

**Clewiston Library Board Minutes**  
**Wednesday, May 8, 2024**

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- A. Opening Remarks
- B. Roll Call of Members-Present: Frank Harris, Mary Thomas, Toni Couse, Mike Galassini, Cindy Carroll, and Dr. Laura Jones. Absent: Cathy Metz.
- C. Minutes from Last Meeting
  - a. March 20, 2024-motion to approve the minutes was made by Mrs. Carroll and seconded by Mr. Harris.
- D. Treasurer's Report –Mr. Harris reported that the balance is currently \$5,250.36 as of the latest bank statement which is dated for April 30, 2024.
- E. Director's Report
  - a. Library Statistics- Library Director provided the library's FYI's for the previous three months which highlighted the monthly activities provided to the community during that time. Library statistics were also provided via an Excel spreadsheet which dictates the circulation counts of library materials, items cataloged/removed, programs, door count, and more.
- F. Old Business
  - a. COHS Graduate – A recently graduated student (S. Robinson) in which the Friends assisted during her last semester in school, provided a copy of her diploma and technical certificate as well as a thank you in order to show her appreciation for their assistance.
  - b. ILS Software-Insignia

- i. Patron Printing Module-JD is working on implementing the software needed so that patrons will be allowed to print from the patron computers and the fines be charged to their accounts. Once Clewiston has this program fully operational, it will be rolled out to the other locations.
- c. Library Roof-Excited to announce, the roof is in process.

#### G. New Business

- a. Animals in Library Policy-this new policy has been approved and is available at all libraries in their Policy Binder.
- b. Updated Internet Access Policy- this new policy has been approved and is available at all libraries in their Policy Binder.
- c. Florida Literacy Coalition-this coalition promotes, supports and advocates for local libraries by delivering quality adult and family literacy services. The Cooperative agreed to join this coalition so that Hendry County Library cardholders can have access to their services.
- d. Summer Reading Program
  - i. June 3<sup>rd</sup> through July 26<sup>th</sup> –staff is excited for the upcoming library programs and presenters. Mondays will be Movie Madness with free popcorn for all and Wednesday at 10 a.m. will be when the library hosts the “main” event which will consist of various presenters from throughout Florida. This will be open to the community and run each Wednesday in June and July. Presenters scheduled:
    - 1. Ms. Cori Hallock-Japan/American Society
    - 2. Florida Public Archaeology Network

3. The Palm Beach Opera

a. The Magic Flute & Pirate Tales

4. Baily-Matthews National Shell Museum

5. Smokey the Bear-Florida Forest Service

6. C.R.O.W.E.

7. ShowtimeforKids-Jim Chartier

- e. CareerSource Work Experience Program-This agency plans to provide paid volunteers to local businesses throughout the summer. If there is an applicant who would like to volunteer at the library, an interview will be held between the Library Director and the applicant. This volunteer will assist with the Summer Reading Program.
- f. CMON Access Pass-The Children's Museum in Naples has partnered with the Cooperative, providing our community with a great opportunity to visit their museum for free. Patrons simply need to check out an item at their local library, staff will attach their check out slip to the CMON Pass, and this pass will then allow 4 free admissions in to the museum. Each pass is good for 7 days and patrons are able to utilize this partnership for the rest of this year and hopefully next year as well. The museum is a 2 story fun-filled, hands on, exciting place for children of all ages.
- g. Braille and Talking Books-the Cooperative has made this icon available on the website so that patrons who are in need of such services can apply for free. If assistance is needed to apply for braille or talking book services, please contact one of the libraries for assistance. Once signed up for this service, patrons can expect to receive materials mailed directly to them for their enjoyment.

H. Date for Next Meeting-Wednesday, August 21, 2024 at 5 p.m.

I. Public Remarks-none

J. Adjournment-6:09 p.m.