

Clewiston Library Board Minutes
Wednesday, December 4, 2024

- A. Opening Remarks
- B. Roll Call of Members-Present: Toni Couse, Mary Thomas, Frank Harris, Mike Galassini, Cindy Carroll, Natasha Hayes and Dr. Laura Jones. Absent: Cathy Metz.
- C. Minutes from Last Meeting
- a. October 16, 2024-motion to approve the minutes with one correction was made by Mr. Harris and seconded by Mrs. Thomas. Correction is reflected below:
- Item F: Old Business,*
A: Operating Hours/Days-Thursday from 9 a.m. until 6 p.m.
*Corrected: **Wednesdays** from 9 a.m. until 6 p.m.*
- D. Treasurer's Report- Mr. Harris reported that the balance is currently \$932.59 as of the latest bank statement which is dated for October 2024. There is currently 1 check outstanding (\$335.35) for the Visa bill.
- E. Director's Report & Calendars
- a. Library Statistics & Calendars - Library statistics were provided via an Excel spreadsheet which explains/depicts the circulation counts of library materials, items cataloged/removed, programs, door count, and more. Due to this being the first meeting this Fiscal Year, the Library Director also provided a recap of statistics from the previous year for comparison. A report was also provided that detailed the patronage on Saturdays with the details being:

10-26-24: 4	11-2-24: 11	11-8-24: closed
11-16-24: 1	11-23-24: 5	11-29-24: closed

F. Old Business

a. State Aid Grant Application Delay-Due to the State Aid grant being currently reviewed in the legal department in Tallahassee, the application process was adjusted to allow libraries enough time to submit their required documents. Library Director has met the October 1st deadline by inserting approved placeholders in their designated sections online.

b. Holiday Events

i. Trunk or Treat: The Friends of the Clewiston Library provided snocones, bottled waters, and juices to the community during this year's Halloween's Trunk or Treat. This event raised a total of \$71.25 which will be deposited and then used for library programming.

ii. December Collaboration-Due to budget constraints and collaboration efforts between the library and the youth center, the library will provide books for Santa to read during this year's tree lighting event. This year Santa will make his way from the tree lighting to the youth center where parents/children will gather to listen to the stories and take pictures. Next year, the Library Director will either have Santa set up in the library rather than the youth center or she will go back to hosting a Christmas event individually as reading to the children within the library is important to all.

c. Pulled Pork Fundraiser-During the Friends of the Library Annual Yard Sale, on March 1st, pulled pork sandwiches will be sold in front of the library for \$5.00 along with the option to purchase bottled water or sodas. All proceeds will benefit the Clewiston Library.

G. New Business

a. Calvary Carolers Christmas Program

- i. December 11, 2024 at 6 p.m.-An evening full of Christmas carols and storytelling.
 - b. December 13th-Library Closing at Noon-due to the City of Clewiston's staff luncheon, the library will close at noon this day.
 - c. Christmas Pajama Storytelling Event
 - i. Saturday, December 21st at 6 p.m.-Have your favorite pair of pajamas and slippers ready for this event. We will have homemade hot cocoa and cookies for all to enjoy.
 - d. Patron disruptions-Library Director spoke briefly regarding individuals who are not following the code of conduct within the library as well as creating Facebook Live recordings of each department.
- H. Date for Next Meeting-February 12th at 5 p.m.
- I. Public Remarks-no comments
- J. Adjournment-5:55 p.m.