

Clewiston Library Board Minutes
Wednesday, January 17, 2024

- A. Opening Remarks
- B. Roll Call of Members-Present: Frank Harris, Mary Thomas, Toni Couse, Mike Galassini, Cindy Carroll, and Dr. Laura Jones. Absent: Cathy Metz and Cindy Carroll.
- C. Minutes from Last Meeting
 - a. November 16, 2023-motion to approve the minutes was made by Mr. Harris and seconded by Mrs. Thomas.
- D. Treasurer's Report –Mr. Harris reported that the balance is currently \$2,396.23 as of the latest bank statement which is dated for December 2023.
- E. Director's Report
 - a. Library Statistics- Library Director provided the library's FYI's for the previous three months which highlighted the monthly activities provided to the community during that time. She also provided a statistical report from Insignia which provided stats on the following categories/areas: cataloging of new titles, circulation stats, patron stats, and fine statistics.
- F. Old Business
 - a. Library Roof-The City of Clewiston awarded the bid on December 18th, 2023. Installation should begin in the next few weeks.
 - b. ILS Software-Insignia-the Cooperative has fully migrated to Insignia. There have been a few transitional challenges, but staff is working closely with Insignia to correct any errors. The patron printing

module is currently on hold due to some technical changes, but Insignia has said it will be operational soon.

- c. Donation (Boenigk)- donation check was received and will be deposited.

G. New Business

- a. African American Students of Excellence Program (Black History Month Celebration)-library staff is working hard to bring the community an enjoyable evening while honoring the students and community members nominated. This event will be held on February 21, 2024 at 5:30 p.m.
- b. Spring Break-March 18-22, 2024-library staff is preparing for this week to ensure that there are engaging activities for children and their families during this break from school.
- c. Adventure Begins at Your Library : La aventura comienza en tu biblioteca-June 3rd – August 2nd-staff has begun working on scheduling presenters, creating activities, and coordinating with the YMCA with regards to their schedule.

H. Date for Next Meeting-Wednesday, March 20 at 5 p.m.

I. Public Remarks-none

J. Adjournment-6:05 p.m.