting Yea: Fear, Charette, Fosdick, Bock, Torigian

- 7. ZBA Appointment James Morris

Motion made by Fosdick, Seconded by Bock to appoint James Morris to the Zoning Board of Appeals for a 3yr term expiring 8/2023.Voting Yea: Fear, Charette, Fosdick, Bock, Torigian

- 8. 2020 Tax Rate Request

Motion made by Fear, Seconded by Bock to adopt a resolution to levy taxes of 0.7520 mills for operating purposes, plus 1.4452 mills for roads, established by election,for a total of 2.1972 mills for the 2020 tax year.

Voting Yea: Fear, Charette, Fosdick, Bock, Torigian

- 9. Election Report for August 4, 2020 Primary

Report given

REPORTS

Zoning Board of Appeals

No meeting.

Planning Commission

No meeting.

Violations and Complaints

Report given

- 10. 01-2020 11030 Byron Rd, 02-2020 1861 Hidden Meadows, 03-2020 1985 Gannon , 04-2020 1850 Gannon, 06-2020 4007 Bruff

02-2020 1861 Hidden Meadows was determined to be completed and has been closed.

CALL TO THE PUBLIC

None

NEXT REGULAR MEETING DATE - SEPTEMBER 10, 2020

ADJOURN

Meeting was adjourned at 8:37pm

TAMI BOCK			
COHOCTAH TOWNSHIP TREASURER			
6153 BYRON ROAD			
HOWELL MI 48855			
517-546-2510			
			2020 August
RECEIPTS			
	INTEREST		\$ 14.34
	TRASH PICK UP		\$ 3,369.00
	ELECTION REIMB.		\$ 2,846.68
	BURIAL		\$ 600.00
	RECEIPTS TOTAL		\$ 6,830.02
	CASH ACCOUNT ENDING BALANCE		\$ 667,811.57
	FLAGSTAR CD		\$ 110,227.00
	PNC BANK CD		\$ 112,840.86
	HUNTINGTON CD		\$ 108,133.24
	GENERAL FUND BALANCE		\$ 696,250.06
	TRUST AND AGENCY BALANCE		\$ 6,500.00
	CAPITAL IMPROVEMENT FUNDS		\$ 218,335.23
	ROAD FUND ENDING BALANCE		\$ 37,368.80

EXPENDITURES - SEPTEMBER 2020		
BERG ASSESSING		\$ 2,975.00
SURF BROADBAND SOLUTIONS		\$ 44.95
HIDDEN LAKE WIRELESS		\$ 45.00
COOPER & RIESTERER PLC		\$ 1,783.75
THE GROUNDS CREW		\$ 2,000.00
CYBERMIND		\$ 29.95
ALCHINS DISPOSAL		\$ 6,770.00
PFEFFER-HANNIFORD-PALKA		\$ 7,800.00
AT&T		\$ 291.15
LASHBROOK SEPTIC SERVICE		\$ 400.00
CONSUMERS ENERGY		\$ 653.24
LIVINGSTON COUNTY CLERK		\$ 688.27
MASTER MEDIA		\$ 179.98
BLIGHT PROPANE		\$ 675.48
DECKER AGENCY		\$ 7,547.00
CARLISLE/WORTMAN		\$ 1,144.80
CHASE BANK		\$ 3,798.62
MARKUS FARM LLC		\$ 1,200.00
JUDY LUCAS		\$ 400.00
D BURDEN		\$ 92.00
T BOCK		\$ 27.60
M FOSDICK		\$ 45.76
D GRAHAM		\$ 23.18
L FLANARY		\$ 176.83
B FEAR		\$ 104.88
SUB TOTAL		\$ 38,897.44
T BOCK		\$ 1,728.36
D BURDEN		\$ 132.15
T CLAPP		\$ 118.26
F BUCKNER		\$ 161.61
L FLANARY		\$ 680.13
K THURNER		\$ 79.43
J ARMSTRONG		\$ 56.29
C BARTON		\$ 78.84
K PENDYGRAFT		\$ 70.48
R BEACH		\$ 418.47
P CHARETTE		\$ 1,593.90
M CICAN		\$ 323.22
C DEFRANCISCO		\$ 305.01
F HEIL		\$ 323.22
M JOLLIFF		\$ 305.01
M TORIGIAN		\$ 1,108.20
A TYLER		\$ 323.22
M FOSDICK		\$ 1,410.63
D GRAHAM		\$ 1,172.79
B FEAR		\$ 1,528.26
T LITZ		\$ 541.02
NATIONWIDE		\$ 902.70
W/H		\$ 1,784.54
BENEPAY		\$ 47.01
SUB TOTAL		\$ 14,995.65
TOTAL GENERAL FND		\$ 53,893.09
CHLORIDE SOLUTIONS		\$ 33,626.60
ROAD FUND		\$ 33,626.60
TOTAL EXPENDITURES		\$ 87,519.69

Cohoctah Township

Audit Presentation

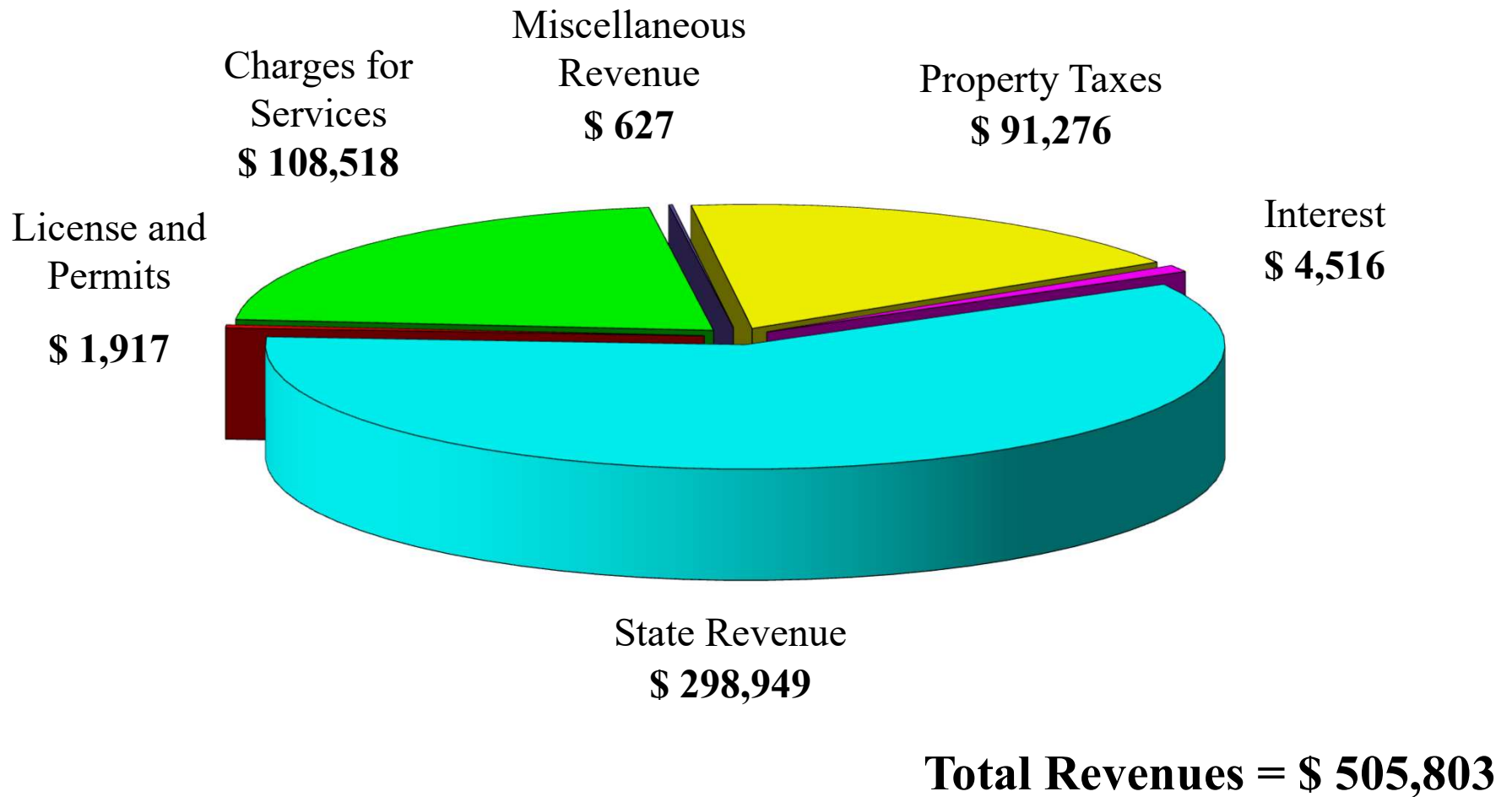
March 31, 2020



PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

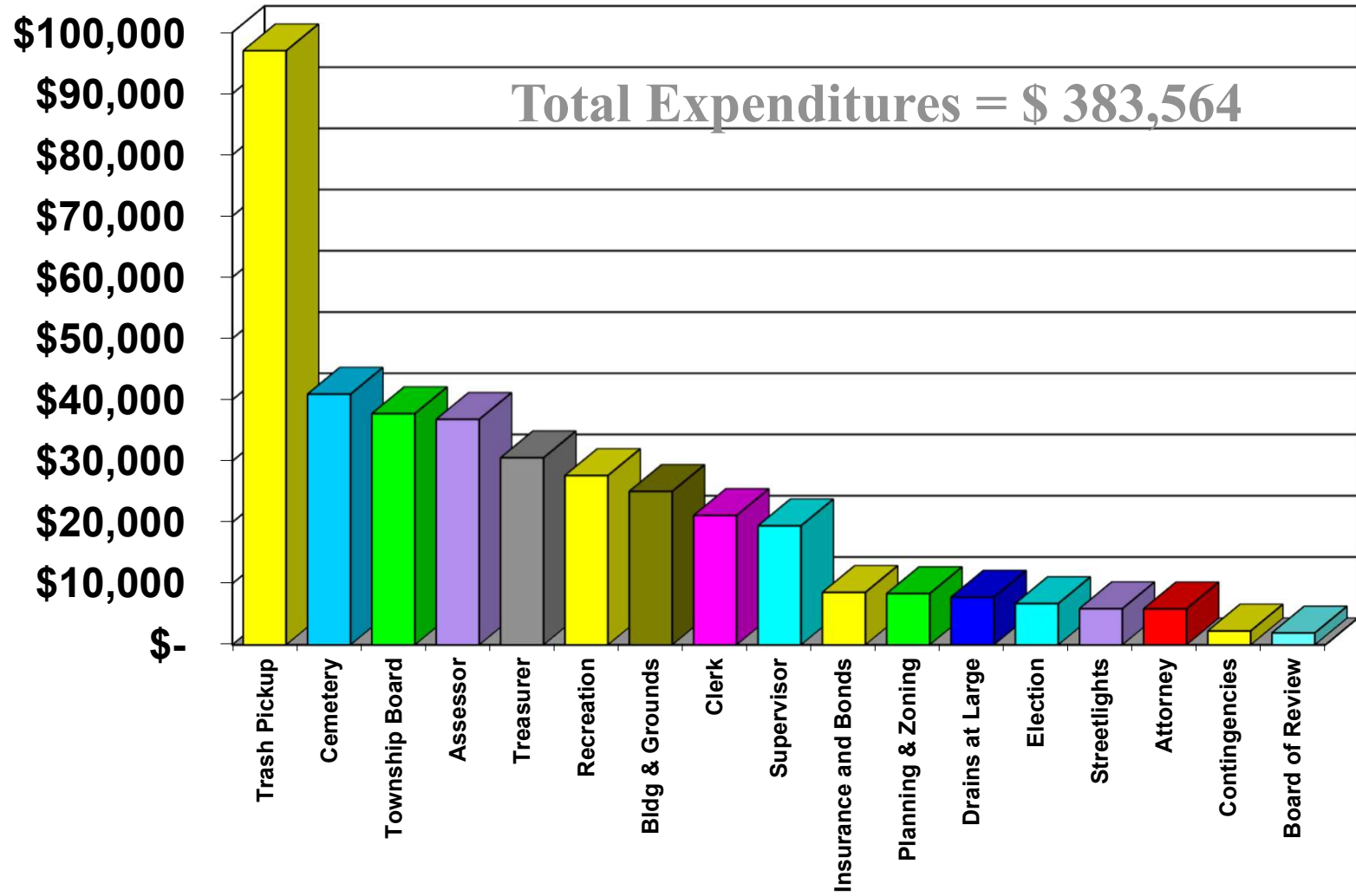
BRIGHTON, MICHIGAN

Cohoctah Township
General Fund Revenues – Pre GASB 54
For The Year Ended March 31, 2020



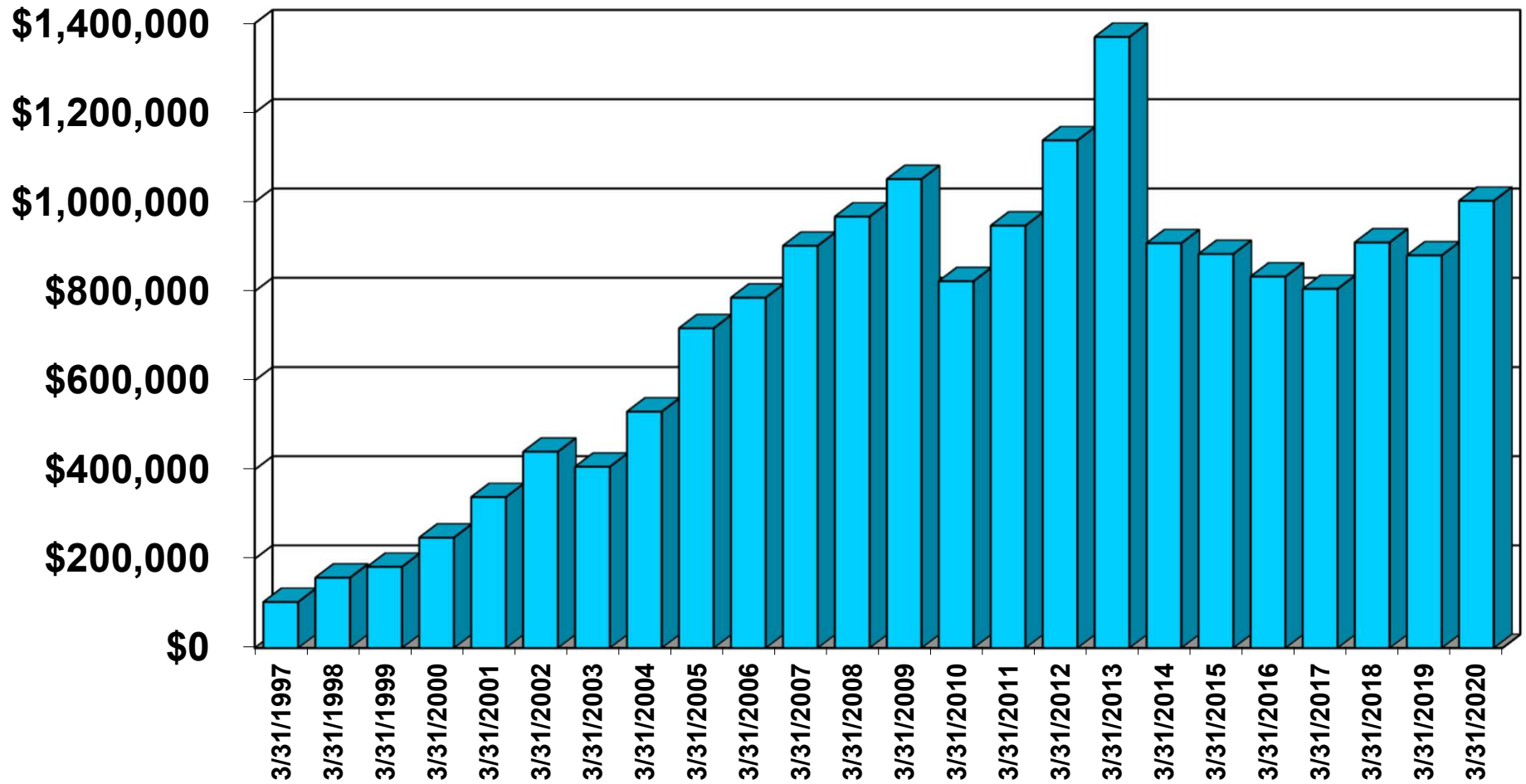
The General Fund is presented in amounts prior to the implementation of GASB 54

Cohoctah Township
General Fund Expenditures – Pre GASB 54
For The Year Ended March 31, 2020



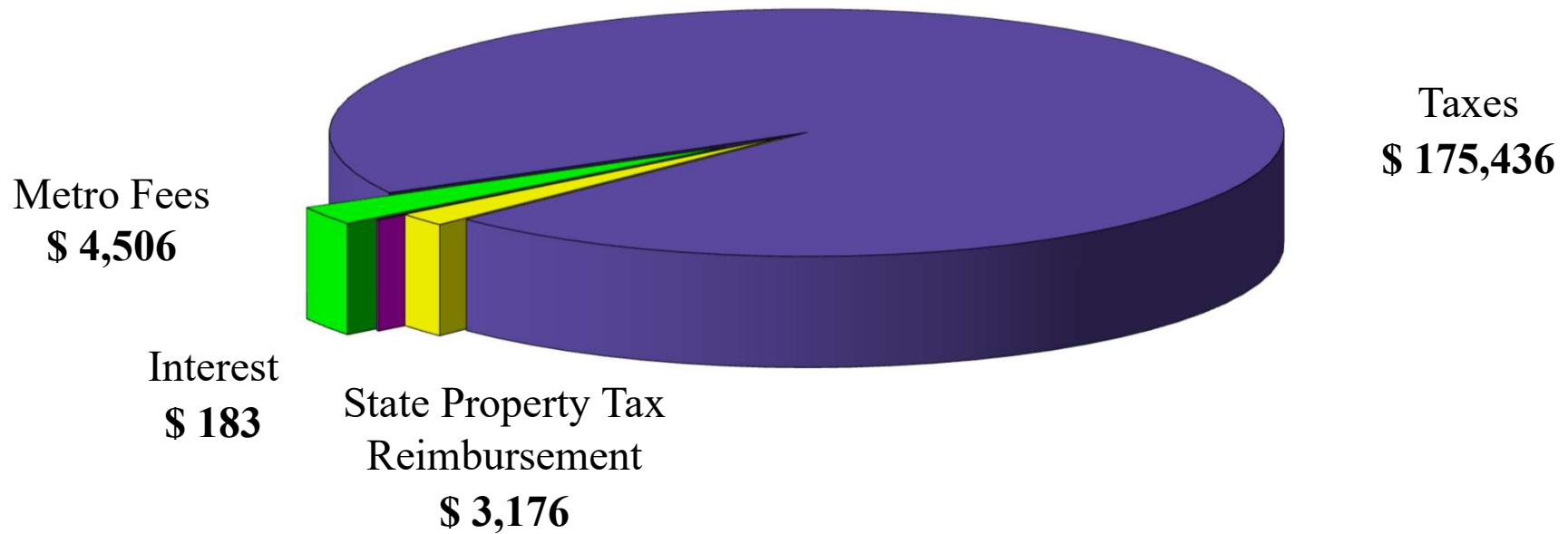
The General Fund is presented in amounts prior to the implementation of GASB 54

Cohoctah Township
General Fund – Fund Balance – Pre GASB 54
March 31, 1997 – 2020



The General Fund is presented in amounts prior to the implementation of GASB 54

Cohoctah Township
Road Fund Revenues
For The Year Ended March 31, 2020



Total Revenues = \$ 183,301

Total Expenses = \$ 217,310



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Patrick M. Hanniford, C.P.A.
Kenneth J. Palka, C.P.A.

Members:
AICPA Private Practice Companies Section
MACPA

225 E. Grand River - Suite 104
Brighton, Michigan 48116-1575
(810) 229-5550
FAX (810) 229-5578

September 10, 2020

To the Board of Trustees
Cohoctah Township
10518 Antcliff Road
Fowlerville, MI 48836

Dear Honorable Board of Trustees:

In planning and performing our audit of the financial statements of Cohoctah Township as of and for the year ended March 31, 2020, in accordance with auditing standards generally accepted in the United States of America, we considered the Cohoctah Township's internal control over financial reporting (internal control) as a basis for designing audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore there can be no assurance that all such deficiencies have been identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the following deficiencies in the Cohoctah Township's internal control to be material weaknesses:

1. **Establish Control over the Financial Reporting Process** - Management is responsible for establishing and maintaining internal controls, including monitoring, and for the fair presentation in the financial statements of financial position, results of operations, and cash flows, including the notes to financial statements, in conformity with United States of America generally accepted accounting principles.

At times, management may choose to outsource certain accounting functions due to cost or training considerations. Such accounting functions and service providers must be governed by the control policies and procedures of the Township. Management is as responsible for outsourced functions performed by a service provider as it would be if your personnel performed such functions.

Specifically, management is responsible for management decisions and functions: for designating an individual with suitable skill, knowledge, or experience to oversee any outsourced services; and for evaluating the adequacy and results of those services and accepting responsibility for them.

As part of the audit, management requested us to prepare a draft of your financial statements, including the related notes to financial statements. Management reviewed, approved, and accepted responsibility for those financial statements prior to their issuance; however, management did not perform a detailed review of the financial statements. The absence of this control procedure is considered a material weakness because the potential exists that a material misstatement of the financial statements could occur and not be prevented or detected by the Township's internal control.

The existence of significant deficiencies or material weaknesses may already be known to management and may represent a conscious decision by management or those charged with governance to accept that degree of risk because of cost or other considerations. Management is responsible for making decisions concerning costs and the related benefits. We are responsible to communicate significant deficiencies and material weaknesses in accordance with professional standards regardless of management's decisions.

Response By Management

Management believes the benefit of hiring additional personnel with the qualified experience to draft the financial statements does not outweigh the costs. Management has decided to maintain the current practice of requesting the auditing firm to draft the financial statements.

2. **Segregate Accounting Duties** - A good system of internal control provides for a proper segregation of the accounting functions. The Township does not have the proper segregation of duties over cash receipts and disbursements. Proper segregation is not always possible in a small organization, but limited segregation to the extent possible can and should be implemented to reduce the risk of errors or fraud. We recommend that management review the current assignment of accounting functions. Where possible, duties should be segregated to reduce the risk or errors or fraud.

Response By Management

Management has reviewed and continues to review the current assignment of accounting functions. Management understands the importance of segregating accounting duties in order to reduce the risk of errors or fraud. However, because of limited staff and funds it is difficult to segregate duties to the extent which would be considered the perfect segregation. Management does not believe the benefits of hiring additional staff at this point in time would outweigh the costs of the additional staff.

CONCLUSION

Thank you for your assistance and hospitality toward our firm while conducting the audit of the Cohoctah Township.

If you should have any questions, comments or concerns please do not hesitate to call us.

This communication is intended solely for the information and use of the Board of Trustees and management of Cohoctah Township and is not intended to be, and should not be, used by anyone other than the specified parties.

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA

Certified Public Accountants

COHOCTAH TOWNSHIP

Annual Financial Report

For the Year Ended March 31, 2020

COHOCTAH TOWNSHIP

TOWNSHIP OFFICIALS

Supervisor - Mark Fosdick

Treasurer - Tami Bock

Clerk - Barb Fear

TOWNSHIP BOARD OF TRUSTEES

Tami Bock

Phil Charette

Mark Fosdick

Barb Fear

Mark Torigian

TOWNSHIP ATTORNEYS

Michael J. Kehoe, P.C.

TOWNSHIP AUDITORS

Pfeffer, Hanniford & Palka
Certified Public Accountants

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Brighton, Michigan 48116-1575
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FAX (810) 229-5578

INDEPENDENT AUDITOR'S REPORT

September 10, 2020

To the Board of Trustees
Cohoctah Township
10518 Antcliff Road
Fowlerville, MI 48836

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information, of Cohoctah Township, Michigan, as of and for the year ended March 31, 2020, and the related notes to the financial statements, which collectively comprise Cohoctah Township's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information, of Cohoctah Township, Michigan, as of March 31, 2020, and the respective changes in financial position and, where applicable, cash flow thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 7- 10 and 33 - 34 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Cohoctah Township, Michigan's, basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and is not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

MANAGEMENT DISCUSSION AND ANALYSIS

Management Discussion and Analysis
March 31, 2020

Within this section of Cohoctah Township’s annual financial report, the Township’s management is providing a narrative discussion and analysis of the financial activities of the Township for the fiscal year ended March 31, 2020. This narrative discusses and analyzes the activity within the context of the accompanying financial statements and disclosures following this section. The discussion focuses on the Township’s primary government and, unless otherwise noted, component units reported separately from the primary government are not included.

Overview of the Financial Statements

Management’s Discussion and Analysis introduces the Township’s basic financial statements. The basic financial statements include government-wide financial statements, fund financial statements, and notes to the financial statements. The Township also includes in this report additional information to supplement the basic financial statements.

Government-wide Financial Statements

The Township’s annual reports include two government-wide financial statements. These statements provide both long-term and short-term information about the Township’s overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The first of these government-wide statements is the Statement of Net Position. This is the Township-wide statement of position presenting information that includes all the Township’s assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Township as a whole is improving or deteriorating. Evaluation of the overall health of the Township may extend to various nonfinancial factors as well.

The second government-wide statement is the Statement of Activities which reports how the Township’s net position changed during the current fiscal year. The design of this statement is to show the financial reliance of the Township’s distinct activities or functions on the revenues generated by the Township.

Governmental activities include such activities as general government, public safety, and planning and zoning departments. Fiduciary activities such as tax collection are not included in the government-wide statements since these assets are not available to fund Township programs.

The Township’s financial reporting includes all the funds of the Township (primary government) and, additionally, organizations for which the Township is accountable (component units).

Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The Township uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the Township’s most significant funds rather than the Township as a whole. Major funds are separately reported while all others are combined into a single, aggregated presentation. Individual fund data for non-major funds is provided in the combining statements later in this report.

The Township has two kinds of funds:

Governmental funds are reported in the financial statements and encompass essentially the same functions as governmental activities in the government-wide financial statements except with a different focus on the financial activity. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of these resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term. Since the focus of the government-wide financial statements includes a long-term view, a reconciliation of these fund balances has been completed to detail its relation to net position.

Fiduciary funds are reported in the fiduciary fund financial statements, but are excluded from the government-wide statements. Fiduciary fund financial statements report resources that are not available to fund Township activities.

Notes to the financial statements

The accompanying notes to the financial statements provide information essential to a full understanding of both the government-wide and fund financial statements.

Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information. Other supplementary information includes detail by fund for receivables, payables, transfers, and payments within the reporting entity.

Major funds are reported in the basic financial statements as discussed. Combining and individual statements and schedules for non-major funds are presented in a subsequent section of this report.

Financial Analysis of the Township as a Whole

The Township’s net position at the end of the fiscal year was \$2,165,624. This is an increase of \$120,613 over last year’s net position of \$2,045,011.

The following tables provide a summary of the Township’s financial activities and changes in net position:

Summary of Net Position

	Governmental Activities	
	<u>3/31/2020</u>	<u>3/31/2019</u>
Assets		
Current and other assets	\$ 1,380,786	\$ 1,290,014
Capital assets	<u>798,522</u>	<u>767,741</u>
Total assets	<u>2,179,308</u>	<u>2,057,755</u>
Liabilities		
Accounts payable	<u>14,788</u>	<u>12,744</u>
Net position:		
Invested in capital assets, net of related debt	798,522	767,741
Restricted - roads	61,120	180,129
Unrestricted	<u>1,220,982</u>	<u>1,097,141</u>
Total net position	<u><u>\$ 2,080,624</u></u>	<u><u>\$ 2,045,011</u></u>

The governmental funds experienced an increase in net position of \$120,613 for the year ended March 31, 2020, as compared to an increase of \$21,239 in the prior year. This increase in net position is primarily due to an increase in charges for services and taxes received, along with a decrease in road project expenditures.

Financial Analysis of the Township’s Major Funds

Cohoctah Township determined it has two major governmental funds, the General Fund and the Road Fund. In the fiscal year ending March 31, 2020, the General Fund increased its fund balance by \$123,841. An increase in State shared revenues along with an increase in charges for services were the reason for the increase in the fund balance.

The Road Fund decreased its fund balance by \$34,009. This was primarily due to the fact that there were several road projects under way in during the year along with an increase in chloride costs.

General Fund Budgetary Highlights

The Township approved a budget prior to the start of the fiscal year. The Township Board made immaterial amendments during the year to bring it closer to economic reality.

Summary of Changes in Net Position

	<u>Governmental Activities</u>	
	<u>3/31/2020</u>	<u>3/31/2019</u>
Revenues:		
Program revenues		
Charges for services	\$ 124,513	\$ 97,891
General revenues		
Property taxes	266,712	250,897
State revenues	306,631	289,559
Interest income	6,302	7,109
Other income	2,544	3,478
Total revenues	706,702	648,934
Expenses		
General government	202,506	199,561
Public works	230,990	279,419
Refuse	97,018	93,372
Cemetery	27,939	21,916
Recreation	27,635	33,427
Total expenses	586,088	627,695
Changes in net position	120,613	21,239
Beginning net position	2,045,011	2,023,772
Ending net position	\$ 2,165,624	\$ 2,045,011

Capital Asset and Debt Administration

The Township completed several projects during the year ended March 31, 2020. There was a cemetery pathway completed for \$12,975. Also \$8,378 was spent on Township hall updates, and \$15,995 of election equipment was obtained by a grant; all additions totaled \$37,348. There was a disposal of an election machine with an original cost of \$6,000. The governmental funds issued no debt during the year and has no outstanding debt.

Economic Conditions and Future Activities

Possible future decreases in state revenue sharing could have a substantial effect on operations for subsequent periods. State shared revenues represent a significant portion of the governmental fund revenues.

On March 11, 2020 the World Health Organization declared the novel strain of coronavirus (COVID-19) a global pandemic and recommended containment and mitigation measures worldwide. The Township is still assessing the impacts of the pandemic but believes there could be a resulting decrease in tax collections, state revenue and investment earnings. As a result, there will be an increased focus on decreasing expenditures and tightening the budgets.

Contacting the Township's Financial Management

This report is designed to provide a general overview of the Township's financial position and to comply with finance-related regulations. If you have any further questions about this report or require additional information, please contact Cohoctah Township at 10518 Antcliff Road, Fowlerville, Michigan 48836.

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

COHOCTAH TOWNSHIP

STATEMENT OF NET POSITION
MARCH 31, 2020

	<u>Governmental Activities</u>
ASSETS	
Cash and cash equivalents	\$ 1,316,252
Taxes receivable	16,640
State shared revenues receivable	47,894
Capital assets	
Non-depreciable	607,600
Depreciable, net of accumulated depreciation	<u>190,922</u>
Total assets	<u>2,179,308</u>
LIABILITIES	
Accounts payable	<u>14,788</u>
NET POSITION	
Invested in capital assets, net of related debt	798,522
Restricted	61,120
Unrestricted	<u>1,220,982</u>
Total net position	<u><u>\$ 2,080,624</u></u>

The accompanying notes are an integral part of these financial statements.

COHOCTAH TOWNSHIP

**STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED MARCH 31, 2020**

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u> <u>Charges for Services</u>	<u>Net (Expense) Revenue and Changes in Net Position</u> <u>Governmental Activities</u>
Governmental activities:			
General government	\$ (202,506)	\$ 39,748	\$ (162,759)
Public works	(230,990)		(230,990)
Refuse	(97,018)	70,454	(26,564)
Cemetery	(27,939)	14,311	(13,628)
Recreation	(27,635)		(27,635)
Total governmental activities	<u>\$ (586,088)</u>	<u>\$ 124,513</u>	<u>(461,576)</u>
		General Revenues:	
		Property taxes	266,712
		Licenses and permits	1,917
		State revenues	306,631
		Interest income	6,302
		Other income	627
		Total general revenues	<u>582,189</u>
		Changes in net position	120,613
		Net position, April 1, 2019	<u>2,045,011</u>
		Net position, March 31, 2020	<u>\$ 2,165,624</u>

The accompanying notes are an integral part of these financial statements.

FUND FINANCIAL STATEMENTS

COHOCTAH TOWNSHIP

**BALANCE SHEET
GOVERNMENTAL FUND
MARCH 31, 2020**

	General Fund	Road Fund	Total
ASSETS			
Cash and cash equivalents	\$ 1,188,893	\$ 127,358	\$ 1,316,252
Taxes receivable	5,695	10,945	16,640
State shared revenues receivable	47,894		47,894
Due from others	387	718	1,104
Due from other funds	513	7,605	8,118
	Total assets	Total	Total
	\$ 1,243,382	\$ 146,626	\$ 1,390,008
 LIABILITIES			
Accounts payable	\$ 14,795	\$	\$ 14,795
Due to other funds	7,605	506	8,111
	Total liabilities	Total	Total
	22,400	506	22,906
 FUND BALANCES			
Restricted for:			
Roads		61,120	61,120
Committed for:			
Capital improvement	218,335		218,335
Assigned		85,000	85,000
Unassigned	1,002,647		1,002,647
	Total fund balances	Total	Total
	1,220,982	146,120	1,367,102
Total liabilities and fund balances	\$ 1,243,382	\$ 146,626	\$ 1,390,008

The accompanying notes are an integral part of these financial statements.

COHOCTAH TOWNSHIP

RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
MARCH 31, 2020

Total fund balance per balance sheet \$ 1,367,102

Amounts reported for governmental activities in the Statement
of Net Position are different because:

Capital assets used in governmental activities are not financial
resources and therefore, are not reported in the
governmental funds:

Historical costs	\$ 856,528	
Acquisitions	37,348	
Disposals	(6,000)	
Depreciation	<u>(89,354)</u>	
Capital assets, net of depreciation		<u>798,522</u>

Net position of governmental activities \$ 2,165,624

The accompanying notes are an integral part of these financial statements.

COHOCTAH TOWNSHIP

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED MARCH 31, 2020**

	<u>General Fund</u>	<u>Road Fund</u>	<u>Total</u>
REVENUES			
Taxes	\$ 91,276	\$ 175,436	\$ 266,712
Licenses and permits	1,917		1,917
State revenues	298,949	7,682	306,631
Charges for services	108,518		108,518
Interest	6,119	183	6,302
Miscellaneous	627		627
Total revenues	<u>507,406</u>	<u>183,301</u>	<u>690,707</u>
EXPENDITURES			
Current			
General government	195,939		195,939
Public works	13,680	217,310	230,990
Refuse	97,018		97,018
Cemetery	27,939		27,939
Recreation	27,635		27,635
Capital outlay			
General government	21,353		21,353
Total expenditures	<u>383,564</u>	<u>217,310</u>	<u>600,874</u>
Net change in fund balance	123,841	(34,009)	89,832
FUND BALANCE, APRIL 1, 2019	<u>1,097,141</u>	<u>180,129</u>	<u>1,277,270</u>
FUND BALANCE, MARCH 31, 2020	<u>\$ 1,220,982</u>	<u>\$ 146,120</u>	<u>\$ 1,367,102</u>

The accompanying notes are an integral part of these financial statements.

COHOCTAH TOWNSHIP

RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE OF THE GOVERNMENTAL FUND TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED MARCH 31, 2020

Net change in fund balance - governmental fund \$ 89,832

Amounts reported for governmental activities in the
Statement of Activities are different because:

Governmental funds report capital outlay as expenditures.
However, in the Statement of Activities the cost of those assets
are allocated over their useful lives as depreciation expense.
The amount by which capital outlay exceeded depreciation
is as follows:

Capital outlay	\$ 21,353	
Donated capital assets	15,995	
Depreciation expense	<u>(6,567)</u>	
Total		<u>30,781</u>

Change in net position of governmental activities \$ 120,613

The accompanying notes are an integral part of these financial statements.

COHOCTAH TOWNSHIP

**STATEMENT OF ASSETS AND LIABILITIES
FIDUCIARY FUNDS
MARCH 31, 2020**

	Current Tax Collection Fund	Trust and Agency Fund	Total
ASSETS			
Cash	\$ 546	\$ 7,847	\$ 8,393
Total assets	\$ 546	\$ 7,847	\$ 8,393
LIABILITIES			
Due to others	\$ 546	\$ 7,840	\$ 8,386
Due to other funds		7	7
Total liabilities	\$ 546	\$ 7,847	\$ 8,393

The accompanying notes are an integral part of these financial statements.

NOTES TO FINANCIAL STATEMENTS

COHOCTAH TOWNSHIP

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Cohoctah Township conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the more significant policies:

A. BASIC FINANCIAL STATEMENTS

In accordance with GASB Standards, the basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (Statement of Net Position and Statement of Activities) report on the Township as a whole, excluding fiduciary activities. Governmental fund types are reported in the government-wide financial statements using the economic resources measurement focus and the accrual basis of accounting, which includes long-term assets and receivables as well as long-term debt and obligations. The government-wide financial statements focus more on the sustainability of the Township as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. Generally, the effect of interfund activity has been removed from the government-wide financial statements.

The government-wide Statement of Net Position reports all financial and capital resources of the Township (excluding fiduciary funds). It is displayed in a format of assets less liabilities equals net position, with the assets and liabilities shown in order of their relative liquidity. Net positions are required to be displayed in three components: 1) invested in capital assets, net of related debt, 2) restricted, and 3) unrestricted. Invested in capital assets, net of related debt is capital assets net of accumulated depreciation and reduced by outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Restricted net position are those with constraints placed on their use by either: 1) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or 2) imposed by law through constitutional provisions or enabling legislation. All net position not otherwise classified as restricted, are shown as unrestricted. Generally, the Township would first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net positions are available.

The government-wide Statement of Activities demonstrates the degree to which both direct and indirect expenses of the various functions and programs of the Township are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or identifiable activity. Indirect expenses for administrative overhead are allocated among the functions and activities using a full cost allocation approach and are presented separately to enhance comparability of direct expense between governments that allocate direct expenses and those that do not. Interest on general long-term debt is not allocated to the various functions. Program revenues include: 1) charges to customers or users who purchase, use or directly benefit from goods, services or privileges provided by a particular function or program and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or program. Taxes, unrestricted investment income and other revenues not identifiable with particular functions or programs are included as general revenues. The general revenues support the net costs of the functions and programs not covered by program revenues.

Also, part of the basic financial statements are fund financial statements for the governmental funds. The focus of the fund financial statements is on major funds, as defined by GASB Statement No. 34. Although this reporting model sets forth minimum criteria for determination of major funds (a percentage of assets, liabilities, revenues, or expenditures of fund category and of the governmental funds combined), it also gives governments the option of displaying other funds as major funds. Other non-major funds are combined in a single column on the fund financial statements.

COHOCTAH TOWNSHIP

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2020**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

The Township reports the following major governmental funds:

The General Fund is the Township's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Road Fund is for the Township road improvement. It collects taxes for a special approved mileage and expenses for approved road improvements.

B. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The governmental fund financial statements are prepared on a modified accrual basis of accounting. To conform to the modified accrual basis of accounting, certain modifications must be made to the accrual method. These modifications are outlined below:

- A. Revenue is recorded when it becomes both measurable and available (received within 60 days after year-end). Revenue considered susceptible to accrual includes: property taxes, sales and use taxes, licenses, fees and permits, intergovernmental revenues, charges for services and interest.
- B. Expenditures are recorded when the related fund liability is incurred. Principal and interest on long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.
- C. Disbursements for the purchase of capital assets providing future benefits are considered expenditures. Bond proceeds are reported as another financing source.

With this measurement focus, operating statements present increases and decreases in net current assets and unreserved fund balances as a measure of available spendable resources.

This is the traditional basis of accounting for governmental funds and also is the manner in which these funds are normally budgeted. This presentation is deemed most appropriate to: 1) demonstrate legal and covenant compliance, 2) demonstrate the sources and uses of liquid resources, and 3) demonstrate how the Township's actual revenues and expenditures conform to the annual budget. Since the governmental funds financial statements are presented on a different basis than the governmental activities column of the government-wide financial statements, a reconciliation is provided immediately following each fund statement. These reconciliations briefly explain the adjustments necessary to transform the fund financial statements into the governmental activities column of the government-wide financial statements.

Fiduciary funds account for assets held by the Township in a trustee or agency capacity on behalf of others and, therefore, are not available to support Township programs. The reporting focus is upon net position and changes in net position and employs accounting principles similar to proprietary funds. Fiduciary funds are not included in the government-wide financial statements as they are not an asset of the Township available to support Township programs.

COHOCTAH TOWNSHIP

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

C. BUDGETARY DATA

The Township's original budget was adopted prior to April 1, 2019. A budget was adopted for the General Fund and Road Fund as required. Amendments made during the fiscal year are reflected in the budget column.

The Township adopts its budget by functional activity which is the level of classification detail at which expenditures may not legally exceed appropriations. Expenditures did not exceed budgeted appropriations.

D. PROPERTY TAX REVENUE RECOGNITION

The Township property tax is levied each December 1 on the taxable value of property located in the Township as of the preceding December 31. Assessed values are established annually by the county and are equalized by the state at an estimated 50 percent of current market value. Real and personal property in the Township for the 2019 levy was assessed and equalized at \$118,077,508. Taxes are due and payable by February 28. Delinquent real property taxes are returned to the County Treasurer for collection. Information related to the 2019 tax levy is as follows:

	<u>Millage Rate</u>
Township operations	0.7687
Roads	<u>1.4772</u>
Total Township millage	<u><u>2.2459</u></u>

E. CAPITAL ASSETS

Under GASB standards, all capital assets whether owned by governmental activities or business-type activities, are recorded and depreciated in the government-wide financial statements. No long-term capital assets or depreciation are shown in the governmental funds financial statements.

Capital assets are defined as assets with an initial, individual cost of more than \$5,000 and an estimated useful life greater than one year. Land is considered a capital asset regardless of initial cost. Capital assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at the estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major improvements are capitalized and depreciated over the remaining useful lives of the related capital assets.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Buildings, structures and improvements	10 to 50 years
Machinery and equipment	5 to 40 years

Any capital assets transferred between funds are transferred at their net book value (cost less accumulated depreciation), as of the date of the transfer.

COHOCTAH TOWNSHIP

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

F. MANAGEMENT ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

G. RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Township maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Township. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

H. CASH AND CASH EQUIVALENTS

The Township considers its deposits and restricted deposits and investments held with maturities of three months or less are considered to be cash equivalents.

I. DATE OF MANAGEMENT'S REVIEW

Subsequent events have been evaluated through September 10, 2020, which is the date the financial statements were available to be issued.

J. FUND EQUITY

In the fund financial statements, governmental funds report the following components of fund balance:

- *Nonspendable:* Amounts that are not in spendable form or are legally or contractually required to be maintained intact.
- *Restricted:* Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose.
- *Committed:* Amounts that have been formally set aside by the Township Board for use for specific purposes. Commitments are made and can be rescinded only via resolution of the Township Board.
- *Assigned:* Intent to spend resources on specific purposes expressed by the Township Board; or Supervisor, Clerk, and Treasurer; who are authorized by policy approved by the Township Board to make assignments.
- *Unassigned:* Amounts that do not fall into any other aforementioned category. This is the residual classification for amounts in the General Fund and represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes in the General Fund. In other governmental funds, only negative unassigned amounts are reported, if any, and represent expenditures incurred for specific purposes exceeding the amounts previously restricted, committed, or assigned to those purposes.

COHOCTAH TOWNSHIP

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2020**

NOTE 2 - FINANCIAL REPORTING ENTITY

In accordance with the provisions of the Governmental Accounting Standards Board (GASB) standards, certain other governmental organizations are not considered to be part of the reporting entity for financial statement purposes.

The criteria established by GASB standards for various governmental organizations to be included in the reporting entity's financial statements include accountability, control, and significant financial relationships.

The accompanying financial statements of Cohoctah Township as of March 31, 2020, include any and all boards, agencies, funds and account groups under the jurisdiction of the Cohoctah Township Board.

NOTE 3 - INTERFUND BALANCES

Interfund balances between individual funds of the Township, as reported in the fund financial statements, as of March 31, 2020:

	<u>Interfund Receivable</u>		<u>Interfund Payable</u>	<u>Purpose</u>
General Fund	\$ 506	Road Fund	\$ 506	Repay expenses
General Fund	7	Trust and Agency Fund	7	Repay expenses
Road Fund	<u>7,605</u>	General Fund	<u>7,605</u>	Repay personal property tax
Total	<u><u>\$ 8,118</u></u>		<u><u>\$ 8,118</u></u>	

COHOCTAH TOWNSHIP

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2020**

NOTE 4 - CAPITAL ASSETS

Capital asset activity for the governmental funds for the year ended March 31, 2020 was as follows:

	<u>Balance 4/1/2019</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 3/31/2020</u>
<u>Governmental Funds</u>				
Capital assets not being depreciated				
Land	\$ 607,600	\$	\$	\$ 607,600
Other capital assets:				
Building and improvements	237,678	21,353		259,031
Equipment	11,250	15,995	(6,000)	21,245
Total other capital assets at historical cost	<u>248,928</u>	<u>37,348</u>	<u>(6,000)</u>	<u>280,276</u>
Less accumulated depreciation for:				
Buildings and improvements	(81,562)	(5,151)		(86,713)
Vehicles and equipment	(7,225)	(1,416)	6,000	(2,641)
Total accumulated depreciation	<u>(88,787)</u>	<u>(6,567)</u>	<u>6,000</u>	<u>(89,354)</u>
Other capital assets, net	<u>160,141</u>	<u>30,781</u>		<u>190,922</u>
Governmental activities capital asset, net	<u>\$ 767,741</u>	<u>\$ 30,781</u>	<u>\$</u>	<u>\$ 798,522</u>

Depreciation was charged to functions as follows:

General government	\$ 2,257
Fire protection	<u>4,310</u>
	<u>\$ 6,567</u>

Depreciation expense is being recorded in the government-wide statement of activities based upon the activity utilizing the assets. The Township uses the straight line method to depreciate capital assets over their estimated useful lives.

COHOCTAH TOWNSHIP

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2020

NOTE 5 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of Federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or Federal Agency obligation repurchase agreements; bankers' acceptance of United States banks, commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan. The Township's deposits are in accordance with statutory authority.

The investment policy adopted by the Board has authorized investments in all of the investments mentioned in the preceding paragraph.

As of March 31, 2020, deposits and investments consist of the following:

Deposits	
Checking accounts	\$ 452,425
Savings	381,875
Money Market	1,023
Certificates of deposit	<u>548,484</u>
Total deposits	<u><u>\$ 1,383,806</u></u>

Deposits and investments are presented in the financial statements in the following areas:

Statement of Net Position	
Cash	\$ 1,316,252
Fiduciary Funds	
Cash	<u>8,393</u>
Total cash and investments	<u><u>\$ 1,324,645</u></u>

The carrying amount of cash is stated at \$1,324,645 as of March 31, 2020. The difference between the carrying amounts and amounts mentioned above stem from outstanding checks and an unrecorded deposit.

COHOCTAH TOWNSHIP

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2020

NOTE 5 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS - continued

Deposits - Custodial Credit Risk

This is the risk that in the event of a bank failure, the Township will be able to recover its deposits. The Township believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the Township evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

As of March 31, 2020, deposits in banks totaled \$1,383,806 which was exposed to custodial credit risks as follows:

Insured by FDIC	\$ 1,115,646
Uninsured and uncollateralized	<u>268,160</u>
	<u>\$ 1,383,806</u>

The Township's investment policy does not address this risk.

NOTE 6 - AGREEMENT TO LEASE COHOCTAH TOWNSHIP FIRE SUB-STATION

Cohoctah Township entered into a lease agreement to lease space to the Howell Area Fire Authority in the Cohoctah Township Fire Sub-station. The Authority is responsible for its operating expenses such as utilities, maintenance and repairs and replacements. The Township agreed not to collect the lease this year.

NOTE 7 - CONTINGENCIES

The Township is involved in various legal actions arising in the normal course of business. In the opinion of management, such matters will not have a material effect upon the financial position of the Township.

NOTE 8 - DEFERRED COMPENSATION PLAN

The Township offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan is administered by the Nationwide Retirement Solutions, Inc.

NOTE 9 - SUBSEQUENT EVENTS

Subsequent events have been evaluated through September 10, 2020 , which is the date the financial statements were available to be issued.

On March 11, 2020, the World Health Organization declared the novel strain of coronavirus (COVID-19) as a global health pandemic and recommended containment and mitigation measures worldwide. The State of Michigan implemented the Stay Home, Stay Safe initiative on March 23, 2020, in which non-essential businesses were ordered to close and residents encouraged to stay home. This initiative remained in effect through June 8, 2020 for most businesses, with some remaining closed through June 15, 2020.

COHOCTAH TOWNSHIP

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2020**

NOTE 9 - SUBSEQUENT EVENTS - continued

The Township is assessing the impact of this pandemic and the subsequent containment measures but believes the response could lead to a decrease in property tax collections, reduction in state revenue sharing and investment earnings.

Management has determined that the Township does not have any other material recognizable or nonrecognizable events.

NOTE 10 - UPCOMING GASB PRONOUNCEMENTS

GASB 84 - FIDUCIARY ACTIVITIES

The Governmental Accounting Standards Board (GASB) issued GASB Standard No 84, Fiduciary Activities to establish criteria for identifying fiduciary activities for all state and local governments. Activities meeting the criteria of a fiduciary activity should be presented in a separate statement of fiduciary net position and statement of changes in fiduciary net position and establishes four types of fiduciary funds: pension and other employee benefits trust funds, investment trust funds, private purpose trust funds and custodial funds.

The Township is currently assessing the impact that this Standard will have on the Township's financial statements, which will be required to be implemented for the statements for the year ended March 31, 2021.

GASB 87 - LEASES

The Governmental Accounting Standards Board (GASB) issued GASB Standard No. 87, Leases to improve the accounting and financial reporting of leases by governments. This standard requires the recognition of lease assets and liabilities for leases that were previously classified as operating leases and recognized as inflows and outflows of resources based on the payment provisions of the contract. This standard will require a lessee to recognize a lease liability and right-to-use lease asset and a lessor to recognize a lease receivable and a deferred inflow of resources.

The Township is currently assessing the impact that this Standard will have on the Township's financial statements, which will be required to be implemented for the statements for the year ended March 31, 2021.

GASB 89 - ACCOUNTING FOR INTEREST COST INCURRED BEFORE THE END OF A CONSTRUCTION PERIOD

The Governmental Accounting Standards Board (GASB) issued GASB Standard No. 89 to establish accounting requirements for interest costs that are incurred before the end of a construction period. This statement will require interest costs incurred before the end of a construction period to be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As such, the interest will no longer be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. This Standard should be applied prospectively.

The Township is currently assessing the impact that this Standard will have on the Township's financial statements, which will be required to be implemented for the statements for the year ended March 31, 2021.

COHOCTAH TOWNSHIP

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2020**

OTHER GASB PRONOUNCEMENTS

The Governmental Accounting Standards Board (GASB) has issued Standard No. 88, 90 and 91 with implementation dates upcoming in the next few fiscal years. The Township has assessed the impact of these standards and does not believe they will have any impact on the Township's financial statements.

REQUIRED SUPPLEMENTARY INFORMATION

COHOCTAH TOWNSHIP

GENERAL FUND

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2020**

	<u>Budget Amount</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>		<u>with Final Budget Favorable (Unfavorable)</u>
REVENUES				
Taxes	\$ 90,300	\$ 90,300	\$ 91,276	\$ 976
Licenses and permits	1,710	1,710	1,917	207
State revenues	289,000	289,000	298,949	9,949
Charges for services	97,800	97,800	108,518	10,718
Interest income	1,300	1,300	6,119	4,819
Miscellaneous	2,180	2,180	627	(1,553)
Total revenues	<u>482,290</u>	<u>482,290</u>	<u>507,406</u>	<u>25,116</u>
EXPENDITURES				
Township board	35,600	39,600	37,730	1,870
Supervisor	19,500	19,500	19,417	83
Election	12,150	12,150	6,723	5,427
Attorney	7,000	7,000	5,865	1,135
Assessor	38,850	39,850	36,798	3,052
Clerk	24,600	24,600	21,113	3,487
Board of review	2,100	2,100	1,930	170
Treasurer	31,300	32,300	30,530	1,770
Buildings and grounds	14,400	26,400	25,042	1,358
Planning and zoning	10,700	10,700	8,359	2,341
Insurance and bonds	9,000	9,000	8,551	449
Contingencies	38,000	16,500	2,260	14,240
Drains at large	13,000	13,000	7,781	5,219
Streetlights	6,500	7,000	5,899	1,101
Trash pick up	90,000	108,000	97,018	10,982
Cemetery	37,250	42,250	40,914	1,336
Recreation	28,700	28,700	27,635	1,065
Total expenditures	<u>418,650</u>	<u>438,650</u>	<u>383,564</u>	<u>55,086</u>
Excess of revenues over (under) expenditures	63,640	43,640	123,841	80,201
OTHER FINANCING SOURCES (USES)				
Transfer (out)	<u>(20,000)</u>	<u>(20,000)</u>		<u>20,000</u>
Net change in fund balance	43,640	23,640	123,841	100,201
FUND BALANCE, APRIL 1, 2019	<u>1,097,141</u>	<u>1,097,141</u>	<u>1,097,141</u>	
FUND BALANCE, MARCH 31, 2020	<u>\$ 1,140,781</u>	<u>\$ 1,120,781</u>	<u>\$ 1,220,982</u>	<u>\$ 100,201</u>

COHOCTAH TOWNSHIP

ROAD FUND

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2020**

	<u>Budget Amount</u>		<u>Actual</u>	<u>Variance with Final Budget Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Taxes	\$ 170,000	\$ 170,000	\$ 175,436	\$ 5,436
State property tax reimbursement			3,176	3,176
Metro fees			4,506	4,506
Interest income	80	80	183	103
Total revenues	<u>170,080</u>	<u>170,080</u>	<u>183,301</u>	<u>13,221</u>
EXPENDITURES				
Road improvements	<u>220,745</u>	<u>220,745</u>	<u>217,310</u>	<u>3,435</u>
Excess of revenues over (under) expenditures	(50,665)	(50,665)	(34,009)	16,656
OTHER FINANCING SOURCES (USES)				
Transfer in	<u>20,000</u>	<u>20,000</u>		<u>(20,000)</u>
Net change in fund balance	(30,665)	(30,665)	(34,009)	(3,344)
FUND BALANCE, APRIL 1, 2019	<u>180,129</u>	<u>180,129</u>	<u>180,129</u>	
FUND BALANCE, MARCH 31, 2020	<u>\$ 149,464</u>	<u>\$ 149,464</u>	<u>\$ 146,120</u>	<u>\$ (3,344)</u>

SUPPLEMENTARY INFORMATION

COMBINING FINANCIAL STATEMENTS

COHOCTAH TOWNSHIP

**COMBINING BALANCE SHEETS
FUNDS INCLUDED IN GASB 54 CONSOLIDATION
MARCH 31, 2020**

	<u>General Fund Pre GASB 54 Consolidation</u>	<u>Capital Improvement Fund</u>	<u>Total Restated General Fund</u>
ASSETS			
Cash and cash equivalents	\$ 970,558	\$ 218,335	\$ 1,188,893
Receivable			
Taxes	5,695		5,695
State revenues	47,894		47,894
Due from others	387		387
Due from other funds	513		513
	<u>513</u>		<u>513</u>
Total assets	<u>\$ 1,025,047</u>	<u>\$ 218,335</u>	<u>\$ 1,243,382</u>
LIABILITIES			
Accounts payable	\$ 14,795	\$	\$ 14,795
Due to other funds	7,605		7,605
	<u>7,605</u>		<u>7,605</u>
Total liabilities	<u>22,400</u>		<u>22,400</u>
FUND BALANCE			
Committed			
Capital improvement		218,335	218,335
Unassigned	1,002,647		1,002,647
	<u>1,002,647</u>		<u>1,002,647</u>
Total fund balance	<u>1,002,647</u>	<u>218,335</u>	<u>1,220,982</u>
Total liabilities and fund balance	<u>\$ 1,025,047</u>	<u>\$ 218,335</u>	<u>\$ 1,243,382</u>

COHOCTAH TOWNSHIP

**COMBINING BALANCE SHEET
ALL AGENCY FUNDS
MARCH 31, 2020**

	Current Tax Collection Fund	Trust and Agency Fund	Total
ASSETS			
Cash	\$ 546	\$ 7,847	\$ 8,393
Total assets	<u>\$ 546</u>	<u>\$ 7,847</u>	<u>\$ 8,393</u>
LIABILITIES			
Due to others	\$ 546	\$ 7,840	\$ 8,386
Due to other funds		7	7
Total liabilities	<u>\$ 546</u>	<u>\$ 7,847</u>	<u>\$ 8,393</u>

COHOCTAH TOWNSHIP

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FUNDS INCLUDED IN GASB 54 CONSOLIDATION
FOR THE YEAR ENDED MARCH 31, 2020**

	General Fund Pre GASB 54 Consolidation	Capital Improvement Fund	Totals Restated General Fund
REVENUES			
Taxes	\$ 91,276	\$	\$ 91,276
License and permits	1,917		1,917
State revenues	298,949		298,949
Charges for services	108,518		108,518
Interest income	4,516	1,603	6,119
Miscellaneous	627		627
	<hr/>	<hr/>	<hr/>
Total revenues	505,803	1,603	507,406
	<hr/>	<hr/>	<hr/>
EXPENDITURES			
Current			
General government	204,317		204,317
Public works	13,680		13,680
Refuse	97,018		97,018
Cemetery	40,914		40,914
Recreation	27,635		27,635
	<hr/>	<hr/>	<hr/>
Total expenditures	383,564		383,564
	<hr/>	<hr/>	<hr/>
Net changes in fund balances	122,238	1,603	123,841
	<hr/>	<hr/>	<hr/>
FUND BALANCE, APRIL 1, 2019	880,409	216,732	1,097,141
	<hr/>	<hr/>	<hr/>
FUND BALANCE, MARCH 31, 2020	\$ 1,002,647	\$ 218,335	\$ 1,220,982
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

INDIVIDUAL FUNDS

GENERAL FUND (PRE GASB 54 RESTATEMENT)

COHOCTAH TOWNSHIP

GENERAL FUND (PRE GASB 54 RESTATEMENT)
BALANCE SHEET
MARCH 31, 2020

ASSETS

Cash	\$ 970,558
Taxes receivable	5,695
State revenues receivable	47,894
Due from others	387
Due from other funds	<u>513</u>

Total assets \$ 1,025,047

LIABILITIES

Accounts payable	\$ 14,795
Due to other funds	<u>7,605</u>

Total liabilities 22,400

FUND BALANCE 1,002,647

Total liabilities and fund balance \$ 1,025,047

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

COHOCTAH TOWNSHIP

**GENERAL FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2020**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES			
Taxes	\$ 89,000	\$ 91,276	\$ 2,276
Licenses and permits	1,710	1,917	207
State revenues	289,000	298,949	9,949
Charges for services	97,800	108,518	10,718
Interest income	1,300	4,516	3,216
Miscellaneous	2,180	627	(1,553)
Total revenues	<u>480,990</u>	<u>505,803</u>	<u>24,813</u>
EXPENDITURES			
General government:			
Township board	39,600	37,730	1,870
Supervisor	19,500	19,417	83
Election	12,150	6,723	5,427
Attorney	7,000	5,865	1,135
Assessor	39,850	36,798	3,052
Clerk	24,600	21,113	3,487
Board of review	2,100	1,930	170
Treasurer	32,300	30,530	1,770
Buildings and grounds	26,400	25,042	1,358
Planning and zoning	10,700	8,359	2,341
Insurance and bonds	9,000	8,551	449
Contingencies	16,500	2,260	14,240
Public works:			
Drains at large	13,000	7,781	5,219
Streetlights	7,000	5,899	1,101
Refuse:			
Trash pick up	108,000	97,018	10,982
Cemetery:			
Cemetery	42,250	40,914	1,336
Recreation:			
Recreation	28,700	27,635	1,065
Total expenditures	<u>438,650</u>	<u>383,564</u>	<u>55,086</u>
Excess of revenues over (under) expenditures	42,340	122,238	79,898
OTHER FINANCING SOURCES (USES)			
Transfer (out)	(20,000)		20,000
Net change in fund balance	22,340	122,238	99,898
FUND BALANCE, APRIL 1, 2019	<u>880,409</u>	<u>880,409</u>	
FUND BALANCE, MARCH 31, 2020	<u>\$ 902,749</u>	<u>\$ 1,002,647</u>	<u>\$ 99,898</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

COHOCTAH TOWNSHIP

**GENERAL FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF REVENUES - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2020**

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
TAXES	\$ 89,000	\$ 91,276	\$ 2,276
LICENSES AND PERMITS	1,710	1,917	207
STATE REVENUES			
State shared revenues	289,000	297,237	8,237
Local community stabilization		1,712	1,712
Total state revenues	<u>289,000</u>	<u>298,949</u>	<u>9,949</u>
CHARGES FOR SERVICES			
Franchise fees	13,000	13,020	20
Solid waste grant	1,000	1,952	952
Tax collection fees	5,000	4,656	(344)
School election reimbursement	1,000	2,745	1,745
Burial service and cemetery plots	7,800	14,311	6,511
Trash pick up	70,000	70,454	454
Miscellaneous		1,380	1,380
Total charges for services	<u>97,800</u>	<u>108,518</u>	<u>10,718</u>
INTEREST INCOME	<u>1,300</u>	<u>4,516</u>	<u>3,216</u>
MISCELLANEOUS	<u>2,180</u>	<u>627</u>	<u>(1,553)</u>
Total revenues	<u>\$ 480,990</u>	<u>\$ 505,803</u>	<u>\$ 24,813</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

COHOCTAH TOWNSHIP

**GENERAL FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2020**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
GENERAL GOVERNMENT			
Township board			
Trustee wages	\$	\$ 5,250	\$
Other wages		8,757	
Payroll expense		4,898	
Supplies		945	
Contracted services		11,582	
Telephone		1,860	
Conferences		1,580	
Publishing		480	
Dues		2,377	
Total township board	<u>39,600</u>	<u>37,730</u>	<u>1,870</u>
Supervisor	<u>19,500</u>	<u>19,417</u>	<u>83</u>
Election			
Wages		2,655	
Supplies		2,473	
Publishing		50	
Repairs and maintenance		1,545	
Total election	<u>12,150</u>	<u>6,723</u>	<u>5,427</u>
Attorney	<u>7,000</u>	<u>5,865</u>	<u>1,135</u>
Assessor	<u>39,850</u>	<u>36,798</u>	<u>3,052</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

COHOCTAH TOWNSHIP

**GENERAL FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL - continued
FOR THE YEAR ENDED MARCH 31, 2020**

	Budget	Actual	Variance Favorable (Unfavorable)
Clerk			
Salary		19,500	
Deputy wages		700	
Mileage		290	
Supplies		623	
Total clerk	24,600	21,113	3,487
Board of review	2,100	1,930	170
Treasurer			
Salary		19,500	
Deputy		2,853	
Mileage		1,400	
Supplies		1,696	
Contracted services		5,081	
Total treasurer	32,300	30,530	1,770
Building and grounds			
Supplies		610	
Telephone		9,393	
Utilities		2,285	
Repairs and maintenance		12,754	
Total buildings and grounds	26,400	25,042	1,358
Planning and zoning			
Wages		7,891	
Supplies		78	
Publishing		390	
Total planning and zoning	10,700	8,359	2,341

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

COHOCTAH TOWNSHIP

**GENERAL FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL - continued
FOR THE YEAR ENDED MARCH 31, 2020**

	Budget	Actual	Variance Favorable (Unfavorable)
Insurance and bonds	9,000	8,551	449
Contingencies	16,500	2,260	14,240
TOTAL GENERAL GOVERNMENT	239,700	204,317	35,383
PUBLIC WORKS			
Drains at large	13,000	7,781	5,219
Streetlights	7,000	5,899	1,101
TOTAL PUBLIC WORKS	20,000	13,680	6,320
REFUSE			
Trash pick up	108,000	97,018	10,982
CEMETERY			
Burials		4,075	
Foundations		3,362	
Wages		4,341	
Supplies		84	
Lawn care		12,000	
Grave maintenance		17,052	
TOTAL CEMETERY	42,250	40,914	1,336
RECREATION			
Wages		2,468	
Lawn care		7,000	
Recreation - contracted		3,686	
Community promotion		6,810	
Utilities		350	
Park maintenance and improvement		7,321	
TOTAL RECREATION	28,700	27,635	1,065
Total expenditures	\$ 438,650	\$ 383,564	\$ 55,086

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CAPITAL IMPROVEMENT FUND (PRE GASB 54 RESTATEMENT)

COHOCTAH TOWNSHIP

**CAPITAL IMPROVEMENT FUND (PRE GASB 54 RESTATEMENT)
BALANCE SHEET
MARCH 31, 2020**

ASSETS

Cash	<u>\$ 218,335</u>
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FUND BALANCE

Committed - capital improvement	<u>\$ 218,335</u>
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This supplementary information shows the Capital Improvement Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

COHOCTAH TOWNSHIP

**CAPITAL IMPROVEMENT FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2020**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES			
Interest income	\$ 1,300	\$ 1,603	\$ 303
EXPENDITURES			
Net change in fund balance	1,300	1,603	303
FUND BALANCE, APRIL 1, 2019	<u>216,732</u>	<u>216,732</u>	
FUND BALANCE, MARCH 31, 2020	<u>\$ 218,032</u>	<u>\$ 218,335</u>	<u>\$ 303</u>

This supplementary information shows the Capital Improvement Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

ROAD FUND

COHOCTAH TOWNSHIP

ROAD FUND
BALANCE SHEET
MARCH 31, 2020

ASSETS

Cash	\$	127,358
Taxes receivable		10,945
Due from others		718
Due from other funds		<u>7,605</u>

Total assets \$ 146,626

LIABILITIES

Due to other funds	\$	506
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FUND BALANCE 146,120

Total liabilities and fund balance \$ 146,626

COHOCTAH TOWNSHIP

ROAD FUND

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2020**

	Budget	Actual	Variance with Final Budget Favorable (Unfavorable)
REVENUES			
Taxes	\$ 170,000	\$ 175,436	\$ 5,436
State property tax reimbursement		3,176	3,176
Metro fees		4,506	4,506
Interest income	80	183	103
Total revenues	170,080	183,301	13,221
EXPENDITURES			
Road improvements	220,745	217,310	3,435
Excess of revenues over (under) expenditures	(50,665)	(34,009)	16,656
OTHER FINANCING SOURCES (USES)			
Transfer in	20,000		(20,000)
Net change in fund balance	(30,665)	(34,009)	(3,344)
FUND BALANCE, APRIL 1, 2019	180,129	180,129	
FUND BALANCE, MARCH 31, 2020	\$ 149,464	\$ 146,120	\$ (3,344)

CURRENT TAX COLLECTION FUND

COHOCTAH TOWNSHIP

**CURRENT TAX COLLECTION FUND
BALANCE SHEET
MARCH 31, 2020**

ASSETS

Cash

\$ 546

LIABILITIES

Due to others

\$ 546

TRUST AND AGENCY FUND

COHOCTAH TOWNSHIP

TRUST AND AGENCY FUND
BALANCE SHEET
MARCH 31, 2020

ASSETS

Cash

\$ 7,847

LIABILITIES

Due to others

\$ 7,840

Due to other funds

7

Total liabilities

\$ 7,847