



## CITY OF CLEWISTON

### CITY COMMISSION REGULAR MEETING AGENDA

April 21, 2025 at 5:00 PM

City Hall Commission Chambers – 115 W Ventura Ave

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#### **Commission:**

James Pittman, Mayor

Hilary Hyslope, Vice Mayor

Mila Gardner, Commissioner

Barbara Edmonds, Commissioner

Jason Williams II, Commissioner

#### **Administration:**

City Manager, Danny Williams

City Attorney, Dylan Brandenburg

City Clerk, Lakisha Burch, MSOL, MMC

**Civility:** Being "civil" is not a restraint on the First Amendment right to speak out, but it is more than just being polite. Civility is stating your opinions and beliefs, without degrading someone else in the process. Civility requires a person to respect other people's opinions and beliefs even if he or she strongly disagrees. It is finding a common ground for dialogue with others. It is being patient, graceful, and having a strong character. That is why we say "Character Counts" in the City of Clewiston. Civility is practiced at all City meetings.

**Special Needs:** In accordance with the provisions of the American with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall within three business days prior to any proceeding, City Hall is wheelchair accessible and accessible parking spaces are available. Please contact the City Clerk's office at (863) 983-1484, extension 105, or email [lakisha.burch@clewiston-fl.gov](mailto:lakisha.burch@clewiston-fl.gov) for information or assistance.

**Quasi-Judicial Hearings:** Some of the matters on the agenda may be "quasi-judicial" in nature. City Commission Members are required to disclose all ex-parte communications regarding these items and are subject to voir dire (a preliminary examination of a witness or a juror by a judge or council) by any affected party regarding those communications. All witnesses testifying will be "sworn" prior to their testimony. However, the public is permitted to comment, without being sworn. An unsworn comment will be given its appropriate weight by the City Commission.

**Appeal of Decision:** If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he or she will need a record of the proceeding, and for that purpose, may need to ensure that a verbatim record of the proceeding is made, which record includes any testimony and evidence upon which the appeal will be based.

**Consent Calendar:** Those matters included under the Consent Calendar are typically self-explanatory, noncontroversial, and are not expected to require review or discussion. All items will be enacted by a single motion. If discussion on an item is desired, any City Commission Member, without a motion, may "pull" or remove the item to be considered separately. If any item is quasi-judicial, it may be removed from the Consent Calendar to be heard separately, by a City Commission Member, or by any member of the public desiring it to be heard, without a motion.

## CITY COMMISSIONER AGENDA ITEMS:

### CALL TO ORDER

### PRAYER AND PLEDGE OF ALLEGIANCE

### ROLL CALL

### ADDITIONS, DELETIONS, MODIFICATIONS

### COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

Public Comments for all meetings may be received by email, or in writing to the City Clerk's Office until 3:00 PM on the day of the meeting. Comments will be "received and filed" to be acknowledged as part of the official public record of the meeting. City Commission meetings are livestreamed and close-captioned for the general public via our website, instructions are posted there.

### PRESENTATION

1. Presentation from Kevin Nelson, Chief Deputy of Hendry County Sheriff Office regarding school zone traffic cameras. (up to 10 minutes)
2. Presentation from Dave Trouteaud, P.E., of Johnson Engineering updating City Commission on the Ventura Avenue project. (up to 10 minutes)

### CONSENT AGENDA

3. Receive and File of monthly staff reports from the following departments.
  - a. Finance
  - b. Community Development
  - c. Police
  - d. Public Works
  - e. Utilities
4. Consideration of Approval of Special Events Permits.
  - a. 03 29 25 Food Trucks Grab & Go
  - b. 04 05 25 Food Trucks Grab & Go
  - c. 04 19 25 Easter Egg Hunt
  - d. 04 24-26 25 Clewiston Motor Company Inc. Off-Site Sale
  - e. 05 16 25 CHS Graduation
5. Consideration of **Resolution No. 2025-15** approving Johnson Engineering, LLC, change order 1.
6. Consideration of **Resolution No. 2025-16** assigning authorized representative role on the Rural Utilities Service Program (RUS).
7. Consideration of **Resolution No. 2025-18** approving the agreement for Urban Planner of Record, Community Development, and Grant-Funded Services.
8. Consideration of **Resolution No. 2025-19** approving the conversion of Sick and Vacation time to Paid Time Off (PTO).

### PUBLIC HEARING

9. Consideration of **Ordinance No. 2025-02** on second reading first reading approving amending the Clewiston Code of Ordinance, Chapter 10, Amusement and Entertainment; amending Section 10-45, application-prerequisite; amending section 10-46, same-fee; purpose of fee.

10. Consideration of **Ordinance No. 2025-03** on second reading approving amending the Clewiston Code of Ordinance, amending Chapter 54 Offenses; Creating Article 1 Sexual Offender Residency Requirements.
11. Consideration of **Ordinance No. 2025-04** on second reading approving amending the Clewiston Code of Ordinance, Chapter 22, Businesses, Creating Article VIII-Vacation Rentals.
12. Consideration of **Ordinance No. 2025-05** on first reading amending the Clewiston Code of Ordinance, Chapter 110, Article V, Division 13 CPID.
13. Consideration of **Ordinance No. 2025-06** on first reading amending the Clewiston Code of Ordinance, Chapter 110-Zoning, Article V, Districts and District Regulation; Division 14 US 27 Commercial Corridor District; amending Section 110-504 Development Standards to Increase allowable Building Height.
14. Consideration of **Ordinance No. 2025-07** on first reading approving amending Chapter 74 Utilities; Creating Article VII- Utility Liens.
15. Consideration of **Ordinance No. 2025-08** on first reading Shopping Cart Regulations.

#### **REGULAR**

16. Consideration of **Resolution No. 2025-17** approving an application to the Florida Department of Commerce CDBG program 2024-2025.
17. Consideration of **Resolution No. 2025-20** approving the amended Legal Services Agreement for the City of Clewiston, Florida.
18. Consideration of **Resolution No. 2025-21** approving ICE-Federal Memorandum of Agreement.

#### **CITY STAFF COMMENTS**

City Manager

City Attorney

#### **CITY COMMISSION COMMENTS**

Commissioner Barbara Edmonds

Commissioner Mila Gardner

Commissioner James Williams II

Vice Mayor Hilary Hyslope

Mayor James Pittman

#### **ADJOURNMENT**

**Comment Cards:** Anyone from the public wishing to address the City Commission, it is requested that you complete a Comment Card before speaking. Please fill it out completely with your full name and address so that your comments can be entered correctly in the minutes and given to the City Clerk. During the agenda item portion of the meeting, you may only address the item on the agenda being discussed at the time of your comment. During public comments, you may address any item you desire. Please remember that there is a three (3) minute time limit on all public comments. Any person who decides to appeal any decision of the Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which included testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodation in order to participate should contact the City Clerk's Office (863-983-1484), at least 48 hours in advance to request such accommodation.



115 West Ventura Avenue, Clewiston, FL 33440

**Agenda Item # 1**

**TO:** City Commission of the City of Clewiston  
**FROM:** Lakisha Burch, City Clerk  
**VIA:** Danny Williams, City Manager  
**DATE:** April 21, 2025  
**SUBJECT:** Presentation by Kevin Nelson, Chief Deputy of Hendry County Sheriff Office regarding school zone traffic cameras.

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**Background:**

Chief Deputy of Hendry County Sheriff Office will present a presentation regarding school zone traffic cameras.





115 West Ventura Avenue, Clewiston, FL 33440

**Agenda Item # 2**

**TO:** City Commission of the City of Clewiston  
**FROM:** David Trouteaud, P.E. Johnson Engineering  
**VIA:** Danny Williams, City Manager  
**DATE:** April 21, 2025  
**SUBJECT:** Presentation by David Trouteaud, P.E., Johnson Engineering, LLC for the Ventura Avenue Roadway Improvement project.

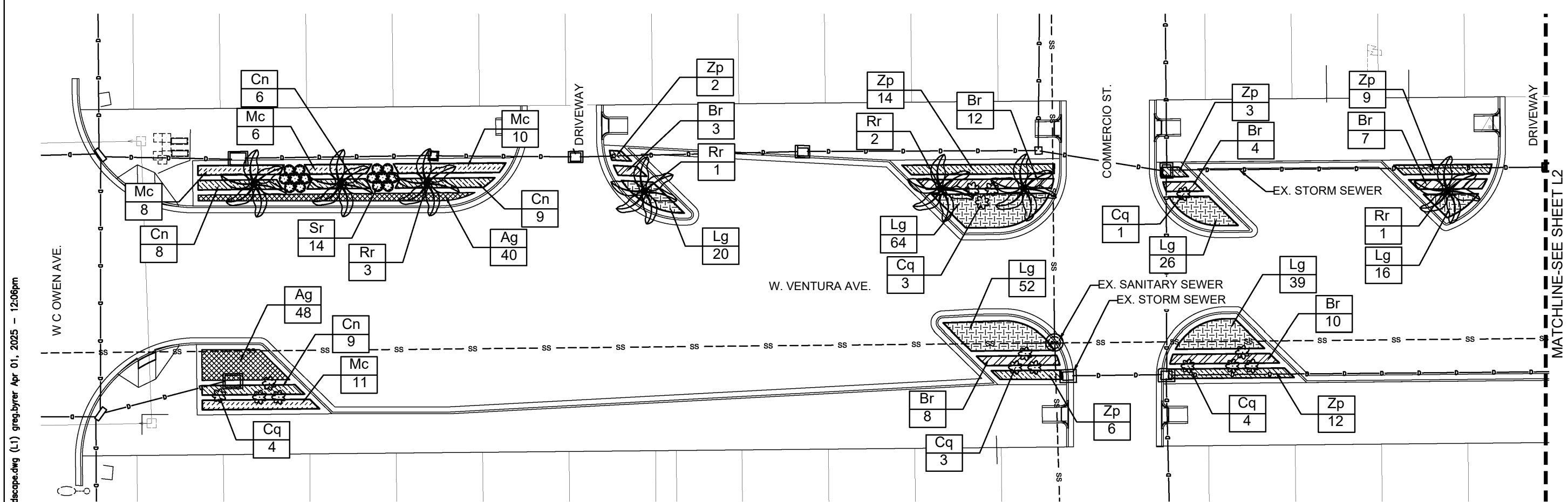
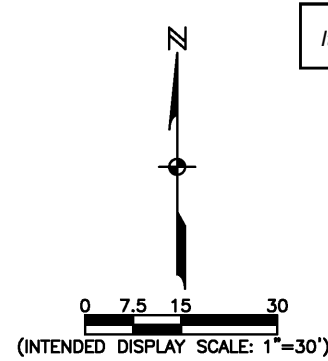
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**Background**

In 2023, the city received \$812,857 SCOP funding for the design, construction and CEI for the resurfacing of West Ventura Avenue from W.C. Owen Avenue to Deane Duff Avenue. Resolution 2023-065 awarded the engineering design and associated services contract to Tetra Tech, Inc.

Resolution 2023-064 awarded the Ventura Avenue Streetscape Project for landscaping design and landscaping and irrigation design service for landscaping improvements within the Ventura Avenue streetscape project limits.

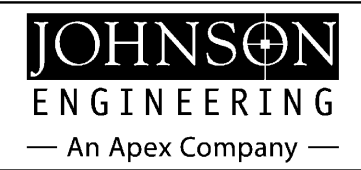
Mr. Trouteaud with Johnson Engineering, LLC will present a progress report to the Commission and will be available to answer questions.



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CITY OF CLEWISTON

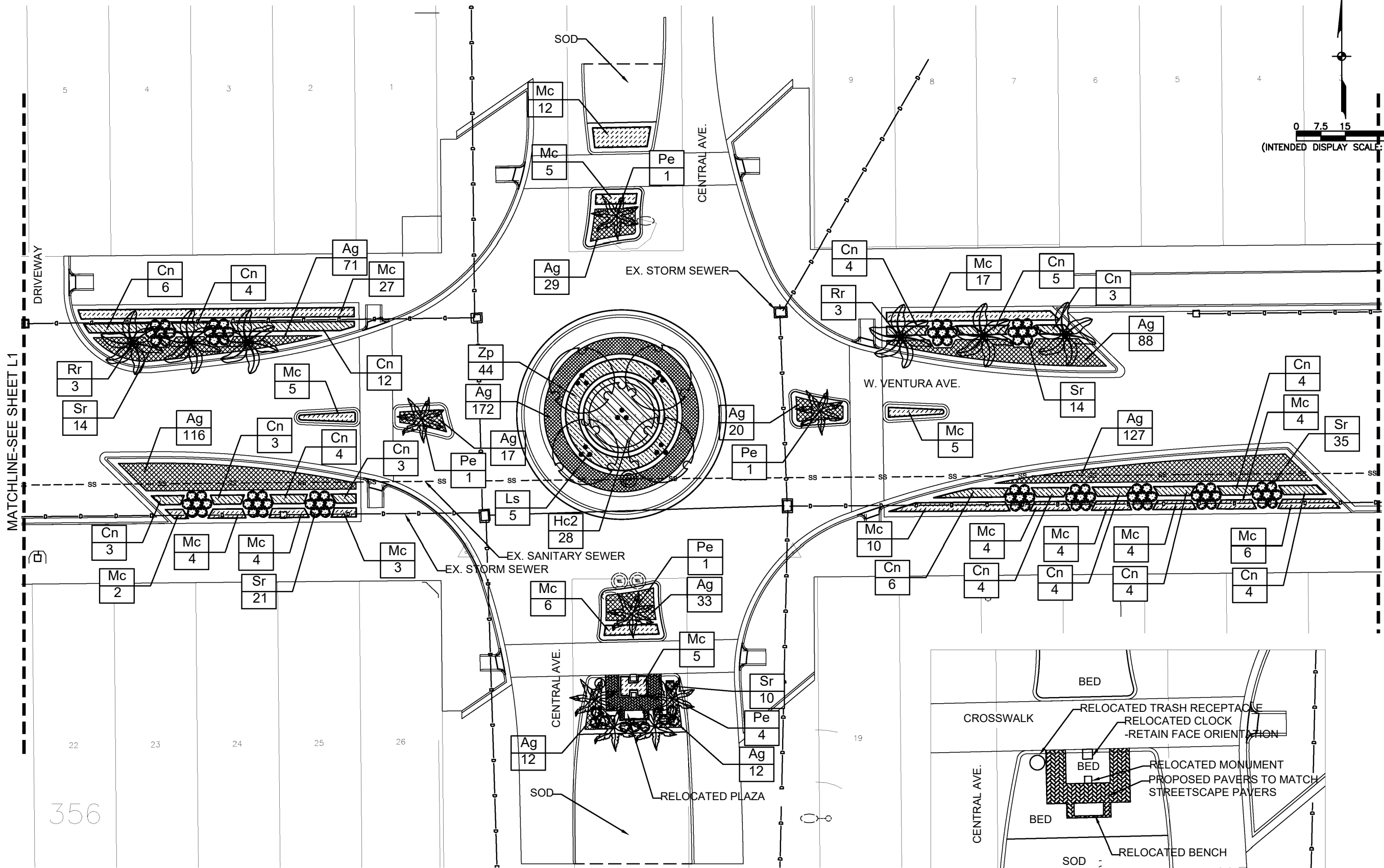
VENTURA STREETSCAPE  
W C OWEN AVE. TO S DEANE DUFF AVE.



JOHNSON ENGINEERING, INC.  
AN APEX COMPANY  
2122 JOHNSON STREET  
FORT MYERS, FLORIDA 33901  
PHONE: (239) 334-0046  
E.B. #642 & L.B. #642

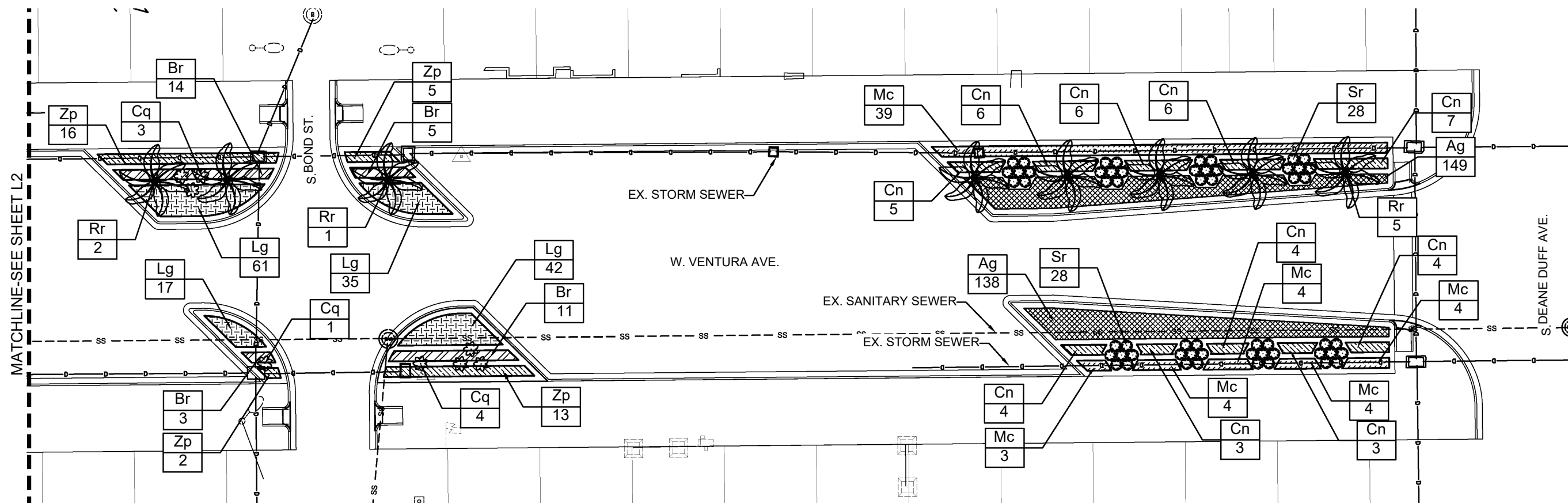
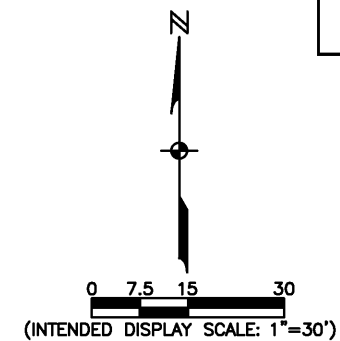
LANDSCAPE PLAN

DATE	PROJECT NO.	FILE NO.	SCALE	SHEET
JAN 2025	20203262-018	01-43-34	AS NOTED	L1


$$\overline{1''=20'}$$

DATE	PROJECT NO.	FILE NO.	SCALE	SHEET
JAN 2025	20203262-018	01-43-34	AS NOTED	L2

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CITY OF CLEWISTON

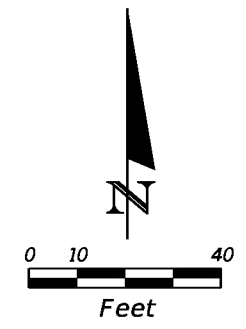
VENTURA STREETSCAPE  
W C OWEN AVE. TO S DEANE DUFF AVE.

**JOHNSON**  
ENGINEERING  
— An Apex Company —

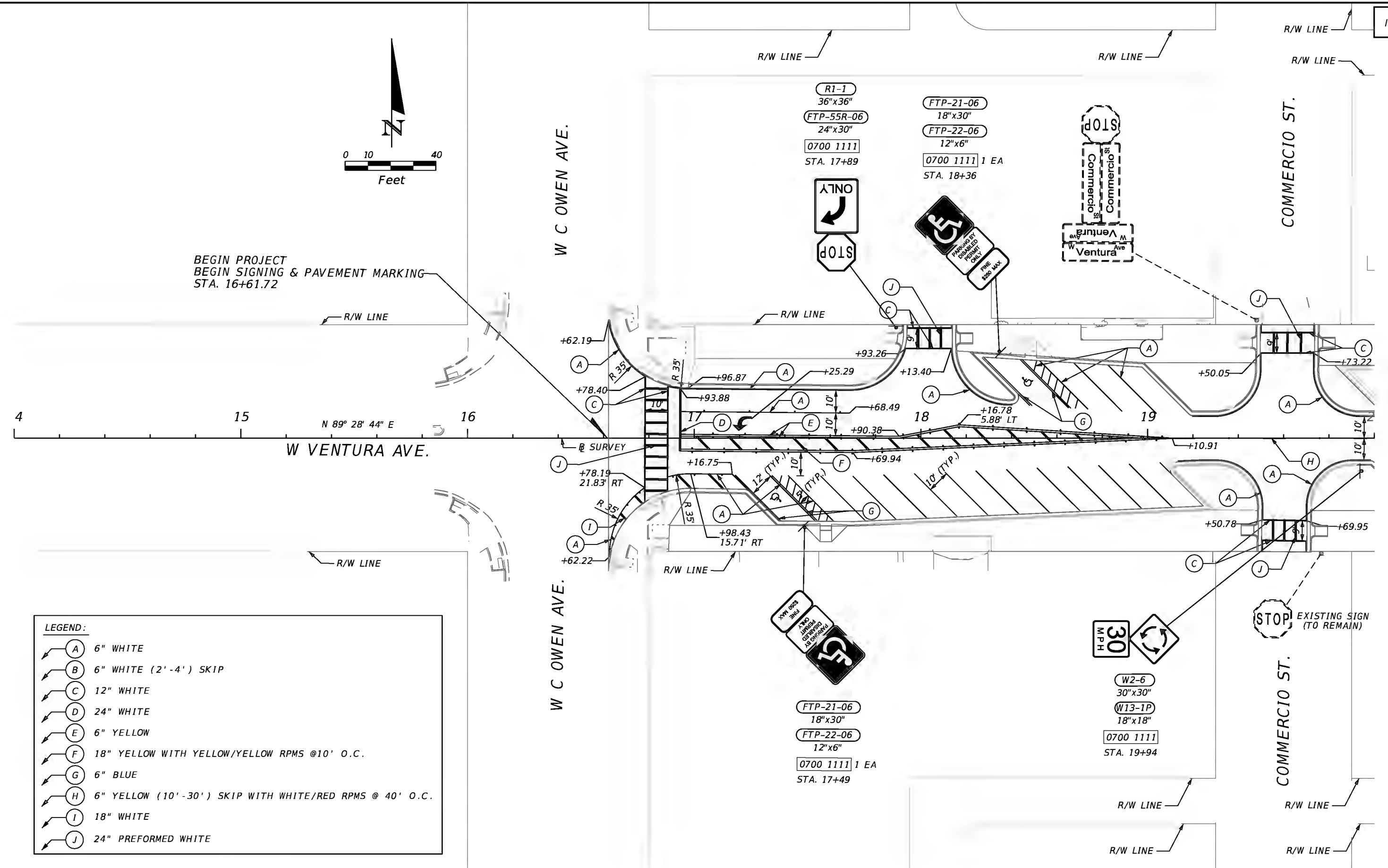
**JOHNSON ENGINEERING, INC.**  
**AN APEX COMPANY**  
**2122 JOHNSON STREET**  
**FORT MYERS, FLORIDA 33901**  
**PHONE: (239) 334-0046**  
**E.B. #642 & L.B. #642**

LANDSCAPE PLAN

DATE	PROJECT NO.	FILE NO.	SCALE	SHEET
JAN 2025	20203262-018	01-43-34	AS NOTED	L3



BEGIN PROJECT  
BEGIN SIGNING & PAVEMENT MARKING  
STA. 16+61.72

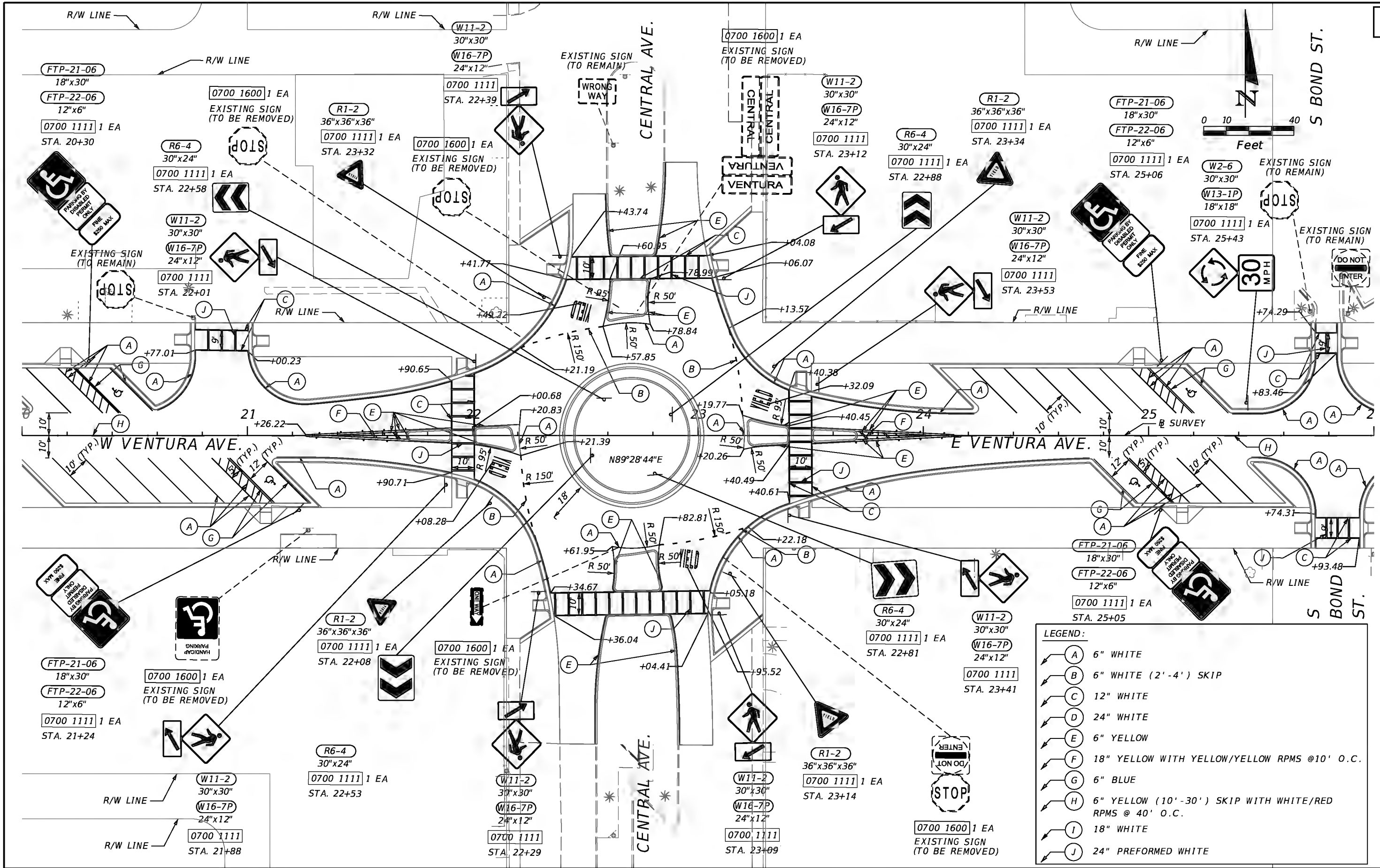


**LEGEND:**

- 6" WHITE
- 6" WHITE (2'-4') SKIP
- 12" WHITE
- 24" WHITE
- 6" YELLOW
- 18" YELLOW WITH YELLOW/YELLOW RPMS @10' O.C.
- 6" BLUE
- 6" YELLOW (10'-30') SKIP WITH WHITE/RED RPMS @ 40' O.C.
- 18" WHITE
- 24" PREFORMED WHITE

REVISIONS				ENGINEER OF RECORD			STATE OF FLORIDA CITY OF CLEWISTON			SIGNING AND PAVEMENT MARKING PLAN		SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION	JACOB NUSSEL, P.E. LICENSE NUMBER: 84373 TETRA TECH, INC. 201 EAST PINE STREET, SUITE 1000 ORLANDO, FL 32801			ROAD NO.	COUNTY	FINANCIAL PROJECT ID			
							VENTURA	HENDRY	449667-1-54-01			25

THE OFFICIAL RECORD OF THIS SHEET IS THE ELECTRONIC FILE DIGITALLY SIGNED AND SEALED UNDER RULE 61G15-23.004, F.A.C.



LEGEND:

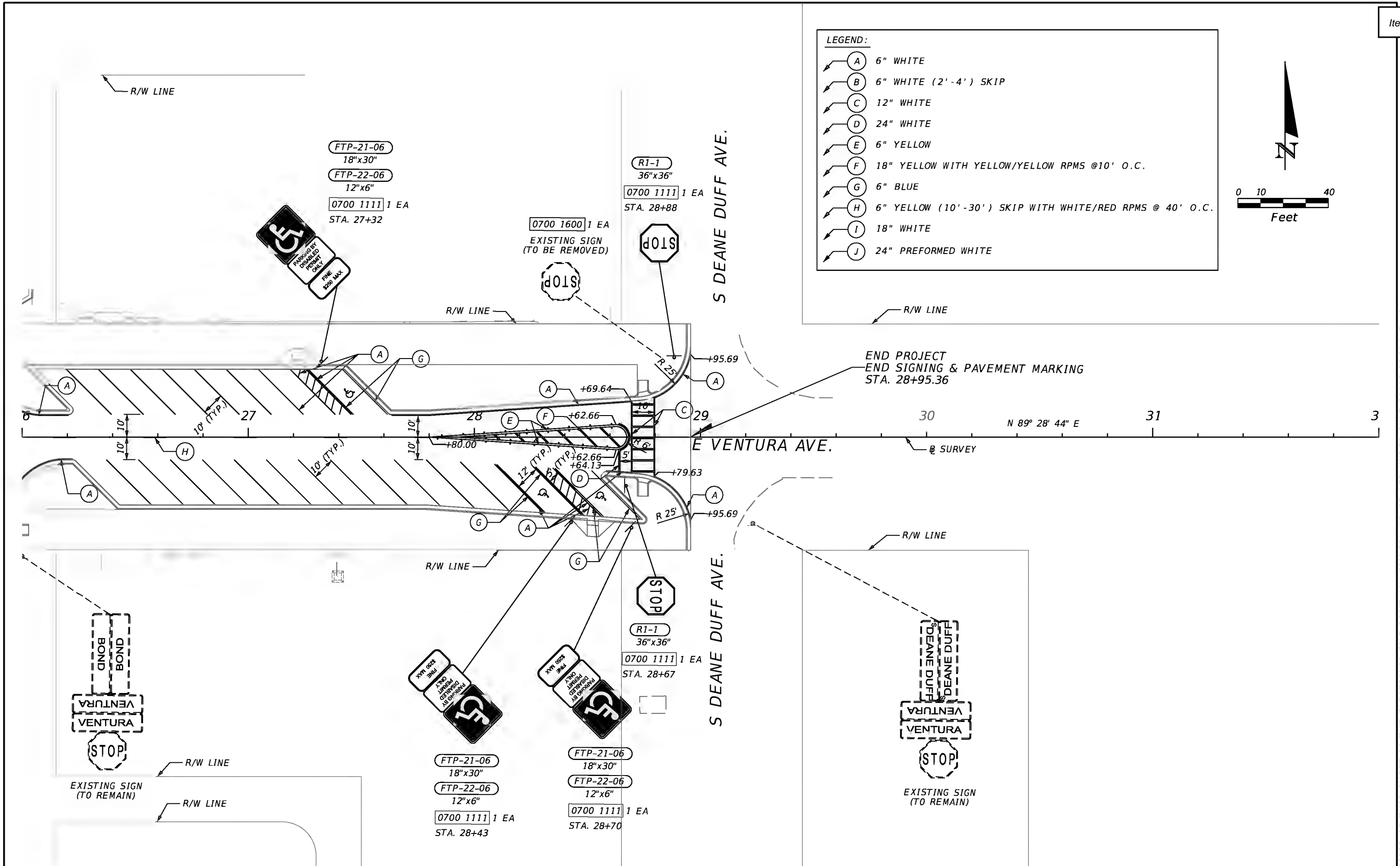
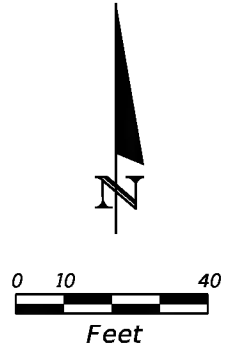
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REVISIONS				ENGINEER OF RECORD	STATE OF FLORIDA CITY OF CLEWISTON			SIGNING AND PAVEMENT MARKING PLAN	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION	JACOB NUSSEL, P.E. LICENSE NUMBER: 84373 TETRA TECH, INC. 201 EAST PINE STREET, SUITE 1000 ORLANDO, FL 32601					ROAD NO.
					VENTURA	HENDRY	449667-1-54-01		

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DATE	DESCRIPTION	DATE	DESCRIPTION	JACOB NUSSEL, P.E. LICENSE NUMBER: 84373 TETRA TECH, INC. 201 EAST PINE STREET, SUITE 1000 ORLANDO, FL 32601		ROAD NO.	COUNTY	FINANCIAL PROJECT ID	
						VENTURA	HENDRY	449667-1-54-01	27

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115 West Ventura Avenue, Clewiston, FL 33440

**Agenda Item # 3**

**TO:** City Commission of the City of Clewiston  
**FROM:** Lakisha Burch, City Clerk  
**VIA:** Danny Williams, City Manager  
**DATE:** April 21, 2025  
**SUBJECT:** Receive and File of monthly staff reports from the following departments.

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**Background:**

Receive and File of monthly staff reports from the following departments.



City of Clewiston, FL

Item # 3.

# Balance Sheet

## Account Summary

As Of 03/31/2025

Account	Name	Current Year Balance	Prior Year Balance	Variance Favorable / (Unfavorable)
<b>Fund: 001 - GENERAL FUND</b>				
<b>Assets</b>				
<a href="#">001-101001</a>	CLAIM ON CASH	3,439,648.94	2,644,898.12	794,750.82
<a href="#">001-101006</a>	Gen Fund Reserves (FB)	2,740,890.00	2,691,406.54	49,483.46
<a href="#">001-102000</a>	Petty Cash - City Hall	220.00	220.00	0.00
<a href="#">001-102001</a>	Petty Cash - Police	500.00	500.00	0.00
<a href="#">001-102002</a>	Petty Cash - Community Dev.	250.00	250.00	0.00
<a href="#">001-102003</a>	Petty Cash - Golf & Recreation	620.00	620.00	0.00
<a href="#">001-102006</a>	Deposit with Glades Electric	200.00	200.00	0.00
<a href="#">001-115003</a>	A/R - Business Tax	11,623.40	21,946.00	-10,322.60
<a href="#">001-115006</a>	A/R - Code Violations	49,077.24	49,077.24	0.00
<a href="#">001-115086</a>	A/R - Golf Course	6,177.53	52,907.95	-46,730.42
<a href="#">001-115100</a>	A/R - Customers (Mosquito Control)	126,646.77	152,357.17	-25,710.40
<a href="#">001-115110</a>	Accrued Unbilled Revenue	55,197.22	55,197.22	0.00
<a href="#">001-115200</a>	A/R - Miscellaneous	-2,499.89	-170.74	-2,329.15
<a href="#">001-115250</a>	N/R-Short Term Portion-All Juice	21,357.12	21,357.12	0.00
<a href="#">001-115300</a>	A/R - Recreation	-4,584.41	0.00	-4,584.41
<a href="#">001-117001</a>	Est. Uncollectable Revenue	-75,000.00	-75,000.00	0.00
<a href="#">001-128902</a>	N/R-Long Term Portion-All Juice	170,931.38	181,609.41	-10,678.03
<a href="#">001-131410</a>	Due from Electric Fund	36,222.03	31,058.72	5,163.31
<a href="#">001-131420</a>	Due from Water/Sewer Fund	281,515.95	281,515.95	0.00
<a href="#">001-131430</a>	Due from Solid Waste Fund	12,374.39	12,374.39	0.00
<a href="#">001-131500</a>	Due From Other Gov	-80.23	0.00	-80.23
<a href="#">001-131510</a>	Due From Hendry County	376,164.43	630,747.33	-254,582.90
<a href="#">001-141100</a>	Inventory - Central Garage	26,963.79	26,480.93	482.86
<a href="#">001-141101</a>	Inventory - Pro Shop	16,114.67	14,378.41	1,736.26
<a href="#">001-141120</a>	Inventory - Gas	6,167.36	6,446.89	-279.53
<a href="#">001-141150</a>	Inventory - Central Supply	102,813.49	92,607.38	10,206.11
<a href="#">001-141200</a>	Inventory - Street Lights	25,538.98	39,075.81	-13,536.83
<b>Total Assets:</b>		<b>7,425,050.16</b>	<b>6,932,061.84</b>	<b>492,988.32</b>
<b>Liability</b>				
<a href="#">001-202899</a>	ACCOUNTS PAYABLE PENDING	150,237.77	348,375.23	198,137.46
<a href="#">001-207100</a>	Due to Electric - Long Term	1,200,000.00	1,200,000.00	0.00
<a href="#">001-207410</a>	Due to Electric Fund	-10,671.22	-8,056.08	2,615.14
<a href="#">001-215100</a>	Accrued Interest Payable	18,700.00	18,700.00	0.00
<a href="#">001-217100</a>	State Sales Tax Payable	4,852.09	6,166.96	1,314.87
<a href="#">001-218000</a>	Accrued Payroll	127,061.00	127,061.00	0.00
<a href="#">001-218100</a>	P/R - FICA	9,442.28	9,442.28	0.00
<a href="#">001-218300</a>	P/R - Health Insurance	56,397.46	33,201.77	-23,195.69
<a href="#">001-218301</a>	P/R - Dental Insurance	32,745.03	0.00	-32,745.03
<a href="#">001-218302</a>	P/R - Vision Insurance	3,560.14	0.00	-3,560.14
<a href="#">001-218500</a>	P/R - Colonial Life	-2,672.32	0.00	2,672.32
<a href="#">001-218510</a>	P/R - Pre-paid Legal	0.30	0.00	-0.30
<a href="#">001-218515</a>	P/R-Mutual of Omaha Life	39,759.75	0.00	-39,759.75
<a href="#">001-218550</a>	P/R - AFLAC	2,643.86	0.00	-2,643.86
<a href="#">001-218650</a>	P/R - Deferred Comp.457	4,878.63	4,878.63	0.00
<a href="#">001-218665</a>	P/R - Police Retirement - FRS	-1,946.16	22,389.84	24,336.00
<a href="#">001-218667</a>	Fire Fighter Pension	186.64	0.00	-186.64
<a href="#">001-218800</a>	Accrued Vacation Leave	195,921.38	195,921.38	0.00
<a href="#">001-220300</a>	Recreation Deposits	11,450.38	11,091.07	-359.31
<a href="#">001-220400</a>	G/C Gift Certificates	6,214.66	0.00	-6,214.66
<a href="#">001-220420</a>	G/C Pre-pays (OA)	-4,291.89	0.00	4,291.89

# Balance Sheet

As Of 03/31/2025 Item # 3.

Account	Name	Current Year Balance	Prior Year Balance	Variance Favorable / (Unfavorable)
<a href="#">001-220421</a>	Pre-pays (All Juice Loan)	7,271.76	7,271.76	0.00
<a href="#">001-223000</a>	Deferred Rev.-Occ. Licenses	42,971.35	42,971.35	0.00
<a href="#">001-223045</a>	Deferred Rev - Cop Shop	8,163.40	8,163.40	0.00
<a href="#">001-223046</a>	Deferred Revenue - Prepaid Lien Search	800.00	0.00	-800.00
<a href="#">001-223050</a>	Deferred Revenue-Misc.	0.00	38,077.21	38,077.21
<a href="#">001-223060</a>	AR unapplied credits	907.86	0.00	-907.86
<a href="#">001-233205</a>	Long Term - Golf Irrigation Loan	1,090,601.00	1,090,601.00	0.00
<a href="#">001-234123</a>	Current due - Golf Irrigation Loan	109,399.00	109,399.00	0.00
<b>Total Liability:</b>		<b>3,104,584.15</b>	<b>3,265,655.80</b>	<b>161,071.65</b>
<b>Equity</b>				
<a href="#">001-239300</a>	Law Enforcement Trust Fd	22,178.86	22,178.86	0.00
<a href="#">001-239350</a>	CPD - Liability Account	2,040.58	2,040.58	0.00
<a href="#">001-247501</a>	Reserve/Due to cash Reserves	335,686.85	335,686.85	0.00
<a href="#">001-271000</a>	Fund Balance	2,896,936.32	3,151,394.86	0.00
<a href="#">001-280128</a>	Fund Balance - Note Receivable	297,351.34	297,351.34	0.00
<a href="#">001-280141</a>	Fund Balance - Inventory, at cost	99,886.90	99,886.90	0.00
<a href="#">001-280142</a>	Fund Balance - Inventory, for resale	7,970.44	7,970.44	0.00
<a href="#">001-280155</a>	Fund Balance - Prepaid Expenses	4,354.75	4,354.75	0.00
<b>Total Beginning Equity:</b>		<b>3,666,406.04</b>	<b>3,920,864.58</b>	<b>0.00</b>
Total Revenue		6,682,571.98	13,547,154.62	-6,864,582.64
Total Expense		6,028,512.01	13,801,613.16	7,773,101.15
<b>Revenues Over/(Under) Expenses</b>		<b>654,059.97</b>	<b>-254,458.54</b>	<b>908,518.51</b>
<b>Total Equity and Current Surplus (Deficit):</b>		<b>4,320,466.01</b>	<b>3,666,406.04</b>	<b>654,059.97</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<b>7,425,050.16</b>	<b>6,932,061.84</b>	<b>492,988.32</b>

# Balance Sheet

As Of 03/31/2025 Item # 3.

Account	Name	Current Year Balance	Prior Year Balance	Variance Favorable / (Unfavorable)
<b>Fund: 410 - ELECTRIC FUND</b>				
<b>Assets</b>				
<a href="#">410-101001</a>	CLAIM ON CASH	7,657,231.59	7,319,398.58	337,833.01
<a href="#">410-101207</a>	Electric Reserves (FL Prime)	2,914,812.65	2,847,356.78	67,455.87
<a href="#">410-101400</a>	TD Wealth FMPA (NOT CASH)	-237.65	0.00	-237.65
<a href="#">410-101930</a>	Pre-Paid Ins.	-2.00	-2.00	0.00
<a href="#">410-102000</a>	Petty Cash	333.88	333.88	0.00
<a href="#">410-102100</a>	Register Cash	450.00	450.00	0.00
<a href="#">410-115007</a>	Investment in FMPA - Restricted	425,206.61	425,206.61	0.00
<a href="#">410-115100</a>	A/R - Customers	559,951.65	1,056,098.38	-496,146.73
<a href="#">410-115102</a>	A/R Contra-Unapplied Credits	-45,286.67	-52,826.11	7,539.44
<a href="#">410-115103</a>	AR Contra-Unapplied Net Meter Credits	-388.15	-273.10	-115.05
<a href="#">410-115105</a>	A/R - AMP	574.86	1,417.86	-843.00
<a href="#">410-115500</a>	Accrued Revenue	811,157.95	811,157.95	0.00
<a href="#">410-117000</a>	Est. Uncollect.-Customers	-137,483.83	-137,483.83	0.00
<a href="#">410-131001</a>	Due from General Fund	-10,671.22	-8,056.08	-2,615.14
<a href="#">410-131100</a>	Due from General - Long Term	1,200,000.00	1,200,000.00	0.00
<a href="#">410-131420</a>	Due from Water/Sewer	-23,251.86	-19,135.13	-4,116.73
<a href="#">410-131430</a>	Due from Garbage/Mosquito Fund	-16,092.78	-12,204.15	-3,888.63
<a href="#">410-141000</a>	Inventory	721,528.23	626,778.86	94,749.37
<a href="#">410-161000</a>	Land	27,666.60	27,666.60	0.00
<a href="#">410-162000</a>	Buildings	12,079.25	12,079.25	0.00
<a href="#">410-162100</a>	Utilities/Public Works Bldg.	1,575,991.41	1,575,991.41	0.00
<a href="#">410-162200</a>	Building - 141 Central Ave	308,482.10	308,482.10	0.00
<a href="#">410-162400</a>	Other Structures	50,070.92	50,070.92	0.00
<a href="#">410-163000</a>	Bldgs.-Allow Depreciation	-338,353.21	-338,353.21	0.00
<a href="#">410-164000</a>	Improvements O/T Buildings	114,242.34	114,242.34	0.00
<a href="#">410-164100</a>	Substation	1,122,582.33	1,122,582.33	0.00
<a href="#">410-164160</a>	Substation-1995	475,306.02	475,306.02	0.00
<a href="#">410-164170</a>	Substation - 1998	1,400,790.14	1,400,790.14	0.00
<a href="#">410-164171</a>	2021 Substation Upgrades	359,722.44	359,722.44	0.00
<a href="#">410-164180</a>	Clew Sub Transformer 08	680,161.22	680,161.22	0.00
<a href="#">410-164200</a>	Poles & Fixtures	1,063,348.98	1,063,348.98	0.00
<a href="#">410-164300</a>	Electric Lines	2,970,529.12	2,970,529.12	0.00
<a href="#">410-164301</a>	Feeder 3 Rebuild	360,701.40	360,701.40	0.00
<a href="#">410-164500</a>	Transformers	1,492,876.89	1,492,876.89	0.00
<a href="#">410-165000</a>	Allow/Depr.-Imp. O/T Bldgs.	-3,875,070.11	-3,875,070.11	0.00
<a href="#">410-166000</a>	Machinery & Equipment	248,297.24	248,297.24	0.00
<a href="#">410-166100</a>	Autos & Trucks	1,621,645.35	1,621,645.35	0.00
<a href="#">410-166200</a>	Office Furn. & Fixtures	92,067.33	92,067.33	0.00
<a href="#">410-166400</a>	AMI Meters and Infrastructure	1,208,172.13	1,208,172.13	0.00
<a href="#">410-166435</a>	Computer upgrades	7,936.90	7,936.90	0.00
<a href="#">410-166600</a>	Other	644,990.53	644,990.53	0.00
<a href="#">410-166700</a>	Electric SCADA	159,283.00	159,283.00	0.00
<a href="#">410-167000</a>	Allow/Depr.-Mach. & Equip.	-6,441,184.93	-6,441,184.93	0.00
<a href="#">410-180000</a>	Deferred Outflow - Pension Related	148,035.00	148,035.00	0.00
<a href="#">410-180001</a>	Deferred Outflow - OPEB related	6,610.00	6,610.00	0.00
<b>Total Assets:</b>		<b>19,554,813.65</b>	<b>19,555,198.89</b>	<b>-385.24</b>
<b>Liability</b>				
<a href="#">410-202899</a>	ACCOUNTS PAYABLE PENDING	105,679.09	133,072.89	27,393.80
<a href="#">410-207001</a>	Due to General Fund	36,222.03	31,058.72	-5,163.31
<a href="#">410-207120</a>	Due To Library Grant Fund	8.23	8.23	0.00
<a href="#">410-207420</a>	Due to Water/Sewer	133,078.55	110,813.05	-22,265.50
<a href="#">410-207430</a>	Due To Solid Waste Fund	40,560.01	32,957.67	-7,602.34
<a href="#">410-215100</a>	Accrued Interest Payable	1,755.26	1,755.26	0.00
<a href="#">410-217100</a>	State Sales Tax Payable	4,560.13	26,415.06	21,854.93
<a href="#">410-217300</a>	Gross Receipts Tax Payable	21,249.73	29,995.38	8,745.65
<a href="#">410-217350</a>	Additional Gross Receipts	37,471.70	0.00	-37,471.70

# Balance Sheet

As Of 03/31/2025 Item # 3.

Account	Name	Current Year Balance	Prior Year Balance	Variance Favorable / (Unfavorable)
<a href="#">410-218000</a>	Accrued Payroll	42,128.88	42,128.88	0.00
<a href="#">410-218800</a>	Accrued Vacation Leave	66,324.00	66,324.00	0.00
<a href="#">410-220100</a>	Customer Meter Deposits	992,936.11	977,201.11	-15,735.00
<a href="#">410-223100</a>	Deferred Rev.-Balances	-2,770.00	-1,210.00	1,560.00
<a href="#">410-232000</a>	Current - FMPA Pooled Loan Payable	83,630.62	83,630.62	0.00
<a href="#">410-232900</a>	FMPA - Pooled Loan Payable	1,024,206.75	1,024,206.75	0.00
<a href="#">410-238000</a>	Net Pension Liability	199,953.00	199,953.00	0.00
<a href="#">410-238100</a>	OPEB	137,691.00	137,691.00	0.00
<a href="#">410-239100</a>	OPEB	68,791.00	68,791.00	0.00
<b>Total Liability:</b>		<b>2,993,476.09</b>	<b>2,964,792.62</b>	<b>-28,683.47</b>
<b>Equity</b>				
<a href="#">410-247501</a>	Reserve/Due to cash Reserves	190,000.00	190,000.00	0.00
<a href="#">410-251000</a>	Prior period adjustment to beginning fund	-50,567.00	-50,567.00	0.00
<a href="#">410-271000</a>	Fund Balance	7,144,695.71	4,652,759.68	0.00
<a href="#">410-274000</a>	Net Assets, invested in capital, net of debt	4,558,882.39	4,558,882.39	0.00
<a href="#">410-275000</a>	Net Assets, Restricted	344,352.00	344,352.00	0.00
<a href="#">410-275001</a>	Net Assests,restricted - FMPA	425,206.61	425,206.61	0.00
<a href="#">410-276000</a>	Net assets, unrestricted	3,977,836.56	3,977,836.56	0.00
<b>Total Beginning Equity:</b>		<b>16,590,406.27</b>	<b>14,098,470.24</b>	<b>0.00</b>
Total Revenue		5,958,764.75	13,328,897.84	-7,370,133.09
Total Expense		5,987,833.46	10,836,961.81	4,849,128.35
<b>Revenues Over/(Under) Expenses</b>		<b>-29,068.71</b>	<b>2,491,936.03</b>	<b>-2,521,004.74</b>
<b>Total Equity and Current Surplus (Deficit):</b>		<b>16,561,337.56</b>	<b>16,590,406.27</b>	<b>-29,068.71</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<b>19,554,813.65</b>	<b>19,555,198.89</b>	<b>-385.24</b>

# Balance Sheet

As Of 03/31/2025 Item # 3.

Account	Name	Current Year Balance	Prior Year Balance	Variance Favorable / (Unfavorable)
<b>Fund: 420 - WATER/SEWER FUND</b>				
<b>Assets</b>				
<a href="#">420-101001</a>	CLAIM ON CASH	-1,534,761.21	-143,501.30	-1,391,259.91
<a href="#">420-101207</a>	Water/Sewer Reserves (FL Prime)	2,583,742.12	2,550,829.37	32,912.75
<a href="#">420-101209</a>	DEP 260410 Loan Service - until 2048	13,259.16	13,259.16	0.00
<a href="#">420-101210</a>	DEP 260420 Loan Service - until 2040	6,525.98	6,525.98	0.00
<a href="#">420-101212</a>	DEP 260421 Loan Service - until 2041	11,607.06	11,607.06	0.00
<a href="#">420-101213</a>	DEP 260440 Loan Service - until 2045	16,406.92	16,406.92	0.00
<a href="#">420-115100</a>	A/R - Customers	540,406.39	785,419.43	-245,013.04
<a href="#">420-115110</a>	Accrued Unbilled Revenue	260,131.32	260,131.32	0.00
<a href="#">420-115470</a>	A/R - Sewer Assessments - until 2030	301,212.97	301,212.97	0.00
<a href="#">420-117000</a>	Est. Uncollect.-Customers	-52,970.09	-52,970.09	0.00
<a href="#">420-131410</a>	Due from Electric Fund	133,078.55	110,813.05	22,265.50
<a href="#">420-131500</a>	Due from Other Gov	5,518.12	988,357.68	-982,839.56
<a href="#">420-141000</a>	Inventory	525,487.60	418,000.17	107,487.43
<a href="#">420-160905</a>	USDA-Short Lived Asset Resrve-until 2046	635,000.00	635,000.00	0.00
<a href="#">420-160906</a>	USDA-Rev Bond Redemption - until 2046	851,237.71	788,855.00	62,382.71
<a href="#">420-161000</a>	Land	642,475.07	642,475.07	0.00
<a href="#">420-162500</a>	Buildings - Sewer	18,499.20	18,499.20	0.00
<a href="#">420-164000</a>	Improvements O/T Buildings	13,586,554.25	13,586,554.25	0.00
<a href="#">420-164001</a>	Water Production Wells	1,841,513.00	1,841,513.00	0.00
<a href="#">420-164002</a>	Water Injection Well	4,943,153.00	4,943,153.00	0.00
<a href="#">420-164003</a>	WTP & Wells - Engineering	1,587,612.00	1,587,612.00	0.00
<a href="#">420-164004</a>	WTP & Wells - Constr. Interest	649,349.51	649,349.51	0.00
<a href="#">420-164005</a>	WTP& Wells - Other	219,340.90	219,340.90	0.00
<a href="#">420-164175</a>	Water Mains	2,968,842.17	2,968,842.17	0.00
<a href="#">420-164225</a>	Water Pipe & Fittings	728,306.01	728,306.01	0.00
<a href="#">420-164250</a>	FireHydrants	23,487.90	23,487.90	0.00
<a href="#">420-164400</a>	Sewer Treatment Plant	3,469,279.49	3,469,279.49	0.00
<a href="#">420-164450</a>	Sewer Spray Field	768,293.44	768,293.44	0.00
<a href="#">420-164550</a>	Sewer Lines	10,948,642.94	10,948,642.94	0.00
<a href="#">420-165000</a>	Allow/Depr.-Imp. O/T Bldgs.	-18,080,396.38	-18,080,396.38	0.00
<a href="#">420-166000</a>	Machinery & Equipment	313,704.00	313,704.00	0.00
<a href="#">420-166100</a>	Autos & Trucks	407,581.28	407,581.28	0.00
<a href="#">420-166150</a>	Other - Water	241,568.31	241,568.31	0.00
<a href="#">420-166175</a>	Water Meters	277,790.52	277,790.52	0.00
<a href="#">420-166400</a>	Computer Software	2,575.00	2,575.00	0.00
<a href="#">420-166430</a>	Computer Software	111,412.77	111,412.77	0.00
<a href="#">420-166435</a>	Computer Upgrades	875.78	875.78	0.00
<a href="#">420-166450</a>	Other - Sewer	1,053,811.32	1,053,811.32	0.00
<a href="#">420-167000</a>	Allow/Depr.-Mach. & Equip.	-1,169,333.09	-1,169,333.09	0.00
<a href="#">420-167100</a>	Allow/Dep.	-16,293.35	-16,293.35	0.00
<a href="#">420-169983</a>	CIP-Injection Well	169,942.07	169,942.07	0.00
<a href="#">420-169987</a>	CIP-WWTP Expansion	1,074,327.20	1,074,327.20	0.00
<a href="#">420-169988</a>	CIP - Sewer System Improvements	2,484,308.30	2,484,308.30	0.00
<a href="#">420-180000</a>	Deferred Outflow-Pension Related	60,560.00	60,560.00	0.00
<a href="#">420-180001</a>	Deferred Outflow - OPEB related	6,600.00	6,600.00	0.00
<b>Total Assets:</b>		<b>33,630,265.21</b>	<b>36,024,329.33</b>	<b>-2,394,064.12</b>
<b>Liability</b>				
<a href="#">420-202010</a>	Accounts Payable - Manual	145,182.17	145,182.17	0.00
<a href="#">420-202899</a>	ACCOUNTS PAYABLE PENDING	-395,195.84	1,033,996.92	1,429,192.76
<a href="#">420-207001</a>	Due to General Fund	281,515.95	281,515.95	0.00
<a href="#">420-207410</a>	Due to Electric Fund	-23,251.86	-19,135.13	4,116.73
<a href="#">420-207430</a>	Due to Solid Waste Fund	54.91	54.91	0.00
<a href="#">420-215100</a>	Accrued Interest Payable	38,690.92	38,690.92	0.00
<a href="#">420-218000</a>	Accrued Payroll	22,531.37	22,531.37	0.00
<a href="#">420-218100</a>	P/R - FICA	1,679.70	1,679.70	0.00
<a href="#">420-218300</a>	P/R - Health Insurance	7,974.53	7,974.53	0.00



# Balance Sheet

As Of 03/31/2025  
Item # 3.

Account	Name	Current Year Balance	Prior Year Balance	Variance Favorable / (Unfavorable)
<a href="#">420-218650</a>	P/R - Deferred Comp.457	1,577.00	1,577.00	0.00
<a href="#">420-218800</a>	Accrued Vacation Leave	48,800.74	48,800.74	0.00
<a href="#">420-232100</a>	Loan - Current due 91-02	174,000.00	174,000.00	0.00
<a href="#">420-232200</a>	Loan - Current due 91-05	140,000.00	140,000.00	0.00
<a href="#">420-233000</a>	Loan - Long Term - USDA 91-02	5,896,000.00	5,896,000.00	0.00
<a href="#">420-233100</a>	Loan - Long Term - USDA 91-05	4,715,000.00	4,715,000.00	0.00
<a href="#">420-233110</a>	Loan - Long Term - 260400	217,653.00	217,653.00	0.00
<a href="#">420-233120</a>	Loan - Long Term - 260401	108,687.00	108,687.00	0.00
<a href="#">420-233200</a>	Loan - Long Term - 260410	491,084.40	491,084.40	0.00
<a href="#">420-233202</a>	Loan - Long Term - 260420	169,534.00	169,534.00	0.00
<a href="#">420-233203</a>	Loan - Long Term - 260421	358,949.64	358,949.64	0.00
<a href="#">420-233204</a>	Loan - Long Term - 260440	617,594.00	617,594.00	0.00
<a href="#">420-234100</a>	Loan - Current due 260400	37,785.00	37,785.00	0.00
<a href="#">420-234110</a>	Loan - Current due 260401	18,882.00	18,882.00	0.00
<a href="#">420-234115</a>	Loan - Current due 260410	21,352.00	21,352.00	0.00
<a href="#">420-234120</a>	Loan - Current due 260420	10,107.00	10,107.00	0.00
<a href="#">420-234121</a>	Loan - Current due 260421	22,434.36	22,434.36	0.00
<a href="#">420-234122</a>	Loan - Current due 260440	32,506.00	32,506.00	0.00
<a href="#">420-238000</a>	Net Pension Liability	81,799.00	81,799.00	0.00
<a href="#">420-238100</a>	OPEB	137,493.00	137,493.00	0.00
<a href="#">420-239200</a>	OPEB	68,693.00	68,693.00	0.00
<b>Total Liability:</b>		<b>13,449,112.99</b>	<b>14,882,422.48</b>	<b>1,433,309.49</b>
<b>Equity</b>				
<a href="#">420-247000</a>	Reserve/Debt Service	184,558.00	184,558.00	0.00
<a href="#">420-247400</a>	Reserve/Cap Bld Up Renewal & Replac	107,920.00	107,920.00	0.00
<a href="#">420-247501</a>	Reserve/Due to Cash Reserves	1,779,428.59	1,779,428.59	0.00
<a href="#">420-251000</a>	Prior period adjustment to beginning fund	50,567.00	50,567.00	0.00
<a href="#">420-253100</a>	Reserve - Water Sewer Impact Fees	293,631.71	293,631.71	0.00
<a href="#">420-253200</a>	Reserve-Sewer Impact Fees	405,863.18	405,863.18	0.00
<a href="#">420-271000</a>	Fund Balance	4,053,899.02	3,123,779.50	0.00
<a href="#">420-272000</a>	Retained Earnings	14,266,039.35	14,266,039.35	0.00
<b>Total Beginning Equity:</b>		<b>21,141,906.85</b>	<b>20,211,787.33</b>	<b>0.00</b>
Total Revenue		2,399,219.29	6,661,591.51	-4,262,372.22
Total Expense		3,359,973.92	5,731,471.99	2,371,498.07
<b>Revenues Over/(Under) Expenses</b>		<b>-960,754.63</b>	<b>930,119.52</b>	<b>-1,890,874.15</b>
<b>Total Equity and Current Surplus (Deficit):</b>		<b>20,181,152.22</b>	<b>21,141,906.85</b>	<b>-960,754.63</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<b>33,630,265.21</b>	<b>36,024,329.33</b>	<b>-2,394,064.12</b>



# Balance Sheet

As Of 03/31/2025 Item # 3.

Account	Name	Current Year Balance	Prior Year Balance	Variance Favorable / (Unfavorable)
<b>Fund: 430 - SOLID WASTE</b>				
<b>Assets</b>				
<a href="#">430-101001</a>	CLAIM ON CASH	482,500.13	985,905.89	-503,405.76
<a href="#">430-115100</a>	A/R - Customers	245,534.25	271,913.52	-26,379.27
<a href="#">430-115110</a>	Accrued Unbilled Revenue	113,413.70	113,413.70	0.00
<a href="#">430-117001</a>	Estimated Uncollectable Revenue	-20,770.12	-20,770.12	0.00
<a href="#">430-131410</a>	Due From Electric Fund	40,560.01	32,957.67	7,602.34
<a href="#">430-131420</a>	Due From Water/Sewer Fund	54.91	54.91	0.00
<a href="#">430-162000</a>	Buildings	47,454.24	47,454.24	0.00
<a href="#">430-163000</a>	Bldgs.-Allow Depreciation	-25,072.93	-25,072.93	0.00
<a href="#">430-166000</a>	Machinery & Equipment	305,437.70	305,437.70	0.00
<a href="#">430-166100</a>	Autos & Trucks	2,460,677.93	2,460,677.93	0.00
<a href="#">430-167000</a>	Accum/Depr/-Mach. & Equipment	-1,568,854.05	-1,568,854.05	0.00
<a href="#">430-180000</a>	Deferred Outflow - Pension Related	33,644.00	33,644.00	0.00
<a href="#">430-180001</a>	Deferred Outflows - OPEB	2,768.00	2,768.00	0.00
<b>Total Assets:</b>		<b>2,117,347.77</b>	<b>2,639,530.46</b>	<b>-522,182.69</b>
<b>Liability</b>				
<a href="#">430-202899</a>	ACCOUNTS PAYABLE PENDING	70,349.62	4,095.25	-66,254.37
<a href="#">430-207001</a>	Due to General Fund	12,374.39	12,374.39	0.00
<a href="#">430-207410</a>	Due to Electric Fund	-16,092.78	-12,204.15	3,888.63
<a href="#">430-215100</a>	Accrued Interest Payable	23,480.40	23,480.40	0.00
<a href="#">430-218000</a>	Accrued Payroll	8,502.47	8,502.47	0.00
<a href="#">430-218100</a>	P/R - FICA	494.31	494.31	0.00
<a href="#">430-218300</a>	P/R - Health Insurance	2,618.66	2,618.66	0.00
<a href="#">430-218650</a>	P/R - Deferred Comp.457	522.66	522.66	0.00
<a href="#">430-218800</a>	Accrued Vacation	14,141.47	14,141.47	0.00
<a href="#">430-233001</a>	Lease Purchase - Current	85,432.01	85,432.01	0.00
<a href="#">430-233101</a>	Lease Purchase - Long Term	815,350.67	815,350.67	0.00
<a href="#">430-238000</a>	Net Pension Liability	45,444.00	45,444.00	0.00
<a href="#">430-238100</a>	OPEB	57,652.00	57,652.00	0.00
<a href="#">430-239200</a>	OPEB	28,804.00	28,804.00	0.00
<b>Total Liability:</b>		<b>1,149,073.88</b>	<b>1,086,708.14</b>	<b>-62,365.74</b>
<b>Equity</b>				
<a href="#">430-271000</a>	Fund Balance	506,377.41	106,644.74	0.00
<a href="#">430-274000</a>	Net Assets, Invested in Capital, Net of Deb	518,779.84	518,779.84	0.00
<a href="#">430-276000</a>	Net Assets, Unrestricted	527,665.07	527,665.07	0.00
<b>Total Beginning Equity:</b>		<b>1,552,822.32</b>	<b>1,153,089.65</b>	<b>0.00</b>
Total Revenue		1,144,590.91	2,115,975.07	-971,384.16
Total Expense		1,729,139.34	1,716,242.40	-12,896.94
<b>Revenues Over/(Under) Expenses</b>		<b>-584,548.43</b>	<b>399,732.67</b>	<b>-984,281.10</b>
<b>Total Equity and Current Surplus (Deficit):</b>		<b>968,273.89</b>	<b>1,552,822.32</b>	<b>-584,548.43</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<b>2,117,347.77</b>	<b>2,639,530.46</b>	<b>-522,182.69</b>



City of Clewiston, FL

Item # 3.  
**Budget Report**  
**Account Summary**

For Fiscal: 2024 - 2025 Period Ending: 03/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 001 - GENERAL FUND</b>							
<a href="#">001-311100</a>	Ad Valorem Taxes	2,384,354.00	2,384,354.00	-29,109.73	1,853,195.78	-531,158.22	77.72 %
<a href="#">001-311200</a>	Ad Valorem-Delinquent	25,000.00	25,000.00	58,219.46	58,219.46	33,219.46	232.88 %
<a href="#">001-312400</a>	Local Option Gas Tax	380,000.00	380,000.00	28,126.84	174,932.63	-205,067.37	46.03 %
<a href="#">001-312401</a>	0.02 Local Option Gas Tax	80,000.00	80,000.00	7,134.08	27,668.47	-52,331.53	34.59 %
<a href="#">001-312600</a>	Discretionary Tax	1,014,095.00	1,014,095.00	62,907.94	503,433.36	-510,661.64	49.64 %
<a href="#">001-314100</a>	Electric Utility Tax	580,000.00	580,000.00	34,798.10	256,759.47	-323,240.53	44.27 %
<a href="#">001-314200</a>	Natural Gas Utility Tax	10,000.00	10,000.00	596.01	3,564.79	-6,435.21	35.65 %
<a href="#">001-315000</a>	Communications Services Tax	237,233.00	237,233.00	21,288.75	129,614.31	-107,618.69	54.64 %
<a href="#">001-316000</a>	Local Business Tax	40,000.00	40,000.00	435.00	2,240.00	-37,760.00	5.60 %
<a href="#">001-322100</a>	Permits- Buildings	60,000.00	60,000.00	165,032.79	236,338.00	176,338.00	393.90 %
<a href="#">001-322130</a>	Plan Review	25,000.00	25,000.00	51,339.11	75,899.72	50,899.72	303.60 %
<a href="#">001-323400</a>	Propane Utility Tax	15,000.00	15,000.00	992.97	7,239.02	-7,760.98	48.26 %
<a href="#">001-323401</a>	Natural Gas Franchise Tax	35,000.00	35,000.00	987.55	5,560.68	-29,439.32	15.89 %
<a href="#">001-325102</a>	Assessment 2013 Driveways	0.00	0.00	0.00	51.20	51.20	0.00 %
<a href="#">001-325500</a>	Fire Services Assessment	350,000.00	350,000.00	6,943.46	275,095.97	-74,904.03	78.60 %
<a href="#">001-329001</a>	Training Surcharge(Bldg)	1,000.00	1,000.00	1,752.18	3,153.98	2,153.98	315.40 %
<a href="#">001-329200</a>	Permits - Plumbing	1,000.00	1,000.00	680.00	1,884.00	884.00	188.40 %
<a href="#">001-329210</a>	Permits - Electric	7,500.00	7,500.00	7,107.90	11,064.62	3,564.62	147.53 %
<a href="#">001-329220</a>	Permits - Yard Sale	100.00	100.00	30.00	45.00	-55.00	45.00 %
<a href="#">001-329300</a>	Permits - Signs	700.00	700.00	0.00	125.65	-574.35	17.95 %
<a href="#">001-329410</a>	Permits - Mechanical	3,000.00	3,000.00	6,152.46	10,747.54	7,747.54	358.25 %
<a href="#">001-329420</a>	Permits - Roofing	20,000.00	20,000.00	1,570.00	3,245.00	-16,755.00	16.23 %
<a href="#">001-329430</a>	Reinspection Fee	1,000.00	1,000.00	537.25	18,175.15	17,175.15	1,817.52 %
<a href="#">001-329450</a>	Lien Search	0.00	0.00	400.00	3,000.00	3,000.00	0.00 %
<a href="#">001-329500</a>	Cert. - Electrical	0.00	0.00	0.00	231.32	231.32	0.00 %
<a href="#">001-329600</a>	Cert. - Plumbing	0.00	0.00	482.00	770.00	770.00	0.00 %
<a href="#">001-329700</a>	Cert. - General Contractor	0.00	0.00	1,663.70	1,693.70	1,693.70	0.00 %
<a href="#">001-329800</a>	Cert. - Air Conditioning	0.00	0.00	0.00	997.92	997.92	0.00 %
<a href="#">001-329900</a>	Cert. - Roofing	0.00	0.00	759.10	2,964.00	2,964.00	0.00 %
<a href="#">001-329950</a>	Cert. - Pool	0.00	0.00	485.00	485.00	485.00	0.00 %
<a href="#">001-331201</a>	Bureau of Justice Assistance	1,000.00	1,000.00	0.00	0.00	-1,000.00	0.00 %
<a href="#">001-334105</a>	FDOT C-21 Bridge Project	660,000.00	660,000.00	0.00	0.00	-660,000.00	0.00 %
<a href="#">001-334107</a>	Ventura Ave - CPF B22CPFL0234	812,000.00	812,000.00	0.00	0.00	-812,000.00	0.00 %
<a href="#">001-334108</a>	W Ventura SCOP 44966715401	999,000.00	999,000.00	0.00	0.00	-999,000.00	0.00 %
<a href="#">001-335120</a>	State Revenue Sharing	391,461.00	391,461.00	28,250.18	175,047.98	-216,413.02	44.72 %
<a href="#">001-335140</a>	Mobile Home Licenses	5,000.00	5,000.00	590.75	3,396.10	-1,603.90	67.92 %
<a href="#">001-335150</a>	Alcoholic Beverage Lic.	4,500.00	4,500.00	0.00	349.60	-4,150.40	7.77 %
<a href="#">001-335180</a>	Half Cent Sales Tax	443,790.00	443,790.00	33,351.58	208,787.32	-235,002.68	47.05 %
<a href="#">001-335490</a>	Fuel Tax Refunds	11,000.00	11,000.00	0.00	7,415.90	-3,584.10	67.42 %
<a href="#">001-335710</a>	Rec-Vol. Contr. Progrm	4,000.00	4,000.00	258.49	1,653.45	-2,346.55	41.34 %
<a href="#">001-338100</a>	School Dist. - Rec. Facility Support	50,000.00	50,000.00	0.00	50,000.00	0.00	100.00 %
<a href="#">001-338200</a>	County-Fire Protection	518,716.00	518,716.00	0.00	96,723.71	-421,992.29	18.65 %
<a href="#">001-338300</a>	County Occ. Licenses	5,000.00	5,000.00	0.00	2,183.69	-2,816.31	43.67 %
<a href="#">001-338400</a>	County - Recreation	150,000.00	150,000.00	75,000.00	75,000.00	-75,000.00	50.00 %
<a href="#">001-338500</a>	County - Library	77,000.00	77,000.00	0.00	0.00	-77,000.00	0.00 %
<a href="#">001-338800</a>	County - Animal Control	335,000.00	335,000.00	0.00	77,585.96	-257,414.04	23.16 %
<a href="#">001-339000</a>	Transfer from Fund 410	700,000.00	700,000.00	0.00	700,000.00	0.00	100.00 %
<a href="#">001-339001</a>	Transfer from Fund 420	250,000.00	250,000.00	0.00	250,000.00	0.00	100.00 %
<a href="#">001-339002</a>	Transfer from Fund 430	171,200.00	171,200.00	0.00	171,200.00	0.00	100.00 %
<a href="#">001-341200</a>	Zoning Fees	10,000.00	10,000.00	350.00	380.00	-9,620.00	3.80 %
<a href="#">001-341201</a>	GF Admin. Charges	250,000.00	250,000.00	0.00	250,000.00	0.00	100.00 %

## Budget Report

For Fiscal: 2024 - 2025 Period Ending: 03/31/2025

Item # 3

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">001-343911</a>	Radon Surcharge	0.00	0.00	1,300.18	2,339.68	2,339.68	0.00 %
<a href="#">001-343912</a>	Permit Surcharge	0.00	0.00	174.30	764.30	764.30	0.00 %
<a href="#">001-343913</a>	Mowing for FDOT	0.00	0.00	0.00	4,654.26	4,654.26	0.00 %
<a href="#">001-343914</a>	Lights Maintenance FDOT	17,500.00	17,500.00	0.00	0.00	-17,500.00	0.00 %
<a href="#">001-343915</a>	Signal Maintenance FDOT	28,900.00	28,900.00	0.00	0.00	-28,900.00	0.00 %
<a href="#">001-346100</a>	Mosquito Control	331,000.00	331,000.00	27,594.74	165,187.38	-165,812.62	49.91 %
<a href="#">001-346200</a>	Animal Control	4,000.00	4,000.00	75.00	1,065.00	-2,935.00	26.63 %
<a href="#">001-347100</a>	Library Misc.	5,000.00	5,000.00	692.39	3,218.53	-1,781.47	64.37 %
<a href="#">001-347224</a>	G/C Beer Sales	18,000.00	18,000.00	2,832.82	13,254.43	-4,745.57	73.64 %
<a href="#">001-347225</a>	G/C Pro-Shop Sales	55,000.00	55,000.00	4,421.64	30,793.60	-24,206.40	55.99 %
<a href="#">001-347227</a>	G/C Jr Golf Camp	6,000.00	6,000.00	0.00	0.00	-6,000.00	0.00 %
<a href="#">001-347228</a>	G/C Tournament Fees	52,500.00	52,500.00	5,426.92	29,912.92	-22,587.08	56.98 %
<a href="#">001-347229</a>	G/C Capital Improvement Fee	44,000.00	44,000.00	7,142.86	29,827.30	-14,172.70	67.79 %
<a href="#">001-347230</a>	G/C Membership Dues	52,500.00	52,500.00	0.00	696.82	-51,803.18	1.33 %
<a href="#">001-347231</a>	G/C Green Fees	130,000.00	130,000.00	27,368.23	107,773.25	-22,226.75	82.90 %
<a href="#">001-347232</a>	G/C Cart Fees	260,000.00	260,000.00	44,014.82	190,370.48	-69,629.52	73.22 %
<a href="#">001-347233</a>	G/C Bag Storage	3,500.00	3,500.00	0.00	125.01	-3,374.99	3.57 %
<a href="#">001-347234</a>	G/C Locker Rental	1,300.00	1,300.00	0.00	0.00	-1,300.00	0.00 %
<a href="#">001-347237</a>	G/C Snack Sales	26,250.00	26,250.00	2,528.18	12,972.82	-13,277.18	49.42 %
<a href="#">001-347238</a>	G/C Range Balls	12,000.00	12,000.00	2,594.73	10,582.73	-1,417.27	88.19 %
<a href="#">001-347239</a>	G/C Misc. Sales	6,000.00	6,000.00	920.93	4,851.40	-1,148.60	80.86 %
<a href="#">001-347240</a>	Swimming Pool Admissions	10,000.00	10,000.00	250.00	250.00	-9,750.00	2.50 %
<a href="#">001-347250</a>	Ballfield Usage Fee	0.00	0.00	0.00	417.00	417.00	0.00 %
<a href="#">001-347520</a>	Auditorium Fees	50,000.00	50,000.00	2,100.00	13,972.72	-36,027.28	27.95 %
<a href="#">001-347521</a>	JBA - Set-up Fee	5,000.00	5,000.00	150.00	1,515.00	-3,485.00	30.30 %
<a href="#">001-347522</a>	JBA Sanitize Fee	8,000.00	8,000.00	2,100.00	5,800.00	-2,200.00	72.50 %
<a href="#">001-347523</a>	Police Security Fees	1,000.00	1,000.00	0.00	125.58	-874.42	12.56 %
<a href="#">001-347524</a>	Auditorium Security	14,000.00	14,000.00	1,234.89	3,990.15	-10,009.85	28.50 %
<a href="#">001-347532</a>	Youth Center Rent	3,000.00	3,000.00	568.18	2,374.68	-625.32	79.16 %
<a href="#">001-347540</a>	Vending - Public Works	0.00	0.00	14.59	89.98	89.98	0.00 %
<a href="#">001-347541</a>	Rec Facility Improvement Fee	7,000.00	7,000.00	266.82	2,044.75	-4,955.25	29.21 %
<a href="#">001-347542</a>	Rec Parks Improvement Fee	300.00	300.00	10.00	105.00	-195.00	35.00 %
<a href="#">001-347543</a>	Rec Inflatable Fee	500.00	500.00	100.00	200.00	-300.00	40.00 %
<a href="#">001-347544</a>	Parks-Sweetest Town Rental	500.00	500.00	0.00	150.00	-350.00	30.00 %
<a href="#">001-347545</a>	Parks-Sugar Fest Field Rental	200.00	200.00	0.00	0.00	-200.00	0.00 %
<a href="#">001-347546</a>	Parks-Youth Ctr Chickee Rental	200.00	200.00	0.00	150.00	-50.00	75.00 %
<a href="#">001-347547</a>	Parks-Splash Pad Pav	500.00	500.00	0.00	0.00	-500.00	0.00 %
<a href="#">001-347548</a>	Parks-Trinidad Park Rental	100.00	100.00	0.00	0.00	-100.00	0.00 %
<a href="#">001-347549</a>	Parks-Sugarland Park Rental	2,000.00	2,000.00	75.00	675.00	-1,325.00	33.75 %
<a href="#">001-347551</a>	Civic Park Gazebo	0.00	0.00	25.00	75.00	75.00	0.00 %
<a href="#">001-347552</a>	JBA - Supervisory	8,000.00	8,000.00	360.00	1,710.00	-6,290.00	21.38 %
<a href="#">001-347553</a>	Youth Ctr - Supervisory	2,500.00	2,500.00	200.00	650.00	-1,850.00	26.00 %
<a href="#">001-347554</a>	Youth Ctr - Setup / Sanitize Fee	4,000.00	4,000.00	275.00	1,085.27	-2,914.73	27.13 %
<a href="#">001-351100</a>	Fines & Forfeitures	18,000.00	18,000.00	878.32	7,764.74	-10,235.26	43.14 %
<a href="#">001-351120</a>	Code Violation Citations	1,000.00	1,000.00	0.00	1,945.00	945.00	194.50 %
<a href="#">001-351300</a>	Police Education	1,500.00	1,500.00	71.47	520.84	-979.16	34.72 %
<a href="#">001-351301</a>	JAG Grant Related Revenue	0.00	0.00	0.00	34,980.90	34,980.90	0.00 %
<a href="#">001-352000</a>	Library - Fines	1,500.00	1,500.00	251.99	1,016.78	-483.22	67.79 %
<a href="#">001-361000</a>	Interest Earned	219,000.00	219,000.00	13,665.61	72,242.46	-146,757.54	32.99 %
<a href="#">001-362100</a>	Rental Property	0.00	0.00	1,359.71	7,019.77	7,019.77	0.00 %
<a href="#">001-362111</a>	G/C - Country Club Facility Rent	6,000.00	6,000.00	500.00	3,000.00	-3,000.00	50.00 %
<a href="#">001-365100</a>	Sale of Scraps	1,000.00	1,000.00	0.00	159.20	-840.80	15.92 %
<a href="#">001-365200</a>	Sale of Equipment	15,000.00	15,000.00	8,657.20	8,657.20	-6,342.80	57.71 %
<a href="#">001-366086</a>	Contributions - Golf Course	0.00	0.00	0.00	90,000.00	90,000.00	0.00 %
<a href="#">001-366150</a>	Contributions - Animal Control	1,000.00	1,000.00	25.00	20,350.00	19,350.00	2,035.00 %
<a href="#">001-366200</a>	Contributions -- Parks & Rec	0.00	0.00	6,719.92	7,227.03	7,227.03	0.00 %
<a href="#">001-366300</a>	Contributions - Police Explorers	5,000.00	5,000.00	0.00	428.00	-4,572.00	8.56 %
<a href="#">001-366400</a>	Contributions - Police Shop Cop	1,000.00	1,000.00	0.00	3,500.00	2,500.00	350.00 %

## Budget Report

For Fiscal: 2024 - 2025 Period Ending: 03/31/2025

Item # 3

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
001-369900	Misc. Income	50,000.00	50,000.00	40,339.88	37,221.39	-12,778.61	74.44 %
001-369902	Misc. Police Fees	10,000.00	10,000.00	1,388.04	4,649.18	-5,350.82	46.49 %
001-369910	Discount Earned	500.00	500.00	0.00	0.00	-500.00	0.00 %
001-382300	Transfer Reserves	2,747,788.00	2,747,788.00	0.00	0.00	-2,747,788.00	0.00 %
001-384405	Loan Proceeds-All Juice	29,087.00	29,087.00	0.00	0.00	-29,087.00	0.00 %
Department : 1011 - City Commission							
001-1011-512000	Regular Salaries	26,400.00	26,400.00	2,200.00	13,876.24	12,523.76	52.56 %
001-1011-521000	Taxes-FICA	2,020.00	2,020.00	141.78	850.68	1,169.32	42.11 %
001-1011-523000	Insurance-Health	65,687.00	65,687.00	3,148.06	19,839.18	45,847.82	30.20 %
001-1011-523001	Insurance - Dental	2,534.00	2,534.00	487.42	2,046.90	487.10	80.78 %
001-1011-523002	Insurance - Life	4,046.00	4,046.00	172.08	1,099.96	2,946.04	27.19 %
001-1011-524000	Worker's Compensation	48.00	48.00	0.00	0.00	48.00	0.00 %
001-1011-531100	Legal Service	60,000.00	60,000.00	0.00	19,412.50	40,587.50	32.35 %
001-1011-531500	Other Professional Serv	25,000.00	25,000.00	2,083.25	12,499.50	12,500.50	50.00 %
001-1011-534000	Other Contractual Serv	7,500.00	7,500.00	461.50	2,057.50	5,442.50	27.43 %
001-1011-540000	Travel & Per Diem	5,500.00	5,500.00	455.87	1,482.31	4,017.69	26.95 %
001-1011-540500	Registration/Trng Fees	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00 %
001-1011-541000	Cell and Landline Phone	0.00	0.00	0.00	625.00	-625.00	0.00 %
001-1011-552700	Operating Supplies	0.00	0.00	2,257.63	2,451.21	-2,451.21	0.00 %
001-1011-554100	Dues & Memberships	2,500.00	2,500.00	0.00	2,605.00	-105.00	104.20 %
001-1011-564000	Machinery & Equipment	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
001-1011-571000	Principal	3,200.00	3,200.00	0.00	0.00	3,200.00	0.00 %
001-1011-572000	Interest Expense	50.00	50.00	0.00	0.00	50.00	0.00 %
Department : 1011 - City Commission Total:		215,985.00	215,985.00	11,407.59	78,845.98	137,139.02	36.51%
Department : 1012 - City Manager							
001-1012-512000	Regular Salaries	157,897.00	157,897.00	12,834.08	88,993.59	68,903.41	56.36 %
001-1012-521000	Taxes-FICA	12,079.00	12,079.00	964.12	6,615.98	5,463.02	54.77 %
001-1012-522000	Retirement Contribution	9,474.00	9,474.00	770.06	3,897.45	5,576.55	41.14 %
001-1012-522500	457 Match	4,737.00	4,737.00	288.52	1,494.48	3,242.52	31.55 %
001-1012-523000	Insurance-Health	20,165.00	20,165.00	1,680.29	10,081.79	10,083.21	50.00 %
001-1012-523001	Insurance - Dental	967.00	967.00	524.58	1,787.89	-820.89	184.89 %
001-1012-523002	Insurance - Life	983.00	983.00	480.15	1,575.31	-592.31	160.26 %
001-1012-523003	Insurance - AD & D	91.00	91.00	36.38	123.59	-32.59	135.81 %
001-1012-524000	Worker's Compensation	284.00	284.00	0.00	128.13	155.87	45.12 %
001-1012-526000	Long Term Disability Ins.	1,230.00	1,230.00	323.67	1,098.68	131.32	89.32 %
001-1012-534000	Other Contractual Serv	6,000.00	6,000.00	0.00	5,270.49	729.51	87.84 %
001-1012-540000	Travel & Per Diem	3,000.00	3,000.00	0.00	606.60	2,393.40	20.22 %
001-1012-540500	Registration/Trng Fees	1,000.00	1,000.00	0.00	400.00	600.00	40.00 %
001-1012-541000	Cell and Landline Phone	1,300.00	1,300.00	185.92	1,115.52	184.48	85.81 %
001-1012-546200	Maint.-Mach. & Equip.	525.00	525.00	0.00	0.00	525.00	0.00 %
001-1012-546500	Maint. - Vehicles	1,050.00	1,050.00	0.00	141.03	908.97	13.43 %
001-1012-548100	Legal Advertising	1,000.00	1,000.00	116.28	471.24	528.76	47.12 %
001-1012-552100	Fuel	1,000.00	1,000.00	0.00	49.50	950.50	4.95 %
001-1012-552700	Operating Supplies	1,500.00	1,500.00	95.00	1,048.44	451.56	69.90 %
001-1012-554100	Dues & Memberships	1,000.00	1,000.00	0.00	35.00	965.00	3.50 %
001-1012-571000	Principal	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00 %
001-1012-572000	Interest Expense	200.00	200.00	0.00	0.00	200.00	0.00 %
Department : 1012 - City Manager Total:		231,982.00	231,982.00	18,299.05	124,934.71	107,047.29	53.86%
Department : 1020 - General Government							
001-1020-522001	Frozen Defined Benefit	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00 %
001-1020-525000	Unemployment Comp	0.00	0.00	0.00	269.90	-269.90	0.00 %
001-1020-531200	Engineering Services	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
001-1020-531500	Other Professional Serv	10,000.00	10,000.00	350.00	44,420.67	-34,420.67	444.21 %
001-1020-532000	Accounting & Auditing	21,600.00	21,600.00	0.00	11,350.00	10,250.00	52.55 %
001-1020-534000	Other Contractual Serv	45,000.00	45,000.00	0.00	26,338.07	18,661.93	58.53 %
001-1020-541000	Cell and Landline Phone	20,000.00	20,000.00	863.18	4,904.68	15,095.32	24.52 %
001-1020-542000	Postage & Freight	4,000.00	4,000.00	0.00	540.17	3,459.83	13.50 %
001-1020-543000	Utilities	35,000.00	35,000.00	1,629.62	8,794.11	26,205.89	25.13 %



## Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">001-1020-544100</a>	Rental & Lease - Equip.	1,600.00	1,600.00	0.00	381.45	1,218.55	23.84 %
<a href="#">001-1020-545000</a>	Insurance	93,768.00	93,768.00	0.00	47,896.00	45,872.00	51.08 %
<a href="#">001-1020-546100</a>	Maintenance - Buildings	5,000.00	5,000.00	177.92	1,587.29	3,412.71	31.75 %
<a href="#">001-1020-546200</a>	Maint.-Mach. & Equip.	6,000.00	6,000.00	361.29	1,505.07	4,494.93	25.08 %
<a href="#">001-1020-546500</a>	Maint. - Vehicles	0.00	0.00	0.00	383.48	-383.48	0.00 %
<a href="#">001-1020-548000</a>	Promotional Activities	40,000.00	40,000.00	1,737.99	30,551.00	9,449.00	76.38 %
<a href="#">001-1020-552100</a>	Fuel	0.00	0.00	133.79	913.28	-913.28	0.00 %
<a href="#">001-1020-552400</a>	Janitorial Supplies	0.00	0.00	316.37	1,722.53	-1,722.53	0.00 %
<a href="#">001-1020-552700</a>	Operating Supplies	18,000.00	18,000.00	272.13	9,277.06	8,722.94	51.54 %
<a href="#">001-1020-555500</a>	Supplemental Retire Expense	37,000.00	37,000.00	3,059.21	17,726.66	19,273.34	47.91 %
<a href="#">001-1020-555501</a>	Retiree-Health Ins.	17,000.00	17,000.00	2,486.76	9,075.61	7,924.39	53.39 %
<a href="#">001-1020-555502</a>	Retiree-Dental Ins.	1,000.00	1,000.00	421.59	971.78	28.22	97.18 %
<a href="#">001-1020-555503</a>	Retiree Supplmntl Life	2,500.00	2,500.00	236.15	871.46	1,628.54	34.86 %
<a href="#">001-1020-563000</a>	Improvements O/T Bldgs.	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
<a href="#">001-1020-564000</a>	Machinery & Equipment	54,200.00	54,200.00	0.00	31,889.03	22,310.97	58.84 %
<a href="#">001-1020-575000</a>	CC Processing Fees	9,000.00	9,000.00	190.64	2,874.24	6,125.76	31.94 %
<a href="#">001-1020-581100</a>	CRA TIF Payment	220,000.00	220,000.00	0.00	0.00	220,000.00	0.00 %
<a href="#">001-1020-581101</a>	CRA Expansion TIF Payment	53,800.00	53,800.00	0.00	0.00	53,800.00	0.00 %
<a href="#">001-1020-583000</a>	Grants - Other	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00 %
<a href="#">001-1020-596001</a>	Fund Contingency Reserve	1,500,000.00	1,500,000.00	0.00	0.00	1,500,000.00	0.00 %
Department : 1020 - General Government Total:		2,324,468.00	2,324,468.00	12,236.64	254,243.54	2,070,224.46	10.94 %
Department : 1031 - Finance Department							
<a href="#">001-1031-512000</a>	Regular Salaries	259,553.00	259,553.00	20,115.20	132,078.50	127,474.50	50.89 %
<a href="#">001-1031-514000</a>	Overtime Salaries	5,825.00	5,825.00	0.00	1,151.01	4,673.99	19.76 %
<a href="#">001-1031-521000</a>	Taxes-FICA	20,301.00	20,301.00	1,492.06	9,914.08	10,386.92	48.84 %
<a href="#">001-1031-522000</a>	Retirement Contribution	15,923.00	15,923.00	1,206.92	7,872.80	8,050.20	49.44 %
<a href="#">001-1031-522500</a>	457 Match	7,961.00	7,961.00	593.04	3,869.62	4,091.38	48.61 %
<a href="#">001-1031-523000</a>	Insurance-Health	37,778.00	37,778.00	3,148.06	18,888.36	18,889.64	50.00 %
<a href="#">001-1031-523001</a>	Insurance - Dental	2,027.00	2,027.00	475.46	1,979.04	47.96	97.63 %
<a href="#">001-1031-523002</a>	Insurance - Life	1,689.00	1,689.00	651.10	2,511.76	-822.76	148.71 %
<a href="#">001-1031-523003</a>	Insurance - AD & D	156.00	156.00	43.56	179.46	-23.46	115.04 %
<a href="#">001-1031-524000</a>	Worker's Compensation	478.00	478.00	0.00	223.02	254.98	46.66 %
<a href="#">001-1031-526000</a>	Long Term Disability Ins.	1,241.00	1,241.00	359.58	1,474.40	-233.40	118.81 %
<a href="#">001-1031-534000</a>	Other Contractual Serv	25,000.00	25,000.00	250.00	500.00	24,500.00	2.00 %
<a href="#">001-1031-540000</a>	Travel & Per Diem	1,000.00	1,000.00	0.00	109.00	891.00	10.90 %
<a href="#">001-1031-540500</a>	Registration/Trng Fees	1,000.00	1,000.00	0.00	199.00	801.00	19.90 %
<a href="#">001-1031-552700</a>	Operating Supplies	6,000.00	6,000.00	0.00	96.39	5,903.61	1.61 %
<a href="#">001-1031-554100</a>	Dues & Memberships	400.00	400.00	0.00	0.00	400.00	0.00 %
<a href="#">001-1031-554200</a>	Subscript. & Publications	500.00	500.00	0.00	0.00	500.00	0.00 %
Department : 1031 - Finance Department Total:		386,832.00	386,832.00	28,334.98	181,046.44	205,785.56	46.80 %
Department : 1075 - Protective Services							
<a href="#">001-1075-512000</a>	Regular Salaries	110,895.00	110,895.00	8,850.08	57,519.90	53,375.10	51.87 %
<a href="#">001-1075-521000</a>	Taxes-FICA	8,483.00	8,483.00	661.04	4,304.66	4,178.34	50.74 %
<a href="#">001-1075-522000</a>	Retirement Contribution	6,654.00	6,654.00	351.84	2,238.96	4,415.04	33.65 %
<a href="#">001-1075-522500</a>	457 Match	3,327.00	3,327.00	215.06	1,221.97	2,105.03	36.73 %
<a href="#">001-1075-523000</a>	Insurance-Health	22,698.00	22,698.00	2,073.05	12,438.34	10,259.66	54.80 %
<a href="#">001-1075-523001</a>	Insurance - Dental	1,267.00	1,267.00	553.28	1,939.11	-672.11	153.05 %
<a href="#">001-1075-523002</a>	Insurance - Life	963.00	963.00	280.03	1,497.37	-534.37	155.49 %
<a href="#">001-1075-523003</a>	Insurance - AD & D	89.00	89.00	25.84	120.32	-31.32	135.19 %
<a href="#">001-1075-524000</a>	Worker's Compensation	200.00	200.00	0.00	482.23	-282.23	241.12 %
<a href="#">001-1075-526000</a>	Long Term Disability Ins.	594.00	594.00	215.41	922.07	-328.07	155.23 %
<a href="#">001-1075-531200</a>	Engineering Services	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
<a href="#">001-1075-534000</a>	Other Contractual Serv	50,000.00	50,000.00	4,156.25	28,137.50	21,862.50	56.28 %
<a href="#">001-1075-540000</a>	Travel & Per Diem	2,200.00	2,200.00	0.00	242.78	1,957.22	11.04 %
<a href="#">001-1075-540500</a>	Registration/Trng Fees	1,100.00	1,100.00	0.00	409.00	691.00	37.18 %
<a href="#">001-1075-541000</a>	Cell and Landline Phone	3,250.00	3,250.00	344.89	2,036.35	1,213.65	62.66 %
<a href="#">001-1075-543000</a>	Utilities	4,900.00	4,900.00	470.94	2,100.69	2,799.31	42.87 %
<a href="#">001-1075-545000</a>	Insurance	4,661.00	4,661.00	0.00	0.00	4,661.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
001-1075-546000	Maintenance - Grounds	0.00	0.00	-509.44	730.94	-730.94	0.00 %
001-1075-546100	Maintenance - Buildings	34,250.00	34,250.00	111.66	610.36	33,639.64	1.78 %
001-1075-546200	Maint.-Mach. & Equip.	6,658.00	6,658.00	893.30	3,952.71	2,705.29	59.37 %
001-1075-547000	Printing & Binding	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
001-1075-548100	Legal Advertising	500.00	500.00	61.20	61.20	438.80	12.24 %
001-1075-552500	Uniforms	500.00	500.00	0.00	241.30	258.70	48.26 %
001-1075-552700	Operating Supplies	2,250.00	2,250.00	69.21	1,060.49	1,189.51	47.13 %
001-1075-554100	Dues & Memberships	664.00	664.00	0.00	380.00	284.00	57.23 %
001-1075-554200	Subscript. & Publications	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
Department : 1075 - Protective Services Total:		318,803.00	318,803.00	18,823.64	122,648.25	196,154.75	38.47 %
Department : 1079 - Community Improvement							
001-1079-512000	Regular Salaries	101,783.00	101,783.00	6,116.80	45,579.37	56,203.63	44.78 %
001-1079-514000	Overtime Salaries	0.00	0.00	365.82	472.74	-472.74	0.00 %
001-1079-521000	Taxes-FICA	7,786.00	7,786.00	496.37	3,525.72	4,260.28	45.28 %
001-1079-522000	Retirement Contribution	6,107.00	6,107.00	367.02	2,716.93	3,390.07	44.49 %
001-1079-522500	457 Match	3,053.00	3,053.00	83.62	709.23	2,343.77	23.23 %
001-1079-523000	Insurance-Health	23,027.00	23,027.00	822.38	5,756.68	17,270.32	25.00 %
001-1079-523001	Insurance - Dental	1,182.00	1,182.00	354.32	1,345.70	-163.70	113.85 %
001-1079-523002	Insurance - Life	503.00	503.00	132.09	539.49	-36.49	107.25 %
001-1079-523003	Insurance - AD & D	46.00	46.00	10.71	45.40	0.60	98.70 %
001-1079-524000	Worker's Compensation	1,134.00	1,134.00	0.00	82.97	1,051.03	7.32 %
001-1079-526000	Long Term Disability Ins.	538.00	538.00	110.86	463.64	74.36	86.18 %
001-1079-531100	Legal Service	2,004.00	2,004.00	680.00	2,330.00	-326.00	116.27 %
001-1079-531200	Engineering Services	804.00	804.00	0.00	0.00	804.00	0.00 %
001-1079-531500	Other Professional Serv	9,000.00	9,000.00	0.00	560.00	8,440.00	6.22 %
001-1079-534000	Other Contractual Serv	2,900.00	2,900.00	0.00	2,931.25	-31.25	101.08 %
001-1079-534200	Code Enf Compliance Expense	2,000.00	2,000.00	0.00	150.00	1,850.00	7.50 %
001-1079-540000	Travel & Per Diem	1,650.00	1,650.00	0.00	420.79	1,229.21	25.50 %
001-1079-540500	Registration/Trng Fees	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00 %
001-1079-541000	Cell and Landline Phone	1,400.00	1,400.00	234.24	1,409.06	-9.06	100.65 %
001-1079-542000	Postage & Freight	850.00	850.00	0.00	1,089.99	-239.99	128.23 %
001-1079-546200	Maint.-Mach. & Equip.	500.00	500.00	0.00	0.00	500.00	0.00 %
001-1079-546500	Maint. - Vehicles	1,000.00	1,000.00	-22.99	861.01	138.99	86.10 %
001-1079-552100	Fuel	1,700.00	1,700.00	339.26	1,576.14	123.86	92.71 %
001-1079-552500	Uniforms	500.00	500.00	171.82	701.08	-201.08	140.22 %
001-1079-552700	Operating Supplies	1,000.00	1,000.00	9.00	1,747.79	-747.79	174.78 %
001-1079-554100	Dues & Memberships	300.00	300.00	0.00	0.00	300.00	0.00 %
001-1079-564000	Machinery & Equipment	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
Department : 1079 - Community Improvement Total:		173,767.00	173,767.00	10,271.32	75,014.98	98,752.02	43.17 %
Department : 4040 - Police Department							
001-4040-512000	Regular Salaries	1,249,058.00	1,249,058.00	93,376.97	634,843.81	614,214.19	50.83 %
001-4040-513000	Special Detail	20,000.00	20,000.00	148.75	4,475.35	15,524.65	22.38 %
001-4040-514000	Overtime Salaries	201,925.00	201,925.00	19,221.36	117,459.76	84,465.24	58.17 %
001-4040-521000	Taxes-FICA	111,000.00	111,000.00	8,456.39	56,784.19	54,215.81	51.16 %
001-4040-522000	Retirement Contribution	350,084.00	350,084.00	26,588.56	177,134.49	172,949.51	50.60 %
001-4040-522500	457 Match	19,500.00	19,500.00	1,343.21	8,863.03	10,636.97	45.45 %
001-4040-523000	Insurance-Health	220,000.00	220,000.00	18,901.58	118,741.82	101,258.18	53.97 %
001-4040-523001	Insurance - Dental	12,111.00	12,111.00	3,631.55	12,666.32	-555.32	104.59 %
001-4040-523002	Insurance - Life	8,397.00	8,397.00	2,553.74	9,946.51	-1,549.51	118.45 %
001-4040-523003	Insurance - AD & D	775.00	775.00	326.87	967.11	-192.11	124.79 %
001-4040-524000	Worker's Compensation	50,949.00	50,949.00	0.00	21,207.93	29,741.07	41.63 %
001-4040-526000	Long Term Disability Ins.	6,870.00	6,870.00	2,083.32	6,974.52	-104.52	101.52 %
001-4040-531100	Legal Service	2,000.00	2,000.00	0.00	723.28	1,276.72	36.16 %
001-4040-531300	Medical Services	4,750.00	4,750.00	0.00	1,200.00	3,550.00	25.26 %
001-4040-531500	Other Professional Serv	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
001-4040-534000	Other Contractual Serv	75,116.00	75,116.00	3,588.20	25,870.77	49,245.23	34.44 %
001-4040-540000	Travel & Per Diem	26,000.00	26,000.00	5.78	5,003.47	20,996.53	19.24 %
001-4040-540500	Registration/Trng Fees	25,700.00	25,700.00	0.00	4,230.90	21,469.10	16.46 %

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001-4040-541000	Cell and Landline Phone	30,526.00	30,526.00	2,105.62	18,403.02	12,122.98	60.29 %
001-4040-542000	Postage & Freight	600.00	600.00	6.10	68.54	531.46	11.42 %
001-4040-543000	Utilities	25,000.00	25,000.00	3,111.30	10,289.34	14,710.66	41.16 %
001-4040-545000	Insurance	44,182.00	44,182.00	0.00	18,422.00	25,760.00	41.70 %
001-4040-546000	Maintenance - Grounds	4,900.00	4,900.00	325.00	2,175.00	2,725.00	44.39 %
001-4040-546100	Maintenance - Buildings	10,000.00	10,000.00	50.00	3,366.63	6,633.37	33.67 %
001-4040-546200	Maint.-Mach. & Equip.	13,990.00	13,990.00	1,125.87	3,289.42	10,700.58	23.51 %
001-4040-546500	Maint. - Vehicles	50,000.00	50,000.00	3,639.43	8,255.77	41,744.23	16.51 %
001-4040-548000	Promotional Activities	2,000.00	2,000.00	0.00	1,216.43	783.57	60.82 %
001-4040-551205	Explorers' Expenses	0.00	0.00	46.51	867.99	-867.99	0.00 %
001-4040-551206	Shop with a Cop Program	0.00	0.00	0.00	2,840.09	-2,840.09	0.00 %
001-4040-551207	JAG Grant Related Expenses	0.00	0.00	0.00	466.14	-466.14	0.00 %
001-4040-552100	Fuel	80,000.00	80,000.00	5,280.05	31,219.68	48,780.32	39.02 %
001-4040-552500	Uniforms	11,200.00	11,200.00	1,606.21	11,265.27	-65.27	100.58 %
001-4040-552700	Operating Supplies	69,140.00	69,140.00	2,743.16	20,770.09	48,369.91	30.04 %
001-4040-552800	Investigative Funds	2,000.00	2,000.00	1,332.40	1,405.79	594.21	70.29 %
001-4040-554100	Dues & Memberships	3,000.00	3,000.00	0.00	1,563.92	1,436.08	52.13 %
001-4040-564000	Machinery & Equipment	0.00	0.00	0.00	20,000.00	-20,000.00	0.00 %
Department : 4040 - Police Department Total:		2,732,273.00	2,732,273.00	201,597.93	1,362,978.38	1,369,294.62	49.88 %
Department : 4050 - Mobile Computing Initiative							
001-4050-552700	Operating Supplies	0.00	0.00	0.00	138.97	-138.97	0.00 %
Department : 4050 - Mobile Computing Initiative Total:		0.00	0.00	0.00	138.97	-138.97	0.00 %
Department : 4074 - Animal Control							
001-4074-512000	Regular Salaries	220,771.00	220,771.00	18,000.98	117,881.34	102,889.66	53.40 %
001-4074-514000	Overtime Salaries	17,968.00	17,968.00	1,319.70	12,738.30	5,229.70	70.89 %
001-4074-521000	Taxes-FICA	18,264.00	18,264.00	1,468.69	9,945.21	8,318.79	54.45 %
001-4074-522000	Retirement Contribution	14,324.00	14,324.00	2,182.04	13,453.51	870.49	93.92 %
001-4074-522500	457 Match	6,438.00	6,438.00	285.97	1,551.23	4,886.77	24.09 %
001-4074-523000	Insurance-Health	44,923.00	44,923.00	2,878.31	16,447.42	28,475.58	36.61 %
001-4074-523001	Insurance - Dental	2,027.00	2,027.00	439.65	1,670.27	356.73	82.40 %
001-4074-523002	Insurance - Life	846.00	846.00	295.74	1,197.18	-351.18	141.51 %
001-4074-523003	Insurance - AD & D	78.00	78.00	27.29	112.92	-34.92	144.77 %
001-4074-524000	Worker's Compensation	5,915.00	5,915.00	0.00	1,572.82	4,342.18	26.59 %
001-4074-526000	Long Term Disability Ins.	1,082.00	1,082.00	210.48	858.93	223.07	79.38 %
001-4074-531500	Other Professional Serv	0.00	0.00	120.00	1,013.54	-1,013.54	0.00 %
001-4074-534000	Other Contractual Serv	47,730.00	47,730.00	120.00	8,230.22	39,499.78	17.24 %
001-4074-540000	Travel & Per Diem	4,000.00	4,000.00	0.00	1,463.30	2,536.70	36.58 %
001-4074-540500	Registration/Trng Fees	4,000.00	4,000.00	0.00	1,375.00	2,625.00	34.38 %
001-4074-541000	Cell and Landline Phone	5,000.00	5,000.00	309.33	1,875.64	3,124.36	37.51 %
001-4074-542500	Safety	1,000.00	1,000.00	0.00	19.30	980.70	1.93 %
001-4074-543000	Utilities	16,500.00	16,500.00	2,049.15	8,444.30	8,055.70	51.18 %
001-4074-545000	Insurance	17,673.00	17,673.00	0.00	7,448.35	10,224.65	42.15 %
001-4074-546100	Maintenance - Buildings	6,000.00	6,000.00	3,570.68	5,411.21	588.79	90.19 %
001-4074-546200	Maint.-Mach. & Equip.	2,900.00	2,900.00	-496.35	716.75	2,183.25	24.72 %
001-4074-546500	Maint. - Vehicles	9,800.00	9,800.00	61.08	6,779.96	3,020.04	69.18 %
001-4074-552100	Fuel	13,561.00	13,561.00	347.54	2,555.16	11,005.84	18.84 %
001-4074-552300	Chemicals	8,100.00	8,100.00	596.86	2,464.45	5,635.55	30.43 %
001-4074-552400	Janitorial Supplies	0.00	0.00	451.85	1,303.18	-1,303.18	0.00 %
001-4074-552500	Uniforms	2,000.00	2,000.00	1,026.75	1,873.26	126.74	93.66 %
001-4074-552700	Operating Supplies	15,000.00	15,000.00	495.43	9,259.34	5,740.66	61.73 %
001-4074-552900	Animal Food	12,000.00	12,000.00	566.79	5,183.21	6,816.79	43.19 %
001-4074-554100	Dues & Memberships	0.00	0.00	0.00	75.00	-75.00	0.00 %
001-4074-563000	Improvements O/T Bldgs.	5,000.00	5,000.00	0.00	4,531.95	468.05	90.64 %
Department : 4074 - Animal Control Total:		502,900.00	502,900.00	36,327.96	247,452.25	255,447.75	49.21 %
Department : 5050 - Fire Department							
001-5050-512000	Regular Salaries	62,400.00	62,400.00	4,799.52	31,882.62	30,517.38	51.09 %
001-5050-513000	Special Detail	285,787.00	285,787.00	35,350.00	183,717.64	102,069.36	64.28 %



## Budget Report

For Fiscal: 2024 - 2025 Period Ending: 03/31/2025 Item # 3

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">001-5050-521000</a>	Taxes-FICA	26,636.00	26,636.00	3,055.19	16,396.44	10,239.56	61.56 %
<a href="#">001-5050-522000</a>	Retirement Contribution	250.00	250.00	19.20	124.80	125.20	49.92 %
<a href="#">001-5050-522002</a>	Firefighter Pension	281,202.00	281,202.00	0.00	102,831.55	178,370.45	36.57 %
<a href="#">001-5050-522500</a>	457 Match	1,872.00	1,872.00	138.38	913.63	958.37	48.81 %
<a href="#">001-5050-523000</a>	Insurance-Health	6,908.00	6,908.00	848.04	5,088.20	1,819.80	73.66 %
<a href="#">001-5050-523001</a>	Insurance - Dental	253.00	253.00	28.26	169.53	83.47	67.01 %
<a href="#">001-5050-523002</a>	Insurance - Life	328.00	328.00	33.92	203.55	124.45	62.06 %
<a href="#">001-5050-523003</a>	Insurance - AD & D	30.00	30.00	3.14	18.76	11.24	62.53 %
<a href="#">001-5050-523004</a>	Firefighter AD & D	6,700.00	6,700.00	461.89	2,868.58	3,831.42	42.81 %
<a href="#">001-5050-523005</a>	Firefighter Cancer Plan	12,000.00	12,000.00	898.80	5,392.80	6,607.20	44.94 %
<a href="#">001-5050-524000</a>	Worker's Compensation	15,975.00	15,975.00	0.00	10,457.38	5,517.62	65.46 %
<a href="#">001-5050-526000</a>	Long Term Disability Ins.	226.00	226.00	28.58	171.47	54.53	75.87 %
<a href="#">001-5050-534000</a>	Other Contractual Serv	300.00	300.00	0.00	0.00	300.00	0.00 %
<a href="#">001-5050-537702</a>	Admin. Fee CFD	5,887.00	5,887.00	490.00	2,940.00	2,947.00	49.94 %
<a href="#">001-5050-540000</a>	Travel & Per Diem	2,600.00	2,600.00	0.00	2,877.72	-277.72	110.68 %
<a href="#">001-5050-540500</a>	Registration/Trng Fees	6,500.00	6,500.00	0.00	2,266.00	4,234.00	34.86 %
<a href="#">001-5050-541000</a>	Cell and Landline Phone	6,802.00	6,802.00	344.30	7,050.97	-248.97	103.66 %
<a href="#">001-5050-543000</a>	Utilities	14,000.00	14,000.00	1,643.46	6,626.22	7,373.78	47.33 %
<a href="#">001-5050-545000</a>	Insurance	44,182.00	44,182.00	0.00	18,422.00	25,760.00	41.70 %
<a href="#">001-5050-546100</a>	Maintenance - Buildings	7,000.00	7,000.00	54.34	9,213.38	-2,213.38	131.62 %
<a href="#">001-5050-546200</a>	Maint.-Mach. & Equip.	25,000.00	25,000.00	0.00	2,866.84	22,133.16	11.47 %
<a href="#">001-5050-546500</a>	Maint. - Vehicles	37,000.00	37,000.00	3,965.13	44,295.63	-7,295.63	119.72 %
<a href="#">001-5050-551100</a>	1st Responder Suppli	8,000.00	8,000.00	0.00	1,542.12	6,457.88	19.28 %
<a href="#">001-5050-552100</a>	Fuel	16,000.00	16,000.00	2,219.75	7,951.99	8,048.01	49.70 %
<a href="#">001-5050-552300</a>	Chemicals	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
<a href="#">001-5050-552500</a>	Uniforms	2,500.00	2,500.00	0.00	2,787.85	-287.85	111.51 %
<a href="#">001-5050-552700</a>	Operating Supplies	12,500.00	12,500.00	1,221.87	8,792.54	3,707.46	70.34 %
<a href="#">001-5050-554100</a>	Dues & Memberships	500.00	500.00	0.00	320.00	180.00	64.00 %
<a href="#">001-5050-554200</a>	Subscript. & Publications	3,000.00	3,000.00	16.20	399.33	2,600.67	13.31 %
<a href="#">001-5050-563000</a>	Improvements O/T Bldgs.	0.00	0.00	0.00	968.86	-968.86	0.00 %
<a href="#">001-5050-564000</a>	Machinery & Equipment	0.00	0.00	0.00	4,571.00	-4,571.00	0.00 %
<a href="#">001-5050-564002</a>	ARPA Funded Capital Outlay	0.00	0.00	-2,532.64	0.00	0.00	0.00 %
<b>Department : 5050 - Fire Department Total:</b>		<b>894,338.00</b>	<b>894,338.00</b>	<b>53,087.33</b>	<b>484,129.40</b>	<b>410,208.60</b>	<b>54.13%</b>

## Department : 6060 - Library

<a href="#">001-6060-512000</a>	Regular Salaries	189,969.00	189,969.00	14,681.28	96,965.47	93,003.53	51.04 %
<a href="#">001-6060-521000</a>	Taxes-FICA	14,533.00	14,533.00	1,075.00	7,131.62	7,401.38	49.07 %
<a href="#">001-6060-522000</a>	Retirement Contribution	11,398.00	11,398.00	880.86	5,753.71	5,644.29	50.48 %
<a href="#">001-6060-522500</a>	457 Match	5,699.00	5,699.00	279.26	1,829.23	3,869.77	32.10 %
<a href="#">001-6060-523000</a>	Insurance-Health	44,718.00	44,718.00	2,903.98	17,423.84	27,294.16	38.96 %
<a href="#">001-6060-523001</a>	Insurance - Dental	2,125.00	2,125.00	883.40	3,158.94	-1,033.94	148.66 %
<a href="#">001-6060-523002</a>	Insurance - Life	1,365.00	1,365.00	587.65	2,135.45	-770.45	156.44 %
<a href="#">001-6060-523003</a>	Insurance - AD & D	128.00	128.00	35.66	141.27	-13.27	110.37 %
<a href="#">001-6060-524000</a>	Worker's Compensation	342.00	342.00	0.00	166.01	175.99	48.54 %
<a href="#">001-6060-526000</a>	Long Term Disability Ins.	1,043.00	1,043.00	270.38	1,072.05	-29.05	102.79 %
<a href="#">001-6060-540000</a>	Travel & Per Diem	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00 %
<a href="#">001-6060-540500</a>	Registration/Trng Fees	600.00	600.00	0.00	0.00	600.00	0.00 %
<a href="#">001-6060-541000</a>	Cell and Landline Phone	5,780.00	5,780.00	129.90	1,050.39	4,729.61	18.17 %
<a href="#">001-6060-543000</a>	Utilities	14,400.00	14,400.00	1,727.40	7,668.80	6,731.20	53.26 %
<a href="#">001-6060-544100</a>	Rental & Lease - Equip.	4,608.00	4,608.00	0.00	0.00	4,608.00	0.00 %
<a href="#">001-6060-545000</a>	Insurance	4,418.00	4,418.00	0.00	1,842.00	2,576.00	41.69 %
<a href="#">001-6060-546100</a>	Maintenance - Buildings	10,000.00	10,000.00	193.25	913.75	9,086.25	9.14 %
<a href="#">001-6060-546200</a>	Maint.-Mach. & Equip.	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
<a href="#">001-6060-546500</a>	Maint. - Vehicles	1,500.00	1,500.00	0.00	3.88	1,496.12	0.26 %
<a href="#">001-6060-548000</a>	Promotional Activities	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
<a href="#">001-6060-552100</a>	Fuel	800.00	800.00	35.54	80.18	719.82	10.02 %
<a href="#">001-6060-552700</a>	Operating Supplies	6,500.00	6,500.00	82.32	5,031.55	1,468.45	77.41 %
<a href="#">001-6060-554200</a>	Subscript. & Publications	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
<a href="#">001-6060-557200</a>	Dist. State Lib Funds-Barron	37,675.00	37,675.00	0.00	0.00	37,675.00	0.00 %

## Budget Report

For Fiscal: 2024 - 2025 Period Ending: 03/31/2025

Item # 3

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">001-6060-566000</a>	Publications/Materials	10,000.00	10,000.00	235.94	2,392.96	7,607.04	23.93 %
<b>Department : 6060 - Library Total:</b>		<b>381,601.00</b>	<b>381,601.00</b>	<b>24,001.82</b>	<b>154,761.10</b>	<b>226,839.90</b>	<b>40.56 %</b>
<b>Department : 7070 - Public Works Administration</b>							
<a href="#">001-7070-512000</a>	Regular Salaries	228,021.00	228,021.00	17,622.11	111,876.16	116,144.84	49.06 %
<a href="#">001-7070-512005</a>	Appreciation & 24 Hr.	3,463.00	3,463.00	0.00	0.00	3,463.00	0.00 %
<a href="#">001-7070-514000</a>	Overtime Salaries	2,216.00	2,216.00	1,721.83	1,721.83	494.17	77.70 %
<a href="#">001-7070-521000</a>	Taxes-FICA	17,613.00	17,613.00	1,445.98	8,471.06	9,141.94	48.10 %
<a href="#">001-7070-522000</a>	Retirement Contribution	13,814.00	13,814.00	1,050.21	6,102.62	7,711.38	44.18 %
<a href="#">001-7070-522500</a>	457 Match	6,907.00	6,907.00	289.21	1,909.97	4,997.03	27.65 %
<a href="#">001-7070-523000</a>	Insurance-Health	52,695.00	52,695.00	4,362.07	24,023.29	28,671.71	45.59 %
<a href="#">001-7070-523001</a>	Insurance - Dental	2,371.00	2,371.00	811.76	2,860.33	-489.33	120.64 %
<a href="#">001-7070-523002</a>	Insurance - Life	1,544.00	1,544.00	688.12	2,479.94	-935.94	160.62 %
<a href="#">001-7070-523003</a>	Insurance - AD & D	143.00	143.00	41.25	153.66	-10.66	107.45 %
<a href="#">001-7070-524000</a>	Worker's Compensation	8,986.00	8,986.00	0.00	5,958.98	3,027.02	66.31 %
<a href="#">001-7070-526000</a>	Long Term Disability Ins.	1,127.00	1,127.00	313.48	1,171.24	-44.24	103.93 %
<a href="#">001-7070-534000</a>	Other Contractual Serv	500.00	500.00	0.00	127.25	372.75	25.45 %
<a href="#">001-7070-540500</a>	Registration/Trng Fees	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
<a href="#">001-7070-541000</a>	Cell and Landline Phone	5,400.00	5,400.00	470.21	3,120.64	2,279.36	57.79 %
<a href="#">001-7070-543000</a>	Utilities	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
<a href="#">001-7070-546100</a>	Maintenance - Buildings	7,000.00	7,000.00	188.05	3,167.84	3,832.16	45.25 %
<a href="#">001-7070-546101</a>	Maintenance Project	7,900.00	7,900.00	0.00	0.00	7,900.00	0.00 %
<a href="#">001-7070-546200</a>	Maint.-Mach. & Equip.	5,250.00	5,250.00	3,079.86	9,334.05	-4,084.05	177.79 %
<a href="#">001-7070-546500</a>	Maint. - Vehicles	0.00	0.00	-364.44	2.42	-2.42	0.00 %
<a href="#">001-7070-548000</a>	Promotional Activities	3,700.00	3,700.00	0.00	0.00	3,700.00	0.00 %
<a href="#">001-7070-552500</a>	Uniforms	1,000.00	1,000.00	72.30	637.43	362.57	63.74 %
<a href="#">001-7070-552700</a>	Operating Supplies	1,000.00	1,000.00	229.57	3,607.27	-2,607.27	360.73 %
<a href="#">001-7070-554100</a>	Dues & Memberships	100.00	100.00	0.00	0.00	100.00	0.00 %
<a href="#">001-7070-564000</a>	Machinery & Equipment	50,000.00	50,000.00	-2,281.00	65,681.00	-15,681.00	131.36 %
<b>Department : 7070 - Public Works Administration Total:</b>		<b>426,750.00</b>	<b>426,750.00</b>	<b>29,740.57</b>	<b>252,406.98</b>	<b>174,343.02</b>	<b>59.15 %</b>
<b>Department : 7071 - Central Garage</b>							
<a href="#">001-7071-512000</a>	Regular Salaries	122,424.00	122,424.00	9,417.60	61,485.11	60,938.89	50.22 %
<a href="#">001-7071-512005</a>	Appreciation & 24 Hr.	1,458.00	1,458.00	0.00	0.00	1,458.00	0.00 %
<a href="#">001-7071-514000</a>	Overtime Salaries	668.00	668.00	706.32	706.32	-38.32	105.74 %
<a href="#">001-7071-521000</a>	Taxes-FICA	9,365.00	9,365.00	770.39	4,729.85	4,635.15	50.51 %
<a href="#">001-7071-522000</a>	Retirement Contribution	7,345.00	7,345.00	557.23	2,812.01	4,532.99	38.28 %
<a href="#">001-7071-522500</a>	457 Match	3,673.00	3,673.00	110.61	733.94	2,939.06	19.98 %
<a href="#">001-7071-523000</a>	Insurance-Health	19,738.00	19,738.00	1,616.66	9,793.60	9,944.40	49.62 %
<a href="#">001-7071-523001</a>	Insurance - Dental	1,014.00	1,014.00	264.82	944.48	69.52	93.14 %
<a href="#">001-7071-523002</a>	Insurance - Life	835.00	835.00	238.73	861.53	-26.53	103.18 %
<a href="#">001-7071-523003</a>	Insurance - AD & D	77.00	77.00	22.04	79.53	-2.53	103.29 %
<a href="#">001-7071-524000</a>	Worker's Compensation	3,697.00	3,697.00	0.00	1,668.06	2,028.94	45.12 %
<a href="#">001-7071-526000</a>	Long Term Disability Ins.	587.00	587.00	167.58	604.62	-17.62	103.00 %
<a href="#">001-7071-534000</a>	Other Contractual Serv	2,200.00	2,200.00	0.00	0.00	2,200.00	0.00 %
<a href="#">001-7071-540500</a>	Registration/Trng Fees	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
<a href="#">001-7071-542500</a>	Safety	0.00	0.00	54.00	321.29	-321.29	0.00 %
<a href="#">001-7071-543000</a>	Utilities	5,040.00	5,040.00	37.84	557.72	4,482.28	11.07 %
<a href="#">001-7071-546100</a>	Maintenance - Buildings	2,100.00	2,100.00	32.18	593.18	1,506.82	28.25 %
<a href="#">001-7071-546200</a>	Maint.-Mach. & Equip.	5,000.00	5,000.00	0.00	3,345.37	1,654.63	66.91 %
<a href="#">001-7071-546500</a>	Maint. - Vehicles	1,000.00	1,000.00	164.07	1,709.44	-709.44	170.94 %
<a href="#">001-7071-552100</a>	Fuel	4,000.00	4,000.00	249.21	1,559.85	2,440.15	39.00 %
<a href="#">001-7071-552500</a>	Uniforms	1,200.00	1,200.00	42.40	93.13	1,106.87	7.76 %
<a href="#">001-7071-552700</a>	Operating Supplies	7,000.00	7,000.00	445.92	3,242.94	3,757.06	46.33 %
<a href="#">001-7071-564000</a>	Machinery & Equipment	1,000.00	1,000.00	0.00	8,103.26	-7,103.26	810.33 %
<b>Department : 7071 - Central Garage Total:</b>		<b>200,421.00</b>	<b>200,421.00</b>	<b>14,897.60</b>	<b>103,945.23</b>	<b>96,475.77</b>	<b>51.86 %</b>
<b>Department : 7073 - Streets &amp; Sidewalks</b>							
<a href="#">001-7073-512000</a>	Regular Salaries	211,730.00	211,730.00	17,277.71	94,276.15	117,453.85	44.53 %
<a href="#">001-7073-512005</a>	Appreciation & 24 Hr.	2,922.00	2,922.00	0.00	0.00	2,922.00	0.00 %

## Budget Report

For Fiscal: 2024 - 2025 Period Ending: 03/31/2025

Item # 3

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">001-7073-514000</a>	Overtime Salaries	2,397.00	2,397.00	915.72	1,553.28	843.72	64.80 %
<a href="#">001-7073-521000</a>	Taxes-FICA	16,381.00	16,381.00	1,360.81	7,153.43	9,227.57	43.67 %
<a href="#">001-7073-522000</a>	Retirement Contribution	12,848.00	12,848.00	926.02	5,170.15	7,677.85	40.24 %
<a href="#">001-7073-522500</a>	457 Match	6,424.00	6,424.00	327.43	2,194.52	4,229.48	34.16 %
<a href="#">001-7073-523000</a>	Insurance-Health	55,882.00	55,882.00	4,319.12	22,188.16	33,693.84	39.71 %
<a href="#">001-7073-523001</a>	Insurance - Dental	2,533.00	2,533.00	637.05	2,296.24	236.76	90.65 %
<a href="#">001-7073-523002</a>	Insurance - Life	1,572.00	1,572.00	448.26	1,592.13	-20.13	101.28 %
<a href="#">001-7073-523003</a>	Insurance - AD & D	145.00	145.00	34.88	127.51	17.49	87.94 %
<a href="#">001-7073-524000</a>	Worker's Compensation	14,949.00	14,949.00	0.00	9,031.67	5,917.33	60.42 %
<a href="#">001-7073-526000</a>	Long Term Disability Ins.	1,099.00	1,099.00	265.57	970.03	128.97	88.26 %
<a href="#">001-7073-531200</a>	Engineering Services	53,000.00	53,000.00	0.00	12,084.00	40,916.00	22.80 %
<a href="#">001-7073-534000</a>	Other Contractual Serv	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
<a href="#">001-7073-534006</a>	Hwy 27 Tree Maint.	30,000.00	30,000.00	0.00	104,562.00	-74,562.00	348.54 %
<a href="#">001-7073-540500</a>	Registration/Trng Fees	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
<a href="#">001-7073-541000</a>	Cell and Landline Phone	1,100.00	1,100.00	78.92	473.44	626.56	43.04 %
<a href="#">001-7073-542500</a>	Safety	700.00	700.00	18.00	47.95	652.05	6.85 %
<a href="#">001-7073-543000</a>	Utilities	25,000.00	25,000.00	2,394.70	3,403.44	21,596.56	13.61 %
<a href="#">001-7073-545000</a>	Insurance	50,490.00	50,490.00	0.00	25,790.00	24,700.00	51.08 %
<a href="#">001-7073-546200</a>	Maint.-Mach. & Equip.	25,000.00	25,000.00	1,279.83	39,007.29	-14,007.29	156.03 %
<a href="#">001-7073-546500</a>	Maint. - Vehicles	32,000.00	32,000.00	575.82	4,967.70	27,032.30	15.52 %
<a href="#">001-7073-552100</a>	Fuel	30,000.00	30,000.00	2,321.86	13,202.40	16,797.60	44.01 %
<a href="#">001-7073-552500</a>	Uniforms	3,000.00	3,000.00	152.94	1,080.69	1,919.31	36.02 %
<a href="#">001-7073-552700</a>	Operating Supplies	5,000.00	5,000.00	709.58	2,781.36	2,218.64	55.63 %
<a href="#">001-7073-553000</a>	Road Material & Supplies	25,000.00	25,000.00	1,441.02	4,574.37	20,425.63	18.30 %
<a href="#">001-7073-553001</a>	Street Overlays	200,000.00	200,000.00	0.00	429,177.17	-229,177.17	214.59 %
<a href="#">001-7073-553002</a>	Street Striping	75,000.00	75,000.00	0.00	31,000.00	44,000.00	41.33 %
<a href="#">001-7073-553200</a>	Street Signs	15,000.00	15,000.00	8,210.92	8,468.65	6,531.35	56.46 %
<a href="#">001-7073-553400</a>	Sidewalks	50,000.00	50,000.00	0.00	50,500.33	-500.33	101.00 %
<a href="#">001-7073-564000</a>	Machinery & Equipment	363,000.00	363,000.00	0.00	79,414.36	283,585.64	21.88 %
<a href="#">001-7073-571000</a>	Principal	2,639.00	2,639.00	0.00	0.00	2,639.00	0.00 %
<a href="#">001-7073-572000</a>	Interest Expense	48.00	48.00	0.00	0.00	48.00	0.00 %
<b>Department : 7073 - Streets &amp; Sidewalks Total:</b>		<b>1,330,859.00</b>	<b>1,330,859.00</b>	<b>43,696.16</b>	<b>957,088.42</b>	<b>373,770.58</b>	<b>71.92%</b>
<b>Department : 7074 - FDOT Projects</b>							
<a href="#">001-7074-563005</a>	FDOT C-21 Bridge Project	370,500.00	370,500.00	0.00	208,416.14	162,083.86	56.25 %
<a href="#">001-7074-563014</a>	Ventura Ave- Improvements	812,000.00	812,000.00	0.00	23,388.10	788,611.90	2.88 %
<a href="#">001-7074-563015</a>	W Ventura - Improvments	999,000.00	999,000.00	0.00	0.00	999,000.00	0.00 %
<b>Department : 7074 - FDOT Projects Total:</b>		<b>2,181,500.00</b>	<b>2,181,500.00</b>	<b>0.00</b>	<b>231,804.24</b>	<b>1,949,695.76</b>	<b>10.63%</b>
<b>Department : 7075 - Community Landscaping Improvements</b>							
<a href="#">001-7075-531500</a>	Other Professional Serv	0.00	0.00	0.00	2,686.50	-2,686.50	0.00 %
<a href="#">001-7075-552700</a>	Operating Supplies	0.00	0.00	0.00	2.75	-2.75	0.00 %
<a href="#">001-7075-553300</a>	Landscape Trees	0.00	0.00	0.00	3,300.00	-3,300.00	0.00 %
<b>Department : 7075 - Community Landscaping Improvements Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,989.25</b>	<b>-5,989.25</b>	<b>0.00%</b>
<b>Department : 7076 - Mosquito Control</b>							
<a href="#">001-7076-514000</a>	Overtime Salaries	13,474.00	13,474.00	333.73	790.81	12,683.19	5.87 %
<a href="#">001-7076-521000</a>	Taxes-FICA	1,031.00	1,031.00	24.68	58.65	972.35	5.69 %
<a href="#">001-7076-522000</a>	Retirement Contribution	0.00	0.00	14.12	39.06	-39.06	0.00 %
<a href="#">001-7076-522500</a>	457 Match	0.00	0.00	7.06	19.43	-19.43	0.00 %
<a href="#">001-7076-523000</a>	Insurance-Health	0.00	0.00	58.05	128.44	-128.44	0.00 %
<a href="#">001-7076-523001</a>	Insurance - Dental	0.00	0.00	2.18	4.78	-4.78	0.00 %
<a href="#">001-7076-523002</a>	Insurance - Life	0.00	0.00	2.01	4.40	-4.40	0.00 %
<a href="#">001-7076-523003</a>	Insurance - AD & D	0.00	0.00	0.18	0.40	-0.40	0.00 %
<a href="#">001-7076-526000</a>	Long Term Disability Ins.	0.00	0.00	1.40	3.09	-3.09	0.00 %
<a href="#">001-7076-534000</a>	Other Contractual Serv	3,700.00	3,700.00	0.00	2,180.00	1,520.00	58.92 %
<a href="#">001-7076-534002</a>	Mowing Services	160,000.00	160,000.00	15,200.00	91,200.00	68,800.00	57.00 %
<a href="#">001-7076-534003</a>	Mosquito Contractor	140,000.00	140,000.00	4,224.00	30,191.62	109,808.38	21.57 %
<a href="#">001-7076-537701</a>	410 Admin. Charges	4,929.00	4,929.00	0.00	0.00	4,929.00	0.00 %
<a href="#">001-7076-540000</a>	Travel & Per Diem	1,365.00	1,365.00	0.00	3,170.36	-1,805.36	232.26 %

## Budget Report

For Fiscal: 2024 - 2025 Period Ending: 03/31/2025

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">001-7076-540500</a>	Registration/Trng Fees	578.00	578.00	0.00	0.00	578.00	0.00 %
<a href="#">001-7076-545000</a>	Insurance	3,606.00	3,606.00	0.00	1,842.00	1,764.00	51.08 %
<a href="#">001-7076-546200</a>	Maint.-Mach. & Equip.	1,050.00	1,050.00	0.00	3,732.86	-2,682.86	355.51 %
<a href="#">001-7076-548000</a>	Promotional Activities	1,050.00	1,050.00	0.00	0.00	1,050.00	0.00 %
<a href="#">001-7076-552100</a>	Fuel	158.00	158.00	0.00	0.00	158.00	0.00 %
<a href="#">001-7076-552700</a>	Operating Supplies	2,500.00	2,500.00	0.00	3,489.18	-989.18	139.57 %
<a href="#">001-7076-554100</a>	Dues & Memberships	210.00	210.00	0.00	0.00	210.00	0.00 %
<a href="#">001-7076-575000</a>	CC Processing Fees	0.00	0.00	349.80	1,980.38	-1,980.38	0.00 %
Department : 7076 - Mosquito Control Total:		333,651.00	333,651.00	20,217.21	138,835.46	194,815.54	41.61%
Department : 7077 - Stormwater Projects							
<a href="#">001-7077-531200</a>	Engineering Services	40,000.00	40,000.00	0.00	10,342.65	29,657.35	25.86 %
Department : 7077 - Stormwater Projects Total:		40,000.00	40,000.00	0.00	10,342.65	29,657.35	25.86%
Department : 7078 - Street Lighting							
<a href="#">001-7078-543000</a>	Utilities	51,000.00	51,000.00	8,999.03	35,431.95	15,568.05	69.47 %
<a href="#">001-7078-546200</a>	Maint.-Mach. & Equip.	36,000.00	36,000.00	0.00	15,300.00	20,700.00	42.50 %
Department : 7078 - Street Lighting Total:		87,000.00	87,000.00	8,999.03	50,731.95	36,268.05	58.31%
Department : 8080 - Rec. - Admin. & Parks							
<a href="#">001-8080-512000</a>	Regular Salaries	213,115.00	213,115.00	17,666.90	109,328.83	103,786.17	51.30 %
<a href="#">001-8080-514000</a>	Overtime Salaries	9,090.00	9,090.00	831.75	1,700.62	7,389.38	18.71 %
<a href="#">001-8080-521000</a>	Taxes-FICA	16,999.00	16,999.00	1,390.77	8,362.94	8,636.06	49.20 %
<a href="#">001-8080-522000</a>	Retirement Contribution	13,332.00	13,332.00	1,060.01	5,484.57	7,847.43	41.14 %
<a href="#">001-8080-522500</a>	457 Match	6,666.00	6,666.00	87.85	319.33	6,346.67	4.79 %
<a href="#">001-8080-523000</a>	Insurance-Health	47,135.00	47,135.00	3,927.68	21,009.11	26,125.89	44.57 %
<a href="#">001-8080-523001</a>	Insurance - Dental	2,280.00	2,280.00	704.90	2,254.76	25.24	98.89 %
<a href="#">001-8080-523002</a>	Insurance - Life	1,525.00	1,525.00	401.18	1,443.17	81.83	94.63 %
<a href="#">001-8080-523003</a>	Insurance - AD & D	141.00	141.00	34.98	129.47	11.53	91.82 %
<a href="#">001-8080-524000</a>	Worker's Compensation	3,122.00	3,122.00	0.00	1,413.87	1,708.13	45.29 %
<a href="#">001-8080-526000</a>	Long Term Disability Ins.	1,149.00	1,149.00	266.15	987.56	161.44	85.95 %
<a href="#">001-8080-534000</a>	Other Contractual Services	0.00	0.00	0.00	127.25	-127.25	0.00 %
<a href="#">001-8080-534601</a>	Concessions	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
<a href="#">001-8080-540000</a>	Travel & Per Diem	1,500.00	1,500.00	0.00	6.70	1,493.30	0.45 %
<a href="#">001-8080-540500</a>	Registration/Trng Fees	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
<a href="#">001-8080-541000</a>	Cell and Landline Phone	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
<a href="#">001-8080-543000</a>	Utilities	8,000.00	8,000.00	199.70	1,096.83	6,903.17	13.71 %
<a href="#">001-8080-545000</a>	Insurance	72,129.00	72,129.00	0.00	36,842.00	35,287.00	51.08 %
<a href="#">001-8080-546000</a>	Maintenance - Grounds	20,000.00	20,000.00	-2,168.30	20,389.66	-389.66	101.95 %
<a href="#">001-8080-546100</a>	Maintenance - Buildings	5,000.00	5,000.00	308.86	1,473.45	3,526.55	29.47 %
<a href="#">001-8080-546200</a>	Maint.-Mach. & Equip.	6,000.00	6,000.00	0.00	83.98	5,916.02	1.40 %
<a href="#">001-8080-546300</a>	Maint. - Boat Dock	6,000.00	6,000.00	14,839.76	14,941.45	-8,941.45	249.02 %
<a href="#">001-8080-546500</a>	Maint. - Vehicles	3,000.00	3,000.00	10.02	-123.68	3,123.68	-4.12 %
<a href="#">001-8080-548000</a>	Promotional Activities	2,000.00	2,000.00	0.00	2,260.92	-260.92	113.05 %
<a href="#">001-8080-551200</a>	Program Activity Supplies	20,000.00	20,000.00	0.00	1,417.36	18,582.64	7.09 %
<a href="#">001-8080-551201</a>	Initial Supplies for Activities	15,000.00	15,000.00	573.89	7,809.07	7,190.93	52.06 %
<a href="#">001-8080-551208</a>	Robotics Activity Supplies	5,000.00	5,000.00	0.00	1,010.57	3,989.43	20.21 %
<a href="#">001-8080-552100</a>	Fuel	3,500.00	3,500.00	123.87	830.62	2,669.38	23.73 %
<a href="#">001-8080-552400</a>	Janitorial Supplies	1,000.00	1,000.00	211.22	1,925.69	-925.69	192.57 %
<a href="#">001-8080-552500</a>	Uniforms	1,500.00	1,500.00	18.27	998.85	501.15	66.59 %
<a href="#">001-8080-552700</a>	Recreation Operating Supplies	7,500.00	7,500.00	814.66	4,760.01	2,739.99	63.47 %
<a href="#">001-8080-552702</a>	Parks Operating Supplies	6,000.00	6,000.00	0.00	29.95	5,970.05	0.50 %
<a href="#">001-8080-554100</a>	Dues & Memberships	2,000.00	2,000.00	175.00	1,055.00	945.00	52.75 %
<a href="#">001-8080-554200</a>	Subscript. & Publications	1,000.00	1,000.00	0.00	3,162.53	-2,162.53	316.25 %
<a href="#">001-8080-564000</a>	Machinery & Equipment	23,600.00	23,600.00	0.00	0.00	23,600.00	0.00 %
<a href="#">001-8080-575000</a>	CC Processing Fees	6,000.00	6,000.00	374.37	3,284.42	2,715.58	54.74 %
Department : 8080 - Rec. - Admin. & Parks Total:		534,483.00	534,483.00	41,853.49	255,816.86	278,666.14	47.86%
Department : 8081 - Rec. - Buildings & Structures							
<a href="#">001-8081-512000</a>	Regular Salaries	31,200.00	31,200.00	2,332.50	14,823.28	16,376.72	47.51 %
<a href="#">001-8081-513000</a>	Special Detail	0.00	0.00	0.00	2,702.00	-2,702.00	0.00 %



## Budget Report

For Fiscal: 2024 - 2025 Period Ending: 03/31/2025

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">001-8081-514000</a>	Overtime Salaries	450.00	450.00	0.00	146.25	303.75	32.50 %
<a href="#">001-8081-521000</a>	Taxes-FICA	2,421.00	2,421.00	174.98	1,330.37	1,090.63	54.95 %
<a href="#">001-8081-522000</a>	Retirement Contribution	1,899.00	1,899.00	128.69	894.01	1,004.99	47.08 %
<a href="#">001-8081-522500</a>	457 Match	950.00	950.00	12.52	92.90	857.10	9.78 %
<a href="#">001-8081-523000</a>	Insurance-Health	9,869.00	9,869.00	754.23	4,871.27	4,997.73	49.36 %
<a href="#">001-8081-523001</a>	Insurance - Dental	507.00	507.00	217.87	781.71	-274.71	154.18 %
<a href="#">001-8081-523002</a>	Insurance - Life	222.00	222.00	59.74	245.84	-23.84	110.74 %
<a href="#">001-8081-523003</a>	Insurance - AD & D	21.00	21.00	5.52	22.69	-1.69	108.05 %
<a href="#">001-8081-524000</a>	Worker's Compensation	1,294.00	1,294.00	0.00	583.73	710.27	45.11 %
<a href="#">001-8081-526000</a>	Long Term Disability Ins.	172.00	172.00	41.72	171.67	0.33	99.81 %
<a href="#">001-8081-541000</a>	Cell and Landline Phone	2,800.00	2,800.00	183.32	1,059.22	1,740.78	37.83 %
<a href="#">001-8081-543000</a>	Utilities	15,000.00	15,000.00	733.46	6,123.04	8,876.96	40.82 %
<a href="#">001-8081-544100</a>	Rental & Lease - Equip.	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
<a href="#">001-8081-546000</a>	Maintenance - Grounds	2,000.00	2,000.00	250.00	925.00	1,075.00	46.25 %
<a href="#">001-8081-546100</a>	Maintenance - Buildings	10,000.00	10,000.00	1,248.23	11,012.49	-1,012.49	110.12 %
<a href="#">001-8081-546200</a>	Maint.-Mach. & Equip.	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
<a href="#">001-8081-546300</a>	Maint. - Boat Dock	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
<a href="#">001-8081-546500</a>	Maint. - Vehicles	2,000.00	2,000.00	0.00	66.98	1,933.02	3.35 %
<a href="#">001-8081-552100</a>	Fuel	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
<a href="#">001-8081-552400</a>	Janitorial Supplies	10,000.00	10,000.00	310.93	2,145.76	7,854.24	21.46 %
<a href="#">001-8081-552500</a>	Uniforms	600.00	600.00	0.00	0.00	600.00	0.00 %
<a href="#">001-8081-552700</a>	Operating Supplies	3,000.00	3,000.00	1,975.53	6,265.06	-3,265.06	208.84 %
<a href="#">001-8081-563000</a>	Improvements O/T Bldgs.	4,000.00	4,000.00	0.00	14,880.00	-10,880.00	372.00 %
<a href="#">001-8081-563004</a>	Park Project	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
<a href="#">001-8081-563010</a>	Youth Center Project	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
<a href="#">001-8081-563012</a>	Park Rehab Project	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
<a href="#">001-8081-591003</a>	Rec Facility Improvement Reserves	8,000.00	8,000.00	0.00	9,000.00	-1,000.00	112.50 %
<b>Department : 8081 - Rec. - Buildings &amp; Structures Total:</b>		<b>250,405.00</b>	<b>250,405.00</b>	<b>8,429.24</b>	<b>78,143.27</b>	<b>172,261.73</b>	<b>31.21%</b>
<b>Department : 8082 - Sugarland Sports Complex</b>							
<a href="#">001-8082-512000</a>	Regular Salaries	65,811.00	65,811.00	4,800.00	26,403.63	39,407.37	40.12 %
<a href="#">001-8082-514000</a>	Overtime Salaries	759.00	759.00	585.00	585.00	174.00	77.08 %
<a href="#">001-8082-521000</a>	Taxes-FICA	5,093.00	5,093.00	411.30	2,053.61	3,039.39	40.32 %
<a href="#">001-8082-522000</a>	Retirement Contribution	3,994.00	3,994.00	281.84	1,046.82	2,947.18	26.21 %
<a href="#">001-8082-522500</a>	457 Match	1,997.00	1,997.00	93.95	348.94	1,648.06	17.47 %
<a href="#">001-8082-523000</a>	Insurance-Health	19,738.00	19,738.00	0.00	5,396.51	14,341.49	27.34 %
<a href="#">001-8082-523001</a>	Insurance - Dental	1,014.00	1,014.00	185.44	682.23	331.77	67.28 %
<a href="#">001-8082-523002</a>	Insurance - Life	445.00	445.00	47.56	290.95	154.05	65.38 %
<a href="#">001-8082-523003</a>	Insurance - AD & D	41.00	41.00	7.56	29.42	11.58	71.76 %
<a href="#">001-8082-524000</a>	Worker's Compensation	2,803.00	2,803.00	0.00	600.21	2,202.79	21.41 %
<a href="#">001-8082-526000</a>	Long Term Disability Ins.	355.00	355.00	76.16	241.50	113.50	68.03 %
<a href="#">001-8082-531500</a>	Other Professional Serv	0.00	0.00	0.00	522.56	-522.56	0.00 %
<a href="#">001-8082-534000</a>	Other Contractual Serv	66,560.00	66,560.00	3,100.00	61,850.25	4,709.75	92.92 %
<a href="#">001-8082-541000</a>	Cell and Landline Phone	950.00	950.00	43.79	408.17	541.83	42.97 %
<a href="#">001-8082-542500</a>	Safety	500.00	500.00	0.00	0.00	500.00	0.00 %
<a href="#">001-8082-543000</a>	Utilities	40,000.00	40,000.00	4,429.53	16,251.97	23,748.03	40.63 %
<a href="#">001-8082-544100</a>	Rental & Lease - Equip.	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00 %
<a href="#">001-8082-546000</a>	Maintenance - Grounds	40,000.00	40,000.00	75.72	1,841.81	38,158.19	4.60 %
<a href="#">001-8082-546100</a>	Maintenance - Buildings	6,000.00	6,000.00	0.00	1,109.79	4,890.21	18.50 %
<a href="#">001-8082-546200</a>	Maint.-Mach. & Equip.	17,500.00	17,500.00	264.34	2,248.12	15,251.88	12.85 %
<a href="#">001-8082-546500</a>	Maint. - Vehicles	0.00	0.00	100.81	176.54	-176.54	0.00 %
<a href="#">001-8082-552100</a>	Fuel	5,500.00	5,500.00	440.08	3,164.62	2,335.38	57.54 %
<a href="#">001-8082-552300</a>	Chemicals	22,000.00	22,000.00	0.00	19,476.66	2,523.34	88.53 %
<a href="#">001-8082-552400</a>	Janitorial Supplies	1,700.00	1,700.00	223.55	547.19	1,152.81	32.19 %
<a href="#">001-8082-552500</a>	Uniforms	1,900.00	1,900.00	64.68	420.42	1,479.58	22.13 %
<a href="#">001-8082-552700</a>	Operating Supplies	6,000.00	6,000.00	6,287.66	22,351.89	-16,351.89	372.53 %
<a href="#">001-8082-563000</a>	Improvements O/T Bldgs.	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
<b>Department : 8082 - Sugarland Sports Complex Total:</b>		<b>331,660.00</b>	<b>331,660.00</b>	<b>21,518.97</b>	<b>168,048.81</b>	<b>163,611.19</b>	<b>50.67%</b>

## Budget Report

For Fiscal: 2024 - 2025 Period Ending: 03/31/2025 Item # 3

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Department : 8083 - C. S. Mott Pool &amp; Splash Pad</b>							
<a href="#">001-8083-512500</a>	Lifeguard	58,502.00	58,502.00	0.00	0.00	58,502.00	0.00 %
<a href="#">001-8083-521000</a>	Taxes-FICA	4,475.00	4,475.00	0.00	0.00	4,475.00	0.00 %
<a href="#">001-8083-524000</a>	Worker's Compensation	4,692.00	4,692.00	0.00	2,118.59	2,573.41	45.15 %
<a href="#">001-8083-534000</a>	Other Contractual Serv	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00 %
<a href="#">001-8083-534600</a>	Snacks/Soft Drinks	500.00	500.00	0.00	0.00	500.00	0.00 %
<a href="#">001-8083-543000</a>	Utilities	12,000.00	12,000.00	424.62	30,078.32	-18,078.32	250.65 %
<a href="#">001-8083-545000</a>	Insurance	0.00	0.00	877.00	877.00	-877.00	0.00 %
<a href="#">001-8083-546100</a>	Maintenance - Buildings	8,000.00	8,000.00	0.00	254.06	7,745.94	3.18 %
<a href="#">001-8083-546200</a>	Maint.-Mach. & Equip.	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
<a href="#">001-8083-551200</a>	Program Activity Supplies	4,500.00	4,500.00	0.00	177.13	4,322.87	3.94 %
<a href="#">001-8083-551201</a>	Sports Activity Supplies	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
<a href="#">001-8083-552300</a>	Chemicals	15,000.00	15,000.00	362.00	4,776.25	10,223.75	31.84 %
<a href="#">001-8083-552400</a>	Janitorial Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
<a href="#">001-8083-552500</a>	Uniforms	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
<b>Department : 8083 - C. S. Mott Pool &amp; Splash Pad Total:</b>		<b>121,369.00</b>	<b>121,369.00</b>	<b>1,663.62</b>	<b>38,281.35</b>	<b>83,087.65</b>	<b>31.54%</b>
<b>Department : 8084 - John Boy Auditorium</b>							
<a href="#">001-8084-513000</a>	Special Detail	10,010.00	10,010.00	575.00	5,175.00	4,835.00	51.70 %
<a href="#">001-8084-521000</a>	Taxes - FICA	766.00	766.00	43.30	391.43	374.57	51.10 %
<a href="#">001-8084-522000</a>	Retirement Contribution	0.00	0.00	29.18	169.65	-169.65	0.00 %
<a href="#">001-8084-522500</a>	457 Match	0.00	0.00	3.14	27.62	-27.62	0.00 %
<a href="#">001-8084-523000</a>	Insurance-Health	0.00	0.00	121.17	1,141.68	-1,141.68	0.00 %
<a href="#">001-8084-523001</a>	Insurance - Dental	0.00	0.00	5.95	56.04	-56.04	0.00 %
<a href="#">001-8084-523002</a>	Insurance - Life	0.00	0.00	3.38	31.11	-31.11	0.00 %
<a href="#">001-8084-523003</a>	Insurance - AD & D	0.00	0.00	0.30	2.86	-2.86	0.00 %
<a href="#">001-8084-524000</a>	Worker's Compensation	421.00	421.00	0.00	189.84	231.16	45.09 %
<a href="#">001-8084-526000</a>	Long Term Disability Ins.	0.00	0.00	2.35	21.68	-21.68	0.00 %
<a href="#">001-8084-534000</a>	Other Contractual Serv	15,000.00	15,000.00	0.00	4,000.00	11,000.00	26.67 %
<a href="#">001-8084-541000</a>	Cell and Landline Phone	3,700.00	3,700.00	65.05	1,538.08	2,161.92	41.57 %
<a href="#">001-8084-543000</a>	Utilities	42,000.00	42,000.00	1,134.15	11,560.89	30,439.11	27.53 %
<a href="#">001-8084-546000</a>	Maintenance - Grounds	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
<a href="#">001-8084-546100</a>	Maintenance - Buildings	5,000.00	5,000.00	256.76	1,724.79	3,275.21	34.50 %
<a href="#">001-8084-546101</a>	Maintenance Project	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
<a href="#">001-8084-546200</a>	Maint.-Mach. & Equip.	5,000.00	5,000.00	0.00	33.55	4,966.45	0.67 %
<a href="#">001-8084-552400</a>	Janitorial Supplies	4,000.00	4,000.00	275.24	1,482.77	2,517.23	37.07 %
<a href="#">001-8084-552700</a>	Operating Supplies	3,000.00	3,000.00	58.79	174.05	2,825.95	5.80 %
<a href="#">001-8084-564000</a>	Machinery & Equipment	0.00	0.00	66.98	66.98	-66.98	0.00 %
<b>Department : 8084 - John Boy Auditorium Total:</b>		<b>192,897.00</b>	<b>192,897.00</b>	<b>2,640.74</b>	<b>27,788.02</b>	<b>165,108.98</b>	<b>14.41%</b>
<b>Department : 8085 - East Recreation</b>							
<a href="#">001-8085-552700</a>	Operating Supplies	0.00	0.00	0.00	11.92	-11.92	0.00 %
<b>Department : 8085 - East Recreation Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11.92</b>	<b>-11.92</b>	<b>0.00%</b>
<b>Department : 8086 - Rec. - Golf Course</b>							
<a href="#">001-8086-512000</a>	Regular Salaries	283,362.00	283,362.00	19,930.70	137,933.67	145,428.33	48.68 %
<a href="#">001-8086-514000</a>	Overtime Salaries	20,010.00	20,010.00	980.60	7,834.44	12,175.56	39.15 %
<a href="#">001-8086-521000</a>	Taxes-FICA	23,208.00	23,208.00	1,533.99	10,762.58	12,445.42	46.37 %
<a href="#">001-8086-522000</a>	Retirement Contribution	18,202.00	18,202.00	1,098.20	6,265.45	11,936.55	34.42 %
<a href="#">001-8086-522500</a>	457 Match	1,500.00	1,500.00	204.98	810.67	689.33	54.04 %
<a href="#">001-8086-523000</a>	Insurance-Health	62,371.00	62,371.00	4,375.06	22,960.84	39,410.16	36.81 %
<a href="#">001-8086-523001</a>	Insurance - Dental	2,460.00	2,460.00	767.00	2,750.67	-290.67	111.82 %
<a href="#">001-8086-523002</a>	Insurance - Life	1,658.00	1,658.00	600.03	2,204.65	-546.65	132.97 %
<a href="#">001-8086-523003</a>	Insurance - AD & D	153.00	153.00	37.35	151.92	1.08	99.29 %
<a href="#">001-8086-524000</a>	Worker's Compensation	6,401.00	6,401.00	0.00	3,060.77	3,340.23	47.82 %
<a href="#">001-8086-526000</a>	Long Term Disability Ins.	1,415.00	1,415.00	299.60	1,472.37	-57.37	104.05 %
<a href="#">001-8086-531500</a>	Golf-Other Professional Services	20,000.00	20,000.00	0.00	9,902.44	10,097.56	49.51 %
<a href="#">001-8086-534000</a>	Other Contractual Serv	150,000.00	150,000.00	7,191.36	63,265.78	86,734.22	42.18 %
<a href="#">001-8086-534500</a>	Inventory Purchases	30,000.00	30,000.00	0.00	27,012.56	2,987.44	90.04 %
<a href="#">001-8086-534600</a>	Snacks/Soft Drinks	11,000.00	11,000.00	689.86	7,082.48	3,917.52	64.39 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">001-8086-534700</a>	G/C Beer	10,000.00	10,000.00	1,425.24	5,407.26	4,592.74	54.07 %
<a href="#">001-8086-541000</a>	Cell and Landline Phone	4,500.00	4,500.00	233.94	2,525.06	1,974.94	56.11 %
<a href="#">001-8086-543000</a>	Utilities	30,000.00	30,000.00	5,840.30	11,231.56	18,768.44	37.44 %
<a href="#">001-8086-544100</a>	Rental & Lease - Equip.	43,000.00	43,000.00	0.00	0.00	43,000.00	0.00 %
<a href="#">001-8086-545000</a>	Insurance	50,490.00	50,490.00	0.00	25,790.00	24,700.00	51.08 %
<a href="#">001-8086-546000</a>	Maintenance - Grounds	40,000.00	40,000.00	2,082.00	41,998.32	-1,998.32	105.00 %
<a href="#">001-8086-546100</a>	Maintenance - Buildings	3,000.00	3,000.00	50.00	4,444.14	-1,444.14	148.14 %
<a href="#">001-8086-546200</a>	Maint.-Mach. & Equip.	47,000.00	47,000.00	3,399.76	22,741.34	24,258.66	48.39 %
<a href="#">001-8086-546500</a>	Maint. - Vehicles	500.00	500.00	0.00	112.83	387.17	22.57 %
<a href="#">001-8086-546600</a>	Maint. - Golf Carts	10,000.00	10,000.00	3,448.81	8,415.47	1,584.53	84.15 %
<a href="#">001-8086-548000</a>	Promotional Activities	6,000.00	6,000.00	875.00	3,083.00	2,917.00	51.38 %
<a href="#">001-8086-549000</a>	Drainage Taxes	5,700.00	5,700.00	0.00	5,637.43	62.57	98.90 %
<a href="#">001-8086-552100</a>	Fuel	27,000.00	27,000.00	782.31	7,342.69	19,657.31	27.20 %
<a href="#">001-8086-552300</a>	Chemicals	100,000.00	100,000.00	603.80	28,885.45	71,114.55	28.89 %
<a href="#">001-8086-552400</a>	Janitorial Supplies	3,500.00	3,500.00	553.97	2,339.72	1,160.28	66.85 %
<a href="#">001-8086-552500</a>	Uniforms	500.00	500.00	0.00	6.93	493.07	1.39 %
<a href="#">001-8086-552700</a>	Operating Supplies	13,000.00	13,000.00	1,259.48	7,038.52	5,961.48	54.14 %
<a href="#">001-8086-552701</a>	Program Supplies	6,400.00	6,400.00	0.00	0.00	6,400.00	0.00 %
<a href="#">001-8086-554100</a>	Dues & Memberships	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
<a href="#">001-8086-563000</a>	Improvements O/T Bldgs.	0.00	0.00	0.00	3,595.00	-3,595.00	0.00 %
<a href="#">001-8086-571000</a>	Principal	133,800.00	133,800.00	0.00	109,398.89	24,401.11	81.76 %
<a href="#">001-8086-572000</a>	Interest Expense	24,400.00	24,400.00	0.00	24,400.00	0.00	100.00 %
<a href="#">001-8086-575000</a>	CC Processing Fees	10,800.00	10,800.00	508.83	5,218.70	5,581.30	48.32 %
<b>Department : 8086 - Rec. - Golf Course Total:</b>		<b>1,202,330.00</b>	<b>1,202,330.00</b>	<b>58,772.17</b>	<b>623,083.60</b>	<b>579,246.40</b>	<b>51.82%</b>
<b>Fund: 001 - GENERAL FUND Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>110,970.22</b>	<b>654,059.97</b>	<b>654,059.97</b>	<b>0.00%</b>



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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 410 - ELECTRIC FUND</b>							
<a href="#">410-343101</a>	Residential Service	3,900,000.00	3,900,000.00	221,691.74	1,695,116.68	-2,204,883.32	43.46 %
<a href="#">410-343102</a>	Gen.Service Demand	2,800,000.00	2,800,000.00	186,424.50	1,291,548.99	-1,508,451.01	46.13 %
<a href="#">410-343103</a>	Gen.Service Non-Demand	828,000.00	828,000.00	49,428.26	354,342.57	-473,657.43	42.79 %
<a href="#">410-343104</a>	Rental Lighting	40,000.00	40,000.00	3,252.48	19,417.22	-20,582.78	48.54 %
<a href="#">410-343105</a>	Industrial Sales	625,000.00	625,000.00	909.36	318,859.81	-306,140.19	51.02 %
<a href="#">410-343106</a>	Sports Lighting	5,000.00	5,000.00	534.58	5,218.12	218.12	104.36 %
<a href="#">410-343107</a>	Street Lighting Services	15,000.00	15,000.00	3,552.16	25,001.51	10,001.51	166.68 %
<a href="#">410-343108</a>	Power Cost Adjustment	4,300,000.00	4,300,000.00	268,034.51	2,004,159.89	-2,295,840.11	46.61 %
<a href="#">410-343110</a>	Contra Rev. - Residential Net Meter...	0.00	0.00	-529.38	-2,490.58	-2,490.58	0.00 %
<a href="#">410-343120</a>	Connection Charge	5,000.00	5,000.00	570.00	3,290.00	-1,710.00	65.80 %
<a href="#">410-343130</a>	Labor-Equip-Serv Charges	5,000.00	5,000.00	958.00	3,077.05	-1,922.95	61.54 %
<a href="#">410-343135</a>	PoleRental	5,000.00	5,000.00	0.00	3,990.00	-1,010.00	79.80 %
<a href="#">410-359001</a>	Returned Check Fee	45,000.00	45,000.00	6,030.00	32,435.00	-12,565.00	72.08 %
<a href="#">410-361000</a>	Interest Earned	345,000.00	345,000.00	18,734.85	119,422.88	-225,577.12	34.62 %
<a href="#">410-362120</a>	Lease-Surge Protector	3,000.00	3,000.00	258.70	1,582.05	-1,417.95	52.74 %
<a href="#">410-365200</a>	Sale of Equipment	10,000.00	10,000.00	4,324.00	4,324.00	-5,676.00	43.24 %
<a href="#">410-369900</a>	Misc. Income	1,001.00	1,001.00	500.00	269.56	-731.44	26.93 %
<a href="#">410-382002</a>	Admin. Charges 420 & 001	98,800.00	98,800.00	0.00	79,200.00	-19,600.00	80.16 %
<a href="#">410-382300</a>	Transfer Reserves	1,177,668.00	1,177,668.00	0.00	0.00	-1,177,668.00	0.00 %
<b>Department : 2009 - Electric Transmission</b>							
<a href="#">410-2009-512000</a>	Regular Salaries	36,684.00	36,684.00	3,571.76	24,281.93	12,402.07	66.19 %
<a href="#">410-2009-512005</a>	Appreciation & 24 Hr.	571.00	571.00	0.00	0.00	571.00	0.00 %
<a href="#">410-2009-514000</a>	Overtime Salaries	5,195.00	5,195.00	479.49	2,704.98	2,490.02	52.07 %
<a href="#">410-2009-521000</a>	Taxes-FICA	3,204.00	3,204.00	300.45	2,000.89	1,203.11	62.45 %
<a href="#">410-2009-522000</a>	Retirement Contribution	2,370.00	2,370.00	199.78	1,220.35	1,149.65	51.49 %
<a href="#">410-2009-522500</a>	457 Match	1,165.00	1,165.00	99.88	552.36	612.64	47.41 %
<a href="#">410-2009-523000</a>	Insurance-Health	8,374.00	8,374.00	652.36	3,978.05	4,395.95	47.50 %
<a href="#">410-2009-523001</a>	Insurance - Dental	303.00	303.00	24.25	141.89	161.11	46.83 %
<a href="#">410-2009-523002</a>	Insurance - Life	320.00	320.00	24.74	155.18	164.82	48.49 %
<a href="#">410-2009-523003</a>	Insurance - AD & D	30.00	30.00	2.30	14.36	15.64	47.87 %
<a href="#">410-2009-524000</a>	Worker's Compensation	716.00	716.00	0.00	317.97	398.03	44.41 %
<a href="#">410-2009-526000</a>	Long Term Disability Ins.	215.00	215.00	17.93	112.30	102.70	52.23 %
<a href="#">410-2009-541000</a>	Cell and Landline Phone	788.00	788.00	0.00	0.00	788.00	0.00 %
<a href="#">410-2009-546200</a>	Maint.-Mach. & Equip.	525.00	525.00	0.00	0.00	525.00	0.00 %
<a href="#">410-2009-552500</a>	Uniforms	525.00	525.00	0.00	4.20	520.80	0.80 %
<a href="#">410-2009-552700</a>	Operating Supplies	683.00	683.00	0.00	0.00	683.00	0.00 %
<a href="#">410-2009-559200</a>	Maint. - Transmission Lines	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
<a href="#">410-2009-563800</a>	West Transmission Line Rebuild	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00 %
<b>Department : 2009 - Electric Transmission Total:</b>		<b>141,668.00</b>	<b>141,668.00</b>	<b>5,372.94</b>	<b>35,484.46</b>	<b>106,183.54</b>	<b>25.05%</b>
<b>Department : 2010 - Electric Distribution</b>							
<a href="#">410-2010-512000</a>	Regular Salaries	380,148.00	380,148.00	31,403.28	216,472.79	163,675.21	56.94 %
<a href="#">410-2010-514000</a>	Overtime Salaries	48,286.00	48,286.00	5,057.96	26,408.96	21,877.04	54.69 %
<a href="#">410-2010-521000</a>	Taxes-FICA	32,775.00	32,775.00	2,703.81	18,004.55	14,770.45	54.93 %
<a href="#">410-2010-522000</a>	Retirement Contribution	24,419.00	24,419.00	1,797.64	10,981.31	13,437.69	44.97 %
<a href="#">410-2010-522500</a>	457 Match	12,209.00	12,209.00	898.81	4,970.30	7,238.70	40.71 %
<a href="#">410-2010-523000</a>	Insurance-Health	75,359.00	75,359.00	5,870.74	35,801.61	39,557.39	47.51 %
<a href="#">410-2010-523001</a>	Insurance - Dental	2,738.00	2,738.00	1,055.51	3,930.92	-1,192.92	143.57 %
<a href="#">410-2010-523002</a>	Insurance - Life	2,757.00	2,757.00	971.85	3,711.15	-954.15	134.61 %
<a href="#">410-2010-523003</a>	Insurance - AD & D	255.00	255.00	66.19	273.04	-18.04	107.07 %
<a href="#">410-2010-524000</a>	Worker's Compensation	7,326.00	7,326.00	0.00	3,262.08	4,063.92	44.53 %
<a href="#">410-2010-526000</a>	Long Term Disability Ins.	1,933.00	1,933.00	518.95	2,136.74	-203.74	110.54 %
<a href="#">410-2010-531200</a>	Engineering Services	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
<a href="#">410-2010-534000</a>	Other Contractual Serv	190,000.00	190,000.00	11,578.55	117,056.63	72,943.37	61.61 %
<a href="#">410-2010-540000</a>	Travel & Per Diem	4,725.00	4,725.00	0.00	0.00	4,725.00	0.00 %
<a href="#">410-2010-540500</a>	Registration/Trng Fees	4,000.00	4,000.00	0.00	661.50	3,338.50	16.54 %
<a href="#">410-2010-541000</a>	Cell and Landline Phone	8,020.00	8,020.00	401.80	2,427.58	5,592.42	30.27 %
<a href="#">410-2010-542500</a>	Safety	2,835.00	2,835.00	60.77	238.48	2,596.52	8.41 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">410-2010-543000</a>	Utilities	10,500.00	10,500.00	1,676.65	5,923.68	4,576.32	56.42 %
<a href="#">410-2010-545000</a>	Insurance	105,341.00	105,341.00	0.00	55,264.00	50,077.00	52.46 %
<a href="#">410-2010-546100</a>	Maintenance - Buildings	10,500.00	10,500.00	64.33	1,010.08	9,489.92	9.62 %
<a href="#">410-2010-546200</a>	Maint.-Mach. & Equip.	10,500.00	10,500.00	0.00	5,739.03	4,760.97	54.66 %
<a href="#">410-2010-546500</a>	Maint. - Vehicles	30,000.00	30,000.00	238.65	12,778.30	17,221.70	42.59 %
<a href="#">410-2010-552100</a>	Fuel	35,000.00	35,000.00	1,152.08	8,286.84	26,713.16	23.68 %
<a href="#">410-2010-552500</a>	Uniforms	3,000.00	3,000.00	44.52	4,238.91	-1,238.91	141.30 %
<a href="#">410-2010-552700</a>	Operating Supplies	21,000.00	21,000.00	469.38	8,842.32	12,157.68	42.11 %
<a href="#">410-2010-559100</a>	Maint. - Substation	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00 %
<a href="#">410-2010-559300</a>	Maint.-Overhead Lines	15,750.00	15,750.00	24,357.58	76,920.23	-61,170.23	488.38 %
<a href="#">410-2010-559400</a>	Maint.-Underground Lines	20,000.00	20,000.00	53.12	368.47	19,631.53	1.84 %
<a href="#">410-2010-559500</a>	Maint.-Line Transformers	131,250.00	131,250.00	0.00	0.00	131,250.00	0.00 %
<a href="#">410-2010-559700</a>	Maint. - Meters	30,000.00	30,000.00	4,247.00	4,247.00	25,753.00	14.16 %
<a href="#">410-2010-563200</a>	Overhead Lines/Devic	15,000.00	15,000.00	0.00	2,697.12	12,302.88	17.98 %
<a href="#">410-2010-563300</a>	Underground Lines/De	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00 %
<a href="#">410-2010-563400</a>	Line Transformers	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00 %
<a href="#">410-2010-563700</a>	Substation	185,000.00	185,000.00	0.00	47,122.20	137,877.80	25.47 %
<a href="#">410-2010-564000</a>	Machinery & Equipment	250,000.00	250,000.00	0.00	103,144.40	146,855.60	41.26 %
<b>Department : 2010 - Electric Distribution Total:</b>		<b>2,007,626.00</b>	<b>2,007,626.00</b>	<b>94,689.17</b>	<b>782,920.22</b>	<b>1,224,705.78</b>	<b>39.00 %</b>
<b>Department : 2015 - Purchasing / Warehouse</b>							
<a href="#">410-2015-512000</a>	Regular Salaries	69,249.00	69,249.00	6,205.69	24,548.63	44,700.37	35.45 %
<a href="#">410-2015-514000</a>	Overtime Salaries	262.00	262.00	0.00	0.00	262.00	0.00 %
<a href="#">410-2015-521000</a>	Taxes-FICA	5,318.00	5,318.00	469.43	1,846.72	3,471.28	34.73 %
<a href="#">410-2015-522000</a>	Retirement Contribution	4,171.00	4,171.00	350.30	1,437.91	2,733.09	34.47 %
<a href="#">410-2015-522500</a>	457 Match	2,085.00	2,085.00	83.96	545.74	1,539.26	26.17 %
<a href="#">410-2015-523000</a>	Insurance-Health	19,738.00	19,738.00	822.38	4,934.28	14,803.72	25.00 %
<a href="#">410-2015-523001</a>	Insurance - Dental	1,014.00	1,014.00	221.22	603.96	410.04	59.56 %
<a href="#">410-2015-523002</a>	Insurance - Life	546.00	546.00	71.19	237.29	308.71	43.46 %
<a href="#">410-2015-523003</a>	Insurance - AD & D	50.00	50.00	6.57	21.90	28.10	43.80 %
<a href="#">410-2015-524000</a>	Worker's Compensation	1,189.00	1,189.00	0.00	536.28	652.72	45.10 %
<a href="#">410-2015-526000</a>	Long Term Disability Ins.	192.00	192.00	50.01	166.70	25.30	86.82 %
<a href="#">410-2015-534000</a>	Other Contractual Serv	4,410.00	4,410.00	0.00	5,746.25	-1,336.25	130.30 %
<a href="#">410-2015-541000</a>	Cell and Landline Phone	1,155.00	1,155.00	25.00	285.50	869.50	24.72 %
<a href="#">410-2015-542500</a>	Safety	53.00	53.00	0.00	0.00	53.00	0.00 %
<a href="#">410-2015-543000</a>	Utilities	6,300.00	6,300.00	0.00	0.00	6,300.00	0.00 %
<a href="#">410-2015-545000</a>	Insurance	0.00	0.00	0.00	927.18	-927.18	0.00 %
<a href="#">410-2015-546100</a>	Maintenance - Buildings	1,050.00	1,050.00	64.33	2,051.88	-1,001.88	195.42 %
<a href="#">410-2015-546200</a>	Maint.-Mach. & Equip.	14,726.00	14,726.00	62.10	3,571.83	11,154.17	24.26 %
<a href="#">410-2015-552100</a>	Fuel	420.00	420.00	0.00	0.00	420.00	0.00 %
<a href="#">410-2015-552500</a>	Uniforms	315.00	315.00	0.00	0.00	315.00	0.00 %
<a href="#">410-2015-552700</a>	Operating Supplies	3,150.00	3,150.00	132.23	1,911.04	1,238.96	60.67 %
<a href="#">410-2015-563000</a>	Improvements O/T Bldgs.	10,000.00	10,000.00	0.00	5,600.00	4,400.00	56.00 %
<a href="#">410-2015-564000</a>	Machinery & Equipment	75,000.00	75,000.00	48,920.77	48,920.77	26,079.23	65.23 %
<b>Department : 2015 - Purchasing / Warehouse Total:</b>		<b>220,393.00</b>	<b>220,393.00</b>	<b>57,485.18</b>	<b>103,893.86</b>	<b>116,499.14</b>	<b>47.14 %</b>
<b>Department : 2025 - Electric Meter Reading</b>							
<a href="#">410-2025-512000</a>	Regular Salaries	35,044.00	35,044.00	2,696.00	17,686.43	17,357.57	50.47 %
<a href="#">410-2025-514000</a>	Overtime Salaries	809.00	809.00	202.20	202.20	606.80	24.99 %
<a href="#">410-2025-521000</a>	Taxes-FICA	2,743.00	2,743.00	221.86	1,369.49	1,373.51	49.93 %
<a href="#">410-2025-522000</a>	Retirement Contribution	2,151.00	2,151.00	161.76	1,051.44	1,099.56	48.88 %
<a href="#">410-2025-522500</a>	457 Match	1,076.00	1,076.00	20.00	130.00	946.00	12.08 %
<a href="#">410-2025-523000</a>	Insurance-Health	9,869.00	9,869.00	822.38	4,934.28	4,934.72	50.00 %
<a href="#">410-2025-523001</a>	Insurance - Dental	507.00	507.00	121.14	484.56	22.44	95.57 %
<a href="#">410-2025-523002</a>	Insurance - Life	265.00	265.00	69.24	276.96	-11.96	104.51 %
<a href="#">410-2025-523003</a>	Insurance - AD & D	24.00	24.00	6.39	25.56	-1.56	106.50 %
<a href="#">410-2025-524000</a>	Worker's Compensation	613.00	613.00	0.00	277.45	335.55	45.26 %
<a href="#">410-2025-526000</a>	Long Term Disability Ins.	185.00	185.00	48.18	192.72	-7.72	104.17 %
<a href="#">410-2025-531500</a>	Other Professional Serv	100.00	100.00	0.00	0.00	100.00	0.00 %
<a href="#">410-2025-534000</a>	Other Contractual Serv	43,000.00	43,000.00	0.00	0.00	43,000.00	0.00 %

## Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">410-2025-541000</a>	Cell and Landline Phone	1,000.00	1,000.00	190.92	1,215.24	-215.24	121.52 %
<a href="#">410-2025-542500</a>	Safety	105.00	105.00	0.00	0.00	105.00	0.00 %
<a href="#">410-2025-546200</a>	Maint.-Mach. & Equip.	1,500.00	1,500.00	98.99	13.99	1,486.01	0.93 %
<a href="#">410-2025-546500</a>	Maint. - Vehicles	2,625.00	2,625.00	4.02	515.80	2,109.20	19.65 %
<a href="#">410-2025-552100</a>	Fuel	997.50	997.50	37.71	433.12	564.38	43.42 %
<a href="#">410-2025-552500</a>	Uniforms	420.00	420.00	0.00	0.00	420.00	0.00 %
<a href="#">410-2025-552700</a>	Operating Supplies	1,575.00	1,575.00	14.79	629.11	945.89	39.94 %
<a href="#">410-2025-563011</a>	AMI Project	0.00	0.00	0.00	320.00	-320.00	0.00 %
<a href="#">410-2025-563600</a>	Meters	10,000.00	10,000.00	0.00	764.81	9,235.19	7.65 %
Department : 2025 - Electric Meter Reading Total:		114,608.50	114,608.50	4,715.58	30,523.16	84,085.34	26.63%
Department : 2030 - Customer Records							
<a href="#">410-2030-512000</a>	Regular Salaries	499,485.00	499,485.00	29,794.24	197,213.07	302,271.93	39.48 %
<a href="#">410-2030-514000</a>	Overtime Salaries	968.00	968.00	481.20	481.20	486.80	49.71 %
<a href="#">410-2030-521000</a>	Taxes-FICA	28,644.00	28,644.00	2,319.63	14,935.61	13,708.39	52.14 %
<a href="#">410-2030-522000</a>	Retirement Contribution	22,466.00	22,466.00	1,787.64	11,771.62	10,694.38	52.40 %
<a href="#">410-2030-522500</a>	457 Match	11,233.00	11,233.00	893.84	5,884.02	5,348.98	52.38 %
<a href="#">410-2030-523000</a>	Insurance-Health	68,212.00	68,212.00	3,354.16	20,124.96	48,087.04	29.50 %
<a href="#">410-2030-523001</a>	Insurance - Dental	3,714.00	3,714.00	535.58	2,100.87	1,613.13	56.57 %
<a href="#">410-2030-523002</a>	Insurance - Life	2,843.00	2,843.00	620.56	2,444.97	398.03	86.00 %
<a href="#">410-2030-523003</a>	Insurance - AD & D	262.00	262.00	54.84	220.93	41.07	84.32 %
<a href="#">410-2030-524000</a>	Worker's Compensation	674.00	674.00	0.00	303.78	370.22	45.07 %
<a href="#">410-2030-526000</a>	Long Term Disability Ins.	1,825.00	1,825.00	450.72	1,835.62	-10.62	100.58 %
<a href="#">410-2030-532000</a>	Accounting & Auditing	15,000.00	15,000.00	0.00	5,100.00	9,900.00	34.00 %
<a href="#">410-2030-534000</a>	Other Contractual Serv	20,000.00	20,000.00	260.00	15,030.39	4,969.61	75.15 %
<a href="#">410-2030-537700</a>	001 Admin. Charges	0.00	0.00	0.00	38,500.00	-38,500.00	0.00 %
<a href="#">410-2030-538000</a>	Purchase For Resale	7,687,000.00	7,687,000.00	508,402.22	3,586,014.86	4,100,985.14	46.65 %
<a href="#">410-2030-538200</a>	FMPA Costs	825,000.00	825,000.00	69,397.73	224,535.67	600,464.33	27.22 %
<a href="#">410-2030-540000</a>	Travel & Per Diem	5,250.00	5,250.00	0.00	-29.76	5,279.76	-0.57 %
<a href="#">410-2030-540001</a>	Vehicle Allowance	4,672.50	4,672.50	380.00	2,280.00	2,392.50	48.80 %
<a href="#">410-2030-540500</a>	Registration/Trng Fees	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
<a href="#">410-2030-541000</a>	Cell and Landline Phone	9,400.00	9,400.00	746.90	4,342.92	5,057.08	46.20 %
<a href="#">410-2030-542000</a>	Postage & Freight	29,400.00	29,400.00	5,452.00	23,818.12	5,581.88	81.01 %
<a href="#">410-2030-543000</a>	Utilities	1,575.00	1,575.00	691.89	1,294.96	280.04	82.22 %
<a href="#">410-2030-544100</a>	Rental & Lease - Equip.	3,150.00	3,150.00	0.00	1,585.43	1,564.57	50.33 %
<a href="#">410-2030-546000</a>	Maintenance - Grounds	525.00	525.00	0.00	0.00	525.00	0.00 %
<a href="#">410-2030-546100</a>	Maintenance - Buildings	5,250.00	5,250.00	291.19	1,375.40	3,874.60	26.20 %
<a href="#">410-2030-546200</a>	Maint.-Mach. & Equip.	5,250.00	5,250.00	0.00	969.88	4,280.12	18.47 %
<a href="#">410-2030-546500</a>	Maint. - Vehicles	1,575.00	1,575.00	0.00	2,427.86	-852.86	154.15 %
<a href="#">410-2030-548000</a>	Promotional Activities	21,000.00	21,000.00	118.00	19,015.00	1,985.00	90.55 %
<a href="#">410-2030-552100</a>	Fuel	5,000.00	5,000.00	446.81	2,394.23	2,605.77	47.88 %
<a href="#">410-2030-552700</a>	Operating Supplies	52,500.00	52,500.00	3,286.58	7,060.78	45,439.22	13.45 %
<a href="#">410-2030-554100</a>	Dues & Memberships	18,900.00	18,900.00	0.00	16,672.00	2,228.00	88.21 %
<a href="#">410-2030-564000</a>	Machinery & Equipment	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
<a href="#">410-2030-575000</a>	CC Processing Fees	117,000.00	117,000.00	6,121.68	64,569.52	52,430.48	55.19 %
Department : 2030 - Customer Records Total:		9,479,773.50	9,479,773.50	635,887.41	4,274,273.91	5,205,499.59	45.09%
Department : 2045 - Miscellaneous Expenses							
<a href="#">410-2045-511100</a>	Telecommunications	52,500.00	52,500.00	0.00	5,020.22	47,479.78	9.56 %
<a href="#">410-2045-531500</a>	Other Professional Serv	8,000.00	8,000.00	3,800.00	3,800.00	4,200.00	47.50 %
<a href="#">410-2045-537300</a>	Public Service Commission	1,500.00	1,500.00	0.00	482.18	1,017.82	32.15 %
<a href="#">410-2045-571000</a>	FMPA Loan Principal	82,400.00	82,400.00	41,631.09	41,631.09	40,768.91	50.52 %
<a href="#">410-2045-572000</a>	FMPA Interest Expense	0.00	0.00	9,804.36	9,804.36	-9,804.36	0.00 %
<a href="#">410-2045-591000</a>	Transfer To Other Funds	700,000.00	700,000.00	0.00	700,000.00	0.00	100.00 %
<a href="#">410-2045-592000</a>	Contingent Expenses	1,400,000.00	1,400,000.00	0.00	0.00	1,400,000.00	0.00 %
Department : 2045 - Miscellaneous Expenses Total:		2,244,400.00	2,244,400.00	55,235.45	760,737.85	1,483,662.15	33.89%
Fund: 410 - ELECTRIC FUND Surplus (Deficit):		0.00	0.00	-88,711.97	-29,068.71	-29,068.71	0.00%



## Budget Report

For Fiscal: 2024 - 2025 Period Ending: 03/31/2025

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 420 - WATER/SEWER FUND</b>							
<a href="#">420-325100</a>	North Side Sewer Assessments	85,000.00	85,000.00	1,226.44	68,265.14	-16,734.86	80.31 %
<a href="#">420-334351</a>	FDEP SRF 260441	0.00	0.00	5,518.44	5,518.44	5,518.44	0.00 %
<a href="#">420-343610</a>	Water Sales - Res.	1,363,000.00	1,363,000.00	100,838.01	574,764.31	-788,235.69	42.17 %
<a href="#">420-343611</a>	Water Sales - Comm.	600,000.00	600,000.00	47,486.00	390,530.82	-209,469.18	65.09 %
<a href="#">420-343612</a>	Water Sales-South Shore	750,000.00	750,000.00	70,489.77	420,685.77	-329,314.23	56.09 %
<a href="#">420-343615</a>	Water Taps	4,000.00	4,000.00	0.00	800.00	-3,200.00	20.00 %
<a href="#">420-343630</a>	Sewer Collection Fees	1,350,000.00	1,350,000.00	81,680.08	474,305.96	-875,694.04	35.13 %
<a href="#">420-343631</a>	Commercial Sewer Fees	700,000.00	700,000.00	50,858.22	339,662.13	-360,337.87	48.52 %
<a href="#">420-361000</a>	Interest Earned	220,000.00	220,000.00	16,102.30	99,698.61	-120,301.39	45.32 %
<a href="#">420-362200</a>	Hay Lease	17,745.00	17,745.00	0.00	8,360.00	-9,385.00	47.11 %
<a href="#">420-365100</a>	Sale of Scraps	0.00	0.00	0.00	2,757.60	2,757.60	0.00 %
<a href="#">420-365200</a>	Sale of Equipment	0.00	0.00	14,306.00	14,306.00	14,306.00	0.00 %
<a href="#">420-369900</a>	Misc. Income	0.00	0.00	-2,455.81	-435.49	-435.49	0.00 %
<a href="#">420-382300</a>	Transfer Reserves	922,078.00	922,078.00	0.00	0.00	-922,078.00	0.00 %
<b>Department : 3005 - Water Treatment Plant</b>							
<a href="#">420-3005-512000</a>	Regular Salaries	167,864.00	167,864.00	12,912.00	85,962.56	81,901.44	51.21 %
<a href="#">420-3005-514000</a>	Overtime Salaries	35,000.00	35,000.00	3,287.97	24,840.01	10,159.99	70.97 %
<a href="#">420-3005-521000</a>	Taxes-FICA	14,092.00	14,092.00	1,187.48	8,167.52	5,924.48	57.96 %
<a href="#">420-3005-522000</a>	Retirement Contribution	11,052.00	11,052.00	774.70	5,128.39	5,923.61	46.40 %
<a href="#">420-3005-522500</a>	457 Match	5,526.00	5,526.00	329.46	2,187.91	3,338.09	39.59 %
<a href="#">420-3005-523000</a>	Insurance-Health	35,054.00	35,054.00	3,375.04	20,250.24	14,803.76	57.77 %
<a href="#">420-3005-523001</a>	Insurance - Dental	1,520.00	1,520.00	483.86	1,625.76	-105.76	106.96 %
<a href="#">420-3005-523002</a>	Insurance - Life	1,264.00	1,264.00	460.78	1,405.20	-141.20	111.17 %
<a href="#">420-3005-523003</a>	Insurance - AD & D	117.00	117.00	30.42	114.18	2.82	97.59 %
<a href="#">420-3005-524000</a>	Worker's Compensation	7,239.00	7,239.00	0.00	3,267.14	3,971.86	45.13 %
<a href="#">420-3005-526000</a>	Long Term Disability Ins.	888.00	888.00	230.79	866.26	21.74	97.55 %
<a href="#">420-3005-531200</a>	Engineering Services	0.00	0.00	0.00	281.00	-281.00	0.00 %
<a href="#">420-3005-531500</a>	Other Professional Serv	40,000.00	40,000.00	318.00	11,363.00	28,637.00	28.41 %
<a href="#">420-3005-534000</a>	Other Contractual Serv	21,000.00	21,000.00	0.00	12,080.00	8,920.00	57.52 %
<a href="#">420-3005-540500</a>	Registration/Trng Fees	500.00	500.00	0.00	505.00	-5.00	101.00 %
<a href="#">420-3005-541000</a>	Cell and Landline Phone	2,840.00	2,840.00	87.69	945.15	1,894.85	33.28 %
<a href="#">420-3005-543000</a>	Utilities	380,000.00	380,000.00	66,071.17	203,245.37	176,754.63	53.49 %
<a href="#">420-3005-546000</a>	Maintenance - Grounds	525.00	525.00	0.00	0.00	525.00	0.00 %
<a href="#">420-3005-546100</a>	Maintenance - Buildings	30,373.00	30,373.00	5,012.33	5,859.85	24,513.15	19.29 %
<a href="#">420-3005-546200</a>	Maint.-Mach. & Equip.	60,000.00	60,000.00	1,392.25	10,615.37	49,384.63	17.69 %
<a href="#">420-3005-546500</a>	Maint. - Vehicles	500.00	500.00	0.00	248.34	251.66	49.67 %
<a href="#">420-3005-546700</a>	Main. & Repair - RO Water Plant	100,000.00	100,000.00	36.33	87,941.71	12,058.29	87.94 %
<a href="#">420-3005-552100</a>	Fuel	7,350.00	7,350.00	155.47	861.88	6,488.12	11.73 %
<a href="#">420-3005-552300</a>	Chemicals	165,000.00	165,000.00	8,500.00	73,170.46	91,829.54	44.35 %
<a href="#">420-3005-552500</a>	Uniforms	1,000.00	1,000.00	46.20	385.00	615.00	38.50 %
<a href="#">420-3005-552700</a>	Operating Supplies	15,000.00	15,000.00	113.94	6,121.89	8,878.11	40.81 %
<a href="#">420-3005-554100</a>	Dues & Memberships	0.00	0.00	0.00	60.00	-60.00	0.00 %
<a href="#">420-3005-563000</a>	Improvements O/T Bldgs.	90,000.00	90,000.00	0.00	34,212.50	55,787.50	38.01 %
<a href="#">420-3005-564000</a>	Machinery & Equipment	40,000.00	40,000.00	0.00	39,636.36	363.64	99.09 %
<a href="#">420-3005-571000</a>	Principal	301,000.00	301,000.00	0.00	0.00	301,000.00	0.00 %
<a href="#">420-3005-572000</a>	Interest Expense	463,073.00	463,073.00	0.00	0.00	463,073.00	0.00 %
<b>Department : 3005 - Water Treatment Plant Total:</b>		<b>1,997,777.00</b>	<b>1,997,777.00</b>	<b>104,805.88</b>	<b>641,348.05</b>	<b>1,356,428.95</b>	<b>32.10%</b>
<b>Department : 3010 - Trans / Distribution</b>							
<a href="#">420-3010-512000</a>	Regular Salaries	55,953.00	55,953.00	8,216.96	45,723.97	10,229.03	81.72 %
<a href="#">420-3010-514000</a>	Overtime Salaries	7,078.00	7,078.00	2,718.76	17,892.93	-10,814.93	252.80 %
<a href="#">420-3010-521000</a>	Taxes-FICA	4,822.00	4,822.00	825.66	4,811.07	10.93	99.77 %
<a href="#">420-3010-522000</a>	Retirement Contribution	3,591.00	3,591.00	465.24	2,357.04	1,233.96	65.64 %
<a href="#">420-3010-522500</a>	457 Match	1,795.00	1,795.00	225.77	1,114.25	680.75	62.08 %
<a href="#">420-3010-523000</a>	Insurance-Health	14,804.00	14,804.00	2,007.47	10,509.90	4,294.10	70.99 %
<a href="#">420-3010-523001</a>	Insurance - Dental	760.00	760.00	373.96	1,005.96	-245.96	132.36 %
<a href="#">420-3010-523002</a>	Insurance - Life	398.00	398.00	278.55	751.75	-353.75	188.88 %
<a href="#">420-3010-523003</a>	Insurance - AD & D	37.00	37.00	22.13	62.45	-25.45	168.78 %

## Budget Report

For Fiscal: 2024 - 2025 Period Ending: 03/31/2025

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">420-3010-524000</a>	Worker's Compensation	2,477.00	2,477.00	0.00	1,117.58	1,359.42	45.12 %
<a href="#">420-3010-526000</a>	Long Term Disability Ins.	280.00	280.00	167.74	473.41	-193.41	169.08 %
<a href="#">420-3010-531200</a>	Engineering Services	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
<a href="#">420-3010-534000</a>	Other Contractual Serv	3,000.00	3,000.00	0.00	1,361.88	1,638.12	45.40 %
<a href="#">420-3010-540000</a>	Travel & Per Diem	1,000.00	1,000.00	0.00	663.90	336.10	66.39 %
<a href="#">420-3010-540500</a>	Registration/Trng Fees	1,150.00	1,150.00	0.00	0.00	1,150.00	0.00 %
<a href="#">420-3010-542500</a>	Safety	500.00	500.00	220.55	1,080.45	-580.45	216.09 %
<a href="#">420-3010-545000</a>	Insurance	105,341.00	105,341.00	0.00	55,264.00	50,077.00	52.46 %
<a href="#">420-3010-546100</a>	Maintenance - Buildings	0.00	0.00	0.00	115.00	-115.00	0.00 %
<a href="#">420-3010-546200</a>	Maint.-Mach. & Equip.	17,000.00	17,000.00	0.00	9,343.61	7,656.39	54.96 %
<a href="#">420-3010-546500</a>	Maint. - Vehicles	0.00	0.00	-244.65	1,105.78	-1,105.78	0.00 %
<a href="#">420-3010-546800</a>	Maint.-Water Dist. Sys.	85,000.00	85,000.00	7,372.27	35,174.79	49,825.21	41.38 %
<a href="#">420-3010-552100</a>	Fuel	9,135.00	9,135.00	749.98	3,735.32	5,399.68	40.89 %
<a href="#">420-3010-552500</a>	Uniforms	1,000.00	1,000.00	23.76	687.72	312.28	68.77 %
<a href="#">420-3010-552700</a>	Operating Supplies	10,500.00	10,500.00	1,219.96	10,793.43	-293.43	102.79 %
<a href="#">420-3010-563000</a>	Improvements O/T Bldgs.	75,000.00	75,000.00	0.00	23,485.64	51,514.36	31.31 %
<a href="#">420-3010-563500</a>	Mains & Lines	26,250.00	26,250.00	0.00	35,700.00	-9,450.00	136.00 %
<a href="#">420-3010-563505</a>	Della Tobias Water Line Project	0.00	0.00	0.00	127,820.00	-127,820.00	0.00 %
<a href="#">420-3010-564000</a>	Machinery & Equipment	260,000.00	260,000.00	0.00	172,109.40	87,890.60	66.20 %
<a href="#">420-3010-594000</a>	Impact Fees	0.00	0.00	0.00	-40,740.00	40,740.00	0.00 %
<b>Department : 3010 - Trans / Distribution Total:</b>		<b>693,871.00</b>	<b>693,871.00</b>	<b>24,644.11</b>	<b>523,521.23</b>	<b>170,349.77</b>	<b>75.45 %</b>
<b>Department : 3012 - Airglades Water Main Extension</b>							
<a href="#">420-3012-563500</a>	Mains & Lines	0.00	0.00	16,059.20	30,111.00	-30,111.00	0.00 %
<b>Department : 3012 - Airglades Water Main Extension Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>16,059.20</b>	<b>30,111.00</b>	<b>-30,111.00</b>	<b>0.00 %</b>
<b>Department : 3025 - Water Meter Reading</b>							
<a href="#">420-3025-512000</a>	Regular Salaries	36,385.00	36,385.00	2,798.40	18,771.79	17,613.21	51.59 %
<a href="#">420-3025-514000</a>	Overtime Salaries	840.00	840.00	0.00	0.00	840.00	0.00 %
<a href="#">420-3025-521000</a>	Taxes-FICA	2,848.00	2,848.00	213.12	1,430.42	1,417.58	50.23 %
<a href="#">420-3025-522000</a>	Retirement Contribution	2,233.00	2,233.00	167.90	1,116.54	1,116.46	50.00 %
<a href="#">420-3025-522500</a>	457 Match	1,117.00	1,117.00	55.96	372.14	744.86	33.32 %
<a href="#">420-3025-523000</a>	Insurance-Health	9,869.00	9,869.00	822.38	4,934.28	4,934.72	50.00 %
<a href="#">420-3025-523001</a>	Insurance - Dental	507.00	507.00	133.10	520.44	-13.44	102.65 %
<a href="#">420-3025-523002</a>	Insurance - Life	273.00	273.00	71.19	284.76	-11.76	104.31 %
<a href="#">420-3025-523003</a>	Insurance - AD & D	25.00	25.00	6.57	26.28	-1.28	105.12 %
<a href="#">420-3025-524000</a>	Worker's Compensation	1,463.00	1,463.00	0.00	659.71	803.29	45.09 %
<a href="#">420-3025-526000</a>	Long Term Disability Ins.	192.00	192.00	50.01	200.04	-8.04	104.19 %
<a href="#">420-3025-534000</a>	Other Contractual Serv	38,500.00	38,500.00	0.00	0.00	38,500.00	0.00 %
<a href="#">420-3025-541000</a>	Cell and Landline Phone	0.00	0.00	79.72	551.82	-551.82	0.00 %
<a href="#">420-3025-546200</a>	Maint.-Mach. & Equip.	500.00	500.00	0.00	0.00	500.00	0.00 %
<a href="#">420-3025-552500</a>	Uniforms	500.00	500.00	0.00	0.00	500.00	0.00 %
<a href="#">420-3025-552700</a>	Operating Supplies	150.00	150.00	0.00	0.00	150.00	0.00 %
<a href="#">420-3025-563011</a>	AMI Project	0.00	0.00	0.00	67,602.11	-67,602.11	0.00 %
<b>Department : 3025 - Water Meter Reading Total:</b>		<b>95,402.00</b>	<b>95,402.00</b>	<b>4,398.35</b>	<b>96,470.33</b>	<b>-1,068.33</b>	<b>101.12 %</b>
<b>Department : 3042 - Water / Sewer Administ.</b>							
<a href="#">420-3042-512000</a>	Regular Salaries	126,277.00	126,277.00	11,691.20	64,884.39	61,392.61	51.38 %
<a href="#">420-3042-514000</a>	Overtime Salaries	1,076.00	1,076.00	207.42	207.42	868.58	19.28 %
<a href="#">420-3042-521000</a>	Taxes-FICA	9,743.00	9,743.00	908.51	4,959.63	4,783.37	50.90 %
<a href="#">420-3042-522000</a>	Retirement Contribution	7,641.00	7,641.00	509.48	3,512.04	4,128.96	45.96 %
<a href="#">420-3042-522500</a>	457 Match	3,821.00	3,821.00	208.80	1,422.53	2,398.47	37.23 %
<a href="#">420-3042-523000</a>	Insurance-Health	22,205.00	22,205.00	1,233.56	15,625.14	6,579.86	70.37 %
<a href="#">420-3042-523001</a>	Insurance - Dental	1,140.00	1,140.00	141.32	732.67	407.33	64.27 %
<a href="#">420-3042-523002</a>	Insurance - Life	889.00	889.00	165.42	730.34	158.66	82.15 %
<a href="#">420-3042-523003</a>	Insurance - AD & D	82.00	82.00	15.26	76.15	5.85	92.87 %
<a href="#">420-3042-524000</a>	Worker's Compensation	229.00	229.00	0.00	104.23	124.77	45.52 %
<a href="#">420-3042-526000</a>	Long Term Disability Ins.	653.00	653.00	116.51	508.72	144.28	77.91 %
<a href="#">420-3042-532000</a>	Accounting & Auditing	15,000.00	15,000.00	0.00	15,000.00	0.00	100.00 %
<a href="#">420-3042-534000</a>	Other Contractual Serv	50,000.00	50,000.00	0.00	846.67	49,153.33	1.69 %



## Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">420-3042-537700</a>	001 Admin. Charges	150,000.00	150,000.00	0.00	150,000.00	0.00	100.00 %
<a href="#">420-3042-537701</a>	410 Admin. Charges	50,000.00	50,000.00	0.00	50,000.00	0.00	100.00 %
<a href="#">420-3042-540000</a>	Travel & Per Diem	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
<a href="#">420-3042-540500</a>	Registration/Trng Fees	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
<a href="#">420-3042-542600</a>	Water Testing-Public Education	500.00	500.00	0.00	0.00	500.00	0.00 %
<a href="#">420-3042-546200</a>	Maint.-Mach. & Equip.	0.00	0.00	805.36	805.36	-805.36	0.00 %
<a href="#">420-3042-552700</a>	Operating Supplies	40,000.00	40,000.00	0.00	39.99	39,960.01	0.10 %
<a href="#">420-3042-554100</a>	Dues & Memberships	1,200.00	1,200.00	0.00	450.00	750.00	37.50 %
<a href="#">420-3042-554200</a>	Subscript. & Publications	500.00	500.00	0.00	0.00	500.00	0.00 %
<a href="#">420-3042-564000</a>	Machinery & Equipment	0.00	0.00	669.36	669.36	-669.36	0.00 %
<a href="#">420-3042-575000</a>	CC Processing Fees	36,000.00	36,000.00	1,574.15	17,144.73	18,855.27	47.62 %
<a href="#">420-3042-591000</a>	Transfer To Other Funds	250,000.00	250,000.00	0.00	250,000.00	0.00	100.00 %
<b>Department : 3042 - Water / Sewer Administ. Total:</b>		<b>769,456.00</b>	<b>769,456.00</b>	<b>18,246.35</b>	<b>577,719.37</b>	<b>191,736.63</b>	<b>75.08%</b>
<b>Department : 3052 - Sewer Treatment Plant</b>							
<a href="#">420-3052-512000</a>	Regular Salaries	142,663.00	142,663.00	10,258.68	71,600.80	71,062.20	50.19 %
<a href="#">420-3052-514000</a>	Overtime Salaries	18,964.00	18,964.00	1,953.00	14,452.20	4,511.80	76.21 %
<a href="#">420-3052-521000</a>	Taxes-FICA	12,364.00	12,364.00	813.56	5,861.85	6,502.15	47.41 %
<a href="#">420-3052-522000</a>	Retirement Contribution	9,698.00	9,698.00	615.52	4,265.15	5,432.85	43.98 %
<a href="#">420-3052-522500</a>	457 Match	4,849.00	4,849.00	219.60	1,358.78	3,490.22	28.02 %
<a href="#">420-3052-523000</a>	Insurance-Health	55,659.00	55,659.00	4,638.22	27,829.32	27,829.68	50.00 %
<a href="#">420-3052-523001</a>	Insurance - Dental	1,520.00	1,520.00	691.94	2,159.82	-639.82	142.09 %
<a href="#">420-3052-523002</a>	Insurance - Life	1,076.00	1,076.00	300.04	1,115.56	-39.56	103.68 %
<a href="#">420-3052-523003</a>	Insurance - AD & D	99.00	99.00	25.83	103.32	-4.32	104.36 %
<a href="#">420-3052-524000</a>	Worker's Compensation	4,283.00	4,283.00	0.00	1,933.60	2,349.40	45.15 %
<a href="#">420-3052-526000</a>	Long Term Disability Ins.	754.00	754.00	196.14	784.56	-30.56	104.05 %
<a href="#">420-3052-531200</a>	Engineering Services	20,000.00	20,000.00	0.00	3,541.00	16,459.00	17.71 %
<a href="#">420-3052-531500</a>	Other Professional Serv	40,000.00	40,000.00	1,155.60	9,342.20	30,657.80	23.36 %
<a href="#">420-3052-534000</a>	Other Contractual Serv	50,000.00	50,000.00	0.00	20,882.55	29,117.45	41.77 %
<a href="#">420-3052-540500</a>	Registration/Trng Fees	1,500.00	1,500.00	0.00	159.00	1,341.00	10.60 %
<a href="#">420-3052-541000</a>	Cell and Landline Phone	3,400.00	3,400.00	225.87	1,336.95	2,063.05	39.32 %
<a href="#">420-3052-543000</a>	Utilities	116,000.00	116,000.00	27,171.94	102,183.20	13,816.80	88.09 %
<a href="#">420-3052-546100</a>	Maintenance - Buildings	4,000.00	4,000.00	0.00	2,886.47	1,113.53	72.16 %
<a href="#">420-3052-546200</a>	Maint.-Mach. & Equip.	264,000.00	264,000.00	683.00	41,875.25	222,124.75	15.86 %
<a href="#">420-3052-546500</a>	Maint. - Vehicles	1,500.00	1,500.00	200.00	339.03	1,160.97	22.60 %
<a href="#">420-3052-551800</a>	Sludge Disposal	160,000.00	160,000.00	0.00	61,991.64	98,008.36	38.74 %
<a href="#">420-3052-552100</a>	Fuel	12,000.00	12,000.00	1,361.24	6,595.66	5,404.34	54.96 %
<a href="#">420-3052-552300</a>	Chemicals	50,000.00	50,000.00	10,421.00	32,660.00	17,340.00	65.32 %
<a href="#">420-3052-552500</a>	Uniforms	1,600.00	1,600.00	0.00	494.35	1,105.65	30.90 %
<a href="#">420-3052-552700</a>	Operating Supplies	20,000.00	20,000.00	532.83	5,584.93	14,415.07	27.92 %
<a href="#">420-3052-563000</a>	Improvements O/T Bldgs.	0.00	0.00	57,645.22	154,369.84	-154,369.84	0.00 %
<a href="#">420-3052-564000</a>	Machinery & Equipment	164,000.00	164,000.00	2,342.01	246,111.41	-82,111.41	150.07 %
<b>Department : 3052 - Sewer Treatment Plant Total:</b>		<b>1,159,929.00</b>	<b>1,159,929.00</b>	<b>121,451.24</b>	<b>821,818.44</b>	<b>338,110.56</b>	<b>70.85%</b>
<b>Department : 3062 - Sewer Trans / Collection</b>							
<a href="#">420-3062-512000</a>	Regular Salaries	89,086.00	89,086.00	6,342.88	50,853.97	38,232.03	57.08 %
<a href="#">420-3062-514000</a>	Overtime Salaries	11,850.00	11,850.00	3,202.66	12,408.05	-558.05	104.71 %
<a href="#">420-3062-521000</a>	Taxes-FICA	7,722.00	7,722.00	722.90	4,802.20	2,919.80	62.19 %
<a href="#">420-3062-522000</a>	Retirement Contribution	6,056.00	6,056.00	391.71	2,908.62	3,147.38	48.03 %
<a href="#">420-3062-522500</a>	457 Match	3,028.00	3,028.00	165.75	846.81	2,181.19	27.97 %
<a href="#">420-3062-523000</a>	Insurance-Health	24,672.00	24,672.00	1,705.51	11,932.07	12,739.93	48.36 %
<a href="#">420-3062-523001</a>	Insurance - Dental	1,213.00	1,213.00	252.88	1,284.33	-71.33	105.88 %
<a href="#">420-3062-523002</a>	Insurance - Life	683.00	683.00	193.88	920.41	-237.41	134.76 %
<a href="#">420-3062-523003</a>	Insurance - AD & D	63.00	63.00	13.75	60.64	2.36	96.25 %
<a href="#">420-3062-524000</a>	Worker's Compensation	2,675.00	2,675.00	0.00	1,207.62	1,467.38	45.14 %
<a href="#">420-3062-526000</a>	Long Term Disability Ins.	479.00	479.00	104.45	460.78	18.22	96.20 %
<a href="#">420-3062-531200</a>	Engineering Services	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
<a href="#">420-3062-534000</a>	Other Contractual Serv	18,000.00	18,000.00	3,325.00	3,325.00	14,675.00	18.47 %
<a href="#">420-3062-541000</a>	Cell and Landline Phone	0.00	0.00	112.67	785.07	-785.07	0.00 %
<a href="#">420-3062-542500</a>	Safety	0.00	0.00	0.00	2,281.01	-2,281.01	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">420-3062-543000</a>	Utilities	0.00	0.00	10,386.68	50,965.54	-50,965.54	0.00 %
<a href="#">420-3062-546200</a>	Maint.-Mach. & Equip.	0.00	0.00	31,930.19	77,152.51	-77,152.51	0.00 %
<a href="#">420-3062-546500</a>	Maint. - Vehicles	0.00	0.00	0.00	204.22	-204.22	0.00 %
<a href="#">420-3062-546900</a>	Maint.- Sewer Coll. System	150,000.00	150,000.00	3,664.32	185,327.52	-35,327.52	123.55 %
<a href="#">420-3062-552100</a>	Fuel	12,600.00	12,600.00	382.30	2,238.62	10,361.38	17.77 %
<a href="#">420-3062-552500</a>	Uniforms	1,000.00	1,000.00	23.64	149.72	850.28	14.97 %
<a href="#">420-3062-552700</a>	Operating Supplies	6,000.00	6,000.00	3.98	806.64	5,193.36	13.44 %
<a href="#">420-3062-563000</a>	Improvements O/T Bldgs.	0.00	0.00	-57,481.55	0.00	0.00	0.00 %
<a href="#">420-3062-563500</a>	Mains & Lines	50,000.00	50,000.00	0.00	3,973.29	46,026.71	7.95 %
<a href="#">420-3062-564000</a>	Machinery & Equipment	150,000.00	150,000.00	0.00	164,733.14	-14,733.14	109.82 %
<a href="#">420-3062-594000</a>	Impact Fees	0.00	0.00	0.00	-76,948.00	76,948.00	0.00 %
<b>Department : 3062 - Sewer Trans / Collection Total:</b>		<b>540,127.00</b>	<b>540,127.00</b>	<b>5,443.60</b>	<b>502,679.78</b>	<b>37,447.22</b>	<b>93.07%</b>
<b>Department : 3063 - N. Sewer Project</b>							
<a href="#">420-3063-571000</a>	Principal	58,669.00	58,669.00	0.00	27,839.06	30,829.94	47.45 %
<a href="#">420-3063-572000</a>	Interest Expense	6,305.00	6,305.00	0.00	3,100.67	3,204.33	49.18 %
<b>Department : 3063 - N. Sewer Project Total:</b>		<b>64,974.00</b>	<b>64,974.00</b>	<b>0.00</b>	<b>30,939.73</b>	<b>34,034.27</b>	<b>47.62%</b>
<b>Department : 3066 - Inflow &amp; Infiltration</b>							
<a href="#">420-3066-563507</a>	Phase III - I & I	0.00	0.00	0.00	107,197.39	-107,197.39	0.00 %
<a href="#">420-3066-592000</a>	Contingent Expenses	597,000.00	597,000.00	0.00	0.00	597,000.00	0.00 %
<b>Department : 3066 - Inflow &amp; Infiltration Total:</b>		<b>597,000.00</b>	<b>597,000.00</b>	<b>0.00</b>	<b>107,197.39</b>	<b>489,802.61</b>	<b>17.96%</b>
<b>Department : 3080 - Debt Service</b>							
<a href="#">420-3080-571000</a>	Principal - SRF 260410	22,420.00	22,420.00	0.00	10,675.80	11,744.20	47.62 %
<a href="#">420-3080-571002</a>	Principal - SRF 260420	10,467.00	10,467.00	0.00	4,933.26	5,533.74	47.13 %
<a href="#">420-3080-571004</a>	Principal - SRF 260421	23,557.00	23,557.00	11,217.18	11,217.18	12,339.82	47.62 %
<a href="#">420-3080-571005</a>	Principal - SRF 260440	34,131.00	34,131.00	0.00	0.00	34,131.00	0.00 %
<a href="#">420-3080-572002</a>	Interest - SRF 260420	2,712.00	2,712.00	0.00	1,342.36	1,369.64	49.50 %
<b>Department : 3080 - Debt Service Total:</b>		<b>93,287.00</b>	<b>93,287.00</b>	<b>11,217.18</b>	<b>28,168.60</b>	<b>65,118.40</b>	<b>30.20%</b>
<b>Fund: 420 - WATER/SEWER FUND Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>79,783.54</b>	<b>-960,754.63</b>	<b>-960,754.63</b>	<b>0.00%</b>

## Budget Report

For Fiscal: 2024 - 2025 Period Ending: 03/31/2025

Item # 3

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 430 - SOLID WASTE</b>							
<a href="#">430-343410</a>	Garbage Collect. - Res	975,000.00	975,000.00	81,738.17	487,217.31	-487,782.69	49.97 %
<a href="#">430-343411</a>	Garbage Collect.-Comm.	1,100,000.00	1,100,000.00	88,475.90	567,602.80	-532,397.20	51.60 %
<a href="#">430-343413</a>	GC - Res. Special Pick-Up	24,264.00	24,264.00	6,735.00	16,635.00	-7,629.00	68.56 %
<a href="#">430-343414</a>	GC - Commercial Spec	6,000.00	6,000.00	540.00	2,840.00	-3,160.00	47.33 %
<a href="#">430-361000</a>	Interest Earned	30,000.00	30,000.00	2,105.51	15,193.25	-14,806.75	50.64 %
<a href="#">430-365200</a>	Sale of Equip/Insurance Proceeds	0.00	0.00	18,426.76	55,102.55	55,102.55	0.00 %
<a href="#">430-382301</a>	Transfer-Solid Waste Reserves	495,500.00	495,500.00	0.00	0.00	-495,500.00	0.00 %
<b>Department : 3042 - Water / Sewer Administ.</b>							
<a href="#">430-3042-575000</a>	CC Processing Fees	0.00	0.00	699.42	699.42	-699.42	0.00 %
<b>Department : 3042 - Water / Sewer Administ. Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>699.42</b>	<b>699.42</b>	<b>-699.42</b>	<b>0.00 %</b>
<b>Department : 7072 - Solid Waste</b>							
<a href="#">430-7072-512000</a>	Regular Salaries	248,565.00	248,565.00	19,866.00	124,243.94	124,321.06	49.98 %
<a href="#">430-7072-512005</a>	Appreciation & 24 Hr.	4,013.00	4,013.00	0.00	0.00	4,013.00	0.00 %
<a href="#">430-7072-514000</a>	Overtime Salaries	11,348.00	11,348.00	2,446.24	11,311.08	36.92	99.67 %
<a href="#">430-7072-521000</a>	Taxes-FICA	19,883.00	19,883.00	1,627.01	9,870.64	10,012.36	49.64 %
<a href="#">430-7072-522000</a>	Retirement Contribution	15,595.00	15,595.00	1,121.41	6,615.89	8,979.11	42.42 %
<a href="#">430-7072-522001</a>	Frozen Defined Benefit	12,661.00	12,661.00	0.00	0.00	12,661.00	0.00 %
<a href="#">430-7072-522500</a>	457 Match	7,797.00	7,797.00	435.57	2,881.55	4,915.45	36.96 %
<a href="#">430-7072-523000</a>	Insurance-Health	57,322.00	57,322.00	5,317.66	29,518.97	27,803.03	51.50 %
<a href="#">430-7072-523001</a>	Insurance - Dental	2,771.00	2,771.00	899.89	3,448.02	-677.02	124.43 %
<a href="#">430-7072-523002</a>	Insurance - Life	1,802.00	1,802.00	549.10	2,112.28	-310.28	117.22 %
<a href="#">430-7072-523003</a>	Insurance - AD & D	166.00	166.00	39.25	160.69	5.31	96.80 %
<a href="#">430-7072-524000</a>	Worker's Compensation	14,604.00	14,604.00	0.00	8,495.21	6,108.79	58.17 %
<a href="#">430-7072-526000</a>	Long Term Disability Ins.	1,303.00	1,303.00	299.23	1,228.04	74.96	94.25 %
<a href="#">430-7072-532000</a>	Accounting & Auditing	5,900.00	5,900.00	0.00	5,900.00	0.00	100.00 %
<a href="#">430-7072-534000</a>	Other Contractual Serv	1,575.00	1,575.00	56.61	3,193.69	-1,618.69	202.77 %
<a href="#">430-7072-537700</a>	001 Admin. Charges	61,572.00	61,572.00	0.00	61,500.00	72.00	99.88 %
<a href="#">430-7072-537701</a>	410 Admin. Charges	29,199.00	29,199.00	0.00	29,200.00	-1.00	100.00 %
<a href="#">430-7072-542500</a>	Safety	1,000.00	1,000.00	18.34	474.80	525.20	47.48 %
<a href="#">430-7072-544100</a>	Rental & Lease - Equip.	21,000.00	21,000.00	0.00	0.00	21,000.00	0.00 %
<a href="#">430-7072-545000</a>	Insurance	156,238.00	156,238.00	0.00	73,684.00	82,554.00	47.16 %
<a href="#">430-7072-546100</a>	Maintenance - Buildings	1,050.00	1,050.00	0.00	0.00	1,050.00	0.00 %
<a href="#">430-7072-546200</a>	Maint.-Mach. & Equip.	60,000.00	60,000.00	227.22	5,935.82	54,064.18	9.89 %
<a href="#">430-7072-546500</a>	Maint. - Vehicles	65,000.00	65,000.00	-20,361.73	-30,474.38	95,474.38	-46.88 %
<a href="#">430-7072-551900</a>	Solid Waste Disposal	500,000.00	500,000.00	130,537.25	367,909.11	132,090.89	73.58 %
<a href="#">430-7072-552100</a>	Fuel	60,000.00	60,000.00	3,708.28	22,274.02	37,725.98	37.12 %
<a href="#">430-7072-552500</a>	Uniforms	3,000.00	3,000.00	161.50	1,010.75	1,989.25	33.69 %
<a href="#">430-7072-552700</a>	Operating Supplies	25,000.00	25,000.00	161.88	1,026.82	23,973.18	4.11 %
<a href="#">430-7072-564000</a>	Machinery & Equipment	670,000.00	670,000.00	0.00	687,963.10	-17,963.10	102.68 %
<a href="#">430-7072-571000</a>	Principal	82,200.00	82,200.00	0.00	82,217.32	-17.32	100.02 %
<a href="#">430-7072-572000</a>	Interest Expense	39,000.00	39,000.00	0.00	38,435.30	564.70	98.55 %
<a href="#">430-7072-575000</a>	CC Processing Fees	18,000.00	18,000.00	0.00	7,103.26	10,896.74	39.46 %
<a href="#">430-7072-591000</a>	Transfer To Other Funds	171,200.00	171,200.00	0.00	171,200.00	0.00	100.00 %
<a href="#">430-7072-592000</a>	Contingent Expenses	262,000.00	262,000.00	0.00	0.00	262,000.00	0.00 %
<b>Department : 7072 - Solid Waste Total:</b>		<b>2,630,764.00</b>	<b>2,630,764.00</b>	<b>147,110.71</b>	<b>1,728,439.92</b>	<b>902,324.08</b>	<b>65.70 %</b>
<b>Fund: 430 - SOLID WASTE Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>50,211.21</b>	<b>-584,548.43</b>	<b>-584,548.43</b>	<b>0.00 %</b>
<b>Report Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>152,253.00</b>	<b>-920,311.80</b>	<b>-920,311.80</b>	<b>0.00 %</b>

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
001 - GENERAL FUND	0.00	0.00	110,970.22	654,059.97	654,059.97
410 - ELECTRIC FUND	0.00	0.00	-88,711.97	-29,068.71	-29,068.71
420 - WATER/SEWER FUND	0.00	0.00	79,783.54	-960,754.63	-960,754.63
430 - SOLID WASTE	0.00	0.00	50,211.21	-584,548.43	-584,548.43
Report Surplus (Deficit):	0.00	0.00	152,253.00	-920,311.80	-920,311.80

4/8/2025

## Inspections Completed in a Time Period

Page 1 of 2

Permit#	Inspection Type	Result	Inspected Date
24-0145	ELECT-R	Pass	2025-03-05
24-0145	PLUMB-UG	Pass	2025-03-06
24-0145	ELECT-UG	PPass	2025-03-26
24-0145	ELECT-UG	Pass	2025-03-27
25-0059	FINAL	Pass	2025-03-20
25-0059	DRY-IN	Pass	2025-03-18
25-0048	BLDG-FNL	Pass	2025-03-24
25-0048	WINDOW/DOOR	Pass	2025-03-24
25-0070	DRY-IN	NC	2025-03-26
25-0070	DRY-IN	Pass	2025-03-28
25-0042	DRY-IN	Pass	2025-03-21
25-0060	DRY-IN	PPass	2025-03-31
25-0054	FINAL	Pass	2025-03-31
25-0054	DRY-IN	Pass	2025-03-25
24-0387	FOOTER	Pass	2025-03-20
24-0387	ELECT-F	Pass	2025-03-20
24-0414	BLDG-FNL	Pass	2025-03-21
24-0414	WINDOW/DOOR	Pass	2025-03-21
25-0047	A/C -RGH	PPass	2025-03-31
25-0047	PLMB-UG	Pass	2025-03-17
25-0047	FOUND	Pass	2025-03-25
25-0078	FINAL	Pass	2025-03-27
25-0078	DRY-IN	Pass	2025-03-14
25-0006	IN PROG	NC	2025-03-13
25-0006	IN PROG	NC	2025-03-17
25-0006	IN PROG	Pass	2025-03-18
25-0077	DRY-IN	Pass	2025-03-25
25-0062	BLDG-FNL	Pass	2025-03-18
25-0062	WINDOW/DOOR	Pass	2025-03-17
25-0071	FINAL	NC	2025-03-14
25-0071	DRY-IN	Pass	2025-03-06
25-0071	FINAL	Pass	2025-03-17
24-0397	BLDG-FNL	Pass	2025-03-10
24-0397	WINDOW/DOOR	Pass	2025-03-10
24-0434	FINAL	Pass	2025-03-04



4/8/2025

## Inspections Completed in a Time Period

Page 2 of 2

25-0073	ROUGH	Pass	2025-03-25
25-0015	FINAL	Pass	2025-03-27
25-0015	IN PROG	Pass	2025-03-25
25-0002	Final	Pass	2025-03-11
25-0089	SETBACK	Pass	2025-03-27
25-0089	BLDG-FNL	Pass	2025-03-31
25-0050	ELECT-R	Pass	2025-03-05
23-0141	SHEATHIN & NAILING	Pass	2025-03-07
23-0141	TIE BEAM	Pass	2025-03-04
25-0069	CONC-R	Pass	2025-03-25
23-0141	DRIVEWAY-SWALE	NC	2025-03-31
24-0093	FINAL	Pass	2025-03-12
23-0171	ELECT-F	PPass	2025-03-25
23-0276	ELECT-F	Pass	2025-03-04
25-0029	IN PROG	Pass	2025-03-06
25-0056	FINAL	Pass	2025-03-14
25-0056	DRY-IN	Pass	2025-03-06
25-0085	ELECT-F	Pass	2025-03-17
25-0023	FINAL	Pass	2025-03-07
25-0023	IN PROG	Pass	2025-03-07
25-0049	ELECT-R	Pass	2025-03-05
24-0274	ROOF-FNL	Pass	2025-03-11
24-0347	PLMB-UG	PPass	2025-03-18
24-0347	ELECT-UG	PPass	2025-03-31
24-0347	ELECT-UG	Pass	2025-03-25

Permit Type	Valuation	Summary Count	Fees Paid	Description
ACC-BLDG	27,220.00	4	462.8	
BLDG-COM	40,000,000.00	2	266,656.84	
BLDG-MAS	576,512.64	2	0	
BLDG-RMC	58,500.00	2	465.4	
BLDG-RMR	54,751.00	5	566.8	
CONCRETE	3,600.00	2	179.4	
DEMO-COM	25,000.00	1	0	
DEMO-RES	4,500.00	3	0	
DRIVEWAY	15,310.00	2	241.8	
ELECT	17,990.00	5	416	
FENCE	23,025.55	8	643.5	
MECH	0	1	110.5	
PLUMB	17,200.00	2	247	
POOLS	105,550.00	1	630.5	
REROOF	160,586.40	12	1,790.00	
		52		



# CLEWISTON POLICE DEPARTMENT

## CALL HISTORY LISTING

Item # 3.

Printed By  
TCOHEN

Printed On  
04/02/2025 08:48:54

Incident Number	Date/Time	Complaint	Location	Disposition Codes	Offense Number
CLPD25CAD004783 PUnit: 551 JONES W	03/04/2025 9:30:50	ACO-PATROL-COUNTY	25 W HICKPOCHEE AV	S80 Z 42	
CLPD25CAD005160 PUnit: 551 JONES W	03/08/2025 10:56:17	ASSIST OTHER AGENCY	CR 832	S60 Z	
CLPD25CAD005755 PUnit: 552 SNYDER C BUnit1: 551	03/16/2025 10:39:28	ANIMAL COMPLAINT	331 E EL PASO AVE	S35 Z	
CLPD25CAD006013 PUnit: 551 JONES W	03/20/2025 13:14:54	ACO-PATROL-CITY	1004 W AVENIDA DEL RIO	S80 Z 42	
CLPD25CAD006119 PUnit: 551 JONES W	03/21/2025 16:06:13	ANIMAL COMPLAINT	913 POPASH CIR	S35 Z	
CLPD25CAD006191 PUnit: 552 SNYDER C BUnit1: 551	03/22/2025 9:18:50	ACO-PATROL-CITY	532 E AZTEC AVE .3	S35 Z 42	
CLPD25CAD006198 PUnit: 551 JONES W BUnit1: 552	03/22/2025 12:12:00	FOLLOW UP	BELLE GLADE	1017 Z 42	
CLPD25CAD006203 PUnit: 551 JONES W BUnit1: 552	03/22/2025 15:35:46	ANIMAL COMPLAINT	300 S BERNER RD	S35 Z	
CLPD25CAD006837 PUnit: 552 SNYDER C BUnit1: 551	03/30/2025 10:37:34	ACO-PATROL-MONTURA	669 HORSE CLUB AVE	S80 Z 42	



# CLEWISTON POLICE DEPARTMENT

## CALL HISTORY LISTING

Item # 3.

Printed By  
TCOHENS

Printed On  
04/02/2025 08:49:19

Incident Number	Date/Time	Complaint	Location	Disposition Codes	Offense Number
CLPD25CAD004636 PUnit: 552 SNYDER C	03/02/2025 15:47:53	ANIMAL COMPLAINT	1801 DAVIDSON RD	S35 Z	
CLPD25CAD004859 PUnit: 552 SNYDER C	03/05/2025 10:22:16	ACO-PATROL-CITY	SAN JUAN ST	S80 Z 42	
CLPD25CAD004865 PUnit: 552 SNYDER C	03/05/2025 17:55:45	ACO-PATROL-HARLEM	1126 FLORIDA AVE	S35 Z 42	
CLPD25CAD005070 PUnit: 552 SNYDER C	03/07/2025 13:44:32	ACO-PATROL-MONTURA	S CABBAGE PALM ST	S35 O	
CLPD25CAD005163 PUnit: 552 SNYDER C	03/08/2025 13:43:08	ANIMAL COMPLAINT	1805 MATTHEW LOOP	S35 Z	
CLPD25CAD005170 PUnit: 552 SNYDER C	03/08/2025 17:35:31	ANIMAL COMPLAINT	445 N QUEBRADA ST	S35 Z	
CLPD25CAD005275 PUnit: 552 SNYDER C BUnit1: 507	03/09/2025 22:53:53	ANIMAL CONTROL CALL	901 W VENTURA AVE	S35 Z	
CLPD25CAD005320 PUnit: 552 SNYDER C	03/10/2025 11:19:44	ACO-PATROL-CITY	W ALVERDEZ AVE	S80 Z 42	
CLPD25CAD005328 PUnit: 552 SNYDER C	03/10/2025 17:05:05	ACO-PATROL-MONTURA	512 HORSE CLUB AVE	S80 Z 42	
CLPD25CAD005529 PUnit: 552 SNYDER C	03/12/2025 14:50:32	ACO-PATROL-MONTURA	HUNTING CLUB AVE	S80 U 42	
CLPD25CAD005579 PUnit: 552 SNYDER C BUnit1: 553	03/13/2025 8:33:23	ANIMAL COMPLAINT	475 S CABBAGE PALM ST	S35 Z	
CLPD25CAD005588 PUnit: 552 SNYDER C	03/13/2025 10:48:19	ACO-PATROL-CITY	435 E CIRCLE DR	S35 U 42	
CLPD25CAD005755 PUnit: 552 SNYDER C BUnit1: 551	03/16/2025 10:39:28	ANIMAL COMPLAINT	331 E EL PASO AVE	S35 Z	
CLPD25CAD005897 PUnit: 552 SNYDER C	03/18/2025 10:28:47	ACO-PATROL-COUNTY	551 ALLEN RD	S80 Z 42	
CLPD25CAD006127 PUnit: 552 SNYDER C	03/21/2025 21:04:32	ANIMAL CONTROL CALL	523 W AZTEC AVE	S35 Z	



# CLEWISTON POLICE DEPARTMENT

## CALL HISTORY LISTING

Item # 3.

Printed By  
TCOHEN:

Printed On  
04/02/2025 08:49:21

Incident Number	Date/Time	Complaint	Location	Disposition Codes	Offense Number
CLPD25CAD006191 PUnit: 552 SNYDER C BUnit1: 551	03/22/2025 9:18:50	ACO-PATROL-CITY	532 E AZTEC AVE .3	S35 Z 42	
CLPD25CAD006197 PUnit: 552 SNYDER C	03/22/2025 11:47:39	ACO-PATROL-CITY	1048 BAYBERRY LOOP	S35 Z 42	
CLPD25CAD006198 PUnit: 551 JONES W BUnit1: 552	03/22/2025 12:12:00	FOLLOW UP	BELLE GLADE	1017 Z 42	
CLPD25CAD006203 PUnit: 551 JONES W BUnit1: 552	03/22/2025 15:35:46	ANIMAL COMPLAINT	300 S BERNER RD	S35 Z	
CLPD25CAD006255 PUnit: 552 SNYDER C BUnit1: 512 BUnit2: 513 BUnit3: 517	03/23/2025 12:07:23	ANIMAL COMPLAINT	108 ROYAL PALM AVE	S35 G	
CLPD25CAD006347 PUnit: 552 SNYDER C	03/24/2025 12:34:58	ACO-PATROL-COUNTY	1850 OLD US HWY 27	S80 Z 42	
CLPD25CAD006349 PUnit: 552 SNYDER C	03/24/2025 13:10:33	ACO-PATROL-FLAG	6490 FLAGHOLE RD	S80 Z	
CLPD25CAD006422 PUnit: 552 SNYDER C BUnit1: 505 BUnit2: 510 BUnit3: 550	03/25/2025 7:22:52	ACO-PATROL-CITY	810 GLORIA ST	S35 Z 42	
CLPD25CAD006425 PUnit: 552 SNYDER C	03/25/2025 12:29:07	ACO-PATROL-TWIN LKS	421 REDISH CIR	S80 U 42	
CLPD25CAD006675 PUnit: 552 SNYDER C	03/28/2025 10:48:48	BUSY-LUNCH BREAK	410 W ARROYO AVE	S80 Z	
CLPD25CAD006678 PUnit: 552 SNYDER C	03/28/2025 12:33:05	ACO-PATROL-CITY	339 W EL PASO AVE	S35 Z 42	
CLPD25CAD006680 PUnit: 552 SNYDER C	03/28/2025 12:40:48	ACO-PATROL-HARLEM	902 FLORIDA AVE	S35 U 42	
CLPD25CAD006837 PUnit: 552 SNYDER C BUnit1: 551	03/30/2025 10:37:34	ACO-PATROL-MONTURA	669 HORSE CLUB AVE	S80 Z 42	





# CLEWISTON POLICE DEPARTMENT

## CALL HISTORY LISTING

Item # 3.

Printed By  
TCOHENS  
Printed On  
04/02/2025 08:48:31

Incident Number	Date/Time	Complaint	Location	Disposition Codes	Offense Number
CLPD25CAD005695 PUnit: 553 COLSTONA BUnit1: 550	03/15/2025 8:01:23	SPECIAL DETAIL	162 ROYAL PALM AVE B	S15 Z	
CLPD25CAD006193 PUnit: 550 ORINA H	03/22/2025 9:41:18	ACO-PATROL-COUNTY	NE 5TH STREET	S35 Z 42	
CLPD25CAD006205 PUnit: 550 ORINA H	03/22/2025 16:57:02	ACO-TRANSPORT	10403 SOUTHERN BLVD	S35T Z 0	
CLPD25CAD006208 PUnit: 515 IZMA K BUnit1: 550	03/22/2025 18:53:47	ANIMAL COMPLAINT	E PASADENA AVE	S35 G	
CLPD25CAD006422 PUnit: 552 SNYDER C BUnit1: 505 BUnit2: 510 BUnit3: 550	03/25/2025 7:22:52	ACO-PATROL-CITY	810 GLORIA ST	S35 Z 42	
CLPD25CAD006673 PUnit: 550 ORINA H	03/28/2025 7:17:20	ACO-TRANSPORT	6344 FOREST HILL BLVD	S35T Z 0	
CLPD25CAD006752 PUnit: 550 ORINA H	03/29/2025 9:01:35	SPECIAL DETAIL	530 E ALVERDEZ AVE	S15 Z	

# Animals Inducted by Date and Species

Item # 3.

Criteria:

Enter from date: 03/01/2025

Enter to date: 03/31/2025

## Cat

Code	Name	Type	Brought In	By	Owner	Time On Shelter
U2025007	<a href="#">Calli</a>	U (Unwanted Cat)	03/01/2025		<a href="#">Chris Jarvis</a> 801 W Aztec Ave Clewiston FL 33440	2 days.
S2025024	<a href="#">Gal</a>	S (Stray Cat)	03/03/2025			1 week.
S2025029	<a href="#">Bindy</a>	S (Stray Cat)	03/04/2025			1 day.
S2025031	<a href="#">Dart</a>	S (Stray Cat)	03/04/2025			1 week.
S2025028	<a href="#">Fisher</a>	S (Stray Cat)	03/04/2025			1 day.
S2025025	<a href="#">Scotch</a>	S (Stray Cat)	03/04/2025			1 day.
S2025026	<a href="#">Bourbon</a>	S (Stray Cat)	03/04/2025			1 day.
S2025027	<a href="#">Mi'ko</a>	S (Stray Cat)	03/04/2025			1 day.
S2025030	<a href="#">Karrey</a>	S (Stray Cat)	03/08/2025	<a href="#">Animal Control Officer Cynthia Snyder</a> 410 W Arroyo Ave Clewiston FL 33440		3 weeks.
U2025008	<a href="#">Tiger</a>	U (Unwanted Cat)	03/09/2025	<a href="#">Animal Control Officer Cynthia Snyder</a> 410 W Arroyo Ave Clewiston FL 33440		3 weeks.
U2025011	<a href="#">Starburst</a>	U (Unwanted Cat)	03/09/2025	<a href="#">Animal Control Officer Cynthia Snyder</a> 410 W Arroyo Ave Clewiston FL 33440		5 days.
				<a href="#">Animal Control Officer Cynthia</a>		

U2025009	<a href="#">Chilli</a>	U (Unwanted Cat)	03/09/2025	<a href="#">Animal Control Officer Cynthia Snyder</a> 410 W Arroyo Ave Clewiston FL 33440		5 days. <div>Form # 3.</div>
U2025010	<a href="#">Catalina</a>	U (Unwanted Cat)	03/09/2025	<a href="#">Animal Control Officer Cynthia Snyder</a> 410 W Arroyo Ave Clewiston FL 33440		5 days.
U2025012	<a href="#">Lola</a>	U (Unwanted Cat)	03/19/2025		<a href="#">Anthony Mackey</a> 824 Concordia Ave Apt 2 Clewiston FL 33440	1 week.
U2025013	<a href="#">Trixie</a>	U (Unwanted Cat)	03/19/2025		<a href="#">Anthony Mackey</a> 824 Concordia Ave Apt 2 Clewiston FL 33440	1 week.
S2025032	<a href="#">Ardie</a>	S (Stray Cat)	03/19/2025			1 week.
S2025038	<a href="#">Kako</a>	S (Stray Cat)	03/20/2025			1 week.
S2025034	<a href="#">Precious</a>	S (Stray Cat)	03/25/2025			1 day.
F2025006	<a href="#">Fudge</a>	F (Feral Cat)	03/25/2025			1 day.
F2025010	<a href="#">Annabelle</a>	F (Feral Cat)	03/25/2025			1 day.
F2025011	<a href="#">Pewter</a>	F (Feral Cat)	03/25/2025			1 day.
F2025013	<a href="#">Shannara</a>	F (Feral Cat)	03/25/2025			1 week.
F2025012	<a href="#">Fang</a>	F (Feral Cat)	03/25/2025			1 week.
S2025036	<a href="#">Neon</a>	S (Stray Cat)	03/25/2025			1 day.
S2025035	<a href="#">Luke</a>	S (Stray Cat)	03/25/2025			1 day. <div>50</div>
					<a href="#">Andriko Eaddy</a>	

S2025033	<a href="#">Simba</a>	S (Stray Cat)	03/25/2025		<a href="#">Arduka Eddy</a> 547 E Trinidad Ave Clewiston FL 33440	1 week. <div>Item # 3.</div>
F2025014	<a href="#">Juliet</a>	F (Feral Cat)	03/26/2025			6 days.
S2025037	<a href="#">Onyx</a>	S (Stray Cat)	03/28/2025			4 days.
S2025039	<a href="#">MayMay</a>	S (Stray Cat)	03/31/2025			1 day.

Total Cat: 29

Dog

Code	Name	Type	Brought In	By	Owner	Time On Shelter
A2025027	<a href="#">Red</a>	A (Stray Dog)	03/03/2025			4 weeks.
A2025025	<a href="#">Peanut</a>	A (Stray Dog)	03/03/2025			0 days.
D2025024	<a href="#">Chica</a>	D (Dog)	03/03/2025			3 weeks.
A2025028	<a href="#">Dexter</a>	A (Stray Dog)	03/07/2025			3 weeks.
A2025029	<a href="#">Buster</a>	A (Stray Dog)	03/08/2025	<a href="#">Hendry county sheriff HCSO</a> 100 E El Paso Ave LaBelle FL 33440		2 weeks.
A2025031	<a href="#">Max</a>	A (Stray Dog)	03/11/2025			1 day.
A2025030	<a href="#">Bobblehead</a>	A (Stray Dog)	03/11/2025			1 day.
A2025032	<a href="#">CJ</a>	A (Stray Dog)	03/17/2025			2 days.
D2025027	<a href="#">Cage</a>	D (Dog)	03/18/2025			2 weeks.
A2025033	<a href="#">Wile E</a>	A (Stray Dog)	03/18/2025			2 weeks.

A2025034	<a href="#">Rimini</a>	A (Stray Dog)	03/20/2025			1 week.
A2025035	<a href="#">Cocoa</a>	A (Stray Dog)	03/22/2025			6 days.
A2025037	<a href="#">Kami</a>	A (Stray Dog)	03/25/2025			1 week.
A2025036	<a href="#">Captain</a>	A (Stray Dog)	03/25/2025			1 day.
D2025025	<a href="#">Meika</a>	D (Dog)	03/26/2025			6 days.
D2025026	<a href="#">Sherman</a>	D (Dog)	03/27/2025			5 days.

Item # 3.

Total Dog: 16

Total animals: 45



# C Summary

## Clewiston PD

25 West State Road 8  
La Belle, FL 33935 County: Hendry

Year: 2025  
Agency Affiliation: Police  
PSAP Size: Extra Large

Report Date: 3/25/2025 2:09  
Report Date From: 3/12/25  
Report Date To: 3/31/25  
Period Group: Month  
Days Of Week: All  
Call Type: 11 Calls  
Abandoned Filters: Include Abandoned  
NSI Filters: SI Included in 911 Totals  
Agency Affiliation: All  
PSAP Size: All

Item # 3.

		March 2025	Total
911	Inbound	711	711
	Abandoned	69	69
	Abandoned %	8.85%	8.85%
	Unanswered		
	Total	78	8
	Avg Call Duration	5.0	.0
	Total	78	8

45

# PSAP Ring Time h

Clewiston PD h

25 West State Road 8 h

La Belle, FL 33935

County: Hendry h

Mont - Year: Marc 2 25 h

Agency Affiliation h Police

PSAP Size Extra Large

Report Date 3 2 25 2: : 9 h

Report Date From: 3 1 2 25

Report Date To h 3 31 2 25

Period Group ont

Time Group Minute

Time Block : - 23:59

Days Of Week ll

Call Type 11 Calls

Abandoned Filters nclude Abandoned

Agency Affiliation ll

PSAP Size ll

Item # 3.

The PSAP Ring Time Report is representative of the agent's answer time experience. Ring-to-Answer is measured from the time of presentation to the station to the time of agent answer (Ring Seconds Only). h

Call Hour	Ring Times In Seconds							Total	Avg. Duration	% with Ring			
	0 - 10	11-15	16 - 20	21 - 40	41 - 60	61 - 120	120+			≤ 10 Secs	≤ 15 Secs	≤ 20 Secs	≤ 40 Secs
:								25	97.2	96. %	1 . %	1 . %	1 . %
1:	6	0 0 0 0 0						16	5 .8	1 . %	1 . %	1 . %	1 . %
2:	9	0 0 0 0 0 h						9	8 .1	1 . %	1 . %	1 . %	1 . %
3:	8	1	0	0	0	0		9	78.6	88.89%	1 . %	1 . %	1 . %
:	8	0 0 0 0 0 h						8 h	58.	. %	1 . %	1 . %	1 . %
5:h	9	1	0	0	0	0		1	7.7	9 . %	1 . %	1 . %	1 . %
6:h	2	h	0	h	0	0		1	7.7 h	85.71%	92.86%	92.86%	1 . %
7:h	6	0	1	2	0	0		19	37.	.21%	8 .21%	89. 7%	1 . %
8:	3 h	1	0	0	0	0		2	.1	95.83%	1 . %	1 . %	1 . %
9:h	5	1	0	h	0	0		37 4	5.1	9 .59%	97.3 %	97.3 %	1 . %
1 :	1	h	0	0	0	0		32	55.2	96.88%	1 . %	1 . %	1 . %
11:								7 h	61.7 h	93.62%	1 . %	1 . %	1 . %
12: h	7	1	0	0	0	0		38	5 .9	97.37%	1 . %	1 . %	1 . %
13:h	1	1	0	0	0	0		2 4	.	7.62%	1 . %	1 . %	1 . %
1 :	2	5	0	0	0	0		67	53.5	92.5 %	1 . %	1 . %	1 . %
15:	6	1 h	1	0	0	0		68 4	1.7	97. 6%	98.53%	1 . %	1 . %
16:h	7	0 h	1	0	0	0		58	51.5	98.28%	98.28%	1 . %	1 . %
17:h	5	4	h	1	0	0		51	51.6	88.2 %	96. 8%	98. %	1 . %
18:	6	0 4 0 0 0						5	.8	92. %	92. %	1 . %	1 . %
19:	6	1	1	0	0	0		38	56.6	9 .7 %	97.37%	1 . %	1 . %
2 :	9	2	1	0	0	0		2	51.6	92.86%	97.62%	1 . %	1 . %
21:h	6	h	h	h	0	0		37 h	66.6 h	97.3 %	97.3 %	97.3 %	1 . %
22:	7	1	0	0	0	0		18 4	7.7	9 . %	1 . %	1 . %	1 . %
23:	1	0 0 0 0 0						21	5 .	. %	1 . %	1 . %	1 . %
Tot l	38	26	10	6	0	0	0	780	54.4	94.62%	97.95%	99.23%	100.00%
Overall %:	94.62%	3.33%	1.28%	0.77%	0.00%	0.00%	0.00%						

**CLEWISTON POLICE DEPARTMENT****CHIEF OF POLICE THOMAS LEWIS****Call Type Summary**

Date Range: between 3/1/2025 and 3/31/2025

**Call Type**

-ABANDONED VEHICLE -ALARM -ANIMAL BITE -ANIMAL COMPLAINT -ANIMAL TRANSPORT -ARMED -ARSON -ASSAULT -ASSIST OTHER AGENCY -BAKER/MARCHMAN ACT -BATTERY -BEVERAGE LAW VIOLATION -BOATER CONTACT -BOMB THREAT -BRUSH FIRE -BURGLARY -BURGLARY TO A BUSINESS -BURGLARY TO A CONSTRUCTION SITE -BURGLARY TO A RESIDENCE -BURGLARY TO A VEHICLE -BUSINESS CHECK -BUSINESS ESCORT -CHASE -CHILD/ELDERLY ABUSE -CITIZEN ASSIST -CITY ORDINANCE VIOLATION -CIVIL MATTER -COUNTY ORDINANCE VIOLATION -COURT -CRIMINAL MISCHIEF -DECEASED PERSON -DEPUTY INFORMATION REF DAMAGED ISSUED PROPERTY -DISTURBANCE -DOMESTIC DISTURBANCE -DROWNING -DRUG CASE -DRUNK DRIVER -DRUNK PEDESTRIAN -ELECTRICAL FIRE -EMPLOYEE/LABOR TROUBLE -ESCAPE -FIGHT /AFFRAY -FLIGHT MISSION -FOLLOW UP	-FOR RECORDING DCF INTAKE REPORTS OF ABUSE -FORGERY / FRAUD -FOUND/ CONFISCATED NARCOTICS -FUNERAL ESCORT -GANG RELATED INCIDENT -GAS DRIVE OFF -GREASE/STOVE FIRE -GUN SHOTS -HARRASSING PHONE CALLS -HAZMAT -HIT AND RUN ACCIDENT -HOMICIDE -HOSTAGE -ILLEGAL BURN -ILLEGAL DUMPING -INFORMATION -INJUNCTION -JUVENILE SITUATION -K-9 USAGE -KIDNAPPING -LANDING ZONE -LEGAL ADVICE -LEWD LASCIVIOUS BEHAVIOR -LIVESTOCK ON HIGHWAY -LOITERING -LOST /STOLEN TAG -LOST/ FOUND PROPERTY -MARIJUANA GROW HOUSE -MENTALLY ILL PERSON -MISSING PERSON -MISSING PERSON RECOVERY -MULTIPLE AGENCY FIRE -NOISE COMPLAINT -OTHER NOT LISTED -PARKING VIOLATION -PATROL-CITY LIMITS -PRISONER IN CUSTODY -PRISONER TRANSPORT -PROWLER -RANCH/FARM CHECKS -RECKLESS DRIVER -RECOVERED VEHICLE -REPOSSESSION	-RESIDENCE CHECK -RIOT -ROAD OBSTRUCTION -ROBBERY -SCHOOL CROSSING -SEARCH WARRANT -SEARVING CIVIL PROCESS -SECURITY CHECK -SEX CRIME -SHOOTING -SHOPLIFTING -SICK PERSON TRANSPORT MEDICAL EMS -SICK PERSON/AMBULANCE -SMOKE -SPECIAL DETAIL -STABBING -STALKING -STOLEN VEHICLE -STRUCTURE FIRE -SUICIDE/ ATTEMPTED SUICIDE -SUSPICIOUS INCIDENT -SUSPICIOUS PERSON -SUSPICIOUS VEHICLE -TEST CAD CALL -THEFT -THEFT FROM A BUSINESS -THEFT FROM A CONSTRUCTION SITE -THEFT FROM A RESIDENCE -TRAFFIC PROBLEM -TRAFFIC STOP -TRESPASSING -TROUBLE IN THE JAIL -UNVERIFIED 911 -UNWANTED GUEST -VEHICLE ACCIDENT -VEHICLE ACCIDENT/ DEPT UNIT -VEHICLE FIRE -VERIFY VIN -VICE / GAMBLING -VIOLATION OF INJUNCTION -VIOLATION OF PROBATION WITHOUT WARRANT -WARRANT -WELFARE CHECK
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Call Type	# of Calls	Total Time	Average Time
ABANDONED VEHICLE	1	00 hours 17 mins	00 hours 17 mins
ALARM	15	03 hours 47 mins	00 hours 15 mins
ANIMAL COMPLAINT	26	16 hours 38 mins	00 hours 38 mins
ANIMAL TRANSPORT	2	09 hours 23 mins	04 hours 41 mins
ARMED	1	00 hours 0 mins	00 hours 0 mins
ASSAULT	1	01 hours 13 mins	01 hours 13 mins
ASSIST OTHER AGENCY	20	13 hours 10 mins	00 hours 40 mins
BAKER/MARCHMAN ACT	5	06 hours 41 mins	01 hours 20 mins
BRUSH FIRE	2	00 hours 20 mins	00 hours 10 mins
BURGLARY TO A VEHICLE	4	02 hours 55 mins	00 hours 44 mins
BUSINESS CHECK	1,221	57 hours 13 mins	00 hours 3 mins
BUSINESS ESCORT	34	15 hours 31 mins	00 hours 27 mins
CITIZEN ASSIST	79	38 hours 57 mins	00 hours 30 mins
CITY ORDINANCE VIOLATION	6	03 hours 53 mins	00 hours 39 mins
CIVIL MATTER	2	00 hours 37 mins	00 hours 19 mins
CRIMINAL MISCHIEF	5	01 hours 59 mins	00 hours 24 mins
DISTURBANCE	26	12 hours 48 mins	00 hours 30 mins
DOMESTIC DISTURBANCE	6	11 hours 2 mins	01 hours 50 mins
DRUNK DRIVER	3	07 hours 57 mins	02 hours 39 mins
DRUNK PEDESTRIAN	2	00 hours 19 mins	00 hours 10 mins
FIGHT /AFFRAY	3	00 hours 56 mins	00 hours 19 mins
FOLLOW UP	26	11 hours 19 mins	00 hours 26 mins
FORGERY / FRAUD	4	01 hours 34 mins	00 hours 24 mins
FUNERAL ESCORT	1	01 hours 1 mins	01 hours 1 mins

# Call Type Summary

Date Range: between 3/1/2025 and 3/31/2025

Item # 3.

Call Type	# of Calls	Total Time	Average Time
GREASE/STOVE FIRE	1	00 hours 19 mins	00 hours 19 mins
GUN SHOTS	3	00 hours 23 mins	00 hours 8 mins
HARRASSING PHONE CALLS	2	01 hours 52 mins	00 hours 56 mins
HAZMAT	1	00 hours 38 mins	00 hours 38 mins
HIT AND RUN ACCIDENT	2	01 hours 13 mins	00 hours 36 mins
ILLEGAL DUMPING	1	00 hours 6 mins	00 hours 6 mins
INFORMATION	20	10 hours 54 mins	00 hours 33 mins
JUVENILE SITUATION	5	01 hours 50 mins	00 hours 22 mins
LEGAL ADVICE	8	02 hours 27 mins	00 hours 18 mins
LEWD LASCIVIOUS BEHAVIOR	1	00 hours 8 mins	00 hours 8 mins
LOST /STOLEN TAG	1	00 hours 9 mins	00 hours 9 mins
LOST/ FOUND PROPERTY	5	01 hours 12 mins	00 hours 15 mins
MISSING PERSON	2	01 hours 5 mins	00 hours 33 mins
NOISE COMPLAINT	11	02 hours 28 mins	00 hours 14 mins
OTHER NOT LISTED	43	66 hours 13 mins	01 hours 32 mins
PARKING VIOLATION	15	04 hours 19 mins	00 hours 17 mins
PRISONER TRANSPORT	1	01 hours 10 mins	01 hours 10 mins
RECKLESS DRIVER	9	01 hours 15 mins	00 hours 8 mins
RECOVERED VEHICLE	1	00 hours 24 mins	00 hours 24 mins
REPOSSESSION	2	00 hours 0 mins	00 hours 0 mins
RESIDENCE CHECK	462	01 hours 28 mins	00 hours 0 mins
SECURITY CHECK	13	00 hours 44 mins	00 hours 3 mins
SEX CRIME	1	01 hours 18 mins	01 hours 18 mins
SHOPLIFTING	4	03 hours 57 mins	00 hours 59 mins
SICK PERSON/AMBULANCE	20	07 hours 1 mins	00 hours 21 mins
SPECIAL DETAIL	6	65 hours 21 mins	10 hours 53 mins
STOLEN VEHICLE	2	01 hours 32 mins	00 hours 46 mins
STRUCTURE FIRE	1	00 hours 38 mins	00 hours 38 mins
SUSPICIOUS INCIDENT	12	03 hours 6 mins	00 hours 16 mins
SUSPICIOUS PERSON	22	07 hours 27 mins	00 hours 20 mins
SUSPICIOUS VEHICLE	23	02 hours 10 mins	00 hours 6 mins
TEST CAD CALL	3	01 hours 17 mins	00 hours 26 mins
THEFT	2	00 hours 31 mins	00 hours 15 mins
TRAFFIC PROBLEM	4	02 hours 5 mins	00 hours 31 mins
TRAFFIC STOP	93	16 hours 22 mins	00 hours 11 mins
TRESPASSING	7	02 hours 28 mins	00 hours 21 mins
UNVERIFIED 911	9	01 hours 9 mins	00 hours 8 mins
UNWANTED GUEST	9	04 hours 19 mins	00 hours 29 mins
VEHICLE ACCIDENT	28	18 hours 21 mins	00 hours 39 mins
VERIFY VIN	1	00 hours 0 mins	00 hours 0 mins
WARRANT	1	01 hours 31 mins	01 hours 31 mins
WELFARE CHECK	8	08 hours 58 mins	01 hours 7 mins

City of Clewiston  
Public Works Department  
Monthly Productivity Report  
March 1, 2025 thru March 31, 2025

**Fleet Management**

**Units worked on**

Fire Dept.	6	Solid Waste	1
Central Garage	1	Streets	8
Utilities	5	Recreation	5
Police Dept.	6	Animal Control	1

*Note: Staff made repairs to the By pass pump at the Saginaw lift station.*

**Facility Maintenance**

Clerical hrs.	22	Pressure washing hrs.	
Plumbing hrs.	13	Painting hrs	
Eelectrical repair hrs.	11	Building repairs hrs	172
Air conditioning repai	18		

*Note: Staff finished all of the repairs to the floating dock at the east boat basin.*

**Solid Waste**

Commercial ( Tons )	315.52	Horticulture ( Tons )	99.13
Residential ( Tons )	386.29	Recycled materials ( Lbs )	
Special pick ups	68	Pick up revenue	\$8,120.00
Tipper carts placed	6	Shopping carts collected	
Recycled scrap metal	5.15	Scrap metal revenue	\$206.00

**Streets and Sidewalks**

**Drainage**

Culverts installed		Culverts cleaned	
Catch Basins installed	1	Catch basins inspected	
Catch basins cleaned		Basin debris ( Tons )	
Streets swept ( miles )	125	Street debris ( Tons )	22.08
Street repairs hrs	12	Streets painted ( hours )	
Sidewalks installed (L/F )		Sidewalk repair ( L/F )	

**Signs**

Information signs	6	Equipment lettered	
Regulatory signs	12	Signs repaired	20

**Landscaping**

Trees planted / removed		Trees trimmed ( Hrs )	
Landscape planting / removal		Landscape trimming ( Hrs )	
Weed control ( gallons )		Manual weed control ( hours )	
Litter control ( Lbs )	293	Mowing ( Hrs )	15
Sprinkler repairs ( Hrs )	12	Mulching ( Hrs )	

*Note : All Staff helped to set up, take down, and work the 2025 Sugar Festival.  
Staff cleaned out under a power line at the Golf Course and mowed.  
Staff installed a new small Catch Basin on Ponce De Leon.  
Staff is watering Palm trees on US 27.*



## UTILITIES MONTHLY ACTIVITY REPORT FOR MAR 2025

### ELECTRIC DEPARTMENT

Kwh purchased	6,767,963	Month of Feb
Kwh sold	5,843,933	
Total Electric Meters	4,208	
	# of Customers	avg length
OUTAGES	Total Minutes out	out of service    # of outages    of outage
	454	39                  6                  76 minutes
Street Light repairs	12	
Voltage checks	4	

### WATER DEPARTMENT

	Clewiston	South Shore	Total Plant Production
Gallons sold	30,198	19,485	52 Million Gals
Total Water Meters	3844		
Water Breaks	21		

### SEWER PLANT

Gallons Processed	0.59 Month of Feb
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### OFFICE ACTIVITY

New Accounts (Move Ins)	42
Closed Accounts (Move Outs)	24
Disconnects for Nonpayment	242
Reconnects from Nonpayment	191
Meter Rereads Completed	57
<b>All Locates</b>	37
<b>All Meter Changes</b>	30
<b>Miscellaneous</b>	39
Trim Tree	2
Total other Work Orders completed	36 <span style="color: red; font-size: small;">note to self: service action is 16</span>
Total Work Orders Completed by all Departments	737





115 West Ventura Avenue, Clewiston, FL 33440

## Agenda Item # 4

**TO:** City Commission of the City of Clewiston  
**FROM:** Ashly Sergent, Parks & Recreation/HR Director  
**VIA:** Danny Williams, City Manager  
**DATE:** April 21, 2025  
**SUBJECT:** Approval of Special Event Permits

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### Background:

Application of Special Event Permits for the following:

- a. 03 29 25 Food Trucks Grab & Go
- b. 04 05 25 Food Trucks Grab & Go
- c. 04 19 25 Easter Egg Hunt
- d. 04 24-26 25 Clewiston Motor Company Inc. Off-Site Sale
- e. 05 16 25 CHS Graduation

### Recommendation:

Motion to approve the Special Events Permit for the following:

- a. 03 29 25 Food Trucks Grab & Go
- b. 04 05 25 Food Trucks Grab & Go
- c. 04 19 25 Easter Egg Hunt
- d. 04 24-26 25 Clewiston Motor Company Inc. Off-Site Sale
- e. 05 16 25 CHS Graduation



## EVENT APPLICATION

## City of Clewiston

 115 W. Ventura Ave.  
 Clewiston, FL 33440

 Telephone: (863) 983-1484  
 Fax: (863) 983-4055

INSTRUCTIONS: Applicant to submit Event Application and required fee to the City of Clewiston no less than four weeks before the event.

Date of Event:	Applicant's Name:	Event:
3-29-25	Timothy Pruitt	Food Trucks Grab + Go
Mailing Address:	City:	State/Zip Code:
	Clewiston, FL 33440	
Telephone No.	Email Address:	Fax No.
	Timothy.pruitt@Clewiston-Fl.gov	
Representative to Contact:	Telephone No:	
Youth Center	865-983-1482	
Site/Facility for Event:	Time Event Starts:	a.m. p.m.
	4:00	
Estimated No. of Attendance:	Time Event Ends:	a.m. p.m.
	7:00	
Description of Event:	Beginning Time:	a.m. p.m.
Food Trucks	7:30	
	Ending Time:	a.m. p.m.
	7:00	
Will Food be Served?	Yes	No
Is Electricity Needed?	Yes	No
Will Alcohol be Served?*	Yes	No
Are Dumpsters Needed?	Yes	No
Minimum of (2) officers required*	\$	
Officers x \$35/\$50 =		
Mandatory Cleaning Fee (Determined by type of Event):	\$	
Any other City Service/Equipment Needed? If Yes, explain:	Yes	No
City Supervisors Needed?	Yes	No
Supervisors @ \$20 per hour =	\$	

The premises shall not be used for any illegal, improper, or immoral purpose. Renter will promptly and fully observe and comply with requirements, rules, laws, and ordinances of all lawfully constituted governmental authorities in any manner affecting the premises herein and hereby rented. Two weeks cancellation notice is required. Facility and/or site plan to be attached to form.

Applicant's Signature:

Date:

3-3-25

Fees (to be completed by City representative):

Bldg/Site Rental:	Cleaning:	Security:	Supervisors:	Other:	Subtotal:	25% Deposit if applicable
\$	\$	\$	\$	\$	\$	\$

TOTAL:

\$

Remarks:

Date submitted to the City:

Date considered by City:

Approved?

Remarks:

# Clewiston Fire Department East Hendry County

121 Central Avenue, Clewiston, FL 33440

Phone (863) 983-1500

Fax (863) 983-1430

## Plan Submittal Requirements for Special Events

*Upon application for a special event permit, a site plan is required. All required distances shall be indicated on the site plan. Permits shall be obtained and all requirements completed prior to a fire inspection.*

**1-Temporary tents and membrane structures must comply with the individual occupancy requirements for which the tent is being used (Example: mercantile, assembly, industrial, etc.)**

**2-All plans must include the following general items:**

- Dates and hours of the event or usage period (must be located on the site plan or the floor plan)
- "Certificate of Fire Resistance" for the structure
- "Certificate of Fire Resistance" or flame spread documentation for all draperies, curtains, decorations, stage scenery, etc.
- Provide a notarized affidavit indicating that the wiring will comply with NFPA 70 and the name and license number of the electrician installing any electrical wiring in the tent.

**3-All plans must include a separate FLOOR PLAN showing all, but not limited to, the following items:**

- Locations of required number of exits, and exit capacity (width) based on occupant loads calculated by square footage.
- Dimensions of required aisles and seating row widths shall be accordance with the provisions of aisles and shall not be less than 44 inches in width. Seating row widths shall not be less than 12 inches. Rows shall be increased by 0.3 inch for every additional seat beyond 14, but the width need not be more than 22 inches. When more than 200 loose seats or folding chairs are used they shall be bonded together in groups of three or more.
- Locations of battery back-up exit signs. Exception: Non-illuminated exit signs may be used for events held during daylight hours only.
- Locations of emergency lighting fixtures. Exception: Emergency lighting can be omitted for events held during daylight hours only.
- Seating arrangements for table and chairs with distances between tables (if seating arrangements are provided).
- Location of bleacher/grandstand and their details (if bleachers are provided).



- Stage plan (including mobile stages) and location of egress points, including stair details, ramp details, handrail and guardrail details, etc. (if stage is provided).
- Location of fire extinguishers (1 for each 400 sq.ft. up to 1200 sq.ft., the Item # 4. each 1000 sq.ft. thereafter).
- Location of "NO SMOKING" signs

**4-All plans must include a separate SITE PLAN including the following:**

- Location of the tent in relation to all buildings or structures, roads, parking areas, storage containers, etc. (Minimum 20' separation required).
- Location of generator if applicable (minimum 20' from tent).
- Fire extinguishers are to have a minimum rating of 2A:10BC and be permanently mounted on a support member.

**5-All plans submitted for SPARKLER SALES must also include the following:**

- State sparkler certificate.
- Copy of state ID of applicant.

**6-All cooking operations under a tent or membrane structure must comply with NFPA 1, chapter 50.**

- Open or Exposed Flame- Open Flame or other devices emitting flame, fire or heat or any flammable or combustible liquid, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet of the tent, canopy or membrane structures while open to the public unless approved by the fire department official.
- If approved by fire department official, cooking and heating equipment shall be vented to the outside air by approved means. Cooking and heating equipment shall not be located within 10 feet of an exit or combustible material. Outdoor cooking that produces sparks or grease-laden vapors shall be at least 20 feet from tents, canopies, and membrane structures. The warming of previously prepared food is not considered to be cooking and is exempt from these requirements.
- **Class K Portable Fire Extinguishers** - Concession stands or vendors with cooking operations that include deep fat fryers shall provide a Class K wet chemical extinguisher. A minimum 2A:10BC fire extinguisher shall also be provided.

**7- All Generators and power sources-** Generators and other internal combustion power sources shall be separated from tents, canopies, and temporary membrane structures by a minimum of 20 feet.

**8-Fire Watch-**

- All temporary assembly tents with an occupant load of greater than 300 may be required to provide Fire Watch for the duration of the event.
- All permits will be reviewed and may require a fire watch based on information from application and site visit, if appropriate.

# Clewiston Fire Department East Hendry County

121 Central Avenue, Clewiston, FL 33440

Phone (863) 983-1500

Fax (863) 983-1430

## GENERAL INFORMATION SHEET REGARDING SPECIAL EVENTS, CARNIVALS AND FAIRS

**Special Event:** An event whether indoors or outdoors, that is held on public property or streets, non-profit organization property or non-residential private property that can reasonably be expected to cause a public gathering that is not part of the normal course of business at the location.

**Carnival:** A mobile enterprise principally devoted to offering amusement or entertainment to the public in, upon or by means of portable amusement rides or devices or temporary structures in any number or combination, whether or not associated with other structures or forms of public attraction.

**Fair:** An enterprise principally devoted to the exhibition of products of agriculture or industry in connection with the operation of amusement rides or devices, or concession booths.

- A permit is required from the Fire Department to conduct a carnival or fair. *NFPA 1: 1.12*
- A permit is required from the Fire Department for all tents over 200 square feet or canopies over 400 square feet in size, which are used on the premises. *NFPA 1: 1.12*
- A permit is required from the Fire Department to conduct a parade. *NFPA 1: 1.12*
- Tents and canopies described above are to be in compliance with *NFPA 1, Chapter 25*.
- Size and location of the carnival or fair may require fire apparatus access roads. *NFPA 1: 10.16.2*
- Fire extinguishers shall have a minimum rating of 2-A:10-B:C. Maximum travel distance to a portable fire extinguisher shall not exceed 75 feet. All fire extinguishers shall be serviced and tagged according to the State Fire Code. *NFPA 1: 10.16.5 & 10.16.10.4*
- Electrical equipment and installation shall comply with the Electrical Code, and subject to approval by the Building Department. *NFPA 1: 10.16.7*
- Concession stands utilized for cooking shall have a minimum of 10 feet of clearance on all sides and shall not be located within 10 feet of amusement rides or devices. *NFPA 1: 10.16.8*

- A “K” rated dry chemical fire extinguisher shall be provided where deep-fat fryers are used. *NFPA 1: 13.6.6.7.1*

Item # 4.

- Internal combustion power sources shall have fuel tanks of adequate capacity to permit uninterrupted operation during normal operating hours. Refueling shall be conducted only when the ride is not in use. *NFPA 1: 10.16.10.1 & 10.16.10.2*

- Internal combustion power sources shall be isolated from contact with the public by either physical guards, fencing or an enclosure. A minimum of one fire extinguisher with a rating of not less than 2-A:10-B:C shall be provided. *NFPA 1: 10.16.10.3 & 10.16.10.4* (This is in addition to the normally required fire extinguishers.)

- For reviewing stands, grandstands, bleachers and folding and telescoping seating see *NFPA 1, Chapter 25*.

*The items listed are general information only. Codes are subject to change. Additional requirements may apply.*

**Clewiston Fire Department  
East Hendry County**

**121 Central Avenue, Clewiston, FL 33440**

**Phone (863) 983-1500**

**Fax (863) 983-1430**

**FIRE SAFETY PERMIT APPLICATION**

A Fire Safety Permit is required for any gathering that takes place on public or private property, an event whether indoors or outdoors, that is held on public property or streets, non-profit organization property or non-residential private property that can reasonably be expected to cause a public gathering that is not part of the normal course of business at the location.

The Fire Safety permit application form must be completed and submitted not less than thirty (30) days in advance of the event.

**REQUIREMENTS:**

1. Completed application and non-refundable permit fee of \$50.00.
2. Site plan of the event showing all temporary installations in relation to the surroundings. The site plan must show a detailed diagram of the event including the location of concession booths, portable toilets, dumpsters, public, emergency and accessible routes, parking, banners and signs, location of tents, stages, entertainment and orientation of loudspeakers, locations for electricity and water, and other relevant information.
3. If your event includes construction, electrical, plumbing or mechanical work, then the work must receive a final inspection prior to the commencement of the event. If the inspection must be completed after 3:00 p.m. Monday through Friday, over a weekend, or on a National Holiday, then the cost of each inspection will be \$60.00 per hour per inspector (minimum 2 hours, if available). Please note that the specific contractor for the applicable inspection must be on-site at time of inspection. If not, the inspection will be cancelled.

**The person or designee in charge of the event must be present at the event and remain at the location for the entire duration of the event.**

# FIRE SAFETY PERMIT APPLICATION

Item # 4.

Title of Event: Food Trucks

Date(s) of Event: 3-29-25 Estimated Attendance: \_\_\_\_\_ per day

Times of Event: 3:30 to 7:00 Set-up: 3:30 Breakdown: 7:00

Event Location: Youth Center Parking Lot

(Attach Site Diagram: Set-up sketch, staging items, food vendors, parking area, security, etc.)

## SPECIFIC TYPE OF EVENT (Check all that apply):

- |   |  |  |   |
|---|--|--|---|
| <input type="checkbox"/> Athletic Event | <input type="checkbox"/> Business Event                      | <input type="checkbox"/> Celebrations    | <input checked="" type="checkbox"/> Community Event |
| <input type="checkbox"/> Concert/Band   | <input type="checkbox"/> Fair/Carnival                       | <input type="checkbox"/> Fireworks       | <input type="checkbox"/> Fundraiser                 |
| <input type="checkbox"/> Grand Opening  | <input type="checkbox"/> Parade                              | <input type="checkbox"/> Political Event | <input type="checkbox"/> Place of Worship           |
| <input type="checkbox"/> Wedding        | <input checked="" type="checkbox"/> Other <u>Food trucks</u> |  |   |

Description of Event: Grab + Go food trucks for community

Will Vendors be cooking or heating food? (Please read fire watch requirements for cooking.)

☐ Gas ☒ Electric ☐ Charcoal ☐ Other: \_\_\_\_\_

Will any of the following event staging items be used?

<input type="checkbox"/> Canopy(ies)	Quantity: _____	Sizes(s) LxWxH: _____
<input type="checkbox"/> Stage(s)	Quantity: _____	Sizes(s) LxWxH: _____
<input type="checkbox"/> Tent(s)	Quantity: _____	Sizes(s) LxWxH: _____

## Please attach:

- 1) Structural information, anchoring details, flame certificates, etc.
- 2) A floor plan including seating arrangements, locations of means of egress, extinguishers and exit signs.

Producing Organization/Entity: City of Clewiston Parks + Rec

Contact Name: Tim Pruitt

Phone: 863-983-1492 Emergency contact: 863-233-5913

(Please include a letter of permission from the property management/owner for this event if the applicant is not the responsible entity for the property at the location this event is scheduled.

Events taking place on city or county property may require permission from the City Commission.)

## APPLICANT INFORMATION:

Name (Please Print): Tim Pruitt Signature: [Signature]

Mailing Address: \_\_\_\_\_

Phone: 863-983-1492 Cell: \_\_\_\_\_

Email: Timothy.pruitt@Clewiston-Fl.gov



## SPECIAL EVENT PERMIT HOLD HARMLESS AGREEMENT

I/We the undersigned, being of lawful age, by affixing my/our signatures hereto, do hereby agree to indemnify and to hold harmless the City of Clewiston, its officers, employees, elected officials and agents, from and against any and all liability claims, actions, causes of action, demands, rights, damages, cost, loss of service, expenses, and compensation for all negligence whether active or passive arising out of or in any way connected or related to Grab + Go

Food Trucks

(Name of Event)

to be held on 3-29-25

(Date of Event)

City of Clewiston Parks + Rec

Name of sponsoring Individual(s) or Organization/Group

110 W. Osceola Clewiston, FL 33440

Address

863-993-1492

Phone No. (include Area Code)

Timothy P. H. @ Clewiston FL.gov

Email Address

I understand by affixing my signature to this release, that I do assume all risks and waive defendant's negligence, including a release of heirs.

Furthermore, the undersigned hereby acknowledges receipt of the Special Event Permit Application and willingness to adhere to its provisions.

### AUTHORIZED REPRESENTATIVE

(To be completed by individuals representing an Organization or Group)

I, Timothy P. H., warrant that I have authority to bind City of Clewiston

(Name of individual)

(Name of Organization Group)

Parks + Rec to this Hold Harmless Agreement and by my signature hereon do so bind this individual/organization. By executing this waiver as an authorized representative you are hereby binding all of your organization/group's individuals participating in this event to this waiver and hereby assume responsibility for these individuals.

Signature

Date

Signature

Date

**For Minors:** (required for participants under the age of 18 at the time of the event)

This is to certify that I, as parent or legal guardian, have legal responsibility for this participant. I have read and understand the significance of this waiver and release and do consent and agree to his/her waiver, release and assumption of the risk as provided above.

(Print Name of Parent Legal Guardian)

Signature

Date

## **Food Trucks**

**Georgia Boy and Ethel's Famous Wings**  
**Roxys Ice Cream**  
**Pahokee O's Shaved Ice**  
**Tacos el Campeón**  
**Vero Pupuseria Y Mas**  
**Moka's Italian Ice**  
**Moore's Soul Food**

## **Email**

[famouswings@aol.com](mailto:famouswings@aol.com)  
[mfonseca74@icloud.com](mailto:mfonseca74@icloud.com)  
[omt33476@gmail.com](mailto:omt33476@gmail.com)  
[ImFredo101@outlook.com](mailto:ImFredo101@outlook.com)  
[veropupuseriaymas@gmail.com](mailto:veropupuseriaymas@gmail.com)  
[mokasitalianicellc@gmail.com](mailto:mokasitalianicellc@gmail.com)  
[bigboleg@yahoo.com](mailto:bigboleg@yahoo.com)

## **Contact**

**Ursula Stevens** Item # 4. **869**  
**Mayelin Fonseca** **9221**  
**Octavio Muniz Jr** **561.983.1834**  
**Alfredo Aviles** **863.254.7319**  
**Filomeno Ortiz** **863.228.3418**  
**Shatarri Harper** **813.952.3822**  
**Passion Mincey** **863.233.9424**

Balboa

City Pool

Foo Trucks

W Osceola Ave

W Osceola Ave

Osceola Ave

Clewiston Sugar Festival

Office

Civic Park

Royal Palm Ave

Royal Palm Ave

Royal Palm Ave

Tables  
Chairs

Pasadena Ave

Americas Best Value Inn  
Historic Clewiston Inn  
3-3 (463)  
2-star hotel

Saint Margaret's  
Catholic Church

Deane Duff St





## EVENT APPLICATION

## City of Clewiston

 115 W. Ventura Ave.  
 Clewiston, FL 33440

 Telephone: (863) 983-1484  
 Fax: (863) 983-4055

INSTRUCTIONS: Applicant to submit Event Application and required fee to the City of Clewiston no less than four weeks before the event.

Date of Event:	Applicant's Name:	Event:
4-5-25	Tim Pruitt	Grab + Go Food Trucks
Mailing Address:	City:	State/Zip Code:
	Clewiston,	FL 33440
Telephone No.:	Email Address:	Fax No.:
	Timothy.pruitt@Clewiston, Fl.gov	
Representative to Contact:	Telephone No:	
Tim Pruitt	863-983-1492	
Site/Facility for Event:	Time Event Starts:	Will Street be Closed?
	a.m. p.m.	Yes No
	4:00	
Estimated No. of Attendance:	Time Event Ends:	Beginning Time:
	a.m. p.m.	a.m. p.m.
	7:00	4:00
Description of Event:	Ending Time:	
Grab + Go Food Trucks	7:00	
Will Food be Served?	Yes No	Will Alcohol be Served?*
Yes No	Yes No	Are Dumpsters Needed?
Is Electricity Needed?	Yes No	Mandatory Cleaning Fee
		(Determined by type of Event):
	Officers x \$35/\$50 =	\$
Any other City Service/Equipment Needed? If Yes, explain:	Yes No	City Supervisors Needed?
	Yes No	Yes No
	Supervisors @\$20 per hour =	\$

The premises shall not be used for any illegal, improper, or immoral purpose. Renter will promptly and fully observe and comply with requirements, rules, laws, and ordinances of all lawfully constituted governmental authorities in any manner affecting the premises herein and hereby rented. Two weeks cancellation notice is required. Facility and/or site plan to be attached to form.

Applicant's Signature:

J. Pruitt

Date:

3-3-25

Fees (to be completed by City representative):

Bldg/Site Rental:	Cleaning:	Security:	Supervisors:	Other:	Subtotal:	25% Deposit if applicable	TOTAL:
\$	\$	\$	\$	\$	\$	\$	\$

Remarks:

Date submitted to the City:

Date considered by City:

Approved?

Remarks:

**Clewiston Fire Department**  
**East Hendry County**  
**121 Central Avenue, Clewiston, FL 33440**  
**Phone (863) 983-1500 Fax (863) 983-1430**

## Plan Submittal Requirements for Special Events

*Upon application for a special event permit, a site plan is required. All required distances shall be indicated on the site plan. Permits shall be obtained and all requirements completed prior to a fire inspection.*

**1-Temporary tents and membrane structures must comply with the individual occupancy requirements for which the tent is being used (Example: mercantile, assembly, industrial, etc.)**

**2-All plans must include the following general items:**

- Dates and hours of the event or usage period (must be located on the site plan or the floor plan)
- "Certificate of Fire Resistance" for the structure
- "Certificate of Fire Resistance" or flame spread documentation for all draperies, curtains, decorations, stage scenery, etc.
- Provide a notarized affidavit indicating that the wiring will comply with NFPA 70 and the name and license number of the electrician installing any electrical wiring in the tent.

**3-All plans must include a separate FLOOR PLAN showing all, but not limited to, the following items:**

- Locations of required number of exits, and exit capacity (width) based on occupant loads calculated by square footage.
- Dimensions of required aisles and seating row widths shall be accordance with the provisions of aisles and shall not be less than 44 inches in width. Seating row widths shall not be less than 12 inches. Rows shall be increased by 0.3 inch for every additional seat beyond 14, but the width need not be more than 22 inches. When more than 200 loose seats or folding chairs are used they shall be bonded together in groups of three or more.
- Locations of battery back-up exit signs. Exception: Non-illuminated exit signs may be used for events held during daylight hours only.
- Locations of emergency lighting fixtures. Exception: Emergency lighting can be omitted for events held during daylight hours only.
- Seating arrangements for table and chairs with distances between tables (if seating arrangements are provided).
- Location of bleacher/grandstand and their details (if bleachers are provided).



- Stage plan (including mobile stages) and location of egress points, including stair details, ramp details, handrail and guardrail details, etc. (if stage is provided).
- Location of fire extinguishers (1 for each 400 sq.ft. up to 1200 sq.ft., then Item # 4. each 1000 sq.ft. thereafter).
- Location of "NO SMOKING" signs

**4-All plans must include a separate SITE PLAN including the following:**

- Location of the tent in relation to all buildings or structures, roads, parking areas, storage containers, etc. (Minimum 20' separation required).
- Location of generator if applicable (minimum 20' from tent).
- Fire extinguishers are to have a minimum rating of 2A:10BC and be permanently mounted on a support member.

**5-All plans submitted for SPARKLER SALES must also include the following:**

- State sparkler certificate.
- Copy of state ID of applicant.

**6-All cooking operations under a tent or membrane structure must comply with NFPA 1, chapter 50.**

- Open or Exposed Flame– Open Flame or other devices emitting flame, fire or heat or any flammable or combustible liquid, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet of the tent, canopy or membrane structures while open to the public unless approved by the fire department official.
- If approved by fire department official, cooking and heating equipment shall be vented to the outside air by approved means. Cooking and heating equipment shall not be located within 10 feet of an exit or combustible material. Outdoor cooking that produces sparks or grease-laden vapors shall be at least 20 feet from tents, canopies, and membrane structures. The warming of previously prepared food is not considered to be cooking and is exempt from these requirements.
- **Class K Portable Fire Extinguishers** - Concession stands or vendors with cooking operations that include deep fat fryers shall provide a Class K wet chemical extinguisher. A minimum 2A:10BC fire extinguisher shall also be provided.

**7- All Generators and power sources-** Generators and other internal combustion power sources shall be separated from tents, canopies, and temporary membrane structures by a minimum of 20 feet.

**8-Fire Watch-**

- All temporary assembly tents with an occupant load of greater than 300 may be required to provide Fire Watch for the duration of the event.
- All permits will be reviewed and may require a fire watch based on information from application and site visit, if appropriate.

# Clewiston Fire Department

## East Hendry County

121 Central Avenue, Clewiston, FL 33440

Phone (863) 983-1500

Fax (863) 983-1430

Item # 4.

## GENERAL INFORMATION SHEET REGARDING SPECIAL EVENTS, CARNIVALS AND FAIRS

---

**Special Event:** An event whether indoors or outdoors, that is held on public property or streets, non-profit organization property or non-residential private property that can reasonably be expected to cause a public gathering that is not part of the normal course of business at the location.

**Carnival:** A mobile enterprise principally devoted to offering amusement or entertainment to the public in, upon or by means of portable amusement rides or devices or temporary structures in any number or combination, whether or not associated with other structures or forms of public attraction.

**Fair:** An enterprise principally devoted to the exhibition of products of agriculture or industry in connection with the operation of amusement rides or devices, or concession booths.

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- A permit is required from the Fire Department to conduct a carnival or fair. *NFPA 1: 1.12*
- A permit is required from the Fire Department for all tents over 200 square feet or canopies over 400 square feet in size, which are used on the premises. *NFPA 1: 1.12*
- A permit is required from the Fire Department to conduct a parade. *NFPA 1: 1.12*
- Tents and canopies described above are to be in compliance with *NFPA 1, Chapter 25*.
- Size and location of the carnival or fair may require fire apparatus access roads. *NFPA 1: 10.16.2*
- Fire extinguishers shall have a minimum rating of 2-A:10-B:C. Maximum travel distance to a portable fire extinguisher shall not exceed 75 feet. All fire extinguishers shall be serviced and tagged according to the State Fire Code. *NFPA 1: 10.16.5 & 10.16.10.4*
- Electrical equipment and installation shall comply with the Electrical Code, and subject to approval by the Building Department. *NFPA 1: 10.16.7*
- Concession stands utilized for cooking shall have a minimum of 10 feet of clearance on two sides and shall not be located within 10 feet of amusement rides or devices. *NFPA 1: 10.16.8*

- A "K" rated dry chemical fire extinguisher shall be provided where deep-fat fryers are used. ***NFPA 1: 13.6.6.7.1***

Item # 4.

- Internal combustion power sources shall have fuel tanks of adequate capacity to permit uninterrupted operation during normal operating hours. Refueling shall be conducted only when the ride is not in use. ***NFPA 1: 10.16.10.1 & 10.16.10.2***

- Internal combustion power sources shall be isolated from contact with the public by either physical guards, fencing or an enclosure. A minimum of one fire extinguisher with a rating of not less than 2-A:10-B:C shall be provided. ***NFPA 1: 10.16.10.3 & 10.16.10.4*** (This is in addition to the normally required fire extinguishers.)

- For reviewing stands, grandstands, bleachers and folding and telescoping seating see ***NFPA 1, Chapter 25.***

***The items listed are general information only. Codes are subject to change. Additional requirements may apply.***

**Clewiston Fire Department**  
**East Hendry County**  
**121 Central Avenue, Clewiston, FL 33440**  
Phone (863) 983-1500 Fax (863) 983-1430

## **FIRE SAFETY PERMIT APPLICATION**

A Fire Safety Permit is required for any gathering that takes place on public or private property, an event whether indoors or outdoors, that is held on public property or streets, non-profit organization property or non-residential private property that can reasonably be expected to cause a public gathering that is not part of the normal course of business at the location.

The Fire Safety permit application form must be completed and submitted not less than thirty (30) days in advance of the event.

### **REQUIREMENTS:**

1. Completed application and non-refundable permit fee of \$50.00.
2. Site plan of the event showing all temporary installations in relation to the surroundings. The site plan must show a detailed diagram of the event including the location of concession booths, portable toilets, dumpsters, public, emergency and accessible routes, parking, banners and signs, location of tents, stages, entertainment and orientation of loudspeakers, locations for electricity and water, and other relevant information.
3. If your event includes construction, electrical, plumbing or mechanical work, then the work must receive a final inspection prior to the commencement of the event. If the inspection must be completed after 3:00 p.m. Monday through Friday, over a weekend, or on a National Holiday, then the cost of each inspection will be \$60.00 per hour per inspector (minimum 2 hours, if available). Please note that the specific contractor for the applicable inspection must be on-site at time of inspection. If not, the inspection will be cancelled.

**The person or designee in charge of the event must be present at the event and remain at the location for the entire duration of the event.**

## FIRE SAFETY PERMIT APPLICATION

Title of Event: Grab + Go "Food Trucks"Date(s) of Event: 4-5-25 Estimated Attendance: \_\_\_\_\_ per dayTimes of Event: 4:00 to 7:00 Set-up: 3:30 Breakdown: 7:00Event Location: Youth Center Parking Lot  
(Attach Site Diagram: Set-up sketch, staging items, food vendors, parking area, security, etc.)

## SPECIFIC TYPE OF EVENT (Check all that apply):

- |   |  |  |   |
|---|--|--|---|
| <input type="checkbox"/> Athletic Event | <input type="checkbox"/> Business Event                      | <input type="checkbox"/> Celebrations    | <input checked="" type="checkbox"/> Community Event |
| <input type="checkbox"/> Concert/Band   | <input type="checkbox"/> Fair/Carnival                       | <input type="checkbox"/> Fireworks       | <input type="checkbox"/> Fundraiser                 |
| <input type="checkbox"/> Grand Opening  | <input type="checkbox"/> Parade                              | <input type="checkbox"/> Political Event | <input type="checkbox"/> Place of Worship           |
| <input type="checkbox"/> Wedding        | <input checked="" type="checkbox"/> Other <u>Food Trucks</u> |  |   |

Description of Event: Grab + Go Food Trucks for Community members

Will Vendors be cooking or heating food? (Please read fire watch requirements for cooking.)

☐ Gas    ☒ Electric    ☐ Charcoal    ☐ Other: \_\_\_\_\_

Will any of the following event staging items be used?

- |                                      |                 |                       |
|--------------------------------------|-----------------|-----------------------|
| <input type="checkbox"/> Canopy(ies) | Quantity: _____ | Sizes(s) LxWxH: _____ |
| <input type="checkbox"/> Stage(s)    | Quantity: _____ | Sizes(s) LxWxH: _____ |
| <input type="checkbox"/> Tent(s)     | Quantity: _____ | Sizes(s) LxWxH: _____ |

Please attach:

- 1) Structural information, anchoring details, flame certificates, etc.
- 2) A floor plan including seating arrangements, locations of means of egress, extinguishers and exit signs.

Producing Organization/Entity: City of Clewiston Parks + RecContact Name: Tim PruittPhone: 863-983-1492 Emergency contact: 863-253-3913

(Please include a letter of permission from the property management/owner for this event if the applicant is not the responsible entity for the property at the location this event is scheduled. Events taking place on city or county property may require permission from the City Commission.)

## APPLICANT INFORMATION:

Name (Please Print): Tim Pruitt Signature: [Signature]Mailing Address: 110 W. OsceolaPhone: 863-983-1492 Cell: 863-253-3913Email: Timothy.pruitt@Clewiston-Fl.gov

## SPECIAL EVENT PERMIT HOLD HARMLESS AGREEMENT

I/We the undersigned, being of lawful age, by affixing my/our signatures hereto, do hereby agree to indemnify and to hold harmless the City of Clewiston, its officers, employees, elected officials and agents, from and against any and all liability claims, actions, causes of action, demands, rights, damages, cost, loss of service, expenses, and compensation for all negligence whether active or passive arising out of or in any way connected or related to Grab + Go

Food trucks

(Name of Event)

to be held on 4-5-25

(Date of Event)

City of Clewiston Parks + Rec

Name of sponsoring Individual(s) or Organization/Group

110 W. Osecola 33440

Address

863-993-1492

Phone No. (include Area Code)

Timothy.pruitt@Clewiston-Fl.gov

Email Address

I understand by affixing my signature to this release, that I do assume all risks and waive defendant's negligence, including a release of heirs.

Furthermore, the undersigned hereby acknowledges receipt of the Special Event Permit Application and willingness to adhere to its provisions.

### AUTHORIZED REPRESENTATIVE

(To be completed by individuals representing an Organization or Group)

I, Timothy Pruitt, warrant that I have authority to bind City of Clewiston

(Name of individual)

(Name of Organization Group)

Parks + Rec to this Hold Harmless Agreement and by my signature hereon do so bind this individual/organization. By executing this waiver as an authorized representative you are hereby binding all of your organization/group's individuals participating in this event to this waiver and hereby assume responsibility for these individuals.

J. Pruitt

Signature

3-3-25

Date

Signature

Date

**For Minors:** (required for participants under the age of 18 at the time of the event)

This is to certify that I, as parent or legal guardian, have legal responsibility for this participant. I have read and understand the significance of this waiver and release and do consent and agree to his/her waiver, release and assumption of the risk as provided above.

(Print Name of Parent Legal Guardian)

Signature

Date



## d Trucks

**Georgia Boy and Ethel's Famous Wings**

**Roxys Ice Cream**

**Pahokee O's Shaved Ice**

**Tacos el Campeón**

**Vero Pupuseria Y Mas**

**Moka's Italian Ice**

**Moore's Soul Food**

## Email

[famouswings@aol.com](mailto:famouswings@aol.com)

[mfonseca74@icloud.com](mailto:mfonseca74@icloud.com)

[omt33476@gmail.com](mailto:omt33476@gmail.com)

[lmFredo101@outlook.com](mailto:lmFredo101@outlook.com)

[veropupuseriaymas@gmail.com](mailto:veropupuseriaymas@gmail.com)

[mokasitalianicellc@gmail.com](mailto:mokasitalianicellc@gmail.com)

[bigboleg@yahoo.com](mailto:bigboleg@yahoo.com)

## Contact

**Ursula Stevens** Item # 4. **869**

**Mayelin Fonse** **.9221**

**Octavio Muniz Jr** **561.983.1834**

**Alfredo Aviles** **863.254.7319**

**Filomeno Ortiz** **863.** 79 **418**

**Shatarri Harper** **813.952.3822**

**Passion Mincey** **863.233.9424**





## EVENT APPLICATION

## City of Clewiston

 115 W. Ventura Ave.  
 Clewiston, FL 33440

 Telephone: (863) 983-1484  
 Fax: (863) 983-4055

INSTRUCTIONS: Applicant to submit Event Application and required fee to the City of Clewiston no less than four weeks before the event.

Date of Event:	Applicant's Name:	Event:
4-19-25	Tim Pruitt	Easter Egg Hunt
Mailing Address:	City:	State/Zip Code:
	Clewiston	FL, 33440
Telephone No.	Email Address:	Fax No.
	Timothy.pruitt@Clewiston.fl.gov	
Representative to Contact:	Telephone No:	
Youth Center	863-983-1492	
Site/Facility for Event:	Time Event Starts:	Will Street be Closed?
Youth Center	10:00 a.m.	<input checked="" type="radio"/> Yes <input type="radio"/> No
Estimated No. of Attendance:	Time Event Ends:	Beginning Time:
	1:00 a.m.	10:00 a.m.
Description of Event:		Ending Time:
Community Event for Easter		1:30 a.m.
Will Food be Served?	Will Alcohol be Served?*	Are Dumpsters Needed?
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Is Electricity Needed?	Minimum of (2) officers required*	Mandatory Cleaning Fee
<input type="radio"/> Yes <input checked="" type="radio"/> No	Officers x \$35/\$50 =	(Determined by type of Event):
		\$
Any other City Service/Equipment Needed? If Yes, explain:	City Supervisors Needed?	Supervisors @ \$20 per hour =
	<input type="radio"/> Yes <input type="radio"/> No	\$

The premises shall not be used for any illegal, improper, or immoral purpose. Renter will promptly and fully observe and comply with requirements, rules, laws, and ordinances of all lawfully constituted governmental authorities in any manner affecting the premises herein and hereby rented. Two weeks cancellation notice is required. Facility and/or site plan to be attached to form.

Applicant's Signature:

J-Pruitt

Date:

3-3-25

Fees (to be completed by City representative):

Bldg/Site Rental:	Cleaning:	Security:	Supervisors:	Other:	Subtotal:	25% Deposit if applicable
\$	\$	\$	\$	\$	\$	\$

TOTAL:

\$

Remarks:

Date submitted to the City:

Date considered by City:

Approved?

Remarks:

**Clewiston Fire Department**  
**East Hendry County**  
 121 Central Avenue, Clewiston, FL 33440  
 Phone (863) 983-1500 Fax (863) 983-1430

## Plan Submittal Requirements for Special Events

*Upon application for a special event permit, a site plan is required. All required distances shall be indicated on the site plan. Permits shall be obtained and all requirements completed prior to a fire inspection.*

**1-Temporary tents and membrane structures must comply with the individual occupancy requirements for which the tent is being used (Example: mercantile, assembly, industrial, etc.)**

**2-All plans must include the following general items:**

- Dates and hours of the event or usage period (must be located on the site plan or the floor plan)
- "Certificate of Fire Resistance" for the structure
- "Certificate of Fire Resistance" or flame spread documentation for all draperies, curtains, decorations, stage scenery, etc.
- Provide a notarized affidavit indicating that the wiring will comply with NFPA 70 and the name and license number of the electrician installing any electrical wiring in the tent.

**3-All plans must include a separate FLOOR PLAN showing all, but not limited to, the following items:**

- Locations of required number of exits, and exit capacity (width) based on occupant loads calculated by square footage.
- Dimensions of required aisles and seating row widths shall be accordance with the provisions of aisles and shall not be less than 44 inches in width. Seating row widths shall not be less than 12 inches. Rows shall be increased by 0.3 inch for every additional seat beyond 14, but the width need not be more than 22 inches. When more than 200 loose seats or folding chairs are used they shall be bonded together in groups of three or more.
- Locations of battery back-up exit signs. Exception: Non-illuminated exit signs may be used for events held during daylight hours only.
- Locations of emergency lighting fixtures. Exception: Emergency lighting can be omitted for events held during daylight hours only.
- Seating arrangements for table and chairs with distances between tables (if seating arrangements are provided).
- Location of bleacher/grandstand and their details (if bleachers are provided).

- Stage plan (including mobile stages) and location of egress points, including stair details, ramp details, handrail and guardrail details, etc. (if stage is provided).
- Location of fire extinguishers (1 for each 400 sq.ft. up to 1200 sq.ft., then one for each 1000 sq.ft. thereafter).
- Location of "NO SMOKING" signs

**4-All plans must include a separate SITE PLAN including the following:**

- Location of the tent in relation to all buildings or structures, roads, parking areas, storage containers, etc. (Minimum 20' separation required).
- Location of generator if applicable (minimum 20' from tent).
- Fire extinguishers are to have a minimum rating of 2A:10BC and be permanently mounted on a support member.

**5-All plans submitted for SPARKLER SALES must also include the following:**

- State sparkler certificate.
- Copy of state ID of applicant.

**6-All cooking operations under a tent or membrane structure must comply with NFPA 1, chapter 50.**

- Open or Exposed Flame- Open Flame or other devices emitting flame, fire or heat or any flammable or combustible liquid, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet of the tent, canopy or membrane structures while open to the public unless approved by the fire department official.
- If approved by fire department official, cooking and heating equipment shall be vented to the outside air by approved means. Cooking and heating equipment shall not be located within 10 feet of an exit or combustible material. Outdoor cooking that produces sparks or grease-laden vapors shall be at least 20 feet from tents, canopies, and membrane structures. The warming of previously prepared food is not considered to be cooking and is exempt from these requirements.
- Class K Portable Fire Extinguishers - Concession stands or vendors with cooking operations that include deep fat fryers shall provide a Class K wet chemical extinguisher. A minimum 2A:10BC fire extinguisher shall also be provided.

**7- All Generators and power sources-** Generators and other internal combustion power sources shall be separated from tents, canopies, and temporary membrane structures by a minimum of 20 feet.

**8-Fire Watch-**

- All temporary assembly tents with an occupant load of greater than 300 may be required to provide Fire Watch for the duration of the event.
- All permits will be reviewed and may require a fire watch based on information from application and site visit, if appropriate.



**Clewiston Fire Department**  
**East Hendry County**  
**121 Central Avenue, Clewiston, FL 33440**  
Phone (863) 983-1500 Fax (863) 983-1430

## GENERAL INFORMATION SHEET REGARDING SPECIAL EVENTS, CARNIVALS AND FAIRS

---

**Special Event:** An event whether indoors or outdoors, that is held on public property or streets, non-profit organization property or non-residential private property that can reasonably be expected to cause a public gathering that is not part of the normal course of business at the location.

**Carnival:** A mobile enterprise principally devoted to offering amusement or entertainment to the public in, upon or by means of portable amusement rides or devices or temporary structures in any number or combination, whether or not associated with other structures or forms of public attraction.

**Fair:** An enterprise principally devoted to the exhibition of products of agriculture or industry in connection with the operation of amusement rides or devices, or concession booths.

---

- A permit is required from the Fire Department to conduct a carnival or fair. *NFPA 1: 1.12*
- A permit is required from the Fire Department for all tents over 200 square feet or canopies over 400 square feet in size, which are used on the premises. *NFPA 1: 1.12*
- A permit is required from the Fire Department to conduct a parade. *NFPA 1: 1.12*
- Tents and canopies described above are to be in compliance with *NFPA 1, Chapter 25*.
- Size and location of the carnival or fair may require fire apparatus access roads. *NFPA 1: 10.16.2*
- Fire extinguishers shall have a minimum rating of 2-A:10-B:C. Maximum travel distance to a portable fire extinguisher shall not exceed 75 feet. All fire extinguishers shall be serviced and tagged according to the State Fire Code. *NFPA 1: 10.16.5 & 10.16.10.4*
- Electrical equipment and installation shall comply with the Electrical Code, and subject to approval by the Building Department. *NFPA 1: 10.16.7*
- Concession stands utilized for cooking shall have a minimum of 10 feet of clearance on two sides and shall not be located within 10 feet of amusement rides or devices. *NFPA 1: 10.16.8*



- A "K" rated dry chemical fire extinguisher shall be provided where deep-fat fryers are used.

***NFPA 1: 13.6.6.7.1***

- Internal combustion power sources shall have fuel tanks of adequate capacity to permit uninterrupted operation during normal operating hours. Refueling shall be conducted only when the ride is not in use. ***NFPA 1: 10.16.10.1 & 10.16.10.2***

- Internal combustion power sources shall be isolated from contact with the public by either physical guards, fencing or an enclosure. A minimum of one fire extinguisher with a rating of not less than 2-A:10-B:C shall be provided. ***NFPA 1: 10.16.10.3 & 10.16.10.4*** (This is in addition to the normally required fire extinguishers.)

- For reviewing stands, grandstands, bleachers and folding and telescoping seating see ***NFPA 1, Chapter 25.***

***The items listed are general information only. Codes are subject to change. Additional requirements may apply.***

# **Clewiston Fire Department**

## **East Hendry County**

**121 Central Avenue, Clewiston, FL 33440**

**Phone (863) 983-1500**

**Fax (863) 983-1430**

*Item # 4.*

## **FIRE SAFETY PERMIT APPLICATION**

A Fire Safety Permit is required for any gathering that takes place on public or private property, an event whether indoors or outdoors, that is held on public property or streets, non-profit organization property or non-residential private property that can reasonably be expected to cause a public gathering that is not part of the normal course of business at the location.

The Fire Safety permit application form must be completed and submitted not less than thirty (30) days in advance of the event.

### **REQUIREMENTS:**

1. Completed application and non-refundable permit fee of \$50.00.
2. Site plan of the event showing all temporary installations in relation to the surroundings. The site plan must show a detailed diagram of the event including the location of concession booths, portable toilets, dumpsters, public, emergency and accessible routes, parking, banners and signs, location of tents, stages, entertainment and orientation of loudspeakers, locations for electricity and water, and other relevant information.
3. If your event includes construction, electrical, plumbing or mechanical work, then the work must receive a final inspection prior to the commencement of the event. If the inspection must be completed after 3:00 p.m. Monday through Friday, over a weekend, or on a National Holiday, then the cost of each inspection will be \$60.00 per hour per inspector (minimum 2 hours, if available). Please note that the specific contractor for the applicable inspection must be on-site at time of inspection. If not, the inspection will be cancelled.

**The person or designee in charge of the event must be present at the event and remain at the location for the entire duration of the event.**

## FIRE SAFETY PERMIT APPLICATION

Title of Event: Easter Egg HuntDate(s) of Event: 4-19-25 Estimated Attendance: \_\_\_\_\_ per dayTimes of Event: 10:00 to 2:00 Set-up: 9:30 Breakdown: 2:00Event Location: Youth Center / Civic Park  
(Attach Site Diagram: Set-up sketch, staging items, food vendors, parking area, security, etc.)

## SPECIFIC TYPE OF EVENT (Check all that apply):

- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> Athletic Event | <input type="checkbox"/> Business Event | <input type="checkbox"/> Celebrations    | <input checked="" type="checkbox"/> Community Event |
| <input type="checkbox"/> Concert/Band   | <input type="checkbox"/> Fair/Carnival  | <input type="checkbox"/> Fireworks       | <input type="checkbox"/> Fundraiser                 |
| <input type="checkbox"/> Grand Opening  | <input type="checkbox"/> Parade         | <input type="checkbox"/> Political Event | <input type="checkbox"/> Place of Worship           |
| <input type="checkbox"/> Wedding        | <input type="checkbox"/> Other _____    |  |   |

Description of Event: Easter Egg hunt for all age groups. Have local vendors, food trucks, and bounce houses.

Will Vendors be cooking or heating food? (Please read fire watch requirements for cooking.)

☐ Gas ☒ Electric ☐ Charcoal ☐ Other: \_\_\_\_\_

Will any of the following event staging items be used?

<input type="checkbox"/> Canopy(ies)	Quantity: _____	Sizes(s) LxWxH: _____
<input type="checkbox"/> Stage(s)	Quantity: _____	Sizes(s) LxWxH: _____
<input type="checkbox"/> Tent(s)	Quantity: _____	Sizes(s) LxWxH: _____

Please attach:

- 1) Structural information, anchoring details, flame certificates, etc.
- 2) A floor plan including seating arrangements, locations of means of egress, extinguishers and exit signs.

Producing Organization/Entity: City of Clewiston Parks + RecContact Name: Timothy PruittPhone: 863-983-1492 Emergency contact: 863-233-3913

(Please include a letter of permission from the property management/owner for this event if the applicant is not the responsible entity for the property at the location this event is scheduled. Events taking place on city or county property may require permission from the City Commission.)

## APPLICANT INFORMATION:

Name (Please Print): Timothy Pruitt Signature: [Signature]

Mailing Address: \_\_\_\_\_

Phone: 863-983-1492 Cell: 863-233-5913Email: Timothy.Pruitt@Clewiston-Fl.gov

## SPECIAL EVENT PERMIT HOLD HARMLESS AGREEMENT

I/We the undersigned, being of lawful age, by affixing my/our signatures hereto, do hereby agree to indemnify and to hold harmless the City of Clewiston, its officers, employees, elected officials and agents, from and against any and all liability claims, actions, causes of action, demands, rights, damages, cost, loss of service, expenses, and compensation for all negligence whether active or passive arising out of or in any way connected or related to Easter Egg

Hunt.

(Name of Event)

to be held on

4-19-25

(Date of Event)

City of Clewiston Parks + Rec

Name of sponsoring Individual(s) or Organization/Group

110 W. Osceola Clewiston, FL 33440

Address

863- 233- 3913

Phone No. (include Area Code)

Email Address

I understand by affixing my signature to this release, that I do assume all risks and waive defendant's negligence, including a release of heirs.

Furthermore, the undersigned hereby acknowledges receipt of the Special Event Permit Application and willingness to adhere to its provisions.

### AUTHORIZED REPRESENTATIVE

(To be completed by individuals representing an Organization or Group)

I. Timothy Pruitt

(Name of individual)

warrant that I have authority to bind City of Clewiston

(Name of Organization/Group)

Parks + Rec

to this Hold Harmless Agreement and by my signature hereon do so bind this individual/organization. By executing this waiver as an authorized representative you are hereby binding all of your organization/group's individuals participating in this event to this waiver and hereby assume responsibility for these individuals.

Signature

Date

Signature

Date

**For Minors:** (required for participants under the age of 18 at the time of the event)

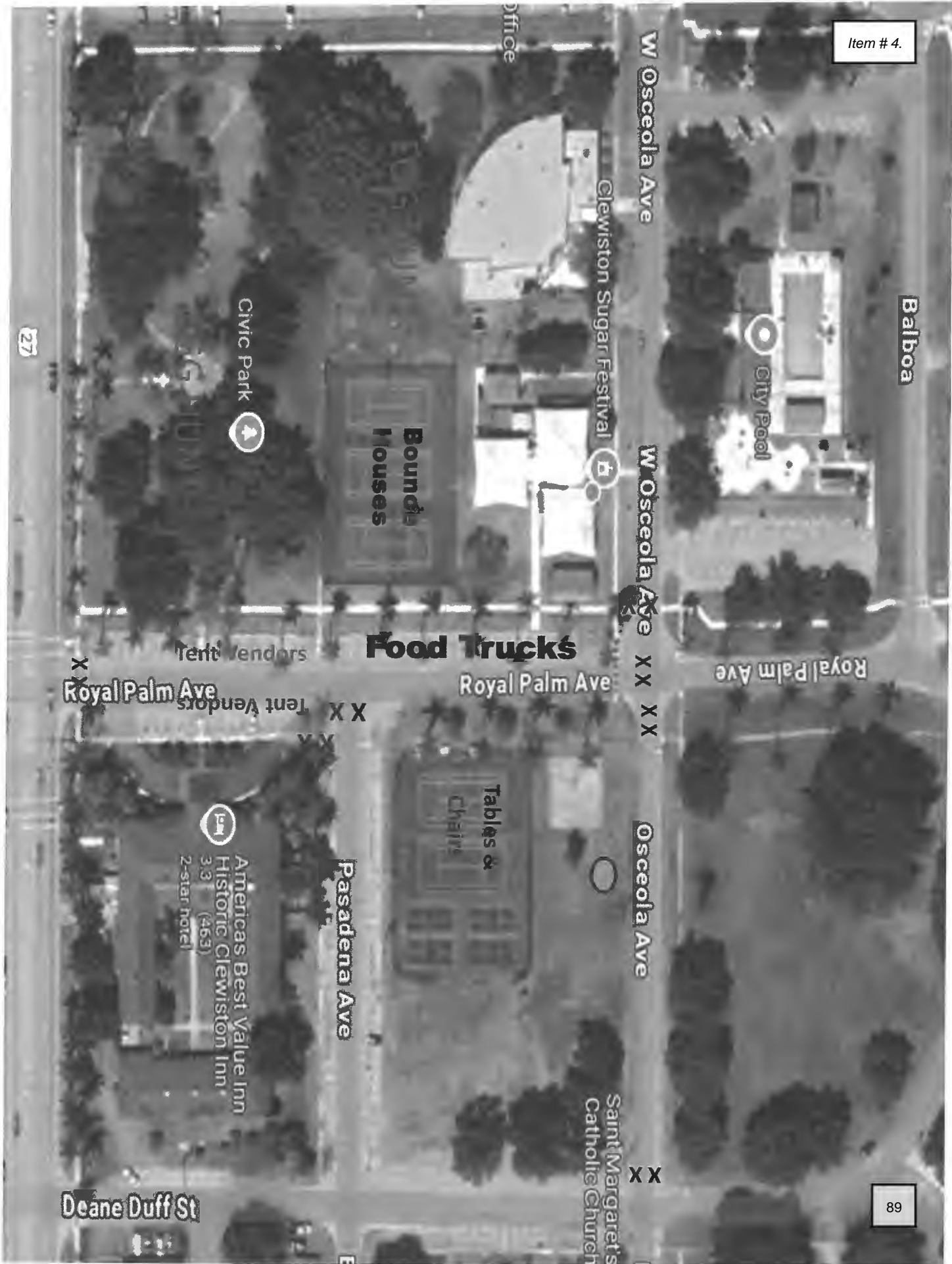
This is to certify that I, as parent or legal guardian, have legal responsibility for this participant. I have read and understand the significance of this waiver and release and do consent and agree to his/her waiver, release and assumption of the risk as provided above.

(Print Name of Parent/Legal Guardian)

Signature

Date





## Food Trucks

Item # 4.

Georgia Boy and Ethel's Famous Wings  
Kays Ice Cream  
Shokey O's Shaved Ice  
Tacos el Campeón  
Vero Pupuseria Y Mas  
Moka's Italian Ice  
Moore's Soul Food

## Email

[famouswings@aol.com](mailto:famouswings@aol.com)  
[mfonseca74@icloud.com](mailto:mfonseca74@icloud.com)  
[omt33476@gmail.com](mailto:omt33476@gmail.com)  
[ImFredo101@outlook.com](mailto:ImFredo101@outlook.com)  
[veropupuseriaymas@gmail.com](mailto:veropupuseriaymas@gmail.com)  
[mokasitalianicellc@gmail.com](mailto:mokasitalianicellc@gmail.com)  
[bigbole@gmail.com](mailto:bigbole@gmail.com)

## Contact

Ursula Stevens 772.900.869  
Mayelin Fonseca 863.922.9221  
Octavio Muniz Jr 561.983.1834  
Alfredo Aviles 863.254.7319  
Filomeno Ortiz 863.228.3418  
Shatarri Harper 813.952.3822  
Passion Mincey 863.233.9424





# EVENT APPLICATION

## City of Clewiston

115 W. Ventura Ave.  
Clewiston, FL 33440

Telephone: (863) 983-1906  
Fax: (863) 983-1906

Item # 4.

INSTRUCTIONS: Applicant to submit Event Application and required fee to the City of Clewiston no less than four weeks before the event.

Date of Event: 4-20-2025 — 4-28-2025		Applicant's Name: Clewiston Motor Co. Inc		Event: off-site Sale	
Mailing Address: 202 W Sugarland Hwy		City: Clewiston		State/Zip Code: FL 33440	
Telephone No. 863-228-0020		Email Address: david.garcia@alanjay.com		Fax No. 863-983-1906	
Representative to Contact: David Garcia			Telephone No. 863-983-4600		
Site/Facility for Event: Everglades Fed CU.		Time Event Starts: 8:30 a.m.		Will Street be Closed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Estimated No. of Attendance: 25		Time Event Ends: 7:00 p.m.		Beginning Time: NA a.m. p.m.	
				Ending Time: NA a.m. p.m.	
Description of Event: New & used car sale					
Will Food be Served? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Will Alcohol be Served?*		Are Dumpsters Needed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is Electricity Needed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Minimum of (2) officers required* Officers x \$35/\$50 = \$		Mandatory Cleaning Fee (Determined by type of Event): \$ <input type="text"/>	
Any other City Service/Equipment Needed? If Yes, explain:		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		City Supervisors Needed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
				Supervisors @\$20 per hour = \$ <input type="text"/>	

The premises shall not be used for any illegal, improper, or immoral purpose. Renter will promptly and fully observe and comply with requirements, rules, laws, and ordinances of all lawfully constituted governmental authorities in any manner affecting the premises herein and hereby rented. Two weeks cancellation notice is required. Facility and/or site plan to be attached to form.

Applicant's Signature: [Signature] Clewiston Motor Co. Inc		Date: 3-25-2025	
Fees (to be completed by City representative):			
Bldg/Site Rental:	Cleaning:	Security:	Supervisors:
\$	\$	\$	\$
Other:	Subtotal:	25% Deposit if applicable	TOTAL:
\$	\$	\$	\$

Remarks:

Date submitted to the City:	Date considered by City:	Approved?
Remarks:		

Revised 10/17/11

\*\$35 Non-Alcohol / \$50 Alcohol is served. Any teen event minimum of (4) officers required

CITY OF CLEWISTON  
FINANCE DEPARTMENT

MAR 25 2025

91

RECEIVED

# Clewiston Fire Department

## East Hendry County

121 Central Avenue, Clewiston, FL 33440

Phone (863) 983-1500

Fax (863) 983-1430

### Plan Submittal Requirements for Special Events

*Upon application for a special event permit, a site plan is required. All required distances shall be indicated on the site plan. Permits shall be obtained and all requirements completed prior to a fire inspection.*

**1-Temporary tents and membrane structures must comply with the individual occupancy requirements for which the tent is being used (Example: mercantile, assembly, industrial, etc.)**

**2-All plans must include the following general items:**

- Dates and hours of the event or usage period (must be located on the site plan or the floor plan)
- "Certificate of Fire Resistance" for the structure
- "Certificate of Fire Resistance" or flame spread documentation for all draperies, curtains, decorations, stage scenery, etc.
- Provide a notarized affidavit indicating that the wiring will comply with NFPA 70 and the name and license number of the electrician installing any electrical wiring in the tent.

**3-All plans must include a separate FLOOR PLAN showing all, but not limited to, the following items:**

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- Dimensions of required aisles and seating row widths shall be accordance with the provisions of aisles and shall not be less than 44 inches in width. Seating row widths shall not be less than 12 inches. Rows shall be increased by 0.3 inch for every additional seat beyond 14, but the width need not be more than 22 inches. When more than 200 loose seats or folding chairs are used they shall be bonded together in groups of three or more.
- Locations of battery back-up exit signs. Exception: Non-illuminated exit signs may be used for events held during daylight hours only.
- Locations of emergency lighting fixtures. Exception: Emergency lighting can be omitted for events held during daylight hours only.
- Seating arrangements for table and chairs with distances between tables (if seating arrangements are provided).
- Location of bleacher/grandstand and their details (if bleachers are provided).

- Stage plan (including mobile stages) and location of egress points, including stair details, ramp details, handrail and guardrail details, etc. (if stage is provided).
- Location of fire extinguishers (1 for each 400 sq.ft. up to 1200 sq.ft., then one for each 1000 sq.ft. thereafter).
- Location of "NO SMOKING" signs

Item # 4.

**4-All plans must include a separate SITE PLAN including the following:**

- Location of the tent in relation to all buildings or structures, roads, parking areas, storage containers, etc. (Minimum 20' separation required).
- Location of generator if applicable (minimum 20' from tent).
- Fire extinguishers are to have a minimum rating of 2A:10BC and be permanently mounted on a support member.

**5-All plans submitted for SPARKLER SALES must also include the following:**

- State sparkler certificate.
- Copy of state ID of applicant.

**6-All cooking operations under a tent or membrane structure must comply with NFPA 1, chapter 50.**

- Open or Exposed Flame- Open Flame or other devices emitting flame, fire or heat or any flammable or combustible liquid, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet of the tent, canopy or membrane structures while open to the public unless approved by the fire department official.
- If approved by fire department official, cooking and heating equipment shall be vented to the outside air by approved means. Cooking and heating equipment shall not be located within 10 feet of an exit or combustible material. Outdoor cooking that produces sparks or grease-laden vapors shall be at least 20 feet from tents, canopies, and membrane structures. The warming of previously prepared food is not considered to be cooking and is exempt from these requirements.
- Class K Portable Fire Extinguishers - Concession stands or vendors with cooking operations that include deep fat fryers shall provide a Class K wet chemical extinguisher. A minimum 2A:10BC fire extinguisher shall also be provided.

**7- All Generators and power sources-** Generators and other internal combustion power sources shall be separated from tents, canopies, and temporary membrane structures by a minimum of 20 feet.

**8-Fire Watch-**

- All temporary assembly tents with an occupant load of greater than 300 may be required to provide Fire Watch for the duration of the event.
- All permits will be reviewed and may require a fire watch based on information from application and site visit, if appropriate.

## GENERAL INFORMATION SHEET

### REGARDING SPECIAL EVENTS, CARNIVALS AND FAIRS

---

**Special Event:** An event whether indoors or outdoors, that is held on public property or streets, non-profit organization property or non-residential private property that can reasonably be expected to cause a public gathering that is not part of the normal course of business at the location.

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---

- A permit is required from the Fire Department to conduct a carnival or fair. *NFPA 1: 1.12*
- A permit is required from the Fire Department for all tents over 200 square feet or canopies over 400 square feet in size, which are used on the premises. *NFPA 1: 1.12*
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- Tents and canopies described above are to be in compliance with *NFPA 1, Chapter 25*.
- Size and location of the carnival or fair may require fire apparatus access roads. *NFPA 1: 10.16.2*
- Fire extinguishers shall have a minimum rating of 2-A:10-B:C. Maximum travel distance to a portable fire extinguisher shall not exceed 75 feet. All fire extinguishers shall be serviced and tagged according to the State Fire Code. *NFPA 1: 10.16.5 & 10.16.10.4*
- Electrical equipment and installation shall comply with the Electrical Code, and subject to approval by the Building Department. *NFPA 1: 10.16.7*
- Concession stands utilized for cooking shall have a minimum of 10 feet of clearance on two sides and shall not be located within 10 feet of amusement rides or devices. *NFPA 1: 10.16.8*

- A "K" rated dry chemical fire extinguisher shall be provided where deep-fat fryers are used

***NFPA 1: 13.6.6.7.1***

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- For reviewing stands, grandstands, bleachers and folding and telescoping seating see ***NFPA 1, Chapter 25.***

***The items listed are general information only. Codes are subject to change. Additional requirements may apply.***

**Clewiston Fire Department**  
**East Hendry County**  
121 Central Avenue, Clewiston, FL 33440  
Phone (863) 983-1500 Fax (863) 983-1430

## **FIRE SAFETY PERMIT APPLICATION**

A Fire Safety Permit is required for any gathering that takes place on public or private property, an event whether indoors or outdoors, that is held on public property or streets, non-profit organization property or non-residential private property that can reasonably be expected to cause a public gathering that is not part of the normal course of business at the location.

The Fire Safety permit application form must be completed and submitted not less than thirty (30) days in advance of the event.

### **REQUIREMENTS:**

1. Completed application and non-refundable permit fee of \$50.00.
2. Site plan of the event showing all temporary installations in relation to the surroundings. The site plan must show a detailed diagram of the event including the location of concession booths, portable toilets, dumpsters, public, emergency and accessible routes, parking, banners and signs, location of tents, stages, entertainment and orientation of loudspeakers, locations for electricity and water, and other relevant information.
3. If your event includes construction, electrical, plumbing or mechanical work, then the work must receive a final inspection prior to the commencement of the event. If the inspection must be completed after 3:00 p.m. Monday through Friday, over a weekend, or on a National Holiday, then the cost of each inspection will be \$60.00 per hour per inspector (minimum 2 hours, if available). Please note that the specific contractor for the applicable inspection must be on-site at time of inspection. If not, the inspection will be cancelled.

**The person or designee in charge of the event must be present at the event and remain at the location for the entire duration of the event.**



## FIRE SAFETY PERMIT APPLICATION

Title of Event: Alan Jay Tent SaleDate(s) of Event: 4-24 - 4-26-2025 Estimated Attendance: 25 per dayTimes of Event: 8:30 to 7:00 Set-up: 4-22,23 Breakdown: 4-27-2025Event Location: 1019 W Ventura Ave  
(Attach Site Diagram: Set-up sketch, staging items, food vendors, parking area, security, etc.)

## SPECIFIC TYPE OF EVENT (Check all that apply):

- |   |  |  |   |
|---|--|--|---|
| <input type="checkbox"/> Athletic Event | <input type="checkbox"/> Business Event        | <input type="checkbox"/> Celebrations    | <input type="checkbox"/> Community Event  |
| <input type="checkbox"/> Concert/Band   | <input type="checkbox"/> Fair/Carnival         | <input type="checkbox"/> Fireworks       | <input type="checkbox"/> Fundraiser       |
| <input type="checkbox"/> Grand Opening  | <input type="checkbox"/> Parade                | <input type="checkbox"/> Political Event | <input type="checkbox"/> Place of Worship |
| <input type="checkbox"/> Wedding        | <input type="checkbox"/> Other <u>Car Sale</u> |  |   |

Description of Event: New & used Car Sale

Will Vendors be cooking or heating food? (Please read fire watch requirements for cooking.)

☐ Gas    ☐ Electric    ☐ Charcoal    ☐ Other: NA

Will any of the following event staging items be used?

- |   |                    |                                    |
|---|--------------------|------------------------------------|
| <input type="checkbox"/> Canopy(ies)        | Quantity: _____    | Sizes(s) LxWxH: _____              |
| <input type="checkbox"/> Stage(s)           | Quantity: _____    | Sizes(s) LxWxH: _____              |
| <input checked="" type="checkbox"/> Tent(s) | Quantity: <u>1</u> | Sizes(s) LxWxH: <u>20x20x20 IS</u> |

Please attach:

- 1) Structural information, anchoring details, flame certificates, etc.
- 2) A floor plan including seating arrangements, locations of means of egress, extinguishers and exit signs.

Producing Organization/Entity: Clewiston Motor Co. Inc. Dba Alan Jay CORPContact Name: David GarciaPhone: 863-228-0020 Emergency contact: David Garcia

(Please include a letter of permission from the property management/owner for this event if the applicant is not the responsible entity for the property at the location this event is scheduled. Events taking place on city or county property may require permission from the City Commission.)

## APPLICANT INFORMATION:

Name (Please Print): David Garcia Signature: [Signature]Mailing Address: 262 W Sugarland Hwy Newiston FLPhone: 863-228-0020 Cell: 863-983-4600Email: david.garcia@alanyay.com

## SPECIAL EVENT PERMIT HOLD HARMLESS AGREEMENT

I/We the undersigned, being of lawful age, by affixing my/our signatures hereto, do hereby agree to indemnify and to hold harmless the City of Clewiston, its officers, employees, elected officials and agents, from and against any and all liability claims, actions, causes of action, demands, rights, damages, cost, loss of service, expenses, and compensation for all negligence whether active or passive arising out of or in any way connected or related to \_\_\_\_\_

Alan Jay Tent Sale

(Name of Event)

to be held on 4-24-2025 - 4-26-2025

(Date of Event)

Alan Jay EDRS of Clewiston (Clewiston Motor Co)

Name of sponsoring Individual(s) or Organization/Group

202 W Sugarland Hwy

Address

863-983-4600

Phone No. (include Area Code)

david.garcia@alanjay.com

Email Address

I understand by affixing my signature to this release, that I do assume all risks and waive defendant's negligence, including a release of heirs.

Furthermore, the undersigned hereby acknowledges receipt of the Special Event Permit Application and willingness to adhere to its provisions.

### AUTHORIZED REPRESENTATIVE

(To be completed by individuals representing an Organization or Group)

I, David Garcia, warrant that I have authority to bind Clewiston Motor Co, Inc

(Name of individual)

(Name of Organization/Group)

to this Hold Harmless Agreement and by my signature hereon do so bind this individual/organization. By executing this waiver as an authorized representative you are hereby binding all of your organization/group's individuals participating in this event to this waiver and hereby assume responsibility for these individuals.

[Signature]  
Signature

3-25-2025  
Date

Signature

Date

**For Minors:** (required for participants under the age of 18 at the time of the event)

This is to certify that I, as parent or legal guardian, have legal responsibility for this participant. I have read and understand the significance of this waiver and release and do consent and agree to his/her waiver, release and assumption of the risk as provided above.

\_\_\_\_\_  
(Print Name of Parent/Legal Guardian)

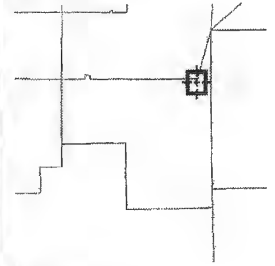
Signature

Date





#### Overview



#### Legend

- City Limits
- ☐ Banyan Village
- ☐ Christopher Lane
- ☐ Double J Acres
- ☐ Everhigh Acres
- ☐ Felda
- ☐ LaDeca Acres
- ☐ Midway Acres
- ☐ Montura Ranch Estates
- ☐ Pioneer Plantation
- ☐ Pt LaBelle Units 1-9
- ☐ Seven K Estates
- ☐ Wheeler Road
- Parcels
- County Outlines
- ☐ Hendry
- ☐ <all other values>

Parcel ID	3 34 43 02 210 000E-004.0	Prop ID	34786	Owner Address	EVERGLADES FEDERAL CREDIT UNION
Sec/Twp/Rng	02-43-34	Class	1000 - VACANT COMMERCIAL		1099 W VENTURA AVE
Property Address	1019 W VENTURA AVE	Acreage	0.24		CLEWISTON, FL 33440
	CLEWISTON				
District	3				
Brief Tax Description	MERCHANT SQUARE S/D BLK E LOT 4				
	(Note: Not to be used on legal documents)				

Date created: 3/25/2025  
Last Data Uploaded: 3/24/2025 9:41:05 PM

Developed by SCHNEIDER  
GEOSPATIAL



# EVENT APPLICATION

City of Clewiston

115 W. Ventura Ave.  
Clewiston, FL 33440

Telephone: (863) 983-1000  
Fax: (863) 983-1000

Item # 4.

INSTRUCTIONS: Applicant to submit Event Application and required fee to the City of Clewiston no less than four weeks before the event.

Date of Event: <b>May 16, 2025</b>	Applicant's Name: <b>Britney Ortega</b>	Event: <b>CHS Graduation</b>
Mailing Address:	City: <b>Clewiston</b>	State/Zip Code: <b>FL 33440</b>
Telephone No. <b>561 985 4427</b>	Email Address: <b>obritney365@gmail.com</b>	Fax No.
Representative to Contact: <b>Britney Ortega</b>	Telephone No: <b>561 985 4427</b>	
Site/Facility for Event: <b>cane field</b>	Time Event Starts: a.m. <b>7</b> p.m.	Will Street be Closed? Yes No
Estimated No. of Attendance:	Time Event Ends: a.m. <b>9</b> p.m.	Beginning Time: a.m. p.m.
Description of Event:	Ending Time: a.m. p.m.	
Will Food be Served? Yes No	Will Alcohol be Served?* Yes <b>No</b>	Are Dumpsters Needed? Yes No
Is Electricity Needed? Yes No	Minimum of (2) officers required* Officers x \$35/\$50 = \$	Mandatory Cleaning Fee (Determined by type of Event): \$
Any other City Service/Equipment Needed? If Yes, explain:	Yes No	City Supervisors Needed? Yes No
		Supervisors @\$20 per hour = \$

The premises shall not be used for any illegal, improper, or immoral purpose. Renter will promptly and fully observe and comply with requirements, rules, laws, and ordinances of all lawfully constituted governmental authorities in any manner affecting the premises herein and hereby rented. Two weeks cancellation notice is required. Facility and/or site plan to be attached to form.

Applicant's Signature: <b>Britney Ortega</b>	Date: <b>4/8/2025</b>						
Fees (to be completed by City representative):							
Bldg/Site Rental: \$	Cleaning: \$	Security: \$	Supervisors: \$	Other: \$	Subtotal: \$	25% Deposit if applicable: \$	<b>TOTAL:</b> \$

Remarks:

Date submitted to the City:

Date considered by City:

Approved?

Remarks:

Revised 10/17/11

\*\$35 Non-Alcohol / \$50 Alcohol is served. Any teen event minimum of (4) officers required.

CITY OF CLEWISTON  
FINANCE DEPARTMENT

APR 09 2025

100

RECEIVED

## Clewiston Fire Department East Hendry County

121 Central Avenue, Clewiston, FL 33440

Phone (863) 983-1500

Fax (863) 983-1430

### Plan Submittal Requirements for Special Events

***Upon application for a special event permit, a site plan is required. All required distances shall be indicated on the site plan. Permits shall be obtained and all requirements completed prior to a fire inspection.***

**1-Temporary tents and membrane structures must comply with the individual occupancy requirements for which the tent is being used (Example: mercantile, assembly, industrial, etc.)**

**2-All plans must include the following general items:**

- Dates and hours of the event or usage period (must be located on the site plan or the floor plan)
- "Certificate of Fire Resistance" for the structure
- "Certificate of Fire Resistance" or flame spread documentation for all draperies, curtains, decorations, stage scenery, etc.
- Provide a notarized affidavit indicating that the wiring will comply with NFPA 70 and the name and license number of the electrician installing any electrical wiring in the tent.

**3-All plans must include a separate FLOOR PLAN showing all, but not limited to, the following items:**

- Locations of required number of exits, and exit capacity (width) based on occupant loads calculated by square footage.
- Dimensions of required aisles and seating row widths shall be accordance with the provisions of aisles and shall not be less than 44 inches in width. Seating row widths shall not be less than 12 inches. Rows shall be increased by 0.3 inch for every additional seat beyond 14, but the width need not be more than 22 inches. When more than 200 loose seats or folding chairs are used they shall be bonded together in groups of three or more.
- Locations of battery back-up exit signs. Exception: Non-illuminated exit signs may be used for events held during daylight hours only.
- Locations of emergency lighting fixtures. Exception: Emergency lighting can be omitted for events held during daylight hours only.
- Seating arrangements for table and chairs with distances between tables (if seating arrangements are provided).
- Location of bleacher/grandstand and their details (if bleachers are provided).

- Stage plan (including mobile stages) and location of egress points, including stair details, ramp details, handrail and guardrail details, etc. (if stage is provided).
- Location of fire extinguishers (1 for each 400 sq.ft. up to 1200 sq.ft., then one for each 1000 sq.ft. thereafter).
- Location of "NO SMOKING" signs

Item # 4.

**4-All plans must include a separate SITE PLAN including the following:**

- Location of the tent in relation to all buildings or structures, roads, parking areas, storage containers, etc. (Minimum 20' separation required).
- Location of generator if applicable (minimum 20' from tent).
- Fire extinguishers are to have a minimum rating of 2A:10BC and be permanently mounted on a support member.

**5-All plans submitted for SPARKLER SALES must also include the following:**

- State sparkler certificate.
- Copy of state ID of applicant.

**6-All cooking operations under a tent or membrane structure must comply with NFPA 1, chapter 50.**

- Open or Exposed Flame- Open Flame or other devices emitting flame, fire or heat or any flammable or combustible liquid, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet of the tent, canopy or membrane structures while open to the public unless approved by the fire department official.
- If approved by fire department official, cooking and heating equipment shall be vented to the outside air by approved means. Cooking and heating equipment shall not be located within 10 feet of an exit or combustible material. Outdoor cooking that produces sparks or grease-laden vapors shall be at least 20 feet from tents, canopies, and membrane structures. The warming of previously prepared food is not considered to be cooking and is exempt from these requirements.
- Class K Portable Fire Extinguishers - Concession stands or vendors with cooking operations that include deep fat fryers shall provide a Class K wet chemical extinguisher. A minimum 2A:10BC fire extinguisher shall also be provided.

**7- All Generators and power sources-** Generators and other internal combustion power sources shall be separated from tents, canopies, and temporary membrane structures by a minimum of 20 feet.

**8-Fire Watch-**

- All temporary assembly tents with an occupant load of greater than 300 may be required to provide Fire Watch for the duration of the event.
- All permits will be reviewed and may require a fire watch based on information from application and site visit, if appropriate.



# **Clewiston Fire Department**

## **East Hendry County**

121 Central Avenue, Clewiston, FL 33440

Phone (863) 983-1500

Fax (863) 983-1430

Item # 4.

## **GENERAL INFORMATION SHEET REGARDING SPECIAL EVENTS, CARNIVALS AND FAIRS**

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**Special Event:** An event whether indoors or outdoors, that is held on public property or streets, non-profit organization property or non-residential private property that can reasonably be expected to cause a public gathering that is not part of the normal course of business at the location.

**Carnival:** A mobile enterprise principally devoted to offering amusement or entertainment to the public in, upon or by means of portable amusement rides or devices or temporary structures in any number or combination, whether or not associated with other structures or forms of public attraction.

**Fair:** An enterprise principally devoted to the exhibition of products of agriculture or industry in connection with the operation of amusement rides or devices, or concession booths.

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- A permit is required from the Fire Department to conduct a carnival or fair. *NFPA 1: 1.12*
- A permit is required from the Fire Department for all tents over 200 square feet or canopies over 400 square feet in size, which are used on the premises. *NFPA 1: 1.12*
- A permit is required from the Fire Department to conduct a parade. *NFPA 1: 1.12*
- Tents and canopies described above are to be in compliance with *NFPA 1, Chapter 25*.
- Size and location of the carnival or fair may require fire apparatus access roads. *NFPA 1: 10.16.2*
- Fire extinguishers shall have a minimum rating of 2-A:10-B:C. Maximum travel distance to a portable fire extinguisher shall not exceed 75 feet. All fire extinguishers shall be serviced and tagged according to the State Fire Code. *NFPA 1: 10.16.5 & 10.16.10.4*
- Electrical equipment and installation shall comply with the Electrical Code, and subject to approval by the Building Department. *NFPA 1: 10.16.7*
- Concession stands utilized for cooking shall have a minimum of 10 feet of clearance on two sides and shall not be located within 10 feet of amusement rides or devices. *NFPA 1: 10.16.8*

• A "K" rated dry chemical fire extinguisher shall be provided where deep-fat fryers are used.  
*NFPA 1: 13.6.6.7.1*



Item # 4.

• Internal combustion power sources shall have fuel tanks of adequate capacity to permit uninterrupted operation during normal operating hours. Refueling shall be conducted only when the ride is not in use. *NFPA 1: 10.16.10.1 & 10.16.10.2*

• Internal combustion power sources shall be isolated from contact with the public by either physical guards, fencing or an enclosure. A minimum of one fire extinguisher with a rating of not less than 2-A:10-B:C shall be provided. *NFPA 1: 10.16.10.3 & 10.16.10.4* (This is in addition to the normally required fire extinguishers.)

• For reviewing stands, grandstands, bleachers and folding and telescoping seating see *NFPA 1, Chapter 25.*

*The items listed are general information only. Codes are subject to change. Additional requirements may apply.*



# **Clewiston Fire Department**

## **East Hendry County**

**121 Central Avenue, Clewiston, FL 33440**

**Phone (863) 983-1500**

**Fax (863) 983-1430**

Item # 4.

### **FIRE SAFETY PERMIT APPLICATION**

A Fire Safety Permit is required for any gathering that takes place on public or private property, an event whether indoors or outdoors, that is held on public property or streets, non-profit organization property or non-residential private property that can reasonably be expected to cause a public gathering that is not part of the normal course of business at the location.

The Fire Safety permit application form must be completed and submitted not less than thirty (30) days in advance of the event.

#### **REQUIREMENTS:**

1. Completed application and non-refundable permit fee of \$50.00.
2. Site plan of the event showing all temporary installations in relation to the surroundings. The site plan must show a detailed diagram of the event including the location of concession booths, portable toilets, dumpsters, public, emergency and accessible routes, parking, banners and signs, location of tents, stages, entertainment and orientation of loudspeakers, locations for electricity and water, and other relevant information.
3. If your event includes construction, electrical, plumbing or mechanical work, then the work must receive a final inspection prior to the commencement of the event. If the inspection must be completed after 3:00 p.m. Monday through Friday, over a weekend, or on a National Holiday, then the cost of each inspection will be \$60.00 per hour per inspector (minimum 2 hours, if available). Please note that the specific contractor for the applicable inspection must be on-site at time of inspection. If not, the inspection will be cancelled.

The person or designee in charge of the event must be present at the event and remain at the location for the entire duration of the event.

**FIRE SAFETY PERMIT APPLICATION**Title of Event: Clewiston High School GraduationDate(s) of Event: May 16, 2025 Estimated Attendance: \_\_\_\_\_ per dayTimes of Event: 7 PM to 9 PM Set-up: \_\_\_\_\_ Breakdown: \_\_\_\_\_Event Location: 601 W Pasadena Ave, Clewiston, FL (cane field)

(Attach Site Diagram: Set-up sketch, staging items, food vendors, parking area, security, etc.)

- see attachment**SPECIFIC TYPE OF EVENT (Check all that apply):**

- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> Athletic Event | <input type="checkbox"/> Business Event          | <input type="checkbox"/> Celebrations         | <input type="checkbox"/> Community Event  |
| <input type="checkbox"/> Concert/Band   | <input type="checkbox"/> Fair/Carnival           | <input checked="" type="checkbox"/> Fireworks | <input type="checkbox"/> Fundraiser       |
| <input type="checkbox"/> Grand Opening  | <input type="checkbox"/> Parade                  | <input type="checkbox"/> Political Event      | <input type="checkbox"/> Place of Worship |
| <input type="checkbox"/> Wedding        | <input type="checkbox"/> Other <u>Graduation</u> |   |   |

Description of Event: Graduation ceremony at the Cane Field.  
Fireworks will go off at approx. 9 PM.

Will Vendors be cooking or heating food? (Please read fire watch requirements for cooking.)

☐ Gas ☐ Electric ☐ Charcoal ☐ Other: \_\_\_\_\_

Will any of the following event staging items be used?

<input type="checkbox"/> Canopy(ies)	Quantity: _____	Sizes(s) LxWxH: _____
<input type="checkbox"/> Stage(s)	Quantity: _____	Sizes(s) LxWxH: _____
<input type="checkbox"/> Tent(s)	Quantity: _____	Sizes(s) LxWxH: _____

Please attach:

- 1) Structural information, anchoring details, flame certificates, etc.
- 2) A floor plan including seating arrangements, locations of means of egress, extinguishers and exit signs.

Producing Organization/Entity: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Emergency contact: \_\_\_\_\_

(Please include a letter of permission from the property management/owner for this event if the applicant is not the responsible entity for the property at the location this event is scheduled. Events taking place on city or county property may require permission from the City Commission.)

**APPLICANT INFORMATION:**Name (Please Print): Britney Ortega Signature: Mailing Address: 1550 Old US Highway 27 Lot 287Phone: \_\_\_\_\_ Cell: 561 985 4427Email: obritney365@gmail.com

## SPECIAL EVENT PERMIT HOLD HARMLESS AGREEMENT

I/We the undersigned, being of lawful age, by affixing my/our signatures hereto, do hereby agree to indemnify and to hold harmless the City of Clewiston, its officers, employees, elected officials and agents, from and against any and all liability claims, actions, causes of action, demands, rights, damages, cost, loss of service, expenses, and compensation for all negligence whether active or passive arising out of or in any way connected or related to Clewiston High School Graduation to be held on May 16th, 2025.

(Name of Event)

(Date of Event)

Clewiston High School  
Name of sponsoring Individual(s) or Organization/Group

1501 S. FRANCISCO ST.  
Address

(561) 985-4427  
Phone No. (include Area Code)

obritney365@gmail.com  
Email Address

I understand by affixing my signature to this release, that I do assume all risks and waive defendant's negligence, including a release of heirs.

Furthermore, the undersigned hereby acknowledges receipt of the Special Event Permit Application and willingness to adhere to its provisions.

### AUTHORIZED REPRESENTATIVE

(To be completed by individuals representing an Organization or Group)

I, Ian Stone, warrant that I have authority to bind Clewiston High School to this Hold Harmless Agreement and by my signature hereon do so bind this individual/organization. By executing this waiver as an authorized representative you are hereby binding all of your organization/group's individuals participating in this event to this waiver and hereby assume responsibility for these individuals.

Signature

Date

Signature

Date

**For Minors:** (required for participants under the age of 18 at the time of the event)

This is to certify that I, as parent or legal guardian, have legal responsibility for this participant. I have read and understand the significance of this waiver and release and do consent and agree to his/her waiver, release and assumption of the risk as provided above.

(Print Name of Parent/Legal Guardian)

Signature

Date





FIREWORKS

FACILITIES  
ENTRANCE

STAGE

PARKING

EXIT

EXIT

Google

108

Item # 4.





115 West Ventura Avenue, Clewiston, FL 33440

**Agenda Item # 5**

**TO:** City Commission of the City of Clewiston  
**FROM:** Lynne Mila  
**VIA:** Danny Williams, City Manager  
**DATE:** April 21, 2025  
**SUBJECT:** Consideration of *Resolution 2025-15* approving Johnson Engineering, LLC, Change Order number 1.

---

**Background:**

*Resolution 2025-15* approves Johnson Engineering LLC Change Order 1 to accommodate the additional requests for information provided by the Florida Department of Environmental Protection (FDEP) regarding the Minor Request for Modification to FDEP Wasterwater Treatment Plant Operating Permit No. FL0040665.

**Fiscal Impact:** \$ 5,100

**Attachments:**

- a. Resolution No. 2025-15
- b. Change Order No. 1

**Recommendation:**

Motion to approve *Resolution 2025-15* approving the Johnson Engineering LLC Change Order 1.

**CITY OF CLEWISTON**

**RESOLUTION NO. 2025-15**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, APPROVING JOHNSON ENGINEERING, LLC CHANGE ORDER NO. ONE REGARDING THE MINOR REQUEST FOR MODIFICATION TO FDEP WASTEWATER TREATMENT PLANT OPERATING PERMIT NO. FL0040665; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE AGREEMENT; PROVIDING FOR SEVERABILITY, CONFLICT, AND EFFECTIVE DATE.**

**WHEREAS**, the contract for the Wastewater Treatment Plant Minor Request for Modification to Florida Department of Environmental Protection (FDEP) Wastewater Treatment Plant Operating Permit was awarded to Johnson Engineering, LLC; and

**WHEREAS**, Change Order No. 1 is necessary to accommodate additional requests for historical data review and evaluation and/or additional Requests for Additional Information provided by FDEP.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, that:**

**Section 1** Johnson Engineering Change Order Number One is approved.

**Section 2.** The mayor is hereby authorized to execute Change Order Number One on behalf of the City.

**Section 3.** If any section, sentence, clause or phrase of this ordinance or any part thereof is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part thereof.

Commissioner \_\_\_\_\_ offered the foregoing resolution. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	Aye	Nay	Absent
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILA GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JAMES WILLIAMS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PASSED AND APPROVED by the City Commission of the City of Clewiston this \_\_\_\_ day of \_\_\_\_\_, 2025.

ATTEST:

CITY OF CLEWISTON, FLORIDA

\_\_\_\_\_  
Lakisha Burch, City Clerk

\_\_\_\_\_  
James Pittman, Mayor

(MUNICIPAL SEAL)

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By: \_\_\_\_\_  
Dylan Brandenburg, City Attorney

**CHANGE ORDER**No. **01**DATE OF ISSUANCE March 11, 2025

EFFECTIVE DATE \_\_\_\_\_

OWNER City of Clewiston  
 CONSULTANT Johnson Engineering, LLC  
 Contract Work Order No. 2020-027  
 Project: Wastewater Treatment Facility (WWTF) RAI Response – FDEP Permit Revision  
 OWNER'S Contract No.: \_\_\_\_\_ CONSULTANT's Contract No.: 20203262-027

You are directed to make the following changes in the Contract Documents:

Description: Adding \$ 5,000 to contract.

Reason for Change Order: Fees originally approved have been spent on items requested though the manager. See Exhibit A for the anticipated items.

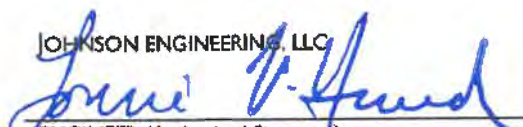
Attachments: Exhibit A - Scope of Services / Exhibit B – Changes to Compensation

Cost proposal submitted by Johnson Engineering, LLC to perform the above-mentioned work.

CHANGE IN CONTRACT PRICE:	
Original Contract Price	
\$ <u>5,100</u>	
Net Increase (Decrease) from previous Change Orders No. <u>n/a</u> to <u>n/a</u> :	
\$ <u>0</u>	
Contract Price prior to this Change Order:	
\$ <u>5,100</u>	
Net increase of this Change Order:	
\$ <u>5,000</u>	
Contract Price with all approved Change Orders:	
\$ <u>10,100</u>	

CHANGE IN CONTRACT TIMES:	
Original Contract Times:	
Substantial Completion: <u>120 days</u>	
Ready for final payment: <u>120 days</u> (days or dates)	
Net Change from Previous Change Order No. <u>n/a</u> to No. <u>n/a</u> :	
Substantial Completion: <u>n/a</u>	
Ready for final payment: <u>n/a</u> (days)	
Contract Times prior to this Change Order:	
Substantial Completion: <u>120 days</u>	
Ready for final payment: <u>120 days</u> (days or dates)	
Net increase (decrease) this Change Order:	
Substantial Completion: <u>120</u>	
Ready for final payment: <u>120</u> (days)	
Contract Times with all approved Change Order:	
Substantial Completion: <u>240</u>	
Ready for final payment: <u>240</u> (days or dates)	

RECOMMENDED:

By: Johnson Engineering, LLC  
  
 ENGINEER (Authorized Signature)  
 Lonnie V. Howard, President

Date: 11MAR 2025

APPROVED:

CITY OF CLEWISTON  
 By: \_\_\_\_\_  
 OWNER (Authorized Signature)  
 Danny Williams, City Manager

Date: \_\_\_\_\_

**EXHIBIT A**  
**CHANGE ORDER NO. 01 TO WORK ORDER NO. 2020-027**

**SCOPE OF PROFESSIONAL SERVICES FOR  
WWTF RAI RESPONSE – FDEP PERMIT REVISION**

---

**GENERAL:**

CONSULTANT shall provide and perform the following professional services, which shall constitute the general scope of Basic Services under the covenants, terms, and provisions of the City of Clewiston Continuing Agreement for Professional Services, executed October 20, 2020, and Addendum dated October 19, 2023, to extend said Continuing Agreement.

**TASK I - WWTF RAI Response – FDEP Permit Revision**

The purpose of this Change Order is to accommodate additional requests for historical data review and evaluation, and/or additional Requests for Additional Information provided by the Florida Department of Environmental Protection (FDEP) regarding the Minor Request for Modification to FDEP Wastewater Treatment Plant Operating Permit No. FL0040665.

**EXHIBIT B**

Item # 5.

**CHANGE ORDER NO. 01 TO WORK ORDER NO. 2020-027****SCOPE OF PROFESSIONAL SERVICES FOR  
WWTF RAI RESPONSE – FDEP PERMIT REVISION****CHANGES TO COMPENSATION**

<b>Task</b>	<b>Description</b>	<b>Original Contract</b>	<b>Previous Change Order No(s). n/a</b>	<b>This Change Order – No. 01</b>	<b>Total Contract with all Supplements</b>	<b>FEE TYPE* (T&amp;M; LS)</b>
I	WWTF RAI Response – FDEP Permit Revision	\$5,000	-	\$5,000	\$10,000	T&M
REIM	Reimbursables	\$100	-	-	-	T&M
<b>TOTAL AGREEMENT:</b>		<b>\$5,100</b>	<b>-</b>	<b>\$5,000</b>	<b>\$10,100</b>	<b>T&amp;M</b>

**\*Fee Type:**  
**Time and Materials: T&M**  
**Lump Sum: LS**





115 West Ventura Avenue, Clewiston, FL 33440

**Agenda Item # 6**

**TO:** City Commission of the City of Clewiston  
**FROM:** Lynne Mila  
**VIA:** Danny Williams, City Manager  
**DATE:** April 21, 2025  
**SUBJECT:** Consideration of *Resolution 2025-16* appointing City Manager Danny Williams to be assigned the role of representative with the Rural Utilities Service Program (RUS).

---

**Background:**

Staff is developing an application for a loan and grant for the Wastewater Treatment Plant expansion project from the United States Department of Agriculture Rural Utilities Services Program. To apply on the city's behalf, RUS staff must approve an Authorized Representative role.

**Fiscal Impact:** The total cost estimate for the WWTP expansion and rehabilitation project is \$38,000,000

**Attachments:**

a. Resolution No. 2025-16

**Recommendation:**

Motion to approve *Resolution 2025-16* appointing City Manager Danny Williams to be assigned the role of representative with the Rural Utilities Service Program (RUS).

# CITY OF CLEWISTON

## RESOLUTION NO. 2025-16

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA APPOINTS CITY MANAGER DANNY WILLIAMS TO BE ASSIGNED THE ROLE OF REPRESENTATIVE WITH SIGNATURE-CERTIFY SECURITY TO THE RURAL UTILITIES SERVICES, AN AGENCY OF THE UNITED STATES DEPARTMENT OF AGRICULTURE, PROVIDING FOR SEVERABILITY, CONFLICT, AND EFFECTIVE DATE.**

**WHEREAS**, the City owns and operates a Wastewater Treatment Plant that currently has a permitted treatment capacity of 1.5 million gallons per day; and

**WHEREAS**, due to growth and age, the existing WWTP needs improvements as well as expansion to accommodate current and anticipated growth; and

**WHEREAS**, the city has received \$16,094,724 grant funding for the expansion project; and

**WHEREAS**, the city desires to seek additional funding through the United States Department of Agriculture (USDA) Rural Development (RD) program; and

**WHEREAS**, a request to assign Danny Williams the city's Representative-Signature-Certify security role to Rural Utilities is required to apply for said funding.

**NOW, THEREFORE, BE IT RESOLVED BY THE** City Commission of the City of Clewiston, Florida, that:

**Section 1.** City Manager Danny Williams is assigned the Rural Utilities Representative-Signature-Certify security role on behalf of the City of Clewiston who shall be responsible for entering an application, completing electronic stages, submitting the application, providing signatures, and authorizing certifications for the application to the RUS, an agency of the United State Department of Agriculture.

**Section 2.** That the Representative-Signature-Certifier for the City of Clewiston shall comply fully with all security procedures and policies of the RD Apply Intake System.

**Section 3.** If any section, sentence, clause or phrase of this ordinance or any part thereof is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part thereof.

Commissioner \_\_\_\_\_ offered the foregoing resolution.  
 Commissioner \_\_\_\_\_ seconded the motion, and upon being put to  
 a vote, the vote was as follows:

	Aye	Nay	Absent
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MALI GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JAMES WILLIAMS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PASSED AND APPROVED by the City Commission of the City of Clewiston this  
 \_\_\_\_ day of \_\_\_\_\_, 2025.

ATTEST:  
 FLORIDA

CITY OF CLEWISTON,

\_\_\_\_\_  
 Lakisha Burch, City Clerk

\_\_\_\_\_  
 James Pittman, Mayor

(MUNICIPAL SEAL)

APPROVED AS TO FORM  
 AND LEGAL SUFFICIENCY

By: \_\_\_\_\_  
 Dylan Brandenburg, City Attorney



115 West Ventura Avenue, Clewiston, FL 33440

## Agenda Item # 7

**TO:** City Commission of the City of Clewiston

**FROM:** Travis Reese, Building Director

**VIA:** Danny Williams, City Manager

**DATE:** April 21, 2025

**SUBJECT:** Consideration of *Resolution No. 2025-18* approving the agreement for Urban Planner of Record, Community Development, and Grant-Fund Services.

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### Background:

As the city continues to grow and evolve, there is a significant demand for thoughtful, well-coordinated planning. A City Planner will help manage the development of infrastructure, land use, and housing while ensuring compliance with regulations, promoting sustainability, and enhancing quality of life for residents. Coordinating land use planning and zoning ordinances.

Streamlined zoning and permitting processes. Improved infrastructure planning and investment. Since the City Planner retired last year in September the department has been in need of a new replacement.

### Fiscal Impact:

There is a line item already allocated for this fiscal year.

### Attachments:

Agreement, Exhibit A and Exhibit B

### Recommendation:

Motion to approve Resolution No. 2025-18 the agreement for a City Planner and allocation of resources for this role.

## RESOLUTION NO. 2025-18

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, APPROVING THE AGREEMENT FOR URBAN PLANNER OF RECORD, COMMUNITY DEVELOPMENT, AND GRANT-FUNDED SERVICES; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE AGREEMENT WITH THE SELECTED VENDOR; PROVIDING FOR SEVERABILITY, CONFLICT, AND EFFECTIVE DATE.**

**WHEREAS**, the City's prior planner is no longer available due to retirement and

**WHEREAS**, the City of Clewiston is in need of a principal planner to render required planning services; and

**WHEREAS**, The City of Clewiston now desires to enter into an agreement with Land Smart, LLC to complete the necessary work.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, AS FOLLOWS:**

**SECTION 1.** The City Commission hereby approves the agreement for Urban Planner of Record, Community Development, and Grant-Funded Services with Land Smart, LLC.

**SECTION 2.** The Mayor & City Manager are hereby authorized to sign and execute the attached agreement for the contemplated work with the vendor.

**PASSED AND ADOPTED** by the City Commission of the City of Clewiston this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Commissioner \_\_\_\_\_ offered the foregoing resolution.  
Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	Aye	Nay	Absent
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MALI GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JAMES WILLIAMS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**ATTEST:**

**CITY OF CLEWISTON, FLORIDA**

\_\_\_\_\_  
**Lakisha Burch, City Clerk**

\_\_\_\_\_  
**James Pittman, Mayor**

**(MUNICIPAL SEAL)**

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY**

**By:** \_\_\_\_\_  
**Dylan J. Brandenburg, City Attorney**



**CITY OF CLEWISTON**  
**AGREEMENT FOR URBAN PLANNER OF RECORD, COMMUNITY**  
**DEVELOPMENT, AND GRANT-FUNDED SERVICES**

THIS SERVICE AGREEMENT is entered into and effective this [redacted] day of [April], 2025 (the “Effective Date”), by and between the CITY OF CLEWISTON, a Florida municipal corporation with offices located at 115 W. Ventura Ave, Clewiston, FL 33440 organized and existing in accordance with the laws of the State of Florida, hereinafter the “City”; and Land Smart, LLC a Florida corporation with offices located at 4704 Vincennes Blvd, Cape Coral, FL 33904, hereinafter the “Consultant” and collectively with the City, the “Parties”.

**WITNESSETH**

The City and the Consultant, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by both Parties, hereby agree as follows:

**1. SCOPE OF SERVICES:** The Parties hereby agree to enter into this Agreement whereby the Consultant shall provide planning, zoning, community development, training, and grant funded services as needed by the City and pursuant to all applicable statutory, licensing, and City code requirements.

**2. COMPENSATION:** In consideration of the above Scope of Services, pricing shall be pursuant to the prices provided in the Clewiston Fee and Application Schedule attached hereto as Exhibit A, and Consultant Fee Schedule as Exhibit B for non-routine planning services and grant application.

**3. TERM; TERMINATION; NOTICE:** This Agreement shall be for a term of 14 Months commencing on the Effective Date and terminated May 17<sup>th</sup>, 2026. This Agreement may be terminated by either party upon 30 days written notice to the other party. Notice shall be considered sufficient when sent by certified mail or hand-delivered to the Parties during regular business hours at the following addresses:

City	Consultant
City of Clewiston 345 Clewiston Drive Clewiston, FL 33469 Attn: [Division Head]	Land Smart LLC 4704 Vincennes Blvd Cape Coral, FL 33904 Tom@CapeLand.net

4. **TIME; CHANGE ORDERS:** Consultant is aware that price and time are of the essence in this contract and that prompt and timely performance of all such obligations is strictly required. If conditions change that would require an increase in price, scope, or time for performance Consultant must notify the City in writing detailing the conditions that have changed and requesting a change order to the contract within 30 days prior to the applicable performance date. Consultant shall not proceed with any change to its obligations under a change order request unless documented in a Change Order executed by both Parties. If the Consultant requests a change order prior to the change order deadline, the City at its discretion may accept the change order as is or with modifications, deny the change order, re-advertise and re-solicit providers for the required goods or services or terminate this contract. At any time after execution of this Agreement but prior to Consultant's delivery of the Goods, the City reserves the right at its discretion to change, modify, revise add, or remove any part of its order for the Goods as described by this Agreement and any Exhibits, if applicable. If any such change to the City's order causes an increase or decrease in the cost of the Goods or causes a change in the time required for delivery of the Goods, the City shall make an equitable adjustment to the contract price, the delivery schedule, or both. Any change to the City's order for the Goods and any subsequent equitable adjustment to the terms of this Agreement shall be effectuated through a written Amendment to this Agreement as executed by both Parties pursuant to Section 15. of this Agreement.

5. **INSURANCE:** The Consultant shall maintain General and Professional Liability Insurance in the amount of \$1,000,000 and shall name the City as an "additional insured" on the liability portion of the insurance policy. The Consultant shall indemnify the City against claims arising from its services, except in cases of City negligence.

6. **INDEMNIFICATION:** The Consultant shall at all times indemnify, defend and hold harmless the City, its agents, servants, and employees, from and against any claim, demand, or cause of action of whatsoever kind or nature, arising out of error, omission, negligent act, conduct, or misconduct of the Consultant, its agents, servants, or employees in the performance of services under this Agreement. Nothing contained in this provision shall be construed or interpreted as consent by the City to be sued, nor as a waiver of sovereign immunity beyond the waiver provided in Section 768.28, *Florida Statutes*.

7. **PUBLIC ENTITIES CRIMES ACT:** As provided in Sections 287.132-133, *Florida Statutes*, by entering into this Agreement or performing any work in furtherance hereof,

the Consultant certifies that it, its affiliates, suppliers, subConsultants, and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within thirty-six (36) months immediately preceding the date hereof. This notice is required by Section 287.133(3)(a), *Florida Statutes*.

**8. DISCRIMINATORY VENDOR'S**

In accordance with Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the Discriminatory Vendor List, kept by the Florida Department of Management Services, may not submit a bid on a contract to provide goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a Consultant, supplier, subconsultant or consultant under a contract with any public entity; and may not transact business with any public entity. By entering into this agreement or performing any work in furtherance hereof, the Consultant certifies that it, its affiliates, suppliers, subconsultants, and consultants who will perform hereunder, have not been placed on the discriminatory vendor lists maintained by the State of Florida Department of Management Services list.

**9. INDEPENDENT CONSULTANT:** It is specifically understood that the Consultant is an independent Consultant and not an employee of the city. Both the City and the Consultant agree that this Agreement is not a contract for employment and that no relationship of employee-employer or principal-agent is or shall be created hereby, nor shall hereafter exist by reason of the performance of the services herein provided.

**10. INSPECTOR GENERAL:** Consultant agrees the Office of the Inspector General has jurisdiction to investigate municipal matters, review and audit municipal contracts, and other transactions, and make reports and recommendations to municipal governing bodies based on such audits, reviews, or investigations. All parties doing business with the City shall fully cooperate with the inspector general in the exercise of the inspector general's functions, authority, and power. The inspector general has the power to take sworn statements, require the production of records, and to audit, monitor, investigate and inspect the activities of the city, as well as Consultants and lobbyists of the city in order to detect, deter, prevent, and eradicate fraud, waste, mismanagement, misconduct, and abuses.

**11. E-VERIFY ELIGIBILITY:** The Consultant warrants and represents that it is in compliance with Section 448.095, *Florida Statutes*, as may be amended. No later than January 1, 2021, the Consultant shall: (1) register with and use the E-Verify System (E-Verify.gov) to electronically verify the employment eligibility of all newly hired workers, and (2) verify that all of the Consultant's subconsultants performing the duties and obligations of this Agreement are registered with and use the E-Verify System to electronically verify the employment eligibility of all newly hired workers. The Consultant shall obtain from each of its sub-consultants an affidavit stating that the sub-consultant does not employ, contract with, or subcontract with an Unauthorized Alien, as that term is defined in Section 448.095(1)(k), *Florida Statutes*, as may be amended. The Consultant shall maintain a copy of any such affidavit from a sub-consultant for, at a minimum, the duration of the subcontract and any extension thereof. This provision shall not supersede any provision of this Agreement which requires a longer retention period. The City shall terminate this Agreement if it has a good faith belief that the Consultant has knowingly violated Section 448.09(1), *Florida Statutes*, as may be amended. If the Consultant has a good faith belief that the Consultant's subconsultant has knowingly violated Section 448.09(1), *Florida Statutes*, as may be amended, the City shall notify the Consultant to terminate its contract with the sub-consultant and the Consultant shall immediately terminate its contract with the sub-consultant. In the event of such contract termination, the Consultant shall be liable for any additional costs incurred by the City as a result of the termination.

**12. SCRUTINIZED COMPANIES:** For Contracts under \$1M, the Consultant certifies that it is not on the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, *Florida Statutes* and that it is not engaged in a boycott of Israel. The city may terminate this Agreement at the City's option if the Consultant is found to have submitted a false certification as provided under Section 287.135(5), *Florida Statutes*, if the Consultant has been placed on the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, *Florida Statutes*, or if Consultant is engaged in a boycott of Israel. For Contracts over \$1M, the Consultant certifies that it is not on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, *Florida Statutes*. The Consultant further certifies that it is not engaged in a boycott of Israel, and that it does not have business operations in Cuba or Syria, as similarly provided in Section 287.135, *Florida*

*Statutes*. The city may terminate this Agreement at the City's option if the Consultant is found to have submitted a false certification as provided under Section 287.135(5), *Florida Statutes* or if the Consultant has been placed on one of the aforementioned lists created pursuant to Section 215.4725, *Florida Statutes*. Additionally, the city may terminate this Agreement at the City's option if the Consultant is engaged in a boycott of Israel or has been engaged in business operations in Cuba or Syria, as defined in Section 287.135, *Florida Statutes*.

**13. ATTORNEY'S FEES:** In the event, a dispute arises concerning this Agreement, the prevailing party shall be awarded attorney's fees, including fees on appeal.

**14. FORCE MAJEURE:** The Consultant shall not be considered in default by reason of any failure in performance under this Agreement if such failure arises out of causes reasonably beyond the control of the Consultant or its subConsultants and without their fault or negligence. Such causes include but are not limited to acts of God; acts of war; natural or public health emergencies; labor disputes; freight embargoes; and abnormally severe and unusual weather conditions.

**15. CHOICE OF LAW; VENUE:** This Agreement shall be governed and construed in accordance with the laws of the State of Florida, and venue shall be in Hendry County should any dispute arise with regard to this Agreement.

**16. AMENDMENTS AND ASSIGNMENTS:** This Agreement, all Exhibits attached hereto, and required insurance certificates constitute the entire Agreement between both Parties; no modifications shall be made to this Agreement unless in writing, agreed to by both Parties, and attached hereto as an addendum to this Agreement. The Consultant shall not transfer or assign the provision of services called for in this Agreement without prior written consent of the City.

**17. PUBLIC RECORDS:** In accordance with Section 119.0701, *Florida Statutes*, the Consultant must keep and maintain this Agreement and any other records associated therewith and that are associated with the performance of the work described in the Scope of Services. Upon request from the City's custodian of public records, the Consultant must provide the City with copies of requested records, or allow such records to be inspected or copied, within a reasonable time in accordance with access and cost requirements of Chapter 119, *Florida Statutes*. A Consultant who fails to provide the public records to the city or fails to make them available for inspection or copy within a reasonable time may be subject to attorney's fees and costs pursuant to Section 119.0701, *Florida Statutes*, and other penalties under Section 119.10, *Florida Statutes*.

Further, the Consultant shall ensure that any exempt or confidential records associated with this Agreement or associated with the provision of services contemplated herein are not disclosed except as authorized by law for the duration of the Agreement term, and following completion of the Agreement of the Agreement if the Consultant does not transfer the records to the City. Finally, upon completion of the Agreement, the Consultant shall transfer, at no cost to the City, all public records in possession of the Consultant, or keep and maintain public records required by the City. If the Consultant transfers all public records to the City upon completion of the Agreement, the Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Consultant keeps and maintains public records upon completion of the Agreement, the Consultant shall meet all applicable requirements for retaining public records. Records that are stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the City's information technology systems.

**IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, PLEASE CONTACT THE CITY CLERK, RECORDS CUSTODIAN FOR THE CITY, AT (863) 983-1484, OR AT [lakisha.burch@clewiston-fl.gov](mailto:lakisha.burch@clewiston-fl.gov), OR AT 115 W Ventura Ave, Clewiston FL.**

**18. HEADINGS:** The headings contained in this Agreement are provided for convenience only and shall not be considered in construing, interpreting, or enforcing this Agreement.

**19. SEVERABILITY:** The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability or any other provision of this Agreement and this Agreement shall be construed and enforced in all respects as if the invalid or unenforceable provision is not contained herein.

**20. WAIVER:** No waiver by the City of any provision of this Agreement shall be deemed to be a waiver of any other provisions hereof or of any subsequent breach by the Consultant of the same, or any other provision or the enforcement hereof. The City's consent to or approval of any act requiring the City's consent or approval of any act by the Consultant



shall not be deemed to render unnecessary the obtaining of the City's consent to or approval of any subsequent consent or approval of, whether similar to the act so consented or approved.

**21. ENTIRE AGREEMENT:** This seven-page Agreement and attached exhibits constitutes the entire agreement between the parties; no modification shall be made to this Agreement unless such modification is in writing, agreed to by both parties, and attached hereto as an addendum to this Agreement.

**22. AUTHORITY TO OBLIGATE:** Each person signing this agreement on behalf of either Party individually warrants that he or she has the full legal power to execute this agreement on behalf of the Party for whom he or she is signing and bind and obligate such party with respect to all provisions contained in this agreement.

**IN WITNESS WHEREOF,** the parties hereto have executed this Agreement on the date and year first above written.

**Witnesses:**


\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name printed or type written)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name printed or type written)

**Land Smart, LLC**



\_\_\_\_\_  
(Signature)

**Tom Slaughter**

\_\_\_\_\_  
(Name printed or type written)

**Co-owner, Land Smart LLC**

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Address)

**4704 Vincennes Blvd  
Cape Coral, FL 33904**

**Attest:**

\_\_\_\_\_  
Lakisha Burch  
City Clerk

**City of Clewiston, FL**

\_\_\_\_\_  
**By: Jimmy Pittman, Mayor**

## Sec. 7. - Land use and zoning.

Costs incurred by the city by professional surveyors or consultants will be paid by the applicant. Final Plat public hearing will not be scheduled until this (these) fee(s) have been paid. Charges for advertisement and notification to adjoining property owners are to be paid by the applicant prior to all public hearings. Signs must be placed on properties under review by the applicant. Proof of sign placement shall be furnished by the applicant to the city prior to all public hearings.

<b>ZONING DISTRICT BOUNDARY CHANGE (NOT PUD)</b>	
All Zoning Districts	\$1,000.00
<b>PLANNED UNIT DEVELOPMENT (PUD) REZONING</b>	
Regular PUD	\$1,500.00 (less than 10 acres)
	\$2,500.00 (10 acres or greater) Plus \$20.00 for (each additional acre over 10 acres)
	\$3,000.00 Mixed Use. Plus \$20.00 for each additional acre over 20 acres.
Amendments to an approved PUD	\$1,000.00 plus \$20.00 per acre
<b>SUBDIVISIONS</b>	
Preliminary Plat Approval	\$4,000.00 plus \$20.00 per acre
Final Plat Approval	\$4,000.00. plus \$10.00 per acre and surveyor's costs
Construction plan review	\$1,500.00
Large Lot Subdivision Approval	\$1,000.00 plus \$10 per acre
Lot split review	\$150.00
<b>COMPREHENSIVE PLAN AMENDMENTS</b>	
Large Scale Map Amendment	\$3,000.00 (10 acres or greater)
Small Scale Map Amendment	\$1,500.00 (less than 10 acres)
Text Amendment	\$1,500.00
<b>PETITIONS</b>	
Variance	\$500.00 plus \$150.00 per additional request.
Major Special Exceptions (requires site development plan)	\$1,500.00

Minor Special Exception (change of use only)	\$500.00	Item # 7.
Amendments to an approved Major Special Exception	\$1,000 plus \$20.00 per additional acre	
Mobile Home Park Master Plans	\$2,500.00	
Vacation of easement, ROW, or plat	\$2,500.00	
Text Amendments to the Code of Ordinances	\$1,500.00	
Administrative Waivers	\$500.00	
Special Permits	\$150.00	
Special Event	\$50.00	
ADMINISTRATIVE REVIEWS		
Letter of Zoning or Land Use verification	\$150.00	
Appeal of Administrative Decision	\$500.00	
SITE DEVELOPMENT AND IMPROVEMENT PLANS		
Site Development Plans within the 27 corridor district	\$1,500.00	
All other Site Development Plans	\$1,000.00	
Each Additional Review after 2nd Review	\$250.00	
Site Development Plan - Minor Change	\$250.00	
Site Improvement Plans	\$250.00	

(Ord. No. 2016-09, § 1 (Exh. A), 9-19-2016)

**Editor's note**— Ord. No. 2016-09, § 1 (Exh. A), adopted Sept. 19, 2016, repealed § 7 in its entirety and enacted new provisions to read as herein set out. The former § 7 pertained to Schedule A-4, permit fee work sheet.

### SCOPE OF SERVICES

#### 1.1 Consultant of Record (Super Staffing) Services

- Provide on-demand planning support, acting as an extension of City staff to review entitlement applications and development approvals for master plans, rezonings, variances, and site-related approvals.
- Conduct technical evaluations for compliance with City ordinances and planning policies.
- Provide expert recommendations and presentations for public hearings and City meetings.
- Support City leadership with planning-related public meetings, hearings, and symposia.

#### 1.2 Grant-Funded Projects

##### 1.2.1 Comprehensive Plan Update (CPTAG Project)

- Consultant will assist in preparing and submitting grant applications. No reimbursement or payment occurs for application preparation.
- Upon grant approval, the City will formally hire the Consultant to execute the scope of work.
- Reimbursement will flow from the state to the City and then to the Consultant.
- Consultant will ensure compliance with Florida laws and regional planning policies.
- Conduct public workshops, stakeholder engagement, and GIS-based updates to the Comprehensive Plan, Future Land Use Map (FLUM) series.
- Integrate an annual Capital Improvement Plan (CIP) framework and finalize plan submission per regulatory requirements.

##### 1.2.2 Economic Development Strategy (CFPG Project)

- Consultant will assist in preparing and submitting grant applications with no initial reimbursement or payment.
- Upon grant approval, the City will formally engage the Consultant to perform the work.
- The reimbursement process will follow the state-to-City-to-Consultant structure.

- Conduct economic and market analysis, focusing on workforce trends and investment opportunities.
- Develop a strategic redevelopment plan and workforce housing strategy.
- Facilitate stakeholder engagement and submit a final implementation roadmap.

### 1.3 Additional Planning Services

- Any additional services beyond grant-funded work will be provided on an as-needed, on-demand basis.
- Services will be authorized separately by the City and compensated based on agreed terms and available funding.
- Consultant will provide all necessary documentation, including LLC registration, SBA classification, W9, insurance, and other agreements required by the City.

### **COMPENSATION & PAYMENT TERMS**

- Consultant shall be compensated at \$190/hour, or for private initiated land use change applications, in accordance with the Clewiston Fee and Application Schedule, as amended (attached as Exhibit A).
- Payments shall align with the grant reimbursement schedule, ensuring compliance with state funding procedures.
- Separate invoices shall be issued for non-grant-related services as agreed upon and reflected in a separate service contract.



115 West Ventura Avenue, Clewiston, FL 33440

**Agenda Item # 8**

**TO:** CITY OF CLEWISTON COMMISSION  
**FROM:** Ashly Sergent, Director of Parks & Recreation and Human Resources  
**VIA:** Danny Williams, City Manager  
**DATE:** April 21, 2025  
**SUBJECT:** Consideration of Resolution No. 2025-19 approving the conversion from Sick and Vacation time to Paid Time-Off (PTO) Policy

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**Background:**

The City of Clewiston HR staff recognizes the need for a more flexible and efficient approach to employee leave management, which is why we are proposing the conversion from traditional sick and vacation time to a Paid Time Off (PTO) system. A PTO system consolidates leave into a single, comprehensive bank, allowing employees greater flexibility in managing their time off based on their individual needs. This modernized approach not only simplifies leave administration but also promotes work-life balance, improving employee morale, productivity, and overall job satisfaction.

Transitioning to PTO also enhances operational efficiency for both employees and the city. Under the current system, managing separate sick and vacation balances can create administrative complexities and challenges in workforce planning. PTO provides a straightforward and transparent structure that reduces administrative burdens while allowing departments to better plan for staffing needs. Furthermore, a PTO system encourages employees to use their leave in a responsible manner, as it eliminates the need to distinguish between sick and vacation time, reducing unscheduled absences and improving overall workforce reliability.

Additionally, adopting a PTO model aligns the City of Clewiston with modern employment practices, making it more competitive in attracting and retaining top talent. Many public and private organizations have moved to PTO structures as they provide employees with greater autonomy over their time off while still ensuring necessary accountability. This shift will not only enhance employee satisfaction but also contribute to a healthier and more engaged workforce, ultimately benefiting city operations and the community we serve.

**Recommendation:**

Motion to approve **Resolution No. 2025-19** approving the conversion from Sick and Vacation time to Paid-Time-Off (PTO).



**CITY OF CLEWISTON**  
**RESOLUTION NO. 2025-19**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, ESTABLISHING A COMPREHENSIVE PAID TIME OFF (PTO) POLICY FOR FULL-TIME EMPLOYEES, INCLUDING PROVISIONS FOR MAJOR ILLNESS LEAVE, BIRTHDAY PTO, EXTENDED MEDICAL LEAVE, AND A LEAVE DONATION PROGRAM; PROVIDING FOR SEVERABILITY, CONFLICT, AND EFFECTIVE DATE.**

**WHEREAS**, the City of Clewiston is committed to supporting its employees through structured leave policies that promote work-life balance, health, and financial stability during times of personal and family health-related needs; and

**WHEREAS**, the City Commission finds it in the best interest of its employees and operations to implement a consolidated Paid Time Off (PTO) program and associated leave benefits for all regular, full-time City employees; and

**NOW, THEREFORE, BE IT RESOLVED BY THE** City Commission of the City of Clewiston, Florida that:

**SECTION 1. PAID TIME OFF (PTO) POLICY ESTABLISHED-**The City hereby establishes a Paid Time Off (PTO) benefit program for all regular, full-time employees. PTO consolidates annual/vacation leave, personal leave, and sick leave, providing flexibility and income support during times of personal or family need. PTO is accrued bi-weekly based on an eighty (80) hour pay period.

**SECTION 2. MAJOR ILLNESS LEAVE (MIL)-** Major Illness Leave (MIL) shall accumulate at four (4) hours per month for regular, full-time employees and may accumulate up to a maximum of 480 hours. MIL shall be used in accordance with the Family Medical Leave Act (FMLA) and may not be paid out upon separation.

**SECTION 3. LEAVE BUYBACK PROGRAM-** Employees who have completed their introductory period and used at least eighty (80) hours of PTO during the fiscal year may be eligible for a PTO cash-out of up to 80 hours, subject to budget availability and administrative approval.

**SECTION 4. BIRTHDAY PTO DAY-** Employees with at least 90 days of service may receive one (1) additional paid day off during their birth month, known as Birthday PTO. This benefit is non-cumulative and not payable upon separation.

**SECTION 5. EXTENDED MEDICAL LEAVE-**The City Manager, or designee, may approve additional unpaid medical leave beyond FMLA for up to 12 additional weeks, based on departmental need and supporting medical documentation. No accrued leave benefits are earned during this unpaid leave.

**SECTION 6. LEAVE DONATION PROGRAM-** The City hereby authorizes a Leave Donation Program allowing eligible employees to donate accrued leave to colleagues facing serious, non-work-related medical conditions. Participation is voluntary and subject to specific eligibility

criteria outlined in the policy, including exhaustion of all other leave, FMLA qualification, and department head and HR approval.

**SECTION 7. SEPARATION PAYOUT-** Upon separation, employees with at least five (5) years of continuous service who give a minimum of two weeks' notice shall receive a payout of accrued PTO. Employees separating on October 1 shall receive payment for hours carried into the new fiscal year.

**SECTION 8. IMPLEMENTATION-** The Human Resources Department shall be responsible for administering this policy and may issue procedures consistent with this resolution to ensure fair and consistent application.

**SECTION 9.** If any section, sentence, clause or phrase of this ordinance or any part thereof is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part thereof.

**SECTION 10.** This Resolution shall become effective upon its adoption.

Commissioner \_\_\_\_\_ offered the foregoing resolution. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	Aye	Nay	Absent
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MALI GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JAMES WILLIAMS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PASSED AND APPROVED** by the City Commission of the City of Clewiston this \_\_\_\_ day of \_\_\_\_\_, 2025.

**ATTEST:**

**CITY OF CLEWISTON, FLORIDA**

\_\_\_\_\_  
Lakisha Burch, City Clerk

\_\_\_\_\_  
James Pittman, Mayor

**(MUNICIPAL SEAL)**

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY**

**By: \_\_\_\_\_**

**Dylan Brandenburg, City Attorney**

## PAID TIME OFF (PTO)

The city provides regular, full-time employees with paid time off (PTO) benefits that combine annual or vacation leave, personal leave, and sick leave benefits into a paid time off benefit. The PTO program helps employees preserve sick leave under a major illness leave accumulation to provide income in the event they experience an extended absence due to illness. Employees may carry forward a maximum of 240 hours of PTO into the new fiscal year. Regular and supplemental full-time employees accumulate PTO according to the schedule shown below. PTO is calculated based upon an eighty (80) hour pay period. The employee's bi-weekly pay stub will reflect their current PTO status. All regular full-time employees begin to accumulate paid time off upon employment; however, they are not eligible to take paid time off until they have completed ninety (90) days of employment.

<b>Years of Continuous Service with the City</b>	<b>Hours Accrued Per Fiscal Year</b>
0 – 2	120
3 – 5	144
6– 9	160
10-14	200
15 +	240

Employees must use available PTO when they need time off and may not be in an unpaid status if PTO is available (or MIL, if applicable). Additionally, employees shall not be paid for time off when no PTO or other applicable leave time is available. PTO may be used for vacations, illnesses, or personal leave. All PTO that can be scheduled in advance shall be requested in writing and approved by the supervisor at least seven (7) consecutive calendar days in advance of the requested leave days. Leave requests that extend beyond two (2) consecutive weeks, or that conflict with City operations, may be rejected by the supervisor. Employees shall notify their supervisor at least fifteen (15) minutes before their regular start time when they experience an unexpected personal emergency or sudden illness that requires them to be absent from their job. All other leave requests shall be scheduled as far in advance as possible. The first (3) days of absence caused by sickness shall be charged against an employee's PTO. If an employee is absent due to the same conditions (occurrences) for more than (3) days during a fiscal year, additional days off may be charged against an employee's major illness accrual, if available.

Note that PTO / Major Illness Leave (MIL) must be used to supplement an employee's disability insurance benefits or income so that the sum of disability payments, PTO, and/or MIL income is equivalent to 80 hours of pay per pay period.

## LEAVE BUY BACK

Eligible full time employees who have successfully completed their introductory period and who have taken at least eighty (80) hours of PTO during the fiscal year (unless otherwise approved by the City Manager or his/her designee), may cash in accumulated leave time, up to eighty (80) hours. Leave buy back is subject to budget approval and can be discontinued at any time, for any length of time (including permanently) and for any reason without prior notice.

## **MAJOR ILLNESS LEAVE (MIL)**

The City of Clewiston posts four (4) hours of major illness leave (MIL) per month on account of each regular full-time employee. MIL may be accumulated to a maximum of twelve (12) weeks or 480 hours and must be used concurrently with Family Medical Leave. MIL is a benefit granted to employees and is not payable at separation. Employees may use MIL for absence due to the same condition or occurrence that extends more than (3) workdays when documentation is provided from the treating physician. Employees must provide proper documentation from the treating medical provider for absences lasting (3) workdays or more when the illness or injury is related to the same occurrence (condition) and is either continuous or sporadic. The documentation should include the employees' need for those absences (such as the employee's inability to work or the employee's need to be with his/her family member(s) during a time of illness or need for care). Family Medical Leave may be available to employees if applicable. MIL may also be used if an employee is absent due to the same condition or occurrence for more than (3) workdays due to the illness of an immediate family member when supporting documentation is provided by the treating physician. Immediate family members include: mother, father, legal guardian, mother-in-law, father-in-law, sister, brother, sister-in-law, brother-in-law, child, son-in-law, daughter-in-law, grandparents, grandparents-in-law, grandchildren, stepmother, stepfather, stepbrother, stepsister, half-brother, half-sister, stepchild, spouse, foster child, living in the home. Employees must use PTO for the first (3) workdays prior to requesting MIL and must provide supporting documentation from the treating physician to qualify for MIL. MIL may be denied if proper documentation from the treating physician is not provided. Absences not covered under the FMLA, or absences that occur without supporting medical documentation will be charged to the employee's accumulated PTO, if available and approved. Depending on the nature or severity of the condition, the employee may be required to obtain a release to return to duty from the treatment medical provider prior to returning from an absence of three (3) or more days if the absence was due to personal illness. The release shall state whether the employee is able to return to full or light duty and detail any applicable work restrictions. The employee is responsible for providing the return-to-duty information and details deemed acceptable by the City of Clewiston. A request for additional information from the treating physician may be required at the employee's expense. A second or third medical opinion may also be required at the City of Clewiston's expense.

## **EXTENDED MEDICAL LEAVE**

Requests for extended medical leave (including unpaid medical leave) beyond what is provided under the Family Medical Leave Act may be considered by the City Manager or his/her designee. The decision to allow extended medical leave is not guaranteed, but is based on the specific situation, the hardship it may place in the department, and recommendations from the Department Director. The maximum amount of time that extended medical leave shall be approved is an additional twelve (12) weeks beyond approved Family Medical Leave, unless approved by the City Manager or designee. Upon the conclusion of the 12 weeks of Extended Medical Leave, the employee must be able to return to full duty without restrictions that would cause undue hardship with the operations of the assigned department. Medical documentation is required for consideration of any Extended Medical Leave request.

During extended medical leave, the employee shall be responsible for paying all insurance benefits he or she has elected. Payment shall be made to the City in a manner specified by the Finance department. The employee's failure to pay insurance premiums as specified shall result in cancellation of insurance coverage without notice. During such leave there shall be no PTO, MIL, holiday leave, other accrued leave, or other special pay. Upon return from an approved extended medical leave, the employee may be reinstated to his or her prior position or an alternate position for which the employee is presently qualified, provided the prior position or an alternate

position is available. The City does not guarantee that a position will be available upon return from extended medical leave. If the position remains open and if the employee is certified as medically capable of performing the essential functions of the job, the city may provide the employee with an opportunity to return to the position. The city may require medical status reports at the employee's expense during any extended medical leave. If the employee has not returned to work, is unable to return to work, or if a position is not available upon completion of the approved extended medical leave period, the employee shall be considered to have voluntarily resigned or separated from the position. The resignation shall be effective the next regular workday following exhaustion of the approved extended medical leave period.

### **BIRTHDAY PAID TIME OFF (BIRTHDAY PTO)**

Regular and supplemental full-time employees who have successfully completed 90 days of employment will receive one day, within the month of their birthday, of Paid Time Off (PTO), to celebrate. The policy runs concurrently with the fiscal year and may not be carried forward from one fiscal year to the next; any unused Birthday PTO day will be forfeited at the end of the fiscal year. Any unused Birthday PTO day is not eligible to be paid out at time of separation. Birthday PTO Days are subject to budget approval and can be discontinued at any time, at any length of time (including permanently), and for any reason without prior notice.

### **LEAVE DONATION**

The Leave Donation program is voluntary and is designed to extend benefits to employees who have worked for the City for at least 1 year (with a minimum of 1,250 hours worked) and whose leave accounts have been exhausted due to documented serious health conditions, including catastrophic, non-work related extended medical problems. The Leave Donation program is intended to offset wage losses of an employee on Family Medical Leave due to a documented serious health condition (including catastrophic illness, injury, or medical prognosis) and must miss time from work in an unpaid status. An unpaid status may include the elimination period prior to Short Term Disability as well as the difference between Short Term Disability or Long-Term Disability and regular earnings if applicable. Employees may only qualify for Leave Donations concurrent with Family Medical Leave. This policy is also intended to offset wage losses of the employee who is on Military Leave under the Family Medical Leave Act, or for an employee on Family Medical Leave who must care for an immediate family member (spouse, domestic partner, child, foster child, domestic partner's child or foster child, or dependent) who, due to a serious health condition (including documented catastrophic illness, injury, or medical prognosis) must miss time from work in an unpaid status. Catastrophic medical problems are not job-related or self-inflicted. Catastrophic illness or injury does not include short-term ailments such as flu, colds, viruses, etc. or doctor/dentist appointments.

#### **Leave Donation Recipient Criteria:**

Employees requesting donated time must meet the following criteria:

1. Present a letter or medical certification to Human Resources from a licensed healthcare professional and include documentation on the illness or injury of the employee or immediate family member (FMLA Certification of Healthcare provider may serve as documentation)



2. The employee cannot receive Workers' Compensation, or other disability benefits (if combined, they equal to or greater than regular earnings)
3. An employee may only request and receive donations for one qualifying event within one fiscal year period, to run concurrently with approved FMLA (once Family Medical Leave is exhausted, the employee is not eligible to receive Leave Donations)
4. All Personal Time Off (PTO) and Major Illness Leave must be exhausted to receive donated leave
5. Employees must have one (1) year of continuous service and worked at least 1,250 hours in the preceding twelve (12) months as a full-time City of Clewiston employee to be eligible
6. Leave time may not be utilized more than hours normally scheduled within a workweek
7. Employees may no longer receive donated leave once FMLA is exhausted, they reach permanent disability, or upon separation from employment (whichever comes first)
8. Donated hours may not be counted as hours worked for purposes of overtime
9. If more than one employee is approved to receive a donation, the donation shall be distributed by percentage of need (based on all donated hours available per pay period)
10. Employees requesting leave donations must submit an application to the Human Resources Director

Donated hours will be reported as income for the recipient. Requests and/or approvals for Leave Donations at any amount are not guaranteed and are subject to employee participation; participation is not required or expected.

Employees interested in participating in the Leave Donation program (either as a recipient or as a donor) should contact a member of Human Resources.

#### **PAYOUT AT SEPARATION**

At separation, City employees with at least (5) years of continuous service with the City and who provide at least a two-week (2) notice of resignation employees shall receive a payout of their PTO balance.

Employees whose last day of employment occurs on October 1<sup>st</sup>, shall receive pay out of PTO hours that are carried over to October 1<sup>st</sup>.



115 West Ventura Avenue, Clewiston, FL 33440

### Agenda Item # 9

**TO:** City Commission of the City of Clewiston

**FROM:** Travis Reese, Building Director

**VIA:** Danny Williams, City Manager

**DATE:** April 21, 2025

**SUBJECT:** Consideration of *Ordinance No. 2025-02* second reading approving amending the Clewiston Code of Ordinance, Chapter 10, Amusement and Entertainment; amending Section 10-45, application prerequisite; amending section 10-46, same fee; purpose of fee.

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#### Background:

The City of Clewiston is proposing amendments to Chapter 10 of its Code of Ordinances, specifically Sections 10-45 and 10-46, which govern amusement and entertainment applications and associated fees. These updates aim to modernize and streamline the application process by clarifying prerequisites for obtaining permits and ensuring that fees are associated with current administrative and regulatory costs. By amending these sections, the city seeks to enhance efficiency in processing applications while maintaining proper oversight of amusement and entertainment establishments.

The amendment to Section 10-45 focuses on refining the prerequisites for applying, ensuring that applicants provide all necessary documentation and meet compliance requirements before a permit is issued. This change is intended to improve the review process, reduce delays, and establish clear guidelines for businesses and event organizers. Similarly, the revision to Section 10-46 addresses the fee structure, ensuring that the costs associated with permitting accurately reflect the resources needed for application review, inspections, and enforcement. These adjustments will help maintain fairness and sustainability in the city's regulatory framework.

The ordinance passed on first reading on February 24, 2025, hearing with a motion of 4-0 with one commissioner abstaining.

#### Recommendation:

Motion to approve *Ordinance No. 2025-02* on first reading approving amending the Clewiston Code of Ordinance, Chapter 10, Amusement and Entertainment; amending Section 10-45, application-prerequisite; amending section 10-46, same fee; purpose of fee, also which will allow the City Manager to approve Special Event applications under 5, 000 attendees.

**CITY OF CLEWISTON  
ORDINANCE NO. 2025-02**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA AMENDING THE CLEWISTON CODE OF ORDINANCES, CHAPTER 10, AMUSEMENT AND ENTERTAINMENT; AMENDING SECTION 10-45. APPLICATION – PREREQUISITE.; AMENDING SECTION 10-46. SAME-FEE; PURPOSE OF FEE; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; CONFLICT; SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Commission of the City of Clewiston, Florida, has prescribed requirements for music and entertainment festivals including permitting and permitting fees; and

**WHEREAS**, the City Commission of the City of Clewiston, Florida finds that it is necessary for the proper administration of the city to amend these requirements to streamline event permit issuance and clarify fee requirements and it is in the best interest of the city and public welfare to do so;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, AS FOLLOWS:**

**SECTION 1.** The Clewiston Code of Ordinances, Chapter 10, Article II. Music or Entertainment Festivals, Section 10-45. Application--Prerequisite. is hereby amended additions denoted by underline and deletions denoted by strikethrough to read as follows:

**Sec. 10-45. Application -- Prerequisite.**

A written application for a special event permit shall be submitted to the city manager ~~commission~~ at least 30 days prior to the time indicated for the commencement of the festival; and such special event permit shall not be issued unless and until the following plans and information are submitted to the city manager ~~commission~~, and the following minimum conditions are met:

- (1) The name, age, street address and mailing address of the person making the application. If the application is made by a partnership, the name and address of all the partners must appear in the application. If the application is made by a corporation, the application must be signed by the president or vice-president and secretary thereof, and must contain the street address of such corporate officers and shall be submitted with the application;
- (2) A statement of the kind, character, or type of festival which the applicant proposes to

conduct, operate or carry on;

(3) The legal description of the place where the festival is to be conducted, operated or carried on. The applicant must submit proof of ownership of the place where the festival is to be conducted, or an affidavit signed by the owner of the premises indicating his consent that the site be used for the proposed festival;

(4) The applicant shall fully disclose the names and addresses of all persons contributing, investing or having a direct or indirect financial interest in the staging, promoting or conducting of such festival; whether such interest be by virtue of ownership in any corporation staging, promoting or conducting such festival, status as an employee of any person staging, promoting or conducting such festival, or any involvement by which such person stands to gain or lose financially from such festival;

(5) The dates and the hours during which the festival is to be conducted;

(6) The names of all persons who will perform at such festival;

(7) The anticipated number of persons expected to attend the festival per day shall be stated;

(8) Written evidence from the city community development director that the proposed festival complies with all city zoning laws; and evidence of compliance with all business tax laws and other applicable city, county and state laws, rules and regulations;

(9) Adequate plans for camp construction, sanitation facilities, sewage disposal, garbage and refuse disposal, drainage, insect and rodent control, water supply, and food service. For the purpose of evaluating such plans, the standards established by the rules of the division of health and the state sanitary code shall be considered as minimum requirements. In evaluating plans, the city manager ~~commission~~ shall also consider the applicability of provisions of F.S. ch. 386 and such other provisions of the law, of the sanitary codes or of local law, as it may deem necessary, in the interest of public health, welfare and safety;

(10) An adequate plan for internal security, traffic control, communications, fire protection and emergency services in and around the festival area. Such plans shall be received by, and coordinated with, the chief of police, fire chief and the county ambulance service. The plan shall include a detailed description of the plan for security, traffic control, communications, fire protection and emergency services to be used; and how it is to be implemented;

(11) An adequate plan for traffic control and parking facilities outside the festival area approved by the city. No motor vehicle shall be permitted in the performance area, except when necessary to enforce compliance with this section or an emergency;

(12) Every applicant planning to conduct or stage a festival after dark, or planning to allow patrons who attend festival to remain on the premises after dark, shall provide an adequate plan for electrical illumination of the parking facilities and festival area to ensure that those areas are lighted at all times;

(13) An adequate plan for garbage, trash, and rubbish pickup;

(14) The plot plan, drawn to scale, shall be submitted with the application, showing the location of performance area and all facilities required by this article; and

(15) The applicant shall state the number of tickets printed or to be printed and the name and address of the printer. No more than 5,000 tickets may be printed for any one music festival without special permission from the city commission. The application shall also direct or authorize the printer of the tickets to disclose to the city the number of tickets printed or to be printed.

**SECTION 2.** The Clewiston Code of Ordinances, Chapter 10, Article II. Music or Entertainment Festivals, Section 10-46. Same—Fee; purpose of fee. is hereby amended additions denoted by underline and deletions denoted by strikethrough to read as follows:

**Sec. 10-46. Same—Fee; purpose of fee.**

The applicant shall pay the city a permit fee at the time the application is filed. The permit fee shall be equal to ten percent of the sales price of a ticket or admission fee, less any state sales tax, times the number of tickets printed or to be printed. The permit fee assessed is for the purpose of compensating the city commission for the investigation of the application plan, compensating the city for additional law enforcement, additional trash, and garbage services and for the necessary public health welfare services required by such music or entertainment festival, for the protection of the public. If no tickets are being sold, the fee shall be determined by Appendix A. If no tickets are being sold, the fee shall be determined by Appendix A.

**SECTION 3.** Codification. The provisions of this Ordinance shall become and be made part of the Code of Laws and Ordinances of the City of Clewiston.

**SECTION 4.** Severability. If any phrase, sentence, or portion of this Ordinance is, for any reason held invalid or unconstitutional by any court of competent jurisdiction, such a portion shall be deemed a separate, distinct, and individual provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 5.** Repeal of Laws in Conflict. All ordinances of the City of Clewiston, Florida, which are in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 6.** Effective Date. This Ordinance shall take effect immediately upon its passage and is consistent with all requirements of general law.

Commissioner \_\_\_\_\_ offered the foregoing ordinance. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILA GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JASON WILLIAMS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, ON FIRST READING, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.**

Commissioner \_\_\_\_\_ offered the foregoing ordinance. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILA GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JASON WILLIAMS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, ON SECOND READING, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.**

**ATTEST:**

**CITY OF CLEWISTON, FLORIDA**

\_\_\_\_\_  
Lakisha Burch, City Clerk

\_\_\_\_\_  
James Pittman, Mayor

**(MUNICIPAL SEAL)**

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY**

By: \_\_\_\_\_  
Dylan J. Brandenburg, City Attorney

**STATE OF FLORIDA:**  
**COUNTY OF HENDRY:**

Before the undersigned authority personally appeared **Katrina Elsen Muros**, who on oath says that she is **Editor in Chief** of the **Lake Okeechobee News**, a weekly newspaper published in **Hendry County, Florida**; that the attached copy of advertisement, being a **Public Notice** in the matter of

**Public Notice**

in the **20th Judicial District of the Circuit Court of Hendry County, Florida**, was published in said newspaper in the issues of or by publication on the newspaper's website, if authorized, on  
**LAKO: 3/19/2025, 3/20/2025, 3/21/2025, 3/22/2025, 3/23/2025, 3/24/2025, 3/25/2025**  
**LON: 3/19/2025**

Affiant further says that the newspaper complies with all legal requirements for publication in Chapter 50, Florida Statutes.

  
**Katrina Elsen Muros**

Sworn to and subscribed before me by means of  
**Physical Presence    X    Online Notarization**  
physical presence or online notarization, this  
**3/25/2025**



CITY OF CLEWISTON NOTICE OF PUBLIC HEARING	
The City Commission of Clewiston will hold a public hearing on the proposed Ordinance.	
<b>ORDINANCE No. 2025-02</b>	
AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA AMENDING THE CLEWISTON CODE OF ORDINANCES, CHAPTER 10, AMUSEMENT AND ENTERTAINMENT; AMENDING SECTION 10-45. APPLICATION - PREREQUISITE; AMENDING SECTION 10-46. SAME-FEE; PURPOSE OF FEE; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; CONFLICT; SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.	
Said public hearing will be held as follows:	
<b>CLEWISTON COMMISSION</b>	
Location:	City Hall, 115 West Ventura Avenue, Clewiston, Florida
Date:	February 24, 2025, at 5:00 p.m. ( <b>FIRST READING</b> ) April 21, 2025, at 5:00 p.m. ( <b>SECOND READING</b> )
Or as soon thereafter as may be heard in the orderly course of business. The hearing of the request may be continued from time to time as may be found necessary.	
All interested parties are invited to attend and be heard with respect to the proposed ordinance.	
Copies of Ordinance No. 2025-01 are available in the City Clerk's Office at the address listed below and can be reviewed by the public, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. or by appointment. City Clerk's Office 115 West Ventura Avenue Clewiston, FL 33440 (863) 983-1484	
Pursuant to the provisions of the American With Disabilities Act, any person requiring special accommodations to participate in this hearing, because of a disability or physical impairment, should contact the City of Clewiston Clerk's Office at (863) 983-1484 at least five calendar days prior to the Hearing.	
Lakisha Burch, City Clerk City of Clewiston 18766 HEND 3/19/2025	

Name	CITY OF CLEWISTON
Order Number	18766
Ordered By	Lakisha Burch
Order Date	3/7/2025
Description	ORDINANCE No. 2025-02
Number Issues	8
Pub Count	2
First Issue	3/19/2025
Last Issue	3/25/2025
Publications	Lake Okeechobee News, LakeONews.com





115 West Ventura Avenue, Clewiston, FL 33440

**Agenda Item # 10**

**TO:** City Commission of the City of Clewiston

**FROM:** Thomas Lewis, Chief of Police

**VIA:** Danny Williams, City Manager

**DATE:** April 21, 2025

**SUBJECT:** Consideration of *Ordinance No. 2025-03* on first reading amending the Clewiston Code of Ordinance, amending Chapter 54 Offenses; Creating Article 1 Sexual Offender Residency Requirements.

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**Background:**

Currently in the City of Clewiston, restrictions on sexual offenders are governed by state law and typically mandate an offender to reside at least 1,000 feet from a school, childcare facility, park, and playground with exceptions noted. The Hendry County Sheriff's Office is required by state law to register sex offenders that take up permanent or temporary residency anywhere in the county to include the city limits of Clewiston.

Over the past months, the City of Clewiston has seen an uptick in the number of sexual offenders taking residency within the city limits. Through discussion with the Sheriff's Office, it was learned that the City of LaBelle and Hendry County (unincorporated areas) have stricter local ordinances (over and above the state law) that create a 2,500-foot minimum distance from each of the locations, making Clewiston a more desirable place to seek residence as it is easier to find a complaint location.

A top priority of the Clewiston Police Department is to protect our most vulnerable population (our children) from sexual offenders and sexual predators. The adoption of the proposed ordinance will remove Clewiston as a more desirable place to reside, send a message to sexual offenders that they are not welcomed here, and provide the police department with additional tools to keep predators out of our community.

The ordinance passed on first reading on March 17, 2025, hearing with a motion of 5-0.

**Recommendation:**

Motion to approve *Ordinance No. 2025-03* on first reading amending the Clewiston Code of Ordinance, amending Chapter 54 Offenses; Creating Article 1 Sexual Offender Residency Requirements.

**CITY OF CLEWISTON  
ORDINANCE NO. 2025-03**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA AMENDING THE CLEWISTON CODE OF ORDINANCES, AMENDING CHAPTER 54 OFFENSES; CREATING ARTICLE 1. SEXUAL OFFENDER RESIDENCY REQUIREMENTS; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; CONFLICT; SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, sexual predators and sexual offenders present an extreme threat to the public safety and such persons are extremely likely to use physical violence and to repeat their offenses; and

**WHEREAS**, the regulation of such offenders is rationally related to the governmental interest in preventing future sexual offenses and alerting local law enforcement to the presence of offenders; and

**WHEREAS**, it is the intent of City Commission of the City of Clewiston, Florida to serve and protect the city's compelling governmental interest to promote, protect and improve the health, safety and welfare of the citizens of the city by creating areas around locations where children regularly congregate in concentrated numbers wherein sexual predators and sexual offenders are prohibited from establishing permanent, temporary or transient residence and certain other activities.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, AS FOLLOWS:**

**SECTION 1.** The Clewiston Code of Ordinances, Chapter 54 – OFFENSES is hereby amended to create Article 1. Sexual Offender Residency which shall hereafter read as follows:

**ARTICLE 1. – SEXUAL OFFENDER RESIDENCY REQUIREMENTS**

**Sec. 54-2 Definitions.**

- (a) *“Sexual offender.”* For purposes of this chapter “sexual offender” shall mean an individual who is registered or obligated to be registered by any state or federal agency as wither a sexual offender or sexual predator and whose name is published or required to be published on any state or federal registered sexual offender or sexual predator listing, including, but not limited to the sexual offenders and sexual predators registry established under Fla. Stat.

943.0435, 777.21, and 944.607.

- (b) “*Measurement of Distance.*” For purposes of determining distance requirements under this article all distances shall be measured by following a straight line from the outer property line of the permanent residence or temporary residence, or activity location to the nearest outer property line of the regulated location.
- (c) “*Regulated location.*” For purposes of this chapter “regulated location” shall mean a school, day care center, park, playground, school bus stop, or public library. Any private school which enrolls children within the city may register the location of its bust stops with the police department.

### **Sec. 54-3 Restrictions.**

#### **(a) Sexual offender residency restrictions.**

- (1) It shall be prohibited and unlawful for any sexual offender to abide, lodge, or reside in any permanent, temporary, or transient residence located within the city where such residence is located within 2,500 feet of any regulated location.
- (2) A sexual offender does not commit a violation of this section if any of the following apply:
  - a. The individual is registered as a sexual offender and maintains residence within the distance requirements of this section on the effective date of the ordinance amendment from which this article is derived. However, this ordinance shall apply if the individual changes or moves residence.
  - b. The sexual offender is under 18 years of age.
  - c. The regulated location was opened or established after the sexual offender established the residence; and the residence was reported and registered as required pursuant to Fla. Stat. 775.21, 943.0435, 944.607, 985.3815 or other applicable state sexual offender reporting laws may change from time to time.

#### **(b) Sexual offender activity restrictions.**

- (1) No sexual offender shall be present, loiter or prowl on the premises of any regulated location except to:
  - a. Attend as a registered student school having previously notified the Hendry County Sheriff’s Office of his/her school registration.
  - b. Engage in duties required by employment except as otherwise prohibited by state law.

### **Sec. 54-4 Restrictions on property owners renting real property to certain sexual offenders;**

**penalties.**

- (a) It shall be a violation of this chapter for a landlord or owner of residential property in the city to let or rent a residence to any person prohibited from establishing such residence pursuant to this chapter if such residence is located within 2,500 feet of any regulated location.
- (b) A property owner's failure to comply with provisions of this section shall constitute a violation of this chapter and shall subject the property owner to code enforcement proceedings under chapter 26 of this code.
- (c) The provisions of this article shall not be applied to persons residing at a prohibited location on the effective date of this article such that it is not the intent of this article to impair valid, existing and bona fide contract rights; provide, however, that the provisions of this article shall apply upon termination of any leasehold relationship arising from a landlord tenant relationship or the expiration of a lease. When a person who is the subject of this article changes residence, this article shall fully apply to such persons.

**Sec. 54-5 Penalties; enforcement.**

- (a) A person who violates this chapter shall be punished by a fine not exceeding \$500.00 or by imprisonment for a term not exceeding 60 days, or by both such fine and imprisonment; for a second or subsequent conviction of a violation of this section, such person shall be punished by a fine not to exceed \$1000.00 or imprisonment in the county jail not more than 12 months, or by both such fine and imprisonment. Any person violating any of the provisions of this chapter may be prosecuted in the same manner as misdemeanors are prosecuted. Additionally, if the offender is supervised by the department of corrections under conditional release, the offender may be charged with violation of his or her supervision.

**Sec. 54-6 Temporary shelter restrictions.**

- (a) In the event of a natural or manmade disaster, no sexual predator or sexual offender may use the facilities of any temporary public shelter established for such natural or manmade disaster but shall be allowed temporary shelter in the county jail, including any public areas of such jail, or such other temporary shelter specifically designated for use by the City police chief for sexual offenders. A violation of this section of this article shall constitute a misdemeanor of the first degree and be punishable as provided for by law.

**SECTION 3.** Codification. The provisions of this Ordinance shall become and be made part of the Code of Laws and Ordinances of the City of Clewiston.

**SECTION 4.** Severability. If any phrase, sentence, or portion of this Ordinance is, for any reason held invalid or unconstitutional by any court of competent authority, such portion

shall be deemed a separate, distinct, and individual provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 5.** Repeal of Laws in Conflict. All ordinances of the City of Clewiston, Florida, which are in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 6.** Effective Date. This Ordinance shall take effect immediately upon its passage and is consistent with all requirements of general law.

Commissioner \_\_\_\_\_ offered the foregoing ordinance. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILA GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JASON WILLIAMS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, ON FIRST READING, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.**

Commissioner \_\_\_\_\_ offered the foregoing ordinance. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILA GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JASON WILLIAMS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, ON SECOND READING, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.**

**ATTEST:**

**CITY OF CLEWISTON, FLORIDA**

\_\_\_\_\_  
Lakisha Burch, City Clerk

\_\_\_\_\_  
James Pittman, Mayor

(MUNICIPAL SEAL)

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY**

**By:** \_\_\_\_\_  
**Dylan J. Brandenburg, City Attorney**

STATE OF FLORIDA:  
COUNTY OF HENDRY:

Before the undersigned authority personally appeared  
**Katrina Elsen Muros**, who on oath says that she is  
**Editor in Chief** of the **Lake Okeechobee News**, a week-  
ly newspaper published in **Hendry County, Florida**;  
that the attached copy of advertisement, being a **Pub-  
lic Notice** in the matter of

**Public Notice**

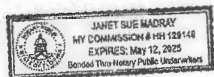
in the **20th Judicial District of the Circuit Court of  
Hendry County, Florida**, was published in said news-  
paper in the issues of or by publication on the  
newspaper's website, if authorized, on  
LAKO: 4/9/2025, 4/10/2025, 4/11/2025, 4/12/2025,  
4/13/2025, 4/14/2025, 4/15/2025  
LON: 4/9/2025

Affiant further says that the newspaper complies with  
all legal requirements for publication in Chapter 50,  
Florida Statutes.



*Katrina Elsen Muros*

Sworn to and subscribed before me by means of  
Physical Presence ☒ Online Notarization  
physical presence or online notarization, this  
4/15/2025



Name CITY OF CLEWISTON  
Order Number 19352  
Ordered By Lakisha Burch  
Order Date 3/18/2025  
Description ORDINANCE No. 2025-03  
Number Issues 8  
Pub Count 2  
First Issue 4/9/2025  
Last Issue 4/15/2025  
Publications Lake Okeechobee News, LakeONews.com

**CITY OF CLEWISTON  
NOTICE OF PUBLIC HEARING**

The City Commission of Clewiston will hold a public hearing on the  
proposed Ordinance.

**ORDINANCE No. 2025-03**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY  
OF CLEWISTON, FLORIDA AMENDING THE CLEWISTON  
CODE OF ORDINANCES, AMENDING CHAPTER 54  
OFFENSES; CREATING ARTICLE 1. SEXUAL OFFENDER  
RESIDENCY REQUIREMENTS; PROVIDING FOR  
INCLUSION IN THE CODE OF ORDINANCES; CONFLICT;  
SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

Said public hearing will be held as follows:

**CLEWISTON COMMISSION**

Location: City Hall, 115 West Ventura Avenue, Clewiston, Florida

Date: March 17, 2025, at 5:00 p.m. **(FIRST READING)**

April 21, 2025, at 5:00 p.m. **SECOND READING**

Or as soon thereafter as may be heard in the orderly course of  
business. The hearing of the request may be continued from time  
to time as may be found necessary.

All interested parties are invited to attend and be heard with  
respect to the proposed ordinance.

Copies of Ordinance No. 2025-03 are available in the City Clerk's  
Office at the address listed below and can be reviewed by the  
public, Monday through Friday between the hours of 8:00 a.m.  
and 5:00 p.m. or by appointment.

City Clerk's Office  
115 West Ventura Avenue  
Clewiston, FL 33440  
(863) 983-1484

Pursuant to the provisions of the American With Disabilities Act,  
any person requiring special accommodations to participate in this  
hearing, because of a disability or physical impairment, should  
contact the City of Clewiston Clerk's Office at (863) 983-1484 at  
least five calendar days prior to the Hearing.

Lakisha Burch, City Clerk  
City of Clewiston  
19352 HEND 4/9/2025





115 West Ventura Avenue, Clewiston, FL 33440

**Agenda Item # 11**

**TO:** City Commission of the City of Clewiston  
**FROM:** Travis Reese, Community Development Director  
**VIA:** Danny Williams, City Manager  
**DATE:** March 17, 2025  
**SUBJECT:** Consideration of *Ordinance No. 2025-04* on first reading amending the Clewiston Code of Ordinance, Chapter 22, Business; Creating Article VIII-Vacation Rentals.

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**Background:**

The City of Clewiston has experienced a rise in vacation rental properties, prompting the need for regulatory measures to address their impact on the community. Currently, no specific legislation exists within the city's ordinances to oversee and manage vacation rentals, creating potential challenges related to public safety, neighborhood integrity, and overall city planning. Recognizing the growing presence of short-term rentals, the City Commission aims to establish clear guidelines to ensure these properties operate in a manner that aligns with community standards and expectations.

To address this gap, the City Commission, under its authority granted by Florida Statute 509.032(7)(a), seeks to implement a structured regulatory framework for vacation rentals. This ordinance will formally introduce vacation rental regulations into the city's Code of Ordinances, ensuring consistency in their operation and providing mechanisms for inspection and compliance. By enacting this ordinance, the Commission intends to promote public welfare while balancing the rights of property owners with the interests of residents and visitors.

**Recommendation:**

Motion to approve *Ordinance No. 2025-04* on first reading amending the Clewiston Code of Ordinance, Chapter 22, Business; Creating Article VIII-Vacation Rentals.

**CITY OF CLEWISTON  
ORDINANCE NO. 2025-04**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA AMENDING THE CLEWISTON CODE OF ORDINANCES, CHAPTER 22, BUSINESSES; CREATING ARTICLE VIII. – VACATION RENTALS; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; CONFLICT; SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, increasing numbers of vacation rental uses have arisen within the city; and

**WHEREAS**, the city lacks current legislation regulating these uses within the city; and

**WHEREAS**, the Commission of the City of Clewiston, Florida is authorized to regulate and provide for the inspection of these uses pursuant to Florida Statute 509.032(7)(a) and now desires to create a framework for vacation rental regulation and finds it to be in the best interest of the city and the public welfare to do so;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, AS FOLLOWS:**

**SECTION 1.** The Clewiston Code of Ordinances, Chapter 22, Article VIII. Vacation Rentals is hereby created to hereafter read as follows:

**ARTICLE VIII. – VACATION RENTALS**

**Sec. 22-180. – Vacation rental registration & inspection required.**

- (a) *Applicability.* A vacation rental is a dwelling unit that is also a transient public lodging establishment. A transient public lodging establishment, as defined under Fla. Stat. 509.013(4)(a)1 means any unit which is rented out to guests more than (3) times in a calendar year for periods of less than thirty (30) days or one (1) calendar month, whichever is less, or which is advertised or held out to the public as a place regularly rented to guests for periods less than thirty (30) days or one (1) calendar month, whichever is less.
- (b) It shall be unlawful for any person or entity to operate or occupy a property as a vacation rental within the city or offer such property for rent as a vacation rental within the city, unless the person or entity has first registered such property with the city by obtaining a vacation rental permit in accordance with the requirements of this article. Separate permits are required for each individual vacation rental unit. All vacation rental permits shall be renewed annually and shall be considered delinquent if not renewed by September 30th of each year.

- (c) *Inspection.* An initial inspection of the vacation rental shall be completed by a city code inspector and/or building department personnel, for compliance with the provisions of this article. If violations are found, all violations must be corrected, and the property or dwelling unit must be re-inspected prior to the issuance of the vacation rental permit.
- (d) *Reinspection.* Once issued, a vacation rental must be properly maintained in accordance with the standards herein and will be re-inspected annually. Any violations must be corrected and re-inspected. Failure to correct such inspection deficiencies shall result in possible code enforcement action and the suspension of the vacation rental permit until such time as the violations are corrected and re-inspected.
- (e) *Approval or Denial.* The city may either approve a vacation rental registration or deny such application/renewal in conjunction with the issuance of a notice of denial upon a finding that one or more of the criteria required under this article have not been met.
- (f) *Appeals.* Any owner/applicant aggrieved by a city decision regarding denial of a vacation rental may file an appeal by requesting a hearing before the city's code enforcement special magistrate. The hearing request must be in writing and filed with the city attorney within ten days of receipt of the decision complained about. The hearing request must also specify the decision and the principal grievance of the owner/applicant. The City shall then provide such applicant/owner notice of a hearing before the special magistrate. The special magistrate's findings and resulting order shall constitute the final administrative action of the city for purposes of judicial review.

#### **Sec. 22-181. – Registration submittal.**

(a) *Applicability.* Every vacation rental owner or operator shall register with the city by submitting to the building department a completed vacation rental registration in a form promulgated by the city, together with registration and inspection fees in amounts established by resolution of the city commission, which amounts may be amended from time to time. A separate registration application form with separate registration and inspection fees shall be required for each vacation rental unit.

(1) *Permit application.* A complete vacation rental permit application form shall include the following:

- a. A copy of the business tax receipt issued by the city.
- b. Property card printout from the county property appraiser database.
- c. A copy of the current transient public lodging establishment license issued by the state department of business and professional regulation.
- d. Current certificate of registration with the state department of revenue for remittance of applicable state taxes.
- e. Floorplan of the vacation rental unit which includes stairways, hallways, bedrooms, exists, and which identifies all fire extinguisher locations.
- f. Site survey which includes the residential unit, any swimming pools, hot tubs, spas, and fencing.
- g. Contact information for the owner or responsible party, in the format prescribed by the city.

h. Proof that the vacation rental has satisfied the inspection requirements as provided under this article.

(2) *Modification of permit.* An application for modification of a vacation rental permit shall be required in the event that any of the following changes to the vacation rental are proposed:

- a. An increase in the gross square footage.
- b. An increase in the number of bedrooms.
- c. An increase in the maximum occupancy.
- d. An increase in the number of parking spaces, or a change in the location of parking spaces.
- e. An increase in the number of bathrooms.
- f. Any other material modifications that would increase the intensity of use or implicate the Florida building or Fire Codes.

(3) *Duration of permit.* A vacation rental permit issued under this article shall expire each September 30 and may be annually renewed thereafter if the property is in compliance with this article.

(4) *Renewal of permit.* A vacation rental permit renewal shall be completed by September 30 of each year, through the execution of a renewal affidavit and inspection in the format prescribed by the city, and the payment of the renewal fee as established by the city. A property owner may apply for renewal of a vacation rental permit beginning July 1 prior to the expiration of the annual license.

(5) *Incomplete permit application/renewal.* If the permit application or renewal form submitted pursuant to this article is incomplete, the applicant shall be informed of such deficiency and shall have ten days to correct the deficiency.

(6) *Non-transferability and non-assignability of permit.* Vacation rental permits issued under this article are non-transferable and non-assignable. If the ownership of any vacation rental property is sold or otherwise transferred, the new owner is required to apply for new permits.

(7) *Permit application or renewal fees.* The city charges reasonable administrative fees to process a vacation rental permit application or renewal, the amount of which shall be established by resolution of the city council. Fees are non-refundable.

(8) *False or misleading information.* It shall be unlawful for any person to give false or misleading information in connection with any application for, modification, or renewal of a vacation rental permit as required by this article. Vacation rental permit applications shall be sworn to under penalty of perjury. Any false statements made in an application shall be a basis for the revocation of any permit issued pursuant to such application.

### **Sec. 22-183. – Vacation rental standards.**

- (a) All structures housing vacation rental uses operating within the city must meet the minimum required standards within the latest edition of the Florida Building Code and the Florida Fire Prevention code as amended from time to time.
- (b) The city shall not process any vacation rental registration or renewal if the property has unresolved code violations or code enforcement lines.

**Sec. 22-184. –Enforcement; evidence of unlawful vacation rental operation.**

(a) It shall be unlawful and a violation of this chapter for any person or entity to rent, lease, advertise or hold out for rent any property or dwelling unit for vacation rental use without a vacation rental permit. Upon a determination by the city that a vacation rental is being operated in a manner inconsistent with this article, the city shall begin enforcement proceedings in accordance with Chapter 26 Article III of this code. In addition to any other enforcement authority provided by law, the special magistrate may authorize suspension or revocation of a vacation rental permit upon a finding of one or more violations of this article.

(b) Prima facie evidence of vacation rental uses of a property or dwelling unit shall include:

- (1) Registration or licensing for short-term rental or transient rental use by the state under Fla. Stat. chapters 212 and 509.
- (2) Advertising, listing, posting, or otherwise holding out a property or dwelling unit for vacation rental use on the internet or other mass communication medium.
- (3) Reservations, booking arrangements or more than one signed lease, sublease, assignment, or any other occupancy or agreement for compensation, trade, or other legal consideration addressing or overlapping any period of 28 days or less;
- (4) The use of an agent or other third person to make reservations or booking arrangements.

Nothing herein precludes the city from presenting other forms of evidence of unlawful vacation rental use or operation.

- (c) No fees or taxes shall be refunded in a vacation rental permit is suspended, revoked, or cancelled pursuant to this section.
- (d) Additional remedies. Nothing contained herein shall prevent the City from seeking all other available remedies which may include, but not be limited to, injunctive relief, liens, and other civil and criminal penalties as provided by law, as well as referral to other enforcing agencies.

**Secs. 22-185 – 22-189. – Reserved.**

**SECTION 2.** Codification. The provisions of this Ordinance shall become and be made part of the Code of Laws and Ordinances of the City of Clewiston.

**SECTION 3.** Severability. If any phrase, sentence, or portion of this Ordinance is, for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and individual provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 4.** Repeal of Laws in Conflict. All ordinances of the City of Clewiston, Florida, which are in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 5.** Effective Date. This Ordinance shall take effect immediately upon its passage and is consistent with all requirements of general law.

Commissioner \_\_\_\_\_ offered the foregoing ordinance. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILA GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JASON WILLIAMS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, ON FIRST READING, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.**

Commissioner \_\_\_\_\_ offered the foregoing ordinance. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILA GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JASON WILLIAMS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, ON SECOND READING, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.**

**ATTEST:**

**CITY OF CLEWISTON, FLORIDA**

\_\_\_\_\_  
Lakisha Burch, City Clerk

\_\_\_\_\_  
James Pittman, Mayor

**(MUNICIPAL SEAL)**

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY**

**By: \_\_\_\_\_  
Dylan J. Brandenburg, City Attorney**



STATE OF FLORIDA:  
COUNTY OF HENDRY:

Before the undersigned authority personally appeared  
**Katrina Elsen Muros**, who on oath says that she is  
**Editor in Chief** of the **Lake Okeechobee News**, a week-  
ly newspaper published in **Hendry County, Florida**;  
that the attached copy of advertisement, being a **Pub-  
lic Notice** in the matter of

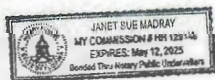
**Public Notice**

in the **20th Judicial District of the Circuit Court of  
Hendry County, Florida**, was published in said news-  
paper in the issues of or by publication on the  
newspaper's website, if authorized, on  
LAKO: 4/9/2025, 4/10/2025, 4/11/2025, 4/12/2025,  
4/13/2025, 4/14/2025, 4/15/2025  
LON: 4/9/2025

Affiant further says that the newspaper complies with  
all legal requirements for publication in Chapter 50,  
Florida Statutes.

  
Katrina Elsen Muros

Sworn to and subscribed before me by means of  
Physical Presence ☒ Online Notarization  
physical presence or online notarization, this  
4/15/2025



Name	CITY OF CLEWISTON
Order Number	19351
Ordered By	Lakisha Burch
Order Date	3/18/2025
Description	ORDINANCE No. 2025-04
Number Issues	8
Pub Count	2
First Issue	4/9/2025
Last Issue	4/15/2025
Publications	Lake Okeechobee News, LakeONews.com

**CITY OF CLEWISTON  
NOTICE OF PUBLIC HEARING**

The City Commission of Clewiston will hold a public hearing on the  
proposed Ordinance.

**ORDINANCE No. 2025-04**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY  
OF CLEWISTON, FLORIDA AMENDING THE CLEWISTON  
CODE OF ORDINANCES, CHAPTER 22, BUSINESSES;  
CREATING ARTICLE VIII - VACATION RENTALS;  
PROVIDING FOR INCLUSION IN THE CODE OF  
ORDINANCES; CONFLICT; SEVERABILITY; PROVIDING  
FOR AN EFFECTIVE DATE.**

Said public hearing will be held as follows:

**CLEWISTON COMMISSION**

Location: City Hall, 115 West Ventura Avenue, Clewiston, Florida

Date: March 17, 2025, at 5:00 p.m. **(FIRST READING)**

April 21, 2025, at 5:00 p.m. **SECOND READING**

Or as soon thereafter as may be heard in the orderly course of  
business. The hearing of the request may be continued from time  
to time as may be found necessary.

All interested parties are invited to attend and be heard with  
respect to the proposed ordinance.

Copies of Ordinance No. 2025-04 are available in the City Clerk's  
Office at the address listed below and can be reviewed by the  
public, Monday through Friday between the hours of 8:00 a.m.  
and 5:00 p.m. or by appointment.

City Clerk's Office  
115 West Ventura Avenue  
Clewiston, FL 33440  
(863) 983-1484

Pursuant to the provisions of the American With Disabilities Act,  
any person requiring special accommodations to participate in this  
hearing, because of a disability or physical impairment, should  
contact the City of Clewiston Clerk's Office at (863) 983-1484 at  
least five calendar days prior to the Hearing.

Lakisha Burch, City Clerk  
City of Clewiston  
19351 HEND 4/9/2025



115 West Ventura Avenue, Clewiston, FL 33440

**Agenda Item # 12**

**TO:** City Commission of the City of Clewiston

**FROM:** Travis Reese, Building Director

**VIA:** Danny Williams, City Manager

**DATE:** April 21, 2025

**SUBJECT:** Consideration of *Ordinance No. 2025-05* on first reading amending the Clewiston Code of Ordinance, Chapter 110, Article V, Division 13 CPID

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**Background:**

The City of Clewiston's Planning & Zoning Board met March 11<sup>th</sup>, 2025 and recommended proposed changes to the Ordinance. Staff recommends on first reading removing the land acquisition section. Removal of current conditional uses and adding them to permitted uses. Removal of 70 ft. height requirement and replacing with 75 ft. Removal of prerequisites to streamline the development for potential developers.

**Fiscal Impact:**

None

**Attachments:**

March 11, 2025 Planning & Zoning Minutes

Ordinance No 2025-05

**Recommendation:**

Move to approve Ordinance No. 2025-05 on first reading amending the Clewiston Code of Ordinance, Chapter 110, Article V, Division 13 CPID.

## ORDINANCE NO. 2025-05

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA AMENDING THE CLEWISTON CODE OF ORDINANCES, AMENDING CHAPTER 110 - ZONING; ARTICLE V. – DISTRICTS AND DISTRICT REGULATIONS; DIVISION 13. CPID COMMERCE PARK INDUSTRIAL DISTRICT; DELETING SECTION 110-494 IN ITS ENTIRETY; AMENDING SECTION 110-495 TO ADD ADDITIONAL PERMITTED USES; AMENDING SECTION 110-498 INCREASING ALLOWED BUILDING HEIGHT; AMENDING SECTION 110-499 CLARIFYING DEVELOPMENT REVIEW REQUIREMENTS; DELETING SECTION 110-500 IN ITS ENTIRETY PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; CONFLICT; SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Community Development Division has reviewed and recommends updates to the CPID commerce park industrial district to remove unnecessary provisions, add additional permitted uses, and clarify development review requirements; and

**WHEREAS**, the City’s Planning & Zoning Board met to review the proposed revisions on March 11<sup>th</sup>, 2025 and recommends approval.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, AS FOLLOWS:**

**SECTION 1.** The Clewiston Code of Ordinances, Chapter 110 – Zoning is hereby amended to delete section 110-494 in its entirety.

**~~Sec. 110-494. – Land acquisition.~~**

~~(a) *Determination.* The city commission may adjust sale or lease price for all city-owned parcels within the CPID. Pricing may be reviewed, and adjustments may be made, as market value fluctuates. Economic incentives may be employed to attract desirable businesses.~~

~~(b) *Economic goals.* The city will place a measure of control to prevent land speculation within the park and to ensure properties are used for bona fide projects that locate or retain jobs and provide for new capital investment which meets the purpose of the CPID and the economic development goals, objectives, and policies of the city comprehensive plan. Limitations on use, preference for certain uses over other uses, construction and appearance standards, capital investment, number and quality of job created and the development standards contained herein are designed toward these ends.~~

**SECTION 2.** The Clewiston Code of Ordinances, Chapter 110 – Zoning is hereby amended section 110-495, additions denoted by green underline deletions denoted by red strikethrough and shall hereafter read as follows:

**Sec. 110-495. - Permitted uses.**

Permitted uses within the CPID include and comply with the following:

(~~1~~a) Light industrial and commercial operations, which produce:

~~A~~1.. Computer components;

~~B~~2.. Robotics;

~~C~~3.. Food processing and packaging (no animal process/meat packing);

~~D~~4.. Apparel-related products;

~~E~~5.. Finished wood products;

~~F~~6.. Furniture and fixtures;

~~G~~7.. Assembled paper products;

~~H~~8.. Formulation and packaging of drugs, cosmetics, soap;

~~I~~9.. Fabricated metal products;

~~J~~10.. Manufactured machinery;

~~K~~11.. Electrical equipment and components;

~~L~~12.. Optics;

~~M~~13.. Aerospace composites;

~~N~~14.. Integrated circuits;

~~O~~15.. Ceramics and glass products;

~~P~~16.. Consumer electronics;

~~Q~~17.. Image recognition;

~~R~~18.. Medical devices, dental equipment and supplies; and

~~S~~19.. Restaurant, hotel and store supplies, fixtures and equipment.

20. Bookbinding;

21. Bakery;

22. Blending of liquor;

23. Cheese making;

24. Carpet and Rug Cleaning;

25. Diaper service;

27. Drapery and window blind factication and service;

28. Glass and mirror shop;

29. Linen supply;

30. Magazine wholesale agency;

31. Pattern making;

32. Printing, publishing, lithography, and engraving;

33. Communication-information/data processing;

34. Telecommunication;

35. Exterminating;

36. Exterminating;

37. Janitorial;

38. Plumbing, mechanical, or electrical shop;

39. Shipping and parcel services;

40. Manufacture of powder blends;

41. Call service centers.

(2b) Conditional uses. The following conditional uses, if they only provide limited retail services may be acceptable in the CPID by the addition of conditions of approval that ameliorate any adverse impacts the use may have on adjoining businesses:

~~a. Bookbinding;~~

~~b. Bakery;~~

~~c. Blending of liquor;~~

~~d. Cheese making;~~

~~e. Carpet and rug cleaning;~~

~~f. Diaper service;~~

~~g. Drapery and window blind fabrication and service;~~

~~h. Glass and mirror shop;~~

~~i. Linen supply;~~

~~j. Magazine wholesale agency;~~

~~k. Pattern making;~~

~~l. Printing, publishing, lithography, and engraving;~~

~~m. Communication-information/data processing;~~

~~n. Telecommunication;~~

~~o. Exterminating;~~

~~p. Janitorial;~~

~~q. Plumbing, mechanical, or electrical shop;~~

~~r. Shipping and parcel services;~~

~~s. Manufacture of powder blends;~~

~~t. Call service centers; and~~

u1. Repair and maintenance of automotive, agricultural and marine equipment when:

(i) All repairs and maintenance activity shall occur within the building;

(ii) All equipment (automotive, agricultural and marine) stored on-site, while waiting for repairs or for pick up, shall be stored on a stabilized hard surface, free of vegetation, visually screened from all streets and adjacent properties;

(iii) No equipment which is required to be licensed shall be stored on-site without a license.

~~(3c)~~ Conditional use approval process. The project will require a site plan, landscaping plan, and architectural renderings which will be reviewed by the department and then reviewed by the PZB. If the project receives a positive recommendation from PZB, PZB will recommend written conditions of approval. The site plan, landscape plan, architectural renderings, and conditions of approval shall be reviewed by the city commission. The city commission will review the proposal and the recommendations of the PZB and shall either approve the project with the conditions of approval, modify the PZB recommendation, or deny the proposal.

**SECTION 3.** The Clewiston Code of Ordinances, Chapter 110 – Zoning is hereby amended additions denoted by green underline deletions denoted by red strikethrough and section 110-498 shall hereafter read as follows:

Sec. 110-498. Development standards.

(a) Lot size. No lot shall be less than 75 feet in width and not less than 20,000 square feet in area.

(b) Height. No building shall exceed ~~70~~ 75 feet in height without alternative fire safety provisions made by the company and specifically allowed by special exception of the city commission. Smoke stacks, radio antennas, chimneys, and similar structures are excluded from this restriction.

(c) Setbacks.

(1) Street side. All parcels shall have a minimum front yard setback of 20 feet. Front yard setbacks shall be measured from the property line.

(2) Interior side yard. The minimum interior side yard shall be 15 feet, except that the interior side yard setback may be reduced to zero on one side of the lot provided that:

a. The wall constructed at the zero setback shall be of maintenance-free masonry material.

b. The opposite side yard is increased to 30 feet. In the event that two contiguous property owners desire to construct buildings using zero side yard setbacks, utilizing a common driveway for ingress and egress to the rear of both properties, said opposite side yard may be reduced to 15 feet provided easements are obtained and recorded ensuring a 30-foot minimum separation between the two buildings for ingress and egress to the rear of the property. This 30-foot access way shall be maintained free of obstructions skyward and

with no openings that would facilitate any loading or unloading, in any portion of the buildings which fronts on the easement.

(3) Rear yard. There shall be a minimum rear yard setback of ten feet.

(d) Off-street parking. Two parking spaces for each three employees, but in no event less than two spaces for each 1,000 square feet of gross floor area. Parking on any public street within the CPID is strictly prohibited.

(e) Landscaping. Landscaping shall be as set forth in article IV of chapter 102.

(f) Signage. Sign standards shall be as set forth in chapter 100.

(g) Fences and walls. All fences and walls shall be constructed of concrete, masonry, or metal. Metal fences shall be of the open-weave, chainlink type. Fences and walls shall not exceed ten feet in height. Fences and walls shall not be located within any setback area on a street with the exception that a double frontage plot shall be permitted to contain fences and walls in the rear or secondary required setback area when provided with a 25-foot planting area adjacent to the street landscaped in conformance with this division.

(h) Lighting. Adequate lighting shall be provided for all automobile parking areas, truck loading and unloading areas, and all pedestrian and vehicle access points. Lighting design should conform with IESNA RP-33-99 recommended practices, Lighting for exterior environments.

(i) Loading areas. Loading and unloading areas will be designed to permit the pickup and delivery of materials without impeding the public right-of-way.

(j) Outdoor storage areas. All industrial and manufacturing activities of a business will be carried on within the confines of the building. The storage of materials and finished product outside of a building is permitting, so long as it does not constitute a nuisance or interfere with adjoining owners' reasonable use of their land. All outdoor storage shall be on a stabilized hard surfaced area, free of vegetation, visually screened from access streets, residential neighborhoods, and adjacent property with a complete opaque fence or wall (that is architecturally compatible to the building's finished materials) or landscaping as approved by the city. This requirement does not prohibit parking of company owned and operated motor vehicles and equipment. No storage shall be permitted between a frontage street and the building line. No waste materials, manufacturing process by-product, rubbish, or discarded matter of any kind shall be permitted to be stored in open areas beyond the time reasonably required to arrange removal. The use of Conex boxes and tractortrailers that are well-maintained, painted, and show no rust are permitted. Other trucks or vehicles for storage is prohibited.

(k) Improvement standards. All developed property shall be landscaped, improved, and maintained in full conformity with all applicable requirements of the city land development code, and other state and federal standards.

(1) Buildings. All exterior walls, façades, and claddings fronting on any street shall be aesthetically pleasing, and if concrete block, shall be given a veneer of either stucco, plaster, ceramic, or similar covering approved by the city. Metal buildings with façades or claddings constructed of ceramic, masonry, concrete, stucco, or similar material may be allowed with the approval of the technical review committee, provided the façade or cladding is a minimum of four feet in height from the ground and covers all exterior walls of the building, except the rear wall. All buildings and structures shall be kept properly; and protected from deterioration and shall not be permitted to become dilapidated. No building or structure, or part thereof, shall be erected, in whole or in part,



that is obnoxious, objectionable, a nuisance, or a hazard to adjoining properties, as they relate to sound, vibrations odors, glare, radioactive materials, smoke and particulate matters. This determination will be made by the technical review committee.

(2) Stormwater. Each site shall be designed to accommodate a minimum of one-half inch of dry pretreatment to be detained on site prior to discharge into the master surface water management system.

(3) Access areas. All driveways, walkways, parking areas, storage, and loading areas of developed property shall be well-graded and surfaced with asphalt concrete, concrete, or other materials approved by the city. It is intended that driveways on boundary streets be minimized. Spacing on boundary streets shall be at least 75 feet apart (center spacing), at least 100 feet from any street intersection, and a maximum of 24 feet in width. Joint driveways may be developed to serve abutting parcels and are favorably encouraged.

(4) Property maintenance. Building, landscaping, and other improvements shall be continuously maintained yielding a well-kept appearance, especially along the perimeters of the property. The city shall from time to time inspect site and landscape maintenance, and if not satisfied with the level of maintenance on a site, shall notify the owner in writing. If, within 15 days from notification, maintenance has not been brought to acceptable standards in conformance with the following maintenance standards, the city may open a case on the matter before the special magistrate of violations of the city's Code of Ordinances.

(5) Waste. All trash and garbage shall be placed in designated containers, or within the tenant's contained service area which shall be screened or properly landscaped. The size and number of containers shall be determined by the city. Yards and landscape areas will be kept free of trash, leaves, and dead landscaping materials. All tenants must use the city's designated disposal service.

(6) Parking lots and sidewalks. All parking lots, sidewalks, and other hard surface areas shall be swept and cleaned regularly and cracks and damaged areas of sidewalks shall be repaired or replaced as required. Damaged or eroding areas of the asphalt parking surface shall be replaced as required and an overall resurfacing of the parking area will be done as necessary. Broken wheel stops and/or curbing shall be replaced as required; and drainage inlets, storm sewers, and any surface drainage facilities shall be maintained in good repair and clear of debris so as to ensure their proper function. Each tenant, grantee, or lessee shall provide adequate off-street motor vehicle and trailer storage for the tenant's, grantee's, or lessee's needs, but, in any event, no less than that required by subsection (d) of this section.

**SECTION 4.** The Clewiston Code of Ordinances, Chapter 110 – Zoning is hereby amended additions denoted by green underline deletions denoted by red strikethrough and section 110-499 shall hereafter read as follows:

Sec. 110-499. Development review.

~~(a) Pre application and conference. The applicant shall file a pre-application with the city manager. The city will invite all of the necessary city representatives to provide review and input. The applicant shall provide a letter of intent and summary of the proposed CPID development one week prior to the pre-application conference. Upon determination by the city manager and community development director that the application meets the purpose of the CPID and the economic development goals, objectives and policies of the city comprehensive plan, the application will be forwarded to the technical review committee.~~

(1) A city development application for site plan review along with ~~six~~ two sets of printed and a digital set of the site development plan shall be submitted to the planning department. The site development plan must include or reflect the following information:

- a. Shall be drawn at a scale of not more than one inch equals 100 feet.
- b. Vicinity sketch of adjacent properties.
- c. Date site plan was prepared.
- d. Name, address and professional seal of architect, landscape architect, engineer or professional surveyor who prepared the plan.
- e. North arrow and legal description.
- f. Property lines, dimensions, and building setback distances from roof overhang or foundations to edge of public street rights-of-way or property lines and all structures, lot lines within 100 feet of the site.
- g. Existing and proposed topographic elevations at two-foot intervals on the site and to a distance of 50 feet outside the boundary lines of the site.
- h. Direction of stormwater drainage and how stormwater runoff will be handled as well as a statement describing where stormwater will be ultimately discharged.
- i. Location of existing and proposed buildings, their intended use, the length, width and height of each building, the square footage of each building and the specific types of material to be used in construction.
- j. Location of abutting streets, rights-of-way, service drives, curb cuts, and access easements serving the site, as well as driveways opposite the site and driveways within 100 feet on either side of the site including all driveway widths and curb radius.
- k. Location and size of all water and sanitary sewer lines and storm drainage lines, catch basins, and location of storm retention/detention ponds with a maximum depth in excess of two feet are permitted in the rear yard only and must be adequately fenced and screened.
- l. Location and type of all sidewalks, bike paths, and other walkways.
- m. Location, type and size of any walls, fences or other screening provisions.
- n. Location of all proposed landscape materials, including size and type of plantings.
- o. Location, size and height of all proposed accessory structures, if prior approval is received, transformers, dumpsters or trash removal areas or devices, and method of screening and signs. Rooftop or outdoor equipment should also be indicated including proposed method of screening where appropriate.
- p. Proposed parking areas and access drives showing number and size of spaces and aisles, loading areas, and handicapped access ramps. Also note method of surfacing such areas.
- q. Exterior lighting showing area of illumination and type of fixture as well a method of shielding from adjacent properties and roadways.

r. Location and specifications for any existing or proposed above or below ground storage facilities for any chemicals, salts, flammable materials, or hazardous materials as well as any containment structures or clear zones required by this division or other state or federal agencies.

s. Architectural elevation drawing of the buildings including type and color of outer wall coverings and cross-section drawings of the site.

3) A narrative explanation as to how the proposed development complies with the city's comprehensive plan and objective of the CPID.

(4) Any other information deemed appropriate by the city commission or staff.

(b) Staff technical review.

(1) The application shall be reviewed by the TRC for compliance with the submittal requirements. Upon a determination that sufficient information has been submitted to initiate the substantive review, a sufficiency letter shall be sent to the applicant by the [planning department city manager](#). If the determination is that the application does not include sufficient information, a letter shall be sent to the applicant identifying the deficiencies that need to be addressed. The staff shall conduct a sufficiency review of all additional information submitted in response to a sufficiency letter and either identify additional deficiencies, or provide the letter finding the application to be complete.

(2) Once the application is determined to be complete, the staff technical review committee shall conduct their substantive review. The application shall be reviewed for consistency with the CPID development standards, the comprehensive plan and this Code; written recommendations shall be provided to the applicant.

~~(c) City commission action. The city commission shall review the application in accordance with the requirements of articles II and III of this chapter and shall make findings of consistency with the comprehensive plan and this Code.~~

(2) A traffic impact statement on lots larger than two acres, unless this requirement is waived by the technical review committee (prepared by professional engineer or duly qualified transportation planner) that identifies the number of net new external trips, identifies pass-by calculations, internal capture calculations, identifies the a.m. and p.m. peak hour trips on all adjacent roadway links, and which identifies the level of service (LOS) on all adjacent roadway links with and without the project.

**SECTION 5.** The Clewiston Code of Ordinances, Chapter 110 – Zoning is hereby amended section 110-500 shall be deleted in its entirety:

~~**Sec. 110-500. Required approvals.**~~

~~Approval of the proposed CPID development shall require:~~

~~(1) Purchase or lease of the CPID property at agreed upon price. The city attorney will provide the sales or lease agreement and associated documents.~~

~~(2) Site plan approval and development authorization (preliminary and/or final) and the preparation of any associated development agreements.~~

**SECTION 5.** Codification. The provisions of this Ordinance shall become and be made part of the Code of Laws and Ordinances of the City of Clewiston.

**SECTION 6.** Severability. If any phrase, sentence or portion of this Ordinance is, for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and individual provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 7.** Repeal of Laws in Conflict. All ordinances of the City of Clewiston, Florida, which are in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 8.** Effective Date. This Ordinance shall take effect immediately upon its passage and consistent with all requirements of general law.

Commissioner \_\_\_\_\_ offered the foregoing ordinance. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u><b>Aye</b></u>	<u><b>Nay</b></u>	<u><b>Absent</b></u>
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GREG THOMPSON, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILA GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, ON FIRST READING, THIS \_\_\_ DAY OF \_\_\_\_\_, 20\_\_.**

Commissioner \_\_\_\_\_ offered the foregoing ordinance. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u><b>Aye</b></u>	<u><b>Nay</b></u>	<u><b>Absent</b></u>
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GREG THOMPSON, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILA GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF  
CLEWISTON, FLORIDA, ON SECOND READING, THIS \_\_\_\_\_ DAY OF  
\_\_\_\_\_, 20\_\_\_\_.**

**ATTEST:**

**CITY OF CLEWISTON, FLORIDA**

\_\_\_\_\_  
**Lakisha Burch, City Clerk**

\_\_\_\_\_  
**James Pittman, Mayor**

**(MUNICIPAL SEAL)**

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY**

**By: \_\_\_\_\_  
Dylan J. Brandenburg, City Attorney**



115 West Ventura Avenue, Clewiston, FL 33440

**Agenda Item # 13**

**TO:** City Commission of the City of Clewiston

**FROM:** Travis Reese, Building Official

**VIA:** Danny Williams, City Manager

**DATE:** April 21, 2025

**SUBJECT:** Consideration of Ordinance No. 2025-06 on first reading amending the Clewiston Code of Ordinance, Chapter 110-Zoning, Article V, Districts and District Regulation; Division 14 US 27 Commercial Corridor District; amending Section 110-504 Development Standards to Increase allowable Building Height.

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**Background:**

Planning & Zoning Board met March 11<sup>th</sup>, 2025 and recommended the proposed changes to the Ordinance. Staff recommends changing the max height requirements from 55 ft. to 65 ft. And changing the special exception requirement from 65 ft. to 75 ft. The Fire Department has on order a 78 ft. ladder truck. Therefore building up to the 65 ft. limit would not require any additional equipment for the Fire Department.

**Fiscal Impact:**

None

**Attachments:**

March 11, 2025 Planning & Zoning Minutes

Ordinance No. 2025-06

**Recommendation:**

Move to approve **Ordinance No. 2025-06** on first reading amending the Clewiston Code of Ordinance, Chapter 110-Zoning, Article V, Districts and District Regulation; Division 14 US 27 Commercial Corridor District; amending Section 110-504 Development Standards to Increase allowable Building Height.

# CITY OF CLEWISTON

## ORDINANCE NO. 2025-06

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA AMENDING THE CLEWISTON CODE OF ORDINANCES, AMENDING CHAPTER 110 - ZONING; ARTICLE V. – DISTRICTS AND DISTRICT REGULATIONS; DIVISION 14. US 27 COMMERCIAL CORRIDOR DISTRICT; AMENDING SECTION 110-504 DEVELOPMENT STANDARDS TO INCREASE ALLOWABLE BUILDING HEIGHT; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; CONFLICT; SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Clewiston fire department has expanded its capabilities and is now capable of servicing larger structures in case of fire emergency and the community development division recommends increasing allowable height requirements in the US27 Commercial Corridor; and

**WHEREAS**, the City’s Planning & Zoning Board met to review the proposed revisions on March 11<sup>th</sup>, 2025 and recommends approval.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, AS FOLLOWS:**

**SECTION 1.** The Clewiston Code of Ordinances, Chapter 110 – Zoning is hereby amended additions denoted by green underline deletions denoted by red strikethrough and section 110-504. Development standards shall hereafter read as follows:

**Sec. 110-504. Development standards.**

Setback requirements.

(1) *Street side.* All parcels shall have a minimum street side yard setback of four feet and, for every ten feet the building length exceeds 150 feet, an additional one foot of setback shall be required, up to the maximum of 30 feet. Street side yard setbacks shall be measured from back of street property line. Reduction in front yard setback may be approved by the TRC if additional conditions are met.

(2) *Interior side yard.* The minimum interior side yard shall be 12 feet, except that the interior side yard setback may be reduced to zero on one side of the lot provided that:

- a. A wall constructed of brick or maintenance-free masonry material with a stucco finish is constructed at the zero-setback side, and the opposite side yard is increased to 24 feet.



b. In the event that two contiguous property owners desire to construct buildings using zero side yard setbacks, utilizing a common driveway for ingress and egress to the rear of both properties, said opposite side yard may be reduced to 12 feet provided easements are obtained and recorded ensuring a 24-foot minimum separation between the two buildings for ingress and egress to the rear of the property. This 24-foot accessway shall be maintained free of obstructions skyward and with no openings that would facilitate any loading or unloading, in any portion of the buildings which fronts on the easement.

(3) Rear yard. There shall be a minimum rear yard setback of feet.

(4) Height. Maximum height of building in the US 27 Commercial Corridor District shall not exceed ~~55~~ 65 feet.

\*Special exception height allowance may be authorized by the imposition of additional conditions of approval, if all negative impacts are ameliorated, height maximum may be increased not to exceed ~~65~~ 75 feet.

**SECTION 2.** Codification. The provisions of this Ordinance shall become and be made part of the Code of Laws and Ordinances of the City of Clewiston.

**SECTION 3.** Severability. If any phrase, sentence or portion of this Ordinance is, for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and individual provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 4.** Repeal of Laws in Conflict. All ordinances of the City of Clewiston, Florida, which are in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 5.** Effective Date. This Ordinance shall take effect immediately upon its passage and consistent with all requirements of general law.

Commissioner \_\_\_\_\_ offered the foregoing ordinance. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u><b>Aye</b></u>	<u><b>Nay</b></u>	<u><b>Absent</b></u>
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GREG THOMPSON, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILA GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, ON FIRST READING, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.**

Commissioner \_\_\_\_\_ offered the foregoing ordinance. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GREG THOMPSON, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILA GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, ON SECOND READING, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.**

**ATTEST:**

**CITY OF CLEWISTON, FLORIDA**

\_\_\_\_\_  
Lakisha Burch, City Clerk

\_\_\_\_\_  
James Pittman, Mayor

(MUNICIPAL SEAL)

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY**

By: \_\_\_\_\_  
Dylan J. Brandenburg, City Attorney



115 West Ventura Avenue, Clewiston, FL 33440

**Agenda Item # 14**

**TO:** City Commission of the City of Clewiston  
**FROM:** Lynne Mila  
**VIA:** Danny Williams, City Manager  
**DATE:** March 17, 2025  
**SUBJECT:** Consideration of *Ordinance 2025-07* on first reading approving amending Chapter 74 Utilities; Creating Article VII. -Utility Liens.

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**Background:**

Ordinance 2025-07 amends the Clewiston Code of Ordinances, Chapter 74 Utilities; creating Article 7 – Utility Liens for the collection of delinquent billing amounts.

**Fiscal Impact:**

Ordinance No. 2025-07 is necessary for the proper functioning and enforcement of the city's utility services. There is minimal administrative cost.

**Attachments:**

**Ordinance No. 2025-07**

**Recommendation:**

Motion to approve *Ordinance No. 2025-07* on first reading approving amending Chapter 74 Utilities; Creating Article VII. -Utility Liens.

**CITY OF CLEWISTON  
ORDINANCE NO. 2025-07**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA AMENDING THE CLEWISTON CODE OF ORDINANCES, AMENDING CHAPTER 74 UTILITIES; CREATING ARTICLE VII. UTILITY LIENS; PROVIDING INCLUSION IN THE CODE OF ORDINANCES; CONFLICT; SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the city currently provides water, wastewater, electrical, solid waste and mosquito service to customers within the city; and

**WHEREAS**, existing law does not address a lien implementation process for unpaid utility service charges serving properties within the city; and

**WHEREAS**, an unpaid utility service charge lien imposition process is important for the proper functioning and enforcement of the city's utility services and is necessary for the proper administrative functioning of the city's utility division in order to promote, protect and improve the health, safety and welfare of the citizens by ensuring the continued provision of utility services.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, AS FOLLOWS:**

**SECTION 1.** The Clewiston Code of Ordinances, Chapter 74 – Utilities is hereby amended to create Article VII. Utility Liens which shall hereafter read as follows:

**ARTICLE VII. – UTILITY LIENS**

**Sec. 74-220 Lien for unpaid utility service; notice of lien to consumers; public hearings; recording of lien in public records of county; foreclosure of lien.**

(a) Unpaid water, wastewater, or electric service charges shall become a lien against the property served as provided for in this section and in accordance with Fla. Stat. 180.135.

(b) The director of utilities, or his designee, shall send by certified mail, a notice to the customer at the account name and address, and to the owner of the property, if different, at the address shown of the county's ad valorem tax rolls of the delinquency and the amount of the non-payment of unpaid water, wastewater, or electrical service charges. The owners, tenants, or lessees shall severally and jointly be responsible for these service charges.

(c) The notice shall specify the delinquent billings, individual and total, and shall notify the consumer and/or owner that the delinquency must be paid within 30 days from the date of the notice and that if such amounts remain unpaid the date of the magistrate hearing in which lien imposition will be considered.

(d) Unless the consumer and/or owner pays the amount of the delinquency within 30 days of notice postmark date, the magistrate shall by order impose a lien on the subject property in the amount of the delinquency.

(e) At the public lien imposition hearing, any person shall have the opportunity to speak regarding the justice or fairness of the assessment of the lien or the amount of the delinquency.

(g) After such public hearing, the magistrate may by order levying such charges, assess against the property served, a lien in the amount of the delinquency then outstanding or in such lesser amount as the magistrate shall decide is just and fair and costs incurred . The date of the order shall be the date of levy of the assessment. Assessments shall be due on the date of levy and shall become delinquent 30 days thereafter.

(h) Assessment liens levied in this manner shall be filed in the office of the city clerk as a lien against the property, prior in dignity to all other liens against the property, save and except a lien for taxes. The city clerk shall cause the liens to be recorded in the public records in Hendry County, Florida, by recording the resolution levying the assessments.

(i) The assessment shall bear interest at the rate prescribed for judgments by the Florida Chief Financial Officer per annum as amended from time to time from the date of delinquency provided in the resolution. The assessment shall be subject to foreclosure if not fully paid within three years of the date of delinquency. The lien shall be foreclosed in the same manner in which mortgage liens are foreclosed.

(j) Nothing in this article shall prevent the city from enforcing unpaid utility service charges by any other method available under law or by pursuing any other applicable relief.

(k) No new utility accounts shall be opened for any individuals who have existing unpaid utility service charges until such outstanding charges are paid in full.

**SECTION 2.** Codification. The provisions of this Ordinance shall become and be made part of the Code of Laws and Ordinances of the City of Clewiston.

**SECTION 3.** Severability. If any phrase, sentence or portion of this Ordinance is, for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and individual provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 4.** Repeal of Laws in Conflict. All ordinances of the City of Clewiston, Florida, which are in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 5.** Effective Date. This Ordinance shall take effect immediately upon its passage and consistent with all requirements of general law.

Commissioner \_\_\_\_\_ offered the foregoing ordinance. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GREG THOMPSON, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILA GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, ON FIRST READING, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.**

Commissioner \_\_\_\_\_ offered the foregoing ordinance. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GREG THOMPSON, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILA GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, ON SECOND READING, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.**

**ATTEST:**

**CITY OF CLEWISTON, FLORIDA**

\_\_\_\_\_  
**Lakisha Burch, City Clerk**

\_\_\_\_\_  
**James Pittman, Mayor**

**(MUNICIPAL SEAL)**

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY**

By: \_\_\_\_\_  
**Dylan J. Brandenburg, City Attorney**





115 West Ventura Avenue, Clewiston, FL 33440

**Agenda Item # 15**

**TO:** City Commission of the City of Clewiston  
**FROM:** Thomas Lewis, Chief of Police  
**VIA:** Danny Williams, City Manager  
**DATE:** March 7, 2025  
**SUBJECT:** Consideration of approval of *Ordinance No. 2025-08* on first reading Shopping Cart Regulations

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**Background:**

Currently in the City of Clewiston, ordinance regulations on shopping carts vastly mirror state law. However, local conditions are not addressed as property owners allow shopping carts to remain on their property without penalty.

The recommended changes will provide Code Enforcement and Police Officers the ability to quickly address blight and provide an incentive for property owners to partner with us in our efforts to keep the City of Clewiston a desirable place to live, work, and visit.

**Fiscal Impact:**

None

**Attachments:**

None

**Recommendation:**

Motion to approve *Ordinance No. 2025-08* on first reading Shopping Cart Regulations.

PART II - CODE OF ORDINANCES  
Chapter 22 - BUSINESSES  
ARTICLE V. SHOPPING CART REGULATIONS

ARTICLE V. SHOPPING CART REGULATIONS<sup>1</sup>

Sec. 22-99. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Shopping cart* means a basket mounted on wheels or similar device which is generally used in a retail establishment by a customer for the purpose of transporting goods of any kind.

*Street* means street, avenue, road, alley, lane, highway, boulevard (including the full right-of-way width), concourse, driveway, culvert, crosswalk, sidewalk, parking lots, parking areas, and places used by the general public.

(Code 1982, § 11-29; Code 1999, § 22-191; Ord. No. 83-2, § 1, 1-17-1983)

Sec. 22-100. Possession of shopping carts.

Any person who is in possession of any shopping cart, laundry cart, dairy case, egg basket, poultry box, or bakery container with a state registered name or mark shall be presumed to be in possession of stolen property and is guilty of a misdemeanor of the first degree, punishable as provided in F.S. § 775.082.

State law reference(s)—Similar provisions, F.S. § 506.509.

Sec. 22-101. Illegal use of shopping carts and laundry carts.

It is a violation of this article:

- (1) To remove any shopping cart or laundry cart from the premises or parking area of a retail establishment with intent to deprive temporarily or permanently the owner of such cart, or the retailer, of possession of the cart.
- (2) To remove a shopping cart or laundry cart, without written authorization, from its owner or from the premises or parking area of any retail establishment.
- (3) To remove, obliterate, or alter any serial number or sign affixed to a shopping cart or laundry cart.

State law reference(s)—Similar provisions, F.S. § 506.513.

Sec. 22-102. Return of shopping carts; assessment of fees, fines, and costs.

- (a) ~~(a)~~ The rightful owner of any shopping cart with a registered name or mark found on public property shall be immediately notified of its recovery.
- (b) ~~The rightful owner of any shopping cart with a registered name or mark found on private property (commercial or residential) shall be immediately notified of its recovery by the property owner. Failure of~~

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<sup>1</sup>State law reference(s)—Shopping carts, F.S. §§ 506.503, 506.509, 506.513, 506.5131, 506.17.

the property owner to make such notification and return the shopping cart shall constitute a violation of this section, punishable by a fine of \$100.00. Code Enforcement Officers and Police Officers shall have the authority to enforce the provisions of this section.

- (c) Notwithstanding any other provision of law or local ordinance, no fee, fine, or costs may be assessed against the owner of a shopping cart unless the shopping cart was found on public property and was removed from the premises or parking area of a retail establishment by the owner of the shopping cart or an employee acting on the owner's behalf, and the fee, fine, or cost has been approved by the state department of agriculture and consumer services.

State law reference(s)—Similar provision, F.S. § 506.51341.

**Commented [TL1]:** This statute does not seem to exist

**Secs. 22-103—22-132. Reserved.**



115 West Ventura Avenue, Clewiston, FL 33440

**Agenda Item # 16**

**TO:** City Commission of the City of Clewiston  
**FROM:** Lynne Mila  
**VIA:** Danny Williams, City Manager  
**DATE:** April 21, 2025  
**SUBJECT:** Consideration of *Resolution 2025-17* approving an application to the Florida Department of Commerce CDBG program 2024-2025

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**Background:**

Clewiston Utilities desires to apply for grant funds to create a Comprehensive Utility Master Plan for the city's water distribution system and wastewater collection system. The master plan will include an evaluation of each facility, identify deficiencies, address immediate long-term needs and provide a roadmap for planning and prioritization of system replacements or expansion. Further, the city will develop a Reverse Osmosis Water Treatment Plant Capacity study to allow for the evaluation, engineering study and budgeting for the build-out of the existing water treatment plant.

**Fiscal Impact:** Amount requested is \$793,000.

**Attachments:**

- a. Resolution No. 2025-17

**Recommendation:**

Motion to approve *Resolution 2025-17* approving an application to the Florida Department of Commerce CDBG program 2024-2025.

**CITY OF CLEWISTON**

**RESOLUTION NO. 2025-17**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CLEWISTON AUTHORIZING SUBMISSION OF AN APPLICATION TO THE FLORIDA DEPARTMENT OF COMMERCE SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 2024-2025; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE AGREEMENT; PROVIDING FOR SEVERABILITY, CONFLICT, AND EFFECTIVE DATE.**

**WHEREAS**, the Florida Department of Commerce announced on March 5, 2025, the availability of approximately \$40 million in Small Cities Community Development Block Grant (CDBG) funding for the 2024-2025 cycle; and

**WHEREAS**, the City Commission is the governing body of the City of Clewiston; and

**WHEREAS**, the City Commission finds that it is necessary and in the best interests of the City of Clewiston to apply for CDBG program funding; and,

**WHEREAS**, the City Commission has conducted a public hearing and considered the suggestions and recommendations that were raised and provided during the comment period; and,

**WHEREAS**, the City Commission intends to utilize the CDBG funding to develop a Comprehensive Utility Master Plan and Reverse Osmosis Water Treatment Plant Capacity Evaluations; and

**WHEREAS**, the City Commission of the City of Clewiston wishes to authorize the mayor to apply for CDBG Small Cities funding and if awarded, to accept the grant, and enter into a Grant Agreement between the City of Clewiston and Florida Department of Commerce.

**NOW, THEREFORE, BE IT RESOLVED** by the City Commission of the City of Clewiston, Florida, that:

**Section 1.** The City Commission of the City of Clewiston hereby authorizes an application for Florida Department of Commerce CDBG Small Cities funding to be submitted on behalf of the City.

**Section 2.** That the application is for \$793,162.58 in grant funding for the development of a Comprehensive Utility Master Plan and Reverse Osmosis Water Treatment Plant Capacity Evaluation

**Section 3.** If the application is funded, the Mayor, City Manager, and authorized designees of the Mayor and City Manager are authorized to sign and execute all forms and agreements associated with the grant program.

**Section 4.** If any section, sentence, clause or phrase of this ordinance or any part thereof is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part thereof.

Commissioner \_\_\_\_\_ offered the foregoing resolution. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	Aye	Nay	Absent
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MALI GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JAMES WILLIAMS, COMMISSIONER		<input type="checkbox"/>	<input type="checkbox"/>

PASSED AND APPROVED by the City Commission of the City of Clewiston this \_\_\_\_ day of \_\_\_\_\_, 2025.

ATTEST:

CITY OF CLEWISTON, FLORIDA

\_\_\_\_\_  
Lakisha Burch, City Clerk

\_\_\_\_\_  
James Pittman, Mayor

(MUNICIPAL SEAL)

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By: \_\_\_\_\_  
Dylan Brandenburg, City Attorney

**CDBG Public Hearing Notice**  
City of Clewiston, Florida

The City of Clewiston plans to apply to the Florida Department of Economic Opportunity (DEO) for a FFY 2024-2025 Small Cities Community Development Block Grant (CDBG) of \$793,162.58 in the Commercial Revitalization category. The activities, dollar amounts and estimated percentage benefit to low- and moderate-income persons are as follows:

<b>Activity Name</b>	<b>CDBG Funding</b>
Comprehensive Utility Master Plan	\$693,162.58
Reverse Osmosis Water Treatment Plant Capacity Evaluation	\$100,000.00

The City will create a Comprehensive Utility Master Plan for its water distribution system and wastewater collection system. The master plan will include an evaluation of each distribution and collection system, identify deficiencies, address immediate long-term needs, and ultimately will provide a roadmap for planning and prioritization of system replacements or expansions. Further, the City will develop a Reverse Osmosis Water Treatment Plant Capacity Evaluation for new development to allow for the evaluation, engineering study, and budgeting for equipment and components needed for the build-out of the existing facility of the water plant located in Clewiston, FL.

The City of Clewiston does not expect that anyone will be displaced as a result of CDBG-funded activities as all activities are planning-only and not implementation activities.

A public hearing to provide citizens an opportunity to comment on the application will be held at Clewiston City Hall, 115 W Ventura Ave, Clewiston, FL 33440 on April 21, 2025, at 5:00 p.m. A draft copy of the application will also be available for review during normal business hours at City Hall by noon on April 18, 2025. Persons wanting to submit written comments on the application should send them to Lakisha Burch, City Clerk, by email at [Lakisha.burch@clewiston-fl.gov](mailto:Lakisha.burch@clewiston-fl.gov) or by mail to 115 W Ventura Ave, Clewiston, FL 33440 no later than April 28, 2025.

A copy of the final application will be available for review at City Hall no later than April 30, 2025. The application will be submitted to DEO on or before May 2, 2025. To obtain additional information concerning the application and the public hearing, contact Lakisha Burch, City Clerk, by email at [Lakisha.burch@clewiston-fl.gov](mailto:Lakisha.burch@clewiston-fl.gov)

The public hearing is being conducted in a handicapped accessible location. Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in the hearing is asked to advise the City at least five days before the hearing by contacting Lakisha Burch, City Clerk, at (863) 983-1484. If you are hearing or speech impaired, please contact the City using the Florida Relay Service, 1(800) 955-8771 (TDD) or 1(800) 955-8770 (Voice).

Any non-English speaking person wishing to attend the public hearing should contact Lakisha Burch, City Clerk, at (863) 983-1484 least five days prior to the hearing and an interpreter will be provided.





115 West Ventura Avenue, Clewiston, FL 33440

**Agenda Item # 17**

**TO:** City Commission of the City of Clewiston  
**FROM:** City Attorney, Dylan Brandenburg  
**DATE:** April 21<sup>st</sup>, 2025  
**SUBJECT:** Consideration of *Resolution No. 2025-20* approving the amended Legal Services Agreement for the City of Clewiston, Florida.

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**Background:**

The City has an existing legal services agreement with Brandenburg Legal P.A. The city attorney Dylan J. Brandenburg has been invited to become a partner under a new law practice with several other local government attorneys. The combined partnership has extensive experience with local governmental law. Under the new legal entity, the city will have additional access to two other attorneys as needed and expanded administrative capabilities. The attorney is now requesting an amendment to the existing legal services agreement to switch 'Brandenburg Legal P.A.' to the new legal entity 'Davis and Associates, P.A.' No other changes to the agreement are being requested.

**Fiscal Impact:**

No change.

**Attachments:**

- a. Proposed Amended Agreement for Legal Services

**Recommendation:**

Motion to approve *Resolution No. 2025-20* approving the amended legal services agreement for the City of Clewiston, Florida.

**CITY OF CLEWISTON**  
**RESOLUTION NO. 2025-20**

**A RESOLUTION OF THE CITY OF CLEWISTON, FLORIDA,  
AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR  
LEGAL SERVICES FOR THE CITY OF CLEWISTON, FLORIDA WITH  
DAVIS & ASSOCIATES, P.A.; AUTHORIZING THE APPROPRIATE CITY  
OFFICIALS TO EXECUTE THE AGREEMENT; PROVIDING FOR  
SEVERABILITY, CONFLICT, AND EFFECTIVE DATE**

**WHEREAS**, the existing city attorney Dylan Brandenburg intends to join a new legal partnership with several other municipal attorneys; and

**WHEREAS**, the existing city attorney desires to continue representing the City of Clewiston as the City Attorney, under the same terms as the existing legal services agreement but under the name of the new firm.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE  
CITY OF CLEWISTON THAT:**

**SECTION 1.** The City Commission hereby authorizes the mayor to execute the attached Agreement for legal services for the City of Clewiston, Florida with Davis & Associates, P.A.

Commissioner \_\_\_\_\_ offered the foregoing resolution. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	Aye	Nay	Absent
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MILA GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JAMES WILLIAMS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PASSED AND APPROVED by the City Commission of the City of Clewiston this \_\_\_\_ day of \_\_\_\_\_, 2025.

ATTEST:

CITY OF CLEWISTON, FLORIDA

\_\_\_\_\_  
Lakisha Burch, City Clerk

\_\_\_\_\_  
James Pittman, Mayor

(MUNICIPAL SEAL)

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By: \_\_\_\_\_  
Dylan Brandenburg, City Attorney

AGREEMENT FOR LEGAL SERVICES  
FOR THE CITY OF CLEWISTON, FLORIDA

Item # 17.

THIS AGREEMENT dated this \_\_\_\_ day of \_\_\_\_, 2025, between the CITY OF CLEWISTON, a municipal corporation of the State of Florida (hereinafter referred to as “the City”), and Davis & Associates, P.A., (herein referred to as “the Firm”).

1. TERM OF EMPLOYMENT. The City appoints and shall employ Dylan J. Brandenburg and by extension the law firm of Davis & Associates, P.A. as its City Attorney. The Firm shall serve at the pleasure of the Commission. This Agreement shall continue without Commission action, provided the Commission does not take action to terminate as provided for herein. Either the City or the Firm may terminate the Agreement at any time upon 60 days prior written notice of its intention to do so. In the event the Agreement is terminated, the Firm shall be paid for the completion of any and all legal services rendered to the City in accordance with this Agreement.

2. DUTIES OF THE FIRM. The Firm shall render legal services to the City as may be required, including, but not limited to:

(a) Attendance at all regular or special meetings of the Commission, attendance at Commission workshop meetings at the request of the City Manager or Commission, attendance at any other City agency or board meeting as requested by the Commission or City Manager; and

(b) The preparation or review of all ordinances, resolutions, contracts and other legal instruments for legal form and sufficiency so as to carry out the City’s business and legislative affairs; and

(c) The research of legal questions presented for purposes of rendition of written or oral legal opinions. The Firm shall render legal advice and written legal opinions to the Commission, its Manager and departments at the Commission's or City Manager's request; and

(d) Such legal assistance as may be required for the proper legal functioning of the various departments consistent with the City's Charter; and

(e) The representation and/or management of litigation involving the city, as directed by the city, including bond validation proceedings; and

(f) The Commission or the City Manager may identify any specific work programs including code re-writes; and

(g) At the Commission's request, the Firm shall attend other meetings the Commission deems necessary to carry out the City's business and legislative affairs.

3. COMPENSATION. For services rendered by the Firm, the Firm shall be compensated based upon hourly fees as established below.

(a) Attorneys shall be billed at \$250.00 per hour.

(b) If this Agreement is terminated, the Firm shall be entitled to the fees earned as of the termination date.

4. EXPENSES.

(a) The Firm shall be entitled to charge ½ the normal hourly rate for travel time to and from City meetings.

(b) The City shall be responsible for reimbursing the Firm for out-of-pocket expenses, including, but not limited to, printing, postage, court reporter services, and long-distance telephone charges.

Item # 17.

5. VACATION, ILLNESS, UNAVAILABILITY.

Dylan J. Brandenburg shall notify the City Manager in advance in the event he is not available to attend City Meetings due to vacations, illness, or unavoidable unavailability. In the event of unavailability another firm attorney will be dispatched for the required services, if possible, otherwise the city manager will be notified of the unavoidable unavailability.

6. CONFLICTS.

(a) The City recognizes and acknowledges that the Firm is engaged in a law firm business with a practice which involves several different legal disciplines and multiple clients. The City recognizes and acknowledges that the Firm presently, or may in the future, represent clients including other governmental entities, provided there is no potential conflict of interest as defined by the rules regulating The Florida Bar.

(b) The Firm recognizes that notwithstanding the needs of other clients, the Firm shall be available to the City as the representation requires. Any conflicts of the Attorney's time shall, within reason, be resolved in favor of the City.

(c) The city agrees to identify any actual or perceived conflicts of interest it perceives the Firm to have and to review same with the Firm in advance.

(d) The Firm hereby acknowledges and agrees to disclose any and all potential conflicts of interest as defined by the rules regulating The Florida Bar.

7. AMENDMENT. This Agreement shall only be amended in writing and upon execution by the parties.

Item # 17.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date set forth above.

ATTEST:

CITY OF CLEWISTON

By: \_\_\_\_\_  
Lakisha Burch, City Clerk

By: \_\_\_\_\_  
James Pittman, Mayor

Davis & Associates, P.A.

By: \_\_\_\_\_  
Dylan J. Brandenburg, Esq.



**CITY OF CLEWISTON**  
**RESOLUTION NO. 2025-21**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA AUTHORIZING THE CHIEF OF POLICE TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CLEWISTON POLICE DEPARTMENT AND THE U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT (ICE) AGENCY TO FACILITATE INFORMATION SHARING AND COORDINATION WITHIN THE SCOPE OF FEDERAL IMMIGRATION ENFORCEMENT AND PUBLIC SAFETY INITIATIVES; PROVIDING FOR SEVERABILITY, CONFLICT, AND EFFECTIVE DATE.**

**WHEREAS**, the City of Clewiston is committed to ensuring the safety and security of all residents and upholding the rule of law within its jurisdiction; and

**WHEREAS**, the Clewiston Police Department (hereinafter “the Department”) has determined that collaboration with federal agencies, including U.S. Immigration and Customs Enforcement (hereinafter “ICE”), may enhance public safety and support lawful enforcement activities, particularly with regard to serious criminal offenses and individuals subject to federal immigration enforcement actions; and

**WHEREAS**, ICE has proposed an intergovernmental agreement (the “Agreement”) outlining protocols for communication, data-sharing, and coordination in matters involving individuals with outstanding federal immigration detainers or who are subject to lawful removal proceedings based on criminal conduct or federal warrants; and

**WHEREAS**, the City Council has reviewed the terms of the proposed Agreement and finds that it is in the best interest of the City and consistent with public safety objectives.

**NOW, THEREFORE, BE IT RESOLVED BY THE** City Commission of the City of Clewiston, Florida, that:

**SECTION 1.** The City Commission of the City of Clewiston hereby authorizes the Chief of Police to enter into the agreement between the Clewiston Police Department and ICE.

**SECTION 2.** If any section, sentence, clause or phrase of this ordinance or any part thereof is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part thereof.

Commissioner \_\_\_\_\_ offered the foregoing resolution. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	Aye	Nay	Absent
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MALI GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JAMES WILLIAMS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PASSED AND APPROVED** by the City Commission of the City of Clewiston this \_\_\_\_ day of \_\_\_\_\_, 2025.

**ATTEST:**

**CITY OF CLEWISTON, FLORIDA**

\_\_\_\_\_  
**Lakisha Burch, City Clerk**

\_\_\_\_\_  
**James Pittman, Mayor**

**(MUNICIPAL SEAL)**

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY**

By: \_\_\_\_\_  
**Dylan Brandenburg, City Attorney**

## **MEMORANDUM OF AGREEMENT**

### **287(g) Task Force Model**

This Memorandum of Agreement (MOA) constitutes an agreement between United States Immigration and Customs Enforcement (ICE), a component of the Department of Homeland Security (DHS), and the \_\_\_\_\_, pursuant to which ICE delegates to nominated, trained, and certified officers or employees of the \_\_\_\_\_ (hereinafter interchangeably referred to as “Law Enforcement Agency” (LEA)), the authority to perform certain immigration enforcement functions as specified herein. The LEA represents \_\_\_\_\_ in the implementation and administration of this MOA. The LEA and ICE enter into this MOA in good faith and agree to abide by the terms and conditions contained herein. The ICE and LEA points of contact for purposes of this MOA are identified in Appendix A.

#### **I. PURPOSE**

The purpose of this MOA is to set forth the terms and conditions pursuant to which selected LEA personnel (participating LEA personnel) will be nominated, trained, and thereafter be approved by ICE to perform certain functions of an immigration officer under the direction and supervision of ICE within the LEA’s jurisdiction. This MOA sets forth the scope of the immigration officer functions that DHS is authorizing the participating LEA personnel to perform. Nothing contained herein shall otherwise limit the jurisdiction and powers normally possessed by participating LEA personnel as members of the LEA. However, the exercise of the immigration enforcement authority granted under this MOA to participating LEA personnel shall occur only as provided in this MOA. This MOA also describes the complaint procedures available to members of the public regarding immigration enforcement actions taken pursuant to this agreement by participating LEA personnel.

#### **II. AUTHORITY**

Section 287(g) of the Immigration and Nationality Act (INA), codified at 8 U.S.C. § 1357(g), as amended by the Homeland Security Act of 2002, Public Law 107-276, authorizes the Secretary of Homeland Security, or her designee, to enter into written agreements with a State or any political subdivision of a State so that qualified officers and employees can perform certain functions of an immigration officer. This MOA constitutes such a written agreement.

#### **III. POLICY**

This MOA sets forth the scope of the immigration officer functions that DHS is authorizing the participating LEA personnel to perform. It sets forth with specificity the duration of the authority conveyed and the specific lines of authority, including the requirement that participating LEA personnel be subject to ICE direction and supervision while performing delegated immigration officer functions pursuant to this MOA. For the purposes of this MOA, ICE officers will provide direction and supervision for participating LEA personnel only as to immigration enforcement functions as authorized in this MOA. The LEA retains supervision of all other aspects of the employment and performance of duties of participating LEA personnel.

#### **IV. TRAINING AND ASSIGNMENTS**

Before participating LEA personnel receive authorization to perform immigration officer functions granted under this MOA, they must successfully complete mandatory training on relevant administrative, legal, and operational issues tailored to the immigration enforcement functions to be performed as provided by ICE instructors and thereafter pass examinations equivalent to those given to ICE officers. The mandatory training may be made available to the LEA in both in-person and online, recorded or virtual-meeting formats, as determined by ICE. Only participating LEA personnel who are nominated, trained, certified, and authorized, as set out herein, have authority pursuant to this MOA to conduct the delegated immigration officer functions, under ICE direction and supervision, enumerated in this MOA.

Upon the LEA's agreement, participating LEA personnel performing immigration-related duties pursuant to this MOA will be assigned to various units, teams, or task forces designated by ICE.

#### **V. DESIGNATION OF AUTHORIZED FUNCTIONS**

For the purposes of this MOA, participating LEA personnel are authorized to perform the following functions pursuant to the stated authorities, subject to the limitations contained in this MOA:

- The power and authority to interrogate any alien or person believed to be an alien as to his right to be or remain in the United States (INA § 287(a)(1) and 8 C.F.R. § 287.5(a)(1)) and to process for immigration violations those individuals who have been arrested for State or Federal criminal offenses.
- The power and authority to arrest without a warrant any alien entering or attempting to unlawfully enter the United States in the officer's presence or view, or any alien in the United States, if the officer has reason to believe the alien to be arrested is in the United States in violation of law and is likely to escape before a warrant can be obtained. INA § 287(a)(2) and 8 C.F.R. § 287.5(c)(1). Subsequent to such arrest, the arresting officer must take the alien without unnecessary delay for examination before an immigration officer having authority to examine aliens as to their right to enter or remain in the United States.
- The power to arrest without warrant for felonies which have been committed and which are cognizable under any law of the United States regulating the admission, exclusion, expulsion, or removal of aliens, if the officer has reason to believe the alien to be arrested is in the United States in violation of law and is likely to escape before a warrant can be obtained. INA § 287(a)(4) and 8 C.F.R. § 287.5(c)(2).
- The power to serve and execute warrants of arrest for immigration violations under INA § 287(a) and 8 C.F.R. § 287.5(e)(3).
- The power and authority to administer oaths and to take and consider evidence (INA § 287(b) and 8 C.F.R. § 287.5(a)(2)) to complete required alien processing to include fingerprinting,

photographing, and interviewing, as well as the preparation of affidavits and the taking of sworn statements for ICE supervisory review.

- The power and authority to prepare charging documents (INA § 239, 8 C.F.R. § 239.1; INA § 238, 8 C.F.R. § 238.1; INA § 241(a)(5), 8 C.F.R. § 241.8; INA § 235(b)(1), 8 C.F.R. § 235.3) including the preparation of the Notice to Appear (NTA) or other charging document, as appropriate, for the signature of an ICE officer for aliens in categories established by ICE supervisors.
- The power and authority to issue immigration detainers (8 C.F.R. § 287.7) and I-213, Record of Deportable/Inadmissible Alien, for aliens in categories established by ICE supervisors.
- The power and authority to take and maintain custody of aliens arrested by ICE, or another State or local law enforcement agency on behalf of ICE. (8 C.F.R. § 287.5(c)(6))
- The power and authority to take and maintain custody of aliens arrested pursuant to the immigration laws and transport (8 C.F.R. § 287.5(c)(6)) such aliens to ICE-approved detention facilities.

## **VI. RESOLUTION OF LOCAL CHARGES**

The LEA is expected to pursue to completion prosecution of any state or local charges that caused the alien to be taken into custody. ICE may assume custody of aliens who have been convicted of a state or local offense only after such aliens have concluded service of any sentence of incarceration. The ICE Enforcement and Removal Operations Field Office Director or designee shall assess on a case-by-case basis the appropriate actions for aliens who do not meet the above criteria based on special interests or other circumstances after processing by the LEA.

After notification to and coordination with the ICE supervisor, the alien whom participating LEA personnel have determined to be removable will be arrested on behalf of ICE by participating LEA personnel and be transported by the LEA on the same day to the relevant ICE detention office or facility.

## **VII. NOMINATION OF PERSONNEL**

The chief officer of the LEA will nominate candidates for initial training and certification under this MOA. For each candidate, ICE may request any information necessary for a background check and to evaluate a candidate's suitability to participate in the enforcement of immigration authorities under this MOA. All candidates must be United States citizens. All candidates must have at least two years of LEA work experience. All candidates must be approved by ICE and must be able to qualify for appropriate federal security clearances and access to appropriate DHS and ICE databases/systems and associated applications.

Should a candidate not be approved, a substitute candidate may be submitted if time permits such substitution to occur without delaying the start of training. Any subsequent expansion in the number of participating LEA personnel or scheduling of additional training classes may be based

on an oral agreement of the parties but will be subject to all the requirements of this MOA.

## **VIII. TRAINING OF PERSONNEL**

ICE will provide participating LEA personnel with the mandatory training tailored to the immigration functions to be performed. The mandatory training may be made available to the LEA in both in-person and online, recorded or virtual-meeting formats, as determined by ICE.

Training will include, among other things: (i) discussion of the terms and limitations of this MOA; (ii) the scope of immigration officer authority; (iii) relevant immigration law; (iv) the ICE Use of Force Policy; (v) civil rights laws; (vi) the detention of aliens; (vii) public outreach and complaint procedures; (viii) liability issues; (ix) cross-cultural issues; and (x) the obligations under federal law, including applicable treaties or international agreements, to make proper notification upon the arrest or detention of a foreign national.

Approximately one year after the participating LEA personnel are trained and certified, ICE may provide additional updated training on relevant administrative, legal, and operational issues related to the performance of immigration officer functions, unless either party terminates this MOA pursuant to Section XVIII below. Local training on relevant issues will be provided on an ongoing basis by ICE supervisors or a designated team leader.

## **IX. CERTIFICATION AND AUTHORIZATION**

ICE will certify in writing the names of those LEA personnel who successfully complete training and pass all required testing. Upon certification, ICE will provide the participating LEA personnel with a signed authorization to perform specified functions of an immigration officer for an initial period of two years from the date of the authorization. ICE will also provide a copy of the authorization to the LEA. The ICE supervisory officer, or designated team leader, will evaluate the activities of all personnel certified under this MOA.

Authorization of participating LEA personnel to act pursuant to this MOA may be revoked at any time and for any reason by ICE or the LEA. Such revocation will require notification to the other party to this MOA within 48 hours. The chief officer of the LEA and ICE will be responsible for notification of the appropriate personnel in their respective agencies. The termination of this MOA, pursuant to Section XVIII below, shall constitute revocation of all immigration enforcement authorizations delegated herein.

## **X. COSTS AND EXPENDITURES**

Participating LEA personnel will carry out designated functions at the LEA's expense, including salaries and benefits, local transportation, and official issue material. Whether or not the LEA receives financial reimbursement for such costs through a federal grant or other funding mechanism is not material to this MOA.

ICE is responsible for the installation and maintenance of the Information Technology (IT) infrastructure. The use of the IT infrastructure and the DHS/ICE IT security policies are

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defined in the Interconnection Security Agreement (ISA). The ISA is the agreement between ICE's Chief Information Security Officer and the LEA's Designated Accreditation Authority. The LEA agrees that each of its sites using an ICE-provided network access or equipment will sign the ISA, which defines the DHS ICE 4300A Sensitive System Policy and Rules of Behavior for each user granted access to the DHS network and software applications. Failure to adhere to the terms of the ISA could result in the loss of all user privileges.

The LEA is responsible for personnel expenses, including, but not limited to, salaries and benefits, local transportation, and official issue material used in the execution of the LEA's mission. ICE will provide instructors and training materials. The LEA is responsible for the salaries and benefits, including any overtime, of all its personnel being trained or performing duties under this MOA and of those personnel performing the regular functions of the participating LEA personnel while they are receiving training. ICE is responsible for the costs of the LEA personnel's travel expenses while in a training status, as authorized by the Federal Travel Regulation and the ICE Travel Handbook. These expenses include housing, per diem and all transportation costs associated with getting to and from training. ICE is responsible for the salaries and benefits of all ICE personnel, including instructors and supervisors.

The LEA is responsible for providing all administrative supplies (e.g. paper, printer toner) necessary for normal office operations. The LEA is also responsible for providing the necessary security equipment, such as handcuffs, leg restraints, etc.

## **XI. ICE SUPERVISION**

Immigration enforcement activities conducted by participating LEA personnel will be supervised and directed by ICE. Participating LEA personnel are not authorized to perform immigration officer functions except when working under the supervision or direction of ICE.

When operating in the field, participating LEA personnel shall contact an ICE supervisor at the time of exercising the authority in this MOA, or as soon as is practicable thereafter, for guidance. The actions of participating LEA personnel will be reviewed by the ICE supervisory officers on an ongoing basis to ensure compliance with the requirements of the immigration laws and procedures and to assess the need for additional training or guidance for that specific individual.

For the purposes of this MOA, ICE officers will provide supervision of participating LEA personnel only as to immigration enforcement functions. The LEA retains supervision of all other aspects of the employment of and performance of duties by participating LEA personnel.

In the absence of a written agreement to the contrary, the policies and procedures to be utilized by the participating LEA personnel in exercising these authorities shall be DHS and ICE policies and procedures, including the ICE Use of Force Policy. However, when engaged in immigration enforcement activities, no participating LEA personnel will be expected or required to violate or otherwise fail to maintain the LEA's rules, standards, or policies, or be required to fail to abide by restrictions or limitations as may otherwise be imposed by law unless doing so would violate



federal law.

If a conflict arises between an order or direction of an ICE supervisory officer and LEA rules, standards, or policies, the conflict shall be promptly reported to ICE, and the chief officer of the LEA, or designee, when circumstances safely allow the concern to be raised. ICE and the chief officer of the LEA shall attempt to resolve the conflict.

Whenever possible, the LEA will deconflict all addresses, telephone numbers, and known or suspected identities of violators of the INA with ICE's Homeland Security Investigations or ICE's Enforcement and Removal Operations prior to taking any enforcement action. This deconfliction will, at a minimum include wants/warrants, criminal history, and a person's address, and vehicle check through TECS II or any successor system.

LEA participating personnel authorized pursuant to this MOA may be assigned and/or co-located with ICE as task force officers to assist ICE with criminal investigations.

## **XII. REPORTING REQUIREMENTS**

The LEA will be responsible for tracking and maintaining accurate data and statistical information for their 287(g) program, including any specific tracking data requested by ICE. Upon ICE's request, such data and information shall be provided to ICE for comparison and verification with ICE's own data and statistical information, as well as for ICE's statistical reporting requirements and to assess the progress and success of the LEA's 287(g) program.

## **XIII. RELEASE OF INFORMATION TO THIRD PARTIES**

The LEA may, at its discretion, communicate the substance of this agreement to the media and other parties expressing an interest in the law enforcement activities to be engaged in under this MOA. It is the practice of ICE to provide a copy of this MOA, only after it has been signed, to requesting media outlets; the LEA is authorized to do the same.

The LEA hereby agrees to coordinate with ICE prior to releasing any information relating to, or exchanged under, this MOA. For releases of information to the media, the LEA must coordinate in advance of release with the ICE Office of Public Affairs, which will consult with ICE Privacy Office for approval prior to any release. The points of contact for ICE and the LEA for this purpose are identified in Appendix C. For releases of information to all other parties, the LEA must coordinate in advance of release with the FOD or the FOD's representative.

Information obtained or developed as a result of this MOA, including any documents created by the LEA that contain information developed or obtained as a result of this MOA, is under the control of ICE and shall not be disclosed unless: 1) permitted by applicable laws, regulations, or executive orders; and 2) the LEA has coordinated in advance of release with (a) the ICE Office of Public Affairs, which will consult the ICE Privacy Office for approval, prior to any release to the media, or (b) an ICE officer prior to releases to all other parties. LEA questions regarding the

applicability of this section to requests for release of information shall be directed to an ICE officer.

Nothing herein limits LEA's compliance with state public records laws regarding those records that are solely state records and not ICE records.

The points of contact for ICE and the LEA for the above purposes are identified in Appendix C.

#### **XIV. LIABILITY AND RESPONSIBILITY**

Except as otherwise noted in this MOA or allowed by federal law, and to the extent required by 8 U.S.C. § 1357(g)(7) and (8), the LEA will be responsible and bear the costs of participating LEA personnel regarding their property or personal expenses incurred by reason of death, injury, or incidents giving rise to liability.

Participating LEA personnel will be treated as Federal employees for purposes of the Federal Tort Claims Act, 28 U.S.C. § 1346(b)(1), 2671-2680, and worker's compensation claims, 5 U.S.C. § 8101 et seq., when performing a function on behalf of ICE as authorized by this MOA. *See* 8 U.S.C. § 1357(g)(7); 28 U.S.C. § 2671. In addition, it is the understanding of the parties to this MOA that participating LEA personnel performing a function on behalf of ICE authorized by this MOA will be considered acting under color of federal authority for purposes of determining liability and immunity from suit under federal or state law. *See* 8 U.S.C. § 1357(g)(8).

Participating LEA personnel named as personal-capacity defendants in litigation arising from activities carried out under this MOA may request representation by the U.S. Department of Justice. *See* 28 C.F.R. § 50.15. Absent exceptional circumstances, such requests must be made in writing. LEA personnel who wish to submit a request for representation shall notify the local ICE Office of the Principal Legal Advisor (OPLA) field location at \_\_\_\_\_. OPLA, through its headquarters, will assist LEA personnel with the request for representation, including the appropriate forms and instructions. Unless OPLA concludes that representation clearly is unwarranted, it will forward the request for representation, any supporting documentation, and an advisory statement opining whether: 1) the requesting individual was acting within the scope of his/her authority under 8 U.S.C. § 1357(g) and this MOA; and, 2) such representation would be in the interest of the United States, to the Director of the Constitutional and Specialized Tort Litigation Section, Civil Division, Department of Justice (DOJ). Representation is granted at the discretion of DOJ; it is not an entitlement. *See* 28 C.F.R. § 50.15.

The LEA agrees to cooperate with any federal investigation related to this MOA to the full extent of its available powers, including providing access to appropriate databases, personnel, individuals in custody and documents. Failure to do so may result in the termination of this MOA. Failure of any participating LEA employee to cooperate in any federal investigation related to this MOA may result in revocation of such individual's authority provided under this MOA. The LEA agrees to cooperate with federal personnel conducting reviews to ensure compliance with the terms of this MOA and to provide access to appropriate databases, personnel, and documents necessary to complete such compliance review. It is understood that information provided by any LEA personnel under threat of disciplinary action in an administrative investigation cannot be

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used against that individual in subsequent criminal proceedings, consistent with *Garrity v. New Jersey*, 385 U.S. 493 (1967), and its progeny.

As the activities of participating LEA personnel under this MOA derive from federal authority, the participating LEA personnel will comply with federal standards relating to the Supreme Court's decision in *Giglio v. United States*, 405 U.S. 150 (1972), and its progeny, which govern the disclosure of potential impeachment information about possible witnesses or affiants in a criminal case or investigation.

The LEA and ICE are each responsible for compliance with the Privacy Act of 1974, 5 U.S.C. § 552a, DHS Privacy Act regulations, 6 C.F.R. §§ 5.20-5.36, as applicable, and related system of records notices regarding data collection and use of information under this MOA.

## **XV. COMPLAINT PROCEDURES**

The complaint reporting and resolution procedure for allegations of misconduct by participating LEA personnel, regarding activities undertaken under the authority of this MOA, is included at Appendix B.

## **XVI. CIVIL RIGHTS STANDARDS**

Participating LEA personnel who perform certain federal immigration enforcement functions are bound by all applicable federal civil rights statutes and regulations.

Participating LEA personnel will provide an opportunity for subjects with limited English language proficiency to request an interpreter. Qualified foreign language interpreters will be provided by the LEA as needed.

## **XVII. MODIFICATION OF THIS MOA**

Modifications of this MOA must be proposed in writing and approved by the signatories.

## **XVIII. EFFECTIVE DATE, SUSPENSION, AND TERMINATION OF THIS MOA**

This MOA becomes effective upon signature of both parties and will remain in effect until either party terminates or suspends the MOA. Termination by the LEA shall be provided, in writing, to the local Field Office.

In instances where serious misconduct or violations of the terms of the MOA come to the attention of ICE, the ICE Director may, upon recommendation of the Executive Associate Director for Enforcement and Removal Operations, elect to immediately suspend the MOA pending investigation of the misconduct and/or violations.

Notice of the suspension will be provided to the LEA, and the notice will include, at a minimum, (1) an overview of the reason(s) that ICE is suspending the 287(g) agreement, (2) the length of the temporary suspension, and (3) how the LEA can provide ICE with information regarding the alleged

misconduct and/or violations, as well as any corrective measures it has undertaken.

ICE shall provide the LEA with a reasonable opportunity to respond to the alleged misconduct and/or violations and to take actions to implement corrective measures (e.g., replace the officer(s) who are the focus of the allegations). ICE will provide the LEA timely notice of a suspension being extended or vacated.

If the LEA is working to take corrective measures, ICE will generally not terminate an agreement. The termination of an agreement is generally reserved for instances involving problems that are unresolvable and detrimental to the 287(g) Program.

If ICE decides to move from suspension to termination, ICE will provide the LEA a 90-day notice in advance of the partnership being terminated. The notice will include, at a minimum: (1) An overview of the reason(s) that ICE seeks to terminate the 287(g) agreement; (2) All available data on the total number of aliens identified under the 287(g) agreement; and (3) Examples of egregious criminal aliens identified under the 287(g) agreement. ICE's decision to terminate a MOA will be published on ICE's website 90 days in advance of the MOA's termination.

This MOA does not, is not intended to, shall not be construed to, and may not be relied upon to create any rights, substantive or procedural, enforceable at law by any person in any matter, civil or criminal.

By signing this MOA, each party represents it is fully authorized to enter into this MOA, accepts the terms, responsibilities, obligations, and limitations of this MOA, and agrees to be bound thereto to the fullest extent allowed by law.

**For the LEA:**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

**For ICE:**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

**APPENDIX A**  
**POINTS OF CONTACT**

The ICE and LEA points of contact for purposes of implementation of this MOA are:

For ICE:                Department of Homeland Security  
                             Immigration and Customs Enforcement  
                             Enforcement and Removal Operations  
                             Assistant Director for Enforcement  
                             Washington DC

For the LEA:

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## APPENDIX B

### COMPLAINT PROCEDURE

This MOA is an agreement between ICE and the \_\_\_\_\_, hereinafter referred to as the “Law Enforcement Agency” (LEA), in which selected LEA personnel are authorized to perform immigration enforcement duties in specific situations under federal authority. As such, the training, supervision, and performance of participating LEA personnel pursuant to the MOA, as well as the protections for individuals’ civil and constitutional rights, are to be monitored. Part of that monitoring will be accomplished through these complaint reporting and resolution procedures, which the parties to the MOA have agreed to follow.

If any participating LEA personnel are the subject of a complaint or allegation involving the violation of the terms of this MOA the LEA shall, to the extent allowed by state law, make timely notification to ICE.

Further, if the LEA is aware of a complaint or allegation of any sort that may result in that individual receiving professional discipline or becoming the subject of a criminal investigation or civil lawsuit, the LEA shall remove the designated LEA personnel from the program, until such time that the LEA has adjudicated the allegation.

The LEA will handle complaints filed against LEA personnel who are not designated and certified pursuant to this MOA but are acting in immigration functions in violation of this MOA. Any such complaints regarding non-designated LEA personnel acting in immigration functions must be forwarded to the ICE Office of Professional Responsibility (OPR) at ICEOPRIntake@ice.dhs.gov.

#### **1. Complaint Reporting Procedures**

Complaint reporting procedures shall be disseminated as appropriate by the LEA within facilities under its jurisdiction (in English and other languages as appropriate) in order to ensure that individuals are aware of the availability of such procedures. Complaints will be accepted from any source (e.g., ICE, LEA, participating LEA personnel, inmates, and the public).

Complaints may be reported to federal authorities as follows:

- A. Telephonically to the ICE OPR at the toll-free number 1-833-4ICE-OPR; or
- B. Via email at ICEOPRIntake@ice.dhs.gov.

Complaints may also be referred to and accepted by any of the following LEA entities:

- A. The LEA Internal Affairs Division; or
- B. The supervisor of any participating LEA personnel.

## **2. Review of Complaints**

All complaints (written or oral) reported to the LEA directly, which involve activities connected to immigration enforcement activities authorized under this MOA, will be reported to the ICE OPR. The ICE OPR will verify participating personnel status under the MOA with the assistance of ICE. Complaints received by any ICE entity will be reported directly to the ICE OPR as per existing ICE policies and procedures.

In all instances, the ICE OPR, as appropriate, will make an initial determination regarding DHS investigative jurisdiction and refer the complaint to the appropriate office for action as soon as possible, given the nature of the complaint.

Complaints reported directly to the ICE OPR will be shared with the LEA's Internal Affairs Division when the complaint involves LEA personnel. Both offices will then coordinate appropriate investigative jurisdiction, which may include initiation of a joint investigation to resolve the issue(s).

## **3. Complaint Resolution Procedures**

Upon receipt of any complaint the ICE OPR will undertake a complete review of each complaint in accordance with existing ICE allegation criteria and reporting requirements. As stated above the ICE OPR will adhere to existing ICE reporting requirements as they relate to the DHS OIG and/or another legally required entity. Complaints will be resolved using the existing procedures, supplemented as follows:

### **A. Referral of Complaints to LEA Internal Affairs Division.**

The ICE OPR will refer complaints, as appropriate, involving LEA personnel to the LEA's Internal Affairs Division for resolution. The Internal Affairs Division Commander will inform ICE OPR of the disposition and resolution of any complaints referred by ICE OPR.

### **B. Interim Action Pending Complaint Resolution**

Whenever any participating LEA personnel are under investigation and subject to interrogation by the LEA for any reason that could lead to disciplinary action, demotion, or dismissal, the policy requirements of the LEA shall be honored. If appropriate, an individual may be removed from participation in the activities covered under the MOA pending resolution of an inquiry.

### **C. Time Parameters for Resolution of Complaints**

It is expected that any complaint received will be resolved within 90 days. However, this will depend upon the nature and complexity of the substance of the complaint itself.

### **D. Notification of Resolution of a Complaint**



ICE OPR will coordinate with the LEA's Internal Affairs Division to ensure notification as appropriate to the subject(s) of a complaint regarding the resolution of the complaint.

## APPENDIX C

### PUBLIC INFORMATION POINTS OF CONTACT

Pursuant to Section XIII of this MOA, the signatories agree to coordinate any release of information to the media regarding actions taken under this MOA. The points of contact for coordinating such activities are:

**For the LEA:**

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**For ICE:**

Department of Homeland Security  
Immigration and Customs Enforcement  
Office of Public Affairs

**CITY OF CLEWISTON**  
**RESOLUTION NO. 2025-21**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA AUTHORIZING THE CHIEF OF POLICE TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CLEWISTON POLICE DEPARTMENT AND THE U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT (ICE) AGENCY TO FACILITATE INFORMATION SHARING AND COORDINATION WITHIN THE SCOPE OF FEDERAL IMMIGRATION ENFORCEMENT AND PUBLIC SAFETY INITIATIVES; PROVIDING FOR SEVERABILITY, CONFLICT, AND EFFECTIVE DATE.**

**WHEREAS**, the City of Clewiston is committed to ensuring the safety and security of all residents and upholding the rule of law within its jurisdiction; and

**WHEREAS**, the Clewiston Police Department (hereinafter “the Department”) has determined that collaboration with federal agencies, including U.S. Immigration and Customs Enforcement (hereinafter “ICE”), may enhance public safety and support lawful enforcement activities, particularly with regard to serious criminal offenses and individuals subject to federal immigration enforcement actions; and

**WHEREAS**, ICE has proposed an intergovernmental agreement (the “Agreement”) outlining protocols for communication, data-sharing, and coordination in matters involving individuals with outstanding federal immigration detainers or who are subject to lawful removal proceedings based on criminal conduct or federal warrants; and

**WHEREAS**, the City Council has reviewed the terms of the proposed Agreement and finds that it is in the best interest of the City and consistent with public safety objectives.

**NOW, THEREFORE, BE IT RESOLVED BY THE** City Commission of the City of Clewiston, Florida, that:

**SECTION 1.** The City Commission of the City of Clewiston hereby authorizes the Chief of Police to enter into the agreement between the Clewiston Police Department and ICE.

**SECTION 2.** If any section, sentence, clause or phrase of this ordinance or any part thereof is for any reason found to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this ordinance or any part thereof.

Commissioner \_\_\_\_\_ offered the foregoing resolution. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	Aye	Nay	Absent
JAMES PITTMAN, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HILLARY HYSLOPE, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARBARA EDMONDS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MALI GARDNER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JAMES WILLIAMS, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PASSED AND APPROVED** by the City Commission of the City of Clewiston this \_\_\_\_ day of \_\_\_\_\_, 2025.

**ATTEST:**

**CITY OF CLEWISTON, FLORIDA**

\_\_\_\_\_  
**Lakisha Burch, City Clerk**

\_\_\_\_\_  
**James Pittman, Mayor**

**(MUNICIPAL SEAL)**

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY**

**By:** \_\_\_\_\_

**Dylan Brandenburg, City Attorney**