

**Clewiston Library Board Minutes**  
**Wednesday, August 16, 2023**

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- A. Opening Remarks
- B. Roll Call of Members-Present: Frank Harris, Mary Thomas, Toni Couse, Mike Galassini, Cindy Carroll, and Dr. Laura Jones. Absent: Cathy Metz.
- C. Minutes from Last Meeting
  - a. August 16, 2023-motion to approve the minutes was made by Mr. Harris and seconded by Mr. Galassini.
- D. Treasurer's Report –Mr. Harris reported that the balance is currently \$3,570.23 as of the latest bank statement which is dated for October 2023.
- E. Director's Report
  - a. Library Statistics-stats are remaining above average especially in the check in/out categories and door count.
  - b. FYIs-Library Director will begin including the library's monthly FYIs as an attachment to the bimonthly advisory board email which already includes the upcoming agenda, previous meetings minutes and the library's statistics. This will provide additional statistics as well as provide detailed information about the individual activities/programs that are held at the library.
- F. Old Business
  - a. Library Roof-Director is waiting to hear from Facility Services as to when it will go out for bid.
  - b. ILS Software-Insignia-Transition from TLC to Insignia has begun. We should be fully operational by the first of December.

- c. Native American Event-A huge thank you to Lewis Gopher for coming out and educating those in attendance about the Seminole Tribe of Florida and Native American history. Attendees enjoyed fresh swamp cabbage and pumpkin bread. Thank you to the Friends of the Clewiston Library for funding this event.
- d. High School Non-Profit Event-Mrs. Mary Thomas and the Library Director set up a booth at the Clewiston High School. This allowed students the opportunity to learn about the library and its programs as well as discuss the opportunity for students to volunteer in order to gain their community service hours which are needed for scholarships.
- e. Middle School "*Parents University*"-the Clewiston and Harlem Library set up booths at this event. Networking with families and students is important. The libraries will be sure to provide bilingual materials at this event in the future.

G. New Business

- a. Dolly Hand Lego Club Invitation-Clewiston Library transported all of the Lego creations which are made in our weekly club to the Lego Bricks Exhibition for all to enjoy. Being able to publically display the creative imaginations of our patrons brings the library staff immense joy.
- b. Santa Visit on December 6<sup>th</sup> at 6 p.m.-Looking forward to hosting our annual Santa Storytime for all to enjoy.
- c. Banned Books/ALA-Due to recent community concerns, the libraries within the cooperative will be implementing new registration procedures for juvenile patrons.
- d. Policies-Library Director is currently working on revising the current library policies as well as drafting Spanish versions of each.

- i. Mission Statement-the board approved the new mission statement.
- ii. Homebound Patron policy has been approved by the Cooperative and will go to the governing board for implementation.

H. Date for Next Meeting-Wednesday, January 17 at 5 p.m.

I. Public Remarks-none

J. Adjournment-6:15 p.m.