



AGENDA

FINANCE | AUDIT COMMITTEE MEETING

91136 N Willamette Street

541-682-7852 | coburgoregon.org

Wednesday, January 22, 2025 at 5:30 PM

CALL TO ORDER

ROLL CALL

AGENDA REVIEW

MINUTES APPROVAL

1. July 30, 2024 Finance | Audit Committee Minutes

COMMITTEE BUSINESS

2. FY 24 Audit Update
3. Finance Department Operational Updates
 - a. Payroll
 - b. Employee Self-Service (Online Employee Portal)
 - c. Monthly Reconciliation
 - d. Accounts Payable - AI-enabled data entry
4. Council Revenue Sub-Committee Update
5. Monthly Financial Report - December 2024 (midpoint of FY)
6. Committee Projects for 2025

CITY UPDATES

7. City Administration Report January 2025

FUTURE MEETINGS

April 23 Finance Audit Committee 5:30 pm
July 23 Finance Audit Committee 5:30 pm
October 23 Finance Audit Committee 5:30 pm

ADJOURNMENT

Coburg City Hall is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact City Hall at 541-682-7850.