



# COHOCTAH TOWNSHIP BOARD MEETING

June 10, 2021 at 8:00 PM

Township Hall | Fowlerville, Michigan

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*The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 72 hour advance notice by contacting Barb Fear, Township Clerk, by email: [bfearclerk@gmail.com](mailto:bfearclerk@gmail.com), phone: (517) 618-7404, or mail: 3530 Gannon Rd, Howell, MI 48855.*

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## AGENDA

### CALL TO ORDER

### AGENDA APPROVAL

1. Closed Session Minutes May 13, 2021

### CONSENT AGENDA

- [2.](#) Minutes May 13, 2021
- [3.](#) Treasurers Report
- [4.](#) Expenditures

### CALL TO THE PUBLIC

### UNFINISHED BUSINESS

- Road Commission
- Howell Fire Authority
- Hall
- Cemetery
- Parks and Recreation

### NEW BUSINESS

- [5.](#) Public Hearing- Park Rules Ordinance

### REPORTS - WRITTEN REPORTS SUBMITTED

- Zoning Board of Appeals
- Planning Commission
- Violations and Complaints

6. 01-2020 11030 Byron Rd, 03-2020 1985 Gannon Rd, 04-2020 1850 Gannon Rd, 02-2021 1212 Faussett Rd., 03-2021 Bohm Rd.

### CALL TO THE PUBLIC

**NEXT REGULAR MEETING DATE - July 08, 2021**

**ADJOURN**



# COHOCTAH TOWNSHIP BOARD MEETING

May 13, 2021 at 8:00 PM

Township Hall | Fowlerville, Michigan

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## MINUTES

### CALL TO ORDER

The meeting was called to order at 8:01PM with the Pledge of Allegiance.

PRESENT: Barb Fear, Phil Charette, Mark Fosdick, Tami Bock, Mark Torigian, ZA Frederick Buckner, Attorney Scott Brock, Park Manager Larry Flanary, and 4 citizens.

### AGENDA APPROVAL

Motion made by Torigian, Seconded by Charette to approve the agenda as presented. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian. Motion carried.

1. Approval of Closed Session Minutes of 4-8-2021

Motion made by Torigian, Seconded by Fear to approve the Closed Session Minutes of April 8, 2021. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian. Motion carried.

### CONSENT AGENDA

Motion made by Torigian, Seconded by Bock to approve the Consent Agenda as presented. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian. Motion carried.

2. Minutes 4-8-2021
3. Treasurer's Report April for May 2021
4. Expenditures

### CALL TO THE PUBLIC

None

### UNFINISHED BUSINESS

5. Closed Session

Motion made by Torigian, Seconded by Charette to enter into Closed Session at 8:04PM. Roll call voting Yea: Bock, Fosdick, Torigian, Charette, Fear. Motion Carried.

Motion made by Bock, Seconded by Charette to exit Closed Session at 8:17PM. Roll call voting Yea: Bock, Fosdick, Torigian, Charette, Fear. Motion carried.

6. Large Item Day Follow Up

Report given.

7. Election Follow Up

Report given by Clerk.

**Road Commission**

Chloride Application will begin next week.

**Howell Fire Authority**

No report.

**Hall**

Report given.

**Cemetery**

Report given.

**Parks and Recreation**

The Park opened May 1st.

8. Park User Agreement and Fees Resolution

Motion made by Torigian, Seconded by Charette to approve the Resolution to Adopt User Agreement and Fee Schedule for the Cohoctah Township Park. Roll call voting Yea: Fear, Charette, Fosdick, Bock, Torigian. Motion carried.

**NEW BUSINESS**

9. Mugg and Bopp's Revised Plans

Motion made by Torigian, Seconded by Charette to approve the modifications of the Mugg and Bopps project in accordance to the new plans. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian. Motion carried.

**REPORTS - WRITTEN REPORTS SUBMITTED**

**Planning Commission**

Report given.

**Zoning Board of Appeals**

Report given.

**Violations and Complaints**

01-2020 11030 Byron Rd, 03-2020 1985 Gannon Rd, 04-2020 1850 Gannon Rd, 01-2021 9975 Byron Rd, 02-2021 1212 Faussett Rd.

Report given.

**CALL TO THE PUBLIC**

The possibility of having a Board/Planning Commission Meeting at the Township Park was discussed.

**NEXT REGULAR MEETING DATE - June 10, 2021**

**ADJOURN**

There being no further business, the meeting was adjourned at 9:16PM.

<b>TAMI BOCK</b>			
<b>COHOCTAH TOWNSHIP TREASURER</b>			
<b>6153 BYRON ROAD</b>			
<b>HOWELL MI 48855</b>			
<b>517-546-2510</b>			
			May 2021
RECEIPTS			
	LAND USE		\$ 650.00
	DEL TAX PAYOUT		\$ 17,409.24
	INTEREST		\$ 13.52
	TRASH PICK UP		\$ 690.00
	CEMETERY		\$ 1,278.00
	FRANCHISE FEES		\$ 29.86
	LOCAL COM STAB		\$ 964.29
	REVENUE SHARING		\$ 49,906.00
	OTHER REVENUE		\$ 195.26
	<b>RECEIPTS TOTAL</b>		<b>\$ 71,136.17</b>
	CASH ACCOUNT ENDING BALA		\$ 760,063.81
	FLAGSTAR CD		\$ 111,912.38
	PNC BANK CD		\$ 114,199.51
	HUNTINGTON CD		\$ 109,214.19
	GENERAL FUND BALANCE		\$ 1,095,389.89
	TRUST AND AGENCY BALANCE		\$ 3,550.00
	CAPITAL IMPROVEMENT FUNI		\$ 219,914.31
	ROAD FUND ENDING BALANCI		\$ 150,404.41

<b>EXPENDITURES - JUNE 2021</b>		
ASSESSOR		\$ 3,050.00
AT&T		\$ 683.07
SURF BROADBAND		\$ 44.95
HIDDEN LAKE WIRELESS		\$ 45.00
ALCHINS		\$ 12,389.00
COOPER & REISTERER		\$ 2,006.40
CONSUMERS ENERGY		\$ 514.71
ECONO PRINT		\$ 847.60
THE GROUNDS CREW		\$ 2,250.00
LASHBROOK SEPTIC SERVICE		\$ 300.00
NICHOLAS BROS MEMORIALS		\$ 1,348.00
CYBERMIND		\$ 29.95
BS&A		\$ 2,301.00
ENVIRONMENTAL RUBBER		\$ 1,254.00
MASTER MEDIA		\$ 301.96
MTA		\$ 2,464.47
COHOCTAH TOWNSHIP		\$ 11,308.64
LIVINGSTON COUNTY PRESS		\$ 125.00
MARKUS FARM LLC		\$ 1,650.00
CHASE CREDIT CARD		\$ 3,410.13
LCMCA		\$ 20.00
MUNICODE		\$ 250.00
T BOCK		\$ 45.92
M FOSDICK		\$ 50.37
B FEAR		\$ 111.19
M JOLLIFF		\$ 83.84
D BURDEN		\$ 128.24
<b>SUB TOTAL</b>		<b>\$ 47,013.44</b>
T BOCK		\$ 1,946.10
D BURDEN		\$ 442.69
F BUCKNER		\$ 467.28
K THURNER		\$ 63.07
M FOSDICK		\$ 1,411.69
A FEAR		\$ 119.82
J SMYTH		\$ 147.76
B FEAR		\$ 1,552.72
T LITZ		\$ 542.43
NATIONWIDE		\$ 349.63
W/H		\$ 1,124.05
BENEPAY		\$ 47.01
<b>SUB TOTAL</b>		<b>\$ 8,151.18</b>
<b>TOTAL GENERAL FND</b>		<b>\$ 55,164.62</b>
<b>ROAD FUND</b>		<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 55,164.62</b>

# COHOCTAH TOWNSHIP PARK RULES ORDINANCE

## COHOCTAH TOWNSHIP LIVINGSTON COUNTY, MICHIGAN Ordinance No. 20

An ordinance to provide for the use, protection, regulation and control of the Cohoctah Township Park, located at 1000 Allen Road, Howell, Michigan (“Park”), and to provide for the adoption of fees and scheduling procedures related to the use of and conduct on Township park property.

### Section 1: Short Title

This Ordinance may be known and referred to as the Cohoctah Township Park Rules Ordinance.

### Section 2: Scheduling and Hours

- A. User Agreement and Release.
  - 1. All users of the Park shall have agreed to and have executed, for keeping on file with the Township, the Township’s form Cohoctah Township Park User Agreement & Release.
  - 2. Use of the Park by any person without having submitted a completed form User Agreement and Release is prohibited.
- B. Scheduling.
  - 1. Any use of the Park must be scheduled in advance with the Park Manager based on procedures and priorities as determined by the Township.
  - 2. Township may not honor a reservation until fees are paid and all User Agreements and Releases have been submitted.
- C. Fees.
  - 1. Fees shall be assessed by the Township for the use of Park as determined by the Township Board from time to time.
  - 2. It shall be a violation of this Ordinance for any person to use any Park facility, land or area for which a fee has been established by the Township without payment of such fee or charge.
  - 3. All fees shall be paid to the Township Clerk or otherwise as directed by the Township.
- D. Hours.
  - 1. The Park is open May 1<sup>st</sup> through October 31<sup>st</sup> from 9 am to 7 pm unless otherwise determined by the Park Manager.
  - 2. The Park will be closed November 1<sup>st</sup> to April 30<sup>th</sup>.
  - 3. No person or vehicle shall remain upon Park property between posted closing and opening times.

### Section 3: Use

- A. Users of the Park shall remain in areas designated for their use at all times.
- B. Users must provide proof of a negative Coggins test upon request.
- C. All pets must be kept on a leash at all times.
- D. The Park Manager shall determine daily and event-basis maximums for use of the Park.
- E. Approved use of the Park for any individual or group shall be on a non-exclusive basis unless specified otherwise by the Park Manager.
- F. Restrooms

- a. There shall be one portable restroom provided by the Township.
- b. Additional portable restrooms may be permitted for day or event use on the Park property with written permission of the Park Manger.
- G. Concessions.
  - a. Concessions is permitted on Park property with written approval of the Park Manager. Concessions shall not be placed within 50 feet of any designated horse use area.
- H. Use of potable water is available on Park property.
- I. The Park may be monitored by video and audio surveillance at any time.
- J. The Park shall be left in good and clean condition after the conclusion of use of the Park by any user or group.

#### **Section 4: Traffic and Parking**

- A. Entry and exit into the Park shall be as directed by the Park Manager.
- B. Parking of vehicles and trailers shall occur only in designated areas.
- C. Overnight parking of vehicles and trailers is prohibited.
- D. Trailers and vehicles shall not be hooked up to Park electricity.
- E. It is prohibited for the operator of a vehicle to stop, stand or park said vehicle in any place marked as a passenger or loading zone, other than for the expeditious loading or unloading of users, horses, or for the unloading and delivery or pick up and loading of materials and equipment.
- F. It is prohibited for the operator of a vehicle to stop, stand or park such vehicle upon any roadway or in any parking area in such manner as to form an obstruction to traffic thereon.

#### **Section 5: Prohibitions**

- A. Obstruction.
  - 1. No person shall by force, threats, intimidations, unlawful fencing, enclosing, or by any other means prevent or obstruct nay person from entering, leaving or making full use of any Park property.
  - 2. No person shall interfere with or in any manner hinder the Park Manager or agent of the Park Manager while performing their official duties.
- B. Debris and waste.
  - 1. It is prohibited to discard or deposit refuse of any kind or nature in or upon the Park property except by placing said refuse in containers which may be provided for such purpose.
  - 2. Any waste matter, including manure, shall be removed from Park property by the user.
- C. Fencing.
  - 1. No person shall use fencing to hang equipment, tie horses, hold saddles, or any similar type of use.
- D. Park waters, camping, & ground fires, & hunting.
  - 1. It is prohibited to throw, cast, lay, drop or discharge into or leave in waters of the Park or any substance, matter or thing, liquid or solid which may or shall result in the pollution of said waters.
  - 2. There is no swimming, boating, camping, ground fires, or hunting on Park property at any time.
- E. Alcoholic beverages, drugs.
  - 1. No person shall have in their possession any intoxicating beverage while in or upon the Park property.

2. No person shall sell, use or have in his possession any drug or narcotic; the sale, use or possession of which is prohibited by the state law.
- F. Personal conduct.
1. It is prohibited for any person to be under the influence of intoxicants, or to engage in any violent, abusive, loud, boisterous, vulgar, lewd, wanton, obscene or otherwise disorderly conduct, or to disturb or annoy others, while in or on any Park property.
  2. It is prohibited to conduct or to participate in any form of gambling, lottery or game of chance upon Park property.
- G. Use of loudspeaker. Any use of a loudspeaker, public address system or amplifier, other than the PA supplied by the Park, is prohibited within or upon Park property without written permission of the Park Manager.
- H. Fireworks. No person shall fire, discharge or have in his or her possession any rocket, firecracker, torpedo, squib, or other fireworks or any substance of an explosive nature within or upon Park property.
- I. Firearms.
1. No person shall at any time, bring into or upon Park property, nor have in his or her possession, nor discharge, or set off anywhere upon said properties, a revolver, pistol, shotgun, rifle, air gun, water gun or any gun, rifle, firearm or bow or other weapon that discharges projectiles either by air, explosive substance or any other force.
  2. This section shall not apply to any deputy sheriff, police officer, peace officer, or other duly appointed law enforcement officer while carrying out the duties and responsibilities of his position nor to any person while on or in those areas which may from time to time be designated as hunting areas by the Park Manager or while upon designated target ranges or areas.
- J. Public exhibition. No person shall exhibit any machine or show, or any animal, or indulge in any acrobatic exhibitions in or upon any Park property, nor shall any person carry on any performance or do anything whatsoever which shall cause persons to congregate so as to interfere with the proper use of the Park by other users or to obstruct the passage of vehicles or persons without first having obtained written permission from the Park Manager.
- K. Emergency powers. Nothing in these rules shall:
1. Prohibit or hinder the Park Manager, agents of the Park Manager, or any peace officers from performing their official duties.
  2. Prohibit the Park Manager or the director from establishing emergency rules required to protect the health, welfare and safety of park users and to protect Park property; including, but not limited to, the right of the Park Manager to order all persons off Park property, and close all or any portion of the Park.

## **Section 6: Protection of Property**

- A. Destruction of buildings, markers, gates, arenas, fencing, benches, and other improvements shall be prohibited, and no person shall, on Park property:
1. Willfully destroy, deface, alter, change or remove any buildings, markers, gates, arenas, fencing, benches, and other improvements.
  2. Cut, break, mark upon or otherwise injure any building, marker, gate, arena, fencing, bench, or other improvements.
  3. Deface, destroy, or remove any placard, notice or sign, whether permanent or temporary, posted or exhibited within or upon Park property without the written consent of the Park Manager.
- B. Destruction of plant life and natural surroundings shall be prohibited and no person shall:

1. Cut, remove, or destroy any tree, sampling, seedling, bush or shrub, whether alive or dead, or chip, blaze, box, girdle, trim or otherwise deface or injure any tree or shrub, or break or remove any branch, foliage, flower, or any tree or shrub, or pick, gather, uproot, remove or destroy any flower, plant or grass.
2. Remove or cause to be removed any sod, earth, humus, peat, boulders, gravel, or sand, without written permission of the Park Manager.

### **Section 7: Enforcement and Fines**

A violation of this Ordinance, and any rule or regulation adopted pursuant to this Ordinance, constitutes a municipal civil infraction and may be prosecuted according to the policies and procedures of any civil infraction ordinance the Township may have. Each day during which any violation continues shall be deemed a separate offense and shall be subject to fines as provided for by the Township Board. The Township reserves for itself any additional remedy at law or in equity including civil proceedings for damages and/or injunctive relief. Commencement of any such proceedings shall not constitute an election of remedies. Any fines or damages resulting from a violation by any one user that is a member of a group, or participant, vendor, guest, or invitee of that group, shall also be the responsibility of the associated group.

### **Section 8: Severability**

The provisions of this Ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by any judicial determination or statutory or constitutional provision, it shall not affect the remainder of such Ordinance which shall continue in full force and effect.

### **Section 9: Effective Date**

This Ordinance shall take effect thirty days after publication as required by law.

### **CERTIFICATION**

I hereby declare the above is a true copy of an ordinance adopted by the Cohoctah Township Board at a meeting held on \_\_\_\_\_, 2021, at the Cohoctah Township Hall, pursuant to the required statutory procedures.

Respectfully submitted,

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Barb Fear, Cohoctah Township Clerk