City Hall Council Chamber
1515 Sixth Street, Coachella, California
(760) 398-3502 ◆ www.coachella.org

AGENDA

CITY COUNCIL CLOSED SESSION AND
REGULAR MEETING
OF THE CITY OF COACHELLA
THE COUNCIL SITTING AS THE COACHELLA SANITARY DISTRICT,
COACHELLA FIRE PROTECTION DISTRICT, COACHELLA FINANCING AUTHORITY,
COACHELLA EDUCATIONAL AND GOVERNMENTAL ACCESS CABLE CHANNEL CORPORATION,
COACHELLA WATER AUTHORITY, SUCCESSOR AGENCY TO THE COACHELLA REDEVELOPMENT AGENCY
AND COACHELLA PARKS AND RECREATION FOUNDATION

October 22, 2025
5:00 PM – CLOSED SESSION
6:00 PM – REGULAR MEETING

In-Person Meeting Location: Coachella City Hall Council Chamber 1515 Sixth Street Coachella, CA	**If you would like to attend the meeting via Zoom, here is the link:** **https://us02web.zoom.us/j/88457271898?pwd=REdzU1NoQmpVSFhWTDVaZ0VCekYxdz09** Or One tap mobile : 16699006833,,88457271898#,,,,*606140# Or Telephone: US: +1 669 900 6833 **Webinar ID: 884 5727 1898** **Passcode: 606140** **Spanish:** El idioma español está disponible en Zoom seleccionado la opción en la parte de abajo de la pantalla

- Public comments may be received **either in person, via email, or via Zoom.**
  - **In Person:**

    Anyone wishing to speak in person during the public comment period or on a particular item is required to fill out a Request to Speak Form. In order to be recognized, a Request to Speak Form must be turned in to the City Clerk prior to the start of the public comment period or before the agenda item is taken up by Council on which you wish to provide a comment.
  - **In Real Time via Zoom:**

    If participating in real time via Zoom, during the public comment period, participants must be visible on camera and use the **"raise hand"** function on Zoom.
  - **In Writing via Email:**

    If providing a written comment by email, you may submit your public comment to the City Council by emailing cityclerk@coachella.org. To comment by email, submit your comments no later than 12 p.m. on the day of the meeting by emailing your name, agenda item (if applicable), and your comment. Any correspondence received by the deadline will be forwarded to the City Council for consideration before action is taken on the matter, during the meeting and upon request one (1) hard copy of the written

public comments will be available for the public's view, and written comments will be retained for the official records. Written comments will not be read aloud at City Council meetings.

- The **live stream** of the meeting may be **viewed online** by accessing the city's website at **www.coachella.org**, and clicking on the "**Watch Council Meetings**" tab located on the home page, and then clicking on the "live" button.

CALL TO ORDER: - 5:00 P.M.

ROLL CALL:

APPROVAL OF AGENDA:

"At this time the Council/ Board/Corporation/Authority may announce any items being pulled from the Agenda or continued to another date or request the moving of an item on the agenda"

PUBLIC COMMENTS (CLOSED SESSION ITEMS):

ADJOURN TO CLOSED SESSION:

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
   Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2)/(e)(1)
   One (1) Potential Case

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
   Government Code Section 54956.8
   Property: Assessor's Parcel No. 783-163-013
   Agency Negotiator: City Manager Bill Pattison
   Negotiating Parties: Madrona Real Estate LLC
   Under Negotiation: Price and Terms

RECONVENE REGULAR MEETING: - 6:00 P.M.

PLEDGE OF ALLEGIANCE:

CLOSED SESSION ANNOUNCEMENTS:

PROCLAMATIONS/PRESENTATIONS/DIRECTION:

3. Presentation by Eastern Coachella Valley Youth Leadership Institute

4. Presentation by Alzheimer's Association

5. Fiscal Year 25-26 LLMD Updates and Community Meetings

6. Fiscal Year 25-26 Capital Improvement Plan Update

WRITTEN COMMUNICATIONS:

PUBLIC COMMENTS (NON-AGENDA ITEMS) (LIMITED TO A MAXIMUM OF 30 MINUTES. IF ADDITIONAL TIME IS REQUIRED FOR PUBLIC COMMENTS, THEY WILL BE HEARD AFTER ITEM NO. 15. PUBLIC HEARING CALENDAR):

The public may address the City Council/Board/Corporation/ Authority on any item of interest to the public that is not on the agenda but is in the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.

CONSENT CALENDAR:

(It is recommended that Consent Items be acted upon simultaneously unless separate discussion and/or action is requested by a Council Member.)

7. Regular City Council Meeting Minutes of September 24, 2025, of the City of Coachella, Coachella Sanitary District, Coachella Fire Protection District, Coachella Financing Authority, Coachella Educational and Governmental Access Cable Corporation, Coachella Water Authority, Successor Agency to the Coachella Redevelopment Agency and Coachella Parks and Recreation

8. Receipts, Disbursements, and Net Cash Flows

9. Voucher Listing- EFT's/Utility Billing Refunds/FY 2025-26 Expenditures as of October 22, 2025, $4,465,410.54

10. Investment Report – August 31, 2025

11. Quarterly Reports - First Quarter (July - September) FY2025-2026

12. Authorize the Upgrade of Translation Services Agreement with Reliable Translation Services

13. Authorize the City Manager to Execute Amendment No. 3 to the Maintenance Agreement with Conserve Landcare, LLC for the Landscape Lighting Maintenance Districts (LLMD), Project # 042623, in the Amount of $301,698.59

14. Adopt Resolution No. 2025-51 Authorizing the City Manager to Execute a Community Resilience Center (CRC) Sub-Recipient Agreement Between the City of Coachella and the Coachella Community Resilience Center Partners Listed in the Executed CRC Grant Agreement Dated July 18, 2025

15. Adopt Resolution No. 2025-52 Authorizing the City Manager to Execute an Agreement with the U.S. Department of Transportation for the Safe Streets and Roads for All (SS4A) Grant Program in the Amount of $360,000 for the Safe Streets for Coachella Action Plan

16. Adopt Resolution No. 2025-54 Approving Final Parcel Map No. 39098

17. Authorize a Sponsorship Award to Alianza Coachella Valley for The Hue Music and Arts Festival in the Amount of $1,000

18. Authorize a Community-Based Grant to Shay’s Warriors Life After Cancer in the Amount of $1,000 to Support its I am HOPE Services and Programming

19. Authorize a Community Based Grant to the Galilee Center in the Amount of $1,000 to Support their Food Basket Distribution Program

20. Authorize the City Manager to Execute Amendment #5 to the Professional Services Agreement with Angenious Engineering Services, Inc. in the Amount of $500,000 to Provide Professional Engineering Services for Phase 1of the Avenue 50 Corridor Widening from Oates Lane to Cabazon Road Project, City Project ST-146

21. Approve Resolution No. 2025-49 Approving an Inflation Adjustment for the Transportation Uniform Mitigation Fee (TUMF) for Calendar Year 2026

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

22. Introduce Ordinance No. 1226 (First Reading) Amending Chapters 5.68 and 5.69 of the Coachella Municipal Code to Update the City's Cannabis Business Regulatory Permit Regulations and Making Findings Under CEQA; and

    Adopt Resolution No. 2025-50 Authorizing the use of Live Scan Technology to Assist the City in Implementing its Cannabis Business Regulatory Permit Regulations

23. Introduce Ordinance No. 1227 Amending Section 16.12.140 of the Coachella Municipal Code Regarding Extensions for the Filing of a Final Map

PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

NONE

REPORTS AND REQUESTS:

Council Comments/Report of Miscellaneous Committees.

City Manager's Comments.

ADJOURNMENT:

Complete Agenda Packets are available for public inspection at the City Clerk's Office at 53-462 Enterprise Way, Coachella, California, and on the City's website www.coachella.org.

THIS MEETING IS ACCESSIBLE TO PERSONS WITH DISABILITIES



Concern & Awareness

ALZHEIMER'S ASSOCIATION®

Vision: A world without **Alzheimer's and all other dementia®.**

Mission:

The Alzheimer's Association leads the way to **end Alzheimer's and all other dementia** — by accelerating global research, driving risk reduction and early detection, and maximizing quality care and support.

2025 ALZHEIMER'S DISEASE FACTS AND FIGURES





Over
7 MILLION
Americans are living with Alzheimer's

Between 2000 and 2022 deaths from heart disease have decreased **2.1%**

while deaths from Alzheimer's have increased **142%**

UP TO 4 IN 5
Americans feel optimistic about new Alzheimer's treatments in the next decade





of Americans would want a medication to slow the progression of Alzheimer's following a dianosis

1 IN 3
older adults dies with Alzheimer's or another dementia



IT KILLS MORE THAN
breast cancer + prostate cancer
COMBINED

In 2025, Alzheimer's and other dementias will cost the nation **$384 BILLION**



By 2050, these costs could rise to nearly **$1 TRILLION**

The lifetime risk for Alzheimer's at age 45 is

1 IN 5	1 IN 10
for women	for men



NEARLY 12 MILLION
Americans provide unpaid care for people with Alzheimer's or other dementias

These caregivers provided more than 19 billion hours valued at nearly **$413 BILLION**



ALZHEIMER'S ASSOCIATION

DEMENTIA

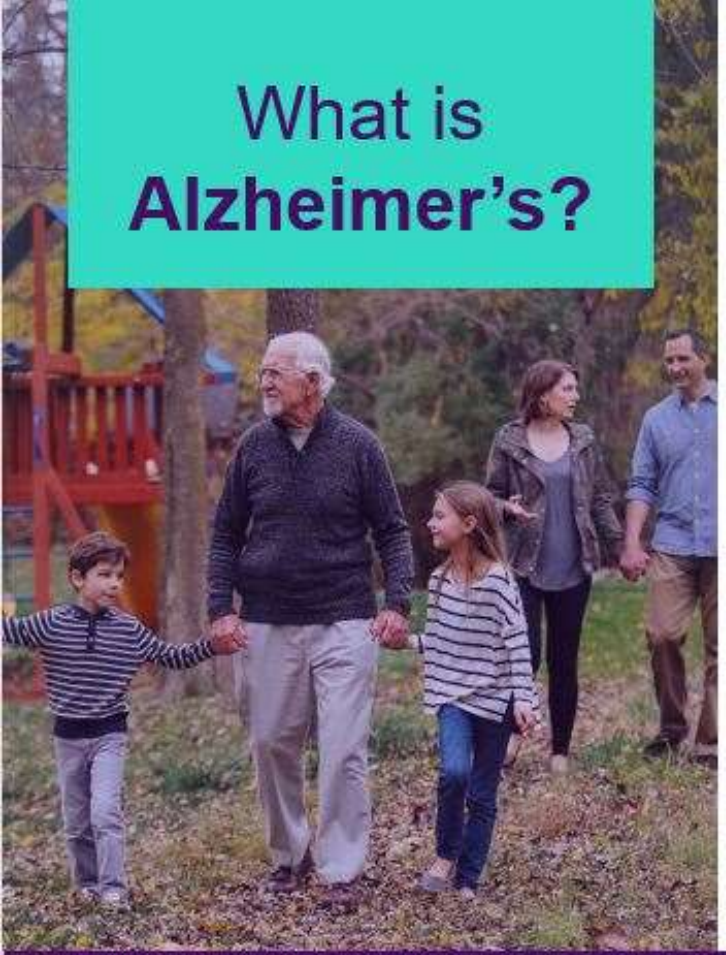
Umbrella term for loss of memory and other thinking abilities severe enough to interfere with daily life.

- **Alzheimer's:** 60–80%
- **Lewy Body Dementia:** 5–10%
- **Vascular Dementia:** 5–10%
- **Frontotemporal Dementia:** 5–10%
- **Others:** Parkinson's, Huntington's

Mixed dementia:
Dementia from more than one cause



What is **Alzheimer's?**



Alzheimer's is a brain disease that causes problems with **memory, thinking and behavior**. Symptoms eventually grow severe enough to interfere with daily tasks.

Alzheimer's is a progressive disease, where symptoms gradually worsen over a number of years.

In the early stages, memory loss is mild. But as the disease progresses, individuals will need around-the-clock care. The disease is ultimately fatal.

10 Warning Signs of Alzheimer's

1. Memory loss that disrupts daily life
2. Challenges in planning or solving problems
3. Difficulty completing familiar tasks
4. Confusion with time or place
5. Trouble understanding visual images and spatial relationships
6. New problems with words in speaking or writing
7. Misplacing things and losing the ability to retrace steps
8. Decreased or poor judgement
9. Withdrawal from work or social activities
10. Changes in mood or personality



ALZHEIMER'S ASSOCIATION



Populations at Higher Risk

Black Americans are about twice as likely as White Americans to have Alzheimer's or another dementia.

Hispanic Americans are one and a half times as likely to have the disease as White Americans.

Almost two-thirds of Americans living with Alzheimer's are women.

Impact of Alzheimer's on Caregivers

In 2023, over **11 million Americans** provided unpaid care for people with Alzheimer's or other dementias.

Caregivers provided more than 18 billion hours of unpaid care valued at nearly **$347 billion.**

Caring for someone living with Alzheimer's can take a **physical, emotional, social and financial toll** on family caregivers.

Of the total lifetime cost of caring for someone with dementia, **70% is borne by family caregivers** — either through out-of-pocket expenses or from unpaid caregiving.

59% of family caregivers rated the **emotional stress** of caregiving as high or very high.



Just **4-10 Americans** say they would see a doctor right away if they experienced dementia symptoms.

The majority — **60%** — would wait or not see a doctor at all.

ALZHEIMER'S IMPACT ON FAMILIES

Alzheimer's is taking a physical, emotional, social and financial toll on people worldwide. Alzheimer's is not an elderly person's issue – **it's a family issue.**



APPROXIMATELY 25%

of caregivers are in the "sandwich generation", caring for an aging parent and children under the age



18.5 BILLION HOURS

of unpaid caregiving is valued at over $244 billion in 2019



FINANCIALLY DEVASTATING

Alzheimer's is the most expensive disease in the U.S. By 2050, it could cost the nation as much as $1.1 trillion

ALZHEIMER'S IN THE WORKPLACE

EMPLOYEE - CAREGIVER GROWTH

1 in 6 employees provide some level of care for a family member or friend; and the number of employee - caregivers is expected to **grow exponentially** over the coming decade

Employees may be juggling work and caregiving responsibilities leading to **Absenteeism**



57% of employed caregivers had to go in late, call in sick or take time off due to caregiving duties

25% Nearly 1/4 of caregivers are in the "Sandwich generation" caring for an aging parent and a child under the age of 18

$34B Employee caregivers often neglect their own care leading to Increased health care costs resulting in losses to U.S. employers of up to $34 Billion annually

DISCRIMINATION

is a barrier to Alzheimer's and dementia care.
These populations reported discrimination when seeking health care:



50% of Black Americans



42% of Native Americans



34% of Asian Americans



33% of Hispanic Americans



Making a Difference in Our Community

ALZHEIMER'S ASSOCIATION®

How We Can Help



24/7 Helpline
Our 24/7 Helpline (**800.272.3900**) is available around the clock. Through this free service, specialists and master's-level clinicians offer confidential support and information to people living with dementia, caregivers, families and the public.



Free Education
Find dementia and aging-related resources that connect individuals facing dementia with local programs and services at **alz.org**.



Alzheimer's Association & AARP Community Resource Finder

Get easy access to resources, community programs and services in your local community at **communityresourcefinder.org**.

How You Can Help



As an Individual

- Share your personal story as an advocate.
- Help your neighbors by providing education or a support group.
- Get involved in clinical trials or a research study.
- Sign up for one of our fundraising programs.



As an Organization / Group / Business

- Start a team for Walk to End Alzheimer's or another of our fundraising programs.
- Host an educational program or community listening session.
- Share resources with your business associates, neighbors and friends.



For You and Your Community

- Share our 24/7 Helpline at 800.272.3900
- Get more information and resources at www.alz.org
- Find education, support, and caregiving resources at communityresourcefinder.org

WALK TO END ALZHEIMER'S

alzheimer's association

Held annually in more than 600 communities nationwide, the **Alzheimer's Association Walk to End Alzheimer's®** is the world's largest fundraiser for Alzheimer's care, support and research.

alz.org/walk



ALZHEIMER'S ASSOCIATION



Local Office Palm Desert 760-996-0006
24/7 Helpline 800-232-3900
www.alz.org/socal

ALZHEIMER'S ASSOCIATION®

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MINUTES

CITY COUNCIL CLOSED SESSION AND
REGULAR MEETING
OF THE CITY OF COACHELLA
THE COUNCIL SITTING AS THE COACHELLA SANITARY DISTRICT,
COACHELLA FIRE PROTECTION DISTRICT, COACHELLA FINANCING AUTHORITY,
COACHELLA EDUCATIONAL AND GOVERNMENTAL ACCESS CABLE CHANNEL CORPORATION,
COACHELLA WATER AUTHORITY, SUCCESSOR AGENCY TO THE COACHELLA REDEVELOPMENT AGENCY
AND COACHELLA PARKS AND RECREATION FOUNDATION

September 24, 2025

6:00 PM – REGULAR MEETING

In-Person Meeting Location: Coachella City Hall Council Chamber 1515 Sixth Street Coachella, CA	**If you would like to attend the meeting via Zoom, here is the link:** **https://us02web.zoom.us/j/88457271898?pwd=REdzU1NoQmpVSFhWTDVaZ0VCekYxdz09** Or One tap mobile : 16699006833,,88457271898#,,,,*606140# Or Telephone: US: +1 669 900 6833 **Webinar ID: 884 5727 1898** **Passcode: 606140** **Spanish:** El idioma español está disponible en Zoom seleccionado la opción en la parte de abajo de la pantalla

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public comments will be available for the public's view, and written comments will be retained for the official records. Written comments will not be read aloud at City Council meetings.

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CALL TO ORDER: - 6:00 P.M.

Mayor Pro Tem Delgado called the City Council Closed Session and Regular Meeting of the City of Coachella to order at 6:02 p.m.

ROLL CALL:

Present: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado and Mayor Hernandez (arrived at 6:04 p.m.)

City Clerk and City Treasurer

APPROVAL OF AGENDA:

"At this time the Council/ Board/Corporation/Authority may announce any items being pulled from the Agenda or continued to another date or request the moving of an item on the agenda"

Motion: To approve the agenda

Made by: Councilmember Dr. Figueroa
Seconded by: Councilmember Perez
Approved: 4-0

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, and Mayor Pro Tem Delgado
NOES: None
ABSTAIN: None
ABSENT: Mayor Hernandez

PLEDGE OF ALLEGIANCE:

Councilmember Dr. Figueroa led the Pledge of Allegiance.

PROCLAMATIONS/PRESENTATIONS/DIRECTION:

1. Presentation from Hidden Harvest
2. Special Events Calendar and Updates

WRITTEN COMMUNICATIONS:

None

PUBLIC COMMENTS (NON-AGENDA ITEMS) (LIMITED TO A MAXIMUM OF 30 MINUTES. IF ADDITIONAL TIME IS REQUIRED FOR PUBLIC COMMENTS, THEY WILL BE HEARD AFTER ITEM NO. 15. PUBLIC HEARING CALENDAR):

The public may address the City Council/Board/Corporation/ Authority on any item of interest to the public that is not on the agenda but is in the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.

1. Brittany Rose
2. Ramona Negrete
3. Magdalena Garcia
4. Jesus Ahkin Gonzalez
5. Vincente Zamora (Zoom)

CONSENT CALENDAR:

(It is recommended that Consent Items be acted upon simultaneously unless separate discussion and/or action is requested by a Council Member.)

3. Special City Council Meeting Study Session Minutes of March 8, 2023, of the City of Coachella, Coachella Sanitary District, Coachella Fire Protection District, Coachella Financing Authority, Coachella Educational and Governmental Access Cable Corporation, Coachella Water Authority, Successor Agency to the Coachella Redevelopment Agency and Coachella Parks and Recreation

4. Special City Council Meeting Study Session Minutes of October 25, 2023, of the City of Coachella, Coachella Sanitary District, Coachella Fire Protection District, Coachella Financing Authority, Coachella Educational and Governmental Access Cable Corporation, Coachella Water Authority, Successor Agency to the Coachella Redevelopment Agency and Coachella Parks and Recreation

5. Special City Council Meeting Study Session Minutes of February 24, 2025, of the City of Coachella, Coachella Sanitary District, Coachella Fire Protection District, Coachella Financing Authority, Coachella Educational and Governmental Access Cable Corporation, Coachella Water Authority, Successor Agency to the Coachella Redevelopment Agency and Coachella Parks and Recreation

6. Regular City Council Meeting Minutes of September 10, 2025, of the City of Coachella, Coachella Sanitary District, Coachella Fire Protection District, Coachella Financing Authority, Coachella Educational and Governmental Access Cable Corporation, Coachella Water Authority, Successor Agency to the Coachella Redevelopment Agency and Coachella Parks and Recreation

7. Voucher Listing- EFT's/Utility Billing Refunds/FY 2025-26 Expenditures as of September 24, 2025, $3,277,668.98

8. Service Agreement with Vestis Services, LLC. to Provide Uniform and Workplace Supplies for a Three Year Term

9. Lease Agreement with Alianza Coachella Valley for Property Located at 1515 Sixth Street, Coachella

10. Letter Agreement with Sundog Inc. dba Sola-Lite in the amount of $43,970 to install fall protection on the roofs at the Corporate Yard, Civic Center and Senior Center buildings.

11. Authorize a Community Based Grant to the Coachella Valley Volunteers in Medicine in the Amount of $1,000 to Support No-Charge Primary Medical Care

12. Letter Agreement with Vintage Associates dba Vintage Outdoors in the amount of $32,146.50 to purchase seed for the 2025 Park Turf Seed Project .

13. Authorize the City Manager to Execute a Professional Services Agreement with Woodward & Curran for State Revolving Fund (SRF) Funding Support, Grant Research and Writing for a not to Exceed Amount of $75,000.

14. Approve a Sponsorship Request from the County of Riverside District 4 in the amount of $4,000 to support the 34th Annual Senior Inspiration Awards Ceremony and Approve the Nomination of Ms. Refugio Sanchez as the City of Coachella Honoree

Motion: To approve the Consent Calendar

Made by: Councilmember Dr. Figueroa
Seconded by: Councilmember Perez
Approved: 5-0 unanimous

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado, and Mayor Hernandez
NOES: None
ABSTAIN: Councilmember Dr. Figueroa for Item #6, Mayor Hernandez for Item #9
ABSENT: None

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

15. Adopt Resolution 2025-48 to Grant Another Designated Period for Two Years Additional Service Credit; Certification of Governing Body's Action

Motion: To adopt Resolution 2025-48 to Grant Another Designated Period for Two Years Additional Service Credit; Certification of Governing Body's Action with the modification to extend the deadline to 6-month period with the end date of March 23, 2026

Made by: Mayor Hernandez
Seconded by: Councilmember Virgen
Approved: 3-2

AYES: Councilmember Dr. Figueroa, Councilmember Virgen, and Mayor Hernandez
NOES: Councilmember Perez and Mayor Pro Tem Delgado

ABSTAIN: None
ABSENT: None

16. Adopt Resolution No. 2025-46 Approval of Agreement Between the City of Coachella and Teamsters Local 1932 – Water & Sanitation/Utilities Employees Purpose: To Approve the Results of the Base Compensation Salary Study for Utility Operations

Motion: To adopt Resolution No. 2025-46 Approval of Agreement Between the City of Coachella and Teamsters Local 1932 – Water & Sanitation/Utilities Employees Purpose: To Approve the Results of the Base Compensation Salary Study for Utility Operations

Made by: Mayor Pro Tem Delgado
Seconded by: Councilmember Perez
Approved: 5-0 unanimous

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado and Mayor Hernandez
NOES: None
ABSTAIN: None
ABSENT: None

17. Letter Agreement with Vintage Associates dba Vintage Outdoors in the amount of $35,000 to install trees at Bagdouma Park in accordance with the Public Green Space Grant.

Mayor Hernandez stepped away at 7:24 p.m. and returned at 7:26 p.m.

Motion: To approve Letter Agreement with Vintage Associates dba Vintage Outdoors in the amount of $35,000 to install trees at Bagdouma Park in accordance with the Public Green Space Grant.

Made by: Mayor Pro Tem Delgado
Seconded by: Mayor Hernandez
Approved: 5-0 unanimous

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado and Mayor Hernandez
NOES: None
ABSTAIN: None
ABSENT: None

18. Authorize a Sponsorship Request for Escaramuza Charra Reynas Del Valle Coachella in the Amount of $5,000 for its Dia de los Muertos Event

Motion: To authorize a Sponsorship Request for Escaramuza Charra Reynas Del Valle Coachella in the Amount of $5,000 for its Dia de los Muertos Event

Made by: Councilmember Dr. Figueroa
Seconded by: Councilmember Perez
Approved: 5-0 unanimous

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado and Mayor Hernandez
NOES: None
ABSTAIN: None
ABSENT: None

19. Code of Conduct Policy for Elected Officials.

Councilmember Virgen stepped away at 7:56 p.m. and returned at 7:56 p.m.

Motion: To approve Code of Conduct Policy for Elected Officials with two revisions

Made by: Councilmember Perez
Seconded by: Councilmember Dr. Figueroa
Approved: 5-0: unanimous

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado and Mayor Hernandez
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

NONE

REPORTS AND REQUESTS:

Council Comments/Report of Miscellaneous Committees.

City Manager's Comments.

ADJOURNMENT:

Mayor Hernandez adjourned the meeting at 8:32 p.m.

_____
Angela Zepeda
City Clerk

STAFF REPORT
10/8/2025

TO: Honorable Mayor and City Council Members

FROM: Lincoln Bogard, Finance Director
Mayra Perez, City Treasurer

SUBJECT: Receipts, Disbursements, and Net Cash Flows

STAFF RECOMMENDATION:

Receive and file Receipts, Disbursements, and Net Cash Flows report for FY 2025-26 Accounting Periods 1-2.

EXECUTIVE SUMMARY:

Staff intends to bring this report or its equivalent to City Council monthly going forward within 45 days of month end or as soon as practicable after any dark period of City Council.

BACKGROUND:

According to Government Code Section 41004, Regularly, at least once each month, the city treasurer shall submit to the city clerk a written report and accounting of all receipts, disbursements, and fund balances. The city treasurer shall file a copy with the legislative body.

DISCUSSION/ANALYSIS:

These reports were reviewed by the City Treasurer in advance of the City Council meeting and the City Treasurer has had the opportunity to have any questions answered in advance.

ALTERNATIVES:

1. Receive and file.

FISCAL IMPACT:

None. This is the result of past operations and fiscal impacts were previously approved.

ATTACHMENTS

1. Receipts Disbursements & Net Cash Flows FY2025-26 AP01-AP02
2. Disbursements By Vendor and Accounting Period AP2601-AP2602
3. Cash Balances as of August 31, 2025

Receipts, Disbursements Net Cash Flows

Row Labels		Column Labels Sum of Receipts 2026-01	2026-02
101-11-101-00-000	CASH-GENERAL FUND	2,347,571.62	2,272,169.28
108-12-101-00-000	Cash-Road Maintenance-Dillon Rd	14,050.23	
109-12-101-00-000	Cash - SB 1 Road Repair & Accountability	98,741.91	108,872.76
111-12-101-00-100	Cash-Special Gas Tax Account	103,775.89	108,996.55
112-12-101-00-000	CASH-AIR QUALITY IMPROV	0.00	
117-12-101-00-000	CASH-LOCAL TRANSPORTATION FUND-MEASURE A	99,321.24	67,789.24
120-12-101-00-000	CASH-Devpnt Impact-Park Land-Quimby Fees	7,936.20	
121-12-101-00-000	CASH - LIBRARY	5,200.92	
126-12-101-00-000	CASH-Dev Impact-Park Improvement	37,326.78	
127-12-101-00-000	CASH-Dev Impact-Streets & Transportation	706,173.24	0.00
128-12-101-00-000	CASH-Dev Impact Police Facilites	2,758.68	
129-12-101-00-000	CASH-Dev Impact-General Gov-Facilities	21,218.49	0.00
130-12-101-00-000	CASH-Dev Impact-Fire Facillities	15,750.27	
131-12-101-00-000	CASH-Dev Impact - Public Arts	6,870.84	
152-12-101-00-000	CASH-STATE & LOCAL GRANTS	0.00	148,413.98
152-12-101-00-100	Cash- TCC Grant	1,431.66	1,422.08
160-12-101-00-000	CASH-Landscape & lighting districts	0.00	15,513.83
160-12-101-00-001	CASH 01-LLD1	0.00	0.00
160-12-101-00-002	CASH 02-LLD2	0.00	0.00
160-12-101-00-003	CASH 03-LLD3	0.00	0.00
160-12-101-00-004	CASH 04-LLD4	0.00	0.00
160-12-101-00-006	CASH 06	0.00	0.00
160-12-101-00-007	CASH 07	0.00	0.00
160-12-101-00-008	CASH 08	0.00	0.00
160-12-101-00-009	CASH 09	0.00	0.00
160-12-101-00-010	CASH 10	0.00	0.00
160-12-101-00-011	CASH 11	0.00	0.00
160-12-101-00-012	CASH 12	0.00	0.00
160-12-101-00-013	CASH 13	0.00	0.00
160-12-101-00-014	CASH 14	0.00	0.00
160-12-101-00-015	CASH 15	0.00	0.00
160-12-101-00-016	CASH 16	0.00	0.00
160-12-101-00-017	CASH 17	0.00	0.00
160-12-101-00-018	CASH 18	0.00	0.00
160-12-101-00-019	CASH 19	0.00	0.00
160-12-101-00-020	CASH 20	0.00	0.00
160-12-101-00-021	CASH 21	0.00	0.00
160-12-101-00-022	CASH 22	0.00	0.00
160-12-101-00-023	CASH 23	0.00	0.00
160-12-101-00-024	CASH 24	0.00	0.00
160-12-101-00-025	CASH 25	0.00	0.00
160-12-101-00-027	CASH 27	0.00	0.00
160-12-101-00-028	CASH 28	0.00	0.00
160-12-101-00-029	CASH 29	0.00	0.00
160-12-101-00-030	CASH 30	0.00	0.00
160-12-101-00-031	CASH 31	0.00	0.00
160-12-101-00-032	CASH 32	0.00	0.00
160-12-101-00-033	CASH 33	0.00	0.00
160-12-101-00-034	CASH 34	0.00	0.00
160-12-101-00-035	CASH 35	0.00	0.00
160-12-101-00-036	CASH 36	0.00	0.00
160-12-101-00-038	CASH 38	0.00	0.00
160-12-101-00-039	CASH 39	0.00	0.00
160-12-101-00-040	CASH 40	0.00	0.00
177-21-101-00-000	CASH-WATER CONNECTION F	49,271.49	

Receipts, Disbursements Net Cash Flows

Row Labels		Column Labels Sum of Receipts 2026-01	2026-02
178-21-101-00-000	Cash - Water	757,136.45	762,848.18
179-21-101-00-000	CASH-REFUSE FUND		50,048.68
182-13-101-00-000	CASH-CIP Project Fund	510,429.11	115,845.49
190-34-101-00-000	CASH-Government Investment Pool	23,613.84	3,012,017.57
195-12-101-00-000	Cash		54.08
222-12-101-00-000	CASH-HOME Program Income		0.00
240-12-101-00-000	CASH-FIRE PROTECTION DISTRICT	22,604.52	46,957.88
242-12-101-00-000	CASH-Community Facility District-Police		8,268.55
360-21-101-00-000	CASH-SEWER CONNECTION FEES	53,749.60	532.54
361-21-101-00-000	Cash - Sanitary	372,147.31	405,890.87
755-00-101-00-000	Cash in Treasury	0.00	0.00
964-12-101-00-000	Cash-Coachella Parks & Rec Foundation		2,910.90
961-12-101-00-000	Cash-JPA-Waste Transfer		0.00
Grand Total		**5,257,080.29**	**7,128,552.46**

Receipts, Disbursements Net Cash Flows

Row Labels		Sum of Disbursements 2026-01	2026-02
101-11-101-00-000	CASH-GENERAL FUND	5,989,471.15	3,117,886.27
108-12-101-00-000	Cash-Road Maintenance-Dillon Rd	0.00	
109-12-101-00-000	Cash - SB 1 Road Repair & Accountability	0.00	0.00
111-12-101-00-100	Cash-Special Gas Tax Account	0.00	0.00
112-12-101-00-000	CASH-AIR QUALITY IMPROV	20,879.34	
117-12-101-00-000	CASH-LOCAL TRANSPORTATION FUND-MEASURE A	3,544.80	59,594.43
120-12-101-00-000	CASH-Devpnt Impact-Park Land-Quimby Fees	0.00	
121-12-101-00-000	CASH - LIBRARY	0.00	
126-12-101-00-000	CASH-Dev Impact-Park Improvement	0.00	
127-12-101-00-000	CASH-Dev Impact-Streets & Transportation	0.00	0.00
128-12-101-00-000	CASH-Dev Impact Police Facilites	0.00	
129-12-101-00-000	CASH-Dev Impact-General Gov-Facilities	8,876.26	8,876.26
130-12-101-00-000	CASH-Dev Impact-Fire Facillities	0.00	
131-12-101-00-000	CASH-Dev Impact - Public Arts	0.00	
152-12-101-00-000	CASH-STATE & LOCAL GRANTS	134,643.10	424,329.98
152-12-101-00-100	Cash- TCC Grant	0.00	0.00
160-12-101-00-000	CASH-Landscape & lighting districts	23,298.99	26,481.61
160-12-101-00-001	CASH 01-LLD1	194.79	1,994.55
160-12-101-00-002	CASH 02-LLD2	2,158.72	2,226.53
160-12-101-00-003	CASH 03-LLD3	286.51	1,304.62
160-12-101-00-004	CASH 04-LLD4	87.10	756.65
160-12-101-00-006	CASH 06	255.67	2,123.47
160-12-101-00-007	CASH 07	245.35	1,171.49
160-12-101-00-008	CASH 08	159.64	98.01
160-12-101-00-009	CASH 09	58.15	1,477.93
160-12-101-00-010	CASH 10	127.57	1,041.98
160-12-101-00-011	CASH 11	137.29	566.82
160-12-101-00-012	CASH 12	131.39	790.71
160-12-101-00-013	CASH 13	456.10	6,123.09
160-12-101-00-014	CASH 14	3,183.71	2,168.04
160-12-101-00-015	CASH 15	2,225.49	1,797.85
160-12-101-00-016	CASH 16	6,285.09	24,959.90
160-12-101-00-017	CASH 17	2,141.17	7,888.93
160-12-101-00-018	CASH 18	1,613.51	5,108.43
160-12-101-00-019	CASH 19	423.11	4,566.24
160-12-101-00-020	CASH 20	1,370.76	3,318.38
160-12-101-00-021	CASH 21	167.51	2,406.35
160-12-101-00-022	CASH 22	828.07	8,493.57
160-12-101-00-023	CASH 23	2,829.70	5,525.43
160-12-101-00-024	CASH 24	7,222.06	39,578.71
160-12-101-00-025	CASH 25	5,404.42	2,977.59
160-12-101-00-027	CASH 27	6,461.14	3,825.13
160-12-101-00-028	CASH 28	7,152.51	7,265.03
160-12-101-00-029	CASH 29	47,666.97	9,550.35
160-12-101-00-030	CASH 30	6,236.38	7,688.34
160-12-101-00-031	CASH 31	8,890.41	4,623.47
160-12-101-00-032	CASH 32	8,384.52	16,216.98
160-12-101-00-033	CASH 33	5,875.91	6,232.17
160-12-101-00-034	CASH 34	501.98	8,908.67
160-12-101-00-035	CASH 35	934.49	4,672.82
160-12-101-00-036	CASH 36	1,835.99	9,792.14
160-12-101-00-038	CASH 38	5,495.14	16,206.05
160-12-101-00-039	CASH 39	967.77	5,999.82
160-12-101-00-040	CASH 40	5,639.95	3,657.76
177-21-101-00-000	CASH-WATER CONNECTION FEE	0.00	

Receipts, Disbursements Net Cash Flows

Row Labels		Sum of Disbursements 2026-01	2026-02
178-21-101-00-000	Cash - Water	1,635,461.22	945,617.66
179-21-101-00-000	CASH-REFUSE FUND		43,794.60
182-13-101-00-000	CASH-CIP Project Fund	811,829.87	2,457,087.91
190-34-101-00-000	CASH-Government Investment Pool	0.00	0.00
195-12-101-00-000	Cash		54.08
222-12-101-00-000	CASH-HOME Program Income		0.00
240-12-101-00-000	CASH-FIRE PROTECTION DISTRICT	7,318.47	2,133.09
242-12-101-00-000	CASH-Community Facility District-Police		0.00
360-21-101-00-000	CASH-SEWER CONNECTION FEES	0.00	0.00
361-21-101-00-000	Cash - Sanitary	936,808.66	652,898.74
755-00-101-00-000	Cash in Treasury	0.00	2,502,523.07
964-12-101-00-000	Cash-Coachella Parks & Rec Foundation		198.75
961-12-101-00-000	Cash-JPA-Waste Transfer		0.00
Grand Total		**9,716,167.90**	**10,474,580.45**

Receipts, Disbursements Net Cash Flows

Row Labels		Sum of Net Cash Flow 2026-01	2026-02
101-11-101-00-000	CASH-GENERAL FUND	8,337,042.77	5,390,055.55
108-12-101-00-000	Cash-Road Maintenance-Dillon Rd	14,050.23	
109-12-101-00-000	Cash - SB 1 Road Repair & Accountability	98,741.91	108,872.76
111-12-101-00-100	Cash-Special Gas Tax Account	103,775.89	108,996.55
112-12-101-00-000	CASH-AIR QUALITY IMPROV	20,879.34	
117-12-101-00-000	CASH-LOCAL TRANSPORTATION FUND-MEASURE A	102,866.04	127,383.67
120-12-101-00-000	CASH-Devpnt Impact-Park Land-Quimby Fees	7,936.20	
121-12-101-00-000	CASH - LIBRARY	5,200.92	
126-12-101-00-000	CASH-Dev Impact-Park Improvement	37,326.78	
127-12-101-00-000	CASH-Dev Impact-Streets & Transportation	706,173.24	0.00
128-12-101-00-000	CASH-Dev Impact Police Facilites	2,758.68	
129-12-101-00-000	CASH-Dev Impact-General Gov-Facilities	30,094.75	8,876.26
130-12-101-00-000	CASH-Dev Impact-Fire Facillities	15,750.27	
131-12-101-00-000	CASH-Dev Impact - Public Arts	6,870.84	
152-12-101-00-000	CASH-STATE & LOCAL GRANTS	134,643.10	572,743.96
152-12-101-00-100	Cash- TCC Grant	1,431.66	1,422.08
160-12-101-00-000	CASH-Landscape & lighting districts	23,298.99	41,995.44
160-12-101-00-001	CASH 01-LLD1	194.79	1,994.55
160-12-101-00-002	CASH 02-LLD2	2,158.72	2,226.53
160-12-101-00-003	CASH 03-LLD3	286.51	1,304.62
160-12-101-00-004	CASH 04-LLD4	87.10	756.65
160-12-101-00-006	CASH 06	255.67	2,123.47
160-12-101-00-007	CASH 07	245.35	1,171.49
160-12-101-00-008	CASH 08	159.64	98.01
160-12-101-00-009	CASH 09	58.15	1,477.93
160-12-101-00-010	CASH 10	127.57	1,041.98
160-12-101-00-011	CASH 11	137.29	566.82
160-12-101-00-012	CASH 12	131.39	790.71
160-12-101-00-013	CASH 13	456.10	6,123.09
160-12-101-00-014	CASH 14	3,183.71	2,168.04
160-12-101-00-015	CASH 15	2,225.49	1,797.85
160-12-101-00-016	CASH 16	6,285.09	24,959.90
160-12-101-00-017	CASH 17	2,141.17	7,888.93
160-12-101-00-018	CASH 18	1,613.51	5,108.43
160-12-101-00-019	CASH 19	423.11	4,566.24
160-12-101-00-020	CASH 20	1,370.76	3,318.38
160-12-101-00-021	CASH 21	167.51	2,406.35
160-12-101-00-022	CASH 22	828.07	8,493.57
160-12-101-00-023	CASH 23	2,829.70	5,525.43
160-12-101-00-024	CASH 24	7,222.06	39,578.71
160-12-101-00-025	CASH 25	5,404.42	2,977.59
160-12-101-00-027	CASH 27	6,461.14	3,825.13
160-12-101-00-028	CASH 28	7,152.51	7,265.03
160-12-101-00-029	CASH 29	47,666.97	9,550.35
160-12-101-00-030	CASH 30	6,236.38	7,688.34
160-12-101-00-031	CASH 31	8,890.41	4,623.47
160-12-101-00-032	CASH 32	8,384.52	16,216.98
160-12-101-00-033	CASH 33	5,875.91	6,232.17
160-12-101-00-034	CASH 34	501.98	8,908.67
160-12-101-00-035	CASH 35	934.49	4,672.82
160-12-101-00-036	CASH 36	1,835.99	9,792.14
160-12-101-00-038	CASH 38	5,495.14	16,206.05
160-12-101-00-039	CASH 39	967.77	5,999.82
160-12-101-00-040	CASH 40	5,639.95	3,657.76
177-21-101-00-000	CASH-WATER CONNECTION FEE	49,271.49	

Receipts, Disbursements Net Cash Flows

Row Labels		Sum of Net Cash Flow 2026-01	2026-02
178-21-101-00-000	Cash - Water	2,392,597.67	1,708,465.84
179-21-101-00-000	CASH-REFUSE FUND		93,843.28
182-13-101-00-000	CASH-CIP Project Fund	1,322,258.98	2,572,933.40
190-34-101-00-000	CASH-Government Investment Pool	23,613.84	3,012,017.57
195-12-101-00-000	Cash		108.16
222-12-101-00-000	CASH-HOME Program Income		0.00
240-12-101-00-000	CASH-FIRE PROTECTION DISTRICT	29,922.99	49,090.97
242-12-101-00-000	CASH-Community Facility District-Police		8,268.55
360-21-101-00-000	CASH-SEWER CONNECTION FEES	53,749.60	532.54
361-21-101-00-000	Cash - Sanitary	1,308,955.97	1,058,789.61
755-00-101-00-000	Cash in Treasury	0.00	2,502,523.07
964-12-101-00-000	Cash-Coachella Parks & Rec Foundation		3,109.65
961-12-101-00-000	Cash-JPA-Waste Transfer		0.00
Grand Total		**14,973,248.19**	**17,603,132.91**

Receipts, Disbursements Net Cash Flows

Row Labels		Total Sum of Receipts
101-11-101-00-000	CASH-GENERAL FUND	4,619,740.90
108-12-101-00-000	Cash-Road Maintenance-Dillon Rd	14,050.23
109-12-101-00-000	Cash - SB 1 Road Repair & Accountability	207,614.67
111-12-101-00-100	Cash-Special Gas Tax Account	212,772.44
112-12-101-00-000	CASH-AIR QUALITY IMPROV	0.00
117-12-101-00-000	CASH-LOCAL TRANSPORTATION FUND-MEASURE A	167,110.48
120-12-101-00-000	CASH-Devpnt Impact-Park Land-Quimby Fees	7,936.20
121-12-101-00-000	CASH - LIBRARY	5,200.92
126-12-101-00-000	CASH-Dev Impact-Park Improvement	37,326.78
127-12-101-00-000	CASH-Dev Impact-Streets & Transportation	706,173.24
128-12-101-00-000	CASH-Dev Impact Police Facilites	2,758.68
129-12-101-00-000	CASH-Dev Impact-General Gov-Facilities	21,218.49
130-12-101-00-000	CASH-Dev Impact-Fire Facillities	15,750.27
131-12-101-00-000	CASH-Dev Impact - Public Arts	6,870.84
152-12-101-00-000	CASH-STATE & LOCAL GRANTS	148,413.98
152-12-101-00-100	Cash- TCC Grant	2,853.74
160-12-101-00-000	CASH-Landscape & lighting districts	15,513.83
160-12-101-00-001	CASH 01-LLD1	0.00
160-12-101-00-002	CASH 02-LLD2	0.00
160-12-101-00-003	CASH 03-LLD3	0.00
160-12-101-00-004	CASH 04-LLD4	0.00
160-12-101-00-006	CASH 06	0.00
160-12-101-00-007	CASH 07	0.00
160-12-101-00-008	CASH 08	0.00
160-12-101-00-009	CASH 09	0.00
160-12-101-00-010	CASH 10	0.00
160-12-101-00-011	CASH 11	0.00
160-12-101-00-012	CASH 12	0.00
160-12-101-00-013	CASH 13	0.00
160-12-101-00-014	CASH 14	0.00
160-12-101-00-015	CASH 15	0.00
160-12-101-00-016	CASH 16	0.00
160-12-101-00-017	CASH 17	0.00
160-12-101-00-018	CASH 18	0.00
160-12-101-00-019	CASH 19	0.00
160-12-101-00-020	CASH 20	0.00
160-12-101-00-021	CASH 21	0.00
160-12-101-00-022	CASH 22	0.00
160-12-101-00-023	CASH 23	0.00
160-12-101-00-024	CASH 24	0.00
160-12-101-00-025	CASH 25	0.00
160-12-101-00-027	CASH 27	0.00
160-12-101-00-028	CASH 28	0.00
160-12-101-00-029	CASH 29	0.00
160-12-101-00-030	CASH 30	0.00
160-12-101-00-031	CASH 31	0.00
160-12-101-00-032	CASH 32	0.00
160-12-101-00-033	CASH 33	0.00
160-12-101-00-034	CASH 34	0.00
160-12-101-00-035	CASH 35	0.00
160-12-101-00-036	CASH 36	0.00
160-12-101-00-038	CASH 38	0.00
160-12-101-00-039	CASH 39	0.00
160-12-101-00-040	CASH 40	0.00
177-21-101-00-000	CASH-WATER CONNECTI	49,271.49

Receipts, Disbursements Net Cash Flows

Row Labels		Total Sum of Receipts
178-21-101-00-000	Cash - Water	1,519,984.63
179-21-101-00-000	CASH-REFUSE FUND	50,048.68
182-13-101-00-000	CASH-CIP Project Fund	626,274.60
190-34-101-00-000	CASH-Government Investment Pool	3,035,631.41
195-12-101-00-000	Cash	54.08
222-12-101-00-000	CASH-HOME Program Income	0.00
240-12-101-00-000	CASH-FIRE PROTECTION DISTRICT	69,562.40
242-12-101-00-000	CASH-Community Facility District-Police	8,268.55
360-21-101-00-000	CASH-SEWER CONNECTION FEES	54,282.14
361-21-101-00-000	Cash - Sanitary	778,038.18
755-00-101-00-000	Cash in Treasury	0.00
964-12-101-00-000	Cash-Coachella Parks & Rec Foundation	2,910.90
961-12-101-00-000	Cash-JPA-Waste Transfer	0.00
Grand Total		**12,385,632.75**

Receipts, Disbursements Net Cash Flows

Row Labels		Total Sum of Disbursements
101-11-101-00-000	CASH-GENERAL FUND	9,107,357.42
108-12-101-00-000	Cash-Road Maintenance-Dillon Rd	0.00
109-12-101-00-000	Cash - SB 1 Road Repair & Accountability	0.00
111-12-101-00-100	Cash-Special Gas Tax Account	0.00
112-12-101-00-000	CASH-AIR QUALITY IMPROV	20,879.34
117-12-101-00-000	CASH-LOCAL TRANSPORTATION FUND-MEASURE A	63,139.23
120-12-101-00-000	CASH-Devpnt Impact-Park Land-Quimby Fees	0.00
121-12-101-00-000	CASH - LIBRARY	0.00
126-12-101-00-000	CASH-Dev Impact-Park Improvement	0.00
127-12-101-00-000	CASH-Dev Impact-Streets & Transportation	0.00
128-12-101-00-000	CASH-Dev Impact Police Facilites	0.00
129-12-101-00-000	CASH-Dev Impact-General Gov-Facilities	17,752.52
130-12-101-00-000	CASH-Dev Impact-Fire Facillities	0.00
131-12-101-00-000	CASH-Dev Impact - Public Arts	0.00
152-12-101-00-000	CASH-STATE & LOCAL GRANTS	558,973.08
152-12-101-00-100	Cash- TCC Grant	0.00
160-12-101-00-000	CASH-Landscape & lighting districts	49,780.60
160-12-101-00-001	CASH 01-LLD1	2,189.34
160-12-101-00-002	CASH 02-LLD2	4,385.25
160-12-101-00-003	CASH 03-LLD3	1,591.13
160-12-101-00-004	CASH 04-LLD4	843.75
160-12-101-00-006	CASH 06	2,379.14
160-12-101-00-007	CASH 07	1,416.84
160-12-101-00-008	CASH 08	257.65
160-12-101-00-009	CASH 09	1,536.08
160-12-101-00-010	CASH 10	1,169.55
160-12-101-00-011	CASH 11	704.11
160-12-101-00-012	CASH 12	922.10
160-12-101-00-013	CASH 13	6,579.19
160-12-101-00-014	CASH 14	5,351.75
160-12-101-00-015	CASH 15	4,023.34
160-12-101-00-016	CASH 16	31,244.99
160-12-101-00-017	CASH 17	10,030.10
160-12-101-00-018	CASH 18	6,721.94
160-12-101-00-019	CASH 19	4,989.35
160-12-101-00-020	CASH 20	4,689.14
160-12-101-00-021	CASH 21	2,573.86
160-12-101-00-022	CASH 22	9,321.64
160-12-101-00-023	CASH 23	8,355.13
160-12-101-00-024	CASH 24	46,800.77
160-12-101-00-025	CASH 25	8,382.01
160-12-101-00-027	CASH 27	10,286.27
160-12-101-00-028	CASH 28	14,417.54
160-12-101-00-029	CASH 29	57,217.32
160-12-101-00-030	CASH 30	13,924.72
160-12-101-00-031	CASH 31	13,513.88
160-12-101-00-032	CASH 32	24,601.50
160-12-101-00-033	CASH 33	12,108.08
160-12-101-00-034	CASH 34	9,410.65
160-12-101-00-035	CASH 35	5,607.31
160-12-101-00-036	CASH 36	11,628.13
160-12-101-00-038	CASH 38	21,701.19
160-12-101-00-039	CASH 39	6,967.59
160-12-101-00-040	CASH 40	9,297.71
177-21-101-00-000	CASH-WATER CONNECTION	0.00

Receipts, Disbursements Net Cash Flows

Row Labels		Total Sum of Disbursements
178-21-101-00-000	Cash - Water	2,581,078.88
179-21-101-00-000	CASH-REFUSE FUND	43,794.60
182-13-101-00-000	CASH-CIP Project Fund	3,268,917.78
190-34-101-00-000	CASH-Government Investment Pool	0.00
195-12-101-00-000	Cash	54.08
222-12-101-00-000	CASH-HOME Program Income	0.00
240-12-101-00-000	CASH-FIRE PROTECTION DISTRICT	9,451.56
242-12-101-00-000	CASH-Community Facility District-Police	0.00
360-21-101-00-000	CASH-SEWER CONNECTION FEES	0.00
361-21-101-00-000	Cash - Sanitary	1,589,707.40
755-00-101-00-000	Cash in Treasury	2,502,523.07
964-12-101-00-000	Cash-Coachella Parks & Rec Foundation	198.75
961-12-101-00-000	Cash-JPA-Waste Transfer	0.00
Grand Total		**20,190,748.35**

Receipts, Disbursements Net Cash Flows

Row Labels		Total Sum of Net Cash Flow
101-11-101-00-000	CASH-GENERAL FUND	13,727,098.32
108-12-101-00-000	Cash-Road Maintenance-Dillon Rd	14,050.23
109-12-101-00-000	Cash - SB 1 Road Repair & Accountability	207,614.67
111-12-101-00-100	Cash-Special Gas Tax Account	212,772.44
112-12-101-00-000	CASH-AIR QUALITY IMPROV	20,879.34
117-12-101-00-000	CASH-LOCAL TRANSPORTATION FUND-MEASURE A	230,249.71
120-12-101-00-000	CASH-Devpnt Impact-Park Land-Quimby Fees	7,936.20
121-12-101-00-000	CASH - LIBRARY	5,200.92
126-12-101-00-000	CASH-Dev Impact-Park Improvement	37,326.78
127-12-101-00-000	CASH-Dev Impact-Streets & Transportation	706,173.24
128-12-101-00-000	CASH-Dev Impact Police Facilites	2,758.68
129-12-101-00-000	CASH-Dev Impact-General Gov-Facilities	38,971.01
130-12-101-00-000	CASH-Dev Impact-Fire Facillities	15,750.27
131-12-101-00-000	CASH-Dev Impact - Public Arts	6,870.84
152-12-101-00-000	CASH-STATE & LOCAL GRANTS	707,387.06
152-12-101-00-100	Cash- TCC Grant	2,853.74
160-12-101-00-000	CASH-Landscape & lighting districts	65,294.43
160-12-101-00-001	CASH 01-LLD1	2,189.34
160-12-101-00-002	CASH 02-LLD2	4,385.25
160-12-101-00-003	CASH 03-LLD3	1,591.13
160-12-101-00-004	CASH 04-LLD4	843.75
160-12-101-00-006	CASH 06	2,379.14
160-12-101-00-007	CASH 07	1,416.84
160-12-101-00-008	CASH 08	257.65
160-12-101-00-009	CASH 09	1,536.08
160-12-101-00-010	CASH 10	1,169.55
160-12-101-00-011	CASH 11	704.11
160-12-101-00-012	CASH 12	922.10
160-12-101-00-013	CASH 13	6,579.19
160-12-101-00-014	CASH 14	5,351.75
160-12-101-00-015	CASH 15	4,023.34
160-12-101-00-016	CASH 16	31,244.99
160-12-101-00-017	CASH 17	10,030.10
160-12-101-00-018	CASH 18	6,721.94
160-12-101-00-019	CASH 19	4,989.35
160-12-101-00-020	CASH 20	4,689.14
160-12-101-00-021	CASH 21	2,573.86
160-12-101-00-022	CASH 22	9,321.64
160-12-101-00-023	CASH 23	8,355.13
160-12-101-00-024	CASH 24	46,800.77
160-12-101-00-025	CASH 25	8,382.01
160-12-101-00-027	CASH 27	10,286.27
160-12-101-00-028	CASH 28	14,417.54
160-12-101-00-029	CASH 29	57,217.32
160-12-101-00-030	CASH 30	13,924.72
160-12-101-00-031	CASH 31	13,513.88
160-12-101-00-032	CASH 32	24,601.50
160-12-101-00-033	CASH 33	12,108.08
160-12-101-00-034	CASH 34	9,410.65
160-12-101-00-035	CASH 35	5,607.31
160-12-101-00-036	CASH 36	11,628.13
160-12-101-00-038	CASH 38	21,701.19
160-12-101-00-039	CASH 39	6,967.59
160-12-101-00-040	CASH 40	9,297.71
177-21-101-00-000	CASH-WATER CONNECTION	49,271.49

Receipts, Disbursements Net Cash Flows

Row Labels		Total Sum of Net Cash Flow
178-21-101-00-000	Cash - Water	4,101,063.51
179-21-101-00-000	CASH-REFUSE FUND	93,843.28
182-13-101-00-000	CASH-CIP Project Fund	3,895,192.38
190-34-101-00-000	CASH-Government Investment Pool	3,035,631.41
195-12-101-00-000	Cash	108.16
222-12-101-00-000	CASH-HOME Program Income	0.00
240-12-101-00-000	CASH-FIRE PROTECTION DISTRICT	79,013.96
242-12-101-00-000	CASH-Community Facility District-Police	8,268.55
360-21-101-00-000	CASH-SEWER CONNECTION FEES	54,282.14
361-21-101-00-000	Cash - Sanitary	2,367,745.58
755-00-101-00-000	Cash in Treasury	2,502,523.07
964-12-101-00-000	Cash-Coachella Parks & Rec Foundation	3,109.65
961-12-101-00-000	Cash-JPA-Waste Transfer	0.00
Grand Total		**32,576,381.10**

Disbursements By Vendor and Accounting Period

Sum of Amount Paid		Accounting Period		
Vendor Name	Vendor Number	2026-01	2026-02	Grand Total
4IMPRINT	42175	940.14		940.14
ADMINSURE INC.	55124		1,141.93	1,141.93
ADVANCED TOWING	55949	370.00		370.00
AEC TECHNOLOGIES	54339		2,375.00	2,375.00
AGGREGATE PRODUCTS, INC.	02137		10,155.40	10,155.40
AIR AND HOSE SOURCE, INC.	46835	1,476.04	576.87	2,052.91
AIR EXCHANGE, INC.	50148		1,841.24	1,841.24
AKEL ENGINEERING GROUP, INC.	55142	6,090.75	268.75	6,359.50
ALBERT A. WEBB ASSOCIATES	48014	7,318.05	5,105.00	12,423.05
ALDCO AIR CONDITIONING &	44502	1,215.00		1,215.00
ALEXANDREA ALARCON	55267		300.00	300.00
ALIANZA COACHELLA VALLEY	53429	19,954.22	51,769.50	71,723.72
ALL STAR GLASS LLC	01070	807.54		807.54
ALL VALLEY CRANE, INC.	56043	2,700.00		2,700.00
ALTA LANGUAGE SERVICES, INC.	52366		116.00	116.00
AMAZON CAPITAL SERVICES, INC.	54859	4,668.23	11,551.36	16,219.59
AMERICAN FORENSIC NURSES	01436		72.00	72.00
AMERICAN INTEGRATED SERVICES,	56334		12.71	12.71
AMERICAN PROMOTIONAL EVENTS	01355		500.00	500.00
AMERICAN WATER WORKS	02200	1,510.00		1,510.00
ANA I MORENO	56343	41.89		41.89
ANA TORRES	56345	73.60		73.60
ANDREA DE FRANCISCO SHEK	54602	150.00		150.00
ANDREAS LLC	49989	906.89	3,413.84	4,320.73
ANGEL GRANILLO LUA	54971	2,295.00		2,295.00
ANGENIOUS ENGINEERING	53291	72,887.18	23,361.17	96,248.35
ANTONIO DELARA III	54742		75.00	75.00
AQUATIC INFORMATICS INC.	55170	3,722.22		3,722.22
ARC IMAGING RESOURCES	50599		1,976.00	1,976.00
ARCHA LAW P.C.	56355	359.00		359.00
ARCTIC GLACIER USA, INC.	50867		74.82	74.82
AT&T	53039		2,355.00	2,355.00
BARBARA SINATRA CHILDREN'S CTR	03650	261.00		261.00
BECK OIL, INC.	45929	12,609.74	21,414.24	34,023.98
BEST BEST & KRIEGER, LLP	43462	81,528.07	78,144.25	159,672.32
BIO-TOX LABORATORIES	00836	3,452.38	2,315.86	5,768.24
BLACK KNIGHT TECHNOLOGIES, LLC	54517	250.00	500.00	750.00
BLAIR AIR, INC.	56338	1,956.34	4,392.50	6,348.84
BOUND, INC.	55945	1,080.00	960.00	2,040.00
BRAWLEY ANALYTICAL, INC.	55648		124.50	124.50
BRAX COMPANY, INC.	54157	2,117.35		2,117.35
BRC CONSTRUCTION	49486	39,307.00		39,307.00
BRENNTAG PACIFIC, INC	43862	6,762.37	23,094.24	29,856.61
BRIANNA GREENWOOD	52856	400.00		400.00
BRIDGET MILLER	54551		500.00	500.00
BRISAS AIR CONDITIONING INC	50977	9,357.50	2,069.00	11,426.50
BRUDVIK, INC.	42459	1,885.00		1,885.00
BSN SPORTS LLC	01109	1,082.06		1,082.06
BURRTEC WASTE & RECYCLING SVCS	44494	65.38	65.38	130.76
BURRTEC WASTE INDUSTRIES, INC.	42506		43,794.60	43,794.60
C.V. CONSERVATION COMMISSION	46356		36,376.96	36,376.96
CACEO	43634	2,880.00		2,880.00
CALIFORNIA BUILDING OFFICIALS	44451		1,150.00	1,150.00
CALIFORNIA BUILDING STANDARDS	46445		603.00	603.00
CALPERS	02320	633,759.63	159,929.51	793,689.14
CANNABIZ CONSULTING GROUP, LLC	53746		2,150.00	2,150.00
CARROT-TOP INDUSTRIES INC.	01856	4,871.60	1,041.78	5,913.38
CBE OFFICE SOLUTIONS	53423	1,539.97	2,703.46	4,243.43
CDW GOVERNMENT, INC.	02048		438.98	438.98
CELL BUSINESS EQUIPMENT	53426	581.50	581.50	1,163.00
CHARTER COMMUNICATIONS	56271	1,826.89		1,826.89
CICCS TRUST	55591	177.30	177.30	354.60
CITIGUARD, INC.	56178	65,919.00	59,737.00	125,656.00

Disbursements By Vendor and Accounting Period

Sum of Amount Paid		Accounting Period		
Vendor Name	Vendor Number	2026-01	2026-02	Grand Total
CITY OF COACHELLA	07950	91,483.20	103,666.62	195,149.82
CIVICPLUS LLC	44307		6,848.00	6,848.00
COACHELLA ACE HARDWARE	53220	1,648.00	1,564.14	3,212.14
COACHELLA VALLEY HOUSING	56346	171.43		171.43
COACHELLA VALLEY UNIFIED	09600		67,938.04	67,938.04
COMCATE	44488		12,333.88	12,333.88
COMPUTER CONSULTANTS, INC	44959		33,750.00	33,750.00
CONSERVE LANDCARE LLC	54137	36,609.58	124,266.96	160,876.54
CONSOLIDATED ELECTRICAL	01924		390.20	390.20
CORA CONSTRUCTORS INC.	01984		46,975.60	46,975.60
CORE & MAIN LP	52375	8,470.33	9,280.35	17,750.68
CORONA ENVIRONMENTAL	56233	36,234.15	21,192.50	57,426.65
CORONET CONCRETE PRODUCTS INC.	00214	625.16	751.07	1,376.23
COUNTY OF RIVERSIDE	00749	1,709,133.29	1,127,042.21	2,836,175.50
COUNTY OF RIVERSIDE	02191	6,319.65		6,319.65
COUNTY OF RIVERSIDE	11800	39,856.41	85,576.34	125,432.75
COUNTY OF RIVERSIDE	52279	80,000.00		80,000.00
COUNTY OF RIVERSIDE	53085	132,630.00	50,000.00	182,630.00
COUNTY OF RIVERSIDE OFFICE	54271	1,522.50		1,522.50
COUNTY OF RIVERSIDE SHERIFF	02019	44,673.00		44,673.00
CULLIGAN QUENCH	56158	82.92	82.92	165.84
CV PIPELINE CORP.	49858	21,460.00	8,570.00	30,030.00
CV STRATEGIES	48603		4,514.88	4,514.88
CVAG	09650	24,424.14	98,789.16	123,213.30
CVWD	09950	68,101.05	205,809.39	273,910.44
CWEA	02115	345.00	1,180.00	1,525.00
DAMARA'S FLOWERS	44718		168.56	168.56
DANZA AZTECA CITLALTONAC	56358	5,000.00		5,000.00
DAVE BANG ASSOCIATES, INC. OF	01848		7,588.62	7,588.62
DE LAGE LANDEN PUBLIC	44036	608.51	824.92	1,433.43
DEAZTLAN CONSULTING LLC	49859	19,720.00	6,612.50	26,332.50
DEL VALLE INFORMADOR INC	54135	1,050.00		1,050.00
DEPARTMENT OF JUSTICE	12870	385.00	203.00	588.00
DEPARTMENT OF TRANSPORTATION	00118		5,398.25	5,398.25
DEPT OF ENVIRONMENTAL HEALTH	42761		1,234.60	1,234.60
DESERT CITY GLASS, INC	44836		1,339.47	1,339.47
DESERT CONCEPTS CONSTRUCTION	56344	66.73		66.73
DESERT ELECTRIC SUPPLY	01089	14,688.74	8,900.76	23,589.50
DESERT FIRE EXTINGUISHER CO,	13300		3,005.22	3,005.22
DESERT LIVE SCAN	47952		100.00	100.00
DESERT PROMOTIONAL &	53007	1,348.50	1,697.47	3,045.97
DESERT RECREATION DISTRICT	48672	11,266.43	17,452.92	28,719.35
DESERT TERRAIN LANDSCAPE	56349	808.17		808.17
DESERT VALLEY POWER SYSTEMS	55841	7,405.50	7,479.60	14,885.10
DESERT VALLEY SERVICES INC	43672	8,214.79	2,953.19	11,167.98
DEWEY PEST CONTROL INC.	13700	4,057.00	16,854.50	20,911.50
DIRECTV	42442	129.23	129.23	258.46
DIV. OF THE STATE ARCHITECT	50551	74.40		74.40
DJ2A ENTERTAINMENT	54233	695.00		695.00
DLT SOLUTIONS, LLC	02139		15,083.23	15,083.23
DOKKEN ENGINEERING	55527	25,625.00		25,625.00
DUDEK	55683	56,048.96	78,790.75	134,839.71
DUNN-EDWARDS CORPORATION	14300	86.22	42.73	128.95
DXP ENTERPRISES, INC.	42223		6,600.14	6,600.14
E E SYSTEMS GROUP, INC.	55021		2,725.00	2,725.00
E. K. WOOD LUMBER COMPANY	14860		446.78	446.78
E. S. BABCOCK & SONS, INC.	14700	36,597.54	19,425.80	56,023.34
EDNA P. CERVANTES	56341	300.00		300.00
EGAN CIVIL, INC.	52568	4,175.00		4,175.00
EISENHOWER MEDICAL CENTER	49635		800.00	800.00
ELIZABETH COTA	54040	3,907.00		3,907.00
EMPLOYMENT DEVELOPMENT DEPT.	36050	1,214.40		1,214.40
EPIC INTERNATIONAL, INC.	54252	28,455.00		28,455.00

Disbursements By Vendor and Accounting Period

Sum of Amount Paid		Accounting Period		
Vendor Name	Vendor Number	2026-01	2026-02	Grand Total
ESMERALDA SANCHEZ	56357	300.00		300.00
ESRI, INC.	02271	6,300.00		6,300.00
EVERON, LLC	48977	1,826.48	307.66	2,134.14
FARMER BROTHERS CO.	44713	1,601.14	3,128.87	4,730.01
FEDEX	15750	118.72	52.83	171.55
FENCEWORKS RENTAL SYSTEMS LLC	51141	10,040.78		10,040.78
FIESTA FORD, INC.	15900	200.00		200.00
FRANK FIGUEROA	51021	60.00		60.00
FRONTIER	51604		6,945.56	6,945.56
G/M BUSINESS INTERIORS	52615	6,967.31		6,967.31
GALLAGHER BENEFIT SERVICES INC	55908		4,400.00	4,400.00
GAME TIME	01850		1,961.64	1,961.64
GANNETT CALIFORNIA LOCALIQ	55660	3,113.08		3,113.08
GARDA CL WEST, INC.	51494	1,485.86	3,306.49	4,792.35
GARON WYATT INVESTIGATIVE	56351	4,986.94		4,986.94
GLENN DUFFEY	56352	766.94		766.94
GMAT INC	56270	14,075.15		14,075.15
GOLD COAST ENVIRONMENTAL, INC.	55221	8,058.75		8,058.75
GOVERNMENTJOBS.COM, INC.	51818	13,991.50		13,991.50
GRAINGER INC	00207	8,895.43	3,005.77	11,901.20
GRANICUS	53123		29,802.43	29,802.43
GRANITE CONSTRUCTION	56308	630.21		630.21
GRANITE CONSTRUCTION	56399		811.03	811.03
GRANITE CONSTRUCTION COMPANY	25500		1,339.03	1,339.03
HABITAT FOR HUMANITY OF THE	56141	77,865.30	5,600.00	83,465.30
HEPTAGON SEVEN CONSULTING, INC	54740	14,785.00	22,860.00	37,645.00
HERC RENTALS, INC.	51892	4,472.93	8,756.46	13,229.39
HOME DEPOT	00996	4,726.76	815.87	5,542.63
HYDRO AG SYSTEMS	20150	792.33	367.15	1,159.48
HYDROPRO SOLUTIONS, INC.	54791	28,861.41		28,861.41
IDS GROUP, INC.	55303	47,488.75	55,036.50	102,525.25
IMPERIAL IRRIGATION DISTRICT	20450	165,116.10	169,009.40	334,125.50
IMPERIAL IRRIGATION DISTRICT	45757	800.00		800.00
IMPERIAL SPRINKLER SUPPLY	45108	4,031.75	2,105.00	6,136.75
INDIO CAR WASH, INC.	00932	60.00		60.00
INDUSTRIAL HEALTH MEDICAL	55169	195.00	455.00	650.00
INFOSEND, INC.	53801	5,512.69	12,260.25	17,772.94
INTERSTATE ALL BATTERY CENTER	53625	607.89	603.89	1,211.78
IWORQ SYSTEMS, INC.	50159		9,983.00	9,983.00
JACOBSSON ENGINEERING	53780		115,923.42	115,923.42
JAIME ARROYO	55911	273.23		273.23
JERNIGANS SPORTING GOODS, INC.	42444	477.37	467.58	944.95
JOSE JC RUVALCABA	56292	64.65	64.65	129.30
JOSE ROSETTE	54670		500.00	500.00
JWC ENVIRONMENTAL INC.	56354	4,557.85		4,557.85
KIMLEY-HORN AND ASSOCIATES,	55978		4,500.00	4,500.00
KL VENTURES, INC.	56156	8,419.00		8,419.00
KLOB-FM	53151	500.00		500.00
KOA CORPORATION	48293	1,161.40		1,161.40
KONICA MINOLTA	47328	641.01	641.01	1,282.02
KONICA MINOLTA BUSINESS	44047		43.92	43.92
KOUNKUEY DESIGN INITIATIVE INC	52988	5,151.75	15,240.71	20,392.46
LAMAR OF PALM SPRINGS	45051	2,118.45	4,196.00	6,314.45
LANDMARK CONSULTANTS, INC.	42709	2,300.00		2,300.00
LAWRENCE Y. SALAS	55272	1,160.00	1,885.00	3,045.00
LEADERSHIP COUNSEL FOR JUSTICE	52102	300.00		300.00
LETICIA JIMENEZ	56145	300.00		300.00
LIEBERT CASSIDY WHITMORE	45257	5,738.70		5,738.70
LINDE GAS & EQUIPMENT INC.	54362	50.81	49.98	100.79
LOPES HARDWARE	24600	1,728.76	1,912.76	3,641.52
MANNYS BUMPER REPAIR	56291		5,372.25	5,372.25
MANPOWER US INC.	49857	13,672.06	22,531.34	36,203.40
MARCIE MAXWELL	56356	300.00		300.00

Disbursements By Vendor and Accounting Period

Sum of Amount Paid		Accounting Period		
Vendor Name	Vendor Number	2026-01	2026-02	Grand Total
MARTIN MARIETTA MATERIALS, INC	55020	1,096.23		1,096.23
MEDINA ZENDEJAS COMMUNICATIONS	55038		11,600.00	11,600.00
MELISSA FLORES	56350	81.24		81.24
MEREDITH & SIMPSON CONSTRCTION	25900	633.32	8,572.48	9,205.80
MIG, INC.	55842	2,053.75	4,265.00	6,318.75
MOSCA DESIGN, INC.	56337	20,013.25		20,013.25
MOST DEPENDABLE FOUNTAINS, INC	48292	407.82		407.82
MOTION INDUSTRIES, INC.	55377		514.37	514.37
MSA CONSULTING, INC.	45197	29,430.00	1,588.75	31,018.75
MUNISERVICES LLC	54985	330.75	5,966.22	6,296.97
MUSCO SPORTS LIGHTING, LLC	42525		950.00	950.00
MV A24 LLC	56347	36.95		36.95
MV A24 LLC	56378		93.84	93.84
MV A24 LLC	56379		86.96	86.96
MV A24 LLC	56396		84.96	84.96
MV A24 LLC	56397		85.77	85.77
MY LITTLE CARNIVAL, INC.	54722	6,565.00		6,565.00
NCA ENTERTAINMENT INC.	53042	13,000.00		13,000.00
NEWGEN STRATEGIES AND	56340	121,047.50	9,855.00	130,902.50
OLLIN STRATEGIES	52757	5,000.00	10,000.00	15,000.00
O'REILLY AUTO PARTS	47192	4,477.47	1,434.16	5,911.63
OTIS ELEVATOR COMPANY	49099		1,923.90	1,923.90
PACIFIC LIGHTWAVE INC	50595	799.00	799.00	1,598.00
PALM SPRINGS PUMP, INC.	01736		4,529.00	4,529.00
PASTION INDUSTRIES, INC.	53427	210.00	150.00	360.00
PAX FITNESS REPAIR, LLC	54812		225.00	225.00
Payments Bank Code:ewfb	Total	387,341.45	50,162.85	437,504.30
PERMA	09800	1,494,322.00	26,300.00	1,520,622.00
PETE'S ROAD SERVICE, INC.	02028	494.27	1,027.71	1,521.98
PHANTOM FIREWORKS WESTERN	49473		400.00	400.00
PLANIT PRINT WORKS	52596	3,716.62		3,716.62
POLYDYNE INC.	49479	4,400.95	4,400.95	8,801.90
PONTON INDUSTRIES, INC.	43432	2,842.29		2,842.29
POOL & ELECTRICAL PRODUCTS INC	42433	1,521.90		1,521.90
PRECISION BACKFLOW	46837		703.00	703.00
PRIMO BRANDS	56322	346.69	284.15	630.84
PROPER SOLUTIONS, INC.	42759		5,825.45	5,825.45
PULTE GROUP CO, LLC	56316		108.50	108.50
PULTE GROUP CO, LLC	56348	55.62	35.47	91.09
PULTE GROUP CO, LLC	56360		74.55	74.55
PULTE GROUP CO, LLC	56373		28.06	28.06
PULTE GROUP CO, LLC	56374		57.45	57.45
PULTE GROUP CO, LLC	56376		81.86	81.86
PULTE GROUP CO, LLC	56377		55.33	55.33
QUADIENT FINANCE USA, INC.	52344	2,098.73	2,060.24	4,158.97
QUADIENT LEASING USA, INC.	52327	1,790.78		1,790.78
QUADIENT, INC.	53898		270.68	270.68
QUINN COMPANY	52306	3,542.27	2,759.91	6,302.18
R & R TOWING	52470	185.00		185.00
RDO EQUIPMENT CO.	42443		591.82	591.82
RED WING BUSINESS ADVANTAGE	52802		9,520.54	9,520.54
REGROUP	55881		4,782.00	4,782.00
RELIABLE TRANSLATIONS CORP.	54500	2,156.04	2,491.06	4,647.10
RESOURCES RECYCLING & RECOVERY	52649	24.75		24.75
REYES COCA-COLA BOTTLING, LLC	48608	576.96		576.96
RIVERSIDE COUNTY	54571	300.00		300.00
RIVERSIDE COUNTY SHERIFF DEPT	55923		43,173.00	43,173.00
RIVERSIDE LAFCO	49802		1,061.00	1,061.00
RMC WATER AND ENVIRONMENT	51785	8,615.50		8,615.50
ROBERT HALF	44161	8,476.32	6,743.97	15,220.29
RONALD A. GOLDMAN	49100	6,221.00	5,308.00	11,529.00
ROTARY CLUB OF THE COACHELLA	56353	300.00		300.00
RUDY'S TERMITE & PEST CONTROL	45190		550.00	550.00

Disbursements By Vendor and Accounting Period

Sum of Amount Paid		Accounting Period		
Vendor Name	Vendor Number	2026-01	2026-02	Grand Total
RUIZVA L. PEST CONTROL	47658		95.00	95.00
S & D CAR WASH MANAGEMENT, LLC	52991	594.15	1,104.42	1,698.57
SAM'S FENCE INC.	01830	67.60		67.60
SANDRA E. SALCIDO	55682	455.00		455.00
SDC SOUND COMPANY LLC	50827	10,428.43		10,428.43
SEEK PERSONNEL STAFFING LLC	55651	6,578.00	1,398.40	7,976.40
SEGURA HOME SOLUTIONS CORP	56277	11,200.00		11,200.00
SIGNARAMA	44581	1,989.18		1,989.18
SIGNATURE TRUCK TOPS	54666	12,850.00		12,850.00
SILLERS INSTITUTE INC.	55326		5,550.00	5,550.00
SILVERADO TOWING	55790	450.00	1,650.00	2,100.00
SIMPLOT TURF & HORTICULTURE	46733	312.28	3,661.59	3,973.87
SOCALGAS	35450	400.03	377.48	777.51
SOLA-LITE	56339	1,665.00		1,665.00
SOUTH COAST A.Q.M.D.	35430	334.94	4,064.69	4,399.63
SOUTH WEST PUMP & DRILLING,	01372	27,786.63		27,786.63
SPICER CONSULTING GROUP, LLC	52471		8,282.00	8,282.00
STACEY CONSTANTIAN	55820		30.00	30.00
STANDARD INSURANCE COMPANY	55590	16,880.78	16,657.05	33,537.83
STAPLES	55659	2,920.35	10,564.59	13,484.94
STOTZ EQUIPMENT	50384	5,939.20		5,939.20
STRATEGIC ENERGY EXPERTS LLC	56136	3,380.00	3,640.00	7,020.00
SUNLINE TRANSIT AGENCY	00102	330.53	1,476.38	1,806.91
SUPERB ENGINEERING	55420		1,639.96	1,639.96
SWAINS ELECTRIC MOTOR SERVICE	42434	1,021.88		1,021.88
TAG/AMS, INC.	52125	65.00	260.00	325.00
TARA HOWARD PETRILLA	55809		475.00	475.00
TERRA NOVA PLANNING & RESEARCH	43837	3,889.35	1,459.78	5,349.13
THE COACHELLA RELEAF, INC.	56157	19,890.00		19,890.00
THE LEAP INSTITUTE	54601	22,974.34	11,907.84	34,882.18
THE POTTER'S HOUSE	56342	300.00		300.00
THE PUN GROUP LLP	52784	20,000.00		20,000.00
THE REINALT-THOMAS CORPORATION	54651	738.14	627.94	1,366.08
THE VAN DYKE CORPORATION	55354		133,289.75	133,289.75
TKE ENGINEERING, INC.	48152	2,922.00	3,031.15	5,953.15
T-MOBILE USA, INC.	51093		250.00	250.00
TOPS N BARRICADES	38250	903.71	2,273.98	3,177.69
TPX COMMUNICATIONS	52204	2,329.69	2,329.10	4,658.79
TRINITY EQUIPMENT INC	55531	3,840.50		3,840.50
TRI-STATE MATERIALS, INC.	44978	6,467.89		6,467.89
TYLER TECHNOLOGIES, INC.	45053	4,696.00	8,800.00	13,496.00
UNDERGROUND SERVICE ALERT	38800	254.70	610.57	865.27
UNIVAR SOLUTIONS USA INC.	48436	13,383.55	14,560.21	27,943.76
URBAN HABITAT	50229	413,629.07	931,291.81	1,344,920.88
URBAN HABITAT	56375		861.06	861.06
US BANK	48066	12,924.56	9,731.31	22,655.87
US BANK N.A.	54432		2,548,011.11	2,548,011.11
USA BLUEBOOK	43751	4,579.51	2,193.59	6,773.10
USA SHADE & FABRIC STRUCTURES	45925		3,345.89	3,345.89
V.M. POOL SERVICES AND REPAIRS	55885	1,750.44	5,535.97	7,286.41
VALLEY LOCK & SAFE	39640	2,252.95	3,818.10	6,071.05
VALLEY OFFICE EQUIPMENT, INC.	39645	409.57	353.01	762.58
VENLO RV	55530	38.61	57.14	95.75
VERIZON CONNECT FLEET USA LLC	55816	1,405.99	2,919.32	4,325.31
VERIZON WIRELESS	44966	7,938.80	19,968.27	27,907.07
VESTIS SERVICES, LLC	55817	5,510.59	6,727.77	12,238.36
VINTAGE ASSOCIATES, INC	50629	57,789.50	73,558.50	131,348.00
VISIT GREATER PALM SPRINGS	55882	8,750.00		8,750.00
VISTA PAINT CORPORATION	44775	689.77	3,255.59	3,945.36
VORTEX AQUATIC STRUCTURES	50555		1,103.12	1,103.12
WANDERBIRD PRODUCTIONS LLC	54813		2,630.00	2,630.00
WAXIE SANITARY SUPPLY	01732	1,129.14	791.60	1,920.74
WEST CALI PLUMBING	53200		3,908.76	3,908.76

Disbursements By Vendor and Accounting Period

Sum of Amount Paid		Accounting Period		
Vendor Name	Vendor Number	2026-01	2026-02	Grand Total
WEST COAST ARBORISTS, INC.	49778	63,138.30	60,001.40	123,139.70
WEST COAST SAND & GRAVEL INC	44203		2,151.35	2,151.35
WEST COAST TURF	48364	6,633.75	5,274.38	11,908.13
WESTERN WATER WORKS SUPPLY	51697	7,757.57	10,577.45	18,335.02
WEX BANK	54433	2,420.43	1,967.68	4,388.11
WHITE CAP, L.P.	54464	262.13	61.90	324.03
WILLDAN	54272		21,122.50	21,122.50
WILLDAN FINANCIAL SERVICES	00384	11,268.34	15,030.37	26,298.71
WILLIAM B. PATTISON, JR.	54645	555.15		555.15
WILMINGTON TRUST N. A.	53800		217,820.92	217,820.92
WILMINGTON TRUST N. A.	54776	211,909.12		211,909.12
WILMINGTON TRUST N. A.	54777	602,617.09		602,617.09
WON-DOOR CORPORATION	51893		603.60	603.60
XPRESS GRAPHICS & PRINTING	48971	5,023.00	6,797.86	11,820.86
YOLANDA M. LOPEZ	53830		3,000.00	3,000.00
YUNEX LLC	54719	17,217.48	21,886.15	39,103.63
ZAMBELLI FIREWORKS	53174	26,000.00		26,000.00
ZUMAR INDUSTRIES INC	42100	10,333.47	4,475.83	14,809.30
REGENTS OF THE UNIVERSITY OF	00466		287,220.00	287,220.00
WAUSAU TILE, INC.	00896		11,920.14	11,920.14
RIVERSIDE COUNTY RECORDER	11080		3,418.75	3,418.75
CERTIFIED LABORATORIES	43470		979.73	979.73
ROYAL INDUSTRIAL SOLUTIONS	48154		278.40	278.40
ASSISTANCE LEAGUE COACHELLA	50874		1,000.00	1,000.00
CENTER FOR EMPLOYMENT TRAINING	53086		4,000.00	4,000.00
JESUS CHABOLLA	53530		177.55	177.55
HEMET FENCE CORP	54987		18,950.00	18,950.00
KARINA RODRIGUEZ	55235		83.75	83.75
PHPE SERVICES	55376		1,275.00	1,275.00
SMARSH INC	56253		12,676.80	12,676.80
T.R. HOLLIMAN & ASSOCIATES INC	56321		17,870.00	17,870.00
ROVE ENGINEERING, INC.	56335		1,238,578.03	1,238,578.03
RAFAEL RAMON	56359		45.11	45.11
ALVERNAZ PARTNERS LLC	56361		99.53	99.53
EDUARDO SERVIN	56362		90.56	90.56
LAURA ARIAS	56363		713.00	713.00
CASSANDRA LOPEZ	56364		536.00	536.00
YESSICA LOPEZ	56365		300.00	300.00
HORACIO MURILLO	56366		300.00	300.00
USAFACT, INC.	56367		317.25	317.25
SOUTHWEST VALVE & EQUIPMENT	56368		2,041.49	2,041.49
ETHELYNN LOWE	56369		43.99	43.99
RITO SIMENTAL	56370		43.30	43.30
FRANK GROSSO	56371		90.82	90.82
KRAIG KILGORE	56372		20.08	20.08
MYRKA CAMACHO	56380		71.58	71.58
OAK TREE APARTMENTS	56381		93.92	93.92
RICARDO AGUILAR	56382		57.08	57.08
AMERICAN HEART ASSOCIATION,	56383		1,000.00	1,000.00
SOURDOUGH JOE'S ARTISAN BREADS	56384		420.00	420.00
HCI ENVIRONMENTAL &	56385		2,412.76	2,412.76
ADELINE GRAJIOLA	56386		40.00	40.00
CVHS ATHLETIC BOOSTER CLUB INC	56388		1,000.00	1,000.00
IRC BACKFLOW	56389		500.00	500.00
JOANN GONZALES	56390		563.94	563.94
MONICA VERDUSCO	56391		19.72	19.72
ROSA SIORDIA	56392		49.02	49.02
JESUS CORREA	56393		30.16	30.16
EMMERSON CONSTRUCTION	56394		915.89	915.89
SKL DBA KL VENTURES	56395		863.87	863.87
EM INVESTMENT GROUP LLC	56398		34.53	34.53
BELTRAN'S TRUCK REPAIR	56400		2,803.13	2,803.13
SLA PAVING INC	56401		13,755.00	13,755.00

Disbursements By Vendor and Accounting Period

Sum of Amount Paid		Accounting Period		
Vendor Name	Vendor Number	2026-01	2026-02	Grand Total
STEWART TITLE OF CALIFORNIA,	56412		23,000.00	23,000.00
Grand Total		**7,851,206.60**	**9,405,109.63**	**17,256,316.23**

City of Coachella
Through August 2025

		Cash	Investments	Fund Total
101	GENERAL FUND	27,010,980.30	0.00	27,010,980.30
108	Road Maintenance-Dillon Rd.	460,680.12	0.00	460,680.12
109	SB 1 Road Repair & Accountability	2,575,781.29	0.00	2,575,781.29
111	STATE GAS TAX FUND	492,866.34	0.00	492,866.34
112	AIR QUALITY IMPROVEMENT FUND	123,228.11	0.00	123,228.11
116	SB 821 SIDEWALKS/BIKE PATHS TDA/ART 3	0.00	0.00	0.00
117	LOCAL TRANSPORTATION FUND-Measure A	905,964.07	0.00	905,964.07
120	Dev Impact-Park Land	292,574.44	0.00	292,574.44
121	Dev Impact-Library	5,889.01	0.00	5,889.01
122	Dev Impact-Bridge & grade separation	0.00	0.00	0.00
123	Dev Impact-Bus shelter	0.00	0.00	0.00
126	Dev Impact-Park Improvement	2,554,490.82	0.00	2,554,490.82
127	Dev Impact-Streets & Transportation	678,926.40	0.00	678,926.40
128	Dev Impact-Police Facilites	905,370.66	0.00	905,370.66
129	Dev Impact-General Government	127,931.49 CR	0.00	127,931.49 CR
130	Dev Impact - Fire Facilties	682,016.26	0.00	682,016.26
131	Dev Impact - Public Arts	442,584.18	0.00	442,584.18
152	GRANTS	4,934,592.42	0.00	4,934,592.42
160	Landscape & lighting districts	319,692.80	0.00	319,692.80
177	WATER CONNECTION FEES	12,001,141.54	0.00	12,001,141.54
178	WATER UTILITY	2,314,367.31	170,984.26	2,485,351.57
179	REFUSE FUND	42,745.30	0.00	42,745.30
182	CIP Project Fund	11,011,736.71 CR	0.00	11,011,736.71 CR
185	GENERAL DEPOSITS	346,788.29	0.00	346,788.29
187	CAPITAL FACILITIES-FLOOD CONTROL	2,423,538.58	0.00	2,423,538.58
190	Government Investment Pool	50,605,868.19 CR	51,566,859.91	960,991.72
195	Debt Service	484,874.62 CR	1,627,502.00	1,142,627.38
210	CDBG (Community Development Block Grant)	219,699.32	0.00	219,699.32
212	CDBG Program Income	249,361.98	0.00	249,361.98
222	HOME Program Income	1,856,422.03	0.00	1,856,422.03
232	CAL HOME Program Income	302,589.25	0.00	302,589.25
240	FIRE PROTECTION DISTRICT	1,680,775.70	0.00	1,680,775.70
242	Community Facility District-Police Servi	130,878.28	0.00	130,878.28
360	SEWER CONNECTION FEES	97,033.71 CR	0.00	97,033.71 CR
361	SANITARY DISTRICT	9,376,146.95	262,998.11	9,639,145.06
390	EDUCATION AND GOVT ACCESS FUND	0.00	0.00	0.00
755	Successor Agency RDA Oblig. Retirement	1,846,105.35 CR	2,504,648.95	658,543.60
961	JPA-WASTE TRANSFER	0.00	0.00	0.00
964	Coachella Parks and Rec. Foundation	13,029.21	0.00	13,029.21
965	Special Assesment CFD 2018-1 Glenroy	500,287.00	0.00	500,287.00
	Grand Total:	**9,669,857.89**	**56,132,993.23**	**65,802,851.12**

apChkLst
09/24/2025 7:21:55AM

Check List
City of Coachella

Bank : ewfb EFT FOR WELLS FARGO BANK -

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
3105	9/24/2025	49100	GOLDMAN, RONALD A.	Aug2025	8/31/2025	AUG2025 SVCS: KPC	856.00	856.00
						Γ FOR WELLS FARGO BANK -SEPARATE CHECK:		856.00

1 checks in this report.

Grand Total All Checks: 856.00

Date: **September 24, 2025**

Finance Director: Lincoln Bogard

City Manager: William B. Pattison

apChkLst
09/25/2025 12:53:06PM

Check List
City of Coachella

Bank : ewfb EFT FOR WELLS FARGO BANK -S

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
3106	8/7/2025	48066	US BANK	Sta 7/25/25	7/25/2025	ACC XXXX-XXXX-XXXX-0925,	9,731.31	9,731.31
						Γ FOR WELLS FARGO BANK -SEPARATE CHECK:		9,731.31

1 checks in this report.

Grand Total All Checks: 9,731.31

Date: **August 7, 2025**

Finance Director: Lincoln Bogard

City Manager: William B. Pattison

Bank : ewfb EFT FOR WELLS FARGO BANK -S

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
3107	9/26/2025	53858	USDA RURAL DEVELOPM	09262025	9/26/2025	SEP2025- 2005-B USDA WAST	183,643.66	183,643.66
						Γ FOR WELLS FARGO BANK -SEPARATE CHECK:		183,643.66

1 checks in this report.

Grand Total All Checks: 183,643.66

Date: **September 26, 2025**

Finance Director: Lincoln Bogard

City Manager: William B. Pattison

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
123596	10/8/2025	38800	UNDERGROUND SERVICI	420250130	5/1/2025	APR2025- 59 NEW TICKETS+I	228.30	
				24-253460	5/1/2025	CA STATE FEE FOR REGULAT	44.90	273.20
						Sub total for WELLS FARGO BANK:		273.20

1 checks in this report.

Grand Total All Checks: 273.20

Date: **October 8, 2025**

Finance Director: Lincoln Bogard

City Manager: William B. Pattison

Bank : ewfb EFT FOR WELLS FARGO BANK -

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
3108	10/8/2025	54859	AMAZON CAPITAL SERVI(	17MC-KV7M-CM	9/15/2025	SANDISK 2TB EXTREME POR	173.26	
				1HK1-XR7Y-F3C	9/16/2025	THEFT-DETERRENT STEEL S	85.56	
				1TMQ-WNK1-FC	9/15/2025	MICRO CENTER AMD RYZEN	1,153.80	
				1TWJ-6LKW-CX	9/18/2025	SAMSUNG SSD 9100 PRO 2TI	217.49	
				1Y1X-94YX-714(	9/18/2025	TOSHIBA COUNTERTOP MICI	315.25	
				1MDK-G96Y-M3	9/13/2025	SPARTAN CAMERA GOLIVE2	1,003.60	
				14GC-WJG3-3C	9/16/2025	AVERY BIG TAB INSERTABLE	111.51	3,060.47
3109	10/8/2025	49989	ANDREAS LLC	88101-A	9/17/2025	AP STAMP (CUSTOM 2000 PL	131.77	
				88110	9/16/2025	BUSINESS CARDS: E. CORON	146.04	277.81
3110	10/8/2025	45929	BECK OIL, INC.	182121	9/15/2025	PE9/15 GRAFFITI DEPT FUEL	117.65	
				182053	9/15/2025	PE9/15 ENG DEPT FUEL	227.07	
				182054	9/15/2025	PE9/15 BLDG/PLANNING DEP	199.24	
				182056	9/15/2025	PE9/15 LLMD DEPT FUEL	142.64	
				182060	9/15/2025	PE9/15 STREETS DEPT FUEL	635.24	
				182061	9/15/2025	PE9/15 WATER DEPT FUEL	1,112.00	
				182064	9/15/2025	PE9/15 PARKS DEPT FUEL	617.18	
				182077	9/15/2025	PE9/15 VEHICLE MAINT DEPT	249.44	
				182078	9/15/2025	PE9/15 SENIOR CNTR FUEL	240.82	
				182086	9/15/2025	PE9/15 CODE ENF DEPT FUE	584.63	
				182097	9/15/2025	PE9/15 SANITARY DEPT FUEL	1,978.21	
				182101	9/15/2025	PE9/15 BLDG MAINT DEPT FU	152.61	
				182102	9/15/2025	PE9/15 ADMIN DEPT FUEL	35.81	
				180528	8/31/2025	PE8/31 BLDG MAINT DEPT FU	126.62	
				180529	8/31/2025	PE8/31 ADMIN DEPT FUEL	73.27	
				180863	9/4/2025	DIESEL FUEL	4,101.03	
				180524	8/31/2025	PE8/31 SANITARY DEPT FUEL	1,650.55	
				180479	8/31/2025	PE8/31 ENG DEPT FUEL	149.09	
				180480	8/31/2025	PE8/31 BLDG/PLANNING DEP	263.46	
				180482	8/31/2025	PE8/31 LLMD DEPT FUEL	155.58	
				180486	8/31/2025	PE8/31 STREETS DEPT FUEL	826.29	
				180487	8/31/2025	PE8/31 WATER DEPT FUEL	1,883.07	
				180490	8/31/2025	PE8/31 PARKS DEPT FUEL	415.08	
				180505	8/31/2025	PE8/31 VEHICLE MAINT DEPT	343.55	
				180506	8/31/2025	PE8/31 SENIOR CNTR FUEL	169.87	

Bank : ewfb EFT FOR WELLS FARGO BANK - (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
				180513	8/31/2025	PE8/31 CODE ENF DEPT FUE	507.08	16,957.08
3111	10/8/2025	56338	BLAIR AIR, INC.	363550	9/22/2025	9/22 INSTLL'D DRAIN PAN @	928.55	
				362748	8/28/2025	INSTLL'D DUCTLESS MITSUB	9,011.00	9,939.55
3112	10/8/2025	02320	CALPERS	10000001806176	9/15/2025	#6373819375, OCT2025 HEAL	152,957.47	
				10000001806176	9/15/2025	#6373819375, OCT2025 HEAL	12,772.19	165,729.66
3113	10/8/2025	56426	CHARGEPOINT, INC.	IN287449	8/26/2025	9/18/24-2027 EV CHARGERS	3,780.00	3,780.00
3114	10/8/2025	56271	CHARTER COMMUNICATI	1878702010921	9/21/2025	AC 187870201, 9/28-10/27	1,826.89	1,826.89
3115	10/8/2025	54673	COMPUTERSHARE CORF	12012025	9/12/2025	REV REF BONDS SER 19 (CO	71,700.00	71,700.00
3116	10/8/2025	54138	CONDOR INC.	11237	9/1/2025	REPLACEMENT OF CIRCULA	45,000.00	45,000.00
3117	10/8/2025	44036	DE LAGE LANDEN PUBLIC	592111620	9/12/2025	ACC #4209609, PROPERTY T/	107.28	
				592350650	9/21/2025	ACC #4209609, COLOR COPI	392.10	499.38
3118	10/8/2025	43672	DESERT VALLEY SERVICI	679660	9/15/2025	URINAL SCREEN W/ ENZYM,	56.34	
				679813	9/17/2025	S/O TOWEL KITCHEN, CUTLE	390.95	
				679432	9/11/2025	SANITIZER	101.06	548.35
3119	10/8/2025	44713	FARMER BROTHERS CO.	95678143	9/16/2025	COFFEE, CREAMER, CUPS &	1,047.23	1,047.23
3120	10/8/2025	00207	GRAINGER INC	9628743107	9/3/2025	DOOR LOCK BATTERY	64.42	
				9630314939	9/4/2025	TOILET SEAT	187.45	251.87
3121	10/8/2025	51892	HERC RENTALS, INC.	35823659-001	9/11/2025	8/28-9/8 TELEHANDLER RNTL	720.01	720.01
3122	10/8/2025	00996	HOME DEPOT	9019590	9/9/2025	OAKLEY 24" WHITE VANITY W	245.01	
				2010371	9/16/2025	7" RIGID TILE SAW W/ STAND	401.29	
				3010338	9/15/2025	25LB RS CEMENT ALL BOX, E	99.38	
				5172232	9/23/2025	1.5IN X 9.25IN 10FT PREMIUM	42.31	787.99
3123	10/8/2025	52552	HR GREEN PACIFIC, INC.	192885	9/18/2025	PE9/12 BROADBAND MASTEF	16,572.50	16,572.50
3124	10/8/2025	56291	MANNYS BUMPER REPAI	FAC0005	9/19/2025	RPR'D REAR DOOR & PAINT	761.25	761.25
3125	10/8/2025	01882	NORTHERN TOOL & EQU	a3008524	8/29/2025	NO FOAM CARPET CLEANER	98.60	
				d33980ac	7/29/2025	BOOST X 12V 4250A JUMP ST	341.50	440.10
3126	10/8/2025	54812	PAX FITNESS REPAIR, LL	3567	8/20/2025	AUG2025 PREVENTATIVE MA	225.00	225.00
3127	10/8/2025	49809	RAICES CULTURA	Sponsorship	9/17/2025	2025 DIA DE LOS MUERTOS	20,000.00	20,000.00
3128	10/8/2025	56335	ROVE ENGINEERING, INC	7263	9/11/2025	PE8/31 AVE 52 ST PAVEMENT	1,341,900.73	1,341,900.73
3129	10/8/2025	55354	THE VAN DYKE CORPOR/	2 Final	9/16/2025	RETENTION- HARRISON ST	2,640.15	2,640.15
3130	10/8/2025	50229	URBAN HABITAT	INV-00422	8/15/2025	90-DAY MAINT- AVE 50 ST & M	9,268.81	9,268.81
3131	10/8/2025	54400	US BANK	7693304	3/25/2025	RDA TAX ALLOC RFNDNG BO	6,000.00	6,000.00
3132	10/8/2025	55817	VESTIS SERVICES, LLC	JULY2025 GFRT	7/31/2025	PE7/31, CUST #6136434, UNIF	261.64	
				AUG2025 GFRT	8/31/2025	PE8/31, CUST #6136434, UNIF	116.92	378.56

Bank : ewfb EFT FOR WELLS FARGO BANK -S (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
3133	10/8/2025	50629	VINTAGE ASSOCIATES, IN	238164	9/15/2025	SEPT2025 LNDSCPE MAINT @	10,135.00	
				238165	9/15/2025	SEPT2025 LNDSCPE MAINT @	5,201.50	
				238159	9/15/2025	SEPT2025 LNDSCPE MAINT @	5,432.50	
				238161	9/15/2025	SEPT2025 LNDSCPE MAINT @	5,247.00	
				238162	9/15/2025	SEPT2025 LNDSCPE MAINT @	13,017.50	
				237724	7/22/2025	RPLC'D IRRGTN VALVE @ DE	175.00	
				238174	8/31/2025	INSTLL'D SOD GRASS @ BGI	1,120.00	
				238175	8/31/2025	RPR'D 4" MAIN LINE @ BGDM	395.00	
				238176	8/31/2025	RPR'D 2" MAIN LINE @ MEDIA	325.00	
				238177	8/31/2025	INSTLL'D POT @ LIBRARY	750.00	
				238178	8/31/2025	INSTLL'D PLANTS/IRRGTN @	1,055.00	42,853.50
3134	10/8/2025	54433	WEX BANK	107525591	9/23/2025	ACC 0496-00-726338-7, 8/24-9	2,724.01	2,724.01
						Γ FOR WELLS FARGO BANK -SEPARATE CHECK:		1,765,890.90

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
123597	10/8/2025	55327	ACTENVIRO	655818R	9/16/2025	SPILL CLEAN-UP @ CORP YA	5,320.04	5,320.04
123598	10/8/2025	46835	AIR AND HOSE SOURCE,	627610	8/28/2025	STREET ELBOW, PIPE NIPPL	214.78	
				628796	9/8/2025	1/4" SEWER NOZZLE, ETC	40.24	255.02
123599	10/8/2025	54926	AIR QUALITY TESTING SE	2024-02-21-147	9/14/2025	ASBESTOS TESTING @ 1515	8,897.00	8,897.00
123600	10/8/2025	56043	ALL VALLEY CRANE, INC.	13349	9/4/2025	9/4 CRANE SVC @ DILLON RI	1,125.00	1,125.00
123601	10/8/2025	52280	ARMOR TOWING	886	9/1/2025	9/1 TOWING: TYLER/AVE 48 T	185.00	185.00
123602	10/8/2025	53039	AT&T	581375	8/25/2025	7/16-8/15 LEA TRACKING (CA	900.00	900.00
123603	10/8/2025	55472	BEDOLLA INVESTMENT L	51430037	8/27/2025	9/16 THRONE CHAIR RNTL	190.00	190.00
123604	10/8/2025	56425	BIG DOOR STUDIO	6045	9/16/2025	LOGO DESIGN SVCS FOR 20	2,000.00	2,000.00
123605	10/8/2025	55793	BIOSYSTEMS, INC.	21910	8/27/2025	BIO SLIDE 55GL DR	1,320.00	1,320.00
123606	10/8/2025	50977	BRISAS AIR CONDITIONIN	2025-8764	9/23/2025	TRBLSHT/RPR'D A/C UNIT @	2,700.00	
				2025-8765	9/23/2025	TRBLSHT/RPR'D A/C UNIT @	2,300.00	5,000.00
123607	10/8/2025	44494	BURRTEC WASTE & REC	BD 9/1/25	9/1/2025	AC 44-BS 405340, 85075 AVE	65.38	65.38
123608	10/8/2025	56087	CASILLAS, MARIA E.	Edu Reimb	9/22/2025	FY25/26 EDUCATION REIMBU	100.00	100.00
123609	10/8/2025	53423	CBE OFFICE SOLUTIONS	INV7379-CBE	9/19/2025	ACC CB CC3502, COLOR CO	1,151.38	1,151.38
123610	10/8/2025	53426	CELL BUSINESS EQUIPMI	592110816	9/12/2025	ACC 1338330, PROPERTY TA	115.24	
				592320437	9/21/2025	ACC 1338330, 9/15-10/14, SH	581.50	696.74
123611	10/8/2025	56178	CITIGUARD, INC.	73561	9/1/2025	AUG2025 SECURITY SVCS @	6,510.00	
				73560	9/1/2025	AUG2025 SECURITY SVCS @	4,560.00	
				73559	9/1/2025	AUG2025 SECURITY SVCS @	9,961.00	
				73563	9/1/2025	AUG2025 SECURITY SVCS @	5,952.00	26,983.00
123612	10/8/2025	07950	CITY OF COACHELLA	Aug 2025-LLD's	8/31/2025	AUG2025 WATER- LLD'S	24,485.29	
				Aug 2025	8/31/2025	AUG2025 WATER- ST, PARKS	73,328.76	97,814.05

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Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
123613	10/8/2025	53220	COACHELLA ACE HARDW	9656/1	9/22/2025	SHARPENER KNIFE	16.30	
				9314/1	7/15/2025	SPRAY PAINT/PRIMER 2X MA	39.33	
				9335/1	7/17/2025	MEGA-BOMB MATTE BLK FRI	39.14	
				9425/1	8/4/2025	FOLDING SAWHORSE 47"	52.19	
				9426/1	8/4/2025	FOLDING SAWHORSE 47"	52.19	
				9591/1	9/8/2025	MINI SLEEVE ANC 3/8 X 1 7/8,	37.50	
				9607/1	9/11/2025	INSECT KILLER INDOOR 1GA	16.30	
				9658/1	9/23/2025	GROUT SPONGE XL VITREX,	45.61	
				9423/1	8/4/2025	ACE LINE LEVEL SET 3" 2PC	7.60	
				9492/1	8/20/2025	VERSA HOOK SM 75LB BRS	10.31	
				9568/1	9/3/2025	ALL PURPOSE SPONGE, ETC	20.64	
				9573/1	9/3/2025	LD LIGHT BLB PL BW 32W	21.74	
				9602/1	9/10/2025	DRILL BIT, STEEL STIK & MIS	31.13	389.98
123614	10/8/2025	54082	COACHELLA GREENERY	2025 Grant	9/18/2025	CANNABIS EQUITY GRANT PI	6,622.68	6,622.68
123615	10/8/2025	56249	COLLEEN EDWARDS, INC	1051	8/19/2025	PE8/19 YOUTH CULTURAL CE	1,485.00	1,485.00
123616	10/8/2025	54137	CONSERVE LANDCARE L	473477	5/14/2025	RPR'D VALVE @ DIST 3	219.25	
				518029	9/10/2025	RMV'D PLANTS/INSTLL'D ME	2,676.60	2,895.85
123617	10/8/2025	42761	DEPT OF ENVIRONMENT/	IN1052910	7/1/2025	ID #FA0016778, 8/1/25-26 BGL	2,013.00	2,013.00
123618	10/8/2025	01089	DESERT ELECTRIC SUPF	S127614663.002	9/10/2025	BCWAO1820/500A125/K118-LI	6,827.47	6,827.47
123619	10/8/2025	53007	DESERT PROMOTIONAL (	106233	8/21/2025	CODE ENFORCEMENT DECA	1,042.61	
				106558	9/11/2025	VECTOR BACKPACKS W/ EMI	1,065.19	
				106572	9/12/2025	32OZ ECOPATRIOT BOTTLES	332.78	
				106628	9/15/2025	JACKET+SHIRTS W/ EMBROI	183.54	
				106207	8/20/2025	POLO W/ EMBROIDERY	28.41	
				106842	9/26/2025	POLOS W/ EMBROIDERY	201.60	2,854.13
123620	10/8/2025	49765	DESERT PUBLICATIONS,	106131	9/9/2025	9/1- 3PG CITY ADVERTORIAL	4,850.00	4,850.00
123621	10/8/2025	13700	DEWEY PEST CONTROL I	17590876	9/1/2025	AC103361, SEPT2025, 1540 7	80.00	
				17594862	9/1/2025	AC2010194, SEPT-NOV2025, /	156.00	
				17594871	9/1/2025	AC1450610, SEPT2025, DE OI	160.00	
				17600563	9/1/2025	AC2012540, SEPT2025, 51301	1,200.00	
				17600564	9/1/2025	AC2012536, SEPT2025, 48400	1,200.00	
				17613441	9/1/2025	AC1281215, SEPT2025, SIERI	301.00	
				17613446	9/1/2025	AC1281218, SEPT2025, 51251	900.00	3,997.00
123622	10/8/2025	54924	EL TRANVIA RESTAURAN	915	9/16/2025	SENIOR CENTER MEXICAN IN	3,217.23	3,217.23
123623	10/8/2025	52416	EVENTSCAPE INTERNATI	COC2025	9/11/2025	STATE OF THE CITY BACKDR	1,500.00	1,500.00

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
123624	10/8/2025	48977	EVERON, LLC	159592346	9/2/2025	OT-DC2025 ALARM/EXT SVC	374.34	
				159592347	9/2/2025	OCT2025 ALARM/EXT SVC PL	1,510.73	
				159592348	9/2/2025	OCT2025 CELL/EXT SVC PLN	41.54	1,926.61
123625	10/8/2025	15750	FEDEX	8-988-95666	9/12/2025	SEPT2025 FEDEX SVCS	300.65	300.65
123626	10/8/2025	56017	FELIX, MONICA	Scholarship	9/17/2025	2025 CYBSA SCHOLARSHIP-	50.00	50.00
123627	10/8/2025	51141	FENCEWORKS RENTAL S	144936	9/12/2025	9/15-10/15 TEMP FENCE RNT	434.00	
				144937	9/12/2025	9/15-10/15 TEMP FENCE RNT	1,022.00	1,456.00
123628	10/8/2025	51604	FRONTIER	BD 9/1/25	9/1/2025	ACC 442-400-5750-051923-5,	1,738.75	
				BD 9/1/25	9/1/2025	ACC 760-188-0055-061323-5,	1,119.65	2,858.40
123629	10/8/2025	56427	GARCIA, ROSA	Scholarship	9/18/2025	2025 CYBSA SCHOLARSHIP-	50.00	50.00
123630	10/8/2025	51494	GARDA CL WEST, INC.	20648115	8/31/2025	AUG2025 EXCESS ITEMS	102.67	102.67
123631	10/8/2025	54740	HEPTAGON SEVEN CONS	20250904	9/25/2025	PE9/11 AVE 52 PVMNT REHAE	7,380.00	7,380.00
123632	10/8/2025	20150	HYDRO AG SYSTEMS	35155	9/3/2025	PVC TEE 4 SSS SCH40, ETC	134.93	134.93
123633	10/8/2025	20450	IMPERIAL IRRIGATION DI	MdAG-MdSP	9/17/2025	MID AUGUST-MID SEPTEMBE	51,117.09	
				50443190-AG/SI	9/19/2025	AC50443190, 8/19-9/17	26.97	
				50035790-AG/SI	9/19/2025	AC50035790, 8/15-9/16, WELL	10,308.23	
				50387122-AG25	9/10/2025	AC50387122, 8/6-9/4, SEWER	34,673.38	
				50459796-AG25	9/16/2025	AC50459796, 8/1-28	57.41	96,183.08
123634	10/8/2025	45108	IMPERIAL SPRINKLER SU	0022969374-001	9/2/2025	YELLOW RAIN SUITS, ETC	173.64	
				0021509298-001	6/16/2025	CORONA TRENCHING SHOVE	295.04	
				0022899443-001	8/27/2025	RB UNDER-CUT NOZZLE 10' (	115.55	
				0022912536-001	8/28/2025	TRIMMER LINE	71.48	
				0022928842-001	8/28/2025	CORONA HIGH PERFORMAN(	66.51	
				0022964404-002	9/2/2025	YELLOW RAIN SUIT, ETC	57.05	
				0022997639-001	9/3/2025	ROMAC 4" IPS REPAIR COUP	989.23	
				0022902153-001	8/27/2025	RB 12 STA MODULE FOR LX	194.77	1,963.27
123635	10/8/2025	55169	INDUSTRIAL HEALTH MEI	00015964	9/17/2025	SEPT2025 DRUG TEST	20.00	20.00
123636	10/8/2025	42444	JERNIGANS SPORTING G	19046	7/25/2024	JULY2024 EMPLOYEE WORK	411.03	
				20112	7/28/2025	JULY2025 EMPLOYEE WORK	466.49	877.52
123637	10/8/2025	24600	LOPES HARDWARE	0001798	9/2/2025	HOOKS & KEY REEL	28.25	
				0001803	9/3/2025	PADLOCKS, ETC	43.46	
				0001827	9/12/2025	WALL TEXTURE & SCREWS	17.82	
				0001577	8/20/2025	BATTERIES, TAPE, KEYS, ETC	269.40	
				0001699	8/27/2025	PAINT BRUSH, PAINTING POL	254.39	
				0001739	9/2/2025	CORD, 3GAL IGLOO, LEVEL,	317.34	930.66

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
123638	10/8/2025	56434	MACHUCA, ADAN	Refund	9/22/2025	DEPOSIT REFUND- 9/20 COM	300.00	300.00
123639	10/8/2025	49857	MANPOWER US INC.	39678478	9/21/2025	WE 9/21: GALLEGOS+GONZA	2,807.49	
				39651975	9/7/2025	WE 9/7: GALLEGOS+GONZAL	2,192.52	
				39664566	9/14/2025	WE 9/14: GALLEGOS+GONZA	2,923.36	7,923.37
123640	10/8/2025	56432	MARROTTE, CHRISTOPH	Refund	9/16/2025	DEPOSIT REFUND- 9/13 DATE	100.00	100.00
123641	10/8/2025	55842	MIG, INC.	0093121	9/19/2025	PE8/31 ADA SELF-EVALUATIC	4,376.25	4,376.25
123642	10/8/2025	45197	MSA CONSULTING, INC.	2406.001-27	8/31/2025	PE8/31 SHADY LN WTR SYST	2,617.50	
				2406.002-27	8/31/2025	PE8/31 SHADY LN SEPTIC TC	235.00	2,852.50
123643	10/8/2025	56428	NEGRETE, ARLENE	Scholarship	9/16/2025	2025 CYBSA SCHOLARSHIP-	50.00	50.00
123644	10/8/2025	54365	NICHOLS CONSULTING	2025-9833171-0	9/17/2025	STATE MANDATED COST COI	5,000.00	5,000.00
123645	10/8/2025	52757	OLLIN STRATEGIES	366	9/15/2025	SEPT2025 CONSULTING SVC	5,000.00	5,000.00
123646	10/8/2025	47192	O'REILLY AUTO PARTS	2855-426446	9/2/2025	5QT MOTOR OIL, ETC	44.34	
				2855-426448	9/2/2025	WIPER BLADES	24.14	
				2855-428328	9/8/2025	BATTERY	62.00	
				2855-430781	9/16/2025	1GAL ANTIFREEZE	47.83	
				2855-430782	9/16/2025	ANTIFREEZE	65.23	243.54
123647	10/8/2025	50595	PACIFIC LIGHTWAVE INC	96301	9/25/2025	OCT2025 INTERNET SVCS	799.00	799.00
123648	10/8/2025	56429	PEREZCHICA, HECTOR	Scholarship	9/17/2025	2025 CYBSA SCHOLARSHIP-	50.00	50.00
123649	10/8/2025	02028	PETE'S ROAD SERVICE, I	25-0863875-00	9/2/2025	MOUNT/BALANCE NEW TIRE	719.77	
				25-0864016-00	9/2/2025	FLAT REPAIR	40.61	
				25-0865580-00	9/8/2025	DISMOUNT/MOUNT NEW TIR	2,458.11	
				ON ACT 6013	9/11/2025	ON ACCOUNT 6013 CREDIT	-98.05	3,120.44
123650	10/8/2025	42433	POOL & ELECTRICAL PR(	0022967507-001	9/2/2025	FIRST CHOICE BLACKOUT GI	520.27	520.27
123651	10/8/2025	52344	QUADIENT FINANCE USA	CD 9/11/25	9/11/2025	AUG/SEPT2025 POSTAGE BY	2,059.03	2,059.03
123652	10/8/2025	52327	QUADIENT LEASING USA	Q2023463	9/18/2025	OT-JA2026, LSE #N22061758,	723.39	723.39
123653	10/8/2025	53898	QUADIENT, INC.	17830609	9/23/2025	10 SINGLE WINDOW CERT M	462.84	462.84
123654	10/8/2025	52306	QUINN COMPANY	32778602	8/28/2025	7/29-8/28 REACHLIFT RNTL	1,584.06	1,584.06
123655	10/8/2025	42443	RDO EQUIPMENT CO.	P2202845	9/8/2025	BLOWER MOTOR	801.96	
				W3597945	8/29/2025	DIAGNOSTIC & REPAIRS TO :	1,973.47	2,775.43
123656	10/8/2025	54500	RELIABLE TRANSLATION:	31905	9/22/2025	9/22 DOCUMENT TRANSLATI(	202.50	202.50
123657	10/8/2025	56431	RODRIGUEZ, SUSANA	Refund	9/16/2025	DEPOSIT REFUND- 9/13 LIBR	300.00	300.00
123658	10/8/2025	55657	SARINANA, BRENDA	Scholarship	9/15/2025	2025 CYBSA SCHOLARSHIP- .	50.00	50.00
123659	10/8/2025	01310	SCAG	SCAG FY26 003	7/1/2025	FY 2025/26 MEMBERSHIP DU	6,350.00	6,350.00
123660	10/8/2025	56433	SEPULVEDA HERNANDEZ	Refund	9/16/2025	DEPOSIT REFUND- 9/14 BGD	100.00	100.00
123661	10/8/2025	56256	SHAY'S WARRIORS	Refund	9/22/2025	DEPOSIT REFUND- 9/18 LIBR	300.00	300.00

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Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
123662	10/8/2025	54666	SIGNATURE TRUCK TOPS	8790	9/8/2025	INSTLL'D TOMMY GATE V2 M	4,800.00	4,800.00
123663	10/8/2025	55790	SILVERADO TOWING	4141	9/16/2025	9/15 TOWING- 84829 CALLE F	150.00	150.00
123664	10/8/2025	35000	SMART & FINAL	478577	9/11/2025	SCOTCH BRITE HEAVY DUTY	64.62	
				595866	9/10/2025	SNAPPLE TEAS	57.57	122.19
123665	10/8/2025	35450	SOCALGAS	1377 6th-SP25	9/25/2025	AC 012 623 3791 6, 8/22-9/23	155.58	
				1500 6th-SP25	9/25/2025	AC 020 678 1257 4, 8/22-9/23	16.57	
				1515 6th-SP25	9/25/2025	AC 031 523 3700 6, 8/22-9/23	24.61	
				1540 7th-SP25	9/25/2025	AC 008 423 3900 4, 8/22-9/23	97.41	
				84626Bag-SP25	9/25/2025	AC 153 323 6215 9, 8/22-9/23	20.20	
				87075Av54-SP2	9/25/2025	AC 123 573 5834 5, 8/22-9/23	75.35	
				BagPool-SP25	9/25/2025	AC 069 323 6500 7, 8/22-9/23	15.78	405.50
123666	10/8/2025	55590	STANDARD INSURANCE (	Oct2025	9/18/2025	OCT2025 LIFE/AD&D/STD/LTI	7,600.57	
				Oct2025	9/18/2025	OCT2025 LIFE/AD&D PREMIU	875.46	8,476.03
123667	10/8/2025	55590	STANDARD INSURANCE (	Oct2025	9/15/2025	OCT2025 COBRA PREMIUM #	27.54	
				Oct2025	9/15/2025	OCT2025 DENTAL PPO PREM	4,787.43	
				Oct2025	9/15/2025	OCT2025 DENTAL HMO PREM	1,307.79	
				Oct2025	9/15/2025	OCT2025 VISION PREMIUM #	1,663.49	
				Oct2025	9/15/2025	OCT2025 COBRA PREMIUM #	113.55	
				Oct2025	9/15/2025	OCT2025 COBRA PREMIUM #	-34.60	7,865.20
123668	10/8/2025	50384	STOTZ EQUIPMENT	051843	9/17/2025	FS91R TRIMMER, ETC	934.49	934.49
123669	10/8/2025	00102	SUNLINE TRANSIT AGEN(	INV09127	8/31/2025	AUG2025 CNG FUEL	800.06	800.06
123670	10/8/2025	48152	TKE ENGINEERING, INC.	2025-1194	9/22/2025	PE7/31 SVCS, TRACT 38557-	750.00	
				2025-1195	9/22/2025	PE7/31 SVCS, 85901 AVE 53	3,194.25	3,944.25
123671	10/8/2025	52204	TPX COMMUNICATIONS	187283304-0	9/16/2025	ACC 33325, 9/16-10/15	1,155.77	1,155.77
123672	10/8/2025	55885	V.M. POOL SERVICES AN	879	9/1/2025	SEPT2025 FOUNTAIN/POOL M	610.00	610.00
123673	10/8/2025	39640	VALLEY LOCK & SAFE	193914	7/5/2025	SVC CALL: AUTO LOCKOUT	200.00	200.00
123674	10/8/2025	56430	VASQUEZ, JACQUELYNE	Scholarship	9/15/2025	2025 CYBSA SCHOLARSHIP-	150.00	150.00
123675	10/8/2025	55530	VENLO RV	032204	9/4/2025	6.2GAL PROPANE	23.94	23.94
123676	10/8/2025	44966	VERIZON WIRELESS	6122393928	9/1/2025	AC371867190-00001, 8/2-9/1	8,351.47	
				6122393929	9/1/2025	AC371867190-00002, 8/2-9/1	230.16	8,581.63

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
123677	10/8/2025	44775	VISTA PAINT CORPORATI	2025-937294-00	5/21/2025	COVERALL EXT FLAT WHITE-	304.81	
				2025-096200-00	9/17/2025	COVERALL EXT FLAT DEEP E	600.95	
				2024-725624-00	11/30/2024	SVC CHRG	1.46	
				2025-915488-00	5/5/2025	COVERALL EXT FLAT WHITE-	496.19	
				2025-920795-00	5/8/2025	NITRILE GLOVES, ETC	98.33	
				2025-991577-00	6/30/2025	SVC CHRG	1.35	
				2025-011227-00	7/15/2025	COVERALL EXT FLAT DEEP E	506.95	
				2025-034818-00	7/31/2025	SVC CHRG	9.02	
				2025-093798-00	9/15/2025	COVERALL EXT FLAT WHITE-	100.16	2,119.22
123678	10/8/2025	01732	WAXIE SANITARY SUPPL	83470995	8/29/2025	CLEAR LINER, ETC	1,943.37	1,943.37
123679	10/8/2025	49778	WEST COAST ARBORIST	233102	8/31/2025	8/16-31 TREE MAINT @ DIST	400.00	
				233103	8/31/2025	8/16-31 TREE MAINT @ DIST	1,200.00	
				233104	8/31/2025	8/16-31 TREE MAINT @ DIST	1,450.00	
				233800	9/15/2025	9/1-15 TREE MAINT @ PARKS	3,677.00	6,727.00

Sub total for WELLS FARGO BANK: 397,140.01

110 checks in this report.

Grand Total All Checks: 2,163,030.91

Date: **October 8, 2025**

Finance Director: Lincoln Bogard

City Manager: William B. Pattison

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
123680	10/8/2025	56437	ALVAREZ, RONNIE	Ref000254739	9/30/2025	UB Refund Cst #00049609	43.52	43.52
123681	10/8/2025	56404	ARREOLA, BIANCA	Ref000254738	9/30/2025	UB Refund Cst #00046106	54.86	54.86
123682	10/8/2025	56420	CASTRO MHP, LLC	Ref000254745	9/30/2025	UB Refund Cst #00059182	66.72	66.72
123683	10/8/2025	56421	CASTRO MHP, LLC	Ref000254746	9/30/2025	UB Refund Cst #00059281	56.94	56.94
123684	10/8/2025	56399	GRANITE CONSTRUCTIO	Ref000254751	9/30/2025	UB Refund Cst #00059969	34.77	34.77
123685	10/8/2025	56445	ISLAMIC SOCIETY OF PAI	Ref000254750	9/30/2025	UB Refund Cst #00059581	88.78	88.78
123686	10/8/2025	56449	JADEWOOD VENTURES	Ref000254755	9/30/2025	UB Refund Cst #00060331	160.86	160.86
123687	10/8/2025	56439	LOPEZ, ALEJANDRO	Ref000254741	9/30/2025	UB Refund Cst #00058716	46.34	46.34
123688	10/8/2025	56446	MACK, BERNARD	Ref000254752	9/30/2025	UB Refund Cst #00060082	704.40	704.40
123689	10/8/2025	56442	MV A24 LLC	Ref000254747	9/30/2025	UB Refund Cst #00059393	95.55	95.55
123690	10/8/2025	56443	MV A24 LLC	Ref000254748	9/30/2025	UB Refund Cst #00059577	96.62	96.62
123691	10/8/2025	56444	MV A24 LLC	Ref000254749	9/30/2025	UB Refund Cst #00059579	93.14	93.14
123692	10/8/2025	56448	POK, KANTHANIE	Ref000254754	9/30/2025	UB Refund Cst #00060224	48.07	48.07
123693	10/8/2025	56440	PULTE GROUP CO LLC	Ref000254743	9/30/2025	UB Refund Cst #00059090	56.27	56.27
123694	10/8/2025	56441	PULTE GROUP CO LLC	Ref000254744	9/30/2025	UB Refund Cst #00059106	0.88	0.88
123695	10/8/2025	56373	PULTE GROUP CO, LLC	Ref000254742	9/30/2025	UB Refund Cst #00058958	49.31	49.31
123696	10/8/2025	56435	RITE AID STORE NO. 567	Ref000254736	9/30/2025	UB Refund Cst #00027574	4.64	4.64
123697	10/8/2025	56436	RITE AID STORE NO. 567	Ref000254737	9/30/2025	UB Refund Cst #00027895	31.27	31.27
123698	10/8/2025	56447	SANCHEZ, CLAUDIA IREN	Ref000254753	9/30/2025	UB Refund Cst #00060094	74.47	74.47
123699	10/8/2025	56438	SWEEPING CORP OF AMI	Ref000254740	9/30/2025	UB Refund Cst #00056494	954.48	954.48
						Sub total for WELLS FARGO BANK:		2,761.89

20 checks in this report.

Grand Total All Checks: 2,761.89

Date: **October 8, 2025**

Finance Director: Lincoln Bogard

City Manager: William B. Pattison

apChkLst
10/02/2025 8:00:30AM

Check List
City of Coachella

Bank : ewfb EFT FOR WELLS FARGO BANK -

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
3135	10/1/2025	53858	USDA RURAL DEVELOPM	10012025	10/1/2025	OCT2025- USDA AVE 54 WAS	86,488.45	86,488.45
						Γ FOR WELLS FARGO BANK -SEPARATE CHECK:		86,488.45

1 checks in this report.

Grand Total All Checks: 86,488.45

Date: **October 1, 2025**

Finance Director: Lincoln Bogard

City Manager: William B. Pattison

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
123700	10/6/2025	45053	TYLER TECHNOLOGIES,	045-525643	7/1/2025	AUG2025/26 ERP ANNUAL SA	301,539.00	301,539.00
						Sub total for WELLS FARGO BANK:		301,539.00

1 checks in this report.

Grand Total All Checks: 301,539.00

Date: **October 6, 2025**

Finance Director: Lincoln Bogard

City Manager: William B. Pattison

apChkLst
10/14/2025 10:01:26AM

Check List
City of Coachella

Bank : ewfb EFT FOR WELLS FARGO BANK -

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
3136	9/4/2025	48066	US BANK	Sta 8/25/25	8/25/2025	ACC XXXX-XXXX-XXXX-0925,	22,091.26	22,091.26
						Γ FOR WELLS FARGO BANK -SEPARATE CHECK:		22,091.26

1 checks in this report.

Grand Total All Checks: 22,091.26

Date: **September 4, 2025**

Finance Director: Lincoln Bogard

City Manager: William B. Pattison

Bank : ewfb EFT FOR WELLS FARGO BANK -

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
3137	10/22/2025	45929	BECK OIL, INC.	183831	9/30/2025	PE9/30 PARKS DEPT FUEL	651.03	
				183846	9/30/2025	PE9/30 VEHICLE MAINT DEPT	399.06	
				183847	9/30/2025	PE9/30 SENIOR CNTR FUEL	252.21	
				183854	9/30/2025	PE9/30 CODE ENF DEPT FUE	679.43	
				183869	9/30/2025	PE9/30 BLDG MAINT DEPT FU	124.55	
				183870	9/30/2025	PE9/30 ADMIN DEPT FUEL	43.85	
				183891	9/30/2025	PE9/30 GRAFFITI DEPT FUEL	267.70	
				183642	9/30/2025	PE9/30 INFO TECH DEPT FUE	51.24	
				183820	9/30/2025	PE9/30 ENG DEPT FUEL	238.54	
				183821	9/30/2025	PE9/30 BLDG/PLANNING DEP	214.23	
				183823	9/30/2025	PE9/30 LLMD DEPT FUEL	243.89	
				183827	9/30/2025	PE9/30 STREETS DEPT FUEL	524.79	
				183669	9/30/2025	PE9/30 UTILITIES DEPT FUEL	75.10	
				183828	9/30/2025	PE9/30 WATER DEPT FUEL	1,877.29	
				183865	9/30/2025	PE9/30 SANITARY DEPT FUEL	2,248.46	7,891.37
3138	10/22/2025	43462	BEST BEST & KRIEGER, L	1040878	9/30/2025	PE8/31, #80237, GENERAL RE	36,683.00	
				1040879	9/30/2025	PE8/31, #80237.00445, DESEF	5,008.20	
				1040880	9/30/2025	PE8/31, #80237.00453, LEE AN	379.80	
				1040881	9/30/2025	PE8/31, #80237.00500, PRA RI	18,920.00	
				1040882	9/30/2025	PE8/31, #80237.00810, LABOF	3,251.40	
				1040883	9/30/2025	PE8/31, #80237.00819, CODE	136.00	
				1040884	9/30/2025	PE8/31, #80237.00833, TELEC	4,692.00	
				1040885	9/30/2025	PE8/31, #80237.00840, CANNA	2,290.00	
				1040886	9/30/2025	PE8/31, #80237.00857, RENEV	6,188.00	
				1040887	9/30/2025	PE8/31, #80237.00875, MESQU	529.60	
				1040888	9/30/2025	PE8/31, #80237.00883, AIRPO	748.00	78,826.00
3139	10/22/2025	56338	BLAIR AIR, INC.	363670	9/24/2025	9/24 TRBLSHT UNIT @ FIRE S	115.00	115.00
3140	10/22/2025	50977	BRISAS AIR CONDITIONIN	2025-8810	8/26/2025	INSTLL'D HVAC COMPONENT	26,465.00	26,465.00
3141	10/22/2025	54862	COMPUTERSHARE TRUS	2484953	10/3/2025	AC83925300, REV REF BOND	2,500.00	2,500.00
3142	10/22/2025	56233	CORONA ENVIRONMENTA	U-9140	7/31/2025	PE7/31 TESTING/EVALUATION	34,779.12	
				U-9194	8/31/2025	PE8/31 TESTING/EVALUATION	110,842.25	
				U-9293	9/30/2025	PE9/30 TESTING/EVALUATION	78,935.16	224,556.53
3143	10/22/2025	00749	COUNTY OF RIVERSIDE	SH0000049013	9/18/2025	7/24-8/20 LAW ENFORCEMEN	840,390.97	840,390.97
3144	10/22/2025	49858	CV PIPELINE CORP.	S3748	8/29/2025	8/25 VIDEO PIPE INSPECTION	1,005.00	1,005.00

Bank : ewfb EFT FOR WELLS FARGO BANK - (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
3145	10/22/2025	42500	DEKRA-LITE INDUSTRIES	ARINV026315	9/22/2025	SMD LED C9 FACETED BULB:	1,312.62	1,312.62
3146	10/22/2025	53799	ENTERPRISE FM TRUST	FBN5455735	10/3/2025	OCT2025 LEASE CHRGS (FOI	127,258.46	127,258.46
3147	10/22/2025	44713	FARMER BROTHERS CO.	95678219	9/29/2025	COFFEE, CREAMER & TEA	446.44	446.44
3148	10/22/2025	49100	GOLDMAN, RONALD A.	Sep2025	9/30/2025	SEP2025 SVCS: ANNEXATION	2,538.00	2,538.00
3149	10/22/2025	00207	GRAINGER INC	9647335125	9/19/2025	GEAR OIL	382.44	
				9647661249	9/19/2025	LEVER ACTION BUCKET PUM	144.91	527.35
3150	10/22/2025	00996	HOME DEPOT	0162956	9/18/2025	U-BOLT, NYLON BARB, SS CL	119.36	
				7019771	9/11/2025	LED D2D AREALIGHT 4000 LU	225.33	
				8172339	9/30/2025	DIABLO 4.5" MASONRY DIAM(	42.34	387.03
3151	10/22/2025	56291	MANNYS BUMPER REPAI	FAC0006	9/24/2025	RPR'D DOORS & PAINT ON F(	1,065.75	1,065.75
3152	10/22/2025	51539	MICHAEL BAKER INTERN	1234008	12/20/2024	PE12/1 AVE 50 EXTENSION P/	18,304.00	18,304.00
3153	10/22/2025	54985	MUNISERVICES LLC	INV06-021646	9/25/2025	JULY-SEPT2025 SVCS: UTILIT	4,851.03	4,851.03
3154	10/22/2025	01882	NORTHERN TOOL & EQU	ab16984f	7/23/2025	6PC HAMMER	55.17	
				7cc95362	7/23/2025	SPOTLIGHT W/ POWERB	56.80	111.97
3155	10/22/2025	49479	POLYDYNE INC.	1964236	9/23/2025	CLARIFLOC WE-1238	4,634.06	4,634.06
3156	10/22/2025	55682	SALCIDO, SANDRA E.	3	9/10/2025	AUG2025 ZUMBA CLASSES	455.00	455.00
3157	10/22/2025	56253	SMARSH INC	INV-295507	9/30/2025	EXISTING EMAIL IMPORT INT	13,456.40	
				INV-295509B	9/30/2025	SEP2025-JUNE2026 ONBOAR	1,400.00	
				INV-295509A	9/30/2025	SEP2025-JUNE2026 EMAIL AF	11,538.10	26,394.50
3158	10/22/2025	48436	UNIVAR SOLUTIONS USA	53293635	9/2/2025	SODIUM BISULFITE	7,930.93	
				53345949	9/22/2025	SODIUM HYPOCHLORITE	11,894.22	
				53353231	9/25/2025	SODIUM HYPOCHLORITE	553.91	
				53353232	9/25/2025	SODIUM HYPOCHLORITE	701.30	21,080.36
3159	10/22/2025	54400	US BANK	7907744	9/25/2025	COACHELLA FIN AUTH LEASE	3,000.00	3,000.00
3160	10/22/2025	55817	VESTIS SERVICES, LLC	SEP2025 CC	9/30/2025	PE9/30, CUST #792567364, M/	913.04	
				SEP2025 SAN	9/30/2025	PE9/30, CUST #792282347, UI	1,132.43	
				SEP2025	9/30/2025	PE9/30, CUST #792282344/45,	3,414.17	
				SEP2025 GRFT	10/2/2025	PE9/30, CUST #6136434, UNIF	116.92	5,576.56
3161	10/22/2025	51697	WESTERN WATER WORK	1412746-00	9/3/2025	1X100 PE IPS ID PIPE SIDR-7	184.88	
				1412764-00	9/4/2025	27"X380' DIP V-BIO POLYWRA	499.05	
				1412829-00	9/12/2025	SOFT COPPER TUBING 60FT	1,063.58	
				1412885-01	9/24/2025	SOFT COPPER TUBING 100F	4,219.93	
				1412935-00	9/23/2025	BALLCORP MIP X QJ 110 COI	1,253.45	
				1412937-00	9/24/2025	10X2 IP BRASS SADDLE DBL	1,009.41	
				1412942-00	9/25/2025	SOFT COPPER TUBING 100F	17,497.88	25,728.18

Bank : ewfb EFT FOR WELLS FARGO BANK -S (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
3162	10/22/2025	54719	YUNEX LLC	90005338	9/23/2025	AUG2025 TRAFFIC SIGNAL M	3,028.50	
				5610006341	9/23/2025	AUG2025 TRAFFIC SIGNAL C.	3,305.00	6,333.50
						Γ FOR WELLS FARGO BANK -SEPARATE CHECK:		1,431,754.68

Bank : wfb WELLS FARGO BANK

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
123703	10/22/2025	42175	4IMPRINT	30332133	10/7/2025	REFLECTIVE HALLOWEEN PI	844.47	844.47
123704	10/22/2025	46835	AIR AND HOSE SOURCE,	630131	9/16/2025	2-1/2" PIPE COUPLING, ETC	144.64	144.64
123705	10/22/2025	56453	ARAUJO, RAYMOND	Refund	10/6/2025	DEPOSIT REFUND- 10/4 BGD	100.00	100.00
123706	10/22/2025	54389	AVSU, INC.	INV-10913	10/8/2025	10/22-23 TELEPROMPTER SV	2,198.13	2,198.13
123707	10/22/2025	03650	BARBARA SINATRA CHILI	Aug 2025	9/9/2025	8/9 SVCS: LAW ENFORCEMEI	231.00	231.00
123708	10/22/2025	43634	CACEO	300022414	10/1/2025	2026 MBRSHP RNWL: R. ROS	100.00	100.00
123709	10/22/2025	53423	CBE OFFICE SOLUTIONS	INV12763-CBE	10/6/2025	ACC CB CC3502, COLOR CO	417.25	417.25
123710	10/22/2025	53530	CHABOLLA, JESUS	Reimb	9/30/2025	FY25/26 EDUCATION REIMBU	195.00	195.00
123711	10/22/2025	55591	CICCS TRUST	2025-10	10/6/2025	OCT2025 CICCS TRUST EAP	177.30	177.30
123712	10/22/2025	56178	CITIGUARD, INC.	74527	10/1/2025	SEP2025 SECURITY SVCS @	9,009.00	
				72137	7/23/2025	7/21-22 EQUIPMENT AREA PA	384.00	
				74524	10/1/2025	SEP2025 SECURITY SVCS @	10,122.00	
				74526	10/1/2025	SEP2025 SECURITY SVCS @	6,405.00	25,920.00
123713	10/22/2025	53220	COACHELLA ACE HARDW	9455/1	8/11/2025	MISC FASTENERS	23.93	
				9473/1	8/14/2025	CNPY PLYSTR N/BLU 10X10'	130.49	
				9521/1	8/25/2025	FG ANCH SHCKL W/ PIN, ETC	72.83	
				9548/1	8/28/2025	WIRE BRUSH MINI SS 3PK, E	62.00	
				9567/1	9/3/2025	SLDRING IRON KIT 30W, ETC	57.60	
				9679/1	9/26/2025	BOLT EYE W/ NUT, MW BRAI	37.00	
				9682/1	9/27/2025	GARDEN SPRAYER 1GAL, ET	54.35	
				9676/1	9/25/2025	QUICK SETTING CEMENT, ET	36.18	474.38
123714	10/22/2025	52724	COACHELLA VALLEY VOL	2025	9/25/2025	COMMUNITY BASED GRANT	1,000.00	1,000.00
123715	10/22/2025	54137	CONSERVE LANDCARE L	518885	9/16/2025	AVE 53 GRADING @ DIST 22	1,656.00	
				518886	9/16/2025	RPLC'D VALVE BOX COVERS	126.93	
				518887	9/16/2025	RPR'D VALVES @ DIST 16	348.55	
				518888	9/16/2025	INSTLL'D QUICK COUPLING @	133.58	
				520015	9/23/2025	RPLC'D VALVE @ DIST 33	214.40	
				520016	9/23/2025	RPLC'D CLOCK @ DIST 19	328.53	
				520017	9/23/2025	RPLC'D VALVES @ DIST 29	368.32	3,176.31
123716	10/22/2025	52375	CORE & MAIN LP	X634800	8/28/2025	J-344HP 4X2-1/2 ANG FIRE PI	936.28	936.28
123717	10/22/2025	00214	CORONET CONCRETE PI	1210386	9/11/2025	6.0 SACK EQ 60/40 FA, EFC FI	553.33	553.33
123718	10/22/2025	56158	CULLIGAN QUENCH	INV09638869	10/1/2025	AC D347651, OCT2025 RNTL,	41.46	
				INV09640359	10/1/2025	AC D347648, OCT2025 RNTL,	41.46	82.92
123719	10/22/2025	54135	DEL VALLE INFORMADOF	2025-82	7/15/2025	JULY-AUG AD: NOTICE OF AP	625.00	625.00

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
123720	10/22/2025	12870	DEPARTMENT OF JUSTIC	848036	9/16/2025	AUG2025 BLOOD ALCOHOL A	70.00	
				848089	9/16/2025	MAY2025 BLOOD ALCOHOL A	140.00	210.00
123721	10/22/2025	42761	DEPT OF ENVIRONMENT/	IN1058414	10/1/2025	FAC #FA0011056, BGDMA SW	926.00	
				IN1059043	10/1/2025	FAC #FA0038715, RLF PARK, I	794.00	1,720.00
123722	10/22/2025	55841	DESERT VALLEY POWER	3388	9/26/2025	TRBLSHT BACK-UP GENERA	1,305.00	1,305.00
123723	10/22/2025	13700	DEWEY PEST CONTROL	17635239	9/23/2025	AC2100566, ONE TIME SVC, 5	1,500.00	
				17634801	9/16/2025	AC2100241, ONE TIME SVC, 8	350.00	1,850.00
123724	10/22/2025	55527	DOKKEN ENGINEERING	50108	9/3/2025	PE8/31 GRPFRT/AIRPORT BL	680.00	680.00
123725	10/22/2025	55683	DUDEK	202507417	9/12/2025	PE8/22 CSD HEADWORKS SC	5,026.25	
				202507576	9/18/2025	PE8/22 CSD 2025 SSMP UPD/	9,211.25	
				202507867	9/26/2025	PE8/22 DEVELOPMENT OF W	5,442.50	19,680.00
123726	10/22/2025	42223	DXP ENTERPRISES, INC.	55310194	8/15/2025	CRANE 120767 SLEEVE, HOC	3,879.11	
				55310195	8/15/2025	CRANE 0045022 COVER, STU	2,725.18	6,604.29
123727	10/22/2025	14700	E. S. BABCOCK & SONS, I	CF51681-0076D	6/27/2025	MAR-APR2025 LAB SAMPLES	6,557.47	
				CI51849-0076W	9/30/2025	JULY-AUG2025 LAB SAMPLES	3,999.27	
				CI51850-0076D	9/30/2025	AUG2025 LAB SAMPLES FOR	3,220.88	
				CI51851-0076D	9/30/2025	AUG2025 LAB SAMPLES FOR	16,925.70	30,703.32
123728	10/22/2025	44088	FERGUSON ENTERPRISE	5695666	8/27/2025	32OZ PVC HD GRAY CMNT, E	536.73	
				5695666-1	8/27/2025	4X20FT PVC S40 BE PIPE	373.52	910.25
123729	10/22/2025	54881	FERNANDEZ, ANAHI	Mlge 9/27-10/1	10/6/2025	MLGE 9/27-10/1, APA CONF: M	316.40	316.40
123730	10/22/2025	15900	FIESTA FORD, INC.	5145447	9/24/2025	PUMP ASY-WATER, THERMO	164.96	164.96
123731	10/22/2025	02272	FRANKLIN TRUCK PARTS	IN371069	9/23/2025	RB 2BN1/1NPT PST-WO	293.19	
				IN371109	9/24/2025	4 LEAF UTILITY TR	81.74	374.93
123732	10/22/2025	51494	GARDA CL WEST, INC.	10830215	10/1/2025	OCT2025 ARMORED TRANSP	1,388.75	1,388.75
123733	10/22/2025	56454	GUZMAN, YADIRA	Refund	10/6/2025	DEPOSIT REFUND- 10/5 BGD	100.00	100.00
123734	10/22/2025	01864	HAAKER EQUIPMENT CO	INV14700	8/25/2025	RPLC'D LOWER SWIVEL, ETC	4,272.43	
				INV15438	8/29/2025	TEE WELDMENT, ELBOW WE	5,927.99	10,200.42
123735	10/22/2025	52735	HERNANDEZ, PEDRO	PD 10/27-30	8/25/2025	PD 10/27-30, CACEO CONF: S	301.00	301.00
123736	10/22/2025	56455	HERRERA, JESSICA	Refund	10/6/2025	DEPOSIT REFUND- 10/5 RLF	100.00	100.00
123737	10/22/2025	20150	HYDRO AG SYSTEMS	35065	8/27/2025	PVC ELL 4 SS 90 SCH40, ETC	43.78	43.78

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
123738	10/22/2025	20450	IMPERIAL IRRIGATION DI	50035755-SP25	10/2/2025	AC50035755, 8/29-9/27, PUMP	4,734.72	
				50371785-SP25	10/2/2025	AC50371785, 8/29-9/30, LIFT S	977.63	
				50408460-SP25	10/3/2025	AC50408460, 8/29-9/30, WELL	16,468.86	
				50434217-SP25	10/2/2025	AC50434217, 8/29-9/30	77.84	
				50459795-SP25	10/2/2025	AC50459795, 8/29-9/30	76.20	
				50459796-SP25	10/2/2025	AC50459796, 8/29-9/30	55.27	
				50459819-SP25	10/2/2025	AC50459819, 8/29-9/30	41.02	
				50522793-SP25	10/2/2025	AC50522793, 8/29-9/30, SCAD	56.79	22,488.33
123739	10/22/2025	45108	IMPERIAL SPRINKLER SU	0022854822-001	8/25/2025	ECHO 25.4CC PRO TORQUE	445.86	
				0023332823-001	9/23/2025	WHITE MARKING PAINT	22.11	
				0022928842-002	10/1/2025	KICHLER ACCENT LED VLO 6	1,514.10	
				0023447360-001	10/1/2025	4X1G AVM HERB DIQUAT HAZ	164.52	
				0023334311-001	9/23/2025	CHAPIN PRO BACKPACK SPF	212.81	
				0023362455-001	9/24/2025	RB PE-PLASTIC VALVE, IPS P	295.18	
				0023375183-001	9/25/2025	NIPPLE PVC SCH80, ETC	8.46	
				0023375917-002	9/25/2025	RB PE-PLASTIC VALVE, LENC	232.67	2,895.71
123740	10/22/2025	49860	KEENAN & ASSOCIATES	329173	9/25/2025	SEP2025-AUG2026 GROUP C	1,000.00	1,000.00
123741	10/22/2025	56456	KHODER, ANGELICA	Refund	10/6/2025	DEPOSIT REFUND- 10/4 COM	300.00	300.00
123742	10/22/2025	47328	KONICA MINOLTA	47881384	9/30/2025	C550I, 1515 6TH ST, AUG-SEF	1,282.02	1,282.02
123743	10/22/2025	44047	KONICA MINOLTA BUSINE	9010606778	9/26/2025	BIZHUB 282, FIRE DEPT, 8/23	28.42	28.42
123744	10/22/2025	44767	KUNA FM	741596-1	9/21/2025	9/15-21 AD SPOT: EL GRITO (	3,000.00	3,000.00
123745	10/22/2025	54362	LINDE GAS & EQUIPMEN	52176414	9/23/2025	8/20-9/20 IND HIGH PRESSUR	50.81	50.81
123746	10/22/2025	24600	LOPES HARDWARE	0001859	9/26/2025	RAGS, ETC	19.55	
				0001563	9/4/2025	2001 LOCKS, TAPE, SOCKET,	1,396.99	1,416.54
123747	10/22/2025	49857	MANPOWER US INC.	39665104	9/14/2025	WE 9/14: A. RAYA	1,336.88	
				39680396	9/21/2025	WE 9/21: A. RAYA	1,452.74	
				39691264	9/28/2025	WE 9/28: GALINDO+GALLEGC	4,055.27	
				39654134	9/7/2025	WE 9/7: A. RAYA	1,229.94	8,074.83
123748	10/22/2025	55020	MARTIN MARIETTA MATE	47085117	9/8/2025	1/2" MM TY A PG70-10	416.22	
				47085116	9/8/2025	TACK 5GAL BUCKET	64.65	480.87
123749	10/22/2025	55038	MEDINA ZENDEJAS COMI	2195	8/7/2025	RPLC'D MANHOLE LID @ CAL	2,000.00	
				2257	9/23/2025	RPLC'D 3 MANHOLE LIDS	4,500.00	6,500.00
123750	10/22/2025	25900	MEREDITH & SIMPSON C	250969	9/29/2025	TRBLSHT VFD/PUMP MOTOR	204.75	204.75
123751	10/22/2025	56452	MEZA ONTIVEROS, JESU	Scholarship	9/22/2025	2025 CYBSA SCHOLARSHIP-	50.00	50.00
123752	10/22/2025	55950	MEZA, JOSE A.	PD 8/18-23	9/11/2025	PD 8/18-23, BACKFLOW COUI	473.00	473.00

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
123753	10/22/2025	54876	MONTANO, SARA	PD 10/27-30	8/25/2025	PD 10/27-30, CACEO CONF: S	301.00	301.00
123754	10/22/2025	55357	MORENO, ADRIAN	Trvl Exp 9/28-29	10/6/2025	TRVL EXP 9/28-29, APA CONF	65.46	65.46
123755	10/22/2025	42240	MULTI W. SYSTEMS, INC.	32530899	7/22/2025	T MOTOR BEARING KIT	374.65	374.65
123756	10/22/2025	47192	O'REILLY AUTO PARTS	2855-433337	9/24/2025	ENGINE MOUNT	75.04	
				2855-428530	9/9/2025	HD AIR FLTR, 1GAL MOTOR C	133.55	
				2855-428632	9/9/2025	RESISTOR	57.05	
				2855-428857	9/10/2025	1GAL MOTOR OIL	65.22	
				2855-428979	9/10/2025	SWITCHES	24.87	
				2855-432730	9/22/2025	WIPER BLADES	50.00	
				2855-433234	9/24/2025	BATTERY	216.23	
				2855-433551	9/25/2025	BATTERY	153.36	
				2855-435035	9/30/2025	CIRCUIT BRKR	38.05	
				2855-435037	9/30/2025	V/C GASKET, 5QT MOTOR OI	167.25	980.62
123757	10/22/2025	51868	PALM SPRINGS AIR MUSE	2448	9/26/2025	11/8 AIRCRAFT FLYOVER	6,300.00	6,300.00
123758	10/22/2025	56022	PALM SPRINGS PARTY C(	2443	10/6/2025	10/30 HALLOWEEN MAZE, ET	1,800.00	1,800.00
123759	10/22/2025	01736	PALM SPRINGS PUMP, IN	25-5920	9/24/2025	7/31 CRANE RNTL @ WELL #'	670.00	670.00
123760	10/22/2025	53427	PASTION INDUSTRIES, IN	048429	9/26/2025	OT-DC2025 FIRE ALARM/RAD	210.00	210.00
123761	10/22/2025	45055	PATTON ENTERPRISES, I	101352	9/11/2025	RPLC'D PHOTO EYE	430.00	430.00
123762	10/22/2025	02028	PETE'S ROAD SERVICE, I	25-0869203-00	9/23/2025	DISMOUNT/MOUNT NEW TIR	1,229.05	
				25-0870474-00	9/29/2025	FLAT REPAIR	40.61	1,269.66
123763	10/22/2025	46837	PRECISION BACKFLOW	PBF162314	9/24/2025	INSTLL'D GUARDSHACK ENC	2,390.00	2,390.00
123764	10/22/2025	50333	PUEBLO UNIDO CDC	Sponsorship	9/29/2025	DIA DE LOS MUERTOS EVEN'	5,000.00	5,000.00
123765	10/22/2025	54500	RELIABLE TRANSLATION:	31902	9/24/2025	9/24 CC MTG SVCS	588.00	588.00
123766	10/22/2025	56450	REYES DOMINGUEZ, EVA	Refund	9/30/2025	DEPOSIT REFUND- 9/27 SIER	100.00	100.00
123767	10/22/2025	51785	RMC WATER AND ENVIR(	28105	9/23/2025	PE8/29 MESQUITE/AMEZCUA	11,616.25	11,616.25
123768	10/22/2025	43728	ROSALES, RENE	PD 10/27-30	8/25/2025	PD 10/27-30, CACEO CONF: S	301.00	301.00
123769	10/22/2025	00382	SAFEGUARD BUSINESS S	9008977029	10/4/2025	W-2 BLANK FORMS	156.53	156.53
123770	10/22/2025	55272	SALAS, LAWRENCE Y.	Aug2025	9/2/2025	AUG2025 CITIZENSHIP CLAS:	870.00	
				Sep2025	10/2/2025	SEP2025 CITIZENSHIP CLASS	1,160.00	2,030.00
123771	10/22/2025	49697	SANCHEZ, ROBERTO	20251108	10/2/2025	11/8 VETERANS DAY CATERI	2,280.00	2,280.00
123772	10/22/2025	56414	SANCHEZ-MEZA, VANESS	Trvl Exp 9/29-30	10/6/2025	TRVL EXP 9/29-30, APA CONF	34.43	34.43
123773	10/22/2025	50827	SDC SOUND COMPANY L	1171	9/3/2025	FINAL- 10/23 SOUND SYSTEM	5,805.50	5,805.50
123774	10/22/2025	54429	SIGNATURE PARTY RENT	28693	10/6/2025	11/6-8 ROUND TBL 60"+LINEN	3,135.78	3,135.78
123775	10/22/2025	56052	SILENT 6 LLC	1790	9/23/2025	NOV2025/26 TRIDENT SVC RI	996.00	996.00

Bank : wfb WELLS FARGO BANK (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
123776	10/22/2025	55659	STAPLES	6043199213	9/25/2025	JUPITER 2 125 12.5IN LAMINA	274.92	
				6043199214	9/25/2025	THERMAL LAM POUCHES	69.07	
				6043199215	9/25/2025	HP 148A BLCK LJ TNR CRTRC	386.04	
				6043199216	9/25/2025	CUSHION, POST-IT NOTES, E	121.15	
				6043199217	9/25/2025	STAPLES 8.5X11 COPY CS, E	236.16	
				6043199218	9/25/2025	HP 64XL BLACK COMBO, ETC	211.67	
				6043199219	9/25/2025	SPLS 8.5X11 100 REC COPY (	150.60	
				6043199220	9/25/2025	TIME CARDS, 9IN LETTER OF	78.55	
				6040494821	8/25/2025	ATOMIC DIGITAL CLOCK W/ T	37.83	
				6040494823	8/25/2025	CART	953.37	
				6040494825	8/25/2025	THANK YOU BAGS, LETTER S	118.70	
				6040494828	8/25/2025	NITRILE GLOVES, EXPO 16PI	94.40	2,732.46
123777	10/22/2025	36300	SWRCB FEES	EW-1051637	9/17/2025	FY24/25 WATER SYSTEM ENF	474.00	474.00
123778	10/22/2025	54550	TBU INC.	51778	9/8/2025	RPR'D BROKEN MAINLINE @	13,507.16	13,507.16
123779	10/22/2025	54651	THE REINALT-THOMAS C	5048669326	10/1/2025	INSTLL'D TIRES (2) ON 2000 T	226.41	226.41
123780	10/22/2025	48152	TKE ENGINEERING, INC.	2025-1193	9/22/2025	PE7/31 SVCS, TRACT 38072-1	57.05	57.05
123781	10/22/2025	38800	UNDERGROUND SERVICI	920250134	10/1/2025	SEP2025- 62 NEW TICKETS+I	258.00	
				25-260879	10/1/2025	CA STATE FEE FOR REGULAT	68.57	326.57
123782	10/22/2025	43751	USA BLUEBOOK	INV00789880	8/6/2025	FTI PF DRUM PUMP KIT	1,027.63	
				INV00817340	9/3/2025	WELL SOUNDER 2010 PRO	1,594.47	2,622.10
123783	10/22/2025	39645	VALLEY OFFICE EQUIPME	IN2509-1593	9/29/2025	ACC #CO03, 8/23-9/22, CIVIC (	582.40	582.40
123784	10/22/2025	55816	VERIZON CONNECT FLEE	603000073116	10/1/2025	SEPT2025 VEHICLE TRACKIN	1,462.05	1,462.05
123785	10/22/2025	50158	VIRTUAL CONNECT TECH	3060377	10/1/2025	OCT2025/26 CLOUDFILTER S	2,980.80	2,980.80
123786	10/22/2025	49778	WEST COAST ARBORIST:	233796	9/15/2025	9/1-15 TREE MAINT @ DIST 3	157.50	
				233802	9/15/2025	9/1-15 TREE MAINT @ DIST 1	6,774.00	
				233874	9/19/2025	9/15 TREE PLANTING @ DIST	1,275.00	
				231902	7/31/2025	7/16-31 TREE MAINT @ DIST	1,958.00	
				231908	7/31/2025	7/16-31 TREE MAINT @ DIST	712.00	
				231909	7/31/2025	7/16-31 TREE MAINT @ DIST	178.00	
				233795	9/15/2025	9/1-15 TREE MAINT @ DIST 2	157.50	
				233805	9/15/2025	9/1-15 TREE MAINT @ DIST 2	7,053.00	18,265.00
123787	10/22/2025	48971	XPRESS GRAPHICS & PR	25-73501	9/16/2025	HEX CHROME NOTICE TO RE	10,793.91	10,793.91
123788	10/22/2025	56451	YEE, ELIZA	PD 10/27-30	8/25/2025	PD 10/27-30, CACEO CONF: S	301.00	301.00

Sub total for WELLS FARGO BANK:	263,240.18

112 checks in this report.

Grand Total All Checks: 1,694,994.86

Date: **October 22, 2025**

Finance Director: Lincoln Bogard

City Manager: William B. Pattison

STAFF REPORT
10/22/2025

TO: Honorable Mayor and City Council Members

FROM: Ruben Ramirez, Controller

SUBJECT: Investment Report – August 31, 2025

STAFF RECOMMENDATION:

Staff recommends that the City Council receive and file the investment report for August 2025.

EXECUTIVE SUMMARY:

On June 12, 2024, the City of Coachella along with its component units (Sanitary District, Educational & Governmental Access Cable Corporation, Fire Protection District and Water Authority) approved and adopted the current "Statement of Investment Policy".

Pursuant to Section 16 of that policy, the City Treasurer shall provide to the City Council a monthly investment report which provides a clear picture of the status of the current investment portfolio. This report shall include, at a minimum, the following information for each type of investment held in the City's investment portfolio: the issuer; amount of investment; current market value; yield on investment; income generated from investments; dollar amount invested on all securities, investments and moneys held by the local agency; and shall additionally include a description of any of the local agency's funds, investments, or programs; and a description of unusual investment activity or developments during the month for which the report is prepared. This information shall be provided for all City and component unit pooled investments, as well as for bond accounts, which are managed by outside Fiscal Agents.

The interest rates presented are the most current rates available as of the date of these reports. The market values presented for pooled City investments are based on closing prices for the related investments as of the date of these reports. This information was obtained from the Wall Street Journal or other reliable sources of market prices.

The Market values presented for investments managed by fiscal agents are based on amounts reported by the fiscal agent on their investment statements. The purchase date and type of investment are not included for funds held by fiscal agents.

Attached is the Treasurer's Report of Investments which includes an overview on investments which provides information on investment activity, withdrawals and deposits, interest earned, payment of interest and payment of principal as of the months ended August 31, 2025. In addition, this report includes detailed information and current activity on individual investments.

All City investments are in compliance with the guidelines established for Authorized Investments as specified in the Investment Policy, Section 8.

There was no unusual investment activity to report.

The City and Districts have sufficient funds to meet their expenditure requirements for the next six months.

FISCAL IMPACT:

None, this report is to receive and file only.

CITY OF COACHELLA
TREASURER'S REPORT - INVESTMENT REPORT
As of August 31, 2025
Fiscal Year 2025-2026

DESCRIPTION	CURRENT YIELD	BALANCE AS OF 7/31/2025	NET: DEPOSITS/ (WITHDRAWALS)	INTEREST EARNED / CHANGE IN VALUE	PAYMENT OF (INTEREST)	PAYMENT OF (PRINCIPAL)	BALANCE AS OF 8/31/2025	
CASH ON HAND								
Wells Fargo-General Checking	N/A	8,084,596.08	(3,541,327.44)	-	-	-	4,543,268.64	
Sweep Account	4.966%	-	-				-	
Wells Fargo-Road Maintenance	N/A	2,466,908.53	108,872.76		-	-	2,575,781.29	
Wells Fargo-Gas Tax	N/A	383,869.79	108,996.55	-	-	-	492,866.34	
Wells Fargo- Payroll Acct	N/A	(168,626.84)	(68,341.10)				- (236,967.94)	
Wells Fargo- TCC Grant	N/A	2,479,658.87	(186,171.54)	1,422.08			2,294,909.41	
Petty Cash	N/A	7,000.00	-	-	-	-	7,000.00	
Total Cash on Hand		**13,253,406.43**	**(3,577,970.77)**	**1,422.08**	**-**	**-**	**9,676,857.74**	
INVESTMENTS								
State of California - LAIF	2.17%	17,967,836.41	-	-	(3,000,000.00)	-	14,967,836.41	
Investment Management Acct	1.47%	36,818,132.25		405,109.81	-	-	37,223,242.06	
Total Investments		**54,785,968.66**	**-**	**405,109.81**	**(3,000,000.00)**	**-**	**52,191,078.47**	
CASH WITH FISCAL AGENT								
US Bank	varies	4,168,578.43	2,548,011.11	119.11	-	-	6,716,708.65	①
Wells Fargo Bank, N.A.	5.83%	154.22	-	0.51	-	-	154.73	②
Wilmington Trust, N. A.	0.03%	2,892,447.42	0.00	3,891.02	(184,400.00)	(660,000.00)	2,051,938.44	③
Total Cash with Fiscal Agent		**7,061,180.07**	**2,548,011.11**	**4,010.64**	**(184,400.00)**	**(660,000.00)**	**8,768,801.82**	
Grand Total		**75,100,555.16**	**(1,029,959.66)**	**410,542.53**	**(3,184,400.00)**	**(660,000.00)**	**70,636,738.03**	

Completed By: ***Lourdes Marrón-Accountant***

Reviewed By: ***Ruben Ramirez- Controller***

CITY OF COACHELLA
TREASURER'S REPORT - INVESTMENT REPORT
As of August 31, 2025
Fiscal Year 2025-2026

DESCRIPTION	CURRENT YIELD	BALANCE AS OF 7/31/2025	NET: DEPOSITS/ (WITHDRAWALS)	INTEREST EARNED / CHANGE IN VALUE	PAYMENT OF (INTEREST)	PAYMENT OF (PRINCIPAL)	BALANCE AS OF 8/31/2025
CASH WITH FISCAL AGENT							
US BANK							
COACHELLA FINANCING AUTHORITY							
Successor Agency to the Coachella Redevelopments Agency 2014 Series							
A/C #: 6712104701 Debt Service Fund	0.00%	549.44	(549.44)	1.95	-	-	1.95
A/C #: 6712104702 Interest Account	0.00%	-	118,306.25	-	-	-	118,306.25
A/C #: 6712104703 Principal Account	0.00%	-	585,000.00	-	-	-	585,000.00
A/C #: 6712104704 Reserve Account	0.00%	827,612.50	-	-	-	-	827,612.50
COACHELLA SANITARY DISTRICT							
WASTEWATER SERIES 2015A							
A/C #: 6712148601 Bond Fund	0.00%	597.35	45,488.04	2.12	-	-	46,087.51
A/C #: 6712148602 Interest Account	0.00%	-	-	-	-	-	-
A/C #: 6712148603 Principal Account	0.00%	-	-	-	-	-	-
A/C #: 6712148604 Reserve Account	0.00%	310,175.00	-	-	-	-	310,175.00
COACHELLA SANITARY DISTRICT: PROJECT FUND 2011							
A/C #: 6711963500 Project Fund 2011	0.0100%	28,925.85		102.86	-	-	29,028.71

CITY OF COACHELLA
TREASURER'S REPORT - INVESTMENT REPORT
As of August 31, 2025
Fiscal Year 2025-2026

DESCRIPTION	CURRENT YIELD	BALANCE AS OF 7/31/2025	NET: DEPOSITS/ (WITHDRAWALS)	INTEREST EARNED / CHANGE IN VALUE	PAYMENT OF (INTEREST)	PAYMENT OF (PRINCIPAL)	BALANCE AS OF 8/31/2025	
COACHELLA SUCCESSOR AGENCY								
MERGED PROJECT AREAS BONDS 98 & 99: BONDS 2013								
A/C #: 6712071401 Debt Service	0.00%	140.89	(140.89)	0.50	-	-	0.50	
A/C #: 6712071402 Interest Account	0.00%	-	30,043.75	-	-	-	30,043.75	
A/C #: 6712071403 Principal Account	0.00%	-	340,000.00	-	-	-	340,000.00	
A/C #: 6712071404 Reserve Account	0.00%	406,487.50	-	-	-	-	406,487.50	
SA TO COACHELLA RDA REFUNDING BONDS SERIES 2016A & 2016B								
A/C #: 6712160601 Debt Service	0.00%	1,442.85	(1,442.85)	5.13	-	-	5.13	
A/C #: 6712160602 Interest Account	0.00%	-	311,306.25	-	-	-	311,306.25	
A/C #: 6712160603 Principal Account	0.00%	-	1,120,000.00	-	-	-	1,120,000.00	
A/C #: 6712160604 Reserve Account	0.00%	1,978,368.49	-	-	-	-	1,978,368.49	
COACHELLA LEASE BONDS 2016								
A/C #: 6712179801 Payment Account	0.0000%	1,947.30	-	6.55	-	-	1,953.85	
A/C #: 6712179802 Interest Account	0.0000%	(0.00)	-	-	-	-	(0.00)	
A/C #: 6712179803 Principal Account	0.0000%	-	-	-	-	-	-	
A/C #: 6712179804 Reserve Account	0.0000%	612,331.26	-	-	-	-	612,331.26	
TOTAL US BANK OF CALIFORNIA		**4,168,578.43**	**2,548,011.11**	**119.11**	**-**	**-**	**6,716,708.65**	①
WELLS FARGO BANK, N.A.								
GAS TAX BONDS SERIES 2019								
A/C #: 83925300 Debt Service Fund	0.0000%	30.64	-	0.10	-	-	30.74	
A/C #: 83925301 Interest Account	0.0000%	33.03	-	0.11	-	-	33.14	
A/C #: 83925302 Principal Account	0.0000%	90.55	-	0.30	-		90.85	
TOTAL WELLS FARGO BANK, N.A.		**154.22**	**-**	**0.51**	**-**	**-**	**154.73**	②

CITY OF COACHELLA
TREASURER'S REPORT - INVESTMENT REPORT
As of August 31, 2025
Fiscal Year 2025-2026

DESCRIPTION	CURRENT YIELD	BALANCE AS OF 7/31/2025	NET: DEPOSITS/ (WITHDRAWALS)	INTEREST EARNED / CHANGE IN VALUE	PAYMENT OF (INTEREST)	PAYMENT OF (PRINCIPAL)	BALANCE AS OF 8/31/2025
WILMINGTON TRUST, N. A.							
CITY OF COACHELLA TAXABLE PENSION OBLIGATION BONDS							
A/C #: 144613-000 Revenue Account	0.03%	828.80	-	2.79	-	-	831.59
A/C #: 144613-001 Interest Account	0.03%	0.00	-	-	-	-	0.00
A/C #: 144613-002 Principal Account	0.00%	2.11	-	-	-	-	2.11
CITY OF COACHELLA 2022A BOND FUND							
A/C #: 154278-000 Bond Fund	1.76%	67.37	4,300.96	13.16	-	-	4,381.49
A/C #: 154278-001 Interest Account	0.00%	89,654.89	(154.89)	-	(89,500.00)	-	-
A/C #: 154278-002 Principal Account	0.00%	150,259.60	(259.60)	-	-	(150,000.00)	-
A/C #: 154278-004 Project FD Account	1.76%	1,162,004.84	(3,886.47)	3,871.71	-	-	1,161,990.08
CITY OF COACHELLA 2022B BOND FUND							
A/C #: 155657-000 Bond Fund	1.76%	69.05	1,046.85	3.36	-	-	1,119.26
A/C #: 155657-001 Interest Account	0.00%	95,064.24	(164.24)	-	(94,900.00)	-	-
A/C #: 155657-002 Principal Account	0.00%	510,882.61	(882.61)	-	-	(510,000.00)	-
A/C #: 155657-004 COI Account	0.00%	-	-	-	-	-	-
CITY OF COACHELLA BOFA 2023 ESCROW							
A/C #: 166682-000 Bond Fund		883,613.91	-				883,613.91
TOTAL WILMINGTGON TRUST BANK, N.A.		**2,892,447.42**	**0.00**	**3,891.02**	**(184,400.00)**	**(660,000.00)**	**2,051,938.44** ③
TOTAL CASH WITH FISCAL AGENT		**7,061,180.07**	**2,548,011.11**	**4,010.64**	**(184,400.00)**	**(660,000.00)**	**8,768,801.82**

pfm asset management

Managed Account Detail of Securities Held

For the Month Ending **August 31, 2025**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY N/B DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	160,000.00	AA+	Aa1	04/05/21	04/07/21	156,206.25	0.89	102.72	159,734.50	158,053.12
US TREASURY N/B DTD 02/01/2021 0.375% 01/31/2026	91282CBH3	160,000.00	AA+	Aa1	05/03/22	05/04/22	145,500.00	2.95	52.17	158,388.89	157,552.48
US TREASURY N/B DTD 02/01/2021 0.375% 01/31/2026	91282CBH3	920,000.00	AA+	Aa1	02/17/22	02/18/22	868,860.94	1.84	300.00	914,613.21	905,926.76
US TREASURY N/B DTD 03/01/2021 0.500% 02/28/2026	91282CBQ3	310,000.00	AA+	Aa1	03/05/21	03/09/21	305,676.95	0.79	4.28	309,571.74	304,672.03
US TREASURY N/B DTD 03/01/2021 0.500% 02/28/2026	91282CBQ3	630,000.00	AA+	Aa1	12/03/21	12/07/21	613,019.53	1.15	8.70	628,020.41	619,172.19
US TREASURY N/B DTD 06/01/2021 0.750% 05/31/2026	91282CCF6	80,000.00	AA+	Aa1	06/02/21	06/04/21	79,825.00	0.79	152.46	79,973.87	78,124.72
US TREASURY N/B DTD 06/01/2021 0.750% 05/31/2026	91282CCF6	325,000.00	AA+	Aa1	06/06/22	06/08/22	297,857.42	2.99	619.36	319,918.94	317,381.68
US TREASURY N/B DTD 09/30/2021 0.875% 09/30/2026	91282CCZ2	300,000.00	AA+	Aa1	04/05/22	04/07/22	276,222.66	2.77	1,104.51	294,277.17	290,660.10
US TREASURY N/B DTD 02/15/2017 2.250% 02/15/2027	912828V98	295,000.00	AA+	Aa1	07/05/22	07/07/22	287,371.48	2.85	306.62	292,590.04	288,858.10
US TREASURY N/B DTD 02/15/2017 2.250% 02/15/2027	912828V98	925,000.00	AA+	Aa1	09/14/22	09/15/22	871,451.17	3.68	961.45	907,349.46	905,741.50
US TREASURY N/B DTD 04/30/2020 0.500% 04/30/2027	912828ZN3	1,110,000.00	AA+	Aa1	08/03/22	08/05/22	992,062.50	2.92	1,870.11	1,068,663.90	1,053,589.80
US TREASURY N/B DTD 08/15/2017 2.250% 08/15/2027	9128282R0	1,050,000.00	AA+	Aa1	09/01/22	09/06/22	995,490.23	3.40	1,091.37	1,028,455.95	1,022,560.35
US TREASURY N/B DTD 09/30/2022 4.125% 09/30/2027	91282CFM8	330,000.00	AA+	Aa1	11/01/22	11/03/22	327,847.26	4.27	5,727.66	329,088.21	333,248.52
US TREASURY N/B DTD 10/31/2022 4.125% 10/31/2027	91282CFU0	340,000.00	AA+	Aa1	12/06/22	12/08/22	344,728.13	3.81	4,725.82	342,089.05	343,479.56

pfm asset management

Managed Account Detail of Securities Held

For the Month Ending **August 31, 2025**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY N/B DTD 11/02/2020 0.500% 10/31/2027	91282CAU5	1,210,000.00	AA+	Aa1	01/04/23	01/06/23	1,030,437.89	3.91	2,038.59	1,129,355.28	1,132,200.63
US TREASURY N/B DTD 02/01/2021 0.750% 01/31/2028	91282CBJ9	605,000.00	AA+	Aa1	02/07/23	02/08/23	521,458.01	3.82	394.57	564,469.73	565,414.85
US TREASURY N/B DTD 03/31/2023 3.625% 03/31/2028	91282CGT2	325,000.00	AA+	Aa1	05/01/23	05/02/23	324,669.92	3.65	4,957.14	324,826.78	325,241.15
US TREASURY N/B DTD 03/31/2021 1.250% 03/31/2028	91282CBS9	575,000.00	AA+	Aa1	05/08/23	05/09/23	517,095.70	3.51	3,024.25	544,493.37	542,027.20
US TREASURY N/B DTD 05/01/2023 3.500% 04/30/2028	91282CHA2	420,000.00	AA+	Aa1	05/01/23	05/01/23	418,047.66	3.60	4,953.26	418,960.75	418,900.86
US TREASURY N/B DTD 05/01/2023 3.500% 04/30/2028	91282CHA2	460,000.00	AA+	Aa1	05/15/23	05/16/23	460,844.53	3.46	5,425.00	460,453.28	458,796.18
US TREASURY N/B DTD 05/31/2023 3.625% 05/31/2028	91282CHE4	360,000.00	AA+	Aa1	06/01/23	06/02/23	358,565.62	3.71	3,315.98	359,211.68	360,239.04
US TREASURY N/B DTD 05/31/2024 4.500% 05/31/2029	91282CKT7	240,000.00	AA+	Aa1	06/05/24	06/06/24	242,090.63	4.30	2,744.26	241,611.74	247,200.00
US TREASURY N/B DTD 07/01/2024 4.250% 06/30/2029	91282CKX8	505,000.00	AA+	Aa1	07/02/24	07/03/24	502,139.65	4.38	3,674.29	502,753.42	515,928.71
US TREASURY N/B DTD 07/31/2024 4.000% 07/31/2029	91282CLC3	170,000.00	AA+	Aa1	08/01/24	08/02/24	171,182.03	3.85	591.30	170,945.00	172,204.73
US TREASURY N/B DTD 09/03/2024 3.625% 08/31/2029	91282CLK5	850,000.00	AA+	Aa1	09/04/24	09/05/24	851,759.77	3.58	85.12	851,437.99	849,369.30
US TREASURY N/B DTD 09/30/2024 3.500% 09/30/2029	91282CLN9	1,575,000.00	AA+	Aa1	10/01/24	10/02/24	1,573,031.25	3.53	23,194.67	1,573,367.98	1,566,202.05
US TREASURY N/B DTD 10/31/2024 4.125% 10/31/2029	91282CLR0	175,000.00	AA+	Aa1	11/14/24	11/15/24	173,701.17	4.29	2,432.40	173,892.30	178,124.10
US TREASURY N/B DTD 10/31/2024 4.125% 10/31/2029	91282CLR0	275,000.00	AA+	Aa1	11/01/24	11/04/24	274,323.24	4.18	3,822.35	274,426.64	279,909.30

pfm asset management

Managed Account Detail of Securities Held

For the Month Ending **August 31, 2025**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY N/B DTD 12/02/2024 4.125% 11/30/2029	91282CMA6	290,000.00	AA+	Aa1	12/05/24	12/06/24	290,521.09	4.08	3,039.65	290,451.24	295,233.63
US TREASURY N/B DTD 12/31/2024 4.375% 12/31/2029	91282CMD0	400,000.00	AA+	Aa1	01/06/25	01/07/25	399,109.38	4.43	2,995.92	399,215.44	411,234.40
US TREASURY N/B DTD 01/31/2025 4.250% 01/31/2030	91282CMG3	470,000.00	AA+	Aa1	02/04/25	02/05/25	468,255.86	4.33	1,736.96	468,439.17	480,942.07
US TREASURY N/B DTD 02/28/2023 4.000% 02/28/2030	91282CGQ8	295,000.00	AA+	Aa1	03/04/25	03/05/25	296,140.82	3.91	32.60	296,039.34	299,044.75
US TREASURY N/B DTD 03/31/2025 4.000% 03/31/2030	91282CMU2	140,000.00	AA+	Aa1	04/01/25	04/02/25	140,700.00	3.89	2,356.28	140,647.21	141,875.72
US TREASURY N/B DTD 05/31/2023 3.750% 05/31/2030	91282CHF1	1,000,000.00	AA+	Aa1	06/02/25	06/03/25	987,031.25	4.04	9,528.69	987,617.67	1,002,305.00
US TREASURY N/B DTD 06/30/2025 3.875% 06/30/2030	91282CNK3	150,000.00	AA+	Aa1	07/01/25	07/01/25	150,451.17	3.81	995.07	150,437.43	151,183.65
US TREASURY N/B DTD 07/31/2025 3.875% 07/31/2030	91282CNN7	305,000.00	AA+	Aa1	08/27/25	08/28/25	307,144.53	3.72	1,027.72	307,141.52	307,358.87
Security Type Sub-Total		**17,730,000.00**					**17,020,820.69**	**3.41**	**99,393.30**	**17,462,930.30**	**17,479,957.10**
Federal Agency Commercial Mortgage-Backed Security											
FHMS K061 A2 DTD 01/01/2017 3.347% 11/01/2026	3137BTUM1	230,113.03	AA+	Aa1	05/19/23	05/24/23	223,029.86	4.29	641.82	227,619.03	227,338.56
FHMS K064 A2 DTD 05/01/2017 3.224% 03/01/2027	3137BXOY1	360,000.00	AA+	Aa1	08/16/23	08/18/23	339,581.25	4.94	967.20	351,120.91	355,582.08
FHMS K065 A2 DTD 07/01/2017 3.243% 04/01/2027	3137F1G44	205,000.00	AA+	Aa1	08/16/23	08/18/23	193,284.57	4.93	554.01	199,755.87	202,330.70
FHMS K066 A2 DTD 08/01/2017 3.117% 06/01/2027	3137F2LJ3	320,000.00	AA+	Aa1	08/17/23	08/22/23	299,250.00	4.97	831.20	310,187.64	315,173.76
FHMS K507 A1 DTD 09/01/2023 4.800% 04/01/2028	3137HAMR4	298,514.71	AA+	Aa1	09/20/23	09/28/23	293,830.12	5.19	1,194.06	295,613.12	303,124.07

pfm asset management

Managed Account Detail of Securities Held

For the Month Ending **August 31, 2025**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Commercial Mortgage-Backed Security											
FHMS K506 A1 DTD 09/01/2023 4.650% 05/01/2028	3137HAMG8	166,521.57	AA+	Aa1	09/07/23	09/14/23	164,031.24	5.01	645.27	164,998.11	168,817.23
FHMS KJ46 A1 DTD 07/01/2023 4.777% 06/01/2028	3137HAD45	270,123.66	AA+	Aa1	07/19/23	07/27/23	270,116.89	4.78	1,075.32	270,119.77	272,358.39
FHMS K505 A2 DTD 07/01/2023 4.819% 06/01/2028	3137HACX2	325,000.00	AA+	Aa1	07/13/23	07/20/23	328,246.10	4.59	1,305.15	326,854.39	331,252.68
FNA 2023-M6 A2 DTD 07/01/2023 4.190% 07/01/2028	3136BQDE6	329,456.32	AA+	Aa1	07/18/23	07/31/23	323,871.01	4.58	1,150.35	326,206.00	331,638.97
FHMS KJ47 A1 DTD 09/01/2023 5.272% 08/01/2028	3137HAMN3	157,411.42	AA+	Aa1	09/19/23	09/28/23	157,410.62	5.27	691.56	157,410.98	160,815.12
FHMS K506 A2 DTD 09/01/2023 4.650% 08/01/2028	3137HAMH6	340,000.00	AA+	Aa1	09/07/23	09/14/23	334,970.38	4.99	1,317.50	336,813.51	345,507.32
FHMS K508 A2 DTD 10/01/2023 4.740% 08/01/2028	3137HAQ74	345,000.00	AA+	Aa1	10/11/23	10/19/23	337,432.08	5.25	1,362.75	340,109.91	352,162.55
FHMS K509 A2 DTD 10/01/2023 4.850% 09/01/2028	3137HAST4	260,000.00	AA+	Aa1	10/25/23	10/31/23	251,710.42	5.60	1,050.83	254,457.04	266,258.46
FHMS K507 A2 DTD 09/01/2023 4.800% 09/01/2028	3137HAMS2	335,000.00	AA+	Aa1	09/20/23	09/28/23	330,995.75	5.07	1,340.00	332,377.59	341,971.02
FHMS K510 A2 DTD 11/01/2023 5.069% 10/01/2028	3137HB3D4	135,000.00	AA+	Aa1	11/14/23	11/21/23	134,609.72	5.14	570.26	134,738.93	138,844.67
FHMS K511 A2 DTD 12/01/2023 4.860% 10/01/2028	3137HB3G7	190,000.00	AA+	Aa1	11/28/23	12/07/23	189,454.13	4.93	769.50	189,632.46	194,400.40
FHMS K512 A2 DTD 12/01/2023 5.000% 11/01/2028	3137HBCF9	175,000.00	AA+	Aa1	12/11/23	12/21/23	176,634.15	4.79	729.17	176,117.20	179,729.72
FHMS K513 A2 DTD 01/01/2024 4.724% 12/01/2028	3137HBFY5	195,000.00	AA+	Aa1	01/10/24	01/18/24	196,947.86	4.50	767.65	196,358.18	198,916.77
FHMS K514 A2 DTD 02/01/2024 4.572% 12/01/2028	3137HBLV4	195,000.00	AA+	Aa1	02/01/24	02/08/24	196,949.81	4.34	742.95	196,371.93	198,402.36

pfm asset management

Managed Account Detail of Securities Held

For the Month Ending **August 31, 2025**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Commercial Mortgage-Backed Security											
FHMS K518 A2 DTD 03/01/2024 5.400% 01/01/2029	3137HC2L5	245,000.00	AA+	Aa1	03/19/24	03/28/24	250,915.53	4.83	1,102.50	249,382.57	255,175.83
FHMS K517 A2 DTD 03/01/2024 5.355% 01/01/2029	3137HC2C5	305,000.00	AA+	Aa1	03/05/24	03/14/24	314,145.73	4.67	1,361.06	311,618.19	317,682.82
FHMS K515 A2 DTD 02/01/2024 5.400% 01/01/2029	3137HBPD0	340,000.00	AA+	Aa1	02/14/24	02/22/24	349,159.60	4.79	1,530.00	346,560.38	353,227.70
FHMS K516 A2 DTD 03/01/2024 5.477% 01/01/2029	3137HBPM0	340,000.00	AA+	Aa1	02/29/24	03/07/24	350,198.98	4.79	1,551.82	347,360.23	354,088.24
FHMS K520 A2 DTD 04/01/2024 5.180% 03/01/2029	3137HCKV3	195,000.00	AA+	Aa1	04/23/24	04/30/24	195,791.51	5.09	841.75	195,605.04	202,081.43
FHMS K524 A2 DTD 07/01/2024 4.720% 05/01/2029	3137HDV56	290,000.00	AA+	Aa1	07/16/24	07/25/24	291,780.89	4.58	1,140.67	291,433.49	296,616.35
FHMS K522 A2 DTD 06/01/2024 4.803% 05/01/2029	3137HDJJ0	331,312.66	AA+	Aa1	06/05/24	06/13/24	331,311.67	4.80	1,326.08	331,312.66	339,535.84
FHMS K526 A2 DTD 08/01/2024 4.543% 07/01/2029	3137HDXL9	315,000.00	AA+	Aa1	08/07/24	08/15/24	317,946.51	4.33	1,192.54	317,377.88	320,477.22
FHMS K530 A2 DTD 11/01/2024 4.792% 09/01/2029	3137HHJL6	350,000.00	AA+	Aa1	11/19/24	11/27/24	351,822.45	4.67	1,397.67	351,587.23	359,292.50
Security Type Sub-Total		**7,543,453.37**					**7,495,428.83**	**4.84**	**29,150.64**	**7,529,100.24**	**7,682,802.76**
Federal Agency Bond / Note											
FREDDIE MAC DTD 09/25/2020 0.375% 09/23/2025	3137EAEX3	285,000.00	AA+	Aa1	09/23/20	09/25/20	284,142.15	0.44	469.06	284,989.50	284,347.92
FANNIE MAE DTD 11/12/2020 0.500% 11/07/2025	3135G06G3	185,000.00	AA+	Aa1	11/09/20	11/12/20	184,337.70	0.57	292.92	184,975.65	183,754.40
Security Type Sub-Total		**470,000.00**					**468,479.85**	**0.49**	**761.98**	**469,965.15**	**468,102.32**
Corporate Note											

pfm asset management

Managed Account Detail of Securities Held

For the Month Ending **August 31, 2025**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
BRISTOL-MYERS SQUIBB CO (CALLABLE) DTD 11/13/2020 0.750% 11/13/2025	110122DN5	72,000.00	A	A2	06/17/21	06/21/21	71,282.88	0.98	162.00	71,967.36	71,504.42
BANK OF AMERICA NA (CALLABLE) DTD 08/18/2023 5.526% 08/18/2026	06428CAA2	175,000.00	A+	Aa2	10/23/23	10/24/23	173,526.50	5.85	349.21	174,495.75	177,177.53
TARGET CORP (CALLABLE) DTD 01/24/2022 1.950% 01/15/2027	87612EBM7	25,000.00	A	A2	01/19/22	01/24/22	24,957.50	1.99	62.29	24,988.28	24,346.40
TARGET CORP (CALLABLE) DTD 01/24/2022 1.950% 01/15/2027	87612EBM7	125,000.00	A	A2	01/27/22	01/31/22	124,923.75	1.96	311.46	124,978.89	121,732.00
BANK OF NY MELLON CORP (CALLABLE) DTD 01/26/2022 2.050% 01/26/2027	06406RBA4	200,000.00	A	Aa3	01/26/22	01/28/22	200,644.00	1.98	398.61	200,172.49	194,884.00
BANK OF NY MELLON CORP (CALLABLE) DTD 01/26/2022 2.050% 01/26/2027	06406RBA4	300,000.00	A	Aa3	08/02/22	08/04/22	280,158.00	3.66	597.92	293,783.99	292,326.00
ADOBE INC (CALLABLE) DTD 02/03/2020 2.150% 02/01/2027	00724PAC3	360,000.00	A+	A1	12/13/22	12/15/22	332,316.00	4.20	645.00	350,498.76	351,480.24
JPMORGAN CHASE & CO (CALLABLE) DTD 04/22/2021 1.578% 04/22/2027	46647PCB0	260,000.00	A	A1	08/02/22	08/04/22	235,172.60	3.81	1,470.17	251,358.66	255,521.76
GOLDMAN SACHS BANK USA (CALLABLE) DTD 05/21/2024 5.414% 05/21/2027	38151LAG5	110,000.00	A+	A1	05/21/25	05/22/25	110,691.90	5.08	1,654.28	110,503.39	110,793.76
GOLDMAN SACHS BANK USA (CALLABLE) DTD 05/21/2024 5.414% 05/21/2027	38151LAG5	155,000.00	A+	A1	05/21/25	05/22/25	155,974.95	5.08	2,331.03	155,709.33	156,118.48
HOME DEPOT INC (CALLABLE) DTD 09/14/2017 2.800% 09/14/2027	437076BT8	350,000.00	A	A2	01/25/23	01/27/23	330,256.50	4.15	4,546.11	341,318.54	342,504.05
JPMORGAN CHASE & CO (CALLABLE) DTD 02/24/2022 2.947% 02/24/2028	46647PCW4	125,000.00	A	A1	09/14/23	09/18/23	114,296.25	5.13	71.63	119,011.00	122,706.75
KENVUE INC (CALLABLE) DTD 10/17/2023 5.050% 03/22/2028	49177JAF9	190,000.00	A	A1	06/27/25	06/30/25	194,485.90	4.12	4,237.79	194,213.93	194,734.23
JPMORGAN CHASE & CO (CALLABLE) DTD 04/22/2024 5.571% 04/22/2028	46647PEE2	50,000.00	A	A1	08/08/24	08/09/24	51,033.50	4.95	998.14	50,643.24	51,061.30

pfm asset management

Managed Account Detail of Securities Held

For the Month Ending **August 31, 2025**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
JPMORGAN CHASE & CO (CALLABLE) DTD 04/22/2024 5.571% 04/22/2028	46647PEE2	110,000.00	A	A1	06/03/24	06/04/24	110,733.70	5.38	2,195.90	110,431.18	112,334.86
JOHN DEERE CAPITAL CORP DTD 07/14/2023 4.950% 07/14/2028	24422EXB0	115,000.00	A	A1	07/11/23	07/14/23	114,828.65	4.98	743.19	114,901.66	118,121.44
JOHN DEERE CAPITAL CORP DTD 07/14/2023 4.950% 07/14/2028	24422EXB0	135,000.00	A	A1	07/13/23	07/17/23	136,833.30	4.64	872.44	136,053.87	138,664.30
NATIONAL RURAL UTIL COOP (CALLABLE) DTD 08/25/2025 4.150% 08/25/2028	63743HFZ0	140,000.00	NR	A2	08/19/25	08/25/25	139,843.20	4.19	96.83	139,844.10	140,473.76
TOYOTA MOTOR CREDIT CORP DTD 09/11/2023 5.250% 09/11/2028	89236TLB9	110,000.00	A+	A1	09/06/23	09/11/23	109,808.60	5.29	2,727.08	109,878.39	113,873.43
CITIBANK NA (CALLABLE) DTD 09/29/2023 5.803% 09/29/2028	17325FBB3	115,000.00	A+	Aa3	05/01/24	05/03/24	117,224.10	5.30	2,817.68	116,593.86	120,508.27
CITIBANK NA (CALLABLE) DTD 09/29/2023 5.803% 09/29/2028	17325FBB3	400,000.00	A+	Aa3	09/26/23	09/29/23	400,000.00	5.80	9,800.62	400,000.00	419,159.20
BANK OF AMERICA CORP (CALLABLE) DTD 01/24/2025 4.979% 01/24/2029	06051GMK2	220,000.00	A-	A1	04/01/25	04/02/25	222,437.60	4.66	1,125.81	222,098.08	223,868.92
STATE STREET CORP (CALLABLE) DTD 08/20/2024 4.530% 02/20/2029	857477CN1	165,000.00	A	Aa3	08/14/24	08/20/24	165,000.00	4.53	228.39	165,000.00	166,717.32
ASTRAZENECA FINANCE LLC (CALLABLE) DTD 02/26/2024 4.850% 02/26/2029	04636NAL7	265,000.00	A+	A1	06/26/25	06/27/25	270,962.50	4.18	178.51	270,688.92	272,052.18
BLACKROCK FUNDING INC (CALLABLE) DTD 03/14/2024 4.700% 03/14/2029	09290DAA9	30,000.00	AA-	Aa3	03/05/24	03/14/24	29,945.70	4.74	654.08	29,960.39	30,737.10
BLACKROCK FUNDING INC (CALLABLE) DTD 03/14/2024 4.700% 03/14/2029	09290DAA9	350,000.00	AA-	Aa3	04/09/24	04/11/24	348,376.00	4.81	7,630.97	348,796.64	358,599.50
MASTERCARD INC (CALLABLE) DTD 05/31/2019 2.950% 06/01/2029	57636QAM6	300,000.00	A+	Aa3	06/26/24	06/27/24	275,595.00	4.82	2,212.50	280,922.59	289,982.10
PEPSICO INC (CALLABLE) DTD 07/17/2024 4.500% 07/17/2029	713448FX1	165,000.00	A+	A1	07/15/24	07/17/24	164,744.25	4.53	907.50	164,797.37	168,114.38

pfm asset management

Managed Account Detail of Securities Held

For the Month Ending **August 31, 2025**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
TOYOTA MOTOR CREDIT CORP DTD 08/09/2024 4.550% 08/09/2029	89236TMK8	25,000.00	A+	A1	08/06/24	08/09/24	24,949.25	4.60	69.51	24,959.09	25,410.23
TOYOTA MOTOR CREDIT CORP DTD 08/09/2024 4.550% 08/09/2029	89236TMK8	55,000.00	A+	A1	08/07/24	08/09/24	54,936.75	4.58	152.93	54,949.19	55,902.50
TOYOTA MOTOR CREDIT CORP DTD 08/09/2024 4.550% 08/09/2029	89236TMK8	60,000.00	A+	A1	08/08/24	08/09/24	59,753.40	4.64	166.83	59,801.26	60,984.54
ELI LILLY & CO (CALLABLE) DTD 08/14/2024 4.200% 08/14/2029	532457CQ9	60,000.00	A+	Aa3	08/12/24	08/14/24	59,868.60	4.25	119.00	59,894.06	60,517.20
ELI LILLY & CO (CALLABLE) DTD 08/14/2024 4.200% 08/14/2029	532457CQ9	200,000.00	A+	Aa3	08/13/24	08/14/24	200,292.00	4.17	396.67	200,236.06	201,724.00
PEPSICO INC (CALLABLE) DTD 02/07/2025 4.600% 02/07/2030	713448GB8	80,000.00	A+	A1	02/05/25	02/07/25	79,865.60	4.64	245.33	79,879.45	81,852.64
CISCO SYSTEMS INC (CALLABLE) DTD 02/24/2025 4.750% 02/24/2030	17275RBX9	535,000.00	AA-	A1	04/21/25	04/22/25	541,912.20	4.45	494.13	541,442.88	549,563.24
STATE STREET CORP (CALLABLE) DTD 02/28/2025 4.729% 02/28/2030	857477CW1	350,000.00	A	Aa3	04/25/25	04/28/25	352,611.00	4.55	137.93	352,441.33	357,781.20
WALMART INC (CALLABLE) DTD 04/28/2025 4.350% 04/28/2030	931142FN8	100,000.00	AA	Aa2	04/23/25	04/28/25	99,827.00	4.39	1,486.25	99,837.75	101,493.60
WALMART INC (CALLABLE) DTD 04/28/2025 4.350% 04/28/2030	931142FN8	400,000.00	AA	Aa2	05/01/25	05/02/25	403,520.00	4.15	5,945.00	403,303.92	405,974.40
BLACKROCK INC (CALLABLE) DTD 01/27/2020 2.400% 04/30/2030	09247XAQ4	150,000.00	AA-	Aa3	06/26/25	06/27/25	137,583.00	4.31	1,210.00	137,995.70	139,353.30
TEXAS INSTRUMENTS INC (CALLABLE) DTD 05/04/2020 1.750% 05/04/2030	882508BJ2	310,000.00	A+	Aa3	07/02/25	07/03/25	276,017.80	4.28	1,763.13	277,042.77	279,145.70
Security Type Sub-Total		**7,442,000.00**					**7,297,189.43**	**4.42**	**62,213.85**	**7,365,394.12**	**7,459,800.23**
Certificate of Deposit											
COOPERAT RABOBANK UA/NY DTD 07/20/2023 5.080% 07/17/2026	21684LGS5	325,000.00	A-1	P-1	07/17/23	07/20/23	325,000.00	5.08	2,017.89	325,000.00	329,003.68

pfm asset management

Managed Account Detail of Securities Held

For the Month Ending **August 31, 2025**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Certificate of Deposit											
Security Type Sub-Total		**325,000.00**					**325,000.00**	**5.08**	**2,017.89**	**325,000.00**	**329,003.68**
Bank Note											
MORGAN STANLEY BANK NA (CALLABLE) DTD 05/30/2024 5.504% 05/26/2028	61690U8B9	325,000.00	A+	Aa3	05/30/24	05/31/24	325,685.75	5.45	4,720.44	325,382.93	332,174.70
Security Type Sub-Total		**325,000.00**					**325,685.75**	**5.45**	**4,720.44**	**325,382.93**	**332,174.70**
Asset-Backed Security											
HAROT 2023-3 A3 DTD 08/22/2023 5.410% 02/18/2028	43815OAC1	160,093.77	AAA	NR	08/15/23	08/22/23	160,060.76	5.42	312.76	160,075.65	161,261.01
TAOT 2023-C A3 DTD 08/15/2023 5.160% 04/17/2028	89231FAD2	55,382.83	AAA	NR	08/08/23	08/15/23	55,370.30	5.17	127.01	55,375.78	55,718.89
TAOT 2023-D A3 DTD 11/14/2023 5.540% 08/15/2028	89239FAD4	65,000.00	AAA	NR	11/07/23	11/14/23	64,992.99	5.54	160.04	64,995.58	65,742.04
FITAT 2023-1 A3 DTD 08/23/2023 5.530% 08/15/2028	31680EAD3	189,004.37	AAA	Aaa	08/15/23	08/23/23	188,992.65	5.53	464.53	188,997.41	190,681.59
CHAIT 2023-A1 A DTD 09/15/2023 5.160% 09/15/2028	161571HT4	270,000.00	AAA	NR	09/07/23	09/15/23	269,925.16	5.17	619.20	269,952.26	273,047.49
AMXCA 2023-3 A DTD 09/19/2023 5.230% 09/15/2028	02582JKD1	275,000.00	AAA	NR	09/12/23	09/19/23	274,987.71	5.23	639.22	274,992.29	278,295.05
HART 2023-C A3 DTD 11/13/2023 5.540% 10/16/2028	44918CAD4	95,000.00	AAA	NR	11/03/23	11/13/23	94,987.51	5.54	233.91	94,991.84	95,979.36
BACCT 2023-A2 A2 DTD 12/14/2023 4.980% 11/15/2028	05522RDH8	120,000.00	NR	Aaa	12/07/23	12/14/23	119,983.88	4.98	265.60	119,989.35	121,319.52
GMCAR 2024-1 A3 DTD 01/17/2024 4.850% 12/18/2028	36268GAD7	35,000.00	NR	Aaa	01/09/24	01/17/24	34,992.96	4.85	70.73	34,995.10	35,188.41
CHAIT 2024-A1 A DTD 01/31/2024 4.600% 01/15/2029	161571HV9	305,000.00	AAA	NR	01/24/24	01/31/24	304,953.55	4.60	623.56	304,967.67	307,387.85

pfm asset management

Managed Account Detail of Securities Held

For the Month Ending **August 31, 2025**

CITY OF COACHELLA - OPERATING PORTFOLIO - 995343 - (14201484)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
HART 2025-A A3 DTD 03/12/2025 4.320% 10/15/2029	44935CAD3	220,000.00	AAA	NR	03/04/25	03/12/25	219,967.55	4.32	422.40	219,970.97	221,497.76
TAOT 2025-B A3 DTD 04/30/2025 4.340% 11/15/2029	89231HAD8	135,000.00	AAA	NR	04/24/25	04/30/25	134,992.26	4.34	260.40	134,993.26	136,157.09
HAROT 2025-3 A3 DTD 08/12/2025 4.040% 02/21/2030	43813QAD1	210,000.00	AAA	Aaa	08/05/25	08/12/25	209,995.61	4.04	447.77	209,995.71	210,475.02
TAOT 2025-C A3 DTD 07/30/2025 4.110% 03/15/2030	89238VAD0	145,000.00	AAA	Aaa	07/22/25	07/30/25	144,984.72	4.11	264.87	144,985.01	145,783.00
GMCAR 2025-2 A3 DTD 05/14/2025 4.280% 04/16/2030	362549AD9	60,000.00	AAA	Aaa	05/06/25	05/14/25	59,991.17	4.28	107.00	59,991.71	60,459.00
BACCT 2025-A1 A DTD 06/12/2025 4.310% 05/15/2030	05522RDK1	160,000.00	AAA	NR	06/05/25	06/12/25	159,999.39	4.31	306.49	160,000.00	161,815.20
CCCIT 2025-A1 A DTD 06/26/2025 4.300% 06/21/2030	17305EHA6	350,000.00	AAA	Aaa	06/18/25	06/26/25	349,905.05	4.31	2,717.36	349,908.22	353,477.95
AMXCA 2025-4 A DTD 07/22/2025 4.300% 07/15/2030	02582JKV1	200,000.00	AAA	NR	07/15/25	07/22/25	199,971.18	4.30	382.22	199,971.92	202,380.00
CHAIT 2025-A1 A DTD 07/25/2025 4.160% 07/15/2030	161571HZ0	280,000.00	AAA	NR	07/18/25	07/25/25	279,994.37	4.16	517.69	279,995.07	282,241.40
Security Type Sub-Total		**3,329,480.96**					**3,329,048.77**	**4.67**	**8,942.76**	**3,329,144.80**	**3,358,907.63**
Managed Account Sub-Total		**37,164,934.33**					**36,261,653.32**	**4.02**	**207,200.86**	**36,806,917.54**	**37,110,748.42**
Securities Sub-Total		**$37,164,934.33**					**$36,261,653.32**	**4.02%**	**$207,200.86**	**$36,806,917.54**	**$37,110,748.42**
Accrued Interest											**$207,200.86**
Total Investments											**$37,317,949.28**

ENGINEERING:

July 2025 – September 2025

Capital Improvement Projects

Design Phase:

P-31 Rancho Las Flores Expansion

Project will complete Rancho Las Flores Park and include an amphitheater, splash pad, sports courts, dog park and flexible open space for fields, walking, exercising and gatherings. Expansion will also include complete landscaping and lighting. Staff continues to coordinate with grants team to provide project updates to meet grant requirements and complete reimbursement requests. Plans have been submitted for final review and approval.



F-33 Library Annex

Structural analysis has been completed. Design team continues to work on final design. Library Annex to include seismic retrofit, upgraded HVAC and electrical systems, and a restructured layout to provide better services to residents. Staff continues to work with consultant to provide direction and keep project moving forward. Project was discussed during Planning Commission on September 3rd and was approved. Final plans have been submitted and are currently under review. City Staff is coordinating with Library Staff to discuss library requirements.



F-39 Community Resilience Center (CRC)



The Coachella Resilience Center will rehabilitate the City owned facility on Peter Rabbit Lane to provide emergency services and resources to the community. A presentation regarding project update was given at the April 9 Council Meeting. Staff met with primary architect to walk the site and discuss design issues. A request for quote (RFQ) was drafted and is currently under review for design-build services.

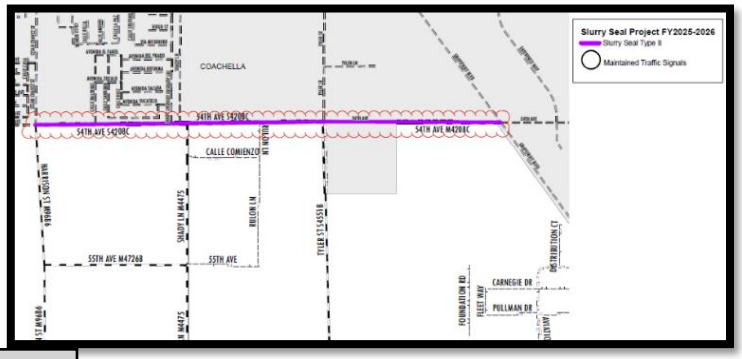
ST-69 Avenue 50 Bridge over Whitewater Channel / ST-81 Avenue 50 Interchange

The Avenue 50 Bridge will replace the low water crossing with a bridge over the whitewater channel. The plans are complete and are being reviewed by Caltrans. City staff has been coordinating with Caltrans to execute a high-cost agreement to begin construction on the bridge. An Environmental Site Assessment (Phase I) was performed to evaluate the abandonment of an irrigation line. Right-of-Way Acquisition was submitted to Caltrans and a High-Cost Agreement is being finalized. Final plans have been submitted and are currently under review. Avenue 50 Interchange is phase 2 of the Avenue 50 corridor improvements. Staff has been working with CVAG for a reimbursement amendment to complete the PS&E phase. CVAG has notified staff that the amendment for $5,000,000 was approved at their April 7 meeting. AnGenious Engineering Services, Inc. has been awarded a reimbursement amendment for design. City Staff and Caltrans are coordinating a Cooperative Agreement.



ST-128 FY24/25 Pavement Project

There are currently two paving projects in the design phase. Avenue 52 pavement rehab is a City lead project that will rehab Avenue 52 from Tyler Street to the bridge. The project is currently under construction (see ST-139 for more details). The second project is a County lead project that will slurry seal Avenue 54 as a joint project with the County. A service agreement for this project was approved by Council on February 26. The project was awarded to Pavement Coatings Co. The contractor has been issued an encroachment permit. A pre-construction meeting was held with the County. Construction will begin soon.



ST-147 HSIP Cycle 12

The City was awarded $3,041,058 from the Highway Safety Improvements Program (HSIP) Cycle 12 for three projects aimed to increase the safety of pedestrians and bicyclists. City staff is working with Caltrans to authorize funds and begin design phase. Funding allocations have been approved and staff will present PSA to City Council in May. The HSIP projects will include raised crosswalks, buffered bike lanes, pedestrian signal improvements and high-intensity activated crosswalks (HAWK). City Staff is coordinating with Caltrans to obtain a Request for Allocation.

ST-138 Connecting Coachella (ATP)

The Connect Coachella project will add bicycle facilities along Grapefruit Blvd from Avenue 48 to Avenue 54 and along Avenue 54 from the CV Link to Van Buren Street within City limits. ATP funds were awarded for the design of the project and are anticipated to be in effect in June 2025 to begin work. City Staff is currently waiting for contracts to be executed. City Staff is coordinating with Caltrans and has sent in a Request for Allocation.



ST-140 Arts and Music Line

The Arts and Music Line project is led by CVAG and is a joint project that will span La Quinta, Indio and Coachella to add a multi-modal path along Avenue 48. A temporary construction easement was approved for the connector at Rancho Las Flores Park. An agreement was approved with Union Pacific Railroad.



Construction Phase:

ST-139 Avenue 52 Street Rehabilitation Project

This project will provide street rehabilitation on Avenue 52 from Tyler Street to the Whitewater Bridge. Council has awarded a construction contract to Rove Engineering. The contractor has completed the construction of curb and gutter along the south side of Avenue 52. The Aventine Neighborhood Pavement Rehabilitation Project has been completed. The contractor has completed paving operations on Avenue 52. The contractor has installed irrigation lateral for the Avenue 52 medians. The contractor has completed raising utilities and striping operations. The project is substantially complete.





Shady Lane Mobile Home Park Septic - To - Sewer Project & Water Consolidation Project

The project involves the extension of essential utility services to the Shady Lane Mobile Home Park through the installation of new infrastructure. Contractor has installed offsite Sewer Force Main and Water Main with services to fire hydrants along Shady Lane. Dewatering operations have begun onsite. The contractor is currently installing the sewer mainline, laterals, and manholes onsite.





CV Link Connector

Staff has been coordinating with CVAG for a CV Link connector located on the northwest corner of the Avenue 52 and Sunset Drive intersection. Contract was awarded to Granite Construction. The following amenities have been installed: litter receptacles, benches, bike racks, CV Link signage (map included). The contractor has completed all planting work. The Contracted has completed painting the City Logo on concrete walkway. A final walkthrough has been held and all punch list items have been completed. The project is substantially complete.





TCC Grant Projects

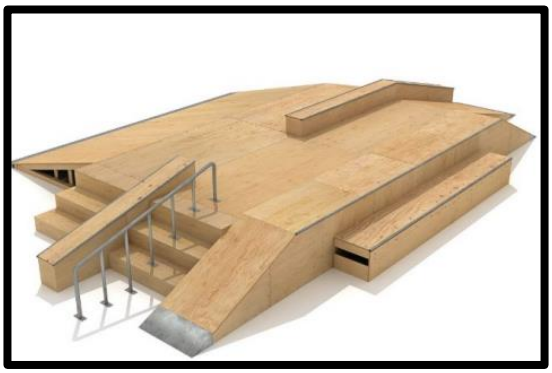
P-29 Avenue 53 Tot Lot

Project will add a safety fence around park perimeter, new playground equipment, updated landscaping, ADA upgrades, and a roundabout at the Avenue 53 and Calle Empalme intersection. City Staff has filed a Notice of Exemption and submitted an amendment to TCC. Revisions for the park and round about plans are being worked on by designer.



P-27 Date Land Park

It is a revitalization project at Date Land Park aimed at enhancing recreational opportunities and promoting active lifestyles for local youth and families. A key component of this project is the reconstruction of the existing skate park, which will replace outdated features with a modern, professionally designed facility that accommodates skaters of all skill levels. The project is in the design phase.





P-28 Sierra Vista Park

Sierra Vista Park is the focus of a new enhancement project designed to increase comfort, accessibility, and environmental value for the surrounding community. This project includes the installation of a new public restroom, providing much-needed amenities to support park visitors, families, and organized activities. The project will also include the planting of new trees throughout the park.





F-37 Bagdouma Wellness Hub / Bagdouma Park

The Bagdouma Wellness Center is undergoing a revitalization project aimed at enhancing the quality of life for community residents through improved facilities and expanded programming opportunities. Central to this initiative is the rebuilding of a commercial kitchen and an interior renovation of the building to create a more welcoming, functional, and flexible environment. The renovated space will be designed to support a wide range of extracurricular activities for residents of all ages, including wellness programs, educational workshops, recreational events, and after-school programs. A new swing set will also be installed at the Bagdouma Park playground.





Fifth Street Paseo

The project will enhance the Fifth Street Paseo to create a more welcoming, walkable, and environmentally friendly public space. As part of this effort, the project will include the addition of new trees along the paseo, aimed at increasing shade, improving air quality, and enhancing the overall aesthetic of the corridor.



Private Development Projects

Covalda Apartments:

Covalda apartments will build 108 affordable housing units in Pueblo Viejo and will include commercial units as well. The construction of Building A has been completed. Offsite improvements along Tripoli Avenue have also been finalized. Trench repairs along Cesar Chavez St. and Sixth St. have been completed. ADA ramps have been reconstructed to ensure compliance with ADA standards. However, the contractor is still required to complete the street improvements on Sixth Street, specifically regarding landscaping and lighting. The contractor poured the remaining sidewalk sections and ADA ramp. The contractor continues to work on completing punch list items. City Staff continues to inspect.



9th Street Park

Staff has been coordinating with Chelsea Investment Corp to develop a park on 9th Street and Shady Lane. It will include open grass areas, landscaping, spaces for artwork and lighting. Construction activities at 9th Street Park have officially commenced. The contractor excavated all tree pits and will begin planting trees this week. As the contractor conducts planting operations, soil amendments will be blended in and root barriers and irrigation laterals will be installed. City staff continues to inspect.



Pyramid Ranch

The Pyramid Ranch housing development will build 192 houses on Van Buren Street between Avenue 50 and Avenue 51. The contractor has completed paving operations for the off-site improvements on Van Buren Street.

The contractor has completed the placement of sidewalks and driveway approaches for the lots in Phases 5 and 6. However, striping, as well as the raising of water valves and manholes, remains to be completed in relation to the off-site improvements. The contractor continues to work on offsite sidewalk that connects to Avenue 51. The contractor continues to construct sidewalk for Phase 7. City Staff finalized the last two homes for Phase 6 of construction. The contractor continues to construct sidewalk for Phase 7. City Staff continues to inspect.



Sun Community Credit Union

The project involves the construction of a new branch for Sun Community Credit Union located on the North East corner of Cesar Chavez Street and Valley Road. The contractor has completed grading operations and the installation of underground retention chambers. The contractor continues to work on onsite storm drain. The contractor began performing grading operations for the parking lot. Additionally, the hot-tap connection was performed for the water services to the domestic, irrigation, and fire line. City Staff continues to inspect.



Coachella Gateway Starbucks

The project involves the construction of a Starbucks located on the corner of Grapefruit Blvd. and Avenue 48. The contractor has installed the underground retention chambers. In addition, the contractor has been completing the sewer work and framework of the building. The contractor has completed a hot tap connection to the existing water main to serve the new water services. Additionally, a fire hydrant has been installed and connected to the fire line. The contractor continues to perform moisture and compaction operations for the proposed drive-thru. The contractor continues to perform grading operations for the parking lot. City Staff continues to inspect.



COMMUNITY OUTREACH

The months of July, August and September drew smaller in person crowds due to ICE concerns, but the spirit of the community wasn't shaken as those who showed up were there in full force.

INDEPENDENCE DAY EVENT (JULY 3RD)

We saw less traffic at Bagdouma Park, but noticed many cars parked along the perimeter to take in the fireworks and purchase concessions from food trucks along the street.

Strategies implemented:

- Added the event to the calendar on **Coachella.org**
- Created an **event listing** on **Coachella.org and Facebook**
- **Organic social media posts** on Facebook, Instagram and NextDoor
- Billboards - rotary (English), in city (Spanish)







Media Coverage Secured:

GCVCC - https://gcvcc.org/coachella-to-host-annual-independence-day-event-this-thursday-at-bagdouma-park/

Desert Sun - https://www.desertsun.com/picture-gallery/news/local/indio/2025/07/05/indio-hosts-the-independence-day-bash-at-the-empire-polo-club/84477481007/

Patch - https://patch.com/california/coachella-ca/calendar/event/20250703/597983a9-9b49-4e3d-992d-f65962d0321d/coachellas-family-friendly-independence-day-celebration-and-fireworks-show

News Channel 3 - https://kesq.com/news/news-headlines/2025/07/01/2025-fourth-of-july-weekend-events-around-the-coachella-valley/

El Informador Del Valle - https://www.elinformadordelvalle.com/post/coachella-celebrar%C3%A1-el-d%C3%ADa-de-la-independencia-el-3-de-julio

UCR EXTENSION COACHELLA BUSINESS PROGRAM GRADUATION (AUGUST 8TH, 10AM)







The Public Information Department helped coordinate a program and outreach to the media to promote the first graduating class in Coachella from both business programs offered in conjunction with UCR's Extension Program.

Media Coverage Secured:

Desert Sun - https://www.desertsun.com/story/news/education/2025/08/17/coachella-valley-education-palm-desert-ucr-mccallum/85601597007/

NBC Palm Springs - https://www.nbcpalmsprings.com/2025/08/13/coachella-ucr-extension-expand-free-business-courses-to-empower-local-entrepreneurs

Desert Local News - https://desertlocalnews.com/article/from-coachella-to-ceo-local-graduates-step-into-business-brilliance/tab/1154

Newsbreak - https://www.newsbreak.com/nbc-palm-springs-298461496/4173902399405-coachella-ucr-extension-expand-free-business-courses-to-empower-local-entrepreneurs

WELL 20 LETTER

The Public Information Department worked closely with the Utilities Department to draft a letter regarding potential noise disturbance caused by the drilling of Well 20. Our department also developed an infographic to highlight the main project phases for this project from start to finish.



26 de agosto de 2025

Estimados Residentes,

El Departamento de Servicios Públicos de la Ciudad de Coachella, encargado de las operaciones de agua, está comprometido a proporcionar un servicio de agua seguro y confiable a nuestra creciente comunidad. Como parte de este esfuerzo, avanzamos con la construcción del Pozo 20, ubicado a lo largo de Van Buren en Pyramid Ranch.

El Pozo 20 se está desarrollando para satisfacer la creciente demanda de agua de nuestra comunidad a medida que continúan los nuevos desarrollos en Coachella, incluyendo Pyramid Ranch. Este proyecto representa una inversión importante en el futuro de la Ciudad y ayudará a garantizar que podamos proporcionar un servicio de agua confiable tanto a los residentes actuales como a los futuros.

La movilización está programada para comenzar el jueves, 28 de agosto de 2025, y se anticipa que los trabajos continúen hasta febrero de 2026. Durante este período, usted podrá sentir ruidos ocasionales relacionados con la construcción; sin embargo, en ciertas etapas del proyecto, el trabajo se llevará a cabo las 24 horas del día, lo que puede causar molestias adicionales. *Para su conveniencia, hemos adjuntado un cronograma resumido y un plano del área de construcción.*

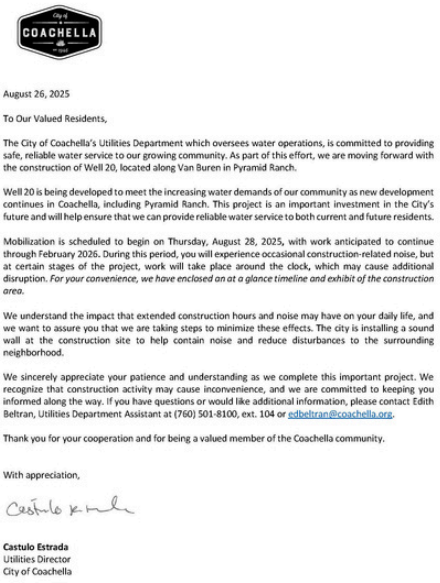
Entendemos el impacto que pueden tener las horas prolongadas de construcción y el ruido en su vida diaria, y queremos asegurarle que estamos tomando medidas para minimizar estos efectos. La Ciudad instalará un muro acústico en el sitio de construcción para ayudar a contener el ruido y reducir las molestias en el vecindario circundante.

Agradecemos sinceramente su paciencia y comprensión mientras completamos este importante proyecto. Reconocemos que la actividad de construcción puede causar inconvenientes y estamos comprometidos a mantenerlo informado durante todo el proceso. Si tiene preguntas o desea información adicional, comuníquese con Edith Beltrán, Asistente del Departamento de Servicios Públicos, al (760) 501-8100, ext. 104 o al correo electrónico edbeltran@coachella.org.

Gracias por su cooperación y por ser un valioso miembro de la comunidad de Coachella.

Con aprecio,

Cástulo Estrada
Director de Servicios Públicos
Ciudad de Coachella



August 26, 2025

To Our Valued Residents,

The City of Coachella's Utilities Department which oversees water operations, is committed to providing safe, reliable water service to our growing community. As part of this effort, we are moving forward with the construction of Well 20, located along Van Buren in Pyramid Ranch.

Well 20 is being developed to meet the increasing water demands of our community as new development continues in Coachella, including Pyramid Ranch. This project is an important investment in the City's future and will help ensure that we can provide reliable water service to both current and future residents.

Mobilization is scheduled to begin on Thursday, August 28, 2025, with work anticipated to continue through February 2026. During this period, you will experience occasional construction-related noise, but at certain stages of the project, work will take place around the clock, which may cause additional disruption. *For your convenience, we have enclosed an at a glance timeline and exhibit of the construction area.*

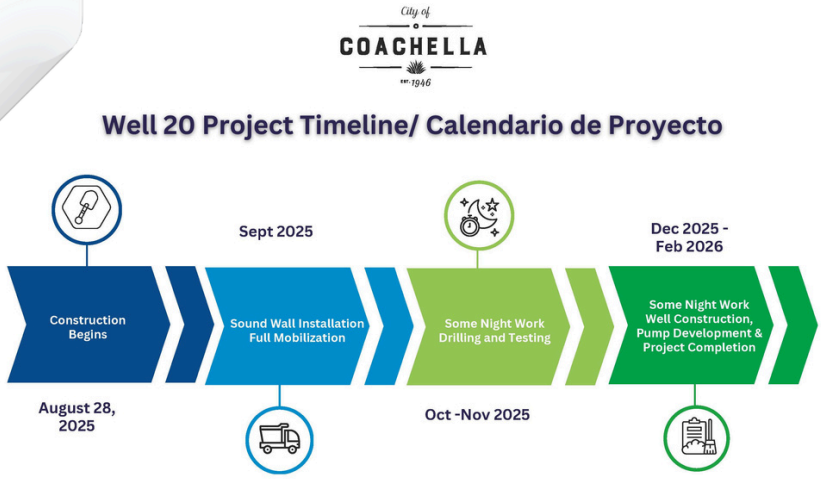
We understand the impact that extended construction hours and noise may have on your daily life, and we want to assure you that we are taking steps to minimize these effects. The city is installing a sound wall at the construction site to help contain noise and reduce disturbances to the surrounding neighborhood.

We sincerely appreciate your patience and understanding as we complete this important project. We recognize that construction activity may cause inconvenience, and we are committed to keeping you informed along the way. If you have questions or would like additional information, please contact Edith Beltran, Utilities Department Assistant at (760) 501-8100, ext. 104 or edbeltran@coachella.org.

Thank you for your cooperation and for being a valued member of the Coachella community.

With appreciation,

Castulo Estrada
Utilities Director
City of Coachella



EL GRITO CEREMONY (SEPTEMBER 14TH, 5PM)

The Public Information Department worked closely with our Economic Development Development Director and Telemundo/KUNA to promote this year's El Grito ceremony that was broadcast live at Fantasy Springs Casino. Our rationale for the shift from our original event format was **to prioritize the safety of our residents, while preserving the spirit of the ceremony.**

We invited the community to attend in person, but also encouraged our residents to tune in as an option.



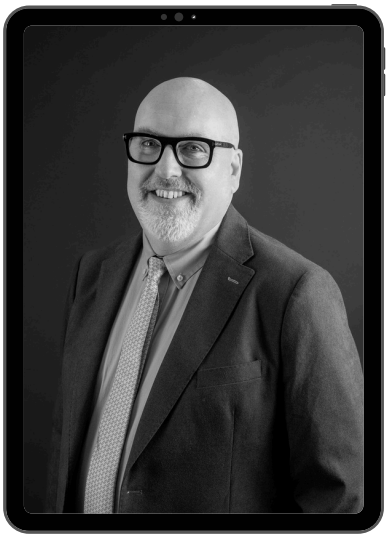




NEW FINANCE DIRECTOR ANNOUNCEMENT

A press release was developed and distributed announcing the appointment of Lincoln Bogard as Coachella's new Finance Director. In anticipation of this announcement, the Public Information Department arranged for executive headshots for Lincoln and all newly appointed directors to be used for promotional purposes, and for the City website.

Media Coverage Secured:



NBC Palm Springs – https://www.nbcpalmsprings.com/2025/08/20/city-of-coachella-names-lincoln-bogard-as-new-finance-director

NBC Palm Springs Facebook page - https://www.facebook.com/nbcpalmsprings/posts/the-city-of-coachella-has-appointed-lincoln-bogard-cpa-cfe-as-its-new-finance-di/1185416166940863/

NBC Palm Springs X page - https://x.com/NBCPalmSprings/status/1958296392809550033

KESQ - https://kesq.com/news/2025/08/20/city-of-coachella-appoints-new-finance-director-after-years-long-search/

Newsbreak - https://www.newsbreak.com/nbc-palm-springs-298461496/4186352376734-city-of-coachella-names-lincoln-bogard-as-new-finance-director

Public CEO - shared KESQ article link

El Informador - https://elinformadordelvalle.com/so/08PZpGwTI/c?w=KXz0iZKXb0fC4V4xuNttEFX79cxJjoRz9dXVop5JupA.eyJ1IjoiaHR0cHM6Ly93d3cuZWxpbmZvcm1hZG9yZGVsdmFsbGUuY29tL3Bvc3QvbGEtY2l1ZGFkLWRlLWNvYWNoZWxsYS1ub21icmEtYS1saW5jb2xuLWJvZ2FyZC1jb21vLW51ZXZvLWRpcmVjdG9yLWRlLWZpbmFuemFzIiwiciI6IjM0OGZmZTk4LTI2ZjItNDNlMC1hYzhmLTM3ZWFmZGFkNjNlYyIsIm0iOiJtYWlsIiwiYyI6IjQ1MTNlZDIwLWRlMGEtNDNlMC1hNmZmLTNiMjZhNGE2Y2U1OCJ9

GLOSSARY OF TERMS

- **IMPRESSIONS -** An impression is counted as the number of times an instance of an ad is on screen for the first time. (Example: If an ad is on screen and someone scrolls down, and then scrolls back up to the same ad, that counts as 1 impression).

- **CLICKS -** The number times that something is selected within the ad, by pressing a button or touching a screen.

- **REACH -** The number of unique accounts that saw your ads at least once. Reach is different from impressions, which may include multiple views of your ads by the same accounts.

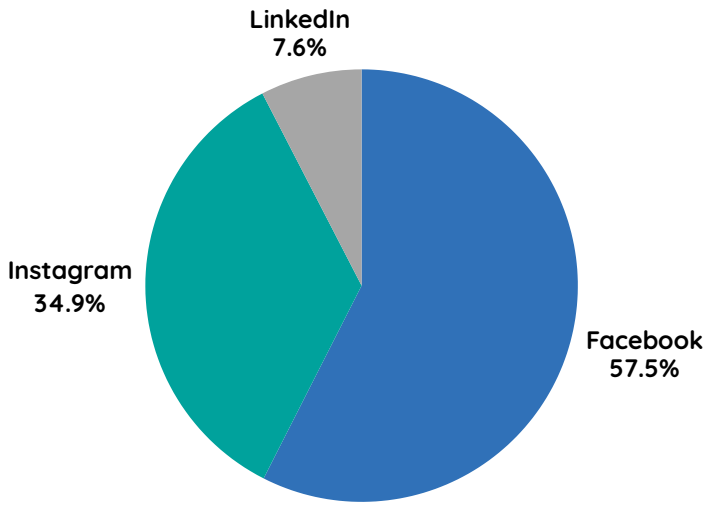
- **CLICKTHROUGH RATE (CTR) -** is calculated as the number of clicks divided by the number of impressions.

- **VIEWS (OPENS) -** measure how many people opened up your email and looked at it.

SOCIAL MEDIA UPDATE

Breakdown of Followers: Q3 (July - September 2025)

The City continues to experience a steady increase in organic social media growth across the board, all prompted through the consistent posting of relevant content for residents and other followers of our pages.



% of Growth :

Facebook: 14,733 followers - 1.55% growth

Instagram: 8,954 followers - 6.04% growth

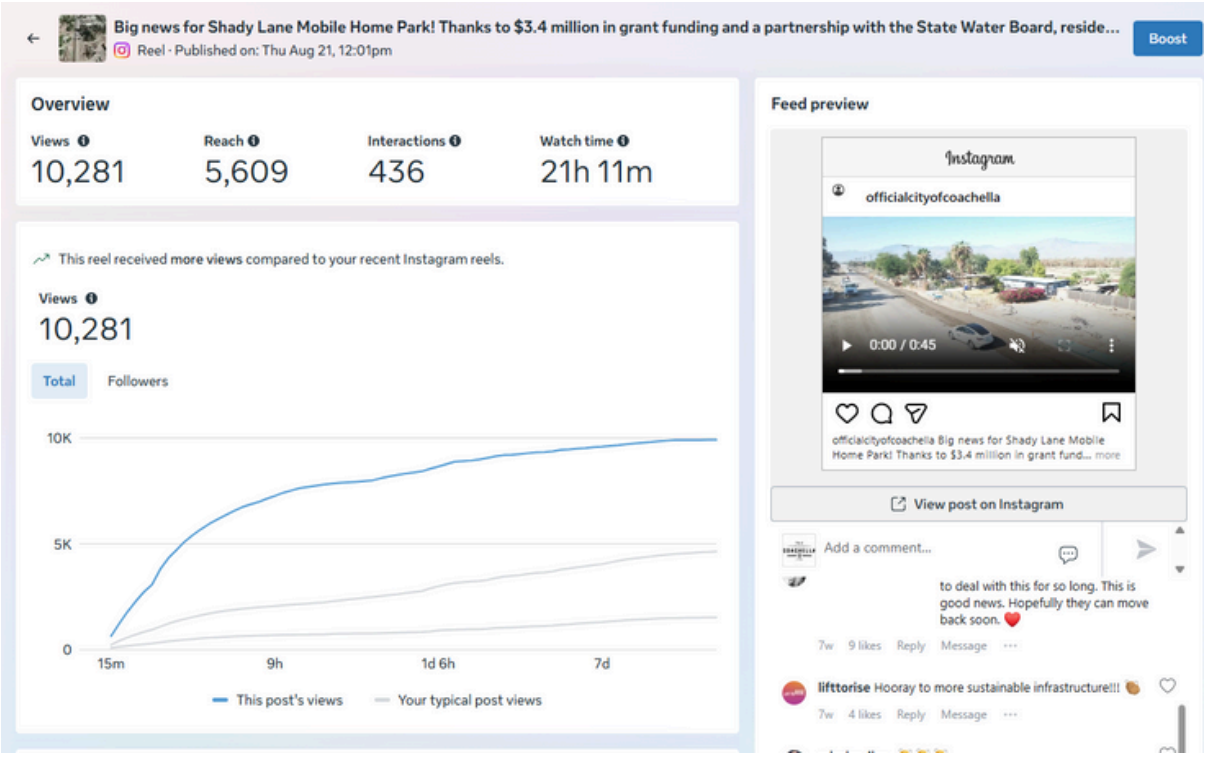
LinkedIn: 1,944 followers - 7.64% growth

FOLLOWER COMPARISON CHART - CITY BY CITY

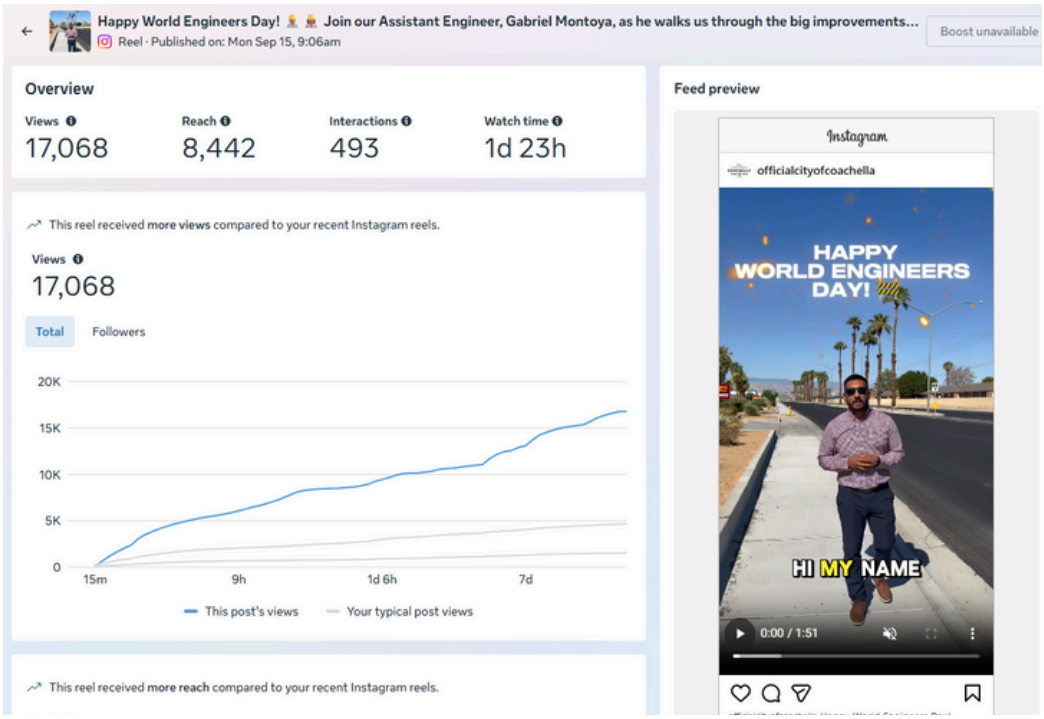
	COACHELLA	INDIO	LA QUINTA	PALM DESERT	PALM SPRINGS	INDIAN WELLS	RANCHO MIRAGE	CATHEDRAL CITY
Instagram	8,954	29.6k	15.4k	2,407	8,876	15.3k	N/A	3,272
Linkedin	1,944	2,553	1,303	2,085	2,589	506	148	1,465
Facebook	14,733+	32,311+	59,791+	7,100+	23,358+	2.4k+	4,446+	16,293+

TOP 5 SOCIAL MEDIA POSTS

1. Shady Lane Mobile Home Park Septic to Sewer Conversion

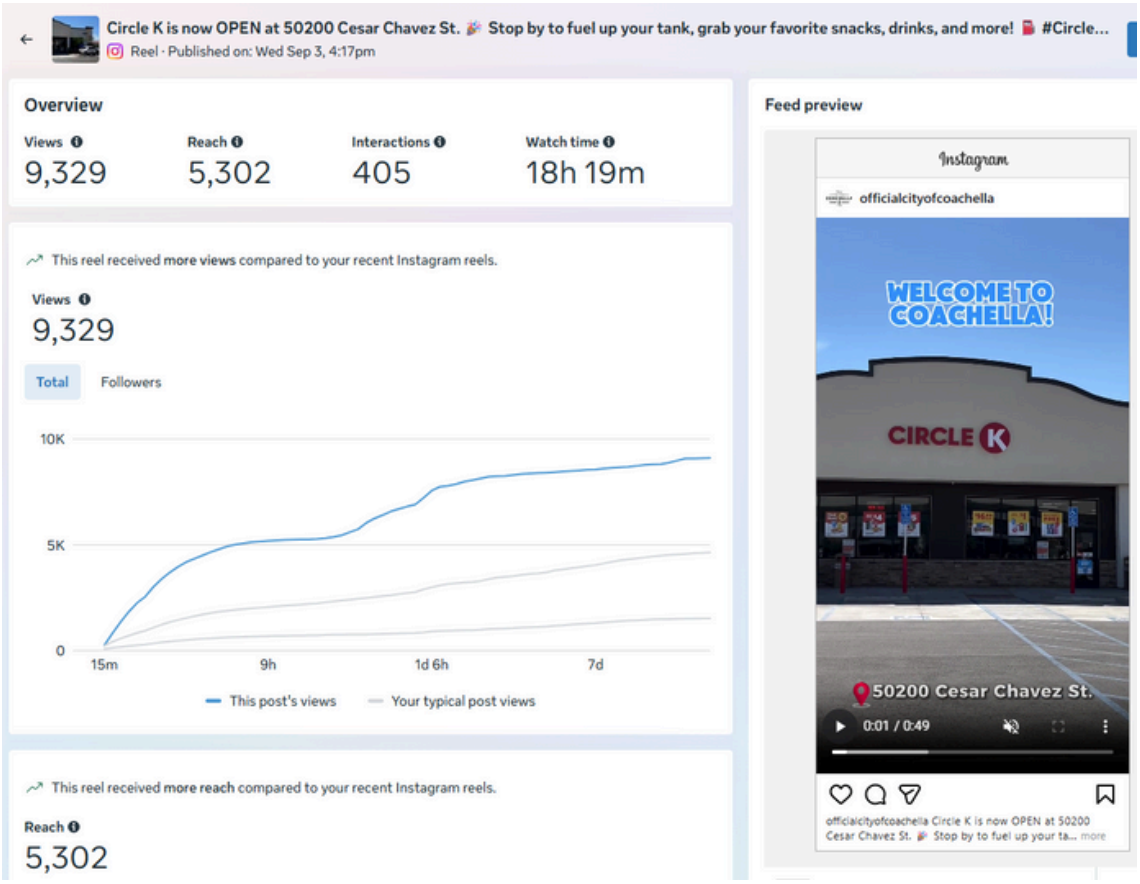


2. Engineers Day // Ave 52 Asphalt Project

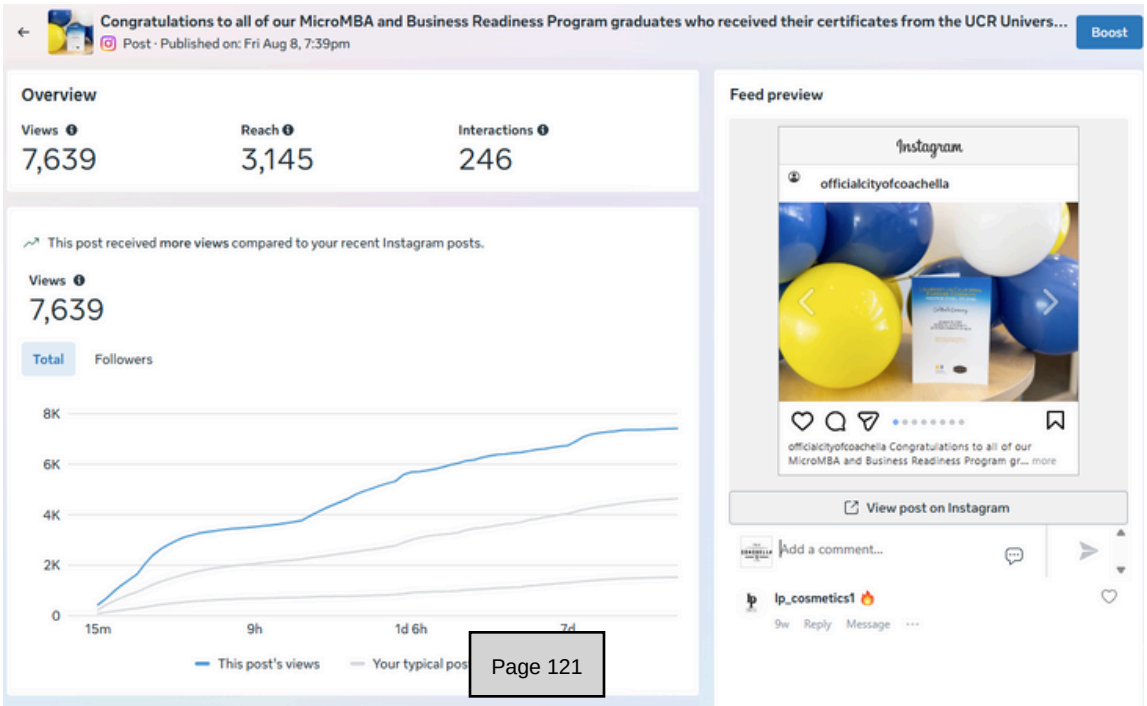


digital reporting
top 5 social media posts, cont'd

3. Circle K Opening Announcement

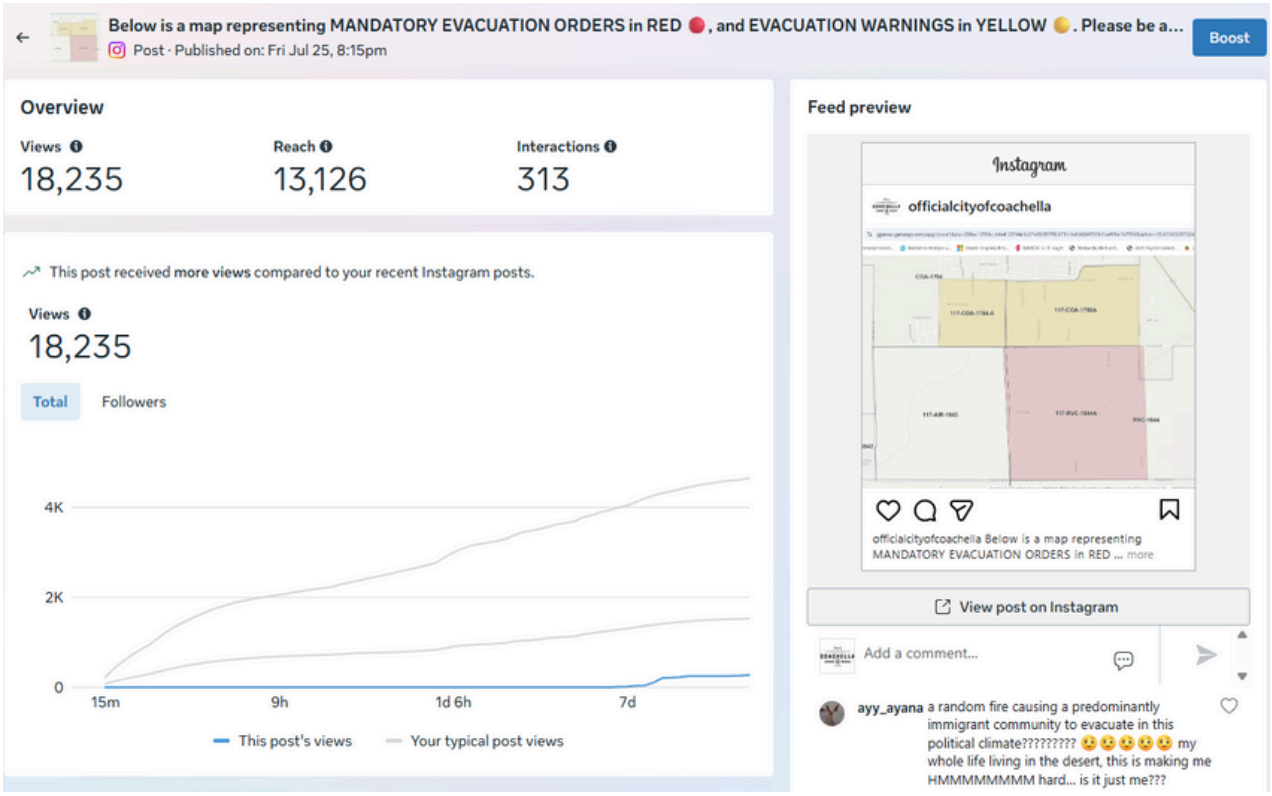


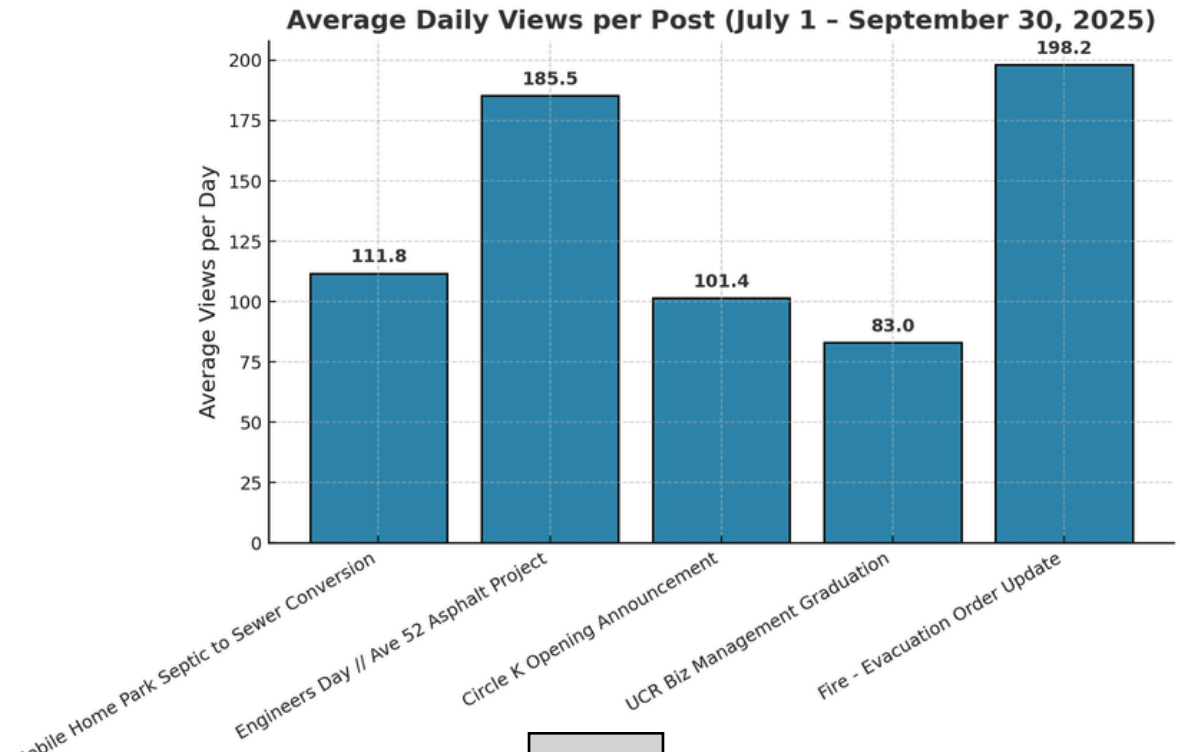
4. UCR Biz Management Graduation



digital reporting
top 5 social media posts, cont'd

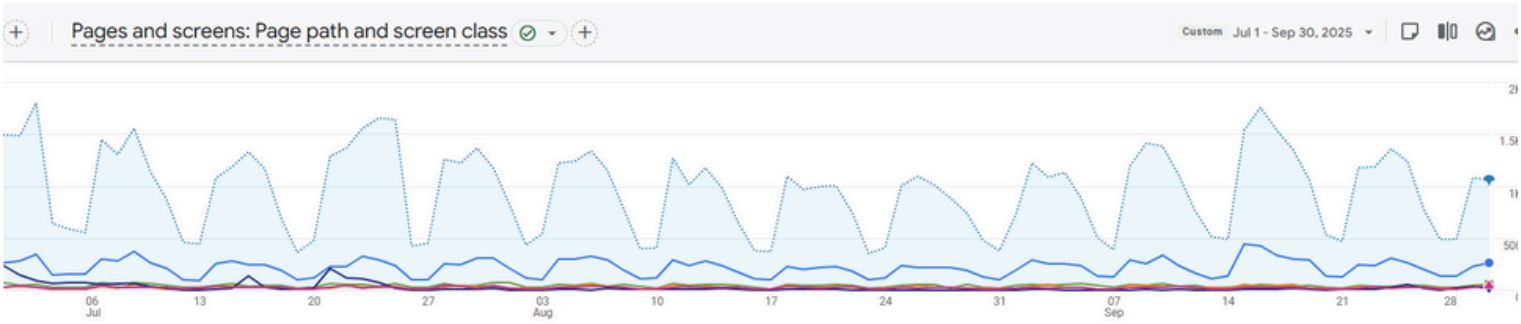
5. Fire - Evacuation Order Update





WEBSITE ANALYTICS

Top Pages Visited:



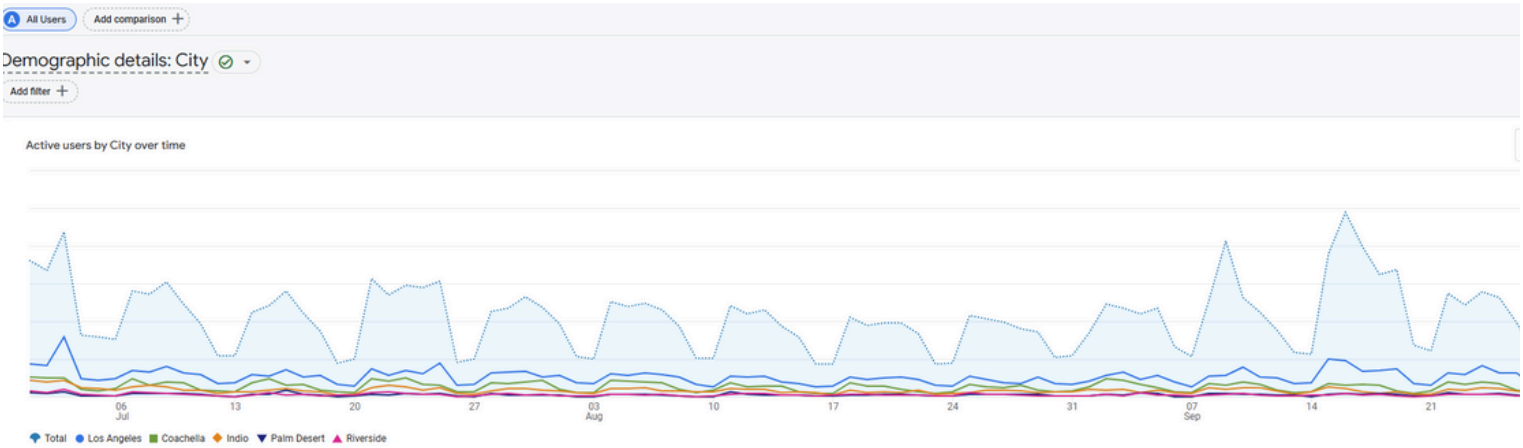
Plot rows | Search... | Rows per page: 10 | Go to: 1 | 1-10 of 1545

	Page path and screen class	Views	Active users	Views per active user	Average engagement time per active user	Event count All events	Key events All events	Total revenue
	Total	88,885 100% of total	29,657 100% of total	3.00 Avg 0%	50s Avg 0%	267,809 100% of total	0.00	$0.00
1	/	20,174 (22.7%)	9,082 (30.62%)	2.22	21s	62,017 (23.16%)	0.00 (–)	$0.00 (–)
2	/departments/utilities-department/payment-options	3,972 (4.47%)	1,905 (6.42%)	2.09	19s	12,030 (4.49%)	0.00 (–)	$0.00 (–)
3	/about-us/advanced-components/search	2,434 (2.74%)	1,414 (4.77%)	1.72	25s	9,763 (3.65%)	0.00 (–)	$0.00 (–)
4	/departments/coachella-passenger-rail-station-feasibility-study	2,157 (2.43%)	1,704 (5.75%)	1.27	16s	6,940 (2.59%)	0.00 (–)	$0.00 (–)
5	/services/proposals-bids	2,111 (2.37%)	1,451 (4.89%)	1.45	8s	6,966 (2.6%)	0.00 (–)	$0.00 (–)

1. **Coachella, CA (Home Page)**
2. **/departments/utilities-department/payment-options**
3. **/about-us/advanced-components/search**
4. **/departments/coachella-passenger-rail-station-feasibility-study**
5. **Bids & Proposals | Coachella, CA**

WEBSITE ANALYTICS

Demographic Details (website visitors):



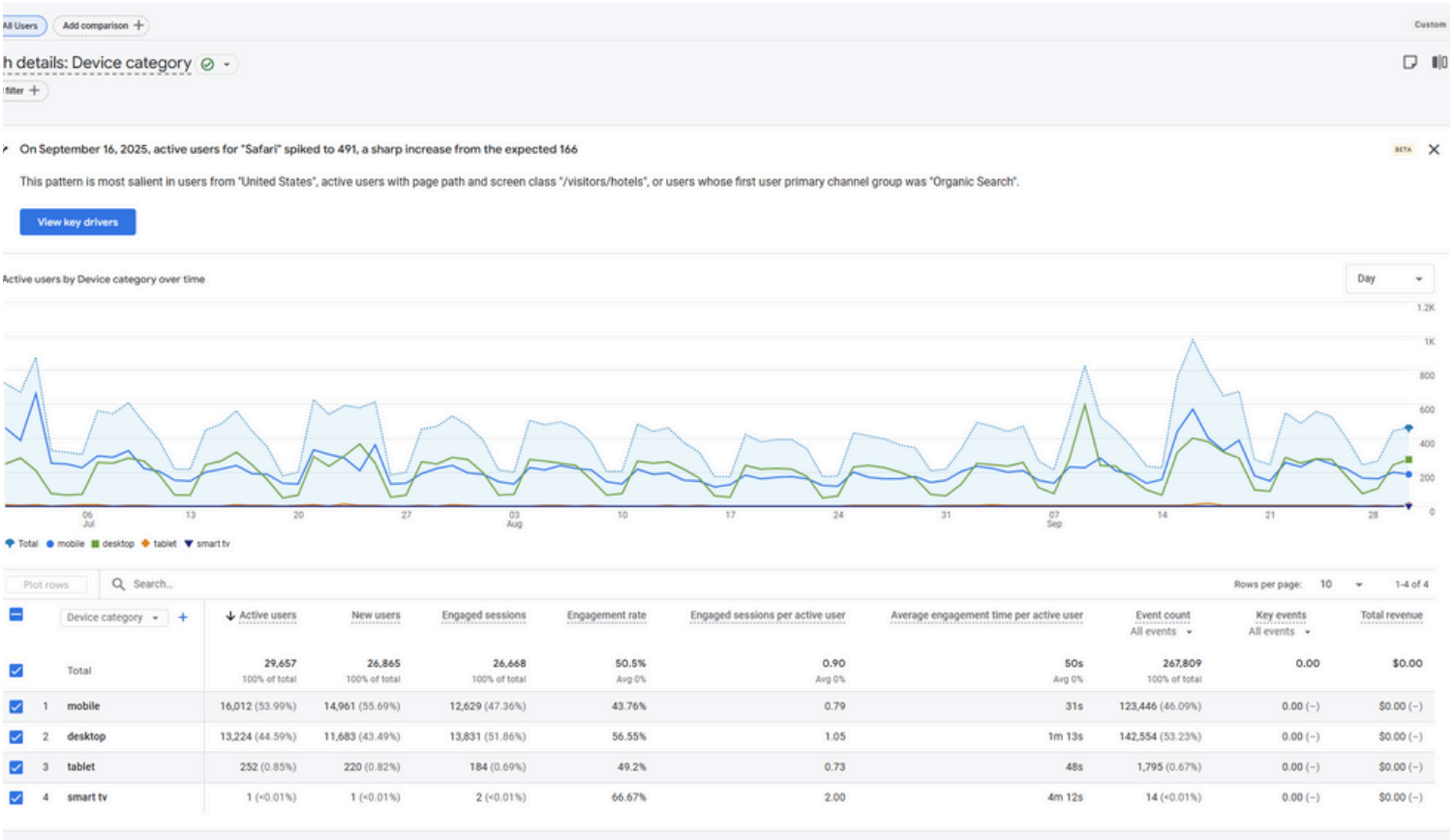
Plot rows | Search... | Rows per page: 10 | Go to: 1

		City	Active users	New users	Engaged sessions	Engagement rate	Engaged sessions per active user	Average engagement time per active user	Event count All events	Key events All events	User key event rate All events
☑		Total	29,657 100% of total	26,865 100% of total	26,668 100% of total	50.5% Avg 0%	0.90 Avg 0%	50s Avg 0%	267,809 100% of total	0.00	0%
☑	1	Los Angeles	8,042 (27.12%)	6,567 (24.44%)	6,897 (25.86%)	47.15%	0.86	37s	63,148 (23.58%)	0.00 (–)	0%
☑	2	Coachella	2,740 (9.24%)	1,888 (7.03%)	4,322 (16.21%)	57.87%	1.58	1m 48s	42,810 (15.99%)	0.00 (–)	0%
☑	3	Indio	2,307 (7.78%)	1,756 (6.54%)	2,170 (8.14%)	53.58%	0.94	58s	20,928 (7.81%)	0.00 (–)	0%
	4	(not set)	2,113 (7.12%)	1,666 (6.2%)	1,153 (4.32%)	43.76%	0.55	18s	11,343 (4.24%)	0.00 (–)	0%
☑	5	Riverside	839 (2.83%)	582 (2.17%)	621 (2.33%)	51.28%	0.74	45s	6,110 (2.28%)	0.00 (–)	0%
☐	6	San Diego	808 (2.72%)	584 (2.17%)	586 (2.2%)	49.2%	0.73	30s	5,290 (1.98%)	0.00 (–)	0%
☑	7	Palm Desert	643 (2.17%)	507 (1.89%)	755 (2.83%)	60.74%	1.17	1m 17s	7,456 (2.78%)	0.00 (–)	0%

1. **Los Angeles** - 8,042 visitors
2. **Coachella** - 2,740 visitors
3. **Indio** - 2,307 visitors
4. **Riverside** - 839 visitors
5. **San Diego** - 808 visitors

WEBSITE ANALYTICS

Devices used to view the website:



1. **Mobile/Phone - 16,012 sessions**
2. **Desktop - 13,224 sessions**
3. **Tablet - 252 sessions**
4. **Smart TV - 1 sessions**

RESIDENT NEWSLETTER

An Immigration Resource Guide was published in place of our Resident Newsletter in early July, highlighting tools and resources to help residents navigate the immigration process, access local support services, and stay informed. These resources were offered as part of the City's ongoing efforts to support our community.

The newsletter continues to serve as a platform for sharing important updates, celebrating community achievements, and providing helpful resources in both English and Spanish to ensure inclusivity and engagement.

On average a successful open rate is typically in the range of:

- 20-30% for most industries.
- Higher (30-40%) for niche industries or highly engaged audiences.

Our resident newsletter averaged **an open rate of 42.5%** as it was emailed twice in both English and Spanish.

A successful click rate (the percentage of recipients who click on a link in your email) for a newsletter depends on the industry and audience engagement but generally falls within these ranges:

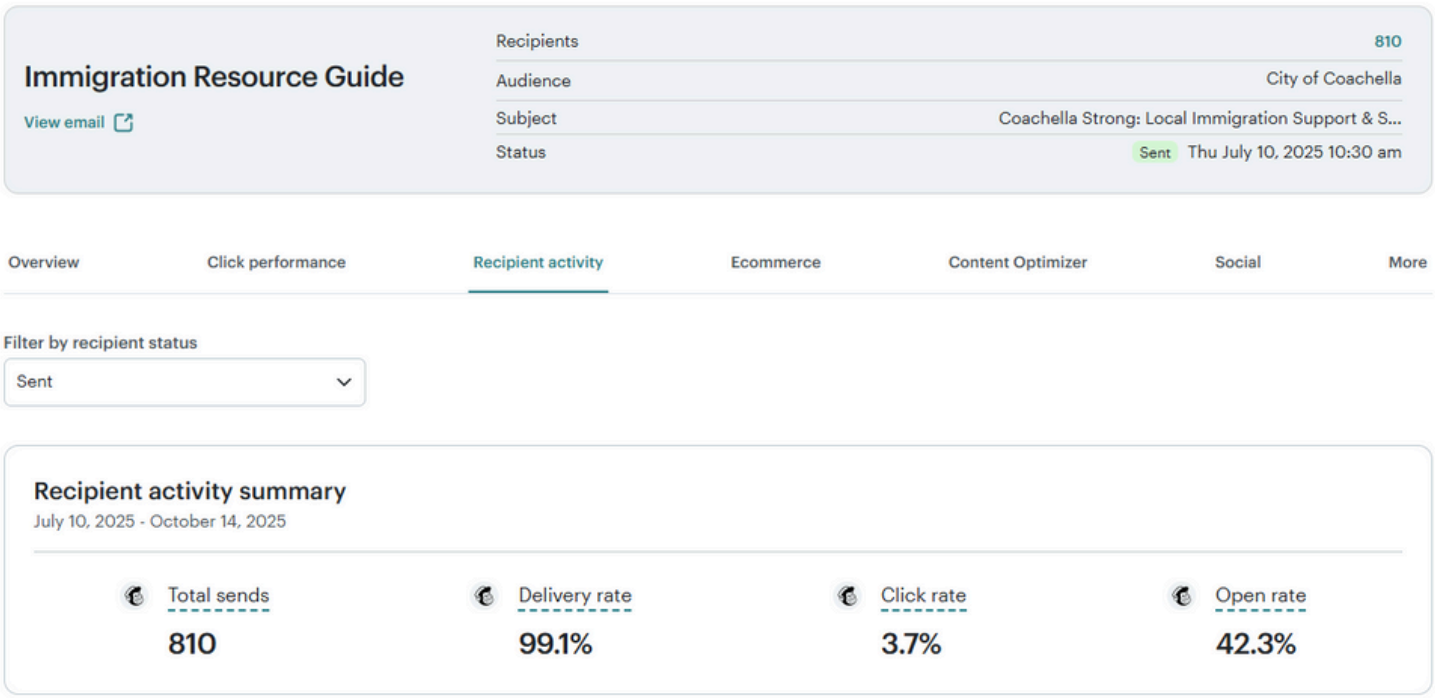
- 2-5%: Average across most industries.
- Higher (5-10%): Indicates strong engagement, particularly for niche or highly targeted audiences.

Our resident newsletter **averaged a click rate of 3.4%** as it was emailed twice in both English and Spanish.

Below are more details pertaining to our newsletter analytics via MailChimp.

NEWSLETTER ANALYTICS

English Newsletter (Most Engagement):

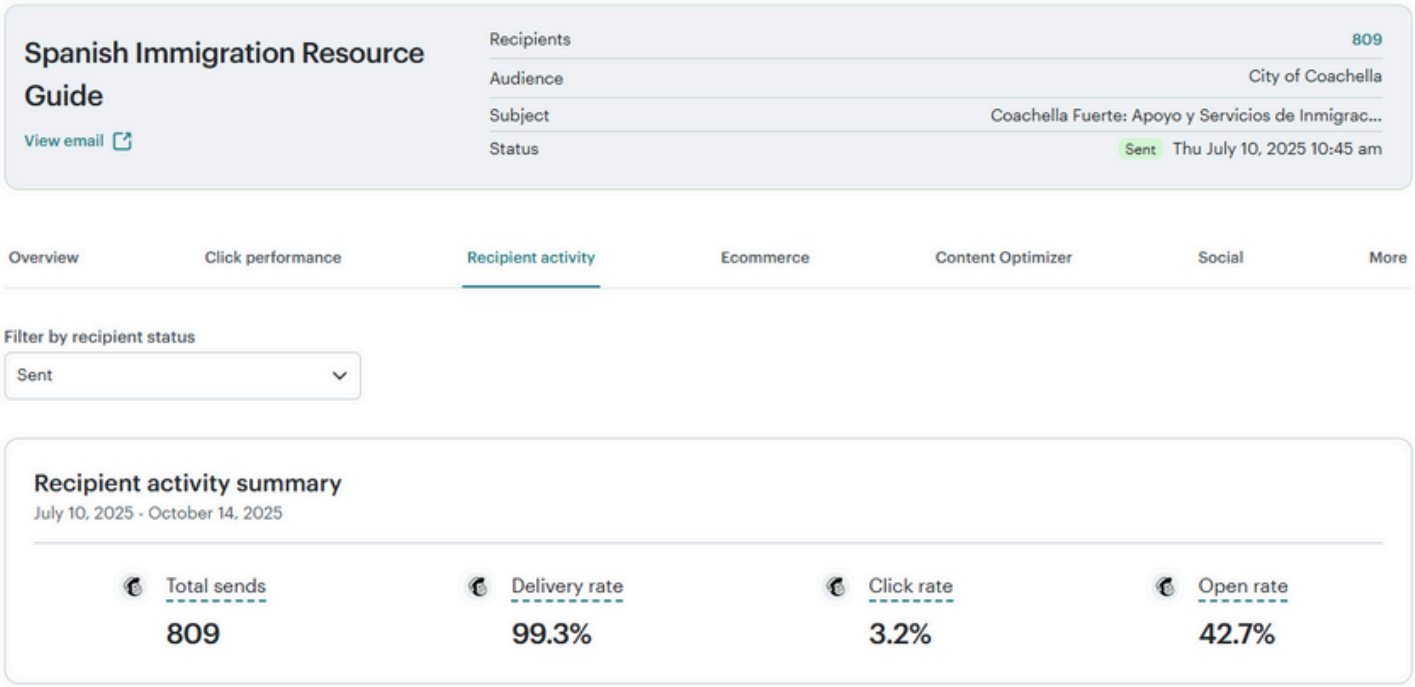


Below are the links that received the most clicks in the English newsletter:

1. https://www.ilrc.org/red-cards-tarjetas-rojas#item-4477
2. https://www.coachella.org/
3. https://todec.org/wp-content/uploads/2025/02/CA-Sa...
4. https://docs.google.com/forms/d/e/1FAIpQLScQxrDNOnHerPG6PVWeesdLRj3fn7BIwe_ZWXROY3q33ymxCQ/viewform
5. https://todec.org/wp-content/uploads/2024/11/Caregiver-Affidavit-y-Plan-Familiar-Family-Plan-Caregiver-Affidavit.pdf

NEWSLETTER ANALYTICS

Spanish Newsletter:



Below are the links that received the most clicks in the Spanish newsletter:

1. **https://www.coachella.org/**
2. **https://www.ilrc.org/red-cards-tarjetas-rojas#item-4477**
3. **https://todec.org/wp-content/uploads/2025/02/CA-Safe-Schools-Escuelas-Seguras-en-California1.pdf**
4. **https://todec.org/wp-content/uploads/2024/11/Caregiver-Affidavit-y-Plan-Familiar-Family-Plan-Caregiver-Affidavit.pdf**
5. **https://docs.google.com/forms/d/e/1FAIpQLScQxrDNOnHerPG6PVWeesdLRj3fn7BIwe_ZWXROY3q33ymxCQ/viewform**

City of Coache
Public Works Department
53462 Enterprise Way, Coachella, CA 92236

Departmental Mission:

In a balanced effort to maintain cost effective operations and provide maintenance and emergency response services in a reasonable and efficient manner, it is the mission of the Public Works department to provide quality maintenance and repair of facilities and infrastructure for the City of Coachella Community and its city departments.

Executive Summary:

The Public Works Department is responsible for the operations of our: facilities, fleet, landscape lighting and maintenance districts, parks, and streets. The Department is also the home to our Emergency Services Division and Recreation Division. As reflected below, the Public Works department staff responded to a myriad of requests as reflected below between July – September 2025.

Streets Division	
Task Assignments	Quantity
Illegal Dumping	• **25** Removals • **87** Shopping Carts • **117** Tires • **16** Homeless Camp
Striping	• Red Curb at Bella Canto Community (15 Gallons) • **102** Legends / Crosswalks (150 Gallons / 13 Bags of Glass Beads)
Trash, Tire & Concrete Bins	• **20** Trash • **6** Tire • **8** Concrete • **10** Recycle
Potholes & Street Repair	• **1,099** Potholes Filled • **1** Sink Hole Filled • **20** Service Cut Grindings • **11** Service Cut Repairs • **3** Sidewalk Repairs • **20** Water Service Lines
Street Sign Main.	• **10** Repairs (signage) • **3** Sign Battery Replacements (Solar Batteries) • **17** New Installation (replacements)
Street Light Repair	• **31** Repairs • **4** Bulb Replacement • **16** Sensor Replacement

	• **1** Fixture Replacement • **1** Electrical Wire Repair • Street Light Wire Repair
Traffic Control / Lane Closure	• **6** Assignments
Callouts	• **27** Callouts
Weed Abatement / Grading ROW	• **18** Job Sites
Storm Drain Main.	• Maintenance performed throughout the City due to rain
Special Events	• July 4th Fireworks Event & Reparation Meeting • Public Works Expo
Interdepartmental Assistance	• **1** Water Department • **1** Cal-Fire • **1** Coachella Police Department
Training	• **1** GPS Lighting (Zoom)

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Parks / Building Maintenance	
Task Assignments	Quantity
Daily operations	**Parks Department** • Open and wash all park restrooms twice daily • Baseball field dragging everyday M-TH & Sat. • Playground and hardscape power washing once per week • Service Bagdouma pools twice daily until Labor Day, pools serviced 4 times a week during off season. • Bagdouma pool vacuuming every Thursday. **Building Maintenance Department** • Provide janitorial services for all City Buildings. • Trash out all common areas for Civic Center and Corporate Yard.
Park & Building Lighting / Signage	• Rudy's electric came out to Rancho Las Flores Park and repaired a short on west side of the park affecting walking path and playground lights, electric pole removed, approximately 50' of new wiring ran from ground box to removed pole and power was restored for the area.
Turf Maintenance	• Prepared Bagdouma soccer fields 1 & 2 for sod install. • Installed 7,000 sq. ft. of Bermuda sod at Bagdouma soccer fields 1 & 2. • Prepared Rancho Las Flores soccer fields 1-3 for sod install. • Installed of 18,500 sq. ft. Bermuda sod at Rancho Las Flores soccer fields 1-3. • Ongoing prepping for install of Bermuda sod at Bagdouma soccer fields # 5 & 6. • Mowing performed weekly at 1" height for all turf areas, ongoing lowering of mower blades prepping for scalping. • Ongoing scalping at Veteran's Park to prepare for State of the City and Tacos, Tequila and Chavelas Events. • Red Imported Fire Ant Treatment for all turf areas at all Parks.

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	• Installed 39,000 sf of Bermuda sod at Bagdouma soccer fields 5 and 6. • Vintage Landscape fertilized all newly installed grass at Bagdouma and RLF Park.
Irrigation Repairs	• Repaired 2 leaking irrigation valves at Bagdouma Park expansion area, new diaphragms installed. • Troubleshoot and repaired wiring for irrigation valve not communicating with controller at Bagdouma soccer field #3. • 2" Main line repaired on Grapefruit Blvd. by Oleander hedge by Apple Urgent Care, 2 new valve boxes installed and new shut off valve. • 1" Irrigation valve replaced on Grapefruit Blvd. median in front of quick quack car wash. • 1' Irrigation valve replaced at Veteran's Park on the south side of the park. • 1" Irrigation valve replaced at Ave 53 tot lot for the grass area on Calle Enpalme. • Troubleshoot and repaired wiring for 3 irrigation valves not communicating with controller at Rancho Las Flores Park after sod install. • Checked and adjusted irrigation at Bagdouma soccer fields 1 & 2 to make sure new sod is getting adequate water, replaced 6 clogged nozzles. • Checked Netafim tubing irrigation at Rancho Las Flores Park, no repairs needed. • Checked drip irrigation at Rancho Las Flores Park, repaired broken PVC line connecting to Netafim tubing by snack bar. • 1" Irrigation valve replacement at Dateland Park by Playground area. • 4" leaking main line repaired at Bagdouma Park by Baseball field #3. • 1" Irrigation valve replacement at Bagdouma expansion on turf area by Northwest cement bleachers. • Checked irrigation for turf inside pool Facility- 6 broken/leaking nozzles repaired. • Repaired broken irrigation head at Rancho Las Flores Park by soccer fields 1 & 2 reported by Parks Ranger. • 3" Main line repaired by Vintage at Bagdouma Park soccer field #5.

	• Replaced 2 solenoids for 2 nonworking irrigation valves at Rancho Las Flores Park affecting the newly installed sod.
Floor / Wall Maintenance	• Floor buffing at all City buildings performed weekly. • Floor auto scrubbing performed at all city buildings once a week. • Shampoo all carpets for main Library and conference rooms. • Shampoo and deep clean carpet for all east, south and west offices at the Civic Center. • Repaired metal floor transition and baseboard for main library activity room.
HVAC System Serviced	• New Fan Motor and fuses replaced at City Hall for Air Conditioning unit that services COFEM building. • New electrical box replaced for the main library area that was blowing up the fuses for the air conditioning unit servicing that space. New fuses installed and unit serviced. • Electrical board replaced at the main entry of the Community Center for 10-ton A/C unit not sending power to thermostat. • Blair Heating and Air came out to the Fire Station and cleaned one A/C unit for Captain room dripping water due to humidity. • Compressor leak repaired and 30 lbs. of freon charged for 10-ton A/C Unit at Senior Center dining room area. • 10-ton A/C unit for main library was low on freon, unit was monitored for a week to identify any possible leak before charging freon, no leaks detected 9 lbs. of freon charged. • Replaced cracked drain pan for A/C unit at Fire Station Captain's room. • Blair Heating & Air came out and installed a ductless Mitsubishi Split system at City Hall for the Leap Institute office space. • Air Conditioning upgrades at Library Conference rooms 1 & 2 to increase air flow for both spaces, installed new zone control system, new dampers,

	new return grills and new user-friendly thermostats.
Misc. Park Repairs	• Vintage landscape replaced broken pot from fountain outside the old library. • New circulation pump installed for City Hall fountain. • Repaired vandalized sink and faucet for new women restrooms at Bagdouma soccer field 5 & 6. • Assisted Desert Recreation District to troubleshoot and repair one of their cyber keys needed to access Bagdouma Pool Facility. • Parks staff put playgrounds at De Oro and Dateland Park out of service for the playground rubber chip refreshment project. • Sierra Play Company came out and installed 30 cubic yards of brown rubber nuggets to refresh existing at Dateland Park Playground. • Sierra Play Company came out and installed 15 cubic yards of brown rubber nuggets to refresh existing at De Oro Park Playground. • Put Dateland splash pad out of service for 4 days due to drain and sewer line cloggage, received assistance from Sanitation and Engineering Department to locate line and get it unclogged, splash pad power washed and put back in service by the end of the week by Parks staff. • Cleaned up city owned lot on 5th Street next to Fire Station. • Cleaned up city owned lot on Avenida De Oro in front of elementary school by De Oro Park, tree removed by WCA. • WCA came out and trimmed all trees at Veteran's Park before scalping and seeding and in preparation for coming up events. • Dateland restroom put out of service due to ongoing remodel and install of block wall partitions and new doors. • Installed metal plates to locks on snack bar window to prevent vandalism as homeless transients have tried to open it several times. • Replaced USA, CA & Coachella flags at "Y" intersection of Cesar Chavez St. and Grapefruit Blvd.

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	• Lowered all Parks and Facilities flags half-staff to honor the memory of Charlie Kirk and Patriot Day. • Installed 1 new diaphragm for toilet not working at De Oro Park men's restroom. • Lowered water level for big Bagdouma pool in preparation for install of new pump. • New pool pump installed at Bagdouma Park Swimming Facility. • Secured snack bar door broken into several times by transients with a bigger and thicker metal plate by door lock. • Lowered all flags half-staff to honor the victims of the Minneapolis, Minnesota tragedy. • Received purchased mulch spreader with 4 attachments for the Parks Dept. • USA Shades installed new fabric on shade structure by walking path on Ave 50 at De Oro Park • Metal cage installed by BRC Construction at Rancho Las Flores snack bar for recently installed mini split. • Submitted application RIVCO to obtain Health Department permit to operate a food facility for our new snack bar located on the North side of Bagdouma Park on Frederick St. and Avenue 51. • Manually turn on lights at Bagdouma Park metal shade structure every Monday for DRD use.
Building Maintenance Request	• Pressured wash cement paseo area at the Library for Acrisure Arena concert announcement. • Hang 2 picture frames for Finance Director's office at the Civic Center. • Removed paint buckets, cleaned and organized electrical room at the Civic Center. • Install refrigerator for Finance Accounting Technician office. • Picked up all backpacks from Backpack Bonanza at the Civic Center and brough them to store at the yard. Set them up the following day at the Corp Yard lobby for pick up. • Door closer lubricated and adjusted at the Fire Station door leading to the bays not closing fast enough and A/C scaping from building. • Replaced vandalized outlet inside men's restroom at the library.

	• All windows washed at the Civic Center. • Civic Center leak by Engineering's front desk area contained after the rain, pending repairs. • Cleaned coil and serviced freezer and refrigerator at the Senior center not working properly. • Moved some files, removed toilet bowl and cleaned restroom inside Public Works Director's office at the Corporate Yard. • Replaced damaged Ceiling tiles at the Community Center DRD storage Room. • 12 new receptacle wall plates replaced at Community Center throughout building. • Door technician came out and repaired sliding door at the Senior Center, malfunctioning open and close sensor replaced.
Building Repairs / Additions	• Cleaned and disinfect refrigerators at the Civic Center and Corporate Yard. • Cleaned and serviced fans for all restrooms at the Corporate Yard and Civic Center. • Purchased and installed a mini ductless swamp cooler for the Leap Institute office space area at City Hall. • Washed all windows in the front area of City Hall. • Moved pallets of water from Parks Bay to upstairs Public Works storage room at the Corporate Yard. • Cleaned and organized Public Works storage room at the Corporate Yard. • Installed 2 missing parts and got ice machine going at Senior Center. • Door technician came out and performed preventative maintenance service on 14 entrance doors. Doors were lubricated, adjusted, and tested to ensure safe and proper operation at the library. • "S" letter replaced at Fire Station sign located on 6th St. • Remodel of restroom inside Public Works Director office at the Corporate Yard, space converted into a lactating room for City employees use, new tile, wall and door relocation, plumbing and electrical adjustments as needed. • New trough sink installed at Corporate Yard men's restroom downstairs

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Facility Use Permits	• **(3)** Set ups at the Corporate Yard conference rooms. • Set up and pick up food for Council Meeting. • 11 Facility Rentals • 1 Park Shade structure rental • Set up upstairs Conference room at the Corporate Yard for defensive driving training. • Building Maintenance came out and closed after 3 Facility rentals, 2 at the library and 1 at Community Center.
Special Events	•

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LLMD	
Community	Task Assignments
Vista Escondida	• Inspected landscape lighting. • Shut off leaking drinking fountain at Avenida Del Prado. Inspected lines & noticed non-cartridge O-Ring is leaking. Placed replacement part order with MDF, Inc. (ETA for parts is 6-30-2025). • Reach out to Water Department regarding new fire hydrant installed on Avenue 54 & Shady Lane requested for project S-15 & W-35 (digging around common area, leaving DG piles). • Two-man crew working on spreading fertilizer to turf areas. • Received parts from Most Dependable Fountains for leaking drinking fountain at Avenida Del Prado. Replaced leaking non-cartridge O-ring valve and drinking fountain is back and running. • Received concerns due to new park lights being off at Avenida Del Prado. Inspected sensors on park lights and installed new photocell. • Met with Murray from Innovative Playground to go over replacing vandalized picnic tables and installing climbers by the swing area as we have enough space. Reported graffiti by the picnic tables to Code Enforcement Department. • Inspecting new pocket park on Avenida Del Prado, concerns with irrigation coverage and dead spots. Requested Conserve Landcare irrigator to flush irrigation line and replace MP rotors that are not working. Will schedule fertilizing lawn to assist in recovering and encourage new growth.

	• Received proposal to replace damaged picnic tables at park due to vandalism. • Meeting with Conserve Landcare account manager to discuss complaint from resident regarding dust when using leaf blower. • Crew currently working on Avenue 54 & Calle Balderas. • Received complaints from resident regarding two properties for over grown plant material and down mesquite tree blocking sidewalk and mailboxes on Shay Ln side yards. The properties are the corner lots on Avenida Yucateco & Avenida Tacuba. Spoke with property owner as a courtesy to address concerns. • Inspected park lights at Avenida Del Prado, cleaned photocell, & will inspect park Monday morning to see if all lights are on. • Adjusted irrigation controller as sprinklers were still on and runoff was visible. • Working on tagging & marking inlets & dry wells in the retention basins for the storm drain RFP. • Inspected irrigation at Avenida Del Prado for no pressure in the turf area, identify master valve is not allowing water to flow with pressure causing low psi. Schedule conserve to replace master valve. • Working on locating all storm drain inlets. • Inspected pocket park and service was completed. Checked irrigation controller and adjusted stations and start times. • Requested Conserve Landcare to check irrigation on three of the retention basins due to stressed plants. • BRC Construction removed two picnic tables that were vandalized and installed two new picnic tables.

	• Requested BRC Construction to provide estimate to repair wrought iron fence due to vandalism (this section is on Avenida Del Prado).
Mariposa Pointe	• Ongoing services (Conserve Landcare). • Service completed on Ave 50 & Calhoun St, 2 larger retention basins crews working on completing them by the end of the workday.
Somerset	• Ongoing services (Conserve Landcare). • WCA ongoing palm tree trimming on Ave 54 & Fredrick St. Few palm trees along Fredrick St was not trim due to bird nesting. • Inspected landscape along Ave 54, reported irrigation leaks, weeds & dying agaves to Conserve Landcare. Scheduled meeting with account manager to go over replacing agaves that have agave snout weevil. • Inspected landscape lighting at both entrances & monument sign on Ave 54, programed lighting timer. • Inspected landscape lighting & entrance to community.
La Colonia	• Inspected landscape lighting.
La Paloma Estates	• Ongoing Palm Tree trimming on Calhoun St. & Avenue 49. • WCA onsite finishing trimming Robusta's palm trees in the common are. • Received complain for two palm trees not trim by WCA, foreman was notified to return and trim palms trees. • Reported graffiti to Code Enforcement. • Conserve Landcare completed service in the community, trimming back all Texas Rangers along Calhoun St. Completed all service of retention

	basins, side yards & easement on Ave 48. • Conserve Landcare working on cutting back all pink oleanders in the retention, reported leaking valve at Chaparrosa St. • Working on marking locations for street inlets & drywells. Shut off stuck valve at Calhoun St & Eagle Ave. • Reported to conserve irrigator to inspect valve and schedule repair
Pyramid Ranch	• Meeting with So Cal West Coast Electric to discuss installation of palm tree ring light fixtures in park area. • Reach out to Ulrich regarding schedule to complete landscape for new park & retention basin. Contractor has not been onsite for a few days & new plants are dying. • Reach out to Ulrich regarding damaged wrought iron fence at the retention basin. Platinum landscape damaged panel with heavy equipment. • Received a call from the electrician to stop by and look at the installation of the palm tree rings height at the park area. • Inspected palm tree ring & lighting bollards installation. • Platinum landscape working on trimming dead palm fronds. • Requested Ulrich from offsite to have electricians to install all palm tree ring fixtures to be facing south & north directions. • Reported Platinum Landscape has not completed park area or frontage landscape.

Aventine	• Ongoing services (Conserve Landcare). • Retention basin on Capitola Avenue leaking from 2" mainline (close to booster pump). Conserve irrigator completed repair & irrigation is back on. • Scheduled replacement of booster pump motor for irrigation, Palm Springs Pump 7am start time. Motor replacement and test irrigation system and PSI 70 every time irrigation on, rewire system and fix gauges. • Contractor reported property owner had installed 4'' pipe cleanout to clean back yard deck area and drain out to Avenue 51 common area landscape. Forward request to code enforcement to follow up on property owner to remove pipe & repair wall. • Measured the height of the existing removable bollards at Capitola Ave basin. Waiting on estimate to add three more to close off ramp into the basin as residents are using it to enter with off-road vehicles and damaging the landscape.
Tierra Bonita	• Ongoing services (Conserve Landcare). • Ongoing tree trimming by WCA along Ave 53 & Calle Emplame. • WCA completed trimming all trees along Calle Empalme & Ave 53, reported irrigation leaks on Calle Empalme to Conserve Landcare. • Two-Man crew working on detailing common area landscape on Avenue 53 & Calle Empalme. • Schedule irrigator to inspect irrigation & add more minutes to each station. • Received report of struggling Shoestring acacia on Fredrick St, irrigator checked irrigation and all trees are getting water. Will schedule treatment and fertilization to

	encourage new growth. Will inspect bark to see any signs of sap or pest.
Tierra Del Sol	• Inspected landscape lighting. • Ongoing palm tree trimming on Avenue 48. • Vandalism reported by contractor at 48456 El Castillo (Trees recently planted were vandalized & cut down). • Meeting with Sign-A-Rama to go over proposal for two new community signs for Ave 49 & Camino Rosarito entrance. • Reach out to DR Horton regarding pending lighting bollards, up lighting & service of Ave 49. Sent photos of dead plant material, missing valve lids and frontage landscape not being maintain. • Approved replacing two valves staying stuck on Todo Santos basin. Irrigation is back on & running. • Meeting with Sign-a-Rama to go over height and location of the two new community signs on Avenue 49. • Reported graffiti to graffiti maintenance staff at Jackson St. entrance. • Sign-a-Rama installed two community signs on Avenue 49 & Camino Rosarito. • Request Rudy Electric to stop by and repair palm tree ring fixtures in the median on three date palms and check on wiring as two of them aren't turning on. • Reported irrigation leak on Camino Real for contractor to repair. • Inspected Ave 49 & Camino Rosarito common area landscape. • DR Horton is still maintaining frontage landscape until landscape lighting is install.

Rancho Cielo	• BRC Construction installed two palm tree ring lights at the entrance to the community. • Schedule Conserve Landcare spray technicians to spray larger retention basins on Avenue 52, Avenue 53, & Tyler St. (Chemical spraying is Roundup – 200 Gallons). • Inspected lighting at entrance on Genoa St., working on marking location for dry wells & inlets at the retention basin. • BRC Construction installed two palm tree ring lights at the entrance to the community. • Schedule Conserve Landcare spray technicians to spray larger retention basins on Avenue 52, Avenue 53, & Tyler St. (Chemical spraying is Roundup – 200 Gallons). • Reported leaking 1" inline valve on Avenida Veronica, Conserve Landcare to schedule repair.
Los Jardines	• Resident reported graffiti on Avenida Aleenah & Genoa St. • Both maintenance crews working on completing service inside the community & Avenue 53. • Conserve irrigator checking irrigation and repairing as needed. Checking irrigations PGP rotors due to areas not getting coverage due to rotors not turning 360 degrees. • Scheduled Conserve Landcare to replace and install new PGP rotors. • Reported irrigation leaks along Avenue 53 & Genoa. • Inspected side yards and notice section of Avenida Aleenah landscape area water was off. Replaced batteries from irrigation controller and started watering affected area.

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Rancho Las Flores	• Reached out to Dewy Pest Control to remove wasps in three side yards. Contractor was trimming vines and one of the staff was stung by wasps.
La Paz	• Requested BRC Construction for proposal to replace damaged wrought iron fence & block wall in the retention basin on Calle Ninos.
Posada Del Valle	• Reported leaking valves on Van Buren St. & Fiesta Rd. to Conserve Landcare to schedule repair. • Requested landscaper to adjust irrigation controller and adjust rotors due to dry areas in the turf. 1'' inline valve is schedule to be replace this week due to valve staying close. • Leaking 2'' inline valve replaced at Van Buren & Fiesta Rd for frontage landscape common areas. • Conserve Landcare completed service on Van Buren & park area of all landscape common areas. Irrigation controller were adjusted for summer weather and rotors adjusted for turf areas. • Vandalism reported in the park area few PGP rotors were damaged. Conserve replaced the damaged rotors and irrigation is back on. • Inspected common area landscape on Van Buren St. Plant material was cut back to encourage new growth and seasonal flower.

Hacienda Adobe	• Ongoing services (Conserve Landcare) • Vandalism to Hunter solar irrigation controller at retention basin. Superb Engineering to replace controller before City issues final acceptance for landscape project. • Created punch list for Superb Engineering to complete on July 7th for final service landscape project. Emails & photos were sent to contractor, items must be fully complete by the end of the working day to receive final acceptance. WCA working on trimming palm trees along Frederick St. & Avenue 50. • Superb Engineering working on punch list item for the landscape improvements completed. Today last service visit for the 90-maintancne period, schedule final walk for July 10 with Supervisor. • New cage installed for the irrigation controller at the retention basin due to vandalism kept damaging solar panel. • Reported irrigation on Ave 50th, vandalism flex poly tubing riser removed. Conserve irrigator repair leak and irrigation water is back on. • Received 6 solar lights from EE System, BRC Construction has been notified to schedule installation for the retention basin. Footing & anchor bolts have been installed. Met with Raul with Superb Engineering to go over concerns with aluminum edging lifting in some areas of the DG walking path.

La Morada	• Leit controller no longer working. Placed order for new Hunter Solar 12-Station XCH-1200-SS-P (lead time 6-8 weeks), landscaper to open all 9 valves manually every other day. • Conserve Landcare completed service on Van Buren & Ave 50 of all landscape common areas.
Rancho Mariposa	• Ongoing services (Conserve Landcare). • Meeting with Andrew to go over proposal for repairing eroded area at the retention basin. • Created punch list for Monte Vista Homes to work on before accepting new tract homes. • Meeting with Conserve Landcare to go over repairing eroded slope due to the recent rain. • Marked area for new cobble to be install rough 550 sq. ft., weed barrier & light grading.
Sevilla	• Ongoing services (Conserve Landcare). • Placed order for missing landscape lighting along Avenue 51 with Desert Elite Supply Received work order regarding utility box in front of yard that is damaged (Utility box belongs to IID, left city business card for property owner to follow up.) • Reprogrammed irrigation controllers in both retention basins and ran a test on all stations. Schedule conserve irrigator to repair leak at the bottom of the basin. • Two-man crew completed service on outside perimeter & both retention basins. • Plant material was cut back to encourage new growth for fall color. Pending installation of landscape

	lighting on 10 existing trees along Ave 51.
Navarra	• Ongoing services (Conserve Landcare). • Inspecting irrigation hunter PGP rotors due to areas of concerned, adjusted heads and added more time to the irrigation controller. • Schedule palm tree trimming inside community with WCA. • Caution off down Sweet gum acacia branch on Ave 52, reach out to WCA to schedule removal. • Meeting with WCA foreman to go over trimming sweet gum acacia trees in the retention basin. Irrigation times was reduced back due to Conserve Landcare starting to scalp at the end of September. • Inspected recently completed tree trimming in the retention basin. No damages report in the turf area or plant material.
Rancho De La Fe	• Ongoing services (Conserve Landcare). Staff worked on weed abatement at retention basin on Shady Lane. • Vandalism reported over the weekend. Plant material & mesquite tree set on fire in park area at Diego Ct. Requested quote from contractor to clean up site and replace all plant material & tree that was burn. • Meeting with Murray from Innovative Playground to go over replacing fabric that was vandalized and missing step. Getting quote to add site amenities to the playground area. Reported graffiti by entrance to park area to code enforcement. • Checking irrigations PGP rotors due to areas not getting coverage due to rotors not turning 360 degrees.

	Scheduled Conserve Landcare to replace and install new PGP rotors. • Meeting with Conserve Landcare to go over light grading. • BRC Construction scheduled for tomorrow to start painting the exterior wall on Ave 53. • Pending the plant infill & three 24-gallon Hong Kong Orchid trees. • BRC Construction completed painting the exterior block wall on Ave 53. Currently crew onsite paining the wrought iron fence in the park community due to vandalism on Diego CT. • BRC Construction working on digging footings in the park area on Diego Ct. • WCA planting (3) 24 gallons Hong Kong Orchid trees. • BRC Construction completed pouring concrete for solar lights footings. • We flagged Ave 53 for plant install, crew schedule for tomorrow to start plating. • Meeting with Conserve Landcare account manager to go over layout of new plants & vines on Ave 53 being install. • Placed order for decompose granite (desert gold blended) 45 tons for Monday delivery.
Bella Canto	• Irrigation added to existing Shoestring Acacia.

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Lewis Homes	• Ongoing services (Conserve Landcare). • Service completed on Ave 51 & Suncrest for common area landscape.
Loma Vista	• Ongoing services (Conserve Landcare).
Fiesta Homes	• Ongoing services (Conserve Landcare).
Pueblo de La Paz	• Vandalism to wrought iron fence. Waiting on BRC Construction to provide proposal to repair damaged panel. Reported leaking valve to Conserve Landcare to schedule repair.
Cachanillas	• Trouble shooting irrigation valve (not turning on at Calle Pino retention basin). Solenoid was not turning on with irrigation controller and replace it with a new dc latching solenoid.
Paseo De Las Palmas	• Reported eroded slope due to ¾' pvc pipe on Ave 50th, conserve irrigator repair leak and backfill affected area.
Bellissima	• BRC Construction installing new footing & post due to hit & run that damaged wrought iron fence at the retention basin on Bellissima Ave. Installation of the wrought iron fence panel is schedule for tomorrow. • Reach out to Ulrich from offsite with Pulte Homes regarding landscape & irrigation issues along Ave 53 & Fredrick St. Platinum landscape not maintaining site, as we have not accepted tract yet. • BRC Construction completing installation of wrought iron fence panels due to hit & run at Bellissima Ave. • Vandalism reported on Calle Empalme for stolen plants by

	retention basin (waiting for cost estimate for replacement).
Other	• Conserve Landcare spray tech applied Atrimmec growth regulator (250 Gallons) to bougainvillea vines. • Conserve irrigator ongoing irrigation repairs. • Working on July schedule for LLMD Communities. • Approved RIFA treatment for all LLMD turf areas with Vector Control. • Pro Round Max Weed Killer (40 Gallons) • Illegal Dumping ➢ **3** Shopping Cart Removals ➢ **9** Tire Removal ➢ **1** Wooden Pallet

Utilities Department
Memorandum

TO: Honorable Mayor and Council

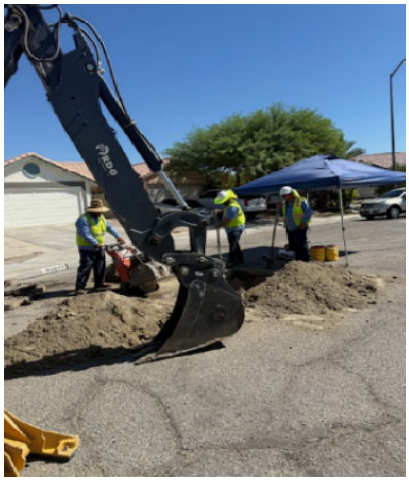
FROM: Cástulo R. Estrada, Utilities Director

DATE: October 15, 2025

SUBJECT: Quarterly Activity Report (July 2025 to September 2025)

Coachella Water Authority:
The Utilities Department Water Authority Division provides water pumping, treatment, and distribution services to more than 9,100 service connections citywide that include residential, commercial, and industrial users. The City has three (3) Storage Reservoirs of more than 10 million gallons of capacity with six (6) operating wells that provides more than 8,000 acre-feet of annual water production. This division is responsible for a variety of tasks including meter reading, repairs, pumping, production, treatment, main and distribution repairs, water quality complaints, service connections/disconnections, and capital improvements along with other assigned duties.

Coachella Water Authority Production and Distribution Highlights	
Description	***Value***
Total -Water Production (July to Sep) (MG)	715.7
Chlorine Consumption (Gallons)	3200
Monthly TCR Samples Collected (Distribution System)	182
Quarterly Wells Sampled	5
Valves Repaired/Replaced	0
Underground Service Alerts	107
Standby Service Calls	83
Water Service Leaks	54
Main Leaks	1
Non-Responsive Meters Cycle One	532
Non-Responsive Meters Cycle Two	725
Meter Replacements	45
Hydrant Replacements	2
Delinquency Turn Offs	70
Well Depths Monitored – 09/2025	
Well No. 10 Depth (feet,) SWL	30’
Well No. 11 Depth (feet,) SWL	79’
Well No. 12 Depth (feet,) SWL	81’
Well No. 16 Depth (feet,) SWL	32’
Well No. 17 Depth (feet,) PWL	100.1’
Well No. 18 Depth (feet,) SWL	89’
Well No. 19 Depth (feet,) PWL	136’
Annual Production	
2025 Total current production JAN 2025 to SEP 2025	1,902.1
2024 Annual (MG)	2340.7







Coachella Sanitary District:
The Sanitary Division provides for all the collection, treatment, and disposal of residential, commercial, and industrial wastewater for the more than 8,200 service connections within the City and more than 564,960 linear feet of sewer collection system (107 miles). From 4-inches to 54-inches of sewer pipeline, two (2) sewage pump stations, and over 1,900 manholes.

The Avenue 54 Wastewater Treatment Plant has a flow capacity of 4.5 million gallons per day. Consists of a raw wastewater lift station and headworks facility, which includes screenings and grit removal equipment, two separate secondary treatment process trains including contact stabilization tanks and oxidation ditches and disinfection facilities. Secondary effluent from the plant, following disinfection with sodium hypochlorite and dechlorination with sodium bisulfite is discharged through an outfall into the Coachella Valley Stormwater Channel.

For the **1st Quarter of July, August & September 2025**. A total of 283.725 MG of wastewater was received at the Wastewater Plant. With an average daily flow of 3.084 MGD. The Plant treated a total of 265.823 MG. A total of 254 samples were collected at the Plant for monitoring.

Water Reclamation Facility – 87075 Avenue 54th	
Description	*Value*
Total Influent per month (MG)	94.575
Influent Ave. Daily Flow (MGD)	3.084
Total Effluent per month (MG)	88.604
Effluent Ave. Daily Flow (MGD)	2.793
Plant Permitted Capacity (MGD)	4.5
Operational Upsets	0
Permit Violations	0
Hypochlorite consumption (Gallon)	8,856
Sodium Bisulfite consumption (Gallon)	5,000
Odor complaints	0
Samples collected this quarter (Plant)	254
Stand-By Calls	25
State & EPA Reports completed/submitted	Yes

Collection System & Pump Stations Highlights	
Description	*Value*
Underground Service Alert	457
Collection System Cleaning (feet)	
Manhole Inspection/Cleaning	

Collection System Spills	0
Collection System Blockages	0
Collection System CCTV Inspection (feet)	841
Samples Collected (Field)	0
Pump Station Alarms	4
Wet Well Cleaning	1
Wet Well/Lift Station Inspections	51
Odor complaints	0
State CIWQS Reports Submitted	Yes





Environmental Division:
The Environmental Division of the Utilities Department is responsible for areas relating directly to water, wastewater, and storm water protection. Focus is aimed at the National Pollutant Discharge Elimination System (NPDES), Industrial Wastewater Pretreatment Program (Source Control), and Fats, Oils, & Grease (FOG) Program. These programs provide auditing, permitting, monitoring, and enforcement of our local City Ordinance. The following report details activities for the previous quarter:

- Attended weekly and/or monthly meetings with Desert Task Force (DTF), Coachella Valley Salt & Nutrient Management Plan (CV-SNMP), Sustainable Groundwater Management Act (SGMA), Coachella Valley Regional Water Management Group (CVRWMG), and Riverside County Flood Control (RCFC)
- Reviewed and approved Industrial Wastewater Discharge Permits
- Reviewed and updated Industrial Facilities wastewater sewer service fee
- Performed 38 Industrial and Food service establishment inspections
- Issued 10 enforcement violations
- Assist Development Services in reviewing plans pertaining to the Environmental Division
- Monitored Coachella Valley Storm Channel stormwater outfalls






Engineering:
Chromium-6 Project

- Coordination with Corona Environmental Consulting continued throughout the quarter to prepare Wellsite 12 for the pilot test. Efforts were also made to determine an optimal date for on-site activities, initially targeted for the weeks of July 28 or August 4.
- The pilot test site was relocated from Well 12 to Well 19.
- Consultants requested additional analyte testing from the treatment plant, including total suspended solids, chlorine, total chromium, hexavalent chromium, total iron, and dissolved iron.
- Pilot test materials began arriving at the office and were fully received by July 31. All materials were delivered to Wellsite 19.
- A backflow preventer at Wellsite 19 was installed for the consultant conducting the pilot test.
- The electrical setup for the pilot test was completed. Preparations for skid and rig deliveries began on July 28, with deliveries scheduled and completed on August 5.
- The Chromium-6 Compliance Plan was reviewed with the consultant, and staff awaited a revised draft for final approval.
- The pilot test at Well 19 commenced and continued through October 3rd, with sample collection during the quarter.
- Revisions to the Compliance Plan were initiated for resubmittal to the State for approval.
- A Chromium-6 notice was prepared and distributed to residents during this quarter.

Shady Lane Septic-to-Sewer and Water Project

- In July, quarterly progress reports were prepared and submitted to the State.
- Completion of the FBA forms was coordinated and finalized for submittal.
- Mobilization began on July 14, with potholing activities starting on July 22 in preparation for water main installation.
- A pre-construction meeting was coord[illegible]h CVWD.
- The Tribe was notified of the project s[illegible]nd the construction schedule was shared.

- Coordination with the State took place to meet signage requirements under Davis-Bacon regulations.
- The project schedule was adjusted following the discovery of a fiber conduit in the planned alignment of the offsite water main. As a result, the contractor proceeded with the offsite sewer main installation.
- On-site sewer work was scheduled to begin the following week while Caritas completed on-site grading.
- Weekly coordination meetings with Caritas were held to maintain the project timeline.
- The lift station submittal was submitted for review.
- Offsite fire hydrants were installed.
- Staking for on-site utilities were completed.
- Offsite water and sewer lines were tied into Avenue 54.
- An on-site manhole and several sewer laterals were installed.
- Onsite sewer work progressed throughout the quarter.
- Dewatering for the lift station was scheduled to begin during the last week of September.

Headworks Project

- Revised plans were resubmitted to the manufacturer, and final edits were pending prior to initiating equipment fabrication.
- An RFI was received from the electrical subcontractor; a response was prepared and submitted.
- City staff and consultant continued reviewing contractor submittals for the screen, conveyor, and compactor equipment.
- Billing #3 for the month of July was pending review at the close of the reporting period.

Well 20 Project

- Coordination with Dudek was conducted in early July to schedule the pre-construction meeting.
- A pre-construction meeting and site visit took place on July 17.
- The preliminary construction schedule was received on July 21.
- The contractor submitted the well permit application to the County.
- A site meeting with Pulte was held on July 21 to address water discharge into the basin and confirm site readiness for Southwest Pumping and Drilling mobilization.
- Community notification planning began regarding upcoming drilling activities.
- Ongoing coordination with IID took place to support the installation of temporary power.
- South West submitted seven submittals, including a submittal checklist, for approval.
- Power Plus submitted the application to IID to obtain temporary construction power.
- Revised submittals were received from South West for review.
- A resident notice was distributed informing the community of upcoming construction.
- A sound wall was installed to mitigate construction noise.
- On September 17, a stake was placed at the center of the 100’ x 100’ parcel.
- On September 18, Hogg Drilling mobilized equipment, including a Spira Drill auger truck.
    - Drilling began, but the borehole experienced raveling at approximately 14 feet.
    - Poly Bore was added to stabilize the soil.
    - A 54.5-foot conductor casing was installed.
    - The borehole was successfully drilled to a depth of 50 feet.









City of Coachella Building Activity Report
JULY 2025

Permits	Current Month	Past Month	This Month Last Year	This Year to Date	Last Year to Date
Res. Solar Panels	26	53	30	239	77
Misc. Building Permits	38	39	33	291	219
Residential Additions/G	9	10	12	88	32
Single Family Dwellings	9	8	0	18	4
Commercial Bldgs.	0	1	0	2	0
Commercial Ten. Impro	2	1	1	7	5
Multi- Family Units	0	0	0	0	0
Plan Check	0	0	0	0	0
TOTALS	84	112	76	645	337
Revenue Fees					
Building Fees	$38,246.00	$48,854.41	$20,278.50	$200,966.91	$148,441.15
Dev. Impact Fees	$121,236.00	$129,239.04	$0.00	$268,955.63	$65,823.74
Sewer &Water Fees	$103,021.09	$149,549.45	$0.00	$287,163.04	$41,193.84
Misc. (TUMF, MSF, FIRE	$25,560.00	$34,034.43	$0.00	$99,987.16	$10,960.00
Plan Check	$16,334.50	$25,332.00	$14,692.00	$124,270.43	$80,993.50
Cert of Occupancy	$2,816.00	$2,304.00	$0.00	$6,144.00	$1,024.00
SB1473	$202.00	$353.00	$111.00	$2,181.00	$832.80
TOTALS	$307,415.59	$389,666.33	$35,081.50	$988,408.89	$349,269.03
1% Construction Tax	$27,483.30	$56,824.10	$0.00	$100,183.42	$14,729.00
Strong Motion Instr.	$507.73	$1,486.86	$233.72	$4,270.81	$2,135.72
TOTALS	$27,991.03	$58,310.96	$233.72	$104,454.23	$16,864.72
Valuations	$4,324,886.40	$7,794,923.00	$2,981,395.00	$26,000,979.40	$15,636,564.00
Inspections					
General	361	332	286	2223	2128
Final Single Family	4	17	0	35	74
Final Multi Family	1	0	0	2	1
Final Commercial	1	1	2	7	14
Final Miscellaneous	42	74	40	333	271
Final Solar	24	21	6	150	84
Code Enforcement Insp	1	2	2	12	71
TOTALS	434	447	336	2768	2643

TOTAL DWELLING UNITS IN THE CITY OF COACHELLA 9655

Submitted by:

Rosa Vasquez
Development Services Technician

City of Coachella Building Activity Report
AUGUST 2025

Permits	Current Month	Past Month	This Month Last Year	This Year to Date	Last Year to Date
Res. Solar Panels	39	26	66	278	143
Misc. Building Permits	42	38	32	333	251
Residential Additions/G	9	9	14	97	46
Single Family Dwellings	0	9	25	18	29
Commercial Bldgs.	0	0	2	2	2
Commercial Ten. Impro	0	2	0	7	5
Multi- Family Units	0	0	0	0	0
Plan Check	0	0	0	0	0
TOTALS	90	84	139	735	476
Revenue Fees					
Building Fees	$19,100.00	$38,246.00	$96,491.85	$220,066.91	$244,933.00
Dev. Impact Fees	$0.00	$121,236.00	$358,555.96	$268,955.63	$424,379.70
Sewer &Water Fees	$0.00	$103,021.09	$255,945.67	$287,163.04	$297,139.51
Misc. (TUMF, MSF, FIRE	$0.00	$25,560.00	$225,620.68	$99,987.16	$236,580.68
Plan Check	$13,762.00	$16,334.50	$33,995.00	$138,032.43	$114,988.50
Cert of Occupancy	$0.00	$2,816.00	$6,656.00	$6,144.00	$7,680.00
SB1473	$83.60	$202.00	$620.80	$2,264.60	$1,453.60
TOTALS	$32,945.60	$307,415.59	$977,885.96	$1,021,354.49	$1,327,154.99
1% Construction Tax	$0.00	$27,483.30	$89,916.00	$100,183.42	$104,645.00
Strong Motion Instr.	$140.85	$507.73	$2,330.47	$4,411.66	$4,466.19
TOTALS	$140.85	$27,991.03	$92,246.47	$104,595.08	$109,111.19
Valuations	$1,463,483.00	$4,324,886.40	$14,864,716.71	$27,464,462.40	$30,501,280.71
Inspections					
General	295	361	358	2518	2486
Final Single Family	6	4	0	41	74
Final Multi Family	0	1	0	2	1
Final Commercial	2	1	1	9	15
Final Miscellaneous	40	42	37	373	308
Final Solar	16	24	13	166	97
Code Enforcement Insp	2	1	1	14	72
TOTALS	361	434	410	3129	3053

TOTAL DWELLING UNITS IN THE CITY OF COACHELLA 9655

Submitted by:

Rosa Vasquez
Development Services Technician

City of Coachella Building Activity Report
SEPTEMBER 2025

Permits	Current Month	Past Month	This Month Last Year	This Year to Date	Last Year to Date
Res. Solar Panels	21	39	27	299	170
Misc. Building Permits	46	42	25	379	276
Residential Additions/Ga	15	9	10	112	56
Single Family Dwellings	0	0	29	18	58
Commercial Bldgs.	0	0	0	2	2
Commercial Ten. Improv	3	0	0	10	0
Multi- Family Units	0	0	0	0	0
Plan Check	0	0	0	0	0
TOTALS	85	90	91	820	567
Revenue Fees					
Building Fees	$19,030.50	$19,100.00	$86,287.50	$239,097.41	$331,220.50
Dev. Impact Fees	$0.00	$0.00	$412,242.06	$268,955.63	$836,621.76
Sewer &Water Fees	$1,811.47	$0.00	$251,493.22	$288,974.51	$548,632.73
Misc. (TUMF, MSF, FIRE)	$0.00	$0.00	$79,460.00	$99,987.16	$316,040.68
Plan Check	$14,008.50	$13,762.00	$19,098.25	$152,040.93	$134,086.75
Cert of Occupancy	$768.00	$0.00	$7,424.00	$6,912.00	$15,104.00
SB1473	$95.00	$83.60	$390.00	$2,359.60	$1,843.60
TOTALS	$35,713.47	$32,945.60	$856,395.03	$1,057,067.96	$2,183,550.02
1% Construction Tax	$0.00	$0.00	$74,594.10	$100,183.42	$179,239.10
Strong Motion Instr.	$138.41	$140.85	$1,125.35	$4,550.07	$5,591.54
TOTALS	$138.41	$140.85	$75,719.45	$104,733.49	$184,830.64
Valuations	$1,272,700.00	$1,463,483.00	$8,980,012.00	$28,737,162.40	$39,481,292.71
Inspections					
General	309	295	264	2827	2750
Final Single Family	9	6	0	50	74
Final Multi Family	0	0	0	2	1
Final Commercial	2	2	1	11	16
Final Miscellaneous	54	40	24	427	332
Final Solar	15	16	12	181	109
Code Enforcement Insp.	2	2	1	16	73
TOTALS	391	361	302	3520	3355

TOTAL DWELLING UNITS IN THE CITY OF COACHELLA 9655

Submitted by:

Rosa Vasquez
Development Services Technician

STAFF REPORT
10/22/2025

TO: Honorable Mayor and City Council Members

FROM: Jason Stevens, IT Manager

SUBJECT: Authorize the upgrade of translation services agreement with Reliable Translation Services.

STAFF RECOMMENDATION:

Staff recommends that the City Council authorize the upgrade of translation services agreement with Reliable Translation Services to add local on-premise translation for the cities primary City Council meetings and Committee meetings not to exceed $50,000 per fiscal year.

BACKGROUND:

The City of Coachella's currently utilizes Reliable Translation Services to provide English to Spanish translation services through Zoom remotely. The translation audio is also then embedded into the cities Spanish livestream as well as to the council room Spanish translation in ear monitoring system. Currently there is not a local nor on-premise translation service in order to provide Spanish to English translation in room for when a participant is speaking in Spanish and vice versa.

DISCUSSION/ANALYSIS:

Council directed staff to amend our current services to include on-premise translation services. Working with Reliable Translation Services the previous services agreement was updated to their current rates and on-premise translation was added for City Council meetings, Planning Commission meetings, Parks and Recreation meetings and other meetings as needed however the three noted here are permanently scheduled and committed to meetings. The services agreement also includes rates for written translation services.

ALTERNATIVES:

1. Not authorize this upgraded service level at this time. This would allow for scheduling of on-premise translation but those engagements would not be guaranteed nor scheduled and entirely subject to availability.

FISCAL IMPACT:

Previous yearly expenses have been 2023 = $37,410.36, 2024 = 34,649.58, 2025 = 30,368.54. Estimated cost for 2025-26 is 37,632 which would be slightly higher than previous years but not significantly. Each individual department budgets for their estimated translation use.

CITY OF COACHELLA
53-990 ENTERPRISE WAY, COACHELLA, CALIFORNIA 92236
PHONE (760) 398-3502 • WWW.COACHELLA.ORG

October 22, 2025

Larry Marshall
Operations Officer
Reliable Translations, Inc.
121 W. Lexington Dr. Ste L106D
Glendale, CA 921203

Re: Letter of Agreement for Simultaneous Interpretation and Translation for City Council, Planning Commission, Parks and Recreation Commission, Cultural and Arts Commission, and Youth Commission Meetings and Agendas

Dear Mr. Marshall,

This letter shall be our Agreement regarding the Simultaneous Interpretation and Translation services described below ("Services") to be provided by Reliable Translations, Inc. ("Contractor") as an independent contractor to the City of Coachella for the City Council, Planning Commission, Parks and Recreation Commission, Culture and Arts Commission, and Youth Commission Meetings ("Project").

The Services to be provided include the following at the contracted rate of $114.00 per hour per interpreter for On-Site Meetings, Online Zoom/Videoconference Meetings, and for other languages at the rates incorporated in Exhibit A:

1. Provide two (2) interpreters via Zoom and one (1) On-site interpreter for two (2) Council Meetings each month for Simultaneous Interpretation
2. Provide one (1) interpreter via Zoom and one (1) On-site interpreter for two (2) Planning Commission Meetings each month for Simultaneous Interpretation
3. Provide one (1) interpreter via Zoom and one (1) On-site interpreter for one (1) Parks and Recreation Meeting each month for Simultaneous Interpretation.
4. Provide one (1) interpreter via Zoom for one (1) Culture and Arts Commission Meeting each month for Simultaneous Interpretation
5. Provide one (1) interpreter via Zoom for one (1) Economic Development Committee each month for Simultaneous Interpretation
6. Provide one (1) interpreter via Zoom for one (1) Youth Commission Meeting per month during the local school year session estimated to be 8 months for Simultaneous Interpretation

Additional Services to be provided include the following at the contracted rate of $0.18 per word for Spanish language written translation, and for other languages incorporated in Exhibit A with a minimum flat rate cost of $80.00 regardless of the size of the document.

Contractor shall perform all Services under this Letter of Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California, and consistent with all applicable laws. Contractor represents that it, its employees and subcontractors have all licenses, permits, qualifications, and approvals of whatever nature that are legally required to perform the Services, including a City Business License, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Compensation for the above services shall be based on the actual amount of time spent in adequately performing the Services, and shall be billed at the hourly rate(s) of $114.00 per interpreter for meetings, with a minimum charge of 1 ½ hour for remote/Zoom meetings, or a minimum charge of 2 hours for onsite meetings. For any meetings longer than 2.5 hours, a second interpreter will join the meeting at an additional $114.00 per hour for simultaneous interpreting. Onsite meetings will incur an additional IRS mileage fee for greater than 25 miles round trip based on the remote office of the interpreter; and $ 0.18 per word for translation of agendas with a minimum charge per document at $80.00. However, unless expressly agreed in writing in advance by the City, the cost to the City for the Services shall not exceed $50,000.00 for the Term of the Project.

Contractor is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 1600, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. City shall provide Contractor with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Contractor's principal place of business and at the project site. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

If Contractor is an employer or otherwise hires one or more employees during the term of this Project, Contractor shall also provide proof of workers' compensation coverage for such employees which meets all requirements of state law.

Invoices shall be submitted to the City monthly as performance of the Services progresses. City shall review and pay the approved charges on such invoices in a timely manner. Services on the Project shall begin immediately and be completed by December 31, 2026 ("Term"), unless extended by the City in writing. The City may terminate this Letter of Agreement at any time with or without cause. If the City finds it necessary to terminate this Letter of Agreement without cause before Project completion, Contractor shall be entitled to be paid in full for those Services adequately completed prior to the notification of termination. Contractor may terminate this Letter of Agreement for cause only.

Contractor shall defend, indemnify and hold the City, its officials, officers, employees, agents, and volunteers free and harmless from any and all claims, demands, causes of action, expenses, liabilities, losses, damages, and injuries to property or persons, including wrongful death, in any manner arising out of or incident to any alleged negligent acts, omissions or willful misconduct of Contractor, its officials, officers, employees, agents, consultants, and contractors arising out of or in connection with the performance of the Services or this Agreement, including, without limitation, the payment of all consequential damages, attorneys fees and other related costs and expenses.

If you agree with the terms of this Letter of Agreement, please indicate by signing and dating where indicated below.

CITY OF COACHELLA

Approved by:

_____

Bill Pattison
City Manager

CONTRACTOR

Reviewed and Accepted by Contractor:

_____

_____

Name

_____

Title

_____

Date

Exhibit " A"

Category		MINIMUM CHARGE	
On-Site Meetings	**Rate/hour**	**2 hours**	
Spanish	$114	$228	
Amharic	$192	$384	
Arabic	$154	$308	
ASL*	$180	$360	
Cantonese	$154	$308	
Farsi	$154	$308	
Hmong	$192	$384	If more than 2.5 hours , a second interpreter will be needed.
Italian	$154	$308	
Korean	$154	$308	
Mandarin	$154	$308	
Somali	$192	$384	
Russian	$154	$308	
Tagalog	$154	$308	
Vietnamese	$180	$360	
Other Languages - request quote			

Zoom/Videoconference Meetings	**Rate/hour**	**1.5 hours / except ASL**	
Spanish	$114	$171.0	If more than 2.5 hours , a second interpreter will be needed.
Amharic	$192	$288.0	
Arabic	$154	$231.0	
ASL	$180	$270.0	
Cantonese	$154	$231.0	
Farsi	$154	$231.0	
Hmong	$192	$288.0	
Italian	$154	$231.0	
Korean	$154	$231.0	
Mandarin	$154	$231.0	
Russian	$154	$231.0	
Somali	$192	$288.0	
Tagalog	$154	$231.0	
Vietnamese	$180	$270.0	
Other Languages - request quote			

Phone Conferences	**Rate/hour**	**1 hour**	
Spanish	$ 114.00	$	114.00

Amharic	$ 192.00	$	192.00
Arabic	$ 154.00	$	154.00
Cantonese	$ 154.00	$	154.00
Farsi	$ 154.00	$	154.00
Italian	$ 154.00	$	154.00
Korean	$ 154.00	$	154.00
Mandarin	$ 154.00	$	154.00
Russian	$ 154.00	$	154.00
Somali	$ 192.00	$	192.00
Tagalog	$ 154.00	$	154.00
Vietnamese	$ 180.00	$	180.00

Other Languages - request quote

We charge for additional time in 15-minute increments, rounded to the nearest 15 minutes.

Mileage will be charged at Standard IRS Reimbursement rate for the year if mileage is > 25 miles round trip.

You are committing to the booked time. If the meeting or conference ends early, the booked time is still due.

WRITTEN TRANSLATIONS	Professional Translator	Calif Court Certified
Spanish	0.18/word	0.28/word
Amharic	$0.32	$0.38
Arabic	$0.29	$0.40
Chinese	$0.29	$0.40
Farsi	$0.29	$0.40
French	$0.25	$0.34
Italian	$0.25	$0.34
Korean	$0.29	$0.40
Russian	$0.28	$0.38
Somali	$0.32	$0.42
Tagalog	$0.27	$0.36
Vietnamese	$0.29	$0.46

FLAT RATE MINIMUM OF $80.00 PER MOST LANGUAGES, REGARDLESS OF THE SIZE OF THE DOCUMENT

Cancellations are not permitted on written translations since we are obligated to pay the translator in full once the job order is begun.

Category			MINIMUM CHARGE	
On-Site Meetings	**Rate/hour**		**2 hours**	
	Spanish	$114	$228	
	Amharic	$192	$384	
	Arabic	$154	$308	
	ASL*	$180	$360	Partner needed , if simultaneous interpreting will be intensive. Also, 2.5 hours and plus, a second interpreter will be needed.
	Cantonese	$154	$308	
	Farsi	$154	$308	
	Hmong	$192	$384	
	Italian	$154	$308	
	Korean	$154	$308	
	Mandarin	$154	$308	
	Somali	$192	$384	
	Russian	$154	$308	
	Tagalog	$154	$308	
	Vietnamese	$180	$360	
	Other Languages - request quote			

Zoom/Videoconference Meetings	**Rate/hour**		**1.5 hours / except ASL**	
	Spanish	$114	$171.0	
	Amharic	$192	$288.0	
	Arabic	$154	$231.0	
	ASL	$180	$270.0	Partner needed , if simultaneous interpreting will be intensive. Also, 2.5 hours and plus, a second interpreter will be needed.
	Cantonese	$154	$231.0	
	Farsi	$154	$231.0	
	Hmong	$192	$288.0	
	Italian	$154	$231.0	
	Korean	$154	$231.0	
	Mandarin	$154	$231.0	
	Russian	$154	$231.0	

Somali	$192	$288.0
Tagalog	$154	$231.0
Vietnamese	$180	$270.0
Other Languages - request quote		

Phone Conferences	**Rate/hour**	**1 hour**
Spanish	$ 114.00	$ 114.00
Amharic	$ 192.00	$ 192.00
Arabic	$ 154.00	$ 154.00
Cantonese	$ 154.00	$ 154.00
Farsi	$ 154.00	$ 154.00
Italian	$ 154.00	$ 154.00
Korean	$ 154.00	$ 154.00
Mandarin	$ 154.00	$ 154.00
Russian	$ 154.00	$ 154.00
Somali	$ 192.00	$ 192.00
Tagalog	$ 154.00	$ 154.00
Vietnamese	$ 180.00	$ 180.00
Other Languages - request quote		

We charge for additional time in 15 minute increments, rounded to the nearest 15 minutes.

Mileage will be charged at Standard IRS Reimbursement rate for the year if mileage is > 15 miles round trip.

You are committing to the booked time. If the meeting or conference ends early, the booked time is still due.

WRITTEN TRANSLATIONS	Professional Translator	Calif Court Ce
Spanish	0.18/word	0.28/word
Amharic	$0.32	$0.38
Arabic	$0.29	$0.40
Chinese	$0.29	$0.40
Farsi	$0.29	$0.40
French	$0.25	$0.34

Italian	$0.25	$0.34
Korean	$0.29	$0.40
Russian	$0.28	$0.38
Somali	$0.32	$0.42
Tagalog	$0.27	$0.36
Vietnamese	$0.29	$0.46

FLAT RATE MINIMUM OF $80.00 PER MOST LANGUAGES, REGARDLESS OF TH

Cancellations are not permitted on written translations since we are obligated to pay the translator in full once the job order is begun.

rtified

HE SIZE OF THE DOCUMENT

STAFF REPORT
10/22/2025

TO: Honorable Mayor and City Council Members

FROM: Andrew Simmons, P.E., Public Works Director/City Engineer

SUBJECT: Amendment No. 3 to the maintenance agreement with Conserve Landcare, LLC for the Landscape Lighting Maintenance Districts (LLMD), Project # 042623, in the amount of $301,698.59.

STAFF RECOMMENDATION:

Authorize City Manager to execute Amendment No. 3 to the maintenance agreement with Conserve Landcare, LLC for the Landscape Lighting Maintenance Districts (LLMD), Project # 042623, in the amount of $301,698.59.

BACKGROUND:

The City awarded a contract for Landscape Maintenance Services for the Landscape Lighting Maintenance Districts 1-40, on June 28, 2023, to Conserve Landcare, LLC. The awarded agreement was for a two-year term (July 1, 2023 – June 30, 2025), in the amount of $1,821,075. In November 2023, the City awarded amendment #2 for additional maintenance needed due to inclement weather. In May 2025, the City awarded amendment #2 for a one year additional term to provide landscape maintenance services for the Landscape Lighting Maintenance Districts for fiscal year 25/26.

DISCUSSION:

Based on previous feedback from the residents and an ongoing effort to improve the Landscape and Lighting Maintenance Districts, as budget allows, City staff has determined four districts to provide enhancements to. Staff recommends the following landscape improvements be approved and to award Amendment #3 to Conserve Landcare LLC in the amount of $301,698.59.

District 16 – Tierra del Sol: These enhancements include the frontage along Avenue 48 from Calhoun Street to approximately 1,550 feet west where the neighborhood ends. The scope of work includes removing existing shrubs and replacing with approximately 230 new shrubs and plants. It also includes any irrigation as needed and installing new groundcover to include gravel, rock and boulders that will cover approximately 5,000 sf. These enhancements will compliment the enhancements that have already been completed on Calhoun Street and Jackson Street. The cost proposal for this work is $62,896.54.

District 22 – Rancho de la Fe: This scope of work includes work at the basin/park within the district. The enhancements include approximately 70 new shrubs/plants and about 12,000 sf of stabilized decomposed granite to the landscape areas within the basin. The cost of this work is $32,836.32.

District 25 – Las Plumas: Enhancements to this district are within the two existing basins. They will remove existing plant material and plant approximately 200 shrubs/plants and about 24,500 sf of stabilized decomposed granite between the two basins. This work also includes installing a metal edging between the desert landscape areas and grass areas. The cost of this work is $101,057.32.

District 32 – Aventine: The area of work includes the frontage along Avenue 51 from Van Buren Street to approximately 1,900’ east and along Van Buren Street from Avenue 51 to approximately 1,300 feet south bordering the entire district. These improvements include the removal of old shrubs/plants and planting of approximately 220 shrubs/plants and almost 21,000 sf of stabilized decomposed granite. Approximately 2,250 sf of cobble will also be installed. The cost of this work is $104,908.41.

FISCAL IMPACT:

No fiscal impact. The recommended improvements shall be funded by the LLMD.

ATTACHMENTS:

1. Amendment #3 – Conserve Landcare, LLC
2. Cost Proposals

AMENDMENT NO. 3 TO THE MAINTENANCE SERVICES AGREEMENT BETWEEN THE CITY OF COACHELLA AND CONSERVE LANDCARE LLC PROJECT NO. 042623

1. Parties And Date.

This Amendment No. 3 to the Maintenance Services Agreement ("Amendment No. 3") is made and entered into this 22nd day of October, 2025 by and between the City of Coachella ("City") and Conserve Landcare LLC, ("Contractor"). City and Contractor are sometimes individually referred to as "Party" and collectively as "Parties" in this Amendment No.3.

2. Recitals.

2.1 Agreement. City and Contractor entered into that certain Agreement for Landscape Maintenance Service for the Landscape Maintenance Services for Landscape Lighting and Maintenance Districts 1-40 Project 042623 ("Agreement"), entered into on June 28, 2023 in the amount of $1,821,075.00.

2.2 Amendment. City and Contractor amended the Agreement for the first time to amend the term of the Agreement as set forth in Amendment No. 1 on November 8, 2023 in the amount of $450,000. City and Contractor amended the Agreement for the second time to amend the term of the Agreement as set forth in Amendment No. 2 on May 14, 2025 in the amount of $910,537.50. The parties now desire to amend the Agreement as set forth in this Amendment.

3. Amendments.

3.1. Term & Compensation. Section 3.1.3 and 3.3.1, of the Agreement are hereby deleted in their entirety and replaced with the following:

3.1.3 Term. The term of this Agreement shall be from July 1, 2023 to June 30, 2026, unless earlier terminated as provided herein. Contractor shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the term of this Agreement for one additional one-year term as stipulated in the RFP.

3.3.1 Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit ”C” (unchanged).

The method of payment in Sections 3.3.1.A and B of the Agreement are hereby amended to actual cost plus a ten percent (10%) fixed fee. City will reimburse Consultant for actual costs (including labor costs, employee benefits, travel, equipment rental costs, overhead and other direct costs; plus ten percent fixed fee) incurred by Consultant in performance of the work. The total authorized compensation for the Amendment No. 3 is in the amount

not to exceed Three Hundred One Thousand Six Hundred Ninety-Eight Dollars and Fifty-Nine Cents ($301,698.59).

The amended total compensation shall not exceed **three million four hundred eighty-three thousand three hundred eleven dollars and nine cents ($3,483,311.09) without written approval of City's City Council**. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.2 Adequate Consideration. The Parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment No.3.

3.3 Counterparts. This Amendment No. 3 may be executed in duplicate originals, each of which is deemed to be an original, but when taken together shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Amendment.No.3 as of the date first written above.

CITY OF COACHELLA

Approved by:

_____

William B. Pattison Jr.
City Manager

Approved as to Form:

BEST, BEST & KRIEGER

_____

City Attorney

Attest:

_____

Angela M. Zepeda
City Clerk

CONSERVE LANDCARE LLC

_____

Signature

_____

Name

_____

Title

_____

Date



Section A



Section B



Section C

Av 48 - Landscape refresh

Scope of work:
- Removal and disposal of existing shrubs within scope of work.
- All new plant material to be provided with drip irrigation.
- Palm trees within scope of work will be provided with drip rings.
- Provide and install Apache brown 3/8" gravel to cover approx. 4,390 sq ft.
- Provide and install Copper canyon 4"-6" to cover approx. 910 sq ft
- Provide and install (30) Copper canyon 18"-24" boulders
- Provide and install the following plant material:
* (12) 24" box Texas olives
* (14) 24" box Yucca rostrata
* (9) 4' tall Yucca rostrata
* (38) 15 gallon Agave americana
* (23) 15 gallon Desert spoon
* (38) 5 gallon Hesperalo parviflora 'Red yucca'
* (40) 5 gallon Leucophyllum candidum 'Thunder cloud'
* (40) 5 gallon Encelia farinosa
* (40) 5 gallon Caesalpinia pulcherrima 'Mexican bird of paradise'

Plant palette



Agave americana



Dasylirion wheeleri 'Desert spoon'



Leucophyllum candidum 'Thunder cloud'



Cordia boissieri 'Texas olive'

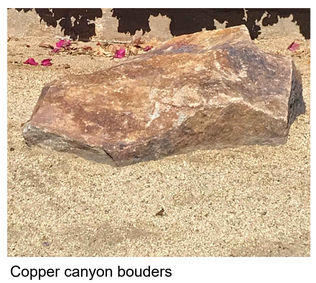


Yucca rostrata



Caesalpinia pulcherrima 'Mexican bird of paradise'

Inert material



Copper canyon bouders



Copper canyon cobble 4"-8"



Apache brown 3/8" crushed rock

conserve LandCare

Tierra del Sol
Av 48 - Landscape Refresh
Indio, CA 92201

SITE:

Proposal plan

Designer		CAM
REV	DATE	Designer
1	2-14-25	CAM

NOT TO SCALE

PAGE 1

Proposal #444401

Date: 7/29/2025

Customer:	Service Address:
Alberto Gutierrez City of Coachella 53-462 Enterprise Way City of Coachella, CA 92236	City of Coachella LLMD 1-40, Project 042623 Public Works Department 53462 Enterprise Way Coachella, CA 92236

D#16 TDS- Ave 48

Scope of work:

Demo

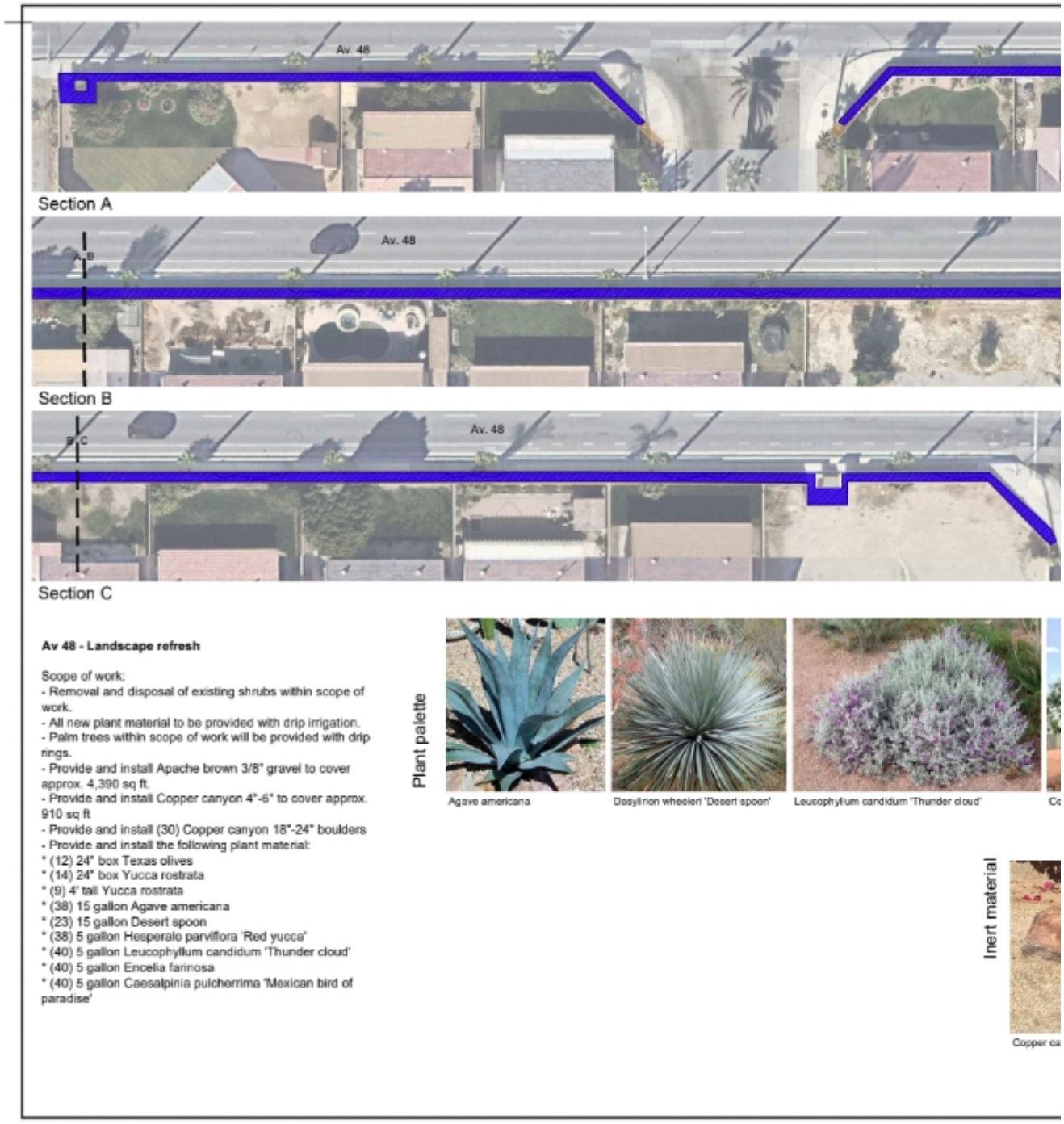
- Removal and disposal of selected existing shrubs within scope of work.

Irrigation and Planting

- Existing irrigation to be repaired as needed
- All new plant material to be provided with drip irrigation.
- Provide and install (13) 4' tall Yucca rostrata
- Provide and install (38) 5 gallon Agave americana
- Provide and install (23) 5 gallon Desert spoon
- Provide and install (38) 5 gallon Hesperaloe Parviflora 'Red yucca'
- Provide and install (40) 5 gallon Leucophyllum candidum 'Thunder Cloud'
- Provide and install (40) 5 gallon Encelia Farinosa
- Provide and install (40) 5 gallon Caesalpina Pulcherrima

Groundcover

- Provide and install Apache brown 3/8" gravel to cover approx. 4,390 sq ft.
- Provide and install Copper canyon 4"-6" to cover approx. 910 sq ft
- Provide and install (30) Copper canyon 18"-24"



Subtotal	$62,896.54
Tax	$0.00
Total	**$62,896.54**

By _____	**By** _____
Jeffery Morris	
Date July 29, 2025	**Date** _____
Conserve LandCare, LLC	**City of Coachella**
	Proposal 444401



Caesalpinia pulcherrima
'Mexican bird of paradise'



Cordia boissieri
'Texas olive'



Callistemon
'Little john'



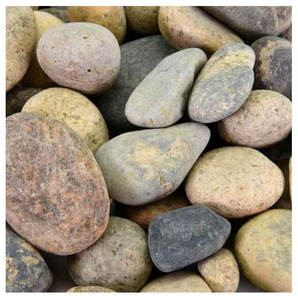
Lantana montevidensis
'Purple lantana'



Agave americana
'Century plant'



Lantana
'Lantana'



Dos Rios
2"-4" cobble



Desert Gold DG

conserve LandCare

City of Coachella

Landscape Refresh
Coachella, CA 92236

SITE:

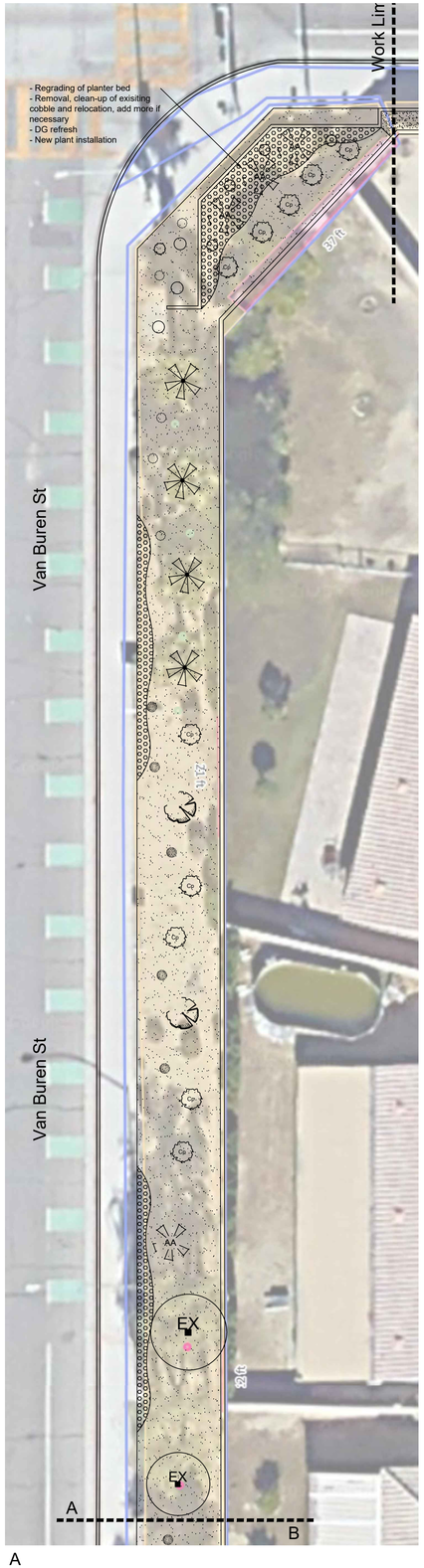
Plant Palette

Design: CAM

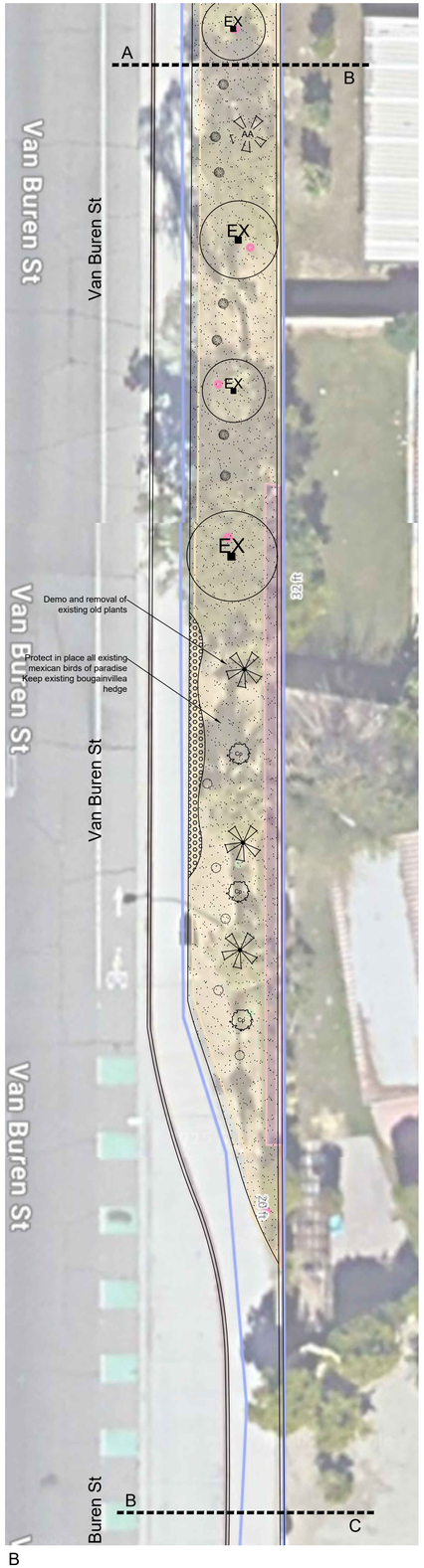
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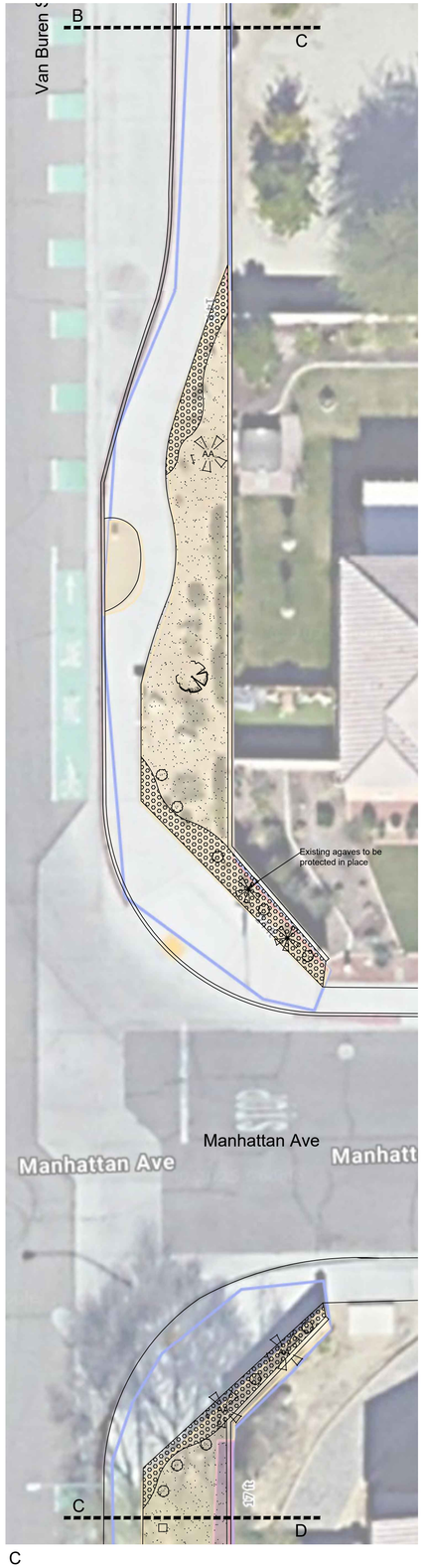
PAGE 0



A



B



C

PLANT LEGEND

SHRUBS / VINE

SYM.	NAME	SIZE	QTY.
Co	Caesalpinia pulcherrima 'Mexican bird of paradise'	15Gal	27
Co	Cordia boissieri 'Texas olive'	24" Box	6
Co	Callistemon 'Little john'	5Gal	20
Co	Lantana montevidensis 'Purple'	5Gal	21
AA	Agave americana 'Century plant'	15Gal	17
Co	Lantana 'Yellow'	5Gal	15
EX	Existing Palm Trees		
EX	Existing Trees		

GROUND COVERS

SYM.	NAME	QTY.
	Desert Gold Decomposed Granite	13,920 SF.
	Dos Rios River Cobble	1,120 SF.

Van Buren St - Landscape Refresh
Scope of work:

- Demo and removal of existing old plan material (overgrown carissas, lantana and grasses) approx. 30 exisiting plants.
- Stump grind existing tree stumps.
- Protect in place existing trees.
- Protect in place existing Mexican bird of paradise, Little Leaf Cordia and Red yuccas.
- Light grade of existing planter bed.
- Provide and install the following plant material:
- (21) 5 gal Lantana montevidensis 'Purple'
- (15) 5 gal Lantana 'Yellow'
- (20) 5 gal Callistemon 'LIttle john'
- (17) 15 gal Agave americana 'Century plant'
- (27) 15 gal Caesalpinia pulcherrima 'Mexican bird of paradise'
- (6) 24" box Cordia boissieri 'Texas olive'
- Desert gold DG refresh.
- Existing Boulders to remain in same areas.

conserve LandCare

City of Coachella

Landscape Refresh
Coachella, CA 92236

SITE:

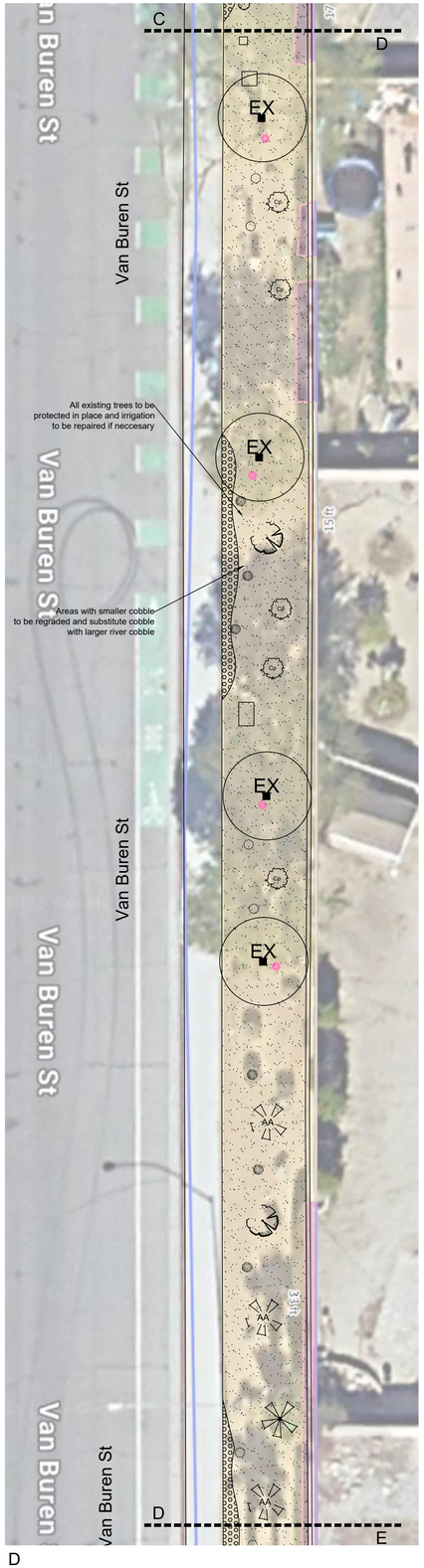
Planting Plan -
Van Buren St

Design: CAM

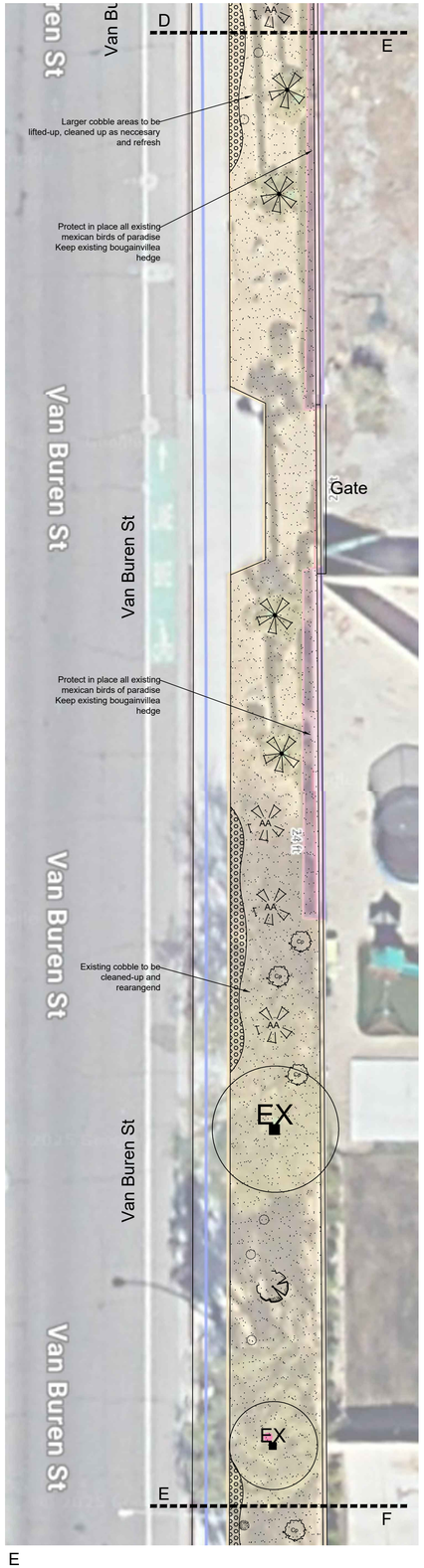
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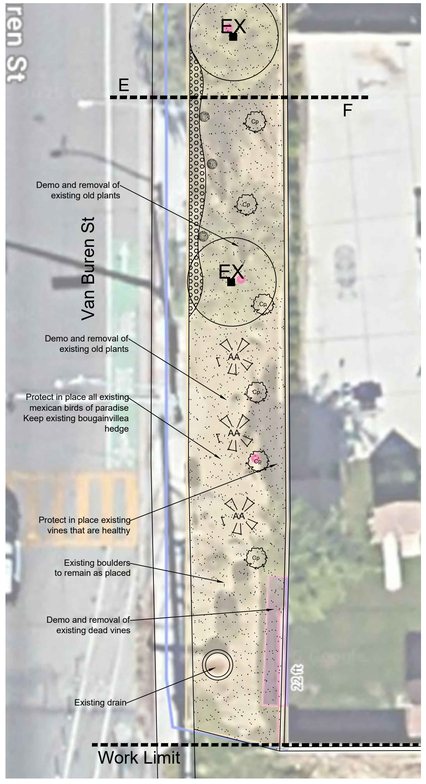
PAGE 1



D



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F

PLANT LEGEND

SHRUBS / VINE

SYM.	NAME	SIZE	QTY.
Cs	Caesalpinia pulcherrima 'Mexican bird of paradise'	15Gal	27
Co	Cordia boissieri 'Texas olive'	24" Box	6
Ca	Callistemon 'Little john'	5Gal	20
La	Lantana montevidensis 'Purple'	5Gal	21
Ag	Agave americana 'Century plant'	15Gal	17
Ly	Lantana 'Yellow'	5Gal	15
P	Existing Palm Trees		
T	Existing Trees		

GROUND COVERS

SYM.	NAME	QTY.
	Desert Gold Decomposed Granite	13,920 SF.
	Dos Rios River Cobble	1,120 SF.

Van Buren St - Landscape Refresh
Scope of work:

- Demo and removal of existing old plan material (overgrown carissas, lantana and grasses) approx. 30 exisiting plants.
- Stump grind existing tree stumps.
- Protect in place existing trees.
- Protect in place existing Mexican bird of paradise, Little Leaf Cordia and Red yuccas.
- Light grade of existing planter bed.
- Provide and install the following plant material:
- (21) 5 gal Lantana montevidensis 'Purple'
- (15) 5 gal Lantana 'Yellow'
- (20) 5 gal Callistemon 'LIttle john'
- (17) 15 gal Agave americana 'Century plant'
- (27) 15 gal Caesalpinia pulcherrima 'Mexican bird of paradise'
- (6) 24" box Cordia boissieri 'Texas olive'
- Desert gold DG refresh.
- Existing Boulders to remain in same areas.

conserve LandCare

City of Coachella
Landscape Refresh
Coachella, CA 92236

SITE:

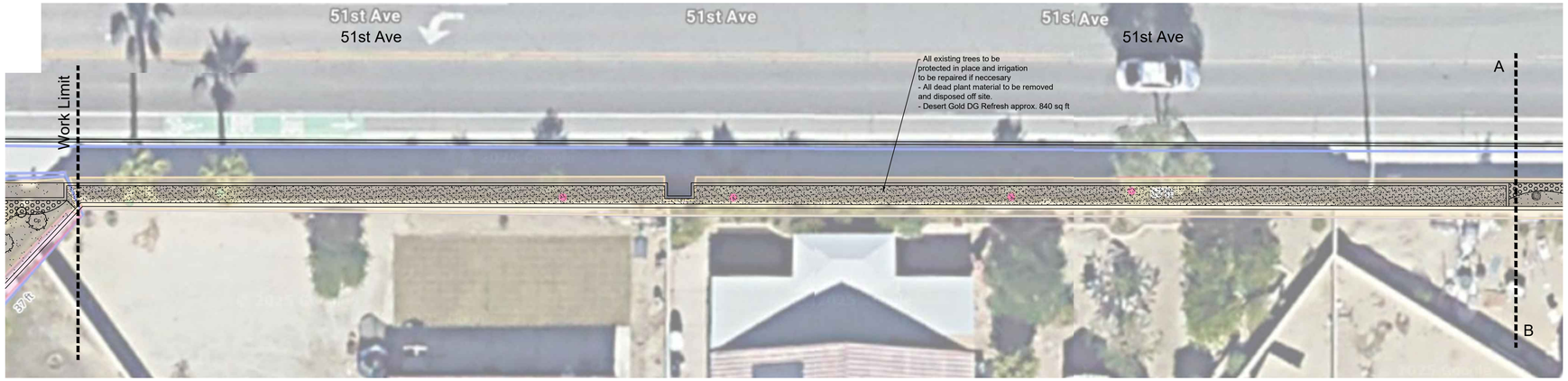
Planting Plan - Van Buren St

Design: CAM

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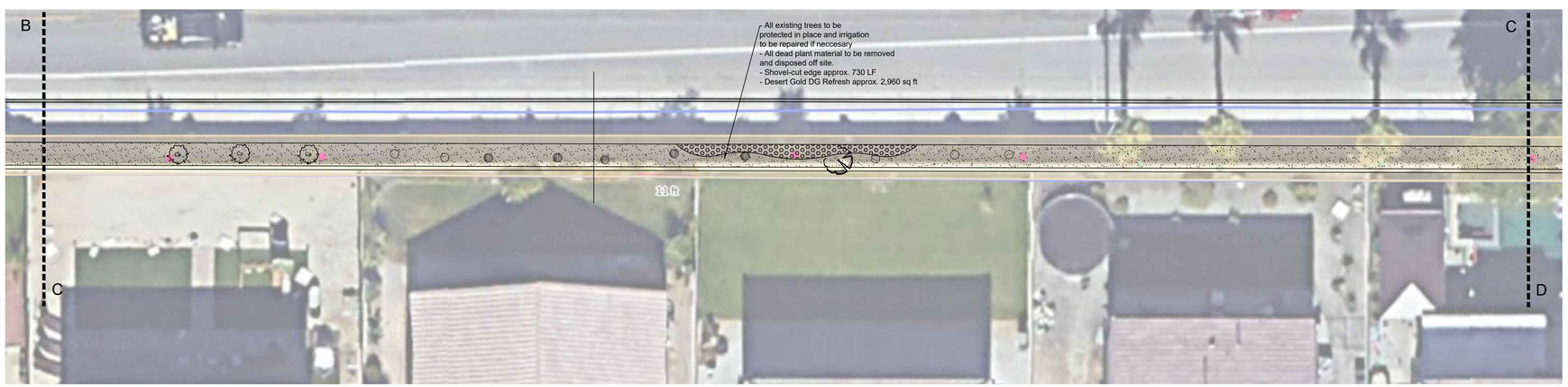
PAGE 2



A



B



C

PLANT LEGEND

SHRUBS / VINE

SYM.	NAME	SIZE	QTY.
Cp	Caesalpinia pulcherrima 'Mexican bird of paradise'	15Gal	18
	Cordia boissieri 'Texas olive'	24" Box	6
	Callistemon 'Little john'	5Gal	24
	Lantana montevidensis 'Purple'	5Gal	41
	Agave americana 'Century plant'	15Gal	6
LY	Lantana 'Yellow'	5Gal	19

GROUND COVERS

SYM.	NAME	QTY.
	Desert Gold Decomposed Granite	6,950 SF.
	Dos Rios River Cobble	1,130 SF.

Av 51 - Landscape Refresh
Scope of work:

- Demo and removal of existing old plan material (overgrown carissas, lantana and grasses) aprox. 30 exisiting plants.
- Stump grind existing tree stumps.
- Protect in place existing trees.
- Protect in place existing Mexican bird of paradise.
- Light grade of existing planter bed.
- Provide and install the following plant material:
- (41) 5 gal Lantana montevidensis 'Purple'
- (19) 5 gal Lantana 'Yellow
- (24) 5 gal Callistemon 'LIttle john'
- (6) 15 gal Agave americana 'Century plant'
- (18) 15 gal Caesalpinia pulcherrima 'Mexican bird of paradis
- (6) 24" box Cordia boissieri 'Texas olive'
- Desert gold DG refresh.
- Existing Boulders to remain in same areas.

conserve LandCare

City of Coachella
Landscape Refresh
Coachella, CA 92236

SITE:

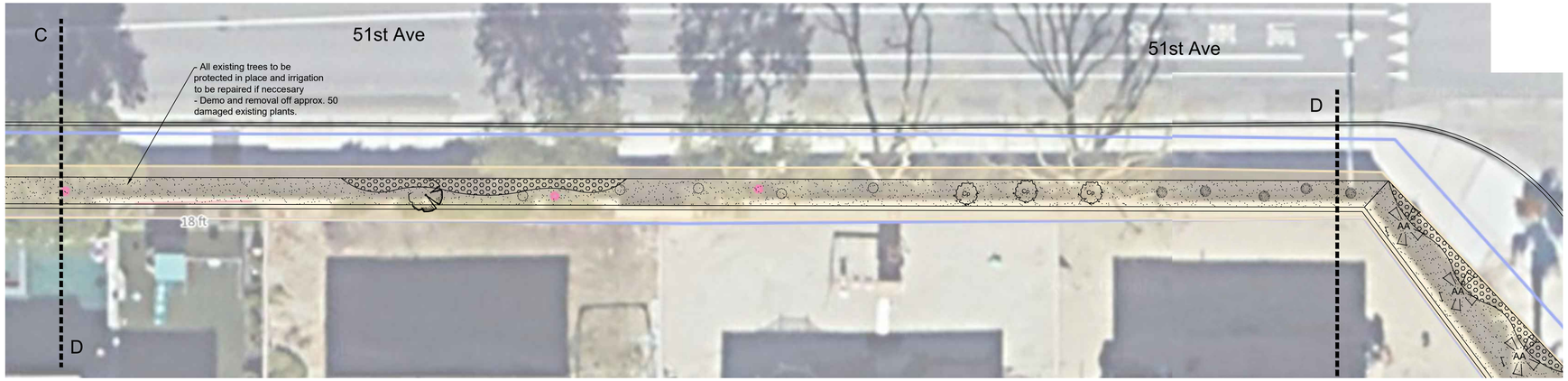
Planting Plan - Ave 51

Design: CAM

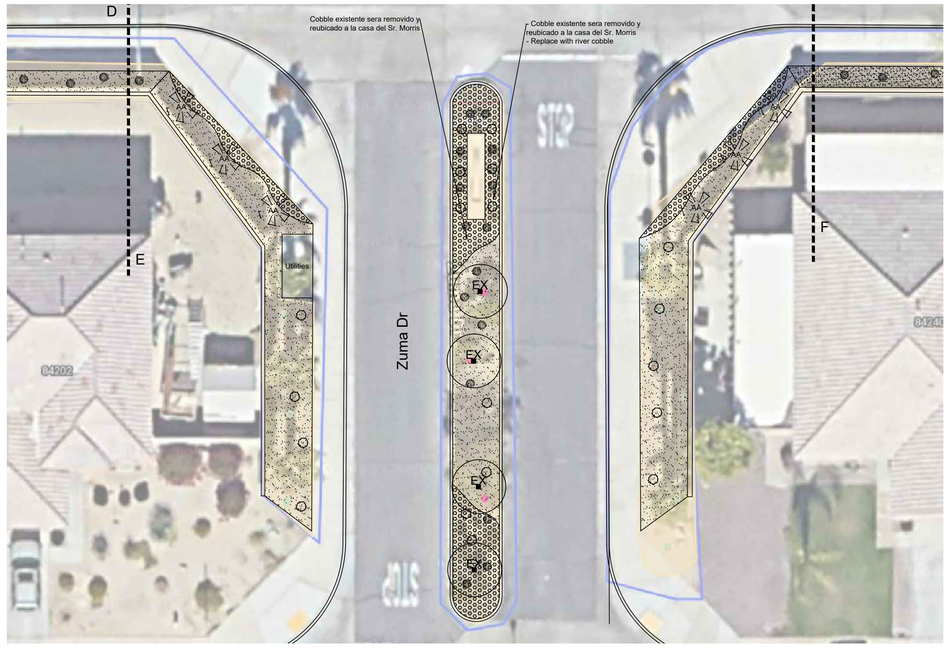
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PAGE 1



D



E



F

PLANT LEGEND

SHRUBS / VINE

SYM.	NAME	SIZE	QTY.
Cp	Caesalpinia pulcherrima 'Mexican bird of paradise'	15Gal	18
	Cordia boissieri 'Texas olive'	24" Box	6
	Callistemon 'Little john'	5Gal	24
	Lantana montevidensis 'Purple'	5Gal	41
	Agave americana 'Century plant'	15Gal	6
LY	Lantana 'Yellow'	5Gal	19

GROUND COVERS

SYM.	NAME	QTY.
	Desert Gold Decomposed Granite	6,950 SF.
	Dos Rios River Cobble	1,130 SF.

Av 51 - Landscape Refresh
Scope of work:

- Demo and removal of existing old plan material (overgrown carissas, lantana and grasses) aprox. 30 exisiting plants.
- Stump grind existing tree stumps.
- Protect in place existing trees.
- Protect in place existing Mexican bird of paradise.
- Light grade of existing planter bed.
- Provide and install the following plant material:
- (41) 5 gal Lantana montevidensis 'Purple'
- (19) 5 gal Lantana 'Yellow
- (24) 5 gal Callistemon 'LIttle john'
- (6) 15 gal Agave americana 'Century plant'
- (18) 15 gal Caesalpinia pulcherrima 'Mexican bird of paradise
- (6) 24" box Cordia boissieri 'Texas olive'
- Desert gold DG refresh.
- Existing Boulders to remain in same areas.

conserve LandCare

City of Coachella

Landscape Refresh
Coachella, CA 92236

SITE:

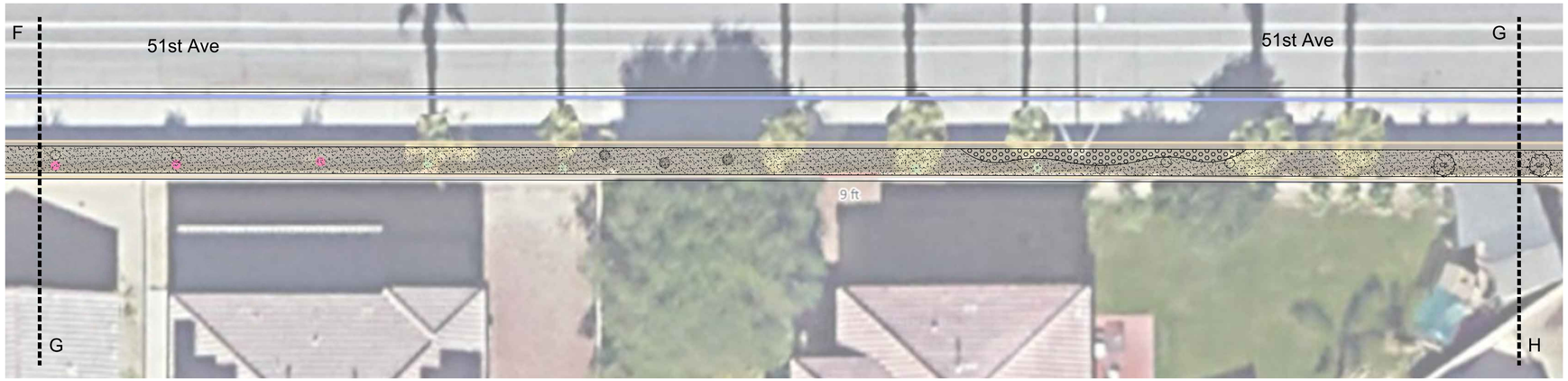
Planting Plan - Ave 51

Design: CAM

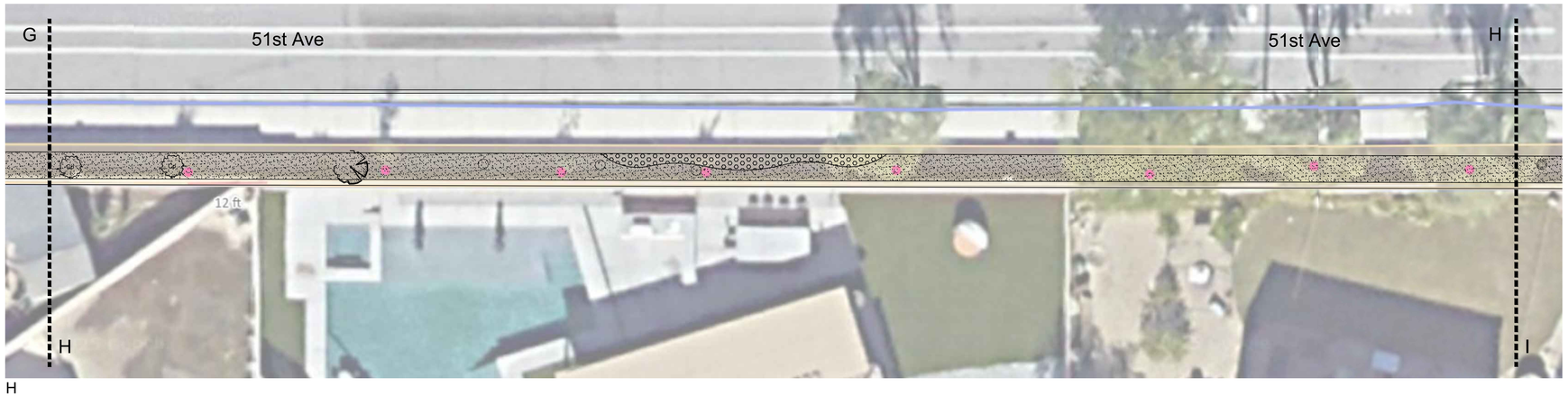
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PAGE 2



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I

PLANT LEGEND

SHRUBS / VINE

SYM.	NAME	SIZE	QTY.
CP	Caesalpinia pulcherrima 'Mexican bird of paradise'	15Gal	18
CB	Cordia boissieri 'Texas olive'	24" Box	6
CL	Callistemon 'Little john'	5Gal	24
LM	Lantana montevidensis 'Purple'	5Gal	41
AA	Agave americana 'Century plant'	15Gal	6
LY	Lantana 'Yellow'	5Gal	19

GROUND COVERS

SYM.	NAME	QTY.
	Desert Gold Decomposed Granite	6,950 SF.
	Dos Rios River Cobble	1,130 SF.

Av 51 - Landscape Refresh
Scope of work:

- Demo and removal of existing old plan material (overgrown carissas, lantana and grasses) aprox. 30 exisiting plants.
- Stump grind existing tree stumps.
- Protect in place existing trees.
- Protect in place existing Mexican bird of paradise.
- Light grade of existing planter bed.
- Provide and install the following plant material:
- (41) 5 gal Lantana montevidensis 'Purple'
- (19) 5 gal Lantana 'Yellow
- (24) 5 gal Callistemon 'LIttle john'
- (6) 15 gal Agave americana 'Century plant'
- (18) 15 gal Caesalpinia pulcherrima 'Mexican bird of paradis
- (6) 24" box Cordia boissieri 'Texas olive'
- Desert gold DG refresh.
- Existing Boulders to remain in same areas.

conserve LandCare

City of Coachella

Landscape Refresh
Coachella, CA 92236

SITE:

Planting Plan - Ave 51

Design: CAM

REV	DATE	
0	09-03-25	

NORTH
NOT TO SCALE

PAGE 3

conserve LandCare

Proposal #457135

Date: 9/4/2025

Customer:	Service Address:
Alberto Gutierrez City of Coachella 53-462 Enterprise Way City of Coachella, CA 92236	City of Coachella LLMD 1-40, Project 042623 Public Works Department 53462 Enterprise Way Coachella, CA 92236

City of Coachella - Ave 51 (DG stabilized)

Scope of work:

Demo

- Demo and removal of existing old plan material (overgrown carissas, lantana and grasses) aprox. 30 existing plants.
- Stump grind existing tree stumps.

Irrigation and Planting

- Protect in place existing trees.
- Protect in place existing Mexican bird of paradise.
- Existing irrigation to be repaired as needed.
- All new plant material to be provided with drip irrigation.
- Provide and install (18) 15 gallon Caesalpinia pulcherrima 'Mexican bird of paradise'.
- Provide and install (6) 24" box Cordia boissieri 'Texas olive'.
- Provide and install (24) 5 gallon Callistemon 'Little john'.
- Provide and install (41) 5 gallon Lantana montevidensis 'Purple'.
- Provide and install (6) 15 gallon Agave americana 'Century plant'.
- Provide and install (19) 5 gallon Lantana 'Yellow'.

Groundcover

- Light grade of existing planter bed.
- Provide and install Desert gold DG stabilized to cover approx. 6,950 sq ft.
- Provide and install Dos Rios cobble 2" - 4" to cover approx. 1,130 sq ft.

Subtotal	$46,544.78
Tax	$0.00
Total	**$46,544.78**

By _____	**By** _____
Jeffery Morris	
Date September 4, 2025	**Date** _____
Conserve LandCare, LLC	**City of Coachella**
	Proposal 457135

conserve LandCare

Proposal #457175

Date: 9/4/2025

Customer:	Service Address:
Alberto Gutierrez City of Coachella 53-462 Enterprise Way City of Coachella, CA 92236	City of Coachella LLMD 1-40, Project 042623 Public Works Department 53462 Enterprise Way Coachella, CA 92236

City of Coachella - Van Buren St (DG stabilized)

Scope of work:

Demo

- Demo and removal of existing old plan material (overgrown carissas, lantana and grasses) aprox. 30 existing plants.
- Stump grind existing tree stumps.

Irrigation and Planting

- Protect in place existing trees.
- Protect in place existing Mexican bird of paradise.
- Existing irrigation to be repaired as needed.
- All new plant material to be provided with drip irrigation.
- Provide and install (27) 15 gallon Caesalpinia pulcherrima 'Mexican bird of paradise'.
- Provide and install (6) 24" box Cordia boissieri 'Texas olive'.
- Provide and install (20) 5 gallon Callistemon 'Little john'.
- Provide and install (21) 5 gallon Lantana montevidensis 'Purple'.
- Provide and install (17) 15 gallon Agave americana 'Century plant'.
- Provide and install (15) 5 gallon Lantana 'Yellow'.

Groundcover

- Light grade of existing planter bed.
- Provide and install Desert gold DG stabilized to cover approx. 13,920 sq ft.
- Provide and install Dos Rios cobble 2" - 4" to cover approx. 1,120 sq ft.

Subtotal	$58,363.63
Tax	$0.00
Total	**$58,363.63**

By _____

Jeffery Morris

Date September 4, 2025

Conserve LandCare, LLC

By _____

Date _____

City of Coachella

Proposal 457175



VAN BUREN STREET





AV 51





A

PLANT LEGEND

SHRUBS / VINE

SYM.	NAME	SIZE	QTY.
Cp	Caesalpinia pulcherrima 'Mexican bird of paradise'	15Gal	9
YR	Yucca rostrata	24" Box	5
	Chamaerops humilis 'Mediterranean fan palm'	24" Box	8
	Callistemon 'Little john'	5Gal	23
Hp	Hesperaloe parviflora 'Red yucca'	5Gal	22
DW	Dasylirion wheeleri 'Desert spoon'	15Gal	13
BLJ	Bougainville 'La jolla' (bush)	5Gal	22

GROUND COVERS

SYM.	NAME	QTY.
	Desert Gold Decomposed Granite	13,760 SF.

Las Plumas - Basin 'A'
Scope of work:

- Demo and removal of existing old plan material (overgrown carissas, woody texas rangers, vitex). Approx. 42
- Protect in place existing trees and palms.
- Protect in place existing Mexican bird of paradise.
- Light grade of planter beds.
- Define planter bed edge and install metal edging.
- Provide and install the following plant material:
- (23) 5 gal Little johns
- (22) 5 gal Hesperaloe parviflora 'Red yucca'
- (13) 15 gal Dasilyrion wheeleri 'Desert spoon' (by entrance)
- (9) 15 gal Caesalpinia pulcherrima 'Mexican bird of paradise'
- (22) 5 gal Bougainvillea 'La jolla'
- (8) 24" box Mediterranean fan palms
- (5) 24" Box Yucca rostrata
- Desert gold DG stabilized refresh.

conserve LandCare

City of Coachella
Landscape Refresh
Coachella, CA 92236

SITE:

Planting Plan -
Las Plumas - Basin 'A'

Design: CAM

REV	DATE	
0	09-04-25	

NORTH
NOT TO SCALE

PAGE 1



A

PLANT LEGEND

SHRUBS / VINE

SYM.	NAME	SIZE	QTY.
Cp	Caesalpinia pulcherrima 'Mexican bird of paradise'	15Gal	9
YR	Yucca rostrata	24" Box	5
	Chamaerops humilis 'Mediterranean fan palm'	24" Box	8
	Callistemon 'Little john'	5Gal	23
Hp	Hesperaloe parviflora 'Red yucca'	5Gal	22
DW	Dasylirion wheeleri 'Desert spoon'	15Gal	13
BLJ	Bougainville 'La jolla' (bush)	5Gal	22

GROUND COVERS

SYM.	NAME	QTY.
	Desert Gold Decomposed Granite	13,760 SF.

Las Plumas - Basin 'A'
Scope of work:

- Demo and removal of existing old plan material (overgrown carissas, woody texas rangers, vitex). Approx. 42
- Protect in place existing trees and palms.
- Protect in place existing Mexican bird of paradise.
- Light grade of planter beds.
- Define planter bed edge and install metal edging.
- Provide and install the following plant material:
- (23) 5 gal Little johns
- (22) 5 gal Hesperaloe parviflora 'Red yucca'
- (13) 15 gal Dasilyrion wheeleri 'Desert spoon' (by entrance)
- (9) 15 gal Caesalpinia pulcherrima 'Mexican bird of paradise'
- (22) 5 gal Bougainvillea 'La jolla'
- (8) 24" box Mediterranean fan palms
- (5) 24" Box Yucca rostrata
- Desert gold DG stabilized refresh.

conserve LandCare

City of Coachella
Landscape Refresh
Coachella, CA 92236

SITE:

Planting Plan -
Las Plumas - Basin 'A'

Design: CAM

REV	DATE	
0	09-04-25	

NORTH
NOT TO SCALE

PAGE 2



A

PLANT LEGEND

SHRUBS / VINE

SYM.	NAME	SIZE	QTY.
Cp	Caesalpinia pulcherrima 'Mexican bird of paradise'	15Gal	13
Y	Yucca rostrata	24" Box	6
WR	Chamaerops humilis 'Mediterranean fan palm'	24" Box	6
	Callistemon 'Little john'	5Gal	18
HP	Hesperaloe parviflora 'Red yucca'	5Gal	19
DW	Dasylirion wheeleri 'Desert spoon'	15Gal	21
BLJ	Bougainville 'La jolla' (bush)	5Gal	24

GROUND COVERS

SYM.	NAME	QTY.
	Desert Gold Decomposed Granite	10,470 SF.

Las Plumas - Basin 'B'
Scope of work:

- Demo and removal of existing old plan material (overgrown carissas, woody texas rangers, vitex). Approx. 51
- Protect in place existing trees and palms.
- Protect in place existing Mexican bird of paradise.
- Light grade of planter beds.
- Define planter bed edge and install metal edging.
- Provide and install the following plant material:
- (18) 5 gal Little johns
- (19) 5 gal Hesperaloe parviflora 'Red yucca'
- (21) 15 gal Dasilyrion wheeleri 'Desert spoon' (by entrance)
- (13) 15 gal Caesalpinia pulcherrima 'Mexican bird of paradise'
- (24) 5 gal Bougainvillea 'La jolla'
- (6) 24" box Mediterranean fan palms
- (6) 24" Box Yucca rostrata
- Desert gold DG stabilized refresh.

conserve LandCare

City of Coachella
Landscape Refresh
Coachella, CA 92236

SITE:

Planting Plan -
Las Plumas - Basin 'B'

Design: CAM

REV	DATE	
0	09-04-25	

NORTH
NOT TO SCALE



PLANT LEGEND

SHRUBS / VINE

SYM.	NAME	SIZE	QTY.
Cp	Caesalpinia pulcherrima 'Mexican bird of paradise'	15Gal	13
Yr	Yucca rostrata	24" Box	6
•	Chamaerops humilis 'Mediterranean fan palm'	24" Box	6
	Callistemon 'Little john'	5Gal	18
HP	Hesperaloe parviflora 'Red yucca'	5Gal	19
DW	Dasylirion wheeleri 'Desert spoon'	15Gal	21
BLJ	Bougainville 'La jolla' (bush)	5Gal	24

GROUND COVERS

SYM.	NAME	QTY.
	Desert Gold Decomposed Granite	10,470 SF.

Las Plumas - Basin 'B'
Scope of work:

- Demo and removal of existing old plan material (overgrown carissas, woody texas rangers, vitex). Approx. 51
- Protect in place existing trees and palms.
- Protect in place existing Mexican bird of paradise.
- Light grade of planter beds.
- Define planter bed edge and install metal edging.
- Provide and install the following plant material:
- (18) 5 gal Little johns
- (19) 5 gal Hesperaloe parviflora 'Red yucca'
- (21) 15 gal Dasilyrion wheeleri 'Desert spoon' (by entrance)
- (13) 15 gal Caesalpinia pulcherrima 'Mexican bird of paradise'
- (24) 5 gal Bougainvillea 'La jolla'
- (6) 24" box Mediterranean fan palms
- (6) 24" Box Yucca rostrata
- Desert gold DG stabilized refresh.

conserve LandCare

City of Coachella
Landscape Refresh
Coachella, CA 92236

SITE:

Planting Plan -
Las Plumas - Basin 'B'

Design: CAM

REV	DATE	
0	09-04-25	

NORTH
NOT TO SCALE

Proposal #457516

Date: 9/5/2025

Customer:	Service Address:
Alberto Gutierrez City of Coachella 53-462 Enterprise Way City of Coachella, CA 92236	City of Coachella LLMD 1-40, Project 042623 Public Works Department 53462 Enterprise Way Coachella, CA 92236

City of Coachella - Las Plumas Basin A (DG stabilized)

Scope of work:

Demo

- Demo and removal of existing old plan material (overgrown carissas, woody texas rangers, vitex). Approx. 42
- Stump grind existing tree stumps.

Irrigation and Planting

- Protect in place existing trees and palms.
- Protect in place existing Mexican bird of paradise.
- Existing irrigation to be repaired as needed.
- All new plant material to be provided with drip irrigation.
- Provide and install (9) 15 gallon Caesalpinia pulcherrima 'Mexican bird of paradise'.
- Provide and install (5) 24" box Yucca rostrata.
- Provide and install (8) 24" box Chamaerops humilis 'Mediterranean fan palm'.
- Provide and install (23) 5 gallon Callistemon 'Little John'.
- Provide and install (22) 5 gallon Hesperaloe parviflora 'Red yucca'.
- Provide and install (13) 15 gallon Dasylirion wheeleri 'Desert spoon'.
- Provide and install (22) 5 gallon Bougainville 'La jolla' (bush).

Groundcover

- Light grade of existing planter bed.
- Define planter bed edge and install metal edging (528) linear feet.
- Provide and install Desert gold DG stabilized to cover approx. 13,760 sq ft.

Subtotal	$52,880.85
Tax	$0.00
Total	**$52,880.85**

By _____

Jeffery Morris

Date September 5, 2025

Conserve LandCare, LLC

By _____

Date _____

City of Coachella

Proposal 457516

Proposal #457528

Date: 9/5/2025

Customer:	Service Address:
Alberto Gutierrez City of Coachella 53-462 Enterprise Way City of Coachella, CA 92236	City of Coachella LLMD 1-40, Project 042623 Public Works Department 53462 Enterprise Way Coachella, CA 92236

City of Coachella - Las Plumas Basin B (DG stabilized)

Scope of work:

Demo

- Demo and removal of existing old plan material (overgrown carissas, woody texas rangers, vitex). Approx. 51
- Stump grind existing tree stumps.

Irrigation and Planting

- Protect in place existing trees and palms.
- Protect in place existing Mexican bird of paradise.
- Existing irrigation to be repaired as needed.
- All new plant material to be provided with drip irrigation.
- Provide and install (13) 15 gallon Caesalpinia pulcherrima 'Mexican bird of paradise'.
- Provide and install (6) 24" box Yucca rostrata.
- Provide and install (6) 24" box Chamaerops humilis 'Mediterranean fan palm'.
- Provide and install (18) 5 gallon Callistemon 'Little John'.
- Provide and install (19) 5 gallon Hesperaloe parviflora 'Red yucca'.
- Provide and install (21) 15 gallon Dasylirion wheeleri 'Desert spoon'.
- Provide and install (24) 5 gallon Bougainville 'La jolla' (bush).

Groundcover

- Light grade of existing planter bed.
- Define planter bed edge and install metal edging (480) linear feet.
- Provide and install Desert gold DG stabilized to cover approx. 10,470 sq ft.

Subtotal	$48,176.47
Tax	$0.00
Total	**$48,176.47**

By _____

Jeffery Morris

Date September 5, 2025

Conserve LandCare, LLC

By _____

Date _____

City of Coachella

Proposal 457528


AFTER


BEFORE


AFTER


BEFORE


AFTER


BEFORE



Rancho de la Fe park
Scope of work:

- Caping tree irrigation not being used to be done by maintenance.
- Demo and removal of existing old plan material (overgrow carissas, lantana and woody texas rangers).
- Protect in place existing trees.
- Protect in place existing Mexican bird of paradise.
- Light grade push up dirt to cover perimeter wall footing.
- Provide and install the following plant material:
- (20) 5 gal Little johns
- (10) 15 gal Texas olive
- (20) 15 gal Mexican bird of paradise
- (20) 5 gal Lantana montevidensis 'Purple'
- Desert gold DG stabilized refresh on all planter beds.

PLANT LEGEND

SHRUBS / VINE

SYM.	NAME	SIZE	QTY.
Cp	Caesalpinia pulcherrima 'Mexican bird of paradise'	15Gal	20
	Cordia boissieri 'Texas olive'	15 Gal	10
	Callistemon 'Little john'	5Gal	20
	Lantana montevidensis 'Purple'	5Gal	20

GROUND COVERS

SYM.	NAME	QTY.
	Desert Gold Decomposed Granite	12,200 SF.

City of Coachella

Landscape Refresh
Coachella, CA 92236

SITE:
Planting Plan -
Rancho la Fe Park

Design: CAM

REV	DATE	
0	08-26-25	

NORTH
NOT TO SCALE

conserve LandCare

Proposal #455259

Date: 9/3/2025

Customer:	Service Address:
Alberto Gutierrez City of Coachella 53-462 Enterprise Way City of Coachella, CA 92236	City of Coachella LLMD 1-40, Project 042623 Public Works Department 53462 Enterprise Way Coachella, CA 92236

City of Coachella - Rancho de la Fe (DG stabilized)

Scope of work:

Demo

- Demo and removal of existing old plan material (overgrown carissas, lantana and woody texas rangers).

Irrigation and Planting

- Caping tree irrigation not being used to be done by maintenance.
- Protect in place existing trees.
- Protect in place existing Mexican bird of paradise.
- Existing irrigation to be repaired as needed.
- All new plant material to be provided with drip irrigation.
- Provide and install (20) 15 gallon Caesalpinia pulcherrima 'Mexican bird of paradise'.
- Provide and install (10) 15 gallon Cordia boissieri 'Texas olive'.
- Provide and install (20) 5 gallon Callistemon 'Little john'.
- Provide and install (20) 5 gallon Lantana montevidensis 'Purple'.

Groundcover

- Provide and install Desert gold DG stabilized to cover approx. 12,200 sq ft.

Subtotal	$32,836.32
Tax	$0.00
Total	**$32,836.32**

By _____

Jeffery Morris

Date September 3, 2025

Conserve LandCare, LLC

By _____

Date _____

City of Coachella

Proposal 455259


AFTER


BEFORE


AFTER


BEFORE

STAFF REPORT
10/22/2025

TO: Honorable Mayor and City Council Members

FROM: Jaime Arroyo, Grants Manager

SUBJECT: Adopt Resolution No. 2025-51 Authorizing the City Manager to Execute a Community Resilience Center (CRC) Sub-Recipient Agreement Between the City of Coachella and the Coachella Community Resilience Center Partners Listed in the Executed CRC Grant Agreement Dated July 18, 2025

STAFF RECOMMENDATION:

Staff recommends that the City Council considers adopting Resolution No. 2025-51 authorizing the City Manager to execute a Community Resilience Center (CRC) Sub-Recipient Agreement Between the City of Coachella and the Coachella Community Resilience Center partners listed in the executed CRC Grant Agreement dated July 18, 2025.

BACKGROUND:

On July 18, 2025, the City of Coachella entered into a standard agreement with the Strategic Growth Council (SGC) for the Sub-Recipient Agreement Between the) grant award in the amount of $10,00,000. The CRC Grant Agreement is strictly between the SGC and The City and not its partners. As part of the administrative process required for executing the CRC Grant Agreement, the City was required to enter into sub-recipient grant agreements with its partner organizations to memorialize their roles, responsibilities, and funding allocations in order to implement key components of the Coachella Community Resilience Center programmatic projects and plans. The sub-recipient agreements must be executed prior to the start of any grant-funded work.

DISCUSSION/ANALYSIS:

City staff is recommending that the City Council authorize the City Manager to enter into sub-recipient agreements between the City and its Coachella Community Resilience Center partners. The sub-recipient agreement outlines conditions for beginning work, reporting requirements, payment provisions, invoicing, monitoring and oversight, recordkeeping, compliance, insurance, non-performance, and other conditions. The term of this agreement is July 18, 2025 to March 31, 2029.

Additionally, the following exhibits are also included in the subrecipient agreement:

- Exhibit A1: Grant Agreement
- Exhibit A2: Scope of Work
- Exhibit A3: Authorized Signatory Form
- Exhibit A4: Project Representatives Form

These sub-recipient agreements will be tailored to each respective Coachella Community Resilience Center partner based on their Exhibit A2, which covers their scope of work, budget and schedule of deliverables. The list of partners receiving funding through the CRC grant include:

- County of Riverside Emergency Management Department
- GRID Alternatives Inland Empire
- Hidden Harvest
- The LEAP Institute
- Raices Cultura
- Regents of the University of California at Berkeley
- Riverside County Office of Economic Development
- Sarvodaya Institute
- Southern California Mountains Foundation

ALTERNATIVES:

1. Authorize the City Manager to Execute a Community Resilience Center (CRC) Sub-Recipient Agreement Between the City of Coachella and the Coachella Community Resilience Center Partners Listed in the Executed CRC Grant Agreement Dated July 18, 2025

2. Not Authorize the City Manager to Execute a Community Resilience Center (CRC) Sub-Recipient Agreement Between the City of Coachella and the Coachella Community Resilience Center Partners Listed in the Executed CRC Grant Agreement Dated July 18, 2025

FISCAL IMPACT:

The total fiscal impact of the action is $10,000,000 over the course of the five-year grant term. The funds are budgeted and available in the City's CRC Grant account.

ATTACHMENTS:

Attachment 1. Resolution No. 2025-51
Attachment 2. Community Resilience Center Sub-Recipient Agreement
Attachment 3. Executed CRC Grant Agreement (July 18, 2025)

RESOLUTION NO. 2025-51

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA ADOPTING RESOLUTION NO. 2025-51 AUTHORIZING THE CITY MANAGER TO EXECUTE A COMMUNITY RESILIENCE CENTER (CRC) SUB-RECIPIENT AGREEMENT BETWEEN THE CITY OF COACHELLA AND THE COACHELLA COMMUNITY RESILIENCE CENTER PARTNERS LISTED IN THE EXECUTED CRC GRANT AGREEMENT DATED JULY 18, 2025

WHEREAS, the Strategic Growth Council ("SGC" or "State") awarded grant funds to the City through an Implementation Grant Agreement ("Grant Agreement") for the Coachella Community Resilience Center, which was approved on May 3, 2024 and entered into on July 18, 2025. The Grant Agreement is attached hereto and incorporated herewith as Exhibit A1; and

WHEREAS, pursuant to the terms of the Grant Agreement and CRC Guidelines, the SGC will grant to City, a sum not to exceed Ten Million Dollars and Zero Cents ($10,000,000.00) for the Coachella Community Resilience Center; and

WHEREAS, the Work Plan and Budget attached as Exhibit "B" to the Grant Agreement identifies CRC project components and budget as part of the Coachella Community Resilience Center; and

WHEREAS, pursuant to the terms of the Grant Agreement, CRC Guidelines, and this Agreement, the City will reimburse Partner, a sum not to exceed the amount identified in Exhibit "B" for the purposes of completing the Project; and

WHEREAS, this Agreement shall memorialize Partners' terms, conditions, and obligations regarding the Project.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the City Council of the City of Coachella, as follows:

Section 1. Incorporation of Recitals. The City Council hereby finds and determines that the foregoing Recitals of this Resolution are true and correct and hereby incorporated into this Resolution as though fully set forth herein.

Section 2. Title. Adopt Resolution No. 2025-51 Authorizing the City Manager to Execute a Community Resilience Center (CRC) Sub-Recipient Agreement Between the City of Coachella and the Coachella Community Resilience Center Partners Listed in the Executed CRC Grant Agreement Dated July 18, 2025.

PASSED, APPROVED and **ADOPTED** this 22nd day of October, 2025.

_____
Steven A. Hernandez
Mayor

ATTEST:

_____
Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

_____
Ryan Guiboa
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2025-51 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 22nd day of October, 2025, by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Delia Granados
Deputy City Clerk

COMMUNITY RESILIENCE CENTERS (CRC) IMPLEMENTATION GRANT SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF COACHELLA AND [PARTNER NAME]

The City of Coachella, a California municipal corporation ("City") and [Partner Name], a [type of business entity] enter into this COMMUNITY RESILIENCE CENTERS (CRC) IMPLEMENTATION GRANT SUBRECIPIENT AGREEMENT ("Agreement") effective this _____ day of _____ 2025 ("Effective Date"), regarding the [Name of Project].

RECITALS

A. The Strategic Growth Council ("SGC" or "State") awarded grant funds to the City through an Implementation Grant Agreement ("Grant Agreement") for the Coachella Community Resilience Center Project, which was approved on April 24, 2024 and entered into on July 18, 2025. The Grant Agreement is attached hereto and incorporated herewith as **Exhibit "A1"**.

B. Pursuant to the terms of the Grant Agreement and CRC Program Guidelines, the SGC will grant to City, a sum not to exceed Ten Million Dollars and Zero Cents ($10,000,000.00) for the Coachella Community Resilience Center Project.

C. The Budget and Schedule of Deliverables attached as Exhibit "B" to the Grant Agreement identifies [describe Partner's project] ("Project") as part of the Coachella Community Resilience Center Project.

D. Pursuant to the terms of the Grant Agreement, CRC Program Guidelines, and this Agreement, the City will reimburse Partner, a sum not to exceed [dollar amount] ($amount) ("Grant") for the purposes of completing the Project.

E. This Agreement shall memorialize Partner's terms, conditions, and obligations regarding the Project.

Now therefore, in consideration of the mutual covenants, terms and conditions set forth herein, the Parties agree that all funds awarded pursuant to this Agreement are to be used as set forth below, and as may be set forth in the exhibits incorporated into this Agreement.

AGREEMENT

1. Definitions

1.1 "Agreement" means this Subrecipient Agreement.

1.2 "Application" means submittal comprised of responses and supporting documents to apply for the Grant.

1.3 "Campus Amenities" means activities related to construction or improvements to amenities at or based in the CRC Facility that strengthen the local community's resilience to climate and other disasters, such as a microgrid or shade trees located on site at the resilience

center. Campus Amenities include the components of a building or location that are beneficial to facility users and/or the surrounding community. CRC campus amenities must:

(a) Be on the same parcel as the resilience center or an adjoining parcel of a Community Resilience Center, OR

(b) Be within a one-mile radius of the Community Resilience Center and be along a route that is accessible to pedestrians and individuals using wheelchairs or other mobility devices, or accessible by vehicle, by the end of the grant term.

1.4 "Capital Projects" means construction or retrofit of the CRC Facility or Campus Amenities.

1.5 "CRC" means the Community Resilience Center (CRC) Program of the California Strategic Growth Council.

1.6 "CRC Facility" means a facility serving as Community Resilience Center. Campus Amenities and community resilience services and programs must be connected to and based out of the CRC Facility, respectively.

1.7 "CRC Program Guidelines" means the CRC Round 1 Program Guidelines amended on December 14, 2023.

1.8 "Project" means the projects that will be implemented with the Grant through this Grant Agreement, and that are compliant with **Exhibit "A2,"** Scope of Work, which is attached hereto and incorporated herein.

1.9 "Direct Costs" mean costs directly tied to the implementation of the Grant, including, but not limited to personnel costs, subcontracts, equipment costs, travel expenses, etc.

1.10 "Grant Agreement" means the Implementation Grant Agreement for the Coachella Community Resilience Center Project, which was approved on April 24, 2024 and entered into on July 18, 2025and all attachments and appendices.

1.11 "Grant Term" means the term of this Agreement beginning on the date that the Agreement is signed by both Parties and terminating on or before November 30, 2028.

1.12 "Indirect Costs" mean expenses of doing business that is of a general nature. These costs are not directly tied to the Grant but are necessary for the Partner's general operation.

1.13 "Implementation Grant" means the funding provided by the State to the City for Community Resilience Centers, including construction and retrofit of CRC Facility, Campus Amenities, and services and programs.

1.14 "Leveraged Funds" means funding from non-CRC sources which supports activities that are integrated into the overall CRC Proposal.

1.15 "Partnership Agreement" means the Partnership Agreement for the Collaborative Stakeholder Structure for the Coachella Community Resilience Center Grant.

1.16 "Project Area" means the location of the Project.

1.17 "Shelter" means disaster-relief location that provides a roof overhead, food, water, sanitation, and support to residents in maintaining their basic living needs until they can return home. Shelters will not duplicate residents' usual standards of living whether or not they have disabilities or access and functional needs. Shelters can be identified as primary or secondary shelters, depending on accessibility.

1.18 Entities involved in the Grant implementation process:

(a) "City" means the designated Lead Entity that has an agreement for grant funding with the State.

(b) "City Manager" means the City Manager of the City of Coachella and the day-to-day point of contact for the City during the Grant Term.

(c) "Parties" means City and Partner, collectively.

(d) "Partner" means the entity that has entered into this Agreement with City to implement the Community Resilience Centers grant activities generally and the Project specifically.

(e) "SGC" means the California Strategic Growth Council.

(f) "State" means any state agency with an oversight role over the funding or CRC Project.

(g) "Subcontractors" means third-party entities procured by Partner.

2. Scope of Work. As a condition of receiving the Grant, Partner will be responsible for administering the Project in a manner satisfactory to City and consistent with any and all provisions, standards, and conditions required under this Agreement. Partner shall perform as set forth in the Scope of Work, attached hereto and incorporated herewith as Exhibit "A2".

3. Grant Term. The Grant Term will commence on the date that both Parties have signed this Agreement. The City will notify Partner when work may begin on the Project. The Grant Term will terminate upon completion of the project or by November 30, 2028, whichever is earlier, unless extended or earlier terminated pursuant to this Agreement. Partner's obligations under this Agreement will only be discharged once all terms of this Agreement are fulfilled.

4. Authorized Signatures. The City Manager or designee is authorized to sign this Agreement and related documents on behalf of the City. Partner's authorized signatory or designee is authorized to sign this Agreement and Grant-related documents as shown in the Authorized Signatory Form, attached hereto and incorporated herewith as **Exhibit "A3"**. Partner must keep the Authorized Signatory Form up to date. Within seven (7) working days of any

change to the Authorized Signatory, Partner shall notify the City Manager in writing of the change. The written notice shall be sent as an email attachment to be filed with this Agreement. If the Authorized Signatory or designee is unable to sign a deliverable or related document on behalf of Partner, Partner must submit an updated letter signed by the Authorized Signatory designating another individual to sign in their place.

5. Project Representatives. The project representatives are the primary contacts for the City and Partner. The City and Partner must keep the Project Representatives Form, attached hereto and incorporated herewith as **Exhibit "A4"** up to date. Any changes to the Project Representatives by either Partner or City shall be made by providing seven (7) working days advance written notice to the other Party. The written notice shall be sent as an email attachment to be filed with this Agreement. The City Manager will function s the project representative for the City. Unless otherwise stated in this Agreement, all correspondence and documents will be sent to the City Manager.

6. Independent Partner. Partner, and the agents and employees of Partner, in its performance of this Agreement, shall act in an independent capacity and not as officers, employees, or agents of the City.

7. Subcontractors.

7.1 The City's contractual relationship is with Partner, and not any of its Subcontractors. Partner is entitled to make use of its own staff and Subcontractors, as identified in the Scope of Work (Exhibit "A2") and will comply with all applicable laws and requirements for subcontracts that arise out of or in connection with this Agreement.

7.2 Partner shall manage, monitor, and accept responsibility for the performance of its own staff and Subcontractors and will conduct Project activities and services consistent with professional standards for the industry and type of work being performed under this Agreement.

7.3 Nothing contained in this Agreement or otherwise, shall create any contractual relationship between the City and any Subcontractors, and no subcontract shall relieve Partner of its responsibilities and obligations hereunder.

7.4 Partner agrees to be as fully responsible to the City for the acts and omissions of Subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by Partner.

7.5 Partner's obligation to pay Subcontractors is an independent obligation from the City's obligation to make payments to Partner. As a result, the City shall have no obligation to pay or to enforce the payment of any moneys to any Subcontractor.

8. No Third Party Beneficiaries. This Agreement is not intended for the benefit of any person or entity other than the Parties, and no one other than the Parties themselves may enforce any of the rights or obligations created by this Agreement, including Subcontractors.

9. Assignment. This Agreement is not assignable by Partner, either in whole or in part, without the consent of the City in the form of an amendment to this Agreement.

10. Approval. This Agreement is of no force or effect until signed by both Parties. Partner may not commence performance until such approval has been obtained. Costs incurred or expended prior to execution of the Agreement will not be reimbursed.

11. Incorporation. The Project must be conducted in accordance with this Agreement and the CRC Program Guidelines, as well as enabling legislation for the CRC Program. The CRC Program Guidelines and all the attachments to this Agreement are hereby incorporated by reference into this Agreement as though set forth in full in this Agreement.

12. Modifications and Amendments. Any modification or amendment of the terms of this Agreement must be within the intent of the Project and CRC Program. Requests to increase the overall grant amount or to significantly alter the deliverables of the Project will not be approved because of the competitive nature of the process that resulted in the award of this Agreement. Modification and amendment requests will be considered at the sole discretion of the City. All requests will be determined to be either a modification or an amendment on a case-by-case basis by the City.

13. Partner Responsibilities. The City Manager will notify Partner when work may proceed. Partner is responsible for the following:

13.1 Use of Grant Funds. Using grant funds only as intended for the Project.

13.2 Completion of Work. Completing work on time and within budget. This includes meeting all milestones and deliverables, as described in the Scope of Work (Exhibit "A2"), unless otherwise agreed to by all parties through the amendment process described in Section 13 Modifications and Amendments.

13.3 Invoice Submission. Submitting invoices for reimbursement, including any supporting documents. Invoice submission will be consistent with the practice and policies of the City, and any changes to the invoicing process will be communicated to Partner.

13.4 Final Report Submission. Submitting a final report with the last invoice.

13.5 Compliance. Complying with all terms and conditions of this Agreement, including all incorporated documents. Complying with all statutes, rules, and regulations applicable to this Agreement.

13.6 Project Records. Maintaining an accounting system that accurately reflects all fiscal transactions and provides accounting information, retaining all records and required documents and providing all required documents during an audit.

14. Insurance Requirements.

14.1 Governmental Organizations. If Partner is a governmental organization, it may provide evidence of sufficient self-insurance to satisfy the insurance requirements below.

14.2 Non-governmental Organizations. If Partner is not a governmental organization or is unable to provide evidence of sufficient self-insurance, then the insurance requirements

contained in this subsection apply. Partner must ensure the following insurance policies are obtained and kept in force for the term of this Agreement, with no lapses in coverage, that cover any acts or omissions of Partner and its employees engaged in carrying out any tasks specified in this Agreement:

(a) Workers' Compensation Insurance: Workers' Compensation Insurance in an amount of not less than the statutory requirement of the State of California (California Labor Code § 3700 et seq.).

(b) Commercial General Liability Insurance: Commercial General Liability Insurance in an amount of not less than $1,000,000 per occurrence for bodily injury and property damage combined.

(c) Motor Vehicle Liability: Motor vehicle liability with limits not less than $1,000,000 per accident for bodily injury and property damage combined. Such insurance shall cover liability arising out of a motor vehicle including owned or hired, and non-owned motor vehicles.

14.3 Additional Insured Parties

Insurance policies must name the City, its officers, agents, and employees as additional insured parties for the commercial general liability and automobile liability insurance, but only with respect to work performed under this Agreement.

14.4 Certificate of Insurance

Partner is responsible for guaranteeing that a copy of each Certificate of Insurance is submitted to the City Manager within sixty (60) calendar days of the Agreement signature.

14.5 Policy Cancellation

Partner must notify the City Manager prior to any insurance policy cancellation or substantial change of policy, including lapse of coverage, change in coverage amount, or change in carrier. Partner shall submit proof of new or updated policy based on insurance requirements within thirty (30) days of policy cancellation or substantial policy change. Failure to provide proof of insurance may result in termination of this Agreement.

14.6 Partners and Subcontractors

Partner is responsible for determining the appropriate level of insurance, if any, for its Subcontractors.

15. Non-Discrimination Clause.

15.1 Non-Discrimination

During the performance of this Agreement, Partner and its Subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for

employment because of race, color, ancestry, national origin, religion, creed, age (over 40), mental disability, physical disability, sex, gender (including pregnancy, childbirth, breastfeeding, or related medical conditions), sexual orientation, gender identity, gender expression, medical condition, genetic information, marital status, and military and veteran status.

Partner and Subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.

Partner and Subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f)) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Div. 4.1, Ch. 5,). Those regulations are incorporated into this Agreement by reference and made a part hereof as if set forth in full.

15.2 Written Notice

Partner and its Subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

15.3 Inclusion in Subcontracts

Partner shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

16. Timeliness. Time is of the essence in this Agreement. The City and Partner will work collaboratively to ensure this Agreement is administered in a timely fashion.

17. Project Monitoring and Oversight.

17.1 Monitoring

Project monitoring and oversight is essential to ensure the Project stays within scope and is completed on schedule and within budget in accordance with this Agreement. Partner must work with the City Manager to accommodate monitoring requests.

17.2 Access

The Partner agrees to provide access to project files, project site(s), and records of expenditures to the City when requested for the purposes of monitoring and oversight of the Project and funding.

17.3 Project Meetings

Once the Agreement is executed, the City Manager may request a regularly occurring meeting with Partner's Grant Manager to discuss the Project. The Partner check-in meeting schedule will align with the invoicing schedule. Partners agree to participate in two (2) full collaborative check-ins each grant year.

17.4 Site Visits

The City retains the right to conduct periodic site visits during the grant term.

17.5 Final Inspection

Partner agrees that the City or designated representative has the right to conduct a final inspection of completed Project, as determined by the City. For construction projects, this may require certification by the appropriate registered professional (such as California Registered Civil Engineer or Geologist) that the Project has been completed in accordance with final plans and specifications and any modifications.

18. Performance.

18.1 Performance

The City has sole discretion to determine if Partner is performing in accordance with the Agreement.

18.2 Non-Performance

Non-performance issues can include but are not limited to: misuse of funding for ineligible expenses; inability to meet performance requirements or scheduled milestones; failure to complete or failure to make a good faith effort to complete the Project as a whole or any portion of the Project; failure to adhere to the Partnership Agreement; and/or failure to comply with the terms and conditions of this Agreement.

(a) Notification: The City will notify Partner, in writing, if non-performance is determined, and will provide instructions and a timeline to rectify all cases of non-performance. Partner must respond to a determination of non-performance within thirty (30) days either by: a) acting on corrective actions and notifying the City of actions taken, or b) disputing the City's findings in writing. The City, without waiver of other rights or remedies, may require the Partner to re-perform any actions defined in this Agreement if determined to be not performed in accordance with this Agreement.

(b) Withholding Payment: The City may withhold any payments due to Partner until the Partner brings the Project back into full compliance. Costs and expenses for these actions shall be borne by the applicable Partner or Subcontractor.

(c) Stop Work Order: The City has the right to issue a Stop Work Order for the Project and suspend payments to the Partner.

(d) Failure to Correct: If Partner fails to correct any non-performance to the City's satisfaction, the City may elect to terminate the entire Agreement or any part thereof. Partner may be liable for immediate repayment to the City of all amounts disbursed by the City under this Agreement for the Project as applicable and only if non-performing. The City may, at its sole discretion, examine the extent of Partner compliance for work partially completed and determine costs eligible for reimbursement. This paragraph will not be deemed to limit any other remedies available to the City for breach of this Agreement.

(e) Termination: Upon termination by the City, Partner must deliver all invoices, reports, and other deliverables required by this Agreement up to the time of termination. Partner must deliver all materials within sixty (60) calendar days of the termination date.

19. Procurement

19.1 Procurement Standards. Partner must comply with the procurement requirements found in the most recent version CRC Grant Management Manual, including the appended Procurement Guide, when purchasing supplies and equipment or contracting for construction and other services.

19.2 Procurement Limitations. Any entity that is revoked, debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from the Project may not receive a Grant-funded contract or conduct work on the Project.

20. Self-Dealing and Arm's Length Transactions. All expenditures for which reimbursement pursuant to this Agreement is sought must be the result of arm's-length transactions and not the result of, or motivated by, self-dealing on the part of Partner or any employee or agent of Partner.

21. Equipment

21.1 Purchase

Purchase of equipment using grant funds is allowable only with prior approval by the City Manager. Cost of equipment purchased shall be substantiated by purchase receipt.

21.2 Grant-Funded Equipment

If grant funds are used to purchase equipment that costs $5,000 or more, each such piece of equipment is "grant-funded equipment."

21.3 Ownership

For any equipment purchased or built with funds that are reimbursable as a direct cost of the Project, as determined by the City, the Partner or Subcontractor, as applicable, must be the sole owner on the title.

21.4 Equipment Inventory Record

For the duration of the useful life of each grant-funded equipment, the Partner shall maintain an equipment inventory identifying each grant-funded equipment, the expected useful life of each item, and the ultimate disposition (disposal or donation). The requirements of this section will survive termination of this agreement.

21.5 Equipment Leasing

If equipment is leased, a cost-benefit analysis justifying the decision to lease versus purchase equipment must be provided to the City Manager for approval prior to leasing equipment. Cost of leased equipment charged to the grant must be substantiated with receipts identifying equipment was leased, lease rate and total cost.

21.6 Assumption of Risk

Partner will assume all risk including cost for maintenance, repair, loss, destruction, and damage to all equipment until disposition of equipment.

21.7 Theft of Equipment

In the event of theft, a report must be filed immediately with the California Highway Patrol (State Administrative Manual § 8643 [Lost, Stolen, or Destroyed Property]).

21.8 Disposition of Equipment

On completion or early termination of the Agreement, the City will either require that the equipment be returned or authorize the continued use of such equipment at or around the Project Area; in making that determination, the City will consider the useful life of the equipment, and the Partner may be required to refund the City for the fair market value of equipment that continues to have a usable life, but is no longer required for grant implementation. The City may, at its discretion, authorize that the equipment be donated to a charitable organization in the community in which the Project Area is located.

21.9 Changes in Ownership or Use

If the ownership or use of equipment changes to a use not in accordance with this Agreement, the Partner may be required to reimburse the City in a manner determined by the City.

22. Computer Software

Partner must ensure that the appropriate systems and controls are in place so that funds under this Agreement will not be used for the acquisition, operation, or maintenance of computer software in violation of copyright laws.

23. Vehicles

23.1 Ownership

Partner may acquire a vehicle(s) with grant funds pursuant to the terms and conditions of this section.

23.2 Maintenance

Vehicles acquired – including, but not limited to, bicycles, cars, buses, vans, rail passenger equipment – must be maintained in a state of good repair and dedicated to the described use during the grant term and to public transportation use for their full useful lives.

23.3 Vehicles for Public Transit

Vehicles acquired for purposes of public transit must be maintained in a state of good repair and dedicated to that public transportation use for their full useful lives, which, for the purpose of this Agreement, will be determined in accordance with standard State and national transit practices and applicable rules and guidelines, including any extensions of that life cycle achievable by reconstruction, rehabilitation, or enhancements. If the ownership or use of the vehicles change to a use not in accordance with the Agreement, Partner may be required to reimburse the State for their fair market value.

23.4 Vehicles for General Project Work

Vehicles acquired for general project work (i.e., work trucks) must be maintained in a state of good repair for their full useful lives, which, for the purpose of this Agreement, will be determined in accordance with standard State practices. If the ownership or use of the vehicles change to a use not in accordance with the Agreement, Parnter may be required to reimburse the City for their fair market value.

23.5 Changes in Ownership or Use

If the ownership or use of vehicles changes to a use not in accordance with this Agreement, the Partner may be required to reimburse the City in a manner determined by the City.

24. Infrastructure

24.1 Ownership

For any rights of way, real and personal property, leases, improvements and infrastructure funded as a reimbursable direct cost of the Project, Partner or Subcontractor, if applicable, must be the sole owner of the title or leasehold.

Partner or Subcontractor, if applicable, must ensure all necessary rights of way, property ownership, or leases have been secured prior to construction. Purchases of all real property required for the Project must be free and clear of liens, conflicting easements, obstructions, and encumbrances.

24.2 Maintenance

Partner or Subcontractor, if applicable, is obligated to continue operation and maintenance of the physical aspects of the Project for its full useful life, which, for the purpose of this Agreement, includes any extensions of that life achievable by reconstruction, rehabilitation or enhancements, in accordance with the described use in the same proportion and scope as in the Agreement, unless otherwise agreed to in writing.

Partner may be excused from its obligations for operation and maintenance of the Project site only upon written approval from the City. The Project and its facilities must be maintained, supervised, and inspected by adequate and well-trained staff and/or professionals and technicians as the project reasonably requires.

24.3 Changes in Ownership or Use

If the ownership or use of infrastructure changes to a use not in accordance with this Agreement, the Partner may be required to reimburse the State in a manner determined by the City.

25. Ownership of Deliverables

Partner hereby grants to the City a royalty-free, nonexclusive, transferable, world-wide license to reproduce, translate, and distribute copies of any and all materials it produces pursuant to this Agreement, for nonprofit, non-commercial purposes, and to have or permit others to do so on the City's behalf.

26. Payment

26.1 Payment Terms

(a) Partner will be paid on a reimbursement basis.

(b) To receive reimbursement payments of Grant funds, Partner must submit an invoice reflecting costs incurred for eligible program activities and expenses.

(c) Invoices may be submitted by the Partner every other month.

26.2 Cost Principles

(a) All costs to be reimbursed must be consistent with the CRC Program Guidelines.

(b) All costs to be reimbursed must be reasonable.

(c) Indirect costs may total up to 12% of the awarded Grant funds. Indirect costs are costs of doing business that are of a general nature. These costs are not directly tied to the grant but are necessary for the general operation of the Partner.

(d) The City will reimburse Partner only for actual expenses incurred during the term of this Agreement.

26.3 Reimbursement

(a) To receive reimbursement payments of grant funds, Partner must submit an invoice reflecting costs incurred for eligible program activities and expenses.

(b) Invoice submission will be consistent with the practice and policies of the City, and any changes to the invoicing process will be communicated to Partner.

(c) Upon receipt and approval of an itemized invoice and required supporting documentation, the City agrees to reimburse Partner for actual expenditures for tasks completed.

(d) Payment shall be made within forty-five (45) days upon receipt and approval of an invoice. Failure to comply with requirements may result in non-payment or delayed payment.

(e) The City will not reimburse for funds spent on activities that occur prior to grant execution.

26.4 Retainage

The City will withhold the final five percent (5%) of the total grant budget, to be paid once the City determines that all terms of this Agreement, including any final reporting requirements, have been satisfied.

27. Invoicing

27.1 General Requirements

Invoice submission will be consistent with the practice and policies of the City, and any changes to the invoicing process will be communicated to Partner.

27.2 Invoice Package

An invoice, supporting documentation, deliverables or other evidence of work completed, and the appropriate reporting materials are collectively referred to as the "Invoice Package."

The full Invoice Package must include the following:

(a) Completed invoice signed by the Authorized Signatory, or authorized designee on file with the City, certifying the expenditures are for actual expenses for the tasks performed under this Agreement.

(b) Supporting documentation for costs incurred, as applicable.

(c) Deliverables and/or evidence of work completed.

(d) Progress reports and other reports, as applicable.

The City has the discretion to determine the sufficiency of work completed and completeness of an Invoice Package.

27.3 Invoice Detail

"Invoice Detail" shall be provided by Partner, which includes details of Non-Payroll and Payroll expenses, along with documentation as applicable.

Partner must ensure that:

(a) Expenses are broken out at the task level.

(b) Expenses under each task are broken out by cost type (i.e., personnel, travel, supplies, etc.).

(c) Travel and equipment are clearly identified.

(d) All costs seeking reimbursement are eligible costs indicated in the Grant Agreement and CRC Program Guidelines. The City Manager may ask for additional documentation to verify cost reasonableness.

(e) Supporting documentation is provided for each line item and is clearly referenced.

27.4 Supporting Documentation

(a) Requirement: Partner must submit supporting documentation, including progress reports, for all itemized costs.

(b) Documentation: Documentation may include but is not limited to copies of purchase orders, receipts, Subcontractor invoices, and timesheets or timesheet summaries. These items must contain sufficient information to establish that the specific service was rendered, or purchase was made. Original supporting documentation is not required and should be retained by the Partner.

(c) Indirect/Overhead Costs: Supporting documentation does not need to be provided for indirect/overhead costs. However, the Partner must maintain records of indirect/overhead costs to be made available upon request from the City. Partner shall invoice in accordance with the indirect/overhead cost rate(s) approved for the Project.

(d) Personnel/Staff Time: Partner shall provide timesheet summaries that include the following information:

(i) Name of individual

(ii) Date(s) on which the work was performed

(iii) Specific grant-related activities or objectives to which the individual's time was devoted

(iv) Hourly rate

(v) Amount of time worked

(vi) Certification signature

(e) Non-Hourly Personnel/Staff Time: For staff positions that do not bill at an hourly rate, Partner should work with its payroll/financial office to provide supporting documentation that reflects the staff pay for the hours worked. Individual employee timesheets, activity logs, and/or payment records do not need to be submitted as supporting documentation, though such documents must be retained by Partner in case of an audit.

(f) Certification: It is the responsibility of the Partner to certify that the information submitted is true and correct by signing the personnel/staff time supporting documents.

27.5 Documentation Discrepancies

When there are discrepancies between a reimbursement request amount and the supporting documentation provided, the City will only reimburse for the amount on supporting documentation. If the Partner can demonstrate the remaining unverified costs, that amount will be applied to the following invoice reimbursement.

27.6 Invoice Disputes

(a) In the event of an invoice dispute, the City Manager will notify the Partner in writing within fifteen (15) working days of receipt of the disputed invoice. During the dispute, both parties shall deal in good faith to resolve the dispute and the Partner shall continue to meet its responsibilities and obligations under the terms of the Agreement.

(b) If Partner contests the decision made by the City Manager, the Partner shall submit a written "Notice of Dispute" on official letterhead to the City Manager. The "Notice of Dispute" shall include:

(i) A complete description of the basis for the dispute

(ii) Legal authority or pertinent facts, supporting arguments and documentation

(iii) Action requested for resolution

(c) Within 30 days after receipt of the "Notice of Dispute," the City Manager shall review the dispute and submit a written decision to Partner, which shall include:

(i) The decision made

(ii) An explanation for the decision

(iii) Whether the decision shall be conclusive and binding or can be appealed and the steps to take to appeal the decision

27.7 Non-Conforming Invoice Packages

If the City determines that Partner submitted false or materially inaccurate invoices, supporting document or components of the Application, the City may impose any and all available remedies, including requesting reimbursement of already disbursed payments or termination of the Agreement.

27.8 Final Invoice

The final invoice for the Project should include a request for reimbursement of the final five percent (5%) of the total requested budget.

28. Travel Reimbursement

City may, at its discretion, reimburse travel expenses directly related to the performance of this Agreement.

28.1 Reimbursement

The City will only reimburse for actual expenditures incurred for in-state travel with the exception of "incidentals" as specified in the CRC Program Guidelines.

28.2 Travel Records

Partner shall maintain, and submit upon request, detailed travel records and supporting documents (e.g., travel request and approval forms, expense claims, invoices, receipts for lodging and transportation) showing the date and purpose of the grant-related travel, destination, and, in the case of travel by automobile, the number of miles driven.

28.3 Indemnification and Hold Harmless

Partner and any person traveling pursuant to this Agreement shall indemnify and hold harmless the City for any liabilities resulting from such travel.

29. Leveraged Funds

Leveraged funding is funding from non-CRC sources which supports activities that are integrated into the overall Application and Project. Leveraged funding must support and be spent for the purposes of the Project.

Partner must retain supporting documentation of leveraged funding that will be made available to the City upon request. Partners shall ensure adequate books and accounts are maintained documenting leveraged funding in accordance with generally accepted accounting principles, consistently applied.

Partner must only report eligible leveraged funding expenditures. Expenditure of leveraged funding will only count if it advances the Project. If leveraged funding sources change during the grant term, Partner will notify the City at the subsequent reporting due date.

Changes in leveraged funding sources that impact the Project's budget may require an amendment to this Agreement.

30. Revenue

All revenue generated as a part of the Project by Partner or Subcontractor must be used to further the Project to the extent reasonably possible. Partner must keep records of revenue expenditures for audit purposes. Partner agrees to maintain records of revenue generated and provide a report to the City upon request.

31. Reporting Requirements

Partner must provide period progress reports and information as requested by the City Manager.

31.1 Bi-monthly Progress Reports. Partner will submit bi-monthly progress reports to accompany bi-monthly invoices.

31.2 Annual Reports. Partner must provide an annual report at the end of each year of the grant term. The annual report includes: a leveraged funding report, if applicable; an equipment inventory record, if applicable; an annual summary report; and any indicator tracking data required for program evaluation.

31.3 Final Report

When the Project is completed, Partner must submit a Final Report with the last invoice. To complete and submit the Final Report:

(a) Submit the Final Report with the last invoice. If Partner does not submit the Final Report with the last invoice, then the last invoice will be considered incomplete and returned.

(b) Make sure the Final Report is signed by the person authorized to sign on the most current Authorized Signatory Form.

(c) Put enough detail in the Final Report to show that Partner fulfilled the terms of the Agreement and that both the last invoice and the five percent (5%) retention should be paid for completing the Project.

32. Document Submission

32.1 Submission Method

When this Agreement requires Partner to provide invoices, reports, or other documents to the City Manager, Partner must use email unless requested otherwise by the City.

32.2 Email Communications

All email communication must contain the Agreement number and Partner's name in the subject line.

32.3 Submission of Invoices

(a) Partner shall submit invoices on a bi-monthly basis, in arrears, to the City Manager.

(b) A request for payment shall consist of an Invoice Package, comprised of an invoice, supporting documentation, deliverables or other evidence of work completed, and the appropriate reporting materials.

(c) Partner must submit invoices via email to the City Manager.

33. Records Management and Retention

33.1 Project File

Partner shall establish an official file containing adequate documentation of all actions taken with respect to the Project, including changes, amendments, letters, email correspondence, financial records, and required reports for a minimum of four (4) years following the final payment of funds or until completion of any action and resolution of all issues which may arise as a result of an audit, whichever is later.

33.2 Ledger Account

Partner must maintain financial records of expenditures incurred during the Project in accordance with generally accepted accounting principles.

33.3 Period of Record Retention

Partner and Subcontractors must maintain copies of Project records four (4) years after all terms of the Agreement are fulfilled, unless a longer period of records retention is stipulated.

33.4 Protection

Partner and Subcontractors shall adequately protect all records, physical and electronic, from loss, damage, or destruction during the four (4) year retention period.

33.5 Access

Partner agrees that the City or designated representative will have the right during normal business hours to review and to copy any records and supporting documentation pertaining to the performance of the Agreement and interview any employees who might reasonably have information related to such records.

33.6 Audit

Partner agrees that the City will have the right to audit its records and interview its staff related to performance of the Agreement.

34. Personally Identifiable Information (PII)

Information or data, including but not limited to all records and supporting documentation that personally identifies an individual or individuals, is confidential in accordance with California Civil Code Sections 1798, et seq. and other relevant state or federal statutes and regulations. Partner must ensure that all such information or data that comes into possession under this Agreement is appropriately safeguarded in perpetuity, and must not release or publish any such information, data, or records.

35. Audit

35.1 Audit Period

The Project is subject to audit by the City during the grant term and for up to four (4) years following the termination of the Agreement. Partner agrees that City shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. The audit may consist of examining and auditing pertinent books, documents, papers, and records including financial transactions and supporting documents, general accounting systems, internal controls, management practices, policies, and procedures pertaining to the performance of this Agreement. Audits may also include, but are not limited to, inspections of project records; ownership and usage records of equipment, vehicles, and infrastructure; and maintenance records of equipment, vehicles, and infrastructure.

35.2 Process and Notification

At any time, the City may request to review Partner's records to ensure proper grant management. Partner shall be given advance notice when the Project is selected for an audit. Partner agrees to allow the auditor(s) access to such records during normal business hours, excluding State of California holidays, and to allow interviews of any employees who might reasonably have information related to such records. Further, Partner agrees to include a similar right of the City to audit records and interview staff in any subcontract related to performance of this Agreement in accordance with Government Code Section 8546.7.

35.3 Subcontractors

Subcontractors employed by the Partner and paid with moneys under the terms of this Agreement shall be responsible for maintaining accounting records.

35.4 Compliance

Partner shall comply with the above and be aware of the penalties for violations of fraud and for obstruction of investigation as set forth in Public Contract Code Section 10115.10.

The City may require recovery of payment from the Partner, issue a Stop Work Order or terminate the Agreement, as warranted, based on an audit finding, or any other remedies available in law or equity.

36. Dispute Resolution

36.1 General Disputes

The following section pertains to the general occurrence of disputes under the Agreement between the City and Partner. Examples of such disputes include, but are not limited to, invoice discrepancies between the work claimed in the invoice and agreed-upon project activities, significant increase in the cost of an activity, invoices for activities not approved under the Project.

(a) During a dispute, Partner shall continue to meet its responsibilities and obligations under the terms of this Agreement.

(b) In the event of a dispute unrelated to the dispute of an invoice, Partner shall first attempt to resolve the dispute with the City Manager.

(c) If Partner contests the decision made by the City Manager, Partner shall submit a written "Notice of Dispute" on official letterhead, according to Subsection 38.3 below.

36.2 Contesting a Dispute Decision

If Partner contests a decision made by the City Manager, Partner may submit a written "Notice of Dispute" on official letterhead. The "Notice of Dispute" shall include:

(a) The Agreement number

(b) A complete description of the basis for the dispute

(c) Legal authority or pertinent facts, supporting arguments and documentation

(d) Action requested for resolution

36.3 Submission of Notice of Dispute

The "Notice of Dispute" shall be sent via email to the City Manager.

36.4 Dispute Resolution

Within 30 days after receipt of the "Notice of Dispute," the City Manager shall review the dispute and submit a written decision to Partner, which shall include:

(a) The decision made

(b) An explanation for the decision

(c) Whether the decision shall be conclusive and binding or can be appealed and the steps to take to appeal the decision

37. Stop Work

If it is determined, at the sole discretion of the City, that Partner is not meeting the terms and conditions of this Agreement, immediately upon receiving a written notice from the City to stop work, Partner shall cease all work under this Agreement.

The City has the sole discretion to determine that Partner meets the terms and conditions after a stop work order, and to send through certified mail a written notice to Partner to resume work under this Agreement.

If Partner issues a Stop Work Order to any Subcontractors, it must notify the City within ten (10) working days of issuing the order.

38. Health Impacts

If the City has a reasonable concern about the public health impact of a Project Component, the City may require Partner to further study and mitigate the impact as directed by the City.

39. Termination

39.1 Completion of Project

This Agreement shall terminate upon completion of the Project or at the end of the Grant Term, but no later than payment of the last Project invoice.

39.2 Early Termination

Either Party may terminate this Agreement upon thirty (30) days advance written notice to the other Party. The notice shall specify the reason for early termination and may permit Partner or the City to rectify any deficiency(ies) prior to the early termination date.

(a) Upon any termination, Partner must deliver all invoices, reports, and other deliverables required by this Agreement up to the time of termination. Partner must deliver all materials within sixty (60) calendar days of the termination date.

(b) Upon receipt of notice from the City of early termination, Partner shall immediately take action to ensure neither it nor any Subcontractor incur any additional obligations, costs or expenses, except as may be reasonably necessary to terminate its activities.

(c) The City will examine the extent of Partner compliance for work partially completed and reasonably determine costs eligible for reimbursement based on final invoices submitted and compliance with this Agreement.

39.3 Budgetary Termination and Amendment

If funding for any fiscal year is reduced or deleted or funding becomes unavailable, for any reason, for purposes of this program, the City shall have the sole discretion to either terminate this Agreement with no liability occurring to the City or offer an amendment to reflect the reduced amount.

(a) City will notify Partner in writing 30-days prior to termination or amendment pursuant to this section.

(b) Partner will be compensated for work already performed under the agreement, if sufficient funding exists, but will not be able to perform any further work or incur any additional costs once it receives notice of termination from the City.

40. CRC Grant Publicity Guidelines

Partner agrees that it will acknowledge the SGC in all publications, websites, signage, invitations, and other media-related and public-outreach products related to the Grant. The City Manager will provide the SGC logo files and guidance on their usage directly to Partner. Partner agrees to adhere to the CRC Publicity Guidelines provided by the SGC (Exhibit F, CRC Grantee Publicity Guidelines).

40.1 Long-Form Materials

Long-form written materials, such as reports, must include the following standard language about the SGC and CRC:

"The California Strategic Growth Council's (SGC) Community Resilience Centers Program (CRC) funds neighborhood-level resilience centers to provide shelter and resources during climate and other emergencies, as well as year-round services and programming that strengthen community connections and ability to withstand disasters. For more information, visit https://sgc.ca.gov/grant-programs/crc."

40.2 Press Releases, Flyers, and Visual Materials

Any informational materials that do not qualify as long-form but include at least a paragraph of text, such as press releases, media advisories, short case studies, some flyers, etc., should include following language:

"[Project Name] is supported by the California Strategic Growth Council's Community Resilience Centers (CRC) Program."

Partner may, at times, produce promotional materials that are primarily visual in nature, such as banners, signage, certain flyers, and sharable images for social media. In such cases, when including the above boilerplate language acknowledging the SGC support is not practical, Partner should instead include the official logo of the SGC, preceded by the words "Funded by."

41. Right to Publish

41.1 Right to Publish

Subject to any restrictions on the publication, disclosure, dissemination and use of data or information set forth in this Agreement or under any applicable law, Partner shall have the right to publish, disclose, disseminate, and use, in whole and in part, any data and information received or developed under this Agreement.

41.2 Review Process

(a) Partner shall ensure that publications, presentations, and other public releases resulting from work performed under this Agreement are provided to the City for review at least thirty (30) calendar days prior to publication and will identify the proposed recipient(s).

(b) During the first twenty (20) calendar days of such review period, the City may provide notice to the Partner that it intends to rebut some or all aspects of the presentation, publication, or other media release. The City will then have thirty (30) calendar days from the date of notice to prepare and submit such rebuttal to the recipient(s) identified by the Partner.

(c) Within the review period, the City may provide feedback to the Partner; the Partner will give good faith consideration to such feedback but has no obligation to make any changes in said material, other than the removal of any material whose disclosure is prohibited or restricted by this Agreement or by any applicable law.

(d) Any of the above referenced time periods maybe modified upon agreement of both Parties. Neither Party may unreasonably deny such requests.

41.3 Terms & Conditions Required for State-Funded Research Grants

The Parties shall comply with the California Taxpayer Access to Publicly Funded Research Act (Government Code Section 13989 et seq.).

42. Copyrights

42.1 Copyrightable Works

All rights in copyrightable works first created by Partner in the performance of the Scope of Work, under this Agreement are the property of Partner. Partner shall grant the City a fully paid-up, royalty-free, nonexclusive, sublicensable, irrevocable license to use, reproduce, prepare derivative works, and distribute copies of the deliverables identified in Exhibit “A2.”

42.2 Reserved Rights

Notwithstanding the above, if the purpose of the Budget and Schedule of Deliverables is specifically to create a copyrightable work for use by the State then all rights in such copyrightable work will be the property of the State, subject to a reserved right for Partner to use the copyrightable work for educational and research purposes and to allow other educational and nonprofit institutions to do so for educational and research purposes.

42.3 Written Requests

The City may make written requests for delivery of works first created in the performance of the Budget and Schedule of Deliverables, but which were not identified as deliverables. To the extent Partner is legally able to do so, Partner shall grant a fully paid-up, royalty-free, nonexclusive, sublicensable, irrevocable license to use, reproduce, prepare derivative works, and distribute copies.

43. Indemnification

Partner agrees to indemnify, defend, and hold harmless the City, its elected and appointed officials, officers, agents, and employees from any and all claims and losses accruing or resulting to Partner, its officials officers, agents, employees and any and all Subcontractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by Partner in the performance of this Agreement.

44. Waiver of Rights

This section refers to the Partner's voluntary waiver of certain causes of action (lawsuits) against City in the event of harm or liability related to the Partner's actions while implementing the Project.

(a) Partner waives any and all rights to any type of express or implied indemnity (i.e., contractual relationship) or right of contribution from the City, its elected and appointed officials, officers, agents, or employees for any liability arising from, growing out of, or in any way connected with this Agreement.

(b) Partner waives all claims and recourses against the SGC, including the right to contribution for loss or damage to persons or property arising from, growing out of, or in any way connected with or incident to this Agreement, except claims arising from the gross negligence of the City, its officers, agents, and employees.

(c) None of the provisions of this Agreement shall be deemed waived unless expressly waived in writing.

45. Force Majeure

Neither the City nor Partner will be responsible hereunder for any delay, default, or nonperformance of this Agreement, to the extent that such delay, default, or nonperformance is caused by an act of God, weather, accident, enemy or hostile governmental action, civil commotion, strikes, lockouts, labor disputes, fire or other casualty, or other contingencies unforeseen by the City or Partner, its Partners, Subcontractors, or vendors, and beyond the reasonable control of such party.

46. Compliance with Laws and Regulations

By signing this Agreement, Partner certifies that it shall comply fully with all applicable federal, state, and local laws, ordinances, regulations, including the California Environmental

Quality Act, and shall secure and/or maintain any permits required by authorities having jurisdiction over the Project.

47. Americans with Disabilities Act

Partner assures the City that Partner complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 U.S.C. 12101 et seq.). Partner is expected to know, understand, and comply with ADA requirements. To that end, the City encourages Partner to review guidance from: the U.S. Department of Justice Civil Rights Division at www.ada.gov; the State of California Civil Rights Department at: https://calcivilrights.ca.gov/peoplewithdisabilities; and the Pacific ADA Center at www.adapacific.org. The City also encourages Partner to coordinate with local, regional, and/or state disability rights organizations on opportunities for staff training and education.

48. Drug-Free Workplace Certification

In signing this Agreement, Partner certifies that it will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace as outlined in this section.

48.1 Statement Publication

Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

48.2 Establishment of a Drug-Free Awareness Program

Establish a Drug-Free Awareness Program, as evidenced by a drug-free workplace policy statement, to inform employees about:

(a) The dangers of drug abuse in the workplace.

(b) The person’s or organization's policy of maintaining a drug-free workplace.

(c) Any available counseling, rehabilitation, and employee assistance programs.

(d) Penalties that may be imposed upon employees for drug abuse violations.

48.3 Employee Awareness

Every employee who works on this Agreement will:

(a) Receive a copy of the company’s drug-free workplace policy statement.

(b) Agree to abide by the terms of the company's statement as a condition of employment on this Agreement.

48.4 Failure to Comply

Failure to comply with these requirements may result in suspension of payments under this Agreement or termination of this Agreement or both, and Partner may be ineligible for award of any future State of California agreements if the City determines that any of the following has occurred: Partner has made false certification or violated the certification by failing to carry out the requirements as noted above (Gov. Code §8350 et seq.).

49. Air/Water Pollution Violation Certification

Under State of California laws, Partner shall not be: (1) in violation of any order or resolution not subject to review promulgated by the California Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

50. Environmental Justice

In the performance of this Agreement, Partner must conduct its programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of California, consistent with Government Code Section 65040.12, subdivision (e).

51. Union Organizing

By signing this Agreement, Partner hereby acknowledges the applicability of Government Code Sections 16645, 16645.2, 16645.8, 16646, 16647, and 16648 to this Agreement and hereby certifies that:

51.1 No grant funds disbursed by this Agreement will be used to assist, promote, or deter union organizing by employees performing work under this Agreement.

51.2 If Partner makes expenditures to assist, promote, or deter union organizing, Partner must maintain records sufficient to show that no state funds were used for those expenditures, and that Partner must provide those records to the Attorney General upon request.

52. Prevailing Wage

52.1 General Requirements

The Project may be subject to State Prevailing Wage Requirements, pursuant to Section 1700 of the California Labor Code. The California Labor Code requires payment of local

prevailing wages to workers and laborers on state government contracts in excess of $1,000 for public works projects.

52.2 Public Works

A "public work" is the construction, alteration, demolition, installation, repair or maintenance work done under contract and paid for in whole or in part out of public funds. The definition applies to private contracts when certain conditions exist. Partner can identify additional stipulations and exceptions under Cal. Labor Code § 1720 et seq.

52.3 Partner Responsibilities

Partner must ensure the following on "public work" activities under this Agreement:

(a) Prevailing wages are paid;

(b) The Project budget and invoices for labor reflects prevailing wage requirements, or if exempt, provide the applicable exemption to City with the Project budget; and

(c) The Project complies with all other requirements of prevailing wage law, including but not limited to, keeping accurate payroll records, and complying with all working hour requirements and apprenticeship obligations.

52.4 Partners and Subcontractors

Partner shall ensure that its Partners and Subcontractors, if any, also comply with prevailing wage requirements. Partner shall ensure that all agreements with its Partners and Subcontractors to perform work related to this Project contain the above terms regarding payment of prevailing wages on public works projects.

53. Relocation

If a project is subject to State Relocation Law and a relocation plan is required by State Relocation Law (Gov. Code, § 7260 et seq.) and Section 6038 of the Relocation Assistance and Real Property Guidelines (25 Cal. Code of Regulations, Div. 1, Ch. 6, § 6000 et seq.) for the Project Area, Partner must provide a copy of the relocation plan.

54. Expatriate Corporations

Partner hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

55. Corporation Qualified to do Business in California

When work under this Agreement is to be performed in California by a corporation, the corporation must be in good standing and currently qualified to do business in the state. "Doing

business" is defined in Revenue and Taxation Code Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit.

56. Certificate of Compliance with Russia Sanctions

Per Executive Order N-6-22, all contractors and Partners that have agreements valued at $5 million or more with agencies or departments subject to the California Governor's authority are directed to report their compliance with economic sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as sanctions imposed under state law, if any. Partners subject to the certification requirement should carefully review the Executive Order and the economic sanctions imposed in response to Russia's actions in Ukraine, including, but not limited to, the federal executive orders identified in Executive Order N-6-22, sanctions identified by the U.S. Department of the Treasury, and sanctions imposed under state law, if any. A certification of compliance, must be returned to the City prior to any disbursement of grant funds.

Additionally, should the City at any time determine Partner is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The City shall provide Partner advance written notice of such termination, allowing Partner at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the City.

57. Governing Law and Venue

This Agreement is governed by and shall be interpreted in accordance with the laws of the State of California. Venue will be in Riverside County, California.

58. Unenforceable Provision

If any provision of this Agreement is unenforceable or held to be unenforceable, then the Parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

59. Budget Contingency Clause

If the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, City may terminate this Agreement shall have no further force nor effect. In this event, the City shall have no liability to pay any funds whatsoever to Partner or to furnish any other considerations under this Agreement, and Partner shall not be obligated to perform any provisions of this Agreement.

60. Recovery of Funds

In the event the City determines grant funds are not being used, or have not been used, for purposes in accordance with this Agreement, the City has discretion to take appropriate action under this Agreement, in law or in equity, including but not limited to:

(a) Requiring Partner to forfeit any unexpended portion of the grant funds, including but not limited to any retention withheld from invoices;

(b) Requiring Partner to repay any funds improperly expended.

61. Terms that Survive Agreement

The following Sections survive the termination or expiration of the Agreement: 4, 14, 17, 21, 24, 30, 33, 34, 35, 41, 42, 43, 52, 57, 59, 61.

[Signature Provision on Following Page]

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

CITY OF COACHELLA,
A California municipal corporation

By: _____
William B. Pattison
City Manager

APPROVED AS TO FORM:

By: _____
City Attorney

ATTEST:
ANGELA M. ZEPEDA
City Clerk

By: _____
City Clerk

NAME of Partner

By: _____

Name: _____

Title: _____
(If corporation or LLC, Board Chair Pres. Or Vice Pres.)

By: _____

Name: _____

Title: _____
If corporation or LLC., CFO, Treasurer, Secretary or Assistant Secretary)

REVIEWED BY:

_____

Addresses:
CITY:
City of Coachella
Attention: City Manager's Office
Coachella City Hall
53990 Enterprise Way
Coachella, CA 92236
Phone: (760)398-3502

PARTNER:
Name

Title
Address

Exhibit “A1”

Grant Agreement

Exhibit "A2"

Scope of Work

Exhibit "A3"

Authorized Signatory Form

Partner Authorized Signatory:

Print Name: Print Title:

Signature: Date:

Delegated Authorized Signatories:

Print Title:

#1 Print Name:

Signature: Date:

Document(s) Authorized to sign: (circle all that apply)

All Grant Related Documents **or**

Grant Agreement Grant Amendments Budget Amendments

Reports …..Invoices Other _____

#2 Print Name: Print Title:

Signature: ..... Date:

Document(s) Authorized to sign: (circle all that apply)

All Grant Related Documents **or**

Grant Agreement…..Grant Amendments Budget Amendments

Reports…..Invoices….. Other _____

Exhibit "A4"

Project Representatives Form

City

Name	Title	Phone Number	Email
Jaime Arroyo	Grants Manager	760-501-8125	jarroyo@coachella.org

Partner

Name	Title	Phone Number	Email

D: 0650-G-SGC25301

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

Item 14.

AGREEMENT NUMBER	PURCHASING AUTHORITY NUMBER
G-SGC25301	LCI-0650

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Governor's Office of Land Use and Climate Innovation, hereinafter referred to as "STATE"

CONTRACTOR NAME

City of Coachella, hereinafter referred to as "GRANTEE"

2. The term of this Agreement is:

START DATE

July 18, 2025

THROUGH END DATE

March 31, 2029

3. The maximum amount of this Agreement is:

$10,000,000.00(Ten Million Dollars and Zero Cents)

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

	Exhibits	Title	Pages
	Exhibit A	Scope of Work	49
	Exhibit B	Budget Detail and Payment Provisions	19
	Exhibit C	Attachments	13
+ -	Exhibit D	CRC Award Letter	2
+ -	Exhibit E	Commitment of Leveraged Funds	1
+ -	Exhibit F	CRC Grantee Publicity Guidelines	3
+ -	Exhibit G	Equipment Inventory Record	1
+ -	Exhibit H	Certificate of Compliance with Russia Sanctions	6
+ -	Exhibit I	CRC Implementation Grant Awardee Readiness Checklist	4
+ -	Exhibit J	CRC Grant Term Requirements Summary	4
+ -	Exhibit K	Partnership Agreement	53

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.
These documents can be viewed at https://www.dgs.ca.gov/OLS/Resources

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

City of Coachella

CONTRACTOR BUSINESS ADDRESS	CITY	STATE	ZIP
53990 Enterprise Way	Coachella	CA	92236

PRINTED NAME OF PERSON SIGNING	TITLE
William B. Pattinson, Jr.	City Manager

CONTRACTOR AUTHORIZED SIGNATURE

Signed by:
C24F6834EAC74AD...

DATE SIGNED

7/17/2025

D: 0650-G-SGC25301

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES
STANDARD AGREEMENT
STD 213 (Rev. 04/2020)

AGREEMENT NUMBER	PURCHASING AUTHORITY NUMBER
G-SGC25301	LCI-0650

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME
Governor's Office of Land Use and Climate Innovation

CONTRACTING AGENCY ADDRESS	CITY	STATE	ZIP
1400 10th Street	Sacramento	CA	95814

PRINTED NAME OF PERSON SIGNING	TITLE
Thomas Cameron	Chief Deputy Executive Director, SGC

CONTRACTING AGENCY AUTHORIZED SIGNATURE
Signed by:
Thomas D. Cameron
F561EAD3A7EE43A...

DATE SIGNED
7/30/2025

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)
SCM Vol 1, 4.04(A)(4)

Docusign Envelope ID: ACD16A62-90A9-4399-904E-CA22DC8D484C

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Exhibit A, Scope of Work

1. Key Terms and Definitions

A. "Activate"

For CRC program, "activate" refers to the mobilization of CRC facilities, services and programs, emergency plans, and/or personnel needed to respond for an emergency event. This is distinct from "blue sky" conditions or year-round services and programs. Activation details will vary based on specific facility capabilities, the type of emergency, and needs of the local community and priority populations.

B. "Advance Payment"

Any payment made to a contractor before work has been performed or goods have been delivered. Advance payments are permitted only if authorized by statute.

C. "Application or Proposal"

Submittal comprised of responses and supporting documents to apply for the Community Resilience Centers (CRC) Implementation Grant.

D. "Campus Amenities"

Activities related to construction or improvements to amenities at or based in the CRC Facility that strengthen the local community's resilience to climate and other disasters, such as a microgrid or shade trees located on site at the resilience center. Campus Amenities include the components of a building or location that are beneficial to facility users and/or the surrounding community. CRC campus amenities must:

i. Be on the same parcel as the resilience center or an adjoining parcel of a Community Resilience Center, OR
ii. Be within a one-mile radius of the Community Resilience Center and be along a route that is accessible to pedestrians and individuals using wheelchairs or other mobility devices, or accessible by vehicle, by the end of the grant term.

E. "Community Resilience Services and Programs"

Services and programs that operate out of the CRC Facility that build community resilience and encourage year-round use of the CRC Facility, in addition to use during emergency activations. Services and programs funded by the CRC grant must be available to the public.

F. "Capital Projects"

Construction or retrofit of the CRC facility or campus amenities.

G. "Core Components"

The CRC model is intentionally flexible to account for the vast spectrum of communities across California. Core components, however, include the following:

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i. Multi-stakeholder partnerships
ii. Robust, meaningful, and culturally appropriate community engagement throughout all phases (design, application, implementation, and evaluation)
iii. Physical infrastructure investments to the CRC Facility (new construction and/or retrofits)
iv. CRC Campus Amenities, like transportation to the CRC and community gardens
v. Social infrastructure investments in services and programs, to ensure ongoing year-round usage of the CRC and strengthening of local community resilience

H. "CRC"

The Community Resilience Center (CRC) Program of the California Strategic Growth Council.

I. "CRC Emergency Plan"

Plan outlining processes and procedures that will take place at the CRC Facility during emergencies. Includes mobility, emergency communications, coordination, and agreements. Draft required in Implementation Grant proposal; final due by end of grant term.

J. "CRC Facility"

Facility serving as Community Resilience Center. Campus Amenities and community resilience services and programs must be connected to and based out of the CRC Facility, respectively.

K. "CRC Program Guidelines"

CRC Round 1 Program Guidelines amended on December 14, 2023.

L. "CRC Project"

Projects that will be implemented with CRC grant funds through this Grant Agreement, and that are compliant with Exhibit B, Work Plan and Budget and the CRC Program Guidelines.

M. "CRC Project Components"

Components included in the CRC Project, as described in **CRC Program Guidelines** and therefore subject to this Grant Agreement.

N. "CRC Year-Round Community Resilience Plan"

Plan outlining services and programs operating out of the CRC year-round to ensure ongoing usage of the CRC. Draft required in Implementation Grant proposal; final due by end of grant term.

O. "Direct Costs"

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Costs directly tied to the implementation of the Community Resilience Centers grant, including, but not limited to personnel costs, subcontracts, equipment costs, travel expenses, etc.

P. "Grant Agreement"

Refers to this Implementation Grant Agreement and all attachments and appendices.

Q. "Grant Term"

Implementation Grant terms are five (5) years: a four (4) year Project Completion Period, followed by a Performance Period of up to one (1) year, during which Project outcomes will be monitored and grant close-out activities will conclude.

R. "Indirect Costs"

Expenses of doing business that is of a general nature. These costs are not directly tied to the grant but are necessary for the general operation of the organization.

S. "Implementation Grant"

Funding for Community Resilience Centers, including construction and retrofit of CRC Facility, Campus Amenities, and services and programs.

T. "Leveraged Funds"

Funding from non-CRC sources which supports activities that are integrated into the overall CRC Proposal.

U. "Partnership Agreement"

A CRC Partnership Agreement is an agreement between two (2) or more parties that is not legally binding and outlines the responsibilities of each of the parties to the agreement. This must be signed by all members of the Collaborative Stakeholder Structure.

V. "Performance Period"

Up to one (1) year following Project Completion Period to monitor project outcomes and indicators. This period is only applicable for Implementation Grants.

W. "Pre-development Activities"

Include, but are not limited to, community engagement; feasibility studies; market analysis; environmental assessments, surveys, and remediation; site acquisition; site and development plans; project designs; permitting; financial planning (e.g., preliminary budget and construction financing).

X. "Project Area"

All CRC Implementation Grant Applicants are required to define a Project Area. The Project Area must encompass the CRC Facility, Campus Amenities connected to the CRC Facility, and community resilience services and programs based out of the CRC Facility.

Y. "Project Completion Period"

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The time during which all grant-funded projects must be completed. This period is four (4) years from grant execution for Implementation Grant.

Z. "Project Site Analysis"

Prior to implementing relevant project components, Grantees must conduct a project site analysis demonstrating the road capacity around the proposed CRC Project Site, a land-use analysis for compatibility or an existing planning document that identifies the potential sites for these uses such as a community-specific plan, and consultation with emergency service providers about site location (especially for emergency ingress and egress).

AA. "Rural Communities"

A rural community as defined by Health and Safety Code 50199.21.

BB. "Shelter"

A disaster-relief location that provides a roof overhead, food, water, sanitation, and support to residents in maintaining their basic living needs until they can return home. Shelters will not duplicate residents' usual standards of living whether or not they have disabilities or access and functional needs. Shelters can be identified as primary or secondary shelters, depending on accessibility.

CC. Entities involved in the grant implementation process:

i. **"Co-Applicant":** Entities other than the lead Applicant that enter into a Partnership with other organizations to apply for an Implementation Grant.
ii. **"Fiscal Agent":** A legal entity with legal authority, history, and capacity to administer state funds. A Fiscal Agent can make disbursements on behalf of the Grantee.
iii. **"Grantee":** Designated Lead Applicant that has an agreement for grant funding with the State.
iv. **"Lead Entity":** The Lead Applicant or Co-Applicant responsible for leading the implementation of a specific portion of the CRC Project.
v. **"Lead Agency":** For the purposes of California Environmental Quality Act (CEQA) requirements outlined in Section 18(B), the term Lead Agency refers to the local administrative approving entity.
vi. "**LCI**": Governor's Office of Land Use and Climate Innovation, as of July 1, 2024, is the new name for the Governor's Office of Planning and Research.
vii. **"OPR":** Office of Planning and Research, now known as the Governor's Office of Land Use and Climate Innovation.
viii. **"Parties**": SGC and Grantee, collectively.
ix. **"Partners":** Entities other than the Grantee that enter into a Partnership Agreement with the Grantee and other organizations to implement Community Resilience Centers grant activities. Referred to as "Co-Applicants" during the application stage.
x. **"SGC":** The California Strategic Growth Council.

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xi. **"SGC Grant Manager":** Day-to-day point of contact during the grant term.
xii. **"State":** Any state agency with an oversight role over the funding or CRC Project.
xiii. **"Subcontractors":** Third-party entities procured by either Grantee or a Partner.

2. Community Resilience Centers Program Background

The Community Resilience Centers (CRC) Program ("CRC Program") is part of the State's Climate Budget Package, which totaled over $15 billion to tackle wildfire and drought challenges, build more resilient communities, promote sustainable agriculture, and advance a nation-leading climate agenda. Senate Bill (SB) 155 (Committee on Budget and Fiscal Review, Chapter 258, Statutes of 2021) created the SGC's CRC program with "funding…for the construction or retrofit of facilities to serve as community resilience centers that mitigate the public health impacts of extreme heat and other emergency situations exacerbated by climate change." Enabling statute names specific functions for resilience centers, including: hydration stations, cooling centers, clean air centers, respite centers, and community evacuation and emergency response centers. The FY22-23 budget allocated $110 million to the CRC Program from the General Fund's Climate budget. A total of $98.6 million was available for the CRC Program's Funding Round 1 (FY 22- 23). Chapter 574 (A.B. 211, Statutes of 2022), signed by the Governor in late September 2022, created additional program requirements that Staff have since incorporated into the Round 1 Guidelines.

3. CRC Implementation Grants

The purpose of CRC Implementation Grants is to provide funds for new construction and upgrades of facilities to serve as Community Resilience Centers, as well as services and programs that build overall community resilience. CRC Implementation Grants have the following objectives:

i. Offer multi-benefit physical community-serving spaces, resilient to current and future climate hazards.
ii. Provide integrated delivery of essential services and programming to local communities during and following disasters, emergencies, and disruption events, as well as year-round to address ongoing community needs and build community cohesion.
iii. Integrate physical infrastructure projects with social infrastructure, through community-driven partnerships and programming to increase climate resilience, expand economic opportunities, and reduce health, environmental, and social inequities.
iv. Leverage and build a skilled, diversified, and trained workforce and promote local workforce development and training opportunities, with a focus on preparing community members for healthy, safe, and

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sustaining high-quality career pathway jobs in a future net zero carbon economy that are resilient to current and future climate change impacts.

v. Build, strengthen, and sustain local leadership and grassroots engagement in civic and community development, and climate resilience awareness and activities.

The CRC Program is administered by the California Strategic Growth Council (SGC). The Grant Agreement will be executed between the Grantee and the SGC; the Grantee will work with the SGC during grant implementation.

The Grantee and the SGC are collectively referred to as "Parties." "Co-Applicants" identified in the CRC application are referred to as "Partners," but are not parties to this Grant Agreement.

4. Project

The SGC released the final CRC Program Guidelines for this Grant Agreement on July 27, 2023, and amended guidelines on December 14, 2023. In accordance with the Program Guidelines, Grantee applied and on April 24, 2024, the SGC awarded a grant to fund the project described in the application, subject to any conditions contained within the Award Letter (Exhibit D, CRC Award Letter). This will be referred to as the "Project" throughout

5. Grant Term

The grant term will commence on the date that both Parties have signed the Grant Agreement. The SGC will notify Grantee when work may begin in accordance with the requirements outlined in Section 17 of the Grant Agreement. The grant term will consist of a four (4) year project completion period followed by a r performance period of up to one (1) year, during which Project outcomes will be monitored and grant close-out activities will conclude. All work must be completed within four (4) years of executing the Grant Agreement, with the option to extend on a case-by-case basis.

This Grant Agreement shall terminate upon completion of the project or at the end of the grant term, but no later than payment of the last project invoice. Grantee's obligations under this Grant Agreement will only be discharged once all terms of this Grant Agreement are fulfilled.

6. Authorized Signatories

The SGC Executive Director or designee is authorized to sign this Grant Agreement and related documents on behalf of the SGC.

Grantee's Authorized Signatory or designee is authorized to sign this Grant Agreement and grant-related documents as shown in the Authorized Signatory Form (Exhibit C, Attachments).

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Grantee must keep the Authorized Signatory Form up to date. Within seven (7) working days of any change to the Authorized Signatory or to the Delegated Authorized Signatory, Grantee shall notify the SGC Grant Manager in writing of the change. The written notice shall be sent as an electronic mail (email) attachment to be filed with the Grant Agreement.

If the Authorized Signatory or designee is unable to sign a deliverable or related document on behalf of Grantee, Grantee must submit an updated letter signed by the Authorized Signatory designating another individual to sign in their place. If the Authorized Signatory or Delegated Authorized Signatory are funded through this Grant Agreement, Grantee must designate a different individual to sign the invoices.

7. Project Representatives

The project representatives are the primary contacts for the SGC and Grantee. The SGC and Grantee must keep the Project Representatives Form (Exhibit C, Attachments, Attachment 2: Project Representatives Form) up to date. Any changes to the Project Representatives by either Grantee or the SGC shall be made by providing seven (7) working days advance written notice to the other party. The written notice shall be sent as an electronic mail (email) attachment to be filed with the Grant Agreement.

The SGC Grant Manager will function as the project representative for the SGC. Unless otherwise stated within this Grant Agreement, all correspondence and documents will be sent to the SGC Grant Manager as described in Section 39 Document Submission.

8. Independent Grantee

Grantee, and the agents and employees of Grantee, in the performance of this Grant Agreement, shall act in an independent capacity and not as officers, employees, or agents of the SGC.

9. Subcontractors

A. Contractual Relationship

i. The SGC's contractual relationship is with Grantee, and not any of its Partners or Subcontractors. Grantee is entitled to make use of its own staff, Partners, and Subcontractors, as identified in the Budget Detail Worksheet (Exhibit B, Work Plan and Budget) and will comply with all applicable laws and requirements for subcontracts that arise out of or in connection with this Grant Agreement.

ii. Grantee shall manage, monitor, and accept responsibility for the performance of its own staff, Partners, and Subcontractors, and will conduct Project activities and services consistent with professional standards for the industry and type of work being performed under this Grant Agreement.

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iii. Nothing contained in this Grant Agreement or otherwise, shall create any contractual relationship between the SGC and any Partners or Subcontractors, and no subcontract shall relieve Grantee of its responsibilities and obligations hereunder.

iv. Grantee agrees to be as fully responsible to the SGC for the acts and omissions of Partners and Subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by Grantee.

v. Grantee's obligation to pay Partners and Subcontractors is an independent obligation from the SGC's obligation to make payments to Grantee. As a result, the SGC shall have no obligation to pay or to enforce the payment of any moneys to any Partner or Subcontractor.

10. No Third-Party Beneficiaries

This Grant Agreement is not intended for the benefit of any person or entity other than the Parties, and no one other than the Parties themselves may enforce any of the rights or obligations created by this Grant Agreement, including Partners or Subcontractors.

11. Assignment

This Grant Agreement is not assignable by Grantee, either in whole or in part, without the consent of the SGC in the form of an amendment.

12. Approval

This Grant Agreement is of no force or effect until signed by both Parties. Grantee may not commence performance until such approval has been obtained. Costs incurred or expended prior to execution of the Grant Agreement will not be reimbursed.

13. Incorporation

The performance of this grant must be conducted in accordance with this Grant Agreement and the CRC Program Guidelines, as well as enabling legislation for the CRC Program. The CRC Program Guidelines and all the attachments to this Grant Agreement are hereby incorporated by reference into this Grant Agreement as though set forth in full in this Grant Agreement.

14. Modifications and Amendments

Any modification or amendment of the terms of this Grant Agreement must be within the intent of the CRC Program. Requests to increase the overall grant amount or to significantly alter the deliverables of the CRC Program will not be approved because of the competitive nature of the process that resulted in the award of this Grant

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Agreement. Modification and amendment requests will be considered at the sole discretion of the SGC. All requests will be determined to be either a modification or an amendment on a case-by-case basis by the SGC in a manner consistent with this section.

A. Modifications

Modifications are minor changes to Exhibit B, Work Plan and Budget, as defined below. They require a formal, written request be submitted to and approved by the SGC Grant Manager. Modification requests must be submitted in writing to SGC at least thirty (30) calendar days prior to when the modification is needed.

Examples of actions that require a modification include but are not limited to changes in the Work Plan, Budget, Deliverables, Tasks, Subtasks, or Grantee's Authorized Signatories and Subcontractors as described below.

i. Work Plan and Budget Detail

Grantee must keep the Work Plan and Budget Detail Worksheet (Exhibit B, Work Plan and Budget) up to date. For substantive changes to the Work Plan or Budget which are not considered modifications, please see Subsection B.

ii. Changes to Budget

Changes of up to five percent (5%) of the total budget or $100,000, whichever is less, may be shifted between tasks. Changes shall be made by providing a written request to the SGC Grant Manager before submission of the affected invoice and shall be effective upon written approval from the SGC Grant Manager.

iii. Changes to Deliverables and Tasks

Changes to deliverable due dates within the grant term and minor changes to task/subtask descriptions shall be made by providing a written request to the SGC Grant Manager before submission of the affected invoice and shall be effective upon written approval from the SGC Grant Manager. Task and subtask descriptions are the details regarding methods used to achieve deliverables.

iv. Grantee's Authorized Signatories and Subcontractors

Grantee must keep Authorized Signatory Form up to date. Within seven (7) working days of any change to the Authorized Signatory or to the Delegated Authorized Signatory, Grantee shall notify the SGC Grant Manager in writing of the change in accordance with Section 6 of this Grant Agreement.

v. Material Changes

Material changes to the Work Plan and Budget or Grant Term that are not considered modifications shall follow the amendment process, described in Subsection B of this Grant Agreement.

B. Amendments

Amendments are material changes to the Grant Agreement. Any material change to this Grant Agreement requires an amendment, with the exception of the modifications

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detailed above in Section 14(A) Modifications. No change to this Grant Agreement shall be valid unless made in accordance with this section. No oral understanding or change not incorporated in this Grant Agreement is binding on any of the Parties.

Examples of actions that require an amendment include but are not limited to material changes in the Work Plan and Budget as outlined below. Changes to the Work Plan and Budget Detail Worksheet require an amendment if they involve one or more of the following alterations:

i. Budget shifts of more than five percent (5%) of the total grant budget or $100,000, whichever is less, between tasks
ii. Elimination or alteration of tasks or deliverables
iii. Elimination or change in Partners or terms in the CRC Partnership Agreement
iv. Change to the Grant term
v. Other substantive change requests not listed

C. Process for Modification and Amendment Requests

Except as otherwise specified, Grantee must request and obtain prior written approval by the SGC Grant Manager before any change (modification or amendment) to this Grant Agreement is valid.

i. Timeline

The SGC will only process modification or amendment requests once per grant year, unless mission critical changes are needed. As each request may take time and correspondence to review and resolve, there will be dedicated windows of time for request submission, review, and processing of requests according to the following timeline:

- Submit Requests: July – November
- Review and Correspondence: July – December
- Final Processing and Execution: November – January

ii. Requirements

Requests for modifications or amendments must be made during the timeline noted above and must meet the following requirements:

- Be submitted in writing on official letterhead and signed by the Authorized Signatory or designee on file with the SGC.
- Explain the purpose of the request, how the request is consistent with the CRC Guidelines and intent of the CRC Program, and the effect of not approving the request.
- Include supporting documentation to validate the request.
- Be submitted to the SGC Grant Manager at least sixty (60) calendar days prior to when the amendment is needed (or 30 days for modifications). New amendment requests from Grantee

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will not be considered less than three (3) months prior to the end of the Project Completion Period.

- Use the Amendment and Modification Request Form which includes the Grant Agreement number, a detailed explanation of the proposed amendment, reason for the amendment, and the effect of not approving the request.
- Include a copy of the document(s) requested for amendment that shows the requested changes.

iii. Review

The SGC Grant Manager will make reasonable efforts to review and respond in writing to complete modification and amendment requests within fifteen (15) working days from receipt of request to approve or deny the request for amendment, including the reason for the decision. The SGC's response to Grantee may include additional questions, and the SGC may require additional time to make a determination (i.e., approval or denial) about the request. SGC may consider requests for expedited review.

iv. SGC Approval

If SGC approves a modification request, the modification may take effect immediately. For amendment requests, the SGC Grant Manager will make reasonable efforts to process amendments within thirty (30) days of the approval date. If the SGC approves the amendment request, the SGC will notify Grantee and prepare amendment documents for Grantee within another ten (10) working days, or as soon as feasible. The amendment will not be in effect until both Parties have signed the Grant Agreement amendment.

If the SGC rejects the amendment request in writing, Grantee may file a Dispute pursuant to Section 39 of this Grant Agreement.

15. Grantee Responsibilities

The SGC Grant Manager will notify Grantee when work may proceed. Grantee is responsible for the following:

A. Use of Grant Funds

Using grant funds only as intended for the Project.

B. Completion of Work

Completing work on time and within budget. This includes meeting all milestones and deliverables, as described in the Work Plan (Exhibit B, Work Plan and Budget), unless otherwise agreed to by all parties through the amendment process described in Sections 14 Modifications and Amendments.

C. Invoice Submission

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Submitting invoices for reimbursement using the Invoice Template in Exhibit C, Attachments (Attachment 4), including any supporting documents. Invoice submission will be consistent with the practice and policies of the SGC, and any changes to the invoicing process will be communicated to Grantee.

D. Advance Pay

Submitting appropriate Advance Pay documentation, if utilizing Advance Pay, as set forth in Section 32. Advance Pay requests and documentation shall be consistent with the practice and policies of the SGC, and programmatic requirements will be communicated to Grantee.

E. Final Report Submission

Submitting a final report with the last invoice, using the Final Report Template in Exhibit C, Attachments, Attachment 3: Final Report Form and Instructions.

F. Compliance

Complying with all terms and conditions of this Grant Agreement, including all incorporated documents. Complying with all statutes, rules, and regulations applicable to this Grant Agreement.

G. Project Records

Maintaining an accounting system that accurately reflects all fiscal transactions and provides accounting information, retaining all records and required documents as specified in Section 40 Records Management and Retention and providing all required documents during an audit, as specified in Section 42 Audit.

16. Insurance Requirements

A. Governmental Organizations

Grantee that is a governmental organization may provide evidence of sufficient self-insurance to satisfy the insurance requirements below.

B. Non-governmental Organizations

If Grantee is not a governmental organization or is unable to provide evidence of sufficient self-insurance, then the insurance requirements contained in this subsection apply.

Grantee must ensure the following insurance policies are obtained and kept in force for the term of this Grant Agreement, with no lapses in coverage, that cover any acts or omissions of Grantee and its employees engaged in carrying out any tasks specified in this Grant Agreement:

i. **Workers' Compensation Insurance**: Workers' Compensation Insurance in an amount of not less than the statutory requirement of the State of California (California Labor Code § 3700 et seq.).

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ii. **Commercial General Liability Insurance**: Commercial General Liability Insurance in an amount of not less than $1,000,000 per occurrence for bodily injury and property damage combined.

iii. **Motor Vehicle Liability**: Motor vehicle liability with limits not less than $1,000,000 per accident for bodily injury and property damage combined. Such insurance shall cover liability arising out of a motor vehicle including owned or hired, and non-owned motor vehicles.

C. Additional Insured Parties

Insurance policies must name the State of California, its officers, agents, employees, and servants as additional insured parties for the commercial general liability and automobile liability insurance, but only with respect to work performed under this Grant Agreement.

D. Certificate of Insurance

Grantee is responsible for guaranteeing that a copy of each Certificate of Insurance is submitted to the SGC Grant Manager within sixty (60) calendar days of the Grant Agreement signature. The grant number must be included on each submitted Certificate of Insurance.

E. Policy Cancellation

Grantee must notify the SGC Grant Manager prior to any insurance policy cancellation or substantial change of policy, including lapse of coverage, change in coverage amount, or change in carrier. Grantee shall submit proof of new or updated policy based on insurance requirements within thirty (30) days of policy cancellation or substantial policy change. Failure to provide proof of insurance may result in termination of this Grant Agreement.

F. Partners and Subcontractors

Grantee is responsible for determining the appropriate level of insurance, if any, for its Partners and/or Subcontractors.

17. Non-Discrimination Clause

A. Non-Discrimination

During the performance of this Grant Agreement, Grantee and its Subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of race, color, ancestry, national origin, religion, creed, age (over 40), mental disability, physical disability, sex, gender (including pregnancy, childbirth, breastfeeding, or related medical conditions), sexual orientation, gender identity, gender expression, medical condition, genetic information, marital status, and military and veteran status.

Grantee and Subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.

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Grantee and Subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f)) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Div. 4.1, Ch. 5,). Those regulations are incorporated into this Grant Agreement by reference and made a part hereof as if set forth in full.

B. Written Notice

Grantee and its Subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Grant Agreement.

C. Inclusion in Subcontracts

Grantee shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Grant Agreement.

18. Conditions for Beginning Work

A. Project Readiness

Readiness requirements for Implementation Grants ensure that proposed infrastructure components can be constructed within the grant term. Please see the list of readiness requirements in the subsections below and in Exhibit I, CRC Implementation Grant Awardee Readiness Checklist. Grant term requirements are the requirements set by the program to be completed during the grant term. Please see the list of grant term requirements in the subsections below and in Exhibit J, CRC Grant Term Requirements Summary.

Readiness requirements must be complete prior to beginning project implementation, unless otherwise specified in the subsections below. The SGC has sole discretion to determine when the Grantee has demonstrated readiness for each Project.

B. General Requirements

Upon grant execution and demonstration of Project readiness in compliance with CRC Program Guidelines and the CRC Grants Management Manual, Grantee may begin work on all planning, pre-development, community engagement, and community resilience service and program activities. Grantee or Partner costs associated with project management, or the Collaborative Stakeholder Structure may also be spent upon grant execution. Project readiness requirements include the following:

i. **Permits:** Grantee must complete a permitting plan in alignment with the CRC Program Guidelines prior to Project implementation. All permits required to implement project components must be obtained within the grant term but must be obtained prior to implementing relevant Project components.

ii. **Site Control:** Prior to Project implementation, Grantees who are establishing or expanding facilities must demonstrate site control in

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alignment with the CRC Program Guidelines and CRC Grant Management Manual.

iii. **Facility Condition Assessment:** If relevant to the Project, Grantee must complete a Facility Condition Assessment in alignment with CRC Program Guidelines prior to Project implementation and grant execution.

iv. **Operations and Maintenance Plan:** Grantee must have an Operations and Maintenance Plan in place prior to Project implementation. Within the grant term, Grantees must update and finalize their Operations and Maintenance Plans, detailing indebtedness for all properties included in the CRC Project in alignment with CRC Program Guidelines.

v. **Additional Requirements:** The State may request additional documentation to assess site readiness and Project feasibility.

C. Capital Project Requirements

For capital projects that will be constructed during the Implementation Grant term, Grantees must demonstrate readiness in accordance with all applicable laws and regulations for the Project, as well as the relevant requirements outlined in Section 8.3 Site-Readiness of the CRC Program Guidelines and the CRC Grants Management Manual prior to beginning construction.

These readiness requirements include:

i. **CEQA:** Documentation of California Environmental Quality Act (CEQA) compliance (see Subsection D below).

ii. **Site Analysis:** A current Project Site Analysis, with any updates if relevant.

iii. **Facility Floor Plan:** A current Facility Floor Plan, with any updates if relevant.

iv. **Project Schedule:** A Project Schedule that must include project activities and durations and must be broken down in sufficient detail to manage the work.

Readiness will be assessed and approved independently for each individual CRC Project Component. Grantee may only expend direct project costs for each capital project under this Grant Agreement once Grantee receives written notice from the SGC. Please see Subsection E.

D. California Environmental Quality Act (CEQA) Requirements

i. **Compliance:** Grantee is responsible for complying with all applicable laws and regulations for the Project, including the California Environmental Quality Act (CEQA) (PRC § 21000 et seq.) if applicable.

ii. **Documentation:** Documentation of CEQA compliance must be provided to the SGC within the first year of the grant term to establish capital project readiness prior to Project implementation and before beginning construction. The following documentation is acceptable to demonstrate CEQA compliance:

a. Documentation for projects to which CEQA does not apply:

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- A signed letter or similar document from the head of the administrative approving entity (e.g., Planning Director) of the lead agency stating that CEQA does not apply to the Project and the basis for that determination.

b. Documentation for projects that are categorically or statutorily exempt:

- A CEQA Notice of Exemption (NOE) that has been approved by the appropriate body pursuant to their obligations under CEQA; or
- Other documentation confirming that the project is exempt from CEQA, including but not limited to:

(1) A resolution adopted by the legislative body of the lead agency (e.g., City Council, Board of Supervisors) confirming a project's exemption. If a resolution or similar mechanism is not available or does not exist, meeting minutes documenting the legislative body's consideration and approval of the project's CEQA compliance may be submitted.

(2) A signed letter or similar document from the head of an administrative approving entity (e.g., Planning Director) of the lead agency.

c. Documentation for all other projects subject to CEQA:

- A file-stamped Notice of Determination
- Grantees that are federally recognized tribes with projects taking place on tribal lands are not required to comply with CEQA, however they must document that they have complied with alternative processes or programs the tribe implements to evaluate environmental impacts. This can be documented with a signed letter or similar document from an authorized representative of the tribe stating that the tribe has complied with all tribal programs or processes for evaluating environmental impacts for the project.
- Although not required to establish readiness for Project implementation, Grantee must inform the SGC if any legal claims are filed challenging any of the approvals for the Project, including CEQA approvals, within 3 business days of service of the complaint.

iii. **Statutes of Limitation:** Grantees must notify SGC when the statutes of limitations have lapsed for each Project, and if any legal challenges arise. If a legal challenge is brought against a Project, SGC has the authority to issue a Stop Work Order.

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E. Documentation of Readiness

Grantees are required to provide sufficient evidence of compliance with readiness requirements. The SGC has sole discretion to determine when the Grantee has demonstrated readiness for each Project. In coordination with Grantee, the SGC will document completion of each required readiness component utilizing Exhibit I, CRC Implementation Grant Awardee Readiness Checklist.

When all requirements for beginning project work for capital projects have been met, the SGC Grant Manager will provide notice via email that project work on capital projects may begin. In cases where work on capital projects began prior to the grant term, the Grantee should provide the appropriate readiness documents to the SGC Grant Manager prior to invoicing for any capital project costs.

F. Failure to Meet Readiness Requirements

Projects that do not meet the relevant readiness requirements of the Grant Agreement or CRC Program Guidelines will be deemed to be infeasible and ineligible for reimbursement until appropriate documentation is submitted to the SGC and the SGC has provided written notice to proceed.

19. Timeliness

Time is of the essence in this Grant Agreement. The SGC and Grantee will work collaboratively to ensure this Grant Agreement is administered in a timely fashion.

20. Project Monitoring and Oversight

A. Monitoring

Project monitoring and oversight is essential to ensure the Project stays within scope and is completed on schedule and within budget in accordance with this Grant Agreement and the requirements of the CRC Grants Manual. Grantee must work with the SGC Grant Manager to accommodate monitoring requests.

B. Access

The Grantee agrees to provide access to project files, project site(s), and records of expenditures to the SGC when requested for the purposes of monitoring and oversight of the CRC project and funding.

C. Project Meetings

Once the Grant Agreement is executed, the SGC Grant Manager may request a regularly occurring meeting with Grantee's Grant Manager to discuss the CRC Project. The Grantee check-in meeting schedule will align with the invoicing schedule. Partners agree to participate in two (2) full collaborative check-ins each grant year.

D. Site Visits

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The SGC retains the right to conduct annual site visits during the grant term. At the SGC's discretion, site visits may occur more frequently.

E. Final Inspection

Grantee agrees that the SGC or designated representative has the right to conduct a final inspection of completed Projects, as determined by the SGC. For construction Projects, this may require certification by the appropriate registered professional (such as California Registered Civil Engineer or Geologist) that the Project has been completed in accordance with final plans and specifications and any modifications.

If Grantee or Lead Entity arranges a final inspection, Grantee must notify the SGC Grant Manager of the inspection date at least ten (10) working days prior to the inspection in order to provide the SGC the opportunity to participate.

21. Implementation Program Evaluation

CRC Implementation Grantees must set aside a minimum of 3% of their total budget for evaluation costs. CRC Implementation Grantees must each work with an SGC-selected third-party independent program Evaluator to provide project-related data. In partnership with SGC staff, the Evaluator will develop a statewide program evaluation framework and work with grantees to identify indicators for tracking and monitoring for their project.

22. Performance

A. Performance

The SGC has sole discretion to determine if Grantee is performing in accordance with the Grant Agreement.

B. Non-Performance

Non-performance issues can include but are not limited to: misuse of funding for ineligible expenses; inability to meet performance requirements or scheduled milestones; failure to complete or failure to make a good faith effort to complete the CRC Project as a whole or any CRC Project Components; failure to adhere to the CRC Partnership Agreement (Exhibit K, Partnership Agreement); and/or failure to comply with the Guidelines or terms and conditions of the Grant Agreement.

i. **Notification**: The SGC will notify Grantee, in writing, if non-performance is determined, and will provide instructions and a timeline to rectify all cases of non-performance. Grantee must respond to a determination of non-performance within thirty (30) days either by: a) acting on corrective actions and notifying the SGC of actions taken, or b) disputing the SGC's findings in writing. The SGC, without waiver of other rights or remedies, may require the Grantee to re-perform any actions defined in this Grant Agreement if determined to be not performed in accordance with the Grant Agreement.

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ii. **Withholding Payment**: The SGC may withhold any payments due to Grantee until the Grantee brings the individual project or CRC Project back into full compliance. Costs and expenses for these actions shall be borne by the applicable Grantee, Partner, or Subcontractor.

iii. **Stop Work Order**: The SGC has the right to issue a Stop Work Order for an individual project or the CRC Project and suspend payments to the Grantee.

iv. **Failure to Correct**: If Grantee fails to correct any non-performance to the SGC's satisfaction, the SGC may elect to terminate the entire Grant Agreement or any part thereof. Grantee may be liable for immediate repayment to the SGC of all amounts disbursed by the SGC under this Grant Agreement for the individual Project or a task within an individual Project as applicable and only if non-performing. The SGC may, at its sole discretion, examine the extent of Grantee compliance for work partially completed and determine costs eligible for reimbursement. This paragraph will not be deemed to limit any other remedies available to the SGC for breach of this Grant Agreement.

v. **Termination**: Upon termination by the SGC, Grantee must deliver all invoices, reports, and other deliverables required by this Grant Agreement up to the time of termination. Grantee must deliver all materials within sixty (60) calendar days of the termination date.

23. Procurement

A. Procurement Standards

Grantees and their Partners must comply with the procurement requirements found in the most recent version Grant Management Manual, including the appended Procurement Guide, when purchasing supplies and equipment or contracting for construction and other services.

B. Procurement Limitations

Any entity that is revoked, debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from the CRC Project may not receive a CRC-funded contract or conduct work on any CRC-funded project.

24. Self-Dealing and Arm's Length Transactions

All expenditures for which reimbursement pursuant to this Grant Agreement is sought must be the result of arm's-length transactions and not the result of, or motivated by, self-dealing on the part of Grantee or any employee or agent of Grantee.

25. Equipment

A. Purchase

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Purchase of equipment using grant funds is allowable only with prior approval by the SGC Grant Manager. Cost of equipment purchased shall be substantiated by purchase receipt.

B. Grant-Funded Equipment

If grant funds are used to purchase equipment that costs $5,000 or more, each such piece of equipment is "grant-funded equipment."

C. Ownership

For any equipment purchased or built with funds that are reimbursable as a direct cost of the CRC Project, as determined by the SGC, the Grantee, Partner, or Subcontractor, as applicable, must be the sole owner on the title.

D. Dedicated Use

During the Project Completion Period, equipment must be dedicated to the described use in the same proportion and scope as was in the Grant Agreement, unless the SGC agrees otherwise in writing.

E. Equipment Inventory Record

For the duration of the useful life of each grant-funded equipment, the grantee shall maintain an Equipment Inventory Record (Exhibit G, Equipment Inventory Record) identifying each grant-funded equipment, the expected useful life of each item, and the ultimate disposition (disposal or donation). The Equipment Inventory Record will be provided by the SGC Grant Manager. The requirements of this section will survive termination of this agreement.

Grantee must maintain an Equipment Inventory Record for grant-funded equipment purchased or built with funds provided under this Grant Agreement. In addition, items of grant-funded equipment or supplies that are prone to theft, loss, and misuse and may contain sensitive data (e.g., computers, printers, smartphones, tablets, cameras, GPS devices, etc.) costing less than $5,000 must be inventoried. Details on the inventory record are to be provided in the Grant Management Manual.

The Equipment Inventory Record must be updated annually and upon request. See CRC Grant Management Manual, Section XIII, Reporting Requirements, for more information.

F. Equipment Leasing

If equipment is leased, a cost-benefit analysis justifying the decision to lease versus purchase equipment must be provided to the SGC Grant Manager for approval prior to leasing equipment. Cost of leased equipment charged to the grant must be substantiated with receipts identifying equipment was leased, lease rate and total cost.

G. Equipment Rates

Use of equipment by the Grantee may be charged to the grant at a rate set by the California Department of Transportation Labor Surcharge and Equipment Rental Rate

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Guide. Use of Grantee equipment must be substantiated with an equipment usage log that identifies the equipment used, rate, and total rental cost (if leased).

H. Assumption of Risk

Grantee will assume all risk including cost for maintenance, repair, loss, destruction, and damage to all equipment until disposition of equipment. The SGC may, at its discretion, repair any damage or replace any lost or stolen items and deduct the cost thereof from Grantee's invoice to the SGC, or require Grantee to repair or replace any damaged, lost, or stolen equipment to the satisfaction of the SGC with no expense to the State.

I. Theft of Equipment

In the event of theft, a report must be filed immediately with the California Highway Patrol (State Administrative Manual § 8643 [Lost, Stolen, or Destroyed Property]).

J. Disposition of Equipment

On completion or early termination of the Grant Agreement, the SGC will either require that the equipment be returned or authorize the continued use of such equipment at or around the Project Area; in making that determination, the SGC will consider the useful life of the equipment, and the Grantee may be required to refund the SGC for the fair market value of equipment that continues to have a usable life, but is no longer required for grant implementation. The SGC may, at its discretion, authorize that the equipment be donated to a charitable organization in the community in which the Project Area is located.

K. Changes in Ownership or Use

If the ownership or use of equipment changes to a use not in accordance with the CRC Guidelines or Grant Agreement, the Grantee may be required to reimburse the State in a manner determined by the SGC.

26. Computer Software

Grantee must ensure that the appropriate systems and controls are in place so that funds under this Grant Agreement will not be used for the acquisition, operation, or maintenance of computer software in violation of copyright laws.

27. Vehicles

A. Ownership

For any vehicles acquired with funds that are reimbursable as a direct cost of the CRC Project, the Grantee, Partner, or Subcontractor, as applicable, must be the sole owner on title.

B. Dedicated Use

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During the Project Completion Period, vehicles must be dedicated to the described use in the same proportion and scope as was in the Grant Agreement, unless the SGC agrees otherwise in writing.

C. Maintenance

Vehicles acquired – including, but not limited to, bicycles, cars, buses, vans, rail passenger equipment – must be maintained in a state of good repair and dedicated to the described use during the grant term and to public transportation use for their full useful lives.

D. Vehicles for Public Transit

Vehicles acquired for purposes of public transit must be maintained in a state of good repair and dedicated to that public transportation use for their full useful lives, which, for the purpose of this Grant Agreement, will be determined in accordance with standard State and national transit practices and applicable rules and guidelines, including any extensions of that life cycle achievable by reconstruction, rehabilitation, or enhancements. If the ownership or use of the vehicles change to a use not in accordance with the Grant Agreement, Grantee may be required to reimburse the State for their fair market value.

E. Vehicles for General Project Work

Vehicles acquired for general project work (i.e., work trucks) must be maintained in a state of good repair for their full useful lives, which, for the purpose of this Grant Agreement, will be determined in accordance with standard State practices. If the ownership or use of the vehicles change to a use not in accordance with the Grant Agreement, Grantee may be required to reimburse the SGC for their fair market value.

F. Changes in Ownership or Use

If the ownership or use of vehicles changes to a use not in accordance with the CRC Guidelines or Grant Agreement, the Grantee may be required to reimburse the State in a manner determined by the SGC.

28. Infrastructure

A. Ownership

For any rights of way, real and personal property, leases, improvements and infrastructure funded as a reimbursable direct cost of the CRC Project, the Grantee, Lead Entity, or an appropriate public agency or Subcontractor, as applicable, must be the sole owner of the title or leasehold.

Grantee, Partner, or Subcontractor, as applicable, must ensure all necessary rights of way, property ownership, or leases have been secured prior to construction. Purchases of all real property required for the CRC Project must be free and clear of liens, conflicting easements, obstructions, and encumbrances. Any property acquisition by Grantee must not involve eminent domain proceedings or threat of eminent domain proceedings.

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B. Dedicated Use

Each site acquired or improved upon with funding provided under this Grant Agreement must remain dedicated for a minimum of 15 years to the described use in the same proportion and scope as was in the Grant Agreement, unless the SGC agrees otherwise in writing. This includes meeting all requirements as described under Section 27 on CRC Facility Function and Features Requirements. If Grantee becomes aware that the property funded by the SGC grant funding is sold or the use is substantially changed, Grantee shall notify the SGC or its successor in writing within 7 calendar days of becoming aware of this change. If the ownership or use of the property changes to a use not in accordance with the Grant Agreement, Grantee may be required to reimburse the State in a manner determined by the SGC.

C. Deed Restrictions

By the end of the second year of the grant term, Grantee must provide the SGC with a recorded deed restriction, Memorandum of Unrecorded Grant Agreement (MOUGA), or Notice of Unrecorded Grant Agreement for each site acquired or improved upon with funding provided under this Grant Agreement. The recorded deed restriction, MOUGA, or Notice of Unrecorded Grant Agreement must demonstrate the site's dedicated use as a community-serving facility for a minimum of 15 years after Project implementation is complete.

When directed to do so by the SGC, Grantee further agrees to record a deed restriction, MOUGA, or Notice of Unrecorded Grant Agreement limiting use of property subsequently acquired or improved upon with CRC funds in furtherance of the Project covered by this Grant Agreement in a manner which advances the SCG's CRC Program goals.

D. Capital Projects

Capital Projects owned or operated by public entities must include the public agency on the application or include an executed agreement with that public agency for the completion of the resilience center upgrades for which funding is sought before the grant agreement is signed.

E. Maintenance

Grantee, Partner, or Subcontractor, as applicable, is obligated to continue operation and maintenance of the physical aspects of the CRC Project for its full useful life, which, for the purpose of this Grant Agreement, includes any extensions of that life achievable by reconstruction, rehabilitation or enhancements, in accordance with the described use in the same proportion and scope as in the Grant Agreement, unless the SGC, Grantee, Partner, or Subcontractor (as applicable) agrees otherwise in writing.

Grantee may be excused from its obligations for operation and maintenance of the Project site only upon written approval from the SGC. The CRC Project and its facilities must be maintained, supervised, and inspected by adequate and well-trained staff and/or professionals and technicians as the project reasonably requires.

F. Changes in Ownership or Use

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If the ownership or use of infrastructure changes to a use not in accordance with the CRC Guidelines or Grant Agreement, the Grantee may be required to reimburse the State in a manner determined by the SGC.

29. CRC Facility Function and Feature Requirements

All CRC Projects must involve a physical building. By the end of the CRC Implementation Grant award term, all CRC Facilities must meet all required facility functions and features as outlined in Section 5 of the CRC Program Guidelines.

A. Required Functions

By the end of the grant term, all CRC facilities must:

i. Be open and accessible to the public and offer Community Resilience Services and Programs year-round to community members.
ii. Be able to be activated seven (7) days per week for heat waves and other climate emergencies that do not require overnight sheltering; and
iii. Be able to be activated for overnight-shelter 24/7 during larger-scale climate emergencies OR able to coordinate transport of community members to an identified nearby evacuation shelter.

CRC facilities that will provide overnight-shelter during disasters must additionally demonstrate ability to meet the functions outlined in Section 5.4 of the CRC Program Guidelines.

All proposed CRC Project components will be subject to all applicable local, state and federal codes and regulations necessary to enable their use for the required functions outlined in Section 5.4 of the CRC Program Guidelines.

B. Required Features

By the end of the grant term, all CRCs must have capabilities and features that enable the site to be activated for a range of climate and other emergencies as outlined in Section 5.4 of the CRC Program Guidelines.

C. Rural Communities Modifications Requests

Projects located in rural communities for whom these requirements present a hardship may request modifications, with justification, for asterisked (*) functions or features in Section 5.4 of the CRC Program Guidelines.

In these cases, Grantees must name the asterisked function or feature, provide context for the specific hardship, propose a relevant and feasible modification, and submit a request to SGC staff. Staff will review such requests on a case-by-case basis.

D. Operations and Maintenance Plan

Grantees must update and finalize an operations and maintenance plan, detailing indebtedness for all properties by the end of the grant term.

E. Community Resilience Services and Programs

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Services and programs that operate out of the CRC Facility should build community resilience and encourage year-round use of the CRC Facility, in addition to use during emergency activations. Services and programs funded by the CRC grant must be available to the public.

Grantees must offer Community Resilience Services and Programs until the completion of the CRC grant term.

F. Year-Round Community Resilience Plan

Grantee must update and finalize a Year-Round Community Resilience Plan by the end of the grant term as detailed in Section 5.4 of the CRC Program Guidelines. Grantee must ensure that their Year-Round Community Resilience Plan outlines proposed Partners, strategies, and activities to ensure CRCs are used year-round, and not only during emergencies. The plan must be submitted in the format requested by SGC staff. A draft plan should be submitted on an annual basis as an attachment to the required annual report. Final plans must be submitted to SGC alongside the final report by the end of the grant term.

30. Emergency Planning and Coordination

A. CRC Emergency Plans

Grantees must update and finalize a CRC Emergency Plan by the end of the grant term as detailed in Section 5.4 of the CRC Program Guidelines. Emergency Plans must specifically consider how they will serve priority populations and other vulnerable community members and must include all of the following components:

i. Emergency communications plan, with a focus on priority populations.
ii. Energy resilience plan for backup power during emergencies and renewable energy generation.
iii. Mobility plan to transport community members to and from the CRC Facility, as well as alignment with or connection to identified accessible evacuation routes.
iv. Description of how Grantees will work with relevant emergency response organizations including, but not limited to: the jurisdiction's Office of Emergency Services, local hospitals or other healthcare providers, utility operators, and social service and volunteer agencies that provide direct service and relief.
v. Agreements and processes that ensure the CRC will be able to be activated in the case of an emergency (including triggers for emergency situations), processes for activating the center during an emergency, and defined roles and responsibilities of the different organizations involve.

At minimum, Emergency Plans should align with local relevant emergency planning documents including the General Plan Safety Element, Local Hazard Mitigation Plan, and/or County Emergency Operations Plan.

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Plans must be submitted in the format requested by SGC staff. Draft plans should be submitted on an annual basis as an attachment to the required annual report. Final plans must be submitted to SGC alongside the Final Report by the end of the grant term.

B. Emergency Activation Coordination

i. Grantees must coordinate with their County Office of Emergency Services, or the relevant departments responsible for emergency management and planning for the County, to determine procedures for emergency activation, unless the Project is located entirely on Tribal trust lands. This coordination is a required and ongoing component throughout the CRC Implementation Grant term.

ii. By the end of the grant term, for CRCs where the County is not a Lead Applicant or Co-Applicant, Grantees will be required to submit signed Memorandum of Understanding/Agreement (MOU/MOA) with County entities detailing emergency activation procedures for the CRC or that identifies the CRC as a shelter resource in a county/regionally developed Emergency Operations Planning (EOP) document. Projects located on Tribal trust land will not be required to submit Letters of Commitment or a MOU/MOA.

iii. If a Grantee is unable to provide an MOU/MOA, SGC may consider requests for alternative means of demonstrating compliance with this requirement, such as a Letter of Commitment.

31. Ownership of Deliverables

Grantee hereby grants to the State a royalty-free, nonexclusive, transferable, world-wide license to reproduce, translate, and distribute copies of any and all materials it produces pursuant to this Grant Agreement, for nonprofit, non-commercial purposes, and to have or permit others to do so on the State's behalf.

32. Payment

A. Payment Terms

i. Except as may be allowed under Subsection E, Grantee will be paid on a reimbursement basis.

ii. To receive reimbursement payments of grant funds, Grantee must submit an invoice reflecting costs incurred for eligible program activities and expenses.

iii. Invoices may be submitted by the Grantee every other month. Please see Section 34 Invoicing of this Grant Agreement for details.

B. Cost Principles

i. All costs to be reimbursed must be consistent with the CRC Program Guidelines.

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ii. All costs to be reimbursed must be reasonable.
iii. Indirect costs may total up to 12% of the awarded CRC funds, with the exception of Federally Recognized Native American Tribes, who may use the indirect cost rate negotiated with the federal government, as defined by the CRC Program Guidelines. Indirect costs are costs of doing business that are of a general nature. These costs are not directly tied to the grant but are necessary for the general operation of the organization.
iv. The SGC will reimburse Grantee only for actual expenses incurred during the term of this Grant Agreement, as specified in the Budget Detail Worksheet (Exhibit B, Work Plan and Budget).

C. Reimbursement

i. To receive reimbursement payments of grant funds, Grantee must submit an invoice reflecting costs incurred for eligible program activities and expenses.
ii. Invoice submission will be consistent with the practice and policies of the SGC, and any changes to the invoicing process will be communicated to grantee. Please see Section 34 Invoicing of this Grant Agreement for details.
iii. Upon receipt and approval of an itemized invoice and required supporting documentation, the SGC agrees to reimburse Grantee for actual expenditures for tasks completed, in accordance with the rates specified in the Budget Detail Worksheet (Exhibit B, Work Plan and Budget).
iv. Payment shall be made within forty-five (45) days upon receipt and approval of an invoice. Failure to comply with requirements may result in non-payment or delayed payment.
v. The SGC will not reimburse for funds spent on activities that occur prior to grant execution.

D. Retainage

The SGC will withhold the final five percent (5%) of the total grant budget, to be paid once the SGC determines that all terms of the Grant Agreement, including any final reporting requirements, have been satisfied.

E. Advance Pay

i. The SGC is authorized to provide eligible Grantees advance payments of CRC grant award. The SGC may approve advance payments under this grant at its sole discretion.
ii. All requests for advance payments shall be submitted to the SGC in writing using the Advance Pay Request form, which will be provided upon request, along with complete documentation of the Grantee's eligibility for advance payments in accordance with Government Code section 11019.1. Any material changes to the request form must be reported to the SGC in writing within 30 days.

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iii. Advance payments shall not exceed 25% of the total grant award.
iv. All advance payments and the amount of any advance payment is subject to the SGC's sole discretion. The amount advanced shall be limited to the minimum immediate cash requirements necessary to carry out the scope of work.
v. All funds received as an advance payment must be deposited into a federally insured, interest-bearing account that provides the ability to track interest earned and withdrawals.
vi. Grantees must provide progress reports on the spend down of advanced funds on no less than on a quarterly basis, include a summary of work completed, proof of expenditure, and other associated information. Grantees must report the interest earned on advanced funds to the SGC, upon the SGC's request.

33. Payee Data Record Form - STD 204

This form must be completed by all Grantees. It requires Grantees to provide payee information, entity information, Tax Identification Number (TIN), and payee residency status.

34. Invoicing

A. General Requirements

Grantees are responsible for submitting invoices for reimbursement using the invoice template provided by the SGC and included in Attachment 4: Invoice and Progress Report Template, including any supporting documentation. Invoice submission will be consistent with the practice and policies of the SGC, and any changes to the invoicing process will be communicated to Grantee.

B. Invoice Package

An invoice, supporting documentation, deliverables or other evidence of work completed, and the appropriate reporting materials are collectively referred to as the "Invoice Package."

The full Invoice Package must include the following:

i. Completed invoice form on official letterhead signed by the Authorized Signatory, or authorized designee on file with the SGC, certifying the expenditures are for actual expenses for the tasks performed under this Grant Agreement.
ii. Supporting documentation for costs incurred. Each cost category and task must correspond to a cost category and task identified in the Budget Detail Worksheet (Exhibit B, Work Plan and Budget
iii. Deliverables and/or evidence of work completed.
iv. Progress reports and other reports, as applicable.

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The SGC has the discretion to determine the sufficiency of work completed and completeness of an Invoice Package.

C. Invoice Summary

The Grantee will complete one (1) "Invoice Summary" form, compiled with all the "Invoice Detail" forms (Non-Payroll and Payroll forms) and supporting documentation, and submit to the SGC Grant Manager.

D. Invoice Detail

An "Invoice Detail" form shall be filled out by the Partner or Grantee for each CRC Funded Project and Grantee Costs and shall include details of Non-Payroll and Payroll expenses, along with supporting documentation for each line item.

Grantees must ensure that:

i. Expenses are broken out at the task level.
ii. Expenses under each task are broken out by cost type (i.e., personnel, travel, supplies, etc.).
iii. Travel and equipment are clearly identified.
iv. All costs seeking reimbursement are eligible costs indicated in the Grant Agreement and CRC Program Guidelines. The SGC Grant Manager may ask for additional documentation to verify cost reasonableness.
v. Supporting documentation is provided for each line item and is clearly referenced.

E. Supporting Documentation

i. **Requirement**: Grantee and Partners must submit supporting documentation, including progress reports, for all itemized costs.
ii. **Documentation**: Documentation may include but is not limited to copies of purchase orders, receipts, Subcontractor invoices, and timesheets or timesheet summaries. These items must contain sufficient information to establish that the specific service was rendered, or purchase was made. Original supporting documentation is not required and should be retained by the Grantee.
iii. **Indirect/Overhead Costs**: Supporting documentation does not need to be provided for indirect/overhead costs. However, the Grantee must maintain records of indirect/overhead costs to be made available upon request from the SGC. Grantee shall invoice in accordance with the indirect/overhead cost rate(s) approved for each project and plan under the grant.
iv. **Personnel/Staff Time**: A timesheet summary template (Timecard Template) will be provided to report personnel costs, but note that Grantee and Partners can also use their own summary format as long as it includes the following information:

- Name of individual
- Date(s) on which the work was performed

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- Specific grant-related activities or objectives to which the individual's time was devoted
- Hourly rate
- Amount of time worked
- Certification signature

v. **Non-Hourly Personnel/Staff Time:** For staff positions that do not bill at an hourly rate, Grantees should work with their payroll/financial office to provide supporting documentation that reflects the staff pay for the hours worked. Individual employee timesheets, activity logs, and/or payment records do not need to be submitted as supporting documentation, though such documents must be retained by the Grantee and Partners in case of an audit (see Section 42 Audit).

vi. **Certification**: It is the responsibility of the Grantee to certify that the information submitted is true and correct by signing the personnel/staff time supporting documents. If the Authorized Signatory is being funded with SGC funding, ensure timesheets or time reports are signed and verified by another qualified person from the organization.

F. File Naming Convention

Supporting documentation should use the following naming convention and be clearly referenced in the Invoice Detail tab:

"SGC241[XX]_ [Invoice #]_[Task #]_[Support Docs]_x"

G. Documentation Discrepancies

When there are discrepancies between a reimbursement request amount and the supporting documentation provided, the SGC will only reimburse for the amount on supporting documentation. If the Grantee can demonstrate the remaining unverified costs, that amount will be applied to the following invoice reimbursement.

H. Invoice Submission

Grantees will submit invoice packages via the SGC-provided online submission platform unless otherwise requested by the SGC. After uploading all documents, the Grantee must email their SGC Grant Manager and copy the CRC Staff email (crc@sgc.ca.gov) and the SGC Accounts Payable office (accountspayable@lci.ca.gov) to notify them of the submission and attach a signed PDF of the invoice summary to be processed.

I. Invoice Disputes

i. In the event of an invoice dispute, the SGC Grant Manager will notify the Grantee in writing within fifteen (15) working days of receipt of the disputed invoice. During the dispute, both parties shall deal in good faith to resolve the dispute and the Grantee shall continue to meet its responsibilities and obligations under the terms of the Grant Agreement.

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ii. If a Grantee contests the decision made by the SGC Grant Manager, the Grantee shall submit a written "Notice of Dispute" on official letterhead. The "Notice of Dispute" shall include:

- The Grant Agreement number
- A complete description of the basis for the dispute
- Legal authority or pertinent facts, supporting arguments and documentation
- Action requested for resolution

iii. The "Notice of Dispute" shall be sent to crc@sgc.ca.gov, with copies sent via email to the SGC Grant Manager contacts on the Project Representatives Form (Exhibit C, Attachments, Attachment 2).

iv. Within 30 days after receipt of the "Notice of Dispute," the SGC CRC Program Manager shall review the dispute and submit a written decision to Grantee, which shall include:

- The decision made
- An explanation for the decision
- Whether the decision shall be conclusive and binding or can be appealed and the steps to take to appeal the decision

J. Non-Conforming Invoice Packages

If the SGC determines that Grantee submitted false or materially inaccurate invoices, supporting document or components of the Application, the SGC may impose any and all available remedies, including requesting reimbursement of already disbursed payments or termination of the Grant Agreement

K. Final Invoice

The final invoice for each CRC Project should include a request for reimbursement of the final five percent (5%) of the total requested budget, as discussed in Section 32(D).

35. Travel Reimbursement

Travel expenses directly related to the performance of this Grant Agreement will be subject to the State of California travel reimbursement rates in effect during the term of this Grant Agreement.

A. Reimbursement

The SGC will only reimburse for actual expenditures incurred for in-state travel with the exception of "incidentals" as specified in the CRC Program Guidelines.

B. Travel Records

Grantee shall maintain, and submit upon request, detailed travel records and supporting documents (e.g., travel request and approval forms, expense claims,

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invoices, receipts for lodging and transportation) showing the date and purpose of the grant-related travel, destination, and, in the case of travel by automobile, the number of miles driven.

C. Travel Costs

Grantee shall ensure travel costs are included in the Budget Detail Worksheet (Exhibit B, Work Plan and Budget) and are tied to tasks and deliverables in the Work Plan (Exhibit B, Work Plan and Budget).

D. Indemnification and Hold Harmless

Grantee and any person traveling pursuant to this Grant Agreement shall indemnify and hold harmless the SGC and State of California for any liabilities resulting from such travel.

36. Leveraged Funds

Leveraged funding is funding from non-CRC sources which supports activities that are integrated into the overall CRC Proposal as defined in Exhibit B, Workplan and Budget. Leveraged funding must support the implementation of the Strategies selected to achieve the CRC Program Objectives, as determined by SGC. Leveraged funds must be spent for the purposes of the CRC Project.

Grantee shall ensure it and its Partners report on the leveraged funding expended in the Annual Leveraged Funding Report form. Grantee must retain supporting documentation of leveraged funding that will be made available to the State upon request. Grantees shall ensure adequate books and accounts are maintained documenting leveraged funding in accordance with generally accepted accounting principles, consistently applied.

Grantee must only report eligible leveraged funding expenditures. Expenditure of leveraged funding will only count if it advances a critical CRC project component or deliverable as required by the CRC Program Guidelines and outlined in the proposal scope. If leveraged funding sources change during the grant term, Grantee will notify the SGC at the subsequent reporting due date.

Changes in leveraged funding sources that impact the Budget and Schedule of Deliverables may require an amendment to the Grant Agreement.

37. Revenue

All revenue generated as a part of any Project by Grantee, Partner or Subcontractor must be used to further the CRC Project to the extent reasonably possible. Grantee must keep records of revenue expenditures for audit purposes. Grantee agrees to maintain records of revenue generated and provide a report to the SGC upon request.

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38. Reporting Requirements

Grantee must provide period progress reports and information as requested by the SGC Grant Manager. All reports must be completed using templates attached to this Grant Agreement or provided by the SGC and submitted using the naming conventions provided by the SGC Grant Manager.

A. Bi-monthly Progress Reports

Grantee will submit bi-monthly progress reports to accompany bi-monthly invoices.

B. Annual Reports

Grantees must provide an annual report at the end of each year of the grant term. The annual report includes: a leveraged funding report, if applicable; an equipment inventory record, if applicable; an annual summary report; and any indicator tracking data required for program evaluation. The Grant Management Manual and the SGC Grant Managers will provide additional details on annual reporting requirements and templates.

C. Final Report

When the Project is completed, Grantee must submit a Final Report with the last invoice. To complete and submit the Final Report:

i. Submit the Final Report with the last invoice. If Grantee does not submit the Final Report with the last invoice, then the last invoice will be considered incomplete and returned following process specified in Section 34 Invoicing.
ii. Use the Final Report template (Attachment 3).
iii. Make sure the Final Report is signed by the person authorized to sign on the most current Authorized Signatory Form (Attachment 1).
iv. Put enough detail in the Final Report to show that Grantee fulfilled the terms of the Grant Agreement and that both the last invoice and the five percent (5%) retention should be paid for completing the project.

For further detail on reporting requirements, the Grantee may refer to the CRC Program Guidelines and CRC Grant Management Manual.

39. Document Submission

A. Submission Method

When this Grant Agreement requires Grantee to provide invoices, reports, or other documents to the SGC Grant Manager, Grantee must use the SGC-provided online submission platform and email unless requested otherwise by the SGC.

B. Email Communications

All email communication must contain the Grant Agreement number and Grantee's name in the subject line.

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C. Submission of Invoices

i. Grantee shall submit invoices on a bi-monthly basis, in arrears, to the SGC Grant Manager.
ii. A request for payment shall consist of an Invoice Package, comprised of an invoice, supporting documentation, deliverables or other evidence of work completed, and the appropriate reporting materials.
iii. Grantee must submit invoices to the SGC online submission platform. Following submission, Grantee must email the Invoice (PDF) to AccountsPayable@LCI.CA.GOV and copy the SGC Grant Manager.
iv. Grantees must include the Grant Agreement number and Grantee's name in the subject line.

Refer to Section 34 Invoicing for additional details and requirements.

40. Records Management and Retention

A. Project File

Grantee shall establish an official file containing adequate documentation of all actions taken with respect to the Project, including copies of the Grant Agreement, changes, amendments, letters, email correspondence, financial records, and required reports for a minimum of four (4) years following the final payment of funds or until completion of any action and resolution of all issues which may arise as a result of an audit, whichever is later.

B. Ledger Account

Grantee must establish a separate ledger account for receipts and expenditures of grant funds and maintain expenditure details in accordance with the attached Budget and Schedule of Deliverables in Exhibit B, Work Plan and Budget. Separate bank accounts are not required. Grantee must maintain financial records of expenditures incurred during the CRC Project in accordance with generally accepted accounting principles.

C. Period of Record Retention

Grantee, Partners, and Subcontractors must maintain copies of Project records four (4) years after all terms of the Grant Agreement are fulfilled, unless a longer period of records retention is stipulated.

D. Protection

Grantee, Partners, and Subcontractors shall adequately protect all records, physical and electronic, from loss, damage, or destruction during the four (4) year retention period.

E. Access

Grantee agrees that the State or designated representative will have the right during normal business hours to review and to copy any records and supporting

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documentation pertaining to the performance of the Grant Agreement and interview any employees who might reasonably have information related to such records.

F. Audit

Grantee agrees that the State will have the right to audit records and interview staff of any Partners and Subcontractors related to performance of the Grant Agreement. For additional detail, please see Section 42 Audit.

41. Personally Identifiable Information (PII)

Information or data, including but not limited to all records and supporting documentation that personally identifies an individual or individuals, is confidential in accordance with California Civil Code Sections 1798, et seq. and other relevant state or federal statutes and regulations. Grantee must ensure that all such information or data that comes into possession under this Grant Agreement is appropriately safeguarded in perpetuity, and must not release or publish any such information, data, or records.

42. Audit

A. Audit Period

Grant funded projects are subject to audit by the State of California during the grant term and for up to four (4) years following the termination of the Grant Agreement. Grantee agrees that the SGC, Department of Finance, Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Grant Agreement. The audit may consist of examining and auditing pertinent books, documents, papers, and records including financial transactions and supporting documents, general accounting systems, internal controls, management practices, policies, and procedures pertaining to the performance of this Grant Agreement. Audits may also include, but are not limited to, inspections of project records; ownership and usage records of equipment, vehicles, and infrastructure; and maintenance records of equipment, vehicles, and infrastructure.

B. Process and Notification

At any time, the SGC, Department of Finance, Bureau of State Audits, or their designated representative may request to review Grantee's records to ensure proper grant management. Grantee shall be given advance notice when the grant-funded Project is selected for an audit or review by the SGC, Department of Finance, Bureau of State Audits, or their designated representative. Grantee agrees to allow the auditor(s) access to such records during normal business hours, excluding State of California holidays, and to allow interviews of any employees who might reasonably have information related to such records. Further, Grantee agrees to include a similar right of the SGC to audit records and interview staff in any Partnership Agreement and

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subcontract related to performance of this Grant Agreement in accordance with Government Code Section 8546.7.

C. Partners and Subcontractors

Partners and Subcontractors employed by the Grantee and paid with moneys under the terms of this Grant Agreement shall be responsible for maintaining accounting records as specified above and in Section 40 Records Management and Retention.

D. Compliance

Grantee shall comply with the above and be aware of the penalties for violations of fraud and for obstruction of investigation as set forth in Public Contract Code Section 10115.10.

The SGC may require recovery of payment from the Grantee, issue a Stop Work Order or terminate the Grant Agreement, as warranted, based on an audit finding, or any other remedies available in law or equity.

43. Dispute Resolution

A. General Disputes

The following section pertains to the general occurrence of disputes under the grant agreement between the SGC and Grantee. Examples of such disputes include, but are not limited to, invoice discrepancies between the work claimed in the invoice and agreed-upon project activities, significant increase in the cost of an activity, invoices for activities not approved under the project.

i. During a dispute, Grantee shall continue to meet its responsibilities and obligations under the terms of this Grant Agreement.
ii. In the event of a dispute unrelated to the dispute of an invoice, Grantee shall first attempt to resolve the dispute with the SGC Grant Manager.
iii. If Grantee contests the decision made by the SGC Grant Manager, Grantee shall submit a written "Notice of Dispute" on official letterhead, according to Subsection C below.

B. Invoice Disputes

For information on invoice disputes, please see Section 34 Invoicing for additional details and requirements.

C. Contesting a Dispute Decision

If Grantee contests a decision made by the SGC Grant Manager, Grantee may submit a written "Notice of Dispute" on official letterhead. The "Notice of Dispute" shall include:

i. The Grant Agreement number
ii. A complete description of the basis for the dispute

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iii. Legal authority or pertinent facts, supporting arguments and documentation
iv. Action requested for resolution

D. Submission of Notice of Dispute

The "Notice of Dispute" shall be sent to crc@sgc.ca.gov, with copies sent via email to the SGC Grant Manager contacts on the Project Representatives Form (Exhibit C, Attachments, Attachment 2).

E. Dispute Resolution

Within 30 days after receipt of the "Notice of Dispute," the SGC CRC Program Manager shall review the dispute and submit a written decision to Grantee, which shall include:

i. The decision made
ii. An explanation for the decision
iii. Whether the decision shall be conclusive and binding or can be appealed and the steps to take to appeal the decision

44. Stop Work

If it is determined, at the sole discretion of the SGC, that Grantee is not meeting the terms and conditions of this Grant Agreement, immediately upon receiving a written notice from the SGC to stop work, Grantee shall cease all work under this Grant Agreement.

The SGC has the sole discretion to determine that Grantee meets the terms and conditions after a stop work order, and to send through certified mail a written notice to Grantee to resume work under this Grant Agreement.

If Grantee issues a Stop Work Order to a Partner, or if Grantee and/or Partners issue a Stop Work Order to any Subcontractors, they must notify the SGC within ten (10) working days of issuing the order.

45. Health Impacts

If the SGC has a reasonable concern about the public health impact of a Project Component, the SGC may require Grantee to further study and mitigate the impact as directed by the SGC. Section 32 Payment, of this Agreement notwithstanding, Grantee may request any required study and mitigation to be considered an eligible cost for reimbursement based on the fiscal inability of the entity required to perform the directed work.

46. Termination

A. Completion of Project

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This Grant Agreement shall terminate upon completion of the project or at the end of the grant term, but no later than payment of the last project invoice.

B. Early Termination

Either Party may terminate this Grant Agreement upon thirty (30) days advance written notice to the other Party. The notice shall specify the reason for early termination and may permit Grantee or the SGC to rectify any deficiency(ies) prior to the early termination date.

i. Upon any termination, Grantee must deliver all invoices, reports, and other deliverables required by this Grant Agreement up to the time of termination. Grantee must deliver all materials within sixty (60) calendar days of the termination date.
ii. Upon receipt of notice from the SGC of early termination, Grantee shall immediately take action to ensure neither it nor any Partner or Subcontractor incur any additional obligations, costs or expenses, except as may be reasonably necessary to terminate its activities.
iii. The SGC will examine the extent of Grantee compliance for work partially completed and reasonably determine costs eligible for reimbursement based on final invoices submitted and compliance with this Grant Agreement.

C. Budgetary Termination and Amendment

If funding for any fiscal year is reduced or deleted by the Budget Act or funding becomes unavailable, for any reason, for purposes of this program, the SGC shall have the sole discretion to either terminate this Grant Agreement with no liability occurring to the SGC or offer an amendment to reflect the reduced amount.

i. SGC will notify Grantee in writing 30-days prior to termination or amendment pursuant to this section.
ii. Grantee will be compensated for work already performed under the agreement, if sufficient funding exists, but will not be able to perform any further work or incur any additional costs once it receives notice of termination from the SGC.

47. CRC Grant Publicity Guidelines

Grantee agrees that it will acknowledge the SGC in all publications, websites, signage, invitations, and other media-related and public-outreach products related to the CRC grant. The SGC Grant Manager will provide the SGC logo files and guidance on their usage directly to Grantee. Grantee agrees to adhere to the CRC Publicity Guidelines provided by the SGC (Exhibit F, CRC Grantee Publicity Guidelines). If Grantee is planning an event or announcement, needs sample materials, or needs assistance or advice regarding digital or print materials, press, social media, and/or general communications, please contact your SGC Grant Manager.

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A. Long-Form Materials

Long-form written materials, such as reports, must include the following standard language about the SGC and CRC:

> *"The California Strategic Growth Council's (SGC) Community Resilience Centers Program (CRC) funds neighborhood-level resilience centers to provide shelter and resources during climate and other emergencies, as well as year-round services and programming that strengthen community connections and ability to withstand disasters. For more information, visit https://sgc.ca.gov/grant-programs/crc."*

B. Press Releases, Flyers, and Visual Materials

Any informational materials that do not qualify as long-form but include at least a paragraph of text, such as press releases, media advisories, short case studies, some flyers, etc., should include following language:

> *"[Project Name] is supported by the California Strategic Growth Council's Community Resilience Centers (CRC) Program."*

Grantee may, at times, produce promotional materials that are primarily visual in nature, such as banners, signage, certain flyers, and sharable images for social media. In such cases, when including the above boilerplate language acknowledging the SGC support is not practical, Grantee should instead include the official logo of the SGC, preceded by the words "Funded by."

48. Right to Publish

A. Right to Publish

Subject to any restrictions on the publication, disclosure, dissemination and use of data or information set forth in this Agreement or under any applicable law, Grantee shall have the right to publish, disclose, disseminate, and use, in whole and in part, any data and information received or developed under this Agreement.

B. Review Process

i. Grantee shall ensure that publications, presentations, and other public releases resulting from work performed under this Agreement are provided to the SGC for review at least thirty (30) calendar days prior to publication and will identify the proposed recipient(s).

ii. During the first twenty (20) calendar days of such review period, the SGC may provide notice to the Grantee that it intends to rebut some or all aspects of the presentation, publication, or other media release. The SGC will then have thirty (30) calendar days from the date of notice to prepare and submit such rebuttal to the recipient(s) identified by the Grantee.

iii. Within the review period, the SGC may provide feedback to the Grantee; the Grantee will give good faith consideration to such

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feedback but has no obligation to make any changes in said material, other than the removal of any material whose disclosure is prohibited or restricted by this Agreement or by any applicable law.

iv. Any of the above referenced time periods maybe modified upon agreement of both Parties. Neither Party may unreasonably deny such requests.

C. Terms & Conditions Required for State-Funded Research Grants

The Parties shall comply with the California Taxpayer Access to Publicly Funded Research Act (Government Code Section 13989 et seq.), including but not limited to:

i. Grantee is responsible for ensuring that any publishing or copyright agreements concerning submittal of peer-reviewed manuscripts based on work performed under this Agreement fully comply with Government Code Section 13989 et seq.

ii. For a peer-reviewed manuscript accepted for publication, Grantee shall ensure that the peer-reviewed manuscript be available no later than 12 months after the official date of publication on a publicly accessible repository approved by the SGC, including but not limited to:

- CSU ScholarWorks at the Systemwide Digital Library (http://www.calstate.edu/library), or
- UC California Digital Library (https://www.cdlib.org/), or
- PubMed Central (https://www.ncbi.nlm.nih.gov/pmc/).

iii. Grantee shall instruct the Principal Investigator to report to the SGC the final disposition of the peer-reviewed manuscript, including but not limited to:

- whether it was published,
- where it was published,
- when it was published,
- when the 12-month period after publication expires; and
- where the manuscript will be available for open access.

iv. The SGC shall retain information regarding all issued research grants that resulted in published works.

49. Copyrights

A. Copyrightable Works

All rights in copyrightable works first created by Grantee in the performance of the Budget and Schedule of Deliverables, in Exhibit B, Work Plan and Budget, under this Agreement are the property of Grantee. Grantee shall grant the State a fully paid-up, royalty-free, nonexclusive, sublicensable, irrevocable license to use, reproduce,

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prepare derivative works, and distribute copies of the deliverables identified in Exhibit B, to fulfill the State's government purposes.

B. Reserved Rights

Notwithstanding the above, if the purpose of the Budget and Schedule of Deliverables is specifically to create a copyrightable work for use by the State then all rights in such copyrightable work will be the property of the State, subject to a reserved right for Grantee to use the copyrightable work for educational and research purposes and to allow other educational and nonprofit institutions to do so for educational and research purposes.

C. Written Requests

The SGC may make written requests for delivery of works first created in the performance of the Budget and Schedule of Deliverables, but which were not identified as deliverables. To the extent Grantee is legally able to do so, Grantee shall grant a fully paid-up, royalty-free, nonexclusive, sublicensable, irrevocable license to use, reproduce, prepare derivative works, and distribute copies, to fulfill the State's government purposes.

50. Indemnification

Grantee agrees to indemnify, defend, and hold harmless the State of California, its officers, agents, and employees from any and all claims and losses accruing or resulting to any and all Grantees, Partners, Subcontractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Grant Agreement, and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by Grantee in the performance of this Grant Agreement.

51. Waiver of Rights

This section refers to the Grantee's voluntary waiver of certain causes of action (lawsuits) against the SGC in the event of harm or liability related to the grantee's actions while implementing the grant project.

i. Grantee waives any and all rights to any type of express or implied indemnity (i.e., contractual relationship) or right of contribution from the SGC, its officers, agents, or employees for any liability arising from, growing out of, or in any way connected with this Grant Agreement.
ii. Grantee waives all claims and recourses against the SGC, including the right to contribution for loss or damage to persons or property arising from, growing out of, or in any way connected with or incident to this Grant Agreement, except claims arising from the gross negligence of the SGC, its officers, agents, and employees.
iii. None of the provisions of this Grant Agreement shall be deemed waived unless expressly waived in writing.

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52. Force Majeure

Neither the State nor Grantee will be responsible hereunder for any delay, default, or nonperformance of this Grant Agreement, to the extent that such delay, default, or nonperformance is caused by an act of God, weather, accident, enemy or hostile governmental action, civil commotion, strikes, lockouts, labor disputes, fire or other casualty, or other contingencies unforeseen by the State or Grantee, its Partners, Subcontractors, or vendors, and beyond the reasonable control of such party.

53. Compliance with Laws and Regulations

By signing this Grant Agreement, Grantee certifies that it shall comply fully with all applicable federal, state, and local laws, ordinances, regulations, including the California Environmental Quality Act, and shall secure and/or maintain any permits required by authorities having jurisdiction over the Project(s).

54. Americans with Disabilities Act

Grantee assures the SGC that Grantee complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 U.S.C. 12101 et seq.). Grantee is expected to know, understand, and comply with ADA requirements. To that end, the SGC encourages Grantee to review guidance from: the U.S. Department of Justice Civil Rights Division at www.ada.gov; the State of California Civil Rights Department at: https://calcivilrights.ca.gov/peoplewithdisabilities; and the Pacific ADA Center at www.adapacific.org. The SGC also encourages Grantee to coordinate with local, regional, and/or state disability rights organizations on opportunities for staff training and education.

55. Drug-Free Workplace Certification

In signing this Grant Agreement, Grantee certifies that it will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace as outlined in this section.

A. Statement Publication

Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

B. Establishment of a Drug-Free Awareness Program

Establish a Drug-Free Awareness Program, as evidenced by a drug-free workplace policy statement, to inform employees about:

i. The dangers of drug abuse in the workplace.

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ii. The person's or organization's policy of maintaining a drug-free workplace.
iii. Any available counseling, rehabilitation, and employee assistance programs.
iv. Penalties that may be imposed upon employees for drug abuse violations.

C. Employee Awareness

Every employee who works on this Grant Agreement will:

i. Receive a copy of the company's drug-free workplace policy statement.
ii. Agree to abide by the terms of the company's statement as a condition of employment on this Grant Agreement.

D. Failure to Comply

Failure to comply with these requirements may result in suspension of payments under this Grant Agreement or termination of this Grant Agreement or both, and Grantee may be ineligible for award of any future State of California agreements if the SGC determines that any of the following has occurred: Grantee has made false certification or violated the certification by failing to carry out the requirements as noted above (Gov. Code §8350 et seq.).

56. Air/Water Pollution Violation Certification

Under State of California laws, Grantee shall not be: (1) in violation of any order or resolution not subject to review promulgated by the California Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

57. Environmental Justice

In the performance of this Grant Agreement, Grantee must conduct its programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of California, consistent with Government Code Section 65040.12, subdivision (e).

58. Union Organizing

By signing this Grant Agreement, Grantee hereby acknowledges the applicability of Government Code Sections 16645, 16645.2, 16645.8, 16646, 16647, and 16648 to this Grant Agreement and hereby certifies that:

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i. No grant funds disbursed by this Grant Agreement will be used to assist, promote, or deter union organizing by employees performing work under this Grant Agreement.
ii. If Grantee makes expenditures to assist, promote, or deter union organizing, Grantee must maintain records sufficient to show that no state funds were used for those expenditures, and that Grantee must provide those records to the Attorney General upon request.

59. Prevailing Wage

A. General Requirements

CRC-funded Projects may be subject to State Prevailing Wage Requirements, pursuant to Section 1700 of the California Labor Code. The California Labor Code requires payment of local prevailing wages to workers and laborers on state government contracts in excess of $1,000 for public works projects.

B. Public Works

A "public work" is the construction, alteration, demolition, installation, repair or maintenance work done under contract and paid for in whole or in part out of public funds. The definition applies to private contracts when certain conditions exist. Grantee can identify additional stipulations and exceptions under Cal. Labor Code § 1720 et seq.

C. Grantee Responsibilities

Grantee must ensure the following on "public work" activities under this Grant Agreement:

i. Prevailing wages are paid;
ii. The Project budget and invoices for labor reflects prevailing wage requirements, or if exempt, provide the applicable exemption to the SGC with the Project budget; and
iii. The Project complies with all other requirements of prevailing wage law, including but not limited to, keeping accurate payroll records, and complying with all working hour requirements and apprenticeship obligations.

D. Partners and Subcontractors

Grantee shall ensure that its Partners and Subcontractors, if any, also comply with prevailing wage requirements. Grantee shall ensure that all agreements with its Partners and Subcontractors to perform work related to this Project contain the above terms regarding payment of prevailing wages on public works projects.

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60. Recycled Contents Products

Grantee must ensure each Lead Entity certify in writing under penalty of perjury, the minimum, if not exact, percentage of post-consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision must specify that the cartridges so comply (Pub. Contract Code § 12205).

61. Relocation

If a project is subject to State Relocation Law and a relocation plan is required by State Relocation Law (Gov. Code, § 7260 et seq.) and Section 6038 of the Relocation Assistance and Real Property Guidelines (25 Cal. Code of Regulations, Div. 1, Ch. 6, § 6000 et seq.) for the Project Area, Grantee must provide a copy of the relocation plan.

62. Expatriate Corporations

Grantee hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

63. Corporation Qualified to do Business in California

When work under this Grant Agreement is to be performed in California by a corporation, the corporation must be in good standing and currently qualified to do business in the state. "Doing business" is defined in Revenue and Taxation Code Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit.

64. Certificate of Compliance with Russia Sanctions

Per Executive Order N-6-22, all contractors and Grantees that have agreements valued at $5 million or more with agencies or departments subject to the California Governor's authority are directed to report their compliance with economic sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as sanctions imposed under state law, if any. Grantees subject to the certification requirement should carefully review the Executive Order and the economic sanctions imposed in response to Russia's actions in Ukraine, including, but not limited to, the federal executive orders identified in Executive Order N-6-22, sanctions identified by the U.S. Department of the Treasury, and sanctions imposed under state law, if any. A certification of compliance, included as Attachment C-6, must be returned to the SGC prior to any disbursement of grant funds.

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Additionally, should the SGC at any time determine Grantee is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The SGC shall provide Grantee advance written notice of such termination, allowing Grantee at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the SGC.

65. Governing Law and Venue

This Grant Agreement is governed by and shall be interpreted in accordance with the laws of the State of California. Venue will be in Sacramento County, California.

66. Unenforceable Provision

If any provision of this Grant Agreement is unenforceable or held to be unenforceable, then the Parties agree that all other provisions of this Grant Agreement have force and effect and shall not be affected thereby.

67. Budget Contingency Clause

A. Budget Act Appropriations

If the Budget Act of the current year and/or any subsequent years covered under this Grant Agreement does not appropriate sufficient funds for the program, SGC may terminate pursuant to Section 46 of this agreement and this Grant Agreement shall have no further force nor effect. In this event, the SGC shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Grant Agreement, and Grantee shall not be obligated to perform any provisions of this Grant Agreement.

68. Recovery of Funds

In the event the SGC determines grant funds are not being used, or have not been used, for purposes in accordance with this Agreement, the CRC Program Guidelines or the CRC Grant Management Manual, the SGC has discretion to take appropriate action under this Grant Agreement, in law or in equity, including but not limited to:

i. Requiring Grantee to forfeit any unexpended portion of the grant funds, including but not limited to any retention withheld from invoices;
ii. Requiring Grantee to repay any funds improperly expended.

69. Terms that Survive Grant Agreement

The following Sections survive the termination or expiration of the Grant Agreement: 6, 8, 16, 20, 25, 28, 37, 40, 41, 42, 48, 49, 50, 59, 60, 65, 67, and 69.

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Exhibit B, Work Plan and Budget

CRC Implementation Grant Work Plan

Project Name: Coachella Community Resilience Center

The Coachella Community Resilience Center is a $10 million proposal to retrofit the Hidden Harvest building into the City of Coachella's Community Resilience Center. The City of Coachella's CRC Grant will fund physical improvements, including emergency preparedness infrastructure, outdoor farms/gardens, and indoor teaching/gathering spaces. This grant will also fund social infrastructure elements that offer an integrated delivery of services and programs intended to share knowledge, build networks, and strengthen capacity among community members.

High Level Activities	Responsible Party	Performance Measures	Timeline
TASK 1: Construction: Renovation of CRC Facility & Construction of Additional Spaces			
Subtask A: **Pre-Construction – Procure Professional Services** Prepare and publish RFP for Architect/Engineering contractor selection. Secure necessary contractors by completing selection process and executing approved contract. Finalize site plans for on-site campus amenities. Apply for required permits.	City of Coachella	1. Copy of RFP, solicitation efforts, completed proposal evaluation, and executed contract 2. Permits (Construction) 3. Final Site Plan	Grant Execution - Month 12
Subtask B: **Pre-Construction – Site Readiness** Finalize site readiness requirements and apply for required permits (CEQA and City permits).	City of Coachella	1. CEQA Documentation 2. Permits (Construction, Imperial Irrigation District) 3. Final Construction Plans	Grant Execution - Month 12
Subtask C: **Structural System Upgrades** Work with CEDG to conduct upgrades to	Claremont Environmental Design Group, Inc. (CEDG)	1. Project Schedule 2. Inspection reports confirming compliance with building codes.	Month 12 - Month 24

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essential building structural systems including additional concrete footings, additional grade beans, replaced CMU stem walls, replaced, and rehabilitated concrete floors, removal of unnecessary floor drains, installation of required upgrades to support insulated roof, and installation of seismic bracing.	Future Construction Contractor		
Subtask D: Basic Infrastructure Construction Replace water infrastructure connections including upgrades to water supply system and drinking water connection to the CRC site and repair and replacement of deteriorated roofing sections.	Claremont Environmental Design Group (CEDG) Future Construction Contractor	1. Final inspection report confirming proper installation. 2. Submission of project schedule updates.	Month 12 - Month 18
Subtask E: CRC Facility Physical Features and Utility Systems Construction Work with CEDG and construction contractor to retrofit CRC facility and build addition to facility. Retrofits include roof replacement and solar installation, battery storage installation, HVAC replacement, and upgrades to the building envelope, replacement	Claremont Environmental Design Group (CEDG) GRID Alternatives Inland Empire Future Construction Contractor	1. Final construction and safety inspection report.	Month 18 - Month 30

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of electrical and mechanical infrastructure, installation of fire sprinkler system, lighting, electrical features, non-structural framing including insulation and drywall. Also includes completing porch structural steel and concrete floor, installation of ADA wheelchair ramps, installation of plumbing for interior features, low voltage data, broadband, and communications equipment and systems, all doors and windows, including movable walls and partitions, T-bar ceiling, epoxy painted and ceramic tile floors and wainscot, and downspouts for Rain Gardens.			
Subtask F: CRC Facility Fixtures and Appliances Installation Work with CEDG and construction contractor to install CRC Facility fixtures, equipment, and appliances for business incubator, emergency shelter, event and education, caretaker area, and storage, including items like bathroom and kitchen fixtures, interior and exterior paint, pet shelter equipment, handrails and guardrails, and electronics, installation of	Claremont Environmental Design Group (CEDG) Future Construction Contractor	1. Final inspection report 2. Contractor invoice confirming completion of task.	Month 30 - Month 36

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medicine refrigerator. Electrical connections will be completed.			
TASK 2: Construction: Construct On/Off-Site CRC Campus Amenities			
Subtask A: **Pre-Construction – Procure Professional Services & Site Readiness** Prepare and publish RFP for contractor selection. Secure necessary contractors by completing selection process and executing approved contract. Finalize site plans for on-site campus amenities. Prepare and publish RFP for contractor selection. Secure necessary contractors by completing selection process and executing approved contract. Finalize site plans for off-site campus amenities. Apply for required permits. Complete CEQA requirements.	City of Coachella Claremont Environmental Design Group (CEDG)	1. Copy of RFPs, solicitation efforts, completed proposal evaluation, and executed contracts 2. Permits (Construction) 3. Final Site Plans - On-site and Off-site Campus Amenities 4. CEQA documentation (street improvements)	Grant Execution - Month 12
Subtask B: **Construction: Physical Campus Amenities** Work with landscape and construction contractor to install physical, non-green space and agriculture-related, campus amenities including ground covering, walkways, barn	Claremont Environmental Design Group (CEDG) Hidden Harvest Future Construction Contractor	1. Contractor invoice confirming completion of tasks 2. Inspection report with evidence of work completed	Month 12 - Month 24

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construction, campus irrigation system installation, construction of propagation tables and harvest processing area, composting area, construction of tool sheds, replacement or upgrade of campus fencing and gates, and construction of seed storage.			
Subtask C: Campus Amenities – Food storage, food distribution space, and functional storage lot Work with contractor to create storage space for cold and room temperature food, food distribution space, and office space. Install temporary site fencing for functional storage.	Claremont Environmental Design Group (CEDG) Hidden Harvest Future Construction Contractor	1. Contractor invoice confirming completion of tasks 2. Inspection report with evidence of work completed	Month 12 - Month 24
Subtask D: Construction: Green Space and Agricultural Campus Amenities Work with landscape and construction contractor to install green space and agriculture-related campus amenities including vegetable beds and community gardening plots, rain gardens and stormwater management systems, fruit trees, shrubs, date palms, and non-agricultural landscaping.	Claremont Environmental Design Group (CEDG) Hidden Harvest Southern California Mountains Foundation (SCMF) Future Construction Contractor	1. Contractor invoice confirming completion of tasks 2. Inspection report with evidence of work completed	Month 12 - Month 24

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Subtask E: Campus Amenities - Tool, Appliance, and Fixture Installation Work with landscape and construction contractor to install campus fixtures, such as lighting and seating, water bottle stations, placement of restroom/shower trailer, and bike racks.	Claremont Environmental Design Group (CEDG)Future Construction Contractor	1. Contractor invoice confirming completion of tasks 2. Inspection report with evidence of work completed	Month 24 - Month 32
Subtask F: Construction: Streetscape Work with construction contractor to complete upgrades to streetscape, including new standard and accessible EV parking and sidewalks curbs and gutters, EV charging stations, and installation of lighting.	Claremont Environmental Design Group (CEDG) Future Construction Contractor	1. Contractor invoice confirming completion of tasks 2. Inspection report with evidence of work completed	Month 18 - Month 30
Subtask G: CCRC Construction Completion and Hand-Off Certify that all construction has been completed and that all construction components have been completed to acceptable standards. Also, obtain any necessary occupancy and operational permits.	Claremont Environmental Design Group (CEDG) Future Construction Contractor GRID Alternatives Inland Empire	1.Certificate of Occupancy 2. System Testing and Certification 3. Post-Construction and Review Documents - Final Inspection Report	Month 30 - Month 36
TASK 3: Community Resilience Services and Programs			
Subtask A: Food Distribution Develop and execute a plan for distributing food to the community. CSS	Hidden Harvest	1. Publicity Materials (announcements, photos from key events) 2. Finalized food distribution plan	Month 30 - End of Grant Term

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Partner Hidden Harvest will work with community members to provide shelf stable food resources (or prepared meals) AND free fruits and vegetables on a monthly basis. Develop a marketing plan with new branding.		3. Program outcome summary including number of residents served or amount of food distributed 4. New marketing plan with updated logos	
Subtask B: CRC Facility Rideshare Program CSS Partner LEAP Institute will work on executing and maintaining the CRC-based local rideshare program, configure and Launch App for rideshare services. They will establish and maintain records of participants, vehicles, EV chargers, fuel, maintenance, and other records such as Record number of riders per car, the number of rides, the average length per ride, the description of the trip (medical, social service, or life enriching activity).	The LEAP Institute	1. Monthly, quarterly, yearly operations and maintenance reports 2. Final app and summary of usage report. 3. Operations and maintenance logs 4. Report of methods and response to advertising and marketing methods	Month 30 - End of Grant Term
Subtask C: Small Business Incubator Program/ Business Plan Support Program Collaboratively develop and execute a plan to operate the CRC's small business incubator program for entrepreneurs and host regularly scheduled workforce training and development initiatives including business	City-Approved Subcontractor-County of Riverside SBDC	1. Number of Participating Entrepreneurs 2. Program/Training Materials (curriculum, handouts in both English & Spanish) 3. Publicity Materials (announcements, photos from key events) 4. Program Results	Month 30 - End of Grant Term

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planning, financial management, access to capital and marketing in both English and Spanish. The business incubator program will incorporate a coworking space, technology, networking opportunities, training programs, and support prospective business owners with a creation of a small business plan.			
Subtask D: Workforce Training and Development Initiatives Southern California Mountains Foundation (Urban Youth Conservation Corps) will be hosting composting activities, tree planting, and will collaboratively develop and execute a plan to host regularly scheduled workforce trainings.	City-Approved Subcontractor-Southern California Mountains Foundation (SCMF)	1. Workforce training schedule and curriculum developed. 2. Number of participants trained, and job placements reported. 3. Impact assessment of training initiatives.	Month 30 - End of Grant Term
Subtask E: Garden and Agricultural Classes and Programs Sarvodaya Institute will be leading gardening and agricultural demonstrations, teach, and provide resources on sustainable agriculture and landscaping practices. Develop and execute a plan to host regularly scheduled community gardening	City-Approved Subcontractor-Sarvodaya Institute	1. Calendar of regularly scheduled gardening and sustainable agriculture classes 2. Minimum number of workshops conducted per quarter 3. Attendance records and participant feedback collected 4. Established partnerships with local agricultural experts or organizations	Month 30 - End of Grant Term

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and sustainable agricultural classes.			
Subtask F: Community Garden Plan Farm design consultant with Sarvodaya Institute will develop a design and plan for implementation of CRC community gardens.	Sarvodaya Institute – Farm Design Consultant	Approved community garden design and implementation plan	Month 12 - Month 18
Subtask G: Maintenance and Operation of Community Gardens Sarvodaya Institute will develop and execute a plan for the community-involved maintenance of the CRC's community gardens that includes the installation of garden infrastructure (e.g., raised beds, irrigation system) and developing an initial planning and maintenance schedule.	City-Approved Subcontractor-Sarvodaya Institute	1. Initial planting and maintenance schedule established 2. Community participation metrics (e.g., volunteer engagement, resident feedback)	Month 30 - End of Grant Term
Subtask H: Heat Illness Preparedness/Mitigation Strategies Education TODEC, members of the CCRC for the term of the CRC Grant, will develop and execute a plan to educate on heatstroke, extreme heat-related illnesses; programs tracking indoor and outdoor air quality, asthma, and public health impacts; community and cultural meetings, focused on building local social	Riverside University Heath/TODEC Legal Center	1. Educational materials and workshops developed. 2. Execution of community meetings on heat-related illnesses. 3. Tracking of program impact through attendance and feedback. 4. Air quality and health impact reports.	Month 30 - End of Grant Term

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cohesion and community trust.			
Subtask I: Farmworker Support Programs TODEC will develop and execute a program benefiting farmworkers. The program will include workforce development, education, and training.	TODEC Legal Center	1. Development of workforce training and education programs. 2. Implementation of farmworker support services. 3. Assessment of participation and effectiveness. 4. Reporting on impact and outcomes.	Month 30 - End of Grant Term
Subtask J: Community Empowerment Programs Develop and execute a plan to operate regularly scheduled community empowerment programs that focus on several topics, such as Civic Engagement (empowering young voters, voter engagement, and community leadership training), Legal Services & Community Engagement (community advocacy training on outdoor workers' rights and protections, especially during poor air quality, and extreme heat).	TODEC Legal Center	1. Implementation of regularly scheduled community programs. 2. Development of educational materials and outreach strategies. 3. Documentation of attendance and engagement. 4. Program impact report.	Month 30 - End of Grant Term
Subtask K: Mental and Developmental Health Awareness Campaigns and Programs Develop and execute a plan for mental and	Latino Commission	1. Launch of mental and developmental health awareness initiatives. 2. Regular programming and campaign events held.	Month 30 - End of Grant Term

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developmental health awareness, with the purpose of increasing access to mental health services for Latino/Migrant Farm Workers. This will be done through regularly scheduled informational programs as well as the implementation of the "promotoras" model to train and empower residents' members to become advocates for mental health services throughout the community.		3. Collection of community feedback and participation data. 4. Impact assessment report.	
Subtask L: Art Gallery Exhibition/Artist Workshops RAICES Cultura will run and organize the Art exhibition curation, show install and deinstall, artist talk/workshops, artist workshop fee, opening and closing event costs. Curriculum Development with lesson modules for public workshops, 9 public workshops hosted with guest educators, and provided for hands-on engagement in art and culture activities.	RAICES Cultura	1. Execution of 2 major art exhibitions featuring local artists 2. Development of an art-based curriculum with 5 lesson modules 3. Artist talks and workshops completed with documented participation 4. Attendance records and participant feedback collected 5. Opening and closing events hosted with community engagement	Month 30 - End of Grant Term
Subtask M: Preventative Health Education Develop and execute a plan to host preventative health education at the CRC on a regular basis.	Riverside University Health	1. Regular preventative health education sessions conducted. 2. Development of educational materials and training sessions.	Month 30 - End of Grant Term

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		3. Attendance tracking and participant feedback. 4. Report on health outcomes and program effectiveness.	
Subtask N: Cooking and Food Preparation Classes and Demonstrations Collaboratively develop and execute a plan to host regular cooking and food preparation classes at the CCRC.	City of Coachella Sarvodaya Institute	1. Curriculum and schedule for cooking and food preparation classes 2. Regularly held demonstrations featuring locally grown produce 3. Community participation metrics and engagement surveys 4. Documentation of recipes and instructional materials for ongoing use	Month 30 - End of Grant Term
Subtask O: Energy Resiliency and Usage Education Grid Alternatives - Develop and operate a program to educate community members about energy resiliency. flyer distribution on energy rebate programs; case management & enrollment of community members in weatherization and energy-assistance programs	GRID Alternatives	1. Development of energy resiliency education program. 2. Distribution of flyers and materials on energy rebate programs. 3. Enrollment of community members in energy assistance programs. 4. Report on participation and energy savings achieved.	Month 30 - End of Grant Term
TASK 4: Data Collection and Indicator Tracking			

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Subtask A: Data Collection Collect data on CRC program and project implementation.	City of Coachella Data Indicator Tracking Partner	1. Establishment of data collection framework and methodology. 2. Regular data collection reports submitted. 3. Analysis of program implementation outcomes. 4. Final data summary and impact report.	Grant Execution - End of Grant Term
Subtask B: Indicator Tracking Develop data tracking methods and work with third-party evaluator to align on key metrics for project success, measuring outcomes achieved, lessons learned, and potential recommendations for overall program improvement.	City of Coachella Data Indicator Tracking Partner	1. Identification and definition of key performance indicators. 2. Regular monitoring and tracking of program metrics. 3. Submission of quarterly indicator reports. 4. Comprehensive final indicator assessment.	Grant Execution - End of Grant Term
TASK 5 Reporting Requirements & Grant Admin Management			
Subtask A Finalize and execute Partnership Agreement. Modify and Collect Signatures for Partnership Agreement	City of Coachella and Partners	Executed Partnership Agreement	Grant Execution - Month 3
Subtask B: Regular Check-Ins and Reporting Participate in regular check-ins with CRC staff and contractors. Participate in two full collaborative check-ins each grant year with	City of Coachella and Partners	1. Biannual collaborative check-ins conducted. 2. Submission of progress reports. 3. Compilation of lessons learned, and challenges addressed.	Grant Execution - End of Grant Term

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Partners and CRC Staff to discuss Accomplishments, Challenges, Lessons Learned. Regular progress reports, and final report to be submitted on the overall status of the grant.		4. Final report summarizing grant outcomes.	
Subtask C: Regular Invoicing and Budget Reports Process for invoicing and financial reporting that aligns with CRC grant's financial guidelines, including a budget report with an Inventory of Equipment Purchased (reported annually). Proof of insurance that meets requirements within the Grant Agreement to be provided by first invoice. Settle any costs related to overhead, including project management, profit, and Architecture, Engineering, and Permitting Fees, while also setting aside a 10% construction contingency.	City of Coachella	1. Submission of project invoices on schedule. 2. Compilation of financial reports. 3. Annual budget reports with inventory documentation. 4. Compliance with grant financial guidelines. 5. Proof of Insurance 6. Settlement of Fees and Profit Costs 7. Payment of any applicable Soft Costs	Grant Execution - End of Grant Term
Subtask D: Detailed Work Plans and CRC Function/ Features Develop a Detailed Work Plan administrative tracking tool. By completion of the CRC Grant Term, the facility will meet all the CRC Facility required features and functions in compliance	City of Coachella	1. Regular updates to work plan and budget. 2. Facility compliance with CRC Facility requirements. 3. Final confirmation of all required CRC functions and features. 4. Submission of comprehensive work plan report.	Grant Execution - End of Grant Term

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with CRC Round 1 Guidelines.			
Subtask E: Audit and Records Retention Maintain Project Records for 4 years after all terms of the Grant Agreement are fulfilled	City of Coachella	1. Establishment of a records retention system. 2. Compliance with grant agreement record-keeping requirements. 3. Documentation of project records over four years. 4. Final records retention report.	Grant Execution - End of Grant Term
Subtask F: Long-Term Use of CRC Facility Produce a legally binding document that demonstrates the facility's dedicated use as a community-serving facility for a minimum of 15 years after project implementation is complete. Ensure the Project Area including the CRC facility and campus amenities, and community resilience services and programs based out of the CRC are on the same parcel as the resilience center, or on an adjoining parcel, and are within a one-mile radius of the CRC and are along a route that is accessible to pedestrians and individuals using wheelchairs, or other mobility devices by the end of the grant term.	City of Coachella and Partners	1. Recorded Deed Restriction -or- Memorandum of Unrecorded Grant Agreement 2. Updated Project Area Map 3. Compliance verification report.	Month 12 - End of Grant Term

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Subtask G: Operations and Maintenance Plan Update and finalize the Operations and Maintenance Plan.	City of Coachella	Finalized Operations & Maintenance Plan.	Month 12 - End of Grant Term
Subtask H: CRC Emergency Plan Develop a CRC Emergency Plan that will create a comprehensive emergency response plan for the CRC, detailing procedures for various emergency scenarios including emergency communications plan, energy resilience plan for backup power during emergencies and renewable energy generation, mobility plan to transport community members to and from the CRC facility and alignment with identified accessible evacuation routes, applicant interaction with relevant emergency response organizations, agreements and process to ensure the CRC will be able to be activated in the case of an emergency, and procedure for receiving and swiftly resolving requests for reasonable modification or accommodations for people with disability.	City of Coachella Riverside County EMS	Completed CRC Emergency Plan, which will include: 1. CRC Building Emergency Evacuation Plan (Cal OSHA compliant) 2. CRC Emergency Activation and Operation Plan 3. Executed MOU/A with Riverside County detailing emergency activation procedures for the CRC or identifying the CRC as a shelter resource in a county or regional Emergency Operations Plan (EOP).	Month 12 - End of Grant Term

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Subtask I: CRC Year-Round Community Resilience Plan Develop a detailed plan to ensure CRC's year-round operational resilience and community support, addressing both routine operations and crisis scenarios, outlining proposed Partners, strategies, and other related activities to ensure the CRC Facility functions as a community-serving location. Demonstrate how the facility serves (or could serve) the local community both during emergency activations and year-round during non-emergencies, and is open and accessible to the public, is able to be activated 7 days a week for heat waves and other climate emergencies, and able to be activated for overnight-shelter 24/7 during larger-scale climate emergencies OR able to coordinate transport of community members to an identified nearby evacuation shelter.	City of Coachella and Partners	1. Development and finalized year-round Community Resilience plan.	Month 12 - End of Grant Term
TASK 6 Community Engagement			
Subtask A: Community Engagement Host Community engagement methods that will be used are Focus Groups, Community	City of Coachella	1. Community workshops, focus groups, and engagement events conducted 2. Attendance tracking and feedback surveys to	Grant Execution - Month 32

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Workshops, Informational Tables at community events, Established Website/social media, Community Feedback Stations, and Collaborative Stakeholder Structure Meetings. Host a Grand Opening & Community Celebration Day.		measure community input 3. Established CRC Website 4. Reports summarizing key community feedback and project updates 5. Successful execution of Grand Opening & Community Celebration Day, with documented attendance and media coverage	
Subtask B: Evaluation Community Engagement Conduct community engagement activities with informational tables at various events to evaluate the project and CRC program.	City of Coachella	1. Meeting materials (curriculum, handouts) 2. Publicity materials (announcements, photos from key events and meetings) 3. Summary report of Survey responses	Grant Execution - End of Grant Term
The Parties may make minor changes to the timeline and deliverables due without the requirement of an amendment. See Exhibit A, Section 14 Modifications and Amendments.			

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California Strategic Growth Council – Community Resilience Centers (CRC) Implementation Grant – Round 1

Grant Number: G-SGC25301, City of Coachella

CRC Implementation Grant Budget Detail Worksheet

Project Name:

Budget Requirements and Limitations:

	CRC Requirements	Grantee Budget
Capital Costs Minimum	51%	85.1%
Indirect Costs Maximum	12%	0.3%
Evaluation Costs Minimum	3%	3.2%

High Level Activities	CRC Grant Funds	Leveraged Funds
TASK 1: Construction: Renovation of CRC Facility & Construction of Additional Spaces	$4,875,787.82	$0.00
TASK 2: Construction: Construct On/Off-Site CRC Campus Amenities	$3,592,823.70	$0.00
TASK 3: Community Resilience Services and Programs	$611,630.73	$0.00
TASK 4: Data Collection and Indicator Tracking	$318,000.00	$0.00
TASK 5: Reporting Requirements & Grant Admin Management	$575,000.00	$0.00
TASK 6: Community Engagement	$0.00	$44,500.00
Indirect Costs	$26,757.75	$500,000.00
Total	$10,000,000.00	$544,500.00
The Parties may make minor changes to the timeline and deliverables due without the requirement of an amendment. See Exhibit A, Section 14 Modifications and Amendments.		

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California Strategic Growth Council – Community Resilience Centers (CRC) Implementation Grant – Round 1

Grant Number: G-SGC25301, City of Coachella

Exhibit C, Attachments

Attachment 1: Authorized Signatory Form

Grantee Authorized Signatory:

Print Name: William B. Pattinson, Jr. | Print Title: City Manager

Signature: Signed by: C24F6834EAC74AD... | Date: 7/17/2025

Delegated Authorized Signatories:

#1 Print Name: Celina Jimenez | Print Title: Director of Economic Development

Signature: Signed by: E9CC0B80247E493... | Date: 7/23/2025

Document(s) Authorized to sign: (circle all that apply)

All Grant Related Documents ***or***

Grant Agreement Grant Amendments **Budget Amendments**

Reports **Invoices** Other _____

#2 Print Name: Jaime Arroyo | Print Title: Grants Manager

Signature: Signed by: A23930A4F44E486... | Date: 7/23/2025

Document(s) Authorized to sign: (circle all that apply)

All Grant Related Documents ***or***

Grant Agreement Grant Amendments Budget Amendments

Reports **Invoices** Other _____

Docusign Envelope ID: ACD16A62-90A9-4399-904E-CA22DC8D484C

California Strategic Growth Council – Community Resilience Centers (CRC) Implementation Grant – Round 1

Grant Number: G-SGC25301, City of Coachella

Attachment 2: Project Representatives Form

The SGC

Name	Title	Phone Number	Email
Jessica Cervantes	Resilient Community Associate Planner	916-323-4982	Jessica.Cervantes@sgc.ca.gov

Grantee

Name	Title	Phone Number	Email
Jaime Arroyo	Grants Manager	760-501-8125	jarroyo@coachella.org

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California Strategic Growth Council – Community Resilience Centers (CRC) Implementation Grant – Round 1

Grant Number: G-SGC25301, City of Coachella

Attachment 3: Final Report Form and Instructions

INSTRUCTIONS

Utilize the following report template to describe your CRC project's successes to-date in increasing Climate and Community Resilience AND your collaborative's next steps in continuing to operate your Community Resilience Center for the next 15 years. Note that you do not have to use the table format, but your report should detail all of the requested information. Please feel free to include any additional information or attachments at the end of this report.

CRC PROGRAM OBJECTIVES

CRC Program's Implementation Grant Objectives (Section 5.1 of Community Resilience Centers Program Round 1 Guidelines), include:

- Offer multi-benefit physical community-serving spaces, resilient to current and future climate hazards.
- Provide integrated delivery of essential services and programming to local communities during and following disasters, emergencies, and disruption events, including resources and assistance for folks experiencing and navigating post-disaster recovery, as well as year-round to address ongoing community needs and build community cohesion.
- Integrate physical infrastructure projects with social infrastructure, through community driven partnerships and programming to increase climate resilience, expand economic opportunities, and reduce health, environmental, and social inequities across California.
- Leverage and build a skilled, diversified, and trained workforce and promote local workforce development and training opportunities, with a focus on preparing community members for healthy, safe, and sustaining high-quality career pathway jobs in a future net zero carbon economy that are resilient to current and future climate change impacts.
- Build, strengthen, and sustain local leadership and grassroots engagement in civic and community development, and climate resilience awareness and activities

The CRC program intends to balance both shorter-term emergency response needs, as well as longer-term ongoing community needs and services.

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California Strategic Growth Council – Community Resilience Centers (CRC) Implementation Grant – Round 1

Grant Number: G-SGC25301, City of Coachella

FINAL REPORT

Community Resilience Centers (CRC) Program, Round 1 Implementation Grant	
Grantee:	Grant Number:
Project Name:	
Project Location (City, County):	

A. Project Summary

1. Provide a brief summary of the challenges facing the community where the project is located and the work completed under this grant. Please include climate hazards.
2. Describe and explain any differences between the planned results, as listed in the Work Plan, and the actual results. Describe any barriers that impeded the progress of the grant, any corrective actions taken, and the outcomes. Report on successful strategies used to achieve results. Discuss how these lessons learned can be useful for other communities.

B. Continued Operation of the Community Resilience Center

1. Briefly summarize procedures your CRC will utilize to activate during times of emergency and remain open as a respite center and/or overnight disaster shelter. Include county, partner, and staff roles for activation.
2. Briefly summarize your plan for continued long-term operations of the CRC. Please discuss your future plans for year-round programming as well as emergency programming. This should align with your long-term operations and maintenance plan, which details anticipated costs, and financial sustainability for operations of the CRC for a minimum of 15 years.
3. Describe any anticipated barriers and planned future actions that you and your Collaborative Stakeholder Structure have with respect to long-term operations plans.

C. Community outreach, engagement, and involvement of community organizations and residents in decision-making power:

1. Describe achievements and successes to-date with this objective.
2. Outline areas you would like to further develop your CRC for future successes in this objective.

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D. Priority populations: Each CRC proposal must identify, work with, and intentionally serve the needs of priority populations (Section 2.3 of Community Resilience Centers Program Round 1 Guidelines):

1. Describe achievements and successes in serving priority populations; discuss how priority populations were addressed, included in, and served by the Collaborative Stakeholder Structure, Capital Projects, Campus Amenities, Services and Programs, CRC Year-Round and Emergency Plans, and Evaluation.
2. Outline areas you would like to further develop your CRC for future successes in this objective.

E. Partnerships and Collaborative Stakeholder Structure Expansion:

1. Describe current partnerships and notable achievements to-date:

Organization Name	Organization Type	CRC Role	Notable Achievements	Next Steps planned with this Partner or CSS member

2. Outline any partnerships you will seek out next to contribute to the Community Stakeholder Structure (CSS), CRC activities, or project overall:

Organization Name (if known)	Organization Type (if known)	What would you like this Partner to add to the CSS and/or CRC?	Next Steps to cultivate this partnership

F. CRC Implementation Strategies

To achieve the CRC Implementation Grant Program Objectives, each CRC proposal must have addressed at least four (4) of the strategies listed below, identified at time of application. Reference Round 1 Guidelines for more information.

1. Denote the Implementation Strategies advanced by your CRC project.

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CRC Implementation Strategies #1-7	Was this strategy pre-identified as part of your CRC Proposal at time of application?	Was this strategy achieved during the grant term? If so, select how it was achieved for your CRC project (Note: you can further expand in Questions H and G below)
Strategy 1: Energy Resilience	☐ Yes ☐ No	☐ Yes, via Capital Project activities ☐ Yes, via Services or Program activities ☐ Not addressed
Strategy 2: Water Resilience	☐ Yes ☐ No	☐ Yes, via Capital Project activities ☐ Yes, via Services or Program activities ☐ Not addressed
Strategy 3: Air Quality and Public Health	☐ Yes ☐ No	☐ Yes, via Capital Project activities ☐ Yes, via Services or Program activities ☐ Not addressed
Strategy 4: Nature-Based Solutions and Food Security	☐ Yes ☐ No	☐ Yes, via Capital Project activities ☐ Yes, via Services or Program activities ☐ Not addressed
Strategy 5: Emergency Preparedness and Critical Communications	☐ Yes ☐ No	☐ Yes, via Capital Project activities ☐ Yes, via Services or Program activities ☐ Not addressed
Strategy 6: Mobility and Access	☐ Yes ☐ No	☐ Yes, via Capital Project activities ☐ Yes, via Services or Program activities ☐ Not addressed
Strategy 7: Workforce Development, Education, and Training	☐ Yes ☐ No	☐ Yes, via Capital Project activities ☐ Yes, via Services or Program activities ☐ Not addressed

G. Capital Projects: Infrastructure for CRC facility or campus amenities:

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California Strategic Growth Council – Community Resilience Centers (CRC) Implementation Grant – Round 1

Grant Number: G-SGC25301, City of Coachella

1. Describe notable achievements and successes in capital projects completed during the grant term:

CRC Facility or Campus Amenity	Infrastructure Element	CRC Implementation Strategy (#1-7)	Results / Outcomes for CRC, community members, or organization	Denote if this was completed or describe next steps
e.g., CRC Facility	e.g., Solar roof installation	e.g., Strategy 1: Energy Resilience	e.g., Energy efficient CRC with lower operations costs	e.g., Completed
e.g., Campus Amenity	e.g., Pavement and road improvements	e.g., Strategy 5: Emergency Preparedness and Critical Communications; Strategy 6: Mobility and Access	e.g., Improved ingress/ egress routes for CRC	e.g., Development to support future expansion of public transportation lines

2. Outline additional construction planned for your CRC facility or campus:

CRC Facility or Campus Amenity	Infrastructure Element	CRC Implementation Strategy (#1-7)	Desired Results/ Outcomes for CRC, community members, or organization	Next steps to achieve this outcome
e.g., Campus Amenity	e.g., Bus stop infrastructure and route modification for existing line	e.g., Strategy 6: Mobility and Access	e.g., Improved connection to CRC	e.g., Additional coordination with transit agency to plan route modifications and bus stop Secure capital funds for bus stop

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H. Services and Programs: Community Resilience Center services and programs activities:

1. Describe notable achievements and successes in community resilience services and programs that were offered during the grant term:

CRC Implementation Strategy (#1-6)	Community Resilience service or program	Results/ Outcomes for CRC, community members, or organization	Intended future outcomes or plans for this activity?
e.g., Strategy 4: Nature-Based Solutions and Food Security	e.g., Cooking and gardening classes offered weekends via ABC partner organization	e.g., # of individuals attended since start date of _	e.g., Expand class offerings to weekday evenings and promote at the local community college
e.g., Strategy 3: Air Quality and Public Health	e.g., heat-illness prevention education via Promotora program	e.g., providing needed programming to outdoor farmworkers while also promoting increased community cohesion	

2. Outline additional services and programs planned for the future full implementation of your CRC:

CRC Implementation Strategy (#1-6)	Community Resilience service or program	Desired Results/ Outcomes for CRC, community members, or organization	Next steps to achieve this outcome

I. Technical Assistance, Subject Matter Experts, or specialized contractors:

1. Describe expertise utilized during the grant term:

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TA, SME, or Contractor Name	Type of Expertise	CRC Role / Need	Notable Achievements	Denote if this was completed, or describe next steps
e.g., NAME	e.g., Emergency Management Expert	e.g., Expertise in Sheltering Operations for disaster activation	e.g., created activation procedures in collaboration with…	e.g., implementing new communications alert systems during disaster

2. Outline outstanding needs for expertise to fully implement your CRC vision:

TA, SME, or Contractor Name (if known)	Type of Expertise	CRC Role/ Need	Desired Results/ Outcomes for CRC	Describe next steps, include notes on any anticipated barriers
e.g., NAME	e.g., Emergency Management Expert	e.g., Expertise in Sheltering Operations for disaster activation	e.g., create activation procedures in collaboration with…	e.g., Ongoing training for incoming staff to activate CRC as an overnight shelter

J. Program Feedback

Based on your experiences with this grant program, please provide feedback about how the SGC staff can improve future grant programs.

CERTIFICATION

I certify that this Final Report is accurate and that this project complies with the Grant Agreement. I further certify that any expenditure discussed in this report is allowed under the Grant Agreement and that all funds were expended for the purposes of this Project.

Name: Title:

Signature: Date:

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Attachment 4: Invoice and Progress Report Template

Please see CRC Invoice and Progress Report templates attached. An editable excel template will be provided to all Grantees by their SGC Grant Manager and will include the information below.

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California Strategic Growth Council – Community Resilience Centers (CRC) Implementation Grant – Round 1

Grant Number: G-SGC25301, City of Coachella

CRC INVOICE COVERSHEET

Please see the CRC Invoice Coversheet form attached.

Community Resilience Centers (CRC) Program

Enter an "x" in the applicable report type.

Monthly Reimbursement ____ Advance Pay ____

Reimbursement requests must:

1. be submitted by the last day of the quarter and include costs from the previous quarter and/or on the date specified in grant agreement;
2. be supported by documentation that fully substantiates costs;
3. include the service period of costs;
4. be submitted quarterly, even if zero expenditures are reported; and
5. do not include any CRC Ineligible Costs

Grantee Name:		Invoice #:	
Project Name:		Invoice Period:	
		Service Period:	
Remittance Address:			
		Invoice Date:	
SGC Grant #:		Approval Date:	

Implementation Grant	
TASK 1:	$ -
TASK 2:	$ -
TASK 3:	$ -
TASK 4:	$ -
TOTAL	$ -

Prepared by: _____
Title: _____
Date: _____

Authorized Signer: _____
x
Title: _____
Date: _____

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California Strategic Growth Council – Community Resilience Centers (CRC) Implementation Grant – Round 1

Grant Number: G-SGC25301, City of Coachella

CRC INVOICE DETAIL

Please see the CRC Invoice Detail form attached.

Community Resilience Centers (CRC) Program

Invoice Detail: Non-Payroll

Indirect Cost Rate Type:
NICRA %:

Service Period	Tasks	Cost Type	Cost Category	Vendor Name	Expense Description	Invoice Total	Supporting Document/Page #	Indirect Cost Rate	Total Cost

$0.00

Invoice Detail: Payroll

Indirect Cost Rate Type:
NICRA %:

Service Period	Task	Entity Name	Employee Name & Role	Hourly Rate	Total Hours	Total	Supporting Document/Page #	Indirect Cost Rate	Total Cost

$0.00

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California Strategic Growth Council – Community Resilience Centers (CRC) Implementation Grant – Round 1

Grant Number: G-SGC25301, City of Coachella

CRC PROGRESS REPORT

[TO BE PRINTED ON GRANTEE LETTERHEAD]

Grantee Name:		Grant Number:	
Project Name:			
Invoice Number:	Invoice Period:	(Start Date)	(End Date)

Work Plan Task #	Description of Work Performed
Task [#]	Please describe the work completed during this invoice period and refer to specific deliverables in the Budget and Work Plan using **bold** text to denote the deliverable submitted. Please also note any key events or milestones in the upcoming period.

CERTIFICATION

By my signature below, I certify that I have full authority to execute this progress report on behalf of the Grantee. I declare under penalty of perjury, under the laws of the State of California, that this progress report, and any accompanying supporting documents, for the above-mentioned Program are true and correct to the best of my knowledge for the purposes and conditions as outlined in the Grant Agreement.

Print Name: _____ Print Title: _____

Signature: _____ Date: _____

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Exhibit D, CRC Award Letter

Please see CRC Award Letter attached.

Docusign Envelope ID: ACD16A62-90A9-4399-904E-CA22DC8D484C

California Strategic Growth Council – Community Resilience Centers (CRC) Implementation Grant – Round 1

Grant Number: G-SGC25301, City of Coachella

CALIFORNIA STRATEGIC GROWTH COUNCIL

May 3, 2024

Celina Jimenez
City of Coachella
53990 Enterprise Way
Coachella, CA 92236
Cjimenez@coachella.org

RE: Award Notification – Community Resilience Centers (CRC) Program, Round 1, Implementation Grant Award, City of Coachella, *"Coachella Community Resilience Center"*

Dear City of Coachella and partners,

The California Strategic Growth Council (SGC) is pleased to inform you that the Council approved a Community Resilience Centers implementation award of $10,000,000.00 to the City of Coachella for *"Coachella Community Resilience Center"* at its April 24, 2024, meeting. Round 1 of CRC is funded by a FY 2022-2023 budget appropriation from the General Fund. This program funding increases opportunities for the communities most impacted by climate change to respond to climate emergencies and provide year-round services and programs to enhance both climate resilience and community resilience. SGC is committed to support community-driven projects and achieve equitable, resilient communities and landscapes for all Californians. Congratulations on your successful application.

This letter provides a conditional commitment of grant funds. CRC staff will initiate the Post-Award Consultation (PAC) process soon by scheduling a meeting with the Awardee and sending a review package including review checklists for implementation activities. This process will involve altering the scope of work to reflect the reduced award amount; addressing any outstanding issues identified by CRC staff, reviewers, and the interagency panel; and finalizing the grant agreement. Grantees and Partners will need to work closely and collaboratively with CRC Staff to address all issues prior to grant execution. All requested documentation and changes should be finalized within three (3) to four (4) months after the Council makes awards.

Following execution of the grant agreement, grant funds will be disbursed on a bi-monthly basis. All reimbursed costs must meet the requirements for reimbursable tasks outlined in the grant agreement. CRC has been authorized to offer advanced payment to Grantees that are registered as 501(c)(3) nonprofit organizations, subject to meeting specified requirements, in accordance with AB 590 (Hart, 2023). We will follow up on the terms for accessing advance pay. Please note that no funds will be reimbursed for costs and expenses incurred prior to grant agreement execution. Further guidance on these topics is forthcoming.

We look forward to our partnership in the coming years. If you have any questions, please contact the Program Team at CRC@sgc.ca.gov.

Sincerely,

Lynn von Koch-Liebert
Executive Director
California Strategic Growth Council

Docusign Envelope ID: ACD16A62-90A9-4399-904E-CA22DC8D484C

Exhibit E, Commitment of Leveraged Funds

Reserved.

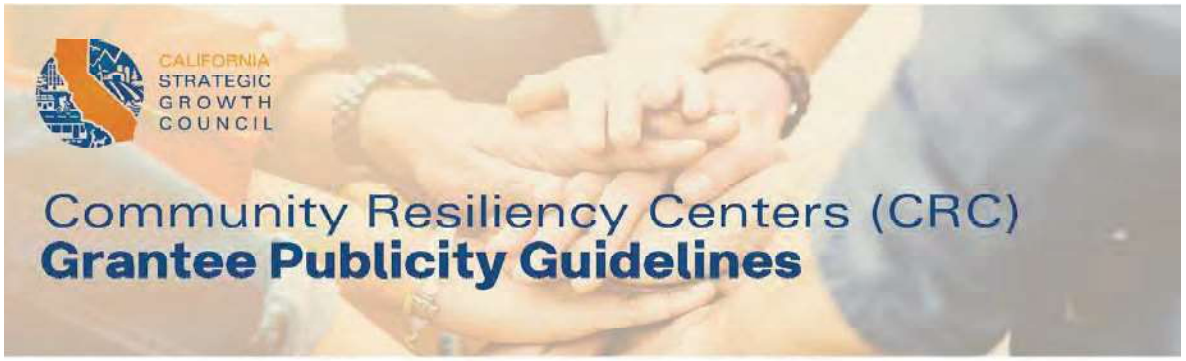
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California Strategic Growth Council – Community Resilience Centers (CRC) Implementation Grant – Round 1

Grant Number: G-SGC25301, City of Coachella

Exhibit F, CRC Grantee Publicity Guidelines

Please see CRC Grantee Publicity Guidelines, attached.



Welcome to the CRC Grant Program!

Dear Round 1 Community Resilience Centers Grantee,

Congratulations, and welcome to the California Strategic Growth Council (SGC) Awardee Community, and on your CRC Grant award! All of your hard work has paid off! We look forward to working closely with you to fund neighborhood-level resilience centers.

Your work is important and deserves to be celebrated – both in your community and as a model for others. To help you spread the word, the Communications and External Affairs team at SGC has prepared this Grantee Publicity Guidelines document. As you plan communications, outreach, and events related to your CRC award, please utilize this resource.

If you are planning an event or announcement and need advice, assistance, or sample materials, please don't hesitate to contact your CRC Grant Manager and/or the CRC inbox at CRC@sgc.ca.gov.

Thank you for your inspiring work to implement collaborative, community-driven, place-based projects: your work will help build capacity to sustain climate action in your community. We look forward to partnering with you!

Publicity Guidelines

Please acknowledge the California Strategic Growth Council in all publications, websites, signage, invitations, and all media-related and public outreach products related to the CRC grant. Below are templates of boilerplate language used to describe what the SGC and CRC programs are.

For Long-Form Materials

Long-form materials are written content that is more than 1,000 words in length. For these types of documents use the following language:

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The California Strategic Growth Council's (SGC) Community Resilience Centers Program (CRC) funds neighborhood-level resilience centers to provide shelter and resources during climate and other emergencies, as well as year-round services and programming that strengthen community connections and ability to withstand disasters. For more information, visit https://sgc.ca.gov/grant-programs/crc/.

For Short-Form Materials

Short-form materials are written content that is less than 1,000 words in length. For these types of documents, such as press releases, media advisories, social media posts, short case studies, flyers, etc., use the following language:

"[Project Name] is supported by the California Strategic Growth Council's Community Resilience Centers Program."

Visuals

Grantees may at times produce promotional materials that are primarily visual in nature, such as banners, signage, posters, certain flyers, and sharable images for social media. In such cases, we encourage grantees to include the official SGC logo. When using SGC's logo, focus on creating the most color contrast between the logo and background to contribute to inclusive communications. For example, use the color version only when the logo appears on a light background; on backgrounds of a darker color, use the white version of the logo.

Signage

Grantees are encouraged to post signs on project construction sites stating that SGC is providing financing through the CRC Program in an appropriate location(s), typeface and size (consult the CRC team for best practices). Below is a sample of suggested language:

[PROJECT NAME]
"This Project has been made possible by financing from the Community Resilience Centers Program through the California Strategic Growth Council."

Please also include the SGC logo. Refer to the *Visuals* section above for logo guidelines.

Press Releases/Conferences

Grantees are encouraged to distribute press releases for major milestones throughout the lifecycle of the grant. If you would like a quote from SGC leadership for a press release, please submit the press release to the CRC Grant Manager at least two weeks before the release will be published.

Please alert SGC to any press conferences related to the grant by emailing your CRC Grant Manager. This allows CRC staff to try and attend, if approved by SGC management.

Photos

Docusign Envelope ID: ACD16A62-90A9-4399-904E-CA22DC8D484C

We ask that grantees share between 8-12 high-resolution, color photos with their CRC Grant Manager during the lifecycle of their grant. These photos can include pictures of people involved with the project, the project area, and/or activities conducted during the grant term. Sending photos to SGC allows us to share photos of your project's progress across our communications platforms. We will attribute the photos to your organization and community.

Social Media

We encourage grantees to use social media to share the process of creating and developing a CRC proposal, as well as stages of the project's implementation. We love seeing grantees' progress from vision to reality. Please tag @CalSGC in all Tweets related to the grant; tag @California-Strategic-Growth-Council in all LinkedIn posts related to the grant; and on Facebook and other platforms, please mention the California Strategic Growth Council in content related to the grant. (Reference guidelines *For Short-Form Materials* above for sample language).

Our Digital Platforms

Twitter: twitter.com/CalSGC

Linkedin: linkedin.com/company/strategic-growth-council/

Website: sgc.ca.gov/

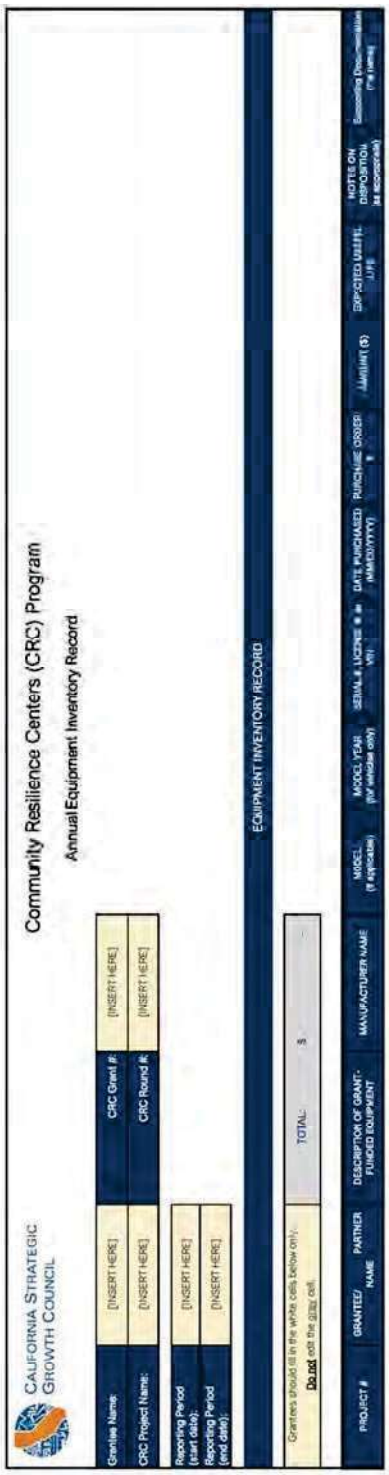
Stay in Touch!

The SGC team is here to help! We love to work with awardees to brainstorm communication strategies and outreach plans. By staying in contact with the CRC team, we can help make any event you plan a success! We can make leadership available for media interviews, coach you on how to pitch to media, help you identify reporters, and help secure participation by State officials. Contact the CRC Grant Manager any time you want to collaborate on any type of communication and outreach.

Docusign Envelope ID: ACD16A62-90A9-4399-904E-CA22DC8D484C

Exhibit G, Equipment Inventory Record

Please see Equipment Inventory Record form attached.



CALIFORNIA STRATEGIC GROWTH COUNCIL

Community Resilience Centers (CRC) Program

Annual Equipment Inventory Record

Grantee Name:	[INSERT HERE]	CRC Grant #:	[INSERT HERE]
CRC Project Name:	[INSERT HERE]	CRC Round #:	[INSERT HERE]
Reporting Period (start date):	[INSERT HERE]		
Reporting Period (end date):	[INSERT HERE]		

EQUIPMENT INVENTORY RECORD

PROJECT #	GRANTEE/ PARTNER NAME	DESCRIPTION OF GRANT-FUNDED EQUIPMENT	MANUFACTURER NAME	MODEL (If applicable)	MODEL YEAR (for vehicles only)	SERIAL # / LICENSE # (for vehicles)	DATE PURCHASED (MM/DD/YYYY)	PURCHASE PRICE ($)	AMOUNT ($)	DISPOSED USEFUL LIFE	NOTES ON DISPOSITION (as appropriate)	Supporting Documentation (File name)
Grantees should fill in the white cells below only. **Do not** edit the gray cell.		TOTAL:	$ -									

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Exhibit H, Certificate of Compliance with Russia Sanctions

Please see SGC memorandum on Certificate of Compliance with Russia Sanctions attached.

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DGS CALIFORNIA DEPARTMENT OF GENERAL SERVICES

California DEPARTMENT OF TECHNOLOGY

2nd JOINT MEMO

April 22, 2022

To: Executive Branch Departments and Agencies

Re: Executive Order N-6-22 regarding Sanctions Against Russia (¶¶ 4-5)

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding sanctions against Russia and Russian entities and individuals. The EO directs all agencies and departments (Agencies) that are subject to the Governor's authority to take certain steps described below. Constitutionally independent state entities are encouraged to take these steps as well.

On March 16, 2022, the Department of General Services (DGS) and the California Department of Technology (CDT) issued a Joint Memo offering guidance for compliance with EO Paragraphs #1, #2, and #3.

This Joint Memo provides guidance to assist state agencies with compliance concerning EO Paragraphs #4 and #5. Agencies should continue to involve their legal counsel in compliance efforts and decisions and to keep written records in each applicable contract or grant file demonstrating compliance efforts.

Agencies are recommended to comply with EO Paragraphs #4 and #5 within 45 days of the date of this Joint Memo.

Defined Terms:

- "Contract" refers to *all* types of agreements and grants, regardless of form (e.g., Std 213, Std 65, Fi$Cal PO, etc.).
- "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law.
- "Paragraphs" refers to the EO's operative paragraphs.

Compliance with Paragraphs #4 and #5:

Paragraph #4 within the EO provides:

> *All agencies and departments subject to my authority shall direct grantees, and contractors with agreements valued at $5 million or more, to report to the agency or department regarding their compliance with economic sanctions.*

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Please note that since the March 2022 joint guidance memo, the federal government has imposed new sanctions on Russia and Russian entities and individuals. Agencies are advised to regularly check the U.S. Department of the Treasury's list of sanctioned individuals and entities at the following sites:

- https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions;
- https://home.treasury.gov/news/press-releases/jy0608; and
- https://home.treasury.gov/policy-issues/financial-sanctions/recent-actions.

Agencies may wish to sign up for email updates from the U.S. Department of the Treasury as well.

Paragraph #5 within the EO provides:

> *All agencies and departments subject to my authority shall direct all grantees, and contractors with agreements valued at $5 million or more, to report on steps they have taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.*

In order to comply with Paragraphs #4 and #5 of the EO:

- Agencies should identify all current contracts and grants valued at $5 million or more.
  - "Valued at $5 million or more" includes contracts and grants with a *value to the contractor or grantee* of $5 million or more, even if the amount paid by the Agency to the contractor or grantee is less than $5 million or is zero. This includes, but is not limited to, revenue-generating agreements, in-kind agreements, concessions, and agreements where the contractor receives payments from the public or a third party.
  - For example, in some recycling contracts, the state does not make any payments to the contractor, but the value of the contract is based on the monetary value to the contractor of the recycled materials they collect from the state. See, e.g., State Contracting Manual volume 1, sections 3.16.B and 7.45.
- Agencies should determine the appropriate addressee names and addresses for notices and information related to such contracts and grants.
- Agencies must notify such contractors and grantees of the reports contemplated in EO Paragraphs #4 and #5 and how to they can submit them (see a template notice below). Agencies should recommend that contractors/grantees consult their own legal counsel as needed regarding compliance with sanctions and reporting to the state.

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- While the EO is silent on a timeframe in which to notify such contractors and grantees about EO Paragraphs #4 and #5, it is recommended that Agencies do so within 45 days of the date of this Joint Memo.
- Attached is a template notice and contractor/grantee response form that Agencies should use for EO Paragraphs #4 and #5. These notices may be sent and responded to electronically.
- Agencies should ensure the notice clearly informs contractors/grantees where to send their reports.
- Agencies should keep track of contractor and grantee reports.
- Agencies that have more than one contract/grant valued at $5 million or more with a single contractor/grantee may send and receive one EO Paragraph #4 and #5 notice and report for each such contractor/grantee; however, each applicable contract/grant file should include copies of the response form and report.
- **Please note that for contracts issued by DGS or CDT on behalf of an Agency, the Agency is responsible for sending the EO Paragraph #4 and #5 notices and receiving contractor reports.**
- **For Leveraged Purchase Agreements (LPAs), DGS will issue the EO Paragraph #4 and #5 notices for Contracts with statewide usage valued at or above $5 million. DGS will then provide Agencies with the list of LPA contractors DGS contacted. If, after receiving that list, an Agency determines it has any LPA Contracts valued at or above $5 million that are *not* on the DGS list, the Agency is responsible for issuing the EO Paragraph #4 and #5 notices for those.**

Further Guidance and Contacts:

DGS and CDT will issue further guidance shortly regarding EO Paragraph #6, including language for future contracts and solicitations.

For questions relating to CDT contracts, please contact:

Lisa Cooper
Office of Legal Services
lisa.cooper@state.ca.gov

For other questions regarding this Memo, please contact your DGS-OLS assigned attorney.

Attachment: Template Notice to Send to Contractors and Grantees of Agreements Valued at ≥ $5 Million (EO Paragraphs #4 and #5)

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Template Notice to Send to Contractors and Grantees of Agreements Valued at ≥ $5 Million (EO Paragraphs #4 and #5)

April XX, 2022

[Name Here]
[Title Here]
[Name of Business or Organization]
[Address line 1]
[Address line 2]
[email address]

RE: Contractor and Grantee Report on Compliance with Economic Sanctions in Response to Russia's Actions in Ukraine

Dear [Name Here]:

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (EO) regarding sanctions in response to Russian aggression in Ukraine. The EO is located at https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf.

The EO directs all agencies and departments that are subject to the Governor's authority to take certain steps, including directing that all state contractors and grantees with agreements valued at $5 million or more to report to the agency/department regarding their compliance with economic sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as sanctions imposed under state law, if any.

The EO also directs all agencies and departments that are subject to the Governor's authority to direct that their grantees and contractors with agreements valued at $5 million or more to report on the steps they have taken in response to Russia's actions in Ukraine

Please review the economic sanctions imposed in response to Russia's actions in Ukraine, including, but not limited to, the federal executive orders identified in the EO, the sanctions identified on the U.S. Department of the Treasury website (https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions), and sanctions imposed under state law, if any. Once complete, please report to the state regarding your compliance with the economic sanctions imposed by the U.S. government, as well as sanctions imposed under state law, if any, using the attached reporting form and return it **within 60 calendar days** to the individual listed below.

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COMPLIANCE WITH ECONOMIC SANCTIONS IN RESPONSE TO RUSSIA'S ACTIONS IN UKRAINE

Contract Number(s) and/or Grant Number(s): _____(Attach additional page as needed)

Per Executive Order N-6-22, all contractors and grantees that have agreements valued at $5 million or more with agencies/departments subject to the California Governor's authority are directed to report to their contracting or grantor agency or department regarding their compliance with economic sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as sanctions imposed under state law, if any.

Please insert the contractor/grantee name and Federal ID Number (if available) and complete the notice and attach a report as described below.

NOTICE

Having conducted a good faith review, I attest that the contractor/grantee is in compliance with the economic sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as sanctions imposed under state law, if any.

Contractor/Grantee Name (Printed)	*Federal ID Number (or n/a)*
By (Authorized Signature)	
Printed Name and Title of Person Signing	
Date	

Please attach a report to this notice form and return it to the individual identified in the cover letter within 60 calendar days, describing the steps, if any, you have taken in response to Russia's actions in Ukraine.

Note that responses may be subject to disclosure under the California Public Records Act. Accordingly, it is within the discretion of the respondent to determine what information to provide. Additionally, please do not include any confidential information or disclosures that could pose security risks.

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Exhibit I, CRC Implementation Grant Awardee Readiness Checklist

An editable template will be provided to all Grantees by their SGC Grant Manager and will include the information below.

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California Strategic Growth Council – Community Resilience Centers (CRC) Implementation Grant – Round 1

Grant Number: G-SGC25301, City of Coachella

Community Resilience Centers (CRC) Program

Round One Implementation Grant Awardee Readiness Checklist

Project Name:

Grantee:

Deliverables Due Before Grant Agreement Execution			
✓ if Complete	✓ if N/A	Deliverable	Deadline
☐	☐	**Application Documentation Requested:** Missing Application Documentation requested (e.g., Co-Applicant financial capacity documentation), if relevant. ***Specific Documents:***	Before Grant Agreement Execution
☐	☐	**Resolution:** Signed Resolution for Projects where Grantee is public agency submitted, if relevant.	Before Grant Agreement Execution
☐	☐	**Post Award Consultation (PAC):** PAC consultation meeting scheduled with Grantee to finalize Project Workbook. *Please note there may be multiple revisions requested to finalize the Project Workbook for the Grant Agreement Execution	Before Grant Agreement Execution
☐	☐	**Submission of Missing Documentation:** Missing application documentation submitted.	Before Grant Agreement Execution
☐	☐	**Final Project Workbook:** Final version of Project Workbook submitted – revisions to Workplan and Budget complete.	Before Grant Agreement Execution
☐	☐	**Leveraged Funding Documentation:** Appropriate documentation of leveraged funding (evidence of committed additional funding) submitted, if relevant and requested by SGC.	Before Grant Agreement Execution
☐	☐	**Procurement Policy:** The Grantee has reviewed SGC's Procurement Policy to ensure the Grantee plans to follow procurement norms that meet SGC standards.	Before Grant Agreement Execution
☐	☐	**Partnership Agreement:** The finalized and executed Partnership Agreement outlining the governance and decision-making of the Collaborative Stakeholder Structure submitted.	Before Grant Agreement Execution

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Community Resilience Centers (CRC) Program

Round One Implementation Grant Awardee Readiness Checklist

		See: Partnership Agreement Post Award Consultation Checklist	
☐	☐	**Memorandum of Understanding (MOU) for Multiple Jurisdictions:** Executed MOU outlining how all public agencies and Tribal governments who collectively have jurisdiction over the entire Project Area will effectuate and manage the grant submitted, if relevant. ***Note:*** This is required for Grantees whose Project Areas cross municipal boundaries, federally recognized Tribal territory boundaries, or similarly relevant jurisdictional boundaries.	Before Grant Agreement Execution
☐	☐	**Payee Data Record:** Form STD 204 completed.	Before Grant Agreement Execution
☐	☐	**Site Control:** Site control documentation submitted. ***Note:*** Grantees that want to establish facilities or expand existing facilities on property not owned by Grantee, must prove a legally binding commitment or letters of commitment to sell that clearly states the ownership or leasehold interests of the parties. Projects with more than one facility, must demonstrate all facilities identified have the same owner. ***See:*** CRC Round 1 Program Guidelines, Appendix E: Site Control, for methods Grantees may use to demonstrate site control.	Before Grant Agreement Execution
☐	☐	**Permits:** Grantee has demonstrated how they plan to obtain all the permits required to implement all proposed components of the Project within the grant term.	Before Grant Agreement Execution
☐	☐	**Facility Condition Assessment (FCA):** FCA documentation submitted and approved by SGC, if relevant. ***Note:*** All Grantees whose Project includes an existing facility must provide a Facility Condition Assessment (FCA) conducted by a licensed professional. ***See:*** CRC Round 1 Guidelines, Appendix G: Facility Condition Assessments, for more information on this	Before Grant Agreement Execution

Docusign Envelope ID: ACD16A62-90A9-4399-904E-CA22DC8D484C



Community Resilience Centers (CRC) Program

Round One Implementation Grant Awardee Readiness Checklist

		requirement and what needs to be included in an FCA.	
☐	☐	**Grant Agreement & Tribal Grantee:** Implementation Grant Agreements for CRC Projects where the Grantee is a Federally recognized Native American Tribe will include language giving SGC a right to sue the Tribe for breach of the Grant Agreement in California state courts.	Before Grant Agreement Execution
☐	☐	**Grant Execution**: Implementation Grant Agreement signed.	Before Grant Agreement Execution
☐	☐	**Advance Pay:** Additional documentation to meet requirements for advance payment submitted, if relevant.	Before Receiving Advance
☐	☐	**CRC Grant Management Manual:** Review CRC Grant Management Manual.	When Provided by SGC

Docusign Envelope ID: ACD16A62-90A9-4399-904E-CA22DC8D484C

California Strategic Growth Council – Community Resilience Centers (CRC) Implementation Grant – Round 1

Grant Number: G-SGC25301, City of Coachella

Exhibit J, CRC Grant Term Requirements Summary

Please see the CRC Grant Term Requirements Summary attached.

Community Resilience Centers (CRC) Program

Round One Implementation Grant Term Requirements Summary

Project Name:

Grantee:

Directions: This checklist tracks the completion of grant and project requirements. All applicable requirements must be completed and confirmed with SGC before receiving final reimbursement and before final grant closeout. The checklist includes components to be completed within the grant term, including components that must be completed prior to Project implementation. The checklist will be updated and maintained by the SGC Grant Managers as Grantees complete deliverables.

Program Requirements During Term of Grant Agreement	Task # or Deliverable File Name	Date Completed	Date Approved
Capital Project Readiness Requirements			
Project Schedule: For each Capital Project, Grantees must provide a baseline project schedule prior to implementation of that Project. The project schedule must include project activities and durations and must be broken down in sufficient detail to manage the work.			
Project Site Analysis: Grantee must conduct a project site analysis demonstrating the road capacity around the proposed CRC Project Site, a land-use analysis for compatibility or an existing planning document that identifies the potential sites for these uses such as a community-specific plan, and consultation with emergency service providers about site location (especially for emergency ingress and egress).			
Current Facility Floor Plans: Grantees must submit current CRC Facility Floor Plans that detail space for features identified in the proposal (e.g., seating, storage of emergency supplies, potential battery storage, etc.). The floor plan must detail the required features as outlined in Section 5.4 of the CRC Round 1 Program Guidelines.*			
California Environmental Quality Act (CEQA) Compliance Documentation: Grantees must complete an environmental review. Documentation of CEQA compliance must be provided to the SGC within the first year of the grant term to establish capital project readiness prior to Project implementation and before beginning construction. *For Projects that are categorically or statutorily exempt, the following documentation is required: An approved CEQA Notice of Exemption (NOE) OR documentation that the Project is CEQA compliant.*			
Additional Requirements: The State may request additional documentation to assess site readiness and Project feasibility.			

Program Requirements During Term of Grant Agreement	Task # or Deliverable File Name	Date Completed	Date Approved
CRC Facility Function and Features Requirements			
Project Area Map: Grantees must update and finalize their Project Area maps to include any changes to the defined Project Area. The Project Area must encompass the CRC Facility, Campus Amenities connected to the CRC Facility, and community resilience services and programs based out of the CRC Facility. Campus Amenities included as part of a Project must be on the same parcel as the CRC or an adjoining parcel of a CRC, OR be within a one-mile radius of the CRC and be along a route that is accessible as defined by the CRC Round 1 Program Guidelines. Updated Project Area maps should reflect these requirements. Please see Section 6.5 of the Program Guidelines for additional detail.			
Required Functions: By the end of the grant term, all CRC facilities must meet the required functions as outlined in Section 5.4 of the CRC Round 1 Program Guidelines.*			

Docusign Envelope ID: ACD16A62-90A9-4399-904E-CA22DC8D484C

Community Resilience Centers (CRC) Program

Round One Implementation Grant Term Requirements Summary

Required Features: By the end of the grant term, all CRC facilities must include the required features as outlined in Section 5.4 of the CRC Round 1 Program Guidelines.*			

Program Requirements During Term of Grant Agreement	Task # or Deliverable File Name	Date Completed	Date Approved
CRC Programs and Plans			
Community Resilience Services and Programs: Services and programs that operate out of the CRC Facility should build community resilience and encourage year-round use of the CRC Facility, in addition to use during emergency activations. Services and programs funded by the CRC grant must be available to the public. Grantees must offer Community Resilience Services and Programs until the completion of the CRC grant term.			
Operations and Maintenance Plan: By the end of the grant term, Grantees must update and finalize an operations and maintenance plan, detailing indebtedness for all properties.			
CRC Year-Round Community Resilience Plan: Finalized CRC Year-Round Community Resilience Plan. The plan must outline services and programs operating out of the CRC year-round to ensure ongoing usage of the CRC. A draft of the plan was required in the CRC Implementation Grant proposal, and final plan is due by end of grant term.			
CRC Emergency Plan: Completed CRC Emergency Plans will be due at the end of the grant term and must include all the components outlined on p. 25 of CRC Round 1 Program Guidelines. The plans should demonstrate how the facility serves (or could serve) the local community during emergency activations. • CRC Emergency Activation and Operation Plan during emergencies • CRC Building Emergency Evacuation Plan (CalOSHA compliant)			

Program Requirements During Term of Grant Agreement	Task # or Deliverable File Name	Date Completed	Date Approved
Emergency Activation Coordination			
Coordination with County (Signed MOU or MOA): Grantees must coordinate with their County Office of Emergency Services, or relevant emergency management and planning departments for the County to determine procedures for emergency activation. This coordination is an ongoing requirement during the Grant term. • By the end of the Implementation Grant term, Grantees must turn in a signed **Memorandum of Understanding or Memorandum of Agreement (MOU/MOA) with County entities** which either (1) details emergency activation procedures for the CRC, or (2) identifies the CRC as a shelter resource in a county/regionally developed Emergency Operations Planning (EOP) document.			

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California Strategic Growth Council – Community Resilience Centers (CRC) Implementation Grant – Round 1

Grant Number: G-SGC25301, City of Coachella

Community Resilience Centers (CRC) Program

Round One Implementation Grant Term Requirements Summary

Program Requirements During Term of Grant Agreement	Task # or Deliverable File Name	Date Completed	Date Approved
Long Term Use of the CRC Facility			
Long Term Use Documentation: By the end of the second year of the grant term, Grantee must provide the SGC **with a recorded deed restriction, Memorandum of Unrecorded Grant Agreement (MOUGA), or Notice of Unrecorded Grant Agreement** for each site acquired or improved upon with funding provided under this Grant Agreement. The recorded deed restriction, MOUGA, or Notice of Unrecorded Grant Agreement must demonstrate the site's dedicated use as a community-serving facility for a minimum of 15 years after Project implementation is complete. Leased facilities must provide both a copy of the lease and a signed letter of commitment from the landowner giving permission to develop the proposed Project and provide long term maintenance, as applicable, satisfactory to the SGC.			

Program Requirements During Term of Grant Agreement	Task # or Deliverable File Name	Date Completed	Date Approved
Project Reporting Requirements			
Annual Reports: Grantees must provide an annual report at the end of each year of the grant term. The annual report includes: a leveraged funding report, if applicable; an equipment inventory of purchased equipment, if applicable; an annual summary report; and any indicator tracking data required for program evaluation.			

Final Report: When the Project is completed, Grantee must submit a Final Report with the last invoice. See CRC R1 Program Guidelines and CRC Grant Management Manual.			
Reporting on Ownership: Grantees must report on equipment, vehicles, and infrastructure purchased or leased with grant funds in accordance with the terms of the Grant Agreement. Please see Sections 25 – 28 of the Grant Agreement, p. 67 of the CRC R1 Program Guidelines, and the CRC Grant Management Manual for details and requirements.			

**Projects located in rural communities for whom these requirements present a hardship may request modifications, with justification, for asterisked (*) functions or features in Section 5.4 of the CRC Program Guidelines. In these cases, Grantees must name the asterisked function or feature, provide context for the specific hardship, propose a relevant and feasible modification, and submit a request to SGC staff. Staff will review such requests on a case-by-case basis.*

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California Strategic Growth Council – Community Resilience Centers (CRC) Implementation Grant – Round 1

Grant Number: G-SGC25301, City of Coachella

Community Resilience Centers (CRC) Program

Round One Implementation Grant Term Requirements Summary

Grantee Certification

Grantee certifies that the information contained herein is true and accurate, that all funds were expended for the purposes of this Project, and that the Project complies with the terms of the Grant Agreement. Grantee further certifies that all Project deliverables have been completed and that any expenditures or deliverables reflected herein are allowed under the terms of the Grant Agreement.

Authorized Signature

Grantee Authorized Representative:

Phone #:

Email:

_____ Grantee Signature

_____ Date

SGC Grant Manager Certification

SGC Grant Manager certifies that the information contained herein is true and accurate to the best of their knowledge, and that the Project complies with the terms of the Grant Agreement. SGC Grant Manager further certifies that they have verified that all Project deliverables have been completed in compliance with the Grant Agreement.

Authorized Signature

SGC Grant Manager:

Phone #:

Email:

_____ SGC Grant Manager Signature

_____ Date

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Exhibit K, Partnership Agreement

Please see Grantee Partnership Agreement attached.

Grantee shall ensure all Partners sign a revised CRC Partnership Agreement within three months of grant execution or no later than September 30, 2025. This revised Partnership Agreement shall be to a standard mutually acceptable to both CRC staff and the Grantee, in compliance with CRC Round 1 Guidelines, and shall reflect at a minimum the changes requested by CRC staff during the Post Award Consultation Process. The Grantee must send the final CRC Partnership Agreement signed by all Partners to SGC by September 30, 2025. The final signed CRC Partnership Agreement shall be included as an amendment to this grant agreement. The attached Partnership Agreement shall provide the basis for the collaborative governance of the CRC grant.

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COLLABORATIVE STAKEHOLDER STRUCTURE

PARTNERSHIP AGREEMENT

BY AND AMONG:

City of Coachella
GRID Alternatives Inland Empire
Hidden Harvest
RAICES Cultura
Southern California Mountains Foundation (Urban Youth Conservation Corps)
The LEAP Institute
Sarvadoya Institute
Regents of the University of California at Berkeley (UC Berkeley Campus)
Orange County Inland Empire Economic Development / Riverside County SBDC
County of Riverside Emergency Management Department
TODEC Legal Center
Riverside Latino Commission on Alcohol $ Drug Abuse Services
University of California at San Diego office of Innovation and Commercialization
Riverside University Health
Arteco

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PARTNERSHIP AGREEMENT
FOR THE COLLABORATIVE STAKEHOLDER STRUCTURE
FOR THE COACHELLA COMMUNITY RESILIENCE CENTER GRANT

by and among

THE CITY OF COACHELLA

and

City of Coachella
GRID Alternatives Inland Empire
Hidden Harvest
RAICES Cultura
Southern California Mountains Foundation (Urban Youth Conservation Corps)
The LEAP Institute
Regents of the University of California at Berkeley (UC Berkeley Campus)
Riverside County Economic Development / SBDC
County of Riverside Emergency Management Department
TODEC Legal Center
Latino Commission
Arteco

Dated November 26, 2024

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Exhibit “B” - Collaborative Stakeholder Structure

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PARTNERSHIP AGREEMENT FOR THE COLLABORATIVE STAKEHOLDER STRUCTURE FOR THE COACHELLA COMMUNITY RESILIENCE CENTER GRANT

This draft Partnership Agreement for the Collaborative Stakeholder Structure for **COACHELLA COMMUNITY RESILIENCE CENTER** ("Partnership Agreement") is made and entered into this ____day of _____, 2023, by and between **the City of Coachella, a California general law city and municipal corporation ("City" or also known as the "Grantee")** and **GRID Alternatives Inland Empire ("GRID" or "GRID Alternatives"); the Orange County Inland Empire Small Business Development Center Network ("Riverside County SBDC"); Hidden Harvest; Arteco Partners ("Arteco"); County of Riverside Emergency Management Department ("EMD" or "Riverside EMD"); TODEC Legal Center, Perris ("TODEC"); Sarvodaya Institute; The Latino Equity Advocacy & Policy Institute ("LEAP" or "LEAP Institute"), the University of California at San Diego Office of Innovation and Commercialization ("UCSD" or "UC San Diego OIC"), Regents of the University of California at Berkeley ("UC Berkeley"), the Riverside Latino Commission on Alcohol & Drug Abuse Services, Inc. ("Latino Commission"); Riverside University Health; the Southern California Mountains Foundation (Urban Youth Conservation Corps) ("Conservation Corps"); and RAICES Cultura** (each a "Partner" or "Member" and collectively referred to as "Entities"). Although titled "Partnership Agreement," this Agreement, once finalized, will function as a Memorandum of Understanding and is not intended to be legally binding.

RECITALS

A. The U.S. Environmental Protection Agency (EPA), Office of Environmental Justice and Eternal Civil Rights (OEJECR) awards grants for the development and implementation of neighborhood-level climate sustainability plans as part of the Environmental and Climate Justice Community Change Grants (CCG) program.

B. This Agreement is entered into pursuant to requirements of the Community Resilience Centers (CRC) Program Guidelines ("Grant Agreement") and **COACHELLA COMMUNITY RESILIENCE CENTER** proposal ("Proposal") and memorializes basic terms to govern the planning and implementation of the scope of work included in the Proposal.

C. Through this draft Agreement, the Entities commit to working together to implement the projects identified in the Proposal. The Grantee and Partners have developed the projects include in the Proposal with the understanding of the CRC program requirements and are prepared to lead and participate for the term of the CRC grant.

D. Through CRC, the California Strategic Growth Council (SGC) funds the planning, development, and implementation of neighborhood-level Community Resilience Centers that empower communities, respond to climate emergencies, and provide year-round services and programs to enhance both climate resilience and community resilience.

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E. The **CITY OF COACHELLA** will be the Grantee responsible for the grant from SGC to fund a range of activities within the **Project Area** as depicted in the attachment: **Project Area Map.**

F. Partners are organizations that agree to participate in the program and fully support the objectives, goals, strategies, and projects identified within the submitted CRC Grant Application.

G. SGC requires this Agreement to set forth the agreed upon governance structure and terms of operation required to implement the **COACHELLA COMMUNITY RESILIENCE CENTER** ("CCRC") including but not limited to, the expectations and responsibilities of the Parties, legal and financial terms, and community engagement and decision-making processes.

H. Parties desire to enter into this Agreement to establish a Collaborative Stakeholder Structure ("Collaborative") for matters pertaining to the CRC Grant and the implementation of the scope of work within the forenamed Project Area.

I. Entities acknowledge and agree that other Entities may be added to this Agreement, decided through a democratic process amongst the Collaborative and in consultation with SGC.

TERMS AND CONDITIONS

Section 1. DEFINITIONS.

1.1 General. The definitions set forth in the above recitals, in the SGC Guidelines, and otherwise indicated in parenthesis hereafter, shall apply to this Partnership Agreement.

1.2 SGC. "SGC" shall mean the Community Resilience Centers Grants Program.

1.3 CRC Program. "CRC" shall mean the Community Resilience Centers Grants Program.

1.4 CCRC**.** "CCRC" shall mean the COACHELLA COMMUNITY RESILIENCE CENTER.

1.5 Application. "Application" shall mean the CRC Grant Application for funding submitted by City.

1.6 Bi-monthly. "Bi-monthly" shall mean every other month.

1.7 Budget. "Budget" shall mean the budget for a particular Project.

1.8 Budget Report. "Budget Report" shall mean the report containing the budget for a particular Project, which breaks down cost by task and lien item.

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1.9 Close-out Report. "Close-Out Report" shall mean the report submitted to the SGC at the conclusion of an individual Project.

1.10 Project. "Project" shall mean a project implemented with CRC Grant Funds.

1.11 Community Engagement Plan. "Community Engagement Plan" shall mean the plan that sets forth the community outreach tools and goals of the City and Partners.

1.12 Data Collection Plan. "Data Collection Plan" shall mean the plan that codifies data collection methods and reporting requirements and identifies all metrics to be tracked pursuant to the requirements the CRC Grant Agreement and pursuant to the wishes of the Advisory Council.

1.13 Displacement Avoidance Plan. "Displacement Avoidance Plan" shall mean the plan that addresses the displacement prevention needs of the community.

1.14 CCRC. "CCRC Plan" or "Plan" shall mean all aspects of the project plan required by the City and its Partners in the CCR Grant Agreement.

1.15 GHG. "GHG" shall mean "Green House Gas."

1.16 Grant Term. "Grant Term" shall mean the term of the TCC Grant Agreement.

1.17 Hub. "Hub" shall mean a subcommittee or subset of the Advisory Council that is tasked with a particular area of focus, is responsible for in-depth study of that area, and reports back to the full Advisory Council with regard to this focus.

1.18 Indicator Report. "Indicator Report" shall mean a report that tracks and reports Indicator Tracking for a Project.

1.19 Indicator Tracking. "Indicator Tracking" shall mean the tracking and assessment of certain elements to measure the overall impact of the Project investments, as outlined in the TCC Guidelines.

1.20 Indicator Tracking Plan. "Indicator Tracking Plan" shall mean the plan that sets forth the community-driven Indicator Tracking guidelines that will govern data collection and progress tracking for Projects.

1.21 Lead Applicant. "Lead Applicant" shall mean the City of Coachella.

1.22 Advisory Council. "Advisory Council" shall mean the advisory body to the Lead Applicant.

1.23 Leverage Funding. "Leverage Funding" shall mean the funding, other than CRC Grant funds, used to supplement CRC Grant funds for the completion of all or a portion of a Project.

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1.24 Notice to Proceed. "Notice to Proceed" shall mean the notice issued by the City to all Partners once the CRC Grant Agreement has been fully-executed by and between the City and SGC.

1.25 Performance Period. "Performance Period" shall mean the period of time beginning immediately upon the completion of a Project and ending upon a date determined by the City, during which Partners will be required to complete additional Indicator Tracking.

1.26 Community. "Community" shall mean those residents and stakeholders in the Project Area.

1.27 Subcontractor. "Subcontractor" shall mean any third party used by any Partner to perform any work in furtherance of a Project.

1.28 CRC Grant Agreement. "CRC Grant Agreement" shall mean the agreement entered into by and between the City and the SGC.

1.29 CRC Guidelines. "CRC Guidelines" shall mean the CRC Program Guidelines for 2023.

1.30 Workforce Development Plan. "Workforce Development Plan" shall mean the plan that governs workforce development and training programs that train participants for jobs and skills and recruit and serve Project Area residents.

1.31 Working Group. "Working Group" shall mean a group consisting of the members of the Advisory Council and the CCRC, established for the purpose of facilitating discussion and information-sharing with regard to a particular task.

1.32 Work Plan. "Work Plan" shall mean a plan setting forth the timeline, discrete tasks, and detailed deliverables for a particular Project.

1.33 Work Product. "Work Product" shall mean any writings, notes, memoranda, reports, research, and useable data, whether created or collected by a Partner or a Subcontractor of a Partner, generated in connection with the planning or implementation of the COACHELLA COMMUNITY RESILIENCE CENTER.

Section 2. INCORPORATION AND ACKNOWLEDGEMENT OF TERMS.

2.1 Incorporation. City and its Partners intend that this Partnership Agreement shall conform to and satisfy all requirements of the CRC Guidelines, and the CRC Grant Agreement. Each Party's performance shall be conducted in accordance with the CRC Grant Agreement, the CRC Guidelines, and this Partnership Agreement (hereafter collectively the "Performance Terms").

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2.2 Acknowledgement. Each Party acknowledges that it has reviewed the Performance Terms, participated in the preparation of the CCRC Plan and the CRC Grant Application, and is fully committed to the goals and requirements of the Performance Terms.

Section 3. PURPOSE AND GOALS.

3.1 Purpose. The purpose of this Partnership Agreement is to formalize the partnership and understanding between the Parties and to set forth the terms by which the Parties will manage, coordinate, and administer CRC Grant-related activities within the boundaries of the Project Area. The Parties agree that the purpose for conducting the activities as a coordinated group shall include the following:

a. Implementing activities, programs, strategies, and projects as set forth in the CRC Grant Agreement;

b. Promoting the execution of objectives and goals set forth in the CRC Grant Agreement;

c. Providing a platform for community engagement and input into implementation of activities related to the CRC Grant;

d. Performing such other functions as may be deemed necessary and appropriate to meet the objectives of this Partnership Agreement.

3.2 Goals. Each Party affirms that the COACHELLA COMMUNITY RESILIENCE CENTER is intended to support the growth of community amenities and assets, such as increased public safety, quality educational facilities, improved infrastructure, increased mobility, reduced hazardous waste and carbon emissions, new local jobs, opportunities for business incubation, and other resources that are critical to the growth of a healthy and vibrant community.

Section 4. RESPONSIBILITIES OF ALL PARTIES.

4.1 Mutual Cooperation. Parties recognize that they have complementary expertise and common goals and interests. Parties shall endeavor to cooperate, work together, and share knowledge, expertise, and best practices with regards to the Plan and shall commit to working collaboratively with one another and with community stakeholders throughout the Grant Term. The Parties hereto agree that they will each provide such information and documentation as is reasonably necessary to fulfill the intent of this Partnership Agreement and make diligent efforts to respond to inquiries and requests for information from the other Parties. The Parties agree to provide all Project-related information and documents as requested by the other Party or the State of California, including all grant-related reporting and documentation.

4.2 Leveraging of Available Funds. Parties shall make good faith efforts, as appropriate, to leverage available federal, state, local, and private funds, and to assist other Parties in leveraging available federal, state, local, and private funds, to support integrated strategic investment for the transformation of the COACHELLA COMMUNITY RESILIENCE CENTER.

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4.3 Communication. Parties shall commit to the principle of good communication, especially when one's work may have some bearing on the responsibilities of the other. Parties shall seek to alert each other as soon as practical to relevant developments with regards to the Plan and its execution. Parties shall also ensure that it is clear who the appropriate contacts are for particular matters and that contact details are kept up to date.

Section 5. CITY - ROLE AND RESPONSIBILITIES.

Lead Applicant and Grantee. As the Grantee, City commits to all duties and responsibilities corresponding to the Grantee role under the COACHELLA COMMUNITY RESILIENCE CENTER for the term of the CRC Grant.

5.1 The City is fully committed to the activities and deliverables of the CRC Proposal, the requirements of the CRC Grant, and the stipulations of this Agreement, and agrees to take all actions necessary to effectuate the requirements of the CRC Grant in accordance with the State of California requirements.

As Grantee, the City responsibilities include but are not limited to:

a. Commitment to Partners
   (1) Commitment to plan and implement the project schedule;
   (2) commitment to work collaboratively;
   (3) leverage available funds; and
   (4) commitment to build equitable policies collaboratively with Entities in the Collaborative.
b. Roles and Responsibilities
   (1) Coordinating all components of the Proposal and processing the approval of the Proposal through the SGC as may be necessary or appropriate;
   (2) overseeing and coordinating the CCRC;
   (3) preparing and disbursing the Grant Agreement funds to Partners either as reimbursement or advanced funds for eligible administration and services upon submission of full and complete disbursement requests or supporting documentation for advanced funds, subject to State review and approval;

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(4) submitting all invoices and associated summary reports, and annual reports to the CRC Program staff;
(5) participating in regular Collaborative meetings.
(6) participating in regular check-in meetings with CRC Program staff;
(7) providing City staff to support the project during the entirety of the grant term; and
(8) achieving and monitoring goals and associated indicators as defined by the CRC Proposal and the Grant Agreement.

c. Governance
(1) Sharing decision-making power with Entities in the Collaborative.
(2) Ensure that any proposed changes, programs, and activities uphold the requirements of the Grant Agreement.

d. Additional Roles and Responsibilities
(1) Oversight of implementation. City shall supervise and coordinate the implementation of activities related to the CRC Grant and, with the consent of the Partners, enter into any necessary additional agreements to facilitate the implementation of the Plan.
(2) Community Engagement. Outside of this Agreement, the City shall coordinate with an Outreach Entity to facilitate the implementation of the Community Engagement Plan. The Collaborative will be responsive to the Outreach Partner's direction with regard to community outreach and the facilitation of local involvement.

5.2 Treasurer. The City shall hold one seat on, and be Treasurer of, the Advisory Council.

5.3 Working Group Participation. City shall participate in every Working Group. In doing so, the City will have the responsibility of monitoring day-to-day activities and maintaining awareness of roadblocks, conflicts, and performance issues. For the City, responsibility will be borne by the Office of the City Manager and the Economic Development Department.

5.4 Grant Administration. City shall serve as the administrator of the CRC Grant, including but not limited to, compiling all invoices, supporting documentation, and reporting materials for Projects. City shall ensure compliance with all accounting, disbursement, recordkeeping, and all other compliance requirements of the Performance Terms with respect to the City and Partners.

5.5 Disbursement and Accounting of Funds. City shall be responsible for the disbursement of the CRC Grant funds in accordance with Performance Terms. Within sixty (60) days from the date that a Partner submits a request for disbursement, the City shall disburse the CRC Grant funding to Partners. In the event additional time is needed to allow the SGC to process the requesting Partner's disbursement request, the City shall communicate to the requesting Partner the reason for the delay and the anticipated date for disbursement. The Strategic Growth Council (SGC) is authorized to provide qualifying grantees Advance Payments for the TCC Program through May 1, 2025. Should the City of Coachella qualify to receive advance pay, it will develop and provide a process for its Partners to request and receive pay, and require all Partners to comply with the reporting terms. Advance Payment is for agencies and nongovernmental entities with low cash reserves that serve under resourced communities, to carry out approved program activities. Advance Payments can

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be up to twenty-five percent (25%) of the total grant award, which can be provided in one payment or spread across a series of smaller installments and is to be determined in the Grant Agreement

To receive advance pay, the Grantee must do the following:

a. Demonstrate good standing with the IRS
b. Compile and provide spending plans for each Partner receiving advance payment
c. Complete an advance payment request form with supporting documentation
d. Sign an agreement that they will:
    (1) Revert all unused moneys to the state if they are not liquidated within the timeline specified in the grant agreement or in the case of non-compliance/misuse of funds
    (2) Communicate and document changes to spending plans

Upon receipt of appropriate documentation, funds will be paid to the Grantee and the Grantee will be responsible for dispersing payment to Partners, as approved by SGC. Advance payment funds from SGC must be dispersed into a federally insured and interest-bearing Grantee account to track withdrawals and interest earned. Any accumulated interest is considered TCC Program funds. The complete schedule, process, and reporting requirements for advance pay will be determined in the Grant Agreement.

5.6 Financial Support. City shall leverage as appropriate, or assist in leveraging, available federal, state, local, and private funds as available to support integrated strategic investment for the transformation of the Project Area.

5.7 Oversight of implementation. City shall supervise and coordinate the implementation of activities related to the TCC Grant, including the housing, urban greening, and transportation components of the Plan, and enter into any necessary additional agreements with the Project Partners, Data Partner, Outreach Partner, or Anti-Displacement Partner, outside of this Partnership Agreement, to facilitate the implementation of the Plan.

5.8 Workforce Development. City shall impose on Partners and monitor the local hire goals set forth in the Workforce Development Plan.

5.9 Community Engagement. City shall coordinate with the Partners in the implementation of the Community Engagement Plan and be responsive to the Outreach Partner's direction with regard to community outreach and the facilitation of local involvement.

5.10 Displacement Avoidance. City shall cooperate with Partners to implement the Displacement Avoidance Plan and address the displacement prevention needs of the community while focusing on key educational opportunities, encouraging advocacy, and facilitating accountability on behalf of Coachella Prospera.

5.11 Indicator Tracking. City shall work with the Partners and the Advisory Council to develop a community-driven Indicator Tracking Plan and local monitoring guidelines and ensure that all Partners comply with the Indicator Tracking Plan.

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5.12 Reporting. The City and its Partners shall be responsible for any and all required reports, including but not limited to Progress Reports, Indicator Reports, Budget Reports, and Close-Out Reports.

Section 6. PROJECT PARTNERS - ROLES AND RESPONSIBILITIES.

Partners are responsible for implementing specific strategies stipulated within the Collaborative's workplan, and will utilize their staff capacity, expertise, and organizational/project management abilities to deliver on their commitments within the overall workplan. Partners have a funded role in implementing a specific role of the Proposal and Grant Agreement

The following Entities will serve as Partners on Coachella Community Resilience Center for the term of the CRC Grant. Unless otherwise noted, their responsibilities will be executed at the CCRC.

a. Hidden Harvest
   (1) Responsible for overall outside grounds maintenance.
   (2) Responsible for the operation and maintenance of the campus vegetable beds and fruit-bearing plants.
   (3) Responsible for distribution of food to the community.
   (4) Participate in regular Collaborative meetings.

b. The Latino Equity Advocacy & Policy Institute
   (1) Responsible for the operation and maintenance of the CCRC's rideshare fleet.
   (2) Responsible for managing the pick-up and drop-off of community members at approved local sites, including, but not limited to, healthcare facilities and the initiatives.
   (3) Participate in regular Collaborative meetings.

c. Regents of the University of California at Berkeley
   (1) Responsible for ensuring that all data that the Grantee and Partners are required to track pursuant to the Grant Agreement are tracked appropriately and reported on in the appropriate timeframe and format.
   (2) Participate in regular Collaborative meetings.

d. GRID Alternatives Inland Empire
   (1) Responsible for sourcing and installing the CRC facility's rooftop solar photovoltaic system.
   (2) Responsible for sourcing and installing the CRC's facility backup battery for emergency energy generation.
   (3) Responsible for supporting Outreach regarding the CCRC and energy.
   (4) Participate in regular Collaborative meetings.

e. County of Riverside Emergency Management Department
   (1) Responsible for determining procedures for CRC facility emergency activation.
   (2) Responsible for conducting emergency response education and trainings.
   (3) Participate in regular Collaborative meetings.

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Members

Other Entities that are not the Grantee and Partners will be considered Members of the Collaborative. Members are residents, organizations, and other Entities that support decision- making, direction, and implementation of the CRC Grant. Members will assist with the execution of the grant agreement and provide valuable services that enhance the value of the Coachella Community Resilience Center. Depending on a singular agreement between each Member and the City, some Members may be compensated by the City for their contribution to the CCRC.

The following Entities will serve as Members of the **Coachella Community Resilience Center** for the term of the CRC Grant. Unless otherwise noted, their responsibilities will be executed at the CCRC.

a. Arteco
   (1) Responsible for the overall day-to-day operation of the CRC facility, maintaining the building and ensuring safe and habitable conditions at all times.
   (2) Responsible for conducting routine and major maintenance on the CRC facility and buildings on campus grounds.
   (3) Responsible for ensuring the CRC facility is accessible to the public during appropriate times and events.
   (4) Participate in regular Collaborative meetings.

b. Sarvadoya Institute
   (1) Responsible for leading gardening and agricultural demonstrations
   (2) Responsible for teaching and providing resources on sustainable agriculture and landscaping practices.
   (3) Responsible for the maintenance and operation of the demonstration and community gardens
   (4) Participate in regular Collaborative meetings.

c. Orange County Inland Empire Small Business Development Center Network
   (1) Responsible for assisting small business requesting support through the CCRC or that are part of the small business incubation program.
   (2) Responsible for supporting prospective business owners with the creation of a business plan.
   (3) Participate in regular Collaborative meetings.

d. TODEC Legal Center, Perris
   (1) Responsible for educating community members about heat illness and preparation/mitigation strategies.
   (2) Responsible for leading programs focused on community empowerment.
   (3) Responsible for operating and managing farmworker support programs.
   (4) Participate in regular Collaborative meetings.

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e. Riverside Latino Commission on Alcohol & Drug Abuse Services, Inc
   (1) Responsible for conducting mental and developmental health awareness campaigns and programs for community members.
   (2) Participate in regular Collaborative meetings.

f. University of California at San Diego Office of Innovation and Commercialization
   (1) Responsible for managing the small business incubator program.
   (2) Responsible for conducting regular workforce training and development
   (3) Participate in regular Collaborative meetings.

g. Riverside University Health
   (1) Responsible for providing education about heat illness, asthma, and other preventative health topics.
   (2) Participate in regular Collaborative meetings.

h. Southern California Mountains Foundation (Urban Youth Conservation Corps)
   (1) Responsible for supporting composting activities, tree planting, workforce training and development.
   (2) Participate in regular Collaborative meetings.

i. RAICES Cultura
   (1) Responsible for curating, maintaining, and operating the CCRC art gallery.
   (2) Participate in regular Collaborative meetings.

6.1 Co-Applicants. Each Project Partner shall be a Co-Applicant to the CRC Grant Application and shall carry out all responsibilities associated with its respective Project(s) as directed by the City and in accordance with the Performance Terms.

6.2 Community Members. Each Community Member (as defined in Section 10.2 below) will hold one seat on the Advisory Council.

6.3 Representation on Advisory Council. Each Project Partner and Community Member shall hold seats on the Advisory Council.

6.4 Working Group Participation. Each Project Partner shall participate in one or more Working Group, based on the respective "project type" that it intends to implement, as outlined in Appendix B to the CRC Guidelines and as appropriate with regard to the size of its Project. Participation in a Working Group requires attendance at regular meetings, coordination with organizations doing like-projects in the Working Group, joint problem-solving and resource-sharing, coordination of community engagement and outreach activities, joint development and input on data tools and metrics, the timely submission of data for reports to the Advisory Council, and preparation of materials for public dissemination. Project Partners may agree to lead a Working Group, taking on the relative duties required of that position.

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6.5 Project Development. Each Project Partner shall develop ideas for programs and projects that directly impact neighborhood quality in the Project Area and shall create scope(s) of work for its respective Project(s) in alignment with the vision of the CCRC Plan.

6.6 Implementation of Project. Each Project Partner shall oversee the implementation of its respective Project, in accordance with Performance Terms, and with respect there to shall:

a. Secure all necessary governmental approvals, reviews, licenses, or permits;

b. Immediately notify the City and the Advisory Council of any change in schedule, design, or outcome so that the determination can be made as to whether State review and/or a change to the GHG calculation is required;

c. If metric targets are not met, the Advisory Council will discuss potential issues, challenges, or barriers to success, and make recommendations for technical assistance, programmatic adjustments, or other interventions. Underperforming Partners will be asked to develop a program improvement plan, for their respective project, that identifies specific and measurable goals, outcomes, and indicators of success within a specific timeline;

d. Prepare and propose solutions and an action plan to address any issues as they arise, working collaboratively with other Parties, subcontractors, and stakeholders to ensure that its Project does not deviate from its intended purposes and the expectations of the Coachella Prospera initiative;

e. Ensure that there are no conflicts between policies or restrictions on sources of funds needed to complete Projects; and

f. Refrain from using CRC Grant Funding to supplant Leverage Funding.

6.7 Implementation Policies. Each Project Partner agrees to participate in and incorporate the following implementation policies, as appropriate to its respective project: The Community Engagement Plan, the Workforce Development Plan, and the Displacement Avoidance Plan. Project Partners agree to abide by the goals set forth in the Workforce Development Plan when procuring any portion of work associated with their respective Project and when hiring any related temporary or permanent positions, unless the Project Partner is a public entity, in which as it is required to comply with its agency's applicable hiring and procurement statutes.

6.8 Hiring Subcontractors. Project Partners may contract with Subcontractors for needed administrative, design, construction, engagement, or implementation support for Projects. City's obligation to pay the Project Partner is an independent obligation from the Project Partners' obligations to pay their respective Subcontractors. With regard to Subcontractors:

a. Project Partners are entitled to make use of their own staff and Subcontractors as identified in their respective Budget and Work Plan.

b. Project Partners shall manage, monitor, and accept responsibility for the

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performance of their own respective staff and Subcontractors and shall conduct their respective project activities and services consistent with professional standards for the industry and type of work being performed under this Partnership Agreement.

c. Nothing in this Partnership Agreement or otherwise shall create any contractual relationship between the City and any Subcontractors retained by a Project Partner, and no Subcontractor will relieve the Project Partner of its obligations under the Agreement.

6.9 Reporting. Each Project Partner shall submit all required supporting documentation, as set forth in Section 10.5, to demonstrate that the work for which it is seeking reimbursement has been completed. Each Project Partner is responsible for its respective Project and shall develop, prepare, and submit regular updates to the City and the Advisory Council regarding its progress toward Project objectives, shall routinely update the information management platform regarding Project schedule and objectives, and shall provide appropriate photos, stories, and meeting and event notices in a timely fashion to the City and Advisory Council. Any Partner requesting Advance Payment, if it is made available to the City of Coachella, shall adhere to the process defined in Section 4.2.

6.10 Recordkeeping. Each Project Partner shall maintain its own records in accordance with Performance Terms and shall establish an official file for each Project with adequate documentation supporting each action taken with respect to the Plan, including letters and email correspondence, financial records (including agreements and any associated documents with Subcontractors and receipts), engagement documentation, required reports, data, readiness and compliance documentation. Each Project Partner shall make such records available to the City for inspection. All such records shall be clearly identifiable. Each Project Partner and its Subcontractors shall allow inspection of all work, data, documents, proceedings, and activities related to the Partnership Agreement for a period of four (4) years from the day after the last day of the Performance Period.

Section 7. DATA PARTNER- ROLES AND RESPONSIBILITIES.

7.1 Co-Applicant. Data Partner shall be a Co-Applicant to the CRC Grant Application and shall hold the City and its Project Partners accountable to the specific impact goals of their respective Project.

7.2 Representation on the Advisory Council; Reporting Role. Data Partner shall hold a seat on the Advisory Council and shall lead a discussion with the Advisory Council, quarterly, to review and analyze the Data Dashboard indicators to track Partners in connection with their respective performance goals and to help them understand initiative-wide progress toward their goals. If metric targets are not met, the Advisory Council will discuss potential issues, challenges, or barriers to success, and make recommendations for technical assistance, programmatic adjustments, or other interventions. Underperforming Partners will be asked to develop a program improvement plan for their respective project that identifies specific and measurable goals, outcomes, and indicators of success within a specific timeline.

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7.3 Hub and Working Group Participation. As the objective data manager, the Data Partner shall coordinate with the Community Engagement Working Group, the Advisory Council, and any other Hub or Working Grouping wherein its expertise is needed, as assigned by the City.

7.4 Community Engagement. Data Partner, in coordination with the Outreach Partner, shall engage residents and businesses in an annual survey geared toward tracking communitywide indicators to determine if Projects are changing attitudes, behavior, health, and circumstances for the COACHELLA COMMUNITY RESILIENCE CENTER. Data Partner shall identify publicly available data (e.g., Census, Bureau of Labor Statistics) for tracking neighborhood and community-level metrics, including stress levels, rates of chronic disease, and community cohesion.

7.5 Tracking. Data Partner shall be responsible for ensuring that all data that Parties are required to track pursuant the CRC Grant Agreement are tracked appropriately and reported on in the appropriate timeframe and format. Data Partner shall in the first quarter of the CRC Grant Term:

a. Work closely with the City, the Advisory Council, and community stakeholders to identify specific indicators that will be tracked over time to understand Project quality and to assess public health, economic development, GHG reductions, and other project-specific outcomes above and beyond those required under a CRC Grant Agreement. The final list of additional indicators will be approved by the Advisory Council.

b. Inventory and analyze how indicators are used for decision-making or quality improvements, which indicators are governed by regulatory requirements, and how data variables are defined (i.e., a data dictionary). This process will allow the Data Partner to recommend common variables for easy data integration.

c. Create the Data Collection Plan.

d. Create a Data Dashboard that provides monthly, quarterly, and annual reports on key indicators that the Advisory Council defines and that are required by the State in the CRC Grant Agreement.

7.6 Training. Data Partner shall ensure that Project Partners are meeting their data collection requirements. Data Partner shall train all Project Partners as applicable on what data to collect and how to collect their assigned data and report the data to meet State requirements and the CRC Grant Agreement.

7.7 Support. Data Partner shall provide support to Project Partners if they are facing obstacles or challenges in their data collection efforts.

7.8 Data Sharing. Data Partner shall work to develop data share agreements that allow Partners to participate in a centralized data portal for inputting and accessing data and monthly data reports.

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Section 8. NON-DISPLACEMENT PARTNER - ROLES AND RESPONSIBILITIES.

8.1 Co-Applicant. Non-Displacement Partner shall be a Co-Applicant to the CRC Grant Application and shall work under contract with the City to prevent displacement by actively assisting the residents in the Project Area in matters of foreclosure avoidance and tenants' rights.

8.2 Representation on Advisory Council; Reporting Role. Non-Displacement Partner shall hold a seat on the Advisory Council and shall lead efforts to implement the Displacement Avoidance Plan, analyze the effectiveness of existing policies and programs on residents and businesses, make modifications as necessary, and report regularly to the Advisory Council on related non-displacement efforts.

8.3 Services and Programs. Non-Displacement Partner shall:

a. Assist with implementation of Inclusionary Housing policies;

b. Provide tenant advocacy and referrals to low cost legal representation, including conducting intake and evaluations, and helping with transportation, translation, and general advocacy obligations; and

c. Conduct a series of workshops focusing on financial education, homeownership, tenants' rights, and local resources.

d. Help form a Small Business Alliance and provide grant funding assistance to small businesses who may have code compliance issues.

8.4 Reporting. Non-Displacement Partner shall keep a database of all clients and the services that it receives and shall provide quarterly updates to the Advisory Council. Non-Displacement Partner shall meet the following reporting requirements:

a. General Reporting Requirements.

(1) All reports must be completed using the templates attached to the CRC Grant Agreement or provided by the City.

(2) The first reporting period will begin on the start date of the CRC Grant Agreement by and between the City and SGC.

(3) All reports must be submitted to the City on the due date specified by the City. When the report due date falls on a weekend or state recognized holiday, reports will be due on the first working day that follows.

(4) All reports must be signed by the signatory to this Partnership Agreement.

(5) City and SGC may request to verify reports through methods that include, but are not limited to: supporting documentation, site visits, conference calls or video conferencing.

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b. Bi-Monthly Progress Reports. Non-Displacement Partner shall complete Bi-Monthly Progress Reports using the template attached to a CRC Grant Agreement.

Annual Reports. Non-Displacement Partner shall complete an annual progress report, an annual leverage funding report, in accordance with Performance Terms, an Indicator Tracking Report, and a detailed Work Plan and Budget using the templates included in a CRC Grant Agreement, once per year.

Section 9. OUTREACH PARTNER - ROLES AND RESPONSIBILITIES.

9.1 Co-Applicant. Outreach Partner shall be a Co-Applicant to the CRC Grant Application and shall be responsible for the development of community outreach tools and the facilitation of local participation.

9.2 Representation on Advisory Council; Implementation of Community Engagement Plan. Outreach Partner shall hold a seat on the Advisory Council and shall lead efforts to implement the Community Engagement Plan.

9.3 Community Engagement. Outreach Partner shall coordinate and support resident involvement in major decisions, develop and manage a coalition of stakeholders in support of the Plan, and work with relevant stakeholders to increase the involvement of neighborhood residents, businesses, nonprofits, and grassroots and faith-based organizations.

9.4 Reporting. Outreach Partner shall track all outreach efforts and provide quarterly updates to the Advisory Council.

Section 10. COLLABORATIVE STRUCTURE.

10.1 General. The Collaborative shall initially consist of the fourteen (14) Entities party to the Partnership Agreement. After the ratification of the Grant Agreement and Partnership Agreement, three (3) “Community Seats”, to be filled by individuals who reside in the City, will be added to the Collaborative. Preference for occupation of the Community Seats will be given to persons who identify as part of a priority population, as defined by the Proposal. Each entity that is part of the Collaborative will have the ability to suggest agenda items for Collaborative meetings. The decisions made by the Collaborate are binding and should be executed by the applicable members of the Collaborative, pending compliance with the Grant Agreement as outlined in Section (D), Subsection (a).

a) Changing the Governance Structure. In an instance where an entity of the Collaborative wishes to amend the structure of the Collaborative, the entity should ensure that the request is made in writing and submitted to the City at least ninety-six (96) hours before a meeting. The change will be submitted to the SGC for approval after being approved by at least a two-thirds majority of Collaborative members.
b) Adding or Removing Entities. Any organization or individual that is a party

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to this Partnership Agreement will be a member of the Collaborative, so removal or addition of a party to this Partnership Agreement will likewise remove or add a member to the Collaborative. If needed to enhance or supplement the responsibilities of the Collaborative in upholding the Proposal, Partnership Agreement, Grant Agreement, an entity may be added to the collaborative with at least a two-thirds majority vote of Collaborative members. Collaborative Entities can be removed with a two-thirds majority vote if found to be negligent or unable to execute their responsibilities as listed in the grant agreement. Any Collaborative entity can suggest another entity for inclusion to or expulsion from the Collaborative.

(1) As it concerns the Community Seats, the City may, at any time, increase the number of Community Seats, but may not otherwise decrease the number of Community Seats below that which is set forth in this Partnership Agreement. Members in the Community Seats may resign, at any time, upon written notice to the City.

c) Entity Departure or Resignation. If an Entity voluntarily resigns or disbands, the Collaborative will seek to find an organization of a similar mission and vision to fulfill the responsibilities formerly entrusted to the departed Entity. Preference should be given to Entities comprised of an individual or individuals who live or work in the City. If a remaining Entity assumes the responsibilities of the departed Entity, the Collaborative should seek to replace the departed Entity with a community-based organization and/or community resident that serves priority populations in the community. In this instance, it is not important that the new Entity assumes the responsibilities of the departed entity. Approving a new entity shall follow the guidelines set forth in Section (A), Subsection (b).

d) Officers. At its first meeting, the Collaborative, by affirmative vote of a majority of Members present at the meeting, shall appoint members to serve as Chair, Vice Chair, and Secretary of the Collaborative. The Treasurer shall be the City. Terms shall be for one year (1) and rotate on an annual basis to ensure shared governance. The Chair will lead Collaborative meetings and will be assisted in its duties by the Vice Chair. The Secretary will be responsible for recording meeting minutes and ensuring that the minutes are shared with the City for public notice. The Secretary will also be responsible for sending meeting agendas to interested Entities, unless this task is otherwise delegated in part to another member of the Collaborative. Other Officer duties will be determined by the Collaborative in the Bylaws, as outlined in Section (B), Subsection (c).

10.2 Meetings. To establish order and efficiency, upon the City's issuance of the Notice to Proceed, the Collaborative shall meet once a month until all Community Seats, Bylaws, and communication processes are fully established ("Establishment Phase"). The Establishment Phase shall not exceed six (6) months under any circumstances. After the completion of the Establishment Phase, the Collaborative shall conduct public meetings at least on a quarterly basis. Until the election of Officers, as defined in Section (A) and Subsection (d), and the establishment of bylaws and the assignment of regular Collaborative meeting duties, as defined in Section (B) and Subsection (c),

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the City will organize and lead Collaborative meetings and draft the agenda for Collaborative meetings.

a. Location. Meetings shall be held within one mile of the CCRC facility, within the area administered by the City, at a time and location previously determined by the Collaborative members present at the signing of the Partnership Agreement. After the CRC facility is complete, meetings will take place at the CRC Facility. Meeting venues should support the facilitation of hybrid in-person and virtual meeting formats.
b. Presentation. Meetings will be hybrid format, held both in-person and virtually, unless an emergency decision is needed and/or extenuating circumstances prevent the meeting from occurring in person or force the meeting to be held in- person. Unless required to do so by the City or a simple majority vote, Collaborative members may choose to attend meetings in-person or virtually, except for the City or Collaborative-appointed administrator who facilitates the technology necessary to host the hybrid meeting. This person must attend Collaborative meetings in person.
c. Bylaws. At its first meeting, the Collaborative shall discuss governance procedures and set key priorities for managing future meetings. At the conclusion of the first meeting, the Collaborative, by affirmative vote of the simple majority of Entities present at the meeting, shall appoint five (5) entitles to draft bylaws for the collaborative stakeholder structure and set the priorities of the Collaborative. The bylaws and priorities shall conform to the Grant Agreement and general terms and intent of this Partnership Agreement and shall become effective upon adoption by the Collaborative.
d. Notice. City shall ensure that meeting agendas and materials are distributed to Collaborative members at least twenty-four (24) hours before a closed meeting. The Collaborative shall make reasonable efforts to provide live translation services, when requested, and the agendas and presentation materials in Spanish and English, if needed.

A. Public meetings. After the end of the established period, the Collaborative will begin to hold meetings, based upon the schedule outlined in Section (B). All meetings, except when requested by SGC staff or by a Collaborative entity and then approved by a simple majority (50%) of Collaborative members, will be held publicly.

a) Note. Unless otherwise noted in this section, public meetings will follow the guidelines as listed in Section (B)
b) Open and Public. Meetings shall be open and public and shall be facilitated in a manner that promotes equity, respect, and resident empowerment, including Spanish translation. To maximize public participation, the Collaborative shall generally limit discussion to items appearing on the duly noticed and published agenda. However, to support flexibility and responsiveness to evolving community needs, Collaborative members may propose time-sensitive or emerging topics for brief discussion during meetings. Such items may be introduced in a designated segment near the end of each agenda. Any substantive action on these topics shall be deferred to a future meeting to allow for public notice and participation. Each meeting agenda shall include an item at the beginning of the agenda for public comment for items not on the agenda so that the public has an opportunity to address the Collaborative regarding all matters within the Collaborative's purview.

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Additionally, the public shall have the opportunity to speak on any item on the agenda prior to the Collaborative's discussion of or decision on that item.

c) Non-Public Meetings. When a non-public Collaborative meeting is held, the agenda and decisions from that meeting should be reported and revisited at the next regular Collaborative meeting. The agenda and notes from the meeting should be published online, and reasonable efforts should be taken to ensure English and Spanish versions are available.

d) Notice. City shall ensure that meeting agendas and materials are published on a City-hosted webpage and posted inside the CRC facility in a location accessible to the public at least seventy-two (72) hours before a meeting. Agendas shall contain item descriptions that set forth the matter to be discussed with reasonable particularity so that the public is able to understand the subject to be discussed and the action to be taken. The Collaborative shall make reasonable efforts to provide live translation services, when requested, and the agendas and presentation materials in Spanish and English. In order to facilitate greater public participation, the Collaborative shall also make efforts to forward the agenda and materials to specific residents, businesses, and non-governmental organizations in the community who may have a particular interest in an agenda item. Notwithstanding the foregoing, the Collaborative recognizes that, in some circumstances, decisions and changes related to CRC Grant Implementation may require more expedient action. In the case of an emergency decision, discussion and notification may be made via email or virtual meeting with the Collaborative members and a recommendation formed with the necessary affirmative votes via virtual meeting or email. Such decisions shall be reported and revisited at the next regular Collaborative meeting.

B. Decision-Making and dispute resolution. All Entities that form the Collaborative will have equal authority to vote on issues and exercise the rights as delegated to them by this Partnership Agreement, regardless of the status of their entity as defined in the Proposal or this Partnership Agreement.

a) Decision-Making. The Collaborative Stakeholder Structure is designed to foster transparent, inclusive decision-making, where each participating partner and community representative has an equal voice. This approach ensure that community-based organizations and residents remain integral to governance and decision-making throughout the grant term.

(1) Equal Representation and Voting Authority. Each entity within the Collaborative holds equal voting power. Each entity will have one (1) vote on all key decisions, ensuring equitable influence in shaping the project’s direction.

(2) Inclusive Agenda Setting. Agenda items for Collaborative meetings will be submitted in advance, allowing all entities, including community representatives, to suggest topics for action items. Agendas will be distributed to all members at least one week prior to the meeting.

(3) Types of Decisions. Project scope and activity approval, resource

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allocation, community engagement initiatives, and policy development.

(4) Consensus-Building and Simple Majority. While consensus is the goal, if it cannot be reached, decisions will be made by a simple majority of entities present.

(5) Documentation and Communication. All voting outcomes, including dissenting options will be documented. Summaries of decisions and their rationales will also be shared in a format accessible to the wider community to maintain transparency.

(6) Annual Review of Decision-Making. The Collaborative will conduct an annual review of the decision-making process to ensure it continues to serve the community's needs. Adjustments will be made based on feedback from community representatives and member organizations.

b) Dispute Resolution. Disputes shall be defined as substantive disagreements or material issues that arise regarding the interpretation, implementation, or outcomes of the CCRC initiatives. If the Collaborative is unable to reach consensus on a matter, the following steps shall be taken:

(1) Presentation of Issue and Initial Review. All substantive changes or material issues related to implementing the CCRC shall be presented to the Collaborative at a regularly scheduled meeting.

(2) Collaborative Discussion and Attempted Consensus. If the Collaborative is unable to reach consensus on a matter, the City shall pursue conflict resolution initiatives.

(3) Collaborative Member Input on Resolution Strategies. Any Collaborative entity may suggest conflict resolution initiatives or methods to address the division.

(4) Conflict Resolution Initiatives. Addressing the division may include the following measures:

- Third-Party Mediation
- Further Community Outreach
- Proposal Modification

(5) Documentation and Reporting. Detailed records of discussions, proposed solutions, and feedback from all involved parties shall be maintained.

(6) Final Resolution and Majority Support. It is the goal of the process to have all recommendations be supported by the majority of the Collaborative.

10.3 Bylaws. At its first meeting, the Advisory Council shall discuss governance procedures and set key priorities for managing future meetings. At the conclusion of the first meeting, the Advisory Council, by affirmative vote of the majority of Members present at the meeting, shall appoint five (5) Members to draft bylaws for the collaborative stakeholder structure and set the priorities of the Advisory Council. The bylaws and priorities shall confirm to the general terms and intent of this Partnership Agreement and shall become effective upon adoption by the Advisory Council.

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10.4 Officers. At its first meeting, the Advisory Council, by affirmative vote of a majority of Members present at the meeting, shall appoint members to serve as Chair, Vice Chair, and Secretary of the Advisory Council. The Treasurer shall be the City. Terms shall be for one year (1) and rotate on annual basis to ensure shared governance.

10.5 Working Group Implementation. Each Partner shall designate at least one representative to sit on each of the following Working Groups: City Oversight Working Group, the Technical and Design Review Working Group, the Community Engagement Working Group, the Workforce Working Group, and the Displacement Avoidance Working Group. The composition and operations of each Working Group shall be as follows:

a. City Oversight Working Group. In order to effectively resolve issues among and between Project Partners and community stakeholders related to implementing work, City agencies necessary for plan implementation (e.g., Public Works, Parks and Recreation, Community and Economic Development, and Public Utility) shall form a Working Group to meet on a Bi-monthly basis to collaborate, prioritize, streamline and track the overall progress of the CCRC Plan. Other departments and resources will be called in on an as-needed basis to ensure problems are solved rapidly and thoughtfully. This Working Group will advise the Advisory Council on critical issues related to project feasibility and implementation and provide suggestions for how to resolve issues or expedite project completion. The Community & Economic Development Departments will convene and lead this working group.

b. Technical & Design Review Working Group. To evaluate potential changes to the Plan through the implementation process, a technical and design review working group shall be formed. This Working Group shall meet with Partners who are requesting changes or modifications to their respective projects for the purpose of evaluating the feasibility and challenges related to the request. This Working Group will be responsible for communicating with the City on potential changes or feedback on implementation challenges. The City will share this information with SGC. This Working Group shall report to the Advisory Council on recommendations for modifications to the CCRC Plan. The City will be responsible for convening this working group.

c. Community Engagement Working Group. Community Engagement Working Group shall be led by the Outreach Partner and shall include a representative from each Hub, a team of community members hired to do community engagement work, the City, and all communication-related Subcontractors hired to work on the CCRC Plan. This Working Group shall coordinate and plan outreach/engagement activities and efforts, craft communication messages, provide input on website and other social media design, ensure community engagement and participation for planning and implementing larger community events in the Project Area, and recruit grassroots organizations and networks to assist in community -based data collection, and dissemination of information and notices.

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d. Displacement Avoidance Working Group. Workforce Working Group shall be established by the County and utilized by all Partners as necessary for advice and coordination on all training and hiring opportunities within each Project Type. Workforce Working Group will assist in job mapping, local labor force referrals, developing, and advising on training modules, and connecting Partners to education and workforce partners.

e. Displacement Avoidance working Group. Displacement Avoidance Working Group shall be overseen by the Non-Displacement Partner. This Working Group will allow the Non-Displacement Partner to coordinate its displacement avoidance efforts and to make sure that a lens of anti-displacement is incorporated in the implementation of all CCRC Projects.

10.6 Community Representation. Parties acknowledge that community representation throughout the process is integral for the success of the COACHELLA COMMUNITY RESILIENCE CENTER, and Parties take all reasonable measures to engage the public, including but not limited to the following:

a. Working Groups, Hubs, and the Advisory Council will be forums wherein community stakeholders and Partners are able to participate in the discussion and decision-making process.

b. City will use existing local community groups and resident organizations to publicize meetings and utilize its Partners to assist in community outreach and engagement. The City will ensure that Spanish translation is available and that materials are provided in English and Spanish.

c. City shall consult with the Partners and community stakeholders privately and in Working Group settings to ensure clear messaging and communication on goals and requirements, address conflicts and roadblocks as they arise, and ensure that decisions are well-informed and made quickly to guarantee success.

10.7 Accountability. City shall work with Partners and stakeholders to engage them on what measures the community would like to see to ensure accountability throughout the process, including but not limited to the following:

a. In order to be accountable to the community, the City and the Co-Applicants commit to regular tracking of project metrics.

b. If metric targets are not met, the Advisory Council will discuss potential issues, challenges, or barriers to success, and make recommendations for technical assistance, programmatic adjustments, or other interventions. Underperforming Partners will be asked to develop a program improvement

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plan, for their respective project, that identifies specific and measurable goals, outcomes, and indicators of success within a specific timeline. All Projects will include strong levels of community engagement and input and are required to report out to their respective Hubs, allowing for peer-to-peer accountability and evaluation as well as direct community accountability.

c. Data Partner will engage residents and businesses in a survey geared towards developing communitywide indicators that can be tracked to determine if the CRC investments are changing attitudes, behavior, health, and circumstances for the Project Area.

d. Advisory Council meetings will be open to the public, with clear agendas, minutes and a record of attendance to ensure regular accountability.

e. City is responsible for ensuring the accountability of its Co-Applicants, Partners, and Working Groups to meet their responsibilities and implement their Projects in a timely fashion, in accordance with their Work Plan and within their budget allocation.

f. City will dedicate staff to monitor all Projects, participate in Hubs and Working Groups, and track progress through data dashboards and utilization of specific project management software and smart sheets that create charts and allow for task collaboration. Utilizing this software allows the City to measure progress and determine early on when tasks and timelines are not being met.

g. City, as Lead Applicant, will meet with Co-Applicants when items begin to get flagged as late and develop appropriate work plans to address issues as they arise.

h. City and Hub Leads will engage in site visits to visually inspect progress and build out of all projects and will utilize its Technical and Design Working Group with all accountability steps.

Section 11. TERM AND TERMINATION.

11.1 Term. This Partnership Agreement shall become effective as of the date on which the last Party executes this Partnership Agreement ("Effective Date"). The Term shall commence on the Effective Date and continue for five (5) years thereafter and shall automatically terminate unless otherwise extended by a written amendment to this Partnership Agreement executed by all of the Parties.

11.2 Termination. City reserves the right to terminate this Partnership Agreement for convenience upon thirty (30) days' written notice to the Co-Applicants. Co-Applicants reserve the right to terminate their participation in this Partnership Agreement for convenience upon thirty (30) days written notice to the City. This Partnership Agreement shall automatically terminate if the COACHELLA COMMUNITY RESILIENCE CENTER Application does not receive a grant award.

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11.3 Co-Applicant Substitution. City, as the Lead Applicant, along with its Co-Applicants to this Partnership Agreement, may replace a non-performing Partner after the following steps have been taken:

a. Meet and consult with the under-performing Partner to understand the challenges that are keeping them from meeting targets;

b. Develop a Performance Improvement Plan (PIP) and timeline. In addition to creating a PIP, the Advisory Council will assist in identifying a third-party consultant to provide technical assistance if needed;

c. After all measures have been implemented and a Partner is still under-performing, the City, Co-Applicants, and Advisory Council will vote to remove the existing under-performing Partner and vote to select a suitable replacement plan to keep the project moving forward;

d. The City and its Co-Applicants will identify a replacement Partner.

11.4 Work Product. Each Co-Applicant shall deliver its Work Product to the City in Event of Termination.

11.5 Reimbursement. A Co-Applicant may submit a final request for reimbursement within sixty (60) days of termination. City shall review and seek reimbursement for all Co-Applicant sums for services actually performed and properly accounted for prior to the effective date of termination. No reimbursement submittals will be processed if received more than sixty (60) days after termination. Requests for reimbursement shall include invoices and any other necessary documentation, as determined by subsequent agreement between the City and the Co-Applicant.

Section 12. INDEMNIFICATION.

Each Partner shall indemnify, defend, and hold the City and the City's officers, agents, and employees harmless from all damages, costs and expenses, including reasonable attorneys' fees, in law or equity, that may arise or be incurred due to the intentional or negligent acts, errors, or omissions of that Partner, its officers, agents, or employees, in the performance of this Partnership Agreement.

City shall indemnify, defend, and hold each Partner harmless from all damages, costs and expenses, including reasonable attorneys' fees, in law or equity, that may arise or be incurred due to intentional or negligent acts, errors, or omissions of the City, its officers, agents, or employees, in the performance of this Partnership Agreement.

Section 13. INSURANCE.

13.1 General Provisions. Immediately upon the City's issuance of the Notice to Proceed, Co- Applicants shall provide satisfactory evidence of, and shall thereafter maintain during the term of this Partnership Agreement, such insurance policies

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and coverages in the types, limits, forms and ratings required herein. The rating and required insurance policies and coverages may be modified in writing by the City's Risk Manager or City Attorney, or a designee, unless such modification is prohibited by law. Any Party that is an authorized self-insured public entity for purposes of Professional Liability, General Liability, and Workers' Compensation warrants that it has the equivalent of the following coverages adequate to protect against liabilities arising out of the performance of the terms, conditions, or obligations of this Partnership Agreement and shall provide a self-insured affirmation letter to the City immediately upon the City's issuance of the Notice to Proceed.

a. Limitations. These minimum amounts of coverage shall not constitute any limitation or cap on a Co-Applicant's indemnification obligations.

b. Ratings. Any insurance policy or coverage provided by a Co-Applicant or Subcontractors as required by this Partnership Agreement shall be deemed inadequate and a material breach of this Partnership Agreement unless such policy or coverage is issued by insurance companies authorized to transact insurance business in the State of California with a policy holder's rating of A or higher and a Financial Class of VII or higher.

c. Cancellation. The policies shall not be canceled unless thirty (30) days' prior written notification of intended cancellation has been given to City by certified or registered mail, postage prepaid.

d. Adequacy. City, its officers, employees and agents make no representation that the types or limits of insurance specified to be carried by a Co-Applicant pursuant to this Partnership Agreement are adequate to protect that Co-Applicant. If Co-Applicant believes that any required insurance coverage is inadequate, Co-Applicant will obtain such additional insurance coverage as Co-Applicant deems adequate, at Co-Applicant's sole expense.

13.2 Workers' Compensation Insurance. By executing this Partnership Agreement, Co-Applicant certifies that Co-Applicant is aware of and will comply with Section 3700 of the Labor Code of the State of California requiring every employer to be insured against liability for workers' compensation, or to undertake self-insurance before commencing any of the work. Co-Applicant shall carry the insurance or provide for self-insurance required by California law to protect said Co- Applicant from claims under the Workers' Compensation Act. Immediately upon the City's issuance of the Notice to Proceed, Co-Applicant shall file with City either 1) a certificate of insurance showing that such insurance is in effect, or that Co-Applicant is self-insured for such coverage, or 2) a certified statement that Co-Applicant has no employees, and acknowledging that if Co-Applicant does employ any person, the necessary certificate of insurance will immediately be filed with City. Any certificate filed with City shall provide that City will be given thirty (30) days' prior written notice before modification or cancellation thereof.

13.3 Commercial General Liability and Automobile Insurance. Immediately upon the City's issuance of the Notice to Proceed, Co-Applicant shall obtain, and shall

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thereafter maintain during the term of this Partnership Agreement, commercial general liability insurance and automobile liability insurance as required to insure Co-Applicant against damages for personal injury, including accidental death, as well as from claims for property damage, which may arise from or which may concern operations by anyone directly or indirectly employed by, connected with, or acting for or on behalf of Co-Applicant. The City, and its officers, employees and agents, shall be named as additional insureds under the Co-Applicant's insurance policies.

a. Co-Applicant's commercial general liability insurance policy shall cover both bodily injury (including death) and property damage (including, but not limited to, premises operations liability, products-completed operations liability, independent contractor's liability, personal injury liability, and contractual liability) in an amount not less than $1,000,000 per occurrence and a general aggregate limit in the amount of not less than $2,000,000.

b. Co-Applicant's automobile liability policy shall cover both bodily injury and property damage in an amount not less than $1,000,000 per occurrence and an aggregate limit of not less than $1,000,000. All of Co-Applicant's automobile and/or commercial general liability insurance policies shall cover all vehicles used in connection with Co-Applicant's performance of this Partnership Agreement, which vehicles shall include, but are not limited to, Co-Applicant owned vehicles, Co-Applicant leased vehicles, Co-Applicant's employee vehicles, non-Co-Applicant owned vehicles and hired vehicles.

c. Immediately upon the City's issuance of the Notice to Proceed, copies of insurance policies or original certificates along with additional insured endorsements acceptable to the City evidencing the coverage required by this Partnership Agreement, for both commercial general and automobile liability insurance, shall be filed with City and shall include the City and its officers, employees and agents, as additional insureds. Said policies shall be in the usual form of commercial general and automobile liability insurance policies, but shall include the following provisions:

    (1) It is agreed that the City of Coachella, and its officers, employees and agents, are added as additional insureds under this policy, solely for work done by and on behalf of the named insured for the City of Coachella.

d. The insurance policy or policies shall also comply with the following provisions:

    (1) If the policy is written on a claims' made basis, the certificate should so specify and the policy must continue in force for one year after completion of the services. The retroactive date of coverage must also be listed.

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(2) The policy shall specify that the insurance provided by Co-Applicant will be considered primary and not contributory to any other insurance available to the City and Endorsement No. CG 20010413 shall be provided to the City.

Section 14. EFFECT OF THIS PARTNERSHIP AGREEMENT.

Each Party recognizes that another Party may need additional assurances regarding the TCC funding and the scope of work related to a Project before the commencement of construction of any component of a Project, including assurances for lenders and investors. Parties agree to cooperate with each other to reach mutual agreement on the Schedule of Performance, amendments to this Partnership Agreement, and other implementation agreements or estoppel certificates necessary to provide reasonable assurances and indemnifications. Parties further understand and agree that the State of California retains the ultimate discretion to approve or deny CRC Grant funding. Each Party's execution of this Partnership Agreement is merely an agreement to the terms of the collaborative stakeholder structure, contingent upon CRC Grant funding and award. Nothing contained in this Partnership Agreement shall be construed to require, or have the effect of requiring, the City to take any action inconsistent with any applicable law, rule or regulation which governs the City's actions.

Section 15. PURPOSE OF THIS PARTNERSHIP AGREEMENT.

The purpose of this Partnership Agreement is to formalize the partnership between the Grantee, Partners, and Members supporting the CCRC into the Collaborative and to set forth the terms by which the Collaborative will manage, coordinate, and administer Grant-related activities within the boundaries of the Project Area. As a part of its duties, the Collaborative agrees that its duties include the following:

a. Implementing activities, programs, strategies, and projects as set forth in the CRC Grant Agreement;

b. Promoting the execution of objectives and goals set forth in the CRC Grant Agreement;

c. Providing a platform for community engagement and input into implementation of activities related to the CRC Grant;

d. Performing such other functions as may be deemed necessary and appropriate to meet the objectives of this Partnership Agreement.

e. Goals. Each Party affirms that the project is intended to create the necessary conditions for public and private investment in the project area of the CRC site to support the growth of community amenities and assets, such as increased public safety, quality educational facilities, improved infrastructure, increased mobility, reduced

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hazardous waste and carbon emissions, new local jobs, opportunities for business incubation, and other resources that are critical to the growth of a healthy and vibrant community.

Section 16. NON-DISCRIMINATION.

Parties shall not discriminate on the grounds of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, including the medical condition of Acquired Immune Deficiency Syndrome (AIDS) or any condition related thereto, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military or veteran status in the selection and retention of employees and subcontractors and the procurement of materials and equipment, except as provided in Section 12940 of the California Government Code. Further, Parties agree to conform to the requirements of the Americans with Disabilities Act in the performance of this Partnership Agreement.

Section 17. DISPUTES.

Parties agree that before any Party commences any legal or equitable action, action for declaratory relief, suit, proceeding, or arbitration regarding the CRC Grant that the Parties shall first submit the dispute to mediation through a mutually acceptable professional mediator in Coachella County. Each Party shall bear its own expenses and costs associated with the mediation. Parties shall share the cost of a mediator equally.

Section 18. MISCELLANEOUS.

18.1 Notices. Any notices, bills, invoices, or reports relating to this Partnership Agreement, and any request, demand, statement or other communication required or permitted hereunder shall be in writing to the addresses set forth on the signature pages , and shall be deemed to have been received on (a) the day of delivery, if delivered by hand during regular business hours or by confirmed facsimile during regular business hours; or (b) on the third business day following deposit in the United States mail, postage prepaid.

18.2 Conflict of Interest. No member, official or employee of the Parties shall have any personal interest, direct or indirect, in this Partnership Agreement nor shall any such member, official or employee participate in any decision relating to this Partnership Agreement which affects his or her personal interest or the interests of any corporation, partnership or association in which he or she is directly or indirectly interested.

18.3 Governing Law. This Partnership Agreement and any dispute arising hereunder shall be governed and interpreted in accordance with the laws of the State of California.

18.4 Venue. Any legal action related to the performance or interpretation of this Partnership Agreement shall be filed only in the Superior Court in Riverside County, California, and the Parties waive any provision of law providing for a change of venue to another location.

18.5 No Third-Party Beneficiaries. This Partnership Agreement is made and entered into for the sole protection and benefit of the Parties hereto and shall not create any rights in any third Parties. No other person or entity shall have any right of action based upon

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the provisions of this Partnership Agreement.

18.6 Section Headings. The Section headings herein are for the convenience of the Parties only and shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or intent of the provisions or language of this Partnership Agreement.

18.7 Compliance with Laws and Regulations; Legal Authority. By executing this Partnership Agreement, the Parties agree to comply with all applicable federal, state and local laws, regulations and ordinances. Nothing in this Partnership Agreement binds the Parties to perform any action that is beyond its legal authority.

18.8 Authority. The persons executing this Partnership Agreement or exhibits attached hereto on behalf of the Parties to this Partnership Agreement hereby warrant and represent that they have the authority to execute this Partnership Agreement and warrant and represent that they have the authority to bind the respective Parties to this Partnership Agreement to the performance of its obligations hereunder.

18.9 Assignment. The Parties shall not assign, transfer, or subcontract any interest in this Partnership Agreement without the prior written consent of the City. Any attempt to so assign, transfer, or subcontract any rights, duties, or obligations arising hereunder, without prior written consent of City shall be null, void and of no effect.

18.10 Counterparts. This Partnership Agreement may be executed in one or more counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument.

18.11 Entire Agreement. This Partnership Agreement, including all exhibits and attachments hereto, is intended by the Parties hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions thereof and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection therewith. Any amendments to or clarification of this Partnership Agreement shall be in writing and acknowledged by all Parties to this Partnership Agreement.

Section 19. STATE DISCLAIMER.

Parties acknowledge that while the City has discussed the Project with the Strategic Growth Council, the State has not stated the conditions, if any, on which it would approve any approach to be funded pursuant to this Partnership Agreement. All terms and conditions stated in this Partnership Agreement or any other document regarding the Lead Applicant's or Co-Applicants' participation in the Project shall be modified as needed to meet all State requirements.

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[SIGNATURES ON FOLLOWING PAGES.]

IN WITNESS WHEREOF, the PARTIES hereto have caused this Partnership Agreement to be executed by their duly authorized representatives on the dates set forth below.

CITY OF COACHELLA
a California general law city

By: 

Name: Gabriel D. Martin, PhD

Its: City Manager

Dated: October 21, 2024

Address: 53990 Enterprise Way
Coachella, CA 92236

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GRID ALTERNATIVES INLAND EMPIRE, INC.
a Delaware nonprofit corporation

By: Jaime Alonso

Name: Jaime Alonso

Its: Executive Director

Dated: October 21, 2024

Address: 2100 Atlanta Avenue
Riverside, CA 92507

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ARTECO PARTNERS
a company that focuses on supporting arts and community-focused projects

By: _____

Name: _____

Its: _____

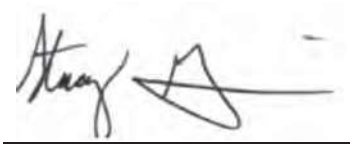
Dated: _____

Address: 191 West 4th Street

Pomona, CA 91766

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SOUTHERN CALIFORNIA MOUNTAINS FOUNDATION
a California public benefit nonprofit corporation

By: 

Name: Stacy Gorin

Its: Executive Officer

Dated: October 21, 2024

Address: 1355 West 26th Street

San Bernardino, CA 92405

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ORANGE COUNTY EMPIRE SMALL BUISNESS DEVELOPMENT CENTER NETWORK
a California nonprofit organization

By: _____

Name: Joaquin Tijerina

Its: Director, Coachella Valley SBCD

Dated: _____

Address: 1121 N State College Blvd

Fullerton, CA 92831

Docusign Envelope ID: ACD16A62-90A9-4399-904E-CA22DC8D484C

HIDDEN HARVEST
a California nonprofit organization

By: _____

Name: Christy Porter

Its: Executive Director

Dated: _____

Address: 85-711 Peter Rabbit Ln
Coachella, CA 92236

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THE LATINO EQUITY ADVOCACY AND POLICY INSTITUTE
a California nonprofit corporation

By: 

Name: Reynaldo Leon

Its: Executive Director

Dated: October 21, 2024

Address: 1515 E Divisadero Street, Suite #108

Fresno, CA 93721

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RAICES CULTURA
a California public benefit nonprofit organization

By: _____

Name: Marnie Navarro

Its: Executive Director

Dated: October 21, 2024

Address: 1536 7th Street

Coachella, CA 92236

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TODEC LEGAL CENTER, PARRIS
a California nonprofit organization

By: _____

Name: _____

Its: _____

Dated: October 21, 2024

Address: 234 S D St

Parris, CA 92570

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SARVADOYA INSTITUTE
a nonprofit organization

By: _____

Name: _____

Its: _____

Dated: _____

Address: 1196 S San Antonio Ave
Pomona, CA 91766

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UNIVERSITY OF CALIFORNIA AT SAN DIEGO OFFICE OF INNOVATION AND COMMERCIALIZATION
a California nonprofit corporation

By: _____

Name: _____

Its: _____

Dated: _____

Address: 10300 North Torrey Pines Road (Third Floor)
La Jolla, CA 92037

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RIVERSIDE COUNTY EMERGENCY MANAGEMENT SERVICES
a California nonprofit corporation

By: _____

Name: _____

Its: _____

Dated: _____

Address: 450 E Alessandro Blvd
Riverside, CA 92508

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RIVERSIDE LATINO COMMISSION ON ALCOHOL & DRUG ABUSE SERVICES, INC
a California nonprofit organization

By: _____

Name: _____

Its: _____

Dated: _____

Address: 1612 First Street
Coachella, CA 92236

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RIVERSIDE UNIVERSITY HEALTH
a California nonprofit organization

By: _____

Name: _____

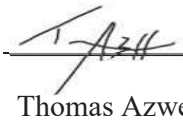
Its: _____

Dated: _____

Address: 47-923 Oasis St
Indio, CA 92201

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THE REGENTS OF THE UNIVERSITY OF CALIFORNIA
a California nonprofit corporation formed under Article IX of
the California Constitution

By: 

Name: Thomas Azwell

Its: Disaster Lab Director

Dated: October 21, 2024

Address: University of California, Berkeley
Sutardja Center for Entrepreneurship & Technology
College of Engineering
1923 Gridiron Way, CMS 122, MC#1768

Berkeley, CA 94720-1768

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EXHIBIT "A"

Coachella Community Resilience Center



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EXHIBIT "B"

COACHELLA COMMUNITY RESILIENCE CENTER

Collaborative Stakeholder Structure Organizational Framework



STAFF REPORT
10/22/2025

TO: Honorable Mayor and City Council Members

FROM: Jaime Arroyo, Grants Manager

SUBJECT: Adopt Resolution No. 2025-52 Authorizing the City Manager to Execute an Agreement with the U.S. Department of Transportation for the Safe Streets and Roads for All (SS4A) Grant Program in the amount of $360,000 for the Safe Streets for Coachella Action Plan

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STAFF RECOMMENDATION:

Staff recommends that the City Council consider adopting Resolution No. 2025-52 authorizing the City Manager to execute an agreement with the U.S. Department of Transportation for the Safe Streets and Roads for All (SS4A) Grant program in the amount of $360,000 for the Safe Streets for Coachella Action Plan, subject to reasonable and acceptable minor modifications by U.S. DOT as and as approval to form by City Attorney.

BACKGROUND:

On October 12, 2022 City Council adopted Resolution 2022-90 approving Master Agreement No. 08-5294S21 and Program Supplement Agreement No. 000000X76 between the State of California and the City of Coachella for the Local Road Safety Plan Project Federal Aid #LRSPL-5294(019). The City received funding through Caltrans' Highway Safety Improvement Program (HSIP) allocation for a LRSP. The City then contracted Kimley-Horn to help develop a Local Road Safety Plan. The plan was required in order to be eligible for further HISP funding and to provide the City with a critical planning document. The SS4A funds will be used to enhance the LRSP to a full Safety Action Plan (SAP), which will in turn help reduce traffic injuries and fatalities, while also making the City more competitive for future federal funding opportunities.

DISCUSSION/ANALYSIS:

The Safe Streets for Coachella project will develop a comprehensive Safety Action Plan to reduce traffic-related fatalities and serious injuries, particularly in underserved communities. Key activities will include analyzing crash data (20 fatalities from 2017–2021, 7.6 per 100,000 residents), identifying high-risk areas, engaging the predominantly Hispanic, monolingual Spanish-speaking community through public workshops, and proposing interventions such as safer pedestrian and bicycle pathways, traffic calming measures, and redesigned intersections. The Action Plan will be publicly available upon completion and will align with the city's broader climate, sustainability, and equity goals, complementing initiatives like the Strategic Growth

Council's Transformative Climate Communities grant.

The total project cost is $450,000.

Funding Plan

		Actual Expenditures			Projected	Budget	Future Plan		
Funding Source(s)	Fund	Prior	2022/23	2023/24	2024/25	2025/26	2026/27	Beyond	Total
SS4A Grant	152					180,000	180,000		360,000
General Fund	101					45,000	45,000		90,000
									-
Total		-	-	-	-	225,000	225,000	-	450,000

ALTERNATIVES:

1. Adopt Resolution No. 2025-52 Authorizing the City Manager to Execute an Agreement with the U.S. Department of Transportation for the Safe Streets and Roads for All (SS4A) Grant Program in the amount of $360,000 for the Safe Streets for Coachella Action Plan

2. Not Adopt Resolution No. 2025-52 Authorizing the City Manager to Execute an Agreement with the U.S. Department of Transportation for the Safe Streets and Roads for All (SS4A) Grant Program in the amount of $360,000 for the Safe Streets for Coachella Action Plan

FISCAL IMPACT:

The $90,000 in required matching funds for the Safe Streets for Coachella project has been budgeted in the City's General Fund for Fiscal Year 2025-2026 and planned for Fiscal Year 2026-2027.

ATTACHMENTS:

1. Resolution No. 2025-52
2. Copy of Grant Agreement

RESOLUTION NO. 2025-52

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT WITH THE U.S. DEPARTMENT OF TRANSPORTATION FOR ITS SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT PROGRAM IN THE AMOUNT OF $360,000 FOR THE SAFE STREETS FOR COACHELLA ACTION PLAN

WHEREAS, the Infrastructure Investment and Jobs Act (IIJA) established the Safe Streets and Roads for All (SS4A) competitive grant program with $5 billion in appropriated funds over 5 years, 2022-2026. The SS4A program funds regional, local, and Tribal initiatives; and

WHEREAS, funds for the SS4A grant program are to be awarded on a competitive basis to support planning, infrastructure, and behavioral and operational initiatives to prevent fatalities and serious injuries on roads and streets involving all roadway users, including pedestrians, bicyclists, public transportation, motorists, and commercial vehicle operators; and

WHEREAS, the City of Coachella submitted an application and was awarded $360,000 for its Safe Streets for Coachella Plan to develop a comprehensive Safety Action Plan (SAP) to reduce traffic-related fatalities and serious injuries; and

WHEREAS, a Grant Agreement is needed to be executed with the U.S. Department of Transportation before such funds can be allocated through the Safe Streets and Roads for All Grant program; and

WHEREAS, the acceptance of this grant will enable the City to advance its efforts in creating a comprehensive Safety Action Plan and become more competitive for future federal funding opportunities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, AS FOLLOWS:

SECTION 1: The City Manager is hereby authorized to execute a Grant agreement for grant funds for the purpose of obtaining financial assistance provided by the U.S. Department of Transportation.

SECTION 2: The City of Coachella hereby agrees to comply with each and all of the terms, conditions, and limitations imposed by the Grantor upon said Grant, and the City Manager is hereby authorized and directed to execute any agreements, assurance, extensions, amendments or other documents as may be necessary in connection with acceptance and implementation of said Grant as may be required by the Grantor.

PASSED, APPROVED and **ADOPTED** this 22nd day of October, 2025.

_____
Steven A. Hernandez
Mayor

ATTEST:

_____
Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

_____
Ryan Guiboa
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2025-52 was duly adopted by the City Council of the City of Coachella at its regularly scheduled meeting, held on the 22nd day of October, 2025, by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Delia Granados
Deputy City Clerk

U.S. DEPARTMENT OF TRANSPORTATION

1. Federal Award No.

2. Effective Date
See No. 16 Below

3. Assistance Listings No.
20.939

4. Award To
City of Coachella
53990 Enterprise Way
Coachella, CA 92236-2724

Unique Entity Id.: DZD1FWED7J53
TIN No.: 95-6000693

5. Sponsoring Office
U.S. Department of Transportation
Federal Highway Administration
Office of Safety
1200 New Jersey Avenue, SE
HSSA-1, Mail Drop E71-117
Washington, DC 20590

6. Period of Performance
Effective Date of Award –36 months from the effective date of award

7. Total Amount

Federal Share:	$360,000
Recipient Share:	$90,000
Other Federal Funds:	$0
Other Funds:	$0
Total:	$450,000

8. Type of Agreement
Grant

9. Authority
Section 24112 of the Infrastructure Investment and Jobs Act (IIJA, Pub. L. 117–58, November 15, 2021)

10. Procurement Request No.
HSA250496PR

11. Federal Funds Obligated
$360,000

12. Submit Payment Requests To
See Article 5.

13. Accounting and Appropriations Data

14. Description of the Project: Develop a comprehensive Safe Streets for All (SS4A) Action Plan for the City of Coachella.

RECIPIENT

15. Signature of Person Authorized to Sign

_____

Signature Date

Name: William B. Pattison, Jr.

Title: City Manager

FEDERAL HIGHWAY ADMINISTRATION

16. Signature of Agreement Officer

_____

Signature Date

Name:

Title: Agreement Officer

U.S. DEPARTMENT OF TRANSPORTATION

GRANT AGREEMENT UNDER THE
FISCAL YEAR 2024 SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM

This agreement is between the United States Department of Transportation's (the "**USDOT**") Federal Highway Administration (the "**FHWA**") and the City of Coachella (the "**Recipient**").

This agreement reflects the selection of the Recipient to receive a Safe Streets and Roads for All ("**SS4A**") Grant for the Planning funds to create a Safe Streets and Roads For All (SS4A) Action Plan. This will include extensive community outreach, collision analysis and create a comprehensive plan.

The parties therefore agree to the following:

ARTICLE 1
GENERAL TERMS AND CONDITIONS

1.1 General Terms and Conditions.

(a) In this agreement, "**General Terms and Conditions**" means the content of the document titled "General Terms and Conditions Under the Fiscal Year 2024 Safe Streets and Roads for All ("SS4A") Grant Program,", dated March 17, 2025, which is available at https://www.transportation.gov/grants/ss4a/grant-agreements under "Fiscal Year 2024." Articles 7–33 are in the General Terms and Conditions. The General Terms and Conditions are part of this agreement.

(b) The Recipient acknowledges that it has knowledge of the General Terms and Conditions. Recipient also states that it is required to comply with all applicable Federal laws and regulations including, but not limited to, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200); National Environmental Policy Act (NEPA) (42 U.S.C. § 4321 et seq.); and Build America, Buy America Act (IIJA, div. G §§ 70901-27).

(c) The Recipient acknowledges that the General Terms and Conditions impose obligations on the Recipient and that the Recipient's non-compliance with the General Terms and Conditions may result in remedial action, termination of the SS4A Grant, disallowing costs incurred for the Project, requiring the Recipient to refund to the FHWA the SS4A Grant, and reporting the non-compliance in the Federal-government-wide integrity and performance system.

ARTICLE 2
APPLICATION, PROJECT, AND AWARD

2.1 Application.

Application Title: Planning funds to create a Safe Streets and Roads For All (SS4A) Action Plan. This will include extensive community outreach, collision analysis and create a comprehensive plan.

Application Date: 8/22/2024

2.2 Award Amount.

SS4A Grant Amount: $360,000

2.3 Federal Obligation Information.

Federal Obligation Type: Single

2.4 Budget Period.

36 Months

Budget Period: See Block 6 of Page 1.

2.5 Grant Designation.

Designation: Planning and Demonstration

ARTICLE 3
SUMMARY PROJECT INFORMATION

3.1 Summary of Project's Statement of Work.

The project will be completed in one phase as follows:

The Safe Streets for Coachella project will develop a Comprehensive Safety Action Plan to reduce traffic-related fatalities and serious injuries, particularly in underserved communities comprising 91% of the city's 52,400 residents. Key activities include analyzing crash data (20 fatalities from 2017–2021, 7.6 per 100,000 residents), identifying high-risk areas, engaging the predominantly Hispanic, monolingual Spanish-speaking community through public workshops, and proposing interventions such as safer pedestrian and bicycle pathways, traffic calming measures, and redesigned intersections. The Action Plan will be publicly available upon completion and will align with the city's broader climate, sustainability, and equity goals, complementing initiatives like the Strategic Growth Council's Transformative Climate Communities grant.

3.2 Project's Estimated Schedule.

Action Plan Schedule

Milestone	Schedule Date
Planned Final Plan Publicly Available Date:	June 30, 2028
Planned SS4A Final Report Date:	August 31, 2028

3.3 Project's Estimated Costs.

(a) Eligible Project Costs

Eligible Project Costs	
SS4A Grant Amount:	$360,000
Other Federal Funds:	$0
State Funds:	$0
Local Funds:	$90,000
In-Kind Match:	$0
Other Funds:	$0
Total Eligible Project Cost:	$450,000

(b) Reserved

(c) Indirect Costs

Indirect costs are allowable under this Agreement in accordance with 2 CFR part 200 and the Recipient's approved Budget Application. In the event the Recipient's indirect cost rate changes, the Recipient will notify FHWA of the planned adjustment and provide supporting documentation for such adjustment. This Indirect Cost provision does not operate to waive the limitations on Federal funding provided in this document. The Recipient's indirect costs are allowable only insofar as they do not cause the Recipient to exceed the total obligated funding.

ARTICLE 4

CONTACT INFORMATION

4.1 Recipient Contact(s).

Andrew Simmons City Engineer City of Coachella 53990 Enterprise Way, Coachella, CA 92236 (760) 398-3502 asimmons@coachella.org

4.2 Recipient Key Personnel.

Name	Title or Position
Jaime Arroyo	Grants Manager
Brianna Greenwood	Senior Civil Engineer
Andrew Simmons	City Engineer

4.3 USDOT Project Contact(s).

Safe Streets and Roads for All Program Manager
Federal Highway Administration
Office of Safety
HSSA-1, Mail Stop: E71-117
1200 New Jersey Avenue, S.E.
Washington, DC 20590
202-366-2822
SS4A.FHWA@dot.gov

and

Agreement Officer (AO)
Federal Highway Administration
Office of Acquisition and Grants Management
HCFA-42, Mail Stop E62-310
1200 New Jersey Avenue, S.E.
Washington, DC 20590
202-493-2402
HCFASS4A@dot.gov

and

Division Administrator – California
Agreement Officer's Representative (AOR)
FHWA California Division Office
650 Capitol Mall, Ste. 4-100
Sacramento, CA 95814
916-498-5015
Hdaca@dot.go

and

Mike Shami
Discretionary Grant Manager
California Division Office Lead Point of Contact
916-498-5853
Mike.shami@dot.gov

ARTICLE 5
USDOT ADMINISTRATIVE INFORMATION

5.1 Office for Subaward and Contract Authorization.

USDOT Office for Subaward and Contract Authorization: FHWA Office of Acquisition and Grants Management

SUBAWARDS AND CONTRACTS APPROVAL

Note: See 2 CFR § 200.331, Subrecipient and contractor determinations, for definitions of subrecipient (who is awarded a subaward) versus contractor (who is awarded a contract).

Note: Recipients with a procurement system deemed approved and accepted by the Government or by the Agreement Officer (the "AO") are exempt from the requirements of this clause. See 2 CFR 200.317 through 200.327.

In accordance with 2 CFR 200.308(f)(6), the recipient or subrecipient shall obtain prior written approval from the USDOT agreement officer for the subaward, if the subaward activities were not proposed in the application or approved in the Federal award. This provision is in accordance with 2 CFR 200.308 (f) (6) and does not apply to procurement transactions for goods and services. Approval will be issued through written notification from the AO or a formal amendment to the Agreement.

The following subawards and contracts are currently approved under the Agreement by the AO. This list does not include supplies, material, equipment, or general support services which are exempt from the pre-approval requirements of this clause.

5.2 Reimbursement Requests

(a) The Recipient may request reimbursement of costs incurred within the budget period of this agreement if those costs do not exceed the amount of funds obligated and are allowable under the applicable cost provisions of 2 C.F.R. Part 200, Subpart E. The Recipient shall not request reimbursement more frequently than monthly.

(b) The Recipient shall use the DELPHI iSupplier System to submit requests for reimbursement to the payment office. When requesting reimbursement of costs incurred or credit for cost share incurred, the Recipient shall electronically submit supporting cost detail with the SF-270 (Request for Advance or Reimbursement) or SF-271 (Outlay Report and Request for Reimbursement for Construction Programs) to clearly document all costs incurred.

(c) The Recipient's supporting cost detail shall include a detailed breakout of all costs incurred, including direct labor, indirect costs, other direct costs, travel, etc., and the Recipient shall identify the Federal share and the Recipient's share of costs. If the Recipient does not provide sufficient detail in a request for reimbursement, the Agreement Officer's Representative (the "**AOR**") may withhold processing that request until the Recipient provides sufficient detail.

(d) The USDOT shall not reimburse costs unless the AOR reviews and approves the costs to ensure that progress on this agreement is sufficient to substantiate payment.

(e) In the rare instance the Recipient is unable to receive electronic funds transfers (EFT), payment by EFT would impose a hardship on the Recipient because of their inability to manage an account at a financial institution, and/or the Recipient is unable to use the DELPHI iSupplier System to submit their requests for disbursement, the FH[Page 419] waive the requirement that the Recipient use the

DELPHI iSupplier System. The Recipient shall contact the Division Office Lead Point of Contact for instructions on and requirements related to pursuing a waiver.

(f) The requirements set forth in these terms and conditions supersede previous financial invoicing requirements for Recipients.

ARTICLE 6
SPECIAL GRANT TERMS

6.1 SS4A funds must be expended within five years after the grant agreement is executed and DOT obligates the funds, which is the budget period end date in section 10.3 of the Terms and Conditions and section 2.4 in this agreement.

6.2 The Recipient demonstrates compliance with civil rights obligations and nondiscrimination laws, including Titles VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act, and accompanying regulations. Recipients of Federal transportation funding will also be required to comply fully with regulations and guidance for the ADA, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and all other civil rights requirements.

6.3 SS4A Funds will be allocated to the Recipient and made available to the Recipient in accordance with FHWA procedures.

6.4 The Recipient of a Planning and Demonstration Grant acknowledges that the Action Plan will be made publicly available and agrees that it will publish the final Action Plan.

6.5 Pursuant to the court's preliminary injunction order in State of California v. Duffy, 1:25-cv-00208-JJM-PAS (D.R.I.) (June 19, 2025), DOT will not impose or enforce the challenged immigration enforcement condition* or any materially similar terms and conditions, to any grant funds awarded, directly or indirectly, to Plaintiff States or local government entities within those States (collectively referred to as "Plaintiff State Entities"), or otherwise rescind, withhold, terminate, or take other adverse action, absent specific statutory authority, based on the challenged immigration enforcement condition while DOT is subject to an injunction. DOT will not require Plaintiff State Entities to make any certification or other representation related to compliance the challenged immigration enforcement condition nor will DOT construe acceptance of funding from DOT as certification as to the challenged immigration enforcement condition.

*The challenged immigration enforcement condition:

"[T]he Recipient will cooperate with Federal officials in the enforcement of Federal law, including cooperating with and not impeding U.S. Immigration and Customs Enforcement (ICE) and other Federal offices and components of the Department of Homeland Security in the enforcement of Federal immigration law."

6.6 There are no other special grant requirements.

ATTACHMENT A
PERFORMANCE MEASUREMENT INFORMATION

Study Area: The City of Coachella located in Riverside County of California

Table 1: Performance Measure Table

Measure	Category and Description	Measurement Frequency and Reporting Deadline
Costs	Project Costs: Quantification of the cost of each eligible project carried out using the grant	Within 120 days after the end of the period of performance
Lessons Learned and Recommendations	Lessons Learned and Recommendations: Description of lessons learned and any recommendations relating to future projects or strategies to prevent death and serious injury on roads and streets.	Within 120 days after the end of the period of performance

ATTACHMENT B
CHANGES FROM APPLICATION

Scope: N/A

Schedule: The original application listed a Period of Performance of 12 months (01/06/2025 through 12/18/2025). The start date has elapsed due to delays in submitting the draft agreement. We are requesting the period of performance to be 36 months from the award date due to anticipated delays related to consultant selection and internal process.

Budget: N/A

The table below provides a summary comparison of the project budget.

	Application		**Section 3.3**	
Fund Source	$	%	$	%
Previously Incurred Costs (Non-Eligible Project Costs)				
Federal Funds				
Non-Federal Funds				
Total Previously Incurred Costs				
Future Eligible Project Costs				
SS4AFunds				
Other Federal Funds				
Non-Federal Funds				
Total Future Eligible Project Costs				
Total Project Costs				

ATTACHMENT C
[RESERVED]

ATTACHMENT D

[RESERVED]

ATTACHMENT E
LABOR AND WORKFORCE

1. Efforts to Support Good-Paying Jobs and Strong Labor Standards

The Recipient states that rows marked with "X" in the following table align with the application:

	The Recipient or a project partner promotes robust job creation by supporting good-paying jobs directly related to the project with free and fair choice to join a union. *(Describe robust job creation and identify the good-paying jobs in the supporting narrative below.)*
	The Recipient or a project partner will invest in high-quality workforce training programs such as registered apprenticeship programs to recruit, train, and retain skilled workers, and implement policies such as targeted hiring preferences. *(Describe the training programs in the supporting narrative below.)*
	The Recipient or a project partner will partner with high-quality workforce development programs with supportive services to help train, place, and retain workers in good-paying jobs or registered apprenticeships including through the use of local and economic hiring preferences, linkage agreements with workforce programs, and proactive plans to prevent harassment. *(Describe the supportive services provided to trainees and employees, preferences, and policies in the supporting narrative below.)*
	The Recipient or a project partner will partner and engage with local unions or other worker-based organizations in the development and lifecycle of the project, including through evidence of project labor agreements and/or community benefit agreements. *(Describe the partnership or engagement with unions and/or other worker-based organizations and agreements in the supporting narrative below.)*
X	The Recipient or a project partner will partner with communities or community groups to develop workforce strategies. *(Describe the partnership and workforce strategies in the supporting narrative below.)*
	The Recipient or a project partner has taken other actions related to the Project to create good-paying jobs with the free and fair choice to join a union and incorporate strong labor standards. *(Describe those actions in the supporting narrative below.)*
	The Recipient or a project partner has not yet taken actions related to the Project to create good-paying jobs with the free and fair choice to join a union and incorporate strong labor standards but, before beginning construction of the Project, will take relevant actions described in schedule B. *(Identify the relevant actions from schedule B in the supporting narrative below.)*
	The Recipient or a project partner has not taken actions related to the Project to improve good-paying jobs and strong labor standards and will not take those actions under this award.

2. Supporting Narrative.

The Recipient will partner with local community groups to develop workforce strategies as part of the Safe Streets for Coachella project. All work for this Project will be conducted consistent with the Recipient's hiring, employment, and pr[illegible]standards and thus support good-paying jobs. The Project will allow for free and fair choic[illegible]union, consistent with applicable law. Community

engagement will prioritize involving monolingual Spanish speakers and other underserved residents, maximizing indirect benefits through alignment with broader city initiatives for economic competitiveness and equity.

ATTACHMENT F
CRITICAL SECURITY INFRASTRUCTURE AND RESILIENCE

1. Efforts to strengthen the Security and Resilience of Critical Infrastructure against both Physical and Cyber Threats.

The Recipient states that rows marked with "X" in the following table are accurate:

	The Recipient demonstrates, prior to the signing of this agreement, effort to consider and address physical and cyber security risks relevant to the transportation mode and type and scale of the activities.
	The Recipient appropriately considered and addressed physical and cyber security and resilience in the planning, design and oversight of the project, as determined by the Department and the Department of Homeland Security.
	The Recipient complies with 2 CFR 200.216 and the prohibition on certain telecommunications and video surveillance services or equipment.

2. Supporting Narrative.

N/A. This grant will not fund the purchase of Information Technology and/or Operational Technology.

ATTACHMENT G

[RESERVED]

STAFF REPORT
10/22/2025

TO: Honorable Mayor and City Council Members

FROM: Andrew Simmons, P.E., Public Works Director/City Engineer

SUBJECT: Resolution No. 2025-54, a Resolution of the City Council of the City of Coachella, California, Approving Final Parcel Map No. 39098

STAFF RECOMMENDATION:

Approve Resolution No. 2025-54, a Resolution of the City Council of the City of Coachella, California, Approving Final Parcel Map No. 39098.

EXECUTIVE SUMMARY:

A final Parcel Map has been prepared by an appropriately licensed professional for Parcel Map No. 39098. On January 8, 2022, the City of Coachella was granted a permanent easement for public roadway in condemnation, a permanent slope, drainage basin easement in condemnation and a permanent utility easement in condemnation. These easements are represented and documented in Final Parcel Map 39098. There have been no modifying or changing of any lines. The map is consistent with the General Plan 2035.

Final Parcel Map No. 39098 is in compliance with the eminent domain proceedings and is in accordance with the Subdivision Map Act of the State of California.

Staff recommends that the City Council Approve the Final Parcel Map 39098.

FISCAL IMPACT:

The approval of this Parcel Map will have no fiscal impact to the City of Coachella.

Attachments:
1. Resolution No 2025-54
2. Final Parcel Map 39098

RESOLUTION NO. 2025-54

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, APPROVING FINAL PARCEL MAP NO. 39098

WHEREAS, A final Parcel Map has been prepared by an appropriately licensed professional as Parcel Map No. 39098; and

WHEREAS, as a requirement of the Subdivision Map Act of the State of California, that map complied with said requirements; and

WHEREAS, the City Council of the City of Coachella deems it is in the best interest of the citizens of the City of Coachella, California, that this division of land is consistent with the goals and policies of the General Plan.

NOW, THEREFORE, BE IT RESOLVED, that this City Council does hereby approve said Final Parcel Map No. 39098, subject to posting required securities acceptable to the City within 120 days of adoption of this Resolution.

PASSED, APPROVED and **ADOPTED** this 22nd day of October 2025.

_____
Steven A. Hernandez
Mayor

ATTEST:

_____
Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

_____
Ryan Guiboa
City Attorney

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2025-54 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 22nd day of October 2025 by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Delia Granados
Deputy City Clerk

IN THE CITY OF COACHELLA, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.

SHEET 1 OF 3 SHEETS

PARCEL MAP NO. 39098

BEING A PORTION OF THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 5 SOUTH, RANGE 8 EAST, SAN BERNARDINO MERIDIAN, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, ACCORDING TO THE UNITED STATES GOVERNMENT SURVEY THEREOF.

Michael Baker INTERNATIONAL

AUGUST, 2024

RECORDER'S STATEMENT

FILED THIS _____ DAY OF _____, 2024.
AT _____.M. IN BOOK _____ OF PARCEL MAPS,
AT PAGES _____, AT THE REQUEST OF
THE CITY CLERK OF THE CITY OF COACHELLA.
NO._____
FEE_____
PETER ALDANA, ASSESSOR-COUNTY CLERK-RECORDER

BY: _____, DEPUTY

SUBDIVISION GUARANTEE BY: FIRST AMERICAN TITLE COMPANY

OWNER'S STATEMENT

WE HEREBY STATE THAT WE ARE THE OWNERS OF THE LAND INCLUDED WITHIN THE SUBDIVISION SHOWN HEREON; THAT WE ARE THE ONLY PERSON'S WHOSE CONSENT IS NECESSARY TO PASS A CLEAR TITLE TO SAID LAND; THAT WE CONSENT TO THE MAKING AND RECORDING OF THIS SUBDIVISION MAP AS SHOWN WITHIN THE DISTINCTIVE BORDER LINE.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED IN FEE FOR PUBLIC PURPOSES:

TO THE CITY OF COACHELLA, IN BEHALF OF THE PUBLIC, LOT "A" AS SHOWN HEREON, FOR STREET AND PUBLIC UTILITY PURPOSES.

CITY OF COACHELLA, A MUNICIPAL CORPORATION

BY: _____ _____
SIGNATURE PRINT NAME, TITLE AND DATE

_____ _____
SIGNATURE PRINT NAME, TITLE AND DATE

NOTARY ACKNOWLEDGEMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF _____)SS.
COUNTY OF _____)

ON THIS _____ DAY OF _____, 20___ BEFORE ME,
_____, A NOTARY PUBLIC, PERSONALLY APPEARED
_____ AND _____
WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES) AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY(IES) UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL

SIGNATURE: _____
PRINT NAME: _____

MY COMMISSION EXPIRES _____
MY COMMISSION NUMBER IS _____
MY PRINCIPAL PLACE OF BUSINESS IS IN _____ COUNTY.

CITY CLERK STATEMENT

I, ANDREA J. CARRANZA, DEPUTY CITY CLERK OF THE CITY OF COACHELLA, STATE OF CALIFORNIA, HEREBY STATE THAT THIS MAP WAS PRESENTED FOR APPROVALTO THE CITY COUNCIL OF SAID CITY AT ITS REGULAR MEETING HELD ON THE _____ DAY OF _____, 20__, AND THERE UPON SAID COUNCIL DID PASS BY AN ORDER DULY PASSED AND ENTERED APPROVED SAID MAP AND ALSO APPROVE SUBJECT MAP PURSUANT TO THE PROVISIONS OF SECTION 6646 (C) OF THE SUBDIVISION MAP ACT, AND ACCEPTED THE OFFERS OF DEDICATION FOR LOT "A", AS SHOWN HEREON.

_____ DATED: _____, 20____
ANDREA J. CARRANZA
CITY CLERK OF THE CITY OF COACHELLA, CALIFORNIA

SURVEYOR'S STATEMENT

THIS MAP CONSISTING OF FOUR (4) SHEETS WAS PREPARED BY ME OR UNDER MY SUPERVISION AND IS BASED ON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF ANTHONY VINEYARDS, INC., AND DOLLY HWANG, ESQ. IN AUGUST 2024.

I HEREBY STATE THAT ALL MONUMENTS SHOWN HEREON ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT THEY WILL BE SET WITHIN 1 YEAR OF MAP RECORDATION. SAID MONUMENTS WILL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED. THIS FINAL PARCEL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP. THIS SURVEY IS TRUE AND COMPLETE AS SHOWN.

DATED: _____, 2024.

PROFESSIONAL LAND SURVEYOR · CHRISTOPHER L. ALBERTS · LS No. 8508 · STATE OF CALIFORNIA

_____
CHRISTOPHER LEE ALBERTS L.S. 8508

SIGNATURE OMISSION STATEMENT

THE SIGNATURES OF THE PARTIES LISTED BELOW, OWNERS OF EASEMENTS PER DOCUMENTS LISTED BELOW HAVE BEEN OMITTED UNDER THE PROVISIONS OF SECTION 66436, SUBSECTION (a)(3)(A)(i) OF THE SUBDIVISION MAP ACT. THEIR INTEREST IS SUCH THAT IT CANNOT RIPEN INTO A FEE TITLE AND SAID SIGNATURES ARE NOT REQUIRED BY THE GOVERNING BODY.

UNITED STATES OF AMERICA, HOLDER OF A RESERVATION IN FAVOR OF THE PEOPLE FOR THE ABSOLUTE RIGHT TO FISH AND A RIGHT OF WAY FOR DITCHES AND CANALS, PER PATENT RECORDED DECEMBER 24, 1917 IN BOOK 7 PAGE 316 OF PATENTS.

UNITED STATES OF AMERICA, HOLDER OF AN EASEMENT FOR PIPELINES AND INCIDENTAL PURPOSES, RECORDED FEBRUARY 24, 1949 AS BOOK 1053, PAGE 586, OFFICIAL RECORDS.

CITY ENGINEER'S STATEMENT

I HEREBY STATE THAT I HAVE EXAMINED THE WITHIN MAP OF PARCEL MAP NO. XXXXX CONSISTING OF FOUR (4) SHEETS; THAT THE SUBDIVISION SHOWN THEREON IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP, IF ANY, APPROVED ALTERATIONS THEREOF; THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND ANY LOCAL ORDINANCES HAVE BEEN COMPLIED WITH.

DATE: _____, 20_____

_____
ANDREW R. SIMMONS, R.C.E. 72868
CITY ENGINEER

REGISTERED PROFESSIONAL ENGINEER · ANDREW R. SIMMONS · R.C.E. 72868 · CIVIL · STATE OF CALIFORNIA

CITY SURVEYOR'S STATEMENT

I HEREBY STATE THAT I HAVE EXAMINED THE WITHIN MAP OF PARCEL MAP NO. XXXXX CONSISTING OF FOUR (4) SHEETS AND I AM SATISFIED THAT SAID MAP IS TECHNICALLY CORRECT.

DATE: _____, 20_____

_____
NOEL OWSLEY, L.S. 6972
ACTING CITY SURVEYOR

PROFESSIONAL LAND SURVEYOR · NOEL OWSLEY · L.S. 6972 · STATE OF CALIFORNIA

TAX COLLECTOR'S CERTIFICATE

I HEREBY CERTIFY THAT ACCORDING TO THE RECORDS OF THIS OFFICE, AS OF THIS DATE, THERE ARE NO LIENS AGAINST THE PROPERTY SHOWN ON THE WITHIN MAP FOR UNPAID STATE, COUNTY, MUNICIPAL OR LOCAL TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES, EXCEPT TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES, NOW A LIEN BUT NOT YET PAYABLE, WHICH ARE ESTIMATED TO BE $_____.

DATED: _____, 20___. BY:_____, DEPUTY
MATTHEW JENNINGS
TREASURER-TAX COLLECTOR

TAX BOND CERTIFICATE

I HEREBY CERTIFY THAT A BOND IN THE SUM OF $_____ HAS BEEN EXECUTED AND FILED WITH THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE, CALIFORNIA, CONDITIONED UPON THE PAYMENT OF ALL TAXES, STATE, COUNTY, MUNICIPAL, OR LOCAL, AND ALL SPECIAL ASSESSMENTS COLLECTED AS TAXES, WHICH AT THE TIME OF THE FILING OF THIS MAP WITH THE COUNTY RECORDER ARE A LIEN AGAINST SAID PROPERTY BUT NOT YET PAYABLE AND SAID BOND HAS BEEN DULY APPROVED BY SAID BOARD OF SUPERVISORS.

DATED: _____, 20___. BY:_____, DEPUTY
CASH OR SURETY BOND
MATTHEW JENNINGS
TREASURER-TAX COLLECTOR

SEC. 35, T5S, R8E SCHEDULE "E"

P:\PDATA\20101464\CADD\MAPPING\PFM-39098\CP1\200837_PFM-39098_SHEET - 1.DWG DANIEL.MARQUEZ 10/17/24 10:18 am


PROJECT SITE
Michael Baker
1
2
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IN THE CITY OF COACHELLA, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.

PARCEL MAP NO. 39098

BEING A PORTION OF THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 5 SOUTH, RANGE 8 EAST, SAN BERNARDINO MERIDIAN, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, ACCORDING TO THE UNITED STATES GOVERNMENT SURVEY THEREOF.

200 100 0 200 400

SCALE: 1"=200'

EASEMENT NOTES

1. 10' EASEMENT IN FAVOR OF U.S.B.R., REC. 2/24/1949, AS INST. NO. 2587,O.R.
2. PERMANENT EASEMENT FOR PUBLIC ROADWAY SHOWN IN CONDEMNATION TO THE CITY OF COACHELLA; REC. 1/28/2022, AS INST. NO. 2022-0046802,O.R.
3. PERMANENT SLOPE, DRAINAGE, BASIN EASEMENT; SHOWN IN CONDEMNATION TO THE CITY OF COACHELLA; REC. 1/28/2022, AS INST.NO. 2022-0046802, O.R.
4. PERMANENT UTILITY EASEMENT; SHOWN IN CONDEMNATION TO THE CITY OF COACHELLA; REC. 1/28/2022, AS INST.NO. 2022-0046802, O.R.
5. AN EASEMENT FOR PUBLIC HIGHWAYS, AS EVIDENCED BY PETITION DATED JANUARY 9, 1901 AND REC. 4/17/1959, AS INST. NO. 32692, O.R.

Michael Baker INTERNATIONAL

AUGUST, 2024

SCALE 1" = 200'

DATA TABLE			
NO	BEARING/DELTA	RADIUS	LENGTH
1	N00°18'18"W	--	63.65'
2	08°25'14"	1605.00'	235.88'
3	05°40'43"	586.13'	58.09'
4	10°43'11"	310.54'	58.10'
5	10°04'01"	1617.00'	284.11'
6	N52°24'36"E	--	112.40'
7	N35°44'04"W	--	142.07'
8	N52°24'36"E	--	107.80'
9	01°54'05"	1783.00'	59.17'
10	N89°58'06"E	--	146.96'
11	N86°27'57"E	--	138.20'
12	N32°36'10"W	--	180.17'
13	10°32'22"	1570.00'	288.80'
14	N00°18'18"W	--	195.09'
15	N37°35'24"W	--	247.61'
16	N00°36'27"W	--	173.23'
17	13°36'26"	1233.74'	293.00'
18	07°00'07"	1322.40'	161.61'
19	08°16'45"	1542.40'	222.87'
20	N35°44'04"W	--	86.90'
21	N80°44'04"W	--	24.86'
22	02°19'21"	1233.74'	50.01'

RADIAL BEARINGS			
NO	BEARING/DELTA	RADIUS	LENGTH
R1	N00°02'08"E	--	--
R2	N08°23'06"W	--	R=1605'
	N06°43'26"W	--	R=586.13'
R3	N01°02'43"W	--	R=586.13'
	N00°13'37"E	--	R=310.54'
R4	N12°29'31"W	--	R=1617'
	N10°29'34"W	--	R=310.54'
R5	N21°38'44"W	--	R=1624'
	N22°33'32"W	--	R=1617'
R6	N30°02'42"W	--	R=3141.29'
	N22°22'13"W	--	R=1233.74'
R7	N21°23'25"W	--	--
R8	N23°25'30"W	--	EAST
	N22°33'54"W	--	WEST
R9	N20°39'49"W	--	--
R10	N08°44'59"W	--	--
R11	N23°22'48"W	--	EAST
	N19°17'21"W	--	WEST
R12	N41°47'07"W	--	--
R13	N36°42'54"W	--	--
R14	N38°27'23"W	--	--

N89°53'20"W 2646.93'

1068.22' 1578.71'

273.47'

N34°27'19"W 478.43'

N42°44'04"W 749.43'

1833.42'

N37°29'44"W 2602.39'

1093.19'

2650.50'

N00°08'57"W

968.49'

558.82'

N00°18'18"W 2657.12'

2094.84'

CL FILLMORE STREET

SW QUARTER
SECTION 35,
T. 5S, R.8E, S.B.M.

LOT AQ
TRACT NO. 36494
M.M. 458 / 1-20

COACHELLA CANAL
RECORDED 11/01/1948 IN BOOK 1023, PAGES 339-343, O.R. AND RECORDED 05/05/1947 IN BOOK 831, PAGES 338-345, O.R. PARCEL PLAT C-71-R1 AND C-71-R2

50TH AVENUE
N52°24'36"E 587.52'

152' 76' 76'

LOT AA

N51°47'51"E 955.72'
TIE

N37°29'44"W 768.97'

DETAIL "B"
SEE HEREON

DETAIL "A"
SEE HEREON

CL COACHELLA CANAL

N35°44'04"W 1365.53'

N.A.P.

LOT "B" (3.78 AC)

LOT "A" (4.61 AC)

LOT "C" (2.88 AC.)

N53°18'02"E 324.08'

N51°31'10"E 324.98'

L=504.34' Δ=18°24'19" R=1570.00'

L=427.13' Δ=15°04'10" R=1624.00'

L=838.28' Δ=28°11'41" R=1703.50'

L=467.77' R=1783.00'

L=474.50' Δ=15°01'53" R=1783.00'

L=174.98' Δ=08°39'17" R=3141.29'

415.61'

435.10'

504.47'

1219.76'

629.84'

776.80'

1028.49'
593.64'

417.72'

804.48'

17.13'

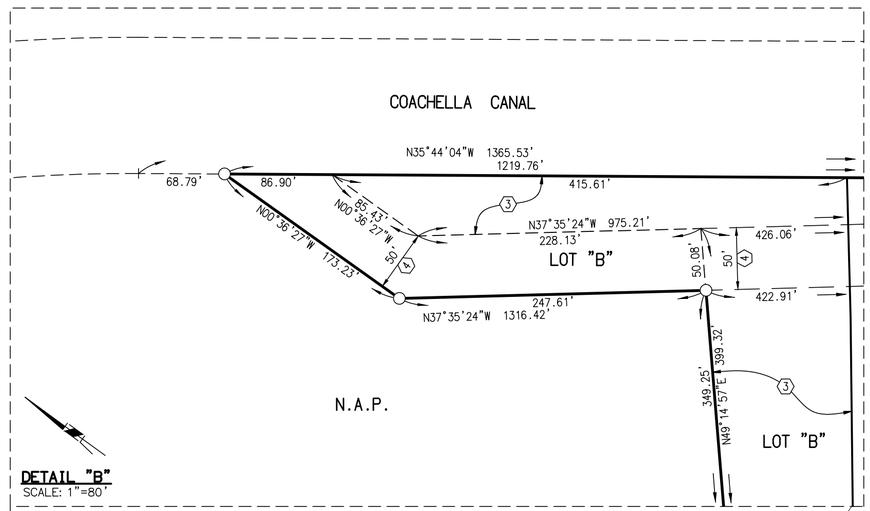
CL 50TH AVENUE

N89°58'06"E 2639.68'
(N89°56'05"E 2639.60' R4)

N08°31'13"W (R)

34

3 2



STAFF REPORT
10/22/2025

TO: Honorable Mayor and City Council Members

FROM: Jaime Arroyo, Grants Manager

SUBJECT: Authorize a Sponsorship Award to Alianza Coachella Valley for its The Hue Music and Arts Festival in the Amount of $1,000

STAFF RECOMMENDATION:

Staff recommends that the City Council consider authorizing the City of Coachella to sponsor Alianza Coachella Valley's The Hue Music and Arts Festival in the amount of $1,000.

BACKGROUND:

The Hue is an all-day, youth-led music festival held in the Eastern Coachella Valley every spring. Members of Alianza's Youth Organizing Council (YO-C) are responsible for all aspects of the event, from selecting the performance line-up, to promotion, venue setup, and MCing. It serves as a community-driven alternative to the Coachella music festival that takes place in the area around the same time each year. The Hue emphasizes and nurtures creativity, public speaking, and leadership skills - giving young people the tools needed to secure the necessary permits for large-scale events, the ability to map event plans with City and County officials, and work on bringing local artists to the space.

DISCUSSION/ANALYSIS:

Sponsorship of the Hue Music and Arts Festival demonstrates the City's commitment to the empowerment of its community, particularly its youth. It also strengthens the City's support of Alianza Coachella Valley and their advocacy efforts in empowering Coachella's residents through civic engagement. The Hue Music and Arts Festival is another example of Alianza's community-minded efforts that benefit the public at no cost and showcases the leadership and organizing skills the youth have learned through their Youth Organizing Council.

The $1,000 sponsorship level includes:

- Listed in Alianza's email newsletter
- Mention on a social media announcement
- Name included in the Hue 2025 program

ALTERNATIVES:

Authorize a Sponsorship Award to Alianza Coachella Valley for its The Hue Music and Arts Festival in the Amount of $1,000

1. Do Not Authorize a Sponsorship Award to Alianza Coachella Valley for its The Hue Music and Arts Festival in the Amount of $1,000 Not authorize the sponsorship request

FISCAL IMPACT:

Funding for this sponsorship will be through the General Fund.

ATTACHMENT(S):

1. Sponsorship Request Letter
2. Sponsor Levels

ALIANZA COACHELLA VALLEY

PO BOX 38
Coachella, CA 92236
Office: (760) 972-4628
www.alianzacv.org

May 21, 2025

Dear community member,

We are youth leaders with Alianza Coachella Valley, a non-profit organization that seeks to serve the Coachella Valley through campaigns for better schools, improving the local environment and promoting youth leadership.

We are a part of Alianza's Youth Organizing Council (YO-C), read as "yo se" (I know in Spanish). YO-C is a youth-focused program exclusively for young people in the Coachella Valley, ages 14 to 18. It is a space to express our community concerns, openly exchange ideas, find solutions, and engage in impactful advocacy. YO-C youth contribute to each of Alianza's community-led campaigns by continuously advocating for our unique needs as youth and community members. One of our current efforts includes a water campaign, where students are conducting research to assess the quality of water at their schools. Through this project, we aim to ensure that our schools provide safe and clean drinking water for all students, a theme you will see reflected in our Hue 2025 art pieces.

The Hue Music and Arts Festival is a decade-long tradition for the Eastern Coachella Valley community that is planned entirely by YO-C program participants. The Hue brings together local musicians, artists and community partners for a day of family-friendly entertainment, celebration, artistic expression and community. Originally founded in response to the Coachella Music and Arts Festival - an event that is inaccessible to many young people and families who call our Valley home - The Hue is now a highly-anticipated annual event in the Eastern Coachella Valley. The Hue uplifts local artists and musicians, emphasizes and nurtures creativity, and promotes public speaking and leadership skills for all of us engaged in YO-C and planning the event. Working closely with Alianza Coachella Valley staff, we are given the tools to secure the necessary permits for large-scale events, the ability to map event plans with City and County officials, and work on bringing local artists to the space. The Hue allows Youth, like ourselves, to engage in "artivism" to create an environment of fun, while promoting civic education around important issues.

We are proud to announce that The Hue will return on November 22, 2025, at Veterans Park in Coachella, CA. In 2024, we had over 300 community members in attendance, and we foresee having between 500–600 attendees this year. Our goal is to raise $35,000 to underwrite The Hue 2025 event expenses and support YO-C programming. We would be honored to have your family or business participate as a community sponsor. Please see the attached sponsorship form for your review and consideration.

For any questions or to schedule a donation pick up, please feel free to reach out to our Youth Programs Manager at Alianza Coachella Valley, Karina Andalon, (323) 239-6696 , karina@alianzacv.org or Director of Development & External Relations, Patricia S. Carrillo, (760) 534-6696, patriciacarrillo@alianzacv.org.

Thank you in advance!

In community,

ALIANZA COACHELLA VALLEY

PO BOX 38
Coachella, CA 92236
Office: (760) 972-4628
www.alianzacv.org

Ms. Rodrigues, 11th grade, Coachella Valley High School
Ms. Romero, 11th grade, Coachella Valley High school
Ms. Villaseñor, 11th grade, Coachella Valley High School
Ms. Isidoro, 11th grade, Coachella Valley High School
Ms. Bautista, 12th grade, Desert Mirage High School
Ms. Sanchez, 12th grade, Desert Mirage High School
Ms. Arredondo, 12th grade, Desert Mirage High School
Ms. Navarro, 11th grade, Coachella Valley High School
Mr. Guzman, 12th grade, Desert Mirage High School
Ms. Lopez- Bautista, 12th grade, Coachella Valley High School
Ms. Delgado-Correra, 12th grade, Desert Mirage High School
Ms. Lomber, 12th grade, Coachella Valley High School
Ms. Salazar, 10th grade, Coachella Valley High School

YOUTH ORGANIZING COUNCIL
ALIANZA COACHELLA VALLEY

THE HUE MUSIC AND ARTS FESTIVAL

YOUTH ORGANIZING COUNCIL
ALIANZA COACHELLA VALLEY

PO Box 38
Coachella, CA 92236
Office: (760) 972-4628
www.alianzacv.org

THE HUE MUSIC AND ARTS FESTIVAL

The Hue is an all-day, youth-led music festival held in the Eastern Coachella Valley every year. Members of Alianza's Youth Organizing Council are responsible for all aspects of the event, from selecting the performance line-up, to promotion, venue setup, and MCing. It serves as a community-driven alternative to the Coachella music festival that takes place in the area around the same time each year. The Hue emphasizes and nurtures creativity, public speaking, and leadership skills - giving young people the tools needed to secure the necessary permits for large-scale events, the ability to map event plans with City and County officials, and work on bringing local artists to the space.

SPONSORSHIP LEVEL BREAKDOWN

SUPER STAR: $10,000

- Main stage Formal Recognition (Day of event)
- Showcase Business Logo on Event Video and all Event Materials
- Main Stage Signage Recognition (Day of event)
- Including all of the benefits below

TOUR MANAGER: $5,000

- Mention in all Advertisements, Press Releases and Flyers
- Signage recognition throughout the event venue.
- Including all of the benefits below

SONGWRITER: $3,000

- Business logo printed on event program
- Free booth space to display your business' products and/or service
- Including all of the benefits below

FAN: $1,000

- Listed in Alianza's email newsletter
- Mention on a social media announcement (i.e. Facebook/Twitter)
- Name included in The Hue 2024 program (Day of event)

YOUTH ORGANIZING COUNCIL
ALIANZA COACHELLA VALLEY

PO Box 38
Coachella, CA 92236
Office: (760) 972-4628
www.alianzacv.org

THE HUE MUSIC AND ARTS FESTIVAL

SPONSOR FORM

We are pleased to support The Hue Music and Arts Festival at the level indicated below.

Sponsor Information

Sponsoring Company/Organizations: _____

Contact Name: _____

Address: _____

Phone/Fax: _____

Email: _____

Please indicate the sponsorship level below:

☐ SUPER STAR: $10,000 ☐ TOUR MANAGER: $5,000

☐ SONGWRITER: $3,000 ☐ FAN: $1,000 ☐ Other Amount

Please choose the form of payment or support:

☐ Check ☐ Cash ☐ In-Kind: Please Specify (water/food/ volunteers/swag/etc.)

$_____ Amount _____

All donations are tax-deductible. Please see below for our Tax Identification Numbers:

EIN: 84-1966709

Please make checks payable to:

Alianza Coachella Valley

Memo-The Hue Music and Arts Festival

P.O. Box 38

Coachella, CA. 92236

For more information contact Director of Development and External Relations Patricia S. Carrillo at patriciacarrillo@alianzacv.org or (760) 972-4628. We are also available to pick up your donation.

Thank you in advance for your partnership and support!

STAFF REPORT
10/22/2025

TO: Honorable Mayor and City Council Members

FROM: Jaime Arroyo, Grants Manager

SUBJECT: Authorize a Community-Based Grant to Shay's Warriors Life After Cancer in the Amount of $1,000 to Support its I am HOPE Services and Programming

---

STAFF RECOMMENDATION:

Staff recommends that the City Council consider awarding a Community-Based Grant to Shay's Warriors Life After Cancer in the amount of $1,000 to support its I am HOPE services and programming.

BACKGROUND:

The Community Based Grant Program was established in 2010 and allows the City of Coachella to offer financial assistance to local nonprofit organizations, schools, youth-serving organizations, and other community-based organizations that provide essential services, programs and activities to residents in Coachella. Applicant organizations are only eligible to submit one application for consideration each fiscal year and must be legally established with non-profit or tax-exempt status, be based in the Coachella Valley, or provide direct service to Coachella residents. The FY 25-26 budget includes an allocation of $15,000 for the Community Based Grant Program.

DISCUSSION/ANALYSIS:

Shay's Warriors Life After Cancer was formed in the Coachella Valley to help the cancer survivorship community. Their mission is to inspire, inform, empower and heal cancer survivors and their families through health, fitness and the mind-body connection. Over time, they have developed a community for men and women to share their experiences and support each other in overcoming the trauma and post-traumatic stress disorder from cancer, whether after treatment or during ongoing diagnosis, with those who understand.

Shay's Warriors was established in hopes of providing a healthy, inspiring, and safe space for all cancer survivors to thrive and connect. This includes Coachella residents of all age groups and genders who are cancer survivors. By helping survivors move forward in healing, both emotionally and physically, Shay's has created a supportive community throughout the Coachella Valley. The funding requested would go towards supporting the Shay's Warriors'

I am HOPE services and programming. These services and programs include "Coffee & Connections," various get-togethers that take place the first Saturday of every month where survivors take part in early morning activities, such as hiking, running, yoga, etc. and afterwards, are provided coffee courtesy of Shay's Warriors; "Talk Listen SHARE," a series of virtual informational workshops that cover unique topics that help educate cancer survivors, their family and friends on how to move forward, reconnect and live life after cancer treatment; and "Move2Heal," a program tailored to enriching participants' mind-body and soul through walks, stretches, yoga, art, journaling, and much more in partnership with local community businesses.

ALTERNATIVES:

1. Authorize a Community-Based Grant to Shay's Warriors Life After Cancer in the Amount of $1,000 to Support its I am HOPE Services and Programming

2. Do not authorize a Community-Based Grant to Shay's Warriors Life After Cancer in the Amount of $1,000 to Support its I am HOPE Services and Programming

FISCAL IMPACT:

Should the City Council approve the staff recommendation, the Community-Based Grant Program account will be reduced by $1,000.

ATTACHMENT(S):

CBG Application Packet

Docusign Envelope ID: 693CBE77-6E7C-4FB4-975A-4519800A046D

CITY OF COACHELLA, CA
COMMUNITY BASED GRANT PROGRAM
APPLICATION FOR FUNDS REQUEST

Please Type Information and Print
Information entered in the provided spaces cannot be saved.

(Attach additional pages as needed, however applicants are encouraged to be brief.)

1. **Application Funding Cycle:** **Date:** 09/22/2025

   July 1, 20 25 **- June 30, 20** 26

2. **Total Amount Requested:** **$** 1000

   If requesting waiver of City fees or charges, please indicate the City service for which the waiver is being requested.

3. **Proposed Program/Service of Funding Request:**

   Sponsorship of I AM HOPE Services & Programming

4. **Agency/Organization:**
   Shay's Warriors Life After Cancer
5. **Mailing Address:**
   42215 Washington St, Ste A39
   City: Palm Des **Zip:** 92211
6. **Telephone:** (760) 895-1705

   Fax:

7. **Official Contact Person:**
   Name: Shay Moraga

   Title: Executive Director

   Telephone: (760) 895-1705

   Fax:

   E-mail: donate@shayswarriors.org

Docusign Envelope ID: 693CBE77-6E7C-4FB4-975A-4519800A046D

8. **Does this organization have a non-profit status with the Internal Revenue Service (IRS)?**
   Yes ☑ **No** ☐ **(Attach documentation)**

9. **How long has this organization been in existence?**
   since November 2018

10. **Has the organization previously received funding from the City of Coachella?**
    ☑ **Yes** ☐ **No**
    If yes, please identify the program/service, total prior grant allocation, and the fiscal year in which the funds were received.
    $1,000 in Fiscal period July 1, 2024- June 30, 2025

11. **Is this request for a** ☐ **New or** ☑ **Existing program/service within the City?**

12. **What is the anticipated time frame to provide the proposed program/service and the expenditure of the requested funds?**
    6 - 8 months

13. **Describe briefly how the requested funds will be used.**
    We will use funds to advance our I Am HOPE services & programming, including expanding to mental health aspects of cancer survivorship through group work in conjunction with our Executive Advisory and professionals.

14. **Will the program/service require additional funding sources? If so, identify all funding sources and provide the steps taken to acquire funding.**
    Yes, we actively raise funds through; 1) grants, 2) fundraising, 3) private donations, 4) merchandising, and 5) sponsorships/partnering. Our volunteer Board of Directors also contributes to our fundraising

15. **If the program/service is planned to continue beyond the period provided by this grant, what funding plans are there to sustain the program/service?**
    Yes, we plan to continue these services through our volunteer Board of Directors, ambassadors, outside volunteers, and procure funding from our current and future partners, sponsors, and grant funders

16. **How will the proposed program/service serve City of Coachella residents? Will the proposed program/service also serve non-Coachella residents? Please describe.**
    We service Coachella residents through ongoing services and programming at no costs and provided year-long through our I AM HOPE platform. We expand and improve services each year

17. **Describe the characteristics of the clients the proposed program/service anticipates to serve (i.e. age group, gender, income level, ethnicity, etc.)**
    All age groups, income levels, genders, and ethnicity are impact by cancer.

18. **Attach a proposed budget for requested funds.**

Authorized Official: Shay Moraga **Title:** Executive Director

Signature: Signed by: 9BC0F3AAEAEF4CA... **Date:** 9/25/2025

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 13 2019

SHAYS WARRIORS
42-215 WASHINGTON STREET STE A389
PALM DESERT, CA 92211-0000

Employer Identification Number:
83-3466948
DLN:
26053439009229
Contact Person:
CUSTOMER SERVICE
ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990-PF Required:
Yes
Effective Date of Exemption:
November 26, 2018
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a private foundation within the meaning of Section 509(a).

You're required to file Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation, annually, whether or not you have income or activity during the year. If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PF" in the search bar to view Publication 4221-PF, Compliance Guide for 501(c)(3) Private Foundations, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 1076

SHAYS WARRIORS

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

Shay's Warriors Operating Budget 2025-2026 FINAL

REVENUE															
	SW/Org	% of Budget	IAH Retreat	% of Budget	Men's Exp	% of Budget	C&C	% of Budget	Move to Heal	% of Budget	TLS	% of Budget	Total	% of Budget	PY Act
General Donations/Partnerships (Indiv or Corporate, incl in kind)	$41,700	15%			$425	0%	$1,000	0%	$2,650	1%	$1,725	1%	$ 47,500	17%	$ 33,940
Direct Sponsorships	$3,500	1%	$50,000	18%	$9,000	3%			$800	0%	$2,000	1%	$ 65,300	24%	$ 45,590
Board Commitments	$1,300	0%											$ 1,300	0%	$ 1,200
Grants	$28,000	10%	$31,260	11%					$3,000	1%			$ 62,260	23%	$ 57,595
Special Events/3rd Party (donations/give backs, ticketed, raffles)	$33,170	12%	$43,740	16%	$12,240	4%	-$693	0%	$462	0%	$231	0%	$ 89,150	33%	$ 47,354
Merchandise Sales (incl shipping fees)	$3,500	1%					$2,311	1%					$ 5,811	2%	$ 2,872
Interest Income	$2,500	1%											$ 2,500	1%	$ 4,383
													$ -		$ -
Fiscal Year Revenue	**$ 113,670**		**$ 125,000**		**$ 21,665**		**$ 2,618**		**$ 6,912**		**$ 3,956**		**$ 273,821**		**$ 192,934**
EXPENSES															
	SW/Org		IAH Retreat		Men's Exp		C&C		Move to Heal		TLS		Total		PY Act
Accommodations/Venue			$19,000	7%									$ 19,000	7%	$ 15,120
Accounting	$3,480	1%											$ 3,480	1%	$ 3,261
Advertising	$7,460	3%	$200	0%	$750	0%							$ 8,410	3%	$ 7,471
Coordinators/Facilitators			$12,000	4%	$1,800	1%			$2,800	1%			$ 16,600	6%	$ 13,000
Decor/Supplies/Other (incl misc Fundraising exp)	$2,200	1%	$10,700	4%	$400	0%	$100	0%	$1,500	1%	$50	0%	$ 14,950	5%	$ 23,553
Direct assistance/donations to community													$ -		$ -
Entertainment and A/V			$7,000	3%	$13,200	5%							$ 20,200	7%	$ 4,925
Event materials/marketing printing/programs/etc			$800	0%	$400	0%							$ 1,200	0%	$ 1,204
Food & Beverage			$48,200	18%	$4,800	2%	$2,400	1%			$400	0%	$ 55,800	20%	$ 34,516
Gifts/Attendee Swag			$6,000	2%	$300	0%					$100	0%	$ 6,400	2%	$ 3,999
Insurance	$1,400	1%											$ 1,400	1%	$ 1,256
Legal	$10,000	4%											$ 10,000	4%	$ -
Meeting Expense (room rental, vol meets, BOD meets, etc)	$850	0%											$ 850	0%	$ 506
Memberships (i.e. Chamber, RAAP)	$1,000	0%											$ 1,000	0%	$ 858
Merchant Fees (CC processing)	$1,150	0%											$ 1,150	0%	$ 1,188
Merchandise Expense (wholesale)	$3,500	1%											$ 3,500	1%	$ 3,533
Permits	$3,050	1%											$ 3,050	1%	$ 175
Phone/Internet (streaming, etc)	$3,893	1%									$1,000	0%	$ 4,893	2%	$ 4,591
Photographer			$3,500	1%									$ 3,500	1%	$ 9,176
Postage/Shipping	$500	0%											$ 500	0%	$ 323
Printing/Copying (general printing, not adv)	$500	0%					$100	0%					$ 600	0%	$ 206
Professional Fees - Programming											$2,400	1%	$ 2,400	1%	$ 600
Public Relations													$ -		$ -
Rent/Occupancy	$6,600	2%											$ 6,600	2%	$ 1,100
Rentals (i.e. Signature Party)			$15,500	6%									$ 15,500	6%	$ -
Salaries/Contracted work (web help, admin assist; ED/Prof reserve)	$62,800	23%	$500	0%									$ 63,300	23%	$ 46,093
Subscriptions (i.e. dropbox)	$324	0%											$ 324	0%	$ 297
Training/Education/Development	$4,920	2%											$ 4,920	2%	$ 265
Transportation/Travel			$1,600	1%									$ 1,600	1%	$ 1,189
Venue									$2,600	1%			$ 2,600	1%	$ -
													$ -		$ -
Fiscal Year Expenses	**$ 113,627**	42%	**$ 125,000**	46%	**$ 21,650**	8%	**$ 2,600**	1%	**$ 6,900**	3%	**$ 3,950**	1%	**$ 273,727**		**$ 178,406**
NET PROFIT/LOSS	**$ 43**		**$ -**		**$ 15**		**$ 18**		**$ 12**		**$ 6**		**$ 94**		**$ 14,528**

STAFF REPORT
10/22/2025

TO: Honorable Mayor and City Council Members

FROM: Jaime Arroyo, Grants Manager

SUBJECT: Authorize a Community Based Grant to the Galilee Center in the Amount of $1,000 to Support their Food Basket Distribution Program

---

STAFF RECOMMENDATION:

Staff recommends that the City Council consider awarding a Community Based Grant (CBG) to the Galilee Center in the amount of $1,000 to support their food basket distribution program.

BACKGROUND:

The Community Based Grant Program was established in 2010 and allows the City of Coachella to offer financial assistance to local nonprofit organizations, youth-serving organizations, and other community-based organizations that provide essential services, programs and activities to residents in Coachella. Applicant organizations are only eligible to submit one application for consideration each fiscal year and must be legally established with non-profit or tax-exempt status, be based in the Coachella Valley, or provide direct service to Coachella residents. Approval of grant funds does not constitute a precedent for grant allocations in subsequent years. All CBG grants are reimbursement grants to ensure that applicants are meeting their stated goals. The FY 25-26 budget included an allocation of $15,000 for the Community Based Grant Program.

DISCUSSION/ANALYSIS:

Founded in 2010, the Galilee Center is a 501(c)(3) nonprofit organization whose mission is to fulfill the needs of the underprivileged and disadvantaged by providing food, clothing, and other basic needs and affirm their dignity with love, compassion and respect. They successfully serve over 350,000 meals through its weekly food basket distribution.

The food basket distribution program is a core service of the Galilee Center. They sustain the program through a combination of community donations, grants, food drives organized by local schools, businesses, and faith-based groups, as well as partnerships with regional food banks. The Galilee Center primarily serves low-income, immigrant and farmworker families living

below the poverty level, many of whom face food insecurity due to irregular employment and low wages. Of the 450 families that they serve, roughly 90 households are from the city of Coachella. The funding from the Community Based Grant will go towards providing food baskets during the December holiday season.

ALTERNATIVES:

1. Authorize a Community Based Grant to the Galilee Center in the Amount of $1,000 to Support their Food Basket Distribution Program

2. Do not Authorize a Community Based Grant to the Galilee Center in the Amount of $1,000 to Support their Food Basket Distribution Program

FISCAL IMPACT:

Should the City Council approve the staff recommendation, the Community Based Grant Program account will be reduced by $1,000.

ATTACHMENT(S):

CBG Application Packet

CITY OF COACHELLA, CA
COMMUNITY BASED GRANT PROGRAM
APPLICATION FOR FUNDS REQUEST

Please Type Information and Print
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(Attach additional pages as needed, however applicants are encouraged to be brief.)

1. **Application Funding Cycle:** **Date:** 09/18/2025

   July 1, 20 25 **- June 30, 20** 26

2. **Total Amount Requested:** **$** 1,000.00

   If requesting waiver of City fees or charges, please indicate the City service for which the waiver is being requested

   N/A

3. **Proposed Program/Service of Funding Request:**

   Food Basket Distribution

4. **Agency/Organization:**
   Galilee Center, Inc.
5. **Mailing Address:**
   PO Box 308
   City: Mecca **Zip:** 92254
6. **Telephone:** 760-396-9100

   Fax: 760-396-5400

7. **Official Contact Person:**
   Name: Lupe Torres-Hilario

   Title: Director of Operations

   Telephone: 760-396-9100

   Fax: 760-396-5400

   E-mail: ltorres@galileecenter.org

8. **Does this organization have a non-profit status with the Internal Revenue Service (IRS)?** ☐
   Yes ☐ **No** ☑ **(Attach documentation)**

9. **How long has this organization been in existence?**
   15 years, July 29, 2020

10. **Has the organization previously received funding from the City of Coachella?**
    ☑ **Yes** ☐ **No**
    If yes, please identify the program/service, total prior grant allocation, and the fiscal year in which the funds were received.
    Food Basket Distribution, July 1, 2020 - June 30, 2021

11. **Is this request for a** ☐ **New or** ☑ **Existing program/service within the City?**

12. **What is the anticipated time frame to provide the proposed program/service and the expenditure of the requested funds?**
    Galilee Center provides food baskets throughout the year and we anticipate on using funds from this grant for the month of December, so we could provide a healthy food basket for families during the holidays.

13. **Describe briefly how the requested funds will be used.**
    The funds requested through this grant will be used to purchase dairy products - such as milk, cheese or eggs - for the food distribution program.

14. **Will the program/service require additional funding sources? If so, identify all funding sources and provide the steps taken to acquire funding.**
    Yes, additional funding sources include monetary contributions, private food donations, and food drives at local grocery stores.

15. **If the program/service is planned to continue beyond the period provided by this grant, what funding plans are there to sustain the program/service?**
    Our weekly food distribution is a core service of our organization and will continue beyond the period of this grant. We sustain this program through a combination of community donations, grants, food drives organized by local schools, businesses, and faith-based groups, as well as partnerships with regional food banks. We are committed to ensuring that families in need continue to receive food assistance regardless of changes in funding.

16. **How will the proposed program/service serve City of Coachella residents? Will the proposed program/service also serve non-Coachella residents? Please describe.**
    Each week, we distribute food baskets in Mecca to over 450 families (about 1,800 individuals). Around 20% of these families—roughly 90 households or 360 individuals—live in the City of Coachella and directly benefit from the program. We also serve families from nearby communities facing similar hardships, but this grant will specifically strengthen our ability to support Coachella residents in need.

17. **Describe the characteristics of the clients the proposed program/service anticipates to serve (i.e. age group, gender, income level, ethnicity, etc.)**
    We primarily serve low-income, immigrant, and farmworker families living below the poverty level, many of whom face food insecurity due to irregular employment and low wages. Clients include all age groups—children, adults, and seniors—with many households being multi-generational. Our program provides consistent access to healthy, culturally appropriate food for these vulnerable families.

18. **Attach a proposed budget for requested funds.**

Authorized Official: Lupe Torres-Hilario **Title:** Director of Opertations

Signature: _____ **Date:** 9/19/25

IRS Department of the Treasury
Internal Revenue Service
KCSC
Kansas City MO 64999

OMB Clearance No.: 1545-00

In reply refer to: 1004011256
Aug. 30, 2024 LTR 4168C 0
27-3133601 000000 00
Input Op: 3552740014 00024199
BODC: TE

GALILEE CENTER
% CLAUDIA CASTORENA
66-101 HAMMOND ROAD
MECCA CA 92254

040036

Employer ID number: 27-3133601
Form 990 required: Yes

Dear Taxpayer:

We're responding to your request dated Aug. 22, 2024, about your tax-exempt status.

We issued you a determination letter in October 2010, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,

1004011256
Aug. 30, 2024 LTR 4168C 0
27-3133601 000000 00
Input Op: 3552740014 00024200

GALILEE CENTER
% CLAUDIA CASTORENA
66-101 HAMMOND ROAD
MECCA CA 92254

local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely yours,

Ms. Hanks

Ms. Hanks
Operations Manager - AMP03

Galilee Center

Services and Program Budget

Item Description		Amount
OLG Shelter Food & Supplies	$	37,100.00
Food – Weekly Distribution	$	366,000.00
Infant Diapers & Formula	$	54,000.00
Rental Assistance	$	141,600.00
Utility Assistance	$	9,600.00
Senior Services	$	72,000.00
Back Packs (Back packs & school supplies for children)	$	14,000.00
Christmas Celebration (New toys for children)	$	7,000.00
Epiphany Day (New shoes & socks for children)	$	9,500.00
Total Emergency Program Budget	$	710,800.00

Galilee Center
Account QuickReport
September 2025

Type	Date	Num	Memo	Amount
Deposit	09/11/2025	6213	Direct Public Support	1,000.00
Deposit	09/11/2025	10947	Direct Public Support	1,000.00
Total Direct Public Support				2,000.00

STAFF REPORT
10/22/2025

TO: Honorable Mayor and City Council Members

FROM: Andrew Simmons, P.E., Public Works Director/City Engineer

SUBJECT: Amendment #5 to the Professional Services Agreement with Angenious Engineering Services, Inc. in the amount of $500,000 to provide Professional Engineering Services for Phase 1of the Avenue 50 Corridor Widening from Oates Lane to Cabazon Road Project, City Project ST-146.

STAFF RECOMMENDATION:
Authorize City Manager to Execute Amendment #5 to the Professional Services Agreement with Angenious Engineering Services, Inc. in the amount of $500,000 to provide Professional Engineering Services for Phase 1 of the Avenue 50 Corridor Widening from Oates Lane to Cabazon Road Project, City Project ST-146.

EXECUTIVE SUMMARY:
The Avenue 50 Bridge projects at State Route 86 and the Coachella Valley Storm Water Channel (also known as the Whitewater river) are separated into 3 phases. Phase 1 of the overall project is the Avenue 50 Bridge over Coachella Valley Storm Water Channel (CVSC) Project (Project # 2015-ST-69) and Phase 2 is the Avenue 50 interchange and the SR-86/Avenue 50 New Interchange, Project # 2015-ST-81. Phase 3 is the Avenue 50 Corridor widening from Oates Lane to Cabazon Road. All phases of project in tandem hereto identified as the "Project". The current funding request is for phase 1 of Professional Services and Engineering for Phase 3 of the Project only.

The City has secured CVAG funding for professional engineering services for Phase 3 only at this time and is ready to begin design in of Plans, Specifications and Estimates (PS&E) and acquiring right of way (ROW) for Phase 3 now. City staff recommends awarding Angenious Engineering Services Amendment #5 for the design work of this phase.

FISCAL IMPACT:
No fiscal impact or additional appropriations needed. Amendment No. 5 will be covered by CVAG funds ($375,000), and City Fund ($125,000) included in the FY 25/26 CIP budget.

ATTACHMENTS:

1. Amendment No. 5
2. AES Amendment Request

FIFTH AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF COACHELLA AND ANGENIOUS ENGINEERING SERVICES, INC.

THIS FIFTH AMENDMENT (''Amendment") is made and entered into as of October 22nd, 2025 by and between the City of Coachella (''City'') and Angenious Engineering Services, Inc. ("Consultant''). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. **RECITALS.** This Amendment is made with the respect to the following facts and purposes:

   a. On or about November 27th, 2019 the City and Consultant entered into that certain agreement entitled "City of Coachella Professional Services Agreement" between the City and Consultant to provide engineering design, and other services for the Avenue 50 Bridge over the Whitewater Strom Channel, ST-69 & the SR-86/Avenue 50 New Interchange, ST-81 projects in the amount of $148,000.

   b. On or about October 14th, 2020 the City and Consultant entered into the "First Amendment" to the agreement between the City and Consultant in the amount of $15,000.00.

   c. On or about June 21st, 2021 the City and Consultant entered into the "Second Amendment" to the agreement between the City and Consultant in the amount of $3,260,088.40.

   d. On or about November 8th, 2023 the City and Consultant entered into the "Third Amendment" to the agreement between the City and Consultant in the amount of $99,027.50.

   e. On or about November 13th 2024 the City and Consultant entered into the "Fourth Amendment" to the agreement between the City and Consultant in the amount of $121,000.76

   e. The parties now desire to amend the Agreement as set forth in this Amendment.

2. **AMENDMENT.**

   3.1 General Scope of Services. Section 3.1.1 of the Agreement is hereby amended to include the additional Scope of Services to be performed Phase 1 for the Avenue 50 Corridor Widening from Oates Lane to Cabazon Drive Project, City Project ST-146 under this Amendment No. 5 referenced as EXHBIIT "A".

3.2 Performance Period. Section 3.1.2 of the Agreement is hereby amended to go into effect on October 22, 2025 contingent upon approval by City, and Consultant shall commence work after notification to proceed by City's Agreement Administrator. The Agreement shall end on June 30, 2027, unless extended by Agreement Amendment.

3.3 Allowable Costs and Payments. Section 3.3.1 of the Agreement is hereby amended to increase the compensation, including authorized reimbursements, for all services rendered under this Agreement as set forth in EXHIBIT "B" attached hereto and incorporated herein by reference.

The method of payment in Sections 3.3.1.A and B of the Agreement are hereby amended to actual cost plus a ten percent (10%) fixed fee. City will reimburse Consultant for actual costs (including labor costs, employee benefits, travel, equipment rental costs, overhead and other direct costs; plus ten percent fixed fee) incurred by Consultant in performance of the work. The total authorized compensation for the Amendment No. 5 is in the amount not to exceed Five Hundred Thousand Dollars and No Cents ($500,000.00).

The amended total compensation shall not exceed **Four Million One Hundred Forty-Three Thousand Thirty-Six Dollars and Sixty-Six Cents ($4,143,036.66)** without written approval of the City's representative. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this agreement.

3.4 Continuing Effect of Agreement. Except as amended by this Amendment, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement as amended by this Amendment.

3.5 Adequate Consideration. The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment.

3.6 Counterparts. This Amendment may be executed in duplicate originals, each of which is deemed to be an original, but when taken together shall constitute but one and the same instrument.

IN WITNESS THEREOF, the parties have executed this Amendment as of the day and year first set forth above, which date shall be considered by the parties to be the effective date of this Amendment.

CITY OF COACHELLA

Approved by:

_____

William B Pattison Jr.
City Manager

Approved as to Form:

BEST, BEST & KRIEGER

_____

Ryan Guiboa
City Attorney

Attest:

_____

Angela Zepeda
City Clerk

ANGENIOUS ENGINEERING SERVICES, INC.

_____

Andy Cheah
Principal/ Project Manager

AnGenious Engineering Services, Inc.

26000 Towne Centre Drive North, Suite 100
Foothill Ranch, CA 92610
Tel: 949-599-5400
www.Angenious-es.com

October 14, 2025

Mr. Andrew Simmons, PE
Director of Public Works/City Engineer
City of Coachella, Engineering Department
53990 Enterprise Way,
Coachella, CA 92236

RE: **City Project No. ST-146**
Avenue 50 corridor widening from Oates Lane/Peter Rabbit Lane to Cabazon Road Project
Scope of Work and Cost Proposal

Dear Mr. Simmons:

AnGenious Engineering Services, Inc. (AES) would like to sincerely thank you for entrusting us with another opportunity to continue serving the City.

Attached as Exhibit A is our scope of work, and as Exhibit B, our cost proposal. The cost proposal consists of the following requested details:

1. A maximum total fee for all services and materials, using the Caltrans Exhibit 10-H1 template.
2. A task-based cost breakdown detailing labor hours and hourly rates.

The maximum not-to-exceed fee for engineering design, land surveying, and right-of-way acquisition services is $798,060. AES, a certified DBE/SBE firm, along with Earth Mechanics, Inc., another DBE/SBE firm, will provide a combined **46.5%** of the contract value, which exceeds the City's DBE goal.

We understand that the City faces budget and cost reimbursement constraints in coordination with the Coachella Valley Association of Governments (CVAG) funding agreement. Accordingly, we propose structuring the scope and fee into the following two distinct phases:

1. **Phase 1**: We will perform the scope of work through the 65% Plans, Specifications, and Estimates (PS&E) submittal phase, including right-of-way acquisition assistance, for a not-to-exceed fee of **$500,000**.
2. **Phase 2**: Upon receiving written authorization from the City, we will proceed with the remaining scope of work to complete the project, utilizing the remaining budget of **$298,060**.

With our **client-focused solutions, ingenious ideas**, and **sensible cost approach**, AES is the right team to deliver this project in a timely manner. We are committed to optimizing quality, utilization, and productivity in our sustainable engineering services, all while staying within the city's budget.

With our **client focused solutions, ingenious ideas** combined with **sensible cost approach**, AES is the **"Right Team"** to deliver this project timely. AES always strives and commits to optimizing quality, utilization, and productivity in our sustainable engineering services within the City budget.

Should you have any questions, please feel free to contact me at (949) 599-5400 or via email at Andy.Cheah@AnGenious-ES.com.

Sincerely,

Andy Cheah, PE
Principal/ Project Manager

Attachments

C. File

SCOPE OF WORK

The City proposed to widen Avenue 50 from two-lane to four-lane, utilizing the primary arterial with enhanced bicycle facilities with a total 94-foot right of way cross-section, or a forty-seven-foot southerly half right of way width, from the Oates Lane/Peter Rabbit Lane intersection to the westerly project limits of the project site identified in the Final Initial Study/Environmental Assessment (IS/EA) for the SR-86/Avenue 50 New Interchange Project (approved by Caltrans in 2019), which is identified as the Phase 1 – Avenue 50 Bridge over Coachella Valley Stormwater Channel, City project # ST-69; (at east property line of APN 778-170-004). The alignment study shall consist of widening on the south side of the existing centerline, avoiding right of way acquisitions and/or minimizing impacts to tribal lands on the north side.
This Scope of Work sets forth the tasks for engineering design and environmental documentation support on this project.
The plans, designs, reports, and other documents furnished under this Scope of Work will be provided in a professional manner in accordance with industry standards, and acceptable to the City of Coachella per American Association of State Highway and Transportation Officials (AASHTO) A Policy on Geometric Design of Highways and Streets; Standard Plans and "Greenbook" Specifications for Public Works Construction. Criteria for acceptance of the deliverables, will be neat in appearance, organized and technically and grammatically correct, reflecting the incorporation of City of Coachella and Caltrans review comments. The work will be checked to meet all the contract requirements.

Task 1. Project Management

1.1. Administration

Consultant will provide overall project management, coordination, and supervision of project staff to facilitate the performance of the work. Consultant will maintain project files using the Caltrans Uniform System in electronic format.
Consultant will prepare and submit monthly project progress reports to the City of Coachella Project Manager, which includes schedule, contract budget, general progress on project tasks, and project issues and concerns (see below).
Deliverables*:*

- *Consultant shall include with the monthly progress report that reflects the work completed within the invoice period.*
- *Consultant will maintain copies of written correspondence between the Consultant and third parties pertaining specifically to the Project.*
- *Consultant will maintain project files in accordance with its Work Plan.*
- *Consultant shall also prepare Caltrans reporting forms and documents.*

1.2. Coordination and Meetings

Consultant's Project Manager will take the lead in the coordination of all project activities, including coordination with other agencies, deliverables submissions, permits, and similar coordination efforts consistent with the scope of work.

- *The Consultant shall conduct a project kick-off meeting with the City of Coachella staff. The Consultant will present the Work Plan, introduce the project team, request information, and conduct other similar activities. The Consultant shall prepare and distribute kick-off meeting minutes.*
- *Meeting Agendas and Minutes (electronic PDF).*
- *Consultant shall schedule, attend, and conduct monthly Project Development Team (PDT) meetings. The Consultant shall prepare and distribute PDT meeting minutes to all PDT members.*
- *Consultant shall attend other meetings as required (e.g., coordination with utility company, other agencies) to perform coordination and to execute the scope of work.*

1.3. Quality Assurance and Quality Control

Consultant will have a Quality Assurance and Quality Control Plan in effect for the duration of the scope of services. The plan will establish a process whereby all deliverables are checked prior to any formal submission and all job-related correspondence and memoranda are appropriately filed. An appointed Quality Assurance Officer will monitor and review project activities and deliverable schedules.

- *Quality Assurance and Quality Control Plan (electronic PDF)*

1.4. Project Schedule

Consultant will prepare and periodically update a project schedule with tasks and milestones represented in Microsoft Project format. Consultant will break down the schedule by logical tasks consistent with the scope of work and with enough detail to track project progress. Both a baseline schedule and tracking updates are required. The schedule must reflect realistic estimates of review periods by other agencies for tasks, such as reports, plans, permits, and coordination.

- *Baseline project schedule and monthly schedule updates shall be in Microsoft Project (electronic PDF)*

1.5. Project Budget, Cost Accounting and Reporting

Consultant will establish and apply internal accounting methods and procedures acceptable to the City of Coachella for documenting and monitoring contract costs. Consultant will submit a consolidated monthly invoice in a format acceptable to the City of Coachella itemized in a manner consistent with the Work Plan. Consultant shall include with the monthly progress report that reflects the work completed within the invoice period.

Deliverables:

- *Monthly invoices*
- *Progress reports, and*
- *Caltrans LAPM Exhibit 9-F: Disadvantaged Business Enterprise (DBE) running tally of payments (electronic PDF)*

Task 2. Data Collection & Conceptual Design

Obtain all necessary permits from City or other entity to allow Consultant and subconsultants to work on existing streets and private property for the purpose of acquiring all survey, utility or other design information.

2.1. Topographic Survey

Conduct photogrammetric topographic survey. The basis of control will be the California State Plane Coordinate system of NAD'83, observed at 2011.00 epoch. Elevations will be based on NAVAD88 vertical datum. The survey will be delivered at 40 scale showing one-foot contours and prominent surface features over the proposed area to U.S. mapping standards. A color Ortho Photo will be provided.

2.1.1. Supplemental Topography

Provide Supplemental Topography showing existing features such as above ground visible utilities and existing improvements along with potholing (actual potholing to be done by others) of existing underground utilities as required along Avenue 50.

2.1.2. Base Map

Prepare a base map in CIVIL3D format. The base map will show the aerial and supplemental topography, surveyed property lines, existing easements, public right-of-way and existing utilities

2.2. Geotechnical Engineering:

Subconsultant, Earth Mechanics, Inc. (EMI) will provide pavement recommendations for approximately 2,500 feet of roadway along Avenue 50 between Cabazon Road and Oates Lane.

2.2.1. Geotechnical Investigation

EMI will drill five 5-foot deep hand-auger borings within the project limits. EMI will prepare a boring location plan and this plan will be used to secure encroachment permit from the City of Coachella. Any other permits, if required, will be secured by others. The borings will be performed in the dirt area, and bulk samples will be collected for laboratory testing. Traffic control will be performed following the WATCHBOOK.

2.2.2. Laboratory Testing

Field logs of the boreholes will be reviewed to select representative soil samples for laboratory testing. Soil laboratory tests will be conducted in general accordance with American Society for Testing and Materials (ASTM) standards or California Test methods. Anticipated laboratory tests include: R-value, #200 wash, Atterberg Limits, and moisture.

2.2.3. Memo Preparation

Based on the R-value and the Traffic Index (TI) provided by AnGenious, EMI will determine pavement structural sections. EMI will prepare a technical memorandum to provide R-value tests results and recommended pavement structural sections. EMI will address any comments resulting from the City of Coachella review and prepare a final technical memorandum.

Assumptions and Exclusions:
Estimated hours and costs for geotechnical engineering design services are included in a separate spreadsheet. Hours and costs are based on the scope of work described herein, our current audited billable rates, and the assumptions below:

1. Geotechnical Investigation is allowed between 8 AM and 5 PM on weekdays.
2. No investigation of hazardous materials. If hazardous materials are encountered during the geotechnical field investigation, EMI will terminate our work and notify AnGenious.
3. Environmental clearance for accomplishing the field work, if required, will be obtained by others. Archaeological, cultural, and biological reviews or studies, if required, will be performed by others.
4. No retaining walls, sound walls, and RCBs/culverts.
5. No infiltration testing.
6. No fee permit was assumed for the City of Coachella encroachment permit or any other encroachment permits.
7. Site-specific traffic control plans are not required; WATCHBOOK will be used for traffic control plans.
8. Construction support is not included.

2.3. Utility Research and Coordination:

Research all information pertinent to the project such as records and documents in order to complete the project. Obtain a certified list of all utilities and agencies within the project limits from Underground Service Alert. Send a Notice to Relocate and coordinate with all utilities (including wet and dry). Coordinate utility work with the City and all impacted agencies prior to securing approval of final PS&E.

The Consultant shall ensure that final design is compatible with all utilities in project area to be installed, relocated, adjusted, or otherwise modified. All overhead utilities must be identified and all pole identification numbers must be depicted on the plan. The Consultant must identify the pole owner(s) and all other tenants impacted, for poles subject to relocation. Consultant shall conduct utility coordination meetings to discuss all affected utilities on the project. These meetings will allow discussions to obtain costs and removal schedule and assure obtaining the right of way certification to meet the schedule.

Potholing will be required to locate active and abandoned utilities within the project site. In addition, the City is to be provided with copies of all correspondence with contacted utility companies. Consultant shall perform all potholing as necessary for potential conflicts with utilities. The project schedule shall include provisions for the utility purveyors to physically relocate or adjust their utilities/facilities at the completion of right-of-way acquisition stage and during the early stages of construction.

Task 3. Environmental Document – Categorical Exemption

Our Subconsultant, Michael Baker will assist the City with processing a Categorical Exemption for the proposed project. Based on a preliminary review of the environmental setting and proposed improvements, this task assumes the project will qualify for a Categorical Exemption under California Environmental Quality Act (CEQA) Guidelines Section 15301, Existing Facilities. This exemption covers projects that include the repair, maintenance, or minor alteration of public facilities, provided the improvements involve a negligible or no expansion of existing or former use. Michael Baker will consult with Angenious and City staff to provide substantiation as to why the proposed project does not represent a substantive increase in capacity. Michael Baker will prepare a Notice of Exemption (NOE) for the proposed project, consistent with the CEQA Guidelines. The NOE will be supported by a CEQA Compliance Memorandum that will include a brief project description, a description of the project site and affected area, and substantiation for the exemption. Michael Baker will also attach up to three (3) exhibits to the NOE. Also, brief narratives demonstrating that the proposed project does not meet the conditions outlined in CEQA Guidelines Section 15300.2, Exceptions, concerning the following factors:

- Location
- Cumulative Impact
- Unusual Circumstance/Significant Effect
- Scenic Highways
- Hazardous Waste Sites, and
- Historical Resources.

To provide substantiation for the CEQA Compliance Memorandum, Michael Baker will prepare letter reports summarizing the project's potential effects related to biological and cultural resources. These letter reports will include a literature/records search and site visit to document existing resources within the project area. It is assumed that the findings for sensitive biological and cultural resources will be negative.

It is assumed that none of the above exceptions to using a Categorical Exemption pursuant to CEQA Guidelines Section 15300.2 apply to the proposed project. Should investigation detail otherwise, and a different level of environmental clearance, other than that described in this scope of work, can be provided under a separate scope and fee.

Michael Baker will file the NOE with the County Clerk and State Clearinghouse on behalf of the City. This task excludes meeting attendance and the payment of any required NOE filing fees.

3.1. Biological Resources Assessment and MSHCP Consistency Analysis

Michael Baker will conduct an on-line database search of the California Department of Fish and Wildlife (CDFW) California Natural Diversity Database, the California Native Plant Society (CNPS) Inventory of Rare and Endangered Plants of California, and the U.S. Fish and Wildlife Service (USFWS) Information for Planning and Consultation environmental review tool and Critical Habitat mapper to preliminarily identify any special-status[1] biological resources known to occur within the general vicinity of the project site. In addition, the project site occurs within the Coachella Valley Multiple Species Habitat Conservation Plan (MSHCP) area and an evaluation will be conducted to determine implications of the MSHCP on the proposed project. Michael Baker will also review U.S. Department of Agriculture soil data, historic/current aerial photographs, and U.S. Geological Survey topographic maps to further assess the ecological conditions within the project site. Michael Baker will also review the Natural Environment Study prepared to support CEQA/NEPA evaluation previously completed for the Ave 50/SR-86 Interchange Project.

Following the literature review, Michael Baker will systematically survey the widening project and a 300-foot survey buffer to document baseline biological conditions and evaluate the site's potential to support special-status plant and wildlife species, including habitats covered under the MSHCP. The field survey will be conducted by a qualified biologist(s) to document the presence/absence of any special-status biological resources and to determine the potential for occurrence of such resources. Notes will be taken on all plant and wildlife species observed on-site during the field survey. In addition, the location of any special-status plant and wildlife species and vegetation communities will be mapped, if present on-site. Data collected during the field survey will provide an overall understanding of the project setting and biological resources potentially occurring in the area.

Michael Baker will then prepare a technical letter report to summarize the information and results obtained during the literature review and field survey, document all plant, wildlife, and vegetation communities observed, and determine the potential for any special-status species to occur on or within the vicinity of the project site. The report will be prepared to support regulatory permitting anticipated for the project and will serve as an update biological resources evaluation to the NES previously prepared in support of the project. The report will provide an analysis of anticipated project-related impacts to biological resources and identify any additional biological surveys, mitigation measures, and/or permit requirements that may be required. Further, the report will include a consistency analysis to document compliance with the MSHCP and identify any potential impacts to MSHCP-covered species and habitats. The final report will be sufficient to make the appropriate consistency determination to demonstrate compliance with the MSHCP. Site photographs taken during the field survey and Geographic Information Systems (GIS) figures will be included in the report to further enhance written text and visually identify specific biological information as it relates to the project site.

Assumptions and Exclusions:

- This task assumes one (1) field survey will be conducted by two biologists in one day,
- This task also assumes that Michael Baker will provide full access to the project site and right-of-way, including advance notice to existing property tenants.
- The task allows for one (1) round of review/revisions to the draft report before accepted as final.
- This task excludes focused/protocol surveys for any special-status species.

Deliverables:

- Draft and Final Biological Resources Assessment and MSHCP Consistency Letter Reports will be submitted electronically in Microsoft Word and PDF formats.

3.2. Aquatic Resources Delineation Report

Based on an initial review of the USFWS National Wetland Inventory, the project site supports drainage features that may fall under the jurisdiction of the U.S. Army Corps of Engineers, Regional Water Quality Control Board, and CDFW. Michael Baker will perform an aquatic resources jurisdictional delineation to document "waters of the United States" and "waters of the State," including potential jurisdictional wetlands. Prior to the survey, Michael Baker will review relevant information to support the field delineation. The following information and data will be compiled: flood zone maps, USFWS' National Wetlands Inventory Mapper, hydrology/climate information, watershed data, and hydrologic data sources to identify potential indicators of flow duration and select sites for data collection. The field delineation will result in a determination of the following jurisdictional resources:

- U.S. Army Corps of Engineers (USACE) – "waters of the United States" as determined by an ordinary high-water mark, as well as the existence of wetlands as determined by the presence wetland hydrology, hydrophytic vegetation, and hydric soils, pursuant to the Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Arid West Region (Version 2.0) (USACE 2008). The Arid West Stream Duration Assessment Method (SDAM) will be used to document flow regime.
- Regional Water Quality Control Board's (RWQCB) – "waters of the State" as determined by the State Wetland Definition and Procedures for Discharges of Dredged or Fill Material to Waters of the State (State Water Resources Control Board 2019) and Section 13263 of the California Porter-Cologne Water Quality Control Act, as applicable.
- CDFW – "waters of the State" as determined by the presence of a lake or streambed pursuant to Section 1600 et seq. of the California Fish and Game Code.

Once the field delineation is complete, Michael Baker will prepare a technical report summarizing the information and results obtained during the literature review and field survey. The report will include a description of the aquatic resources investigated and site photographs to illustrate the site conditions. A technical memorandum will be prepared for the results of the SDAM that identifies the stream flow duration of the given study areas. The memorandum shall include backup data from the literatures review as well as site reconnaissance.

Pursuant to resource agency requirements, the report will include figures or exhibits to enhance the written text and identify the location of jurisdictional aquatic resources. This task includes GIS staff time to analyze and create the figures or exhibits, which will be prepared on an aerial photograph base at a scale of 1:2,400 (1 inch = 200 feet). The figures will illustrate the extent (acreage and linear feet) of each drainage and/or wetland feature regulated by the USACE, RWQCB, and/or the CDFW. The report will provide a summary of anticipated project-related impacts and provide suggestions for the inclusion of project design features to avoid or minimize impacts to jurisdictional areas. In addition, the report will identify regulatory approvals that may be required prior to implementation of the proposed project.

Assumptions and Exclusions:

- This task assumes one field survey will be conducted by two regulatory specialists in one day.
- This task assumes that Michael Baker will have full access to the project site and right-of-way, including advance notice to existing property tenants.
- The task allows for one round of review/revisions to the draft report before accepted as final.

- This task includes one impact analysis of the proposed project's development footprint (at least 60% engineering design).

Deliverables:

- Draft and Final Aquatic Resources Delineation Reports will be submitted electronically in Microsoft Word and PDF formats.

Task 4. Regulatory Permit Application Package Preparation

Michael Baker will analyze the project design to determine whether regulatory permitting is required. The following tasks will be required if the project has the potential to impact mapped jurisdictional aquatic resources. These tasks will not be required if the project avoids all impacts to mapped jurisdictional aquatic resources.

4.1. USACE Approved Jurisdictional Determination

This task includes the preparation of an Approved Jurisdictional Determination (USACE concurrence). The determination is the USACE's formal approval, which locks in jurisdictional and/or non-jurisdictional findings for up to five (5) years. This task will be required if it is determined that the project will result in impacts to jurisdictional aquatic resources.

Assumptions and Exclusions:

- The task allows one round of response to comments from the Client prior to acceptance as final.
- This task assumes no site visit is required.

Deliverables:

One draft and one final Approved Jurisdictional Determination package submitted electronically in Word and PDF.

4.2. RWQCB Section 401 Water Quality Certification

Impacts to non-federal waters of the State are permitted through Waste Discharge Requirements (WDRs) under the Porter-Cologne Water Quality Control Act. A written request for a WDR will be submitted to the RWQCB, San Diego Region. The WDR request generally includes the following items:

- A completed application form;
- A detailed project description;
- A description of project impacts;
- A description of best management practices provided by the applicant to avoid erosion and sedimentation or discharge of materials into stormwater, both during construction and long-term project operation;
- A discussion of the approvals being obtained from other federal, state, and local agencies
- The project CEQA document;
- An alternative analysis;
- Application fee assessed using the RWQCB schedule (to be assessed by Michael Baker and provided by the applicant).

Under the new State Wetland Definition and Procedures for Discharges of Dredged or Fill Material to Waters of the State, the RWQCB requires that a request for pre-application meeting be submitted 30 days prior to submitting the application. Michael Baker will submit the request by email and facilitate the pre-application meeting, which is typically held online Microsoft Teams. Pursuant to the State Permit Streamlining Act, the RWQCB has 30 days following receipt of the application to deem it complete or request additional information. Following a determination that the application is complete, the RWQCB has an additional 60 days to issue the permit.

Assumptions and Exclusions:

- This task includes one impact analysis of the proposed project's development footprint (at least 60% engineering design) and one round of review/revisions on the draft application package before accepted as final.
- A reasonable range of alternatives will be provided to Michael Baker in order to prepare the alternatives analysis.
- Compensatory mitigation options will be provided to Michael Baker if deemed necessary.

Deliverables:

- One draft and one final Waste Discharge Requirement application package. Submittal to the RWQCB will be made by Michael Baker through email/RWQCB ftp site.

4.3. CDFW Section 1602 Lake or Streambed Alteration Agreement

Michael Baker will prepare a Lake or Streambed Alteration Agreement (LSAA) Notification, pursuant to Section 1602 of the CFGC. The LSAA Notification package generally includes the following items:

- Notification Cover Letter: The letter will be on Michael Baker letterhead and introduce the project and define the submittal document.
- A detailed project description;
- A description of project impacts;
- A discussion of the approvals and certifications being obtained from other federal, state, and local agencies;
- Project Figures: Figures will illustrate key project features and help clarify written text. Anticipated figures include: Regional Vicinity Map, Site Vicinity Map, USDA Soils Map, Site Photographs, Jurisdictional Map, and Project Site Plans.
- Environmental Documentation: Michael Baker will include copies of the draft CEQA document, Biological Resources Assessment Report, Jurisdictional Delineation Report, and other relevant technical documents, if available.
- The SAA application fee using the current fee schedule (to be assessed by Michael Baker and provided by the Applicant).

Assumptions and Exclusions:

- This task includes one impact analysis of the proposed project's development footprint (at least 60% engineering design) and one round of review/revisions on the draft application package before accepted as final.
- Compensatory mitigation options will be provided to Michael Baker if deemed necessary.
- This task assumes one of revisions to the draft Section 1602 LSAA Notification prior to acceptance as final.

Deliverables:

- Michael Baker will submit a Final Section 1602 SAA Notification package (via CDFW's Environmental Permit Information Management System) to CDFW and PDF copy to the Client for file.

4.4. Regulatory Permit Processing and Agency Coordination

Once the application packages are submitted, the status of AJD and applications will be coordinated with the USACE, RWQCB, and CDFW throughout processing to ensure that any potential issues are communicated to the Client and resolved at the earliest possible opportunity. This critical coordination may include telephone, email, written correspondence, or meetings with the agencies. This task includes one site visit with regulatory agency staff and the applicant, if requested by the agencies.

Deliverables:

- Digital copies of all agency correspondence, including emails, phone log, and meeting minutes associated with regulatory permitting consultations.

4.5. OPTIONAL TASKS:

4.5.1. MITIGATION BANKING COORDINATION

Michael Baker will coordinate with the regulatory agencies to determine agency approved mitigation banking requirements for credit type, amount, and bank to satisfy mitigation requirements for the Project. Following this coordination, Michael Baker will work with the mitigation bank(s) to facilitate the client's purchase of credits. This task also includes other ongoing coordination items needed to purchase banking credits.

Assumptions and Exclusions:

- This task includes time for coordination. This task does not include any fees associated with the purchasing of banking credits.

4.5.2. HABITAT MITIGATION AND MONITORING PLAN

Based on the determined regulatory agency compensatory mitigation requirements, Michael Baker shall prepare a temporary impact Habitat Mitigation and Monitoring Plan (HMMP) for the project site. The HMMP is designed to document compensatory mitigation to off-set the project's original jurisdictional impacts. The HMMP shall be prepared in accordance with the Corps' Los Angeles District Mitigation guidelines and Monitoring Requirements, dated April 19, 2004; Mitigation Rule (33 C.F.R. Part 332; 73 FR 19670-19687 (April 10, 2008)), the Corps' LA District's 2015 Mitigation Guidelines, and the State Water Resources Control Board's 2019 State Policy for Water Quality Control: State Wetland Definition and Procedures for Discharges of Dredged or Fill Material to Waters of the State. The Plan shall discuss:

- Responsibilities and qualifications of the personnel to implement and supervise the plan. The responsibilities of the Applicant that would supervise and implement the plan shall be specified.
- Baseline Information. Site conditions will be documented for both the project's temporary impact areas, potential on-site mitigation locations, as well as surrounding locations comprised of native habitat that can be used as reference for the HMMP.
- Site preparation and planting implementation. Based on agency direction on mitigation type, site preparation may include: (1) protection of existing native species; (2) trash and weed removal; and (3) erosion control measures (i.e., rice or willow wattles).
- Schedule. A schedule of mitigation activities.
- Maintenance plan/guidelines. The Maintenance Plan shall include: (1) weed control; (2) herbivory control; (3) trash removal; (4) irrigation system maintenance (if required); (5) maintenance training; and (6) replacement planting.
- Monitoring Plan. The Monitoring Plan shall be described to include: (1) qualitative monitoring (i.e., photographs and general observations); (2) quantitative monitoring (i.e., randomly placed transects); (3) performance criteria, as approved by the above-listed resource agencies; (4) reporting timeline and requirements; and (5) annual reports, which shall be submitted to the resource agencies on a yearly basis, for five years. This task does not include monitoring of the restoration sites.

If required by the agencies, the Plan shall also discuss:

- Adaptive Management Plan. General procedures for adaptive management shall be outlined based on known challenges within the area (i.e., drought stress, invasive pest mitigation, herbivory). Following quantitative site assessments, patterns and trends related to site development will be reviewed and recommendations shall be made to correct any issues identified.
- Long-term Management. Long-term management of the site shall also be outlined in the Restoration Plan, to the extent determined by the regulatory agencies, to avoid impacts to the mitigation site from future development.

Pursuant to agency requirements, the Restoration Plan will include a maximum of five (5) exhibits to enhance the written text and clarify the approach. Exhibits are anticipated to include: 1) Regional Vicinity Map; 2) Site Vicinity Map; 3) Project Impacts Map; 4) Mitigation Site Plan; and 5) On-Site Photographs. This task includes time for Geographic Information Systems (GIS) analysis.

Assumptions and Exclusions: This task assumes one (1) round of formal (written and hard copy submittal) response to agency comments as needed, and two rounds of review/revisions to the HMMP is before accepted as final by the Client.

Deliverables:

- Draft HMMP (PDF) and Final HMMP (PDF)

4.5.3. Traffic Evaluation/Study

The Concultsult proposed utilizing the Final Traffic Operations Report, which was prepared for the new interchange project on SR-86 at Avenue 50. The CEOA/NEPA was approved by Caltrans on May 7, 2019. No new traffic study is included in the scope of work.

Task 5. Preliminary Roadway Design:

All dimensions shall be in the United States customary units, also known as "English Unit". All plans shall be prepared in accordance with the Caltrans Plans Preparation Manual (PPM) requirements listed below:

- Plans and Profiles Drawings with existing and proposed right of way (ROW).
  - Horizontal Scale: 1" = 40'
  - Profile Vertical Scale: 1" = 8'
  - City Standard Drawings and Specifications, or
  - "Greenbook" Standard Plans for Public Works Construction for local roads, as appropriate.

Design Standards (most current version at the time of this contract execution)

1. Roadway design shall be in accordance with the Caltrans Highway Design Manual and Caltrans Standard Plans, and the American Association of State Highway Transportation Officials' (AASHTO) A Policy on Geometric Design of Highways and Streets, Riverside County Standard Drawings, and the California version of the Manual on Uniform Traffic Control Devices (CA-MUTCD), as appropriate.
2. Specifications shall be in accordance with the "Greenbook" Standard Specifications for Public Works Construction for local roads only.

5.1. Roadway Design – Alignment Study

Conduct necessary design work to establish the alignment, proposed sections/project footprint, estimated project costs and identify areas of additional ROW.

The Consultant shall provide a complete geometric alignment design with cross sections for the project. The exhibit should show all existing and proposed improvements, existing utilities, existing and proposed right-of-way lines and acquisition, Assessor Parcel (AP) numbers and street addresses of properties and property owner's names impacted by the proposed improvements, including a legend identifying types of impacts; square footage, TCE's, addresses, etc.

5.1.1. Prepare Draft Plans

CONSULTANT shall request, collect, assemble, and review pertinent project information, including, but not limited to, prior project related reports and Engineering Technical Reports, Environmental Documents and Environmental Technical Reports, CAD files and drawings, and relevant correspondence. CONSULTANT shall incorporate the collected materials and information into the Project Master File.

CONSULTANT shall prepare the plan set for the project following the Riverside County Standard Plans as appropriate. Preparation of the roadway PS&E plan set shall include, but not be limited to, the preparation of the following roadway engineering sheets:

Deliverables:

- *35% PS&E SUBMITTAL*
    1. Title Sheet
    2. Typical Cross Sections
    3. Plan and Profile Sheets
    4. Utility Plans
    5. Signing and Pavement Delineation Plans

5.1.2. Prepare Draft Cost Estimates

CONSULTANT shall prepare cost estimates based on the preliminary design for the project. Preparation of the cost estimates shall include itemized bid items list and estimated quantities.

Task 6. Final Design:

CONSULTANT will address the City Alignment study comments and finalize the roadway widening concept, then proceed with final roadway design and the right-of-way tasks below:

6.1. Draft Final Design Services – 65% PS&E Submittal

Upon written approval of 35% plans by the City of Coachella, final design and plan preparation shall commence. The Consultant shall finalize preparation of final plans, specifications, estimates and preliminary bid documents for construction of Project improvements, including:

1. Title Sheet
2. Typical Cross Sections
3. Plan and Profile Sheets
4. Construction Details
5. Drainage Report and Plans
6. Signing and Pavement Delineation Plans
7. Cost Estimates
8. Preliminary Specifications

6.2. Right-of-way Requirements and Engineering

CONSULTANT will define the right-of-way requirements for the Project, including acquisitions, easements, and temporary construction easements.

6.3. Prepare Legal Descriptions and Plat Maps

Upon approval of the right-of-way requirements, the Consultant shall obtain Title Reports and prepare legal descriptions and plat maps.

6.4. Right-Of-Way Acquisition Services

CONSULTANT will assist the City of Coachella on right-of-way acquisition services. Consultant shall ensure acquired properties are secure, accessible, and in compliance with all City of Coachella requirements until such time that they are incorporated into the project.

6.4.1. Appraisal

Consultant shall procure appraisals and appraisal reviews and follow any revisions to applicable rules, codes, and regulations pertaining to the services to be performed.

Appraisal reports shall be prepared by Consultant for each affected parcel and submitted to the City of Coachella within sixty (60) days after the issuance of the Notice to Proceed and after obtaining the legal descriptions and/or plats from the design engineer. Review appraisals will be provided for each appraisal, in accordance with Caltrans, state and federal laws, as required.

Valuations of billboards that are impacted by the project will be provided by a specialty appraiser.

6.4.2. Acquisition Service

Consultant shall provide all services necessary to perform right-of-way acquisition on non-tribal lands, acquire title to real property in the assigned name by the City of Coachella, preparation of condemnation case information and recording deeds.

Consultant shall assist the City of Coachella on requesting the Bureau of Indian Affairs (BIA), tribal governments, and the Indian landowners to approve rights-of-way over or across Indian land per 25 CFR 169.

Consultant will develop and submit for the City of Coachella's approval all required forms to be used in the acquisition process. Consultant will review preliminary title reports and attendant documents, right-of-way plans and legal descriptions in order to become familiar with the project and to verify that the information provided is accurate and consistent with approved appraisal reports and record ownership information. Consultant will procure supplemental (updated) title reports and vesting documents, as requested and needed. If an additional cost for title updates is incurred it will be borne by the City. Prepare agreements and present written offers of just compensation to property owners. Negotiate the acquisition of needed right-of-way parcels, prepare administrative settlements as necessary, open, coordinate, and monitor escrow activities through the close of escrow, sufficient to acquire title to real property in the of City of Coachella, as applicable. Activities may also include relocation of billboards impacted by the project. If billboards are encountered, each will

need to be appraised, and the property right(s) acquired. This activity is presently not accounted for in the consultant budget.

Consultant will prepare and maintain planning, budgeting, scheduling, tracking and reporting documents. These will include project acquisition files, documenting offers, negotiations and contact logs, relocation computation and payments, relocation files and all required notices.

It is anticipated that the right of way phase of the project will be between 8 months without eminent domain proceedings and 13 months if eminent domain proceedings are required. If right of way services are needed for a longer duration, consultant reserves the right to receive additional compensation for services rendered.

6.5. Draft Final Design Services – 95% PS&E Submittal

Upon written approval of 65% plans by the City of Coachella, draft final design and plan preparation shall commence. The Consultant shall finalize preparation of final plans, specifications, estimates and bid documents for construction of Project improvements, including:

1. Title Sheet
2. Typical Cross Sections
3. Plan and Profile Sheets
4. Construction Details
5. Drainage Plans
6. Signing and Pavement Delineation Plans
7. Cost Estimates
8. Specifications

6.6. Final Design Services – 100% PS&E Submittal

1. Title Sheet
2. Typical Cross Sections
3. Plan and Profile Sheets
4. Construction Details
5. Drainage Plans
6. Signing and Pavement Delineation Plans
7. Cost Estimates
8. Final Specifications

CITY OF COACHELLA

COST PROPOSAL

Avenue 50 Corridor Wideing- from Oates Lane to Cabazon Rd

☑ Prime Consultant ☐ Subconsultant ☐ 2nd Tier Sub

Consultant **AnGenious Engineering Services, Inc.**

Project No. **ST-146** Contract No. TBD Date 29-Sep-25

DIRECT LABOR

Classification/Title	Name	Hours	Hourly Rates	Total
Project Manager	A. Cheah	233	$128.00	$29,824.00
Sr. Project Engineer	R. Ong	160	$125.00	$20,000.00
Project Engineer II	C. Manila	80	$105.00	$8,400.00
Project Engineer I	N. Khoo	116	$95.00	$11,020.00
Engineer III	A. Bui	104	$85.00	$8,840.00
Engineer II	D. Cheah	368	$62.00	$22,816.00
Engineer I	T. Bong	288	$55.00	$15,840.00
Admin Assistant	L. Chai	-	$45.00	$0.00
		1,349		**$116,740.00**

LABOR COSTS

a) Subtotal Direct Labor Costs $116,740.00

b) Anticipated Salary Increases (see page 2 for sample) $700.44

c) TOTAL DIRECT LABOR COSTS [(a) + (b)] $117,440.44

FRINGE BENEFITS

d) Fringe Benefits (Rate:)

e) Total Fringe Benefits [(c) x (d)] $0.00

INDIRECT COSTS

f) Overhead (Rate: 135.47%) g) Overhead [(c) x (f)] $159,099.91

h) General and Administrative (Rate:) i) Gen & Admin [(c) x (h)] $0.00

j) **Total Indirect Costs** [(e) + (g) + (i)] $159,099.91

FIXED FEE (Profit)

q) (Rate: 10.00%)

k) **TOTAL FIXED PROFIT** [(c) + (j)] x (q)] $27,654.04

l) OTHER DIRECT COSTS (ODC)

Description	Unit(s)		Unit Cost	Total
Copy/Reprographics	1,000	Page	$3.50	$ 3,500.00
Mails	50	Each	$25.00	$ 1,250.00
Mileage	2,500	Miles	$0.700	$ 1,750.00
Tolls	12	Trips	$16.00	$ 192.00
			10% Administrative	$ 669.20
			l) TOTAL OTHER DIRECT COSTS	$ 7,361.20

m) Subconsultants:

Earth Mechanics	Geotechnical	$ 15,285.00	DBE
MBI	Drainage and Environmental Permits	$ 250,016.00	
NV5	Survey and Mapping	$ 42,375.00	
Paragon Partners	Right of Way Acquisitions	$ 134,600.00	
	10% Administrative	$ 44,227.60	
	m) TOTAL SUBCONSULTANT'S COSTS	$ 486,503.60	

n) **Total Other Direct Costs Including Subconsultants** [(l) + (m)] $493,864.80

TOTAL COST [(c) + (j) + (k) + (n)] **$798,060.00**

CITY OF COACHELLA

Avenue 50 Corridor Wideing- from Oates Lane to Cabazon Rd

SCOPE OF WORK - ESTIMATED HOURS WORKSHEET

Fully Loaded Hourly Rate (Direct Labor, overhead, and profit)			$331.55	$323.78	$271.97	$246.07	$220.17	$160.59	$142.46	$116.56			
TASKS	Task No	Staff Name	A. Cheah	R. Ong	C. Manila	N. Khoo	A. Bui	D. Cheah	T. Bong	0	TOTAL HOURS	TOTAL COST without Labor Escalation	TOTAL COST with Labor Escalation
		Staff Classification	Project Manager	Sr. Project Engineer	Project Engineer II	Project Engineer I	Engineer III	Engineer II	Engineer I	Admin Assistant			
1	**Project Management Services**												
	1.1	Administration	8								**8**	$2,652.37	**$2,668.28**
	1.2	Coordination and Meetings	20								**20**	$6,630.92	**$6,670.70**
	1.3	Quality Assurance and Quality Control	20								**20**	$6,630.92	**$6,670.70**
	1.4	Project Schedule	20								**20**	$6,630.92	**$6,670.70**
	1.5	Project Budget, Cost Accounting and Reporting	8								**8**	$2,652.37	**$2,668.28**
2	**Data Collection & Conceptual Design**												
	2.1	Topographic Survey	2	8							**10**	$3,253.29	**$3,272.81**
	2.2	Geotechnical Design Report	2	8							**10**	$3,253.29	**$3,272.81**
	2.3	Utility Coordination and Research	2	8	16						**26**	$7,604.83	**$7,650.46**
3	**Environmental Document – Categorical Exemption**												
	3.1	Biological Resources Assessment and MSHCP Consistency Analysis	4	24							**28**	$9,096.79	**$9,151.37**
		Aquatic Resources Delineation Report	4	24							**28**	$9,096.79	**$9,151.37**
4	**Regulatory Permit Application Package Preparation**												
	4.1	USACE Approved Jurisdictional Determination	8					24			**32**	$6,506.59	**$6,545.63**
	4.2	RWQCB Section 401 Water Quality Certification	8					24			**32**	$6,506.59	**$6,545.63**
	4.3	CDFW Section 1602 Lake or Streambed Alteration Agreement	8					24			**32**	$6,506.59	**$6,545.63**
	4.4	Regulatory Permit Processing and Agency Coordination	8					24			**32**	$6,506.59	**$6,545.63**
5	**Preliminary Roadway Design**												
	5.1	Roadway Design – Alignment Study	1	1		4			20		**26**	$4,488.82	**$4,515.75**
	5.1.1	Prepare Draft Plans											
		1. Title Sheet	1	4			8				**13**	$3,387.98	**$3,408.31**
		2. Typical Cross Sections	2		8			20	20		**50**	$8,899.93	**$8,953.33**
		3. Plan and Profile Sheets	8	16		40			40		**104**	$23,373.98	**$23,514.22**
		4. Utility Plans	4		8			16			**28**	$6,071.43	**$6,107.86**
		5. Signing and Pavement Delineation Plans	2					20			**22**	$3,874.94	**$3,898.19**
	5.1.2	Prepare Draft Cost Estimates	2			20					**22**	$5,584.47	**$5,617.98**
6	**Draft Final Design Services – 65% PS&E Submittal**												
	6.1	Draft Final Design Services – 65% PS&E Submittal											
		1. Title Sheet	1	1		4			20		**26**	$4,488.82	**$4,515.75**
		2. Typical Cross Sections	2	2	8		8	8			**28**	$6,532.49	**$6,571.68**
		3. Plan and Profile Sheets	4	4	8			40	40		**96**	$16,919.20	**$17,020.71**
		4. Construction Details	2	4			8		24		**38**	$7,138.60	**$7,181.43**
		5. Drainage Report and Plans	2	4							**6**	$1,958.19	**$1,969.94**
		6. Signing and Pavement Delineation Plans	4	4			16				**24**	$6,143.96	**$6,180.82**
		7. Cost Estimates	2	4		12					**18**	$4,911.02	**$4,940.49**
		8. Preliminary Specifications	4					40			**44**	$7,749.88	**$7,796.38**
	6.2	Right-of-way Requirements and Engineering	2	4			8		20		**34**	$6,568.75	**$6,608.16**
	6.3	Prepare Legal Descriptions and Plat Maps	4					8			**12**	$2,610.92	**$2,626.59**
	6.4	Right-Of-Way Acquisition Services	4					8			**12**	$2,610.92	**$2,626.59**
		Appraisal	8				8				**16**	$4,413.70	**$4,440.19**
		Acquisition Services	8				8				**16**	$4,413.70	**$4,440.19**
	6.5	Final Design Services – 95% PS&E Submittal											
		1. Title Sheet	1	1		4			4		**10**	$2,209.44	**$2,222.70**
		2. Typical Cross Sections	2		8		8				**18**	$4,600.20	**$4,627.80**
		3. Plan and Profile Sheets	4	4	16			40	40		**104**	$19,094.96	**$19,209.53**
		4. Construction Details	2	2			8		20		**32**	$5,921.20	**$5,956.73**
		5. Drainage Report and Plans	2	2							**4**	$1,310.64	**$1,318.51**
		6. Signing and Pavement Delineation Plans	2	2			8				**12**	$3,071.98	**$3,090.41**
		7. Cost Estimates	2	4		16					**22**	$5,895.30	**$5,930.67**
		8. Specifications	8	4				32			**44**	$9,086.43	**$9,140.94**
	6.6	Final Design Services – 100% PS&E Submittal											
		1. Title Sheet	1	1		4					**6**	$1,639.60	**$1,649.44**
		2. Typical Cross Sections	2	2	8		8				**20**	$5,247.75	**$5,279.23**
		3. Plan and Profile Sheets	2	2				24	24		**52**		**$8,635.43**
		4. Construction Details	2	2			8		16		**28**		**$5,383.46**
		5. Drainage Report and Plans	2	2							**4**	$1,310.64	**$1,318.51**
		6. Signing and Pavement Delineation Plans	2	2		8					**12**	$3,279.19	**$3,298.87**
		7. Cost Estimates	2	2		4					**8**	$2,294.92	**$2,308.69**
		8. Final Specifications	8	8				16			**32**	$7,812.05	**$7,858.92**
	TOTAL HOURS		**233**	**160**	**80**	**116**	**104**	**368**	**288**	**0**	**1,349**	$302,380.11	**$304,194.39**

Total Escalations	$1,814.28
Grand Total	$304,194.39

Earth Mechanics, Inc.
Geotechnical & Earthquake Engineering

AVENUE 50 CORRIDOR PAVEMENT DESIGN
CITY OF COACHELLA
May 6, 2025

Based on our discussion with AnGenious Engineering Services, Inc. (AnGenious), Earth Mechanics, Inc. (EMI) will provide pavement recommendations for approximately 2,500 feet of roadway along Avenue 50 between Cabazon Road and Oates Lane.

Geotechnical Investigation

EMI will drill five 5-foot deep hand-auger borings within the project limits. EMI will prepare a boring location plan and this plan will be used to secure encroachment permit from the City of Coachella. Any other permits, if required, will be secured by others. The borings will be performed in the dirt area, and bulk samples will be collected for laboratory testing. Traffic control will be performed following the WATCHBOOK.

Laboratory Testing

Field logs of the boreholes will be reviewed to select representative soil samples for laboratory testing. Soil laboratory tests will be conducted in general accordance with American Society for Testing and Materials (ASTM) standards or California Test methods. Anticipated laboratory tests include: R-value, #200 wash, Atterberg Limits, and moisture.

Memo Preparation

Based on the R-value and the Traffic Index (TI) provided by AnGenious, EMI will determine pavement structural sections. EMI will prepare a technical memorandum to provide R-value tests results and recommended pavement structural sections. EMI will address any comments resulting from the City of Coachella review and prepare a final technical memorandum.

Cost Estimate

Estimated hours and costs for geotechnical engineering design services are included in a separate spreadsheet. Hours and costs are based on the scope of work described herein, our current audited billable rates, and the assumptions below:

1. Geotechnical Investigation is allowed between 8 AM and 5 PM on weekdays.
2. No investigation of hazardous materials. If hazardous materials are encountered during the geotechnical field investigation, EMI will terminate our work and notify AnGenious.
3. Environmental clearance for accomplishing the field work, if required, will be obtained by others. Archaeological, cultural, and biological reviews or studies, if required, will be performed by others.
4. No retaining walls, sound walls, and RCBs/culverts.
5. No infiltration testing.

6. No fee permit was assumed for the City of Coachella encroachment permit or any other encroachment permits.
7. Site-specific traffic control plans are not required; WATCHBOOK will be used for traffic control plans.
8. Construction support is not included.

Exhibit A

Cost Proposal Worksheet

COMPANY:	SCOPE OF WORK:	DATE:
Earth Mechanics, Inc.	Geotechnical	9/29/2025
PROJECT:	MILESTONE/PHASE/PROJECT SUMMARY:	
Ave 50 Corridor	PS&E	

DIRECT LABOR

PERSONNEL	CLASSIFICATION	HOURS	LOADED RATE	AMOUNT
Alahesh Thurairajah	Principal	6.0	$ 315.00	$ 1,890
	Sr. Poject Engineer/Geologist	20.0	$ 180.00	$ 3,600
	Sr. Staff Engineer/Geologist	20.0	$ 160.00	$ 3,200
	Staff Engineer/Geolgoist	20.0	$ 125.00	$ 2,500
	Senior Technician	10.0	$ 165.00	$ 1,650
	Technician	8.0	$ 90.00	$ 720
		0.0		$ -
		0.0		$ -
		0.0		$ -
				$ -
				$ -
				$ -
				$ -
				$ -
-				$ -
	TOTAL HOURS	84.0	TOTAL DIRECT LABOR	$ 13,560

MULTIPLIERS

ESCALATION	0.0%	(of Total Direct Labor)	$ -
OVERHEAD-Additional Services	0.00%	(of Total Direct Labor + Escalation)	$ -
		TOTAL MULTIPLIERS	$ -

OTHER DIRECT EXPENSES

ITEM	UNIT	QUANTITY	UNIT COST	AMOUNT
Mileage	Mile	500	$ 0.70	$ 350
R-Value Tests	Test	5	$ 275	$ 1,375
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
			TOTAL OTHER DIRECT EXPENSES	$ 1,725

OUTSIDE SERVICES

COMPANY	LABOR	MULTIPLIERS	FEE	EXPENSES	TOTAL
	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
				TOTAL OUTSIDE SERVICES	$ -

FEES

FIXED FEE	0.00%	$ -	
		TOTAL FEES	$ -
		TOTAL COST	$ 15,285

CITY OF COACHELLA
Avenue 50 Widening Project

Michael Baker International

SCOPE OF WORK - ESTIMATED HOURS WORKSHEET

Fully Loaded Hourly Rate (Direct Labor, overhead, and profit)			$323.23	$150.60	$156.18	$131.82	$260.37	$106.07	$128.98	$231.74	$167.70	$165.84	$136.94	$159.96	$111.03	$101.48			
TASKS	Task No	Staff Name	Brad Losey	Garrett Ribas	Daniel Price	George (Zhuofeng) Li	Kirsten Bogue	Dennis Dinh	Winnie Woo	Art Popp	April Nakagawa	Stephen Anderson	John Parent	Ryan Phaneuf	Ana Cotham	Allexis Cruz	TOTAL HOURS	TOTAL COST without Labor Escalation	TOTAL COST with Labor Escalation (includes ODC's)
		Staff Classification	Project Manager	Project Engineer I	Technical Specialist	Assistant Engineer	Environmental Manager	Environmental Planner	Environmental Associate	Technical Manager	Regulatory Specialist	Senior Biologist	Biologist II	Project Manager I	Technical Editor	Regulatory Analyst			
1	**Project Management Services**																		
	1.1	Administration	12														**12**	$3,878.72	**$4,134.23**
	1.2	Coordination and Meetings	24				3				3						**30**	$9,041.64	**$9,637.26**
	1.3	Quality Assurance and Quality Control	1	2			1			1							**5**	$1,116.53	**$1,190.08**
	1.4	Project Budget, Cost Accounting and Reporting	24														**24**	$7,757.44	**$8,268.46**
2	**Catagorical Exemption**						80	120	100								**300**	$46,455.85	**$49,516.13**
3	**Bio Resources Assess and MSHCP Consistancy Analysis**									8		46	28	8	4		**94**	$15,040.78	**$16,031.59**
4	**Aquatic Resources Delineation Report**									4	50			12	4	16	**86**	$13,299.28	**$14,175.37**
5	**Regulatory Permit Application**																		
	5.1	USACE Approved Jurisdictional Determination								2	20			4	20		**46**	$6,677.88	**$7,117.79**
	5.2	RWQCB Section 401 Water Quality Certification								1	20			4	20		**45**	$6,446.14	**$6,870.78**
	5.3	CDFW Section 1602 Lake or Streambed Alteration								1	20			4	20		**45**	$6,446.14	**$6,870.78**
	5.4	Regulatory Permit Processing								24	50				50		**124**	$19,498.19	**$20,782.63**
6	**Draft Final Design Services – 65% PS&E Submittal**																		
	6.1	Prepare Draft Plans	16	40		80											**136**	$21,741.54	**$23,173.76**
	6.2	Prepare Draft Cost Estimates	2	4		16											**22**	$3,358.04	**$3,579.25**
	6.3	Drainage Report	4	40	80	40											**164**	$25,084.31	**$26,736.74**
7	**Draft Final Design Services – 95% PS&E Submittal**		8	32	40	60											**140**	$21,561.68	**$22,982.06**
8	**Final Design Services – 100% PS&E Submittal**		8	24	24	40											**96**	$15,221.51	**$16,224.22**
9	**Contract Bid Documents (Ready-To-List)**		8	24		32											**64**	$10,418.56	**$11,104.89**
Other Direct Costs																		$1,620.00	**$1,620.00**
	TOTAL HOURS		**107**	**166**	**144**	**268**	**84**	**120**	**100**	**41**	**163**	**46**	**28**	**32**	**118**	**16**	**1,433**	$234,664.21	**$250,016.00**
																	Total Escalation	**$15,351.79**	
																	Grand Total	**$250,016.00**	

May 30, 2025

Andy Cheah, PE
Principal
Angenious Engineering Services, Inc.
26000 Towne Center Dr, Ste 100
Foothill Ranch, CA 92610
Email: andy.cheah@angenious-es.com

Subject: **Letter Proposal for Professional Surveying Services**
Avenue 50 from Peter Rabbit Lane to Tyler Street
Coachella, CA

Dear Andy,

Pursuant to your request, we are pleased to present our proposal for providing professional surveying services for Avenue 50 300 feet west of Peter Rabbit Lane to Tyler Street

Based upon what we believe to be your goals; we propose to provide the following services on above-mentioned project.

Task 1: **Topographic Survey**
Conduct photogrammetric topographic survey. The basis of control will be the California State Plane Coordinate system of NAD'83, observed at 2011.00 epoch. Elevations will be based on NAVAD88 vertical datum. The survey will be delivered at 40 scale showing one-foot contours and prominent surface features over the proposed area to U.S. mapping standards. A color Ortho Photo will be provided.

Task 2: **Supplemental Topography**
Provide Supplemental Topography showing existing features such as above ground visible utilities and existing improvements along with potholing (actual potholing to be done by others) of existing underground utilities as required along Avenue 50..

Task 3: **Base Map**
Prepare one a base map in CIVIL3D format. The base map will show the aerial and supplemental topography, surveyed property lines, existing easements, public right-of-ways and existing utilities

Proposed Compensation

All fees listed will be considered Time and Materials based upon the attached rate schedule. NV5 will invoice monthly by subtotal groupings based upon time spent on each task.

We propose to provide the foregoing services for up to the following fees, and Client agrees to compensate NV5 for such services as indicated below:

Breakdown of Total Fees

Task 1:	Topographic Survey	$20,335.00
Task 2:	Supplemental Topography	$14,000.00
Task 3:	Base Map	$8,040.00
	Total Not to Exceed Budget:	$42,375.00

Reimbursable expenses for reprographics, postage, deliveries, and mileage will be billed at 1.15 x cost and the accepted IRS rate. Services not included in this scope may be provided on the basis of a separate authorization.

We appreciate the opportunity to be of service to you. Please give me a call if you have any questions regarding this proposal at 760.341.3101.

Sincerely,
NV5, Inc.

Jay Fahrion, PLS
Office/Survey Manager

Mike Stys
Senior Vice President, INF

Attachment: 2025 PW Rate Schedule
P27625-0003380 Phase 8

NV5, INC.

Desert Offices

2025 Prevailing Wage Charge

Rates Schedule

City of Indio

Technical Services

Engineering Aide/Planning Aide	$90.00/hour
Project Assistant	$100.00/hour
Project Administrator	$105.00/hour
CADD Technician I	$110.00/hour
CADD Technician II	$130.00/hour
CADD Technician III	$145.00/hour
Senior CADD Technician/Designer	$155.00/hour

Professional

Junior Engineer/Planner/Surveyor	$120.00/hour
Assistant Engineer/Planner/Surveyor	$140.00/hour
Associate Engineer/Planner/Surveyor	$150.00/hour
Senior Engineer/Planner	$170.00/hour
Associate Project Manager	$185.00/hour
Project Manager	$245.00/hour
Associate	$260.00/hour
Entitlement Engineer/Planner	$200.00/hour
Principal	$300.00/hour

Construction Management

Junior Field Engineer	$88.00/hour
Assistant Field Engineer	$109.00/hour
Associate Field Engineer	$125.00/hour
Senior Field Engineer	$140.00/hour
Construction Manager	$256.00/hour

Surveying

1-Person Field Crew	$190.00/hour
2-Person Field Crew	$335.00/hour
3-Person Field Crew	$390.00/hour
Senior Surveyor	$160.00/hour
Senior Survey Technician	$140.00/hour
Survey Manager	$225.00/hour

Expenses:

Messenger/Deliveries	$30.00/ea
Mileage	$0.70mile
Reproduction Charges:	
Data files on computer disk	$8.00/ea
8.5 x 11 Copies	$0.10/page
Bond/Blue prints	$4.50 / page
Vellum Prints	$12.00/page
Mylar Prints	$20.00/page

Rates are effective through December 31, 2025. If contract assignment extends beyond that date, a new rate schedule will be added to the contract. Litigation support will be billed at $325.00 per hour.
Eff: 1.01.2024

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A CLS COMPANY

September 29, 2025

Angenious Engineering Services, Inc.
Andy Cheah
26000 Towne Centre Dr, Ste 100,
Foothill Ranch, CA 92610

Dr. Mr. Cheah,

Thank you for the opportunity to provide a proposal for **Avenue 50 corridor widening From Oates Lane / Peter Rabbit Lane** to Cabazon Road. We look forward to collaborating with and supporting Angenious Engineering Services.

Pursuant to our discussion and your request, Paragon is pleased to submit the following scope of work and accompanying proposed budget.

SCOPE OF WORK

The City of Coachella ("City") is seeking property appraisal and acquisition services for multiple properties located in Coachella, CA, as part of the City's Avenue 50 Highway Improvement Project. The full range of real estate services will support the City throughout the entire acquisition process, from the initial planning to final acquisition. The process will begin with a kick-off meeting to establish project goals, followed by an in-depth study of the identified properties, including site assessments, legal reviews, and formal property and property rights valuation**. Paragon Partners Consultants, Inc. (Paragon)** will ensure compliance with zoning, land use regulations, and federal acquisition guidelines, while managing negotiations with property owners, overseeing the right-of-way process, handling required documentation, and working with the City to secure Caltrans Right-of-Way Certification. Throughout the project, Paragon will ensure all tasks are efficiently managed, while minimizing costs for the City and complying with all legal and regulatory requirements.

Upon award, Paragon's highly qualified project management team will coordinate a kick-off meeting with the City staff to discuss the project background, budget, schedule, reporting, project management approach, and all other issues that will assist the team to accomplish the stated goals. Prior to the project kick-off meeting, Paragon will review all documents and project

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materials provided by the City and designer, as well as any discussion note and/or negotiations conducted with the property owners to date.

Currently Identified Acquisition Parcels – Several key steps will be undertaken to understand the property and property interests identified for acquisition. These steps will include the following:

Zoning and Land Use Analysis - Verify the property's zoning classification and permitted uses. Check local planning and land use regulations that may impact current and future use.

Legal and Title Review - Paragon will develop and submit all required documents and forms for the City's approval as necessary for the acquisition process. This will involve performing a title search to verify ownership, identify any encumbrances or easements, and review existing agreements, leases, or restrictions on the property. Paragon will also review title search instruments, right-of-way plans, and legal descriptions to ensure the information is accurate and consistent. Supplemental title report updates and vesting documents will be provided, as needed.

Engage with Local Authorities and Stakeholders - Meet with City planners, economic development agencies, Bureau of Indian Affairs (BIA) and landowners as deemed appropriate to ensure compliance with Indian lands 25 CFR 169.

Appraisal Reports and Reviews – Paragon will obtain appraisal reports from an MAI-certified appraiser to analyze the value of each affected property or property interest. Appraisal reports will be prepared for each affected parcel and submitted to the City within sixty (60) days after the issuance of the Notice to Proceed or after obtaining the legal descriptions and/or plat maps of the interest to be acquired. Additionally, a review appraisal will be provided for each appraisal in accordance with Caltrans, State, and federal guidelines, as required. Paragon will then assess the appraisal reports and the established fair market value to determine if the appraisals meet the requirements outlined in the Uniform Relocation Assistance and Real Property Acquisition Policies Act (42 U.S.C. § 61) and the Uniform Standards of Professional Appraisal Practice (USPAP).

Planning, Budgeting, Scheduling, and Reporting – Paragon will manage and organize all planning, budgeting, scheduling, and tracking tasks throughout the acquisition process. This includes

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maintaining thorough project acquisition records including the establishment of Just Compensation, offer packages, details of negotiations, and the creation of communication logs. Paragon will also ensure accurate records for relocation assistance benefits documentation, payments to displacees, and all necessary notices, ensuring compliance with State and Federal acquisition requirements.

Site Acquisition Process – After the City approves the appraisal reports and establishes Just Compensation, Paragon will engage with the property owner to discuss the potential property purchase and property interests. All acquisition activities will comply with the guidelines outlined in the Uniform Relocation Assistance and Real Property Acquisition Policies Act (42 U.S.C. § 61), and federal regulations under 49 CFR part 24.

Paragon will provide all services necessary to perform right-of-way acquisitions on tribal and non-tribal lands, acquire title and record deeds to real property in the name of the City, and prepare administrative settlement recommendations, as deemed prudent and appropriate.

Once Just Compensation is established by the City and a consensus is reached with the property owner, Paragon will prepare an Offer Package for the property owner's consideration. Upon agreement as to the purchase price, Paragon will negotiate the transaction terms in alignment with the City's requirements. This includes drafting the Purchase & Sale Agreement, securing approval from all parties, and opening escrow. Paragon will manage the transaction through to the close of escrow, ensuring smooth communication and coordination with the City's team throughout the process.

Additionally, Paragon will monitor all escrow activities to ensure the successful transfer of property ownership to the City. The process may involve the relocation of billboards impacted by the project, as necessary, which Paragon has ample experience with.

Obtain a Caltrans Right-of-Way Certification Approval – Upon confirmation that the identified parcels are suitable to advance in the right-of-way acquisition process, Paragon will assist the City in developing and submitting the necessary documentation for Caltrans Right-of-Way Certification. The elements of the Caltrans Right-of-Way Certification package will include the following:

- Caltrans Exhibit 13-B: Right of Way Certification Local Assistance Project Form
- Identify the property by APN# with a corresponding map

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- Document the specific right-of-way needs for each parcel, including any necessary permanent or temporary property acquisitions
- Provide supporting documentation for the landowners, including appraisals and appraisal review, parcel diaries, conveyance instruments, contracts, and other supplemental documents
- Include a project description with the intended use of the property along with a right of way acquisition map or diagram

Please feel free to contact me at (714) 452-2227 if you have any questions or comments.

Respectfully Submitted,

Mark T. Mendoza
Vice President / Corporate Broker
Paragon Partners Consultants, Inc.
mmendoza@paragon-partners.com
(626) 893-2026

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PARAGON COST PROPOSAL

COACHELLA AVENUE 50 CORRIDOR WIDENING			
SCOPE ACTIVITY	**QUANTITY**	**COST**	**FEES**
From Oates Lane / Peter Rabbit Lane to Cabazon Road			
Title Reports	5	950	$4,750
Appraisal Reports	5	5750	$28,750
Appraisal Reviews	5	900	$4,500
		Subtotal Vendor Costs	**$38,000**
Project Management / Meetings / Reports			$7,650
Document Preparation (Offers, Notices, Just Compensation Memo, etc.)			$13,500
Negotation with property owners / attorneys / representatives			$36,000
PSA / Deed / Document Preparation / QA / QC			$9,000
Escrow Coordination / Project Closout			$18,000
File Management / Document Control			$10,800
ODC's (mileage, postage, etc.)			$1,650
		Subtotal Paragon Labor	**$96,600**
Grand Total			**$134,600**

STAFF REPORT
10/22/2025

TO: Honorable Mayor and City Council Members

FROM: Kendra Reif, Community Development Director

SUBJECT: Approve Resolution No. 2025-49 Approving an Inflation Adjustment for the Transportation Uniform Mitigation Fee (TUMF) for Calendar Year 2026.

STAFF RECOMMENDATION:

Staff recommends that the City Council approve Resolution No. 2025-49 approving an inflation adjustment in TUMF rates effective January 1, 2026.

EXECUTIVE SUMMARY:

Resolution No. 2025-49 establishes an inflation adjustment for the Transportation Uniform Mitigation Fee (TUMF) for Calendar Year 2026 reflecting the annual Consumer Price Index (CPI) increase by 2.03% for the Riverside-San Bernardino-Ontario metropolitan area. This is a City Council action item when an action by the Coachella Valley Association of Governments (CVAG) Executive Committee approves adjusting the TUMF rates for a calendar or fiscal year.

BACKGROUND:

The TUMF was established in 1989 as a one-time impact fee charged on all new development occurring within the CVAG region. TUMF funds are applied to transportation-related facilities and infrastructure required to address new growth within the Coachella Valley and are intended to compliment revenue generated through Riverside County's Measure A sales tax. The current TUMF rates were adopted in 2018. CVAG is requesting that cities administratively implement the TUMF adopted by CVAG for the corresponding calendar year.

DISCUSSION/ANALYSIS:

At the April 28, 2025 CVAG meeting, the CVAG Executive Committee approved adjusting the TUMF rates for Calendar Year 2026 by 2.03% rise in CPI. The comparison of current and proposed increase in fees is shown below in Table 1.

Table 1 –
TUMF Increase Effective January 1, 2026

TUMF Category	Current Rate	**Proposed Rate**	Difference
Residential (per dwelling unit)			
Single family detached	$2,840	**$2,900**	$60
Multi-family attached	$1,635	**$1,670**	$35
Nursing/congregate care	$605	**$615**	$10
Transit oriented single family	$2,415	**$2,465**	$50
Transit oriented multi-family	$1,395	**$1,425**	$30
Non-Residential (per 1,000 sq. ft)			
Retail	$7,385	**$7,535**	$150
Office	$2,935	**$2,995**	$60
Industrial	$1,490	**$1,520**	$30
Fuel - gas (per dispensing unit)	$10,585	**$10,800**	$215
Fuel - electric (per dispensing unit)	$110	**$110**	$0
Hotel (per room)	$4,315	**$4,400**	$85
Golf course (per acre)	$1,130	**$1,155**	$25

ALTERNATIVES:

1. Adopt Resolution No. 2025-49.
2. Take no action.
3. Continue this item and provide staff with direction.

FISCAL IMPACT:

The total projected collection for TUMF is unknown and is dependent on future development activity. The TUMF CPI adjustment will increase the fee by 2.03% compared to the current fee.

RECOMMENDED ALTERNATIVE(S):

Staff recommends Alternative #1.

Attachments:

1. Resolution No. 2025-49
   Exhibit A: Revised TUMF Rates
2. May 1, 2025 CVAG Notice of TUMF Inflation Adjustment

RESOLUTION NO. 2025-49

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, APPROVING AN INFLATION ADJUSTMENT FOR THE TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) COLLECTED BY THE CITY OF COACHELLA FOR NEW DEVELOPMENT EFFECTIVE JANUARY 1, 2026.

WHEREAS, the City of Coachella ("City") is a Member Agency of the Coachella Valley Association of Governments ("CVAG"), a joint powers agency consisting of the County of Riverside ("County"), the Agua Caliente Band of Cahuilla Indians, the Cabazon Band of Mission Indians, the Torres Martinez Desert Cahuilla Indians, the City of Blythe, and the nine cities (Desert Hot Springs, Palm Springs Cathedral City, Rancho Mirage, Palm Desert, Indian Wells, La Quinta, Indio and Coachella) situated in the Coachella Valley (collectively, "Member Agencies"); and,

WHEREAS, the Consumer Price Index for the Riverside-San Bernardino-Ontario metropolitan area rose by 2.03% during calendar year 2024; and,

WHEREAS, at the April 28, 2025 CVAG meeting, the CVAG Executive Committee approved adjusting the TUMF rates for calendar year 2026 by the 2.03% increase in CPI; and,

WHEREAS, pursuant to Chapter 4.40 of the Coachella Municipal Code, the City Council is authorized to annually review and, if necessary, adjust the Transportation Uniform Mitigation Fee to ensure it is a fair and equitable method of distributing the costs of transportation improvements needed to accommodate traffic volumes generated by future growth.

WHEREAS, the City Council has reviewed the proposed CPI-based adjustment and finds it necessary and appropriate to adopt the updated TUMF rates, effective January 1, 2026.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COACHELLA DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are all true and correct.

SECTION 2. The City Manager is hereby authorized and directed to determine or cause to be determined the Transportation Uniform Mitigation Fees (TUMF) to be collected from new development for Calendar Year 2026 as identified in Exhibit A.

SECTION 3. This resolution shall become effective upon its adoption.

PASSED, APPROVED and **ADOPTED** this 22nd day of October, 2025.

_____

Steven A. Hernandez
Mayor

ATTEST:

_____
Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

_____
Carlos Campos
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2025-49 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 22nd day of October, 2025 by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Delia Granados
Deputy City Clerk

Exhibit A

Resolution No. 2025-49

TUMF Category	Assessment Unit	Rate as of January 1, 2026
Single family detached	Dwelling unit	$2,900
Multi-family attached	Dwelling unit	$1,670
Nursing/congregate care	Dwelling unit	$615
Retail	1,000 sq. ft.	$7,535
Office	1,000 sq. ft.	$2,995
Industrial	1,000 sq. ft.	$1,520
Fuel - gas	Dispensing unit	$10,800
Fuel - electric	Dispensing unit	$110
Hotel	Room	$4,400
Golf course	Acre	$1,155

COACHELLA VALLEY ASSOCIATION OF GOVERNMENTS
74-199 El Paseo Suite 100, Palm Desert, CA 92260 • 760 346-1127 • cvag.org

May 1, 2025

REVISED FEE SCHEDULE FOR THE TRANSPORTATION UNIFORM MITIGATION FEE EFFECTIVE JAUARY 1, 2026

The Transportation Uniform Mitigation Fee (TUMF) is a development impact fee designed to offset the effects of population growth on transportation infrastructure within the Coachella Valley. It is charged on any construction that will result in an increase in vehicular trips.

The TUMF is collected by the permitting jurisdiction in accordance with an adopted local ordinance, which further allows for an annual adjustment for inflation based on the Consumer Price Index for the Riverside-San Bernardino-Ontario metropolitan area. This inflation factor has been applied to the current fee schedule and results in the revised rates that will be assessed on new development starting January 1, 2026.

TUMF Category	***Assessment Unit***	***Rate as of January 1, 2026***
Single family detached	Dwelling unit	$2,900
Multi-family attached	Dwelling unit	$1,670
Nursing/congregate care	Dwelling unit	$615
Retail	1,000 sq. ft.	$7,535
Office	1,000 sq. ft.	$2,995
Industrial	1,000 sq. ft.	$1,520
Fuel - gas	Dispensing unit	$10,800
Fuel - electric	Dispensing unit	$110
Hotel	Room	$4,400
Golf course	Acre	$1,155

For any question regarding the application of TUMF, please contact the Coachella Valley Association of Governments at (760) 346-1127 or by emailing cvag@cvag.org.

STAFF REPORT
10/22/2025

TO: Honorable Mayor and City Council Members

FROM: Anahi Fernandez, Management Analyst

SUBJECT: Introduce Ordinance No. 1226 for first reading and Resolution No. 2025-50 amending Chapters 5.68 and 5.69 of the Coachella Municipal Code pertaining to cannabis business regulatory permit regulations.

STAFF RECOMMENDATION:

Staff recommends that the City Council:

1. Introduce Ordinance No. 1226 for first reading, by title only, to amend Chapters 5.68 and 5.69 of the Coachella Municipal Code pertaining to cannabis business regulatory permit regulations; and

2. Adopt Resolution No. 2025-50 authorizing the use of live scan technology to assist the City in implementing its cannabis business regulatory permit regulations.

BACKGROUND:

Chapters 5.68 and 5.69 of the Coachella Municipal Code govern commercial and retail cannabis activity regulatory permits, including but not limited to cultivation, manufacturing, testing, distribution, retail sale, and delivery of cannabis within the City of Coachella.

The City's current background check procedures and certain definitions under these chapters have not been substantially updated since adoption in 2017 and require amendments to better align with current best practices, legal standards, and operational needs. As a result, staff conducted a comprehensive review of these chapters and identified a need to:

- Modernize and clarify key definitions to ensure consistency and legal defensibility;
- Streamline and strengthen the background check process to promote public safety and align with state and federal guidelines;
- Improve internal administrative procedures and inter-agency coordination.

DISCUSSION/ANALYSIS:

The proposed ordinance and resolution modify current definitions and background check processes for cannabis businesses within Chapters 5.68 and 5.69 of the Coachella Municipal Code to reflect current practices and state regulatory standards and ensure clarity and consistency in the application of the City's cannabis laws. The proposed amendments clarify definitions; such as "commercial cannabis activity business," "retail cannabis business," and "owner" to avoid ambiguity and overly broad language. The new definitions align with California Department of Justice definition requirements to conduct fingerprint-based criminal history records review and reporting to the City and owners completing such checks prior to issuance of a regulatory permit.

The proposed ordinance amendment establishes a standardized process for conducting criminal history background checks for a cannabis business regulatory permit, sets clear guidelines for background check requirements to evaluate suitability of the applicant to be issued a cannabis business regulatory permit, and sets forth clear guidelines for regulatory permit denial based on compliance with chapter provisions and criminal history.

FISCAL IMPACT:

There is no significant fiscal impact anticipated with the adoption of this ordinance and resolution. Costs associated with background checks will be covered by applicants through the Cannabis Regulatory Permit application process.

ALTERNATIVES:

1. Introduce Ordinance No. 1226 for first reading, by title only and adopt Resolution No. 2025-50 to amend Coachella Municipal Code Chapters 5.68 and 5.69.
2. Take no action.
3. Continue this item and provide staff with direction.

RECOMMENDED ALTERNATIVE(S):

Staff recommends alternative #1.

Attachments:

1. Ordinance No. 1226 (1st Reading)
2. Resolution No. 2025-50

ORDINANCE NO. 1226

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, AMENDING CHAPTERS 5.68 AND 5.69 OF THE COACHELLA MUNICIPAL CODE TO UPDATE THE CITY'S CANNABIS BUSINESS REGULATORY PERMIT REGULATIONS AND MAKING FINDINGS UNDER CEQA.

WHEREAS, City of Coachella ("City") recognizes the need to update and clarify regulations pertaining to commercial and retail cannabis business operations to ensure compliance with state laws and to promote public safety, health, and welfare;

WHEREAS, the definitions and background check process for cannabis business within Chapters 5.68 and 5.69 of the Coachella Municipal Code require updating to reflect current practices and state regulatory standards to ensure clarity and consistency in the application of the City's cannabis laws;

WHEREAS, this Ordinance is consistent with the City's commitment to regulatory compliance and the promotion of a safe, legal cannabis market.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. INCORPORATION OF RECITALS. The City Council hereby finds that all of the foregoing recitals presented herewith are true and correct and are hereby incorporated and adopted as findings of the City Council.

SECTION 2. AMENDMENT TO MUNICIPAL CODE. Section 5.68.020 *Definitions* of Chapter 5.68 *Commercial Cannabis Regulatory Permit* of Title 5 *Business Licenses and Regulations* of the Coachella Municipal Code is amended to read as follows:

"**5.68.020 - Definitions.**

For the purposes of this chapter, the following definitions shall apply, unless the context clearly indicates otherwise. If a word is not explicitly defined in this chapter, the common and ordinary meaning of the word shall apply.

"Applicant" means an owner applying for a commercial cannabis regulatory permit under this chapter. An "applicant" includes all representatives, agents, parent entities, or subsidiary entities of the applicant.

"Business" means an entity, sole proprietorship, partnership, or corporation operating legally in the State of California, that sells, leases, distributes, creates, or otherwise offers products or services to customers.

"Cannabis" has the same definition as in Business and Professions Code Section 26001(f), as amended.

"Cannabis products" has the same definition as in Business and Professions Code Section 26001(k), as amended; however, when the term "cannabis" is used in this chapter, it shall include "cannabis products."

"City" means the City of Coachella.

"City manager" means the city manager of the city of Coachella or designee. "Commercial cannabis activity" includes the cultivation, possession, manufacture, distribution, processing, storing, laboratory testing, packaging, labeling, and transportation of cannabis and cannabis products as provided in this chapter. Pursuant to this chapter, "commercial cannabis activity" includes a non-retail microbusiness.

"Commercial cannabis business" means a business that engages in one or more commercial cannabis activities.

"Commercial cannabis regulatory permit" or "regulatory permit" means a regulatory permit issued by the City pursuant to this chapter, to a commercial cannabis business and is required before any commercial cannabis activity may be conducted in the City. The initial permit and annual renewal of a permit is made expressly contingent upon the business' ongoing compliance with all of the requirements of this chapter and any regulations adopted by the City governing the commercial cannabis activity at issue.

"Corporation" has the same definition as in California Corporations Code section 162, as amended.

"Cultivate" or "cultivation" means any commercial activity involving the planting, growing, harvesting, drying, curing, grading, or trimming of cannabis. A cannabis nursery is considered a "cultivation" use.

"Customer" means a natural person twenty-one (21) years of age or older or a natural person eighteen (18) years of age or older who possesses a physician's recommendation, or a primary caregiver.

"Delivery" means the commercial transfer of cannabis or cannabis products to a customer.

"Director" has the same definition as in California Corporations Code section 164, as amended.

"Distribution" means the procurement, wholesale sale, and transport of cannabis and cannabis products between entities permitted or licensed under this chapter, another local California jurisdiction, or state law.

"Edible cannabis product" has the same definition as in California Business and Professions Code section 26001(y), as amended. When the term "cannabis" is used in this chapter, it shall include "edible cannabis products."

"Entity" means any form of business organization recognized under California law, including but not limited to a corporation, limited liability company, partnership, limited partnership, limited liability partnership, joint venture, association, trust, estate, or sole proprietorship, whether formed under the laws of this state or another jurisdiction. This term includes any structure that may hold an ownership interest in a commercial cannabis business.

"Indoor" means within a fully enclosed and secure building.

"Management" means for the process of directing, controlling, and overseeing the day-to-day operations of a commercial cannabis activity business, including making strategic decisions, managing personnel, setting policies, and allocating resources to ensure operational efficiency and compliance with legal and ethical standards.

"Manufacture" means to compound, blend, extract, infuse or otherwise make or prepare a cannabis product.

"Manufacturer" means a business that conducts the production, preparation, propagation, or compounding of cannabis or cannabis products either directly or indirectly or by extraction methods, or independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis at a fixed location that packages or repackages cannabis or cannabis products or labels or relabels its containers.

"Non-retail microbusiness" means a commercial business that engages in indoor cultivation of cannabis on an area less than ten thousand (10,000) square feet, Level 1 manufacturing, and distribution, provided such permittee can demonstrate compliance with all requirements imposed by this chapter and state law on licensed cultivators, distributors, Level 1 manufacturers, to the extent the business engages in such activities.

"Non-storefront retail microbusiness" means a commercial business that engages in non-storefront retail cannabis sales (delivery only) and at least two (2) of the following commercial cannabis activities: indoor cultivation of cannabis on an area less than ten thousand (10,000) square feet, Level 1 manufacturing, and distribution, provided such permittee can demonstrate compliance with all requirements imposed by this chapter and state law on licensed cultivators, distributors, Level 1 manufacturers, and retailers to the extent the business engages in such activities.

"Nursery" means a permittee that produces only clones, immature plants, seeds, and other agricultural products used specifically for the propagation and cultivation of cannabis.

"Officer" means an individual appointed or elected to perform designated duties within a corporation, as specified by the corporation's bylaws, the board of directors, or as required by law. This includes roles such as president, vice president, secretary, chief financial officer, and other positions that might be outlined in the corporations' governance documents. Officers are chosen

by the board and serve at its discretion unless otherwise specified in the articles or bylaws of the corporation.

"Operation" means any act for which a permit is required under the provisions of this chapter, or any commercial transfer of cannabis or cannabis products.

"Owner" means any of the following:
(1) A person with an aggregate ownership interest of 20 percent or more in the person applying for a regulatory permit or a permittee, unless the interest is solely a security, lien, or encumbrance.
(2) The chief executive officer of a nonprofit or other entity.
(3) A member of the board of directors of a nonprofit.
(4) An individual who will be participating in the direction, control, or management of the person applying for a regulatory permit.

"Ownership" means the possession of an equity interest or financial stake in an entity applying for or holding a commercial cannabis regulatory permit, including but not limited to shares of stock in a corporation, membership interests in a limited liability company, or partnership interests in a partnership, that confers rights to profits, capital, voting, or control. Ownership excludes security interests, liens, or encumbrances.

"Partner" means a person who has become a partner in a partnership.

"Partnership" has the same definition as in California Corporations Code section 16101(9), as amended.

"Permittee" means any person holding a regulatory permit that has been issued under this chapter. A "permittee" includes all representatives, agents, parent entities, or subsidiary entities of the permittee.

"Person" means an individual, firm, partnership, joint venture, association, corporation, limited liability company, estate, trust, business trust, receiver, syndicate, or any other group or combination acting as a unit, and the plural as well as the singular.

"Premises" means the designated structures and land specified in the regulatory permit application that is owned, leased, or otherwise held under the control of the applicant or permittee where the commercial cannabis activity will be or is conducted. The premises must be a contiguous area and may only be occupied by one licensee.

"Retail cannabis business" means a business that sells and/or delivers cannabis or cannabis products to customers, and includes the following business types: non-storefront retail microbusiness, non-storefront retailer, storefront retailer, and storefront retail microbusiness.

"Retailer" or "storefront retailer" shall have the same definition as in California Business and Professions Code section 26001(ay), as amended.

"Shared-use facility" means a premises registered by a primary manufacturing permittee at

which multiple cannabis manufacturers may operate at separate times.

"Storefront retail microbusiness" means a commercial business that engages in retail cannabis sales and at least two of the following commercial cannabis activities: indoor cultivation of cannabis on an area less than ten thousand (10,000) square feet, Level 1 manufacturing, and distribution, provided such permittee can demonstrate compliance with all requirements imposed by this chapter and State law on licensed cultivators, distributors, Level 1 manufacturers, and retailers to the extent the permittee engages in such activities.

"Testing" means subjecting cannabis to laboratory testing for active compounds and purity prior to distribution for consumption.

Words and phrases not specifically defined in this code shall have the meaning ascribed to them as defined in the following sources:

A. The Compassionate Use Act of 1996 ("CUA");
B. The Medical Marijuana Program ("MMP"); and
C. The Medicinal and Adult Use Cannabis Regulation and Safety Act ("MAUCRSA")."

SECTION 3. AMENDMENT TO MUNICIPAL CODE. Subsection (C) of Section 5.68.040 Regulatory permit application of Chapter 5.68 *Commercial Cannabis Regulatory Permit* of Title 5 *Business Licenses and Regulations* of the Coachella Municipal Code is amended to read as follows:

"**5.68.040 - Regulatory permit application.**

An application for a regulatory permit shall include, but shall not be limited to, the following information:

…

C. The name, address, telephone number, title, and function of each of owner of the commercial cannabis business."

SECTION 4. AMENDMENT TO MUNICIPAL CODE. Section 5.68.050 *Background check* of Chapter 5.68 *Commercial Cannabis Regulatory Permit* of Title 5 *Business Licenses and Regulations* of the Coachella Municipal Code is amended to read as follows:

"**5.68.050 - Background check.**

A. Any person who is an owner of a commercial cannabis business must be legally authorized to do so under applicable state law.
B. Commercial cannabis business owners shall be required to:
    1. Submit to a criminal background check.
    2. Complete a criminal background check prior to issuance or transfer of a commercial cannabis regulatory permit.

C. The City shall conduct criminal background checks which must, at a minimum, identify the following for each owner:
    1. Whether the owner has ever been convicted of a violent felony as defined by California Penal Code 667.5 or equivalent offense in other states;
    2. Whether the owner has ever been convicted of a serious felony, as defined by California Penal Code 1192.7 or equivalent offense in other states;
    3. Whether the owner has ever been convicted of a felony for hiring, employing, or using a minor in transporting, carrying, selling, giving away, preparing for sale, or peddling, any controlled substance to a minor; or selling, offering to sell, furnishing, offering to furnish, administering, or giving any controlled substance to a minor;
    4. Whether the owner has ever been convicted of a felony for drug trafficking with enhancements pursuant to Section 11370.4 or 11379.8 of the Health and Safety Code; or
    5. Whether the owner has ever been convicted of a felony involving fraud, deceit, or embezzlement.
D. Evidence of a conviction of any the offenses enumerated in Section 5.68.040(D) of this chapter shall be grounds for denial or revocation of a commercial cannabis regulatory permit, and/or disqualification from serving as an owner with a commercial cannabis business permittee in the City of Coachella

SECTION 5. AMENDMENT TO MUNICIPAL CODE. Section 5.68.070 *Regulatory permit denial* of Chapter 5.68 *Commercial Cannabis Regulatory Permit* of Title 5 *Business Licenses and Regulations* of the Coachella Municipal Code is amended to read as follows:

"**5.68.070 - Regulatory permit denial.**

The city manager may deny an application for a regulatory permit or renewal of a regulatory permit upon making any of the following findings:

A. The applicant or the premises for which a regulatory permit is applied does not qualify for a permit under this chapter.
B. The applicant or permittee fails to comply with the provisions of this chapter.
C. The applicant or permittee has failed to provide information required by the city manager.
D. The applicant or permittee has been convicted of an offense that is substantially related to the qualifications, functions, or duties of the business or profession for which the application is made, except that if the city manager determines that the applicant or permittee is otherwise suitable to be issued a license and granting the license would not compromise public safety, the city manager shall conduct a thorough review of the nature of the crime, conviction, circumstances, and evidence of rehabilitation of the applicant, and shall evaluate the suitability of the applicant or permittee to be issued a permit based on the evidence found through the review. In determining which offenses are substantially related to the qualifications, functions, or duties of the business or profession for which the application is made,

the city manager shall include, but not be limited to, the following:

1. A violent felony, as defined by California Penal Code section 667.5 or equivalent offense in other states.
2. A serious felony, as defined by California Penal Code section 1192.7 or equivalent offense in other states.
3. A felony for hiring, employing, or using a minor in transporting, carrying, selling, giving away, preparing for sale, or peddling, any controlled substance to a minor; or selling, offering to sell, furnishing, offering to furnish, administering, or giving any controlled substance to a minor.
4. A felony for drug trafficking with enhancements pursuant to California Health and Safety Code sections 11370.4 or 11379.8.
5. A felony involving fraud, deceit, or embezzlement.

E. The applicant or permittee has been sanctioned by a State licensing authority or a city, county, or city and county for unlicensed commercial cannabis activities or unlicensed retail cannabis business or has had a State license revoked in the three years immediately preceding the date the application is filed with the city manager.

F. The applicant or permittee is not properly organized or operating in strict compliance pursuant to the Compassionate Use Act of 1996, the Medical Marijuana Program Act, the Medicinal and Adult Use Cannabis Regulation and Safety Act ("MAUCRSA"), and any other applicable law, rules and regulations."

SECTION 6. REPEAL OF MUNICIPAL CODE SECTION. Section 5.68.150 *Interested parties* of Chapter 5.68 *Commercial Cannabis Regulatory Permit* of Title 5 *Business Licenses and Regulations* of the Coachella Municipal Code is repealed as follows:

"**5.68.150 – Reserved.**"

SECTION 7. AMENDMENT TO MUNICIPAL CODE. Section 5.69.010 *Definitions* of Chapter 5.69 *Retail Cannabis Regulatory Permit* of Title 5 *Business Licenses and Regulations* of the Coachella Municipal Code is amended to read as follows:

"**5.69.010 - Definitions.**

For the purposes of this chapter, the following definitions shall apply.

"Applicant" means an owner applying for a retail cannabis regulatory permit under this chapter.

"Business" means an entity, sole proprietorship, partnership, or corporation operating legally in the State of California, that sells, leases, distributes, creates, or otherwise offers products or services to customers.

"Cannabis" has the same definition as in Business and Professions Code Section 26001(f), as amended.

"Cannabis products" has the same definition as in Business and Professions Code Section 26001(k), as amended; however, when the term "cannabis" is used in this chapter, it shall include

"cannabis products."

"City" means City of Coachella.

"City manager" means the city manager of the city of Coachella or designee.

"Corporation" has the same definition as in California Corporations Code section 162, as amended.

"Customer" means a natural person twenty-one (21) years of age or older or a natural person eighteen (18) years of age or older who possesses a physician's recommendation, or a primary caregiver.

"Delivery" means the commercial transfer of cannabis or cannabis products to a customer. "Delivery" also includes the use by a retailer of any technology platform.

"Director" has the same definition as in California Corporations Code section 164, as amended.

"Entity" means any form of business organization recognized under California law, including but not limited to a corporation, limited liability company, partnership, limited partnership, limited liability partnership, joint venture, association, trust, estate, or sole proprietorship, whether formed under the laws of this state or another jurisdiction. This term includes any structure that may hold an ownership interest in a retail cannabis business.

"Management" means for the process of directing, controlling, and overseeing the day-to-day operations of a retail cannabis activity business, including making strategic decisions, managing personnel, setting policies, and allocating resources to ensure operational efficiency and compliance with legal and ethical standards.

"Non-storefront retailer" means a cannabis retailer that provides cannabis exclusively through delivery.

"Non-storefront retail microbusiness" means a commercial business that engages in non-storefront retail cannabis sales and at least two of the following commercial cannabis activities: indoor cultivation of cannabis on an area less than ten thousand (10,000) square feet, Level 1 manufacturing, and distribution, provided such permittee can demonstrate compliance with all requirements imposed by this chapter and State law on licensed cultivators, distributors, Level 1 manufacturers, and retailers to the extent the permittee engages in such activities.

"Officer" means an individual appointed or elected to perform designated duties within a corporation, as specified by the corporation's bylaws, the board of directors, or as required by law. This includes roles such as president, vice president, secretary, chief financial officer, and other positions that might be outlined in the corporations' governance documents. Officers are chosen by the board and serve at its discretion unless otherwise specified in the articles or bylaws of the corporation.

"Owner" means any of the following:

(1) A person with an aggregate ownership interest of 20 percent or more in the person applying for a regulatory permit or a permittee, unless the interest is solely a security, lien, or encumbrance.

(2) The chief executive officer of a nonprofit or other entity.

(3) A member of the board of directors of a nonprofit.

(4) An individual who will be participating in the direction, control, or management of the person applying for a regulatory permit. "Partnership" has the same definition as in California Corporations Code section 16101(9), as amended.

"Ownership" means the possession of an equity interest or financial stake in an entity applying for or holding a retail cannabis regulatory permit, including but not limited to shares of stock in a corporation, membership interests in a limited liability company, or partnership interests in a partnership, that confers rights to profits, capital, voting, or control. Ownership excludes security interests, liens, or encumbrances.

"Permittee" means any person holding a valid retail cannabis regulatory permit under this chapter.

"Person" includes any individual, firm, partnership, joint venture, association, corporation, limited liability company, estate, trust, business trust, receiver, syndicate, or any other group or combination acting as a unit, and the plural as well as the singular.

"Premises" means the designated structure or structures and land specified in the regulatory permit application that is owned, leased, or otherwise held under the control of the applicant or permittee where the retailer or retail microbusiness will be or is conducted. These premises shall be a contiguous area and shall only be occupied by one permittee.

"Purchaser" means the customer who is engaged in a transaction with a permittee for the purposes of obtaining cannabis or cannabis products.

"Retail cannabis business" means a business that sells or sells and delivers cannabis or cannabis products to customers, and includes the following business types: non-storefront retail microbusiness, non-storefront retailer, storefront retailer, and storefront retail microbusiness.

"Retail cannabis regulatory permit" means a regulatory permit issued by the City pursuant to this chapter, to a retail cannabis business and is required before any retail cannabis business may operate in the City. The initial permit and annual renewal of a permit is made expressly contingent upon the business' ongoing compliance with all of the requirements of this chapter and any regulations adopted by the City governing the retail cannabis business.

"Sell," "sale," and "to sell" include any transaction, whereby, for any consideration title to cannabis or cannabis products is transferred from one person to another, and includes the delivery of cannabis or cannabis products pursuant to an order placed for the purchase of the same and soliciting or receiving an order for the same, but does not include the return of cannabis or cannabis products by a permittee to the permittee from who the cannabis or cannabis product was purchased.

"State license" means a license issued by the state of California, as listed in California Business and Professions Code Section 26050.

"Storefront retailer" means a business that has a storefront open to the public where cannabis or cannabis products are offered for retail sale to consumers, where delivery may or may not be included as part of the business's operation.

"Storefront retail microbusiness" means a commercial business that engages in retail cannabis sales and at least two of the following commercial cannabis activities: indoor cultivation of cannabis on an area less than ten thousand (10,000) square feet, Level 1 manufacturing, and distribution, provided such permittee can demonstrate compliance with all requirements imposed by this chapter and state law on licensed cultivators, distributors, Level 1 manufacturers, and retailers to the extent the permittee engages in such activities."

SECTION 8. AMENDMENT TO MUNICIPAL CODE. Subsection (C) of Section 5.69.030 *Regulatory permit application* of Chapter 5.69 *Retail Cannabis Regulatory Permit* of Title 5 *Business Licenses and Regulations* of the Coachella Municipal Code is amended to read as follows:

"5.69.030 - Regulatory permit application.

An application for a regulatory permit shall include, but shall not be limited to, the following information:

…

C. T he name, address, telephone number, title, and function of each of the owners of the retail cannabis business."

SECTION 9.. AMENDMENT TO MUNICIPAL CODE. Section 5.69.040 *Background check* of Chapter 5.69 *Retail Cannabis Regulatory Permit* of Title 5 *Business Licenses and Regulations* of the Coachella Municipal Code is amended to read as follows:

"**5.69.040 - Background check.**

A. Any person who is an owner of a retail cannabis business must be legally authorized to do so under applicable state law.
B. Retail cannabis business owners shall be required to:
    1. Submit to a criminal background check.
    2. Complete a criminal background check prior to issuance or transfer of a retail cannabis regulatory permit.
C. The City shall conduct criminal background checks which must, at a minimum,

identify the following for each owner:

1. Whether the owner has ever been convicted of a violent felony as defined by California Penal Code 667.5 or equivalent offense in other states;
2. Whether the owner has ever been convicted of a serious felony, as defined by California Penal Code 1192.7 or equivalent offense in other states;
3. Whether the owner has ever been convicted of a felony for hiring, employing, or using a minor in transporting, carrying, selling, giving away, preparing for sale, or peddling, any controlled substance to a minor; or selling, offering to sell, furnishing, offering to furnish, administering, or giving any controlled substance to a minor;
4. Whether the owner has ever been convicted of a felony for drug trafficking with enhancements pursuant to Section 11370.4 or 11379.8 of the Health and Safety Code; or
5. Whether the owner has ever been convicted of a felony involving fraud, deceit, or embezzlement.

D. Evidence of a conviction of any the offenses enumerated in Section 5.69.040(D) of this chapter shall be grounds for denial or revocation of a retail cannabis regulatory permit, and/or disqualification from serving as an owner with a retail cannabis business permittee in the City of Coachella.

SECTION 10. AMENDMENT TO MUNICIPAL CODE. Section 5.69.060 *Regulatory permit denial* of Chapter 5.69 *Retail Cannabis Regulatory Permit* of Title 5 *Business Licenses and Regulations* of the Coachella Municipal Code is amended to read as follows:

"**5.69.060 - Regulatory permit denial.**

The city manager may deny an application for a regulatory permit or renewal of a regulatory permit upon making any of the following findings:

A. The applicant or the premises for which a regulatory permit is applied does not qualify for a permit under this chapter.
B. The applicant or permittee fails to comply with the provisions of this chapter.
C. The applicant or permittee has failed to provide information required by the city manager.
D. The applicant or permittee has been convicted of an offense that is substantially related to the qualifications, functions, or duties of the business or profession for which the application is made, except that if the city manager determines that the applicant or permittee is otherwise suitable to be issued a license and granting the license would not compromise public safety, the city manager shall conduct a thorough review of the nature of the crime, conviction, circumstances, and evidence of rehabilitation of the applicant, and shall evaluate the suitability of the applicant or permittee to be issued a permit based on the evidence found through the review. In determining which offenses are substantially related to the qualifications, functions, or duties of the business or profession for which the application is made, the city manager shall include, but not be limited to, the following:
    1. A violent felony, as defined by California Penal Code section 667.5 or

equivalent offense in other states.

2. A serious felony, as defined by California Penal Code section 1192.7 or equivalent offense in other states.
3. A felony for hiring, employing, or using a minor in transporting, carrying, selling, giving away, preparing for sale, or peddling, any controlled substance to a minor; or selling, offering to sell, furnishing, offering to furnish, administering, or giving any controlled substance to a minor.
4. A felony for drug trafficking with enhancements pursuant to California Health and Safety Code sections 11370.4 or 11379.8.
5. A felony involving fraud, deceit, or embezzlement.

E. The applicant or permittee has been sanctioned by a State licensing authority or a city, county, or city and county for unlicensed commercial cannabis activities or unlicensed storefront retailer business or has had a State license revoked in the three years immediately preceding the date the application is filed with the city manager.

F. The applicant or permittee is not properly organized or operating in strict compliance pursuant to the Compassionate Use Act of 1996, the Medical Marijuana Program Act, the Medicinal and Adult Use Cannabis Regulation and Safety Act ("MAUCRSA"), and any other applicable law, rules and regulations."

SECTION 11. REPEAL OF MUNICIPAL CODE SECTION. Section 5.69.150 *Interested parties* of Chapter 5.69 *Retail Cannabis Regulatory Permit* of Title 5 *Business Licenses and Regulations* of the Coachella Municipal Code is repealed to read as follows:

"**5.69.150 – Reserved.**"

SECTION 12. CEQA DETERMINATION. The City Council finds that this Ordinance is not subject to the California Environmental Quality Act ("Public Resources Code section 21000 *et seq*.) ("CEQA") because it does not qualify as a "project" under CEQA. The State CEQA Guidelines provide that "[a]n activity is not subject to CEQA if … the activity is not a project as defined in Section 15378." (State CEQA Guidelines, § 15060(c).) Here, the Ordinance does not qualify as a "project" as defined in State CEQA Guidelines section 15378 for at least two reasons:

First, Section 15378 defines a project as an activity that "has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment." (State CEQA Guidelines, § 15378(a).) The proposed Ordinance adds commercial cannabis and retail cannabis regulatory permit definitions and updates to provisions regarding background checks and regulatory permit denials. These amendments merely clarify terminology and establish regulatory consistency with state law. Therefore, the proposed amendments are not a "project" subject to CEQA. (State CEQA Guidelines, § 15060(c).)

Second, Section 15378 explicitly excludes from the definition of "project" "[o]rganizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment." (State CEQA Guidelines, § 15378(b)(5).) This Ordinance is organizational in nature, as it simply updates definitions and standards to clarify the City's cannabis regulatory permit procedures. These activities are administrative in nature and do not

have any direct or indirect physical environmental impacts. Accordingly, they are not subject to CEQA.

Even if the proposed Ordinance was considered a "project" subject to CEQA, it would qualify for the "common sense exemption" set forth in State CEQA Guidelines section 15061(b)(3). This exemption applies where "it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment." Here, the Ordinance does not authorize or directly result in any physical development or changes to the environment. Instead, it serves to define terms and establish standards for cannabis business background checks and permitting, ensuring future compliance with applicable regulations. As a result, it can be seen with certainty that the Ordinance will not have a significant environmental effect.

SECTION 13. SEVERABILITY. If any section, subsection, subdivision, sentence, or clause or phrase in this Ordinance or any part thereof is for any reason held to be unconstitutional, invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have adopted each section irrespective of the fact that any one or more subsections, subdivisions, sentences, clauses, or phrases are declared unconstitutional, invalid, or ineffective.

SECTION 14. EFFECTIVE DATE. This Ordinance shall become effective thirty (30) days from its adoption.

SECTION 15. PUBLICATION. The City Clerk shall certify to the adoption of this Ordinance and cause it, or a summary of it, to be published in a newspaper of general circulation printed and published within the City of Coachella, pursuant to all legal requirements.

PASSED, APPROVED AND ADOPTED this 22nd day of October, 2025.

_____
Steven A. Hernandez
Mayor

ATTEST:

Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

BEST, BEST & KRIEGER

City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Ordinance No. 1226 was duly and regularly introduced at a meeting of the City Council on this 22nd day of October 2025 by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Delia Granados
Deputy City Clerk

RESOLUTION NO. 2025-50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, AUTHORIZING THE USE OF LIVE SCAN TECHNOLOGY TO ASSIST THE CITY IN IMPLEMENTING ITS CANNABIS BUSINESS REGULATORY PERMIT REGULATIONS.

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) authorize cities, counties, districts, and joint powers authorities to access state and local summary criminal history information for employment, licensing or certification purposes; and

WHEREAS, Penal Code Section 11105(b)(11) authorizes cities, counties, districts, and joint powers authorities to access federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment, licensing, or certification based on specific criminal conduct on the part of the subject of the record; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require the city council, board of supervisors, governing body of a city, county, or district or joint powers authority to specifically authorize access to summary criminal history information for employment, licensing, or certification purposes; and

WHEREAS, Coachella Municipal Code Sections 5.68.050 and 5.69.040 provide that the City of Coachella ("City") requires owners of commercial cannabis businesses and retail cannabis businesses, as defined in Chapters 5.68 and 5.69, respectively, to submit to criminal background checks. The City shall provide each applicant with 'request for live scan service' forms, which must be taken to a live scan operator for fingerprinting. Owners must submit their fingerprint images to the California Department of Justice for fingerprint-based criminal history records review and reporting to the City with owners completing such checks prior to issuance or transfer of a regulatory permit.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Coachella:

SECTION 1. The City of Coachella is hereby authorized to access state and federal level summary criminal history information for owners of commercial cannabis businesses and retail cannabis businesses (collectively, "cannabis businesses") as defined in Coachella Municipal Code Chapters 5.68 and 5.69, respectively, for the purposes of permitting of the following cannabis-related businesses:

1. **Commercial cannabis activity businesses** (Coachella Municipal Code Chapter 5.68) including:
    a. Indoor and outdoor cultivation,
    b. Manufacturing,
    c. Testing,
    d. Distribution, and
    e. Non-retail microbusiness.
2. **Retail cannabis businesses** (Coachella Municipal Code Chapter 5.69) including:
    a. Non-storefront retail microbusiness
    b. Non-storefront retailer,
    c. Storefront retailer,
    d. Storefront retail microbusiness.

SECTION 2. Chapters 5.68 and 5.69 of the Coachella Municipal Code define "owner" as any of the following:

(1) A person with an aggregate ownership interest of 20 percent or more in the person applying for a regulatory permit or a permittee, unless the interest is solely a security, lien, or encumbrance.

(2) The chief executive officer of a nonprofit or other entity.

(3) A member of the board of directors of a nonprofit.

(4) An individual who will be participating in the direction, control, or management of the person applying for a regulatory permit. "Partnership" has the same definitions as in California Corporations Code section 16101(9), as amended.

Under this definition, "entity" means any form of business organization recognized under California law, including but not limited to a corporation, limited liability company, partnership, limited partnership, limited liability partnership, joint venture, association, trust, estate, or sole proprietorship, whether formed under the laws of this state or another jurisdiction. This term includes any structure that may hold an ownership interest in a cannabis business.

Under this definition, "ownership" means the possession of an equity interest or financial stake in an entity applying for or holding a cannabis business regulatory permit, including but not limited to shares of stock in a corporation, membership interests in a limited liability company, or partnership interests in a partnership, that confers rights to profits, capital, voting, or control.

Under this definition, "management" means the process of directing, controlling, and overseeing the day-to-day operations of a cannabis business, including making strategic decisions, managing personnel, setting policies, and allocating resources to ensure operational efficiency and compliance with legal and ethical standards.

Undefined terms shall have the meanings ascribed to them under Coachella Municipal Code Chapters 5.68 and 5.69, or, if not defined therein, the common and ordinary meaning as supplemented by applicable state law, including the Compassionate Use Act of 1996, the

Medical Marijuana Program, and the Medicinal and Adult Use Cannabis Regulation and Safety Act ("MAUCRSA").

SECTION 3. Coachella Municipal Code Sections 5.68.070 and 5.69.060 provide that cannabis business regulatory permits will not be issued to applicants/permittees who have been convicted of an offense that is substantially related to the qualifications, functions, or duties of the business or profession for which the application is made, except that if the city manager determines that the applicant or permittee is otherwise suitable to be issued a permit and granting the permit would not compromise public safety, the city manager shall conduct a thorough review of the nature of the crime, conviction, circumstances, and evidence of rehabilitation of the applicant, and shall evaluate the suitability of the applicant or permittee to be issued a permit based on the evidence found through the review. In determining which offenses are substantially related to the qualifications, functions, or duties of the business or profession for which the application is made, the city manager shall include, but not be limited to, the following:

(1) A violent felony, as defined by California Penal Code Section 667.5 or equivalent offense in other states;

(2) A serious felony, as defined by California Penal Code Section 1192.7 or equivalent offense in other states;

(3) A felony hiring, employing, or using a minor in transporting, carrying, selling, giving away, preparing for sale, or peddling any controlled substance to a minor; or selling, offering to sell, furnishing, offering to furnish, administering, or giving any controlled substance to a minor;

(4) A felony for drug trafficking with enhancements pursuant to California Health and Safety Code Sections 11370.4 or 11379.8;

(5) A felony conviction involving fraud, deceit, or embezzlement.

SECTION 4. Coachella Municipal Code Sections 5.68.050 and 5.69.040 further provide that evidence of a conviction of any of the offenses enumerated in subsection (C) of those sections shall be grounds for denial or revocation of a cannabis business regulatory permit and/or disqualification from serving as an owner with a cannabis business permit in the City of Coachella.

SECTION 5. The City shall not disseminate criminal history information to a private entity and shall comply with all applicable state and federal laws governing the confidentiality and use of such information, including but not limited to Penal Code Sections 11105 and 13300.

SECTION 6. This resolution shall take effect immediately upon adoption and shall remain in effect until amended or repealed by the City Council.

PASSED, APPROVED AND ADOPTED this 22nd day of October, 2025.

_____

Steven A. Hernandez, Mayor

ATTEST:

_____

Angela M. Zepeda,
City Clerk

APPROVED AS TO FORM:

BEST, BEST & KRIEGER

_____

City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2025-50 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on this 22nd day of October 2025 by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Delia Granados
Deputy City Clerk

STAFF REPORT
10/22/2025

TO: Honorable Mayor and City Council Members

FROM: Kendra Reif, Community Development Director

SUBJECT: Introduce Ordinance No. 1227 Amending Section 16.12.140 of the Coachella Municipal Code Regarding Extensions for the Filing of a Final Map

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RECOMMENDED ACTION:

Staff recommends that the City Council introduce and waive first reading of Ordinance No. 1227, which amends Municipal Code Section 16.12.140 to increase the number of available one-year time extensions for filing a final map from three to five, find the action exempt from CEQA under Guidelines Section 15061(b)(3), and direct staff to return for a second reading and adoption.

BACKGROUND:

Municipal Code Section 16.12.140 authorizes the Planning Commission to grant one-year extensions for the filing of a final map after tentative map approval. The current cap is three one-year extensions. In practice, securing infrastructure connections, interagency reviews, and other external clearances often extends beyond the current filing window. If available extensions lapse before prerequisites are complete, the tentative map may expire and require the subdivider to file a new map and reinitiate entitlement.

DISCUSSION/ANALYSIS:

External coordination timelines for infrastructure connections, agency reviews, and related clearances can outlast the current filing window. When the three year cap is reached before those prerequisites are complete, a tentative map may expire, forcing a refiling and restart of the entitlement process, even though the project's substantive standards, conditions, and findings have not changed.

Increasing the number of extensions from three to five provides a predictable, streamlined path to accommodate longer coordination timelines, reduces duplicative agenda cycles and staff workload, and avoids unnecessary re-entitlement. The amendment does not relax any substantive requirements. All existing findings, conditions of approval, engineering standards, and fees remain fully in effect.

The action is exempt from the California Environmental Quality Act (CEQA) under Guidelines Section 15061(b)(3), because this ordinance adjusts procedural timing only, and does not authorize any physical development or changes to the environment.

ALTERNATIVES:

1. Approve ordinance as proposed.
2. Modify the cap or add criteria for later extensions.
3. Maintain the status quo.
4. Direct staff to return with additional options.

FISCAL IMPACTS

Staff workload associated with repetitive extension items is expected to decrease over time. No fee changes are being proposed. Avoiding unnecessary re-entitlement may reduce cumulative costs for both applicants and the City.

ATTACHMENTS

1. Ordinance No. 1227 – An Ordinance Amending Section 16.12.140 of the Coachella Municipal Code Regarding Extensions for the Filing of a Final Map.

ORDINANCE NO. 1227

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, AMENDING SECTION 16.12.140 OF THE COACHELLA MUNICIPAL CODE REGARDING EXTENSIONS FOR THE FILING OF A FINAL MAP

WHEREAS, the City of Coachella, California ("City") is a general law city organized and existing under the Constitution and laws of the State of California; and

WHEREAS, Government Code Section 66410 et seq. (the "Subdivision Map Act") authorizes cities to adopt regulations for the processing and approval of subdivision maps; and

WHEREAS, Coachella Municipal Code Section 16.12.140 currently authorizes the Planning Commission to grant up to three (3) one-year time extensions for filing a final map; and

WHEREAS, the timing required to secure infrastructure connections, interagency reviews, and other external clearances can often exceed the current three-year window resulting in the expiration of the tentative map, which would require re-filing; and

WHEREAS, increasing the number of available one-year extensions provides a predictable, streamlined path to accommodate those timelines, and avoids unnecessary re-entitlement while maintaining all existing substantive findings and conditions for approval; and

WHEREAS, this ordinance is exempt from the California Environmental Quality Act ("CEQA") under CEQA Guidelines Section 15061(b)(3), because it adjusts procedural timing only, and does not authorize any physical development could cause a significant effect on the environment.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Incorporation of Recitals. The Recitals herein are true and correct and incorporated herein by this reference.

SECTION 2. Amendment to Municipal Code. Coachella Municipal Code Chapter 16.12.140 is amended to read as follows:

"16.12.140 – Extension of Time.

The compensation of the city clerk and the city treasurer is fixed as follows: Upon written application of the subdivider made within twenty-four (24) months of the approval or conditional approval of the tentative map, the commission may grant by resolution, an extension of time of up to five (5) one-year time extensions for filing of the final map. Such application shall state the reasons why an extension is needed.

All applications shall be filed sufficiently in advance of the expiration date to permit inclusion upon commission agenda, and to permit commission action prior to such expiration date. At the time of consideration by the commission of the extension of the approved tentative map, the commission shall hear the testimony of the subdivider or any witnesses in his or her behalf and the testimony of the representatives of the development committee or any other witnesses. Upon conclusion of the hearing or the time of consideration, unless the subdivider and commission mutually agree that additional time is needed for consideration, the commission shall, within seven days, declare its findings by resolution based on the testimony and documents placed before it. The commission may approve, conditionally approve or deny the request for extension.

The responsibility for making timely application for any extension shall remain entirely with the subdivider, and the city assumes no obligation to notify the subdivider that any tentative map or extension is about to expire."

SECTION 3. CEQA. The City Council finds this Ordinance exempt from CEQA under CEQA Guidelines Section 15061(b)(3) because it is a procedural timing amendment that does not authorize new development or changes to the physical environment.

SECTION 4. Effective Date. This Ordinance shall take effect thirty (30) days after its adoption.

SECTION 5. Severability. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 6. Publication. The Mayor shall sign this Ordinance and the City Clerk shall cause the same to be published within fifteen (15) days after its passage at least once, in a newspaper of general circulation, published and circulated in the City of Coachella, California. This Ordinance of the City of Coachella shall be effective thirty (30) days after the date of its passage.

PASSED, APPROVED, AND ADOPTED this 22nd day of October, 2025

Steven Hernandez, Mayor

ATTEST:

_____
Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

BEST, BEST & KRIEGER

_____
City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Ordinance No. 1227 was duly and regularly introduced at a meeting of the City Council on the 22nd day of October 2025 by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____

Delia Granados
Deputy City Clerk