City Hall Council Chamber
1515 Sixth Street, Coachella, California
(760) 398-3502 ◆ www.coachella.org

AGENDA

CITY COUNCIL CLOSED SESSION AND
REGULAR MEETING
OF THE CITY OF COACHELLA
THE COUNCIL SITTING AS THE COACHELLA SANITARY DISTRICT,
COACHELLA FIRE PROTECTION DISTRICT, COACHELLA FINANCING AUTHORITY,
COACHELLA EDUCATIONAL AND GOVERNMENTAL ACCESS CABLE CHANNEL CORPORATION,
COACHELLA WATER AUTHORITY, SUCCESSOR AGENCY TO THE COACHELLA REDEVELOPMENT AGENCY
AND COACHELLA PARKS AND RECREATION FOUNDATION

April 09, 2025
5:00 PM – CLOSED SESSION
6:00 PM – REGULAR MEETING

In-Person Meeting Location: Coachella City Hall Council Chamber 1515 Sixth Street Coachella, CA	**If you would like to attend the meeting via Zoom, here is the link:** **https://us02web.zoom.us/j/88457271898?pwd=REdzU1NoQmpVSFhWTDVaZ0VCekYxdz09** Or One tap mobile : 16699006833,,88457271898#,,,,*606140# Or Telephone: US: +1 669 900 6833 **Webinar ID: 884 5727 1898** **Passcode: 606140** **Spanish:** El idioma español está disponible en Zoom seleccionado la opción en la parte de abajo de la pantalla

- Public comments may be received **either in person, via email, or via Zoom.**
  - **In Person:**

    Anyone wishing to speak in person during the public comment period or on a particular item is required to fill out a Request to Speak Form. In order to be recognized, a Request to Speak Form must be turned in to the City Clerk prior to the start of the public comment period or before the agenda item is taken up by Council on which you wish to provide a comment.
  - **In Real Time via Zoom:**

    If participating in real time via Zoom, during the public comment period, participants must be visible on camera and use the **"raise hand"** function on Zoom.
  - **In Writing via Email:**

    If providing a written comment by email, you may submit your public comment to the City Council by emailing cityclerk@coachella.org. To comment by email, submit your comments no later than 12 p.m. on the day of the meeting by emailing your name, agenda item (if applicable), and your comment. Any correspondence received by the deadline will be forwarded to the City Council for consideration before action is taken on the matter, during the meeting and upon request one (1) hard copy of the written

public comments will be available for the public's view, and written comments will be retained for the official records. Written comments will not be read aloud at City Council meetings.

- The **live stream** of the meeting may be **viewed online** by accessing the city's website at **www.coachella.org**, and clicking on the "**Watch Council Meetings**" tab located on the home page, and then clicking on the "live" button.

CALL TO ORDER: - 5:00 P.M.

ROLL CALL:

APPROVAL OF AGENDA:

"At this time the Council/ Board/Corporation/Authority may announce any items being pulled from the Agenda or continued to another date or request the moving of an item on the agenda"

PUBLIC COMMENTS (CLOSED SESSION ITEMS):

ADJOURN TO CLOSED SESSION:

1. PUBLIC EMPLOYEE APPOINTMENT (Section 54957(b)(1))
   Title: City Manager

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Section 54957(b)(1))
   Title: Interim City Manager

RECONVENE REGULAR MEETING: - 6:00 P.M.

PLEDGE OF ALLEGIANCE:

CLOSED SESSION ANNOUNCEMENTS:

PROCLAMATIONS/PRESENTATIONS/DIRECTION:

3. Community Resilience Center Project Update

4. Cannabis Compliance Presentation

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

(It is recommended that Consent Items be acted upon simultaneously unless separate discussion and/or action is requested by a Council Member.)

5. Regular Meeting Minutes of March 26, 2025, of the City of Coachella, Coachella Sanitary District, Coachella Fire Protection District, Coachella Financing Authority, Coachella Educational and

Governmental Access Cable Corporation, Coachella Water Authority, Successor Agency to the Coachella Redevelopment Agency and Coachella Parks and Recreation

6. Voucher Listing- EFT's/FY 2024-25 Expenditures as of April 9, 2025, $2,147,745.27

7. Authorize a Community Based Grant to the Coachella Youth Baseball and Softball Association in the Amount of $1,000 to Purchase New Equipment

8. Authorize the Development Services Department to advertise a Request for Qualifications (RFQ) for Professional Planning Consultant Services.

9. Authorize a Sponsorship Request for Escaramuza Charra Reynas Del Valle Coachella in the Amount of $1,000 for its Mariachi Under the Stars Event

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

10. Authorize an Appropriation in the Amount of $4,500 to Secure the Venue for the 2025 Coachella Agricultural Summit

11. Consideration to Fill One Planning Commission Vacancy

PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

NONE

PUBLIC COMMENTS (NON-AGENDA ITEMS):

The public may address the City Council/Board/Corporation/ Authority on any item of interest to the public that is not on the agenda but is in the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.

REPORTS AND REQUESTS:

Council Comments/Report of Miscellaneous Committees.

City Manager's Comments.

ADJOURNMENT:

Complete Agenda Packets are available for public inspection at the City Clerk's Office at 53-462 Enterprise Way, Coachella, California, and on the City's website www.coachella.org.

THIS MEETING IS ACCESSIBLE TO PERSONS WITH DISABILITIES

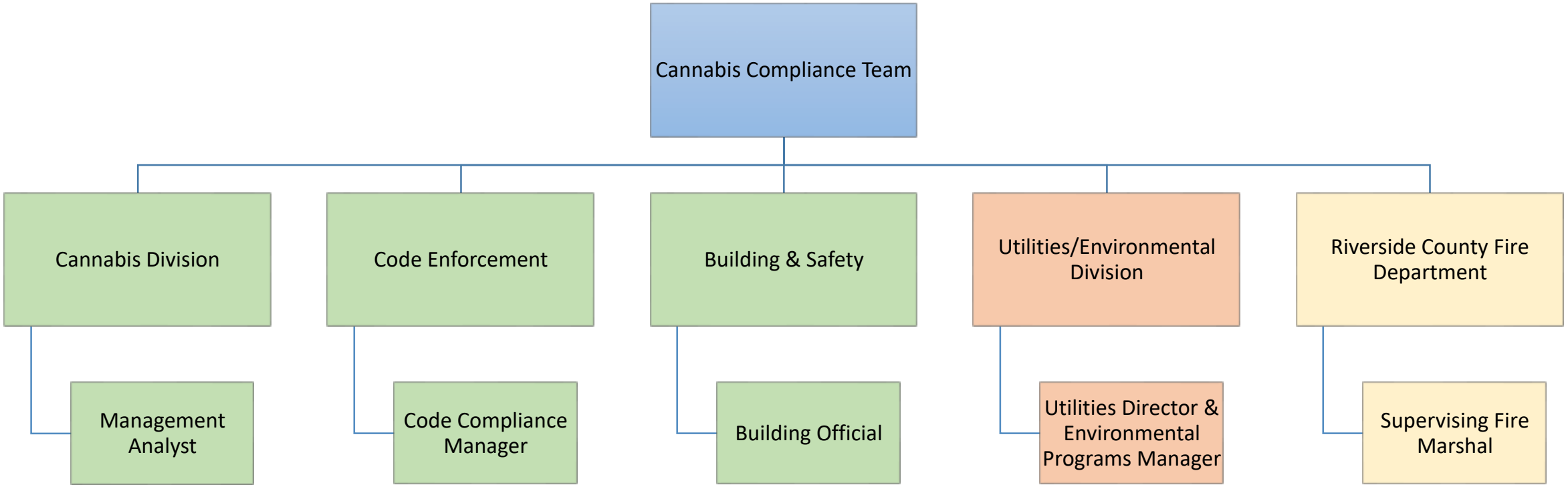
CITY OF COACHELLA

CITY COUNCIL MEETING
April 9, 2025

City of Coachella Cannabis Compliance Update

Background

- On January 27, 2016, the City Council adopted Ordinance No. 1083 to allow commercial cannabis activity that included cultivation, manufacturing, testing, and distribution of cannabis products.
  - Zoning requirements: wrecking yard and industrial zones.
- On February 14, 2018, the City Council adopted Ordinance No. 1115 to establish and regulate retail cannabis businesses.
  - Zoning requirements: commercial and industrial zones.
- Staff established a cannabis compliance team in 2023.


Cannabis Compliance Team
Cannabis Division
Code Enforcement
Building & Safety
Utilities/Environmental Division
Riverside County Fire Department
Management Analyst
Code Compliance Manager
Building Official
Utilities Director & Environmental Programs Manager
Supervising Fire Marshal

Cannabis Operators – Out of Compliance		
DBA	**Business Type**	**Premise**
Green Renewable Future (Del Gro)	Cultivation	Avenue 48
Ares One (Del Gro)	Cultivation	Avenue 48
Gentleman's Cut (Del Gro)	Cultivation	Avenue 48
Greenwel Consulting (Del Gro)	Cultivation	Avenue 48
Verde Six Twelve (Del Gro)	Cultivation	Avenue 48
Verde Nine Fourteen (Del Gro)	Microbusiness	Avenue 48
Scarlett Rae Holdings	Cultivation	Avenue 48
JVTS	Cultivation	Avenue 48
AJAX Farms	Cultivation	Avenue 48
Massive Industries	Cultivation	Avenue 54
Zinc Farms	Cultivation	Polk Street
Coachella Lighthouse	Storefront Retail	Avenue 48
Coachella Greenery	Storefront Retail	Avenue 48
Coachella Canna Club	Storefront Retail	Dillon Road
D9 Manufacturing	Manufacturing & Distribution	Avenue 48

Cannabis Operators – Out of Compliance						
DBA	**Building & Safety**	**Land Use Entitlements**	**Utilities**	**Odor Control**	**CRP**	**Taxes**
Green Renewable Future (Del Gro)			X			
Ares One (Del Gro)			X			
Gentleman's Cut (Del Gro)			X			
Greenwel Consulting (Del Gro)			X			
Verde Six Twelve (Del Gro)			X			
Verde Nine Fourteen (Del Gro)			X			
Scarlett Rae Holdings			X			
JVTS	X		X	X	X	
AJAX Farms	X		X	X	X	
Massive Industries	X		X	X	X	
Zinc Farms	X	X	X		X	
Coachella Lighthouse		X			X	X
Coachella Greenery	X				X	
Coachella Canna Club						X
D9 Manufacturing		X			X	

Utilities Department

Coachella Sanitary District

- Coachella Sanitary District WWTP

California Regional Water Quality Control Board

- Per Order R7-2020-0008
- NPDES No. CA0104493

} Discharge & Operation Requirements

Municipal Code Chapter 13.02

- Purpose – Comply with the laws, regulations, and rules Imposed upon by regulatory agencies and ensures city Facilities and treatment processes are protected.
- Powers – authorizes the Department Head (Department) to require the installation and maintenance of pretreatment and/or monitoring facilities and equipment



ORDER WQ 2017-0023-DWQ

Background: Cannabis cultivation in CA has grown exponentially in recent years and is often located in sensitive environmental areas where the activities create significant impacts to water quality.

This General Order implements the Cannabis Policy requirements, specifically those requirements that address waste discharge associated with cannabis cultivation activities.



STATE WATER RESOURCES CONTROL BOARD

ORDER WQ 2017-0023-DWQ

GENERAL WASTE DISCHARGE REQUIREMENTS AND WAIVER OF WASTE DISCHARGE REQUIREMENTS FOR DISCHARGES OF WASTE ASSOCIATED WITH CANNABIS CULTIVATION ACTIVITIES

CALIFORNIA
Water Boards
STATE WATER RESOURCES CONTROL BOARD
REGIONAL WATER QUALITY CONTROL BOARDS

Utilities Department

ORDER WQ 2017-0023-DWQ

Requirements: Cannabis cultivators require coverage under this Board Order:

There are several ways to meet coverage, including holding wastewater discharge and disposing of it at an approved facility.

Sending the waste discharge to the local Community Wastewater System if allowed by the local agency and by meeting all of their requirements.



STATE WATER RESOURCES CONTROL BOARD

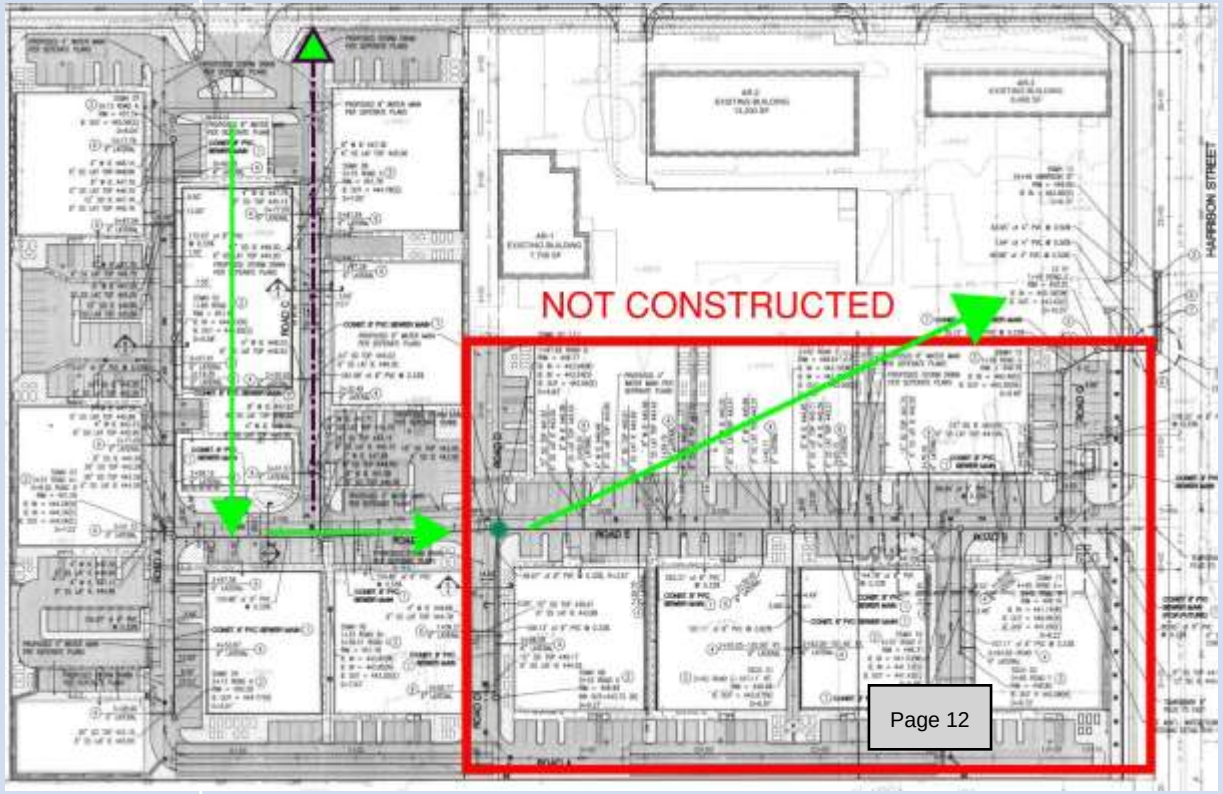
ORDER WQ 2017-0023-DWQ

GENERAL WASTE DISCHARGE REQUIREMENTS AND WAIVER OF WASTE DISCHARGE REQUIREMENTS FOR DISCHARGES OF WASTE ASSOCIATED WITH CANNABIS CULTIVATION ACTIVITIES

CALIFORNIA
Water Boards
STATE WATER RESOURCES CONTROL BOARD
REGIONAL WATER QUALITY CONTROL BOARDS

Utilities Department

Business Name	Business Type	Compliance Issue
Del Gro Complex: • Ares One • Green Renewable Future • Verde Six Twelve • Greenwel Consulting • Verde Nine Fourteen • Gentleman's Cut	Cultivator	• Nov 2023: One year Wastewater Discharge Permit issued. Businesses were made aware that within one year of the issuance of the permit a sample box and separate ag wastewater line must be installed. • Dec 2024: NOC (Notice of Correction) letters were sent out to the business making them aware of the sample box and ag drain line violation. • Dec 2024: Utilities Dept. met with Del Gro representative and agreed on an additional one year extension conditioned on submitting plumbing plans and DFU (drainage fixture count) schedule by 3/31/25 • March 2025: Applicant has indicated plans are ready for review, staff has directed applicant to the Building Department for submittals





Utilities Department

Business Name	Business Type	Compliance Issue
JVTS	Cultivator	• May 2024: Initial on site inspection performed, business was provided with the inspection report informing them of the sample box and ag drain line requirement. • Sept 2024: 2nd site inspection performed, business was provided with the inspection report informing them of the sample box and ag drain line requirement. • Dec 2024: NOC letter sent to business making them aware of the continued sample box and ag drain requirement. • Feb 2025: Utilities Dept. meet with business representative. Business is unsure if they will discharge to were or contain and haul ag wastewater. Utilities Dept. will give 30 days to determine the discharge process. • March 2025: Business has opted to contain and haul their ag wastewater. • March 2025: Utilities Dept. provided the business with a NOC letter insuring business is aware of the requirements to contain and haul. Business must demonstrate the process in which wastewater will be disposed of, eliminate any drains located inside grow rooms, and notify SWRCB (State Water Resources Control Board) of the change to the discharge process. Business will have 90 days to submit documentations to the Utilities Department and Development Services Department.
Ajax Farm Boys	Cultivator	• May 2024: Initial on site inspection performed, business was provided with the inspection report informing them of the sample box and ag drain line requirement. • July 2024: No response from business • Nov 2024: Utilities Dept. approved plumbing plans submitted, sample box and ag drain line must be installed by Dec 2025 • March 2024: Under construction



Utilities Department

Business Name	Business Type	Compliance Issue
Scarlett Rae	Cultivator	• April 2024: Initial on site inspection performed, business was provided with the inspection report informing them of the sample box and ag drain line requirement. • Sept 2024: NOC letter sent to business making them aware of the continued sample box and ag drain requirement. • Nov 2024: No response from business • Dec 2024: 2nd NOC letter sent, Business must reach out to the Utilities Dept. and address the NOC issue. • Jan 2025: Utilities Dept. meet with business representative. Business is unsure if they will discharge to were or contain and haul ag wastewater. Utilities Dept. will give 30 days to determine the discharge process. • March 2025: Business requested an additional 30 days to determine the discharge process, Utilities Dept. agreed, business must confirm discharge process by April 13th.
Mike Solomon 53800 Polk St	Cultivator	• Feb 2024: Business Submitted T.I. plans to D.S., Utilities Dept. has commented on the required sample box and Ag drain line for this facility. • March 2024: Initial on site inspection performed, business was provided with the inspection report informing them of the sample box and ag drain line requirement. • March 2024: Utilities Dept. has informed the business that it will allow the existing ag drain plumbing to stay in place, conditioned on Building Dept. approval. Facility must still installed a sample box.

JVTS

July 2024
Staff conducted site visit for CRP renewal.

July 2024
Sent correction letter to applicant.

November 2024
Met with City staff & established milestones and deadline for compliance.

January 2025
Staff and Fire Department conducted a follow-up site visit.

January 2025
Issued a follow-up correction letter extending deadline.

AJAX

August 2024
Staff confirmed building was not finaled.

October 2024
Staff issued a correction notice.

October 2024
Met with City staff & established milestones and deadline for compliance.

March 2025
Issued building permit and construction is underway.

Massive Industries

August 2024

Staff conducted site visit for CRP renewal.

August 2024

Sent correction letter to applicant.

September 2024

Met with City staff & established milestones and deadline for compliance.

D9 Manufacturing

April 2024

Staff conducted site visit for CRP renewal.

July 2024

Staff met with applicant to discuss pending requirements.

October 2024

Applicant submitted CUP MOD proposal.

Coachella Lighthouse

May 2024
Staff conducted site visit for CRP renewal.

June 2024
Sent correction letter to applicant.

September 2024
Finance mailed tax non-filing notice.

October 2024
Finance mailed demand for payment.

December 2024
Finance mailed payment plan.

March 2025
Established new payment plan.

Coachella Canna Club

May 2024
Business suspended operations.

September 2024
Finance mailed non-filing notice.

October 2024
Finance mailed request to pay.

March 2025
Established payment plan.

Coachella Greenery

October 2024

Staff met with applicant to discuss COO.

October 2024

Established milestones & deadlines.

April 2025

Making final improvements.

Cannabis Tax Revenue (FY 2020-2025)

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
Cultivation	$1,229,184	$669,246	$551,597	$301,765	$167,962
Manufacturing	$32,125	$2,156	$1,957	-	-
Distribution	$75	$21,418	-	-	-
Retail	$636,130	$684,349	$535,086	$722,760	$196,968
Total	$1,897,514	$1,377,168	$1,088,640	$1,024,525	**$364,930**

Compliance Solutions

- Implement milestones with deadlines.
- Monthly progress check-ins with businesses that are out of compliance.
- Staff biweekly compliance meetings.

City Hall Council Chamber
1515 Sixth Street, Coachella, California
(760) 398-3502 ◆ www.coachella.org

MINUTES

CITY COUNCIL CLOSED SESSION AND
REGULAR MEETING
OF THE CITY OF COACHELLA
THE COUNCIL SITTING AS THE COACHELLA SANITARY DISTRICT,
COACHELLA FIRE PROTECTION DISTRICT, COACHELLA FINANCING AUTHORITY,
COACHELLA EDUCATIONAL AND GOVERNMENTAL ACCESS CABLE CHANNEL CORPORATION,
COACHELLA WATER AUTHORITY, SUCCESSOR AGENCY TO THE COACHELLA REDEVELOPMENT AGENCY
AND COACHELLA PARKS AND RECREATION FOUNDATION

March 26, 2025
5:00 PM – CLOSED SESSION
6:00 PM – REGULAR MEETING

In-Person Meeting Location: Coachella City Hall Council Chamber 1515 Sixth Street Coachella, CA	**If you would like to attend the meeting via Zoom, here is the link:** **https://us02web.zoom.us/j/88457271898?pwd=REdzU1NoQmpVSFhWTDVaZ0VCekYxdz09** Or One tap mobile : 16699006833,,88457271898#,,,,*606140# Or Telephone: US: +1 669 900 6833 **Webinar ID: 884 5727 1898** **Passcode: 606140** **Spanish:** El idioma español está disponible en Zoom seleccionado la opción en la parte de abajo de la pantalla

- Public comments may be received **either in person, via email, or via Zoom.**
  - **In Person:**

    Anyone wishing to speak in person during the public comment period or on a particular item is required to fill out a Request to Speak Form. In order to be recognized, a Request to Speak Form must be turned in to the City Clerk prior to the start of the public comment period or before the agenda item is taken up by Council on which you wish to provide a comment.
  - **In Real Time via Zoom:**

    If participating in real time via Zoom, during the public comment period, participants must be visible on camera and use the **"raise hand"** function on Zoom.
  - **In Writing via Email:**

    If providing a written comment by email, you may submit your public comment to the City Council by emailing cityclerk@coachella.org. To comment by email, submit your comments no later than 12 p.m. on the day of the meeting by emailing your name, agenda item (if applicable), and your comment. Any correspondence received by the deadline will be forwarded to the City Council for consideration before action is taken on the matter, during the meeting and upon request one (1) hard copy of the written

public comments will be available for the public's view, and written comments will be retained for the official records. Written comments will not be read aloud at City Council meetings.

- The **live stream** of the meeting may be **viewed online** by accessing the city's website at **www.coachella.org**, and clicking on the "**Watch Council Meetings**" tab located on the home page, and then clicking on the "live" button.

CALL TO ORDER: - 5:00 P.M.

Mayor Hernandez called the City Council Closed Session and Regular Meeting of the City of Coachella to order at 5:00 p.m.

ROLL CALL:

Present: Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado (arrived at 5:08 p.m.), and Mayor Hernandez

City Clerk

City Treasurer

APPROVAL OF AGENDA:

"At this time the Council/ Board/Corporation/Authority may announce any items being pulled from the Agenda or continued to another date or request the moving of an item on the agenda"

Motion: To approve the Agenda

Made by: Councilmember Dr. Figueroa
Seconded by: Councilmember Virgen
Approved: 4-0, Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, and Mayor Hernandez
NOES: None
ABSTAIN: None
ABSENT: Mayor Pro Tem Delgado

PUBLIC COMMENTS (CLOSED SESSION ITEMS):

None

ADJOURN TO CLOSED SESSION:

1. PUBLIC EMPLOYEE APPOINTMENT (Section 54957(b)(1))
   Title: City Manager

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Section 54957(b)(1))
   Title: Interim City Manager

RECONVENE REGULAR MEETING: - 6:00 P.M.

The City Council reconvened into open session at 6:00 p.m.

The Mayor took a moment to reconsider the approval of the agenda to add under Presentations, Proclamations, Direction two items. 1. Presentation by CYSA to present news of the Coachella champions and 2. Presentation by Coachella Valley Mosquito and Vector Control District.

Motion: To reconsider the agenda

Made by: Councilmember Virgen
Seconded by: Councilmember Perez
Approved: 5-0, Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado, and Mayor Hernandez
NOES: None
ABSTAIN: None
ABSENT: None

Motion: To modify the agenda adding the presentations of CYSA and Coachella Valley Mosquito and Vector Control

Made by: Mayor Pro Tem Delgado
Seconded by: Councilmember Virgen
Approved: 5-0, Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado, and Mayor Hernandez
NOES: None
ABSTAIN: None
ABSENT: None

PLEDGE OF ALLEGIANCE:

The Interim City Manager led the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS:

No reportable action taken.

PROCLAMATIONS/PRESENTATIONS/DIRECTION:

1. CYSA
2. Coachella Valley Mosquito and Vector Control

WRITTEN COMMUNICATIONS:

1. Gabriel Martin

CONSENT CALENDAR:

(It is recommended that Consent Items be acted upon simultaneously unless separate discussion and/or action is requested by a Council Member.)

3. Regular Meeting Minutes of March 12, 2025, of the City of Coachella, Coachella Sanitary District, Coachella Fire Protection District, Coachella Financing Authority, Coachella Educational and Governmental Access Cable Corporation, Coachella Water Authority, Successor Agency to the Coachella Redevelopment Agency and Coachella Parks and Recreation

4. Voucher Listing- EFT's/Utility Billing Refunds/FY 2024-25 Expenditures as of March 26, 2025, $2,610,583.90

5. Investment Report – February 28, 2025

6. Approve Amendment No. 2 to the Master Professional Services Agreement with Deckard Technologies, Inc., for Short Term Vacation Rental Monitoring, Compliance, Enforcement, and Tax Collection Services in the Amount of $34,387.50 for the second-year period of February 14, 2025 through February 14, 2026 and Authorize the City Manager to Execute the Contract Amendment

7. Authorize the City Manager to Submit an Application to the Riverside County Transportation Commission under its FY 25/26 SB 821 Bicycle and Pedestrian Facilities Biennial Call for Projects Program in the Amount of $727,986 for Avenue 50 Roadway Improvements Between Oates Lane and Cabazon Drive

8. Authorize the City Manager to Submit an Application to the Riverside County Transportation Commission under its FY 25/26 SB 821 Bicycle and Pedestrian Facilities Biennial Call for Projects Program in the Amount of $727,986 for Avenue 54 Roadway Improvements at Slate Drive

9. Authorize the City Manager to Submit an Application to the Riverside County Transportation Commission under its FY 25/26 SB 821 Bicycle and Pedestrian Facilities Biennial Call for Projects Program in the Amount of $727,986 for Avenue 50 Roadway Improvements from Cesar Chavez Street to Avenida De Oro

10. Authorize the City Manager to Execute Amendment No. 1 Agreement with IDS Group to Provide Additional Geotechnical Services for the Library Annex Project, City Project F-33 in an Amount not to Exceed $22,400

Motion: To approve the Consent Calendar

Made by: Councilmember Dr. Figueroa
Seconded by: Councilmember Perez
Approved: 5-0: Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado, and Mayor Hernandez
NOES: None
ABSTAIN: None
ABSENT: None

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

11. Adopt Resolution No. 2025-14 Accepting the City of Coachella Housing Element and General Plan Implementation Annual Progress Report (APR) and Direct Staff to Submit to the California Department of Housing Community Development and Governor's Office of Land Use and Climate Innovation (LCI)

Motion: To adopt Resolution No. 2025-14 Accepting the City of Coachella Housing Element and General Plan Implementation Annual Progress Report (APR) and Direct Staff to Submit to the California Department of Housing Community Development and Governor's Office of Land Use and Climate Innovation (LCI)

Made by: Councilmember Dr. Figueroa
Seconded by: Councilmember Perez
Approved: 5-0: Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado, and Mayor Hernandez
NOES: None
ABSTAIN: None
ABSENT: None

Councilmember Perez stepped away at 6:32 p.m. and returned at 6:33 p.m.
Mayor Pro Tem Delgado stepped away at 6:37 p.m. and returned at 6:40 p.m.

PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

12. Conduct a Public Hearing under the Requirements of Tax and Equity Fiscal Responsibility Act ("TEFRA") on March 26, 2025 in Connection with the Proposed Issuance of Revenue Bonds by the California Municipal Authority (the "CMFA"), a Joint Exercise of Powers Authority and Public Entity of the State of California in an Amount not to Exceed $60,000,000, the (the "Bonds"), to Finance and Refinance the Acquisition, Construction, Development and Equipping of a 116-Unit Qualified Residential Rental Project Located at 84824 Calle Verde (the "Project") in the City of Coachella, California (the "City"); and

Adopt Resolution No. 2025-13 Approving a Plan of Finance of the California Municipal Finance Authority to Issue and Reissue Revenue Bonds for a Qualified Residential Rental Project for the Benefit of villa Verde I, LL.P., and Certain other Matters Relating Thereto

Mayor Hernandez recused himself from item #12 at 6:45 p.m. returned after the vote at 6:47 p.m.

Mayor Pro Tem Delgado opened the Public Hearing at 6:46 p.m. and closed it at 6:46 p.m.

Motion: To adopt Resolution No. 2025-13 Approving a Plan of Finance of the California Municipal Finance Authority to Issue and Reissue Revenue Bonds for a Qualified Residential Rental Project for the Benefit of villa Verde I, LL.P., and Certain other Matters Relating Thereto

Made by: Councilmember Perez
Seconded by: Councilmember Dr. Figueroa
Approved: 4-0: roll call vote:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, and Mayor Pro Tem Delgado
NOES: None
ABSTAIN: Mayor Hernandez
ABSENT: None

PUBLIC COMMENTS (NON-AGENDA ITEMS):

The public may address the City Council/Board/Corporation/ Authority on any item of interest to the public that is not on the agenda but is in the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.

1. Alan Carvalho
2. Alma Rosa Aceves – CYSA
3. Leo Ledezma – CYSA
4. Jesus Tremper – CYSA
5. Norma Fuentes – CYSA
6. Ricardo Valencia – CYSA

REPORTS AND REQUESTS:

Council Comments/Report of Miscellaneous Committees.

City Manager's Comments.

ADJOURNMENT:

Mayor Hernandez adjourned the meeting at 7:37 p.m.

_____

Angela Zepeda
City Clerk

Bank : ewfb EFT FOR WELLS FARGO BANK -S

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
2716	3/26/2025	53858	USDA RURAL DEVELOPM	03262025	3/26/2025	MAR2025- 2005-B USDA WAS	73,784.65	73,784.65
						Γ FOR WELLS FARGO BANK -SEPARATE CHECK:		73,784.65

1 checks in this report.

Grand Total All Checks: 73,784.65

Date: **March 26, 2025**

Interim Finance Director: Kaye Reynolds

Interim City Manager: William B. Pattison

Bank : ewfb EFT FOR WELLS FARGO BANK -

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
2717	4/9/2025	48014	ALBERT A. WEBB ASSOC	ARIV0007314	2/22/2025	PE2/22 SVCS: CENTRAL PARI	32,359.25	32,359.25
2718	4/9/2025	54859	AMAZON CAPITAL SERVI(	14W4-7HLV-MR	3/18/2025	20OZ PAPER BOWLS, ETC	44.28	
				17D6-RFQK-DLI	3/17/2025	10GBPS SNAGLESS LONG C/	139.00	
				1XHY-3DKK-FFI	3/17/2025	OTTERBOX DEFENDER PRO	37.14	
				1YTC-LGPK-FW	3/17/2025	SHURE SBC450	762.34	
				1DPC-G7TY-6W	3/10/2025	HPE NETWORKING INSTANT	705.25	
				1HC4-V7D7-GC(	3/17/2025	HPE NETWORKING INSTANT	406.82	
				1P77-CR4M-1F)	3/10/2025	HARMONY AUDIO CASES	326.20	
				1P77-CR4M-JK9	3/12/2025	LOGITECH C920X HD PRO W	213.12	
				1P77-CR4M-TN\	3/13/2025	10GBPS 10PK SNAGLESS SH	47.78	
				1T9T-G4K3-DFk	3/17/2025	SHURE MX418S/C CARDIOID	1,440.75	
				1XND-JTDV-LGI	3/25/2025	ANKER USB C CHARGER 33V	300.60	4,423.28
2719	4/9/2025	49989	ANDREAS LLC	87851	3/12/2025	BUSINESS CARDS: B. GREEN	292.08	292.08
2720	4/9/2025	53291	ANGENIOUS ENGINEERIN	19-07A-052	2/28/2025	PE2/28 AVE 50 BRIDGE	7,586.73	
				19-07B-044	2/28/2025	PE2/28 SR-86/AVE 50 INTERC	49,500.00	57,086.73

Bank : ewfb EFT FOR WELLS FARGO BANK - (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
2721	4/9/2025	45929	BECK OIL, INC.	156189	2/28/2025	PE2/28 INFO TECH DEPT FUE	61.30	
				156360	2/28/2025	PE2/28 ENG DEPT FUEL	209.77	
				156362	2/28/2025	PE2/28 LLMD DEPT FUEL	151.82	
				156393	2/28/2025	PE2/28 CODE ENF DEPT FUE	574.49	
				156404	2/28/2025	PE2/28 SANITARY DEPT FUEL	687.81	
				156410	2/28/2025	PE2/28 BLDG MAINT DEPT FU	89.93	
				156411	2/28/2025	PE2/28 ADMIN DEPT FUEL	49.10	
				158459	3/15/2025	PE3/15 ENG DEPT FUEL	81.90	
				158461	3/15/2025	PE3/15 LLMD DEPT FUEL	145.40	
				158465	3/15/2025	PE3/15 STREETS DEPT FUEL	634.89	
				158467	3/15/2025	PE3/15 WATER DEPT FUEL	773.74	
				158470	3/15/2025	PE3/15 PARKS DEPT FUEL	683.62	
				158486	3/15/2025	PE3/15 VEHICLE MAINT DEPT	631.25	
				158487	3/15/2025	PE3/15 SENIOR CNTR FUEL	167.45	
				158495	3/15/2025	PE3/15 CODE ENF DEPT FUE	625.73	
				158507	3/15/2025	PE3/15 SANITARY DEPT FUEL	881.21	
				158511	3/15/2025	PE3/15 BLDG MAINT DEPT FU	80.20	
				158512	3/15/2025	PE3/15 ADMIN DEPT FUEL	52.65	
				158534	3/15/2025	PE3/15 GRAFFITI DEPT FUEL	162.41	
				156366	2/28/2025	PE2/28 STREETS DEPT FUEL	566.65	
				156368	2/28/2025	PE2/28 WATER DEPT FUEL	1,119.35	
				156371	2/28/2025	PE2/28 PARKS DEPT FUEL	413.85	
				156384	2/28/2025	PE2/28 VEHICLE MAINT DEPT	308.62	
				156385	2/28/2025	PE2/28 SENIOR CNTR FUEL	248.06	9,401.20
2722	4/9/2025	49486	BRC CONSTRUCTION	1143	2/28/2025	RPR'D CHAIN LINK @ BGDMA	6,250.00	
				1146	3/12/2025	REPAINT MONUMENT SIGN @	680.00	
				1147	3/12/2025	RPLC'D CONCRETE PANEL @	1,972.00	8,902.00
2723	4/9/2025	02320	CALPERS	1000000178639	3/14/2025	#6373819375, APR2025 HEAL	148,626.92	
				1000000178639	3/14/2025	#6373819375, APR2025 HEAL	11,525.85	160,152.77
2724	4/9/2025	00749	COUNTY OF RIVERSIDE	SH0000047669	3/7/2025	1/9-2/5 LAW ENFORCEMENT	791,404.35	
				SH0000047670	3/7/2025	1/9-2/5 LAW ENFORCEMENT	11,788.52	803,192.87
2725	4/9/2025	49858	CV PIPELINE CORP.	S3638	3/5/2025	STORM DRAIN MAINT @ DIST	3,905.00	
				S3639	3/5/2025	STORM DRAIN MAINT @ DIST	4,370.00	
				S3641	3/11/2025	STORM DRAIN MAINT @ DIST	3,340.00	11,615.00
2726	4/9/2025	44036	DE LAGE LANDEN PUBLIC	589689498	3/23/2025	ACC #4209609, COLOR COPIE	410.53	410.53

Bank : ewfb EFT FOR WELLS FARGO BANK -S (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
2727	4/9/2025	43672	DESERT VALLEY SERVICI	663464	3/11/2025	S/O BATTERY F/TRACER VAC	124.98	
				661255	2/19/2025	DISP TOWEL HFM BLACK TOI	81.57	
				661256	2/19/2025	S/O TOWEL KITCHEN 2PL	104.16	
				661439	2/20/2025	DISP ROLL TOWEL HFE BLAC	135.94	
				661440	2/20/2025	URINAL SCREEN, HAND SOA	829.86	
				661904	2/25/2025	URINAL SCREEN	80.85	
				662667	3/4/2025	AIR FRESH MULBERRY METE	36.93	
				662668	3/4/2025	APPLIED CREDIT MEMO #661	465.46	
				663196	3/10/2025	S/O CLNR DISINFECT PINE	979.75	
				663459	3/11/2025	CLEANER DEODORIZER PINE	38.11	
				663463	3/11/2025	DISP TOWEL HFM BLACK TOI	106.07	2,983.68
2728	4/9/2025	44713	FARMER BROTHERS CO.	95677225	3/17/2025	COFFEE & CREAMER	325.69	325.69
2729	4/9/2025	00207	GRAINGER INC	9428329578	3/5/2025	5GAL WATER CONTAINER	79.18	
				9430888868	3/7/2025	LED 16.5W TUBE 4-PIN	175.52	
				9430888876	3/7/2025	ALUMINUM FRAMING PIPE, E	1,011.44	
				9430888884	3/7/2025	RETROFIT LED KIT	161.11	
				9431072413	3/7/2025	SAFETY SIGN	24.97	
				9431072421	3/7/2025	FLAMMABLE LIQUID SAFETY	1,539.21	2,991.43
2730	4/9/2025	51892	HERC RENTALS, INC.	35211476-001	2/4/2025	1/8-2/4 BOOM STRAIGHT RNT	4,668.93	4,668.93
2731	4/9/2025	00996	HOME DEPOT	0141957	3/12/2025	EB ALUM PLAIN DOME POST	62.25	62.25
2732	4/9/2025	54985	MUNISERVICES LLC	INV06-020269	1/13/2025	DEC2024- ACFR REPORT	2,940.00	2,940.00
2733	4/9/2025	55651	SEEK PERSONNEL STAFF	002102	3/10/2025	WE 3/9: GALINDO+GUTIERRE	2,327.60	2,327.60
2734	4/9/2025	50229	URBAN HABITAT	INV-00070	2/28/2025	PE2/28 AVE 50 ST & MEDIAN I	167,679.58	167,679.58
2735	4/9/2025	50629	VINTAGE ASSOCIATES, IN	236130	3/15/2025	MAR2025 LNDSCPE MAINT @	10,135.00	
				236131	3/15/2025	MAR2025 LNDSCPE MAINT @	5,200.00	
				236158	2/28/2025	INSTLL'D TREES/SHRUBS @	37,055.00	
				236125	3/15/2025	MAR2025 LNDSCPE MAINT @	12,700.00	
				236126	3/15/2025	MAR2025 LNDSCPE MAINT @	5,247.00	
				236128	3/15/2025	MAR2025 LNDSCPE MAINT @	5,300.00	75,637.00
2736	4/9/2025	54433	WEX BANK	103667049	3/23/2025	ACC 0496-00-726338-7, 2/24-3	2,254.33	2,254.33
2737	4/9/2025	00384	WILLDAN FINANCIAL SER	010-61593	3/28/2025	APR-JUNE2025 ADMIN SVCS,	3,413.90	3,413.90
						Γ FOR WELLS FARGO BANK -SEPARATE CHECK:		1,353,120.10

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
122156	4/9/2025	56049	ARAMBUL, JUAN	Refund	3/19/2025	DEPOSIT REFUND- 3/11 LIBR/	300.00	300.00
122157	4/9/2025	03650	BARBARA SINATRA CHILI	Feb 2025	3/6/2025	2/18+25 SVCS: LAW ENFORC	516.00	516.00
122158	4/9/2025	50383	BOSS DESIGNS	581	3/12/2025	5" BLACK REFLECTIVE NUME	543.75	543.75
122159	4/9/2025	01109	BSN SPORTS LLC	928952586	2/26/2025	HEAVY DUTY DRAG MAT	434.99	434.99
122160	4/9/2025	44494	BURRTEC WASTE & REC	BD 3/1/25	3/1/2025	AC 44-BS 405340, 85075 AVE	65.38	65.38
122161	4/9/2025	46356	C.V. CONSERVATION COI	Feb 2025	3/18/2025	FEB2025 LDMF MULTI-SPECII	7,373.97	7,373.97
122162	4/9/2025	56066	CARAHSOFT TECHNOLO	IN1910068	3/6/2025	ZOOM ONE BUSINESS PLUS	29,593.38	29,593.38
122163	4/9/2025	53423	CBE OFFICE SOLUTIONS	IN2822773-CBE	3/17/2025	ACC CC3502, COLOR COPIEF	1,102.85	1,102.85
122164	4/9/2025	53426	CELL BUSINESS EQUIPMI	589720466	3/23/2025	ACC 1338330, 3/15-4/14, SHAI	581.50	581.50
122165	4/9/2025	56235	CHRISTIAN FELLOWSHIP	Refund	3/19/2025	DEPOSIT REFUND- FB/MA CC	300.00	300.00
122166	4/9/2025	56178	CITIGUARD, INC.	56178	3/6/2025	FEB2025 SECURITY SVCS @	1,536.00	
				68135	3/6/2025	FEB2025 SECURITY SVCS @	8,526.00	
				68131	3/6/2025	FEB2025 SECURITY SVCS @	10,430.00	20,492.00
122167	4/9/2025	53220	COACHELLA ACE HARDW	8648/1	3/4/2025	MARKER SHARPIE FN BLK, E	9.23	
				8650/1	3/4/2025	MISC FASTENERS	1.28	
				8654/1	3/4/2025	FRICTN CATCH STL ZN 1/2", E	3.89	
				8661/1	3/6/2025	KEYKRAFTER #93 BRASS	17.36	
				8649/1	3/4/2025	MULTI MAT DRL SET 5PC, ET(	48.09	
				8665/1	3/6/2025	MISC FASTENERS	3.03	
				8667/1	3/6/2025	TORX HEX KEY SET 3PC	17.62	
				8670/1	3/6/2025	SILICONE II W&D BLK, ETC	42.91	143.41
122168	4/9/2025	56233	CORONA ENVIRONMENT/	U-8648	12/31/2024	PE12/31 TESTING/EVALUATIC	2,310.00	
				U-8733	1/31/2025	PE1/31 TESTING/EVALUATIOI	17,764.88	
				U-8805	2/28/2025	PE2/28 TESTING/EVALUATIOI	9,545.00	29,619.88
122169	4/9/2025	00158	COUNTY OF RIVERSIDE	4495	3/20/2025	NOV2024 ELECTION SVCS+C	107,917.30	107,917.30
122170	4/9/2025	11800	COUNTY OF RIVERSIDE	AN0000003104	3/26/2025	FEB2025 ANL SHLTR+FIELD+	43,353.52	43,353.52
122171	4/9/2025	09650	CVAG	Feb2025	3/18/2025	FEB2025 TUMF FEES	36,847.93	36,847.93
122172	4/9/2025	12870	DEPARTMENT OF JUSTIC	802395	3/5/2025	FEB2025 FINGERPRINTS	196.00	
				806226	3/11/2025	FEB2025 BLOOD ALCOHOL AI	175.00	371.00
122173	4/9/2025	01089	DESERT ELECTRIC SUPF	S3287522.001	3/3/2025	RAB X34XS 16W FLOODLIGH	438.02	438.02
122174	4/9/2025	53007	DESERT PROMOTIONAL (	103471	3/12/2025	CAPS W/ EMBROIDERY	104.40	104.40

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
122175	4/9/2025	13700	DEWEY PEST CONTROL	17234020	2/19/2025	AC2090049, ONE TIME SVC @	1,000.00	
				17247338	3/1/2025	AC103361, MAR2025, 1540 7T	80.00	
				17251878	3/1/2025	AC2010194, MAR-MAY2025, A	156.00	
				17251883	3/1/2025	AC1434611, MAR2025, DIST 3	60.00	
				17251888	3/1/2025	AC1450610, MAR2025, DE OR	160.00	
				17258092	3/1/2025	AC2012540, MAR2025, 51301	1,200.00	
				17258093	3/1/2025	AC2012536, MAR2025, 48400	1,200.00	
				17270896	3/1/2025	AC1281215, MAR2025, SIERR	301.00	
				17270897	3/1/2025	AC1281218, MAR2025, 51251	900.00	5,057.00
122176	4/9/2025	54233	DJ2A ENTERTAINMENT	671	3/18/2025	3/8 DJ- ADDTNL TIME @ DAY	390.00	390.00
122177	4/9/2025	54924	EL TRANVIA RESTAURAN	31	2/22/2025	ARBOR DAY & BGDMA PARK	1,086.41	
				32	3/8/2025	DAY OF THE YOUNG CHILD E	1,086.41	2,172.82
122178	4/9/2025	54515	ENCORE COMMERCIAL P	180079	3/3/2025	PADLOCK REMOVABLE BOLL	1,122.99	1,122.99
122179	4/9/2025	54740	HEPTAGON SEVEN CONS	20250301	3/10/2025	ENG SVCS @ LLMD BASIN AN	1,300.00	1,300.00
122180	4/9/2025	52140	HERNANDEZ PRODUCTIC	02113	3/24/2025	3/22 ADDTNL PERFORMANCE	6,000.00	6,000.00
122181	4/9/2025	53236	HOLISTIC SYSTEM INTEG	INV-000126	3/3/2025	FEB2025 TYLER TECH ENTEF	7,500.00	7,500.00
122182	4/9/2025	20450	IMPERIAL IRRIGATION DI	50387122-FB25	3/11/2025	AC50387122, 2/5-3/5, SEWER	40,193.60	40,193.60
122183	4/9/2025	45108	IMPERIAL SPRINKLER SU	0019487281-001	2/26/2025	MARKING PAINT FLR RED, ET	66.17	
				0019519221-001	2/28/2025	RB PE-PLASTIC VALVE, ETC	143.25	
				0019565069-001	3/4/2025	RB PE-PLASTIC VALVE	140.15	
				0019570489-001	3/4/2025	LODGE POLE TREE STAKE, E	92.19	
				0019578282-001	3/5/2025	HUNTER MP ROTATOR, ETC	328.00	
				0019657126-001	3/11/2025	HUNTER DRIP ZONE CNTRL	319.85	1,089.61
122184	4/9/2025	55169	INDUSTRIAL HEALTH MEI	00014233	3/16/2025	MAR2025 DRUG TEST & PHYS	110.00	110.00
122185	4/9/2025	56237	JUMP N PARTY INC.	62506	3/26/2025	4/12 INFLATABLES+GENERAT	1,108.00	1,108.00
122186	4/9/2025	48293	KOA CORPORATION	JB92071-50	2/28/2025	PE1/24 AVE 50 IMPROVEMEN	1,057.20	
				000024479-1	3/18/2025	PE2/28 AVE 50 IMPROVEMEN	47,657.00	48,714.20
122187	4/9/2025	44047	KONICA MINOLTA BUSINE	9010334344	2/27/2025	BIZHUB 282, FIRE DEPT, 1/23	14.07	14.07
122188	4/9/2025	44767	KUNA FM	721180-1	3/16/2025	3/3-8 AD SPOT: DAY OF THE	1,000.00	1,000.00
122189	4/9/2025	45051	LAMAR OF PALM SPRING	116882746	3/17/2025	3/17-4/13 POSTER ADVERTIS	845.45	
				116882750	3/17/2025	3/17-4/13 POSTER ADVERTIS	1,273.00	2,118.45
122190	4/9/2025	42709	LANDMARK CONSULTAN	LP0325-50	3/25/2025	PE3/12 CNSTRCTN MTRL TES	2,760.00	2,760.00

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
122191	4/9/2025	24600	LOPES HARDWARE	00001121	3/3/2025	GLASS CLEANER, TOOL BOX	327.74	
				0001188	2/19/2025	EXT CORD, CAULKING GUN,	285.54	
				0001319	3/3/2025	GORILLA TAPE, WATERING N	260.60	
				0001361	2/27/2025	GLASS CLEANER, ETC	38.03	
				0001409	3/12/2025	KEYS	9.79	921.70
122192	4/9/2025	49857	MANPOWER US INC.	39305781	3/9/2025	WE 3/9: R. ALVAREZ	1,408.18	
				39305785	3/9/2025	WE 3/9: A. GONZALES	1,568.64	2,976.82
122193	4/9/2025	52418	MARTIN, GABRIEL D.	Rmbrsmnt	3/19/2025	MARCH2025 COBRA REIMBU	68.78	68.78
122194	4/9/2025	48220	MARTINEZ, MARITZA	Expns	3/24/2025	3/22 EXPENSES FOR MARIAC	427.60	427.60
122195	4/9/2025	55842	MIG, INC.	0090661	3/26/2025	PE2/28 ADA SELF-EVALUATIC	3,107.50	3,107.50
122196	4/9/2025	56234	MONTOYA, GABRIEL	3/19 Reimb	3/19/2025	REIMBURSEMENT FOR WOR	391.42	391.42
122197	4/9/2025	56236	NPO CENTRIC	Refund	3/4/2025	DEPOSIT REFUND- 3/12 LIBR	300.00	300.00
122198	4/9/2025	52757	OLLIN STRATEGIES	328	3/15/2025	MAR2025 CONSULTING SVCS	5,000.00	5,000.00
122199	4/9/2025	55442	ON TIME SPORTS	84543	2/1/2025	2025 DESERT MIRAGE HIGH	725.00	
				84546	2/1/2025	2025 DESERT MIRAGE HIGH	725.00	1,450.00
122200	4/9/2025	47192	O'REILLY AUTO PARTS	2855-368039	3/6/2025	AIR FILTER, MECH PUMP, FU	172.72	
				2855-369558	3/10/2025	DISC PAD SET	67.47	240.19
122201	4/9/2025	50595	PACIFIC LIGHTWAVE INC	88443	3/24/2025	APR2025 INTERNET SVCS	799.00	799.00
122202	4/9/2025	54812	PAX FITNESS REPAIR, LL	3182	3/12/2025	INSTLL'D LAT PULLDOWN CB	295.41	295.41
122203	4/9/2025	02028	PETE'S ROAD SERVICE, I	25-0822236-00	3/4/2025	FLAT REPAIR	40.61	
				25-0823350-00	3/10/2025	FLAT REPAIR	38.44	79.05
122204	4/9/2025	52596	PLANIT PRINT WORKS	938096	2/26/2025	GRADING PLANS	123.52	
				938327	3/6/2025	BID SETS- AVE 52 PVMNT RE	745.87	
				938511	3/13/2025	ADDENDUM #1- SHADY LN M	90.01	959.40
122205	4/9/2025	42759	PROPER SOLUTIONS, INC	16968	3/18/2025	WE 3/14: G. AHUMADA	1,535.60	1,535.60
122206	4/9/2025	52327	QUADIENT LEASING USA	Q1783518	3/19/2025	AP-JL2025, LSE #N22061758,	723.39	723.39
122207	4/9/2025	52306	QUINN COMPANY	31022802	3/9/2025	2/10-3/10 SKID STEER & 24" C	9,902.41	
				31205101	3/5/2025	2/4-3/3 REACHLIFT RNTL	4,237.66	14,140.07
122208	4/9/2025	54500	RELIABLE TRANSLATION	30322	3/10/2025	3/10 DOCUMENT TRANSLATI	164.16	
				30369	3/14/2025	3/14 DOCUMENT TRANSLATI	75.00	
				30437	3/24/2025	3/24 DOCUMENT TRANSLATI	240.02	
				30402	3/19/2025	3/19 PLANNING COMM MTG S	196.00	
				30405	3/19/2025	3/19 DOCUMENT TRANSLATI	75.00	
				30409	3/20/2025	3/20 FOOD TRUCK OPERATO	283.50	
				30415	3/20/2025	3/20 DOCUMENT TRANSLATI	75.00	1,108.68

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
122209	4/9/2025	52991	S & D CAR WASH MANAG	ARB215879	2/28/2025	FEB2025 CAR WASH SERVIC	447.36	447.36
122210	4/9/2025	55659	STAPLES	6024987545	2/25/2025	DIGITAL KEY CABINET	111.57	
				6024987546	2/25/2025	3X3 POST-IT & BOOK STENO	41.15	
				6024987548	2/25/2025	EXPO DRY ERASE, COPPERT	41.01	
				6024987549	2/25/2025	HD VIEW BINDER 5IN, ETC	129.13	
				6024987552	2/25/2025	HP 58A BLACK TONER CARTI	200.19	
				6024987554	2/25/2025	STPLS 8.5X11 RED COPY, ET	605.87	
				6024987556	2/25/2025	GLADE PLUGIN RFL 5PK	16.74	
				6024987558	2/25/2025	SCOTCH MAGIC TAPE, TISSU	58.58	
				6024987555	2/25/2025	BOX FILE LTR/LGL 12CT, ETC	110.88	1,315.12
122211	4/9/2025	00102	SUNLINE TRANSIT AGEN(	INV08660	2/28/2025	FEB2025 CNG FUEL	405.07	405.07
122212	4/9/2025	52125	TAG/AMS, INC.	2967	3/13/2025	FEB2025 ALCOHOL TESTING	55.00	55.00
122213	4/9/2025	51918	THE GREATER COACHEL	401256	2/15/2025	APR-JUNE2025 QTRLY DISBU	23,250.00	23,250.00
122214	4/9/2025	55354	THE VAN DYKE CORPOR/	1	3/14/2025	PE3/14 TYLER ST SEWER IMI	211,579.25	211,579.25
122215	4/9/2025	56218	TITO'S EVENTS & RENTAI	4/17 Event	3/25/2025	4/17 TABLE+CHAIR RNTLS @	352.35	352.35
122216	4/9/2025	51093	T-MOBILE USA, INC.	9598408124	3/14/2025	3/4 TIMING ADVANCE	50.00	
				9598710245	3/17/2025	3/1-4 TIMING ADVANCE & 3/5-	165.00	215.00
122217	4/9/2025	55531	TRINITY EQUIPMENT INC	134809-0001	3/6/2025	2/24-28 TURF TOP DRESSER	1,859.50	1,859.50
122218	4/9/2025	55885	V.M. POOL SERVICES ANI	660	2/28/2025	MAR2025 FOUNTAIN/POOL M	610.00	610.00
122219	4/9/2025	39640	VALLEY LOCK & SAFE	191833	3/4/2025	HEX KEYS	31.54	
				192388	3/11/2025	INSTLL'D CYBER CYLINDER (	652.74	
				B315478	3/10/2025	CK-USB CYBER LOCK KEYS	1,044.00	
				192389	3/11/2025	ADD ADDTNL REMOTE @ CO	327.25	2,055.53
122220	4/9/2025	55530	VENLO RV	549951	3/13/2025	5K JACK & JACK FOOT PLATE	79.28	79.28
122221	4/9/2025	44966	VERIZON WIRELESS	6107375837	3/1/2025	AC371867190-00001, 2/2-3/1	9,909.50	9,909.50
122222	4/9/2025	44775	VISTA PAINT CORPORATI	2025-833220-00	3/3/2025	ACRIGLO SEMIGLOSS D BAS	450.22	
				2025-833596-00	3/3/2025	ACRIGLO EGGSHELL WHITE-	313.00	
				2025-841626-00	3/10/2025	GRA 288-430/288-486 FTX 4 F	249.01	
				2025-845321-00	3/18/2025	GRA 17E-853 UMAX II 490 PCI	3,481.40	4,493.63
122223	4/9/2025	01732	WAXIE SANITARY SUPPL'	83084506	3/6/2025	KLEENLINE ESSENTIALS 198	339.56	339.56
122224	4/9/2025	49778	WEST COAST ARBORIST:	223781	12/31/2024	12/16-31 TREE MAINT @ STR	5,719.70	
				225423	2/15/2025	2/1-15 TREE MAINT @ LLMD'S	1,478.20	
				226178	2/28/2025	2/16-28 TREE MAINT @ PARK	19,815.40	
				226179	3/11/2025	2/18 PRUNING @ DIST 13	1,026.38	28,039.68
122225	4/9/2025	48971	XPRESS GRAPHICS & PR	25-69394	3/14/2025	PRESENTATION CHECK	66.92	66.92

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
122226	4/9/2025	42100	ZUMAR INDUSTRIES INC	10306	3/6/2025	SNS PER COACHELLA SPEC	493.14	493.14
						Sub total for WELLS FARGO BANK:		720,840.52

92 checks in this report.

Grand Total All Checks: 2,073,960.62

Date: **April 9, 2025**

Interim Finance Director: Kaye Reynolds

Interim City Manager: William B. Pattison

STAFF REPORT
4/9/2025

TO: Honorable Mayor and City Council Members

FROM: Jaime Arroyo, Grants Manager

SUBJECT: Authorize a Community Based Grant to the Coachella Youth Baseball and Softball Association in the Amount of $1,000 to Purchase New Equipment

---

STAFF RECOMMENDATION:

Staff recommends that the City Council consider awarding a Community Based Grant (CBG) to the Coachella Youth Baseball and Softball Association in the amount of $1,000.00 to purchase new equipment.

BACKGROUND:

The Community Based Grant Program was established in 2010 and allows the City of Coachella to offer financial assistance to local nonprofit organizations, schools, youth-serving organizations, and other community-based organizations that provide essential services, programs and activities to residents in Coachella. Applicant organizations are only eligible to submit one application for consideration each fiscal year and must be legally established with non-profit or tax-exempt status, be based in the Coachella Valley, or provide direct service to Coachella residents. Approval of grant funds does not constitute a precedent for grant allocations in subsequent years. All CBG grants are reimbursement grants to ensure that applicants are meeting their stated goals. The FY 24-25 budget includes an allocation of $15,000 for the Community Based Grant Program.

DISCUSSION/ANALYSIS:

The Coachella Youth Baseball and Softball Association is a 501(c)(3) nonprofit organization that is dedicated to fostering sports competition amongst youth. The Association is requesting grant funding support to purchase new equipment. This includes items such as baseballs/softballs, bases, umpire equipment, and end of year trophies.

ALTERNATIVES:

1. Award a Community Based Grant in the amount of $1,000.00.

2. Do not award a Community Based Grant

FISCAL IMPACT:

If the Council approves the staff recommendation, the Community Based Grant account will be reduced by $1,000.00.

ATTACHMENT(S):

CBG Application Packet

CITY OF COACHELLA, CA
COMMUNITY BASED GRANT PROGRAM
APPLICATION FOR FUNDS REQUEST

Please Type Information and Print
Information entered in the provided spaces cannot be saved.

(Attach additional pages as needed, however applicants are encouraged to be brief.)

1. **Application Funding Cycle:** **Date:** 02/27/2025

   July 1, 20 25 **- June 30, 20** 2026

2. **Total Amount Requested:** $ 1000

   If requesting waiver of City fees or charges, please indicate the City service for which the waiver is being requested.

3. **Proposed Program/Service of Funding Request:**
   Coachella Youth Baseball & Softball Association

4. **Agency/Organization:**
   CYBSA
5. **Mailing Address:**
   P.O BOX 1296
   City: Coachella **Zip:** 92236
6. **Telephone:** (760) 777-3725

   Fax:

7. **Official Contact Person:**
   Name: Deana Alvidrez

   Title: Treasurer

   Telephone: (760) 777-3725

   Fax:

   E-mail: cybsa2017@gmail.com

8. **Does this organization have a non-profit status with the Internal Revenue Service (IRS)?** ☐
   Yes ☑ **No** ☐ **(Attach documentation)**

9. **How long has this organization been in existence?**
   13yrs

10. **Has the organization previously received funding from the City of Coachella?**
    ☑ **Yes** ☐ **No**
    If yes, please identify the program/service, total prior grant allocation, and the fiscal year in which the funds were received.
    2024

11. **Is this request for a** ☐ **New or** ☑ **Existing program/service within the City?**

12. **What is the anticipated time frame to provide the proposed program/service and the expenditure of the requested funds?**
    March 2025 - May 2025

13. **Describe briefly how the requested funds will be used.**
    Purchase Baseball & Softballs used for games during the season. Trophies for players at end of season. Baseball equipment for new coaches, tee's, balls, bases.

14. **Will the program/service require additional funding sources? If so, identify all funding sources and provide the steps taken to acquire funding.**
    Sponsorships from local buinesses. Teams will reach out to businesses to get donations/ sponsorships for uniforms & equipment.

15. **If the program/service is planned to continue beyond the period provided by this grant, what funding plans are there to sustain the program/service?**
    Donations, Registrations.

16. **How will the proposed program/service serve City of Coachella residents? Will the proposed program/service also serve non-Coachella residents? Please describe.**
    Yes, it helps keep children and teens stay active. This is an outlet to help kids with their mental well being. Helps keep them out of trouble. Having high school students learn time management to become responsible adults when they are umpiring baseball games.

17. **Describe the characteristics of the clients the proposed program/service anticipates to serve (i.e. age group, gender, income level, ethnicity, etc.)**
    All diffrent levels of social economic class. 4 yr olds to 14 yr olds.

18. **Attach a proposed budget for requested funds.**

Authorized Official: Deana Alvidrez **Title:** Treasuerer

Signature: Deana Alvidrez **Date:** 2/27/2025

Budget Proposal CYBSA
Spring Season 2025

Baseball $25.69 DZ	5 for season	$128.45
Softball $49.00 DZ	2 for season	$98.18
Pro style anchored Bases @ $115.99	2 for season	$231.98
Umpire brush $3.69	5 for season	$18.45
Umpire bag $4.79	5 for season	$23.95
Umpire indicator $2.09	5 for season	$10.45
End of season Trophies $8.99	134 season	$1164.46

Total	$1675.92
Tax 8%	$134.07
Grand Total	$1809.99

Shipping Unknown

Coachella Youth Baseball & Softball Association
P.O Box 1296
Coachella, CA 92236
760-777-3725

Deana Alvidrez
Treasuer

Home | Baseball / Softball | Basketball | Cheer | Football | Lacrosse | Playground | Soccer | Swimming | Volleyball | Fan Gear | Closeouts

Rawlings High School Baseball NFHS Stamp RNF



WHITE W/ RED STITCH

3.8k 3.8k 3.9k

By: Rawlings
Item #: E67355 (Details)
4.7 (15 Reviews)
Price: $47.39
Pay in 4 interest-free payments of $11.85 with PayPal. Learn more

Color: WHITE W/ RED STITCH
Size: ONE DOZEN BASEBALLS
Quantity: 1 **Availability:** Availability & Pricing

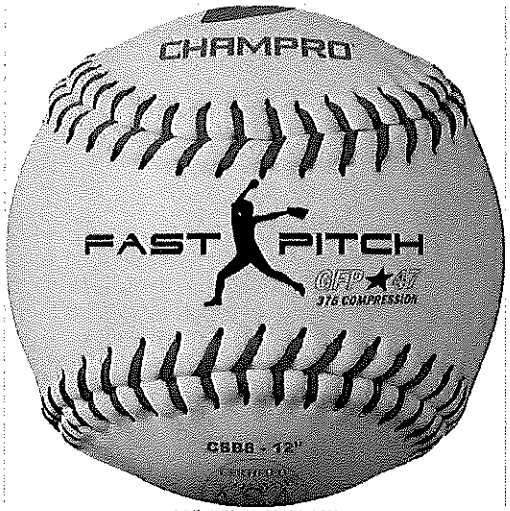
ADD ITEM TO CART

Processing Time:
Usually processed within 1 to 2 business days.

norton SHOPPING GUARANTEE FREE with your purchase
ID Theft Protection · Purchase Guarantee · Lowest Price Guarantee

Home | Baseball / Softball | Basketball | Cheer | Football | Lacrosse | Playground | Soccer | Swimming | Volleyball | Fan Gear | Closeouts

Champro ASA Fast Pitch Game Softballs (dz)



12" OPTIC YELLOW

Quantity	Price (EA)
10+	$56.49
1 to 9	$58.39

By: Champro
Item #: E129283 (Details)
4.3 (9 Reviews)
Price: $58.39
Pay in 4 interest-free payments of $14.60 with PayPal. Learn more

CLICK HERE: To See All Sizes, Colors, & Quantities

Please select a color.

Color: Please select a color
Size: 12" (ONE DOZEN)
Quantity: 6 **Availability:** Availability & Pricing

ADD ITEM TO CART

Processing Time:
Usually processed within 1 to 2 business days.

norton SHOPPING GUARANTEE FREE with your purchase
ID Theft Protection · Purchase Guarantee · Lowest Price Guarantee

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: DEC 24 2015

COACHELLA YOUTH BASEBALL & SOFTBALL INC
C/O ASSOCIATION INC
84-076 CALENDULA AVE
COACHELLA, CA 92236

Employer Identification Number:
80-0360619
DLN:
17053288310025
Contact Person:
MS. TRUSTY ID# 31657
Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
September 30
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
October 9, 2015
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted with your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is the postmark date of your application.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

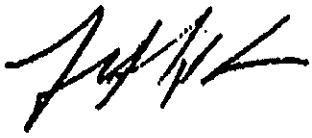
If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt

Letter 947

organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements

Letter 947

Item 7.

THIS CHECK IS PROTECTED BY SEVERAL SECURITY FEATURES

Panda
RESTAURANT GROUP, INC.

PANDA RESTAURANT GROUP, INC
PANDA EXPRESS-PANDA INN-HIBACHI SAN
1683 Walnut Grove Avenue
Rosemead, CA 91770

Bank of America
333 S. Hope St
Los Angeles, CA 90071

NO. 2017845
DATE 01/31/25

70-2328
719

AMOUNT
$ ***134.91

VOID

PAY One Hundred Thirty Four and 91/100*****

TO THE ORDER OF
CYBSA
PO BOX 1296
COACHELLA, CA 92236

AUTHORIZED SIGNATURE
BORDER CONTAINS MICROPRINTING

⑈02017845⑈ ⑆071923284⑆ 8765300458⑈

44

WILL FAMILY MEDICAL GROUP
42575 WASHINGTON ST
PALM DESERT, CA 92211

FIRSTBANK
82-504/1070

12/17/2024

PAY TO THE ORDER OF CYBSA

$ **250.00

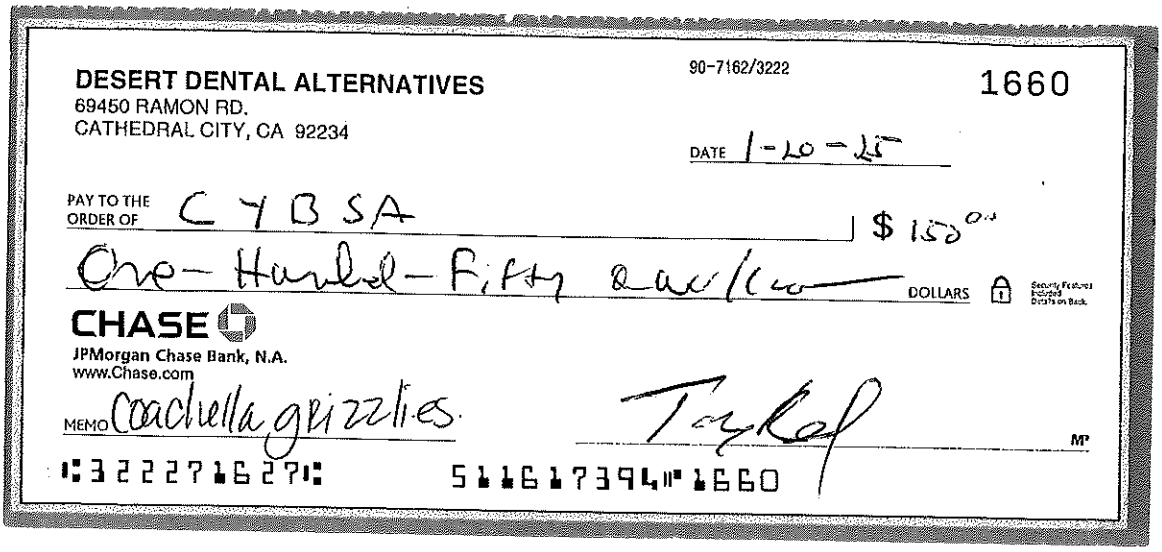
Two hundred fifty and 00/100*** DOLI

CYBSA
PO BOX 1296
Coachella, CA 92236

MEMO

AUTHORIZED SIGNATURE

⑈004413⑈ ⑆10700[illegible]8831258227⑈



DESERT DENTAL ALTERNATIVES
69450 RAMON RD.
CATHEDRAL CITY, CA 92234

90-7162/3222

1660

DATE 1-20-25

PAY TO THE ORDER OF CYBSA

$ 150.00

One-Hundred-Fifty and 00/100 DOLLARS

Security Features Included Details on Back.

CHASE

JPMorgan Chase Bank, N.A.
www.Chase.com

MEMO Coachella grizzlies

Taylor

MP

⑆322271627⑆ 516173941660

HOLD DOCUMENT AT ANGLE TO VIEW ARTIFICIAL WATERMARK ON BACK

CASHIER'S CHECK

HOLD DOCUMENT AT ANGLE TO VIEW ARTIFICIAL WATERMARK ON BACK

CHASE

109113623

Date 02/18/2025 Void after 1 year

Remitter: KAREN L LOPEZ

Pay To The Order Of: COACHELLA YOUTH BASEBALL & SOFTBALL ASSOCIATION

Pay: TWO HUNDRED DOLLARS AND 00 CENTS $** 200.00 **

Drawer: **JPMORGAN CHASE BANK, N.A.**

Thomas W Horne

Thomas W Horne, Chief Administrative Officer
JPMorgan Chase Bank, N.A.
Phoenix, AZ

Do not write outside this box

Memo: Padres Uniforms

Note: For information only. Comment has no effect on bank's payment.

⑈109113623⑈ ⑆122100024⑆ 806002234⑈

⑈006072⑈ ⑆322285781⑆800057722⑧⑈

PAY TO THE ORDER OF

Coachella Youth Baseball & Softball Association
P O Box 1296
Coachella, CA 92236

AUTHORIZED SIGNATURE

*** Two Hundred Fifty Dollars ***

DATE	AMOUNT
2/18/25	250.00

SWS

PACIFIC PREMIER BANK
855-343-4070
WWW.PPBI.COM
90-8578/3222

STATEWIDE SERVICES, INC.
47060 WASHINGTON ST., STE. 4101
LA QUINTA, CA 92253-2635

6072

⑆122000247⑆ 2922180670⑈ 02008

Pay to the Order of Coachella Youth Baseball & Softball Association $ 200.00

Dollars

Photo Safe Deposit Safety Paper

WELLS FARGO
Wells Fargo Bank, N.A.
California
wellsfargo.com

For Padres

MP

2008

MARIO A MENDOZA
83 34 LONESOME DOVE RD
INDIO, CA 92203-2833

16-24/1220 1307

Date 2-20-25

STAFF REPORT
4/9/2025

TO: Honorable Mayor and City Council Members

FROM: Kendra Reif, Principal Planner

SUBJECT: Authorize the Development Services Department to advertise a Request for Qualifications (RFQ) for Professional Planning Consultant Services.

STAFF RECOMMENDATION:

Staff recommends that the City Council authorize the Development Services Department to advertise a Request for Qualifications (RFQ) for Professional Planning Consultant Services.

BACKGROUND:

The Development Services Department regularly conducts long-range planning initiatives, both City-initiated or mandated by the State of California that requires professional expertise and resources not available in-house, such as General Plan Updates, Housing Element Updates, Comprehensive Zoning Code amendments, design services, environmental review, historic preservation, and community plan development. Additionally, the Department has historically augmented staff's project management capacity on an as-needed basis from planning consultants for current planning projects that require discretionary approvals such as cannabis-related projects and La Entrada, KPC, and Vista del Agua Specific Plans.

DISCUSSION/ANALYSIS:

The Development Services Department requests authorization to advertise an RFQ that increase the professional bench available for consultant services to City staff on an as-needed basis for a period of up to 4 years. There are several projects of significance that the City has engaged planning consultant services as follows:

- The KPC Coachella Specific Plan
- The La Entrada Specific Plan
- Coachella Airport Business Park

The following service categories identify areas the Department will need assistance:

SERVICE CATEGORY	SPECIFIC TASKS
Project Management/Entitlements	Seeking firms, with a variety of skills, to provide senior or principal-level project management assistance on major development projects and activities. Selected firm(s) will receive general direction from the City's Development Services Director to provide essential services as a Project Planner for a specific project(s).
Long Range Planning	Work with planning staff on long range planning efforts including General Plan Updates and amendments, community plans, Zoning Ordinances and Zoning Ordinance updates, General Plan and Zoning Consistency, and Housing Elements.
Environmental Review Analysis	Environmental consultant to prepare CEQA and NEPA documents including but not limited to: drafting an Initial Study, a Notice of Preparation (NOP), a Focused EIR, a Mitigation Monitoring and Reporting Program, all other required noticing, and supporting technical studies, as needed.
Fiscal Impact Analysis	Economic/fiscal consultant for comprehensive analysis of a proposed project that takes into account increased expenditures and revenues in order to evaluate whether the proposed new development could generate sufficient net positive fiscal impact for the City's General Fund. Respondents shall also provide information on their experience with calculating public benefits/value capture for larger development projects seeking City concessions/land-use changes. Further analysis could include: jobs impact/employment generation analysis, Opportunity Zone analysis, and other services required by the City to process development applications within Specific Plans.
Design Review	Design professional for architectural design and site plan review of development proposals.
Landscape Architecture	Design professional for landscape design, including creating landscape plans or reviewing submitted landscape plans for development project to determine quality design and consistency with City standards.

Historic Preservation	Historic Preservation professional to complete a historical context statement, historical surveys and for the creation of historic districts within the city and creating historic preservation plans and guidelines to protect and preserve buildings, objects, landscapes, and other artifacts of historical significance.

ALTERNATIVES:

1. Authorize the City Manager to advertise the Request for Qualifications (RFQ) for Professional Services and allow the City Manager to administratively amend the RFQ (Attachment 1) as necessary.
2. Continue this item and provide staff direction.

FISCAL IMPACT:

The fiscal impacts is unknown at this time. The professional services pursued will be based on projects funded through the project deposit accounts, the City's budget or based on an authorized appropriation by the City Council for project-related services.

RECOMMENDED ALTERNATIVE(S):

Staff recommends Alternative #1 as noted above.

Attachment:

1. Draft Request for Qualifications for Consultant Planning Services

REQUEST FOR QUALIFICATIONS

FOR

CONSULTANT PLANNING SERVICES

53990 Enterprise Way
Coachella, CA 92236

CITY OF COACHELLA
REQUEST FOR QUALIFICATIONS
CONSULTANT PLANNING SERVICES

INSTRUCTIONS TO PROPOSERS

I. GENERAL

The City of Coachella ("City") has prepared this Request for Qualification ("RFQ") and is requesting proposals from qualified and interested consultant firms[1] ("Proposers") to provide planning-related services. All Proposers shall be properly licensed for the performance of the Services in accordance with California law.

II. SCOPE OF SERVICES; PROFESSIONAL SERVICES AGREEMENT

The scope of services ("Services") sought under this RFQ are set forth in more detail in Exhibit "A", attached hereto and incorporated herein by this reference.

The City intends to enter into multiple agreements for the various Services being sought. As needed, the City may enter into contract with multiple individuals or firms who provide the same Services. Consultant Services will be on an as-needed, on-call basis. Due to the as-needed nature of the work, no work is guaranteed on a contract, even if awarded. The term of the agreement will be 3-4 years and the scope of work will vary and will be requested on a task order basis as the need arises.

Notwithstanding the inclusion of such Services in the RFQ, the final scope of Services negotiated between City and the successful Proposer shall be set forth in the Professional Services Agreement ("Agreement") executed by and between City and the successful Proposer. A copy of the Agreement is attached hereto as Exhibit "B" and incorporated herein by this reference.

III. PUBLIC WORKS PREVAILING WAGE AND DIR CONTRACTOR REGISTRATION

Certain labor categories under this project may be subject to prevailing wages as identified in the State of California Labor Code commencing at sections 1720 et seq. and 1770 et seq. If applicable, employees working in these categories at the site must be paid not less than the basic hourly rates of pay and fringe benefits established by the California Department of Industrial Relations ("DIR"). Copies of the State of California wage schedules are available for review at www.dir.ca.gov/dlsr/. In addition, a copy of the prevailing rate of per diem wages will be made available at the City's office upon request. The successful Proposer shall post a copy of the prevailing wage rates at each job site. It shall be mandatory upon the Proposer to whom the Agreement is awarded, and upon any subcontractors, to comply with all Labor Code provisions, which include but are not limited to the payment of not less than the said specified prevailing wage rates to all workers employed by them in the execution of the Agreement, employment of apprentices, hours of labor and debarment of contractors and subcontractors.

Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish

[1]Use of the term "firm" shall mean individual proprietorship, partnership, Limited Liability Company, corporation or joint venture.

to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the DIR. No proposal will be accepted nor any contract entered into without proof of the Proposer's and subcontractors' current registration with the DIR to perform public work. If awarded a contract, the Proposer and its subcontractors, of any tier, shall maintain active registration with the DIR for the duration of the project. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1. The contract awarded pursuant to this proposal may also be subject to compliance monitoring and enforcement by the DIR.

IV. CITY CONTACT

The principal contact for the City will be [***NAME***], [***TITLE***], ([***telephone #***]), ([***email***]) or a designated representative, who will coordinate the assistance to be provided by the City to the Proposer.

V. REQUESTS FOR CLARIFICATION

All questions, requests for interpretations or clarifications, either administrative or technical must be requested in writing and directed to the City Contact, identified above. All written questions, if answered, will be answered in writing, conveyed to all interested firms, and posted on the City's website. Oral statements by any persons should be considered unverified information unless confirmed in writing. To ensure a response, questions must be received in writing by 2:00 p.m. local time five (5) working days prior to the proposal deadline.

VI. PRE-PROPOSAL MEETING

Each Proposer is requested to attend a [***INSERT "mandatory" or "non-mandatory"***] pre-proposal meeting to be held on [***INSERT DATE***], from __ pm to __ pm at [***INSERT LOCATION***]. Failure to attend this meeting [***INSERT "will" or "will not"***] preclude a Proposer from submitting a proposal. Attendance at the pre-proposal meeting will ensure the Proposer understands the full scope of the Services requested.

VII. PROPOSAL REQUIREMENTS

Proposal responses must adhere to the requirements set forth in this section, both for content and sequence. Failure to adhere to these requirements or the inclusion of conditions, limitations or misrepresentations may be cause for rejection of the submittal. Use 8-1/2" X 11" sheets (foldouts are acceptable for charts, etc.) and font size large enough to be easily legible, but not smaller than 10 point. The original proposal and each subsequent copy must be submitted on paper, properly bound, appropriately tabbed and labeled in the following order:

A. Cover Letter. Provide a cover letter and introduction, including the name and address of the organization and individual submitting the proposal, together with the name, address, telephone and fax numbers, and e-mail address of the contact person who will be authorized to represent the organization, and an expression of the Proposer's ability and desire to meet the requirements of this RFQ. The letter must be signed by an individual authorized to bind the firm contractually.

B. Proposer Statement Of Qualifications. Describe the Proposer's resources, experience, and capabilities as they relate to providing the Services. Submit in the order identified below:

1. Executive Summary**.** An executive summary should briefly describe the Proposer's qualifications and ability to perform the Services.

2. Qualifications and Experience. The proposal should:

   a. Provide a description of how the Proposer's experience, technical and professional skills will meet the goals and fulfill the general functions identified in this RFQ.

   b. Any key staff members who would be involved in the performance of the scope of work. Provide their resumes, describe their experience, and identify their proposed role for the Services.

   c. State the number of years the firm has conducted business.

   d. Provide a description of the three most relevant planning contracts held within the last five years.

3. Evidence Of California Licensing. The proposal should include appropriate documentation showing the Proposer is properly licensed in the State of California to perform the Services.

4. References. The Proposer shall provide a minimum of four (4) client references, preferably city, county, or special district governments for whom the Proposer has previously performed planning activities of similar type and scope within the last five (5) years.

5. Subcontractors. The Proposer shall identify functions that are likely to be subcontracted and identify the subcontractor that is anticipated to perform each function, if known at this time.

C. Proposed Method to Accomplish the Work. Describe the technical and management approach to providing the Services to the City. Proposer should take into account the scope of the Services, goals of the City, and general functions required.

D. Certification of Proposal. This section shall state: "The undersigned hereby submits its proposal and, by doing so, agrees to furnish services to the City in accordance with the Request for Qualifications (RFQ), and to be bound by the terms and conditions of the RFQ."

E. Cost Proposal. Proposer shall submit a detailed schedule of hourly rates for all staff positions that would be assigned to the proposed Services. Any additional proposed costs should also be described in this section. To be considered for more than service category listed the Scope of Services, the Proposer should submit a separate cost structure for each, clearly delineated.

VIII. PROPOSAL CONSIDERATIONS

A. No Deviations from the RFQ. In submitting a proposal in response to this RFQ, Proposer is certifying that it takes no exceptions to this RFQ including, but not limited to, the Agreement attached hereto as Exhibit "B". If any exceptions are taken, such exceptions must be clearly noted in the proposal and may be reason for rejection of the proposal. As such, Proposer is directed to carefully review the proposed Agreement and, in particular, the insurance and indemnification provisions therein.

B. Collusion. By submitting a Proposal, each Proposer represents and warrants that its Proposal is genuine and not a sham or collusive or made in the interest of or on behalf of any person not named therein; that the Proposer has not directly or indirectly induced or solicited any other person to submit a sham Proposal, or any other person to refrain from submitting a Proposal; and that the Proposer has not, in any manner, sought collusion to secure any improper advantage over any other person submitting a Proposal.

C. Conflicts of Interest. Proposers shall comply with all regulations and laws dealing with conflict of interest disclosure and reporting. Proposers shall not be engaged if a conflict of interest exists.

D. Withdrawal of Proposals. A Proposer may withdraw its proposal before the expiration of the time for submission of proposals by notifying and requesting the City's representative remove the Proposer's submission.

E. Financial Health and Reputation. The City reserves the right to consider the financial responsibility and general complexity of each Proposer, as well as its reputation within the industry to determine if the Proposer has the apparent ability to meet and complete successfully the requirements of the work. Upon request, the Proposer shall provide a financial statement, audited if necessary, in addition to any other information requested by the City.

F. Confidentiality of Proposal. Proposals submitted in response to this RFQ shall be held confidential by City and shall not be subject to disclosure under the California Public Records Act (Cal. Government Code section 6250 et seq.) until after either City and the successful Proposer have completed negotiations and entered into an Agreement or City has rejected all proposals. All correspondence with the City including responses to this RFQ will become the exclusive property of the City and will become public records under the California Public Records Act. The City will have no liability to the Proposer or other party as a result of any public disclosure of any proposal or the Agreement. If a Proposer desires to exclude a portion of its proposal from disclosure under the California Public Records Act, the Proposer must mark it as such and state the specific provision in the California Public Records Act which provides the exemption as well as the factual basis for claiming the exemption. For example, if a Proposer submits trade secret information, the Proposer must plainly mark the information as "Trade Secret" and refer to the appropriate section of the California Public Records Act which provides the exemption as well as the factual basis for claiming the exemption. If a request is made for information marked "Confidential", "Trade Secret" or "Proprietary" ("Proprietary Information"), the City will provide Proposers who submitted the information with reasonable notice to seek protection from disclosure by a court of competent jurisdiction. Proposer shall have five (5) working days after receipt of such notice to give City written notice of Proposer's objection to the City's release of Proprietary Information. Proposer shall indemnify, defend and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. Proposals which indiscriminately identify all or most of the proposal as exempt from

disclosure without justification may be deemed unresponsive and disqualified from further participation in this RFQ.

IX. EVALUATION CRITERIA

The proposal evaluation criteria includes:

- The training, credentials and experience of the Proposer;
- The demonstrated competence, ability, capacity and skill of the person or firm to perform the contract or provide the Services;
- The capacity of the Proposer to perform the contract or provide the Services promptly, within the time specified, and without delay;
- The sufficiency of the Proposer's financial and other resources;
- The character, integrity, reputation and judgment of the Proposer;
- The ability of the Proposer to provide such future service as may be needed; and
- The price which the Proposer proposes to charge, including whether the price is fair, reasonable and competitive,

During the evaluation process, the City reserves the right, where it may serve the City's best interest, to request additional information or clarifications from Proposers, or to allow corrections of errors or omissions. It is the City's intent to select Proposers best evidencing demonstrated competence and professional qualification to perform the Services.

Following the City's ranking and determination of the prequalified list of Proposers, the City reserves the right to contract with any or none of the prequalified firms.

Upon selection of Proposers, the City will endeavor to negotiate a mutually agreeable agreement with the selected Proposer. The City reserves the right to contract for services in the manner that most benefits the City. After negotiating a proposed Agreement that is fair and reasonable, City staff will make the final recommendation to the City Council concerning the proposed Agreement. The City Council has the final authority to approve or reject the Agreement.

X. SUBMITTAL INSTRUCTIONS

The proposal must be received no later than ___pm local time, on or before [***INSERT DATE***] at the office of:

City of Coachella
53990 Enterprise Way
Coachella, CA 92236

The envelope should clearly indicate "Proposal for (Project Name)" and Proposer's name and address shall appear in the upper left hand corner of the envelope. If more than one envelope is required, each envelope shall be legibly numbered below the name of the Proposer, e.g. Envelope 1 of 3, as required.

The City will not be responsible for proposals that are delinquent, lost, incorrectly marked, sent to an address other than that given herein, or sent by mail or courier service and not signed for by the City. Proposals received after this date will be returned to the Proposers unopened. Faxed or electronically submitted proposals will not be accepted.

XI. PROTESTS

A. Protest Contents. Protests based on the content of the RFQ shall be submitted to the City no later than ten (10) calendar days prior to the scheduled proposal submittal deadline. If necessary, the proposal submittal deadline may be extended pending a resolution of the protest. Proposer may protest a contract award if the Proposer believes that the award was inconsistent with City policy or this RFQ is not in compliance with law. A protest must be filed in writing with the City (email is not acceptable) within five (5) business days after receipt of notification of the intended contract award. Any protest submitted after 5 p.m. of the fifth business day after notification of the intended contract award will be rejected by the City as invalid and the Proposer's failure to timely file a protest will waive the Proposer's right to protest the contract award. The Proposer's protest must include supporting documentation, legal authorities in support of the grounds for the protest and the name, address and telephone number of the person representing the Proposer for purposes of the protest. Any matters not set forth in the protest shall be deemed waived.

B. City Review. The City will review and evaluate the basis of the protest provided the protest is filed in strict conformity with the foregoing. The City shall provide the Proposer submitting the protest with a written statement concurring with or denying the protest. Action by the City relative to the protest will be final and not subject to appeal or reconsideration. The procedure and time limits set forth in this section are mandatory and are the Proposer's sole and exclusive remedy in the event of protest. Failure to comply with these procedures will constitute a waiver of any right to further pursue the protest, including filing a Government Code claim or legal proceedings.

XII. ADDENDA

The City reserves the right to revise the RFQ prior to the time set to receive proposals. Revisions, if any, shall be made by written addenda. All addenda issued by the City shall be included in the proposal and made part of the RFQ. Each Proposer shall leave with City its name, address, phone and fax numbers, and e-mail address for the purpose of receiving Addenda. City will cause copies of addenda to be mailed, faxed, delivered or e-mailed to such names at such addresses. Proposers are responsible for ensuring that they have received any and all addenda. Each Proposer should contact the City to verify that it has received all addenda issued, if any, prior to the bid opening. Failure to acknowledge receipt of all addenda may result in bid rejection.

XIII. GENERAL CONDITIONS

A. Amendments to Proposals. Unless specifically requested by the City, no amendment, addendum or modification will be accepted after a proposal has been submitted to City. If a change to a proposal that has been submitted is desired, the submitted proposal must be withdrawn and the replacement proposal submitted prior to the deadline stated herein for receiving proposals.

B. Non-Responsive Proposals. A proposal may be considered non-responsive if conditional, incomplete, or if it contains alterations of form, additions not called for, or other irregularities that may constitute a material change to the proposal.

C. Costs for Preparing. The City will not compensate any Proposer for the cost of preparing any proposal, and all materials submitted with a proposal shall become the property of the City. The City will retain all proposals submitted and may use any idea in a proposal regardless of whether that proposal is selected.

D. Cancellation. City reserves the right to cancel this request for proposals at any time prior to contract award without obligation in any manner for proposal preparation, interview, fee negotiation or other associated marketing costs.

E. Price Validity. Prices provided by Proposers are valid for 90 days from the proposal due date. The City intends to award the contract within this time but may request an extension from the Proposers to hold pricing, until negotiations are complete and the contract is awarded.

F. No Commitment to Award. Issuance of request for qualifications and receipt of proposals does not commit the City to award a contract. City expressly reserves the right to postpone the proposal for its own convenience, to accept or reject any or all proposals received, to negotiate with more than one Proposer concurrently, or to cancel all or part of this request for proposals.

G. Right to Negotiate and/or Reject Proposals. City reserves the right to negotiate any price or provision, task order or service, accept any part or all of any proposals, waive any irregularities, and to reject any and all, or parts of any and all proposals, whenever, in the sole opinion of City, such action shall serve its best interests and those of the tax-paying public. The Agreement, if any is awarded, will go to the Proposer whose proposal best meets City's requirements.

END INSTRUCTIONS TO PROPOSERS

DRAFT

EXHIBIT "A"

PROPOSED SCOPE OF SERVICES

The following is a general summary of the scope of Services.

SERVICE CATEGORY	SPECIFIC TASKS
Project Management/Entitlements	Seeking firms, with a variety of skills, to provide senior or principal-level project management assistance on major development projects and activities. Selected firm(s) will receive general direction from the City's Development Services Director to provide essential services as a Project Planner for a specific project(s).
Long Range Planning	Work with planning staff on long range planning efforts including General Plan Updates and amendments, community plans, Zoning Ordinances and Zoning Ordinance updates, General Plan and Zoning Consistency, and Housing Elements.
Environmental Review Analysis	Environmental consultant to prepare CEQA and NEPA documents including but not limited to: drafting an Initial Study, a Notice of Preparation (NOP), a Focused EIR, a Mitigation Monitoring and Reporting Program, all other required noticing, and supporting technical studies, as needed.
Housing Needs Assessment	Consultant to review planning applications for the purposes of determining a project's impacts on the need for mixed income housing. Consultant would compare projected housing need to housing supply to estimate the size of expected housing deficits resulting from a project.

Fiscal Impact Analysis	Economic/fiscal consultant for comprehensive analysis of a proposed project that takes into account increased expenditures and revenues in order to evaluate whether the proposed new development could generate sufficient net positive fiscal impact for the City's General Fund. Respondents shall also provide information on their experience with calculating public benefits/value capture for larger development projects seeking City concessions/land-use changes. Further analysis could include: jobs impact/employment generation analysis, Opportunity Zone analysis, and other services required by the City to process development applications within Specific Plans.
Design Review	Design professional for architectural design and site plan review of development proposals.
Landscape Architecture	Design professional for landscape design, including creating landscape plans or reviewing submitted landscape plans for development project to determine quality design and consistency with City standards.
Historic Preservation	Historic Preservation professional to complete a historical context statement, historical surveys and for the creation of historic districts within the city and creating historic preservation plans and guidelines to protect and preserve buildings, objects, landscapes, and other artifacts of historical significance.

EXHIBIT "B"

CITY OF COACHELLA
PROFESSIONAL SERVICES AGREEMENT

[ATTACH]

STAFF REPORT
4/9/2025

TO: Honorable Mayor and City Council Members

FROM: Jaime Arroyo, Grants Manager

SUBJECT: Authorize a Sponsorship Request for Escaramuza Charra Reynas Del Valle Coachella in the Amount of $1,000 for its Mariachi Under the Stars Event

---

STAFF RECOMMENDATION:

Staff is submitting this sponsorship request for the City Council's consideration to authorize a sponsorship request for Escaramuza Charra Reynas Del Valle Coachella in the amount of $1,000 for its Mariachi Under the Stars event on April 26, 2025.

BACKGROUND:

The Escaramuza Charra Reynas del Valle Coachella was founded to formalize the growing revival of Mexican culture with an emphasis on women's empowerment, particularly through the reconnection with Charrería and Escaramuza - Mexican equestrian practices rooted in the blend of indigenous and Spanish cultures. Their work includes cultural sports and activities, mentorship, education, and celebration of community. The Escaramuza Charra Reynas del Valle is composed of an all-female group ranging from the ages of 5 to 15 years old by offering horsemanship instruction and educational activities. The Reynas are looking to compete at the state level in order to qualify for the "Campeonato Nacional Infantil, Juvenil, y de Escaramuza," an annual national competition which will take place in Guadalajara, Mexico this summer. They organize two fundraising events a year, Dia de Los Muertos (November) and Mariachi Under the Stars (April), to help support their participation in these competitions.

DISCUSSION/ANALYSIS:

The third annual Mariachi Under the Stars fundraising event will be held at Rancho Escondido in Coachella. The cultural event event will honor the youth in celebration of Dia del Niño, and will include a special equestrian presentation from the escaramuza team; Reynas del Valle. The budget for the event is $12,000, which covers entertainment; including mariachi, banda, ballet folklorico, sound equipment, security guards, parking attendants, food and drinks, and rental equipment. Escaramuza Charra Reynas del Valle Coachella is requesting sponsorship as they have already received a Community-Based Grant in the amount of $1,000 during this fiscal year.

The City's sponsorship benefits include:

- Recognition on webpage and during the event
- Advertisement banner
- 10 tickets

ALTERNATIVES:

1. Authorize a Sponsorship Request for Escaramuza Charra Reynas Del Valle Coachella in the Amount of $1,000 for its Mariachi Under the Stars Event

2. Not authorize the sponsorship request

FISCAL IMPACT:

Funding for this sponsorship will be through the General Fund.

ATTACHMENT(S):

Sponsorship Request Letter
Event Flier

03/13/2025

RE: Escaramuza Charra Reynas Del Valle Coachella

Dear Supporter,

Greetings from Escaramuza Charra Reynas Del Valle Coachella! Escaramuza Charra Reynas del Valle was founded to formalize the growing revival of Mexican culture with an emphasis on women's power, particularly through the reconnection with Charrería and Escaramuza - Mexican equestrian practices which date to the 16th Century and are rooted in the blend of indigenous and Spanish cultures. Our work encompasses diverse cultural sports and activities, mentorship, education, and celebration of community.

Escaramuza (skirmish) Reynas del Valle, is one of very few youth escaramuza teams of this age group in the United States. The equestrian team is formed of an all-female youth group ranging from the ages of 5- 15 years old. The team consists of eight young girls, who ride their horses on a side saddle, and perform choreographed synchronized maneuvers to music.

Our Reynas are on their journey to compete at a state level with the objective of earning their qualification to compete in the highest level of competitive achievement a team can attain, which is the annual international escaramuza championship in Mexico. This year the “Campeonato Nacional Infantil, Juvenil, y de Escaramuzas” (national competition) will take place in Guadalajara, Mexico, in the summer.

The RDV team organizes two public fundraising events; Dia de Los Muertos(November) and Mariachi Under the Stars(April). The events are promoted as cultural events for families, where we also invite all young girls interested in the sport. The program is open to youth ages 5 to 15, in all surrounding areas of the Coachella Valley, such as Coachella, Indio, Cathedral City, Thousand Palms. No experience is needed from the youth.

We are launching our third annual family event and fundraiser, “Mariachi Under the Stars,” which will be hosted by Rancho Escondido in Coachella. The event will also honor our youth in celebration of Dia del Nino, with a special equestrian presentation from the escaramuza team; Reynas del Valle.

We are humbled by the City of Coachella, who has been supportive in the revival of our Coachella Valley escaramuza and charreria culture, and would like to ask for sponsorship in our event Mariachi under the Stars event.

The budget for the event is $12,000, which covers entertainment; Mariachi, banda, ballet folklorico, sound equipment, security guards, parking attendants, food and drinks, and rental equipment. The entirety of the event is organized by the equestrian families and volunteers. All the fundraising proceeds benefit the youth escaramuza team who are on their mission to compete and represent the U.S. and Coachella Valley at the international championship in Mexico.

We have three Sponsor Levels:

Pony: $250

- Recognition during the event
- 2 Tickets

Gelding: $500

- Advertisement on social media and during the event
- 4 tickets to the event.

Stallion: $1,000

- Recognized on Webpage and during the event
- Advertisement banner
- 10 tickets

On behalf of the Board of Directors and residents we serve, we thank you for your consideration in making a generous contribution. Our tax Identification Number is by virtue of our current relationship as a project of *Pueblo Unido CDC*, which is a California non-profit corporation under the IRS code 501 (c) (3).

Sincerely,

Margarita Lopez
President, Board of Directors
Reynas del Valle

ESCARAMUZA CHARRA
Reynas del Valle

RANCHO ESCONDIDO PRESENTA 3ER ANUAL

MARIACHI BAJO LAS ESTRELLAS

DOMINGO 27 DE ABRIL, 2025

4:00PM-10:00PM

RANCHO ESCONDIDO

85321 AVE 44, COACHELLA, CA 92236

HABRA:

COMIDA ✦ RIFAS ✦ JUEGOS ✦ BANDA ✦ SHOW DE ESCARAMUZA

Y MUCHO MAS ENTRETENIMIENTO!

BOLETOS EN PREVENTA: $20

$25 EN LA PUERTA

EDADES 13-18 PAGAN SOLO $10

NIÑOS DE 12 AÑOS Y MENORES ENTRAN GRATIS

En linea: www.reynasdelvalle..org



SPECIAL PERFORMANCE PRO[illegible]S TO BENEFIT ESCARAMUZA REYNAS DEL VALLE

ESCARAMUZA CHARRA
Reynas del Valle

RANCHO ESCONDIDO PRESENTS 3RD ANNUAL

MARIACHI UNDER THE STARS

SUNDAY APRIL 27, 2025

4:00PM-10:00PM

RANCHO ESCONDIDO

85321 AVE 44, COACHELLA, CA 92236

JOIN US FOR:

FOOD ✦ RAFFLES ✦ GAMES ✦ LIVE BAND

✦ ESCARAMUZA PERFORMANCE

AND MUCH MORE FUN!

PRESALE TICKETS: $20

$25 AT THE DOOR

AGE 13-18 PAY ONLY $10

KIDS 12 AND UNDER ARE FREE

Online: www.reynasdelvalle.org



SPECIAL PERFORMANCE PRO[illegible]S TO BENEFIT ESCARAMUZA REYNAS DEL VALLE

STAFF REPORT
4/9/2025

TO: Honorable Mayor and City Council Members

FROM: Celina Jimenez, Director of Economic Development

SUBJECT: Authorize an Appropriation in the Amount of $4,500 to Secure the Venue for the 2025 Coachella Agricultural Summit

---

STAFF RECOMMENDATION:

Staff recommends that the City Council considers authorizing an appropriation in the amount of $4,500 to secure the venue location for the 2025 Coachella Agricultural Summit. The venue location is Rancho 51 Date Gardens.



BACKGROUND:

Previously, staff brought the concept of a Coachella Agricultural Summit to the Economic Development and Planning Subcommittee on July 11, 2024. Staff then requested authorization from the City Council on September 11, 2024 to form an Ad-Hoc Committee and appoint a councilmember to the committee. Councilmember Stephanie Virgen was appointed to the committee.

DISCUSSION/ANALYSIS:

Agriculture has long been a cornerstone of Coachella's economy and cultural heritage. The city's agricultural sector plays a vital role in sustaining the local food system, providing employment, and contributing to the city's overall economic health. However, the sector faces various challenges, including water management issues, evolving market demands, and the need for innovative agricultural practices.

To ensure the sustainability and growth of the agricultural industry, it is crucial to bring together all relevant stakeholders to discuss current challenges, share knowledge, and develop strategies to strengthen the local food system. The City of Coachella once convened the 'Ag Summit' in the late 1990s through the early 2000s at Anthony Vineyards and convened farmers, educational institutions, elected officials, and other stakeholders. The proposed Agricultural Summit will serve as a platform for these discussions and will help identify actionable solutions to support the agricultural industry's future success. In collaboration with Coachella Blue Zone efforts, the summit would explore the intersection between agriculture and health, highlighting how local food production can contribute to better health outcomes for residents.

Ad-Hoc Committee

In order to plan this effort, an Ad-Hoc Committee was formed and meets monthly with the following members:

- Councilmember Stephanie Virgen
- Janell Percy, Growing Coachella Valley
- Juan de Lara, former Coachella Mayor and original Ag Summit organizer
- Office of County Supervisor V. Manuel Perez representative
- Hidden Harvest representative, nonprofit
- Temalpakh Farms, Augustine Band of Cahuilla Indians
- Riverside County Office of Nutrition and Health Promotion representative
- Coachella Valley Unified School District representative
- Coachella Valley Water District
- Blue Zones Executive Director and team
- City staff

The Ad-Hoc Committee has been discussing thematic summit track opportunities that include: agricultural issues, agricultural research, food security, farm-to-table initiatives, regenerative and urban agriculture, labor and workforce development, marketing and branding of local produce, and agritourism. Additional topics of discussion include the estimated costs of organizing the Agricultural Summit such as venue costs, logistics, marketing, speakers, sponsorship, registration fees and contributions from local businesses and organizations.

General Plan Consistency

Sustainability and Natural Environment Element

Goal 5 Agricultural Preservation

- Agricultural Economy - Maintain and support a viable agricultural economy within the City that recognizes the community's agricultural heritage.
- Agricultural Preservation and Preservation Tools
- Water-efficient agriculture
- Right to Farm - Support the right of existing farms to continue operations.
- Farmworker Housing

Implementation Actions:

- Agriculture education park (#7)
- Right to Farm Ordinance (# 8)

Community Health and Wellness Element

Goal 5 Local Food System

- Local food production
- Farmer's markets
- Community gardens
- Edible school yards
- Zoning for small scale food production
- Community kitchens

Goal 6 Healthy Food Access

- Healthy food retail
- Food Access
- Elimination of hunger
- Nutrition Education
- School food

Implementation Actions:

- Edible landscapes (#21)
- Community garden and composting education (#22)
- Gardening tools and resources (#23)
- Emergency Food (#24)

FISCAL IMPACT:

Appropriation for this request would come from the General Fund. The venue location cost is $4,500 for Rancho 51 Date Gardens.

ALTERNATIVES:

1. Authorize an Appropriation in the Amount of $4,500 to Secure the Venue for the 2025 Coachella Agricultural Summit Venue

2. Not approve.

ATTACHMENT(S):

None.

STAFF REPORT
4/9/2025

TO: Honorable Mayor and City Council Members

FROM: Kendra Reif, Principal Planner

SUBJECT: Consideration to Fill One Planning Commission Vacancy

---

STAFF RECOMMENDATION:

Staff recommends that the Mayor and City Council fill one vacancy on the Planning Commission.

BACKGROUND:

The Coachella Planning Commission is made up of five members and one alternative member, who are appointed to 4-year terms that are staggered. The City Attorney recently opined that the terms of the Mayor appointments is for a 2 year term based on Coachella Municipal Code (C.M.C.) Sections 2.32 and 2.26. Accordingly, every two years, three commissioners must be newly appointed. The C.M.C. Section 2.26.020 (B), states that each council member may nominate an individual to serve on each city commission and committee subject to appointment by the mayor, with approval by the City Council, at open session of a regular or special city council meeting. If a council member fails to nominate an individual, the mayor may appoint someone with approval by the city council. The C.M.C. 2.26.020 (D), states that in an event of an interim vacancy, the council member who nominated the vacating member may nominate another individual, subject to appointment by the mayor with approval by the city council, for the unexpired term of the member replaced. There is no individual council member nomination for the Alternate Planning Commissioner.

On February 26, 2025, Councilmember Perez nominated Margarita Lopez to serve a 4-year term as Planning Commissioner and was approved by the City Council. Margarita Lopez subsequently declined the appointment and therefore the Commission seat remains vacant. Margarita Lopez is now interested in filling the current vacancy.

Table 1: Planning Commission Appointments February 26, 2025

Planning Commissioners	Appointed by	Term expires
Eva Lara	Denise Delgado	2028
Vacant	Yadira Perez	2028
Oscar Fonseca	Steven Hernandez	2026
Robert Caballero (Alternate)	Steven Hernandez	2026

DISCUSSION/ANALYSIS:

The City Clerk's Office maintains a list of the following candidates for Planning Commission:

- Elizabeth Aguilar
- Stephanie Ambriz
- Margarita Lopez

The City Council may fill the current Planning Commission vacancy from the list of candidates or extend the deadline for Planning Commissioner applications.

FISCAL IMPACT:

There are no direct fiscal impacts by appointment of Planning Commissioners in the adopted budget for Fiscal Year 2024/2025.

ALTERNATIVE(S):

1) Fill the existing Planning Commission vacancy from the submitted Planning Commissioner applications.
2) Request that City extend the deadline for Planning Commissioner applications and fill existing Commission vacancy at a future date.
3) Continue this item and provide staff direction.

RECOMMENDED ALTERNATIVE(S):

Staff recommends Alternative 1.

Attachments:

1. Planning Commission Applications
    - Elizabeth Aguilar
    - Stephanie Ambriz
    - Margarita Lopez

CITY OF COACHELLA

COMMISSION APPLICATION

NAME: Elizabeth Aguilar

ADDRESS: [redacted]

TELEPHONE: [redacted] **E-MAIL:** [redacted]

COMMISSION:

- [x] **Planning**
- [ ] **Cultural and Arts**
- [ ] **Parks and Recreation**
- [ ] **Utilities User Tax Citizen Oversight (UUT)**
- [ ] **Youth Advisory (**To be eligible for appointment to the Commission you must be enrolled in high school. Please state your age and high school you currently attend in the "other comments" in section 5.)
- [ ] **Social Justice & Public Safety**

To be eligible for appointment to any Commission you must be a resident of the City of Coachella. Members may only serve on one commission/committee.

Note: In the event a member of the commission has three (3) consecutive unexcused absences from meetings of the Commission, the City Council may declare the office of such member vacant.

PLEASE FURNISH BRIEF RESPONSES TO THE QUESTIONS BELOW:

1. Why do you think you should be appointed? What is there specifically in your background, training, education and interests that qualifies you as a candidate?

2. What do you see as the goals and objectives of the Commission? How would you help achieve these objectives and goals?

3. What special qualities can you bring to the Commission?

4. Do you have any questions or comments about the Commission's structure or functions?

5. Other comments and/or ideas as to how you as a member of the selected Commission could benefit the City of Coachella.

Signature Elizabeth Ayala Date 1/4/25

Note: Members of commissions shall be appointed for four-year terms or less. The term of each commission member shall continue for the term of the nominating council member and automatically terminate when the council member's term ends. If a council member is reelected, that council member is entitled to make all new nominations or may choose to re-nominate the council member's previous nominee.

Youth Advisory Commission Note: The term of a Commissioner is one year from August to June; mirroring the local school district's school year.

PLEASE RETURN THIS COMPLETED APPLICATION TO:

Deputy City Clerk
City of Coachella
53-462 Enterprise Way
Coachella, CA 92236

cityclerk@coachella.org

(Revised 10-30-2023)

1. Why do you think you should be appointed? What is there specifically in your background, training, education and interests that qualifies you as a candidate?

I believe I should be appointed to the planning committee because of my deep-rooted passion for building a stronger and more inclusive community and my unique blend of professional experiences, education, and ongoing personal development. Having worked closely with underserved populations through John Muir Charter School (continuation high school; students age 18-25), I've seen firsthand how access to thoughtful planning and resources can transform lives. This experience has given me a strong sense of responsibility to contribute to shaping a city where every resident feels supported and heard.

One of my proudest achievements has been connecting underserved populations to important resources such as healthcare, immigration support, and job training through collaborative partnerships with local organizations. This has not only strengthened my understanding of community needs but also reinforced my belief in the power of equitable urban development. Academically, my bachelor's degree from UC Riverside and current pursuit of a GIS certificate reflect my commitment to equipping myself with the tools needed to make data-driven decisions. I'm excited about the opportunity to bring these skills into practice, especially as GIS plays a critical role in identifying patterns and creating efficient, sustainable urban spaces.

Born and raised in Coachella, I have admired the progress of Coachella's rich potential. Joining the planning committee would be a meaningful way for me to give back and ensure that Coachella continues to grow in a way that benefits all its residents. My ability to communicate effectively, navigate complex challenges,

and bring people together makes me confident in my ability to contribute to this role.

2. What do you see as the goals and objectives of the Commission? How would you help achieve these objectives and goals?

I see the goals and objectives of the planning commission as fostering responsible urban development, ensuring equitable access to resources and services, and maintaining a balance between growth and sustainability. The commission plays a role in shaping the community by addressing housing, transportation, land use, and public spaces. Its work must reflect the needs of all residents while prioritizing inclusivity, environmental stewardship, and economic vitality.

To help achieve these objectives, I would draw on my experience in community engagement, education, and resource coordination. At John Muir Charter School, I've worked to connect underserved populations to essential resources by fostering partnerships with local organizations. This ability to understand and address diverse community needs would allow me to contribute meaningfully to inclusive planning decisions. Additionally, I am eager to bring my growing expertise in GIS to the commission. GIS tools enable data-driven analysis that can inform sustainable development, such as identifying areas that need improvement with accessibility in public resources. By integrating these insights into decision-making, we can create a city that grows responsibly while preserving its environmental assets.

Collaboration is key to achieving these goals. My ability to engage with stakeholders from various backgrounds, communicate effectively, and prioritize shared objectives ensures that I can help the commission create an inclusive and sustainable community for all residents.

3. What special qualities can you bring to the Commission?

I bring a unique combination of skills, experiences, and perspectives that would contribute to the commission's work. One of my key strengths is my ability to foster collaboration across diverse groups, a quality I've honed through my work at John Muir Charter School, where I facilitated partnerships between the school and local community organizations. I'm adept at navigating different interests and building bridges to ensure all voices are heard, especially those of underserved populations.

Additionally, my background in international engagement with the World Federation of United Nations Associations (WFUNA) has provided me with a broader perspective on global development, diplomacy, and the importance of inclusive decision-making. While at WFUNA, I helped organize youth events and coordinated with a variety of international stakeholders, which sharpened my ability to work in diverse, multicultural environments. This experience has made me value considering different viewpoints and integrating a wide range of ideas to inform decision-making, especially in complex planning contexts. I am also committed to learning and self-improvement, currently pursuing a GIS certificate to strengthen my analytical and data-driven approach to planning. I see GIS as an important tool for informed, sustainable urban development, and I'm excited to integrate this knowledge into the commission's work.

These qualities, collaboration, a global mindset, and a passion for learning and sustainability, are what I would bring to the commission, ensuring that decisions are inclusive, data-informed, and focused on creating a thriving community for all.

4. Do you have any questions or comments about the Commission's structure or functions?

One question I have is about the commission's process for engaging the community, especially underrepresented groups, during the planning and decision-making stages. How does the commission ensure that all voices are heard and that diverse perspectives are incorporated into planning proposals?

Also, I'd be interested to learn more about how the commission integrates new technologies and data tools, like GIS, into its decision-making processes. Given my interest in using GIS for urban planning, I'd love to understand how such tools are currently being utilized or if there are opportunities for incorporating them further.

Lastly, I'm curious about the commission's approach to sustainability and how it is prioritized in long-term planning. Are there specific sustainability goals or initiatives the commission is focusing on that I could potentially contribute to with my background in environmental science and community outreach?

5. Other comments and/or ideas as to how you as a member of the selected Commission could benefit the City of Coachella.

As a member of the Planning Commission, I believe I can bring a unique and valuable perspective to benefit the City of Coachella. My background in community engagement, education, and resource coordination will allow me to help ensure that planning decisions are inclusive and reflect the needs of all residents, particularly those from underserved communities. I am committed to creating spaces where everyone's voice is heard, and I would work to build stronger connections between the commission and local organizations, ensuring that planning efforts align with the community's needs.

Furthermore, my ongoing pursuit of a GIS certificate and my interest for sustainable urban development position me to contribute meaningfully to long-term planning initiatives. I am excited to use GIS tools to inform decisions, improve resource distribution, and ensure that growth happens in a way that respects the environment and promotes sustainability.

Additionally, my experience in international collaboration with the World Federation of United Nations Associations has broadened my understanding of how different regions tackle urban planning challenges. This global perspective will allow me to approach local issues with creative solutions and the ability to think beyond the immediate context, considering broader trends in development and sustainability.

Ultimately, I believe my combination of local community work, international experience, and commitment to continuous learning can help ensure that Coachella's growth is thoughtful, inclusive, and sustainable for years to come.

RECEIVED
Nov 20, 2024

CITY OF COACHELLA

COMMISSION APPLICATION

NAME: Stephanie Ambriz

ADDRESS: [redacted]

TELEPHONE: [redacted] **E-MAIL:** [redacted]

COMMISSION:

- ☑ **Planning**
- ☐ **Cultural and Arts**
- ☐ **Parks and Recreation**
- ☐ **Utilities User Tax Citizen Oversight (UUT)**
- ☐ **Youth Advisory** (To be eligible for appointment to the Commission you must be enrolled in high school. Please state your age and high school you currently attend in the "other comments" in section 5.)
- ☑ **Social Justice & Public Safety**

To be eligible for appointment to any Commission you must be a resident of the City of Coachella. Members may only serve on one commission/committee.

Note: In the event a member of the commission has three (3) consecutive unexcused absences from meetings of the Commission, the City Council may declare the office of such member vacant.

PLEASE FURNISH BRIEF RESPONSES TO THE QUESTIONS BELOW:

1. Why do you think you should be appointed? What is there specifically in your background, training, education and interests that qualifies you as a candidate?

My background in environmental justice, community advocacy, and community engagement makes me a qualified candidate. I have experience as an education specialist and have been an active advocate in the Eastern Coachella Valley. I bring a focus on intersectionality, particularly my work supporting disabled individuals, multilingual learners, and communities of color, highlights your ability to bring diverse voices into decision-making processes.

2. What do you see as the goals and objectives of the Commission? How would you help achieve these objectives and goals?

To ensure equitable, inclusive, and sustainable action that uplift marginalized voices, improve quality of life, and promote social and environmental justice within the community. This can be achieved through addressing systemic inequities, fostering community collaboration, and promoting incusive practices.

3. What special qualities can you bring to the Commission?

I bring a unique combination of lived experience, professional expertise, and a deep commitment to equity, inclusion, and community-driven solutions. My background in advocacy, environmental justice, and accessibility equips me to ensure that underrepresented voices are at the center of decisions that shape our community's future.

4. Do you have any questions or comments about the Commission's structure or functions?

The Commission should seek to adopt decolonized frameworks to guide policies that challenge traditional, inequitable systems.

5. Other comments and/or ideas as to how you as a member of the selected Commission could benefit the City of Coachella.

We should also advocate for a participatory budgeting process to allow residents to directly influence how resources are allocated.

Signature Stephanie Ambriz Date 11/20/2024

Note: Members of commissions shall be appointed for four-year terms or less. The term of each commission member shall continue for the term of the nominating council member and automatically terminate when the council member's term ends. If a council member is reelected, that council member is entitled to make all new nominations or may choose to re-nominate the council member's previous nominee.

Youth Advisory Commission Note: The term of a Commissioner is one year from August to June; mirroring the local school district's school year.

PLEASE RETURN THIS COMPLETED APPLICATION TO:

Deputy City Clerk
City of Coachella
53-462 Enterprise Way
Coachella, CA 92236

cityclerk@coachella.org

(Revised 10-30-2023)

CITY OF COACHELLA

COMMISSION APPLICATION

NAME: Margarita Lopez

ADDRESS: [redacted]

TELEPHONE: [redacted] **E-MAIL:** [redacted]

COMMISSION:

- [x] **Planning**
- [ ] **Cultural and Arts**
- [ ] **Parks and Recreation**
- [ ] **Utilities User Tax Citizen Oversight (UUT)**
- [ ] **Youth Advisory (**To be eligible for appointment to the Commission you must be enrolled in high school. Please state your age and high school you currently attend in the "other comments" in section 5.)
- [ ] **Social Justice & Public Safety**

To be eligible for appointment to any Commission you must be a resident of the City of Coachella. Members may only serve on one commission/committee.

Note: In the event a member of the commission has three (3) consecutive unexcused absences from meetings of the Commission, the City Council may declare the office of such member vacant.

PLEASE FURNISH BRIEF RESPONSES TO THE QUESTIONS BELOW:

1. Why do you think you should be appointed? What is there specifically in your background, training, education and interests that qualifies you as a candidate?

   I would like to take part in the commission to learn more about the proposed projects that may have an impact in the community's growth and environment. I'm interested in the review of short and long range growth and development of the city.

2. What do you see as the goals and objectives of the Commission? How would you help achieve these objectives and goals?

   I would like to review/take part in the land use proposals that adhere to the zoning district or general plan. I would also like to learn more about the criterias and guidelines to approve th[illegible]us city events.

3. What special qualities can you bring to the Commission?

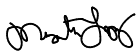
I have some experience with applications, fees, planning, zoning regulations, and city municipal codes, from projects I've presented myself as a civilian.

4. Do you have any questions or comments about the Commission's structure or functions?

I am interested in learning more about the commission's structure and it's functions.

5. Other comments and/or ideas as to how you as a member of the selected Commission could benefit the City of Coachella.

I would like to take part in the commission to educate myself and the community as to the commissions structure, roles and resposibilities, methods, and or guidelines for projects.

Signature  Date 02/05/2025

Note: Members of commissions shall be appointed for four-year terms or less. The term of each commission member shall continue for the term of the nominating council member and automatically terminate when the council member's term ends. If a council member is reelected, that council member is entitled to make all new nominations or may choose to re-nominate the council member's previous nominee.

Youth Advisory Commission Note: The term of a Commissioner is one year from August to June; mirroring the local school district's school year.

PLEASE RETURN THIS COMPLETED APPLICATION TO:

Deputy City Clerk
City of Coachella
53-462 Enterprise Way
Coachella, CA 92236

cityclerk@coachella.org

(Revised 10-30-2023)