



# AGENDA

## HERITAGE COMMITTEE MEETING

91136 N Willamette Street

541-682-7852 | [coburgoregon.org](http://coburgoregon.org)

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Wednesday, January 08, 2025 at 6:00 PM

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### CALL TO ORDER

### ROLL CALL

### AGENDA REVIEW

### MINUTES APPROVAL

- [1.](#) September 11, 2024 Heritage Committee Minutes

### COMMITTEE BUSINESS

2. Historic Preservation Award Distribution Planning
- [3.](#) 2025 Committee Goals

### CITY UPDATES

### FUTURE MEETINGS

### ADJOURNMENT

*Coburg City Hall is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact City Hall at 541-682-7850.*



**MINUTES**

**Coburg Heritage Committee Meeting**

September 11, 2024 at 6:00 P.M.

Coburg City Hall

91136 N Willamette Street

**MEMBERS PRESENT:** Marissa Doyle, Chair; Michelle Shattuck, Vice Chair; Stephen Sheehan

**MEMBERS ABSENT:** Ronald Spores, Shannon Sardell

**GUESTS/STAFF PRESENT:** Megan Winner; Planning Director, Jeanne Schapper, Nanci McKibben; Coburg Community Foundation

**RECORDED BY:** Madison Balcom, Administrative Assistant

**CALL TO ORDER**

Chair, Marissa Doyle called the meeting of the Coburg Heritage Committee to order at 6:01 pm.

**ROLL CALL**

Planning Director, Megan Winner called roll. A quorum was present.

**AGENDA REVIEW**

No changes.

**SPECIAL GUESTS – Coburg Community Foundation**

The Coburg Community Foundation guests, Jeanne Schapper and Nanci McKibben, said that believe to have a common initiative as the Heritage Committee. They mentioned that they’ve done a few interviews, and they have a grant for that project, so they proposed the idea of combining resources with the committee to continue this project and get more oral history on Coburg.

The committee liked the idea of collaborating on this project, however Ms. Winner stated that they are still in the very early stages and have not conducted any interviews yet. The committee also received the CLG grant for Historic Districts, and Ms. Winner does not know exactly how those would interact. One of the committee’s ideas was to document as much of Ronald Spores

stories as possible, and also to do a narrated walking tour of Coburg to accompany other Coburg maps and brochures that are already available.

The committee and the community foundation agreed on having the audio recordings and stories available for the public to access and listen to. Ms. McKibben did mention that they would want to do this fairly quickly, before they lose a generation filled with knowledge and stories. They brainstormed some ideas for this process.

## APPROVAL OF MINUTES

1. March 13, 2024 Heritage Committee Minutes
2. June 12, 2024 Heritage Committee Minutes
3. July 10, 2024 Heritage Committee Minutes

**MOTION:** Ms. Shattuck moved, seconded by Mr. Sheehan to approve the March 13<sup>th</sup>, June 12<sup>th</sup>, and July 10<sup>th</sup>, 2024 minutes as presented.

*The motion passed — 3:0.*

## COMMITTEE BUSINESS

### 4. Historic Preservation Award Plaque Nominations

The committee had nominated the HJ Cox house, Van Duyn house, and the Goodman house for this year's historic preservation award plaques.

**MOTION:** Ms. Shattuck moved, seconded by Mr. Sheehan to award the HJ Cox house, Van Duyn house, and Goodman house the Historic Preservation Award Plaques.

*The motion passed — 3:0.*

### 5. Next Meeting

Ms. Winner mentioned that Jim Bell, Chair of the Planning Commission, offered to present at another community night on his knowledge and research of the Coburg Railroad. The committee proposed the idea of having that presentation in November, if Mr. Bell is available.

The next Heritage committee meeting will be October 9, 2024.

## ADJOURNMENT

Ms. Doyle adjourned the meeting at 6:31 pm.

**APPROVED** by the Heritage Committee of the City of Coburg on this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Marissa Doyle, Heritage Chair

**ATTEST:** \_\_\_\_\_  
Sammy L. Egbert, City Recorder

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## **COBURG HERITAGE COMMITTEE WORK PLAN GOALS – 2024 FINAL**

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- 1. Seek CLG funding for projects including oral history documentation and continuation of the historic preservation award plaques**
  - 2. Community presentations and engagement such as guest speakers**
  - 3. Inventory and store existing artifacts (boxes at City Hall)**
  - 4. Conduct community survey to gauge attitudes and interests related to historic preservation**
  - 5. Review of and recommendations for Ordinance A-226 which establishes the Heritage Committee**
  - 6. Research other historic preservation codes and regulations**
  - 7. Collaborate with Coburg Community Charter School about Coburg Heritage**
  - 8. Increase committee involvement in CLG Network and training opportunities**
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