



# COHOCTAH TOWNSHIP BOARD MEETING

March 11, 2021 at 8:00 PM

Township Hall | Fowlerville, Michigan

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*The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 72 hour advance notice by contacting Barb Fear, Township Clerk, by email: [bfearclerk@gmail.com](mailto:bfearclerk@gmail.com), phone: (517) 618-7404, or mail: 3530 Gannon Rd, Howell, MI 48855.*

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## MINUTES

### CALL TO ORDER

The meeting was called to order at 8:00PM with the pledge to the flag.

PRESENT: Barb Fear, Phil Charette, Mark Fosdick, Tami Bock, Mark Torigian, Zoning Administrator Fred Buckner, Park Manager Larry Flanary, Recreation Representative Tom Clapp and 5 citizens.

### AGENDA APPROVAL

Motion made by Torigian, Seconded by Charette to approve the agenda moving 4H Park Agreement to end of meeting. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

### CONSENT AGENDA

Minutes from Regular Board meeting of 2-11-2021 and Budget Hearing of 02-25-2021 removed by recommendation of Fosdick. Motion made by Torigian, Seconded by Bock to approve the remaining items Treasurer's Report and Expenditures as presented. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian,

Motion made by Charette, Seconded by Bock to approve the minutes for the 02-11-2021 Virtual meeting with changes to reflect all Board Members participated on Zoom from Cohoctah Township. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried. motion carried.

Motion made by Torigian, Seconded by Fear to approve the Budget Hearing minutes with changes to reflect Charette participated via phone from Virginia and other Board Members participated from the Township Hall. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

1. Minutes 02-11-2021
2. Treasurer's Report February 2021
3. Expenditures March 2021
4. Budget Hearing Minutes 02-25-2021

### CALL TO THE PUBLIC

None

## **UNFINISHED BUSINESS**

### **Road Commission**

### **Howell Fire Authority**

### **Hall**

### **Cemetery**

5. Mowing Bid

Motion made by Bock, Seconded by Torigian to accept the bid from The Grounds Crew for the cemetery mowing. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

### **Parks and Recreation**

6. Park Usage

Moved to end of meeting.

## **NEW BUSINESS**

7. Amendment to Remote Participation Policy

Tabled until April 8, 2021 meeting as more changes are expected.

8. Park Mowing Bids

Motion made by Torigian, Seconded by Bock to accept the bid from Markus Farms for mowing the Park. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

9. Quarterly Budget Review

Motion made by Bock, Seconded by Torigian to move \$700 from Contingencies to Treasurer Contracted Services. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

Motion made by Bock, Seconded by Charette to move \$4000 from Contingencies to Trash Pickup. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

Motion made by Bock, Seconded by Torigian to move \$200 from Contingencies to Insurance and Bonds. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

10. Approval of Officials Salaries and Wages/Fee Schedule

Motion made by Torigian, Seconded by Charette to adopt the 2021/2022 Officials Salaries and Wages and Fee Schedule with no changes from 2020. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

11. Budget-Revenue/Expenditure Approval General Fund

Motion made by Torigian, Seconded by Charette to adopt the 2021/2022 Projected Revenues as presented. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

Motion made by Torigian, Seconded by Charette to adopt the 2021/2022 General Fund Budget as presented. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

12. Budget Approval Road Fund

Motion made by Torigian, Seconded by Charette to adopt the 2021/2022 Road Fund Budget as presented. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

13. Budget Approval Capital Improvement Fund

Motion made by Torigian, Seconded by Fear to adopt the 2021/2022 Capital Improvement Fund Budget as presented. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

14. Board of Review Update

Report given.

15. Survey Questions

Survey questions were discussed and will be finalized at the April meeting.

**REPORTS - WRITTEN REPORTS SUBMITTED**

**Zoning Board of Appeals**

Scheduled a meeting for April 21, 2021 at 7PM.

**Planning Commission**

Report given.

**Violations and Complaints**

01-2020 11030 Byron Rd, 03-2020 1985 Gannon Rd, 04-2020 1850 Gannon Rd, 01-2021 9975 Byron Rd

Report given.

**CALL TO THE PUBLIC**

4H Park Agreement was moved to end of meeting prior to final Call to the Public,

Motion made by Torigian, Seconded by Charette that the Board meet in closed session under Section 8(h) of the Open Meetings Act to consider attorney-client privilege material in the form of a written opinion from legal counsel, which is exempt from disclosure by the Freedom of Information Act at 9:03PM. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

Motion made by Charette, Seconded by Torigian, that the closed session be adjourned at 9:13PM. Voting Yea: Fear, Charette, Fosdick, Bock, Torigian, motion carried.

The Board agreed the letter as discussed be mailed to 4H.

Final Call to the Public was made.

**NEXT REGULAR MEETING DATE - APRIL 8, 2021**

**ADJOURN**

There being no further business, the meeting was adjourned at 9:23PM.