



# COHOCTAH TOWNSHIP BOARD MEETING- VIRTUAL

February 11, 2021 at 8:00 PM  
Township Hall | Fowlerville, Michigan

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*The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 72 hour advance notice by contacting Barb Fear, Township Clerk, by email: [bfearclerk@gmail.com](mailto:bfearclerk@gmail.com), phone: (517) 618-7404, or mail: 3530 Gannon Rd, Howell, MI 48855.*

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## AGENDA

### CALL TO ORDER

### AGENDA APPROVAL

### CONSENT AGENDA

- [1.](#) Minutes 1-14-2021
- [2.](#) Treasurer's Report January 2021
- [3.](#) Expenditures February 2021

### CALL TO THE PUBLIC

### UNFINISHED BUSINESS

4. Budget Hearing has been scheduled for February 25, 2021 at 4pm

#### Road Commission

#### Howell Fire Authority

#### Hall

#### Cemetery

#### Parks and Recreation

### NEW BUSINESS

- [5.](#) LESA Summer Tax Collection Agreement
- [6.](#) Resolution to allow extension of Poverty Exemption
- [7.](#) Resolution to allow residents to protest to Board of Review in writing
- [8.](#) Fowlerville Recreation Budget

### REPORTS - WRITTEN REPORTS SUBMITTED

#### Zoning Board of Appeals

#### Planning Commission

#### Violations and Complaints

### CALL TO THE PUBLIC

**NEXT REGULAR MEETING DATE - March 11, 2021**

### ADJOURN



# COHOCTAH TOWNSHIP BOARD MEETING- VIRTUAL

January 14, 2021 at 8:00 PM  
Township Hall | Fowlerville, Michigan

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## MINUTES

### CALL TO ORDER

The virtual meeting was called to order at 8:01pm.

### PRESENT

Barb Fear  
Phil Charette  
Mark Fosdick  
Tami Bock  
Mark Torigian

ZA Buckner, Park Manager  
Flanary, Recreation Rep  
Clapp

### AGENDA APPROVAL

Motion made by Torigian, Seconded by Bock to approve the agenda as presented.

Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

### CONSENT AGENDA

Motion made by Torigian, Seconded by Charette to approve the consent agenda as presented. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

1. Minutes 12-10-2020
2. Treasurer's Report for December 2020
3. Expenditures January 2021

### CALL TO THE PUBLIC

None

### UNFINISHED BUSINESS

4. Harris Show Cause Hearing

Motion made by Charette, Seconded by Bock to accept the Affidavit signed by Mr. Harris and dismiss the Show Cause Hearing. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

5. Appoint Board of Review Members

Motion made by Fosdick, Seconded by Charette to appoint James Armstrong for a 2yr term ending 12/2022. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

Motion made by Fosdick, Seconded by Bock to appoint Chyrel Barton for a 2yr term ending 12/2022. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

Motion made by Fosdick, Seconded by Torigian to appoint Carole Damon for a 2yr term ending 12/2022. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

**Road Commission**

No report

**Howell Fire Authority**

No report

**Hall**

No report

**Cemetery**

No report

**Parks and Recreation**

Report given

**NEW BUSINESS**

6. 2021 IRS Mileage Rate

Motion made by Charette, Seconded by Torigian to accept the 2021 IRS mileage reimbursement rate of .56/per mile. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

7. Howell Public Schools 2021 Summer Tax Collection Agreement

Motion made by Bock, Seconded by Charette to accept the Howell Schools 2021 Tax Collection Agreement. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

8. Electrical Easement Request

Motion made by Torigian, Seconded by Charette to deny the Electrical Easement Agreement due to the Master Plan future use of property. The Board does not wish to set a precedent with Township Property at this time. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

9. 2021 Roadside Clean Up Bid

Motion made by Charette, Seconded by Torigian to accept the Roadside Clean Up bid from Richard Gorski in the amount of \$2600.00. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion

carried.

10. Quarterly Budget Review

Motion made by Bock, Seconded by Torigian to move \$1500 from Contingencies to Election Supplies. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

Motion made by Bock, Seconded by Torigian to move \$4000 from Contingencies to Drains. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

11. Schedule Budget Hearing

The Budget Hearing has been scheduled for February 16, 2021 at 4PM.

12. 2021 Meeting Schedule

Motion made by Charette, Seconded by Bock to adopt the 2021 Meeting Schedule. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

**REPORTS - WRITTEN REPORTS SUBMITTED**

**Zoning Board of Appeals**

No report

**Planning Commission**

Report given

**Violations and Complaints**

13. 01-2020 11030 Byron Rd, 03-2020 1985 Gannon Rd, 04-2020 1850 Gannon Rd, 01-2021 9975 Byron Rd

**CALL TO THE PUBLIC**

None

**NEXT REGULAR MEETING DATE - February 11, 2021**

**ADJOURN**

The meeting was adjourned at 9:05pm.

<b>TAMI BOCK</b>			
<b>COHOCTAH TOWNSHIP TREASURER</b>			
<b>6153 BYRON ROAD</b>			
<b>HOWELL MI 48855</b>			
<b>517-546-2510</b>			
			2021 January
RECEIPTS			
	FRANCHISE FEES		\$ 3,211.74
	LAND USE		\$ 600.00
	INTEREST		\$ 13.43
	TRASH PICK UP		\$ 156.00
	LAND RENTAL		\$ 1,380.00
	HALL RENTAL		\$ 25.00
	ALLOCATED TAX		\$ 42,374.68
	BURIALS		\$ 654.00
	REVENUE SHARING		\$ 55,741.00
	<b>RECEIPTS TOTAL</b>		<b>\$ 104,155.85</b>
	CASH ACCOUNT ENDING BALANCE		\$ 706,256.90
	FLAGSTAR CD		\$ 110,227.00
	PNC BANK CD		\$ 112,840.86
	HUNTINGTON CD		\$ 108,133.24
	GENERAL FUND BALANCE		\$ 1,037,458.00
	TRUST AND AGENCY BALANCE		\$ 6,500.00
	CAPITAL IMPROVEMENT FUNDS		\$ 218,335.23
	ROAD FUND ENDING BALANCE		\$ 85,066.28

	<b>EXPENDITURES - FEBRUARY 2021</b>		
	BERG ASSESSING		\$ 3,050.00
	AT&T		\$ 287.65
	SURF AIR WIRELESS		\$ 44.95
	HIDDEN LAKE WIRELESS		\$ 45.00
	COOPER & RIESTERER PLC		\$ 886.05
	ALCHINS		\$ 8,906.25
	CONSUMERS ENERGY		\$ 736.12
	ACCIDENT FUND		\$ 286.00
	FOWLerville RECREATION		\$ 1,652.78
	THE GROUNDS CREW		\$ 385.00
	USPS		\$ 440.00
	CHASE BANK		\$ 112.76
	LIVINGSTON CO PRESS		\$ 85.00
	M FOSDICK		\$ 48.85
	T BOCK		\$ 48.16
	B FEAR		\$ 92.87
	D BURDEN		\$ 113.12
	<b>SUB TOTAL</b>		<b>\$ 17,220.56</b>
	T BOCK		\$ 1,730.49
	D BURDEN		\$ 208.14
	F BUCKNER		\$ 345.39
	K THURNER		\$ 79.43
	M FOSDICK		\$ 1,411.70
	D GRAHAM		\$ 501.30
	B FEAR		\$ 1,529.87
	T LITZ		\$ 263.20
	NATIONWIDE		\$ 385.00
	W/H		\$ 937.46
	BENEPAY		\$ 47.01
	<b>SUB TOTAL</b>		<b>\$ 7,438.99</b>
	<b>TOTAL GENERAL FND</b>		<b>\$ 24,659.55</b>
	<b>ROAD FUND</b>		<b>\$ -</b>
	<b>TOTAL EXPENDITURES</b>		<b>\$ 24,659.55</b>

## SUMMER TAX COLLECTION AGREEMENT

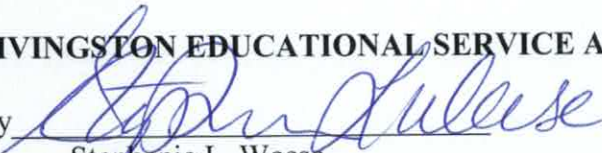
The Township of Cohoctah with offices located at 10518 Antcliff Rd., Fowlerville, Michigan (the "township") pursuant to 1976 PA 451, as amended, for the purposes of providing for the collection by the Township of a summer levy of Livingston Educational Service Agency, Michigan (the "Agency") property taxes for the year 2021 and hereafter as provided below:

The Agency and the Township agree as follows:

1. The Township agrees to collect 100% of the total school millage in the summer as certified by the Agency for levy on all taxable property in addition to and not within the K-12 school district summer tax collection, including principal residence and other exempt property not subject to the 18 mill levy within the Fowlerville Community School district.
2. All interest and penalties, other than collection fees, that are imposed prior to the date the taxes are returned delinquent and that are attributable to school taxes, shall belong to the Agency.
3. The Agency agrees to pay the Township costs of assessment and collection at \$3.00 per parcel which represents reasonable expenses incurred by the Township in assessing and collecting Agency taxes, to the extent that the expenses are in addition to the expenses of assessing and collecting other taxes at the same time.
4. The Agency shall certify to the Township Treasurer the school millage to be levied on property for summer collection to the Township via a signed L-4029 within 3 weeks of Livingston County Equalization delivering their tax roll information to the Agency, or by June 15, whichever is earlier.
5. The Township Treasurer shall account for and deliver summer school tax collections to the Agency within ten (10) business days from the 1<sup>st</sup> and 15<sup>th</sup> of each month via electronic transfer, if and when possible.
6. In the event that state law is amended necessitating changes to this Agreement, the parties agree to negotiate changes to the Agreement in good faith to conform the Agreement to state law. Collection of summer taxes and payment for said collection shall not be disrupted or delayed due to the negotiation of or revision to this Agreement.
7. By execution of this Agreement, both parties certify and represent that the Agreement is authorized by the laws of the State of Michigan, that the individuals responsible for collecting the Agency taxes are and will be in compliance with all laws pertaining to their duties and responsibilities as a tax collecting agent, and that the signors are authorized by their respective governing bodies to execute this Agreement.
8. This Agreement is effective on the date of its execution and shall expire twelve months from the effective date.

IN WITNESS WHEREOF, the parties have executed this Agreement on the respective dates indicated below.

**LIVINGSTON EDUCATIONAL SERVICE AGENCY, MICHIGAN**

By   
Stephanie L. Weese

Its: Assistant Superintendent for Administrative Services

Dated: November 2, 2020

**TOWNSHIP OF COHOCTAH:** \_\_\_\_\_

By \_\_\_\_\_

Its \_\_\_\_\_

Dated \_\_\_\_\_

## **2021 Cohoctah Township Board Resolution to Allow Extension of Poverty Exemption**

WHEREAS, the General Property Tax Act, MCL 211.7u, states that the homestead of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, a township board has the option under MCL 211.7u(6) to permit by resolution a principal residence granted poverty exemption from the collection of taxes in tax year 2019 or 2020, or both, to remain exempt in tax years 2021, 2022, and 2023 without subsequent reapplication for the exemption, provided there has not been a change in ownership or occupancy status of the person eligible for exemption, and may permit a principal residence granted poverty exemption for the first time from the collection of taxes in tax year 2021, 2022, or 2023 to remain exempt for up to 3 additional years after its initial year of exempt status without subsequent reapplication for the exemption, provided there has not been a change in ownership or occupancy status of the person eligible for exemption, if the person who establishes initial eligibility receives a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of inflation, such as federal Supplemental Security Income or Social Security disability or retirement benefits; and

WHEREAS, a township board also has the option under MCL 211.7u(8) to continue poverty exemptions granted for 2019 or 2020, or both, through 2021, if the assessor determines that a principal residence of a person by reason of poverty is still eligible for this exemption if, on or before February 15, 2021, the township board adopts a resolution that continues the exemption through tax year 2021 for all principal residences within the local assessing unit that were exempt in tax year 2019 or 2020, or both; and

WHEREAS, a township board may require the owner of a principal residence exempt from the collection of taxes to affirm ownership, poverty, and occupancy status in writing by filing Treasury Form 5739—Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty with the township..

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u(6), that Cohoctah Township, Livingston County, permits a principal residence granted poverty exemption from the collection of taxes in tax year 2019 or 2020, or both, to remain exempt in tax years 2021, 2022, and 2023 without subsequent reapplication for the exemption, provided there has not been a change in ownership or occupancy status of the person eligible for exemption, and permit a principal residence granted a poverty exemption for the first time from the collection of taxes in tax year 2021, 2022, or 2023 to remain exempt for up to 3 additional years after its initial year of exempt status without subsequent reapplication for the exemption, provided there has not been a change in ownership or occupancy status of the person eligible for exemption, if the person who establishes initial eligibility receives a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of inflation, such as federal Supplemental Security Income or Social Security disability or retirement benefits.

ALSO, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u(8), that Cohoctah Township, Livingston County, continues the poverty exemption through tax year 2021 for all principal residences within the township that were exempt in tax year 2019 or 2020, or both. The township board requires owners of a principal residence exempt from the collection of taxes pursuant to this provision to affirm ownership, poverty, and occupancy status in writing by filing Treasury Form 5739—Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty with the township.

The foregoing resolution offered by Board Member \_\_\_\_\_ and supported by Board Member \_\_\_\_\_.

Upon roll call vote, the following voted "Aye:"

"Nay:"

The Supervisor declared the resolution adopted.

\_\_\_\_\_  
Barb Fear, Clerk

I, Barb Fear , the duly elected and acting Clerk of Cohoctah Township, hereby certify that the foregoing resolution was adopted by the township board of said township at the regular meeting of said board held on February 11 , 2021 , at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

\_\_\_\_\_  
Barb Fear, Clerk

## **2021 Cohoctah Township Resolution to Allow Local Residents to Protest to Board of Review in Writing**

WHEREAS, the General Property Tax Act, MCL 211.30(4) states that, when appealing to the Board of Review, "a nonresident taxpayer may file his or her appearance, protest, and papers in support of the protest by letter, and his or her personal appearance is not required"; and

WHEREAS, MCL 211.30(8) states that "The governing body of the township or city may authorize, by adoption of an ordinance or resolution, a resident taxpayer to file his or her protest before the board of review by letter without a personal appearance by the taxpayer or his or her agent. If that ordinance or resolution is adopted, the township or city shall include a statement notifying taxpayers of this option in each assessment notice under section 24c and on each notice or publication of the meeting of the board of review"; and

WHEREAS, under the Open Meetings Act, MCL 15.263a, a meeting of a public body may be held electronically through March 30, 2021, and "a public body may use technology to facilitate typed public comments during the meeting submitted by members of the public participating in the meeting that may be read to or shared with members of the public body and other participants to satisfy the requirement under this subsection that members of the public be heard by others during the electronic meeting and the requirement under section 3(5) that members of the public be permitted to address the electronic meeting";

THEREFORE BE IT RESOLVED that, in order to ease the burden on taxpayers, the assessor and the Board of Review, and to ensure that all taxpayers have an equal opportunity to be heard by the Board of Review, the Cohoctah Township Board hereby resolves, according to provisions of MCL 211.30(8) of the General Property Tax Act, that the Board of Review shall receive letters of protest regarding assessments from resident taxpayers from the first Tuesday in March until it adjourns from the public hearings for which it meets to hear such protests.

Letters from both residents and nonresidents may include those submitted by handwriting, typewriting, fax, email, text, and in a chat or Q&A option provided by the Board of Review in an electronic meeting service.

All notices of assessment change and all advertisements of board of review meetings must include a statement that the resident taxpayers may protest by letter to the board.

The foregoing resolution offered by Board Member \_\_\_\_\_.

Second offered by Board Member \_\_\_\_\_.

Upon roll call vote the following voted:

"Yes": \_\_\_\_\_  
(list names of members voting "yes")

"No": \_\_\_\_\_  
(list names of members voting "no")

The Supervisor declared the resolution adopted.

\_\_\_\_\_  
Barb Fear, Clerk

Date: \_\_\_\_\_

## RECREATION BUDGET -- CURRENT AND PROPOSED

	<b>2020-2021 Current Budget</b>		<b>2021-2022 Proposed Budget</b>
SAL RECREATION DIR	\$48,325.00	1% increase	<b>\$48,808.00</b>
C/S ASSIST SUPERV/REC	\$24,767.00	2.5% increase	<b>\$25,386.00</b>
SAL OTHER STAFF/REC	\$33,876.00		\$33,876.00
CUSTODIAL OVT/REC	\$2,800.00		\$2,800.00
SAL FIELD MAINT/REC	\$2,040.00		\$2,040.00
LIFE INSURANCE/REC	\$55.00		\$55.00
LONG TERM DISABILITY	\$360.00		\$360.00
MESSA HLTH/REC	\$14,200.00	Estimated	<b>\$14,300.00</b>
DENTAL/REC	\$1,600.00	Estimated	<b>\$1,500.00</b>
VISION/REC	\$330.00		\$330.00
RETIREMENT/REC	\$17,140.00		\$17,140.00
RETIRE CUSTODIDAN/REC	\$784.00		\$784.00
RETIRE FLD MAINT/REC	\$571.00		\$571.00
FICA/RECREATION	\$5,886.80		\$5,887.00
FICA CUSTODIAN/REC	\$214.00		\$214.00
FICA FLD MAINT/REC	\$156.00		\$156.00
W/C-REC	\$1,100.00		\$1,100.00
MISC CONTRACTED/REC	\$6,640.00		\$6,640.00
CONTRACTED OFFICIALS	\$9,700.00		\$9,700.00
CONTR'D INSTRUCTOR/REC	\$1,112.00		\$1,112.00
CELL PHONE/REC	\$360.00		\$360.00
POSTAGE/REC	\$400.00		\$400.00
ADVERTISING/REC	\$150.00		\$150.00
WATER&SEWER/REC	\$225.00		\$225.00
EQUIP REPAIR/REC	\$700.00		\$700.00
GAS/450 N HIBBARD/REC	\$550.00		\$550.00
ELEC/450 N HIBBARD/REC	\$525.00		\$525.00
ELEC/SCHOOL GYMS/REC	\$1,000.00		\$1,000.00
OFFICE SUPPL/REC	\$1,000.00		\$1,000.00
COMPUTER SUPPL/REC	\$300.00		\$300.00
FIELD MAINT SUPPL/REC	\$2,485.00		\$2,485.00
OTHER SUPPLIES/REC	\$11,000.00		\$11,000.00
CONCESSION SUPPL/REC	\$6,500.00		\$6,500.00
PROGRAM UNIFORMS/REC	\$42,836.00		\$42,836.00
PROGRAM EQUIP/REC	\$21,462.00		\$21,462.00
DUES & FEES/REC	\$14,131.00		\$14,131.00
RECREATION REFUNDS	\$5,000.00		\$5,000.00
COPY MACH LEASE/REC	\$500.00		\$500.00
<b>Project Programs Expense</b>	<b>\$280,780.80</b>		<b>\$281,883.00</b>
<b>Projected Program Revenue</b>	<b>\$168,080.00</b>		<b>\$168,080.00</b>
<b>Proposed Program Increase</b>			<b>\$7,725.00</b>
<b>Projected Net Cost</b>	<b>\$112,700.80</b>		<b>\$106,078.00</b>
Total Increase/(Decrease)for Proposed Budget			(\$6,622.80)

**2021-2022 Community Recreation Budget Approval  
Status Form**

Governmental Unit \_\_\_\_\_

\_\_\_\_\_ The 2021-2022 Community Recreation Budget Proposal was approved.

\_\_\_\_\_ No action has been taken at this time.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_

**Please submit this form along with a copy of the minutes from the meeting at which the  
vote on the budget took place and mail both to:**

Lauri Coe  
Fowlerville Community Schools  
7677 Sharpe Road, Suite A  
Fowlerville, MI 48836