



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers

14050 Olympic Dr, Clearlake, CA

Thursday, April 20, 2023

Regular Meeting 6:00 PM

The City Council meetings are viewable in person in the Council Chambers, via livestreaming on the City's YouTube Channel (https://www.youtube.com/channel/UCTyifT_nKS-3woxEu1ilBXA) or "Lake County PEG TV Live Stream" at <https://www.youtube.com/user/LakeCountyPegTV/featured> and the public may participate through Zoom at the link listed below. The public can submit comments and questions in writing for City Council consideration by sending them to the Administrative Services Director/City Clerk at mswanson@clearlake.ca.us. To give the City Council adequate time to review your questions and comments, please submit your written comments prior to 4:00 p.m. on the day of the meeting.

AGENDA

MEETING PROCEDURES: *All items on agenda will be open for public comments before final action is taken. Citizens wishing to introduce written material into the record at the public meeting on any item are requested to provide a copy of the written material to the Administrative Services Director/City Clerk prior to the meeting date so that the material may be distributed to the City Council prior to the meeting. Speakers must restrict comments to the item as it appears on the agenda and stay within a three minutes time limit. The Mayor has the discretion of limiting the total discussion time for an item.*

AMERICANS WITH DISABILITY ACT (ADA) REQUESTS

If you need disability related modification, including auxiliary aids or services, to participate in this meeting, please contact Melissa Swanson, Administrative Services Director/City Clerk at the Clearlake City Hall, 14050 Olympic Drive, Clearlake, California 95422, phone (707) 994-8201, ext 106, or via email at mswanson@clearlake.ca.us at least 72 hours prior to the meeting, to allow time to provide for special accommodations.

AGENDA REPORTS

Staff reports for each agenda item are available for review at www.clearlake.ca.us. Any writings or documents pertaining to an open session item provided to a majority of the City Council less than 72 hours prior to the meeting, shall be made available for public inspection on the City's website at www.clearlake.ca.us.

Zoom Link: <https://clearlakeca.zoom.us/j/86980502861>

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. INVOCATION/MOMENT OF SILENCE: *The City Council invites members of the clergy, as well as interested members of the public in the City of Clearlake, to voluntarily offer an invocation before the beginning of its meetings for the benefit and blessing of the City Council. This opportunity is*

voluntary and invocations are to be less than three minutes, offered in a solemn and respectful tone, and directed at the City Council. Invocational speakers who do not abide by these simple rules of respect and brevity shall be given a warning and/or not invited back to provide a subsequent invocation for a reasonable period of time, as determined appropriate by the City. This policy is not intended, and shall not be implemented or construed in any way, to affiliate the City Council with, nor express the City Council's preference for, any faith or religious denomination. Rather, this policy is intended to acknowledge and express the City Council's respect for the diversity of religious denominations and faith represented and practiced among the citizens of Clearlake. If a scheduled invocational speaker does not appear at the scheduled meeting, the Mayor will ask that the City Council observe a moment of silence in lieu of the invocation. More information about the City's invocation policy is available upon request by contacting the Administrative Services Director/City Clerk at (707) 994-8201x106 or via email at mswanson@clearlake.ca.us.

D. ADOPTION OF THE AGENDA *(This is the time for agenda modifications.)*

E. PRESENTATIONS

1. Swearing In of Chelsea Banks as Records and Communications Supervisor
2. Presentation by Chief Hobbs on the Clearlake Police Department Safety Education Loan Forgiveness Program
3. Presentation of April's Adoptable Dogs
4. Recreation and Events Division Quarterly Update

F. PUBLIC COMMENT: *This is the time for any member of the public to address the City Council on any matter not on the agenda that is within the subject matter jurisdiction of the City. **The Brown Act, with limited exceptions, does not allow the Council or staff to discuss issues brought forth under Public Comment.** The Council cannot take action on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to three (3) minutes per person.*

G. CONSENT AGENDA: *All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Council requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.*

5. Approve Resolution Number 2023-18, approving a temporary road closure for the Soap Box Derby race
Recommended Action: Move to approve Resolution 2023-18 for the annual Soap Box Derby race
6. Minutes of the March 15, 2023 Lake County Vector Control District Board Meeting
Recommended Action: Receive and file

- 7. Warrants
Recommended Action: Receive and file
- 8. Adoption of 2nd Amendment to Adams Ashby Consultant Contract
Recommended Action: Approve Amendment
- 9. Adopt Resolution 2023-20 Committing to Maintain New Gateway Monuments at each Entryway into the City of Clearlake
Recommended Action: Adopt Resolution
- 10. Consideration of Resolution 2023-19 Adopting the 4th Amendment to FY 2022-23 Budget (Resolution 2022-44) Adjusting Appropriations and Revenues
Recommended Action: Adopt Resolution 2023-19

H. CITY MANAGER AND COUNCILMEMBER REPORTS

I. FUTURE AGENDA ITEMS

J. CLOSED SESSION

(11) Conference with Labor Negotiators: Pursuant to Government Code Section 54957.6: Agency designated representatives: City Manager Flora, Finance Director Wells; Employee Organization: Clearlake Middle Management Association

(12) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Initiation of litigation pursuant to Government Code § 54956.9(d)(4): (1 case)

K. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

L. ADJOURNMENT

POSTED: April 17, 2023

BY:



Melissa Swanson, Administrative Services Director/City Clerk

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Authorization of Road Closure – Soap Box Derby Resolution No. 2023-18	MEETING DATE: April 20, 2023
SUBMITTED BY: Tina Viramontes – Recreation and Events Coordinator	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to Consider the Resolution No 2023-18, A Resolution of the City of Clearlake, approving a temporary street closure for the Soap Box Derby Race to be held on May 6, 2023.

BACKGROUND/DISCUSSION:

The Soap Box Derby event is a City of Clearlake-sponsored event. The event will be held on Saturday May 6, 2023. It is proposed that the roads be closed as follows:

- a) Dam Rd. Ext. at the College Access Road from 6:30am – 5:00pm on the day of the event.
- b) Dam Rd. Ext. at 18th Avenue from 6:30am – 5:00pm.

The Soap Box Derby will be a fun event for the entire family. It will have three (3) different age divisions and an Art Division. There will be a vendor area as well at the event.

The application and permitting process includes provisions for the City to assume the responsibility for placement and removal of physical barricades as per California Vehicle Code Section 21103.

OPTIONS:

- 1. Adopt Resolution 2023-18 for the temporary road closure on May 6, 2023
- 2. Other Direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No
 Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$
 Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to approve Resolution No. 2023-18 for the 2023 Soap Box Derby.

- Attachments:** 1) Event Map
2) Resolution 2023-18

RESOLUTION NO. 2023-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE AUTHORIZING TEMPORARY CLOSURE OF DAM ROAD EXT. AT 18TH AVE. AND DAM ROAD EXT. AT COLLEGE ACCESS ROAD FOR THE PURPOSE OF THE SOAP BOX DERBY.

WHEREAS, the City of Clearlake has requested permission from the City Council to temporarily close a portion of Dam Road Ext. in the City of Clearlake on May 6,2023, for the purpose of conducting its annual Soap Box Derby Race Event,

WHEREAS, the City Council of the City of Clearlake deems such closure necessary for the safety of persons using that portion of Dam Road Ext. for said activities pursuant to Section 21101 of the Vehicle Code; and

NOW, THEREFORE, the City Council of the City of Clearlake hereby authorizes the temporary street closure of a portion of Dam Road Ext. as follows:

- a. Dam Road Ext. at the College access road from 6:30am-5:00pm
- b. Dam Road Ext. at 18th Avenue from 6:30am- 5:00pm

PASSED AND ADOPTED on _____ by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mayor, City of Clearlake

ATTEST:

City Clerk, City of Clearlake



Keyboard shc

MINUTES OF PREVIOUS MEETING

March 15, 2023

The regular monthly meeting of the Board of Trustees of the Lake County Vector Control District was called to order at 1:31 P.M. by President Giambruno.

Board Present: Rob Bostock, Curt Giambruno, Chuck Leonard, Ron Nagy, and George Spurr.

Absent: None.

District Personnel: Ms. Jacinda Franusich, Office Manager.
Dr. Scott was absent from the meeting due to illness.

Guests: Mr. Austris Rungis of Industrial Employers Distributors Association (IEDA attending the Closed Session remotely via Zoom), and Ms. Melanie Lee of SCI Consulting Group.

Citizen's Input: None.

Agenda Additions and/or Deletions: None.

Approve Minutes of February 8, 2023 Regular Meeting with a Correction to the Check Numbers to Include Checks 21561-21574, Making the Total Expenditures for February 2023 \$95,395.58

Mr. Spurr moved to approve the minutes of the February 8, 2023 Regular Meeting with a correction to the check numbers to include checks 21561-21574 making the total expenditures for February 2023 \$95,395.58. Mr. Nagy seconded the motion. Motion carried unanimously.

Approve Minutes of February 21, 2023 Special Meeting

Mr. Leonard moved to approve the minutes of the February 21, 2023 Special Meeting. Mr. Nagy seconded the motion. Motion carried unanimously.

Renewal of Contract with SCI Consulting Group

Ms. Melanie Lee gave a Power Point Presentation regarding SCI Consulting Group and the services they provide to the District for the ongoing administration of the Benefit Assessment.

After a brief discussion, Mr. Spurr made the motion to authorize the District Manager to renew the contract with SCI Consulting Group. Mr. Nagy seconded the motion. Motion carried unanimously.

Convene to Closed Session at 1:50 P.M.

Closed Session

Conference with Labor Negotiators, pursuant to Government Code 54957.6 for the purpose of reviewing its position and instructing the LCVCD's designated representatives: Jamesina J. Scott (District Manager), and Austris Rungis (IEDA).

Convene to Open Session at 2:00 P.M.

Report from Closed Session

The Memorandum of Understanding between the Lake County Vector Control District and Operating Engineers Local 3 will be discussed.

Consideration of Memorandum of Understanding (MOU) between the Lake County Vector Control District and Operating Engineers Local 3

After some discussions and questions Mr. Spurr moved to approve the Memorandum of Understanding between the Lake County Vector Control District and Operating Engineers Local 3. Mr. Leonard seconded the motion. Motion carried with a roll call vote as follows: Five in favor (Mr. Giamb Bruno, Mr. Bostock, Mr. Nagy, Mr. Leonard, and Mr. Spurr), and none against.

Research Report

As Dr. Scott was unable to attend the meeting, the Board accepted the Research Report as written.

Operation Report

The Operation Report was accepted as written.

Board Consideration of Applying Vector Control Joint Powers Agency (VCJPA) Retrospective Adjustment Refund to the Member Contingency Fund

After some discussion, Mr. Bostock moved to approve applying the VCJPA Retrospective Adjustment Refund to the Member Contingency Fund. Mr. Nagy seconded the motion. Motion carried unanimously.

Board Consideration of Nomination to the California Special Districts Association (CSDA) Board of Directors

No nominations were made.

Approve Budget Transfers

No budget transfers were needed.

Approve Checks for the Month of March 2023

Mr. Nagy moved to approve Checks No. 21575-21624 for the month of March 2023 in the amount of \$56,862.32. Mr. Bostock seconded the motion. Motion carried unanimously.

Other Business

No Other Business was discussed.

Announcement of the Next Board Meeting

The next regular meeting of the Board of Trustees of the Lake County Vector Control District will be at 1:30 PM on April 12, 2023 in the LCVCD Board Room, 410 Esplanade, Lakeport, CA 95453.

Mr. Nagy moved to adjourn the meeting. Mr. Bostock seconded the motion. There being no other business to discuss the meeting was adjourned by President Giamb Bruno at 2:15 PM.

Respectfully submitted,

Ronald Nagy
Secretary



Clearlake, CA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
VEN01085	ACC BUSINESS	04/06/2023	Regular	0.00	1,217.32	14503
VEN01168	ADAM J GIORDANO	04/06/2023	Regular	0.00	400.00	14504
001911	ADAMS ASHBY GROUP INC	04/06/2023	Regular	0.00	1,000.00	14505
001897	AIRMEDCARE NETWORK	04/06/2023	Regular	0.00	264.00	14506
000039	ALAMEDA COUNTY SHERIFF OFFICE	04/06/2023	Regular	0.00	831.00	14507
001423	ALLIANT INSURANCE SERVICES, IN	04/06/2023	Regular	0.00	87.00	14508
000101	AMERIGAS	04/06/2023	Regular	0.00	2,479.92	14509
000085	ARAMARK UNIFORM SERVICES	04/06/2023	Regular	0.00	49.31	14510
002114	AXON ENTERPRISE INC	04/06/2023	Regular	0.00	33,818.06	14511
000068	BOB'S JANITORIAL	04/06/2023	Regular	0.00	159.85	14512
2404	CALTRONICS	04/06/2023	Regular	0.00	57.18	14513
000451	CLEARLAKE LAVA	04/06/2023	Regular	0.00	203.78	14514
000024	CLEARLAKE POLICE ASSOCIATION	04/06/2023	Regular	0.00	1,752.00	14515
001424	CLEARLAKE WASTE SOLUTIONS	04/06/2023	Regular	0.00	7,097.87	14516
000851	ENTERPRISE TOWING	04/06/2023	Regular	0.00	65.00	14517
VEN01254	ESS ENVIRONMENTAL INC.	04/06/2023	Regular	0.00	2,130.00	14518
000120	FED EX	04/06/2023	Regular	0.00	19.11	14519
000797	GRANITE CONSTRUCTION	04/06/2023	Regular	0.00	1,983.86	14520
VEN01099	GRANT MANAGEMENT ASSOCIATES	04/06/2023	Regular	0.00	2,537.50	14521
000121	HIGHLANDS WATER COMPANY	04/06/2023	Regular	0.00	50.14	14522
000121	HIGHLANDS WATER COMPANY	04/06/2023	Regular	0.00	49.00	14523
000121	HIGHLANDS WATER COMPANY	04/06/2023	Regular	0.00	411.33	14524
000121	HIGHLANDS WATER COMPANY	04/06/2023	Regular	0.00	50.14	14525
000121	HIGHLANDS WATER COMPANY	04/06/2023	Regular	0.00	282.91	14526
000121	HIGHLANDS WATER COMPANY	04/06/2023	Regular	0.00	126.48	14527
000121	HIGHLANDS WATER COMPANY	04/06/2023	Regular	0.00	218.92	14528
000121	HIGHLANDS WATER COMPANY	04/06/2023	Regular	0.00	41.92	14529
000121	HIGHLANDS WATER COMPANY	04/06/2023	Regular	0.00	59.62	14530
001949	ICE WATER DISTRIBUTORS INC	04/06/2023	Regular	0.00	43.00	14531
002274	JOHN R BENOIT	04/06/2023	Regular	0.00	5,758.84	14532
001775	JONES & MAYER	04/06/2023	Regular	0.00	18,448.99	14533
002280	LAW OFFICES OF P SCOTT BROWNE	04/06/2023	Regular	0.00	1,954.57	14534
VEN01391	LES SCHWAB GROUP HOLDINGS, LLC	04/06/2023	Regular	0.00	7,044.49	14535
VEN01123	LOOMIS	04/06/2023	Regular	0.00	590.16	14536
000026	NATIONWIDE RETIREMENT SOLUTION	04/06/2023	Regular	0.00	1,163.04	14537
001392	OFFICE DEPOT	04/06/2023	Regular	0.00	322.91	14538
000027	OPERATING ENGINEERS PUBLIC EMP	04/06/2023	Regular	0.00	77,523.00	14539
VEN01336	SSA LANDSCAPE ARCHITECTS, INC.	04/06/2023	Regular	0.00	4,307.25	14540
VEN01378	STUDIO W ASSOCIATES, INC - STUDIO	04/06/2023	Regular	0.00	28,567.00	14541
002228	SUMMIT BANK - LOAN OPERATIONS	04/06/2023	Regular	0.00	36,944.71	14542
002375	THOMAS DEWALT	04/06/2023	Regular	0.00	1,000.00	14543
001540	US BANK CORPORATE PMT. SYSTEM	04/06/2023	Regular	0.00	5,858.99	14544
	Void	04/06/2023	Regular	0.00	0.00	14545
000708	VALIC LOCKBOX	04/06/2023	Regular	0.00	445.00	14546

Check Register

Packet: APPKT02060

Section G, Item 7.

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
001723	VALLEY TOXICOLOGY SERVICE	04/06/2023	Regular	0.00	85.00	14547

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	95	44	0.00	247,500.17
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	95	45	0.00	247,500.17

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	4/2023	247,500.17
			<hr/>
			247,500.17



Clearlake, CA

Check Register

Packet: APPKT02074 - 4/13/23 CHECK RUN AA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
VEN01399	ADVANCED MEDIA TECHNOLOGIES, IN	04/13/2023	Regular	0.00	18,213.46	14590
000781	NICKI BURRELL	04/13/2023	Regular	0.00	1,060.65	14591

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	19,274.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	19,274.11

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	4/2023	19,274.11
			<hr/>
			19,274.11



Clearlake, CA

By Check Number

Table with columns: Vendor Number, Vendor Name, Payment Date, Payment Type, Discount Amount, Payment Amount, Number. Includes entries for ADAMS ASHBY GROUP INC, AIR ENVIRONMENTAL - JOSHUA LEAR, AMERIGAS, ARAMARK UNIFORM SERVICES, etc.

Check Register

Packet: APPKT02067

Section G, Item 7.

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01221	WINE COUNTRY VENTURES, INC	04/13/2023	Regular	0.00	1,190.00	14589

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	70	40	0.00	121,982.03
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	70	42	0.00	121,982.03

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	4/2023	121,982.03
			<u>121,982.03</u>



CITY OF CLEARLAKE

City Council

STAFF REPORT	
SUBJECT: 2 nd Amendment to Adams Ashby Consultant Contract	MEETING DATE: April 20, 2023
SUBMITTED BY: Kathy Wells, Finance Director	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to Authorize the City Manager to execute an amendment to the agreement with Adam’s Ashby Group, to increase the not to exceed contract amount by \$535,000 through the remainder of the contract term - December 19, 2024.

BACKGROUND/DISCUSSION:

The City submitted a Request for Proposals (RFP) in June 2019 and Adams Ashby was selected as the Consultant by a single bid award process for \$34,884.00. Due to applying for additional grants, and being awarded additional grant funds, the need for Adams Ashby ‘s Services increased. As a result of a significant increase of CDBG funds, the City Council approved a contract amendment on November 4, 2021 to a not to exceed amount totaling \$150,000.

The funding for the current requested increase in consultation services will be provided by grants administration budgets in various State and Federal grants, including admin budgets in the following CDBG grants: \$308,000 – Oak Valley Villas/Chelsea Multi-Family Housing Projects, \$130,000 Storm Drain Master Plan, \$58,000 – Cares Act Program (CV 2/3), and \$25,000 – Code Enforcement.

OPTIONS:

1. Move to authorize City Manager to execute an amendment
2. Other direction

FISCAL IMPACT:

None 535,000 Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other: Multiple Grant Funds

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to authorize City Manager to execute an amendment.

- Attachments:** 1) Amendment #2 to Adams Ashby Consultant Contract

AMENDMENT #2 TO CONTRACT 17-CDBG-12019

This amendment is made to that agreement 17-CDBG-12019 previously executed by and between the City of Clearlake, hereinafter called "City" and "Adams Ashby Group" on this _____ day of _____, 2023.

It is mutually understood and agreed by and between the undersigned contracting parties to amend that previously executed agreement as follows:

- 1. Where Amendment #1 Section 3.1 Compensation read:
 - a. *The total compensation shall not exceed \$150,000 as of the date of this amendment*
 Section 3.1 Compensation shall be updated to read:
 - b. *The total compensation shall be increased by \$535,000 for a total not to exceed amount of \$685,000 as of the date of this amendment.*

All other terms and conditions that are not hereby amended are to remain in full force and affect.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

CITY OF CLEARLAKE

By: _____

Alan Flora, City Manager

By: _____

Name: _____

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Adopt Resolution 2023-20 Committing to Maintain New Gateway Monuments at each Entryway into the City of Clearlake	MEETING DATE: April 20, 2023
SUBMITTED BY: Crystal Melanson, Management Analyst	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to commit to funding the ongoing maintenance of gateway monuments at each entrance to the City, if and when they are constructed, as required by Caltrans through the gateway monument application.

BACKGROUND/DISCUSSION:

The City of Clearlake was awarded funds through the Caltrans Clean CA Grant for gateway monuments into the City. Caltrans requires that the City Council commit to funding ongoing maintenance for the monuments prior to Caltrans approval of the Gateway Monument Application.

OPTIONS:

- 1. Move to Adopt Resolution 2023-20
- 2. Other direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments: No funds for maintenance are required for the current fiscal year.

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities

- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to ADOPT RESOLUTION 2023-20: A RESOLUTION OF THE CITY COUCIL OF THE CITY OF CLEARLAKE COMMITTING TO FUND ONGOING MAINTENANCE OF GATEWAY MONUMENTS AT EACH ENTRANCE TO THE CITY, IF AND WHEN THEY ARE CONSTRUCTED.

- Attachments:** 1) Resolution 2023-20
2)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE COMMITTING TO
MAINTENANCE OF NEW GATEWAY MONUMENTS AT EACH
ENTRYWAY INTO THE CITY OF CLEARLAKE**

WHEREAS, the City Council of the City of Clearlake has adopted goals and policies within its General Plan promoting the establishment of defining gateway monuments at entryway into the City to clearly identify Clearlake boundaries; and,

WHEREAS, the City of Clearlake is committed to funding the design, construction and ongoing maintenance of the gateway monument through the Clean CA Grant or other eligible funding source; and,

WHEREAS, the City of Clearlake intends to construct gateway monuments at each entrance of the City and will require Caltrans approval and encroachment permit; and,

WHEREAS, Caltrans requires an adopted resolution from the proposing agency demonstrating community support, funding and maintenance commitment for the gateway monument projects; and,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Clearlake hereby supports the gateway monuments at each entrance of the City.

BE IT FURTHER RESOLVED AND ORDERED that the City Council of the City of Clearlake is committed to fund the ongoing maintenance of the gateway monuments at each entrance to the City, if and when they are constructed.

Passed and Adopted this 20th day of April, 2023 by the following vote:

- AYES:
- NOES:
- ABSENT OR NOT VOTING:

Mayor, City of Clearlake

ATTEST:

City Clerk, City of Clearlake

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Adoption of the 4th Amendment to the FY 2022-23 Budget (Resolution 2022-44) Adjusting Appropriations and Revenues, Resolution No. 2023-19	MEETING DATE: April 20, 2023
SUBMITTED BY: Kathy Wells, Finance Director	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to adopt the 4th Amendment to the FY 2022-23 budget to approve appropriations and revenue adjustments.

BACKGROUND/DISCUSSION:

Staff has identified needed appropriations and revenue adjustments. The Police Department needs funds to outfit five vehicles which have arrived prior to their anticipated delivery of the next fiscal year. The following departments also need appropriations: supplies for the public works yard, additional legal services required by the city attorney, and grant management costs for long term monitoring of the Home Loan Program.

OPTIONS:

1. Move to adopt Resolution No. 2023-19
2. Provide direction to staff.

FISCAL IMPACT:

None See attached. Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$ See attached.

Affected fund(s): General Fund Measure P Fund Measure V Fund Other: Fund 352 – RLF/RLA Revolving Home Loan.

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City

- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

- 1. Adopt Resolution 2023-19: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE ADOPTING THE 4TH AMENDMENT TO THE FY 2022-23 BUDGET (RESOLUTION NO. 2022-44)

- Attachments:**
 - 1) Resolution No. 2023-19
 - 2) Exhibit A – requested appropriations and revenue adjustments.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
ADOPTING THE 4TH AMENDMENT TO THE FY 2022-23 BUDGET (RESOLUTION NO. 2022-44)**

WHEREAS, the City Council desires to adjust the FY 2022-23 budget, based on identified need to appropriate funds for the city attorney, public works, police department and finance department for this fiscal year.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Clearlake:

Section 1. The FY 2022-23 Budget, adopted via Resolution 2023-19, is amended as shown in the attached Exhibit A, incorporated herein by reference.

PASSED AND ADOPTED by the City Council of the City of Clearlake, County of Lake, State of California, on this 20th day of April 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
City Clerk

Mayor

Exhibit A

Appropriation Adjustments							
Fund	Fund Name	Department	Account	Description	Approved Budget as of 2/16/23	Adjustment Requested	FY 22-23 Amended Budget
100	General	City Attorney	100-1010-750-566	Extra Legal Services	20,000	27,650	47,650
100	General	Public Works	100-3000-600-235	Supplies	100	5,000	5,100
100	General	Police Department	100-2000-600-231	Vehicle Maintenance	27,000	98,113	125,113
100	General	Non Departmental	100-1110-750-560	Consultant Services	5,000	10,000	15,000
352	RLF/RLA - Home Grants	CDBG Revolving Home Loan	352-1215-750-561	Contract Services-Misc	-	9,500	9,500
Revenue Adjustment							
Fund	Fund Name	Department	Account	Description	Approved Budget as of 2/16/23	Adjustment Requested	FY 22-23 Amended Budget
100	General Fund	Inspection & Permit Fees	100-413-897	APC Transportation Plan	20,000	6,893	26,893
100	General Fund	Franchise Fees	100-403-205	Franchise Fee - PG&E	210,000	1,859	211,859
100	General Fund	Property and Sales Taxes	100-401-160	Prop Tax in LIEU-VLF	1,243,156	132,011	1,375,167